'26 NOV 3 PM 4:05

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 11/02/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
DeRosa, Michael, A.		

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Michael Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (CT/NJ/NY) 3rd District	From: 1921	To: 1923
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-0084605 34

Attendant Signature:

CMRS Search Request Number(s):

Remarks:

'26 NOV 12 PM 12:04

SCREENING NOTES

- ☐ Reviewed and Nothing Removed JMH
- ☐ Items Removed and User Informed
- Hold Requested: ☐ Yes ☐ No
- Total Requests:
- Screened Items:
- ☐ Additional charge outs and signatures on reverse side
- Time Out:
- Final Return:

Michael A. DeRosa

Michael A. DeRosa

LEGAL RESIDENCE.
Connecticut

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
Keeper (Pub.) Nest Bank L.I. N.Y.	780.	L.H.	April 17, 1922.
" " " " "	840	"	July 10, 1922
" Trans Old Orchard Shoal LI N.Y.	1020	"	Oct. 1, 1923.
	RESIGNED CLOSE OF	Oct 31, 1943	

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES 494

1922 MAY 2 PM 12 08

SECOND U.S. CIVIL SERVICE DISTRICT
REC'D APR 26 1922

FWO-JHG

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT.

Staten Island, N. Y. April 25, 1922, 191
(City.) (Date.)

CHIEF CLERK 5

THE COMMISSIONER OF LIGHTHOUSES:

1922 MAY 8 PM 3 02

(Thr. Sec'y 2nd C.S. Dist.)

Action recommended, Probationary appointment.

Name, Michael A. DeRosa — Legal residence, Connecticut

Position, Keeper — Salary, $780.00 p.a.

Location, West Bank Light Station, N.Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective April 17, 1922 — {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, — Former salary,

DEPARTMENT OF COMMERCE MAY 9 1922 APPOINTMENT DIVISION.

Location,

Rank on eligible list, 1 Rating, Keeper Percentage, 78.0, Other eligibles considered:
William L. Lonergan C. Joseph Maynard C.

Previous incumbent, Peter A. Duhamel — Services terminated, April 15, 1922

Reason, Promoted

Members of family in Government Service, None.

Assignment to duty April 17, 1922 was necessary for the reason it was not practicable to permit this position to remain vacant until appointment certificate could be obtained.

Remarks: No employee of District desired transfer to this position. There are no quarters for families of keepers at this station. No.1 on eligible list will accept appointment only at Bridgeport Bkw.Lt.Sta.

Selection regular, subject to the action of the
U. S. Civil Service Commission, April 29, , 19122

5/9/22

Assistant Secretary, Second Civil Service District.

EK.

BUREAU OF LIGHTHOUSES
WASHINGTON MAY 8 1922

APPOINTMENT DIVISION NEGATIVE TAKEN MAY 12 1922 DEPARTMENT OF COMMERCE

Submitted to the Secretary of Commerce, approved.

J. S. CONWAY
Acting Commissioner of Lighthouses.

1 Strike out the clause which does not apply.

11--2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

M
r. Michael A. DeRosa, May 12, 1922.
Through
Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Seven Hundred and Eighty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position. (April 17, 1922)

By selection from certificate of eligibles (No. _____) issued by the Secretary, 2nd Civil Service District.

By direction of the Secretary:

CARDED

Respectfully,

H
C

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

3rd
Appropriation: Salaries, Keepers of Lighthouses.
Vice: Peter A. Duhamel.
Legal Residence: Connecticut.

U. S. REPORT DATA ENTERED

(See reverse side.)

APPOINTMENT DIVISION ENTERED
MAY 12 1922
DEPARTMENT OF COMMERCE

11—5080

RS.

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
1922 MAY 26 AM
APPOINTMENT DIVISION.
BUREAU OF LIGHTHOUSES
MAY 27 1922
7 53

I, Michael A. DeRosa

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

5

1922 MAY 26 PM 2 32

Michael Alfred DeRosa
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 20 day of May, A. D. 191

(Affix official seal here)

[4] (Name) Rae Livingston Gilbert

(Official title) Notary Public,

My commission expires March 22/1923

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$780.00 p.a.	West Bank Lt.Sta., N. Y.
Former [5]		

CARDED

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, Third District

Staten Island, N. Y., May 25-1922
(Address) (Date)

The above-named appointee entered upon duty on April 17,1922
(Date)

J. Yates
(Signature, followed by title)
Supt. of Lighthouses, 3rd Dist.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

84.

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

SUPERINTENDENT OF LIGHTHOUSES
1922 MAY 26 AM 7 53
DEPARTMENT OF COMMERCE
MAY 27 1922

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

1922 MAY 26 PM 2 52

5

PART I.

1. Name of employee: Michael A. DeRosa
2. Position to which appointed: Keeper
3. Bureau or Service: Lighthouse Service, District: Third
4. Place of duty: West Bank Light Station, N. Y. (City, town, station, or vessel.)
5. Salary: $780.00 per annum
6. Appropriation from which paid: Salaries, Keepers of Lighthouses
7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).

From Examination for Keepers, Feb. 7, 1922

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

CARDED

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Mr. Michael Alfred DeRosa

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Michael A. DeRosa

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

Conn. (State or Territory.) Fairfield (County.) Bridgeport (City or town.) ~~4th~~ 4 (Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

Same

5. What is your race? (Answer "white," "colored," or "Mongolian.") White

11—6922

6. Where were you born? New York City

7. When were you born? Nov 12 1 November (Month.) 12 (Day.) 1895 (Year.)

8. If foreign born, state when and where naturalization papers were taken out —

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Single

10. Give name and address of person whom you would like to have notified in case of accident

Mrs. Frank L. Ford (Name.) 262 W. Forest Ave (Number and street.)

Bridgeport (City or town.) Conn. (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
—		Position		
		Department or office		
—		Position		
		Department or office		
—		Position		
		Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") No If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.) —

13. Do you hold any State or municipal office? (Answer "yes" or "no.") — If so, state name of such office and compensation attached. No

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") Yes If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
5th Ammunition Train 6th Division.	May 30, 1916	Jan 1920	Terms exp

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
—			
—			

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
—	—	—	—	—	—

11—6922

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Boiler maker. constructional iron worker
electrician

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Public School graduate

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

Boiler maker
~~None~~

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

~~None~~
Keepers - Feb. 7-1922

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Date, May 20, 1922

Witness (in case signature is by mark):

(Signature) Michael E. McGoe

(Present address) 862 Lafayette Ave
(Number and street.)

Bridgeport Conn
(City or town.) (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded May 25, 1922

(Signature) J. Yates

(Official title) Supt. of Lighthouses, 3rd Dist.

11—6922

May 12, 1922.

Commissioner of Lighthouses:

The Department is in receipt of a recommendation from the Third Superintendent for the probationary appointment of Michael A. DeRosa as keeper at West Bank Light Station, New York, effective April 12, 1922. It is observed that the recommendation was dated eight days later than the date of effectiveness--namely, April 25, 1922--with the result that the recommendation did not reach the Department until more than two weeks subsequent to the date of entrance on duty. It is suggested that the superintendent's attention be called to this delay, and he be advised that the Department expects recommendations for emergency appointments to be made with the least practicable delay.

C. H. HUSTON,

Assistant Secretary.

CH-M

...stations located on shore and readily accessible to the postoffice.

J. A. Peters
Ack.

6/7/22.

EK

Bureau of Lighthouses, Washington

JUN 2 1922

Submitted to Secretary of Commerce for his information.

J. S. CONWAY
Acting Commissioner

LIGHTHOUSES

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1922 MAY 29 AM 7 54

FWO-JHG

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
JUN 5 1922
APPOINTMENT DIVISION.

Commissioner of Lighthouses

May 27, 1922

SUBJECT: Appointment of Michael A. DeRosa as (assistant) keeper of West Bank Light Station, N.Y. 180

REFERENCE: Bureau endorsement May 24th on Department letter May 12th, 1922.

1922 JUN 5 PM 2 18

1. In reference to the apparent delay in forwarding the nomination referred to in Department letter of May 12, 1922, the Bureau is advised that Mr. DeRosa was instructed to report for duty at West Bank Light Station on April 16, 1922, and the keeper of the station was directed to report by letter the date on which DeRosa entered on duty. The keeper of the station reported that DeRosa entered on duty on April 17th, the keeper's report being dated April 21st and was received at this office on April 24th, the nomination on Form 73 being forwarded from this office under date of April 25th. It is to be noted that at isolated off-shore stations, such as West Bank light, it is impossible to carry on correspondence with the same degree of promptness as in the case of stations located on shore and readily accessible to the postoffice.

J. A. Peters
Ch.

EK

Bureau of Lighthouses, Washington
JUN 2 1922
Submitted to Secretary of Commerce for his information.

