'26 FEB 23 AM 8:57:44

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 02/13/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Diggs, William, J.		1882 VA

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1978 VA

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)	From:	To:
Lighthouse Service (VA) 5th	1916	1942
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-00070 49672

CMRS Search Request Number(s):

Attendant Signature:

Remarks: D 200

'26 MAR 9 AM 9:22:11

SCREENING NOTES

- ☑ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed
- Hold Requested: ☐ Yes ☐ No
- Total Requests:
- Screened Items:
- ☐ Additional charge outs and signatures on reverse side
- Time Out:
- Final Return:

Civ 4,448,721

Standard Form 127
July 1967 edition
General Services Administration
FPMR (41 CFR) 101-11.4

REQUEST FOR OFFICIAL PERSONNEL FOLDER
(SEPARATED EMPLOYEE)

1. DATE OF REQUEST: 22 March 1971

Section I—TO BE COMPLETED BY REQUESTING AGENCY

2. CURRENT NAME (Last, first, middle): DIGGS, WILLIAM J.

2a. NAME UNDER WHICH FORMERLY EMPLOYED FEDERALLY (If different than Item 2)

3. DATE OF BIRTH: 01-05-82

4. SOCIAL SECURITY NUMBER: 220 44 [illegible]

NATIONAL PERSONNEL RECORDS CENTER, GSA
(Civilian Personnel Records)
111 WINNEBAGO STREET
ST. LOUIS, MISSOURI 63118

SUBMIT IN DUPLICATE FOR EACH FOLDER REQUESTED
Original will be used to send folder or reply to your agency. Duplicate will be used as charge-out record by the Records Center.

5. PREVIOUS FEDERAL EMPLOYMENT

AGENCY AND BUREAU	LOCATION	FROM	TO
Lighthouse Service Coast Guard	Norfolk, Virginia	? 10-16-41	10-31-43

6. REASON FOR REQUEST (Check appropriate box)

☐ a. Currently employed. ☒ b. Temporary use. ☐ c. Pre-employment consideration. Will retain folder if hired.

7. REMARKS

The Official Personnel Folder or Service Card-Vessel, Form 42 is requested. (Two folders Department of Commerce or Treasury and Bureau of Lighthouses).

Section II—FOR USE BY RECORDS CENTER

8.

☐ a. Folder enclosed.

☐ b. Folder was sent to your agency on .....

☐ c. Folder forwarded in place of information requested. Retain if person is rehired.

☐ d. Folder not received. Suggest you contact last employing office.

☐ e. Folder not located. Suggest further search in your agency. If still unlocated, verify correctness of name, and furnish date forwarded and several names of other folders in same shipment.

☐ f. Folder believed in custody of following agency. Original of your request sent to that agency for action.

MAR 29 1971
Date: Initials:

Section III—TO BE COMPLETED BY REQUESTING AGENCY

Chief, Civilian Personnel Division
U. S. Coast Guard (PC-2)
400 7th Street, S. W.
Washington, D. C. 20591
ATTN: Mrs. D.M. Haynes

← Enter complete address to which folder or reply is to be mailed. Include ZIP Code.

127-107

☆ U.S. GOVERNMENT PRINTING OFFICE: 1969—354-177

STANDARD FORM 50 (8 PART)
UNITED STATES
CIVIL SERVICE COMMISSION
OCTOBER 1946

FORM APPROVED.
BUDGET BUREAU NO. 50-R064.

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.—MISS—MRS.—FIRST—MIDDLE INITIAL—LAST)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Diggs, William J. (Mr.)	1-5-82	34	8-16-48

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
AMENDMENT Retirement (Disability)	Close 10-31-43	

FROM		TO
Keeper	8. POSITION TITLE	N.A.H.
Range $1560-1920) Plus $1920 per annum) $60 pa Qtrs	9. SERVICE, GRADE, SALARY	
U. S. Coast Guard	10. ORGANIZATIONAL DESIGNATIONS	
Norfolk, Va. Stingray Point Lt.Sta., Va.	11. HEADQUARTERS	
[X] FIELD [ ] DEPARTMENTAL	12. FIELD OR DEPT'L	[ ] FIELD [ ] DEPARTMENTAL

13. REMARKS

In accordance with the Comptroller General's Decision B-70029 dated 10-23-47, which reversed Decision A-31584 of 5-28-30, your retirement pay has been recomputed on the basis of the average gross pay (which includes the valuation of quarters for the period occupied) received during the last five years of your active duty. The computation on this basis changes the rate of your retirement pay from $1262.85 to $1302.63, and this notice is issued in order that you may have accurate information as to the rate of retirement pay which you are authorized to receive.

Total Service: 26 years, 6 months, 7 days

Computation: ($1964.80 x 26.5194 ÷ 40) = $1302.63

H. L. Morgan
H. L. MORGAN
Chief, Civilian Personnel Division
14. SIGNATURE OR OTHER AUTHENTICATION

15. VETERAN'S PREFERENCE								16. POSITION CLASSIFICATION ACTION			
NONE	5 PT.	10 POINT			WWII	WWI	OTHER	NEW	VICE	I. A.	REAL.
		DISAB.	WIFE	WIDOW							
X											

17. SEX	18. RACE	19. APPROPRIATION	20. SUBJECT TO C.S. RETIREMENT ACT (YES—NO)	21. DATE OF OATH (ACCESSIONS ONLY)	22. LEGAL RESIDENCE
M		FROM: TO: Civilian Employees, CG	XXX IH 3-7-25		Va.

☆ U.S. GOVERNMENT PRINTING OFFICE: 1947 — 765869

4. PERSONNEL FOLDER COPY

AUG 18 1948

13—2 Feb 94

10 September 1948
PA-PA 75

General Accounting Office
Claims Division
Washington 25, D. C.

Gentlemen:

Reference is made to your file Misc-2873177. Inclosed is a letter of Mr. William J. Diggs, a retired member of the former Lighthouse Service which is forwarded for reply.

You are advised that the claim referred to by Mr. Diggs was forwarded to your office on August 26, 1948.

By direction of the Commandant.

Very truly yours,

10 SEP 1948

A. T. MACKAY
Lieutenant, USCG
Chief, Pay and Audit Section

Incl:
Claimant's letter of
September 7, 1948

JGantz:ds
9-10-48

6-7 Oil cdd 3113

3 2 75
File
jem

26 August, 1948
FA-PA 75

General Accounting Office
Claims Division
Washington 25, D. C.

Gentlemen:

Reference your file Misc-2873177.

Inclosed is a letter of Mr. William J. Diggs, a retired member of the former Lighthouse Service, in which he claims the difference due in retired pay based on gross salary, which includes the amount deducted as a charge for occupancy of Government quarters, over that paid him based on net salary, for the period November 1, 1943 to June 30, 1947. In this connection, reference is made to the Comptroller General's decision of October 23, 1947 (B-70029). Also inclosed is Standard Form 50 (9 Part), describing this retirement. This form shows correct computation of retired pay to be $1302.63 per annum, whereas, for the period November 1, 1943 to June 30, 1947, Mr. Diggs was paid at the rate of $1262.85 per annum - an underpayment of $39.78 per year, or $3.32 per month.

Computation of the amount due and appropriations chargeable are as follow:

2041255 - Retired Pay, Former Lighthouse Service, Coast Guard, 1944 -	$	26.56
2051255 - Retired Pay, Former Lighthouse Service, Coast Guard, 1945 -		39.78
2061255 - Retired Pay, Former Lighthouse Service, Coast Guard, 1946 -		39.78
2071255 - Retired Pay, Former Lighthouse Service, Coast Guard, 1947 -		39.78
TOTAL		$145.90

For tax withholding purposes, the records of this office show that Mr. Diggs claims 3 exemptions.

Mr. Diggs' mailing address is Laban, Virginia, and his claim is forwarded for settlement. No part of this claim has been or will be paid by this office.

By direction of the Commandant.

Very truly yours,

27 AUG 1948

A. F. McKAY, Lieutenant, USCG
Acting Chief, Pay and Audit Section

Incls:
1. Claimant's letter dtd 12/24/47
2. Standard Form 50 (9 Part)

CC: Claimant
Budget Division, Sta. 6-3

JEMuzik:mch 6-7
8/25/48

GENERAL ACCOUNTING OFFICE
WASHINGTON 25

CLAIMS DIVISION
IN REPLY PLEASE QUOTE
Misc-2873177-RDH

February 4, 1948

Treasury Department,
United States Coast Guard,
Washington 25, D. C.

Sirs:

Transmitted herewith for administrative examination and report is the claim of William James Diggs, Laban, Virginia, for adjustment of retired pay for the period November 1, 1943 to June 30, 1947, as a retired lighthouse keeper.

It is requested that there be furnished:

(1) The effective date on which claimant was retired;

(2) A copy of his appointment for the five years immediately preceding his retirement showing the rate of pay;

(3) In the event any amount is found to be due, properly prepared short form payroll, showing rate of pay, period involved and appropriation chargeable.

The enclosures should be returned with your report.

Respectfully,

P. Lowe

Chief of Section

Enclosures

3-2
file 75
2nd.

(FA-PA)
CG-75

18 February, 1948

From: Commandant
To: William J. Diggs, Keeper, Retired
Laban, Virginia

Subj: Income tax; withholding of

1. In reply to your letter of 4 February, 1948, relative to the withholding of income tax from your retirement pay, you are informed that Section 113 of the Internal Revenue Code exempts from payment of income tax, amounts received as pension, annuity, or compensation on account of disease or injury incurred in action in the armed forces. Since your disability was incurred while serving in a civilian capacity, the exemption does not appear to be applicable in your case.

2. The law requires the withholding agent to withhold tax from the taxable pay of retired former Lighthouse Service personnel. The amount to be withheld is determined according to income and the number of exemptions claimed by you on U. S. Treasury Department Form W-4. **Since you claim two (2) exemptions and according to Internal Revenue Tax Tables, your monthly retired pay in the amount of $105.23 is subject to tax withholding in the amount of $2.30 per month.**

J. A. WILBER
By direction

CG-FAD14-75

3-2

FILE
LKZ

14 December, 1943.

From: Commandant.
To: William J. Digge, Keeper, Retired,
Taban, Virginia.

Subject: Retired pay; payment of.

Reference: (a) Navy Department letter, 7 December, 1943.

Inclosures: (A) Form N.C.G. 9671-B.
(B) Standard Form 1099 - Signature Card.
(C) Form W-4.

1. Having been transferred to the retired list of the Lighthouse Service, Coast Guard, effective, 1 November, 1943, your pay accounts will henceforth be carried at Headquarters.

2. Checks in settlement of your retired pay will be forwarded to you after the close of each month upon the receipt of dated and signed Form 9671-B, one of which is inclosed for use at the end of the current month. Since this form is submitted as evidence of your existence and right to retired pay, it must not be signed prior to the last day of the month and should not be predated. If address is changed, the new address for mailing your pay check should be submitted on this card at the end of the month in which the change occurs.

3. Inclosure (B) must be signed in the space provided therefor and returned to the Allotment Disbursing Officer for transmittal to the General Accounting Office. The name appearing on your pay checks will be identical to that appearing in the upper left corner of this card. The card must be signed in the same manner, using first name and middle initial.

C. L. HERNDON,
By direction.

DEC 14 1943

3097

1943 DEC 14 PM 2 18



UNITED STATES COAST GUARD

POST OFFICE BOX 540
NORFOLK 1, VA.

3-2

ADDRESS REPLY TO THE
DISTRICT COAST GUARD OFFICER
FIFTH NAVAL DISTRICT (pcp)
REFER TO FILE: 75

File 22

13 December, 1943

To: The Commandant (PCP)

Subj: Retirement of William J. Diggs, Keeper, Stingray Point Light Station, Virginia (Disability)

1. Reference is made to Headquarters' undated letter, file CG-75, concerning disability retirement of William J. Diggs. Headquarters is advised that he was paid for his last (final) active duty on D. O. Voucher No. 2544 in the amount of $169.80 for the period 1 - 31 October, 1943, in the November accounts of Lawrence Maher, SDA, USN, Symbol 55-116-0.

2. Mr. Diggs' total taxable income for the current calendar year to and including the last day for which carried for active duty pay amounts to $1938.85, $50.00 of this amount being deducted for quarters. In addition to this there was deducted from his salary for income tax purposes $102.00.

J. B. DENNY, JR.
By direction

Copy to Lt. Herndon 12/14/43

(PCP)
CG-75

To: DCGO, 5th Naval District

Subj: Retirement of William J. Diggs, Keeper, Stingray Point Lt. Sta., Va. (Disability)

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable by letter, in duplicate, as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year to and including the last day for which carried for active duty pay.

Carl E. Herrick
CARL E. HERRICK
By direction

Incl
Form 2249, Department Notice of Retirement

Mail address:

William J. Diggs,
Laban, Virginia

40 BIN
Return to 3-2

BR

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE:

TO:

Date Prepared December 7, 1943

Name: Digge, William J., Mr.

From: U. S. Coast Guard

Bureau No.: 3495

Retirement (Disability)

Effective: October 31, 1943

	FROM 7439	TO
Position	Keeper	
Grade		
Salary	Range $1560-1920 $1920 p.a. plus $60 p.a. Long.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
	Dec. 16 1916 Aug. 31 1920	
	Mar. 11 1921 Oct. 31 1943	
Headquarters	Norfolk, Va.	
Post of Duty	Lighthouse Point Lt. Sta., Va.	
Appropriation	Civilian Employees, U. S. C.	
Allotment		

FIELD ☐ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

The annual rate of retirement pay is $1262.85.

Justification:

Total Service: 35 years, 6 months, 7 days.
Computation: ($1904.80 x 35.519% ÷ 40) $1262.85.

CIVIL SERVICE OR LEGAL AUTHOR

APPROPRIATI

DATE OF BIR

LEGAL RESIDE

SEX

Male

NATURE OF PO

NEW | ADD

VICE VACANCY

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. VETERAN'S PREF

No

SUBJECT TO RETIRE

DATE OF O

E. L. HAWKINS, Admin

Name William J. Diggs

Designation Keeper

RECORD

(Including military, naval, and civilian service. Each de

	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps							
Civilian employment							
Lighthouse, Coast Guard, and Navy	Oct.	16	1916	Aug.	31	1920	✓
	Mar.	11	1921	Oct.	31	1943	✓
Total service	26 Years, 6 Months, 7 Days						

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number

Name William J. Diggs Date of birth 5 January, 1882

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps							
Civilian employment							
Lighthouse, Coast Guard, and Navy	Oct.	16	1916	Aug.	31	1920	✓
	Mar.	11	1921	Oct.	31	1943	✓
Total service	26 Years, 6 Months, 7 Days						

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number

Name William J. Diggs Date of birth 5 January, 1882

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

Beginning			Ending			Remarks
Month	Day	Year	Month	Day	Year	

...MENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

...esignation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
	Nov.	1	1938	June	30	1939		$1860 pa	$1240.00 ✓
	July	1	1939	June	30	1940		1860	1860.00 ✓
	July	1	1940	Jan.	15	1941		1860	1007.50 ✓
	Jan.	16	1941	June	30	1941		1920	880.00 ✓
	July	1	1941	June	30	1942		1920	1920.00 ✓
	July	1	1942	Sept.	30	1942		1920	480.00 ✓
	Oct.	1	1942	June	30	1943		1980	1485.00 ✓
	July	1	1943	Sept.	9	1943		1980	379.50 ✓
	Sept.	10	1943	Oct.	31	1943		1920	272.00 ✓

Total compensation for last five years of active service $9524.00 ✓

Average compensation for last five years of active service $1904.80 ✓

Annual rate of retired pay ($1904.80 × years 26.51 (Not exceeding 30) ÷ 40) = $1262.95

U. S. GOVERNMENT PRINTING OFFICE 16—20161

75 (pcp)

Form 2521
TREASURY DEPARTMENT
U. S. COAST GUARD

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

Date 4 December, 1943

District Coast Guard Officer,
~~Commander,~~ 5th Naval District,

Norfolk, Virginia
(City)

I hereby apply for retirement from active duty effective close of 31 October, 1943, on the basis of service shown hereon.

x William J. Diggs
(Name)

William J. Diggs
Laban, Virginia

Keeper
(Designation)

Office of the District Coast Guard Officer,
~~OFFICE OF THE DISTRICT COMMANDER~~
Fifth Naval District

City Norfolk, Virginia *Date* 6 December, 1943

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $1262.~~58~~ 45 per annum, effective at the close of 31 October, 1943.

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

C. C. PADEN
By direction ~~XXXXXXXXXXXXXXX~~

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

1943 DEC 7 AM 11 08



UNITED STATES COAST GUARD

POST OFFICE BOX 540
NORFOLK 1, VA.

ADDRESS REPLY TO THE
DISTRICT COAST GUARD OFFICER
FIFTH NAVAL DISTRICT (pcp)
REFER TO FILE: 75

3-2

6 December, 1943

To: The Commandant (PCP)

Subj: Retirement of William J. Diggs, Keeper, Stingray Point Light Station

1. In compliance with Headquarters' letter of 30 November, 1943, CG-75, on above subject, there is transmitted herewith application of subject employee for retirement on account of disability.

2. Mr. Diggs' last day of actual service was 16 June, 1943. However, his accumulated annual leave of 72 days and his accumulated sick leave of 54 days, leave on leave included in each, carried him on the civilian pay roll to the close of 31 October, 1943.

3. Form 2523 is not attached to Form 2521 inasmuch as it was submitted to Headquarters with district letter of 24 November, 1943, file 75.

C. C. PADEN
By direction

Incl
Form 2521 for William J. Diggs

3-2

OFFICE OF THE CHIEF MEDICAL OFFICER

COAST GUARD HEADQUARTERS

27 November, 1943

MEMORANDUM FOR - Chief Personnel Officer

Subj: DIGGS, William J., Keeper, Stingray Point Light Station; retirement; recommendation

In view of the age and length of service of this individual and the medical report submitted this office is of the opinion that Mr. Diggs should be retired for disability and such retirement is recommended.

Carl Michel

CARL MICHEL
Asst. Surgeon General

UNITED STATES COAST GUARD

ADDRESS REPLY TO THE DISTRICT COAST GUARD OFFICER FIFTH NAVAL DISTRICT
REFER TO FILE: CG-75 (PCP) 75

30 November, 1943
24 November, 1943

To: DCGO, 5th Naval District
Via: The Commandant
Subj: Retirement of William J. Diggs, Keeper, Stingray Point Light Station

1. Reference is made to your letter of 24 November, 1943, file 75 (pcp).

2. On the basis of the medical certificates submitted by Mr. Diggs, the Chief Medical Officer at Headquarters has approved the disability retirement of subject employee, taking into consideration his age and length of service.

3. Due to the fact that Mr. Diggs has been on leave without pay since 1 November, it is requested that your office promptly submit Form 2521, Application for Retirement under Act of June 20, 1918, which should be made effective the close of 31 October, 1943.

4. Since the medical certificates submitted by Mr. Diggs were used as the basis for approving his retirement, they have not been returned as he requested. However, if he insists upon their return they will be forwarded.

CARL E. HERRICK
By direction

C. C. PADEN
By direction

UNITED STATES COAST GUARD
POST OFFICE BOX 540
NORFOLK 1, VA.



ADDRESS REPLY TO THE
DISTRICT COAST GUARD OFFICER
FIFTH NAVAL DISTRICT (pcp)
REFER TO FILE: 75

24 November, 1943

To: The Commandant

Subj: Diggs, William J., Keeper, Stingray Point Light Station; retirement

1. The subject employee was directed by this office to secure a medical survey to determine whether or not he was eligible for disability retirement. A report on Form 2523 (attached) was received from the Norfolk Marine Hospital which states there is no disability but indicated diabetes mellitus. When Mr. Diggs appeared at this office his state of emaciation and loss of weight was apparent by way of contrast with his appearance at this office several months earlier. He stated that his own physician did not agree with the findings of the Public Health Service physician. He visited a specialist in Richmond, Virginia, for further examination and advice. The statement of Dr. William R. Jordan, Richmond, Virginia, is attached as is that of Dr. R. B. Bowles, Mathews, Virginia, who has been treating Diggs for some time.

2. The thought occurs to this office that there is a possibility that the examining physician at the Marine Hospital, in rendering his opinion, did not give sufficient consideration to all the factors involved in the life and living conditions of a keeper on a marine lighthouse and the handicaps in following a diabetic's diet as recommended by the Public Health Service. (See Certificate of Discharge No. 62840 attached).

3. Mr. Diggs is almost sixty-two years of age. He has over twenty-six years of service and has been a very faithful, honest, and industrious employee. In view of this fact and difference in medical opinions, it is recommended that a medical survey by another physician, to be suggested by Headquarters, be arranged. Due to the fact that he has used all sick and annual leave, commencing 1 November, 1943, he will be on leave without pay.

C. C. PADEN
By direction

Incls

Form 2523
TREASURY DEPARTMENT
U. S. COAST GUARD

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT, CIVILIAN PERSONNEL

(Act of March 4, 1925)

NAME OF CLAIMANT William J. Diggs DESIGNATION Light House Keeper

Height 70" Weight 153 pounds. Complexion Ruddy

Color of eyes Blue Color of hair Gray

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: Thin, emaciated-looking, white, male patient

Description of duties of position (to be filled in by district commander): Keeper of a lighthouse on a marine site, involving operation of a motorboat, maintenance of machinery and equipment, repairs and upkeep of the structure.

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: In June, 1942 the patient developed weakness and polyuria. At that time sugar was found in the urine. He was discharged on an 1800 calorie diet, which he found inadequate to maintain his strength. He lost 10 pounds in weight.

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/20 L. E. 20/30

With correction in spectacles: R. E. 20/ L. E. 20/

Accommodation: Reads Jaeger No. 1 at 13 inches, without correction.

Reads Jaeger No. 1 at 13 inches, with correction.

Central color vision (binocular) not done (Name method used)

Inspection Normal

Pupils Normal Pupillary reaction Normal

Hearing: Whispered voice (unaccentuated) heard with R. E. at 20 ft., L. E. at 20 ft.

Appearance of right drum Normal, left drum Normal

Is there any disease of the middle or internal ear or mastoid? No If so, specify

[OVER]

10—17800

Condition of nose and sinuses Normal

Condition of mouth and throat, including tonsils and teeth Most of molars both upper and lower missing. Forty-four caries in others

Bones, joints, muscles, including atrophies Negative
(Express limitation of motion, if any, in degrees and joint involved)

Respiratory system Negative

Cardiovascular system:

(a) Heart Negative

(1) Murmurs None (2) Arrhythmias None

(b) Pulse rate: (1) Sitting 96 (2) After exercise 112 (3) 2 minutes after exercise 88

(c) Blood pressure: (1) Sitting—Syst. 145 Diast. 90 (2) After ex.—Syst. 148 Diast. 90

(d) Condition of blood vessels No demonstrable arteriosclerosis

Evidence of thyroid or other endocrine disturbance None

Abdomen and gastro-intestinal system, including hernia Negative

Genito-urinary system:

Urinalysis—Sp. gr. 1.006 Reaction Acid Albumin Negative Sugar Negative

Sediment microscopic (required when albumin or sugar is found)

Reflexes, motor disturbances, etc.:

(a) Station Normal (e) Gait Normal

(b) Tremor Negative (f) Coordination Normal

(c) Patellar reflexes Normal (g) Peripheral circulation Normal

(d) Other motor disturbances None

Alcohol No Drugs No Syphilis No Epilepsy No

Other neurological findings None

General impression Diabetes mellitus

Here describe fully nature of disability: There is no disability.

Is disability to perform duty of a permanent character?

Is it indicated that applicant may recover from disability and be fit for restoration to active duty?

Do you recommend reexamination with this in view?

..... HEREBY CERTIFY that upon examination ..... find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

Form 1918
L SECURITY AGENCY
IC HEALTH SERVICE

CERTIFICATE OF DISCHARGE

No. 62840

From U. S. Norfolk-Virginia (Marine hospital or relief station) At _____

Aug 10, 1943

THIS IS TO CERTIFY that Diggs (Surname) William, J. (First) (Middle)

was treated in the ~~dispensary~~ (Hospital or ~~dispensary~~) as a ~~out~~ (Hospital or ~~out~~) patient

from Aug 10, 1943 (Date of admission) to _____ (Date of discharge), 19____

Class of beneficiary L.H.S Condition on discharge Improved

Reason for discharge N.F.N.N.

Certified service on last vessel _____ Name of vessel _____

DESCRIPTION

Nativity _____
Date of birth _____
Color _____
Complexion _____
Height _____
Eyes _____
Hair _____

REMARKS: Discharged on 2350 calorie diet

Ralph E. Porter, Senior Surgeon
Medical Officer in Charge
Surgeon.

(Signature of patient)

NOTE.—Retain copy for station files.

