MAR 8 1919

1636

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF
BALTIMORE, MD.

HDK-ICA

Hydrog.
Engr. Consl.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Supts.
Cmdr.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

Rec. OK to Dept for 15 day limit without employment substitute in meritorious cases, for bal. calendar year. Supt to make further report + rec. before end of yr. at which time consid. may be given to such perm. changes as is deemed desirable. Hml 3/11

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD

3/13/19 Wrote him
Dept copy 5th

March 7, 1919.

DK

Thos Cresswell ret

Mail

1. Returned to the Commissioner of Lighthouses with the statement that it will be perfectly satisfactory to this office to limit the period that a keeper at a two keeper station may be absent without providing a substitute to fifteen days and to exercise this authority if granted only in meritorious cases where hardship would otherwise result. I would urge, however, in addition that the provisions of this paragraph of the regulations be generally and permanently amended to extend the period of absence without requirement of substitutes to eight days, in lieu of six as now effective in this District. Such an arrangement would permit any keeper at a two man screwpile station to take his entire amount of annual leave without the employment of any substitute, in monthly allotments of eight days each, the total now allowable at such stations per annum amounting to ninety-six days.

2. It is recommended that the discretionary waiver of this provision of the regulations if approved by the Department be made effective for the remainder of this calendar year as suggested by the Bureau for the report to be submitted at that time. In the meantime it is possible that improving labor conditions and the additional $10.00 per month provided by the recent legislative bill may so improve the conditions as to personnel at stations that it will be possible to rearrange the keepers in this District so that they may be within reasonable distances of their homes. At present, however, the supply of assistant keepers for original appointment as well as of experienced assistant keepers for promotion to keeper is limited largely to North Carolina whereas a large proportion of vacancies occur in Maryland.

H. D. King

Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

HDK-MEM

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1 A Supt.
Chief C.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
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Stenog.
Messenger
File

1655

LIGHT FEB 18 1919 HOUSES

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

February 15, 1919.

SUPT. OF LIGHTHOUSES MAR 5 1919 BALTIMORE

Commissioner of Lighthouses,
Washington, D.C.

Subject: Regulations, Paragraph 487, sub-paragraph 5.

LIGHT MAR 8 1919 HOUSES

1. It is recommended that the operation of the provision of the first sentence of sub-paragraph 5, paragraph 487, be suspended for a period of six months from this date, so far as the Fifth Lighthouse District is concerned.

2. In making this recommendation, I am fully advised of the previous disapproval of a similar recommendation, but this requirement is absolutely unenforceable under existing conditions, and tends to create a laxity in the observance of other regulations, so long as this office is unable to enforce this impartially.

LIGHT MAR 20 1919 HOUSES

3. In this connection, I enclose herewith a letter from the present keeper of Point No Point Light Station, an excellent keeper, recently promoted, who was not anxious to take this position in the first place, and was persuaded to do so only by considerable urging from this office.

4. In spite of the fact that the same or similar recommendations on my part have been disapproved by the Bureau on at least several occasions, I respectfully request a further consideration of this matter.

King

Supt. of Lighthouses.

D.

McC. Bureau of Lighthouses, March 3, 1919.

Returned to Fifth Superintendent with statement that the Superintendent's recommendation in paragraph 1 appears to remove any limitation as to the period a keeper at a two keeper station may be absent without providing a substitute at his own expense, attention being invited to the fact that the Superintendent's recommendation of October 2, 1918, was for 15 day limit. The suggestion is advanced that the Department be requested to approve of the Superintendent exercising discretion as to what cases and for what periods waiver should be made of the regulation requiring substitute; general authority, if granted, to be exercised only in meritorious cases where Superintendent is satisfied that hardship would result if keeper were required to provide substitute at own expense in order to take leave, and that in order to prevent abuse of privilege no general order to be issued to keepers. Your report and recommendation in these matters are desired. This arrangement to continue for a limited time, say to the end of this calendar year, when further report be submitted.

Putnam

Commissioner.

McC.

1436

March 13, 1919.

Subject: 5th Supt's Indorsement Mar. 7,1919,substitutes at two-keeper stations.

Submitted to Secretary of Commerce recommending that authority be granted the Fifth Superintendent to approve applications, in meritorious cases, from keepers at two-keeper stations to be absent not to exceed 15 days without such keepers being required to furnish at their own expense a substitute satisfactory to the Superintendent, this arrangement to continue during the remainder of the current calendar year, the Superintendent to make further report and recommendation before December 31, 1919, at which time the Bureau will give consideration to recommending such permanent change as may appear desirable. Reference is made to the Regulations, 1918, Art. 487 (paragraph numbered 5).

See Bu. Cir. No. 138, Dec. 27, 1918 amending Rules & Regulations 487 4/1/10.

J. E. Conway
Acting Commissioner

Bureau of Lighthouses, Washington
MAR 13 1919

To Superintendent of Lighthouses, Baltimore, Md.,

For files of his office. By direction of the Commissioner.
You will be advised in due time of the action taken by the Department

Chief Clerk.

Mc-2 Bureau file copy =

(Copy)

McC.

1626

Department of Commerce
Bureau of Lighthouses
Washington

March 13, 1919.

Subject: 5th Supt's indorsement Mar. 7, 1919, substitutes at two-keeper stations.

Submitted to Secretary of Commerce recommending that authority be granted the Fifth Superintendent to approve applications, in meritorious cases, from keepers at two-keeper stations to be absent not to exceed 15 days without such keepers being required to furnish at their own expense a substitute satisfactory to the Superintendent, this arrangement to continue during the remainder of the current calendar year, the Superintendent to make further report and recommendation before December 31, 1919, at which time the Bureau will give consideration to recommending such permanent change as may appear desirable. Reference is made to the Regulations, 1918, Art. 487 (paragraph numbered 5).

