REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 9/8/2025

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Cooper, Joseph, D.		

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location) Lighthouse Service (SC) 6th Dist

From:	To:
1922	1923

(Agency & Location)

From:	To:

(Agency & Location) 3 folders

From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-0006251212

Attendant Signature:

CMRS Search Request Number(s):

Remarks:

2025 SEP 19 AM 10:58

SCREENING NOTES

☑ Reviewed and Nothing Removed

☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

Joseph D. Cooper.

Joseph D. Cooper

LEGAL RESIDENCE.
Georgia.

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
2nd Asst Kpr. - Mosquito Inlet Lt Sta Fla	$ 5-16	L H	Nov 22, 1917.
Resigned clerk		May 31. 1918.	
Keeper Prob. 6th Dist	600.	L.H.	April 16, 1923
" Trans Charleston S.C.	600	"	May 1, 1923.
SERVICES DISCONTINUED.		Close Aug 17, 1923.	

11—1248

Form 73

NOMINATION

EMK

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 6th DISTRICT,

Charleston, S. C., (City.) November 5 (Date.) 191 7.

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment.

Name, **Joseph D. Cooper.** Legal residence, **Georgia.**

Position, **Second Assistant Keeper.** Salary, **$516.00 per annum, base.**

Location, **Mosquito Inlet Light Station, Fla.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **November 15, 1917,** {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, ---- Former salary, ----

Rank on eligible list, 2d Rating, Assistant Keeper Percentage, 79.2, Other eligibles considered:

William L. Jackson (C). (No other eligibles.)

Previous incumbent, Theodore T. Gaillard Services terminated, **Recommended close of November 9, 1917.**

Reason, **Transferred.**

Members of family in Government Service, None.

Remarks:

Quarters are furnished by the Government.

Selection regular, subject to the action of the U. S. Civil Service Commission. NOV 8 1917 Atlanta, Ga, 191

B H Clemmons
Acting Secretary, FIFTH Civil Service District.

H L Beck
Inspector, 6th Lighthouse District.

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 10 1917

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

Mr. Joseph D. Cooper, November 12, 1917.

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Second Assistant Keeper in the Lighthouse Service at a salary of Five Hundred and Sixteen dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. - - -) issued by the local Civil Service Board for the Sixth Lighthouse District.

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION NOV 13 1917 DEPT OF COMMERCE

(SIGNED) CLIFFORD HASTINGS

C
N

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Theodore T. Gaillard.

Legal Residence: Georgia.

(See reverse side.)

11—5092

Form 111

EMK

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT NOV 26 1917 HOUSES

I, Joseph D. Cooper

do solemnly [1] Sworn (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Joseph D. Cooper
(Appointee signs here)

[2] Sworn to..... (See below) and subscribed before me, this [3] ——— day of Nov 22, A. D. 1917

(Affix official seal here)

[4] (Name) H. H. Sams

(Official title) Notary Public, State of Florida.

My commission expires My commission expires January 26, 1919.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present 2d Asst. Keeper	Base $516.00 p.a.	Mosquito Inlet Light Station, Fla.
Former [5] ----	----	----

(The above should be filled in by the district officer before sending to appointee)

EMK

OFFICE OF LIGHTHOUSE INSPECTOR, 6th DISTRICT

Charleston, S.C., (Address) November 23, 1917. (Date)

The above-named appointee entered upon duty on November 22, 1917. (Date)

In the absence & by direction of the Inspr.,

Tom H. Gregg Jr

Supt. 6th L.H. District

(Signature, official title) (Date)

CANCELLED

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

LIGHT
NOV 25 1917
HOUSES

PERSONAL QUESTION SHEET

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

CHIEF CLERK
NOV 27 1917

MARCH 5, 1913.

5

To the CHIEFS OF BUREAUS OF THE DEPARTMENT OF COMMERCE:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

William C. Redfield
Secretary.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (State whether Mr., Miss, or Mrs. and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.) Joseph David Cooper

2. How do you intend to write your name on the pay roll? **(This should agree with signature to your oath of office.)** Joseph D. Cooper

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Savannah | Ga | Chatham | ~~Dist Columbia~~ 1st

City or town. | State or Territory. | County. | Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White.

5. Where were you born? Galveston Texas.

6. When were you born? April 22 1883.
Month. Day. Year.

7. Give name and address of person whom you would like to have notified in case of accident.

R. L. Curry
Name. Number and street.

Box 212 Savannah Ga.
City or town. State or Territory.

8. Are there any members of your family, besides yourself, in the civil service of the United States? No.

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Relationship.	Department.	Bureau or Service.	Position.

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

C.S. Exam For asst. Light House Keeper ~~Oct~~ March 16-1917

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

Rheumatism.

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
	None				

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

None.

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
	No.		

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
121st Co. C.A.C.	June 24th 1915	Sept 3rd 1917	Disability

15. Are you the widow or orphan of an honorably discharged soldier or sailor? No. (If answer is "yes," give the information called for by the blanks below.)

Relationship (widow or orphan) .....

Name under which soldier or sailor rendered service .....

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

11—1434

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

RR Car Repairer

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

R R- Car Repairer

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Publick School

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Carpenter

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

C.S. Exam For Asst Light House Keeper March 16th 1917.

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes.

21. State the date upon which the above blanks were filled. Nov. 22, 1917

Witness:

In case signature is by mark.

(Signature) Joseph David Cooper

P. O. Address: Ponce Park
City or town.

Number and street.

Florida
State or Territory.

Note:
Q. 2- Answer given in full name instead of using middle initial. Thought immaterial as payrolls are no longer signed by payees.
Q 3- Congressional Dist. filled in by this office. Spelling of County completed.
Q 9 & 19- Date of C.S.Exam. is March 16,1917, in both cases. Corrected by this office.

Reviewed, approved, and forwarded November 23, 1917.

In the absence & by direction of the Inspr.

(Signature) Tom H. Gregg

(Official title) Supt. 6th L.H. District.

11—1434

EMK

PART II.

(Part II should be executed by the executive officer of the Bureau of the Department to which the employee is assigned or by some authorized official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed:

Lighthouse (Bureau or Service.) Mosquito Inlet Light Station, Fla. (Place (city, town, station, or vessel).) 6th (District.)

2. To what position has he been appointed? Second Assistant Keeper.

3. State the date of appointment. November 12, 1917.

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

Date of entering upon duty.

5. State the date of the oath. November 22, 1917.

6. State the date the employee entered on duty. November 22, 1917.

7. What is his salary? $516.00 per annum, base.

8. From what appropriation is he paid? Salaries, Keepers of Lighthouses.

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive.

10. If classified, state the date of classification. May 6, 1896.

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

By C.S.Examination for Assistant Lighthouse Keeper March 16, 1917.

12. Is the employee required to give bond? No.

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

---

14. If foreign born, state when and where naturalization papers were taken out.

In the absence & by direction of the Inspr.

Reviewed, approved, and forwarded to the Department.

(Signature) Tom H. Gregg

(Official title) Supt.,6th L.H.District.

Date: November 23, 1917.

EMK

Form 93

APPOINTMENTS

1918 MAY 13 PM 1 40

NOTICE OF RESIGNATION, OR DEATH.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

MAY 9 1918

CHIEF CLERK

OFFICE OF LIGHTHOUSE INSPECTOR, 6th DISTRICT.

Charleston, S.C., May 8, 1918.

1918 MAY 13 PM 1 04

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Joseph D. Cooper — Position, Second Assistant Keeper.

Legal residence, Georgia. — Station, Mosquito Inlet Light Station, Fla.

Salary, $516.00 per annum, base.

The acceptance of this resignation is recommended effective at the close of May 31, 1918.

This employee has **not** taken leave in excess of the accrued rate.

Remarks: Cooper has never taken the physical examination by the Public Health Service entitling him to free medical treatment, stating that it was useless for him to attempt to take the examination as he was suffering from rheumatism.

DEPARTMENT OF COMMERCE
MAY 13 1918
APPOINTMENT DIVISION
NECESSARY
ACTION TAKEN

Lighthouse
Engr. Corps,
Mar. Engr.
Accounts
Contracts
Chf. Clk.
Dep. Comm'r
Seaman

Lighthouse Inspector.

BUREAU OF LIGHTHOUSES

WASHINGTON MAY 11 1918

Submitted to the Secretary of Commerce, approved.

11—4623

1918 MAY 13 PM 12 00

Acting Commissioner

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Inspector	✓
Superintendent	
Chief Clerk	✓
Asst. Supt.	
Draftsman	
Mechanician	
Accounts	
When Asked	
File	

U. S. LIGHTHOUSES MAY 8 1918 Charleston, S. C.

Answered 1+Co.

SIXTH DISTRICT

Mosquito Inlet Light Station, Fla.
(Depot, Vessel, or Station)

May 7th 1918

LIGHT HOUSES

To the Light House Inspector
6th District.
Charleston
S. C.

Dear Sir—

Owing to ill Health
I have Decided to Resign
I am Troubled with Rheumatism
and its very Hard on me to Climb the
Stairs.
I think that I can Secure a Better Position
at the Ship yards one that will be more
Satisfactory in Regards to my Physical
Condition
would like for my Resignation to Take
Effect on the 1st First of June 1918.
Thanking you for Past Favour
I Remain Yours very Respectfully
J. D. Cooper
2nd asst L. H. Keeper

Through the Keeper John Lindquist

May 14, 1918.

Sir:

The Department is in receipt of your resignation, dated May 7, 1918, as second assistant keeper of Mosquito Inlet Light Station, Florida, at $516 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of May 31, 1918.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

Mr. Joseph D. Cooper,
Through the Commissioner of Lighthouses.

CARDED

APPOINTMENT DIVISION ENTERED MAY 14 1918 ON JOURNAL DEPARTMENT OF COMMERCE

N
C

Form 73

NOMINATION

EAW

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1923 MAR 22 PM 3 52 LIGHTHOUSES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Sixth DISTRICT.

Charleston, S. C., March 17, 1923.
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK

1923 MAR 22 PM 4 32

Action recommended, Probationary appointment.

Name, **Joseph D. Cooper.**

Legal residence, **Georgia.**

Position, **Keeper, (Additional)**

Salary, $660.00 per annum, base.

Location, **Sixth Lighthouse District.**

Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **April 1, 1923.**

{ the actual date of entrance on duty, or
as soon thereafter as he enters on duty.

DEPARTMENT OF COMMERCE
MAR 23 1923
APPOINTMENT DIVISION

Former position, -

Former salary, -

Location, -

Rank on eligible list, Third Rating, **Asst.Kpr.** Percentage, **73.0** , Other eligibles considered: **Roland S.Meekins (FR); Robert W.Bowler (D). The highest eligible on the register, Friedrick W. Siebeck, does not desire position at station without quarters for family.**

Previous incumbent, William L.Lonergan. Services terminated, **March 15, 1923.**

Reason, **Transferred.**

Members of family in Government Service, None.

Remarks: Date of birth, April 22, 1881. Detailed to various stations in 6th District as occasion requires. Quarters provided by the Government only when on such detail. Bonus allowed for balance of F.Y.1923 upon certificate of ability & qualifications made by the Bureau or division head upon recommendation of the office under which nominee serves.