U.S. GOVERNMENT PRINTING OFFICE 16—11886

se be careful that I receive it again

WILLIAM R. JORDAN, M. D.
MEDICAL ARTS BUILDING
RICHMOND, VIRGINIA 19

November 18, 1943

To whom it may concern:

I examined Mr. William James Diggs at my office on October 21, 1943 and saw him daily at the Retreat for the Sick hospital from November 9, 1943 to November 12, 1943. This man has evidence of arteriosclerosis and complains of definite heart symptoms which are brought on by exertion. Furthermore, he is apprehensive and nervous and has various other symptoms of degenerative disease. This picture combined with his age leads me to recommend his retirement from the Coast Guard Service at the present time and I shall appreciate your sympathetic consideration of this.

Sincerely yours,

William R. Jordan.

William R. Jordan, M. D.

WRJ:LA

Property of Mr. J. D. Diggs

careful that I receive this statement again.

DR. R. B. BOWLES
MATHEWS, VA.

November 22, 1943-

To whom it may concern:

This is to certify that I have seen Mr. W. J. Diggs at intervals during the past several months (since June, 194[illegible] and that I agree whole-heartedly with the opinion of Dr. William L. Jordan.

R. B. Bowles, M.D.

Property of W. J. Diggs

(PCP)
CG-75

30 November, 1943

To: DCGO, 5th Naval District

Subj: Retirement of William J. Diggs, Keeper, Stingray Point Light Station

1. Reference is made to your letter of 24 November, 1943, file 75 (pcp).

2. On the basis of the medical certificates submitted by Mr. Diggs, the Chief Medical Officer at Headquarters has approved the disability retirement of subject employee, taking into consideration his age and length of service.

3. Due to the fact that Mr. Diggs has been on leave without pay since 1 November, it is requested that your office promptly submit Form 2521, Application for Retirement under Act of June 20, 1918, which should be made effective the close of 31 October, 1943.

4. Since the medical certificates submitted by Mr. Diggs were used as the basis for approving his retirement, they have not been returned as he requested. However, if he insists upon their return they will be forwarded.

CARL E. HERRICK
By direction

U S Coast Guard (5)

DEC 1, 1943

FRYER

File - 75 (pcp)

UNITED STATES COAST GUARD
Fifth Naval District
Post Office Box 540
NORFOLK, VIRGINIA

17 September, 1943

To: Commandant, Coast Guard Headquarters

Subj: Report of effective date of change in position or pay status of civilian employee

Name DIGGS, William J.

Nature of Action Change in post of duty - reduction in salary and range

Effective date of change 10 September, 1943

	FROM	TO
Position	Keeper	Keeper
Pay	$1980 per annum	$1920 per annum
Salary Range	$1680-2040	$1560-1920
Valuation of Quarters	$60 per annum	$60 per annum
Station	York Spit Light Station, Virginia	Stingray Point Light Station, Va.

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 5-20-43.

C. C. PADEN
By direction

(This space for use of Headquarters)

Headquarters United States Coast Guard CG-75 20 September, 1943

Submitted to the Director of Personnel, Navy Department, for information.

Very truly yours,

H. L. Morgan

H. L. MORGAN, Assistant Chief,
Civilian Personnel Division

1943 AUG 7 AM 11 54

UNITED STATES COAST GUARD
FIFTH NAVAL DISTRICT
POST OFFICE BOX 590
NORFOLK, VA.

(pra)

7 5-531

3 August, 1943

To: William J. Biggs - Keeper

Subj: Orders; temporary duty; travel

1. You are directed to proceed to Marine Hospital, Norfolk, Va., via the District Office, on official business of the Coast Guard. Upon completion of this temporary duty, return to your regular station and resume your regular status.

2. You will be allowed per diem in lieu of subsistence as follows: $4.50 including time on commercial vessels where price of passage includes subsistence subject to the provisions of the Standardized Travel Regulations, and Personnel Bulletin No. 11-43, dated January 26, 1943. Travel will be performed by common carrier.

3. The travel necessary to the execution of this order is required by the public interests.

4. The expense incident to the travel herein authorized is chargeable against Norfolk District Symbol No. 05-20.

GLENN C. FORGER,
By direction

CC: HQ

(PCP)
CC-75

16

9 July, 1943

DCNO, 5th Naval District

Floyd E. Crewe, Bertrand H. Parkes, William J. Biggs, Frank H. Lewis, George W. Austin, and Chester L. Austin, Keepers; transfer of.

XXIX X XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Reference is made to Form 2249 forwarded to your office for the changes [illegible] and post of duty of subject employees. It is requested that the [illegible] entrance on duty in each case be promptly submitted.

CARL E. HERRICK
BY direction

(PG7)
CC-75

16

9 July, 1943

DCNO, 5th Naval District

Floyd E. Crewe, Bertrand H. Parker, William J. Biggs, Frank B. Lewis, George W. Austin, and Chester L. Austin, Keepers; transfer of.

XXXX X XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Reference is made to Form 2249 forwarded to your office for the changes in status and post of duty of subject employees. It is requested that the date of entrance on duty in each case be promptly submitted.

CARL E. HERRICK
BY direction

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared 20 May, 1943

Name: Higgs, William J.

From: U. S. Coast Guard

Bureau No.: 3405

Effective: E.O.D. 9-10-43

Change in post of duty - reduction in salary and range

	FROM	TO
Position	7460	7439
Grade	Keeper	Keeper
Salary	Range $1680-2040	Range $1560-1920
C. S. C. No.	$1920 p.a. plus $60 p.a.stru.	$1920 p.a. plus $60 p.a.stru.
Bureau or Div.	U. S. Coast Guard	U. S. Coast Guard
Organizational Subdivisions		
Headquarters	Norfolk, Va.	Norfolk, Va.
Post of Duty	York Spit Lt.Sta., Va.	Stingray Pt. Lt.Sta., Va.
Appropriation	Civilian Employees, G. C.	Civilian Employees, G. C.
Allotment		
FIELD	X	
DEPRTMTL.		
FIELD		X
DEPRTMTL.		

Remarks:

Justification:

This is a regular positi n in the authorized complement of the Station.

Attached is a letter from Mr. Higgs in which he states that he will accept the transfer at andecrease in salary.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION

DATE OF BIRTH

LEGAL RESIDENCE Va.

SEX M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE *

NAME: John T. Saunders (retired 6-31-43)

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT? Lighthouse Act

DATE OF OATH

CHARLES POYNT

DATE APPROVED BY THE SECRETARY

BUREAU OR DIVISION PERSONNEL FILES MAY 28 1943

MAY 19 AM 9

3-2

UNITED STATES COAST GUARD

POST OFFICE BOX 540

NORFOLK, VA.

OFFICE OF
THE DISTRICT COAST GUARD OFFICER
FIFTH NAVAL DISTRICT

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

17 May, 1943

From:
To: District Coast Guard Officer, Fifth Naval District.
Commandant, Coast Guard Headquarters.

Subject: William J. Diggs, Keeper; proposed transfer of.

Reference: (a) Headquarters' letter 28 April, 1943, (CG-CP-75).

Inclosure: (A) Letter from W. J. Diggs dated 12 May, 1943, (75).

1. In connection with reference (a) there is transmitted herewith letter from W. J. Diggs to the effect that he will accept the transfer to Stingray Point Light Station at a reduction in pay.

C. C. PADEN,
By direction.

U. S. COAST GUARD

CG-CP-75.

NOMINATION

District Coast Guard Officer, Fifth Naval District, Norfolk, Va., 29 March, 1943

28 April, 1943.

Commandant, U. S. Coast Guard.

Recommended Transfer

From: William J. Commandant. Date of birth 5 January, 1882

To: District Coast Guard Officer, Fifth Naval District, Norfolk.

Present residence Virginia

Subject: FROM William J. Digges, keeper; proposed transfer of.

References: (a) Your nomination dated 29 March, 1943.

Present position and grade Keeper $1980 per annum

1. In reference (a) you recommend the transfer of William J. Digges from his position of keeper at $1980 ($1680-2040) per annum plus $60 for quarters at York Spit Light Station to Stingray Point at $1980 ($1560-1920) per annum plus $60 for quarters, vice John T. Saunders, who is retiring at the close of 31 August, 1943.

2. You stated in reference (a) that Mr. Digges' transfer to a more protected station without a reduction in salary is recommended due to his long service, his age and coming retirement. However, Headquarters can not recommend this transfer at $1980 per annum because that will exceed the maximum of the range at Stingray Point which is $1560-1920. Therefore, unless your office secures a written statement from Mr. Digges to the effect that he will accept the transfer at a reduction, and submit it to Headquarters, action can not be taken on the proposed transfers of Frank R. Lewis vice Digges, of Bertrand H. Parkes, vice Lewis and of Joseph T. Oliver vice Parkes, which are contingent upon the transfer of Mr. Digges.

CARL E. BERRICK,
By direction.

REMARKS: In view of Mr. Digges twenty-four years of service and his age, it is desired to transfer him to a more protected station, and in view of his approaching retirement, it is recommended that there be no reduction in pay, even though Stingray Point is a lower pay range than York Spit. He has been a faithful and deserving employee.

Action regular, _____, 19____

C. C. PAHEN,
By direction.

Manager, Civil Service District. (Title)

Form 2660

U. S. COAST GUARD

APR 1 1943

N O M I N A T I O N

From: District Coast Guard Officer, 5th Naval District, Norfolk, Va., 29 March, 1943

To: Commandant, U. S. Coast Guard.

Action Recommended Transfer

Name DIGGS, William J. Date of birth 5 January, 1882

Legal residence Virginia

	FROM -	TO -
Position	Keeper	Keeper
Pay and grade	$1980 per annum	~~$1980~~ per annum
Valuation of quarters	$60 per annum	$60 per annum
Station	York Spit Light Station, Virginia	Stingray Point Light Station, Virginia
Appropriation	Civilian Employees, C. G.	Civilian Employees, Coast Guard

Effective 1 September, 1943, (as soon thereafter as he enters on duty.

Rank on eligible list ---- Rating ---- Percentage ---- Other eligibles considered:

Vice John T. Saunders $1800 p.a. plus $60 p.a. qtrs. Pay Services terminated close of 31 Aug., 1943.

Reason Recommended for disability retirement.

REMARKS: In view of Mr. Diggs twenty-four years of service and his age, it is desired to transfer him to a more protected station; and in view of his approaching retirement, it is recommended that there be no reduction in his pay even though Stingray Point is in a lower pay range than York Spit. He has been a faithful and deserving employee.

Selection regular, ____, 19____

C. C. PADEN,

Manager, Civil Service District. (Title) By direction.

75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

York Spit
COAST GUARD STATION

12 may 1943
Perrin Va

From: Keeper York Spit
To: District Coast Guard Officer Fifth Naval District
Subject Transfer
Reference to letter 75 3 may 1943
I appreciate the recommendation given me through your office to keep my present pay when transfered to Stingray Point Light Station as Keeper. I Regret to have my present pay reduced: but I will accept the reduction and be glad to Transfer to Stingray Point at the rate of $1920 per Annum
Many Thanks for all consideration given me in all the past
Respectfuly W. J. Diggs
Keeper

To Auxiliar Arsenal
Memo
15 May 43

CG-CP-75.

28 April, 1943.

From: Commandant.
To: District Coast Guard Officer, Fifth Naval District, Norfolk.

Subject: William J. Diggs, keeper; proposed transfer of.

Reference: (a) Your nomination dated 29 March, 1943.

1. In reference (a) you recommend the transfer of William J. Diggs from his position of keeper at $1980 ($1680-2040) per annum plus $60 for quarters at York Spit Light Station to Stingray Point at $1980 ($1560-1920) per annum plus $60 for quarters, vice John T. Saunders, who is retiring at the close of 31 August, 1943.

2. You statedin reference (a) that Mr. Diggs' transfer to a more protected station without a reduction in salary is recommended due to his long service, his age and coming retirement. However, Headquarters can not recommend this transfer at $1980 per annum because that will exceed the maximum of the ragge whiStingray Point which is $1560-1920. Therefore, unless your office secures a written statement from Mr. Diggs to the effect that he will accept the transfer at a reduction, and submit it to Headquarters, action can not be taken on the proposed transfers of Frank R. Lewis vice Diggs, of Bertrand H. Parkes, vice Lewis and of Joseph T. Oliver vice Parkes, which are contingent upon the transfer of Mr. Diggs. As indicated above, the highest rate that can be given Diggs is $1920 per annum, the maximum of the range.

CARL E. HERRICK,
By direction.

U. S. COAST GUARD
RECEIVED APR 30 1943

Olson Room 3012 3-2

DEPT. STOCK FORM 2249
REV.

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared 1 October, 1942

Name: Riggs, William J.

From: U. S. Coast Guard

Bureau No.:

Promotion

Effective: 1 October, 1942

	FROM	TO
Position		Keeper
Grade	Field (Range $1620-2040)	Field (Range $1620-2040)
Salary	$1920 p.a. plus $60 p.a. Cbrs.	$1980 p.a. plus $60 p.a. Cbrs.
Bureau or Div. Organizational Subdivisions		
Headquarters Post of Duty		Norfolk, Virginia
Appropriation		York Spit Lt. Sta., Va.
Allotment		Civilian Employees, C. G.

FIELD ☐ DEPRTMTL ☐ FIELD ☒ DEPRTMTL. ☐

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

Justification:

Mr. Riggs was last promoted January 16, 1941 in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Very Good.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION

Regular

DATE OF BIRTH

1-4-97

LEGAL RESIDENCE

Va.

SEX

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT?

Lighthouse Act

DATE OF OATH

CHARLES PICZET

DATE APPROVED BY THE SECRETARY

OCT 7 1942

BUREAU OR DIVISION PERSONNEL FILES

(U. S. Coast Guard
Rec'd Aug. 2, 1942)

75

U. S. COAST GUARD

Norfolk, Va.

31 July, 1942

From: District Coast Guard Officer, 5th Naval District.
To: Keepers, Resident Light Stations.

Subject: Award of Efficiency Stars to Light Stations.

1. Below are listed keepers and their stations awarded efficiency stars for the fiscal year ended 30 June, 1942. In arriving at these awards excellence in handling correspondence, property accounts and economy in the use of supplies was taken into account, as well as excellence in the condition of the station.

COMMANDANT'S EFFICIENCY STAR (5)

J. R. Edwards.....Deepwater Shoal Lt. Sta., Va.
F. R. Lewis.....Pages Rock Lt. Sta., Va.
J. C. Lewis.....Mathias Point Lt. Sta., Md.
L. E. Bozman.....Solomons Lump Light Station, Md.
E. M. Hayman.....Thimble Shoal Lt. Sta., Va.

COMMANDER'S EFFICIENCY STAR (5)

J. L. Mayor.....Ragged Point Lt. Sta., Md.
S. C. Dawson.....Love Point Lt. Sta., Md.
G. G. Johnson.....Old Point Comfort Lt. Sta.,Va.
Mrs. F. M. Salter.....Turkey Point Lt. Sta., Md.
W. J. Diggs.....York Spit Lt. Sta., Va.

/S/ Glenn C. Fonger

GLENN C. FONGER,
By direction.

Copy to:Headquarters (2)

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 9

TO:

Date Prepared January 10, 1941.

Name: Diggs, William J.

From: U. S. Coast Guard

Bureau No:

Promotion

	FROM	TO
Position		Keeper
Grade		
Salary	Field (Range $1620-2040) $1860 p.a. plus $60 p.a.Otrs.	Field (Range $1620-2040) $1920 p.a. plus $60 p.a.Otrs.
Bureau or Div. Organizational Subdivisions		U. S. Coast Guard
Headquarters		Norfolk, Virginia
Post of Duty		York Spit Lt. Sta.,Va.
Appropriation		Civilian Employees, C.G.
Allotment		
Field or Deptl.		Field

EFFECTIVE
Remarks: January 16, 1941.

Justification:

No increase in pay since January 1, 1931.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION

DATE OF BIRTH 1-5-1882

LEGAL RESIDENCE Va.

SEX	RACE
M	W

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE

SUBJECT TO RETIREMENT ACT?
Lighthouse Act 6-20-16

DATE OF OATH

4-1641

BUREAU OR DIVISION PERSONNEL FILES

75

Form 78

REPORT OF DAMAGE TO PROPERTY OR INJURY TO PERSONS

TREASURY DEPARTMENT
~~DEPARTMENT OF COMMERCE~~
~~LIGHTHOUSE SERVICE~~
U. S. Coast Guard

U. S. COAST GUARD
REC'D AUG 17 1940

OFFICE OF ~~SUPERINTENDENT OF LIGHTHOUSES~~ Commander, Norfolk DISTRICT,

Norfolk, Va., 16 August, 1940

Name of vessel, station, or other aid to navigation involved:
York Spit Light Station, Va.
Date of accident:
8 July, 1940.
Nature and cause of accident:
Ran nail in ~~right~~ left hand.

Estimated cost of damage { to property of the Department: $
to private property: $

What steps have been taken to recover cost of damage to Department property?

Where accidents result in injury to, or death of, any employees, or others, furnish following information for each person injured:

NAME	OFFICIAL TITLE, IF GOVERNMENT EMPLOYEE	NATURE OF INJURY	HAS WORK TIME BEEN LOST BY EMPLOYEE
William J. Diggs	Keeper	Puncture wound, palm left hand.	7/8/40 to 7/9/40.

Reports will be duly submitted to the Employees' Compensation Commission in case any medical or other charges are involved under the Employees' Compensation Act.

Remarks or recommendations:

C. J. Sullivan
C. J. SULLIVAN,
By direction. ~~Superintendent of Lighthouses~~

Date .....

Submitted, in duplicate, to the Secretary of Commerce, for his information.

For the Commissioner.

.....

11—11418

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment United States Government Date September 1st 1939

1. Name in full (Mr., Miss, or Mrs.) ~~William James Diggs~~ (Surname) (Given name) (Middle name)
2. Present address Laban Diggs William James Va (Number) (Street) (City) (State)
3. Legal (voting) residence Port Haywood Va (State and Congressional District) (County) (City or town)
4. Where born New Point Mathews When born Va 1-5-82 (State or foreign country) (City or town) (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male	Female	Single	Married	Divorced	Widowed	White	Colored	
√			√			√		

7. Number and ages of dependents domiciled with you one wife age 50. years
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
Government	Light House	Keeper	$ 10.60" per year	Oct	1	1916			

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below: No

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below: No

(Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service? No

(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary
√							

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) None

14. Statement of principal employment other than with the United States Government: None

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 (3) 4 5 6 7 8	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs W. L. Driggs

Relationship Wife Post office address [redacted] Idaho

I certify that the foregoing answers are correct to the best of my knowledge and belief.

W. L. Driggs Ruker.
(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

Copy of this form not sent to Department

PERSONNEL CLASSIFICATION BOARD FORM [illegible]—FIELD QUESTIONNAIRE
(To be filled out in accordance with the instructions given in P. C. B. Forms Nos. 15 and 16)

Bureau No. [illegible] 1261 Sheet No. 5(b)-147

Space reserved for the use of the Board

1. Biggs (Surname) William (Given name) J. (Initial)

2. Department Commerce
3. Bureau Lighthouse
4. Field service Lighthouse Service
5. (a) Field station York Spit Light Station
(b) Subdivision
(c) City or town State

6. Pay roll title Light Keeper
7. Customary office title Keeper
8. Present administrative allocation 1600-1900 1800.
9. Present gross rate of pay $ None
10. Deduction for allowances $ 1000.
11. Net rate paid in cash $

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☐ House ☒ Room { ☐ Furnished ☒ Unfurnished } ☐ Heat ☒ Light ☐ Fuel ☐ Laundry ☐ Uniform ☐ Subsistence or rations in kind Meals per day: ☐ 1 ☐ 2 ☐ 3

13. Describe any other allowance, privilege, or perquisite of value

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost Uniform, approximately $15.00

15. (a) Regular hours of work: From none a.m. to none m. (b) How many hours per week excluding unusual or irregular overtime work? 56 56
Summer Winter (c) If not a full time and all-the-year-round position, state number of hours per day ;
number of days per { week / month / year } (d) If certain hours of availability for duty outside of regular working hours are required, state hours and type of such duty Just to day what necessary through 24 hours of day.

16. (a) Rate of pay for overtime None (b) Amount of overtime pay in last 12 months

17. (a) Does the employee in any way direct or supervise other employees? Yes (b) If so, in what way? (See Form 16 before answering) By personal direct personal instruction. Keeper and one assistant constantly work: ride by ride or watch and watch on same work.
(c) How many? One

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

Jno. L. Collis 5(b) 168

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes (b) If so, in what way? (See Form 16 before answering.) By personal visit by district superintendent or more frequent inspection of his station by district superintendent or his representative and by review in district office of monthly reports and annual property returns.

20. What is the name, official position, and sheet number of the employee's immediate superior? H.D.Bill, Supt. of Lighthouses, Md.

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	3	4	5	6	7	8	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	(Kind)

Other education (describe):

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent? For twenty years previous to my entering this service my occupation was fishing and oystering, which was beneficial and qualifying me for work necessary on entering the service.

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

on night

Percentage of working time

Over Bell machinery

1 hr. The light is burned from sun set until sun rise throughout the year. Each morning when the light is put out, I begin to prepare the light for service at sun set.

10 min The Fog Signal is run throughout all the thick weather, ie. Fog, Rain, Snow or Smoke. This signal is operated by Bell Machinery. On this station there is one Assistant who performs all duties assigned to him which he is capable of doing.

to clean up and prepair for next time of use

The Watches are 24 Hours, from Midnight until Midnight. This keeps me in continual readiness in operating my Fog Signal or to see that my light is in order.

The House is kept in order inside by continual process of cleaning etc. such as is done in any line of general house work.

The House is kept in order on the outside by being scrubbed and painted whenever it is necessary to be done. The iron foundation must be chipped and painted whenever it is necessary in order to be kept in good condition.

On the first of each month I render a report of the condition of the Station.

There is a requisition sent in annually for equipment and general supplies necessary for the upkeep of the Station.

There is an inventory taken annually of all of the property of the station.

On an average of three or four times each month I go or send ashore, a distance of thirteen miles, for mail and provisions.

W. D. Riggs

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same

Answer to Question 25, P.C.B.Form No.14

The duties of this employee are to share the watches with principal keeper in care of light and fog signal and the labor of keeping same in state of perfect cleanliness and efficiency, and in cleaning, painting and minor repairs of the entire station, which is a 2-story frame house on interbraced iron piles on a submarine foundation, surmounted by a glazed lantern in which is mounted a fresnel lens for display of light, which may be either a kerosene wick lamp or incandescent oil vapor light. The fog signal is a bell operated by clockwork machinery. Communication with shore is by motor launch. Each of two keepers is allowed 5 days ashore per month and during absence of principal keeper, the assistant is in full charge of station.

and complete, except as indicated in attached memorandum, marked _____ In my judgment the compensation of this position should be in a range from $ 1680. to $ 1980.

Sep. 21. , 1928 (Date)

H. D. King (Signature of head of field office or station)

Supt. of Lighthouses (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked _____ In my judgment the compensation of this position should be in a range from $ 1680, to $ 1980

SEP 25 1928 , 1928 (Date)

H. B. BOWERMAN (Signature of head of bureau or his representative)

Acting Commissioner of Lighthouses (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

10—1856

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time

1 hr. The light is burned from sun set until sun rise throughout the year. Each morning when the light is put out, I begin to prepare the light for service at sun set.

10 min The Fog Signal is run throughout all the thick weather, ie. Fog, Rain, Snow or Smoke. This signal is operated by Bell Machinery. On this station there is one Assistant who performs all duties assigned to him which he is capable of doing.

The Watches are 24 Hours, from Midnight until Midnight. This keeps me in continual readiness in operating my Fog Signal or to see that my light is in order.

The House is kept in order inside by continual process of cleaning etc. such as is done in any line of general house work.

The House is kept in order on the outside by being scrubbed and ted whenever it is necessary to be done. The iron foundation be chipped and painted whenever it is necessary in order to ept in good condition.

the first of each month I render a report of the condition of the Station.

There is a requisition sent in annually for equipment and general supplies necessary for the upkeep of the Station.

There is an inventory taken annually of all of the property of the station.

On an [illegible] three or four [illegible] ashore.

26. How long have the employee's duties been substantially as described above? May 1, 1928

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

Sep. 21, 1928 (Date) — H. D. King (Signature of Preparing Officer) — Supt. of Lighthouses (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ 1500. to $ 1980.

Sep. 21, 1928 (Date) — H. D. King (Signature of head of field office or station) — Supt. of Lighthouses (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ 1680, to $ 1980

SEP 25 1928, 1928 (Date) — H. B. BOWERMAN (Signature of head of bureau or his representative) — Acting Commissioner of Lighthouses. (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

10—1856

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

VRH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

1926 OCT 1 AM 9 14

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

September 30, 1926.

Hydro
Radio
Engr. Const.
Man Engr.
Personnel
Financial
Law and Prop.
Adm. Asst.
Insp. Constr.
Constr.

William J. Digges, Keeper,
York Spit Light Station,
Onemo, Virginia

Subject: Commendation

1. This office desires to commend you for your action in rendering assistance on September 25 to three soldiers on fishing trip , whom you took on board station when strong wind prevented them from getting ashore, and same shall be noted on the records as part of your official history.

In Mon. Monthly Rept.

H. D. King

Superintendent of Lighthouses

Copy to Commissioner of Lighthouses, Washington, D. C.

