REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date:

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Kraig L Anderson	23-003
E-Mail Address:	**Phone Number:**
kraiga@gmail.com	858-357-5100

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Bay, Raymond		7/4/1901 or

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1961

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Kraig Anderson

CIVILIAN SERVICE

(Agency & Location)		
From:	To:	
(Agency & Location)		
From:	To:	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number:

Attendant Signature:

CMRS Search Request Number(s):

Remarks:

JAN 10 AM 9:50

SCREENING NOTES

- ☐ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

Employee Name: BAY, RAYMOND **DOB:** 7/4 1901 OR

1921-1924 SIXES, OR DOD 1961

Records checked:

Agency: Commerce 6028	Area: Bay 10, Lower Catwalk	positive	(negative)
Agency: Commerce 6029	Area: Bay 10, Lower Catwalk	positive	(negative)
Agency: Old Commerce	Area: Bay 10, Lower Catwalk	positive	(negative)

AND

Agency: Treasury 2189	Area: Bay 13, Lower Catwalk	positive	(negative)
Agency: Treasury 2188	Area: Bay 13, Lower Catwalk	(positive)	negative
Agency: Old Treasury	Area: Bay 13, Lower Catwalk	positive	(negative)

If Negative:

Agency: Treasury SRCs series 1	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 2	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 3	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Coast Guard SRCs	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

CMRS: possible CG service	Area: _____	positive	negative
ARCIS: _____	Area: _____	positive	negative

Notes: _____

Raymond Bay.

INACTIVE

Raymond Bay

LEGAL RESIDENCE
Oregon.

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
Keeper Willamette Rock Lt. Sta.	$780	L. H.	Aug. 21. 1919
" " " "	840	"	Nov. 11, 1919.
" Cape Blanco L.H. Ore.	600	"	April 15, 1921.
" Read of Pay " "	840	"	JUL 1 1924
" " " "	900	"	Aug 21 1924
" Readjustment of pay Act - Dec. 6, 1924 " "	1080	"	FEB 1 1925
		Dismissed - Nov. 4, 1925.	

INACTIVE

Ort.

Dismissed close 11/4/25

RAYMOND BAY.

RAYMOND BAY.

Raymond Bay.

INACTIVE

Raymond Bay

LEGAL RESIDENCE
Oregon.

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
Keeper Willamook Rock L.S. Ore.	$780	L. H.	Aug. 21, 1919
" " " "	840	"	Nov. 11, 1919.
" Cape Blanco L.S. Ore.	600	"	April 15, 1921.
" Read of Bay "	840	"	JUL 1 1924 Aug 21, 1924
" " " "	900	"	
" Readjustment of pay Act - Dec. 6, 1924 " "	1080	"	FEB 1 1925
		Dismissed - Nov. 4, 1925.	

INACTIVE

11—1248

SEP 3 1919 9 00 AM

Form 73

NOMINATION

RCH/Z

5

LIGHT SEP 4 1919 HOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, SUPERINTENDENT 17th DISTRICT,

Portland, Oregon (City.) August 13 (Date.), 1919

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary Appointment.

Name, Raymond Bay — Legal residence, Oregon

Position, Keeper (4th Asst.) — Salary, $780.00

Location, Tillamook Rock Light Station, Oregon. — Appropriation, Salaries of Keepers of Lighthouses.

Effective ~~August 21~~, 1919. — {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

CHIEF CLERK 1919 SEP 4 AM 9 58

Former position, New appointee.. — Former salary,

Location,

Rank on eligible list, 6 — Rating, Asst. zKpr. — Percentage, 84.60 — , Other eligibles considered: John P. Mil (No reply); Eugene O. Hayward A.

Previous incumbent, Walter T. Lawrence — Services terminated, August 20, 1919

Reason, Promoted.

Members of family in Government Service, Robert R. Bay, Father, Asst. Keeper, Heceta Head Light Station, Oregon.

Remarks: No quarters for families of keepers provided at this station.

Las 9/4/19

Selection regular, subject to the action of the U. S. Civil Service Commission,

Robert R. Swanson

Secretary, 11th Civil Service District.

, IN THE ABSENCE AND BY DIRECTION OF THE SUPERINTENDENT

R. C. Allen

Chief Clerk.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved. SEP 3 1919

1919 SEP 4 AM 9 32

H. B. Bowerman

Acting Commissioner

APPOINTMENT DIVISION ACTION TAKEN SEP - 5 1919 DEPARTMENT OF COMMERCE

[1] Strike out the clause which does not apply.

