REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date:

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Kraig L Anderson	23-003
E-Mail Address:	**Phone Number:**
kraiga@gmail.com	858-357-5100

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Cochems, Minnie		8/4/1864 NY, NY

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 8/17/1928

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Kraig Anderson

CIVILIAN SERVICE

(Agency & Location)		
	From:	To:
(Agency & Location)		
	From:	To:
(Agency & Location)		
	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number:

Attendant Signature:

CMRS Search Request Number(s):

Remarks:

JAN 9 PM 2:00

SCREENING NOTES

- ☐ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

OLD Commerce File shows DOB as 1864

LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

SVC city IDLEWILD WI

Employee Name: COCHEMS, MINNIE H. POB NY **DOB:** 1863

SVC Dates 1898 – 1928 Sep 1929 YoD 1928

Records checked:

Agency: Commerce 6028	Area: Bay 10, Lower Catwalk	positive	(negative)
Agency: Commerce 6029	Area: Bay 10, Lower Catwalk	positive	(negative)
Agency: Old Commerce	Area: Bay 10, Lower Catwalk	(positive)	negative

AND

Agency: Treasury 2189	Area: Bay 13, Lower Catwalk	positive	(negative)
Agency: Treasury 2188	Area: Bay 13, Lower Catwalk	positive	(negative)
Agency: Old Treasury	Area: Bay 13, Lower Catwalk	(positive)	negative

If Negative:

Agency: Treasury SRCs series 1	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 2	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 3	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Coast Guard SRCs	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

CMRS: possible CG service	Area: _____	positive	negative
ARCIS: _____	Area: _____	positive	negative

Notes: Mark

CROSS REFERENCE

SEE FILE--464/16/ D #1

NAME Cochems, Minnie (Mrs.) POSITION Keeper

BUREAU BUREAU OF LIGHTHOUSES STATION 12th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt.per annum to be Added	Subtracted
660	240	900	XCR	404.25	1304.25	LHS	4	1080			

CIRCULAR #13----11/13/23

Approved $1080

GRADE RECOMMENDED 4

RANGE OF COMPENSATION RECOMMENDED FROM $1080 TO $1320

PERSONNEL CLASSIFICATION BOARD FORM NO. 1
(To be filled out in accordance with detailed instruction sheet, Form No. 2)

1227

Sheet No. .....

2—12758

DO NOT WRITE IN THIS SPACE

	a		
	b		
	c		
	d		

1. Cochems (Surname) Minnie (Given name) (Mrs.) (Initial)
2. Department Commerce
3. Bureau Lighthouse
4. Field Service Lighthouse
5. (a) Field Station 12th District, Milwaukee, Wis.
   (b) Subdivision Sherwood Point Lt. & Fog Signal Sta.
   (c) City or town Sturgeon Bay State Wis.
6. Pay-roll title Keeper
7. Customary office title Assistant Keeper

8. (a) Number of regular working hours of the position, per day eight; per week seven days.
   (b) If this is not a full-time position, state percentage of time employed per day ....; or per week ....
   (c) If night work, wholly or in part, state the hours: From .... m. to .... m.
9. If this is not an all-year-round position, state approximate number of days employed each year all year.
   During what months twelve.
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation not any.
11. Present rate of pay, exclusive of bonus $ 660.00 per annum; bonus, $ 240.00 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ 660.00 per annum; bonus, $ 240.00 per annum.
13. If the employee receives overtime pay, state the rate not any.
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses.
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☒ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☒ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum
    45 cents per day ration.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniforms.; annual cost, $ 35.00
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 See Q 23.
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ....; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ....; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ....; number of lessons ....; number completed ....

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
1- Assists keeper in caring for all buildings and grounds and equipment at station. Assists in the proper maintenance and operation of station, including state of upkeep of buildings, such as cleaning and painting, etc., of interior and exterior of all buildings and care of grounds and also performing minor repairs to same, all of which is inspected by superiors.....	55
2- Operation of lighting equipment, this equipment being of a type peculiar to the requirements of the Lighthouse Service.....	35
3- Proper handling of station boats, including making minor repairs to hull and machinery and cleaning and painting.....	5
4- Assists in keeping routine records of station.....	5
	100

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

Work is at all times under immediate supervision; however, is responsible for entire operation and functioning of the station and equipment when standing periodical watches, watches being stood at regular shifts, distributed throughout thetwenty-four hours of each day.

20. Do the duties involve direction or supervision of the work of other employees? No.
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

21. How long have the employee's duties been substantially as described above? July 1, 1903. (Approx.20 yrs.)

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

May 15th, (Date), 1923. (Signature of Preparing Officer) Superintendent (Title)

23. I have read the foregoing and I agree to it except as follows:

Employee inaccessible.

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)		X	
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)	X		

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		
Common School	X	

Technical Education: If essential, kind and extent

Experience: If essential, kind and extent Machinery, boating, painting and carpentering.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $1200.00 to $1320.00

May 15th, (Date), 1923. (Signature of head of field office or station) (Title)

Superintendent, 12th Lighthouse District.

