REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

'26 MAR 24 PM12:15:21

Date: 03/20/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Crockett, Millard, D		1904 VA

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1974

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)	From:	To:
Lighthouse Service (MD/VA)	1936	1947
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-ce07179326

Attendant Signature:

CMRS Search Request Number(s):

Remarks:

'26 APR 14 AM 9:15:48

SCREENING NOTES

- ☒ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

DEPT. STOCK FORM 2249
REV. 12-42

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared 10-17-47

Name: Crockett, Millard D., (Mr.)

From: U. S. Coast Guard

Bureau No.:

(No annual leave to credit)

Effective: Resignation Close 8-8-47

	FROM 05-330	TO
Position	Keeper	
Grade	Range ($2166.28-2619.72)	
Salary	$2469.24 pa incl $60 pa Uns	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Norfolk, Virginia	
Post of Duty	Craighill Chan.Fr.Lt.Sta.,Md.	
Appropriation	58X, SO 1948 (Civ.Emp.)	
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

Reason for resignation: On account of illness.

Justification:

Mr. Crockett's resignation is attached.

Copy to Mr. Crockett on 10-29-47. M.L.D.

ACCOUNTS AND COLLECTIONS, EXAMINING

DATE APPROVED 10-29-47

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 7-4-1904

LEGAL RESIDENCE: Maryland

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION: No Preference

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-16

DATE OF OATH

NATION FORM
D STATES COAST GUARD
-2795 (2-46)

DATE: 8 October, 1947

I hereby tender my resignation effective on the date shown below.

NAME	GRADE	SALARY
CROCKETT, Millard D.	Keeper	$2469.24 per annum
DIVISION OR STATION	**SECTION**	**EFFECTIVE DATE**
U. S. Coast Guard, 5th Dist.	Craighill Channel Front Range Light Station	close of 8 Aug., 1947

REASON FOR RESIGNING

See attached letter dated 25 July, 1947.

(Signature of employee)

COMMENTS BY SUPERVISOR(S)

INDORSEMENT - 1

DATE

TO THE COMMANDANT (PCP) via DCGO

Forwarded, recommending acceptance, *

(Signature, head of Division or Station)

DATA FOR SEPARATION ACTION

	DAYS	HOURS
ANNUAL LEAVE COMPENSATED FOR IN LUMP SUM	0	0
	DATE	
	FROM	TO
PERIOD COVERED BY LUMP SUM PAYMENT	0	0

LAST DAY WORKED (1) 5 April, 1947

See Dist. letter dated 28 Aug., 1947, file 75 (pc)

Nettie L. Dalton
(Signature of leave clerk)

NAME OF DISTRICT OR INDEPENDENT UNIT: Comdr., 5th Coast Guard District, Norfolk, Va.

DATE 8 October, 1947

INDORSEMENT - 2 75 (pc)

TO THE COMMANDANT (PCP)

Forwarded, recommending acceptance *

District letter dated 28 August, 1947, contained the latest information this office has been able to secure concerning this case. This resignation form is submitted in accordance with Headquarters' letter dated 6 October, 1947, file 75 (PC-3).

LESTER F. BRAUN, By direction
(For DCGO or C.O. Independent Unit)

* If acceptance of resignation is not recommended, state clearly and in detail the reasons why different action is proposed.
(1) If different from effective date give reason.

NLD

(P)

ADDRESS REPLY TO
THE COMMANDANT (PC-3)
REFER TO FILE: CG-75

UNITED STATES COAST GUARD

WASHINGTON 25, D. C.

6 October, 1947

From: Commandant
To: Commander, 5th Coast Guard District (pc)

Subj: CROCKETT, Millard D., Keeper, Craighill Channel Front Range Light Station

1. Reference is made to your letter dated 28 August, 1947, regarding the District's efforts to secure the resignation of Mr. Crockett.

2. It is requested that you regard Mr. Crockett's letter dated 25 July, 1947, as his resignation, submit this letter together with the regular resignation form to Headquarters, your office having filled out the appropriate indorsements on the resignation form. Further efforts to secure a formal resignation from Mr. Crockett will not be necessary.

G. R. Lansdale

G. R. LANSDALE
By direction

(pc)

File: 75

11 September, 1947

Mr. Millard D. Crockett
446 N. Lakewood Avenue
Baltimore, Maryland

Sir:

Reference is made to letters from this office dated 29 July, 1947, and 12 August, 1947, concerning your resignation. It is again requested that you forward to this office immediately CA forms, resignation form, leave applications, and medical certificates.

To protect your own interest, you should complete and forward the CA forms to this office. In the event you have a recurrence of the disability due to the injury, it would be to your advantage to have submitted all of the necessary forms.

Very truly yours,

LESTER F. BRAUN
Chief, Civilian Personnel Section

CC
Comdr., Baltimore Section

LFB:nld

The Commandant (PC)
75 (pc)
28 August, 1947

3. Under date of 10 July, 1947, this office addressed a letter to Mr. Crockett via the Commander, Baltimore Section stating that if the necessary forms and satisfactory explanation as to when he expected to return to duty were not received by this Office within ten days, recommendation would be submitted to Headquarters for his separation from the service.

4. Mr. Crockett advised this office under date of 25 July, 1947, that he thereby tendered his resignation as a civilian employee of the U. S. Coast Guard, effective 9 August, 1947, two weeks hence, or at such time as suited the convenience of this office. He also stated that if the leave applications and doctor's certificates were still required, he would endeavor to procure and forward same to this office.

5. Under date of 29 July, 1947, this office forwarded to Mr. Crockett Form 2795 (Resignation Form) for execution. He was also advised that the forms were still required. A follow-up letter was addressed to him on 12 August, 1947, but at the present time a reply has not been received.

6. Mr. Crockett's letter of 25 July, 1947, has not been forwarded to Headquarters inasmuch as doctor's certificates covering his numerous absences have not been received. As soon as additional information is received, Headquarters will be advised accordingly.

7. This office is also endeavoring to secure from Mr. Crockett Forms CA-2 and 3 concerning an injury in the line of duty in October, 1946. The forms were received but were returned to him for necessary corrections. This office has been unable to determine whether or not his numerous absences have been due to his injury in the line of duty.

R. F. REA
By direction

NLD

(pc)
File: 75

28 August, 1947

From: Commander, 5th Coast Guard District
To: The Commandant (PC)

Subj: CROCKETT, Millard D., Keeper, Craighill Channel Front Range Light Station

1. Headquarters is advised that Time and Attendance Reports received in this office for subject employee indicate that since 15 October, 1946, he has been sick on numerous occasions. Due to expiration of leave (annual and sick) it was necessary to place him in a leave without pay status commencing 7 hours on 19 May, 1947. Mr. Crockett does not have sufficient service to permit him to retire on account of disability.

2. The Commander, Baltimore Section was requested by this office to advise as to the nature of subject employee's illness and the probable duration thereof. In addition, leave applications supported by doctor's certificates covering his absences were requested. This office was advised by the Commander, Baltimore Section that Mr. Crockett had been contacted on the 'phone on several occasions and had promised to furnish a certificate from his physician, stating the nature and seriousness of his illness, and to submit Standard Forms 71. Mr. Crockett did advise that office over the telephone that the doctor diagnosed his illness as "Weeping Eczema" and the date of his return to duty was indefinite. Due to non-compliance with his promises, on 18 June, 1947, Lieutenant A. Rogers, USCG, and Mr. C. J. Boenning were dispatched by the Commander, Baltimore Section to the home of Mr. Crockett in an effort to obtain the necessary data. The following is quoted from a report submitted by Lieutenant Rogers:

> "We were informed by a lady who was caring for the grocery store in the basement of 446 N. Lakewood Ave., which is owned by the mother of Mr. Crockett, that Mr. Crockett had driven to Sabilsville, Md. with his mother, leaving about 0800-Q today, to see his brother who is a patient in a sanitorium there, and would return to Baltimore about 1700-Q today. Sabilsville, Maryland is approximately sixty five (65) miles from Baltimore."

(pc)
75

12 August, 1947

From: Commander, 5th Coast Guard District
To: Millard D. Crockett - 446 N. Lakewood Avenue, Baltimore, Maryland

Via: Commander, Baltimore Section

Subj: Resignation

In order to process your resignation it will be necessary that the proper form be submitted as requested in letter from this office dated 29 July, 1947. It is, therefore, requested that resignation form, CA forms, Form 1135 forwarded to you under date of 10 June, 1947, leave applications, and medical certificate be submitted to this office without further delay.

LESTER F. BRAUN
By direction

LFB:nld

(pc)
75

29 July, 1947

From: Commander, 5th Coast Guard District
To: Millard D. Crockett - 446 N. Lakewood Avenue, Baltimore, Maryland

Via: Commander, Baltimore Section

Subj: Resignation

1. Reference is made to your letter dated 25 July, 1947, in which you state your desire to resign from your present position of Keeper of Craighill Channel Front Range Light Station. In this connection there is transmitted herewith Resignation Form (NAVCG-2795) with the request that you complete the portion thereof above the "X" mark. The form should be forwarded to this office in duplicate via the Commander, Baltimore Section.

2. You are advised that it is necessary for the leave applications and doctor's certificates mentioned in District letter dated 10 July, 1947, to be furnished this office. In addition, Form 1135 forwarded to you under date of 10 June, 1947, should be signed and returned to this office. Furthermore, District letter dated 21 May, 1947, file 75 (pc), concerning Forms CA-2 and 3, should be complied with.

LESTER F. BRAUN
By direction

Incl
Form 2795 (3)

NLD

446 N. Lakewood Ave.,
Baltimore, Md.,
25 July, 1947.

Commander,
5th Coast Guard District,
Federal Building,
Norfolk, Virginia.

Dear Sir: Attn - Civilian Personnel Officer

Reference is made to your letter of 10 July, 1947, file 75.

I hereby tender my resignation as a civilian employee of the U. S. Coast Guard, effective 8 August, 1947, two weeks hence, or at such time as suits your convenience.

I should like to call your attention to the fact that during my approximately 15 years of service as a civilian employee, there have never been any charges against me as to my conduct or manner in which I have tried to perform my duties, and that having done so to the best of my ability and as conscientious as I know how, I resign without prejudice to myself.

Should the action of your office on my resignation reflect on my record in any way, I should like to be so advised, in order that I may consider an appeal to the U. S. Civil Service Commission.

Should your office still require the leave applications and doctor's certificates for the periods mentioned in reference letter, please advise and I shall endeavor to procure and forward same to you.

Very truly yours,

Millard D. Crockett.
MILLARD D. CROCKETT

Millard D. Crockett

Annual Leave		Sick Leave
440 hrs.	Dec. 1946	96 hrs.
76	accr. 5/16/47	45 hrs.
516		141
516	Granted thru 1 hr. on 19 May, 1947.	141
0		0

Placed in leave status commencing 7 hrs. on 19 May, 1947 in which status he remained until the close of 8 Aug., 1947.

23 JULY 1947 TRANSMIT

R R R
WNJC V MFJC NR 17 R

FM COMDR 5TH CG DIST NORVA 231404Z
TO COMDT CG HQTRS WASH DC

PC TO PC X REFUR 222142Z X MILLARD D CROCKETT HAS NOT RETURNED FROM LEAVE WITHOUT PAY

.....

REF. 222142Z -- FILE 1629

BRIG : CIV PERS
B/RFR

1420/23 JUL JH 231404Z 222142Z
••
V MF R NR 17 JC

1675

22ND JULY 1947

DEFERRED

J V MF 36
WN47Ø
D D D
MFJC V WNJC NR 83 D

FM COMDT CG 2221422
TO CCGD FIVE

PC TO PC X DISPATCH WHETHER MILLARD D CROCKETT KEEPER HAS RETURNED FROM LEAVE WITHOUT PAY AND IF SO ADVISE DATE

ACTION: CIVILIAN PERSONNEL

2142/22 JUL JD 2221422
V MFJC R NR 36 HR 2242

1629

(pc)
File: 75

10 July, 1947

From: Commander, 5th Coast Guard District
To: Millard D. Crockett

Via: Commander, Baltimore Section

Subj: Failure to return to duty

1. To date no reply has been received to various letters sent you and the Commander, Baltimore Section, regarding your injury on 15 October, 1946 and subsequent absence due to sick leave since that date. Effective one hour on 19 May, 1947, you were placed in a leave without pay status due to expiration of all accrued sick and annual leave.

2. On 12 May, 1947, this office requested the Commander, Baltimore Section, to obtain from you leave applications, supported by a doctor's certificate, for the following periods:

15 October, 1946 - 27 October, 1946
1 December, 1946- 17 January, 1947
2 February, 1947- 28 March, 1947
6 April, 1947 - 1 hour on 19 May, 1947

When you return to duty it is requested that you submit leave application for the leave without pay which you commenced seven hours on 19 May, 1947. On 9 June, 1947, this office again contacted the Commander, Baltimore Section, by letter to obtain the necessary forms and he advised this office that Lieutenant Rodgers and Mr. Carl J. Boenning visited your home to determine why you had not followed the instructions of this office, and they were advised that you had driven to Sabelsville, Maryland, with your mother. He also advised that you had been contacted by telephone on several occasions and had promised to forward the necessary forms. However, you failed to do so.

3. You are, therefore, advised that if the necessary forms and satisfactory explanation as to when you expect to return to duty are not received by this office within ten days, recommendation will be submitted to Headquarters for your separation from the service.

R. F. REA
By direction

LFB:nld

UNITED STATES COAST GUARD

BALTIMORE SECTION
Room 318 Appraisers' Stores Building
Baltimore-2, Maryland

COAST GUARD
NORFOLK DISTRICT
OFFICE SERVICES

Address Reply To
COMMANDER, BALTIMORE SECTION (pc)
Refer to file: CG-75

1947 JUN 19 PM 7:55

18 June, 1947

From: Commander, Baltimore Section
To: Commander, 5th CG District

Ref: Comdr. 5th ltr 12 May & 9 June, 1947, file 75 (pc)

Subj: CROCKETT , Millard D.; physical condition of.

1. This office has contacted Mr. Crockett by phone on several occasions requesting him to report to this office with a certificate from his Physician stating the nature and the seriousness of his illness, and to submit the standard forms 71, form CA-2 and CA-3. To date only promises were received, but he has not complied with our request. Mr. Crockett stated over the telephone that the doctor diagnosed his illness as "Weeping Eczema", and the date of his return to duty is indefinate.

2. On this date Lieutenant A. Rogers, USCG, and Mr. J. C. Boenning, administrative assistant Coast Guard Depot, Baltimore were dispatched to the home of Mr. Crockett in an endeavor to obtain data requested by Commander, Fifth Coast Guard District letters 12 May, 1947 - 75 and 9 June, 1947 - 75. Report of Lieutenant Rogers is attached hereto.

3. It is recommended that Mr. Crockett be released from the Coast Guard by reason of his uncooperative attitude and disrespect to this office. His return to duty is indefinite and his value in the event of return would be detrimental to efficiency, to morale and dicipline.

