NOV 19 2024 PM12:01

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 11/18/2024

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Flynn, Kylie	
E-Mail Address:	**Phone Number:**
knfgbb@umsl.edu	217-440-1332

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Dobbins, James, H.		1911 ME

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1970 MA

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Kylie

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (MA)		
From: 1929	To: 1942	
(Agency & Location)		
From:	To:	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: 2-302725762 21

Attendant Signature:

CMRS Search Request Number(s):

Remarks:

'24 NOV 27 PM11:17:11

SCREENING NOTES

☑ Reviewed and Nothing Removed KH ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

— 19/

LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

Employee Name: Dobbins, James, H. **DOB:** 1911 MA

Records checked:

Agency: Commerce 6028 Area: Bay 10, Lower Catwalk positive (negative)

Agency: Commerce 6029 Area: Bay 10, Lower Catwalk positive (negative)

Agency: Old Commerce Area: Bay 10, Lower Catwalk positive (negative)

AND

Agency: Treasury 2189 Area: Bay 13, Lower Catwalk (positive) negative

Agency: Treasury 2188 Area: Bay 13, Lower Catwalk positive (negative)

Agency: Old Treasury Area: Bay 13, Lower Catwalk positive (negative)

If Negative:

Agency: Treasury SRCs series 1 Area: Bay 13, Lower Catwalk positive negative

Agency: Treasury SRCs series 2 Area: Bay 13, Lower Catwalk positive negative

Agency: Treasury SRCs series 3 Area: Bay 13, Lower Catwalk positive negative

Agency: Coast Guard SRCs Area: Bay 13, Lower Catwalk positive negative

If Negative:

CMRS: possible CG service Area: _____ positive negative

ARCIS: _____ Area: _____ positive negative

Notes: _____

N.C.G. No. 2599
U.S. COAST GUARD

HEADQUARTERS
PERSONNEL
FILE

REPORT OF CHANGE IN PERSONNEL

DOBBINS	James	H.	Civilian	Keeper
(Surname)	(First)	(Middle Initial)	(Service No.	(Rank or Rate)

Graves Light Station	Nahant, Mass.	17 September 1942
(Unit)	(Place)	(Date)

Resigned this date, to accept employment elsewhere. Resignation, voluntary, without prejudice.

AUTHORITY

Form 2249 dated,
20 August, 1942.

Howard D. Harris
HOWARD D. HARRIS, C.B.M.
(Commanding)

Commanding Officer
(Title)

SPACE BELOW IS FOR HEADQUARTERS USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE 1

TO:

Date Prepared 20 August, 1942

Name: Robbins, James H.

From: U. S. Coast Guard

Bureau No.: 319

Resignation, voluntary, without prejudice

Effective: close 17 September, 1942

	FROM	TO
Position Grade Salary	Keeper Field (Range $1740-2100) $1740 p.a. plus $60 p.a.etre.	
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	
Headquarters Post of Duty Appropriation Allotment	Boston, Mass. The Graves Lt.Sta.,Mass. Civilian Employees, C. G.	

FIELD ☒ DEPRTMTL ☐ FIELD ☐ DEPRTMTL. ☐

Remarks: It is noted you are resigning to accept employment elsewhere.

Justification: Resignation is attached.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 12-17-1911

LEGAL RESIDENCE: Mass.

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

CHARLES PICZEK

DATE APPROVED BY THE SECRETARY

8-31-42

BUREAU OR DIVISION PERSONNEL FILES

AUG 26 1942

75

UNITED STATES COAST GUARD

Nahant, Massachusetts,

The Graves Light Station. 12 August, 1942.

From: DOBBINS, James H. - Keeper - The Graves Light Station.

To : District Coast Guard Officer, 1st Naval District.

Via : Commanding Officer, NAHANT STATION.

Subject: Resignation.

1. I hereby tender my resignation, effective at the close of 17 September, 1942.

2. My reason for resigning at this time is to accept more lucrative employment elsewhere. My present salary is insufficient to maintain my family at the current high cost of living.

James H. Dobbins

JAMES H. DOBBINS.

Nahant Station - 75
First Naval District

First Indorsement

Nahant, Mass.
12 August, 1942

From: Commanding Officer, Nahant Station.
To: District Coast Guard Officer, 1st Naval District.

1. Forwarded, Approved with out prejudice.

Howard D. Harris

Howard D. Harris, C.B.M.(a)(Pro)

Form 93

NOTICE OF RESIGNATION OR DEATH

N A V Y D E P A R T M E N T

United States Coast Guard

Office of District Coast Guard Officer,
First Naval District,
Boston, Massachusetts, 13 August, 1942.

Commandant:

Herewith is transmitted the resignation, in duplicate, of the following-named employee:

Name, DOBBINS, James H. Position, Keeper

Legal residence, Massachusetts Station, The Graves Light Station

Salary, $1740.00 perannum plus $60. p.a. Qtrs.

The acceptance of this resignation ~~xxxxxx~~ (without) prejudice is recommended effective at the close of 17 September, 1942.

This employee has **not** taken leave in excess of the accrued rate.

REMARKS: Mr. Dobbins has been granted all unused accrued annual leave to his credit.

E. S. TUTTLE, JR.,
By direction.

G.O.7

U. S. Coast Guard
Washington

Submitted to the Secretary of the Navy,

Standard Form No. 8
(Approved by the President, May 22, 1925)

U. S. COAST GUARD (illegible)
APR 7 1942

OATH OF OFFICE

Prescribed by Section 1757, Revised Statutes of the United States

NAVY DEPARTMENT
(Department or Establishment)

U. S. COAST GUARD
(Bureau or Office)

I, James H. Dobbins
(Name in full, printed or typed), do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So HELP ME GOD.

James H. Dobbins
(Signature of Appointee)

Subscribed and sworn to before me this 2nd day of April, A.D. 1942

at Walpole, (City or place) Mass. (State)

[SEAL]

Leon Sudelano
Notary Public

My commission expires Mar. 25, 1949

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

Transferred.

Position to which appointed Keeper

Date of entrance on duty 1 April, 1942.

U. S. GOVERNMENT PRINTING OFFICE 10—1689

DEPT. STOCK FORM 2249
REV. 1-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared 23 March, 1942.

Name: Hobbins, James H.

From: U. S. Coast Guard

Bureau No.: 219

Change in status - increase in range and salary.

	FROM	TO
Position	Keeper	Keeper
Grade	Field (Range)1560-1920)	Field (Range $1740-2100)
Salary	$1560 p.a. plus $60 p.a. qtrs.	$1740 p.a. plus $60 p.a. qtrs.
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U. S. Coast Guard
Headquarters	Boston, Mass.	Boston, Mass.
Post of Duty	The Graves Light Station, Mass.	The Graves Light Station, Mass.
Appropriation	Civilian Employees, C. G.	Civilian Employees, C. G.
Allotment		
	FIELD ☐ DEPRTMTL. ☒	FIELD ☒ DEPRTMTL. ☐

EFFECTIVE 1 April, 1942.

Remarks:

Justification:

This is a regular position in the authorized complement of the Station and it is necessary that it be filled in order that the work of the Service may be carried on.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 12-17-1871

LEGAL RESIDENCE: Mass.

SEX: M | RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE: *

*Llewellyn D. Rogers (retired)

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

CHARLES PIOZET

DATE APPROVED BY THE SECRETARY: 4-25-42

BUREAU OR DIVISION PERSONNEL FILES

MAR 27 1942

Form 2660
TREASURY DEPARTMENT
U. S. COAST GUARD

U. S. COAST GUARD

NOMINATION

U. S. COAST GUARD
MAR 21 1942

From: District Coast Guard Officer, 1st Naval Dist., Boston, Mass., 20 March, 1942.
(Nominating officer) (Place) (Date)

To: Commandant, U. S. Coast Guard.

#319

Action recommended ~~PROMOTION~~ Chg in status - increase in range + salary

Name James H. Dobbins (Last name, first name, and initial) Date of birth December 17, 1911.

Legal residence Massachusetts

	From—	To—
Position	First Assistant Keeper	Keeper
Pay and grade	$1560 per annum ✓ (1560-1920)	$1740 per annum ✓ 1740-2100
Valuation of quarters	$60 per annum. ✓	$60 per annum ✓
Station	The Graves Light Station.	The Graves Light Station
Appropriation	Civ. Emps., C. G. (Navy)	Civ. Emps., C. G. (Navy)
Effective	OK 1 April, 1942.	[1] the actual date of entrance on duty, or ~~as soon thereafter as he enters on duty.~~

Rank on eligible list ---- Rating ---- Percentage ---- Other eligibles considered:

Vice Llewellyn D. Rogers, retired Pay $1740 p.a. Services terminated Dec. 31, 1941.

Reason Retired on account of physical disability.

REMARKS: This action conforms with the policy set forth in Par. 4(a) of Headquarters' letter 19 March, 1941 (PB-75). Mr. Dobbins has refused induction into the Military Service but it is considered that he is well qualified for the above promotion in view of the fact that he has been acting in the capacity of keeper at various light stations prior to his transfer to The Graves Light Station and is now acting as Keeper of his present station. He has performed his duties in a very excellent manner since his entrance on duty in the former Lighthouse Service in 1937, and especially in the position of Acting Keeper of The Graves Light Station since Mr. Rogers left the station on sick leave in August, 1941.

Selection regular, ----, 19----

(DIRECT)
Manager, Civil Service District.

O. A. LITTLEFIELD, By direction.
(Title)

[1] Strike out the clause which does not apply.

16—21953

CP-15.

23 October, 1941.

From: Commandant.
To: Commander, Boston District.

Subject: Discontinuance of position of keeper at large.

Reference: (a) Your letter 26 August, 1941.

1. In accordance with reference (a), effective at the close of 31 July, 1941 the position of keeper at large in the salary range of $1320-1680 per annum has been discontinued, the former incumbent of this position, Mr. James H. Dobbins, having been transferred to The Graves Lightstation 1 August, 1941.

N. R. STILES,
By direction.

MAILED
OCT 23 1941

Mc Sth Top

75

U. S. COAST GUARD (16)
RECD AUG 1941

701
75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

BOSTON, MASS.

OFFICE OF COMMANDER
BOSTON DISTRICT

26 August, 1941.

From: Commander, Boston District.
To: Commandant.

Subject: CHATHAM LIGHT STATION; position of Additional Keeper; discontinuance of.

Reference: (a) Headquarters' letter 17 June, 1940 (PB-020-061).

1. It is recommended that the position of Additional Keeper (Chatham), in the salary range of $1320-$1680 per annum, be discontinued, effective 1 August, 1941, in view of the fact that the former Additional Keeper has been transferred to The Graves Light Station for permanent assignment.

P. J. SMENTON
By direction.

Copy to:
Commanding Officer, CHATHAM STATION.

close 7-31-41

75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Boston District

Date 7 August, 1941.

CHANGE IN STATUS OF EMPLOYEE

Name James H. Dobbins

Nature of Action Transfer & Pro.

Effective Date 1 August, 1941.

	FROM	TO
Position	Additional Keeper (	1st Assistant Keeper
Pay	$1380 per annum (Qtrs. $240 p.a.) ($1320-$1680 p.a.)	$1560 per annum (Qtrs. $60 p.a.) ($1560-$1920)
Station	Chatham Light Station ~~At Large~~	The Graves Light Station

Remarks: This change is reported in accordance with Department notice dated Form 2249, approved 7-1-41.

~~X~~n,

O. A. LITTLEFIELD
By direction.

U. S. COAST GUARD - WASHINGTON, D.C. October 3, 1941.

Submitted to the Director of Personnel, Treasury Department, for information.

By direction of the Commandant,

Very truly yours,

T. O. ROBERTSON,
Chief, Civilian Personnel Section.

OCT 6 1941

DEPT. STOCK FORM 2249
REV. 1-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared July 1, 1941.

Name: Robbins, James H.

From: U. S. Coast Guard

Bureau No.: 1320

Change in status and post of duty - Increase in range and salary.

	FROM	TO
Position	Keeper	Keeper
Grade	Field (Range $1320-1680)	Field (Range $1560-1920)
Salary	$1380 p.a. plus $240 p.a. Gtrs.	$1560 p.a. plus $60 p.a. Gtrs.
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U. S. Coast Guard
Headquarters	Boston, Mass.	Boston, Mass.
Post of Duty	At Large	The Graves Lt. Sta., Mass.
Appropriation	Civilian Employees, C. G.	Civilian Employees, C. G.
Allotment		

FIELD ☑ DEPRTMTL. ☐ FIELD ☑ DEPRTMTL. ☐

EFFECTIVE E.O.D.

Remarks: Travel from Woods Hole, Massachusetts to Nahant, Massachusetts necessary in the interest of the Government, not for convenience of employee is authorized, with per diem of $3.50 in lieu of subsistence, chargeable to symbol No. 29. Travel by privately owned automobile at the rate of 4¢ a mile, if more economical and advantageous to the United States than travel by commercial carrier, authorized. If travel is by privately owned automobile, a statement certifying that such travel is more economical and advantageous than travel by commercial carrier must be attached to the voucher.

Otis E. Walsh (retired)

Justification: This is a regular position in the authorized complement of the Station and it is necessary that it be filled in order that the work of the Service may be carried on.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Reg.

DATE OF BIRTH: 12-17-1911

LEGAL RESIDENCE: Mass.

SEX: M | RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE: *

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-16

DATE OF OATH

DATE APPROVED BY THE SECRETARY: JUL 10 1941

BUREAU OR DIVISION PERSONNEL FILES

75

U. S. COAST GUARD (16)
REC'D JUN 30 1941

NOMINATION

COMMANDER, BOSTON DISTRICT Boston, Massachusetts 27 June, 1941., 19__

Commandant, U. S. Coast Guard:

Action recommended TRANSFER

Name James H. Dobbins Date of birth Dec.17,1911 Legal residence Massachusetts

	From--	To--
Position,	Additional Keeper	1st Assistant Keeper
Pay and grade	$1380 per annum ($1320-$1680) (plus $240 p.a. quarters)	$1560 per annum ($1560-$1920) (plus $60 p. a. quarters)
Station	Chatham Light Station	The Graves Light Station
Appropriation	Civ. Emps., Coast Guard	Civ. Emps., Coast Guard.

Effective 15 July, 1941 EOD (~~the actual date of entrance on duty~~ or as soon thereafter as he enters on duty.

Rank on eligible list -- Rating -- Percentage --- Other eligibles considered:

Vice Otis E. Walsh Pay $1560 p.a. Services terminated Nov. 30, 1940.

Reason Retired on account of physical disability.

Remarks: Employee is not entitled to Military preference under the Civil Service Rules and Regulations. This action conforms with the policy set forth in Par. 4(a) of Headquarters' letter of 19 March (PB-75). The above transfer is in the interests of the Government and travel is recommended from Woods Hole, Mass., to Nahant, Mass., at Government expense.

Selection regular, _____, 19__

(DIRECT)
Manager, 1st Civil Service District.

O. A. LITTLEFIELD
By direction.

Commandant, U. S. Coast Guard, Washington, D. C., _____, 19__

Submitted to the Secretary of the Treasury, approved.

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

9

TO:

Date Prepared January 10, 1941

Name: Robbins, James H.

From: U. S. Coast Guard

Bureau No: 1304

Promotion

	FROM	TO
Position		Keeper
Grade		
Salary	Field (Range $1320-1680) $1320 p.a. plus $240 p.a. Qtrs.	Field (Range $1320-1680) $1320 p.a. plus $240 p.a. Qtrs.
Bureau or Div. Organizational Subdivisions		U. S. Coast Guard
Headquarters Post of Duty		Boston, Mass.
Appropriation		At Large
Allotment		Civilian Employees, C.G.
Field or Deptl.		Field

EFFECTIVE
Remarks: January 16, 1941

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 12-17-1911

LEGAL RESIDENCE: Mass.

SEX: M | RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

SUBJECT TO RETIREMENT ACT? Lighthouse Act

DATE OF OATH

Justification:

No increase in pay since February 1, 1937.

1806 & 1a's cad noted HJM

1641

BUREAU OR DIVISION PERSONNEL FILES

FEB - 7 1941

14 September, 1940.

Honorable Charles L. Gifford,
House of Representatives,
Washington, D. C.

My dear Mr. Gifford:

With further reference to your letter of August 22, 1940, in the interest of Mr. James H. Dobbins, who is an applicant for promotion to the position of principal keeper at Chatham Light Station, Massachusetts, I have to advise that the policy of the Service in filling keeper vacancies is to give prior consideration to keepers on the basis of their efficiency and length of service, and particularly to reward keepers of long service at undesirable stations by transferring them to desirable stations. On this basis Mr. Dobbins' does not merit the transfer in the present instance, and other selection is therefore being made in this instance.

Very sincerely yours,

R. R. WAESCHE,
Rear Admiral, U. S. Coast Guard,
Commandant.

MAILED
SEP 18 1940
MAIL DESK

COPY to Boston District.

EK

August 30, 1940

Honorable Charles L. Gifford,
House of Representatives,
Washington, D. C.

My dear Mr. Gifford:

I have your letter of August 22, in the interest of Mr. James H. Dobbins, who desires consideration for transfer and promotion from his present position of additional keeper to a position of keeper in charge of Chatham Light Station, Massachusetts.

The matter is under consideration, and as soon as I ascertain all the facts I will write you further.

Very sincerely yours,

R. R. WAESCHE,
Rear Admiral, U. S. Coast Guard,
Commandant.

MAILED
SEP 3 1940
MAIL DESK

a.g.m. R & TOR

U. S. COAST GUARD

REC'D SEP 9 1940

75

ADDRESS THE COMMANDANT, U.S. COAST GUARD
AND REFER TO No. CP-75

HEADQUARTERS

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

WASHINGTON 30 August, 1940

BOSTON DISTRICT RECEIVED SEP 3 1940 U.S. COAST GUARD

From: Commandant.
To: Commander, Boston District.

Subject: James H. Dobbins, Catham Light Station.

Reference: (a) Congressman Gifford's letter of 22 August, 1940.

Inclosure:
1. Reference (a).
2. Copy of acknowledgment of Gifford's letter of 22 August, 1940 dated 30 August, 1940. (CP-75).

1. Return inclosure 1 to Headquarters with your report in detail in order that an appropriate reply may be made to Congressman Gifford's letter.

By direction,

N. R. STILES,
Assistant Personnel Officer.

BOSTON DISTRICT 75 1st Indorsement Boston, Mass., 7 September, 1940.

1. Returned. Headquarters is advised that a number of applications have been received requesting assignment to duty as Keeper, Chatham Light Station, to fill the vacancy caused by the retirement of Keeper Woodman and it is intended to assign the most deserving applicant. This will be based on length of service and past performance of duty. It is noted that Additional Keeper Dobbins entered on duty as Additional Keeper February 1, 1937, having previously served as Quartermaster on the tender ARBUTUS from May 5, 1929 to January 31, 1937.

2. The most deserving applicant appears to be George T. Gustavus, Assistant Keeper of Nobska Point Light Station. Mr. Gustavus lost his keepership at Prudence Island as the result of the hurricane of 1938 which destroyed his living quarters at this station and necessitated his transfer to Nobska Point Light Station as Assistant Keeper, at which station he is now serving. In this storm Mr. Gustavus' wife and son were drowned when the living quarters were destroyed at Prudence Island.

O. A. LITTLEFIELD
By direction.

CHARLES L. GIFFORD
15TH DISTRICT MASSACHUSETTS

COMMITTEES:
BANKING AND CURRENCY
EXPENDITURES IN THE EXECUTIVE DEPARTMENTS

SELECT COMMITTEE ON GOVERNMENT ORGANIZATION

ELIOT H. ROBINSON
SECRETARY

Congress of the United States

House of Representatives

Washington, D. C.

U. S. COAST GUARD
REC'D COMDT'S OFFICE
AUG 26 1940

August 22, 1940

Rear Admiral R. R. Waesche
Commandant, The Coast Guard
Treasury Department
Washington, D. C.

My dear Admiral Waesche:

I am advised that Keeper Wardman (Woodman) of the Chatham Light is to be retired and parties in that town, upon whose judgement I can rely, have requested me to suggest that the post be given to James H. Dobbin, the present Assistant Keeper.

I understand that Mr. Dobbin has had seven years experience in the service, three of which have been spent as substitute or relief Keeper and his character is regarded as of the highest.

Respectfully yours,

Charles L. Gifford

FORM 9619-A
TREASURY DEPT.

U. S. COAST GUARD

HEADING: RN74 DE Z QUAF 111717 QUAH GR 69

FROM: COMBOSDIST

ACTION: COMDT

INFORM:

TEXT

URDIS 102110 MYDIS 062044 RECOMMEDNATION BEING MADE TO PLACE WEST SHOP LIGHTHOUSE IN GAYHEAD GROUP X NOMINATION OF ELLIS IN ACCORDANCE WITH HEADQUARTERS CIRCULAR 19 MARCH 1940 PB 75 AS HE HAS ~~M~~ BEEN RECOMMENDED FOR INDUCTION X IN VIEW OF FRANK A GRIEDERS REFUSAL TO ACCEPT TRANSFER AS ASSISTANT KEEPER WEST CHOP WITH REDUCTION IN SALARY REQUEST RETURN OF DISTRICTS NOMINATION IN HIS CASE TOGETHER WITH SHEPSHERS AND DOBBINS

RE- 1Ø211Ø- NOMINATION CHARLES A ELLIS FOR PRINCIPAL KEEPER WEST CHOP DOES NOT SHOW PROPOSED ACTION IS ACCORDANCE HQTRS CIRCULAR PB 75 OF MARCH NINETEEN LAST X ADVISE INCLUDING CASE ~~XXXX~~ GRIEDER IF HE ACCEPTS TWELVE HUNDRED AND INCLUDE SUCH STATEMENT ON EACH NOMINATION IN FUTURE

RE-Ø62Ø44- URDIS Ø322Ø7 FRANK A GRIEDER VERY DESIROUS OF TRANSFER TO WEST CHOP LIGHT STATION BUT WILL NOT ACCEPT IF ACTION INVOLVES REDUCTION IN SALARY X RECOMEND APPROVAL PROPOSED TRANSFER WITHOUT CHANGE IN PAY IF POSSIBLE

TOD 1749 11 MAY 1940 M

OPERATOR'S RECORD AND DATE

OFFICIAL INITIALS

WND

Treasury Form 73
DEPARTMENT OF COMMERCE
~~LIGHTHOUSE SERVICE~~

75

U. S. COAST GUARD (3)
RECD APR 29 1940
ANS'D

NOMINATION

BOSTON ~~LIGHTHOUSE~~ DISTRICT Boston, Massachusetts (City) 25 April (Date), 1940.

COMMANDANT:
~~COMMISSIONER OF LIGHTHOUSES~~

1320
240
1080

Action recommended Transfer, involving increase in salary.

Name DOBBINS, James H. Date of birth Dec. 17, 1911 Legal residence Massachusetts.

	From—	To— Fill original
Position,	Keeper (Additional)	Keeper
Pay and grade	$1320 ($1320-1680) p.a. No qrs.	$1380 ($1380-1740) p.a. w/o
Station	General Assignment	Wood End Light Station

Appropriation 2001252 - Salaries, Keepers of Lighthouses, Coast Guard, 1940

Effective 1 May, 1940 { ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Rank on eligible list ----- Rating ----- Percentage ----- Other eligibles considered:

Vice SHEPHERD, Douglas H. #1355 Pay $1500 p.a. Services to be terminated close of April 30, '40.

