11/72

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 5/15/2023

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Anderson, Kraig, L.	23-003
E-Mail Address:	**Phone Number:**
kraiga@gmail.com	858-357-5100

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Avery, Rolland, C.		1876 MI

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☑ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature:

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service		
From: 1916	To: 1918	
(Agency & Location)		
From:	To:	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: 2-2805793937 1

Attendant Signature:

CMRS Search Request Number(s):

Remarks:

JUN 2 PM 1:28

SCREENING NOTES

- ☐ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

Employee Name: AVERY, Rolland C. **DOB:** 1876 POB MI
DOS: 1916 - 1918

Records checked:

Agency: Commerce 6028	Area: Bay 10, Lower Catwalk	positive	(negative)
Agency: Commerce 6029	Area: Bay 10, Lower Catwalk	positive	(negative)
Agency: Old Commerce	Area: Bay 10, Lower Catwalk	positive	(negative)

AND

Agency: Treasury 2189	Area: Bay 13, Lower Catwalk	positive	(negative)
Agency: Treasury 2188	Area: Bay 13, Lower Catwalk	positive	(negative)
Agency: Old Treasury	Area: Bay 13, Lower Catwalk	(positive)	negative

If Negative:

Agency: Treasury SRCs series 1	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 2	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 3	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Coast Guard SRCs	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

CMRS: possible CG service	Area: _____	positive	negative
ARCIS: _____	Area: _____	positive	negative

Notes: ~~SERVED 1885-1893; DIED 1930; CURRITUCK BEACH~~

Form 73

NOMINATION

LIGHT AUG 28 1916 HOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

ACA-CHT

28

8-24-16 Wired 18

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT,

San Francisco, Cal., August 21, 1916, 191
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES: (Through the District Secretary)

Action recommended, Probationary appointment of

Name, **Rolland C. Avery** Legal residence, **Oregon**

Position, **Third Assistant Keeper** Salary, **$516 per annum**

Location, **Point Reyes Lightstation, California** Appropriation, **Salaries of Keepers of Lighthouses**

Effective **August 28, 1916** [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, --------- Former salary, ---------

Location, ---------

Rank on eligible list, 1 Rating **Asst. Keeper** Percentage, **83.6**, Other eligibles considered:

Charles D. Locke (C) and Adolf Lindberg (C)

Previous incumbent, **Michael Maxwell** Services terminated~~,~~ **about August 25, 1916**

Reason, **Promotion**

Members of family in Government Service, Roy M. Avery, brother, 2nd Asst. Heceta Head, Or.

Remarks: Request notification by wire when appointment is made.

Selection regular, subject to the action of the U. S. Civil Service Commission. AUG 23 1916, ~~191~~

In the absence and by direction of the Inspector

C. D. Smyser
Secretary, Twelfth Civil Service District.

Superintendent

BUREAU OF LIGHTHOUSES
WASHINGTON

AUG 28 1916

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

X

McC

CERTIFICATE OF PROBATIONARY APPOINTMENT

LIGHT
AUG 29 1916
HOUSES

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 28, 1916.

Mr. Rolland C. Avery,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Third Assistant Keeper in the Lighthouse Service at a salary of Five Hundred and Sixteen dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No.----) issued by the local Civil Service Board for the Eighteenth Lighthouse District.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

L
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Michael Maxwell.

Legal Residence: Oregon.

(See reverse side.)

AUG 30

McC

Washington D C August 28 1916

Lighthouse Inspector San Francisco California

Avery ~~appointed~~ appointed third assistant Point Reyes effective today or hereafter

Putnam

Commissioner.

1780

Sent Sept. 4:15 p.m. JAS 8/28/16

Today's journal

ald

X

1883

Form 73 WW: AMG

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT DEC 26 1917 HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT,

San Francisco, Cal. (City.) December 20th (Date.), 1917

THE COMMISSIONER OF LIGHTHOUSES:

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

Action recommended, Promotion

Name, **Rolland C. Avery**

Legal residence, **California**

Position, **2nd Assistant Keeper**

Salary, **$540.00 per annum**

Location, **San Luis Obispo Light Station,**

Appropriation, **Salaries, Keepers of Lighthouses**

Effective **January 1, 1918** {[1] ~~the actual date of entrance on duty, or~~ as soon thereafter as he enters on duty.

