REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 11/29 2024 PM 01:47
11/25/2024

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Flynn, Kylie	
E-Mail Address:	**Phone Number:**
knfgbb@umsl.edu	217-440-1332

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Burdge, Mahlon		1893 MA

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature:

CIVILIAN SERVICE

(Agency & Location)
Lighthouse Service (MA)

From:	To:
1925	1943

(Agency & Location)

From:	To:

(Agency & Location)

From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

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STAFF USE ONLY

Appointment Time and Date:

Additional Researchers:
- ☐ Yes
- ☐ No

CMRS Service Request Number:
2-303179893688

CMRS Search Request Number(s):
civilian

Attendant Signature:

Remarks: Archival search 12/4

24 DEC 31 PM 12:12:23

SCREENING NOTES

- ☐ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed

Hold Requested:
- ☐ Yes
- ☐ No

Total Requests:

Screened Items:

- ☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

CMRS CASE #: _____

Employee Name: BURDGE, MAHLON **DOB:** 6/14/1893

SOUNDEX:

Records checked:

Agency: Commerce 6028	Area: Bay 10, Lower Catwalk	positive	negative
Agency: Commerce 6029	Area: Bay 10, Lower Catwalk	positive	negative
Agency: Old Commerce	Area: Bay 10, Lower Catwalk	positive	negative

AND

Agency: Treasury 2189	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury 2188	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Old Treasury	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

Agency: Treasury SRCs series 1	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 2	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 3	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Coast Guard SRCs	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

CMRS: _____	Area: _____	positive	negative
ARCIS: _____	Area: _____	positive	negative

Notes: _____

2838

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT-HOUSE INSPECTOR 3d DIST. OCT 29 1915 RECEIVED TOMPKINSVILLE, N.Y.
3d dist. NOV 13 1915 RECEIVED TOMPKINSVILLE, N.Y.

REQUEST

Salmies Reef Sta., Oct 29th, 1915
(Station.)

Lighthouse Inspector, 3rd District:

I respectfully request that I be granted 2 days of shore liberty or leave, from Nov 1st to Nov 2nd, inclusive, 1915. I have had 38 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

(Name.) Substitute Not Required (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.) Stonington (City.) Conn (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

H H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

AUTHORITY

Office of Inspector, Third District, Oct. 29 1915, 191

The above application for shore liberty or leave is hereby approved for two days, from Nov. 1st to Nov. 2nd, inclusive, 1915.

Substitute need not be furnished during this absence.
(Insert "must" or "need not.")

J. T. Yates

Inspector, Third Lighthouse District.

FINAL REPORT

Absence begun: At 11 A.M. 4th, 1915.
(State nearest hour.)

Returned to duty: At 11 A.M. 6th, 1915.
(State nearest hour.)

Period of absence: 2 days.

Period charged: 2 days.

Certified correct and forwarded.

H H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

11—882

Form 76

2360 Butler

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT-HOUSE INSPECTOR 3D DIST. OCT 9 1915 RECEIVED

LIGHT-HOUSE INSPECTOR 3D DIST. OCT 22 1915 RECEIVED

REQUEST

Saltmer Reef St., Oct 8th, 1915
(Station.)

LIGHTHOUSE INSPECTOR, 3rd DISTRICT:

I respectfully request that I be granted 2 days of shore liberty or leave, from Oct 11th to Oct 12th, inclusive, 1915. I have had 36 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

(Name.), Substitute Not Required (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.), Stonington (City.), Conn (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

H H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

AUTHORITY

OFFICE OF INSPECTOR, 3rd DISTRICT, October 9, 1915, 191

The above application for shore liberty or leave is hereby approved for two days, from Oct. 11th to Oct. 12th, inclusive, 1915.

Substitute need not be furnished during this absence.
(Insert "must" or "need not.")

J. T. Yates

Inspector, Third *Lighthouse District.*

FINAL REPORT

Absence begun: At 10 A.M. Oct 11, 1915.
(State nearest hour.)

Returned to duty: At 10 A.M. Oct 13, 1915.
(State nearest hour.)

Period of absence: 2 days.

Period charged: 2 days.

Certified correct and forwarded.

H H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

11—882

2441

Butler

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

15



REQUEST

Latimer Reef Lt., Sept 25th 1915
(Station.)



LIGHTHOUSE INSPECTOR, 3rd DISTRICT:

I respectfully request that I be granted 2 days of shore liberty or leave, from Oct 1st to Oct 2nd, inclusive, 1915. I have had 34 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

(Name.) Substitute not Required (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.) Stonington (City.) Ct (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

H H Smith?
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

AUTHORITY

OFFICE OF INSPECTOR, 3rd DISTRICT, September 25, 1915

The above application for shore liberty or leave is hereby approved for October 1st to October 2nd, inclusive, 1915.

Substitute need not be furnished during this absence.
(Insert "must" or "need not.")

J. A. Mills
Inspector, 3rd Lighthouse District.

FINAL REPORT

Absence begun: At 9 a M. Oct 1, 1915.
(State nearest hour.)

Returned to duty: At 9 a M. Oct 3, 1915.
(State nearest hour.)

Period of absence: 2 days.

Period charged: 2 days.

Certified correct and forwarded.

H H Smith?
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

11—882

FWO/WJL

August 19,1915.

Mahlon Burdge, Assistant Keeper,
Through the Keeper,
Latimer Reef Light Station,
Stonington, Conn.

Referring to your letter of August 17th 1915 requesting permission to have your wife at the station for ten days you are informed that it is impracticable for this office to grant the permission you desire.

Yates

Stonington Conn.
Aug. 17 1915



Inspector
(Through the Keeper)

Respectfully ask your permission to have my wife out to the light station for 10 days.

Bundge.

Smith

41112

75 Gar 1915 15

Saltmer Reef Light Sta.
Stonington Conn.
July 19, 1915.



Inspector.-
(Through the Keeper)

In case of vacancy would like to be considered for transfer and appointment as 1st Asst Keeper of the following stations
X Old Orchard Shoals Light Station New York
New York. X Richmond Hill Light Station Richmond
New York

Station 2a

Bundge

Smith

Trans
Jan 15-16

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Butler



REQUEST

Latimer Reef Light, (Station.) July 1st, 1915

LIGHTHOUSE INSPECTOR, 3rd DISTRICT:



I respectfully request that I be granted 2 days of shore liberty or leave, from July 8th to July 9th, inclusive, 1915. I have had 26 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

(Name.), Substitute Not Required (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.), Stonington (City), Conn (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm L Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

AUTHORITY

OFFICE OF INSPECTOR, 3rd DISTRICT, July 2, 1915, 191

The above application for shore liberty or leave is hereby approved for two days, from July 8th to July 9th, inclusive, 1915.

Substitute need not be furnished during this absence.
(Insert "must" or "need not.")

J. T. Yates

Inspector, 3rd *Lighthouse District.*

FINAL REPORT

Absence begun: At 8 a M. July 8th, 1916.
(State nearest hour.)

Returned to duty: At 8 a M. July 10, 1916.
(State nearest hour.)

Period of absence: 2 days.

Period charged: 2 days.

Certified correct and forwarded.

Wm L Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

11—882

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

73

LIGHT-HOUSE INSPECTOR 32 DIST. MAY 21 1915 RECEIVED AT TOMPKINSVILLE

REQUEST

Saturner Reef Light, May 20, 1915
(Station.)

LIGHTHOUSE INSPECTOR, 3rd DISTRICT:

LIGHT-HOUSE INSPECTOR 32 DIST. JUN 18 1915 RECEIVED AT TOMPKINSVILLE

I respectfully request that I be granted 2 days of shore liberty or leave, from June 1st to June 2nd, inclusive, 1915. I have had 24 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

(Name.) Substitute Not Required (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.) Stonington (City.) Conn (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

AUTHORITY

OFFICE OF INSPECTOR, 3rd DISTRICT, May 21, 1915, 191

The above application for shore liberty or leave is hereby approved for two days, from June 1st to June 2nd, inclusive, 1915.

Substitute need not be furnished during this absence.
(Insert "must" or "need not.")

J. T. Yates
Inspector, Third Lighthouse District.

FINAL REPORT

Absence begun: At 8 a M. 5th, 1915.
(State nearest hour.)

Returned to duty: At 8 a M. 7th, 1915.
(State nearest hour.)

Period of absence: 2 days.

Period charged: 2 days.

Certified correct and forwarded.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

11—882

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Trotter / Jay

76

LIGHT-HOUSE INSPECTOR 2d DIST. MAY 6 1915 RECEIVED AT TOMPKINSVILLE, N.Y.

LIGHT-HOUSE INSPECTOR 2d DIST. MAY 21 1915 RECEIVED AT TOMPKINSVILLE, N.Y.

LIGHT-HOUSE INSPECTOR 2d DIST. JUN 10 1915 RECEIVED AT TOMPKINSVILLE, N.Y.

REQUEST

Latimer Reef Light, May 4, 1915
(Station.)

LIGHTHOUSE INSPECTOR, 3rd DISTRICT:

I respectfully request that I be granted 2 days of shore liberty or leave, from May 12th to May 13th, inclusive, 1915. I have had 22 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

(Name.) Substitute Not Required
(P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.) Stonington (City.) Conn (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

AUTHORITY

OFFICE OF INSPECTOR, 3rd DISTRICT, May 5, 1915, 191

The above application for shore liberty or leave is hereby approved for two days, from May 12th to May 13th, inclusive, 1915.

Substitute need not be furnished during this absence.
(Insert "must" or "need not.")

J. T. Tyler
Inspector

Inspector, Third Lighthouse District.

Returned to Keeper of Latimer Reef Lt. Station, for his signature. Tompkinsville, N.Y. May 21, 1915

FINAL REPORT

Absence begun: At 8 a M. May 12, 1915.
(State nearest hour.)

Returned to duty: At 8 a M. May 14, 1915.
(State nearest hour.)

Period of absence: 2 days.

Period charged: 2 days.

Certified correct and forwarded.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

11—882

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Butler

75

LIGHT-HOUSE INSPECTOR 2d DIST. APR 30 1915 RECEIVED TOMPKINSVILLE, N.Y.

REQUEST

Saltmer Reef Light, apr 29, 1915
(Station.)

LIGHTHOUSE INSPECTOR, 3rd DISTRICT:

LIGHT-HOUSE INSPECTOR 2d DIST. MAY 1 1915 RECEIVED TOMPKINSVILLE, N.Y.

I respectfully request that I be granted 2 days of shore liberty or leave, from May 1st to May 2nd, inclusive, 1915. I have had 20 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

, Substitute Not Required
(Name.) (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

, Stonington, Conn
(Street or R. D. Route.) (City.) (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

AUTHORITY

OFFICE OF INSPECTOR, Third DISTRICT, April 30, 1915

The above application for shore liberty or leave is hereby approved for two days, from May 1st to May 2nd, inclusive, 1915.

Substitute need not be furnished during this absence.
(Insert "must" or "need not.")

J. T. Yates

Inspector, Third Lighthouse District.

FINAL REPORT

Absence begun: At 4 P. M. May 1st, 1915.
(State nearest hour.)

Returned to duty: At 4 P. M. May 3rd, 1915.
(State nearest hour.)

Period of absence: 2 days.

Period charged: 2 days.

Certified correct and forwarded,

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

11—882

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

APR 6 1915 RECEIVED TOMPKINSVILLE, N.Y.

LIGHT-HOUSE INSPECTOR 2d DIST. APR 3 1915 RECEIVED TOMPKINSVILLE, N.Y.

REQUEST

Latimer Reef Light, Apr 5, 191 5
(Station.)

Lighthouse Inspector, 2 nd District:

I respectfully request that I be granted Two days of shore liberty or leave, from apr 8 th to apr 9 th, inclusive, 191 5 I have had 18 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

(Name.) Substitute Not Required (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.) Stonington (City) Conn (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

AUTHORITY

Office of Inspector, 3rd District, April 6, 1915, 191

The above application for shore liberty or leave is hereby approved for two days, from April 8th to April 9th, inclusive, 191 5.

Substitute need not be furnished during this absence.
(Insert "must" or "need not.")

Yates

Inspector, 3rd *Lighthouse District.*

FINAL REPORT

Absence begun: At 9 a M. apr 9, 191 5.
(State nearest hour.)

Returned to duty: At 2 p M. apr 11, 191 5.
(State nearest hour.)

Period of absence: 2 days.

Period charged: 2 days.

Certified correct and forwarded.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

11—882

Latimer Reef Light Sta.
Stonington Conn.
Mar. 29. 1915



Inspector
(Through the Keeper)

I have to inform you that I returned to duty on the 29th day of March at 10 am.

Bundge.

Smith.

Burdge Mahlon

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Butler

75

LIGHT-HOUSE INSPECTOR 3D DIST. APR 31 1915 RECEIVED TOMPKINSVILLE, N.Y.

LIGHT-HOUSE INSPECTOR 3D DIST. APR 8 1915 RECEIVED TOMPKINSVILLE, N.Y.

REQUEST

Salmon Reef Light, Mar 29, 1915
(Station.)

LIGHTHOUSE INSPECTOR, 3rd DISTRICT:

I respectfully request that I be granted 4 days of shore liberty or leave, from Mar 25 to Mar 28, inclusive, 191 . I have had 14 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

(Name.), Substitute Not Required
(P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.), Stonington, (City.) Conn (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm H Smith.
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

AUTHORITY

OFFICE OF INSPECTOR, 3rd DISTRICT, April 1, 1915, 191

The above application for shore liberty or leave is hereby approved for four days, from 10 A.M., Mar. 25, to 10 A.M., March 29th, inclusive, 191 5.

Substitute need not be furnished during this absence.
(Insert "must" or "need not.")

As it appears you did not return to the station until March 29, date of March 28th should be changed to March 29th.

Inspector, Third *Lighthouse District.*

FINAL REPORT

Absence begun: At 10 A.M. 25, 191 5.
(State nearest hour.)

Returned to duty: At 10 A.M. 29, 191 5.
(State nearest hour.)

Period of absence: 4 days.

Period charged: 4 days.

Certified correct and forwarded.

Wm H Smith.
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

11—882

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Butler
Charge 2 days leave on request Mar 23 to 25
(Excess leave of 4 days covered by request of Mar 29)
3rd Dist

Burge Mahlon 75

LIGHT-HOUSE INSPECTOR 3D DIST. MAR 20 1915 RECEIVED TOMPKINSVILLE, N.Y.

LIGHT-HOUSE INSPECTOR 3D DIST. MAR 29 1915 RECEIVED TOMPKINSVILLE, N.Y.

REQUEST

Latimer Reef Light, Mar 19, 1915
(Station.)

LIGHTHOUSE INSPECTOR, 3rd DISTRICT:

I respectfully request that I be granted Two days of shore liberty or leave, from Mar 23rd to Mar 24th, inclusive, 1915. I have had 12 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

(Name.) Substitute Not Required (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.) Stonington (City.) Conn (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

AUTHORITY

OFFICE OF INSPECTOR, Third DISTRICT, March 20, 1915, 191

The above application for shore liberty or leave is hereby approved for Two days, from March 23rd to March 24th, inclusive, 1915.

Substitute need not be furnished during this absence.
(Insert "must" or "need not.")

Yates

Inspector, Third *Lighthouse District.*

Excess leave of 4 days is covered by "Request" dated March 29, 1915.

FINAL REPORT

Absence begun: At 10 A.M. Mar 23, 1915.
(State nearest hour.)

Returned to duty: At 10 A.M. 29, 1915.
(State nearest hour.)

Period of absence: 6 days.

Period charged: 6 days.

Certified correct and forwarded.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

11—882

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Potter

76

LIGHT-HOUSE INSPECTOR 32 DIST. MAR 4 5 1915 RECEIVED TOMPKINSVILLE, N.Y.

LIGHT-HOUSE INSPECTOR 32 DIST. MAR 20 1915 RECEIVED TOMPKINSVILLE, N.Y.

REQUEST

Latimer Reef Light, Mar. 2nd, 1915
(Station)

LIGHTHOUSE INSPECTOR, 3rd DISTRICT:

I respectfully request that I be granted two days of shore liberty or leave, from Mar 8th to Mar 9th, inclusive, 1915. I have had 10 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

(Name.) Substitute Not Required (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.) Stonington (City.) Conn (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

AUTHORITY

OFFICE OF INSPECTOR, 3rd DISTRICT, March 5, 1915, 191

The above application for shore liberty or leave is hereby approved for two days, from March 8th to March 9th, inclusive, 1915.

Substitute need not be furnished during this absence.
(Insert "must" or "need not.")

Yates

Inspector, Third *Lighthouse District.*

FINAL REPORT

Absence begun: At 2 P. M. Mar 8, 1915.
(State nearest hour.)

Returned to duty: At 2 P. M. 10, 1915.
(State nearest hour.)

Period of absence: 2 days.

Period charged: 2 days.

Certified correct and forwarded.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

11—882

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

13





REQUEST

Latimer Reef Light, Feb 16th, 1915
(Station.)

LIGHTHOUSE INSPECTOR, 3rd DISTRICT:

I respectfully request that I be granted two days of shore liberty or leave, from Feb 20th to Feb 21st, inclusive, 1915. I have had 8 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

(Name.), Substitute Not Required
(P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.), Stonington, (City.) Conn (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

AUTHORITY

OFFICE OF INSPECTOR, 3rd DISTRICT, Feb. 17, 1915, 191

The above application for shore liberty or leave is hereby approved for two days, from Feb. 20th to Feb. 21st, inclusive, 1915.

Substitute need not be furnished during this absence.
(Insert "must" or "need not.")

In the absence and by direction of Inspector.

Chief Clerk, 3rd
Inspector, *Lighthouse District.*

FINAL REPORT

Absence begun: At 10 AM, Feb. 20, 1915.
(State nearest hour.)

Returned to duty: At 10 AM Feb 22, 1915.
(State nearest hour.)

Period of absence: 2 days.

Period charged: 2 days.

Certified correct and forwarded.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

11—882

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Butler

75

LIGHT-HOUSE INSPECTOR 3D DIST. FEB 6 1915 RECEIVED TOMPKINSVILLE N.Y.

REQUEST

Latimer Reef Light, Feb. 4, 1915
(Station.)

LIGHTHOUSE INSPECTOR, 3rd DISTRICT:

LIGHT-HOUSE INSPECTOR 3D DIST. FEB 6 1915 RECEIVED TOMPKINSVILLE N.Y.

I respectfully request that I be granted Two days of shore liberty or leave, from Feb 8th to Feb 9th, inclusive, 1915. I have had 6 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

(Name.) Substitute Not Required (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.) Stonington (City.) Conn (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

AUTHORITY

OFFICE OF INSPECTOR, 3rd DISTRICT, Feb. 6th, 1915, 191

The above application for shore liberty or leave is hereby approved for two days, from Feb. 8th to Feb. 9th, inclusive, 1915.

Substitute need not be furnished during this absence.
(Insert "must" or "need not.")

Yates

Inspector, 3rd *Lighthouse District.*

FINAL REPORT

Absence begun: At 11 a M. Feb 9, 1915.
(State nearest hour.)

Returned to duty: At 11 a M. Feb 11, 1915.
(State nearest hour.)

Period of absence: 2 days.

Period charged: 2 days.

Certified correct and forwarded.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

11—882

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

75





DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

REQUEST

Latimer Reef Light, Jan. 23, 1915
(Station.)

LIGHTHOUSE INSPECTOR, 3rd DISTRICT:

I respectfully request that I be granted two days of shore liberty or leave, from Feb. 1st to Feb 2nd, inclusive, 1915. I have had 6 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

(Name.) Substitute Not Required (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.) Stonington (City) Conn. (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

AUTHORITY

OFFICE OF INSPECTOR, 3rd DISTRICT, Jan. 26, 1915, 191

The above application for shore liberty or leave is hereby approved for two days, from Feb. 1st to Feb. 2nd, inclusive, 1915.

Substitute need not be furnished during this absence.
(Insert "must" or "need not.")

Inspector, 3rd Lighthouse District.

FINAL REPORT

Absence begun: At 0 M. 0, 191 .
(State nearest hour.)

Returned to duty: At 0 M. 0, 191 .
(State nearest hour.)

Period of absence: 0 days.

Period charged: 6 days.

Certified correct and forwarded.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

11—882

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Porter Files
Applied Jan 16 Granted Jan 15

LIGHT-HOUSE INSPECTOR 32 DIST. JAN 15 1915 RECEIVED TOMPKINSVILLE N.Y.

LIGHT-HOUSE INSPECTOR 32 DIST. JAN 16 1915 RECEIVED TOMPKINSVILLE N.Y.

REQUEST

Latimer Reef Light, 1915
(Station.)

Lighthouse Inspector, 3rd District:

I respectfully request that I be granted two days of shore liberty or leave, from Jan 9th to Jan 10th, inclusive, 1915. I have had 0 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

(Name.) Substitute Not Required (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.) (City.) (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

AUTHORITY

Office of Inspector, Third District, January 5, 1915

The above application for shore liberty or leave is hereby approved for two days, from January 9th to January 10th, inclusive, 1915.

Substitute need not be furnished during this absence. (Insert "must" or "need not.") In the absence and by direction of the Inspector.

Hunkel
Superintendent

OK

Inspector, Third *Lighthouse District.*

FINAL REPORT

Absence begun: At 9 a M. Jan 9, 1915.
(State nearest hour.)

Returned to duty: At 9 a M. Jan 15, 1915.
(State nearest hour.)

Period of absence: 6 days.

Period charged: 6 days.

Certified correct and forwarded.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

11—882

Stonington Conn.
Jan 10 1915



Inspector,

I have to inform you that I have sent a substitute to take my place for a period of 2 days from Jan, 11, 1915 till Jan 13, 1915 as I am moving some furniture in the Town of Stonington.

The name of the substitute is Joseph Francis of Stonington Conn.

Very respectfully,

Asst Keeper
Saltonstall Light Sta.
Stonington
Conn.

Burdge, Mahlon

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT-HOUSE INSPECTOR 3D DIST. JAN 18 1915 RECEIVED TOMPKINSVILLE N.Y.

REQUEST

Salmier Reef Light, Jan 16th, 1915.
(Station.)

LIGHTHOUSE INSPECTOR, 3rd DISTRICT:

LIGHT-HOUSE INSPECTOR 3D DIST. JAN 12 1915 RECEIVED TOMPKINSVILLE N.Y.

I respectfully request that I be granted 4 9/24 days of shore liberty or leave from Jan 10th to Jan 15th, inclusive, 1915. I have had 6 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

~~Francis~~ Joseph Francis, Stonington Conn.
(Name.) (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.), Stonington, Conn
(City.) (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

AUTHORITY

OFFICE OF INSPECTOR, Third DISTRICT, January 18, 1915

The above application for shore liberty or leave is hereby approved for 6 days, from January 10th to January 15th, inclusive, 1915.

Substitute must be furnished during this absence.
(Insert "must" or "need not.")

Wales

Inspector, Third *Lighthouse District.*

FINAL REPORT

Absence begun: At MN M. Jan 10, 1915.
(State nearest hour.)

Returned to duty: At 7 a.m. M. Jan 15, 1915.
(State nearest hour.)

Period of absence: 4 9/24 days.

Period charged: 4 9/24 days.

Certified correct and forwarded.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

11—882

1-16

WJL

Dear

January 11,1915.

Mahlon Burdge,Asst.Keeper,
(through the Keeper)
Latimer Reef Light Station,
Stonington, Ct.

Herewith returned is your application for leave dated January 1,1915, the final report of which is unsigned by you. Kindly sign the "Final Report" and return at once.

Yates

Burdge, Mahlon

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Butler Eales

LIGHT-HOUSE INSPECTOR 3D DIST. RECEIVED JAN 5 1915 TOMPKINSVILLE 3D DIS.

LIGHT-HOUSE INSPECTOR 3D DIST. RECEIVED JAN 11 1915 TOMPKINSVILLE 3D DIS.

LIGHT-HOUSE INSPECTOR 3D DIST. RECEIVED JAN 14 1915 TOMPKINSVILLE 3D DIS.

REQUEST

Saltsmen Reef Light, (Station) Jan 1, 1915

Lighthouse Inspector, 3rd District:

I respectfully request that I be granted 1-9/12 days of shore liberty or leave, from Dec 30th to Dec 31st, inclusive, 1914 I have had 6 2/12 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

(Name.) Substitute Not Required (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.) Stonington (City.) Conn (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

AUTHORITY

Office of Inspector, Third District, January 5, 1915

The above application for shore liberty or leave is hereby approved for 1-9/24 days, from December 30th to December 31st, inclusive, 1914.

Substitute need not be furnished during this absence. (Insert "must" or "need not.") In the absence and by direction of the Inspector

Harlee

or Superintendent *Inspector*, Third *Lighthouse District.*

FINAL REPORT

Absence begun: At ____ M. (State nearest hour.) Dec 30 1914.

Returned to duty: At 9 am M. (State nearest hour.) Dec 31, 1914.

Period of absence: 1-9/24 days.

Period charged: 1-9/24 days.

Certified correct and forwarded.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

11—882

Burdge, Mahlon
et Ux

Latimer Reef Light Sta.
Stonington Conn.
Jan, 1. 1915

LIGHT-HOUSE INSPECTOR 3d DIST. JAN 4 6 1915 RECEIVED TOMPKINSVILLE N.Y.

Inspector-
(Through the Keeper)

In reply to your letter of Dec, 31st I reported for duty on the 31st day of December at 9 0 a m.

Burdge.

Smith.

1-7-15

FWO/EJC.

December 31st, 1914.

Mahlon Burdge, Asst.Keeper,
Latimer Reef Light Station,
Stonington,CONN.

Referring to your letter of December 29th, stating that you were due back at your station at 12 midnight, December 29th, and that you could not get back on account of bad weather:

You are requested to inform this office of the date and time you returned to the station.

YATES.

Tompkinsville,N.Y., Dec.31st,1914.

Copy forwarded to William H.Smith, Keeper, Latimer Reef Light Station, Stonington, Conn., for information contained.

YATES.

Latimer Reef-

73

FWO/EJC.

December 31st, 1914.

Mahlon Burdge, Asst.Keeper,
Latimer Reef Light Station,
Stonington,CONN.

Referring to your letter of December 29th, stating that you were due back at your station at 12 midnight, December 29th, and that you could not get back on account of bad weather:

You are requested to inform this office of the date and time you returned to the station.

YATES.

Tompkinsville,N.Y., Dec.31st,1914.

Copy forwarded to William H.Smith, Keeper, Latimer Reef Light Station,Stonington, Conn., for information contained.

YATES.

See Burdge, Mahlon

Stonington Conn.
Dec, 29, 1914.



Inspector,

I have to inform you that I have taken my two days of shore liberty and was due back at 12 m on this day and cannot get back on account of bad weather.

Burdge.

Asst Keeper
Latimer Reef Light Sta
Stonington Conn.

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

57 Days

LIGHT-HOUSE INSPECTOR 3D DIST. RECEIVED DEC 28 1914 TOMPKINSVILLE N.Y.

LIGHT-HOUSE INSPECTOR 3D DIST. RECEIVED JAN 5 1915 TOMPKINSVILLE N.Y.

REQUEST

Sabinas Reef Light (Station.) Dec 24, 1914

LIGHTHOUSE INSPECTOR, 3rd DISTRICT:

I respectfully request that I be granted two days of shore liberty or leave, from Dec 28th to Dec 29th, inclusive, 1914. I have had 64.11 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

(Name.) Substitute Not Required (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.) Stevinsboro (City.) Conn (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

AUTHORITY

OFFICE OF INSPECTOR, 3d DISTRICT, Dec 26, 1914

The above application for shore liberty or leave is hereby approved for two days, from Dec 28, to Dec 29, inclusive, 1914.

Substitute need not be furnished during this absence.
(Insert "must" or "need not.")

J F Hyde

Inspector, 3d Lighthouse District.

FINAL REPORT

Absence begun: At M.M. M. Dec 28, 1914.
(State nearest hour.)

Returned to duty: At 9 A M. 31st, 1914.
(State nearest hour.)

Period of absence: 3 9/24 days.

Period charged: 3 9/24 days.

Certified correct and forwarded.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

Left vacation for 1912 still due

11—882

FWO/WJL

12-18
31

December 11,1914.

Mahlon Burdge,Assistant Keeper,
(through the keeper)
Latimer Reef Light Station,
Stonington, Conn.

Herewith returned is Form 76 covering leave taken by you from November 19th to November 22nd 1914 with the request that you fill out the final report thereon as required by the printed form stating the time and date that absence begun and the time and date you returned to duty. Also state the total period of absence in this instance and the total period that is chargeable against leave of absence allowed you. The form as at present prepared states period charged two days, which is necessarily incorrect as previous correspondence shows that you were absent between 3 and 4 days. The final report should be signed by yourself and not by the keeper. In the final report the keeper signs only on forwarding endorsement.

You are directed to exercise greater care in the future in preparing reports and furnishing information required as your disregarding of regulations and requirements has already caused an excessive amount of unnecessary correspondence.

Return Form 76 to this office promptly.

Yates

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE





REQUEST

Salmon Reef Light, (Station.) Dec 10th, 1914

Lighthouse Inspector, 3rd District:

I respectfully request that I be granted Four days of shore liberty or leave, from 14th to 18th, ~~inclusive~~, 1914 I have had 6 1/2 6 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

Mr Christy Maloney, (Name.) Stonington Conn. (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.), Stonington (City.), Conn (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

AUTHORITY

Office of Inspector, Third District, December 11, 1914

The above application for shore liberty or leave is hereby approved for four days, from December 14th to December 17th, inclusive, 1914.

Substitute must be (Insert "must" or "need not.") be furnished during this absence. It is noted that the word "inclusive" in the printed form above has been ruled out. You are directed not to alter the printed form in the future

Inspector, Third Lighthouse District.

FINAL REPORT

Absence begun: At 9 A.M. Dec 13, 1914. (State nearest hour.)

Returned to duty: At 2 P.M. Dec 18, 1914. (State nearest hour.)

Period of absence: 3.5 days.

Period charged: 4 days.

Certified correct and forwarded.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

11—882

Burdge

Saltmer Reef Light Sta.
Stonington Conn.
Dec. 10, 1914.



15

Inspector
(Through the Keeper)

I have to inform you that I have received pay check for December but have not received pay check for the month of November.

Burdge.

Smith.

mailed 12-11-14.
was held for action on charges against Burdge -

Copy

75

HRW-McC.

Caution.

December 8, 1914.

Mr. Mahlon Burdge,
Assistant Keeper, Latimer Reef Light Station, N. Y.
(Through Lighthouse Inspector, Tompkinsville, N. Y.)

It has been brought to the attention of this office that on October 10, 1914, you were granted four days' leave of absence by the keeper, and that you did not return to duty at the station until October 21, 1914, nor make any report to your superior officers of your inability to return to duty at the proper time.

In this connection your attention is invited to the regulations approved July 9, 1912, governing the granting of shore liberty and annual leave issued to keepers in the Lighthouse Service, which provides that when light keepers are on shore liberty or annual leave, and for any reason are unable to report to their stations through no fault of their own within the time allotted, they shall promptly notify the district officer, and request instructions. See also page 143 of the Instructions for the Personnel, first paragraph, which provides that the employees of the Lighthouse Service shall familiarize themselves with the general instructions and be governed thereby. You are cautioned to carefully observe the requirements of the instructions for the personnel in the future.

The fact that you have been cautioned will be noted on the records as part of your official history.

(Signed) G. W. Putnam

Inspector, Fort Hamilton, N. Y.
Endorsement

FWO/EJC.

December 4th, 1914.

Mahlon Burdge, Asst.Keeper,
(Through the Keeper,)
Latimer Reef Light Station,
Stonington, CONN.

Your letter of December 3rd, 1914 in explanation of your action in going ashore on November 19th for two hours and failing to return to the station for three days, also stating that you were under the impression that you did not have to furnish substitute for four days leave of absence, has been received and contents noted.

You are directed to at once thoroughly familiarize yourself with the instructions and regulations of the Light-house Service, especially pertaining to the matter of leave of absence, and to strictly comply therewith in the future, as ignorance of instructions and regulations will not be accepted as satisfactory reason or excuse for violations in the future.

YATES.

LIGHT
DEC 5 1914
HOUSES

LIGHT-HOUSE INSPECTOR
3d DIST.
DEC
10
1914
RECEIVED
TOMPKINSVILLE, N.Y.

DEPARTMENT OF COMMERCE
OFFICE OF THE CHIEF CLERK
WASHINGTON

December 4, 1914.

Commissioner of Lighthouses:

The Department is in receipt of the Third Inspector's letter of the 20th ultimo, and enclosures, forwarded by the Bureau on the 28th ultimo, relative to the case of Mahlon Burdge, assistant keeper of Latimer Reef Light Station, New York, who was charged with overstaying authorized leave of absence.

In view of the circumstances necessitating Mr. Burdge's absence from duty, the Department has approved the Bureau's recommendation to the effect that no further action be taken in the case at the present time other than to address a letter of caution to Mr. Burdge notifying him of the necessity of making prompt report to his superior officers in the event he is unable to perform duty. It is noted that a copy of the letter of caution will be furnished the Department for its files.

By direction of the Secretary:

J. J. Fitzgerald
Acting Chief Clerk.

Bureau of Lighthouses, Washington.
DEC 8 - 1914

2 Incls.
To Lighthouse Inspector, Tompkinsville, N.Y.
for his information, guidance, and files of office. Enclosed is original and copy of letter of Caution to Burdge.

Calloway
Acting Commissioner.

C-R

Latimer Reef Light Sta.
Stonington Conn.
Dec 3, 1914.



Inspector.-
(Through the Keeper)

In reply to your letter of Nov 30th 1914.

I went ashore on Nov 19th for two hours intended to come right back but could not do the biusness I wanted to so stayed over night and then took three days and eighteen hours leave under the impression that I did not have to furnish a substitute for four days leave of absence.

Burdge.

Smith.

FWO/WJL

November 30,1914.

William H.Smith, Keeper,
Latimer Reef Light Station,
Stonington, Ct.

Referring to your letter of November 28th concerning the absence from duty of assistant keeper Burdge for three days, eighteen hours beginning November 19th, you are informed that while the letter addressed to him under date of December 20th 1913 stated that special request for permission to be absent for four days was unnecessary there is no excuse for his failure to comply with the subsequent instructions contained in Paragraph 3 of the printed matter on the reverse side of Form 76.

You are informed that Form 76 must be submitted by both the keeper and assistant keeper strictly in accordance with instructions printed on the reverse side of that form.

You are also directed to see that the instructions heretofore furnished you which require that neither the keeper nor assistant keeper shall be absent more than two consecutive days without providing at his own expense a satisfactory substitute are strictly complied with at all times in the future.

Yates

FWO/WJL

November 30,1914.

William H.Smith,Keeper,
Latimer Reef Light Station,
Stonington, Conn.

Referring to your letter of November 25th you are informed that Form 76, Request for Shore Liberty or Leave, should be submitted for any leave of absence desired by either the keeper or assistant keeper of the station in your charge as required by Paragraph 3 of instructions on the reverse side of the form which states "application shall be submitted for all absence which is chargeable against the allowance of shore liberty or leave at the station".

Yates

LIGHT-HOUSE INSPECTOR
3d DIST.
NOV
30
1914
RECEIVED
TOMPKINSVILLE, N.Y.

attn

Latimer Reef Light-Station
Nov 28th 14

Inspectar:-

Replying to letter of Nov 26th 14 as to leave of absence of Asst-Keeper.
Mr Burdge went ashore with Mail to be back in two Houres but did not return for three day Eighteen hours therefore could Not send form 76 until after liberty was taken.
Mr Burdge Has letter of Dec 20 1913 in answer to request for four days leave of Absence which States that he ~~dide~~ not have to have Special permission for four days.
It being required where the Keeper was absente more than two days he should furnish a Substitute. Perhaps I do not understand the letter right if so Please inform me.

Smith.

12-3

FWO/WJL

November 25,1914.

Mahlon Burdge, Asst.Keeper,
Through the Keeper,
Latimer Reef Light Station,
Stonington, Ct.

This office has to-day received your application dated November 19th 1914 for four days of shore liberty or leave from November 19th to November 23rd 1914 inclusive on which you state that substitute is not required.

Please explain why this application is submitted after the expiration of the time during which you desired leave. Also state whether or not you have already taken the leave from November 19th to November 23rd inclusive which represents five days instead of four days as stateed in your application.

Instructions heretofore issued to the Latimer Light Station require that neither the keeper nor the assistant keeper shall be absent more than two consecutive days without providing at his own expense a satisfactory substitute. In view of this requirement please explain the statement on your application for leave that substitute is not required in connection with your application for four days leave.

Yates

Office of Third Inspector,
November 25,1914.

Copy forwarded to William H.Smith,Keeper, Latimer Reef Light Station, with request that he explain why he forwarded the application for leave referred to recommending the approval of same which application states that substitute is not required when as a matter of fact instructions heretofore furnished you require that neither the keeper nor assistant keeper at your station shall be absent for more than 2 consecutive days without providing at his own expense a satisfactory substitite.

yates

Burge Mahlon

JHG

November 20,1914

Commissioner.

The following correspondence re Mahlon Burdge, assistant keeper at Latimer Reef Light Station, Connecticut, is enclosed herewith for the Bureau's consideration:

1. Letter dated Oct.20 from the keeper of Latimer Reef.
2. Copy of letter of charges dated Oct.21 to Mahlon Burdge.
3. Letter dated Oct.22 from Mahlon Burdge.
4. Copy of letter dated Oct.26th to Mahlon Burdge.
5. Letter dated Nov.2nd from Mahlon Burdge.
6. Copy of letter dated Nov.4th to Mahlon Burdge.
7. Letter dated Nov.7th from Mahlon Burdge.
8. Copy of letter dated Nov.9th to Peter Joseph and John Andrews.
9. Letter (undated) from Peter Joseph.
10. Letter dated Nov.11th from John Andrews.
11. Copy of letter dated Nov.13th to Mahlon Burdge.
12. Letter dated Nov.18th from Mahlon Burdge.

It is recommended that Mr.Burdge be cautioned that authorized leave must not be exceeded at any time without proper authority. Also, that he be informed that if for any reason it is necessary for him to be absent from his station in excess of leave granted, he should make prompt application to this office for the additional leave required, submitting full explanation of necessity for additional leave, at the same time reporting the facts of the matter to the keeper of the station.

Mr.Burdge has not exceeded the total ~~amount of his leave.~~ allowance of leave for the year.

YATES

Burdge

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT-HOUSE INSPECTOR 3D DIST. NOV 25 1914 RECEIVED ITHACA N.Y.

LIGHT-HOUSE INSPECTOR 3D DIST. DEC 1914 RECEIVED WATKINS N.Y.

LIGHT-HOUSE INSPECTOR 3D DIST. DEC 1914 RECEIVED WATKINS N.Y.

Burdge File

75

REQUEST

Latimer Reef Light, Sta. Nov 19, 1914
(Station)

Lighthouse Inspector, 3rd District:

I respectfully request that I be granted Four days of shore liberty or leave, from Nov 19th to Nov 23rd, inclusive, 1914 I have had 57.12 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

(Name.) Substitute Not Required (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.) Stonington (City.) Conn (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst. Keeper
(Title.)

AUTHORITY

Office of Inspector, Third District, December 5, 1914

The above application for shore liberty or leave is hereby approved for four days, from November 19th to November 22nd, inclusive, 1914.

Substitute should have been furnished during this absence. Attention is invited to previous correspondence & instructions.
(Insert "must" or "need not.")

Yates

Inspector, Third Lighthouse District.

FINAL REPORT

Absence begun: At 3 P.M. Nov 19, 1914.
(State nearest hour.)

Returned to duty: At 9 A.M. Nov 23 1914.
(State nearest hour.)

Period of absence: 3.18 days.

Period charged: 3¾ Four days.

Certified correct and forwarded.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

11—882

C O P Y

15 12

Latimer Reef Light Sta.,

Stonington, Conn.

Nov.18,1914

Inspector

(Through the Keeper)

In reply to your letter of Nov.13 in regards to a physician certificate. I did not have any physician but my wife and mother in law took care of me.

BURDGE

SMITH

/

11-20-

11

FWO/WJL

November 13,1914.

Burdge, Assistant Keeper,
Through the Keeper,
Latimer Reef Light Station,
Stonington, Ct.

Referring to your explanation of November 2nd 1914 in reply to charges preferred against you for absence from duty without leave in which you state that you got hit several times with a club which made it necessary for you to stay in bed until October 20th, it is requested that you forward to this office a certificate from the physician who attended you at the time you were incapacitated for duty as the result of getting hit with a club.

Yates

C O P Y

10

Stonington, Conn.,

Nov.11th,1914

Mr.J.T.Yates, Inspector,

Sir:

Received your letter of Nov.9th. I was with Mr.Burdge at the time of his trouble. There were three men fighting. Two of them were pounding one when Mr.Burdge went across the street to stop them. When he turned to go away one of the two hit him with a club over the head four or five times knocking him down. Mr.Joseph and myself ran across the street and the men ran away and have not been seen since. Mr.Burdge had to stay in bed for about five days.

Yours truly,

Mr.John Andrews

COPY

9

Mr. J. T. Yates,

Sir:

Your letter of Nov.9th received will state that Mr.Burdge did act a peacemaker between three young men that were fighting there being two men fighting one and when he turned to go away one of the fellow ran up behind him and hit him over the head and shoulders several times with a club before he could get him and we were only about thirty feet away. He was ~~lizz~~ laid up about six days I have not seen him since. The three men have left town and I dont know where they are.

Yours truly,

Mr.Peter Joseph

Box 29 Stonington,Conn.

Burge

Fuller

SRG

Aug.19,1914

Commissioner.

Referring to Forms 7sa forwarded to the Bureau August 17,1914 reporting the proposed transfer on September 11,1914 of Mahlon Burdge, assistant Keeper of Latimer Reef Light Station, and Earl G. Merry, assistant keeper of Old Orchard Shoal Light Station.

It is requested that the above mentioned Forms be cancelled, as Mr.Burdge has informed this office that he does not wish to be transferred.

YATES

11-13

8

FWO/WJL

November 9,1914.

Peter Joseph and
John Andrews, Stonington, Ct.

It has been brought to the attention of this office that Mr.Mahlon Burdge, Assistant Keeper, Latimer Reef Light Station, became involved in a fight on October 10th 1914 at which time he got hit several times with a club, it being stated that Mr.Burdge was acting as a peacemaker.

As this office has been advised that you are familiar with the occurrence, it would be greatly appreciated if you would furnish this office with all possible information in regard to the matter especially as to Mr.Burdge's connection with same, how he happened to get hit with a club and to what extent he was injured.

Yates

Inspector

C O P Y

7

Latimer Reef Light Sta.,

Stonington, Conn.,

Nov.7,1914

Inspector

(Through the Keeper)

If you will write to Mr.Peter Joseph or Mr.John Andrews, Stonington, Conn. they will verify my letter of Nov.2nd as they were present at the time.

BURDGE

SMITH

11-12

6

FWO/EJC.

November 4th, 1914.

Mahlon Burdge, Asst. Keeper,
(Through the Keeper,)
Latimer Reef Light Station,
Stonington, CONN.

Your letter of November 2nd, in reply to letter of charges from this office dated October 21st, 1914 has been received:

It is requested that you forward to this office corroborative evidence and also names and addresses of any persons who can verify the explanation stated in your letter of November 2nd, as the cause of your absence from duty in excess of leave granted you from October 14th to October 21st.

YATES

C O P Y

Latimer Reef Light Sta.,

Stonington, Conn.

Nov.2,1914

Inspector

(Through the Keeper)

Replying to your letter of October 21st. I left station on October 10th for four days leave of absence and the day I was to come back some people got to fighting and I tried to act as peace-maker and got hit several times with a club which made it necessary for me to stay in bed until Oct.20th. I did not think to notify the keeper or the office expected to be able to be back every day. I reported for duty Oct.21st.

BURDGE

Smith

4

FWO/WJL

October 26,1914.

Mahlon Burdge, Asst.Keeper,
(through the Keeper)
Latimer Reef Light Station,
Stonington, Ct.

Referring to your letter of October 22nd relative to your absence from duty without leave, you are requested to submit reply to letter addressed to you under date of October 21st upon receipt of which such action will be taken in your case as may be deemed proper.

Yates

C O P Y

3

Latimer Reef Light Sta.,

Stonington, Conn.,

Oct.22,1914

Inspector;

I went ashore on October 10th for four days leave of absence on the day that I was to come back some people got to fighting and I tried to act as peacemaker and got hit with a club several times which made it necessary for me to stay in bed until Oct.20. Reported for duty Oct.21.

BURDGE

SMITH

JHG

REGISTERED MAIL
RECEIPT REQUESTED

Oct.21,1914

Mahlon Burdge, Asst.Keeper,
Through the Keeper,
Latimer Reef Light Station,
Stonington, Conn.

You are hereby charged with being absent from your duties as Assistant Keeper of Latimer Reef Light Station, Conn., without leave, you having been granted four days leave of absence by the Keeper on October 10,1914 and failed to return to the station or to report to this office or the Keeper of the station relative to your excessive absence from duty, up to October 20,1914, the date on which the Keeper reported the matter to this office.

You are directed to submit any statement you may desire to make, through official channels, within three days from the receipt of this letter. Any statement made must be couched in temperate language, free from countercharges and confined to the point at issue.

If you desire to make no statement, you will so state in writing.

In the absence and by direction of the Inspector.

HASKELL

Superintendent

C O P Y

Latimer Reef Light Sta.,

October 20,1914

Inspector;

I have to inform you that Mr.Mahlon Burdge Asst.Keeper, left station Oct.10,14 for four days leave of absence and has not returned at this date 3 P.M.. Have had no word from him and do not know what detains him. He also has boat No.24 ashore.

I did not give him permission to go away and stay.

SMITH

Burdge

Bureau's letter Aug. 21, 1914 cancelling transfers of keepers Marlon Burdge, Asst.Kpr. Latimer Reef Lt.Sta. and Earl G.Merry, asst.Kpr. Old Orchard Shoal Light Station.

See Transfers

15

15

JHG

Aug. 19,1914

Mahlon Burdge, Assistant keeper,
Through the Keeper,
Latimer Reef Lt.Sta.
Stonington, Conn.

Referring to your letter of August 18,1914 stating that you wish to cancel your request for exchange of positions with Earl G. Merry, assistant keeper at Old Orchard Shoal Lt.Sta.

In accordance therewith, you are informed that letter from this office dated Aug.17, directing you to report for duty at Old Orchard Shoal Lt.Sta. on Sept.11, is to be considered as cancelled.

YATES

Inspector

Latimer Reef Light Sta.
Stonington Conn.
Aug. 18, 1914.

Inspector.-

Referring to letter in regards to transfering positions as Asst Keeper with Mr Earl Merry of Old Orchard Shoals light Station, would like to cancel same, as it is not agreeable to one to change. Have wrote to him to that effect.

Smith. Burdge.

LIGHT-HOUSE INSPECTOR 3d DIST. AUG 31 1914 RECEIVED COMPTROLLER

Old Orchard Shoal

75

JHG

Aug.17,1914

Mahlon Burdge, Assistant Keeper,
Through the Keeper,
Latimer Reef Lt.Sta.,
Stonington, Conn.

Referring to your letter of August 3,1914 requesting permission to exchange positions with Earl G.Merry, assistant keeper of Old Orchard Shoal Lt.Sta.,N.Y.

Your request for transfer is hereby granted, and you are directed to proceed to Old Orchard Shoal Light Station, and enter on duty as Assistant Keeper, on September 11th,1914. Transportation will be at your own expense. Show this letter to the keeper, which will be his authority for assigning you to duty.

YATES

Inspector

Tompkinsville,N.Y.
Aug.17,1914

Copy to keeper of Old Orchard Shoal Lt.Sta., for his information.
Advise this office promptly of the last day of service of Merry, and the date on which Burdge enters on duty as Assistant Keeper.

YATES

Inspector

Form 73a

JHG

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT.

Tompkinsville,N.Y., August 17,1914 , 191

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on September 11,1914.

Name, Mahlon Burdge — Position, Assistant Keeper

From Latimer Reef Lt.Sta.,N.Y. — To Old Orchard Shoal Lt.Sta.,N.Y.

Previous incumbent, Earl G. Merry

Services terminated, September 10,1914 — Reason, Transferred

Letter from Mr.Burdge requesting this transfer attached hereto.

ASPINWALL

BUTLER

GAVIGAN

YATES

Cancelled

, 191

The above-referred-to transfer became effective beginning with .....

.....

11—4598

BUREAU OF LIGHTHOUSES

WASHINGTON

Submitted to the Secretary of Commerce for his information.

Acting Commissioner.

75

FWO/WJL

August 4,1914.

Edward B. Burdge, Keeper,
Elm Tree Beacon Light Station,
New Dorp, S.I.N.Y.

Referring to your letter of July 31st you are informed that it is not expected that the toilet to be built at your station will require emptying very often but if after same is built, it is found that it needs to be emptied, this year, the matter will be given proper attention.

Yates

C O P Y

Latimer Reef Lt.Sta.,

Stonington, Conn.

Aug.3,1914

Inspector

With your permission would like to exchange positions as assistant keeper with Mr.Earl Merry of Old Orchard Shoals Light Station, New Dorp, Staten Island,N.Y. as we are both agreeable to that effect, and if practicable we would like to change Sept.10th,1914.

BURDGE

Recommended Smith

Latimer Reef Light Sta.
Stonington Conn.
Aug, 13. 1914

LIGHT-HOUSE INSPECTOR 2D DIST.
AUG 14 1914
RECEIVED
TOMPKINSVILLE, N.Y.
LIGHT
AUG 18 1914

Inspector:

With your permission would like to exchange positions as Asst Keeper with Mr Earl Merry of Old orchard Shoals light Station near Worp Staten Island N.Y. as we are both agreeable to that effect, and if practicable we would like to change Sept, 10th 1914.

Burdge.

Recommended Smith.



Fire Island Light-Station July 31 1914

Inspector

I Spoke to Mr Edward Hett the licence Scavenger for Bungalos he says he will do the Scavenger work for the Light-House for august and September 2 months for $12.00

his PO address is Midland Beach S.I.

Budge Keeper

Butler

Latimer Ruf

Stonington Conn
July 10th 14



Inspector:-

Please forward inclosed letter as I do not know Post-office address, and oblige.

Mahlon Burdge
Ex Latimer Ruf

Mr Merry
Ex Mr Kerfoot Old Orchard

Mailed 7/13/14 JP

Bundge

Stonington Conn.
Jan, 13, 1914



Inspector-

I have to inform you that I cannot get back to the station on account of bad weather.

Bundge.
Asst Keeper
Latimer Reef Light Sta.
Stonington Conn.

Burdge-

15



Latimer Reef Light Station.
Stonington Conn.
Dec 24th 1913

Inspector:-

Have left Station for four days. Leave of Absence.
My address: Mahlon Burdge.
New Dorp Staten Island,

Burdge.

Smith.

Burdge-

FWO-LC

75

December 20, 1913.

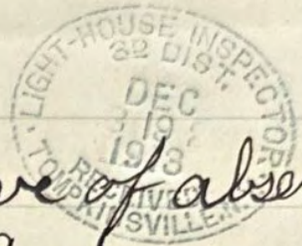
Burdge, Asst. Keeper,
Through the Keeper,
Latimer Reef Light Station,
Stonington, Conn.

Referring to your request of December 18th for four days leave of absence from December 24th, 1913.

