REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 07/10/2026 15.05

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Cooke, Samuel		1871 Ireland

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1958

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)	From:	To:
Lighthouse Service (DE/NJ) 4th District	1915	1932
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-00077035l2

Attendant Signature:

CMRS Search Request Number(s): Submitted to Arch Search 6/30/26 RLH

Remarks: Soundex; C200

26 JUL 9 AM 10:00:31

SCREENING NOTES

- ☐ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

Mr. Cross:

This is "vice" West, who
[redacted] recommended over
Garrison at Brandywine

345

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - MAR 18 1940

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Samuel Cooke (Name) — Pa. (Legal Residence)

STATUS

11—8940

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
2nd Asst Keeper		456	L.H. - Ship John Shoal N.J.	May 15, 1915
1st " "	Prom.	540	" "	Feb. 1, 1917
" "	Trans	480	" Bellevue Range etc	Nov. 21, 1917
	RESIGNED CLOSE OF.	Nov. 30 1917		
Keeper	Reins	516	L.H. Schooner Ledge Pa etc	Dec. 16, 1917
	Services discontinued W.O.P. close April 10, 1918			
Custodian		$1 pa.	L.H. - Schooner Ledge Pa etc	April 11, 1918
	Services dis. wop close Nov. 24, 1918			
Keeper	Reins	1020	L.H. - Miah Mauell Shoal N.J.	Nov. 25, 1918
"	Trans.	780	" Delaware Pt. etc N.J.	Sept 22, 1921
"	Incr.	840	" "	Dec. 16, 1922
"	Read of Pay	1080	" "	July 1, 1924
"	"	1260	" "	Feb. 1, 1925
"	Incr.	1320	" "	July 1, 1925
"	INCREASE IN COMPENSATION	1380	" "	JAN 1 1927
"	COMPENSATION Act. May 28, 1928.	1440	" "	JUL 1 1928
"	COMPENSATION Act. July 3, 1930	1500	" "	JUL 8 1930
"	Transfer	1620	" Ship John Shoals	July 1, 1933
	Retired (Disability) Nov. 1, 1936 $846.07 pa			

PERSONNEL CLASSIFICATION BOARD FORM NO. [redacted] FIELD QUESTIONNAIRE
(To be filled out in accordance with the [redacted]ctions given in P. C. B. Forms Nos. 15 a[redacted])

Bureau No. Lt. [redacted]448 Sheet No. 4 (b) - 12.

Space reserved for the use of the Board

B.L.S. 2/23/33 - Person. Disc. Pos. upon resignation Cooke.

1. [redacted] Cooke Samuel
(Surname) (Given name) (Initial)

2. Department Commerce
3. Bureau Lighthouses
4. Field service Lighthouse Service
5. (a) Field station Deepwater Point Near Light Station
(b) Subdivision
(c) City or town State

6. Pay roll title Light Keeper
7. Customary office title Keeper 1620
8. Present administrative allocation ~~$1320-1560~~
9. Present gross rate of pay $ 1680 p.a.
10. Deduction for allowances $ 240 " "
11. Net rate paid in cash $ 1440 " "

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☒ House ☐ Room { ☐ Furnished ☒ Unfurnished } ☐ Heat ☒ Light ☒ Fuel ☐ Laundry ☐ Uniform ☐ Subsistence or rations in kind Meals per day: ☐ 1 ☐ 2 ☐ 3

13. Describe any other allowance, privilege, or perquisite of value —

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost none

15. (a) Regular hours of work: From Continuous m. to m. (b) How many hours per week excluding unusual or irregular overtime work?
Summer — Winter — (c) If not a full time and all-the-year-round position, state number of hours per day —;
number of days per { week / month / year } — (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty —

16. (a) Rate of pay for overtime — (b) Amount of overtime pay in last 12 months —

17. (a) Does the employee in any way direct or supervise other employees? no (b) If so, in what way? (See Form 16 before answering)

(c) How many? —

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

—

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? yes (b) If so, in what way? (See Form 16 before answering.)

Follows printed instructions under general supervision.

20. What is the name, official position, and sheet number of the employee's immediate superior? B.B. DORR, Supt, Sheet No. 4(a) -1.

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	3	X 4	5	6	7	8	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	— (Kind)

Other education (describe): —

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent?
Postmaster

10—1856

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
10	Lighting and extinguishing light, repairs and adjustments and incidental attendance. Attend an electric light, in tall tower.
8	Care for tower and grounds. Cleaning, painting and repairing.
4	Getting mail and supplies.
78	Standing by for all other purposes.
100	

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

Samuel Cooke
(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same subject matter and use the same language and expressions, indicate your concurrence in the employee's statement and utilize the rest of the space below by giving further and broader information regarding the position, such as the kind and degree of responsibility involved, the ultimate purpose of the work, its place in your organization, its working conditions, etc. If more space is needed, attach a separate sheet. See instructions in Form No. 16.

Concur in description, which is very similar for all Keepers.

26. How long have the employee's duties been substantially as described above? Since appointment May 15, 1915.

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

Sept. 12, 1928 (Date) — G. Carleton Wensell, (Signature of Preparing Officer) — Chief Clerk. (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked —. In my judgment the compensation of this position should be in a range from $ 1320. to $ 1620. p.a.

Sept. 12, 1928 (Date) — B.B. DOHM, (Signature of head of field office or station) — Supt. (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ____. In my judgment the compensation of this position should be in a range from $ 1320, to $ 1620

SEP 25 1928, 1928 (Date) — H. B. BOWERMAN (Signature of head of bureau or his representative) — Acting Commissioner of Lighthouses. (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

November 2, 1936.

Mr. Samuel Cooke,

Through the Commissioner of Lighthouses.

Sir:

In accordance with the provisions of the Act of March 4, 1925, entitled An Act to provide for retirement for disability in the Lighthouse Service, you are, upon recommendation of the Commissioner of Lighthouses, hereby retired from that service (Fourth District), effective beginning November 1, 1936, with retired pay at the rate of $846.07 per annum.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER

NOV -4 1936

Chief, Division of Personnel.

APPOINTMENT DIVISION
ENTERED IN JOURNAL
NOV 14 1936
SHEET NO. 5231
DEPARTMENT OF COMMERCE

CARDED

P

Form 3
WCR-JFB

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
OCT 28 1936
DIVISION OF PERSONNEL

LIGHTHOUSES
OCT 26 8 58 AM '36

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

Date October 14, 1936.

DEPARTMENT OF COMMERCE
OCT 30 1936
DIVISION OF PERSONNEL

Superintendent of Lighthouses,

Fourth District

Philadelphia, Pa.
(City)

I hereby apply for retirement from active duty in the Lighthouse Service effective October 31, 1936 on the basis of service shown hereon.

DEPARTMENT OF COMMERCE
1936 OCT 27 PM 2
CHIEF CLERK

Disability Retirement
21 years 7 5 mos service

Samuel Cooke
Samuel Cooke
(Name)
2nd Assistant Keeper,
Ship John Shoal Light Station
(Designation)

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES

City Phila, Pa. *Date* Oct. 15, 1936.

Submitted to Commissioner of Lighthouses, Washington, D. C., recommending retirement at $846.07 per annum, effective at the close of October 31st, 1936.

It is certified that the record of service and pay shown on Page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

(Certificate of medical examination by U.S. Public Health Surgeon attached).

N. C. Manyon
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES, *Washington, D. C.*, October 27, 1936

Submitted to the Secretary of Commerce, recommending approval, in accordance with the Act of March 4, 1925, providing for disability retirement in the Lighthouse Service.

Acting *Commissioner of Lighthouses.*

FOR USE OF DEPARTMENT

Action O. K.
Chief Clerk

10/24/36
Dr. Whitehead says retire no further examination
GMS

11—10551

Form 9
JFB

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

Name Samuel Cooke Date of birth December 4, 1871

Designation Second Assistant Keeper, Ship John Shoal Lightstation, N. J.

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army Gen O'Hara says informally it is ok to include 1.00 per annum services in computation of annuity. 10/29/36 D							
Navy							
Marine Corps							
Civilian employment							
Lighthouse Service	May	15	1915	Nov.	30	1917	2y - 6m - 16d
" "	Dec.	16	1917	Oct.	31	1936	18y -10m - 15d
Total service	Twenty-one years, 5 months & 1 day.						

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim: ---

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim: ---

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? [illegible]

If so, state the compensation received: ---

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year		
Lighthouse Keeper	Nov.	1	1931	June	30	1932	$1500.	$1000.
do	July	1	1932	June	30	1933	1500.	1500.
do	July	1	1933	June	30	1934	1620.	1620.
do	July	1	1934	June	30	1935	1620.	1620.
do	July	1	1935	June	30	1936	1620.	1620.
do	July	1	1936	Oct.	31	1936	1620.	540.

Total compensation for last five years of active service 7900.

Average compensation for last five years of active service $1580.

Annual rate of retired pay ($ 1580.00 × years 21.4194 40) = $846.07
(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE: 1921 11—10551

Form 9a

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT

(Act of March 4, 1925)

NAME OF CLAIMANT Samuel Cooke DESIGNATION 2nd Assistant Keeper, Ship John Shoal Light Station, N.J.