Former position, 3rd Assistant Keeper

Former salary, **$516.00 per annum**

Location, **Pt. Reyes Light Station, California**

Rank on eligible list, -- Rating, **--** Percentage, **--** , Other eligibles considered:

Previous incumbent, Wheeler S. Greene Services terminated, **December 31, 1917**

Reason, **Resigned**

Members of family in Government Service, none

Remarks:

Services of nominee will be required by January 1, 1918 and he will be assigned to duty on that date or as soon thereafter as he reports at the Station.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

H. W. Rhodes.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 26 1917

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON



December 28, 1917.

Mr. Rolland C. Avery,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Forty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By promotion from third assistant keeper at $516 per annum.)

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.
Chief of Appointment Division

N

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Wheeler S. Greene.

Legal Residence: California.

11—3692

LIGHT
MAR8 1918
HOUSES

March 6, 1918.

Sir:

The Department is in receipt of your resignation, dated February 23, 1918, as second assistant keeper of San Luis Obispo Light Station, California, at $540 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, effective at the close of March 5, 1918.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

Mr. Rolland C. Avery,
Through the Commissioner of Lighthouses.

ADT

18 Asst

M
C

Rolland C. Avery

INACTIVE

Rolland C. Avery

LEGAL RESIDENCE.
Oregon

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
3rd Asst Kpr Point Reyes L.H.Sta. Cal.	$516.	L. H.	Sept 5, 1916
2nd " " San Luis Obispo L.S. Sta. Cal	540	"	Jan. 1, 1918.
Resigned close Mar 5, 1918)			
		INACTIVE	

11—1248

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

ACA-CHT

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT,

San Francisco, Cal., August 21, 1916, 191
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES: (Through the District Secretary)

Action recommended, Probationary appointment of

Name, * Rolland C. Avery — Legal residence, Oregon

Position, Third Assistant Keeper — Salary, $516 per annum

Location, Point Reyes Lightstation, California — Appropriation, Salaries of Keepers of Lighthouses

Effective August 28, 1916 — {1 ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, --------- — Former salary, ---------

Location, --------

Rank on eligible list, 1 Rating, Asst. Keeper Percentage, 83.6, Other eligibles considered:

Charles D. Locke (C) and Adolf Lindberg (C)

Previous incumbent, Michael Maxwell — Services terminated, about August 25, 1916

Reason, Promotion End

Members of family in Government Service, Roy M. Avery, brother, 2nd Asst. Heceta Head, Or.

Remarks: Request notification by wire when appointment is made.

Selection regular, subject to the action of the U. S. Civil Service Commission. AUG 23 1916, ~~not~~ In the absence and by direction of the Inspector

C. D. Snyder
Secretary, Twelfth Civil Service District.

Anderson
Superintendent

* no papers
FWM

BUREAU OF LIGHTHOUSES
WASHINGTON

AUG 24 1916

Submitted to the Secretary of Commerce, approved.

8-28-16

H. B. Bowerman
Acting Commissioner.

1 Strike out the clause which does not apply.

11—2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 28, 1916.

Mr. Rolland C. Avery,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Third Assistant Keeper in the Lighthouse Service at a salary of Five Hundred and Sixteen dollars per annum, effective on the date on which you enter - - - upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. - - - -) issued by the local Civil Service Board for the Eighteenth Lighthouse District.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

L
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Michael Maxwell.

Legal Residence: Oregon.

(See reverse side.)

AWARDED.