GOVERNMENT PRINTING OFFICE 2—12758

AHT/HQ

Form 93

NOTICE OF ~~RESIGNATION OR~~ DEATH

CHIEF CLERK 1928 AUG 23 AM 10 44

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 12th DISTRICT

Milwaukee, Wisc., August 20, 19 28.

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted ~~the resignation~~ notice of death of the following-named employee:

Name, Mrs Minnie Cochems Position, Keeper -(Assistant)

Legal residence, Wisconsin Station, Sherwood Point L.H., Wisc.

Salary, $1200. per annum

The acceptance of this resignation is recommended effective at the close of Aug.17., 1928

This employee has not taken leave in excess of the accrued rate.

Remarks:

APPOINTMENT DIVISION ENTERED 2003 AUG 25 1928 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

Superintendent.

8-25-28

BUREAU OF LIGHTHOUSES
WASHINGTON AUG 22 1928

Submitted to the Secretary of Commerce,

11—4623

H. B. Bowerman

Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1928 AUG 22 AM 9 10
LIGHTHOUSE SERVICE
12TH DISTRICT
AUG 20 1928
MILWAUKEE, WIS.
DEPARTMENT OF COMMERCE

TWELFTH DISTRICT

Sherwood Point
(Depot, Vessel, or Station)

August 18, 1928

Superintendent of Lighthouses
Milwaukee,
Wisconsin.

Dear Sir:-

This is to confirm telephone message of yesterday informing you of sudden death due to heart failure early yesterday morning of Mrs. Minnie Cochems, assistant keeper of Sherwood Point Lighthouse.

Very truly yours
William Cochems,
keeper.
Per Stanley Cochems

HC
for 93 to Bur. off 8/17/28
no excess leave
HFF
8/20/28

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mrs. Minnie Cochems,

Through the Chief, Bureau of Lighthouses.

Madam:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1080

To: $1200



11—9564

12

CARDED

(CROSS REFERENCE)

Cochema, Miss. M. In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $ 900, effective July 1, 1924.

For authorization see letter dated JUL 23 1924 File No. 1095/21.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Mrs. Minnie Cochems,

Through the Commissioner of Lighthouses.

Madam:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Acting Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED FEB 7 1925 ON JOURNAL DEPARTMENT OF COMMERCE

Position: Keeper

Salary: $1080 per annum

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

CARDED

12
JL

FEB 9 - 1925

Form 111

CHIEF CLERK

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

APPOINTMENTS JAN 2 1919

1918 DEC 30 PM 3 08

LIGHT DEC 30 1918 HOUSES

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

DEC 30 1918 11 40 AM

I, Minnie Cochems

do solemnly [1] Sworn (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Minnie Cochems
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 14 day of December, A. D. 191 8

(Affix official seal here)

[4] (Name) W Elbagen

(Official title) Notary Public, Wis

My commission expires July 22 1922

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$660-A	Sherwood Point L. S., Wis.
Former [5] Asst. Keeper	480-A	Sherwood Point L. S., Wis.

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF LIGHTHOUSE ~~INSPECTOR~~ Supt., 12th DISTRICT

Milwaukee, Wisconsin (Address), December 27, 1918. (Date)

The above-named appointee entered upon duty on November 1, 1918. (Date)

CARDED

Superintendent. (Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT—FIXED RATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 21, 1918.

Mrs. Minnie Cochems,
Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Six Hundred and Sixty dollars per annum, effective November 1, 1918.

By promotion from assistant keeper at $480 per annum.

(The above rate of pay includes longevity pay of $60.)

By direction of the Secretary:

CARDED
ON BASIS OF THIS ACTION
LETTER DATED 11-15-18
1095-12

Respectfully,

(Signed) Clifford Hastings

Chief of Appointment Division.

R
Ho

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position, (By increase in compensation.)

Legal Residence: Wisconsin.

11—1583

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

LIGHT
SEP 15 1916
HOUSES
MAKE NO ENTRIES IN THIS COLUMN.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4789-2

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Cochems, Minnie, Mrs.

2. Department:

Commerce.

3. Bureau, office, or service:

Lighthouse Service.

4. Designation of position:

Asst. Keeper, Sherwood Pt. L.S., Wis.

5. Occupation (if not clearly shown by answer to question 4):

Lighthouse Keeper.

6. Annual earnings:

$480.00 & $109.50 All.

7. Kind of appropriation:

LS.

8. Present rate of pay:

$ As & $109.50 all.

9. Initial rate of pay:

$ $400-PA

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

Substitute—		Regular—	
Years:	Months:	Years:	Months:
		18	1

11. State, Territory, or foreign country of birth (do not give town):

New York.

12. Race:

W.

13. Sex:

Female.

14. Date of birth—

Month: August

Year: 1864

15. Kinds of schools attended, years attended, and degrees taken:

E-7, H-4.

16. Marital condition:

M.

17. War veteran?

No.

