REFERENCE SERVICE SLIP
Archival Research Room Record Request
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'25 OCT 23 AM 7:53

Date: 10/23/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Delattre, Edmond		

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (NY) 3rd District		
From: 1906	To: 1913	
(Agency & Location)		
From:	To: 2 FOLDERS	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-A08414069

Attendant Signature:

CMRS Search Request Number(s):

Remarks:

26 NOV 3 AM 9:56

SCREENING NOTES

☒ Reviewed and Nothing Removed PMU ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

Edmund Delattre.

Edmund Delattre

STATE FROM WHICH APPOINTED
New York.

STATUS INACTIVE

DESIGNATION	SALARY	OFFICE, BUREAU, OR DIVISION	DATE APPOINTED
Assistant Keeper, Governors Island L. Sta, N.Y.	$749 pa.	Light-House	February 21. 1906
Laborer in Charge " " " "	21. per	"	Feb 1. 1910
" " " " " " "	$252.	"	Aug 1, 1912.
Resigned clos Feb 25. 1913			

INACTIVE

JL
File No. 9192.

Department of Commerce and Labor
LIGHT-HOUSE BOARD
Washington

21 Feb'y, 1906.

OFFICE OF THE CHIEF CLERK RECEIVED FEB 23 1906 DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS RECEIVED FEB 23 1906 DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

The Board has the honor to ask the appointment of Sergeant Edmund Delattre, Company D, 5th Infantry, U. S. A., to the position of Assistant Keeper of Governor's Island, N. Y., Light-Station, with pay at the rate of $150 a year, to date from 21 Feb'y, '06, the date of his entrance on duty, in the place of Corporal Harry E. Potter, who has resigned, in accordance with the provision of Schedule A, Sub-division 1, Section 6, Civil Service Rules.

The Inspector of the Third Light-House District states that Sergeant Delattre has been recommended for this position by the Commanding Officer of Fort Jay, Governor's Island, where the light is situated.

Respectfully,

D W Lockwood

Lieut.Col., Corps of Engineers, U. S. A.,
Engineer Secretary.

OFFICE OF THE CHIEF CLERK FORWARDED FEB 23 1906 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

KEYED.

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN FEB 24 1906 DEPT OF COMMERCE AND LABOR

D.

B.

the Light-House Board. CANCELED.

Date of oath: ..... 1901.

Secretary.

[Seal.]

(In accordance with Schedule A, subdivision 1, section 6, Civil Service
supplement to the oath of office being taken.

Payment of the compensation authorized in this appointment is
in the above-mentioned position. (Vice Harry E. Toffey.)

Reported entered upon duty on this date and since continuously
served to the present time.

This appointment is to be effective September 15, 1901, at
the rate of One Hundred and Fifty ..... dollars per annum.

In the Light-House Service

.....

Treasury Department, 1901.

To the Secretary of the Treasury:

Sir: I have the honor to report the appointment of Mr. Edmund Delattre, of ..... New York .....
as Assistant Keeper of the Coney Island Light-station, ... in the
Light-House Service ..... at the rate of One Hundred and Fifty ..... dollars per annum,
from the date of his entering upon the discharge of the duties of said office.

Respectfully,

.....

Secretary.

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

GENERAL APPOINTMENT PRIOR DATE

3918

9191
9192

March 5, 1906.

Gentlemen:

In view of the Board's statement of the 3rd instant that the Commanding Officer at Fort Jay, New York, was in error in recommending Dennis F. Gallegher and Edmund Delattre for appointment as keeper and assistant keeper, respectively, of the Governors Island Light-Station, New York, the Department's letters of February 24, 1906, appointing them to the positions mentioned, are hereby canceled.

Fill

Respectfully,

Secretary.

DIVISION OF APPOINTMENTS
REPORTED
MAR 5 1906
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

The Light-House Board.

B

-

(Cross Reference)
For basis of this action see
letter dated March 3, 1906
in file of Dennis F. Gallegher.

GENERAL APPOINTMENT—PRIOR DATE

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

9192

February 24, 1906.

Mr. Edmund Delattre, of , is hereby appointed Assistant Keeper of the Governors Island Light-Station, New York, in the Light-House Service, at a salary of One Hundred and Fif[illegible] dollars per annum, this appointment to be effective beginning February 21, 1906, he having entered upon duty on that date and since continuously served in the above-mentioned position. (vice Harry E. Potter.)

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(In accordance with Schedule A, subdivision 1, section 6, Civil Service Rules.)

CANCELED MAR 5 - 1906

CANCELED MAR 5 - 1906

CANCELED MAR 5 - 1906

Secretary.

Date of oath , 190

The Light-House Board.

By

11—1774

GENERAL APPOINTMENT PRIOR DATE

9192

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

amended "Edmond"

March 5, 1906.

Mr. Edmund Delattre, of , is hereby appointed

Keeper of the Governors Island Light-Station, New York,

in the Light-House Service,

at a salary of Two Hundred and Forty-nine dollars per annum,

this appointment to be effective beginning February 21, 1906, he having entered upon duty on that date and since continuously served in the above-mentioned position. (vice Martin Way.)

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(In accordance with Schedule A, subdivision 1, section 6, Civil Service Rules.)

DIVISION OF APPOINTMENTS
REPORTED
MAR 5 1906
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

CARDED.

Secretary.

Date of oath: , 190

The Light-House Board.

By

11-1774

CHANGE REPORTED
MAR - - 1906
C. S. COMMISSION.

Department of Commerce and Labor
LIGHT-HOUSE BOARD
Washington 15 March, '06.

AHC.
File No. 9192.
5 Enclosures.

DIVISION OF APPOINTMENTS
RECEIVED
MAR 16 1906
DEPT OF COMMERCE AND LABOR

OFFICE OF THE CHIEF CLERK
RECEIVED
MAR 16 1906
DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

The Board has the honor to return herewith Department letter of 5 March, '06, appointing Mr. Edmund Delattre, Keeper of the Governor's Island, N. Y., Light-Station, and to ask that this appointment be amended so that the name shall read Edmond Delattre.

The Inspector of the Third Light-House District states that in the letter of recommendation received by him from the Commanding Officer of Fort Jay, the name was given as Edmund Delattre, but upon receipt of the oath of office, which the Board begs leave to enclose herewith, it was found that the correct spelling of the name was as above stated.

Respectfully,

Captain, U.S.N.,
Naval Secretary.

OFFICE OF THE CHIEF CLERK
FORWARDED
MAR 16 1906
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR
KEYED.

DIVISION OF APPOINTMENTS
AUTHORIZED
MAR 17 1906
DEPT OF COMMERCE AND LABOR

9192

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

March 17, 1906.