Reason Recommended for transfer to position of Keeper, Gay Head Light Station.

REMARKS:[2] Mr. Dobbins is deserving of this promotion and capable in all respects of performing the duties of the position to which he is being recommended for transfer. The fact is understood that Section 10b of the Reorganization Act prohibits any actual increase in Mr. Dobbins' salary prior to the close of thepresent fiscal year. The above action is in accordance with advice contained in Headquarters' Circular Letter 19 March, 1940, file PB-75 (Induction of former Lighthouse Service personnel) except Paragraph 4.

Selection regular, ----------, 19----

T. A. SHANLEY.

Manager, Civil Service District. ~~SUPERINTENDENT OF LIGHTHOUSES~~ C.O.

BUREAU OF LIGHTHOUSES, WASHINGTON, , 19

Submitted to the Secretary of Commerce, approved.

Present 1320 / 240 / 1080 cash plus w/o qrs.

See Adjts letter 5/13/40 in file 7b. Strube returning nomination (?) III

No action taken as yet
No vacancy created; see J.H. Shepherd
for Asst Disp. 111717

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.
[2] In case of vessel officer, state license held.

11—2314

- 75
531
(903)

75
701
5-31

U. S. COAST GUARD (3)
REC'D MAR 22 1940 By
ANS'D

Office of Commander

xxxxxxxxxxxxxx

Boston, District

Boston, Mass.

21 March 40

Order No. 333.

From: Commander, Boston District.
To : Additional Keeper James H. Dobbins - CHATHAM LIGHT STATION.

Subject: Orders; temporary duty; travel.

1. Upon receipt hereof proceed to Cape Poge Light Station where you will serve as relief during absence on account of hospitalization of Keeper J. H. Dubois. Upon the return of Keeper Dubois you are to return to Chatham Light Station and resume your regular status.

2. In lieu of all expenses for subsistence, a per diem of $3.50 is allowed. Travel by your personally owned automobile, at the rate of four cents per mile, being more economical and advantageous to the United States, is authorized.

3. Travel is required by the public interests and is authorized, chargeable to District Travel Allotment, Symbol No. 102.

4. In connection with your request for thirty days leave to commence 28 March, 1940, you are directed to submit a new Form 76 to this office when your temporary duty at Cape Poge Light Station has been completed.

O. A. LITTLEFIELD,
By direction.

Copy to:
✓Headquarters.
CAPE POGE LIGHT STATION
CHATHAM LIGHT STATION
Dist. Acctng. Office.
Dist. Pay Office.

531
(903)

U. S. COAST GUARD (5)
REC'D FEB 9 - 1940 By
ANS'D

Order No. 259. 7 February, 1940.

From: Commander, Boston District.
To : Additional Keeper James H. Dobbins - GULL ROCKS LIGHT STATION.

Subject: Orders; temporary duty; travel.

Reference: (a) Verbal orders, Commander Boston District, this date.

1. Confirming reference (a), proceed to Brenton Point Coast Guard Station, Newport, Rhode Island, for transportation to Gull Rocks Light Station, where you will serve as relief during absence on account of sickness of Keeper James Gallen. Upon the return of Keeper Gallen from his present hospitalization you are to resume your regular status.

2. Upon your arrival at Gull Rocks Light Station you are to direct the surfman who is at present serving as relief to return to the Brenton Point Coast Guard Station and resume his regular status.

3. In lieu of all expenses for subsistence, a per diem of $3.50 is allowed. Travel by your personally owned automobile, at the rate of four cents per mile, being more economical and advantageous to the United States, is authorized.

4. Travel is required by the public interests and is authorized, chargeable to District Travel Allotment, Symbol No. 102.

O. A. LITTLEFIELD,
By direction.

Copy to:
Headquarters.
Chatham Light Station.
Dist. Acctng. Office.
Pay Office.

STANDARD FORM No. 6
(Approved by the President 3/2[illegible]/24)
Revised Dec. 5, 193[illegible]

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

COMMANDER, BOSTON DISTRICT

Department or Establishment ~~UNITED STATES COAST GUARD~~ **Date** Oct 4, 1939

1. Name in full (Mr., Miss, or Mrs.) Dobbins (Surname) James (Given name) Kindley (Middle name)
2. Present address Chatham Light Station (Number) (Street) Chatham (City) Mass (State)
3. Legal (voting) residence Massachusetts (State and Congressional District) Barnstable (County) Chatham (City or town)
4. Where born Maine (State or foreign country) Jonesport (City or town) When born Dec. 17, 1911 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male ✓	Female	Single	Married ✓	Divorced	Widowed	White ✓	Colored

7. Number and ages of dependents domiciled with you Wife age 29 yrs and daughter age 7 yrs.
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
U.S. Lighthouse Service	Sudan Agalea and Arbutus	Quartermaster	$750 per mo	May	5	1929	transferred to		
U.S. Lighthouse Service	Adult Keeper	Chatham Lt Sta	$110 per mo	Feb	1	1937	no separation		

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
None	Position Department or office	
None	Position Department or office	
None	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

None (Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

No (Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary
✓							

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) None

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
For myself	Fishing	About 2 years

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 7 8	(1) 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs James H. Dobbins

Relationship Wife Post office address Chatham Lt. Sta., Chatham, Mass

I certify that the foregoing answers are correct to the best of my knowledge and belief.

James H. Dobbins
(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

Copy of this form has not been sent to the Department

Council of Personnel Administration Form 10A (For: CAF Grades 1-8; CM; CU; SP.)

LIGHTHOUSES

JUL 13 3 32 PM '37

Final REPORT ON PROBATIONARY APPOINTEE

(Preliminary or Final)

Length of Probation: 6 Months in This Case

For probationers having a six-month probationary period, a preliminary report, recommending continuation of the probational appointment or dismissal, shall be made at the end of the third month of service, and a final report, recommending absolute appointment or dismissal, shall be made at the end of the fifth month. For those having a twelve-month probationary period, the preliminary report shall be made at the end of the sixth month and the final report at the end of the tenth month. Copies of this form should be promptly executed and forwarded to the central office in Washington for the preliminary report, and likewise for the final report.

Commerce
(Department)

Lighthouse Service, 2nd District
(Bureau or Office)

Chatham Light Station July 8, 1937.
(Place and Date)

To Commissioner of Lighthouses
(Head of Department or Establishment)

The probationary period of the person named below expires at the close of business on July 31 19 37

Name James H. Dobbins

Station Quarters at Chatham Light Sta.

Position Keeper, Additional

Grade _____ Salary $1320 per annum

Date of entrance on duty February 1, 1937.

The immediate supervisor submits the following analysis:

On lines below mark employee:
✓ if neither strong nor weak point.
– if weak point.
+ if strong point.

1. Underline the elements which are especially important in the position.
2. Mark nonsupervisory employees on all elements except those in *italics*.
3. Mark supervisory employees on all elements.

In boxes below rate employee:
1 or 2 if Excellent.
3 or 4 if Very Good.
5 or 6 if Good.
7 or 8 if Fair.
9 or 10 if Unsatisfactory.

I. QUALITY OF PERFORMANCE

✓ (a) Acceptability of work; thoroughness.
+ (b) General dependability; accuracy.
✓ (c) Neatness and orderliness of work.
✓ (d) Skill with which the important procedures, instruments, or machines are employed in performing his duties.
_____ (e) *Effectiveness in getting good work done by his unit.*

3

II. PRODUCTIVENESS

Base rating primarily on element (a), if known; otherwise on (b) and (c).

+ (a) Amount of work accomplished.
✓ (b) Application of time, interest, and energy to duties; industry.
✓ (c) Promptness in completing assignments; speed.
_____ (d) _____
(State any other elements of this class considered)
_____ (e) *Effectiveness in securing adequate output from his unit.*

1

III. QUALIFICATIONS SHOWN ON JOB

✓ (a) Knowledge of duties and related information.
+ (b) Ability to learn and to profit from experience.
+ (c) Judgment, sense of proportion, common sense.
+ (d) Initiative and resourcefulness.
✓ (e) Cooperativeness; ability to work with and for others.
_____ (f) _____
(State any other elements of this class considered)
_____ (g) *Effectiveness in developing and training employees.*
_____ (Custodial only) Ability to perform such physical work as the job requires.

3

Sum of Ratings	
3 – 7	Excellent.
8 – 13	Very Good.
14 – 19	Good.
20 – 24	Fair.
25 – 30	Unsatisfactory.

Sum of ratings . . . 7

If service has been unsatisfactory, and recommendation for dismissal is made on this form at the time of either the preliminary or the final report, a full statement of reasons must be set forth under "Remarks" below. Separations during probation are governed by paragraph (c) of Section 1, Civil Service Rule VII, which reads in part as follows:

> "If and when, after full and fair trial, during this [probationary] period, the conduct or capacity of the probationer be not satisfactory to the appointing officer, the probationer shall be so notified in writing, with a full statement of reasons, and this notice shall terminate his service."

Remarks:

Give here a brief statement of the particulars of this employee's conduct which have impressed you, as his immediate supervisor. This report is confidential and may not be disclosed to the employee without the authority of the head of the office or the appointing authority. Good points and faults should be frankly though briefly stated.

On the whole, I consider the deportment and attitude of this employee toward his work {~~unsatisfactory~~ / satisfactory}.

Characteristics needing special supervisory attention: None

Supervisory measures suggested: None

Health of employee: excellent

It is accordingly recommended that this employee be {~~continued probationally in~~ / given absolute appointment to / ~~discharged from~~} the position named above.

(Cross out those that do not apply)

Reviewed and Approved:

(Head of Bureau or Office)
Superintendent.

(Sgd) George F. Woodman
(Signature of Supervisor)
Keeper, Chatham Light Station.
Absolute appointment authorized:

BUREAU OF LIGHTHOUSES - WASHINGTON July 14, 1937
Submitted to the Secretary of Commerce for information.
For the Commissioner:

C. J. Ludwig, Jr.
Chief Clerk

See

(Probationers should be furnished a copy of this form and an explanation of its purpose on their entrance on duty.)

Council of Personnel Administration Form 10A (For: CAF Grades 1-8; CM; CU; SP.)

Preliminary REPORT ON PROBATIONARY APPOINTEE

(Preliminary or Final)

Length of Probation: 6 Months in This Case

For probationers having a six-month probationary period, a preliminary report, recommending continuation of the probational appointment or dismissal, shall be made at the end of the third month of service, and a final report, recommending absolute appointment or dismissal, shall be made at the end of the fifth month. For those having a twelve-month probationary period, the preliminary report shall be made at the end of the sixth month and the final report at the end of the tenth month. Copies of this form should be promptly executed and forwarded to the central office in Washington for the preliminary report, and likewise for the final report.

REC'D LIGHTHOUSES 2 02 AM '37

Commerce
(Department)

Lighthouse Service, 2nd District
(Bureau or Office)

Chatham Light Station, April 28, 1937
(Place and Date)

To Commissioner of Lighthouses
(Head of Department or Establishment)

The probationary period of the person named below expires at the close of business on July 31, 1937

Name James H. Dobbins

Station Quarters at Chatham Light Sta.

Position Keeper, Additional

Grade _____ Salary $1320 per annum

Date of entrance on duty February 1, 1937

The immediate supervisor submits the following analysis:

On lines below mark employee:
- ✓ if neither strong nor weak point.
- – if weak point.
- + if strong point.

1. Underline the elements which are especially important in the position.
2. Mark nonsupervisory employees on all elements except those in *italics*.
3. Mark supervisory employees on all elements.

In boxes below rate employee:
1 or 2 if Excellent.
3 or 4 if Very Good.
5 or 6 if Good.
7 or 8 if Fair.
9 or 10 if Unsatisfactory.

I. QUALITY OF PERFORMANCE

+ (a) Acceptability of work; thoroughness.
+ (b) General dependability; accuracy.
+ (c) Neatness and orderliness of work.
+ (d) Skill with which the important procedures, instruments, or machines are employed in performing his duties.
_____ (e) *Effectiveness in getting good work done by his unit.*

1

II. PRODUCTIVENESS

Base rating primarily on element (a), if known; otherwise on (b) and (c).

+ (a) Amount of work accomplished.
+ (b) Application of time, interest, and energy to duties; industry.
+ (c) Promptness in completing assignments; speed.
+ (d) _____ (State any other elements of this class considered)
_____ (e) *Effectiveness in securing adequate output from his unit.*

1

III. QUALIFICATIONS SHOWN ON JOB

+ (a) Knowledge of duties and related information.
+ (b) Ability to learn and to profit from experience.
+ (c) Judgment, sense of proportion, common sense.
+ (d) Initiative and resourcefulness.
+ (e) Cooperativeness; ability to work with and for others.
_____ (f) _____ (State any other elements of this class considered)
_____ (g) *Effectiveness in developing and training employees.*
+ (Custodial only) Ability to perform such physical work as the job requires.

1

Sum of Ratings	
3 – 7	Excellent.
8 – 13	Very Good.
14 – 19	Good.
20 – 24	Fair.
25 – 30	Unsatisfactory.

Sum of ratings . . . 3

If service has been unsatisfactory, and recommendation for dismissal is made on this form at the time of either the preliminary or the final report, a full statement of reasons must be set forth under "Remarks" below. Separations during probation are governed by paragraph (c) of Section 1, Civil Service Rule VII, which reads in part as follows:

> "If and when, after full and fair trial, during this [probationary] period, the conduct or capacity of the probationer be not satisfactory to the appointing officer, the probationer shall be so notified in writing, with a full statement of reasons, and this notice shall terminate his service."

Remarks:

Pers

Given perfect record throughout & highest rating. Pretty strong for prob. appointee

5/5-37 WPH

Noted

It is useless to expect such reports to be significant unless prepared by Keepers without personal visitation CAP

of the particulars of this employee's conduct which have im-
ervisor. This report is confidential and may not be dis-
authority of the head of the office or the appointing
should be frankly though briefly stated.

bbins is excellent.

deportment and attitude of this employee toward his

al supervisory attention: None

ed: None

ent

I that this employee be {continued probationally in / ~~given absolute appointment to~~ / ~~discharged from~~}
(Cross out those that do not apply)

Reviewed and Approved:

(Head of Bureau or Office)
Superintendent.

(Sgd) George F. Woodman
(Signature of Supervisor)
Keeper, Chatham Light Station.

Absolute appointment authorized:

BUREAU OF LIGHTHOUSES - WASHINGTON May 6, 1937

Submitted to the Secretary of Commerce for information.

For the Commissioner:

Chief of Personnel Division

see

(Probationers should be furnished a copy of this form and an explanation of its purpose on their entrance on duty.)

commissioner of lighthouses
commerce Branch 680

gkx
hlm/sce ROUTINE

WASHINGTON D C JAN 30 1937

LIGHTHOUSE SUPERINTENDENT CHELSEA MASS

REREAD APPOINTMENT JAMES H. DOBBINS APPROVED

KING

CONFIRMATION

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
~~APPOINTMENT DIVISION~~
WASHINGTON

DIVISION OF PERSONNEL

January 25, 1937.

Mr. James H. Dobbins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Thirteen Hundred and Twenty dollars per annum

effective upon entrance on duty.

Nature of appointment: Probationary.

Civil Service authority: Manager, First Civil Service District.

Classification allocation:

By direction of the Secretary:

Respectfully,

Chief, Division of Personnel.
~~Chief of Appointment Division~~.

2
P

Appropriation (unit): Field.

Vice: George C. Smith.

Legal residence: Massachusetts.

FEB - 3 1937

U. S. GOVERNMENT PRINTING OFFICE 11—8657

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 192[illegible]

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment Commerce Lighthouse Service 2nd Dist Date Dec 25, 1936

1. Name in full (Mr., ~~Miss, or Mrs.~~) Robbins (Surname) James (Given name) Nibley (Middle name)
2. Present address 94 (Number) Church (Street) Fairhaven (City) Mass (State)
3. Legal (voting) residence Mass (State and Congressional District) Bristol (County) Fairhaven (City or town)
4. Where born Jonesport (State or foreign country) Maine (City or town) When born Dec 17 1911 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored	

7. Number and ages of dependents domiciled with you Wife age 27 daughter age 4 yrs
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
Lighthouse Service	Tender Arbutus	Quartermaster	$939 per yr	May	5	1929	to present date		

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below: None

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

None
(Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None √	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) _____

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
Working for myself	as a fisherman	about 2 yrs

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 7 (8)	(1) 2 3 4	1 2 3 4	

16. In case of emergency, notify Harry B Robbins

Relationship Father Post office address Plum Island Lighthouse, Newburyport Mass

I certify that the foregoing answers are correct to the best of my knowledge and belief.

James H. Robbins
(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE: 1930 10—1930

Ead, addl Kpr.

February 1, 1937

NBm

LIGHTHOUSES
FEB 8 8 50 AM '37

ACTION COPY

NAVAL MESSAGE

RECEIVED AT NAVY DEPARTMENT

1937 JAN 29 PM 5 02

27YD RADIO

BOSTON MASS CK 21 GVT USLHS TWENTYNINTH 1538

U.S. GOVERNMENT PRINTING OFFICE 4—7143

GVT USLHS LIGHTHOUSE COMMR

WASHN DC

1/30/37 amsd

WIRE STATUS APPOINTMENT JAMES H DOBBINS ADDITIONAL KEEPER THIS DISTRICT NOMINATION FORWARDED DECEMBER 22

EATON

1700Q29JAN

135

Form 73
GEE-RMC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
JAN 18 8 44 AM '37

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Second DISTRICT,

Chelsea, Mass., Dec. 22, 1936, 19
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment

Name, James H. Dobbins

Position, Additional Keeper

Location, Quarters at Chatham Light Station

Effective, January 1, 1937.

Legal residence, Massachusetts

Proposed salary, $1320 per annum

Proposed range, $1320-1680

Appropriation, Salaries, Keepers of Lighthouses.

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, New appointee

Location, -

Former salary, -

Former range, -

Rank on eligible list, 1 Rating, Asst.LH Keeper Percentage, 89.25 , Other eligibles considered:
W.B.Eberle,C;
H.A.Wilbur,C;

(LT.#1305)

Previous incumbent and his pay, George C. Smith $1320 per annum / Services terminated, Dec. 2, 1936.

Reason, Deceased.

Members of family in Government service, One - Father employed as Keeper, 2nd LH District.
(James H.Dobbins is married and maintains his own separate household)

Date of birth, December 17, 1911.

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, Jan. 16 , 1937

E L Reynolds
Manager, 1st ~~Secretary~~ *Civil Service District.*
(EM)

Geo E Cameron
Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

JAN 18 1937

Submitted to the Secretary of Commerce, approved.

H. G. DARMAN
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

GR/lh

Excepted Appointment	5-5-29	Quartermaster $930 p/a	Department of Commerce Lighthouse Service Tender, Azalea, Coast Guard Second District, Boston, Mass.
Transfer	7-1-33	Same	To Tender Arbutus
Termination	1-21-37	Same	
To accept another appointment.			
Probational Appointment (Authority not of record)	2-1-37	Keeper, Additional $1320 p/a	Department of Commerce, Lighthouse Service, Chatham Light Station, Chatham, Mass.
Transfer	7-1-39	Same	Treasury Department U. S. Coast Guard, Boston, Mass.
Promotion	1-16-41	Same, $1380 p/a	
Promotion	8-1-41	Same, $1560 p/a	
Transfer	11-1-41	Same	Navy Department, U. S. Coast Guard, Boston, Mass.
Promotion	4-1-42	Keeper, $1740 p/a	
Resignation	9-17-42	Same	
To accept more lucrative employment elsewhere.			

We are not permitted to determine Civil Service status. Determination of status based on evidence of previous Federal employment is the responsibility of the Personnel Office of the Federal Agency where you are seeking employment X

April 22, 1963

6NRS-1

James H. Dobbins
Elm Street, Box 385
Newport, Maine

Dobbins, James H.
DOB: 12-17-11

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.
CIVIL SERVICE COMMISSION REPORT NO.

4

PERSONNEL ACTION: D 152

Date Prepared 20 August, 1942

Name: Dobbins, James H.

From: U. S. Coast Guard

Bureau No.:

Resignation, voluntary, without prejudice

Effective: close 17 September, 1942

	FROM	TO
Position Grade Salary	Keeper Field (Range $1740-2100) $1740 p.a. plus $60 p.a.qtrs.	
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	
Headquarters Post of Duty Appropriation Allotment	Boston, Mass. The Graves Lt.Sta.,Mass. Civilian Employees, C. G.	

FIELD ☒ DEPRTMTL ☐ FIELD ☐ DEPRTMTL. ☐

Remarks: It is noted you are resigning to accept employment elsewhere.

Justification:

Resignation is attached.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 12-17-1911

LEGAL RESIDENCE: Mass.

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

CHARLES PIOZZI

DATE APPROVED BY THE SECRETARY: 8-21-42

TREASURY DEPARTMENT—
REPORT TO U. S. CIVIL SERVICE COMMISSION

DEPT. STOCK FORM 2249
REV. 1-41

UNITED STATES TREASURY DEPARTMENT

WASHINGTON, D. C.
CIVIL SERVICE COMMISSION REPORT NO.

PERSONNEL ACTION:

Date Prepared 25 March, 1942.

Name: Dobbins, James H.

D-152

From: U. S. Coast Guard

Bureau No.: 319

Change in status - increase in range and salary.

	FROM	TO
Position Grade Salary	Keeper Field (Range $1560-1920) $1560 p.a. plus $60 p.a. qtrs.	Keeper Field (Range $1740-2100) $1740 p.a. plus $60 p.a. qtrs.
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U. S. Coast Guard
Headquarters Post of Duty Appropriation Allotment	Boston, Mass. The Graves Light Station, Mass. Civilian Employees, C. G.	Boston, Mass. The Graves Light Station, Mass. Civilian Employees, C. G.

FIELD ☐ DEPRTMTL. ☐ — FIELD ☒ DEPRTMTL. ☐

EFFECTIVE *Remarks:* 1 April, 1942.

Justification:

This is a regular position in the authorized complement of the Station and it is necessary that it be filled in order that the work of the Service may be carried on.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 12-17-1911

LEGAL RESIDENCE: Mass.

SEX: M — RACE: W

NATURE OF POSITION

NEW ☐ — ADDTL. IDENT. ☐

VICE VACANCY ☐ — VICE *

*Llewellyn D. Rogers (retired)

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

DATE APPROVED BY THE SECRETARY

TREASURY DEPARTMENT—
REPORT TO U. S. CIVIL SERVICE COMMISSION

SELECTION NO. D-152

☒ DECLARATION
☒ MEDICAL CERTIFICATE
☒ FINGERPRINTS

LEGAL RESIDENCE: Massachusetts (STATE) Bristol (COUNTY)

APPORTIONMENT NO.

NAME (SURNAME)	(FIRST NAME)	(MIDDLE NAME)	DATE OF BIRTH MONTH	DAY	YEAR	SEX—RACE	CIV. SERV. STATUS	PREF.	MIL. SERV.
DOBBINS	JAMES H	19	12	17	11	1	1	1	

Announcement No.

Date District 2nd.

PLACE OF BIRTH: Jonesport, Maine

Assistant Lighthouse Keeper (EXAMINATION)

89.25 (RATING) 12-30-35 (DATE ENT. REG.) (CERTIFICATE NO.)