G. E. McCABE

UNITED STATES COAST GUARD

BALTIMORE SECTION
Room 318 Appraisers' Stores Building
Baltimore-2, Maryland

Address Reply To
COMMANDER, BALTIMORE SECTION
Refer to file:

18 June 1947

REPORT TO COMMANDING OFFICER

At about 1145-Q this date, I in company with Mr. J. C. Boenning, Administrative Assistant, at U. S. Coast Guard Buoy Depot, Lazaretto, Baltimore, Maryland went to 446 N Lakewood Ave. Baltimore, Maryland the home of Mr. Millard D. Crockett in regards to Commander, 5th CG. District letter 9 June 1947, File 75 (pc).

We were informed by a lady who was caring for the grocery store in the basement of 446 N. Lakewood Ave., which is owned by the mother of Mr. Crockett, that Mr. Crockett had driven to Sabilsville, Md. with his mother, leaving about 0800-Q today, to see his brother who is a patient in a sanitorium there, and would return to Baltimore about 1700-Q today. Sabelsville, Maryland is approximately sixty five (65) miles from Baltimore.

A. Rogers

UNITED STATES COAST GUARD
P. O. Box 540
NORFOLK 1, VA.

Address Reply To
COMMANDER, 5TH COAST GUARD DISTRICT
Refer to File: 75 (pc)

10 June 1947

From: Commander, 5th Coast Guard District
To: **Millard D. Crockett - Keeper**
446 N. Lakewood Avenue, Baltimore, Md.
Subj: Form 1135 or 1136, "Time and Attendance Report"

It is requested that the information or forms indicated in the items below, which have been marked with an "X", be furnished this office promptly, with the return of the attached papers, if any.

(1) Submit "Time & Attendance Report" for pay period ending_____
xxx(2) Signature of supervisor.
(3) Reporting Unit.
(4) Tour of duty.
(5) Pay period number.
(6) Name of employee.
(7) Time and date of departure on leave for_____ during pay period ending_____
(8) Time and date of return from leave for_____ during pay period ending_____
(9) Submit leave application for_____ for period _____
(10) Indicate leave in second line, showing number of hours on leave with letter "A" for annual leave, letter "S" for sick leave, etc.
Example: 8A
If on leave less than 8 hours, indicate the number of hours on leave in second line and the difference between 8 hours and the number of hours on leave in the first line.
Example: 2 on first line; 6A on second line
(11) Indicate number of hours on leave in appropriate column under heading "Time Absent".
(12) Indicate total hours in pay status.
Example: 1st week - 40 hours.; 2nd week - 40 hours; total - 80 hrs.
Provided a keeper works full time or is on compensatory leave, hours in pay status will be as follows:
Example: 1st week - 44 hrs.; 2nd week - 44 hrs.; total - 88 hrs.
Periods of leave will not reduce the number of hours in pay status except in the case of a keeper being absent on Saturday without compensatory leave.
xxx(13) **Due to the expiration of your leave (annual and sick) it was necessary to place you in a leave without pay status commencing 7 hours on 19 May, 1947.**

Lester F. Braun
LESTER F. BRAUN
By direction

Incl
Form 1135

Certified correct: M. D. Crockett. (Telephone)
(Supervisor or timekeeper)
*I certify that this absence was due to illness which incapacitated me for duty.

NLD

U. S. GOVERNMENT PRINTING OFFICE 16—45888-1

Standard Form No. 1135
Form prescribed by
Comptroller General, U. S.
June 28, 1946
General Regulations No. 102

TIME AND ATTENDANCE REPORT

A—Annual Leave
S—Sick Leave
O—Other Leave With Pay
W—Leave Without Pay
SUS—Suspension
AWL—Absence Without Leave
C—Compensatory Leave Taken
CT—Compensatory Time Worked
TS—Trave
HW—Holida
ND—Night 1
OT—Overtim

NOTE.—Above code to be placed on second line of each daily block, below the hours on first line of same block, follow initials on third line.

Agency U.S. Coast Guard | Reporting Unit Craighill Fr. Bg. Lt. | Block | Tour of Duty 40-40 | Pay Period No. 1

NAME OF EMPLOYEE		FIRST WEEK							SECOND WEEK							HOURS IN PAY STATUS				COMP. TIME WKD.	TIME ABSENT			
		SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.	SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.	KIND	1ST WEEK	2D WEEK	PAY PERIOD TOTAL		ANN.	SICK*	LWOP	COMP.
1	M. D. Crockett.		8	8	8	8	8			8	8	8	8	8		Base	40	40	80			80		
			S8	S8	S8	S8	S8			S8	S8	S8	S8	S8										
2																Base								
3																Base								
4																Base								
5																Base								
6																Base								
7																Base								
8																Base								
9																Base								
10																Base								
11																Base								
12																Base								
																	40	40	80			80		

REMARKS.

TOTALS

Certified correct: M. D. Crockett.
(Supervisor or timekeeper) (Telephone)

*I certify that this absence was due to illness which incapacitated me for duty.

...NTING OFFICE 16—48085-1

File: 75 (pc)

9 June 1947

From: Commander, 5th Coast Guard District
To: Commander, Baltimore Section

Subj: CROCKETT, Millard D.; physical condition of

Reference is made to District letter dated 12 May, 1947, file 75 (pc), on above subject, which requested that this office be advised as to the nature of the illness of Mr. Crockett and the probable date of his return to duty. The desired information has not been received at the present writing, and it is therefore requested that a reply be furnished this office at the earliest practicable date. Also, the leave application blanks requested in the above-mentioned letter have not been received.

LESTER F. BRAUN
By direction

NLD

(pc)

File: 75

12 May, 1947

From: Commander, Fifth Coast Guard District
To: Commander, Baltimore Section

Subj: CROCKETT, Millard D.; physical condition of

1. The records of this office indicate that subject employee has sufficient leave (annual and sick) to carry him in a pay status through 1 hour on 19 May, 1947. Therefore, Mr. Crockett will have to be placed in a leave without pay status in the event he is unable to return to duty by that time.

2. Mr. Crockett does not have sufficient service to permit him to retire on account of disability. In view of this, it is requested that you advise this office at the earliest practicable date as to the nature of his illness and the probable duration thereof. This information is necessary in order that this office might determine the necessary action to be taken in this case.

3. It is requested that subject employee submit leave application (Standard Form 71) supported by a doctor's certificate, for each of the following periods:

15 October, 1946	-	27 October, 1946
1 December, 1946	-	17 January, 1947
2 February, 1947	-	28 March, 1947

4. A doctor's certificate is on file in this office covering subject employee's absence from 28 October, 1946, through 28 November, 1946, but a leave application for this period has not been received. He should, therefore, submit the application at the earliest practicable date. When Mr. Crockett returns to duty he should submit leave application, supported by a doctor's certificate, for the absence which he commenced on 6 April, 1947.

LESTER F. BRAUN
By direction

NLD

(pc)

File: 75

12 May, 1947

From: Commander, Fifth Coast Guard District
To: Commander, Baltimore Section

Subj: CROCKETT, Millard D.; physical condition of

1. The records of this office indicate that subject employee has sufficient leave (annual and sick) to carry him in a pay status through 1 hour on 19 May, 1947. Therefore, Mr. Crockett will have to be placed in a leave without pay status in the event he is unable to return to duty by that time.

2. Mr. Crockett does not have sufficient service to permit him to retire on account of disability. In view of this, it is requested that you advise this office at the earliest practicable date as to the nature of his illness and the probable duration thereof. This information is necessary in order that this office might determine the necessary action to be taken in this case.

3. It is requested that subject employee submit leave application (Standard Form 71) supported by a doctor's certificate, for each of the following periods:

15 October, 1946	-	27 October, 1946
1 December, 1946	-	17 January, 1947
2 February, 1947	-	28 March, 1947

4. A doctor's certificate is on file in this office covering subject employee's absence from 28 October, 1946, through 28 November, 1946, but a leave application for this period has not been received. He should, therefore, submit the application at the earliest practicable date. When Mr. Crockett returns to duty he should submit leave application, supported by a doctor's certificate, for the absence which he commenced on 6 April, 1947.

LESTER F. BRAUN
By direction

NLD

(pc)

File: 75

21 May, 1947

From: Commander, Fifth Coast Guard District
To: Millard D. Crockett, Keeper, Craighill Channel Front Range Light Station

Via: Commander, Baltimore Section

Subj: Injury in line of duty

1. Reference is made to Forms CA-2 and 3 concerning your injury in the line of duty on 15 October, 1946, which are returned herewith.

2. It is noted that Form CA-2 indicates you returned to work on 30 March, 1947, 0800, while the other form states you have not returned to duty and that you are on leave at the present time. Furthermore, Time and Attendance Report (Form 1130) for period 17 - 30 November, 1946, states that you were under the care of a throat specialist due to your having a very bad case of bronchitis, which is supported by a doctor's certificate coveringthe period 28 October - 28 November, 1946. You are advised that Forms CA-2 and 3 should cover only that period you were absent due to disability resulting from the injury in the line of duty on 15 October, 1946. In the event your absence at the present time is due to the injury on 15 October, 1946, Form CA-3 should not be submitted until the disability is terminated. However, Form CA-2 should be submitted at the earliest practicable date.

3. Forms CA-2 and 3 should be signed by the Commander, Baltimore Section.

LESTER F. BRAUN
By direction

Incls
1. Form CA-2
2. Form CA-3

(Note for Comdr., Baltimore Section: It is understood that Robert Haywood, the witness to this injury, is now attached to the CGC CHINOOK. It is requested that he make a statement on Form CA-2 in the space provided for "Statement of Witnesses.")

NLD

(pc)

File: 75

21 May, 1947

From: Commander, Fifth Coast Guard District
To: Millard D. Crockett, Keeper, Craighill Channel Front Range Light Station

Via: Commander, Baltimore Section

Subj: Injury in line of duty

1. Reference is made to Forms CA-2 and 3 concerning your injury in the line of duty on 15 October, 1946, which are returned herewith.

2. It is noted that Form CA-2 indicates you returned to work on 30 March, 1947, 0800, while the other form states you have not returned to duty and that you are on leave at the present time. Furthermore, Time and Attendance Report (Form 1130) for period 17 - 30 November, 1946, states that you were under the care of a throat specialist due to your having a very bad case of bronchitis, which is supported by a doctor's certificate coveringthe period 28 October - 28 November, 1946. You are advised that Forms CA-2 and 3 should cover only that period you were absent due to disability resulting from the injury in the line of duty on 15 October, 1946. In the event your absence at the present time is due to the injury on 15 October, 1946, Form CA-3 should not be submitted until the disability is terminated. However, Form CA-2 should be submitted at the earliest practicable date.

3. Forms CA-2 and 3 should be signed by the Commander, Baltimore Section.

LESTER F. BRAUN
By direction

Incls
1. Form CA-2
2. Form CA-3

(Note for Comdr., Baltimore Section: It is understood that Robert Haywood, the witness to this injury, is now attached to the CGC CHINOOK. It is requested that he make a statement on Form CA-2 in the space provided for "Statement of Witnesses.")

NTD

(pc)

75

6 May, 1947

From: Commander Fifth Coast Guard District
To: Millard D. Crockett, Keeper Craighill Channel Fr. Range Lt. Sta.

Via: Commander Baltimore Section

Subj: Injury in line of duty

Reference is made to letters from this office dated 24 December, 1946. 13 February, 1947, and 26 March, 1947, file 75, requesting that Forms CA-2 and CA-3 in connection with your injury in line of duty on 15 October, 1946, be forwarded to this office promptly. You are directed to submit these forms promptly in order that the records in the case may be properly disposed of.

LESTER F. BRAUN
By direction

(pc)

6 May, 1947

ommander Fifth Coast Guard District
Millard D. Crockett, Keeper Craighill Channel Fr. Range Lt. Sta.

Commander Baltimore Section

bj: Injury in line of duty

Reference is made to letters from this office dated 24 December, 1946. 13 February, 1947, and 26 March, 1947, file 75, requesting that Forms CA-2 and CA-3 in connection with your injury in line of duty on 15 October, 1946, be forwarded to this office promptly. You are directed to submit these forms promptly in order that the records in the case may be properly disposed of.

LESTER F. BRAUN
By direction

(pc)

75

26 March, 1947

From: Commander Fifth Coast Guard District
To: Millard D. Crockett, Keeper Craighill Channel Fr. Range Lt. Sta.

Via: Commander Baltimore Section

Subj: Injury in line of duty

Reference is made to letters from this office dated 24 December, 1946, and 13 February, 1947, file 75, requesting that Forms CA-2 and CA-3 in connection with your injury in line of duty on 15 October, 1946, be forwarded to this office promptly. These forms have not been received to date and it is requested that they be forwarded without further delay. If your present absence is due to this same injury Form CA-3 should not be forwarded until such time as you are able to return to duty.

LESTER F. BRAUN
By direction

75 (pc)

26 March, 1947

From: Commander Fifth Coast Guard District
To: Millard D. Crockett, Keeper Craighill Channel Fr. Range Lt. Sta.

Via: Commander Baltimore Section

Subj: Injury in line of duty

Reference is made to letters from this office dated 24 December, 1946, and 13 February, 1947, file 75, requesting that Forms CA-2 and CA-3 in connection with your injury in line of duty on 15 October, 1946, be forwarded to this office promptly. These forms have not been received to date and it is requested that they be forwarded without further delay. If your present absence is due to this same injury Form CA-3 should not be forwarded until such time as you are able to return to duty.

LESTER F. BRAUN
By direction

File: 75 (pc)

13 February, 1947

From: Commander, 5th Coast Guard District
To: Millard D. Crockett, Keeper, Craighill Channel Front Range Light Sta.

Via: Commander, Baltimore Section

Subj: Injury in the line of duty

Reference is made to District letter dated 24 December, 1946, file 75 (pc), on above subject. In this connection, it is requested that you forward to this office promptly Forms CA-2 and 3 concerning your injury in the line of duty on 15 October, 1946.

LESTER F. BRAUN
By direction

NLD

File: 75 (pc)

13 February, 1947

From: Commander, 5th Coast Guard District
To: Millard D. Crockett, Keeper, Craighill Channel Front Range Light Sta.

Via: Commander, Baltimore Section

Subj: Injury in the line of duty

Reference is made to District letter dated 24 December, 1946, file 75 (pc), on above subject. In this connection, it is requested that you forward to this office promptly Forms CA-2 and 3 concerning your injury in the line of duty on 15 October, 1946.

LESTER F. BRAUN
By direction

NLD

File: 75 (pc)

24 December, 1946

From: Commander, 5th Coast Guard District
To: Millard D. Crockett, 446 N. Lakewood Avenue, Baltimore 24, Md.

Subj: Injury in the line of duty

1. With reference to your injury in the line of duty on 15 October, 1946, you are advised that it will be necessary for you to submit to this office Form CA-3 in duplicate.