Age 64

Height 5'8½" Weight 165 pounds. Complexion Ruddy

Color of eyes Grey Color of hair Light

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination:

Description of duties of position (to be filled in by Superintendent of Lighthouses): 2nd Assistant Keeper, Ship John Shoal Light Station, which involves duties of standing regular watch of light and fog signal, maintenance of station, operation of motor boat, painting and necessary minor repairs to station.

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: Returned to Ship John Shoal Light Station, together with Keeper Eulitz, arriving there at 10.00 A.M., Octobdr 12,1936. Was assisting Keeper Eulitz hoist boat up, when I was seized with an attack and was rendered unconscious. Keeper Eulitz revived me with aromatic spirits of ammonia, and immediately took me ashore to Dr.H.B.Loder, 225 Commerce St.,Bridgeton,N.J., who told me I was suffering from Angina Pectoris, and who advised immediate rest.

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/70 L. E. 20/70

With correction in spectacles: R. E. 20/20 L. E. 20/30

Accommodation: Reads Jaeger No. ..... at 13 inches, without correction.

Reads Jaeger No. 1 at 13 inches, with correction.

Central color vision (binocular) normal (Name method used) Plates

Inspection normal

Pupils equal Pupillary reaction sluggish

Hearing: Whispered voice (unaccentuated) heard with R. E. at 3 ft., L. E. at 2 ft.

Appearance of right drum dull, left drum

Is there any disease of the middle or internal ear or mastoid? yes If so, specify otosclerosis

[OVER]

11—10543

Condition of nose and sinuses ..... normal .....

Condition of mouth and throat, including tonsils and teeth ..... normal .....

.....

Bones, joints, muscles, including atrophies ..... normal .....
(Express limitation of motion, if any, in degrees and joint involved)

Respiratory system .....

Cardiovascular system:

(*a*) Heart ..... somewhat enlarged .....

(1) Murmurs ..... none ..... (2) Arrhythmias ..... none .....

(*b*) Pulse rate: (1) Sitting ..... 84 ..... (2) After exercise ..... 96 ..... (3) 2 minutes after exercise ..... 90 .....

(*c*) Blood pressure: (1) Sitting—Syst. ..... 170 ..... Diast. ..... 90 ..... (2) After ex.—Syst. ..... 180 ..... Diast. 100

(*d*) Condition of blood vessels ..... sclerosed (?) .....

Evidence of thyroid or other endocrine disturbance ..... none .....

Abdomen and gastro-intestinal system, including hernia ..... normal .....

Genito-urinary system:

Urinalysis—Sp. gr. ..... 1.012 ..... Reaction ..... acid ..... Albumin ..... ft. trace ..... Sugar ..... negative .....

Sediment microscopic (required when albumin or sugar is found) Moderate amt. of pus .....

Reflexes, motor disturbances, etc.:

(*a*) Station ..... normal ..... (*e*) Gait ..... normal .....

(*b*) Tremor ..... slight ..... (*f*) Coordination ..... normal .....

(*c*) Patellar reflexes ..... normal ..... (*g*) Peripheral circulation ..... normal .....

(*d*) Other motor disturbances ..... none .....

Alcohol ..... none ..... Drugs ..... no ..... Syphilis ..... no ..... Epilepsy ..... no .....

Other neurological findings ..... none .....

General impression .....

Here describe fully nature of disability: ..... History of frequent attacks of precordial pain, with a sensation of impending death. .....

.....

.....

.....

Is disability to perform duty of a permanent character? ..... yes .....

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? ..... no ..... Do you recommend reexamination with this in view? ..... no .....

..... I ..... HEREBY CERTIFY that upon examination ..... I ..... find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

..... 225 Chestnut St., ...
(Place of examination)

..... H. Fulcher .....
(Examining surgeon)

..... 10-28-36 .....
(Date)

..... A.A. Surgeon USPHS .....
(Title and branch of medical service)

U.S. GOVERNMENT PRINTING OFFICE 11—10543

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PHILADELPHIA, PA.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

IN REPLY REFER TO
FILE No. 301

DEPARTMENT OF COMMERCE
JUL 12 1933
APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT, 4TH DISTRICT
PHILADELPHIA, PA.

JAH
Pers.

1933 JUL - 7 - AM 9:27

July 5, 1933.

DEPARTMENT OF COMMERCE
1933 JUL 11 PM 8:15
CHIEF CLERK

Commissioner of Lighthouses, Washington:

Reference is made to Form A-38, dated May 26, 1933, covering the transfer of Samuel Cooke to second assistant keeper of Ship John Shoal Light Station, Delaware Bay, New Jersey. The Bureau is advised that this change took effect July 1, 1933.

Acting Superintendent of Lighthouses.

CARDED

ENTERED ON COMPLETION
OF PERSONNEL JOURNAL
AUG 9 - 1933
Date.....

Bureau of Lighthouses, Washington
JUL 11 1933

Submitted to Secretary of Commerce for his information
For the Commissioner:

Chief, Personnel Division.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

May 26, 1933.

M. Samuel Cooke,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective July 1, 1933, or entrance on duty (change of duties and station).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER.

MAY 31 1933

Chief of Appointment Division.

From: $1500 per annum.

To: $1620 per annum.

Service and grade:

Appropriation (unit): Field.

CARDED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
JUN 10 1933
SHEET NO. 4 V 8 1
DEPARTMENT OF COMMERCE

4
DSE

GOVERNMENT PRINTING OFFICE 11—9051

Form 73

GWH/H
Pers.

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fourth DISTRICT

Philadelphia, Pa., May 17, 1933.
(City) (Date)

DEPARTMENT OF COMMERCE MAY 24 1933 APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE MAY 26 1933 DIVISION

1933 MAY 23 P.M. 3:29

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and appointment.

Name, Samuel Cooke. To fill expected vacancy.

Position, (Second Assistant) Keeper. Eod. 1915.

Location, Ship John Shoal Light Station, Delaware Bay, New Jersey.

Effective, July 1, 1933.

Legal residence, Pennsylvania.

Proposed salary, $1620 per annum.

Proposed range, $1440 to 1800 per annum.

No quarters

Appropriation, Salaries, Keepers of Lighthouses.

[1] ~~the actual date of entrance on duty~~ or as soon thereafter as he enters on duty.

Former position, Keeper.

Former salary, $1500.00 per annum. Cash 1500 QRS - 240 Furn - 1740

Location, Deepwater Point Range Rear Light Station, New Jersey.

Former range, $1320 to 1680 per annum.

Rank on eligible list, x x x Rating, x x Percentage, Quarters x x, Other eligibles considered:

x x x

1440 Furn Cash 1440 QRS - 240 Furn 1680

Previous incumbent, Edwin F. Wilson. (L.T. #483) Services terminated, on or about June 30, 1933.

Reason, To go on the new Lighthouse Tender LILAC as quartermaster.

not recom.

Members of family in Government service, None.

Date of birth, December 4, 1871.

Remarks: Quarters not furnished by Government for family at Ship John Shoal Light Station, N. J. Quarters are furnished for family at Deepwater Point Range Rear Light Station, N. J., making the keeper's total salary $1740.00 per annum, $240.00 being allowed for quarters, per annum.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

APPOINTMENT DIVISION NECESSARY ACTION TAKEN MAY 24 1933

Secretary, Civil Service District.

ACTING Superintendent, 4th Lighthouse District

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES
WASHINGTON

May 22, 1933

S 5-24-33

Submitted to the Secretary of Commerce, approved. The present gross pay of the nominee is $1740 (cash pay of $1500 plus $240 for quarters), so that transfer as proposed is at a reduction in pay, the gross pay of the proposed position being shown above, and therefore justification is not submitted.

Separate recommendation is submitted this date for the discontinuance of the position at Deepwater Point Range Rear Lightstation. Checked 5/22/33

Action O.K.

Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 3, 1930.

Samuel C. Cocke

Through the Commissioner of Lighthouses.

Sir:

You are advised that under the Brookhart Act your compensation has been changed as indicated below, effective July 3, 1930.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

CARDED

APPOINTMENT DIVISION ENTERED AUG 9 1930 ON JOURNAL DEPARTMENT OF COMMERCE

From: 1440

To: 1500

4th Keeper.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. Samuel Cooke,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1380

To: $1440

CARDED

11—0564

4



Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

January 1, 1927.

Mr. Samuel Cooke,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective January 1, 1927.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

JAN 18 1927

CLIFFORD HASTINGS

Chief of Appointment Division.

From: $1320 per annum.

To: $1380 per annum.

Service and grade: Field.

Appropriation (unit):

CARDED

APPOINTMENT DIVISION ENTERED JAN 15 1927 ON JOURNAL DEPARTMENT OF COMMERCE

P.
4.

APPROVED BY THE ACTING SECRETARY 1/1/27

10931

FILE

GOVERNMENT PRINTING OFFICE 11—0051

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. Samuel Cooke,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1260 per annum to $ 1320 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

Acting Chief of Appointment Division.