J. S. CONWAY
Acting Commissioner

Form 73

NOMINATION

1922 JUL 11 AM 7 40

FWO-JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Third DISTRICT,

Staten Island, (City.) N. Y., July 10, 1922 (Date.), 19

DEPARTMENT OF COMMERCE JUL 11 1922 APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

5

1922 JUL 11 PM 2 05

Action recommended, Promotion

Name, Michael A. DeRosa — Legal residence, Connecticut

Position, Keeper — Salary, $840 p.a.

Location, West Bank Lt.Sta.,N.Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective July 10,1922 — {the actual date of entrance on duty, ~~as soon thereafter as he enters on duty.~~

Former position, Keeper — Former salary, $780 p.a.

Location, West Bank Lt.Sta.,N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Peter A. Duhamel — Services terminated, June 26,1922

Reason, Resigned

Assignment to duty July 10,1922 was necessary for the reason it was not practicable to permit this position to remain vacant until appointment certificate could be obtained.

Members of family in Government Service,

Remarks: Mr. DeRosa entered the service on April 17,1922 as 2nd Asst. Keeper at West Bank Lt.Sta., and his promotion is recommended as he is the only employee in his grade at that station, and the vacancy to which promotion is proposed could not be foreseen at the time he was appointed. No other employee of District desired transfer to this position.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

7/12/22.

Secretary, Civil Service District.

J. T. Yates

BUREAU OF LIGHTHOUSES

WASHINGTON

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUL 12 1922 DEPARTMENT OF COMMERCE

Submitted to the Secretary of Commerce, approved.

JUL 11 1922

J. S. CONWAY

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 12, 1922.

Mr. Michael A. DeRosa,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $780 per annum to $ 840 per annum, effective July 10, 1922.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

Chief of Appointment Division.

CARDED

APPOINT. DIV.
JUL 12 1922
ON JOURNAL
DEPARTMENT OF COMMERCE

A
G
34

U. S. REPORT DATA
ENTERED

Form 73

NOMINATION

LIGHTHOUSE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FWO-JHG

TELEGRAPHIC REPLY IS DESIRED

1923 SEP 25 AM 8 32

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

CHIEF CLERK

23 SEP 26 AM 10 27

5

Staten Island, N. Y. (City.) Sept. 24, 1923 (Date.), 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and promotion.

Name, Michael A. DeRosa — Legal residence, Connecticut

Position, Keeper — Salary, $1020 p.a.

Location, Old Orchard Shoal Lt.Sta.,N.Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective October 1,1923 — ~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

DEPARTMENT OF COMMERCE SEP 26 1923 APPOINTMENT

Former position, Keeper — Former salary, $840.00 p.a.

Location, West Bank Light Station,N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

SEP 29 1923

Previous incumbent, Charles A. Hosegood Services terminated, Sept.30,1923

Reason, Resigned

Members of family in Government Service,

Date of birth,

Remarks: Letter from Mr.DeRosa requesting this transfer attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

For and in the absence of the Supt.

1st Asst.Supt.

9/27/23.

Secretary, Civil Service District.

Inclosure

BUREAU OF LIGHTHOUSES
WASHINGTON
SEP 25 1923

Submitted to the Secretary of Commerce, approved.

J. S. CONWAY

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1923 SEP 25 AM 8 32

FWO:JHG

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

September 19, 1923.

Michael A. DeRosa, 1st Asst.Kpr.,
Through the Keeper,
West Bank Light Station,
Staten Island, N. Y.

OK Aab 9/24

SUBJECT: Transfer to Old Orchard Shoal Light Station.

1. Advise this office by return mail whether or not, in the event of a vacancy, you would desire to be considered for transfer to the position of Keeper of Old Orchard Shoal Lt. Station, located off shore in New York Lower Bay. The total pay of this position is $118.50 per month, consisting of base pay of $85.00 per month, a temporary increase or bonus of $20.00 per month and the usual ration allowance of forty five cents per day. The light at this station is a fourth-order oil, and the fog signal is an air siren.

2. An immediate reply is desired.

J. T. YATES,
Superintendent.

By: W. J. Lawton,
Chief Clerk.

11:50 A.M.
9-24

Waiting to see you

9-24-23
Will accept station ~~mentioned~~ mentioned above if assigned
Michael A. DeRosa 1st Asst

NOT TO BE ACCEPTED AS AUTH[illegible]Y FOR INVESTIGATION OPERATIONS UNLESS ACCOMP[illegible]D BY OFFICIAL CREDENTIALS

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

September 27, 1923.

Mr. Michael A. DeRosa,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper

in the Lighthouse Service

at a salary of One Thousand and Twenty dollars per annum,

effective October 1, 1923, or as soon thereafter as you enter on duty.

(By promotion from $840 per annum.)

SEP 29 1923

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

C
C
3d

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Charles A. Hosegood.

Legal Residence: Connecticut.

U. S. REPORT DATE ENTERED

CARDED

Form A-18 GOVERNMENT PRINTING OFFICE 11—1398

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1923 OCT 19 AM 1

LIGHTHOUSES
DEPARTMENT OF COMMERCE
OCT 19 1923 AM 8 55
APPOINTMENT DIVISION.

I, Michael A. DeRosa out

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Michael A. DeRosa
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 8th day of October, A. D. 1923

(Affix official seal here)

[4] (Name) Willis J. Vaughan

(Official title) Clerk

My commission expires _____

OFFICIAL TITLE	RATE OF PAY	NAME OF STATION, VESSEL, OR PLACE OF EMPLOYMENT.
Present Keeper	$1020 p.a.	Old Orchard Sheal Lt.Sta., N.Y.
Former [5] Keeper	840 p.a.	West Bank Light Station, N. Y.

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT

Staten Island, N. Y. (Address), Oct 18-1923 (Date)

The above-named appointee entered upon duty on Oct-1-1923 (Date)

U. S. REPORT DATA ENTERED

J. A. Wheeler
(Signature of superintendent)
Supt. Lighthouses, 3rd Dist.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

CARDED

LIGHTHOUSES

Form 93

NOTICE OF RESIGNATION OR DEATH

1923 OCT 11 AM 8 49

FWO-JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1923 OCT 12 AM 11 06

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N. Y., Oct. 9, 1923, 19

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Michael A. DeRosa Position, Keeper

Legal residence, Connecticut Station, Old Orchard Shoal Lt.Sta.,N.Y.

Salary, $1020.00 per annum

The acceptance of this resignation is recommended effective at the close of Oct.31,1923

This employee has not taken leave in excess of the accrued rate.

Remarks:

APPOINTMENT DIVISION
NECESSARY
ACTION TAKEN
OCT 13 1923
DEPARTMENT OF COMMERCE

10-13-23.

J. T. Yates

KV

Inclosure

BUREAU OF LIGHTHOUSES
WASHINGTON

OCT 11 1923

Submitted to the Secretary of Commerce, approved.

11—4023

H. B. BOWERMAN

Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
OCT 9 1923
RECEIVED
THIRD DISTRICT

Old Orchard Shoals Lt.
(Station, Depot, or Vessel)

October, 1923

LIGHTHOUSES
1923 OCT 11 AM 8 49

Supt. of Lighthouses
Subject:- Resignation
Dear Sir:-

Owing to domestic troubles at home I am forced to tender my resignation to take effect at the close of business October 31st 1923

Respectfully Forwarded
Michael A. De Rosa, Keeper

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

October 13, 1923.

Mr. Michael A. DeRosa,

Through the Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the bureau, to take effect at the close of business on October 31, 1923.

Bureau.....Lighthouse Service.

Station.....Old Orchard Shoal Light Station, N. Y.

Position.....Keeper.

Salary.....$1020 per annum.

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION RECEIVED OCT 13 1923 ON JOURNAL DEPARTMENT OF COMMERCE

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

C
G
Sd

U. S. REPORT DATA ENTERED

CANCELED.