2. Form CA-2 is returned herewith for the purpose of your obtaining on the reverse thereof statement of witness and statement of doctor.

3. There is attached hereto a supply of Form 1130. The pay periods have been typed in four of these forms so as to show the periods for which none have been received in this office. It is requested that these forms be submitted at the earliest practicable date.

R. F. REA
By direction

Incls
1. Form CA-2
2. Forms 1130
3. Form CA-3

CC
Comdr., Baltimore Section

NLD

File: 75 (pc)

24 December, 1946

From: Commander, 5th Coast Guard District
To: Millard D. Crockett, 446 N. Lakewood Avenue, Baltimore 24, Md.

Subj: Injury in the line of duty

1. With reference to your injury in the line of duty on 15 October, 1946, you are advised that it will be necessary for you to submit to this office Form CA-3 in duplicate.

2. Form CA-2 is returned herewith for the purpose of your obtaining on the reverse thereof statement of witness and statement of doctor.

3. There is attached hereto a supply of Form 1130. The pay periods have been typed in four of these forms so as to show the periods for which none have been received in this office. It is requested that these forms be submitted at the earliest practicable date.

R. F. REA
By direction

Incls
1. Form CA-2
2. Forms 1130
3. Form CA-3

CC
Comdr., Baltimore Section

D

File: 75 (pc)

9 December, 1946

From: Commander, 5th Coast Guard District
To: Keeper, Craighill Channel Front Range Light Station

Via: Commander, Baltimore Section

Subj: CROCKETT, Millard D.; injury in the line of duty

1. Reference is made to Form 1130 for subject employee for period 17 November - 30 November, 1946, which states that on 15 October he left for the Marine Hospital with a mashed foot which occurred while storing gasoline drums.

2. It appears to this office that this injury was in the line of duty. If such was the case, it will be necessary that the proper Bureau of Employees' Compensation forms be submitted to this office in duplicate at the earliest practicable date. A supply of Forms CA-1, 2, 3, and 16 is forwarded herewith. Form CA-16 is the proper form to use when requesting treatment of an injury under the U. S. Employees' Compensation Act.

3. In order that the records of this office will be complete, it is requested that subject employee submit application for leave covering the period of his absence.

4. In addition, Forms 1130 (Time and Attendance Report) covering the pay periods from 6 October - 16 November, 1946, should be submitted to this office promptly.

R. F. REA
By direction

Incls
Forms CA-1, 2, 3, and 16

NLD

75 (pc)

9 December, 1946

From: Commander, 5th Coast Guard District
To: Keeper, Craighill Channel Front Range Light Station

Via: Commander, Baltimore Section

Subj: CROCKETT, Millard D.; injury in the line of duty

1. Reference is made to Form 1130 for subject employee for period 17 November - 30 November, 1946, which states that on 15 October he left for the Marine Hospital with a mashed foot which occurred while storing gasoline drums.

2. It appears to this office that this injury was in the line of duty. If such was the case, it will be necessary that the proper Bureau of Employees' Compensation forms be submitted to this office in duplicate at the earliest practicable date. A supply of Forms CA-1, 2, 3, and 16 is forwarded herewith. Form CA-16 is the proper form to use when requesting treatment of an injury under the U. S. Employees' Compensation Act.

3. In order that the records of this office will be complete, it is requested that subject employee submit application for leave covering the period of his absence.

4. In addition, Forms 1130 (Time and Attendance Report) covering the pay periods from 6 October - 16 November, 1946, should be submitted to this office promptly.

R. F. REA
By direction

Incls
Forms CA-1, 2, 3, and 16

NLD

ER THE UNITED STATES
ON ACT

spital treatment under the provisions of the

ase Mail forms 1130. to
my home. I am still
under Doctors care.

Home address
446 N. Lakewood ave
Baltimore 24 Md

M. W. Crockett.

15 Oct, 1946
(Date)

, Balto Md
(Location)

Age 42 Sex Male Color White

House Keeper
(Name of employee's occupation)

Lock Va
(Location)

(Date), 1946

e provisions of Section 9 of the United

Crockett
(Signature of Official Superior)

Keeper
(Title or official position)

Hill Lt Station
(Address)

When this request is addressed to a designated physician or hospital, the reason why the request for treatment is not made to a United States medical officer or a United States hospital is to be noted here

(See other side for provisions of the Compensation Act as regards treatment)

9—805

Form C. A. 16

...T FOR TREATMENT OF INJURY UNDER THE UNITED STATES EMPLOYEES' COMPENSATION ACT

Employees of the United States are entitled to medical, surgical, and hospital treatment under the provisions of the Compensation Act only for injuries sustained in the performance of duty.

15 Oct (Date), 1946

To Public Health Customs House, Balto Md
(Name of U. S. Hospital, U. S. Medical Officer, or Designated Physician) (Location)

THE BEARER, Millard W. Crockett Age 44 Sex Male Color White
(Name of injured employee)

is a civil employee of the United States, employed as Lighthouse Keeper
(Name of employee's occupation)

at U.S. Coast Guard, Norfolk Va
(Name of office or establishment where employed) (Location)

He ~~She~~ was injured in the performance of duty on 15 Oct (Date), 1946

Nature of injury Crushed Foot

Treatment is requested for the results of said injury pursuant to the provisions of Section 9 of the United States Employees' Compensation Act.

M. W. Crockett
(Signature of Official Superior)

Keeper
(Title or official position)

Craighill Lt Station
(Address)

When this request is addressed to a designated physician or hospital, the reason why the request for treatment is not made to a United States medical officer or a United States hospital is to be noted here

(See other side for provisions of the Compensation Act as regards treatment)

9—805

Form C. A. 16

OR TREATMENT OF INJURY UNDER THE UNITED STATES EMPLOYEES' COMPENSATION ACT

...yees of the United States are entitled to medical, surgical, and hospital treatment under the provisions of the ...sation Act only for injuries sustained in the performance of duty.

15 Oct (Date), 1946

To Public Health Custom House, Balto Md.
(Name of U. S. Hospital, U. S. Medical Officer, or Designated Physician) (Location)

THE BEARER, Millard D. Crockett Age 42 Sex Male Color White
(Name of injured employee)

is a civil employee of the United States, employed as Lighthouse Keeper
(Name of employee's occupation)

at U. S. Coast Guard, Norfolk Va
(Name of office or establishment where employed) (Location)

He was injured in the performance of duty on 15 Oct (Date), 1946

Nature of injury Crushed Foot

Treatment is requested for the results of said injury pursuant to the provisions of Section 9 of the United States Employees' Compensation Act.

M. D. Crockett
(Signature of Official Superior)

Keeper
(Title or official position)

Craighill Lt Station
(Address)

When this request is addressed to a designated physician or hospital, the reason why the request for treatment is not made to a United States medical officer or a United States hospital is to be noted here

(See other side for provisions of the Compensation Act as regards treatment) 9—805

EMPLOYEE'S NOTICE OF INJURY AND ORIGINAL CLAIM FOR COMPENSATION AND MEDICAL TREATMENT

(To be submitted to the official superior by every employee injured in the performance of his duty, or some one on his behalf, within forty-eight hours after the injury. This notice shall be given by delivering it personally to the official superior or by depositing it in the mail properly stamped and addressed to the official superior. It should be retained by the official superior unless the injury causes disability for work beyond the day or shift in which the injury occurred, or results in any charge against the Commission for medical expense, when it should be forwarded to the United States Employees' Compensation Commission with report of injury, Form C. A. 2.)

Baltimore (City or town), Md. (State)

446 N. Lakewood ave (Street and number)

16 Oct (Date of this notice), 1946

I HEREBY CERTIFY that I was injured in the performance of my duties on 15 Oct (Date), 1946

Tuesday (Day of week), 4.00 P.M. (Hour, a. m. or p. m.) m.

1. The injury occurred at Craighill Lt Station (Give name of establishment where employed)

in the following manner: Stowing empty gasoline drums on deck. One slipped and caught my foot.

2. Cause of injury Crushed foot. gasoline drums piled on ~~deck~~ each other to make room to walk.

3. Nature of injury Crushed foot.

4. Names of witnesses to injury:

Robert Haywood F/2c.

5. If this notice was not given within 48 hours after the injury, explain failure to give notice and state the name of the person to whom first notice was given and date:

Baltimore office was notify by Radio. Mr. J. C. Bunning was notified be land phone at time of accident

This injury was not caused by my willful misconduct, intention to bring about the injury or death of myself or of another, nor by my intoxication, and I hereby make claim for compensation and medical treatment to which I may be entitled by reason of the injury sustained by me.

(Name) W. W. Crockett

Before compensation is paid, written claim on Form C. A. 4 must be submitted to the Commission

C. A. 1
Revised Apr. 27, 1929

16—20285

EMPLOYEE'S NOTICE OF INJURY AND ORIGINAL CLAIM FOR COMPENSATION AND MEDICAL TREATMENT

(To be submitted to the official superior by every employee injured in the performance of his duty, or some one on his behalf, within forty-eight hours after the injury. This notice shall be given by delivering it personally to the official superior or by depositing it in the mail properly stamped and addressed to the official superior. It should be retained by the official superior unless the injury causes disability for work beyond the day or shift in which the injury occurred, or results in any charge against the Commission for medical expense, when it should be forwarded to the United States Employees' Compensation Commission with report of injury, Form C. A. 2.)

Baltimore (City or town), Md. (State)

446 N. Lakewood ave (Street and number)

16 Oct (Date of this notice), 1946

I HEREBY CERTIFY that I was injured in the performance of my duties on 15 Oct (Date), 1946

Tuesday (Day of week), 4.00 P.M. (Hour, a. m. or p. m.)

1. The injury occurred at Craighill Light Station (Give name of establishment where employed)

in the following manner: Stowing empty gasoline drums on deck. One slipped and caught my foot.

2. Cause of injury Crushed foot, gas drums piled on each other to make room to walk.

3. Nature of injury Crushed foot

4. Names of witnesses to injury:

Robert Haywood, F/2c.

5. If this notice was not given within 48 hours after the injury, explain failure to give notice and state the name of the person to whom first notice was given and date:

Balto Office was notified by radio. Mr. J. C. Benning was notified be land phone at time of accident.

This injury was not caused by my willful misconduct, intention to bring about the injury or death of myself or of another, nor by my intoxication, and I hereby make claim for compensation and medical treatment to which I may be entitled by reason of the injury sustained by me.

(Name) M. W. Crockett

Before compensation is paid, written claim on Form C. A. 4 must be submitted to the Commission

C. A. 1
Revised Apr. 27, 1929

16—20285

Standard Form 68
March 1944
U. S. CIVIL SERVICE COMMISSION
Dept. Cir. No. 474

Form approved.
Budget Bureau No. 50—R016.2.
Approval expires March 31, 1947.

NOTICE OF OFFICIAL EFFICIENCY RATING

REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 3-31-47 based on performance during period from 4-1-46 to 3-31-47

Crockett, Millard D. (Name of employee)

Keeper (Title of position, service, and grade)

Treas., 5th CG Dist., Norfolk, Va. - Craighill Channel Front Range Lt. Sta., Md.
(Organization—Indicate bureau, division, section, unit, field station)

Efficiency rating: Good

2 May, 1947 (Date of notification)

R. F. REA (Signature)
Comdr., USCG
Chief, Personnel Division (Title)

Interpretation of Efficiency Rating

Excellent (E) means that performance in every important phase of the work was outstanding and there was no weakness in performance in any respect.
Very Good (VG) means that performance in at least half of the important phases of the work was outstanding and there was no weakness in performance in any respect.
Good (G) means that performance met requirements from an over-all point of view.
Fair (F) means that performance did not quite measure up to requirements from an over-all point of view.
Unsatisfactory (U) means that performance in a majority of important phases of the work did not meet job requirements.

Inspection and Appeals

If you have any question regarding your efficiency rating, it is suggested that you discuss the matter with your immediate supervisor. Your efficiency rating sheet (Standard Form 51, Revised), or a copy of it, will be made available to you for inspection, if you request it of your supervisor or the personnel officer. Such a request is not considered as an appeal. You are also entitled to see the final ratings (not the rating forms) of all employees in your office or station. Information on appeals may be secured from your supervisor or personnel office. There are time limits governing the filing of appeals.

Significance of Efficiency Ratings

The salary advancement act provides for successive salary advancements based on several factors, one of which is efficiency ratings. Ratings of "Good" permit periodic salary advancement by successive steps up to and including the middle rate for the grade (the fourth step in six rate grades), and ratings of "Very Good" and "Excellent" permit periodic salary advancement by successive steps above the middle rate of the grade.
The rate of compensation of an employee whose efficiency rating is "Fair" must be reduced one salary step if his rate of compensation is above the middle rate. If the rate of compensation is equal to or below such middle salary rate, it is not subject to reduction on that account.
An employee whose efficiency rating is "Unsatisfactory" is not permitted to remain in his position. He must be assigned to a position more nearly commensurate with his ability, either (1) in the same line of work, in which case the position must be in a lower classification grade and his rate of compensation must not be in excess of the middle rate for such grade, or (2) in some other line of work for which he is qualified, in which case he is considered as having received a new appointment to the extent that his rate of compensation must be at the minimum rate for such grade and he must begin a new probationary period; or if no suitable vacancy is available he must be separated from the service for inefficiency. A probationary employee, assigned to a position of lower classification grade, begins a new probationary period in the new position.

U. S. GOVERNMENT PRINTING OFFICE 16—38834-3

Standard Form No. 51, Rev.
Approved Dec. 1943
U. S. C. Dept. Cir. No. 458

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL: REGULAR (X) or PROBATIONAL SPECIAL TRIAL PERIOD { }

As of March 31,1947 based on performance during period from Apr.1,1946 to March 31,1947

Millard D. Crockett
(Name of employee)

Keeper, Craighill Channel Front Light Station
(Title of position, service, and grade)

Treasury Department, U.S. Coast Guard
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE		CHECK ONE:
V if adequate – if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. *a.* Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions. *b.* Rate administrative, supervisory, and planning functions on elements in *italics*.	Administrative, supervisory, or planning ☐ All others ☒

V (1) Maintenance of equipment, tools, instruments.
V (2) Mechanical skill.
____ (3) Skill in the application of techniques and procedures.
____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
V (5) Attention to broad phases of assignments.
V (6) Attention to pertinent detail.
____ (7) Accuracy of operations.
____ (8) Accuracy of final results.
____ (9) Accuracy of judgments or decisions.
____ (10) Effectiveness in presenting ideas or facts.
____ (11) Industry.
____ (12) Rate of progress on or completion of assignments.
____ (13) Amount of acceptable work produced. (Is mark based on production records? ____) (Yes or no)
____ (14) Ability to organize his work.
____ (15) Effectiveness in meeting and dealing with others.
____ (16) Cooperativeness.
V (17) Initiative.
V (18) Resourcefulness.
V (19) Dependability.
V (20) Physical fitness for the work.