Selection regular, subject to the action of the
U. S. Civil Service Commission, March 20, 1923

3/23/23.

R A Moyer
Secretary, 5th Civil Service District.

H. L. Beck
H. L. Beck,
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

MAR 23 1923
APPOINTMENT DIVISION
NECESSARY ACTION TAKEN
MAR 23 1923
DEPARTMENT OF COMMERCE

Submitted to the Secretary of Commerce, approved.

J. S. CONWAY
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 23, 1923.

Mr. Joseph D. Cooper,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Six Hundred dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. .....) issued by the Secretary, Fifth Civil Service District.

By direction of the Secretary:

Respectfully,

MAR 23 50

APPOINTMENT DIVISION ENTERED MAR 24 1923 ON JOURNAL DEPARTMENT OF COMMERCE

A
C
6th

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: William L. Lonergan.

Legal Residence: Georgia.

(See reverse side.)

U.S. REPORT DATE ENTERED CARDED

11—5980

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

LIGHTHOUSES
DEPARTMENT OF COMMERCE
APR 20 1923
APPOINTMENT DIVISION.

1923 APR 18 AM 8 34

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

3 APR 18 PM 4 24

I, Joseph D. Cooper,

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

J. D. Cooper
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] sixteenth day of April, A. D. 1923.

(Affix official seal here)

[4](Name) O. Farrow

(Official title) Chief Clerk, Office of Supt. of Lighthouses.

My commission expires

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper (Additional)	$600 Base, per an.	Sixth Lighthouse District, Headquarters, Charleston, S. C.
Former[5] --	--	--

(The above should be filled in by the district officer before sending to appointee)

EAW

Superintendent of Lighthouses,
Office of ~~Lighthouse Inspector~~, 6th District

Charleston, S. C. (Address), April 16, 1923. (Date)

The above-named appointee entered upon duty on April 16, 1923 (Date)

CARDED

H. L. Beck
H.L.Beck, Superintendent of Lighthouses.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as such officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

April 21, 1923.

Commissioner of Lighthouses:

The Department is in receipt of the personal question sheet executed by Joseph D. Cooper, under his probationary appointment as Keeper in the Lighthouse Service, and notes that he gives the date of his birth as April 22, 1881. In view of the fact that the accepted records of the Department show 1883 as date of birth, he must submit documentary evidence to establish 1881 as the correct date.

By direction of the Secretary:

EDW. J. GARDNER.

Acting Chief of Appointment Division.

C
C

APR 21

APPOINTMENT DIVISION ENTERED APR 25 1923 ON JOURNAL DEPARTMENT OF COMMERCE

H. L. Beck,
Superintendent of Lighthouses.

, 191

The above-referred-to transfer became effective beginning with .....

.....

4/25/23

31—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

APR 24 1923

Submitted to the Secretary of Commerce for his information.

J. S. CONWAY

Acting Commissioner.

CARDED

Form 73a

REPORT OF TRANSFER OF APPOINTEE

LIGHTHOUSES

EAW

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1923 APR 24 AM 11 50

DEPARTMENT OF COMMERCE APPOINTMENT

Superintendent of Lighthouses,

OFFICE OF ~~LIGHTHOUSE INSPECTOR~~ Sixth DISTRICT.

Charleston, S. C., April 23, 1923

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on May 1, 1923.

1923 APR 24 PM 4 28

Name, Joseph D. Cooper, Position, Keeper (2nd Assistant)

From Keeper, (Additional) At large To Charleston Light Station, S.C.

Previous incumbent, Edwood V. Hewett,

Services terminated, October 31, 1922 Reason, Transfer.

Position filled in accordance with recommendation of this office contained in 3rd paragraph of letter dated April 10, 1923, approved by the Bureau April 13, 1923, file No. 1339 E.

APPOINTMENT DIVISION ENTERED APR 25 1923 ON JOURNAL DEPARTMENT OF COMMERCE

H. L. Beck,
Superintendent of Lighthouses.

, 191

The above-referred-to transfer became effective beginning with .....

.....

4/25/23

J.

1—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

APR 24 1923

Submitted to the Secretary of Commerce for his information.

J. S. CONWAY
Acting Commissioner.

CARDED

In replying address
Commissioner of Lighthouses

and refer to date of this letter
and file No.

LGJ
Inclosure.

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

CHIEF CLERK
1923 AUG 21 PM 1 27

August 21, 1923.

5

SUBJECT: 6th Supt's. letter, Aug. 18, 1923, termination services Joseph D. Cooper, (additional) keeper.

Submitted to the Secretary of Commerce recommended for approval.

H. B. BOWERMAN
Acting Commissioner of Lighthouses.

DEPARTMENT OF COMMERCE
AUG 3 1923
APPOINTMENT DIVISION.

ACTED:

ACTING ASSISTANT SECRETARY.

LIGHTHOUSES DIVISION
NEGLIGIBLE
AUG 24 1923
DEPARTMENT OF COMMERCE

8-22.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
CHARLESTON, S. C.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1923 AUG 20 AM 8 57

HLB:LP

TELEGRAPHIC REPLY IS DESIRED

OFFICE OF SUPERINTENDENT, 6TH DISTRICT
CHARLESTON, S. C.

August 18, 1923

Commissioner Of Lighthouses

Subject: Joseph D. Cooper, termination probationary appointment.

Enclosure: Copy of my letter of August 17, 1923 to Mr. Joseph D. Cooper.

1. Mr. Joseph D. Cooper entered on duty under a probationary appointment on April 16, 1923 as an additional keeper in training. May 1st, 1923 he was assigned to duty as 2d Assistant Keeper at Charleston Light Station, S.C.

2. The principal Keeper of Charleston Light Station obtains his mail at this office and I have an opportunity on such occasions to make inquiry about Mr. Cooper's efficiency. The keeper reported that he was indolent and inclined to be disrespectful to him. On June 8, I made an inspection of Charleston Light Station and found Cooper's quarters in a most unsatisfactory condition as to cleanliness and order. As a matter of record a letter was written to Mr. Cooper upon my return to the office calling his attention to unsatisfactory conditions. He was informed that unless a great improvement was noted in that respect as well as in other matters mentioned by the Keeper it would probably be to the best interest of the service to drop him before the expiration of his probationary period.

3. On August 17, another inspection of Charleston Light Station was made by Mr. T.H. Gregg, 1st Asst. Superintendent. He reported that he found Cooper's quarters in an unsatisfactory condition as to cleanliness and order. No trouble of any nature occurred while Mr. Gregg was at the station. Shortly after his return to the office Mr. A.E. Burn, 1st Asst. Keeper came to this office and made a verbal report by direction of Keeper Bringloe. The nature of this report and the action taken are explained in a copy of my letter of August 17, to Mr. Joseph D. Cooper, suspending him from duty, pay and allowances.

4. Inasmuch as Mr. Cooper is still serving on probation, it is not considered necessary to file formal charges against him and obtain his answer in writing before recommending that his services be discontinued. It is therefore recommended that the services of Joseph D. Cooper be discontinued at the close of August 17, 1923 for the reason that his conduct and capacity have not been satisfactory.

H.L. Beck

H.L. BECK,
Superintendent of Lighthouses.

ADDRESS ALL
SUPERINTENDENT OF LIGHTHOUSES
CHARLESTON, S. C.

LIGHTHOUSE SERVICE

HLB:LP

TELEGRAPHIC REPLY IS DESIRED

1923 AUG 20 AM 8 57
OFFICE OF SUPERINTENDENT, 6TH DISTRICT
CHARLESTON, S. C.

August 17, 1923

Mr. Joseph D. Cooper,
2nd Assistant Keepar,
Charleston Light Station.

(Through the Keeper)

Subject: Suspension from dut /, pay and allowances.

Reference: Instructions to Employees of the U.S. Lighthouse Service, 1915, Article 11.

1. Confirming the action of Mr. L.H. Bringloe, Keeper, his action in initiating your suspension for gross insubordination is approved effective at the close of August 17, 1923. This suspension shall be with lawful pay and allowances if you are exhonorated of the charges or if they are not found to be sufficiently substantiated to justify suspension without pay and allowances and shall be without pay and allowances if they are sustained in a degree sufficient to warrant such action.

2. It appears from a verbal report by Mr. A.E. Burn, 1st Asst. Keepary made to me in person by direction of Keeper Bringlor, that you have been guilty of violation of Article 11 of Instructions to Employees, U.S. Lighthouse Service, 1915. You did not obey readily and strictly the keeper's orders in regard to the kerosene to be used by you in your living quarters. You treated him with contempt and were disrespectful to him in manner and deportment in that he was subjected to personal abuse from you including the use of profane language.

H.L. BECK,
Superintendent of Lighthouses.

In view of the [illegible] unsatisfactory the Secretary [illegible] the [illegible] of lighthouses will [illegible] with the provisions of [illegible] of civil service rule [illegible] the [illegible] one month's pay [illegible] in the lighthouse service, effective at the close of business on August 17, 1926.

By direction of the Secretary.

Respectfully,

Chief of Appointment Division.

Mr. Joseph H. Cooper,
Through the Commissioner of Lighthouses.

[illegible]
[illegible]
GHH

CANCELED

EAW Being Corrected

DEPARTMENT OF COMMERCE

LIGHTHOUSES
APR 20 1923
1923 APR 18 AM 8 34
DIVISION.

PERSONAL QUESTION SHEET

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

PART I.

1. Name of employee Joseph David Cooper.

2. Position to which appointed Keeper (Additional).

3. Bureau or Service Lighthouse Service, District Sixth

4. Place of duty Sixth Lighthouse District-Headquarters, Charleston, S. C.
(City, town, station, or vessel.)

5. Salary $600.00 per annum, base.

6. Appropriation from which paid Salaries, Keepers of Lighthouses.

7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).

Examination for Asst. Keepers- May 19, 1922.

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Mr. Joseph David Cooper

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

J. D. Cooper

3. What is your present legal residence? (Give State or Territory, County, city or town, and Congressional district.)

Georgia (State or Territory.) Chatham (County.) Savannah (City or town.) 1-st (Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

5. What is your race? (Answer "white," "colored," or "Mongolian.") White.

11—6022

6. Where were you born? Galveston Texas

7. When were you born? April (Month.) 22 (Day.) 1881 (Year.)

8. If foreign born, state when and where naturalization papers were taken out

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Married

10. Give name and address of person whom you would like to have notified in case of accident.

Mrs J M Williams (Name.) 13 & East Broad st (Number and street.)

Savannah (City or town.) Ga (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") no If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") no If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.) None

13. Do you hold any State or municipal office? (Answer "yes" or "no.") no If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") yes If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
121st Co. C A C	June 24-1915	Sept. 3-1917	Disability.
Rheumatism			

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") Yes. If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
Dept. of Commerce,	Lighthouse Service,	Keeper	$516 per an.	Nov. 12, 1917.	May 31, 1918.

Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Timber
Worked for A.C.L. R.R. Co

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Publick School

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

Timber - Pipe Fitter Steam Engineer

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

Exam - Lighthouse service May 19 - 1922.

