2026 FEB 4 12.65

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 01/30/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Etheridge,William,S.		1869 NC

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1934 VA

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (VA)		
From: 1912	To: 1933	
(Agency & Location)		
From:	To:	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-00701498

Attendant Signature:

CMRS Search Request Number(s):

Remarks:

26 FEB 25 AM 9:34:57

SCREENING NOTES

- ☐ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Wm. S. Etheridge (Name)

Va (Legal Residence)

STATUS

11—8040

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
2nd A K	Prob.	456	LH Cape Henry L S Va	Nov. 25, 19
2d "	Prom	480	" "	Sept 16, 191
" "	Incr	720	" "	Nov. 1, 1918
" "	Trans	720	" Hog Is L S Va	Aug 16, 19
" "	Read y Pay	960	" "	July 1, 192
" "	" "	1140	" "	Feb 1, 1925
" "	INCREASE IN COMPENSATION	1200	" "	July 1, 1925
" "	COMPENSATION Act. May 28, 1928.	1260	" "	JUL 1 1928
Keeper	Prom.	1320	L-H, Hog Island L S.	Aug. 1, 1929
"	COMPENSATION Act. July 3, 1930	1380	" "	JUL 3 1930
	Died August 23, 1934			

Form 93

NOTICE OF ~~RESIGNATION OR~~ DEATH

1934 AUG 28 8:39 CHIEF CLERK

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE AUG 30 1934 APPOINTMENT DIVISION 29 PM 3:30

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

August 25, 1934

COMMISSIONER OF LIGHTHOUSES:

Herewith is Notice of Death ~~of resignation~~ of the following-named employee:

Name, William S. Etheridge Position, Asst. Keeper

Legal residence, Virginia Station, Hog Island Light Station, Va.

Salary, $1380. per annum, plus $240.p.a. allowance for family quarters.

~~The acceptance of this resignation is recommended effective at the close of~~

This employee has **not** taken leave in excess of the accrued rate.

Remarks:

This office was today informed that Mr. Etheridge died August 23rd at the U.S. Marine Hospital, Norfolk, Va.

Appr 24 years Service

APPOINTMENT DIVISION ENTERED ON JOURNAL SEP - 8 1934 SHEET NO. 4601 DEPARTMENT OF COMMERCE

CARDED

L. M. H. 8/30/34

L. M. Hoskins
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

August 29, 1934

Submitted to the Secretary of Commerce, for minformation.

11—4623

W. P. Harman
Acting Commissioner of Lighthouses

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 3, 1930.

W.S. Etheridge

Through the Commissioner of Lighthouses.

Sir:

You are advised that under the Brookhart Act your compensation has been changed as indicated below, effective July 3, 1930.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED AUG 9 1930 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

From: 1320

To: 1380

5th Keeper

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 3, 1930.

W.S. Etheridge
Through the Commissioner of Lighthouses.

Sir:

You are advised that under the Brookhart Act your compensation has been changed as indicated below, effective July 3, 1930.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED AUG 9 1930 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

From: 1320

To: 1380

5th Keeper

CROSS REFERENCE

W. S. Etheridge

In Re: Bureau's letter of 9/7/29, about effective date of Promotion,

see file of

Amasa J. Ludley

Form A-38

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 20, 1929.

Mr. William S. Etheridge,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective August 1, 1929, or upon entrance on duty (change of duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

JUL 26 1929

EDW. J. GARDNER

Chief of Appointment Division.

From: $1260 per annum.

To: $1320 per annum.

Service and grade: Field.

Appropriation (unit):

APPOINTMENT DIVISION ENTERED AUG - 3 1929 ON JOURNAL DEPARTMENT OF COMMERCE 2374

CARDED

R 5

GOVERNMENT PRINTING OFFICE 11—9051

Form 73
VRH

LIGHTHOUSES 1929 JUL 17 AM 9:0[illegible]

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE JUL 20 1929 APPOINTMENT DIVISION 1929 JUL 19 PM

CHIEF CLERK 5

DEPARTMENT OF COMMERCE JUL 24 1929 APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

Baltimore, Md., July 16, 1929
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion To fill vac.

Name, Wm. S. Etheridge

Position, (1st Asst.) Keeper

Location, Hog Island L.H., Va.

Effective, August 1, 1929

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Legal residence, Virginia

Proposed salary, $1320. p.a. Increase

Proposed range, $1200-1500

Appropriation, Sal. L.H. Keepers

Former position, (2nd Asst.) Kpr.

Location, Hog Island L.H., Va.

Former salary, $1260. p.a.

Former range, $1140-1440

Rank on eligible list, -- Rating, -- Percentage, -- , Other eligibles considered: -

Previous incumbent, Eldred J. Cherrix -(Lt.#1207) Services terminated, July 31, 1929 1320

Reason, Transferred and promoted. Pending

Members of family in Government service, Brother in L.H.S.

Date of birth, April 21, 1869

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19----

DEPARTMENT OF COMMERCE JUL 25 1929 APPOINTMENT DIVISION ACTION TAKEN

Secretary, Civil Service District.

Acting Superintendent of Lighthouses

7-20-29

BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 18 1929

Submitted to the Secretary of Commerce, approved.

Action O. K.

Chief Clerk

Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. William S. Etheridge,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1200

To: $1260

5

JUL 2 1928

11—9504

CANCELED

CROSS REFERENCE

SEE FILE--464/16/D#1

NAME Etheridge, Wm. S. POSITION Keeper

BUREAU BUREAU OF LIGHTHOUSES STATION 5th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt. per annum to be Added	Subtracted
720	240	960	XCR	404.25	1364.25	LHS	2	1140	yes	60	

CIRCULAR #13----11/13/23

approved 1140

GRADE RECOMMENDED H

RANGE OF COMPENSATION RECOMMENDED FROM $1020 TO $1260

PERSONNEL CLASSIFICATION BOARD FORM NO. 1
(To be filled out in accordance with detailed instruction sheet, Form No. 2)

Sheet No. 59
2—12758

DO NOT WRITE IN THIS SPACE			
	a		
	b		
	c		
	d		

1. Etheridge (Surname) William (Given name) S (Initial)
2. Department Commerce
3. Bureau Lighthouse
4. Field Service Lighthouse
5. (a) Field Station 5th Lighthouse District
   (b) Subdivision Hog Island L. S.
   (c) City or town ____ State Va.
6. Pay-roll title Light Keeper
7. Customary office title 2nd Asst. Keeper

8. (a) Number of regular working hours of the position, per day Avg. about 15; per week 105
   (b) If this is not a full-time position, state percentage of time employed per day ____; or per week ____
   (c) If night work, wholly or in part, state the hours: From 1/3 of time from sunset to sunrise m.
9. If this is not an all-year-round position, state approximate number of days employed each year ____
   During what months ____
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation ____
11. Present rate of pay, exclusive of bonus $ 720. per annum; bonus, $ 240. per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ 720. per "; bonus, $ 240. per annum.
13. If the employee receives overtime pay, state the rate None
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum $164.25
    45¢ per diem commutation of rations.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniform; annual cost, $ Est. $20.
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ____; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ____; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ____; number of lessons ____; number completed ____

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

LAND STATION

1. Operating first order lig ht.
2. Keeping the station painted and clean.
3. Caring for grounds and outbuildings.
4. Keeping the machinery in order.
5. Keeping station records and preparing reports.
6. Going for mail and provisions.
7. Observing aids to navigation and conditions of weather.
8. Preparing meals and keeping rooms clean.