18. Appointed from—

Congressional district and State: 9 Wisconsin

County: Door.

19. Civil service status:

C.

20. Method by which classified status was obtained:

CE

21. Place of employment—

City: Sturgeon Bay,

State: Wisconsin.

DO NOT FOLD THIS CARD.

11—5869

Form 111

OFFICE OF DISBURSING CLERK RECEIVED JUL 13 1912 DEPT OF COMMERCE AND LABOR

LB 170/B

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

I, Mrs. Minnie Cochems

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Mrs Minnie Cochems
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 9th day of July, A. D. 1912.

(Affix official seal here)

[4](Name) Abel Munn

(Official title) Notary Public
Commission expires Dec 6th-1912

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Asst. Keeper	$480 p.a.	Sherwood Point L.S., Wis.

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 12th District

(By change from $40 p.m.)

Chicago, Ill. (Address), July 10, 1912. (Date)

CARDED.

The above-named appointee entered upon duty on July 1, 1912. (Date)

DIVISION OF APPOINTMENTS RECEIVED JUL 19 1912 DEPT OF COMMERCE AND LABOR

W. Boyce
(Signature, followed by title)
Lieutenant, U.S.N., Inspector.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT—FIXED DATE

Department of Commerce and Labor

APPOINTMENT DIVISION

Washington

June 28, 1912.

Mrs. Minnie Cochems,

Through the Commissioner of Lighthouses.

Madam:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Eighty dollars per annum, effective July 1, 1912.

(By change from $40 per month.)

CARDED

APPOINTMENT DIVISION. REPORTED JUN 29 1912 TO DISBURSING CLERK DEPT OF COMMERCE AND LABOR

Not to be reported to C. S. C.

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

Chief of Appointment Division.

Ph
D

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Wisconsin.

11—1898

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

JUL 3 1912
170/B

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Twelfth DISTRICT.

Chicago, Ill., June 12, 1912

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

JUN 27 1912
DEPT OF COMMERCE AND LABOR

Action proposed, Appointment of

Name, Mrs. Minnie Cochems — Legal residence, Wisconsin

Position, Assistant Keeper — Salary, $480.00 per annum

Location, Sherwood Point Light Station, Wis.

Effective July 1, 1912, ~~or~~ on the actual date of entrance on duty.

Former position, same — Former salary, $40.00 per month

Location, same

Rank in list of eligibles, — Rating, — Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, Herself — Services terminated, June 30, 1912.

Reason, As below

Remarks: Appropriation: Salaries of Keepers of Lighthouses. This appointment is recommended in accordance with Bureau Circular of May 23, 1912.

6/28/12 MCL

DIVISION OF APPOINTMENTS
JUN 28 1912
DEPT OF COMMERCE AND LABOR

M. Joyce

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 21 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

G. T. E. Putnam

~~Acting~~ Commissioner

(*All communications should be addressed to "THE LIGHT-HOUSE BOARD."*)

Treasury Department,

B.

Office of the Light-House Board,

Washington, D. C., February 3, 1899.

The Honorable,

The Secretary of the Treasury.

Sir:

The Board has the honor to ask that Mrs. Minnie Cochems, Assistant Keeper Sherwood Point light-station, Wis., be given a full appointment, to date from 13 Feb'y '99, with pay at the rate of $400. a year, with

The probationary appointment of Mrs. Cochems will expire on 12 Feb'y '99, and the Inspector of the Ninth Light-House District recommends that he be given a full appointment.

Respectfully yours,

Major, Corps of Engineers, U. S. A.,

Engineer Secretary.

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

MAY 10 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Mrs. Minnie Cochems 2. Age 46 (Last birthday.)

3. Bureau Lighthouse 4. Position Assistant.

5. Compensation $40.00 p.m. 6. Where employed Sherwood Point Light-Station, Wis.

7. When appointed (*a*) June 11, 1898. 8. How appointed (*b*) Through Civil Service Examination.

9. Status under Civil Service Rules (*c*) Classified competitive.

10. Is the employee an honorably discharged soldier or sailor? No.

11. Does the employee receive a pension? No. If so, state the amount

12. Other Government service None.

13. Duties (describe fully) Assists in care and operation of station consisting of one light and fog-bell. (2 keepers). Station closed 3 months.

14. Has the employee special qualifications? No. If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.	
Quantity of work	100	2	200	
Quality of work	85	3	255	
Interest manifested in work (see also Question 17)	85	3	255	
Attendance		2		
Total		8	710	
Average percentage			88¾	

DIVISION OF APPOINTMENTS RECEIVED JUN 3 1911 DEPT OF COMMERCE AND LABOR

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.
0	0	0	0	0	0	0	0	0

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Routine.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent. If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No. If so, what percentage of salary is unearned?

20. Remarks: (e)

The official who is primarily responsible for the statements herein submitted will sign here—

COMMANDER, U.S.N.,
INSPECTOR, 12th LIGHTHOUSE DISTRICT.