(Signed) J. S. Conway,

Acting Commissioner.

Approved:
Sam L. Rogers,
Acting Secretary.

Respectfully returned to the
Commissioner of Lighthouses.

(Signed) Clifford Hastings,
M Chief of Appointment Division.
G

Bureau of Lighthouses, Washington
MAR 29 1919

To Superintendent of Lighthouses ---- Baltimore Md

for his information, guidance, and files of office. Submit further report and recommendation at the proper time.

(19)

Acting Commissioner.

1628

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ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

MAR 22 1919 8 29 AM

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1631

MAR 22 1... HOUSES

Hydrog.
Engr. Corps
Mar. Eng
Personnel
Accounts
Contract
Insp. Cir.
Dep. Com.
Coastr.

OK HM Mar 22

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE MD

HDK/ES
DISTRICT CIRCULAR NO. 131

March 20th, 1919.

To Keepers of Resident Light Stations.

Subject: Mixing red lead and brown metallic paint.

1. The following supplemental instructions for painting have been approved by the Bureau for this district for a period of one year, or until countermanded.

2. The instructions given below are to go into effect upon receipt of this communication. Make written reports to this office at the proper time, relative to the results obtained by compliance with these instructions.

3. In mixing red lead for use in localities exposed to continual dampness, add white lead in oil, in the proportion of 1½ pounds white lead to 10 pounds red lead.

4. Brown metallic paint, where prescribed for use on interior iron work, should be modified by the addition of one part of Venetian red to two parts of metallic brown, first decanting the excess of oil from the metallic brown and subsequently thinning with turpentine. Where prescribed for roofs and exterior iron work, metallic brown should be modified by the addition of one gallon of Venetian red and 10 to 14 pounds of red lead (mixed as above prescribed) to 3 gallons of brown metallic.

5. You will be governed accordingly.

H.D.King,
Superintendent of Lighthouses.

ICA

**Office of Superintendent of Lighthouses,
Baltimore, Md., March 21, 1919.**

Forwarded to the Commissioner of Lighthouses for his information and files.

King

Superintendent of Lighthouses.

3/29/19

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1636

LIGHT HOUSES APR 8 1920

HDK-MEM
District Circular letter No. 154.

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

Enclosure

April 7, 1920.

To Resident Keepers and Assistant Keepers:

Subject: Substitutes, during periods of leave, at light stations.

1. Authority has been granted by the Bureau for substitutes to be furnished at Government expense, in meritorious cases and when necessary, during part or entire period of leave which has been granted for ten days or longer. Such leave must, however, ~~have been granted~~ earned sufficiently in advance to enable the office to procure suitable substitute, in accordance with Civil Service rules. Selection of substitute must be made from a register of eligibles, when practicable. It may prove to be impracticable to secure a substitute through selection from eligible register, in which event it will be incumbent upon keepers requesting leave to furnish names and addresses of local persons who would act as substitute for them, in order that the office may correspond with them regarding such service. At such times as substitutes are provided at Government expense, keepers shall be required to cooperate in providing board and lodging for substitute at reasonable cost, which will be paid by substitute. In special, deserving cases, when it is impracticable to secure prior approval of leave on account of illness, substitute may also be furnished at Government expense.

2. At stations where two keepers are authorized and where families are not permitted in residence, the provision whereby substitutes may be furnished at Government expense, as outlined in paragraph one, above, will be most advantageous to keepers, and will also be most difficult of management by the office. In order to facilitate the operation of this provision, it will be the policy of this office to furnish no substitute at Government expense, except in cases of sickness or other urgent necessity, unless leave shall have been earned and accrued in advance of the period for which substitute is requested. Where substitutes are desired to be furnished at Government expense, leave must have been accrued in advance for not less than ten days, and should preferably be accrued and due for a period of thirty days. Substitutes will be furnished at Government expense not more than three times to ~~XXX~~ one person in any one calendar year, except under ~~any~~ circumstances of urgent necessity.

3. At two-keeper stations, when leave of absence of more than six days ~~or~~ and less than ten days is requested, substitute must be furnished by the keeper requesting leave, for such period over six days as he may take, to be at keeper's expense.

4. At one-keeper stations, where families of keepers reside, and where it is impracticable for a member of keeper's family to care for the station during his absence, a substitute may be furnished at Government expense, provided that where such substitute is furnished, leave may be granted for not to exceed fifteen days in any year, excepting in special cases, when thirty days will be allowed. Where substitute is provided at Government expense, annual leave must be taken in not more than two periods each year.

LIGHT. APR 8 1915 HOUSES

At three-keeper stations, except in cases of prolonged illness or other unusual circumstances, it does not appear that it should be necessary to furnish substitutes.

6. Changes and instructions mentioned in this letter, modify paragraph 264 of Instructions to Employees, 1915.

7. If above instructions are not clear in any detail, keepers are privileged to make further inquiry to this office.

H.D. KING

Superintendent of Lighthouses.

Par. 264 not applicable to keepers

Draft of proposed district circular No. 154, as modified by Bureau.

To Keepers and Assistant Keepers:

Subject: Leave of absence.