11—2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 21
September 4, 1919.

Mr. Raymond Bay,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII Keeper in the Lighthouse Service at a salary of Seven Hundred and Eighty dollars per annum, effective on the date on which you enter on duty in the above-mentioned position.

By selection from certificate of eligibles (No. .....) issued by the Secretary of the Eleventh Civil Service District.

By direction of the Secretary:

Respectfully,

AMENDED COPY
W. T. Lawrence

CARDED

APPOINTMENT DIVISION ENTERED SEP - 5 1919 DEPT. OF COMMERCE

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

C/AS

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Walter T. Lawrence.

Legal Residence: Oregon.

(See reverse side.)

11—5080

17th

C. S. REPORT DATA
ENTERED

Form 111

DEC 22 1919 1 06 PM

CHIEF CLERK

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

5

LIGHT DEC 22 1919 HOUSE

1919 DEC 22 PM 4 53

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

APPOINTMENTS DEC 22 1919

I, Raymond Bay

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So help me God.

Raymond Bay
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] fifteenth day of December, A. D. 191 9

(Affix official seal here)

[4] (*Name*) Chas A Snodeer

(*Official title*) Captain USLHS Com'd'g

My commission expires

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Keeper (4th Asst.) Present Lighthouse Service	$780.00 A.	Tillamook Rock Light Station, Oreg.
Former [5] New appointee.		

(The above should be filled in by the district officer before sending to appointee)

SUPERINTENDENT

Office of Lighthouse Inspector, 17th District

Portland, Oregon (Address), December 16, 1919. (Date)

CARDED

The above-named appointee entered upon duty on August 21, 1919. (Date)

Robert Wearnack
(Signature, followed by title)
Superintendent.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

C. S. REPORT DATA ENTERED

Form 73

RCH /GG

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK

LIGHT NOV 6 1919 HOUSES

SUPERINTENDENT
OFFICE OF LIGHTHOUSE INSPECTOR, 17th DISTRICT,

Portland, Oreg. 1919 NOV Oct. 30 3 03, 191 9.
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion.

Name, Raymond Bay. Legal residence, Oregon.

Position, Keeper (3d Asst.) Lighthouse Service. Salary, $840.00 per annum.

1919 NOV 7 PM 3 57

Location, Tillamook Rock Light Station, Wash. Appropriation, Salaries, K. of L.H.

Effective November 11, 1919. {[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper (4th Asst.) L. H. S. Former salary, $780.00 per annum.

Location, Tillamook Rock Light Station, Oreg.

Rank on eligible list, — Rating, Percentage, , Other eligibles considered:

Previous incumbent, Walter T. Lawrence. Services terminated, Nov. 10, 1919.

Reason, Promoted to 2nd Asst. Keeper same station.

Members of family in Government Service, Father, Assistant Keeper Heceta Head Light Station, Oreg.

Remarks:

LAS 11/8/19

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

Robert Yeamack
Superintendent.

Secretary, Civil Service District.

AKT

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 6 1919

Submitted to the Secretary of Commerce, approved.

1919 NOV 7 AM 11 51

ASSISTANT DIVISION
SECRETARY
NOTION TAKER
NOV 11 1919
DEPARTMENT OF COMMERCE

H. A. Bowerman
Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

M

November 11, 1919.

Through the Commissioner of Lighthouses.

r. Raymond Bay,

Sir: You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 780 per annum to $ 840 per annum, effective November 11, 1919, or as soon thereafter as you enter on duty at the increased rate of pay.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

CARDED

Chief of Appointment Division.

RM
C

17th District

C. S. REPORT DATA ENTERED

APPOINTMENT DIVISION ENTERED NOV 12 1919 DEPT. OF COMMERCE

(Cross Reference)

February 27, 1920, the following named employee of Lighthouses E.O.D. on the date indicated Nov 11. 1919 by Promotion

Name Raymond Bay

See original letter in the file of Wyman T. Albee.

DEC 22 1919 1 06 PM

APPOINTMENTS DEC 24 1919

DEPARTMENT OF COMMERCE

LIGHT DEC 22 1919 HOUSE

PERSONAL QUESTION SHEET

(To be furnished for each person appointed in the service of the Department immediately upon entrance on duty. The statement should be signed by the appointee or employee. If unable to write, he may sign by mark in the presence of one witness.)

