REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 25 OCT 2 AM 9:02:38
10/05/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Bottomley, Joseph, E.		

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (CT/NJ/NY) 3rd District		
From: 1924	To: 1924	
(Agency & Location)		
From:	To:	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-0008297005

CMRS Search Request Number(s):

Attendant Signature:

Remarks: ARCH SEARCH REQ 10/7/2026 - RL

26 OCT 23 PM 12:13

SCREENING NOTES

- ☒ Reviewed and Nothing Removed RW
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

TREASURY DEPARTMENT
DIVISION OF APPOINTMENTS
Form 489

File No. 287

Name Bottomley, Joseph E

Service INTERNAL REVENUE

GOVERNMENT PRINTING OFFICE

TREASURY DEPARTMENT.
Departmental Stock Form 2222.
Ed. 20,000—F. C., June 4-13.

Oct. 3, 1922

OATH OF OFFICE.

I, Joseph E. Bottomley

do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: SO HELP ME GOD.

Joseph E. Bottomley

Sworn and subscribed before

G. me this 22 day

of August, 1922

at

[L. S.] Jno. D. Appleby
Notary Public.

DIVISIONAL CHIEF
General Prohibition Agents

DIVISION OF APPOINTMENTS DATA.

OATH OF OFFICE OF—

Name Joseph E. Bottomley

Designation Seaman

Station Hansen — Marine Force

Salary $360. ~~$40.00 per month~~

This oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court of Record, or other person competent to administer an oath. If taken before a Notary, a County Judge, or a Probate Judge, he must affix his official seal, or produce a certificate from the County Clerk accompanied by the seal of the court.

Signature by (X) must be witnessed.

2—7163

September 30, 1922.

Ap-CAP

Mr. Joseph E. Bottomley,
c/o Chief, General Prohibition Agents,
Washington, D. C.

Sir:

You are hereby appointed a Federal Prohibition Agent, Internal Revenue Service, for the period from and including August 23, 1922, to and including August 28, 1922, and assigned to duty under the supervision of the Chief, General Prohibition Agents, Washington, D. C., as a Seaman attached to the Special Marine Force.

Your compensation at the rate of $480 per annum, together with an allowance of not to exceed $1.00 per diem, in lieu of subsistence, when on shore duty, and actual subsistence, not to exceed $1.15 per diem, while assigned to a vessel in operation, will be paid from the appropriation "Enforcement of Narcotic and National Prohibition Acts, Internal Revenue, 1923".

This letter of appointment is not to be accepted as credentials, and any person approached by you in your official capacity is entitled, on demand, to view the regular departmental credentials.

Respectfully,

Commissioner.

ml

Approved: October 3, 1922.

By direction of the Secfetary
of the Treasury.

Assistant Secretary.

TREASURY DEPARTMENT
DEPARTMENTAL STOCK FORM 2166
Ed. 50,000—Jan. 19-21

INFORMATION AS TO THE PERSONNEL.

Treasury Department

OFFICE OF THE SECRETARY

Washington, D. C., June 15, 1909.

To Supervising Officers of the Treasury Department and others concerned:

You are hereby directed to have each new appointee or employee in your office at the time of taking the oath answer in full, in his own handwriting, all of the following inquiries, and date and sign the paper at the end. You will then forward the paper to the Department.

SECRETARY OF THE TREASURY.

In what branch of the service are you to be employed? Marine Patrol

Place of employment? U. S. M. P. Hansen

Position? Seaman.

Compensation? $40.00 per Month

Where is your legal residence? Waterford Conn 6 dist.
(Town, county, Congressional district, and State.)

Where were you born? Westerly R. I.
(Give town and State.)

Date of birth Jan. 15 1892 (Day, month, and year.) What is your race? White (Answer "white," "colored," or "Mongolian.")

Are you married or single, widow or widower? single

Did you render military or naval service in the War of the Rebellion, the Spanish-American War, or the World War? If so, in what capacity and in what organization? No

Have you any relatives in the service of the Government? If so, state the relationship of each and the service in which employed? None.

Have you ever before been employed in the Treasury service? If so, give date of original appointment and a statement in chronological order showing place or places occupied, length of time of service in each place, and compensation received therein No.

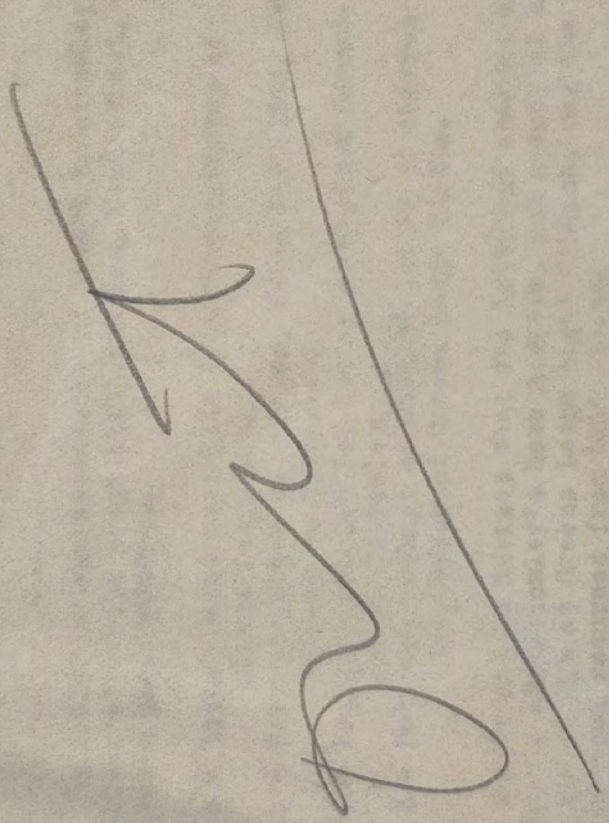
Date of letter of appointment Aug. 23 1922

Signature of appointee or employee. Joseph E Bottomley
(Write Christian name in full.)