The official who approves the statements thus submitted will sign here—

Chief of Bureau or Office.

11—4259

TSC

Department of Commerce and Labor

LIGHT HOUSE BOARD
JUN 7 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Light-House. 2. Where employed Sherwood Point Light-Station, Wis.
3. Name Mrs. Minnie Cochems. 4. Where born New York.
5. Age 44 6. Position Assistant Keeper.
7. Compensation $40.00 pm. 8. When appointed (*a*) June 11, 1898. June 25, 1898, oath.
9. How appointed (*b*) Through Civil Service Examination.
10. Appointed from: State Wisconsin. Congressional District 9th, Door.
11. Status under Civil Service Rules (*c*) Classified Competitive.
12. Is the employee an honorably discharged soldier or sailor? No.
13. Other Government service None.
14. Duties (describe fully) Assists in operating flashing light and bell fog-signal, and in keeping dwelling, signal and grounds in condition as to painting, etc.
15. Efficiency: Quantity of work (*d*) 10/10; Quality of work (*e*) Excellent; Interest manifested in work (*f*) Excellent
16. Is this employee fully earning the salary she is now receiving? Yes.
17. Remarks (*g*)

O. R.

FILED

Lt Colonel, Corps of Engineers, U. S. A.,
CAPTAIN, U. S. N. Engineer Secretary.
NAVAL SECRETARY

Wahdgar
Commander, U.S.N.,
Inspector, 9th Light-House District.
Head of Bureau or Office.

June 1, 19 09.

11—3005

Enclosure

LIGHT HOUSE BOARD
RECEIVED
AUG 27 1908

Form 111

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

RECEIVED SEP -5 1908 DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor No. 11755

LIGHT-HOUSE ESTABLISHMENT

I, Mrs. Minnie Cochems

do solemnly[a] swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Mrs Minnie Cochems

[b] Sworn to and subscribed before me, this 24" day of August, A. D. 1908.

(Affix official seal here.)

[c](Name:) W. Eelbagenee

(Official title:) Notary Public.

My Com exp. aug 7, 910.

Official Title.	Name of Station.	State or Country in which born.	State or Territory from which appointed.
Assistant Keeper.	Sherwood Point Light-Station, Wis.	New York.	Wisconsin.
$40 mo.			

Office of the Inspector 9th Light-House District,

Chicago, Ill. (Address.), August 25, 1908. (Date.)

The above-named appointee entered upon duty on July 1, 1908. (Date.)

(Signed:) W E Edgar

Lieut.-Commander, U.S.N.,
Inspector, 9th L. H. District.

[a] Insert here "swear" or "affirm," as the case may be.

[b] Insert here "Sworn to" or "Affirmed," as the case may be.

[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

CARDED

NOTE CAREFULLY.

The oath may be executed at any time subsequent to the actual issuance of the appointment certificate, but no compensation should be paid until the oath is executed in proper form. Whenever possible the oath should be executed upon the date of actual entrance upon duty.

A letter of transmittal (use Form 95) should accompany Oath, stating the **exact** date of the entrance on duty of the appointee and the above blank also filled out and properly signed by the district officer.

Failure to fill out this Oath properly will result in its return for correction.

RECEIVED SEP 8 1908 INDEXED

OFFICE OF THE CHIEF CLERK FORWARDED SEP 5 1908 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

11—944

GENERAL APPOINTMENT—PRIOR DATE

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

11755

August 18, 1908.

Mrs. Minnie Cochems, of Wisconsin, is hereby appointed Assistant Keeper of Sherwood Point Light-Station, Wisconsin, in the Light-House Service, at a salary of Forty dollars per month, this appointment to be effective beginning July 1, 1908, she having entered upon duty on that date and since continuously served in the above-mentioned position: (Succeeds herself.)

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(By promotion from Assistant Keeper of Sherwood Point Light-Station, Wisconsin, at $400 per annum.)

DIVISION OF APPOINTMENTS
REPORTED
AUG 19 1908
TO DISBURSING CLERK
DEPT. OF COMMERCE AND LABOR

Herbert Knox Smith
Acting Secretary.

Date of oath: , 190

The Light-House Board.

G ✓
D ✓

11—1774

CHANGE REPORTED
AUG 21 1908
C. S. COMMISSION.
RECORDED

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF EMPLOYEE

202

11755

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

OFFICE OF THE CHIEF CLERK RECEIVED AUG 12 1908 DEPT OF COMMERCE AND LABOR

Office of the Inspector, 9th L. H. Dist.,

Chicago, Ill.,

Aug. 5, 1908.
(Date)

The Light-House Board,

Washington, D. C.