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)

Mr Raymond Bay

CHIEF CLERK 1919 DEC 24 AM 8 48

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Raymond Bay

3. Bureau or Service, place, and district in which employed:

light house service (Bureau or Service.) Tillamook Rock (Place (city, town, station, or vessel).) Dist 17 (District.)

4. Position to which appointed As 3d asst. light house keeper

5. Compensation $840.

6. Appropriation from which paid Department of commerce

7. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination, ———, 191—;" or "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

8. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Florence (City or town.) Oregon (State or Territory.) Lane (County.) ——— (Congressional district.)

CARDED

9. When the legal residence given in answer to question 8 differs from that given in the certificate of appointment, the discrepancy should be explained.

10. What is your race? (Answer "white," "colored," or "Mongolian.") White

11. Where were you born? Florence Oregon

12. When were you born? July (Month.) 4th (Day.) 1901 (Year.)

13. If foreign born, state when and where naturalization papers were taken out

14. What is your marital condition? single

15. Give name and address of person whom you would like to have notified in case of accident.

Mrs R R Bay (Name.) ——— (Number and street.)

Mercer Oregon (City or town.) ——— (State or Territory.)

16. Are there any members of your family, besides yourself, in the civil service of the United States? yes

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
R R Bay	Mercer Oregon	Position 1st asst K'pr Department or office	Father	married
Walter T Lawrence	Tillamook Rock Astoria, Ore.	Position 2d asst keeper Department or office	Brother	single
		Position Department or office		

17. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

no

18. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
no					

19. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

no

20. Were you in the military or naval service of the United States during any war? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
no			

21. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
no			

22. Are you the widow or orphan of an honorably discharged soldier or sailor? no (If answer is "Yes," give the information called for by the blanks below.)

Relationship (widow or orphan)

Name under which soldier or sailor rendered service

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

23. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 18, 19, 20, 21.)

Running motor Boats and Farming

24. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Through eight grade.

25. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Farming and running motor boats

26. What, if any, civil-service examination have you passed? (Give names and dates as near as you recollect.)

Navy yard examination for Bermuston Navy yard

27. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

yes

Date, ..., 191

Witness (in case signature is by mark): .....

(Signature) Mr Raymond Bay

P. O. Address: Tillamook Rock Astoria
City or town.

Number and street.

Oregon
State or Territory.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded Dec. 16, 1919

(Signature) Robert Warnack

(Official title) Superintendent
17th Lighthouse District.

Form 73

RCH/GG

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 17th DISTRICT,

Portland, Oregon (City.) April 2 (Date.) 1921.

COMMISSIONER OF LIGHTHOUSES:

1921 APR 7 AM 8 51

Action recommended, Transfer and demotion.

Name, Raymond Bay. Legal residence, Oregon.

Position, Keeper (2nd Asst.) Lighthouse Service. Salary, $600.00 per annum.

1921 APR 7 PM 3 25

Location, Cape Blanco Light Station, Oreg. Appropriation, Salaries, L. of L. H.

Effective April 15, 1921. { the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper (3d Asst.) L. H. S. Former salary, $840.00 per annum.

Location, Tillamook Rock Light Station, Oreg.

Rank on eligible list, – Rating, Percentage, , Other eligibles considered:

APPOINTMENT

1921 APR 8 AM 9 20

Previous incumbent, John A. Stewart. Services terminated, March 31, 1921.

Reason, Transferred to Yaquina Head Light Station, Oreg.

Members of family in Government Service, Father, Robert R. Bay, 1st Asst. Keeper, Heceta Head Light Station, Oreg.

Remarks: Transferred to a shore station at his own request.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

108
4/8/21

Secretary, Civil Service District.

Robert Theamack
Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

APR 7, 1921
1921 APR 7 PM 2 10

Submitted to the Secretary of Commerce, approved.

J. S. Conway

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

April 8, 1921.

M

r. Raymond Bay,
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $840 per annum to $600 per annum, effective April 15, 1921, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

CARDED

(SGD) CLIFFORD HASTINGS
Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED APR 8 1921 ON JOURNAL DEPARTMENT OF COMMERCE

P
C
17th

U. S. REPORT DATA ENTERED

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PORTLAND, OREG.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RCH/GG

File No. 286.

Hydrog.
Engr. Comm.
Mar. Engr.
Accounts.
Contracts
Inf. Clk.
Rep. Comm.
Comm.

OFFICE OF SUPERINTENDENT, 17TH DISTRICT
PORTLAND, OREG.

May 14, 1921.

To: Commissioner of Lighthouses.