1. The regulations governing leaves of absence for keepers and assistant keepers at light stations where one or two keepers are employed, as outlined in Instructions to Employees 1915, paragraph 105 (subparagraphs numbered 2 and 5), have been revised so that the subparagraphs referred to will read as follows:

"2. Class II includes shore stations where quarters for families are provided, except as set forth in paragraph 3, and keepers at such stations may be granted 30 days' leave per annum, exclusive of Sundays and holidays, but inclusive of sick leave. At stations having only one keeper the station may be left in charge of a member of the keeper's family during his absence on leave, without charge to the Government; provided that where, by reason of the character of the machinery, or other conditions at a station, such an arrangement for the relief of the keeper is considered impracticable or inadvisable by the superintendent, arrangements may be made to allow the keeper not exceeding 15 days' leave in any calendar year, by the employment of a substitute where necessary at Government expense. In meritorious cases, such keepers may be allowed, in the discretion of the superintendent, not exceeding 30 days' leave in any calendar year, without providing a substitute at their expense. Where substitutes are provided at Government expense, annual leave must be taken in not more than two periods each year, and the keeper shall be required to cooperate in providing board and lodging for the substitute at reasonable cost."

"5. At stations where two keepers are authorized, a keeper may be granted leave in not exceeding four-day periods, within the total number of days authorized for such stations, without the employment of a substitute; provided, that such period of absence may be limited to not more than two days each at certain stations upon the recommendation of the superintendent and the approval of the Commissioner; provided, further, that where keepers desire leave in more extended periods, arrangements may be made to allow a keeper leave in not less than ten-day periods, within the authorized total number of days allowed, by the employment of a substitute at Government expense where necessary, either for the entire periods of absence or for so much thereof as may be required. Where substitutes are provided at Government expense, the keepers shall be required to cooperate in providing board and lodging for the substitute at reasonable cost. Where prac-

ticable, regularly authorized additional keepers shall be assigned to duty for the relief of keepers while on leave at stations having not more than two keepers, and where the employment of a substitute at Government expense would otherwise be necessary. At stations not in operation during the closed season of navigation, no leave requiring the employment of a substitute shall be allowed keepers during the time the station is in operation without providing a substitute satisfactory to the superintendent at their own expense, except where relief can be furnished by the assignment of a regularly authorized additional keeper.'"

2. As will be noted, the object of the revision made as above is to provide leaves in longer periods without expense to keepers. No increase has been made in the total number of days of annual leave heretofore authorized, and keepers may at their option retain the present practice of taking their annual leave in shorter but more frequent periods and without the employment of a substitute.

3. Hereafter, where keepers at the classes of light stations covered above desire to take leave for longer periods than heretofore authorized, without being charged with the expense of a substitute, they must make application for such leave sufficiently in advance to enable the superintendent to procure a suitable substitute at Government expense. Substitutes will be selected from the civil service register of eligibles when practicable. Where it is found inpracticable to select a substitute from the register of eligibles it will be necessary to employ a substitute without reference to civil service eligibility. In any case, keepers requesting leave will be required to fully cooperate with the superintendent in providing board and lodging for substitutes at reasonable cost.

4. In order to avoid delay in granting leaves of absence keepers, when making application for leave requiring the employment of a substitute, shall ascertain whether there are suitable persons in the locality who may be employed for this work in the event that selection cannot be made from the register of eligibles, and shall furnish the full names and addresses of two or more persons if practicable, giving the rate of pay at which they can be employed and any further particulars considered of value, such as boarding accommodations, etc., Members of keepers' families or other relatives will not be employed as substitutes at Government expense except where other suitable persons are not available. Leave requiring the employment of a substitute at Government expense shall not be taken until duly authorized in advance by the superintendent.

5. Keepers will note that, where a substitute is to be employed at Government expense, leaves of absence in shorter periods than ten days are not allowed, and longer leave periods are preferable if leave is accrued.

6. Except as above modified, the provisions regarding leaves of absence contained in paragraph 105 of the Instructions to Employees, 1915, are still in force.

Superintendent.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE

MAY 8 1920 10 59 AM

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

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HDK-MEM

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE MD

5/25/20 Indorsement to 5th Dist.

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Comms
Gen.

May 7, 1920.

Commissioner of Lighthouses,
Washington, D.C.

Subject: Substitute keepers.

1. There is forwarded today through the Fourth Civil Service District, the first nomination for appointment of a substitute keeper for period of 30 days. I can not let pass this first case, without drawing attention to the extreme absurdity of a system of business which requires nomination, Departmental appointment, Oath of Office, Personal Question Sheet, etc., etc., merely for the temporary employment of a man as substitute for a lighthouse keeper during a brief period of leave of absence. I do not think that any one having a full knowledge of the conditions, methods and circumstances, will argue that there is the slightest good reason for such red tape, other than conformity with precedent and perhaps some ancient statute or ruling.

2. The situation is, however, so absurd in my opinion, as to demand some radical and forceful action, to eliminate useless and obstructive red tape. Unless the regulations which require this cumbersome procedure are as unalterable as the laws of the Medes and the Persians, the difficulties in the way of introducing more simple methods for hiring substitutes would not appear insuperable. If there were only a few isolated cases of this character to be considered, it is probable that the difficulties inherent in changing established precedent or regulation might outweigh the advantages of simplified procedure in hiring substitutes, but it appears probable that the number of nominations and appointments of this character will exceed the number of probational appointments to permanent positions as keeper.

H. D. King

Superintendent of Lighthouses.

1636

1636

TF-EMK
1 inclosure

May 25, 1920.

Subject: 5th Supt's letter, May 7, 1920, leave of keepers.

Returned to the Superintendent of Lighthouses, Baltimore, Md. The Bureau will take up with the Department the advisability of recommending to the Civil Service Commission a modification of Schedule A, subdivision X1, Par. 5 (Page 77), of the Civil Service Rules (December 1, 1919), so as to include in that section, when amended, persons acting as substitutes during the absence on leave of the regular lighthouse keepers. If amendment of Civil Service rules as indicated above is adopted, theBureau has under consideration a recommendation to the Department to waive authorizing positions for temporary substitutes for keepers while on annual leave as well as appointments, oaths of office, etc., of such substitutes, You will be duly advised of the action by the Department and the Civil Service Commission on the matters referred to. In the meantime, follow present regulations covering the employment of substitutes for keepers while on leave.