____ (21) *Effectiveness in planning broad programs.*
____ (22) *Effectiveness in adapting the work program to broader or related programs.*
____ (23) *Effectiveness in devising procedures.*
____ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
____ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
____ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
____ (27) *Effectiveness in promoting high working morale.*
____ (28) *Effectiveness in determining space, personnel, and equipment needs.*
____ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
____ (30) *Ability to make decisions.*
____ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

____ (A) ____
____ (B) ____
____ (C) ____

STANDARD Deviations must be explained on reverse side of this form	*Adjective rating*
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating
Rating official G
Reviewing official G

Rated by C. J. Bowman (Signature of rating official) Acting Asst (Title) 28 April 1947 (Date)

Reviewed by Norman (Signature of reviewing official) C.G. (Title) 29 April 1947 (Date)

Rating approved by efficiency rating committee 4-30-47 (Date) Report to employee G (Adjective rating)

16—26177-2

Pursuit 5-40

(pc)

File: 75

4 December, 1946

From: Commander, 5th Coast Guard District
To: Millard D. Crockett, Keeper, Craighill Channel Front Range Lt. Sta.

Via: Commander, Baltimore Section

Subj: Insufficient service for disability retirement

1. Reference is made to your letter dated 30 November, 1946, in which you apply for retirement on account of disability. In this connection, you are advised that the records of this office indicate that you do not have sufficient service to bring you within the purview of the Lighthouse Retirement Act of 4 March, 1925, which requires that an employee must be in the active service of the Government fifteen years or more.

2. Computing your service to the close of 30 November, 1946, you have to your credit 11 years, 5 months, and 8 days active Government service.

R. F. REA
By direction

NLD



NORFOLK GUARD DISTRICT
OFFICE SERVICES

3:09

DRESS REPLY TO
aighill Chan.
ront Light Stat
AND REFER TO

30 Nov
~~17 October~~, 194

To: Distric

Subj: Request

1. It is re dical
forms for applic ital,
Baltimore, Md.,

2. I have b for the
past 18 months w ondition
in the back, and ven me
considerable pai

LOUIS F. KRUMREIN, M.D.
722 N. KENWOOD AVE.
REG. No 8685
HO[illegible] 8 TO 9:30 A.M. AND 6 TO 8 P.M. SUNDAY BY APPOIN[illegible]T
PHONE, W[illegible]FE 5966 IF NO ANSWER CALL PHYSICIANS' EXCHANGE [illegible]NZA 3340

FOR Mr. Millard Crockett
ADDRESS 446 N. Lakewood Av DATE Sept 16/ 6

℞

He above had been
under my care July 25—
to July 31— 1945—
Grippe — Bronchitis
entirely well

Louis F. Krumrein M.D

Millard D. Crockett.
MILLARD D. CROCKETT
Keeper

UNITED STATES COAST GUARD

CRAIGHILL CHANNEL RANGE FRONT LT. STA.

SPARROWS POINT P. O., MD.

ADDRESS REPLY TO
Craighill Chan. Range
Front Light Station
AND REFER TO



1946 DEC 2 PM 3:09
NORFOLK COAST GUARD DISTRICT
OFFICE SERVICES

30 Nov
~~15 October~~, 1946

To: District Civilian Personnel Officer

Subj: Request for medical survey

1. It is requested that I be furnished with the necessary medical forms for application for medical survey at the U. S. Marine Hospital, Baltimore, Md., with the view towards disability retirement.

2. I have been receiving treatment from a private physician for the past 18 months who informs me that I have a chronic sacro-iliac condition in the back, and a chronic sinus condition, both of which have given me considerable pain and trouble.

Millard D. Crockett.
MILLARD D. CROCKETT
Keeper

S-40

AFFIDAVIT

COAST GUARD
NORFOLK DISTRICT
OFFICE SERVICES
1946 NOV 17 AM 11:59

AFFIDAVIT

STRIKING AGAINST THE FEDERAL GOVERNMENT

Treasury Department, U. S. Coast Guard

Craighill Channel Front Range Light Station, Sparrows Point, Md.
(Place of Employment)

I, Millard D. Crockett do hereby swear (or affirm) that I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not while a Government employee become a member of such an organization.

Millard D. Crockett
(Signature of Employee or Appointee)

Subscribed and sworn to before me this ~~Millard D. Crockett~~ day of 15 Nov, 1946 at Balto

State of Md.

Walter A. Hyle Jr
(Signature of person authorized to administer oath)

Notary Public
(Title)

STATUTORY PENALTY CLAUSE: "Any person who engages in a strike against the Government of the United States, or who is a member of an organization of Government employees that asserts the right to strike against the Government of the United States *** and accepts employment the salary or wages for which are paid from any appropriation contained in this Act shall be guilty of a felony and, upon conviction, shall be fined not more than $1,000 or imprisoned for not more than one year, or both: Provided further, that the above penalty clause shall be in addition to, and not in substitution for any other provision of existing law."

Standard Form No. 51, Rev.
Approved Dec. 1943
C. S. C. Dept. Cir. No. 458

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 31 March, 1946 based on performance during period from 1 April, 1945 to 31 March, 1946

Crockett, Millard D. (Name of employee)

Keeper (Title of position, service, and grade)

TREAS-USCG-Norfolk District-Craighill Channel Front Range Light Station
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE
√ if adequate
− if weak
+ if outstanding

1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning functions on elements in *italics*.

CHECK ONE:
Administrative, supervisory, or planning ..... ☒
All others ..... ☐

√ (1) Maintenance of equipment, tools, instruments.
√ (2) Mechanical skill.
_____ (3) Skill in the application of techniques and procedures.
_____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
_____ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
_____ (7) Accuracy of operations.
_____ (8) Accuracy of final results.
_____ (9) Accuracy of judgments or decisions.
_____ (10) Effectiveness in presenting ideas or facts.
_____ (11) Industry.
_____ (12) Rate of progress on or completion of assignments.
_____ (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no)
_____ (14) Ability to organize his work.
_____ (15) Effectiveness in meeting and dealing with others.
_____ (16) Cooperativeness.
_____ (17) Initiative.
+ (18) Resourcefulness.
+ (19) Dependability.
√ (20) Physical fitness for the work.

_____ (21) *Effectiveness in planning broad programs.*
_____ (22) *Effectiveness in adapting the work program to broader or related programs.*
_____ (23) *Effectiveness in devising procedures.*
_____ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
_____ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
_____ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
_____ (27) *Effectiveness in promoting high working morale.*
_____ (28) *Effectiveness in determining space, personnel, and equipment needs.*
_____ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
_____ (30) *Ability to make decisions.*
_____ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED.

_____ (A) _____
_____ (B) _____
_____ (C) _____

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating

Rating official Very Good

Reviewing official V.S.

Rated by G. E. McCabe, Capt.USCG (Signature of rating official) Comdr. Balto Section (Title) 1 April, 1946 (Date)

Reviewed by [signature] (Signature of reviewing official) Captain U.S.C.G. (Title) 22 April 46 (Date)

Rating approved by efficiency rating committee 5-7-46 (Date) Report to employee V.G. (Adjective rating)

U. S. GOVERNMENT PRINTING OFFICE 16—26177-2

HB ow

540
Personal

(pop)

75

21 February, 1946

To: Millard D. Crockett, Keeper, Craighill Channel Front Light Station

Via: Commander, Baltimore Section

Subj: Sick Leave

According to the records of this office, you have been on sick leave since 0800 17 December, 1945. In this connection, it will be appreciated if you will advise this office as soon as possible as to the nature of your illness and the expected duration thereof.

J. R. STEWART
By direction

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

540

TO: CROCKETT, MILLARD D.

Date Prepared July 1, 1945

Name: Crockett, Millard D., (Mr.)

From: U. S. Coast Guard

Bureau No.:

Pay Adjustment and Pay Increase (Periodic)

Effective: July 1, 1945

	FROM 921	TO 921
Position		Keeper
Grade	Range (1560-1920	Range (1920-2280
Salary	$1680 pa plus $60 pa Clvn.	$1920 pa* Lmd. $60 pa Clvn. 2100 60
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters Post of Duty		Norfolk, Virginia Craighill Chan.,Ft.Mt.Sta.,Md.
Appropriation		Civilian Employees, C. G.
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

Remarks: * Your increased compensation includes value ion for quarters.

Justification:

Positions: Permanent
Last Promotion: January 1, 1944, ($1680-1760)
Conduct and Service: Satisfactory
Efficiency Rating: Very Good

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 7-4-1904

LEGAL RESIDENCE: Maryland

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-16

DATE OF OATH

DATE APPROVED BY THE SECRETARY

SUBORDINATE ADMINISTRATIVE OFFICE

540

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR (✓); INTERI[illegible])
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
(Service)	(Grade)	(Class)

As of 31 March, 1945 based on performance during period from 1 April, 1944 to 31 March, 1945

Crockett, Millard D. (Name of employee) — Keeper (Title of position) — Navy Dept. (Bureau)

U.S.C.G. (Division) — Craighill Channel Fr. Rg. Light Station (Section) — Norfolk (Subsection or unit) — (Field office)

ON LINES BELOW MARK EMPLOYEE

✓ if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE

Administrative, supervisory, or planning ..... ☒
All others ..... ☐

✓ (1) Maintenance of equipment, tools, instruments.
\+ (2) Mechanical skill.
_____ (3) Skill in the application of techniques and procedures.
_____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
✓ (5) Attention to broad phases of assignments.
✓ (6) Attention to pertinent detail.
_____ (7) Accuracy of operations.
_____ (8) Accuracy of final results.
_____ (9) Accuracy of judgments or decisions.
_____ (10) Effectiveness in presenting ideas or facts.
_____ (11) Industry.
_____ (12) Rate of progress on or completion of assignments.
_____ (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no)
_____ (14) Ability to organize his work.
_____ (15) Effectiveness in meeting and dealing with others.
_____ (16) Cooperativeness.
✓ (17) Initiative.
✓ (18) Resourcefulness.
\+ (19) Dependability.
✓ (20) Physical fitness for the work.

_____ (21) *Effectiveness in planning broad programs.*
_____ (22) *Effectiveness in adapting the work program to broader or related programs.*
_____ (23) *Effectiveness in devising procedures.*
_____ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
_____ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
_____ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
_____ (27) *Effectiveness in promoting high working morale.*
_____ (28) *Effectiveness in determining space, personnel, and equipment needs.*
_____ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
_____ (30) *Ability to make decisions.*
_____ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

_____ (A) _____
_____ (B) _____
_____ (C) _____

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good ✓	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	Very Good	
Reviewing official	V.G.	

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by George E. McCabe, Captain U.S.C.G. (Signature of rating official) — (Title) — 12 April 1945 (Date)

Reviewed by N. C. MANYON (Signature of reviewing official) — Captain, USCG (Title) — 14 April, 1945 (Date)

Rating approved by efficiency rating committee 4/21/45 (Date) Report to employee ✓ (Adjective rating) _____ (Numerical rating)

16—26177-1

N. C. G.-2654

Personnel 540

U. S. COAST GUARD

OFFICIAL DISPATCH

UNIT DATE

U S COAST GUARD
CORFOLK DIVISION

INCOMING HEADING

QUAN V QUHB OM A NN
PR 262305 QUHB QUAN GR12 BT

5 JUL 27 PM 1 22

TEXT

M D CROCKETT KEEPER CRAIGHILL LIGHT STATION ON SICK LEAVE BT262305

	Act	Inf	Initial
DCGO			
Asst DCGO			
Personnel	X		JDC
Communications			
Engineering			
Comm. Engineering			
Aids to Nav.		X	
Finance			
Supply			
Pay & Disb.			
Recruiting			
Intelligence			
Legal			
M. & M. L.			
Medical			
Transportation			
O. T. P.			
Marine Eng.			
NAVDEF Off			

TOD 1320 AO QUHB GA OM

INT GR 10 INSTEAD OF 12
THAT IS THE WAY WE REC WILL CAL LATER IF C REC ON IT HW

V QUAN R TWX DA NEVER MIND WE CORRECT

OPERATOR'S RECORD TIME:

INITIALS OF "ACTION" OFFICER

FROM

CRAIG HILL CHANNEL RANGE FRONT LIGHT STA

Personnel

TO (FOR ACTION)

DCGO 5ND

RRR

TO (FOR INFORMATION)

	URGENT
	PRIORITY
RRR	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE
	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

"ACTION" OFFICER INITIAL AND RETURN ORIGINAL TO RADIOROOM, RETAINING COPY

16—20203-1

05256

M D Crockett 540

UNITED STATES COAST GUARD

(pcp)

75

8 May, 1944

To: Keeper, Craighill Channel Range Front Light Station

Via: Commanding Officer, U. S. Coast Guard Base, Baltimore, Maryland

Subj: Statement of length of Government service

In answer to your letter of 27 April, 1944, file 75, on above subject, there follows a record of your service:

NATURE OF APPOINTMENT	FROM	TO	POSITION	PLACE OF DUTY
Temporary	5- 5-31	8- 1-31	Laborer	Lazaretto Depot
Excepted Appointment	9- 8-31	10- 9-31	Helper, Gen.	Working Party
Excepted Appointment	7- 9-34	10-27-34	Helper, Gen.	Thimble Shoal Light Station
Excepted Appointment	10-28-34	12- 7-34	Painter	Cape Charles Light Station
Excepted Appointment	7-23-35	10- 9-35	Painter	do
Excepted Appointment	6- 8-36	9- 9-36	Helper, Gen.	Working Party
Probational Appointment	9-10-36	Present date		Various light stations

M. D. Crockett,
Keeper.

C. C. PADEN
By direction

7-12

B 2R

UNITED STATES COAST GUARD

D. C. G. OFFICER
MAY 3 194
5TH NAVAL DISTRICT

Address reply to
CRAIGHILL CHANNEL RANGE
FRONT LIGHT STATION
Refer to file: 75

27 April, 1944

To: DCGO, 5th Naval District

Via: Commanding Officer, Baltimore BASE

Subj: Statement of length of Government service; request for

It is requested that I be furnished with a statement showing my total length of service in the Government employ, such statement to embody only that employment to which retirement benefits can be credited. Before my appointment to this lighthouse, I was employed by the U. S. Lighthouse Service at Lazaretto Depot, on the Working Party Barge "Vine", and in the field painting various structures.

M. D. Crockett.
M. D. Crockett,
Keeper.

FOR VICTORY
BUY UNITED STATES WAR BONDS AND STAMPS

DEPT. STOCK FORM 2249
REV. 12-41

NAVY

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 10

Awarded 540

TO:

Date Prepared 1 January, 1944

Name: Crockett, Millard D., Mr.

From: U. S. Coast Guard

Bureau No.: 901

Promotion

Effective: January 1, 1944

	FROM 7387	TO 7387
Position	Subject	Keeper
Grade	Range $1560-1920	Range $1560-1920
Salary	$1620 p.a. plus $60 p.a.Ctrs.	$1680 p.a. plus $60 p.a.Ctrs.
C. S. C. No.	There	
Bureau or Div.	an admi	U. S. Coast Guard
Organizational Subdivisions	effecti	
Headquarters		Norfolk, Virginia
Post of Duty		Craighill Chan.Pt.,Lt.,Hbr.,Md.
Appropriation		Civilian Employees, U. S. C.
Allotment		

FIELD ☐ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks: 1

Form 2249

The action herein represents an administrative increase in salary effective as indicated above.