Subject: Dates of entry Raymond Bay and Orlo E. Hayward.
Reference: Department letters of April 8, 1921, authorizing.

1921 MAY 20 PM 2 41

1. The Bureau is advised that the following Keepers entered on duty April 15, 1921:

Raymond Bay as 2nd Assistant Keeper, Cape Blanco Light Station,

Orlo E. Hayward as 3d Asst. Keeper, Tillamook Rock Light Station.

warrack

Superintendent.

Bureau of Lighthouses, Washington
MAY 19 1921

Submitted to Secretary of Commerce for his information.

J. S. CONWAY
Acting Commissioner.

CARDED

U. S. REPORT DATA ENTERED

(CROSS REFERENCE)

Ray. Raymond. In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $840, effective July 1, 1924.

JUL 14 1924

For authorization see letter dated _____ File No. 1095/21.

Form 73

NOMINATION

CHIEF CLERK
1924 AUG 11 PM 1 51

GG

LIGHTHOUSES
1924 AUG 11 AM 8 40

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 17th DISTRICT,

Portland, Oregon (City.), August 5 (Date.), 1924.

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Allowance longevity.

DEPARTMENT OF COMMERCE
AUG 11 1924
APPOINTMENT DIVISION

Name, **Raymond Bay.** Legal residence, **Oregon**

Position, **Keeper (2d Asst.), Lighthouse Service.** Salary, **$900.00 per annum, including $60.00 longevity.**

Location, **Cape Blanco Light Station, Oreg.** Appropriation, **Salaries, K. of L.H.**

Effective **August 21, 1924.** {'the actual date of entrance on duty, ~~or as soon thereafter as he enters on duty~~

Former position, Same. Former salary, **$840.00 per annum.**

Location, **Same.**

Rank on eligible list, – Rating, Percentage, , Other eligibles considered:

APPOINTMENT DIVISION
NECESSARY
ACTION TAKEN
AUG 14 1924
DEPARTMENT OF COMMERCE

Previous incumbent, – Services terminated,

Reason,

Members of family in Government Service, Father, Robert R. Bay, 1st Asst. Keeper, Heceta Head Light Station, Oreg.

Date of birth, July 4, 1901.

Remarks: Mr. Bay entered on duty August 21, 1919, as 4th Assistant Keeper at Tillamook Rock Light Station, Oreg., under Department letter dated September 4, 1919, and has served for five continuous years.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

8/11/24

Secretary, Civil Service District.

Robert Lee Faircloth

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

AUG 11 1924

Submitted to the Secretary of Commerce, approved.

APPROVED:
ACTING SECRETARY OF COMMERCE.

H. B. Bowerman

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 11, 1924.

Mr. Raymond Bay,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 840 per annum to $ 900 per annum, effective August 21, 1924, including $60 per annum longevity pay.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

AUG 11 1924

Chief of Appointment Division.

11—8074

APPOINTMENT DIVISION ENTERED AUG 14 1924 ON JOURNAL DEPARTMENT OF COMMERCE

C
17 th

CARDED

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

M
r. Raymond Bay,
Through the
Commissioner of Lighthouses,

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.
Chief of Appointment Division.

Acting

APPOINTMENT DIVISION ENTERED FEB 7 1925 ON JOURNAL DEPARTMENT OF COMMERCE

Position: Keeper

Salary: $1080 ✓

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

17

JSJ

CARDED FEB 9 - 1925

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

LGJ-EK
Incls.

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

CHIEF CLERK 5

November 28, 1925.

1925 DEC 1 AM 10 35

SUBJECT: 17th Supt's. ind. Nov. 18, abandonment of station by 2d Assistant Keeper Raymond Bay. Cape Blanco L.S. Ore. - 1080 Pa.

Submitted to Secretary of Commerce with recommendation that the services of (Second Assistant) Keeper Raymond Bay be discontinued, but not without prejudice, effective at the close of November 4, 1925, for abandoning his station. Abandonment of station is considered a grave breach of the discipline necessarily attaching to the positions of keeper, and Bay's action in this instance is considered sufficient to warrant his separation with prejudice. Attached also is copy of 17th Superintendent's telegram of November 27, in the matter. Keeper Bay was appointed in the Service on August 21, 1919.

G R Putnam

Commissioner of Lighthouses.

12-1-25

APPROVED:

ACTING SECRETARY OF COMMERCE

(COPY)EK

TELEGRAM

Portland Oregon
November 27, 1925

Lighthouse Commissioner
Washington D C

Recommend if possible Raymond Day be dropped account desertion instead preferring charges No reply received from him to Superintendent's letter November twlefth His present whereabouts not known to Superintendent Keeper Blanco instructed employ substitute laborer pending settlement case additional keeper position therefore not considered necessary

(Singed) Warrack.