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

Assistant Keeper is under immediate supervision of keeper except when keeper is absent from station, when assistant keeper takes charge of station and assumes responsibilities of keeper. Stations are usually in isolated localities where the personnel must act in emergency without reference to superior officers.

20. Do the duties involve direction or supervision of the work of other employees? ____
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

This employee ranks third at this station and he regularly has no employees under him.

21. How long have the employee's duties been substantially as described above? Since Aug. 16, 1922

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

May 25, 1923. (Date) — H. D. King (Signature of Preparing Officer) — Supt. of Lighthouses (Title)

23. I have read the foregoing and I agree to it except as follows:

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)	X		

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		X
Common School	X	

Technical Education: If essential, kind and extent ------

Experience: If essential, kind and extent ------

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 900. to $ 1140. exclusive of allowances mentioned in Question 15.

May 25, 1923. (Date) — H. D. King (Signature of head of field office or station) — Supt. of Lighthouses (Title)

GOVERNMENT PRINTING OFFICE 2—12758

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Mr. Wm. S. Etheridge,

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION ENTERED FEB 5 1925 ON JOURNAL DEPARTMENT OF COMMERCE

Acting Chief of Appointment Division.

Position: Keeper.

Salary: $1140.

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

EK

FEB 5 - 1925

5th

CARDED

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. William S. Etheridge,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1140 per annum to $ 1200 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully, JUL 8 -1925

J. GARDNER.

Acting Chief of Appointment Division.

11—8074

CARDED

H
5th

APPOINTMENT DIVISION ENTERED JUL 16 1925 ON JOURNAL DEPARTMENT OF COMMERCE

CROSS REFERENCE.

LIGHT-HOUSE

Wm. S. Etheridge Keeper 8/16/22 Trans. Eff. date required.

8/16/22

See file Alfred H. Bartlett.

(CROSS REFERENCE)

Etheridge Anne A In accordance with authority

of the Director of the Budget dated June 27, 1924, the salary is re-

adjusted to $960, effective July 1, 1924.

For authorization see letter dated JUL 2 3 1924 File No. 1095/21.

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO

LGJ-EK

(COPY)

CHIEF CLERK

5

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

1922 AUG 29 PM 3 14

Reprimand.

August 29, 1922.

William S. Etheridge, Second Assistant Keeper,
Cape Henry Light Station, Va.
(Through Superintendent of Lighthouses, Baltimore, Md.)

1. Referring to report of the Superintendent of the Fifth Lighthouse District in regard to charges preferred against you for not showing the proper deference and respect due the principal keeper and for making unauthorized changes in the illuminating apparatus at the station, etc.:

2. You are hereby reprimanded for violation of Instructions to Employees, 1915, par. 8, Personal character and par. 11, Obedience to orders, in having made unauthorized changes in the illuminating apparatus, and in having made a personal attack upon the principal keeper. The Bureau, on account of your previous good record, will not take any other action at this time other then your transfer to Hog Island Light Station, but should similar practices occur in the future, more drastic action will be taken.

3. The fact that you have been reprimanded will be noted on the records as part of your official history.

(Signed)

Commissioner of Lighthouses.

Bureau of Lighthouses, Washington
AUG 29 1922

EK

Submitted to Secretary of Commerce for his information.

H. B. BOWERMAN
Acting Commissioner of Lighthouses.

August 21, 1922.

Commissioner of Lighthouses:

For the reasons stated in the Fifth Superintendent's communication of August 11, 1922, forwarded by the Bureau's recommendation of August 16, 1922, the Department has authorized the addressing of a letter of reprimand to W. S. Etheridge, Keeper of Cape Henry Light Station, Virginia.

By direction of the Secretary:

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

P
G

Form 73a

ICA

REPORT OF TRANSFER OF APPOINT

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1922 AUG 14 AM 7 50

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT.

Baltimore, Md., August 11, 1922

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee to be transferred as indicated, and will enter upon duty at his new station on August 16th or as soon thereafter as practicable.

DEPARTMENT OF COMMERCE AUG 14 1922 APPOINTMENT DIVISION

Name, W. S. Etheridge Position, Keeper

From Cape Henry Light Station, Va. To Hog Island Light Station, Va.

Previous incumbent, Eldred J. Cherrix

Services terminated, Close of July 31, 1922. Reason, Transferred to Cape Charles L. S.

H. D. King

Superintendent of Lighthouses.

CARDED

, 191

The above-referred-to transfer became effective beginning with .....

APPOINTMENT DIVISION AUG 21 1922 DEPARTMENT OF COMMERCE

8/17/22.

11—4598

L.G.J.

BUREAU OF LIGHTHOUSES

WASHINGTON

AUG 16 1922

Submitted to the Secretary of Commerce for his information.

H. B. BOWERMAN

Acting Commissioner.

HDK-ICA

BY REGISTERED MAIL.
Return Receipt Requested.

July 25, 1922.

William S. Etheridge,
Cape Henry Light Station,
Cape Henry, Virginia.
(Thru the Keeper)

Subject: Charges.

1. You are hereby charged with violation of Article 520, Regulations for the Lighthouse Service, and Article 11, Instructions to Employees, Lighthouse Service, in having made unauthorized changes in the illuminating apparatus and further in having made personal attack upon the present keeper when called to account for changes made against the wishes of the principal keeper. The improper language used and the physical attack made upon the person of the principal keeper apparently constituted the grossest insubordination and you are given ten days from the receipt of this letter to submit your reply thereto with any statement of reasons why a summary discipline should not be administered.

Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES JUL 25 1922 BALTIMORE, MD.

FIFTH DISTRICT

Cape Henry
(Station, Depot, or Vessel)

July 24, 1922

Supt of Lighthouses
Baltimore, Md.

Sir:-

On Friday of last week when doing general cleaning I took at lens inside of glass when 2nd asst Etheridge entered lens and remarking that lamp stand had never been in a position to make anything easy put a wrench on the leg supporting the stand to turn it round and put a strain on it. Seeing he was likely to break some thing I told him to let it alone that position of nozzle was in front of entrance to lens and I did not see how change could benefit it. However he had already broken it loose so that stand was shaky on the leg. Thinking he had loosened the screw in lower end of leg I took stand down and with screw driver tried to tighten screw but found it already tight. Since the stand has continued shaky on the leg but screw was all right. I had first

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpr.
File Clk.
Stenog.
Messenger
File

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OF LIGHTHOUSES
JUL
25
1922
BALTIMORE, MD.

FIFTH DISTRICT

2

_____
(Station, Depot, or Vessel)

_____, 19

Ivald Saturday night, Etheridge relieving me at midnight. Next morning (Sunday) he came off Ivald and told me the screw head was broken off. I asked him how he did it and he denied doing it at all. I went up and found head with bad oil reservoir. This left lamp stand without support except on bare inner end of leg with nothing to hold it in position. Evidently determined to defy me and have his own way about it, he had put wrench on again and broken the screw tho he denies this. It could have been broken by no one else because he alone was there. This morning I took force up to make some temporary arrangement to keep light burning until I could send broken screw to office and get another. He has made much embarrassment and trouble for me in the past by changing things at the station without authority as he did this lamp stand. I therefore told him that he must not attempt to make any

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JUL 25 1922 BALTIMORE, MD.

3

FIFTH DISTRICT

_____
(Station, Depot, or Vessel)

_____, 19

More such Charges till authorized to do so, Calling his attention to the bad results of his efforts of his. He became very angry, Cursed and assaulted me from which assaults I am now Carrying ~~five~~ (5) wounds in my face, One very serious however, I could take Many Charges with his Short Comings, but cannot use of More.

