REFERENCE SERVICE SLIP

Archival Research Room Record Request
National Archives at St. Louis

'26 AUG 11 PM 3:23:49

Date: 08/14/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Bodine, Leonard, H.		1901 CT

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)	
Lighthouse Service (CT/NJ/NY) 3rd District	
From: 1923	To: 1926
(Agency & Location) B350	
From:	To:
(Agency & Location)	
From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C.0000795645S

Attendant Signature:

CMRS Search Request Number(s): 2qst Sent 8/12/26 mx

Remarks:

'26 AUG 20 AM 9:10

SCREENING NOTES

☑ Reviewed and Nothing Removed CMM

☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Leonard H. Bodine (Name) — Conn. (Legal Residence)

STATUS

11—8040

DESIGNATION	ACTION	SALARY	3d. BUREAU—SERVICE—STATION	DATE OF EFFECT
Keeper	Prob.	720	L.H. - Greens Ledge L.S.	Nov. 12, 1923
" "	Prom.	780	" " "	Dec. 1, 1923
" "	Ready.	1020	" " "	July 1, 1924
		RESIGNED CLOSE OF	Jan. 31, 1925	
Keeper	Prob.	1320	Penfield Reef L.S. Conn	April 16, 1926
		RESIGNED CLOSE OF	Not Wrap Dec. 31, 1926.	

I acknowledge receipt of a copy of Department Circular No. 253 (second edition), of September 22, 1914, relating to political activity of officeholders, and fully understand its purport.

Leonard H. Bodine
(Name.)

2nd. Asst. Keeper
(Position.)

Light House Service.
(Bureau, Office, or Service.)

Date, April 16th, 1926

11—3914

(This acknowledgment should be forwarded to, and filed in, the bureau or office to which appointee is assigned.)

SUPERINTENDENT OF DOCUMENTS
APR 24 1926
RECEIVED

STANDARD FORM No. 6
(Approved by the President March 28, 1924)

Oath of Office and | fwd to Washington 5/5/26

PERSONAL HISTORY

(Statement to be prepared by appointee in his own handwriting)

Bureau, division, or office Light House Service.

1. Name in full Leonard H. Bodine.

2. Legal (voting) residence Conn. 4th. Dist., Fairfield County, Stratford Bo
(State and Congressional District) (County) (City or town)

3. Where born? Conn. U.S.A. Bridgeport Conn. When born? Jan. 31. 1901
(State or foreign country) (City or town) (Date)

4. If foreign, state whether naturalized or alien

5. Indicate sex, marital condition, and race by check, thus: √

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male ✓	Female	Single ✓	Married	Divorced	Widowed	White ✓	Colored

6. A complete record of your past civil service for the United States Government:

BRANCH OF SERVICE AND PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
			Month	Day	Year	Month	Day	Year
Light House Service	2nd Asst Kpr.	About 720	11	12	1923			
" "	1st " "	780	12	1	"			
" "	" "	1020	7	1	1924	1	31	19
Greens Ledge Light Station	1st asst Keeper	~~$1,187.40~~	~~Nov.~~	~~11th~~	~~1924~~	~~Jan.~~	~~15th~~	~~19~~

7. Military and naval record. If any, check (√) to indicate branch and other information and give dates of enlistment discharge:

None	Army	Navy	Marine Corps	Coast Guard	War Veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ..... Discharged .....

Organization .....

Enlisted ..... Discharged .....

Organization .....

8. EDUCATION (Circle number of years)

Common school								High school				College				Degrees, if any
1	2	3	4	5	6	(7)	8	1	2	3	4	1	2	3	4	

9. State special qualifications General Handy Man.

10. Name, relationship, and address of person to be notified in case of emergency:

Mrs Emma M. Clark. (Name) Aunt (Relationship)

1076 Stratford Ave Stratford Conn. (Post office address)

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Leonard H. Bodine.
(Name as usually written and which will be used as official signature)

April 21. 1926 (Date) Present address 1076 Stratford Ave, Stratford Conn

10—1659

Form SS-73

DEPARTMENT OF COMMERCE



PERSONAL QUESTION SHEET

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

PART I.

1. Name of employee: Leonard H. Bodine
2. Position to which appointed: Keeper
3. Bureau or Service: Lighthouse Service, District: 3rd
4. Place of duty: Greens Ledge Light Station, Conn. (City, town, station, or vessel.)
5. Salary: $720.00 per annum
6. Appropriation from which paid: Salaries, Keepers of Lighthouses
7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———." stating Department, Bureau or Service, position, and salary, if known).

From eligible list of keepers and assistant keepers dated Oct. 25, 1923

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Leonard Herbert Bodine.

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Leonard Herbert Bodine

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

Connecticut (State or Territory.) Fairfield (County.) Stratford (City or town.) Fourth. (Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

The Same

5. What is your race? (Answer "white," "colored," or "Mongolian.") White.

11—6922

6. Where were you born? Bridgeport Conn

7. When were you born? January (Month.) 31 (Day.) 1901 (Year.)

8. If foreign born, state when and where naturalization papers were taken out ~

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Single

10. Give name and address of person whom you would like to have notified in case of accident.

Mrs. Herbert A. Bodine (Name.) R.F.D. 34, Box 51, Sugar St. (Number and street.)

Newtown (City or town.) Connecticut, (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") No If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") No If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

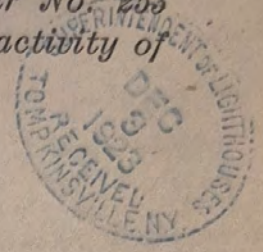
Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

11—6922

I acknowledge receipt of a copy of Department Circular No. 253 (second edition), of September 22, 1914, relating to political activity of officeholders, and fully understand its purport.



Leonard H Bodine
(Name.)

2nd. asst. Keeper.
(Position.)

Light House Service
(Bureau, Office, or Service.)

Date, November, 28, 1923.

(This acknowledgment should be forwarded to, and filed in, the bureau or office to which appointee is assigned.)

---

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")
I have qualified as a machinist and tool grinder and as an automobile mechanic.

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)
Passed civil service examination for lighthouse service on ~~August 26, 1922~~, October 27, 1923

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") ~~Yes~~ If not, state the name and address of the person who wrote them for you.

Date November 29, 1923

Witness (in case signature is by mark):

(Signature) Leonard Herbert Bodine

(Present address) 1076 Stratford Ave.
(Number and street.)

Stratford (City or town.) Conn. (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded Dec 5, 1923

(Signature) ---

(Official title) Supt. of Lighthouses, 3rd Dist.

11—6922

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No. If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Machinist and tool grinder also automobile mechanic and various other odd jobs.

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Went through Public School 8th. grade,

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

I have qualified as a machinist and tool grinder and as an automobile mechanic.

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

Passed civil service examination for lighthouse service on ~~August 26, 1922~~, October 27, 1923

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes. If not, state the name and address of the person who wrote them for you.

Date November 29, 1923

Witness (in case signature is by mark):

(Signature) Leonard Herbert Bodine

(Present address) 1076 Stratford Ave.
(Number and street.)

Stratford (City or town.) Conn. (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded Dec. 5, 1923

(Signature)

(Official title) Supt. of Lighthouses, 3rd Dist.

11—6922

275 Palisades Ave.
Bridgeport Ct.

Re- How about it
66- check mailed 1/13/27
to 107 Stratford Avenue
Stratford Conn
B. 1/14/27

Supt. of Light Houses.
Staten Island. N. Y.



Sir:-

Will you please
envestigate and let me know
the Why I havent received my
pay check Dec. pay Jan. 6th/27

thanking you for past favors.

Sincerly Leonard H. Bodine
former 2nd asst Keeper
of Penfield Reef Lt. Sta.

WJL-PS

Jan. 14, 1927.

Leonard H. Bodine,
275 Palisades Ave.,
Bridgeport, Conn.

SUBJECT: Pay Check-Month of December,1926.

REFERENCE: Inquiry- No date.

Sir:

Pay Check in question was forwarded by this office on January 13, 1927 to No.1076 Stratford Avenue, Stratford, Conn.

Respectfully,
J.T.Yates,
Superintendent

By: W. J. Lawton
Chief Clerk.

Chief Clerk

Voucher Clerk

Jan. 12,1927

75

Leonard H. Bodine, former 2nd Asst. Keeper of Penfield Reef Lt. Sta. may now be paid any salary due him for the month of December. He resigned effective at the close of Dec. 31st.

1st Asst. Supt.

Form A-32

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

January 6, 1927.

Mr. Leonard H. Bodine,

Through the Commissioner of Lighthouses. LIGHTHOUSES

Sir:

1927 JAN 10 PM 4 21

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the bureau, to take effect at the close of business on December 31, 1926, but not without prejudice in view of your failure to give sufficient notice of your intention to resign, thereby causing embarassment to the service.

Bureau.....Lighthouse Service.

Position.....Kesper.

Allocation.....

Salary.....$1320 per annum.

Station.....Penfield Reef Light Station, Connecticut.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

P.
3.

Form 93

NOTICE OF RESIGNATION OR DEATH

FWO-JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Third DISTRICT,

Staten Island, N.Y., Jan. 3, 1927, 19

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Leonard H. Bodine Position, Keeper

Legal residence, Connecticut Station, Penfield Reef Lt.Sta., Conn.

Salary, $1320.00 per annum

The acceptance of this resignation is recommended but not without prejudice effective at the close of Dec. 31, 1926

This employee has not taken leave in excess of the accrued rate.

Remarks:

The acceptance of Mr. Bodine's resignation is recommended, but not without prejudice, on account of his failure to give sufficient notice of his intention to resign, which was the cause of annoyance and embarrassment to this office.

J. T. Yates

1/3/27 Copy to Mass

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce,

11—4623

VC 1/17/27

FWC-JHG

Leonard H. Bodine, 2nd Asst.Keeper, Jan. 3,1927
Through the Keeper,
Penfield Reef Light Station,
Fairfield, Conn.

SUBJECT: Resignation.
REFERENCE: Your letter Dec. 30,1926.