COPY

TSC/PAH

November 12, 1925.

LIGHTHOUSES

1925 NOV 23 AM 9 20

Mr. Raymond Bay,
Second Asst. Keeper,
Cape Blanco Light Station, Oreg.
(Through the Keeper).

1. This office is in receipt of information from the First Assistant Superintendent, now at Cape Blanco Light Station, that you left the light station on the morning of November 5, 1925, and returned there on the morning of November 8th, and that you informed the Keeper when you left the station that you had quit and that when you returned to the station you would pack up and leave.

2. If it is your intention to resign your position, it is requested that you submit your resignation at an early date to the Keeper, who will forward it to this office. Please also state in your resignation your reasons for resigning.

3. It is requested that you furnish this office your post-office address in order that your pay check may be forwarded to you.

(Sgd.) Warrack,
Superintendent of Lighthouses.

Copy for Keeper. Forward the original of above letter to Bay and forward the resignation to the Superintendent. It is assumed that Bay's last day of service was at the close of November 4, 1925. Report as to this. If the Keeper did not request Bay to submit his resignation he should have done so. It appears that Bay's leaving as he did resulted in embarrassment to the Service and that phase will be considered by the Superintendent when forwarding the resignation to the Bureau.

(Sgd.) Warrack,
Superintendent of Lighthouses.

TSC/GG
Inc.
File B.

Office of Superintendent, 17th Lighthouse District,
Portland, Oregon, November 18, 1925.

1. Copy for Commissioner of Lighthouses. The above letter was based upon information contained in a report dated November 8, 1925, from the 1st Assistant Superintendent while at Cape Blanco Light Station. He reported that Bay had left the station on the morning of November 5, 1925, and that he returned on the morning of November 8; that Bay informed the Keeper when he left that he had quit and when he returned to the station he would pack up and leave; that Bay had not performed any duty since his return and it was understood by the 1st Assistant Superintendent that a truck was due at the station on November 8 to take Bay's effects away from the station; that he did not know, nor did the Keeper whether Bay had forwarded his resignation to the Superintendent. In letter of November 15 from the light station First

Com. of L. H. - #2.
Raymond Bay.

Assistant Superintendent reported that Bay had removed the remainder of his effects from the station on November 14 and that he had quit the Service. Inclosed is a copy of the Keeper's letter of November 14, 1925, in which he states that he strongly urged Bay to tender his resignation but that Bay declined to do so, saying he was through with the Service.

2. Inasmuch as Bay has left the Lighthouse Service to its embarrassment, it is recommended that he be dismissed without the necessity of filing charges against him, if this action be permissible under the Regulations, Art. 413, the dismissal to be effective at the close of November 4, 1925.

3. Nomination (Form 73) of this date is being submitted through the District Civil Service Secretary for the transfer of Ralph E. Butler, Radio Operator, assigned to COLUMBIA RIVER LIGHTSHIP No. 88, to the position of 2d Assistant Keeper, Cape Blanco Light Station, vice Raymond Bay, effective November 25, 1925, or as soon thereafter as he enters on duty. Request is being made on the nomination of Butler that the Bureau advise the Superintendent by telegraph of the action taken on his nomination. Mr. Butler is a probationary appointee, he having entered on duty on August 18, 1925.

4. The recommendation of the transfer of Butler is not in violation of section 2 of Civil Service rule I relative to political or religious opinions or affiliations.

5. Mr. Bay's present address is unknown to this office, no reply having been received from him to the Superintendent's above letter of November 12.

Warnecke

Superintendent of Lighthouses.

December 1, 1925.

Mr. Raymond Bay,
Through the Commissioner of Lighthouses.

Sir:

In view of the fact that you left the light station on the morning of November 5, 1925, and failed to reply to a letter from the Superintendent of Lighthouses, requesting to be advised whether it was your intention to resign your position and if so that you submit your resignation, giving your reasons for resigning, it is considered that you are guilty of desertion in view of which you have been dismissed from the position of Keeper at $1080 per annum, effective at the close of business on November 4, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

DEC 10 1925

Acting Chief of Appointment Division.