Gentlemen:

In accordance with the Board's request of the 15th instant, and the statement contained therein, the Department's letter of March 5, 1905, appointing Edmund Delattre keeper of the Governors Island Light-Station, N.Y., is returned herewith, amended to read Edmond Delattre.

Respectfully,

DIVISION OF APPOINTMENTS
RECEIVED
MAR 20 1906
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

Samuel O. Lawrence
Assistant Secretary.

The Light-House Board.

CARDED.

CHANGE REPORTED
MAR — 1906
C. S. COMMISSION.

Inclosure No. 8340.

By

9192

Department of Commerce and Labor
LIGHT-HOUSE ESTABLISHMENT
Form 111.—Ed. 2-2-1901—1,500

OFFICE OF THE CHIEF CLERK
RECEIVED
MAR 16 1906
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOIN
RECEIVED
MAR 16 1906
DEPT OF COMMERCE AND LABOR

OATH OF OFFICE.

(PRESCRIBED BY SECTION 1757, REVISED STATUTES.)

I, Edmond De Lattre

do solemnly[a] swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: **So help me God.**

Edmond De Lattre.

[b] Sworn and subscribed before me,
this 8th day of March, A. D. 1906

[c] Name: Wm L. Power
Official title: Notary Public
Affix official seal.

Dups Co Nl
Custodian New York L Co.

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Keeper	Governors Island	Germany	New York

[a] Insert here "swear" or "affirm," as the case may be.
[b] Insert here "Sworn to" or "Affirmed," as the case may be.
[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*
In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

11—944

OFFICE OF THE CHIEF CLERK
RECEIVED
MAR 16 1906
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR
KEYED.

DIVISION OF APPOINTMENTS
RECEIVED
MAR 20 1906
FILE ROOM
DEPT OF COMMERCE AND LABOR

CARDED.

9192

PERSONAL QUESTION SHEET

NOTE.—This sheet is to be used only in cases of persons appointed in the Department of Commerce and Labor after June 30, 1903.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

July 2, 1904.

To the Heads of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to obtain a complete record of its officers and employees, you are hereby requested to furnish the information called for by the questions in Part II of this form, relative to each person appointed or employed in your Bureau after June 30, 1903, now serving or hereafter appointed or employed, and to have every such person answer each of the questions in Part I of this form and sign the same. Officers in charge, subordinate to heads of Bureaus, are expected to review this sheet, after it has been executed, to see that all questions have been answered, and, after doing so, to forward it immediately to the head of the Bureau for transmission to the Department.

V. H. Metcalf.

Secretary.

DIVISION OF APPOINTMENTS
RECEIVED
MAR 15 1906
FILE ROOM
DEPT OF COMMERCE AND LABOR

CARDED.

PART I.

(Blanks in Part I are to be filled by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case, the statement is to be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.)

Mr. Edmund Delattre.

2. How do you write your name on the pay roll? Edmund Delattre.

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county and Congressional district.)

City or town.	State or Territory.	County.	Congressional district.
Not yet qualified.			

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Metz, Germany.

6. When were you born?

Month.	Day.	Year.
November	12th	1865

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No.

11—1434

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationship, the Departments and Bureaus or Services in which they are employed and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
None				

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "Appointed before position was classified;" "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position and salary, if known.)

In accordance with Schedule A, Sub Div 1, Sec 6, Civ Ser Rules.

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

None

11. Have you ever held any position in the civil service of the United States prior to the time of your present appointment? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

None

12. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
I am in the military service since, Dec 1886.			

13. If you served in the military or naval service of the United States at any time other than during the Civil and Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
~~Co "E" 2nd T. 15th Inf. March 22-1897,~~		~~July 13th 1899.~~	~~Exp of Term of Ser.~~
Same as item 12.			

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government, indicated in your answers to questions 11, 12, and 13.)

None

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Class 6, high School, France.

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman" or "Carpenter.")

Sail Master.

17. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

None

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

They were

19. State the date upon which the above blanks were filled March 8th, 1906

Witness:

(Signature) Edmund de la Ware,

In case signature is by mark.

P. O. Address: Governor's Island.
City or town.
New York City,
Number and street.
New York,
State or Territory.

Reviewed, approved, and forwarded March 13th, 1906.

(Signature) J. W. Ockenfels Chief Clerk,
In the absence and by

(Official title) ~~direction of the Inspector~~.

PART II.

(Blanks in Part II are to be filled by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place and district in which the person who answered the above questions is employed.

Light House Service (Bureau or Service.) Governors Isl. N.Y. Harbor N.Y. (Place (city, town, or station).) Third (District.)

2. To what position has he been appointed? Keeper

3. State the date of appointment. February 21st 1906

4. State the date the appointee or employee entered on duty. February 21st 1906

5. What is his salary? $249. per annum

6. From what appropriation is he paid? Salaries Keepers Light-Houses

7. Is the position excepted, competitive, or unclassified under the civil service rules? Excepted

8. If classified, state the date of classification unclassified

9. In what manner did the appointee or employee enter the service? (Examples: "Appointed before position was classified;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau, or Service, position and salary, if known.)

Apptd in accordance with Schedule A. Sub-division I. Section 6. C. S. Rules

10. Is the appointee or employee required to give bond? No.

(Signature) J. W. Ockenfels Chief Clerk,
In the absence and by

(Official title) ~~direction of the Inspector~~.

Date: March 13th, 1906.

11—1434

FOR FILE OF Edmond Delattre

EFFICIENCY RATING

June 28,1909, L.H.Board is directed to recommend such change in status as is deemed to be just and appropriate, in view of poor efficiency rating. See file of Charles E.P. Noyes, Light-House.

(CROSS REFERENCE - - E F F I C I E N C Y)

The Department has decided to take the action outlined in the following cases:

GEORGE MURRAY, Reduce $10 pm and give him 60 days in which to improve or be removed.

GEO. W. Wygant, Give 30 days to show by his work that he should not be removed.

MICHAEL SCHOLL, Charges to be filed.

EDMOND DELATTRE, Reprimand and inform him that unless improvement is shown, he will be removed.

CHARLES W. OLIVER, Same as DELATTRE.

CHARLES F. ROSEMUND, Same as DELATTRE.

DAVID SALISCH, Same as DELATTRE.

WILLIAM EASTMAN, Same as DELATTRE.

JAMES McCANN, Same as DELATTRE.

HATTIE M. LEONARD, No action (Low comp.)

SEE MEMO DATED JULY 13, 1909 IN FILE OF
CHARLES E. P. NOYES.

Also see other correspondence in same file.

BTD
9192

Reprimand.

July 21, 1909.