11—8074

H
4th

CARDED

APPOINTMENT DIVISION ENTERED JUL 9 1925 ON JOURNAL DEPARTMENT OF COMMERCE

CROSS REFERENCE

SEE FILE--464/16/D#

NAME Cooks, Samuel POSITION Keeper.

BUREAU L.H. STATION 4th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt. per annum to be Added	Subtracted
840	240	1080	XCR	404.25	1484.25	LHS	5	1260	yes	60	

CIRCULAR #13----11/13/23

approve - $1260

GRADE RECOMMENDED 5

RANGE OF COMPENSATION RECOMMENDED FROM $1200 TO $1440

16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:

Kind of equipment ----; annual cost, $ ----

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)

(a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☒ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8

(b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3

(d) College: Name - ; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(e) Post graduate work: Kind - ; years ☐ 1 ☐ 2 ☐ 3

(f) Correspondence courses: Kind - ; number of lessons ----; number completed ----

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
1. Lighting and extinguishing light, repairs and adjustments and incidental attendance - average 2-1/2 hrs. per day	10.42
2. Care of tower and grounds, cleaning, painting and repairing - average 2 hours per day.	8.33
3. Getting mail and supplies - average 1 hr. per day	4.17
4. Standing by at station for all other purposes - average 18-1/2 hours per day	77.08
	100 %

Has electric light in tall tower.
(Station has quarters for family. Supplies about 3 miles distant.

...ARD FORM NO. 1
...ccordance with detailed
...on sheet, Form No. 2)

Sheet No. 41

2—12758

1. Cook (Surname) Samuel (Given name) — (Initial)
2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouse Service
5. (a) Field Station 4th Lighthouse District
   (b) Subdivision Deep Water Range Rear Lt. Sta.
   (c) City or town Carney's Point State N. J.
6. Pay-roll title Keeper
7. Customary office title Keeper

DO NOT WRITE IN THIS SPACE			
	a		
	b		
	c		
	d		

8. (a) Number of regular working hours of the position, per day Continuous; per week —
   (b) If this is not a full-time position, state percentage of time employed per day —; or per week —
   (c) If night work, wholly or in part, state the hours: From — m. to — m.
9. If this is not an all-year-round position, state approximate number of days employed each year —
   During what months —
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation —
11. Present rate of pay, exclusive of bonus $ 840. per annum; bonus, $ 240. per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ 840. per "; bonus, $ 240. per annum.
13. If the employee receives overtime pay, state the rate —
14. Title of appropriation or fund from which basic compensation is paid Salaries of Keepers of Lighthouses.
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☒ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum
    Subsistence allowance of 45¢ per day - $164.25 p.a.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment —; annual cost, $ —
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☒ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name —; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind —; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind —; number of lessons —; number completed —

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
1. Lighting and extinguishing light, repairs and adjustments and incidental attendance - average 2-1/2 hrs. per day	10.42
2. Care of tower and grounds, cleaning, painting and repairing - average 2 hours per day.	8.33
3. Getting mail and supplies - average 1 hr. per day	4.17
4. Standing by at station for all other purposes - average 18-1/2 hours per day	77.08
	100 %

Has electric light in tall tower.
(Station has quarters for family. Supplies about 5 miles distant.

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

Own responsibility under printed regulations and general instructions by Superintendent.

20. Do the duties involve direction or supervision of the work of other employees? No
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

One Keeper at this station.

21. How long have the employee's duties been substantially as described above? Since appointment Sept. 22, 1921.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

JUL 10 1923 (Date), 1923. R R Doorly (Signature of Preparing Officer) Superintendent 4th Lighthouse District. (Title)

23. I have read the foregoing and I agree to it except as follows:

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment	X		
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)			X
Physical Qualities (strength and endurance)	X		

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		
Common School		X

Technical Education: If essential, kind and extent

Experience: If essential, kind and extent 1 to 2 yrs. as Assistant Keeper.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1080. to $ 1200.

JUL 10 1923 (Date), 1923. R R Doorly (Signature of head of field office or station) Superintendent, 4th Lighthouse District (Title)

GOVERNMENT PRINTING OFFICE 2—12758

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Mr. Samuel Cooke,

Through the Commissioner of Lighthouses,

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GALDNER
Acting Chief of Appointment Division.

Position: Keeper

Salary: $1260

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

4th

JSJ

CARDED

FEB 5 - 1925

(CROSS REFERENCE)

Cooke, Samuel In accordance with authority

of the Director of the Budget dated June 27, 1924, the salary is re-

adjusted to $ 1080, effective July 1, 1924.

For authorization see letter dated AUG 1 1924 File No. 1095/21.

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 28, 1922.

r. Samuel Cooke,

M

Sir:

Through the Commissioner of Lighthouses.

780 840

December 16, 1922, (including $60 per annum longevity pay)

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ per annum to $ per annum, effective

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

C
4th

APPOINTMENT DIVISION ENTERED NOV 28 1922 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

S. S. REPORT DATA ENTERED

November 28, 1922.

Commissioner of Lighthouses:

Referring to the recommendation of the Fourth Superintendent dated November 20, and the Bureau's indorsement thereon of November 22, in the case of Samuel Cooke, keeper of Deepwater Point Range Rear Light Station, New Jersey, I have to advise you that in view of the statement of the Fourth Superintendent under date of April 4, 1918, indicating the necessity for a Custodian at Schooner Ledge Head Reservation, the Department has decided that--

> "Although the service as Custodian is usually nominal and would not probably be considered as entitling the incumbent of such a position to credit for longevity, in view of the apparent necessity of the position of Custodian at the station referred to, it is thought that the Department would be justified in waiving the usual rule and authorizing the credit of Mr. Cooke's service as Custodian towards longevity."

The Department has therefore approved the granting of longevity pay in his case and the usual notification to Mr. Cooke is transmitted herewith.

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

Inclosure 3160
CH/PG

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

November 25, 1922.

Memorandum for the Acting Secretary:

On November 1, 1918, the Department approved the following recommendation of the Commissioner of Lighthouses with regard to keepers in his service.

"The Bureau also recommends that in addition to class pay, keepers and assistants be allowed $60 per annum for longevity, effective upon five years continuous service."

Exception has been made in the cases of keepers who were separated from the service for a certain period in order to enter the Army or Navy during the war with Germany, credit being given them for the time so served on account of longevity.

The Bureau now recommends that Samuel Cooke, a keeper, be given longevity pay, commencing December 16, 1922. Mr. Cooke has served continuously in the Lighthouse Service since December 16, 1917, but from April 10, 1918 to November 25, 1918, he did not serve as keeper but as Custodian at $1.00 per diem, at the station where he formerly served as keeper, the position of keeper at that station having been discontinued. In making recommendation for his appointment as Custodian the Superintendent stated under date of April 4, 1918:

"There is a large floating population working in Arms and Munition Plants in the vicinity, and it is important that this station when discontinued as an aid be not left unattended."

Although the service as Custodian is usually nominal and would not probably be considered as entitling the incumbent of such a position to credit for longevity, in view of the apparent necessity of the position of Custodian at the station referred to, it is thought that the Department would be justified in waiving the usual rule and authorizing the credit of Mr. Cooke's service as Custodian towards longevity.

Clifford Harding

Chief of Appointment Division.

CH/PG

Approved: J. Clawson Klein

Acting Secretary.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
PHILADELPHIA, PA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IN REPL
FILE N
1922 NOV 21

OFFICE OF INSPEC
PHILADELPHIA, PA.

HFM

Recommending longevity for Samuel Cooke, Kpr.

1922 NOV 23 PM 3 28

Hydrol
Engr. Comm
Mar. Engr.
Accounts
Contracts
Chf. Clk.
Dep. Comm.
Comr.

Nov. 20, 1922.

DEPARTMENT OF COMMERCE
NOV 23 1922
APPOINTMENT DIVISION.

Commissioner of Lighthouses,
Washington, D.C.

On December 16, 1922, Mr. Samuel Cooke, keeper of Deep Water Point Range Rear Light-Station, N.J. will have completed 5 years of continuous service.

I respectfully recommend that longevity pay of $5.00 per month be granted him on the date named.

E. B. DOWRY
Superintendent of Lighthouses.

Bureau of Lighthouses, Washington
NOV 22 1922

Submitted to Secretary of Commerce recommended for approval.

H. B. BOWERMAN
Acting Commissioner

Cross reference.

December 5, 1921, The Bureau of Lighthouses adcises the Department that Samuel Cook was transferred and appointed keeper of Deepwater Point range rear Light Sration, New Jersye, (a shore light), at $780.00 per annum effective September 22, 1921. Before his transfer, he was keeper of Miah Maull Shoal Light Station, Del Delaware Bay, New Jersey, at $1020.00 per annum.

See file Grover C. Steelman

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

M

August 31, 1921.

r. Samuel Cocke,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $1020. per annum to $780. per annum, effective September 22, 1921 or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

CARDED

APPOINTMENT DIVISION ENTERED SEP 1 1921 ON JOURNAL DEPARTMENT OF COMMERCE

S
C
4th district

U. S. REPORT DATA ENTERED

Form 73

GCW/H
Pers.

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fourth DISTRICT,

Philadelphia, Pa., (City.) August 27 (Date.) 19 21.