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Date, April 16, 1923

Witness (in case signature is by mark):

(Signature) J D Cooper

(Present address) 66 Society St
(Number and street.)

Chas
(City or town.) (Charleston) (State or Territory.) S.C.

EAW

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded April 16, 1923

(Signature) H L Beck
H.L.Beck,

(Official title) Superintendent of Lighthouses.

11—6922



Form 73a

REPORT OF TRANSFER OF APPOINTEE

Service discontinued Aug 17, 1923

LIGHTHOUSES

1923 MAY 9 PM 3 41

RAW

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF Superintendent of Lighthouses, Sixth DISTRICT.

Charleston, S. C., April 23, 1923

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on May 1, 1923.

Name, Joseph D. Cooper,

Position, Keeper (2nd Assistant)

From Keeper, (Additional)

To Charleston Light Station,

CHIEF CLERK

1923 MAY 10 PM 3 30

Previous incumbent, Edwood V. Hewett,

Services terminated, October 31, 1922

Reason, Transfer.

Position filled in accordance with recommendation of this office contained in 3rd paragraph of letter dated April 10, 1923, approved by the Bureau April 13, 1923, file No. 1339 E.

DEPARTMENT OF COMMERCE MAY 1923 APPOINTMENT DIVISION.

H. L. Beck,
Superintendent of Lighthouses.

Office of Supt. of Lt.Hses, Chas., S.C., May 8, 1923.

The above-referred-to transfer became effective beginning with May 1, 1923.

For and in the absence of the Superintendent of Lighthouses

P. Farrow,
Chief Clerk.

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON MAY 10 1923

9K

Submitted to the Secretary of Commerce for his information.

J. S. CONWAY
Acting Commissioner.

TR

PERSONNEL CLASSIFICATION BOARD FORM NO. 1
(To be filled out in accordance with detailed instruction sheet, Form No. 2)

PF:LP

Sheet No. 35
2—12758

1. Cooper (Surname) Joseph (Given name) D. (Initial)
2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouse Service
5. (a) Field Station Office of Superintendent, 6th District
   (b) Subdivision Charleston Light Station
   (c) City or town Charleston State S.C.
6. Pay-roll title Keeper
7. Customary office title 2nd Asst. Keeper

DO NOT WRITE IN THIS SPACE

	a		
	b		
	c		
	d		

8. (a) Number of regular working hours of the position, per day 8; per week 56
   (b) If this is not a full-time position, state percentage of time employed per day -; or per week -
   (c) If night work, wholly or in part, state the hours: From ___ m. to ___ m. Stands night watches in light tower equally divided between keeper & 2 assistants 1/3 regular working hours per annum so employed.
9. If this is not an all-year-round position, state approximate number of days employed each year
   During what months -
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation -
11. Present rate of pay, exclusive of bonus $ 600 per annum; bonus, $ 240 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ - per -; bonus, $ - per annum.
13. If the employee receives overtime pay, state the rate -
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☒ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum Commutation of subsistence at rate of 45¢ per day = $164.25 per annum
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniform-approximate annual maintenance cost; annual cost, $ - 5.00
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☒ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ___; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ___; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ___; number of lessons ___; number completed ___
18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
This station is situated on an island about 16 mi. from the nearest postoffice & settlement where provisions can be obtained, accessible only by small boat. The light is shown from a tower 155 ft. high and one of the 3 keepers is on watch in the tower from sunset to sunrise. In addition to the tower there are 3 dwellings & outbuildings on the reservation. Tasks performed as follows:	
1. Stand night watches in tower, clean & care for delicate & expensive illuminating apparatus of major coast light. Performs equal share of work with keeper & 1st Asst...	40%
2. Performs work in connection with upkeep of structures, equipment, grounds etc. as follows: painting tower, dwellings & outbuildings, minor repairs to same.....	50%
3. Trips from station to secure mail, provisions & supplies & upkeep of floating equipment.	10%
4. Light keepers are at times called on by the public to render assistance to persons in distress & assist in saving lives & property from perils of sea when it is practicable to do so.	
Subjects to transfer to Navy Dept. or War Dept. by executive order when national emergency exists. (Act of Aug. 29, 1916- 39 Stat., 602)	

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

Works under immediate supervision and close observation and instructions of Keeper and 1st Asst. Keeper.

20. Do the duties involve direction or supervision of the work of other employees? No.
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

21. How long have the employee's duties been substantially as described above? Since April 16, 1923 - 2 mo.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

June 5, 1923.
(Date)

H C Beck
(Signature of Preparing Officer)

Superintendent of Lighthouses
(Title)

23. I have read the foregoing and I agree to it except as follows:

Impracticable to secure the employee's signature on account of his inaccessibility.

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)		X	

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		X
High School		X
Common School	X	

Technical Education: If essential, kind and extent

Experience: If essential, kind and extent
Skilled boatman

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1020 to $ 1260

June 5, 1923.
(Date)

H C Beck
(Signature of head of field office or station)

Superintendent of Lighthouses
(Title)

GOVERNMENT PRINTING OFFICE 2—12758

REFERENCE SERVICE SLIP

Archival Research Room Record Request
National Archives at St. Louis

Date: 9/8/2025

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Cooper, Joseph, D.		

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns A.B.

CIVILIAN SERVICE

(Agency & Location)	From:	To:
Lighthouse Service (SC) 6th Dist	1922	1923
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

HOLD 2 folders Sent 1/3

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-0006251212

CMRS Search Request Number(s):

Attendant Signature: PZ

Remarks:

'25 SEP 19 AM10:58:34

'25 SEP 22 AM 9:09:55

2025 SEP 19 AM10:58:34

SCREENING NOTES

☑ Reviewed and Nothing Removed

☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

L. H. INSPECTOR APR 8 1918 Charleston, S. C.

Inspector	✓
Superintendent	
Chief Clerk	✓
Asst. Supt.	
Draftsman	
Mechanician	
Accounts	
When Asnd	
File	

SIXTH DISTRICT
Mosquito Inlet Light Station, Fla.
(Depot, Vessel, or Station)

April 4th, 1918

Lighthouse Inspector 6th District
Charleston
S. C.

Sir

I hereby acknowledge Receipt of your Letter and application blank of Apr- 1st 1918 in Regard to Taking Physical Examination

I wish to Say that during the Physical Condition at Present it would be useless for me to try to stand the Examination Because I would be Disqualified on account of Rheumatism

Yours Respectfully
Jos D Cooper
2nd Asst Light House Keeper

Through the Keepers
John Lindquist

Later Engd

BMK

April 1, 1918.

Mr. Joseph D. Cooper,
2d Asst.Kpr.Mosquito Inlet L.S.

On November 5, 1917, a letter was sent to you addressed to both Savannah and Fort Screven, Ga., relative to your taking the physical examination in order to get the benefit of the Public Health Service. You were told in said letter that you could wait until you had received your appointment and until you had served four or five months.

You entered on duty as Second Assistant Keeper of Mosquito Inlet Light Station on November 22, 1917; the time allowed you, five months, will therefore expire on April 21,1918.

If you intend to take this examination you must do so before April 21,1918. Form 206, Request for Examination, is enclosed herewith in duplicate, one copy to be retained by the Public Health Service officer and the other returned to this office. After proper record has been made in this office the form will be returned to you.

Keepers who do not pass the examination are not entitled to medical relief by the Public Hralth Service free of charge, and retention in the Lighthouse Service after failure to pass the examination shall be made the subject of a special report by the Inspector to the Commissioner with proper recommendation.

Mayport, Fla., near Jacksonville, is the nearest Public Health Station to Mosquito Inlet.

The necessary leave of absence will be granted you for the purpose of making the trip, but you will have to pay your own traveling expenses to and from the station.

Before you proceed to Mayport for the purpose of taking the examination, write to the officer in charge of the Public Health Service at Mayport and request him to notify you in case it is not practicable to examine you on the date you propose to arrive at Mayport.

Acknowledge this letter, stating if you intend to take the examination.

In the absence & by direction of the Inspr.

Gregg,
Superintendent.

Copy for the Keeper. Please fill in the answers om the two copies of Form 206 enclosed for the following: color of hair; color of eyes; distinguishing marks, and have Mr.Cooper sign the form in your presence, you signing same also where indicated, before you turn the forms over to Mr.Cooper.

In the absence & by direction of the Inspr.

Have Mr.Cooper make out Form 76 for leave if he goes to Mayport for the examination.

Gregg,

Superintendent.

File No. 8

PHYSICAL EXAMINATION OF LIGHT KEEPER OR ASSISTANT LIGHT KEEPER

IN CONNECTION WITH MEDICAL RELIEF BY THE PUBLIC HEALTH SERVICE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 6th DISTRICT,

PLACE, Charleston, S. C.,

DATE, April 1, 1918.

To the MEDICAL OFFICER IN CHARGE,
U. S. Public Health Service,
Mayport, Fla.

SIR: Joseph D. Cooper

Please examine

nativity American; age, 34; height, 5 feet, 8½ inches;

weight, 155 pounds; color of hair, ; color of eyes,

distinguishing marks,

as to eyesight, hearing, and physical condition.

When the examination has been completed the findings should be recorded on this blank and the blank returned to the applicant.

Respectfully,

In the absence & by direction of the Inspr.,

Greer,
Lighthouse Inspector.
Superintendent.

Excellent
Report
Patient taking

(Signature of applicant:)

(To be signed in the presence of the officer issuing this blank or witnessed by a designated employee of the Lighthouse Service.) Witness: John Lindquist, Keeper, Mosquito Inlet Light Station.

U. S. PUBLIC HEALTH SERVICE

PLACE,

DATE, , 191

To LIGHTHOUSE INSPECTOR,

SIR: This certifies that I have this day examined the eyesight, hearing, and physical condition of , and find him physically { disqualified / qualified* } in accordance with rules approved by the Secretary of the Treasury and the Secretary of Commerce, respecting the treatment by the Public Health Service of light keepers and assistant light keepers of the Lighthouse Service pursuant to the Act of Congress approved August 28, 1916.

He is disqualified for the reasons shown on page 3.

Surgeon, U. S. Public Health Service.

* If qualified, strike out the word "disqualified" and the paragraph following.

11—5999

OFFICE OF SUPERINTENDENT, 6TH DISTRICT
CHARLESTON, S. C.

Feb. 5, 1924.

The District Secretary,
Fifth Civil Service District,
Atlanta, Ga.

Sir:

In compliance with instructions contained in your letter of January 29, 1924, relative the appointment of disabled veterans: I have to state that this office has made one appointment of a disabled veteran which probably should be reported. The facts in this case are as follows:

Joseph D. Cooper of Tybee, Ga., applied for examination for position of Assistant Lighthouse Keeper and his application was forwarded to your office June 1, 1921, recommended rejected. On June 14, 1921, you advised this office that Mr. Cooper's application had been forwarded to the Civil Service Commission for reference to the Federal Board for Vocational Education under section 4, civil service rule V. Your letter of May 18, 1922 returning Mr. Cooper's application with statement that the Veterans' Bureau stated that in its opinion Mr. Cooper was physically able to perform the duties of lighthouse keeper, assigned him an eligible rating of 73%, and he later received an appointment.