You are informed that special request for permission to be absent for four days is unnecessary, as the regulations governing the granting of shore liberty to keepers, copy of which has heretofore been sent to Latimer Reef Light Station, provides that the keepers at Latimer Reef Light Station are allowed shore liberty not to exceed at the rate of six days per month, it being required that where the keeper is absent for more than two consecutive days, he must furnish at his own expense a competent substitute.

YATES

Latimer Reef Light Station
Stonington, Conn.
Dec 18. 1913.



Inspector.—

Request four days leave of absence from Dec. 24th 1913. John A Andrews. will act as substitute.

Burdge,

Recommended.

Smith.

Butler
O'K?

Burdge

75



Latimer Reef Light Station
Stonington Conn. Aug 19th 1913

Inspector. (Through the Keeper)
Returned to Station after
Six days leave of Absence. Aug 17th 1913.

Burdge

Smith

Burge Keeper.

75

LIGHT-HOUSE INSPECTOR 2d DIST.
AUG 12 1913
RECEIVED TOMPKINSVILLE

Saltmes Reef Light Station
Stonington Conn. Aug 11th 1913.

Inspector.

Left station for Six days leave of Absence.

Burdge

Smith.

gr

Burdge E.

Form 76

LEAVE OF ABSENCE

75

FRO/E.J.C.

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT

August 2nd , 1913

H. Burdge, Asst. Keeper, (Through the Keeper,)
Latimer Reef Light Station,
Stonington, CONN.

Your application of August 1st , 1913 , for six days leave of absence beginning August 11th, 1913, has been received, and your request is hereby granted, provided you furnish, at your own expense, a substitute competent in all respects to perform your duties and satisfactory to the Light-house Inspector.

Report by letter the date on which you leave the station, also the date on which you return to duty, and give the name of the person employed as substitute. Keep this office, and also the person left in charge of the station, advised of your address while you are absent from duty.

YATES.

11—882

O.K.
Wm Lorman



Palmers Reef Light Station
Stonington Conn
Aug 1st 1913

Inspector.

Request six day leave of absence from Aug 11th/13. Mr J. Andrews of Stonington Conn. Will act as substitute. My address will be New Dorp Staten Island. N.Y.

M Burdge. Jr

Approved. Smith.

75

LIGHT-HOUSE INSPECTOR
32 DIST.
APR
19
1913
RECEIVED
TOMPKINSVILLE, N.Y.

Latimer Reef Light Station
Stonington
Apr. 18th 13

Inspector.-

The services of Mahlon Burdge have been satisfactory as Assistant Keeper at this Station, and is a suitable and competent man to receive a permanent appointment in his present position.

Smith.

Files

15



Latimer Reef Light Station
Stonington
Apl 18th 13.

Inspector:-

Replying to your letter of Apl 17th 13. Stating you received no reply from letter of Apr 3rd 13.

I answered letter under date of April 6th and it was mailed at Stonington Ct- April 7th 13.

Smith.

JHG

15

April 17,1913

William H.Smith, Keeper,

Latimer Reef Light Station.

The following is copy of letter sent to you on April 3,1913:-

"The probationary period of employment of Mahlon Burdge, Assistant Keeper at Latimer Reef Light Station, expires on May 1st,1913. Advise this office by return mail if his services have been satisfactory, and whether or not in your opinion he is a suitable and competent man to receive a permanent appointment in his present position."

No reply has as yet been received to the above letter. You will furnish the information requested immediately, and also submit explanation of why you failed to previously reply to same.

Charges
~~Latimer Reef~~

15

FWO/RJC.

April 17th, 1913.

Mahlon Burdge, Asst. Keeper,

Through the Keeper,

Latimer Reef Light Station.

Your explanation of April 6th in regard to the matter of your signing the keeper's name in the watch book, stating that you were not familiar with the regulations has been received, and is not satisfactory. Ignorance of the requirements of the regulations is no excuse for violation thereof.

You are informed that such conduct will not be tolerated, and a reoccurence of such will result in action towards your dismissal from the service.

Notation of this matter will be entered on your record.

YATES

April 6, 1913—

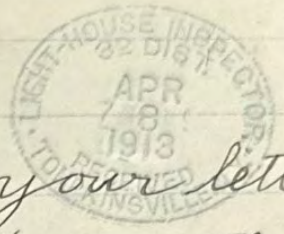
Letter from Mahlon Burge, asst Hyd. Latimer Reef
replies re charges for Signing Pilots vouchers & Register

See- Burge- Mahlon

Latimer Reef Light Sta
Stonington apr. 6, 1913
Conn.

Inspector [illegible]

Through the Keeper.



In reply to your letter of april. 2. 1913 with being charged of signing the keepers name to the watch book. I wasn't familiar with the regulations but I am at this date.

Burdge.

Smith K.P.

JHG

75 75

April 3,1913

William H. Smith, Keeper,

Latimer Reef Light Station.

The probationary period of employment of Mahlon Burdge, Assistant Keeper at Latimer Reef Light Station, expires on May 1st,1913. Advise this office by return mail if his services have been satisfactory, and whether or not in your opinion he is a suitable and competent man to receive a permanent appointment, in his present position.

JHG

REGISTERED
MAIL

April 2,1913

Mahlon Burdge, Asst.Keeper,

Through the Keeper,

Latimer Reef Lt.Sta.

You are hereby charged with having signed the name of the Keeper of Latimer Reef Light Station, William H.Smith, to the ~~log~~ watch book, which is contrary to Instructions to Light-Keepers, page 167.

You are directed to submit any statement you may desire to make, through official channels, within three days from the receipt of this letter. Any statement made must be couched in temperate language, free from countercharges and confined to the point at issue.

If you desire to make no statement, you will so state in writing.

March 21 - 1913 -

Oscar Luther reports on charges against -
Smith Kpr. & Bundge asst Kpr. Latimer Ref -
Lt. - Ltr -

See # Charges

FWO-LC

March 19, 1913.

Re correspondence
excessive absence of
Keepers, Latimer Reef
Light Station.

Referred to Asst. Supt. Luther for comment and return.

YATES,

March 18, 1913 –

Smith K/pr. Latimer Ref L. Stn, replies to Insptrs
letter March 11, 1913 – re excessive Coal taken.

See – Changes –

RECEIVED
NOV 3
1912

Entry
Qar-
Expunde

75

Latimer Reef Light Station
Nov 2 1912

Inspector.

Mahlon Burdge reported for duty as asst Keeper today.

Smith.

EOD Nov 2. 1912

JHO

15

Oct. 19,1912

Mahlon Burdge,

New Dorp Lane,

New Dorp, N.Y.

Enclosed herewith is letter from the Department of Commerce & Labor appointing you to the position of Assistant Keeper at Latimer Reef Light Station,N.Y.

In accordance therewith, you are hereby directed to report for duty as Assistant Keeper at Latimer Reef Light Station,N.Y. on November 1st,1912. Transportation is to be at your own expense.

The keeper's name and address is William H. Smith, Stonington, Conn.

Show the Keeper this letter which will be his authority for assigning you to duty.

YATES

Tompkinsville,N.Y.,
Oct.19,1912
Copy forwarded to Keeper of Latimer Reef Light Station, for his information.
Report to this office promptly by mail, the date of Mr.Burdge's entrance on duty as Assistant Keeper at Latimer Reef Lt.Sta.,N.Y.

YATES

PROBATIONARY APPOINTMENT

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

75

October 17, 1912.

Mr. Mahlon Burdge,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars

per annum, effective on the date on which you enter upon

duty in the above-mentioned position.

(By selection from certificate No. ....., and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

By direction of the Secretary:

Respectfully,

(SIGNED) R. C. SHELSE

F A
D r Acting Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Everett W. Dutcher.

Legal Residence: New York.

11—1394

Form 73 **ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE**

JHG

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,
Tompkinsville, N.Y.
October 14,1912 , 191

THE COMMISSIONER OF LIGHTHOUSES:

e following recommendation is submitted:

proposed, Probationary appointment.

ne, Mahlon Burdge Legal residence, New York

ition, Assistant Keeper Salary, $480 per annum

ation, Latimer Reef Light Station,N.Y.

ctive November 1,1912 or ~~on the actual date of entrance on duty.~~ as soon thereafter as he enters on duty.

r position, Former salary,

ation,

n list of eligibles, 6 Rating, Keeper Percentage, 83.0

er eligibles considered, John J. Richmond - Failed to answer.
William T. Brown - Failed to answer

of declination inclosed,

is incumbent, Everett W.Dutcher Services terminated, October 31,1912

son, Transferred

Remarks: Payable from "Salaries, Keepers of Lighthouses"
No employe of the District desired transfer to this position.
Mr.Burdge's father is keeper at Elm Tree Light Station.

CHIEF CLERK
BUTLER
ASPINWALL
~~SUBRICK~~

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

JHG

Oct. 14,1912

Mahlon Burdge,

New Dorp Lane,

New Dorp, S.I.

Referring to your request for appointment to the position of Assistant Keeper at Latimer Reef Light Station.

You have to-day been nominated for this position, and are directed to hold yourself in readiness to proceed to that station and enter on duty when orders are sent you. A definite date as to when you are to enter on duty will be given to you as soon as your appointment is received, but it is expected that your services will be required about November 1,1912.

YATES

Tompkinsville,N.Y.,
Oct.14,1912

Copy forwarded to Keeper of
Latimer Reef Light Station,
for his information.

YATES

April 1 (?) 1912

Letter from Mahlon Burge states that he is acting as ast Keeper od West Bank and asks that mail be sent him there. States that he has application in for appt. as a keeper and would like to be sent to West Bank.

See Burge, Mahlon.

LIGHT-HOUSE INSPECTOR N.Y.
3d DIST.
APR
1
1912
RECEIVED
TOMPKINSVILLE, N.Y.

75

West Bank. N. Y. Lt Sta.
April 1st, 1912.

To Comdr. C. D. Stearns. U. S. N.
Inspector Third District
Tompkinsville. N. Y.

Sir.

I have to report. Mr. Mahlon Burdge reported for duty as 2nd Assistant keeper. as substitute. March 31st.

Respectfully

Robert Buske
Keeper.

LIGHT-HOUSE INSPECTOR
2d DIST.
APR
1
1912
RECEIVED
TOMPKINSVILLE N.Y.

Batter

75

West Bank light St

Commander E D Stearns
Inspector 3 dist
Tompkinsville

Sir

I am now acting 2nd asst keeper West Bank light station and any mail for me will be sent in care of Mr. Robert Buske till I am relieved as substitute for Mr. John Boldt

I have an application for asst keeper in the light house service and if possible would like to be appointed for this station.

Respectifully
Mahlon Bundge.

for J.D.

I have 20 ahead of him on the list

J.D.

Form 73 JHG

4253

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N.Y. (City.) Dec. 24,1915 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Increase in compensation.

Name, Mahlon Burdge — Legal residence, New York

Position, Assistant Keeper — Salary, $492 p.a.

Location, Latimer Reef Lt.Sta.,N.Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective January 1,1916 — [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Assistant Keeper — Former salary, $480 p.a.

Location, Latimer Reef Lt.Sta.,N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Mahlon Burdge — Services terminated, Dec. 31,1915

Reason, Increase in compensation.

Relatives in Government Service,

Remarks: In accordance with Bureau letter of Dec.17,1915.

Selection regular, subject to the action of the U. S. Civil Service Commission., 191

ASPINWALL
BUTLER
GAVIGAN
Secretary, Civil Service District

YATES

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

DEC 30 1915
HOUSES

December 29, 1915.

Mr. Mahlon Burdge,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, ~~Assistant Keeper~~ in the ~~Lighthouse Service~~ at a salary of ~~Four Hundred and Ninety-two~~ dollars per ~~annum~~, effective January 1, 1916.

(By increase in compensation from $480 per annum.)

By direction of the Secretary:

Respectfully,
(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

R

Appropriation: Salaries, Keepers of Lighthouses.
Vice:
Legal Residence: New York.

11—1393

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

4223

But Gav

75 1

LIGHT-HOUSE INSPECTOR 32 DIST. DEC 1915 RECEIVED

LIGHT-HOUSE INSPECTOR 32 DIST. JAN 10 1916 RECEIVED

LIGHT-HOUSE INSPECTOR 32 DIST. JAN 10 1916 RECEIVED

REQUEST

Salmon Reef Lt., Dec 27, 1915
(Station.)

LIGHTHOUSE INSPECTOR, 3rd DISTRICT:

I respectfully request that I be granted 2 days of shore liberty or leave, from Jan 1st to Jan 2nd, inclusive, 1916 I have had 0 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

(Name.), Substitute Not Required
(P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.), Stonington, (City.) Ct (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

H H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

asst Keeper
(Title.)

AUTHORITY

OFFICE OF INSPECTOR, Third DISTRICT, Dec.28,1915, 191

The above application for shore liberty or leave is hereby approved for two days, from Jan.1st to Jan.2nd, inclusive, 1916.

Substitute need not be furnished during this absence.
(Insert "must" or "need not.")

J. Tyler

Inspector, Third Lighthouse District.

FINAL REPORT

Absence begun: At 3 P. M. Jan 6th, 1916.
(State nearest hour.)

Returned to duty: At 3 P. M. Jan 6, 1916.
(State nearest hour.)

Period of absence: 2 days.

Period charged: 2 days.

Certified correct and forwarded.

H H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

asst Keeper
(Title.)

11—882

Position of Asst.Keeper at Old Orchard Shoal

Only applicant, Mahlon Burdge, assistant keeper of Latimer Reef, entered service November 2,1912, same station.
in 1913 charged re signing for keepers watches, In 1914 cautioned re excess leave.
Average efficiency 95%.

Position of Asst.Keeper at Latimer Reef

Only applicant, L. B. Waterman, 2nd Assistant Stratford Shoal.
Entered service April 16,1912 as 2nd Asst., New London Ledge,
Resigned May 31,1914.
Appointed 2nd Asst.Keeper of Stratford Shoal Oct.21,1915.
In 1914 cautioned re absence from station.
Average efficiency 80%.

No applicant for 2nd Asst.Stratford Shoal.

Transfer Burdge to Old Orchard
Nom man from list for Latimer.

1/4/16

JHG

16

Mahlon Burdge, Asst.Keeper,
Through the Keeper,
Latimer Reef Lt.Sta.,
Stonington, Conn.

Jan. 4,1916

Referring to your letter dated July 19,1915 requesting transfer, in the event of a vacancy, to the position of assistant keeper of Old Orchard Shoal Light Station, N.Y.

You are informed that you have to-day been nominated for appointment to this position, and in accordance therewith are directed to hold yourself in readiness to proceed to the station named upon receipt of definite orders. Should you be appointed to this position, your services will probably be required about January 16,1915.

YATES
Inspector

Form 73

NOMINATION

JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT.

Tompkinsville, N.Y. (City.) January 4,1916 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and promotion.

Name, Mahlon Burdge — Legal residence, New York

Position, Assistant Keeper — Salary, $516 p.a.

Location, Old Orchard Shoal Lt.Sta.,N.Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective January 16,1916 — ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Assistant Keeper — Former salary, $492 p.a.

Location, Latimer Reef Light Station,N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Earl G. Morry — Services terminated, January 15,1916

Reason, Resigned.

Relatives in Government Service,

Remarks: Letter from Mr.Burdge requesting this transfer attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

ASPINWALL

BUTLER

CAVICAN

YATES

Secretary, Civil Service District

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

LIGHT-HOUSE BOARD
JAN 10 1916
RECEIVED
TOMPKINSVILLE, N.Y.

Gov

Salmon Reef Jan 6th 16

Light House Inspector
Through the Keeper

Letter of Jan 4th 16 Received in regards to transfer to Old Orchard Shoals light Station.

Burdge asst Keeper

Smith.

LIGHT
JAN 10 1916
HOUSES

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

16

January 7, 1916.

Mr. Mahlon Burdge,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Sixteen dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from assistant keeper at $492 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

R
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Earl C. Morry.

Legal Residence: New York.

11—3092

JHG

15

Mahlon Burdge, Asst.Kpr.,
Through the Keeper,
Latimer Reef Lt.Sta.,
Stonington, Conn.

January 12,1916

Transmitted herewith Department letter dated January 7,1916 appointing you to the position of assistant keeper of Old Orchard Shoal Light Station, and in accordance therewith you are hereby directed to proceed to the station named and enter on duty as assistant keeper on January 16,1916. Transportation will be at your own expense. Show this letter to the keeper, which will be his authority for assigning you to duty. The keeper's name and address are William J. Epkens, New Dorp, N. Y.

YATES

Inspector

Tompkinsville, N.Y.,
Jan. 12,1916

Copy forwarded to keeper of Old Orchard Shoal Lt.Sta.,for his information.

Report to this office by mail the last day of service of Earl G.Merry and the date on which Burdge enters on duty as Asst.Keeper.

Inspector



Saddle

15

Latimer Reef St Stn

Jan 15th 16

Light-House Inspector 3rd Dist.

Tompkinsville N.Y.

Mahlon Burdge

asst Keeper left Station on this date.

to Report to Old Orchard Shoals Light-Stn.

Smith.

Jan 1916
Aspinwall

16

LIGHT-HOUSE INSPECTOR
2d DIST.
JAN
21
1916
RECEIVED

Old Orchard Shoal Lights Station
Jan. 20th. 1916.

Inspector.

Respectfully report that Early Merry Assistant Keeper of this Station ceased from his duties at Noon. 16th. and left the Station and the L.H. Service at 1.15 pm the same Day. Mahlon Burdge his successor reported at this Station at 4.30 p.m. on the ~~December~~ January 19th. 1916 and entered on his duty.

William J. Lobkens
Keeper.

Burdge to be paid as Assistant Keeper at Latimer Reef up to Jan.16th,

and to be taken up as Assistant Keeperr at Old Orchard Shoal on Jan.19th.

(Left Latimer Reef on Jan.15th, should have reported at Old Orchard on the 16th.)

Old Orchard Shoal Lt Sta.
New Dorp N.Y.
Feb. 23, 1916.

Inspector
(Through the Keeper)

16

LIGHT-HOUSE INSPECTOR 3D DIST. FEB 1916 RECEIVED TOMPKINSVILLE N.Y.

Replying to letter dated Feb. 15, 1916 in regards to being considered for the position as Keeper of West Bank Lt Sta. I do not wish to be considered for the position as Keeper of West Bank Lt Sta but prefer a station where there are quarters for a Keepers family.

Burdge.

Approved.
William J. Effkens
Keeper.

8704.

Old Orchard Shoal Lt. Sta.
New York. N.Y.
Apr 20th 1916.

Resigned 3/31/17

Inspector
(Through the Keeper)

In case of a vacancy would like to be considered for the position as 1st Assistant Keeper of the following station.

Richmond Hill Lt. Sta. Staten Island. N.Y.

M. Burdge.
Asst Keeper

Approved
William J. Eftkins
Keeper.

INSPECTOR 2ND DIST. APR 21 1916 RECEIVED HOPKINSVILLE, N.Y.

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

MAKE NO ENTRIES IN THIS COLUMN.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4789-2

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Burdge, Mahlon

2. Department:

Commerce

3. Bureau, office, or service:

3rd Lighthouse District

4. Designation of position:

~~Keeper~~ Assistant Keeper

5. Occupation (if not clearly shown by answer to question 4):

~~Assistant Lighthouse Keeper~~

6. Annual earnings:

496

7. Kind of appropriation:

LS

8. Present rate of pay:

$ 516 PA

9. Initial rate of pay:

480

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

Substitute—		Regular—	
Years:	Months:	Years:	Months:
		3	8

11. State, Territory, or foreign country of birth (do not give town):

~~New Jersey~~

12. Race:

W

13. Sex:

Male

14. Date of birth—

Month:

June

Year:

1889

15. Kinds of schools attended, years attended, and degrees taken:

DS

16. Marital condition:

M

17. War veteran?

No

18. Appointed from—

Congressional district and State:

11New York

County:

Richmond

19. Civil service status:

C

20. Method by which classified status was obtained:

CE

21. Place of employment—

City:

~~New Dorp, S.I.~~ Old Orchard Shoal L.Sta.

State:

New York

DO NOT FOLD THIS CARD.

11—5809

Form A.

Department of Commerce

LIGHT-HOUSE INSPECTOR 3d DIST. SEP 22 1916 RECEIVED TOMPKINSVILLE, N.Y.

August 24, 1916.

To Officers and Employees of the Department of Commerce:

In order to be able to furnish certain data to the Bureau of Efficiency in connection with the preparation of estimates of the probable cost of retirement of civil employees of the United States, the Department requests that you give to the best of your ability the following information and return this form to Inspector, 3rd Lt. House Dist. Tompkinsville at the earliest practicable date. Please give this matter immediate attention.

It is important that this letter be answered promptly

E. F. [illegible]
Acting Secretary.

---

1. Name: Mahlon Burdge.
2. Character of your work during official hours: Asst Light House Keeper.
3. Total amount of compensation received from the Government during the year ended June 30, 1916; $ 5.16. If in service less than one year, state number of months served, _____, and total amount of compensation received, $_____.
4. Service in any other department or civil establishment of the United States. If none, so state.

Department or establishment	Bureau	From (date)	To (date)
none	none	none	none

5. Rate of compensation at original entry into the Government service: $_____.
6. Educational training:
   Elementary school, years 8
   High school, years none
   College or University, years none
   Special courses of study, years none
   (e.g. law, architecture, business, political science, technical, etc.)
   Degrees taken None
7. Marital condition, (single, married, widow, widower, or divorced) Married.
8. Service in Civil or Spanish War, Philippine Insurrection, Indian Campaign, or other military engagement _____. If none so state None.
9. Congressional District (under present Congressional apportionment) to which your present appointment is charged, 11th Congressional District, 11th; State, New York; County, Richmond
10. If classified, indicate by "Yes" the method by which you originally obtained your competitive classified status. Competitive examination, no. Non-competitive examination, yes. Individual Executive order specifying you by name, no. Blanket Executive order covering entire class, no. Classified by Act of Congress, no. Reinstated under individual Executive order, no. Reinstated under blanket Executive order, no. Reinstated in position classified by Executive order, no. Reinstated in position classified by Act of Congress, no.

6828

Form 93 JHG

LETTER TRANSMITTING RESIGNATION

Burdge

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N.Y., March 23, 1917 , 191

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Mahlon Burdge Position, Assistant Keeper

Legal residence, New York Station, Old Orchard Shoal Lt.Sta., N.Y.

Salary, $516.00 per annum

The acceptance of this resignation is recommended effective at the close of March 31, 1917.

This employee has not taken leave in excess of the accrued rate.

Remarks:

ASPINWALL

BUTLER

J. T. YATES.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—4623

C O P Y

Old Orchard Shoal Lt.Sta.,

New Dorp, N. Y.

March 22,1917

Inspector

Through the Keeper

I have to inform you that I would like to resign from the light house service and take effect at the earliest date or April 1st,1917.

Burdge

Asst.Keeper

William J. Epkens

Keeper

JHG

Mahlon Burdge, Asst.Keeper,
Through the Keeper,
Old Orchard Shoal Lt.Sta.,
New Dorp, N. Y.

March 23,1917

Your letter dated March 22,1917 resigning your position as assistant keeper at Old Orchard Shoal Light Station, has been received and forwarded to Washington, with recommendation that same be accepted, effective at the close of March 31,1917.

J. T. YATES.

Inspector

MAR 29 1917
HOUSES

March 28, 1917.

Sir:

The Department is in receipt of your resignation, dated March 22, 1917, as assistant keeper of Old Orchard Shoal Light Station, New York, at $516 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of March 31, 1917.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

Mr. Mahlon Burdge,
Through the Commissioner of Lighthouses.

L
C

LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE INSPECTOR 3RD DIST. APR 5 1917 RECEIVED TOMPKINSVILLE, N.Y.

THIRD DISTRICT

Old Orchard Shoal Light Fla.
(Station, Depot, or Vessel)

April 3rd, 1917.

Inspector.

Respectfully report, that Mahlon Burdge, assistant Keeper of this Station, has this morning April 3rd, 9 a.m. left this Station, quitting the Service. Military Surveyor arrived at this Station on 24th March and is still here, delayed in his work by unfavorable weather.

William J. Ephrem
Keeper.

1805

75

JHG

Mr. Mahlon Burdge,

July 6,1917

New Dorp, N. Y.

Sir:-

Referring to your request for reinstatement in the position of assistant keeper in the Lighthouse Service. Advise this office by return mail whether or not you would be willing to accept the position of 2nd assistant keeper of Race Rock Light Station, and if so, how soon you could report for duty if selected. The salary is $456.00 per annum.

Respectfully,

J. T. YATES.
Inspector

C O P Y

New Dorp, N. Y.

July 9,1917

Inspector

Sir:

Replying to your letter dated July 6,1917 in regards to the position of 2nd assistant keeper of Race Rock Light Station.

I am willing to accept the position as 2nd assistant keeper of Race Rock Light Station and if selected I could report for duty in about 10 days from this date.

Respectfully,

Mahlon Burdge

JHG

Mr. Mahlon Burdge, July 10,1917

New Dorp, N. Y.

Sir:-

Referring to your letter dated July 9,1917 stating you were willing to accept the position of 2nd assistant keeper of Race Rock Light Station,N.Y. You are informed that you have to-day been nominated for appointment to this position, and in accordance therewith are directed to hold yourself in readiness to report for duty as soon as definite orders are sent you. Should you be appointed to this position, your services will be required about July 17,1917.

Respectfully,

J. T. YATES.

Inspector

COPY

General Appointment
DEPARTMENT OF COMMERCE
Appointment Division
Washington

July 18,1917

Mr. Mahlon Burdge

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Fifty-six dollars per annum

effective on the date on which you enter upon duty in the above-mentioned position.

(By reinstatement, in accordance with authority contained in the Civil Service Commission's certificate No.11381.)

By direction of the Secretary;

Respectfully

Clifford Hastings

Chief of Appointment Division

- -

Appropriation: salaries, Keepers of Lighthouses.

Vice: Peter H. Carr,

Legal Residence: New York

JHG/EJC.

Mahlom Burdge,
New Dorp, S.I.,N.Y.

July 23rd, 1917.

Transmitted herewith is Department letter dated July 18th, 1917, appointing you to the position of Second Assistant Keeper of Race Rock Light Station, New York, and in accordance therewith you are hereby directed to report for duty at that station at the earliest possible date after the receipt of this letter. Transportation will be at your own expense.

Show this letter to the Keeper, which will be his authority for assigning you to duty. The Keepers name and address are William H.Hedges, Fort H.G.Wright, Fishers Island, N.Y.

In the absence and by direction of Inspector.

F.W.OCKENFELS

Tompkinsville,N.Y., July 23rd,1917.

Copy forwarded to Wm.H.Hedges, Keeper of Race Rock Light Sta., Fort H.F.Wright,Fishers Island,N.Y., for information contained.

Report to this office promptly by mail the date on which Burdge enters on duty as Second Assistant Keeper.

In the absence and by direction of Inspector.

F.W.OCKENFELS

July, 24, 1917.

POST OFFICE DEPT.
RECEIVED
OMPKINSVILLE, N.Y.

Inspector!

Replying to your letter dated July 23, 1917 in regards to the position of 2nd assistant keeper of Race Rock Light Station.

I have to inform you that I cannot report for duty at this time on account of my wife being sick.

Respectfully
Mahlon Bundy.

JHG

Mahlon Burdge, July 25,1917

New Dorp, N. Y.

Sir:-

Referring to your letter dated July 23,1917 stating you cannot report for duty at this time as 2nd assistant keeper at Race Rock Light Station. You are requested to advise this office by return mail as to the date on which you will be able to report.

In the absence and by direction of Inspector.

Respectfully,

HASKELL

Superintendent

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INEPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT-HOUSE INSPECTOR
3d DIST.
AUG
2
1917
RECEIVED
TOMPKINSVILLE, N.Y.

THIRD DISTRICT

Race Rock
(Station, Depot, or Vessel)

Aug 1, 1917

2nd Inspector
Mahlon Burdge has not
arrived at Race Rock as
2nd asst.

Respectfully

W H Ledger
Keeper

Per Steamer

New Dorp. N.Y.

Aug. 5, 1917.



Inspector,

Sir!

Replying to your letter dated aug. 2, 1917. I have to inform you that it will be two months before I will be able to report for duty as 2nd Asst Keeper of Race Rock Lt Sta.

Respectfully,

Amahlon Bundy.

JHG

Mr. Mahlon Burdge, August 2,1917

New Dorp, N. Y.

Sir:-

Referring to letter from this office dated July 25,1917 requesting information as to when you would be able to report for duty as 2nd assistant keeper at Race Rock Light Station. No reply has as yet been received to said letter, and it is requested that you furnish the information desired by return mail.

Respectfully,

J. T. YATES.

Inspector

JHG

Mahlon Burdge, August 8,1917

New Dorp, N. Y.

Sir:-

Referring to your letter dated August 5,1917 stating you will not be able to report at Race Rock Light Station for two months for duty as 2nd assistant keeper. You are requested to return to this office promptly, Department letter dated July 18 1917 appointing you to said position, which letter was forwarded to you with letter from this office dated July 23,1917.

In the absence and by direction of Inspector.

Respectfully,

HASKELL
Superintendent

JHG

Asfpm

August 15, 1917

Commissioner:

Transmitted herewith, for cancellation, is Department letter, in duplicate, dated July 18, 1917, appointing Mahlon Burdge to the position of 2nd assistant keeper of Race Rock Light Station, New York. Mr. Burdge has declined to enter on duty.

In the absence and by direction of Inspector.

HASKELL
Superintendent

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 24, 1917.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 22nd instant, the Department has canceled its order of July 18, 1917, whereby Mahlon Burdge would have been reinstated to the position of second assistant keeper of Race Rock Light Station, New York, at $456 per annum.

By direction of the Secretary:

Clifford Harding

Bureau of Lighthouses, Washington
AUG 27 1917

To Lighthouse Inspector Tompkinsville, N. Y.
for files of his office. By direction of the Commissioner:

J. C. Keck
Acting Chief Clerk

L

1331

Latimer Reef Leave
Burdge

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT-HOUSE INSPECTOR 2ND DIST. SEP 1915 RECEIVED TOMPKINSVILLE, N.Y.

LIGHT-HOUSE INSPECTOR 2ND DIST. AUG 29 1915 RECEIVED TOMPKINSVILLE, N.Y.

75

REQUEST

Latimer Reef Light, Aug 21, 1915
(Station)

Lighthouse Inspector, 3rd District:

I respectfully request that I be granted 2 days of shore liberty or leave, from Aug 26th to Aug 27th, inclusive, 1915. I have had 30 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

(Name.) Substitute Not Required
(P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.) Stonington (City.) Conn (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

AUTHORITY

Office of Inspector, Third District, Aug. 23, 1915, 191

The above application for shore liberty or leave is hereby approved for two days, from Aug. 26th to Aug. 27th, inclusive, 1915.

Substitute need not be furnished during this absence.
(Insert "must" or "need not.")

J. O. Yates

Inspector, 3rd *Lighthouse District.*

FINAL REPORT

Absence begun: At 3 P M. 26, 1915.
(State nearest hour.)

Returned to duty: At 3 P M. 28, 1915.
(State nearest hour.)

Period of absence: 2 days.

Period charged: 2 days.

Certified correct and forwarded.

Wm H Smith
Keeper in charge.

Mahlon Burdge
(Applicant's signature.)

Asst Keeper
(Title.)

11—882

75

FWO-JHG

15

Secretary, 2nd C. S. District,
Customhouse,
New York, N. Y.

April 29,1921

SUBJECT: Mahlon Burdge, eligible list of Keepers.

1. You are advised that Mahlon Burdge whose name is fourth on page 3 of Eligible List of Keepers filed in your office, has requested his name be temporarily removed from the eligible list until September 1,1921. His name has therefore been temporarily removed this date.

For and in the absence of the Superintendent.

F. W. Ockenfels

1st Asst. Supt.

See his request contained in Form 201 dated Apl 28-1921 re position of Addtnl K. Stratford Shoal - D.J. Herlacher selected.

Per

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LETTER TO ELIGIBLES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. 7 DIST.,

It is important that this letter be answered promptly

Office of Superintendent of Lighthouses.
Third District.
Tompkinsville, N.Y. Oct.14,1921

Mahlon Burdge

SUPERINTENDENT OF LIGHTHOUSES RECEIVED OCT 17 1921 TOMPKINSVILLE N.Y.

SIR: You are hereby informed that you are being considered for the position of **2nd asst.Keeper of Latimer Reef Lt.Sta.,located off shore in Long Island Sound.**

TOTAL COMPENSATION: $ **1123.** per annum, (which includes: Salary $ **720.** per annum; bonus, $240.00 per annum; and subsistence 45 cents per day.)
LONGEVITY PAY: In addition to the above keepers receive $60.00 per annum, after five years of continuous service, as longevity pay.
QUARTERS AND FUEL: **Quarters are provided for the 3 keepers at this station, but not for families of keepers. Family quarters can probably be rented at Stonington, Conn.**
FURNITURE: **Keepers must provide their own furniture except kitchen range, bedding, kitchen utensils and dishes.**
PROMOTION: Appointees will be considered for promotion to higher positions as vacancies occur.
SHORE LIBERTY: Not exceeding **96** days per annum may be granted to employees at this station.

Respectfully,

J. T. YATES.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? yes

If selected, I can report for duty in 5 days from to-day.

Do you wish your name restored to the register at this time? yes

Are you willing to accept the next appointment offered? yes

Do you wish your name restored to the register at some future time? If so, give date.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." yes If yes, state how many 1; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
Edward Burdge	New Dorp N.Y.	Position Keeper Department or office Light House	Father	married
		Position Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

This Station preferable if possible

(Signature) Mahlon Burdge

Date Oct 16th 1921.

(Post-office address) New Dorp S.I.N.Y.

11—749

Form 201
DEPARTMENT OF COMMERCE
Lighthouse Service

LETTER TO ELIGIBLES

It is important that this letter be answered promptly

M. Budge

Office of Superintendent of Lighthouses
Third District.
Tompkinsville, N.Y.

Nov.18,1921

SIR: You are hereby informed that you are being considered for the position of **2nd assistant keeper of Latimer Reef light Station, located off shore in Long Island Sound.**

TOTAL COMPENSATION: $ **1122.** per annum, (which includes: Salary $ **720.** per annum; bonus, $240.00 per annum; and subsistence 45 cents per day.)
LONGEVITY PAY: In addition to the above keepers receive $60.00 per annum, after five years of continuous service, as longevity pay.
QUARTERS AND FUEL: **Quarters are provided for the 3 keepers at this station, but not for families of keepers. Family quarters can probably be rented at Stonington, Conn.**
FURNITURE: **Keepers must provide their own furniture except kitchen range, bedding, kitchen utensils and dishes.**
PROMOTION: Appointees will be considered for promotion to higher positions as vacancies occur.
SHORE LIBERTY: Not exceeding **96** days per annum may be granted to employees at this station.

[illegible] this communication at the earliest [illegible]

Respectfully,

J. T. YATES.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?.....

If selected, I can report for duty in.....days from to-day.

Do you wish your name restored to the register at this time?.....

Are you willing to accept the next appointment offered?.....

Do you wish your name restored to the register at some future time? If so, give date.

.....

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No."..... If yes, state how many .....; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
	.....	Position.....		
	.....	Department or office.....		
	.....	Position.....		
	.....	Department or office.....		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

.....

.....

(Signature).....

Date.....

(Post-office address).....

11—749

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

Hog Island Shoal Lt
(Station, Depot, or Vessel)

Oct 15th, 1923

Supt.--

In reference to your letter of Oct 9th concerning Mahlon Burdge's correct year of birth. I wish to state he has gone home on his leave, & will get certificate as soon as he possibly can & will forward same to office

Respectfully
Edward H Duffy
Keeper

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JHC

LETTER TO ELIGIBLES

It is important that this letter be answered promptly

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, ____ DIST.,

Staten Island,N.Y., Aug. 20,1924, 19

SIR: You are hereby informed that you are being considered for the position of 2nd Asst.Keeper
(State position, location, and whether station is ashore or afloat.)

of Hog Island Shoal Lt.Sta.,located off shore in Narragansett Bay, R. I.

Total Compensation: $1122.00 per annum (which includes: Salary, $ 960.00 per annum; bonus, $ ~~xxxxxxxxxxxxxxxx~~ per annum; and subsistence, 45 cents per day.)

Longevity Pay: In addition to the above keepers receive $ 60.00 per annum, after 5 years of continuous service, as longevity pay.

Quarters and Fuel: Quarters are provided for the 3 keepers at this station but not for families of keepers.Family quarters can probably be rented on at Bristol Ferry,R.I.
(State whether or not quarters and fuel are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)

Furniture: Necessary furniture will be supplied by the Government.
(State articles of furniture to be furnished by the Government.)

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 96 days per annum may be granted to employees at this station.

This is a letter of inquiry and not an offer of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

E.T.YATES

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?_____

If selected, I can report for duty in_____days from to-day.

Do you wish your name restored to the register at this time?_____

Are you willing to accept the next appointment offered?_____

Do you wish your name restored to the register at some future time? If so, give date.

_____

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No."_____ If yes, state how many _____; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
	_____	Position_____ Department or office_____		
	_____	Position_____ Department or office_____		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

_____

_____

(Signature)_____

Date_____ (Post-office address)_____

11—749

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JHG

M. T. Budge

LETTER TO ELIGIBLES

It is important that this letter be answered promptly

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DIST.,

Staten Island, N.Y., Aug. 25, 1924, 19

SIR: You are hereby informed that you are being considered for the position of 2nd Asst. Keeper
(State position, location, and whether station is ashore or afloat.)
of Hog Island Shoal Lt.Sta., located off shore in Narragansett Bay, R. I.

Total Compensation: $1122.00 per annum (which includes: Salary, $ 960.00 per annum; ~~bonus, $ xxxxxxxxxxxxxxxxxxxx per annum~~; and subsistence, 45 cents per day.)

Longevity Pay: In addition to the above keepers receive $ 60.00 per annum, after 5 years of continuous service, as longevity pay.

Quarters and Fuel: Quarters are provided for the 3 keepers at this station but not for families of keepers. Family quarters can probably be rented at Bristol Ferry, R.I.
(State whether or not quarters and fuel are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)

Furniture: Necessary furniture will be supplied by the Government.
(State articles of furniture to be furnished by the Government.)

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 96 days per annum may be granted to employees at this station.

This is a letter of inquiry and not an offer of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J.T.YATES

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?.....

If selected, I can report for duty in.....days from to-day.

Do you wish your name restored to the register at this time?.....

Are you willing to accept the next appointment offered?.....

Do you wish your name restored to the register at some future time? If so, give date.

.....

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No."..... If yes, state how many .....; and fill in the following blanks.

Similar letter to

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
LT Leamed				
W E Giddings		Position..... Department or office.....		
A. Zunn Jr				
A C Wade				
M C Robinson		Position..... Department or office.....		
M Budge				
B E Pabry				

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

.....

.....

(Signature).....

Date.....

(Post-office address).....

11—749

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JRC

LETTER TO ELIGIBLES

It is important that this letter be answered promptly

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 2nd DIST.,

Tim Burdge

Staten Island, N.Y., Aug. 25, 1924. 19

SIR: You are hereby informed that you are being considered for the position of 2nd Asst.Keeper
(State position, location, and whether station is ashore or afloat.)

of Hog Island Shoal Lt.Sta., located off shore in Narragansett Bay, R.I.

Total Compensation: $ 1122.00 per annum (which includes: Salary, $ 960.00 per annum; ~~[illegible]~~ per annum; and subsistence, 45 cents per day.)

Longevity Pay: In addition to the above keepers receive $ 60.00 per annum, after 5 years of continuous service, as longevity pay.

Quarters and Fuel: Quarters are provided for the 3 keepers at this station, but not for families of keepers. Family quarters can probably be rented in Bristol Ferry, R.I.
(State whether or not quarters and fuel are provided by the Government. If not, state whether quarters can probably be rented in the vicinity.)

Furniture: Necessary furniture will be supplied by the Government.
(State articles of furniture to be furnished by the Government.)

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 96 days per annum may be granted to employees at this station.

This is a letter of inquiry and not an offer of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J.T.YATES

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? yes

If selected, I can report for duty in at once days from to-day.

Do you wish your name restored to the register at this time? yes

Are you willing to accept the next appointment offered? yes

Do you wish your name restored to the register at some future time? If so, give date.

no

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." yes If yes, state how many 1; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
Edward Burdge	new Dorp S.I.	Position Keeper Department or office Light-House	father	widower
		Position Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

I will accept the position

(Signature) Mahlon Burdge

Date

(Post-office address) Lexington Conn.

11—749

R.F.D. No 1

Form 73

NOMINATION

JTY-JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N.Y., Aug. 28, 1924 19
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, (Thr.Sec'y 2nd C.S.Dist.) Probationary appointment.

Name, Mahlon Burdge — Legal residence, Connecticut

Position, Keeper — Salary, $960.00 p.a.

Location, Hog Island Shoal Lt.Sta.,R.I. — Appropriation, Salaries,Keepers of Lighthouses

Effective Sept. 5,1924 — {[1] the actual date of entrance on duty, or [1] as soon thereafter as he enters on duty.

Former position, — Former salary,

Location,

Rank on eligible list, 3 Rating, Keeper Percentage, 81.2 , Other eligibles considered:

William L.Giddings...D. Arthur C.Wade...C. Maynard C.Robinson...C

Previous incumbent, William Burkhardt Services terminated, Sept.4,1924

Reason, Promoted

Members of family in Government Service, None

Date of birth, June 16,1893

Remarks: No employee of District desired transfer to this position. There are no quarters for families of keepers at this station. Nos.2 to 5 and 8 on eligible list will accept appointment only at light stations where family quarters are provided.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

J. T. Yates

Secretary, *Civil Service District.*

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

VC pb 9/25/24

Yates

[1] Strike out the clause which does not apply.

11—2314

WJL-JHG

Mahlon Burdge,
R.F.D.No.1,
Stonington, Conn.

Aug.28,1924

SUBJECT: Position of 2nd Asst.Keeper, Hog Is.Shoal L.S.
REFERENCE: Your letter, without date, received to-day.

1. Referring to your letter, without date, received this day, stating you were willing to accept the position of 2nd Asst.Keeper of Hog Island Shoal Light Station; you are advised you have been selected for this position, and in accordance therewith are directed to hold yourself in readiness to report for duty as soon as definite orders are sent you. Your nomination as been forwarded to Washington to-day. Should you be appointed to this position your services will probably be required about Sept. 5,1924. Kindly acknowledge receipt of this letter.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

Stonington Conn.
Sept. 1, 1924.

(73)

Sir.

Received your letter in Regards to the position of 2nd Asst Keeper of Hog Island Light Station.

I will report for duty as soon as orders are sent me.

Respectfully.

Malon Burdge

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

CERTIFICATE OF PROBATIONARY APPOINTMENT

1924 SEP 8 AM 11 06 LIGHTHOUSES 75

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

September 5, 1924.

Mr. Mahlon Burdge,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Nine Hundred and Sixty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No.) issued by the Secretary, Second Civil Service District.

By direction of the Secretary:

Respectfully,

IC
3rd

Acting
Chief of Appointment Division.

Salaries, Keepers of Lighthouses.
Appropriation:
William Burkhardt.
Vice:
Connecticut.
Legal Residence:

Form A-14 (See reverse side.) 11—8080

Stonington Conn.
Sept. 8 1924.

SUPERINTENDENT OF LIGHTHOUSES
SEP 9 1924
RECEIVED

Sir.

I have a letter dated Aug. 28th, 1924. stating that I had been selected for the position of 2nd Asst. Keeper of Hog Island Light Station.

I have not received any notice to proceed to that station and would like to know if any mail had been sent me which I did not get, I am still in readiness.

Respectfully
Mahlon Bundge
R of D no 1
Stonington
Conn.

P S.

I acknowledged Receipt of Letter dated Aug. 28, 1924

FWO:CFG

(73)

Sept. 10, 1924.

Mahlon Burdge,
R. F. D. No. 1,
Stonington, Ct.

SUBJECT : Position of 2nd Asst. Keeper of Hog Island Shoal Lt. Sta.
REFERENCE: Letter from this office dated August 28, 1924.

1. Transmitted herewith is Department letter dated September 5, 1924 appointing you to the position of 2nd Asst. Keeper of Hog Island Shoal Lt. Sta., and in accordance therewith you are hereby directed to report for duty at that station at the earliest possible date after the receipt of this letter. Transportation charges will be at your own expense. Show this letter to the keeper, which will be his authority for assigning you to duty. The name and address of the keeper is Edward F. Duffy, Portsmouth, R. I.

2. There is also forwarded herewith Oath of Office, Personal Question Sheets, etc., which papers you will execute, having the Oath of Office sworn to before a Notary Public, returning all papers properly executed to this office at an early date.

3. Acknowledge receipt of this letter and state on what date you expect to report for duty.

J. T. YATES,
Superintendent.

By:- W. J. Lawton,
Chief Clerk.

- -

FWO:CFG Sept. 10, 1924.

Copy forwarded to Edward F. Duffy, Keeper, Hog Island Shoal Light Station, Portsmouth, R. I. Report to this office promptly by letter the date on which Burdge reports for duty at your station as 2nd Asst. Keeper.

J. T. YATES,
Superintendent.

By: W. J. Lawton,
Chief Clerk.

Stonington, Conn.
Sept, 12, 1924.

SUPERINTENDENT OF LIGHTHOUSES
SEP 13 1924
RECEIVED

(13)

Sir:

I received letter dated Sept, 10, 1924 appointing me to the position of 2nd asst keeper of Wog Island Lt Sta.
I will report for duty at that Station, Sept, 13, 1924.

Resp.
Mahlon Burdge.

FWC:CFG

(73)

September 15, 1924.

Mahlon Burdge, 2nd Asst. Keeper,
Hog Island Shoal Light Station,
Through the Keeper,
Portsmouth, R. I.

SUBJECT: Appointment as 2nd Asst. Keeper of Hog Is. Shoal Lt. Sta.

Your attention is invited to the fact that you have failed to return to this office the executed Oath of Office sent you under date of September 10, 1924. You also have returned but one copy, duly executed, of Personal History sheets sent you at the same time. Enclosed herewith you will find another copy of a Personal History sheet, together with the one already filled out by you and you are requested to fill the blank one out returning both copies to this office, together with properly executed Oath of Office, at an early date.

J. T. YATES,

Superintendent.

By:- W. J. Lawton,
Chief Clerk.

FWC-JHG

(15)

Edward F. Duffy, Keeper,
Hog Island Shoal Light Station,
Portsmouth, Rhode Island.

Sept.19,1924

SUBJECT: Entrance on duty as 2d Asst.Keeper of Mahlon Burdge.
REFERENCE: Endorsement of Sept.10,1924.

1. You are directed to advise this office by return mail of the date on which Mahlon Burdge entered on duty as 2nd Asst.Keeper of Hog Island Shoal Light Station, as directed by endorsement of Sept. 10,1924. If he has not yet reported for duty, so advise this office.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
SEP 23 1924
RECEIVED
TOMPKINSVILLE, N.Y.

THIRD DISTRICT

Hog Island Knoll U.S. Station
(Station, Depot, or Vessel)

Sept 22nd, 1924

Supt.

Reference is your letter dated sept 19th to the effect of Mahlon Burdge reporting here for duty I wish to state that I informed the office by mail on sept 15th that 2nd asst keeper Burdge reported for duty at this Station sept 15, 1924.

Respectfully
Edward Schaffer
Keeper

E.O.D. Sept. 15-1924

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
SEP 1924
RECEIVED
STATEN ISLAND, N.Y.

73

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

JHG

Sept.23,1924

Edward F. Duffy, ... Keeper,
Hog Island Shoal ..... Lt. Sta.,
Portsmouth, R. I.
.....

1. Furnish the information called for below in regard to Assistant Keeper ..... Mahlon Burdge ..... and return this sheet to this office.

2. Be careful to see that the information given is accurate.

Born in (Country or State) Highlands N.J.
Age 31
Height 5 feet 10 inches
Weight 175 pounds
Color of hair Brown
Color of eyes Green
Distinguishing marks Scar on face

J. T. YATES,
Superintendent.

x - x - x - x - x - x - x - x - x - x - x - x - x - x - x - x -

1. Returned to Superintendent, the information required having been inserted above.

Edward F. Duffy
Keeper.

WJL-PS.

Personnel
Reg Files
expedite
Dec 7/6

2-8
-17

September 23, 1924.

Mahlon Burdge,
2nd Asst. Keeper,
Through Keeper,
Hog Island Shoal Light Station,
Portsmouth, R.I.

SUBJECT: Correct Year of Birth.

REFERENCE: Personal Question Sheets, December 10th, 1912 and September 12th, 1924

1. When submitting the aforementioned personal question sheets, you stated on the former one that you were born June 16th, 1889, whereas on the latter you stated June 16th, 1893.

2. In view of the above this office directs that it be furnished with a certificate from the proper authorities showing the correct year of your birth.

3. There is quoted below for your information and guidance, extract from Department letter of June 25, 1920, relative to age record of employees:

> "Subsequent to the passage of the Retirement Act of May 22, 1920, applications have been received from employees of the Department with a view of changing the age record previously submitted by them. The Secretary has ruled that no change will hereafter be made in existing records unless satisfactory documentary evidence is furnished, supported by the affidavit of the employee concerned."

J. T. Yates,
Superintendent

By: W. J. Lawton
Chief Clerk.

CFG

JHG

DEPARTMENT OF COMMERCE
Lighthouse Service

Office of Superintendent,
Third Lighthouse District
Staten Island, New York.

Mahlon Burdge, 2nd Asst.Keeper,
Through the Keeper,
Hog Island Shoal Lt.Sta.

Sept. 26,1924

Enclosed is Form 206 "Record of Physical Examination of Light Keeper or Assistant Light Keeper," addressed to the U.S. Public Health Service, requesting that you be given a physical examination, for the purpose of determining whether or not you are entitled to medical relief without charge at hospitals and other stations of the Public Health Service, pursuant to the Act of Congress, approved August 28,1916. A copy of the provision contained in Said Act is quoted in District Circular Letter No. 187, dated May 21,1917.

Under the terms thereof it will be necessary for you to submit to said examination and be found phtsically qualified befcre you will be entitled to the benefits provided for by the Act of August 28,1916. As said benefits will be solely to your personal advantageit is to your interest to give this matter attention at the earliest opportunity.

After you have been given a physical examination by the medical officer designated on attached Form 206, said Form 206 will be returned to you by the medical officer. You will then send it to this office so that it may be recorded, after which it will be returned to you. The original copy of Form 206 will then be your property, and you are directed to preserve it and keep it in your posession for future reference.

The Assistant Keeper is to sign Form 206 where marked "A" and the keeper to sign where marked "B".

J. T. YATES

Superintendent.

Form 206 FILE No. 8

RECORD OF PHYSICAL EXAMINATION OF LIGHT KEEPER OR ASSISTANT LIGHT KEEPER

IN CONNECTION WITH MEDICAL RELIEF BY THE PUBLIC HEALTH SERVICE

FWO-JHB

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

PLACE, Staten Island, N. Y.

DATE, Sept. 26, 1924, 19

To the MEDICAL OFFICER IN CHARGE,
U. S. Public Health Service,
Providence, R.I., or
New London, Conn.

SIR:

Please examine Mahlon Burdge, 2nd Asst. Keeper, Hog Island Shoal Lt. Sta.

nativity, United States; age, 31; height, 5 feet, 10 inches;

weight, 175 pounds; color of hair, brown; color of eyes, gray

distinguishing marks, scar on face.

as to eyesight, hearing, and physical condition.

When the examination has been completed the findings should be recorded on this blank and the blank returned to the applicant.