EDUCATION
C. S. 1 2 3 4 5 6 7 8
H. S. 1 2 3 4 (DEGREES)
Col. 1 2 3 4
Business School (SPECIAL QUALIFICATIONS)

CIVIL SERVICE STATUS
CLASSIFIED
1 ☒ Classified
UNCLASSIFIED
2 ☐ Under labor reg.
3 ☐ Sched. A
4 ☐ Sched. B
5 ☐ By statute
6 ☐ Presidential
7 ☐ Ex. order
8 ☐ Outside lab. reg.

SEX AND RACE

	MALE	FEMALE
Caucasian	1 ☒	☐ 6
Negroid	2 ☐	☐ 7
Indian	3 ☐	☐ 8
Mongolian	4 ☐	☐ 9
Malayan	5 ☐	☐ 0

PREFERENCE STATUS
1 ☒ None
2 ☐ 5-Point
3 ☐ Disability
4 ☐ Wife
5 ☐ Widow

MILITARY SERVICE
1 ☐ Army
2 ☐ Navy
3 ☐ Marine Corps
4 ☐ Coast Guard
(ENLISTED) (DISCHARGED)

Nature of Action Code

APPOINTMENTS
06 Temp. pending refn.
07 A. Exc. (Ex. order)
08 Prob. appt. reempl. list (T. A.)
09 Prob. appt. (T. A.)
10 Act of Congress
11 A. Exc. (law)
12 A. Exc. (nominal)
13 A. Exc. (Sched. A)
14 A. Exc. (Sched. B)
15 A. Pres.
16 A. Trans.
17 A. Uncl.
18 Double designation
19 Employment auth.
20 Ex. order (individual)
21 Prob. appt.
22 Reemployment
23 Reinstatement
24 Returned to duty
25 Temp. appointment
26 Classification
27 Trans. class. to exc.
28 Trans. exc. to class.
29 Perm. appointment

CHANGES IN SERVICE
30 Act of Congress
31 Amendment
32 Cancelation
33 Change of name
34 Change status
35 Continuance approved
36 Double desig. eliminated
37 Promotion
38 Readjustment
39 Reallocation
40 Reduction
41 Suspension
42 Change of appropriation
43 Detailed

SEPARATIONS
50 Act of Congress
51 Died
52 Disch. with prejudice
53 Disch. w. o. prejudice
54 Furloughed
55 Laid off
56 Leave w. o. pay
57 Res. with prejudice
58 Res. w. o. prejudice
59 Retired
60 S. Transfer
61 Termination

Allocation Code
1 CAF
2 CM
3 CU
4 P
5 SP
6 EO

Salary Basis Code
Salary rates for 3, 4, 5, and 8 are expressed in cents and mills (.000); for 2, 6, 7, and 9, in cents (.00); for 1 and 0, in dollars only.
1 Per annum
2 Per month
3 Per day
4 Per hour
5 Piece-work
6 Per week
7 Fee basis
8 Per day W. A. E.
9 Part time
0 Per annum W. A. E.

	NAME	NATURE OF ACTION: DATE OF— MONTH	DAY	YEAR	ACTION CODE	CIV. SERV. STAT.	AUTHORITY: DIST.	REFERENCE	POSITION CODE: MAIN	SUB	ALLOCATION: SERV.	GRADE	SALARY: RATE	BASIS	AGENCY: DEPT.	BUR.	OFFICIAL STATION: STATE	CITY	JOURNAL SHEET NUMBER
1	Dobbins	2	1	37	Sel.		Keeper, Additional , $1320, Commerce,		L.H.Serv.,				2nd.Dist.		Chatham		Lighthouse	(from form 2838)	
2	DOBBINS	2	1	37	21				20840				1320	1	10	500			5313
3		7	1	39	Reorg. Plan II, May 9, 1939 Trans. Treasury, U. S. Coast Guard														
4		1	16	41	Pro.				Keeper				plus $240 pa. Qtrs. $1380	pa	Treas., Coast Guard, Boston, Mass.				356
5		8	1	41	Transfer.								plus $60 pa. Qtrs. $1560	pa	Treas., Coast Guard, Boston, M[illegible] (Duty at Large) (Duty at The Graves Lt. Sta., Ma				353
6																			
7																			
8																			

16

PC

19 Sept 1963

Honorable Margaret Chase Smith
United States Senate
Washington, D. C. 20510

Dear Senator Smith:

This is in further reference to your letter of 23 July 1963 concerning Mr. James H. Dobbins of Newport, Maine, who has filed application for reinstatement to a civilian position of Lighthouse Keeper in the U. S. Coast Guard.

Following consolidation of the Lighthouse Service with the U. S. Coast Guard on 1 July 1939, legislation was enacted which provides that all vacancies occurring in positions at Light Stations and on Lightships and Tenders would be provided for by the assignment of military personnel of the Coast Guard. Consequently, employment in a civilian status is no longer made for positions in these fields of activities.

Your interest in this matter is appreciated.

Sincerely yours,

PC
19 August 1963

From: Commandant
To : Commander, 1st Coast Guard District (p)

Subj: Mr. James H. Dobbins; information concerning reinstatement

1. The copies of the letters referred to in your letter of 13 August 1963, P, P14-2 (Commandant (PC) letter of 9-24-51 and CCGDONE (p) letter of 5-22-63), were not enclosed. Please forward promptly.

A. DEWEY QUEEN
By direction

AUG 19 1963

PC
30 July 1963

From: Commandant
To : Commander, First Coast Guard District (d)

Subj: Mr. James H. Dobbins, request for reinstatement; congressional inquiry

1. It is requested that information on which to base a reply to the enclosed inquiry from the Honorable Margaret Chase Smith, United States Senate, be forwarded to Commandant (PC).

2. According to the record, Mr. Dobbins is a former keeper at The Graves Light Station who resigned 17 September 1942. Information is requested as to whether Mr. Dobbins' application has been received in your office; if so, the kind of position he applied for, and whether or not he will be employed in your District.

G. A. KNUDSEN
Chief, Office of Personnel

Encl.

ELKANGAS:rmr

MAILED: AUG - 6 1963

Form 439
TREASURY DEPARTMENT
DIVISION OF APPOINTMENTS

File No. 688

Name D O B B I N S, Mr. JAMES H.

BORN: December 17, 1911.

Service COAST GUARD (L. H. S.)

U. S. GOVERNMENT PRINTING OFFICE 2—16322

DEPT. STOCK FORM 2249
REV. 1-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON

PAGE: 35359

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date July 1, 1941.

Name: Dobbins, James H.

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.: 1320

Nature of Recommendation

Change in status and post of duty - Increase in range and salary.

	FROM	TO
Position	Keeper	Keeper
Grade	Field (Range $1320-1680)	Field (Range $1560-1920)
Salary	$1380 p.a. plus $240 p.a. Qtrs.	$1560 p.a. plus $60 p.a. Qtrs.
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U. S. Coast Guard
Headquarters	Boston, Mass.	Boston, Mass.
Post of Duty	At Large	The Graves Lt. Sta., Mass.
Appropriation	Civilian Employees, C. G.	Civilian Employees, C. G.
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

EFFECTIVE E.O.D. AUG 1 1941

Remarks: Travel from Woods Hole, Massachusetts to Nahant, Massachusetts necessary in the interest of the Government, not for convenience of employee is authorized, with per diem of $3.50 in lieu of subsistence, chargeable to symbol No. 29. Travel by privately owned automobile at the rate of 4¢ a mile, if more economical and advantageous to the United States than travel by commercial carrier, authorized. If travel is by privately owned automobile, a statement certifying that such travel is more economical and advantageous than travel by commercial carrier must be attached to the voucher.

Justification: This is a regular position in the authorized complement of the Station and it is necessary that it be filled in order that the work of the Service may be carried on.

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds

N. R. STILES,
Commander, U. S. Coast Guard,
Assistant Personnel Officer.
(BUREAU OR DIVISION HEAD)

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Reg.

DATE OF BIRTH: 12-17-1911

LEGAL RESIDENCE: Mass.

SEX: M | RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE: *

Otis E. Walsh (retired)

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-13

DATE OF OATH

(FOR USE OF DIRECTOR OF PERSONNEL, TREASURY DEPARTMENT)

DATE APPROVED BY THE SECRETARY

INTERLEAVED-PATD

Form 375
January 1940

UNITED STATES CIVIL SERVICE COMMISSION

WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(This form is used to determine, noncompetitively, the qualifications of a person when official action is proposed in his case. It should be submitted only through the appointing officer, and only when official action is proposed.)

Any false statement in an application, or alteration of a voucher or certificate, or presentation to the Commission of any such paper, is a violation of the law and punishable as such. All answers must be in ink or typewriting. If more space is required, an additional sheet securely fastened to this form may be used. Answers on such sheet should be numbered to correspond to questions.

GIVE DATES AND PERIODS OF TIME REQUIRED IN YEARS AND MONTHS AS ACCURATELY AS POSSIBLE

1. (a) Give your name Arthur J. Bradley (b) Are you a citizen of the United States? Yes (Yes or No)

2. Give (a) the date of your birth July 26, 1899 (b) the place of your birth Portland, Maine

3. Give in the blanks below a detailed statement of your education, including dates:

(a) Grammar school: Attended from Sept. 1905, to June 1914 Highest grade completed 9th

(b) High school: Name and location

Attended from , 1 , to , 1 Highest grade completed Were you graduated?

(c) College or university (Give both graduate and undergraduate work)		Dates of attendance (Give month and year)		Semester-hours credit received	Major subject		Degree conferred	Date of degree
Name	Location	From	To		Name	Sem. hrs. in major		

(d) Specify here any specialized courses which you have completed in high school, college, or elsewhere, and indicate the credits received for each course

(e) Have you ever been admitted to the bar? Of what State? When?

4. Furnish in the blanks below a complete, comprehensive statement, showing every employment you have had since you first began to work, including your present employment, and accounting for all periods of unemployment. List employments chronologically, beginning with the earliest.

Place of employment	Dates of employment (Month and year)	NAME AND ADDRESS OF EMPLOYER (Give street address and city and State. If unemployed, give own address at that time)	Yearly salary or net earnings	NAME OF POSITION AND DESCRIPTION OF DUTIES
1 City S/S Transportation State	From Oct. 19 16 To June 19 17	Coastwise Transportation Company Boston, Mass.	55 MO $660	Original Letters of service on file Steamboat Inspectors office Portland Maine Marine Oiler
2 City S/S Bylayl State	From June 19 17 To Nov. 19 17	Pocahontas Fuel Co. No 1 Broadway New York City, NY	65 MO. 312	Marine Oiler
3 City S/S Montara State	From Nov. 19 17 To Jan. 19 18	Unknown	65 MO $100	Marine Oiler
4 City S/S Snug Harbor State	From Feb 18 To July 19 18	Coastwise Transportation Co. Boston, Mass.	65 MO $426	Marine Oiler
5 City S/S Huron State S/S Lakehurst	From Aug. 19 18 To June 19 19	Crowell, Thurlow Boston, Mass.	145 MO $1456	Third Engineer
6 City S/S Severance State	From June 19 19 To Oct. 19 19	Union Sulphur New York City, NY	150 MO $600	Third Engineer
7 City S/S Covedale State	From Nov. 19 19 To Dec 19 19	Clyde Steamship Co., Boston, Mass	150 MO $310	Third Engineer
8 City S/S J.W. Barnes State	From Dec. 19 19 To April 21	Pan. Am. Pet. Trans. Co. New York, NY	150 MO 2010	Third & Second Engineer
City S/S Severance State S/S Frieda	From Sept 21 To June 22	Union Sulphur Co New York, NY	160 $1335	Second Engineer

S/S O.D.Bennett Aug. 1922 Nov. 1922	Pan.Am Petroleum Transp. Co. N.Y.	150 MO 426 total	Third Engineer
S/S Bassam Jan. 1923 Mar. 1923	Unknown	160 MO 426 total	Second Engineer
S/S W.L. Steed July 1923 June 1925	Pan. Am. Petroleum Transp. Co. N.Y.	#165 MO #1980 YR 3960 total	Second Engineer
S/S Evansville S/S Maurice Tracy Aug. 1925 June 1927	M. & J. Tracy Co. New York City, NY	#175 MO #1750 2880 total	First Engineer and Chief Engineer
S/S Black Point Aug. 1927 Dec. 1927	C.H. Sprague Co. Boston, Mass.	#175 MO 787 total	First Engineer
S/S Swift Wind Jan. 1928 June 1928	C.D. Mallory Co. Broadway, N.Y.N.Y.	180 MO 978 total	First Engineer
S/S Corapeak Sept. 1928 Dec. 1928	R.W. Rickson, Master	#240 MO #736 total	Chief Engineer
Eveleth's Laundry Portland, Maine Jan. 1929 April 1929	Fred Eveleth Anderson St. Portland, Maine	22 WEEK 176 total	Engineer
Portland Copeland Co. April 1929 Sept. 1929	John Fortin Portland, Me.	#30 WEEK #630 total	Ice Machine Mechanic
Auburn Electric Co. Auburn, Me. Sept. 1929 Sept. 1929	Auburn Elec. Co. Auburn, Me.	#30 WEEK #300 total	Ice Machine Mechanic
S/S Oakley Alexander Dec. 1929 April 1930	Pocahontas Fuel Broadway, N.Y.NY	150 MO #600 total	Third Engineer
S/S Maquoit May 1930 Sept 1930	Casco Bay Lines Portland, Maine	180 MO 630 total	Chief Engineer
Cumberland County Power & Light Co. Sept. 1930 Jan. 1935	Mr. Rideout Portland, Maine	#35 WEEK #1820 YR 7855 total	Night Fireman
S/S Hibiscus Jan. 1935 June 1941	So. Portland Base U.S. Coast Guard	155 MO 1860 YR 11935 total	Second Engineer

Form 375
January 1940

UNITED STATES CIVIL SERVICE COMMISSION
WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(NONCOMPETITIVE)

Rating _____

Application No. _____

The applicant will carefully fill ALL blank spaces

Position sought Machinist Field Duty
(Give exact title of position or examination)

in the Coast Guard, So. Portland,
Me. Page
(Office in which the position exists)

Present position (if now employed) { 2nd Asst. Eng. (Title) Treasury Dept. U.S. Coast Guard (Department and bureau or office)

N. B.—Applicant will write plainly full name (if a woman, stating whether Miss or Mrs.) and post-office address in the blanks below. The address here given will be treated as the applicant's post-office address until notification of change is made to the Commission in writing.

Name of Applicant Arthur J. Bradley.

Number and Street 170 Pine St

Office P.O. Portland

County Cumberland

State or Territory Maine

Applicant will not fill the following blanks

Kind of examination _____

Place _____

Date _____

Application _____ approved _____, 19____

By whom _____ approved _____

U. S. GOVERNMENT PRINTING OFFICE 16—497

5. If you have any practical knowledge of a mechanical trade, name the trade or trades, and state the time you have worked at each, and when, where, and under whom, giving places and dates. (If you have served an apprenticeship, so state.)

Marine engineering, two years, nine months, 19 days as an oiler; 15 years, five months as an engineer; now hold chief engineer's license, 7,500 tons; 1st eng., any tonnage. Eligible under Form 67, unassembled, civil service exam. asst. ship yard inspector, machinery by virtue of the total substitution clause.

6. If not now employed, state how long you have been unemployed _____

7. Have you ever been in the United States military or naval service? No (Yes or no) If so, give name of organization and dates of enlistment and discharge.

8. (a) Have you ever filed an application with this Commission or its representative for any branch of the United States Government service? Yes

	Name each position for which examined, or for which application was filed	In what city were you, or are you to be, examined?	Give the date of each examination (Month and year)	Did you pass? (Answer "Yes" or "No")
(b) If so, give information indicated regarding each examination.	Eng. Lighthouse Svc.	Portland, Me.	Dec. 26, 1930	Yes 95.5%

9. Are you a member of any political party or organization which advocates the overthrow of our constitutional form of government in the United States? No (Yes or no)

If so, name the organization _____

I, the undersigned, do solemnly swear (or affirm) that the statements made by me in answer to each and all of the foregoing questions are full and true to the best of my knowledge and belief. SO HELP ME GOD.

If female, prefix "Miss" or "Mrs."

(*Signature of applicant*) Arthur J. Bradley
(Sign one given name, middle initial or initials, if you have any, and your surname)

THIS APPLICATION WILL NOT BE ACCEPTED IF THE JURAT OR OATH IS OMITTED

JURAT OR OATH

[The following oath must be taken before a NOTARY PUBLIC, or other officer authorized to administer oaths for general purposes, *before whom the applicant must appear in person.*]

Subscribed and duly sworn to before me according to law by the above-named applicant, this 5 day of June, 19 31, at city [or town] of South Portland, county of Cumberland, and State [or Territory or District] of Maine.

(*Signature of officer*) Edward A. Cummings

(*Official title*) Justice of the Peace

11-5

U. S. COAST GUARD (16)
REC'D AUG 11 1941
1941 OCT 6 AM 10 59

75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Boston District

Date 7 August, 1941.

CHANGE IN STATUS OF EMPLOYEE

Name James H. Dobbins

Nature of Action Transfer & Pro.

Effective Date 1 August, 1941.

	FROM	TO
Position	~~Additional~~ Keeper	~~1st Assistant~~ Keeper
Pay	$1380 per annum (Qtrs. $240 p.a.) ($1320-$1680 p.a.)	$1560 per annum (Qtrs. $60 p.a.) ($1560-$1920)
Station	Chatham ~~Light Station~~ **At Large**	The Graves Light Station

Remarks: This change is reported in accordance with Department notice dated Form 2249, approved 7-1-41.

~~DIRECTION~~,

O. A. LITTLEFIELD
By direction.

U. S. COAST GUARD - WASHINGTON, D.C. **October 3, 1941.**

Submitted to the Director of Personnel, Treasury Department, for information.

By direction of the Commandant,

Very truly yours,

T. O. ROBERTSON,
Chief, Civilian Personnel Section.

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 3566

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date January 10, 1941

Name: Dobbins, James H.

From: U. S. Coast Guard
(BUREAU OR DIVISION)

Bureau No:

Nature of Recommendation

Promotion

	FROM	TO
Position		Keeper
Grade	Field (Range $1320-1680)	Field (Range $1320-1680)
Salary	$1320 p.a. plus $240 p.a. Qtrs.	$1380 p.a. plus $240 p.a. Qtrs.
Bureau or Div. Organizational Subdivisions		U. S. Coast Guard
Headquarters		Boston, Mass.
Post of Duty		At Large
Appropriation		Civilian Employees, C.G.
Allotment		
Field or Deptl.		Field

EFFECTIVE January 16, 1941

Remarks:

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 12-17-1911

LEGAL RESIDENCE: Mass.

SEX: M | RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

Justification:

No increase in pay since February 1, 1937.

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds

N. R. STILES,
Commander, U. S. Coast Guard,
Assistant Personnel Officer.
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL. TREASURY DEPARTMENT)

DATE APPROVED BY THE SECRETARY
1-16-41

INTERLEAVED-PAT

July 1, 1939. Lighthouse Districts No. FIRST AND SECOND

consolidated with BOSTON Coast Guard District,

Headquarters BOSTON, MASS.

See U. S. Coast Guard General Order No. 37, dated June 20, 1939.

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - FEB 9 1940

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

Dobbins, James H. (Name)

Mass. (Legal Residence)

STATUS

DESIGNATION	SERVICE AND GRADE	SALARY	ACTION	BUREAU	DIST.	STATION
Keeper		1320	Prob.	L. H.		At large

Council of Personnel Administration Form 10A (For: CAF Grades 1-8; CM; CU; SP)

Final
(Preliminary or Final)

REPORT ON PROBATIONARY APPOINTEE LIGHTHOUSES

DEPARTMENT OF COMMERCE
JUL 13 3 32 PM '37
15 1937
DIVISION OF PERSONNEL

Length of Probation: 6 Months in This Case

For probationers having a six-month probationary period, a preliminary report, recommending continuation of the probational appointment or dismissal, shall be made at the end of the third month of service, and a final report, recommending absolute appointment or dismissal, shall be made at the end of the fifth month. For those having a twelve-month probationary period, the preliminary report shall be made at the end of the sixth month and the final report at the end of the tenth month. Copies of this form should be promptly executed and forwarded to the central office in Washington for the preliminary report, and likewise for the final report.

Commerce
(Department)

Lighthouse Service, 2nd District
(Bureau or Office)

Chatham Light Station July 8, 1937.
(Place and Date)

To Commissioner of Lighthouses
(Head of Department or Establishment)

The probationary period of the person named below expires at the close of business on July 31 1937

Name James H. Dobbins

Station Quarters at Chatham Light Sta.

Position Keeper, Additional

Grade

Salary $1320 per annum

Date of entrance on duty February 1, 1937.

The immediate supervisor submits the following analysis:

On lines below mark employee:
✓ if neither strong nor weak point.
– if weak point.
+ if strong point.

1. Underline the elements which are especially important in the position.
2. Mark nonsupervisory employees on all elements except those in *italics*.
3. Mark supervisory employees on all elements.

In boxes below rate employee:
1 or 2 if Excellent.
3 or 4 if Very Good.
5 or 6 if Good.
7 or 8 if Fair.
9 or 10 if Unsatisfactory.

I. QUALITY OF PERFORMANCE

✓ (a) Acceptability of work; thoroughness.
+ (b) General dependability; accuracy.
✓ (c) Neatness and orderliness of work.
✓ (d) Skill with which the important procedures, instruments, or machines are employed in performing his duties.
_____ (e) *Effectiveness in getting good work done by his unit.*

[3]

II. PRODUCTIVENESS

Base rating primarily on element (a), if known; otherwise on (b) and (c).

+ (a) Amount of work accomplished.
✓ (b) Application of time, interest, and energy to duties; industry.
✓ (c) Promptness in completing assignments; speed.
_____ (d) _____
(State any other elements of this class considered)
_____ (e) *Effectiveness in securing adequate output from his unit.*

[1]

III. QUALIFICATIONS SHOWN ON JOB

✓ (a) Knowledge of duties and related information.
+ (b) Ability to learn and to profit from experience.
+ (c) Judgment, sense of proportion, common sense.
+ (d) Initiative and resourcefulness.
✓ (e) Cooperativeness; ability to work with and for others.
_____ (f) _____
(State any other elements of this class considered)
_____ (g) *Effectiveness in developing and training employees.*
_____ (Custodial only) Ability to perform such physical work as the job requires.

[3]

CARDED

Sum of Ratings	
3 – 7	Excellent.
8 – 13	Very Good.
14 – 19	Good.
20 – 24	Fair.
25 – 30	Unsatisfactory.

Sum of ratings . . . 7

If service has been unsatisfactory, and recommendation for dismissal is made on this form at the time of either the preliminary or the final report, a full statement of reasons must be set forth under "Remarks" below. Separations during probation are governed by Paragraph (c) of Section 1, Civil Service Rule VII, which reads in part as follows:

> "If and when, after full and fair trial, during this [probationary] period, the conduct or capacity of the probationer be not satisfactory to the appointing officer, the probationer shall be so notified in writing, with a full statement of reasons, and this notice shall terminate his service."

Remarks:

DEPARTMENT OF COMMERCE
1937 JUL 14 PM 3 31
CHIEF CLERK

Give here a brief statement of the particulars of this employee's conduct which have impressed you, as his immediate supervisor. This report is confidential and may not be disclosed to the employee without the authority of the head of the office or the appointing authority. Good points and faults should be frankly though briefly stated.

On the whole, I consider the deportment and attitude of this employee toward his work {~~unsatisfactory~~ / satisfactory}.

Characteristics needing special supervisory attention: moral

Supervisory measures suggested: none

Health of employee: excellent.