Mr. Cooper's discharge from the U.S. Army, dated August 27, 1917, shows that he was honorably discharged by reason of Surgeons Certificate of Disability "Not in line of duty".

The following information is furnished relative this appointment.

1. Joseph David Cooper.
2. General Delivery, Savannah, Ga.
3. Examination for Assistant Keepers, May 19, 1922.
4. U.S. Lighthouse Service, Department of Commerce.
5. His application was recommended rejected by the Local Board for the reason that his physical examination on his application paper showed that he had rheumatism.

No other appointments of disabled veterans have been made by this office.

Respectfully,

LIGHTHOUSES

1923 AUG 24 PM 3 25

August 22, 1923.

Sir:

In view of the report to the effect that your conduct during probation has been unsatisfactory, the Department, upon recommendation of the Acting Commissioner of Lighthouses and in accordance with the provisions of paragraph (c), section 1, of civil-service rule VII, has discontinued your services as Keeper at $600 per annum in the Lighthouse Service, effective at the close of business on August 17, 1923.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

Mr. Joseph D. Cooper,
Through the Commissioner of Lighthouses.

G
G
6th

LIGHTHOUSES
CHARLESTON, S.C.
AUG 27 1923
1st Asst. Supt.
Chief Clerk
Asst. Supt.
Voucher
Personnel
Property
Proposals
Depot
File

WESTERN UNION

TELEGRAM

NEWTON CARLTON, PRESIDENT GEORGE W. E. ATKINS, FIRST VICE-PRESIDENT

CLASS OF SERVICE
Telegram
Day Letter
Night Message
Night Letter
If none of these is designated the message will be sent as a telegram

SUPT
LIGHTHOUSES
CHARLESTON, S. C.
AUG 27 23
Asst. Supt.
Chief Clerk
Asst. Supt.
Voucher
Property
Proposals
Deed
Files

AUG 23 1928

Washington D C

Lighthouse Superintendent Charleston S C

Services Cooper discontinued as recommended

PUTNAM

6 6 - - - - - -

CONFIRMATION TO 6th Superintendent.

Commissioner of Lighthouses

WESTERN UNION

TELEGRAM

NEWCOMB CARLTON, PRESIDENT, GEORGE W. E. ATKINS, FIRST VICE-PRESIDENT

CLASS OF SERVICE	SYMBOL
Telegram	
Day Letter	Blue
Night Message	Nite
Night Letter	N L

If none of these three symbols appears after the check (number of words) this is a telegram. Otherwise its character is indicated by the symbol appearing after the check.

RECEIVED AT

CFB375 5 GOVT

DC WASHINGTON DC 23 454P

LIGHTHOUSE SUPT

388

CHARLESTON SCAR

SERVICES COOPER DISCONTINUED AS RECOMMENDED

PUTNAM...

1923 AUG 23 PM 5 02

LIGHTHOUSES
CHARLESTON, S.C.
AUG 24 23
1st. Asst. Supt.
Child
Asst. Supt.
Vouchers
Personnel
Property
Repairs
Depot
Wks

Charleston S.C.
August 21

causes.
ch= District.
ode 3 Charleston S.C.
aug= 17= 1923.
& a Certain Event
ected.
Queen as I was Told & Do
ich Could not be avoided

Regards to the Circumstances
ng. I Upon Leaving his
the Station he has an overbearing
Follows feeling.
Day Detects it Himself
obey as Possible for all Concerned.
ver used as Profane Language
ens. & family.
aid to him in Regard to leaving
e Except my Resignation

Respectfully J. D. Cooper
2-nd Asst= Charleston Lightstation

Charleston S.C.
August 21

Mr H. L. Beck
Supt: Lighthouses.
#6 eh: District.
Charleston S.C.

Sir Refering to Charges made
against me by Mr Bunyon on Aug: 17: 1923.
I wish advise that some were false & Certain Statements
I did not Refuse Kerosene oil as Directed
I was Issued oil out of a 10 gallon Drum as I was told to Do
and Spilled some on floor which Could not be avoided
under Existing Circumstances

I Did not say a Word to him in Regards to the oil question
he jumped me & my self oil barrel I spoke to him as
above but since have become the station keeper and am trying
to keep Peace and News Considers the other fellows feelings
the way. He makes a Rule one Day & not Day Breaks it Himself
he makes Everything as Disagreeable as Possible for all Concerned
as for Profane Language I have never used as Profane Language
as he has. in Regard to my Duties & family
and I Dont Regret a Single Word I said to him in Regard to Some
a yellow streak

So Please Except my Resignation
& Take Effect at once.

Respectfully
J. D. Cooper
2-nd asst: Charleston Light

:ILP

TELEGRAPHIC REPLY IS DESIRED

TELEGRAPHIC REPLY IS DESIRED

August 18, 1923

Commissioner Of Lighthouses

Subject: Joseph D. Cooper, termination probationary appointment.

Enclosure: Copy of my letter of August 17, 1923 to Mr. Joseph D. Cooper.

1. Mr. Joseph D. Cooper entered on duty under a probationary appointment on April 16, 1923 as an additional keeper in training. May 1st, 1923 he was assigned to duty as 2d Assistant Keeper at Charleston Light Station, S.C.

2. The principal Keeper of Charleston Light Station obtains his mail at this office and I have an opportunity on such occasions to make inquiry about Mr. Cooper's efficiency. The keeper reported that he was indolent and inclined to be disrespectful to him. On June 8, I made an inspection of Charleston Light Station and found Cooper's quarters in a most unsatisfactory condition as to cleanliness and order. As a matter of record a letter was written to Mr. Cooper upon my return to the office calling his attention to t unsatisfactory conditions. He was informed that unless a great improvement was noted in that respect as well as in other matters mentioned by the Keeper it would probably be to the best interest of the service to drop him before the expiration of his probationary period.

3. On August 17, another inspection of Charleston Light Station was made by Mr. T.H. Gregg, 1st Asst. Superintendent. He reported that he found Cooper's quarters in an unsatisfactory condition as to cleanliness and order. No trouble of any nature occurred while Mr. Gregg was at the station. Shortly after his return to the office Mr. A.E. Burn, 1st Asst. Keeper came to this office and made a verbal report by direction of Keeper Bringloe. The nature of this report and the action taken are explained in a copy of my letter of August 17, to Mr. Joseph D. Cooper, suspending him from duty, pay and allowances.

4. Inasmuch as Mr. Cooper is still serving on probation, it is not considered necessary to file formal charges against him and obtain his answer in writing before recommending that his services be discontinued. It is therefore recommended that the services of Joseph D. Cooper be discontinued at the close of August 17, 1923 for the reason that his conduct and capacity have not been satisfactory.

L.L. BECK,
Superintendent of Lighthouses.

August 17, 1923

Mr. Joseph D. Cooper,
2nd Assistant Keeper,
Charleston Light Station

(Through the Keeper)

Subject: Suspension from duty, pay and allowances.

Reference: Instructions to Employees of the U.S. Lighthouse Service, 1915, Article 11.

1. Confirming the action of Mr. L.H. Bringloe, Keeper, his action in initiating your suspension for gross insubordination is approved effective at the close of August 17, 1923. This suspension shall be with lawful pay and allowances if you are exhonerated of the charges or if they are not found to be sufficiently substantiated to justify suspension without pay and allowances and shall be without pay and allowances if they are sustained in a degree sufficient to warrant such action.

2. It appears from a verbal report by Mr. A.E. Burn, 1st Asst. Keeper, made to me in person by direction of Keeper Bringloe, that you have been guilty of violation of Article 11 of Instructions to Employees, U.S. Lighthouse Service, 1915. You did not obey readily and strictly the keeper's orders in regard to the kerosene to be used by you in your living quarters. You treated him with contempt and were disrespectful to him in manner and deportment in that he was subjected to personal abuse from you including the use of profane language.

H.L. BECK,
Superintendent of Lighthouses.

Copy to Keeper- for his information, file and guidance.

H.L. BECK,
Superintendent of Lighthouses.

Mr. J. D. Cooper, 2d Asst. Kpr.,
Through the Keeper,
Charleston Light Station,

June 8, 1923.

1. At an inspection of Charleston Light Station made today I found your quarters in a most unsatisfactory condition as to cleanliness and order. Unless a great improvement is noted in this respect as well as in other matters mentioned by the keeper, it will probably be to the best interest of the service to drop you before the expiration of your probationary period.

H. L. Beck,
Superintendent of Lighthouses.

In Reply to your letter of the 5th Requesting me to secure a Birth certificate which I haven't been able to do.
My Parents Died when I was Quite young and my half sister Retained the family Bible that had the Dates of Birth of all Children.
and a few years ago she Died.
and I haven't been able to locate my Brother in Law to obtain the Bible with the Date of my Birth.
but will Keep Trying. and will Notify the Office as soon as I get Results.

Respt. J. D. Cooper
2nd Asst. L. H. Keeper

To H. Bringlar Keeper

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. LIGHTHOUSES CHARLESTON, S.C. MAY 19 23
1st Asst. Supt.
Chief Clerk
Asst. Supt.
Vouchers
Personnel
Property
Prepared
Depot
Yard

SIXTH DISTRICT
Charleston Light Station
(Depot, Vessel, or Station)

May 17 th, 1923

Mr H. L. Beck
Supt Lighthouses
Charleston
S.C

Sir

In Reply to your letter of the 5 th Requesting me to secure a Birth Certificate which I haven't been able to do.
my Parents Died when I was Quite small and my half sister Retained the family Bible that had the Dates of Birth of all Children.
and a few years ago she Died.
and I haven't been able to locate my Brother in Law to obtain the Bible with the Date of my Birth.
but will Keep Trying. and will Notify the office as soon as I get Results.

Respt J D Cooper
2 and Asst. L.H. Keeper

To H. Bringlar Keeper

(Cut along this line)

...e to date and sign this receipt, detach same and return ...fice promptly.

SUPT. LIGHTHOUSES CHARLESTON, S. C. MAY 12 23
1st. Asst. Supt.
Chief Clerk
Asst. Supt.
Voucher
Personnel
Property
Disposals
Records
Files

May 5th 1923
(Date)

I hereby acknowledge receipt of Sixth Lighthouse District Circular No. 46 of May 1st, 1923, containing copy of Section 3, Rule XI of the Civil Service Rules and instructions issued by the Secretary of Commerce relative the enforcement of said rule.

J. D. Cooper
(Signature of Employee)

305
Charleston Light Station, S.C.

tion blanks. The one filed February 24, 1921 gave your date of birth as April 22, 1881, and the application filed December 9, 1916 gave your date of birth as April 22, 1883.

2. In your letter of April 30, 1923 you state that the error was one made by the recruiting officer when you joined the Army in 1915. The recruiting officer and the date you gave as your date of birth when you joined the Army in no way affects this case. You have on file two Civil Service applications in this office and different dates are given for the dates of your birth. You made out both applications and the error is one made by you, not by the recruiting officer. Recruiting officers have nothing to do with Civil Service papers.

3. If you have a birth certificate or if your family has any papers that give the date of your birth you are instructed to secure them and send them to this office. You can probably secure a copy of your birth certificate from the county or city authorities at Galveston, Texas.