CROSS REFERENCE

SEE FILE [redacted]464/16/D#1

NAME DePosa, Michael A. POSITION Keeper

BUREAU BUREAU OF LIGHTHOUSES STATION 3rd Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt.per annum to be Added	Subtracted
1020	240	1260	CR	164.25	1424.25	LHS	6	1440	yes	60	

CIRCULAR #13----11/13/23

Approv-$1500

GRADE RECOMMENDED 7

RANGE OF COMPENSATION RECOMMENDED FROM $1500 TO $1740

PERSONNEL CLASSIFICATION BOARD FORM NO. 1
(To be filled out in accordance with detailed instruction sheet, Form No. 2)

Sheet No. 176

2—12758

DO NOT WRITE IN THIS SPACE			
	a		
	b		
	c		
	d		

1. DeRosa (Surname) Michael (Given name) A. (Initial)
2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouse Service
5. (a) Field Station 3rd Lighthouse District
   (b) Subdivision West Bank Light Station
   (c) City or town Staten Island State N. Y.
6. Pay-roll title Keeper
7. Customary office title 1st Assistant Keeper

8. (a) Number of regular working hours of the position, per day See 18a per week 7 days
   (b) If this is not a full-time position, state percentage of time employed per day ---; or per week ---
   (c) If night work, wholly or in part, state the hours: From Sunset to Midnight or Midnight to Sunrise m. to --- m.
9. If this is not an all-year-round position, state approximate number of days employed each year ---
   During what months ---
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation ---
11. Present rate of pay, exclusive of bonus $ 840.00 per annum; bonus, $ 240.00 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ 840.00 per annum; bonus, $ 240.00 per annum.
13. If the employee receives overtime pay, state the rate ---
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☐ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☐ Fuel; ☐ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum Subsistence $184.25 per annum
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment None.; annual cost, $ ---
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ---; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ---; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ---; number of lessons ---; number completed ---

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
Assisting in operating illuminating apparatus and fog signal engines; keep apparatus clean and in efficient working order; care for buildings, keep them clean and in order, including painting and minor repairs.	100

18a. Not specified; stand watches; work equally divided; average 8 or less hours per day; Sundays; operation of light and fog signal engines only.

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

Works under the supervision of the Keeper.

20. Do the duties involve direction or supervision of the work of other employees? Yes
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

General supervision of the work of the 2nd Assistant Keeper in the absence of the Keeper.

21. How long have the employee's duties been substantially as described above? 1 year

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

JUN 20 1923, 1923. J. T. Yates Superintendent.
(Date) (Signature of Preparing Officer) (Title)

23. I have read the foregoing and I agree to it except as follows:

Impracticable to obtain signature on account of delay that would be involved.

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)		X	

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		
Common School	X	

Technical Education: If essential, kind and extent

Experience: If essential, kind and extent Lighthouse apparatus, gasoline engines, oil engines, painting.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1320 to $ 1560

JUN 20 1923, 1923. J. T. Yates Superintendent.
(Date) (Signature of head of field office or station) (Title)

GOVERNMENT PRINTING OFFICE 2—12758

DUPLICATE

PERSONNEL CLASSIFICATION BOARD FORM NO. 4.
(To be filled out in accordance with detailed instructions in P. C. B. Form No. 2, and Circular No. 7).

To Accompany Report of ☐ New Appointments / ☒ Changes in Duties for October, 1923.

1. De Rosa (Surname.) Michael (Given name.) A. (Initial.)
   (a) Previous incumbent Charles A. Hosegood
2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouse Service
5. (a) Field Station 3rd Lighthouse District
   (b) Subdivision Old Orchard Shoal L. S.
   (c) City or town Great Kills State N. Y.
6. Pay-roll title Keeper
7. Customary office title Keeper

DO NOT WRITE IN THIS SPACE			
	a		
	b		
	c		
	d		

8. (a) Number of regular working hours of the position, per day See 18a; per week 7 days
   (b) If this is not a full-time position, state percentage of time employed per day ____; or per week ____
   (c) If night work, wholly or in part, state the hours: From Sunset to Midnight m. to or Midnight to Sunrise m.
9. If this is not an all-year-round position, state approximate number of days employed each year ____
   During what months ____
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation ____
11. Present rate of pay, exclusive of bonus $1020.00 per annum; bonus, $240.00 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $1020.00 per annum; bonus, $240.00 per annum.
13. If the employee receives overtime pay, state the rate ____
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☐ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☒ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☒ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum Subsistence $164.25 per annum
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment None; annual cost, $____
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ____; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post-graduate work: Kind ____; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ____; number of lessons ____; number completed ____

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.) 2—12965

	Percentage of total time given to each task
Operate illuminating apparatus and fog signal engines; keep apparatus clean and in efficient working order; care for buildings, keep them clean and in order, including painting and minor repairs.	100%

18a. Not specified, stand watches, work equally divided; average eight or less hours per day; Sundays, operation of light and fog signal engines only.

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.) Name the employee's *immediate* or closest superior. If not a civilian, give the superior's title rank.

The station is a considerable distance from District Headquarters and this employee works to a considerable extent upon his own responsibility. He performs his duties in accordance with regulations and special instructions received when the station is periodically inspected by the Supt. or an Asst. Supt.

20. Do the duties involve direction or supervision of the work of other employees? Yes

If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

General supervision of the work of two Assistant Keepers.

21. How long have the employee's duties been substantially as described above? 1 month

22. I hereby certify that, to the best of my knowledge and belief, the answers to the foregoing questions are correct.

November 8, 1923, 192 (Date) — J. T. YATES (Signature of Preparing Officer) — Superintendent. (Title)

23. I have read the foregoing and I agree to it, except as follows:

Impracticable to obtain signature on account of delay that would be involved.

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)		X	

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		
Common School	X	

Technical Education: If essential, kind and extent

Experience: If essential, kind and extent Lighthouse apparatus, boating, gasolene engines, oil engines and painting.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $1740.00 to $1860.00

November 8, 1923, 192 (Date) — J. T. YATES, (Signature of head of field office or station) — Superintendent. (Title)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE BUREAU OR SIMILAR OFFICIAL

26. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete, except as follows: (If necessary, attach a sheet.)

In my judgment the compensation of this position should be in a range from $..... to $.....

....., 192 (Date) — ..... (Signature of chief of bureau) — ..... (Title)

GOVERNMENT PRINTING OFFICE 2—12965

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

PART I.

1. Name of employee Michael A. DeRosa

2. Position to which appointed Keeper

3. Bureau or Service Lighthouse Service, District Third

4. Place of duty West Bank Light Station, N.Y.
(City, town, station, or vessel.)

5. Salary $780.00 per annum

6. Appropriation from which paid Salaries, Keepers of Lighthouses

7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).

From Examination for Keepers, Feb. 7, 1922

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Michael Alfred DeRosa

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Michael A. DeRosa

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

Conn. (State or Territory.) Fairfield (County.) Bridgeport (City or town.) 4th (Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

Same.

5. What is your race? (Answer "white," "colored," or "Mongolian.") White

11—6922

6. Where were you born? New York City

7. When were you born? Nov. (Month.) 12 (Day.) 1895 (Year.)

8. If foreign born, state when and where naturalization papers were taken out U.S. Born.

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Single

10. Give name and address of person whom you would like to have notified in case of accident

Mrs. Frank H. Rose (Name.) 263 De Forest Ave. (Number and street.)

Bridgeport (City or town.) Conn. (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
—		Position —		
		Department or office —		
—		Position —		
		Department or office —		
—		Position —		
		Department or office —		

12. Have you any physical disabilities? (Answer "yes" or "no.") No If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.) —

13. Do you hold any State or municipal office? (Answer "yes" or "no.") No If so, state name of such office and compensation attached. —

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") Yes If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
5th Conn. Train 5th Division	May 30 1916	Jan. 1 1920	Termination of Service.
—	—	—	—

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
—	—	—	—
—	—	—	—

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
—					
—					

11—6922

I acknowledge receipt of a copy of Department Circular No. 253 (second edition), of September 22, 1914, relating to political activity of officeholders, and fully understand its purport.

Michael C. De Rosa
(Name.)

2nd Asst Keeper
(Position.)

Light House Service
(Bureau, Office, or Service.)

Date, May 20 1922

11—3914

(This acknowledgment should be forwarded to, and filed in, the bureau or office to which appointee is assigned.)

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

Boiler Smaker

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

~~Asst~~ Keepers - Feb 7 - 1922

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Date, May 20, 1922

Witness (in case signature is by mark):

(Signature) Michael C. De Rosa

(Present address) 262 De Forest Ave
(Number and street.)

Bridgeport Conn.
(City or town.) (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded May 25, 1922

(Signature) J. T. YATES

(Official title) Supt. of Lighthouses, 3rd Dist.

11—6922

SUPERINTENDENT OF LIGHTHOUSES 3RD DIST. RECEIVED MAY 23 1922 COMPTROLLER NEW YORK, N.Y.

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.
—	—

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
—	—	—	—

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Boiler maker - (Structural) Construction work worker, Electrician.

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Graduate of Public School

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

Boiler Maker

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

Keepers - Feb 7 - 1922

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

—

Date, May 20, 1922

Witness (in case signature is by mark):

(Signature) Michael G. De Rosa

(Present address) 262 De Forest Ave
(Number and street.)

Bridgeport Conn.
(City or town.) (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded May 25, 1922

(Signature) J. T. YATES

(Official title) Supt. of Lighthouses, 3rd Dist.