Justification:

Mr. Crockett was last promoted July 1, 1943, in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Very Good - 3.

Effective
1 January, 1944.
D.L.B.

Entered
1/24/44 MGS.

SUBORDINATE ADMINISTRATIVE OFFICE

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 7-4-1894

LEGAL RESIDENCE: Md.

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-10

DATE OF OATH

DATE APPROVED BY THE SECRETARY

ckett, m D
540

(pcp)

75

nuary, 1944

Keeper, Craighill Channel Front Light Station

Increase in pay

s transmitted herewith Form 2249 under which you have been given
nistrative increase in salary in the amount of $60 per annum,
e 1 January, 1944.

C. C. PADEN
By direction

9 for Millard D. Crockett

Standard Form No. 51, Rev.
Approved Dec. 1943
C. S. C. Dept. Cir. No. 458

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

54D

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 31 March, 1944 based on performance during period from 1 April, 1943 to 31 March, 1944

CROCKETT, Millard D.
(Name of employee)

Keeper
(Title of position, service, and grade)

Navy Dept. - USCG - DCGO, 5ND - Craighill Channel Front Light Station - Norfolk
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE		CHECK ONE:
√ if adequate − if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. *a.* Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions. *b.* Rate administrative, supervisory, and planning functions on elements in *italics*.	Administrative, supervisory, or planning ☒ All others ☐

√ (1) Maintenance of equipment, tools, instruments.
√ (2) Mechanical skill.
(3) Skill in the application of techniques and procedures.
(4) Presentability of work (appropriateness of arrangement and appearance of work).
√ (5) Attention to broad phases of assignments.
√ (6) Attention to pertinent detail.
(7) Accuracy of operations.
(8) Accuracy of final results.
(9) Accuracy of judgments or decisions.
(10) Effectiveness in presenting ideas or facts.
(11) Industry.
(12) Rate of progress on or completion of assignments.
(13) Amount of acceptable work produced. (Is mark based on production records?) (Yes or no)
(14) Ability to organize his work.
(15) Effectiveness in meeting and dealing with others.
(16) Cooperativeness.
√ (17) Initiative.
√ (18) Resourcefulness.
√ (19) Dependability.
√ (20) Physical fitness for the work.

(21) *Effectiveness in planning broad programs.*
(22) *Effectiveness in adapting the work program to broader or related programs.*
(23) *Effectiveness in devising procedures.*
(24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
(25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
(26) *Effectiveness in instructing, training, and developing subordinates in the work.*
(27) *Effectiveness in promoting high working morale.*
(28) *Effectiveness in determining space, personnel, and equipment needs.*
(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
(30) *Ability to make decisions.*
(31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A)
(B)
(C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating
Rating official Good
Reviewing official

Rated by [signature] (Signature of rating official) Captain, USCG (Title) 24 April, 1944 (Date)

Reviewed by (Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee 4/26/44 (Date) Report to employee G. (Adjective rating)

16—26177-2

[signature] MR HBB

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 802

REPORT OF EFFICIENCY RATING

REGULAR (X); INTERIM PROBATIONARY—1ST ( ) 2D ( )

As of 31 March, 1943 based on performance during period from 1 April, 1942

Millard D. Crockett (Name of employee) — Keeper (Title of position) — U. S. Coast (Bureau)

5th Naval District (Division) — Craighill Channel Front Light Station (Section) — Norfolk, (Subsection or unit) (Field office)

ON LINES BELOW MARK EMPLOYEE

V if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE

Administrative, supervisory, or planning X
All others ..... ☐

+ (1) Maintenance of equipment, tools, instruments.
(2) Mechanical skill.
(3) Skill in the application of techniques and procedures.
(4) Presentability of work (appropriateness of arrangement and appearance of work).
✓ (5) Attention to broad phases of assignments.
(6) Attention to pertinent detail.
✓ (7) Accuracy of operations.
✓ (8) Accuracy of final results.
(9) Accuracy of judgments or decisions.
(10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
✓ (12) Rate of progress on or completion of assignments.
(13) Amount of acceptable work produced. (Is mark based on production records?) (Yes or no)
+ (14) Ability to organize his work.
(15) Effectiveness in meeting and dealing with others.
✓ (16) Cooperativeness.
✓ (17) Initiative.
(18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

✓ (21) *Effectiveness in planning broad programs.*
(22) *Effectiveness in adapting the work program to broader or related programs.*
(23) *Effectiveness in devising procedures.*
+ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
+ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
✓ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
(27) *Effectiveness in promoting high working morale.*
(28) *Effectiveness in determining space, personnel, and equipment needs.*
(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
(30) *Ability to make decisions.*
✓ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A)
(B)
(C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	VG.	3
Reviewing official	V.G.	3

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by [signature] (Signature of rating official) — Captain (Title) — 31 March 43 (Date)

Reviewed by R. L. LUCAS (Signature of reviewing official) — R. L. LUCAS, Captain, USCG Chief of Staff, DCGO, 5ND (Title) — 7 April, 1943 (Date)

Rating approved by efficiency rating committee ..... (Date) Report to employee ..... (Adjective rating) ..... (Numerical rating)

16—26177-1

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR (✓); INTERIM PROBATIONARY—1ST ( ) 2D ( )

As of 31 Mar., 1942 based on performance during period from 1 Apr., 194

Millard D. Crockett (Name of employee) | Keeper (Title of position) | U. S. Coast (Bu

5th Naval District (Division) | Craighill Chan. Fr.Rg.Lt.Sta. (Section) | Nor (Subsection or unit)

ON LINES BELOW MARK EMPLOYEE

✓ if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

Ch

Administrat supervisory, planning ------

All others---------

+ (1) Maintenance of equipment, tools, instruments.
+ (2) Mechanical skill.
------ (3) Skill in the application of techniques and procedures.
------ (4) Presentability of work (appropriateness of arrangement and appearance of work).
✓ (5) Attention to broad phases of assignments.
------ (6) Attention to pertinent detail.
✓ (7) Accuracy of operations.
------ (8) Accuracy of final results.
------ (9) Accuracy of judgments or decisions.
------ (10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
✓ (12) Rate of progress on or completion of assignments.
------ (13) Amount of acceptable work produced. (Is mark based on production records? ------) (Yes or no)
+ (14) Ability to organize his work.
------ (15) Effectiveness in meeting and dealing with others.
✓ (16) Cooperativeness.
✓ (17) Initiative.
------ (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

✓ (21) *Effectiveness in planning broad programs.*
------ (22) *Effectiveness in adapting the work program to broader or related programs.*
------ (23) *Effectiveness in devising procedures.*
+ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
+ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
------ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
------ (27) *Effectiveness in promoting high working morale.*
------ (28) *Effectiveness in determining space, personnel, and equipment needs.*
------ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
------ (30) *Ability to make decisions.*
✓ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

------ (A) ----------
------ (B) ----------
------ (C) ----------

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	VG.	3
Reviewing official	V.G	3

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by Mmanger (Signature of rating official) | Cmdr (Title) | 31 March 42 (Date)

Reviewed by W. J. KEESTER (Signature of reviewing official) | Captain, U.S.C.G. (Title) | 12 May, 1942. (Date)

Rating approved by efficiency rating committee ---------- (Date) Report to employee ---------- (Adjective rating) ---------- (Numerical rating)

16—26177-1

Form 3200—(April 1935)
U. S. Civil Service Commission

Classification Symbols		
Service	Grade	Class

SERVICE RATING FORM

(Read instructions on back of this form)

Name Millard D. Crockett Department Treasu

Coast Guard (Bureau) Norfolk District (Division) Craighill Channel Fron (Section) (Subsection)

On lines below mark employee:
✓ if neither strong nor weak point.
– if weak point.
+ if strong point.

1. Underline the elements which are especially important in the position.
2. Mark nonsupervisory employees on all elements except those in *italics*.
3. Mark supervisory employees on all elements.

In boxes below rat
1 or 2 if Excellen
3 or 4 if Very Good.
5 or 6 if Good.
7 or 8 if Fair.
9 or 10 if Unsatisfactory.

I. QUALITY OF PERFORMANCE

		Rating Officer	Reviewing Officer
✓	(a) Acceptability of work; thoroughness.	4	
✓	(b) General dependability; accuracy.		
✓	(c) Neatness and orderliness of work.		
+	(d) Skill with which the important procedures, instruments, or machines are employed in performing his duties.		
✓	(e) *Effectiveness in getting good work done by his unit.*		

II. PRODUCTIVENESS

Base rating primarily on element (a), if known; otherwise on (b) and (c).

+	(a) Amount of work accomplished.	4	
✓	(b) Application of time, interest, and energy to duties; industry.		
✓	(c) Promptness in completing assignments; speed.		
	(d) _____ (State any other elements of this class considered)		
✓	(e) *Effectiveness in securing adequate output from his unit.*		

III. QUALIFICATIONS SHOWN ON JOB

✓	(a) Knowledge of duties and related information.	4	
✓	(b) Ability to learn and to profit from experience.		
✓	(c) Judgment, sense of proportion, common sense.		
✓	(d) Initiative and resourcefulness.		
+	(e) Cooperativeness; ability to work with and for others.		
	(f) _____ (State any other elements of this class considered)		
✓	(g) *Effectiveness in developing and training employees.*		
	(Custodial only) Ability to perform such physical work as the job requires.		

Sum of ratings . . . 12

Rated by N.C. Manyon (Rating officer) 24 Sept. '41 (Date)

Report to employee Very Good

Reviewed by W.J. Keester (Reviewing officer) 25 Sept. '41 (Date)

On the whole, do you consider the deportment and attitude of this employee toward his work to be satisfactory? . . Yes (Answer "Yes", "No", or "Fairly so")

Sum of Ratings	Report to Employee	Significance
3 – 7	Excellent.	Promotable within grade if below top salary.
8 – 13	Very Good.	Promotable within grade if below top salary.
14 – 19	Good.	No salary change if receiving middle salary or above; if below middle, promotable not beyond middle salary.*
20 – 24	Fair.	Reduce one step if above middle salary.*
25 – 30	Unsatisfactory.	Dismiss from present position.

16—3831

* For Cu-2 and Cu-3, the fourth salary rate will be considered the middle salary.

Quarters 1 & 2

UNITED STATES COAST GUARD

COAST GUARD BASE
CRAIGHILL CHANNEL FRONT
RANGE LIGHT STATION
Refer to File: 75 (pcp)

75

14 August, 1943

18 August, 1943

To: Aids to Navigation Officer, 5th Naval District

To: Millard D. Crockett, Keeper, Craighill Channel Front Range Light

Subj: Request for increase in pay

1. In connection with your letter of 14 August, 1943, on above subject, you are informed that the pay of lighthouse keepers is fixed by Headquarters. Pay scales are established for the entire service and except in cases of obvious inequities individual adjustments in keeper pay rates cannot be considered. It is understood informally that Headquarters is giving consideration to the present pay scale of keepers.

2. This office will furnish you with a release upon your request, which will enable you to secure employment elsewhere but invites your attention to the fact that if your services in the Coast Guard are terminated by resignation you cannot be reinstated or reemployed as a civilian keeper unless, of course, your separation is for the purpose of enlisting in the armed forces in which case you would be furloughed with the privilege of being restored to duty upon honorable discharge.

3. Concerning the matter of transporting provisions for the personnel at your station, you are informed that use of your private automobile for the purpose is not a Service requirement and arrangement can be made to have your provisions delivered by a Baltimore Depot truck when required.

C. C. PADEN
By direction

Millard D. Crockett
MILLARD D. CROCKETT,
Keeper.

To Personnel
Manager
16 Aug 43

WLR/meh

UNITED STATES COAST GUARD

COAST GUARD BASE
CRAIGHILL CHANNEL FRONT
RANGE LIGHT STATION
Refer to File: 75

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

14 August, 1943

To: Aids to Navigation Officer, 5th Naval District

Subj: Millard D. Crockett; request for increase in salary

1. The greatly increased cost of living, of taxes, and added responsibility, prompts the request that my case be considered for a substantial increase in salary.

2. My present salary with taxes deducted is $134.40, not a very imposing figure from which to buy provisions, clothes, operate an automobile to procure and haul those provisions for 4 men, and to even begin to participate in the worthy program of bond buying. The automobile is a necessity. There is no other means to reach the market from the pier where station boat ties up.

3. I have had approximately 11 years of service with the Government, 2 of which were spent with the Lighthouse Service Working Party, 2 as District painter, and the past 7 years on this station. My present job entails the responsibility for maintenance of 2 navigational lights with its 2 generators, air compressors, a radio telephone and a gasoline charging outfit for the radio. Of course the station itself requires constant painting and looking after.

4. It is my humble opinion that my salary has hardly kept apace with my experience and increased responsibility, comparing unfavorably with the 3 enlisted men on the station, 2 of whom are 2nd class petty officers and certainly inexperienced and not too concerned with the maintenance of the station at the standard to which I try to keep it.

5. It is respectfully requested that an earnest effort be made to adjust my salary to a figure more commensurate with the present cost of living and the responsibility of my position. Unless this is done, I have no alternative but to request a release from my job.

Millard D. Crockett.
MILLARD D. CROCKETT,
Keeper.

To Personnel
Marya
16 Aug 43

OFFICER

FIFTH NAVAL DISTRICT

8/16/43
(Date)

From	To (Routing Order)	Routing Slip (Do Not Detach)	Information	Comment	Action	Initials	Remarks
		Dist. C. G. Officer					
		Asst. to DCGO					
✓		Public Relations					
		Operations Chief					
		Aids to Nav.					
		Beach Patrol					
		Communications					
		COTP. Norfolk					
		COTP. Baltimore					
		COTP. Morehead City					
		Mer. Marine Insp.					
		Vessel Operations					
		Intelligence					
		Office Services					
		Mail					
		Personnel - Chief					
		Medical	✓				
						Lelet	
		...ary					
					✓		How about this? Should he be promoted or released? Lelet
		...rities					

Check if: Secret ( )
Confidential ( )
Restricted ( )

Capt. Manyon:

Crockett cannot be increased in pay. How'd you recommend granting him a release upon direct request?

H.K.R.

Tell him the story - Advise him that a trade will keep his pressure when required - If he wants a release he can request it

Manyon
17 Aug 43

75

Personal

26 May, 1943

From: District Coast Guard Officer, Fifth Naval District.
To: Millard D. Crockett, Keeper, Craighill Channel Front Range Light Station, Sparrows Point, Maryland.

Subject: Monthly report of absences.

Reference: (a) Your monthly report of absences for April, 1943.

1. In your monthly report of absences for the month of April you carry an item indicating that you left the station on the 14th, 10:00 A.M. and returned on the 20th, 10:00 A.M., for the purpose of "Waiting to take carpenters to Station". It is requested that you more fully explain this item. Otherwise, the absence will be charged to leave.