It is accordingly recommended that this employee be {~~continued probationally in~~ / given absolute appointment to / ~~discharged from~~} the position named above.

(Cross out those that do not apply)

Reviewed and Approved:

(Head of Bureau or Office)
Superintendent.

George F. Goodman
(Signature of Supervisor)
Keeper, Chatham Light Station.

Absolute appointment authorized:

BUREAU OF LIGHTHOUSES - WASHINGTON July 14, 1937

Submitted to the Secretary of Commerce for information.

For the Commissioner:

C. J. Ludwig, Jr.
Chief Clerk

(Probationers should be furnished a copy of this form and an explanation of its purpose on their entrance on duty.)

Council of Personnel Administration Form 10A (For: CAF Grades 1-8; CM; CU; SP[illegible])

Preliminary REPORT ON PROBATIONARY APPOINTEE
(Preliminary or Final)

Length of Probation: 6 Months in This Case

For probationers having a six-month probationary period, a preliminary report, recommending continuation of the probational appointment or dismissal, shall be made at the end of the third month of service, and a final report, recommending absolute appointment or dismissal, shall be made at the end of the fifth month. For those having a twelve-month probationary period, the preliminary report shall be made at the end of the sixth month and the final report at the end of the tenth month. Copies of this form should be promptly executed and forwarded to the central office in Washington for the preliminary report, and likewise for the final report.

SUPT. OF LIGHTHOUSES APR 1937 MAY 1937 DEPARTMENT OF COMMERCE DIVISION OF PERSONNEL

Commerce
(Department)

Lighthouse Service, 2nd District
(Bureau or Office)

Chatham Light Station April 28, 1937
(Place and Date)

To Commissioner of Lighthouses
(Head of Department or Establishment)

The probationary period of the person named below expires at the close of business on July 31, 1937

Name James H. Dobbins Station Quarters at Chatham Light Sta.

Position Keeper, Additional Grade _____ Salary $1320 per annum

Date of entrance on duty February 1, 1937

The immediate supervisor submits the following analysis:

On lines below mark employee:
✓ if neither strong nor weak point.
– if weak point.
+ if strong point.

1. Underline the elements which are especially important in the position.
2. Mark nonsupervisory employees on all elements except those in *italics*.
3. Mark supervisory employees on all elements.

In boxes below rate employee:
1 or 2 if Excellent.
3 or 4 if Very Good.
5 or 6 if Good.
7 or 8 if Fair.
9 or 10 if Unsatisfactory.

I. QUALITY OF PERFORMANCE

X (a) Acceptability of work; thoroughness.
X (b) General dependability; accuracy.
+ (c) Neatness and orderliness of work.
+ (d) Skill with which the important procedures, instruments, or machines are employed in performing his duties.
_____ (e) *Effectiveness in getting good work done by his unit.*

[1]

II. PRODUCTIVENESS

Base rating primarily on element (a), if known; otherwise on (b) and (c).

+ (a) Amount of work accomplished.
+ (b) Application of time, interest, and energy to duties; industry.
+ (c) Promptness in completing assignments; speed.
+ (d) _____ (State any other elements of this class considered)
_____ (e) *Effectiveness in securing adequate output from his unit.*

[1]

III. QUALIFICATIONS SHOWN ON JOB

+ (a) Knowledge of duties and related information.
+ (b) Ability to learn and to profit from experience.
+ (c) Judgment, sense of proportion, common sense.
+ (d) Initiative and resourcefulness.
+ (e) Cooperativeness; ability to work with and for others.
_____ (f) _____ (State any other elements of this class considered)
_____ (g) *Effectiveness in developing and training employees.*
+ (Custodial only) Ability to perform such physical work as the job requires.

[1]

CARDED

Sum of Ratings	
3 – 7	Excellent.
8 – 13	Very Good.
14 – 19	Good.
20 – 24	Fair.
25 – 30	Unsatisfactory.

Sum of ratings . . . 3

To Dept

If service has been unsatisfactory, and recommendation for dismissal is made on this form at the time of either the preliminary or the final report, a full statement of reasons must be set forth under "Remarks" below. Separations during probation are governed by Paragraph (c) of Section 1, Civil Service Rule VII, which reads in part as follows:

> "If and when, after full and fair trial, during this [probationary] period, the conduct or capacity of the probationer be not satisfactory to the appointing officer, the probationer shall be so notified in writing, with a full statement of reasons, and this notice shall terminate his service."

Remarks:

5

1937 MAY 7 AM 10:

CHIEF CLERK

Give here a brief statement of the particulars of this employee's conduct which have impressed you, as his immediate supervisor. This report is confidential and may not be disclosed to the employee without the authority of the head of the office or the appointing authority. Good points and faults should be frankly though briefly stated.

The conduct of Mr Hobbins is excellent.

On the whole, I consider the deportment and attitude of this employee toward his work {~~unsatisfactory~~ / satisfactory}.

Characteristics needing special supervisory attention: none.

Supervisory measures suggested: none

Health of employee: Excellent

It is accordingly recommended that this employee be {continued probationally in / ~~given absolute appointment to~~ / ~~discharged from~~} the position named above.

(Cross out those that do not apply)

Reviewed and Approved:

G W E Eaton Jr

(Head of Bureau or Office)
Superintendent.

George F Woodman

(Signature of Supervisor)
Keeper, Chatham Light Station.

Absolute appointment authorized:

BUREAU OF LIGHTHOUSES - WASHINGTON May 6, 1937

Submitted to the Secretary of Commerce for information.

For the Commissioner:

R J Faust

Chief of Personnel Division

See

(Probationers should be furnished a copy of this form and an explanation of its purpose on their entrance on duty.)

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

DEPARTMENT OF COMMERCE
FEB 10 1937
DIVISION OF PERSONNEL

Department or Establishment Commerce Lighthouse Service, 2nd Dist Date Dec 27, 1936

1. Name in full (Mr., ~~Miss, or Mrs.~~) Robbins (Surname) James (Given name) Finley (Middle name)
2. Present address 97 (Number) Church (Street) Fairhaven (City) Mass (State)
3. Legal (voting) residence Mass (State and Congressional District) Bristol (County) Fairhaven (City or town)
4. Where born Maine (State or foreign country) Jonesport (City or town) When born Dec 17, 1911 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored	

7. Number and ages of dependents domiciled with you Wife age 27, daughter age 4 yrs.
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
Lighthouse Service	Tender Acushnet	Quartermaster	$93 per	May	5	1929	to present date		

DIVISION OF PERSONNEL
NECESSARY ACTION TAKEN
FEB 13 1937
DEPARTMENT OF COMMERCE

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below: None

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
	Position Department or office	
	Position Department or office	
	Position Department or office	

CARDED

10. Do you now hold any State or municipal office? If so, state below:

None
(Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None √	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) .....

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
Working for myself as a	fisherman	about 2 yrs.

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 7 (8)	(1) 2 3 4	1 2 3 4	

16. In case of emergency, notify Harry B. Robbins

Relationship Father Post office address Plum Island Lighthouse, Newburyport, Mass

I certify that the foregoing answers are correct to the best of my knowledge and belief.

James H. Robbins
(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE: 1936 10—1930

Dept

Standard Form No. 8
(Approved by the President, May 22, 1925)

DEPARTMENT OF COMMERCE
1937 FEB 9 PM 2 45
DIVISION OF PERSONNEL

DEPARTMENT OF COMMERCE
FEB 10 1937
CHIEF CLERK

8 50 AM '37

OATH OF OFFICE

Prescribed by Section 1757, Revised Statutes of the United States

COMMERCE
(Department or Establishment)

Lighthouse Service, 2nd District.
(Bureau or Office)

I, James H. Dobbins, do
(Name in full, printed or typed)
solemnly swear (~~or affirm~~) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So HELP ME GOD.

ENTERED ON COMPLETION OF PERSONNEL JOURNAL
Date 1/3/37

James H. Dobbins
(Signature of Appointee)

Subscribed and sworn to before me this 5-6 day of February, A. D. 1937

at Chatham, Massachusetts
(City or place) (State)

[SEAL]

CARDED

Theodora H. Beam
Notary Public

My Commission Expires
February 23, 1940

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

Position to which appointed (Additional) Keeper - Quarters at Chatham Light Station.

Date of entrance on duty February 1, 1937.

GOVERNMENT PRINTING OFFICE 10—1680

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
~~APPOINTMENT DIVISION~~
WASHINGTON

DIVISION OF PERSONNEL

January 25, 1937.

Mr. James H. Dobbins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Thirteen Hundred and Twenty dollars per annum

effective upon entrance on duty.

Nature of appointment: Probationary.

Civil Service authority: Manager, First Civil Service District.

Classification allocation:

CARDED

By direction of the Secretary:

Respectfully,

FEB - 2 1937

Chief, Division of Personnel.
~~Chief of Appointment Division~~.

2
P

Appropriation (unit): Field.

Vice: George C. Smith.

Legal residence: Massachusetts.

APPOINTMENT DIVISION
FEB 13 1937
5313
DEPARTMENT OF COMMERCE

U.S. GOVERNMENT PRINTING OFFICE

11—8657

Form 73
GEE—RMC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE JAN 19 1937 DIVISION OF PERSONNEL

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Second DISTRICT.

Chelsea, Mass., Dec. 22, 1936. 19
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:

DEPARTMENT OF COMMERCE JAN 25 1937 DIVISION OF PERSONNEL

Action recommended, Probationary appointment — **Legal residence,** Massachusetts

Name, James H. Dobbins — Proposed salary, $1320 per annum

Position, (Additional) Keeper — Proposed range, $1320-1680

Location, ~~Quarters at Chatham Light Station~~ AT LARGE. — Appropriation, Salaries, Keepers of Lighthouses.

Effective, January 1, 1937. — [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, New appointee — Former salary, -

Location, - — Former range, -

Rank on eligible list, 1 — Rating, Asst.LH Keeper — Percentage, 89.25 , Other eligibles considered:
W.B.Eberle,C;
H.A.Wilbur,C;

(LT.#1305)

Previous incumbent and his pay, George C. Smith $1320 per annum — Services terminated, Dec. 2, 1936.

Reason, Deceased.

Members of family in Government service, One - Father employed as Keeper, 2nd LH District. (James H.Dobbins is married and maintains his own separate household)

Date of birth, December 17, 1911.

Remarks:

Selection regular, subject to the action of the
U. S. Civil Service Commission, Jan. 16 , 1937.

E. L. Reynolds
Manager, 1st ~~District~~ *Civil Service District.*
(EM)

F. W. Eaton
Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

JAN 18 1937

Submitted to the Secretary of Commerce, approved.

O.K.
Chief Clerk

W. P. Boarman
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form 42
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SERVICE CARD—VESSELS

J.H.DOBBINS Long.

Where employed: Tender Azalea			Position: Quartermaster			Monthly pay: 77.50
Full name: James H. Dobbins			P. O. address. 34 Taber St. Fairhaven, Mass			
Height: 5'9"	Weight: 150 lbs.	Complexion: Fair	Color of eyes: Brown	Color of hair: Brown.		Married or single: Married
Where born: Jonesport. Me.			Date born: Dec 17/10	Race: White	Citizen (Yes or no): Yes.	First papers (Yes or no):
Next of kin—name and relationship: H B Dobbins, Father			P. O. address: Gutchenk, Mass.			
Disability: Notification to— Above			P. O. address: Above.			
Service began: May 5, 1929.	Service ended: June 30, 1933		Reason for discharge: Transf. to Arbutus			
Reemployment recommended:			Name of predecessor: H. N. Robinson.			
Efficiency rating: (Mark "Excellent," "Good," "Average," or "Poor.")	Character:		Ability:	Seamanship:		Health:

James H. Dobbins
(Signature of new employee.)

Certified correct and forwarded to Superintendent.

(Signature of witness.)

W. H. Benson, Commanding Officer.

11—4370 GOVERNMENT PRINTING OFFICE

James H. Dobbins

Form 42
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SERVICE CARD—UNAPPOINTED EMPLOYEES

J.H.DOBBINS

Where employed: Cedar Arbutus			Designation: Lamplighter		Rate of pay: Long 77.50
Full name: James H. Dobbins			P. O. address: 75 Sycamore St. New Bedford. Mass.		
Height: 5'9"	Weight: 150 lbs	Complexion: Fair	Color of eyes: Brown	Color of hair: Brown	Married or single: Married
Where born: Jonesport, Me.			Date born: 12/17/1910	Race: White	Citizen (Yes or no): Yes / First papers (Yes or no):
Next of kin—name and relationship: H.B. Dobbins. Father			P. O. address: Newburyport R.D. #4 Newburyport. Mass.		
Disability: Notification to— Mrs. J. H. Dobbins			P. O. address: 75 Sycamore St. New Bedford. Mass.		
Service began: July 1, 1933	Service ended: Jan. 31, 1937		Reason for discharge: Appointed Add'l. Keeper at Chatham Light Station.		
Reemployment recommended:			Name of predecessor:		
Efficiency rating: (Mark "Excellent," "Good," "Average," or "Poor.")	Character:		Ability:	Seamanship:	Health:

James H. Dobbins
(Signature of employee)

Certified correct and forwarded to Superintendent.

(Signature of witness)

W. G. Pearson, Master, Officer in Charge.

U. S. GOVERNMENT PRINTING OFFICE: 1931 11—4370

Form 42

SERVICE CARD—UNAPPOINTED EMPLOYEES—CONTINUED

CHANGE OF STATUS			REMARKS
Date	Rating	Pay	
7/1/33			Transferred from Cydlea. Original entry dated May 5, 1929.

INSTRUCTIONS

1. One of these cards shall be prepared and filed in the District office for each new employee who does not receive a departmental appointment. A duplicate of each original card in the case of vessels and field force should be retained and kept on file by the vessel, depot, field party, etc., and all changes of rating, etc., shall be entered thereon. For lamplighters and other persons employed directly by the District office a duplicate card is not required. The employee must sign the card himself, and his signature or mark shall be witnessed by some officer or employee other than the commanding officer or officer in charge. In case the employee is unable to write his name, the signature may be made by mark.

2. When the rating of any nonappointed employee is changed or there is any other important change in the data on the card, an additional card, signed and witnessed as above, showing only necessary information as to changes, shall be sent to the District office in order that the change may be entered on the original card of such employee.

3. When any nonappointed employee is discharged, an additional card, signed and witnessed as above, shall be sent to the District office, showing the last day of service and the efficiency rating of such employee, and a new card shall be furnished such discharged employee showing his complete record in the service.

4. These cards shall be arranged alphabetically by names of employees and kept in a suitable filing case on the vessel, or by the head of field party, separating the cards of those still in service from those discharged.

5. The data reported on Form 46, Time Sheet, and the current data on Form 42 must not be in conflict.

Form 12
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
(Ed. 11-22-28)

SERVICE CARD—VESSELS

J.H.DOBBINS Lon 9 50 #725

Where employed:	Position:	Monthly pay:
Cinder Arbutus 2nd Dist	Quartermaster	77.50

Full name:	P. O. address:
James H. Dobbins	75 Sycamore St New Bedford.

Height:	Weight:	Complexion:	Color of eyes:	Color of hair:	Married or single:
5'9"	150 lbs.	Fair	Brown	Brown	Married

Where born:	Date born:	Race:	Citizen (Yes or no):	First papers (Yes or no):
Jonesport, Me.	Dec 17, 1910	White	Yes.	

Next of kin—name and relationship:	P. O. address:
H B. Dobbins. Father	Cuttyhunk. Mass.
Disability: Notification to—	P. O. address:
Mrs. J. H. Dobbins	75 Sycamore St New Bedford. Mass.

Service began:	Service ended:	Reason for discharge:
July 1, 1933.		

Reemployment recommended:	Name of predecessor:

Efficiency rating: (Mark "Excellent," "Good," "Average," or "Poor.")	Character:	Ability:	Seamanship:	Health:

James H. Dobbins
(Signature of new employee.)

Certified correct and forwarded to Superintendent:

(Signature of witness.)

W. G. Rennen, Master, Commanding Officer.

11—4370 GOVERNMENT PRINTING OFFICE

Form 42

SERVICE CARD—VESSELS—CONTINUED

CHANGE OF STATUS			REMARKS
Date	Rating	Monthly pay	
			Original entry. 5/5/29.

INSTRUCTIONS

1. One of these cards shall be prepared and sent to the District office for each new employee shipped on any lighthouse vessel other than officers holding appointment. A duplicate of each original card should be retained and kept on file on board the vessel and all changes of rating, etc., shall be entered thereon. The employee must sign the card himself, and his signature shall be witnessed by some officer of the vessel other than the commanding officer. In case the employee is unable to write his name, the signature may be made by mark.

2. When the rating of any nonappointed employee is changed or there is any other important change in the data on the card, an additional card, signed and witnessed as above, showing only necessary information as to changes, shall be sent to the District office in order that the change may be entered on the original record card of such employee.

3. When any nonappointed employee is discharged, an additional card, signed and witnessed as above, shall be sent to the District office, showing the last day of service and the efficiency rating of such employee, and a new card shall be furnished to such discharged employee showing his complete record in the service.

4. These cards shall be arranged alphabetically by names of employees and kept in a suitable filing case on the vessel, separating the cards of those still in service from those discharged.

11—4370

Form 42
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JAMES H. DOBBINS

SERVICE CARD—UNAPPOINTED EMPLOYEES

Where employed:	Designation:	Rate of pay:
Cendar Cinders	Quartermaster	77.50

Full name:	P. O. address:
James H Dobbins	

Height:	Weight:	Complexion:	Color of eyes:	Color of hair:	Married or single:

Where born:	Date born:	Race:	Citizen (Yes or no):	First papers (Yes or no):

Next of kin—name and relationship:	P. O. address:

Disability: Notification to—	P. O. address:

Service began:	Service ended:	Reason for discharge:
May 5, 1929	Jan 31, 1937	Appointed Asst. Keeper.

Reemployment recommended:	Name of predecessor:
Yes.	Chatham Light Station

Efficiency rating: (Mark "Excellent," "Good," "Average," or "Poor.")	Character:	Ability:	Seamanship:	Health:
Excellent	Good	Good.	Exc.	Good-

(Signature of employee)

(Signature of witness)

Certified correct and forwarded to Superintendent.

11—4370

W. G. Ransom, Clerk, Officer in Charge.

U. S. GOVERNMENT PRINTING OFFICE: 1931

STANDARD FORM No. 7
(Approved by the President March 28, 1924)

SERVICE RECORD CARD

NAME (Surname first):

DOBBINS, JAMES H.

LEGAL (VOTING) RESIDENCE

State and Cong. District:	County:	City or town:
Mass.	Bristol	Fairhaven

(Place of birth.)	(Date of birth.)	Retirement age 62 65 70	M X	F.	Mar.	Sin.	Wid. X	Div.	Wh X	C.	Other race:	Previous Government service X
Jonesport, Maine	12-17-11											

(Indicate by check.)

SERVICE RECORD

DATE OF ACTION	DATE E. O. D.	NATURE OF ACTION	POSITION	SALARY	BUREAU, DIVISION, OR OFFICE	OFFICIAL STATION	APPROPRIATION	CIVIL SERVICE Status	CIVIL SERVICE Authority
SECOND CARD. SEE OLD CARD FOR PRIOR SERVICE. Last action before reorganization (7-1-39):									
1936 12-22	1937 2-1	Prob.	Keeper (1320-1680)	$1320/	plus $240p.a.Qtrs. L.H.S.	At Large	"Civ.Emp.C.G."		
Bur.of Lighthouses transferred 7-1-39 from Commerce Dept.to Treasury;consolidated with U.S.Coast Guard.Former LH District (above) made part of						Boston		C.G.District.	
Reorganization Act permits no change in classification or compensation until 7-1-40.									
1-16	1941 1-16	Prom.	Keeper (1320-1680)	$1380/	plus $240p.a.Qtrs. Cst.Grd.	At Large	"Civ.Emp.C.G."		
JS#35359 7-1	8-1	Prom.	" (1560-1920)	$1560/	plus $60p.a.Qtrs. Cst.Grd.	The Graves Lt.Sta.,Mass.			
U.S. COAST GUARD TRANSFERRED TO NAVY DEPARTMENT BY EXECUTIVE ORDER No. 8929, EFFECTIVE NOVEMBER 1 1941.									

VICE: GEORGE C. SMITH

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR ( ): INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols
(Service) (Grade) (Class)

As of 31 March 1942 based on performance during period from 1 August, 1941 to 31 March 1942

James H. Dobbins | 1st Assistant Keeper | U. S. Coast Guard
(Name of employee) (Title of position) (Bureau)

(Division) (Section) The Graves Light Station, Nahant Station
(Subsection or unit) (Field office)

ON LINES BELOW MARK EMPLOYEE
√ if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:
Administrative, supervisory, or planning ☐
All others ☒

+ (1) Maintenance of equipment, tools, instruments.
+ (2) Mechanical skill.
√ (3) Skill in the application of techniques and procedures.
+ (4) Presentability of work (appropriateness of arrangement and appearance of work).
+ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
+ (7) Accuracy of operations.
√ (8) Accuracy of final results.
+ (9) Accuracy of judgments or decisions.
+ (10) Effectiveness in presenting ideas or facts.
√ (11) Industry.
+ (12) Rate of progress on or completion of assignments.
+ (13) Amount of acceptable work produced. (Is mark based on production records? no) (Yes or no)
+ (14) Ability to organize his work.
√ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
√ (17) Initiative.
√ (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

(21) *Effectiveness in planning broad programs.*
(22) *Effectiveness in adapting the work program to broader or related programs.*
(23) *Effectiveness in devising procedures.*
(24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
(25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
(26) *Effectiveness in instructing, training, and developing subordinates in the work.*
(27) *Effectiveness in promoting high working morale.*
(28) *Effectiveness in determining space, personnel, and equipment needs.*
(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
(30) *Ability to make decisions.*
(31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED
(A)
(B)
(C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	Excellent	1
Reviewing official		

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by Howard D. Harris | C B M (a) (Hrs) | 31 March 1942
(Signature of rating official) (Title) (Date)

Reviewed by C.G. [illegible] | Captain, U.S.C.G. | 4 May, 1942.
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee ---- (Date) Report to employee Excellent (Adjective rating) 1 (Numerical rating)

16—26177-1

U.S. COAST GUARD

TRANSMIT

OFFICIAL DISPATCH

J. H. DOBBINS

U.S. COAST GUARD
COMMUNICATION CENTER

FROM DCGOIND R

TO COMMANDANT CG

BR V BD NR 15 T Z QUAF 142028 QUAH GR 56 BT

YOUR 132125 RELATIVE CIVILIAN KEEPER VACANCIES X CONNORS JOB NUMBER 7315 COMMA WITTY JOB NUMBER 7316 COMMA AND DOBBINS JOB NUMBERS 7353 AND 7354 ARE SLATED FOR OCCUPANCY BY TRANSFER OF CIVILIANS WITHIN APPROX-IMATELY THIRTY DAYS X WIXON JOB NUMBER 7367 COMMA YORK JOB NUMBER 7377 AND COLEMAN JOB NUMBER 7284 ARE TO BE CONSIDERED AS ABOLISHED

TOD NMF TZ 2030 HC 14 JAN 43
GR 57 IMI C
TOR QUAF 2031 BN 14 JAN 1943 REF #194Ø/

COPY TO: PERSONNEL
CIVILIAN PERSONNEL

#2Ø73 IMC

U.S. COAST GUARD
OFFICIAL DISPATCH

U.S. COAST GUARD
COMMUNICATION CENTER
JAN 13 23 03 z43

K CP BR NR34 Z QUAH 132125 QUAF GR61

ADVISE BY DISPATCH WHETHER VACANCIES VICE J M CONNORS RAM ISLAND LEDGE LIGHT STA E F WITTY ROCKLAND BREAKWATER LIGHT STA A R WIXON WINGS NECK LIGHT STA J D YORK RACE POINT LIGHT STA J H DOBBINS THE GRAVES LIGHT STA E L COLEMAN CAPE NEDDICK LIGHT STA TO BE FILLED BY TRANSFER OF CIVILIAN IF SO STATE APPROXIMATELY WHEN

TOD NMF 2303 CP 13 JAN 43
TOR 2393 2303 QUAF PK

COPY TO: PERSONNEL
CIV PERSONNEL

FROM COMDT

TO DCGO 1ND

#194Ø

N.C.G. No. 2599
U.S. COAST GUARD

HEADQUARTERS _____
PERSONNEL _____
FILE _____

REPORT OF CHANGE IN PERSONNEL

DOBBINS	James	H.	Civilian	Keeper
(Surname)	(First)	(Middle Initial)	(Service No.	(Rank or Rate)

Graves Light Station	Nahant, Mass.	17 September, 1942
(Unit)	(Place)	(Date)

Resigned this date, to accept employment elsewhere. Resignation, voluntary, without prejudice.

