LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

Employee Name: Buttars Ray H **DOB:** 1884 MI

Records checked:

Agency: Commerce 6028 Area: Bay 10, Lower Catwalk positive (negative)

Agency: Commerce 6029 Area: Bay 10, Lower Catwalk positive (negative)

Agency: Old Commerce Area: Bay 10, Lower Catwalk positive (negative)

AND

Agency: Treasury 2189 Area: Bay 13, Lower Catwalk (positive) negative

Agency: Treasury 2188 Area: Bay 13, Lower Catwalk positive (negative)

Agency: Old Treasury Area: Bay 13, Lower Catwalk positive (negative)

If Negative:

Agency: Treasury SRCs series 1 Area: Bay 13, Lower Catwalk positive negative

Agency: Treasury SRCs series 2 Area: Bay 13, Lower Catwalk positive negative

Agency: Treasury SRCs series 3 Area: Bay 13, Lower Catwalk positive negative

Agency: Coast Guard SRCs Area: Bay 13, Lower Catwalk positive negative

If Negative:

CMRS: possible CG service Area: _____ positive negative

ARCIS: _____ Area: _____ positive negative

Notes: _____

Form 39A (1) M. Rohm, Accts 4-3 (2) 3-2 File as

CERTIFICATE OF SETTLEMENT

GENERAL ACCOUNTING OFFICE

S. O. Vou. No. 436 27023

PAID BY

Paul D. Banning
CDO, Treas. Dept.
CG, Wash., DC
Pd. Jun 17, 1949
Symbol 1372

CERTIFICATE No.

174491

Paying Officer will please show this CERTIFICATE NUMBER on the check used in payment hereof, and insert the check number in space provided below.

SVC

Claim No. Z-74752

WASHINGTON, May 27, 1949 (Date)

3-2

BUTTARS, Ray H.

Lurece Shryer Buttars, widow, as payer of the funeral expenses of Ray H. Buttars, deceased,
320 E. John Street,
Newberry, Michigan.

I CERTIFY there is due from the United States to the above-named claimant(s), payable from the appropriation(s) indicated, the sum of—

SIX HUNDRED FIFTY-FOUR AND 90/100 Dollars ($ 654.90)

on account of services rendered by Ray H. Buttars, deceased, as a civilian employee of the United States Coast Guard during the period September 19 to October 2, 1948 $107.66 regular salary, less $9.24 deductions for quarters allowance, plus $16.15 overtime compensation, $5.38 night differential, $534.95 lump-sum payment for annual leave under the act of December 21, 1944, 58 Stat. 845. (PUB 75)

2091208 Civilian Employees, Coast Guard, 1949

(09-93)

(0117 $633.37 0118 $16.15 0119 $5.38)

With reference to your request for return of the receipted funeral bill submitted with your claim, you are advised that it may not be returned to you inasmuch as this is evidence in support of your claim and has become a permanent part of your file.

To: Chief Disbursing Officer,
(Assistant Disbursing Officer,
Coast Guard Headquarters).

MEMORANDUM

30067

Copy for Administrative Office

☆ U.S. GOVERNMENT PRINTING OFFICE 1946 719116

File
E.M.O.
11 April, 1949
PMM 75

3-2

Mrs. Lurene Shryer Buttard
320 East John Street
Newberry, Michigan

My dear Mrs. Buttars:

Your claim for the final pay due the estate of your husband, Ray H. Buttars, Civilian Employee, United States Coast Guard, has been approved by this office for payment and forwarded to the General Accounting Office for settlement.

As the Coast Guard has no further jurisdiction in the settlement of this claim, it is suggested that in event of undue delay you contact the Claims Division, General Accounting Office, Washington, D. C.

By direction of the Commandant.

Very truly yours,

N. W. SPROW
Commander, U. S. Coast Guard
Asst. Chief, Military Morale Division

APR 12 1949

MJM:eco Return to 2--4 Room 2116

eco MJM.

File
E.M.O.

11 April, 1949
PMM 75

General Accounting Office
Claims Division
Washington, D. C.

3 - 2

Sirs:

Inclosed is the claim of Mrs. Lurene Shryer Buttars claiming the final pay due the estate of her husband, Ray H. Buttars, Civilian Employee, United States Coast Guard, who died on 3 October, 1948 as the result of natural causes.

This claim in the amount of $654.90 has been examined and is approved for payment. The appropriation to be charged is 2091208 Civilian Employees, Coast Guard, 1949.

Funeral expenses incurred in this case in the amount of $322.52 have been paid as per the attached receipted funeral bill.

By direction of the Commandant.

Very truly yours,

N. W. SPROW
Commander, U. S. Coast Guard
Asst. Chief, Military Morale Division

Incls.
1 - Form No. 1055
2 - Form No. 1128
3 - Funeral bill
4 - Substantiating letter

APR 12 1949

MJM:eeo Return to 2--4 Room 2116

see MJM

Standard Form No. 1128a
Form prescribed by Comp. Gen., U. S.
June 28, 1946
General Regulations No. 102

SUPPLEMENTAL

PAY ROLL FOR PERSONAL SERVICES

PAY ROLL CERTIFICATION AND SUMMARY

D. O. Vou. No. .....

Bu. Vou. No. .....

TREASURY
(Department or establishment)

COAST GUARD
(Bureau, division, or office)

CLEVELAND, OHIO
(Location)

PAID BY
file 2
3-
(For use of paying office)

Period of this roll: From 19 September, 1948 To 2 October, 1948

15 March, 1949

I certify that properly signed affidavits as required by the provisions of Section 401 Public Law 521 — 79th Congress approved 23 July 1946 have been furnished by the employees receiving payment on this roll and are on file in their personnel jackets. one //

This roll approved for $654.90

J. D. SIMPSON
(Authorized Certifying Officer

MEMORANDUM

PAY ROLL SUMMARY

	AMOUNT	CHECK NUMBERS
Net payment to employees (~~as per attached list~~ see reverse side)	$654.90	x x x x x x x x x x x
Other items requiring disbursement:		
Civil Service Retirement		
Federal Tax		
War Savings Bonds		
Other (*itemize*):		
GROSS PAYMENTS	$654.90	
Other items not requiring disbursement (*subsistence, etc.*):		
		x x x x x x x x x x x
		x x x x x x x x x x x
GROSS EARNINGS	$654.90	x x x x x x x x x x x

ACCOUNTING CLASSIFICATION

APPROPRIATION, LIMITATION OR PROJECT SYMBOL	APPROPRIATION TITLE	LIMITATION OR PROJECT AMOUNT	APPROPRIATION AMOUNT
2091208	Civilian Employees, Coast Guard, 1949		$654.90

ALLOTMENT SYMBOL	AMOUNT	OBLIGATIONS LIQUIDATED	COST ACCOUNT		OBJECTIVE CLASSIFICATION	
			SYMBOL	AMOUNT	SYMBOL	AMOUNT
09-93	$654.90				0117	$633.37
					0118	16.15
					0119	5.38

16—16—43988b-2

WE, THE SUBSCRIBERS, severally acknowledge to have received IN CASH the sums set opposite our respective names in payment for our services during the period of this roll:

Checks dated

NAME, GRADE, DESIGNATION, AND TOTAL SALARY RATE	GROSS AMOUNT	DEDUCTIONS				NET AMOUNT PAID	Check No. Change Slip No. or Remarks
		RET.	TAX	BONDS	Quarters		
	Per annum Regular*						
	Overtime**						
	Night Additional***						
AIDS TO NAVIGATION EMPLOYEES							
1. Ray H. Butters 3							Deceased Oct. 3,1948.
Keeper							On duty Sept. 19 -
$2799.24#	$107.66*				$9.24	$119.95	Oct. 3. Death
	16.15**						occurred at 12:00
	5.38***						noon on 10-3-48 at
							station. Quarters
							deduction for Sept.19
							through Oct. 2,1948,
							deducted in the
							amount of $9.24 on
							Oct. 31 - Nov. 13,
							1948, roll,D.O.Vou.
							No. 416-5625,
							settled in the
							accounts of Paul D.
							Banning, CDO, 1379.
	534.95					534.95	Entitled to 47 days,
SUB TOTAL	664.14				9.24	654.90	5½ hours annual
							leave plus 2 holidays
							11-11-48 and
							11-25-48. Lump-sum
							payment covers the
							period from Oct. 4
							through 5½ hours on
							Dec. 10, 1948.
	-9.24				-9.24		Amount due for 10
TOTAL	$654.90					654.90	days salary, 8 hours
							overtime and 10 days
							night differential,
							less quarters
							deduction plus lump-
							sum payment for 47
							days, 5½ hours, plus
							2 holidays, 11-11
							and 11-25, occurring
							in period.

Includes $240 per annum quarters

Act of 26 August, 1937, excepting Keeper positions from Classification Act Grades.

U. S. GOVERNMENT PRINTING OFFICE 66—16—43988-1

3-2
file
mjm
75

"29 March, 1949
PMM 75

From: Commandant (PMM)
To: Commander, 9th CG District, Cleveland, Ohio

Subj: BUTTARS, Ray H., Keeper, Little Traverse Light Station, Michigan (deceased); information regarding bonds issued to.

Ref: (a) HQ Letter 24 February, 1949 (PMM 75)

1. Information requested in reference (a) regarding disposition of bonds issued to subject named man has not been received. Advise Headquarters of action taken.

N. W. SPROW
By direction

Incls.

mjm return to room 2116 sta 2-4

MAR 30 1949

mjm.

(PC)

3 November, 1948
CG-75

Mrs. Ray H. Buttars
1426 N. Menard Avenue
Chicago 51, Illinois

Dear Madam:

Reference is made to your letter of October 15, 1948, in which you requested information concerning "pension payments" of your deceased husband.

The records of this office show that Mr. Buttars served as Keeper at various light stations from May 25, 1915 until his death on October 3, 1948. For retirement purposes during this entire period he was covered by the provisions of the Lighthouse Retirement Act of June 20, 1918, as amended.

You are advised that under the provisions of the Lighthouse Retirement Act no deductions are made from an employee's salary for retirement purposes; such retirement being in effect a gratuity. Consequently, there is no money or fund to the credit of such employees. The Act does not provide for payment of a pension of any kind to widows or dependents of employees retired under the Act.

In view of the foregoing I regret to inform you that there is no money payable to you or your husbands estate.

By direction of the Commandant:

Very truly yours

G. R. LANSDALE
Acting Chief, Civilian Personnel Division

JJH:dtc JJH

DATE MAILED: 11/4

1426 N. Menard Ave.
Chicago 51, Ill.
October 15, 1948.

Commandant
United States Coast Guard
Washington 25, D. C.

Dear Sir:

It is my understanding that all money paid into a pension fund by a civil service employee is remitted to the widow at his death.

My husband, Ray H. Buttars, passed away October 3, 1948, at Little Traverse Light Station, Harbor Springs, Mich. He was a light keeper, a civilian employee of the Coast Guard.

I would appreciate it if you would investigate and inform me as to the procedure to follow in order to obtain his pension payments.

Yours very truly,

Mrs. Ray H. Buttars.

Mrs. Ray H. Buttars

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.—MISS—MRS.—FIRST—MIDDLE INITIAL—LAST)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Buttars, Ray H. (Mr.)	11-28-84	21	10-14-48

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Death	Close 10-3-48	

FROM		TO
	8. POSITION TITLE	
Keeper		
Class 2 ($2350.00-2799.24) $2799.24 pa incl $240 pa Qtrs	9. SERVICE, GRADE, SALARY	(Lump-sum payment authorized at $2799.24 per annum)
U. S. Coast Guard	10. ORGANIZATIONAL DESIGNATIONS	
Cleveland, Ohio Little Traverse Lt.Sta.,Mich.	11. HEADQUARTERS	
[X] FIELD [ ] DEPARTMENTAL	12. FIELD OR DEPT'L	[ ] FIELD [ ] DEPARTMENTAL

13. REMARKS

This is to report the death of Mr. Buttars which occurred at 12:00 noon on 10-3-48.

(Lump-sum payment authorized for 47 days, 5½ hours annual leave from 10-4-48 through 5½ hours on 12-10-48 subject to approval of claim by GAO)

G. R. Lansdale

G. R. LANSDALE
Asst. Chief, Civilian Personnel Division
14. SIGNATURE OR OTHER AUTHENTICATION

15. VETERAN'S PREFERENCE								16. POSITION CLASSIFICATION ACTION			
NONE	5 PT.	10 POINT			WWII	WWI	OTHER	NEW	VICE	I. A.	REAL.
		DISAB.	WIFE	WIDOW							
X											

17. SEX	18. RACE	19. APPROPRIATION	20. SUBJECT TO C.S. RETIREMENT ACT (YES—NO)	21. DATE OF OATH (ACCESSIONS ONLY)	22. LEGAL RESIDENCE
M		FROM: TO: Civilian Employees, CG	XXX LH 6-20-18		Mich.

4. PERSONNEL FOLDER COPY

☆ U.S. GOVERNMENT PRINTING OFFICE: 1947 — 765089

Date 10/14

TO: COMMANDANT, UNITED STATES COAST GUARD (PC)

FROM (Recommending Office)	LOCATION	DATE
Commander, 9th CG District	Cleveland, Ohio	7 October, 1948

NATURE OF RECOMMENDATION: Death ~~10-3-48~~

NAME (Last, First, Middle Initial)	LEGAL RESIDENCE	DATE OF BIRTH	VET'S. PREF.?
BUTTARS, Ray H.	Michigan	11-28-84	No

	FROM	TO
POSITION & NUMBER	Keeper 09-560	
GRADE OR RANGE & PAY	~~2~~ ($2350.00-2799.24) $2799.24 p.a.	
VALUATION OF QUARTERS	~~Quad~~ $240 per annum	
APPROPRIATION	Civ. Emp.	
STATION	Cleveland, Ohio	
OFFICE	Little Traverse Lt.Sta., Mich.	
DIVISION		
SECTION		

PROPOSED EFFECTIVE DATE: close 10-3-48 ☐ THE ACTUAL DATE OF ENTRANCE ON DUTY ☐ AS SOON THEREAFTER AS HE ENTERS ON DUTY

POSITION CLASSIFICATION OR JOB DATA

☐ NEW POSITION

☐ VICE _____ (Previous Incumbent) (J.C.S.& -IVb Only) (Date & Manner Vacated)

☐ NEW POSITION, OR JOB, IN LIEU OF _____ (Position or Job Superseded) (Incumbent) (J.C.S.& -IVb Only)

☐ ADDITIONAL IDENTICAL _____ (Name of Employee (J.C.S.& of Position to Which Identical-IVb Only)

REMARKS: Mr. Buttars suffered a heart attack 1200, 10-3-48 and death followed immediately. He had over 33 years and his next of kin is his widow, Mrs. Lurene Shryer Buttars, Harbor Springs, Michigan. Inclosed is statement of annual leave account.

Certified as required in Instruction 6:
Leave appears ok as shown.
f

H. M. WARNER
By direction
(Signature of Recommending Officer)

STATEMENT OF ANNUAL LEAVE

BUTTARS, Ray H.
Keeper
Little Traverse Light Station, Michigan

Death (heart attack) 1200, 10-3-48

	D	H
Accumulated Annual Leave 1-1-48.....	28	0
Current Accrued Annual Leave to close 10-3-48.....	19	5-1/2
Total.....	47	5-1/2
Used 1-1-48 through 10-3-48.....	0	0
Annual leave to credit close 10-3-48.....	47	5-1/2
Lump sum payment due for accrued annual leave from 10-4-48 through 5-1/2 hours on 12-10-48, including pay for two (2) holidays 11-11-48 and 11-25-48.....	47 0	5-1/2 0

Number of hours established as the weekly tour of duty: 40

STANDARD FORM 84
Promulgated August 4, 1947, by Civil Service Commission

REQUEST FOR REPORT ON LOYALTY DATA

THIS FORM TO BE USED FOR INCUMBENT EMPLOYEES AND EXCEPTED EMPLOYEES WHERE INVESTIGATION IS CONDUCTED BY AGENCY (Part VI—Executive Order 9835)

To: The Federal Bureau of Investigation, Washington 25, D. C.

The following information is furnished for identification purposes on the person named below. Kindly furnish a report on any derogatory loyalty information contained in your files. (The fingerprints of this person are attached.)

1. FULL NAME (Initials and abridgements of full name are not acceptable)	(Surname)	(Given name)	(Middle or other names)
	Buttars	Ray	Herrington

2. ALIASES AND NICKNAMES: None

3. DATE OF THIS REQUEST: 1-19-48

4. SPECIAL NUMBERS KNOWN TO REQUESTING AGENCY (FBI number or FBI file number, passport number, Army or Navy serial number, seaman's certificate of identification, alien registration number, Social Security number, etc. Specify which): None

5. PLACE OF BIRTH	6. DATE OF BIRTH	7. TITLE OF POSITION, OCCUPATION OR PROFESSION
Port Austin, Michigan	28 Nov, 1884	Keeper U.S.L.H. Service

8. SEX	9. MARITAL STATUS	10. IF MARRIED, GIVE SPOUSE'S FULL NAME, AND DATE AND PLACE OF BIRTH
[X] MALE [ ] FEMALE	[ ] SINGLE [X] MARRIED	Lurine Shryer Buttars Born 1882

11. ORGANIZATIONS WITH WHICH AFFILIATED OTHER THAN RELIGIOUS OR POLITICAL ORGANIZATIONS OR THOSE WHICH SHOW RELIGIOUS OR POLITICAL AFFILIATIONS

Masonic Lodge

12. DATES AND PLACES OF RESIDENCE FOR THE LAST 10 YEARS

Date	Street	City	State
1937 - 1941		Manistique	Michigan
1941 - 1946		Washington Island	Wisconsin
1946 - 1947		Harbor Springs	Michigan

13. DATES, NAMES AND ADDRESSES OF EMPLOYERS FOR THE LAST 10 YEARS

Date	Employer	Address
Employed By U.S. Light-House Service		

14. THIS AGENCY HAS LOYALTY INFORMATION REPORT(S) FURNISHED BY THE AGENCIES INDICATED BELOW:

AGENCY WHICH MADE THE LOYALTY REPORT	DATE OF REPORT	REMARKS
none		

NO DISLOYAL DATA
FBI FILES
MAR 20 1948
15

15. THIS SPACE RESERVED FOR RETURN REPORT TO AGENCY WHERE NO DEROGATORY INFORMATION IS DEVELOPED

16. NAME AND ADDRESS OF REQUESTING AGENCY

Treasury Department 6-09

Washington 25, D.C. Coast Guard

SEE REVERSE FOR REPORT ON CASES WHERE DEROGATORY INFORMATION WAS DEVELOPED

☆ U. S. GOVERNMENT PRINTING OFFICE: 1947-751890

CG-532 (CA-PV)
75 (MDI)

3-2
File
MA

2 January, 1948

Stevens Brothers
121 South Niagara St.
Saginaw, Michigan

Gentlemen:

Reference is made to your letter dated 12 December, 1947. Your claim for services in connection with transportation of household effects for Ray Buttars, Civilian, was submitted to the Claims Division, General Accounting Office, Washington 25, D. C. You were informed of this action in letter addressed to you by this office on 27 May, 1947, copy inclosed.

Inquiry, as to possible date of settlement, should be addressed to the above named agency, making reference to Claim No. TK 076740.

By direction of the Commandant.

Very truly yours,

H. F. WOLKMAN
Chief, Voucher Subsection

Incl
Copy HQ letter, 5/27/47

lpf 6-5

CG-532 (TA-PV)
75 (MDY)

22 May, 1947

From: Commandant
To: Commanding Officer, Plum Island Lifeboat Station, Washington Island, Wisconsin

Via: Commander, 9th CG District

Subj: Ray H. Buttars, Keeper; transportation of household effects

1. Reference is made to Bill of Lading NAVCG-299801 issued by your office on 15 January, 1947 for shipment of subject named civilian's household effects from Washington Island, Wisconsin to Harbor Springs, Michigan.

2. Treasury Department Order No. 75, dated 27 November, 1946, which is based on Public Law No. 600, 79th Congress and Executive Order No. 9805, provides that:

> "In lieu of the payment of actual expenses of transportation, packing, crating, temporary storage, drayage, and unpacking of household goods and personal effects in the case of transfers between points within the continental United States, reimbursement shall be made to the employee on a commuted basis at rates per hundred pounds as fixed by zones in Schedule A which is attached to and made a part of these regulations. The amount payable shall be the product of the applicable rate and the net weight of household goods and personal effects actually shipped by carrier for the employee (within the weight limitation prescribed by section 16 hereof). Government bills of lading shall not be used."

3. In view of the foregoing, HQ is unable to process the claim of Stevens Brothers, $238.20, for services performed in connection with this shipment. Claim is being submitted to the Claims Division, General Accounting Office for direct settlement. Upon receipt of information from that office as to excess cost incurred, subject civilian will be notified.

H. F. VOLKMAN
By direction

U. S. COAST GUARD
MAIL SECTION
MAILED MAY 26 1947

omg 2-16

FORM NAVCG-9619

U. S. COAST GUARD

PCP

WN137
READING
WNJC V | MVJA NR11 R

FROM
ACTION
INFORM

FM CCGD NINE 0820417

TO COMDT CG

3-2

file

TEXT

PCP UR 040130 TRANSFER BUTTARS EFFECTIVE 25 NOVEMBER 1946

REF--APPROVED FORM 2249 FOLLOWS FOR TRANSFER CHANGE LOWER RANGE RAY H BUTTARS KEEPER POTTAWATOMIE WISC TO LITTLE TRAVERSE MICH WITH TRAVL FOR SELF AND DEPENDENT WIFE ----ETC---

2042/8 JAN SW 0820417 040130 25 1946

OPERATOR'S RECORD AND DATE
JD ER

PCP-3

OFFICIAL INITIALS
HLM

DEPT. STOCK FORM 2249
REV. 12-45

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 196854

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date November 20, 1946

Name: Buttars, Ray H. (Mr.)

2-16 mis Pursel.

From: U. S. Coast Guard Bureau No.:
(BUREAU OR DIVISION)

Nature of Recommendation

Intra-Agency Transfer and Change to Lower Range

Effective: E.O.D. NOV 25 1946

09-560

	FROM 1052	TO 1017
Position	Keeper	Keeper
Grade	Class 3-a ($2168.28-2619.72)	Class 2 ($2020-2469.24)
Salary	$2469.24 p.a.incl.$240 p.a. qtrs.	$2469.24 p.a.incl.$240 p.a. qtrs.
C. S. C. No.		
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U. S. Coast Guard
Headquarters	Cleveland, Ohio	Cleveland, Ohio
Post of Duty	Pottawatomie Lt.Sta., Wisc.	Little Traverse Lt.Sta.,Mich.
Appropriation	Civilian Employees, C. G.	Civilian Employees, C. G.
Allotment		

T.O.No. 510125 FIELD ☒ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

Remarks: Travel from Pottawatomie Light Station, Wisconsin, to Little Traverse Light Station, Michigan, necessary in interest of Government, not for convenience of employee, is authorized, with per diem of $6.00 in lieu of subsistence, chargeable to symbol 19-20. Travel by privately owned automobile at the rate of 5¢ a mile, if more economical and advantageous to the United States than travel by common carrier, authorized. If travel is by privately owned automobile a statement certifying that such travel is more economical and advantageous than travel by common carrier must be attached to the voucher. This order includes authority for transportation of dependent wife. Transportation of household effects at Government expense is authorized in accordance with existing instructions.

Justification:

This is a regular position in the authorized complement of the District.

A signed statement from Mr. Buttars agreeing to accept the transfer at reduction in range is on file in this office.

The position of Keeper (#1052), in the range $2168.28-2619.72, at Pottawatomie Light Station, Wisconsin, is discontinued coincident with the transfer of Mr. Buttars.

Approved: November 20, 1946
(Signed) Joseph J. Jordan
Acting Director of Personnel

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

JAN 16 1947

E. L. RANGAS, Admin. Asst.,
Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

OFFICIAL PERSONNEL FILE

DATE APPROVED BY THE SECRETARY: 1-24-46

ELB
DEC 16 1946
☐ PATENTED

CIVIL SERVICE OR OTHER LEGAL AUTHORITY: TCSR XVI, Section 2,

APPROPRIATION: Regular

DATE OF BIRTH: 11-28-1884

LEGAL RESIDENCE: Michigan

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE
	*

NAME: *Phillips, Angus H.

C.S.C. NO.:

ACTION NO.:

DATE: (Retired 10-31-46)

VETERAN'S PREFERENCE INFORMATION: No preference

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

NCG 9626
UNITED STATES COAST GUARD

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

DATE 3 JANUARY 1947

FROM

COMMANDANT (PCP)

	SECRET
	CONFIDENTIAL
	RESTRICTED
	URGENT
	PRIORITY
	ROUTINE
X	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

TO (FOR ACTION)

COMMANDER 9TH CG DIST (pcp)

TO (FOR INFORMATION)

	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

TEXT

APPROVED FORM 2249 FOLLOWS FOR TRANSFER CHANGE LOWER RANGE RAY H BUTTARS KEEPER POTTAWATOMIE WISC TO LITTLE TRAVERSE MICH WITH TRAVEL FOR SELF AND DEPENDENT WIFE BY COMMON CARRIER OR PRIVATELY OWNED AUTOMOBILE INCLUDING AUTHORITY FOR TRANSPORTATION HHE GOVT EXPENSE X TRAVEL ORDER 510125 X REPORT PROMPTLY EFFECTIVE DATE

TOD— E L Brown-Clerk
Return to 3-2
OPERATOR'S RECORD

OFFICE OF ORIGIN: (PCP-3)

INITIALS OF RELEASING OFFICER:
H L MORGAN-Chief
Civilian Personnel Divn

TIME RELEASED:

U. S. GOVERNMENT PRINTING OFFICE 16—23739-1

COAST GUARD

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

DATE 24 DECEMBER 1946

FROM **COMMANDANT (PCP)**

	SECRET
	CONFIDENTIAL
	RESTRICTED
	URGENT
	PRIORITY
	ROUTINE
X	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

TO (FOR ACTION) COMMANDER 9TH CG DIST (pcp)

	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

TO (FOR INFORMATION)

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

TEXT

UR 231741Z X RECOMMENDATION TRANSFER CHANGE LOWER RANGE RAY H BUTTARS PENDING AT DEPARTMENT X DISPATCH NOTIFICATION WILL BE GIVEN WHEN APPROVED

TOD— E L Brown-Clerk
Return to 3-2
OPERATOR'S RECORD

OFFICE OF ORIGIN: (PCP-3)

INITIALS OF RELEASING OFFICER: CAPTAIN R E WOOD- USCG

TIME RELEASED: Asst.Chief, Office of Personnel

U. S. GOVERNMENT PRINTING OFFICE 16—23739-1

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 13

TO: Buttars

Date Prepared November 20, 1946

Name: Buttars, Ray E. (Jr.)

From: U. S. Coast Guard

Bureau No.:

Effective: E.D.S. 11-25-46 Rel Trans 1-9-47

	FROM 1938	TO 1017
Position	Keeper	Keeper
Grade	Class 3-a ($2158.72-2617.72)	Class 2 ($2020-2369.28)
Salary	($2369.28 p.a.incl.$240 p.a. sfty.	($2369.28 p.a.incl.$240 p.a. sfty.
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	U. S. Coast Guard
Organizational Subdivisions		
Headquarters	Cleveland, Ohio	Cleveland, Ohio
Post of Duty	Pottawatomie Lt.Stn., Wisc.	Little Traverse Lt.Stn., Mich.
Appropriation	Civilian Employees, U. S.	Civilian Employees, U. S.
Allotment		

FIELD ☐ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks: Travel from Pottawatomie Light Station, Wisconsin, to Little Traverse Light Station, Michigan, necessary in interest of Government, not for convenience of employee, is authorized, with per diem of $6.00 in lieu of subsistence, chargeable to symbol 19-20. Travel by privately owned automobile at the rate of 5¢ a mile, if more economical and advantageous to the United States than travel by common carrier, authorized. If travel is by privately owned automobile a statement certifying that such travel is more economical and advantageous than travel by common carrier must be attached to the voucher. This order includes authority for transportation of dependent wife. Transportation of household effects at Government expense is authorized in accordance with existing instructions.

Justification: This is a regular position in the authorized complement of the District.

A signed statement from Mr. Buttars agreeing to accept the transfer at reduction in grade is on file in this office.

The position of Keeper (#1058), in the range $2158.72-2369.28, at Pottawatomie Light Station, Wisconsin, is discontinued coincident with the transfer of Mr. Buttars.

DEC 16 1946

CIVIL SERVICE OR OTHER LEGAL AUTHORITY: Title III, Section 2.

APPROPRIATION: Regular

DATE OF BIRTH: 11-26-1894

LEGAL RESIDENCE: Michigan

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE
	*

NAME: Phillips, Chas S.

C.S.C. NO.:

ACTION NO.:

DATE: (Retired 10-31-46)

VETERAN'S PREFERENCE INFORMATION: No preference

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-12

DATE OF OATH

DATE APPROVED BY THE SECRETARY

BUREAU SUSPENSE AND FILE COPY

U. S. COAST GUARD

PCP

HEADING
WNJC V MVJA NR8 R

FROM ACTION INFORM

FM CCGD NINE 2317417

TO COMDT CG

3-7

TEXT

PCP OUR 131617 RAY H BUTTARS ADVISE IF TRANSPORTATION HHE APPROVED

.....REF.... UR 12ØØ34 FORM 2659 FOR RAY H BUTTARS SUBMITTED HQ DECEMBER 9 ...

1742/23 DEC YA 2317417 131617 HHE

OPERATOR'S RECORD AND DATE
JD SB

OFFICIAL INITIALS

NAVCG-9626 (7-45)
UNITED STATES COAST GUARD

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

DATE 11 DECEMBER 1946

FROM

COMMANDANT (PCP)

	SECRET
	CONFIDENTIAL
	RESTRICTED
	URGENT
	PRIORITY
	ROUTINE
X	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

TO (FOR ACTION)

COMMANDER 9TH CG DIST (pcp)

	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

TO (FOR INFORMATION)

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

12Ø034

TEXT

UR 2118052 NOV X ORIGINAL FORM 2249 FOR RAY H BUTTARS WILL BE CANCELLED X FORM 2659 REQUIRED BEFORE ISSUANCE OF FORM 2249 AUTHORIZING TRAVEL AND TRANSPORTATION HHE X SUBMIT PROMPTLY AND STATE DATE OR APPROXIMATE DATE TRANSFER WILL BE EFFECTED

12Ø034 #1Ø8 MO/AL

TOD— R L Kangas-Admin Asst Return to 3-2

OFFICE OF ORIGIN: (PCP-3)

INITIALS OF RELEASING OFFICER: T L MORGAN-Chief Civilian Personnel Divn

OPERATOR'S RECORD

U. S. GOVERNMENT PRINTING OFFICE 16—23739-2

DEPT. STOCK FORM 2249
REV. 12-45

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 196303

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date October 31, 1946

Name: Buttars, Ray H. (Mr.)

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation

CANCELLATION OF:
Intra-Agency Transfer and Change to Lower Range

Effective: E.O.D.

	FROM 1052	TO 1017
Position	Keeper	Keeper
Grade	Class 3-a ($2168.28-2619.72)	Class 2 ($2020-2469.24)
Salary	$2469.24 p.a.incl.$240 p.a.qtrs	$2469.24 p.a.incl.$240 p.a. qtrs.
C. S. C. No.		
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U. S. Coast Guard
Headquarters	Cleveland, Ohio	Cleveland, Ohio
Post of Duty	Pottawatomie Lt.Sta.,Wisc.	Little Traverse Lt.Sta.,Mich.
Appropriation	Civilian Employees, C.G.	Civilian Employees, C.G.
Allotment		
	FIELD [x] DEPRTMTL. [ ]	FIELD [x] DEPRTMTL. [ ]

Remarks:

This cancels Form 2249 dated October 24, 1944, for your Intra-Agency Transfer and Change to Lower Range, for the reason that it was not effected at this time.

Justification:

JAN 3 1947

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

E. L. KANGAS, Admin. Asst., Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

OFFICIAL PERSONNEL FILE

DATE APPROVED BY THE SECRETARY: 10-31-46

ELB
DEC 16 1946
[ ] PATENTED

CIVIL SERVICE OR OTHER LEGAL AUTHORITY: TCSR XVI, Section 2

APPROPRIATION: Regular

DATE OF BIRTH: 11-28-1884

LEGAL RESIDENCE: Michigan

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE
	*

NAME: *Phillips, Angus H.

C.S.C. NO.:

ACTION NO.:

DATE: (Retired 10-31-46)

VETERAN'S PREFERENCE INFORMATION: No preference

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PERSONNEL RECOMMENDATION

192042

TO DIRECTOR OF PERSONNEL Date October 24, 1946

Name: Buttars, Ray H., Mr.

From: U. S. Coast Guard Bureau No.:
(BUREAU OR DIVISION)

Nature of Recommendation

Intra-Agency Transfer and Change to Lower Range

Effective: EOD Cancelled

	FROM 1052	TO 1017
Position	Keeper	Keeper
Grade	Class 3-a ($2168.28-2619.72)	Class 2 ($2020.00-2469.24)
Salary	$2469.24 pa incl $240 pa Qtrs.	$2469.24 pa incl $240 pa Qtrs.
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	U. S. Coast Guard
Organizational Subdivisions		
Headquarters	Cleveland, Ohio	Cleveland, Ohio
Post of Duty	Pottawatomie Lt.St., Wis.	Little Traverse Lt.Sta.,Mich.
Appropriation	Civilisn Employees, C. G.	Civilian Employees, C. G.
Allotment		
	FIELD [X] DEPRTMTL. [ ]	FIELD [X] DEPRTMTL. [ ]

CIVIL SERVICE OR OTHER LEGAL AUTHORITY
TCSR XVI
Section 2
CSC Circ. #257
Rev. 3

APPROPRIATION
Regular

DATE OF BIRTH
11-28-1884

LEGAL RESIDENCE
Michigan

SEX
Male

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE
	*

*Phillips, AngusH.
NAME:

C.S.C. NO.:

ACTION NO.:

DATE: (Retired 10-31-46)

VETERAN'S PREFERENCE INFORMATION
No Preference

SUBJECT TO RETIREMENT ACT?
Lighthouse Act 6-20-18

DATE OF OATH

Remarks:

Justification:

This is a regular position in the authorized complement of the District.

A signed statement by Mr. Buttars agreeing to accept the reduction in range and salary is on file in this office.

The position of Keeper (#1052) is hereby discontinued.