Bureau of Lighthouses, Washington
OCT 1 - 1926

Submitted to Secretary of Commerce for his information

J. S. CONWAY
Acting Commissioner of Lighthouses

Form 73

REGM.

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SPECIAL
LIGHT
NOV 30 1917
HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT.

Baltimore, Md., (City.) Nov. 28, (Date.) 1917

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and promotion

Name, William J. Digges — Legal residence, Virginia

Position, Assistant Keeper — Salary, $516. p.a. (base pay)

Location, York Spit Light Station, Va. — Appropriation, Salaries, Keepers of Lighthouses.

Effective Dec. 1, 1917 } or as soon thereafter as he enters on duty.

Former position, Second Assistant Keeper — Former salary, $456. p.a. (base pay)

Location, Wolf Trap Light Station, Va.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

Previous incumbent, George A. Dow — Services terminated, with the close of Nov. 6, 1917.

Reason, Resignation.

Members of family in Government Service, Cousin, light keeper.

Remarks: Mr. Digges has been in the Lighthouse Service of this District since Oct. 16, 1916; his services have been satisfactory. This transfer at his request of May 18, 1917, Dist. Circ. No. 83.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

H. D. King

Secretary, Civil Service District. Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 30 1917

Submitted to the Secretary of Commerce, approved.

E F

M T&D

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
DEC 5 1917
HOUSES

December 1, 1917.

M. William J. Diggs,

Throughthe Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Sixteen dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from second assistant keeper at $456 per annum.)

By direction of the Secretary:

Respectfully,
(Signed) Clifford Hastings.

C
N

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: George A. Dow.

Legal Residence: Virginia.

1—3692

5 Insp.

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
OCT 12 1916
HOUSES

October 10, 1916.

M. William J. Diggs,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Second Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Fifty-six dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. _____) issued by the Local Civil Service Board for the Fifth Lighthouse District.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

Eod Oct 16

L
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: John M. Marchant.

Legal Residence: Virginia.

(See reverse side.)

14/12

Form 73

FOURTH DISTRICT
OCT 7 1916
Received

REOM

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

LIGHT
OCT 9 1916
HOUSES

Baltimore, Md., Oct. 6, 1916
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment

Name, William J. Diggs — Legal residence, Va.

Position, Second Assistant Keeper — Salary, $456. p.a.

Location, Wolf Trap L.S., Va. — Appropriation, Salaries, Keepers of Lighthouses.

Effective Oct. 16, 1916 — {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, None — Former salary,

Location,

Rank on eligible list, ~~1~~ 2 Rating, Asst. Kpr. Percentage, 88.4, Other eligibles considered:
Stephen W. Cillikin, FR.
John M. Goodwin, C.
Isaac C. Burrows, C.

Previous incumbent, John M. Marchant — Services terminated, at close of Sept. 30, 1916

Reason, Resignation

Members of family in Government Service, Cousin, light keeper.

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

WASHINGTON, D. C.
OCT - 7 1916

L. M. Fisher
Secretary, FOURTH Civil Service District.

H. D. Klag
Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

OCT 9 1916

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

3220

PAGE:

PERSONNEL RECOMMENDATION

January 10, 1941.

TO DIRECTOR OF PERSONNEL Date

Name: Diggs, William J.

From: U. S. Coast Guard Bureau No:
(BUREAU OR DIVISION)

Nature of Recommendation

Promotion

	FROM	TO
Position		Keeper
Grade	Field (Range $1680-2040)	Field (Range $1680-2040)
Salary	$1660 p.a. plus $60 p.a.Qtrs.	$1920 p.a. plus $60 p.a.Qtrs.
Bureau or Div. Organizational Subdivisions		U. S. Coast Guard
Headquarters		Norfolk, Virginia
Post of Duty		York Spit Lt.Sta.,Va.
Appropriation		Civilian Employees, C.G.
Allotment		
Field or Deptl.		Field

EFFECTIVE January 16, 1941.
Remarks:

Justification:

No increase in pay since January 1, 1931.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION
Reg.

DATE OF BIRTH
1-5-1882

LEGAL RESIDENCE
Va.

SEX: M RACE: W

NATURE OF POSITION
NEW | ADDTL. IDENT.

VICE VACANCY | VICE

SUBJECT TO RETIREMENT ACT?
Lighthouse Act
6-20-18

DATE OF OATH

APPLIC[illegible] OR EMPLOYEE MUST FILL THE FOL[illegible]ING

Name (in full) William James Diggs Sex Male

Present address Lebanon Va. Date of birth January 5th 1882

Give below all places of residence during the past FIVE years

From-- (Month and year)	To-- Month and year)	Number and Street	City and State
Sept 1934	Oct 1939		Lebanon Va

Give, in your own handwriting, the information requested below

Have you ever been arrested for any reason whatsoever? no
If so, give details in space provided below. (Yes or no)

Date of Arrest	Age	Charge	Court and Location	Judge	Disposition

NO ADDITIONAL RECORD FOUND AT F. B. I.

Have you ever been fingerprinted? No Where?

When? If for the Civil Service, what position?

I hereby swear (or affirm) that the above statements are complete and accurate in every detail.

U. S. COAST GUARD

William J. Diggs.
Customary payroll signature of employee

Subscribed and sworn to before me this 14" day of October 1939.

J. J. Cooke, Deputy Clerk
~~Notary Public~~
Circuit Court of Marlboro Co. Va.

~~My commission expires~~

July 1, 1939. Lighthouse District No. FIFTH

consolidated with NORFOLK Coast Guard District,

Headquarters NORFOLK, VA.

See U. S. Coast Guard General Order No. 37, dated June 20, 1939.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

William J. Diggs (Name) — Va. (Legal Residence)

STATUS

11—8940

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
2d Asst Kpr.	Prob.	456	LH - Wolf Trap LS Va	Oct 16, 1916
Asst Keeper	Trans	516	" York Spit LS. Va.	Jan. 11, 1918
Keeper	Incr.	780	" " "	Nov. 1, 1918
	RESIGNED CLOSE OF	Aug. 31 1920		
"	Reins	780	LH " "	Mar. 11, 1921
"	Trans	960	" Old Plantation Flats LS Va	May 1, 1922
"	"	960	" York Spit LS. Va	July 25 1923
"	Read	1200	" "	July 1, 1924
"	Read of Pay	1560	" "	Feb. 1, 1925
"	INCREASE IN COMPENSATION	1620	" "	July 1, 1925
"	INCREASE IN COMPENSATION	1680	" "	JAN 1 1927
"	COMPENSATION Act. May 28, 1928.	1800	" "	JUL 1 1928
"	INCREASE IN COMPENSATION	1860	" "	JAN 1 1931

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

December 31, 1930

Mr. W. J. Diggs

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective January 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

[redacted]

Chief of Appointment Division.

From: $1800

To: $1860

Service and grade: Range $1680-2040

Appropriation (unit): Salaries, Keepers of Lighthouses.

5th District.

WHC

CARDED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
JAN 10 1931
SHEET NO. 2922
DEPARTMENT OF COMMERCE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. Wm. J. Digrs.

Through the Chief, Bureau of Lighthouses

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1680

To: $1800

11—9564

RDED

L

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

February 23, 1927.

OFFICE OF SUPT. 5th DISTRICT.
Baltimore, Md.

2-8-27

COMMISSIONER OF LIGHTHOUSES,
WASHINGTON, D. C.

SUBJECT: TRANSFERS AND PROMOTIONS.

1. Below is report for month of January of transfers, promotions and demotions made in this district which do not require oaths, including transfers made by Form 73a, with necessary data required by the Department in connection thereto:

NAME	POSITION	SALARY	NATURE OF CHANGE	LETTER DATE	EFFEC. DATE OF CHANGE
DIGGS, WM. J.	KEEPER	$1680	INCREASE	1/1/27	1/1/27

/s/ King
Superintendent of Lighthouses.

SEE LETTER OF FEBRUARY 6, 1927. in file of STAUBLY, L. H.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

January 1, 1927.

Mr. W. J. Diggs,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective January 1, 1927.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

JAN 12 1927

CLIFTON A. WOODRUM

Chief of Appointment Division.

From: $1620 per annum.

To: $1680 per annum.

Service and grade: Field.

Appropriation (unit):

C
5

APPROVED BY THE ACTING SECRETARY 1/1/27

FILE 1092/1

APPOINTMENT DIVISION ENTERED JAN 14 1927 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

CROSS REFERENCE

SEE FILE--464/16/D#1

NAME Diggs, Wm. J. POSITION Keeper

BUREAU BUREAU OF LIGHTHOUSES STATION 5th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt.per annum to be Added	Subtracted
960	240	1200	CR	164.25	1364.25	LHS	6	1440	Yes	120	

CIRCULAR #13----11/13/23

approv. $1560

GRADE RECOMMENDED 7

RANGE OF COMPENSATION RECOMMENDED FROM $1560 TO $1800

CLASSIFICATION BOARD FORM NO. 1
(Filled out in accordance with detailed instruction sheet, Form No. 2)

Sheet No. 91

2—12758

DO NOT WRITE IN THIS SPACE

	a		
	b		
	c		
	d		

1. Digges (Surname) William (Given name) J. (Initial)
2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouse
5. (a) Field Station Fifth Lighthouse District
   (b) Subdivision Old Plantation Flats L.H., Va.
   (c) City or town --- State Va.
6. Pay-roll title Light keeper
7. Customary office title Keeper

8. (a) Number of regular working hours of the position, per day avg. about 15; per week 105
   (b) If this is not a full-time position, state percentage of time employed per day ---; or per week ---
   (c) If night work, wholly or in part, state the hours: From 1/2 of time from sunset to sunrise m. to ---
9. If this is not an all-year-round position, state approximate number of days employed each year ---
   During what months ---
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation ---
11. Present rate of pay, exclusive of bonus $ 960. per annum; bonus, $ 240. per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ 960. per "; bonus, $ " per annum.
13. If the employee receives overtime pay, state the rate None
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☐ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum $164.25
    * 45¢ per diem commutation of rations.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniform; annual cost, $ Est. $20.00
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☒ 6 ☐ 7 ☐ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ---; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ---; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ---; number of lessons ---; number completed ---

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

WATER STATION

1. Operating fourth order light and air siren fog signal.
2. Keeping the station painted and clean.
3. Keeping the machinery and small boats in order.
4. Keeping station records and preparing reports.
5. Going for mail and provisions.
6. Observing aids to navigation and conditions of weather.
7. Preparing meals and keeping rooms clean.

The keepers of this station also have charge of one minor light.

* This employee is located at a Water Station and allowances marked X do not apply to his family who must live ashore.

19. Does employee work under immed[illegible] supervision, or to a large extent upon his own r[illegible]sibility? (Describe fully.)

Keeper is in full charge of station and is largely governed in the performance of his duties by letters from the District office and by a book of Instructions to Employees. Frequently placed on his own responsibility saving life and property under stress of weather. Stations are usually in isolated localities where the personnel must act in emergency without reference to superior officers.

20. Do the duties involve direction or supervision of the work of other employees? .....
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

This employee ranks first at this station and he regularly has one employee under him.

21. How long have the employee's duties been substantially as described above? May 1, 1922

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

May 25 (Date), 1923. H. D. King (Signature of Preparing Officer) Supt. of Lighthouses (Title)

23. I have read the foregoing and I agree to it except as follows:

.....
(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)	X		

Educational Training		
	Essential	Desirable But Not Essential
College		
High School		X
Common School	X	

Technical Education: If essential, kind and extent ---

Experience: If essential, kind and extent ---

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1320. to $ 1680. exclusive of allowances mentioned in Question 15.

May 25 (Date), 1923. H. D. King (Signature of head of field office or station) Supt. of Lighthouses. (Title)

GOVERNMENT PRINTING OFFICE 2—12758

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

VRH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

LIGHTHOUSES
1926 OCT 1 AM 9 14

OCT 1926
APPOINTMENT
DIVISION

September 30, 1926

CHIEF CLERK
1926 OCT 2 AM 10 25

William J. Diggs, Keeper,
York Spit Light Station,
Onemo, Virginia

Subject: Commendation

1. This office desires to commend you for your action in rendering assistance on September 25 to three soldiers on fishing trip , whom you took on board station when strong wind prevented them from getting ashore, and same shall be noted on the records as part of your official history.

H. D. King

Superintendent of Lighthouses

Copy to Commissioner of Lighthouses, Washington, D. C.

Bureau of Lighthouses, Washington
OCT 1 - 1926

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. William J. Diggs,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1560 per annum to $ 1620 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

JOHN J. GARDNER.
Acting Chief of Appointment Division.

11—8074

APPOINTMENT DIVISION ENTERED JUL 16 1925 ON JOURNAL DEPARTMENT OF COMMERCE

H
5th

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Mr. Wm. J. Diggs,

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION ENTERED FEB 5 1925 ON JOURNAL DEPARTMENT OF COMMERCE

Acting EDW. J. GAITHER.
Chief of Appointment Division.

Position: Keeper.

Salary: $1560. ✓

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

EK

5th

CARDED

FEB 5 - 1925

(CROSS REFERENCE)

Diggs Anna J. In accordance with authority

of the Director of the Budget dated June 27, 1924, the salary is re-

adjusted to $ 1200, effective July 1, 1924.

For authorization see letter dated JUL 2 3 1924 File No. 1095/21.

CROSS REFERENCE.

August 11, 1923. The Bureau of Lighthouses advises the Department that of the date of effect of the following change.

Name	Position	Salary	Nature of change	Effective date.
Wm. J. Digges	Keeper	960	73a	July 25, 1923

See file Andrew B. Sadler

Form 78a

ICA

CHIEF CLERK 1923 JUL 2 AM 10 01

REPORT OF TRANSFER OF APPOINTE[E]

1923 JUL 2 PM 4 08

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE JUL 3 1923 APPOINTMENT DIVISION.

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. Fifth DISTRICT.

Baltimore, Md., June 30, 1923. , 19~~x~~

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on July 25, 1923.

Name, William J. Diggs Position, Keeper

From Old Plantation Flats L. S. Va To York Spit L. S. Va

Previous incumbent, John E. Morgan

Services terminated, July 24, 1923 Reason, Transferred to Upper Cedar Pt. L. S.

APPOINTMENT DIVISION ENTERED JUL 3 1923 ON JOURNAL DEPARTMENT OF COMMERCE

H. D. King

Superintendent of Lighthouses

, 19

7-3-23

The above-referred-to transfer became effective beginning with .....

.....

11—4598

BUREAU OF LIGHTHOUSES

WASHINGTON JUL 2 - 1923

Submitted to the Secretary of Commerce for his information.

J. S. CONWAY

Acting Commissioner of Lighthouses.

CARDED

Form 73a.

ICA

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. Fifth DISTRICT.

1923 AUG 8 AM 8 53

Baltimore, Md., June 30, 1923.

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on July 25, 1923.

CHIEF CLERK

1923 AUG 11 PM 12 33

Name, William J. Diggs

Position, Keeper

From Old Plantation Flats L. S.

To York Spit L. S.

Previous incumbent, John E. Morgan

Services terminated, July 24, 1923

Reason, Transferred to Upper Cedar Pt. L. S.

DEPARTMENT OF COMMERCE AUG 13 APPOINTMENTS

Superintendent of Lighthouses.

ICA

Baltimore, Md., August 9, 1923, 19

The above-referred-to transfer became effective beginning with July 25, 1923

Superintendent of Lighthouses.

11—4598

BUREAU OF LIGHTHOUSES

WASHINGTON

AUG 11 1923

Submitted to the Secretary of Commerce for his information.

CARDED

H. B. BOWERMAN

Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

1922 JUN 2 AM 7 51

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

MEM

Hydrog.
Supr. Const
Mar. Engr
Accounts.
Contracts
Chf. Clk.
Dep. Comm.
Commr.

DEPARTMENT OF COMMERCE
JUN 5 1922
APPOINTMENT DIVISION.

June 1, 1922

1922 JUN 5 PM 1 32

Commissioner of Lighthouses,
Washington, D.C.

1. Below is report for the month of May of transfers, promotions and demotions made in this district which do not require oaths, excluding transfers made by Forms 73A, with the necessary data required by the Department in connection thereto.

Name	Position	Salary	Nature of Change	Letter Date	Effec. Date of Change
Diggs, Wm. J.	Keeper, Old Plantation Flats L.S., Va.	$ 960.p.a.	Promotion	4/1/22	5/1/22
Hunley, Geo. C.	Keeper, York Spit L.S.	780."	"	5/2/22	5/6/22

2. Philip Walker, Assistant Engineer, tender Juniper, was listed on last months report with salary at $1440 per annum. This is in error and should be changed to $1380. per annum.

W. D. King
Superintendent of Lighthouses.

CARDED

EK

Bureau of Lighthouses, Washington
JUN 2 1922

Submitted to Secretary of Commerce for his information.

J. S. CONWAY
Acting Commissioner.

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

April 1, 1922.

Mr. William J. Diggs,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 780 per annum to $ 960 per annum, effective May 1, 1922, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

CARDED

Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED APR 3 1922 ON JOURNAL DEPARTMENT OF COMMERCE

A
C
5th

U. S. REPORT DATA ENTERED

Form 73

MEM

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

1922 MAR 29 AM 8 35

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 5th DISTRICT,

Baltimore, Md. (City.) March 28, 1922 (Date.) 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and promotion

1922 MAR 31 PM 2 54
DEPARTMENT OF COMMERCE
APR 1 1922
APPOINTMENT DIVISION

Name, William J. Diggs — Legal residence, Va.

Position, Keeper — Salary, $ 960. p.a.

Location, Old Plantation Flats L.S., Va. — Appropriation, Salaries, Lighthouse Keepers

Effective May 1, 1922 — ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $ 780. p.a.

Location, York Spit L.S., Va.

APPOINTMENT DIVISION
NECESSARY ACTION TAKEN
APR 1 1922
DEPARTMENT OF COMMERCE

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, James W. Simpson — Services terminated, Close of April 30, 1922

Reason, Resigned

Members of family in Government Service, Cousin - Kpr., L.H.S.

Remarks: Mr. Diggs has a request on file for promotion as nominated. It is believed that he will render satisfactory services in the position of Kpr., Old Plantation Flats L.S.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

Secretary, Civil Service District.

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

EK

Submitted to the Secretary of Commerce, approved. MAR 29 1922

J. S. CONWAY

Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1921 MAR 28 AM 8 57

MEM

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

APPOINTMENTS

March 26, 1921.

1921 MAR 29 PM 1 55

1. Respectfully returned to Commissioner of Lighthouses, Washington, D.C., for amendment, to be effective beginning March 11, the date appointee actually entered on duty. Mr. Diggs was advised to report for duty on March 10 or as soon thereafter as possible, inasmuch as it was believed in the best interests of the Service that keeper, Mr. J.F.Hudgins, should not be left alone at the station for a long period of time.

For and in the absence of the Superintendent.

APPOINTMENT DIVISION
NECESSARY
ACTION TAKEN
MAR 30 1921
DEPARTMENT OF COMMERCE

CARDED

Asst. Supt.
Mar. Engr.
Accounts.
Contracts
Chf. Clk.
Dep. Comm.
Commr.

Assistant Superintendent.

3/30/21

APPOINTMENT DIVISION
ENTERED
MAR 31 1921

Inclosure

Bureau of Lighthouses, Washington.
MAR 28 1921

Submitted to Secretary of Commerce recommended for approval.

1921 MAR 28 PM 3 46

C. S. REPORT DATA
ENTERED

Acting Commissioner.

Form 111

APPOINTMENTS APR 16 1921

SUPT. OF LIGHTHOUSES APR 15 1921 BALTIMORE, MD.

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSES

1921 APR 16 AM 8 43

I, William J. Diggs

do solemnly [1] affirm (swear) (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

CHIEF CLERK

1921 APR 16 AM 11 58

William J. Diggs

(Appointee signs here)

[2] affirmed (Sworn) (See below) and subscribed before me, this [3] 13th day of April, A. D. 1921

(Affix official seal here)

[4] (Name) Arthur B. Hudgins

(Official title) Notary Public

My commission expires Feb 19, 1922.

Official Title	Rate of Pay (base)	Name of Station, Vessel, or Place of Employment.
Present Keeper	$ 780. p.a.	York Spit L.S., Va.
Former [5]		

CARDED

(The above should be filled in by the district officer before sending to appointee)

Office of Superintendent of Lighthouses, 5th District

Baltimore, Md. (Address), April 15, 1921 (Date)

The above-named appointee entered upon duty on March 11, 1921 (Date)

H. D. King

Superintendent of Lighthouses. (Signature, followed by title)

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Stenog.
Messenger
File

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

U. S. REPORT DATA ENTERED

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 12, 1921.

Mr. William J. Diggs,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Seven Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By reinstatement in accordance with authority contained in certificate No. 30724, issued by the Civil Service Commission).

CARDED

By direction of the Secretary:

Respectfully,
(SIGNED) H. M. CROSS

P
C

Acting Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: B. D. Preston.

Legal Residence: Virginia.

5th

APPOINTMENT DIVISION ENTERED MAR 14 1921 DEPARTMENT OF COMMERCE

11—3693

U. S. REPORT DATA ENTERED

Form 1788—Jan.,1921.

No. 30724

CERTIFICATE AUTHORIZING REINSTATEMENT.

CHIEF CLERK 1921 MAR 14 AM 9 25

CDM

UNITED STATES CIVIL SERVICE COMMISSION,

Washington, D. C., March 12, 1921.

To the Secretary of Commerce,

APPOINTMENTS 1921 MAR 14 AM 9 51

Sir:

Certification is hereby made that the following reinstatement is authorized by the Commission under Civil Service Rule IX:

William J. Diggs of

STATUS AUTHORIZED.	FORMER STATUS.
Commerce (Department.)	Same (Department.)
Lighthouse Service (Bureau or office.)	Same (Bureau or office.)
Keeper $780 (Position and salary.)	Same (Position and salary.)
York Spit Light Station, Va. (City in which to be employed.)	Same (City in which formerly employed.)
March 7, 1921 (Date of request.)	August 31, 1920 Resignation (Date and manner of separation.)

MAR 14 1921 NECESSARY ACTION TAKEN

Application has not been made for refund under the Retirement Act.

Application claim No. R Amount $

Very respectfully,

John T. Doyle

Secretary.

6—3058

Form 381.
Jan., 1920.

REQUEST FOR REINSTATEMENT.

DEPARTMENT OF COMMERCE
(Department, Commission, or Office.)

Washington, D. C., March 7, 1921.

To the U. S. Civil Service Commission:

Request is made for certificate for the reinstatement of William J. Diggs, a legal resident of Virginia, to the position of Keeper at a salary of $780 per annum in the Lighthouse Service (Bureau or Office.) York Spit Light Station, Va. (Location.) This person was, without delinquency or misconduct on his part, separated by resignation (Removal or resignation.) on August 31, 1920 (Date.) from the position of Keeper at a salary of $780 per annum in the Department of Commerce, Lighthouse Service, York Spit Light Station, Virginia. (Department and Bureau or Office.)

MEMBERS OF FAMILY IN THE SERVICE OF THE UNITED STATES:

Cousin, Keeper in the Lighthouse Service.
(State names, degree of relationship, and where employed.)

MILITARY OR NAVAL RECORD.

(If applicant's reinstatement may be authorized only under paragraph (b) or (c) of Rule IX, the Department should submit* his original discharge or release, a photostat copy, or a certified copy thereof; or if this is not possible, then the official record of his military or naval service based upon the records of the War or Navy Department.)

By direction of the Secretary:
Signature:

Official title: Chief Clerk.

P
C

* Inclosure.

6—2197

Form 73

MEM

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 5th DISTRICT,

1921 MAR 3 AM 8 43

Baltimore, Md. (City.) March 2, 1921 (Date.), 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Reinstatement

OTHER ALLOW

Name, William J. Diggs — Legal residence, Va.

Position, Keeper — Salary, $ 780 per

1921 MAR 5 AM 10 46

Location, York Spit L.S., Va. — Appropriation, Salaries, Keepers of Lighthouses

Effective March 10, 1921. — ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, ---------- — Former salary,

Location,

Rank on eligible list, Rating, Percentage, Other eligibles considered:

APPOINTMENTS

Previous incumbent, B.D.Preston — Services terminated, Close of Feb. 28, 1921

1921 MAR 5

Reason, Transferred

Members of family in Government Service, Cousin - L.H.S.Keeper.

Remarks: Resigned from station for which nominated, on August 31, 1920. Held four years continuous appointive service before resigning. Is now desirous of returning to the Lighthouse Service.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

108
3/5/21.

Secretary, Civil Service District.

H. D. King

Superintendent of Lighthouses. 108

BUREAU OF LIGHTHOUSES
WASHINGTON

APPOINTMENT DIVISION ACCEPTANCE TAKEN MAR 3 - 1921 DEPARTMENT OF COMMERCE

Submitted to the Secretary of Commerce, approved.

1921 MAR 5 AM

H. B. Bowerman 53

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 24, 1920.

r. William J. Diggs,

M Commissioner of Lighthouses.

Sir: Through the

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the Bureau, to take effect at the close of business August 31, 1920.

on

Bureau Lighthouse Service, 5th District.