1. Your letter dated Dec.30,1926 resigning your position as 2nd Assistant Keeper of Penfield Reef Light Station, has been received and forwarded to Washington, for proper action.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

Form 93

NOTICE OF RESIGNATION OR DEATH

PWO-JES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Third DISTRICT,

Staten Island, N.Y., Jan. 5, 1927, 19

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Leonard H. Bodine Position, Keeper

Legal residence, Connecticut Station, Penfield Reef Lt. Sta., Conn.

Salary, $1320.00 per annum

The acceptance of this resignation is recommended but not without prejudice effective at the close of Dec. 31, 1926

This employee has not taken leave in excess of the accrued rate.

Remarks:

The acceptance of Mr. Bodine's resignation is recommended, but not without prejudice, on account of his failure to give sufficient notice of his intention to resign, which was the cause of annoyance and embarrassment to this office.

Paid 1/13/27
Vou. No. 27780
Check No. 93262 J. T. Yates

1102

$110.00

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce,

11—4623

VC 1/14/27

2461

Form 93

NOTICE OF RESIGNATION OR DEATH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FNO-JHS

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Third DISTRICT,

Staten Island,N.Y., Jan. 3,1927, 19

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Leonard H.Bodine Position, Keeper

Legal residence, Connecticut Station, Penfield Reef Lt.S ta.,Conn.

Salary, $1320.00 per annum

The acceptance of this resignation is recommended but not without prejudice effective at the close of Dec.31,1926

This employee has not taken leave in excess of the accrued rate.

Remarks:

The acceptance of Mr.Bodine's resignation is recommended,but not without prejudice, on account of his failure to give sufficient notice of his intention to resign, which was the cause of annoyance and embarrassment to this office.

J. T. Yates

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce,

11—4623

C O P Y

2461

Penfield Reef Light

December 30,1926

Supt. of Light Houses,

Staten Island,N. Y.

SUBJECT: Resignation.

Sir: I wish to have my resignation to take effect January 1st,1927, as I have position to go to January 3rd.

Very truly,

/s/ Leonard H. Bodine,

2nd Asst.Keeper,

/s/ Fred B. White,

Keeper

Voucher Clerk

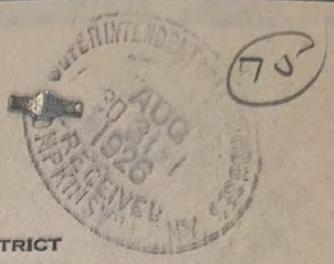
Dec. 29,1926

Leonard H. Bodine, 2nd Asst.Keeper, Penfield Reef Lt.Sta. has tendered his resignation, effective close Dec.31,1926. Hold up salary due him until information is received re his last day of service.

Chief Clerk

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE



(75)

THIRD DISTRICT

Penfield Reef Light
(Station, ~~Depot, or Vessel~~)

....., 1926

2523 7/2

Resigned 12-31-26

Supt. of Lighthouses,

Through the Keeper.

The following is a list of Light Stations to which I would except transfer to as Keeper.

- X Bridgeport Hbr.
- X Block Island. North
- X Cedar Island.
- X Castle Hill.
- X Chaple Hill.
- X Conover Beacon.
- X Conamicut Island.
- X Dutch Island.
- X Herford Inlet.
- X Hortons Point.
- X Lloyds Hbr.
- X Long Beach Bar.
- X Ludlam Beach.
- X North Dumpling Island.
- X Old Field Point.
- X Plum Island.
- X Saybrook Bkw.
- X Saybrook Lynde Point.
- X Wickford Hbr.
- X Warwick.

Sincerely Yours.

Leonard H. Bodine 2nd. asst. Keeper.

Fred B. White

Keeper.

THIRD DISTRICT

Penfield Reef Light
(Station, ~~Depot, or Vessel~~)

----------, 1926

Supt. of Lighthouses.

Through the Keeper.

The following is a list of Light Stations to which I would except transfer to as Keeper.

Bridgeport. Hbr.
Block Island. North
Cedar Island.
Castle Hill.
Chaple Hill.
Conover Beacon,
Connecticut Island,
Dutch Island.
Herford Inlet.
Hortons Point.
Lloyds Hbr.
Long Beach Bar.
Ludlam Beach.
North Dumpling Island.
Old Field Point,
Plum Islands,
Saybrook Bkw.
Saybrook Lynde Point.
Wickford Hbr.
Warwick.

Sincerely Yours,
Leonard. H. Bodine, 2nd. asst. Keeper.
Fred O. White
Keeper.

CROSS - REFERENCE SHEET

Cross-file UNIT Personnel Number 75

Letter from J. L. Yates Supt

Date Dec 24th 1926

Subject re resignation of Leonard H Bodine 2nd Asst Keeper Penfield Reef Light Station

Original filed under

Unit Personnel Number 75

Fred B. White

15/3

DEPARTMENT OF COMMERCE

REPORT ON PROBATIONARY APPOINTEE.
(This report to be made at expiration of fifth month of service.)

75

FWC-JHG

Third Lighthouse District
(Bureau)

Staten Island, N. Y.

September 15,1926

The Secretary of Commerce,
(The Chief of Appointment Division):

The probationary period of the person named below expires at the close of business on October 15,1926, 192 .

The conduct and capacity of this employee have been ~~satisfactory~~* during the probationary period, and (he) ~~(she)~~ is ~~considered~~ qualified for absolute appointment.

Name Leonard H. Bodine

Position Keeper (2nd Asst.)

Salary $1320 per annum

Appropriation Salaries, Keepers of Lighthouses

Station Penfield Reef Lt. Sta., Conn.

Date of entrance on duty April 16,1926

Remarks:

45
14
59

J. T. Yates
(Signature of immediate superior.)

SUBMITTED:

Supt. 3rd Lighthouse Dist.

(Head of Bureau or Office.)

(*If unsatisfactory, recommendation for discontinuance under the provisions of paragraph (c) of section 1 of civil service rule VII, should immediately be forwarded to the Department.)

1014

WJL-JHG

Aug.16,1926

Fred B. White, Keeper,
Penfield Reef Light Station,
Fairfield, Connecticut

SUBJECT: Probation of Leonard H.Bodine, 2nd Asst.Keeper.

1. The probationary period of employment of Leonard H. Bodine, 2nd Assistant Keeper of Penfield Reef Light Station, will expire on October 15,1926. Advise this office by return mail if his services have been satisfactory, and whether or not, in your opinion, he is a suitable and competent man to receive a permanent appointment in his present position. If you do not consider him competent state fully in what respects he is incompetent.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

THIRD DISTRICT

Penfield Pier Lt.
(Station, Depot, or Vessel)

August 28, 1926

Supt of Lt. Houses
Staten Island N.Y.

Subject: Probations of L. H. Bodine 2nd asst.

I finde L. H. Bodine to be satisfactory in all ways.

Whitehurst

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHT-HOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

WJL:JJH

Penfield Reef
Station, Depot, or Vessel

August 9, 1926

August 6, 1926.

Supt of Lt Houses
Staten Island N.Y.

F. B. White, Keeper,
Penfield Reef Light Station,
Fairfield, Conn.

SUBJECT: Excessive leave taken by L.H.Bodine, 2nd Asst.

REFERENCE: Your monthly report, Form 65 for July.

1. Your attention is invited to the fact that L.H.Bodine, 2nd Assistant Keeper exceeded his leave allowance during July by 1 day 6 hours.

2. The leave allowance of the station in your charge should not be exceeded. You are directed to see that the excess leave taken in July is deducted from next month's allowance.

For and in the absence of the Superintendent

F. W. Ockenden

1st Asst. Supt.

made up in August.
9/9/26

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

WJL:J

THIRD DISTRICT

Penfield Reef Lt.
(Station, ~~Depot, or Vessel~~)

August 9, 1926

Supt of Lt. House's
Staten Island N.Y.

Subject: Excess leave of Lt. H. Bodine 2nd. asst.

I will see that the one day six hours will be deducted this month.

White Kpr.

175

FWO-JHG

Leonard H. Bodine,
1076 Stratford Avenue,
Stratford, Connecticut

April 15,1926

SUBJECT: Position of 2nd Asst.Keeper, Penfield Reef Lt.Sta.
REFERENCE: Letter from this office April 2,1926.

1. Transmitted herewith is Department letter dated April 8,1926 appointing you to the position of 2nd Assistant Keeper of Penfield Reef Light Station, and in accordance therewith you are hereby directed to enter on duty in that position promptly upon receipt of this letter. Transportation charges will be at your own expense. Show this letter to the Keeper, which will be his authority for assigning you to duty. The name and address of the Keeper is Fred B. White, Fairfield, Conn. Acknowledge receipt of this letter and state on what date you will report for duty.

J. T. YATES
Superintendent

By: W. J. Lawton,
Chief Clerk

- - - - - - - - - - - - - - -

1. Copy forwarded for his information, to the Keeper of Penfield Reef Lt.Sta. Report to this office promptly by letter the date on which Bodine reports for duty as 2nd Asst.Keeper.

J. T. YATES
Superintendent

By: W. J. Lawton,
Chief Clerk

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

75

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

April 8, 1926.

Mr. Leonard H. Bodine,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

LIGHTHOUSES 1926 APR 13 PM 4 04

Keeper

in the Lighthouse Service

at a salary of Thirteen Hundred and Twenty dollars per annum

effective April 16, 1926, or as soon thereafter as you enter on duty.

Nature of appointment: Probationary.

Civil Service authority: Secretary, Second Civil Service District.

Classification allocation:

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

Appropriation: Such appropriation to which under the provisions of Section 3678, R. S., the duties performed may be properly chargeable.

Vice: Nelson W. Dawley.

Legal Residence: Connecticut.

11-8657

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWO-JEG

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 2nd DISTRICT,

Staten Island, N.Y. April 8, 1926 19
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

(Thr. Sec'y 2nd C. S. Dist.)

Action recommended, Probationary appointment.

Name, Leonard H. Bodine

Legal residence, Connecticut

Position, Keeper

Salary, $1320 p.a. (Pay range $1320 to $1560 p.a.

Location, Penfield Reef Lt. Sta., Conn.