Respectfully,

J. T. Yates

Superintendent of Lighthouses.

A

(Signature of applicant:) Mahlon Burdge

(To be signed in the presence of the officer issuing this blank or witnessed by a designated employee of the Lighthouse Service.)

B Witnessed by Edward F. Duffy Keeper, Hog Is. Shoal L.S.

U. S. PUBLIC HEALTH SERVICE

PLACE, Providence, R. I.

DATE, Oct. 21, 1924, 19

To SUPERINTENDENT OF LIGHTHOUSES.

SIR: This certifies that I have this day examined the eyesight, hearing, and physical condition of Mahlon Burdge, and find him physically ~~disqualified~~ qualified* in accordance with rules approved by the Secretary of the Treasury and the Secretary of Commerce, respecting the treatment by the Public Health Service of light keepers and assistant light keepers of the Lighthouse Service pursuant to the Act of Congress approved August 28, 1916.

~~He is disqualified for the reasons shown on page~~.

W. A. Korn

Surgeon, U. S. Public Health Service.

* If qualified, strike out the word "disqualified" and the paragraph following.

11—5999

COPY-PS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

15

Third District

Hog Island Shoal Lt. Sta.,
Sept. 26th, 1924

Inspector:

(Copy of affidavit of Mahlon Burdge at bottom of his letter of Sept. 26, 1924)

Personally appeared before me the above Mahlon Burdge and acknowledged the above statements to be true to the best of his knowledge.

Notary Public (Sgd.) Henry F. Anthony
Seal Notary Public

(Sgd.) Mahlon Burdge

(Sgd) Edward F. Duffy
Keeper.

November 10, 1924

Inspector
(Through Keeper)

Inclosed there is a reply from the state register of Vital Statistics stating there is No Record of my Birth in the year I mentioned.

From a boy up my Mother always said that I was born June 16, 1893.

I have written them home to look up an insurance policy of mine to see if I can get some evidence as to the year of my birth.

Respectfully
(Sgd) Mahlon Burdge
2nd Asst. Keeper

(Sgd) Edward F. Duffy
Keeper.

Department of Health of the State of New Jersey
Bureau of Vital Statistics
Trenton, Oct. 31, 1924

To Whom it May Concern: This is to certify that we have searched the records on file in this office and can find no record of the birth of Mahlon Burdge in Atlantic Highlands, N.J. on June 16, 1893 or anywhere in Monmouth Co. and cities between July 1, 1891 and July 1, 1894

(Sgd) David S Smith
State Registrar of Vital Statistics.

COPY-PS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

15

Third District

Hog Island Shoal Lt. Sta.,
Sept. 26th, 1924

Inspector:

(Through Keeper)

Replying to letter dated Sept. 23, 1924 in regards to my age, I was born June 16, 1893, which I stated on my examination papers and dont no how I made the mistake to put 1889 on the personal sheet. I dont no where I could locate my birth certificate. My father Edward B. Burdge, Keeper of Elm tree Beacon, New Dorp, S.I., N.Y., could verify as to my age.

Respectfully,
(Sgd) Mahlon Burdge
2nd Asst. Keeper

(Sgd) Edward F. Duffy
Keeper.

November 10, 1924

Inspector
(Through Keeper)

Inclosed there is a reply from the state register of Vital Statistics stating there is No Record of my Birth in the year I mentioned.

From a boy up my Mother always said that I was born June 16, 1893.

I have written them home to look up an insurance policy of mine to see if I can get some evidence as to the year of my birth.

Respectfully
(Sgd) Mahlon Burdge
2nd Asst. Keeper

(Sgd) Edward F. Duffy
Keeper.

Department of Health of the State of New Jersey
Bureau of Vital Statistics
Trenton, Oct. 31, 1924

To Whom it May Concern: This is to certify that we have searched the records on file in this office and can find no record of the birth of Mahlon Burdge in Atlantic Highlands, N.J. on June 16, 1893 or anywhere in Monmouth Co. and cities between July 1, 1891 and July 1, 1894

(Sgd) David S Smith
State Registrar of Vital Statistics.

WJL.AJM

September 30, 1924.

Mahlon Burdge,
2nd Asst. Keeper,
Thru Keeper,
Hog Island Shoal Lt. Sta.,
Portsmouth, R.I.

SUBJECT: Correct year of Birth.

REFERENCE: Letter this office Sept. 23, 1924;
Your reply Sept. 26, 1924.

1. Yours of above date is not supported by the necessary evidence required.

2. It is suggested that you take the matter up with the County Clerk of the County in which you were born with the view of obtaining a sworn certificate as to the correct year of your birth.

3. If it is impracticable to secure the foregoing, a certificate of baptism showing date of birth properly sworn to will be acceptable as evidence.

J. T. Yates,
Superintendent.

By: W. J. Lawton,
Chief Clerk.

75

WJL-PS

October 9, 1924.

Mahlon Burdge,
2nd Asst. Keeper,
Through Keeper,
Hog Island Shoal Light Station,
Portsmouth, R.I.

SUBJECT: Correct Year of Birth

REFERENCE: Our letters of September 23rd and 30th, 1924
Your letter of September 26, 1924.

This office has no record of having received a reply to contents of aforementioned letters and this matter is again brought to yowr attention with the view of ascertaining information required, as soon as practicable.

J. T. Yates,
Superintendent

By: W. J. Lawton
Chief Clerk.

FWC-JHG

Mahlon Burdge, 2nd Asst.Keeper, Oct. 23,1924
Through the Keeper,
Hog Island Shoal Light Station,
Portsmouth, R. I.

SUBJECT: Physical examination.
REFERENCE: Letter from this office Sept.26,1924.

1. Form 206 - record of your physical examination - is returned herewith, a copy of same having been made for the files of this office.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1925 JAN 19 AM 10 17

1925 JAN 10 AM 8

SUPERINTENDENT OF LIGHTHOUSES
NAVIGATION SERVICE
STATEN ISLAND, N.Y.

15

THIRD DISTRICT

Bay Island Shoal Light Sta,
(Station, Depot, or Vessel)

Nov 18th 54, 1924

Inspector
(Through the Keeper)

SUPERINTENDENT OF LIGHTHOUSES
JAN 31 1925
RECEIVED
TOMPKINSVILLE, N.Y.

Inclosed there is a reply from the State Registrar of Vital Statistics stateing there is No Record of my Birth in the year I mentioned.

From a boy up my mother always said that I was Born June 16th 1893.

I have Written them home to ~~see~~ look up an insurance policy of mine to see if I can get some evidence as to the year of my Birth.

Respectfully
Mahlon Bundge.
2nd Asst Keeper

Edward R Huffey
Keeper

DEPARTMENT OF HEALTH OF THE STATE OF NEW JERSEY
BUREAU OF VITAL STATISTICS

Trenton, Oct. 31, 1924

TO WHOM IT MAY CONCERN: This is to certify that we have searched the records on file in this office and can find no record of the birth of Mahlon Burdge in Atlantic Highlands, N.J. on June 16, 1893 or anywhere in Monmouth Co. and cities between July 1, 1891 and July 1, 1894.

David L Smith

State Registrar of Vital Statistics.

WJL-PS

November 12, 1924.

Mahlon Burdge,
2nd Asst. Keeper,
Through Keeper,
Hog Island Shoal Light Station,
Portsmouth, R.I.

SUBJECT: Correct Year of Birth.

REFERENCE: Our letters of September 23rd and 30th, 1924.
Your letters of September 26th and November 10, 1924.

As you cannot obtain from the Department of Health, the date of your birth, it is suggested that you furnish a certificate of baptism, referred to in par. 2, our letter cited above under date of September 30th, 1924.

J. T. Yates,
Superintendent

By: W. J. Lawton
Chief Clerk.

FWO:NP.

15

December 26, 1924.

Mahlon Burdge,
2nd Asst. Keeper,
Through Keeper,
Hog Island Shoal Lt. Sta.,
Portsmouth, R.I.

SUBJECT: Correct Year of Birth.

REFERENCE: Our letters of September 23 and 30, and November 12, 1924.
Your letters of September 26 and November 10, 1924.

1. This office has no record of having received reply to subject in question.

2. Prompt reply is requested.

For and in the absence of the Superintendent.

F. W. OEHLENEELS,

1st Asst. Superintendent.

COPY-PS

75

Department of Commerce
Lighthouse Service

Third District

Hog Island Shoal Lt. Sta.,
Dec. 31, 1924.

Inspector
(Through Keeper)

I am sending you an insurance pllicy which is the only evidence I can secure and it was taken out when I was 14 yrs. of age in March 1908 and shows that when figured back that I was born in 1893 and the 16th day of June.

Respectfully
(Sgd) Mahlon Burdge
2nd Asst. Keeper.

- -

Elm Tree Light Station
January 8, 1925.

Light House Superintendent

Sir:

Mahlon Burdge was Born June 16, 1893 at the Twin Light Houses Highland, New Jersey.

I have no Birth Papers.

Very respectfully,

Edward B. Burdge-Retired

- -

(Copy of affidavit of Edward B.Burdge, at bottom of his letter of January 8,1925)

I, Edward B. Burdge, do hereby certify and swear that the above statement is true to the best of my knowledge and belief.
Sworn to this 26th day of Feb.1925 before me a Notary Public in and for Edward B. Burdge, Richmond Co., and State of New York

(Sgd.) Edward B. Burdge

Notary Public (Sgd.) Emil Petersen

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

Long Island Shoal L H Ga
(Station, Depot, or Vessel)

Dec 31 85, 1924

Inspector.-
(Through the Keeper)

I am sending yor an insurance policy which is the only evidence I can secure and it was taking out when I was 14 yrs of age in March 1908 and shows that when figured back that I was born in 1893 and the 16th day of June.

Respectfully.
Mahlon Burdge.
2nd Asst Keeper.

WJL-PS

January 7, 1925.

Mahlon Burdge,
2nd Asst. Keeper,
Through Keeper,
Hog Island Shoal Light Sta.,
Portsmouth, R.I.

SUBJECT: Correct Year of Birth

REFERENCE: Letters-Sept. 23-30 and Nov. 12, 1924.
Your reply-Sept. 26-Nov.10 and Dec. 31, 1924.

Herewith, Insurance Policy which accompanied your letter of December 31, 1924.

J. T. Yates,
Superintendent

By: W. J. Lawton
Chief Clerk.

WJL-PS

January 7, 1925.

Edward B. Burdge,
Retired Keeper,
Elm Tree Light Station,
New Dorp, S.I., N.Y.

SUBJECT: Correct Year of Birth
Mahlon Burdge-Son
2nd Asst. Keeper-Hog Island
Shoal Light Station.

This office requests that it be informed as to the correct year of birth of your Son employed in L.H. Service with the view of verifying official records.

J. T. Yates,
Superintendent

By: W. J. Lawton
Chief Clerk.

WJL-PS

January 9, 1925.

Commissioner:

SUBJECT: Correct Year of Birth-
Mahlon Burdge-2nd Asst.Keeper
Hog Island Shoal Light Station

REFERENCE: Personal History Statement, attached and Personal Question Sheet forwarded December 10th, 1922.

1. This office has made every effort to secure satisfactory documentary evidence relative to subject in question by correspondence under dates of September 23rd, September 30th, October 9th, November 12th and December 25th, 1924, also January 7th, 1925.

2. In response, employee concerned has made such statements as contained in his communications of September 26th, November 10th, December 31st, and that of Edward B. Burdge, herewith, in view of which this office recommends that correct year of birth as 1893, be accepted and that personal question sheet forwarded under date of December 10, 1922, be corrected accordingly.

J. T. Yates

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWO-JHG

Edward F. Duffy, Keeper,
Hog Island Shoal Light Station,
Portsmouth, R. I.

Jan.15,1925

SUBJECT: Probation of 2nd Asst.Keeper Mahlon Burdge.

1. The probationary period of employment of Mahlon Burdge, 2nd Asst.Keeper of Hog Island Shoal Light Station, will expire on March 14,1925. Advise this office by return mail if his services have been satisfactory, and whether or not, in your opinion, he is a suitable and competent man to receive a permanent appointment in his present position. If you do not consider him competent, state fully in what respects he is incompetent.

J. T. YATES
Superintendent

By: W. J. Lawton,
Chief Clerk

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
JAN 27 1923
RECEIVED
THIRD NEW YORK

OK
Dec 1/27

THIRD DISTRICT

Hog Island Shoal Lt Station
(Station, Depot, or Vessel)
Portsmouth R.I. Jan. 22nd, 1923

Supt:-

In reference to your letter of the 15th inst in regards to probationary period of 2nd asst, Keeper Mahlon Burdge, I wish to state that the 2nd asst Burdge is competent & would make a good man for the Service.

Respectfully
Edward F. Huffy
Keeper

DEPARTMENT OF COMMERCE

REPORT ON PROBATIONARY APPOINTEE.
(This report to be made at expiration of fifth month of service.)

Third Lighthouse District
Staten Island, N.Y.
(Bureau)

Feb. 12, 1925
(Date)

The Secretary of Commerce,
(The Chief of Appointment Division):

The probationary period of the person named below expires at the close of business on March 14, 1925, 192 .

The conduct and capacity of this employee have been satisfactory* during the probationary period, and (he) (she) is considered qualified for absolute appointment.

Name Mahlon Burdge

Position Keeper (2nd Asst.)

Salary $1320.00 per annum

Appropriation Salaries, Keepers of Lighthouses
General Expenses, Lighthouse Service

Station Hog Island Shoal Lt. Sta., R.I.

Date of entrance on duty Sept. 15, 1924

Remarks:

J. T. Yates

(Signature of immediate superior.)

Supt. 3rd Lighthouse Dist.

SUBMITTED:

(Head of Bureau or Office.)

(*If unsatisfactory, recommendation for discontinuance under the provisions of paragraph (c) of section 1 of civil service rule VII, should immediately be forwarded to the Department.)

4

LIGHTHOUSES
1925 JAN 19 AM 10 16

January 17, 1925.

The Commissioner of Lighthouses:

Reference is made to the Third Superintendent's letter of January 9, 1925, forwarded by the Bureau's endorsement of January 12, 1925, transmitting certain statements in support of the claim by Mr. Mahlon Burdge that June 16, 1883 is the correct date of his birth. The statements in question should have been submitted in the form of ~~an~~ affidavits, and they are returned herewith with the request that they be properly sworn to.

By direction of the Secretary:

SUPERINTENDENT OF LIGHTHOUSES
JAN 21 1925 P.M.
2ND TOMPKINSVILLE, N.Y. DISTRICT
RECEIVED

EDW. J. GARDNER,

Acting Chief of Appointment Division.

P/JL

Inclosure

Hydro
Radio
Engr. Cons.
Mar. Engr.
Personnel
Financial
Law and Prop.
Aids Prod.
Engr. Maint.
Insp.

Enclosure
for compliance
and return.

Bureau of Lighthouses, Washington.
JAN 9 1925
To the Superintendent of Lighthouses, Staten Island, N.Y.

J. S. CONWAY
Acting Commissioner.

FWO-JHG

Mahlon Burdge, 2nd Asst.Keeper,
Hog Island Shoal Light Station,
Portsmouth, Rhode Island.

Jan. 21,1925

SUBJECT: Date of birth.
REFERENCE: Your letter Dec. 31,1925.

1. Referring to the matter of the date of your birth; you are directed to prepare all the information that you have indicating that June 16,1893 is the correct date of your birth in the form of an affidavit and swear to it before a Notary Public. It is also desirable that you obtain an affidavit from your father indicating that to the best of his knowledge and belief the correct date of your birth is June 16,1893, these affidavits to be sent to this office when complete.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

FWC-JHG

Mahlon Burdge, 2nd Asst.Keeper,
Through the Keeper,
Hog Island Shoal Light Station,
Portsmouth, Rhode Island.

Feb. 6,1925

SUBJECT: Date of birth.
REFERENCE: Letter from this office Jan.21,1925.

1. You are directed to expedite reply to letter from this office dated January 21,1925 requesting you to forward affidavits relative to the correct date of your birth.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

FWO-JHG

Mahlon Burdge, 2nd Asst.Keeper,
Through the Keeper,
Hog Island Shoal Light Station,
Portsmouth, Rhode Island

Feb. 17,1925

SUBJECT: Date of birth.
REFERENCE: Letters from this office Jan.21st and Feb.6th.

1. You are directed to advise this office by return mail why you have failed to forward to this office the affidavits, relative to your birth, as called for by letter of January 21st; also state when you do intend to forward said affidavits.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

1st Endorsement

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

1925 FEB 19 AM 11 LIGHTHOUSES

February 18, 1925.

The Commissioner of Lighthouses:

2/20/25 wrote Supt.

The Department invites attention to its letter of January 17, 1925, returning statements submitted by Mr. Mahlon Burdge, Keeper in the Third Lighthouse District in support of the claim that June 16, 1883 is the correct date of his birth, and requesting that the statements in question be resubmitted in the form of affidavits. It will be appreciated if action in this case can be expedited.

By direction of the Secretary:

Acting Chief of Appointment Division.

P:JL

FEB 19 1925

Bureau of Lighthouses, Wash., Copy to 3rd Supt, for prompt compliance.

GPO

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
FEB 23 1925
RECEIVED
TOMPKINSVILLE

1st
Pm

THIRD DISTRICT

Hog Island Shoal Lt Sta.
(Station, Depot, or Vessel)

Feb. 20th, 1925

Inspector,
(Through the Keeper)

Replying to letters dated Feb 6th and Feb 17, 1925, of yours concerning correct year of Birth I wish to State that as soon as I receive an affidavit from my father which I expect any day and will forward same to the office.

Mahlon Burdge.
2nd Asst Keeper.

Edward Schaffner
Keeper

FWC-JHG

Commissioner of Lighthouses; Feb. 21,1925

SUBJECT: Mahlon Burdge, keeper, date of birth.
REFERENCE: Bur.end.Feb.19 on Dept.letter Feb.18,1925.

1. The Bureau is advised that since the receipt of Department letter of January 17,1925 relative to the correct date of birth of Mahlon Burdge, 2nd assistant keeper of Hog Island Shoal Light Station, this office has written Mr.Burdge three times, viz:, January 21st and February 6th and 17th, but the information requested has not yet been received. This is probably due to the fact that his place of employment, Hog Island Shoal Light Station, is in Rhode Island, while his home is on Staten Island. The information desired by the Department will be forwarded immediately upon its receipt.

J. T. Yates

FWC-JHG

Mahlon Burdge, 2nd Asst.Keeper, Feb. 25,1925
Through the Keeper,
Hog Island Shoal Light Station,
Portsmouth, Rhode Island.

SUBJECT: Date of birth.
REFERENCE: Your letter February 20,1925.

1. Your letter dated Sept. 26,[illegible],1924 concerning the date of your birth is returned herewith. You are directed to certify on the bottom of said letter that same is true to the best of your knowledge and belief and then swear to same before a Notary Public. After doing this return letter to this office at the earliest possible date.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

75

FWC-JHG

Edward B. Burdge,
Elm Tree Light Station,
New Dorp, Staten Island, N.Y.

Feb. 25,1925

SUBJECT: Date of birth of Mahlon Burdge.

1. Your letter dated January 8,1925 relative to date of birth of Mahlon Burdge, is returned herewith, with request that you certify on the bottom of same that the statement contained in said letter is true to the best of your knowledge and belief, and then swear to same before a Notary Public. After doing this, return letter to this office at the earliest possible date.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

FWO-JHG

Mahlon Burdge, 2nd Asst.Keeper,
Through the Keeper,
Hog Island Shoal Light Station,
Portsmouth, Rhode Island.

March 3,1925

SUBJECT: Date of birth.
REFERENCE: Letters from this office Feb.20th and 25th,1925.

1. Referring to letter from this office dated Feb.25,1925 returning for certification your letter of Sept.26,1924 concerning the date of your birth; you are directed to attend to this matter immediately and send the letter to this office by return mail. An affidavit has been received from your father in connection with the date of your birth.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

FWO-JHG

March 6,1925

SUBJECT: Date of birth of Mahlon Burdge, 2nd Asst.Keeper of Hog Island Shoal Lt.Sta.
REFERENCE: Dept.letter of Jan.17,1925 forwarded by Bur.End. of Jan.19,1925.

1. Returned to Commissioner, together with letter of Sept. 26th,1924 from Mahlon Burdge which has been sworn to by him, and letter of January 8,1925 from Edward B. Burdge, father of Mahlon Burdge, which has been sworn to by him.

J. T. Yates

ISADORE JACOBSON TELEPHONE PORT RICHMOND 203 JOHN JACOBSON



STATEN ISLAND'S GREATEST FURNITURE HOUSE

MANHATTAN FURNITURE CO.

FURNITURE - FLOOR COVERING - HOUSEHOLD GOODS
PHONOGRAPHS
STOVES & RANGES
BEDS & BEDDING

128 Richmond Avenue, Port Richmond
Staten Island, N.Y.

SUPERINTENDENT OF LIGHTHOUSES
MAR 20 1925
RECEIVED
TOMPKINSVILLE, N.Y.

March 17th, 1925.

Dept. of Commerce,
Light House Dept.,
Washington, D. C.

Gentlemen:

Can you tell us the whereabouts of a Mr. Mahlon Burdge, formerly stationed at New Dorp Beach Light House, New Dorp Beach, Staten Island, New York, and afterwards at Westley, Rhode Island? We should very much appreciate any information you can give us as to his whereabouts.

Yours truly,

MANHATTAN FURNITURE COMPANY.

P. Jacobson

PJ:MS

EK

Incl.

Bureau of Lighthouses, Washington
MAR 18 1925

To Superintendent of Lighthouses, Staten Island, N. Y.,

Furnish writer directly such information as practicable. Return the inclosed stamped envelope to the writer.

L. S. CONWAY
Acting Commissioner.

75 (2)

WJL:MGD

Manhattan Furniture Company,
128 Richmond Avenue,
Port Richmond, S. I., N. Y.

March 23, 1925.

SUBJECT: Mahlon Burdge.

REFERENCE: Your letter, March 17th, addressed to Department of Commerce, Lighthouse Dept., Washington, D. C.

Sirs:

Your letter has been referred to this office for attention. Mahlon Burdge is employed as Second Assistant Keeper, Hog Island Shoal Light Station, Portsmouth, R. I.

Respectfully,

J. T. YATES,

Superintendent.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

15

SUPERINTENDENT OF LIGHTHOUSES
APR 3 1925
RECEIVED
TOMPKINSVILLE, N.Y.

THIRD DISTRICT

Hog Island Shoal L.H. Sta. R.I.
(Station, Depot, or Vessel)

April 1st, 1925

Per

Inspector.
(Through the Keeper)

I would like to be considered for the position of 1st Asst Keeper of the above station.

Mahlon Burdge.
2nd Asst Keeper.

Edward F. Duffy
Keeper

Form 73

NOMINATION

75

FWO-JHG

37443

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N.Y. (City.) April 4, 1925 (Date.), 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion.

Name, Mahlon Burdge — Legal residence, Connecticut

Position, Keeper — Salary, $1380 p.a. *

Location, Hog Island Shoal Lt.Sta.,R.I. — Appropriation, Salaries, Keepers of Lighthouses

Effective May 1,1925 ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $1320 p.a. *

Location, Hog Island Shoal Lt.Sta.,R.I.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, William Burkhardt — Services terminated, April 30,1925

Reason, Resigned

Members of family in Government Service,

Date of birth,

Remarks: * This amount includes commutation of rations at 45¢ per day payable from General Expenses Lighthouse Service.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

J. T. Yates

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

VC 5/13/25

[illegible]

[1] Strike out the clause which does not apply.

11—2314

Form 73

NOMINATION

FWO-JHG

15

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N.Y. (City.) April 4, 1925 (Date.), 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion.

Name, Mahlon Burdge — Legal residence, Connecticut

Position, Keeper — Salary, $1380 p.a. *

Location, Hog Island Shoal Lt.Sta.,R.I. — Appropriation, Salaries, Keepers of Lighthouses

Effective May 1,1925 (the actual date of entrance on duty, or as soon thereafter as he enters on duty.)

Former position, Keeper — Former salary, $1320 p.a. *

Location, Hog Island Shoal Lt.Sta.,R.I.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, William Burkhardt, Services terminated, April 30,1925

Reason, Resigned

Members of family in Government Service,

Date of birth,

Remarks: * This amount includes commutation of rations at 45¢ per day payable from General Expenses Lighthouse Service.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

J. T. Yates

Secretary, *Civil Service District.*

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

VC 4/16/25

Wm. Jr.

[1] Strike out the clause which does not apply.

11—2314

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

1925 APR 14 PM 1 36
LIGHTHOUSES

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

April 6, 1925.

Mr. Mahlon Burdge,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $1320 per annum to $1380 per annum, effective May 1, 1925, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

11—8674
S
3rd

FWO-JHG

75 (6) 95

Mahlon Burdge, 2nd Asst.Keeper,
Through the Keeper,
Hog Island Shoal Light Station,
Portsmouth, Rhode Island.

April 15,1925

SUBJECT: Promotion to 1st Asst.Keeper.

1. Transmitted herewith is Department letter dated April 6,1925 promoting you from the position of 2nd Assistant Keeper to that of 1st Assistant Keeper of Hog Island Shoal Light Station, and in accordance therewith you are hereby directed to enter on duty in that position on May 1,1925.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

4-3-25 15

1st Asst.

Vacancy in position of 1st Asst.Keeper

of

Hog Island Shoal Lt.Sta.

Only applicant for transfer is Arthur W.Blish, Asst.Keeper of Robbins Reef Lt.Sta. He entered the service on March 1,1924. Efficiency rating 80. Record O.K.

The 2nd Asst.Keeper at Hog Island is Mahlon Burdge who entered the service in his present position on Sept.15,1924. No efficiency rating. Record O.K.

No applicants for transfer to position of Asst.Keeper of Robbins Reef.

JHG

From Burdge. He is now at Hog Is. & has had considerable — Ode 4/3

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWO-JHG

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

May 11,1925

Commissioner of Lighthouses.

SUBJECT: Effective date of changes in personnel in 3rd District.
REFERENCE: Department letter of May 19,1918.

1. The Bureau is advised that the effective dates of recent changes in the personnel of the Third Lighthouse District, are as follows:-

Name	Position	Salary	Nature of Change	Letter Date	Effective Date
Mahlon Burdge	Keeper	$1380 p.a.	Promotion	4-6-25	5-1-25

J. T. Yates

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
AUG 3 1927
RECEIVED
THIRD DISTRICT

75

Asst Supt
per

Att'd Cor

Third District

Hog Island Shoal Lt Sta
(Station, Depot, or Vessel)

August 1st, 1927

(Superintendent of Light-Houses)
(Through the Keeper)

Sir,

Replying to your letter dated July 28th, 1927. in regards to the position of Keeper of Borden-flats Light Station. I do not wish to be considered for the position of Keeper of Borden flat Light-Station.

Respectfully
Malcolm Burdge
1st Asst Keeper.

Edward H Duffy
Keeper

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

Ltr. Rec'd Nov 8 1929

2056 Per and

Ltr Long Island Shoals
(Station, Depot, or Vessel)
November 7th, 1929

Superintendant of Lighthouses.
(Through the Keeper.)

Writing for information in Regards
to longevity pay after five years of Service
which expired Sept 15th 1929.

Respectfully.
Mahlon Burdge.
1st Asst Keeper.

Edward F. Huffey
Keeper

FWO-JHG

Mahlon Burdge, 1st Asst.Keeper, Nov. 11,1929
Through the Keeper,
Hog Island Shoal Lt.Sta.
Portsmouth, Rhode Island.

SUBJECT: Longevity Pay.
REFERENCE: Your letter Feb.16,1929.

1. You are advised that the system of Longevity Pay for Keepers was discontinued in 1925, in accordance with District Circular No.321, dated Feb.16,1925, a copy of which was sent to Hog Island Shoal Light Station.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

December 30, 1930

Mr. Mahlon Burdge

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective January 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER.

Chief of Appointment Division.

From: $1560

To: $1620

Service and grade: Range $1500-1860

Appropriation (unit): Salaries, Keepers of Lighthouses.

3d District.

WHC

GOVERNMENT PRINTING OFFICE 11—9051

JHC

Mr. Mahlon Burdge,

New Dorp,

N. Y.

June 16,1917

Sir:-

As requested in your letter of June 15,1917, application blank for the position of keeper or assistant keeper is enclosed herewith.

Advise this office by return mail whether or not you would be willing to accept the position of assistant keeper of Penfield Reef Light Station, located off shore near entrance to Black Rock Harbor, Long Island Sound, Connecticut. The light is 4th order oil, and the fog signal a reed horn. The pay is $492 per annum, with the usual retain allowance of 30 cents per day, and a fuel allowance of seven tons of coal and one cord of wood per year for two keepers.

This position will be vacant about July 1st,1917. If you are willing to accept same, it will not be necessary for you to fill out the enclosed application blank, as you can be reinstated in the service upon your acceptance of the position.

Respectfully,

J. T. YATES.

Inspector

JHG

Mr. Mahlon Burdge, Keep June 18,1917

New Dorp, N. Y.

Sir:-

Please advise this office by return mail whether or not you wish to be considered for reinstatement to the position of assistant keeper of Old Orchard Shoal Light Station, N.Y.

Respectfully,

J. T. YATES.
Inspector

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

Tompkinsville, N.Y., June 19, 1917, 191
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Reinstatement

Name, Mahlon Burdge — Legal residence, New York

Position, Assistant Keeper — Salary, $492.00 per annum

Location, Penfield Reef Light Station, Conn. — Appropriation, Salaries, Keepers of Lighthouses

Effective July 1, 1917 — [1] the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Assistant Keeper — Former salary, $516.00 per annum

Location, Old Orchard Shoal Light Station, N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Borden M. Cranmer — Services terminated, June 30, 1917

Reason, Resigned

Members of family in Government Service, One - father - keeper of Elm Tree Lt. Sta, N.Y.

Remarks: Mr. Burdge's resignation was accepted by Department letter of March 28, 1917. No employee of District desired transfer to this position. Acceptance of position by Mr. Burdge is attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

In the absence and by direction of Inspector.

ASPINWALL
BUTLER
Secretary, Civil Service District.

F. W. Ockenfels
Chief Clerk

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

COPY

New Dorp, N. Y.

June 19,1917

Inspector

Sir:-

Replying to your letters dated June 16th and June 18th 1917 in regards to the position of assistant keeper of Penfield Reef Lt. Sta. and the position of assistant keeper of Old Orchard Shoal Lt.Sta.

I will accept the position of assistant keeper of Penfield Reef Light Station, but in case of a vacancy I would like to be considered for reinstatement to the position of assistant keeper at one of the following stations further east

Latimer Reef Lt.Sta.
New London Ledge Lt.Sta.
Race Rock Lt.Sta.

Respectfully,

Mahlon Burdge

JHG

1917

Mr. Mahlon Burdge, June 19,1917

New Dorp, N. Y.

Sir:-

Referring to your letter dated June 19,1917 stating you were willing to accept the position of assistant keeper of Penfield Reef Light Station. You are advised that you have to-day been nominated for appointment to this position, and in accordance therewith are hereby directed to hold yourself in readiness to report for duty as soon as definite orders are sent you. Should you be appointed to this position, your services will probably be required about July 1,1917.

In the absence and by direction of Inspector.

Respectfully,

F. W. Ockenfels

Chief Clerk

New Dorp. N. Y.

June. 21. 1917



Inspector.

Sir!

I would like to cancel the position as assistant Keeper of penfield Reef Light Station if appointed as I would prefer to wait until there is a vacancy at one of the following stations. Saltiner Reef Light Station, New London Ledge Light Station, Race Rock Light Station, and would like to be considered for reinstatement to the position as assistant Keeper at one of those stations.

Respectfully

Mahlon Bundge.

FWO-WJL

June 21,1917.

Mr. Mahlon Burdge,
New Dorp,S.I.

Sir:

Your letter dated June 21st 1917 stating that you wish to cancel your acceptance of the position of assistant keeper of Penfield Reef Light Station has been received.

You are advised that you have already been nominated for this position and the receipt of your appointment is expected daily.

In regard to your statement that you would prefer to wait until there is a vacancy at Latimer Reef, New London Ledge, or Race Rock Light Stations, you are advised that no guarantee can be given at this time that you would be given favorable consideration in the event of a vacancy at one of these stations as in the event of a vacancy preference would be given to any requests for transfer submitted by men already in the Service.

In view of the foregoing inform this office by return mail whether or not you wish to accept appointment to the position of assistant keeper at Penfield Reef Light Station.

Respectfully,

X T Yates

Inspector.

Inspector Dargan

Fort Wadsworth, N.Y.
June, 22, 1917.



Inspector:

Sir!

Replying to your letter dated June 21st 1917 in regards to the position of assistant keeper of penfield Reef Light Station;

I have to inform you that I do not wish to accept appointment to the position of assistant keeper at penfield Reef Light Station

Respectfully,

Mahlon Bundy.

JHG

June 25,1917

Commissioner:

Referring to form 73 forwarded to the Bureau June 19,1917 requesting the reinstatement of Mahlon Burdge, to the position of assistant keeper of Penfield Reef Light Station, Conn. It is requested that said form be returned to this office for cancellation, as Mr.Burdge has to-day advised this office that he will not accept the position referred to.

J. T. YATES.

COPY

General Appointment

DEPARTMENT OF COMMERCE

Appointment Division

Washington

June 26,1917

Mr. Mahlon Brudge

Through the Commissioner of Lighthouses

Sir:-

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Ninety-Two dollars per annum

effective on the date on which you enter upon duty in the above-mentioned position.

(By reinstatement, in accordance with authority contained in the Civil Service Commission's certificate No.11254.)

By direction of the Secretary.

Respectfully

Clifford Hastings

Chief of Appointment Division

- -

Appropriation; Salaries, Keepers of Lighthouses

Vice: Borden M. Cranmer

Legal Residence: New York

JHG

June 28,1917

Commissioner:

Returned herewith for cancellation, is Department letter, in duplicate, dated June 26,1917, appointing Mahlon Burdge to the position of assistant keeper of Penfield Reef Light Station, Conn. As reported to the Bureau by letter of June 25th, Mr. Burdge has advised this office that he will not accept the position referred to.

J. T. YATES.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
JUL 7 1917
HOUSES

July 5, 1917.

LIGHT-HOUSE INSPECTOR 3D DIST. JUL 10 1917 RECEIVED TOMPKINSVILLE, N.Y.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 2nd instant, the Department has canceled its order of June 26, 1917, whereby Mahlon Burdge would have been reinstated to the position of assistant keeper of Penfield Reef Light Station, Connecticut, at $492 per annum, in the Light-house Service.

By direction of the Secretary:

Clifford Harding

Bureau of Lighthouses, Washington
Jul. 7, 1917.

To Lighthouse Inspector, Tompkinsville, N.Y.
for his information, guidance, and files of office.

Acting Commissioner.

L
C

106

New York N. Y.
June 15, 1917

gar

(Inspector)

LIGHT-HOUSE INSPECTOR
2d DIST.
JUN
16
1917
RECEIVED

please send me an applicatn
for Asst Keeper in the Light House servic
and oblige

Mahlon Burdge
New York S. I.
N. Y.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. Mahlan Burdge,
Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,
Chief of Appointment Division.

From: $1440
To: $1560

11—0564

C

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

15



75

For

THIRD DISTRICT

Long Island Shoal Lt Sta
(Station, Depot, or Vessel)

Aug. 23rd, 1927

Superintendent of Light Houses.
(Through the Keeper)

Sir:

Replying to your letter dated August, 19th, 1927 in regards to the position as Keeper of (Long Beach Bar Lt Sta.)

I do not wish to be considered for the position as Keeper of Long Beach Bar Lt Sta.

Respectfully,
Mahlon Bridge
1st Asst Keeper.

Edward A Duffy
Keeper

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

15

SUPERINTENDENT OF LIGHTHOUSES
FEB 19 20
1926
RECEIVED
STATEN ISLAND, N.Y.

THIRD DISTRICT

Hog Island Shoal Lt Sta
(Station, Depot, or Vessel)

Feb. 17th, 1926

Per

Superintendent of Light-Houses.
(Through the Keeper)

Replying to your letter dated Feb. 14, 1926 in regards to the position as Keeper at Stamford Harbor Light Station.

I would not be willing to accept the position as Keeper of the above Station.

Mahlon Bundge
1st Asst Keeper

Edward F Duffy
Keeper

Form A-38

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

75

January 1, 1927.

Mr. Mahlon Burdge,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective January 1, 1927.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

From: $1380 per annum.

To: $1440 per annum.

Service and grade: Field.

Appropriation (unit):

P.
Z.

GOVERNMENT PRINTING OFFICE 11—9051

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

95

LIGHTHOUSES
1925 FEB 4 PM 3 17

January 31, 1925.

Mr. Mahlon Burdge,

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Acting Chief of Appointment Division.

Position: Keeper.

Salary: $1320.

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

EK

3d

U. S. DEPARTMENT OF LABOR
BUREAU OF EMPLOYEES' COMPENSATION
WASHINGTON 25, D. C.

January 3, 1951

ADDRESS ONLY:
BUREAU OF EMPLOYEES' COMPENSATION
WASHINGTON 25, D. C.

IN REPLY REFER TO FILE NO.
X 523224

Mrs. Mary E. Burdge
135 Bristol Ferry Road
Portsmouth, Rhode Island

Dear Mrs. Burdge:

Reference is made to the case of Mahlon P. Burdge, former employee of the U. S. Coast Guard, Newport, Rhode Island, who died October 11, 1945.

This is to advise you that the Bureau has found that the death of your husband resulted from an aggravation due to circumstances of employment. Accordingly death benefits are payable to you and your son. Before death benefits can be paid, however, it will be necessary that you complete the enclosed claim Forms CA-12 and 13 marked "Special". In returning the forms to the Bureau do not remove the Special tag. Further instructions for completing the forms appear on the reverse side.

Very truly yours,

(Miss) M. E. Caswell
Supervisory Claims Examiner

CC:
Chief, Personnel Division
U. S. Coast Guard
1st Coast Guard District (p)
Boston 9, Massachusetts

Thomas A. Lee, Secretary and Treasurer
Active Retired Lighthouse Service
Employees Association
P. O. Box 2169
South Portland, Maine

phone
Cab 7-8540

Vidler
Gray

FORM CO-1

U. S. Department of Labor

BUREAU OF EMPLOYEES' COMPENSATION

In the matter of the claim for compensation under the Federal Employees' Compensation Act of September 7, 1916, as amended, of

MRS. MARY E. BURDGE, Widow
(Claimant)

MAHLON BURDGE
(Deceased Employee)

U. S. COAST GUARD, Newport, R. I.
(Employing Establishment)

COMPENSATION ORDER

AWARD OF COMPENSATION

CASE NO. X 523224

Such investigation in respect to the above-entitled claim having been made as is considered necessary, and after consideration of such claim and reports of record, the Bureau makes the following:

FINDINGS OF FACT

That on October 11, 1945 the employee above named while in the employ of the employing establishment above named sustained personal injury in the performance of his duty which resulted in his death on October 11, 1945.

That the claimant above named is the widow of the deceased employee and entitled to compensation on her own account and on account of the minor child (or children) identified herein as the child (or children) of the deceased employee at the rates indicated below:

Name	Relationship to Deceased	Date of Birth	Employee's Monthly Pay	Percent of Monthly Pay	Monthly Compensation	
Effective October 12, 1945						
Mrs. Mary E. Burdge	widow	8/10/97	$186.00	35%	$61.25	* Max.
Mahlon P. Burdge Jr.	son	11/17/32	$186.00	10%	$17.50	
Effective November 1, 1949 - Pursuant to Public Law 357, 81st Congress, approved October 14, 1949.						
Mrs. Mary E. Burdge	widow	8/10/97	$204.60	40%	$81.84	
Mahlon P. Burdge Jr.	son	11/17/32	$204.60	15%	$30.69	
Effective November 17, 1950 - Date Mahlon P. Burdge Jr. reached age of 18.						
Mrs. Mary E. Burdge	widow	8/10/97	$204.60	45%	$92.07	

* Maximum compensation allowable prior to November 1, 1949.

Burdge

That the funeral and burial expenses incurred with respect to the death of the employee amounts to $ 540.00

Upon the foregoing findings of fact it is ORDERED that there shall be paid from the Employees' Compensation Fund the following benefits:

Funeral and burial expenses in sum or $200.00 has been paid by the Bureau to Mrs. Mary E. Burdge, plus $90.00 on account of transportation of the body.

Accrued compensation as follows: To Mrs. Mary E. Burdge the sum of $4231.63 representing compensation for the period October 12, 1945 through January 31, 1951, on her own account as widow and to Mahlon P. Burdge Jr. the sum of $1235.73 for the period October 12, 1945, through November 16, 1950.

Monthly compensation shall thereafter be continued as follows: To Mrs. Mary E. Burdge the sum of $92.07 per month beginning February 1, 1951 and continuing thereafter until her death or remarriage.

Such accrued and monthly compensation shall be paid to the widow on her own account and on account of the minor child (or children).

Given under my hand at Washington, D. C.
this 6th day of February, 19 51

Wm. McCauley
Director
Bureau of Employees' Compensation

By: S. D. Logsdon
Chief of Section

Copy sent to:

Mrs. Mary E. Burdge
135 Bristol Ferry Road
Portsmouth, R. I.

Commanding Officer
U. S. Coast Guard
Washington 25, D. C.

Chief, Personnel Division
U. S. Coast Guard
1st Coast Guard District (P)
Boston 9, Massachusetts

Thomas A. Lee, Secretary and Treasurer
Active Retired Lighthouse Service
Employees Association, P. O. Box 2169
South Portland, Maine

(Over)

U. S. DEPARTMENT OF LABOR
BUREAU OF EMPLOYEES' COMPENSATION
WASHINGTON 25, D. C.

January 18, 1951

ADDRESS ONLY:
BUREAU OF EMPLOYEES' COMPENSATION
WASHINGTON 25, D. C.

IN REPLY REFER TO FILE NO.
X 523224

Mrs. Mary E. Burdge
135 Bristol Ferry Road
Portsmouth, Rhode Island

Dear Mrs. Burdge:

Reference is made to the case of Mahlon P. Burdge, former employee of the U. S. Coast Guard, Newport, Rhode Island, who died October 11, 1945.

On or about January 25, 1951, a check will go forward to you in the amount of $230.00, representing burial expenses and transportation payable under Section 11 of the Federal Employees' Compensation Act of September 7, 1916.

Very truly yours,

(Miss) M. E. Caswell
Supervisory Claims Examiner

CC:
Chief, Personnel Division
U. S. Coast Guard
1st Coast Guard District (P)
Boston 9, Massachusetts

Thomas A. Lee, Secretary and Treasurer
Active Retired Lighthouse Service
Employees Association
P. O. Box 2169
South Portland, Maine

HEB:hl

U. S. DEPARTMENT OF LABOR
BUREAU OF EMPLOYEES' COMPENSATION
WASHINGTON 25, D. C.

Commander, 1st CG District (p)
Boston 9, Massachusetts

16 November 1950

U. S. Department of Labor
Bureau of Employees' Compensation
Washington 25, D.C.

Attention: (Miss) M. E. Caswell
Supervisory Claims Examiners

Dear Sir:

Reference is made to your letter dated 14 November 1950, file No. X-523224, concerning the case of Mahlon P. Burdge, former lighthouse keeper, Hog Island Shoal Light Station, Newport, R. I., who died October 11, 1945.

Forms CA-2 and CA-3, over the signature of an officer authorized to handle compensation cases, are enclosed as requested in referenced letter.

Very truly yours,

S. F. HEWINS
Commander, USCG
Chief, Personnel Division

Incl.
CA-2
CA-3

U. S. DEPARTMENT OF LABOR

BUREAU OF EMPLOYEES' COMPENSATION

WASHINGTON 25, D. C.

November 14, 1950

ADDRESS ONLY:
BUREAU OF EMPLOYEES' COMPENSATION
WASHINGTON 25, D. C.

IN REPLY REFER TO FILE NO. X-523224

Commanding Officer
District Office
U. S. Coast Guard
Boston, Massachusetts

Dear Sir:

Reference is made to the case of Mahlon P. Burdge, former lighthouse keeper, Hog Island Shoal Light Station, Newport, Rhode Island, who died October 11, 1945.

The Bureau has received a claim for death benefits filed by Mrs. Mary E. Burdge as widow. In connection with the claim official reports of the death on forms CA-2 and CA-3 were prepared and signed by Mr. Edward F. Duffy, U. S. Coast Guard, retired. These reports are not acceptable by the Bureau since they were signed by a retired officer and not by an officer who was then actively serving with the Coast Guard.

Enclosed for your information are copies of forms CA-2 and CA-3 submitted. In order that consideration may be given the claim filed by Mrs. Burdge, it is kindly requested that you furnish forms CA-2 and CA-3 over the signature of an officer authorized to handle or report compensation cases. Blank forms are enclosed for your use and in replying refer to Case No. X-523224. The enclosed self-addressed envelope may be used in transmitting official reports of the death.

Very truly yours,

M. E. Caswell

(Miss) M. E. Caswell
Supervisory Claims Examiner

SF Furnish
Cmdr, USCG
Chief Personnel

OFFICIAL SUPERIOR'S REPORT OF INJURY

X-523224

[To be submitted to FEDERAL SECURITY AGENCY, BUREAU OF EMPLOYEES' COMPENSATION, Washington 25, D. C., as soon as practicable after any injury to a civil employee of the United States sustained while in the performance of duty which causes any disability for work beyond the day or shift on which the injury occurred or results in any charge against the Bureau for medical expense. This form should be accompanied by C. A. 1.]

Place of employment

1. Department U. S. Coast Guard (War, Navy, etc.) 2. Bureau or office Navigation (Engineer, Navigation, etc.)
3. Place of employment Hog Island Shoal Light Station (Arsenal, navy yard, etc.), (City), (State)
4. Reporting office Newport, R.I. (Castle Hill Life Boat Station) (Location of reporting office or division headquarters)
5. Name of superintendent or foreman in charge when injury occurred Lieut. Henderson, USCG

The injured employee

6. Name of injured employee Mahlon Burdge (Give first name in full) 7. Age 52 8. Sex M 9. Race W
10. Home address Bristol Ferry Rd., (Street and number), Portsmouth, (City or town), R.I. (State)
11. Occupation and division Lighthouse keeper, 1st Asst. (Give both, as laborer, hull division; helper, machine shop, etc.) 12. Was employee doing his regular work? Yes If not, what work?
13. Total length of service with the Government as a civilian? 26 years
14. How long at present work in this establishment? 20 years at Hog Island Shoal Light
15. Dates of other injuries
16. Rate of pay on date of injury, $ 165 per mo. { and subsistence valued at $ per / and quarters valued at $ per
17. Employee begins work at 24 hours (Hour, a. m. or p. m.) m. 18. Regular day's work ends (Hour, a. m. or p. m.) m.
19. Hours worked per day 20. Days paid per week

The injury

21. Place where injury occurred While stationed at Hog Island Shoal Light (Give exact location, as name or number of building and division, etc.)
22. Date of injury , 19; day of week ; hour of day m. (a. m. or p. m.)
23. Date employee stopped work , 19; day of week ; hour of day m. (a. m. or p. m.)
24. Date employee's pay stopped Oct. 11,45 19; day of week ; hour of day m. (a. m. or p. m.)
25. Has employee returned to work? employee died (Give date and hour)
26. Will employee receive pay for any portion of above absence on account of:
(a) Annual leave (Give exact dates)
(b) Sick leave (Give exact dates)
(c) Any other reason (Give exact dates)
27. Describe in full how injury occurred
This man's death is attributed to heart condition due to his work at Hog Island Station. He was advised against rowing by his physician after the first heart attack but continued his work due to the shortage of men in his field.
28. State part of body injured and nature and extent of injury Heart condition
29. Did injury cause loss of any member or part of member? If so, describe exactly
Heart disease was the cause of his death
30. Was employee injured while in performance of duty? Yes If not, or in doubt, give detailed statement
Yes, he was conscientious about his work and stayed on the job even tho he was not able.
31. Was injury caused by:
(a) Willful misconduct of the employee? No (b) Intention of employee to bring about injury or death of himself or another? No (c) Employee's intoxication? No
(If any answers to these questions are made in the affirmative, the reporting officer should attach an additional statement giving the reason for his conclusion)
32. Was written notice of injury given within 48 hours? If not, did immediate superior have actual knowledge of injury? His officer-in-charge notified the officer at Castle Hill
(Answer to question 5, Form C. A. 1, must be complete if notice was not given within 48 hours)
33. Names and addresses of witnesses to injury
Edward F. Duffy was Officer in Charge at the Station, Box. 14, Portsmouth, R.I.
Frank Peloquin Brownell Lane, Port., R.I. (deceased) Heart.
(If disability will continue for more than one day, have statements of witnesses made on reverse side of this form)
34. Was injury caused by a third party other than a Government employee or agency? No If so, has employee been instructed in procedure under the Bureau's regulations?
(A detailed statement should be forwarded with this report)

Medical attendance

35. Name and address of physician who first attended case Dr. Chas. Bryant, Tiverton, R.I.
36. How soon after injury? At the first attach (Dr. Ciara Sent him to B.M. Hospital)
37. To what hospital sent? Brighton Marine Location Brighton, Mass.
38. Name and address of physician now attending case

Signed this 15th day of November, 19 50 at Boston, Mass

S. F. HIMINS, Comdr., USCG (Signature of reporting officer)
Chief, Personnel Division, 1st CGD (Title)

C. A. 2
Revised March 1, 1942

16—6027-8

(over)

Dr. Diara was the doctor the C.Officer in Newport sent Mr. Burdge to.

REPORT OF TERMINATION OF TOTAL OR PARTIAL DISABILITY

(Cross out one)

COPY

X-523224

[To be forwarded to the UNITED STATES EMPLOYEES' COMPENSATION COMMISSION, 285 MADISON AVENUE, NEW YORK, N. Y., through official channels, as soon as disability from injury terminates. This form to be submitted for each injury resulting in any disability, whether or not employee makes claim for compensation.]

1. Department U. S. Coast Guard (War, Navy, etc.) 2. Bureau or office Navigation (Engineer, Navigation, etc.)
3. Place of employment Hog Island Shaol, Lght. Sta. Portsmouth, R. I. (Arsenal, Navy Yard, etc.) (City or town.) (State.)
4. Full name of injured employee Mahlon Burdge
5. Time of injury ..... (Date.), 19 ..... (Day of week.) ..... (Hour, a. m. or p. m.) m.
6. Time employee stopped work ..... (Date.), 19 ..... (Day of week.) ..... (Hour, a. m. or p. m.) m.
7. Time employee's pay stopped Oct. 11, 1945 (Date.), 19 ..... (Day of week.) ..... (Hour, a. m. or p. m.) m.
8. First day employee was able to resume work died (Date.), 19 ..... (Day of week.) ..... (Hour, a. m. or p. m.) m.
9. Did employee return to the same work and at same rate of pay after termination of disability? ..... If so, when? ..... If not, state character of work performed upon return to duty and rate paid employee for such work .....
10. Actual time disabled (including Sundays and holidays) ..... days.
11. Number of days for which employee would have received pay had he not been disabled ..... days.
12. If employee was receiving subsistence as part of his wages, was such subsistence furnished during entire period of disability? ..... If not, give dates on which subsistence was not furnished .....
13. Has employee been paid for any portion of above absence on account of—
    (a) Annual leave? ..... (Give exact dates.)
    (b) Sick leave? ..... (Give exact dates.)
    (c) Any other reason .....
14. Nature of injury Death was due to heart condition, aggravated by his work.
15. Remarks Tho this death was not caused by fall or accident it was fatal

[The following information is to be furnished *only* in case of death resulting from an injury sustained while in the performance of duty. If death results immediately, or if no Report of Injury has previously been submitted, such report, on Form C. A. 2, should be forwarded herewith.]