AUTHORITY
Form 2249 dated,
20 August, 1942.

Howard D. Harris
HOWARD D. HARRIS, C.B.M.
(Commanding)

Commanding Officer.
(Title)

SPACE BELOW IS FOR HEADQUARTERS USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

75

mmh

5 October, 1942.

From: District Coast Guard Officer, First Naval District.
To : Commanding Officer, GRAVES LIGHT STATION.

Subject: DOBBINS, James H. - keeper - resignation, voluntary, without prejudice -

Reference: (a) DCGOIND letter 29 August, 1942.

1. In view of reference (a), this office again requests that Forms 2668 and 2599 be accomplished indicating thereon subject's resignation and effective date.

2. It is requested that this matter be expedited in order that the records of this office may be kept accurate and current.

G. J. O'LEARY,
By direction.

75

HWS
mmh

29 August, 1942.

From: District Coast Guard Officer, First Naval District.
To : Commanding Officer, THE GRAVES LIGHT STATION.

Subject: DOBBINS, James H. - keeper - resignation, voluntary, without prejudice.

Reference: (a) Form 2249.

Inclosure: (A) Certified Copy of reference (a).

1. Inclosure (A) is forwarded for your information and files.

2. Forms 2668 and 2599 should be accomplished indicating subject's resignation, and two copies of Form 2599 should be submitted to the Personnel Office.

G. J. O'LEARY,
By direction.

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared 20 August, 1942

Name: Robbins, James B.

From: U. S. Coast Guard

Bureau No.: 319

Resignation, voluntary, without prejudice

Effective: close 17 September, 1942

	FROM	TO
Position Grade Salary	Keeper Field (Range $1740-2160) $1740 p.a. plus $60 p.a.-stre.	
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	
Headquarters Post of Duty Appropriation Allotment	Boston, Mass. The Graves Lt. Sta., Mass. Civilian Employees, C. G.	

FIELD ☒ DEPRTMTL ☐ FIELD ☐ DEPRTMTL ☐

Remarks: It is noted you are resigning to accept employment elsewhere.

Justification:

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 12-17-1911

LEGAL RESIDENCE: Mass.

SEX: M

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-12

DATE OF OATH

CHARLES POZZI

SUBORDINATE ADMINISTRATIVE OFFICE

DATE APPROVED BY THE SECRETARY

8 SEP 1942

Copy of
Dept. Stock Form 2249

UNITED STATES NAVY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared
20 August, 1942.

C.S. or other legal authority

Name: Dobbins, James H.

Bureau No. 319

From: U. S. Coast Guard

Resignation, voluntary, without prejudice.

Effective: Close of 17 September, 1942.

	FROM	TO
Position Grade Salary	Keeper Field (Range $1740-2100) ~~$1740~~ $1740 p.a. plus $60 p.a.qtrs.	
Bureau or Div. Organiz'l. Subdiv.	U.S.Coast Guard	
Hdqtrs. Post of Duty Appropriation Allotment	Boston, Mass. The Graves Lt.Sta.Mass. Civilian Employees C.G.	

Appropriation
Regular

Date of birth
12-17-1911

Legal Residence
Mass.

Sex
M

Nature of Position
New Add. Iden.

Vice Vac. Vice

Field X Dptmtl ___ Field ___ Dptmtl ___

Remarks: It is noted you are resigning to accept employment elsewhere.

Has C.S.Comm. allowed Vet.Pref.
No

CHARLES PIOZET

Subject to Retirement Act?
Lighthouse Act 6-20-18

Date of Oath

Justification:

From: Civilian Personnel Officer.
To : Pay Officer.
1. Certified to be a true copy of the original. Make adjustments to salary accordingly.

29 August, 1942.

G. J. O'Leary

G. J. O'LEARY,
Ensign, USCGR

Date Approved by the Secretary
8-20-42

Copy sent Pay officer this date.

SUBORDINATE ADMINISTRATIVE OFFICE

Form 93

10

NOTICE OF RESIGNATION OR DEATH

N A V Y D E P A R T M E N T

United States Coast Guard

Office of District Coast Guard Officer,
First Naval District,
Boston, Massachusetts, 13 August, 1942.

Commandant:

Herewith is transmitted the resignation, in duplicate, of the following-named employee:

Name, DOBBINS, James H. Position, Keeper

Legal residence, Massachusetts Station, The Graves Light Station

Salary, $1740.00 per annum plus $60. p.a. Qtrs.

The acceptance of this resignation ~~without~~ (without) prejudice is recommended effective at the close of 17 September, 1942.

This employee has not taken leave in excess of the accrued rate.

REMARKS: Mr. Dobbins has been granted all unused accrued annual leave to his credit.

E. S. TUTTLE, JR.,
By direction.

Gaj.

U. S. Coast Guard
Washington

Submitted to the Secretary of the Navy,

75

Nahant, Massachusetts,

The Graves Light Station. 12 August, 1942.

From: DOBBINS, James H. - Keeper - The Graves Light Station.
To : District Coast Guard Officer, 1st Naval District.

Via : Commanding Officer, NAHANT STATION.

Subject: Resignation.

1. I hereby tender my resignation, effective at the close of 17 September, 1942.

2. My reason for resigning at this time is to accept more lucrative employment elsewhere. My present salary is insufficient to maintain my family at the current high cost of living.

JAMES H. DOBBINS.

Nahant Station - 75 Nahant, Mass.
First Naval District First Indorsement 12 August. 1942

From: Commanding Officer, Nahant Station.
To: District Coast Guard Officer, 1st Naval District.

1. Forwarded, Approved with out prejudice.

Howard D. Harris, C.B.M.(a)(Pro)

75

13 August, 1942.

TO WHOM IT MAY CONCERN:

This is to certify that this office will interpose no objection to the employment of the bearer, James H. Dobbins, former Keeper of The Graves Light Station, by any other Government agency.

G. J. O'LEARY,
Ensign, U.S.C.G.R.
14WS

75

Office of
District Coast Guard Officer
First Naval District

Boston, Massachusetts,

15 July, 1942.

From: District Coast Guard Officer, 1st Naval District.
To : Commanding Officer, NAHANT STATION.

Subject: DOBBINS, James H., Keeper - Induction into the U. S. Coast Guard.

Reference: (a) Your letter, 9 July, 1942 (73).

1. Replying to reference (a), you are advised that the Comptroller General held, on 19 November, 1940 (B-13249), that once a person has refused an appointment or enlistment tendered him under the provisions of the Act of 5 August, 1939, he may not thereafter be appointed or enlisted and receive the benefits of that Act.

2. Mr. Dobbins may make application for enlistment in the U. S. Coast Guard Reserve, however. In this connection, you are advised that a man enlisted in the Coast Guard Reserve receives his Reserve pay and allowances only, and reverts to his Civil Service pay status when released from active duty in the Reserve.

E. S. TUTTLE, JR.,
By direction.
HWS

~~TREASURY DEPARTMENT~~

UNITED STATES COAST GUARD

BOSTON DISTRICT
RECEIVED
JUL 14 1942
U.S. COAST GUARD

Nahant Lifeboat Station — Nahant, Massachusetts

First Naval District — 9 July, 1942

From: Commanding Officer, Nahant Station
To: District Coast Guard Officer, First Naval District.

Subject: Induction of Civilian Lighthouse Keeper James H. Dobbins in regular Coast Guard Service as B.M.1c.

1. The subject man is at present Keeper at the Graves Light Station, in a recent conversation with Dobbins he stated that he had refused induction as B.M.2c., and after discussing the facts and his reasons for refusing the rating offered I believe that in his case reconsideration should be shown and recommend that he be offered enlistment as B.M.1c.

2. I have observed Dobbins with interest in his handling of motor and row boats during the year that he has been under my command and find that he is a very good boat man, also that he is familiar with charts and navagation instruments. Realizing the need of men in the Service with Dobbins experience I request this matter be given the upmost consideration.

3. Should there be any further doubt as to this mans qualifications and suggested rating I recommend having him report to the District Office for interview.

Howard D. Harris

Howard D. Harris, C.B.M.(a)(Pro)
Commanding Officer.

NSO 110 (b)

NAVY DEPARTMENT
WASHINGTON

24 June, 1942
(Date)

From: District Coast Guard Officer,
First Naval District.
To: DOBBINS, James H.
THE GRAVES LIGHT STATION.
Subject: Notification of efficiency rating.

CLASSIFICATION		
SERVICE	GRADE	TITLE
F	---	1st. Assistant Keeper

1. Your efficiency rating and conduct report for the 12-month period ended March 31 is indicated below:

EFFICIENCY RATINGS	
ADJECTIVE	Excellent
NUMERICAL	1

CONDUCT REPORT	
SATISFACTORY	Yes (Yes or no)

RULES FOR SALARY ADVANCEMENTS.—Subject to conditions established by law and Executive order:

A. An employee whose efficiency rating is "Excellent" or "Very Good" is eligible for salary advancements to the highest rate of compensation in the grade.

B. An employee whose efficiency rating is "Good" is eligible for salary advancement up to and including the middle rate of compensation in the grade (C. S. C. Dept'l Cir. 302).

RULES FOR SALARY REDUCTIONS, DEMOTIONS, OR DISMISSALS.—The following rules are prescribed for the demotion of an employee to a lower grade position, reduction in salary, or both, or dismissal from the service as a result of an efficiency rating (C. S. C. Dept'l Cir. 302):

A. The rate of compensation of an employee whose efficiency rating is "Fair" shall be reduced one salary step if his rate of compensation is above the middle rate. If the rate of compensation is equal to or below such middle salary rate, it shall not be subject to reduction on that account.

B. An employee whose efficiency rating is "Unsatisfactory" shall not be permitted to remain in his position. If he is serving his probationary period, he shall be separated from the service under the rules prescribed for such cases. If he has completed his probationary period, he shall be assigned to a position more nearly commensurate with his ability, in a lower classification grade, and his rate of compensation shall not be in excess of the middle rate for such grade, or if no suitable vacancy is available in a lower classification grade, he shall be separated from the service for inefficiency.

C. No employee who has completed his probationary service shall be demoted to a lower grade position, reduced in salary, or dismissed from the service on the basis of an efficiency rating covering a period of less than 90 calendar days.

INSPECTION OF RATINGS BY EMPLOYEES:

A. A list of all ratings on Standard Form 52 shall be open to inspection by any employee of the department, independent establishment, or other agency under such conditions as to time and place as the head of such organization may prescribe (C. S. C. Dept'l Cir. 302).

B. Every employee has the right to see his rating form, Standard Form 51.

R. J. BORROMEY, By direction.

U. S. GOVERNMENT PRINTING OFFICE 16—28201-1

Form No. 51
Jan. 5, 1942
C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR ( ); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
(Service)	(Grade)	(Class)

1560

As of 31 March, 1942 based on performance during period from 1 August, 1941 to 31 March, 1942

James H. Dobbins — 1st Assistant Keeper — U.S. Coast Guard
(Name of employee) (Title of position) (Bureau)

(Division) (Section) The Graves Light Station, Nahant Station
(Subsection or unit) (Field office)

ON LINES BELOW MARK EMPLOYEE		CHECK ONE:
V if adequate — if weak + if outstanding	1. Underline the elements which are especially important in the position. 2. Rate only on elements pertinent to the position. *a.* Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions. *b.* Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not. 3. Before rating, become thoroughly familiar with instructions in the rating manual.	Administrative, supervisory, or planning ☐ All others ☒

+ (1) Maintenance of equipment, tools, instruments.
+ (2) Mechanical skill.
V (3) Skill in the application of techniques and procedures.
+ (4) Presentability of work (appropriateness of arrangement and appearance of work).
+ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
+ (7) Accuracy of operations.
V (8) Accuracy of final results.
+ (9) Accuracy of judgments or decisions.
+ (10) Effectiveness in presenting ideas or facts.
V (11) Industry.
+ (12) Rate of progress on or completion of assignments.
+ (13) Amount of acceptable work produced. (Is mark based on production records? No) (Yes or no)
+ (14) Ability to organize his work.
V (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
V (17) Initiative.
V (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

(21) *Effectiveness in planning broad programs.*
(22) *Effectiveness in adapting the work program to broader or related programs.*
(23) *Effectiveness in devising procedures.*
(24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
(25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
(26) *Effectiveness in instructing, training, and developing subordinates in the work.*
(27) *Effectiveness in promoting high working morale.*
(28) *Effectiveness in determining space, personnel, and equipment needs.*
(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
(30) *Ability to make decisions.*
(31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A)
(B)
(C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	*Numerical rating*
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	*Numerical rating*
Rating official	Excellent	1
Reviewing official		

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by Howard P. Hanna (Signature of rating official) — C.B.M. (a) (Rev) (Title) — 31 March, 1942 (Date)

Reviewed by C.G. Roemer (Signature of reviewing official) — Captain, U.S.C.G. (Title) — 4 May, 1942. (Date)

Rating approved by efficiency rating committee ---- (Date) Report to employee Excellent (Adjective rating) 1 (Numerical rating)

16—26177-1

75
CP 75

mtc

UNITED STATES COAST GUARD

9 June, 1942

The Graves Light Station
First Naval District.

Nahant, Mass.
28 May, 1942.

From: District Coast Guard Officer, First Naval District.
To: James H. Dobbins, Keeper, Graves Light Station.

Via: Commanding Officer, NAHANT STATION.

Subject: Transfer, request for.

Reference: (a) Your letter 28 May, 1942 (75).

1. Receipt of reference (a) is hereby acknowledged.

2. In reply thereto, you are advised that your name has been placed on file to receive consideration for transfer to the position of Keeper, Race Point Light Station, when vacancies at that station are filled by Civilian Personnel.

Nahant Lifeboat Station
First Naval District

1st Indorsement

Nahant, Mass.
GEO. M. WALKER, June, 1942.
By direction.

Copy to:
C.O. Nahant Station.

1. Forwarded, approved. Providing suitable relief is furnished. His performance of duty since attached to Graves Light Station, August 1941, has been excellent.

Howard D. Harris

Howard D. Harris, CEN(a)(Pro)
Commanding Officer.

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

BOSTON DISTRICT RECEIVED JUN 8 1942 U.S. COAST GUARD

The Graves Light Station
First Naval District.

Nahant, Mass.

28 May, 1942.

From: Dobbins, James H.; Keeper, The Graves Light Station.
To; District Coast Guard Officer, First Naval District.

Via: Commanding Officer, Nahant Station.

Subject: Transfer, request for.

1. Should vacancy occur for the positiom of Keeper at Race Point Light Station, request to be considered for same.

James H. Dobbins
James H. Dobbins
Officer in Charge

Nahant Lifeboat Station
First Naval District

1st Indorsement

Nahant, Mass.
7 June, 1942.

From: Commanding Officer, Nahant Lifeboat Station.
To: District Coast Guard Officer, First Naval District.

1. Forwarded, approved. Providing suitable relief is furnished. His performance of duty since attached to Graves Light Station, August 1941, has been excellent.

Howard D. Harris
Howard D. Harris, CBM(a)(Pro)
Commanding Officer.

Standard Form No. 8
(Approved by the President, May 22, 1925)

OATH OF OFFICE

Prescribed by Section 1757, Revised Statutes of the United States

NAVY DEPARTMENT (Department of Establishment) U. S. COAST GUARD (Bureau or Office)

I, James H. Dobbins (James H. Dobbins) (Name in full, printed or typed), do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So HELP ME GOD.

James H. Dobbins
(Signature of Appointee)

Subscribed and sworn to before me this 2nd day of April, A.D. 1942

at Mechanic (City or place), Mass. (State)

[SEAL]

Leon Ingraham
Notary Public
My commission expires Mar. 25, 1949

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

Position to which appointed Keeper

Date of entrance on duty 1 April, 1942.

U. S. GOVERNMENT PRINTING OFFICE 10—1689

B75 [illegible] District.

Upon entrance on duty is the assistant authorized in the attached Form 2249, forward the forms checked below to Headquarters.

Report Effective Date.

Personal Survey Sheet, in duplicate.

OFFICE OF
DISTRICT COAST GUARD OFFICER
FIRST NAVAL DISTRICT

Boston, Mass.,
30 March, 1942.

From: District Coast Guard Officer, First Naval District.
To: ✓James H. Dobbins, 1st Assistant Keeper, The Graves Light Station.

Via: Commanding Officer, NAHANT STATION.

Subject: Promotion.

Reference: (a) Form 2249.

Inclosure: (A) Reference (a).
(B) Oath of Office.

1. Inclosure (A) is forwarded herewith covering your promotion from 1st Assistant Keeper at $1560 per annum to the position of Keeper, The Graves Light Station, at $1740 per annum, effective 1 April, 1942.

2. In this connection, it is requested, that you have the oath of office sworn to before a notary public and return all three copies to this office.

O. A. LITTLEFIELD,
By direction.

Copy to:
Pay Office.
CO. Nahant Station.

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared 25 March, 1942.

Name: Robbins, James E.

From: U. S. Coast Guard

Bureau No.: 219

Change in status - increase in range and salary.

	FROM	TO
Position	Keeper	Keeper
Grade	Field (Range 1560-1920)	Field (Range $1740-2100)
Salary	$1560 p.a. plus $60 p.a. qtrs.	$1740 p.a. plus $60 p.a. qtrs.
Bureau or Div.	U. S. Coast Guard	U. S. Coast Guard
Organizational Subdivisions		
Headquarters	Boston, Mass.	Boston, Mass.
Post of Duty	The Graves Light Station, Mass.	The Graves Light Station, Mass.
Appropriation	Civilian Employees, C. G.	Civilian Employees, C. G.
Allotment		

FIELD [X] DEPRTMTL. [ ] FIELD [X] DEPRTMTL. [ ]

EFFECTIVE 1 April, 1942.

Remarks:

Justification:

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 12-17-1911

LEGAL RESIDENCE: Mass.

SEX	RACE
M	W

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE
	*

*Llewellyn D. Rogers (retired)

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

DATE APPROVED BY THE SECRETARY

SUBORDINATE ADMINISTRATIVE OFFICE

U. S. COAST GUARD

NOMINATION

OFFICE OF
DISTRICT COAST GUARD OFFICER
FIRST NAVAL DISTRICT

Boston, Mass.,
20 March, 1942.

From: District Coast Guard Officer, 1st Naval District.
To: James H. Dobbins, 1st Assistant Keeper, The Graves Light Station.

Via: Commanding Officer, NAHANT STATION.

Subject: Promotion.

Reference: (a) Your letter 17 March, 1942.

1. In connection with reference (a), you are advised that you have been recommended for promotion to the position of Keeper, The Graves Light Station at a salary of $1740 per annum, effective 1 April, 1942, or as soon thereafter as you enter on duty.

2. Upon receipt of approval from Headquarters, you will be further advised.

O. A. LITTLEFIELD
By direction.

Copy to:
CO. Nahant Sta.

(DIRECT)
Manager, Civil Service District.

(Littlefield)
O. A. LITTLEFIELD, By direction.

Form 2660
TREASURY DEPARTMENT
U. S. COAST GUARD

U. S. COAST GUARD

NOMINATION

From: District Coast Guard Officer, 1st Naval Dist., Boston, Mass., 20 March, 1942.
(Nominating officer) (Place) (Date)

To: Commandant, U. S. Coast Guard.

Action recommended PROMOTION

Name James H. Dobbins (Last name, first name, and initial) Date of birth December 17, 1911.

Legal residence Massachusetts

	From—	To—
Position	First Assistant Keeper	Keeper
Pay and grade	$1560 per annum	$1740 per annum
Valuation of quarters	$60 per annum.	$60 per annum
Station	The Graves Light Station.	The Graves Light Station
Appropriation	Civ. Emps., C. G. (Navy)	Civ. Emps., C. G. (Navy)

Effective 1 April, 1942. [1] the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Rank on eligible list --- Rating --- Percentage ____ Other eligibles considered:

Vice Llewellyn D. Rogers Pay $1740 p.a. Services terminated Dec. 31, 1941.

Reason Retired on account of physical disability.

REMARKS: This action conforms with the policy set forth in Par. 4(a) of Headquarters' letter 19 March, 1941 (PE-75). Mr. Dobbins has refused induction into the Military Service but it is considered that he is well qualified for the above promotion in view of the fact that he has been acting in the capacity of keeper at various light stations prior to his transfer to The Graves Light Station and is now acting as Keeper of his present station. He has performed his duties in a very excellent manner since his entrance on duty in the former Lighthouse Service in 1937, and especially in the position of Acting Keeper of The Graves Light Station since Mr. Rogers left the station on sick leave in August, 1941.

Selection regular, ____, 19____

(DIRECT)
Manager, Civil Service District.

(O. A. Littlefield)
O. A. LITTLEFIELD, By direction.
(Title)

[1] Strike out the clause which does not apply.

16—21953

Form No. 2599
U. S. Coast Guard
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

(Last name)	(First name)	(Middle initial)	(Service)	(Rating)
DOBBINS	JAMES	H.	CIVILIAN	1st ASSISTANT KEEPER

(Station)	(Base)	(Date)
THE GRAVES LIGHT STATION	COAST GUARD FIRST NAVAL DISTRICT	30 March, 1942.

PROMOTED FROM 1st ASSISTANT KEEPER AT $1560 PER ANNUM TO THE POSITION OF KEEPER, THE GRAVES LIGHT STATION, AT $1740 PER ANNUM, EFFECTIVE 1 APRIL, 1942.

AUTHORITY:

Fm. 2249 apprvd. 1 April, 1942.

(Commanding)

O. A. LITTLEFIELD,
By direction.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	Statistics	Correspondence	Records

U. S. GOVERNMENT PRINTING OFFICE

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

BOSTON DISTRICT
RECEIVED
MAR 18 1942
U.S. COAST GUARD

Graves Light Station — Nahant, Mass.

First Naval District — 17 March, 1942

From: DOBBINS, James H. Civilian, 1st Assistant Keeper, Graves Light Station.
To: District Coast Guard Officer, First Naval District.

Via: Commanding Officer, Nahant Station.

Subject: Promotion, Keeper Graves Light Station; request for.