Mr. Edmond Delattre, Keeper,
Governor's Island Light-Station, N. Y.,
Through the Inspector of
The Third Light-House District.
Tompkinsville, N. Y.

Sir:

1. The Board states that your efficiency rating for 1909 is unsatisfactory. It seems that you are not giving an equivalent amount of work for the salary paid you. This condition will not be tolerated by the Board, and you are therefore given 60 days from August 1, 1909 in which to demonstrate that you are such a competent employee as to warrant your retention in the Light-House Service.

2. If in that time it is found that you are still below a fair standard of efficiency, recommendation will be made to the Department that you be dismissed from the Light-House Service.

3. This letter of reprimand is written by direction of the Department, based upon the efficiency report submitted in your case by the Light-House Inspector.

Respectfully,

J. L. Casey

Lt. Col., Corps of Engineers, U. S.
Engineer Secretary.

New efficiency report made which is satisfactory. — No action.

(Cross Reference)
For basis of this action see
letter dated Oct. 7 - 09
in file of Chas. E. P. Noyes.

Department of Commerce and Labor

LIGHT HOUSE BOARD
MAY 28 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Third Light-House District. 2. Where employed Governors Island L.S.,N.Y.
3. Name Edmond Delattre 4. Where born Germany
5. Age 46 6. Position Keeper
7. Compensation $249 annum 8. When appointed (*a*) Feb. ~~24~~ 21, 1906
9. How appointed (*b*) Schedule A, Sub-Div. 1, Sec. 6, C. S. Rules.
10. Appointed from — State New York; Congressional District Eighth; County New York
11. Status under Civil Service Rules (*c*) Excepted
12. Is the employee an honorably discharged soldier or sailor? Yes
13. Other Government service U. S. Army
14. Duties (describe fully) Attending and operating a light and fog-signal and incidental work connected therewith, including the cleaning and painting of station.
15. Efficiency — Quantity of work (*d*) 8; Quality of work (*e*) Average; Interest manifested in work (*f*) Average
16. Is this employee fully earning the salary he is now receiving? Yes
17. Remarks (*g*)

O. R.

CAUGHT

C. Thomas.
Head of Bureau or Office.

Captain, U. S. N.
Naval Secretary Captain, U.S.N., Inspector.

May 20, 1909

11—3005

INSTRUCTIONS.

(*a*) Give date of appointment in branch of service in which now employed. Service elsewhere under the Government must be explained fully in answer to Question 13.

(*b*) State whether "Prior to Classification," "Without Examination," "Through Civil-Service Examination," by "Reinstatement," or "Transfer." If by reinstatement or transfer, prior service must be shown in answer to Question 13. If appointed without examination, explain fully.

(*c*) State whether "Presidential," "Unclassified," "Classified Competitive," or "Classified Excepted."

(*d*) Quantity of work must be stated in tenths on the basis that 10 tenths equal the amount of the particular class of work which can be performed by a thoroughly efficient employee.

(*e*) Express quality of work in the following terms: "Excellent," "Good," "Average," "Fair," "Poor."

(*f*) State whether or not employee manifests a disposition to familiarize himself with the work of the office in the sense of adding to the efficiency of the office as a whole.

(*g*) Under this head should be made any statement deemed advisable concerning the employee, especially in regard to efficiency.

11—3005

SEP 30 1909

NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

Enclosure.

1. Bureau Third Light-House District 2. Where employed Governors Island L.S.,N.Y.
3. Name Edmond Delattre 4. Where born Germany
5. Age 46 6. Position Keeper
7. Compensation $249 annum 8. When appointed (*a*) February ~~24~~ 21, 1906
9. How appointed (*b*) Schedule A, Section 6, Sub-Division 1, C.S.Rules.
10. Appointed from { State New York; Congressional District 8th,; County New York.
11. Status under Civil Service Rules (*c*) Classified / ~~Excepted~~,
12. Is the employee an honorably discharged soldier or sailor? Yes
13. Other Government service U.S. Army
14. Duties (describe fully) Attending and operating a light and fog-signal and incidental work connected therewith, including the cleaning and painting of station.
15. Efficiency { Quantity of work (*d*) 8; Quality of work (*e*) Good; Interest manifested in work (*f*) Good
16. Is this employee fully earning the salary he is now receiving? Yes.
17. Remarks (*g*)

C. Thomas.

Head of Bureau or Office.

Captain, U.S.Navy, Inspector.

September 28, 1909.

11—3005

GARDED

B

BTD
9192

Department of Commerce and Labor
LIGHT-HOUSE BOARD
Washington

Edmond Delattre,
change in designation.

January 28, 1910.

OFFICE OF THE CHIEF CLERK RECEIVED JAN 29 1910 DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS RECEIVED JAN 29 1910 DEPT OF COMMERCE AND LABOR 420

The Honorable

The Secretary of Commerce and Labor.

Sir:

1. The Board has the honor to recommend that the designation and pay of the keeper at Governors Island Light-Station, New York, at $249 per annum, be changed to laborer in charge of Governors Island Light-Station, New York, at $21 per month, effective beginning February 1, 1910. This recommendation is made in accordance with the report of the Committee on Pay and Allowances, dated January 10, 1910, a copy of which was submitted to the Department by the Board with its letter of the 12th instant.

2. It is further recommended that Edmond Delattre, of New York, now keeper of the Governors Island Light-Station, New York, at $249 per annum, be made laborer in charge of Governors Island Light-Station, New York, at $21 per month, effective beginning February 1, 1910, vice himself.

1-31-10

3. This appointment is recommended in accordance with the provisions of Schedule A, Subdivision I, Section 6, of the Civil Service Rules.

Respectfully,

WROTE BOARD JAN 31 1910

OFFICE OF THE CHIEF CLERK FORWARDED JAN 29 1910 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN JAN 31 1910 DEPT OF COMMERCE AND LABOR

L. Oglesby

Captain, U. S. N.,
Naval Secretary.

GENERAL APPOINTMENT—FIXED DATE

9192

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

February 1, 1910.

Mr. Edmond Delattre, of New York, is hereby appointed

Laborer in charge of Governors Island Light-Station, New York,

in the Light-House Service,

at a salary of Twenty-one dollars per month,

this appointment to take effect February 1, 1910.

Payment of the compensation authorized in this appointment is subject to the oath of office being taken. (vice himself.)

(By change from Keeper of the Governors Island Light-Station, New York, at $249 per annum.)

CARDED.

APPOINTMENT DIVISION REPORTED FEB - 31910 TO DISBURSING CLERK DEPT OF COMMERCE AND LABOR

Acting Secretary.

11—1369

The Light-House Board.