Station York Spit Light Station, Va.

Position Keeper.

Salary $780 per annum.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

APPOINTMENT DIVISION AUG 31 1920 DEPT OF COMMERCE

RDED

Chief of Appointment Division.

C. S. REPORT DATA ENTERED

M

LIGHTHOUSES

Form 93

NOTICE OF RESIGNATION OR DEATH

1920 AUG 21 AM 9 26

REOM
Inclosure

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

HEMPA CO. OF D C
AUG 24 1920
DISTRICT

SUPT.,
OFFICE OF LIGHTHOUSE ~~INSPECTOR~~, 5th DISTRICT,
Baltimore, Md.,
August 20, 1920

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK

Herewith is transmitted the resignation of the following-named employee:

1920 AUG 23 AM 9 42

Name, William J. Diggs — Position, keeper (assistant)

Legal residence, Va. — Station, York Spit Light Station, Va.

Salary, $780. per an. (base)

The acceptance of this resignation is recommended effective at the close of Aug. 31, 1920

This employee had not taken leave in excess of the accrued rate. with the close of July 31, 1920

APPOINTMENTS

Remarks: Nomination of a suitable successor for appointment or transfer to this vacancy will be forwarded in due course.

1920 AUG 23 AM 10 38

APPOINTMENT DIVISION
NECESSARY ACTION TAKEN
AUG 24 1920
DEPARTMENT OF COMMERCE

JAS 8/23/20.

H. D. King
Supt. of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

AUG 21 1920

Submitted to the Secretary of Commerce, approved.

11—4623

APPROVED: 1920 AUG 23 PM 5 06

E. F. Sweet
Acting Secretary of Commerce.

1920 AUG 21 PM 12 24

E. C. Gillette
Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U.S. LIGHTHOUSES
920 AUG 21 AM 9
HEMPA CO CF D C

SUPT. OF LIGHTHOUSES
AUG 19 1920
BALTIMORE, MD.

FIFTH DISTRICT

26 RK. Sta. Station
(Station, Depot, or Vessel)

Sarata Va Aug 15th 1920

Supt sir
Please accept my Resignation the first of
nest month Sept 1st 1920
thanking You for Eny favors in the Past
fore Years witch I Have been in the service
I Remain Yours Respectfully
W. L. Diggs

Rec. accept. succession by Dist.
+ com. transfer effective

Supt. ✓
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Stenog.
Messenger
File

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

5

SUPT. OF LIGHT-HOUSES BALTIMORE, MD. DEC 4 1918

LIGHT DEC 7 1918 HOUSES

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

I, William J. Diggs

do solemnly [1] affirm (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So HELP ME GOD.

DEC 7 1918 AM 9 10 AM

OFFICE OF E.

1918 DEC 7 AM 11 16

William J Diggs

(Appointee signs here)

[2] affirmed To Sworn (See below) and subscribed before me, this [3] 27th day of November, A. D. 1918

(Affix official seal here)

[4] (Name) Arthur LeHudgins

(Official title) Notary Public

My commission expires March 19. 1922.

Official Title	Annual Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Asst. Keeper	Base $ 780. Actual $ 900.	York Spit Light Station, Va.
Former [5] — "	Base $ 516. Actual $ 636.	" " " " "

(The above should be filled in by the district officer before sending to appointee)

Supt. 1 A Supt. Chief Cl. 2 A Supt. 3 A Supt. 4 A Supt. Mech. 1 Drafts 2 Drafts Hydrog. Accounts Ordering Personnel Cost Kpg. File Clk. Stenog. Messenger File

Supt.

OFFICE OF LIGHTHOUSE ~~INSPECTOR~~, 5th DISTRICT

Baltimore, Md. (Address), December 6th, 1918 (Date)

The above-named appointee entered upon duty on November 1, 1918. (Date)

CARDED

H. D. King.

(Signature, followed by title)

Supt. of Lighthouses.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

GEN[redacted]L APPOINTMENT—FIXED [redacted]E

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 13, 1918.

M
r. William J. Diggs,
Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Seven Hundred and eighty dollars per annum, effective November 1, 1918.

By promotion from assistant keeper at $516 per annum.

ON BASIS OF THIS ACTION OF
LETTER DATED 10/4/18
IN FILE OF 109875

CARDED

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.
Chief of Appointment Division.

W
Ho

Appropriation: Salaries, Keepers of Lighthouses.
Vice: New position. (By increase in compensation.)
Legal Residence: Virginia.

APPOINTMENT DIVISION
NOV 15 1918

11—1393

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

L. H. INSPECTOR JAN 9 1918 BALTIMORE MD.

LIGHT JAN 14 1918 HOUSES

APPOINTMENT JAN 21 1918

I, William J. Diggs

do solemnly [1] affirm (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

William J Diggs
(Appointee signs here)

[2] affirmed Sworn to (See below) and subscribed before me, this [3] 5th day of January, A. D. 1918

(Affix official seal here)

[4] (Name) Arthur C Hudgins

(Official title) Notary Public

My Commission Expires Feb 6, 1918,

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Assistant Keeper	$516. p.a.	York Spit Light Station, Va.
Former [5] 2nd " "	456. p.a.	Wolf Trap " " "

(The above should be filled in by the district officer before sending to appointee)

Inspector
Supt.
Chief Clk.
1 A Supt.
2 A Supt.
3 A Supt.
Draftsman
Foreman
Mech.
Electrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Messenger
File

✓ RECM

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT

Baltimore, Md., (Address), Jan. 11, 1918 (Date)

The above-named appointee entered upon duty on Dec. 18, 1917 (Date)

W. D. King
(Signature, followed by title)
Lighthouse Inspector

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 1, 1917.

Mr. William J. Diggs,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Sixteen dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from second assistant keeper at $456 per annum.)

CARDED

APPOINTMENT DIVISION ENTERED DEC 3 1917 BUREAU DEPT OF COMMERCE

By direction of the Secretary:

Respectfully,

C
N

(Signed) Clifford Hastings.
Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: George A. Dow.

Legal Residence: Virginia.

1-3002

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

REOM. DEPARTMENT COURIER DIVISION NECESSARY ACTION TAKEN DEC 1 1917 DEPARTMENT OF COMMERCE

SPECIAL LIGHT NOV 30 1917 HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., (City.) Nov. 28, (Date.) 1917

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK DEC 1 1917

5

APPOINTMENTS DEC 1 1917

Action recommended, Transfer and promotion

Name, **William J. Digges**

Legal residence, **Virginia**

Position, **Assistant Keeper**

Salary, **$516. p.a. (base pay)**

Location, **York Spit Light Station, Va.**

Appropriation, **Salaries, Keepers of Lighthouses,**

Effective **Dec. 1, 1917** } to obtain such salary, or as soon thereafter as he enters on duty.

Former position, Second Assistant Keeper

Former salary, **$456. p.a. (base pay)**

Location, **Wolf Trap Light Station, Va.**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, George A. Dow

Services terminated, **with the close of Nov. 6, 1917.**

Reason, **Resignation.** Clm Oct 30/17.

Members of family in Government Service, Cousin, light keeper.

Remarks: Mr. Digges has been in the Lighthouse Service of this District since Oct.16, 1916; his services have been satisfactory. This transfer at his request of May 18, 1917, Dist. Circ. No. 83.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

12-1-17

Secretary, Civil Service District

Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 30 1917

Submitted to the Secretary of Commerce, approved.

H. B. Bruerton

Acting Commissioner

L. H.
INSPECTOR
OCT 17 1916
BALTIMORE, MD.

LIGHT
NOV 4 1916
HOUSES

PERSONAL QUESTION SHEET
(When forwarding this form no letter of transmittal is required)

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

March 5, 1913.

APPOINTMENTS
DEC 6 1916

To the Chiefs of Bureaus of the Department of Commerce:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

Inspector
Chief Clerk
Superintendent
1 A. Supt.
2 A. Supt.
3 A. Supt.
Draftsman
Mechanician
Accounts
Hydrographer
Ordering
Personnel
Cost Keeping
Files

William C. Redfield
Secretary.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

CARDED.

1. What is your full name? (Include middle name or names. Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe. If name itself is merely a letter, it should be so stated.)

Mr William James Diggs

2. How do you intend to write your name on the pay roll? (*This should agree with signature to your oath of office.*) William James Diggs

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district. See question 13, Part II.)

Port Haywood	Virginia	Mathews	First
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? (See question 14, Part II.) Mathews County Virginia

6. When were you born? January 5th 1882
Month. Day. Year.

7. Give name and address of person whom you would like to have notified in case of accident.

Mrs William James Diggs
Name.

Number and street.

Saban
City or town.

Virginia
State or Territory.

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
J. T. Ripley	Cousin	Light House		Keeper

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Appointed by department Non-Educational Civil Service examination for asst kpr. 4th class

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No sir

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
No sir					

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No sir

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No sir			

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below. No

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. Are you the widow or orphan of an honorably discharged soldier or sailor? (If so, give the information called for by the blanks below.)

Relationship (widow or orphan) No sir

Name under which soldier or sailor rendered service

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

Fisherman and Oysterman

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public Schools of Mathews County

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

None special

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

None

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

21. State the date upon which the above blanks were filled. Oct 14, 1916

Witness:

(Signature) William James Diggs

P. O. Address: Laban
City or town.

Number and street.

Virginia
State or Territory.

In case signature is by mark.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

REOM

Reviewed, approved, and forwarded Nov. 3, 1916

In the absence and by direction of the Inspector,

(Signature) Ray L Hawkinson

(Official title) Supt., L.S.

11—1434

PART II.

(Part II should be executed by the executive officer of the Bureau of the Department to which the employee is assigned, or by some authorized official who can give the information desired. If unable to answer any question, indicate that fact.)

REOM.

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed:

Lighthouse (Bureau or Service.) | Wolf Trap Light Station, Va. (Place (city, town, station, or vessel.)) | 5th (District.)

2. To what position has he been appointed? Second Assistant Keeper

3. State the date of appointment. October 10, 1916

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

The date of entry on duty

5. State the date of the oath. October 14, 1916

6. State the date the employee entered on duty. October 16, 1916

7. What is his salary? $456. p.a.

8. From what appropriation is he paid? Salaries, Keepers of Lighthouses

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

10. If classified, state the date of classification. May 6, 1896

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

"From assistant keeper examination"

12. Is the employee required to give bond? No

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

14. If foreign born, state when and where naturalization papers were taken out.

In the absence and by direction of the Inspector,

Reviewed, approved, and forwarded to the Department.

(Signature) Ray L. Hawkinson

(Official title) Supt., L.S.

Date: Nov. 3, 1916

11—1434

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT NOV 4 1916 HOUSES

I, William J. Diggs

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

☞ William J. [redacted] Diggs
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 14th day of October, A. D. 191 6

(Affix official seal here)

[4] (Name) W. B. Smith

[4] (Official title) Clerk

OFFICIAL TITLE	RATE OF PAY	NAME OF STATION, VESSEL, OR PLACE OF EMPLOYMENT
Present Second Assistant Keeper	$456. p.a.	Wolf Trap L.S., Va.
Former[5] None in an appointive capacity, this service.		

(The above should be filled in by the district officer before sending to appointee)

Inspector
Chief Clerk
Superintendent
1 A. Supt.
2 A. Supt.
3 A. Supt.
Draftsman
Mechanician
Accounts
Hydrographer
Drafting
Personnel X
Cost Keeping
File Clerk
When Avail.
File

RECOMMENDED.

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT

Baltimore, Md., (Address) Nov. 3, 1916 (Date)

The above-named appointee entered upon duty on Oct. 16, 1916 (Date)

In the absence and by direction of the Inspector,

Ray L. Hawkins
(Signature, followed by title) Supt., L. S.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

NOV 18 1916

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

October 10, 1916.

Mr. William J. Diggs,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Second Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Fifty-six dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. _____) issued by the Local Civil Service Board for the Fifth Lighthouse District.

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION ENTERED OCT 10 1916 BUREAU JOURNAL DEPT OF COMMERCE

CARDED

(SIGNED) CLIFFORD HASTINGS.
Chief of Appointment Division.

L
C

Appropriation Salaries, Keepers of Lighthouses.

Vice: John M. Marchant.

Legal Residence: Virginia. (See reverse side.)

CHANGE REPORTED OCT 1916 U. S. COMMISSION.

Form 78

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

REOM

FOURTH DISTRICT
OCT 7 1916
Received

LIGHT
OCT 9 1916
HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT.

Baltimore, Md., (City.) Oct. 6, (Date.) 1916

APPOINTMENT DIVISION
NECESSARY
ACTION TAKEN
OCT 01 1916
DEPARTMENT OF COMMERCE

CHIEF CLERK
OCT 9 1916

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment

Name, William J. Diggs *

Legal residence, Va.

Position, Second Assistant Keeper

Salary, $456. p.a.

APPOINTMENTS
OCT 9 1916
3,

Location, Wolf Trap L.S., Va.

Appropriation, Salaries, Keepers of Lighthouses.

Effective Oct. 16, 1916 ~~this date~~ or as soon thereafter as he enters on duty.

Former position, None

Former salary,

Location,

Rank on eligible list, ~~1~~ 2 Rating, Asst. Kpr. Percentage, 88.4 , Other eligibles considered:
Stephen W. Gillikin, FR.
John M. Goodwin, C.
Isaac C. Burrows, C.

Previous incumbent, John M. Marchant Services terminated, at close of Sept. 30, 1916

Reason, Resignation

Members of family in Government Service, Cousin, light keeper.

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

WASHINGTON, D. C.
OCT - 7 1916

L. W. Tucker
Secretary, FOURTH Civil Service District.

H. D. King.
Lighthouse Inspector. 2nd

BUREAU OF LIGHTHOUSES
WASHINGTON

OCT 9 1916

10-9-16

Submitted to the Secretary of Commerce, approved.

* Notified 10-9-16

F. Conway
Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

Personnel

(pcp)

75

13 December, 1943

To: The Commandant (PCP)

Subj: Retirement of William J. Diggs, Keeper, Stingray Point Light Station, Virginia (Disability)

1. Reference is made to Headquarters' undated letter, file CG-75, concerning disability retirement of William J. Diggs. Headquarters is advised that he was paid for his last (final) active duty on D. O. Voucher No. 2544 in the amount of $69.80 for the period 1 - 31 October, 1943, in the November accounts of Lawrence Maher, SDA, USN, Symbol 55-116-0.

2. Mr. Diggs' total taxable income for the current calendar year to and including the last day for which carried for active duty pay amounts to $1938.85, $50.00 of this amount being deducted for quarters. In addition to this there was deducted from his salary for income tax purposes $102.00.

J. B. DENNY, JR.
By direction

UNITED STATES COAST GUARD

ADDRESS REPLY TO
THE COMMANDANT (PCP)
REFER TO FILE: CG-75

WASHINGTON

To: DCGO, 5th Naval District

Subj: Retirement of William J. Diggs, Keeper, Stingray Point Lt. Sta., Va. (Disability)

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable by letter, in duplicate, as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year to and including the last day for which carried for active duty pay.

Carl E. Herrick

CARL E. HERRICK
By direction

Incl
Form 2249, Department Notice of Retirement

4085

(pcp)

75

6 December, 1943

To: The Commandant (PCP)

Subj: Retirement of William J. Diggs, Keeper, Stingray Point Light Station

1. In compliance with Headquarters' letter of 30 November, 1943, CG-75, on above subject, there is transmitted herewith application of subject employee for retirement on account of disability.

2. Mr. Diggs' last day of actual service was 16 June, 1943. However, his accumulated annual leave of 72 days and his accumulated sick leave of 54 days, leave on leave included in each, carried him on the civilian pay roll to the close of 31 October, 1943.

3. Form 2523 is not attached to Form 2521 inasmuch as it was submitted to Headquarters with district letter of 24 November, 1943, file 75.

C. C. PADEN
By direction

Incl
Form 2521 for William J. Diggs

NLB

75 (pcp)

Form 2521
TREASURY DEPARTMENT
U. S. COAST GUARD

/

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

District Coast Guard Officer,
~~Commander,~~ 5th Naval District,

Norfolk, Virginia
(City)

Date 4 December, 1943

I hereby apply for retirement from active duty effective close of 31 October, 1943, on the basis of service shown hereon.

William J. Diggs
Laban, Virginia

x William J. Diggs
(Name)

Keeper
(Designation)

Office of the District Coast Guard Officer,
~~Office of the District Commander~~
Fifth Naval District

City Norfolk, Virginia *Date* 6 December, 1943

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $1262.58 per annum, effective at the close of 31 October, 1943.

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

C. C. PADEN
By direction ~~Commander~~

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Name William J. Diggs Date of birth 5 January, 1882

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps							
Civilian employment							
Lighthouse, Coast Guard, and Navy	Oct.	16	1916	Aug.	31	1920	
	Mar.	11	1921	Oct.	31	1943	
Total service	26 Years, 6 Months, 5 Days						

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim:

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim:

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No

If so, state the compensation received:

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
	Nov.	1	1938	June	30	1939		$1860 pa	$1240.00
	July	1	1939	June	30	1940		1860	1860.00
	July	1	1940	Jan.	15	1941		1860	1007.50
	Jan.	16	1941	June	30	1941		1920	880.00
	July	1	1941	June	30	1942		1920	1920.00
	July	1	1942	Sept.	30	1942		1920	480.00
	Oct.	1	1942	June	30	1943		1980	1485.00
	July	1	1943	Sept.	9	1943		1980	379.50
	Sept.	10	1943	Oct.	31	1943		1920	272.00

Total compensation for last five years of active service $9524.00

Average compensation for last five years of active service $1904.80

Annual rate of retired pay ($1904.80 × years 26.5138 ÷ 40) = $1262.58

(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—20161

Form 2523
ASURY DEPARTMENT
U. S. COAST GUARD

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT, CIVILIAN PERSONNEL

(Act of March 4, 1925)

NAME OF CLAIMANT William Diggs DESIGNATION Light House Keeper

Height 70" Weight 153 pounds. Complexion Ruddy

Color of eyes Blue Color of hair Gray

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: Thin, emaciated-looking, white, male patient

Description of duties of position (to be filled in by district commander): Keeper of a lighthouse on a marine site, involving operation of a motorboat, maintenance of machinery and equipment, repairs and upkeep of the structure.

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: In June, 1943 the patient developed weakness and polyuria. At that time sugar was found in the urine. He was discharged on an 1800 calorie diet, which he found inadequate to maintain his strength. He lost 10 pounds in weight.

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/70 L. E. 20/30

With correction in spectacles: R. E. 20/ L. E. 20/

Accommodation: Reads Jaeger No. 1 at 13 inches, without correction.

Reads Jaeger No. 1 at 13 inches, with correction.

Central color vision (binocular) (Name method used)

Inspection normal

Pupils normal Pupillary reaction normal

Hearing: Whispered voice (unaccentuated) heard with R. E. at 20 ft., L. E. at 20 ft.

Appearance of right drum normal, left drum normal

Is there any disease of the middle or internal ear or mastoid? No If so, specify

[OVER]

16—17606

Condition of nose and sinuses ..... normal .....

Condition of mouth and throat, including tonsils and teeth ..... most of molars both upper + lower missing. 44 caries in others .....

Bones, joints, muscles, including atrophies ..... negative .....
(Express limitation of motion, if any, in degrees and joint involved)

Respiratory system ..... neg .....

Cardiovascular system:

(a) Heart ..... neg .....

(1) Murmurs ..... none ..... (2) Arrhythmias ..... none .....

(b) Pulse rate: (1) Sitting ..... 96 ..... (2) After exercise ..... 112 ..... (3) 2 minutes after exercise ..... 88 .....

(c) Blood pressure: (1) Sitting—Syst. ..... 145 ..... Diast. ..... 90 ..... (2) After ex.—Syst. ..... 148 ..... Diast. ..... 90 .....

(d) Condition of blood vessels ..... no demonstrable arteriosclerosis .....

Evidence of thyroid or other endocrine disturbance ..... none .....

Abdomen and gastro-intestinal system, including hernia ..... negative .....

Genito-urinary system:

Urinalysis—Sp. gr. ..... 1.006 ..... Reaction ..... Acid ..... Albumin ..... Negative ..... Sugar ..... Negative .....

Sediment microscopic (required when albumin or sugar is found) .....

Reflexes, motor disturbances, etc.:

(a) Station ..... normal ..... (e) Gait ..... normal .....

(b) Tremor ..... neg ..... (f) Coordination ..... normal .....

(c) Patellar reflexes ..... normal ..... (g) Peripheral circulation ..... normal .....

(d) Other motor disturbances ..... none .....

Alcohol ..... no ..... Drugs ..... no ..... Syphilis ..... Epilepsy ..... no .....

Other neurological findings ..... none .....

General impression ..... ~~Diabetes mellitus~~ .....

Here describe fully nature of disability: ..... ~~There is no disability.~~ .....

.....

.....

.....

.....

Is disability to perform duty of a permanent character? .....

Is it indicated that applicant may recover from disability and be fit for restoration to active duty?

..... Do you recommend reexamination with this in view? .....

..... HEREBY CERTIFY that upon examination ..... find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

U.S. Marine Hospital, Norfolk, Va. ..... Leo Walter .....
(Place of examination) (Examining surgeon)

September 2, 1943 ..... Assistant Surgeon (R)., USPHS .....
(Date) (Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE 16—17606

Name Wm. J. Heggd Date of birth 5 Jan. 1882

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps							
Civilian employment							
L.H. Navy &	Oct.	16.	1916	Jan.	31	1920	3 yrs. 10 mo. 15 days
Coast Guard	March	11	1921	Oct.	31	1943	22 yrs. 7 mo. 20 days
							~~26 yrs. 17 mo. 35 days~~
							26 18 5
							6
Total service							~~26 years, 6 months, 5 days~~

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim:

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim:

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No

If so, state the compensation received:

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
	Dec.	1	1938	June	30	1939		1860 per	1240. ✓
	July	1	1939	June	30	1940		1860 per	1860. ✓
	July	1	1940	Jan.	15	1941		1860	1007.50 ✓
	Jan.	16	1941	June	30	1941		1920	880.00 ✓
	July	1	1941	June	30	1942		1920	1920. — ✓
	July	1	1942	Sept.	30	1942		1920	480. — ✓
	Oct.	1	1942	June	30	1943		1980	1485. — ✓
	~~July~~	1	~~1942~~	~~June~~	~~30~~	~~1943~~		~~1980~~	
	July	1	1943	Sept.	9	1943		1980	377.50 ✓
	Sept.	10	1943	Oct.	31	1943		1920	272.00 ✓

Total compensation for last five years of active service 9524.00 ✓

Average compensation for last five years of active service 1904.80 ✓

Annual rate of retired pay ($ 1904.80 × years ~~26.5138~~ ÷ 40) = 1262.58 ✓

(Not exceeding 30)

WC

U. S. GOVERNMENT PRINTING OFFICE 16—20161

(pcp)

75

3 December, 1943

Mr. William J. Diggs
Laban, Virginia

Sir:

I thought you might be glad to know that we have successfully handled your retirement case with our Washington Headquarters. They have authorized us to submit the necessary papers recommending your retirement effective at the close of 31 October, 1943. You will be on retirement effective 1 November, 1943, but, of course, cannot be paid until all the paper work is completed. You will be duly notified when the final authority is received from Headquarters.

Kindest regards,

Very truly yours,

W. L. REBBEL

UNITED STATES COAST GUARD

ADDRESS REPLY TO
THE COMMANDANT (PCP)
REFER TO FILE: CG-75

WASHINGTON

D. C. G. OFFICER
DEC. 3 1943
5TH NAVAL DISTRICT

30 November, 1943

To: DCGO, 5th Naval District

Subj: Retirement of William J. Diggs, Keeper, Stingray Point Light Station

1. Reference is made to your letter of 24 November, 1943, file 75 (pcp).

2. On the basis of the medical certificates submitted by Mr. Diggs, the Chief Medical Officer at Headquarters has approved the disability retirement of subject employee, taking into consideration his age and length of service.

3. Due to the fact that Mr. Diggs has been on leave without pay since 1 November, it is requested that your office promptly submit Form 2521, Application for Retirement under Act of June 20, 1918, which should be made effective the close of 31 October, 1943.

4. Since the medical certificates submitted by Mr. Diggs were used as the basis for approving his retirement, they have not been returned as he requested. However, if he insists upon their return they will be forwarded.

Carl E. Herrick

CARL E. HERRICK
By direction

(pcp)

75

24 November, 1943

To: The Commandant

Subj: Diggs, William J., Keeper, Stingray Point Light Station; retirement

1. The subject employee was directed by this office to secure a medical survey to determine whether or not he was eligible for disability retirement. A report on Form 2523 (attached) was received from the Norfolk Marine Hospital which states there is no disability but indicated diabetes mellitus. When Mr. Diggs appeared at this office his state of emaciation and loss of weight was apparent by way of contrast with his appearance at this office several months earlier. He stated that his own physician did not agree with the findings of the Public Health Service physician. He visited a specialist in Richmond, Virginia, for further examination and advice. The statement of Dr. William R. Jordan, Richmond, Virginia, is attached as is that of Dr. R. B. Bowles, Mathews, Virginia, who has been treating Diggs for some time.