COMMISSIONER OF LIGHTHOUSES:

LIGHTHOUSES 1921 AUG 29 AM 8 44

CHIEF CLERK

1921 AUG 30 PM 3 47

Action recommended, Transfer, reduction and appointment.

Name, **Samuel Cooke.** Legal residence, **Pennsylvania.**

Position, **Keeper.** Salary, **$780.00 per annum.**

Location, **Deepwater Point Range Rear Light Station, New Jersey.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **September 22, 1921.** {~~this date~~ or as soon thereafter as he enters on duty.

Former position, Keeper. Former salary, **$1020.00 per annum.**

Location, **Miah Maull Shoal Light Station, Delaware Bay, New Jersey.**

Rank on eligible list, x x Rating, **x x** Percentage, **x x** , Other eligibles considered: **x x x**

APPOINTMENT DIVISION NECESSARY ACTION TAKEN AUG 31 1921 DEPARTMENT OF COMMERCE

APPOINTMENTS

Previous incumbent, Edward W. Long. Services terminated, **September 21, 1921.**

Reason, **Retired, in accordance with the provisions of section 6 of the act approved June 20, 1918.**

Members of family in Government Service, None.

Remarks: Mr. Cooke has requested this transfer in writing, with the knowledge that it carries with it a reduction in pay. This recommendation will not be in violation of Section 2 of Civil Service Rule 1.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

8/31/21

Secretary, Civil Service District.

Superintendent, 4th Lighthouse District

BUREAU OF LIGHTHOUSES
WASHINGTON

EG

Submitted to the Secretary of Commerce, approved. AUG 29 1921

E. C. GILLETTE

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

November 27, 1918.

Sir:

In view of your reinstatement as keeper of Miah Maull Shoal Light Station, New Jersey, at $1020 per annum, the Department, upon the recommendation of the Acting Commissioner of Lighthouses of the 22nd instant, has discontinued, without prejudice, your services as custodian of Schooner Ledge Range Rear Reservation, Pennsylvania, at $1.00 per annum, effective at the close of November 24, 1918.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

Mr. Samuel Cooke,
Through the Commissioner of Lighthouses.

Ho/E

DEPT. OF COMMERCE ENTERED DIVISION NOV 30 1918 WASH. D.C.

CARDED

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT HOUSES JAN 24 1919

OFFICE OF SUPERINT. 4TH L.H. DIST. JAN 21 1919 PHILA., PA.

5

JAN 24 1919 8 52 AM

OTHER CLERK

1919 JAN 24 PM 1 18

I, Samuel Cooke

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Samuel Cooke
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 22nd day of January, A. D. 1919

(Affix official seal here)

[4] (Name) Harry F. Morton

(Official title) Clerk in the Lighthouse Service

My commission expires .....

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$1020 per annum	Miah Maull Shoal Lt. Sta., Del. Bay, N. J.
Former [5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse ~~Inspector~~ Supt., Fourth District

Philadelphia, Penna., (Address) January 23, 1919. (Date)

The above-named appointee entered upon duty on November 25, 1918. (Date)

For and in the absence of the Superintendent:
Chief Clerk.

Superintendent, Fourth Lighthouse District

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

Entered 1-27-19 JF

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 27, 1918.

Mr. Samuel Cooke,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of One Thousand and Twenty dollars per annum, effective November 25, 1918, or as soon thereafter as you enter upon duty.

By reinstatement in accordance with authority contained in the Civil Service Commission's certificate # 15125.

CARDED

APPOINTMENT DIVISION
RECEIVED
NOV 30 1918
DEPT. OF COMMERCE

By direction of the Secretary:

Respectfully, (Signed) Clifford Hastings

Chief of Appointment Division.

R
Ho

Appropriation: Salaries, Keepers of Lighthouses.

Vice: John Colofen.

Legal Residence: Pennsylvania.

NOV 29 1918

Form 1788 (Carbon).
Jan., 1913.

FG

CHIEF CLERK 1918 NOV 27 AM 8 41

No. 15125

CERTIFICATE AUTHORIZING REINSTATEMENT.

UNITED STATES CIVIL SERVICE COMMISSION,

Washington, D. C., Nov. 26, 1918

1918 NOV 27 AM 9 30

To the
Secretary of Commerce

Sir:

Certification is hereby made that the following reinstatement is authorized by the Commission under Civil Service Rule IX:

Samuel Cooke of

STATUS AUTHORIZED.	FORMER STATUS.
Commerce (Department.)	Same (Department.)
Lighthouse Service (Bureau or office.)	Same (Bureau or office.)
Keeper, $1020 (Position and salary.)	Keeper, $516 (Position and salary.)
Field (City in which to be employed.)	Field (City in which formerly employed.)
Nov. 23, 1918 (Date of request.)	Apr. 10, 1918, Resignation (Date and manner of separation.)

Very respectfully,

T P Chapman

6—3058 Acting Secretary.

ADDRESS ALL COMMUNICATIONS TO
Superintendent 4th Lighthouse District
PHILADELPHIA, PA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IN REPLY REFER TO
FILE No.

LIGHT HOUSES NOV 19 1918

CHIEF CLERK

JAH

OFFICE OF INSPECTOR, 4TH DISTRICT
PHILADELPHIA, PA.
1918 NOV 22 PM 2 35

November 18, 1918.

APPOINTMENTS

Commissioner of Lighthouses, Washington.

SUBJECT: Samuel Cooke.

1918 NOV 22 PM 3 27

The Bureau is informed that Samuel Cooke was appointed custodian of Schooner Ledge Range Rear Reservation, Pa., April 11, 1918, at $1.00 per annum.

It is now recommended that his services as custodian be discontinued, without prejudice, at the close of November 24, 1918, in order that he may be reinstated and appointed keeper of Miah Maull Shoal Light Station, N. J. This office is today forwarding his nomination on Form 73 to cover reinstatement and appointment.

11/23/18 ack

For and in the absence of the Superintendent:
Chief Clerk.

Bureau of Lighthouses, Washington.
NOV 22 1918

Submitted to Secretary of Commerce recommended for approval.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN 1918 NOV 22 PM 1 50 NOV 27 1918 DEPARTMENT OF COMMERCE

H. B. Bowerman
Acting Commissioner.

Form 381.
May, 1910.

REQUEST FOR REINSTATEMENT.

Department of Commerce
[Department, Commission, or Office.]

Washington, D. C., November 23, 1918.

To the U. S. Civil Service Commission:

Request is made for certificate under Rule IX for the reinstatement of Samuel Cooke, a legal resident of the State (or Territory) of Pennsylvania, to the position Keeper, now vacant (or to become vacant on), at a salary of $1020 per annum the Lighthouse Service, for which a certification of
[Bureau or Office.]
eligibles has not been requested.* Mr. Samuel Cooke was, without delinquency or misconduct on his part, separated by discontinuance without prejudice on April 10, 1918, from the position of
[Removal or resignation.]
Keeper at a salary of $516 per annum in the Lighthouse Service
[Bureau or Office.]

MEMBERS OF FAMILY IN THE SERVICE OF THE UNITED STATES:

None
[State degree of relationship and where employed.]

MILITARY OR NAVAL RECORD.

Regiment..... Company.....

Vessel..... Date of honorable discharge.....

Signature: (SIGNED) E. W. LIBBEY

Official title: Chief Clerk.

*If a certification has been requested, the date should be given. When a requisition has been made under section 1 of Rule VII for a certification of eligibles, and the Commission, at the request of the Department, has made public announcement of an examination to secure such eligibles, the vacancy shall not thereafter be filled by transfer, promotion, or reinstatement, without the consent of the Commission.

6—2530

R
Ho

Form 73

NOMINATION

JAH
Pers.

SPECIAL

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE ~~INSPECTOR~~ Supt., Fourth DISTRICT,

LIGHT HOUSES NOV 20 1918

Philadelphia, Pa., November 18, 1918.
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Reinstatement and appointment.

APPOINTMENTS 1918 NOV 21 PM 3 55

Name, Samuel Cooke. Legal residence, Pennsylvania.

Position, Keeper. Salary, $1020.00 per annum.

Location, Miah Maull Shoal Light Station, Delaware Bay, New Jersey. Appropriation, Salaries, Keepers of Lighthouses.

Effective November 25, 1918. {~~the actual date of entrance on duty~~ or as soon thereafter as he enters on duty.

Former position, x x x x Former salary, x x x x

Location, x x x x

Rank on eligible list, x x x Rating, x x x Percentage, x x x , Other eligibles considered:

x x x x

Previous incumbent, John Colofen. Services terminated, October 31, 1918.

Reason, Transferred, reduced and appointed additional first assistant keeper of Brandywine Shoal Light Station, Del.Bay,Del., at his own request, beginning November 1, 1918.

Members of family in Government Service, None.

Remarks: Quarters not furnished by government for family. Mr. Cooke's previous service as follows:- E.O.D. May 15, 1915, as 2nd asst. kpr., Ship John Shoal Lt.Sta.; promoted Feb.1,1917,to 1st asst. kpr., same station; transferred to asst. kpr., Bellevue Rge.Rear Lt. Sta. Nov.21, 1917, and resigned close Nov.30,1917; reinstated and appointed keeper of Schooner Ldg.Rge.Rr.Lt.Sta., Pa., Dec.16,1917; services discontinued, without prejudice, Apr.10,1918; appointed custodian, Schooner Ldg.Rr.Reservation, Apr.11,1918.