C. C. PADEN,
By direction.

WLR/NLB

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

U. S. COAST GUARD
RECEIVED
JUN 5 1943
BALTIMORE, MD.
CAPTAIN OF THE PORT

19 May, 1943

From: District Coast Guard Officer, Fifth Naval District.
To: Keeper, Craighill Channel Front Light Station, Sparrows Point, Maryland.

Subject: Monthly report of absences - civilian keepers.

1. It has been noted that monthly report of absences of civilian keepers for the month of April, 1943, has not been received in this office. It is requested that this report be forwarded at the earliest possible date. In the event no leave was taken, a report to that effect should be made.

C. C. PADEN,
By direction.

NLB

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

U. S. COAST GUARD
RECEIVED
JUN 5 1943
BALTIMORE, MD.
CAPTAIN OF THE PORT

U.S.C.G. OFFICE
JUN 9-1943

Craighill Front Range Light Sta.
post office box I24,
Sparrows Point MD.

2 May, I943

From: Millard D. Crockett, Keeper Craighill Channel Front Range Light Station.

To: District Coast Guard Officer, Fifth Naval District.

Subject: Monthly report of absence for April, I943

I. Mr. Benning keeper at baltimore repair base requested me to pick up carpenters, Friday I4 April I943 but they were not ready to go, and asked me to wait untill Saturday I5 April witch I did, but saturday was to stormy to make the trip, So I was told to wait untill Monday I7 April, and it was still stormy untill Thursday 20 April I943.

M. D. Crockett

Keeper

540

UNITED STATES COAST GUARD

COAST GUARD BASE
Craighill Channel Front
Light Station.

JAN 27 1943

25 January, 1943.

From: Millard D. Crockett, Keeper, Craighill Channel Range Front Light Station.
To: District Coast Guard Officer, Fifth Naval District.

Subject: Induction in Coast Guard.

1. It is requested that I be advised regarding procedure for induction into the Coast Guard.

2. I have had approximately 10 years of service as a civilian in the U. S. Lighthouse Service and Coast Guard, the last 6 aboard Craighill Channel Range Front Light Station. For your information, my assistant was recently directed to report to Coast Guard Recruiting Office in Baltimore, where he was enlisted as Chief Boatswain Mate.

M. D. Crockett
Millard D. Crockett

75

1st Indorsement

Office of DCGO
5th Naval Dist.
Norfolk, Virginia
27 January, 1943

From: District Coast Guard Officer, Fifth Naval District.
To: Commanding Officer, Baltimore BASE.

1. Forwarded for appropriate reply.

GLENN C. PONGER,
By direction.



WLR/meh

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE 1

Personnel 540

TO:

Date Prepared 1 July, 1942

Name: Crockett, Millard B.

From: U. S. Coast Guard

Bureau No.:

Promotion

Effective: 1 July, 1942

	FROM	TO
Position		Keeper
Grade	Field (Range $1560-1980)	Field (Range $1560-1980)
Salary	$1560 p.a. plus $60 p.a. trs.	$1620 p.a. plus $60 p.a. trs.
Bureau or Div. Organizational Subdivisions		
Headquarters Post of Duty		Norfolk, Virginia
Appropriation		Greighill Chan.Fr.Lts.Stns.,22.
Allotment		Civilian Employees, C. G.

FIELD ☐ DEPRTMTL ☐ FIELD ☒ DEPRTMTL ☐

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

EOS 7-1-42 fmt

Justification:

Mr. Crockett was last promoted January 1, 1941 in the amount of $180. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Very Good - B.

Noted 8-26-42 fpc

CHARLES PIOZET

SUBORDINATE ADMINISTRATIVE OFFICE

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION

DATE OF BIRTH

LEGAL RESIDENCE

SEX

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT?

DATE OF OATH

DATE APPROVED BY THE SECRETARY

Personnel 75

N.C.G. No. 2599
U. S. Coast Guard
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

CROCKETT,	MILLARD	D.	--	KEEPER
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

5TH NAVAL DISTRICT - U. S. COAST GUARD -	NORFOLK, VIRGINIA -	11 AUGUST, 1942.
(Unit)	(Place)	(Date)

Administrative increase in salary effective 1 July, 1942:

	FROM	TO
Position:	Keeper	Keeper
Salary:	$1560 p.a.	$1620 p.a.
Range:	$1560-1920	$1560-1920
Station:	Craighill Chan.Fr.Lt.Sta.,Md.	Craighill Chan.Fr.Lt.Sta.,Md.

AUTHORITY: Form 2249 approved 7-1-42.

GLENN C. FONGER,
(Commanding)

By direction.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	Statistics	Correspondence	Records

U. S. GOVERNMENT PRINTING OFFICE

Bmt RR

Personal

5-42

75

NORFOLK, VIRGINIA.

1 May, 1942.

From: District Coast Guard Officer, 5th Naval District.
To: M. D. Crockett, Keeper,
Craighill Channel Front Range Light Station,

Via: Commanding Officer, Baltimore BASE.

Subject: Selective Service Questionnaire.

Reference: (a) Your letter of 28 April, 1942.

1. In compliance with request in reference (a), subject questionnaire is returned herewith, Form 42A having been attached thereto.

C. J. SULLIVAN,
By direction.

Craighill Channel Front L.S.,
Sparrows Point, Maryland.,
28 April, 1942.

Dear Mr. Rebbel:

I am enclosing herewith my Selective Service Questionnaire. Instructions therein leave the question of occupational deferment up to employer and if in the affirmative, requests that Form 42A be filled out by him.

Please advise, returning questionnaire to me. Thanks

M. D. Crockett

M. D. Crockett

P.S. Form 42A was not sent me. I assume your office has them.

75

Personal

5440

Norfolk, Virginia.

13 January, 1942.

From: Senior Coast Guard Officer, Fifth Naval District.
To: Millard D. Crockett, Keeper,
Craighill Channel Front Range Light Station,

Via: Commanding Officer, Baltimore Base.

Subject: Excess leave.

1. The records of this office show that you exceeded your leave allowance for 1941 by 5 days and 1 hour. Deduction therefor will be taken from your January paycheck.

C. J. SULLIVAN,
By direction.

Lmt R

75

Norfolk, Virginia.

5 December, 1941.

From: Sr. Coast Guard Officer, 5th Naval District.
To: M. D. Crockett, Keeper,
Craighill Channel Front Range Light Station,

Via: Captain of the Port, Baltimore Base.

Subject: Annual Leave.

1. The records of this office show that you had taken 74 days annual leave on 30 November, 1941, which is 2 days over your allowance for the year. You are advised that all absence in excess of 72 days will be deducted from your December paycheck.

C. J. SULLIVAN,
By direction.

Crockett, Millard Dryden
(Name in full - Surname first)

Unit Straights Shaw. Rg. Fr. Lt. Sta. District Norfolk

Born July 4, 1904 (Date) At Tangier, Va.

Civil Service Classification ——— Present Position Asst Keeper

Date of Appointment Sept. 10, 1936 Citizenship Amer. Race White

Annual Compensation $1380 (Pay) 60 (Allowances) 1440 (Total) Per Diem No (Yes or No)

Total creditable service - to and including 31 March 1940 for retirement under:

Lighthouse Service Retirement Act 4 (Yrs) 7 (Mos) 8 (Days)
Civil Service Retirement Act ——— (Yrs) ——— (Mos) ——— (Das)

Previous Military Service: (Give branch of service and dates between which service was performed: None

Form 2654
TREASURY DEPARTMENT
U. S. Coast Guard
July 1938

540

Quan

U. S. COAST GUARD

OFFICIAL DISPATCH

UNIT

DATE 1941 JUL 8 PM 7 12

INCOMING HEADING

BG V LC NR 17 Z NNGG 081700 QUAN GR 18

TEXT

FOR COMMANDER MANYON MILLARD B CROCKETT ~~M~~ KEEPER CRAIGHILL CHANNEL FRONT LIGHT REPORTING ON STATION THIS DATE 8 JULY

TOD 1912 HA LC B
R NR 17 J T

OPERATOR'S RECORD

TOR — ~~XXXXXXXXX~~ COPY: COMDR MANYON

(IF RELAYED, SERVICE ON REVERSE) INITIALS OF "ACTION" OFFICER

FROM

BALTIMORE REPAIR STA

TO (FOR ACTION)

COMNORDIST

	ACKNOWLEDGE
✓	PRIORITY
	ROUTINE
	NITE

TO (FOR INFORMATION)

	ACKNOWLEDGE
	PRIORITY
	ROUTINE
	NITE

File

"ACTION" OFFICER INITIAL AND RETURN ORIGINAL TO RADIOROOM, RETAINING COPY

U. S. GOVERNMENT PRINTING OFFICE 2—7370

934

Form 2654
TREASURY DEPARTMENT
U. S. Coast Guard
July 1935

540

Spencer

U. S. COAST GUARD

OFFICIAL DISPATCH

COAST GUARD
PETOLY DIVISION

UNIT

DATE

INCOMING HEADING

1941 JUL 8 PM 1 24

COMMUNICATION CENTER

TEXT

426 A Lakewood.

FOLLOWING VIA WESTERNUNION.

UNABLE TO REPORT ON STATION TODAY DUE TO DEATH IN FAMILY

M.D.CROCKETT
KEEPER CRAIG HILL LITESTA.

Has been ff since
24th June
MP

OPERATOR'S RECORD

TOR — COPY TO LH.

(IF RELAYED, SERVICE ON REVERSE)

INITIALS OF "ACTION" OFFICER

FROM

Chief Browning to inquire as to length of time Crockett will be off + call ~~him~~ back Bake if need be + station to see if everything O.K. for A.K. to remain Ice Creek returns

MP 7/7/41
11:00 A.M.

TO (FOR ACTION)

TO (FOR INFORMATION)

	ACKNOWLEDGE
	PRIORITY
	ROUTINE
	NITE
	ACKNOWLEDGE
	PRIORITY
	ROUTINE
	NITE

"ACTION" OFFICER INITIAL AND RETURN ORIGINAL TO RADIOROOM, RETAINING COPY

U.S. GOVERNMENT PRINTING OFFICE 3—7870

858

540

TREASURY DEPARTMENT
UNITED STATES COAST GUARD

Willard

Date_____

From: **CROCKETT, William D., Keeper, Craighill Channel Light Station.**
To: Commandant.

Via: **Commander, Norfolk District.**

Subject: Induction into Coast Guard.

Reference: (a) Headquarters' letter 19 April, 1941 (P-75).

1. Receipt is acknowledged of reference (a) on_____, 1941.

2. I desire to be enlisted in the Coast Guard in the rate tendered me by reference (a), and I shall make immediate application to the district commander for this purpose.

3. I hereby decline enlistment in the Coast Guard in the rate tendered me in reference (a).

William D. Crockett
Willard

(Note: With reference to paragraph 2, strike out the paragraph which does not apply to your case.)

NORFOLK DISTRICT
MAY 27 1941
Forwarded.

By direction.

540

75

Personnel

Form No. 2599
TREASURY DEPARTMENT
U. S. COAST GUARD
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

Crockett,	Millard	D.	--	Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

NORFOLK DISTRICT	Norfolk, Va.	1 January, 1941
(Unit)	(Place)	(Date)

Promoted, effective 1 January, 1941:

	FROM	TO
Position:	Asst. Keeper	Keeper
Salary:	$1380 p.a.	$1560 p.a.
Range:	$1380-1740	$1560-1920
Station:	Craighill Chan. Fr.Lt.Sta.,Md.	Craighill Chan. Fr.Lt.Sta.,Md.

AUTHORITY: Form 2249 approved 10/12/40.

C. J. SULLIVAN,
(Commanding)

By direction.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE 10935

5-40

75

TREASURY DEPARTMENT
United States Coast Guard

Date 1 Jan., 1941

REPORT OF EFFECTIVE DATE OF CHANGE IN POSITION
OR PAY STATUS OF CIVILIAN EMPLOYEE

From: Commander, NORFOLK District.
To: Commandant.

Name Millard D. Crockett

Nature of Action Change in status - increase in grade and salary.

Effective date of change 1 Jan., 1941.

	FROM	TO
Position	Asst. Keeper	Keeper
Pay	$1380 per annum	$1560 per annum
Salary Range	$1380-1740	$1560-1920
Valuation of Quarters	$60 p. a.	$60 p.a.
Station	Craighill Channel Fr.Lt.Sta., Md.	Craighill Channel Fr.Lt.Sta., Md.

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 10/12/40.

Signature C. J. SULLIVAN,
By direction.

- -

(This space for use of Headquarters)

Form 2654
TREASURY DEPARTMENT
U. S. COAST GUARD
July 1935

Personnel 540

U. S. COAST GUARD
NORFOLK DIVISION

U. S. COAST GUARD
OFFICIAL DISPATCH

1940 DEC 14 AM 1 31

UNIT DATE

INCOMING HEADING COMMUNICATION CENTER

GOVT COLLECT BALTO MD 13 735 P

TEXT

COMNORDIST - UNABLE TO REPORT ON STATION TODAY SICK WILL REPORT SATURDAY FOURTEENTH DECEMBER .

M D CROCKETT CRAIGHILL LIGHT STATION

COPIES PERSONNEL.LH.

Capt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchas'g
Portsmo.
Coal Key
Prop. C.
Storeg
Mustrg
Clks.

OPERATOR'S RECORD

TOR —

(IF RELAYED, SERVICE ON REVERSE) INITIALS OF "ACTION" OFFICER

FROM

M D CROCKETT CRAIGHILL LIGHT STATION

TO (FOR ACTION)

COMNORDIST VIA WESTERNUNION

	ACKNOWLEDGE
	PRIORITY
R	ROUTINE
	NITE

TO (FOR INFORMATION)

	ACKNOWLEDGE
	PRIORITY
	ROUTINE
	NITE

"ACTION" OFFICER INITIAL AND RETURN ORIGINAL TO RADIOROOM, RETAINING COPY

1984.

U. S. GOVERNMENT PRINTING OFFICE 2—7370

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 10

Personal

TO:

Date Prepared October 10, 1940.

Name: Crockett, Millard B.

From: U. S. Coast Guard

Bureau No: 901

Change in status - increase in grade and salary

	FROM	TO
Position		
Grade	Keeper	Keeper
Salary	Field (Range $1380-1740) $1380 p.a. plus $60 p.a. Ctrs.	Field (Range $1560-1920) $1560 p.a. plus $60 p.a. Ctrs.
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U. S. Coast Guard
Headquarters	Norfolk, Virginia	Norfolk, Virginia
Post of Duty	Craighill Chan.Fr.Lt.Sta.,Md.	Craighill Chan.Fr.Lt.Sta.,Md.
Appropriation	Civilian Employees, C.G.	Civilian Employees, C.G.
Allotment		
Field or Deptl.	Field	Field

EFFECTIVE
Remarks: E.C.D.