Sirs: I have the honor to recommend the (1) promotion
(Probationary appointment, transfer, promotion, etc.)
of (2) Mrs. Minnie Cochems (Name of person—letter for letter—as reported to Board) to Excellent of (3) Wisconsin (State of legal residence)
from (4) Assistant Keeper
(Official title of present position, as Keeper, First Assistant Keeper, etc.)
at (5) Sherwood Point Light-Station, Wis.,
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)
at (6) $ 400.00 per annum (Salary now paid) to (7) First Assistant Keeper
(Official title of position, as Keeper, First Assistant Keeper, etc.)
at (8) Sherwood Point Light-Station, Wis., at
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)
(9) $40.00 per month (Salary recommended), effective beginning (10) July 1, 1908 (the date
of her entrance on duty) (~~or as soon thereafter as he enters on duty~~)
(Strike out the clause not appropriate)
in the place of (11) herself.
(State name of *last* person holding position)
~~who (12)~~ ~~on (13)~~
(Died, transferred, resigned, dismissed, etc.) (Last day of service)
This increase is recommended in accordance with the report of the Committee on Equalization of Pay, approved June 25, 1908.
~~Mr. (14) stands No. (15) in list of eligibles,~~
~~Class (16), with an average of (17) per cent, and~~
~~was considered with (18)~~
~~(19) letters of declination of herewith.~~

Respectfully,

A. McElroy

Lieut.-Commander, U.S.N.,
Inspector, 9th L. H. District.

8-17-08

Department of Commerce and Labor

LIGHT-HOUSE BOARD

August 11, 1908.

Approved, and respectfully forwarded to the Honorable the Secretary of Commerce and Labor.

J. M. Helm

Captain, U. S. N.,
Naval Secretary.

INDEXED
OFFICE OF THE CHIEF CLERK FORWARDED AUG 12 1908 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR
DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN AUG 18 1908 DEPT OF COMMERCE AND LABOR

11—2314

CARDED

PERSONAL INFORMATION SHEET

NOTE.—This sheet is to be used only in cases of persons transferred to the Department of Commerce and Labor, by operation of law, July 1, 1903.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 15, 1904.

To the Heads of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to obtain a complete record of its officers and employees, you are hereby requested to furnish the information called for in Part II of this form, relative to each appointee or employee, now in the service, who was serving in your Bureau June 30, 1903, and was transferred to the Department of Commerce and Labor July 1, 1903, pursuant to the acts of Congress approved February 14, 1903, and March 3, 1903, and to have every such person answer each of the questions in Part I of this form and sign the same. Officers in charge, subordinate to heads of Bureaus, are expected to review this sheet, after it has been executed, to see that all questions have been answered, and, after doing so, to forward it immediately to the head of the Bureau for transmission to the Department.

Geo. B. Cortelyou

CARDED

Secretary.

PART I.

(Blanks in Part I are to be filled by the appointee or employee; but if he is unable to write legibly, another person may write the answers at his dictation. In either case, the statement is to be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.) Mrs William Cochems.

2. How do you write your name on the pay roll? Mrs Minnie Cochems

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Sturgeon Bay	Wis	Door	9th
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White.

5. Where were you born? New York. New York.

6. When were you born? August 4th 1864.
Month. Day. Year.

7. Are you pensioned by the United States Government? (Answer "Yes" or "No.") No.

8. Are there any members of your family, besides yourself, in the civil service of the United States Government? (If so, give below their names, relationship, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
William Cochems.	Husband.	Light House Labor & Common	Labor & Common	Keeper.
		Continuous Labor	Light House	

9. How long were you in the civil service of the United States Government prior to July 1, 1903?

Five years and nineteen day.

10. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "Appointed before position was classified;" or, "By reinstatement;" or, "By transfer from ————," stating Department, Bureau or Service, position, and salary, if known.)

Assistant Light House Keeper. 30-July-1898

11. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No.

12. Were you in the military or naval service of the United States during the Civil or Spanish-American wars? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No.			

13. If you served in the military or naval service of the United States at any time, other than during the Civil and Spanish-American wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No.			

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government indicated in your answers to questions 9, 12, and 13.)

None

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: "Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.")

Public School.

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

None.

17. What, if any, civil service examinations have you passed? (State name and date of each, as near as you recollect.)

Light House May 1898

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes.

19. State the date upon which the above blanks were filled. May 31, 1904

Witness:

(Signature) Mrs Minnie Cochrane

In case signature is by mark.

P. O. Address: Sturgeon Bay
City or ~~town~~.

Number and street.

Wisconsin.
State or ~~Territory~~.

Reviewed, approved, and forwarded AUG 8 - 1904, 190

(Signature) A Gaush Captain, U. S. A.,

(Official title) Inspector, 9th L. H. District.

PART II.

(Blanks in Part II are to be filled by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the above questions was employed July 1, 1903.

Light-House Service. | Sherwood Point, Station | 9th
Bureau or Service. | Place (city, town, or station). | District.

2. What position did he hold July 1, 1903? Assistant Keeper

3. On what date was he appointed to this position? 17 September, 1898

4. How long had he served in the Bureau or Service in which he was employed July 1, 1903?

5 years, 19 days

5. What was his salary July 1, 1903? $400 per annum

6. From what appropriation was he paid July 1, 1903?

SALARIES OF KEEPERS OF LIGHT HOUSES, 1904.