Date Aug 23, 1922.

2—55094

JOSEPH E. BOTTOMLEY.



JOSEPH E. BOTTOMLEY.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWC-JHG

1924 SEP 27 AM 9 23
LIGHTHOUSES

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

Commissioner of Lighthouses; September 26,1924

SUBJECT: Joseph E. Bottomley, 2nd Asst.Keeper, Greens Ledge L.S.

1. The following correspondence re Joseph E.Bottomley, Second Assistant Keeper of Greens Ledge Light Station, Connecticut, is enclosed for the Bureau's consideration.

a - Letter dated Sept.15th from Keeper Murray of Greens Ledge L.S.
b - Copy of letter of charges, dated Sept.18th, addressed to Bottomley.
c - Registry receipt for letter of charges forwarded to Bottomley.
d - Registry receipt of copy of letter of charges from Keeper of Greens Ledge Lt.Sta.

Hydro
Radio
Engr. Cons.
Eng.
Personnel
Financial
Law and Prop.
Adm. Asst.
Dep. Comm.
Comm.

2. The Bureau is advised that the letter of charges of Sept.18th was forwarded to Mr.Bottomley's home address, and a copy of same was also forwarded to him at Greens Ledge Light Station, and the registry receipt cards were returned from both places.

Rec ok to Dept DF 9/27

3. As it is considered that ample time has elapsed to permit Mr.Bottomley to reply to letter of charges if he desired to do so, and not reply having been received, it is considered the charges stand proven in a sufficient degree to justify his dismissal from the service, and it is therefore recommended that Joseph E.Bottomley be dismissed from the position of 2nd assistant keeper of Greens Ledge Light Station, Conn., effective at the close of September 5,1924, his last day of service.

OK
NC Sep 27

4. The approval of this recommendation will not be in violation of Section 2 of Civil Service Rule I relative to political or religious opinions or affiliations. Mr.Bottomley has not been granted leave in excess of the accrued rate.

J. T. Yates
Bureau of Lighthouses, Washington
SEP 27 1924

Inclosure

Submitted to Secretary of Commerce recommended for approval

Approved by Dept. 10/2/24

CONWAY
Acting Commissioner

October 2, 1924.

Mr. Joseph E. Bottomley,
Through the Commissioner of Lighthouses.

Sir:

Charges of absence from duty without authority having been preferred against you, and established in a degree sufficient to warrant such action, the Department, upon recommendation of the Acting Commissioner of Lighthouses, has dismissed you from the position of keeper (second assistant) at $960 per annum, effective at the close of September 5, 1924.

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION ENTERED OCT 2 - 1924 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED OCT 2 - 1924

Acting Chief of Appointment Division.

P

3rd

COPY

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWO-JHG

REGISTERED MAIL
RECEIPT REQUESTED

1924 SEP 23 AM 9
LIGHTHOUSES
GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

Joseph E. Bottomley,
Station 16,
Waterford, Connecticut

Sept.18,1924 23

SUBJECT: Charges re absence from duty.

1. You are hereby charged with absence from duty as 2nd Assistant Keeper of Greens Ledge Light Station, Connecticut, without authority, you having left the station on leave on September 5th and being due to return to the station on Sept.13th, but having failed to do so up to the present time, and also having failed to advise this office or the keeper of the station of the reason for your absence.

2. You are directed to submit any statement you may desire to make through official channels, within three days from the receipt of this letter. Any statement made must be couched in temperate language, free from countercharges, and confined to the point at issue.

3. If you desire to make no statement, you will so state in writing.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK
1924 SEP 27 PM 4 32

1924 SEP 27 PM

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

FWC-JHG

Commissioner of Lighthouses; September 26,1924

DEPARTMENT OF COMMERCE SEP 29 1924 APPOINTMENT DIVISION.

SUBJECT: Joseph E. Bottomley, 2nd Asst.Keeper, Greens Ledge L.S.

1. The following correspondence re Joseph E.Bottomley, (Second Assistant) Keeper of Greens Ledge Light Station, Connecticut, is enclosed for the Bureau's consideration. $960.

a - Letter dated Sept.15th from Keeper Murray of Greens Ledge L.S.
b - Copy of letter of charges, dated Sept.18th, addressed to Bottomley.
c - Registry receipt for letter of charges forwarded to Bottomley.
d - Registry receipt of copy of letter of charges from Keeper of Greens Ledge Lt.Sta.

2. The Bureau is advised that the letter of charges of Sept.18th was forwarded to Mr.Bottomley's home address, and a copy of same was also forwarded to him at Greens Ledge Light Station, and the registry receipt cards were returned from both places.