Selection regular, subject to the action of the
U. S. Civil Service Commission. , 191

For and in the absence of the Superintendent:
Chief Clerk.

11/27/18 acd

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 21 1918

Submitted to the Secretary of Commerce, approved.

APPOINTMENT DIVISION ACTION DATED NOV 23 1918 DEPARTMENT OF COMMERCE

1918 NOV 21 PM 3 19

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
PHILADELPHIA, PA.

JAH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IN REPLY REFER TO
FILE NO.

LIGHT HOUSES
APR 12 1918

CHIEF CLERK

OFFICE OF INSPECTOR, 4TH DISTRICT
PHILADELPHIA, PA. 1918 APR 23 PM 2

APPOINTMENTS

April 11, 1918.

1918 APR 23 PM 2 45

Commissioner of Lighthouses, Washington.

SUBJECT: Discontinuance of position and services of keeper, Schooner Ledge Range Rear Light Station, Pa.

REFERENCE: Department letter of 21 March, 1918.

The Bureau is informed that the Schooner Ledge Range Lights were discontinued April 10, 1918.

In view of their discontinuance, the services of Mr. Samuel Cooke, keeper of Schooner Ledge Range Rear Light Station, Pennsylvania, at $516.00 per annum, have been terminated, without prejudice, effective at the close of April 10, 1918.

CARDED.

APPOINTMENT DIVISION ENTERED APR 23 1918 ON JOURNAL DEPARTMENT OF COMMERCE

4-23-18

McC-HFC

Bureau of Lighthouses, Washington
APR 23 1917

Submitted to Secretary of Commerce for his information. Mr. Cooke has not taken leave in excess of the accrued rate.

1918 APR 23 PM 46

Acting Commissioner

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

APPOINTMENTS

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1918 APR 26 AM 10 APR 23 1918 8 51 AM

CHIEF CLERK

I, Samuel Cooke

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Samuel Cooke

(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this[3] 19th day of April, A. D. 1918

(Affix official seal here)

[4](Name) Thomas H. Dennis

(Official title) Justice of the Peace

MY COMMISSION EXPIRES FIRST MONDAY IN JANUARY, 1920

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Custodian	$1.00 per annum	Schooner Ledge Range Rear Reservation, Pennsylvania.
Former[5] Keeper	$516. " "	Schooner Ledge Range Rear Light Sta., Pa.

(The above should be filled in by the district officer before sending to appointee)

CARDED

OFFICE OF LIGHTHOUSE INSPECTOR, Fourth DISTRICT

Philadelphia, Pa. (Address), April 22, 1918. (Date)

The above-named appointee entered upon duty on April 11, 1918. (Date)

In the absence and by direction of the Inspector
Chief Clerk.

(Signature, followed by title)

Inspector, 4th L. H. District.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

April 10, 1918.

Mr. Samuel Cooke,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Custodian of Schooner Ledge Range Rear Reservation, Pennsylvania,

in the Lighthouse Service

at a salary of One dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

In accordance with the provisions of Schedule A, Subdivision I, section 6, of the Civil Service Rules.

APPOINTMENT DIVISION ENTERED APR 10 1918 DEPARTMENT OF COMMERCE ON JOURNAL

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

Appropriation: General Expenses, Lighthouse Service.

Vice: New position.

Legal Residence: Pennsylvania.

11—3692

MAR 10 1918

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
PHILADELPHIA, PA.

GCW:D

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1709

LIGHT
APR 8 1918
MONROE

IN REPLY REFER TO
FILE NO.

OFFICE OF INSPECTOR, 4TH DISTRICT
PHILADELPHIA, PA.
April 4, 1918.

Commissioner of Lighthouses.

SUBJECT: Schooner Ledge Range Rear Lightstation. Custodian recommended.

I recommend the authorization of the position of "Custodian Schooner Ledge Range Rear Reservation", with pay at the rate of $1.00 per annum, effective when the position of "Keeper Schooner Range Rear Lightstation" is discontinued, pending the final disposition of tower and site.

There is a large floating population working in arms and munition plants in the vicinity and it is important that this station, when discontinued as an aid, be not left unattended.

The present keeper of Schooner Ledge Range Rear Lightstation desires to continue to occupy the dwelling and cultivate the land and his nomination as Custodian is transmitted herewith.

Rout

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES APR 5 1918

OFFICE OF LIGHTHOUSE INSPECTOR, Fourth DISTRICT,

RECEIVED

Philadelphia, Pa., April 4, 1918
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

1918 APR 9 PM 3 49

Action recommended, Appointment

Name, Samuel Cooke — Legal residence, Penna.

OFFICE OF CHIEF CLERK 5

Position, Costodian — Salary, $1.00 per annum

Location, Schooner Ledge Range Rear Reservation, Pa. — Appropriation, General Expenses L.H.S.

Effective April 11, 1918 — {[1] ~~the actual date of entrance on duty, or~~ or as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $516. p.a.

Location, Schooner Ledge Range Rear Lightstation, Pa.

Position vacated 8-7. March 31. 1918

Rank on eligible list, ---- Rating, ---- Percentage, ---- , Other eligibles considered:

APPOINTMENT DIVISION NECESSARY ACTION TAKEN DEPARTMENT OF COMMERCE APR 10 1918

APPOINTMENTS

Previous incumbent, New position — Services terminated, ----

Reason, ----

1918 APR 9 PM 4 20

Members of family in Government Service, None

Remarks: Under the provisions of Schedule A, Subdivision 1, Section 6, Civil Service Rules.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

McC-AKT
1 inclosure.

April 6, 1918.

57

Submitted to the Secretary of Commerce, approved. It is recommended that the necessary position be authorized, attention in this connection being invited to the inclosed letter from the 4th Inspector, dated April 4th.

4-10-18 PM

APPROVED (new position):

1918 APR 9 PM 3 37

A. B. Brownell
Acting Commissioner.

1918 APR 10 PM 1

APPOINTMENTS

E. F. Sweet
Acting Secretary.

59

N

[1] Strike out the clause which does not apply.

11—2314

March 21, 1918.

Sir:

In view of the fact that the position occupied by you has been discontinued, the Department, upon recommendation of the Acting Commissioner of Lighthouses, has discontinued, without prejudice, your services as keeper of Schooner Ledge Range Rear Light Station, Pennsylvania, at $516 per annum, effective at the close of a date to be fixed by the Bureau and reported to the Department.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

Mr. Samuel Cooke,
Through the Commissioner of Lighthouses.

APPOINTMENT DIVISION ENTERED
MAR 22 1918
ON JOURNAL DEPT. OF COMMERCE

C-N.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
PHILADELPHIA, PA.

GCW/H

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IN REPLY REFER TO
FILE NO.

LIGHT
MAR 12 1918
HOUSES

RECEIVED

APPOINTMENTS

1918 MAR 21 PM 2 36

OFFICE OF INSPECTOR, 4TH DISTRICT
PHILADELPHIA, PA.

March 8, 1918.

1918 MAR 21 PM 2

OFFICE OF
CHIEF CLERK

5

Commissioner of Lighthouses, Washington.

SUBJECT: Schooner Ledge Range Rear Light.

Referring to data for Notice to Mariners transmitted this day covering the proposed discontinuance of Schooner Ledge Range Lights on or about April 10, 1918, I recommend the discontinuance of the position of keeper of Schooner Ledge Range Rear Light Station, Pa., on or about the date named; also the discontinuance of the services of Mr. Samuel Cooke, Keeper of Schooner Ledge Range Rear Light Station, Pa., effective upon a date hereafter to be determined and reported to the Bureau.

APPOINTMENT DIVISION
NECESSARY
ACTION TAKER
MAR 21 1918
DEPARTMENT OF COMMERCE

McC-AKT

Bureau of Lighthouses,
March 20, 1918.

Submitted to Secretary of Commerce recommended for approval. Appropriation: Salaries, Keepers of Lighthouses. Report will be made at a later date whether Cooke has taken leave in excess of the accrued rate.

It is further recommended that authority be granted for the discontinuance of Schooner Ledge Range ~~Front and~~ Rear Lights, Pa., in accordance with Regulations 1914, par. 44, for the reason that the continuance of these lights is no longer considered necessary in the interest of navigation, after the permanent establishment of Chester Range Lights, reference to which is made in separate indorsement to the Department of this date, on 4th Inspector's letter of March 8th.

1918 MAR 21 AM 12 05

Acting Commissioner

3-21-18.

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS
8—4780-2

LIGHT
NOV 22 1916
HOUSES

MAKE NO ENTRIES IN THIS COLUMN.

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Cooke, Samuel.

2. Department:

Commerce.

3. Bureau, office, or service:

Lighthouse.

4. Designation of position:

Second Assistant Keeper.

5. Occupation (if not clearly shown by answer to question 4):

Second Assistant Keeper of Ship John Shoal Lt.Sta., N.J.