7. Was the position he held July 1, 1903, excepted, competitive, or unclassified under the civil service rules?

Competitive

8. If the position was classified, state the date of classification. 6 May, 1896.

9. If the appointee or employee was appointed through examination, state the kind of examination. If not so appointed, state how he entered the position. (Examples: "Appointed before position was classified;" or, "By reinstatement;" or, "By transfer from ————," stating Department, Bureau or Service, position, and salary, if known.)

Competitive Assistant Light-house Keeper.

10. Is the appointee or employee required to give bond? No.

(Signature) P. Garst Captain, U. S. N.,

(Official title) Inspector 9th L. H. District,

Date: AUG 8 - 1904, 190

11—1433

LIGHT-HOUSE BOARD.
Form 111.

OATH OF OFFICE.

Prescribed by Section 1757, Revised Statutes.

I, Mrs Minnie Cochems, do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: SO HELP ME GOD.

Mrs Minnie Cochems.

Sworn and subscribed before me, this 25 day of June, A. D. 1898.

R. X. Cody
Notary Public
Door Co., Wis.

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Assistant Keeper	Sherwood Point	New York	Wisconsin

This Oath should be taken before a Justice of the Peace, Notary Public, a Judge, or a Clerk of a Court, but never before a Collector of Customs, as the latter has no power to administer an oath in such cases. It should be taken at or before the time *when an employé goes on duty*, whether he holds an appointment or not.

[Ed. 1-29-'94—2,000.]

LIGHT-HOUSE BOARD.
Form 72.

NOMINATION OF LIGHT KEEPER.

To be sent to the Light-House Board.

Office of the Inspector, 9th Light-House District,

May 21st, 1898.

To the Secretary of the Treasury,

Washington, D. C.

Sir:

I have the honor to nominate Mrs. Minnie Deschenes

8/215 *for appointment as* ~~Acting~~ Assistant

Keeper of the light *Station at* Sherwood Point,

Wisconsin, *to take effect from date of entering on duty, in*

place of Mrs Katharine Stanley

who † Resigned. $400

May 26th, 1898. *Respectfully yours,*

APPROVED AND FORWARDED:

S. W. Kellogg
Commander, U.S.N.
Naval Secretary.

L. C. Hilborne
Lieut. Comdr. USN
Inspector.

EXTRACTS FROM THE REGULATIONS OF THE LIGHT-HOUSE BOARD.

Inspectors are to select keepers and assistants with particular reference to their fitness for and capacity to perform the duties required of them. Members of the keeper's family should only be nominated in rare and exceptional cases, where the interest of the service requires it.

Keepers and assistants must be over eighteen years of age when appointed. They must be able to read and write, and in every respect be competent to discharge the duties of keeper. Assistants are required to observe the orders of the keepers in all matters connected with the duties of the establishment; and any disobedience of such orders will be held as a sufficient cause for recommending their discharge.

Men of intemperate habits, and those who are otherwise mentally or physically incapable of performing the duties of light keepers, must not be nominated for appointment.

Keepers, when appointed, will receive instructions from the inspector as to the time of entering upon their duties, and will be paid at the rates stipulated in their appointments, from the date at which they actually enter upon their duties, and not before.

---

* State whether light or fog-signal station.

† Here must be stated the manner in which the vacancy arose which this nomination is intended to fill. Thus: resigned; deceased; or removed.

NOTE.—This form to be filled in and signed by the nominee.

Sherwood Point L. D.

May 19—, 1898.

Please answer the following questions, and sign your name in *full*.

Where were you born? New York City.

Are you a citizen of the United States? Yes.

What is your age? 24 Years.

Are you married? No.

Were you ever in the U. S. Army or Navy—either regular or volunteer—or in the Marine Corps? If so, state the company, regiment, or vessel.

In what capacity?

Where, and how long did you serve?

Were you honorably discharged?

When and where?

What qualifications do you possess for the position you desire?

All necessary qualifications.

By whom are you recommended?

Katharina Stanley
Assistant Keeper.

Where is your present *legal* residence? Giving Town, County, State, and number of Congressional District.

Sherwood Point, (Town Nasewaupee)
(County Door) (State Wis) Congressional District - 8 - Eight

What other Government appointments have you held, and why did you not continue therein?

Have you any relatives in any branch of the Government service? *If so, state* WHO *they are, in what capacity they are employed, and what relation.*

William Cochrane Keeper Sherwood Point Light my Husband
Katharina Stanley Assistant Keeper Sherwood Point Light
my Aunt - Arnold Wagner Post master of Sturgeon Bay
Wis - my Uncle by marriage.

(SIGN NAME IN FULL.) Minnie Cochrane.

(Ed. 6-12-'94—3,000.)

LIGHT HOUSE BOARD
433 MAY 25 1898
RECEIVED.

JUN 11 1898

NOMINATION.

Date: 21 May 1898

Inspector of the 9th Light-House District.