3. As it is considered that ample time has elapsed to permit Mr.Bottomley to reply to letter of charges if he desired to do so, and not reply having been received, it is considered the charges stand proven in a sufficient degree to justify his dismissal from the service, and it is therefore recommended that Joseph E.Bottomley be dismissed from the position of 2nd assistant keeper of Greens Ledge Light Station, Conn., effective at the close of September 5,1924, his last day of service.

4. The approval of this recommendation will not be in violation of Section 2 of Civil Service Rule I relative to political or religious opinions or affiliations. Mr.Bottomley has not been granted leave in excess of the accrued rate.

APPROVED:

ACTING SECRETARY OF COMMERCE.

9-30-24

INCLOSURE

Bureau of Lighthouses, Washington
SEP 27 1924

Submitted to Secretary of Commerce recommended for approval

Acting Commissioner

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1924 SEP 27 AM 9 23

LIGHTHOUSES

SUPERINTENDENT OF LIGHTHOUSES SEP 16 1924 RECEIVED

9-24
26
a

1 in Oct
Pens. charges -
Stop pay Oct.

THIRD DISTRICT

Greens Ledge Lt Station
(Station, Depot, or Vessel)

Sept. 15th, 1924

Supt of Light Houses. 3rd District

I wish to report Joseph E Bottomeley 2nd Asst Keeper as being absent from station over his leave of absence period, he should have reported back on Sept. 13th 1924 and is now 2 days over time. my reason for reporting him is that appearances are that he did not intend to return to duty. when he left the station he took all his personal effects, and he all so left his grocery and meat bills unpaid which amount to about $32.00 he all so owed other bills which he did not pay. he left station Sept 5th 10 AM & should have returned to duty Sept. 13 10 AM

Murray

DEPARTMENT OF COMMERCE

CHIEF CLERK
1924 AUG 21 PM 12 32
LIGHTHOUSES

REPORT ON PROBATIONARY APPOINTEE.
(This report to be made at expiration of fifth month of service.)

FWO-JHG

Third Lighthouse District
Staten Island, N.Y.
(Bureau)

AUG 21 AM 9 00

August 20, 1924
(Date)

DEPARTMENT OF COMMERCE
AUG 21 1924
APPOINTMENT

The Secretary of Commerce,
(The Chief of Appointment Division):

The probationary period of the person named below expires at the close of business on October 2, 1924, 192 .

The conduct and capacity of this employee have been ---- satisfactory* during the probationary period, and (he) (~~she~~) is ---- considered qualified for absolute appointment.

Name Joseph E. Bottomley

Position 2nd Asst.Keeper

Salary $960.00 per annum

Appropriation Salaries, Keepers of Lighthouses

Station Greens Ledge Lt.Sta., Conn.

Date of entrance on duty April 3, 1924

Remarks:

(Signature of immediate superior.)
Supt., 3d L. H. Dist.

SUBMITTED: AUG 21 1924

Acting Commissioner of Lighthouses.
(Head of Bureau or Office.)

(*If unsatisfactory, recommendation for discontinuance under the provisions of paragraph (c) of section 1 of civil service rule VII, should immediately be forwarded to the Department.)

(CROSS REFERENCE)

Battenley, Joseph E. In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $ 960, effective July 1, 1924.

For authorization see letter dated AUG 2 0 1924 File No. 1095/21.

CHIEF CLERK

1924 APR 19 AM 11 09

SUPERINTENDENT OF LIGHTHOUSES

1924 APR 19 AM 8 52

Form SS-73

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

PART I.

1. Name of employee: Joseph E. Bottomley

2. Position to which appointed: Keeper (2nd asst.)

3. Bureau or Service: Lighthouse Service, District: 3rd

4. Place of duty: Greens Ledge Light Station, Conn. (City, town, station, or vessel.)

5. Salary: $720.00 p.a.

6. Appropriation from which paid: Salaries, Keepers of Lighthouses

7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).

From eligible list of keepers and Asst. Keepers, dated March 13, 1924

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Mr Joseph Edward Bottomley

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Joseph E. Bottomley

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

Conn New London Waterford 2nd

(State or Territory.) (County.) (City or town.) (Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

5. What is your race? (Answer "white," "colored," or "Mongolian.") White

11—6922

CARDED

6. Where were you born? Westerly R.I

7. When were you born? Jan 15 1892 (Month.) (Day.) (Year.)

8. If foreign born, state when and where naturalization papers were taken out

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Divorced.

10. Give name and address of person whom you would like to have notified in case of accident.

(Name.) (Number and street.)
Mrs R. E. Bottomley Station #16 Waterford Conn.
(City or town.) (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") No If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") No If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
~~Coming for officers of the C.N.G. 192D Artillery~~			~~State~~
~~New London~~	~~Sept 6 1926~~	~~Sept 22, 1923~~	~~violator~~

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

11—6922

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Cooking Carpenting

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Public School

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

Carpenter

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

~~None but the pleasent~~

Keepers – 3/13/24

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Date April 12, 1924

Witness (in case signature is by mark):

(Signature) Joseph E Bottomley

(Present address) Station #16 (Number and street.)

Waterford (City or town.) Conn. (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded April 18, 1924

(Signature) J. T. Yates

(Official title) Supt. of Lighthouses, 3rd Dist.

11—6922

P.S.