Appropriation, Salaries, Keepers of Lighthouses

Effective April 16, 1926 {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position,

Former salary,

Location,

Rank on eligible list, 3 Rating, Keeper Percentage, 80.4 , Other eligibles considered:
William T. Locke---D. Richard W. J. Herman---C.
William C. Baker---PR (Name removed from register) Elmer H. Haskell---C

Previous incumbent, D Nelson W. Dealey Services terminated, April 15, 1926

Reason, Resigned (Salary $1320 p.a.) No employee of District desired transfer to this position.

Members of family in Government Service, One-Thos. J. Bodine-brother-single-Keeper-Latimer Reef Lt. Sta.

Date of birth, Jan. 31, 1901

Remarks: There are no quarters for families of keepers at this station. Mr. Bodine was previously employed as Keeper in the 3rd L. H. Dist. from Nov. 12, 1923 to Jan. 31, 1925. No. 1 on eligible list will accept appointment only at a light station where family quarters are provided.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

J. T. Yates

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

4/6/26

[1] Strike out the clause which does not apply.

11—2314

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWC-JHC

75

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N.Y. (City.) April 2, 1926 (Date.) 19

COMMISSIONER OF LIGHTHOUSES:
(Thr. Sec'y 2nd C. S. Dist.)
Action recommended, Probationary appointment.

Name, Leonard H. Bodine

Position, ~~Keeper~~

Location, Penfield Reef Lt. Sta., Conn.

Effective April 16, 1926

Legal residence, Connecticut

Salary, $1320 p.a. (Pay range $1320 to $1560 p.a.

Appropriation, Salaries, Keepers of Lighthouses

~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position,

Location,

Former salary,

Rank on eligible list, 3 Rating, Keeper Percentage, 80.4 , Other eligibles considered:
William T. Locke---D. Richard W. J. Herman---C.
William C. Baker---PR (Name removed from register) Elmer H. Haskell---C

Previous incumbent, Nelson W. Danley Services terminated, April 15, 1926

Reason, Resigned (Salary $1320 p.a.) No employee of District desired transfer to this position.

Members of family in Government Service, One-Thos. J. Bodine-brother-single-Keeper-Latimer Reef Lt. Sta.

Date of birth, Jan. 31, 1901

Remarks: There are no quarters for families of keepers at this station. Mr. Bodine was previously employed as Keeper in the 2d L. H. Dist. from Nov. 12, 1923 to Jan. 31, 1925. No. 1 on eligible list will accept appointment only at a light station where family quarters are provided.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

J. T. Yates

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

VC 5/5/26

~~Wess~~

---

[1] Strike out the clause which does not apply.

11—2314

FWC-JHC

Leonard H. Bodine,
1076 Stratford Avenue,
Stratford, Connecticut

April 2,1926

SUBJECT: Position of 2nd Asst.Keeper, Penfield Reef Lt.Sta.
REFERENCE: Your letter March 31,1926.

1. Referring to your letter dated March 31,1926 stating you were willing to accept the position of 2nd Assistant Keeper of Penfield Reef Light Station; you are advised you have to-day been nominated for appointment to this position, and in accordance therewith are hereby directed to hold yourself in readiness to report for duty at that station as soon as definite orders are sent you. Should you be appointed to this position your services will probably be required about April 16,1926. Acknowledge receipt of this letter.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

Pier

APR
1920
RECEIVED

75

1076 Stratford Ave.
Stratford Conn

Supt of Light Houses.

Dear Sir.-

Your letter of April 2nd. at hand.
I wish to inform you that I will hold myself in readiness to report for duty on receipt of your next letter.

Very Truly

Leonard H. Bodine.

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

L H Bodine

LETTER TO ELIGIBLES

It is important that this letter be answered promptly

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DIST.,

Staten Island, N.Y. Mar. 20, 1926 19

SIR: You are hereby informed that you are being considered for the position of 2nd Asst. Keeper of
(State position, location, and whether station is ashore or afloat.)
Penfield Reef Lt.Sta., located off shore in Long Island Sound, Conn.

Total Compensation: $ 1320.00 per annum (~~which includes: Salary, $ per annum; bonus, $ per annum; and subsistence, cents per day.~~)

~~**Longevity Pay:** In addition to the above keepers receive $ per annum, after years of continuous service, as longevity pay.~~

Quarters and Fuel: Quarters are provided for the 5 keepers at this station, but not for families of keepers. Family quarters can probably be rented in Fairfield, Conn.
(State whether or not quarters and fuel are provided by the Government for the members of the station, or if quarters can be rented by appointee in the vicinity.)

Furniture: Necessary furniture will be supplied by the Government.
(State articles of furniture to be furnished by the Government.)

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 72 days per annum may be granted to employees at this station.

This is a letter of inquiry and not an offer of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?----------

If selected, I can report for duty in----------days from to-day.

Do you wish your name restored to the register at this time?----------

Are you willing to accept the next appointment offered?----------

Do you wish your name restored to the register at some future time? If so, give date.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No."---------- If yes, state how many ----------; and fill in the following blanks.

Similar letter

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
W J Lohse				
R. W. Heiman	A			
W. C. Baker		Position		
E H Washell	A	Department or office		
L. N. Bodine	A	Position		
T. Rogers		Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

(Signature)----------

Date---------- (Post-office address)----------

11—749

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

L H Bodine

LETTER TO ELIGIBLES

It is important that this letter be answered promptly

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. 3rd DIST.

Staten Island, N.Y. Mar. 30, 1926. 19

SIR: You are hereby informed that you are being considered for the position of 2nd Asst. Keeper of Penfield Reef Lt. Sta., located off shore in Long Island Sound, Conn.
(State position, location, and whether station is ashore or afloat.)

Total Compensation: $ 1320.00 per annum (~~which includes: Salary, $ per annum; bonus, $ per annum; and subsistence, cents per day.~~)

~~**Longevity Pay:** In addition to the above keepers receive $ per annum, after years of continuous service, as longevity pay.~~

Quarters and Fuel: Quarters are provided for the 3 keepers at this station, but not for families of keepers. Family quarters can probably be rented in Fairfield, Conn.
(State whether or not quarters and fuel are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)

Furniture: Necessary furniture will be supplied by the Government.
(State articles of furniture to be furnished by the Government.)

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 72 days per annum may be granted to employees at this station.

This is a letter of inquiry and not an offer of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? Yes.

If selected, I can report for duty in 5 days from to-day.

Do you wish your name restored to the register at this time? Yes.

Are you willing to accept the next appointment offered? Yes.

Do you wish your name restored to the register at some future time? If so, give date.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." Yes If yes, state how many 2; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
Thomas J. Bodine	Stonington Latimer Reef Conn	Position 1st. asst Keeper. Department or office Lighthouse	Brother	Single
Leonard J. Clark	New Rochelle Execution Rocks	Position Keeper Department or office Lighthouse	Uncle	Married

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

(Signature) Leonard H. Bodine.

Date March 31, 1926 (Post-office address) 1076 Stratford Ave, Stratford Conn.

11—749

1016 Broadway

Stratford Conn.

Per ...

SUPERINTENDENT OF LIGHTHOUSES
APR 12 8 1928
RECEIVED
LOUISVILLE

75

Supt. of Light Houses.

Dear Sir.-

In replye to your letter March 30th will state that I am glad to accept this vacancies at Penfield Reef Lt. Sta. and will appreciate being apointed to this Station as its near at home and save me time and train fare more than if I was apointed to a far or distant Station. Hoping I am apointed to this Station.

Very Truly

L. H. Bodine.

FWC-JHG

Leonard H. Bodine,
1076 Stratford Avenue,
Stratford, Connecticut

June 9,1925

SUBJECT: Position of Asst.Keeper at Stratford Shoal Lt.Sta.
REFERENCE: Your letter June 8,1925.

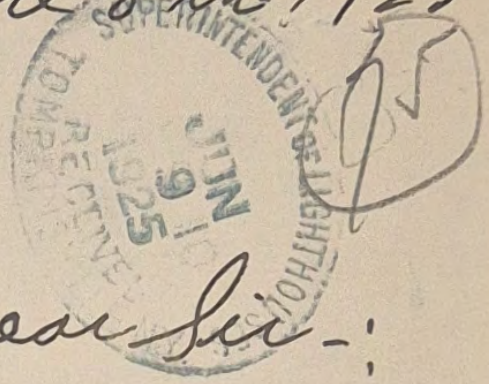
1. In reply to your letter of June 8,1925 relative to vacancy in the position of assistant keeper at Stratford Shoal Light Station; you are advised that another man has been appointed to this position.

J. T. Yates

Superintendent

1076 Stratford Ave

June 8th 1925



Supt. of Lighthouses —

Dear Sir —:

My Uncle Leonard J. Clark is being Transfered from Stratford Shoals. Could you possibly give me the chance to fill in the vacancy. I know that I was quit some back on the list. but being that Stratford is my home I though you might consider me. Thanking you for an early reply

Respectfuly Leonard H. Bodine

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

(C) 1-XE

14

3020

COPY: CFG

Copy

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

Greens Ledge Lt. Sta.,
Dec. 30th, 1924.

Supt. of Lighthouses.

Dear Sir:-

I would like to inform this office that I, Leonard H. Bodine, 1st Asst. Keeper of Greens Ledge Light Station was called from duty Monday P. M. December 29, 1924 on account of death in the family and will report back to station as soon as possible and would like to put my resignation to take afect February 1st, 1925.

Very truly,

/ S / Leonard H. Bodine,

1st Asst. Keeper.

Chief Clerk

Jan. 5,1925

Voucher Clerk

Hold up pay, for month of December, of Leonard Bodine, 1st Assistant Keeper of Greens Ledge Lt.Sta., until further orders.

1st Asst. Supt.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
JAN
1925
RECEIVED
COMD

THIRD DISTRICT

Greens Ledge Lt Sta
(Station, Depot, or Vessel)

January 5th, 1925

Supt of Lt Houses 3rd District

I respectfully request a letter of recommendation stating I had been employed in the Light House service for 14 months 18 days If such letters or certificates are issued I would consider it an honor to receive one

above request is in connection with my letter of recent date saying I wished to resign Feb 1st 1925

Leonard H. Bodine
1st Asst. Keeper.