P:mfc

APPOINTMENT DIVISION ENTERED DEC 10 1925 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

CROSS REFERENCE

SEE FILE--464/16/D #1

NAME Bays Raymond

POSITION Keeper

BUREAU OF LIGHTHOUSES

STATION 17th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt. per annum to be Added	Subtracted
600	240	840	KCR	404.25	1244.25	L.H.S.	2	1120	Yes	60.00	

CIRCULAR #13----11/13/23

approved $1020

GRADE RECOMMENDED 4

RANGE OF COMPENSATION RECOMMENDED FROM $1020 TO $1260

16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:

Kind of equipment uniform; annual cost, $ 25.00

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)

(a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8

(b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3

(d) College: Name - - - ; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(e) Post graduate work: Kind - - - ; years ☐ 1 ☐ 2 ☐ 3

(f) Correspondence courses: Kind - - - ; number of lessons ____; number completed ____

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
Assists keeper and First Assistant Keeper in the following duties:	
1. In caring for and operating incandescent oil vapor illuminating apparatus, which includes revolving clockwork machinery	**65%**
2. In caring for buildings and grounds, including painting and minor repairs to all structures, including fences and walks	**25%**
3. Building and repairing roads on Lighthouse Reservation	**10%**
This is a three-keeper station.	

...NEL CLASSIFICATION BOARD FORM NO. 1
(To be filled out in accordance with detailed instruction sheet, Form No. 2)

Sheet No. 62

2—12758

DO NOT WRITE IN THIS SPACE

	a		
	b		
	c		
	d		

1. Bay (Surname) Raymond (Given name) — (Initial)
2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouses
5. (a) Field Station Office of Supt. of L.H., 17th District
   (b) Subdivision Cape Blanco Light Station
   (c) City or town Sixes State Oregon
6. Pay-roll title Second Assistant Keeper
7. Customary office title Second Assistant Keeper

8. (a) Number of regular working hours of the position, per day On duty during day as required for upkeep of station average 8; per week 56
   (b) If this is not a full-time position, state percentage of time employed per day —; or per week —
   (c) If night work, wholly or in part, state the hours: From Alternates at night with other Keepers m. to m.
9. If this is not an all-year-round position, state approximate number of days employed each year —
   During what months —
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation —
11. Present rate of pay, exclusive of bonus $ 600.00 per annum; bonus, $ 240.00 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ 600.00 per annum; bonus, $ 240.00 per annum.
13. If the employee receives overtime pay, state the rate —
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☐ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☒ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☐ Fuel; ☒ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum
    Rations commuted at rate of $164.25 per annum
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment uniform; annual cost, $ 25.00
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name —; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind —; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind —; number of lessons —; number completed —

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
Assists keeper and First Assistant Keeper in the following duties:	
1. In caring for and operating incandescent oil vapor illuminating apparatus, which includes revolving clockwork machinery	65%
2. In caring for buildings and grounds, including painting and minor repairs to all structures, including fences and walks	25%
3. Building and repairing roads on Lighthouse Reservation	10%
This is a three-keeper station.	

19. Does employee work under immed[illegible]e supervision, or to a large extent upon his ow[illegible]ibility? (Describe fully.)

Under immediate supervision of keeper and First Assistant Keeper, whom he assists in proper management and operation of station.

20. Do the duties involve direction or supervision of the work of other employees? no
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

21. How long have the employee's duties been substantially as described above? 2 years

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

May 31 (Date), 1923. Robert Warnock (Signature of Preparing Officer) Superintendent of L. H.

23. I have read the foregoing and I agree to it except as follows:

Impracticable to secure signature of this employee on account of his inaccessibility.

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy	X		
Initiative (originality and resourcefulness)		X	
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)	X		

Educational Training	Essential	Desirable But Not Essential
College		
High School		
Common School		X

Technical Education: If essential, kind and extent none

Experience: If essential, kind and extent - -

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 900.00 to $ 1140.00

June 1, (Date), 1923. Robert Warnock (Signature of head of field office or station) Superintendent of L. H.

GOVERNMENT PRINTING OFFICE 2—12758

RAYMOND BAY.

Ont.

Disputed close 11/4/25

RAYMOND BAY.

COPY

TSC/PAH

November 12, 1925.

Mr. Raymond Bay,
Second Asst. Keeper,
Cape Blanco Light Station, Oreg.
(Through the Keeper).

LIGHTHOUSES
1925 NOV 23 AM 9
RECEIVED

1. This office is in receipt of information from the First Assistant Superintendent, now at Cape Blanco Light Station, that you left the light station on the morning of November 5, 1925, and returned there on the morning of November 8th, and that you informed the Keeper when you left the station that you had quit and that when you returned to the station you would pack up and leave.