14000

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1636

1921 APR 12 AM 8 45

HDK-MEM

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

4/25/21 2nd to 5th.

April 11, 1921.

Commissioner of Lighthouses,
Washington, D.C.

Subject: Absence in excess of six days, keepers.

1. In connection with the sustained endeavor of this district to enforce provisions of the regulations as to leave of absence of keepers, the question arises as to proper penalty for overstaying periods of absence of six days where no substitute is furnished. As in most cases the total authorized leave of absence will not be exceeded, it does not appear proper to recommend deduction of pay in such cases, but some penalty seems necessary to discourage keepers at two keeper stations from extending absences without substitute over the six day period, although many such cases appear unavoidable even with the best intentions, on account of sudden bad weather, unexpected illness, etc.

2. After some consideration, the best suggestion I have to offer is that a double charge of leave be made for the period stayed away over six days when no substitute is furnished. If the Bureau approves this suggestion, a similar circular letter to keepers will be issued and the affect tried out. It is believed that the enforcement of this double charge penalty should be discretionary with the district office after consideration of the circumstances in each case, as the reference of each single case to the Bureau will involve a very considerable correspondence.

H. D. King

Superintendent of Lighthouses.

JEH-EK

Bureau of Lighthouses, Washington, D. C.
April 19, 1921.

Submitted to the Secretary of Commerce for his information and with recommendation that authority be granted for the making of a double charge for leave taken by keepers in excess of six days where substitute is not furnished, the authority if granted to affect the 5th district only, and the enforcement of the double charge to be in the discretion of the Superintendent after considering the circumstances in each case. It is further recommended that this authority be granted for a period of one year, the Superintendent at the expiration thereof to make report with recommendation as to the continuance of same. Attention is invited to Regulations for the Lighthouse Service, 1918, Art. 487, paragraph numbered 5.

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ADDRESS COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Lt. H. 1921 APR 20 AM 8 40

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

HDK-MEM
2 enclosures.

Received

Ayres.
Engr. Comm.
Mar. Engr.
Accounts.
Contracts
Chf. Clk.

April 19, 1921.

4/29/21 2nd to Dept. advise

Commissioner of Lighthouses,
Washington, D.C.

Subject: Leave of absence without substitute, 2 keeper stations.
Reference: My letter April 11 - "Absence in excess of six days".

1. While the Bureau has under consideration the subject of absences in excess of six days without substitute, I take this occasion to forward the enclosures as illustrative of conditions affecting very many stations in this district. I have previously recommended that the period of absence without substitute at these two keeper stations be extended from six days to eight days, which would bring the regular allowance of 96 days per annum to be taken as accruing monthly in periods of eight days. Heretofore the Bureau has disapproved recommendations to this effect, but approval would unquestionably simplify materially the administration and enforcement of regulations concerning keepers' shore liberty, and in my opinion, without detriment to the efficiency of the Service.

2. If the Bureau does not see fit to make this change in the regulations effecting this district on a permanent basis, it is suggested that this office be allowed to make a trial of the 8 day period of absence without substitute and to report at the end of six months as to any advantages or disadvantages that may appear from this procedure.

OK

3. Just at present there is an especial pressure for relief from the requirement for furnishing substitutes in so far as possible by the fact of shortage in the appropriation, "Salaries, Keepers", the available amount of which will not permit of paying substitutes at Government expense in all cases where requested.

H. D. King
Superintendent of Lighthouses.

Keepers at 2-kpr. stations are allowed to be absent 4 days without furnishing substitute, except in 5th dist., where they may be absent 6 days. During part of calendar year 1919 5th was authorized to approve application from kprs. for lv. not to exceed 15 days without furnishing substitute, and at that time he desired that regs. be permanently amended to provide for absences of 8 days instead of 6 without substitute, but no action was taken by Bureau. As an exception as already been made in 5th by allowing 6 days instead of 4 as required in all other dists. and as probably present regulation does not affect hardship on many employes do not think further exception shld be made.

Sug OK HMM

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

1921 APR 22 PM 2 15

1636

April 22, 1921.

Commissioner of Lighthouses:

Hydrog.
Engr. Comm.
Mar. Engr.
[redacted]
Accounts.
Contracts
Chf. Clk.
Dep. Comm.
Comm.

For the reasons stated in the Fifth Superintendent's letter of the 11th instant, and in accordance with the Bureau's recommendation of the 19th instant, the Department has granted authority for the making of a double charge for leave taken by keepers in excess of six days where a substitute is not furnished, such authority to affect the fifth district only, and the enforcement thereof to be in the discretion of the Superintendent according to the circumstances in each case. The authority is granted for a period of one year, as recommended. It is the understanding that at the expiration of that time the Fifth Superintendent will make report and recommendation relative to the desirability of continuation.

By direction of the Secretary:

Clifford Harding

C-P.

Chief of Appointment Division.

Hol-EK

Bureau of Lighthouses, Washington, D. C.
April 25, 1921.

COPY to Superintendent of Lighthouses, Baltimore, Md., for his information, guidance, and files. Submit report with recommendation at the expiration of one year as to the desirability of recommending to the Department a continuance of this authority.

WCB

1636

1636

Subject: 5th Supt's. letter, April 19, 1921, leave of absence without substitute, two-keeper stations.

JEH-EK
2 inclosures.

Bureau of Lighthouses, Washington, D. C. April 29, 1921.