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

E. L. KANGAS, Admin, Asst.,
Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

NOV 1 1946 OFFICIAL PERSONNEL FILE

DATE APPROVED BY THE SECRETARY
10-31-46

[ ] PATENTS

eh

mwh

PERSONNEL RECOMMENDATION
UNITED STATES COAST GUARD
NAVCG-2660-REV.2-44
(pcp)
75

610125

3-2 to Mis/C

OCT 28 1946

TO: COMMANDANT, UNITED STATES COAST GUARD (PCP) TCSR XVI Sec 2

FROM (Recommending Office)	LOCATION	DATE
Commander, 9th Coast Guard District	Cleveland, Ohio	17 October 1946

NATURE OF RECOMMENDATION
Intra-Agency Transfer and Change to Lower Range

NAME (Last, First, Middle Initial)	LEGAL RESIDENCE	DATE OF BIRTH	VET'S. PREF.?
BUTTARS, Ray H.	Michigan	11-28-1884	No

	FROM	TO
POSITION & NUMBER	Keeper 1052	Keeper 1017
GRADE OR RANGE & PAY	($2168.28-2619.72) $2469.24 p.a.	($2020-2469.24) $2469.24 p.a.
VALUATION OF QUARTERS	incl. $240 p.a. Qtrs.	incl. $240 p.a. Qtrs.
APPROPRIATION	Civilian Employees, CG	Civilian Employees, CG
STATION	Pottawatomie Lt. Sta., Wis.	Little Traverse Lt. Sta., Mich.
OFFICE	Cleveland, Ohio	Cleveland, Ohio
DIVISION		
SECTION		

PROPOSED EFFECTIVE DATE: ~~1 Nov. 1946 or~~ ☐ THE ACTUAL DATE OF ENTRANCE ON DUTY ☒ AS SOON THEREAFTER AS HE ENTERS ON DUTY

EOD

Sep 19 1946

T.O. 1052

POSITION CLASSIFICATION OR JOB DATA

☐ NEW POSITION			
☒ VICE	Angus H. Phillips		10-31-46 Retired
	(Previous Incumbent)	(J.C.S.#-IVb Only)	(Date & Manner Vacated)
☐ NEW POSITION, OR JOB, IN LIEU OF			
	(Position or Job Superseded)	(Incumbent)	(J.C.S.#-IVb Only)
☐ ADDITIONAL IDENTICAL			
	(Name of Employee	(J.C.S.# of Position to Which Identical-IVb Only)	

REMARKS: It is recommended that transfer be made without change in pay as Pottawatomie Light Station is being made unattended. Mr. Buttars is nearly 62 years of age and has 31 years of service. No expense of travel for self and family or movement of household effects involved as transfer will be by station boat. Recommend that position of Keeper, Pottawatomie Lt. Sta., be discontinued when he leaves the station.

Certified as required in Instruction 6:

F. H. SCHONEWOLF
By direction
(Signature of Recommending Officer)

FORM NAVCG-9619

U. S. COAST GUARD

PCP-3

WN42
MEADING
CM62

FROM ACTION INFORM

MV 21
R R R
WNJC V MVJA NR4 R

3-2

FM CCGD NINE 131617Z

TO COMDT CG

date typed
Nov 20.

TEXT

PCP TO PCP X UR 120034 FORM 2659 FOR RAY H BUTTARS SUBMITTED HQ DECEMBER 9 X TRANSFERRED LITTLE TRAVERSE EFFECTIVE 25 NOV

1723/13 DEC PL 131617Z 120034 2659 9 25

Left Nov 21

REF--UR 211805 NOV X ORIGINAL FORM 2249 FOR RAY H BUTTARS WILL BE CANCELLED X FORM 2659 REQUIRED BEFORE ISSUANCE OF FORM AUTHORIZING TRAVEL AND TRANSPORTATION HHE X SUBMIT PROMPTLY AND STATE DATE OR APPROXIMATE DATE TRANSFER WILL BE EFFECTED

? 131617Z Ray H Buttars 4 B. ~ 1 s
Little Traverse)

OPERATOR'S RECORD AND DATE

FB ER

PCP-3

HLM

OFFICIAL INITIALS

NCG 9626
UNITED STATES COAST GUARD

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

DATE: 11 DECEMBER 1946

FROM: COMMANDANT (PCP)

TO (FOR ACTION): COMMANDER 9TH CG DIST (pcp)

TO (FOR INFORMATION):

	SECRET
	CONFIDENTIAL
	RESTRICTED
	URGENT
	PRIORITY
	ROUTINE
X	DEFERRED
	MAILGRAM
	ACKNOWLEDGE
	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

TEXT

UR 2115052 NOV X ORIGINAL FORM 2249 FOR RAY H BUTTARS WILL BE CANCELLED X FORM 2659 REQUIRED BEFORE ISSUANCE OF FORM 2249 AUTHORIZING TRAVEL AND TRANSPORTATION HHE X SUBMIT PROMPTLY AND STATE DATE OR APPROXIMATE DATE TRANSFER WILL BE EFFECTED

TOD— E L Kangas-Admin Asst Return to 3-2

OFFICE OF ORIGIN: (PCP-3)

INITIALS OF RELEASING OFFICER: H J MORGAN-Chief Civilian Personnel Divn

OPERATOR'S RECORD

TIME RELEASED:

U. S. GOVERNMENT PRINTING OFFICE 16—23739-1

FORM NAVCG-9619

U. S. COAST GUARD

PCP

3-2

WN75
GM BT
MV 64
R R R

FROM WNJC V MVJA NR8 R

ACTION INFORM

FM CCGD NINE 211805Z

TO COMDT CG HQTRS

get file # 2806

TEXT

PCP REFERENCE FORM 2660 DATED 17 OCTOBER 1946 RAY H BUTTARS TRANSFER POTTAWATOMIE TO LITTLE TRAVERSE LIGHT STATION X FORM 2249 RECEIVED TODAY X WEATHER CONDITIONS PREVENT TRANSFER BY GOVERNMENT BOAT X REQUEST AUTHORITY TRAVEL BUTTARS AND WIFE POTTAWATOMIE LIGHT STATION WISCONSIN TO LITTLE TRAVERSE LIGHT STATION MICHIGAN VIA RAIL OR PERSONNALY OWNED AUTOMOBILE ALSO AUTHORITY MOVE HHE BY RAIL OR COMMERCIAL TRUCK X FORM 2659 TO BE SUBMITTED

amend 2249

1810/21 NOV SW 211805Z 2660 17 1946 2249 2659

OPERATOR'S RECORD AND DATE
SB

OFFICIAL INITIALS

12 July, 1946
(Date)

The following employees, whose service and conduct are certified as satisfactory, are eligible and are recommended for a periodic pay increase effective July 14, 1946.

COMDR 9th COAST GUARD DISTRICT

Pos. No.	Name	Designation	Range	Salary From	Salary To	Appr'n	Eff'y Rat.	DATE EOD or Last Promoted	Nature of Last Promotion or EOD	Salary From	Salary To
[illegible]00	Bennetts, Robert E.	Keeper	2020.00-2469.24	$2318.76	$2394.00*	CE	VG	7-1-45	Promotion	$1968	$2034
3277	Bourissau, Frank M.	Keeper	2394.00-2845.44	$2469.24	$2544.48*	CE	VG	7-1-45	Promotion	$2100	$2166
1012	Brennan, Thomas J.	Keeper	2093.04-2544.48	$2243.52	$2318.76**	CE	VG	7-1-45	Promotion	$1902	$1968
549	Brooks, William A.	Keeper	2020.00-2469.24	$2318.76	$2394.00*	CE	VG	7-1-45	Promotion	$1968	$2034
3278	Brotherson, James N.	Keeper	2168.28-2619.72	$2469.24	$2544.48*	CE	VG	7-1-45	Promotion	$2100	$2166
1026	Bunker, Jesse L.	Keeper	2093.04-2544.48	$2093.04	$2168.28*	CE	VG	7-1-45	Promotion	$1770	$1836
1052	Buttars, Ray H.	Keeper	2168.28-2619.72	$2394.00	$2469.24*	CE	G	7-1-45	Promotion	$2034	$2100
1042	Campbell, John P.	Keeper	2020.00-2469.24	$2318.76	$2394.00*	CE	VG	7-1-45	Promotion	$2034	$2100
3371	Couls, Louis I.	Keeper	1822.00-2243.52	$2093.04	$2168.28*	CE	VG	7-1-45	Promotion	$1770	$1836

* Includes $240 per annum allowance for Quarters
** Includes $ 60 per annum allowance for Quarters

PAY ADJUSTMENTS FOR KEEPERS, LIGHT ATTENDANTS AND VESSEL EMPLOYEES EFFECTIVE July 1, 1946, IN ACCORDANCE WITH TREASURY DEPARTMENT APPROVAL OF June 25, 1946

CLEVELAND DISTRICT

KEEPERS (Cont'd)

Name	No.	Station	Class	From			To		
				Range	Pay	Qtrs.	Range	Pay	Qtrs.
BEYSCHLAG, Hobart J.	# 534	Duluth Rge., Minn.	4	$1902-2298	$2298		$2168.28-2619.72	$2619.72	
BOURISSAU, Frank M.	3277	Chicago Hbr., Ill.	4-d	2100-2496	2166	$240	2394-2845.44	2469.24	$240
BOWEN, Vern J.	606	Presque Isle, Mich.	4-l	1704-2100	1902	240	1954-2394	2168.28	240
BRANDER, James	592	Pipe Is., Mich.	1-d	1770-2166	2100		2020-2469.24	2394.00	
BRENNAN, Thomas J.	1012	Lansing Shoal, Mich.	4-a-l	1836-2232	1968	60	2093.04-2544.48	2243.52	60
BROOKS, William A.	549	Grand Marais, Minn.	2	1770-2166	2034	240	2020-2469.24	2318.76	240
BROTHERSON, James N.	3278	Chicago Hbr., Ill.	4-d-l	1902-2298	2166	240	2168.28-2619.72	2469.24	240
BUNKER, Jesse L.	1026	Menominee, Mich.	3	1836-2232	1836	240	2093.04-2544.48	2093.04	240
BUTTARS, Ray H.	1052	Pottawatomie, Wis.	3-a	1902-2298	2100	240	2168.28-2619.72	2394.00	240
BYRNES, Elmer C.	605	Presque Isle, Mich.	4	1902-2298	2298	240	2168.28-2619.72	2619.72	240

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES ~~TREASURY~~ NAVY DEPARTMENT
WASHINGTON, D. C.

PAGE:

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL Date July 1, 1945

Name: Buttars, Ray H. (Mr.)

From: U. S. Coast Guard Bureau No.:
(BUREAU OR DIVISION)

Nature of Recommendation Pay Adjustment and Pay Increase (Periodic)

Effective: July 1, 1945

	FROM 1052	TO 1052
Position		Keeper
Grade	Range $1380-1740	Range $1902-2298
Salary	$1500 p.a. plus $240 p.a. Qtrs.	$2100 p.a.* incl $240 p.a.Qtrs.
C. S. C. No.		
Bureau or Div. Organizational Subdivisions		U. S. Coast Guard
Headquarters		Cleveland, Ohio
Post of Duty		Pottawatomie Lt. Sta., Wis.
Appropriation		Civilian Employees, C.G.
Allotment		
	FIELD [X] DEPRTMTL. [ ]	FIELD [X] DEPRTMTL. [ ]

Remarks *Your increased compensation includes valuation for quarters.

Justification:

Position:	Permanent
Last Promotion:	April 1, 1944-$1680 to $1740
Conduct and Service:	Satisfactory
Efficiency Rating:	Good

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

Carl C. Herrick
Comdr., U.S.C.G.R.
Chief, Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL, ~~TREASURY~~ DEPARTMENT)
NAVY

DATE APPROVED BY THE SECRETARY

JUL 13 1945

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 11-28-1884

LEGAL RESIDENCE: Michigan

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

HW

NAVY

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES ~~TREASURY~~ DEPARTMENT
WASHINGTON, D. C.

PAGE:

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL Date April 1, 1944

Name: Buttars, Ray H., Mr.

From: U. S. Coast Guard Bureau No.: 1052
(BUREAU OR DIVISION)

Nature of Recommendation

Promotion

Effective: April 1, 1944

	FROM 7204	TO ~~7204~~ 1052
Position		Keeper
Grade	Range $1380-1740	Range $1380-1740
Salary	$1440 p.a. plus $240 p.a.Qtrs.	$1500 p.a. plus $240 p.a.Qtrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Cleveland, Ohio
Post of Duty		Pottawatomie Lt. Sta., Wis.
Appropriation		Civilian Employees, C. G.
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

Justification:

Mr. Buttars was last promoted October 1, 1942, in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Good - 6.

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

E. L. KANGAS, Admin. Asst., Civilian Personnel Division.
(BUREAU OR DIVISION HEAD)

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 11-28-1884

LEGAL RESIDENCE: Michigan

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

(FOR USE OF DIRECTOR OF PERSONNEL, ~~TREASURY~~ DEPARTMENT)

DATE APPROVED APR 3 1944

PATENTED

NAVY

NCG-2522

FOLLOW INSTRUCTIONS ON BACK

3-2

BUTTARS, Ray H. (Name, surname first) | Lighthouse keeper (Service number) (Rank or rating) | Lighthouse Sta Wash. Island, Wisc. (Unit)

APPLICATION TO THE U. S. PUBLIC HEALTH SERVICE FOR RELIEF FOR THE PERSONNEL OF THE U. S. COAST GUARD

*REGULAR
*SPECIAL
TEMPORARY
*RESERVE
(Enlistment status)

Place Chicago, Ill., Date 15 January, 1945

To: Medical Officer in Charge
U.S. Marine Hospital
~~Chicago, Ill.~~

SIR: You are requested to examine the above-named {*officer / *enlisted man} of the U.S. Coast Guard, attached to the above-named unit, and furnish him such treatment as may be required. It is requested that the RETURN MEDICAL CERTIFICATE be returned to CO, Pottawatomie Lighthouse Sta. Washington Island, Wisc.

X Ray H. Buttars
(Signature of patient)

U. S. Coast Guard.

RETURN MEDICAL CERTIFICATE

Place USMH, Chicago, Ill., Date 15 January, 1945

I CERTIFY that I have examined the above-named person and find him suffering from

460-942 Arteriosclerosis, general
(Give diagnosis by number and name according to official nomenclature)

My professional opinion in the case is expressed below for the information of the Coast Guard administrative officers. Incident of service? {*Yes. / *No.} Fit for duty? {*Yes. / *No.} Absent from duty on account of the effects of a disease, as distinguished from injury, directly attributable to and immediately following his own intemperate use of alcoholic liquor or habit-forming drug? {*Yes / *No.} Absent from duty on account of the direct effects of a venereal disease due to his own misconduct? {*Yes / *No.} If "yes," did the initial symptoms appear less or more than one year ago? {*Less. / *More.} Treatment will require approximately 4 days absence from duty. He was admitted to {*inpatient / *outpatient} treatment at USMH Chicago, Ill. {*hospital / *office} on 8 January, 1945

E. W. HAWSON
A.A.Surgeon
U. S. Public Health Service.

*Having been informed that I am suffering from _____ (Diagnosis) and that in the opinion of the medical officer, this disease is the result of my own misconduct, I (*do not) desire to submit a statement. (Attach statement if made.)

_____ (Patient's signature)

WITNESS:

_____ (Signature of medical officer)

_____ U. S. Public Health Service.

*Strike out words not applicable.

16—27156-1

NCG-2522

FOLLOW INSTRUCTIONS ON BACK

3-2

BUTTARS, Ray H. (Name, surname first) | (Service number) | Lighthouse keeper (Rank or rating) | Pottawatomie LB Sta.

*REGULAR
*SPECIAL
*TEMPORARY
*RESERVE
(Enlistment status)

FINAL MEDICAL CERTIFICATE

Washington Island, Wisco.

Place U.S.Marine Hospital, Chgo. 13, Ill., Date Jan. 18, 19 45

To: CO, Pottawatomie Lighthouse Sta.
(Coast Guard unit)

Washington Island, Wisconsin.
(Address)

The above-named patient was discharged from {*inpatient / *outpatient} treatment as shown below:

DIAGNOSIS (By nomenclature name and number)	DIAGNOSIS NUMBER	PERIOD OF TREATMENT FOR EACH CONDITION	
		FROM	TO
Arteriosclerosis, general.	460-942	1/8/45	1/12/45
Arteriosclerosis, heart disease.	410-516	1/8/45	1/12/45
Hypertrophy, prostate benign.	764-799	1/8/45	1/12/45
Varicose veins.	484-430.9	1/8/45	1/12/45
Hemorrhoids, external and internal.	60x-641	1/8/45	1/12/45

He {*is / *is not} fit for duty. REMARKS (Recommendations as to sick leave, further treatment, etc.):

Patient discharged this unit on Jan. 12, 1945 at .1500, not fit for duty, it is recommended that the patient be given 15 days convalescent leave prior to returning to duty. No misconduct. Patient discharged to out-patient status.

CONDUCT REPORT:

Did the patient cooperate in his treatment? {*Yes. / *No.} Absent without permission? {*Yes. / *No.} Guilty of insubordination? {*Yes. / *No.}

E. W. Hanson, A. A. Surgeon, USPHS
U. S. Public Health Service.

16—27156-1

NOTICE OF MEDICAL TRANSFER

_____, who has been under {*inpatient / *outpatient}
(Patient's name, service number, rank or rating, and unit)

treatment at _____ {*office / *hospital} at _____ for

_____ since _____, 19 , has been
(Diagnosis)

transferred this date _____, 19 , to the U. S. Marine Hospital at _____ for further treatment.

_____
U. S. Public Health Service.

*Strike out words not applicable.

16—27156-1

2599

REPORT OF CHANGE IN PERSONNEL

Surname	First Name	Middle Initial	Service No.	Rank or Rate
BUTTARS,	Ray	H.		Civilian Light Keeper

Pottawatomie Island Light Station
WASHINGTON ISLAND STATION, Washington Island, Wis. 15 December, 1943
Unit *Place* *Date*

5-09-15

1600, this date, duty at Pottawatomie Light Station terminated as station closed this time and date.

AUTHORITY:
DCGCChi9thNavDist/Tel
11 Dec. 1943

Arnold B. Jacobson.
Arnold B. Jacobson, B.M.1c.
Commanding
Officer in Charge
Title

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE:

TO:

Date Prepared 1 October, 1942

Name: Butters, Ray H.

From: U. S. Coast Guard

Bureau No.: 1052

Promotion

Effective: 1 October, 1942

	FROM	TO
Position		Keeper
Grade	Field (Range $1380-1740)	Field (Range $1380-1740)
Salary	$1380 p.a. plus $240 p.a. Qtrs.	$1440 p.a. plus $240 p.a. Qtrs.
Bureau or Div. Organizational Subdivisions		
Headquarters Post of Duty		Chicago, Illinois
Appropriation		Potts-atomic Lt. Sta., Mis.
Allotment		Civilian Employees, C. G.

FIELD ☒ DEPRTMTL ☐ FIELD ☒ DEPRTMTL ☐

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

Justification:

Mr. Butters was last promoted January 16, 1941 in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Good.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 11-28-84

LEGAL RESIDENCE: Michigan

SEX:

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-16

DATE OF OATH

CHARLES POYET

DATE APPROVED BY THE SECRETARY

BUREAU OR DIVISION PERSONNEL FILES

OCT 7 1942

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared 1 June, 1942

Name: Butters, Ray H.

From: U. S. Coast Guard

Bureau No.: 1052

Change in status - increase in range

Effective: 1 June, 1942.

	FROM	TO
Position Grade Salary	Keeper Field (Range $1200-1560) $1380 p.a. plus $240 p.a.qtrs.	Keeper Field (Range $1380-1740) $1380 p.a. plus $240 p.a.qtrs.
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U. S. Coast Guard
Headquarters Post of Duty Appropriation Allotment	Chicago, Illinois Pottawatomie Lt.Stn.,Wis. Civilian Employees, C. G.	Chicago, Illinois Pottawatomie Lt.Stn.,Wis. Civilian Employees, C. G.
	FIELD ☐ DEPRTMTL ☐	FIELD ☒ DEPRTMTL ☐

Remarks:

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION

DATE OF BIRTH

LEGAL RESIDENCE Michigan

SEX M

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

*Jerome N. Robinson (died)

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

Justification:

This is a regular position in the authorized complement of the District.

CHARLES PIOZET

DATE APPROVED BY THE SECRETARY 6-1-42

BUREAU OR DIVISION PERSONNEL FILES

JUN 6 1942

Form 2660
TREASURY DEPARTMENT
U. S. COAST GUARD

U. S. COAST GUARD

NOMINATION

U. S. COAST GUARD (14)
REC'D MAY 23 1942

From: District Coast Guard Officer (Nominating officer) Chicago, Illinois (Place) 21 May (Date), 1942

To: Commandant, U. S. Coast Guard.

Action recommended Change in Status

Name Buttars, Ray H. (Last name, first name, and initial) Date of birth 28 November, 1884

Legal residence Michigan

	From—	To—
Position	Keeper (1st Asst.)	Keeper
Pay and grade	$1380-A (1200-1560)	$1380-A (1380-1740)
Valuation of quarters	$240-A	$240-A
Station	Pottawatomie Light Station	Pottawatomie Light Station
Appropriation	Civilian Employees, Coast Guard (Navy)	Civilian Employees, Coast Guard (Navy)
Effective	Entrance on duty. 1 June '42	[1] the actual date of entrance on duty, ~~or as soon thereafter as he enters on duty.~~

Rank on eligible list ..... Rating ..... Percentage ..... Other eligibles considered:

Vice Jerome M. Robinson Pay $1560-A Services terminated 1-27-42

Reason Died.

REMARKS: This transfer is in accordance with policy set forth in Headquarters' letter 19 March, 1940 (PB-75). No travel or expenditure for moving of household effects involved. Funds previously allotted are sufficient to cover the position to which the assignment of the nominee is proposed. No military preferance.

Selection regular, ..., 19.....

Manager, Civil Service District.

K. L. TERRELL
K. L. TERRELL, (Title) Asst. Personnel Officer,
By direction.

[1] Strike out the clause which does not apply.

16—21053

Form 2522
TREASURY DEPARTMENT
U. S. Coast Guard
Revised March 1

FOLLOW INSTRUCTIONS ON BACK

U. S. COAST GUARD (7)
JAN 7 1942

BUTTARS, Ray H. — (Name, surname, first) — RECEIVED CHICAGO DISTRICT — (Service number) — Keeper, 1st Asst. — (Rank or rating) — Pottawatomie Light Station — (Unit)

*REGULAR
*SPECIAL
TEMPORARY
(Enlistment status)

1942 JAN 5 AM 8 38

FINAL MEDICAL CERTIFICATE

U. S. Marine Hospital, Place Chicago, Illinois, Date ~~December~~ January 3, 1941

FILE T. L. B.

To: Senior Coast Guard Officer, Chicago, Ninth Naval District
(Coast Guard unit)

U. S. Custom House, Chicago, Illinois
(Address)

U. S. COAST GUARD

The above-named patient was discharged from {*~~inpatient~~ / *outpatient} treatment as shown below:

DIAGNOSIS (By nomenclature name and number)	DIAGNOSIS NUMBER	PERIOD OF TREATMENT FOR EACH CONDITION: From	To
Cyst, right external ear	0396	12/29/41	1/2/42

U. S. COAST GUARD
RECD JAN 7 1942 BY
MEDICAL SECTION

He {*is / *~~is not~~} fit for duty. REMARKS (Recommendations as to sick leave, further treatment, etc.):

Patient was discharged from out-patient department January 2, 1942, as he stated he was leaving Chicago. He will have sutures removed by private physician.

CONDUCT REPORT:

Did the patient cooperate in his treatment? {*Yes. / *~~No.~~} Absent without permission? {*~~Yes.~~ / *No.} Guilty of insubordination? {*~~Yes.~~ / *No.}

E. R. Hancock,
A. A. Surg. U. S. Public Health Service.

fd

NOTICE OF MEDICAL TRANSFER

_____, who has been under {*inpatient / *outpatient}
(Patient's name, service number, rank or rating, and unit)

treatment at _____ {*office / *hospital} at _____ for _____ since _____, 193 , has been
(Diagnosis)

transferred this date _____, 193 , to the U. S. Marine Hospital at _____ for further treatment.

_____
U. S. Public Health Service.

*Strike out words not applicable.

2—663

FOLLOW INSTRUCTIONS ON BACK

RECEIVED
CHICAGO DISTRICT
1942 JAN 5 AM 8 38

...y H. (Name, surname first) ..... (Service number) Keeper, 1st Asst. (Rank or rating) Pottawatomie Light (Unit) Station

...ICATION TO THE U. S. PUBLIC HEALTH SERVICE FOR RELIEF FOR THE PERSONNEL OF THE U. S. COAST GUARD

*REGULAR
*SPECIAL TEMPORARY
(Enlistment status)

FILE T. C.G.

Place Chicago, Illinois, Date 29 December, 193 41

To: Medical Officer in Charge
U. S. Marine Hospital
U.S. COAST GUARD

4141 N. Clarendon Avenue, Chicago, Illinois

SIR: You are requested to examine the above-named {*officer / *enlisted man} Keeper of the U. S. Coast Guard, attached to the above-named unit, and furnish him such treatment as may be required. It is requested that the RETURN MEDICAL CERTIFICATE be returned to Senior Coast Guard Officer, Chicago, Ninth Naval District.

X Ray H. Buttars
(Signature of patient)

U. S. Coast Guard.

RETURN MEDICAL CERTIFICATE

U. S. Marine Hospital,
Place Chicago, Illinois, Date December 31, 1941

I CERTIFY that I have examined the above-named person and find him suffering from

#0396 Cyst, right external ear
(Give diagnosis by number and name according to official nomenclature)

My professional opinion in the case is expressed below for the information of the Coast Guard administrative officers. Incident of service? {*Yes. / *~~No.~~} Fit for duty? {*Yes. / *~~No.~~} Absent from duty on account of the effects of a disease, as distinguished from injury, directly attributable to and immediately following his own intemperate use of alcoholic liquor or habit-forming drug? {*~~Yes.~~ / *No.} Absent from duty on account of the direct effects of a venereal disease due to his own misconduct? {*~~Yes.~~ / *No.} If "yes," did the initial symptoms appear less or more than one year ago? {*Less. / *More.} Treatment will require approximately 0 days absence from duty. He was admitted to {*~~inpatient~~ / *outpatient} treatment at U. S. Marine Hospital, Chicago, Illinois {*hospital / *~~office~~} on December 29, 1941

fd

E. R. Hancock
E. R. Hancock,
A.A. Surg. U. S. Public Health Service.

*Having been informed that I am suffering from .....
(Diagnosis)
and that in the opinion of the medical officer, this disease is the result of my own misconduct, I (*do not) desire to submit a statement. (Attach statement if made.)

.....
(Patient's signature)

WITNESS:

U. S. COAST GUARD
REC'D JAN 7 1942
MEDICAL SECTION BY

.....
(Signature of medical officer)
U. S. Public Health Service.
*Strike out words not applicable.

2—663

FA33-[illegible]32
[illegible]75

16 August, 1941.

FILE
B.E.S.

From: Commandant.
To : Commander, Chicago District.

Subject: Earl Malloch, Keeper, and Ray H. Buttars, Keeper, transportation of household effects.

References: (a) Voucher Swanson Trucking Company, 6 June, 1941, $7.00.
(b) Voucher Manistique Ice & Dray Company, 17 June, 1941, $6.00.
(c) Voucher Swanson Trucking Company, 5 June, 1941, $9.00.
(d) Personnel Bulletin 5-41, dated 3 January, 1941.

1. The weight of the household effects and the weight of the piano, property of Earl Malloch, Keeper, are not shown on references (a) and (b), and the weight of the household effects of Ray H. Buttars is not shown on reference (c). It is requested that these weights be furnished Headquarters as required by reference (d).

2. It is further requested that four copies of permanent change of station orders for Malloch, showing the approval by the Secretary of the Treasury, be furnished for attachment to references (a) and (b), and two copies of permanent change of station orders for Buttars, showing the approval by the Secretary of the Treasury, be furnished for attachment to reference (c).

A. W. CULVERWELL,
By direction.

TREASURY DEPARTMENT
United States Coast Guard

U. S. COAST GUARD
REC'D JUN 16 1941

Date 12 June, 1941

REPORT OF EFFECTIVE DATE OF CHANGE IN POSITION
OR PAY STATUS OF CIVILIAN EMPLOYEE

From: Commander, Chicago District.
To : Commandant.

Name Ray H. Buttars

Nature of Action ~~Transfer~~ Change in status and post of duty - increase in grade (without change in salary)

Effective date of change 6 June, 1941

	FROM	TO
Position	Keeper (1st Asst.)	Keeper (1st Asst.)
Pay	$1380-A	$1380-A
Salary Range	(1140-1500)	(1200-1560)
Valuation of Quarters	$240-A	$240-A
Station	Manistique Lt. Sta. Mich.	Pottawatomie Light Station, Wis.

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 2-27-41.

By direction,

N. S. FULFORD,
Personnel Officer

HEADQUARTERS U.S. COAST GUARD WASHINGTON
(This space for use of Headquarters)

Submitted to the Director of Personnel for information.

JUN 20 1941

By direction of the Commandant.

Very truly yours,

T. O. ROBERTSON,
Chief, Civilian Personnel Section

JUN 20 1941

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PERSONNEL RECOMMENDATION

PAGE: 9827

TO DIRECTOR OF PERSONNEL

Date February 27, 1941

Name: Buttars, Ray H.

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No: 1053

Nature of Recommendation

Change in status and post of duty - increase in grade (without change in salary)

	FROM	TO
Position	Keeper	Keeper
Grade	Field (Range $1140-1500)	Field (Range $1200-1560)
Salary	$1380 p.a. plus $240 p.a. Qtrs.	$1380 p.a. plus $240 p.a. Qtrs.
Bureau or Div. Organizational Subdivisions	U.S. Coast Guard	U.S. Coast Guard
Headquarters	Chicago, Ill.	Chicago, Ill.
Post of Duty	Manistique Lt. Sta., Mich.	Pottawatomie Lt. Sta., Wis.
Appropriation	Civilian Employees, C.G.	Civilian Employees, C.G.
Allotment		
Field or Deptl.	Field	Field

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Reg.

DATE OF BIRTH: 11-28-1884

LEGAL RESIDENCE: Mich.

SEX: M RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE: *

EFFECTIVE E.O.D. JUN 6 1941

Remarks: Travel from Manistique Lt. Sta., Mich., to Pottawatomie Lt. Sta., Wis., necessary in interest of Government, not for convenience of employee is authorized, with per diem of $3.50 in lieu of subsistence chargeable to symbol No. 29. Travel by privately owned automobile at the rate of 4¢ a mile, if more economical and advantageous to the United States than travel by commercial carrier, authorized. If travel is by privately owned automobile, a statement certifying that such travel is more economical and advantageous than travel by commercial carrier must be attached to the voucher. Expense of transportation of household effects is authorized in accordance with Personnel Bulletin #5-41 within funds available.

*Earl Malloch (Trans.)

Justification:

This is a regular position in the authorized complement of the Station, and it is necessary that it be filled in order that the essential work of the Service may be carried on.

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds

W. R. STILES,
Commander, U.S. Coast Guard,
Assistant Personnel Officer.
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL. TREASURY DEPARTMENT)

DATE APPROVED BY THE SECRETARY

APR 24 1941

INTERLEAVED-PAYD.

NB

1941 JUN 20 PM 3

TREASURY DEPARTMENT
United States Coast Guard

U. S. COAST GUARD
REC'D JUN 16 1941

Date 12 June, 1941

REPORT OF EFFECTIVE DATE OF CHANGE IN POSITION
OR PAY STATUS OF CIVILIAN EMPLOYEE

From: Commander, Chicago District.
To : Commandant.

Name Ray H. Buttars

Nature of Action Change in status and post of duty - increase in grade ~~Transfer~~ (without change in salary)

Effective date of change 6 June, 1941

	FROM	TO
Position	Keeper (~~1st Asst.~~)	Keeper (~~1st Asst.~~)
Pay	$1380-A	$1380-A
Salary Range	(1140-1500)	(1200-1560)
Valuation of Quarters	$240-A	$240-A
Station	Manistique Lt. Sta. Mich.	Pottawatomie Light Station, Wis.

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 2-27-41.

By direction,

M. S. FULFORD,
Personnel Officer

HEADQUARTERS - U.S. COAST GUARD - WASHINGTON
(This space for use of Headquarters)

Submitted to the Director of Personnel for information.

JUN 20 1941

By direction of the Commandant.

Very truly yours,

T. O. Robertson

T. O. ROBERTSON,
Chief, Civilian Personnel Section

NB

Form 73

NOMINATION

~~TREASURY DEPARTMENT~~
~~DEPARTMENT OF COMMERCE~~
~~LIGHTHOUSE SERVICE~~
U. S. Coast Guard
Commander
OFFICE OF ~~SUPERINTENDENT OF LIGHTHOUSES~~ Chicago DISTRICT.

U. S. COAST GUARD
REC'D FEB 20 1941

Chicago, Illinois (City) 11 February (Date), 19 41

Commandant:
~~Commissioner of Lighthouses~~

change in status + past of duty - increase in grade (without change in salary)

Action recommended, Transfer — Legal residence, Michigan

Name, Ray H. Buttars — Proposed salary, $1380-A

Position, Keeper ~~(1st~~ Asst.) — Proposed range, (1200-1560) ^ $ regis,

Location, Pottawatomie Lt. Sta., Wisconsin — Appropriation, Civ. Employees, Coast Guard

Effective, Entrance on duty — [1] the actual date of entrance on duty; ~~or as soon thereafter as the duties are performed;~~

Former position, Keeper (1st Asst.) — Former salary, $1380-A

Location, Manistique Lt. Sta., Michigan — Former range, (1140-1500) ^ $ regis,

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent and his pay, Earl Malloch #1053 ^ — Services terminated, Upon approval of transfer. (Form 73, 20 January, 1941)

Reason, To be transferred.

~~Members of family in Government service,~~

Remarks: Quarters valued at $240-A furnished by Government. This transfer is in accordance with pdicy set forth in Headquarters' letter 19 March, 1940 (PB-75). Payment of travel expense from Manistique Lt. Sta., Michigan, to Pottawatomie Lt. Station, Wisconsin, is recommended. Travel is in the interest of the Government. No military preference.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19....