Murray
Keeper

FWO:CFG

January 6, 1925.

Thomas J. Murray, Keeper,
Green's Ledge Lt. Station,
Rowayton, Connecticut.

SUBJECT : Absence of 1st Asst. Keeper Bodine.

REFERENCE: Letter dated December 30, 1924 from 1st Asst. Keeper Bodine.

1. Enclosed is letter dated December 30, 1924 forwarded to this office by 1st Asst. Keeper Bodine. It appears from this letter that Mr. Bodine left the station on December 29th, it being stated that he would return to the station as soon as possible. You will advise this office of the date on which Mr. Bodine returns to duty. Also advise this office as to why 1st Asst. Keeper Bodine failed to forward his letter through the keeper, as required by the regulations.

2. The letter forwarded herewith is to be again forwarded to this office, through the keeper, as required by the regulations. Action on 1st Asst. Keeper Bodine's resignation to take effect February 1, 1925 will be taken later.

J. T. Yates

Superintendent.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
JAN 8 1925
RECEIVED
TOMPKINSVILLE, N.Y.

attd Corr.

Jan
Jan

THIRD DISTRICT

Greens Ledge Lt Station
(Station, Depot, or Vessel)

January 5th, 1925

Supt of Light Houses 3rd District

I wish to report the following facts in connection with the enclosed absence report of Leonard C Bodine 1st Asst Keeper he left the Station on Dec 29th 1924 4 Pm on account of death in his family and returned to Station on January 5th 1925 12 Pm he requests the 2 1/3 days leave of absence up to January 1st 12 AM the time he was absent from Jan 1st 12 AM to Jan 5th 12 Pm I am charging to his regular leave of absence for January 1925 he has had 92 1/4 days leave during 1924

Murray

FWO-JHG

Leonard H. Bodine, 1st Asst.Keeper, Jan.12,1925
Through the Keeper,
Greens Ledge Lt.Sta.,Conn.
Rowayton, Connecticut

SUBJECT: Resignation.
REFERENCE: Your letter Dec. 30,1924.

1. Your letter dated Dec.30,1924 resigning your position as1st Asst.Keeper of Greens Ledge Lt.Sta.,has been received and forwarded to Washington, with recommendation that same be accepted, effective at the close of January 31,1925.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

Chief Clerk

Voucher Clerk

January 12, 1925

Salary check for month of December, 1924, may now be forwarded to Leonard H. Bodine, 1st Asst. Keeper of Greens Ledge Lt. Sta.

1st Asst. Supt.

Form 93

NOTICE OF RESIGNATION OR DEATH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWO-JHG

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N.Y., Jan. 12, 1925, 19

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Leonard H. Bodine Position, Keeper

Legal residence, Connecticut Station, Greens Ledge Lt.Sta., Conn.

Salary, $1020.00 per annum

The acceptance of this resignation is recommended effective at the close of Jan. 31, 1925

This employee has not taken leave in excess of the accrued rate.

Remarks:

FOR AND IN THE ABSENCE
OF THE SUPERINTENDENT
F. W. Ockentels
1st Asst. Superintendent

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—4023

V C B. 2/6/25

Mess JP

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
JAN 22 1925
TOMPKINSVILLE, N.Y.

Pens-Make memo to have in time to keep for Feb 1st

THIRD DISTRICT

Greens Ledge LS. Station
(Station, Depot, or Vessel)

January 19th, 1925

Supt of Light Houses 3rd District

I wish to report that Leonard H Bodine 1 Asst Keeper at this station has sent me a letter stating he did not intend reporting back to station for duty he went on absence Jan 15th 10 Am. was due to report Jan 18th 10 Pm as he had already taken 4½ days absence the first part of the month

Murray

Leonard N. Bodine

absent Jan 1st, midnight to noon Jan 5th = 4½ days

" Jan 15th noon to end of month

Leave earned Jan 1st to 15th 4 days

to be paid 14 days Jan 1st to 15th Less ½ day

on Jan 5th & ½ day on Jan 15th = 14 days

No pay for Jan 16th to 31st. as he deserted his position.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHTHOUSES
1925 JAN 31 AM 10 06

January 28, 1925.

Mr. Leonard H. Bodine,

Through the Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the bureau, to take effect at the close of business on January 31, 1925.

Bureau.....Lighthouse Service.

Station.....Greens Ledge Light Station, Connecticut.

Position.....Keeper.

Salary.....$1020 per annum.

By direction of the Secretary:

Respectfully,

EDW. J. GARDINER,

Acting Chief of Appointment Division.

3rd District.
B

February 3,1925

Chief Clerk

Voucher Clerk

Leonard H. Bodine, who tendered his resignation as 1st Asst. Keeper of Greens Ledge Light Station, effective at the close of Jan.31,1925, may now be paid as follows:-

Jan.1st to 15th - 14 days, absent 1/2 day on Jan. 5th and 1/2 day on Jan.15th.

No further pay is due this man as he deserted his position on Jan.15th,1925, where~~as~~ his resignation was effective at the close of Jan.31st,1925.

1st Asst.Supt.

Form 93

NOTICE OF RESIGNATION OR DEATH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWO-JHG

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N.Y., Jan. 12, 1925, 19

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Leonard H. Bodine Position, Keeper

Legal residence, Connecticut Station, Greens Ledge Lt.Sta., Conn.

Salary, $1020.00 per annum

The acceptance of this resignation is recommended effective at the close of Jan. 31, 1925

This employee has not taken leave in excess of the accrued rate.

Remarks:

FOR AND IN THE ABSENCE
OF THE SUPERINTENDENT

E. W. Ockenfels

1st Asst. Superintendent

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—4023

1/13/25

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHT HOUSES
APR 23
ELEVENTH

1st Insp

THIRD DISTRICT

Greens Ledge Lt Station
(Station, Depot, or Vessel)

April 14 1924

Supt of Light Houses 3d District

I respectfully wish to state in answer to letter of April 10 1924 regarding the probationary period of Leonard L Bodine 1 Asst. Keeper at this Station.

That Mr Bodine is a suitable and competent man and would recommend him to receive a permant appointment in the Light House Service

Munay

FWC-JHG

4326

Thomas J. Murray, Keeper,
Greens Ledge Light Station,
Rowayton, Connecticut

April 10,1924

SUBJECT: Probation of L.H.Bodine, 1st Asst.Keeper.

1. The probationary period of employment of Leonard H. Bodine, 1st Assistant Keeper of Greens Ledge Light Station, will expire on May 11,1924. Advise this office by return mail if his services have been satisfactory, and whether or not, in your opinion, he is a suitable and competent man to receive a permanent appointment in his present position. If you do not consider him competent, state fully in what respects he is incompetent.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

5145

CFG

DEPARTMENT OF COMMERCE
Lighthouse Service

Office of Superintendent,
Third Lighthouse District
Staten Island, New York.

December 4, 1923.

Leonard H. Bodine, 2nd Asst.Keeper,
Through the Keeper,
Greens Ledge Lt.Sta.

Enclosed is Form 206 "Record of Physical Examination of Light Keeper or Assistant Light Keeper," addressed to the U.S. Public Health Service, requesting that you be given a physical examination, for the purpose of determining whether or not you are entitled to medical relief without charge at hospitals and other stations of the Public Health Service, pursuant to the Act of Congress, approved August 28, 1916. A copy of the provision contained in Said Act is quoted in District Circular Letter No. 187, dated May 21, 1917.

Under the terms thereof it will be necessary for you to submit to said examination and be found phtsically qualified before you will be entitled to the benefits provided for by the Act of August 28, 1916. As said benefits will be solely to your personal advantageit is to your interest to give this matter attention at the earliest opportunity.

After you have been given a physical examination by the medical officer designated on attached Form 206, said Form 206 will be returned to you by the medical officer. You will then send it to this office so that it may be recorded, after which it will be returned to you. The original copy of Form 206 will then be your property, and you are directed to preserve it and keep it in your posession for future reference.

The Assistant Keeper is to sign Form 206 where marked "A" and the keeper to sign where marked "B".

J. T. YATES

Superintendent.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
RECEIVED
NEW YORK, N.Y.

CL

per

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

Thomas J. Murray
~~Harry C. Fox~~ .....Keeper

Nov. 19, 1923

75

Greens Ledge Lt.Sta.
.....Lt.Sta.

1. Furnish the information called for below in regard to Assistant Keeper Leonard H. Bodine ....and return this sheet to this office:-

2. Be careful to see that the information given is accurate.

Born in (Country or State) Conn. U.S.A.

Age ..... 22 years .....

Height 5 feet 9 1/2 inches

Weight 145 pounds

Color of hair Light

Color of eyes Gray

Distinguishing marks Scar on left Thumb

.....

J. T. YATES.
Superintendent.

0-0-0-

Form 206 File No. 8

RECORD OF PHYSICAL EXAMINATION OF LIGHT KEEPER OR ASSISTANT LIGHT KEEPER

IN CONNECTION WITH MEDICAL RELIEF BY THE PUBLIC HEALTH SERVICE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWC-JHC

Office of Lighthouse Inspector, 3rd District,

Place, Staten Island, N. Y.

Date, Dec. 3,1923, 191

To the Medical Officer in Charge,
U. S. Public Health Service,
New London, or
Bridgeport, Conn.

Sir:

Please examine Leonard H. Bodine, 2nd Asst.Keeper, Greens Ledge Lt.Sta.

nativity, United States; age, 22; height, 5 feet, 9½ inches;

weight, 145 pounds; color of hair, light; color of eyes, gray

distinguishing marks, scar on left thumb

as to eyesight, hearing, and physical condition.

When the examination has been completed the findings should be recorded on this blank and the blank returned to the applicant.

Respectfully,

J. T. Yates

Supt., 3rd L. H. Dist. *Lighthouse Inspector.*

A

(Signature of applicant:)

(To be signed in the presence of the officer issuing this blank or witnessed by a designated employee of the Lighthouse Service.)

B

Keeper Greens Ledge Lt.Sta.