314

Nominating Mrs Minnie Cochems

To be Assistant Keeper of Sherwood Point

Station, Wis.

In place of Mrs Katharine Stanley - resigned

RECEIVED.
5104 MAY 31
F 213 IN DIVISION OF APPTS.

30579 B/84

Treasury Department,

DIVISION OF APPOINTMENTS,

June 9, 1898.

Respectfully referred to Assistant Secretary Spaulding with the recommendation that the appointment be made.

Chief Division of Appointments.

R G

APPROVED.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Mrs. Minnie Cochems (Name) Wis (Legal Residence)

STATUS

11—8940

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
Asst Keeper	Tr from Treasury	400 pa	LH - Sherwood Pt L S. Wis	July 1, 1903
"	Change	40 pm	" "	July 1, 1908
"	"	480 pa	" "	July 1, 1912
Keeper	Incr	660 "	" "	Nov. 1, 1918
"	Reed of Pay	900 "	" "	July 1, 1924
"	"	1080	" "	Feb. 1, 1925
"	COMPENSATION Act. May 28, 1928	1200	" "	JUL 1 1928
	Died - Aug. 17, 1928.			

COCHEMS, MINNIE? MRS.

COCHEMS, MINNIE

Out

Died 8/17/28

Mrs. Minnie Cochems

Mrs. Minnie Cochems

COCHEMS, MINNIE? MRS.

COCHEMS, MINNIE

Out

Died 8/17/28

Mrs. Minnie Cochems

Mrs. Minnie Cochems

Form 73 **ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE**

Department of Commerce and Labor

LIGHTHOUSE SERVICE

LT 170/B JUN 13 1912

OFFICE OF LIGHTHOUSE INSPECTOR, Twelfth DISTRICT,

Chicago, Ill., June 12 , 191 2

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Appointment of

Name, Mrs. Minnie Cochems Legal residence, Wisconsin

Position, Assistant Keeper Salary, $480.00 per annum

Location, Sherwood Point Light Station, Wis.

Effective July 1, 1912, or on the actual date of entrance on duty.

Former position, same Former salary, $40.00 per month

Location, same

Rank in list of eligibles, Rating, Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, Herself Services terminated, June 30, 1912.

Reason, As below

Remarks: Appropriation: Salaries of Keepers of Lighthouses. This appointment is recommended in accordance with Bureau Circular of May 23, 1912.

F. Boyce

Department of Commerce and Labor

BUREAU OF LIGHTHOUSES

WASHINGTON

JUN 21 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

~~Acting~~ Commissioner

GENERAL APPOINTMENT—FIXED DATE

Department of Commerce and Labor

APPOINTMENT DIVISION

Washington

June 28, 1912.

Mrs. Minnie Cochems,

Through the Commissioner of Lighthouses.

Madam:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Eighty dollars per annum, effective July 1, 1912.

(By change from $40 per month.)

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

Ph
D

Chief of Appointment Division.

E.O.D. July 1, 1912

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Wisconsin.

Department of Commerce and Labor

LIGHT HOUSE BOARD
JUN 7 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Light-House. 2. Where employed Sherwood Point Light-Station, Wis.
3. Name Mrs. Minnie Cochems. 4. Where born New York.
5. Age 44 6. Position Assistant Keeper.
7. Compensation $40.00 pm. 8. When appointed (*a*) June 11, 1898. Oath June 25, 1898.
9. How appointed (*b*) Through Civil Service Examination.
10. Appointed from — State Wisconsin. Congressional District 9th, County Door.
11. Status under Civil Service Rules (*c*) Classified Competitive.
12. Is the employee an honorably discharged soldier or sailor? No.
13. Other Government service None.
14. Duties (describe fully) Assists in operating flashing light and bell fog-signal, and in keeping dwelling, signal and grounds in condition as to painting, etc.
15. Efficiency — Quantity of work (*d*) 10/10; Quality of work (*e*) Excellent; Interest manifested in work (*f*) Excellent
16. Is this employee fully earning the salary she is now receiving? Yes.
17. Remarks (*g*)

W A Colgate

Commander, U.S.N.,
Inspector, 9th Light-House District.
Head of Bureau or Office.

June 1, *1909.*

11—3005

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

MAY 10 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Mrs. Minnie Cochems 2. Age 46 (Last birthday.)

3. Bureau Lighthouse 4. Position Assistant.

5. Compensation $40.00 p.m. 6. Where employed Sherwood Point Light-Station, Wis.

7. When appointed (*a*) June 11, 1898. 8. How appointed (*b*) Through Civil Service Examination.

9. Status under Civil Service Rules (*c*) Classified competitive.

10. Is the employee an honorably discharged soldier or sailor? No.

11. Does the employee receive a pension? No. If so, state the amount

12. Other Government service None.

13. Duties (describe fully) Assists in care and operation of station consisting of one light and fog-bell. (2 keepers). Station closed 3 months.