I am not making this report with the view of securing his discharge from the Service for I doubt want this done. I am in no position to give him a job from which he can make a living for his family and have no wish to take bread from their but this is the second time he has assaulted me and in some way I want protection from his brutality. Mr Mullins saw the trouble.

Very respectfully
E. N. Rigg
Keeper

HDK-ICA

July 31, 1922.

W. S. Etheridge,
Cape Henry L. S.,
Cape Henry, Va.
(Thru the Keeper).

Subject: Charges.
Reference: Your letter, July 25, 1922.

1. You are requested to reply as directed by letter to ch charges preferred against you.

2. If there are other matters which you wish to bring up in the way of counter charges, it is permissible for you to do so, but they should be made the subject of a separate communication. In your reply to the charges made against you uou will confine yourself to the matters specifically charged and bring in no extraneous subjects.

3. After the receipt of your reply in writing, if it should be deemed necessary or advisable by this office a further investigation may be made in person at the station.

Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JUL 31 1922 U.S. BALTIMORE, MD.

FIFTH DISTRICT

Cape Henry Light Sta
(Station, Depot or Vessel)

July 25, 1922

Superintendent Light Houses
Baltimore Md

Sir -

Repling To your letter of the 25 Subject Charges. As There are other matter Incident to These Charges which are necessary to a complete adjustment of The Official relation of the present principal Keeper and my self.
I beg That you will investigate the Charges in person at This station awaiting your pleasure
I am yours Obediently
W S Etheridge 2nd asst -
Cape Henry light Sta
Cape Henry Va

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpr.
File Clk.
Stenog.
Messr.

Any Method of investigation which he wishes is Satisfactory to me

Very respectfully
E H Lyon Keeper

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1922 AUG 14 AM 50

SUPT. OF LIGHTHOUSES AUG 4 1922 BALTIMORE

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Stenog.
Messenger
File

FIFTH DISTRICT

Cape Henry Light Sta
(Station, Depot, or Vessel)

Aug 2, 1922

Supt. Light Houses
Baltimore Md

In Compliance with your request for a reply to the Charges against me. To the Charge under article 520 I am not guilty Reasons, The principal Keeper was present and assisted in making the Change he made no objections Whatever, This was on July 21st

July 24

To the Charge under article 11 I plead guilty I do not feel that all the blame for this Charge can be reasonably Charged to me it cannot be reasonably supposed that I would make such an attack with out a very good reason, I am Truly sorry that I used physical force on the person of the keeper I deeply regret the whole matter, I have no Charges that I wish to mak under any Conditions I rest the matter with you. and await your pleasure

Respt W S Etheridge 2 asst
Cape Henry Lt Sta

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUS. AUG 4 1922 BALTIMORE, MD.

FIFTH DISTRICT

Cape Henry
(Station, Depot, or Vessel)

Aug 2, 1922

Supt of Lighthouses
Baltimore Md.

Sir:

The first paragraph of enclosed statement by 2nd asst Etheridge is simply untrue. I objected to change in position of lunch stand and told him to take wrench off the leg. After he did this I took hold of stand and finding he had loosened it I took it down and tried to tighten screw but cued it over. This did not remedy the shaky condition of the stand nor has the new screw sent me done so. It is still shaky so that lightening vapor gas mantle and connection running mantle is difficult.

As he pleads guilty to the charges I have no comment to make except in reference to his statement that "it cannot be reasonably supposed I would make such an attack without good reason." I wish to say that it cannot be reasonably supposed that he would have defied the rules of the service and shown contempt for the authority

Supt.
1 A Supt
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpr.
File Clk.
Stenog.
Messeng.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

2

FIFTH DISTRICT

SUP. OF LIGHTHOUSES AUG 4 1922 BALTIMORE, MD.

(Station, Depot, or Vessel)

, 19

of the Keeper as he has done hundreds of times in the past of his doing damage thereby. No other assistant has ever attempted to do such a thing.

Very respectfully
E. A. Keyser
Keeper

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

HDK-ICA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1922 AUG 14 AM 7 50

1922 AUG 19 AM 10 33

SUPPLIES

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

August 11, 1922.

DEPARTMENT OF COMMERCE
AUG 17 1922
APPOINTMENT DIVISION

Commissioner of Lighthouses,
Washington, D. C.

Subject: W. S. Etheridge, (2nd Asst) Kpr., Cape Henry L. S., Va. Charges.

1. The enclosed papers relate to the culmination of somewhat long standing differences and friction between Messrs. Riggs and Etheridge at Cape Henry Light Station. I feel that the blame is not entirely on one side but that the principal fault is with Mr. Etheridge, especially in that he lost control of his temper and made personal attack on his superior. Mr. Etheridge has had service of considerable length and of generally satisfactory service for which reason I do not recommend his separation from the service but rather that he be reprimanded and transferred to the position of 2nd assistant keeper at Hog Island Light Station now vacant, I think the good of the service requires that these two men no longer serve at the same station.

2. It is requested that the nomination of Randolph P. Fulcher to Hog Island Light Station, Form 73 dated August 9, 1922, be cancelled.

3. A new nomination for Mr. Fulcher transferring him to Cape Henry in Mr. Etheridge's position is forwarded herewith and also nomination for Mr. W. S. Etheridge transferring him to Hog Island.

H. D. King

Superintendent of Lighthouses.

LGJ

Bureau of Lighthouses, Washington, D. C. August 16, 1922.

Set inclosures.

Submitted to the Secretary of Commerce with ~~the~~ recommendation that the Bureau be authorized to address a letter of reprimand, [redacted] to W. S. Etheridge, (2nd assistant keeper at Cape Henry Light Station, Va., as recommended by the Superintendent. It is further recommended that he be transferred to Hog Island Light Station, nomination herewith, and that Randolph P. Fulcher be transferred to Cape Henry Light Station instead of to Hog Island Light Station, nomination also herewith.

8/18/22.

APPROVED:

W. M. Stewart
ACTING SECRETARY OF COMMERCE.

G. R. Putnam
Commissioner of Lighthouses.

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT HOUSES DEC 7 1918
NOV 30 1918 BALTIMORE, MD.

I, William S. Etheridge

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

William S. Etheridge
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 27 day of November, A. D. 1918

DEC 7 AM 11 16

(Affix official seal here)

[4] (Name) Alice Shawhand Hart
Was Alice V. Shawhand, of Va. & Com.
(Official title) Notary Public
My commission expires Feb. 26, 1921.

Official Title	Annual Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	Base & L $720. Actual $ 840.	Cape Henry Light Station, Va.
Former [5] Asst. Keeper	Base, $ 480.	" " " " "

(The above should be filled in by the district officer before sending to appointee)

Supt.
Office of Lighthouse ~~Inspector~~, 5th District

Baltimore, Md. (Address), Dec. 6th, 1918 (Date)

The above-named appointee entered upon duty on November 1, 1918. (Date)

CARDED

A. D. King
(Signature, followed by title)
Supt. of Lighthouses

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Stenog.
Messenger
File

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT—FIXED RATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 1, 1918.

Mr. William S. Etheridge,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Seven Hundred and Twenty dollars per annum, effective November 1, 1918.

By promotion from second assistant keeper at $480 per annum.
(The above rate of pay includes longevity pay of $60.)