11—6922

2106

Form 93

NOTICE OF RESIGNATION OR DEATH

75

FWO-JHC

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

, 19

COMMISSIONER OF LIGHTHOUSES: Staten Island, N. Y., Oct. 9, 1923

Herewith is transmitted the resignation of the following-named employee:

Name, Michael A. DeRosa

Position, Keeper

Legal residence, Connecticut

Station, Old Orchard Shoal Lt. Sta., N.Y.

Salary, $1020.00 per annum

The acceptance of this resignation is recommended effective at the close of Oct. 31, 1923

This employee has not taken leave in excess of the accrued rate.

Remarks:

J. T. Yates

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—1023

10/18/23

Form 95

NOTICE OF RESIGNATION OR DEATH

FWO-JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N. Y., Oct. 9, 1923, 19

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Michael A. DeRosa Position, Keeper

Legal residence, Connecticut Station, Old Orchard Shoal Lt.Sta.,N.Y.

Salary, $1020.00 per annum

The acceptance of this resignation is recommended effective at the close of Oct.31,1923

This employee has not taken leave in excess of the accrued rate.

Remarks:

VC 11/8/23
Mess JP

J. T. Yates

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—4023

C O P Y

Old Orchard Sheal Lt

October 1923

Supt. of Lighthouses

SBJECT: Resignation

Dear Sir;-

Owing to domestic troubles at home I am forced to tender my resignation to take effect at the close of business October 31,1923.

Respectfully forwarded

Michael A. DeRosa,

Keeper.

FWC-JHG

Michael A. DeRosa, Keeper,
Old Orchard Sheal Light Station,
Great Kills, Staten Island, N.Y.

Oct. 9,1923

SUBJECT: Resignation.
REFERENCE: Your letter, [redacted], received to-day.

1. Your letter, without date, received to-day, resigning your position of keeper of Old Orchard Sheal Light Station, has been forwarded to Washington, with recommendation that same be accepted, effective at the close of October 31,1923. Three copies of Form 30 are enclosed herewith. Fill out same to show all the Government property under your charge at Old Orchard Sheal Lt.Sta. Holds the forms at the station until receipt of further information from this office re same.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

FTC-J49

Michael A. DeRosa, Keeper,
Old Orchard Shoal Light Station,
Great Kills, Staten Island, N. Y.

Oct. 17, 1923

SUBJECT: Resignation.
REFERENCE: Letter from this office Oct. 9, 1923.

1. Transmitted herewith is Department letter dated October 13, 1923 accepting your resignation as keeper of Old Orchard Shoal Light Station, effective at the close of October 31, 1923.

2. Edward J. Willis, 1st Asst. Keeper of Latimer Reef Light Station has been selected for the position of keeper of Old Orchard Shoal Light Station, and has to-day been directed to relieve you and take charge of the station at the close of October 31, 1923, giving you receipt for the station and all Government property under your charge in triplicate on Form 30, one copy of which is to be forwarded to this office. Three copies of Form 30 were sent you October 9th.

3. Report to this office promptly by letter the date on which you turn the station over to Mr. Willis.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHTHOUSES

October 13, 1923.

1923 OCT 13 PM 4 20

Mr. Michael A. DeRosa,

Through the Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the bureau, to take effect at the close of business on October 31, 1923.

Bureau.....Lighthouse Service.

Station.....Old Orchard Shoal Light Station, N. Y.

Position.....Keeper.

Salary.....$1020 per annum.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

C
G
3d

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHT HOUSES
NOV 2
1923
RECEIVED

THIRD DISTRICT

Old Orchard Shoals Light
(Station, Depot, or Vessel)

Nov. 1st, 1923

Superintendent

Subject:- Arrival of New Keeper

Dear Sir:-

I have turned station over to Edward J. Wilde 1st Asst of Latimer Reef at above date at 10 A.M.

Respectfully forwarded
Michael A. DeRosa
Keeper

P.S. Kindly forward check to home address
262 DeForest Avenue, Bridgeport, Conn.

Last day of DeRosa Oct 31-1923

Entd AS 11/8/23

Nov 2, 1923. ~~1924~~

Mr. P. Schrumpf:

Receipt for Transfer of Property from
Michael A. DeRosa, Kpr. Old Orchard Shoal is
correct.

GSM's Office.
Matt

JC

Bridgeport, Conn. Nov. 7th, 1923
262 De Forest Avenue

SUPERINTENDENT OF LIGHTHOUSES
NOV 8 1923
RECEIVED
TOMPKINSVILLE, N.Y.

Superintendent

Subject:- Check due

Dear Sir:-

To-date I have not received my check and as I am in urgent need of same, I request that it be attended to as soon as possible, and forwarded to above address.

Respectfully

Michael A. DeRosa,

"Former keeper of Old Orchard Shoals"

Files

Attach to requisition

Check mailed 11/9/23

FWO-JHG

(75)

Michael A. DeRosa, 2st Asst.Keeper, May 11,1923
Through the Keeper,
West Bank Light Station,
Staten Island, N. Y.

SUBJECT: Temporary appointment as Keeper of Staten Is.Lt.Sta.

1. Advise this office by return mail whether or not, in the event of a vacancy, you would be willing to accept temporary transfer to the position of keeper of Staten Island Light Station. The total pay of this position is $98.50 per month, consisting of base pay of $65.00 per month, a temporary increase or bonus of $20 per month, and the usual ration allowance of 45 cents per day. Family quarters are provided at this station. The light is a 2nd order oil vapor. There is no fog signal. This temporary appointment would probably last for about six or more months, after which you would return to your present position.

J. T. YATES
Superintendent

By: W. J. Lawton,
Chief Clerk

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

3-1-05

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

75

FWO-JHG

Failed to take exam. to 2-1-23

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.

May 1,1922

Michael A. DeRosa, 2nd Asst.Keeper,
Through the Keeper,
West Bank Lt.Sta.

Enclosed is Form 206 "Record of Physical Examination of Light Keeper or Assistant Light Keeper", addressed to the United States Public Health Service, requesting that you be given a physical examination, for the purpose of determining whether or not you are entitled to medical relief without charge at hospitals and other stations of the Public Health Service, pursuant to the Act of Congress, approved August 28,1916. A copy of the provision contained in said Act is quoted in District Circular Letter No.187, dated May 21,1917.

Under the terms thereof it will be necessary for you to submit to said examination and be found physically qualified before you will be entitled to the benefits provided for by the Act of August 28,1916. As said benefits will be solely to your personal advantage it is to your interest to give this matter attention at the earliest opportunity.

After you have been given a physical examination by the medical officer designated on attached Form 206, said Form 206 will be returned to you by the medical officer. You will then send it to this office so that it may be recorded, after which it will be returned to you. The original copy of Form 206 will then be your property, and you are directed to preserve it and keep it in your possession for future reference.

J. T. YATES

Inspector.

P.S. - Assistant Keeper to sign Form 206 where marked "A" - Keeper to sign Form 206 where marked "B".

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE



GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, TOMPKINSVILLE, N. Y.

Per EJC.

April 26,1922

John R. Bishop.....Keeper
West Bank.....Light Station,
Staten Island, N. Y.

Furnish the information called for below in regard to Assistant Keeper Michael A. DeRosa....., and return this sheet to this office:-

Be careful to see that the information given is accurate:-

Born in (Country or State) New York City.
Age 26 - Born Nov. 12, 1895
Height 5 feet 4 inches.
Weight 180 pounds
Color of hair Black
Color of eyes Brown
Distinguishing marks 3 gold teeth in front

J.T.YATES
Superintendent

Returned to Superintendent, the information required having been inserted above.

John R. Bishop....Keeper.

Form 206 FILE No. 8

RECORD OF PHYSICAL EXAMINATION OF LIGHT KEEPER OR ASSISTANT LIGHT KEEPER

IN CONNECTION WITH MEDICAL RELIEF BY THE PUBLIC HEALTH SERVICE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWO-JHG

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

PLACE, Staten Island, N. Y.

DATE, May 1, 1922, 191

To the MEDICAL OFFICER IN CHARGE,
U. S. Public Health Service,

Stapleton, N. Y.

SIR:

Please examine Michael A. DeRosa, 2nd Asst. Keeper, West Bank Light Station.

nativity, United States; age, 26; height, 5 feet, 4 inches;

weight, 180 pounds; color of hair, black; color of eyes, brown

distinguishing marks, three gold teeth in front.

as to eyesight, hearing, and physical condition.

When the examination has been completed the findings should be recorded on this blank and the blank returned to the applicant.

Respectfully,

J. T. YATES.

Supt., 3d L.H. District *Lighthouse Inspector.*

A

(Signature of applicant:)

(To be signed in the presence of the officer issuing this blank or witnessed by a designated employee of the Lighthouse Service.)

B

Witnessed by Keeper, West Bank Lt. Sta.