Pottawatomie complement 1380-1740 pro-1560

By direction,

G. W. MacLANE
Chief of Staff

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

Stanwood Menabell

#4

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

February 25

251946

YOUR 242157 X TRANSPORTATION HOUSEHOLD EFFECTS RECOMMENDED AT GOVERNMENT EXPENSE FOR ALL PERSONNEL LISTED X FORM 73 OSCAR L FRANSEEN NOT REQUIRED IN ACCORDANCE WITH FORM 73 FOR ANTON M JESSEN JR DATED 11 FEB SINCE JESSEN REPLACED JULIUS LONNE DECEASED X EXCHANGE OF POSITIONS EARL MALLOCH AND RAY H BUTTARS NECESSARY BECAUSE BUTTARS IS POOR MECHANIC AND IS BEING TRANSFERRED TO STATION WITH SIMPLER EQUIPMENT WHICH IS DEEMED IN INTEREST OF THE GOVERNMENT X RECOMMENDATION FOR SEPARATION ALEXANDER DURETTE BEING SUBMITTED

Form 9626
TREASURY DEPARTMENT
U. S. Coast Guard
Sept. 1930

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

DATE February 24, 1941.

FROM COMMANDANT
COAST GUARD HEADQUARTERS

TO (FOR ACTION)

COMMANDER CHICAGO DISTRICT

UNLESS DESIGNATED OTHERWISE TRANSMIT THIS DISPATCH AS NITE.

TO (FOR INFORMATION)

	CODE
	CIPHER
	ACKNOWLEDGE
	PRIORITY
	ROUTINE
	ACKNOWLEDGE
	PRIORITY
	ROUTINE

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

TEXT

IS TRANSPORTATION HOUSEHOLD EFFECTS RECOMMENDED AT GOVERNMENT EXPENSE CONNECTION TRANSFERS WILLIAM E H KRUELL COMMA JEROME M ROBINSON COMMA MICHAEL S DRZEDZON COMMA FRANK R HYDLEWICZ COMMA WILLIAM C KINCAIDE COMMA CHARLES CARLSON COMMA JAMES H WAHNER COMMA NELS NELSON COMMA JOSEPH J STODOLA COMMA LOUIS A ANDERSON COMMA THOMAS J BRENNAN COMMA WILLIAM E RENIER COMMA ANTON M JESSEN JR X FORM 73 OSCAR L FRANSEEN NOT RECEIVED X SUBMIT DUPLICATE HIS CASE AS NECESSARY HAVE CHAIN TRANSFERS COMPLETE TO OBTAIN DEPARTMENT APPROVAL X EXCHANGE OF POSITIONS EARL MALLOCH AND RAY H BUTTARS INVOLVING TRAVEL AT GOVERNMENT EXPENSE NOT SHOWN TO BE IN INTEREST OF GOVERNMENT EXPLANATION REQUESTED X SEE HEADQUARTERS CIRCULAR FEBRUARY 5 1941 REGARDING TRANSPORATION HOUSEHOLD EFFECTS CIVILIAN EMPLOYEES XRECOMMENDATION FOR SEPARATION ALEXANDER DUKETTE NOT RECEIVED

PERSONNEL

OPERATOR'S RECORD. OFFICIAL BUSINESS. INITIALS OF "RELEASING" OFFICER. H.P.S.

U. S. GOVERNMENT PRINTING OFFICE 2—15417

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 3308

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date January 10, 1941.

Name: Buttars, Ray H.

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No: 1023

Nature of Recommendation

Promotion

	FROM	TO
Position		Keeper
Grade	Field (Range $1140-1500)	Field (Range $1140-1500)
Salary	$1320 p.a. plus $240 p.a.Qtrs.	$1380 p.a. plus $240 p.a.Qtrs.
Bureau or Div. Organizational Subdivisions		U.S.Coast Guard
Headquarters Post of Duty		Chicago, Ill.
Appropriation		Manistique Lt.Sta.,Mich.
Allotment		Civilian Employees,C.G.
Field or Deptl.		Field

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Reg.

DATE OF BIRTH: 11-28-1884

LEGAL RESIDENCE: Mich.

SEX: M RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

EFFECTIVE January 16, 1941.
Remarks:

Justification:

No increase in pay since December 1, 1931.

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds

N. R. STILES,
Commander, U.S.Coast Guard,
Assistant Personnel Officer.
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL. TREASURY DEPARTMENT)

DATE APPROVED BY THE SECRETARY
JAN 16 1941

INTERLEAVED-PATD.

Civil Service-Appt 05-25-15 mb

APPLICANT OR EMPLOYEE MUST FILL THE FOLLOWING

Name (in full) Ray Hessington Buttars Sex Male

Present address 823 Range St Manistique, Mich. Date of birth Nov 28th 1884

Give below all places of residence during the past FIVE years

From-- (Month and year)	To-- Month and year)	Number and Street	City and State
July 1921	Oct 1939	823 Range St	Manistique, Mich.

Give, in your own handwriting, the information requested below

Have you ever been arrested for any reason whatsoever? No
If so, give details in space provided below. (Yes or no)

Date of Arrest	Age	Charge	Court and Location	Judge	Disposition

NO ADDITIONAL RECORD FOUND AT F. B. I.

Have you ever been fingerprinted? No Where?

When? If for the Civil Service, what position?

I hereby swear (or affirm) that the above statements are complete and accurate in every detail.

U. S. COAST GUARD

Ray H. Buttars
Customary payroll signature of employee

Subscribed and sworn to before me this 5th day of October 1939

Notary Public

My commission expires Apr. 11-1940

STANDARD FORM NO. [illegible]
(Approved by the President [illegible]24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment Commerce, U. S. S. Date Dec 7, 1939

1. Name in full (Mr., ~~Miss, or Mrs.~~) Buttars, (Surname) Ray, (Given name) Herrington (Middle name)
2. Present address 823 (Number) Range (Street) Manistique, (City) Mich, (State)
3. Legal (voting) residence Mich, 11th Dist, (State and Congressional District) Schoolcraft, (County) Manistique (City or town)
4. Where born Michigan (State or foreign country) Port Austin (City or town) When born Nov. 28-1884 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored	

7. Number and ages of dependents domiciled with you Mother, 90 years
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
U. S. S.	Fox Island	3rd Asst Kpr.	$ 456.00	May	17	1915	Sep	17	1917
"	Muskegon	2nd Asst Kpr	480.00	Sep.	17	1917	July	2	1918
"	Racine Reef	1st Asst Kpr	600.00	July	2	1918	July	6	1921
"	Manistique	1st Asst Kpr	780.00	July	6	1921			
		Present salary	1560.00						

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
None	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:
None
(Title) (Location) (Date appointment expires)
11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?
(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)
12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None √	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) None

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
Peter Campbell, Charlevoix Mich.	Stockman	2 years
Charlevoix Sugar beet factory	Pipe fitter	2 years
Traverse City State Hospital, Traverse City Mich.	Nurse	8 years

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 7 8	1 2 (3) 4	1 2 3 4	

16. In case of emergency, notify Geo. A. Buttars

Relationship Son, Post office address 1426 N. Menard Ave., Chicago, Ill.

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Ray St. Buttars
(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

Copy of this form has not been furnished the Dept.

July 1, 1939. Lighthouse District No. Twelfth

consolidated with Chicago Coast Guard District,

Headquarters Chicago, Illinois.

See U. S. Coast Guard General Order No. 37, dated June 20, 1939.

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - FEB 91940

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Ray H. Butters (Name)

Mich (Legal Residence)

STATUS

11—8940

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
3rd Asst Kpr	Prob.	$456	L.H. Co. Fo. L.S. Mich	May 25/15
2nd " "	Trans.	480	" Muskegon Hd Rge "	Sept 10/17
Keeper	"	$600	" Racine Reef " Wis	July 10/18
"	Incr	$900	" " " "	Nov 1/18
"	"	$960	" " " "	May 25/20
"	Trans.	$720	" Manistique " Mich	July 1/24
"	Rend. Pay	$960	" " " "	July 1/24
"	"	1140	" " " "	Feb 1/25
"	Incr	1200	" " " "	July 1/25
"	COMPENSATION Act May 28, 1928.	1260	" " " "	July 1, 1928
"	COMPENSATION INCREASE COMPENSATION Act July 3, 1930	1320	" " " "	JUL 3 1930
Keeper	Comp. Reduction (Disciplinary)	1200	L. H. Manistique L.S. Mich	
"	Restoration former Salary	1320	" " "	Dec 1, 1931

64 (YELLOW SHEET)

FILE Le. BJ

U. S. COAST GUARD
REC'D FEB 23 1940 BY
MEDICAL SECTION

20 February, 1940

From: Commander, Chicago District.
To: Commandant.

Subject: Payment for medical service furnished Coast Guard employee.

Reference: (a) Chicago District letter 9 February, 1940 (64).

Enclosure: 1. Voucher in favor of George A. Shaw, M.D., in amount of $10.00 covering services rendered Ray H. Butters; original and three copies.

1. It is requested that original and two copies of enclosure 1 be transmitted to the U. S. Public Health Service, Washington, D.C., for settlement thereof.

By direction,

G. W. MacLANE
Chief of Staff

HEADQUARTERS. 1st Indorsement. Washington, D.C.
23 February, 1940.

From: Chief Medical Officer. Med-542
To : The Surgeon General, U.S. Public Health Service.75

1. Forwarded, approved for payment. Subject named man was in a duty status at time this expenditure was incurred.

By direction of the Commandant.

FEB 23 1940

M. C. GUTHRIE,
Medical Director.

C
O
P
Y

DR. GEORGE A. SHAW, F.A.C.S.
General Surgery
Manistique, Michigan

January 23, 1940

Mr. G.B.Skinner
Office of the Commander
Chicago District
United States Coast Guard
Chicago, Illinois

My dear Mr. Skinner:

Re: Assistant
Ray H. Buttars,
Manistique, Michigan
Light Station

This is to certify that I was called to see the above captioned case on December 26, 1939 and he continued under my care through December 30 inclusive. Mr. Buttars suffered from an acute upper respiratory infection and a threatened bronchial pneumonia. He was continuously confined to bed, and in my opinion, immediate treatment was necessary and indicated.

I am pleased to report that Mr. Buttars has made a nice recovery. He was in my office yesterday for checkup examination which revealed that he was progressing nicely.

Very truly yours,

/s/ George A. Shaw

GS;DT

MEDICAL SECTION
REC'D FEB 3 1940
U. S. COAST GUARD

Dr. GEORGE A. SHAW, F.A.C.S.

GENERAL SURGERY
MANISTIQUE, MICHIGAN

January 10, 1940

Office of the Superintendent of Lighthouses
Department of Commerce
U.S. Lighthouse Service
United States Public Health Service
Milwaukee, Wisconsin

Gentlemen: Re: Ray H. Buttars,
Ass't Keeper
Manistique, Michigan

ITEMIZED STATEMENT

December 26, 1939	Office visit upper respiratory infection	2.00
27	House visit	2.00
28	House visit	2.00
29	House visit	2.00
30	House visit	2.00
		$10.00

Yours truly,

/s/ George A. Shaw

GS:DT

75
703

64

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

OFFICE OF THE COMMANDER
CHICAGO DISTRICT

U. S. COAST GUARD CHICAGO, ILLINOIS

REC'D FEB 12 1940 BY

MEDICAL SECTION

9 February, 1940

FILE
U. L. & B.

U. S. COAST GUARD (1)
REC'D FEB 12 1940 By
ANS'D

From: Commander, Chicago District.
To: Commandant.

Subject: Treatment of employee by other than Public Health Service physician.

1. It is requested that report be made to Surgeon-General, United States Public Health Service, of professional services rendered by Dr. George A. Shaw, Manistique, Michigan, to Assistant Keeper Ray H. Buttars, Manistique Lightstation, during the period December 26 to 30, inclusive, 1939.

2. Dr. Shaw is not a Public Health Service physician. There is no Public Health Service facility at Manistique.

3. Voucher covering services rendered by Dr. Shaw in amount of $10.00 will be forwarded to Headquarters for transmission to the Public Health Service at an early date.

By direction.

G. W. MacLANE
Chief of Staff

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.

LS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
DEC - 8 1931
APPOINTMENT DIVISION

To Dept.

OFFICE OF SUPERINTENDENT, 12TH DISTRICT
MILWAUKEE, WIS.

December 1, 1931

CHIEF CLERK
1931 DEC 7 PM 2 52

Commissioner of Lighthouses:

Referring to Notice of Change in Salary, dated November 9, 1931, in the case of Ray H. Buttars:

The Bureau is advised that Mr. Buttars entered on duty at the new rate of pay, $1320 per annum, on December 1, 1931.

Superintendent.

CARDED

Bureau of Lighthouses, Washington
DEC 7 - 1931

Submitted to Secretary of Commerce for his information

For the Commissioner:

Chief, Personnel Division.

Form A-88

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

November 9, 1931.

Mr. Ray H. Butters,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective December 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

WM. J. GARDNER. NOV 18 1931

Chief of Appointment Division.

From: $1200 per annum.

To: $1320 per annum.

Service and grade: Field.

Appropriation (unit):

12

E

RECEIVED BY JOURNAL
NOV 14 1931
SHEET No. 3180
DEPARTMENT OF COMMERCE

CARDED

GOVERNMENT PRINTING OFFICE 11—9051

LS

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE NOV - 5 1931 APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 12th DISTRICT.

Milwaukee, Wis. (City), November 2 (Date), 19 31

DEPARTMENT OF COMMERCE NOV - 9 1931 APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Restoration of reduction in Pay — **Legal residence,** Michigan

Name, Ray H. Buttars — Proposed salary, $1320-A

Position, Keeper(Assistant) — Proposed range, $1140-~~1440~~-1500-A

Location, Manistique L.S.&Manistique W.Bkw.& W.Phd.Lts. Mich. — Appropriation, /Sal.Kprs.of L.H.

Effective, December 1, 1931 — [1] the actual date of entrance on duty, or ~~as soon thereafter as he enters on duty~~.

Former position, Same — Former salary, $1200-A

Location, - — Former range, $1140-~~1440~~-1500-A

Rank on eligible list, - Rating, Percentage, , Other eligibles considered:

Previous incumbent and his pay, Self (Lt.#1023) — Services terminated,

Reason,

Members of family in Government service, Not any

Date of birth, November 28, 1884

Remarks: Refer to letter addressed to Mr. Buttars, dated December 23, 1930, initials RLC:EMF; also Department letter dated November 18, 1930, relative reduction in salary for disciplinary reasons in effect for one year.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

11/5/31

Secretary, Civil Service District.

Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

November 4, 1931

Submitted to the Secretary of Commerce, approved. The reduction in the pay of this employee for a period of one year from December 1, 1930 was a disciplinary measure for sleeping on watch. In view of no further complaints of this character, restoration to his former pay effective December 1 is recommended.

Action O. K.

Chief Clerk

DEPARTMENT OF COMMERCE RECEIVED NECESSARY ACTION TAKEN NOV 9 1931

Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO

T. Dept

LIGHTHOUSE SERVICE
NOV 9
SEVENTH DISTRICT
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

R-2-9-6

November 6, 1931

DEPARTMENT OF COMMERCE
NOV 11 1931
APPOINTMENT DIVISION

CHIEF CLERK
1931 NOV 11 PM 3 09

Superintendent of Lighthouses, Milwaukee, Wis.

In reference to your nomination of November 2 for the restoration of redution in pay of Ray H. Buttars, assistant keeper at Manistique Lightstation, Michigan, effective December 1, 1931:

The reduction in the pay of Mr. Buttars was for a period of one year, but the Department advises that the effective date of the reduction was not reported. It is requested therefore that you promptly report the date on which the pay of this employee was reduced. Action on your recommendation of November 2 will be delayed pending receipt of this information.

For the Commissioner:

H-M

Chief of Personnel Division

LS -

Office of Supt. of Lighthouses, Milwaukee, Wis. November 9, 1931

Returned with statement that Mr. Buttars' reduction in salary went into effect December 1, 1930.

Superintendent

- -

Bureau of Lighthouses
Washington November 11, 1931

Submitted to the Secretary of Commerce for information in connection with recommendation of November 4 for restoration of reduction in pay of this employee.

For the Commissioner:

H-M

Chief of Personnel Division.

LS

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 12th DISTRICT,

Milwaukee, Wis., November 2, 19 31
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Restoration of reduction in Pay — Legal residence, Michigan

Name, Ray H. Buttars — Proposed salary, $1320-A

Position, Keeper(Assistant) — Proposed range, $1140-~~1440~~ 1500 (Ann) -A

Location, Manistique L.S.&Manistique W.Brw.& W.Phd.Lts. Mich. — Appropriation, /Sal.Kprs.of L.H.

Effective, December 1, 1931 — [1] the actual date of entrance on duty, or ~~as soon thereafter as he enters on duty~~.

Former position, Same — Former salary, $1200-A

Location, - — Former range, $1140-~~1440~~ 1500 (Ann) -A

Rank on eligible list, " Rating, Percentage, , Other eligibles considered:

Previous incumbent and his pay, Self (Lt.#1023) Services terminated,

Reason,

Members of family in Government service, Not any

Date of birth, November 28, 1884

Remarks: Refer to letter addressed to Mr. Buttars, dated December 23, 1930, initials RLG:EEF; also Department letter dated November 18, 1930, relative reduction in salary for disciplinary reasons in effect for one year.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

Secretary, Civil Service District.

Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

November 4, 1931

Submitted to the Secretary of Commerce, approved. The reduction in the pay of this employee for a period of one year from December 1, 1930 was a disciplinary measure for sleeping on watch. In view of no further complaints of this character, restoration to his former pay effective December 1 is recommended.

H. D. KING
Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

DEPARTMENT OF COMMERCE
DEC 26 1930
APPOINTMENT DIVISION

December 23, 1930.

Ray H. Buttars, Assistant Keeper,
Manistique Light Station, Mich.,
(Thru Superintendent of Lighthouses, Milwaukee, Wis.)

After careful consideration of a report submitted by the Superintendent concerning your failure to operate the fog signal at the light station on the early morning of October 28, you are hereby reprimanded and advised of your demotion in salary from $1320 to $1200 per annum for a period of one year. Your dereliction of duty in this instance was a serious offense, and you are cautioned that a repetition thereof will not be tolerated. As an employee of this Service in the responsible position of lighthouse keeper, you are expected at all times to fulfill the duties of your position in a manner that will not bring reproach upon the Service and discredit to yourself. The fact that you are being disciplined in this matter is being noted as a part of your official record.

H. D. KING,
Acting Commissioner of Lighthouses.

RLC:EMF

Cancel

LIGHTHOUSES---Appointment Division's files

Exact copy as signed by _____.

Mailed _____ by _____

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

AHT:LS

OFFICE OF SUPERINTENDENT, 12TH DISTRICT
MILWAUKEE, WIS.
December 9, 1930

12-3/30 let Buttars & Cofpus
Sept 5/12th

Manistique Light Station, Michigan.

Commissioner of Lighthouses:

Referring to Bureau endorsement 11/12/30 addressed to the Secretary of Commerce relative to the demotion for disciplinary reasons in the case of Ray H. Buttars, Assistant Keeper, Manistique Light Station, Michigan, wherein it is stated that Bureau will prepare a reprimand to be addressed to Mr. Buttars.

The Bureau is advised that to date the letter of reprimand has not been received.

For and in the absence of the Superintendent.

Chief Clerk

Aids
Hydro
Radio M
Engr. Constrn
Mar. Engr
Editor
Personnel
Finance
Law & Prop.
Chief Clerk
Adm. Assist.
Dep. Commr.
Commissioner

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

November 18, 1930.

M. Ray H. Buttars,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective December 1, 1930, or upon entrance on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

NOV 19 1930

EDW. J. GARDNER

Chief of Appointment Division.

From: $1320 per annum

To: $1200 per annum

Service and grade: Field

Appropriation (unit):

CARDED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
NOV 22 1930
SHEET NO. 2813
DEPARTMENT OF COMMERCE

12
7

GOVERNMENT PRINTING OFFICE 11—9061

Form 73

NOMINATION

CHH:ER

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE NOV 14 1930 APPOINTMENT DIVISION CLERK
CHIEF CLERK
1930 NOV 14 AM 10 59

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 12th DISTRICT.

Milwaukee, Wis., November 6, 1930
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Temporary Reduction in Pay — Legal residence, Michigan

Name, Ray H. Buttars * — Proposed salary, $1200-A

Position, Keeper (Assistant) — Proposed range, 1140-1440-A

Location, Manistique L.S. & Manistique W. Bkw. & W.Phd.Lts., Mich. — Appropriation, Sal.Kprs. of L.H.

Effective, December 1, 1930 — {the exact date of entrance on duty, or as soon thereafter as he enters on duty.

DEPARTMENT OF COMMERCE NOV 18 1930 APPOINTMENT DIVISION

Former position, Same — Former salary, $1320-A

Location, Same — Former range, 1140-1440-A

Rank on eligible list, - Rating, Percentage, , Other eligibles considered:

Previous incumbent and his pay, Self-(Lt.#1023) — Services terminated,

Reason,

* In service approx. 15 yrs.

Members of family in Government service, Not any

Date of birth, November 28, 1884 (12 Bkw)

Remarks: Temporary demotion for 6 months for sleeping on watch

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19.....

APPOINTMENT DIVISION NECESSARY ACTION TAKEN NOV 18 1930 DEPARTMENT OF COMMERCE

Secretary, Civil Service District. — Superintendent

Incl.

BUREAU OF LIGHTHOUSES
WASHINGTON

November 12, 1930.

11-14-30

Submitted to the Secretary of Commerce, approved, attention being invited to the Superintendent's letter of November 6 with inclosures, hereto attached, in which the Bureau concurs except that it is recommended that the demotion in pay continue for one year instead of six months, on account of the extremity of a dereliction of this kind in the case of a lighthouse keeper. If the ~~Superintendent's~~ recommendation in this case is approved, the Bureau will prepare the letter of reprimand.

Action O. K.

Chief Clerk

H. D. King
Acting Commissioner of Lighthouses.

1 Strike out the clause which does not apply.

11—2314

November 12, 1930.

SUBJECT: Temporary reduction in pay and reprimand of Ray H. Buttars, Asst. Keeper, Manistique Light Station, Mich.; Bureau indorsement of November 12 on the 12th Supt's form 72 of November 6.

Copy referred to Superintendent of Lighthouses, Milwaukee, Wisconsin, for his information and with advice that Department action will be duly referred to your office. The Bureau feels that further consideration should be given to the last two paragraphs of Foreman Marin's letter of November 1 in respect to whether or not there should not be a more definite understanding as to the requirements for the operation of the fog signal in the winter, and the extent to which it is permissible for the keepers to rely on outside information in this connection.

H. D. KING

Acting Commissioner of Lighthouses.

RG EJD
Incl.

Form 73

NOMINATION

CHH:ER.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 12th DISTRICT,

Milwaukee, Wis., November 6, 1930
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Temporary Reduction in Pay — Legal residence, Michigan

Name, Ray H. Buttars — Proposed salary, $1200-A

Position, Keeper (Assistant) — Proposed range, 1140-1440-A

Location, Manistique L.S. & Manistique W. Bkw. & W.Phd.Lts., Mich. — Appropriation, Sal.Kprs. of L.H.

Effective, December 1, 1930 — [1] the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Same — Former salary, $1320-A

Location, Same — Former range, 1140-1440-A

Rank on eligible list, - Rating, Percentage, , Other eligibles considered:

Previous incumbent and his pay, Self-(Lt.#1023) Services terminated,

Reason,

Members of family in Government service, Not any

Date of birth, November 28, 1884

Remarks: Temporary demotion for 6 months for sleeping on watch

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

Secretary, Civil Service District.

Superintendent

Incl.

BUREAU OF LIGHTHOUSES
WASHINGTON

November 12, 1930.

Submitted to the Secretary of Commerce, approved, attention being invited to the Superintendent's letter of November 6 with inclosures, hereto attached, in which the Bureau concurs except that it is recommended that the demotion in pay continue for one year instead of six months, on account of the extremity of a dereliction of this kind in the case of a lighthouse keeper. If the Superintendent's recommendation in this case is approved, the Bureau will prepare the letter of reprimand.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

CHH:ER
Incl.

LIGHTHOUSES
1930 NOV 8 AM 8 47

OFFICE OF SUPERINTENDENT, 12TH DISTRICT
MILWAUKEE, WIS.

November 6, 1930

Charges - R. H. Buttars

Commissioner of Lighthouses:

Inclosed is letter of October 28, 1930 from the Ann Arbor Railroad Co., making complaint relative to the operation of the fog signal at Manistique, Mich.

Also inclosed is copy of letter of October 30, 1930 to Foreman Marin, and his two replies thereto dated November 1, 1930 relative to his investigation of this matter.

Also inclosed is copy of my letter of November 3, 1930 to the Keeper, Manistique Light Station, Mich., and replies thereto dated November 4, 1930 from Keeper Ottosen and Assistant Keeper R. H. Buttars.

These papers are submitted to the Bureau for consideration with recommendation that R. H. Buttars be written a letter of reprimand, by the Department, and that he also be demoted in salary for a period of six months from $1320 per annum to $1200 per annum, or a penalty of $10.00 per month for six months.

Inclosed is form 73 covering the demotion recommended.

C. H. Shuebrook

Superintendent

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE SERVICE
12TH DISTRICT
NOV 5 1930
MILWAUKEE, WIS.
DEPARTMENT OF COMMERCE

TWELFTH DISTRICT

Waniskuan L.V.,
(Depot, Vessel, or Station)

Nov 4th, 1930

Superintendent of Lighthouses,
Milwaukee, Wis.

In reply to your letter of Nov 3rd in regard to fog signal not being in operation on the morning of Oct 28th between 12:30 a.m. and 4:45 a.m. I wish to say that I observed the weather at about 12:30 or 12:45 a.m. and it was apparently clear, there being no signs of fog around lights at that time. Nor did I hear any boats blowing for signal.

I then went in to a back room off of the kitchen and read a book. Sometime after this I must have fallen asleep in my chair. I do not remember being sleepy or going to sleep.

I started the signal at 4:35 a.m. and went outside to listen for the ferry's whistle and could just hear it sounding to the southeast of station.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

TWELFTH DISTRICT

LIGHTHOUSE SERVICE
12TH DISTRICT
NOV 5 1930
MILWAUKEE, WIS.
DEPARTMENT OF COMMERCE

_____
(Depot, Vessel, or Station)

_____, 19____

He had done an unusual amount of work the day before and I was probably more tired than I realized.

I have been in the service over fifteen years and this is the first time I have been reported for not standing a good watch, I also realize the seriousness of the offence and am sorry that I brought the service into disrepute.

Respectfully

R. W. Buttare

Asst. Kpr.

6/11

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE SERVICE
12TH DISTRICT
NOV 5 1930
MILWAUKEE, WIS.
DEPARTMENT OF COM

TWELFTH DISTRICT

Superintendent of Light Houses.
12th Dist

Marquette - Mich.
(Depot, Vessel, or Station)

November 4 1930

Sir.

In reference to your letter of Nov 3rd in regard to signal not sounding on early Morning of Oct 28th. I wish to state that I was off watch and not able to verify or contradict any of the statements made by the Captain or assistant Butlers

In regard to the Watches kept at this Station is as follows. 7 am to 12 noon - 12 noon to 6 Pm - 6 Pm to 7 am. The above watches has been kept agreeable to both the assistants and myself the 10 years I have been keeper at this Station

I did not awake that morning until a Phone call came about 5 30 am when I got up and noticed the heavy fog at the time Asst Butlers started the fog signal. [here is a difference in time given by assistant Butlers who recorded it as 5 35 am and the captain as 5 45 am as the starting of signal. the time as recorded by assistant Butlers as 5 35 am was entered on the records by me. Assistant Butlers statement

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

TWELFTH DISTRICT

_____
(Depot, Vessel, or Station)

_____, 19____

as to the hard work performed the previous day I wish to state that all the work I asked him to do was to help me plant one small tree in the rear of the dwelling about two hours work.

Very Respectfully

W. Attosen
Keeper.

The way watches are kept at this station ~~this~~ alternates the man on the night watch

1/0

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

~~OFFICE OF SUPERINTENDENT, 12TH DISTRICT~~
~~MILWAUKEE, WIS.~~

Manistique, Mich.
Nov. 4, 1930

(C O P Y)

Superintendent of Lighthouses,
12th Dist.

Sir:

In reference to your letter of Nov. 3rd in regard to signal not sounding on early morning of Oct. 28th, I wish to state that I was off watch and not able to verify or contradict any of the statements made by the captain or Assistant Buttars.

In regard to the watches kept at this station is as follows. 7 A.M. to 12 noon - 12 noon to 6 P.M. - 6 P.M. to 7 A.M. - the above watches has been kept agreeable to both the Assistants and myself the 10 years I have been keeper at this station.

I did not awake that morning until a phone call came about 5:30 A.M. when I got up and noticed the heavy fog the time Asst. Buttars started the fog signal (here is a difference in time given by Assistant Buttars who recorded it as 5:35 A.M. and the captain as 4:45 A.M. as the starting of signal. The time as recorded by Assistant Buttars as 5:35 A.M. was entered on the records by me. Assistant Buttars statement as to the hard work performed the previous day I wish to state that all the work I asked him to do was to help me plant one small tree in the rear of the dwelling about two hours work.

Very respectfully,

W. Ottosen, Keeper

The way watches are kept at this station alternates the man on the night watch.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

~~OFFICE OF SUPERINTENDENT, 12TH DISTRICT~~
~~MILWAUKEE, WIS.~~

(C O P Y)

Manistique Lt. Sta.
Nov.4,1930

Superintendent of Lighthouses,
Milwaukee, Wis.

In reply to your letter of November 3rd in regard to fog signal not being in operation on the morning of Oct. 28th between 12:30 A.M. and 4:45 A.M. I wish to say that I observed the weather at about 12:30 or 12:45 A.M. and it was apparently clear, there being no signs of fog around lights at that time. Nor did I hear any boats blowing for signal.

I then went into a back room off of the kitchen and read a book. Sometime after this I must have fallen asleep in my chair. I do not remember being sleepy or going to sleep.

I started the signal at 4:35 A.M. and went outside to listen for the ferry's whistle and could just hear it sounding to the southeast of station.

We had done an unusual amount of work the day before and I was probably more tired than I realized.

I have been in the service over fifteen years and this is the first time I have been reported for not standing a good watch. I also realize the seriousness of the offence and am sorry that I brought the service into disrepute.

Respectfully,

R. H. Buttars,

Asst. Kpr.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

~~OFFICE OF SUPERINTENDENT 12TH DISTRICT~~
~~MILWAUKEE, WIS.~~

Manistique, Mich.
November 1st, 1930

(C O P Y)

Superintendent of Lighthouses,
Milwaukee, Wisconsin

Looking over the journal at station find this, Westerly light fog, to cloudy, the fog signal records show that the fog horn was started at 5:35 A.M., and stopped at 10:00 A.M.

First Asst. keeper was on watch, or should of been on watch, I asked him what he had to say for himself, why the fog horn was not sounding during this time. He came right out and said that he must of gone to sleep.

Question the keeper regarding the way they run the station, if they depend on the radio operator at the radio station to tell them when a boat will be in, so that they may be on the lookout for the boat, of course they deny they depend on the radio, but it seems to me that operator calls them most of the time, telling when the boats will arrive.

Spent some time with the radio operator Mr. Noble, also the night conductor Mr. Reid, they would not say very much, but enough to make me believe that the keepers are informed when ever there is a boat to arrive, and that keepers depend on getting the calls. They do admit that in the winter time the fog signal is operated at night only when there is a boat due, and whenever there is any of the fishing feet out.

I. Marin,

Foreman

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

~~OFFICE OF SUPERINTENDENT, 12TH DISTRICT~~
~~MILWAUKEE, WIS.~~

(C O P Y)

Manistique, Mich.,
Nov.1st, 1930

Superintendent of Lighthouses,
Milwaukee, Wisconsin

I did not receive your letter regarding delay in starting the fog signal which I expected yesterday, and also tried to get in touch with the train crew then, but of course could not see them until they came on duty at night. In substance this is what they told me.

The boat was due about 1:00 A.M. and the crew was getting the work lined up, and then took a run down to the dock. At that time they could hear the boat blowing, and the harbor lights were visible from the dock. The time was about 1)30 then, and the crew went into the "shack" and built a fire. Some of the men slept. At 2:30 A.M. the engineer blew the train whistle in an attempt to aid the boat, but the boat crew had heard it at no time during their wait. By this time it was very thick and the harbor lights could not be seen at all, by the train crew. The train crew then went to the depot and tried to call, but could not get central. At the depot they could hear the boat still blowing at regular intervals and hurried back to the dock thinking, from the boat's whistle, it was coming into harbor. However its position was apparently unchanged. Again they, as before, went into the shack and some of the men slept. At 4:30 A.M. the conductor awakened, looked at his watch and asked where in H-- the boat was, and what the matter was with the fog horn. The engineer then told the conductor that the other conductor would always call the light keeper on nights like that. They run up to the depot again, and after some delay the conductor got central and the light keeper. When the 1st Asst. Keeper answered the telephone the conductor told him that a boat had been outside since 1:00 A.M. The 1st Asst. Keeper then asked him if it was foggy outside and the conductor answered in railroad terms that it was. It was about 4:45 A.M. when the 1st Asst. Keeper was aroused, and shortly after, the signal started., at which time boat was running east along the shore towards Seul Choix. After docking the crew did not see the captain as he did not come ashore. The mate was "burning up" according to the train crew.

I. Marin,

Foreman

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHH:DH

OFFICE OF SUPERINTENDENT, 12TH DISTRICT
MILWAUKEE, WIS.

November 3, 1930

(C O P Y)

Keeper, Manistique Light Station:

You will find enclosed herewith copy of letter from Mr. O. T. Larson, Marine Superintendent Ann Arbor Railroad Company under date of October 28, 1930, File-15, reporting your station for not operating the signal during the early morning of October 28, 1930, thus delaying their Carferry No. 5 entering the harbor some 5 hours and 20 minutes.

I directed Foreman Marin to investigate this matter and have before his report, which indicates that Assistant Keeper Buttars was on watch at the time and evidently derelict in his duties. You will direct Mr. Buttars to make a full report stating why the signal was not operated at the time stated in Mr. Larson's letter.

You will also report relative to the manner in which you conduct your station, as to the watches, etc. and the hours of said watch. Your comments are also desired relative to Mr. Buttars report, which will be submitted through you stating everything germane to the subject.

An early reply from each is desired, as this is a very serious matter and will be submitted to the Bureau

C. H. Hubbard,

Superintendent

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE SERVICE,
12TH DISTRICT
NOV 3 1930
MILWAUKEE, WIS.
DEPARTMENT OF COMMERCE

TWELFTH DISTRICT

Manistique, Mich.
(Depot, Vessel, or Station)

November 1st, 1930.