For and in the absence of the Superintendent of Lighthouses.

P. Farrow
Chief Clerk.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

PF-CAR

April 30, 1923.

Mr. Joseph D. Cooper,
Additional Keeper.
(Through the Keeper,
(Charleston Light Station.)

1. Referring to your letter of April 30, 1923, in reply to letter from this office of April 25, 1923 relative to date of your birth:

In letter from this office dated April 25th you were directed to submit documentary evidence showing the correct date of your birth. There was a difference in the dates given on your Civil Service application blanks. The one filed February 24, 1921 gave your date of birth as April 22, 1881, and the application filed December 9, 1916 gave your date of birth as April 22, 1883.

2. In your letter of April 30, 1923 you state that the error was one made by the recruiting officer when you joined the Army in 1915. The recruiting officer and the date you gave as your date of birth when you joined the Army in no way affects this case. You have on file two Civil Service applications in this office and different dates are given for the dates of your birth. You made out both applications and the error is one made by you, not by the recruiting officer. Recruiting officers have nothing to do with Civil Service papers.

3. If you have a birth certificate or if your family has any papers that give the date of your birth you are instructed to secure them and send them to this office. You can probably secure a copy of your birth certificate from the county or city authorities at Galveston, Texas.

For and in the absence of the Superintendent of Lighthouses.

P. Farrow
Chief Clerk.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SIXTH DISTRICT
Charleston Light Station, S.C.
(Depot, Vessel, or Station)

April 30, 1923

LIGHTHOUSE SERVICE CHARLESTON, S.C. APR 30 23
Asst. Supt.
Chief Clerk
Asst. Supt.
Voucher
Personnel
Property
Property
Depot
File

Mr H. L. Beck.
Supt Lighthouses
Charleston. S.C.

Sir.

In reply to your letter Dated April 25-1923.

In Regard to Date of Birth. I am aware of the fact that Both Statements were made under oath and the mistake was made when I joined the army in 1915.

The Recruiting officer made the Error.

The Proper Date of Birth is April 22 1881 and not 1883.

I am Very Sorry this mistake was made.

and if Necessary for me to go before a Notary Public. I will Gladly do so.

Respt. F. J. Cooper
2nd asst. Keeper

CK L. H. Bringlar Kpr.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

THOUSE
ARLESTON, S. C
APR 28 23
1st. Asst. Supt.
Chief Clerk
Asst. Supt.
Voucher
Personnel
Property
Proposals
Depot
File

SIXTH DISTRICT

303

Charleston Light Station, S.C.

(Depot, Vessel, or Station)

April 27th, 1923

To Superintendent of Lighthouses

H. L. Bunker

Sir:

I Respectfully let you Know that Mr. J. D. Cooper 2nd asst Kpr Report for Duty at 5 PM

Respectfully

L. H. Bigelow

Kpr

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

Superintendent of Lighthouses.

OFFICE OF LIGHTHOUSE INSPECTOR, Sixth DISTRICT.

Charleston, S. C., April 23, 1923

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on May 1, 1923.

Name, Joseph D. Cooper,

Position, Keeper (2nd Assistant)

From Keeper, (Additional)

To Charleston Light Station,

Previous incumbent, Edwood V. Hewett,

Services terminated, October 31, 1922

Reason, Transfer.

Position filled in accordance with recommendation of this office contained in 3rd paragraph of letter dated April 10, 1923, approved by the Bureau April 13, 1923, file No. 1339 E.

H. L. Beck,
Superintendent of Lighthouses.

Office of Supt. of Lt.Hses, Chas., S.C., May 8, 1923.

The above-referred-to transfer became effective beginning with May 1, 1923.

For and in the absence of the Superintendent of Lighthouses

P. Farrow,
Chief Clerk.

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce for his information.

Acting Commissioner.

EAW

Mr. Joseph D. Cooper,
Additional Keeper,
U.S. Lighthouse Depot,
Charleston, S. C.

April 23, 1923.

1. You have been assigned to duty at Charleston Light Station, effective April 26, 1923. You will be prepared to proceed to that station when Mr. L.H. Bringloe, Keeper, calls for you about that time.

2. On May 1st, 1923, you will be transferred from the position of Additional Keeper to that of 2nd Assistant Keeper, Charleston Light Station. There will be no change in salary.

H. L. Beck,
Superintendent of Lighthouses.

Copy to Mr. L. H. Bringloe, Keeper, Charleston Light Station, for his information.

H.L.BECK SUPT. OF LIGHTHOUSES.

PF:EAW

Mr. Joseph D. Cooper, Addnl. Kpr.,
C/o U.S.L.H. Depot Keeper,
Charleston, S. C.

April 25, 1923.

1. Your application for examination for position of light keeper, filed in this office December 9, 1916, states that you were born April 22, 1883. Your application for examination for same position, filed February 25, 1921, shows your date of birth as April 22, 1881. In view of the fact that both of these statements were made under oath, the Department of Commerce has directed this office to have you submit documentary evidence to establish 1881 as the correct date. You are directed to furnish this evidence at the earliest practicable date.

H. L. Beck,
Superintendent of Lighthouses.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHTHOUSES
1923 APR 21 PM 2 19

April 21, 1923.

Commissioner of Lighthouses:

The Department is in receipt of the personal question sheet executed by Joseph D. Cooper, under his probationary appointment as Keeper in the Lighthouse Service, and notes that he gives the date of his birth as April 22, 1881. In view of the fact that the accepted records of the Department show 1883 as date of birth, he must submit documentary evidence to establish 1881 as the correct date.

By direction of the Secretary:

Hydro.
Engr. Cons.
Mar Engr.
Accounts,
Contracts.
Chief Clerk.
Gen. Comm.
Cashier

Acting Chief of Appointment Division.
Bureau of Lighthouses, Washington
APR 23 1923

To Superintendent of Lighthouses, Charleston, S. C.
for report and return.

J. S. CONWAY
Acting Commissioner.

BUREAU OF LIGHTHOUSES
CHARLESTON, S. C.
APR 2 23
1st. Asst. Supt.
Chief C.
Asst. Su.
Vouche
Personal
Property
Proposal
Depot
File

Position
Department or office
Position
Department or office
Position
Department or office

2. Have any of the above-named persons entered the Government service since the execution of your application for examination? If so, give the name of each such person

3. Will you inform yourself of and observe the provisions of the civil service law and rules and Executive orders concerning political activity, political contributions, political assessments, use of influence to secure promotion, etc., as quoted on the attached form?

I hereby certify that the answers to the foregoing questions are true in every particular.

(Signature)

(Give home or postal address, city and state, including street and number.)

The officer before whom the above certificate is made is requested to sign the following:

If the answer to question 6 includes two or more names, and is not IDENTICAL in every respect with answer to similar question in the application, this form must be submitted for approval before appointment is made.

The above certificate was executed before me, in his own handwriting, by the identical person who has reported for medical examination today.

Was photograph of appointee furnished you? NO If so, is it a correct likeness of the person who executed this form?

(Signature)

H.L. Beck, Superintendent of Lighthouses.

(Official designation.)

(This paper should be returned to the District Secretary when completed.)

RAW

April 16, 1923.

Mr. Joseph D. Cooper,
Additional Keeper,
6th Lighthouse District.

1. You are directed to report for duty, this date, to Mr. W. H. Touchtone, Keeper, Charleston Lighthouse Depot.

H. L. Beck,
Superintendent of Lighthouses.

Copy to Mr. W.H.Touchtone, Keeper, Charleston Lighthouse Depot, for his files.

H. L. Beck,
Superintendent of Lighthouses.

UNITED STATES CIVIL SERVICE COMMISSION

U.S. Lighthouse Service.
(Branch of service or department.)

Charleston, S. C.
(Name of city.) (State.)

April 16, 1923.

DECLARATION OF APPOINTEE.

This form must be executed by the appointee before he enters on duty. ATTENTION IS DIRECTED TO THE PROVISIONS OF LAW AS QUOTED ON ATTACHED FORM. False personation in an examination is a criminal offense, and will be prosecuted accordingly.

QUESTIONS.	ANSWERS.
1. What was your age on your last birthday and what was the date of your birth?	41 (42) - April 22 - 1881
2. Where were you born?	Galveston Texas
3. What were the names of the persons who signed the vouchers to your application?	Sergt. Martin Johnson @ mc Fort McKinn D. F. Smith
4. In what city or town, and in what building were you examined?	Charleston S.C. at Postoffice Bldg.
5. To what position have you been appointed? State the salary. If temporary, so state.	Assistant Keeper

6. Are any members of your family or relatives (either blood or by marriage) in the U. S. Government Service? Answer "yes" or "no" No. If so, fill in the following blanks. If additional space is necessary use back of this sheet.

Name.	Post-office address. (Give street No. if any.)	Position and department or office in which employed.	Relationship.	Married or single.
		Position Department or office		
		Position Department or office		
		Position Department or office		

7. Have any of the above-named persons entered the Government service since the execution of your application for examination? ---- If so, give the name of each such person ----

8. Will you inform yourself of and observe the provisions of the civil service law and rules and Executive orders concerning political activity, political coercion, political assessments, use of influence to secure promotion, etc., as quoted on the attached form? Yes

I hereby certify that the answers to the foregoing questions are true in every particular.

J. D. Cooper
(Signature.)

(Give here your present post-office address, city and state, including street and number.)

The officer before whom the above certificate is made is requested to sign the following:

If the answer to question 6 includes two or more names, and is not IDENTICAL in every respect with answer to similar question in the application, this form must be submitted for approval before appointment is made.

The above certificate was executed before me, in his own handwriting, by the identical person who has reported for assignment to duty.

Was photograph of appointee furnished you? No If so, is it a correct likeness of the person who executed this form? --

This is to be signed by an officer of the department or bureau to which the appointee belongs, not by a notary public, and does not need to be sworn to.

H. L. Beck
(Signature.)

H.L.Beck, Superintendent of Lighthouses.
(Official title.)

6—5535

(The paper should be returned to the District Secretary when completed.)

EAW

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

PART I.

1. Name of employee Joseph David Cooper.

2. Position to which appointed Keeper (Additional).

3. Bureau or Service Lighthouse Service, District Sixth

4. Place of duty Sixth Lighthouse District-Headquarters, Charleston, S. C.
(City, town, station, or vessel.)

5. Salary $600.00 per annum, base.

6. Appropriation from which paid Salaries, Keepers of Lighthouses.

7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).

Examination for Asst. Keepers- May 19, 1922.

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Mr. Joseph David Cooper

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

J. D. Cooper

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

Georgia	Chatham	Savannah	1st
(State or Territory.)	(County.)	(City or town.)	(Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

--

5. What is your race? (Answer "white," "colored," or "Mongolian.") White

11—6922

6. Where were you born? Galveston, Texas.

7. When were you born? April (Month.) 22 (Day.) 1881 (Year.)

8. If foreign born, state when and where naturalization papers were taken out --

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Married

10. Give name and address of person whom you would like to have notified in case of accident.

Mrs. G. M. Williams (Name.) 136 East Broad St., (Number and street.)