U. S. PUBLIC HEALTH SERVICE

PLACE,

DATE, , 191

To LIGHTHOUSE INSPECTOR,

SIR: This certifies that I have this day examined the eyesight, hearing, and physical condition of , and find him physically { disqualified / qualified* } in accordance with rules approved by the Secretary of the Treasury and the Secretary of Commerce, respecting the treatment by the Public Health Service of light keepers and assistant light keepers of the Lighthouse Service pursuant to the Act of Congress approved August 28, 1916.

He is disqualified for the reasons shown on page 3.

Surgeon, U. S. Public Health Service.

* If qualified, strike out the word "disqualified" and the paragraph following.

11—5999

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

75

SUPERINTENDENT OF LIGHTHOUSES
MAY 1 1923
RECEIVED
TOMPKINSVILLE, N.Y.

623

Prom 7/9/23

THIRD DISTRICT

West Banks Light Station
(Station, Depot, or Vessel)

April 28th, 1923

Superintendent of Light House Service.

Sir:-

Subject:- Transfer

In event of a vacancy in the following lighthouses I would like to be considered for the position as 2nd Asst. Keeper.

Lights		Position
Greens Ledge.	Conn.	2nd Asst. Keeper
New Haven	Conn.	" "
Pecks Ledge	Conn.	" "
Penfield Reef	Conn.	" "
Stratford Shoal	Conn.	" "
South West Ledge	Conn.	" "

Yours truly,

Michael Alfred De Rosa

2nd asst keeper.

John R. Bishop.

Keeper.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
MAY 1 1923
RECEIVED
TOMPKINSVILLE, N.Y.

THIRD DISTRICT

West Bank Light Station
(Station, Depot, or Vessel)

April 28th, 1922

Superintendent of Light House Service,

Sir:-

Subject:- Transfer

In the event of a vacancy in the following lighthouses I would like to be considered for the position as 2nd Asst. Keeper

Lights	Position
Greens Ledge. Conn.	2nd asst Keeper.
New Haven Conn.	" "
Pecks Ledge Conn.	" "
Penfield Reef Conn.	" "
Stratford Shoal Conn.	" "
South West Ledge Conn.	" "

Yours truly,
Michael Alfred DeRosa-
2nd asst keeper

John R. Bishop,
Keeper.

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LETTER TO ELIGIBLES

OFFICE OF LIGHTHOUSE INSPECTOR, DIST. 15

It is important that this letter be answered promptly

M. A. DeRosa

Office of Superintendent of Lighthouses.
Third District.
Tompkinsville, N.Y. March 29, 1922

SIR: You are hereby informed that you are being considered for the position of **2nd assistant keeper of Latimer Reef Light Station, located off shore in Long Island Sound.**

RECEIVED MAR 31 1922 SUPERINTENDENT OF LIGHTHOUSES TOMPKINSVILLE, N.Y.

TOTAL COMPENSATION: $ per annum, (which includes: Salary $ per annum; bonus, $240.00 ~~paid~~ per annum; and subsistence 45 cents per day.) 720.0 0
LONGEVITY PAY: In addition to the above keepers receive $60.00 per annum, after five years of continuous service, as longevity pay.
QUARTERS AND FUEL:

Quarters are provided for the 3 keepers at this station, but not for families of keepers. Family quarters can probably be rented at
FURNITU**Stonington, Conn.**
Keepers must provide their own furniture except kitchen range,
PROMOTION: App**bedding, kitchen utensils, and dishes.** to higher positions as vacancies occur.
SHORE LIBERTY: Not exceeding **96** days per annum may be granted to employees at this station.

Respectfully,

J. T. YATES.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? Yes

If selected, I can report for duty in two days from to-day.

Do you wish your name restored to the register at this time? Yes

Are you willing to accept the next appointment offered? Yes

Do you wish your name restored to the register at some future time? If so, give date.

I am still waiting for an appointment at moments notice.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." No If yes, state how many None; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
—	—	Position — Department or office —	—	—
—	—	Position — Department or office —	—	—

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

(Signature) Michael A. DeRosa

Date March 30 1922

(Post-office address) 2621 Fairfield Ave. Bridgeport, Conn.

11—749

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
OCT
1923
THIRD DISTRICT

Old Orchard Light Sta
(Station, Depot, or Vessel)
Oct. 1st, 1923

Superintendent
Subject: The returning of Keeper Charles C. Hovegood and 2nd Asst John D. Simpson.
Dear Sir.

The above mentioned have turned over and left station in my charge October 1st. 1923 leaving station at 9 P.M.

Respectfully Submitted
Michael G. De Rosa,
Keeper

E O D as Keeper of Old Orchard Shoal Oct 1-1923

Entd 10/18/23

LIGHTHOUSES

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

GENERAL APPOINTMENT—FIXED SALARY 1923 SEP 29 PM 2 56

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

September 27, 1923.

Mr. Michael A. DeRosa,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of One Thousand and Twenty dollars per annum, effective October 1, 1923, or as soon thereafter as you enter on duty.

(By promotion from $840 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

C
C
3d

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Charles A. Hosegood.

Legal Residence: Connecticut.

Form A-13 GOVERNMENT PRINTING OFFICE 11—1898

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

(45)

SUPERINTENDENT OF LIGHTHOUSES
SEP 28 1923

THIRD DISTRICT

West Banks Lt.
(Station, Depot, or Vessel)

Sept. 27, 1923

Subject:- Position of Keeper of Old Orchard Light
Reference:- Letter from office dated Sept 24/23
Dear Sir:-

I hereby acknowledge receipt of letter directing me to take charge of above station at close of September 30th 1923.

Respectfully
Michael A. De Rosa 1st Asst.

Respectfully forwarded,
John R. Bishop, Keeper.

Form 73

NOMINATION

FWO&JEG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

TELEGRAPHIC REPLY IS DESIRED

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N. Y. (City.) Sept. 24, 1923 (Date.), 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and promotion.

Name, Michael A. DeRosa — Legal residence, Connecticut

Position, Keeper — Salary, $1020 p.a.

Location, Old Orchard Shoal Lt.Sta.,N.Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective October 1,1923 — [1] ~~the actual date of entrance on duty, or~~ as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $840.00 p.a.

Location, West Bank Light Station,N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Charles A. Hosegood — Services terminated, Sept.30,1923

Reason, Resigned

Members of family in Government Service,

Date of birth,

Remarks: Letter from Mr.DeRosa requesting this transfer attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

For and in the absence of the Supt.

F. W. Ockenfels

1st Asst.Supt.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

FWO-JHG

Commissioner of Lighthouses; Sept. 24,1923

SUBJECT: Transfer and promotion of Michael A. DeRosa, Keeper.
REFERENCE: Form 73 of this date.

1. Referring to Form 73 forwarded to the Bureau this date recommending the transfer and promotion of Michael A. DeRosa from the position of 1st assistant keeper of West Bank Light Station to keeper of Old Orchard Shoal Light Station, effective October 1,1923, vice Charles A. Hosegood, resigned; as Mr. Hosegood has tendered his resignation effective at the close of Sept.30,1923, and as it is desired to transfer Mr. DeRosa on October 1,1923, it is requested this office be advised by telegraph of Mr. DeRosa's appointment.

For and in the absence of the Superintendent.

F. W. Ockenfels

1st Asst.Supt.

FWO:JHG

September 24, 1923.

Michael A. DeRosa, 1st Asst. Keeper,
Through the Keeper,
West Bank Light Station,
Staten Island, N. Y.

SUBJECT : Position of Keeper of Old Orchard Shoal Light Station.

REFERENCE: Letter from this office of September 19, 1923.

1. Referring to your letter of this date, stating you are willing to accept the position of Keeper of Old Orchard Shoal Light Station; you are advised that you have been selected for this position and, in accordance therewith, are directed to relieve the present keeper, Charles A. Hosegood, and take charge of the station at the close of September 30, 1923, giving him receipt for the station and all Government property under his charge, in triplicate, on Form 30, one copy of which is to be forwarded to this office. Transportation charges will be at your own expense.

2. Advise this office promptly by letter of the date on which you take charge of the station.

3. Please acknowledge receipt of this letter.

J. T. YATES,

Superintendent.

By: W. J. Lawton,
Chief Clerk.

Form 1204

CLASS OF SERVICE	SYMBOL
Telegram	
Day Letter	Blue
Night Message	Nite
Night Letter	N L

If none of these three symbols appears after the check (number of words) this is a telegram. Otherwise its character is indicated by the symbol appearing after the check.

WESTERN UNION TELEGRAM

NEWCOMB CARLTON, PRESIDENT GEORGE W. E. ATKINS, FIRST VICE-PRESIDENT

CLASS OF SERVICE	SYMBOL
Telegram	
Day Letter	Blue
Night Message	Nite
Night Letter	N L

If none of these three symbols appears after the check (number of words) this is a telegram. Otherwise its character is indicated by the symbol appearing after the check.