2. The thought occurs to this office that there is a possibility that the examining physician at the Marine Hospital, in rendering his opinion, did not give sufficient consideration to all the factors involved in the life and living conditions of a keeper on a marine lighthouse and the handicaps in following a diabetic's diet as recommended by the Public Health Service. (See Certificate of Discharge No. 62840 attached).

3. Mr. Diggs is almost sixty-two years of age. He has over twenty-six years of service and has been a very faithful, honest, and industrious employee. In view of this fact and difference in medical opinions, it is recommended that a medical survey by another physician, to be suggested by Headquarters, be arranged. Due to the fact that he has used all sick and annual leave, commencing 1 November, 1943, he will be on leave without pay.

C. C. PADEN

(pcp)

75

24 November, 1943

To: William J. Diggs, Keeper, Stingray Point Light Station

Subj: Bills for medical attention

1. The bills you incurred for medical attention are returned herewith as the Government has no authority to pay for such services except in cases of emergency when Government physicians are not available.

2. The matter of your application for retirement was today submitted to Headquarters, supported by the certificates of Drs. Jordan and Bowles. You will be advised of Headquarters' decision when it is received in this office.

C. C. PADEN
By direction

Incls
1. Bill dated 12 November, 1943 from
Retreat for the Sick
2. Bill dated 18 November, 1943, from
Dr. William R. Jordan
3. Receipt dated 21 October, 1943, from
Dr. William R. Jordan

WIR:nlb

Mathews County
Laban Va.
22. November 1943

from W. J. Diggs to

Mr W. L. Rebbek

Dear mr Rebbek I no you think its time to hear from me. I am still very poorly have not gotton on very fast been continuously in Doctors Care after treating me for quite awhile my Doctor R. B. Bowles md sent me to Richmond to a specialist Doctor William R Johnson. this Doctor was to send a statement of his findings of my Condition as I stated to you in my last letter but instead. he sent for me to come to Richmond again to the Hospital that he might give me more and better professional servicl. That is why I am slow in answering your Kind and considerate letter I have tried hard to get so in health that I could be able for duty but with all I have done and the excellent care of the very best of Doctors I am still unable for duty and regret to have say I will never be. I am in close statment of both of those Doctors which have treated me. which will answer for them. also I am inclosing statement of Expenditures which I have spent traveling and for treatment all this has been done as little as I could. and I think I am entilled that the bill be Paid Through the office. and as I have paid them all except the last Bill $12.00 which I still have to pay the check will have to be made out to me the you no of cours. many thanks to you for all you have done to me I remain respectfully Yours W. J. Diggs. Laban Va

C
O
P
Y

please be careful that I receive this statement again.

DR. R. B. BOWLES
Mathews, Va. November 22, 1943

To whom it may concern:

This is to certify that I have seen Mr. W. J. Diggs at intervals during the past several months (since June, 1943) and that I agree wholeheartedly with the opinion of Dr. William R. Jordan.

/s/ R. B. Bowles, M.D.

Property of W. J. Diggs

Please be careful that I receive this again

C
O
P
Y

WILLIAM R. JORDAN, M.D.
Medical Arts Building
Richmond, Virginia 19

November 18, 1943

To whom it may concern:

I examined Mr. William James Diggs at my office on October 21, 1943 and saw him daily at the Retreat for the Sick hospital from November 9, 1943 to November 12, 1943. This man has evidence of arteriosclerosis and complains of definite heart symptoms which are brought on by exertion. Furthermore, he is apprehensive and nervous and has various other symptoms of degenerative disease. This picture combined with his age leads me to recommend his retirement from the Coast Guard Service at the present time and I shall appreciate your sympathetic consideration of this.

Sincerely yours,

/s/ William R. Jordan

William R. Jordan, M. D.

WRJ:LA

Property of W. J. Diggs

75 (pcp)

Sent as personal letter

11 November, 1943

Mr. William J. Diggs
Laban, Virginia

Dear Mr. Diggs:

The matter of your status has been causing me some little concern. Your leave ran out at the close of 31 October, 1943, after which you have been placed on leave without pay. I am very desirous of helping you in every way I possibly can.

The last I heard of your case was your letter in which you stated you had gone to a specialist in Richmond. I would be glad to help you straighten out this matter and would suggest that you send a certificate from your doctor and one from the specialist, stating that you are unable to perform your duties, and upon receipt of these two statements this office could take the matter up with our Headquarters to a point where a decision must be made by Headquarters. It is my belief that Headquarters will send you to another Government doctor who would be furnished with copies of the statements of your doctors and that of the Public Health Service. If you will comply with this request, I will handle the matter for you and hope successfully.

With kindest regards,

Very truly yours,

W. L. REBBEL

WLR:nlb

D. C. G. OFFICER
OCT 28 1943
5TH NAVAL DISTRICT

Laban Va
26th October 1943

District Coast Guard
Fifth naval District
Norfolk Va

From: W. L. Diggs
To: District Coast Guard offic
subject: Possibility of returning to duty

I am more unfit for duty now then ever I have a dangerous disease and it requires utmost care to keep it down I am painful in body weak and nervous. some days past I felt like I would be able to start again but before night I am out again my doctor has treated me all along. and I have been to others they all tell me the same strict diet and good care of my self. my doctor Bowells advised me to go to a specialist & did so on the 21 of this month the trip going to Richmond made me feel so much worse. I have been back ever since the report of my condition from him will be in soon and will be forwarded to the offic with doctor bowells. I regret to say that I am not able by far for duty now and afraid never will be. I havent much to look foward to as I am 62 years old with a disease that will always keep me down with the best of care and I surely wont be able to stand any rough treatment

respectfully W. L. Diggs

(pcp)

75

19 October, 1943

To: William J. Diggs, Keeper, Stingray Point Light Station

Subj: Return to duty; inquiry as to possibility of

1. It is noted your leave of all kinds expires at the close of October. It is requested that you inform this office if at the expiration of that time you will be able to return to duty.

2. In order that your sick leave might be approved, you should send a certificate from your doctor to support the same.

C. C. PADEN
By direction

Lebanon Va 24th September 1943

Mr Rebbek dear sir

I am writing to you concerning my disability as you were the only one that I talked with on each time I was in the office. I am still unable to work the least that I try to do puts me back. and unless I do get better than I am now I will never be able to do much more. I no something has to be done about my appointe as I have about used up all the leave I had both sick and otherwise. I dont understand Hardly why Doctor Waitskin treatment of me. I no I am not able for work and he knew it. when I entered the Hospital on the 10th of August I was Examined by one doctor the office next the receiving Room and I saw written on his reports that retirement was steadily needed and the next day on the 11th Doctor Hegie Examined me and he sat at his desk and talked with me and told me I had gone for enough and that I would retire. Then Doctor Waitskin took me in hand and said he wanted to try me on more food and if I needed insulen he would give me that and I dident want that I told them I would rather diet and be poor in body. There to be using anedle all

cost of living is high but it cant be help I am
enclosing a diet list they give me for instruction
to go by for my food. for you to see then please
return them back to me stamped envelop for same.
now if it was needfull for me to live strictly to such
eating that alone was enough for retirement because
it is imposible to do so on alight house. think of
a man on duty 24 Hours a day doing his own cooking
and have to live by these instruction it is
unthinkable. if that was all. I do thank you mr
Rebel for your kindness and consideration to me
in your office the few minutes I stayed the last
time I was so worried concerning my condition
and after being in so good health all my life I was
really scared. after being so cautioned by the
Doctors and nurse as well as the dillionest. how
dangerous it was for me to go outside their
instructions I think it was enough. when after
all they sent me out from the Hospital with
a discharge and wrote on it improved when I was
sicker and weaker then when I went in. and
please thank the young girl for me that two was
so kind whose desk was next to yours.
when I was last there
I hope this wasnt trouble you too much I had to tell
some body and that why I am writing to you

many thanks for every thing
Respectfully H. J. Riggs
Laban Va

(pcp)

75

29 September, 1943

Mr. W. J. Diggs
Mathews County
Laban, Virginia

Dear Mr. Diggs:

I have read your letter of 28 September, 1943, and have given the matter considerable thought. Any action we might take in this case would be by way of an appeal against the decision of the physician at the Public Health Service, which action I would suggest you take. The procedure would be as follows: Have your physician submit a statement to this office in detail stating your condition fully. He might add that after thoroughly considering your case it is his belief that you are unable to perform your normal duties. You can then forward that statement to this office with a letter stating that you are too weak and not physically able to resume your duties, but make no remarks in your letter about the physician who examined you at the Marine Hospital. When this is received, I will prepare the proper indorsement thereon and forward it to our Headquarters in Washington with the recommendation that Headquarters name a physician to examine you, and if such physician agrees with your doctor, I am sure you will be retired.

Upon receipt of these papers you may rest assured that I will do everything possible to see that your case is fairly considered.

Very truly yours,

W. L. REBBEL

File - 75 (pcp)

UNITED STATES COAST GUARD
Fifth Naval District
Post Office Box 540
NORFOLK, VIRGINIA

17 September, 1943

To: Commandant, Coast Guard Headquarters

Subj: Report of effective date of change in position or pay status of civilian employee

Name DIGGS, William J.

Nature of Action Change in post of duty - reduction in salary and range

Effective date of change 10 September, 1943

	FROM	TO
Position	Keeper	Keeper
Pay	$1980 per annum	$1920 per annum
Salary Range	$1680-2040	$1560-1920
Valuation of Quarters	$60 per annum	$60 per annum
Station	York Spit Light Station, Virginia	Stingray Point Light Station, Va.

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 5-20-43.

C. C. PADEN
By direction

- -

(This space for use of Headquarters)

NLB N.L.B.

(pcp)

75

13 September, 1943

To: W. J. Diggs, Keeper

Subj: Medical survey; physical condition

1. In connection with your letter of 9 September, 1943, it is regretted that your physical condition does not permit you to report for duty. However, you have been transferred as of 10 September, 1943, to position of Keeper, Stingray Point Light Station, where you will report when your physical condition permits. You will be carried on sick leave until you have used all of that type of leave and will then be placed on annual leave until that is exhausted.

2. It is trusted that your condition will improve sufficiently to enable you to return to duty at an early date.

C. C. PADEN
By direction

WLR:nlb

D. C. G. OFFICER

SEP 8 1943

5TH NAVAL DISTRICT

Mathews County
Laban Virginia 7th September 1943

From: Keeper Light House
To: District Coast Guard officer
Subject disability
reference your letter 6th stating report from public health serpice that there was no disability witch would justify retirement. I am surpised that such areport should come to the offic. when I entered there 22 of June came out 3 July and was treated for diabetes I entered there again 10 August was treated for same Each time I was sent out on strict diet was cautioned by both doctors and nurse and dicitionert to Keep strict to the diet list that they gave me to go by. that alone unfits me for any servic elsewhere I cant get proper food and its impossible for me to get what I have to eat on duty because I have to find something every day and I am still not well enough to take up duties by far yet. I hope to be in futhr but there is doubts in my condition; my doctor Richard Bowels Mathews Va is treating me he dont advise me to go on duty yet. to go back with rough livin I such as I would have on alight House. would be dangerous to what health I have and I do no what it takes to Keep alight House after nearly 27 years of servic. it would be delightful for me to be well again and be able to take up duties as I have these years that have past. My Lalt is not mine. as I have stated I am weak and have still unfit for duty Respectfully W. J. Wiggs Keeper.

DISTRICT COAST GUARD OFFICER

FIFTH NAVAL DISTRICT

9/8/43
(Date)

Routing Slip *(Do Not Detach)*

From	To (Routing Order)		Information	Comment	Action	Initials	Remarks
		Dist. C. G. Officer					Capt Manyon: He is being officially entered on duty on 10 Sept. as Kpt. Stingray Pt. There is an enlisted man serving there in the vacancy. Diggs has sufficient leave to take care of his absence for a while. WP
		Asst. to DCGO					
		Public Relations					
		Operations Chief					
		Aids to Nav.	✓			mm	
		Beach Patrol					
		Communications					
		COTP, Norfolk					
		COTP, Baltimore					
		COTP, Morehead City					
		Mer. Marine Insp.					
		Vessel Operations					
		Intelligence					
		Office Services					
		Mail					
		Personnel - Chief					
		Medical					
		Military Morale					
		Spar Personnel					
		Pers'l Procurement					
		Recruiting					
		Records & Assign.					
		Training					
		Coast Guard Auxiliary					
		Civilian Personnel	✓		✓		
		Law					
		Finance					
		Budget & Acct.					
		Clothing					
		Mess					
		Pay & Disbursing					
		Supply					
		Transportation					
		Engineer - Chief					
		Civil Eng.					
		Comm. Eng.					
		Marine Eng.					
		Ordnance					
		Crit'l Mat'l & Priorities					
		File					

Check if: Secret ( )
Confidential ( )
Restricted ( )

(pcp)

75

4 September, 1943

To: William J. Diggs, Keeper, York Spit Light Station

Subj: Return to duty

1. This office is today in receipt of the Public Health Service report on your examination for disability retirement. The report states that there is no disability which would justify your retirement. In view of this report it is requested that you report for duty under the appointment inclosed herewith to Stingray Point Light Station on 10 September, 1943.

2. Advise this office the actual date you enter on duty. Your successor at York Spit will enter on duty on the same day.

C. C. PADEN
By direction

Incl
Form 2249

WLR:nlb

263-5-3

10 August, 1943

Medical Officer in Charge
U. S. Marine Hospital
Norfolk, Virginia

Sir:

The bearer, William J. Diggs, who is employed as Keeper at York Spit Light Station, Virginia, is an applicant for retirement on account of disability. He has sufficient service to bring him within the purview of the act of March 4, 1925.

It will be appreciated if you will examine him and execute the attached Form 2523, forwarding same to this office in duplicate at the earliest practicable date.

Very truly yours,

C. C. PADEN
Commander, Personnel Officer
U. S. Coast Guard

Incl
Blank Forms 2523

Lebanon Va.

NLB

No. 62840

Form No. 1918 CERTIFICATE OF DISCHARGE

Federal Security Agency
U. S. PUBLIC HEALTH SERVICE

From U. S. Norfolk-Virginia At _____
(Marine hospital or relief station)

Aug. 10, 1943

THIS IS TO CERTIFY That Diggs - William, J.
(Surname) (First) (Middle)

was treated in the ✓ (Hospital or ~~dispensary~~) as a ✓ (Hospital or ~~sick~~) patient

from Aug. 10 (Date of admission), 1943 to _____ (Date of discharge), 19____

Class of beneficiary L.H.S. Condition on discharge Improved

Reason for discharge N.F.H.N.

Certified service on last vessel _____ Name of vessel _____

REMARKS: Discharged on 2350 calorie diet

DESCRIPTION

Nativity _____
Date of birth _____
Color _____
Complexion _____
Height _____
Eyes _____
Hair _____

Ralph E. Porter, Senior Surgeon
Medical Officer in Charge
Surgeon.

(Signature of patient)

NOTE.-Retain copy for station files.

U.S. Government Printing Office 16-11886

C
O
P
Y

No. 62840

Form No. 1918

CERTIFICATE OF DISCHARGE

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U. S. PUBLIC HEALTH SERVICE

From U. S. Norfolk-Virginia At _____
(Marine hospital or relief station)

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Certified service on last vessel _____ Name of vessel _____

DESCRIPTION

Nativity _____
Date of birth _____
Color _____
Complexion _____
Height _____
Eyes _____
Hair _____

REMARKS: Discharged on 2350 calorie diet

Ralph E. Porter, Senior Surgeon
Medical Officer in Charge

Surgeon.

_____
(Signature of patient)

NOTE.-Retain copy for station files.

U.S. Government Printing Office 16-11886

(pcp)

75

3 August, 1943

To: William J. Diggs, Keeper, York Spit Light Station

Subj: Application for disability retirement

1. In connection with your letter of 2 August, 1943, 75, there is inclosed herewith copy of travel order directing you to report to the U. S. Marine Hospital, Norfolk, Virginia, for medical examination in connection with your application for disability retirement.

2. It is suggested that you stop at this office where you will be furnished the necessary papers to present to the hospital.

C. C. PADEN
By direction

Incl
Travel Order

WLR:nlb

(pcp) 75

REQUEST FOR TRAVEL ORDER

3 August 1943.

TO: District Coast Guard Officer,
Fifth Naval District.
(Personnel Officer.)

Re: DCGO Memo 2/22/43.

Request travel order be issued to WILLIAM J. DIGGS, Keeper

FROM YORK SPIT LIGHT STATION

TO MARINE HOSPITAL, NORFOLK, VA. (VIA DISTRICT OFFICE)
(Principal points of itinerary)

PURPOSE ~~xxxxxxxxxxxx~~ Medical examination for retirement.
(Nature of duty, Gov't. activities to be visited, etc.)

TO BEGIN on or about 6 August,1943. DURATION approximately ten days

Transportation to be performed by PRIVATE AUTO, GOVT. AUTO, COMMON CARRIER, GOVT AIRCRAFT, COMMERCIAL AIRCRAFT.

TRANSPORTATION REQUEST? ~~XXX~~ - NO.

If travel is to be performed by private auto, state:

Necessity therefor-

Approximate mileage-

ESTIMATE TOTAL COST INVOLVED *: $10.00 (Do not include cost of subsitence and quarters other than per diem allowance).

*Estimated cost must be shown in all cases.

W. L. REBBEL
Department Head
Sr. Administrative Assistant

NOTE: When travel order has been prepared, please give it to Mr. Rebbel in order that it can be mailed with a letter written by the Civilian Personnel Division.

75

D. G. OFFICER
AUG 3 1943
5TH NAVAL DISTRICT

2 August 1943
Laban Va

From: Keeper of the Spit
To: District Coast Guard Officer Norfolk Va
Reference to letter 75. 12 July
Subject report of Physical condition
this letter just received and that why
it was not answered befor
my condition is the same poor health
I am on strict diet that which I wouldent
be able to get on duty. And not quite enough
for me to do any continous duties
my doctor advised to continue strickly
to the percentage of food given by
the dialitisment in the marine Hospital
while there in June
under this condition I do apply for
disability retirement
Thanks for all consideration Respectfully
W. J. Diggs.
Laban Va

(pcp)

75

29 July, 1943

To: W. J. Diggs, Keeper, York Spit Light Station

Subj: Report on physical condition

Under date of 12 July, 1943, this office wrote you regarding retirement on account of disability. In the event that you did not receive this letter, which in all probability was sent to the light station, there is attached hereto a copy.

C. C. PADEN
By direction

Incl
Copy of letter of 12 July, 1943

NLB

(pcp)

75

12 July, 1943

To: W. J. Diggs, Keeper, York Spit Light Station

Subj: Report on physical condition.

1. This office has your letter of 5 July, 1943 and notes that your state of health does not permit your return to duty.

2. If you desire to apply for disability retirement, this office will prepare the necessary papers upon your request and would arrange for your medical survey at the Marine Hospital in this City.

C. C. PADEN,
By direction

WLR/meh

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

York Spit
COAST GUARD STATION

JUL 7-1943

5th NAVAL DISTRICT

5th July 1943
Yorktown Va

From: Keeper York Spit
To: Captain of Port Norfolk Va
Subject: Absence from duty illness

I left the station on the 17th of June on that accord Consulted my Doctor and he sent me to the Hospital and and there they found my troubles was diabic and I am now on strict diet and quite weak in body so much so I am unfit for duty. and its impossible to get the proper food daily on the station even if I was able to be on it I am afraid that my health has failed so much that it will keep me unfit for any rough work

Respectfully W. J. Riggs

To Personnel
Norfolk
8 July 43

17 May, 1943

From: District Coast Guard Officer, Fifth Naval District.
To: Commandant, Coast Guard Headquarters.

Subject: William J. Diggs, Keeper; proposed transfer of.

Reference: (a) Headquarters' letter 28 April, 1943, (CG-CP-75).

Inclosure: (A) Letter from W. J. Diggs dated 12 May, 1943, (75).

1. In connection with reference (a) there is transmitted herewith letter from W. J. Diggs to the effect that he will accept the transfer to Stingray Point Light Station at a reduction in pay.

C. C. PADEN,
By direction.

NLB

C

O

P

Y

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

York Spit

12 May 1943
Perrin Va

From: Keeper York Spit
To: District Coast Guard Officer Fifth Naval District

Subject: Transfer

Reference to letter 75 3 May 1943

I appreciate the recommendation given me through your office to keep my present pay when transfered to Stingray Point Light Station as Keeper. I regret to have my present pay reduced, but I will accept the reduction and be glad to transfer to Stingray Point at the rate of $1920 per annum.

Many thanks for all consideration given me in all the past.

Respectfully /s/ W. J. Diggs
Keeper

3 May, 1943.

From: District Coast Guard Officer, Fifth Naval District.
To: William J. Diggs, Keeper, York Spit Light Station.

Subject: Transfer.

1. In compliance with your request, this office recommended your transfer to position of Keeper at Stingray Point Light Station at your present pay of $1980 per annum. Our recommendation placed the matter in the most favorable light possible, but Headquarters states that under the existing rule the range of pay at Stingray Point cannot be exceeded. Under this rule the highest pay at which you could be transferred is $1920 per annum. Headquarters requests that if you desire transfer at the reduction of $60 per year, you submit a written statement to the effect that you will accept the transfer at the rate of $1920 per annum.

2. It is requested that you reply to this letter as soon as possible.

C. C. PADEN,
By direction.

WLR/alb

ADDRESS THE COMMANDANT, U. S. COAST GUARD
AND REFER TO No. CG-CP-75.

HEADQUARTERS

UNITED STATES COAST GUARD

WASHINGTON

28 April, 1943.

U. S. COAST GUARD
MAY 3 1943
5TH NAVAL DISTRICT

From: Commandant.
To: District Coast Guard Officer, Fifth Naval District, Norfolk.

Subject: William J. Diggs, keeper; proposed transfer of.

Reference: (a) Your nomination dated 29 March, 1943.

1. In reference (a) you recommend the transfer of William J. Diggs from his position of keeper at $1980 ($1680-2040) per annum plus $60 for quarters at York Spit Light Station to Stingray Point at $1980 ($1560-1920) per annum plus $60 for quarters, vice John T. Saunders, who is retiring at the close of 31 August, 1943.

2. You statedin reference (a) that Mr. Diggs' transfer to a more protected station without a reduction in salary is recommended due to his long service, his age and coming retirement. However, Headquarters can not recommend this transfer at $1980 per annum because that will exceed the maximum of the range at Stingray Point which is $1560-1920. Therefore, unless your office secures a written statement from Mr. Diggs to the effect that he will accept the transfer at a reduction, and submit it to Headquarters, action can not be taken on the proposed transfers of Frank R. Lewis vice Diggs, of Bertrand H. Parkes, vice Lewis and of Joseph T. Oliver vice Parkes, which are contingent upon the transfer of Mr. Diggs. As indicated above, the highest rate that can be given Diggs is $1920 per annum, the maximum of the range.

Carl E. Herrick

CARL E. HERRICK,
By direction.

29 March, 1943

From: District Coast Guard Officer, Fifth Naval District.
To: Keeper William J. Diggs, York Spit Light Station, Laban, Virginia.

Subject: Transfer.

Reference: (a) Your letter 20 February, 1943, (75).

1. In connection with above reference you are informed that Keeper of Stingray Point Light Station is an applicant for retirement. His retirement has been recommended, but by reason of the fact that he has accumulated considerable leave, which will be granted before his retirement is made effective, the position cannot be filled until 1 September, 1943. You have been nominated for transfer to the position in question. It has been recommended that your appointment be at your present rate of pay in spite of the fact that the range at Stingray Point is lower than that at York Spit. A decision on this matter, however, rests with our Headquarters.

2. A plan is under consideration whereby you might be detailed to Stingray Point Light Station within the next month until your appointment could be made effective. You will be advised further in this connection.

C. C. PADEN,
By direction.

WLR/NLB

75

Form 2660

U. S, COAST GUARD

NOMINATION

From: District Coast Guard Officer, 5th Naval District, Norfolk, Va., 29 March, 1943

To: Commandant, U. S. Coast Guard.

Action Recommended Transfer

Name DIGGS, William J. Date of birth 5 January, 1882

Legal residence Virginia

	FROM -	TO -
Position	Keeper	Keeper
Pay and grade	$1980 per annum	$1980 per annum
Valuation of quarters	$60 per annum	$60 per annum
Station	York Spit Light Station, Virginia	Stingray Point Light Station, Virginia
Appropriation	Civilian Employees, C. G.	Civilian Employees, Coast Guard

Effective 1 September, 1943, (~~the actual date of entrance on duty~~); or (as soon thereafter as he enters on duty.

Rank on eligible list ---- Rating ---- Percentage ---- Other eligibles considered:

Vice John T. Saunders $1800 p.a. plus $60 p.a. qtrs. Pay / Services terminated close of 31 Aug., 1943.

Reason Recommended for disability retirement.

REMARKS: In view of Mr. Diggs twenty-four years of service and his age, it is desired to transfer him to a more protected station; and in view of his approaching retirement, it is recommended that there be no reduction in his pay even though Stingray Point is in a lower pay range than York Spit. He has been a faithful and deserving employee.