CARDED

By direction of the Secretary:

Respectfully,

OR BASIS OF THIS ACTION SE
LETTER DATED 10-17-18
P
Ho
IN FILE OF 1095-5

(Signed) Clifford Hastings
Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.
Vice: New position (By increase in compensation)
Legal Residence: Virginia.

APPOINTMENT DIVISION ENTERED NOV 15 1918

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

LIGHT HOUSES OCT 26 1916

MAKE NO ENTRIES IN THIS COLUMN.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4789-2

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Etheridge, William S.

2. Department:

Commerce

3. Bureau, office, or service:

Lighthouse Service, 5th Dist.

4. Designation of position:

Third Assistant Keeper

5. Occupation (if not clearly shown by answer to question 4):

6. Annual earnings:

$456.

7. Kind of appropriation:

LS

8. Present rate of pay:

$ 456. PA

9. Initial rate of pay:

$ 600. p.a.

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

Substitute— Years:	Months:	Regular— Years:	Months:
		3	7

11. State, Territory, or foreign country of birth (do not give town):

N. Carolina

12. Race:

W

13. Sex:

Male

14. Date of birth—

Month:

April

Year:

1869

15. Kinds of schools attended, years attended, and degrees taken:

E8

16. Marital condition:

M

17. War veteran?

No

18. Appointed from—

Congressional district and State:

2 Virginia

County:

Princess Anne

19. Civil service status:

C

20. Method by which classified status was obtained:

CE

21. Place of employment—

City:

Baltimore

State:

Maryland

DO NOT FOLD THIS CARD.

11—5869

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

L. H. INSPECTOR SEP 18 1916 BALTIMORE, MD.

APPOINTMENTS SEP 21 1916

LIGHT SEP 19 1916 HOUSES

CHIEF CLERK SEP 21 1916

I, --William S. Etheridge--

do solemnly[1] Swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

☞ William S. Etheridge
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 11th day of September, A. D. 1916

(Affix official seal here)

My Commission Expires Nov 10 1919

[4] (Name) D. McDermott

(Official title) Notary Public

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present 2d Asst.Keeper	$480 p.a.	Cape Henry Light Station, Va.
Former [5] 3rd Asst.Keeper	$456 p.a.	Cape Henry Light Station, Va.

(The above should be filled in by the district officer before sending to appointee)

Inspector
Chief Clerk
Superintendent
1 A. Supt.
2 A. Supt.
3 A. Supt.
Draftsman
Mechanician
Accounts
Hydrographer
Ordering
Personnel
Cost Keeping
File Clerk
When Ansd.
File

REOM Office of Lighthouse Inspector, 5th District

Baltimore, Md., (Address) Sept. 18, 1916 (Date)

The above-named appointee entered upon duty on Sept. 16, 1916 (Date)

In absence and by direction of the Inspector,

J. C. Ruffhead

(Signature, followed by official designation) Chief Clerk

CARDED

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

SEP 20 1916

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 31, 1916.

Mr. William S. Etheridge,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By promotion from third assistant keeper at $456 per annum.)

CARDED.

APPOINTMENT DIVISION ENTERED AUG 31 1916 DAILY JOURNAL DEPT OF COMMERCE

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

R
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Stephen B. Meekins.

Legal Residence: Virginia.

CLEARANCE REPORTED SEP 1916 U. S. COMMISSION

11—3692

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

REOM.

LIGHT HOUSES AUG 30 1916

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., (City.) Aug. 29, (Date.) 1916

CHIEF CLERK AUG 30 1916

APPOINTMENTS AUG 30 1916

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, William S. Etheridge — Legal residence, Va.

Position, 2nd Assistant Keeper — Salary, $480. per an.

Location, Cape Henry L.S., Va. — Appropriation, Salaries, Keepers of Lighthouses.

APPOINTMENT DIVISION AUG 31 1916 DEPT OF COMMERCE

Effective ~~Aug.~~ Sept. 16, 1916 — {~~Immediately on appointment, or~~ as soon thereafter as he enters on duty.

Former position, 3rd Assistant Keeper — Former salary, $456. per an.

Location, Cape Henry L.S., Va.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Stephen B. Meekins — Services terminated, upon qualification of successor.

Reason, Recommended transferred to asst. kpr., $480. p.a., North River L.S., N.C.

Members of family in Government Service, Bro. in L-S S.

Remarks: This employee deemed worthy of promotion recommended.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Secretary, Civil Service District.

Lighthouse Inspector.

X Changed in Bureau

BUREAU OF LIGHTHOUSES
WASHINGTON

8-30-16

Submitted to the Secretary of Commerce, approved.

AUG 30 1916

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

Copy

HRW-McC.

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

CHIEF CLERK
JAN 31 1914
3

Wm. S. Etheridge,
relative, tuberculosis.

January 29, 1914.

APPOINTMENTS
JAN 31 1914
2??

Lighthouse Inspector, Baltimore, Md.

Referring to your indorsement of January 27, 1914, on letter dated January 26, 1914, from E. H. Riggs, keeper, Cape Henry Light Station, Va., relative to the case of tuberculosis in the family of William S. Etheridge, the third assistant keeper at that station.

The Bureau notes that the State Board of Health, Richmond, Va., pronounced it a case of tuberculosis and that the victim, the mother of the wife of the assistant keeper mentioned, has since been removed from the reservation. You are requested to consider the matter of thoroughly fumigating the residence of the third assistant keeper, and in this connection it is suggested that the U. S. Public Health officers, at Norfolk, Va., may, upon request, perform the service.

Attention is invited to copy of Department letter of May 4, 1911, sent to you on May 10, 1911, relative to reporting cases of tuberculosis, and the taking of proper steps to prevent its communication to other employees on the reservation, etc.

(Signed) Gillette

Acting Commissioner.

Bureau of Lighthouses, Washington
JAN 29 1914

Submitted to Secretary of Commerce for his information.

E. C. Gillette
Acting Commissioner.

PERSONAL QUESTION SHEET

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 15, 1909.

BUREAU OF LIGHT-HOUSES
DEC 3 1912
DEPT OF COMMERCE AND LABOR
CHIEF CLERK
RECEIVED
DEC 3 1912
COMMERCE AND LABOR

To the Chiefs of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

Charles Nagel
Secretary.

CHIEF CLERK
FORWARDED TO
DEC 31912
APPTS.
COMMERCE AND LABOR

CARDED.

APPOINTMENTS
RECEIVED
DEC 3 1912
COMMERCE AND LABOR

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe. If name itself is merely a letter, it should be so stated.)
William Spencer Etheridge

2. How do you intend to write your name on the pay roll? (*This should agree with signature to your oath of office.*) Wm S. Etheridge

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)
Cape Henry (City or town.) | Virginia (State or Territory.) | Princess Anne (County.) | 2nd (Congressional district.)

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Roanoke Island N.C.

6. When were you born? April (Month.) 21st (Day.) 1869 (Year.)

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No

8. Give name and address of person whom you would like to have notified in case of accident.

Mrs. L. L. Etheridge (Name.) wife Cape Henry (Number and street.)

(City or town.) Virginia Beach (State or Territory.)

9. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
D. B. Etheridge	Brother	Life Saving		Surfman

10. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

"Asst Keeper" May 1, 1912

11. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No

12. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
	No				

13. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

14. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
	No		

15. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
Have never Served			

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 12, 13, 14, and 15.)

Carpenter in House Building

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public School

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter").

Drafting & Carpentry

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

None "Asst Kpr" May 1, 1912

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

21. State the date upon which the above blanks were filled. Nov. 26, 1912

(Signature) Wm S. Etheridge

Witness:

In case signature is by mark.