Le
D

CHANGE REPORTED
FEB - 1910
C. S. COMMISSION.

Form 111

LIGHT HOUSE BOARD
FEB 15 1910
NO. 9192

Enclosure.

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

I, Edmond Delattre

do solemnly [a] swear (See below.) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: SO HELP ME GOD.

Edmond Delattre
(Appointee signs here.)

[b] Sworn to (See below.) and subscribed before me, this ninth day of February, A. D. 1910.

(Affix official seal here.)

[c] (Name:) John L. Steinbugler
(Official title:) Notary Public, New York County

OFFICIAL TITLE.	PAY.	NAME OF STATION.	State or Country in which born.	State or Territory from which last appointed.
Laborer in charge in Light House Service.	$21. pr.mo.	Governors Island. (N.Y.)	Germany	New York.

(The above should be filled in by the district officer.)

OFFICE OF THE Inspector, 3rd. LIGHT-HOUSE DISTRICT,
Tompkinsville, N.Y., February 14, 1910.
(Address.) (Date.)

OFFICE OF THE ... FORWARDED FEB 17 1910 DEPT OF COMMERCE AND LABOR

The above-named appointee entered upon duty on February 1, 1910.
(Date.)

CARDED

(Signed:) R. H. Wyse
Captain, U.S. Navy,
Inspector.

[a] Insert here "swear" or "affirm," as the case may be.
[b] Insert here "Sworn to" or "Affirmed," as the case may be.
[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

RECEIVED FEB 17 1910 DEPT OF COMMERCE AND LABOR

NOTE CAREFULLY.

The oath may be taken any time prior to the payment of compensation, but no compensation should be paid until the oath is executed in proper form.

A letter of transmittal (use Form 95) should accompany Oath, stating the **exact** date of the entrance on duty of the appointee and the above blank also filled out and properly signed by the district officer.

Failure to fill out this Oath properly will result in its return for correction.

Rec'd FEB 17 1910

L.

READ THE INSTRUCTIONS ON PAGE 3

JED

Department of Commerce and Labor

EFFICIENCY REPORT

JAN 4 1912

JAN 2 1912

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Edmond Delattre, 2. Age 49 (Last birthday.)

3. Bureau of Lighthouses 4. Position (Laborer in charge, Governors Island Lt. Sta., N.Y.

5. Compensation $21 p. m. 6. Where employed Governors Island Lt.Sta., N.Y.

7. When appointed (a) Feb.24,1906. 8. How appointed (b) without examination, in accordance with a-1-6.

9. Status under Civil Service Rules (c) Classified excepted.

10. Is the employee an honorably discharged soldier or sailor? Yes

11. Does the employee receive a pension? No. If so, state the amount

12. Other Government service None

13. Duties (describe fully) Keeping light, caring for station, cleaning, painting, etc. Light is two fixed red, lens lantern. Fog Signals are Compressed air siren, and bell struck by machinery.

DIVISION OF APPOINTMENTS RECEIVED JAN 19 1912 DEPT. OF COMMERCE AND LABOR

14. Has the employee special qualifications? No If so, state them

15. Efficiency (d):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	90	2	180
Quality of work	85	3	255
Interest manifested in work (see also Question 17)	85	3	255
Attendance		x	
Total		8 x0	690
Average percentage			86 1/4

CARD'D.

File

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.)

Takes good interest ✓

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.)

Pay received O. K. Fair equivalent. ✓

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No ✓ If so, what percentage of salary is unearned?

20. Remarks: (e)

The official who is primarily responsible for the statements herein submitted will sign here—

Wilders Verner
Asst. Supt. L.H.S.

The official who approves the statements thus submitted will sign here—

C. D. Stearns.
Commander, U.S.N.
Inspector.

L. C. Putnam Commissioner
Chief of Bureau or Office.

11—4259

Form 78 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

JHG

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N.Y., June 8, 1912 , 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Change in compensation

Name, Edmond DeLattre DeLattre Legal residence, New York

Position, Laborer in Charge Salary, $252. per annum

Location, Governors Island Light, New York

Effective July 1, 1912 or as soon thereafter as he enters on duty ~~on the actual date of entrance on duty~~.

Former position, Laborer in Charge Former salary, $21. per month

Location, Governors Island Light, N.Y.

Rank in list of eligibles, Rating, Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, Edmond DeLattre Services terminated, June 30, 1912

Reason, Change in compensation

Remarks: Payable from "Salaries, Keepers of Lighthouses.

Conover

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 21 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

C-28-12

G T Putnam

~~Acting~~ Commissioner

GENERAL APPOINTMENT

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

July 1, 1912.

Mr. Edmond Delattre,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Laborer in Charge

in the Lighthouse Service

at a salary of Two Hundred and Fifty-two dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By change from $21 per month.)

CARDED.

Not to be reported to C. S. C.

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION. REPORTED JUL 1 1912 TO DISBURSING CLERK OF COMMERCE AND LABOR

(SIGNED) GEO. W. LEAMLEY

Chief of Appointment Division.

F
D

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: New York.

11—3692

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Carded in the Disbursing Office

BUREAU OF LIGHT-HOUSES AUG 10 1912 DEPT.

OFFICE OF DISBURSING CLERK RECEIVED AUG 15 1912 DEPT. OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHTHOUSE SERVICE

I, Edmond DeLattre

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Edmond DeLattre
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this[3] 6th day of July, A. D. 1912

(Affix official seal here)

[4](Name) Frank H. Gieslik

(Official title) Notary Public, Kings County.
Certificate filed in New York County.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Laborer in Charge	$252. p.a.	Governors Island Light, New York.

(The above should be filled in by the district officer before sending to appointee)

CARDED.

DIVISION OF APPOINTMENTS RECEIVED AUG 17 1912 DEPT OF COMMERCE AND LABOR

Office of Lighthouse Inspector, Third District

Tompkinsville, N.Y., Aug. 9, 1912
(Address) (Date)

The above-named appointee entered upon duty on Aug. 1, 1912
(Date)

Formerly Laborer in Charge Governors Island Light, New York, at $21. per month.

(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Failure to fill out this oath properly will result in its return for correction.

11—944

JHG

Form 93

LETTER TRANSMITTING RESIGNATION

Department of Commerce and Labor
LIGHTHOUSE SERVICE

BUREAU OF LIGHT-HOUSES FEB 7 1913 DEPT OF COMMERCE AND L

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT.
Tompkinsville, N.Y.
Feb. 6, 1913 , 191

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK RECEIVED FEB 10 1913 FORWARDED TO COMMERCE AND LABOR APPTS.

There is transmitted herewith the resignation of the following-named employee:

Name, Edmond Delattre — Position, Laborer in Charge

Legal residence, New York — Station, Governors Island Lt.Sta., N.Y.