Superintendent of Lighthouses,
Milwaukee, Wisconsin.

I did not receive your letter regarding delay in starting the fog signal which I expected yesterday., and also tried to get in touch with the train crew then ,but of course could not see them until they came on duty at night. In substance this is what they told me.

The boat was due about 1:00 A.M. and the crew was getting the work lined up, and then took a run down to the dock. At that time they could hear the boat blowing, and the harbor lights were visible from the dock. The time was about 1:30 then, and the crew went into the "shack" and built a fire. Some of the men slept. At 2:30 A.M. the engineer blew the train whistle in an attempt to aid the boat, but the boat crew had heard it at no time during their wait. By this time it was very thick and the harbor lights could not be seen at all, by the train crew. The train crew then went to the depot and tried to call, but could not get central. At the depot they could hear the boat still blowing at regular intervals and hurried back to the dock thinking, from the boat's whistle, it was coming into harbor. However its position was apparently unchanged. Again they, as before, went into the shack and some of the men slept. At 4:30 A.M. the conductor awakened, looked at his watch and asked where in H-- the boat was, and what the matter was with the fog horn. The engineer then told the conductor that the other conductor would always call the light keeper on nights like that. They run up to the depot again, and after some delay the conductor got central and the light keeper. When the 1st-Asst. Keeper answered the telephone the conductor told him that a boat had been outside since 1:00 A.M. The 1st-Asst. Keeper then asked him if it was foggy outside and the conductor answered in railroad terms that it was. It was about 4:45 A.M. when the 1st Asst. Keeper was aroused, and shortly after, the signal started., at which time boat was running east along the shore towards Soul Choix. After docking the crew did not see the captain as he did not come ashore. The mate was "burning up" according to the train crew.

D. Merin.

Foreman.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE
12TH DISTRICT
NOV 3 1920
MILWAUKEE, WIS.
DEPARTMENT OF COMMERCE

TWELFTH DISTRICT

Manistique, Mich.
(Depot, Vessel, or Station)

November 1st, 1920 19

Superintendent of Lighthouses,
Milwaukee, Wisconsin.

Looking over the journal at station find this, Westerly light fog, to ~~xxxxxx~~ cloudy, the fog signal records show that the fog horn was started at 535 AM, and stopped at 10:00 AM.

First asst. keeper was on watch, or should of been on watch, I asked him, what he had to say for himself, why the fog horn was not sounding during this time, He came right out ~~xxxxxxxx~~ and said that he must of gone to sleep.

Question the keeper regarding the way they run the station, if they depend on the radio operator at radio station to tell them when a boat will be in, so that they may be on the look out for the boat, of course they deny they depend on the radio, but it seems to me that operator calls them most of the time, telling when the boats will arrive,

Spent some time with the radio operator Mr. Noble, also the night conductor Mr. Reid, they would not say very much, but enough to make me believe that the keepers are informed when ever there is a boat to arrive, and that keepers depend on getting the calls, they do admit that in the winter time the fog signal is operated at night only when there is a boat due, and when ever there is any of the fishing feet out.

D. Marin

Foreman.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHH:DH

OFFICE OF SUPERINTENDENT, 12TH DISTRICT
MILWAUKEE, WIS.

(C O P Y)

October 30, 1930

Mr. Ivan Marin, Foreman:

Am enclosing herewith copy of a letter from Mr. O. T. Larson, Marine Superintendent, Ann Arbor Railroad Company, making complaint that the fog signal was not operating early morning of October 28.

It is desired that you investigate this complaint in a most thorough manner and render a full report to this office at an early date. It is desired that you consult the records of the station. Include in your report what the record shows relative to the operation of the signal, etc. Obtain statements from the Keepers.

Find out and report what Keeper was on watch at the hours mentioned in the letter that we will know who is responsible if the signal was not operating.

Endeavor to confer with the switching crew that heard the ship outside of the harbor and telephoned the Light Keeper. Obtain a statement from them relative to the condition of the weather at the time and whether or not in their opinion the fog signal should have been placed in operation. Obtain the approximate time they called the Keeper, as well as if they had to wait any length of time before receiving an answer from the Keeper to the telephone call.

In fact, obtain any and all information that we will be able to locate the reasons why the signal was not operating and who is at fault. If you find it necessary you may show this letter to the Keeper authorizing you to obtain such information.

C. H. Hubbard,

Superintendent

THE ANN ARBOR RAILROAD COMPANY

MANISTIQUE & LAKE SUPERIOR RAILROAD COMPANY

LIGHTHOUSE SERVICE
12TH DISTRICT
NOV 10 1930
MILWAUKEE, WIS.
DEPARTMENT OF COMMERCE

O. T. LARSON,
MARINE SUPERINTENDENT

FRANKFORT, MICH.

363 NT

October 28th, 1930.

File-15.

LIGHTHOUSES
1930 NOV 8 AM 8 47

Captain C.H. Hubbard,
Supt. of Lighthouses,
Federal Building,
Milwaukee, Wisconsin.

My dear Captain:-

On October 27th, Ann Arbor No. 5 departed from Frankfort at 6:10 p.m. enroute to Manistique, Michigan. Vessel ran her time out, checking down at 12:20 a.m., fresh southerly wind with light rain and heavy fog.

Vessel was in close vicinity of Manistique Piers for five hours and twenty minutes, however, she was not able to enter the harbor on account of the Manistique Fog Signal Station not operating and had it not been for our switching crew hearing the vessel outside and called Lightkeeper on telephone, we would probably have been waiting yet for this signal to be operated. Fog signal was put in operation at 4:45 a.m., vessel arrived at pier at 6:30 a.m., encountering a delay of five hours and twenty minutes. This information is for your handling and correction.

What is the present statis for possibility of installation of radio beacon at this port, which subject has been a topic of discussion for the past year or more?

With kindest personal regards, I am

Yours truly,

O.T. Larson

HJW:MM
CC: V.P.

Larson 10/30/30
Wrote

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 3, 1930.

Mr. R. H. Buttars,

Through Commissioner of Lighthouses.

Sir:

You are advised that under the Brookhart Act your compensation has been changed as indicated below, effective July 3, 1930.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

AUG 11

CARDED

From:
1260.
To:
1320.

12th Keeper.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. Ray H. Buttars,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

CARDED

From: $1200

To: $1260

11—9564

12

APPOINTMENT DIVISION
JUL 2 1928
DEPARTMENT OF COMMERCE

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.

CHH:DH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 12TH DISTRICT
MILWAUKEE, WIS.

(C O P Y)

October 30, 1930

Mr. Ivan Marin, Foreman:

Am enclosing herewith copy of a letter from Mr. O. T. Larson, Marine Superintendent, Ann Arbor Railroad Company, making complaint that the fog signal was not operating early morning of October 28.

It is desired that you investigate this complaint in a most thorough manner and render a full report to this office at an early date. It is desired that you consult the records of the station. Include in your report what the record shows relative to the operation of the signal, etc. Obtain statements from the Keepers.

Find out and report what Keeper was on watch at the hours mentioned in the letter that we will know who is responsible if the signal was not operating.

Endeavor to confer with the switching crew that heard the ship outside of the harbor and telephoned the Light Keeper. Obtain a statement from them relative to the condition of the weather at the time and whether or not in their opinion the fog signal should have been placed in operation. Obtain the approximate time they called the Keeper, as well as if they had to wait any length of time before receiving an answer from the Keeper to the telephone call.

In fact, obtain any and all information that we will be able to locate the reasons why the signal was not operating and who is at fault. If you find it necessary you may show this letter to the Keeper authorizing you to obtain such information.

C. H. Hubbard,

Superintendent

THE ANN ARBOR RAILROAD COMPANY
Manistique & Lake Superior Railroad Company

Roy H. Buttars

O. T. LARSON,
Marine Superintendent

Frankfort, Mich.
Oct. 28th, 1930
File-15.

(C O P Y)

Captain C. H. Hubbard,
Supt. of Lighthouses,
Federal Building,
Milwaukee, Wisconsin

My dear Captain:-

On October 27th, Ann Arbor No. 5 departed from Frankfort at 6:10 p.m. enroute to Manistique, Michigan. Vessel ran her time out, checking down at 12:20 a.m., fresh southerly wind with light rain and heavy fog.

Vessel was in close vicinity of Manistique Piers for five hours and twenty minutes, however, she was not able to enter the harbor on account of the Manistique Fog Signal Station not operating and had it not been for our switching crew hearing the vessel outside and called Lightkeeper on telephone, we would probably have been waiting yet for this signal to be operated. Fog signal was put in operation at 4:45 a.m., vessel arrived at pier at 6:30 a.m., encountering a delay of five hours and twenty minutes. This information is for your handling and correction.

What is the present statis for possibility of installation of radio beacon at this port, which subject has been a topic of discussion for the past year or more?

With kindest personal regards, I am,

Yours truly,

HJW:MN.
CC: V.P.

O. T. Larson

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHH:ER
Incl.

LIGHTHOUSES
1930 NOV 8 AM 8 47

Airways
Hydro
Radio M
Engr. Constrn
Mar. Engr.
Personnel
Finance
Law & Prop.
Chief Clerk
Adm. Assist.
Dep. Comm'r.
Comm'r.

OFFICE OF SUPERINTENDENT, 12TH DISTRICT
MILWAUKEE, WIS.

November 6, 1930

Charges - R. H. Buttars

Commissioner of Lighthouses:

Inclosed is letter of October 28, 1930 from the Ann Arbor Railroad Co., making complaint relative to the operation of the fog signal at Manistique, Mich.

Also inclosed is copy of letter of October 30, 1930 to Foreman Marin, and his two replies thereto dated November 1, 1930 relative to his investigation of this matter.

Also inclosed is copy of my letter of November 3, 1930 to the Keeper, Manistique Light Station, Mich., and replies thereto dated November 4, 1930 from Keeper Ottosen and Assistant Keeper R. H. Buttars.

These papers are submitted to the Bureau for consideration with recommendation that R. H. Buttars be written a letter of reprimand, by the Department, and that he also be demoted in salary for a period of six months from $1320 per annum to $1200 per annum, or a penalty of $10.00 per month for six months.

Inclosed is form 73 covering the demotion recommended.

[signature]
Superintendent

OK to issue with attached recommendation

OK

Ref to Supt. reduce pay 1 yr. instead of 6 mos. Take up with 12th last two paras I think Marin's letter of Nov. 1, whether there should not be more def. understanding as to requirements for o/o of sig. in lower, and extent to which permissible for Kps. to rely on outside info. 11/8

Ray H. Buttars.

See Bureau indorsement of June 21, 1921 to the Department, relative to reprimanding Keeper Ottosen, Manistique Light Station, and relative to the transfer of Wm. Reiner from the position of assistant keeper at Manistique Light Station to the position of first assistant keeper at Racine Reef Light Station, thereby involving a transfer for Buttars, in the file of WALTER OTTOSEN.

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT SEP 13 1917 HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, 12th DISTRICT,

Milwaukee, Wis., (City.) Sept. 11 (Date.), 1917

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and promotion of

Name, **Ray H. Buttars,** Legal residence, **Michigan.**

Position, **2d Asst. Keeper,** Salary, **$480-A**

Location, **Muskegon Phd.Rge.L.S., and Muskegon Lake and Bank Point Lts., Mich.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **Sept. 10, 1917,** the actual date of entrance on duty, ~~xxx~~ ~~hereafter as he enters on duty~~.

Hydr. Engr. Cons. Mar. Engr. Personnel Accounts Contracts Chf. Clk. Dep. Commr. Commr.

Former position, 3d Asst. Keeper, Former salary, **$456-A**

Location, **South Fox Island L. S., Mich.**

Rank on eligible list, ----- Rating, Percentage, , Other eligibles considered:

Previous incumbent, Joseph Edlund, Services terminated, **Aug. 23, 1917.**

Reason, **Resigned.**

Members of family in Government Service, One.

Remarks: Mr. Buttars has been assigned to duty, as an emergency occasioned by the resignation of two assistants at this station made it necessary to take immediate action for the proper safeguarding of life and property, and his entrance on duty could not be deferred until action was taken through the mail.
In the absence and by direction of the Inspector.

Selection regular, subject to the action of the
U. S. Civil Service Commission. , 191

Secretary, Civil Service District.

Supt. 12th District.

BUREAU OF LIGHTHOUSES
WASHINGTON

SEP 14 1917

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. R. H. Buttars,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $1140 per annum to $1200 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.
Acting Chief of Appointment Division.

11—8074

CARDED

APPOINTMENT DIVISION ENTERED JUL 11 1925 ON JOURNAL DEPARTMENT OF COMMERCE

mfc
12

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Mr. Ray H. Buttars,

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

HOW. J. GARDNER.

Acting Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED FEB 7 1925

Position: Keeper

Salary: $1140 per annum

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

CARDEO

12
JL

FEB 9 - 1925

CROSS REFERENCE

SEE FILE--464/16/ D #1

NAME Butters, Ray H. POSITION Keeper

BUREAU BUREAU OF LIGHTHOUSES STATION 12th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt.per annum to be Added	Subtracted
720	240	960	XCR	404.25	1364.25	LHS	3	1140	Yes	60	

CIRCULAR #13----11/13/23 Approved $1140

GRADE RECOMMENDED 4

RANGE OF COMPENSATION RECOMMENDED FROM $1080 TO $1320

CROSS REFERENCE

NEL CLASSIFICATION BOARD FORM NO. 1
filled out in accordance with detailed
nstruction sheet, Form No. 2)

Sheet No. 101

2—12758

DO NOT WRITE IN THIS SPACE			
	a		
	b		
	c		
	d		

1. Buttars (Surname) Ray (Given name) H (Initial)
2. Department Commerce
3. Bureau Lighthouses
4. Field Servic Lighthouses
5. (a) Field Station 12th District, Milwaukee, Wisconsin
   (b) Subdivision Manistique Light & Fog Signal Sta.,
   (c) City or town Manistique, State Michigan
6. Pay-roll title Keeper
7. Customary office title Assistant Keeper

8. (a) Number of regular working hours of the position, per day eight hours; per week seven days
   (b) If this is not a full-time position, state percentage of time employed per day ____; or per week ____
   (c) If night work, wholly or in part, state the hours: From ____ m. to ____ m.
9. If this is not an all-year-round position, state approximate number of days employed each year all year
   During what months twelve
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation not any
11. Present rate of pay, exclusive of bonus $ 720.00 per annum; bonus, $ 240.00 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ 720.00 per annum; bonus, $ 240.00 per annum.
13. If the employee receives overtime pay, state the rate not any
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☒ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☒ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum
    $.45 per day ration
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniform; annual cost, $ 35.00
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 See Q.23
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ____; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ____; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ____; number of lessons ____; number completed ____

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
1. Assists Keeper in caring for all buildings and grounds and equipment at station	20
2. Assists in the proper maintenance and operation of station, including state of upkeep of buildings, such as cleaning, painting, etc., of interior and exterior of all buildings, and care of grounds, also performing minor repairs to same, all of which is inspected by superiors	35
3. Operates lighting equipment and fog signal apparatus, the fog signal machinery and lighting equipment being of a special type of apparatus peculiar to the requirements of the Lighthouse Service	35
4. Assists keeping routine records of station	5
5. Proper handling of station boats, including minor repairs to hull and machinery and cleaning and painting	5
	100

19. Does employee work under immed[illegible] supervision, or to a large extent upon his own r[illegible]nsibility? (Describe fully.)

Work is at all times under immediate supervision; however, is responsible for entire operation and functioning of the station, lighting equipment and fog signal apparatus when standing periodical watch, watches being stood at regular shifts distributed throughout the 24 hours of each day.

20. Do the duties involve direction or supervision of the work of other employees? No
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

21. How long have the employee's duties been substantially as described above? July 1, 1921 (approx. 2 years)

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

May 15th, 1923. (Date) — (Signature of Preparing Officer) — Superintendent (Title)

23. I have read the foregoing and I agree to it except as follows:

Employee inaccessible.

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)		X	
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)	X		

Educational Training	Essential	Desirable But Not Essential
College		
High School		
Common School	X	

Technical Education: If essential, kind and extent

Experience: If essential, kind and extent Machinery, boating, painting, carpentering.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1260.00 to $ 1380.00

May 15th, 1923. (Date) — (Signature of head of field office or station) — (Title)

Superintendent, 12th Lighthouse District.

GOVERNMENT PRINTING OFFICE 2—12758

(CROSS REFERENCE)

Buttars, R. H. In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $ 960, effective July 1, 1924.

For authorization see letter dated JUL 23 1924 File No. 1095/21.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK
1921 JUL 16 AM 7 57

AHT/HQ

OFFICE OF SUPERINTENDENT, 12TH DISTRICT
MILWAUKEE, WIS.

July 12th, 1921.

Commissioner of Lighthouses:

APPOINTMENTS
1921 JUL 16 AM 8

The notice of change in salary dated June 22nd, 1921 in the case of Ray H. Buttars became effective beginning July 1st, 1921.

Maintiques A.S.

Superintendent.

EK

GARDED

Bureau of Lighthouses, Washington
JUL 15 1921

Submitted to Secretary of Commerce for his information.

J. S. CONWAY
Acting Commissioner

U. S. REPORT DATA ENTERED

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

M

June 22, 1921.

r. Ray H. Buttars,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $960 per annum to $720 per annum, effective July 1, 1921 or as soon thereafter as you enter on duty (including $60 per annum longevity pay).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CHESTER A. STINE

Chief of Appointment Division.

CARDED

S
C
12th district

U. S. REPORT DATA ENTERED

APPOINTMENT DIVISION ENTERED JUN 23 1921 ON JOURNAL DEPARTMENT OF COMMERCE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE SERVICE 12TH DISTRICT
JUN 8 - 1921
MILWAUKEE, WIS.
DEPARTMENT OF COMMERCE

TWELFTH DISTRICT

Racine Reef L.S.
(Station, Depot, or Vessel)

June 6th, 1921

Supt. 12th District.
Milwaukee, Wis.

In reply to your letter of June 3rd 1921 stating that there was a probability of a vacancy in the position of Assistant Keeper at Manistique I wish to say that I will accept transfer to that Station.

If it could be arranged to have my household goods moved by the Tender it would be a great help, which I would appreciate as the freight rate is very high and I have been under considerable expense lately.

Yours respectfully,
R. H. Bullard
1st Asst Keeper.

Keeper absent.

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 12th DISTRICT.

Milwaukee, Wis. (City.) June 15th, 1921 (Date.) 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, TRANSFER

Name, Ray H. Buttars — Legal residence, Michigan

Position, Keeper (Assigned to duty as Assistant Keeper). — Salary, $720 Per Annum

Location, Manistique Light Station Mich — Appropriation, Sal. Keepers of Lighthouses

Effective July 1st, 1921 — {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, 1st Assistant Keeper — Former salary, $960 Per Annum

Location, Racine Reef Light Station Wis

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUN 23 1921 DEPARTMENT OF COMMERCE

Previous incumbent, William Renier — Services terminated, June 30th, 1921.

Reason, Exchanged positions, action recommended by Superintendent for good of service.

Members of family in Government Service, One.

Remarks: Enclosed is letter from Buttars dated June 6th accepting transfer to Manistique carrying a reduction in salary.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

6/23/21.

Secretary, Civil Service District.

Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON JUN 21 1921

Inclosure

Submitted to the Secretary of Commerce, approved.

J. S. CONWAY

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

JUN 4 1920 9 22 AM

SUPERINTENDENT
ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
MILWAUKEE, WIS.
AHT-MM

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT JUN 4 1920 HOUSES

Hydrog.
Engr. Cenco
Mar. Engr.
Accounts.
Contracts

SUPERINTENDENT AM 9 19

OFFICE OF INSPECTOR, 12TH DISTRICT
MILWAUKEE, WIS.
June 2, 1920.

Commissioner of Lighthouses:

Referring to notice of change in salary, dated May 18, 1920, in the case of Ray H. Buttars, the Bureau is advised that Mr. Buttars, Keeper, assigned to duty as 1st Asst., Racine Reef Light Station, Wis., entered on duty at the new rate of pay, $960 per annum, on May 25, 1920.

CARDED

1920 JUN 8 AM 8

Superintendent.

Bureau of Lighthouses, Washington.

JUN 5 1920

Submitted to Secretary of Commerce for his information.

Acting Commissioner

U. S. REPORT DATE ENTERED

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

May 18, 1920.

r. Ray H. Buttars,
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from 900. per annum to 960. per annum effective May 25, 1920 or as soon thereafter as you enter on duty at the increased rate of pay (including $60. per annum longevity pay).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

CARDED

U. S. REPORT DATE ENTERED

APPOINTMENT DIVISION RECEIVED MAY 18 1920 DEPARTMENT OF COMMERCE

12th district
S
C

MM
Form 73

MAY 14 1920 9 55 AM

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT MAY 14 1920 HOUSES

SUPERINTENDENT
OFFICE OF LIGHTHOUSE INSPECTOR, 12th DISTRICT.

Milwaukee, Wis., May 12, 1920..., 191
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

1920 MAY 17 AM 10 15

Action recommended, Increase in salary of

Name, Ray H. Buttars

Legal residence, Michigan

Position, Keeper (assigned to duty as 1st Asst.)

Salary, $960-A (including $60-A longevity pay)

Location, Racine Reef L.S., Wis.

Appropriation, "Salaries, Keepers of Lighthouses"

Effective May 25, 1920 } the actual date of entrance on duty, or as soon thereafter as he enters on duty.

APPOINTMENT

Former position, Keeper (assigned to duty as 1st Asst.)

Former salary, $900-A

Location, Racine Reef L.S., Wis.

1920 MAY 17 PM 12 13

Rank on eligible list, -- Rating, Percentage, , Other eligibles considered:

APPOINTMENT DIVISION
NECESSARY ACTION TAKEN
MAY 18 1920
DEPARTMENT OF COMMERCE.

Previous incumbent, -- Services terminated,

Reason,

Members of family in Government Service, One

Remarks: At the close of May 24, 1920, Mr. Buttars will have completed five years' continuous service as keeper in the Lighthouse Service.

For and in the absence of the Superintendent.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

W. M. Woods

Secretary, Civil Service District. Asst. Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON MAY 14 1920

Submitted to the Secretary of Commerce, approved.

H. B. Bowman

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 19, 1918.

Mr. Ray H. Buttars,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 600 per annum to $ 960 per annum, effective November 1, 1918.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

R
Ho

ON BASIS OF THIS ACTION SEE
LETTER DATED 11-13-18
FILE OF 1095-12

CARDED

NOV 22 1918

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

5

LIGHT JUL 15 1918 HOUSES

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

APPOINTMENT JUL 15 1918 8 55 AM

1918 JUL 15 PM 2 13

I, Ray H. Buttars

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Ray H. Buttars
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 11th day of July, A. D. 1918

(Affix official seal here)

[4](Name) Chas. A. Kyba

(Official title) Notary Pub. Racine Co. Wis.

My commission expires June 5, 1921.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$600-A	Racine Reef Light Station, Wis.
Former[5] 2nd Asst. Keeper	$480-A	Muskegon Phd. Rge. L.S., Muskegon Lake and Bank Point Lts., Mich.

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse ~~Inspector~~ Supt., 12th District

Milwaukee, Wis., (Address) July 13, 1918. (Date)

The above-named appointee entered upon duty on July 10, 1918. (Date)

CARDED

1918 JUL 15 AM 10 02

(Signature, [illegible])

Superintendent, 12th District.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 2, 1918.

Mr. Ray H. Buttars,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Six Hundred dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from second assistant keeper at $480 per annum.)

APPT DIVISION ENTERED JUL 2 - 1918 JOURNAL DEPARTMENT OF COMMERCE

CARDED

By direction of the Secretary:

Respectfully,
(Signed) Clifford Hastings.

C
F

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Leonard V. Knudson.

Legal Residence: Michigan.

SFP-1M

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

5

LIGHT JUL 1 1918 HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, 12th DISTRICT.

Milwaukee, Wis., (City.) June 28 (Date.), 1918.

THE COMMISSIONER OF LIGHTHOUSES:

JUL 1 1918 8 59 AM

Action recommended, Transfer and promotion of

Name, Ray H. Buttars, Legal residence, Michigan,

Position, Keeper, Salary, $600 per annum,

(Pay 1 Jul)

Location, Racine Reef Light Station, Wis. Appropriation, "Salaries, Keepers of Lighthouses".

1918 JUL 2 AM 10 48

Effective July 5, 1918 {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, 2nd Assistant Keeper, Former salary, $480 per annum,

Location, Muskegon Phd. Rge. L.S., & Muskegon Lake & Bank Point Lts., Mich.

APPOINTMENTS

Rank on eligible list, --- Rating, Percentage, , Other eligibles considered:

1918 JUL 2 AM 11 13

Previous incumbent, Leonard V. Knudson, Services terminated, June 30, 1918,

Reason, Has resigned.

Members of family in Government Service, One.

Remarks: Quarters are not provided for family of keeper at this station.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 191

In the absence and by direction of the Superintendent.

Secretary, Civil Service District. Asst. Supt., 12th District.

BUREAU OF LIGHTHOUSES
WASHINGTON

7/2/18

JUL 1 1918

Submitted to the Secretary of Commerce, approved.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUL 2-1918 DEPARTMENT OF COMMERCE

1918 JUL 1 PM 3 51

H. B. Bauerman

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

MAKE NO ENTRIES IN THIS COLUMN.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4789-2

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Buttars, Ray H.

2. Department:

Commerce

3. Bureau, office, or service:

Lighthouse Service

4. Designation of position:

3rd Asst. Keeper, So. Fox Island Light Station, Mich.

5. Occupation (if not clearly shown by answer to question 4):

Lighthouse Keeper

6. Annual earnings:

$456- & $109.50 All.

7. Kind of appropriation:

LS

8. Present rate of pay:

$ $456 & $109.50 All.

9. Initial rate of pay:

$ $456-PA

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

Substitute— Years:	Substitute— Months:	Regular— Years:	Regular— Months:
		1	1

11. State, Territory, or foreign country of birth (do not give town):

W Michigan

12. Race:

W

13. Sex:

Male

14. Date of birth—

Month: November

Year: 1884

15. Kinds of schools attended, years attended, and degrees taken:

E-6, H-4

16. Marital condition:

M.

17. War veteran?

No.

18. Appointed from—

Congressional district and State: 9 Michigan

County: Leelanau

19. Civil service status:

C

20. Method by which classified status was obtained:

CE

21. Place of employment—

City: Northport

State: Michigan

DO NOT FOLD THIS CARD.

11—5869

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

LIGHT SEP 29 1917 HOUSES

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

CHIEF CLERK OCT 5 1917

I, Ray H. Buttars,

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Ray H. Buttars
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 25th day of September, A. D. 1917

(Affix official seal here)

[4] (Name) Albert Michelson

(Official title) Notary Public

My commission expires Sept 8th 1919

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present 2d Asst. Keeper,	$480-A	Muskegon Pierhead Range L. S., and Muskegon Lake and Bank Point Lts., Mich.
Former [5] 3d Asst. Keeper,	$456-A	South Fox Island Light Station, Mich.

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF LIGHTHOUSE INSPECTOR, 12th DISTRICT

Milwaukee, Wis., (Address) Sept. 27, 1917. (Date)

The above-named appointee entered upon duty on Sept. 10, 1917. (Date)

CARDED.

Stoddard
(Signature followed by title)
Inspector, 12th District.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

September 17, 1917.

M. Ray H. Buttars,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Second Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Eighty dollars per annum, effective September 10, 1917.

(By transfer from third assistant keeper at $456 per annum.)

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.
Chief of Appointment Division.

C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Joseph Edlund.

Legal Residence: Michigan.

APPOINTMENT DIVISION ENTERED SEP 17 1917 ON JOURNAL DEPT. OF COMMERCE

11—1399

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT SEP 12 1917 HOUSES CHIEF CLERK

OFFICE OF LIGHTHOUSE INSPECTOR, 12th DISTRICT,

Milwaukee, Wis., (City.) Sept. 11 (Date.) 1917

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and promotion of

Name, Ray H. Buttars, Legal residence, Michigan.

Position, 2d Asst. Keeper, Salary, $480-A

Location, Muskegon Phd.Rge.L.S., and Muskegon Lake and Bank Point Lts., Mich. Appropriation, Salaries, Keepers of Lighthouses.

Effective, Sept. 10, 1917, (the actual date of entrance on duty, or as soon thereafter as he enters on duty.)

APPOINTMENTS SEP 15 1917

APPOINTMENT DIV. NOTIFIED ACTION TAKEN SEP 17 1917 DEPARTMENT OF COMMERCE

Former position, 3d Asst. Keeper, Former salary, $456-A

Location, South Fox Island L. S., Mich.

Rank on eligible list, ----- Rating, Percentage, , Other eligibles considered:

Previous incumbent, Joseph Edlund, Services terminated, Aug. 23, 1917.

Reason, Resigned.

Members of family in Government Service, One.

Remarks: Mr. Buttars has been assigned to duty, as an emergency occasioned by the resignation of two assistants at this station made it necessary to take immediate action for the proper safeguarding of life and property, and his entrance on duty could not be deferred until action was taken through the mail.
In the absence and by direction of the Inspector.

Selection regular, subject to the action of the
U. S. Civil Service Commission. , 191

Secretary, Civil Service District.

Supt. 12th District.

BUREAU OF LIGHTHOUSES
WASHINGTON

SEP 14 1917

Submitted to the Secretary of Commerce, approved.

S Conway
Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

JL-EFL

(COPY) OCT 27 1916

Sir:

Referring to report of assistance rendered by you on June 26, 1916, to a motor boat with three men aboard which went ashore on South Fox Island, Mich., you are commended for the service rendered on that occasion which fact will be noted on the records as part of your official history.

Respectfully,

(Signed)

WILLIAM C. REDFIELD
Secretary.

Mr. Ray H. Buttars, Third Assistant Keeper,
South Fox Island Light Station, Michigan.
(Through Commissioner of Lighthouses.)

LIGHTHOUSES---Appointment Division's files
Exact copy as signed by WILLIAM C. REDFIELD
Mailed OCT 27 1916 by JCC

File
Rule

LIGHT
JUN 9 1915
HOUSES

1281

PERSONAL QUESTION SHEET

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

March 5, 1913.

CHIEF CLERK
JUN 10 1915

To the Chiefs of Bureaus of the Department of Commerce:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

APPOINTMENTS
JUN 10 1915

William C. Redfield
Secretary.

CARDED.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe. If name itself is merely a letter, it should be so stated.)

Mr Ray Herrington Buttars.

2. How do you intend to write your name on the pay roll? (***This should agree with signature to your oath of office.***) Ray H. Buttars

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Traverse City	Michigan	Grand Traverse	Ninth
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Fort Austin, Mich

6. When were you born? November 28th 1884

Month.	Day.	Year.

11—1434

7. Give name and address of person whom you would like to have notified in case of accident.

Geo. H. Buttars (Name.) | (Number and street.)

Northport (City or town.) | Michigan (State or Territory.)

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
Geo. H. Buttars	Father	Lighthouse	Commerce	Keeper.

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Without examination

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

Slightly defective eyesight, corrected by glasses

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
No.					

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

None

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No.			

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. Are you the widow or orphan of an honorably discharged soldier or sailor? (If so, give the information called for by the blanks below.)

Name under which service was rendered No

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

Sailor, Carpenter, and trained nurse.

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Eleventh Grade, Northport High School.

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

None

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

None

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes.

21. State the date upon which the above blanks were filled. May 24, 1915

(Signature) Ray H Buttars

Witness:

In case signature is by mark.

P. O. Address: Northport
City or town.

Number and street.

Michigan
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded June 7, 1915

(Signature) L Stoddard

Inspector, 18th Dist.

(Official title)

11—1650

CHA

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed:

Lighthouse Service. (Bureau or Service.) South Fox Island L.S., Mich. (Place (city, town, station, or vessel.)) Twelfth (District.)

2. To what position has he been appointed? 3d Asst. Keeper.

3. State the date of appointment. May 13, 1915.

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

May 25, 1915.

5. State the date of the oath. May 24, 1915.

6. State the date the employee entered on duty. May 25, 1915.

7. What is his salary? $456 per annum.

8. From what appropriation is he paid? Salaries, Keepers of Lighthouses.

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive.

10. If classified, state the date of classification. May 6, 1896.

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Examination, Assistant Keeper, Lighthouse Service, Aug. 10, 1914.

12. Is the employee required to give bond? No.

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

14. If foreign born, state when and where naturalization papers were taken out.

Reviewed, approved, and forwarded to the Department.

(Signature) Stoddard

(Official title) Inspector, 12th Dist.

Date: June 7, 1915

11—1434

Form 111

230

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

LIGHT JUN 9 1915 HOUSES

Department of Commerce and Labor

LIGHTHOUSE SERVICE

CHA

CHIEF CLERK JUN 10 1915

I, Ray H. Buttars,

do solemnly[1] affirm (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

☞ Ray H. Buttars
(Appointee signs here)

APPOINTMENTS JUN 10 1915

Sworn[2] (See below) and subscribed before me, this[3] 4th day of May, A. D. 1915.

(Official seal here)

[4](Name) Louis D. Kuhl

Notary Public In and for Leelanau County Mich.

My commission expires ..... (Official title) My Commission Expires Mar. 8, 1917.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present 2d Asst. Keeper	$456. annum	South Fox Island L.S., Mich.
Former[5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 12th District

Milwaukee, Wis. (Address), June 7, 1915. (Date)

The above-named appointee entered upon duty on May 25, 1915. (Date)

APPROVED

H. Stoddard
(Signature, followed by title)
Inspector, 12th Dist.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Enld

PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

May 13, 1915.

Mr. Ray H. Butters,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Third Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Fifty-six dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

(By selection from certificate No. -----, and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

CARDED.

APPOINTMENT DIVISION ENTERED MAY 13 1915 DEPT. OF COMMERCE

By direction of the Secretary:

Respectfully,

CHANGE REPORTED JUN 1915 COMMISSION.

(SIGNED) CLIFFORD HASTINGS
Acting Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.
Vice: Frank L. Moore,
Legal Residence: Michigan.

11-1394

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES MAY 12 1915

CHA

OFFICE OF LIGHTHOUSE INSPECTOR, 12th DISTRICT.

SPECIAL

Milwaukee, Wis., May 7, 1915.
(City.) (Date.)

CHIEF CLERK MAY 13 1915

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment of

Name, * Ray H. Buttars — Legal residence, Michigan

Position, Third Asst. Keeper. — Salary, $456. per annum.

Location, South Fox Island L.S., Mich. — Appropriation, Salaries, Keepers of Lighthouses.