RECEIVED AT St. George, S. I., N. Y.

84N BG 5 GOVT

6 27 pm 9/26/23

DC WASHINGTON DC 415P SEPT 26 1923

LIGHTHOUSE SUPERINTENDENT

STGEORGE NY

TRANSFER AND PROMOTION DEROSA APPROVED

CONWAY

433P

Pers

LGJ



Washington D C SEP 26 1923

Lighthouse Superintendent Saint George N Y

Transfer and promotion DeRosa approved

CONWAY

CONFIRMATION to 3rd Supt.

Acting Commissioner of Lighthouses.

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FEC-JEC

TELEGRAPHIC REPLY IS DESIRED

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N. Y. (City.) Sept. 24, 1923 (Date.), 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and promotion.

Name, Michael A. DeRosa — Legal residence, Connecticut

Position, Keeper — Salary, $1020 p.a.

Location, Old Orchard Shoal Lt.Sta.,N.Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective October 1,1923 — {1 the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $840.00 p.a.

Location, West Bank Light Station,N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Charles A. Hosegood Services terminated, Sept.30,1923

Reason, Resigned

Members of family in Government Service,

Date of birth,

Remarks: Letter from Mr.DeRosa requesting this transfer attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

For and in the absence of the Supt.

F. W. Ockentels

1st Asst.Supt.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

NC 289/25/23

Mess JP

1 Strike out the clause which does not apply.

11—2314

5498

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

(75)

SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

Resigned 10/31/23

THIRD DISTRICT

West Bank Light Station
(Station, Depot, or Vessel)

February 4th, 1923

Subject:- Transfer

Supt. of Light House Service

Dear Sir:-

In event of a vacancy I would request a transfer to any of the following stations;

XX Greens Ledge	1st Asst or Keeper
XX Penfield Reef	1st Asst or Keeper
XX Pecks Ledge	" "
XX Stratford Shoals	" "

Respectfully,
Michael A. DeRosa, 1st Asst..

Respectfully forwarded
John R. Bishop, Keeper.

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES FEB 1923 TOMPKINSVILLE, N.Y.

(76)

3122

6/16/27

Haefele A.R.K. 2/8/23

REQUEST

West Bank Lt Sta., Feb 3rd, 1923.
(Station.)

Lighthouse Inspector, 3rd. District:

I respectfully request that I be granted 16 days of shore liberty or leave, from Jan. 15 to Jan. 26 Jan. 27 to Feb 1st, inclusive, 1923. I have had no days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

(Name.), (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

262- Le Forest Ave (Street or R. D. Route.), Bridgeport (City.), Conn (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Michael A. De Rosa
(Applicant's signature.)

Keeper in charge. (Title.)

AUTHORITY

Office of Inspector, 3rd District, Feb. 8, 1923, 191

The above application for shore liberty or leave is hereby approved for sixteen days, from Jan. 15th, to Jan. 26th, 1923, and Jan. 27th to Feb. 1st, inclusive, 1923.

Substitute need not be furnished during this absence.
(Insert "must" or "need not.")

The excess leave taken in this instance must be made up in future months.

J. T. Yates
~~Inspector~~, Supt. 3rd *Lighthouse District.*

FINAL REPORT

Absence begun: At 1/15/2.30PM. M., 191 . (State nearest hour.)

Returned to duty: At 1/27/4PM. M., 191 . (State nearest hour.)

Period of absence: 16 days.

Period charged: 16 days.

Certified correct and forwarded. 1/26/2.30PM. 2/1/3P.M.

John R. Bishop
Keeper in charge.

Michael A. De Rosa
(Applicant's signature.)

11—882 (Title.)

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
FEB 6 1923
RECEIVED
N.Y.

(23)

Per

THIRD DISTRICT

West Bank L.H. Sta.
(Station, Depot, or Vessel)

Feb. 3rd., 1923.

Subject,- Absence of 1st. Asst. DeRosa.

Sir,- Michael A. DeRosa went on leave Jan. 15th. 2.30 P.M. and was back on Staten Island after eight days, but it was impossible, with weather conditions prevailing at the time, to go ashore to get him for three days, causing him to be weather bound ashore for three days over his leave. On Jan. 27th. a message was delivered for him by tender and it was necessary for him to go home immediately because there was death in his family. He left at 4 P.M. on the 27th. and notified me that he would return Feb. 1st. He did, at 3 P.M. I will deduct the excessive 2 days from his leave during the following months.

Yours truly
John R. Bishop Keeper.

75

2819

Sutro

Master

Lookspun.

1/27/23

Deliver the attached message to Asst Keeper De Rosa, at West Bay Lt Sta. this afternoon —

Ade.

(brother died today)

Rec

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES

(75) 1

THIRD DISTRICT

West Bank L. Sta
(Station, Depot, or Vessel)

Dec. 28, 1922

Subject:- Transfer

Reference:- Letter from office dated Dec. 19, 1922

Dear Sir:-

I beg to advise you that in the event of a vacancy I would not consider a transfer to the position of keeper of Great Beds Light Station

Yours truly,
Michael A. DeRosa 1st Asst

Respectfully forwarded,
John R. Bishop, Keeper

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

West Bank L.H. Md.
(Station, Depot, or Vessel)

Sept. 26, 1922.

Subject - Probation of Michael A. DePosa, 1st Asst. Keeper.
Reference - Letter from office dated Sept. 15, 1922.

Dear Sir,-

I wish to state that the services of Michael A. DePosa have been satisfactory in every respect, to date, and a suitable man for permanent appointment.

Yours truly

John R. Bishop, Keeper

1001

(75)

FWC-JHG

John R. Bishop, Keeper,
West Bank Light Station,
Staten Island, N. Y.

Sept. 15, 1922

SUBJECT: Probation of Michael A. DeRosa, 1st Asst. Keeper.

1. The probationary period of employment of Michael A. DeRosa, 1st Assistant Keeper of West Bank Light Station, will expire on October 16, 1922. Advise this office by return mail if his services have been satisfactory, and whether or not, in your opinion, he is a suitable and competent man to receive a permanent appointment in his present position. If you do not consider him competent, state fully in what respects he is incompetent.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

1922 JUL 13 AM 10 53

75

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 12, 1922.

Mr. Michael A. DeRosa,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $780 per annum to $ 840 per annum, effective July 10, 1922.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

Chief of Appointment Division.

Form 73

NOMINATION

FWC-JHC

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Third DISTRICT,

Staten Island, N. Y. (City.) July 10,1922 (Date.) 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, Michael A. DeRosa

Position, Keeper

Location, West Bank Lt.Sta.,N.Y.

Effective July 10,1922

Legal residence, Connecticut

Salary, $840 p.a.

Appropriation, Salaries, Keepers of Lighthouses

{[1] the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper

Location, West Bank Lt.Sta.,N.Y.

Former salary, $780 p.a.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Peter A. Duhamel

Reason, Resigned

Services terminated, June 26,1922

Members of family in Government Service,

Remarks: Mr.DeRosa entered the service on April 17,1922 as 2nd Asst.Keeper at West Bank Lt.Sta., and his promotion is recommended as he is the only employee in his grade at that station, and the vacancy to which promotion is proposed could not be foreseen at the time he was appointed. No other employee of District desiredtransfer to this position.

Assignment to duty July 10,1922 was necessary for the reason it was not practicable to permit this position to remain vacant until appointment certificate could be obtained.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

J. T. YATES.

Secretary, *Civil Service District.*

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

7/25/22

[1] Strike out the clause which does not apply.

11—2314

Form 73

NOMINATION

FWO-JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Third DISTRICT,

Staten Island, N. Y. (City.) July 10, 1922 (Date.), 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, Michael A. DeRosa

Legal residence, Connecticut

Position, Keeper

Salary, $840 p.a.

Location, West Bank Lt.Sta., N.Y.

Appropriation, Salaries, Keepers of Lighthouses

Effective July 10, 1922

{ the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper

Former salary, $780 p.a.

Location, West Bank Lt.Sta., N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Peter A. Duhamel

Services terminated, June 26, 1922

Reason, Resigned

Assignment to duty July 10, 1922 was necessary for the reason it was not practicable to permit this position to remain vacant until appointment certificate could be obtained.

Members of family in Government Service,

Remarks: Mr. DeRosa entered the service on April 17, 1922 as 2nd Asst. Keeper at West Bank Lt.Sta., and his promotion is recommended as he is the only employee in his grade at that station, and the vacancy to which promotion is proposed could not be foreseen at the time he was appointed. No other employees of District desired transfer to this position.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

J. T. YATES.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

VC

[1] Strike out the clause which does not apply.

11—2314

FWO-JHB

Michael A. DeRosa, 2nd Asst.Keeper, July 10,1922
Through the Keeper,
West Bank Light Station,
Staten Island, N. Y.