Form 111

LIGHTHOUSES

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

1924 APR 19 AM 8 53

CHIEF CLERK

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1924 APR 19 AM 11 09

DEPARTMENT OF COMMERCE APR 19 1924 APPOINTMENT DIVISION

I, Joseph E. Bottomley

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Joseph Edward Bottomley
(Appointee signs here)

[2] Sworn to ~~Joseph Edward Bottomley~~ (See below) and subscribed before me, this[3] 15 day of April, A. D. 1924
(Affix official seal here)

[4](Name) Olive Cole

(Official title) Notary Public

My commission expires February 1, 1929

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$720.00 p.a.	Greens Ledge Lt. Sta., Conn.
Former[5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Superintendent of Lighthouses, 3rd District

Staten Island, N. Y. (Address), April 18-1924 (Date)

The above-named appointee entered upon duty on April 3-1924 (Date)

J. Yates
(Signature, followed by title) Supt. of Lighthouses, 3rd Dist.

G. S. REPORT DATA ENTERED

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

CARDED

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

Mr. Joseph E. Bottomley, March 27, 1924.

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Seven Hundred and Twenty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. _____) issued by the Assistant Secretary, Second Civil Service District.

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION ENTERED MAR 28 1924 ON JOURNAL DEPARTMENT OF COMMERCE

EDW. J. GARDNER,
Chief of Appointment Division.

C Acting
3d

Appropriation: Salaries, Keepers of Lighthouses.

Vice: George W. Moore.

Legal Residence: Connecticut.

(See reverse side.)

CARDED

11—5080

Form 73

NOMINATION

635

FWO: JHG LIGHTHOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK 5

1924 MAR 26 AM 8 56

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Third DISTRICT.

1924 MAR 27 AM 11 07

Staten Island, N. Y., March 24, 1924. 19
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:
(Thru Sec'y., 2d C.S.District).

Action recommended, Probationary appointment.

SECOND CIVIL SERVICE DIS. REC'D MAR 25 1924

Name, Joseph E. Bottomley — Legal residence, Connecticut

Position, Keeper — Salary, $720.00 p.a.

Location, Greens Ledge Lt.Sta.,Conn. — Appropriation, Salaries, Keepers of Lighthouses

Effective April 1, 1924 — {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

APPOINTMENT DIVISION MAR 27 1924

Former position, — Former salary,

Location,

Rank on eligible list, 2 — Rating, Keeper — Percentage, 84.2 — Other eligibles considered:

Charles S. Maxson---C. Thomas J. Bodine---C.

Previous incumbent, George W. Moore — Services terminated, March 31, 1924

Reason, Resigned

Members of family in Government Service, None

Date of birth, Jan.15,1892

Remarks: No employee of District desired transfer to this position. There are no quarters for families of keepers at this station. No.2 on eligible list will accept appointment only at stations where family quarters are provided.

Selection regular, subject to the action of the U. S. Civil Service Commission. March 25, 1924

For and in the absence of the Superintendent

G. Parker

Secretary, 2nd Civil Service District.

1st Asst. Supt.

3/27/24.

BUREAU OF LIGHTHOUSES
WASHINGTON

MAR 26 1924

Submitted to the Secretary of Commerce, approved.

Acting Commissioner of Lighthouses.

No Papers

[1] Strike out the clause which does not apply.

11—2314

Joseph E. Bottomley

Joseph E. Bottomley

INACTIVE

LEGAL RESIDENCE
Conn.

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
Keeper Prob. Green's Ledge L.S. Conn.	720 pa	L.H.	April 3, 1924
" Asst. " "	960 pa	"	
Dismissed close Dept. 5, 1924			

INACTIVE

Form A—16

GOVERNMENT PRINTING OFFICE

Form SS-73

DEPARTMENT OF COMMERCE

SUPERINTENDENT OF LIGHTHOUSES
APR 17
RECEIVED

PERSONAL QUESTION SHEET

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

PART I.

1. Name of employee: Joseph E. Bottomley
2. Position to which appointed: Keeper (2nd asst.)
3. Bureau or Service: Lighthouse Service, District 3rd
4. Place of duty: Greens Ledge Light Station, Conn. (City, town, station, or vessel.)
5. Salary: $720.00 p.a.
6. Appropriation from which paid: Salaries, Keepers of Lighthouses
7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———." stating Department, Bureau or Service, position, and salary, if known).
From eligible list of Keepers and Asst.Keepers, dated March 13,1924

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)
Mr Joseph Edward Bottomley
2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)
Joseph E Bottomley
3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)
~~Conn~~ ~~Waterford~~ (State or Territory.) ~~New London~~ ~~Conn~~ (County.) ~~Waterford #~~ ~~Waterford~~ (City or town.) 2nd (Congressional district.)
4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.
5. What is your race? (Answer "white," "colored," or "Mongolian.") White

11—6922

6. Where were you born? Westerly R.I.

7. When were you born? June (Month.) 16 (Day.), 1892 (Year.)

8. If foreign born, state when and where naturalization papers were taken out ———

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Divorced

10. Give name and address of person whom you would like to have notified in case of accident.

Mrs R. E. Bottomley (Name.) Station # 16 (Number and street.)

Waterford (City or town.) Conn. (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") No If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") No If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below. No

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
State Militia ~~Cooking for officers of the C.N.G. Artillery~~			
~~New London.~~	~~Sept 5, 1925,~~	~~Oct 22, 1925.~~	

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

11—6922

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No. If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Cooking & Carpenter

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Public school.

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

Carpenter

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

~~None but the present.~~
Keepers - 3/13/24

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Date, April 12, 1924

Witness (in case signature is by mark):

(Signature) Joseph E Bottomley

(Present address) Station #16
(Number and street.)