REPORT OF DEATH

16. Full name of deceased employee Mahlon Burdge
17. Time of death Oct. 11, 1945 (Date.), 19 ..... (Day of week.) ..... (Hour, a. m. or p. m.) m.
18. Time employee's pay stopped Oct. 11, 1945 (Date.), 19 ..... (Day of week.) ..... (Hour, a. m. or p. m.) m.
19. Place of death Brighton Marine Hospital, Brighton, Mass. (Name of hospital, establishment, etc.) (City or town, and State.)
20. Immediate cause of death Heart disease.
21. Widow of deceased employee Mary Elizabeth Burdge, 135 Bristol Ferry Rd., Port., R.I. (Give full name.) (Address.)
22. Children of deceased employee under 18 years of age, or those over 18 who are incapable of self-support:

Name.	Age.
Mahlon Peter Burdge	17

23. Names, relationship, and addresses of all other persons known to be dependent, in any degree, upon decedent at time of death:

Name.	Relationship.	Address.
Mary E. Burdge	wife	Bristol Ferry Rd., Port., R.I.
Mahlon Peter Burdge	son	" " " " "

Signed this 15th day of November, 1950
at Boston, Massachusetts

S. F. HEWINS, Cmdr., USCG
(Official superior.)

Chief, Personnel Division-1st CG Dist.
(Title.)

C. A. 3
Revised to June 3, 1925

(*All forwarding indorsements to be made on reverse side of this sheet.*)

U. S. GOVERNMENT PRINTING OFFICE 16—29485-1

Comdr., 1st CG District
Boston 13, Massachusetts

PERSONNEL DIVISION
RECEIVED
MAY 12 1949
1st C. G. DISTRICT

10 May 1949
File: f-540-75

From: Commander, 1st CG District
To: Commandant (PM)

Subj: Mr. Mahlon Burdge, deceased lightkeeper; claim for reimbursement for medical expenses

A reply is requested to my letter dated 30 March 1949, a copy of which is inclosed, in order that Mrs. Mary E. Burdge may be suitably advised regarding the status of her claim covering medical services rendered to her late husband by a private physician.

W. W. CHILDRESS
By direction

Incl:
Copy of ltr dtd 30 March 1949

CC: Civilian Personnel
Supply (Voucher Section)

PERSONNEL DIVISION
RECEIVED
MAR 31 1949
1st C. G. DISTRICT

Comdr., 1st CG District
Boston 13, Massachusetts

30 March 1949
File: f-540-75

From: Commander, 1st CG District
To: Commandant (PM)

Subj: Mr. Mahlon Burdge, deceased lightkeeper; claim for reimbursement for medical expenses

1. There is inclosed copy of letter dated March 5, 1949 from Mrs. Mary E. Burdge, 135 Bristol Ferry Road, Portsmouth, R. I., inquiring as to the status of payment of a claim submitted by her covering medical services rendered to her husband by a private physician prior to his retirement. There is a record that the paid doctor's bills were submitted by Mrs. Burdge and that a voucher was prepared and submitted to her for signature. However, the file in the case cannot be located at this time and there is nothing to indicate whether or not the voucher was forwarded to HQ for action.

2. Before any further action is taken with regard to having Mrs. Burdge submit new bills, it is requested that HQ attempt to determine whether the claim has actually been forwarded and that information regarding the status of the claim be furnished if HQ records indicate that it has been received.

M. J. SNOWDEN
By direction

CC: Civilian Personnel

Supply (Voucher Section)

PERSONNEL DIVISION
RECEIVED
MAR 17 1949
1st C.G. DISTRICT

Commander, 1st CG District
Boston 13, Massachusetts

16 March 1949
File: 1-75

Mrs. Mary E. Burdge
135 Bristol Ferry Road
Portsmouth, R. I.

Dear Mrs. Burdge:

Your letter dated March 5, 1949 has been received but it will not be possible to give you definite information at this time regarding the status of your claim for reimbursement for medical expenses for your late husband, Mr. Mahlon Burdge. The person who handled this matter is at present absent from the office due to illness but it will be called to his attention immediately upon his return. Further information will then be given you.

By direction of the District Commander.

Very truly yours,

M. J. SNOWDEN
Chief Pay Clerk, USCG
Chief, Disbursing Section

CC: Civilian Personnel

Supply (Voucher Section)

C
O
P
Y

135 Bristol Ferry Road
Portsmouth, R. I.
March 5, 1949

Dear Sir:

I received a voucher to sign for reimbursement for medical expenses for my late husband (Mahlon Burdge). I signed it and sent it back five months ago, but haven't received the check as yet. Will you please check with Washington and find out what is delaying payment on the above matter? I need this money and I think that five months is ample time to wait for reimbursement, as the letter I received five months ago stated I would receive payment in two or three weeks. Will you please write and tell me why payment has been delayed?

Sincerely,

/s/ Mary E. Burdge

Boston 13, Massachusetts

Commander, 1st Coast
Guard District (f)

540

9 May, 1947

From: Commander, 1st CG District
To: THE COMMANDANT (PCP)

Subj: Status of claim Mrs. Mary Elizabeth Burdge, widow of Mahlon Burdge, former Keeper, Hog Island Shoals LH, R. I.

1. Claim for settlement of amount due Mr. Burdge at the time of his death, in the amount of $536.34, was submitted to HQ by my letter dated 6 March, 1946 (pcp-75).

2. An effort to liquidate obligations being carried under fiscal year 1946 appropriations is being made. I request advice as to whether or not the subject claim has been settled. If not, any action which can be taken to expedite settlement will be helpful.

13634

W. W. CHILDRESS
By direction.

cc: Chief, Civilian Personnel Section, 1CGD

Dept. Stock Fm. 2249

UNITED ST.TES N.VY DEPARTMENT

Civil Service or other legal authority

Name: Burdge, Mahlon (Mr.)

Date

December 10, 1945

From: U. S. Coast Guard

Bureau No:

This is to notify you of the following personnel action

Effective: Death

Close October 11,1945

(Paid for 11 days liberty time charged 7 days a week) covering period October 12 to October 22; and 47 days and 5 hours annual leave from October 23,1945 through 5 hours on January 2, 1946)

	From 1587	To
Position	Keeper	
Grade	Range $1836-2232	
Salary	$2232 p.a.incl.$60. pa Qtrs.	
C.S.C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Boston, Mass.	
Post of Duty	Hog Island Shoal Lt.Sta.R.I.	
Appropriation	Civilian Employees, C.G.	
Allotment		
	Field ☐ Deptmtl ☐	Field ☐ Deptmtl ☐

Appropriation: Regular

Date of Birth: 6-16-1893

Legal Residence: Conn.

Sex: Male

Nature of Position: New ~~Addtl.~~ Ident.

Vice Vic Vacancy

Name

C.S.C. No.

Action No.

Date

Has C.S.Comm. allowed Veterans Preference, No.

Subject to Retirement Act, Lighthouse Act 6-20-18

Date of Oath

Date approved

12-10-45

Remarks:

58 days thru 8 503.28

Justification:

This is to report the death of Mahlon Burdge which occurred at U. S. Marine Hospital, Boston, Massachusetts on October 11, 1945 at 8.10 p.m.

This notification is subject to the provisions on the reverse hereof, when applicable. By direction of the Asst. Secretary of the Navy.

Yours very truly,
/s/ Carl E. Herrick
Comdr. USCGR
Chief, Civilian Personnel Division
(Head of Bureau of Division)

UNITED STATES COAST GUARD

WASHINGTON 25, D. C.

ADDRESS REPLY TO
THE COMMANDANT (PCP-6)
REFER TO FILE: CG-75

BOSTON DISTRICT
RECEIVED
DEC 10 1945
U.S. COAST GUARD

WAR BONDS AND STAMPS

6 December, 1945

To: DCGO, 1ND

Subj: Burdge, Mahlon, Assistant Keeper; lump sum leave payment of

1. Reference is made to your letter of 4 December in connection with computation of the period to be covered by lump sum leave payment in the case of the subject former employee.

2. You quoted a portion of HQ letter of 14 August concerning the charging of liberty time on Saturdays, and indicated that accordingly your office considers that Mr. Burdge should be charged only 4 hours liberty time for Saturdays, 13 and 20 October.

3. In the letter to which you referred, HQ had reference to employees still on active duty in the Service, with the intention of avoiding the double penalty for absence from the station on Saturday mornings which would result if such employees lost overtime pay for Saturday morning and in addition were charged liberty time therefor. However, an employee who has been separated from the Service, and who is of course not eligible for overtime pay, should be charged liberty time for the whole of every day, including Saturdays and Sundays.

4. Form 2249 in this case is being processed to show lump sum payment covering the period from 12 October, 1945 through 5 hours on 2 January 1946, and the pay roll should be prepared accordingly.

Carl E. Herrick

CARL E. HERRICK
By direction

pcp-75

4 December, 1945.

TO: The Commandant(PCP).

Subj: BURDGE, Mahlon, Assistant Keeper; death of.

1. Reference is made to HQ.letter (PCP-6),file CG-75, dated 28 November,1945 regarding computation of liberty time and annual leave of subject employee. According to the DCGO's computation, this employee's leave will expire after 5 hours on 3 January,1946 as stated in letter dated 23 November,1945.

2. The following is quoted from paragraph 4 of HQ.letter dated 14 August,1945 (PCP-2), file CG-75:

> "If absent all day on Saturday he would of course be so recorded, but would be charged liberty time only for the afternoon, the forenoon being taken care of by loss of pay".

3. The DCGO counted Saturdays, 13 and 20 October,1945 as one-half day each. However,it appears that the 13th and 20th of October were counted by HQ. as two full days leave. In view of HQ.letter quoted in paragraph 2 above, request is made that the original DCGO recommendation for computation of Mr.Burdge's leave be accepted.

C.M.ELLISON,
By direction.

Initials:
Case completed: Yes ☐ No ☑
Rec. CPS File No. BURDGE Mahlon
Rec. Cross Ref. File No.

ADDRESS REPLY TO
THE COMMANDANT (PCP-6)
REFER TO FILE: CG-023

WASHINGTON 25, D. C.

RECEIVED
DEC 3 1945
U.S. COAST GUARD

28 November, 1945

To: DCGO, 1ND

Subj: Burdge, Mahlon, Assistant Keeper; death of

1. Reference is made to your letter of 23 November, 1945, regarding recheck of leave of the subject employee.

2. According to HQ computation, the 11 days liberty time and the 47 days, 5 hours annual leave to Mr. Burdge's credit at the time of his death will expire after 5 hours on 2 January, rather than on 3 January, 1946, as shown by your office. It is requested that you recheck the leave in this case and advise HQ whether your recomputation is in agreement, with necessary explanation in the event it is not.

Carl E. Herrick

CARL E. HERRICK
By direction

pcp-75

23 November, 1945

To: THE COMMANDANT (PCP).

Subj: BURDGE, Mahlon, Asst. Keeper; death of.

1. Reference is made to HQ letter (PCP) file CG-023 dated 20 November, 1945, requesting recheck of subject man's leave.

2. Form 2660 dated 13 November, 1945 was in error in that Mr. Burdge up to the time of his death on 11 October, 1945 was entitled to 11 days compensatory leave in addition to the 47 days 5 hours accumulative and accrued leave as shown. This amount of compensatory and annual leave would cover the period from 12 October, 1945 to 1;30 p. m. 3 January 1946. HQ is requested to amend Form 2660 dated 13 November, 1945 accordingly.

C. M. ELLISON
By direction

Initials:
Case Completed: Yes ☐ No ☑
Rec. CPS File No. Burdge Mahlon
Rec. Cross Ref. File No.

ADDRESS REPLY TO
THE COMMANDANT (PCP-6)
REFER TO FILE: CG-023

WASHINGTON 25, D. C.

BOSTON DISTRICT
RECEIVED
NOV 23 1945
U.S. COAST GUARD

WAR BONDS AND STAMPS

20 November, 1945

To: DCGO, 1ND

Subj: Burdge, Mahlon, Assistant Keeper; death of

1. Reference is made to your notice of death of the subject employee.

2. According to HQ computation, the 47 days and 5 hours annual leave to Mr. Burdge's credit at the time of his death will cover the period from 12 October through 5 hours on 20 December, 1945, rather than on 3 January, 1946, as shown by your office. It is requested that you recheck the leave in this case and advise HQ whether your recomputation is in agreement, with necessary explanation in the event it is not.

Carl R. Herrick

CARL E. HERRICK
By direction

TO: COMMANDANT, UNITED STATES COAST GUARD

FROM (Recommending Office)	LOCATION	DATE
DCGO, 1st Naval District	Boston, Mass.	13 November, 1945

NATURE OF RECOMMENDATION

DEATH

NAME (Last, First, Middle Initial)	LEGAL RESIDENCE	DATE OF BIRTH	VET'S. PREF.?
BURDGE, Mahlon	Conn.	6/16/93	No

	FROM	TO
POSITION & NUMBER	1st Asst. Keeper Bureau No. 1587	---
GRADE OR RANGE & PAY	Range: $1836-$2232 $2232 pa incl. $60 pa Qtrs.	---
VALUATION OF QUARTERS	$60. p.a.	---
APPROPRIATION	Civilian Employees, C. G.	---
STATION	Hog I. Shoal Lt. Sta., R. I.	---
OFFICE	DCGO, 1st Naval District	---
DIVISION	---	---
SECTION	Woods Hole Section	---

PROPOSED EFFECTIVE DATE 10/11/45

[X] THE ACTUAL DATE OF ~~XXXXX~~NCE ON DUTY

[ ] AS SOON THEREAFTER AS HE ENTERS ON DUTY

POSITION CLASSIFICATION OR JOB DATA

[ ] NEW POSITION

[ ] VICE

(Previous Incumbent) (J.C.S.#-IVb Only) (Date & Manner Vacated)

[ ] NEW POSITION, OR JOB, IN LIEU OF

(Position or Job Superseded) (Incumbent) (J.C.S.#-IVb Only)

[ ] ADDITIONAL IDENTICAL

(Name of Employee (J.C.S.# of Position to Which Identical-IVb Only)

REMARKS: A signed Certificate of Death is attached hereto. The last day Mr. Burdge was in a duty status was 26 September, 1945. At the time of his death he was entitled to 47 days, 5 hours accumulated and accrued annual leave for which his estate will be compensated in a lump sum payment. This amount of leave covers the period 12 October, 1945, to 1:30 p. m., 3 January, 1946.

Certified as required in Instruction 6:

C. M. Ellison

C. M. ELLISON
By direction

(Signature of Recommending Officer)

Initials: [illegible]
Case Completed: Yes ☐ No ☒
Rec. CPS File No. BURDGE
Rec. Cross Ref. File No. [illegible]

pcp-75

31 October,1945.

Mrs. Mary A.Burdge,
Bristol Ferry Road,
Portsmouth, Rhode Island.

Dear Mrs.Burdge:

At the time of the death of your husband, there was due his estate the sum of $112.84 covering his salary for the period from 23 September,1945 to 11 October,1945, while Keeper at Hog Island Shoals Light Station. There is also due his estate, pay for his accumulated and accrued annual leave remaining to his credit at the time of his death, and it is now possible to reimubrse the estate under the present law upon the establishment of a valid claim therefor.

In order to effect a settlement of all pay due his estate, enclosed are Standard Forms 1055 "Application for Payment of Amounts Due,etc.", which must be prepared in quadruplicate by the legal representative or the next of kin.

If your husband left no will, and no legal representative will be appointed to settle the estate by the court, you may make the claim as his next of kin by completing the questions which are checked on Form 1055. If the funeral expenses have been paid, it will be necessary that an itemized bill properly receipted should be forwarded with Form 1055 to this office; if the bill has not been paid, it will be necessary to secure a waiver (copy enclosed) from the undertaker who conducted the funeral.

After execution of these forms, will you kindly return them as soon as possible in the enclosed envelope in order that they may be forwarded to the General Accounting Office, Washington,D.C. for final settlement.

Very truly yours,

C.M.ELLISON, Lieut(jg) USCGR
Civilian Personnel Officer.

Form 1055 (4)
Form of Waiver.

pcp-75

26 October,1945.

General Accounting Office,
Claims Division,
Washington,D.C.

Dear Sirs:

In accordance with paragraph 3 of Coast Guard Finance and Supply Circular No.5-44, dated 7 January,1944, District Coast Guard Officer advises of the following facts with regard to deceased employee:

(a) Name of deceased - Mahlon Burdge
(b) Date of Death - 11 October,1945.
(c) Next of Kin - Mrs. Mary E.Burdge
(d) Form 1055 - To be furnished at a later date.
(e) Gross Amount credited as salary and quarters for the period 7-11 October,1945 - $34.33
(f) Amount withheld as federal tax on salary from 7-11 October,1945 - $.30
(g) Amount deducted on account of retirement deductions- None. Employee under Lighthouse Service Retirement Law.
(h) Net amount due for period - $33.11
(i) D.O.Voucher on which last paid was KEEPERS ROLL, Voucher No.9502, October Accounts, covering pay period 23 September,1945 to 6 October,1945 incl.Accts.W.E.Sparks, SDA 551-530 USN in the net amount of $79.73.
(j) Symbol Number and title of appropriation to which salary and wages of deceased employee chargeable -"1760906 Civilian Employees Coast Guard 1946".

Very truly yours,

C.M.ELLISON, Lieut(jg) USCGR
Civilian Personnel Officer.

Burdge Mahlon

16 October, 1945

Mrs. Mahlon Burdge
R.F.D. #1
Stonington, Connecticut

Dear Mrs. Burdge:

May I extend to you my deepest sympathy in your bereavement. In your husband's passing the Coast Guard has lost a faithful employee, who, throughout his twenty-five years of service as a keeper, never failed to maintain the high standards and traditions of the former Lighthouse Service and the Coast Guard.

I am proud to have had your husband under my command.

Sincerely,

A. G. HALL
Captain, USCG
~~Asst.~~ District Coast Guard Officer

RETURN TO
CIVILIAN PERSONNEL
SECTION

REPORT OF CHANGE IN PERSONNEL

UNITED STATES COAST GUARD

NAVCG-2599 (REV. 6-44)

75

SURNAME, FIRST NAME, INITIAL	SERVICE NO.	PRESENT RANK OR RATING
BURDGE, Mahlon	Civilian	1st Asst. Keeper

MAJOR UNIT NAME	MINOR UNIT NAME	LOCATION
CG GROUP	CG GROUP	Newport, RI

UNIT ITEM NO. OR VESSEL'S ASSIGNED DISTRICT	DATE
- - -	27 September, 1945

TIME
DATE
REPORTED FROM:
FOR

DUTY CODE NO.
AUTH:

TIME
DATE
TRANSFERRED TO:
FOR

TRANSFER OR MISC. ENTRY ☐ NEW MAN
FROM
TO
ALREADY AT Hq 1st Dist Boston Mass 1/SO
ALPH CD. V-2d UNIT CD. CG EFFECTIVE
BOARD AFF. 75
CG

AUTH:

CHANGED IN {RANK / RATING} FROM _____ TO _____

DUTY CODE NO.
AUTH:

OTHER CHANGES (SPECIFY)

0915, this date, dptd this unit for td at USMH, Brighton, Mass.

V R L

DUTY CODE NO. 40

AUTH: DCGOIND/L 9/24/45
(pcp-75-531) T.O. ~~CGO1-95-46~~

H. L. Fenderson
H. L. FENDERSON, Lt(jg) USCG
(Commanding)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

Enlisted Personnel				
Rate	Pay Grade	District	Foreign Domestic	Duty
II	XIV	XVII	XX	XXI

Officer Personnel			
District	Sea Shore	Foreign Domestic	Duty
XI	XIV	XV	XVIII

Records	
Posting	Coding

Machine Accounting
Punched _____
Verified _____

U. S. GOVERNMENT PRINTING OFFICE 16—40355-1

SURNAME, FIRST NAME, INITIAL: BRUDGE, Mahlon

SERVICE NO.: Civilian

PRESENT RATE: 1st Asst. Keeper

MAJOR UNIT NAME: CG GROUP

MINOR UNIT NAME: Hog Island Shoal Lt. Sta.

LOCATION: Newport, R. I.

UNIT ITEM No. OR VESSEL'S ASSIGNED DISTRICT: 01-275

DATE: 27 September, 1945

TIME

DATE

REPORTED FROM:

FOR

DUTY CODE NO.

AUTH:

TRANSFER OR MISC. ENTRY ☐ NEW MAN

FROM

TO

ALREADY AT

AT

CHANGE RATE

AT

ALPN CD.

UNIT CD.

EFFECTIVE BOARD AFF.

TIME

DATE

TRANSFERRED TO:

FOR

AUTH:

CHANGED IN {RANK / RATING} FROM _____ TO _____

DUTY CODE NO.

AUTH:

OTHER CHANGES (SPECIFY)

0800/this date, dptd this unit for td at CG Group Newport

0900, this date, rptd CG Group Newport for td

DUTY CODE NO. 30

AUTH: VO/CO, CG group 9/26/45

H. L. Fenderson

H. L. FENDERSON, Lt(jg) USCG

(Commanding)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

Enlisted Personnel				
Rate	Pay Grade	District	Foreign Domestic	Duty
II	XIV	XVII	XX	XXI

Officer Personnel			
District	Sea Shore	Foreign Domestic	Duty
XI	XIV	XV	XVIII

Records	
Posting	Coding

Machine Accounting
Punched _____
Verified _____

U. S. GOVERNMENT PRINTING OFFICE 16—40355-1

pcp-75-531

24 September, 1945

T.O. No.
CGO1-95-46

To: Mahlon Burdge, 1st Asst. Keeper, Hog Island Shoal Light Station, Rhode Island

Via:1. Commanding Officer, Castle Hill Lifeboat Station

Via:2. Commanding Officer, Group, Newport, Rhode Island

Subj: Orders; temporary duty; travel

1. Proceed to Brighton, Massachusetts as soon as possible and report to the Officer in Charge, U. S. Marine Hospital, Brighton, Massachusetts, for the purpose of a physical examination at that hospital. Upon completion of this temporary duty, return to Hog Island Shoal Light Station, Rhode Island and resume your regular status.

2. Travel is required by the public interests and is authorized, chargeable to Travel Allotment Code 01-20 by privately owned 1935 Dodge Sedan, Rhode Island registration #N-9155, at the rate of five cents a mile, being more economical and advantageous to the United States.

3. Per diem of $6.00 is allowed in lieu of all expenses for subsistence, subject to provisions of Government Travel Regulations and Finance & Supply Circular 16-44.

C. M. ELLISON
By direction

cc: Finance - B&A
Co, Group, Newport, R.I.
Co, Castle Hill Lifeboat Station

Initials: R.S.
Case Completed: Yes ☒ No ☐
Rec. CPS File No. Burdge
Rec. Cross Ref. File No. ....

24 September, 1945.

Division or Unit: _____. Place & date Boston, Mass.

To: DCGO, 1st Naval District, Boston, Mass. (ATT:- Personnel Officer).

1. I request that travel orders be issued to: MAHLON BURDGE, 1st Asst. Keeper

(Insert name, and rank, grade, rating, or civilian title, of traveler)

From: Hog Island Shoal Lt.Sta.R.I. To: Brighton Marine Hospital

Purpose: (Be specific but do not divulge context of CLASSIFIED matter)

for the purpose of physical examination

Travel will begin about: 25 September, 1945, Estimated duration _____

Estimated cost: (Do not include allowances of enlisted men under Article 219(3), P&SI, where allowable) _____

2. Indicate by check mark(s) in proper spaces the proposed method of travel:

( ) Mileage; ( ) Commercial conveyance; (X) Privately-owned motor vehicle;

( ) Government motor vehicle; ( ) Government vessel; ( ) Transportation Request.

If travel by Privately-owned motor vehicle is desired, indicate make, model, year & license No. of car, and reason for travel by privately-owned conveyance in following space: 1935 dodge sedan, R.I. reg. #N-9155

If issue of Transportation Requests is desired, give all necessary information in following space:

3. (For use of Officers only) If per diem in lieu of subsistence & actual expenses of transportation are desired rather than mileage allowance, state the fact here: _____

4. I certify that travel is required by public interests and is chargeable to the appropriation and subhead or project stated below. (Check which, and if a "Project" appropriation, insert the appropriation symbol, title and project number):

( ) 1740900 Pay & Allowances, Coast Guard, 1944; subhead 01-20 Travel.

( ) 1740900 Pay & Allowances, Coast Guard, 1944; subhead 01-21 Recruiting Expenses. (Applicable only for travel of Recruits and personnel attached to Recruiting Stations or Sub-Stations).

( ) PROJECT appropriation (Give data as above): _____

AUTHORIZED — DISAPPROVED:

[signature]

(For use of Office of DCGO1ND only)

Signature, rank, etc. of CO, SCGO or COTP

UNITED STATES COAST GUARD
Customhouse
Boston 9, Mass.

Address reply to
DISTRICT COAST GUARD OFFICER
FIRST NAVAL DISTRICT
Refer to file: pcp-75

20 July, 1945

To: CO, Group, Newport, R.I.

Subj: Mahlon Burdge; keeper; Hog Island Shoal Lt. Sta. R.I.; Pay Adjustment and Pay Increase (Periodic)

Form 2249 is inclosed herewith for delivery to subject employee for his personal file. A copy of form 2249 is also inclosed for your information and files.

C. M. Ellison
C. M. ELLISON
By direction

Incl
Form 2249 and copy.

TO:

Date Prepared July 1, 1945

Name: Burdge, Wahlen, Mr.

From: U. S. Coast Guard

Bureau No.:

Pay Adjustment and Pay Increase (Periodic)

Effective: July 1, 1945

	FROM 1947	TO 1947
Position		Keeper
Grade	Range $1500-1860	Range $1836-2232
Salary	$1800 pa plus $60 pa Ctrs.	$2232 pa* incl. $60 pa Ctrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Boston, Mass.
Post of Duty		Nag Island Shoal Lt.Sta.,N.J.
Appropriation		Civilian Employees, U. S.
Allotment		
	FIELD ☒ DEPRTMTL. ☐	FIELD ☒ DEPRTMTL. ☐

Remarks: * Your increased compensation includes valuation for quarters.

Justification:

Position: Permanent
Last Promotion: April 1, 1944 $1800-$1860
Conduct and Service: Satisfactory
Efficiency Rating: Very Good

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 6-16-1873

LEGAL RESIDENCE: Conn.

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

No

SUBJECT TO RETIREMENT ACT?

Lighthouse Act 6-20-16

DATE OF OATH

DATE APPROVED BY THE SECRETARY

SUBORDINATE ADMINISTRATIVE OFFICE

Dept. Stock Fm. 2249

UNITED STATES NAVY DEPARTMENT

To:

Date: July 1, 1945

Civil Service or other legal authority

Name: Burdge, Mahlon, Mr.

Bureau No.:

From: U. S. Coast Guard

This is to notify you of the following personnel action:

Pay Adjustment and Pay Increase (Periodic)

Effective: July 1, 1945

	From 1587	To 1587
Position		Keeper
Grade		
Salary	Range $1500-1860 $1800 pa plus $60 pa qtrs.	Range $1836-2232 $2232 pa* incl. $60 pa qtrs.
C.S.C. No.		
Bureau or Div. Organizational Subdivisions		U. S. Coast Guard
Headquarters		Boston, Mass.
Post of Duty		Hog Island Shoal Lt.Sta.R.I.
Appropriation		Civilian Employees,C.G.
Allotment		
Field		
Deptmtl		
Field	x	
Deptmtl		

Appropriation: Regular

Date of Birth: 6-16-1893

Legal Residence: Conn.

Sex: M

Nature of Position: New / Addtl. / Ident.

Vice / Vice Vacancy

Remarks:

*Your increased compensation includes valuation for quarters

Name

C.S.C. No.

Action No.

Date

Justification:

Position:	Permanent
Last Promotion:	April 1, 1944 $1800-1860
Conduct and Service:	Satisfactory
Efficiency Rating:	Very Good

Has C.S. Comm. allowed Veterans preference? No

Subject to Retirement Act, Lighthouse Act 6-20-18

Date of Oath

This notification is subject to the provisions on the reverse hereof, when applicable. By direction of the Asst. Secretary of the Navy.

Date approved by the Secretary

Yours very truly,
/s/ Carl E. Herrick
Comdr. USCGR
Chief, Civilian Personnel Division
(Head of Bureau or Division)

7-1-45

UNITED STATES COAST GUARD
Customhouse
Boston 9, Mass.

NEWPORT STATION
RECEIVED
JUN 13 1945
U.S. COAST GUARD

Address reply to
DISTRICT COAST GUARD OFFICER
FIRST NAVAL DISTRICT
Refer to File: pcp-75

12 June, 1945

To: **Commanding Officer, Group, Newport, R. I.**

Via: **Commanding Officer, CASTLE HILL LIFEBOAT STATION**

Subj: **BURDGE, Mahlon, 1st Asst. Keeper, Hog Island Shoals Lt. Sta., R. I.;** periodic promotion

Subject employee is scheduled for a periodic promotion to **$1860.00** per annum on **1 July, 1945** insofar as length of service since last promotion is concerned. In recommending this promotion we must certify to HQ that the conduct and service of the employee has been satisfactory. Will you, therefore, at your earliest convenience by indorsement hereon supply us with the necessary information as to subject employee's conduct and service? HQ has advised this office that delay may postpone or deny the employee the benefit of the law or administrative policy, as the case may be.

The above information is requested in anticipation of passage of the new pay bill now in Congress. In the event that bill does not pass, no action toward the increase indicated above can be taken.

C. M. Ellison
C. M. ELLISON
By direction

BOSTON DISTRICT
RECEIVED
15 JUN 1945
U. S. COAST GUARD

Ind-1
CO, CG GROUP NEWPORT
13 June, 1945

To: DCGOIND

Returned. Subject employee's conduct and service is satisfactory.

G. P. Lewis
G. P. LEWIS

UNITED STATES COAST GUARD
Boston, Mass.

Date: 6/21/45

To: Burdge, Mahlon (Name)
1st Asst. Kpr., 7e grade $1800. p.a. plus $60. p.a. (Designation, grade, & salary)
Hog Island Shoals Lt. Sta. Grp, Newport R.I. (Location) qtrs.

Subj: Personnel record; confirmation of

1. The records of the DCGO show that as of 1 June, 1945:

(a) You hold a Permanent appointment.

(b) Prior to 16 March, 1942, the effective date of War Service Regulations, you [held] [~~did not hold~~] a permanent position from which you were transferred without a break in service of more than 30 days, or in which you were retained subsequent to 16 March, 1942.

(c) Your most recent official efficiency rating is V. G.

(d) You [~~were~~] [were not] restored to duty under the Selective Training and Service Act. Date of restoration to duty: _____.

(e) You [~~are~~] [are not] eligible for veteran's preference.

(f) You have 7 7 year(s) 1 month(s) 11 day(s) of creditable Federal Service [including — year(s) _____ month(s) _____ day(s) military service; and _____ year(s) _____ month(s) _____ day(s) merchant marine service, subsequent to 1 May, 1940]

(g) You [~~do~~] [do not] have reemployment benefits in another Federal agency.

2. Indicate which, if any, of the above facts are not in agreement with what you claim to be your actual service history as of 1 June, 1945, and submit evidence to support your claim.

3. Complete and sign this form and return it within two weeks to the DCGO, marked for attention of the Civilian Personnel Officer.

4. Except as has been indicated by me in paragraph 2 above, I hereby certify that the facts shown in paragraph 1. concerning my service history in the employ of the Federal Government are true, correct, and complete to the best of my knowledge and belief.

_____
(Signature of Employee)

SWA

Standard Form 68
March 1944
U. S. CIVIL SERVICE COMMISSION
Dept. Cir. No. 474

Form approved.
Budget Bureau No. 50-R016.
Approval expires March 30, 1945.

NOTICE OF OFFICIAL EFFICIENCY RATING

REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 31 March, 1945 based on performance during period from 1 April, 1944 to 31 March, 1945

BURDGE, Mahlon
(Name of employee)

1st Asst. Keeper, Hog Island Shoal Lt. Sta.
(Title of position, service, and grade)

NAVY, CG, 1st Naval District-Group, Newport R.I.
(Organization—Indicate bureau, division, section, unit, field station)

Efficiency rating: VG

15 May, 1945
(Date of notification)

D.C. DAVIS, LIEUT, USCGR
(Signature)
Sr. Member, Dist. Eff. Rating Comm.
(Title)

Interpretation of Efficiency Rating

Excellent (E) means that performance in every important phase of the work was outstanding and there was no weakness in performance in any respect.
Very Good (VG) means that performance in at least half of the important phases of the work was outstanding and there was no weakness in performance in any respect.
Good (G) means that performance met requirements from an over-all point of view.
Fair (F) means that performance did not quite measure up to requirements from an over-all point of view.
Unsatisfactory (U) means that performance in a majority of important phases of the work did not meet job requirements.

Inspection and Appeals

If you have any question regarding your efficiency rating, it is suggested that you discuss the matter with your immediate supervisor. Your efficiency rating sheet (Standard Form 51, Revised), or a copy of it, will be made available to you for inspection, if you request it of your supervisor or the personnel officer. Such a request is not considered as an appeal. You are also entitled to see the final ratings (not the rating forms) of all employees in your office or station. Information on appeals may be secured from your supervisor or personnel office. There are time limits governing the filing of appeals.

Significance of Efficiency Ratings

The salary advancement act provides for successive salary advancements based on several factors, one of which is efficiency ratings. Ratings of "Good" permit periodic salary advancement by successive steps up to and including the middle rate for the grade (the fourth step in six rate grades), and ratings of "Very Good" and "Excellent" permit periodic salary advancement by successive steps above the middle rate of the grade.
The rate of compensation of an employee whose efficiency rating is "Fair" must be reduced one salary step if his rate of compensation is above the middle rate. If the rate of compensation is equal to or below such middle salary rate, it is not subject to reduction on that account.
An employee whose efficiency rating is "Unsatisfactory" is not permitted to remain in his position. He must be assigned to a position more nearly commensurate with his ability, either (1) in the same line of work, in which case the position must be in a lower classification grade and his rate of compensation must not be in excess of the middle rate for such grade, or (2) in some other line of work for which he is qualified, in which case he is considered as having received a new appointment to the extent that his rate of compensation must be at the minimum rate for such grade and he must begin a new probationary period; or if no suitable vacancy is available he must be separated from the service for inefficiency. A probationary employee, assigned to a position of lower classification grade, begins a new probationary period in the new position.

U. S. GOVERNMENT PRINTING OFFICE 16—38834-1

1800.

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR (X); INTERIM ( ); PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
(Service)	(Grade)	(Class)

As of 31 Mar., 1945 based on performance during period from 1 Apr., 1944 to 31 Mar., 1945

BURDGE, Mahlon (Name of employee) — 1st Asst. Keeper, (Title of position) — Hog Island Shoal Lt. Sta. (Bureau)

NAVY, CG, 1st Naval District (Division) — Group, Newport, R. I. (Section) — (Subsection or unit) — (Field office)

ON LINES BELOW MARK EMPLOYEE

V if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE

Administrative, supervisory, or planning ☐

All others ☑

V (1) Maintenance of equipment, tools, instruments.	(21) *Effectiveness in planning broad programs.*
V (2) Mechanical skill.	(22) *Effectiveness in adapting the work program to broader or related programs.*
(3) Skill in the application of techniques and procedures.	(23) *Effectiveness in devising procedures.*
(4) Presentability of work (appropriateness of arrangement and appearance of work).	(24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
(5) Attention to broad phases of assignments.	(25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
+ (6) Attention to pertinent detail.	(26) *Effectiveness in instructing, training, and developing subordinates in the work.*
(7) Accuracy of operations.	(27) *Effectiveness in promoting high working morale.*
(8) Accuracy of final results.	(28) *Effectiveness in determining space, personnel, and equipment needs.*
(9) Accuracy of judgments or decisions.	(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
(10) Effectiveness in presenting ideas or facts.	(30) *Ability to make decisions.*
(11) Industry.	(31) *Effectiveness in delegating clearly defined authority to act.*
(12) Rate of progress on or completion of assignments.	
(13) Amount of acceptable work produced. (Is mark based on production records? ( ) (Yes or no)	STATE ANY OTHER ELEMENTS CONSIDERED
(14) Ability to organize his work.	(A)
(15) Effectiveness in meeting and dealing with others.	(B)
+ (16) Cooperativeness.	(C)
(17) Initiative.	
+ (18) Resourcefulness.	
+ (19) Dependability.	
+ (20) Physical fitness for the work.	

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	~~Numerical rating~~
All underlined elements marked plus, and no element marked minus	Excellent	~~1~~
HALF ~~A majority~~ of underlined elements marked plus, and no element marked minus	Very good	~~2 or 3~~
~~All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or~~ a majority of underlined elements marked at least with a check, and minus marks ~~on underlined elements~~ overcompensated by plus marks ~~on underlined elements~~	Good	~~4, 5, or 6~~
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	~~7 or 8~~
HALF ~~A majority~~ of underlined elements marked minus	Unsatisfactory	~~9~~

Adjective rating ~~Numerical rating~~

Rating official: Very Good

Reviewing official: Very Good

~~On the whole, do you consider the conduct of this employee to be satisfactory?~~ ~~(See back of form)~~ (Yes or no)

Rated by Joe Lewis (Signature of rating official) — Lieut. (jg) U.S.C.G. (Title) — 11 April 1945 (Date)

Reviewed by Joe Lewis (Signature of reviewing official) — Lieut. (jg) U.S.C.G. (Title) — 11 April 1945 (Date)

Rating approved by efficiency rating committee 5/9/45 (Date) Report to employee V.G. (Adjective rating) ~~(Numerical rating)~~

V

16—26177-1

UNITED STATES COAST GUARD
CUSTOMHOUSE
BOSTON 9, MASSACHUSETTS

ADDRESS REPLY TO
DISTRICT COAST GUARD OFFICER
FIRST NAVAL DISTRICT
REFER TO FILE: pcp-75

16 April, 1945

To: Commanding Officer, Group, Newport, Rhode Island

Via: Commanding Officer, CASTLE HILL LIFEBOAT STATION

Subj: BURDGE, Mahlon, 1st Asst. Keeper, Hog Island Shoal Light Station; efficiency rating

1. Standard Form 51 for Mahlon Burdge is returned herewith for correction and resubmission to this office as soon as possible.

2. The adjective rating assigned by the rating and reviewing officials is not in accordance with the standard shown on the lower portion of Standard Form 51. According to the markings on the elements, the rating should be "Very Good" rather than "Excellent." The markings of the elements should be applied to the standard to arrive at the correct adjective rating, or deviations from the standard must be explained on the reverse side of the form.

C. M. ELLISON
By direction

Incl
Standard Form 51 for Mr. Burdge

BOSTON DIST. RECEIVED 19 APR 1945 U.S. COAST GUARD

Ind-1
CG Group, Newport, R.I.
17 April,1945

To: DCGO, First Naval District

Returned.

G.P.LEWIS

pcp-75

16 April, 1945

To: Commanding Officer, Group, Newport, Rhode Island

Via: Commanding Officer, CASTLE HILL LIFEBOAT STATION

Subj: BURDGE, Mahlon, 1st Asst. Keeper, Hog Island Shoal Light Station; efficiency rating

1. Standard Form 51 for Mahlon Burdge is returned herewith for correction and resubmission to this office as soon as possible.

2. The adjective rating assigned by the rating and reviewing officials is not in accordance with the standard shown on the lower portion of Standard Form 51. According to the markings on the elements, the rating should be "Very Good" rather than "Excellent." The markings of the elements should be applied to the standard to arrive at the correct adjective rating, or deviations from the standard must be explained on the reverse side of the form.

C. M. ELLISON
By direction

Incl
Standard Form 51 for Mr. Burdge

swa

UNITED STATES COAST GUARD

BOSTON, MASS.

PLEASE DO NOT NAME AN INDIVIDUAL IN ADDRESS OF REPLY. USE FOLLOWING FORM OF ADDRESS:

DISTRICT COAST GUARD OFFICER
CUSTOMHOUSE
BOSTON, MASS.

AND REFER TO FILE NO. pop-75

20 January, 1945

Portsmouth. R. I.
Jan 17 1944.

To: Mahlon Burdge, 1st Asst. Keeper, Hog Island Shoal Light Station

Via: Commanding Officer, Castlehill Lifeboat Station

Subj: Form 2806-1; request for

Inclosed herewith is form 2806-1 (dupl.), Designation, Change, or Revocation of Beneficiary to be filed with Civil Service Commission in Washington, D. C., as requested in your letter dated 17 January, 1945.

form 2806-1.

C. M. ELLISON
By direction

Mahlon Burdge
1st Asst Keeper.
Hog Island Shoals Lt Sta
Portsmouth. R. I.

Incl - Form 2806-1 (dupl)



DM

UNITED STATES COAST GUARD

BOSTON, MASS.

PLEASE DO NOT NAME AN INDIVIDUAL IN ADDRESS OF REPLY. USE FOLLOWING FORM OF ADDRESS:

DISTRICT COAST GUARD OFFICER
CUSTOMHOUSE
BOSTON, MASS.

AND REFER TO FILE NO. _____

Portsmouth. R. I.
Jan, 17. 1945.

Sir.

Will you please send me blank form 2806-1.

Mahlon Burdge
1st Asst Keeper.
Idgs Island Shoals Lt Sta.
Portsmouth. R. I.



NCC 2593
U.S. Coast Guard
(Jan. 1943)

REPORT OF CHANGE IN PERSONNEL

BURDGE	Mahlon	-	-	1st Asst. Keeper
(Surname)	(First Name)	(Middle Initial)	(Serial No.)	(Rank or Rating)

COAST GUARD STATION, Newport, Rhode Island
(Hog Island Shoal Light Sta. - 01-735-25) 9 September, 1944
(Unit and Place) (date)

0900, this date, reported at Hog Island Shoal Light Station from eight (8) days' compensatory leave of absence.

30

Authority:
DCG01ND/L 10/3/42 (75)

Orig. to: Civ Pers Officer
Copies to: SCGO, Newport
File

R. C. RICH, Lieutenant, USCG,
Commanding, NEWPORT STATION.

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	Statistics	Correspondence	Records

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR ( ); INTERIM ( )
PROBATIONARY—1ST ( ) 2

Classification Symbols		
(Service)	(Grade)	(Class)

As of 31 March, 1942 based on performance during period from 16 Aug., 1941 to 31 March, 1942.

Mahlon Burdge (Name of employee) — 1st Assistant Keeper (Title of position) — U. S. Coast Guard (Bureau)

First Naval District (Division) — Newport Station (Section) — Hog Island Shoal Light Station, Portsmouth, R.I. (Subsection or unit / Field office)

ON LINES BELOW MARK EMPLOYEE

V if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:

Administrative, supervisory, or planning ☐
All others ☑

+ (1) Maintenance of equipment, tools, instruments.
✓ (2) Mechanical skill.
✓ (3) Skill in the application of techniques and procedures.
✓ (4) Presentability of work (appropriateness of arrangement and appearance of work).
— (5) Attention to broad phases of assignments.
✓ (6) Attention to pertinent detail.
✓ (7) Accuracy of operations.
✓ (8) Accuracy of final results.
✓ (9) Accuracy of judgments or decisions.
✓ (10) Effectiveness in presenting ideas or facts.
✓ (11) Industry.
✓ (12) Rate of progress on or completion of assignments.
✓ (13) Amount of acceptable work produced. (Is mark based on production records? No) (Yes or no)
— (14) Ability to organize his work.
✓ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
✓ (17) Initiative.
✓ (18) Resourcefulness.
+ (19) Dependability.
✓ (20) Physical fitness for the work.

— (21) *Effectiveness in planning broad programs.*
— (22) *Effectiveness in adapting the work program to broader or related programs.*
— (23) *Effectiveness in devising procedures.*
— (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
— (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
— (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
— (27) *Effectiveness in promoting high working morale.*
— (28) *Effectiveness in determining space, personnel, and equipment needs.*
— (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
— (30) *Ability to make decisions.*
— (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

— (A)
— (B)
— (C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	(1)
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	Excellent	1
Reviewing official		

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by H. E. Johnson (Signature of rating official), Chief Boatswain, USCG, Comdg., Newport Station (Title), 1 April, 1942. (Date)

Reviewed by C. G. Roemer (Signature of reviewing official), Captain, U.S.C.G. (Title), 4 May, 1942. (Date)

Rating approved by efficiency rating committee --- (Date) Report to employee Excellent (Adjective rating) 1 (Numerical rating)

16—26177-1

N.C.G. No. 2599
U. S. Coast Guard
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

BURDGE,	Mahlon	----	Civilian	1st. Asst. Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

COAST GUARD STA, NEWPORT, R.I. (Hog Island Shoal Lt/Sta: 01-735-55) — 10 June, 1944
(Unit) (Place) (Date)

File

0800, this date, reported at Hog Island Shoal Lt/Sta from eight (8) days' compensatry leave of absence.

TRANSFER OR MISC. ENTRY
FROM
TO
ALREADY AT Hog Island Shoal Lt/Sta
ALPH CD:
UNIT CD
NEW MAN
AT
CHANGE RATE
AT
BOARD AFF

30

AUTHORITY: DCGC-1ND/L, 10-3-42 (75)

R. C. RICH, Lieutenant, USCG,
(Commanding)

Original to: Civilian Personnel Office, 1ND.
Copies to: SCGO, Newport, R.I.
File

CO, CG Station, Newport, R.I.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	Statistics	Correspondence	Records

U. S. GOVERNMENT PRINTING OFFICE

Standard Form 68
March 1944
U. S. CIVIL SERVICE COMMISSION
Dept. Cir. No. 474

Form approved.
Budget Bureau No. 50-R016.
Approval expires March 30, 1945.

NOTICE OF OFFICIAL EFFICIENCY RATING

REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 31 March, 1944 based on performance during period from 1 April, 1943 to 31 March, 1944

BURDGE, Mahlon (Name of employee)

Keeper (Title of position, service, and grade)

U. S. Coast Guard, 1ND CG Station, Newport, R. I. Hog Island Shoal Lt. Sta. (Organization—Indicate bureau, division, section, unit, field station)

Efficiency rating: Very Good

(Signature)
L. B. McGEE, Chairman
District Efficiency Rating Committee
(Title)

18 May, 1944 (Date of notification)

Interpretation of Efficiency Rating

Excellent (E) means that performance in every important phase of the work was outstanding and there was no weakness in performance in any respect.
Very Good (VG) means that performance in at least half of the important phases of the work was outstanding and there was no weakness in performance in any respect.
Good (G) means that performance met requirements from an over-all point of view.
Fair (F) means that performance did not quite measure up to requirements from an over-all point of view.
Unsatisfactory (U) means that performance in a majority of important phases of the work did not meet job requirements.

Inspection and Appeals

If you have any question regarding your efficiency rating, it is suggested that you discuss the matter with your immediate supervisor. Your efficiency rating sheet (Standard Form 51, Revised), or a copy of it, will be made available to you for inspection, if you request it of your supervisor or the personnel officer. Such a request is not considered as an appeal. You are also entitled to see the final ratings (not the rating forms) of all employees in your office or station. Information on appeals may be secured from your supervisor or personnel office. There are time limits governing the filing of appeals.

Significance of Efficiency Ratings

The salary advancement act provides for successive salary advancements based on several factors, one of which is efficiency ratings. Ratings of "Good" permit periodic salary advancement by successive steps up to and including the middle rate for the grade (the fourth step in six rate grades), and ratings of "Very Good" and "Excellent" permit periodic salary advancement by successive steps above the middle rate of the grade.
The rate of compensation of an employee whose efficiency rating is "Fair" must be reduced one salary step if his rate of compensation is above the middle rate. If the rate of compensation is equal to or below such middle salary rate, it is not subject to reduction on that account.
An employee whose efficiency rating is "Unsatisfactory" is not permitted to remain in his position. He must be assigned to a position more nearly commensurate with his ability, either (1) in the same line of work, in which case the position must be in a lower classification grade and his rate of compensation must not be in excess of the middle rate for such grade, or (2) in some other line of work for which he is qualified, in which case he is considered as having received a new appointment to the extent that his rate of compensation must be at the minimum rate for such grade and he must begin a new probationary period; or if no suitable vacancy is available he must be separated from the service for inefficiency. A probationary employee, assigned to a position of lower classification grade, begins a new probationary period in the new position.

U. S. GOVERNMENT PRINTING OFFICE 16—38834-1

Form No. 51, Rev.
Approved Dec. 1943
C. Dept. Cir. No. 458

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR ( ) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 31 March, 1944 based on performance during period from 1 April, 1943 to 31 March, 1944

BURDGE, Mahlon (Name of employee) — Keeper 1800 (Title of position, service, and grade)

U. S. Coast Guard — CG Station, Newport, R.I. — Hog Island Shoal Lt. Sta. (Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE		CHECK ONE:
V if adequate — if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in *italics*.	Administrative, supervisory, or planning ☐ All others ☒

±— (1) Maintenance of equipment, tools, instruments.
±— (2) Mechanical skill.
✓— (3) Skill in the application of techniques and procedures.
✓— (4) Presentability of work (appropriateness of arrangement and appearance of work).
✓— (5) Attention to broad phases of assignments.
✓— (6) Attention to pertinent detail.
±— (7) Accuracy of operations.
±— (8) Accuracy of final results.
✓— (9) Accuracy of judgments or decisions.
✓— (10) Effectiveness in presenting ideas or facts.
—— (11) Industry.
±— (12) Rate of progress on or completion of assignments.
✓— (13) Amount of acceptable work produced. (Is mark based on production records? No) (Yes or no)
✓— (14) Ability to organize his work.
±— (15) Effectiveness in meeting and dealing with others.
±— (16) Cooperativeness.
✓— (17) Initiative.
✓— (18) Resourcefulness.
✓— (19) Dependability.
✓— (20) Physical fitness for the work.

—— (21) *Effectiveness in planning broad programs.*
—— (22) *Effectiveness in adapting the work program to broader or related programs.*
—— (23) *Effectiveness in devising procedures.*
—— (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
—— (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
—— (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
—— (27) *Effectiveness in promoting high working morale.*
—— (28) *Effectiveness in determining space, personnel, and equipment needs.*
—— (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
—— (30) *Ability to make decisions.*
—— (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

—— (A) ——
—— (B) ——
—— (C) ——

STANDARD Deviations must be explained on reverse side of this form	*Adjective rating*
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating
Rating official Very Good
Reviewing official VG

Rated by R. C. RICH, Lieut., USCG (Signature of rating official) Comdg (Title) NEWPORT STATION 5 April, 1944 (Date)

Reviewed by E. B. SAWTELLE, Lieut. Comdr. USCGR., SCGO, Newport Section, 11 April, 1944 (Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee 29 Apr 1944 (Date) Report to employee V.G. (Adjective rating)

16—26177-2

NCG 2599
U. S. Coast Guard
(Jan. 1943)

REPORT OF CHANGE IN PERSONNEL

BURDGE,	Mahlon		Civilian	1st Asst. Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

01-735-55

CG STA, NEWPORT, R.I. (Hog Island Shoal Lt Sta)		23 April, 1944
(Unit)	(Place)	(Date)

1100, this date: Departed from Hog Island Shoal Lt Sta on six (6) days' compensatory leave of absence.