SUBJECT: Promotion.

1. You are advised you have been nominated for appointment to the position of 1st Assistant Keeper of West Bank Light Station, and in accordance therewith are hereby directed to enter on duty in that position, effective this date - July 10,1922.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

FWC-JHG

Michael A. DeRosa

John R. Bishop, Keeper,
West Bank Light Station,
Staten Island, N. Y.

June 30,1922

SUBJECT: Services of 2nd Asst.Keeper Michael A.DeRosa.

1. You are directed to advise this office by return mail whether the services of 2nd Assistant Keeper Michael A. DeRosa have been satisfactory and whether he is a suitable and competent man for retention in the service. If his services have not been satisfactory and he is not a suitable man to be retained, you will explain fully the reasons. When you are next ashore please call at this office for interview.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

73

THIRD DISTRICT

West Bank Lt. Sta.
(Station, Depot, or Vessel)

June 5, 1922.

Subject:- Service of 2nd Asst. Keeper Michael A. DePosa.
Reference:- Letter from Office dated June 30, 1922.

Dear Sir,-

To date, I find the service of 2nd Asst. Michael A. DePosa satisfactory and consider him a suitable and competent man for retention in the service. He is obedient, clean, and a very willing worker. Since his arrival on the station as 2nd assistant, I have'nt had the least bit of trouble with him about conforming with rules and regulations, work, or in enforcing discipline on the station.

Yours truly

John R. Bishop,
Keeper.

(48)

Memo 6/26/22

Duhamel, 1st asst West Bank Light Ho, & rcvd his resignation - When asked reason, said was afraid of 2d asst DeRosa, & would not stay there - He was questioned & said 2d asst had not threatened him, but when they had arguments DeRosa would invite him to go ashore & settle it, & Duhamel was afraid he would be shot or stabbed although the 2d asst had not threatened to do so -

Told Duhamel to make written report if his remarks were based on facts -

Ack

7/6/22 (73)

Memo

Bishop, Keeper West Bank here - Says there was ill feeling between Duhamel & DeRosa because Duhamel did not like DeRosa a/c being an Italian, & tried to induce the Keeper to get rid of him. Keeper makes very favorable report for DeRosa, but states Duhamel was not a willing worker, was not disposed to obey Keepers orders, & was continually setting traps for & complaining to Keeper re DeRosa, in attempt to get rid of latter; Keeper says he intended to make unfavorable report re Duhamel's probation period when the time came.

Keeper says before DeRosa arrived, Duhamel tried to get him to agree to "ride" DeRosa and dismember in every way, and he sees him for what he is. Etc.

LIGHTHOUSES 15

1922 MAY 15 PM 3 06

DEPARTMENT OF COMMERCE

OFFICE OF THE SECRETARY

WASHINGTON

May 12, 1922.

SUPERINTENDENT OF LIGHTHOUSES MAY 26 1922 RECEIVED TOMPKINSVILLE N.Y.

Commissioner of Lighthouses:

The Department is in receipt of a recommendation from the Third Superintendent for the probationary appointment of Michael A. DeRosa as keeper at West Bank Light Station, New York, effective April 12, 1922. It is observed that the recommendation was dated eight days later than the date of effectiveness--namely, April 25, 1922--with the result that the recommendation did not reach the Department until more than two weeks subsequent to the date of entrance on duty. It is suggested that the superintendent's attention be called to this delay, and he be advised that the Department expects recommendations for emergency appointments to be made with the least practicable delay.

Engr. Corps
Mar. Engr.
[redacted]
Accounts.
Contracts
Chf. Clk.
[redacted]
[redacted]

CH-M

Assistant Secretary.

MAY 24 1922

Bureau of Lighthouses, Wash., Copy to 3d Dist. Supt. Be guided accordingly.

J. S. CONWAY

Acting Commissioner of Lighthouses.

(73)

CERTIFICATE OF PROBATIONARY APPOINTMENT

LIGHTHOUSES

1922 MAY 12 PM 3 36

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

Mr. Michael A. DeRosa, May 12, 1922.

Through Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Seven Hundred and Eighty dollars per annum, effective on the date on which you entered upon duty in the above-mentioned position. (April 17, 1922)

By selection from certificate of eligibles (No. _____) issued by the Secretary, 2nd Civil Service District.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

3rd

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Peter A. Duhamel.

Legal Residence: Connecticut.

(See reverse side.)

11—6080

Form 73

NOMINATION

(73)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWO-JHC

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

Staten Island, N. Y. (City) April 23, 1922 (Date), 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended. (Mar. Sec'y and C.S. Dist.)

Probationary appointment.

Name, Michael A. DeRosa

Legal residence, Connecticut

Position, Keeper

Salary, $780.00 p.a.

Location, West Bank Light Station, N.Y.

Appropriation, Salaries, Keepers of Lighthouses

Effective { the actual date of entrance on duty hereunder, as soon thereafter as he enters on duty. xx

April 17, 1922

Former position, xxxxxxxxxxxxxxxxxxxxxxxxxxxxxx Former salary,

Location,

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

1 Keeper 78.0

William L. Lonergan C. Joseph Maynard C.

Previous incumbent, Peter A. Duhamel

Services terminated, April 15, 1922

Reason, Promoted

Members of family in Government Service, None.

Remarks: Assignment to duty April 17, 1922 was necessary for the reason it was not practicable to permit this position to remain vacant until appointment certificate could be obtained. No employee of District desired transfer to this position. There are no quarters for families of keepers at this station. No.1 on eligible list will accept appointment only at Bridgeport Bkw.Lt.Sta.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

J. T. YATES

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

4/25/22

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1 Strike out the clause which does not apply.

11--2314

Form 73

NOMINATION

(75)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWC-JEC

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

Staten Island, N. Y. (City.) April 25,1922 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, (Ser. Sec'y 2nd C.S. Dist.) Probationary appointment.

Name, Michael A. DeRosa

Legal residence, Connecticut

Position, Keeper

Salary, $780.00 p.a.

Location, West Bank Light Station, N.Y.

Appropriation, Salaries, Keepers of Lighthouses

Effective April 17,1922 { the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position,

Former salary,

Location,

Rank on eligible list, 1 Rating, Keeper Percentage, 78.0, Other eligibles considered:

William L. Lonergan C. Joseph Maynard C.

Previous incumbent, Peter A. Duhamel

Services terminated, April 15,1922

Reason, Promoted

Members of family in Government Service, None.

Assignment to duty April 17,1922 was necessary for the reason it was not practicable to permit this position to remain vacant until appointment certificate could be obtained.

Remarks: No employee of District desired transfer to this position. There are no quarters for families of keepers at this station. No.1 on eligible list will accept appointment only at Bridgeport Bkw.Lt.Sta.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

J. T. YATES.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

W. P. G. Harding

---

[1] Strike out the clause which does not apply.

11--2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
APR 24 1922
RECEIVED
TOMPKINSVILLE, N.Y.

(13)

THIRD DISTRICT

West Bank Lt Sta.
(Station, Depot, or Vessel)

April 21st., 1922

Subject,- 2nd. Assistant Michael A. DeRosa.
Reference,- Letter from office dated April 5, 1922.

Sir;- Michael A. DeRosa reported for duty as second assistant keeper of this station on April 17th. 1922, at 9 a.m.

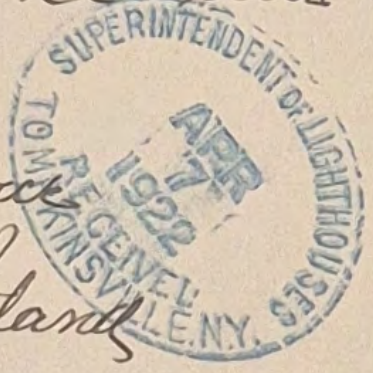
Yours truly

John R. Bishop, Keeper.

V C

COD April ~~27~~ 17 1922

Bridgeport, Conn. April 6/22
262 De Forest Avenue



Supt. of Light House Service
Tompkinsville, Staten Island
New York.

Dear Sir:-

Yours of the 5th on hand in regards to my appointment to West Bank light. Will report for duty April 17th noon to Keeper Fred. Hainsworth

Very truly yours

Michael A. De Rosa

(73)

FWO-JHG

April 5,1922

Michael A. DeRosa,
262 DeForest Avenue,
Bridgeport, Conn.

SUBJECT: Position of 2nd Asst.Keeper at West Bank Lt.Sta.
REFERENCE: Your letter March 28,1922.

1. Referring to your letter dated March 28,1922stating you were willing to accept the position of 2nd asst.Keeper of West Bank Light Station; you are advised you have been selected for this position, and in accordance therewith are hereby directed to report for duty at that station on April 16,1922 or the earliest possible date thereafter. Transportation charges will be at your own expense. Show this letter to the keeper, which will be his authority for assigning you to duty. The keeper's name and address are Fred Hainsworth, Staten Island, New York.