U. S. PUBLIC HEALTH SERVICE

Place,

Date, , 191

To Lighthouse Inspector,

Sir: This certifies that I have this day examined the eyesight, hearing, and physical condition of , and find him physically { disqualified / qualified* } in accordance with rules approved by the Secretary of the Treasury and the Secretary of Commerce, respecting the treatment by the Public Health Service of light keepers and assistant light keepers of the Lighthouse Service pursuant to the Act of Congress approved August 28, 1916.

He is disqualified for the reasons shown on page 3.

Surgeon, U. S. Public Health Service.

* If qualified, strike out the word "disqualified" and the paragraph following.

11—5999

-JHG

Leonard H. Bodine, 2nd Asst.Keeper, Nov. 24,1923
Through the Keeper,
Greene Ledge Light Station,
Rowayton, Connecticut

SUBJECT: Oath, etc.

1. You are directed to execute the Oath of Office, Personal Question Sheet (in duplicate), Declaration Sheet, and Receipt for District Circular No.253, which were mailed to you with letter from this office dated November 9,1923. These papers should be returned at earliest possible date.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWC-JHC

1378

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N.Y. (City.) Nov. 23, 1923 (Date.), 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, Leonard H. Bodine

Legal residence, Connecticut

Position, Keeper

Salary, $780.00 p.a.

Location, Greens Ledge Lt.Sta.,Conn.

Appropriation, Salaries,Keepers of Lighthouses

Effective December 1,1923 { the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper

Former salary, $720.00 p.a.

Location, Greens Ledge Lt.Sta.,Conn.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Thomas J. Murray

Services terminated, Nov.30,1923

Reason, Promoted

Members of family in Government Service,

Date of birth,

Remarks: Mr.Bodine entered the service on Nov.12,1923 as 2nd Asst.Keeper at Greens Ledge Lt.Sta.,and his promotion is recommended as he is the only employee in his grade at that station,and the vacancy to which promotion is proposed could not be foreseen at the time he was appointed. No other employee of District desired transfer to this position.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

J. T. Yates

Secretary, *Civil Service District.*

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

VC 12/15/23

Miss

[1] Strike out the clause which does not apply.

11—2314

FWO-JHS

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N.Y. (City.) Nov. 23, 1923 (Date.), 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, Leonard H. Bodine — Legal residence, Connecticut

Position, Keeper — Salary, $780.00 p.a.

Location, Greens Ledge Lt. Sta., Conn. — Appropriation, Salaries, Keepers of Lighthouses

Effective December 1, 1923 — {[1] the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $720.00 p.a.

Location, Greens Ledge Lt. Sta., Conn.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Thomas J. Murray — Services terminated, Nov. 30, 1923

Reason, Promoted

Members of family in Government Service,

Date of birth,

Remarks: Mr. Bodine entered the service on Nov. 12, 1923 as 2nd Asst. Keeper at Greens Ledge Lt. Sta., and his promotion is recommended as he is the only employee in his grade at that station, and the vacancy to which promotion is proposed could not be foreseen at the time he was appointed. No other employee of District desired transfer to this position.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

J. T. Yates

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

FWO-JHB

Leonard H. Bodine, 2nd Asst.Keeper, Dec. 3,1928
Through the Keeper,
Greens Ledge Light Station,
Rowayton, Connecticut

SUBJECT: Promotion.

1. Transmitted herewith is Department letter dated Nov.27, 1928 promoting you to the position of 1st Assistant Keeper of Greens Ledge Light Station, and you are advised you will be taken up as having entered on duty in that position on December 1,1928.

J. T. YATES
Superintendent

By: W. J. Lawton,
Chief Clerk

NOV 30 PM 3 57

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 27, 1923.

Mr. Leonard H. Bodine,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 720 per annum to $ 780 per annum, effective December 1, 1923, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Acting Chief of Appointment Division.

11—8074

C
P
3d

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

L H Bodine

LETTER TO ELIGIBLES

It is important that this letter be answered promptly

JHG

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DIST.,

2157

73

Staten Island, N. Y., Oct. 29, 1923

SIR: You are hereby informed that you are being considered for the position of 2d Asst. Keeper (State position, location, and whether station is ashore or afloat.)
of Greens Ledge Light Station, located off shore in Long Island Sound,

Total Compensation: $ 1152.00 per annum (which includes: Salary, $ 720.00 per annum; bonus, $ 240.00 per annum; and subsistence, 45 cents per day.)

Longevity Pay: In addition to the above keepers receive $ 60.00 per annum, after 5 years of continuous service, as longevity pay.

Quarters and Fuel: (State whether or not quarters and fuel are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.) Quarters are provided for the 3 keepers at this station but not for families of keepers. Family quarters can probably be rented at Bayport, Conn.

Furniture: (State whether furniture is to be furnished by the Government.) Necessary furniture will be furnished by the Government.

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 96 days per annum may be granted to employees at this station.

This is a letter of inquiry and not an offer of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. H. YATES

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?.....

If selected, I can report for duty in.....days from to-day.

Do you wish your name restored to the register at this time?.....

Are you willing to accept the next appointment offered?.....

Do you wish your name restored to the register at some future time? If so, give date.

.....

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No."..... If yes, state how many .....; and fill in the following blanks.

Similar letter to

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
H A Fricke	A	Position..... Department or office.....		
L H Bodine	A	Position..... Department or office.....		
H W. Sisson		Position..... Department or office.....		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

.....

.....

(Signature).....

Date.....

(Post-office address).....

11—749

Form 202
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JHG

letter be answered promptly

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. 3rd DIST.,

L. H. Bodine

Staten Island, N. Y., Oct. 29, 1923

SIR: You are hereby informed that you are being considered for the position of 2d Asst. Keeper
(State position, location, and whether station is ashore or afloat.)
of Greens Ledge Light Station, located off shore in Long Island Sound, Conn.

Total Compensation: $ 1122.00 per annum (which includes: Salary, $ 720.00 per annum; bonus, $ 240.00 per annum; and subsistence, 45 cents per day.)

Longevity Pay: In addition to the above keepers receive $ 60.00 per annum, after 5 years of continuous service, as longevity pay.

Quarters and Fuel: Quarters are provided for the 3 keepers at this station, but not for families of keepers. Family quarters can probably be rented at Rowayton, Conn.
(State whether or not quarters and fuel are provided by the Government for the families of keepers at this station, and if quarters can be rented by appointee in the vicinity.)

Furniture: Necessary furniture will be furnished by the Government.
(State whether or not furniture is furnished by the Government.)

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 96 days per annum may be granted to employees at this station.

This is a letter of inquiry and not an offer of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? Yes.

If selected, I can report for duty in 1 or 2 days from to-day.

Do you wish your name restored to the register at this time? Yes.

Are you willing to accept the next appointment offered? Yes.

Do you wish your name restored to the register at some future time? If so, give date.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." Yes If yes, state how many one; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
George L. Clark.	U.S.S. SAVANNAH	Position Musician Department or office Band	cousin	Single
		Position Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

(Signature) Leonard H. Bodine

Date Oct. 30/1923.

(Post-office address) Stratford Conn.

11—749

Stratford Conn.
Oct. 30, 1923

Supt. of Lighthouses Dear Sir:—

SUPERINTENDENT OF LIGHTHOUSES
NOV 1 1923
RECEIVED

Inclose please find letter to eligibles that I received this morning and I am glad to say that I would like to accept the position as 2d Asst. keeper of Green Ledge Light Station or Whale Rock Light Station and hope to hear from your office in the nearfuture epcuse my writeing as I am in great hast to get it off in time to go out to night on the seven o clock train. I remain.

Very Truly

Leonard H. Bodine
1076 Stratford Ave.
Stratford Conn.

Date Oct. 30, 1923 (Post-office address) 58 Caroline St., W. B. S. I.

11—749

Form 301
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JHC

Letter be answered promptly

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DIST.,

H W Sisson

Staten Island, N. Y., Oct. 29, 1923

SIR: You are hereby informed that you are being considered for the position of 2d Asst. Keeper
(State position, location, and whether station is ashore or afloat.)
of Greens Ledge Light Station, located off shore in Long Island Sound, Conn.

Total Compensation: $ 1122.00 per annum (which includes: Salary, $ 720.00 per annum; bonus, $ 240.00 per annum; and subsistence, 45 cents per day.)

Longevity Pay: In addition to the above keepers receive $ 60.00 per annum, after 5 years of continuous service, as longevity pay.

Quarters and Fuel: Quarters are provided for the 3 keepers at this station, but not for families of keepers. Family quarters can probably be rented at Rowayton, Conn.
(State whether or not quarters and fuel are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)

Furniture: Necessary furniture will be furnished by the Government.
(State whether furniture will be furnished by the Government.)

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 96 days per annum may be granted to employees at this station.

This is a letter of inquiry and not an offer of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?

If selected, I can report for duty in _____ days from to-day.

Do you wish your name restored to the register at this time?

Are you willing to accept the next appointment offered?

Do you wish your name restored to the register at some future time? If so, give date.

December 1th 1923.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." _____ If yes, state how many _____; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
		Position Department or office		
		Position Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

Sisson

(Signature) _____

Date _____ (Post-office address) _____

FWC:JHC

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Third DISTRICT,

Staten Island, N. Y., November 2, 1925, 19
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:
(Thru Secy., 2nd C. S. Dist.)

Action recommended, Probationary appointment.

Name, Leonard H. Bodine

Legal residence, Connecticut

Position, Keeper

Salary, $720.00 per annum

Location, Greens Ledge L.S., Connecticut.

Appropriation, Salaries, Keepers of Lighthouses

Effective November 9, 1925 { the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position,

Former salary,

Location,

Rank on eligible list, 1 Rating, Keeper Percentage, 83.8, Other eligibles considered:
Herbert W. Simson C.

Previous incumbent, Harry B. Dean

Services terminated, November 3, 1925

Reason, Transferred

Members of family in Government Service, None

Date of birth, January 21, 1901

Remarks: No employee of district desired transfer to this position. There are no quarters for families of keepers at this station. No. 2 on eligible list will accept appointment at Shinnecock Bay L.S., N.Y. only.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

J. T. Yates

Secretary, *Civil Service District.*

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

VC 11/10/25

Mess JB

Held for consult to chapter @ 11/15

[1] Strike out the clause which does not apply.