EOD 1/1/41 fmt

Justification:

This is a regular position in the authorized complement of the station, and it is necessary that it be filled in order that the essential work of the Service may be carried on.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION

DATE OF BIRTH 7-6-1901

LEGAL RESIDENCE

SEX M RACE W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

*Edward E. Austin (trans.)

SUBJECT TO RETIREMENT ACT? Lighthouse Act

DATE OF OATH 6-30-16

Extension Approved 1/22/41

11-12-40

SUBORDINATE ADMINISTRATIVE OFFICE

Personnel 75 540

17 Dec., 1940.

From: Commander, Norfolk District.
To: M. D. Crockett, Asst. Keeper,
Craighill Channel Front Lt. Sta.,
Box 124, Sparrows Point, Md.

Thru: The Keeper.

Subject: Promotion.

1. There is forwarded herewith personnel notification of your promotion to position of Keeper, Craighill Channel Light Station, with pay at the rate of $1560 per annum. This promotion will become effective on 1 January, 1941.

2. A relief man will be sent to your station on or about 5 January, 1941. He will serve until the regular assistant keeper reports for duty.

C. J. SULLIVAN,
By direction.

Fm7

Treasury Department
U. S. Coast Guard

Form 73
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
Approved Sept. 1, 1938

NOMINATION

Norfolk District, LIGHTHOUSE DISTRICT: Norfolk, Va. (City) 27 September (Date), 19 40

Commandant:
COMMISSIONER OF LIGHTHOUSES:

Action recommended Promotion

Name Millard D. Crockett Date of birth 4 July, 1904 Legal residence Md.

	From—	To—
Position,	Asst. Keeper	Keeper
Pay and grade	$1380 p.a.($1380-1740) Plus $60 for qtrs.	$1560 p.a.($1560-1920) Plus $60 for qtrs.
Station	Craighill Chan.Fr.Rg.Lt.Sta.,Md.	Craighill Chan.Fr.Rg.Lt.Sta.,Md.
Appropriation	Civilian Employees, C. G.	Civilian Employees, C. G.
Effective	1 November, ~~Recruitment~~, 1940	~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Rank on eligible list --- Rating --- Percentage --- Other eligibles considered: ---

Vice E. B. Austin Pay $1560 p.a. Services terminated about 31 Oct., 1940.

Reason Transfer.

REMARKS:[2] Mr. Crockett is not entitled to military preference. No travel is necessary.

Selection regular, ____, 19____

Manager, Civil Service District.

C. J. SULLIVAN,
By direction.
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES, WASHINGTON, , 19

Submitted to the Secretary of Commerce, approved.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.
[2] In case of vessel officer, state license held.

11—2314

75

Norfolk, Va., 27 Sept., 1940.

From: Commander, Norfolk District.
To: M. D. Crockett, Asst. Keeper,
Craighill Chan. Fr. Rg. Lt. Sta.,
Box 124, Sparrows Point, Md.
(Thru the Keeper)

1. You are today being nominated by this office for promotion to position of Keeper, Craighill Channel Front Range Light Station, Md., with pay at the rate of $1560 per annum.

2. Your appointment will be forwarded to you upon receipt of same from Headquarters.

C. J. SULLIVAN,
By direction.

540

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
Form 56

GPO 011—9379

RADIOGRAM

U. S. L. H. S. _____ Dist.

SUPT. OF LIGHTHOUSES MAR 25 1940 NORFOLK, VA.

3/ From Communication - 4.30 P.M. 3/24/40
via Western Union - Wilkesboro, N.C. to
March 26 - sick M. L. Crocker

Asst. Supt.
Asst. Clk.
Asst. Engr.
Asst. Engr. (C)
Asst. Engr. (E)
Junior Engr.
Mystic
Annapolis
Parkersburg
Personnel
Real Estate
Prop. Clk.
Photo.
Mimeograph
Etc.

Personnel

540

CP-75

TREASURY DEPARTMENT

U. S. COAST GUARD
MAR 28 1940
NORFOLK DISTRICT

UNITED STATES COAST GUARD

Norfolk, Virginia

18 March, 1940.

From: Commander, Norfolk District.
To: All Keepers and Asst. Keepers.

1. You are directed to fill in below the place of your birth and return this letter to District Office by return mail.

Place of Birth Tangier Va, Accomac Co.
Name Millard D. Crockett.

N. C. MANYON,
By direction.

CLASS OF SERVICE

This is a full-rate Telegram or Cablegram unless its deferred character is indicated by a suitable symbol above or preceding the address.

540

WESTERN UNION

1201

SYMBOLS

DL = Day Letter
NL = Night Letter
LC = Deferred Cable
NLT = Cable Night Letter
Ship Radiogram

(19)..

R. B. WHITE, PRESIDENT
NEWCOMB CARLTON, CHAIRMAN OF THE BOARD
J. C. WILLEVER, FIRST VICE-PRESIDENT

The filing time shown in the date line on telegrams and day letters is STANDARD TIME at point of origin. Time of receipt is STANDARD TIME at point of destination

BRA 91 12 COLLECT=BALTIMORE MD 17 913P

1940 JAN 17 PM 9 21

COMMANDER=

102 US COAST GUARD NORFOLK DISTRICT NORFOLK VIR=

UNABLE TO REPORT ON STATION TODAY SICK WILL REPORT

JANUARY 18TH=

M D CROCKETT CRAIGHILL LIGHT STATION.

Supt.
Asst Supt.
Chief Clk.
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stenog.
Messenger
File

18.

TEL. RETURNED 44624
AT 245 PM BY Sw
RECEIVED BY M Watson Jr
DATE 17 Jan 1940 1" PM

COMMUNICATION CENTER

1940 JAN 18 AM 2 46

U.S. COAST GUARD
NORFOLK DIVISION

SUPT. OF LIGHTHOUSES
JAN 18 1940
NORFOLK, VA.

THE COMPANY WILL APPRECIATE SUGGESTIONS FROM ITS PATRONS CONCERNING ITS SERVICE

540

Supt.
Asst Supt.
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stoneg
Messenger

U. S. COAST GUARD
SEP 15 1939
NORFOLK DISTRICT

Craig Hill F. K.
Sept 13-39

Mr. Hebbel.

Please Send me as soon as possible a list of my time with the L. H. Dept of each of the following jobs.
Lazarello Depot.
Working Party.
Painting towers.
Asst Keeper.

M. D. Crockett.
Box 124
Sparrows Pt
Md.

Record given by phone to Laz. Depot.
Smt.

Commendation

Personal

5540

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES AUG 12 1938 NORFOLK, VA.

FIFTH DISTRICT

Craig Hill Front Sta
(Station, Depot, or Vessel)

Aug 8, 1938

Supt of L. H.

Sir

On Aug 8th 38 at 9 45 am I towed a disable fishing boat with party of four men to Station and gave them 5 Gall. of gas but they could not Start the Motor so I towed them to the Bay Shore Pier

Boat Name. Ev Ann. # 13E849
Owners Name. H. Dohb
" address 2638 Loyola Southway
Balto md.

Letter sent 8/12/38 E.S.

M. D. Crockett
Asst Keeper
Craig Hill Lt Sta.

E. B. Austin
Keeper

Chief Clk
Asst
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchas ng
Personnel
Cost Kpg.
Prop. Clk.
Stores
Maintenance
Files

Inland Letter

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

540

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT

Craig Hill Jr Lt Sta
(Station, Depot, or Vessel)

April 5, 1938

Supt of L. H.
Norfolk Va

Sir

Replying to your letter of March 23-38 in regards to position as Keeper at Holland Isl. Bar, I appreciate the offer but I prefer to stay at Craig Hill, because it is closer to home and less expense.

Supt.
Asst. Supt.
Chief Clk
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel ✓
Cost Kpg
Prop. Clk
Storekp
Messenger
File

M. D. Crockett.
asst Keeper.
E. B. Austin

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

MD
5

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT

Hog Island
(Station, ~~Depot, or Vessel~~)

Broadwater Dec 16th, 1935
Va.

Supt of Lighthouses
Norfolk, Va.

Subject Time Sheet

Sir:

Mr. Millard Crockett filled out the time sheet and I signed it and was mailed on the 13th 8 am and on the 13th 4 Pm Mr. Crockett received your letter informing him that the painting at this Station would be discontinued for the present I did not notice that it was made out for the 14th instead the 13th this was an oversight with Mr. Crockett and my self.

Very Respectfully

W J Westcote

Keeper

Capt
Asst. Supt.
Chief Clk
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Supply
Prop. Clk.
Stenog.
Messenger
File

Mr. Millard Crockett
446 N Lakewood ave.

Baltimore
Md.

Dec. 14, 1935.

Keeper, Hog Isl. Light Station
Broadwater, Virginia

Subject: Time Sheet.

1. Herewith is returned time sheet for Millard Crockett, painter, covering employment from December 2 to December 14. This time sheet was received in this office today, and this office is at a loss to understand how same was certified to for the employment of Mr. Crockett on December 14, as the time sheet was apparently mailed by you on the 13th. Furthermore, attention is invited to previous instructions directing you to terminate Mr. Crockett's services at the close of December 13.

2. Please correct time sheet and return to this office for payment. Also advise where check should be forwarded.

Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPT. OF LIGHTHOUSES
FEB 9 1937
NORFOLK, VA.

FIFTH DISTRICT

Thimble Shoal Lt S
(Station, Depot, or Vessel)

Fort Monroe Va Feb 5, 1937

Supt of Lighthouses
Norfolk Va

Sir:

Your Letter of Feb 1-37 requesting a report on Mr Millard D Crocket 2d asst keeper probational appointment I wish to say in regards to same that his Conduct and capacity have been excellent

Respectfully
E. M. Haywood

Supt
Asst Supt
Chief Clk
Asso. Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Keep.
Prop. Clk.
Stenog.
Messenger
File

LL

February 1, 1937

Keeper,
Thimble Shoal Light Station,
Fortress Monroe, Virginia.

1. For the purpose of reporting on the probational appointment of Millard D. Crockett, 2d Assistant Keeper, please advise this Office promptly whether or not the conduct and capacity of this man have been satisfactory.

For and in the absence of the Supt.:

Asst. Superintendent of Lighthouses.

DEPARTMENT OF COMMERCE

DIVISION OF PERSONNEL

WASHINGTON

February 5, 1937.

Mr. Millard D. Crockett,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective upon entrance on duty (change of station and duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER

Chief, Division of Personnel.

From: $1440

To: $1580

Service and grade:

Appropriation (unit): Field [illegible].

5

I

3/15/37

RECEIVED
FEB 5 10 15 AM '37
LIGHTHOUSES

Form 73

NOMINATION

540

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LL.

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Norfolk, Virginia (City), January 30 (Date), 1937

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and Demotion

Legal residence, Maryland

Name, Millard D. Crockett

Proposed salary, $1380 p.a., plus $60 p.a. for quarters.

Position, Asst. Keeper

Proposed range, $1380-1740, plus $60 p.a. for quarters.

Location, Craighill Chan. Fr.Rg.Lt.Sta., Md.

Appropriation, Sal. Kprs. of L. H.

Effective, Feb. 15, 1937 { [1]~~the actual date of entrance on duty~~; or as soon thereafter as he enters on duty.

Former position, 2d Asst. Keeper

Former salary, $1440 p.a., plus $60 p.a. for quarters.

Location, Thimble Shoal Lt. Sta., Va.

Former range, $1440-1800, plus $60 p.a. for quarters.

Rank on eligible list, --- Rating, --- Percentage, --- , Other eligibles considered: ---

Previous incumbent and his pay, R. C. Peters $1380 p.a., plus $60 p.a. for quarters

Services terminated, About Feb. 15, 1937

Reason, Transfer & Promotion.

Members of family in Government service, None

Date of birth, July 4, 1904.

Remarks: The action recommended is in accord with Mr. Crockett's desires and will not violate Civil Service rule relative to religious or political opinions or affiliations.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19---- For and in the absence of the Supt.:

Secretary, Civil Service District.

Chief Clerk.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

540

Standard Form No. 17
Approved by the President, March 26, 1926

LL

REPORT ON PROBATIONARY APPOINTEE

This report to be made at expiration of fifth month of service. In cases where the probationary period comprises one year, this report is to be made at the expiration of the tenth month of service.

If service has been unsatisfactory, recommendation for discontinuance under the provisions of paragraph (c) of section 1 of Civil Service Rule VII should be forwarded immediately to the Department. A full statement of reasons should be set forth under "Remarks."

Commerce
(Department)

Lighthouse
(Bureau or office)

Norfolk, Virginia, Feb. 9, 1937
(Place and date)

To Commissioner of Lighthouses
(Head of department or establishment)

The probationary period of the person named below expires at the close of business on March 9, 1937, 192 .

The conduct and capacity of this employee have been satisfactory during the probationary period, and (he) ~~(she)~~ is considered qualified for absolute appointment.

Name Millard D. Crockett

Position Keeper (2d Assistant)

Salary $1440.00 per annum

Appropriation Sal. Kpr. of L. H.

Station Thimble Shoal Light Station, Va.

Date of entrance on duty September 10, 1936

Remarks:

For and in the absence of the Superintendent:
L. B. Johnson
(Signature of immediate superior)
Asst. Superintendent of Lighthouses.

Submitted:

(Head of bureau or office)

GOVERNMENT PRINTING OFFICE 10—1732

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

5-40

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

LIGHTHOUSES
MAR 22 1937
NORFOLK, VA.

March 19, 1937.

Superintendent of Lighthouses,
Norfolk, Virginia.

There is herewith returned your formal letter of March 17 reporting the transfer of Millard D. Crockett from Thimble Shoal Light Station at $1380 to Craighill Channel at $1440 per annum effective March 15.

Department letter dated February 5 approved this transfer at $1380 per annum, and it appears that the pay stated on the attached report is reversed, but it is requested that you check your records in this connection and see that Mr. Crockett is not being paid above the rate approved by the Department. In connection with this case also, your attention is invited to the Bureau's letter of January 29.

For the Commissioner:

hlm/see
Encl.

Chief of Personnel Division.

LL
Enc.

Office of Supt. of Lighthouses, Norfolk, Va.
March 22, 1937

Returned to Commissioner of Lighthouses:

Report of transfer of Millard D. Crockett from Thimble Shoal Light Station at $1440 to Craighill Channel Light Station at $1380 per annum, effective March 15, is herewith. Mr. Crockett has not been paid above the rate approved by the Department.

N. C. Manyck,
Superintendent of Lighthouses.

MR

540

LL
Enc.

March 3, 1937

Millard Crockett, 2d Asst. Keeper,
Thimble Shoal Light Station,
Fortress Monroe, Virginia,
(Thru the Keeper)

1. Forwarded herewith is your certificate of transfer to Asst. Keeper, Craighill Channel Front Range Light Station. It is understood that you will report for duty at that station not later than March 16.

