9/72

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 5/15/2023

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Anderson, Kraig, L.	23-003
E-Mail Address:	**Phone Number:**
kraiga@gmail.com	858-357-5100

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Austin, Marth, M.B.		1875 CA

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☑ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Kraig Anderson

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service	From: 1916	To: 1922
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: 2-2805793937

Attendant Signature:

CMRS Search Request Number(s):

Remarks:

JUN 2 AM 9:58

SCREENING NOTES

- ☐ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

Employee Name: AUSTIN, MARTH M.B **DOB:** 1875 POB CA
DOS: 1916-1922

Records checked:

Agency: Commerce 6028	Area: Bay 10, Lower Catwalk	positive	negative
Agency: Commerce 6029	Area: Bay 10, Lower Catwalk	positive	negative
Agency: Old Commerce	Area: Bay 10, Lower Catwalk	positive	negative

AND

Agency: Treasury 2189	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury 2188	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Old Treasury	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

Agency: Treasury SRCs series 1	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 2	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 3	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Coast Guard SRCs	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

CMRS: possible CG service	Area: _____	positive	negative
ARCIS: _____	Area: _____	positive	negative

Notes: ~~SERVED 1885-1893; DIED 1930, CURRITUCK BEACH~~

Martha M. Austin

Mrs. Martha M. Austin

INACTIVE

LEGAL RESIDENCE.
California

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
Laborer. Point-Fermin U.S. Cal	$300.	L.H.	Feby 28, 1917
Trans position to registered Sys Sept 1, 1918			
INACTIVE			

11—1248

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

February 23, 1917.

Mrs. Martha M. Austin,
Through the Commissioner of Lighthouses.

Madam:

You have been appointed, subject to taking the oath of office,

Laborer at Point Fermin Light Station, California,

in the Lighthouse Service

at a salary of Three Hundred dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(In accordance with the provisions of Schedule A, Subdivision I, section 6 of the civil service rules.)

By direction of the Secretary:

Respectfully,

FOR BASIS OF THIS ACTION SEE LETTER DATED 2-23-17 IN FILE OF Willis L Austin

CARDED.

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

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C

APPOINTMENT DIVISION ENTERED FEB 23 1917 ON JOURNAL DEPT. OF COMMERCE

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Mrs. Elizabeth P. Engels.

Legal Residence: California.

11—3692

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

LIGHT MAR 12 1917 HOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK MAR 28 1917

I, Martha M. Austin

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Martha M. Austin
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this[3] 23rd day of February, A. D. 191 7

(Affix official seal here)

[4] (Name) Maurice A. Balaam

(Official title) NOTARY PUBLIC In and for the County of Santa Barbara, State of California

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Laborer (New appointment)	$300 per annum	Point Fermin Lightstation, Cal.
Former[5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 18th District

CARDED

San Francisco, Cal., (Address) March 5, 1917 (Date)

The above-named appointee entered upon duty on February 25, 1917 (Date)

H. W. Rhodes. Inspector
(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

MAR 28 1917

LIGHT
MAR 12 1917
HOUSES

PERSONAL QUESTION SHEET

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

March 5, 1917.

CHIEF CLERK
MAR 16 1917
5

To the Chiefs of Bureaus of the Department of Commerce:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

William C. Redfield
Secretary.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

CARDED

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe. If name itself is merely a letter, it should be so stated.)

Mrs. Martha M. Austin.

2. How do you intend to write your name on the pay roll? (*This should agree with signature to your oath of office.*) Mrs. Martha Marie Austin.

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Lompoc.	California	Santa Barbara	Eighth
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? San Luis Obispo

6. When were you born? June 9th 1875

Month.	Day.	Year.

11—1434

7. Give name and address of person whom you would like to have notified in case of accident.

Mrs S. H. Bunce. | Name. | Number and street.

Santa Maria | City or town. | California | State or Territory.

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
Mr. W. L. Austin	Husband	~~Commerce~~	Lt. House	1st. Asst.

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

~~Entered the Service as assistant to my husband.~~ Schedule A, Subdivision 1, Section 6, Civil Service Rules.

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No. No.

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
No.	No.	No.			

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No.

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No.			

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No.			

15. Are you the widow or orphan of an honorably discharged soldier or sailor? (If so, give the information called for by the blanks below.)

Name under which service was rendered No.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

House wife.

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

High School and Grammar Grade.

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Not any.

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

Not any.

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes.

21. State the date upon which the above blanks were filled. Feb. 23rd, 1917

Witness:

In case signature is by mark.

(Signature) Mrs Martha M. Austin

P. O. Address: Lompoc.
City or town.

Walnut and J.
Number and street.

California.
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded March 5, 1917, 19

(Signature) H. W. Rhodes

(Official title) Inspector [illegible]ghthouse

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed:

Lighthouses (Bureau or Service.) Point Fermin Lightstation, Cal. (Place (city, town, station, or vessel.)) 18th (District.)

2. To what position has she been appointed? Laborer

3. State the date of appointment. February 23, 1917

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

Entrance on duty

5. State the date of the oath. February 23, 1917

6. State the date the employee entered on duty. February 25, 1917

7. What is his salary? $300 per annum

8. From what appropriation is he paid? Salaries of Keepers of Lighthouses

9. Is the position excepted, competitive, or unclassified under the civil service rules? Excepted

10. If classified, state the date of classification. - - - -

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

In accordance with the provisions of Schedule A, Subdivision 1, section 6 of the civil service rules.

12. Is the employee required to give bond? No

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

- - - - -

14. If foreign born, state when and where naturalization papers were taken out. - - - - -

Reviewed, approved, and forwarded to the Department.

(Signature) H. W. Rhodes.

(Official title) Inspector 18th Lighthouse District

Date: March 5, 1917, 19

11—1434

Cross reference.

August 4, 1913. The Department authirizes the transfer of all appointed employees in charge of lights, paid form the appropriations, Salaries, Keepers of Lighthouses and General Expenses, to the registartion system effective September 1, 1913.

See file 1085.

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
FEB 241917
HOUSES

February 25, 1917.

Mrs. Martha M. Austin,
Through the Commissioner of Lighthouses.

Madam:

You have been appointed, subject to taking the oath of office,

Laborer at Point Fermin Light Station, California,

in the Lighthouse Service

at a salary of Three Hundred dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(In accordance with the provisions of Schedule A, Subdivision I, section 6 of the civil service rules.)

By direction of the Secretary:

Respectfully,

eod Feb 25

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

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C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Mrs. Elizabeth P. Engels.

Legal Residence: California.

11—3692

FEB 24 1917