TRANSFER OR MISC. ENTRY ☐ NEW MAN ☐
FROM
TO CHANGE RATE
ALREADY AT
ALPH CD. UNIT CD. BOARD AFF.

AUTHORITY: Letter, DCGO, 1st ND, 10-3-42 (75)

R. C. RICH, Lieutenant, USCG,
(Commanding)

Original to: Civilian Personnel Office, 1 ND
Copy to: SCGO, Newport

CO, CG STATION, NEWPORT, R.I.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

☆ U. S. GOVERNMENT PRINTING OFFICE : 1943 16—29504-1

UNITED STATES NAVY DEPARTMENT

To:

Date April 1, 1944

Civil Service or other legal Authority

Name: Burdge, Mahlon, Mr.

Bureau No.: 1587

From: U.S. Coast Guard

This is to notify you of the following personnel action:

Promotion

Effective: April 1, 1944

	From 7356	To 7356	
Position Grade Salary C.S.C. No. Bureau or Div. Organizational Subdivisions	Range $1500-1860 $1740 p.a. plus $60 pa. qtrs.	Keeper Range $1500-1860 $1800 p.a. plus $60 p.a. qtrs. U.S. Coast Guard	Appropriation Regular
			Date of Birth 6-16-93
Headquarters Post of Duty		Boston, Mass.	Legal Residence Conn.
Appropriation Allotment		Hog Island Shoal Lt. Sta. R.I. Civilian Employees, C.G.	Sex Male
Field ___ Deptmtl. ___	Field X Deptmtl. ___	Field X Deptmtl. ___	Nature of Position
			New ___ Addtl. Ident. ___
			Vice Vacancy ___ Vice ___
			Name C.S.C.No. Action No. Date
			Has C.S.Comm. allowed Veterans preference? No
			Subject to retirement act? LH 6-20-18
			Date of Oath

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

Justification:

Mr. Burdge was last promoted October 1, 1942, in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Very Good-3.

This notification is subject to the provisions on the reverse hereof, when applicable. By direction of the Secretary of the Navy.

Yours very truly,

Hog Is Shoal (Head of Bureau or Division)

Date approved by the Sec.

4-1-44

TRANSFER OR MISC. ENTRY

FROM

TO

AT

ALRS

UNITED STATES NAVY DEPARTMENT

To:

Date April 1, 1944

Name: Burdge, Mahlon, Mr.

Bureau No.: 1587

From: U.S. Coast Guard

This is to notify you of the following personnel action:

Effective: April 1, 1944 Promotion

Civil Service or other legal Authority

	From 7356	To 7356	Appropriation
Position		Keeper	
Grade			
Salary	Range $1500-1860 $1740 p.a. plus $60 pa. qtrs.	Range $1500-1860 $1800 p.a. plus $60 p.a. qtrs.	Regular
C.S.C. No.			
Bureau or Div.		U.S. Coast Guard	Date of Birth 6-16-93
Organizational Subdivisions			
Headquarters			Legal Residence Conn.
Post of Duty		Boston, Mass.	
Appropriation		Hog Island Shoal Lt. Sta. R.I.	Sex Male
Allotment		Civilian Employees, C.G.	

Field X Deptmtl. Field X Deptmtl.

Nature of Position: New Addtl. Ident.

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

Vice Vacancy Vice

Name

C.S.C.No.

Action No.

Date

Justification:

Mr. Burdge was last promoted October 1, 1942, in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Very Good-3.

Has C.S.Comm. allowed Veterans preference? No

Subject to retirement act? LH 6-20-18

This notification is subject to the provisions on the reverse hereof, when applicable. By direction of the Secretary of the Navy.

Date of Oath

Yours very truly,

Date approved by the Sec. 4-1-44

(Head of Bureau or Division)

pcp-75

6 April, 1944

To: CO, CG Station, Newport, Rhode Island

Subj: BURDGE, Mahlon, Mr., 1st Assistant Keeper, Hog Island Shoal Light Station, R. I.

Form 2249 showing Mr. Burdge's within-grade promotion is inclosed herewith for delivery to him for his personal file. A copy of form 2249 is also inclosed for your information and files.

H. W. SIEGEL
By direction

Incls
1. Form 2249 - for Mr. Burdge
2. Copy - for CO

NEWPORT STATION
RECEIVED
MAR 9 1944
U. S. COAST GUARD

UNITED STATES COAST GUARD

BOSTON, MASS.

PLEASE DO NOT NAME AN INDIVIDUAL IN ADDRESS OF REPLY. USE FOLLOWING FORM OF ADDRESS:

DISTRICT COAST GUARD OFFICER
CUSTOMHOUSE
BOSTON, MASS.

AND REFER TO FILE NO. pcp-75

7 March, 1944

To: Commanding Officer, CG Station, Newport, R. I.

Subj: BURDGE, Mahlow, Keeper; administrative promotion

Mr. Mahlow Burdge, Keeper, will be eligible for a within-grade promotion to $1800. per annum on 1 April, 1944, insofar as length of service since last promotion is concerned. In recommending this promotion we must certify to HQ that the conduct of the employee has been satisfactory. Will you, therefore, at your earliest convenience supply us with the necessary information as to Mr. Burdge's conduct?

Charles M. Ellison
CHARLES M. ELLISON
By direction

Ind-1
CG STATION, Newport, R.I.
18 March, 1944

To: DCGO, First Naval District (pcp)

Returned. Certified that subject's conduct has been satisfactory in all respects since last promotion was effected.

R. C. Rich
R. C. RICH



NSO 110b
(Rev. 3-22-43)

UNITED STATES NAVY DEPARTMENT

NOTICE OF EFFICIENCY RATING

Annual Rating VG 3 as of 31 March, 1943

Probation, or Trial Period Rating ---

As of ---

For service beginning 1 April, 1942

REPORT OF CONDUCT

Unless otherwise stated below, your conduct during this rating period was considered satisfactory.

BURDGE, Mahlon (Name) --- (Service-Grade) First Assistant Keeper (Title)

NOV 3 - 1943 (Date of notification)

H. W. SIEGEL, Principal Clerk
Civilian Personnel Officer
USCG, 1st Naval District

INTERPRETATION OF EFFICIENCY RATING

Excellent (E) means that performance in every important phase of the work has been outstanding and that performance has been at least fully satisfactory (adequate) in all the other phases.

Very Good (VG) means that performance in a majority of important phases of the work has been outstanding and that performance has been at least fully satisfactory (adequate) in all the other phases.

Good (G) means—

(*a*) that performance has been at least fully satisfactory (adequate) in all the phases of the work, although not outstanding in a majority of the important phases; or

(*b*) that performance in all the important phases has been at least fully satisfactory (adequate) and performance that has not met job requirements has been fully compensated by outstanding performance in other phases of the work; or

(*c*) that performance in a majority of important phases has been at least fully satisfactory (adequate) and that performance that has not met job requirements in important phases has been over-compensated by outstanding performance in other important phases.

Fair (F) means that performance in a majority of important phases of the work has been at least fully satisfactory (adequate) and that performance that has not met job requirements has not been fully compensated by outstanding performance in other phases.

Unsatisfactory (U) means that performance in a majority of important phases of the work has not met job requirements.

As used above, "adequate" means that the service rendered in a particular phase of the work is what would be expected of a fully competent, qualified, acceptable employee in the same kind and level of work after a reasonable period of training. The word "outstanding" means that the service rendered in a particular phase of the work is distinctly better than what would be expected from such an employee.

If a number appears after the adjective efficiency rating, it represents a further refinement of the adjective rating, as follows: Excellent 1; Very Good 2 or 3; Good 4, 5, or 6; Fair 7 or 8; Unsatisfactory 9.

16—33632-1

ard Form No. 51
Appr. Jan. 5, 1942
S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR ( ); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
(Service)	(Grade)	(Class)

As of 31 March, 1943 based on performance during period from 31 March, 1942 to 31 March, 1943

Mahlon Burdge (Name of employee) — 1st Asst. Keeper (Title of position) — U. S. Coast Guard (Bureau)

First Naval District (Division) — NEWPORT STATION, Hog Island Shoal Lt.Sta., Portsmouth, R.I. (Section / Subsection or unit / Field office)

ON LINES BELOW MARK EMPLOYEE
V if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:
Administrative, supervisory, or planning ☐
All others ☑

+ (1) Maintenance of equipment, tools, instruments.
V (2) Mechanical skill.
V (3) Skill in the application of techniques and procedures.
V (4) Presentability of work (appropriateness of arrangement and appearance of work).
V (5) Attention to broad phases of assignments.
V (6) Attention to pertinent detail.
V (7) Accuracy of operations.
V (8) Accuracy of final results.
V (9) Accuracy of judgments or decisions.
V (10) Effectiveness in presenting ideas or facts.
V (11) Industry.
V (12) Rate of progress on or completion of assignments.
V (13) Amount of acceptable work produced. (Is mark based on production records? mr) (Yes or no)
V (14) Ability to organize his work.
+ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
V (17) Initiative.
V (18) Resourcefulness.
V (19) Dependability.
+ (20) Physical fitness for the work.

(21) *Effectiveness in planning broad programs.*
(22) *Effectiveness in adapting the work program to broader or related programs.*
(23) *Effectiveness in devising procedures.*
(24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
(25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
(26) *Effectiveness in instructing, training, and developing subordinates in the work.*
(27) *Effectiveness in promoting high working morale.*
(28) *Effectiveness in determining space, personnel, and equipment needs.*
(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
(30) *Ability to make decisions.*
(31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A) ---
(B) ---
(C) ---

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official Sergeant		3
Reviewing official Very Good	3	

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by John L Wilson (Signature of rating official) — Lieut. (Title) — 5 April, 1943. (Date)

Reviewed by W N Derby (Signature of reviewing official) — Captain, U.S.C.G. (Title) — 15 April, 1943 (Date)

W. N. DERBY

Rating approved by efficiency rating committee --- (Date) — Report to employee Very Good (Adjective rating) — 3 (Numerical rating)

6/15

16—26177-1

NCG 2599
U. S. Coast Guard
(Jan. 1943)

1 1

REPORT OF CHANGE IN PERSONNEL

BURDGE, Mahlon - - - Civilian 1st. Asst. Keeper
(Surname) (First name) (Middle initial) (Service No.) (Rank or rating)

NEWPORT CG STATION Newport, Rhode Island 23 September, 1943
(Unit) (Place) (Date)

Sub Unit: Hog Island Shoal Light Station - 01-735-55

1100, 16 Sept., 1943, departed from Hog Island Shoal Light Station on four (4) days' compensatory leave of absence.

AUTHORITY: Letter, DCGO,1ND, 3 Oct., 1942 (75)

Original to: DCGO, 1ND
Copy to: SCGO, Newport

R. C. RICH, Lieutenant, USCG
(Commanding)

Commanding Officer
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

☆ U. S. GOVERNMENT PRINTING OFFICE : 1943 16—20504-1

NCG 2599
U. S. Coast Guard
(Jan. 1943)

REPORT OF CHANGE IN PERSONNEL

BURDGE, (Surname) Mahlon (First name) - - - (Middle initial) Civilian (Service No.) 1st.Asst.Keeper (Rank or rating)

NEWPORT CG STATION (Unit) Newport, Rhode Island (Place) 20 September, 1943 (Date)

Sub Unit: Hog Island Shoal Light Station - 01-735-55

1000, this date, reported at Hog Island Shoal Light Station from three (3) days' and twenty-three (23) hours compensatory leave of absence.

AUTHORITY: DCGO, 1ND, ltr. 3 Oct., 1943 (75)

Original to: DCGO, 1ND
Copy to: SCGO, Newport

R. C. RICH, Lieutenant, USCG (Commanding)

Commanding Officer (Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

☆ U. S. GOVERNMENT PRINTING OFFICE : 1943 16—29504-1

M. Burdge
Hog Island Shoal L. H.

22 January, 1943.

From: District Coast Guard Officer, First Naval District.
To : All Civilian Employees.

Subject: HOME ADDRESS.

1. In connection with the Income Tax Report to be submitted to Collector of Internal Revenue at Washington, showing the earnings of all civilian personnel in this district, it is requested that each individual promptly report by indorsement hereon, his or her present home address also showing whether he or she is married or single.

2. In the event there is any change in address in the future, it is requested that same should be promptly reported to the District Coast Guard Officer, First Naval District.

3. This must be returned to the Civilian Personnel Section, District Coast Guard Officer, First Naval District, before 1 February, 1943.

G.J. O'LEARY,
By direction.

- -

1st. Indorsement.

26 January 1943.
(Date)

From: 1st Ass't Keeper, HOG ISLAND SHOAL LIGHT STATION.
To : District Coast Guard Officer, First Naval District.

Burdge (Surname), Mahlon (First Name), _____ (Middle Initial)

Bristol Ferry Road Portsmouth, R.I.
(Address)

Telephone Number, if any 150-m

Married or ~~single~~ (Cross out one)

Mahlon Burdge.
(Signature)

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE:

TO:

Date Prepared 1 October, 1942

Name: Burdge, Ashton

From: U. S. Coast Guard

Bureau No.: 1567

Effective: 1 October, 1942

Promotion

	FROM	TO
Position		Keeper
Grade		
Salary	Field (Range $1500-1860) $1680 p.a. plus $60 p.a. Otrs.	Field (Range $1920-1860) $1740 p.a. plus $60 p.a. Otrs.
Bureau or Div. Organizational Subdivisions		
Headquarters Post of Duty		Boston, Mass.
Appropriation		Reg Island Shoal Lt. Sta., R.I.
Allotment		Civilian Employees, C. G.

FIELD X DEPRTMTL ☐ FIELD X DEPRTMTL ☐

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 6-16-93

LEGAL RESIDENCE: Conn.

SEX:

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT?

Lighthouse Act 6-20-10

DATE OF OATH

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

Justification:

Mr. Burdge was last promoted January 16, 1941 in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Excellent.

CHARLES PIOZET

SUBORDINATE ADMINISTRATIVE OFFICE

DATE APPROVED BY THE SECRETARY

10-4-42

2 November, 1942.

From: District Coast Guard Officer, First Naval District.
To : Commandant.

Subject: BURDGE, Mahlon - Keeper - Hog Island Shoal Light Station -

Reference: (a) Form 2249, dated 1 October, 1942.

Inclosure: (A) Certified copy of reference (a).

1. Headquarters' attention is invited to the statement in reference (a) under the heading of Justification quoted as follows:

> "Mr. Burdge was last promoted January 16, 1941 in the amount of $60. His services and conduct are satisfactory. The position occupied by this employee is temporary. His current efficiency rating is Excellent."

2. This office is unable to determine as to whether the temporary feature is correct or in error. If this is correct, advice is requested as to the reason therefor.

R. J. BORROMEY,
By direction.

N.C.G. No. 2599
U. S. Coast Guard
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

BURDGE,	Mahlon			1st. Asst. Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

NEWPORT STATION	Newport, R. I.	2 2 October, 1942
(Unit)	(Place)	(Date)

Sub Unit: Hog Island Shoal Light Station.

Effective 1 October, 1942, given an administrative increase in salary from $1680.00 per annum, including $60.00 per annum for quarters to $1740.00 per annum, including $60.00 per annum for quarters.

AUTHORITY: U.S. Navy Dept. Personnel Notification (Form 2249) dated 1 October, 1942.

Original to:
Headquarters.
Copy to:
DCGO 1ND,
Hog Island Shoal Light Station.

John L. Wilson
(Commanding)
JOHN L. WILSON,
Commanding Officer.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	Statistics	Correspondence	Records

U. S. GOVERNMENT PRINTING OFFICE

UNITED STATES NAVY DEPARTMENT
WASHINGTON, D. C.

...k Form

Date Prepared
1 October, 1942.

Name: Burdge, Mahlon

Bureau No.
1587

From: U. S. Coast Guard

Promotion

Effective: 1 October, 1942.

C.S. or other legal authority

Appropriation
Regular

	FROM	TO
Position Grade Salary	Field(Range$1500-1860) $1680p.a.plus$60pa qtrs.	Keeper Field(Range$1500-1860) $1740paplus$60paqtrs.
Bureau or Div. Organiz'l. Subdiv.		
Hdqtrs. Post of Duty Appropriation Allotment		Boston, Mass Hog Island ~~Shipyard~~ Shoal Lt. Sta., R. I. Civilian Employees U. S. C. G.

Date of birth
~~Same~~
6-16-93

Legal Residence
Conn.

Sex

Nature of Position

New	Add.	Iden.

Vice	Vac.	Vice

Field X Dptmtl___ Field X Dptmtl___

Remarks: The action herein represents an administrative increase in salary effective as indicated above.

From: Civilian Personnel Officer.
To : ~~Commanding Officer~~. Pay Officer.

1. Certified to be a true copy of original.
Make adjustments to salary accordingly.

20
~~22~~ October, 1942.

G. J. O'Leary

G.J.O'LEARY, Ensign, USCGR

Has C.S.Comm. allowed Vet.Pref.

CHARLES PIOZET

Justification: Mr. Burdge was last promoted January 16, 1941 in amou t of $60. His service and conduct are satisfactory. The position occupied by this employee is temporary. His current efficiency rating is Excellent.

Subject to Retirement Act?
Lighthouse Act

Date of Oath

Comptroller Cust Pay 10/20/42

SUBORDINATE ADMINISTRATIVE OFFICE

Date Approved by the Secretary
~~Approx~~ 10-1-42

NSO 110 (b)

NAVY DEPARTMENT
WASHINGTON

24 June, 1942
(Date)

From: District Coast Guard Officer,
To: First Naval District.
Subject: Notification of efficiency rating.

BURDGE, Mahlon
HOG ISLAND SHOAL LIGHT STATION

CLASSIFICATION		
SERVICE	GRADE	TITLE
F	---	1st Assistant Keeper

1. Your efficiency rating and conduct report for the 12-month period ended March 31 is indicated below:

EFFICIENCY RATINGS	
ADJECTIVE	Excellent
NUMERICAL	1

CONDUCT REPORT	
SATISFACTORY	Yes (Yes or no)

RULES FOR SALARY ADVANCEMENTS.—Subject to conditions established by law and Executive order:

A. An employee whose efficiency rating is "Excellent" or "Very Good" is eligible for salary advancements to the highest rate of compensation in the grade.

B. An employee whose efficiency rating is "Good" is eligible for salary advancement up to and including the middle rate of compensation in the grade (C. S. C. Dept'l Cir. 302).

RULES FOR SALARY REDUCTIONS, DEMOTIONS, OR DISMISSALS.—The following rules are prescribed for the demotion of an employee to a lower grade position, reduction in salary, or both, or dismissal from the service as a result of an efficiency rating (C. S. C. Dept'l Cir. 302):

A. The rate of compensation of an employee whose efficiency rating is "Fair" shall be reduced one salary step if his rate of compensation is above the middle rate. If the rate of compensation is equal to or below such middle salary rate, it shall not be subject to reduction on that account.

B. An employee whose efficiency rating is "Unsatisfactory" shall not be permitted to remain in his position. If he is serving his probationary period, he shall be separated from the service under the rules prescribed for such cases. If he has completed his probationary period, he shall be assigned to a position more nearly commensurate with his ability, in a lower classification grade, and his rate of compensation shall not be in excess of the middle rate for such grade, or if no suitable vacancy is available in a lower classification grade, he shall be separated from the service for inefficiency.

C. No employee who has completed his probationary service shall be demoted to a lower grade position, reduced in salary, or dismissed from the service on the basis of an efficiency rating covering a period of less than 90 calendar days.

INSPECTION OF RATINGS BY EMPLOYEES:

A. A list of all ratings on Standard Form 52 shall be open to inspection by any employee of the department, independent establishment, or other agency under such conditions as to time and place as the head of such organization may prescribe (C. S. C. Dept'l Cir. 302).

B. Every employee has the right to see his rating form, Standard Form 51.

R. J. BORROMEY, By direction.

U. S. GOVERNMENT PRINTING OFFICE 16—28201-1

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR ( ); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
(Service)	(Grade)	(Class)

As of 31 March, 1942 based on performance during period from 16 Aug., 1941 to 31 March, 1942.

Mahlon Burdge (Name of employee) — 1st Assistant Keeper (Title of position) — U. S. Coast Guard (Bureau)

First Naval District (Division) — Newport Station (Section) — Hog Island Shoal Light Station, Portsmouth, R. (Subsection or unit) (Field office)

ON LINES BELOW MARK EMPLOYEE

V if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:

Administrative, supervisory, or planning ☐
All others ☑

+ (1) Maintenance of equipment, tools, instruments.
V (2) Mechanical skill.
V (3) Skill in the application of techniques and procedures.
V (4) Presentability of work (appropriateness of arrangement and appearance of work).
(5) Attention to broad phases of assignments.
V (6) Attention to pertinent detail.
V (7) Accuracy of operations.
V (8) Accuracy of final results.
V (9) Accuracy of judgments or decisions.
[illegible] Effectiveness in presenting ideas or facts.
[illegible] Industry.
V (12) Rate of progress on or completion of assignments.
V (13) Amount of acceptable work produced. (Is mark based on production records? Yes (Yes or no))
(14) Ability to organize his work.
V (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
V (17) Initiative.
V (18) Resourcefulness.
+ (19) Dependability.
V (20) Physical fitness for the work.

(21) *Effectiveness in planning broad programs.*
(22) *Effectiveness in adapting the work program to broader or related programs.*
(23) *Effectiveness in devising procedures.*
(24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
(25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
(26) *Effectiveness in instructing, training, and developing subordinates in the work.*
(27) *Effectiveness in promoting high working morale.*
(28) *Effectiveness in determining space, personnel, and equipment needs.*
(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
(30) *Ability to make decisions.*
(31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A)
(B)
(C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	Excellent	1
Reviewing official		

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by H. E. JOHNSON (Signature of rating official), Chief Boatswain, USCG, Comdg., Newport Station (Title), 1 April, 1942. (Date)

Reviewed by C. C. Roehler (Signature of reviewing official), Captain, U.S.C.G. (Title), 4 May, 1942. (Date)

Rating approved by efficiency rating committee --- (Date) Report to employee Excellent (Adjective rating) 1 (Numerical rating)

16—26177-1

TREASURY DEPARTMENT
UNITED STATES COAST GUARD
WASHINGTON

19 April, 1941.

Newport Station
Hog Island Shoal

From: Commandant.
To: BURDGE, Mahlon, Keeper, ~~Deer Island Light Station.~~

Via: Commander, Boston District.

Subject: Induction into Coast Guard.

Reference: (a) Regulations to Carry into Effect Section 4 of the Act of August 5, 1939 (Public No. 291, 76th Congress).

Inclosure: (A) Form letter to be returned to Commandant.

1. Under the provisions of reference (a) you are hereby tendered a ~~[illegible]~~ (regular enlistment) of three years as boatswain's mate,1st cl. subject to the physical examination prescribed by paragraph 6 of reference (a), and evidence that you meet the qualifications for enlistment contained in Personnel Instructions, U. S. Coast Guard, except for age and marriage.

2. For your information paragraph 6, mentioned above, reads as follows:

> "Each candidate shall be required to take the standard physical examination. If his service, as computed pursuant to section 6 of the Act of August 5, 1939, is less than fifteen years, the standard of physical qualification shall be the same as that required for original appointment; Provided, That minor defects may be waived upon the recommendation of Chief Medical Officer of the Coast Guard. If the service of the candidate shall exceed fifteen years, physical defects may be waived by the Secretary of the Treasury unless they impair ability to perform all the duties of his grade or are likely to result in premature retirement."

3. You are advised that, having accepted an enlistment in the Coast Guard, you will be eligible for promotion in the same manner and under the same regulations as other men in the Coast Guard in the same rate. You are further advised that your enlistment is for general service and that you may be transferred and assigned to duty as the needs of the Service require.

4. Should you decline induction such action will not operate to prejudice your present position and pay.

TREASURY DEPARTMENT
UNITED STATES COAST GUARD

Date May 2, 1941

From: BURDGE, Mahlon, Keeper, Deer Island Light Station.
To: Commandant.

Via: Commander, Boston District.

Subject: Induction into Coast Guard.

Reference: (a) Headquarters' letter 19 April, 1941 (P-75).

1. Receipt is acknowledged of reference (a) on May 3, 1941, 1941.

2. I desire to be enlisted in the Coast Guard in the rate tendered me by reference (a), and I shall make immediate application to the district commander for this purpose.

3. ~~I hereby decline enlistment in the Coast Guard in the rate tendered me in reference (a).~~

Mahlon Burdge
Mahlon Burdge

(Note: With reference to paragraph 2, strike out the paragraph which does not apply to your case.)

NEWPORT STATION - 75 First Indorsement Newport, R. I.
13 May, 1941

1. Forwarded.

H. E. Johnson
H. E. JOHNSON.

BOSTON DISTRICT 2nd Indorsement Boston, Mass.,
75 14 May, 1941.

1. Forwarded. Report of physical examination will be promptly forwarded under separate cover when received.

O. A. LITTLEFIELD,
By direction.

Boston, Massachusetts,

18 June, 1941.

From: Commander, Boston District.
To : Mahlon Burdge, Keeper, HOG ISLAND SHOAL LIGHT STATION.

Via : Commanding Officer, NEWPORT STATION.

Subject: Failure to meet physical standard for induction into the Coast Guard.

Reference: (a) Form 2525-B, dated 20 May, 1941, in your case.

1. You are advised that Headquarters' third indorsement on reference (a) indicates that you are not physically qualified for enlistment in the U. S. Coast Guard by reason of:

High blood pressure.

O. A. LITTLEFIELD,
By direction.

75

TREASURY DEPARTMENT

United States Coast Guard

Office of the Commander

Boston, Massachusetts,

14 May, 1941.

BOSTON DISTRICT

From: Commander, Boston District.
To : Commanding Officer, NEWPORT STATION.

Subject: **Mahlon Burdge, Keeper, Hog Island Shoal LH;** Induction into Coast Guard.

Reference: (a) Headquarters' letter, 19 April, 1941 (P-75).

Inclosure: (A) Forms 2525-B, Physical Examination Record, in triplicate.

1. The above-named man having indicated that he desires to be inducted into the Coast Guard, you will make the necessary arrangements for the required standard physical examination at the nearest Public Health Service Facility. Blood test shall be taken at the time of the examination and the results of this blood test shall be noted on Form 2525-B.

2. Forward Form 2525-B, in triplicate, to this office at the earliest practicable date in order that the physical examination report may be submitted to Headquarters for appropriate action.

3. If you are aware of any reason why his enlistment should not be effected, advise this office, stating your reasons. This statement, if any is necessary, should accompany completed report of physical examination

O. A. LITTLEFIELD,
By direction.

extra card

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Date 20 March, 1941.

REPORT OF EFFECTIVE DATE OF CHANGE IN POSITION
OR PAY STATUS OF CIVILIAN EMPLOYEE

From: Commander, BOSTON District.
To : Commandant.

Name Mahlon Burdge

Nature of Action Change in status and post of duty - decrease in grade.

Effective date of change 12 March, 1941.

	FROM	TO
Position	Keeper	1st Assistant Keeper
Pay	$1680 per annum	$1680 per annum
Salary Range	$1620-$1980	$1500-$1860
Valuation of Quarters	$60 per annum	$60 per annum
Station	Deer Island Light Station.	Hog Island Shoal Light Station

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 2-19-41.

Signature _____
O. A. LITTLEFIELD
By direction.

Form No. 2599
TREASURY DEPARTMENT
U. S. COAST GUARD
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

BURDGE (Surname) MARLON (First name) ---- (Middle initial) Civilian (Rank or rating) Keeper (Rank or rating)

DEER ISLAND LIGHT STATION (Unit) BOSTON DISTRICT (Place) 20 March, 1941. (Date)

TRANSFERRED FROM ABOVE UNIT $1680 PER ANNUM ($1620-$1980) PLUS $60 P.A. TO POSITION OF 1ST ASSISTANT KEEPER HOG ISLAND SHOAL LIGHT STATION WITHOUT CHANGE IN SALARY ($1500-$1860) EFFECTIVE 12 MARCH 1941 VICE TOM SMALL TRANSFERRED.

NO CHANGE IN QUARTERS ALLOWANCE.

AUTHORITY:

Form 2249, approved 2-19-41.

(Commanding)

O. A. LITTLEFIELD
By direction.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE 0 10935

Form No. 2599
TREASURY DEPARTMENT
U. S. COAST GUARD
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

BURDGE,	Mahlon			1st Asst. Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)
NEWPORT STATION	Newport, R.I.			12 March, 1941
(Unit)	(Place)			(Date)

0800, this date, arrived and reported for duty at Hog Island Shoal Light Station for duty as 1st assistant keeper, having been transferred from Deer Island Light Station where he was keeper.

AUTHORITY:

H. E. Johnson
H. E. JOHNSON,
(Commanding)

Commanding Officer.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE 0 10035

Form No. 2599
TREASURY DEPARTMENT
U. S. COAST GUARD
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

BURDGE,	MAHLON		Civilian Employee	Assistant Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

HULL STATION	Hull, Massachusetts	11 March 1941
(Unit)	(Place)	(Date)

4:15 PM above date.

Keeper Mahlon Burdge departed Deer Island Light Station 4:15 PM this date, assigned to duty Hog Island Shoal Light Station.

AUTHORITY: District Commander's letter (3/5/41) (-75)

Freeman H. Harmon
Freeman H. Harmon CBM
(Commanding)

Officer in charge
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE 0 10935

14 March, 1941.

From: Commander, Boston District.
To: Officer in Charge, HULL STATION.

Subject: Mahlon Burdge; transfer.
Frederick A. C. Bohm; transfer.

Reference: (a) Personnel Notifications.

1. It is requested that you submit Forms 2599 indicating thereton time and date of departure of Mahlon Burdge from Deer Island Light Station; also said forms covering time and date of departure of Frederick A. C. Bohm from Spectacle Island Light Station and time and date of his arrival at Deer Island Light Station.

O. A. LITTLEFIELD
By direction.

5 March, 1941.

From: Commander, Boston District.
To: Officer in Charge, HULL STATION.

Subject: Mahlon Burdge, Keeper, Deer Island Light Station; transfer.

Reference: (a) Personnel Notification.

Inclosure: (1) Reference (a).

1. In accordance with the authority contained in inclosure (1), direct the subject-named man to proceed to Hog Island Shoal Light Station for duty as 1st Assistant Keeper at that station, vice Tom Small.

2. No travel is indicated.

O. A. LITTLEFIELD
By direction.

Copy to:
Hog Island Shoal L.S.

Boston, Mass.,
19 February, 1941.

From: Commander, Boston District.
To: Commandant.

Subject: Mahlon Burdge, keeper; transfer.

Reference: (a) Form 73 dated 22 November, 1940.
(b) Form 73 of 12 December, 1940, in the case of Frederick A. C. Bohm, keeper.
(c) Boston District letter 8 January, 1941 (75).

1. It is requested that Headquarters advise this office as to the status of reference (a) and (b).

O. A. LITTLEFIELD
By direction.

75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

HEADQUARTERS

WASHINGTON

26 December, 1940.

8 January, 1941.

BOSTON DISTRICT RECEIVED DEC 28 1940 U.S. COAST GUARD

From: Commandant.
To: Commander, Boston District.

From: Commander, Boston District.
To: Commandant.

Subject: Mahlon Burdge, keeper; transfer.

Reference: (a) Form 73 dated 22 November, 1940.
(b) Form 73 of 12 December, 1940, in the case of Frederick A. C. Bohm, keeper.
(c) Bureau of Lighthouses circular letter No. 390 of 12 June, 1933.
(d) Headquarters' letter 26 December, 1940 (CP-75).

1. In connection with the proposed transfer of subject-named man from position of Keeper, Deer Island Light Station to position of 1st Assistant Keeper, Hog Island Light Station, Headquarters is advised that the instructions contained in reference (c) were given consideration, in accordance with the rule governing the pay of keepers on transfer.

2. However, no change in salary was recommended in this case in view of the fact that Mr. Burdge was receiving $1620 per annum in his former position as 1st Assistant Keeper, Hog Island Light Station and upon his promotion and transfer to the position of Keeper, Deer Island Light Station he received the same rate of pay and has received no increase since that date.

3. In the event Form 73 is approved without change in salary no expense to the Government will be involved in connection with the above transfer.

4. In connection with the proposed transfer of Frederick A. C. Bohm, no expense to the Government will be involved.

By direction,

J. J. GLYNN
By direction.

STILES,
Assistant Personnel Officer.

HEADQUARTERS

ADDRESS THE COMMANDANT, U. S. COAST GUARD
AND REFER TO No. CP 75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

WASHINGTON 26 December, 1940.

BOSTON DISTRICT
RECEIVED
DEC 28 1940
U. S. COAST GUARD

From: Commandant.
To: Commander, Boston District.

Subject: Mahlon Burdge, keeper; transfer.

Reference:
(a) Form 73 dated 22 November, 1940.
(b) Mr. Burdge's letter of 24 February, 1940.
(c) Bureau of Lighthouses Circular Letter No. 390 of 12 June, 1933.
(d) Form 73 of 12 December, 1940, in the case of Frederick A. C. Bohm, keeper.

1. Reference (a) proposes the transfer of Mr. Burdge from Deer Island Light Station at $1620 ($1620-1980) to Hog Island Shoal without change in pay in the range $1500-1860, vice Tom Small, and that his travel from Hull, Massachusetts to Bristol, Rhode Island, in connection with the transfer be at Government expense.

2. In reference (b) Mr. Burdge applied for transfer to Hog Island Shoal Light Station. In view of the fact therefore that the transfer is to be made following the request of the employee, it is in his interest and not a case in which such expense is paid by the Government.

3. In accordance with the rule governing the pay of keepers on transfer Mr. Burdge's proposed pay should be $1500 per annum, attention in this connectionbeing invited to reference (c). Advise whether or not it is desired that action be taken on this case in the manner indicated; otherwise, your nomination will be filed without action.

4. The case of Mr. Bohm is similar, since he has applied for transfer to Deer Island "if a vacancy as keeper should occur". The proposed travel at government expense in his case is the same as in that of Burdge, and will be handled accordingly in the event the two transfers are to be carried into effect.

By direction,

N. R. STILES,
Assistant Personnel Officer.

NOMINATION

...ANDER, BOSTON DISTRICT Boston, Mass., 23 November, 1940. 19__

Commandant, U. S. Coast Guard:

Action recommended TRANSFER

Name Mahlon Burdge Date of birth June 16, 1885 Legal residence Connecticut.

Boston, Mass.,
23 November, 1940.

From— To—

Position Keeper 1st Assistant Keeper

Pay and grade ($1620 p.a.) ($1800 p.a.)

Station Deer Island Light Station Hog Island Shoal Light Station

Appropriation Civ. Exp. U.S. Civ. Exp. U.S.

Effective ... or as soon thereafter as he enters on duty.

Rank on eligible list ___ Rating ___ Percentage ___ Other eligibles considered ___

Vice Tom Small Pay $1800 pa. Services terminate about Nov. 30, 1940.

Remarks: To be transferred to position of Keeper, Duxbury Pier Light Station.

From: Commander, Boston District.
To: Mahlon Burdge, Keeper, Deer Island Light Station
(via Officer in Charge, HULL STATION.)

Subject: Transfer.

1. You have been recommended for transfer from the position of Keeper, Deer Island Light Station, to the position of 1st Assistant Keeper, Hog Island Shoal Light Station, without change in salary, effective December 1, 1940, or as soon thereafter as you enter on duty.

2. Upon receipt of notification from Headquarters that recommendation has been approved, you will be further advised.

O. A. LITTLEFIELD
By direction.

Above employee is not entitled to Veterans preference under the Civil Service Rules and Regulations. His request for ... is herewith forwarded. This action conforms with Headquarters' policy as set forth in paragraph 6(a) of Headquarters' letter of March 19, 1940 (178-75). Travel from Hull, Massachusetts, to Bristol, Rhode Island is necessary in the interest of the Government and is recommended.

Selection regular, _____, 19__

(DIRECT)

Manager, 1st Civil Service District.

O. A. LITTLEFIELD
By direction.

Commandant, U. S. Coast Guard, Washington, D. C., _____, 19__

Submitted to the Secretary of the Treasury, approved.

See approval

NOMINATION

...MANDER, BOSTON DISTRICT Boston, Mass., 22 November, 1940, 19__

Commandant, U. S. Coast Guard:

Action recommended TRANSFER

Name Mahlon Burdge Date of birth June 16, 1893 Legal residence Connecticut.

	From--	To--
Position,	Keeper	1st Assistant Keeper
Pay and grade	$1620 p.a. ($1620-$1980) (Qtrs., $60 p.a.)	$1620 p.a. ($1500-$1860) (Qtrs., $60 p.a.)
Station	Deer Island Light Station	Hog Island Shoal Light Station
Appropriation	Civ. Emps., C. G.	Civ. Emps., C. G.

Effective December 1, 1940 (~~[redacted]~~, or as soon thereafter as he enters on duty.

Rank on eligible list --- Rating --- Percentage --- Other eligibles considered:

Vice Tom Small Pay $1500 pa. Services terminated about Nov. 30, 1940.

Reason To be transferred to position of Keeper, Duxbury Pier Light Station.

Remarks: Above employee is not entitled to Military preference under the Civil Service Rules and Regulations. His request for the transfer is herewith inclosed. This action conforms with Headquarters' policy as set forth in paragraph 4(a) of Headquarters' letter of March 19, 1940 (75-75). Travel from Hull, Massachusetts, to Bristol, Rhode Island is necessary in the interest of the Government and is recommended.

Selection regular, _____, 19__

(DIRECT)

Manager, 1st Civil Service District.

O. A. LITTLEFIELD
By direction.

Commandant, U. S. Coast Guard, Washington, D. C., _____, 19__

Submitted to the Secretary of the Treasury, approved.

See Approval

Office of Commander
xxxxxxxxxxxxxx
Boston District

Boston, Mass.

27 February 40

From: Commander, Boston District.
To : Keeper Mahlon Burdge, DEER ISLAND LIGHT STATION.

Subject: Transfer to Hog Island Shoal Light Station.

Reference: (a) Your letter, 24 February, 1940.

1. In reply to reference (a) you are advised that your request has been noted and placed on file for consideration at such time as a vacancy exists at Hog Island Shoal Light Station.

C. A. LITTLEFIELD,
By direction.

COPY

Deer Island Light Station

Feb. 24, 1940.

Mr. O. A. Littlefield,
U. S. Coast Guard.

Sir:

In case of vacancy I would like to be considered for transfer to my former position at Hog Island Shoal Light, Portsmouth, R. I.

Respectfully,

/s/ MAHLON BURDGE,

Keeper

June 16 1893 Conn. 2nd. New London Stonington

BURDGE MAHLON ----- M W x

Birthplace: Atlantic Highlands, N.J. 70 x

					Com.,3rd LH Dist.,Staten
Prob.Appt.	Assistant Keeper	480.pa.	480.pa.	11-2-12	Island,NY-Latimer Reef LH.
Charges Pref.	(resigning for Kpr's watches)			4-17-13	do.
Cautioned	(excess leave)			12-4-14	do.
Inc.in pay		492.pa.	492.pa.	1-1-16	do.
Trans.	Assistant Keeper	516.pa.	516.pa.	1-19-16	Old Orchard Shoal LH.
Res.wo.prej.	do.	516.pa.	516.pa.	3-29-17	do.
Prob.Appt.	2nd Assistant Keeper	960.pa.	960.pa.	9-15-24	Hog Island Shoal LH.
Inc.in pay	(retroactive fr 9-15-24)	1320.pa.	1320.pa.	2-1-25	do.
Pro.	1st Assistant Keeper	1380.pa.	1380.pa.	5-1-25	do.
Inc.in pay	do.	1440.pa.	*1500.pa.	1-1-27	do.
Act.5-28-28		1560.pa.	*1620.pa.	7-1-28	do.
Inc.in pay		1620.pa.	*1680.pa.	1-1-31	do.
Trans.	(juris. of 2nd Dist.)	1620.pa.	*1680.pa.	7-1-33	do.
A. Trans. Reorg. Plan No. II				7-1-39	Treasury - Coast Guard, Boston, Mass.
Trans.	Keeper	1620.pa.	*1680.pa.	12-1-39	Deer Island LH.

* Includes $60. p. a. for Kpr's quarters.

(9)

none

Painter and seaman

Form No. 2599
TREASURY DEPARTMENT
U. S. Coast Guard
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

BURDGE	MAHLON	---	Civilian	Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

DEER ISLAND LIGHT STATION	BOSTON DISTRICT	10 February, 1941
(Unit)	(Place)	(Date)

SALARY CHANGED FROM $1620 PER ANNUM ($1620-$1980) PLUS $60 P.A. QUARTERS TO $1680 PER ANNUM WITHOUT CHANGE IN RANGE OR QUARTERS EFFECTIVE 16 JANUARY, 1941.

AUTHORITY:

Form 2249, approved 1-16-41.

(Commanding)
O. A. LITTLEFIELD
By direction.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	Statistics	Correspondence	Records

U. S. GOVERNMENT PRINTING OFFICE 0 10935

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared January 9, 1941

Name: Burdge, Mahlon

From: U. S. Coast Guard

Bureau No: 1307

Promotion

	FROM	TO
Position		Keeper
Grade		
Salary	Field (Range $1620-1980) $1620 p.a. plus $60 p.a. Qtrs.	Field (Range $1620-1980) $1680 p.a. plus $60 p.a. Qtrs.
Bureau or Div.		
Organizational Subdivisions		U. S. Coast Guard
Headquarters		
Post of Duty		Boston, Mass.
Appropriation		Deer Island Lt. Sta., Mass.
Allotment		Civilian Employees, G.F.
Field or Deptl.		Field

EFFECTIVE
Remarks: January 16, 1941

Justification:

No increase in pay since January 1, 1931.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 6-16-1893

LEGAL RESIDENCE: Conn.

SEX: M

RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

SUBJECT TO RETIREMENT ACT? Lighthouse Act

DATE OF DATH

+1641

SUBORDINATE ADMINISTRATIVE OFFICE

4 December, 1939

From: Commander, Boston District
To: BURDGE, Mahlon, Deer Island Light Station

Subject: Your transfer from position of 1st Assistant Keeper, Hog Island Shoal Light Station, to Keeper, Deer Island Light Station.

Reference: (a) Your letter 7 November, 1939
(b) Boston District Order No. 59, 2 November, 1939.

Inclosure: (1) Personnel Notification.

1. Inclosure (1) is forwarded herewith covering the subject action, which has been made effective as of 1 December, 1939.

Geo. E. Eaton
By direction.

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

10

DATE PREPARED: 27 November, 1939
BUREAU NO. Lt. #1307

PERSONNEL ACTION

JOURNAL PAGE: E. 225

Name: Burdge, Mahlon

DATE OF BIRTH: 6-16-93

From: U. S. Coast Guard

LEGAL RESIDENCE: Connecticut

Nature of Action:

Transfer

VETERANS' PREFERENCE

	FROM	TO
Position	Keeper	Keeper
Grade	Field (Range $1500-1860)	Field (Range $1620-1980)*
Salary	$1620 p.a. plus $60 p.a. Qtrs.	$1620 p.a. plus $60 p.a. Qtrs.*
Bureau	U. S. Coast Guard	U. S. Coast Guard
Office	Boston, Massachusetts	Boston, Massachusetts
Unit		
Division		
Section		
Sub-Section		
Headquarters	Boston, Massachusetts	Boston, Massachusetts
Post of Duty	Egg Island Shoal Lt. Sta.,R.I.	Deer Island Lt. Sta., Mass.
Appropriation	Sal., Kprs. of Lhs.,Coast Guard	Sal., Kprs. of Lhs.,Coast Guard
Allotment		

NATURE OF POSITION NEW:

ADDITIONAL IDENTICAL:

VICE VACANCY:

VICE: Tom Small

CIVIL SERVICE AUTHORITY:

EFFECTIVE: E.O.D.

FIELD ☒ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

DATE OF OATH:

Remarks: * Section 10b of the Reorganization Act of 1939 prohibits changes in gross compensation or grade during the present fiscal year.

The action in this case does not involve a change in gross compensation since the gross pay at the new station is the same as the gross pay at the former station.

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

Justification:

DATE APPROVED 11-29-39

SUBORDINATE ADMINISTRATIVE OFFICE

DATE

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
CHELSEA, MASS.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

for record

BOSTON DISTRICT
RECEIVED
NOV 20 1939
U.S. COAST GUARD

SECOND DISTRICT

Deer Island, Ft. Sta.
(Station, Depot, or Vessel)

Nov, 18, 1939

Commander Boston Dist.
U.S. Coast Guard
Custom House. Boston, Mass.

Sir.

I have to inform you that I left Hog Island Ft. Sta. Nov, 16th at 8 am, and arrived at Deer Island Ft. Sta. Nov, 16th at 2 Pm.

Respectfully.
Mahlon Bridge. Kpr.

8 November, 1939

From: Commander, Boston District
To: BURDGE, Mahlon, 1st Assistant Keeper,
Hog Island Shoal Light Station (via Keeper)

Subject: Your transfer to position of Keeper, Deer Island Light Station.

Reference: (a) Boston District Order No. 59 dated 2 November, 1939.
(b) Your letter 6 November, 1939.

1. It is regretted that circumstances are such as reported in reference (b). The exigencies of the Service, however, require that your transfer in this instance be effected in accordance with instructions contained in reference (a).

Geo. E. Eaton
By direction.

Hog Island Shoal, Va.
Mar, 7, th 1939

Capt. Eaton.

Sir.

I have recieved my orders of transfer to Deer Island Ga Sta. I appreciate the fact that you are promoting me and I will of course report there Mar, 16th. However I would much prefer to remain at Hog Island Va Sta and hope you will see your way clear to transfer me back to Hog Island Va Sta. in the near future. if this is at all possible.

Respectfully.

Mahlon Burdge.
1st Asst Kpr.

cc
Note file
@
await further
orders

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
CHELSEA, MASS.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

BOSTON DISTRICT RECEIVED NOV 7 1939 COAST GUARD

SECOND DISTRICT

Dog Island Shoals
(Station, Depot, or Vessel)

Nov. 6th, 1939.

Commander Boston Dist.
U.S. Coast Guard Custom House.
Boston, Mass.

Subject.
Assignment, Deer Island Lt Sta.

Sir.

I am writing you in regards to letter just received about assignment to above Lt. Sta.

I just purchased a new home and would like to stay on Dog Island Lt. Sta if possible.

Mahlon Budge.
1st Asst Keeper.

Edward F. Duffy.
Keeper.

Ask - any reason not stated in letter requiring that the transfer be made -

TREASURY DEPARTMENT
U. S. Coast Guard

District BOSTON

Date 4 November, 1939

CHANGE IN STATUS OF EMPLOYEE

Name BURDGE, Mahlon

Nature of Action Transfer

Effective date 1 December, 1939.

	FROM	TO
Position	Keeper (1st Assistant)	Keeper
Pay	$1620 per annum in the pay range $1500-1860, plus $60 p.a., allowance for quarters.	$1620 per annum in the pay range $1620-1980, plus $60 p.a., allowance for quarters.
Station	Hog Island Shoal Light Station, R.I.	Deer Island Light Station, Mass.

Remarks: This change reported in accordance with Department Notice dated 27 November, 1939, and approved 29 November, 1939.

Geo. E. Eaton,
By direction.

75
531
(99)

2 November, 1939.

Order No. 59.

From: Commander, Boston District.
To: 1st Asst. Keeper Mahlon Burdge, Hog Island Shoal Light.

Subject: Orders; ~~xxxxxxxxx~~ temporary duty; travel; new assignment.

1. Proceed to Deer Island Light Station on 16 November, 1939 and assume the duties of Keeper at that station. This order does not involve any change in your present salary. Report time and date of departure from your present station, and time and date of your arrival at Deer Island Light Station.

2. In lieu of all expenses for subsistence, a per diem of $5.00 is allowed. Travel by your own automobile, at the rate of four cents per mile, being more economical and advantageous to the United States, is authorized.

3. The travel necessary to the execution hereof is required by the public interests and is authorized, chargeable to Boston District Travel Allotment, Symbol No. 59.

O. A. LITTLEFIELD
By direction.

Copy to:
Headquarters.
Dist. Acctg. Officer.
Deer Island Light Station.

EW RC

TREASURY DEPARTMENT Form 73
Approved Sept. 1, 1938
Coast Guard

NOMINATION

Office of The District Commander,

Boston DISTRICT Boston, Mass., (City) 2 November (Date), 1939

COMMANDANT:

Action recommended Transfer

Name Mahlon Burdge Date of birth 16 June, 1893 Legal residence Connecticut

	From—	To—
Position,	1st Assistant Keeper	Keeper
Pay and grade	$1620 per annum ($1500-1860) (plus $60 per annum allowance for quarters)	$1620 per annum ($1620-1980) (plus $60 per annum allowance for quarters)
Station	Hog Island Shoal Light Station	Deer Island Light Station

Appropriation Salaries, Keepers of Lighthouses, Coast Guard

Effective 16 November, 1939 [1] the actual date of entrance on duty, ~~or as soon thereafter as he enters on duty.~~

Rank on eligible list - Rating - Percentage - Other eligibles considered:

-

Vice Tom Small Pay $1620 p.a. Services terminated 15 Nov., 1939

Reason Recommended for transfer to position of 1st Assistant Keeper, Hog Island Shoal Light Station.

REMARKS: [2] This recommendation submitted in accordance with Headquarters' endorsement of 18 October (CP-75) on Boston District letter of 5 October, 1939.

No change will be made in this employee's compensation or grade during the present fiscal year owing to the prohibition in Section 10b of the Reorganization Act of 1939 on changes in compensation. For record purposes, however, recommendation is submitted pursuant to Comp.Gen.B-5212 of 22 August, 1939, to the Federal Security Agency.

Selection regular, ..., 19.....

By direction.

Manager, Civil Service District.

L. SPENCER
Chief of Staff.
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES, WASHINGTON, , 19

Submitted to the Secretary of Commerce, approved.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.
[2] In case of vessel officer, state license held.

11—2314

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

SUPT. OF LIGHTHOUSES
AUG 28 1935
2nd DIST. CHELSEA, MASS.

To

August 27, 1935.

Mahlon Purdge, First Assistant Keeper,
Hog Island Shoal Light Station, R. I.,
(Through Supt. of Lighthouses, Chelsea, Mass.)

The Bureau has read with interest a report relative to your action in recovering the body of a man who had drowned after falling overboard from his motor boat while it was being towed to its mooring on July 28, 1935. It is noted that you dragged the channel and on the third day recovered the body.

The Bureau takes pleasure in commending you for your action in this instance and to note the matter as a part of your official record.

H. D. King
Commissioner of Lighthouses.

EK

Forwarded:

Superintendent,
2nd LH District.

Bureau of Lighthouses, Wash., Copy to 2d

Correspondence re this report under keeping
"Personnel" Folder - Edward F. Duffy.

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

COMMANDER, BOSTON DISTRICT

Department or establishment UNITED STATES COAST GUARD. Date Oct. 8th 1934.

1. Name in full (Mr., Miss, or Mrs.) Burdge (Surname) Mahlon (Given name) — (Middle name)
2. Present address Bristol Ferry Road (Number) (Street) Portsmouth (City) R. I. (State)
3. Legal (voting) residence Rhode Island 1st (State and Congressional District) New Port (County) Portsmouth (City or town)
4. Where born New Jersey (State or foreign country) Monmouth County (City or town) When born June 16 1893 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored	

7. Number and ages of dependents domiciled with you Three 42 - 22 - 7
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
U. S. Light-House	Saturner Reef - R. I.	1st Asst Keeper	$591.00	Nov.	1st	1912			
" "	Old Orchard Shoal Lt. Sta.	1st Asst Keeper	$641.00	Jan	15	1916	Mar	1st	1917
" "	Nobska Light Station	1st Asst Keeper	$960.00	Sept	15	1924			

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below: No

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

No (Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

Navy	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary
√							

Enlisted ..... Discharged	Enlisted ..... Discharged .....
Rank ..... Rank	Rank ..... Rank .....
Organization ..... Organization	Organization ..... Organization .....