Savannah (City or town.) Georgia (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") No If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.) None

13. Do you hold any State or municipal office? (Answer "yes" or "no.") No If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") ..... If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
121st Co., C.A.C.	June 24, 1915	Sept. 3, 1917	Disability Rheumatism.

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
--			

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") Yes If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
[illegible]	Warehouse 2a	Keeper	$516 per an.	Nov. 12, 1917.	May 31, 1918.

Number of an honorable discharge

...ed for by the headings.

...discharged soldier or sailor? (Answer "yes" or "no.") No. If so, state

Name under which soldier or sailor rendered service. Relationship to you.

Company and regiment, or vessel. Date enlisted. Date discharged. Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Tinner - Worked for A.C.L. R.R. Company.

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Public School.

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

Tinner, Pipe-fitter, Steam Engineer.

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

Examination, Lighthouse Service, May 19, 1922.

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Date, April 16, 1923

Witness (in case signature is by mark):

(Signature) /s/ J. D. Cooper

(Present address) 66 Society St.
(Number and street.)

Charleston, S.C.
(City or town.) (State or Territory.)

RAW

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded April 16, 1923

(Signature) H.L.Beck,

(Official title) Superintendent of Lighthouses.

11—6222

PF:RAW

Mr. Joseph D.Cooper,
Tybee, Ga.

March 26, 1923.

Sir:

Referring to Letter to Eligibles forwarded to you under date of March 7,1923, on which you said you would accept appointment as additional keeper in this Light-house District:

You are informed that you have been appointed additional keeper, effective April 2, 1923 or as soon thereafter as you enter on duty. You are instructed to report to this office on the morning of April 2, 1923 for duty at Charleston Lighthouse Depot. You will have to pay your own transportation expenses to Charleston, S. C. Acknowledge receipt of this letter promptly and state when you will report for duty here.

Respectfully,

H. L. Beck, Supt. of Lighthouses.

2

and to Dispose of Boats & other Personal Property.

Thanking you for your Kindness

I Remain Yours Respectfully

Jas D Cooper

Apr. 16,1923

Apr. 16,1923

Apr. 16,1923

11—2314

Charleston S.C.
Apr. 1-st 1923

Mr H. L. Buck
Supt Light Houses
Charleston
S.C.

Sir I acknolege Receipt of your Letter informing me of my apointment as additional L H Keeper
will Report for Duty on the 16 th Day of april. it will Require that Time to Serve a Notice to the B.R.C.S

and to dispose of Boats & other Personal Property.

Thanking you for your Kindness.

I Remain Yours Respectfully

Jack Cooper

LIGHTHOUSE
CHARLESTON, S. C.
APR 2 23
2d. Asst. Supt.
Dist'd Clerk
Asst. Supt.
Vouchers
Personnel
Property
Proposals
Depot
File

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Apr. 16,1923
Apr. 16,1923
Apr. 16,1923
11—2314

DATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

MAR 26 23
1st. Asst. Supt.
Chief Clerk
Asst. Supt.
Voucher
Personnel
Property
Proposals
Depot
File.

March 23, 1923.

Mr. Joseph D. Cooper,

Through the Commissioner of Lighthouses.

LIGHTHOUSES

1923 MAR 24 AM 8 35

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Cooper in the Lighthouse Service at a salary of Six Hundred dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. .....)
issued by the Secretary, Fifth Civil Service District.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

A
C
6th

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.
Vice: William L. Lonergan.
Legal Residence: Georgia. (See reverse side.)

EOD ..... Apr. 16,1923
Date of Oath.... Apr. 16,1923
Oath & PQS to Bu. Apr. 16,1923

Additional Keeper.

11—2314

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Sixth DISTRICT,

COMMISSIONER OF LIGHTHOUSES: Charleston, S. C., March 17, 1923.
(City.) (Date.)

Action recommended, Probationary appointment.

Name, Joseph D. Cooper.

Position, Keeper, (Additional)

Location, Sixth Lighthouse District.

Effective April 1, 1923.

Legal residence, Georgia.

Salary, $600.00 per annum, base.

Appropriation, Salaries, Keepers of Lighthouses.

{ ~~the actual date of entrance on duty;~~ or
{ as soon thereafter as he enters on duty.

Former position, -

Location, -

Former salary, -

Rank on eligible list, Third Rating, Asst. Kpr. Percentage, 73.0 , Other eligibles considered: Roland S. Meeking (PR); Robert W. Bowler (D). The highest eligible on the register, Friedrick W. Siebeck, does not desire position at station without quarters for family.

Previous incumbent, William L. Lonergan. Services terminated, March 15, 1923.

Reason, Transferred.

Members of family in Government Service, None.

Remarks: Date of birth, April 22, 1881. Detailed to various stations in 6th District as occasion requires. Quarters provided by the Government only when on such detail. Bonus allowed for balance of F.Y.1923 upon certificate of ability & qualifications made by the Bureau or division head upon recommendation of the office under which nominee serves.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

Secretary, Civil Service District.

H. L. Beck,
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

2 copies Atlanta

1 Strike out the clause which does not apply.

11—2314

ce note- April 1,1921-

Cooper entered on duty as 2d Asst.Kpr.Mosquito Inlet Lt.Sta.,Fla.,Nov.22,1917.
Resigned from same position,same station.....May 31,1918.
He never took the phy.exam.for free treatment by Public Health Service.

He has filed application for examination for light keeper, application No.271.

Copy of discharge sent to this office sometime in 1917, removed from the file and attached to this application No.271, as Cooper states he has misplaced the original discharge.

COPY

HONORABLE DISCHARGE FROM THE UNITED STATES ARMY.

TO ALL WHOM IT MAY CONCERN:

This is to Certify, That Joseph D. Cooper a recruit of Coast Arty. of the Corps Unassigned Regiment of ----------, as a TESTIMONIAL OF HONEST AND FAITHFUL SERVICE, is hereby HONORABLY DISCHARGED from the UNITED STATES ARMY by reason of Surgeons Certificate of Disability "Not in line of Duty" & 4th Ind. H.S.E.D. Aug. 27/17.

Said Joseph D. Cooper was born in Galveston, in the State of Texas, and when enlisted was 32 years of age, by occupation a Mechanic, had Brown # 1 eyes, Dk. Bro. hair, fair complexion, and was 5 feet 7-1/4 inches in height.

Given under my hand at Fort Screven, Ga., this 1st day of September one thousand nine hundred and seventeen.

Sept. 3, 1917
Fort Screven, Ga.
Paid in full $77.59/100

Archibald Campbell,
Colonel Coast Arty. Corps,
Commanding.

JohnS. South
Captain, Q.M., U.S.R..
Ck. #2284.

(6th Supt. - Office Note. April 1, 1921 - This copy was made from original discharge sent this office sometime in 1917)

(Over)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Inspector	
Superintendent	
Chief Clerk	
Asst. Supt.	
Draftsman	
Mechanician	
Accounts	
When Ansd	
File	

L. H. INSPECTOR JUL 6 1918 Charleston, S. C.

SIXTH DISTRICT
Mosquito Inlet Light Station, Fla.
(Depot, Vessel, or Station)

July 4" , 1918

To the Light-House Inspector,
Sixth District
Charleston. S.C

Dear Sir
Enclosed herein please find check for Mr. J.E. Cooper who resigned June 1st 1918.
Also enclosed corrected Question sheet of Mr. W.T. Lindquist.
Very respectfully.
John Lindquist
Keeper.

OIC

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Inspector	✓
Superintendent	✓
Chief Clerk	
Asst. Supt.	
Draftsman	
Mechanician	✓
Accounts	
When Answd	
File	

T. H. INSPECTOR JUN 3 1918 Charleston, S. C.

SIXTH DISTRICT.
333
Mosquito Inlet Light Station, Fla.
(Depot, Vessel, or Station)

June 1st, 1918

Mr H. L. Beck
Light House Inspector 6 Dist.
Charleston
S. C.

Sir

as I am leaving here to day for Tybee Ga I would like for you to forward my check there by Convieant instead of sending it to this Station. Do so if not too late. Yours Respectfully

Jos. D. Cooper

Through the Keeper
John Lindquist

Check forwarded to Tybee, Ga. 3rd June 18
JJ

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Inspector	
Superintendent	
Chief Clerk	
Asst. Supt.	
Draftsman	
Mechanician	
Accounts	
When Ausd	
File	

L. H. INSPECTOR
JUN 3 1918
Charleston, S. C.

SIXTH DISTRICT
Mosquito Inlet Light Station, Fla.
(Depot, Vessel, or Station)

June 1st, 1918

To the Light House Inspector.
Sixth District.
Charleston S.C

Dear Sir.

I beg to inform you that Mr. D. J. Cooper ex 2nd asst at this Station left this Station June 1st 1918.

I beg respectfully.
John Lindquist
Keeper.

LIGHT
MAY 15 1918
HOUSES.

May 14, 1918.

MAY 15 1918 2 23 PM

L. H.
INSPECTOR
MAY 18 1918
Charleston, S. C.

Sir:

The Department is in receipt of your resignation, dated May 7, 1918, as second assistant keeper of Mosquito Inlet Light Station, Florida, at $516 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of May 31, 1918.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

Mr. Joseph D. Cooper,
Through the Commissioner of Lighthouses.

6 Insp.

N
C

NOTICE OF RESIGNATION OR DEATH.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 6th DISTRICT,

Charleston, S.C., May 8, 1918.

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Joseph D. Cooper Position, Second Assistant Keeper.

Legal residence, Georgia. Station, Mosquito Inlet Light Station, Fla.

Salary, $516.00 per annum, base.

The acceptance of this resignation is recommended effective at the close of May 31, 1918.

This employee has not taken leave in excess of the accrued rate.

Remarks: Cooper has never taken the physical examination by the Public Health Service entitling him to free medical treatment, stating that it was useless for him to attempt to take the examination as he was suffering from rheumatism.

H. L. Beck,
Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—4623

COPY

333

Mosquito Inlet Light Station, Fla.,
May 7th, 1918.

EMK

To the Light House Inspector
6th District
Charleston,
S. C.

Dear Sir

Owing to Ill Health I have Decided to Resign
I am Troubled with Rheumatism and its verry Hard on me to climb the stairs.
I think that I can Secure a Better Position at the ship yards one that will be more Satisfactory in Regards to my Physical Condition.
Would Like for my Resignation to take Effect on the 1st First of June 1918
Thanking you for Past Favors
I Remain yours verry Respectfully

J. D. Cooper

2-ond asst L.H.Keeper

Through the Keeper John Lindquist.

EMK

Mem. April 8, 1918.

For correspondence relative to taking the physical examination in order to take advantage of free treatment by the Public Health Service,

See Folder 39 B, Public Health Service.

Office Copy.

PERSONAL QUESTION SHEET

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

To the CHIEFS OF BUREAUS OF THE DEPARTMENT OF COMMERCE: MARCH 5, 1913.

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

William C. Redfield
Secretary.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (State whether Mr., Miss, or Mrs. and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)

Joseph Davis Cooper

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.) Joseph David Cooper

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Savannah	Ga	Chatham	1st Dont Know
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Galveston, Texas

6. When were you born?

April	22	1883
Month.	Day.	Year.