Salary, $252 per annum

The acceptance of this resignation is recommended effective at the close of February 25, 1913

APPOINTMENTS RECEIVED FEB 10 1913 COMMERCE AND LABOR

Remarks: Mr. Delattre has not been granted leave in excess of the accrued rate. 10-09

DIVISION OF APPOINTMENTS Resignation Accepted FEB 10 1913 DEPT OF COMMERCE AND LABOR

Leave

2-10-13

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

FEB 7 - 1913

Respectfully submitted to the Secretary of Commerce and Labor, approved. 11—4023

E. G. Willetts
Acting Commissioner

T.C.
Mac

RECEIVED
JAN 1913
BUREAU OF LIGHT-HOUSES
FEB 7 1913
DEP'T OF COMMERCE

Governors Island Light Station,
Governors Island, N. Y.,
January 25, 1913.

The Inspector:

I hereby tender my resignation as Light Keeper to take effect as soon as possible and not later than February 25, 1913

My reasons for submitting my resignation are that The position of Light Keeper interfere with my present duties which must be given the preference.

I am not in position to recommend any one in my place.

Solattre.

February 10, 1913.

Sir:

Having tendered your resignation as laborer in charge of Governors Island Light Station, New York, at $252 per annum, the Department has accepted the same, upon recommendation of the Acting Commissioner, effective at the close of February 25, 1913.

By direction of the Secretary:

Respectfully,

CARDED

(SIGNED) GEO. W. LEADLEY,

Chief of Appointment Division.

Mr. Edmond Delattre,
Through the Commissioner of Lighthouses.

CHANGE REPORTED
FEB 1913
O. S. COMMISSION.

APPOINTMENT DIVISION.
REPORTED
FEB 10 1913
TO DISBURSING CLERK
DEPT OF COMMERCE

F
C

DeLATTRE, EDMOND

DeLATTRE, EDMOND

Form 73 **ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE**

JHC

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT.

Tompkinsville, N.Y., June 8, 1912 , 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Change in compensation

Name, Edmond DeLattre Legal residence, New York

Position, Laborer in Charge Salary, $252. per annum

Location, Governors Island Light, New York

Effective July 1, 1912 or as soon thereafter as he enters on duty ~~on the actual date of entrance on duty.~~

Former position, Laborer in Charge Former salary, $21. per month

Location, Governors Island Light, N.Y.

Rank in list of eligibles, Rating, Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, Edmond DeLattre Services terminated, June 30, 1912

Reason, Change in compensation

Remarks: Payable from "Salaries, Keepers of Lighthouses.

Conover

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 21 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

~~Acting~~ Commissioner

GENERAL APPOINTMENT

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

July 1, 1912.

Mr. Edmond Delattre,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Laborer in Charge

in the Lighthouse Service

at a salary of Two Hundred and Fifty-two dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By change from $21 per month.)

By direction of the Secretary:

Respectfully,
(SIGNED) GEO. W. LEADLEY.

Chief of Appointment Division.

F D Eod 6/1/12 MeC

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: New York.

11—3692

February 10, 1913.

Sir:

Having tendered your resignation as laborer in charge of Governors Island Light Station, New York, at $252 per annum, the Department has accepted the same, upon recommendation of the Acting Commissioner, effective at the close of February 25, 1913.

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEA[illegible]

Chief of Appointment Division.

Mr. Edmond Delattre,
Through the Commissioner of Lighthouses.

F
C

Department of Commerce and Labor

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Third Light-House District 2. Where employed Governors Island L.S.,N.Y.
3. Name Edmond Delattre 4. Where born Germany
5. Age 46 6. Position Keeper
7. Compensation $249 annum 8. When appointed (*a*) February ~~24~~ 21, 1906
9. How appointed (*b*) Schedule A, Section 6, Sub-Division 1, C.S.Rules.
10. Appointed from — State New York; Congressional District 8th,; County New York.
11. Status under Civil Service Rules (*c*) ~~Classified~~ Excepted.
12. Is the employee an honorably discharged soldier or sailor? Yes
13. Other Government service U.S. Army
14. Duties (describe fully) Attending and operating a light and fog-signal and incidental work connected therewith, including the cleaning and painting of station.
15. Efficiency — Quantity of work (*d*) 8; Quality of work (*e*) Good; Interest manifested in work (*f*) Good
16. Is this employee fully earning the salary he is now receiving? Yes.
17. Remarks (*g*)

C. Thomas.

Head of Bureau or Office.

Captain, U.S.Navy, Inspector.

September 28, 1909.

11—3005

Department of Commerce and Labor

LIGHT HOUSE BOARD
MAY 28 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Third Light-House District. 2. Where employed Governors Island L.S.,N.Y.
3. Name Edmond Delattre 4. Where born Germany
5. Age 46 6. Position Keeper
7. Compensation $249 annum 8. When appointed (a) Feb. ~~24~~ 21, 1906
9. How appointed (b) Schedule A, Sub-Div. 1, Sec. 6, C. S. Rules.
10. Appointed from — State New York; Congressional District Eighth; County New York
11. Status under Civil Service Rules (c) Excepted
12. Is the employee an honorably discharged soldier or sailor? Yes
13. Other Government service U. S. Army
14. Duties (describe fully) Attending and operating a light and fog-signal and incidental work connected therewith, including the cleaning and painting of station.
15. Efficiency — Quantity of work (d) 8; Quality of work (e) Average; Interest manifested in work (f) Average
16. Is this employee fully earning the salary he is now receiving? Yes
17. Remarks (g)

C. Thomas.
Captain, U.S.N., Inspector.
Head of Bureau or Office.

May 20, 1909

11—3005

READ THE INSTRUCTIONS ON PAGE 3

JAN 5 1912

Department of Commerce and Labor

S.H.

EFFICIENCY REPORT

JAN 2 1912

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Edmond Delattre, 2. Age 49 (Last birthday.)

3. Bureau of Lighthouses 4. Position (Laborer in charge, Governors Island Lt.Sta., N.Y.

5. Compensation $21 p. m. 6. Where employed Governors Island Lt.Sta., N.Y.

7. When appointed (*a*) Feb.24,1906. 8. How appointed (*b*) without examination, in accordance with a-1-6.

9. Status under Civil Service Rules (*c*) Classified excepted.

10. Is the employee an honorably discharged soldier or sailor? Yes

11. Does the employee receive a pension? No. If so, state the amount

12. Other Government service None

13. Duties (describe fully) Keeping light, caring for station, cleaning, painting, etc. Light is two fixed red, lens lantern. Fog Signals are Compressed air siren, and bell struck by machinery.