APPOINTMENT DIVISION ENTERED AUG 28 1916 ON JOURNAL DEPT. OF COMMERCE

SERVICE REPORTED SEP. 1916 U. S. COMMISSION

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT SEP 18 1916 HOUSES

APPOINTMENTS SEP 21 1916

CHIEF CLERK SEP 21 1916

I, Rolland C. Avery

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

☞ Rolland C Avery

(Appointee signs here)

---

[2] Sworn to (See below) and subscribed before me, this[3] 5th day of September, A. D. 191[6]

(Affix official seal here)

[4] (Name) C. H. Thompson

(Official title) Clerk 18th Lighthouse District

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present 3rd Asst. Keeper (Probationary appointment)	$516 per annum	Point Reyes Lightstation, Cal.
Former[5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 18th District

San Francisco, Cal. (Address), September 12, 1916 (Date)

The above-named appointee entered upon duty on September 6, 1916 (Date)

In the absence and by direction of the Inspector,

A. C. Anderson

(Signature, followed by title)

Superintendent 18th Lighthouse District

CARRIED

---

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

SEP 20 1916

LIGHT
SEP 16 1916
HOUSES

CHIEF CLERK
SEP 20 1916

APPOINTMENT
SEP 20 1916

PERSONAL QUESTION SHEET

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

March 5, 1913.

To the Chiefs of Bureaus of the Department of Commerce:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

CARDED.

William C. Redfield
Secretary.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe. If name itself is merely a letter, it should be so stated.)

Mr. Rolland. Corliss. Avery.

2. How do you intend to write your name on the pay roll? (***This should agree with signature to your oath of office.***) Rolland. C. Avery.

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Keno.	Oregon.	Klamath.	Dist 2 Klam
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White.

5. Where were you born? Michigan.

6. When were you born? October. seventeenth. 1876.
Month. Day. Year.

7. Give name and address of person whom you would like to have notified in case of accident.

G. O. Tarbell (Name.) Warden (Number and street.)

Warden (City or town.) Oregon (State or Territory.)

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
Roy M Avery	Brother	Comerce	Lighthouse	2nd asist Hecta

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Asist light Keeper ~~July 25 1915~~ Sanfrancisco Sept 20, 1915

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
No					

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

15. Are you the widow or orphan of an honorably discharged soldier or sailor? (If so, give the information called for by the blanks below.)

Name under which service was rendered

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

Carpenter work — Cooking

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Common 6th grade
Architect drafting International Correspondence School

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Carpenter

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

Asst Light Keeper San Francisco Sept 20 1915

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

By Me

21. State the date upon which the above blanks were filled. Sept 5-th, 1916

Witness:

(Signature) Rolland C Avery

P. O. Address: Worden
City or town.

Number and street.

Oregon
State or Territory.

In case signature is by mark.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded September 12, 1916, 19

In the absence and by direction of the Inspector

(Signature) A. C. Anderson

(Official title) Superintendent 18th L.H.District

11—1434

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed:

Lighthouses (Bureau or Service.) | Point Reyes Lightstation, Cal. (Place (city, town, station, or vessel.)) | 18th (District.)

2. To what position has he been appointed? Third Assistant Keeper

3. State the date of appointment. August 28, 1916

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

Entrance on duty

5. State the date of the oath. September 5, 1916

6. State the date the employee entered on duty. September 6, 1916

7. What is his salary? $516 per annum

8. From what appropriation is he paid? Salaries of Keepers of Lighthouses

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

10. If classified, state the date of classification. May 6, 1896

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

Selection from eligible register

12. Is the employee required to give bond? No

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

- - - - - - - - - - -

14. If foreign born, state when and where naturalization papers were taken out. - - - - - - - - - -

In the absence and by direction of the Inspector

Reviewed, approved, and forwarded to the Department.

(Signature) A. L. Anderson

(Official title) Superintendent 18th L.H.District

Date: September 12, 1916, 19

11—1434

Form 73 WW: AMG

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT,

San Francisco, Cal., December 20th, 191 7
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, Rolland C. Avery — Legal residence, California

Position, 2nd Assistant Keeper — Salary, $540.00 per annum

Location, San Luis Obispo Light Station, Cal — Appropriation, Salaries, Keepers of Lighthouses

Effective January 1, 1918 { ~~the actual date of entrance on duty, or~~ as soon thereafter as he enters on duty.