N. C. Manyon,
Superintendent of Lighthouses.

LL

January 26, 1937

Millard D. Crockett, 2d Asst. Keeper,
Thimble Shoal Light Station,
Fortress Monroe, Virginia.

1. You are today being nominated by this Office to succeed R. C. Peters as Asst. Keeper of Craighill Channel Fr. Range Light Station, Md. You will be notified further upon receipt of your appointment in this Office. Please hold yourself in readiness to report when definite instructions are received.

For and in the absence of the Supt.:

Asst. Superintendent of Lighthouses.

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

SUPT. OF LIGHTHOUSES JAN 30 1937

January 29, 1937.

Superintendent of Lighthouses,
Norfolk, Virginia.

The Bureau is in receipt of your Form 73a proposing the transfer of Millard D. Crockett from second assistant keeper of Thimble Shoal at $1440 ($1440-1800) to Craighill Channel at $1440 ($1380-1440).

In accordance with Bureau Circular No. 390 dated June 12, 1933, transfers from higher to lower ranges are to be effected at the corresponding step. Accordingly the form 73a is herewith returned with request that the matter be resubmitted at the minimum of the proposed range. As this will involve a change in cash pay requiring Department approval, the resubmission should be on form 73.

For the Commissioner:

W. P. Harman
Administrative Assistant

hlm/see
Encl.

- - - - - - -

LL
Enc.

Office of Supt. of Lighthouses, Norfolk, Va.
January 30, 1937

Returned to Commissioner of Lighthouses:

Form 73 in the case of Millard D. Crockett is forwarded herewith in accordance with above.

For and in the absence of the Supt.:

Chief Clerk.

Important to the Eligible.—Your reply to the request on reverse of this form should be by means of either Notice No. 1, or No. 2, below, and be *immediately* returned *to the official from whom received.* If you do not wish to accept the appointment referred to, your answer in Notice No. 2 should specifically state reasons for declining, and further, whether you wish your name restored to the register.

If you fail to respond to the request, your eligibility will be suspended.

SUPT. OF LIGHTHOUSES
AUG 12 1936
NORFOLK VA.

NOTICE NO. 1.—ACCEPTANCE

Barge Vine ~~[illegible]~~ Aug 10, 1936
(Place) (Date)

The Supt. of Lighthouses
Norfolk Va

Sir:

I am willing to accept the appointment referred to on reverse of this form, and if I should be selected will report for duty on or after Aug 17, 1936

Millard D. Crockett.
(Signature of eligible)

(Street and number, or R. D. route)

Supt
Asst Supt.
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg
Prop. Clk.
Stenog.
Messenger

NOTICE NO. 2.—DECLINATION

....., ..., 19.....
(Place) (Date)

The .....

Sir:

I am unable to accept the appointment referred to on reverse of this form, if selected, and hereby decline it for the following reasons:

.....

.....

I wish my name restored for certifications, on and after ....., 19..... and will accept at the salary and in the locality here indicated:

Temporary appointment ..... Salary ..... Locality .....

Permanent appointment ..... Salary ..... Locality .....

.....
(Signature of eligible)

.....
(Street and number, or R. D. route)

Written declinations will be forwarded by nominating officers to the district manager, with report of action taken on certificates.

(OVER)

16—707

Form 1992 (C. S. C.)
September 1935

The nominating officer will forward to the Commission's district manager, with report of action on the certificate, *all written declinations* of eligibles (he may retain acceptances) and a copy of any communication he may have sent to the eligibles advising them of the terms and conditions of employment, etc.

LL

INQUIRY OF ELIGIBLE REGARDING AVAILABILITY FOR APPOINTMENT, IF SELECTED

This is a letter of inquiry and NOT an offer of appointment

Office of the Superintendent of Lighthouses

Lighthouse *Service*

Norfolk, Virginia (Place), August 8, 1936 (Date)

Mr. Millard D. Crockett,
c/o Lighthouse Working Party.
Tilghman, Maryland.

Sir ~~(or Madam)~~

Your name has been certified by the U.S. Civil Service Commission for

Probational appointment to the position
(Probational, permanent, or temporary—see note below)

of Second Assistant Keeper at a salary of $ 1440.00 per annum

as eligible for service at Thimble Shoal Light Station

~~(for a period of~~ ~~unless sooner terminated*)~~.

Persons selected for probational or permanent appointment in the Government service must pass a physical examination given by a medical officer connected with the Federal Government, before entering on duty. You should not resign any position you now hold when selected for appointment, until you have passed this physical test.

If you are willing to accept appointment, if offered, please so advise the undersigned immediately, by means of Notice No. 1, on the reverse of this form. If you live in this city, and if you are willing to accept appointment, it is desirable that you call at the above-named office and bring this notice with you.

If you are not willing to accept the appointment, if offered, please so advise the undersigned immediately, by means of Notice No. 2, on the reverse of this form.

By the regulations of the Civil Service Commission, the name of an eligible who declines a probational or permanent appointment will be removed from the register, unless he shall request restoration in writing, stating reasons, which must be satisfactory to the Commission, for declining the appointment.

Respectfully,

(Signature) L. M. Hopkins

(Official title) Superintendent of Lighthouses

NOTE.—Probational appointment means that the employee is on trial for a certain period. If services prove satisfactory and give promise of remaining so, retention in the service beyond the trial period (usually 6 months) is equivalent to permanent appointment.

*To OFFICIAL USING ABOVE FORM: If appointment is to be probational or permanent, so indicate and cross out parenthetical part of first sentence; if appointment is to be temporary, so indicate and show the probable period in the blank space provided therefor. There is no probationary period for *unskilled laborers*. Their appointment is considered either permanent or temporary.

U. S. GOVERNMENT PRINTING OFFICE

(OVER)

16—707

Form 73
Ed. April, 1929

LL

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

540

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Norfolk, Virginia (City) August 17 (Date), 1936

COMMISSIONER OF LIGHTHOUSES: Thru District Manager,
Fourth Civil Service District, Washington, D. C.

Action recommended, Probational Appointment

Legal residence, Maryland

Name, Millard D. Crockett

Proposed salary $1440 p.a. plus $60. p.a. for quarters.

Position, Second Assistant Keeper

Proposed range, $1440-1800

Location, Thimble Shoal Light Station, Va.

Appropriation, Sal. Bureau of Lts.

Effective, Sept. 1, 1936

[1]the actual date of entrance on duty, or
as soon thereafter as he enters on duty.

Former position, -

Former salary, -

Location, -

Former range, -

Rank on eligible list, Second Rating, 87.00 Percentage, - , Other eligibles considered: 1 - George A. Folds

Previous incumbent, S. D. Tillett

Services terminated, Upon receipt of appt. Has been nominated for position of Keeper, Hooper Island Light Station.

Reason, Transfer and Promotion

Members of family in Government service, None

Date of birth, July 4, 1904

Remarks:

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19____

_____
Secretary, Civil Service District.

L. M. Hopkins
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 26, 1936.

Mr. Millard D. Crockett,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Fourteen Hundred and Forty dollars per annum

effective upon entrance on duty.

EOD 9/10/36

Nature of appointment: Probationary.

Civil Service authority: Manager, Fourth Civil Service District.

Classification allocation:

By direction of the Secretary:

Respectfully, WM. J. GARDNER

Chief of Appointment Division.

S
P

Appropriation (unit): Field.

Vice: S. B. Tillett.

Legal residence: Maryland.

U.S. GOVERNMENT PRINTING OFFICE 11—8657

Standard Form No. 8
(Approved by the President, May 22, 1925)

LL

5540

OATH OF OFFICE

Prescribed by Section 1757, Revised Statutes of the United States

Commerce
(Department or Establishment)

Lighthouse
(Bureau or Office)

I, Millard Dryden Crockett, do
(Name in full, printed or typed)
solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So HELP ME GOD.

Millard Dryden Crockett.
(Signature of appointee)

Subscribed and sworn to before me this 10th day of September, A. D. 1936

at Norfolk, Virginia
(City or place) (State)

[SEAL]

H. L. Rebel
Chief Clerk, 5th L. H. District

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

Position to which appointed Second Assistant Keeper

Date of entrance on duty September 10, 1936

GOVERNMENT PRINTING OFFICE 10—1689

Thimble Shoal

WLR:LL
Enc.

September 2, 1936

Mr. Millard Crockett,
c/o Foreman, Lighthouse Working Party.

Sir:

1. Herewith is your appointment to position of second assistant keeper, Thimble Shoal Light Station, effective upon the date you enter on duty. You will arrange to enter on duty on or about September 10.

Respectfully,

Superintendent of Lighthouses.

August 12, 1936

Mr. Millard D. Crockett,
Care Foreman, Lighthouse Working Party.

Sir:

1. You are requested to call at this Office, 420 Federal Building, as soon as practicable.

Respectfully,

Superintendent of Lighthouses.

LL

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
NORFOLK, VA.

August 17, 1936

Surgeon In Charge,
U. S. Marine Hospital,
Norfolk, Virginia.

Sir:

The bearer of this letter, Millard D. Crockett, is being considered for appointment as a lighthouse keeper, and it will be appreciated if you will arrange for his physical examination.

In order to avoid delay in placing this man, it will be appreciated if you will send the report of his examination by him in a sealed envelope.

Respectfully,

Superintendent of Lighthouses.

ADDRESS ALL COM...
SUPERINTENDENT OF LIGHTHOU...
NORFOLK, VA.

OFFICE OF SU...
NORFOLK, VA.

LL

August 12, 1936

Mr. Millard D. Crockett,
Care Foreman, Lighthouse Working Party.
Tilghman, Maryland.

Sir:

1. You are requested to call at this Office, 420 Federal Building, as soon as practicable, for purpose of arranging medical exam. in connection with proposed appointment as 2d asst. L.H. keeper.

Respectfully,

L. M. Hopkins

Superintendent of Lighthouses.

Thimble Shoal

L. L.

LL
Enc.

September 14, 1936

Millard Crockett, 2d Asst. Keeper,
Thimble Shoal Light Station,
Fortress Monroe, Virginia.

1. Three copies of Form 6 - Personal History Sheet - are returned herewith for completion. Under Question 7, if you have had any military or naval service, so state on the form, and under Question 9, if you have any special qualifications, state them; if not, write in "None". Complete all three copies and return them to this Office at once.

For and in the absence of the Supt.:

Assistant Superintendent.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES SEP 14 1936 NORFOLK VA

FIFTH DISTRICT

Thimble Shoal
(Station, Depot, or Vessel)

....., 19....

Supervisor
Asst Supv
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr
Hydrog.
Accounts
Purchasing
Personnel
Cost Insp
Insp. Clk
Storeg
Messenger
Typist

Superintendent of Lighthouses-
Norfolk Va

Sir Mr Millard Crockett.
reported for duty at this Station
3 P.M. Sept. 12th

Respectfully

E. M. Haymore

Keeper

Craighill Channel

540

UNITED STATES COAST GUARD

INDIVIDUAL RECORD OF ABSENCE FOR THE YEAR 1943

EMPLOYEE: CROCKETT, Millard L. OATH _____, 19__ SALARY: $_____

ACCUMULATED LEAVE
ANNUAL: 9 DAYS 9 HRS. 30 MIN.
SICK: 90 DAYS — HRS. — MIN.

Day of Month	JANUARY D.	H.	M.	FEBRUARY D.	H.	M.	MARCH D.	H.	M.	APRIL D.	H.	M.	MAY D.	H.	M.	JUNE D.	H.	M.	JULY D.	H.	M.	AUGUST D.	H.	M.	SEPTEMBER D.	H.	M.	OCTOBER D.	H.	M.	NOVEMBER D.	H.	M.	DECEMBER D.	H.	M.
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TOTAL	9	3	—	11	20	30	6	21	30	4	5	—	9	7	30	7	—	30	2	16	—	4	18	45	5	4	45	3	14	30	8	1	30	—	16	—
Aggregate	8	3	—	19	23	30	26	21	—	31	2	—	40	9	30	47	20	—	50	2	—	54	20	45	60	1	30	63	16	—	71	21	30	72	18	—

GPO 16—31871-1

ENTER SICK LEAVE IN RED INK

INDIVIDUAL RECORD OF ABSENCE FOR THE YEAR 1942

D. _____ OATH _____, 19__ SALARY: $_____

ACCUMULATED LEAVE

ANNUAL: — DAYS — HRS. — MIN.

SICK: 79 DAYS 12 HRS. — MIN.

RECORD OF LEAVE WITHOUT PAY — NUMBER OF DAYS

	MARCH D.	MARCH H.	MARCH M.	APRIL D.	APRIL H.	APRIL M.	MAY D.	MAY H.	MAY M.	JUNE D.	JUNE H.	JUNE M.	JULY D.	JULY H.	JULY M.	AUGUST D.	AUGUST H.	AUGUST M.	SEPTEMBER D.	SEPTEMBER H.	SEPTEMBER M.	OCTOBER D.	OCTOBER H.	OCTOBER M.	NOVEMBER D.	NOVEMBER H.	NOVEMBER M.	DECEMBER D.	DECEMBER H.	DECEMBER M.
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28																	12													
29																										10				
30																										10				
31																										1				
TOTAL	4	20	—	5	18	—	5	17	—	5	10	—	6	18	—	4	15	—	6	4	—	6	12	—	6	3	—	5	6	—	5	11	30	—	—	—
Aggregate	4	20	—	10	14	—	16	7	—	21	17	—	28	11	—	33	2	—	39	6	—	45	18	—	51	21	—	57	3	—	62	14	30	62	14	30

GPO 16—8896-1

ENTER SICK LEAVE IN RED INK

ighill Channel Fr. Rg. Lt. Sta.

INDIVIDUAL RECORD OF ABSENCE FOR THE YEAR 1941

D., K[illegible]ber OATH _____, 19___ SALARY: $_____

ACCUMULATED LEAVE
ANNUAL: — DAYS — HRS. — MIN.
SICK: 64 DAYS 12 HRS. — MIN.

RECORD OF LEAVE WITHOUT PAY — NUMBER OF DAYS

	MARCH			APRIL			MAY			JUNE			JULY			AUGUST			SEPTEMBER			OCTOBER			NOVEMBER			DECEMBER		
	D.	H.	M.	D.	H.	M.	D.	H.	M.	D.	H.	M.	D.	H.	M.	D.	H.	M.	D.	H.	M.	D.	H.	M.	D.	H.	M.	D.	H.	M.
1																														
2																														
3							23			18						8						2						1		
4																														
5																														
6																														
7										19						17			18											
8	18			17									2																	
9																														
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11							1																							
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25																2														
26							16						23																	
27																														
28				1												4						1								
29																			21			18			17					
30																														
31																														
TOTAL	8	—	—	7	20	—	5	18	—	6	10	—	5	9	—	5	14	—	8	1	—	8	4	—	6	8	—	5	17	—	6	19	—	3	1	—
Aggregate	8	—	—	15	20	—	21	14	—	28	—	—	33	9	—	38	23	—	47	—	—	55	4	—	61	12	—	67	5	—	74	—	—	77	1	—