P. O. Address: Cape Henry
City or town.

Number and street.

Virginia
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded Nov. 30, 1913

(Signature) Edw Ruland.

(Official title) Inspector

11—1434

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed

Lighthouse (Bureau or Service.) | Cape Henry Lightsta., Va. (Place (city, town, station, or vessel.)) | 5th (District.)

2. To what position has he been appointed? 3rd Asst. Keeper

3. State the date of appointment. Nov. 21, 1912

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

The date of entry on duty.

5. State the date of the oath. Nov. 29, 1912

6. State the date the employee entered on duty. Nov. 25, 1912

7. What is his salary? $456.00 per annum

8. From what appropriation is he paid? "Salaries of Keepers of Lighthouses"

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

10. If classified, state the date of classification. May 6, 1896

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

From "Asst. Keeper" examination, [illegible]

12. Is the employee required to give bond? No

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

14. If foreign born, state when and where naturalization papers were taken out.

Reviewed, approved, and forwarded to the Department.

(Signature) Ed E Ruland.

(Official title) Inspector

Date: Nov. 30, 1912

11—1434

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEC 3 1912

Department of Commerce and Labor

LIGHTHOUSE SERVICE

Carded in the Disbursing Office.

BUREAU OF LIGHT-HOUSES DEC 2 1912 DEPT OF COMMERCE AND LABOR

I, William Spencer Etheridge, do solemnly Swear[1] (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Wm S. Etheridge

(Appointee signs here)

Sworn[2] (See below) and subscribed before me, this[3] 29th day of November, A. D. 1912

(Affix official seal here)

[4](Name) C. Lycurgus Jones

(Official title) Notary Public

My commission expires Aug. 21, 1916

No Tax required

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
3rd Assistant Keeper	$456.00 p.a.	Cape Henry, Va. Lightstation

(The above should be filled in by the district officer before sending to appointee)

DIVISION OF APPOINTMENTS RECEIVED DEC 3 1912 DEPT OF COMMERCE AND LABOR

Office of Lighthouse Inspector, 5th District

Baltimore, Md., (Address) Nov. 30, 1912 (Date)

The above-named appointee entered upon duty on Nov. 25, 1912 (Date)

New appointee.

CARDED.

Edw Ruland (Signature, followed by title) Inspector.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Failure to fill out this oath properly will result in its return for correction.

11—944

PROBATIONARY APPOINTMENT

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

November 21, 1912.

Mr. William S. Etheridge,
Through
the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

---

Third Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Fifty-six dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

(By selection from certificate No. ....., and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

CARDED.

APPOINTMENT DIVISION
REPORTED
NOV 21 1912
TO DISBURSING CLERK, DOC

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY(

F
D

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.
Vice: Stephen B. Meekins.
Legal Residence: Virginia.

CHANGE REPORTED
NOV 21 1912
C. S. COMMISSION.

Form 73 **ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE** ESH

Department of Commerce and Labor

LIGHTHOUSE SERVICE

BUREAU OF LIGHT-HOUSES NOV 19 1912 DEPT OF COMMERCE AND LABOR

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md. November 18th, 1912

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK RECEIVED NOV 21 1912 COMMERCE AND LABOR

The following recommendation is submitted:

CHIEF CLERK FORWARDED TO NOV 21 1912 APPTS COMMERCE AND LABOR

Action proposed, Probationary appointment

Name, William S. Etheridge — Legal residence, Virginia

Position, 3d Assistant keeper — Salary, $456. per annum

Location, Cape Henry Light station, Va.

Effective November 25, 1912 — [1] ~~the actual date of entrance on duty~~ as soon thereafter as he enters on duty.

APPOINTMENTS RECEIVED NOV 21 1912 COMMERCE AND LABOR

Former position, — Former salary,

Location, 9.22

Rank in list of eligibles, First — Rating, 93.80 ak. — Percentage, 93.80

Other eligibles considered, John D. Brady and Cale B. Stowe

Letters of declination inclosed, None

Previous incumbent, Stephen B. Meekins — Services terminated, November 24, 1912

Reason, Promoted ef on E.O.D. - D.F. Nov 13 '12

Remarks: To be paid from appropriation for "Salaries, Keepers of Lighthouses." Mr. Etheridge has a brother in the Life Saving Service and an uncle in the same service, neither one living under the same roof or dependent on him.

+ No papers.

R Ulland

Department of Commerce and Labor

BUREAU OF LIGHTHOUSES

WASHINGTON

NOV 19 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11-21-12

APPOINTMENT DIVISION APPOINTMENT WRITTEN NOV 21 1912 DEPT OF COMMERCE AND LABOR

E. C. Gillette

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

REQUEST FOR COAST GUARD INFORMATION

Washington 25, D. C. FOR USE OF-- VAF, Roanoke 17, Virginia DEATH

6384

RETURN TO CENTRAL OFFICE
RECORD VERIFICATION SUBDIV.

November 16, 19 4

DIVISION Adjudication SUBDIVISION SECTION UNIT

VETERANS ADMINISTRATION
Record Verification Sub
NOV 23 1945

It is requested that information be given on the subject checked and this sheet returned to the Veterans Administration.

Name ETHERIDGE William Spencer
(Last) (First) (Middle)
Rank or rating 2nd.Asst.Keeper,Cape Henry
~~Ship or Station~~ Light Sta., Va.
Date of enlistment 4-12-17
Home address at time of registration for draft
Name and address of local Draft Board
Date and place of birth April 21, 1869, Roanoke Island, Dare Co., N. C.
Alleged disability
Treated at
Additional information

Compensation Claim No. : XC 922-961
Converted Insurance No.: K
Term Insurance No.: T
Natl. Service Life Ins. No.: N
Date of Discharge ~~Death~~ 6-30-19
Death: 8-23-34

NWL/ear 8-23-1934

By W.J.MILLER,Adjudication Officer

19

From: Commandant, United States Coast Guard, Treasury Department, Washington 25, D. C.
To: Veterans Administration

1. Name in full, with last rank or rating held
2. Date and place of birth
3. Date and place of enlistment or appointment
4. Date of entrance into active service:
5. Age at enlistment or appointment
6. Date of prior service and dates of reenlistments.
7. Home address
8. Date of desertion
9. Date of apprehension
10. Period and dates of absence from pay status
11. Present location and rank
12. Date and period of indefinite furlough
13. Date of retirement and retirement pay

NOV 23 1945

14. Date, cause, place and character of all discharges
15. Date of death
16. Cause of death
17. Disability in line of duty
18. Disability result of wilful misconduct
19. Disabilities noted at enlistment
20. Medical record on active duty, to include all admissions, place and date of treatment, duty, not duty, misconduct, dental chart, etc.
21. Physical examination prior to discharge or inactive duty
22. Medical record inactive duty
23. Full transcript of pay from 19 to , 19
24. Premium deductions from 19 to , 19
25. Has final settlement been made?
26. Amount refunded
27. Under Naval control during what war, occupation, expedition, etc. and dates

BY
Commandant, United States Coast Guard

By

Veterans Administration
Form 3104-Rev. Jan. 1941

REQUEST FOR COAST GUARD INFORMATION DEATH

Washington 25, D. C. FOR USE OF-- VAF, Roanoke 17, Virginia

RETURN TO CENTRAL OFFICE
RECORD VERIFICATION SUB November 16, , 1945

DIVISION Adjudication SUBDIVISION SECTION UNIT

VETERANS ADMINISTRATION Record Verification Subdiv NOV 20 1945

It is requested that information be given on the subject checked and this sheet returned to the Veterans Administration.