Former position, 3rd Assistant Keeper — Former salary, $516.00 per annum

Location, Pt. Reyes Light Station, California

Rank on eligible list, -- Rating, -- Percentage, -- , Other eligibles considered:

Previous incumbent, Wheeler S. Greene — Services terminated, December 31, 1917

Reason, Resigned

Members of family in Government Service, none

Remarks:

Services of nominee will be required by January 1, 1918 and he will be assigned to duty on that date or as soon thereafter as he reports at the Station.

Selection regular, subject to the action of the
U. S. Civil Service Commission. , 191

H. W. Rhodes

Secretary, *Civil Service District.*

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 26 1917

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

December 28, 1917.

Mr. Rolland C. Avery,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Forty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By promotion from third assistant keeper at $516 per annum.)

CARDED

APPOINTMENT DIVISION ENTERED DEC 28 1917 ★ ON JOURNAL DEP'T OF COMMERCE

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

N Chief of Appointment Division

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Wheeler S. Greene.

Legal Residence: California.

41—3692

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

LIGHTHOUSE INSPECTOR JAN 16 1918 SAN FRANCISCO

LIGHT JAN 22 1918 HOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

I, Rolland C. Avery

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Rolland C. Avery
(Appointee signs here)

CHIEF CLERK JAN 29 1918

[2] Sworn to (See below) and subscribed before me, this [3] 11th day of January, A. D. 1918

(Affix official seal here)

[4] (Name) Albert E. Nelson

(Official title) Notary Public

My commission expires October 3rd 1919

APPOINTMENTS JAN 29 1918

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present 2nd Asst. Keeper	$540 per annum	San Luis Obispo Lightstation, Cal.
Former [5] 3rd Asst. Keeper	$516 per annum	Point Reyes Lightstation, Cal.

CARDED

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 18th District

San Francisco, Cal., (Address) January 16, 1918 (Date)

The above-named appointee entered upon duty on January 1, 1918 (Date)

H. W. Rhodes, Inspector
(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

Form 93

NOTICE OF RESIGNATION OR DEATH APPOINTMENTS

LIGHT MAR 4 1918 HOUSES

DEPARTMENT OF COMMERCE 1918 MAR 5 PM 3 46

LIGHTHOUSE SERVICE

HWR-CHT

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT,

San Francisco, Cal., February 25, 1918. RECEIVED , 191

THE COMMISSIONER OF LIGHTHOUSES:

1918 MAR 5 PM 3 25

Herewith is transmitted the resignation of the following-named employee:

Name, Rolland C. Avery Position, Second Assistant Keeper

OFFICE OF CHIEF CLERK

Legal residence, California Station, San Luis Obispo Light Station, Cal.

Salary, $540 per ~~per~~ num

The acceptance of this resignation is recommended effective at the close of March 5, 1918

This employee has not taken leave in excess of the accrued rate.

Remarks:

APPOINTMENT DIVISION NECESSARY ACTION TAKEN MAR 6 1918 DEPARTMENT OF COMMERCE

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

3-6-18

H. W. Rhodes

Inspector

BUREAU OF LIGHTHOUSES

WASHINGTON MAR 5 - 1918

Submitted to the Secretary of Commerce, approved.

11—4623

1918 MAR 5 PM 3 10

Acting Commissioner

mge

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
SAN FRANCISCO, CAL.

Department of Commerce and Labor

LIGHTHOUSE SERVICE



EIGHTEENTH DISTRICT

San Luis Obispo
(Station, Depot, or Vessel)

Feb 23. , 1918



Light House Inspector
San Francisco Cal.

Sir:-

I hear by tender my resignation from the Light House service to take effect on March 5th 1918

Respectfully

R.C. Avery. Second Assistant

William J. Smith
Keeper

March 6, 1918.

Sir:

The Department is in receipt of your resignation, dated February 23, 1918, as second assistant keeper of San Luis Obispo Light Station, California, at $540 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, effective at the close of March 5, 1918.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.
Chief of Appointment Division.

Mr. Rolland C. Avery,
Through the Commissioner of Lighthouses.

CARDED.

APPOINTMENT DIVISION ENTERED MAR 6 1918 DEPT. OF COMMERCE

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