Selection regular, ____, 19____

Manager, Civil Service District.

C. C. PADEN,
(Title) By direction.

NLB

75-

Letter. Put this with replies from etc. concerning selection of stations. MR

MAR 1 1943

York Spit Light
Laban, Virginia
20th February, 1943

From: Keeper York Spit
To: Commander, Norfolk District

Subject: Transfer

I am requesting that, in the event of a vacancy at Pages Rock or Stingray Point Light Stations, I be transferred from York Spit to either of these. Pages Rock is my first choice.

I have been in the service over twenty-six years. During that time, I have served twenty-three and a half years on York Spit. It has always been my choice of any station, so far as the station is concerned, but it is a very rough place to travel to and from. It has been quite a strain to travel as I have these many years and at all times take care of myself and the station boats. I have been fortunate through it all to do so. I have been on the station through two freezing winters with so much ice many times I thought the station could not stand. I was on duty in the August storm 1933 when the station was completely wrecked on the lower floor. There was little hope of life during the hours of this storm and my nerves were so badly shaken I have never been the same. Many other things I could write about that have happened during these years of service at this one station.

I am getting old. In fact, I am too old a man for this station now and I want to get out of the Bay to where the traveling will be smoother and the storms not so bad. In the event of a vacancy at either of these stations mentioned above, I am requesting to be transferred as Keeper, with the same salary I am now receiving. Others are carrying their same salaries with transfer and I feel I deserve the same.

Respectfully,

W. J. Diggs, Keeper York Spit

N.L.B.

After you nominate him for Stingray I'll dictate letter to him.
MR

Pneumatic
700-A out

(pcp)

75

13 December, 1943

Mr. William J. Diggs
Laban, Virginia

Sir:

There is transmitted herewith Form 2249 under which you have been retired from position of Keeper, Stingray Point Light Station, effective at the close of 31 October, 1943. Your retirement pay will be at the rate of $1262.85 per annum.

There is also attached a circular which will be of interest to you in the event you should ever become able to accept employment.

Very truly yours,

J. B. DENNY, JR.
Lieutenant, USCG
Acting Personnel Officer

Incls
1. Form 2249
2. Circular concerning retired employees

NLB

WASHINGTON

FOR THE INFORMATION OF CIVILIAN EMPLOYEES WHO RETIRE UNDER THE TERMS OF THE LIGHTHOUSE RETIREMENT LAW OF JUNE 20, 1918, AS AMENDED, INCLUDING THOSE WHO RETIRE ON ACCOUNT OF DISABILITY

1. You have been furnished separately notice of approval of your retirement from a civilian position in the Coast Guard under the terms of the Lighthouse Service Retirement Law of June 20, 1918, as amended.

2. This is to advise you that you can not accept employment and receive pay for active duty in any other department or agency of the Federal Government and continue at the same time to receive your retirement pay under the Act above referred to. Therefore, in the event you at any time desire to accept employment in another department or agency of the Federal Government you should notify this office of your intention, since it will be necessary that your retirement pay from the Coast Guard be discontinued as of the close of the date immediately preceding that on which you enter on duty in the other Federal department or agency.

U. S. COAST GUARD

6352

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D.C.

TO:

Date Prepared December 7, 1943

Name: Biggs, William J., Jr.

From: U. S. Coast Guard

Bureau No.: 3403

Retirement (Disability)

Effective: October 31, 1943

	FROM 7439	TO
Position	Keeper	
Grade	Range $1560-1920	
Salary	$1920 p.a. plus $60 p.a. Cert.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Norfolk, Va.	
Post of Duty	Wingfield Point Lt. Sta., Va.	
Appropriation	Civilian Employees, C. G.	
Allotment		

FIELD ☐ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

The annual rate of retirement pay is $1262.85.
1262.85

Justification: Effective close of 31 Oct. 1943.
N.L.B.

Entered
12/31/43
CJM

SUBORDINATE ADMINISTRATIVE OFFICE

DATE APPROVED BY THE SECRETARY

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 1-5-1882

LEGAL RESIDENCE: Virginia

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 1-1-25

DATE OF OATH

CROSS REFERENCE SHEET

(pcp)
75

13 July, 1943
Date

To The Commandant (PCP)

SUBJECT: Crewe, Floyd E.; Parkes, BertrandH.; Diggs, William J.; Lewis, Frank R.; Austin, George W.; and Austin, Chester L.; Keepers; transfer of.

Reference:

REMARKS: In connection with Headquarters' form letter of 9 July, 1943, CG-75, Headquarters is informed that the entrance on duty of Bertrans H. Parkes, William J. Diggs, and Frank R. Lewis is dependent upon the retirement of John T. Saunders, Keeper, Stringray Point Lt. Station.

ORIGINAL FILED UNDER

UNIT ND NUMBER 75

Copy
filed

75 (pcp)

Form 207
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

(SEE INSTRUCTIONS AND REGULATIONS ON BACK)

APPLICATION FOR MEDICAL EXAMINATION AND TREATMENT OF SICK OR DISABLED EMPLOYEES IN THE LIGHTHOUSE SERVICE

Office of District Coast Guard Officer,
~~Office of the Superintendent of Lighthouses,~~ 5th Naval District.

Norfolk, Virginia
(Place)

22 June, 19 43

TO THE MEDICAL OFFICER IN CHARGE,

U. S. PUBLIC HEALTH SERVICE,

Norfolk, Virginia

SIR:

The bearer, William J. Diggs
(Name and title of applicant for medical relief)

is a beneficiary of the U. S. Public Health Service:

1. An officer or member of the crew of a vessel belonging to the Lighthouse Service (including lightship), i. e., the _____
(Name of vessel)

or—

2. A lightkeeper ~~or an assistant lightkeeper~~ on duty at York Spit Light Station.
(Name of station)

You are requested to examine this applicant and to furnish him with such medical relief as may be required. The signature and description of the applicant appear below.

Signature of employee to be examined William J. Diggs

Nativity American Age 61 years. Height 5 feet 11-3/4 inches.

Color of eyes Blue Color of hair Gray

Distinguishing marks None

*Date of original appointment in the Lighthouse Service _____

†Date of certificate by the Public Health Service that person named passed physical examination, _____, 19____

C. C. PADEN, Commander, Personnel Officer
U. S. Coast Guard
(Title of officer signing request)

*Fill in only if person to be examined is a lightkeeper or assistant lightkeeper.

†Fill in only in case of lightkeeper or assistant lightkeeper when the date of original appointment in the Lighthouse Service is subsequent to August 27, 1916.

(OVER)

11—5992

NLB

75—

Original 700

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

York Spit

COAST GUARD STATION

14th June 1943
Perrin Va.

U.S.C.G. OFFICER
JUN 19 1943
5th NAVAL DISTRICT

From: Keeper York Spit
To: Commander Norfolk District
Subject: Asst Keepe Transfered from this Station for other duties

Randolph H. Mills left York Spit June 14th 1943 to relieve no more here for duty

Respectfully H. J. Diggs
Keeper.

(pcp)

75

1 June, 1943

To: Keeper, York Spit Light Station, Perrin, Virginia

Subj: Transfer of Assistant Keeper Randolph W. Mills

1. You are informed that Randolph W. Mills, Assistant Keeper at your station has been transferred to Cove Point Light Station, and William R. Werner has been transferred from position of Laborer at U. S. Coast Guard Depot, Baltimore, Maryland, to fill the vacancy created by Mills. Werner has been directed to report for duty on 16 June as per copy of letter attached.

2. If practicable, it is suggested that Mills be released on the 14th in order that he may arrange to move his furniture to Cove Point Light Station on the 16th. Upon his arrival in Norfolk it is suggested that he call at this office in order that arrangements may be made with the moving contractor.

3. Form 2249 is transmitted herewith for delivery to Mr. Mills.

B. P. CONE
By direction

Incls
1. Copy of letter dated 1 June, 1943, to William R. Werner
2. Form 2249

WLR:nlb

75

UNITED STATES COAST GUARD

WASHINGTON

HEADQUARTERS

17 May, 1943

From: District Coast Guard Officer, Fifth Naval District.
To: Randolph W. Mills, Assistant Keeper, York Spit Light Station, Perrin, Virginia.

Subject: Transfer.

1. This office is in receipt of your appointment transferring you from York Spit Light Station to Cove Point Light Station. The appointment authorized moving of your furniture from South Norfolk, Virginia, to Cove Point Light Station.

2. Inform this office as soon as practicable of the estimated weight of your furniture. You will receive further orders when to report for duty at your new station.

C. C. PADEN,
By direction.

NLB

UNITED STATES COAST GUARD

WASHINGTON

HEADQUARTERS

26 April, 1943.

From: Commandant.
To: District Coast Guard Officer, Fifth Naval District, Norfolk.

Subject: Randolph W. Mills and William R. Werner, keepers.

Reference: (a) Form 2660 and letter dated 5 March, 1943 for Mills.
(b) Form 2660 dated 17 April, 1943 for Werner.

1. Your recommendation in reference (a) is to transfer Mr. Mills from his position of assistant keeper at $1560 ($1500-1860) plus $60 per annum for quarters at York Spit Light Station to Cove Point at $1380 per annum($1200-1560) plus $240 per annum for quarters, vice Zadock W. Sturgis, the latter being moved from Cove Point to Point Lookout.

2. It is stated in reference (a) that the reason for the proposed transfer of Mr. Mills is because he is an excellent keeper and you desire to place him at Cove Point in order that he may be trained to take over the duties of the principal keeper of that station upon the latter's retirement, which you expect will be about June of this year. Headquarters has no objection to recommending Mr. Mills' transfer to the Department without reduction in gross salary. However, the net salary range for principal keeper at Cove Point is $1380-1740. Therefore, under the present policy of administrative promotions for keepers Mr. Mills could not be given any automatic or administrative increase if he should be given the duties of the principal keeper next June. There is a question as to whether this may not be a disappointment to him and it is desired that your office understand the situation before action is taken on this recommendation. In this connection it is noted that the cash salary of Zadock W. Sturgis, the first assistant keeper at Cove Point Light Station, at the time of the recommendation for his transfer was $1260 per annum. It is requested that you advise Headquarters promptly as to whether or not your office and Mr. Mills understand the salary situation as it will exist if he is transferred a you have recommended. It is requested also that you advise why Mr. Sturgis was not considered for promotion to principal keeper at Cove Point.

3. In reference (b) you recommend the transfer of William R. Werner from classified laborer at $5.60 per diem, Baltimore Depot, to keeper at $1500 vice William W. Mills at York Spit Light Station. The record shows that Mr. Werner was transferred from a position of oiler on the VIOLET to watchman-janitor on February 1, 1940 and that he was changed to classified laborer on July 1, 1942. Since Werner has a status for re-

D. C. G. OFFICER
APR 29 1943
5TH NAVAL DISTRICT

Fifth Naval District, Norfolk, 26 April, [illegible]

retirement under the Lighthouse Retirement Law by reason of his former employment as oiler on the tender VIOLET, it would of course be possible to transfer him to a position of keeper. However, it has been the intention all along to keep available any vacancies of keepers which may be needed for the transfer of crew members to shore stations in connection with the militarization of the crews of vessels. Before action is taken on the case of Werner, therefore, it is desired to know whether or not such action would deprive the Service of a position to which an employee on a vessel might be transferred, and also whether or not it is intended to fill the vacancy of classified laborer at the Baltimore Depot which would result from Werner's transfer.

All civilian crew members have been disposed of.

Carl E. Herrick

CARL E. HERRICK,
By direction.

5 March, 1943

From: District Coast Guard Officer, Fifth Naval District.
To: Commandant, Coast Guard Headquarters.

Subject: Randolph W. Mills; recommendation for transfer to Cove Point Light Station, Maryland, from York Spit Light Station, Virginia.

Inclosure: (A) Nomination for subject employee in triplicate.

1. In inclosure (A) this office recommends transfer of Randolph W. Mills from position of Assistant Keeper at York Spit Light Station, Virginia, at the rate of $1560 per annum, value of quarters $60 per annum, to position of First Assistant Keeper at Cove Point Light Station at $1380 per annum, value of quarters $240 per annum. Mr. Mills did not request this transfer, and our recommendation is solely in the interest of the Government by reason of the fact that Mr. Mills is excellent material, and this office desires to place him at Cove Point Light Station as First Assistant Keeper to become familiar with the equipment and procedure at that station. The principal keeper at Cove Point will probably retire in June, and in view of the importance of the station, it is highly desirable that someone with adequate qualifications be well trained to take over or instruct the keeper's successor at that time.

2. It is therefore recommended that Mr. Mills be appointed in the fourth step of the range at Cove Point Light Station and that his traveling expenses and cost of moving household effects from South Norfolk, Virginia, to Cove Point Light Station be defrayed by the Government.

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 10

TO: 10D

Date Prepared 20 Nov. 1943

Name: Higgs, William J.

From: U. S. Coast Guard

Bureau No.: 3405

Change in post of duty - reduction in salary and range

Effective: E.O.D.

	FROM	TO
Position	Keeper	Keeper
Grade	Range $1560-2040	Range $1560-1920
Salary	$1920 p.a. plus $60 p.a.q.trs.	$1920 p.a. plus $60 p.a.q.trs.
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	U. S. Coast Guard
Organizational Subdivisions		
Headquarters	Norfolk, Va.	Norfolk, Va.
Post of Duty	York Spit Lt.Sta., Va.	Stingray Pt. Lt.Sta., Va.
Appropriation	Civilian Employees, U. S.	Civilian Employees, U. S.
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

Remarks:

Justification:

Extended on duty
10 Sept. 1943
N-L-12.

Entered
9-29-43
CJM

CHARLES PIOZZI

SUBORDINATE ADMINISTRATIVE OFFICE

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 1-3-1892

LEGAL RESIDENCE: Va.

SEX: M

NATURE OF POSITION

NEW | ADDTL. IDENT

VICE VACANCY | VICE

NAME: Wm T. Saunders (retired 8-31-43)

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT? Lighthouse Act

DATE OF OATH

DATE APPROVED BY THE SECRETARY
6-30-43

75-

Overseas Dept.

200

TREASURY DEPARTMENT
UNITED STATES COAST GUARD

D. C. G. OFFICER
APR 23 1943
5th NAVAL DISTRICT

York Spit
COAST GUARD STATION

20th April 1946
Perrin Va

From: Keeper York Spit
To: Commander Norfolk District

Reference: letter 75- march 29th 1943 —
Subject: nomination and transfer to Slingpay Point has been received and is very highly appreciated.
And for the next Keeper for York Spit I recommend Randolph mills asst Keeper which is all ready attached he is one Hundred per cent man and light house Keeper he has been with me two years and I no there is no better man for the job

Many thanks for all concideration

Respectfully W. J. Diggs
Keeper.

File

Personal 700

TREASURY DEPARTMENT

D. C. G. OFFICER

UNITED STATES COAST GUARD

York Spit

COAST GUARD STATION

APR 20 1943

5th NAVAL DISTRICT

16th April 1943

Perrin Va

From: Keeper York Spit

To: Commander Norfolk District

Subject: Detained ashore over time on the account of strong winds and very rough seas

Standing by to go soon as possible to land at Station

Respectfully W. J. Diggs Keeper.

75 -

Personnel 700

9 October, 1942

From: District Coast Guard Officer, 5th Naval District.
To: William J. Diggs, Keeper,
York Spit Light Station,
Seaford, Virginia.

Subject: PROMOTION.

1. There is forwarded herewith Form 2249 under which you have been given a Within-grade Salary Promotion from $1920 to $1980 per annum, effective 1 October, 1942.

GLENN C. FONGER,
By direction.

LMF/jm

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

700

TO:

Date Prepared 1 October, 1942

Name: Diggs, William J.

From: U. S. Coast Guard

Bureau No.:

C. G. OFFICER OCT 9 1942 FOURTH NAVAL DISTRICT

Promotion

Effective: 1 October, 1942

	FROM	TO
Position		Keeper
Grade	Field (Range $1680-2040)	Field (Range $1680-2040)
Salary	$1920 p.a. plus $60 p.a. Cbrs.	$1980 p.a. plus $60 p.a. Cbrs.
Bureau or Div. Organizational Subdivisions		
Headquarters Post of Duty		Norfolk, Virginia
Appropriation		York Spit Lt. Sta., Va.
Allotment		Civilian Employees, U. S.

COD 10/1/42 jam

FIELD ☐ DEPRTMTL ☒ FIELD ☐ DEPRTMTL ☐

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

Justification:

Mr. Diggs was last promoted January 16, 1941 in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Very Good.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION

Service

DATE OF BIRTH

1.6.00

LEGAL RESIDENCE

Va.

SEX

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT?

Lighthouse Act

DATE OF OATH

Noted 10-30-42

CHARLES PIOZZI

SUBORDINATE ADMINISTRATIVE OFFICE

DATE APPROVED BY THE SECRETARY

10.4.42

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

700

TO:

Date Prepared 1 October, 1942

Name: Biggs, William J.

From: U. S. Coast Guard

Bureau No.:

Effective: 1 October, 1942

	FROM	TO
Position		Keeper
Grade	Field (Range $1620-2040)	Field (Range $1620-2040)
Salary	$1920 p.a. plus $60 p.a. Cfrs.	$1980 p.a. plus $60 p.a. Cfrs.
Bureau or Div. Organizational Subdivisions		
Headquarters Post of Duty		Norfolk, Virginia
Appropriation		York Spit Lh. Sta., Va.
Allotment		Civilian Employees, U. S.

FIELD ☐ DEPRTMTL ☒ FIELD ☐ DEPRTMTL ☐

COD 10/1/42 jam

Remarks: The action herein represents an administrative increase in salary effective as indicated above.

Justification: Mr. Biggs was last promoted January 16, 1941 in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Very Good.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION

DATE OF BIRTH

LEGAL RESIDENCE

Va.

SEX

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT?

Lighthouse Act

DATE OF OATH

Noted 10-30-42

CHARLES POZET

SUBORDINATE ADMINISTRATIVE OFFICE

DATE APPROVED BY THE SECRETARY

10.31.42

100

Personnel

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

U. S. C. G. OFFICE

York Spit

COAST GUARD STATION

OCT 3 - 1942

5TH NAVAL DISTRICT

Cabanna Va
1 October 1942

From: Keeper York Spit
To: Commander Norfolk District
Subject Detained by Poison in wounded hand and bad weather
Detained from 21 septembes to 28th for treatment for paisen set in wound on hand Detained from 28th septembes to October feirst on the account of north East gale.
arved at station soon as posible

Respectfully W. J. Diggs.

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

D. C. G. OFFICER

York Spit
COAST GUARD STATION

SEP 30 1942

5TH NAVAL DISTRICT

Aboard Ice
28th September 1942

From: Keeper York Spit
To: Commander U.S. Coast Guard.
Subject: detained by illness
I am now ready for duty at this date
above: but detained by north Gale
standing by to return to station
soon as weather condition
will allow
Respectfully
W. J. Riggs.
Keeper.

Personnel 70 D

75

U. S. COAST GUARD

Norfolk, Va.

31 July, 1942.

From: District Coast Guard Officer, 5th Naval District.
To: Keepers, Resident Light Stations.

Subject: Award of Efficiency Stars To Light Stations.

1. Below are listed keepers and their stations awarded efficiency stars for the fiscal year ended 30 June, 1942. In arriving at these awards excellence in handling correspondence, property accounts and economy in the use of supplies was taken into account, as well as excellence in the condition of the station.

COMMANDANT'S EFFICIENCY STAR (5)

J. R. Edwards.....Deepwater Shoal Lt. Sta., Va.
F. R. Lewis.....Pages Rock Lt. Sta., Va.
J. C. Lewis.....Mathias Point Lt. Sta., Md.
L. E. Bozman.....Solomons Lump Light Station, Md.
E. M. Hayman.....Thimble Shoal Lt. Sta., Va.

COMMANDER'S EFFICIENCY STAR (5)

J. L. Mayor.....Ragged Point Lt. Sta., Md.
S. C. Dawson.....Love Point Lt. Sta., Md.
G. G. Johnson.....Old Point Comfort Lt. Sta., Va.
Mrs. F. M. Salter.....Turkey Point Lt. Sta., Md.
W. J. Diggs.....York Spit Lt. Sta., Va.

Glenn C. Fonger

GLENN C. FONGER,
By direction.

75

Pvt. [illegible]

700

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

U. S. COAST GUARD
MAY 23 1942
NORFOLK DISTRICT

York Spit
COAST GUARD STATION

21 May 1942

Yorktown Va

From: Keeper York Spit
To: Commander Norfolk District

Subject: sick leave

I returned to station to day 21 may for duty hoping to be able to hold the job many thanks

respectfully W. J. Diggs.

Keeper

REG. NO. 7669
OFFICE HOURS: 2 TO 5 P.M. 7 TO 9 P.M.

DR. R. B. BOWLES
MATHEWS, VA.

DATE 5/12/42
THURSDAY NIGHT AND SUNDAY BY APPOINTMENT

PATIENT'S NAME

ADDRESS

℞ To whom it may concern:
This is to certify that I am attending W. J. Diggs and have insisted that he remain from work for a period of at least two weeks —

R. B. Bowles, M. D.

York ... 1942

COAST G...

F...

To

Sub...

I am detained ... duty my doctor has advised that I stay where I can be Treated for a period of two weeks I Am having some kind of Stomach Trouble weak and nervous witch makes me unfit to be on the station at this present time

Respectfully W. J. Diggs

Keeper York Spit

Requested Personnel to furnish relief.
5/12/42.
Lm T

TREASURY DEPARTMENT
UNITED STATES COAST GUARD

York Spit
COAST GUARD STATION

U. S. COAST GUARD
MAY 12 1942
NORFOLK DISTRICT

9th May 1942

From: Keeper York Spit
To : Commander U.S. Coast Guard
Subject Illness

I am detaind ashore unable for duty
my doctor has advised that I stay where I can
be treated for a period of two weeks
I am having some kind of Stomach trouble
weak and nervous witch makes me unfit to
be on the station at this present time

Respectfully Yr. L. Digges

Keeper York Spit

Requested Personnel
to furnish relief.
5/12/42.
Smt

75

NORFOLK, VIRGINIA.

11 May, 1942.

From: District Coast Guard Officer, 5th Naval District.
To: William J. Digges, Keeper, York Spit Light Station, Laban, Virginia.

1. This office is in receipt of wire stating you went ashore for mail and provisions and were unable to return to the station due to illness. If you find that you will be unable to return after eight days' absence, advise this office promptly in order that arrangements may be made to send a relief man to York Spit Light Station.

C. J. SULLIVAN,
By direction.

Copy to Acting Keeper, York Spit Light Station,
Seaford, Virginia.

U. S. COAST GUARD

OFFICIAL DISPATCH

DATE

INCOMING HEADING

WU CK 13 COLLECT GOVT -MATHEWS VIR 10 1036 AM

TEXT

COMM US COAST GUARD
NORFOLK VIR

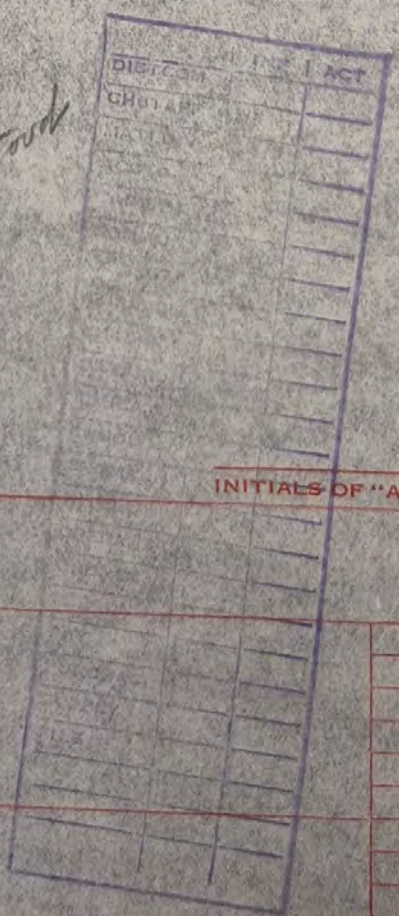
CAME ASHORE FOR MAIL AND PROVISION UNABLE TO RETURN DUE TO ILLNESS

WJ DIGGS KEEPER YORK SPIT

Mr. Gleitsmann

COPY TO COMDR ~~XXXXXXXX~~ MANYON

TOR VIA WU



OPERATOR'S RECORD
FROM

TIME:
INITIALS OF "ACTION" OFFICER

TO (FOR ACTION)

TO (FOR INFORMATION)

	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE
	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

"ACTION" OFFICER INITIAL AND RETURN ORIGINAL TO RADIOROOM, RETAINING COPY

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

700-A

REPORT OF EFFICIENCY RATING

REGULAR (✓); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
(Service)	(Grade)	(Class)

As of 31 Mar., 1942 based on performance during period from 1 Apr.,1941 to 31 Mar.,1942

William J. Diggs	Keeper	U. S. Coast Guard
(Name of employee)	(Title of position)	(Bureau)

5th Naval District	York Spit Light Station		Norfolk, Va.
(Division)	(Section)	(Subsection or unit)	(Field office)

ON LINES BELOW MARK EMPLOYEE

√ if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:

Administrative, supervisory, or planning ..... ☒
All others ..... ☐

+ (1) Maintenance of equipment, tools, instruments.
+ (2) Mechanical skill.
____ (3) Skill in the application of techniques and procedures.
____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
✓ (5) Attention to broad phases of assignments.
____ (6) Attention to pertinent detail.
____ (7) Accuracy of operations.
✓ (8) Accuracy of final results.
____ (9) Accuracy of judgments or decisions.
____ (10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
✓ (12) Rate of progress on or completion of assignments.
____ (13) Amount of acceptable work produced. (Is mark based on production records? ..... (Yes or no))
+ (14) Ability to organize his work.
____ (15) Effectiveness in meeting and dealing with others.
____ (16) Cooperativeness.
+ (17) Initiative.
____ (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

✓ (21) *Effectiveness in planning broad programs.*
____ (22) *Effectiveness in adapting the work program to broader or related programs.*
! (23) *Effectiveness in devising procedures.*
+ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
✓ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
+ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
____ (27) *Effectiveness in promoting high working morale.*
____ (28) *Effectiveness in determining space, personnel, and equipment needs.*
____ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
✓ (30) *Ability to make decisions.*
✓ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

____ (A) .....
____ (B) .....
____ (C) .....

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	VG.	3
Reviewing official	VG	3.