Waterford Conn.
(City or town.) (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded April 18, 1924

J. T. YATES

(Signature)

(Official title) Supt. of Lighthouses, 3rd Dist.

11—6922

DEPARTMENT OF COMMERCE

REPORT ON PROBATIONARY APPOINTEE.
(This report to be made at expiration of fifth month of service.)

FWC-JHG

Third Lighthouse District
Staten Island, N.Y.
(Bureau)

August 20, 1924
(Date)

The Secretary of Commerce,
(The Chief of Appointment Division):

The probationary period of the person named below expires at the close of business on October 2, 1924, 192 .

The conduct and capacity of this employee have been satisfactory* during the probationary period, and (he) (~~she~~) is considered qualified for absolute appointment.

Name Joseph E. Bottomley

Position 2nd Asst.Keeper

Salary $960.00 per annum

Appropriation Salaries, Keepers of Lighthouses

Station Greens Ledge Lt.Sta., Conn.

Date of entrance on duty April 3, 1924

Remarks:

J. T. Yates
(Signature of immediate superior.)

Supt., 3d L. H. Dist.

SUBMITTED:

(Head of Bureau or Office.)

(*If unsatisfactory, recommendation for discontinuance under the provisions of paragraph (c) of section 1 of civil service rule VII, should immediately be forwarded to the Department.)

THIRD DISTRICT

Greens Ledge Lt Station
(Station, Depot, or Vessel)

August 5, 1924

Supt of Light Houses 3rd District

I wish to state in answer to letter of August 2nd 1924 asking to advise office whether Joseph E Bottomley has proved a suitable and competent man during his period of probation as 2nd Asst Keeper at this Station I kindly recommend Mr Bottomley as being a suitable and competent man for the position

Murray

FWC-JHG

Thomas J. Murray, Keeper,
Greens Ledge Light Station,
Rowayton, Connecticut

August 2,1924

SUBJECT: Probation of Joseph E. Bottomley, 2d Asst.Keeper.

1. The probationary period of employment of Joseph E.Bottomley, 2d Assistant Keeper of Greens Ledge Light Station, will expire on October 2,1924. Advise this office by return mail if his services have been satisfactory, and whether or not, in your opinion, he is a suitable and competent man to receive a permanent appointment in his present position. If you do not consider him competent, state fully in what respects he is incompetent.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

SUPERINTENDENT OF LIGHTHOUSES
MAY 23 1924
RECEIVED
TOMPKINSVILLE, N.Y.

7

5173

Per 150 Resigned

Greens Ledge Light Sta.
(Station, Depot, or Vessel)

May 17, 1924

Supt. of Light Houses 3rd District

I respectfully request to be considered for transfer to the following named station as 1st or 2nd Asst. keeper. On account of thay being located nearer my home.

XX Little Gull.
XX Latemer Reef.
XX New London Ledge
XX Orient Point
XX Race Rock.

Joseph E. Bottomley
2nd asst Keeper.

Murray
Keeper

3757

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

75

FWC-JHC

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

Joseph E. Bottomley, 2nd Asst.Keeper,
Greens Ledge Light Station,
Rowayton, Conn.

April 17,1924

Enclosed is Form 206 "Record of Physical Examination of Light Keeper or Assistant Light Keeper", addressed to the United States Public Health Service, requesting that you be given a physical examination, for the purpose of determining whether or not you are entitled to medical relief without charge at hospitals and other stations of the Public Health Service, pursuant to the Act of Congress, approved August 28, 1916. A copy of the provision contained in said Act is quoted in District Circular Letter No. 187, dated May 21, 1917.

Under the terms thereof it will be necessary for you to submit to said examination and be found physically qualified before you will be entitled to the benefits provided for by the Act of August 28, 1916. As said benefits will be solely to your personal advantage it is to your interest to give this matter attention at the earliest opportunity.

After you have been given a physical examination by the medical officer designated on attached Form No. 206, said Form No. 206 will be returned to you by the medical officer. You will then send it to this office so that it may be recorded, after which it will be returned to you. The original copy of Form No. 206 will then be your property, and you are directed to preserve it and keep it in your posession for future reference.

J. T. YATES

P.S. - Assistant Keeper to sign Form No. 206 where marked "A" - Keeper to sign Form No. 206 where marked "B".

JHG

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

April 5, 1924

Thomas J. Murray ..... Keeper,
Greens Ledge Lt. Sta. ..... Lt. Sta.,
Rowayton, Conn. .....

1. Furnish the information called for below in regard to Assistant Keeper Joseph E. Bottomley and return this sheet to this office.

2. Be careful to see that the information given is accurate.

Born in (Country or State) Rhode Island U.S.A.
Age 32
Height 5 feet 9 1/2 inches
Weight 154 pounds
Color of hair Dark
Color of eyes Brown
Distinguishing marks Tatooing on both arms, Initals J.B. on right arm, Heart with crossed hands, words True Love

J. T. YATES,
Superintendent.

x - x - x - x - x - x - x - x - x - x - x - x - x - x - x - x - x -

1. Returned to Superintendent, the information required having been inserted above.

Murray
Keeper.

PLACE, Staten Island, N. Y.

DATE, April 17, 1924, 191

To the MEDICAL OFFICER IN CHARGE,
U. S. Public Health Service,

New Haven, Conn.