1. Submitted to the Secretary of Commerce for his information, together with the inclosures referred to, attention being invited to Regulations for the Lighthouse Service, 1918, Art. 487, paragraph numbered 5. By letter of July 24, 1916, the Department amended the Regulations, so far as the fifth district only is concerned, to provide for absence of six days at two-keeper stations without providing substitute. After careful consideration of the matter the Bureau recommends that Regs. 1918, Art. 487, paragraph numbered 5, be amended, so far as the fifth district only is concerned, so as to provide for absence of not more than eight days without the furnishing of a substitute, such amendment to continue for a period of six months, at the expiration of which the Superintendent shall submit report with recommendation as to the advisability of making the amendment permanent.

2. Attention is also invited to Department letter of April 22, 1921, granting authority for the making of a double charge for leave taken by keepers in excess of six days where a substitute is not furnished, and should the above recommendation be approved, it is further recommended that authority be granted for the making of a double charge for leave taken by keepers in excess of eight days where a substitute is not furnished.

E.M.B.

HTBIB

Acting Commissioner of Lighthouses.

Inabs. of the Comm.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1636

LIGHT HOUSES MAY 8 1920

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

WBK-ICA

District Circular Letter No. 154.

To All Keepers of Light Stations. May 4, 1920.

Subject: Leave of absence, substitutes, etc.

1. The regulations governing leaves of absence for keepers and assistant keepers at light stations where one or two keepers are employed, as outlined in Instructions to Employees 1915, paragraph 105 (sub paragraphs numbered 2 and 5), have been revised so that the sub paragraphs referred to will read as follows:

"2. Class II includes shore stations where quarters for families are provided, except as set forth in paragraph 3, and keepers at such stations may be granted 30 days' leave per annum, exclusive of Sundays and holidays, but inclusive of sick leave. At stations having only one keeper the station may be left in charge of a member of the keeper's family during his absence on leave, without charge to the Government; provided that where, by reason of the character of the machinery, or other conditions at a station, such an arrangement for the relief of the keeper is considered impracticable or inadvisable by the Superintendent, arrangements may be made to allow the keeper not exceeding 15 days' leave in any calendar year, by the employment of a substitute, where necessary, at Government expense. In meritorious cases, such keepers may be allowed, in the discretion of the Superintendent, not exceeding 30 days' leave in any calendar year, without providing a substitute at their expense. Where substitutes are provided at Government expense, annual leave must be taken in not more than two periods each year, and the keeper shall be required to cooperate in providing board and lodging for the substitute at reasonable cost."

"5. At stations where two keepers are authorized, a keeper may be granted leave in not exceeding six day periods, within the total number of days authorized for such stations, without the employment of a substitute; provided, that such period of absence may be limited to not more than two days each at certain stations upon the recommendation of the Superintendent and the approval of the Commissioner; provided, further, that where keepers desire leave in more extended periods, arrangements may be made to allow a keeper leave in not less than ten day periods, within the authorized total number of days allowed, by the employment of a substitute at Government expense where necessary, either for the entire periods of absence or for so much thereof as may be required. Where substitutes are provided at Government expense, the keepers shall be required to cooperate in providing board and lodging for the substitute at reasonable cost. Where practicable, regularly authorized additional keepers shall be assigned to duty for the relief of keepers while on leave, at stations having not more than two keepers, and where the employment of substitute at Government expense would otherwise be necessary. At stations not in operation during the closed season of navigation, no leave requiring the employment of a substitute shall be allowed keepers during the time the station is in operation without providing a substitute satisfactory to the Superintendent, at their own expense, except where relief can be furnished by the assignment of a regularly authorized additional keeper."

2. As will be noted, the object of the revision made as above is to provide leaves in longer periods without expense to keepers. No increase has been

MAY 8 1920 19 54 AM

LIGHT HOUSES MAY 8 1920

made in the total number of days of annual leave heretofore authorized, and keepers may at their option retain the present practice of taking their annual leave in shorter but more frequent periods and without the employment of a substitute. For absence in excess of six, and less than ten days, substitutes must be furnished by, and at the expense of the absentee, on the penalty of deduction of pay for absence in excess of six days.

3. Hereafter, where keepers at the classes of light stations covered above, desire to take leave for longer periods than heretofore authorized, without being charged with the expense of a substitute, they must make application for such leave sufficiently in advance to enable the Superintendent to procure a suitable substitute at Government expense. Substitutes will be selected from the Civil Service register of eligibles, when practicable. Where it is found impracticable to select a substitute from the register of eligibles it will be necessary to employ a substitute without reference to Civil Service eligibility. In any case, keepers requesting leave will be required to fully cooperate with the Superintendent in providing board and lodging for substitutes at reasonable cost.

4. In order to avoid delay in granting leaves of absence, keepers, when making application for leave requiring the employment of a substitute, shall ascertain whether there are suitable persons in the locality who may be employed for this work in the event that selection can not be made from the register of eligibles, and shall furnish the full names and addresses of two or more persons, if practicable, giving the rate of pay at which they can be employed and any further particulars considered of value, such as boarding accommodations, etc. Members of keepers' families or other relatives will not be employed as substitutes at Government expense, except where other suitable persons are not available. Leave requiring the employment of a substitute at Government expense shall not be taken until duly authorized in advance by the Superintendent, except that where sickness or other unavoidable emergency prevents a keeper from making application sufficiently in advance, a full report of facts shall be submitted for the information of the Department, in authorizing payment of substitute at Government expense.

5. Keepers will note that, where a substitute is to be employed at Government expense, leaves of absence in shorter periods than ten days are not allowed, and longer leave periods are preferable if leave is accrued. Not more than three periods of leave with substitute at Government expense will be allowed to a person in any one calendar year.

6. Except as above modified, the provisions regarding leaves of absence contained in paragraph 105 of the Instructions to Employees 1915, are still in force.

7. This letter is important and must be kept on file at the Station, where it can be referred to by all keepers at station. If instructions contained in this circular are not clear in any detail, keepers are privileged to make further inquiry.