11—1434

7. Give name and address of person whom you would like to have notified in case of accident.

R. L. Curry (Name.) Box 212 (Number and street.)

Savannah, Ga. (City or town.) (State or Territory.)

8. Are there any members of your family, besides yourself, in the civil service of the United States? No

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Relationship.	Department.	Bureau or Service.	Position.

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

C.S. Exam. for asst Light House Keeper Oct. 16, 1917.

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

Rheumatism

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
None					

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

None

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
	No		

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
121st Co. C.A.C.	June 24th, 1915.	Sept. 3rd, 1917.	Disability.

15. Are you the widow or orphan of an honorably discharged soldier or sailor? No (If answer is "yes," give the information called for by the blanks below.)

Relationship (widow or orphan)

Name under which soldier or sailor rendered service / Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

11—1484

...ing the United States civil service? (It is intended that the answer to this ...ollowed by you before receiving your present appointment, with the exception of ...ions 11, 12, 13, and 14.)

...tion have you received? (Indicate the grades of schools you have attended, and, in case you have attended ...er grade than high schools, give the institution, degrees received, and date in each case. Example: Public ...h school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public School.

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Carpenter

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

C.S.Exam.for asst.Light House Keeper ~~Oct.~~ March 16th, 1917.

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

21. State the date upon which the above blanks were filled. Nov. 22, 1917.

Witness:

(Signature) Joseph David Cooper.

In case signature is by mark.

P. O. Address: Ponce Park,
City or town.

Number and street.

Florida.
State or Territory.

Note:

Q. 2- Answer given in full name instead of using middle initial. Thought immaterial as payrolls are no longer signed by payees.

Q 3- Congressional Dist.filled in by this office. Spelling of County completed.

Q 9 & 19-Date of C.S.Exam.is March 16,1917,in both cases. Corrected by this office.

Reviewed, approved, and forwarded November 23, 1917.

In the absence & by direction of the Inspr.

(Signature) Gregg,

Supt.6th L.H.District.

(Official title)

11—1434

PART II.

(Part II should be executed by the executive officer of the Bureau of the Department to which the employee is assigned or by some authorized official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed:

Lighthouse (Bureau or Service.) Mosquito Inlet Light Station, Fla. (Place (city, town, station, or vessel).) 6th (District.)

2. To what position has he been appointed? Second Assistant Keeper.

3. State the date of appointment. November 12, 1917.

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

Date of entering upon duty.

5. State the date of the oath. November 22, 1917.

6. State the date the employee entered on duty. November 22, 1917.

7. What is his salary? $516.00 per annum, base.

8. From what appropriation is he paid? Salaries, Keepers of Lighthouses.

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive.

10. If classified, state the date of classification. May 6, 1896.

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

By C.S.Examination for Assistant Lighthouse Keeper March 16, 1917.

12. Is the employee required to give bond? No.

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained. ----

14. If foreign born, state when and where naturalization papers were taken out. -----

In the absence & by direction of the Inspr.

Reviewed, approved, and forwarded to the Department.

(Signature) Gregg,

(Official title) Supt.,6th L.H.District.

Date: November 23, 191 7.

11—1434

UNITED STATES CIVIL SERVICE COMMISSION

Light House Service
[Branch of service or department.]

Ponce Park Fla
[Name of city.] [State.]

Nov. 22 ond, 1917.

DECLARATION OF APPOINTEE.

This form must be executed by the appointee before he enters on duty. If the answer to question 6 includes two or more names, and is not IDENTICAL in every respect with answer to similar question in the application, this form must be submitted by the appointing officer for approval before appointment may be authorized. ATTENTION IS DIRECTED TO THE PROVISIONS OF LAW AS QUOTED ON ATTACHED FORM. False personation in an examination is a criminal offense, and will be prosecuted accordingly.

QUESTIONS.	ANSWERS.
1. What was your age on your last birthday and what was the date of your birth?	34 years April 22 - 1917. Born apr. 22 - 1883
2. Where were you born?	Galveston Texas.
3. What were the names of the persons who signed the vouchers to your application?	Sergent: Martin Johnson O.M.C. Master Electrician Leary.
4. In what city or town, and in what building were you examined?	Post: Hospital Fort S Crevn Ga
5. To what position have you been appointed? State the salary. If temporary, so state.	2 ond ast Lt Ho-Keepr $500 1/6 Per Annum

6. Are any members of your family in the U. S. Government Service? Answer "yes" or "no" no. If so, fill in the following blanks. If additional space is necessary use back of this sheet.

Name.	Post office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position ..... Department or office		
		Position ..... Department or office		
		Position ..... Department or office		

7. Have any of the above-named persons entered the Government service since the execution of your application for examination? ..... If so, give the name of each such person no.

8. Will you inform yourself of and observe the provisions of the civil service law and rules and Executive orders concerning political activity, political coercion, political assessments, use of influence to secure promotion, etc., as quoted on the attached form? yes

I hereby certify that the answers to the foregoing questions are true in every particular.

Joseph David Cooper
[Signature.]

Ponce Park Fla 2 ond Asistant.
[Give here your present post-office address, city and state, including street and number.]

The officer before whom the above certificate is made is requested to sign the following:

The above certificate was executed before me, in his own handwriting, by the identical person who has reported for assignment to duty.

Was photograph of appointee furnished you? ..... If so, is it a correct likeness of the person who executed this form? .....

This is to be signed by an officer of the department or bureau to which the appointee belongs, not by a notary public, and does not need to be sworn to.
The paper should be returned to Chief Clerk of bureau when completed.

6—2099

Signature John Lindgrenst.

Official title Keeper.

POINTMENT

L. H. INSPECTOR NOV 19 17 Charleston, S. C.

LIGHT NOV 14 1917 HOUSES

November 12, 1917.

L. H. INSPECTOR NOV 16 17 Charleston, S. C.

ing the oath of

o exceed six months

civil-service

dollars

ch you enter.

les (No. - - -)

xth Lighthouse District.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HARVINGS

Chief of Appointment Division.

C
M

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Theodore T. Gaillard.

Legal Residence: Georgia.

(See reverse side.)

Date of Oath: Nov. 22, 1917
Ent.on Duty: Nov. 22, 1917
Oath & PQS forw.to Bu. Nov. 23, 1917

11—593.

Screven
Mar 17/17 Ga

H. L. Beck

Light House Inspector

Charleston

S C

Sir. I Recd your letter of the 16th= notifying me of my appointment as second assistant keeper at Marquis Neck Light station
I will write Mr Lindquist Knight to meet me at New Smyrna wednesday Nov. 21st I will leave here on the 20th=
Thanking you for Past Favors.
I Remain yours Respectfully
Jack Cooper

E OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT HOUSES NOV 14 1917

Mr. Joseph D. Cooper,

November 12, 1917.

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Second Assistant Keeper in the Lighthouse Service at a salary of Five Hundred and Sixteen dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. - - -) issued by the local Civil Service Board for the Sixth Lighthouse District.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

C
N

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Theodore T. Gaillard.

Legal Residence: Georgia.

Date of Oath: Nov. 22, 1917
Ent. on Duty: Nov. 22, 1917
Oath & PQS forw. to Bu. Nov. 23, 1917

(See reverse side.)

11—5938

Mr. John Lindquist, Kpr.,
Mosquito Inlet Light Station.

November 16, 1917.

Mr. Joseph D. Cooper has been appointed Second Assistant Keeper at your station and has been directed to report for duty as soon as possible. He is at present at Fort Screven, Ga.

He has been directed to write you stating when he will arrive at New Smyrna. When you are notified by him please meet him with the station launch and take him to the light station.

Enclosed is his appointment, oath of office which he will sign before a Notary Public, or if taken before the postmaster or assistant no charge will be made for administering the same.

Also enclosed is personal question sheet, which must be made out in his own handwriting, part 1 only. Nothing ~~else~~ is to be filled in at the station beyond the blue pencil x.

The Form 124 is to be filled out, and you must sign same at bottom of the sheet. The second page of this sheet is to be detached and retained by Mr. Cooper.

Return the oath of office, personal question sheet and form 124 to this office as soon as possible, reporting the date Mr. Cooper reports for duty.

H.L.Beck,

Lighthouse Inspector.

November 16, 1917.

Mr. Joseph D. Cooper,
Fort Screven, Ga.

Sir:

Your appointment as Second Assistant Keeper at Mosquito Inlet Light Station, Fla., has been received.

You are directed to proceed as soon as possible and to report for duty to the Keeper of Mosquito Inlet Light Station.

Write to the Keeper of the Station, Mr. John Lindquist, Ponce Park, Fla., stating when you will arrive, and he will meet you with the station launch. You will go by rail from Savannah to New Smyrna. You will have to pay your own traveling expenses.

Your appointment and other papers will be forwarded from this office direct to the light station and will be given to you by the keeper upon your arrival.

Acknowledge receipt of this letter stating when you leave for your station.

Respectfully,

H.L.Beck,

Lighthouse Inspector.

...ail Service Commission,
...IL SERVICE DISTRICT,
...FFICE OF THE SECRETARY,
ATLANTA, GA., 11-8-17

Asst. Supt.
Draftsman
Mechanician
Accounts
When Ansd
File

U. S. L. H. INSPECTOR NOV 9 17 Charleston

adam):

You are respectfully advised that the ...nation of J. D. Cooper for a 1st Asst. Keeper in your office has this day been approved and forwarded to the proper Department.

Respectfully,

B. W. Clemmons
Secretary, Fifth District.

6—2271

2=and ostrtond Keeper of Mosquito Inlet Light Station
I will be Ready to Proceed to said Station as Soon as I am Notified by you
Thanking you for Post Favors
I Remain yours Respectfully
J. D. Cooper
(over)

...mber 5, 1917.

...cond Assistant Keeper ... 15, 1917, or as soon ...num with an increase of ...for commutation of rations.

...let Light Station when di... ...pointment is approved by ...expenses to said station.

...medical relief for

...t keepers of the ... without charge ...ervice under the ...the merchant ma... ...y keeper or assist... ...pointment after the passage of this ...the applicant passes a physical examination in accordance with the rules approved by the Secretary of Commerce and the Secretary of the Treasury."

In order for you to get the benefit of the Public Health Service it will be necessary for you to take the examination as stated above. If it will be more convenient you need not take the examination until four or five months after you receive your appointment.

Acknowledge receipt of this letter. Give your correct address so that there will be no mistake in sending you the notice of your appointment.

Respectfully,

H.L.Beck,

Lighthouse Inspector.

(As there is some uncertainty about Cooper's correct address, the original of this letter was sent to 318 Lincoln St., Savanna , Ga., and a copy to Box 26,Fort Screven, Ga Ga.)

Ft Screven Ga
Nov. 6/17

INSPECTOR
NOV 7 17
Charleston, S. C.

Mr H L Beck
Light House Inspector
Charleston
S C

Sir.

In Reference to your Letter of the 5th= Nominating me for 2=nd assistant Keeper of Mosquito-Inlet Light Station
I will be Ready to Proceed to said Station as soon as I am Notified by you

Thanking you for Past Favors.
I Remain yours Respectfully
J. D. Cooper

(over)

DISTRICT,

November 5, 1917.