2. If it is your intention to resign your position, it is requested that you submit your resignation at an early date to the Keeper, who will forward it to this office. Please also state in your resignation your reasons for resigning.

3. It is requested that you furnish this office your post-office address in order that your pay check may be forwarded to you.

(Sgd.) Warrack,
Superintendent of Lighthouses.

Copy for Keeper. Forward the original of above letter to Bay and forward the resignation to the Superintendent. It is assumed that Bay's last day of service was at the close of November 4, 1925. Report as to this. If the Keeper did not request Bay to submit his resignation he should have done so. It appears that Bay's leaving as he did resulted in embarrassment to the Service and that phase will be considered by the Superintendent when forwarding the resignation to the Bureau.

(Sgd.) Warrack,
Superintendent of Lighthouses.

TSC/GG
Inc.
File B.

Office of Superintendent, 17th Lighthouse District,
Portland, Oregon, November 18, 1925.

1. Copy for Commissioner of Lighthouses. The above letter was based upon information contained in a report dated November 8, 1925, from the 1st Assistant Superintendent while at Cape Blanco Light Station. He reported that Bay had left the station on the morning of November 5, 1925, and that he returned on the morning of November 8; that Bay informed the Keeper when he left that he had quit and when he returned to the station he would pack up and leave; that Bay had not performed any duty since his return and it was understood by the 1st Assistant Superintendent that a truck was due at the station on November 8 to take Bay's effects away from the station; that he did not know, nor did the Keeper whether Bay had forwarded his resignation to the Superintendent. In letter of November/5 from the light station First

Assistant Superintendent reported that Bay had removed the remainder of his effects from the station on November 14 and that he had quit the Service. Inclosed is a copy of the Keeper's letter of November 14, 1925, in which he states that he strongly urged Bay to tender his resignation but that Bay declined to do so, saying he was through with the Service.

2. Inasmuch as Bay has left the Lighthouse Service to its embarrassment, it is recommended that he be dismissed without the necessity of filing charges against him, if this action be permissible under the Regulations, Art. 413, the dismissal to be effective at the close of November 4, 1925.

3. Nomination (Form 73) of this date is being submitted through the District Civil Service Secretary for the transfer of Ralph E. Butler, Radio Operator, assigned to COLUMBIA RIVER LIGHTSHIP No. 88, to the position of 2d Assistant Keeper, Cape Blanco Light Station, vice Raymond Bay, effective November 25, 1925, or as soon thereafter as he enters on duty. Request is being made on the nomination of Butler that the Bureau advise the Superintendent by telegraph of the action taken on his nomination. Mr. Butler is a probationary appointee, he having entered on duty on August 18, 1925.

4. The recommendation of the transfer of Butler is not in violation of section 2 of Civil Service rule I relative to political or religious opinions or affiliations.

5. Mr. Bay's present address is unknown to this office, no reply having been received from him to the Superintendent's above letter of November 12.

(Sgd.) Warrack,
Superintendent of Lighthouses.

- - - -

COPY
DEPARTMENT OF COMMERCE
Lighthouse Service.

Seventeenth District
Cape Blanco Oregon
November 14, 1925.

LIGHTHOUSES
1925 NOV 23 AM 9 20

Superintendent of Lighthouses,

17th District,

Portland, Ore.

On the 5th of the present month Raymond Bay quit as 2d Assistant Keeper at this station. I strongly urged him to tender his resignation but he declined to do so saying he was through with the Service. At the present time an assistant in his stead would be greatly appreciated and I might add urgently needed.

Respectfully,

(Sgd.) James S. Hughes,

Keeper.

It appears that this is a case warranting dismissal & his record should show this. What would be advantage if any for not doing so.

11/30/27 Dated to Dept

11/27/27 Dated to Dept

To drop for desertion would not be as stringent as dismissal, but would be a bar to reentry in Govt. Service pending outcome of an investigation as to prior service. Upon reconsideration suggest that 17th Dept. be instructed to forego charges against Stokes & Dept. for dismissal.

H.E.J. 11/27.