11—2314

FWO:JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Third DISTRICT,

Staten Island, N. Y. (City.) November 2, 1923 (Date.) 19

COMMISSIONER OF LIGHTHOUSES:
(Thru Secy., 2nd C. S. Dist.)

Action recommended, Probationary appointment.

Name, Leonard H. Bodine — Legal residence, Connecticut

Position, Keeper — Salary, $720.00 per annum

Location, Greens Ledge L.S., Connecticut. — Appropriation, Salaries, Keepers of Lighthouses

Effective November 9, 1923 — The actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, — Former salary,

Location,

Rank on eligible list, 1 — Rating, Keeper — Percentage, 83.8 — , Other eligibles considered:
Herbet W. Sisson C.

Previous incumbent, Harry B. Dean — Services terminated, November 3, 1923

Reason, Transferred

Members of family in Government Service, None

Date of birth, January 31, 1901

Remarks: No employee of district desired transfer to this position. There are no quarters for families of keepers at this station. No. 2 on eligible list will accept appointment at Shinnecock Bay L.S., N.Y. only.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

_____ _____
Secretary, *Civil Service District.* J. T. Yates

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[signature]

[1] Strike out the clause which does not apply.

11—2314

FWO-JHG

Leonard H. Bodine,
1076 Stratford Avenue,
Stratford, Connecticut.

Nov. 2,1923

SUBJECT: Position of 2nd Asst.Keeper at Greens Ledge Lt.Sta.
REFERENCE: Your letter Oct. 30,1923.

1. Referring to your letter dated Oct.30,1923 stating you were willing to accept the position of 2nd assistant keeper of Greens Ledge Light Station; you are advised you have to-day been nominated for appointment to this position, and in accordance therewith are directed to hold yourself in readiness to report for duty as soon as definite orders are sent you. Should you be appointed to this position your services will probably be required about Nov.9,1923. Please acknowledge receipt of this letter.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

Stratford Conn.
November. 3, 1923

Supt. of Lighthouses Dear Sir:-

Your letter of Nov. 2nd. at hand stating that I have been nominated for appointment for 2nd assistant keeper of Greens Ledge Light Station. And I am glad to hear that I have been nominated for appointment and will hold myself in readiness to report for duty till definite orders are sent to me hopeing to hear from your office againe

Very Truly
Leonard H Bodine
1076 Stratford Ave.
Stratford Conn.

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHTHOUSES
1923 NOV 7 PM 4 33

November 6, 1923.

Mr. Leonard H. Bodine,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Seven Hundred and Twenty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. .....) issued by the Assistant Secretary, Second Civil Service District.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

C
P
3d

Acting Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Harry B. Dean.

Legal Residence: Connecticut.

Form A-14 (See reverse side.) 11—5980

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 6, 1923.

LIGHTHOUSES
1923 NOV 7 PM 4 33

Mr. Leonard H. Sodine,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Seven Hundred and Twenty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No.) issued by the Assistant Secretary, Second Civil Service District.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

C
P Acting Chief of Appointment Division.
3d

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Harry B. Dean.

Legal Residence: Connecticut.

Form A-14 (See reverse side.) 11—6980

FWO-JHG

Stratford Conn.
November 10, 1923.

Asst. of Lighthouses.

Leonard H. Bodine,
1076 Stratford Avenue,
Stratford, Connecticut

Dear Sir:

Nov.9,1923

Your letter of Nov.
the at hand and very glad to see
with as [illegible] Keeper of Greens
Ledge Light [illegible]

SUBJECT: Position of 2nd Asst.Keeper at Greens Ledge L.S.
REFERENCE: Letter from this office Nov.2nd & your reply Nov.3rd.

1. Transmitted herewith is Department letter dated Nov.6,1923 appointing you to the position of Second Assistant keeper of Greens Ledge Light Station, and in accordance therewith you are hereby directed to report for duty at that station at the earliest possible date after receipt of this letter. Transportation charges will be at your own expense. Show this letter to the keeper, which will be his authority for assigning you to duty. The Keeper's name and address is Harry C. Fox, Rowayton, Conn.

2. Please acknowledge receipt of this letter and state on what date you will report for duty.

Very truly

J. T. YATES

Superintendent

Leonard H. Bodine

By: W. J. Lawton,
Chief Clerk

- -

FWO-JHG

Nov.9,1923

1. Copy forwarded for his information, to the Keeper of Greens Ledge Lt.Sta. Report to this office promptly by letter the date on which Bodine reports for duty as 2nd Asst. Keeper.

J. T. YATES
Superintendent

By: W. J. Lawton,
Chief Clerk

Stratford Conn.
November. 10, 1923.

Supt. of Lighthouses.

Dear Sir:-

Your letter of Nov. 9th at hand and very glad to see that I have been appointed and nominated as 2nd assistant keeper of Greens Ledge Light Station and am reporting for duty Monday November. 12th at noon. and will do my duty as near to correction as tho I was doing it for an individual.

Very Truly

Leonard H. Bodine

STATEN ISLAND, N.Y. LIGHTHOUSE SERVICE

Pers

RECEIVED NOV 17 1923 SUPERINTENDENT N.Y.

THIRD DISTRICT

Greens Ledge St Sta
(Station, Depot, or Vessel)

November 12th, 1923

Supt of Light Houses 3rd District

I wish to state that Mr Leonard L Bodine reported at this Station for duty as 2nd Asst Keeper. on above date at 12 15 P.M.

Murray
1st Asst Keeper

E O D Nov 12-1923

Cert'd.

SUPERINTENDENT OF LIGHTHOUSES
MAY 28 1923
RECEIVED
TOMPKINSVILLE, N.Y.

Stratford Conn.
May. 26. 1923

Supt. of Lighthouses, -:

Dear Sirs:-

Haveing your letters of May 21, and 22nd. at Hand and very glad to state that I will accept Ither one of the two Light Stations you have offerd me I am sorry I could not answer sooner than I have. I am employed by the Conn. Co as Motorman on the Street cars in Bridgeport Conn. and am living in Stratford Conn. So if you will send the letters to the below address and thanking You.

Leonard H Bodine
1076 Stratford Ave
Stratford Conn
(c/o Mrs. L. J. Clark.)

L. H. Bodine JHG

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LETTER TO ELIGIBLES

It is important that this letter be answered promptly.

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT

L. H. Bodine 75

Staten Island, N. Y., May 22, 1923. 19

SUPERINTENDENT OF LIGHTHOUSES RECEIVED MAY 28 1923 STATEN ISLAND, N.Y.

SIR: You are hereby informed that you are being considered for the position of **2nd Asst. Keeper of New Haven Light Station, located off shore in New Haven Harbor, Conn.**

(State position, station, and whether vacancy is assistant or keeper.)

Total Compensation: $ **1182.00** per annum (which includes: Salary, $ **780.00** per annum; bonus, $ **240.00** per annum; and subsistence, **45** cents per day.)

Longevity Pay: In addition to the above keepers receive $ **60.00** per annum, after **5** years of continuous service, as longevity pay.

Quarters and Fuel: **Quarters are provided for the 3 keepers at this station, but not for families of keepers. Family quarters can probably be rented in New Haven.**
(State whether or not quarters and fuel are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)

Furniture: **Necessary furniture will be supplied by the Government.**
(State articles of furniture to be furnished by the Government.)

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding **96** days per annum may be granted to employees at this station.

This inquiry should **not be considered as an offer** of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? Yes.

If selected, I can report for duty in 3 days from to-day.

Do you wish your name restored to the register at this time? Yes.

Are you willing to accept the next appointment offered? Yes

Do you wish your name restored to the register at some future time? If so, give date.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." Yes. If yes, state how many one; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
G. L. Clark.	U.S.S. Savannah	Position Musician Department or ~~office~~ Band	cousin	Single
		Position Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

(Signature) Leonard H Bodine

Date May 26/1923

(Post-office address) Newtown Conn.

11—749

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
MAY 26 1923
RECEIVED
STATEN ISLAND, N.Y.

FWO:JHG

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

May 21, 1923.

Leonard H. Bodine,
Sugar Street,
Newtown, Conn.

SUBJECT: Position of additional keeper.

Advise this office by return mail whether or not you would be willing to accept appointment to a position as additional keeper for temporary assignment to Staten Island Light Station located on Staten Island, New York. The total pay of this position is $83.50 per month, consisting of base pay of $50.00 per month, a temporary increase or bonus of $20.00 per month and subsistence of 45 cents per day. Family quarters are provided at this station. When services are no longer needed at Staten Island Light Station you will be detailed to some other light.

J. T. YATES,
Superintendent.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

Penfield Reef Lt.
(Station, ~~Depot, or Vessel~~)

April 16, 1926.

Supt of Lt. Houses
3rd Dist Staten Island
New York

Leonard H. Bodine 2nd asst Keeper reported for duty this day april 16, 1926. at 7 P.m.

White
Keeper

E O D April 16-1926.

Noted PS 5/5/26

FWC-JHG

75

Commissioner of Lighthouses; Feb. 16,1925

SUBJECT: Notice of increase in pay of Leonard H.Bodine, keeper.
REFERENCE: Department letter Jan.31,1925 addressed to Bodine.

1. Department letter, in duplicate, dated January 31,1925, addressed to Leonard H. Bodine, formerly 1st Assistant Keeper of Greens Ledge Light Station, Connecticut, notifying him of increase in pay of the position occupied by him, effective February 1,1925, is returned herewith for cancellation, Mr.Bodine's resignation having been accepted, effective at the close of January 31,1925.

J. T. Yates

Form A-32

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

January 6, 1927.

Mr. Leonard H. Bodine,

Through the Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the bureau, to take effect at the close of business on December 31, ~~1927~~ 1926, but not without prejudice in view of your failure to give sufficient notice of your intention to resign, thereby causing embarrassment to the service.

Bureau..... Lighthouse Service.

Position..... Keeper.

Allocation.....

Salary..... $1320 per annum.