Effective May 15, 1915. — {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

APPOINTMENTS MAY 13 1915

Former position, — Former salary,

Location,

Rank on eligible list, 1 — Rating, Asst. Keeper. — Percentage, 89.2 — , Other eligibles considered:
William Berg C
Alexander R. Nelson C

Previous incumbent, Frank L. Moore — Services terminated, Apr. 30, 1915.

Reason, Resigned

Relatives in Government Service, Father.

Remarks: Quarters provided by government sufficient for family.

Selection regular, subject to the action of the U. S. Civil Service Commission. May 10, 1915.

J. W. Swanson
Acting Secretary, 7th Civil Service District.

L. Stoddard
Inspector, 12th Dist.

* no papers
BUREAU OF LIGHTHOUSES
WASHINGTON

MAY 12 1915

Submitted to the Secretary of Commerce, approved.

W. B. Bowerman
Acting Commissioner

1 Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT—FIXED DATE

LIGHT
SEP 19 1917
HOUSES

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

September 17, 1917.

Mr. Ray H. Buttars,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Second Assistant Keeper in the Lighthouse Service, at a salary of Four Hundred and Eighty dollars per annum, effective September 10, 1917.

(By transfer from third assistant keeper at $456 per annum.)

By direction of the Secretary:

Respectfully,
(Signed) Clifford Hastings.

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.
Vice: Joseph Edlund.
Legal Residence: Michigan.

11—1309

JL-EFL

OCT 27 1916

LIGHT OCT 28 1916 HOUSES

Sir:

Referring to report of assistance rendered by you on June 26, 1916, to a motor boat with three men aboard which went ashore on South Fox Island, Mich., you are commended for the service rendered on that occasion which fact will be noted on the records as part of your official history.

Respectfully,

WILLIAM C. REDFIELD

Secretary.

Mr. Ray H. Butters, Third Assistant Keeper,
South Fox Island Light Station, Michigan.
(Through Commissioner of Lighthouses.)

LIGHTHOUSES--Bureau's files.

Exact copy as signed by WILLIAM C. REDFIELD

Mailed OCT 27 1916 by

Copy sent Insp
in File James McCormick

BB
ELG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF
L. H. INSPECTOR,
OCT 19 1916
12th District

TWELFTH DISTRICT

S. Fox Island Life Sta.
(Station, Depot, or Vessel.)

OCT 21 1916
LIGHT HOUSES

Oct 18, 1916

Inspector.

On June 26th three school Teachers went ashore on the west side four miles from station. As the boat was in danger of being pounded to peices we pulled her off and towed her to station, pulled her out and repaired her.

The next day we took the boat out to the Francis A. a fishing tug and they towed boat to Northport, from where they shiped boat by freight to Muskegon.

Ray H. Buttars
3rd Asst. Keeper.

Bureau indorsemant of July 13, 1916, returning report of keeper of So.Fox Island L.S., of assistance rendered party in small motor boat, June 25, 1916.

Returned to Bureau July 17, 1916, report not being attached.

Call up ~~last Mail~~
Oct 21/1916.

Bureau of Lighthouses,
September 29, 1916.

Returned to Lighthouse Inspector, Milwaukee, Wis., that the report of assistance rendered by assistant keepers Green and Buttars may be attached and returned to the Bureau, the same not having been received by the Bureau.

Acting Commissioner

PROBATIONARY APPOINTMENT

LIGHT MAY 15 1915 HOUSES

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

May 13, 1915.

Mr. Ray H. Buttars,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Third Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Fifty-six dollars

per annum, effective on the date on which you enter upon

duty in the above-mentioned position.

(By selection from certificate No. _____, and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Acting Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.
Vice: Frank L. Moore,
Legal Residence: Michigan.

11—1394

MAY 15 1915

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Per

GHA SPECIAL

OFFICE OF LIGHTHOUSE INSPECTOR, 12th DISTRICT.

LIGHT MAY 12 1915 HOUSES

Milwaukee, Wis., (City.) May 7, (Date.) 1915

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment of

Name, Ray H. Buttars — Legal residence, Michigan

Position, Third Asst. Keeper. — Salary, $456. per annum.

Location, South Fox Island L.S., Mich. — Appropriation, Salaries, Keepers of Lighthouses.

Effective May 15, 1915. — {the ~~actual date of entrance on duty~~, or / as soon thereafter as he enters on duty.

Former position, — Former salary,

Location,

Rank on eligible list, 1 — Rating, Asst. Keeper. — Percentage, 89.2 — Other eligibles considered: William Berg C, Alexander R. Nelson C

Previous incumbent, Frank L. Moore — Services terminated, Apr. 30, 1915.

Reason, Resigned

Relatives in Government Service, Father.

Remarks: Quarters provided by government sufficient for family.

Selection regular, subject to the action of the U. S. Civil Service Commission. May 10, 1915.

J. V. Swanson
Acting Secretary, 7th Civil Service District

Stoddard
Inspector, 12th Dist.

BUREAU OF LIGHTHOUSES
WASHINGTON

MAY 12 1915

Submitted to the Secretary of Commerce, approved.

NTBD
Acting Commissioner

FRAME

4

{Strike out the clause which does not apply.

11—2314

Paid 6/4/9

15 March, 1949
File: fd 75

From: Commander, 9th CG District
To: Commandant (FA)

Subj: Ray H. Buttars, Keeper, Little Traverse Light Station, Michigan; deceased; claim for final pay and lump-sum payment for annual leave.

In accordance with Civilian Personnel Memorandum No. 8-47 dated 13 March, 1947, the following information is furnished concerning a deceased employee of the Coast Guard for further transmittal to the General Accounting Office:

(a) Name -- Ray H. Buttars

(b) Date of death -- 10-3-48

(c) Name and address of next of kin -- Mrs. Lurene Shryer Buttars, (wife), 320 E. John St., Newberry, Michigan.

(d) Claim against the United States for amount due in the case of a Decedent (Standard Form No. 1055 - Revised) for 10 days pay, 8 hours overtime, 10 days night differential from 19 September, 1948, through 2 October, 1948, and lump-sum payment for 47 days, 5½ hours annual leave plus 2 holidays, 11 and 25 November, 1948, from 4 October through 5½ hours on 10 December, 1948, at $2799.24 per annum, which has been completed and executed by his next of kin is forwarded herewith.

(e) The gross amount credited as salary for the period immediately prior to death, which occurred on Sunday, 3 October, 1948, is $107.66 regular salary for 10 days, $16.15 for 8 hours overtime, $5.38 for 10 days night differential, less $9.24 deduction for quarters, plus $534.95 which represents lump-sum payment for 47 days, 5½ hours annual leave plus 2 holidays, 11 and 25 November, 1948, occurring in period from 4 October through 5½ hours on 10 December, 1948, subject to approval of claim by G.A.O.

(f) In accordance with Civilian Personnel Memorandum No. 8-47 dated 13 March, 1947, no tax has been withheld on pay or lump-sum payment.

(g) Mr. Buttar's salary is not subject to retirement fund deductions.

(h) The net amount due on date of death was $654.90.

The Commandant
U. S. Coast Guard Headquarters
1300 E Street N. W.
Washington 25, D. C.

(i) The period of the Civilian pay-roll on which Mr. Buttar's account is last stated is 19 September, 1948, to 2 October, 1948,(Supplemental), inclosed herewith.

(j) Mr. Buttar's salary and lump-sum payment are chargeable to the appropriation 2091208 Civilian Employees, Coast Guard, 1949, Sub-Head 93.

O. P. THOMAS
By direction

Incls:
1. Form 1055 Revised (in triplicate) with receipted bill of undertaker
2. Form 1128, Pay Roll for Personal Services (Supplemental) with 3 copies thereof on Form 1128a in the amount of $654.90

Standard Form No. 1128a
Form prescribed by Comp. Gen., U. S.
June 28, 1946
General Regulations No. 102

SUPPLEMENTAL

PAY ROLL FOR PERSONAL SERVICES

PAY ROLL CERTIFICATION AND SUMMARY

D. O. Vou. No. .....

Bu. Vou. No. .....

TREASURY
(Department or establishment)

COAST GUARD
(Bureau, division, or office)

CLEVELAND, OHIO
(Location)

PAID BY

(For use of paying office)

Period of this roll: From 19 September, 1948 To 2 October, 1948

15 March, 1949

I certify that properly signed affidavits as required by the provisions of Section 401 Public Law 821 — 79th Congress approved 25 July 1946 have been furnished by the employees receiving payment on this roll and are on file in their personnel jackets. one //

This roll approved for $654.90

J. D. SIMPSON
Disbursing Officer

MEMORANDUM

PAY ROLL SUMMARY

	AMOUNT	CHECK NUMBERS
Net payment to employees (*as per attached lists*) see reverse side	$654.90	x x x x x x x x x x x
Other items requiring disbursement:		
Civil Service Retirement		
Federal Tax		
War Savings Bonds		
Other (*itemize*):		
GROSS PAYMENTS	$654.90	
Other items not requiring disbursement (*subsistence, etc.*):		
		x x x x x x x x x x x
		x x x x x x x x x x x
GROSS EARNINGS	$654.90	x x x x x x x x x x x

ACCOUNTING CLASSIFICATION

APPROPRIATION, LIMITATION OR PROJECT SYMBOL	APPROPRIATION TITLE	LIMITATION OR PROJECT AMOUNT	APPROPRIATION AMOUNT
2091206	Civilian Employees, Coast Guard, 1949		$654.90

ALLOTMENT SYMBOL	AMOUNT	OBLIGATIONS LIQUIDATED	COST ACCOUNT		OBJECTIVE CLASSIFICATION	
			SYMBOL	AMOUNT	SYMBOL	AMOUNT
09-93	$654.90				0117 0118 0119	$633.37 16.15 5.38

36—16—43988b-2

Standard Form No. 1055—Revised
Form prescribed by Comp. Gen., U. S.
June 7, 1945
General Regulations No. 104

(Read carefully Instructions on reverse)

CLAIM AGAINST THE UNITED STATES FOR AMOUNTS DUE IN THE CASE OF A DECEDENT

1. I/~~we~~, the undersigned, hereby make claim as wife (Relationship) for amounts due from the United States in the case of Ray H. Buttars (Name of decedent) who died on the 3rd day of October, 1948

2. At the time of death the decedent was a legal resident of Harbor Springs, State of Michigan and was connected with the United States as follows: Keeper, Little Traverse Light Station, Harbor Springs, Michigan, Treasury Department, U. S. Coast Guard, 9th Coast Guard District, Cleveland, Ohio
(If civilian employee, or public creditor, give name of department and bureau)

3. Are you the person entitled to receive payment for accrued and current annual leave, having been designated as beneficiary under the Retirement Act applicable to the decedent's service? Yes ("Yes" or "No.") (See par. (c) of Instructions.)

4. Has there been or will there be appointed an executor or administrator of the decedent's estate? No ("Yes" or "No.")

5. The deceased is survived by the following:

Widow or widower (if none, so state):
Name

Children (if none, so state):
Name

Grandchildren (list ONLY the children of DECEASED children—if none, so state):

Name of grandchild	*Name of deceased parent*

If no child or grandchild survives, enter below the following:

	Name	*Address*
Father (if deceased, so state)		
Mother (if deceased, so state)		

Brothers and sisters (if none, so state):

Name	*Name*

Nephews and nieces (list ONLY the children of DECEASED brothers or sisters—if none, so state):

Name of nephew or niece	*Name of deceased parent*

6. Have the funeral expenses been paid? Yes ("Yes" or "No.")
(If paid, receipted bill of the undertaker must be attached hereto.)

7. Whose money was used to pay the funeral expenses? Mine from Insurance

16—45253-1

The following statement (paragraph 8) should be filled in only if an executor or administrator has been appointed

8. I/we have been duly appointed _____ of the estate of the deceased,
(Executor or administrator)

as evidenced by certificate of appointment herewith, administration having been taken out in the interest of _____
(Name, address, and relationship of interested relative or creditor)

and such appointment is still in full force and effect.

CERTIFICATES

Date Jan. 5, 1949

9. I/we, the undersigned claimant(s) certify that the statements herein have been examined by me/us and that such statements are true to the best of my/our knowledge and belief.

Mrs. Lurene Shryer Buttars
(Signature of claimant)

(Signature of claimant)

Address 320 E. John St.
Newberry, Michigan

FINES, PENALTIES, and FORFEITURES are imposed by law for the making of false or fraudulent claims against the United States or the making of false statements in connection therewith.

10. We certify that we are well acquainted with the above _____,
(Names of claimants)

the claimant(s) herein, and that signature(s) of the claimant(s) was (were) affixed in our presence.

_____
(Witness to signature by "X" mark)

Address _____

_____
(Witness to signature by "X" mark)

Address _____

Herum J. Pike
(Signature of corroborating witness)

Address 105 East Truman Ave Kedron, Mich.

Mrs Amelia A. Niles
(Signature of corroborating witness)

Address 311 E John St. Newberry Mich.

INSTRUCTIONS

(a) Amounts in excess of $1,000 may be paid only to the legal representative of the estate of the deceased, duly appointed by the court having probate jurisdiction in the decedent's last domicile, or as may be ordered by such court; provided, however, that payment for accumulated and current accrued annual leave may be made in any amount, without administration, to a claimant designated as beneficiary under the Retirement Act applicable to the decedent's service.

(b) If a legal representative has been or will be appointed, no payment, except for accumulated and current accrued annual leave, may be made to any other person. In making claim as legal representative only paragraphs 1, 2, 3, 8, and 9 must be filled in, and no witnesses are required, but a short certificate of letters testamentary or of administration must be submitted.

(c) If claim is made only for the payment due for accumulated and current accrued annual leave, fill in only paragraphs 1, 2, 3, 9, and 10.

(d) All signatures by "X" mark must be witnessed.

(e) All unnegotiated Federal checks in possession of the claimant, drawn to the order of the decedent, should accompany the claim.

U. S. GOVERNMENT PRINTING OFFICE 16—45253-1

COPY

1948		
Oct. 3	To Casket, Embalming, Hearse, All Professional Services and Use of Equipment . . .	225.00
" "	Express to White Chapel Crematorium	19.78
" "	Hearse delivery to Indian River	10.00
" "	White Chapel Crematorium Bill (attached)	68.00
" "	Telephone Calls to White Chapel	7.62
" "	Sales Tax	3.37
		$ 333.77

11.25
322.52

A discount of 5% of $ 225.00 may be deducted from this bill if paid within 10 days from this date, Oct. 10. 1948.

225.00
11.25

Received payment
October 19, 1948
ERWIN UNDERTAKING CO.

BY /s/ Fay Erwin

Sales Tax . . . . . .

Total _____

COPY

...OOD SERVICE and
ATTENTION

Established 1889

Phones:

BUSINESS 57
RESIDENCE 77

ERWIN UNDERTAKING COMPANY

HARBOR SPRINGS, MICHIGAN

October 10, 1948.

To Mrs. Ray H. Buttars

For the funeral expenses of

Ray H. Buttars

Note by Mrs. Buttars: Please return, as I may have further use for this.

Mrs. L. S. Buttars
320 E. John St.
Newberry, Mich.

Rec'd 1/7/49 MJP



REGISTERED
No. 1026.

Commander 9th C. G. District
Cleveland 15,
Ohio.

Civ Serv

9

28 December, 1948
File: pc 75

From: Commander, 9th CG District
To: OinC, Group, Charlevoix, Michigan

Subj: Ray H. Buttars, Keeper, Little Traverse Light Station, Michigan, deceased; claim for unpaid salary and lump-sum payment for accrued and accumulated annual leave in the amount of $654.90

The inclosed Claim Against the United States for Amounts Due in the Case of a Decedent (Standard Form No. 1055--Revised) is forwarded for further transmittal to the next of kin of subject named deceased employee, Mrs. Lurene Shryer Buttars. It is necessary that the form be executed by the next of kin and returned to this office at the earliest practicable date in order that it may be forwarded for settlement. The claim should be signed by the next of kin and witnesses with first given name, middle initial if any, and last name, and returned in quadruplicate.

H. M. WARNER
By direction

Incl
Form 1055 (4)

1920

WMD:ah CIVILIAN PERSONNEL

STANDARD FORM 50 (6 PART)
UNITED STATES
CIVIL SERVICE COMMISSION
OCTOBER 1946

FORM APPROVED.
BUDGET BUREAU NO. 50-R064.

APPROVED BY SECRETARY
WELCH COAST GUARD DISTRICT
DEC 8 1948
MAIL ROOM

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.—MISS—MRS.—FIRST—MIDDLE INITIAL—LAST)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Buttars, Ray H. (Mr.)	11-28-84	21	10-14-48

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Death	Close 10-3-48	

FROM		TO
Keeper	8. POSITION TITLE	
Class 2 ($2350.00-2799.24) $2799.24 pa incl $240 pa Qtrs	9. SERVICE, GRADE, SALARY	(Lump-sum payment authorized at $2799.24 per annum)
U. S. Coast Guard	10. ORGANIZATIONAL DESIGNATIONS	
Cleveland, Ohio Little Traverse Lt.Sta.,Mich.	11. HEADQUARTERS	
[X] FIELD [ ] DEPARTMENTAL	12. FIELD OR DEPT'L	[ ] FIELD [ ] DEPARTMENTAL

13. REMARKS

This is to report the death of Mr. Buttars which occurred at 12:00 noon on 10-3-48.

(Lump-sum payment authorized for 47 days, 5½ hours annual leave from 10-4-48 through 5½ hours on 12-10-48 subject to approval of claim by GAO)

H. L. Magan
Chief, Civilian Personnel Division

14. SIGNATURE OR OTHER AUTHENTICATION

15. VETERAN'S PREFERENCE								16. POSITION CLASSIFICATION ACTION			
NONE	5 PT.	10 POINT			WWII	WWI	OTHER	NEW	VICE	I. A.	REAL.
		DISAB.	WIFE	WIDOW							
X											

17. SEX	18. RACE	19. APPROPRIATION	20. SUBJECT TO C.S. RETIREMENT ACT (YES—NO)	21. DATE OF OATH (ACCESSIONS ONLY)	22. LEGAL RESIDENCE
M		FROM: Civilian Employees, CG TO:	LH 6-20-18		Mich.

☆ U.S. GOVERNMENT PRINTING OFFICE: 1947 — 765969

1. EMPLOYEE COPY

UNITED STATES COAST GUARD
CGVC8-2660-REV.2-48

TO: COMMANDANT, UNITED STATES COAST GUARD (PC)

FROM (Recommending Office)	LOCATION	DATE
Commander, 9th CG District	Cleveland, Ohio	7 October, 1948

NATURE OF RECOMMENDATION
Death 10-3-48

NAME (Last, First, Middle Initial)	LEGAL RESIDENCE	DATE OF BIRTH	VET'S. PREF.?
BUTTARS, Ray H.	Michigan	11-28-84	No

	FROM	TO
POSITION & NUMBER	Keeper 09-560	
GRADE OR RANGE & PAY	$2350.00-2799.24, $2799.24 p.a.	
VALUATION OF QUARTERS	$240 per annum	
APPROPRIATION	Civ. Emp.	
STATION	Cleveland, Ohio	
OFFICE	Little Traverse Lt.Sta., Mich.	
DIVISION		
SECTION		

PROPOSED EFFECTIVE DATE close 10-3-48 ☐ THE ACTUAL DATE OF ENTRANCE ON DUTY ☐ AS SOON THEREAFTER AS HE ENTERS ON DUTY

POSITION CLASSIFICATION OR JOB DATA

☐ NEW POSITION

☐ VICE _____ (Previous Incumbent) _____ (J.C.S.&-IVb Only) _____ (Date & Manner Vacated)

☐ NEW POSITION, OR JOB, IN LIEU OF _____ (Position or Job Superseded) _____ (Incumbent) _____ (J.C.S.&-IVb Only)

☐ ADDITIONAL IDENTICAL _____ (Name of Employee _____ (J.C.S.& of Position to Which Identical-IVb Only)

REMARKS: Mr. Buttars suffered a heart attack 1200, 10-3-48 and death followed immediately. He had over 33 years and his next of kin is his widow, Mrs. Lurene Shryer Buttars, Harbor Springs, Michigan. Inclosed is statement of annual leave account.

Certified as required in Instruction 6:

H. M. WARNER
By direction
(Signature of Recommending Officer)

WJD:jrd

CIVILIAN PERSONNEL

STATEMENT OF ANNUAL LEAVE

BUTTARS, Ray H.
Keeper
Little Traverse Light Station, Michigan

Death (heart attack) 1200, 10-3-48

	D	H
Accumulated Annual Leave 1-1-48.....	28	0
Current Accrued Annual Leave to close 10-3-48.....	19	5-1/2
Total.....	47	5-1/2
Used 1-1-48 through 10-3-48.....	0	0
Annual leave to credit close 10-3-48.....	47	5-1/2
Lump sum payment due for accrued annual leave from 10-4-48 through 5-1/2 hours on 12-10-48, including pay for two (2) holidays 11-11-48 and 11-25-48.....	47 0	5-1/2 0
Number of hours established as the weekly tour of duty:	40	

OGA

WU L211 GOVT PD CHARLEVOIX MICH OCT 6 304P

COMMANDER 9TH COAST GUARD DIST

062000Z REUR 061745Z AFFIRMATIVE. RAY H BUTTARS SUFFERED HEART ATTACK 1200 NOON 3 OCTOBER 1948 DEATH FOLLOWED IMMEDIATELY. ADVISE THIS UNIT WHETHER GOVERNMENT WILL INCUR EXPENSES OF TRANSFER OF HOUSEHOLD EFFECTS FROM HARBOR SPRINGS TO TRAVERSE CITY MICHIGAN. ADVISE

G
~~XXX~~C G GROUP CHARLEVOIX

341P

REF: Ø61745 Ø6-34

RETEL REPORT DEATH RAY BUTTARS. REQUEST YOU CONVEY TO MRS BUTTARS SYMPATHY OF THIS OFFICE IN HER BEREAVEMENT. ALSO ADVISE HER THAT CLAIM WILL BE FOWARDED THRU U FOR ETC. ETC

062000Z REUR 061745Z 1200 3 1948..
2041/06 OCT RL211MY X9 TU

Answered by phone 1635 6 Oct.
Tommy

	ACT	INF		ACT	INF
MDR 9CGD			PERSONNEL		
CHIEF STAFF			CIVILIAN		
C O D			MEDICAL		
MARINE INSP.			MILITARY		
AUXILIARY			ENGINEERING		
LEGAL-INT			CIVIL		
NORTH. INSP.			ELECTRONICS		
OPERATIONS			MARINE		
AIDS TO NAV.			FINANCE-SUPP		
COMMUNICATION			ACCOUNTING		
SEARCH RES.			DISBURSING		
COMM.CENTER			SUPPLY		

06 59

GA

MY 3 GOVT DL

OFFICER IN CHARGE

US COAST GUARD GROUP

CHARLEVOIX MICHIGAN

061745Z. REFER TELEPHONE REPORT DEATH RAY H BUTTARS.
REQUEST YOU CONVEY TO MRS BUTTARS SYMPATHY OF THIS OFFICE
IN HER BEREAVEMENT . ALSO ADVISE HER THAT CLAIM WILL
BE FORWARDED THROUGH YOU FOR MR BUTTARS UNPAID SALARY AND
LUMP SUM PAYMENT FOR UNUSED ANNUAL LEAVE. ANY U S SAVINGS
BONDS DUE DECEASED WILL BE FORWARDED MRS BUTTARS
ON RECEIPT . ADVISE HOUR AND DATE OF DEATH AND CAUSE

COMDR NINTH COAST GUARD DIST

1746/6 OCT LD 061745Z ..

R3 WUW THANK U

T

	ACT	INF		ACT	INF
COMDR 9CGD			PERSONNEL		
CHIEF STAFF			CIVILIAN		
O O D			MEDICAL		
MARINE INSP.			MILITARY		
AUXILIARY			ENGINEERING		
LEGAL-INT			CIVIL		
NORTH. INSP.			ELECTRONICS		
OPERATIONS			MARINE		
AIDS TO NAV.			FINANCE-SUPP		
COMMUNICATION			ACCOUNTING		
SEARCH-REC.			DISBURSING		
COMM.CENTER			SUPPLY		

Outgoing

Standard Form No. 51
August 1946
U. S. CIVIL SERVICE COMMISSION

Form approved.
Budget Bureau No. 50-R012.3.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL ( )

As of 3-31-48 based on performance during period from 4-1-47 to 3-31-48

Ray H. Buttars (Name of employee)

Keeper (Title of position, service, and grade)

U. S. Coast Guard, Little Traverse Light Station, Mich. (Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE
V if adequate
− if weak
+ if outstanding

1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning functions on elements in *italics*.

CHECK ONE:
Administrative, supervisory, or planning ☐
All others ☑

+ (1) Maintenance of equipment, tools, instruments.
V (2) Mechanical skill.
____ (3) Skill in the application of techniques and procedures.
____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
____ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
____ (7) Accuracy of operations.
____ (8) Accuracy of final results.
____ (9) Accuracy of judgments or decisions.
____ (10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
____ (12) Rate of progress on or completion of assignments.
____ (13) Amount of acceptable work produced. (Is mark based on production records? ____) (Yes or no)
____ (14) Ability to organize his work.
____ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
V (17) Initiative.
V (18) Resourcefulness.
+ (19) Dependability.
V (20) Physical fitness for the work.

____ (21) *Effectiveness in planning broad programs.*
____ (22) *Effectiveness in adapting the work program to broader or related programs.*
____ (23) *Effectiveness in devising procedures.*
____ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
____ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
____ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
____ (27) *Effectiveness in promoting high working morale.*
____ (28) *Effectiveness in determining space, personnel, and equipment needs.*
____ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
____ (30) *Ability to make decisions.*
____ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

____ (A) ____
____ (B) ____
____ (C) ____

STANDARD
Deviations must be explained on reverse side of this form

	Adjective Rating
Plus marks on all underlined elements, and check marks or better on all other elements rated	Excellent
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements	Very Good
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance	Good
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective Rating
Rating official VG
Reviewing official VG

Rated by [signature] (Signature of rating official) Chief, Aids to Navigation Section (Title) 4-23-48 (Date)

Reviewed by [signature] (Signature of reviewing official) Chief, Personnel Division (Title) 4-23-48 (Date)

H. M. WARNER

Rating approved by efficiency rating committee MAY 10 1948 (Date)

Report to employee VG (Adjective rating) MAY 11 1948

U. S. GOVERNMENT PRINTING OFFICE 16—26177-5

Standard Form No. 51
August 1946
U. S. CIVIL SERVICE COMMISSION

Form approved.
Budget Bureau No. 50-R012.3.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL ( )

As of 3-31-47 based on performance during period from 4-1-46 to 3-31-47

Ray H. Buttars
(Name of employee)

Keeper
(Title of position, service, and grade)

U. S. Coast Guard, Little Traverse Lt. Sta., Mich.
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE		CHECK ONE:
V if adequate − if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. *a.* Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions. *b.* Rate administrative, supervisory, and planning functions on elements in *italics*.	Administrative, supervisory, or planning ☐ All others ☑

+ (1) Maintenance of equipment, tools, instruments.
(2) Mechanical skill.
(3) Skill in the application of techniques and procedures.
(4) Presentability of work (appropriateness of arrangement and appearance of work).
(5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
(7) Accuracy of operations.
(8) Accuracy of final results.
(9) Accuracy of judgments or decisions.
(10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
(12) Rate of progress on or completion of assignments.
(13) Amount of acceptable work produced. (Is mark based on production records? ( ) (Yes or no)
(14) Ability to organize his work.
(15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
V (17) Initiative.
V (18) Resourcefulness.
+ (19) Dependability.
V (20) Physical fitness for the work.

(21) *Effectiveness in planning broad programs.*
(22) *Effectiveness in adapting the work program to broader or related programs.*
(23) *Effectiveness in devising procedures.*
(24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
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(27) *Effectiveness in promoting high working morale.*
(28) *Effectiveness in determining space, personnel, and equipment needs.*
(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
(30) *Ability to make decisions.*
(31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A)
(B)
(C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective Rating
Plus marks on all underlined elements, and check marks or better on all other elements rated	Excellent
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements	Very Good
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance	Good
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective Rating

Rating official VG

Reviewing official VG

Rated by Merle Cross (Signature of rating official) Chief, Civilian Personnel Section (Title) 4-23-47 (Date)

Reviewed by J. J. Hutson Jr. (Signature of reviewing official) Chief, Personnel Division (Title) 4-23-47 (Date)

Rating approved by efficiency rating committee J. J. HUTSON, Jr. APR 30 1947 (Date) Report to employee VG (Adjective rating) MAY 9 - 1947

U. S. GOVERNMENT PRINTING OFFICE 16—26177-5

. G.-2655

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

DATE 8 JANUARY 1947 UNIT COMDR 9CG DISTRICT

FROM
COMDR 9CG DISTRICT

TO (FOR ACTION)
COMMANDANT

	PLAIN
	ENCRYPT
	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

TO (FOR INFORMATION)

	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

TEXT

PCP UR 040130 TRANSFER BUTTARS EFFECTIVE 25 NOVEMBER 1946

Office of Origin: Civilian Personnel (pcp)

INITIALS OF "RELEASING" OFFICER

OPERATOR'S RECORD

TIME RELEASED

U. S. GOVERNMENT PRINTING OFFICE 16—20710-1

V MVJA INT K

R R R
K
WNJC V MVJA NR11 R

FM CCGD NINE 082041Z

TO COMDT CG

PCP UR 040130 TRANSFER BUTTARS EFFECTIVE 25 NOVEMBER 1946

2042/8 JAN SW 082041Z 040130 25 1946

	ACTION	INFO		ACTION	INFO
OOD			ENG		
DCGO			CIV		
ADCGO			COM		
OPER.			MAR		
ASST. OP.			MECH		
AtoN			FINANCE		
PLAN			CLOTHING		
COM			COMMIS		
ORD			PAY & DIS		
PT SEC			TRANS		
PERS			SUPPLY		
REC & AS			INTEL		
MIL MOR			LAW		
RECRUIT			MAR INSP		
TR & AUX			PUB INFO		
TRAIN					
CIV					
MED					

8 50

Outgoing

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared November 20, 1946

Name: Buttars, Ray M. (Mr.)

From: U. S. Coast Guard

Bureau No.:

Intra-Agency Transfer and Change to Lower Range

Effective: A.M.

	FROM 1092	TO 1017
Position	Keeper	Keeper
Grade	Class 3-a ($2156.28-2619.72)	Class 2 ($1620-2069.24)
Salary	$2069.24 p.a.incl.$240 p.a. qtrs.	($1945).24 p.a.incl.$240 p.a. qtrs.
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	U. S. Coast Guard
Organizational Subdivisions		
Headquarters	Cleveland, Ohio	Cleveland, Ohio
Post of Duty	Pottawatomie Lt.Stn., Wisc.	Little Traverse Lt.Sta.,Mich.
Appropriation	Civilian Employees, U. S.	Civilian Employees, U. S.
Allotment		

CIVIL SERVICE OR OTHER LEGAL AUTHORITY: Title XVI, Section 2.

APPROPRIATION: Regular

DATE OF BIRTH: 11-26-1894

LEGAL RESIDENCE: Michigan

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY: | VICE: *

NAME: Buttars, Ray M.

C.S.C. NO.:

ACTION NO.:

DATE: (Entered 10-31-46)

VETERAN'S PREFERENCE INFORMATION: No preference

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-12

DATE OF OATH

Approved: November 20, 1946
(Signed) Joseph J. Jordan
Acting Director of Personnel

F.C.S. 510429 FIELD ☐ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks: Travel from Pottawatomie Light Station, Wisconsin, to Little Traverse Light Station, Michigan, necessary in interest of Government, not for convenience of employee, is authorized, with per diem of $4.00 in lieu of subsistence, chargeable to symbol 19-20. Travel by privately owned automobile at the rate of 5¢ a mile, if more economical and advantageous to the United States than travel by common carrier, authorized. If travel is by privately owned automobile a statement certifying that such travel is more economical and advantageous than travel by common carrier must be attached to the voucher. This order includes authority for transportation of dependent wife. Transportation of household effects at Government expense is authorized in accordance with existing instructions.

Justification: This is a regular position in the authorized complement of the District.

A signed statement from Mr. Buttars agreeing to accept the transfer at reduction in range is on file in this office.

The position of Keeper ($1092), in the range $2156.28-2619.72, at Pottawatomie Light Station, Wisconsin, is discontinued coincident with the transfer of Mr. Buttars.

1-8-47
Copy to addressee via CO, Group, Charlevoix, Mich.

DATE APPROVED BY THE SECRETARY

UNITED STATES COAST GUARD

ADDRESS REPLY TO
C.G.Gr.CHARLEVOIX.
Charlevoix, Mich.
AND REFER TO 626

OFFICE OF COMMANDER
NINTH COAST GUARD DISTRICT
REC'D JAN 9 1947



MAIL ROOM 7 January, 1947.

From: Officer in Charge, C.G.Group, Charlevoix, Mich.
To: Commander, 9th. C.G.Dist., Cleve., Ohio. (oan).

Subj: BUTTARS, Ray H. Keeper,Little Traverse Lt.Station; Moving of HHE request for.

1. The subject man was transferred to Little Traverse Lt.Station on 25 Nov.,1946 by dispatch with orders to proceed at once without his household effects. Since that time has been trying to get authority to have same moved from Washington Island, Wis. to Harbor Springs,Mich. without any success. On two different occasions he called the District Office the last time being 20 Dec.,1946 at which time he was promised action in a few days.

2. Since the 20th. Buttars has been on leave and upon his return to-day and being informed that no authority was received to have his HHE moved, he decided that he would try to rent a furnished appartment for the winter rather than live in the Dwelling at Harbor Springs, Mich. without furniture.

3. A doubt now arises as whether it will be possible to get this furniture to the mainland due to ice conditions, however it is requested that the authority be obtained to move same, so that it may be moved as soon as conditions are favorable.

4. In connection with the above, the Dwelling at Little Traverse Light Station has been placed as inactive and protected for the winter months.

Louis C. Holstad

Louis C. Holstad, CBM
OinC,(Acting).

NAVCG 2659
UNITED STATES COAST GUARD

APPLICATION FOR AUTHORITY TO SHIP HOUSEHOLD EFFECTS

(Civilian Personnel)

Unit Little Traverse Lt.Sta. C.G.Gr.CHARLEVOIX Place Harbor Springs, Mich. Date 6 Dec.,1946.

Name Ray H Buttars, Position Keeper.