Mr Flood OK now. HM May 11/20

O.K. now 7/7/20

Auditor
Engr. Com.
Mar. Engr. OK 5/13/20.
Personnel
Accounts HM May 12/20
Contract
Chf. Clk.
Cashier
Cesmar.

H. D. KING
Superintendent of Lighthouses.

FCR-MEM

Office of Superintendent of Lighthouses
Baltimore, Md., May 6, 1920. 1636

1. Forwarded to the Commissioner of Lighthouses, Washington, D.C., in compliance with Paragraph 17, Lighthouse Regulations 1918.

King
Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO SUPERINTENDENT OF LIGHTHOUSES BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

V 1636

FCR-ICA

DISTRICT CIRCULAR LETTER NO. 177.

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.
1921 MAY 16 AM 8
May 12, 1921.

Sent to All Employees having Leave Status.

Subject: Attention to duty and unauthorized absence.
Reference: Bureau Circular Letter No. 212; April 29, 1921.

1. Your attention is invited to the following, which is quoted from the Bureau Circular Letter mentioned above:-

---

"(1) Referring to Regulations, 1918, Art. 478, in regard to constant and faithful attention to their duties by employees.

(2) The Department approved the Bureau's recommendation of April 20, 1921, for an amendment of Article 478 to read as follows:

"478. Attention to duty and unauthorized absence.- Constant and faithful attention to their duties shall be required of all persons in the Service, and no employee shall be absent from his station or duty without authority, except in cases of unavoidable absence on account of serious illness which must be reported at once to his superior officer. Unless absences without authority be satisfactorily explained, charges will be filed against the employee looking toward his dismissal or other disciplinary actions. Falsification of leave records, either directly or indirectly, will be considered cause for dismissal."

(3) The Bureau has amended Instructions to Employees, 1915, Par. 6, Unauthorized absence, to read as follows:

"6. Unauthorized absence - No employee shall be absent from his station or duty without authority, except in case of unavoidable absence on account of serious illness which must be reported at once to his superior officer. Unless absences without authority be satisfactorily explained, charges will be filed against the employee looking toward his dismissal or other disciplinary action. Falsification of leave records, either directly or indirectly, will be considered cause for dismissal."

(4) Be guided accordingly."

---

2. Employees of this district must comply strictly with these instructions.

Cyrus. Mgr. Cons. Mar. Engr. Director of Accounts. Contract Chf. Clk. Asp. Coast. Comm.

5/16/21.

SUPT. OF LIGHTHOUSES BALTIMORE, MD. MAY 14 1921

H. D. KING
Superintendent of Lighthouses.

Copy to Commissioner of Lighthouses.

Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1636

MEM
District Circular Letter No. 179.

Hydrog.
Engr. Corps.
Mar. Engr.
Personnel.
Accounts.
Contracts
Chf. Clk.
Sup. Corps.
Supply.

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.
May 20, 1921.

1921 MAY 25 AM 8

Sent to All 2-Keeper Stations.

Subject: Leave of absence without substitute.

1. Beginning June 1, 1921, to the close of November 30, 1921, both keepers at two-keeper stations may be absent on leave eight days at one time without furnishing a substitute and without prior authority from this office, in lieu of six days as heretofore in effect. This will allow keepers whose homes are some distance from their stations, sufficient time for transportation to and from the station without undue inconvenience in making visits.

2. In view of the privilege mentioned above, there should be no reason for keepers not returning to duty within the 8 days allowed, and beginning June 1, 1921, double charge will be made for each day in excess of 8 days, unless substitute is furnished. For example, if a keeper returns on the ninth day he will be given a charge of ten days in lieu of nine. If he remains away ten days he will be charged with twelve days in lieu of ten, etc. Repeated offences of this character will be dealt with more severely. This does not apply in cases where periods of leave longer than eight days have been requested and authorized by this office in advance of leave taken.

3. In meritorious cases, where leave in excess of 8 days is unavoidable, due to unexpected illness, severe weather conditions, or some other good reason, due consderation will be given to making proper allowance upon submission of prompt and full explanation by letter.

4. If it is found after a trial of six months, that absence for 8 days without substitute and without prior authority is of material benefit to keepers at two-keeper stations, and is in the best interests of the Service, recommendation will be made to the Bureau that this be made a permanent privilege.

5. Keepers in charge of stations should see that any new keepers reporting for duty are fully aware of regulations concerning leave.

6. If statements contained in this letter are not clear in every detail, keepers should so advise this office and request further information.

7. It would appear that District Circular No. 177, subject "Attention to Duty and Unauthorized Absence" is not plain on this subject. Under provision of this District Circular No. 179, Keepers at two-keeper stations may take eight days leave at one time without authority from this office, and no report need be made except on monthly Form 65. Leave over eight days, however, must be authorized in advance. If exceeded, a satisfactory explanation should be forwarded to the office at once. At stations where there are three or more keepers, no change has been made as to leave status, and at such stations, six days leave may be taken without authority from the office, as heretofore.

Baltimore, Md., May 24, 1921. H. D. KING

Superintendent of Lighthouses.

Forwarded Commissioner of Lighthouses,
Washington, D. C. for his information.

Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1636

1921 MAY 27 AM 8 36

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

FCR-ICA

DISTRICT CIRCULAR LETTER NO. 180.

5/31/21, wrote 5th.

Sent to All Resident Stations.

Hydrog.
Engr. Corps
Mar. Engr.
[redacted] for info + record HM May 27/21
Accounts.
Contracts
Chf. Clk. file
Insp. Corps
Examr.

May 25, 1921.

This Cir does not bring out that all risk or hazard will be on personal responsibility of such requests & the employee whose guests they are

Rec. file. Records with authority granted Sept. by w mid. of

Rec case 5th attn to this TOC 5/28 HM May 28

Subject: Permission to have members of family visit light station.