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (See back of form)

Standard Form No. 51, Rev.
Approved Dec. 1943
C. S. C. Dept. Cir. No. 458

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 31 March, 1944 based on performance during period from 1 April, 1943 to 31 Oct., 1943

DIGGS, William J. — Keeper
(Name of employee) — (Title of position, service, and grade)

Navy Dept. - USCG - DCGO, 5ND - Stingray Point Light Station - Norfolk
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE		CHECK ONE:
√ if adequate − if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in *italics*.	Administrative, supervisory, or planning ☒ All others ☐

+ (1) Maintenance of equipment, tools, instruments.
√ (2) Mechanical skill.
_____ (3) Skill in the application of techniques and procedures.
_____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
_____ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
_____ (7) Accuracy of operations.
_____ (8) Accuracy of final results.
_____ (9) Accuracy of judgments or decisions.
_____ (10) Effectiveness in presenting ideas or facts.
_____ (11) Industry.
_____ (12) Rate of progress on or completion of assignments.
_____ (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no)
_____ (14) Ability to organize his work.
_____ (15) Effectiveness in meeting and dealing with others.
_____ (16) Cooperativeness.
_____ (17) Initiative.
√ (18) Resourcefulness.
+ (19) Dependability.
_____ (20) Physical fitness for the work.

_____ (21) *Effectiveness in planning broad programs.*
_____ (22) *Effectiveness in adapting the work program to broader or related programs.*
_____ (23) *Effectiveness in devising procedures.*
_____ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
_____ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
_____ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
_____ (27) *Effectiveness in promoting high working morale.*
_____ (28) *Effectiveness in determining space, personnel, and equipment needs.*
_____ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
_____ (30) *Ability to make decisions.*
_____ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

_____ (A) _____
_____ (B) _____
_____ (C) _____

STANDARD Deviations must be explained on reverse side of this form	*Adjective rating*
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating
Rating official V. G
Reviewing official _____

Rated by [signature] Captain, USCG 24 April, 1944
(Signature of rating official) (Title) (Date)

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR (X); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
(Service)	(Grade)	(Class)

As of 31 March, 1943 based on performance during period from 1 April, 1942 to 31 March, 1943

William J. Diggs (Name of employee) — Keeper (Title of position) — U. S. Coast Guard (Bureau)

5th Naval District (Division) — York Spit Light Station (Section) — (Subsection or unit) — Norfolk, Virginia (Field office)

ON LINES BELOW MARK EMPLOYEE
√ if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE

Administrative, supervisory, or planning X

All others ..... ☐

+ (1) Maintenance of equipment, tools, instruments.
+ (2) Mechanical skill.
— (3) Skill in the application of techniques and procedures.
— (4) Presentability of work (appropriateness of arrangement and appearance of work).
√ (5) Attention to broad phases of assignments.
— (6) Attention to pertinent detail.
— (7) Accuracy of operations.
√ (8) Accuracy of final results.
— (9) Accuracy of judgments or decisions.
— (10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
√ (12) Rate of progress on or completion of assignments.
— (13) Amount of acceptable work produced. (Is mark based on production records? ..... (Yes or no))
+ (14) Ability to organize his work.
— (15) Effectiveness in meeting and dealing with others.
— (16) Cooperativeness.
+ (17) Initiative.
— (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

√ (21) *Effectiveness in planning broad programs.*
— (22) *Effectiveness in adapting the work program to broader or related programs.*
— (23) *Effectiveness in devising procedures.*
+ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
√ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
+ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
— (27) *Effectiveness in promoting high working morale.*
— (28) *Effectiveness in determining space, personnel, and equipment needs.*
— (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
√ (30) *Ability to make decisions.*
√ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

— (A)
— (B)
— (C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements over-compensated by plus marks on underlined elements		

	Adjective rating	Numerical rating
Rating official	V.G.	2
Reviewing official	V.G.	2

Form 3200—(April 1935)
U. S. Civil Service Commission

Classification Symbols		
Service	Grade	Class

SERVICE RATING FORM

(Read instructions on back of this form)

Check one:
Supervisory ..... ☑
Nonsupervisory ..... ☐

Name Wm. J. Diggs Department Treasury

Coast Guard (Bureau) | Norfolk District (Division) | (Section) | York Spit Lt. Sta., Va. (Subsection)

On lines below mark employee:
/ if neither strong nor weak point.
– if weak point.
+ if strong point.

1. Underline the elements which are especially important in the position.
2. Mark nonsupervisory employees on all elements except those in *italics*.
3. Mark supervisory employees on all elements.

In boxes below rate employee:
1 or 2 if Excellent.
3 or 4 if Very Good.
5 or 6 if Good.
7 or 8 if Fair.
9 or 10 if Unsatisfactory.

I. QUALITY OF PERFORMANCE

Rating Officer: 2 | Reviewing Officer:

+ (a) Acceptability of work; thoroughness.
+ (b) General dependability; accuracy.
✓ (c) Neatness and orderliness of work.
✓ (d) Skill with which the important procedures, instruments, or machines are employed in performing his duties.
✓ (e) *Effectiveness in getting good work done by his unit.*

II. PRODUCTIVENESS

Base rating primarily on element (a), if known; otherwise on (b) and (c).

2

+ (a) Amount of work accomplished.
✓ (b) Application of time, interest, and energy to duties; industry.
✓ (c) Promptness in completing assignments; speed.
_____ (d) _____ (State any other elements of this class considered)
+ (e) *Effectiveness in securing adequate output from his unit.*

III. QUALIFICATIONS SHOWN ON JOB

2

+ (a) Knowledge of duties and related information.
✓ (b) Ability to learn and to profit from experience.
✓ (c) Judgment, sense of proportion, common sense.
✓ (d) Initiative and resourcefulness.
+ (e) Cooperativeness; ability to work with and for others.
_____ (f) _____ (State any other elements of this class considered)
✓ (g) *Effectiveness in developing and training employees.*
_____ (Custodial only) Ability to perform such physical work as the job requires.

Sum of ratings . . . 6

Rated by N. C. Manyon (Rating officer) 24 Sept. '41 (Date)

Reviewed by W. J. Keester (Reviewing officer) 25 Sept. '41 (Date)

Report to employee Excellent

On the whole, do you consider the department and attitude of this employee toward his work to be satisfactory? . . Yes
(Answer "Yes", "No", or "Fairly so")

Sum of Ratings	Report to Employee	Significance
3 – 7	Excellent.	Promotable within grade if below top salary.
8 – 13	Very Good.	Promotable within grade if below top salary.
14 – 19	Good.	No salary change if receiving middle salary or above; if below middle, promotable not beyond middle salary.*
20 – 24	Fair.	Reduce one step if above middle salary.*
25 – 30	Unsatisfactory.	Dismiss from present position.

16—3831

* For Cu-2 and Cu-3, the fourth salary rate will be considered the middle salary.

609

Personal
N 9 Dig 8 2 700—

Norfolk, Virginia.

8 December, 1941.

From: Sr. Coast Guard Officer, Fifth Naval District.
To: Commandant, Coast Guard Headquarters(2).
Portsmouth Depot.
Baltimore Depot.
Working Party.
Office Force.

Subject: Change in Post Office Address.

1. You are advised that the following change has been made in the post office address of York Spit Light Station:

From: Perrin, Va.

To: Seaford, Va.

2. Please be guided accordingly.

C. J. SULLIVAN,
By direction.

Letter not

Mrs. Brennaman
Mrs. McKamey
Miss Herbert
Miss Gillroy
Miss Cowling
Mrs. Max

Norfolk, Virginia.

8 December, 1941.

From:
To: Sr. Coast Guard Officer, 5th Naval District.
Keeper, York Spit Light Station,
Perrin, Virginia.

Subject: Change in post office address.

1. In compliance with your request of 1 November, mail for your station will in the future be sent to Seaford, Virginia.

C. J. SULLIVAN,
By direction.

Personnel
W J Driggs 700

Cross reference sheet

4 Nov.
Date

Keyser

FROM York Sqdn

SUBJECT W J Driggs Keyser -

Ref: Phone York Co 345-6

REMARKS: addrs Seaford

Probably means home addrs —

ORIGINAL FILED UNDER

UNIT York Sqdt Lt Sta Number 609

Copy filed:

sent:

Higgs, William James
(Name in full - Surname first)

Unit York Spit Lt. Sta. District Norfolk

Born Jan. 5, 1882 (Date) At New Point, Va.

Civil Service Classification ——— Present Position Keeper

Date of Appointment Oct. 16, 1916 Citizenship Amer. Race White

Annual Compensation $1860 $60. $1920 Per Diem No
Pay Allowances Total Yes or No

Total creditable service - to and including 31 March 1940 for retirement under:

Lighthouse Service Retirement Act 22 (Yrs) 10 (Mos) 25 (Days)
Civil Service Retirement Act ——— (Yrs) ——— (Mos) ——— (Das)

Previous Military Service: (Give branch of service and dates between which service was performed: None

Personal

700

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

JUL 21 1941

NORFOLK DISTRICT

York Spit

COAST GUARD STATION

Perrin Va 11th July 1941

Commander Norfolk District
U.S. Coast Guard

Sir reply to letter concerning trade or transfer to Pages Rock Va. Mr Frank Lewis dont seem to want to trade. I am sorry I would like very much to have that Station. Your letter stated that my pay at Pages Rock would be $17.40 per Annum making a difference of $15.00 per month in which I now receive. on April 10, 1939 letter from My office stating that my pay at that time would be $10.00 less then I was then receiving. on January 1941 my check was raised 5.00 per month making it $15.00 instead of 10.00 before. why dont I carry this raise to that Station making still only 10.00 less
should Mr Lewis change his mind and want to trade. or vacancy occur I will Appreciate to trade or transfer at that station thanking You for all Considerations of the past

Respectfully W. J. Biggs

Keeper York Spit

75

Personal

100

Norfolk, Virginia

April 26th. 1941.

Norfolk, Va.

To the Commandant United States Coast Guard,

Norfolk, Virginia-

17 June, 1941.

From: Commander, Norfolk District.
To: W. J. Diggs, Keeper,
York Spit Light Station,
Perrin, Virginia.

1. With reference to your letter of 26 April expressing your desire to exchange positions with the keeper of Pages Rock Light Station, you are advised that this office has been holding your letter to see whether or not the keeper of that station would write in about the transfer. To date he has not made a request for transfer to your station and of course this office can take no steps to effect an exchange of positions until he submits a request for same.

2. According to the rule governing pay of keepers on transfer, your pay would be reduced to $1740 per annum at that station.

C. J. SULLIVAN,
By direction.

Due to [illegible] not as young and active as I have been, and realizing that as I grow older it [illegible] keeper of Pages Rock Light House, to become effective [illegible] exchange positions with me, or at such time as a vacancy may occur at Pages Rock Light House.

While I do not feel that I have reached the age that I am not able to handle my work at my present location, I do realize that as I approach the age of sixty (60) years, I am not as active as I was as a younger man and that I may expect to become more inactive as the years pass and it is with due consideration of the facts stated that I make this application for a transfer to Pages Rock at the earliest opportunity.

Very truly yours,

William Perrin Diggs

To Personnel 4 Sept 41

LMF JR

APR 28 1941
NORFOLK DISTRICT

Lafayette, Virginia-
April 26th. 1941.

To the Commandant United States Coast Guard,
Norfolk, Virginia-

Sir:

Due to the fact that I am not as young and active as I have been, and realizing that as I grow older it will be more difficult for me to handle the work at York Spit Light House, the waters around which are very rough, I desire to apply for the position of keeper of Pages Rock Light House, to become effective at such time as the present keeper might desire to exchange positions with me, or at such time as a vacancy may occur at Pages Rock Light House.

While I do not feel that I have reached the age that I am not able to handle my work at my present location, I do realize that as I approach the age of sixty (60) years, I am not as active as I was as a younger man and that I may expect to become more inactive as the years pass and it is with due consideration of the facts stated that I make this application for a transfer to Pages Rock at the earliest opportunity.

Very truly yours,

William James Diggs

William James Diggs-
Keeper.
York Spit

To
Personnel
Transfer
28 April 41

Hold about a week to see if Kpr. Pages Rock writes for exc. of pos. If not see me.
MR 4/28

Personal 700

Cross reference sheet

5 April, 1941.

Date

From W.J.Diggs, Keeper York Ship L/H

SUBJECT Reference change of address - request to rescind-

REMARKS No action

ORIGINAL FILED UNDER

UNIT York Spit Lt. Sta. Number 609

Copy filed or sent

Number

Form 2654
TREASURY DEPARTMENT
U. S. Coast Guard
July 1935

700

U. S. COAST GUARD

OFFICIAL DISPATCH

UNIT

DATE 1941 MAR 9 PM 12 51

INCOMING HEADING

COMMUNICATION CENTER

FOLLOWING RECD VIA WESTERN UNION.

TEXT

RPB4 19 8 COLLECT 30 AND 25 XC- LABAN VIR 8 320P

COMMANDER US COAST GUARD

NORFOLK VIR

UNABLE REACH STATION DUE TO STORMY WEATHER.

W J DIGGS.

Capt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Inspectors
Purchase Asst.
Personnel
Asst. Engr.
Engr. Clk.
Storekeeper
Messenger
Files

COPIES: PERSONNEL.
LIGHTHOUSE.

OPERATOR'S RECORD

TOR —

(IF RELAYED, SERVICE ON REVERSE) INITIALS OF "ACTION" OFFICER

FROM

TO (FOR ACTION)

ACKNOWLEDGE
PRIORITY
ROUTINE
NITE

TO (FOR INFORMATION)

ACKNOWLEDGE
PRIORITY
ROUTINE
NITE

"ACTION" OFFICER INITIAL AND RETURN ORIGINAL TO RADIOROOM, RETAINING COPY

U. S. GOVERNMENT PRINTING OFFICE 2—7370

#1380.

Personnel 75 100

Form No. 2599
TREASURY DEPARTMENT
U. S. COAST GUARD
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

Diggs	William	J.	--	Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

NORFOLK DISTRICT	Norfolk, Va.	10 Feb., 1941.
(Unit)	(Place)	(Date)

Eff. 1/16/41 increased as follows:

	FROM	TO
Position:	Keeper	Keeper
Salary:	$1860 p.a.	$1920 pa
Range:	$1680-2040	$1680-2040
Station:	York Spit Light Sta., Va.	York Spit Lt. Sta., Va.

AUTHORITY: Form 2249 approved 1/16/41

C. J. SULLIVAN
(Commanding)

By direction
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE 10935

Personnel 75 100

Form No. 2599
TREASURY DEPARTMENT
U. S. COAST GUARD
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

Diggs	William	J.	---	Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

NORFOLK DISTRICT	Norfolk, Va.	10 Feb., 1941.
(Unit)	(Place)	(Date)

Eff. 1/16/41 increased as follows:

	FROM	TO
Position:	Keeper	Keeper
Salary:	$1860 p.a.	$1920 pa
Range:	$1680-2040	$1680-2040
Station:	York Spit Light Sta., Va.	York Spit Lt. Sta., Va.

AUTHORITY: Form 2249 approved 1/16/41

C. J. SULLIVAN
(Commanding)

By direction
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE 10935

Personal

700

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

JAN 20 1941

NORFOLK DISTRICT

York Spit
COAST GUARD STATION

17th January 1941

Commander Norfolk District
U.S. Coast Guard

Sir I am writing in regards to my absence from station I was detained by illness 10 days and three days of stormy weather I arived at station to day 17th January 11 am respectfully

W. J. Diggs
Keeper

GUARD
JAN 11 1941
NORFOLK DISTRICT

Laban Va. 1/9/41

Jan. 10, 1941

Commander Norfolk Unit, -
U. S. Coast Guard, -
Dear Sir, -

I am writing you in regards to my Letter, I have been very Ill, and unable to get to station or to be up and around, however I am hoping to be able to get back to station by the 15th

I am enclosing this statement to that effect;

Yours Respectfully,
W. H. J. Riggs.

nd you by telephon, had

oining. He is still

ble to get back to

your

Howell O. Nelson

JAN 11 1941
NORFOLK DISTRICT

NOWELL D. NELMS, M. D.
MATHEWS, VA.

1/9/41

Dear Commander Mangon -

Mr. W. J. Diggs as I informed you by telephon, had a very severe attack of food poisoning. He is still quite ill and will not be able to get back to his job before next week.

Very truly yours

Nowell D. Nelms

To personel Officer

Doctor Nelms called on telephone from Mathews. Va., and reported that James Diggs, keeper York Spit Lt. Sta. is sick from food poisoning and will be unfit for duty for four or five days. Diggs is at home - Mathews. Va.

7

DEPT. STOCK FORM 2249
REV. 6-40

3-28

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 10

TO:

Date Prepared January 10, 1941.

Name: Digge, William J.

From: U. S. Coast Guard

Bureau No:

Promotion

	FROM	TO
Position		Keeper
Grade		
Salary	Field (Range $1680-2040) $1860 p.a. plus $60 p.a.Otrs.	Field (Range $1680-2040) $1920 p.a. plus $60 p.a.Otrs.
Bureau or Div.		
Organizational Subdivisions		U. S. Coast Guard
Headquarters		
Post of Duty		Norfolk, Virginia
Appropriation		York Spit Lt. Sta.,Va.
Allotment		Civilian Employees, C.G.
Field or Deptl.		Field

EFFECTIVE
Remarks: January 16, 1941.

EOD 1/16/41 fmt

Justification:

No increase in pay since January 1, 1931.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION

DATE OF BIRTH 1-5-1882

LEGAL RESIDENCE Va.

SEX M | RACE W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-10

DATE OF OATH

1641

SUBORDINATE ADMINISTRATIVE OFFICE

Form 2654
TREASURY DEPARTMENT
U. S. Coast Guard
July 1935

U. S. COAST GUARD

OFFICIAL DISPATCH

UNIT

DATE 1940 AUG 15 PM 6 11

INCOMING HEADING

WESTERN UNION.

TEXT

MATHEWS VIR

COM US COAST GUARD
NORFOLK VIR

DETAINED ASHORE BY STORM

W J DIGGS.

Supt.
Asst Supt.
Chief Clk.
Asso Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Asst Kpg.
Prop. Clk.
Stenog.
Messenger
Clks

OPERATOR'S RECORD

TOR —

(IF RELAYED, SERVICE ON REVERSE)

INITIALS OF "ACTION" OFFICER

FROM

TO (FOR ACTION)

ACKNOWLEDGE
PRIORITY
ROUTINE
NITE

TO (FOR INFORMATION)

ACKNOWLEDGE
PRIORITY
ROUTINE
NITE

Personal

175

100

24 July, 1940.

Dr. Nelms,
Mathews, Va.

Commander, U. S. Coast Guard,
W. J. Diggs, Keeper,
York Spit Light Station,
Lehan, Virginia.

Sir:

1. Reference is made to the case of W. J. Diggs, Keeper, York Spit Light Station, Va., who was injured in the line of duty on 8 July and reported to you the next day for treatment.

It is requested that you execute medical certificate on attached Forms C.A.-2 and forward same to this Office in duplicate as early as practicable.

Very truly yours,

N. C. MANYON,
Commander, U. S. Coast Guard.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

17 July, 1940.

From: Commander, U. S. Coast Guard,
To: W. J. Diggs, Keeper,
York Spit Light Station,
Laban, Virginia.

1. With reference to your letters of 9 July and 11 July reporting injury to your hand, you are directed to submit, at once, Form C.A.-1. This form should have been submitted within 48 hours after injury. Also submit Forms C.A.2 and C.A.3.

By direction,

N. C. MANYON.

U. S. COAST GUARD
JUL 11 1940
NORFOLK DISTRICT

MUNICATIONS TO
T OF LIGHTHOUSES
IMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT

Jack Spit Light
(Station, Depot, or Vessel)

Cahan Va July 9th, 1940

nmander Norfolk District
S. Coast Guard
Norfolk Va

Sir I am leaving Station to day
To have my hand Treated with I hunt
with a nail And is giving me Some
Trouble

Respectfully H. L. Diggs
Keeper.

Should send a CAI.
HC

Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg
Prop. Clk
Stenog
Messenger
File

700 Personal

11 July 1940

CROSS - REFERENCE SHEET

Cross-file UNIT _____ Number _____

Letter from W J Drazo

Date 11 July

Subject Report on Irish Coast

for Signal Pacto

Original filed under

Unit John Lyle to St. Number 225

Personal

700

CP-75

U. S. COAST GUARD
MAR 26 1940
NORFOLK DISTRICT

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Norfolk, Virginia

18 March, 1940.

From: Commander, Norfolk District.
To: All Keepers and Asst. Keepers.

1. You are directed to fill in below the place of your birth and return this letter to District Office by return mail.

Supt.
Asst Supt
Chief Clk
Asst Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junio- Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Storeg
Messenger
Jan

Place of Birth Mathews County Hells Point Va

Name Wm. J. Diggs.

N. C. MANYON,
By direction.

CLASS OF SERVICE

This is a full-rate Telegram or Cablegram unless its deferred character is indicated by a suitable symbol above or preceding the address.

Personal

WESTERN UNION

1201

SYMBOLS

DL = Day Letter
NL = Night Letter
C = Deferred Cable
C = Cable Night Letter
Ship Radiogram

(17)

R. B. WHITE, PRESIDENT
NEWCOMB CARLTON, CHAIRMAN OF THE BOARD
J. C. WILLEVER, FIRST VICE-PRESIDENT

The filing time shown in the date line on telegrams and day letters is STANDARD TIME at point of origin. Time of receipt is STANDARD TIME at point of destination

RDA62 RPA609 11 COLLECT 30 AND 25 XC=

1940 JAN 19 PM 2 30

MATHEWS VIR 19 205P

U. S. COAST GUARD
JAN 19 1940
NORFOLK DISTRICT

COMMANDER US COAST GUARD=

66 NORFOLK DISTRICT NORFOLK VIR=

DETAINED BY STORMY WEATHER WAITING TO GO SOON AS POSSIBLE=

W J DIGGS KEEPER YORK SPIT LIGHT HOUSE=

Capt
Asst Supt
Chief Clk.
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Aerologist
Purchase of
Personnel
Cost Keep.
Prop. Clk.
Clerk
Messenger

SPIT

THE COMPANY WILL APPRECIATE SUGGESTIONS FROM ITS PATRONS CONCERNING ITS SERVICE

CLASS OF SERVICE

This is a full-rate Telegram or Cablegram unless its deferred character is indicated by a suitable symbol above or preceding the address.

Diggs

100

WESTERN UNION

1201

(52)..

SYMBOLS

DL = Day Letter
NL = Night Letter
LC = Deferred Cable
NLT = Cable Night Letter
Ship Radiogram

R. B. WHITE, PRESIDENT
NEWCOMB CARLTON, CHAIRMAN OF THE BOARD
J. C. WILLEVER, FIRST VICE-PRESIDENT

The filing time shown in the date line on telegrams and day letters is STANDARD TIME at point of origin. Time of receipt is STANDARD TIME at point of destination

RDA38RPA568 13 COLLECT 35 AND 27 XC=MATHEWS VIR 3 138P 1940 JAN 3 PM 2 01

U S COAST GUARD=

55 NORFOLK DISTRICT NORFOLK VIR=

U.S. COAST GUARD
JAN - 3 1940
NORFOLK DISTRICT

DETAINED BY FREEZING WINDY WEATHER WILL BE ON STATION SOON AS POSSIBLE=

W J DIGGS KEEPER YORKSPIT LIGHT.

Capt. Asst. Supt. Chief Clk. Area Engr. Asst. Engr. (1st) Asst. Engr. (2d) Junior Engr. Hydrog. Assistants Parties of Personnel Boat Keeper Prop. Clerk Storeg. Messenger File

YORKSPIT.