SIR:

Please examine Joseph E. Bottomley, 2nd Asst. Keeper, Greens Ledge Lt. Sta.

nativity, United States; age, 32; height, 5 feet, 9-1/2 inches;

weight, 154 pounds; color of hair, dark; color of eyes, brown

distinguishing marks, Tattooing on both arms, initials "J.B." on right arm, heart with crossed hands, words "True Love".

as to eyesight, hearing, and physical condition.

When the examination has been completed the findings should be recorded on this blank and the blank returned to the applicant.

Respectfully,

J. T. Yates

Lighthouse Inspector.

Supt., 3rd L. H. Dist.

A

(Signature of applicant:)

(To be signed in the presence of the officer issuing this blank or witnessed by a designated employee of the Lighthouse Service.)

B

Witnessed by Keeper, Greens Ledge L.S.

U. S. PUBLIC HEALTH SERVICE

PLACE,

DATE, , 191

To LIGHTHOUSE INSPECTOR,

SIR: This certifies that I have this day examined the eyesight, hearing, and physical condition of , and find him physically { disqualified / qualified* } in accordance with rules approved by the Secretary of the Treasury and the Secretary of Commerce, respecting the treatment by the Public Health Service of light keepers and assistant light keepers of the Lighthouse Service pursuant to the Act of Congress approved August 28, 1916.

He is disqualified for the reasons shown on page 3.

Surgeon, U. S. Public Health Service.

* If qualified, strike out the word "disqualified" and the paragraph following.

11—5999

3784

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
JHO

(75)

J. E. Bottomley

LETTER TO ELIGIBLES

It is important that this letter be answered promptly

601

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DIST.

Staten Island, N.Y., Mar. 19, 1924. , 19

SIR: You are hereby informed that you are being considered for the position of 2d Asst. Keeper of Greens Ledge Lt. Sta., located off shore in Long Is. Sound, Connecticut.
(State position, location, and whether station is ashore or afloat.)

Total Compensation: $ 1122.00 per annum (which includes: Salary, $ 720.00 per annum; bonus, $ 240.00 per annum; and subsistence, 45 cents per day.)

Longevity Pay: In addition to the above keepers receive $ 60.00 per annum, after 5 years of continuous service, as longevity pay.

Quarters and Fuel: Quarters are provided for the 3 keepers at this station but not for families of keepers. Family quarters can probably be rented at Newington, Conn.
(State whether or not quarters and fuel are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)

Furniture: Necessary furniture will be supplied by the Government.
(State articles of furniture to be furnished by the Government.)

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 96 days per annum may be granted to employees at this station.

This is a letter of inquiry and not an offer of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES
Superintendent.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?

If selected, I can report for duty in ..... days from to-day.

Do you wish your name restored to the register at this time?

Are you willing to accept the next appointment offered?

Do you wish your name restored to the register at some future time? If so, give date.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." ..... If yes, state how many .....; and fill in the following blanks.

OK Feb 3/24

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
Charles S. Maxson	A			
Jos. E. Bottomley	A	Position		
Thos. J. Bodine	A	Department or office		
Jas. P. Smith	A			
Fred K. E. Baker		Position		
Percy L. Oppel	A	Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

Joseph E. Bottomley (Signature)

Date ..... (Post-office address)

11—749

LIGHTHOUSE SERVICE
JHG

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DIST.

Important that this letter be answered promptly

Percy L. Oppel

Staten Is., N.Y., March 19, 1924. , 19

SIR: You are hereby informed that you are being considered for the position of 2d Asst. Keeper of Greens Ledge Lt. Sta., located off shore in Long Island Sound, Connecticut.
(State position, location, and whether station is ashore or afloat.)

Total Compensation: $ 1122.00 per annum (which includes: Salary, $ 720.00 per annum; bonus, $ 240.00 per annum; and subsistence, 45 cents per day.)

Longevity Pay: In addition to the above keepers receive $ 60.00 per annum, after 5 years of continuous service, as longevity pay.

Quarters and Fuel: Quarters are provided for the 3 keepers at this station but not for families of keepers. Family quarters can probably be rented at Rowayton, Connecticut.
(State whether or not quarters and fuel are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointees in the country.)

Furniture: Necessary furniture will be supplied by the Government.
(State articles of furniture to be furnished by the Government.)

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 96 days per annum may be granted to employees at this station.

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No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES,
Superintendent.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? Yes

If selected, I can report for duty in at once days from to-day.

Do you wish your name restored to the register at this time? Yes

Are you willing to accept the next appointment offered? Yes

Do you wish your name restored to the register at some future time? If so, give date.

Yes

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." No If yes, state how many none; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
		Position Department or office		
		Position Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

(Signature) Percy L. Oppel

Date Mar 20 1924

(Post-office address) Trumbull Conn

11—749

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DIST.,

JHC

Jos. E. Bottomley

Staten Island, N.Y., Mar. 19, 1924. 19

SIR: You are hereby informed that you are being considered for the position of 2d Asst. Keeper of Greens Ledge Lt. Sta., located off shore in Long Is. Sound, Connecticut.
(State position, location, and whether station is ashore or afloat.)

Total Compensation: $ 1122.00 per annum (which includes: Salary, $ 720.00 per annum; bonus, $ 240.00 per annum; and subsistence, 45 cents per day.)