...f Second Assistant Keeper
...r 15, 1917, or as soon
...num with an increase of
...for commutation of rations.

...let Light Station when di-
...pointment is approved by
...expenses to said station.

...medical relief for

...keepers of the
... without charge
...ervice under the
...the merchant ma-
...y keeper or assist-
...applicant passes a physical examination in accordance with the rules approved by the Secretary of Commerce and the Secretary of the Treasury."

In order for you to get the benefit of the Public Health Service it will be necessary for you to take the examination as stated above. If it will be more convenient you need not take the examination until four or five months after you receive your appointment.

Acknowledge receipt of this letter. Give your correct address so that there will be no mistake in sending you the notice of your appointment.

Respectfully,

H.L.Beck,

Lighthouse Inspector.

(As there is some uncertainty about Cooper's correct address, the original of this letter was sent to 318 Lincoln St., Savanna , Ga., and a copy to Box 26,Fort Screven, Ga Ga.)

Mr. Joseph D. Cooper,
318 Lincoln St.,
Savannah, Ga.

November 5, 1917.

Sir:

You have this day been nominated for the position of Second Assistant Keeper of Mosquito Inlet Light Station, Fla., effective November 15, 1917, or as soon thereafter as you enter upon duty, salary $516.00 per annum with an increase of 10% for the fiscal year 1918 and 30¢ per day additional for commutation of rations.

Hold yourself in readiness to proceed to Mosquito Inlet Light Station when directed to do so. You will be notified as soon as your appointment is approved by the Department. You will have to pay your own traveling expenses to said station.

The following is quoted for your information:

"Act of Congress of August 28, 1916, authorized medical relief for Light Keepers as follows:

"That hereafter light keepers and assistant light keepers of the Lighthouse Service shall be entitled to medical relief without charge at hospitals and other stations of the Public Health Service under the rules and regulations governing the care of seamen of the merchant marine; Provided; That this benefit shall not apply to any keeper or assistant keeper who receives an original appointment after the passage of this Act, unless the applicant passes a physical examination in accordance with the rules approved by the Secretary of Commerce and the Secretary of the Treasury."

In order for you to get the benefit of the Public Health Service it will be necessary for you to take the examination as stated above. If it will be more convenient you need not take the examination until four or five months after you receive your appointment.

Acknowledge receipt of this letter. Give your correct address so that there will be no mistake in sending you the notice of your appointment.

Respectfully,

H.L.Beck,

Lighthouse Inspector.

(As there is some uncertainty about Cooper's correct address, the original of this letter was sent to 318 Lincoln St., Savanna , Ga., and a copy to Box 26,Fort Screven, ~~Ga~~ Ga.)

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 6th DISTRICT,

Charleston, S. C., (City.) November 5 (Date.), 191 7.

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment.

Name, Joseph D. Cooper.

Legal residence, Georgia.

Position, Second Assistant Keeper.

Salary, $516.00 per annum, base.

Location, Mosquito Inlet Light Station, Fla.

Appropriation, Salaries, Keepers of Lighthouses.

Effective November 15, 1917. { the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, ----

Former salary, ----

Location, ----

Rank on eligible list, 2d Rating, Assistant Keeper Percentage, 79.2, Other eligibles considered: William L. Jackson (C). (No other eligibles.)

Previous incumbent, Theodore T. Caillard

Services terminated, Recommended close of November 9, 1917.

Reason, Transferred.

Members of family in Government Service, None.

Remarks:

Quarters are furnished by the Government.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

---- H. L. Beck, Inspector, 6th Lighthouse District.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

---

[1] Strike out the clause which does not apply.

11—2314

JOSEPH D.

COOPER

JOSEPH D.

JOSEPH D.

COOPER

JOSEPH D.

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

BMK 1

LIGHT HOUSES NOV 10 1917

OFFICE OF LIGHTHOUSE INSPECTOR, 6th DISTRICT,

Charleston, S. C., (City.) November 5 (Date.), 191 7.

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment.

Name, **Joseph D. Cooper.**

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts
Contracts
Chf. Clk.
Dep. Commr.
Commr.

Legal residence, **Georgia.**

Position, **Second Assistant Keeper.**

Salary, **$516.00 per annum, base.**

Location, **Mosquito Inlet Light Station, Fla.**

Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **November 15, 1917,** {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, ----

Former salary, ----

Location, ---

Rank on eligible list, 2d Rating, **Assistant Keeper** Percentage, **79.2** , Other eligibles considered:

William L. Jackson (C). (No other eligibles.)

Previous incumbent, Theodore T. Gaillard Services terminated, **Recommended close of November 9, 1917.**

Reason, **Transferred.**

Members of family in Government Service, None.

Remarks:

Quarters are furnished by the Government.

Selection regular, subject to the action of the U. S. Civil Service Commission. Atlanta Ga, NOV 8 1917, 191

B T Clemmons
ACTING Secretary, FIFTH Civil Service District.

H. L. Beck,
Inspector, 6th Lighthouse District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved. NOV 10 1917

Acting ~~Commissioner~~

[1] Strike out the clause which does not apply.

11—2314

Mes 15C

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
NOV 14 1917
HOUSES

Mr. Joseph D. Cooper. November 12, 1917.

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Second Assistant Keeper in the Lighthouse Service at a salary of Five Hundred and Sixteen dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. - - -) issued by the local Civil Service Board for the Sixth Lighthouse District.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HARING

C
N

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Theodore T. Gaillard.

Legal Residence: Georgia.

(See reverse side.)

11—5986

LIGHT
MAY 15 1918
HOUSES

May 14, 1918.

Sir:

The Department is in receipt of your resignation, dated May 7, 1918, as second assistant keeper of Mosquito Inlet Light Station, Florida, at $516 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of May 31, 1918.

By direction of the Secretary:

Respectfully,

Chief of Appointment Division.

Mr. Joseph D. Cooper,
Through the Commissioner of Lighthouses.

N
C

6 Insp.

LGJ
Inclosure.

August 21, 1923.

SUBJECT: 6th Supt's. letter, Aug. 18, 1923, termination services Joseph D. Cooper, additional keeper.

Submitted to the Secretary of Commerce recommended for approval.

H. B. BOWERMAN
Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
CHARLEST[illegible] S. C.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

HLB:LP

1923 AUG 20 AM 8 57

TELEGRAPHIC REPLY IS DESIRED

OFFICE OF SUPERINTENDENT, 6TH DISTRICT
CHARLESTON, S. C.

Hydro.
Engr. Comm.
Mar. Engr.
Accounts.
Contracts.
Chf. Clk.
[illegible]
[illegible]

Rec'd to day to draw check in favor of Joseph D. Cooper RG 8/21

August 18, 1923

Commissioner Of Lighthouses

Subject: Joseph D. Cooper, termination probationary appointment.

Enclosure: Copy of my letter of August 17, 1923 to Mr. Joseph D. Cooper.

1. Mr. Joseph D. Cooper entered on duty under a probationary appointment on April 16, 1923 as an additional keeper in training. May 1st, 1923 he was assigned to duty as 2d Assistant Keeper at Charleston Light Station, S.C.

2. The principal Keeper of Charleston Light Station obtains his mail at this office and I have an opportunity on such occasions to make inquiry about Mr. Cooper's efficiency. The keeper reported that he was indolent and inclined to be disrespectful to him. On June 8, I made an inspection of Charleston Light Station and found Cooper's quarters in a most unsatisfactory condition as to cleanliness and order. As a matter of record a letter was written to Mr. Cooper upon my return to the office calling his attention to the unsatisfactory conditions. He was informed that unless a great improvement was noted in that respect as well as in other matters mentioned by the Keeper it would probably be to the best interest of the service to drop him before the expiration of his probationary period.

3. On August 17, another inspection of Charleston Light Station was made by Mr. T.H. Gregg, 1st Asst. Superintendent. He reported that he found Cooper's quarters in an unsatisfactory condition as to cleanliness and order. No trouble of any nature occurred while Mr. Gregg was at the station. Shortly after his return to the office Mr. A.E. Burn, 1st Asst. Keeper came to this office and made a verbal report by direction of Keeper Bringloe. The nature of this report and the action taken are explained in a copy of my letter of August 17, to Mr. Joseph D. Cooper, suspending him from duty, pay and allowances.

4. Inasmuch as Mr. Cooper is still serving on probation, it is not considered necessary to file formal charges against him and obtain his answer in writing before recommending that his services be discontinued. It is therefore recommended that the services of Joseph D. Cooper be discontinued at the close of August 17, 1923 for the reason that his conduct and capacity have not been satisfactory.

Rec'd OK HLL Aug 20

H.L. BECK,
Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
CHARLESTON, S. C.

HLB:LP

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1923 AUG 20 AM 8 57

TELEGRAPHIC REPLY IS DESIRED

OFFICE OF SUPERINTENDENT, 6TH DISTRICT
CHARLESTON, S. C.

August 17, 1923

Mr. Joseph D. Cooper,
2nd Assistant Keeper,
Charleston Light Station

(Through the Keeper)

Subject: Suspension from duty, pay and allowances.

Reference: Instructions to Employees of the U.S. Lighthouse Service, 1915, Article 11.

1. Confirming the action of Mr. L.H. Bringloe, Keeper, his action in initiating your suspension for gross insubordination is approved effective at the close of August 17, 1923. This suspension shall be with lawful pay and allowances if you are exhonerated of the charges or if they are not found to be sufficiently substantiated to justify suspension without pay and allowances and shall be without pay and allowances if they are sustained in a degree sufficient to warrant such action.

2. It appears from a verbal report by Mr. A.E. Burn, 1st Asst. Keeper, made to me in person by direction of Keeper Bringloe, that you have been guilty of violation of Article 11 of Instructions to Employees, U.S. Lighthouse Service, 1915. You did not obey readily and strictly the keeper's orders in regard to the kerosene to be used by you in your living quarters. You treated him with contempt and were disrespectful to him in manner and deportment in that he was subjected to personal abuse from you including the use of profane language.

H.L. BECK,
Superintendent of Lighthouses.

Hydro.
Engr. Constr.
Mar. Engrg.
Personnel.
Accounts.
Contracts.
Chf. Clk.
Dep. Comm.
Comm.

LIGHTHOUSES

1923 AUG 24 PM 3 25

August 22, 1923.

Sir:

In view of the report to the effect that your conduct during probation has been unsatisfactory, the Department, upon recommendation of the Acting Commissioner of Lighthouses and in accordance with the provisions of paragraph (c), section 1, of civil-service rule VII, has discontinued your services as Keeper at $600 per annum in the Lighthouse Service, effective at the close of business on August 17, 1923.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD BASTINGE

Chief of Appointment Division.

Mr. Joseph D. Cooper,
Through the Commissioner of Lighthouses.

G
G
6th

LGJ

Washington D C AUG 23 1923

Lighthouse Superintendent Charleston S C

(Joseph D)

Services Cooper discontinued as recommended

PUTNAM

6 6 - - - - - -

CONFIRMATION TO 6th Superintendent.

additional keeper.
AUG 21 1923
not approved on
AUG 23 1923 Approved by

Commissioner of Lighthouses

✓ RJ 10038

To Dept. operator 4:30 p.m.
8/23/23
SBT.