14. Has the employee special qualifications? No If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	90	2	180
Quality of work	85	3	255
Interest manifested in work (see also Question 17)	85	3	255
Attendance		x	
Total		8 x0	690
Average percentage			86 1/4

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.)

Takes good interest

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered?. (Answer fully.)

Pay received O. K. Fair equivalent.

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No If so, what percentage of salary is unearned?

20. Remarks: (e)

The official who is primarily responsible for the statements herein submitted will sign here—

Wilders Verner

Asst. Supt. L.H.S.

The official who approves the statements thus submitted will sign here—

C. D. Stearns,

Commander, U.S.N.
Inspector.

Chief of Bureau or Office.

PERSONAL QUESTION SHEET

NOTE.—This sheet is to be used only in cases of persons appointed in the Department of Commerce and Labor after June 30, 1903.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

July 2, 1904.

To the Heads of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to obtain a complete record of its officers and employees, you are hereby requested to furnish the information called for by the questions in Part II of this form, relative to each person appointed or employed in your Bureau after June 30, 1903, now serving or hereafter appointed or employed, and to have every such person answer each of the questions in Part I of this form and sign the same. Officers in charge, subordinate to heads of Bureaus, are expected to review this sheet, after it has been executed, to see that all questions have been answered, and, after doing so, to forward it immediately to the head of the Bureau for transmission to the Department.

V. H. Metcalf

Secretary.

PART I.

(Blanks in Part I are to be filled by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case, the statement is to be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.)

Mr Edmund J Delattre.

2. How do you write your name on the pay roll? Edmund Delattre.

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county and Congressional district.)

City or town.	State or Territory.	County.	Congressional district.
	Not yet qualified.		

4. What is your race? (Answer "white," "colored," or "Mongolian.") White.

5. Where were you born? Metz, Germany.

6. When were you born?

Month.	Day.	Year.
November	12th.	1865.

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No.

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationship, the Departments and Bureaus or Services in which they are employed and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
		None.		

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "Appointed before position was classified;" "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position and salary, if known.)

In accordance with schedule A, Sub Div 1, Sec 6, Civ Ser rules.

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

None.

11. Have you ever held any position in the civil service of the United States prior to the time of your present appointment? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

None

12. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
I am in the military service since December 1886.			

13. If you served in the military or naval service of the United States at any time other than during the Civil and Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
~~Co "E and I", 15th Inf,~~	~~March 22- 1897.~~	~~July 13- 1899.~~	~~Expiration term of ser.~~
Same as Ans 12.			

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government, indicated in your answers to questions 11, 12, and 13.)

None.

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Class Six High school, France.

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

Drill Master.

17. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

None.

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.) They were.

19. State the date upon which the above blanks were filled March 8th, 1906

Witness:

(Signature) Edmund DeLattre.

In case signature is by mark.

P. O. Address: Governor's Island.
City or town.
New York City
Number and street.
New-York.
State or Territory.

Reviewed, approved, and forwarded ____, 190

(Signature) ____

(Official title) ____

PART II.

(Blanks in Part II are to be filled by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place and district in which the person who answered the above questions is employed.
Light House Service (Bureau or Service.) Governors Isl. N.Y. Harbor (Place (city, town, or station).) Third (District.)

2. To what position has he been appointed? Keeper

3. State the date of appointment. February 21st 1906

4. State the date the appointee or employee entered on duty. February 24th 1906

5. What is his salary? $249. per annum

6. From what appropriation is he paid? Salaries of Keepers of Light Houses

7. Is the position excepted, competitive, or unclassified under the civil service rules? Excepted

8. If classified, state the date of classification Unclassified

9. In what manner did the appointee or employee enter the service? (Examples: "Appointed before position was classified;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau, or Service, position and salary, if known.)
appld in accordance with Schedule A. Sub. Div. I. Section 6. C. S. Rules

10. Is the appointee or employee required to give bond? No.

(Signature) ____

(Official title) ____

Date: ____, 190

(53)

JHG

April 22,1913

TO WHOM IT MAY CONCERN:-

This is to certify that Edmond Delattre has been employed as Laborer in Charge of Governors Island Light Station, New York, in the Third Lighthouse District, from February 21,1906 to February 25,1913, when he resigned.

During Mr.Delattre's period of employment his services were satisfactory.

Inspector

HEADQUARTERS EASTERN DEPARTMENT
Governors Island, New York

LIGHT HOUSE INSPECTOR
3D DIST.
APR
21
1913
RECEIVED
TOMPKINSVILLE, N.Y.

April 19, 1913.

The Light House Inspector,
Third Light House District,
Tompkinsville, Richmond Co.,
New York.

Dear Sir:

Upon my request to you of a previous date you sent me a Certificate of lenght of service in the Light House Service as Light Keeper of the Governors Island Light Station, New York Harbor in the third light house district from February 21, 1906 to February 25, 1913 when I resigned.

It was signed: Hopkins, Suptd.,
In the absence & by direction of the
Inspector.

What I like to have if it meet with your kind consideration would be the same kind of letter but in addition it would give me a Character and statement as to

how the services were rendered, satisfactory or the contrary.

This in my hands would serve me as a recommendation.

I have already eight certificates or discharge from the War Dept. branch of the U.S. Government giving me "Character", Exellent. which covers 24 yrs. of faithfull service.

Very respectfully,

E. Delattre.

E.Delattre, c/o Col. W.A.Simpson.

apl 21 -

(3)

Discharge letter to
Lc De Lattre

Edmond DeLattre

File 23

JHG

Feb. 28,1913

TO WHOM IT MAY CONCERN:

This is to certify that Edmond Delattre has been employed as Laborer in Charge of Governors Island Light-Station, New York, in the Third Light House District, from February 21,1906 to February 25,1913, when he resigned.

In the absence and by direction of Inspector.

Superintendent.

(13)

July 26, 1913 –

Deluties reports his relief as Kpr. Grounds
Island Lt. by – John H. Ross –

Asks for formal discharge –

See – Deluties.

Feby 10, 1913 -

Depart accepts resignation of-
Edmond Delattre, Kpr. Governs Island Light-
~~resigns his pos~~

See Delattre, Edmund -

(73)

February 10, 1913.

Sir:

Having tendered your resignation as laborer in charge of Governors Island Light Station, New York, at $252 per annum, the Department has accepted the same, upon recommendation of the Acting Commissioner, effective at the close of February 25, 1913.

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY

Chief of Appointment Division.

Mr. Edmond Delattre,
Through the Commissioner of Lighthouses.