Longevity Pay: In addition to the above keepers receive $ 60.00 per annum, after 5 years of continuous service, as longevity pay.

Quarters and Fuel: Quarters are provided for the 3 keepers at this station but not for families of keepers. Family quarters can probably be rented at Rowayton, Conn.
(State whether or not quarters are provided for the keepers; if not, state whether or not quarters can probably be rented in the vicinity.)

Furniture: Necessary furniture will be supplied by the Government.
(State articles of furniture to be furnished by the Government.)

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 96 days per annum may be granted to employees at this station.

This is a letter of inquiry and not an offer of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES,
Superintendent.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? Yes.

If selected, I can report for duty in One days from to-day.

Do you wish your name restored to the register at this time?

Are you willing to accept the next appointment offered? Yes

Do you wish your name restored to the register at some future time? If so, give date.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." No If yes, state how many ; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
		Position Department or office		
		Position Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

(Signature) Joseph E. Bottomley

Date March 20 1924

(Post-office address) Station # 16
Waterford Conn

11—749

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DIST.

JHG

Jas. P. Smith

Staten Is., N.Y., March 19, 1924. , 19

SIR: You are hereby informed that you are being considered for the position of 2d Asst. Keeper of Greens Ledge Lt. Sta., located off shore in Long Island Sound, Connecticut.
(State position, location, and whether station is ashore or afloat.)

Total Compensation: $ 1122.00 per annum (which includes: Salary, $ 720.00 per annum; bonus, $ 240.00 per annum; and subsistence, 45 cents per day.)

Longevity Pay: In addition to the above keepers receive $ 60.00 per annum, after 5 years of continuous service, as longevity pay.

Quarters and Fuel: Quarters are provided for the 3 keepers at this station but not for families of keepers. Family quarters can probably be rented at Rowayton, Connecticut.
(State whether or not quarters and fuel are provided by the Government for the families of keepers at this station, and if quarters can be rented by applicants in the vicinity.)

Furniture: Necessary furniture will be supplied by the Government.
(State articles of furniture to be furnished by the Government.)

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 96 days per annum may be granted to employees at this station.

This is a letter of inquiry and not an offer of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES,
Superintendent.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? Yes

If selected, I can report for duty in 8 days from to-day.

Do you wish your name restored to the register at this time?

Are you willing to accept the next appointment offered?

Do you wish your name restored to the register at some future time? If so, give date.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." yes If yes, state how many one; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
E P. Smith	Mystic Conn.	Position Seaman Department or office Ram Island Lt. Sta.	Father	
		Position Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

(Signature) James P Smith

Date March 20, 1924

(Post-office address) Mystic Conn.

11—749

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DIST.

Letter to be answered promptly

JHG

Staten Island, N.Y., Mar. 19, 1924. 19

Thos. J. Bodine

SIR: You are hereby informed that you are being considered for the position of 2d Asst. Keeper of Greens Ledge Lt. Sta., located off shore in Long Is. Sound, Connecticut.
(State position, location, and whether station is ashore or afloat.)

Total Compensation: $ 1122.00 per annum (which includes: Salary, $ 720.00 per annum; bonus, $ 240.00 per annum; and subsistence, 45 cents per day.)

Longevity Pay: In addition to the above keepers receive $ 60.00 per annum, after 5 years of continuous service, as longevity pay.

Quarters and Fuel: Quarters are provided for the 3 keepers at this station but not for families of keepers. Family quarters are probably be rented at Rowayton, Conn.
(State whether or not quarters and fuel are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)

Furniture: Necessary furniture will be supplied by the Government.
(State articles of furniture to be furnished by the Government.)

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 96 days per annum may be granted to employees at this station.

This is a letter of inquiry and not an offer of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES
Superintendent.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? Yes

If selected, I can report for duty in 3 days from to-day.

Do you wish your name restored to the register at this time? Yes

Are you willing to accept the next appointment offered? Yes

Do you wish your name restored to the register at some future time? If so, give date.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." Yes If yes, state how many 2; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
Leonard H Bodine	1076 Stratford Ave Stratford Ct	Position 1st asst Greens Ledge Department or office Light Station	brother	single
Leonard J. Clark	1076 Stratford Ave Stratford Ct	Position 1st asst Stratford Department or office Shoals Lt. Sta.	uncle	married

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

(Signature) Thomas J. Bodine

(Post-office address) 595 Brewster St Bpt Ct

Date March 22/24

11-749

FWO:JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Third DISTRICT,

Staten Island, N. Y., March 24, 1924. 19
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:
(Thru Sec'y., 2d C.S.District).

Action recommended, Probationary appointment.

Name, Joseph E. Bottomley

Legal residence, Connecticut

Position, Keeper

Salary, $720.00 p.a.

Location, Greens Ledge Lt.Sta., Conn.

Appropriation, Salaries, Keepers of Lighthouses

Effective April 1, 1924

[1] ~~The actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position,

Former salary,

Location,

Rank on eligible list, 2 Rating, Keeper Percentage, 84.2, Other eligibles considered:

Charles S. Maxson---C. Thomas J. Bodine---C.

Previous incumbent, George W. Moore Services terminated, March 31, 1924

Reason, Resigned

Members of family in Government Service, None

Date of birth, Jan. 15, 1892

Remarks: No employee of District desired transfer to this position. There are no quarters for families of keepers at this station. No. 2 on eligible list will accept appointment only at stations where family quarters are provided.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 19

For and in the absence of the Superintendent

F. W. Ockentels

1st Asst. Supt.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

VC PS 4/18/24

Mess JB

[1] Strike out the clause which does not apply.