6. Annual earnings: $456.

7. Kind of appropriation: LS

8. Present rate of pay: $ AS

9. Initial rate of pay: $ 456. PA

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

Substitute— Years:	Substitute— Months:	Regular— Years:	Regular— Months:
		1	1½

11. State, Territory, or foreign country of birth (do not give town):

Ireland.

12. Race: W.

13. Sex: M.

14. Date of birth—
Month: December
Year: 1871.

15. Kinds of schools attended, years attended, and degrees taken:

E5.

16. Marital condition: M.

17. War veteran? No.

18. Appointed from—
Congressional district and State: 7 Pennsylvania
County: Delaware

19. Civil service status:

C.

20. Method by which classified status was obtained:

CE.

21. Place of employment—
City: Philadelphia
State: Penna.

DO NOT FOLD THIS CARD.

11—5869

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

OFFICE OF INSPECTOR 4TH L.H.DIST. DEC 20 1917 PHILADELPHIA, PA.

LIGHT DEC 21 1917 HOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

I, Samuel Cooke,

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

☞ Samuel Cooke
(Appointee signs here)

CHIEF CLERK JAN 3 1918

5

[2] Sworn to (See below) and subscribed before me, this[3] 18th day of December, A. D. 1917

(Affix official seal here)

[4] (Name) Thomas H. Dennis

(Official title) Justice of the Peace

APPOINTMENTS JAN 3 19

MY COMMISSION EXPIRES JANUARY 1920.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Keeper.	$516.00 p.a.	Schooner Ledge Range Rear Lt.Station, Pa.
Former[5]		

(The above should be filled in by the district officer before sending to appointee)

(Reinstatement)

Office of Lighthouse Inspector, Fourth District

Philadelphia, Pa., December 20, 1917.
(Address) (Date)

CARDED.

The above-named appointee entered upon duty on December 16, 1917.
(Date)

In the absence and by direction of the Inspector:
Chief Clerk.
(Signature, followed by title)

Inspector, 4th L.H.District.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 12, 1917.

Mr. Samuel Cooke,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Five Hundred and Sixteen dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By reinstatement in accordance with the authority contained in civil-service certificate No. 12210.)

CARDED.

APPOINTMENT DIVISION ENTERED DEC 12 1917 DEPT. OF COMMERCE

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

C
N

Chief of Appointment Division

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Frederick Dundordale.

Legal Residence: Pennsylvania.

11—3602

Form 1788 (First Sheet).
Jan., 1913.

NO. 12210

CERTIFICATE AUTHORIZING REINSTATEMENT.

UNITED STATES CIVIL SERVICE COMMISSION,

CHIEF CLERK
DEC 12 1917
5

DEC 12 1917
DEPARTMENT OF COMMERCE

APPOINTMENTS
DEC 12 19:7

A.L. Washington, D. C., December 10, 1917.

To the
Secretary of Commerce.

Sir:

Certification is hereby made that the following reinstatement is authorized by the Commission under Civil Service Rule IX:

Samuel Cooke, of

STATUS AUTHORIZED.	FORMER STATUS.
Commerce, (Department.)	Same, (Department.)
Lighthouse Service, (Bureau or office.)	Same, (Bureau or office.)
Keeper, $516 p.a., (Position and salary.)	Assistant Keeper, $480 p.a., (Position and salary.)
Field Service. (City in which to be employed.)	Same, (City in which formerly employed.)
December 8, 1917. (Date of request.)	November 30, 1917, resignation. (Date and manner of separation.)

Very respectfully,

John T. Doyle
Secretary.

6—3058

Form 381.
May, 1910.

REQUEST FOR REINSTATEMENT.

DEPARTMENT OF COMMERCE.
[Department, Commission, or Office.]

Washington, D. C., December 8, 1917.

To the U. S. Civil Service Commission:

Request is made for certificate under Rule IX for the reinstatement of Samuel Cooke, a legal resident of the State (or Territory) of Pennsylvania, to the position of keeper, now vacant (or to become vacant on), at a salary of $516 p.a., in the Lighthouse Service, for which a certification of
[Bureau or Office.]
eligibles has not been requested.* Mr. Cooke was, without delinquency or misconduct on his part, separated by resignation on November 30, 1917, from the position of
[Removal or resignation.]
assistant keeper at a salary of $ 480 p.a., in the Lighthouse Service.
[Bureau or Office.]

MEMBERS OF FAMILY IN THE SERVICE OF THE UNITED STATES:

None.
[State degree of relationship and where employed.]

MILITARY OR NAVAL RECORD.

Regiment Company

Vessel Date of honorable discharge

By direction of the Secretary:

Signature: (SIGNED) E. W. LIBBEY

Official title: Acting Chief Clerk.

C

*If a certification has been requested, the date should be given. When a requisition has been made under section 1 of Rule VII for a certification of eligibles, and the Commission, at the request of the Department, has made public announcement of an examination to secure such eligibles, the vacancy shall not thereafter be filled by transfer, promotion, or reinstatement, without the consent of the Commission.

6—2530

Form 73
RJC.
Pers.

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT DEC 7 1917 HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, Fourth DISTRICT,

Philadelphia, Pa., December 5th, 1917.
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK DEC 8 1917 5

Action recommended, Reinstatement and appointment.

Name, Samuel Cooke, Legal residence, Pennsylvania.

Position, Keeper, Salary, $516.00 per annum.

Location, Schooner Ledge Range Rear Light Station, Penna. Appropriation, Salaries, Keepers of Lighthouses.

December 16, 1917, (~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

DEPARTMENT OF COMMERCE DIVISION OF ACCOUNTS NECESSARY ACTION TAKEN DEC 8 1917

APPOINTMENTS DEC 8 1917

Former position, x x x x Former salary, x x x

Location, x x x x

Rank on eligible list, x x x Rating, x x x Percentage, x x x, Other eligibles considered: x x x x

Previous incumbent, Fred'k Dunderdale, Services terminated, on or abt. Dec. 15, 1917.

Reason, Nominated for transfer and appointment to the position of Asst. Keeper of Bellevue Range Rear Lt. Station, etc., Del., effective on or abt. Dec. 16, 1917.

Members of family in Government Service, None.

Remarks: Quarters furnished by Government for family. Mr. Cooke's previous service as follows: E.O.D. May 15, 1915, as 2nd Asst. Kpr., Ship John Shoal Lt. Sta.; promoted Feb. 1, 1917 to 1st Asst. Kpr., same station; transferred to Asst. Kpr., Bellevue Rge. Rear Lt. Sta. Nov. 21, 1917 and resigned close of Nov. 30, 1917. Letter of Dec. 4, 1917, from Mr. Cooke requesting reinstatement attached hereto)

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 7 1917

Submitted to the Secretary of Commerce, approved.

H. B. Bowerman
Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

December 4, 1917.

Sir:

The Department is in receipt of your resignation, dated November 30, 1917, as assistant keeper of Bellevue Range Rear Light Station and Christiana North Jetty Light, Delaware, at $480 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, effective at the close of November 30, 1917.

By direction of the Secretary:

Respectfully,

(SIGNED) W. S. GILCHRIST

Acting Chief of Appointment Division.

CANCELED.

Mr. Samuel Cooke,
Through the Commissioner of Lighthouses.

APPOINTMENT DIVISION ENTERED DEC 4 1917 DEPT OF COMMERCE

C

DEPARTMENT OF COMMERCE

OFFICE OF INSPECTOR 4TH L.H. DIST. DEC 4 1917 PHILADELPHIA, PA.

LIGHT DEC 7 1917 HOUSES

Dec 4th 1917

The Lighthouse Inspector
Philadelphia Pa.

Sir
I Respectfully request that I be reinstated in the Lighthouse service & if a vacancy occurs as Keeper or assistant Keeper that I be considered for the Position I would like to be considered as Keeper of Schooner Ledge Rear Light sta Pa. as it is near my home at Essington Pa.

Yours Respectfully
Samuel Cook
Essington Pa.

No relation in service

No. 205
Ed. 10-26-15—500,000

DEPARTMENT OF COMMERCE

Nov 30th 1917

~~Dec 1st 1917~~

LIGHT
DEC 1 1917
HOUSES

Inr T. J Rout Lighthouse Inspector 4th District

Sir

I Hereby tender my resignation as assistant Keeper of Bellevue Range Rear Light- station to take effect immediately

Yours Respectfully

Samuel Cooke

Samuel Cooke

Essington Pa.

No. 205
Ed. 10-26-15—500,000

Form 93

RJC.

LETTER TRANSMITTING RESIGNATION

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Fourth DISTRICT,

Philadelphia, Pa., November 30, 1917.

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Samuel Cooke, Position, Assistant Keeper.

Legal residence, Pennsylvania. Station, Bellevue Range Rear Light Station and Christiana North Jetty Light, Del.

Salary, $480.00 per annum.

The acceptance of this resignation is recommended effective at the close of November 30, 1917.

This employee has not taken leave in excess of the accrued rate.

Remarks:

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
Dep. Commr,
Commr.

In the absence and by direction of the Inspector:

Chief Clerk.