14. Has the employee special qualifications? No. If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	100	2	200
Quality of work	85	3	255
Interest manifested in work (see also Question 17)	85	3	255
Attendance		2	
Total		8	710
Average percentage			88¾

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.
0	0	0	0	0	0	0	0	0

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Routine.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent.

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No. If so, what percentage of salary is unearned?

20. Remarks: (*e*)

The official who is primarily responsible for the statements herein submitted will sign here—

D W Flamer

COMMANDER, U. S. N.,
INSPECTOR 12th LIGHTHOUSE DISTRICT.

The official who approves the statements thus submitted will sign here—

Chief of Bureau or Office.

DEPARTMENT OF COMMERCE

OFFICE OF THE DISBURSING CLERK

WASHINGTON

REFER TO FILE No.

YOUR FILE

Airways
Surveys
Constrn.
Commun.
Weather
Clerical
Adm. Offcr.
Air Engr.
Chief Engr.
Hydro.
Radio
Engr. Constrn.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Asst.
Dep. Comptr.
Commissioner

LIGHTHOUSES

1928 OCT 19 AM 8 55

October 18, 1928.

1918

10/19/28 Wallace Dubois Coleman

Commissioner of Lighthouses,
Department of Commerce.

Transmitted herewith, for preparation of reply for the signature of the Acting Assistant Secretary of Commerce, is a letter dated the 10th instant from the Claims Division of the General Accounting Office, requesting information concerning retirement deductions in the case of Mrs. Minnie Cochems, deceased. Please forward reply through this office, and return original letter from the General Accounting Office.

C Holster

Disbursing Clerk.

DAH

Encl.

LIGHTHOUSES
1928 OCT 19 AM 8·55

October 10, 1928.

CV-0237927-FBM

Department of Commerce,
Office of the Secretary,
Washington, D. C.

Sirs:

With reference to the voucher in favor of William Cochems in the amount of $66.67 on account of services rendered by Mrs. Minnie Cochems (now deceased) in the Lighthouse Service, you are requested to advise this office whether deductions have been made on account of retirement pay.

For the Comptroller General of the United States.

Respectfully,
Orlando F. Hyde

Chief of Section.

ej

OLC-W

October 19, 1928

Disbursing Clerk, Commerce:

1. Replying to your letter of October 18, 1928, returning Bureau voucher No. 392759 for $66.67 in favor of William Cochems, for salary due Mrs. Minnie Cochems, deceased, former Assistant Keeper at Sherwood Point Light Station:

2. No deduction for retirement has been made in this case as this employee came within the Lighthouse Service Retirement law, act of June 20, 1928 (40 Stat. 608).

H. B. BOWERMAN
Acting Commissioner of Lighthouses

October 26, 1932.

Honorable George J. Schneider,
Member of Congress,
125 W. College Avenue,
Appleton, Wis.

Dear Mr. Schneider:

In reference to your letter of October 17 in the interest of the heirs of Mrs. Minnie Hesh Cochems:

You are respectfully informed that Mrs. Cochems was employed as a Lighthouse Keeper under the immediate jurisdiction of the Superintendent of Lighthouses at Milwaukee, Wis. up to the time of her death. As a Lighthouse Keeper Mrs. Cochem's status was under the Lighthouse Retirement Act, June 20, 1918, as amended, under which act no contribution to the retirement fund is made as in the case of an employee under the General Retirement Act.

Very truly yours,

Commissioner of Lighthouses.

RG:MMS

Copy
RF

GEORGE J. SCHNEIDER
NINTH DISTRICT, WISCONSIN

COMMITTEES:
CIVIL SERVICE
COINAGE, WEIGHTS AND MEASURES
IMMIGRATION AND NATURALIZATION
6

LIGHTHOUSES

1932 OCT 20 8:42

Congress of the United States
House of Representatives
Washington, D. C.

NEW EIGHTH DISTRICT

COUNTY	POPULATION
BROWN	70,249
DOOR	18,182
FLORENCE	3,768
FOREST	11,118
KEWAUNEE	16,037
MARINETTE	33,530
MANITOWOC	58,674
OCONTO	26,386
OUTAGAMIE	62,790
TOTAL	300,734

125 W. College Ave.
Appleton, Wis.
October 17, 1932

ans: 10/26/32

Mr. George R. Putnam, Com.
Bureau of Lighthouse
Department of Commerce
Washington, D.C.

Dear Mr. Putnam:

While on a recent visit to Sturgeon Bay, my attention was called to the claim of heirs of Mrs. Minnie Hesh Cochems for retirement benefits because of her service as an assistant light house keeper at Sherwood Point Light, Door County, Wis.

I am told that Mrs. Cochems was employed as assistant light house keeper for a period of thirty years, and that she contributed for a considerable period to the retirement fund.

I shall appreciate advice from you as to her status with respect to retirement and whether or not the funds which were contributed toward retirement are payable at this time to her estate.

In connection with this letter I would appreciate having advice as to the act under which light house employees are retired.

Respectfully yours,

Geo. J. Schneider