Station..... Penfield Reef Light Station, Connecticut.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

JAN 8 1927

APPOINTMENT DIVISION ENTERED JAN 8 - 1927 ON JOURNAL DEPARTMENT OF COMMERCE

P.
3.

Form 93

NOTICE OF RESIGNATION OR DEATH

FWO-JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Third DISTRICT,

Staten Island, N.Y., Jan. 3, 1927, 19

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Leonard H. Bodine Position, Keeper

Legal residence, Connecticut Station, Penfield Reef Lt.Sta., Conn.

Salary, $1320.00 per annum

The acceptance of this resignation is recommended but not without prejudice effective at the close of Dec. 31, 1926

This employee has not taken leave in excess of the accrued rate.

Remarks:

The acceptance of Mr. Bodine's resignation is recommended, but not without prejudice, on account of his failure to give sufficient notice of his intention to resign, which was the cause of annoyance and embarrassment to this service.

APPOINTMENT NECESSARY JAN 7 1927 DEPARTMENT OF COMMERCE

Clk.

BUREAU OF LIGHTHOUSES
WASHINGTON

JAN 5 1927

Inclosure

Submitted to the Secretary of Commerce,

1-6-27

APPROVED:

ACTING ASSISTANT SECRETARY.

Acting Commissioner of Lighthouses.

11—4023

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

Penfield Reef Light.
(Station, ~~Depot or Vessel~~)

December 30, 1926

LIGHTHOUSES
1927 JAN 5 AM 8 48

Supt of Light Houses.
Staten Island, N.Y.

Subject Resignation.

Sir. I wish to have my resignation to take effect January 1st. 1927 as I have position to go to January 3rd.

Very Truly.
Leonard H. Bodine.
2nd. asst. Keeper.

Fred B. White
Keeper.

CHIEF CLERK
SEP 17 PM 1
DEPARTMENT OF COMMERCE
SEP 18 1926
APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE

REPORT ON PROBATIONARY APPOINTEE.
(This report to be made at expiration of fifth month of service.)

FWO-JHG

LIGHTHOUSES
1926 SEP 16 AM 8 55

Third Lighthouse District
(Bureau)
Staten Island, N. Y.

September 15,1926
(Date)

The Secretary of Commerce,
(The Chief of Appointment Division):

The probationary period of the person named below expires at the close of business on October 15,1926, 192 .

The conduct and capacity of this employee have been ---- satisfactory* during the probationary period, and (he) ~~(she)~~ is --- considered qualified for absolute appointment.

Name Leonard H. Bodine

Position Keeper (2nd Asst.)

Salary $1320 per annum

Appropriation Salaries, Keepers of Lighthouses

Station Penfield Reef Lt.Sta., Conn.

Date of entrance on duty April 16,1926

Remarks:

J. F. Hayes
(Signature of immediate superior.)
Supt. 3rd Lighthouse Dist.

SEP 15 1926
SUBMITTED:
H. B. Bowerman
Acting Commissioner of Lighthouses.
(Head of Bureau or Office.)

(*If unsatisfactory, recommendation for discontinuance under the provisions of paragraph (c) of section 1 of civil service rule VII, should immediately be forwarded to the Department.)

STANDARD FORM No. 6
(Approved by the President March 28, 1924)

LIGHT HOUSES 1926 MAY 6 AM 8

DEPARTMENT OF COMMERCE
MAY 6 1926
APPOINTMENT DIVISION

PERSONAL HISTORY

(Statement to be prepared by appointee in his own handwriting)

Bureau, division, or office Light House Service.

1. Name in full Leonard H. Bodine

2. Legal (voting) residence Conn. 4th. Dist. (State and Congressional District) Fairfield County (County) Stratford Conn. (City or town)

3. Where born? Conn. U.S.A. (State or foreign country) Bridgeport Conn. (City or town) When born? Jan. 31, 1901 (Date)

4. If foreign, state whether naturalized or alien

5. Indicate sex, marital condition, and race by check, thus: √

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male √	Female	Single √	Married	Divorced	Widowed	White √	Colored

6. A complete record of your past civil service for the United States Government:

BRANCH OF SERVICE AND PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
			Month	Day	Year	Month	Day	Year
Light House Service	2nd asst Kpr.	About 720	11	12	1923			
	" "	780	12	1	4			
Greens Ledge Light Station	1st " "	1020	7	1	1924	1	31	1925
~~Greens Ledge Light Station~~	~~1st. asst. Keeper~~	~~$1087.40~~	~~Nov.~~	~~11th~~	~~1924~~	~~Jany~~	~~15th~~	~~1925~~

7. Military and naval record. If any, check (√) to indicate branch and other information and give dates of enlistment and discharge:

None √	Army	Navy	Marine Corps	Coast Guard	War Veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ..... Discharged .....

Organization .....

Enlisted ..... Discharged .....

Organization .....

8. EDUCATION (Circle number of years)

Common school								High school				College				Degrees, if any
1	2	3	4	5	6	(7)	8	1	2	3	4	1	2	3	4	

9. State special qualifications General Handy man.

CARDED

10. Name, relationship, and address of person to be notified in case of emergency:

Mrs. Emma M. Clark (Name) Aunt (Relationship)

1076 Stratford Ave. Stratford Conn. (Post office address)

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Leonard H. Bodine.
(Name as usually written and which will be used as official signature)

April 21. 1926 (Date)

Present address 1076 Stratford Ave, Stratford Conn.

10—1659

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSES 1926 MAY 6 AM 8
CHIEF CLERK 1926 MAY 6 AM 10
DEPARTMENT OF COMMERCE MAY 6 1926 APPOINTMENT DIVISION

I, ✓ Leonard H. Bodine

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Leonard H. Bodine
(Appointee signs here)

[2] Sworn To (See below) and subscribed before me, this [3] 22nd day of April, A. D. 1926

(Affix official seal here)

[4] (Name) William H. Shea

(Official title) Notary Public

My commission expires February 1st 1931

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$1320 p.a.	Penfield Reef Lt.Sta., Conn.
Former [5]		

CARDED

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Third DISTRICT

Staten Island, N. Y., May-5-1926
(Address) (Date)

The above-named appointee entered upon duty on April-16-1926 (Date)

For and in the absence of the Superintendent

1st Asst. - Supt. of Lighthouses 3rd Dist.
(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

U. S. REPORT DATA ENTERED

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

April 8, 1926.

Mr. Leonard H. Bodine,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Thirteen Hundred and Twenty dollars per annum

effective April 16, 1926, or as soon thereafter as you enter on duty.

Nature of appointment: Probationary.

Civil Service authority: Secretary, Second Civil Service District.

APPOINTMENT DIVISION
APR 13 1926
ON JOURNAL
DEPARTMENT OF COMMERCE

Classification allocation:

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

B
S

Chief of Appointment Division. APR 18 1926

Appropriation: Such appropriation to which under the provisions of Section 3678, R. S., the duties performed may be properly chargeable.

Vice: Nelson W. Dawley.

Legal Residence: Connecticut.

11-8657

CARDED

Form 75 LIGHTHOUSES

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE APR 10 '26 APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE APR 8 1926 APPOINTMENT DIVISION

1926 APR 7 AM 8 55

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N.Y., April 2, 1926 PM 4 07 19
(City.) (Date.)

REC'D. APR 3 1926

COMMISSIONER OF LIGHTHOUSES:
(Thr. Sec'y 2nd C. S. Dist.)

Action recommended, Probationary appointment.

Name, Leonard H. Bodine

Position, Keeper (Gas)

Location, Penfield Reef Lt. Sta., Conn.

Effective April 16, 1926

Legal residence, Connecticut

Salary, $1320 p.a. (Pay range $1320 to $1560 p.a.

Appropriation, Salaries, Keepers of Lighthouses Such etc

{the actual date of entrance on duty, or
{as soon thereafter as he enters on duty.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN APR 12 1926 DEPARTMENT OF COMMERCE

Former position,

Former salary,

Location,

Rank on eligible list, 3 Rating, Keeper Percentage, 80.4 , Other eligibles considered:
William T. Locke---D. Richard W. J. Herman---C.
William C. Baker---FR (Name removed from register) Elmer H. Haskell---C

Previous incumbent, Nelson W. Dawley Services terminated, April 15, 1926

Reason, Resigned (Salary $1320 p.a.) No employee of District desired transfer to this position.

Members of family in Government Service, One-Thos. J. Bodine-brother-single-Keeper-Latimer Reef Lt. Sta.

Date of birth, Jan. 31, 1901

Remarks: There are no quarters for families of keepers at this station. Mr. Bodine was previously employed as Keeper in the 3d L. H. Dist. from Nov. 12, 1923 to Jan. 31, 1925. No. 1 on eligible list will accept appointment only at a light station where family quarters are provided.

Selection regular, subject to the action of the U. S. Civil Service Commission, 4. 6. 26 , 19

Secretary, 2d Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

APR 7 - 1926

E.K.

Submitted to the Secretary of Commerce, approved.

APPROVED:

ACTING ASSISTANT SECRETARY.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES 1925 FEB 17 AM 8 57

FWO-JHG

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

CHIEF CLERK

Commissioner of Lighthouses; Feb. 16, 1925

SUBJECT: Notice of increase in pay of Leonard H. Bodine, keeper.
REFERENCE: Department letter Jan. 31, 1925 addressed to Bodine.

1. Department letter, in duplicate, dated January 31, 1925, addressed to Leonard H. Bodine, formerly 1st Assistant Keeper of Greens Ledge Light Station, Connecticut, notifying him of increase in pay of the position occupied by him, effective February 1, 1925, is returned herewith for cancellation, Mr. Bodine's resignation having been accepted, effective at the close of January 31, 1925.

(Reported on Journal Feb 11/25)

J. T. Ypees

APPOINTMENT DIVISION ENTERED FEB 18 1925 ON JOURNAL DEPARTMENT OF COMMERCE

Inclosure

Bureau of Lighthouses, Washington FEB 17 1925

2-18-25

Submitted to Secretary of Commerce recommended for approval

J Cunningham
Acting Commissioner of Lighthouses.

CARDED

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Mr. Leonard H. Bodine,
Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Acting Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED FEB 4 1925 ON JOURNAL DEPARTMENT OF COMMERCE

Position: Keeper.

Salary: $1320.