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) —

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
K. C. Nelson, Westerly, R. I.	painter	8 yrs.

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 7 8 (9)	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs Mary E. Burdge.

Relationship Wife Post office address Bristol Ferry Rd. Portsmouth R. I.

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Mahlon Burdge.
(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

STANDARD FORM NO. 6
(Approved by the President March 28, 1924)

Oath of Offi[illegible] fwd to Wash. 9/23/24
Personal Ques. She[illegible] fwd to Wash. / /24

PERSONAL HISTORY

(Statement to be prepared by appointee in his own handwriting)

Bureau, division, or office Light House Dept

1. Name in full Mahlon Burdge

2. Legal (voting) residence Conn. 2nd (State and Congressional District) New London (County) Stonington (City or town)

3. Where born? New Jersey (State or foreign country) Highlands (City or town) When born? June 16 1893. (Date)

4. If foreign, state whether naturalized or alien No

See File No. 2875 - Fiscal Yr. 1925

5. Indicate sex, marital condition, and race by check, thus: √

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored	

6. A complete record of your past civil service for the United States Government:

BRANCH OF SERVICE AND PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
			Month	Day	Year	Month	Day	Year
Latimer Reef Lt Sta.	1st Asst Keeper	480 A	Nov.	2	1912	Jan	18	1916
Old Orchard Shoal Lt Sta	1st Asst Keeper	516 A	Jan	19	1916	Mar	31	1917

7. Military and naval record. If any, check (√) to indicate branch and other information and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps	Coast Guard	War Veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ____ Discharged ____ Enlisted ____ Discharged ____

Organization ____ Organization ____

8. EDUCATION (Circle number of years)

Common school								High school				College				Degrees, if any
1	2	3	4	5	6	7	(8)	1	2	3	4	1	2	3	4	none

9. State special qualifications 1st Class Boatman

10. Name, relationship, and address of person to be notified in case of emergency:

Mrs Mahlon Burdge (Name) Wife (Relationship)

R F D Nr 1 Stonington (Post office address) Conn.

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Mahlon Burdge
(Name as usually written and which will be used as official signature)

Sept 12, 1924 (Date)

Present address Stonington Conn.

10—1659

I acknowledge receipt of a copy of Department Circular No. 253 (second edition), of September 22, 1914, relating to political activity of officeholders, and fully understand its purport.

SUPERINTENDENT OF LIGHTHOUSES
SEP 13 1924
RECEIVED
TOMPKINSVILLE, N.Y.

Mahlon Burdge
(Name.)

2nd Asst Keeper
(Position.)

Light-House Dept.
(Bureau, Office, or Service.)

Date, Sept. 12, 1924

11—3914

(This acknowledgment should be forwarded to, and filed in, the bureau or office to which appointee is assigned.)

PERSONAL QUESTION SHEET

RECEIVED 1912 HAMMONDSVILLE, N.Y.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 15, 1909.

To the Chiefs of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

Charles Nagel
Secretary.

Mahlon Bridge 699

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe. If name itself is merely a letter, it should be so stated.) Mahlon Bridge

2. How do you intend to write your name on the pay roll? (*This should agree with signature to your oath of office.*) Mahlon Bridge

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

City or town.	State or Territory.	County.	Congressional district.
New York	New York	County of Richmond	11

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Atlantic Highlands New Jersey

6. When were you born? June (Month.) 16 (Day.) ~~1894~~ 1893 (Year.)

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No

8. Give name and address of person whom you would like to have notified in case of accident.

Edward B Bundge (Name.) New Dorp Lane (Number and street.)

New Dorp N y (City or town.) New York (State or Territory.)

9. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
Edward B Bundge	father	Lighthouse	government service	keeper

10. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Local Civ Service Exam July 1912

11. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

none

12. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
		none			

13. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

none

14. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
	none		

15. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
	none		

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 12, 13, 14, and 15.)

Captain of launch and fisherman

Acknowledge receipt of a copy of Department Circular No. 15.

To the SECRETARY OF COMMERCE AND LABOR:

SIR: I acknowledge receipt of a copy of Department Circular No. 215, of August 2, 1910, relating to political activity of officeholders, and fully understand its purport.

Mahlon Rudge
(Name.)

Assistant keeper
(Position.)

Lighthouse service
(Bureau, Office, or Service.)

Date, October 21, 1912

11—2661

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

None

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

yes

21. State the date upon which the above blanks were filled. October 21, 1912

Witness:

In case signature is by mark.

(Signature) Mahlon Rudge

P. O. Address: New Dorp P.O.
City or town.

New Dorp Lane
Number and street.

State of New York
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded ~~October 21~~ Dec 10, 1912

(Signature) ~~Mahlon Rudge~~ Keeper

(Official title) ~~Assistant keeper~~

11—1434

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.

---

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed

L.H.S. Lakemen Rep & Rte Mty. 3d

Bureau or Service. Place (city, town, station, or vessel.) District.

2. To what position has he been appointed? Asst Keeper

3. State the date of appointment. Oct 17, 1912

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

Date E.S.D.

5. State the date of the oath. Oct 22/1912

6. State the date the employee entered on duty. Nov 2/12

7. What is his salary? ×Odlanics Keeper

8. From what appropriation is he paid? ×480 00

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

10. If classified, state the date of classification. May 6, 1896

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Local Civil Ser Exam Feby 6, 1912

12. Is the employee required to give bond? No

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

14. If foreign born, state when and where naturalization papers were taken out.

Reviewed, approved, and forwarded to the Department.

(Signature) [signature]

(Official title)

Date: ....., 19

11—1434

Form 439
TREASURY DEPARTMENT
DIVISION OF APPOINTMENTS

File No. 372

Name B U R D G E, Mr. MAHLON

BORN: June 16, 1893

Service COAST GUARD (L.H.S.)

This file belongs in the Division of Appointments, Treasury, and has been charged to YOU. Please do not transfer to anyone or retain it for more than 5 days without notifying the Appointment Division File Room, EXT. 644-2382

U. S. GOVERNMENT PRINTING OFFICE 2—16322

U. S. COAST GUA
REC'D MAR 24 1941

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Date 20 March, 1941.

REPORT OF EFFECTIVE DATE OF CHANGE IN POSITION
OR PAY STATUS OF CIVILIAN EMPLOYEE

From: Commander, BOSTON District.
To : Commandant.

1941 APR 2 AM 11 40

Name Mahlon Burdge

Nature of Action Change in status and post of duty - decrease in grade.

Effective date of change 12 March, 1941.

	FROM	TO
Position	Keeper	~~1st Assistant~~ Keeper
Pay	$1680 per annum	$1680 per annum
Salary Range	$1620-$1980	$1500-$1860
Valuation of Quarters	$60 per annum	$60 per annum
Station	Deer Island Light Station.	Hog Island Shoal Light Station

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) ~~3-19-41.~~ .

Signature O. A. LITTLEFIELD
By direction.

HEADQUARTERS - U. S. COAST GUARD - WASHINGTON

Submitted to the Director of Personnel for information. APR 1 1941

By direction of the Commandant.

Very truly yours,

R. J. GROSS,
Chief, Civilian Personnel

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
CHELSEA, MASS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SECOND DISTRICT

Deer Island, Ft. Sta.
(Station, Depot, or Vessel)

Sept. 24th, 1940

Mr. O. A. Littlefield,
U. S. Coast Guard,
Sir.

In case of vacancy I would like to be considered for transfer to my former position at Wood Island Shoal Ft. Sta. Portsmouth, N. H.

Respectfully,
Mahlon Burdge,
Keeper.

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 7945

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date February 17, 1941.

Name: Burdge, Mahlon

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No: 1587

Nature of Recommendation

Change in status and post of duty - decrease in grade

	FROM	TO
Position	Keeper	Keeper
Grade	Field (Range $1620-1980)	Field (Range $1500-1860)
Salary	$1680 p.a. plus $60 p.a. Qtrs.	$1680 p.a. plus $60 p.a. Qtrs.
Bureau or Div. Organizational Subdivisions	U.S. Coast Guard	U.S. Coast Guard
Headquarters	Boston, Mass.	Boston, Mass.
Post of Duty	Deer Is. Light Sta., Mass.	Hog Is. Shoal Lt. Sta., R.I.
Appropriation	Civilian Employees, C.G.	Civilian Employees, C.G.
Allotment		
Field or Deptl.	Field	Field

EFFECTIVE
Remarks: E.O.D.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Reg.

DATE OF BIRTH: 6-16-1893

LEGAL RESIDENCE: Conn.

SEX: M | RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE: *Tom Small (Trans.)

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH: MAR 12 1941

Justification:

This is a regular position in the authorized complement of the Station, and it is necessary that it be filled in order that the essential work of the Service may be carried on. Mr. Burdge's letter of February 24, 1940, requesting this transfer, is enclosed.

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds

N. R. STILES,
Commander, U.S. Coast Guard,
Assistant Personnel Officer.
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL. TREASURY DEPARTMENT)

DATE APPROVED BY THE SECRETARY: 2 1941

FOR

INTERLEAVED-PATD.

Ea

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PERSONNEL RECOMMENDATION

PAGE: 3521

TO DIRECTOR OF PERSONNEL

Date January 9, 1941

Name: Burdge, Mahlon

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No: 1307

Nature of Recommendation

Promotion

	FROM	TO
Position		Keeper
Grade	Field (Range $1620-1980)	Field (Range $1620-1980)
Salary	$1620 p.a. plus $60 p.a. Qtrs.	$1680 p.a. plus $60 p.a. Qtrs.
Bureau or Div. Organizational Subdivisions		U. S. Coast Guard
Headquarters		Boston, Mass.
Post of Duty		Deer Island Lt. Sta., Mass.
Appropriation		Civilian Employees, C.G.
Allotment		
Field or Deptl.		Field

EFFECTIVE January 16, 1941

Remarks:

Justification:

No increase in pay since January 1, 1931.

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds

S. P. MEHLMAN,
Lt. Commander, U. S. Coast Guard,
Acting Assistant Personnel Officer.

(BUREAU OR DIVISION HEAD)

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 6-16-1893

LEGAL RESIDENCE: Conn.

SEX: M | RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

SUBJECT TO RETIREMENT ACT?
Lighthouse Act
6-20-18

DATE OF OATH

(FOR USE OF DIRECTOR OF PERSONNEL. TREASURY DEPARTMENT)

DATE APPROVED BY THE SECRETARY
JAN 16 1941

INTERLEAVED-PATD

FORM 2249

UNITED STATES TREASURY DEPARTMENT

WASHINGTON, D. C.

372 1

DATE: 27 November, 1939

BUREAU NO. Lt. #1307

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Name: Burdge, Mahlon

From: U. S. Coast Guard
(BUREAU OR OFFICE)

JOURNAL PAGE: B 225

DATE OF BIRTH: 6-16-93

LEGAL RESIDENCE: Connecticut

VETERANS' PREFERENCE:

Nature of Recommendation

Transfer

	FROM	TO
Position	Keeper	Keeper
Grade	Field (Range $1500-1860)	Field (Range $1620-1980)*
Salary	$1620 p.a. plus $60 p.a. Qtrs.	$1620 p.a. plus $60 p.a. Qtrs.*
Bureau	U. S. Coast Guard	U. S. Coast Guard
Office	Boston, Massachusetts	Boston, Massachusetts
Unit		
Division		
Section		
Sub-Section		
Headquarters	Boston, Massachusetts	Boston, Massachusetts
Post of Duty	Hog Island Shoal Lt. Sta.,R.I.	Deer Island Lt. Sta., Mass.
Appropriation	Sal., Kprs. of Lhs.,Coast Guard	Sal., Kprs. of Lhs.,Coast Guard
Allotment		
	FIELD [X] DEPRTMTL. [ ]	FIELD [X] DEPRTMTL. [ ]

NATURE OF POSITION NEW:

ADDITIONAL IDENTICAL:

VICE VACANCY:

VICE: Tom Small

CIVIL SERVICE AUTHORITY:

EFFECTIVE: E.O.D.

DATE OF OATH:

Remarks: * Section 10b of the Reorganization Act of 1939 prohibits changes in gross compensation or grade during the present fiscal year.

The action in this case does not involve a change in gross compensation since the gross pay at the new station is the same as the gross pay at the former station.

SUBJECT TO RETIREMENT ACT: Lighthouse Act 6-20-18

Justification:

Consideration given all other eligible employees in Bureau or Office of undersigned.
Certified as to Sufficiency of Appropriated Funds.

C. H. JONES,
Captain, U. S. Coast Guard,
Chief Personnel Officer.
Bureau or Office Head

(FOR USE OF DIRECTOR OF PERSONNEL, TREASURY DEPARTMENT)

DATE APPROVED BY THE SECRETARY

DATE

PATENTED

TREASURY DEPARTMENT
U. S. Coast Guard

U. S. COAST GUARD
REC'D DEC 6 1939

District BOSTON

Date 4 November, 1939

CHANGE IN STATUS OF EMPLOYEE

Name BURDGE, Mahlon

Nature of Action Transfer

Effective date 1 December, 1939.

	FROM	TO
Position	Keeper (~~1st Assistant~~)	Keeper
Pay	$1620 per annum in the pay range $1500-1860, plus $60 p.a., allowance for quarters.	$1620 per annum in the pay range $1620-1980, plus $60 p.a., allowance for quarters.
Station	Hog Island Shoal Light Station, R.I.	Deer Island Light Station, Mass.

Remarks: This change reported in accordance with Department Notice dated 27 November, 1939, and approved 29 November, 1939.

Geo. E. Eaton,
By direction.

HEADQUARTERS 1st Indorsement 11 December, 1939.

Submitted to the Director of Personnel, Treasury Department, for information as to the effective date of the change.

By direction,

C. H. JONES
Chief Personnel Officer.

Bordge

APPLICANT OR EMPLOYEE MUST FILL THE FOLLOWING

Name (in full) Mahlon Bundge Sex Male

Present address Bristol Ferry Rd. R-I Date of birth June 6, 1899

Give below all places of residence during the past FIVE years

From-- (Month and year)	To-- Month and year)	Number and Street	City and State
Sept 1930		Bristol Ferry Rd	Portsmouth, R. I.

Give, in your own handwriting, the information requested below

Have you ever been arrested for any reason whatsoever? No (Yes or no)

If so, give details in space provided below.

Date of Arrest	Age	Charge	Court and Location	Judge	Disposition

NO ADDITIONAL RECORD FOUND AT F. B. I.

Have you ever been fingerprinted? No Where?

When? If for the Civil Service, what position?

I hereby swear (or affirm) that the above statements are complete and accurate in every detail.

U. S. COAST GUARD

Mahlon Bundge.
Customary payroll signature of employee

Subscribed and sworn to before me this 10th day of October 19 39

John E. Murray
Notary Public

My commission expires June 30, 1941

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - FEB 91940

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Mahon Burdge (Name) — New York (Legal Residence)

STATUS

11-

DESIGNATION	ACTION	SALARY	BUREAU–SERVICE–STATION	DATE OF EFFECT
Asst. Kpr.		$ 480	Light House Saturner Reef N.Y.	Nov. 21, 1912
"		492	" " " "	Jan. 1, 1916
"		516	" " Old Orchard "	Jan. 19, 1916
	RESIGNED CLOSE OF		Mar. 31, 1917	
Keeper	Reinstatement Reaad. 7 pay Act. Dec. 6, 1924	960	Light House - Hog Isl. R.I.	Sept. 15, 1924
"	"	1,320	" " " "	Feb. 1, 1925
"	"	1,380	" " " "	May 1, 1925
"	INCREASE IN COMPENSATION	1440	" " " "	JAN 1 1927
"	COMPENSATION Act May 28, 1928.	1560	" " "	JUL 1 1928
"	INCREASE IN COMPENSATION	1620	" " 2d Dist. "	JAN 1 1931

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

DEPARTMENT OF COMMERCE
JUN 20 1939
DIVISION OF PERSONNEL

June 19, 1939.

Mr. Mahlon Burdge, 1st Assistant Keeper,
Hog Island Shoal Light Station, R. I.
(Through Supt. of Lighthouses, Chelsea, Mass.)

I have read with interest a report relative to your action on May 24 in going to the rescue of two men who were adrift in a row boat and being carried out to sea, after having lost their oars. It is noted that after hearing their call you immediately put out in the motor boat and towed them to Bristol.

I take pleasure in commending you for your meritorious action on this occasion and in having the matter made a part of your official history.

H. D. King
Commissioner of Lighthouses.

E-K

IGHTHOUSES---Appointment Division's files
...signed by
d by

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

DEPARTMENT OF COMMERCE
AUG 27 1935
DIVISION

To Lgt

August 27, 1935.

Mahlon Burdge, First Assistant Keeper,
Hog Island Shoal Light Station, R. I.,
(Through Supt. of Lighthouses, Chelsea, Mass.)

The Bureau has read with interest a report relative to your action in recovering the body of a man who had drowned after falling overboard from his motor boat while it was being towed to its mooring on July 28, 1935. It is noted that you dragged the channel and on the third day recovered the body.

The Bureau takes pleasure in commending you for your action in this instance and to note the matter as a part of your official record.

CARDED

H. B. King
Commissioner of Lighthouses.

BK

LIGHTHOUSES--Appointment Division's files

Exact copy as signed by _____

Mailed _____ by _____

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

December 30, 1930

Mr. Mahlon Burdge

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective January 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1560

To: $1620

Service and grade: Range $1500-1860

Appropriation (unit): Salaries, Keepers of Lighthouses.

3d District.

WHC

CARDED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
JAN 10 1931
SHEET NO. 2922
DEPARTMENT OF COMMERCE

GOVERNMENT PRINTING OFFICE 11—9051

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

M r. Mahlan Burdge,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1440

To: $1560

11—9564

C

APPOINTMENT DIVISION
ENTERED
JUL 2
DEPARTMENT OF COMMERCE

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

January 1, 1927.

Mr. Mahlon Burdge,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective January 1, 1927.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

From: $1380 per annum.

To: $1440 per annum.

Service and grade: Field.

Appropriation (unit):

JAN 12 1927

APPROVED BY THE ACTING SECRETARY 1/12/27

APPOINTMENT DIVISION ENTERED JAN 13 1927 ON JOURNAL DEPARTMENT OF COMMERCE

Roll 1093

3.

CARDED

GOVERNMENT PRINTING OFFICE 11—9051

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK
1925 MAY 13 AM 9 48

DEPARTMENT OF COMMERCE
GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.
MAY 16 1925
APPOINTMENT DIVISION.

FWO-JHG

LIGHTHOUSES
1925 MAY 12 AM 8 43

May 11,1925

Commissioner of Lighthouses.

SUBJECT: Effective date of changes in personnel in 3rd District.
REFERENCE: Department letter of May 19,1918.

1. The Bureau is advised that the effective dates of recent changes in the personnel of the Third Lighthouse District, are as follows:-

Name	Position	Salary	Nature of Change	Letter Date	Effective Date
Mahlon Burdge	Keeper	$1380 p.a.	Promotion	4-6-25	5-1-25

J. T. Yates

CARDED

Hydro
Radio
Engr. Cons.
Mar. Eng.
Personnel
Financial
Law and Regs.
Adm Asst.
Dep. Comr.
Comr.

Submitted to Secretary of Commerce for his information

Bureau of Lighthouses, Washington
MAY 12 1925
U. S. REPORT DATA ENTERED

Acting Commissioner of Lighthouses

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

April 6, 1925.

Mr. Mahlon Burdge,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $1320 per annum to $1380 per annum, effective **May 1, 1926, or as soon thereafter as you enter on duty.**

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

11—8074
S
3rd

APPOINTMENT DIVISION ENTERED APR 13 1925 ON JOURNAL DEPARTMENT OF COMMERCE

APR 13 1925

CARDED

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWO-JHG
LIGHTHOUSES
1925 APR 6 AM 8 58

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N.Y. April 4, 1925, 19
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

APPOINTMENT DIVISION NECESSARY ACTION TAKEN APR 11 1925 DEPARTMENT OF COMMERCE

DEPARTMENT OF COMMERCE APR 6 1925 APPOINTMENT DIVISION

Action recommended, Promotion.

Name, Mahlon Burdge — Legal residence, Connecticut

Position, Keeper — Salary, $1380 p.a. *

Location, Hog Island Shoal Lt.Sta.,R.I. — Appropriation, Salaries, Keepers of Lighthouses

Effective May 1, 1925 — ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $1320 p.a. *

Location, Hog Island Shoal Lt.Sta.,R.I.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, William Burkhardt — Services terminated, April 30, 1925

Reason, Resigned

Members of family in Government Service,

Date of birth,

Remarks: * This amount includes commutation of rations at 45¢ per day payable from General Expenses Lighthouse Service.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

4/6/25 ..... J. F. Yates
Secretary, *Civil Service District.*

BUREAU OF LIGHTHOUSES
WASHINGTON

APR 6 - 1925

Submitted to the Secretary of Commerce, approved.

APPROVED:
ACTING SECRETARY OF COMMERCE.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

COMMISSIONERS

WILLIAM C. DEMING, PRESIDENT
GEORGE R. WALES
HELEN H. GARDENER

HERBERT A. FILER, CHIEF EXAMINER
JOHN T. DOYLE, SECRETARY

UNITED STATES CIVIL SERVICE COMMISSION

WASHINGTON, D. C.

ADDRESS ONLY
"CIVIL SERVICE COMMISSION"
IN YOUR REPLY REFER TO
FILE
AND DATE OF THIS LETTER

March 12, 1925.

The Honorable,

The Secretary of Commerce.

Sir:

The Commission is in receipt of letter dated March 10, inclosing affidavit by the father of Mahlon Burdge that Mr. Burdge, keeper in the Lighthouse Service, was born June 16, 1893. According to the records of this office, this is the date given under oath by this employee in application for examination. Notation that this is the correct date of his birth will be made on the records of the Commission.

It is noted that although Mr. Burdge stated on personal sheet filed with the Department that he was born in 1889, he himself knows of no reason why he made this error.

By direction of the Commission:

Very respectfully,

Secretary.

March 10, 1925.

The Civil Service Commission,
Washington, D. C.

Gentlemen:

The Department transmits herewith affidavits submitted by Mr. Mahlon Burdge, Keeper in the Lighthouse Service, in support of his claim that June 16, 1893, rather than June 16, 1889, is the correct date of his birth.

It is requested that theDepartment be advised of the Commission's decision as to the date accepted by it as the correct date of Mr. Burdge's birth.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Acting Chief of Appointment Division.

Enclosure.
P

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1925 MAR 7 AM 8 47
GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

FWO-JHG

CHIEF OF
1925 MAR 7 PM 4
5

March 6,1925

DEPARTMENT OF COMMERCE
MAR 9 1925
APPOINTMENT DIVISION

SUBJECT: Date of birth of Mahlon Burdge, 2nd Asst.Keeper of Hog Island Shoal Lt.Sta.
REFERENCE: Dept.letter of Jan.17,1925 forwarded by Bur.End. of Jan.19,1925.

1. Returned to Commissioner, together with letter of Sept. 26th,1924 from Mahlon Burdge which has been sworn to by him, and letter of January 8,1925 from Edward B. Burdge, father of Mahlon Burdge, which has been sworn to by him.

J. F. Yates

DEPARTMENT OF COMMERCE
MAR - 9 '25
REGISTRATION

J Bureau of Lighthouses, Washington, D. C. March 7, 1925.
Incls.

Submitted to Secretary of Commerce attention being invited to Department letters of January 17 and February 18, 1925 in the matter. Attention is invited to the fact that the documents show the year of birth as 1893 instead of 1883 as stated in Department letters of January 17 and February 18.

J. L. Lucas
Acting Commissioner of Lighthouses.

Mgrs
Radio
Engr. Cons.
War. Eng.
Personnel
Financial
Law and Prop.
Adm Asst.
Dep. Comr.
Comr.

3 1/4 - 1/2 - 5

1889-
1893-

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Mr. Mahlon Burdge,

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

ELW. J. GARDNER

Acting Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED FEB 4 1925 ON JOURNAL DEPARTMENT OF COMMERCE

Position: Keeper.

Salary: $1320.

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

EK

CARDED

FEB 4 1925

3d

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

CHIEF CLERK
1925 FEB 21 AM 11 12

RG-EK

February 20, 1925.

DEPARTMENT OF COMMERCE
FEB 21 1925
APPOINTMENT DIVISION.

Secretary of Commerce:

1. Receipt is acknowledged of Department letter of February 18, regarding affidavit from Keeper Mahlon Burdge substantiating June 16, 1883 as the correct date of his birth.

2. Attention is invited to paragraph one of the Third Superintendent's letter of January 9 regarding correspondence by that office under dates of September 23 and 30, October 9, November 12, and December 26, 1924, and also January 7, 1925, in an effort to obtain documentary evidence in this matter. It appears that the sworn statement of a number of persons will be required to put the evidence heretofore submitted in affidavit form, but the matter will be expedited as much as possible.

3rd Div
Ltr - Ltg Inl-R.D.

G. R. Putnam

Commissioner of Lighthouses.

Calvert Marshall

GPO

February 18, 1925.

The Commissioner of Lighthouses:

The Department invites attention to its letter of January 17, 1925, returning statements submitted by Mr. Mahlon Burdge, Keeper in the Third Lighthouse District in support of the claim that June 16, 1863 is the correct date of his birth, and requesting that the statements in question be resubmitted in the form of affidavits. It will be appreciated if action in this case can be expedited.

By direction of the Secretary:

FEB 19 1925

M. J. GARDNER.

Acting Chief of Appointment Division.

P:JL

LIGHTHOUSES
1925 FEB 13 AM 8 44

DEPARTMENT OF COMMERCE

REPORT ON PROBATIONARY APPOINTEE.
(This report to be made at expiration of fifth month of service.)

Third Lighthouse District
Staten Island, N.Y.
(Bureau)

DEPT OF COMMERCE
FEB 12 1925
APPOINTMENT DIVISION.

Feb. 12, 1925
(Date)

CHIEF CLERK

1925 FEB 13 PM 4 00

The Secretary of Commerce,
(The Chief of Appointment Division):

The probationary period of the person named below expires at the close of business on March 14, 1925, 192 .

The conduct and capacity of this employee have been satisfactory* during the probationary period, and (he) ~~(she)~~ is considered qualified for absolute appointment.

Name Mahlon Burdge

Position Keeper (2nd Asst.)

Salary $1320.00 per annum

Appropriation Salaries, Keepers of Lighthouses
General Expenses, Lighthouse Service

Station Hog Island Shoal Lt. Sta., R.I.

Date of entrance on duty Sept. 15, 1924

Remarks:

J. F. Tinsley
(Signature of immediate superior.)
Supt. 3rd Lighthouse Dist.

SUBMITTED:

Acting Commissioner of Lighthouses.
(Head of Bureau or Office.)

(*If unsatisfactory, recommendation for discontinuance under the provisions of paragraph (c) of section 1 of civil service rule VII, should immediately be forwarded to the Department.)

January 17, 1925.

The Commissioner of Lighthouses:

Reference is made to the Third Superintendent's letter of January 9, 1925, forwarded by the Bureau's endorsement of January 12, 1925, transmitting certain statements in support of the claim by Mr. Mahlon Burdge that June 16, 1863 is the correct date of his birth. The statements in question should have been submitted in the form of affidavits; and they are returned herewith with the request that they be properly sworn to.

By direction of the Secretary:

Acting Chief of Appointment Division.

P/JL
Inclosure

JAN 17 1925

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JAN 10 AM 8 54

WJL-PS

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

January 9, 1925.

JAN 13 1925 APPOINTMENT DIVISION.

CHIEF CLERK.

1925 JAN 12 PM 4 05

Commissioner:

SUBJECT: Correct Year of Birth-
Mahlon Burdge-2nd Asst.Keeper
Hog Island Shoal Light Station

REFERENCE: Personal History Statement, attached and Personal Question Sheet forwarded December 10th, 1922.

1. This office has made every effort to secure satisfactory documentary evidence relative to subject in question by correspondence under dates of September 23rd, September 30th, October 9th, November 12th and December 26th, 1924, also January 7th, 1925.

2. In response, employee concerned has made such statements as contained in his communications of September 26th, November 10th, December 31st, and that of Edward B. Burdge, herewith, in view of which this office recommends that correct year of birth as 1893, be accepted and that personal question sheet forwarded under date of December 10, 1922, be corrected accordingly.

APPOINTMENT DIVISION
RECEIVED
ACTION TAKEN
JAN 13 1925
DEPARTMENT OF COMMERCE

J. O. Wyatt

Bureau of Lighthouses, Washington
JAN 12 1925

Inclosure

Submitted to Secretary of Commerce recommending for approval Burdge's personal history sheet of September 12, 1924 and correspondence in the matter herewith inclosed.

Acting Commissioner of Lighthouses.

STANDARD FORM No. 6
(Approved by the President March 28, 1924)

LIGHTHOUSES 1925 JAN 10 AM 8 54

PERSONAL HISTORY

(Statement to be prepared by appointee in his own handwriting)

Bureau, division, or office Light House Dept

1. Name in full Mahlon Bundge

2. Legal (voting) residence Conn. 2nd (State and Congressional District) New London (County) Stonington (City or town)

3. Where born? New Jersey (State or foreign country) Highlands (City or town) When born? June 16th 1893 (Date)

4. If foreign, state whether naturalized or alien no

5. Indicate sex, marital condition, and race by check, thus: √

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male ✓	Female	Single	Married ✓	Divorced	Widowed	White ✓	Colored

6. A complete record of your past civil service for the United States Government:

BRANCH OF SERVICE AND PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
			Month	Day	Year	Month	Day	Year
Latimer Reef Lt Sta	1st Asst Keeper	480A	nov	2	1912	Jan	18	1916
Old orchard Shoal Lt Sta	1st Asst Keeper	516A	Jan	19	1916	mar	31	1917

7. Military and naval record. If any, check (√) to indicate branch and other information and give dates of enlistment and discharge:

None ✓	Army	Navy	Marine Corps	Coast Guard	War Veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ..... Discharged .....

Organization .....

Enlisted ..... Discharged .....

Organization .....

8. EDUCATION (Circle number of years)

Common school								High school				College				Degrees, if any
1	2	3	4	5	6	7	(8)	1	2	3	4	1	2	3	4	none

9. State special qualifications 1st Class Boatman

10. Name, relationship, and address of person to be notified in case of emergency:

Mrs Mahlon Bundge (Name) Wife (Relationship)

R F D. no 1 Stonington Conn. (Post office address)

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Mahlon Bundge
(Name as usually written and which will be used as official signature)

Sept 12, 1924 (Date)

Present address Stonington Conn.

10—1659

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

CHIEF CLERK
1924 SEP 24 AM 10 13
DEPARTMENT OF COMMERCE
SEP 27 1924
CHIEF CLERK
APPOINTMENT DIVISION
1924 SEP 24 AM 8 43

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

I, Manlon Burdge

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Manlon Burdge
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 12th day of Sept., A. D. 1924

(Affix official seal here)

[4] (Name) Elias B. Hinckley

(Official title) Notary Public

My commission expires Feby 1 1928

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$960.00 P. A.	Hog Island Shoal Lt. Sta., R. I.
Former [5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Superintendent of Lighthouses, Third District

Staten Island, N. Y. (Address), Sept 24 1924 (Date)

The above-named appointee entered upon duty on Sept 15 1924 (Date)

J. T. Myers
(Signature, followed by title)
Supt. of Lighthouses, 3rd Dist

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

CARDED

NOT TO BE ACCEPTED AS AU[redacted]TY FOR INVESTIGATION OPERATIONS UNLESS ACCO[redacted]D BY OFFICIAL CREDENTIALS

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

September 5, 1924.

Mr. Mahlon Burdge,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Nine Hundred and Sixty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. ____) issued by the Secretary, Second Civil Service District.

SEP 6 1924
DEPARTMENT OF COMMERCE

By direction of the Secretary:

Respectfully,

CARDED

SEP 6 1924

IC
3rd

Acting Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: William Burkhardt.

Legal Residence: Connecticut.

Form A-14 (See reverse side.) 11—5080

Form 73

LIGHTHOUSES

677

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1924 SEP 4 AM 9 00

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

RECD AUG 30 1924

Staten Island, N.Y., Aug. 28, 1924
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:
(Thr.Sec'y 2nd C.S.Dist.)

1924 SEP 4 PM 1 53

Action recommended, Probationary appointment.

Name, Mahlon Burdge

Legal residence, Connecticut

Position, Keeper

Salary, $960.00 p.a.

Location, Hog Island Shoal Lt.Sta.,R.I.

Appropriation, Salaries, Keepers of Lighthouses

Effective Sept. 5,1924 { ~~the actual date of entrance on duty;~~ or as soon thereafter as he enters on duty.

DEPARTMENT OF COMMERCE SEP 5 1924 APPOINTMENT DIVISION

Former position,

Former salary,

Location,

Rank on eligible list, 3 Rating, Keeper Percentage, 81.2 , Other eligibles considered:
William L.Giddings...D. Arthur C.Wade...C. Maynard C.Robinson...C

Previous incumbent, William Burkhardt Services terminated, Sept.4,1924

Reason, Promoted

Members of family in Government Service, None

Date of birth, June 16,1893

Remarks: No employee of District desired transfer to this position. There are no quarters for families of keepers at this station. Nos.2 to 5 and 8 on eligible list will accept appointment only at light stations where family quarters are provided.

Selection regular, subject to the action of the
U. S. Civil Service Commission, September 3 , 1924

G. O. Parker
Assistant Secretary, 2nd Civil Service District.

J. F. Yates
Supt.

BUREAU OF LIGHTHOUSES
WASHINGTON

APPOINTMENT DIVISION ASSISTANT SEP 5 1924 DEPARTMENT OF COMMERCE

Submitted to the Secretary of Commerce, approved.

SEP 4 1924

9-5-24

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

USE TYPEWRITER. SEE INSTRUCTIONS ON BACK.

LIGHT

OCT 6 1916

HOUSES

MAKE NO ENTRIES IN THIS COLUMN.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4789-2

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Burdge, Mahlon

2. Department:

Commerce

3. Bureau, office, or service:

3rd Lighthouse District

4. Designation of position:

~~Keeper~~ Assistant Keeper

5. Occupation (if not clearly shown by answer to question 4):

Assistant Lighthouse Keeper

6. Annual earnings:

496

7. Kind of appropriation:

LS

8. Present rate of pay:

$ 516 PA

9. Initial rate of pay:

$ 480

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

Substitute— Years:	Months:	Regular— Years:	Months:
		3	8

11. State, Territory, or foreign country of birth (do not give town):

New Jersey

12. Race:

W

13. Sex:

Male

14. Date of birth—

Month: June

Year: 1889

15. Kinds of schools attended, years attended, and degrees taken:

E8

16. Marital condition:

M

17. War veteran?

No

18. Appointed from—

Congressional district and State: 11New York

County: Richmond

19. Civil service status:

C

20. Method by which classified status was obtained:

CE

21. Place of employment—

City: Old Orchard Shoal L.Sta. New Dorp, S.I.

State: New York

DO NOT FOLD THIS CARD.

11—5869

August 24, 1917.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 22nd instant, the Department has canceled its order of July 18, 1917, whereby Mahlon Burdge would have been reinstated to the position of second assistant keeper of Race Rock Light Station, New York, at $456 per annum.

By direction of the Secretary:

(Signed) Clifford Hastings.

APPOINTMENT DIVISION
ENTERED
AUG 24 1917
ON JOURNAL
DEPT. OF COMMERCE

L

CA

August 24, 1917.

Gentlemen:

There is returned herewith certificate No. 11381, dated July 17, 1917, authorizing the reinstatement of Mahlon Burdge as second assistant keeper in the Lighthouse Service, Mr. Burdge having declined to enter on duty.

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. E. HAVENNER

Chief Clerk.

The Civil Service Commission.
Enclosure 985.

L

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
AUG 16 1917
HOUSES

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

August 15,1917

APPOINTMENT DIVISION
NECESSARY
ACTION TAKEN
AUG 24 1917
DEPARTMENT OF COMMERCE

CHIEF CLERK
AUG 22 1917
5

Commissioner:

Transmitted herewith, for cancellation, is Department letter, in duplicate, dated July 18,1917, appointing Mahlon Burdge to the position of 2nd assistant keeper of Race Rock Light Station, New York. Mr. Burdge has declined to enter on duty.

In the absence and by direction of Inspector.

Haskell
Superintendent

13

Bureau of Lighthouses, Washington
AUG 22 1917

Submitted to Secretary of Commerce recommending approval

Acting Commissioner

8-23-17

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 18, 1917.

Mr. Mahlon Burdge,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Fifty-six dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By reinstatement, in accordance with authority contained in the Civil Service Commission's certificate No. 11381.)

CANCELED CANCELED CANCELED

By direction of the Secretary:

Respectfully,

Clifford Hastings
Chief of Appointment Division.

L
C/

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Peter H. Carr.

Legal Residence: New York.

1—3892

July 5, 1917.

Gentlemen:

There is returned herewith certificate No. 11254, dated June 25, 1917, authorizing the reinstatement of Mahlon Burdge as assistant keeper in the Lighthouse Service, Mr. Burdge having refused to accept appointment.

By direction of the Secretary:

Respectfully,

(SIGNED) E. W. LIBBEY

Acting Chief Clerk.

The Civil Service Commission.

Enclosure 904.
C-L

Form 381.
May, 1910.

REQUEST FOR REINSTATEMENT.

DEPARTMENT OF COMMERCE
[Department, Commission, or Office.]

Washington, D. C., July 13, 1917.

To the U. S. Civil Service Commission:

Request is made for certificate under Rule IX for the reinstatement of Mahlon Burdge, a legal resident of the State (or Territory) of New York, to the position second assistant keeper, now vacant (or to become vacant on), at a salary of $456 p.a., in the Lighthouse Service, for which a certification of eligibles has not been requested.* Mr. Burdge was, without delinquency or misconduct on his part, separated by resignation on March 31, 1917, from the position of assistant keeper at a salary of $ 516 p.a., in the

[Bureau or Office.]

MEMBERS OF FAMILY IN THE SERVICE OF THE UNITED STATES:

One, father, keeper of Elm Tree Light Station, New York.
[State degree of relationship and where employed.]

MILITARY OR NAVAL RECORD.

Regiment Company

Vessel Date of honorable discharge

By direction of the Secretary:
Signature: (SIGNED) E. W. LIBBEY
Acting

Official title: Chief Clerk.

L
C

*If a certification has been requested, the date should be given. When a requisition has been made under section 1 of Rule VII for a certification of eligibles, and the Commission, at the request of the Department, has made public announcement of an examination to secure such eligibles, the vacancy shall not thereafter be filled by transfer, promotion, or reinstatement, without the consent of the Commission.

8—2530

Form 73

JHG

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT JUL 11 191 HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

Tompkinsville, N. Y. (City.) July 10,1917 (Date.), 191

CHIEF CLERK JUL 13 1917

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Reinstatement

Name, Mahlon Burdge — Legal residence, New York

Position, Second Assistant Keeper — Salary, $456.00 per annum

Location, Race Rock Light Station, N.Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective July 17,1917 — {~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

APPOINTMENTS JUL 13 1917

Former position, Assistant Keeper — Former salary, $516 per annum

Location, Old Orchard Shoal Light Station, N.Y.

APPOINTMENT DIVISION ACTION TAKEN JUL 13 1917 DEPARTMENT OF COMMERCE

Rank on eligible list, ~~JUL 13 1917~~ Rating, Percentage, , Other eligibles considered:

Previous incumbent, Peter H. Carr — Services terminated, July 16,1917

Reason, Resigned

Members of family in Government Service, One - father - keeper of Elm Tree Lt. Sta., N.Y.

Remarks: Mr.Burdge's resignation was accepted by Department letter of March 28,1917. No employee of District desired transfer to this position. Acceptance of position by Mr.Burdge is attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

J. T. Yates

Secretary, *Civil Service District.*

7-13-17

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved. JUL 12 1917

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

LIGHT-HOUSE INSPECTOR
2d DIST.
JUL
9 10
1917
RECEIVED
JEFFERSONVILLE, IND.

LIGHT
JUL 11 1917
HOUSES

For
Ofc 7/10

New Dorp N.Y.
July 9 1917.

Inspector!
Sir.

Replying to your letter dated July 6, 1917 in regards to the position of 2nd assistant Keeper of Race Rock Light Station.

I am willing to accept the position as 2nd assistant Keeper of Race Rock Light Station and if selected I could Report for duty in about 10 days from this date.

Respectfully,
Mahlon Bundy.

July 5, 1917.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 2nd instant, the Department has canceled its order of June 26, 1917, whereby Mahlon Burdge would have been reinstated to the position of assistant keeper of Penfield Reef Light Station, Connecticut, at $492 per annum, in the Lighthouse Service.

By direction of the Secretary:

SIGNED CLIFFORD HASTINGS

CARDED.

APPOINTMENT DIVISION ENTERED JUL - 5 1917 ON JOURNAL DEPT. OF COMMERCE

L
C

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES JUN 29 1917

JHG

Hydrog.
Engr. Const
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT CHIEF CLERK
TOMPKINSVILLE, N. Y. JUL 3 1917

June 28,1917

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUL 5 1917 DEPARTMENT OF COMMERCE

APPOINTMENTS JUL 3 1917

Commission 1917

Returned herewith for cancellation, is Department letter, in duplicate, dated June 26,1917, appointing Mahlon Burdge to the position of assistant keeper of Penfield Reef Light Station, Conn. As reported to the Bureau by letter of June 25th, Mr. Burdge has advised this office that he will not accept the position referred to.

J. T. Yates

Bureau of Lighthouses, Washington
July 2, 1917.

3 incls.
Submitted to Secretary of Commerce recommended for approval.

A. B. Bruerman
Acting Commissioner.

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
JUN 29 1917
HOUSES

June 26, 1917.

Mr. Mahlon Burdge,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Ninety-two dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By reinstatement, in accordance with authority contained in the Civil Service Commission's certificate No. 11254.)

CANCELED

CANCELED

CANCELED

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

L
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Borden M. Cranmer.

Legal Residence: New York.

11—3692

3 Insp.

Form 381.
May, 1910.

REQUEST FOR REINSTATEMENT.

DEPARTMENT OF COMMERCE
[Department, Commission, or Office.]

Washington, D. C., June 22, 1917.

To the U. S. Civil Service Commission:

Request is made for certificate under Rule IX for the reinstatement of Mahlon Burdge, a legal resident of the State (or Territory) of New York, to the position assistant keeper, now vacant (or to become vacant on), at a salary of $ 492 p.a., in the Lighthouse Service, for which a certification of eligibles has not been requested.* Mr. Burdge was, without delinquency or misconduct on his part, separated by resignation on March 31, 1917, from the position of assistant keeper at a salary of $ 516 p.a., in the Lighthouse Service.
[Removal or resignation.] [Bureau or Office.]

MEMBERS OF FAMILY IN THE SERVICE OF THE UNITED STATES:

One, father, keeper of Elm Tree Light Station, New York.
[State degree of relationship and where employed.]

MILITARY OR NAVAL RECORD.

Regiment ..... Company .....

Vessel ..... Date of honorable discharge .....

By direction of the Secretary:
Signature: (SIGNED) E. W. LIBBEY
Acting
Official title: Chief Clerk.

L
C

*If a certification has been requested, the date should be given. When a requisition has been made under section 1 of Rule VII for a certification of eligibles, and the Commission, at the request of the Department, has made public announcement of an examination to secure such eligibles, the vacancy shall not thereafter be filled by transfer, promotion, or reinstatement, without the consent of the Commission.

6—2530

New York N.Y.
June 19, 1917.



Inspector
Sir.

Replying to your letters dated June 16th and June 18th 1917 in regards to the position of assistant Keeper of penfield Reef Lt Sta. and the position of assistant Keeper of old Orchard Shoal light station.

I will accept the position of assistant Keeper of penfield Reef light station but in case of a vacancy I would like to be considered for reinstatement to the position of assistant Keeper at one of the following stations further east.

Saltzmer Reef Lt Sta.
New London Ledge Lt Sta.
Race Rock Lt Sta.

Respectfully.
Malon Burdge.

Form 73

JHG

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES JUN 20 1917

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

Tompkinsville, N.Y., (City.) June 19,1917 (Date.), 191

CHIEF CLERK JUN 22 1917

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Reinstatement

Name, Mahlon Burdge — Legal residence, New York

Position, Assistant Keeper — Salary, $492.00 per annum

Location, Penfield Reef Light Station, Conn. — Appropriation, Salaries, Keepers of Lighthouses

APPOINTMENTS JUN 22 1917

Effective July 1,1917 — {1 the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Assistant Keeper — Former salary, $516.00 per annum

Location, Old Orchard Shoal Light Station, N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUN 22 1917 DEPARTMENT OF COMMERCE

Previous incumbent, Borden M. Cranmer — Services terminated, June 30,1917

Reason, Resigned

Members of family in Government Service, One - father - keeper of Elm Tree Lt.Sta, N.Y.

Remarks: Mr.Burdge's resignation was accepted by Department letter of March 28,1917. No employee of District desired transfer to this position. Mar 31, 1917
Acceptance of position by Mr.Burdge is attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

In the absence and by direction of Inspector.

Secretary, Civil Service District. — Chief Clerk

BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 21 1917

Submitted to the Secretary of Commerce, approved.

H. B. Bowerman

Acting Commissioner

1 Strike out the clause which does not apply.

11—2314

March 28, 1917.

Sir:

The Department is in receipt of your resignation, dated March 22, 1917, as assistant keeper of Old Orchard Shoal Light Station, New York, at $516 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of March 31, 1917.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

Mr. Mahlon Burdge,
Through the Commissioner of Lighthouses.

CARDED.

APPOINTMENT DIVISION ENTERED MAR 28 1917 DEPT. OF COMMERCE

L
C

Old Orchard Shoal Lt Sta
New York N.Y.
Mar. 22. 1917

Inspector
(Through the Keeper)

LIGHT-HOUSE INSPECTOR 3d DIST. MAR 23 1917

LIGHT MAR 26 1917 HOUSES

I have to inform you that I would like to resign the light house service and take effect at the earliest date on april 1st 1917.

Bundge
Asst Keeper.

William J. Eghens.
Keeper

Form 93. JHG

LETTER TRANSMITTING RESIGNATION.

LIGHT MAR 26 1917 HOUSES

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT.

Tompkinsville, N.Y., March 28, 1917 191

CHIEF CLERK MAR 28 1917 5

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Mahlon Burdge Position, Assistant Keeper

Legal residence, New York Station, Old Orchard Shoal Lt.Sta., N.Y.

Salary, $516.00 per annum

APPOINTMENT MAR 28 19 10

APPOINTMENT DIVISION NECESSARY ACTION TAKEN MAR 28 1917 DEPARTMENT OF COMMERCE

The acceptance of this resignation is recommended effective at the close of March 31, 1917.

This employee has not taken leave in excess of the accrued rate.

Remarks:

3-28-17

J. T. Ackerman

BUREAU OF LIGHTHOUSES

WASHINGTON MAR 27 1917

Submitted to the Secretary of Commerce, approved. 11—4623

Acting Commissioner

mcg TJC

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
JAN 22 1916
HOUSES

APPOINTMENTS
JAN 26 1916

CHIEF CLERK
JAN 26 1916

I, Mahlon Burdge

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

☞ Mahlon Burdge
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this[3] 15th day of January, A. D. 1916,
(Affix official seal here)

[4] (Name) Elias B. Hinckley

(Official title) Notary Public

	Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present	Asst. Keeper	$516 p.a.	Old Orchard Shoal Lt. Sta., N.Y.
Former[5]	do	$492 "	Latimer Reef Light Station, N.Y.

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector Third District

Tompkinsville, N.Y. (Address) January 21/16 (Date)

The above-named appointee entered upon duty on January 19/16 (Date)

CARDED.

J. T. Yates
(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Encl'd

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 7, 1916.

Mr. Mahlon Burdge,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Sixteen dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from assistant keeper at $492 per annum.)

CARDED.

APPOINTMENT DIVISION ENTERED JAN 8 - 1916 DEPT OF COMMERCE

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

RC

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Earl G. Merry.

Legal Residence: New York.

ORDINANCE REPORTED JAN 1916 C. S. COMMISSION.

11—3692

Form 73

JHG

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES JAN 5 1916

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN JAN 7 1916 DEPT OF COMMERCE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N.Y. (City.) January 4,1916 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK JAN 6 1916

APPOINTMENTS JAN 6 191 3

Action recommended, Transfer and promotion.

Name, Mahlon Burdge — Legal residence, New York

Position, Assistant Keeper — Salary, $516 p.a.

Location, Old Orchard Shoal Lt.Sta.,N.Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective January 16,1916 ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Assistant Keeper — Former salary, $492 p.a.

Location, Latimer Reef Light Station,N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Earl G. Merry — Services terminated, January 15,1916

Reason, Resigned.

Relatives in Government Service,

Remarks: Letter from Mr.Burdge requesting this transfer attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

J. T. Tyler

Secretary, Civil Service District

Inclosure

BUREAU OF LIGHTHOUSES
WASHINGTON

JAN 6 1916

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

LIGHT HOUSES JAN 17 1916 CHIEF CLERK

APPOINTMENTS JAN 18 1916 2

I, Mahlon Burdge

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

☞ Mahlon Burdge
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 11th day of January (Affix official seal here), A. D. 1916.

[4] (Name) John H. Ryan,
(Official title) Notary Public.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present. Asst. Keeper	$492 p.a.	Latimer Reef Light Station, N.Y.
Former [5] do	$480 "	do

(The above should be filled in by the district officer before sending to appointee)

CANCELLED.

Office of Lighthouse Inspector, Third District

Tompkinsville, N.Y. (Address) Jany 15, 1916 (Date)

The above-named appointee entered upon duty on Jany 19 1916 (Date)

J. C. Tyler
(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT—FIXED [redacted]TE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 29, 1915.

Mr. Mahlon Burdge,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, ~~Assistant Keeper~~ in the ~~Lighthouse Service~~ at a salary of ~~Four Hundred and Ninety-two~~ dollars per ~~annum~~, effective January 1, 1916.

(By increase in compensation from $480 per annum.)

APPOINTMENT DIVISION ENTERED DEC 29 1915 ON JOURNAL DEPT OF COMMERCE

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

R

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: New York.

[redacted] REPORTED JAN 1916 C. & O. COMMISSION.

11—1393

Form 73 JHG

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES DEC 27 1915

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT.

Tompkinsville, N.Y. (City.) Dec. 24,1915 (Date.), 191

CHIEF CLERK DEC 28 1915

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Increase in compensation.

Name, Mahlon Burdge — Legal residence, New York

Position, Assistant Keeper — Salary, $492 p.a.

Location, Latimer Reef Lt.Sta.,N.Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective January 1,1916 — {1 ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

DEC 30 1915 TREASURY DEPARTMENT

APPOINTMENTS DEC 28 15 4

Former position, Assistant Keeper — Former salary, $480 p.a.

Location, Latimer Reef Lt.Sta.,N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Mahlon Burdge — Services terminated, Dec. 31,1915

Reason, Increase in compensation.

DEC 16 1915

Relatives in Government Service,

Remarks: In accordance with Bureau letter of Dec.17,1915.