Name ETHERIDGE William Spencer
(Last) (First) (Middle)
Rank or rating 2nd.Asst.Keeper,Cape Henry
~~Ship or~~ Station Light Sta., Va.
Date of enlistment 4-12-17
Home address at time of registration for draft
Name and address of local Draft Board
Date and place of birth April 21, 1869, Roanoke Island, Dare Co., N. C.
Alleged disability
Treated at
Additional information

Compensation Claim No. : XC 922-961
Converted Insurance No.: K
Term Insurance No.: T
Natl. Service Life Ins. No.: N
Date of Discharge ~~or Death~~ 6-30-19
Death: 8-23-34

NWL/ear By W.J.MILLER,Adjudication Officer

19

From: Commandant, United States Coast Guard, Treasury Department, Washington 25, D. C.
To: Veterans Administration

1. Name in full, with last rank or rating held
2. Date and place of birth
3. Date and place of enlistment or appointment
4. Date of entrance into active service:
5. Age at enlistment or appointment
6. Date of prior service and dates of reenlistments.
7. Home address
8. Date of desertion
9. Date of apprehension
10. Period and dates of absence from pay status
11. Present location and rank
12. Date and period of indefinite furlough
13. Date of retirement and retirement pay
14. Date, cause, place and character of all discharges
15. Date of death
16. Cause of death
17. Disability in line of duty
18. Disability result of wilful misconduct
19. Disabilities noted at enlistment
20. Medical record on active duty, to include all admissions, place and date of treatment, duty, not duty, misconduct, dental chart, etc.
21. Physical examination prior to discharge or inactive duty
22. Medical record inactive duty
23. Full transcript of pay from 19 to , 19
24. Premium deductions from 19 to , 19
25. Has final settlement been made?
26. Amount refunded
27. Under Naval control during what war, occupation, expedition, etc. and dates

BY
Commandant, United States Coast Guard

By

Veterans Administration
Form 3104-Rev. Jan. 1941

(PCP-6)
CG-75

10 December, 1945

U. S. Veterans Administration
Record Verification Subdivision
Washington 25, D. C.

Gentlemen:

Reference is made to your Form 3104, dated November 16, 1945, in which you requested certain information concerning William Spencer Etheridge, your claim XC-922-961.

The records show that Mr. Etheridge served as Assistant Keeper at Cape Henry Light Station, in the former Lighthouse Service, Department of Commerce, from November 25, 1912 to August 16, 1922, when he was transferred to Hog Island Light Station, and he served at that station until August 23, 1934, when he dies from natural causes.

Pursuant to Executive Order dated April 11, 1917, issued under Authority of the Act of Congress approved August 29, 1916 (39 Stat. 602), the Cape Henry Light Station was transferred to the jurisdiction of the Navy Department from April 11, 1917, to June 30, 1919. On June 30, 1919, the Light Stations transferred to the War and/or Navy Departments by the Executive Order mentioned above, their personnel, equipment, etc., were restored to the service and jurisdiction of the Lighthouse Service in the Department of Commerce.

Under a decision of the Judge Advocate General of the Navy, dated August 20, 1924, it was held that personnel transferred by the Executive Order above referred to were entitled to adjusted compensation. The personnel in question were also awarded the Victory Medal and have been granted the benefits of the War Risk Insurance Act, in recognition of their status as veterans. Enlistment, commission and discharge papers were not issued by the Navy or War Departments to individuals to cover their status with respect to this service under those Departments, and in the absence thereof certificates were issued by the Commissioner of Lighthouses to persons properly eligible therefor in evidence of their status in the matter.

U. S. COAST GUARD
MAIL SECTION (2)

A copy of Form 3104 is returned herewith.

ARD MAILED DEC 11 1945

By direction of the Commandant:

Very truly yours,

M. L. MORGAN, Assistant Chief,
Civilian Personnel Division

Olson
Return to 3-2

February 16, 1935.

Director, Veterans' Claims Service,
Veterans Administration,
Washington, D. C.

Attention Miss A. S. Nevitt, Chief, Record Verification Unit.

Dear Sir:

In reference to your letter of February 9, 1935,(file MCB-Bc ETHERIDGE, William Spencer KC-922 961) requesting information regarding the service of the above named man:

As stated in the attached copy of a letter addressed to the Veterans Administration under date of November 15, the records indicate that Mr. Etheridge served at Cape Henry Light Station, Va., as a keeper from November 25, 1912 to August 16, 1922, on which date he was transferred to Hog Island Light Station. During Mr. Etheridge's service Cape Henry Light Station was under the jurisdiction of the Navy Department from April 11, 1917 to June 30, 1919, it having been so transferred by Executive Order of April 11, 1917. Personnel who were transferred to the jurisdiction of the War and/or Navy Department by Executive Order, as in this instance, were given victory medals and are eligible for compensation under the Adjusted Compensation Act. His services were considered honorable. No record of his medical history is avilable. It is noted from the records, however, that he died at the U. S. Marine Hospital, Norfolk, Va., on August 23, 1934, and a record of his medical treatment may possibly be obtained there.

For the Commissioner:

Respectfully,

E-K

Chief, Personnel Division.

Bureau of Lighthouses, Wash., Copy to 5-d Supt.

VETERANS ADMINISTRATION

WASHINGTON

1935 FEB - 12 - AM 8 : 58

February 9, 1935

YOUR FILE REFERENCE:

IN REPLY REFER TO: MCB-Bc

2/16/35 wrote ltr, ad, copy to 5th

Commissioner of Lighthouses,
Department of Commerce,
Washington, D. C.

ETHERIDGE, William Spencer
XC-922 961

Dear Sir:

Please furnish a report of the service performed by the above named man as 2nd Asst. Keeper, Lighthouse Service. It is understood that he enlisted on November 25, 1912; he was born April 21, 1869. A statement as to whether his service at any time came under the jurisdiction of the War or Navy Departments is desired, and the dates of any such jurisdiction. A report regarding his medical history and defects noted at enlistment and at discharge are required.

Please address your reply to Miss A. S. Nevitt, Chief, Record Verification Unit, Veterans' Claims Service, Veterans' Administration, Arlington Bldg., Washington, D. C.

Respectfully,

George E. Brown

GEORGE E. BROWN,
Director, Veterans' Claims Service.

November 15, 1934.

Director, Veterans Claims Service,
Veterans Administration,
Washington, D. C.

Attention Miss Nevitt, Chief, Record
Verification Unit.

Gentlemen:

In reference to your letter of November 10, 1934,(MCB-Bc) requesting information as to the service of William Spencer Etheridge:

The records indicate that Mr. Etheridge served at Cape Henry Light Station, Va., as a keeper from November 25, 1912 to August 16, 1922, on which date he was transferred to Hog Island Light Station. During Mr. Spencer's service Cape Henry Light Station was under the jurisdiction of the Navy Department from April 11, 1917 to June 30, 1919, it having been so transferred by Executive Order of April 11, 1917. Personnel who were transferred to the jurisdiction of the War and/or Navy Department by Executive Order, as in this instance, were given victory medals and are eligible for compensation under the Adjusted Compensation Act. His services were considered honorable.

Etheridge

For the Commissioner:

Respectfully,

E-K

Chief, Personnel Division.