BUREAU OF LIGHTHOUSES

WASHINGTON DEC 1 1917

Submitted to the Secretary of Commerce, approved.

11—4623

A. B. Bowman

Acting Commissioner.

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

DISCONTINUED DEC 7 1917
LIGHT NOV 23 1917 HOUSES
CHIEF CLERK DEC 7 1917

I, Samuel Cooke,

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Samuel Cooke
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 9th day of November, A. D. 1917.

(Affix official seal here)

[4] (Name) Harry F. Morton

(Official title) Clerk in the Lighthouse Service

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Asst. Keeper.	$480.00 p.a.	Bellevue Range Rear Light Station and Christiana North Jetty Light, Delaware.
Former[5] 1st Asst.Keeper.	$540.00 p.a.	Ship John Shoal Lt.Sta., Del.Bay, N.J.

(The above should be filled in by the district officer before sending to appointee)

CARDED

Office of Lighthouse Inspector, Fourth District

Philadelphia, Pa., November 22, 1917.
(Address) (Date)

The above-named appointee entered upon duty on November 21, 1917.
(Date)

In the absence and by direction of the Inspector:
Thomas
Chief Clerk.
(Signature, followed by title)

Inspector, 4th L.H.District.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

November 1, 1917.

Mr. Samuel Cooke,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from first assistant keeper at $540 per annum.)

CARDED.

By direction of the Secretary:

Respectfully,

(SIGNED) W. B. GILBREATH

C
M

Acting Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: William W. MacDonald.

Legal Residence: Pennsylvania.

APPOINTMENT DIVISION ENTERED NOV 1 1917 ON JOURNAL DEPT. OF COMMERCE

1—3692

Form 73

RJC.
Pers.

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Fourth DISTRICT,

LIGHT OCT 31 1917 HOUSES

Philadelphia, Pa., October 30th, 1917.
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF NOV.

Action recommended, Transfer, reduction and appointment.

Name, Samuel Cooke, Born in Ireland Naturalized

Legal residence, Pennsylvania.

Position, Assistant Keeper,

Salary, $480.00 per annum.

Location, Bellevue Range Rear Light Station and Christiana North Jetty Light, Del.

Appropriation, Salaries, Keepers of Lighthouses.

Effective November 21, 1917, ~~the actual date of entrance on duty, or~~ as soon thereafter as he enters on duty.[1]

Former position, First Assistant Keeper.

Former salary, $540.00 per annum.

Location, Ship John Shoal Light Station, Delaware Bay, New Jersey.

Rank on eligible list, x x x Rating, x x x Percentage, x x x, Other eligibles considered:

x x x x

Previous incumbent, Wm. W. MacDonald

Services terminated, November 20, 1917.

Reason, Resigned.

Members of family in Government Service, x x x

Remarks: Mr. Cooke has requested this transfer in writing, with the knowledge that it carries with it a reduction in pay. This is considered a reduction in a monetary sense only, as Bellevue Rge. Rear Station is on shore with quarters for family. This recommendation will not be in violation of Section 2 of Civil Service Rule 1.

Selection regular, subject to the action of the
U. S. Civil Service Commission. , 191

Secretary, Civil Service District.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN NOV 1 1917 DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

OCT 31 1917

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF INSPECTOR 4TH L. H. DIST. PHILADELPHIA, PA. MAR 1 1917

MAR 3 1917 HOUSES

CHIEF CLERK MAR 13 1917

APPOINTMENTS MAR 1917

I, Samuel Cooke,

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Samuel Cooke
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 28th day of February, A. D. 1917.

(Affix official seal here)

[4] (Name) Emma L. Carney

(Official title) Notary Public.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present First Asst.Kpr.	$540.00 p.a.	Ship John Shoal Lt.Sta.,Del.Bay, N.J.
Former[5] Second Asst.Kpr.	$456.00 p.a.	Ship John Shoal Lt.Sta., Del.Bay,N.J.

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, Fourth District

Philadelphia, Pa., March 2, 1917.
(Address) (Date)

The above-named appointee entered upon duty on February 1, 1917.
(Date)

CARDED

In the absence and by direction of the Inspectors
Chief Clerk

(Signature, followed by title)

Inspector, 4th L.H.District.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

MAR 7 - 1917

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 26, 1917.

Mr. Samuel Cooke,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Forty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By promotion from second assistant keeper at $456 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

L
C

ORDNANCE REPORTED
FEB 1917
U.S. COMMISSION.
CARDED.

APPOINTMENT DIVISION
REGISTERED
JAN 26 1917
DEPARTMENTAL
DEPT. OF COMMERCE

Appropriation: Salaries, Keepers of Lighthouses.

Vice: William E. Davidson, Jr.

Legal Residence: Pennsylvania.

11—3692

Form 73

RJC.
Pers.

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES JAN 25 1917

OFFICE OF LIGHTHOUSE INSPECTOR, Fourth DISTRICT,

Philadelphia, Pa., January 24, 1917.
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion and appointment.

Name, **Samuel Cooke.** Legal residence, **Pennsylvania.**

CHIEF CLERK JAN 26 1917

Position, **First Assistant Keeper.** Salary, **$540.00 per annum.**

Location, **Ship John Shoal Light Station, Delaware Bay, New Jersey.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **February 1, 1917,** ~~the actual date of entrance on duty~~ or as soon thereafter as he enters on duty.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JAN 26 1917 DEPARTMENT OF COMMERCE

Promotion, Second Assistant Keeper. Former salary, **$456.00 per annum.**

Location, **Ship John Shoal Light Station, Delaware Bay, New Jersey.**

Rank on eligible list, x x x Rating, **x x x** Percentage, **x x x**, Other eligibles considered:

x x x x

Previous incumbent, Wm.E.Davidson, Jr. Services terminated, **Jan.22, 1917.**

Reason, **E.O.D. as Additional Keeper of Miah Maull Shoal Jan. 23, 1917, and has been nominated for appointment to the permanent position of Keeper of Miah Maull Shoal Lt.Sta., effective on or about February 1, 1917.**

Members of family in Government Service, x x x x

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

In the absence and by direction of the Inspector:

Chief Clerk

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

1-26-17

Submitted to the Secretary of Commerce, approved.

JAN 25 1917

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

September 8, 1916.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 6th instant, the Department has canceled its order accepting the resignation of Samuel Cooke as second assistant keeper of Ship John Shoal Light Station, New Jersey, at $456 per annum.

By direction of the Secretary:

(SIGNED) W. S. GILCHRIST

Acting Chief of Appointment Division.

CARDED.

APPOINTMENT DIVISION ENTERED SEP 8 - 1916 ON JOURNAL DEPT. OF COMMERCE

R
C

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
PHILADELPHIA, PA.

GCW/S.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
SEP 6 1916
HOUSES

Subject:
Samuel Cooke,
Withdrawal of
resignation.

OFFICE OF INSPECTOR, 4TH DISTRICT
PHILADELPHIA, PA
September 5, 1916.

DIVISION OF APPOINTMENTS
NECESSARY
ACTION TAKEN
SEP 8 1916
DEPT OF COMMERCE

CHIEF CLERK
SEP 8 1916
3

APPOINTMENTS
SEP 8 1916

Commissioner of Lighthouses, Washington, D. C.

As directed in the Bureau's letter of 1 Sept. '16, I return herewith in duplicate, with recommendation for cancellation, Department letter of 26 August '16, accepting the resignation of Mr. Samuel Cooke as Second Assistant Keeper of Ship John Shoal Light Station. N.J.

In the absence and by direction of the Inspector:

Chief Clerk.

McC.
3 inclosures.

Bureau of Lighthouses,
September 6, 1916.

Submitted to Secretary of Commerce, inclosing Department letter of August 26, 1916, in triplicate, notifying Samuel Cooke, second assistant keeper, Ship John Shoal Light Station, N.J., of the acceptance of his resignation, with request that the same be canceled, in accordance with Cooke's attached request. The Inspector's attention will be called to the Regulations, 1914, par. 15 (2d par.) regarding stamping of appointments, etc., the receipt stamp of his office having been placed on Department letter addressed to Mr. Cooke.

9-8-16

Acting Commissioner

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

OFFICE OF INSPECTOR 4TH L. H. DIST. AUG 31 1916 PHILADELPHIA, PA.

August 26, 1916.

CANCELED CANCELED CANCELED

Sir:

The Department is in receipt of your resignation, dated August 22, 1916, as second assistant keeper of Ship John Shoal Light Station, New Jersey, at $456 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of August 31, 1916.

By direction of the Secretary:

Respectfully,

Clifford Hasting
Chief of Appointment Division.

Mr. Samuel Cooke,
Through the Commissioner of Lighthouses.

R

R
C√

August 26, 1916.

CANCELED CANCELED CANCELED

Sir:

The Department is in receipt of your resignation, dated August 22, 1916, as second assistant keeper of Ship John Shoal Light Station, New Jersey, at $456 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of August 31, 1916.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

CARDED.

APPOINTMENT DIVISION ENTERED AUG 28 1916 ON JOURNAL DEPT. OF COMMERCE

Mr. Samuel Cooke,
Through the Commissioner of Lighthouses.

R
C

8-1-16 Wrote H.Q.