1. Request position of Keeper, Graves Light Station; recently left vacant by the retirement of Llewellyn D. Rogers.

James H. Dobbins

James H. Dobbins

Nahant Lifeboat Station — 1st Indorsement — Nahant, Mass. 17 March, 1942

From: Commanding Officer, Nahant Station.
To: District Coast Guard Officer, First Naval District.

1. Forwarded, approved. The above named-man has served as First Assistant Keeper of Graves Light Station since August, 1941, and has been doing the work of Keeper since the retirement of Llewellyn D. Rogers. His performance of duty since attached to Graves Light Station has been excellent.

Howard D. Harris

Howard D. Harris CBM(a)(Pro)

73

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

BOSTON DISTRICT RECEIVED FEB 11 1942 U.S. COAST GUARD

Nahant Lifeboat Station — Nahant, Massachusetts

First Naval District — 10 February, 1942

From: Commanding Officer, Nahant Station.
To: Senior Coast Guard Officer, First Naval District.

Subject: DOBBINS, James H. 1st Assistant Keeper; Graves Light Station, recommendation for Keeper.

1. You are advised that subject named man is deemed qualified for position of Keeper, and it is requested that he be promoted to Keeper; to fill the vacancy caused by the recent retirement of Llewellyn D. Rogers, at Graves Light Station.

Howard D. Harris

Howard D. Harris CBM(a)(Pro)
Commanding Officer.

Recommended

Form No. 2599
TREASURY DEPARTMENT
U. S. Coast Guard
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

DOBBINS	James	H.	Civilian.	1st. Assistant Keeper.
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

Graves Light Station.
Nahant Lifeboat Station. (Unit) Nahant, Mass. (Place) 2 August 1941. (Date)

1115 this date reported to this unit from (30) days leave.
1215 this date departed Nahant Lifeboat Station for Graves Light Station, via Surfboat No. 4022.
1300 this date arrived Graves Light Station and assumed duty as 1st. Assistant Keeper.

AUTHORITY:
District
Boston/Letter
7-26-41 (75)

Howard D. Harris
Howard D. Harris C.B.M.(a) (Pro)
(Commanding)

Officer in Charge. Acting.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	Statistics	Correspondence	Records

U. S. GOVERNMENT PRINTING OFFICE

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

COAST GUARD STATION

BOSTON DISTRICT
RECEIVED
JUL 25 1941
U.S. COAST GUARD

25 July 1941

From: James H. Dobbins, Additional Keeper.
To: Commander, Boston District.

Subject: Change of address.
Reference: Your letter 21 June 1941.

1. On 16 July 1941 I vacated the family quarters at Chatham Light Station. My new home address in the future will be: 9 Second Street, Rings Island, Newburyport, Mass.

James H. Dobbins

75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Boston District

Date 7 August, 1941.

CHANGE IN STATUS OF EMPLOYEE

Name James H. Dobbins

Nature of Action Transfer & Pro.

Effective Date 1 August, 1941.

	FROM	TO
Position	Additional Keeper	1st Assistant Keeper
Pay	$1380 per annum (Qtrs. $240 p.a.) ($1320-$1680 p.a.)	$1560 per annum (Qtrs. $60 p.a.) ($1560-$1920)
Station	Chatham Light Station	The Graves Light Station

Remarks: This change is reported in accordance with Department notice dated Form 2249, approved 7-1-41.

By direction,

~~O. A. LITTLEFIELD~~
By direction.

75

Boston District.

Upon entrance on duty in the assignment authorized in the attached Form 2649, forward the forms checked below to Headquarters:

Report Effective Date.

Oath of Office, in duplicate.

Personal History Sheet, in duplicate.

Birth Certificate

Form [illegible], Personnel

Certified Form 2802

Boston, Mass.,
26 July, 1941.

From: Commander, Boston District.
To: James H. Dobbins, Additional Keeper, Nobska Point Light Station (via Keeper).

Via: Commanding Officer, WOODS HOLE STATION.

Subject: Transfer.

Reference: (a) Personnel Notification.

Inclosure: (A) Reference (a).

1. Inclosure (A) is forwarded you herewith covering your transfer and promotion from the position of Additional Keeper at $1380 per annum to the position of 1st Assistant Keeper, The Graves Light Station, at $1560 per annum, effective upon entrance on duty.

2. Proceed in accordance with instructions contained in reference (a), indicating by indorsement on all copies the time and date of your departure from Nobska Point Light Station and the time and date of your arrival at The Graves Light Station. Upon completion, return all three copies to this office.

O. A. LITTLEFIELD
By direction.

Justification:

Copy to:
CO.MAHANT STATION

SUBORDINATE ADMINISTRATIVE OFFICE

FORM 2249

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared July 1, 1941.

Name: Robbins, James H.

From: U. S. Coast Guard Bureau No.: 1320

Change in status and post of duty - Increase in range and salary.

	FROM	TO
Position	Keeper	Keeper
Grade	Field (Range $1320-1680)	Field (Range $1560-1920)
Salary	$1380 p.a. plus $240 p.a. Cyrs.	$1560 p.a. plus $60 p.a. Cyrs.
Bureau or Div.	U. S. Coast Guard	U. S. Coast Guard
Organizational Subdivisions		
Headquarters	Boston, Mass.	Boston, Mass.
Post of Duty	At Large	The Graves Lt. Sta., Mass.
Appropriation	Civilian Employees, C. G.	Civilian Employees, C. G.
Allotment		

FIELD ☐ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

EFFECTIVE E.O.D.

Remarks: Travel from Woods Hole, Massachusetts to Hobart, Massachusetts necessary in the interest of the Government, not for convenience of employee is authorized, with per diem of $3.50 in lieu of subsistence, chargeable to symbol No. 29. Travel by privately owned automobile at the rate of 4¢ a mile, if more economical and advantageous to the United States than travel by commercial carrier, authorized. If travel is by privately owned automobile, a statement certifying that such travel is more economical and advantageous than travel by commercial carrier must be attached to the voucher.

Justification:

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Reg.

DATE OF BIRTH: 12-17-1911

LEGAL RESIDENCE: Mass.

SEX: M RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE: Otis M. Walsh (retired)

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-15

DATE OF OATH

DATE APPROVED BY THE SECRETARY

SUBORDINATE ADMINISTRATIVE OFFICE

75

NOMINATION

COMMANDER, BOSTON DISTRICT Boston, Massachusetts 27 June, 1941., 19__

Commandant, U. S. Coast Guard:

Action recommended TRANSFER

Name James H. Dobbins Date of birth Dec.17,1911 Legal residence Massachusetts

	From--	To--
Position,	Additional Keeper	1st Assistant Keeper
Pay and grade	$1380 per annum ($1320-$1680) (plus $240 p.a. quarters)	$1560 per annum ($1560-$1920) (plus $60 p. a. quarters)
Station	Chatham Light Station	The Graves Light Station
Appropriation	Civ. Expe., Coast Guard	Civ. Expe., Coast Guard.

Effective 15 July, 1941 (~~the actual date of entrance on duty~~ or as soon thereafter as he enters on duty.

Rank on eligible list --- Rating --- Percentage --- Other eligibles considered:

Vice Otis E. Walsh Pay $1560 p.a. Services terminated Nov. 30, 1940.

Reason Retired on account of physical disability.

Remarks: Employee is not entitled to Military preference under the Civil Service Rules and Regulations. This action conforms with the policy set forth in Par. 4(a) of Headquarters' letter of 19 March (P3-75). The above transfer is in the interests of the Government and travel is recommended from Woods Hole, Mass., to Nahant, Mass., at Government expense.

Selection regular, _____, 19__

(DIRECT)

Manager, 1st Civil Service District.

(Signed)
U. A. PITTLEFIELD
By direction.

Commandant, U. S. Coast Guard, Washington, D. C., _____, 19__

Submitted to the Secretary of the Treasury, approved.

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Nobska Pt. Lt. Sta.

COAST GUARD STATION

19 June 1941

21 June, 1941.

From: Commander, Boston District.
To : James H. Dobbins, Nobska Point Light Station.

Via: Commanding Officer, WOODS HOLE STATION.

Reference: (a) Your letter 12 June, 1941.
(B) Your letter 19 June, 1941.

1. In reply to reference (a), you are advised that it is proposed to recommend your transfer from the position of Additional Keeper to the position of 1st Assistant Keeper, The Graves Light Station, in accordance with your request.

2. In connection with reference (b), submit request for necessary leave for the purpose of locating a rent, but it is not expected that approval of your transfer will be received for at least three weeks on account of the pressure of work at Headquarters.

3. Upon receipt of notification from you that you have located a rent, you will be further advised as to what steps will be taken to move your household effects.

Woods Hole, Mass.
19 June, 1941.

John L. Wilson.

O. A. LITTLEFIELD,
By direction.

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

BOSTON DISTRICT
RECEIVED
JUN 21 1941
U.S. COAST GUARD

Nobska Pt. Lt. Sta.
COAST GUARD STATION

19 June 1941

From: James H. Dobbins, Additional Keeper.
To: Commander, Boston District.

Via: Commanding Officer, WOODS HOLE STATION.

Subject: Annual leave.

1. In the event I am appointed 1st Asst. Keeper, The Graves Light Station, would like information regarding same as soon as possible so that I may submit proper forms requesting annual leave to enable me to locate a rent and get my family settled before reporting for duty at The Graves Light Station.

2. Would also like information as to what action will be taken in regards to moving my furniture. If permission could be granted to loan me the use of a truck for about two days, I would be able to move my furniture without any further aid from the service.

James H. Dobbins

Woods Hole Station. 1st Indorsement. Woods Hole, Mass.
19 June, 1941.

1. Forwarded.

John L. Wilson

John L. Wilson.

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

BOSTON DISTRICT RECEIVED JUN 21 1941 U.S. COAST GUARD

Nobska Pt. Lt. Sta.

COAST GUARD STATION

19 June 1941

From: James H. Dobbins, Additional Keeper.
To: Commander, Boston District.

Via: Commanding Officer, WOODS HOLE STATION.

Subject: Transfer.

Reference: (a) Your letter 14 June 1941.

1. Will accept position of 1st Assistant Keeper, The Graves Light Station, under conditions stated in your letter.

James H. Dobbins

Woods Hole Station. 1st Indorsement. Woods Hole, Mass. 19 June,1941.

1. Forwarded.

John L. Wilson.

John L.Wilson.

14 June, 1941.

From: Commander, Boston District.
To: James H. Dobbins, Additional Keeper, Nobska Point Light Station.

Via: Commanding Officer, WOODS HOLE STATION.

Subject: Transfer; information regarding.

Reference: (a) Telephone conversation 13 June, 1941.

1. Confirming reference (a), it is requested that you advise this office whether or not you would be willing to accept transfer to the position of 1st Assistant Keeper, The Graves Light Station, at a salary of $1560 per annum, in the range $1560-$1920 per annum, plus $60 per annum allowed for keeper's quarters.

2. In this connection, you are advised that the above change would involve an increase of $180.00 per annum in your actual cash salary but it will be necessary for you to vacate the quarters now occupied at Chatham Light Station, Chatham, Mass.

3. For your information the leave allowance at The Graves Light Station is eight days per month.

O. A. LITTLEFIELD
By direction.

TREASURY DEPARTMENT
UNITED STATES COAST GUARD
WASHINGTON

19 April, 1941.

Woods Hole Base

From: Commandant.
To: DOBBINS, James H., Keeper, Nobska Point Lighthouse.

Via: Commander, Boston District.

Subject: Induction into Coast Guard.

Reference: (a) Regulations to Carry into Effect Section 4 of the Act of August 5, 1939 (Public No. 291, 76th Congress).

Inclosure: (A) Form letter to be returned to Commandant.

1. Under the provisions of reference (a) you are hereby tendered a (~~special temporary enlistment~~)(regular enlistment) of three years as boatswain's mate, 2nd cl. subject to the physical examination prescribed by paragraph 6 of reference (a), and evidence that you meet the qualifications for enlistment contained in Personnel Instructions, U. S. Coast Guard, except for age and marriage.

2. For your information paragraph 6, mentioned above, reads as follows:

> "Each candidate shall be required to take the standard physical examination. If his service, as computed pursuant to section 6 of the Act of August 5, 1939, is less than fifteen years, the standard of physical qualification shall be the same as that required for original appointment; Provided, That minor defects may be waived upon the recommendation of Chief Medical Officer of the Coast Guard. If the service of the candidate shall exceed fifteen years, physical defects may be waived by the Secretary of the Treasury unless they impair ability to perform all the duties of his grade or are likely to result in premature retirement."

3. You are advised that, having accepted an enlistment in the Coast Guard, you will be eligible for promotion in the same manner and under the same regulations as other men in the Coast Guard in the same rate. You are further advised that your enlistment is for general service and that you may be transferred and assigned to duty as the needs of the Service require.

4. Should you decline induction such action will not operate to prejudice your present position and pay.

19 Apri.

5. This authority to accept enlistment will remain effective for a period of fifteen days following receipt by you of this letter.

6. Acknowledge receipt hereof on the attached form.

C. H. JONES,
By direction.

BOSTON DISTRICT 73 1st Indorsement Boston, Mass., 28 April, 1941.

1. Forwarded with inclosure for compliance.

O. A. LITTLEFIELD,
By direction.

TREASURY DEPARTMENT
UNITED STATES COAST GUARD

Date 1 May 1941

From: DOBBINS, James, H., Keeper, Nobska Point Lighthouse.
To: Commandant.

Via: Commander, Boston District.

Subject: Induction into Coast Guard.

Reference: (a) Headquarters' letter 19 April, 1941 (P-75).

1. Receipt is acknowledged of reference (a) on 29 April, 1941.

2. ~~I desire to be enlisted in the Coast Guard in the rate tendered me by reference (a), and I hereby make application to the district commander for this purpose.~~

3. I hereby decline enlistment in the Coast Guard in the rate tendered me in reference (a). Note attached letter.

James H. Dobbins
James H. Dobbins.

(Note: With reference to paragraph 2, strike out the paragraph which does not apply to your case.)

BOSTON DISTRICT 1st Indorsement Boston, Mass., 2 May, 1941.
75

1. Forwarded for Headquarters' information.

O. A. LITTLEFIELD,
By direction.

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Nobska Pt.Lt. Sta.

COAST GUARD STATION

Woods Hole, Mass.
1 May 1941

From: Dobbins, James H., Keeper, Nobska Pt. Lt. Sta.
To: Commandant, U.S.C.G., Washington.

Via: Commander, Boston District.
Officer in Charge, Woods Hole Base.
Subject: Induction into Coast Guard.

Reference: Your letter 19 April 1941.

Inclosure: Form letters.

1. While I am still desirous of being inducted in the Coast Guard, I feel that the rate prescribed in your letter is not worthy of my qualifications and the salary that I am now receiving; therefore I am returning Form letters properly signed.

2. I know the ratings that some of my past fellow employees have received, some of them with much less experience and service than I have, and I believe that if I am not entitled to at least, a Boatswain's Mate, 1st cl. rate, then I am not considered of much value in your service.

3. I am certain that as far as all the phases of boating or seamanship are concerned, I am qualified for a rate as stated in paragraph 2. I can see no object in enlisting under a rating that I am dissatisfied with.

4. I earnestly hope you will reconsider, and not hold the idea that I am trying to obtain something I do not deserve. I am ready to be attached to any unit of the former Lighthouse Service, requiring the services of a Boatswain's Mate, 1st cl. to prove the above statements.

James H. Dobbins

James H. Dobbins.

75

DAVID I. WALSH, MASS., CHAIRMAN
MILLARD E. TYDINGS, MD. JAMES J. DAVIS, PA.
ELLISON D. SMITH, S. C. HIRAM W. JOHNSON, CALIF.
RICHARD B. RUSSELL, GA. W. WARREN BARBOUR, N. J.
HOMER T. BONE, WASH. ALEXANDER WILEY, WIS.
HARRY FLOOD BYRD, VA. RALPH O. BREWSTER, MAINE
PETER G. GERRY, R. I.
CHARLES O. ANDREWS, FLA.
GUY M. GILLETTE, IOWA
ALLEN J. ELLENDER, LA.
SCOTT W. LUCAS, ILL.
JAMES M. TUNNELL, DEL.

JOSEPH W. MC INTYRE, CLERK

United States Senate

COMMITTEE ON NAVAL AFFAIRS

9 June 1941 26 June, 1941.

Honorable David I. Walsh,
United States Senate,
Washington, D. C.

My dear Senator Walsh:

Commander Littlefield

The receipt of your letter of 9 June, 1941, in which you request to be advised in regard to the status of Mr. James H. Dobbins, Additional Keeper, now performing temporary duty at Nobska Point Light Station, is acknowledged.

ssachusetts

On June 19, 1941, Mr. Dobbins expressed his willingness to accept transfer to the position of First Assistant Keeper, The Graves Light Station, a unit where he may expect regular leave, and it is proposed to recommend him for this position.

n asked to write you in
the interest of Mr. James H. Dobbins, Nobska
Pt. Light Station at Woods Hole, Massachusetts,
who is desirou d permanently
at some station where he could have his family,
or at a station without family quarters where
he could expect regular leave during the month.

Mr. Dobbins has had over twelve years
of service, and stances, his
case would see considera-
tion. I shall g you might do
to assist Mr. advising me what
information I may convey to him.

Sincerely yours,

Sincerely yours,

O. A. LITTLEFIELD
Lieut.-Comdr., U.S.C.G.,
Personnel Officer,
Boston District.

DAVID I. WALSH, MASS., CHAIRMAN
MILLARD E. TYDINGS, MD.
ELLISON D. SMITH, S. C.
RICHARD B. RUSSELL, GA.
HOMER T. BONE, WASH.
HARRY FLOOD BYRD, VA.
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ALEXANDER WILEY, WIS.
RALPH O. BREWSTER, MAINE
JOSEPH W. MC INTYRE, CLERK

United States Senate

COMMITTEE ON NAVAL AFFAIRS

9 June 1941

Commander Littlefield
Personnel Officer
U. S. Coast Guard
1401 Custom House
Boston, Massachusetts

My dear Commander Littlefield:

I have been asked to write you in the interest of Mr. James H. Dobbins, Nobska Pt. Light Station at Woods Hole, Massachusetts, who is desirous of being located permanently at some station where he could have his family, or at a station without family quarters where he could expect regular leave during the month.

Mr. Dobbins has had over twelve years of service, and under the circumstances, his case would seem to warrant sympathetic consideration. I shall appreciate anything you might do to assist Mr. Dobbins, and your advising me what information I may convey to him.

Sincerely yours,

David I. Walsh

Dobbins, now at Nobska Point is now receiving $1380 per annum ($1320-$1680) plus $240 p. a. for quarters, making his gross salary $1620 per annum.

If he were to be transferred to position of 1st/Asst. Keeper, The Graves, he would receive $1560 per annum ($1560-$1920) plus $60 p. a. for keeper's quarters, making his gross pay the same.

8 days leave each month.

Salem

6 Sea Shore Court

1380	240
1560	60
1380	
180	

Form No. 2599
TREASURY DEPARTMENT
U. S. Coast Guard
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

DOBBINS	JAMES	H.	Civilian	Add'l. Keeper(at large)
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

NORSKA POINT LIGHT STATION	BOSTON DISTRICT	10 February, 1941.
(Unit)	(Place)	(Date)

SALARY CHANGED FROM $1320 PER ANNUM ($1320-1680) PLUS $240 P.A. QUARTERS TO $1380 PER ANNUM WITHOUT CHANGE IN RANGE OR QUARTERS EFFECTIVE DATE 16 JANUARY, 1941.

AUTHORITY:

Form 2249, approved 1-16-41.

(Commanding)
O. A. LITTLEFIELD
By direction.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	Statistics	Correspondence	Records

U. S. GOVERNMENT PRINTING OFFICE 0 10935

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 10

TO:

Date Prepared: January 10, 1941

Name: Robbins, James H.

From: U. S. Coast Guard

Bureau No:

Promotion

	FROM	TO
Position		Keeper
Grade		
Salary	Field (Range $1320-1680) $1320 p.a. plus $240 p.a. Qtrs.	Field (Range $1320-1680) $1380 p.a. plus $240 p.a. Qtrs.
Bureau or Div.		
Organizational Subdivisions		U. S. Coast Guard
Headquarters		
Post of Duty		Boston, Mass.
Appropriation		At Large
Allotment		Civilian Employees, C.G.
Field or Deptl.		Field

EFFECTIVE
Remarks: January 16, 1941

Justification:

No increase in pay since February 1, 1937.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 12-17-1911

LEGAL RESIDENCE: Mass.

SEX: M | RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

SUBJECT TO RETIREMENT ACT?: Lighthouse Act

DATE OF OATH:

+1641

SUBORDINATE ADMINISTRATIVE OFFICE

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

30 January, 1941

From: Commander, Boston District.
To: James H. Dobbins, Additional Keeper, Nobska Point Light Station (via Officer in Charge, WOODS HOLE STATION).

Subject: Request for transfer.

Reference: (a) Your letter 16 January, 1941.

1. In accordance with the request contained in reference (a), you are advised that your name has been placed on file for consideration for transfer to the position of Keeper, Annisquam Light Station when a vacancy occurs at that station.

O. A. LITTLEFIELD
By direction.

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

BOSTON DISTRICT
RECEIVED
JAN 17 1941
U.S. COAST GUARD

Nobska Point Light
~~COAST GUARD STATION~~

Woods Hole, Mass.
16 January, 1941

From: Additional Keeper James H. Dobbins

To: Commander, Boston District.
(via Officer in Charge, Woods Hole Base)

Subject: Vacancy in Keeper's position at Annisquam Light Station.

1. Should there be a vacancy in the Keeper's position at Annisquam Light Station, I would like to be considered for that position.

James H. Dobbins
James H. Dobbins

Woods Hole Station
Boston District

1st. Indorsement

Woods Hole, Mass
16 January, 1941

From: Officer in Charge, Woods Hole Station.
To: Commander, Boston District.

1. Forward.

L. B. Smith
L.B.Smith, CCM

75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

BOSTON DISTRICT RECEIVED JAN 9 1941 U.S. COAST GUARD

Woods Hole Station

COAST GUARD STATION
Boston District

Woods Hole, Mass.

8 January, 1941

From: DOBBINS, James H, Additional Keeper.
To: Commander, Boston District (via Officer in Charge, Woods Hole Station).

Subject: Transfer.

Reference: Boston District letter 7 January, 1941 (75).

1. Your office is advised that in connection with reference (a), I will not accept the position as Assistant Keeper at Nobska Point Light Station at the salary of $1140 per annum.

James H. Dobbins
James H. Dobbins

- - - -

7 January, 1941.

From: Commander, Boston District.
To: James H. Dobbins, Additional Keeper (via Officer in Charge, WOODS HOLE STATION.)

Subject: Transfer.

Reference: (a) Your indorsement 6 January on Boston District letter 20 December, 1940 (75).

1. In connection with reference (a), you are advised that under the present rule governing the pay of keepers upon transfer, if the proposed range is lower than the present range, the rate of pay on transfer shall be at the corresponding step in the ranges.

2. Therefore, inasmuch as you are now receiving the minimum of the range in your present position as Additional Keeper ($1320-$1680), your proposed pay upon transfer to the position of Assistant Keeper, Nobksa point must be at the minimum of the range for that position ($1140-$1500) or $1140 per annum, plus $240 allowed for quarters, in accordance with instructions under the present ruling.

3. Please advise if you are willing to accept the above transfer at $1140 per annum.

J. J. GLYNN
By direction.

75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

OFFICE OF COMMANDER
BOSTON DISTRICT

BOSTON, MASS.