Having been transferred from Pottawatomie Lt. Sta. (Unit) to Little Traverse Lt. Sta. (Unit)

for permanent duty, I hereby request authority to incur expense for the transportation of my household effects, as follows:

Ship from Washington Isl. Wisc. to Harbor Springs, Mich.

Shipment to be made during the month of December, 1946. Estimated weight 4500
Estimated Cost $200.00. Shipment to be made via: Moving Van.
Shipment to be made in connection with change of station from

to , approved by the Department on

I certify that I* (do) (~~do not~~) have dependents living with me which entitle me to transportation of the maximum weight of household effects.

I hereby agree to the checkage of my personal pay account for any excess cost incurred in connection with this shipment.

Ray H. Buttars
Ray H.Buttars, Keeper.
(Signature)

(pcp) 75
Commander, 9th CG District. Place Cleveland, Ohio Date 9 December, 1946

Forwarded, approved.
Reference is invited to dispatch 211805 (November).

J. J. HUTSON, Jr.
By direction
(Title)

HEADQUARTERS, WASHINGTON, D. C.,

Date 6 January, 1947

From: Commandant.
To: Commander, 9th Coast Guard District

1 Returned. Approved, being Authorization No. 7-47, payable from "General Expenses, Coast Guard, 1947" subhead "Contingent Expenses." This information should be shown on bill of lading.

C. B. ARRINGTON
Asst. Chief, Budget Division
By direction of the Commandant
(Title)

(See instructions on reverse hereof)

16—31630-2

N. C. G.-2655

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

DATE 1-6-47 UNIT COMDR 9CG DISTRICT

FROM COMDR 9CG DISTRICT

TO (FOR ACTION)

OinC, GROUP, WASHINGTON ISLAND, WIS.

TO (FOR INFORMATION)

OinC, GROUP, CHARLEVOIX, MICH.

	PLAIN
	ENCRYPT
	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE
	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

TEXT

APPROVAL RECEIVED ~~TRANSPORTATION~~ TRANSPORTATION BUTTARS HOUSEHOLD EFFECTS TO LITTLE TRAVERSE LIGHT STATION X NOTIFY PETOSKEY MOVING COMPANY PETOSKEY MICHIGAN AND ISSUE GOVERNMENT B/L IF AVAILABLE OTHERWISE SUBMIT CERTIFIED BILL FOR TRANSACTION

Office of Origin: Civilian Personnel (pcp)

INITIALS OF "RELEASING" OFFICER

OPERATOR'S RECORD

TIME RELEASED

U. S. GOVERNMENT PRINTING OFFICE 16—20710-1

COD			ENG		
DCGO			CIV		
ADCGO			COM		
OPER.			MAR		
ASST. OP.			MECH		
AtoN			FINANCE		
PLAN			CLOTHING		
COM			COMMS		
ORD			PAY & DIS		
PT SEC			TRANS		
PERS			SUPPLY		
REC & AS			INTEL		
MIL MOR			LAW		
RECRUIT			MAR INSP		
TR & AUX			PUB INFO		
TRAIN					
CIV	✓				
MED					

JA 12/03

CM194

WN455

D D D

MVJA V WNJC NR 104 D

FM COMDT CG 040130Z

TO CCGD NINE

PCP TO PCP X APPROVED FORM 2249 FOLLOWS FOR TRANSFER CHANGE LOWER RANGE RAY H BUTTARS KEEPER POTTAWATOMIE WISC TO LITTLE TRAVERSE MICH WITH TRAVL FOR SELF AND DEPENDENT WIFE BY COMMON CARRIER OR PRIVATELY OWNED AUTHOMOBILE INCLUDING AUTHORITY FOR TRANSPORTATION HHE GOVT EXPENSE X TRAVEL ORDER 510125 X REPORT PROMPTLY EFFECTIVE DATE

0130/4 JAN JD 040130Z 2249 510125

V MVJA R 0230/04 JAN YA TU

4 06

0230/03 JAN TR

MVJA 9/24

CM73

WN182

D D D

MVJA V WNJC NR 48 D

FM COMDT CG 241702Z

TO CCGD NINE

	ACTION INFO			ACTION INFO	
OOD			ENG		
DCGO			CIV		
ADCGO			COM		
OPER.			MAR		
ASST. OP.			MECH		
AtoN			FINANCE		
PLAN			CLOTHING		
COM			COMMIS		
ORD			PAY & DIS		
PT SEC			TRANS		
PERS			SUPPLY		
REC & AS			INTEL		
MIL MOR			LAW		
RECRUIT			MAR INSP		
TR & AUX			PUB INFO		
TRAIN					
CIV	✓				
MED					

PCP TO PCP X UR 231741 X RECOMMENDATION TRANSRER CHANGE LOWER RANGE RAY H BUTTARS PENDING AT DEPARTMENT X DISPATCH NOTIFICATION WILL BE GIVEN WHEN APPROVED

MAKE WA RECOMMENDATION TRANSFER RPT TRANSFER

1702/24 DEC CP 241702Z 231741

REF 231741
TRANSFER OF RAY H BUTTARS HHE....

24 41

MV V MVJA INT K
K

R R R

WNJC V MVJA NR8 R

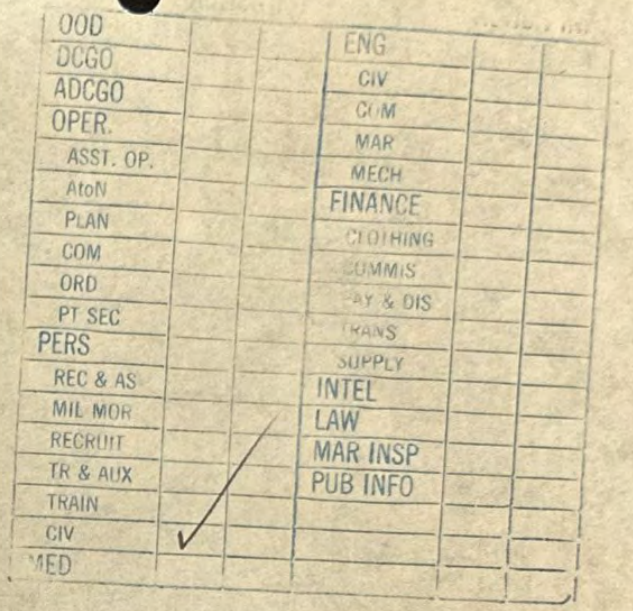
FM CCGD NINE 2317417

TO COMDT CG

PCP OUR 131617 RAY H BUTTARS ADVISE IF TRANSPORTATION HHE

APPROVED

1742/23 DEC YA 2317417 131617 HHE



Outgoing

23 32

WU P128 11/9

STURGEONBAY WIS DEC 20 1228P

COMMANDER NINTH CG DISTRICT

201730Z REFER YOUR 131955 BUTTERS FURNITURE ON WASHINGTON ISLAND

OFFICER IN CHARGE CG GROUP WASHINGTON ISLAND

216P

201730Z 131955 BUTTERS..

REF 131955:- TRANSPORT BUTTARS FURNITURE FROM POTTAWATOMIE TO WASHINGTON ISLAND FOR STORAGE BY FISHERMEN UNTIL PICKED UP BY VAN IN FEW DAYS EN ROUTE LITTLE TRAVERSE

1916/20 DEC WR

RP128MY

	ACTION	INFO		ACTION	INFO
OOD			ENG		
DCGO			CIV		
ADCGO			COM		
OPER.			MAR		
ASST. OP.			MECH		
AtoN			FINANCE		
PLAN			CLOTHING		
COM			COMMIS		
ORD			PAY & DIS		
PT SEC			TRANS		
PERS			SUPPLY		
REC & AS			INTEL		
MIL MOR			LAW		
RECRUIT			MAR INSP		
TR & AUX			PUB INFO		
TRAIN					
CIV	✓				
MED					

20 39

MY5 GOVT SER.

PLUS ISLAND LIFEBOAT STATION,

U S COAST GUARD,

WASHINGTON ISLAND, WISC.

131955Z. TRANSPORT BUTTARS FURNITURE FROM POTTAWATOMIE TO WASHINGTON ISLAND FOR STORAGE BY FISHERMEN UNTIL PICKED UP BY VAN IN FEW DAYS EN ROUTE ~~LITTLE TRAVERSE~~ LITTLE TRAVERSE.

COMDR NINTH CG DISTRICT

TOD 2028/13 DEC PL 131955Z

ACTION					
OOD			ENG		
DCGO			CIV		
ADCGO			COM		
OPER.			MAR		
ASST. OP.			MECH		
AtoN			FINANCE		
PLAN			CLOTHING		
COM			COMMIS		
ORD			PAY & DIS		
PT SEC			TRANS		
PERS			SUPPLY		
REC & AS			INTEL		
MIL MOR			LAW		
RECRUIT			MAR INSP		
TR & AUX			PUB INFO		
TRAIN					
CIV	✓				
MED					

Outgoing

13 55

R R R

WNJC V MVJA NR4 R

FM CCGD NINE 131617Z

TO COMDT CG

PCP TO PCP X UR 120034 FORM 2659 FOR RAY H BUTTARS SUBMITTED HQ DECEMBER 9 X TRANSFERRED LITTLE TRAVERSE EFFECTIVE 25 NOV

1723/13 DEC PL 131617Z 120034 2659 9 25

..

R THRU 4 1723/13DEC CB

	ASST. INFO			ACTION INFO	
OOD			ENG		
DCGO			CIV		
ADCGO			COM		
OPER			MAR		
ASST. OP.			MECH		
AtoN			FINANCE		
PLAN			CLOTHING		
COM			COMMIS		
ORD			PAY & DIS		
PT SEC			TRANS		
PERS			SUPPLY		
REC & AS			INTEL		
MIL MOR			LAW		
RECRUIT			MAR INSP		
TR & AUX			PUB INFO		
TRAIN					
CIV	✓				
MED					

Outgoing

13 34

MV 22/11

CM158

A

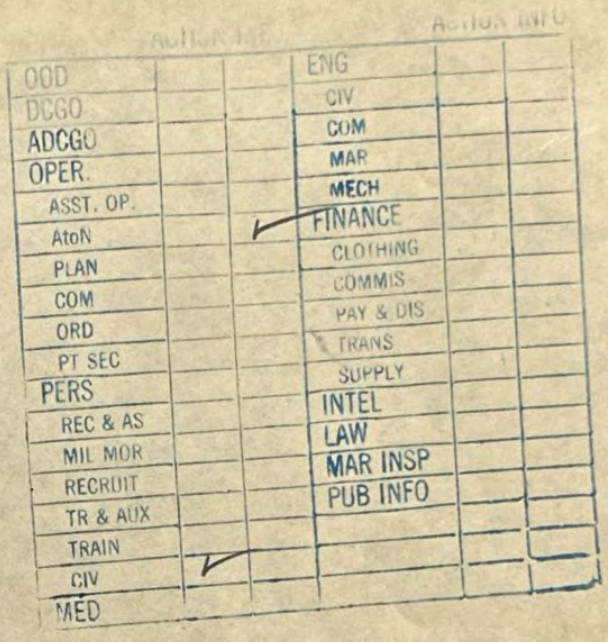
WN308

D D D

MVJA V WNJC NR 108 D

FM COMDT CG 120034Z

TO CCGD NINE



PCP TO PCP X UR 211805 NOV X ORIGINAL FORM 2249 FOR RAY H BUTTARS WILL BE CANCELLED X FORM 2659 REQUIRED BEFORE ISSUANCE OF FORM 2249 AUTHORIZING TRAVEL AND TRANSPORTATION HHE X SUBMIT PROMPTLY AND STATE DATE OR APPROXIMATE DATE TRANSFER WILL BE EFFECTED

0034/12 DEC MO 120034Z 211805 2249 2659 2249 0

(REF: ~~XXX~~ 21-054 211805 NOV - PCP REF FORM 2660 DATED 17 OCT 1946 RAY H BUTTARS TR POTTAWATOMIE TO LITTLE TRAVERSE LIGHT STA X FORM 2249 RCVD TODAY X WEATHER CONDITIONS PREVENT TRANSFER BY GOVT BOAT X REQ AUTH TRAV BUTTARS AND WIFE POTTAWATOMIE LIGHT STA WIS TO LITTLE TRAVERSE LIGHT STA MICH VIA RAIL OR PERSONNALY OWNED AUTO ALSO AUTH MOVE HHE BY RAIL OR COMM TRUCK X FORM 2659 TO BE SUBMITTED).

12 05

117/11 DEC TB ..
R THRU NR22 0123/12 DEC PL

Closed Vans

All Loads Insured

PETOSKEY MOVING COMPANY

Local and Long Distance
Phone 2300 420 Howard St.
Petoskey, Michigan

E. J. Smith, Owner
R. Daly, Manager

Dec. 6, 1946

Mr Ray Buttars
Harbor Springs, Michigan

Dear Sir:

We wish to submit the following bid for the moving of your household goods from Washington Island, Wisconsin to Harbor Springs, Michigan.

The minimum charge for this job will be $ 177.50 plus an estimated ferry charge from Gills Rock to Washington Island and return of $ 15.00 making a total estimated cost of $ 192.50.

Thanking you for the inquiry, we are,

Yours very truly,

Petoskey Moving Co.

R. Daly
Mgr.

UNITED STATES COAST GUARD

ADDRESS REPLY TO
DISTRICT COAST GUARD OFFICER (pcp)
NINTH NAVAL DISTRICT
REFER TO FILE: 75

CLEVELAND 15, OHIO

UNITED STATES COAST GUARD
REC'D DEC 4 1946
CHARLEVOIX STATION
9th Naval District

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

29 November, 1946

From: Commander, 9th CG District
To: OInC, Group, Charlevoix, Mich.

Subj: Ray H. Buttars, Keeper; Transfer to Little Traverse Lt. Sta.

1. Inclosed are six copies of Form 2659, Application for Authority to Ship Household Effects, with request that Mr. Buttars complete same to cover shipment of household effects from Pottawatomie Light Station to Little Traverse Light Station and return five copies as soon as possible to this office. He will be further advised when authority to ship his household effects is received.

J. J. Hutson, Jr.

J. J. HUTSON, Jr.
By direction

Incl
Six copies Form 2659

Ind-1
C.G.Gr.CHARLEVOIX
Charlevoix, Mich.

4 December, 1946.

Forwarded for compliance with basic communication.

Louis C. Holstad

Louis C. Holstad, CBM
OinC.

Ind-2
Little Trav.Lt.Sta.
Harbor Springs, Mich.

6 December, 1946.

Returned as directed. It is further requested that the moving of my household effects be accomplished as soon as possible as I am now living at this light without furniture.

Ray H. Buttars

Ray H. Buttars,

Incl.
One Bid from
Petoskey Moving Co.

NAVCG 2659
UNITED STATES COAST GUARD

APPLICATION FOR AUTHORITY TO SHIP HOUSEHOLD EFFECTS

(Civilian Personnel)

Unit Little Traverse Lt.Sta. C.G.Cr.CHARLEVOIX Place Harbor Springs, Mich. Date 6 Dec.,1946.

Name Ray H Buttars, Position Keeper.

Having been transferred from Pottawatomie Lt. Sta. (Unit) to Little Traverse Lt. Sta. (Unit)

for permanent duty, I hereby request authority to incur expense for the transportation of my household effects, as follows:

Ship from Washington Isl. Wisc. to Harbor Springs, Mich.

Shipment to be made during the month of December, 1946. Estimated weight 4500 Estimated Cost $200.00. Shipment to be made via: Moving Van.

Shipment to be made in connection with change of station from

to , approved by the Department on

I certify that I* (do) (~~do not~~) have dependents living with me which entitle me to transportation of the maximum weight of household effects.

I hereby agree to the checkage of my personal pay account for any excess cost incurred in connection with this shipment.

Ray H. Buttars
Ray H. Buttars, Keeper.
(Signature)

(pop) 75
Commander, 9th CG District. Place Cleveland, Ohio Date 9 December, 1946

Forwarded, approved.
Reference is invited to dispatch 211805 (November).

J. J. HUTSON, Jr.
By direction
(Title)

HEADQUARTERS, WASHINGTON, D. C.,

Date

From: Commandant.
To:

1. Returned,

(Title)

(See instructions on reverse hereof)

16—31630-2

CIVILIAN PERSONNEL

(pcp)

75

29 November, 1946

From: Commander, 9th CG District
To: OInC, Group, Charlevoix, Mich.

Subj: Ray H. Buttars, Keeper; Transfer to Little Traverse Lt. Sta.

1. Inclosed are six copies of Form 2659, Application for Authority to Ship Household Effects, with request that Mr. Buttars complete same to cover shipment of household effects from Pottawatomie Light Station to Little Traverse Light Station and return five copies as soon as possible to this office. He will be further advised when authority to ship his household effects is received.

J. J. HUTSON, Jr.
By direction

Incl
Six copies Form 2659

HMC:wjd

CIVILIAN PERSONNEL

UNITED STATES COAST GUARD

ADDRESS REPLY TO

AND REFER TO

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

OFFICE OF COMMANDER COAST GUARD DISTRICT
REC'D DEC 2 1946

Harbor Springs, Mich.
Little Traverse Light Sta. 27 November 1946

From: Keeper, Little Traverse Light Station.
To : Comdr., 9th Coast Guard Dist.
via : Off C; C G Group, Charlevoix. Mich.
Subj: Transportation of furniture.

1. It is requested that the removal of my furniture from Ottawatomie Light Station to Harbor Springs, Mich be done as soon as possible.

2. On the closing of this station (about the middle of December) I am supposed to start my annual leave of absence, but will not be able to leave before the arrival of the furniture.

Ray H. Buttars
Keeper.

Ind-1
C.G.Group, CHARLEVOIX
Charlevoix, Mich.

28 November, 1946.

Forwarded;

Louis C Holstad.
Louis C. Holstad, CBM

GAHG4 GOVT NL PD

CHARLEVOIX MICH 25

COMMANDER 9TH COAST GUARD DIST

1700 KEITH BLDG CLEVE

252245 BUTTARS KEEPER REPORTED LITTLE TRAVERSE LT STA

251700Z

OINC COAST GUARD GROUP CHARLEVOIX

252245 LT STA 251700Z

TU 34 23 248AM TUMMM

	ACTION	INFO		ACTION	INFO
OOD			ENG		
DCGO			CIV		
ADCGO			COM		
OPER.			MAR		
ASST. OP.			MECH		
AtoN	✓		FINANCE		
PLAN			CLOTHING		
COM			COMMIS		
ORD			PAY & DIS		
PT SEC			TRANS		
PERS			SUPPLY		
REC & AS			INTEL		
MIL MOR			LAW		
RECRUIT			MAR INSP		
TR & AUX			PUB INFO		
TRAIN					
CIV					
MED					

26 [illegible]28

R R R

WNJC V MVJA NR8 R

FM CCGD NINE 211805Z

TO COMDT CG HQTRS

PCP REFERENCE FORM 2660 DATED 17 OCTOBER 1946 RAY H BUTTARS TRANSFER POTTAWATOMIE TO LITTLE TRAVERSE LIGHT STATION X FORM 2249 RECEIVED TODAY X WEATHER CONDITIONS PREVENT TRANSFER BY GOVERNMENT BOAT X REQUEST AUTHORITY TRAVEL BUTTARS AND WIFE POTTAWATOMIE LIGHT STATION WISCONSIN TO LITTLE TRAVERSE LIGHT STATION MICHIGAN VIA RAIL OR PERSONNALY OWNED AUTOMOBILE ALSO AUTHORITY MOVE HHE BY RAIL OR COMMERCIAL TRUCK X FORM 2659 TO BE SUBMITTED

1810/21 NOV SW 211805Z 2660 17 1946 2249 2659
RECD NR 8 1810/21 NOV AP END

	ACTION	INFO		ACTION	INFO
OOD			ENG		
DCGO			CIV		
ADCGO			C M		
OPER.			MAR		
ASST. OP.			MECH		
AtoN		✓	FINANCE		
PLAN			CLOTHING		
COM			COMM S		
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PT SEC			TRANS		
PERS			SUPPLY		
REC & AS			INTEL		
MIL MOR			LAW		
RECRUIT			MAR INSP		
TR & AUX			PUB INFO		
TRAIN					
CIV	✓				
MED					

21 054

Outgoing

2

N. C. G.-2655

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

DATE 21 NOVEMBER 1946 UNIT COMDR 9CG DISTRICT

FROM COMDR 9CG DISTRICT

TO (FOR ACTION)
COMMANDANT

	PLAIN
	ENCRYPT
	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

TO (FOR INFORMATION)

	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

TEXT

PCP REFERENCE FORM 2660 DATED 17 OCTOBER 1946 RAY H. BUTTARS TRANSFER POTTAWATOMIE TO LITTLE TRAVERSE LIGHT STATION X FORM 2249 RECEIVED TODAY X WEATHER CONDITIONS PREVENT TRANSFER BY GOVERNMENT BOAT X REQUEST AUTHORITY TRAVEL BUTTARS AND WIFE POTTAWATOMIE LIGHT STATION WISCONSIN TO LITTLE TRAVERSE LIGHT STATION MICHIGAN VIA RAIL OR PERSONNALY OWNED AUTOMOBILE ALSO AUTHORITY MOVE HHE BY RAIL OR COMMERICAL TRUCK X FORM 2659 TO BE SUBMITTED X

Office of Origin: Civilian Personnel (pcp)

INITIALS OF "RELEASING" OFFICER

OPERATOR'S RECORD

TIME RELEASED

U. S. GOVERNMENT PRINTING OFFICE 16—20710-1

ACTION	INFO				
CGD			ENG		
DCGS			CIV		
ADC			C&M		
OPER.			MAR		
ASST. OP.			MED		
AtoN			FINANCE		
PLAN			CLOTHING		
COM			COMM'S		
ORD			PAY & DIS		
PT SEC			TRANS		
PERS			SUPPLY		
REC & AS			INTEL		
MIL MOR			LAW		
RECRUIT			MAR INSP		
TR & AUX			PUB INFO		
TRAIN					
CIV	✓				
MED					

(MY 10 GOVT DL

OFFICER IN CHARGE
U.S. COAST GUARD GROUP
WASHINGTON ISLAND, MICHIGAN

211826Z. INFO CHARLEVOIX GRP. INSTRUCT BUTTARS PROCEED LITTLE TRAVERSE LIGHT STATION VIA PRIVATE AUTOMOBILE HIS EXPENSE. REMOVE HOUSEHOLD EFFECTS TO WASHINGTON ISLAND AND PACK FOR LATER SHIPMENT RAIL OR COMMERCIAL TRUCK WHEN AUTHORITY RECEIVED. THIS CANCELS MY 211537 ACTION HOLLYHOCK YOUR INFORMATION.

COMMANDER 9TH C.G. DISTRICT

127P

211826Z 211537.....
R1OWUHT

21 058

Mrs Evans

R6-7WUS TU

T

WU M111 25/24 STURGEONBAY WIS NOV 20 1027A

COMMANDER NINTH CO DISTRICT

201535Z REQUEST [redacted] AUTHORITY TO HAVE BUTTARS CIVILIAN KEEPER [redacted] POTTAWATOMIE LIGHT STATION HOUSEHOLD AFFECTS TRANSFERRED LITTLE TRAVERS LIGHT STATION BY CGC HOLLYHOCK ON [redacted] BUOY TRIP

OFFICER IN CHARGE CG GROUP WASHINGTONISLAND

1239P

201535Z AFFECTS CGC..
M111 R MY SW 1740/20 NOV TU

	ACTION	INFO		ACTION	INFO
OOD			ENG		
DCGO			CIV		
ADCGO			C M		
OPER.			MSR		
ASST. OP.			MEC H		
AtoN			FINANCE		
PLAN			C OTHERS		
COM			COMM S		
ORD			PAY & MS		
PT SEC			TRA S		✓
PERS			SUPP.		
REC & AS			INTEL		
MIL MOR			LAW		
RECRUIT			MAR INSP		
TR & AUX			PUB INFO		
TRAIN					
CIV					
MED					

Pottawatomie Light Station,
Washington Is. Wis.
13 November 1946

From: Keeper, Pottawatomie Light Station.

To: Commander, 9th C G District, Cleveland, Ohio,

via: Officer in Charge, Group, Washington Is. Wis.

Subj: Transfer to Little Traverse Light Station,.

1. It is requested that I be informed if I am to be transfered to Little Traverse Light Station before the close of navigation.

2. Upon receiving a copy of a letter from your office, dated 12 September 1946 (PCP), stating that I was to be stationed at Little Traverse Light Station on the 1st of November, I gave up the apartment I had for this winter and will have trouble in getting another one.

3. I have my own household furniture and a car.

4. If the car cannot be moved on the Tender I wish permission to drive it to Harbor Springs, Michigan.

Ray A. Bastian
Keeper.

PERSONNEL RECOMMENDATION
UNITED STATES COAST GUARD
NAVCG-2660-REV.2-48
(pcp)
75

TO: COMMANDANT, UNITED STATES COAST GUARD (PCP)

FROM (Recommending Office)	LOCATION	DATE
Commander, 9th Coast Guard District	Cleveland, Ohio	17 October 1946

NATURE OF RECOMMENDATION

Intra-Agency Transfer; Change to Lower Range

NAME (Last, First, Middle Initial)	LEGAL RESIDENCE	DATE OF BIRTH	VET'S. PREF.?
BUTTARS, Ray H.	Michigan	11-28-1884	No

	FROM	TO
POSITION & NUMBER	Keeper 1052	Keeper 1017
GRADE OR RANGE & PAY	$2168.28-2619.72, $2469.24 p.a.	$2020-2469.24, $2469.24 p.a.
VALUATION OF QUARTERS	incl. $240 p.a. Qtrs.	incl. $240 p.a. Qtrs.
APPROPRIATION	Civilian Employees, CG	Civilian Employees, CG
STATION	Pottawatomie Lt. Sta., Wis.	Little Traverse Lt. Sta., Mich.
OFFICE	Cleveland, Ohio	Cleveland, Ohio
DIVISION		
SECTION		

PROPOSED EFFECTIVE DATE: 1 Nov. 1946 or [ ] THE ACTUAL DATE OF ENTRANCE ON DUTY [x] AS SOON THEREAFTER AS HE ENTERS ON DUTY

POSITION CLASSIFICATION OR JOB DATA

[ ] NEW POSITION

[x] VICE — Angus H. Phillips (Previous Incumbent) — (J.C.S.#-IVb Only) — 10-31-46 Retired (Date & Manner Vacated)

[ ] NEW POSITION, OR JOB, IN LIEU OF — (Position or Job Superseded) — (Incumbent) — (J.C.S.#-IVb Only)

[ ] ADDITIONAL IDENTICAL — (Name of Employee) — (J.C.S.# of Position to Which Identical-IVb Only)

REMARKS: It is recommended that transfer be made without change in pay as Pottawatomie Light Station is being made unattended. Mr. Buttars is nearly 62 years of age and has 31 years of service. No expense of travel for self and family or movement of household effects involved as transfer will be by station boat. Recommend that position of Keeper, Pottawatomie Lt. Sta., be discontinued when he leaves the station.

Certified as required in Instruction 6:

F. H. SCHONEWOLF (Signature of Recommending Officer)
By direction

HMC:wjd

CIVILIAN PERSONNEL

AFFIDAVIT

STRIKING AGAINST THE FEDERAL GOVERNMENT

Treasury Department U. S. Coast Guard

Pottawatomie Light Station, Washington Is. Wis.
(Place of Employment)

I, Ray A. Buttare do hereby swear (or affirm) that I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not while a Government employee become a member of such an organization.

Ray A. Buttare
(Signature of Employee or Appointee)

Subscribed and sworn to before me this 26th. day of October, 1946 at Washington Island, State of Wisconsin.

MARY RICHTER NOTARY PUBLIC DOOR COUNTY, WISCONSIN

Mary Richter
(Signature of person authorized to administer oath)

Notary Public
(Title)

My commission expires Aug. 27, 1948

STATUTORY PENALTY CLAUSE: "Any person who engages in a strike against the Government of the United States, or who is a member of an organization of Government employees that asserts the right to strike against the Government of the United States *** and accepts employment the salary or wages for which are paid from any appropriation contained in this Act shall be guilty of a felony and, upon conviction, shall be fined not more than $1,000 or imprisoned for not more than one year, or both: Provided further, that the above penalty clause shall be in addition to, and not in substitution for any other provision of existing law."

A-5404

12 July, 1946
(Date)

The following employees, whose service and conduct are certified as satisfactory, are eligible and are recommended for a periodic pay increase effective July 14, 1946.

COMDR 9th COAST GUARD DISTRICT

Pos. No.	Name	Designation	Range	Salary From	Salary To	Appr'n	Eff'y Rat.	DATE EOD or Last Promoted	Nature of Last Promotion or EOD	Salary From	Salary To
600	Bennetts, Robert E.	Keeper	2020.00-2469.24	$2318.76	$2394.00*	CE	VG	7-1-45	Promotion	$1968	$2034
3277	Bourissau, Frank W.	Keeper	2394.00-2845.44	$2469.24	$2544.48*	CE	VG	7-1-45	Promotion	$2100	$2166
1012	Brennan, Thomas J.	Keeper	2093.04-2544.48	$2243.52	$2318.76**	CE	VG	7-1-45	Promotion	$1902	$1968
549	Brooks, William A.	Keeper	2020.00-2469.24	$2318.76	$2394.00*	CE	VG	7-1-45	Promotion	$1968	$2034
3278	Brotherson, James N.	Keeper	2168.28-2619.72	$2469.24	$2544.48*	CE	VG	7-1-45	Promotion	$2100	$2166
1026	Bunker, Jesse L.	Keeper	2093.04-2544.48	$2093.04	$2168.28*	CE	VG	7-1-45	Promotion	$1770	$1836
1052	Buttars, Ray H.	Keeper	2168.28-2619.72	$2394.00	$2469.24*	CE	G	7-1-45	Promotion	$2034	$2100
1042	Campbell, John P.	Keeper	2020.00-2469.24	$2318.76	$2394.00*	CE	VG	7-1-45	Promotion	$2034	$2100
3371	Coals, Louis I.	Keeper	1822.00-2243.52	$2093.04	$2168.28*	CE	VG	7-1-45	Promotion	$1770	$1836

*, Includes $240 per annum allowance for Quarters
** Includes $ 60 per annum allowance for Quarters

1902-2298

Standard Form No. 51, Rev.
Approved Dec. 1943
C. S. C. Dept. Cir. No. 458

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE–UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 3-31-46 based on performance during period from 4-1-45 to 3-31-46

Ray H. Buttars
(Name of employee)

Keeper
(Title of position, service, and grade)

U. S. Coast Guard, Pottawatomie Lt. Sta., Wis.
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE		CHECK ONE:
V if adequate – if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. *a.* Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions. *b.* Rate administrative, supervisory, and planning functions on elements in *italics*.	Administrative, supervisory, or planning ☐ All others ☑

V (1) Maintenance of equipment, tools, instruments.
(2) Mechanical skill.
(3) Skill in the application of techniques and procedures.
(4) Presentability of work (appropriateness of arrangement and appearance of work).
(5) Attention to broad phases of assignments.
V (6) Attention to pertinent detail.
(7) Accuracy of operations.
(8) Accuracy of final results.
(9) Accuracy of judgments or decisions.
(10) Effectiveness in presenting ideas or facts.
V (11) Industry.
(12) Rate of progress on or completion of assignments.
(13) Amount of acceptable work produced. (Is mark based on production records?) (Yes or no)
(14) Ability to organize his work.
(15) Effectiveness in meeting and dealing with others.
V (16) Cooperativeness.
V (17) Initiative.
V (18) Resourcefulness.
V (19) Dependability.
V (20) Physical fitness for the work.

(21) *Effectiveness in planning broad programs.*
(22) *Effectiveness in adapting the work program to broader or related programs.*
(23) *Effectiveness in devising procedures.*
(24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
(25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
(26) *Effectiveness in instructing, training, and developing subordinates in the work.*
(27) *Effectiveness in promoting high working morale.*
(28) *Effectiveness in determining space, personnel, and equipment needs.*
(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
(30) *Ability to make decisions.*
(31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A)
(B)
(C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating

Rating official G

Reviewing official G

Rated by [signature] Civilian Personnel Officer 4-26-46
(Signature of rating official) (Title) (Date)

Reviewed by J. J. Hutson Jr. Personnel Officer 4-26-46
(Signature of reviewing official) (Title) (Date)
J. J. HUTSON, Jr.

Rating approved by efficiency rating committee MAY 6 - 1946 (Date) Report to employee G (Adjective rating) MAY 20 1946

U. S. GOVERNMENT PRINTING OFFICE 16—26177-2

(pcp)

75

21 May 1946

To: Officer In Charge, Group, Washington Island, Wis.

Subj: Ray H. Buttars, Keeper, Pottawatomie Lt. Sta., Wis.; request for transfer

Replying to letter from subject employee dated 10 May 1946, and forwarded by your first indorsement of 14 May 1946, requesting consideration for transfer to Menominee Light Station, Michigan, subject employee is advised that arrangements have been made for filling the complement at that station. His application for transfer to a shore station has been filed for future consideration upon occurrence of a suitable vacancy.

J. J. HUTSON, Jr.
By direction

HMC:wjd

CIVILIAN PERSONNEL

10 May 1946

From: Keeper Pottawatomie Light Station, Washington Island, Wis.

To: District Coast Guard Officer, 9th Naval District, Cleveland, Ohio.

Via: Commanding Officer, Washington Island Group, Washington Island, Wis.

Subj: Transfer; request for.

1. I have heard that there is a vacancy in the position of Officer in Charge at Menominee Light Station, Menominee, Mich. I respectfully request that I be considered in filling this vacancy.

2. I have been stationed at Pottawatomie since June 1941 and would like to be transfered to a shore station.

Roy H. Buttars
Civ. Kpr.

Ind-1
CG Group
Washington Is. Wisconsin
14 May, 1946

1. Forwarded approved.

Robert C. Ashdon

Robert C. Ashdon, CBM
Officer in Charge

(pcp)

75

19 February 1946

To: Officer In Charge, Pottawatomie Light Station, Wis.

Subj: Quarters, valuation of

Replying to your letter of 6 February 1946, valuation of quarters for civilian lighthouse keepers at stations on Lake Michigan is fixed at $20 per month for every month of the year. Therefore no additional pay is allowed for the closed season of navigation in lieu of quarters notwithstanding the fact that quarters may not be occupied during the winter months.

J. J. HUTSON, Jr.
By direction

CC: Officer In Charge,
Group
Washington Island, Wis.

HMC:wjd

FEB 20 1946
CIVILIAN PERSONNEL

UNITED STATES COAST GUARD

ADDRESS REPLY TO Ray H. Buttars Officer in Charge Outlawatomie light station

AND REFER TO



6 February 1946

To: District Coast Guard Officer.
Ninth Naval District.