Hydrog.
Engr. Comm:
Mar. Engr.
Personnel
Accounts.
Contracts
Obf. Clk.
Dep. Commr.
Commr.

OFFICE OF INSPECTOR 4TH L.H. DIST. AUG 26 1916 PHILADELPHIA, PA.

LIGHT HOUSES

abol OK HD Aug 28

Ship John Shoal Light Station August 25th 1916

Mr. W. J. Rout Lighthouse Inspector 4th Dist

Sir as you know I have sent in my resignation I am now sorry I did so it was just through being a little hasty in regards to having a little trouble with the boat is there any possibility in retaining me in service without leaving this station as I would like to stay

Yours Respectfully

Samuel Cooke
2nd assistant Keeper
Alex. Johnson Kuper

Office of Inspector, Philadelphia, Pa.
August 26, 1916.

Forwarded to the Bureau with recommendation that Mr. Cooke be permitted to withdraw his resignation, which has been transmitted to Bureau under date of 24 Aug. '16.

In the absence and by direction of the Inspector:

Chief Clerk.

OFFICE OF INSPECTOR 4TH L.H. DIST.
AUG 24 1916
PHILADELPHIA, PA.

LIGHT HOUSES
AUG 25 1916

Ships John Shoal, Light Station
August 22nd 1916

Mr. T. J. Rout Inspector 4th L. H. Dist
Philadelphia P.A.

Sir:

I hereby tender my resignation as 2nd Asst Keeper Ships John Shoal, Light Station to effect September 1st 1916, if practicable. yours Respectfully

Samuel Cook

P. S. I have no complaint against the Keeper Whatever

31

Form 93
GCW/S.

LETTER TRANSMITTING RESIGNATION

LIGHT HOUSES AUG 25 1916

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Fourth DISTRICT,

Philadelphia, Pa., August 24, 1916.

CHIEF CLERK AUG 25 1916

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Samuel Cooke, Position, Second Assistant Keeper,

Legal residence, Pennsylvania, Station, Ship John Shoal Lt. Sta., ~~Delaware Bay~~, N.J.

Salary, $456.00 per annum.

APPOINTMENTS AUG 25 1916

DIVISION OF APPOINTMENTS Resignation Accepted AUG 26 1916 DEPT OF COMMERCE

The acceptance of this resignation is recommended effective at the close of August 31, 1916.

This employee has not taken leave in excess of the accrued rate.

Remarks:

8-25-16

In the absence and by direction of the Inspector:

Chief Clerk.

BUREAU OF LIGHTHOUSES
WASHINGTON

AUG 25 1916

Submitted to the Secretary of Commerce, approved.

11—4023

Acting Commissioner

Pers

OFFICE OF INSPECTOR 4TH L. H. DIST. MAY 26 1915 PHILADELPHIA PA
LIGHT MAY 27 1915 HOUSES

PERSONAL QUESTION SHEET

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

March 5, 1913.

CHIEF CLERK MAY 28 1915

To the Chiefs of Bureaus of the Department of Commerce:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

APPOINTMENTS MAY 28 1915

William C. Redfield
Secretary.

CARDED.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe. If name itself is merely a letter, it should be so stated.)
Mr. Samuel Cook

2. How do you intend to write your name on the pay roll? (*This should agree with signature to your oath of office.*) Samuel Cook

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)
Essington (City or town) Penna (State or Territory.) Del. Co. (County.) 7th (Congressional district.)

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Ireland

6. When were you born? Dec. (Month.) 4th (Day.) 1874 (Year.)

11—1434

7. Give name and address of person whom you would like to have notified in case of accident.

Mrs Samuel Cook — Name.
Essington — City or town.
Number and street.
Pennsylvania — State or Territory.

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
no				

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Examination for Keeper and asst. Keeper — Jan. 4, 1915.

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

no

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
no					

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

no

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
no			

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
no			

15. Are you the widow or orphan of an honorably discharged soldier or sailor? (If so, give the information called for by the blanks below.)

Name under which service was rendered no

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

Boiler Makers Helper

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public School
4th Grade

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

None

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

Examination for Keeper as Asst. Keeper - Jan. 4, 1915

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

21. State the date upon which the above blanks were filled. May 21st, 1915

(Signature) Samuel Cook

Witness:

P. O. Address: Essington
City or town.

In case signature is by mark.

Number and street.

Pa.
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded MAY 26 1915, 19

In the absence and by direction of the Inspector:
Chief Clerk.

(Signature)

(Official title) ~~Inspector, 4th Lighthouse District~~

11—1434

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

---

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed: Lighthouse Service (Bureau or Service.) Ship John Shoal Lt. Sta, Del. Bay (Place (city, town, station, or vessel.)) 4th (District.)

2. To what position has he been appointed? Second Assistant Keeper.

3. State the date of appointment. May 11, 1915.

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.) On date of entrance upon duty.

5. State the date of the oath. May 15, 1915.

6. State the date the employee entered on duty. May 15, 1915.

7. What is his salary? $456.00 per annum.

8. From what appropriation is he paid? "Salaries of Keepers of Lighthouses."

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

10. If classified, state the date of classification. May 6, 1896.

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.) From Keeper and Asst. Keeper examination — Jan. 4, 1915.

12. Is the employee required to give bond? No.

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained. ——

14. If foreign born, state when and where naturalization papers were taken out. Common Pleas Court of Delaware Co., Penna., on Nov. 6, 1908.

In the absence and by direction of the Inspector:

Reviewed, approved, and forwarded to the Department.

(Signature) Mizell Chief Clerk.

(Official title) Inspector, 4th Lighthouse District

Date: MAY 26 1915, 19

11—1434

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

LIGHT MAY 27 1915 HOUSES

CHIEF CLERK JUN 1 1915

I, Samuel Cooke,

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

☞ Samuel Cooke
(Appointee signs here)

APPOINTMENTS JUN 1 1915

[2] Sworn (See below) and subscribed before me, this[3] 25th day of May, A. D. 1915.

(Affix official seal here)

[4] (Name) Emma L. Carney.

(Official title) Notary Public.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present 2nd Asst. Keeper	$456.00 p.a.	Ship John Shoal Lt. Sta., Del. Bay, N.J.
Former[5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, Fourth District

CARDED.

Philadelphia, Pa., (Address) May 26th, 1915. (Date)

The above-named appointee entered upon duty on May 15th, 1915. (Date)

In the absence and by direction of the Inspector:

Chief Clerk.
(Signature, followed by title)

Inspector, 4th L.H.Dist.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Encl'd

PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

May 11, 1915.

M. Samuel Cooke,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Fifty-six dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

(By selection from certificate No. ------, and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

By direction of the Secretary:

Respectfully,

CHANGE REPORTED MAY 1915 U. S. COMMISSION.

CARDED.

(CLERK) GEO. W. [illegible]

Chief of Appointment Division.

RC

Appropriation: Salaries, Keepers of Lighthouses.
Vice: James W. West.
Legal Residence: Pennsylvania.

APPOINTMENT DIVISION ENTERED MAY 11 1915 ON JOURNAL DEPT OF COMMERCE

11—1394

Form 73
GCW/C.
Pers.

CIVIL SERVICE DISTRICTS RECEIVED MAY 3 - 1915 OFFICE OF THE SECRETARY

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES MAY 4 1915

OFFICE OF LIGHTHOUSE INSPECTOR, Fourth DISTRICT,

SPECIAL

Philadelphia, Pa., May 3rd, 1915.
(City.) (Date.)

CHIEF CLERK MAY 6 1915

THE COMMISSIONER OF LIGHTHOUSES:

DIVISION OF APPOINTMENTS APPOINTMENT, WRITTEN MAY 11 1915 DEPT OF COMMERCE

Action recommended, Probationary appointment.

Name, Samuel Cooke. Legal residence, Pennsylvania.

Position, Second Assistant Keeper. Salary, $456.00 per annum.

Location, Ship John Shoal Light Station, Delaware Bay, New Jersey. Appropriation, "Salaries of Keepers of Lighthouses."

Effective May 10, 1915, ~~the actual date of entrance on duty~~ or as soon thereafter as he enters on duty.

APPOINTMENTS MAY 6 1915 1022

Former position, x x x x Former salary, x x x x

Location, x x x x

Rank on eligible list, 2 Rating, Kpr.& Asst.Kpr. Percentage, 85.8, Other eligibles considered:

Dillahay (C); Carey (D); Beilborn (C).

Previous incumbent, James W. West Services terminated, May 9, 1915.

Reason, Nominated for transfer, promotion and appointment to First Assistant Keeper, Brandywine Shoal Light Station, Del.Bay, Del., effective on or about May 10, 1915.

Relatives in Government Service, None.

Done 5-11-15 [illegible]

Remarks: Quarters not furnished by Government for family.

Selection regular, subject to the action of the U. S. Civil Service Commission. MAY 3 - 1915, 191

Stewart Mason

Secretary, THIRD Civil Service District.

Rowe

* No papers now

BUREAU OF LIGHTHOUSES
WASHINGTON

MAY 5 1915

Submitted to the Secretary of Commerce, approved.

5/6/15 MCL

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314