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

EK

34

Not Carried

This was checked & written before the resignation which was effective 1/31/25 & this should be returned for cancellation

FEB 4 - 1925

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 28, 1925.

M
r. Leonard H. Bodine,
Through the Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the bureau, to take effect at the close of business on January 31, 1925.

Bureau.....Lighthouse Service.

Station.....Greens Ledge Light Station, Connecticut.

Position.....Keeper.

Salary.....$1020 per annum.

By direction of the Secretary:

Respectfully,

JAN - 9 1925

EDW. T. GARDNER,
Acting Chief of Appointment Division.

3rd District.
B

APPOINTMENT DIVISION
ENTERED
JAN 30 1925
ON JOURNAL
DEPARTMENT OF COMMERCE

CARDED

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1925 JAN 13 AM 8 45

THIRD DISTRICT

Greens Ledge Light Station.
(Station, Depot, or Vessel)

Dec. 30th. 1924

SUPERINTENDENT OF LIGHTHOUSES
JAN 1925
RECEIVED

Supt. of Lighthouses.

Dear Sir:-

I would like to inform this offic that I Leonard. H. Bodine 1st. asst. Keeper of Greens Ledge Light Station was called from duty Monday P.M. Dec. 29, 1924. on account of death in the family and will report back to Station as soon as possible and would like to put my resignation to take afect February 1st. 1925.

Very Truly

Leonard H Bodine 1st asst. Keeper

Murray
Keeper

Form 93

NOTICE OF RESIGNATION OR DEATH

LIGHTHOUSES
1925 JAN 13 AM 8 46
CHIEF CLERK

FWO-JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1925 JAN 14 AM 11 06

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N.Y., Jan. 12, 1925, 19

DEPARTMENT OF COMMERCE
JAN 14 1925
APPOINTMENT DIVISION.

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Leonard H. Bodine Position, Keeper

Legal residence, Connecticut Station, Greens Ledge Lt. Sta., Conn.

Salary, $1020.00 per annum

The acceptance of this resignation is recommended effective at the close of Jan. 31, 1925

This employee has not taken leave in excess of the accrued rate.

Remarks:

APPOINTMENT DIVISION
ACTION TAKEN
JAN 30 1925
DEPARTMENT OF COMMERCE

FOR AND IN THE ABSENCE
OF THE SUPERINTENDENT

1st Asst. Superintendent

BUREAU OF LIGHTHOUSES
WASHINGTON

Inclosure

Submitted to the Secretary of Commerce, approved.

JAN 13 1925

11—4023

1-28-25

Acting Commissioner of Lighthouses.

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 27, 1923.

Mr. Leonard H. Bodine,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 720 per annum to $ 780 per annum, effective December 1, 1923, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Acting Chief of Appointment Division.

11—6074

C
P
3d

APPOINTMENT DIVISION
RECEIVED
NOV 30 1923
DEPARTMENT OF COMMERCE

CARDED

(CROSS REFERENCE)

December 13, 1923.

The Bureau of Lighthouses advises the Department of the date of effect of the following Change:

Name	Position	Salary	Nature of Change	Letter Date	Effective Date
Leonard H. Bodine	Keeper	$780 pa.	Promotion	11/27/23	12/1/23

See File of Michael A. Daley.

(CROSS REFERENCE)

Bodine Leonard In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $ 1020, effective July 1, 1924.

For authorization see letter dated AUG 2 0 19[illegible] File No. 1095/21.

Form 73

NOMINATION

FWO-JHG LIGHTHOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1923 NOV 26 AM 9 16

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT.

CHIEF CLERK

Staten Island, N.Y., Nov. 23, 1923, 19
(City.) (Date.)

1923 NOV 27 AM 10 58

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, Leonard H. Bodine — Legal residence, Connecticut

Position, Keeper — Salary, $780.00 p.a.

Location, Greens Ledge Lt. Sta., Conn. — Appropriation, Salaries, Keepers of Lighthouses

Effective December 1, 1923 — {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $720.00 p.a.

Location, Greens Ledge Lt. Sta., Conn.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Thomas J. Murray — Services terminated, Nov. 30, 1923

Reason, Promoted

Members of family in Government Service,

Date of birth,

Remarks: Mr. Bodine entered the service on Nov. 12, 1923 as 2nd Asst. Keeper at Greens Ledge Lt. Sta., and his promotion is recommended as he is the only employee in his grade at that station, and the vacancy to which promotion is proposed could not be foreseen at the time he was appointed. No other employee of District desired transfer to this position.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

11-27-23

Secretary, Civil Service District.

J. T. Yates

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 26 1923

Submitted to the Secretary of Commerce, approved.

J. S. CONWAY
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form SS-73

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET



This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

PART I.

1. Name of employee: Leonard H. Bodine

2. Position to which appointed: Keeper

3. Bureau or Service: Lighthouse Service, District: 3rd

4. Place of duty: Greens Ledge Light Station, Conn.
(City, town, station, or vessel.)

5. Salary: $720.00 per annum

6. Appropriation from which paid: Salaries, Keepers of Lighthouses

7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———." stating Department, Bureau or Service, position, and salary, if known).

From eligible list of keepers and assistant keepers dated Oct. 25, 1923

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Leonard Herbert Bodine.

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Leonard Herbert Bodine.

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

Connecticut.	Fairfield	Stratford	Fourth.
(State or Territory.)	(County.)	(City or town.)	(Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

The Same.

5. What is your race? (Answer "white," "colored," or "Mongolian.") White.

11—6922

CARDED

6. Where were you born? Bridgeport Conn

7. When were you born? January (Month.) 31 (Day.) 1901 (Year.)

8. If foreign born, state when and where naturalization papers were taken out

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Single

10. Give name and address of person whom you would like to have notified in case of accident.

Mrs. Herbert J. A. Bodine (Name.) R.F.D. 34, Box 51 Sugar St. (Number and street.)

Newtown (City or town.) Connecticut. (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position / Department or office		
		Position / Department or office		
		Position / Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") No If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") No If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

LIGHTHOUSES

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No. If so, state in blank spaces below the information called for by the headings.

1923 DEC 6 AM 8 46
CHIEF CLERK

Name under which soldier or sailor rendered service.	Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
		1923 DEC 6 AM 11 13	

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Machinist and tool grinder also automobile mechanic and various other odd jobs

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Went through Public School 8th. grade,

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

I have qualified as a machinist and tool grinder and as an automobile mechanic.

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

Passed civil service examination for lighthouse service on ~~August 25, 1922,~~ October 7 1923

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes. If not, state the name and address of the person who wrote them for you.

Date, November 29, 1923

Witness (in case signature is by mark):

(Signature) Lemard Herbert Bodine

(Present address) 1076 Stratford Ave.
(Number and street.)

Stratford (City or town.) Conn. (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded December 7, 1923

(Signature) J. F. Yates

(Official title) Supt. of Lighthouses, 3rd Dist.

11—6922

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSES
DEPARTMENT OF COMMERCE
DEC 1923 APPOINTMENT DIVISION
1923 DEC 6 AM 8 46
CHIEF CLERK
1923 DEC 6 AM 11 13

I, Leonard H. Bodine

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Leonard H. Bodine
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 1st day of December, A. D. 1923

(Affix official seal here)

[4] (Name) Agnes S. Casey

(Official title) Notary Public

My commission expires Aug. 1927

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$720 p.a.	Greens Ledge Lt.Sta., Conn.
Former [5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Superintendent of Lighthouses, 3rd District

Staten Island, N. Y., Dec. 5, 1923
(Address) (Date)

The above-named appointee entered upon duty on Nov. 12, 1923
(Date)

U. S. RECORDS ENTERED

A. T. Wales
(Official title) Supt. of Lighthouses, 3rd Dist.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

CARDED

11—944

NOT TO BE ACCEPTED AS AUTHOR[illegible]FOR INVESTIGATION OPERATIONS UNLESS ACCOMPAN[illegible]Y OFFICIAL CREDENTIALS

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 6, 1923.

Mr. Leonard H. Bodine,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Seven Hundred and Twenty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. .....) issued by the Assistant Secretary, Second Civil Service District.

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION ENTERED NOV -7 1923 ON JOURNAL DEPARTMENT OF COMMERCE

C
P
Sd Acting Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice Harry B. Dean.

Legal Residence: Connecticut.

Form A-14 (See reverse side.) 11—5080

EDW. J. GARDNER REPORT DATE ENTERED

CARDED

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK 605

FWO:JHG

1923 NOV 6 PM 2 30

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Third DISTRICT,

Staten Island, N. Y., November 2, 1923, 19
(City.) (Date.)

DEPARTMENT OF COMMERCE NOV 6 1923 APPOINTMENT DIVISION. — 3RD DISTRICT NOV 3 1923

COMMISSIONER OF LIGHTHOUSES:
(Thru Secy., 2nd C.S.Dist.)

Action recommended, Probationary appointment.

Name, Leonard H. Bodine — Legal residence, Connecticut

Position, Keeper — Salary, $720.00 per annum

Location, Greens Ledge L.S., Connecticut. — Appropriation, Salaries, Keepers of Lighthouses

Effective November 9, 1923 — ~~Date of entrance on duty~~ or (as soon thereafter as he enters on duty.

Former position, — Former salary,

Location,

Rank on eligible list, 1 — Rating, Keeper — Percentage, 83.8 — , Other eligibles considered:
Herbet W. Sisson C.

Previous incumbent, Harry B. Dean — Services terminated, November 3, 1923

Reason, Transferred

Members of family in Government Service, None

Date of birth, January 31, 1901

Remarks: No employee of district desired transfer to this position. There are no quarters for families of keepers at this station. No. 2 on eligible list will accept appointment at Shinnecock Bay L.S., N.Y. only.

Selection regular, subject to the action of the
U. S. Civil Service Commission, November 3, 1923

11/6/23

E. O. Parkes
Assistant Secretary, 2nd Civil Service District.

J. T. Ayres

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 6 - 1923

Submitted to the Secretary of Commerce, approved.

Mr Pappe

J. S. CONWAY
Acting Commissioner of Lighthouses.

1 Strike out the clause which does not apply.

11—2314