Selection regular, subject to the action of the U. S. Civil Service Commission., 191

Secretary, Civil Service District

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 27 1915

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

1 Strike out the clause which does not apply.

11—2314

Latimer Reef Light Sta.
Stonington Conn.
July 19 1915

LIGHT-HOUSE INSPECTOR 3D DIST.
JUL 20 1915
RECEIVED
TOMPKINS
LIGHT
JAN 5 1916
HOUSES

Inspector-
(Through the Keeper)

In case of vacancy would like to be considered for transfer and appointment as 1st Asst Keeper of the following stations

Old Orchard Shoals Light Station New Harbor New York Harb. Richmond Hill Light Station Richmond New York Harb.

Burdge Smith

Copy

HRW-McC.

CHIEF CLERK
DEC 10 1914
5

Caution.

December 8, 1914.

Mr. Mahlon Burdge,
Assistant Keeper, Latimer Reef Light Station, N. Y.
(Through Lighthouse Inspector, Tompkinsville, N. Y.)

APPOINTMENTS
DEC 10 1914
/ D

It has been brought to the attention of this office that on October 10, 1914, you were granted four days' leave of absence by the keeper, and that you did not return to duty at the station until October 21, 1914, nor make any report to your superior officers of your inability to return to duty at the proper time.

In this connection your attention is invited to the regulations approved July 9, 1912, governing the granting of shore liberty and annual leave issued to keepers in the Lighthouse Service, which provides that when light keepers are on shore liberty or annual leave, and for any reason are unable to report to their stations through no fault of their own within the time allotted, they shall promptly notify the district officer, and request instructions. See also page 143 of the Instructions for the Personnel, first paragraph, which provides that the employees of the Lighthouse Service shall familiarize themselves with the general instructions and be governed thereby. You are cautioned to carefully observe the requirements of the instructions for the personnel in the future.

File
Clerk

The fact that you have been cautioned will be noted on the records as part of your official history.

G. H. Putnam
Lighthouse

DEC 8 - 1914

(Signed) See Department letter of December 11, 1914.

Submitted to Secretary of Commerce for his information.

Acting Commissioner.

December 4, 1914.

Commissioner of Lighthouses:

The Department is in receipt of the Third Inspector's letter of the 20th ultimo, and enclosures, forwarded by the Bureau on the 28th ultimo, relative to the case of Mahlon Burdge, assistant keeper of Latimer Reef Light Station, New York, who was charged with overstaying authorized leave of absence.

In view of the circumstances necessitating Mr. Burdge's absence from duty, the Department has approved the Bureau's recommendation to the effect that no further action be taken in the case at the present time other than to address a letter of caution to Mr. Burdge notifying him of the necessity of making prompt report to his superior officers in the event he is unable to perform duty. It is noted that a copy of the letter of caution will be furnished the Department for its files.

By direction of the Secretary:

(SIGNED) T. J. FITZGERALD

Acting Chief Clerk.

C-R

HRW-McC.

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

November 28, 1914.

CHIEF CLERK DEC 2 1914

DIVISION OF APPOINTMENTS ANSWERED DEC 4 - 1914 DEPT OF COMMERCE

APPOINTMENTS DEC 2 1914

CHIEF CLERK DEC 3 1914

Subject: Inspector's letter Nov. 20-1914, relative overstaying leave, Mahlon Burdge, asst. keeper, Latimer Reef Light Station.

Submitted to Secretary of Commerce for his information and with recommendation that no further action be taken in this case at the present time other than to caution Burdge, as recommended by the Inspector, a copy of the letter of caution to be furnished the Department for its files.

December 3, 1914.

APPROVED:

Acting Secretary.

√C-R

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.
JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES
NOV 23 1914

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N.Y.

November 20,1914

Commissioner.

The following correspondence re Mahlon Burdge, assistant keeper at Latimer Reef Light Station, Connecticut, is enclosed herewith for the Bureau's consideration:

1. Letter dated Oct.20 from the keeper of Latimer Reef.
2. Copy of letter of charges dated Oct.21 to Mahlon Burdge.
3. Letter dated Oct.22 from Mahlon Burdge.
4. Copy of letter dated Oct.26th to Mahlon Burdge.
5. Letter dated Nov.2nd from Mahlon Burdge.
6. Copy of letter dated Nov.4th to Mahlon Burdge.
7. Letter dated Nov.7th from Mahlon Burdge.
8. Copy of letter dated Nov.9th to Peter Joseph and John Andrews.
9. Letter (undated) from Peter Joseph.
10. Letter dated Nov.11th from John Andrews.
11. Copy of letter dated Nov.13th to Mahlon Burdge.
12. Letter dated Nov.18th from Mahlon Burdge.

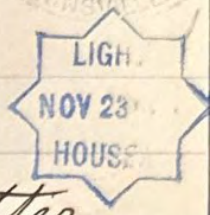
It is recommended that Mr.Burdge be cautioned that authorized leave must not be exceeded at any time without proper authority. Also, that he be informed that if for any reason it is necessary for him to be absent from his station in excess of leave granted, he should make prompt application to this office for the additional leave required, submitting full explanation of necessity for additional leave, at the same time reporting the facts of the matter to the keeper of the station.

Mr.Burdge has not exceeded the total allowance of leave for the year.

Yates

Latimer Reef Light Sta.
Stonington Conn.
Nov. 18, 1914.





Inspector:
(Through the Keeper)

In reply to of our letter of Nov. 13, in regards to a physician certificate. I did not have any physician but my wife and mother in law took care of me.

Burdge.

Smith

COPY

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

FWO/WJL

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

NOV 23 19..
HOUSES

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N.Y.

November 13,1914

Burdge, Asst.Keeper,
Through the Keeper,
Latimer Reef Light Station,
Stonington, Ct.

Referring to your explanation of November 2nd 1914 in reply to charges preferred against you for absence from duty without leave in which you state that you got hit several times with a club which made it necessary for you to stay in bed until Oct.20th, it is requested that you forward to this office a certificate from the physician who attended you at the time you were incapacitated for duty as the result of getting hit with a club.

(Signed) YATES

11-13

Stonington Conn

Nov 11th 1914



Mr J. T. Yates Inspector.

Sir

Received

Your letter of Nov 9th I was with Mr Burge at the time of his trouble there were three men fighting two of them were pounding one when Mr Burge went across the street to stop them. when he turned to go away one of the two hit him with a club over the head four or five times knocking him down

Mr Joseph and myself ran across the street and the men ran away and have not been seen since. Mr Bunge had to stay in bed for about five days.

Yours Truly

Mr John Andrews

LIGHT-HOUSE INSPECTOR 2ND DIST.
NOV 1914
RECEIVED TOMPKINSVILLE
1-1-13
9

LIGHT
NOV 23 1914
HOUSES

Mr J T Yates

Sir

your letter of Nov 9th
recved will state that Mr Burdge
did act a peacemaker between three
young men that were fighting
their being two men fighting one
and when he turned to go away
one of the fellow ran up behind
him and hit him over the head
and shoulders several times with a
club before we could get him
and we were only about thirty feet
away he was laid up about six
days I have not seen him since
the three men have left town
and I dont know where they are

Yours Truly
Mr Peter Joseph

Bay 29

Stonington
Conn

COPY

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

8

FWO/WJL

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N.Y.

NOV 23 1914
HOUS

November 9,1914

Peter Joseph and

John Andrews,

Stonington, Conn.

It has been brought to the attention of this office that Mr. Mahlon Burdge, Assistant Keeper, Latimer Reef Light Station, became involved in a fight on October 10th,1914 at which time he got hit several times with a club, it being stated that Mr.Burdge was acting as a peace-maker.

As this office has been advised that you are familiar with the occurrence, it would be greatly appreciated if you would furnish this office with all possible information in regard to the matter especially as to Mr.Burdge's connection with same, how he happened to get hit with a club and to what extent he was injured.

(Signed) YATES,

Inspector

Latimer Reef Light Sta.
Stonington Conn. 7
Nov. 7, 1914.

LIGHT-HOUSE INSPECTOR
32 DIST.
NOV
9
1914
RECEIVED
TOMPKINSVILLE

NOV 23
HOUS

Inspector.-
(Through the Keeper)

If you will write to Mr Peter Joseph or Mr John Andrews Stonington Conn. they will verify my letter of Nov 2nd as they were present at the time.

Burdge.

Smith.

COPY

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

6

FWO/EJC

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.

LIGHT
NOV 23 1914
HOUSES

November 4th, 1914

Mahlon Burdge, Asst.Keeper,
(Through the Keeper)
Latimer Reef Light Station,
Stonington, Conn.

Your letter of November 2nd, in reply to letter of charges from this office dated October 21st, 1914 has been received.

It is requested that you forward to this office corroborative evidence and also names and addresses of any persons who can verify the explanation stated in your letter of November 2nd, as the cause of your absence from duty in excess of leave granted you from October 14th to October 21st.

YATES

Latimer Reef Light Sta.
Stonington Conn.
Nov. 2, 1914.

LIGHT HOUSE INSPECTOR 2d DIST. NOV 3 4 1914 RECEIVED TOMPKINSVILLE N.Y.

LIGHT NOV 23 1914 HOUSES

Inspector:
(Through the Keeper)

Replying to your letter of Oct 21st I left Station on Oct 10th for four days leave of absence and the day I was to come back some people got to fighting and I tried to act as peacemaker and got hit several times with a club which made it necessary for me to stay in bed until Oct 20th I did not think to notify the Keeper or the office expected to be able to be back every day. I reported for duty Oct 21st.

Burdge.

Smith.

COPY

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

4

FWO/WJL

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N.Y.

LIG...
NOV 23
HOU...

October 26,1914

Mahlon Burdge, Asst.Keeper,
(Through the Keeper)
Latimer Reef Light Station,
Stonington, Conn.

Referring to your letter of October 22nd relative to your absence from duty without leave, you are requested to submit reply to letter addressed to you under date of October 21st upon receipt of which such action will be taken in your case as may be deemed proper.

(Signed) YATES

Latimer Reef Light Sta.
Stonington Conn.

Oct. 22 1914

Inspector.-

I went ashore on oct 15th for four days leave of absence on the day that I was to come back, some people got to fighting and I tried to act as peacemaker and got hit with a club several times which made it necessary for me to stay in bed until Oct 20, Reported for duty Oct 21.

Burdge.

Smith.

LIGHT-HOUSE INSPECTOR
32 DIST.
OCT
21
1914
RECEIVED
TOMPKINSVILLE N.Y.

LIGHT
NOV 23 1914
HOUSES

Salmon Reef Light Sta
Oct 20th 14

Inspector:-

I Have to inform you that Mr Mahlon Burdge Asst-Keeper left Station Oct 10th 14. for four days leave of absence and has Not returned. at this date 3 P.M. Have had No word from him and do not Know what delains Him, he also has Boat No 24 ashore I did Not give him permission to go away and Stay.

Smitto.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JHG

REGISTERED MAIL
RECEIPT REQUESTED

2

LIGHTHOUSE NOV 23 HOUS

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.

Oct. 21, 1914

Mahlon Burdge, Asst.Keeper,
Through the Keeper,
Latimer Reef Light Station,
Stonington, Conn.

You are hereby charged with being absent from your duties as Assistant Keeper of Latimer Reef Light Station, Conn., without leave, you having been granted four days leave of absence by the Keeper on October 10,1914 and failed to return to the station or to report to this office or the Keeper of the station relative to your excessive absence from duty, up to October 20,1914, the date on which the Keeper reported the matter to this office.

You are directed to submit any statement you may desire to make, through official channels, within three days from the receipt of this letter. Any statement made must be couched in temperate language, free from countercharges and confined to the point at issue.

If you desire to make no statement, you will so state in writing.

In the absence and by direction of the Inspector.

HASKELL

Superintendent

LIGHT-HOUSE INSPECTOR 2d DIST. DEC 9 1912 RECEIVED POUGHKEEPSIE, N.Y.

PERSONAL QUESTION SHEET

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 15, 1909.

To the Chiefs of Bureaus of the Department of Commerce and Labor:

BUREAU OF LIGHT-HOUSES DEC 11 1912 DEPARTMENT OF COMMERCE AND LABOR

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

CHIEF CLERK RECEIVED DEC 12 1912 DEPARTMENT OF COMMERCE AND LABOR

CHIEF CLERK FORWARDED TO DEC 12 1912 APPTS. COMMERCE AND LABOR

Charles Nagel
Secretary.

DIVISION OF APPOINTMENTS RECEIVED DEC 12 1912 DEPT OF COMMERCE AND LABOR

HANDED.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

✓ 1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe. If name itself is merely a letter, it should be so stated.)

Mahlon Burdge

✓ 2. How do you intend to write your name on the pay roll? (***This should agree with signature to your oath of office.***) Mahlon Burdge

✓ 3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

New York (City or town.) New York (State or Territory.) county of Richmond (County.) XI 8 (Congressional district.)

✓ 4. What is your race? (Answer "white," "colored," or "Mongolian.") white

✓ 5. Where were you born? Atlantic Highlands New Jersey

✓ 6. When were you born? June (Month.) 16 (Day.) 1889 (Year.)

✓ 7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No

11—1434

8. Give name and address of person whom you would like to have notified in case of accident.

Edward B Burdge (Name.) — new York Lane (Number and street.)

new York N Y (City or town.) — New York (State or Territory.)

9. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
Edward B Burdge	father	Lighthouse	government service	keeper

10. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Local Civ Service Examination Feby 1, 1912

11. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

none

12. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
		None			

13. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

None

14. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
	None		

15. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
	None		

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 12, 13, 14, and 15.)

Captain of a launch and fisherman

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public school
1st — 8th grades

13. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter").

painter and seaman

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

none except as above

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

yes

21. State the date upon which the above blanks were filled. October 21, 1912.

Witness:

In case signature is by mark.

(Signature) Mahlon Burdge

P. O. Address: New York N.Y.
City or town.
New York Lane
Number and street.
State of New York
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded ~~October 21~~ Dec 10, 1912

(Signature) Yates

(Official title) Assistant Purser

11—1434

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.

---

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed

L H Service | Palmyra Reef Kingman | 13.

Bureau or Service. | Place (city, town, station, or vessel.) | District.

2. To what position has he been appointed? Asst Keeper

3. State the date of appointment. Oct 17/12

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

Date E.D.D.

5. State the date of the oath. Oct 21/1912

6. State the date the employee entered on duty. Nov 2/1912

7. What is his salary? 480 C.

8. From what appropriation is he paid? Salaries Keepers L.H.

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

10. If classified, state the date of classification. May 6, 1896

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Local Civ. Service Exam. July 1, 1912

12. Is the employee required to give bond? No

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

✓

14. If foreign born, state when and where naturalization papers were taken out.

✓

Reviewed, approved, and forwarded to the Department.

(Signature) Yates

(Official title) Supt

Date: ....., 19

11—1134

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

BUREAU OF LIGHT-HOUSES DEC 11 1912 DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHTHOUSE SERVICE

Carded in the Disbursing Office.

I, Mahlon Burdge

do solemnly[1] swear (See below.) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

☞ Mahlon Burdge
(Appointee signs here.)

[2] Sworn (See below.) and subscribed before me, this[3] 21st day of October, A. D. 1912

(Affix Official seal here.)

[4](Name) August Paul Schmeyer

(Official title) Notary Public Richmond Co. N.Y.

Official Title.	Rate of Pay.	Name of Station, Vessel, or Place of Employment.
Assistant Keeper	$480. p.a.	Latimer Reef Light Station, N.Y.

(The above should be filled in by the district officer before sending to appointee.)

CARDED.

Office of Lighthouse Inspector, 3rd District

Tompkinsville, N.Y. (Address.) Dec 10, 1912 (Date.)

The above-named appointee entered upon duty on Nov 2, 1912 (Date.)

DIVISION OF APPOINTMENTS RECEIVED DEC 12 1912 DEPT OF COMMERCE AND LABOR

yates
(Signature, followed by title.)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Failure to fill out this oath properly will result in its return for correction.

PROBATIONARY APPOINTMENT.

Department of Commerce and Labor

APPOINTMENT DIVISION

Washington

October 17, 1912.

Mr. Mahlon Burdge,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars

per annum, effective on the date on which you enter upon

duty in the above-mentioned position.

(By selection from certificate No. _____, and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

CANCELED.

APPOINTMENT DIVISION. REPORTED. OCT 17 1912. TO DISBURSING CLK. LH. SER.

By direction of the Secretary:

Respectfully,

CHANGE REPORTED

DEC 1912

O. S. COMMISSION.

(SIGNED) R. C. SHELSE

Acting Chief of Appointment Division.

P

D

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Everett W. Dutcher.

Legal Residence: New York.

11—1394

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

JHG

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,
Tompkinsville, N.Y.
October 14,1912 , 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Probationary appointment.

Name, Mahlon Burdge ✓ Legal residence, New York ✓

Position, Assistant Keeper Salary, $480 per annum

Location, Latimer Reef Light Station,N.Y.

Effective November 1,1912 or as soon thereafter as he enters on duty. ~~on the actual date of entrance on duty.~~

Former position, Former salary,

Location,

Rank in list of eligibles, 6 Rating, Keeper Percentage, 83.0

Other eligibles considered, John J. Richmond - Failed to answer.
William T. Brown - Failed to answer

Letters of declination inclosed,

Previous incumbent, Everett W.Dutcher Services terminated, October 31,1912

Reason, Transferred

Remarks: Payable from "Salaries, Keepers of Lighthouses"
No employe of the District desired transfer to this position.
Mr.Burdge's father is keeper at Elm Tree Light Station.

No papers

yates

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

OCT 15 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

Acting Commissioner

PC
22 January 1951

Miss M. E. Caswell
Supervisory Claims Examiner
Bureau of Employees Compensation
Washington, D. C.

Dear Madam:

Reference is made to your telegram requesting information regarding the service of Mr. Mahlon Burdge a former Keeper in this Service.

The gross amount of Mr. Burdge's rate of pay at the time of his death, October 11, 1945, was $2232 per annum. Subsistence was not furnished. However, he did occupy Government quarters for which deductions aggregating $60 per annum were made from his salary.

By direction of the Commandant:

Very truly yours,

H. L. MORGAN
Chief, Civilian Personnel Division

JJH:nmb
Return to 3-2

DATE MAILED: 1-22-51

U. S. COAST GUARD

Pe

ROUTINE

BEPJC

FROM: FDR UEPOW 22
R 181953Z
FM M E CASWELL SUPERVISORY CLAIMS EXAMINER BUREAU OF EMPLOYEES COMPENSATION WASHINGTON DC

ACTION: TO J J HIGGINS CIVILIAN PERSONNEL DIVISION US COAST GUARD 1300 EAST ST NORTHWEST WASHDC

INFORM: SECU GRNC

32

TEXT

RE CASE OF MAHLON P. BURDGE DECEASED. ADVISE DECEDENT/S GROSS ANNUAL RATE PAS TIME DEATH EXCLUSIVE SUBSISTENCE AND QUARTERS. IF SUBSISTENCE AND QUARTERS FURNISHED GIVE VALUE SEPARATELY.

18/1954Z

ALMO 1951

OPERATOR'S RECORD AND DATE

OFFICIAL INITIALS
A

3-2

FILE
T. LeB

(PM)

17 May, 1949
CG-75

From: Commandant
To: Commander, 1 CGD (f)

Subj: BURDGE, Mahlon, Light Keeper, deceased; reimbursement to widow for medical expenses

Ref: (a) Your letter 10 May, 1949 (f-540-75)

Replying to the request contained in reference (a) there is inclosed herewith copy of Headquarters' letter 4 April, 1949, which is self-explanatory.

5/17/49

T. LE BLANC
By direction

Incl

LEBLANC:dew 1-6

UNITED STATES COAST GUARD

ADDRESS REPLY TO
Comdr., 1st CG District
Boston 13, Massachusetts
REFER TO FILE

U. S. COAST GUARD HDQTRS.
MAIL & RECORDS
SERVICE SECTION
RECEIVED MAY 12 1949 (5)

10 May 1949
File: f-540-75

From: Commander, 1st CG District
To: Commandant (PM)

Subj: Mr. Mahlon Burdge, deceased lightkeeper; claim for reimbursement for medical expenses

A reply is requested to my letter dated 30 March 1949, a copy of which is inclosed, in order that Mrs. Mary E. Burdge may be suitably advised regarding the status of her claim covering medical services rendered to her late husband by a private physician.

W. W. CHILDRESS
By direction

Incl:
Copy of ltr dtd 30 March 1949

Reply to send letter
as soon as
copy of
14 April to
send reply

Y

Comdr., 1st CG District
Boston 13, Massachusetts

30 March 1949
File: f-540-75

From: Commander, 1st CG District
To: Commandant (PM)

Subj: Mr. Mahlon Burdge, deceased lightkeeper; claim for reimbursement for medical expenses

1. There is inclosed copy of letter dated March 5, 1949 from Mrs. Mary E. Burdge, 135 Bristol Ferry Road, Portsmouth, R. I., inquiring as to the status of payment of a claim submitted by her covering medical services rendered to her husband by a private physician prior to his retirement. There is a record that the paid doctor's bills were submitted by Mrs. Burdge and that a voucher was prepared and submitted to her for signature. However, the file in the case cannot be located at this time and there is nothing to indicate whether or not the voucher was forwarded to HQ for action.

2. Before any further action is taken with regard to having Mrs. Burdge submit new bills, it is requested that HQ attempt to determine whether the claim has actually been forwarded and that information regarding the status of the claim be furnished if HQ records indicate that it has been received.

M. J. SNOWDEN
By direction

3-2

FILE
T. LeB

(PM)

4 April, 1949
CG-75-64

From: Commandant
To: Commander, 1 CGD (pm)

Subj: BURDGE, Mahlon, Light Keeper, deceased; reimbursement to widow for medical expenses

Ref: (a) Your letter 30 March, 1949 (file f-540-75)

Replying to the request contained in reference (a) you are advised that voucher in favor of Mrs. Mary E. Burdge, 135 Bristol Ferry Road, Portsmouth, R. I., in the sum of $63.00, covering reimbursement for medical expenses incurred in the case of her late husband, was forwarded by the Public Health Service to the General Accounting Office for payment on 24 November, 1948, schedule 90-10331, Public Health Service voucher #867909. If payment has not yet been received further correspondence in this regard should be addressed direct to the General Accounting Office, Washington, D. C., citing the above schedule and voucher numbers.

4/4/49

T. LE BLANC
By direction

LEBLANC:dew 1-6

(PM)

3-2

FILE
T. LeB

22 September, 1948
CG-703-64

Ind-1

From: Commandant
To: Surgeon General

Forwarded for consideration.

By direction of the Commandant.

9/22/48

T. LE BLANC
Lt. Commander, USCG

(BRIEF) Voucher favor Mary E. Burdge, 135 Bristol Ferry Rd., Portsmouth, R. I. reimbursement $63.00 medical expenses incurred case her deceased husband, Mahlon Burdge, former Keeper, Hog Island Light, Dec. 1942 and Jan. 1943.

LEBLANC:dew 1-6

FILE
T. LeB

(PM)

3.2

13 April, 1948
CG-75

From: Commandant
To: Commander, 1 CGD (M)

Subj: Mahlon BURDGE, former Keeper, Hog Island Light; deceased; reimbursement for medical expenses to widow

Ref: (a) Your letter 30 March, 1948 (pc-75)

Replying to reference (a) you are advised that Mrs. Mary E. Burdge should submit to Headquarters, through your office, for consideration, properly certified public voucher covering reimbursement to her in the amount of $63.00. Voucher should be supported by receipted bills indicating that same were paid by Mrs. Burdge, together with a letter explaining in detail the facts and circumstances surrounding the necessity for emergent treatment. Upon receipt of such papers at Headquarters same will be submitted to the Public Health Service for consideration and possible payment.

4/13/48

PAUL M. STEWART
By direction

LEBLANC:dew 1-6

UNITED STATES COAST GUARD

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

ADDRESS REPLY TO
Commander, 1st CG District
Boston 13, Massachusetts
REFER TO FILE
pc075

U.S. COAST GUARD HDQTRS.
MAIL & FILES SECTION
RECEIVED APR 1 1948 (111)

30 March, 1948

From: Commander, 1st CG District (pc)
To: The Commandant (PC)

Subj: BURDGE, Mahlon, former keeper, Hog Island Light, Rhode Island, illness, reimbursement claim

1. Mrs. Mary E. Burdge, widow of Mahlon Burdge, former keeper, Hog Island Light, Rhode Island, has requested information as to whether she is entitled to reimbursement in the amount of $63 for a bill she paid Dr. Charles H. Bryant, Main Road, Tiverton, Rhode Island, for professional services rendered her husband while he was keeper in 1942-1943.

2. Mrs. Burdge states that in December 1942 her husband became ill and that Dr. Berton W. Storrs, Portsmouth, Rhode Island, the nearest U. S. Public Health Surgeon was not able to attend her husband because Dr. Storrs was in a hospital with an attack of pneumonia at the time.

3. Dr. Bryant was called to attend Mr. Burdge and will certify that Burdge had such a serious attack of lobar pneumonia that his condition at the time was of such a desperate nature that it was utterly impossible to remove him to a hospital.

4. Mr. Burdge's leave record shows absences on account of sickness from 15 December, 1942 to 13 February, 1943, inclusive.

5. Advice is requested as to whether Mrs. Burdge would be entitled to reimbursement of $63 paid to Dr. Bryant in the event affidavits from the doctors and Mrs. Burdge are procured.

R. G. WHITTEMORE
By direction

UNITED STATES COAST GUARD
Boston 13, Massachusetts

3-2
File
mfm
75

Comdr, 1st Coast
Guard District (f)

540

9 May, 1947

From: Commander, 1st CG District
To: The Commandant (PCP)

Subj: Status of claim Mrs. Mary Elizabeth Burdge, widow of Mahlon Burdge, former Keeper, Hog Island Shoals LH, R.I.

1. Claim for settlement of amount due Mr. Burdge at the time of his death, in the amount of $536.34, was submitted to HQ by my letter dated 6 March, 1946 (pcp-75).

2. An effort to liquidate obligations being carried under fiscal year 1946 appropriations is being made. I request advise as to whether or not the subject claim has been settled. If not, any action which can be taken to expedite settlement will be helpful.

/s/ W. W. CHILDRESS
By direction

Ind-1
CG Hdqtrs (PMM)
15 May, 1947

From: Commandant (PMM)
To: Commander, First CG District, Boston (f)

1. Returned. Settlement of this claim was made on 6 August, 1946 by Treasurer of the United States check No. 4438, in amount $536.34 payable to Mary Elizabeth Burdge, drawn by E. J. Brennan, CDO, Treasury Department Symbol 18-436.

L. H. MORINE
Chief, Military Morale Division

U. S. COAST GUARD
MAIL SECTION
MAILED MAY 16 1947

BSJ:mjm return to room 2116 sta 2-4

(PCP-6)
CG-023

5 February, 1947

Mrs. Mary E. Burdge
135 Bristol Ferry Road
Portsmouth, Rhode Island

Dear Mrs. Burdge:

Reference is made to your letter of 12 January, 1947, addressed to the Civil Service Commission and referred to this office for reply, in which you made inquiry as to whether or not there is any compensation coming to you as the widow of Mahlon Burdge who until the time of his death on 11 October, 1945, was Keeper at Hog Island Shoal Light Station.

The record shows that Mr. Burdge was subject to retirement under the provisions of the Lighthouse Retirement Act of June 20, 1918, as amended. Under that act no deductions are made from an employee's salary for retirement purposes, such retirement being in effect a gratuity. Consequently, there is no money or fund to the credit of such employees. The Lighthouse Retirement Act does not provide for payment of a pension to widows or dependents of employees covered by that act.

By direction of the Commandant:

Very truly yours

H. L. MORGAN, Chief
Civilian Personnel Division

U. S. COAST GUARD
MAIL SECTION
MAILED FEB 7 - 1947

HIGGINS:jmc
Return to 382 JJH



UNITED STATES CIVIL SERVICE COMMISSION
WASHINGTON 25, D. C.

ADDRESS ONLY
"CIVIL SERVICE COMMISSION"
IN YOUR REPLY REFER TO
FILE RET-D:RMC:cam
AND DATE OF THIS LETTER

January 21, 1947

Chief, Civilian Personnel Section
United States Coast Guard
Treasury Department
Washington 25, D. C.

Sir:

The inclosed letters from Mrs. Mary E. Burdge regarding her deceased husband are transferred as a matter pertaining to your office. Mrs. Burdge has been notified of this reference.

Very truly yours,

Warren B. Irons

Warren B. Irons
Chief, Retirement Division

Inclosure

JAN 14 1947
MAIL SECTION
SPECIAL DELIVERY

SPECIAL DELIVERY

Mrs. Mary E. Burdge
135 Bristol Ferry Rd.,
Portsmouth, R.I.
12 January 1947

Dear Sir:

Will you please let me know why nothing has been done for me and my son in regards to compensation as I have waited fourteen months to hear from you about it. My late Husband has served faithfully 26 years in Light-house service and Coast Guard and he always said 5 % was taken out every month for retirement fund. My husband was taken sick on Hog Island light station and went to Brighton Marine Hospital. The Doctor's there were going to fill out papers for him to retire on disability but he died suddenly and he always believed his family would be protected by some benefits from the Government after all these years of faithful service.

Please take care of this matter and let me know at once as I am in desperate need of help for me and my son.

Yours Respectfully,

Mrs. Mary E. Burdge

(My husbands name)

Mahlon Burdge

RECEIVED
JAN 15 1947
U. S. C. G.
M. & F. SEC.
RET. DIV.

Mal 5-3-46

SPECIAL DELIVERY
U.S. CIVIL SERVICE COMMISSION
RECD
12:00 P.M. - 4:30
JAN 14 1947
MAIL SECTION
SPECIAL DELIVERY

Mrs. Mary E. Burdge
135 Bristol Ferry Rd.,
Portsmouth, R.I.
12 January 1947

Dear Sir;

I am writing to you in regards to my late husband (Mahlon Burdge) about his retirement fund. He always said they deducted (5) per cent every month for it.

Please take care of this as soon as possible for we are very much in need of it.

P.S. My late husband served 26 yrs. in light house and Coast Guard service.

RECEIVED
JAN 15 1947
U.S. C.S.C.
M. & R. SEC.

Sincerely,

Mary E. Burdge.

Form 39 A

3 — 2 — Filed as 7/9/46

D. O. Vou. No. 436 4335

CERTIFICATE OF SETTLEMENT

GENERAL ACCOUNTING OFFICE

Claim No. 1983150 WASHINGTON, July 9, 1946 (Date)

PAID BY
E. J. BRENNAN
CHIEF DISBURSING OFFICER
TREASURY DEPARTMENT
SYMBOL 18-436
AUG 6 1946
Date of Payment

CERTIFICATE No.
1372398

Paying Officer will please show this CERTIFICATE NUMBER on the check used in payment hereof, and insert the check number in space provided below.

BURDGE, Mahlon

Mary Elizabeth Burdge, widow, as payer of the funeral expenses of Mahlon Burdge, deceased,
Bristol Ferry Road,
Portsmouth, Rhode Island.

I CERTIFY there is due from the United States to the above-named claimant(s), payable from the appropriation(s) indicated, the sum of—

FIVE HUNDRED THIRTY-SIX AND 34/100 Dollars ($ 536.34)

on account of

services rendered by Mahlon Burdge, deceased, as an employee of the Navy Department, United States Coast Guard, Hog Island Shoals Light Station, Rhode Island, during the period October 7 to 11, 1945; regular salary $34.33, less $0.30 tax and $0.92 quarters; plus $503.23 lump-sum payment fo annual leave under the act of December 21, 1944, Public Law 525 (58 Stat. 845), due the estate of Mahlon Burdge, deceased. (Navy, Coast Guard, file CC-75)

2061200 Civilian Employees, Coast Guard, 1946

(01-92 01-134 01-7)

GAO
See copy of letter, 7/11/46, fwd. to Docket 7/19/46.
as

To: Chief Disbursing Officer,
(Assistant Disbursing Officer,
Coast Guard Headquarters).

MEMORANDUM

4438

Copy for Administrative Office

536.34

SCHEDULE OF CERTIFICATES OF SETTLEMENT
PAYABLE FROM CURRENT APPROPRIATIONS

Treasury (Department or establishment) | Coast Guard (Bureau or office) | 6 AUG 1946 (Date paid)

By Chief Disbursing Officer, (Assistant Disbursing Officer, Coast Guard Headquarters), Washington, D. C.

Period July 1946 (Month or quarter ended)

Symbol No. SYMBOL 10-436

Bureau Schedule No. 313373

Date July 30, 1946

DISBURSING OFFICER'S VOUCHER NO.	CERTIFICATE NO.	PAYEE	APPROPRIATION	AMOUNT
436 4335 reb	1372398	Mary Elizabeth Burdge, etc.	2061203	536.34

The Certificates of Settlement listed hereon, payable from current appropriations, are transmitted herewith for payment to the payees named therein.

16—93-3 U. S. GOVERNMENT PRINTING OFFICE

COPY

3-2

Misc-1983150-CTL

July 11, 1946

File as

Navy	
Check No.	200,577
Date	Oct. 19, 1945
Amount	$79.73
D. O.	W. E. Sparks
Symbol	551,530
Payee	Mahlon Burdge
	(Pay 19 Oct., 1945)

Mary Elizabeth Burdge,
Bristol Ferry Road,
Portsmouth, Rhode Island.

Madam:

There is enclosed herewith the above-described check, the payee of which is now deceased.

An authorization has been placed on the check for payment in the usual manner to you through regular banking channels, upon endorsement as follows:

"Mary Elizabeth Burdge, widow, as payer of the funeral expenses of Mahlon Burdge, deceased."

Respectfully,

LINDSAY C. WARREN

Comptroller General
of the United States

By: LLOYD H. VOLKART

Enclosure

hpb
cc: The Commandant,
United States Coast Guard,
Washington 25, D. C.
Re: CG-75 (PMM)
Vo. No. 9502-46

CG-75 (PMM)

20 March, 1946

File
E.M.O.

Mrs. Mary E. Burdge
Bristol Ferry Road
Portsmouth, Rhode Island

My dear Mrs. Burdge:

Your claim for the final pay due the estate of your husband, Mahlon Burdge, Civilian Employee, U. S. Coast Guard, has been approved for payment by this office and forwarded to the General Accounting Office for settlement.

As the Coast Guard has no further jurisdiction in the settlement of this claim, it is suggested that in event of undue delay you contact the Claims Division, General Accounting Office, Washington, D. C.

By direction of the Commandant.

Very truly yours,

W. HELVESTINE
Commander, U. S. Coast Guard Reserve
Acting Chief, Military Morale Division

U.S. COAST GUARD
MAIL SECTION (4)
MAILED MAR 21 1946

BSJ:emo
Return to

(PMM)
CG-75

20 March, 1946

File
E.M.O.

General Accounting Office
Claims Division
Washington, D. C.

Sirs:

Inclosed is the claim of Mrs. Mary E. Burdge claiming the final pay due the estate of her husband, Mahlon Burdge, Civilian Employee, U. S. Coast Guard, who died 11 October, 1945 as the result of natural causes.

This claim in the amount of $536.34, plus Check No. 200,577 in the amount of $79.73, has been examined and is approved for payment. Attached to the claim is Form No. 1128 to support this claim. The appropriation to be charged is 1760906, Civilian Employees, Coast Guard, 1946.

Funeral expenses in this case in the amount of $540.00 have been paid as per attached receipted funeral bill.

By direction of the Commandant.

Very truly yours,

W. HELVESTINE
Commander, U. S. Coast Guard Reserve
Acting Chief, Military Morale Division

U.S. COAST GUARD
MAIL SECTION (N)
MAILED MAR 21 1946

Incls.
1 - Form No. 1055
2 - Form No. 1128
3 - Check No. 200,577
4 - Funeral bill

BSJ:emo
Return to 21-4

(PCP-6)
CG-75

6 December, 1945

To: DCGO, 1ND

Subj: Burdge, Mahlon, Assistant Keeper; lump sum leave payment of

1. Reference is made to your letter of 4 December in connection with computation of the period to be covered by lump sum leave payment in the case of the subject former employee.

2. You quoted a portion of HQ letter of 14 August concerning the charging of liberty time on Saturdays, and indicated that accordingly your office considers that Mr. Burdge should be charged only 4 hours liberty time for Saturdays, 13 and 20 October.

3. In the letter to which you referred, HQ had reference to employees still on active duty in the Service, with the intention of avoiding the double penalty for absence from the station on Saturday mornings which would result if such employees lost overtime pay for Saturday morning and in addition were charged liberty time therefor. However, an employee who has been separated from theService, and who is of course not eligible for overtime pay, should be charged liberty time for the whole of every day, including Saturdays and Sundays.

4. Form 2249 in this case is being processed to show lump sum payment covering the period from 12 October, 1945 through 5 hours on 2 January 1946, and the pay roll should be prepared accordingly.

CARL E. HERRICK
By direction

U. S. COAST GUARD
MAIL SECTION (2)
MAILED DEC 10 1945

STEWART:lk
Return 3-2

3.2

UNITED STATES COAST GUARD

CUSTOMHOUSE

BOSTON 9, MASSACHUSETTS

ADDRESS REPLY TO
DISTRICT COAST GUARD OFFICER
FIRST NAVAL DISTRICT
REFER TO FILE: pcp-75



DEC 6 - 45 AM



4 December, 1945.

TO: The Commandant(PCP).

Subj: BURDGE, Mahlon, Assistant Keeper; death of.

1. Reference is made to HQ.letter (PCP-6),file CG-75, dated 28 November,1945 regarding computation of liberty time and annual leave of subject employee. According to the DCGO's computation, this employee's leave will expire after 5 hours on 3 January,1946 as stated in letter dated 23 November,1945.

2. The following is quoted from paragraph 4 of HQ.letter dated 14 August,1945 (PCP-2), file CG-75:

> "If absent all day on Saturday he would of course be so recorded, but would be charged liberty time only for the afternoon, the forenoon being taken care of by loss of pay".

3. The DCGO counted Saturdays, 13 and 20 October,1945 as one-half day each. However,it appears that the 13th and 20th of October were counted by HQ. as two full days leave. In view of HQ.letter quoted in paragraph 2 above, request is made that the original DCGO recommendation for computation of Mr.Burdge's leave be accepted.

C.M. Ellison

C.M.ELLISON,
By direction.

NAVY

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE:

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date December 10, 1945

Name: Burdge, Mahlon (Mr.)

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation Death

Effective: Close October 11, 1945

(Paid for 11 days liberty time (charged 7 days a week) covering period October 12 to October 22; and 47 days and 5 hours annual leave from October 23, 1945 through 5 hours on January 10, 1946)

	FROM 1587	TO
Position	Keeper	
Grade		
Salary	Range $1836-2232	
C. S. C. No.	$2232 p.a. incl. $60 p.a. Qtrs.	
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Boston, Mass.	
Post of Duty	Hog Island Shoal Lt. Sta.,R. I.	
Appropriation	Civilian Employees, C. G.	
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

Justification:

This is to report the death of Mahlon Burdge which occurred at U. S. Marine Hospital, Boston, Massachusetts on October 11, 1945 at 8:10 p.m.

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

G. R. Lansdale
G. R. LANSDALE, Personnel Asst.,
Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

2 APPROPRIATION: Regular

DATE OF BIRTH: 6-16-1893

LEGAL RESIDENCE: Conn.

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? NO

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

(FOR USE OF DIRECTOR OF PERSONNEL, TREASURY DEPARTMENT)

NAVY DEC 17 1945

DATE APPROVED BY THE SECRETARY

VS

TO: COMMANDANT, UNITED STATES COAST GUARD

FROM (Recommending Office)	LOCATION	DATE
DCGO, 1st Naval District	Boston, Mass.	13 November, 1945

NATURE OF RECOMMENDATION: DEATH

NAME (Last, First, Middle Initial)	LEGAL RESIDENCE	DATE OF BIRTH	VET'S. PREF.?
BURDGE, Mahlon	Conn.	6/16/93	No

	FROM	TO
POSITION & NUMBER	~~1st Asst.~~ Keeper Bureau No. 1587	---
GRADE OR RANGE & PAY	Range: $1836-$2232 $2232 pa incl. $60 pa Qtrs.	---
VALUATION OF QUARTERS	$60. p.a.	---
APPROPRIATION	Civilian Employees, C. G.	---
STATION	Hog I. Shoal Lt. Sta., R. I.	---
OFFICE	DCGO, 1st Naval District	---
DIVISION	---	---
SECTION	~~Woods Hole Section~~	---

PROPOSED EFFECTIVE DATE: Close 10/11/45

[X] THE ACTUAL DATE OF ~~XXXXXXXXX~~ death
[ ] AS SOON THEREAFTER AS HE ENTERS ON DUTY

POSITION CLASSIFICATION OR JOB DATA

[ ] NEW POSITION

[ ] VICE _____ (Previous Incumbent) _____ (J.C.S.&-IVb Only) _____ (Date ~~Vacated~~ Vacated)

[ ] NEW POSITION, OR JOB, IN LIEU OF _____ (Position or Job Superseded) _____ (Incumbent) _____ (J.C.S.&-IVb Only)

[ ] ADDITIONAL IDENTICAL * ~~11~~ days liberty time (charged seven days a week) covering period 12-22 Oct; and _____ (Name of Employee) _____ (J.C.S.& of Position to Which Identical-IVb Only)

REMARKS: A signed Certificate of Death is attached hereto. The last day Mr. Burdge was in a duty status was 26 September, 1945. At the time of his death he was entitled to 47 days, 5 hours accumulated and accrued annual leave for which his estate will be compensated in a lump sum payment. This amount of leave covers the period ~~12-23~~ October, 1945, to 1:30 p. m., 3 January, 1946.

5 hrs 2 **

Certified as required in Instruction 6:

~~5 Hon 20 Dec~~ 2

* See DCGO letter 11/23/45 C. M. ELLISON (Signature of Recommending Officer)
By direction

** See HQ letter 12/5/45

The Commonwealth of Massachusetts
OFFICE OF THE SECRETARY
DIVISION OF VITAL STATISTICS

STANDARD CERTIFICATE OF DEATH

To be filed for burial permit with Board of Health or its Agent.

Registered No. 12374

1 PLACE OF DEATH: Suffolk County (County); Boston, Massachusetts (City or Town); No. U.S. Marine Hospital, Boston, Massachusetts St. (If death occurred in a hospital or institution, give its NAME instead of street and number)

2 FULL NAME Mahlon Burdge
(If deceased is a married, widowed or divorced woman, give also maiden name.)

PHYSICIAN - IMPORTANT
(Was deceased a U. S. War Veteran, if so specify WAR) No

(a) Residence. No. Bristol Ferry Road St. Portsmouth, Rhode Island
(Usual place of abode) (If nonresident, give city or town and State)

Length of stay: In hospital or institution (Before death) ..... years ..... months ..... days. (Specify whether) In this community ..... yrs. ..... mos. ..... days.

PERSONAL AND STATISTICAL PARTICULARS

3 SEX: Male

4 COLOR OR RACE: White

5 SINGLE, MARRIED, WIDOWED or DIVORCED (write the word): Married

5a If married, widowed, or divorced
HUSBAND of Mary Elizabeth (Give maiden name of wife in full)
(or) WIFE of ..... (Husband's name in full)

6 Age of husband or wife if alive ..... years

7 IF STILLBORN, enter that fact here.

8 AGE 52 Years 3 Months 26 Days | If less than 1 day ..... Hours ..... Minutes

9 Usual Occupation: Lighthouse Service

10 Industry or Business:

11 Social Security No.

12 BIRTHPLACE (City) (State or country) Atlantic Highlands, New Jersey

PARENTS

13 NAME OF FATHER: Edward B.

14 BIRTHPLACE OF FATHER (City) (State or country): New Jersey

15 MAIDEN NAME OF MOTHER: Jane Cosher

16 BIRTHPLACE OF MOTHER (City) (State or country): New Jersey

17 Informant (Address) Clinical (Relation, if any) Registrar

I HEREBY CERTIFY that a satisfactory standard certificate of death was filed with me BEFORE the burial or transit permit was issued:

(Signature of Agent of Board of Health or other)

(Official Designation) (Date of Issue of Permit)

MEDICAL CERTIFICATE OF DEATH

18 DATE OF DEATH October 11, 1945
(Month) (Day) (Year)

19 I HEREBY CERTIFY, That I attended deceased from September 27, 1945, to October 11, 1945
I last saw him alive on October 11, 1945, death is said to have occurred on the date stated above, at 8.10PM m.

	Duration
Immediate cause of death	IMPORTANT
Cardiac infarction	Immediate
Due to Arteriosclerotic	
coronary thrombosis	Immediate
Due to Hypertensive cardio	
vascular disease	4 years
Other conditions (Include pregnancy within 3 months of death)	IMPORTANT

Major findings:
Of operations ..... Date of .....
Of autopsy .....
What test confirmed diagnosis? Clinical

Physician: Underline the cause to which death should be charged statistically.

20 Was disease or injury in any way related to occupation of deceased? No
If so, specify
(Signed) T. R. Dawber, Surgeon, M. D.
U.S. Marine Hospital, Boston, Mass. 10/12/45

21 Place of Burial, Cremation or Removal. (City or Town)
DATE OF BURIAL 19

22 NAME OF FUNERAL DIRECTOR
ADDRESS

Received and filed 19
(Registrar)

MARGIN RESERVED FOR BINDING

N. B.—WRITE PLAINLY, WITH UNFADING BLACK INK—THIS IS A PERMANENT RECORD. Every item of information should be carefully supplied. AGE should be stated EXACTLY. PHYSICIANS should state CAUSE OF DEATH in plain terms, so that it may be properly classified. Exact statement of OCCUPATION is very important. See instructions as to extracts from the laws on back of certificate.

If deceased was a U. S. War Veteran, G. L. Chap. 46, Section 10, requires physicians to insert a recital to that effect.

100M-6-2-42-8855

UNITED STATES COAST GUARD
CUSTOMHOUSE
BOSTON 9, MASSACHUSETTS

(PCP-6)
CG-023

28 November, 1945

To: DCGO, 1ND

Subj: Burdge, Mahlon, Assistant Keeper; death of

1. Reference is made to your letter of 23 November, 1945, regarding recheck of leave of the subject employee.

2. According to HQ computation, the 11 days liberty time and the 47 days, 5 hours annual leave to Mr. Burdge's credit at the time of his death will expire after 5 hours on 2 January, rather than on 3 January, 1946, as shown by your office. It is requested that you recheck the leave in this case and advise HQ whether your recomputation is in agreement, with necessary explanation in the event it is not.

C. M. ELLISON
By direction

CARL E. HERRICK
By direction

U. S. COAST GUARD
MAIL SECTION (2)
FAILED NOV 29 1945

Jordan
Return to 32

UNITED STATES COAST GUARD

CUSTOMHOUSE

BOSTON 9, MASSACHUSETTS

ADDRESS REPLY TO
DISTRICT COAST GUARD OFFICER
FIRST NAVAL DISTRICT
REFER TO FILE: pcp-75



23 November, 1945

To: THE COMMANDANT (PCP).

Subj: BURDGE, Mahlon, Asst. Keeper; death of.

1. Reference is made to HQ letter (PCP) file CG-023 dated 20 November, 1945, requesting recheck of subject man's leave.

2. Form 2660 dated 13 November, 1945 was in error in that Mr. Burdge up to the time of his death on 11 October, 1945 was entitled to 11 days compensatory leave in addition to the 47 days 5 hours accumulative and accrued leave as shown. This amount of compensatory and annual leave would cover the period from 12 October, 1945 to 1;30 p. m. 3 January 1946. HQ is requested to amend Form 2660 dated 13 November, 1945 accordingly.

C. M. ELLISON
By direction

(PCP-6)
CG-023

20 November, 1945

To: DCGO, 1ND

Subj: Burdge, Mahlon, Assistant Keeper; death of

1. Reference is made to your notice of death of the subject employee.

2. According to HQ computation, the 47 days and 5 hours annual leave to Mr. Burdge's credit at the time of his death will cover the period from 12 October through 5 hours on 20 December, 1945, rather than on 3 January, 1946, as shown by your office. It is requested that you recheck the leave in this case and advise HQ whether your recomputation is in agreement, with necessary explanation in the event it is not.

CARL E. HERRICK
By direction

U.S. COAST GUARD
MAIL SECTION
MAILED NOV 21 1945

Jordan
Return to 3-2

FORM NAVCG-9619

U. S. COAST GUARD

3012

HEADING WN196

FROM ACTION INFORM BM329

D D

WNJC V BMJ NR 55

FM DCGO1ND BSN 152050

~~TO COMDT CG WASH~~

TEXT

GR 32

MAHLON BURDGE LIGHTHOUSE KEEPER HOG ISLAND SHOALS LIGHT STA RHODE ISLAND DIED 2010 11 OCT AT US MARINE HOSP BRIGHTON MASS X CERTIFICATE OF DEATH WILL BE FORWARDED AS SOON AS POSSIBLE

2050/15 OCT AW

	Adm. Management		Inspection
	Aero. Engineering		Intelligence
	Aids to Navigation		Legal
	Allowances		Material Budget
	Asst. Commandant		Merchant Inspection
	Aviation		Merchant Personnel
	Budget & Reports		Military Morale
	Civil Engineering		Naval Engineering
	Civilian Personnel		Operations
	Commandant		Personnel
	Communications		Port Security
	Comm. Engineering		Public Relations
	Contract Services		Supply
	Engineering		Training
	Finance		Transportation

OPERATOR'S RECORD AND DATE

OFFICIAL INITIALS

3

REPORT OF CHANGE IN PERSONNEL
UNITED STATES COAST GUARD
NAVCG-2599 (REV. 6-44)

3-2--

737

SURNAME, FIRST NAME, INITIAL	SERVICE No.	PRESENT RANK OR RATING
BURDGE, Mahlon	Civilian	1st Asst. Keeper

MAJOR UNIT NAME	MINOR UNIT NAME	LOCATION
CG GROUP	CG GROUP	Newport, RI

UNIT ITEM No. OR VESSEL'S ASSIGNED DISTRICT: - - -

DATE: 27 September, 1945

TIME
DATE
REPORTED FROM:
FOR

DUTY CODE NO.
AUTH:

TIME
DATE
TRANSFERRED TO:
FOR

AUTH:

CHANGED IN {RANK / RATING} FROM _____ TO _____ EFFECTIVE _____

DUTY CODE NO.
AUTH:

OTHER CHANGES (SPECIFY)

0915, this date, dptd this unit for td at USMH, Brighton, Mass.

DUTY CODE NO. 40

AUTH: DCGOIND/L 9/24/45
(pcp-75-531) T.O. CG01-95-46

H. L. Fenderson
H. L. FENDERSON, Lt(jg) USCG
(Commanding)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

Enlisted Personnel				
Rate	Pay Grade	District	Foreign Domestic	Duty
II	XIV	XVII	XX	XXI

Officer Personnel			
District	Sea Shore	Foreign Domestic	Duty
XI	XIV	XV	XVIII

Records	
Posting	Coding

Machine Accounting
Punched _____
Verified _____

U. S. GOVERNMENT PRINTING OFFICE 16—40355-1

UNITED STATES COAST GUARD
NAVCG-2599 (REV. 6-44)

74

SURNAME, FIRST NAME, INITIAL	SERVICE No.	PRESENT RANK OR RATING
BRUDGE, Mahlon	Civilian	1st Asst. Keeper

MAJOR UNIT NAME	MINOR UNIT NAME	LOCATION
CG GROUP	Hog Island Shoal Lt. Sta.	Newport, R. I.