DEC 23 1940

20 December, 1940.

From: Commander, Boston District.
To: James H. Dobbins, Additional Keeper (via Officer in Charge, WOODS HOLE STATION.)

Subject: Request for transfer.

Reference: (a) Recent telephone conversation.

1. In accordance with reference (a), please advise this office as to whether or not you will accept transfer to the position of Assistant Keeper, Nobska Point Light Station, at your present salary.

O. A. LITTLEFIELD
By direction.

Nobska Point Light 1st.Indorsement Woods Hole,Mass.
6 January,1941

From: DOBBINS,James H. Additional Keeper.
To: Commander,Boston District,(via Officer in Charge,Woods Hole)

1. Your office is advised that I will accept the position of Assistant Keeper,at Nobska Point Light Station,at my present salary.

James H. Dobbins.

Woods Hole Station 2nd.Indorsement Woods Hole,Mass.
6 January,1941

From: Officer in Charge,Woods Hole Station.
To: Commander,Boston District.

1. Forward,approved.

L.B.Smith,CCM.

20 December, 1940.

From: Commander, Boston District.
To: James H. Dobbins, Additional Keeper (via Officer in Charge, WOODS HOLE STATION.)

Subject: Request for transfer.

Reference: (a) Recent telephone conversation.

1. In accordance with reference (a), please advise this office as to whether or not you will accept transfer to the position of Assistant Keeper, Nobska Point Light Station, at your present salary.

O. A. LITTLEFIELD
By direction.

Form No. 2599
TREASURY DEPARTMENT
U. S. COAST GUARD
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

DOBBINS	James	H		Additional Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)
Woods Hole Station (Nobska Point Light)			Woods Hole, Mass.	27 November, 1940
(Unit)			(Place)	(Date)

3:00 p.m. 26 November, 1940, reported at this unit transferred from Chatham Station (Light), for assignment to temporary duty as Asst. Keeper.
(Unit from which transferred)
relief for:

George T Gustavus

Name of person relieved: 3
Grade: 110 monthly
Salary:

AUTHORITY: C.G. Radiogram 251918; Article 715 (2), Regulations.

L.B.Smith, CCM
(Commanding)
Officer in Charge
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE 0 10935

DOBBINS James H. Additional Light Keeper

CHATHAM STATION Chatham, Mass. 26 November, 1940.

At 2:20 p.m. this date, departed for Nobska Point Light, for assignment to duty at that Unit.

Commander, Boston District Dispatch No.251918.

Alvin H. Wright

ALVIN H. WRIGHT

CHIEF BOATSWAIN (L).

21 May, 1940.

From: Commander, Boston District.
To : Additional Keeper James H. Dobbins - CHATHAM LIGHT STATION.

Subject: Duty at Chatham Light Station.

1. Keeper George F. Woodman has submitted his application for retirement, effective at the close of 30 June, 1940. In order that he may use up his accrued annual leave prior to retirement, you, as additional keeper, are directed to relieve him of his duties at Chatham Light Station where you will remain until you receive further orders.

O.A.LITTLEFIELD,
By direction.

Copy to:
Keeper George F. Woodman.

Memo to

Lieut Finnegan
Lieut Woodman

4/10/40

BOSTON DISTRICT
RECEIVED
APR 12 1940
U.S. COAST GUARD

Personnel Division

James H. Dobbins, ~~the~~ Addi-
tional Keeper stationed at Chatham
Light Station, is very desirous that
he be assigned to ~~the~~ station and
be relieved of acting as relief keeper.
He has served under his present title
for 3 years, ~~prior~~ to which he served for
nearly ~~10~~ 8 years on the Tender Ancmone.
The fact that he has satisfactorily attended
nearly every station in the former 2d
L.H. district during varying periods of
absence of the regular keepers, it appears
that he is capable of fulfilling the duties
of Keeper at most any station. Since his
total income is his salary of $1320.00 per
year, with no per diem allowance while
away from his assigned station, his request
appears to be justified.

He will accept ~~any~~ the first Keeper vac-
ancy that arises, but if possible for him to
contain, he prefers Chatham Light which will
be without a ~~per~~ full time keeper when Mr Woodman
retires

D. G. Gibson
Lieut.

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Cape Poge Light
COAST GUARD STATION

Boston
DISTRICT

Edgartown, Mass.
(POST OFFICE ADDRESS)

23 March, 1940

BOSTON DISTRICT RECEIVED MAR 27 1940 U.S. COAST GUARD

To: Commander, Boston Dist.

From: Addtl. Keeper James H. Dobbins

Subject; Relief duty at Cape Poge Light Sta.

Reference; Order No. 333 dated 21 March 1940.

1. Left Chatham Light Station at 9 A.M. and arrived at Cape Poge Light Station at 4 P.M. this date.

James H. Dobbins
Additional Keeper

- 75
531
(903)

Order No. 239. 7 February, 1940.

From: Commander, Boston District.
To : Additional Keeper James H. Dobbins - GULL ROCKS LIGHT STATION.

Subject: Orders; temporary duty; travel.

Reference: (a) Verbal orders, Commander Boston District, this date.

1. Confirming reference (a), proceed to Brenton Point Coast Guard Station, Newport, Rhode Island, for transportation to Gull Rocks Light Station, where you will serve as relief during absence on account of sickness of Keeper James Gallen. Upon the return of Keeper Gallen from his present hospitalization you are to resume your regular status.

2. Upon your arrival at Gull Rocks Light Station you are to direct the surfman who is at present serving as relief to return to the Brenton Point Coast Guard Station and resume his regular status.

3. In lieu of all expenses for subsistence, a per diem of $3.50 is allowed. Travel by your personally owned automobile, at the rate of four cents per mile, being more economical and advantageous to the United States, is authorized.

4. Travel is required by the public interests and is authorized, chargeable to District Travel Allotment, Symbol No. 102.

O. A. LITTLEFIELD,
By direction.

Copy to:
Headquarters.
Chatham Light Station.
Dist. Acctng. Office.
Pay Office.

DOBBINS JAMES HINKLEY		Dec. 17	1911	Mass.	Bristol	Fairhaven		
		M	W				x	
Birthplace: Jonespprt, Maine.			70				x	
						Com.,2nd LH Dist.,Chelsea,		
A. Exc.	Quartermaster		----	72.50pm.	5-5-29	Mass. - Tender AZALEA		
Inc.in pay			----	77.50pm.	11-5-29	do.		
Trans.	Quartermaster		----	77.50pm.	7-1-33	Tender ARBUTUS		
Res.wo.prej.					1-31-37	do.		
Prob.Appt.	Additional Keeper (Range: 1320-1680)		1320.pa.	1560.pa.	2-1-37	Chatham LH.		
A. Trans. Reorg. Plan No. II, 5-9-39					7-1-39	Treasury - Coast Guard, Boston, Mass.		

* Includes $240 pa. allowed for family quarters.

0 0

CP-75

30 August, 1940

From: Commandant.
To: Commander, Boston District.

Subject: James H. Dobbins, Catham Light Station.

Reference: (a) Congressman Gifford's letter of 22 August, 1940.

Inclosure: 1. Reference (a).
2. Copy of acknowledgment of Gifford's letter of 22 August, 1940 dated 30 August, 1940. (CP-75).

1. Return inclosure 1 to Headquarters with your report in detail in order that an appropriate reply may be made to Congressman Gifford's letter.

By direction,

N. R. STILES,
Assistant Personnel Officer.

- -

BOSTON DISTRICT 75 1st Indorsement Boston, Mass., 7 September, 1940.

1. Returned. Headquarters is advised that a number of applications have been received requesting assignment to duty as Keeper, Chatham Light Station, to fill the vacancy caused by the retirement of Keeper Woodman and it is intended to assign the most deserving applicant. This will be based on length of service and past performance of duty. It is noted that Additional Keeper Dobbins entered on duty as Additional Keeper February 1, 1937, having previously served as Quartermaster on the tender ARBUTUS from May 5, 1929 to January 31, 1937.

2. The most deserving applicant appears to be George T. Gustavus, Assistant Keeper of Nobska Point Light Station. Mr. Gustavus lost his keepership at Prudence Island as the result of the hurricane of 1938 which destroyed his living quarters at this station and necessitated his transfer to Nobska Point Light Station as Assistant Keeper, at which station he is now serving. In this storm Mr. Gustavus' wife and son were drowned when the living quarters were destroyed at Prudence Island.

O. A. LITTLEFIELD
By direction

CP-75

August 30, 1940

Honorable Charles L. Gifford,
House of Representatives,
Washington, D. C.

My dear Mr. Gifford:

I have your letter of August 22, in the interest of Mr. James H. Dobbins, who desires consideration for transfer and promotion from his present position of additional keeper to a position of keeper in charge of Chatham Light Station, Massachusetts.

The matter is under consideration, and as soon as I ascertain all the facts I will write you further.

Very sincerely yours,

R. R. WAESCHE,
Rear Admiral, U. S. Coast Guard,
Commandant.

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

COMMANDER, BOSTON DISTRICT

Department or Establishment UNITED STATES COAST GUARD. **Date** Oct. 4, 1939

1. Name in full (Mr., ~~Miss, or Mrs.~~) Dobbins (Surname) James (Given name) Hinkley (Middle name)
2. Present address Chatham Light Station, (Number) (Street) Chatham (City) Mass. (State)
3. Legal (voting) residence Massachusetts (State and Congressional District) Barnstable (County) Chatham (City or town)
4. Where born Maine (State or foreign country) Jonesport (City or town) When born Dec. 17, 1911 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male ✓	Female	Single	Married ✓	Divorced	Widowed	White ✓	Colored

7. Number and ages of dependents domiciled with you Wife age 30 yrs and daughter age 7 yrs
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
U.S. Lighthouse Service	Tenders Apalea and Alburtus	Quartermaster	$77.50 per mo.	May	5	1929	transferred to		
U.S. Lighthouse Service	Addt'l Keeper	Chatham Lt. Sta.	$110. per mo.	Feb	1	1937	no separation.		

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
None	Position Department or office	
None	Position Department or office	
None	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

None
(Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

No
(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

~~None~~	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) None

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
For myself	Fishing	About 2 years

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 7 8	(1) 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs. James N. Dobbins

Relationship Wife Post office address Chatham, Ch. Sta. Chatham, Mass.

I certify that the foregoing answers are correct to the best of my knowledge and belief.

James N. Dobbins
(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Office of Commander

xmxmxmxmxmxmxm

BOSTON DISTRICT

Boston, Mass.,
17 July, 1940.

From: Commander, Boston District.
To : Commanding Officer, Chatham Station.

Subject: Additional Keeper James H. Dobbins; induction of and permanent assignment as keeper of Chatham Light Station.

Reference: (a) Your letter, 11 July, 1940 (60-73).

1. Receipt of reference (a) is acknowledged.

2. Additional Keeper James H. Dobbins has made request for permanent assignment to the Chatham Light Station and his request will be given consideration when the status of the present keeper has been determined and a vacancy exists at that unit.

3. With regard to induction of civilians at light stations, you are informed that, up to the present date, no action has been taken to induct civilians at light stations into the Coast Guard.

C. A. LITTLEFIELD,
By direction.

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Chatham Lifeboat Station — Chatham, Mass.
COAST GUARD STATION — (POST OFFICE ADDRESS)

Boston — 11 July, 1940, 19—
DISTRICT

BOSTON DISTRICT RECEIVED JUL 14 1940 U.S. COAST GUARD

From: Commanding Officer, Chatham Lifeboat Station.
To: Commander, Boston District.

Subject: Chatham Light Station; Inspection of; Personnel.

1. Upon my recent inspection of Chatham Light Station, attached to this Unit, I was very favorably impressed by the civilian keeper James H. Dobbins. The station showed marked improvement, and records are being brought to order in a neat and efficient manner.

2. It would appear that if possible to induct the civilian Keeper into the Coast Guard, and keep him at his present capacity, it would be very advantageous to this Unit.

3. From information acquired indirectly, I find that the nature of his experience has been sea going to a large extent, From personnel observation he is found to be proficient, presenting a neat appearence, with a noticeable military bearing uncommon in a civilian employee. I would like the opportunity to enlist this man, and be allowed to keep him in his present assignment.

Alvin H. Wright

Alvin H. Wright, Ch. Bosn' (L)

73-601

TOWN OF CHATHAM

OFFICE OF

Selectmen, Assessors and Public Welfare

Bureau of Old Age Assistance

Office of Commander
xxxxxxxxxxxxx
BOSTON DISTRICT

Boston, Mass.,

8 June, 1940.

June 7, 1940.

Mr. Edwin F. Eldridge,
Chairman, Board of Selectmen,
Chatham, Massachusetts.

Sir:

The interest displayed in your letter of June seventh, regarding the assignment of James H. Dobbins as Keeper at Chatham Light, is appreciated.

In the Service considerable weight must be given to the length of service of the personnel, as long as that service is under honorable conditions. Inasmuch as there are several men in this District whose length of service entitles them to prior consideration for Chatham Light, it is quite possible that one of these men will be transferred to that Light instead of leaving Assistant Keeper Dobbins there.

Please be assured that any man sent to Chatham Light will have had a good reputation and will make a "desirable neighbor".

Your letter will be kept on file, in order that you opinion of Keeper Dobbins may be available for future consideration.

Very truly yours,

T. A. SHANLEY,
CAPTAIN, U. S. COAST GUARD.
COMMANDER, BOSTON DISTRICT.

JB/cp

Chairman
Board of Selectmen.

EDWIN F. ELDREDGE EDWIN KIDDER WILLARD H. NICKERSON

TOWN OF CHATHAM

OFFICE OF

Selectmen, Assessors and Public Welfare
Bureau of Old Age Assistance

CHATHAM, MASS.

June 7½ 1940.

Commander T. A. Shanley,
Boston Division, U.S.C.G.
Federal Building,
Boston, Mass.

Dear Sir:

We are writing you in regard to the retirement of George F. Woodman, the present keeper of the Chatham Light and we understand he is to be retired about July 1st and we are much interested in a Mr. James H. Dobbins who has been a substitute in the service for some time and we would like to know if it is possible for him to be the keeper of that light.

He is well liked in the community and we feel that he is able and capable of operating the light in the same manner as it has in the past.

We do not know how these appointments are made but we wish you would consider Mr. Dobbins for the appointment if possible.

Very truly yours,

E. F. Eldredge

Chairman
Board of Selectmen.

73-601

CARNEGIE INSTITUTE OF TECHNOLOGY

SCHENLEY PARK PITTSBURGH

7 June, 1940.

Mr. Arthur W. Tarbell
Box 503
Chatham, Massachusetts

Sir:

The interest displayed in your letter of June sixth, regarding the assignment of James H. Dobbins as Keeper at Chatham Light, is appreciated.

In the Service considerable weight must be given to the length of service of the personnel, as long as that service is under honorable conditions. Inasmuch as there are several men in this District whose length of service entitles them to prior consideration for Chatham Light, it is quite possible that one of these men will be transferred to that Light instead of leaving Assistant Keeper Dobbins there.

Please be assured that any man sent to Chatham Light will have had a good reputation and will make a "desirable neighbor".

Your letter will be kept on file, in order that your opinion of Keeper Dobbins may be available for future consideration.

Very truly yours,

T. A. SHANLEY,
CAPTAIN, U. S. COAST GUARD.
COMMANDER, BOSTON DISTRICT.

LS/cmb

Personnel
File - James H. Dobbins

CARNEGIE INSTITUTE OF TECHNOLOGY

SCHENLEY PARK PITTSBURGH

ARTHUR W. TARBELL
DEAN OF MEN
Emeritus

Box 503 Chatham, Cape Cod, Mass.
June 6, 1940

Commander T.A. Shanley
Boston Division, U.S. Coast Guard
Custon House, Boston, Mass.

Dear Sir:-

I am prompted to write this letter because of my great interest in the Chatham Lighthouse. I live next to it. For thirty years, to decarbonize our Pittsburgh lungs, to say nothing of mnay other reasons, we have been coming to the Cape. My attachment to it so considerable that a few years ago I wrote a book-- "Cape Cod Ahoy! ". Now that I have retired, after an association of 30 years with Carnegie Tech., I make my home at Chatham.

But that is more than enough of myself. I write especially on behalf of James H. Dobbins, who is carrying on as keeper of the Light, now that George Woodman is to be retired June 30th. Having watched his work at close range, I believe him to be a good man. Many of us here hope it will be possible for you to give favorable consideration concerning his appointment as Woodman's successor. I am certain he would make a desirable neighbor, as well as an industrious and faithful keeper.

Yours very truly

Arthur Tarbell

Thanks for interest. Status given to person was according to long listing. Since started at minimum salaries

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Chatham Light
COAST GUARD STATION

Chatham, Mass.
17 June 1940

BOSTON DISTRICT RECEIVED JUN 19 1940 U.S. COAST GUARD

To: Personell officer, via Commander, Boston Dist.
From: Additional Keeper James H. Dobbins.

Subject: Transfer to position of assistant keeper at Nobska Point Light Station.

Reference: Your letter dated 13 June 1940.

1. I do not wish to be considered for the position of assistant keeper at Nobska Point Light Station at this time.

2. Would like to be considered for promotion to Keeper of any station.

3. I have been in the service over eleven years, eight of which I was quartermaster on the lighthouse tenders, and over three years as Additional Keeper. During this time I have operated nearly all of the light stations in the former Second Lighthouse district.

4. When I was transferred from the Tender Arbutus to my present position, I was informed verbally by the Superintendent of the district that if my services proved satisfactory, I would be promoted to Keeper of a station. I believe my record will prove my qualifications for this promotion.

5. Since being stationed here, I have cooperated to the fullest extent with the former Keeper, and since I have been in charge temporarily from 24 May 1940, I have painted the tower inside of the lantern, and the exterior of the tower completely. I have also greatly improved the grounds of the reservation. Therefore I am asking your most favorable consideration for the promotion to Keeper of this station.

James H. Dobbins

Additional Keeper.

Office of Commander
xxxxxxxxxxxxx
Boston District

13 June, 1940.

From: Commander, Boston District.
To : Additional Keeper James H. Dobbins - CHATHAM LIGHT STATION.

Subject: Transfer to position of assistant keeper at Nobska Point Light Station.

1. Please advise this office if you would like to be considered for the position of assistant keeper of Nobska Point Light Station, at your present salary.

O.A.LITTLEFIELD,
By direction.

75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Office of Commander
Boston District

3 June, 1940.

From: Commander, Boston District.
To : Additional Keeper James H. Dobbins - CHATHAM LIGHT STATION.

Subject: Request for position of Keeper at Chatham Light Station.

Reference: (a) Your letter, 3 June, 1940.

1. In reply to reference (a), you are advised that your request for position of keeper of Chatham Light Station has been placed on file for consideration when the vacancy is being filled.

O.A.LITTLEFIELD,
By direction.

James H. Dobbins

Additional Keeper

1

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Boston, Mass.
~~WAKEFIELD, R. I.~~

Boston
~~THIRD~~ DISTRICT

BOSTON DISTRICT
RECEIVED
JUN 3 1940
U.S. COAST GUARD

Chatham Light Station
Chatham, Mass.
3 June 1940

To: Personell Officer (via Commander, Boston Dist.)

From: Additional Keeper James H. Dobbins

Subject: Vacancy in Keeper's position at this station.

1. In view of the fact that the Keeper of this station, George F. Woodman, is due to retire, effective 30 June 1940, I desire your utmost consideration for this position.

2. I believe my qualifications and record while in the service warrant this promotion.

James H. Dobbins

Additional Keeper

CP 75

~~14~~ 13 May, 1940.

From: Commandant
To: Commander, Boston District

Subject: Douglas H. Shepherd)
Frank A. Grieder) Keeper
James H. Dobbins)

Reference: (a) Nomination Forms 73 of 25 April, 1940
(b) District Dispatch 111717

Inclosure: 1. Reference (a)

1. In accordance with the request contained in reference (b) nomination forms are herewith returned for the keepers above indicated.

By direction,

W. N. DERBY
Assistant Personnel Officer.

Treasury Form 73
DEPARTMENT ~~EXXXXXXXXX~~
~~BUREAUXOFXXXXXXX~~
~~XXXXXXXXXXXX~~

NOMINATION

BOSTON
~~XXXXXXXXX~~ District Boston, Massachusetts (City) 25 April (Date), 1940.

COMMANDANT:
~~COMMISSIONERXOFXLIGHTHOUSES~~

Action recommended Transfer, involving increase in salary.

Name DOBBINS, James H. Date of birth Dec. 17, 1911 Legal residence Massachusetts.

	From—	To—
Position,	Keeper (Additional)	Keeper
Pay and grade	$1320 ($1320-1680) p.a.	$1380 ($1380-1740) p.a.
Station	General Assignment	Wood End Light Station

Appropriation 2001252 - Salaries, Keepers of Lighthouses, Coast Guard, 1940

Effective 1 May, 1940 [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Rank on eligible list ----- Rating ----- Percentage ----- Other eligibles considered:

Vice SHEPHERD, Douglas H. Pay $1500 p.a. Services to be terminated close of April 30, '40.

Reason Recommended for transfer to position of Keeper, Gay Head Light Station.

REMARKS:[2] Mr. Dobbins is deserving of this promotion and capable in all respects of performing the duties of the position to which he is being recommended for transfer. The fact is understood that Section 10b of the Reorganization Act prohibits any actual increase in Mr. Dobbins' salary prior to the close of thepresent fiscal year. The above action is in accordance with advice contained in Headquarters' Circular Letter 19 March, 1940, file P5-75 (Induction of former Lighthouse Service personnel) except Paragraph 4.

Selection regular, ..., 19.....

Manager, Civil Service District.

T. A. SHANLEY.
~~XXXXXXXXXXXXXXXXX~~
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES, WASHINGTON, , 19

Submitted to the Secretary of Commerce, approved.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.
[2] In case of vessel officer, state license held.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
CHELSEA, MASS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

BOSTON DIST. RECEIVED FEB 12 1940 U.S. COAST GUARD

SECOND DISTRICT

Gull Rocks Lt. Sta.
(Station, Depot, or Vessel)

8 February, 1940

To: Commander, Boston District
From: Addtl. Keeper J.H.Dobbins
Subject: Relief duty at Gull Rocks Lt. Sta.
Reference: Your telephone message of 7 February,1940
1. Left Chatham Lt. Sta. at 8.30 A.M. and arrived at Newport, R.I. at 11.00 A.M. and to Gull Rocks Lt. Sta. at 1 P.M. this date.

J. H. Dobbins

Additional Keeper.

Personnel

Council of Personnel Administration Form 10A (For: C[illegible]Grades 1-8; CM; CU; SP.)

Final (Preliminary or Final) REPORT ON PROBATIONARY APPOINTEE

Length of Probation: 6 Months in This Case

For probationers having a six-month probationary period, a preliminary report, recommending continuation of the probational appointment or dismissal, shall be made at the end of the third month of service, and a final report, recommending absolute appointment or dismissal, shall be made at the end of the fifth month. For those having a twelve-month probationary period, the preliminary report shall be made at the end of the sixth month and the final report at the end of the tenth month. Copies of this form should be promptly executed and forwarded to the central office in Washington for the preliminary report, and likewise for the final report.

Commerce
(Department)

Lighthouse Service, 2nd District
(Bureau or Office)

Chatham Light Station July 8, 1937.
(Place and Date)

To Commissioner of Lighthouses
(Head of Department or Establishment)

The probationary period of the person named below expires at the close of business on July 31 19 37

Name James H. Dobbins

Station Quarters at Chatham Light Sta.