Subj: Quarters. deduction of salary for.

1. It is respectfully requested that I be allowed the amount of pay deducted for quarters during the months that the station is closed and I am unable to use them.

Ray H. Buttars.

Winter address
1426 N. Menard Ave
Chicago. Ill.

For: Comdr Ard

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared July 1, 1945

Name: Suttara, Ray H. (Mr.)

From: U. S. Coast Guard

Bureau No.:

Pay Adjustment and Pay Ins case (Periodic)

Effective: July 1, 1945

	FROM	TO
Position	1053	1053
Grade		Keeper
Salary	Range $1620-1740	Range $1801-2292
C. S. C. No.	$1500 p.a. plus $240 p.a. Cvrs.	$2100 p.a.* incl $240 p.a. Cvrs.
Bureau or Div.		
Organizational Subdivisions		U. S. Coast Guard
Headquarters		Cleveland, Ohio
Post of Duty		Pottawatomie Lt. Sta., Ohio.
Appropriation		Civilian Employees, C.G.
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

Remarks: *Your increased compensation includes valuation for quarters.

Justification:

Position:	Permanent
Last Promotion:	April 1, 1944-$1680-1740
Conduct and Service:	Satisfactory
Efficiency Rating:	Good

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 11-25-1894

LEGAL RESIDENCE: Michigan

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 1-20-12

DATE OF OATH

DATE APPROVED BY THE SECRETARY

SUBORDINATE ADMINISTRATIVE OFFICE

JUL 19 1945

UNITED STATES COAST GUARD

UNITED STATES COAST GUARD
Rec'd MAR 1 6 1945
Office
District Coast Guard Officer
Cleveland, Ninth Naval District

Washington Island, Wisconsin
(Group)

12 March, 1945
(Date)

To: DCGO, Cleveland, 9ND (PCP)

Subj: Efficiency rating.

1. Reference is made to DCGO, Cleveland, 9ND letter of 9 March, 1945, file 75, relative to efficiency ratings for civilian light keepers.

2. Report is submitted concerning the employee named below:

Ray H. Buttars, Pottawatomie Lt. Sta., Wis.

(a) Have the services of the employee named been satisfactory during the past 12 months? Yes.

(b) Using the terms Excellent, Very good, Good, Fair, or Unsatisfactory, the employee is rated as follows:

(b-1) Boatmanship (omit if no boating is required): Good

(b-2) Maintenance of equipment, tools, and instruments: Good

(b-3) Ability as leader of men (to set a good example in appearance, conduct, execution of orders, etc.): Good

(b-4) Attention to pertinent detail: Good

(b-5) Industry: Very good

(b-6) Cooperativeness: Very good

(b-7) Initiative (Under this element rate only principal light keepers): Very good

(b-8) Resourcefulness (Under this element rate only principal light keepers): Good

(b-9) Dependability: Very good

(b-10) Conduct: Excellent

(c) Remarks (if any): The above named employee is of very neat, and clean appearance, and maintains the light station and grounds in a like manner. His services during the past season of navigation have been very satisfactory.

L. F. Hebert
L. F. HEBERT
Commanding Officer

Standard Form No. 51, Rev.
Approved Dec. 1943
C. S. C. Dept. Cir. No. 458

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 3-31-45 based on performance during period from 4-1-44 to 3-31-45

Ray H. Buttars
(Name of employee)

Keeper
(Title of position, service, and grade)

U. S. Coast Guard, Pottawatomie Light Station, Wisconsin
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE
V if adequate
− if weak
+ if outstanding

1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning functions on elements in *italics*.

CHECK ONE:
Administrative, supervisory, or planning ☐
All others ☑

+ (1) Maintenance of equipment, tools, instruments.
(2) Mechanical skill.
(3) Skill in the application of techniques and procedures.
(4) Presentability of work (appropriateness of arrangement and appearance of work).
(5) Attention to broad phases of assignments.
V (6) Attention to pertinent detail.
(7) Accuracy of operations.
(8) Accuracy of final results.
(9) Accuracy of judgments or decisions.
(10) Effectiveness in presenting ideas or facts.
V (11) Industry.
(12) Rate of progress on or completion of assignments.
(13) Amount of acceptable work produced. (Is mark based on production records?) (Yes or no)
(14) Ability to organize his work.
(15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
V (17) Initiative.
V (18) Resourcefulness.
+ (19) Dependability.
V (20) Physical fitness for the work.

(21) *Effectiveness in planning broad programs.*
(22) *Effectiveness in adapting the work program to broader or related programs.*
(23) *Effectiveness in devising procedures.*
(24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
(25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
(26) *Effectiveness in instructing, training, and developing subordinates in the work.*
(27) *Effectiveness in promoting high working morale.*
(28) *Effectiveness in determining space, personnel, and equipment needs.*
(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
(30) *Ability to make decisions.*
(31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A)
(B)
(C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating
Rating official G
Reviewing official G

Rated by H. M. CROSS (Signature of rating official) Administrative Assistant (Title) 3-31-45 (Date)

Reviewed by ERNEST POINTER (Signature of reviewing official) Personnel Officer (Title) 3-31-45 (Date)

Rating approved by efficiency rating committee APR 7 - 1945 (Date) Report to employee G (Adjective rating) MAY 12 1945

16—26177-2

Standard Form No. 51, Rev.
Approved Dec. 1943
C. S. C. Dept. Cir. No. 458

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 3-31-44 based on performance during period from 4-1-43 to 3-31-44

H.
Ray/Buttars
(Name of employee)

Keeper $1380-1740
(Title of position, service, and grade)

Pottawatomie Light Station, Wisconsin
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE
V if adequate
– if weak
+ if outstanding

1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning functions on elements in *italics*.

CHECK ONE:
Administrative, supervisory, or planning ☐
All others ☑

V (1) Maintenance of equipment, tools, instruments.
V (2) Mechanical skill.
____ (3) Skill in the application of techniques and procedures.
____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
V (5) Attention to broad phases of assignments.
V (6) Attention to pertinent detail.
____ (7) Accuracy of operations.
____ (8) Accuracy of final results.
____ (9) Accuracy of judgments or decisions.
V (10) Effectiveness in presenting ideas or facts.
V (11) Industry.
____ (12) Rate of progress on or completion of assignments.
____ (13) Amount of acceptable work produced. (Is mark based on production records? ____) (Yes or no)
____ (14) Ability to organize his work.
____ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
V (17) Initiative.
+ (18) Resourcefulness.
+ (19) Dependability.
V (20) Physical fitness for the work.

____ (21) *Effectiveness in planning broad programs.*
____ (22) *Effectiveness in adapting the work program to broader or related programs.*
____ (23) *Effectiveness in devising procedures.*
____ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
____ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
____ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
____ (27) *Effectiveness in promoting high working morale.*
____ (28) *Effectiveness in determining space, personnel, and equipment needs.*
____ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
____ (30) *Ability to make decisions.*
____ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

____ (A) ____
____ (B) ____
____ (C) ____

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating
Rating official G
Reviewing official G

Rated by [signature] Administrative Assistant 25 April, 1944
(Signature of rating official) (Title) (Date)

Reviewed by G. B. Skinner Captain, USCG 25 April, 1944
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee APR 26 1944 Report to employee GOOD MAY 1 - 1944
(Date) (Adjective rating)

16—26177-2

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared April 1, 1944

Name: Buttars, Ray H., Mr.

From: U. S. Coast Guard

Bureau No.: 1052

Promotion

Effective: April 1, 1944

	FROM 7204	TO 7204
Position		Keeper ✓
Grade	Range $1380-1740	Range $1380-1740
Salary	$1440 p.a. plus $240 p.a. Ctrs.	$1500 p.a. plus $240 p.a. Ctrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Cleveland, Ohio
Post of Duty		Pottawatomie Lt. Sta., Ohio.
Appropriation		Civilian Employees, C. G.
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

Justification:

Mr. Buttars was last promoted October 1, 1942, in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Good - 6.

Copy to Buttars 4/5/44, B

SUBORDINATE ADMINISTRATIVE OFFICE

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 11-28-1884

LEGAL RESIDENCE: Michigan

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-10

DATE OF OATH

DATE APPROVED [redacted] 4-1-44

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR ( ); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
~~$1200~~ 1340	~~1560~~ 1740	
(Service)	(Grade)	(Class)

As of March 31, 1943 based on performance during period from April 1, 1942 to March 31, 1943

Ray H. Buttars	Keeper, Asst.	
(Name of employee)	(Title of position)	(Bureau)

Pottawatomie Light Station			
(Division)	(Section)	(Subsection or unit)	(Field office)

ON LINES BELOW MARK EMPLOYEE

V if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE

Administrative, supervisory, or planning ..... ☐
All others ..... ☑

✓ (1) Maintenance of equipment, tools, instruments.
✓ (2) Mechanical skill.
✓ (3) Skill in the application of techniques and procedures.
_____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
_____ (5) Attention to broad phases of assignments.
✓ (6) Attention to pertinent detail.
✓ (7) Accuracy of operations.
✓ (8) Accuracy of final results.
_____ (9) Accuracy of judgments or decisions.
_____ (10) Effectiveness in presenting ideas or facts.
✓ (11) Industry.
_____ (12) Rate of progress on or completion of assignments.
_____ (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no)
✓ (14) Ability to organize his work.
_____ (15) Effectiveness in meeting and dealing with others.
✓ (16) Cooperativeness.
✓ (17) Initiative.
✓ (18) Resourcefulness.
✓ (19) Dependability.
+ (20) Physical fitness for the work.

_____ (21) *Effectiveness in planning broad programs.*
_____ (22) *Effectiveness in adapting the work program to broader or related programs.*
_____ (23) *Effectiveness in devising procedures.*
_____ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
_____ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
_____ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
_____ (27) *Effectiveness in promoting high working morale.*
_____ (28) *Effectiveness in determining space, personnel, and equipment needs.*
_____ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
_____ (30) *Ability to make decisions.*
_____ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

_____ (A) _____
_____ (B) _____
_____ (C) _____

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	*Numerical rating*
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	*Numerical rating*
Rating official	G	6
Reviewing official	G	6

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by G. B. Skinner (Signature of rating official) G. B. Skinner Commander (Title) 1 April, 1943 (Date)

Reviewed by T. A. Stanley (Signature of reviewing official) T. A. Stanley Captain (Title) 30 April, 1943. (Date)

Rating approved by efficiency rating committee _____ (Date) Report to employee _____ (Adjective rating) _____ (Numerical rating)

16—26177-1

U.S. COAST GUARD
OFFICE OF D.C.G.O.
CLEVELAND, 9TH N.D.

UNITED STATES COAST GUARD
Washington Island, Wisconsin

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

COAST GUARD STATION

JAN 21 08 32 1944

Address reply to:
COMMANDING OFFICER
Refer to File No. 75

18 January, 1944

To: DCGO, Cleveland, Ninth Naval District.

Subj: BUTTARS, Ray H., Civilian Keeper; winter address; forwarding of.

Subject man's winter address is forwarded hereon for information and record:

Ray H. Buttars
538 Webster Street,
Traverse City, Michigan.

Marcus Olson

CC: Day file
Files

(1) ~~Mail Room~~ glk
(2) Miss Brooks 9.13
(3) Miss Bentley
(4) C Y Braun D

INDIVIDUAL PERSONNEL FILE CROSS REFERENCE SHEET

Date 3 Dec. 1942

O'HERN, WILLIAM L.

FADEL, HERBERT W.

SCOTT, PETER

B U T TARS, RAY H.

CORRESPONDENCE DESCRIBED BELOW IS FILED IN FILE FOR JESSEN, ATON M. JR.

From:)
To:) (Writer or Addressee other than DCGO, CHICAGO

Subject:

TRANSFER TO

ADVANCEMENT IN RATING TO

TEMPORARY DUTY AT

EXAMINATION FOR PROMOTION TO

OTHER SUBJECTS:

Selective Service status of civilian employees.

M&F

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR (✓); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols
$1200-1560 Keeper
(Service) (Grade) (Class)

As of March 31, 1942 based on performance during period from April 1, 1941 to March 31, 1942

Ray H. Buttars (Name of employee) | Keeper, Asst. (Title of position) | (Bureau)

Pottawatomie Light Station (Division) | (Section) | (Subsection or unit) | (Field office)

ON LINES BELOW MARK EMPLOYEE
✓ if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:
Administrative, supervisory, or planning ☐
All others ✓

✓ (1) Maintenance of equipment, tools, instruments.
✓ (2) Mechanical skill.
✓ (3) Skill in the application of techniques and procedures.
(4) Presentability of work (appropriateness of arrangement and appearance of work).
✓ (5) Attention to broad phases of assignments.
✓ (6) Attention to pertinent detail.
✓ (7) Accuracy of operations.
(8) Accuracy of final results.
(9) Accuracy of judgments or decisions.
(10) Effectiveness in presenting ideas or facts.
✓ (11) Industry.
(12) Rate of progress on or completion of assignments.
(13) Amount of acceptable work produced. (Is mark based on production records? ____ (Yes or no))
(14) Ability to organize his work.
(15) Effectiveness in meeting and dealing with others.
✓ (16) Cooperativeness.
✓ (17) Initiative.
✓ (18) Resourcefulness.
✓ (19) Dependability.
(20) Physical fitness for the work.

(21) *Effectiveness in planning broad programs.*
(22) *Effectiveness in adapting the work program to broader or related programs.*
(23) *Effectiveness in devising procedures.*
(24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
(25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
(26) *Effectiveness in instructing, training, and developing subordinates in the work.*
(27) *Effectiveness in promoting high working morale.*
(28) *Effectiveness in determining space, personnel, and equipment needs.*
(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
(30) *Ability to make decisions.*
(31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED
(A) ____
(B) ____
(C) ____

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	*Numerical rating*
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	*Numerical rating*
Rating official	G	5
Reviewing official	G	5

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by G. B. Skinner (Signature of rating official) G. B. Skinner. Commander (Title) 15 June, 1942. (Date)

Reviewed by G. W. MacLane (Signature of reviewing official) G. W. MacLane. Captain (Title) 16 June, 1942. (Date)

Rating approved by efficiency rating committee 17 June, 1942 (Date) Report to employee G (Adjective rating) 5 (Numerical rating)

16—26177-1

75-521 1st ENDORSEMENT Washington Island Station
Washington Island, Wisconsin
26 June, 1942

RECEIVED
1942 JUN 30 AM 8 28
U.S. COAST GUARD

From: Commanding Officer, Coast Guard Station,
Washington Island, Wisconsin.
To: District Coast Guard Officer, Chicago, 9th Naval District.
Subject: BUTTARS, Ray H., Keeper Pottawatomie Light Station,
request increase in salary.

1. Forwarded.

Algot O. Johnson
Algot O. Johnson

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RECEIVED
CHICAGO DISTRICT
1942 JUN 30 AM 8 28
U.S. COAST GUARD

OFFICE OF SUPERINTENDENT, 12TH DISTRICT
MILWAUKEE, WIS.

Washington Island, Wis
June 18, 1942

From: Ray H. Buttars, Keeper Pottawatomie Light station.

To: District Coast Guard Officer.
Chicago, Ninth Naval District.
Chicago, Ill.

via: Commanding Officer, Washington Island Station.

Subject: Raise in salary.

1. I respectfully request an advance in salary to meet the advanced cost in living which is much higher on the Island stations than at the Shore stations.

2. I have received two advances in grade with no increase in salary.

Ray H. Buttars, Keeper.

N. C. G. No. 2668
Form Approved by Comptroller General, U. S.
April 13, 1934
(Revised 1937)

S. V. No. .....
PAY No. .....

REPORT OF CHANGE IN PAY STATUS

BUTTARS	Ray	H.		Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

(Washington Island Coast Guard Station)
Pottawatomie Light Station — Washington Island, Wisconsin — 10 October, 1942
(Unit) (Place) (Date)

From: COMMANDING OFFICER.
To: PAY OFFICER.

You are hereby authorized to adjust the pay accounts of the above named for the following reason:

Increase in salary from $1380 p.a. plus $240 p.a. Qtrs. to $1440 p.a. plus $240 p.a. Qtrs., effective 1 October, 1942.

AUTHORITY:

2249 10-1-42

R. J. THEOBALD
(Commanding)

Assistant Personnel Officer
(Title)

---

1. Receipt of this authorization is hereby acknowledged. The accounts of the above named have been adjusted.

(Date) (Pay officer)

U. S. GOVERNMENT PRINTING OFFICE : 1942 — O - 426485

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared 1 October, 1942

Name: Buttars, Ray H.

From: U. S. Coast Guard

Bureau No.: 1052

Promotion

Effective: 1 October, 1942

	FROM	TO
Position		Keeper
Grade	Field (Range $1380-1740)	Field (Range $1380-1740)
Salary	$1380 p.a. plus $240 p.a. Clths.	$1440 p.a. plus $240 p.a. Clths.
Bureau or Div. Organizational Subdivisions		
Headquarters Post of Duty		Chicago, Illinois
Appropriation		Pottawatomie 14. Sta., Ills.
Allotment		Civilian Employees, C. G.

FIELD ☒ DEPRTMTL ☐ FIELD ☒ DEPRTMTL ☐

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

Original mailed to Buttars, 10-10-42 fe

Justification:

Mr. Buttars was last promoted January 16, 1941 in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Good.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 11-18-84

LEGAL RESIDENCE: Michigan

SEX:

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

CHARLES PIOZET

SUBORDINATE ADMINISTRATIVE OFFICE

DATE APPROVED BY THE SECRETARY: 10-1-42

Form 2660
TREASURY DEPARTMENT
U. S. COAST GUARD

U. S. COAST GUARD

NOMINATION

From: District Coast Guard Officer (Nominating officer) Chicago, Illinois (Place) 21 May (Date), 1942

To: Commandant, U. S. Coast Guard.

Action recommended Change in Status

Name Buttars, Ray (Last name, first name, and initial) Date of birth 28 November, 1884

Legal residence Michigan

	From—	To—
Position	Keeper (1st Asst.)	Keeper
Pay and grade	$1380-A (1200-1560)	$1380-A (1380-1740)
Valuation of quarters	$240-A	$240-A
Station	Pottawatomie Light Station	Pottawatomie Light Station
Appropriation	Civilian Employees, Coast Guard (Navy)	Civilian Employees, Coast Guard (Navy)

Effective Entrance on duty. [1] the actual date of entrance on duty, or ~~as soon thereafter as he enters on duty.~~

Rank on eligible list ..... Rating ..... Percentage ..... Other eligibles considered:

Vice Jerome M. Robinson Pay $1560-A Services terminated 1-27-42

Reason Died.

REMARKS: This transfer is in accordance with policy set forth in Headquarters' letter 19 March, 1940 (PB-75). No travel or expenditure for moving of household effects involved. Funds previously allotted are sufficient to cover the position to which the assignment of the nominee is proposed. No military preferance.

Selection regular, ..., 19.....

Manager, Civil Service District.

K. L. TERRELL, Asst. (Title) Personnel Officer,
By direction.

[1] Strike out the clause which does not apply.

16—21953

gb

CP-75

13 June, 1942

From: District Coast Guard Officer, Chicago, Ninth Naval District.
To : Ray H. Buttars, Keeper Pottawatomie Light Station.

Via : Commanding Officer, Coast Guard Station, Washington Island, Wisconsin.

Subject: Change in status.

Inclosure: (A) Form 2249 dated 6-1-42.

1. Attached find inclosure (A) changing your status to Keeper of Pottawatomie Light Station at no change in salary effective 1 June, 1942.

K. L. TERRELL
By direction.

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D.C.

TO:

Date Prepared: 1 June, 1942

Name: Suttars, Ray H.

From: U. S. Coast Guard

Bureau No.: 1052

Change in status - increase in range

Effective: 1 June, 1942.

	FROM	TO
Position		
Grade	Keeper	Keeper
Salary	Field (Range $1200-1560) $1380 p.a. plus $240 p.a.qtrs.	Field (Range $1380-1740) $1380 p.a. plus $240 p.a.qtrs.
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U. S. Coast Guard
Headquarters Post of Duty	Chicago, Illinois	Chicago, Illinois
Appropriation	Pottawatomie Lt.Sta., Wis.	Pottawatomie Lt.Sta., Wis.
Allotment	Civilian Employees, C. G.	Civilian Employees, C. G.
	FIELD ☐ DEPRTMTL ☒	FIELD ☐ DEPRTMTL ☒

Remarks:

Justification:

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION

DATE OF BIRTH

LEGAL RESIDENCE

Michigan

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

*Jerome M. Robinson (died)

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT?

Lighthouse Act 6-20-19

DATE OF OATH

CHARLES PICZEK

SUBORDINATE ADMINISTRATIVE OFFICE

DATE APPROVED BY THE SECRETARY

6-1-42

3 January, 1942

Mr. Ray H. Butters
1426 N. Menard Avenue
Chicago, Illinois

Dear Sir:

In reply to your letter of 2 January, 1942, requesting permission to change your residence to 224 John Street, E., Grand Rapids, Michigan, starting 4 January, 1942, you are advised that it is satisfactory for you to make this change.

Yours very truly,

G. B. SKINNER
Commander, U. S. Coast Guard
By direction

MG

15

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RECEIVED
CHICAGO DISTRICT

1942 JAN 3 AM 8 35

U.S. COAST GUARD

OFFICE OF SUPERINTENDENT, 12TH DISTRICT
MILWAUKEE, WIS.

Chicago, Ill.
January 2, 1942

To Senior Coast Guard Officer
9th Naval District
Chicago, Ill.

From Buttars, Ray H.
1426 N. Menard Ave.
Chicago, Ill.

Subject: Change of address

I desire permission to change my residence to 224 John St., E., Grand Rapids, Michigan, starting January 4, 1942.

Respectfully,

Ray H. Buttars

Ray H. Buttars

ROUTING SHEET

INITIAL AND DO NOT DETACH THIS SHEET

Indicate Routing Sequence by Numbers

Attached to: _____

To	For
____ DISTRICT COMMANDER	____ ACTION
____ ADMINISTRATIVE ASSISTANT	____ INFORMATION
____ PLANNING BOARD	____ COMMENT
____ CHIEF OF STAFF	____ RETURN TC _____
____ OPERATIONS	____ ACKNOWLEDGE
____ COMMUNICATIONS	____ REPLY FOR SIGNATURE OF _____
____ ENGINEERING	____ FORWARD TO _____
____ ORDNANCE	____ SEE/PHONE _____
____ PERSONNEL	____ CALL UP _____
____ RESERVE	____ READ & INITIAL CORRES.
____ ASSISTANT FOR PROCUREMENT	____ MAIL TO _____
____ FISCAL ACCOUNTING	____ FILE _____
____ PAY & SUPPLY	____ SEND PREVIOUS CORRESPONDENCE TO _____
____ LAW & INTELLIGENCE	/s/ Commander H.B. Skinner
____ CAPTAIN OF THE PORT	Ray Butterworth 1st Asst. Keeper at Pottawatomie Light Station, Wisconsin. Is it satisfactory for him to change his winter address to Grand Rapids, Mich.?
____ RECRUITING OFFICE	
____ MAIL & FILES	

MLS.

Form 2522
TREASURY DEPARTMENT
U. S. COAST GUARD
Revised March 1938

FOLLOW INSTRUCTIONS ON BACK

BUTTARS Ray H. | | Keeper, 1st Asst. | Pottawatomie Light Station
(Name, surname first) | (Service number) | (Rank or rating) | (Unit)

RECEIVED
1942 JAN 3 AM 8 38
U.S. COAST GUARD

APPLICATION TO THE U. S. PUBLIC HEALTH SERVICE FOR RELIEF FOR THE PERSONNEL OF THE U. S. COAST GUARD

*REGULAR
*SPECIAL
TEMPORARY
(Enlistment status)

Place Chicago, Illinois, Date 29 December, 1941

Medical Officer in Charge
To: U. S. Marine Hospital
4141 N. Clarendon Avenue, Chicago, Illinois

SIR: You are requested to examine the above-named {*Keeper / *enlisted man} of the U. S. Coast Guard, attached to the above-named unit, and furnish him such treatment as may be required. It is requested that the RETURN MEDICAL CERTIFICATE be returned to Senior Coast Guard Officer, Chicago, Ninth Naval District.

X Ray H. Buttars
(Signature of patient)

U. S. Coast Guard.

RETURN MEDICAL CERTIFICATE

U. S. Marine Hospital,
Place Chicago, Illinois, Date December 31, 1941

I CERTIFY that I have examined the above-named person and find him suffering from

#0396 Cyst, right external ear
(Give diagnosis by number and name according to official nomenclature)

My professional opinion in the case is expressed below for the information of the Coast Guard administrative officers. Incident of service? {*Yes. / *No.} Fit for duty? {*Yes. / *No.} Absent from duty on account of the effects of a disease, as distinguished from injury, directly attributable to and immediately following his own intemperate use of alcoholic liquor or habit-forming drug? {* / *No.} Absent from duty on account of the direct effects of a venereal disease due to his own misconduct? {* / *No.} If "yes," did the initial symptoms appear less or more than one year ago? {*Less. / *More.} Treatment will require approximately 0 days absence from duty. He was admitted to {*inpatient / *outpatient} treatment at U. S. Marine Hospital, Chicago, Illinois {*hospital / *office} on December 29, 1941

rd

E. R. Hancock
E. R. Hancock,
A.A. Surg.
U. S. Public Health Service.

*Having been informed that I am suffering from
(Diagnosis)
and that in the opinion of the medical officer, this disease is the result of my own misconduct, I (*do not) desire to submit a statement. (Attach statement if made.)

(Patient's signature)

WITNESS:

(Signature of medical officer)

U. S. Public Health Service.

*Strike out words not applicable.

2—663

FOLLOW INSTRUCTIONS ON BACK

...e. (Name, surname first) ... (Service number) Keeper, 1st Asst. (Rank or rating) Pottawatomie Light (Unit) Station

...LAR ...CIAL ...EMPORARY (Enlistment status)

RECEIVED CHICAGO DISTRICT 1942 JAN 5 AM 8 38

FINAL MEDICAL CERTIFICATE

U. S. Marine Hospital

Place Chicago, Illinois, Date ~~December~~ January 3, 19~~42~~ 41

To: Senior Coast Guard Officer, Chicago, Ninth Naval District
(Coast Guard unit)

U. S. Customs Building, Chicago, Illinois
(Address)

RECEIVED CHICAGO COAST GUARD

The above-named patient was discharged from {~~inpatient~~ / *outpatient} treatment as shown below:

DIAGNOSIS (By nomenclature name and number)	DIAGNOSIS NUMBER	PERIOD OF TREATMENT FOR EACH CONDITION	
		FROM	TO
Cyst, right external ear	0396	12/29/41	1/2/42

He {*is / *~~is not~~} fit for duty. REMARKS (Recommendations as to sick leave, further treatment, etc.):

Patient was discharged from out-patient department January 2, 1942, as he stated he was leaving Chicago. He will have sutures removed by private physician.

CONDUCT REPORT:

Did the patient cooperate in his treatment? {*Yes. / ~~*No.~~} Absent without permission? {~~*Yes.~~ / *No.} Guilty of insubordination? {~~*Yes.~~ / *No.}

fd

E. R. Hancock,
A.A.Surg. *U. S. Public Health Service.*

NOTICE OF MEDICAL TRANSFER

..... (Patient's name, service number, rank or rating, and unit), who has been under {*inpatient / *outpatient} treatment at ..... {*office / *hospital} at ..... for ..... (Diagnosis) since ....., 193 , has been transferred this date ....., 193 , to the U. S. Marine Hospital at ..... for further treatment.

..... *U. S. Public Health Service.*

*Strike out words not applicable.

2—663

1 December, 1941

From: Senior Coast Guard Officer, Chicago, Ninth Naval District.
To: Ray H. Buttars, Assistant Keeper, Pottawatomie Light Station.

Via: Commanding Officer, Washington Island Station.

Subject: Induction into the Coast Guard.

Reference: (a) Your letter, 17 October, 1941.

1. Replying to reference (a) you are advised that the matter of selecting keepers for induction was taken care of by Headquarters after considering the man's record, age, years of service, etc.

G. B. SKINNER
By direction

RB

75

NAVY DEPARTMENT
~~TREASURY DEPARTMENT~~
UNITED STATES COAST GUARD

RECEIVED
CHICAGO DISTRICT
1941 NOV 29 AM 8 35
U.S. COAST GUARD

Washington Island Station,

Washington Island, Wisconsin,
17 October, 1941.

From: BUTTERS, Ray H., Assistant Keeper, Pottawatomie Light Station.
To: Senior Coast Guard Officer, Chicago, Ninth Naval District.

Via: Commanding Officer, Washington Island Station.

Subject: Induction into Coast Guard Service.

1. It is understand that all but a few former Lighthouse employes were inducted into the Coast Guard Service.

2. It is requested that I be informed why I was not inducted at that time.

Ray H. Butters
Ray H. Butters.

1st indorsemant. Washington Island, Station,
Washington Island, Wisconsin,
20 November, 1941.

From: Commanding Officer, Washington Island Station.
To: Senior Coast Guard Officer, Chicago, Ninth Naval District.

1. Forwarded.

Algot O. Johnson.
Algot O. Johnson.

In reply refer to
File No. CP-75.

29 December, 1941

Medical Officer in Charge
U. S. Marine Hospital
4141 Clarendon Avenue
Chicago, Illinois

Dear Sir:

Attached are Forms 2522 in triplicate in the case of bearer, Ray H. Buttars, who desires to have his ear examined.

Yours very truly,

G. B. SKINNER
Commander, U. S. Coast Guard
By direction

M.H.

FORM 3200 -- (April 1935)
U.S. Civil Service Commission

Classification Symbols	
Service Grade Claaa	
$1200-1560	Keeper.

SERVICE RATING FORM
(Read instr. on back of form)

Check one:
Supervisory - - - ☐
Nonsupervisory - - ☑

NAME Ray Buttars DEPARTMENT Treasury

U. S. Coast Guard (Bureau) Chicago District (Division) (Pottawatomie Light Station) (Section) (Subsection)

On lines below mark employee:
✓ if neither str. nor weak pt.
— if weak pt.
+ if str. pt.

1. Underline the elements which are especially important in the position.
2. Mark nonsupervisory employees on all elements except those in italics.
3. Mark supervisory employees on all elements.

In boxes below rate employees:
1 or 2 if excellent.
3 or 4 very good
5 or 6 if good
7 or 8 if fair
9 or 10 unsatisfac.

	Rating Officer	Reviewing Officer

1. QUALITY OF PERFORMANCE

- ✓ -(a) Acceptability of work; thoroughness.
- — -(b) General dependability; accuracy.
- ✓ -(c) Neatness and orderliness of work.
- ✓ -(d) Skill with which the important procedures, instruments, or mach. are employed in perform. his duties.
- - -(e) Effectiveness in getting good work done by his unit.

6

11. PRODUCTIVENESS

Base rating primarlily on element (a), if known; otherwise on (b) and (c).

- ✓ -(a) Amount of work accomplished.
- — -(b) Application of time, interest, and energy to duties; industry.
- ✓ -(c) Promptness in completing assignments; speed.
- - -(d) _____ (State any other elements of this class considered)
- - -(e) Effectiveness in securing adequate output from his unit.

6

111. QUALIFICATIONS SHOWN ON JOB

- — -(a) Knowledge of duties and related information.
- ✓ -(b) Ability to learn and to profit from experience.
- ✓ -(c) Judgment, sense of proportion, common sense.
- — -(d) Initiative and resourcefulness.
- — -(e) Cooperativeness; ability to work with and for others.
- - -(f) _____ (State any other elements of this class considered)
- - -(g) Effectiveness in develop. and trg. employees.
- - -(Custodial only) Ability to perform such physical work as the job requires.

6

SUM OF RATINGS . . 18

Rated by _____ (Rating Off.) (Date)

Reviewed by _____ (Reviewing Off.) (Date)

REPORT TO EMPLOYEE Good

On the whole, do you consider the department and attitude of this employee toward his work to be satisfactory? Fairly so (Answer YES, NO, or FAIRLY SO)

Sum of Ratings	Report to Employee	Significance
3 - 7	Excellent	Promotable within grade if below top salary.
8 - 13	Very Good	Promotable within grade if below top salary.
14 -19	Good	No salary change if receiving middle salary or above; if below middle, promotable not beyond middle salary. **
20 -24	Fair	Reduce one step if above middle salary.**
25 -30	Unsatisfactory.	Dismiss from present position.

** For Cu-2 and Cu-3, the fourth salary rate will be considered the middle salar

TREASURY DEPARTMENT
United States Coast Guard

Date 12 June, 1941

REPORT OF EFFECTIVE DATE OF CHANGE IN POSITION
OR PAY STATUS OF CIVILIAN EMPLOYEE

From: Commander, Chicago District.
To : Commandant.

Name Ray H. Buttars

Nature of Action Transfer

Effective date of change 6 June, 1941

	FROM	TO
Position	Keeper (1st Asst.)	Keeper (1st Asst.)
Pay	$1380-A	$1380-A
Salary Range	(1140-1500)	(1200-1560)
Valuation of Quarters	$240-A	$240-A
Station	Manistique Lt. Sta. Mich.	Pottawatomie Light Station, Wis.

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 2-27-41.

By direction,

H. S. FULFORD,
Personnel Officer

- -

(This space for use of Headquarters)

RB

CP-75

13 March, 1941

From: Commander, Chicago District.
To : Ray H. Buttars, 1st Asst. Keeper, (via Keeper Manistique Light Station).

Subject: Transfer.

Reference: (a) Form 2249 dated 27 February, 1941.

Inclosure: (1) Reference (a).

1. Attached find inclosure (1) transferring you to Pottawatomie Light Station as first assistant keeper at no change in salary.

2. You will be advised at a later date when to proceed to Pottawatomie Light Station and in what manner your household effects are to be moved.

By direction,

T. S. Thompson,
Administrative Asst.

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE:

TO:

Date Prepared February 27, 1941

Name: Buttars, Ray H.

From: U. S. Coast Guard

Bureau No: 1053

Change in status and post of duty - increase in grade (without change in salary)

	FROM	TO
Position	Keeper	Keeper
Grade	Field (Range $1140-1500)	Field (Range $1200-1560)
Salary	$1380 p.a. plus $240 p.a. Qtrs.	$1380 p.a. plus $240 p.a. Qtrs.
Bureau or Div. Organizational Subdivisions	U.S. Coast Guard	U.S. Coast Guard
Headquarters	Chicago, Ill.	Chicago, Ill.
Post of Duty	Manistique Lt. Sta., Mich.	Pottawatomie Lt. Sta., Wis.
Appropriation	Civilian Employees, C.G.	Civilian Employees, C.G.
Allotment		
Field or Deptl.	Field	Field

EFFECTIVE E.O.D.