UNIT ITEM No. OR VESSEL'S ASSIGNED DISTRICT: 01-275

DATE: 27 September, 1945

TIME
DATE
REPORTED FROM:
FOR

DUTY CODE NO.
AUTH:

TIME
DATE
TRANSFERRED TO:
FOR

AUTH:

CHANGED IN {RANK / RATING} FROM _____ TO _____ EFFECTIVE _____

DUTY CODE NO.
AUTH:

OTHER CHANGES (SPECIFY)

0800/this date, dptd this unit for td at CG Group Newport

0900, this date, rptd CG Group Newport for td

DUTY CODE NO. 30

AUTH: VO/CO, CG group 9/26/45

H. L. Fenderson

H. L. FENDERSON, Lt(jg) USCG
(*Commanding*)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

Enlisted Personnel				
Rate	Pay Grade	District	Foreign Domestic	Duty
II	XIV	XVII	XX	XXI

Officer Personnel			
District	Sea Shore	Foreign Domestic	Duty
XI	XIV	XV	XVIII

Records	
Posting	Coding

Machine Accounting
Punched _____
Verified _____

U. S. GOVERNMENT PRINTING OFFICE 16—40355-1

DEPT. STOCK FORM 2249
REV. 12-41

NAVY

UNITED STATES ~~TREASURY~~ DEPARTMENT
WASHINGTON, D. C.

PAGE:

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date July 1, 1945

Name: Burdge, Mahlon, Mr.

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation

Pay Adjustment and Pay Increase (Periodic)

Effective: July 1, 1945

	FROM 1587	TO 1587
Position		Keeper
Grade	Range $1500-1860	Range $1836-2232
Salary	$1800 pa plus $60 pa Qtrs.	$2232 pa* incl. $60 pa Qtrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Boston, Mass.
Post of Duty		Hog Island Shoal Lt.Sta.,R.I.
Appropriation		Civilian Employees, C. G.
Allotment		
	FIELD [X] DEPRTMTL. [ ]	FIELD [X] DEPRTMTL. [ ]

Remarks: * Your increased compensation includes valuation for quarters.

Justification:
Position: Permanent
Last Promotion: April 1, 1944 $1800-$1860
Conduct and Service: Satisfactory
Efficiency Rating: VeryGood

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

Carl C Herrick
Comdr. U.S.C.G.R.
Chief, Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 6-16-1893

LEGAL RESIDENCE: Conn.

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

(FOR USE OF DIRECTOR OF PERSONNEL, ~~TREASURY~~ DEPARTMENT)
NAVY

JUL 13 1945

DATE APPROVED ~~XXXXXXXXXX~~ 7-13-45

AM

NAVCG 2599
U. S. COAST GUARD
(Rev. June 1943)

3-2

REPORT OF CHANGE IN PERSONNEL

60

BURDGE	Mahlon	-	Civilian	1st Asst. Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

CG GROUP	01-275	Newport, RI	16 May, 1945
(Major unit)	(Unit Item No. or vessel's assigned district)	(Place)	(Date)

Hog Island Shoal Lt. Sta.
(Minor unit)

0900, this date, reported this unit for resumption regular duty from 4 days compensatory leave of absence.

DUTY CODE No.: 30
AUTHORITY: DCGOlND Pers Memo #33, 1945.

W. W. Costa

W. W. COSTA, Bosn, USCG
(Commanding)

Exec. Officer
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

Enlisted Personnel					
Rate	R T	Pay Grade	District	Foreign Domestic	Duty
II	III	XIV	XVII	XX	XXI

Officer Personnel			
District	Sea Shore	Foreign Domestic	Duty
XI	XIV	XV	XVIII

Records	
Posting	Coding

Machine Accounting
Punched
Verified

U. S. GOVERNMENT PRINTING OFFICE 16—29504-2

NAVCG 2599
U. S. COAST GUARD
(Rev. June 1943)

3-2

REPORT OF CHANGE IN PERSONNEL

53

BURDGE	Mahlon	-	Civilian	1st Asst. Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

CG GROUP	01-275	Newport, RI	12 May, 1945
(Major unit)	(Unit Item No. or vessel's assigned district)	(Place)	(Date)

Hog Island Shoal Lt. Station
(Minor unit)

1300, this date, departed this unit on 4 days compensatory leave of absence.

DUTY CODE No.: 30
AUTHORITY: DCGO1ND Pers Memo #33, 1945.

W. W. Costa
W. W. COSTA, Bosn, USCG
(Commanding)

Acting
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

Enlisted Personnel					
Rate	R T	Pay Grade	District	Foreign Domestic	Duty
II	III	XIV	XVII	XX	XXI

Officer Personnel			
District	Sea Shore	Foreign Domestic	Duty
XI	XIV	XV	XVIII

Records	
Posting	Coding

Machine Accounting
Punched
Verified

U. S. GOVERNMENT PRINTING OFFICE 16—29594-2

NAVY

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE:

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL Date April 1, 1944

Name: Burdge, Mahlon, Mr.

From: U. S. Coast Guard Bureau No.: 1587
(BUREAU OR DIVISION)

Nature of Recommendation

Promotion

Effective: April 1, 1944

	FROM 7356	TO 7356
Position		Keeper
Grade	Range $1500-1860	Range $1500-1860
Salary	$1740 p.a. plus $60 p.a. Qtrs.	$1800 p.a. plus $60 p.a. Qtrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Boston, Mass.
Post of Duty		Hog Island Shoal Lt. Sta., R.I.
Appropriation		Civilian Employees, C. G.
Allotment		

FIELD [X] DEPRTMTL. [ ] FIELD [X] DEPRTMTL. [ ]

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

Justification:

Mr. Burdge was last promoted October 1, 1942, in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Very Good - 3.

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

E. L. KANGAS, Admin. Asst.,
Civilian Personnel Division.
(BUREAU OR DIVISION HEAD)

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 6-16-1893

LEGAL RESIDENCE: Conn.

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

FOR USE OF DIRECTOR OF PERSONNEL, TREASURY DEPARTMENT)

DATE APPROVED BY THE SECRETARY
APR 3 1944

PATENTED

NAVY

N.C.G. No. 2599
U. S. Coast Guard
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

BURDGE,	Mahlon			1st. Asst. Keeper.
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

NEWPORT STATION	Newport, R. I.	9 November, 1942
(Unit)	(Place)	(Date)

Sub Unit: Hog Island Shoal Light Station.

0800, this date, reported at Hog Island Shoal Light Station from six (6) days' compensatory leave of absence.

AUTHORITY:

John L. Wilson
(Commanding)

John L. Wilson,
Commanding Officer.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	Statistics	Correspondence	Records

U. S. GOVERNMENT PRINTING OFFICE 0

ADDRESS REPLY TO:
DISTRICT COAST GUARD OFFICER,
FIRST NAVAL DISTRICT,
1400 CUSTOM HOUSE,
BOSTON, MASS.
AND REFER TO FILE NO. 75

UNITED STATES COAST GUARD

Boston, Mass.

OFFICE OF
DISTRICT COAST GUARD OFFICER
FIRST NAVAL DISTRICT

2 November, 1942.

From: District Coast Guard Officer, First Naval District.
To : Commandant.

Subject: BURDGE, Mahlon - Keeper - Hog Island Shoal Light Station -

Reference: (a) Form 2249, dated 1 October, 1942.

Inclosure: (A) Certified copy of reference (a).

1. Headquarters' attention is invited to the statement in reference (a) under the heading of Justification quoted as follows:

> "Mr. Burdge was last promoted January 16, 1941 in the amount of $60. His services and conduct are satisfactory. The position occupied by this employee is temporary. His current efficiency rating is Excellent."

2. This office is unable to determine as to whether the temporary feature is correct or in error. If this is correct, advice is requested as to the reason therefor.

R. J. BORROMEY,
By direction.

UNITED STATES NAVY DEPARTMENT
WASHINGTON, D. C.

Form

TO:

Name: Burdge, Mahlon

From: U. S. Coast Guard

Date Prepared
1 October, 1942.

Bureau No. 1587

C.S. or other legal authority

Promotion

Effective: 1 October, 1942.

	FROM	TO
Position Grade Salary	Field(Range $1500-1860) $1680p.a.plus $60 p.a. trs.	Keeper Field(Range$1500-1860) q $1740 p.a.plus $60 pa qtrs.
Bureau or Div. Organiz'l. Subdiv.		
Hdqtrs. Post of Duty		Boston, Mass. Hog Island Shoal Lt. Sta., R.I.
Appropriation		Civilian Emps. CG
Allotment		

Appropriation
Regular

Date of birth
6-16-93

Legal Residence
Donn.

Sex

Nature of Position
New | Add. | Iden.

Vice | Vac. | Vice

Field X Dptmtl ___ Field X Dptmtl ___

Remarks: The action herein represents an administrative increase in salary effective as indicated above.

Has C.S. Comm. allowed Vet. Pref.

CHARLES PIOZET

Justification:
Mr. Burdge was last promoted January 16, 1941 in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is temporary. His current efficiency rating is Excellent.

Subject to Retirement Act?
Lighthouse Act

Date of Oath

Date Approved by the Secretary
10-1-42

SUBORDINATE ADMINISTRATIVE OFFICE

(SEE OTHER SIDE)

N.C.G. No. 2599
U. S. Coast Guard
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

BURDGE,	Mahlon		1st. Asst. Keeper
(Surname)	(First name)	(Middle initial)	(Service No.) (Rank or rating)

NEWPORT STATION	Newport, R. I.	2 2 October, 1942
(Unit)	(Place)	(Date)

Sub Unit: Hog Island Shoal Light Station.

Effective 1 October, 1942, given an administrative increase in salary from $1680.00 per annum, including $60.00 per annum for quarters to $1740.00 per annum, including $60.00 per annum for quarters.

AUTHORITY: U.S. Navy Dept. Personnel Notification (Form 2249) dated 1 October, 1942.

Original to:
Headquarters.
Copy to:
DCGO 1ND,
Hog Island Shoal Light Station.

John L. Wilson
(Commanding)
JOHN L. WILSON,
Commanding Officer.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE 0

REPORT OF CHANGE IN PERSONNEL

BURDGE,	Mahlon			1st Asst. Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

NEWPORT STATION	Newport, R. I.	20 October, 1942
(Unit)	(Place)	(Date)

Sub Unit: Hog Island Shoal Light Station

0800, this date, reported at Hog Island Shoal Light Station from six (6) days' compensatory leave of absence.

AUTHORITY:

Original to:
Headquarters.
Copy to:
DCGO 1ND.

John L. Wilson
(Commanding)

John L. Wilson,
Commanding Officer.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE 0

N.C.G. No. 2599
U. S. Coast Guard
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

BURDGE,	Mahlon			1st Asst. Keeper.
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

NEWPORT STATION	Newport, R. I.	14 October, 1942
(Unit)	(Place)	(Date)

Sub Unit: Hog Island Shoal Light Station

0800, this date, departed Hog Island Shoal Light Station on six (6) days' compensatory leave of absence.

AUTHORITY:

Original to:
Headquarters.
Copy to:
DCGO 1ND.

John L. Wilson
(Commanding)
John L. Wilson,
Commanding Officer.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Date 20 March, 1941.

REPORT OF EFFECTIVE DATE OF CHANGE IN POSITION
OR PAY STATUS OF CIVILIAN EMPLOYEE

From: Commander, BOSTON District.
To : Commandant.

Name Mahlon Burdge

Nature of Action Change in status and post of duty - decrease in grade.

Effective date of change 12 March, 1941.

	FROM	TO
Position	Keeper	1st Assistant Keeper
Pay	$1680 per annum	$1680 per annum
Salary Range	$1620-$1980	$1500-$1860
Valuation of Quarters	$60 per annum	$60 per annum
Station	Deer Island Light Station.	Hog Island Shoal Light Station

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 2-19-41.

Signature _____
O. A. LITTLEFIELD
By direction.

HEADQUARTERS - U. S. COAST GUARD - WASHINGTON

Submitted to the Director of Personnel for information.

APR 1 1941

By direction of the Commandant.

Very truly yours,

R. J. GROSS,
Chief, Civilian Personnel

APR 1 1941

:75

U. S. COAST GUARD
RECD FEB 21 1941

75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

OFFICE OF COMMANDER
BOSTON DISTRICT

Boston, Mass.,
19 February, 1941.

From: Commander, Boston District.
To: Commandant.

Subject: Mahlon Burdge, keeper; transfer.

Reference: (a) Form 73 dated 22 November, 1940.
(b) Form 73 of 12 December, 1940, in the case of Frederick A. C. Bohm, keeper.
(c) Boston District letter 8 January, 1941 (75).

1. It is requested that Headquarters advise this office as to the status of reference (a) and (b).

O. A. LITTLEFIELD
By direction.

2-49 forwarded 2-27-41

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared: January 9, 1941

Name: Burdge, Mahlon

From: U. S. Coast Guard

Bureau No: 1207

Promotion

	FROM	TO
Position		Keeper
Grade		
Salary	Field (Range $1620-1980) $1620 p.a. plus $60 p.a. Qtrs.	Field (Range $1620-1980) $1680 p.a. plus $60 p.a. Qtrs.
Bureau or Div. Organizational Subdivisions		U. S. Coast Guard
Headquarters		
Post of Duty		Boston, Mass.
Appropriation		Deer Island Lt. Sta., Mass.
Allotment		Civilian Employees, C.G.
Field or Deptl.		Field

EFFECTIVE
Remarks: January 16, 1941

Justification:

No increase in pay since January 1, 1931.

S. P. MEHLMAN,
Lt. Commander, U. S. Coast Guard,
Acting Assistant Personnel Officer.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY	
APPROPRIATION	Regular
DATE OF BIRTH	6-16-1893
LEGAL RESIDENCE	Conn.
SEX	M
RACE	W
NATURE OF POSITION	
NEW	
ADDTL. IDENT.	
VICE VACANCY	
VICE	
SUBJECT TO RETIREMENT ACT?	Lighthouse Act
DATE OF OATH	6-16-13

BUREAU SUSPENSE AND FILE COPY

H. J. M. Jr.

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared February 17, 1941.

Name: Burdge, Mahlon

From: U. S. Coast Guard

Bureau No:

Change in status and post of duty - decrease in grade

	FROM	TO
Position	Keeper	Keeper
Grade	Field (Range $1620-1980)	Field (Range $1500-1860)
Salary	$1680 p.a. plus $60 p.a. Qtrs.	$1680 p.a. plus $60 p.a. Qtrs.
Bureau or Div. Organizational Subdivisions	U.S.Coast Guard	U.S.Coast Guard
Headquarters	Boston,Mass.	Boston,Mass.
Post of Duty	Deer Is.Light Sta., Mass.	Hog Is. Shoal Lt.Sta.,R.I.
Appropriation	Civilian Employees, C.G.	Civilian Employees, C.G.
Allotment		
Field or Deptl.	Field	Field

EFFECTIVE
Remarks: E.O.D.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Reg.

DATE OF BIRTH: 6-16-1893

LEGAL RESIDENCE: Conn.

SEX	RACE
M	W

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE
	*

*Tom Small (Trans.)

SUBJECT TO RETIREMENT ACT?: Lighthouse Act 6-20-18

DATE OF OATH

Justification:

This is a regular position in the authorized complement of the Station, and it is necessary that it be filled in order that the essential work of the Service may be carried on. Mr. Burdge's letter of February 24, 1940, requesting this transfer, is enclosed.

N. R. STILES,
Commander, U.S.Coast Guard,
Assistant Personnel Officer.

BUREAU SUSPENSE AND FILE COPY

With the PC for

FEB 19 1941

8 January, 1941.

From: Commander, Boston District.
To: Commandant.

Subject: Mahlon Burdge, keeper; transfer.

Reference: (a) Form 73 dated 22 November, 1940.
(b) Form 73 of 12 December, 1940, in the case of Frederick A. C. Bohm, keeper.
(c) Bureau of Lighthouses circular letter No. 390 of 12 June, 1933.
(d) Headquarters' letter 26 December, 1940 (CP-75).

1. In connection with the proposed transfer of subject-named man from position of Keeper, Deer Island Light Station to position of 1st Assistant Keeper, Hog Island Light Station, Headquarters is advised that the instructions contained in reference (c) were given consideration, in accordance with the rule governing the pay of keepers on transfer.

2. However, no change in salary was recommended in this case in view of the fact that Mr. Burdge was receiving $1620 per annum in his former position as 1st Assistant Keeper, Hog Island Light Station and upon his promotion and transfer to the position of Keeper, Deer Island Light Station he received the same rate of pay and has received no increase since that date.

3. In the event Form 73 is approved without change in salary no expense to the Government will be involved in connection with the above transfer.

4. In connection with the proposed transfer of Frederick A. C. Bohm, no expense to the Government will be involved.

J. J. GLYNN
By direction.

C 75

26 December, 1940.

From: Commandant.
To: Commander, Boston District.

Subject: Mahlon Burdge, keeper; transfer.

Reference: (a) Form 73 dated 22 November, 1940.
(b) Mr. Burdge's letter of 24 February, 1940.
(c) Bureau of Lighthouses Circular Letter No. 390 of 12 June, 1933.
(d) Form 73 of 12 December, 1940, in the case of Frederick A. C. Bohm, keeper.

1. Reference (a) proposes the transfer of Mr. Burdge from Deer Island Light Station at $1620 ($1620-1980) to Hog Island Shoal without change in pay in the range $1500-1860, vice Tom Small, and that his travel from Hull, Massachusetts to Bristol, Rhode Island, in connection with the transfer be at Government expense.

2. In reference (b) Mr. Burdge applied for transfer to Hog Island Shoal Light Station. In view of the fact therefore that the transfer is to be made following the request of the employee, it is in his interest and not a case in which such expense is paid by the Government.

3. In accordance with the rule governing the pay of keepers an transfer Mr. Burdge's proposed pay should be $1500 per annum, attention in this connection being invited to reference (c). Advise whether or not it is desired that action be taken on this case in the manner indicated; otherwise, your nomination will be filed without action.

4. The case of Mr. Bohm is similar, since he has applied for transfer to Deer Island "if a vacancy as keeper should occur". The proposed travel at government expense in his case is the same as in that of Burdge, and will be handled accordingly in the event the two transfers are to be carried into effect.

By direction,

MAILED
DEC 27 1940
MAIL DESK

N. R. STILES,
Assistant Personnel Officer.

J. S. COAST GUARD
REC'D NOV 25 1940

NOMINATION

COMMANDER, BOSTON DISTRICT Boston, Mass., 22 November, 1940. 19__

Commandant, U. S. Coast Guard: Change in status and post of duty — decrease in grade

Action recommended TRANSFER

Name Mahlon Burdge Date of birth June 16, 1893 Legal residence Connecticut.

	From--	To--
Position,	Keeper	1st Assistant Keeper
Pay and grade	$1620 p.a. ($1620-$1980) (Qtrs., $60 p.a.)	$1620 p.a. ($1500-$1860) (Qtrs., $60 p.a.)
Station	Deer Island Light Station	Hog Island Shoal Light Station, R. I.
Appropriation	Civ. Emps., C. G.	Civ. Emps., C. G.

Effective Eff. Dec. December 1, 1940 (~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Rank on eligible list --- Rating --- Percentage --- Other eligibles considered:

Vice Tom Small #1587 Pay $1500 pa. Services terminated about Nov. 30, 1940.

Reason To be transferred to position of Keeper, Duxbury Pier Light Station.

Remarks: Above employee is not entitled to Military preference under the Civil Service Rules and Regulations. His request for the transfer is herewith inclosed. This action conforms with Headquarters' policy as set forth in paragraph 4(a) of Headquarters' letter of March 19, 1940 (PB-75). Travel from Hull, Massachusetts, to Bristol, Rhode Island is necessary in the interest of the Government and is recommended.

Selection regular, _____, 19__

(DIRECT)
Manager, 1st Civil Service District.

O. A. LITTLEFIELD
By direction.

Commandant, U. S. Coast Guard, Washington, D. C., _____, 19__

Submitted to the Secretary of the Treasury, approved. no

Ltr cont'd

#4

U. S. COAST GUARD
REC'D NOV 25 1940

COPY

Deer Island Light Station

Feb. 24, 1940.

Mr. O. A. Littlefield,
U. S. Coast Guard.

Sir:

In case of vacancy I would like to be considered for transfer to my former position at Hog Island Shoal Light, Portsmouth, R. I.

Respectfully,

/s/ MAHLON BURDGE,

Keeper

STANDARD FORM NO. 6
(Approved by the President 2/28/24)
Revised Dec. 5, 19[illegible]

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

COMMANDER, BOSTON DISTRICT

Department or Establishment ~~UNITED STATES COAST GUARD~~ **Date** Oct 8, 1939.

1. Name in full (Mr., Miss, or Mrs.) Burdge (Surname) Mahlon (Given name) [illegible] (Middle name)
2. Present address Bristol Ferry Road (Number) (Street) Portsmouth (City) R. I. (State)
3. Legal (voting) residence Rhode Island 1st (State and Congressional District) New Port (County) Portsmouth (City or town)
4. Where born New Jersey (State or foreign country) Monmouth County (City or town) When born June 16, 1893 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored	

7. Number and ages of dependents domiciled with you three 47 - 22 - 7
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
U.S. Light-House	Katama Sta.	1st Asst Kpr	$591.-yr	Nov.	1st	1912			
" "	Gt Orchard Shoal Pt Sta.	1st Asst Kpr	$657.-yr	Jan.	15	1916	Mar	1st	1917
" "	Bird Island Sta.	1st Asst Kpr	$960-yr	Sept.	15	1924			

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below: No.

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

No
(Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None √	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) —

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
K. C. Nelson. Westerly, R. I.	Painter	8 yrs.

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 7 8(9)	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs Mary E. Burdge.

Relationship Wife Post office address Bristol Ferry Rd. Portsmouth. R. I.

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Mahlon Burdge

(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

Copy of this form has not been sent to the Department

NOV 28 1939

UNITED STATES TREASURY DEPARTMENT

WASHINGTON, D. C.

12

DATE PREPARED: 27 November, 1939

BUREAU NO. [illegible] #1307

PERSONNEL ACTION

JOURNAL PAGE:

Name: Burdge, Mahlon

DATE OF BIRTH: 6-16-93

From: U. S. Coast Guard

LEGAL RESIDENCE: Connecticut

Nature of Action:

Transfer

VETERANS' PREFERENCE

	FROM	TO
Position	Keeper	Keeper
Grade	Field (Range $1500-1860)	Field (Range $1620-1980)*
Salary	$1620 p.a. plus $60 p.a. Qtrs.	$1620 p.a. plus $60 p.a. Qtrs.*
Bureau	U. S. Coast Guard	U. S. Coast Guard
Office	Boston, Massachusetts	Boston, Massachusetts
Unit		
Division		
Section		
Sub-Section		
Headquarters	Boston, Massachusetts	Boston, Massachusetts
Post of Duty	Hog Island Shoal Lt. Sta.,R.I.	Deer Island Lt. Sta., Mass.
Appropriation	Sal., Kprs. of Lhs.,Coast Guard	Sal., Kprs. of Lhs.,Coast Guard
Allotment		

NATURE OF POSITION NEW:

ADDITIONAL IDENTICAL:

VICE VACANCY:

VICE: Tom Small

CIVIL SERVICE AUTHORITY:

EFFECTIVE: E.O.D.

FIELD ☒ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

DATE OF OATH:

Remarks: * Section 10b of the Reorganization Act of 1939 prohibits changes in gross compensation or grade during the present fiscal year.

The action in this case does not involve a change in gross compensation since the gross pay at the new station is the same as the gross pay at the former station.

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-10

Justification:

DATE APPROVED

DATE

BUREAU SUSPENSE AND FILE COPY

HHm RS

TREASURY DEPARTMENT
U. S. Coast Guard

U. S. COAST GUARD
REC'D DEC 6 1939

District BOSTON

Date 4 November, 1939

CHANGE IN STATUS OF EMPLOYEE

Name BURDGE, Mahlon

Nature of Action Transfer

Effective date 1 December, 1939.

	FROM	TO
Position	Keeper (~~1st Assistant~~)	Keeper
Pay	$1620 per annum in the pay range $1500-1860, plus $60 p.a., allowance for quarters.	$1620 per annum in the pay range $1620-1980, plus $60 p.a., allowance for quarters.
Station	Hog Island Shoal Light Station, R.I.	Deer Island Light Station, Mass.

Remarks: This change reported in accordance with Department Notice dated 27 November, 1939, and approved 29 November, 1939.

Geo. E. Eaton,
By direction.

HEADQUARTERS 1st Indorsement 11 December, 1939.

Submitted to the Director of Personnel, Treasury Department, for information as to the effective date of the change.

By direction,

C. H. JONES
Chief Personnel Officer.

DEC 11 1939

PS

TREASURY Form 73
DEPARTMENT OF COMMERCE
Approved Sept. 1, 1938
Coast Guard

U. S. COAST GUARD (5)
REC'D NOV 3 - 1939 By
ANSWD

75

NOMINATION

Office of The District Commander,

Boston, ~~LIGHTHOUSE~~ District Boston, Mass., (City) 2 November (Date), 1939

COMMANDANT:
~~COMMISSIONER OF LIGHTHOUSES~~

Action recommended Transfer

Name Mahlon Burdge Date of birth 16 June, 1893 Legal residence Connecticut

	From—	To—
Position,	1st Assistant Keeper	Keeper
Pay and grade	$1620 per annum ($1500-1860)^ (plus $60^ per annum allowance for quarters)	$1620 per annum ($1620-1980)^ (plus $60^ per annum allowance for quarters)
Station	Hog Island Shoal Light Station, R.I.	Deer Island Light Station, Mass.

Appropriation Salaries, Keepers of Lighthouses, Coast Guard

Effective EOD 16 November, 1939 — [1] the actual date of entrance on duty, ~~or as soon thereafter as he enters on duty.~~

Rank on eligible list - Rating - Percentage - Other eligibles considered:

-

Vice Tom Small #1307 Pay $1620 p.a. Services terminated 15 Nov., 1939

Reason Recommended for transfer to position of 1st Assistant Keeper, Hog Island Shoal Light Station.

REMARKS:[2] This recommendation submitted in accordance with Headquarters' endorsement of 18 October (CP-75) on Boston District letter of 5 October, 1939.

No change will be made in this employee's compensation or grade during the present fiscal year owing to the prohibition in Section 10b of the Reorganization Act of 1939 on changes in compensation. For record purposes, however, recommendation is submitted pursuant to Comp.Gen.B-5212 of 22 August, 1939, to the Federal Security Agency.

Selection regular, ..., 19..... By direction,

L. Spencer

Manager, Civil Service District.

L. SPENCER ~~Superintendent of Lighthouses~~
Chief of Staff.

BUREAU OF LIGHTHOUSES, WASHINGTON, , 19

Submitted to the Secretary of Commerce, approved.

cwd HC

I

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.
[2] In case of vessel officer, state license held.

11—2314

75

75
531
(99)

2 November, 1939.

U. S. COAST GUARD (5)
REC'D NOV 3 - 1939 By
ANS'D

Order No. 59.

From: Commander, Boston District.
To: 1st Asst. Keeper Mahlon Burdge, Hog Island Shoal Light.

Subject: Orders; ~~temporary~~ duty; travel; new assignment.

1. Proceed to Deer Island Light Station on 16 November, 1939 and assume the duties of Keeper at that station. This order does not involve any change in your present salary. Report time and date of departure from your present station, and time and date of your arrival at Deer Island Light Station.

2. In lieu of all expenses for subsistence, a per diem of $5.00 is allowed. Travel by your own automobile, at the rate of four cents per mile, being more economical and advantageous to the United States, is authorized.

3. The travel necessary to the execution hereof is required by the public interests and is authorized, chargeable to Boston District Travel Allotment, Symbol No. 59.

O. A. LITTLEFIELD
By direction.

Copy to:
Headquarters.
Dist.Acctg.Officer.
Deer Island Light Station.

June 19, 1939.

Mr. Mahlon Burdge, 1st Assistant Keeper,
Hog Island Shoal Light Station, R. I.
(Through Supt. of Lighthouses, Chelsea, Mass.)

I have read with interest a report relative to your action on May 24 in going to the rescue of two men who were adrift in a row boat and being carried out to sea, after having lost their oars. It is noted that after hearing their call you immediately put out in the motor boat and towed them to Bristol.

I take pleasure in commending you for your meritorious action on this occasion and in having the matter made a part of your official history.

H. D. King
Commissioner of Lighthouses.

E-K

6

LIGHTHOUSES---Appointment Division's files

Copied by _____

Letter to _____ by _____

Supt. of Lighthouses, Wash. Copy to _____

August 27, 1935.

Mahlon Burdge, First Assistant Keeper,
Hog Island Shoal Light Station, R. I.,
(Through Supt. of Lighthouses, Chelsea, Mass.)

The Bureau has read with interest a report relative to your action in recovering the body of a man who had drowned after falling overboard from his motor boat while it was being towed to its mooring on July 28, 1935. It is noted that you dragged the channel and on the third day recovered the body.

The Bureau takes pleasure in commending you for your action in this instance and to note the matter as a part of your official record.

H. D. King
Commissioner of Lighthouses.

EK

Bureau of Lighthouses, Wash., Copy to 2d Supt.

LIGHTHOUSES--Appointment Division's files

Exact copy as signed by

Mailed by

Papers in file
Edward T. Duffy

1587

PERSONNEL CLASSIFICATION BOARD FORM NO. [illegible] FIELD QUESTIONNAIRE
(To be filled out in accordance with the instructions given in P. C. B. Forms Nos. 15 and [illegible])

Bureau No. [illegible] *Sheet No.* 3(b)58

Space reserved for the use of the Board

1. Burdge (Surname) Mahlon (Given name) (Initial)

2. Department Commerce
3. Bureau Lighthouses
4. Field service Lighthouse Service
5. (a) Field station Fog Island Shoal Light Station
(b) Subdivision Third District
(c) City or town Staten Island State N.Y.

6. Pay roll title Light Keeper
7. Customary office title 1st.Keeper
8. Present administrative allocation $1500-1600
9. Present gross rate of pay $ 1560.00
10. Deduction for allowances $ None
11. Net rate paid in cash $ 1560.00

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☐ House ☐ Room { ☐ Furnished ☐ Unfurnished } ☐ Heat ☐ Light ☐ Fuel ☐ Laundry ☐ Uniform ☐ Subsistence or rations in kind Meals per day: ☐ 1 ☐ 2 ☐ 3

13. Describe any other allowance, privilege, or perquisite of value

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost

15. (a) Regular hours of work: From [illegible] to [illegible] m. (b) How many hours per week excluding unusual or irregular overtime work?
Summer Winter (c) If not a full time and all-the-year-round position, state number of hours per day;
number of days per { week / month / year } (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty

16. (a) Rate of pay for overtime None (b) Amount of overtime pay in last 12 months None

17. (a) Does the employee in any way direct or supervise other employees? No. (b) If so, in what way? (See Form 16 before answering)
(c) How many?

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

18a. Not specified; average eight or less hours per day; Sundays operation of light and fog signal engine only.
Stand watches; work equally divided.

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes. (b) If so, in what way? (See Form 16 before answering.)
His work is supervised by the Keeper. As 1st Asst. Keeper he is in charge of and supervises work of the station in the absence of the keeper.

20. What is the name, official position, and sheet number of the employee's immediate superior? Edward F.Duffy, Keeper. 3(b)57

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary							High				Normal				College				Postgraduate or professional				
1	2	3	4	5	6	7	X	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	(Kind)

Other education (describe): None

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent?
Five years painting

Compiled and certified by Mahlon Burdge

Compiled and certified by..... Mahlon Burdge

10—1856

23. TO THE EMPLOYEE: Describe in d[illegible]he work you do. Put each distinct duty, task, or process in [illegible]arate paragraph. Explain first those that require most of your time. Explain occasiona[illegible]s last. In the column at the left opposite each paragraph en[illegible]e approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEME[illegible] WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
12%	Cleaning lamps and other apparatus.
18%	Washing paint chipping and red leading.
50%	Standing watch 8 hours per day.
	My occasional duties are:
	Repairing fog signal and fog signal apparatus when necessary.
	Repairing motors, painting and repairing boats.
	Every two weeks when I am on duty, I go ashore for mail and other necessities.
	All closets have to be cleaned daily.
	I have all linen to wash besides my bed clothing.
	Once a month I have to varnish floors and furniture.
	Cooking utensils have to be scoured every week.

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

Mahlon Bundge
(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same subject matter and use the same language and expressions, indicate your concurrence in the employee's statement and utilize the rest of the space below by giving further and broader information regarding the position, such as the kind and degree of responsibility involved, the ultimate purpose of the work, its place in your organization, its working conditions, etc. If more space is needed, attach a separate sheet. See instructions in Form No. 16.

Assisting in operating illuminating apparatus and fog signal engine; keep apparatus in clean and efficient working order; care for buildings, keep them clean and in order, including painting and minor repairs.

26. How long have the employee's duties been substantially as described above? since September 1924.

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

OCT 12 1928, 1928 — F.W.OCKENELS — Asst. Superintendent.
(Date) (Signature of Preparing Officer) (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ 1500. to $ 1800.

OCT 12 1928, 1928 — J.T.YATES — Superintendent.
(Date) (Signature of head of field office or station) (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ~ In my judgment the compensation of this position should be in a range from $ 1500, to $ 1800

OCT 22 1928, 1928 — H. B. BOWERMAN — Acting Commissioner of Lighthouses.
(Date) (Signature of head of bureau or his representative) (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1925 MAR 7 AM 8 47

FWO-JHG

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

March 6,1925

SUBJECT: Date of birth of Mahlon Burdge, 2nd Asst.Keeper of Hog Island Shoal Lt.Sta.
REFERENCE: Dept.letter of Jan.17,1925 forwarded by Bur.End. of Jan.19,1925.

1. Returned to Commissioner, together with letter of Sept. 26th,1924 from Mahlon Burdge which has been sworn to by him, and letter of January 8,1925 from Edward B. Burdge, father of Mahlon Burdge, which has been sworn to by him.

J. T. Yates

J Bureau of Lighthouses, W Washington, D. C. March 7, 1925.
Incls.
Submitted to Secretary of Commerce attention being invited to Department letters of January 17 and February 18, 1925 in the matter. Attention is invited to the fact that the documents show the year of birth as 1893 instead of 1883 as stated in Department letters of January 17 and February 18.

J. S. CONWAY
Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1925 FEB 24 PM 3 48

FWO-JHG

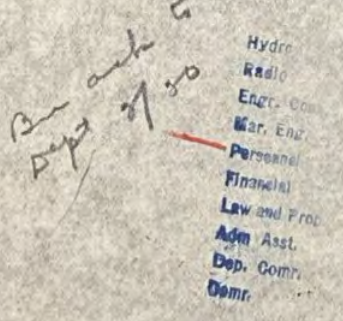
GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

Commissioner of Lighthouses; MAR 7 - 1925 Feb. 21,1925

SUBJECT: Mahlon Burdge, keeper, date of birth.
REFERENCE: Bur.end.Feb.19 on Dept.letter Feb.18,1925.

1. The Bureau is advised that since the receipt of Department letter of January 17,1925 relative to the correct date of birth of Mahlon Burdge, 2nd assistant keeper of Hog Island Shoal Light Station, this office has written Mr.Burdge three times, viz:, January 21st and February 6th and 17th, but the information requested has not yet been received. This is probably due to the fact that his place of employment, Hog Island Shoal Light Station, is in Rhode Island, while his home is on Staten Island. The information desired by the Department will be forwarded immediately upon its receipt.

J. T. Yates



RG-EK

February 20, 1925.

Secretary of Commerce:

1. Receipt is acknowledged of Department letter of February 18, regarding affidavit from Keeper Mahlon Burdge substantiating June 16, 1883 as the correct date of his birth.

2. Attention is invited to paragraph one of the Third Superintendent's letter of January 9 regarding correspondence by that office under dates of September 23 and 30, October 9, November 12, and December 26, 1924, and also January 7, 1925, in an effort to obtain documentary evidence in this matter. It appears that the sworn statement of a number of persons will be required to put the evidence heretofore submitted in affidavit form, but the matter will be expedited as much as possible.

G. R. PUTNAM

Commissioner of Lighthouses.

2/20 Ack to Dept

MAR 7 - 1925 Sent to Dept

Copy

1925 FEB 19 AM 11 10

LIGHTHOUSES

February 18, 1925.

The Commissioner of Lighthouses:

The Department invites attention to its letter of January 17, 1925, returning statements submitted by Mr. Mahlon Burdge, Keeper in the Third Lighthouse District in support of the claim that June 16, 1863 is the correct date of his birth, and requesting that the statements in question be resubmitted in the form of affidavits. It will be appreciated if action in this case can be expedited.

By direction of the Secretary:

EDW. J. GARDNER.

Acting Chief of Appointment Division.

P:JL

FEB 19 1925

Bureau of Lighthouses, Wash., Copy to ... Dept.

3rd for prompt compliance

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHTHOUSES 1925 JAN 19 AM 10 16

LIGHTHOUSES 1925 MAR 7 AM 8 47

MAR 7 - 1925

January 17, 1925.

The Commissioner of Lighthouses:

Reference is made to the Third Superintendent's letter of January 9, 1925, forwarded by the Bureau's endorsement of January 12, 1925, transmitting certain statements in support of the claim by Mr. Mahlon Burdge that June 16, 1886, is the correct date of his birth. The statements in question should have been submitted in the form of affidavits, and they are returned herewith with the request that they be properly sworn to.

By direction of the Secretary:

Acting Chief of Appointment Division.

P/JL
Inclosure

8 Inclosure

To Superintendent of Lighthouses,
for compliance and return,

Superintendent of Lighthouses, Washington.
JAN 19 1925

Staten Island, N. Y.

J. S. CONWAY
Acting Commissioner.

GPO

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1925 JAN 10 AM 8 54

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

WJL-PS

January 9, 1925.

Commissioner:

SUBJECT: Correct Year of Birth-
Mahlon Burdge-2nd Asst.Keeper
Hog Island Shoal Light Station

REFERENCE: Personal History Statement, attached and Personal Question Sheet forwarded December 10th, 1922.

1. This office has made every effort to secure satisfactory documentary evidence relative to subject in question by correspondence under dates of September 23rd, September 30th, October 9th, November 12th and December 26th, 1924, also January 7th, 1925.

2. In response, employee concerned has made such statements as contained in his communications of September 26th, November 10th, December 31st, and that of Edward B. Burdge, herewith, in view of which this office recommends that correct year of birth as 1893, be accepted and that personal question sheet forwarded under date of December 10, 1922, be corrected accordingly.

Hydro
Radio
Engr. Cont.
Mar. Engr.
Personnel
Financial
Law and Regs.
Adm. Asst.
Insp. Cont.
Genl.

J. T. Yates

Bureau of Lighthouses, Washington
JAN 12 1925

Enclosure

Submitted to Secretary of Commerce recommended for approval Burdge's personal history sheet of September 12, 1924 and correspondence in the matter herewith. enclosed

J. S. CONWAY
Acting Commissioner of Lighthouses.

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

LIGHT
AUG 27 1917
HOUSES

August 24, 1917.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 22nd instant, the Department has canceled its order of July 18, 1917, whereby Mahlon Burdge would have been reinstated to the position of second assistant keeper of Race Rock Light Station, New York, at $456 per annum.

By direction of the Secretary:

(Signed) Clifford Hastings.

Bureau of Lighthouses, Washington
AUG 27 1917

To Lighthouse Inspector Poughkeepsie, N.Y.
for files of his office. By direction of the Commissioner:

JCK
Acting Chief Clerk

L

Form 73 JHG

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT JUL 11 1917 HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

Tompkinsville, N. Y. (City.) July 10,1917 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Reinstatement

Name, Mahlon Burdge

Legal residence, New York

Position, Second Assistant Keeper

Salary, $456.00 per annum

Location, Race Rock Light Station, N.Y.

Appropriation, Salaries, Keepers of Lighthouses

Effective July 17,1917 {the actual date of entrance on duty; or as soon thereafter as he enters on duty.

Former position, Assistant Keeper

Former salary, $516 per annum

Location, Old Orchard Shoal Light Station, N.Y.

Rank on eligible list, Rating, Hydrog. Engr. Cons. Mar. Engr. ~~Personnel~~ Accounts. Contracts Chf. Clk. Dep. Commr. Commr. Percentage, , Other eligibles considered:

Previous incumbent, Peter H. Carr Services terminated, July 16,1917

Reason, Resigned

Members of family in Government Service, One - father - keeper of Elm Tree Lt. Sta., N.Y.

Remarks: Mr.Burdge's resignation was accepted by Department letter of March 28,1917. No employee of District desired transfer to this position. Acceptance of position by Mr.Burdge is attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

J. T. YATES.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON JUL 12 1917

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
Dep. Commr,
Commr.

LIGHT
JUL 7 1917
HOUSES

July 5, 1917.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 2nd instant, the Department has canceled its order of June 26, 1917, whereby Mahlon Burdge would have been reinstated to the position of assistant keeper of Penfield Reef Light Station, Connecticut, at $492 per annum, in the Lighthouse Service.

By direction of the Secretary:

(SIGNED) CLIFFORD HASTINGS

Bureau of Lighthouses, Washington.
Jul. 7, 1917

To Lighthouse Inspector, Tompkinsville, N.Y.
for his information, guidance, and files of office.

Acting Commissioner.

L
C

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JHG

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~ Ret papers.
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.

LIGHT
JUN 26 1917
HOUSES

June 25,1917

Commissioner:

Referring to form 73 forwarded to the Bureau June 19,1917 requesting the resinstatement of Mahlon Burdge, to the position of assistant keeper of Penfield Reef Light Station, Conn. It is requested that said form be returned to this office for cancellation, as Mr.Burdge has to-day advised this office that he will not accept the position referred to.

J. T. Yates

Form 73

JHG

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT JUN 20 1917 HOUSES

7/2/17 appt. sent Dept for cancelation

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

Tompkinsville, N.Y., (City.) June 19,1917 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Reinstatement

Name, **Mahlon Burdge** Legal residence, **New York**

Position, **Assistant Keeper** Salary, **$492.00 per annum**

Location, **Penfield Reef Light Station, Conn.** Appropriation, **Salaries, Keepers of Lighthouses**

Effective **July 1,1917** {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Miscellaneous

Former position, Assistant Keeper Former salary, **$516.00 per annum**

Location, **Old Orchard Shoal Light Station, N.Y.**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, **Borden M. Cranmer** Services terminated, **June 30,1917**

Reason, **Resigned**

Members of family in Government Service, **One - father - keeper of Elm Tree Lt.Sta, N.Y.**

Remarks: **Mr.Burdge's resignation was accepted by Department letter of March 28,1917. No employee of District desired transfer to this position. Acceptance of position by Mr.Burdge is attached hereto.**

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

In the absence and by direction of Inspector.

F. W. Ockenfels

Secretary, Civil Service District. **Chief Clerk**

BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 21 1917

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

LIGHT
MAR 29 1917
HOUSES

March 28, 1917.

Sir:

The Department is in receipt of your resignation, dated March 22, 1917, as assistant keeper of Old Orchard Shoal Light Station, New York, at $516 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of March 31, 1917.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

Mr. Mahlon Burdge,
Through the Commissioner of Lighthouses.

L
C

LIGHT
JAN 10 1916
HOUSES

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 7, 1916.

Mr. Mahlon Burdge,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Sixteen dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from assistant keeper at $492 per annum.)

ED June 19, 1916.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

RC

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Earl G. Merry.

Legal Residence: New York.

11—3092

JAN 7 1916

Form 73

JKG

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT.

LIGHT HOUSES JAN 5 1916

Tompkinsville, N.Y. (City.) January 4,1916 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and promotion.

Name, Mahlon Burdge — Legal residence, New York

Position, Assistant Keeper — Salary, $516 p.a.

Location, Old Orchard Shoal Lt.Sta.,N.Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective January 16,1916 { ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Assistant Keeper — Former salary, $492 p.a.

Location, Latimer Reef Light Station,N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Earl G. Merry ✓ — Services terminated, January 15,1916 ✓

Reason, Resigned. ✓

Relatives in Government Service,

Remarks: Letter from Mr.Burdge requesting this transfer attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

YATES

Secretary, Civil Service District

Inclosure

BUREAU OF LIGHTHOUSES
WASHINGTON

JAN 6 1916

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

X

L

1 Strike out the clause which does not apply.

11—2314

103

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
DEC 30 1915
HOUSES

December 29, 1915.

Mr. Mahlon Burdge,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, ~~Assistant Keeper~~ in the ~~Lighthouse Service~~ at a salary of ~~Four Hundred and Ninety-two~~ dollars per ~~annum~~, effective January 1, 1916.

(By increase in compensation from $480 per annum.)

E.D. June 1, 1916

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

R

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: New York.

11—1393

Form 73

JHG

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES DEC 27 1915

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N.Y. (City.) Dec. 24,1915 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Increase in compensation.

Name, Mahlon Burdge

Legal residence, New York

Position, Assistant Keeper

Salary, $492 p.a.

Location, Latimer Reef Lt.Sta.,N.Y.

Appropriation, Salaries, Keepers of Lighthouses

Effective January 1,1916

[1] ~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Former position, Assistant Keeper

Former salary, $480 p.a.

Location, Latimer Reef Lt.Sta.,N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Mahlon Burdge

Services terminated, Dec. 31,1915

Reason, Increase in compensation.

Relatives in Government Service,

Remarks: In accordance with Bureau letter of Dec.17,1915.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

YATES

Secretary, Civil Service District

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 27 1915

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GPN 1/13

HRW-McC.

Bureau of Lighthouses, Washington

Caution.

DEC 8 - 1914 December 8, 1914.

Submitted to Secretary of Commerce for his information. See Department letter of December 4, 1914.

Mr. Mahlon Burdge,
Assistant Keeper, Latimer Reef Light Station, N. Y.
(Through Lighthouse Inspector, Tompkinsville, N. Y.)

Acting Commissioner.

It has been brought to the attention of this office that on October 10, 1914, you were granted four days' leave of absence by the keeper, and that you did not return to duty at the station until October 21, 1914, nor make any report to your superior officers of your inability to return to duty at the proper time.

In this connection your attention is invited to the regulations approved July 9, 1912, governing the granting of shore liberty and annual leave issued to keepers in the Lighthouse Service, which provides that when light keepers are on shore liberty or annual leave, and for any reason are unable to report to their stations through no fault of their own within the time allotted, they shall promptly notify the district officer, and request instructions. See also page 143 of the Instructions for the Personnel, first paragraph, which provides that the employees of the Lighthouse Service shall familiarize themselves with the general instructions and be governed thereby. You are cautioned to carefully observe the requirements of the instructions for the personnel in the future.

The fact that you have been cautioned will be noted on the records as part of your official history.

12-8-14 Copy furnished 3d Inspector with indorsement on DL 12-4-14 authorizing above action

LIGHT
DEC 5 1914
HOUSES

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

December 4, 1914.

Commissioner of Lighthouses:

The Department is in receipt of the Third Inspector's letter of the 20th ultimo, and enclosures, forwarded by the Bureau on the 28th ultimo, relative to the case of Mahlon Burdge, assistant keeper of Latimer Reef Light Station, New York, who was charged with overstaying authorized leave of absence.

In view of the circumstances necessitating Mr. Burdge's absence from duty, the Department has approved the Bureau's recommendation to the effect that no further action be taken in the case at the present time other than to address a letter of caution to Mr. Burdge notifying him of the necessity of making prompt report to his superior officers in the event he is unable to perform duty. It is noted that a copy of the letter of caution will be furnished the Department for its files.

By direction of the Secretary:

SIGNED) T. J. FITZGERALD

Acting Chief Clerk.

Bureau of Lighthouses, Washington
DEC 8 - 1914

To Lighthouse Inspector, 3rd Dist. Tompkinsville, N.Y.
for his information, guidance, and files of office.
Original and copy of letter of caution to Burdge

Acting Commissioner

C-R

HRW-McC.

November 28, 1914.

Subject: Inspector's letter Nov. 20-1914, relative overstaying leave, Mahlon Burdge, asst. keeper, Latimer Reef Light Station.

Submitted to Secretary of Commerce for his information and with recommendation that no further action be taken in this case at the present time other than to caution Burdge, as recommended by the Inspector, a copy of the letter of caution to be furnished the Department for its files.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

JHC

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Hydrog
Engr. Cons
Mar. Engr
Accounts
Contracts
Chf. Clk.
Dep. Comm.
Comm.

NOV 23 1914
RECEIVED

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.

November 20,1914

Dept Bu circuits
NE woods

Commissioner.

The following correspondence re Mahlon Burdge, assistant keeper at Latimer Reef Light Station, Connecticut, is enclosed herewith for the Bureau's consideration:

1. Letter dated Oct.20 from the keeper of Latimer Reef.
2. Copy of letter of charges dated Oct.21 to Mahlon Burdge.
3. Letter dated Oct.22 from Mahlon Burdge.
4. Copy of letter dated Oct.26th to Mahlon Burdge.
5. Letter dated Nov.2nd from Mahlon Burdge.
6. Copy of letter dated Nov.4th to Mahlon Burdge.
7. Letter dated Nov.7th from Mahlon Burdge.
8. Copy of letter dated Nov.9th to Peter Joseph and John Andrews.
9. Letter (undated) from Peter Joseph.
10. Letter dated Nov.11th from John Andrews.
11. Copy of letter dated Nov.13th to Mahlon Burdge.
12. Letter dated Nov.18th from Mahlon Burdge.

It is recommended that Mr.Burdge be cautioned that authorized leave must not be exceeded at any time without proper authority. Also, that he be informed that if for any reason it is necessary for him to be absent from his station in excess of leave granted, he should make prompt application to this office for the additional leave required, submitting full explanation of necessity for additional leave, at the same time reporting the facts of the matter to the keeper of the station.

Mr.Burdge has not exceeded the total allowance of leave for the year.

YATES

PROBATIONARY APPOINTMENT

Department of Commerce and Labor

APPOINTMENT DIVISION

Washington

October 17, 1912.

Mr. Mahlon Burdge,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars

per annum, effective on the date on which you enter upon

duty in the above-mentioned position.

(By selection from certificate No. ....., and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

By direction of the Secretary:

Respectfully,

E.O.D. Nov. 2, 1912.

DEPT. OF COMMERCE AND LABOR OCT 19 1912

(SIGNED) R. O. SHELSE

Acting Chief of Appointment Division.

F
D

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Everett W. Dutcher.

Legal Residence: New York.

11-1394

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

JHG

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,
Tompkinsville, N.Y.
October 14, 1912 , 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Probationary appointment.

BUREAU OF LIGHTHOUSES OCT 15 1912 DEPT OF COMMERCE AND LABOR

Name, Mahlon Burdge Legal residence, New York

Position, Assistant Keeper Salary, $480 per annum

Location, Latimer Reef Light Station, N.Y.

Effective November 1, 1912 or as soon thereafter as he enters on duty. ~~or the actual date of entrance on duty.~~

Former position, Former salary,

Location,

Rank in list of eligibles, 6 Rating, Keeper Percentage, 83.0

Other eligibles considered, John J. Richmond - Failed to answer.
William T. Brown - Failed to answer

Letters of declination inclosed,

Previous incumbent, Everett W. Dutcher Services terminated, October 31, 1912

Reason, Transferred

Remarks: Payable from "Salaries, Keepers of Lighthouses"
No employe of the District desired transfer to this position.
Mr. Burdge's father is keeper at Elm Tree Light Station.

YATES

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

OCT 15 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

Acting Commissioner

HRS