11—2314

FWC-JHC

March 24,1924

Joseph E. Bottomley,
Station 16,
Waterford, Connecticut

SUBJECT: Position of 2nd Asst.Keeper, Greens Ledge Lt.Sta.
REFERENCE: Your letter March 20,1924.

1. Referring to your letter dated March 20,1924, stating you were willing to accept the position of 2nd Assistant Keeper of Greens Ledge Light Station; you are advised you have to-day been nominated for appointment to this position, and in accordance therewith are directed to hold yourself in readiness to report for duty as soon as definite orders are sent you. Should you be appointed to this position your services will probably be required about April 1,1924.

2. Please acknowledge receipt of this letter.

J. T. YATES
Superintendent

By: W. J. Lawton,
Chief Clerk

ARMY AND NAVY CLUB
27 STATE STREET
NEW LONDON, CONN.

PHONE 325

Waterford Conn

1924 MAR 28 PM 2 10

March 25, 1924.

Dear Sir:—

I ann. to your letter I am will to accept the Position at Greens Ledge Lt. Sta.

Yours Truly

Mr Joseph C. Bottomley
Station #16
Waterford
Conn.

7, 1924.

ng the oath of

exceed six months

civil-service

dollars

you enter.

es (No. .....)

vice District.

ARDNER.

pointment Division.

Vice: George W. Moore.
Legal Residence: Connecticut.
(See reverse side.)

11—5080

APPOINTMENT DIVISION
WASHINGTON

1924 MAR 28 PM 2 10

Mr. Joseph E. Bottomley, March 27, 1924.

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Seven Hundred and Twenty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No.) issued by the Assistant Secretary, Second Civil Service District.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,
Acting Chief of Appointment Division.

C
3d

Appropriation: Salaries, Keepers of Lighthouses.
Vice: George W. Moore.
Legal Residence: Connecticut.

(See reverse side.)

11—5080

FWO-JHO

Joseph E. Bottomley,
Station No.16,
Waterford, Connecticut.

March 31,1924

SUBJECT: Position of 2d Asst.Keeper, Greens Ledge L.S.
REFERENCE: Letter from this office March 24th & your reply March 25.

1. Transmitted herewith is Department letter dated March 27,1924 appointing you to the position of Second Assistant Keeper of Greens Ledge Light Station, Conn., and in accordance therewith you are hereby directed to report for duty at that station at the earliest possible date after receipt of this letter. Transportation charges will be at your own expense. Show this letter to the Keeper, which will be his authority for assigning you to duty. The name and address of the keeper is Thomas J. Murray, Rowayton, Conn.

2. Acknowledge receipt of this letter and state on what date you intend to report for duty.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

- -

March 31,1924

1. Copy forwarded for his information, to the Keeper of Greens Ledge Lt.Sta. Report to this office promptly by letter the date on which Bottomley reports for duty as 2nd Asst.Keeper.

J. T. YATES
Superintendent

By: W. J. Lawton,
Chief Clerk

THIRD DISTRICT

Greens Ledge Lt. Station
(Station, Depot, or Vessel)

April 3rd, 1924

Supt of Lt Houses 3rd District

I respectfully report that Mr Joseph E Bottomley report for duty on above date at 10 Am as 2nd Asst Keeper

Murray

E O D April 3-1924

Entd P.S. 4/18/24

FWO-JHG

Joseph E. Bettemley, 2nd Asst.Keeper, April 24,1924
Through the Keeper,
Greens Ledge Light Station,
Rowayton, Connecticut

SUBJECT: Oath of Office, etc.
REFERENCE: Letter from this office March 31,1924.

1. Your attention is called to the fact that the Oath of Office, Personal Question Sheets, and other papers forwarded to you for execution with letter of March 31,1924, has not yet been received by this office. You are directed to execute these papers and forward same to this office at the earliest practicable date, as no payment of salary can be made you until same are received, properly executed.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Third DISTRICT.

Stapleton, Staten Island, N. Y., March 24, 1924. 19
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:
(Thru Sec'y., 2d C.S.District).

Action recommended, Probationary appointment.

Name, Joseph E. Bottomley

Position, Keeper

Location, Greens Ledge Lt.Sta., Conn.

Effective April 1, 1924

Legal residence, Connecticut

Salary, $720.00 p.a.

Appropriation, Salaries, Keepers of Lighthouses

{ [redacted] entrance on duty, or
{ as soon thereafter as he enters on duty.

Former position,

Location,

Former salary,

Rank on eligible list, 2 Rating, Keeper Percentage, 84.2, Other eligibles considered:
Charles S. Maxson---C. Thomas J. Hoding---C.

Previous incumbent, George W. Moore

Reason, Resigned

Services terminated, March 31, 1924

Members of family in Government Service, None

Date of birth, Jan. 15, 1892

Remarks: No employee of District desired transfer to this position. There are no quarters for families of keepers at this station. No.2 on eligible list will accept appointment only at stations where family quarters are provided.

Selection regular, subject to the action of the U. S. Civil Service Commission.

, 19

For and in the absence of the Superintendent
F. W. Ockenfels
1st Asst. Supt.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

VC 3/26/24

Miss JP

[1] Strike out the clause which does not apply.

11—2314