Position Keeper, Additional

Grade _____ Salary $1320 per annum

Date of entrance on duty February 1, 1937.

The immediate supervisor submits the following analysis:

On lines below mark employee:
✓ if neither strong nor weak point.
– if weak point.
+ if strong point.

1. Underline the elements which are especially important in the position.
2. Mark nonsupervisory employees on all elements except those in *italics*.
3. Mark supervisory employees on all elements.

In boxes below rate employee:
1 or 2 if Excellent.
3 or 4 if Very Good.
5 or 6 if Good.
7 or 8 if Fair.
9 or 10 if Unsatisfactory.

I. QUALITY OF PERFORMANCE

✓ (a) Acceptability of work; thoroughness.
+ (b) General dependability; accuracy.
✓ (c) Neatness and orderliness of work.
✓ (d) Skill with which the important procedures, instruments, or machines are employed in performing his duties.
_____ (e) *Effectiveness in getting good work done by his unit.*

3

II. PRODUCTIVENESS

Base rating primarily on element (a), if known; otherwise on (b) and (c).

+ (a) Amount of work accomplished.
✓ (b) Application of time, interest, and energy to duties; industry.
✓ (c) Promptness in completing assignments; speed.
_____ (d) _____
(State any other elements of this class considered)
_____ (e) *Effectiveness in securing adequate output from his unit.*

1

III. QUALIFICATIONS SHOWN ON JOB

✓ (a) Knowledge of duties and related information.
+ (b) Ability to learn and to profit from experience.
+ (c) Judgment, sense of proportion, common sense.
+ (d) Initiative and resourcefulness.
✓ (e) Cooperativeness; ability to work with and for others.
_____ (f) _____
(State any other elements of this class considered)
_____ (g) *Effectiveness in developing and training employees.*
_____ (Custodial only) Ability to perform such physical work as the job requires.

3

Sum of Ratings	
3 – 7	Excellent.
8 – 13	Very Good.
14 – 19	Good.
20 – 24	Fair.
25 – 30	Unsatisfactory.

Sum of ratings . . . 7

If service has been unsatisfactory, and recommendation for dismissal is made on this form at the time of either the preliminary or the final report, a full statement of reasons must be set forth under "Remarks" below. Separations during probation are governed by Paragraph (c) of Section 1, Civil Service Rule VII, which reads in part as follows:

> "If and when, after full and fair trial, during this [probationary] period, the conduct or capacity of the probationer be not satisfactory to the appointing officer, the probationer shall be so notified in writing, with a full statement of reasons, and this notice shall terminate his service."

Remarks:

Give here a brief statement of the particulars of this employee's conduct which have impressed you, as his immediate supervisor. This report is confidential and may not be disclosed to the employee without the authority of the head of the office or the appointing authority. Good points and faults should be frankly though briefly stated.

On the whole, I consider the deportment and attitude of this employee toward his work {~~unsatisfactory~~ / satisfactory}.

Characteristics needing special supervisory attention: None

Supervisory measures suggested: None

Health of employee: excellent

It is accordingly recommended that this employee be {~~continued probationally in~~ / given absolute appointment to / ~~discharged from~~} the position named above.

(Cross out those that do not apply)

Reviewed and Approved:

(Head of Bureau or Office)
Superintendent.

(Sgd) George F. Woodman
(Signature of Supervisor)
Keeper, Chatham Light Station.

Absolute appointment authorized:

(Probationers should be furnished a copy of this form and an explanation of its purpose on their entrance on duty.)

RMC

June 30, 1937.

Keeper, Chatham Light Station:

1. There is forwarded to you herewith for completion, Form 10A, Report on Probationary Appointee in case of James H. Dobbins, Add'l Keeper at your station. The attached is final report in his case and it is requested that you refer to office letter of April 27 in connection with filling out same.

2. Date the form, where indicated, and make sure that everything is answered as called for, sign on line marked with pencil cross and return to office. If employee's services are satisfactory, cross out "discharged from" at the end of the form.

For and in the absence of the
Superintendent.

Chief Clerk.

Council of Personnel Administration Form 10A (For: C[illegible]rades 1-6; CM; CU; SP.)

Preliminary REPORT ON PROBATIONARY APPOINTEE

(Preliminary or Final)

Length of Probation: 6 Months in This Case

For probationers having a six-month probationary period, a preliminary report, recommending continuation of the probational appointment or dismissal, shall be made at the end of the third month of service, and a final report, recommending absolute appointment or dismissal, shall be made at the end of the fifth month. For those having a twelve-month probationary period, the preliminary report shall be made at the end of the sixth month and the final report at the end of the tenth month. Copies of this form should be promptly executed and forwarded to the central office in Washington for the preliminary report, and likewise for the final report.

Commerce
(Department)

Lighthouse Service, 2nd District
(Bureau or Office)

Chatham Light Station, April 28, 1937.
(Place and Date)

To Commissioner of Lighthouses
(Head of Department or Establishment)

The probationary period of the person named below expires at the close of business on July 31, 1937

Name James H. Dobbins Station Quarters at Chatham Light Sta.

Position Keeper, Additional Grade _____ Salary $1320 per annum

Date of entrance on duty February 1, 1937

The immediate supervisor submits the following analysis:

On lines below mark employee:
✓ if neither strong nor weak point.
– if weak point.
+ if strong point.

1. Underline the elements which are especially important in the position.
2. Mark nonsupervisory employees on all elements except those in *italics*.
3. Mark supervisory employees on all elements.

In boxes below rate employee:
1 or 2 if Excellent.
3 or 4 if Very Good.
5 or 6 if Good.
7 or 8 if Fair.
9 or 10 if Unsatisfactory.

I. QUALITY OF PERFORMANCE

+ (a) Acceptability of work; thoroughness.
+ (b) General dependability; accuracy.
+ (c) Neatness and orderliness of work.
+ (d) Skill with which the important procedures, instruments, or machines are employed in performing his duties.
_____ (e) *Effectiveness in getting good work done by his unit.*

1

II. PRODUCTIVENESS

Base rating primarily on element (a), if known; otherwise on (b) and (c).

+ (a) Amount of work accomplished.
+ (b) Application of time, interest, and energy to duties; industry.
+ (c) Promptness in completing assignments; speed.
+ (d) _____ (State any other elements of this class considered)
_____ (e) *Effectiveness in securing adequate output from his unit.*

1

III. QUALIFICATIONS SHOWN ON JOB

+ (a) Knowledge of duties and related information.
+ (b) Ability to learn and to profit from experience.
+ (c) Judgment, sense of proportion, common sense.
+ (d) Initiative and resourcefulness.
+ (e) Cooperativeness; ability to work with and for others.
_____ (f) _____ (State any other elements of this class considered)
_____ (g) *Effectiveness in developing and training employees.*
+ (Custodial only) Ability to perform such physical work as the job requires.

1

Sum of Ratings	
3 – 7	Excellent.
8 – 13	Very Good.
14 – 19	Good.
20 – 24	Fair.
25 – 30	Unsatisfactory.

Sum of ratings . . . 3

If service has been unsatisfactory, and recommendation for dismissal is made on this form at the time of either the preliminary or the final report, a full statement of reasons must be set forth under "Remarks" below. Separations during probation are governed by Paragraph (c) of Section 1, Civil Service Rule VII, which reads in part as follows:

> "If and when, after full and fair trial, during this [probationary] period, the conduct or capacity of the probationer be not satisfactory to the appointing officer, the probationer shall be so notified in writing, with a full statement of reasons, and this notice shall terminate his service."

Remarks:

Give here a brief statement of the particulars of this employee's conduct which have impressed you, as his immediate supervisor. This report is confidential and may not be disclosed to the employee without the authority of the head of the office or the appointing authority. Good points and faults should be frankly though briefly stated.

The conduct of Mr. Dobbins is excellent.

On the whole, I consider the deportment and attitude of this employee toward his work {~~unsatisfactory~~ / satisfactory}.

Characteristics needing special supervisory attention: None

Supervisory measures suggested: None

Health of employee: Excellent

It is accordingly recommended that this employee be {continued probationally in / ~~given absolute appointment to~~ / ~~discharged from~~} the position named above.

(Cross out those that do not apply)

Reviewed and Approved:

(Head of Bureau or Office)
Superintendent.

(Sgd) George F. Woodman
(Signature of Supervisor)
Keeper, Chatham Light Station.

Absolute appointment authorized:

(Probationers should be furnished a copy of this form and an explanation of its purpose on their entrance on duty.)

RMC

April 27, 1937.

Keeper, Chatham Light Station.

1. It is requested that you submit report to the office promptly on the attached Form 10A, which the Department has requested be submitted in connection with report on probationary period to be made on new employees. It is requested that you fill in this form as indicated commencing with the line "The immediate supervisor submits the following analysis". The report in this case concerns James H. Dobbins, Additional Keeper, with quarters at your station.

2. Follow carefully the instructions as given on the form which are in effect as follows:- Under 1. Quality of Performance. On the left hand side, against (a) (b) (c) and (d) (the items marked with a pencil cross you will not have to mark) place a check mark if the employee is neither strong nor weak on these items; place a minus sign if it is the employee's weak point, and place a plus sign if it is a strong point. Then in the box to the right, place a number, 1 or 2 if Excellent, etc., according to the key given under the heading "In boxes below rate employee". Do the same under II. Productiveness, and under III Qualifications shown on job. Also fill out the reverse side of the form as indicated, sign on line marked with pencil cross and return at once to this office so that same may be forwarded to the Bureau.

3. The attached report is considered to be a preliminary report to be submitted at the close of 3 mos. service which will be at the close of April 30 in the case of Mr. Dobbins. Another or final report will be submitted for him at the close of five months' service.

4. Please note at the close of the form after "It is accordingly recommended that this employee be", that you will cross out either "continued probationally" or discharged from" whichever applied to Mr. Dobbins.

For and in the absence of the
Superintendent.

Chief Clerk.

RMC

Feb. 6, 1937.

Mr. E. L. Reynolds,
District Civil Service Mgr.,
Boston, Mass.

Dear Mr. Reynolds:

Herewith are service record card and fingerprint chart for James H. Dobbins, recently appointed Additional Keeper, this district.

Respectfully,

EDWARD J. CURRAN
Secretary, Local Board of Examiners.

RMC

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

SUPT. OF LIGHTHOUSES
FEB 5 1937
2nd DIST. CHELSEA, MASS.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

DIVISION OF PERSONNEL

January 25, 1937.

Mr. James H. Dobbins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Thirteen Hundred and Twenty dollars per annum

effective upon entrance on duty.

Nature of appointment: Probationary.

Civil Service authority: Manager, First Civil Service District.

Classification allocation:

By direction of the Secretary:

Respectfully,

[illegible] E. GARDNER

Chief, Division of Personnel.
~~Chief of Appointment Division~~.

2
P

Appropriation (unit): Field.

Vice: George C. Smith.

Legal residence: Massachusetts.

Orig. furnished Dobbins 2-6-37

FORWARDED:

GEO. E. EATON
Superintendent.

GOVERNMENT PRINTING OFFICE 11—8657

COMMERCE Lighthouse Service, 2nd District.

James H. Dobbins

(Sgd) James H. Dobbins

5th February 1937

Chatham Massachusetts

(Sgd) Theodore H. Bearse

Notary Public
My Commission Expires
Feb. 23, 1940

Additional Keeper - Quarters at Chatham Light Station.

February 1, 1937.

Original
Oath
Chatham
Forwd 6
2-

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment Commerce Lighthouse Service 2nd District Date Dec 28, 1936

1. Name in full (Mr., ~~Miss, or Mrs.~~) A. D. Robbins (Surname) James (Given name) Kimball (Middle name)
2. Present address 94 (Number) Church (Street) Fairhaven (City) Mass (State)
3. Legal (voting) residence Mass (State and Congressional District) Bristol (County) Fairhaven (City or town)
4. Where born Maine (State or foreign country) Jonesport (City or town) When born Dec 17, 1911 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored	

7. Number and ages of dependents domiciled with you Wife age 27 daughter age 4 yrs.
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
Lighthouse Service	Tenders Arbutus	Quartermaster	$30 per yr	May	5	1929	to present date		

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below: None

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

None (Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None √	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) .....

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
Working for myself	as a Lobsterman	about two years

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 7 (8)	(1) 2 3 4	1 2 3 4	

16. In case of emergency notify Harry B Robbins

Relationship Father Post office address Plum Island Lighthouse, Newburyport, Mass.

I certify that the foregoing answers are correct to the best of my knowledge and belief.

James N. Robbins

(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE: 1930 10—1930

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
CHELSEA, MASS.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

Supt.
1st Asst. Supt.
Chief Clerk
Asst. Supt.
Draftsman
Junior Engr.
Radio Elec.
1st Clerk
~~2nd Clerk~~ RMC
3rd Clerk
4th Clerk
5th Clerk
6th Clerk
Storekeeper
Depot Supt. (W.H.)
Depot Supt. (Okl.)

SUPT. OF LIGHTHOUSES
FEB
6
1937
2nd DIST. CHELSEA, MASS.

SECOND DISTRICT

Chatham Light
(Station, Depot, or ~~Vessel~~)

Feb. 4, 1937

Superintendent of Lighthouse's.
Chelsea Mass,

Sir

Reffering to letter dated Feb 3rd
James H. Hobbins reported for duty at this Station
Feb, 1st 1. P.M.

Respectfully.
Woodman. Keeper.

RMC

Feb. 3, 1937.

Keeper, Chatham Light Station.

1. You are advised that James H. Dobbins has been appointed Additional Keeper with quarters at Chatham Light Station, to succeed George C. Smith, deceased. Mr. Dobbins has been directed to report to your station for duty and it is requested that you advise office as to the date he reported. There is attached herewith an oath of office for Mr. Dobbins. Please request him to have the oath executed at once before a Notary Public and return completed oath to office.

For and in the absence of the
Superintendent.

Chief Clerk.

Communication received from Tender ARBUTUS via LOTUS' radiotelephone

at 3:15 P.M. 2/1/37

To Superintendent:

NANTUCKET AT 3 P.M. TO WORK ON CABLE

A.M. FOR CHATHAM AS ADDITIONAL KEEPER

J. H. DOBBINS LEFT SHIP

Sent 3 P.M.

/s/ Remsen

ARBUTUS

Rmb note

GWC

S. C. Form No. 7

Signal Corps, United States Army

Received at

c3—9501 U. S. GOVERNMENT PRINTING OFFICE: 1935

18WAR SI 6 COM 19

WASHN DC 121P JAN 30 37

LIGHTHOUSE SUPERINTENDENT

CHELSEA MASS

RERAD APPOINTMENT JAMES H DOBBINS APPROVED

KING

203P

Supt. ✓E
1st Asst. Supt.
Chief Clerk
Asst. Supt.
Draftsman
Junior Engr.
Radio Elec.
1st Clerk
2nd Clerk ✓
3rd Clerk
4th Clerk
5th Clerk
6th Clerk
Messenger
Depot Expr. (WK)
Depot Expr. (Oil)

Marked @

Start on 7 Feb 1-

GDE-EAC

CONFIRMATION

Jan. 29, 1927.

Message sent via D.C.O.
Boston, Mass., at 3.35 P.M. Jan.29.

To LIGHTHOUSE COMMISSIONER, Washington.

WIRE STATUS APPOINTMENT JAMES H DOBBINS ADDITIONAL KEEPER
THIS DISTRICT NOMINATION FORWARDED DECEMBER 22 EATON

Geo.E.Eaton
Superintendent.

Copy for Commandant, Navy Yard, Boston, Mass.

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Second DISTRICT,

Chelsea, Mass., (City) Dec. 22, 1936 (Date), 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment — Legal residence, Massachusetts

Name, James H. Dobbins — Proposed salary, $1320 per annum

Position, Additional Keeper — Proposed range, $1320-1600

Location, Quarters at Chatham Light Station — Appropriation, Salaries, Keepers of Lighthouses.

Effective, January 1, 1937. — [1] the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, New appointee — Former salary, -

Location, - — Former range, -

Rank on eligible list, 1 — Rating, Asst. LH Keeper — Percentage, 89.25 — , Other eligibles considered:
H.B. Eberle, C;
H.A. Wilbur, C;

Previous incumbent and his pay, George C. Smith $1320 per annum — Services terminated, Dec. 2, 1936.

Reason, Deceased.

Members of family in Government service, One - Father employed as Keeper, 2nd LH District. (James H. Dobbins is married and maintains his own separate household)

Date of birth, December 17, 1911.

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

Secretary, Civil Service District.

Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

EDWIN D. GARDNER, M. D.
15[redacted] COTTAGE STREET
NEW BEDFORD, MASS.

SUPT. OF LIGHTHOUSES
DEC 24 1936
2nd DIST. CHELSEA, MASS.

December 22, 1936

Superintendent of Lighthouses,
37 Marginal Street,
Chelsea, Mass.

Dear sir:

Will you please destroy the bill for the examination of James H. Dobbins which I sent you along with the results of his examination.

This bill was sent in error as Mr. Dobbins has paid for this examination himself.

Very truly yours,

Edwin D. Gardner

Edwin D. Gardner

EDG:H

Supt.
1st Asst. Supt.
Chief Clerk ✓
Asst. Supt.
Draftsman
Junior Engr.
Radio Elec.
1st Clerk MP
2nd Clerk ✓
3rd Clerk
4th Clerk
5th Clerk
6th Clerk
Messenger
Depot Kpr. (WH)
Depot Kpr. (CH)

EDWIN D. GARDNER, M. D.
150 COTTAGE STREET
NEW BEDFORD, MASS.

SUPT. OF LIGHTHOUSES
DEC 29 1936
2nd DIST. CHELSEA, MASS.

December 28, 1936

Superintendent of Lighthouses,
37 Marginal Street,
Chelsea, Mass.

Dear sir:

A copy of the letter sent to Mr. James Dobbins in regard to the fee for his examination in connection with his application for appointment is at hand.

This bill was sent to you as an error inasmuch as Mr. Dobbins had already paid me for the examination at the time he was examined and I have so informed him. I am very sorry that this mistake was made.

Very truly yours,

Edwin D. Gardner

Edwin D. Gardner

EDG:H

GEE-RHC

Dec. 22, 1936.

Mr. James H. Dobbins,
c/o The Tender Arbutus.
(Through the Master)

1. You are advised that you are being nominated for the position of Additional Keeper, with quarters at Chatham Light Station, effective January 1, 1937 or as soon thereafter as you enter on duty. You will be further advised in regard to reporting for duty.

2. There is forwarded to you herewith for payment by you, the enclosed bill received from Dr. Gardner covering his fee in connection with the physical examination required in connection with your appointment as above. As you were advised in office letter of Dec. 17, it is necessary that you pay physician's fee for examination unless the examination is taken at the Marine Hospital at either Chelsea or Vineyard Haven, in which latter case it is without cost.

EATON
Superintendent.

Copy for Dr. Edwin D. Gardner, 150 Cottage St., New Bedford, Mass.

RNC

Dec. 17, 1936.

Mr. James H. Dobbins,
Tender Arbutus,
Woods Hole, Mass.

1. In connection with your consideration for appointment as Assistant Keeper this district it will be necessary for you to undergo physical examination and there is accordingly forwarded to you herewith letter of authority and medical certificate for same. You may have this examination without charge at the Marine Hospital, Vineyard Haven, or the Marine Hospital, Chelsea. Otherwise you may have same made by one of the following physicians in New Bedford to whom it will be necessary that you pay the cost of the examination. It is requested that you report for the above examination as soon as practicable and please insert the name of the Doctor to whom you report on line marked with pencil cross on the letter of authority.

		Fee
Dr. H.C. Allen	11 Eighth St., New Bedford	$3 - $5
Dr. Edw. W. Burt	Veterans Administr.	$3
Dr. Edwin D. Gardner	150 Cottage St.	Usual

For and in the absence of the
Superintendent.

Chief Clerk.

Tender Arbutus
Woods Hole, Mass.
December 19, 1936

SUPT. OF LIGHTHOUSES
DEC
22
1936
2ND DIST. CHELSEA, MASS.

Superintendent of Lighthouses
37 Marginal St.
Chelsea, Massachusetts

Sir,

In reference to your letter of December 18, I would prefer the position as additional keeper at Chatham, Mass.

Respectfully,

James H Dakins

GEE-RMC

Dec. 18, 1936.

Mr. James H. Dobbins,
Tender Arbutus,
New Bedford, Mass.

1. Advise the office if you would prefer to be considered for appointment to 2nd Assistant Keeper, Sakonnet Light Station or 2nd Assistant Keeper, Whale Rock Light Station, neither of which stations have family quarters, instead of for Additional Keeper.

2. The salary for 2nd Asst. Sakonnet is $1440 per annum and that of 2nd Asst. Whale Rock is $1380 per annum.

EATON
Superintendent.

Supt.
1st Asst. Supt.
Chief Clerk
Asst. Supt.
Draftsman
Junior Engr.
Radio Insp.
1st Clerk
2nd Clerk
3rd Clerk
4th Clerk
5th Clerk
6th Clerk
Messenger
Depot Kpr. (WH)
Depot Kpr. (Ch)

Double Fee Case

Tender Asbutus
Woods Hole, Mass.

Dec. 16, 1936

SUPT. OF LIGHTHOUSES
DEC 17 1936
2nd DIST. CHELSEA, MASS.

Supt. of Lighthouses,
17 Marginal St.
Chelsea, Mass.

Sir,

In reference to your letter of Dec. 14, 1936 as to vacancys as Asst Keeper, Great Point and Add. Keeper Chatham.

Should I be nominated for a position would greatly appreciate Asst. Keeper at Great Point although I am willing to accept the Add. Keeper position at Chatham or any other opening available

Respectfully
James H. Robbins.

Removed.
Marks Asbutus.

Lobster
Wheel
Rock
waters

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LETTER TO ELIGIBLES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 2nd DIST.,

Chelsea, Mass., Dec. 14, 1936., 19

Mr. James H. Dobbins,
U.S.L.H.Tender Arbutus,
Woods Hole, Mass.

SIR: You are hereby informed that you are being considered for the position of Assistant Keeper
(State position, location, and whether station is ashore or afloat.)
of Nantucket (Great Point) Light Station, on Nantucket Island, Mass.

Total Compensation: $1260 per annum.

Quarters and Fuel: Quarters and fuel are provided by the Government at this station.
(State whether or not quarters and fuel are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)
If advisable if you will accept Asst. Keeper to reside at Chatham L.H.

Furniture: None
(State articles of furniture to be furnished by the Government.)

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 26 days per annum may be granted to employees at this station.

This is a letter of inquiry and not an offer of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,
IMMEDIATE REPLY REQUESTED

F. W. E. Eaton
Superintendent, 2nd District.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? Yes I will accept either position.

If selected, I can report for duty in at once ~~days from to-day.~~

Do you wish your name restored to the register at this time? Yes

Are you willing to accept the next appointment offered? Yes

Do you wish your name restored to the register at some future time? If so, give date.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." Yes If yes, state how many 3; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
H. B. Dobbins	Plum Is. Lt. Newburyport Mass	Position L.H. Keeper Department or office U.S.L.H.S.	Father	married
C. P. Kelley	Jonesport Me.	Position L.H. Keeper Department or office U.S.L.H.S.	Brother in law	married
A. J. Kelley	Jonesport Me.	U. S. Army Engineers	Brother in law	Married

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

(Signature)

Date (Post-office address)

11—749