Washington D C November 27 1925

Lighthouse Superintendent Portland Oregon

Your indorsement eighteenth keeper Raymond Bay necessary prefer charges dismiss possible drop account desertion wire ~~action~~ recommendation and whether assitional position necessary maintain station pending disposition

Putnam

Bureau of Lighthouses

~~Acting~~ Commissioner of Lighthouses

to Dept oper
4:30 pm 11/27/25
EB7

POSTAL TELEGRAPH – COMMERCIAL CABLES

CLARENCE H. MACKAY, PRESIDENT

RECEIVED AT

This is a fast Telegram unless otherwise indicated by signal after the number of words—"Blue" (Day Letter) "N. L." (Night Letter) or "Nite" (Night Telegram)

TELEGRAMS TO ALL AMERICA

THE MACKAY SYSTEM — POSTAL TELEGRAPH — COMMERCIAL CABLES — "THE PULSE OF THE WORLD"

CABLEGRAMS TO ALL THE WORLD

DELIVERY NO.

STANDARD TIME INDICATED ON THIS MESSAGE

CHB9 45 NL GOVT

NX PORTLAND OGN 27 1926 NOV 28 AM 1 42

LIGHTHOUSE COMMISSIONER

595 WASHINGTON DC

RECOMMEND IF POSSIBLE RAYMOND BAY BE DROPPED ACCOUNT DESERTION INSTEAD PREFERRING CHARGES NO REPLY RECEIVED FROM HIM TO SUPTS LETTER NOVEMBER TWELFTH HIS PRESENT WHEREABOUTS NOT KNOWN TO SUPT KEEPER BLANCO INSTRUCTED EMPLOY SUBSTITUTE LABORER PENDING SETTLEMENT CASE ADDITIONAL LABORER POSITION THEREFORE NOT CONSIDERED NECESSARY KEEPER

WARRACK.

Hydro.
Engr. Const.
Mar. Engr.
Personnel.
Accounts.
Contracts.
Chf Clk.
Dep. Comm.
Comm.

for recorder

Nov 28

OKP

LGJ-EK
Incls.

November 28, 1925.

SUBJECT: 17th Supt's. ind. Nov. 18, abandonment of station by 2d Assistant Keeper Raymond Bay.

Submitted to Secretary of Commerce with recommendation that the services of Second Assistant Keeper Raymond Bay be discontinued, but not without prejudice, effective at the close of November 4, 1925, for abandoning his station. Abandonment of station is considered a grave breach of the discipline necessarily attaching to the positions of keeper, and Bay's action in this instance is considered sufficient to warrant his separation with prejudice. Attached also is copy of 17th Superintendent's telegram of November 27, in the matter. Keeper Bay was appointed in the Service on August 21, 1919.

G. R. PUTNAM

Commissioner of Lighthouses.

approved to 17
12/1/25 effective close
11/4/25

LIGHTHOUSES
DEC 10 PM 3 30

December 1, 1925.

Mr. Raymond Bay,
Through the Commissioner of Lighthouses.

Sir:

In view of the fact that you left the light station on the morning of November 5, 1925, and failed to reply to a letter from the Superintendent of Lighthouses, requesting to be advised whether it was your intention to resign your position and if so that you submit your resignation, giving your reasons for resigning, it is considered that you are guilty of desertion in view of which you have been dismissed from the position of Keeper at $1080 per annum, effective at the close of business on November 4, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

P:mfc

DEC 11 1925

Acting Chief of Appointment Division.

Bureau of Lighthouses, Wash., Copy to 17th Supt

TREASURY DEPARTMENT
UNITED STATES COAST GUARD

U. S. COAST GUARD
REC'D NOV 5 1940

Form 2390-A

APPLICANT OR EMPLOYEE MUST FILL THE FOLLOWING

Name (in full) Raymond Bay Sex male

Present address Arlight Calif. Date of birth July 4th 1901

To be employed in Treasury Department Bureau US Coast Guard Division San Francisco Section

Give below all places of residence during the past FIVE years

From-- (Month and year)	To-- (Month and year)	Number and Street	City and State
1924	Jan 1929		Eureka Calif
Jan 1929	Dec 1939		@ Arlight Calif.
Dec 1939	Oct 1940		

Give, in your own handwriting, the information requested below

Have you ever been arrested for any reason whatsoever? No (Yes or No)
If so, give details in space provided below.

Date of arrest	Age	Charge	Court and Location	Judge	Disposition

Have you ever been fingerprinted? No Where?

When? If for the Civil Service, what position?

I hereby swear (or affirm) that the above statements are complete and accurate in every detail.

Raymond Bay
Customary (or payroll) signature

Subscribed and sworn to before me this 25 day of October 1940

G A Jenevein
~~Notary Public~~

My commission expires

Electrician.

TEMPORARY LABORER, POINT ARGUELLO LIGHT STATION.