F
C

JHG

Form 93

LETTER TRANSMITTING RESIGNATION

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,
Tompkinsville, N.Y.
Feb. 6, 1913, 191

THE COMMISSIONER OF LIGHTHOUSES:

There is transmitted herewith the resignation of the following-named employee:

Name, Edmond Delattre — Position, Laborer in Charge

Legal residence, New York — Station, Governors Island Lt.Sta., N.Y.

Salary, $252 per annum

The acceptance of this resignation is recommended effective at the close of February 25, 1913

Remarks:

Mr. Delattre has not been granted leave in excess of the accrued rate.

CHIEF CLERK

BUTLER

ASPINWALL

YATES

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—4623

(13)

COPY

Governors Island Light Station,

Governors Island, N.Y.

January 25,1913

The
~~Rge~~ Inspector:

I hereby tender my resignation as light keeper to take effect as soon as possible and not later than February 25,1913.

My reasons for submitting my resignation are that the position of Light Keeper interferes with my present duties which must be given the preference.

I am not in position to recommend any one in my place.

(Signed) DeLattre

(23)

FWO/EJC.

January 2nd, 1913.

Delattre, Keeper,

Governor's Island Light Station.

Referring to your letter of December 25th, the following is quoted for your information, from letter of December 3rd, 1912, received from Adjutant W.A.Simpson:

"In respect of the services of enlisted or other employes on this Island for the purpose you desire and the statement that your office "has of late experienced considerable trouble in obtaining and retaining men connected with Governors Island for service as laborers and assistant laborers to care for the two light stations located on Governors Island" you are informed that there are only enlisted men and government employees on Governors Island and that none of them can be employed to take care of these lights except in addition to their duties and work required of them by the Army. These details are bound to be changed by reason of the change in the garrison, change in the troops, discharge of enlisted men, etc."

YATES

GENERAL APPOINTMENT

(73)

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

July 1, 1912.

Mr. Edmond Delattre,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Laborer in Charge

in the Lighthouse Service

at a salary of Two Hundred and Fifty-two dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By change from $21 per month.)

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY.

Chief of Appointment Division.

F
D

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: New York.

11—3692

Form 73 **ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE**

JHC

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N.Y., June 8, 1912 , 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Change in compensation

Name, Edmond DeLattre Legal residence, New York

Position, Laborer in Charge Salary, $252. per annum

Location, Governors Island Light, New York

Effective July 1, 1912 or as soon thereafter as he enters on duty on the actual date of entrance on duty.

Former position, Laborer in Charge Former salary, $21. per month

Location, Governors Island Light, N.Y.

Rank in list of eligibles, Rating, Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, ~~Edward~~ Edmond DeLattre Services terminated, June 30, 1912

Reason, Change in compensation

Remarks: Payable from "Salaries, Keepers of Lighthouses.

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

Form 73 **ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE**

73

JHC

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N.Y., June 8, 1912 , 191

THE COMMISSIONER OF LIGHTHOUSES:

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Former position, Laborer in Charge Former salary, $21. per month

Location, Governors Island Light, N.Y.

Rank in list of eligibles, Rating, Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, ~~Edward~~ Edmund DeLattre Services terminated, June 30, 1912

Reason, Change in compensation

Remarks: Payable from "Salaries, Keepers of Lighthouses.

cc
Butler
Asst AC

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

S.H.

File-3-22-12

March 10, 1912.

Edmond Delattre, Keeper

Governor's Island Light Station,

Governor's Island, N. Y.

This office has under consideration the taking charge of Governor's Island Extension Light and Fog Signal, and desires that keepers of Governor's Island Light shall care for same.

Owing to existing Civil Service rules which necessitates the appointing of keepers of lights receiving more than $300.00 per annum from the eligible list of keepers, it will be impossible to raise the pay of present keepers sufficient to compensate for the extra work. It is therefore proposed to appoint an extra assistant keeper, the rates of pay to be as follows:

Keeper - - - - - - - - - - - - - - - -	$25	per month.
First Assistant Keeper - - - - - - - -	20	" "
Second Assistant Keeper - - - - - - -	18	" "

Please inform this office if you are willing to accept the position and assume charge of the above station under these conditions, and if so, recommend a competent person for the position of Second Assistant Keeper.

Inspector.

LIGHT-HOUSE INSP. 3D DIST. JUL 1911 RECEIVED TOMPKINSVILLE, N.Y.

(23)

Approved
E.K. Spratling
Capt

Governors Island Light Station,
Governors Island, N.Y.H.,
July 28, 1911.

The Light House Inspector,
Third Light House District,
Tompkinsville, N.Y.H., N.Y.

Sir:

In connection with your Circular dated July 11, 1911, I have the honor to report that there are no boats on this station.

In connection with your Circular dated July 10, 1911 on " Salary Checks", I have the honor to request that an exception be made for the salary of July and that it be forwarded to me at the usual time as my Wife is leaving for a month and not having made arrangements being that I did not get the Circular in time to do so.

My wife is leaving on July 31, 1911.

I am sorry to have to make this request this time but here after I will be able to wait until the proper time as stated in the Cir.

If I had received the Circular a few days ago I would not ask for this favor being that I have just deposited the bulk of my savings with the U.S. Paymaster of this Military Division and I cannot draw it out until my enlistment is expired which will be July 25, 1914.

I hope this will meet with your fair consideration.

Very respectfully,
Edmund Delattre.
Laborer in charge.

3 Encls.

U.S. LIGHT-HOUSE INSPECTOR · X · TOMPKINSVILLE, N.Y.
RECEIVED
JUN 29 1911

(73)

Governors Island Light Station,

Governors Island, N.Y.,

June 28, 1911.

The Light House Inspector,

Third Light House District,

Tompkinsville, N.Y.

Sir:

In compliance with Paragraph 3, Circular Letter your office, dated June 15, 1911, I have the honor to report that neither my Assistant nor myself can desire a transfer being that we are both in the military service of the United States.

Very respectfully,

Edmund DeLattre,

Laborer in charge.

530
73
PWP

TELEPHONE 3577-8 BROAD

CABLE ADDRESS "MOTOR"

LAW OFFICES
OF
WHEELER, CORTIS & HAIGHT

LORD'S COURT
27 WILLIAM STREET
NEW YORK

J. DEXTER CROWELL

(73)

(73) 38

June 7, 1911.

Edmond Delattre,
Laborer in Charge,
Governors Island Lt. Station.

Sir:-

You are hereby authorized to appear before Mr. Henry M. Hewitt, room 1814, No. 27 William St., New York, at 1:30 p.m., June 8, 1911, with the records from your station containing the information reported in your letter of May 8, 1910, addressed to the Inspector.

You will place the station in charge of assistant laborer in charge, Miller, during the time you are absent in connection with the matter above referred to.