VETERANS ADMINISTRATION

IGHTHOUSES WASHINGTON

November 10, 1934

1934 NOV - 12 - AM 9 : 28

YOUR FILE REFERENCE:

IN REPLY REFER TO: MCB-Bc

Bureau of Lighthouses
Department of Commerce
Washington, D. C.

ETHERIDGE, William Spencer

copy 11/12

11/15/34 wrote Det. A.d.

Gentlemen:

An effort is being made to procure information relative to the service of the above named man as a lighthouse keeper, Cape Henry Light and Hog Island Light, from November 25, 1912 to the date of his death, which occurred in service.

Please furnish the complete record of all enlistments and discharges, together with information concerning the nature of his discharges, that is, whether his service was considered honorable or dishonorable. Do your records show that at any time while he was in lighthouse service he came under the jurisdiction of the U. S. Navy? If so, please furnish the dates of such naval jurisdiction.

Your reply should be directed to Miss A. S. Nevitt, Chief, Record Verification Unit, Veterans' Claims Service, Veterans' Administration, Arlington Building, Washington, D. C.

Respectfully,

George E. Brown

GEORGE E. BROWN
Director, Veterans' Claims Service

November 6, 1934.

Office of the Quartermaster General,
War Department,
Washington, D. C.

Gentlemen:

In reference to your letter of November 5, 1934 (QM 293 A-M Etheridge, William Spencer), requesting information as to the service of William S. Etheridge:

The records indicate that Mr. Etheridge served at Cape Henry Light Station, Va., as a keeper from November 25, 1912 to August 16, 1922, on which date he was transferred to Hog Island Light Station. During Mr. ~~Spencer~~'s service Cape Henry Light Station was under the jurisdiction of the Navy Department from April 11, 1917 to June 30, 1919, it having been so transferred by Executive Order of April 11, 1917. Personnel who were transferred to the jurisdiction of the War and/or Navy Department by Executive Order, as in this instance, were given victory medals and are eligible for compensation under the Adjusted Compensation Act. The application inclosed with your letter is returned herewith.

For the Commissioner:

Respectfully,

E-K

Chief, Personnel Division.

WAR DEPARTMENT
OFFICE OF THE QUARTERMASTER GENERAL
WASHINGTON

LIGHTHOUSES
1934 NOV 6 AM 8:54

IN REPLY REFER TO QM 293 A-M
Etheridge, William Spencer

November 5, 1934

Subject: Verification of service.

To: Bureau of Lighthouses
Department of Commerce
Washington, D. C.

11/6/34 wrote War Dept

1. The enclosed original application is forwarded with the request that this office be advised whether or not the late William Spencer Etheridge, was regularly enlisted in the service of the United States.

2. The return of the original application is requested with your reply.

For The Quartermaster General.

Jas. H. Laubach

JAS. H. LAUBACH,
Lt. Colonel, Q. M. Corps,
Assistant.

Encl.
Orig. appln.

October 18, 1934.

Mrs. Marion C. Adams,
Executive Secretary,
The American Red Cross,
Norfolk, Virginia.

Dear Madam:

In further reference to your letter of September 29, requesting a record of the service of William Spencer Etheridge during the World War:

The records indicate that Mr. Etheridge served at Cape Henry Light Station, Va., as a keeper from November 25, 1912 to August 16, 1922, on which date he was transferred to Hog Island Light Station. Cape Henry Light Station was under the jurisdiction of the Navy Department from April 11,1917 to June 30, 1919, it having been so transferred under Executive Order of April 11, 1917. Personnel who were transferred to the jurisdiction of the War and/or Navy Department by Executive Order, as in this instance, were given victory medals and are held to be eligible for compensation under the Adjusted Compensation Act.

For the Commissioner:

Respectfully,

E-K

Chief, Personnel Division.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

AHL.
Encl.

DEPARTMENT OF COMMERCE
LIGHTHOUSES
LIGHTHOUSE SERVICE

1934 OCT - 5 - AM 9:07

1934 OCT 15 AM 8

OCT 19 1934

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

10/18/34 wrote McAdam

October 4, 1934.

2nd Endorsement.

Subject: Service Record - W. S. Etheridge, Asst. Keeper, deceased.
Reference: Bureau end. of Oct. 2nd on letter of Sept. 29th from The American Red Cross.

1. Returned to Commissioner of Lighthouses with the statement that the subject-employee served at Cape Henry Light Station, Va., which was one of the lighthouses placed under the jurisdiction of the Navy from April 6, 1917 to June 30, 1919, under Executive Order of April 11, 1917, He entered the Service as 3rd Asst. Keeper at Cape Henry Light Station November 25, 1912, and was continuously employed at that station until August 16, 1922, on which date he was transferred to Hog Island Light Station, Va.

For and in the absence of the Superintendent,

T S Johnson

Asst. Superintendent of Lighthouses.

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Ordering
Personnel
Cost Keg.
Prop. Clk.
Stenog.
Messenger
File

- - - - -

Bureau of Lighthouses, Washington, D. C.,
October 15, 1934.

Returned to Superintendent of Lighthouses, Baltimore, Md., for return and further report as to the correctness of the effective date of transfer of Cape Henry Light Station to the jurisdiction of the Navy Department on April 6, 1917, since the Executive Order is not dated until April 11, 1917.

For the Commissioner:

R L Jones

Chief, Personnel Division.

AHL. Office of Supt., 5th Dist., Balto., Md. October 15, 1934.

1. Returned to Commissioner of Lighthouses, with the statement that Cape Henry Light Station was among those placed under the jurisdiction of the Navy for the duration of the war under Executive Order of April 11, 1917. April 6, 1917, is, therefore, the incorrect date of the transfer, a search of our files discloses.

L. M. Hopkins

SUPT. OF LIGHTHOUSES

October 1, 1934.

Mrs. Marion C. Adams,
Executive Secretary,
American Red Cross,
Norfolk, Virginia.

Dear Madam:

In reference to your letter of September 29, requesting information as to the service of William S. Etheridge during the World War:

This matter is under consideration and you will be further advised at an early date.

For the Commissioner:

Respectfully,

R-K

Chief, Personnel Division.

CHAPTER HEADQUARTERS AND
HOME SERVICE OFFICE
322 WEST YORK STREET
TELEPHONE 27122

THE AMERICAN RED CROSS

NORFOLK VIRGINIA CHAPTER
NORFOLK, VIRGINIA

HEALTH STATIONS
1500 BRAMBLETON AVE.
55 BALVIEW AVE., OCEAN VIEW
LIBERTY STREET, SOUTH NORFOLK

LIGHTHOUSES

1934 OCT - 1 - AM

OCT 5 AM 9:07

SUPT. OF LIGHTHOUSES
OCT 3 1934
BALTIMORE, MD.

September 29, 1934

Re: ETHERIDGE, William Spencer

10/2/34 asked.
10/8/34 answ'd.

Bureau of Lighthouses
14th St., Between E. St. & Constitution Ave.
Washington, D.C.

My dear Sir:

We are anxious to verify the service of the above-named veteran, who died August 23, 1934. He served as Light-house keeper at the Cape Henry Light, Va. from 1912 - 1922 and at the Hog Island Light from 1922 - 1934.

We have been advised that since Cape Henry Light was taken over by the Government during the World War, the status of Mr. Etheridge is that of a World War veteran.

We will appreciate any information which you can give us concerning his service, since we wish to see that his family receive all benefits due them.

Sincerely yours,

Mrs. Marion C. Adams
Executive Secretary. (d)

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Ordering
Personnel
Dept Kpr.
Prop. Clk.
Stenog.
Messenger
File

- - - - - -

f.