THE COMPANY WILL APPRECIATE SUGGESTIONS FROM ITS PATRONS CONCERNING ITS SERVICE

CLASS OF SERVICE

This is a full-rate Telegram or Cablegram unless its deferred character is indicated by a suitable symbol above or preceding the address.

700

WESTERN UNION

1201

(16)

SYMBOLS

DL = Day Letter
NL = Night Letter
LC = Deferred Cable
NLT = Cable Night Letter
Ship Radiogram

R. B. WHITE
PRESIDENT

NEWCOMB CARLTON
CHAIRMAN OF THE BOARD

J. C. WILLEVER
FIRST VICE-PRESIDENT

The filing time shown in the date line on telegrams and day letters is STANDARD TIME at point of origin. Time of receipt is STANDARD TIME at point of destination

RDA30 RPA87 6 COLLECT 30 AND 25=

LABAN VIR 14 800A

NORFOLK DISTRICT US COAST GUARD=

4 NORFOLK VIR=

DETAINED ASHORE BY STRONG WINDS=

W J DIGGS KEEPER YORK SPIT.

DEC 14 AM 8 21

NORFOLK, VA. DEC 14 1939

Supt.
Asst. Supt.
Chief Clk.
Asst. Engr.
Asst. Engr. (I)
Asst. Engr. (II)
Junior Engr.
Aydrog.
Arpenault
Ordering
Personnel
Cost Kpg.
Prop. Clk.
Steneg.
Messenger
Mo

THE COMPANY WILL APPRECIATE SUGGESTIONS FROM ITS PATRONS CONCERNING ITS SERVICE

Copy

700

1206-A

CLASS OF SERVICE DESIRED

DOMESTIC		CABLE	
TELEGRAM		FULL RATE	
DAY LETTER		DEFERRED	
NIGHT MESSAGE		NIGHT LETTER	
NIGHT LETTER		SHIP RADIOGRAM	

Patrons should check class of service desired; otherwise message will be transmitted as a full-rate communication.

WESTERN UNION

R. B. WHITE, PRESIDENT
NEWCOMB CARLTON, CHAIRMAN OF THE BOARD
J. C. WILLEVER, FIRST VICE-PRESIDENT

CHECK

ACCT'G INFMN.

TIME FILED

TREASURY DEPT. OF LIGHTHOUSES SEP 25 1939 NORFOLK, VA.

Send the following message, subject to the terms on back hereof, which are hereby agreed to

NRC via Coast Guard Com. Center. Sept. 25, 1939.

Received via Western Union from Mathews, Va.

To COMNORDIST

Detained by illness to wife for couple days as stated on keeper's leave of absence.

W.J.Diggs

Supt.
Asst Supt.
Chief Clk.
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stores

WESTERN UNION GIFT ORDERS SOLVE THE PERPLEXING QUESTION OF WHAT TO GIVE.

WLR:MCB

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

700

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

AUG 24 1939

23 August, 1939.

From: Commander, Norfolk District.

To: Keeper W. J. Diggs,
York Spit Light Station,
Laban, Virginia.

In reply to your letter of August 17th, you are informed that this office submitted a list of names of keepers recommended for increase in pay to the Washington Office. This list was arranged according to the last date each keeper had received an increase in pay. Funds for the purpose were very short. Your name was on the list, but the funds to be distributed did not permit the Bureau of Lighthouses to reach your name. You will be given consideration when the next list is submitted.

N. C. Manyon,
Superintendent of Lighthouses.
By direction.

COMMUNICATIONS TO
NDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
AUG 19 1939
NORFOLK, VA.
FIFTH DISTRICT

York Spit Light
(Station, Depot, or Vessel)
Yorktown Va August 17, 1939

Superintendent of
Light Houses
Norfolk Va

Sir I have been told that some
of the Light House Keepers pay
has been raised I am asking
why should some be raised
and others not we are and feel
entilld to be raised with the rest

Respectfully W. L. Diggs

Keeper
York Spit

Supt.
Asst Supt.
Chief Clk.
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junio- Engr.
Hydrog.
Accounts
Purchasing
Personnel
Asst Kpg
Kpgs. Cl's
Storekpr
Messenger
File

200

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
MAR
20
1939
FIFTH DISTRICT
NORFOLK, VA.

Superintendent of
Light Houses
Norfolk Va

Jack's Spit Light
(Station, Depot, or Vessel)
Cabanna March 17th, 1939

Sir I returned to the Station to day
March 17th 11 am for duty my letter
to you a few days ago stating I
would return on the 15th. and was
ready but was detained by windy
rainy blustery weather
thanks again for all kindness
shown to me. in every way.
time sheet for substituted Keeper
as I only have this one on hand.
I am showing time made in each
month as substitute Keeper at this station
respectfully H. L. Diggs
Keeper Jacks Spit.

Asst Supt.
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr
Hydrog
Accounts
Purchasing
Personnel

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT

Lebanon Va
(Station, ~~Depot, or Vessel~~)

March 9th, 1929

SUPT. OF LIGHTHOUSES MAR 10 1929 NORFOLK, VA.

Superintendent of
Light Houses
Norfolk Va

Sir I am writing to say that if nothing happens as I am so much improved I will be able to go back to duties on the 15th of this month

many Thanks For The Kind consideration that Has been given me all Through my time in the Service

Respectfully H. L. Diggs

Supt:
Asst Supt
Chief Clk

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES FEB 10 1939 NORFOLK, VA.

FIFTH DISTRICT

Yorktown Spit Light
(Station, Depot or Vessel)

Yorktown Va Jan 28th, 1939

Superintendent of
Light Houses
Norfolk Va

Sir I am leaving Station on the account of illness. I have been suffering with pain in my right side since last Tuesday morning and I need medical treatment I am in hopes its not serious and that I will be able to return to station in a few days

Respectfully

W. J. Deiz
Keeper.

Capt.
Asst Supt.
Chief Clk.
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junio- Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stenog
Messenger
File

G. M. Hudgins arrived at Station
4 Day 8th 10 am to Substitute
J. L. Collier asst-Keeper
for and in the absence of the Keeper

W.J. Diggs reported that he has been off station since Jan. 28th- he is sick; His physician has ordered him to go to hospital. He will come to Norfolk to hospital and proceed to Office first, Feb. 7, 1939.

He will send substitute aboard---

SUPT. OF LIGHTHOUSES
FEB
6
1939
NORFOLK, VA.

Supt ✓
Asst Supt. ✓
Chief Clk ✓
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junio- Engr.
Hydrog.
Accounts
Purchasing ✓
Personnel ✓
Cost Kpg.
Prop. Clk.
Stenog.
Messenger
File

700

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
JAN
13
1939
NORFOLK, VA.

FIFTH DISTRICT

Station, Depot, or Vessel) Wm R. Bell Light.

Cabin Va January 11th, 1939

Superintendent of
Light Houses
Norfolk Va

Sir I am writing to state my return to station for duties to day January 11th time sheet & service card of substitute inclosed service no longer needed many thanks for this relief as I have been quite bad with deep cold

Respectfully W. L. Diggs Keeper.

Supt.
Asst Supt.
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Fuel Insp.

...pit Light Station
... not believe he will
...on for 4 or five days.
...to-day, having been on leave

...f
Enc.

...Matthews, Va. called and ...
...the above information. He will

NAVY DEPARTMENT
DEC
30
1938

December 30, 1938

Asst. Keeper,
York Spit Light Station,
Laban, Virginia.

This Office is in receipt of information that Keeper W. J. Diggs, who was due back from leave today, is sick with a cold and will be unable to return to duty for several days. He has been directed to send a substitute keeper aboard at once, to serve until his return. Time sheet and service card for this purpose are herewith.

NCM

N. C. Manyon,
Superintendent of Lighthouses.

Was due back there to-day, having been on leave since last Friday.



C
F.D.Hudgins, Mathews, Va. called and gave the above information. 27F111

Hudgins is to get message to Biggs to send substitute aboard at once

Tm 7.

Keeper
Asst. Keeper
Chief Clk.
Asst. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Drafting
Accounts
Ordering
Personnel
Dist. Keep.
Prop. Clk.
Electric
Lenses
File

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

700

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT

Yorktown Spit Light
(Station, Depot, or Vessel)

Cabin Va April 11, 1938

SUPT. OF LIGHTHOUSES
APR 13
1938
NORFOLK, VA

Superintendent of
Light Houses
Norfolk Va

Sir Your letter received concerning Keepers vacancy at Holland Isl. bar I appreciate your consideration of it I should like to get out of this bay but I wouldent like to go so far from hom or go to any station paying less than I receive here pages Rock is my choice if vacancy should happen there I would be very glad to have that station.

2) Charles F. Hudgins arived at station to day on duty as substitute ~~he~~ has been detained by windy weather Mail detained by same.

respectfully W J Diggs Keeper.

Asst Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Inspector
Coast Pilot
Engr. Clk.
Clipper
Messenger
File

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT

SUPT. OF LIGHTHOUSES
JAN
7
1937
NORFOLK, VA.

York Spit Light
(Station, ~~Depot, or Vessel~~)
Lafayette Va Jan 1, 1937

Superintendent of
Light Houses
Norfolk Va

Sir I am returning Star unused and worn through the year of 1934.

Respectfully W. L. Diggs

Supt.
Asst. Supt.
Chief Clk.
Asso Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stenog
Messenger
File

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

700

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
MAR 7 1934
BALTIMORE, MD.

FIFTH DISTRICT
York Spit Light Sta
(Station, Depot, or Vessel)
Laben Va March 1, 1923 4

Superintendent of
Light Houses
Baltimore Md

Sir. You will see by monthly Report that I was
Absent from station over time
I was detained by stormy freezing weather and &c
respectfully Wm J Diggs
Keeper York Spit

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Drafting
Personnel
Dept Engr.
Insp. Clk.
Storeg.
Messenger
File

F:R

DEPARTMENT OF COMMERCE
Lighthouse Service

Superintendent of Lighthouses
Baltimore, Maryland,
April 25, 1933

W. J. Riggs, Keeper
York Spit L. S.

SUPT. OF LIGHTHOUSES
JUN 5 1933
BALTIMORE, MD.

Subject: Record of service.

You are directed to furnish this office the information called for below as to your length of Government service. This data is desired for retirement purposes. Be sure you understand what is desired before filling out the form below. If you have not enough space to answer on the front of this sheet, the remainder of the answer may be written on the back of the sheet.

L. M. Hopkins,
Superintendent of Lighthouses

Superintendent of Lighthouses, Baltimore, Md.

1. Below is furnished the information desired by your office on above subject:

Date started	Position	Sta. or Vessel	Date left	Length Service Yrs.	Mos.	Reason for leaving
October 1. 1916	2 asst	Wolf Trap	dec 4, 1917	1	2	For York Spit
Dec 4th 1917	1 "	York Spit	Oct 1, 1920	2	10	for Higher wages
March 11. 1921	1 "	" "	apr 27 1922.	1	2	" Old Plantation Flats
~~July 24, 1923~~	+					
March 15-1921	Keeper	Old Plantation Flats	July 21, 1923	1	6	" YORK SPIT
July 21 1923	"	York Spit		9	10	Service Continuing
			Total length of lighthouse service.....	16	6	Service Continuing

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Order
Personnel
Cost Acct.
Prop. Clk.
Stenog.
Messenger
File

2. Following is Government service other than in the Lighthouse Service near as you can.

Date started	Position	Sta. or Vessel	Date left	Length Service Yrs.	Mos.	Reason for leaving
			Total length of other service.....			

3. Give correct date of your birth January (Month) 5 (Day) 82 (Year)

Name William. James. Riggs (Write first and middle name in full) Station York Spit

Title Keeper (State keeper, asst. keeper, mate, etc.) Dated May 27th 1933

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT
JUN 9 1932

AHL.

June 6, 1932.

W. J. Diggs, Keeper,
York Spit Light Station,
Laban, Va.

1. Receipt is acknowledged of your letter of May 27th, reporting assistance rendered to a man in a small motor boat, and while your action is approved by this office, it is suggested that you advise name and address of the person assisted, the name or number of the motor boat and whether food or clothing were furnished him.

2. This information is required in instances of this kind. Be guided accordingly in the future.

Superintendent of Lighthouses.

ESS ALL COMMUNICATIONS TO
RINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT

Jack Spit Light
(Station, Depot, or Vessel)
Laban Va May 21th, 1932

SUPT. OF LIGHTHOUSES
JUN 6 1932
BALTIMORE

Superintendent of
Light Houses
Baltimore Md

Sir one man in small motor Boat disabled & adrift near the Station at 1 Pm the tide and wind which was moderate. was favorable to get near enough to throw aline aboard we tied on to station worked on motor but was unable to get it go I then made fast with long line taken the man aboard. and kept him all night on Station and looked after Boat through the night. and until 9 am on the 22th a freight Boat was passing and Takened him in I was very glad to help him out as he was quite worrid

Respectfully W J Diggs Keeper.

Supt.
Asst. Supt.
Chief Clk.
Asst. Engr.
Asst. Engr. (2)
Asst. Engr. (3)
Junior Engr.
Hydrog.
Accounts
Ordering
Personnel
Cost Kpr.
Prop. Clk.
Stenog.
Messenger
File

Act. appmt.
Req. Rec'd & finish name of person
Transfer etc.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

SUPT. OF LIGHTHOUSES
JAN 8 1931
BALTIMORE, MD.

December 31, 1930

Mr. W. J. Diggs

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective January 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1800

To: $1860

Service and grade: Range $1680-2040

Appropriation (unit): Salaries, Keepers of Lighthouses.

5th District.

WHC

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

SUPT. OF LIGHTHOUSES
AUG 1 1928
BALTIMORE, MD.

July 1, 1928.

Mr. Wm. J. Diggs.

Through the Chief, Bureau of Lighthouses

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1680

To: $1800

11—9564

L

Supt.
Asst Supt.
Chief Clk.
Asso. Engr. (1)
Asso. Engr. (2)
Asst. Engr.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kps.
Prop. Clk.
Stenog.
Messenger
File

700

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE
JAN
4
1926

FIFTH DISTRICT

York Spit Light
(Station, Depot, or Vessel)

Yorktown Va Dec 31, 1925

Superintendent of
Light Houses
Norfolk Va

Sir U.S.L.H.S Effeciency Star inclosed
with I am Sending back to the office
Respectfully H. J. Diggs
Keeper York Spit

Dept.
Asst. Sec'y
Chief Clk
Accts. Exam.
Asst. Engr. (Ch)
Asst. Engr. (2)
Asst. Engr.
Mr. Clerk
Accountant
Paymaster
Draftsman
Cost Acct.
Pers. Clk
Stenog.
Messenger
File

DEPARTMENT OF COMMERCE
Lighthouse Service

Office of Inspector, 5th District
Baltimore, Md. Jan. 8, 1917

FCR-JM
Record of Service.

L. H. INSPECTOR JAN 25 1917 BALTIMORE MD.

Mr. William J. Diggs, 2nd Asst. Kpr.,
(Thru Keeper)
Wolf Trap L.S.,
Susan, Va.

Furnish this office the information called for below as to your length of lighthouse service. Be sure you understand what is desired before filling out the form below. If you have not enough space to answer any question on the front of this sheet the remainder of the answer may be written on the back of the sheet. Prepare this form in duplicate. Return completed original to this office. Retain carbon for your personal records.

H. B. King
Lighthouse Inspector.

Lighthouse Inspector, Baltimore, Md.

Below is furnished the information desired by your office, above subject:

1.- Show your complete service below: (Give dates as near as you can).

Date started	Position & Sta. or Vessel	Date Left	Length Service: Yrs	Mos.	Reason for Leaving
Oct 16 1916	2 asst Sta		3		
	To tal length of lighthouse service ...		3		
	Total length of service under appointment		3		

2.- Where can you legally vote at next election and in what Congressional district?

Northaywood Mathews Va (Give town, county and state.) 1st W. A. Jones (Give No. of Cong. Dist. & name of Congressman.)

3.- Give date of birth Jan 5 1882. (Give month, day and year.)

4.- Furnish the following information as to members of your family now in Govt. service

Name	Name of position and where employed	Relationship	Does employee live in same house with you.

Chief Clerk
Superintendent
1 A. Supt.
2 A. Supt.
3 A. Supt.
Draftsman
Mechanician
Foreman
Accounts
Hydrographer
Ordering
Personnel
Cost Keeping
File Clerk
Messenger
File

Name William James Diggs Station Wolf Trap
(Write first and middle names in full)

Title 2 asst Keeper Dated Jan 20 191?
(State keeper, asst. keeper, mate, etc.)

~~York-Spit~~ Trans. to
STINGRAY PT. (9-10-43)

700-A

96

UNITED STATES COAST GUARD

INDIVIDUAL RECORD OF ABSENCE FOR THE YEAR 1943

EMPLOYEE: DIGGS, William J. OATH _____, 19__ SALARY: $_____

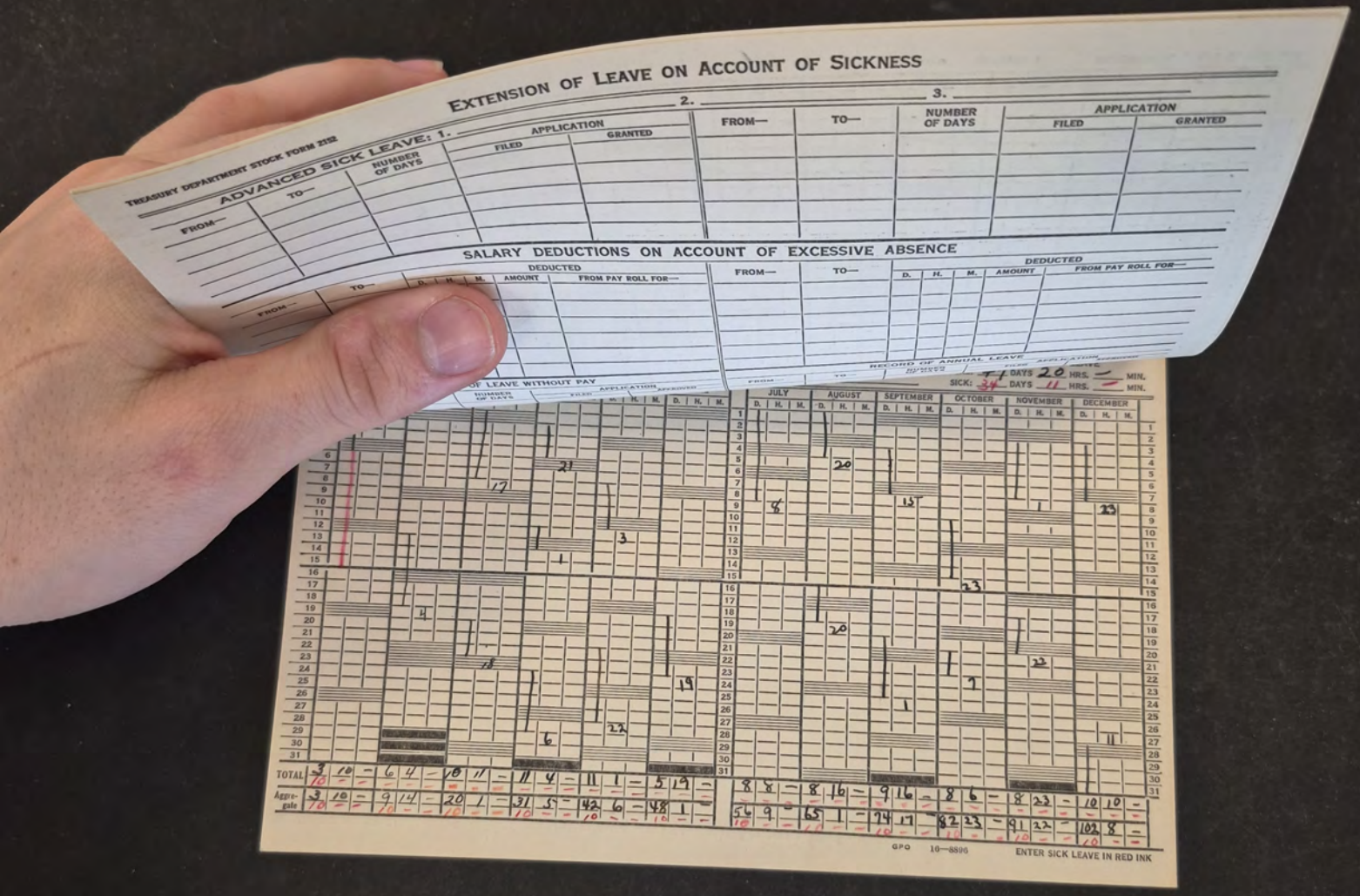
ACCUMULATED LEAVE
ANNUAL: 47 DAYS 12 HRS. - MIN.
SICK: 39 DAYS 23 HRS. - MIN.

Day of Month	JANUARY D.	H.	M.	FEBRUARY D.	H.	M.	MARCH D.	H.	M.	APRIL D.	H.	M.	MAY D.	H.	M.	JUNE D.	H.	M.	JULY D.	H.	M.	AUGUST D.	H.	M.	SEPTEMBER D.	H.	M.	OCTOBER D.	H.	M.	NOVEMBER D.	H.	M.	DECEMBER D.	H.	M.
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TOTAL	6	15	-	7	4	-	12	20	-	9	3	-	2	5	-	2	13	-	2	-	-	20	-	-	30	-	-	22	-	-						
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	11	16	-	26	-	-	9	-	-	-	-	-	8	-	-						
Aggregate	6	15	-	13	19	-	26	15	-	35	20	-	43	1	-	45	16	-	45	16	-	65	16	-	95	16	-	117	16	-						
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	11	16	-	37	16	-	46	16	-	76	16	-	58	16	-						

Retired class of 31 Oct., 1943.

GPO 16—31871-1

ENTER SICK LEAVE IN RED INK



EXTENSION OF LEAVE ON ACCOUNT OF SICKNESS

TREASURY DEPARTMENT STOCK FORM 212

ADVANCED SICK LEAVE: 1. _____ 2. _____ 3. _____

FROM—	TO—	NUMBER OF DAYS	APPLICATION FILED	APPLICATION GRANTED

SALARY DEDUCTIONS ON ACCOUNT OF EXCESSIVE ABSENCE

FROM—	TO—	DEDUCTED D.	H.	M.	AMOUNT	FROM PAY ROLL FOR—

LEAVE WITHOUT PAY

FROM—	TO—	NUMBER OF DAYS	APPLICATION FILED	APPLICATION APPROVED

RECORD OF ANNUAL LEAVE

ANNUAL: 71 DAYS 20 HRS. — MIN.

SICK: 34 DAYS 11 HRS. — MIN.

	JULY D.	H.	M.	AUGUST D.	H.	M.	SEPTEMBER D.	H.	M.	OCTOBER D.	H.	M.	NOVEMBER D.	H.	M.	DECEMBER D.	H.	M.
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23																		
24																		
25																		
26																		
27																		
28																		
29																		
30																		
31																		
TOTAL	3	10	—	6	4	—	10	11	—	11	4	—	11	1	—	5	19	—
	/10	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Aggregate	3	10	—	9	14	—	20	1	—	31	5	—	42	6	—	48	1	—
	/10	—	—	/10	—	—	/10	—	—	/10	—	—	/10	—	—	/10	—	—

TOTAL	8	8	—	8	16	—	9	16	—	8	6	—	8	22	—	10	10	—
	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Aggregate	56	9	—	65	1	—	74	17	—	82	23	—	91	22	—	102	8	—
	/10	—	—	/10	—	—	/10	—	—	/10	—	—	/10	—	—	/10	—	—

GPO 16—8896

ENTER SICK LEAVE IN RED INK

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

SUPT. OF LIGHTHOUSES FEB 6

LIGHTHOUSES

1925 FEB 5 PM 3 43

M r. Wm. J. Diggs, York Spit

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GAIDNER.
Acting
Chief of Appointment Division.

Supt.
1 A Supt
Chief Cl.
2 A Supt.
3 A Supt.
6 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts ✓
Ordering ✓
Personnel ✓
Cost Kpg.
File Clk.
Stenog.
Messenger
Wr.

Position: Keeper.

Salary: $1560. OK

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

EK

5th OK

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
JUL 10 1925
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. William J. Digges, York Spit

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1560 per annum to $ 1620 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

W. W. J. GARDNER
Chief of Appointment Division.

11—8074

Apps.
A Dept.
Chief Clk.
A Supt.
A Supt.
A Supt.
Tech.
Drafts
Drafts
Hydrog.
Accounts
Ordering
Personnel
Cust Exp.
File Clk.
Stenog.
Messenger
Fil.

ak
JCW

H
Sth

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

SUPT. OF LIGHTHOUSES
JAN 19 1927
BALTIMORE, MD.

January 1, 1927.

M. W. J. Diggs,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective January 1, 1927.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

CLIFFORD HASTINGS

Chief of Appointment Division.

From: $1620 per annum.

To: $1680 per annum.

Service and grade: Field.

Appropriation (unit):

C
5

Kpr. - York Spit
Loc - DPH.

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpr.
File Clk.
Stenog.
Messenger
File

GOVERNMENT PRINTING OFFICE 11—9051