Very respectfully,

Commander, U.S.N.,
Inspector.

Form 95 LETTER TRANSMITTING OATH OR PERSONAL QUESTION SHEET

J.A.S. 530
3065

Department of Commerce and Labor
LIGHT-HOUSE ESTABLISHMENT

OFFICE OF THE Inspector, 3rd. L. H. DISTRICT

Copy.

Tompkinsville, N.Y.

February 14, 1910.
(DATE)

The Light-House Board,

Washington, D. C.

Sirs:

I have the honor to inclose herewith, properly filled out, the oath ~~and personal question sheet~~ of Edmond Delattre
(STATE CORRECT NAME OF APPOINTEE)
who was appointed Laborer in charge in the Light House Service,
(STATE OFFICIAL TITLE HERE)
at Governors Island Light Station (N.Y.)
(STATE OFFICIAL NAME OF AID HERE)
by Department letter of February 1,1910. Mr. Delattre
(DATE)
actually entered on duty under this appointment on February 1,1910.
(DATE)
Oath of Office dated,
Feb.9,1910.

Respectfully,

Captain, U.S.Navy,

R. Mo. Inspector.

Strike out "Personal question sheet" if one has already been furnished.

Oaths and personal question sheets should be sent to this Office for transmission to the Department at the earliest practicable date.

11—2774

(173)

GENERAL APPOINTMENT—FIXED DATE

9192

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

February 1, 1910.

Mr. Edmond Delattre, of New York, is hereby appointed Laborer in charge of Governors Island Light-Station, New York, in the Light-House Service, at a salary of Twenty-one dollars per month, this appointment to take effect February 1, 1910.

Payment of the compensation authorized in this appointment is subject to the oath of office being taken. (vice himself.)

(By change from Keeper of the Governors Island Light-Station, New York, at $249 per annum.)

(Signed) BENJ. S. CABLE
Acting Secretary.

11—1393

The Light-House Board.

Le
D

RECEIVED FEB 1 1910 LIGHT-HOUSE BOARD

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF EMPLOYEE (23) 4

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

RLM-NO. 530
73 -

Office of the Inspector 3rd L. H. Dist.,

Tompkinsville, N.Y.,

The Light-House Board,

December 6,1909.
(Date)

Washington, D. C.

Sirs: I have the honor to recommend the (1) appointment
(Probationary appointment, transfer, promotion, etc.)
of (2) Edmond Delattre of (3) N.Y.
(Name of person—letter for letter—as reported to Board) (State of legal residence)
from (4) keeper
(Official title of present position, as Keeper, First Assistant Keeper, etc.)
at (5) Governor's Island Light-Station, N.Y.
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)
at (6) $249. annum to (7) laborer in charge
(Salary now paid) (Official title of position, as Keeper, First Assistant Keeper, etc.)
at (8) Governor's Island Light-Station, N.Y. at
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)
(9) $20.75 month, effective beginning (10) January 1,1910 ~~xxxxxxx~~te
(Salary recommended)
~~xxxxxx

LIGHT HOUSE INSPECTOR,
THIRD DIST.
AUG 2- 1909
RECEIVED

B

(73)

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ATJ.
9192.

Efficiency. 3-30
73

July 31, 1909.

Mr. Edward Delattre
Keeper, Governors Island Light-Station, N. Y.
Through the Inspector of
The Third Light-House District,
Tompkinsville, N. Y.

Sir:-

1. Referring to your letter of the 27th instant relative to the efficiency rating given you by the Inspector of the Third Light-House District, the Board states that the letter which it addressed to you relative to your efficiency was written by direction of the Department based upon the efficiency rating as given by the Inspector.

2. As your efficiency rating was not made up in this Office, the Inspector will undoubtedly be able to point out wherein you failed to come up to the required standard of efficiency.

Respectfully,

Lt. Col., Corps of Engineers, U. S. A.,
Engineer Secretary.

2

COPY-RLM

LIGHT HOUSE INSPECTOR
THIRD DIST.
JUL 27 1909
530
RECEIVED

Governor's Island Light Station,
Governor's Island, N.Y.
July 27, 1909.

The Engineer Secretary,
U.S. Light-House Board,
Dept. of Commerce and Labor,
Washington, D.C.
(Through the Inspector Third Light-House District)

Sir:-

Your letter of July 31, 1909, informed me that my rating for 1909 is unsatisfactory is to hand.

In connection therewith, I have the honor to state that this is not only a surprise but caused me considerable distress for I had endeavored faithfully to perform all my duties and would be pleased to be advised of the accidents upon which the report is based in order that I may more intelligently devott myself to corrections.

Three or four times my previous assistant failed in his duties and I reprimanded him sharply: he is now out of the service and the present assistant so far seems to be satisfactory.

If any any time there appears to be afailure I would welcome information of the same to the end that remedial measures may be adopted.

Very respectfully,
Edmond Delattre,
Light Keeper.

B
(73)

B
9

primand. 530
3129

July 21, 1909.

Mr. Edmond Delattre, Keeper,
Governor's Island Light-Station, N. Y.,
Through the Inspector of
The Third Light-House District.
Tompkinsville, N. Y.

Sir:

1. The Board states that your efficiency rating for 1909 is unsatisfactory. It seems that you are not giving an equivalent amount of work for the salary paid you. This condition will not be tolerated by the Board, and you are therefore given 60 days from August 1, 1909 in which to demonstrate that you are such a competent employee as to warrant your retention in the Light-House Service.

2. If in that time it is found that you are still below a fair standard of efficiency, recommendation will be made to the Department that you be dismissed from the Light-House Service.

3. This letter of reprimand is written by direction of the Department, based upon the efficiency report submitted in your case by the Light-House Inspector.

Respectfully,

Lt. Col., Corps of Engineers, U. S. A.,
Engineer Secretary.

(13)

1909		#530 Delattre, Edmond.
7-21	1	Let.from Bd. warning acct. poor efficiency report.
7-27	2	Let. from, explanation of efficiency toward Assts. Fwd to the Bard.
7-31	3	Let.from Bd. rel to efficience report. Inspector can inform as to reason of low mark. Fwd. to Delattre.
12-6	4	Rec.appt.of, from keeper Governors Isld.to laborer in charge.
2-1	5	Appt.of- laborer in charge, Governors Isld.
2-10	6	Let.from Governors, Isld.-sends Oath Office of laborers, of sta.ask to be addressed with title left off. #73
2-14	7	Let. to Bd.fwds.Oath Office, of, laborer in charge, Governors Isld.
1911 6-7	8	Let to,authorizes him to appear before Henry M.Hewitt with the records containing information repted in his let of 5/8.