Remarks: Travel from Manistique Lt.Sta., Mich.,to Pottawatomie Lt. Sta.,Wis.,necessary in interest of Government, not for convenience of employee is authorized, with per diem of $3.50 in lieu of subsistence chargeable to symbol No.29. Travel by privately owned automobile at the rate of 4¢ a mile, if more economical and advantageous to the United States than travel by commercial carrier, authorized. If travel is by privately owned automobile, a statement certifying that such travel is more economical and advantageous than travel by commercial carrier must be attached to the voucher. Expense of transportation of household effects is authorized in accordance with Personnel Bulletin #5-41 within funds available.

Justification:

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Reg.

DATE OF BIRTH: 11-28-1884

LEGAL RESIDENCE: Mich.

SEX: M RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE: *

*Earl Malloch (Trans.)

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-12

DATE OF OATH

Approved: February 27, 1941
(Signed) Herbert E. Gaston
Acting Secretary of the Treasury

SUBORDINATE ADMINISTRATIVE OFFICE

22741

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

TWELFTH DISTRICT

Manistique, Michigan.
(Depot, Vessel, or Station)

From; Ray H.Buttars,Ist Asst.Keeper
(via Keeper Manistique Lightstation).
To ; Commander Chicago District.

I8 March, 19 41.

Subject; Transfer.

Reference; (a) District office letter I3 March,I94I (CP-75).
(b) District office letter I7 March,I94I (CP-75)

I. I have an automobile which I desire to have moved to Washington Island which if not practicable to be moved there via tender will be driven around and ferry across at Gills Rock.

2. It is very much desired that my household goods be moved from this station to Pottowatomie Lightstation via tender. as it would entail too much time and expense to crate it to be carried on common carrier

Respectfully

Ray H. Buttars Ist Asst Keeper

Being well acquainted with the usual procedure and the surroundings at Pottawatomie Lightstation I wish to Suggest that the above method of moving Assistant Buttars be adopted.

Respectfully

W. Ottosen

Keeper

17 March, 1941

From: Commander, Chicago District.
To : Ray H. Buttars, 1st Asst. Keeper (via Keeper Manistique Light Station).

Subject: Transfer.

Reference: (a) District office letter 13 March, 1941 (CP-75).

1. With further reference to your transfer to Pottawatomie Light Station as first assistant keeper, advice is requested whether you intend to travel by common carrier or by privately owned automobile. Upon receipt of this information travel order will be issued. Do not proceed until travel order is received. Advise this office whether you desire to have your household effects transported to to the light station.

By direction,

N. S. FULFORD,
Personnel Officer

Copy to Washington Island Station.

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

4

TO:

Date Prepared January 10, 1941.

Name: Buttars, Ray N.

From: U. S. Coast Guard

Bureau No: 1023

Promotion

	FROM	TO
Position		Keeper
Grade		Field (Range $1140-1500)
Salary	Field (Range $1140-1500) $1320 p.a. plus $240 p.a.Qtrs.	$1380 p.a. plus $240 p.a.Qtrs.
Bureau or Div.		
Organizational Subdivisions		U.S.Coast Guard
Headquarters		Chicago, Ill.
Post of Duty		Manistique Lt.Sta.,Mich.
Appropriation		Civilian Employees,C.G.
Allotment		
Field or Deptl.		Field

EFFECTIVE
Remarks: January 16, 1941.

Justification:

No increase in pay since December 1, 1931.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION

Reg

DATE OF BIRTH 11-26-1884

LEGAL RESIDENCE

Mich.

SEX	RACE
M	W

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE

SUBJECT TO RETIREMENT ACT?

Lighthouse Act

DATE OF OATH

1-16-41

SUBORDINATE ADMINISTRATIVE OFFICE

Form 73

NOMINATION

~~TREASURY DEPARTMENT~~
~~DEPARTMENT OF COMMERCE~~
~~LIGHTHOUSE SERVICE~~
U. S. Coast Guard
OFFICE OF ~~SUPERINTENDENT OF LIGHTHOUSES~~ Commander Chicago DISTRICT.

Chicago, Illinois (City) 11 February (Date), 19 41

Commandant:
~~Commissioner of Lighthouses~~

Action recommended, Transfer — Legal residence, Michigan

Name, Ray H. Buttars — Proposed salary, $1380-A

Position, Keeper (1st Asst.) — Proposed range, (1200-1560)

Location, Pottawatomie Lt. Sta., Wisconsin — Appropriation, Civ. Employees, Coast Guard

Effective, Entrance on duty — [1] the actual date of entrance on duty, ~~or as soon thereafter as he enters on duty~~

Former position, Keeper (1st Asst.) — Former salary, $1380-A

Location, Manistique Lt. Sta., Michigan — Former range, (1140-1500)

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent and his pay, Earl Malloch — Services terminated, Upon approval of transfer. (Form 73, 20 January, 1941)

Reason, To be transferred.

~~Members of family in Government service,~~

Remarks: Quarters valued at $240-A furnished by Government. This transfer is in accordance with pdlicy set forth in Headquarters' letter 19 March, 1940 (PB-75). Payment of travel expense from Manistique Lt. Sta., Michigan, to Pottawatomie Lt. Station, Wisconsin, is recommended. Travel is in the interest of the Government. No military preference.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19-----

By direction,

Secretary, Civil Service District.

G. W. MacLANE
Chief of Staff

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

LS

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 12th DISTRICT.

Milwaukee, Wis. (City), November 2 (Date), 19 31

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Restoration of reduction in Pay Legal residence, Michigan

Name, Ray H. Buttars Proposed salary, $1320-A

Position, Keeper(Assistant) Proposed range, $1140-1500-A

Location, Manistique L.S.&Manistique W.Bkw.& W.Phd.Lts. Mich. Appropriation, /Sal.Kprs.of L.H.

Effective, December 1, 1931 [1] the actual date of entrance on duty, or ~~as soon thereafter as he enters on duty~~.

Former position, Same Former salary, $1200-A

Location, - Former range, $1140-1500-A

Rank on eligible list, - Rating, Percentage, , Other eligibles considered:

Previous incumbent and his pay, - Services terminated,

Reason,

Members of family in Government service, Not any

Date of birth, November 28, 1884

Remarks: Refer to letter addressed to Mr. Buttars, dated December 23, 1930, initials HLC:EMF; also Department letter dated November 18, 1930, relative reduction in salary for disciplinary reasons in effect for one year.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

OFFICIAL COPY

Secretary, Civil Service District.

Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

November 6, 1931

Buttars

Superintendent of Lighthouses, Milwaukee, Wis.

In reference to your nomination of November 2 for the restoration of reduction in pay of Ray H. Buttars, assistant keeper at Manistique Lightstation, Michigan, effective December 1, 1931:

The reduction in the pay of Mr. Buttars was for a period of one year, but the Department advises that the effective date of the reduction was not reported. It is requested therefore that you promptly report the date on which the pay of this employee was reduced. Action on your recommendation of November 2 will be delayed pending receipt of this information.

For the Commissioner:

R J Grover

H-M

Chief of Personnel Division

LS -
Office of Supt. of Lighthouses, Milwaukee, Wis. November 9, 1931

Returned with statement that Mr. Buttars' reduction in salary went into effect December 1, 1930.

Superintendent

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

November 9, 1931.

1931 NOV 13 PM 2 50

Mr. Ray H. Buttars,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective December 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER.
Chief of Appointment Division.

From: $1200 per annum.

To: $1320 per annum.

Service and grade: Field.

Appropriation (unit):

12
E

Original salary not.

GOVERNMENT PRINTING OFFICE 11—9051

LS

December 1, 1931

Commissioner of Lighthouses:

Referring to Notice of Change in Salary, dated November 9, 1931, in the case of Ray H. Buttars:

The Bureau is advised that Mr. Buttars entered on duty at the new rate of pay, $1320 per annum, on December 1, 1931.

Superintendent.

Baileys Bay F.

CHH:DH

October 30, 1930.

Mr. O. T. Larson, Marine Supt.,
Ann Arbor Railroad Co.,
Frankfort, Mich.

My Dear Mr. Larson:

I have your letter of October 28, 1930, File-15, reporting the non-functioning of the Manistique Fog Signal in the early morning of October 28th.

Please be assured that this will be investigated. In fact, I am ordering one of our employees to visit the station tomorrow for a thorough investigation of the matter and to make a report. Please be assured if it is found the Light Keepers are ~~in error~~ at fault disciplinary action will be taken.

Am pleased to state that we have delivered at Manistique almost all the material required for the radio beacon. The balance is enroute to the station now. The above also applies to St. Martin Island, where we also intend installation of a radio beacon of similar power as that which will be installed at Manistique.

Our Radio Electrician is working in the north end of the lake at the present time. From there he goes to St. Martin Island where the installation of that beacon will be completed. He then will go to Manistique for the purpose of installing Manistique Radio Beacon. Every effort has been made to hurry these two installations to completion prior to the close of navigation. You may have every assurance that they will be in operation within, I hope, another month.

While writing you I wish to enclose our Local Notices to Mariners Nos. 40 and 41. Presumably you have received some of these ere this. However, I draw your attention to the fact that the Plum Island Fog Signal, Sturgeon Bay Lights and Sherwood Point Light and Fog Signal will be maintained so long as required for navigation purposes.

Will you kindly instruct the masters of your vessels that they give the usual closing signal of three long and two short blasts of the steam whistle on the last carferry through Deaths Door? Keepers of Plum Island Range upon hearing this signal will close their fog signal for the winter. This does not mean the closing of the range lights, as they with Pilot Island Light and Fog Signal will be maintained through the winter.

It is also desired that you give the same signal in the same way at Sherwood Point to signify to that Keeper he can close his fog signal bell for the winter and place in operation the winter light. The above action on your part will be deeply appreciated.

October 30, 1930.

-2- Mr. O. T. Larson.

I am notifying the Keepers of Plum Island and Sherwood Point relative to the above requests and to be governed by the signal of the carferries.

Respectfully,

Superintendent.

CHH:DH

November 3, 1930.

Keeper, Manistique Light Station:

You will find enclosed herewith copy of letter from Mr. O. T. Larson, Marine Superintendent Ann Arbor Railroad Company under date of October 28, 1930, File-15, reporting your station for not operating the signal during the early morning of October 28, 1930, thus delaying their Carferry No. 5 entering the harbor some 5 hours and 20 minutes.

I directed Foreman Marin to investigate this matter and have before me his report, which indicates that Assistant Keeper Buttars was on watch at the time and evidently derelict in his duties. You will direct Mr. Buttars to make a full report stating why the signal was not operated at the time stated in Mr. Larson's letter.

You will also report relative to the manner in which you conduct your station, as to the watches, etc. and the hours of said watch. Your comments are also desired relative to Mr. Buttars report, which will be submitted through you stating everything germane to the subject.

An early reply from each is desired, as this is a very serious matter and will be submitted to the Bureau for action.

Superintendent.

Form 73

NOMINATION

CHH:ER

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 12th DISTRICT.

Milwaukee, Wis., (City) November 6 (Date), 1930

COMMISSIONER OF LIGHTHOUSES:

Action recommended, **Temporary Reduction in Pay** Legal residence, **Michigan**

Name, **Ray H. Buttars** Proposed salary, **$1200-A**

Position, **Keeper (Assistant)** Proposed range, **1140-1440-A**

Location, **Manistique L.S. & Manistique W. Bkw. & W.Phd.Lts., Mich.** Appropriation, **Sal.Kprs. of L.H.**

Effective, **December 1, 1930** [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, **Same** Former salary, **$1320-A**

Location, **Same** Former range, **1140-1440-A**

Rank on eligible list, - Rating, Percentage, , Other eligibles considered:

Previous incumbent and his pay, - Services terminated,

Reason,

Members of family in Government service, **Not any**

Date of birth, **November 28, 1884**

Remarks: **Temporary demotion for 6 months for sleeping on watch**

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19---

OFFICE COPY

Secretary, Civil Service District.

Superintendent

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

CHH:ER
Incl.

November 6, 1930

Charges - R. H. Buttars

Commissioner of Lighthouses:

Inclosed is letter of October 28, 1930 from the Ann Arbor Railroad Co., making complaint relative to the operation of the fog signal at Manistique, Mich.

Also inclosed is copy of letter of October 30, 1930 to Foreman Marin, and his two replies thereto dated November 1, 1930 relative to his investigation of this matter.

Also inclosed is copy of my letter of November 3, 1930 to the Keeper, Manistique Light Station, Mich., and replies thereto dated November 4, 1930 from Keeper Ottosen and Assistant Keeper R. H. Buttars.

These papers are submitted to the Bureau for consideration with recommendation that R. H. Buttars be written a letter of reprimand, by the Department, and that he also be demoted in salary for a period of six months from $1320 per annum to $1200 per annum, or a penalty of $10.00 per month for six months.

Inclosed is form 73 covering the demotion recommended.

Superintendent

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

LIGHTHOUSES

1930 NOV 18 PM 2 06

November 18, 1930.

Mr. Ray H. Buttars,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective December 1, 1930, or upon entrance on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER

Chief of Appointment Division.

From: $1320 per annum

To: $1200 per annum

Service and grade: Field

Appropriation (unit):

Orig to Buttars with letter 12/9/30

12

Temporary Demotion
for period of one year.
Dec. 1, 1930 - Dec. 1, 1931

GOVERNMENT PRINTING OFFICE 11—9061

AHT:LS

December 9, 1930

Manistique Light Station, Michigan.

Commissioner of Lighthouses:

Referring to Bureau endorsement 11/12/30 addressed to the Secretary of Commerce relative to the demotion for disciplinary reasons in the case of Ray H. Buttars, Assistant Keeper, Manistique Light Station, Michigan, wherein it is stated that Bureau will prepare a reprimand to be addressed to Mr. Buttars.

The Bureau is advised that to date the letter of reprimand has not been received.

For and in the absence of the Superintendent.

Chief Clerk

Copy referred to Asst. Keeper Buttars through Keeper, Manistique Light Station for information. When the reprimand has been received, the same will be furnished to you and made a part of your official record.

Enclosed is copy of your appointment certificate effective December 1, 1930 carrying a reduction of $10.00 per month for a period of one year.

This reduction and reprimand is a result of the investigation by the Superintendent of your dereliction to duties in connection with the arrival of Ann Arbor Carferry at Manistique.

For and in the absence of the Superintendent.

Chief Clerk

LIGHTHOUSE SERVICE,
12TH DISTRICT

DEC 2 6 1930

MILWAUKEE, WIS.
DEPARTMENT OF COMMERCE

December 23, 1930.

Ray H. Butters, Assistant Keeper,
Manistique Light Station, Mich.,
(Thru Superintendent of Lighthouses, Milwaukee, Wis.)

After careful consideration of a report submitted by the Superintendent concerning your failure to operate the fog signal at the light station on the early morning of October 28, you are hereby reprimanded and advised of your demotion in salary from $1320 to $1200 per annum for a period of one year. Your dereliction of duty in this instance was a serious offense, and you are cautioned that a repetition thereof will not be tolerated. As an employee of this Service in the responsible position of lighthouse keeper, you are expected at all times to fulfill the duties of your position in a manner that will not bring reproach upon the Service and discredit to yourself. The fact that you are being disciplined in this matter is being noted as a part of your official record.

H. D. KING,
Acting Commissioner of Lighthouses.

RLC:EMF

Copy to 12th Supt.

at the proper time recommendation should be submitted as to restoring the pay of this keeper

Copy to Butters with salary sheet Dec. 1930

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. Ray H. Buttars,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1200

To: $1260

11—9564

12

orig to Buttars 8/31/28

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHTHOUSE SERVICE,
12TH DISTRICT
AUG 18 1930
MILWAUKEE, WIS.
DEPARTMENT OF COMMERCE

July 3, 1930.

Mr. R. H. Buttars, asst. Kpr Manitique
Through Commissioner of Lighthouses.

Sir:

You are advised that under the Brookhart Act your compensation has been changed as indicated below, effective July 3, 1930.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

Orig to B.
with sal. check Aug. 1930

From: 1260.
To: 1320.

12th Keeper.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE SERVICE
12TH DISTRICT
JUL 1 - 1921
MILWAUKEE, WIS.
DEPARTMENT OF COMMERCE

TWELFTH DISTRICT

Pacine Reef L.S.
(Station, Depot, or Vessel)

June 29th, 1921

Supt. 12th District:

I can be ready to go to Manisigue on July 2nd ~~1st~~ on three days notice.

I have had no correspondence with Mr Beaver, Mr Jacobson will not be able to report for duty before the last of July his leg is still quite weak although he is able to get about on crutches.

Hire Mr. Knudson at the Pier Head L. S. time for me to be ready to go. and he will bring telegram out to Station.

P. H. Butlare
1st Asst Kpr.

CC
Auto
Sood
Nov

CC
Auto
Jets
1/1

Marquette Light Station

July 6th 1921

LIGHTHOUSE SERVICE
12TH DISTRICT
JUL 8 - 1921
MILWAUKEE, WIS.
DEPARTMENT OF COMMERCE

Superintendent of Light-Houses.

Sir.

Mr Butters succeeded Mr Ranier as Assistant-Keeper of this Station today

Very Respectfully

W. Stuber

Keeper.

Asst. Keeper

Volunteer Life Saving Station

Milwaukee

1/9

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHTHOUSES
1925 FEB 9 PM 3 18

January 31, 1925.

Mr. Ray H. Buttars,
Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Acting Chief of Appointment Division.

Position: Keeper

Salary: $1140 per annum

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

12
JL

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. R. H. Buttars,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $1140 per annum to $1200 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Chief of Appointment Division.

11—8074

mfc
12

AHT/HQ

July 12th, 1921.

Commissioner of Lighthouses:

The notice of change in salary dated June 22nd, 1921 in the case of Ray H. Butters became effective beginning July 1st, 1921.

for

Superintendent.

Personal

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

LIGHTHOUSES

1921 JUN 25 AM 10 51

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHTHOUSE SERVICE 12TH DISTRICT JUN 29 1921 MILWAUKEE, WIS. DEPARTMENT OF COMMERCE

M

June 22, 1921.

r. Ray H. Buttars,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $960 per annum to $720 per annum, effective July 1, 1921 or as soon thereafter as you enter on duty (including $60 per annum longevity pay).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD L. STRONG

Chief of Appointment Division.

Original sent to Buttars thru 7-12-21

Bu notified 7/12

S
C
12th district

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
SUPERINTENDENT

OFFICE OF LIGHTHOUSE INSPECTOR, 12th DISTRICT,

Milwaukee, (City.) Wis. June 15th, (Date.) 1921, 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, TRANSFER

Name, **Ray H. Buttars** Legal residence, **Michigan**

Position, **Keeper (Assigned to duty as Assistant Keeper)** Salary, **$720 Per Annum**

Location, **Manistique Light Station** Appropriation, **Sal. Keepers of Lighthouses**

Effective **July 1st, 1921** { the ~~actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, **1st Assistant Keeper** Former salary, **$960 Per Annum**

Location, **Racine Reef Light Station**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, **William Renier** Services terminated, **June 30th, 1921.**

Reason, **Exchanged positions, action recommended by Superintendent for good of service.**

Members of family in Government Service, **One.**

Remarks: **Enclosed is letter from Buttars dated June 6th accepting transfer to Manistique carrying a reduction in salary.**

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

OFFICE COPY

Secretary, Civil Service District.

Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

COPY

Personal

B

Racine Reef L.S.,
June 6th, 1921.

Supt. 12th District,
Milwaukee, Wisc.

In reply to your letter of June 3rd, 1921 stating that there was a probability of a vacancy in the position of Assistant Keeper at Manistique, I wish to say that I will accept transfer to that station.

If it could be arranged to have my household goods moved by the Tender it would be a great help, which I sould appreciate as the freight rate is very high and I have been under considerable expense lately.

Yours respectfully,

R.H. Buttars,
1st Asst. Keeper

Keeper absent.

AHT-MM

Centennial

June 2, 1920.

Commissioner of Lighthouses:

Referring to notice of change in salary, dated May 18, 1920, in the case of Ray H. Buttars, the Bureau is advised that Mr. Buttars, Keeper, assigned to duty as 1st Asst., Racine Reef Light Station, Wis., entered on duty at the new rate of pay, $960 per annum, on May 25, 1920.

Superintendent.

TeG-MM
ENCL.

May 21, 1920.

Mr. Ray H. Buttars,
1 AK, Racine Reef L.S.:
(Through the Keeper.)

1. Enclosed is notice of change in your salary from $900 to $960 per annum, effective May 25, 1920.

2. In connection with the above you are advised that the increase in your salary is due to the fact that at the close of May 24, 1920 you will have completed five years' continuous service as lightkeeper.

Superintendent.

MM

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, SUPERINTENDENT 12th DISTRICT,

Milwaukee (City.), Wis., May 12, (Date.) 1920. 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Increase in salary of

Name, Ray H. Buttars — Legal residence, Michigan

Position, Keeper (assigned to duty as 1st Asst.) — Salary, $960-A (including $60-A longevity pay)

Location, Racine Reef L.S., Wis. — Appropriation, "Salaries, Keepers of Lighthouses"

Effective May 25, 1920 — ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper (assigned to duty as 1st Asst.) — Former salary, $900-A

Location, Racine Reef L.S., Wis.

Rank on eligible list, -- Rating, Percentage, , Other eligibles considered:

Previous incumbent, -- Services terminated,

Reason,

OFFICE COPY

Members of family in Government Service, One.

Remarks: At the close of May 24, 1920, Mr. Buttars will have completed five years' continuous service as keeper in the Lighthouse Service.

For and in the absence of the Superintendent.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

W. McCombs
Asst. Superintendent.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

MAY 19 1920

LIGHT
MAY 19 1920
HOUSES

LIGHTHOUSE SERVICE
12TH DISTRICT
MAY 21 1920
MILWAUKEE, WIS.
DEPARTMENT OF COMMERCE

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

May 18, 1920.

Mr. Ray H. Buttars,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $900. per annum to $960. per annum, effective May 25, 1920 or as soon thereafter as you enter on duty at the increased rate of pay (including $60. per annum longevity pay).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

E.O.D. 5-25-20
Report to Bu. 6-2-20.

5-21-20
Orig. to Mr. Buttars.

12th district

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 19, 1918.



12th DISTRICT.
NOV 26 1918

Mr. Ray H. Buttars,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 600 per annum to $ 960 per annum, effective November 1, 1918.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings

Chief of Appointment Division.

R
Ho

Racine Reef

19 Insp.

Personnel

NMW-EC

September 3, 1919.

Asst. Keeper Buttars

(Through Keeper, Racine Reef Light Station)

1. Referring to your conversation over the telephone with Mr. Works of this office on August 26th, you are advised that the salary of your position is figured to cover an allowance of coal and therefore, no coal is allowed you. You are also advised that there will probably be no change in the salary of your position.

Superintendent.

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

B 140

18

I, Ray H. Buttars

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Ray H. Buttars
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 11th day of July, A. D. 1918.

(Affix official seal here)

[4] (*Name*) Chas. A. Ryba

SEAL AFFIXED

(*Official title*) Notary Public, Racine Co., Wis.

My commission expires June 5, 1921.

OFFICIAL TITLE	RATE OF PAY	NAME OF STATION, VESSEL, OR PLACE OF EMPLOYMENT.
Present Keeper	$600-A	Racine Reef Light Station, Wis.
Former [5] 2nd Asst. Keeper	$480-A	Muskegon Phd. Rge. L.S., Muskegon Lake and Bank Point Lts., Mich.

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF LIGHTHOUSE ~~INSPECTOR~~ Supt., 12th DISTRICT

Milwaukee, Wis., (Address), July 13, 1918. (Date)

The above-named appointee entered upon duty on July 10, 1918. (Date)

OFFICE COPY

B. H. Buttars
Superintendent, 12th District.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

B
140

OFFICE OF
H. INSPECTOR.
JUL 13 1918 18
12th District
TWELFTH DISTRICT

Racine Reef Light.
(Station, Depot, or Vessel.)

July 10, 1918.

Light House Inspector,
Milwaukee,
Wis.

Sir:

You are hereby respectfully informed that Mr. Ray H. Burbo entered upon duty as Ast. Keeper of this Station this afternoon.

Very respectfully,
Wm. V. Larson
Keeper.

July 10

H

DEPARTMENT OF COMMERCE 12th DISTRICT.
LIGHTHOUSE SERVICE

JUL 12 1918

B 140

18

TWELFTH DISTRICT

Muskegon Mich
(Station, Depot, or Vessel.)

July 10, 1918

U. S. Lighthouse Inspector,
Milwaukee Wis.

Sir:—

I hereby report that Mr. Ray H Buttars, who was 2nd assistant keeper at this place, left here to take up his duties as 1st assistant at Racine Reef Wis. Tuesday July 9th, 1918.

Respectfully
Thomas Robinson
Keeper.

SFP-MM
ENCLOSURES.

B
140

18

July 8, 1918.

Mr. Ray H. Buttars,
2nd Asst., Muskegon Light Station:
(Through the Keeper.)

There is enclosed Department letter of July 2, 1918, appointing you Keeper in the Lighthouse Service, at a salary of $600 per annum, effective on the day you enter upon duty as 1st Assistant Keeper, Racine Reef Light Station.

You are hereby directed to report for duty at Racine Reef L. S. as soon as practicable.

Execute the enclosed Oath of Office and forward it to this office.

In the absence and by direction of the Superintendent.

Assistant Superintendent.

COPY to Keeper, Racine Reef Light Station, for his information and files. Report to this office the date that Mr. Buttars enters on duty at your station.

In the absence and by direction of the Superintendent.

Assistant Superintendent.

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

B 140

July 2, 1918.

LIGHT HOUSES JUL 3 1918

JUL 3 1918 3 40 PM

Mr. Ray H. Buttars,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Six Hundred dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from second assistant keeper at $460 per annum.)

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

C
F

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Leonard V. Knudson.

Legal Residence: Michigan.

12 Insp.

SFP-MK

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

B 140

18

OFFICE OF LIGHTHOUSE INSPECTOR, 12th DISTRICT,

Milwaukee, Wis., (City.) June 28 (Date.), 1918.

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and promotion of

Name, **Ray H. Buttars,** Legal residence, **Michigan,**

Position, **Keeper,** Salary, **$600 per annum,**

Location, **Racine Reef Light Station, Wis.** Appropriation, **"Salaries, Keepers of Lighthouses".**

Effective **July 5, 1918** [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, 2nd Assistant Keeper, Former salary, **$480 per annum,**

Location, **Muskegon Phd. Rge. L.S., & Muskegon Lake & Bank Point Lts., Mich.**

Rank on eligible list, --- Rating, Percentage, , Other eligibles considered:

Previous incumbent, Leonard V. Knudson, Services terminated, **June 30, 1918,**

Reason, **Has resigned.**

Members of family in Government Service, One.

Remarks: Quarters are not provided for family of keeper at this station.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

In the absence and by direction of the Superintendent.

Secretary, Civil Service District.

Asst. Supt., 12th District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

SVP-LRL

B 140

18

June 28, 1918.

Mr. Ray H. Buttars,
2nd Asst. Keeper, Muskegon Light Station:
(Through the Keeper.)

You are advised that you have been nominated for appointment to the position of Keeper in the Lighthouse Service, to be assigned to duty as 1st Assistant at Racine Reef Light Station.

You will be promptly notified when your appointment is received, which will probably be about July 5th; and you will hold yourself in readiness to proceed to Racine Reef Light Station upon instructions from this office.

In the absence and by direction of the Superintendent.

Asst. Superintendent.

COPY to Keeper, Racine Reef Light Station for his information and files.

In the absence and by direction of the Superintendent.

Asst. Supt.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

B
140

OFFICE OF
L. H. INSPECTOR.
JUN 27 1918
12th District
18
TWELETH DISTRICT

Muskegon Light St.
(Station, Depot, or Vessel.)

June 25, 1918

Inspector, 12th District.

I am willing to accept transfer and promotion to the position of 1st Assistant Keeper at Racine Reef Light Station, Wis.

Respectfully,
Ray H. Buttars.
2nd Asst. Keeper.
Muskegon Light St.

Form 111

B 125

8

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

I, Ray H. Buttars,

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Ray H. Buttars
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 25th day of September, A. D. 191 7

(Affix official seal here)

OFFICE COPY

[4] (*Name*) Albert Michelson
Notary Public, Muskegon Co., Mich.
(*Official title*)

My commission expires Feb. 8, 1919.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present 2d Asst. Keeper,	$480-A	Muskegon Pierhead Range L. S., and Muskegon Lake and Bank Point Lts., Mich.
Former [5] 2d Asst. Keeper,	$456-A	South Fox Island Light Station, Mich.

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF LIGHTHOUSE INSPECTOR, 12th DISTRICT

Milwaukee, Wis., (Address) Sept. 27, 1917. (Date)

The above-named appointee entered upon duty on Sept. 10, 1917. (Date)

Stoddard
(Signature, followed by title)
Inspector, 12th District.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

P-GEA
125-B

B
125

8

Sept. 22, 1917.

Ray H. Buttars, 2d Asst. Keeper,
(Through Keeper, Muskegon L. S.)

Enclosed herewith is Department letter of Sept. 17, 1917, appointing you second assistant keeper at Muskegon Light Station with salary at the rate of $480. per annum, effective Sept. 10, 1917. Please acknowledge its receipt.

There is also enclosed an oath of office, which you will please execute and return to this office promptly.

Inspector, 12th District.

B 126

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT SEP 19 1917 HOUSES

8

September 17, 1917.

Mr. Ray H. Buttars,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Second Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Eighty dollars per annum, effective September 10, 1917.

(By transfer from third assistant keeper at $456 per annum.)

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Joseph Edlund.

Legal Residence: Michigan.

11—1393

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 12th DISTRICT,

Milwaukee, Wis., (City.) Sept. 11 (Date.), 1917

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, transfer and promotion of

Name, Ray H. Buttars, Legal residence, Michigan.

Position, 3d Asst. Keeper, Salary, $480-A

Location, Muskegon Phd.Rge.L.S., and Muskegon Lake and Bank Point Lts., Mich. Appropriation, Salaries, Keepers of Lighthouses.

Effective Sept. 10, 1917, {[1] the actual date of entrance on duty, ~~as soon thereafter as he enters on duty~~.

Former position, 3d Asst. Keeper, Former salary, $456-A

Location, South Fox Island L. S., Mich.

Rank on eligible list, ----- Rating, Percentage, , Other eligibles considered:

Previous incumbent, Joseph Eilund, Services terminated, Aug. 23, 1917.

Reason, Resigned.

Members of family in Government Service, One.

Remarks: Mr. Buttars has been assigned to duty, as an emergency occasioned by the resignation of two assistants at this station made it necessary to take immediate action for the proper safeguarding of life and property, and his entrance on duty could not be deferred until action was taken through the mail.
In the absence and by direction of the Inspector.

Selection regular, subject to the action of the
U. S. Civil Service Commission. , 191

Secretary, Civil Service District.

Supt. 12th District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SEP 11 1917

8

B
125

TWELFTH DISTRICT

Muskegon Mich
(Depot, Vessel, or Station)

Sept. 10th, 1917

U. S. Lt. House Inspector
Milwaukee Wis

Sir

I herby notify you that Mr Ray. H. Butters arived her to day & comenced duty as 2nd Asst Lt Keeper this morning.

very Respectfully
Thomas Robinson
Keeper

CLASS OF SERVICE	SYMBOL
Day Message	
Day Letter	Blue
Night Message	Nite
Night Letter	N L

If none of these three symbols appears after the check (number of words) this is a day message. Otherwise its character is indicated by the symbol appearing after the check.

WESTERN UNION TELEGRAM

NEWCOMB CARLTON, PRESIDENT — GEORGE W. E. ATKINS, FIRST VICE-PRESIDENT

CLASS OF SERVICE	SYMBOL
Day Message	
Day Letter	Blue
Night Message	Nite
Night Letter	N L

If none of these three symbols appears after the check (number of words) this is a day message. Otherwise its character is indicated by the symbol appearing after the check.

B 125

RECEIVED AT MAIN OFFICE, 89-91 MICHIGAN ST., MILWAUKEE, WIS. ALWAYS OPEN

P655

A9 15CH 9

CHARLEVOIX MICH 534P 1

1917 SEP 1 PM 6 04

LIGHTHOUSE INSPECTOR

767 MILWAUKEE WIS

12TH DISTRICT.

I WILL ACCEPT TRANSFER AS SECOND ASSISTANT TO MUSKEGON SEP. 3 - 1917

RAY H BUTTARS.

Telephone No. L 8073

Telephoned to 2 Nite

Time 7 26 PM

By To Me

on 3949 Da 7/20

on 3951 Wrongly Da 7/21

file 3114 Da 7/21

file 3073

file 12019

3 AK Lo Top to 2 AK Muskegon

Form 1214

CLASS OF SERVICE DESIRED	
Fast Day Message	
Day Letter	
Night Message	
Night Letter	

Patrons should mark an X opposite the class of service desired; OTHERWISE THE TELEGRAM WILL BE TRANSMITTED AS A FAST DAY MESSAGE.

B 125

WESTERN UNION TELEGRAM

NEWCOMB CARLTON, PRESIDENT GEORGE W. E. ATKINS, FIRST VICE-PRESIDENT

Receiver's No. 8
Check
Time Filed

Send the following telegram, subject to the terms on back hereof, which are hereby agreed to _____ 191__

To _____

South Fox Islands
Inverkport Mich.

Proceed as early as practicable to
Muskegon
Picking

Copy to Chamberlain

J H Pickens

SENDER'S ADDRESS FOR ANSWER

SENDER'S TELEPHONE NUMBER

Form 1214

CLASS OF SERVICE DESIRED	
Fast Day Message	
Day Letter	
Night Message	
Night Letter	

Patrons should mark an X opposite the class of service desired; OTHERWISE THE TELEGRAM WILL BE TRANSMITTED AS A FAST DAY MESSAGE.

WESTERN UNION TELEGRAM

NEWCOMB CARLTON, PRESIDENT GEORGE W. E. ATKINS, FIRST VICE-PRESIDENT

Receiver's No.
8
Check
Time Filed

B 125

Send the following telegram, subject to the terms on back hereof, which are hereby agreed to

Sept 3 191 7

To

Parcel by Saturday as early as practicable Packing? Chief Clerk

SENDER'S ADDRESS FOR ANSWER

SENDER'S TELEPHONE NUMBER