1. You are informed that permission to have members of your immediate family visit you at light stations for a period not to exceed 10 days may be granted subject to the following conditions:- 5/28/14 on his letter 5/19/14. 5/27/21.

(a) A separate request must be made to this office for each desired visit, as each authorization covers one visit only.
(b) Visits must be made when there appears to be the least danger from weather conditions.
(c) Only the family of one keeper or members thereof shall be present at the light stations at the same time.
(d) Immediately after each visit, you must report exact date of arrival and date visitors left station.
(e) There must be suitable quarters at the light station for the visitors desired.

2 copies

2. In requesting permission to have members of family visit you at light station it is very necessary that you furnish in your letter of application the information requested below. Unless this information is furnished the application will be refused.

(1) Name of each visitor.
(2) Relation of each visitor to you.
(3) Proposed date visit is to begin.
(4) Proposed date visit is to end.
(5) State if visit is agreeable to the other keepers at the station.

3. It should be kept in mind that members of families are allowed to visit at light stations only between May 15th and September 15th of each year. Keepers should be guided accordingly in requesting permission to have families visit them at light stations.

4. If the request is approved it will be granted in accordance with the conditions given in the first paragraph of this letter.

May 26, 1921.

H. D. KING
Superintendent of Lighthouses.

Copy to Commissioner of Lighthouses,
Washington, D. C.
Supt. of Lighthouses

1636

1636 May 31, 1921.

Hol-EK

Families of
keepers at stations.

Superintendent of Lighthouses, Baltimore, Md.

1. Referring to fifth district circular No. 180 of May 25, 1921, copy of which was forwarded to the Bureau on May 26, relative to granting permission for families of keepers to visit light stations.

2. Your attention is called to the omission from the above-mentioned circular of the fact that all risk or hazard will be on the personal responsibility of such visitors, or the employee whose guests they are, and not on the Lighthouse Service, in accordance with Bureau indorsement of May 28, 1914 on letter of May 19 from your office. Bring this matter to attention of employees concerned.

J. S. CONWAY

Acting Commissioner of Lighthouses.

1636

Subject: 5th Supt's. letter, Nov. 4, 1921, two-keeper stations, leave.

- - - - - - - - - -

JEH-EK

Bureau of Lighthouses, Washington, D. C,
November 10, 1921.

1. Submitted to the Secretary of Commerce for his information, attention being invited to Department letter of May 4, 1921, ammending, for a period of six months, Regulations for the Lighthouse Service, 1918, Art. 487, paragraph numbered 5, so as to provide that employees at two-keeper stations in the fifth district may be absent on leave for not more than eight days without the furnishing of a substitute.

2. After careful consideration of the matter the Bureau is of the opinion that a permanent arrangement of allowing keepers at two-keeper stations in the fifth district to be absent for a period not to exceed eight days without furnishing a substitute would be advantageous to the Lighthouse Service, and it is accordingly recommended that the Regulations for the Lighthouse Service, Art. 487, paragraph numbered 5 be waived so far as the fifth district is concerned, and that keepers at two-keeper stations be allowed to be absent on leave for a period not to exceed eight days without furnishing a substitute.

WCB

Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

HDK-MEM

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Hydrog.
Engr. Comm.
Mar. Engr.
Personnel
Accounts
Contracts
Chf. Clk.
Dep. Comm.
Comm.

Rec'd OR HHH May 4 Read file DC

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

May 3, 1922

Subject: Cooperation with Coast Guard Service.

1. It is the desire of the Lighthouse Service to cooperate with the Coast Guard Service so far as it is able without interference with the duties of the keepers, to apprehend vessels which appear to be engaged in operations in direct violation of law. Therefore, at stations where direct telephonic communication with a Coast Guard Station is possible, it is desired that keepers report to the Coast Guard the movements of any vessel observed acting suspiciously, and also, when notified of suspected vessels, to be on the lookout for them and to furnish the Coast Guard any information relative thereto that may be obtained.

2. Accordingly, keepers at your station should be on the lookout for vessels acting suspiciously, and policy as outlined above should be followed, only insofar as such observance does not interfere with necessary duties.

H. D. King

Superintendent of Lighthouses.

MEM

Office of Superintendent of Lighthouses
Baltimore, Md., May 3, 1922

1. Copy to Commissioner of Lighthouses, Washington, D.C. in compliance with the last sentence of Bureau Circular #290, April 26, 1922. This was forwarded to the keepers of Assateague, Hog Island, Cape Charles, Cape Henry, Bodie Island, Currituck Beach, Cape Hatteras, Ocracoke and Cape Lookout Light Stations.

H. D. King

Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

HDK:VRH
1 Incl.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Received
LIGHTHOUSES
1927 AUG 5 AM 9 10

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

August 4, 1927

Fleet
Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Const.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Commr.
Commissioner.

Commissioner of Lighthouses,
Washington, D. C.

Subject: District Circular Letter No. 301, Permission to have Members of Family Visit Light Station.

1. There is forwarded herewith, for approval, copy of proposed District Circular Letter No. 301, concerning permission to have members of family visit light station.

2. This Circular Letter merely renews and emphasizes instructions given keepers in this District a number of years ago, at which time the Bureau tacitly, at least, approved the arrangement whereby permission for such visits was left to the discretion of the Superintendent in this District. This Bureau approval, however, cannot be located at this time, and it would appear desirable that the Bureau confirm the approval of such arrangement.