2. Kindly acknowledge receipt of this letter.

J. T. YATES.

Superintendent

April 5,1922

Copy forwarded, for his information, to the keeper of West Bank Light Station. Report to this office promptly by letter the date on which Mr.DeRosa reports for duty as 2nd Asst.Keeper.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Nav-4/16

LETTER TO ELIGIBLES

OFFICE OF LIGHTHOUSE INSPECTOR, DIST.. 3rd

It is important that this letter be answered promptly

Office of Superintendent of Lighthouses
Third District.
Tompkinsville, N.Y.

March 27, 1922

SIR: You are hereby informed that you are being considered for the position of

2nd Asst. Keeper of West Bank Light Station, located off shore in New York Lower Bay, N. Y.

TOTAL COMPENSATION: $ 1122.00 per annum, (which includes: Salary $ 780.00 per annum; bonus, $240.00 per annum; and subsistence 45 cents per day.)
LONGEVITY PAY: In addition to the above keepers receive $60.00 per annum, after five years of continuous service, as longevity pay.
QUARTERS AND FUEL: **quarters are provided for the 3 keepers at this station, but not for families of keepers. Family quarters can probably be rented on Staten Island.**
FURNITURE: **Keepers must provide their own furniture except kitchen range, bedding, kitchen utensils and dishes.**
PROMOTION: Appointees will be considered for promotion to higher positions as vacancies occur.
SHORE LIBERTY: Not exceeding 96 days per annum may be granted to employees at this station.

Respectfully,

J. T. YATES,

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?

If selected, I can report for duty in ____ days from to-day.

Do you wish your name restored to the register at this time?

Are you willing to accept the next appointment offered?

Do you wish your name restored to the register at some future time? If so, give date.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." ____ If yes, state how many ____; and fill in the following blanks. Similar letter to

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
J. R. Rogers	Dead			
H. B. Johnson	A	Position / Department or office		
J. Thompson	7R			
M. J. Freitas	A	Position / Department or office		
Ma De Roza	A ✓	Watch		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

(Signature)

Date

(Post-office address)

12

11—749

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LETTER TO ELIGIBLES

It Is Important that this letter be answered promptly

(73)

OFFICE OF LIGHTHOUSE INSPECTOR ..... DIST..

M. A. DeRosa

Office of Superintendent of Lighthouses
Third District.
Tompkinsville, N.Y. March 27, 1922

SUPERINTENDENT OF LIGHTHOUSES MAR 1922 RECEIVED TOMPKINSVILLE, N.Y.

(73)

SIR: You are hereby informed that you are being considered for the position of **2nd Asst. Keeper of West Bank Light Station, located off shore in New York Lower Bay, N. Y.**

TOTAL COMPENSATION: $ **1122.00** per annum, (which includes: Salary $ **780.00** per annum; bonus, $240.00 per annum; and subsistence 45 cents per day.)
LONGEVITY PAY; In addition to the above keepers receive $60.00 perannum, after five years of continuous service, as longevity pay.
QUARTERS AND FUEL: **quarters are provided for the 3 keepers at this station, but not for families of keepers. Family quarters can probably be rented on Staten Island.**
FURNITURE: **Keepers must provide their own furniture except kitchen range, bedding, kitchen utensils and dishes.**
PROMOTION: Appointees will be considered for promotion to higher positions as vacancies occur.
SHORE LIBERTY: Not exceeding **96** days per annum may be granted to employees at this station.
returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? Yes

If selected, I can report for duty in two days from to-day.

Do you wish your name restored to the register at this time? Yes

Are you willing to accept the next appointment offered? Yes

Do you wish your name restored to the register at some future time? If so, give date.

Am ready to accept Position at two days notice

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." No If yes, state how many None; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
—	—	Position — Department or office —	—	—
—	—	Position — Department or office —	—	—

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

(Signature) Michael Alfred DeRosa

Date March 28, 1922

(Post-office address) 262 DeForest Ave
Bridgeport, Connecticut

11—749

DUPLICATE

PERSONNEL CLASSIFICATION BOARD FORM NO. 4.
(To be filled out in accordance with detailed instructions in P. C. B. Form No. 2, and Circular No. 7).

To Accompany Report of ☐ New Appointments / ☒ Changes in Duties for October, 1923.

1. De Rosa (Surname.) Michael (Given name.) A. (Initial.)
   (a) Previous incumbent Charles A. Hosegood
2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouse Service
5. (a) Field Station 3rd Lighthouse District
   (b) Subdivision Old Orchard Shoal L. S.
   (c) City or town Great Kills State N. Y.
6. Pay-roll title Keeper
7. Customary office title Keeper

DO NOT WRITE IN THIS SPACE

a			
b			
c			
d			

8. (a) Number of regular working hours of the position, per day See 18a; per week 7 days
   (b) If this is not a full-time position, state percentage of time employed per day ____; or per week ____
   (c) If night work, wholly or in part, state the hours: From Sunset to Midnight m. to or Midnight to Sunrise
9. If this is not an all-year-round position, state approximate number of days employed each year ____
   During what months ____
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation ____
11. Present rate of pay, exclusive of bonus $1020.00 per annum; bonus, $240.00 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $1020.00 per annum; bonus, $240.00 per annum.
13. If the employee receives overtime pay, state the rate ____
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☐ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☒ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum Subsistence $164.25 per annum
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment None; annual cost, $____
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ____; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post-graduate work: Kind ____; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ____; number of lessons ____; number completed ____

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.) 2—12965

	Percentage of total time given to each task
Operate illuminating apparatus and fog signal engines; keep apparatus clean and in efficient working order; care for buildings, keep them clean and in order, including painting and minor repairs.	100%

18a. Not specified, stand watches, work equally divided; average eight or less hours per day; Sundays, operation of light and fog signal engines only.

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.) Name the employee's *immediate* or closest superior. If not a civilian, give the superior's title or rank.

The station is a considerable distance from District Headquarters and this employee works to a considerable extent upon his own responsibility. He performs his duties in accordance with regulations and special instructions received when the station is periodically inspected by the Supt. or an Asst Supt.

20. Do the duties involve direction or supervision of the work of other employees? Yes
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

General supervision of the work of two Assistant Keepers.

21. How long have the employee's duties been substantially as described above? 1 month

22. I hereby certify that, to the best of my knowledge and belief, the answers to the foregoing questions are correct.

November 8, 1923, 192 (Date) — J. T. YATES (Signature of Preparing Officer) — Superintendent. (Title)

23. I have read the foregoing and I agree to it, except as follows:

Impracticable to obtain signature on account of delay that would be involved.
(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)		X	

Educational Training	Essential	Desirable But Not Essential
College		
High School		
Common School	X	

Technical Education: If essential, kind and extent

Experience: If essential, kind and extent Lighthouse apparatus, boating, gasolene engines, oil engines and painting.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $1740.00 to $1860.00

November 8, 1923, 192 (Date) — J. T. YATES, (Signature of head of field office or station) — Superintendent. (Title)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE BUREAU OR SIMILAR OFFICIAL

26. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete, except as follows: (If necessary, attach a sheet.)

In my judgment the compensation of this position should be in a range from $..... to $.....

..... 192 (Date) — ..... (Signature of chief of bureau) — ..... (Title)

GOVERNMENT PRINTING OFFICE 2—12965

LIGHTHOUSES

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1923 SEP 25 AM 8 31

FWO-JHG

SEP 26 1923

Telegraph Phrase to Supt in reply Req. wanted

Hydro.
Engr. Cons.
Mar. Engr.
[redacted]
Accounts.
Contracts.
Chf Clk.
Dep. Comr.
Comr.

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

Commissioner of Lighthouses,

Sept. 24,1923

SUBJECT: Transfer and promotion of Michael A. DeRosa, Keeper.
REFERENCE: Form 73 of this date.

1. Referring to Form 73 forwarded to the Bureau this date reccommending the transfer and promotion of Michael A. DeRosa from the position of 1st assistant keeper of West Bank Light Station to keeper of Old Orchard Sheal Light Station, effective October 1,1923, vice Charles A. Hosegood, resigned; as Mr. Hosegood has tendered his resignation effective at the close of Sept.30,1923, and as it is desired to transfer Mr. DeRosa on October 1,1923, it is requested this office be advised by telegraph of Mr. DeRosa's appointment.

For and in the absence of the Superintendent.

F. W. Ockenfels

1st Asst. Supt.

Washington D C

Lighthouse Superintendent Saint George, N F D.

Transfer and promotion below approved

ACTING

* * * * * * * *

COMPLIMENTS OF to Red Eagle

Acting Commissioner of Lighthouses

To Dept Operator