H. D. King

Superintendent of Lighthouses

Rec. approval of dist. circ. No. 301, herewith and advise 5th that in each case of authy granted keepers their attention be called to conditions outlined in Regs. 1927, art. 442 (b). Bnqq. also send 5th, for information and files, copies (att. hereto) of correspondence of May 19 and 28, 1914. Don't think further authority of Bur. required -

Aug 5

1636

Enclosure

R:MC
DISTRICT CIRCULAR LETTER NO.301

Office of Superintendent, 5th District
Baltimore, Md.

LIGHTHOUSES
1927 AUG 5 AM 9 10

July 30, 1927.

Subject: Permission to have members of family visit light station.

1. You are informed that permission to have members of your immediate family visit you at light stations for a period not to exceed 10 days may be granted subject to the following conditions:-

(a) A separate request must be made to this office for each desired visit, as each authorization covers one visit only.
(b) Visits must be made when there appears to be the least danger from weather conditions.
(c) Only the family of one keeper or members thereof shall be present at the light stations at the same time.
(d) Immediately after each visit, you must report exact date of arrival and date visitors left station.
(e) There must be suitable quarters at the light station for the visitors desired.

2. In requesting permission to have members of family visit you at station it is very necessary that you furnish in your letter of application the information requested below. Unless this information is furnished the application will be refused.

(1) Name of each visitor.
(2) Relation of each visitor to you.
(3) Proposed date visit is to begin.
(4) Proposed date visit is to end.
(5) State if visit is agreeable to the other keepers at the station, who should endorse request.
(6) Is it understood that all risk and hazard will be on the responsibility of the keeper and his guests.

3. It should be kept in mind that members of families are allowed to visit at light stations only between May 15th and September 15th of each year. Keepers should be guided accordingly in requesting permission to have families visit them at light stations.

4. If the request is approved it will be granted in accordance with the conditions given in the first paragraph of this letter.

5. Instructions must be strictly complied with and unless they are complied with, no attention will be paid to request.

H.D.KING

Superintendent of Lighthouses.

(COPY)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FCR:REOM.

Office of Inspector, 5th Dist.
Baltimore, Md.

Families of keepers
at isolated stations.

May 19, 1914.

COMMISSIONER OF LIGHTHOUSES.

At this time of the year this Office receives frequent requests from keepers and assistant keepers for permission to have their wives and children visit them at the station for short periods of time.

These requests often come from keepers and assistant keepers at isolated water stations where there are two or more keepers.

In accordance with the first paragraph of page 150 of the Regulations for the Lighthouse Service, 1911, it has been the custom of this Office to grant this privilege regardless as to whether the station was in Class 1 or Class 2 as to shore liberty.

Only recently the attention of the Inspector was invited to the paragraph on page 164 of the Regulations, which reads:

> "No women or children will be allowed to reside at isolated stations where there are two or more keepers unless by special permission of the Commissioner previously obtained."

This Office desires to be informed whether the word "reside" in the above quoted paragraph is intended to prohibit wives and children of keepers and assistant keepers visiting them at isolated water stations for periods not to exceed ten days at a time during the summer months, not more than one family being allowed to visit the station at a time.

This permission has been granted in this District at several stations and experience has shown that it has not been detrimental to the service and it is recommended that this privilege be continued if the Bureau so decides.

(Signed) RULAND.

(COPY)

CONTINUED.

- 2 -

McC. Bureau of Lighthouses, May 28, 1914.

Returned to Fifth Inspector, with the information that there is no objection under the regulation quoted, page 164, Regulations, 1911, to the wives and children of keepers and assistant keepers visiting them at isolated stations for periods not to exceed ten days at a time during the summer months; provided, however, there are suitable quarters and such visits are made during the season when there is no danger, and that not more than one family is allowed to visit a station at the same time. It is understood that all risk or hazard will be on the personal responsibility of such visitors, or the employee whose guests they are, and not on the Lighthouse Service.

1636

April 10, 1931.

Superintendent of Lighthouses,
Baltimore, Maryland.

Personnel conditions at isolated marine site stations; your endorsement April 2, 1931. (Elman Ourens)

1. The Bureau is giving serious consideration to the desirability of adopting a definite program for eliminating or reducing to a minimum the number of isolated marine site stations having only two keepers.

2. Similar conditions exist to a less degree in certain other districts, but nowhere to the extent which you report. Although many stations have been operated for a long time on this basis, it is clearly not an ideal condition which requires a single keeper to remain alone at an isolated station on a marine site for any extended period.

3. It is understood that considerable progress in this connection has been made in the Fifth District in recent years, by consolidating the care of minor lights in the vicinity in charge of keepers of light stations, to an extent sufficient to warrant the assignment of a third keeper to many stations formerly manned by two keepers, and that the concurrent discontinuance of resident personnel at other stations, or of light attendants and lamplighters, has also resulted in an economy as well as an improvement in living conditions for keepers.

4. It is believed that this policy should be continued, and possibly accelerated, with the ultimate aim of having no station on an isolated marine site with fewer than three keepers, so that each may have his regular shore liberty without leaving a single keeper alone for any extended period.

5. It is recognized that the problem is much simpler in localities where fog signals are not important, but it seems probable that recent improvements in the CO_2 fog bell may make it possible to proceed further with this policy than was formerly practicable. It is also desirable that such changes and consolidations

be effected without the displacement, or reduction in pay, of keepers of long and satisfactory service wherever possible. In some cases, no doubt, such consolidations are not practicable, and the supply of an additional keeper would increase maintenance costs. It is, however, believed that the Service would be warranted in considering the policy on the basis of its average effect upon maintenance costs, and that when circumstances indicate that a third keeper is desirable to insure proper living conditions, such provision should be given consideration even if no economy results.

6. You are requested to prepare and submit to the Bureau a survey of conditions in the Fifth District on the above basis, with estimates of the total probable cost of making the changes, and the total change in annual maintenance costs.

Commissioner of Lighthouses.

HDK:EBF