Bureau of Lighthouses, Washington, D. C.,
October 2, 1934.

Referred to Superintendent of Lighthouses, Baltimore, Md., for report and return.

For the Commissioner:

R J Foster
Chief, Personnel Division.

Form 93

NOTICE OF ~~RESIGNATION OR~~ DEATH

LIGHTHOUSES
1934 AUG 29 AM 8:39

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

August 25, 1934

COMMISSIONER OF LIGHTHOUSES:

Herewith is ~~transmitted the resignation~~ Notice of Death of the following-named employee:

Name, William S. Etheridge Position, Asst. Keeper

Legal residence, Virginia Station, Hog Island Light Station, Va.

Salary, $1380. per annum, plus $240.p.a. allowance for family quarters.

~~The acceptance of this resignation is recommended effective at the close of~~

This employee has not taken leave in excess of the accrued rate.

Remarks:

This office was today informed that Mr. Etheridge died August 23rd at the U.S. Marine Hospital, Norfolk, Va.

L. M. HOPKINS
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

August 29, 1934

Submitted to the Secretary of Commerce, for minformation.

11—4623

W. P. HARMAN
Acting Commissioner of Lighthouses

Form 73
VRH

LIGHTHOUSES
1929 JUL 17 AM 9:06

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

Baltimore, Md., July 16, 29
(City) (Date) 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, Wm. S. Etheridge

Position, 1st Asst. Keeper

Location, Hog Island L.H., Va.

Effective, August 1, 1929

Legal residence, Virginia

Proposed salary, $1320. p.a.

Proposed range, $1200-1500

Appropriation, Sal. L.H. Keepers

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, 2nd Asst. Kpr.

Location, Hog Island L.H., Va.

Former salary, $1260. p.a.

Former range, $1140-1440

Rank on eligible list, -- Rating, -- Percentage, -- , Other eligibles considered: -

Previous incumbent, Eldred J. Cherrix (Lt. #1207) Services terminated, July 31, 1929

Reason, Transferred and promoted.

Members of family in Government service, Brother in L.H.S.

Date of birth, April 21, 1869

Remarks:

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19----

L. M. Hopkins

Secretary, Civil Service District.

Acting Superintendent of Lighthouses

BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 18 1929

Submitted to the Secretary of Commerce, approved.

Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

FCR:LJR

ICA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1924 DEC 31 AM 8 46

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

December 30, 1924

JAN 3 1925
Sent to Navy
initialed E. White

Bureau of Navigation,
Navy Department, Washington, D.C.
Through Commissioner of Lighthouses

Subject: Statement of service of employee named below.
Reference: Your letter of December 9, 1924. File No. Nav-642-HS.

1. In reply to your letter of above date, you are informed that the files of this office furnish the information given below:

Name: William Spencer Etheridge

Date of Birth: April 21, 1869, at North Carolina

Position: and Asst. Lighthouse Keeper

Record of Service between April 11, 1917 and July 1, 1919 is, as follows:

2nd Assistant Keeper, Cape Henry Light Station, April 11, 1917, to July 1, 1919.

Cape Henry Light Station was under Navy control during the World War.

H. D. King

Superintendent of Lighthouses

In reply address not the signer of this letter, but Bureau of Navigation, Navy Department, Washington, D. C.
Refer to No. Nav-642-HS

NAVY DEPARTMENT
BUREAU OF NAVIGATION
WASHINGTON, D. C.

LIGHTHOUSES 1924 DEC 11 PM
LIGHTHOUSES 56
1924 DEC 31 AM 8 46
DEC 23 1924 MD.
JAN 3 - 1925

9 December 1924

From: The Chief of the Bureau of Navigation.

To: The Personnel Officer, Bureau of Lighthouse Service, Department of Commerce.

Subject: ETHERIDGE, William Spencer, 2nd Asst. Light Keeper, LHS. Statement of Service.

1. It is requested that this Bureau be furnished with a statement of service in the case of the above named man in order that he may be credited with adjusted compensation.

In submitting application, he gave date and place of birth as 21 April 1869 at Roanoake Island, N. C. and claimed service at the Cape Henry Light Station from April 1917 to November 1918.

W. R. SHOEMAKER,
Chief of Bureau.

C. B. HATCH,
By Direction.

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Stenog.

GPO

1208 57

PERSONNEL CLASSIFICATION BOARD FORM NO. 14—FIELD QUESTIONNAIRE
(To be filled out in accordance with the instructions given in P. C. B. Forms Nos. 15 and 16)

Bureau No. 10 *Sheet No.* 5(b)

Space reserved for the use of the Board

1. Name: Etheridge (Surname) William (Given name) S. (Initial)

2. Department: Commerce
3. Bureau: Lighthouse
4. Field service: Lighthouse Service
5. (a) Field station: Bog Island Light Station
   (b) Subdivision:
   (c) City or town: State:
6. Pay roll title: Light Keeper
7. Customary office title: 2nd Assistant Keeper
8. Present administrative allocation: $1140-1440
9. Present gross rate of pay: $ 1500.
10. Deduction for allowances: $ 240.
11. Net rate paid in cash: $ 1260.

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☒ House ☐ Room { ☐ Furnished ☒ Unfurnished } ☐ Heat ☒ Fuel ☒ Light ☐ Laundry ☐ Uniform ☐ Subsistence or rations in kind Meals per day: ☐ 1 ☐ 2 ☐ 3

13. Describe any other allowance, privilege, or perquisite of value

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost
Uniform approximately $15.00 per annum.

15. (a) Regular hours of work: From [illegible] m. to [illegible] m. (b) How many hours per week excluding unusual or irregular overtime work?
Summer 66 Winter 66 (c) If not a full time and all-the-year-round position, state number of hours per day ; number of days per { week / month / year } (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty Subject to emergency duty throughout 24 hours.

16. (a) Rate of pay for overtime None (b) Amount of overtime pay in last 12 months

17. (a) Does the employee in any way direct or supervise other employees? No (b) If so, in what way? (See Form 16 before answering)

(c) How many?

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

[illegible]

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes (b) If so, in what way? (See Form 16 before answering.)
By principal keeper with whom he works side by side at all times. He is instructed by example and supervised by direct personal contact with the principal keeper and by periodic inspection of station by district superintendent or his representative.

20. What is the name, official position, and sheet number of the employee's immediate superior? Wilbur Quillen, Kpr., Sta 10

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	3	4	5	6	7	8	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	(Kind)
						X																		

Other education (describe): 20 Lessons in Architecural drawing,

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent?
15 Years as House Carpenter. 8 Years as Ship Carpehter. 3 Years in the Life-Saving service. 1886 to 1888. Inclusive.

Composed and certified by William S. Etheridge,

10—1856

23. TO THE EMPLOYEE: Describe clearly all the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS ON THE BACK OF P. C. B. FORM NO. 15.

Item 23

2.

In this paragraph is included all work required of me for the maintaince of Station, cleaning and polishing all brass & medal work, Repair work such as repairing blinds, Doors, Windowssash. Wire screens &c. Painting Interior and Exterior of dwelling. Scrubbing paint. chipping paint effinterior off Interior of tower where needed. Painting Interior of tower. Painting the exterior of out buildings. Cement-Wash on wire fence. mowing lawn. and any other work necessary to keep the Station in first class condition, this work is performed under the direction of the principal Keeper.

33 1/3

100 Total

remove cover of lens. Remove curtains of Storm panes. wind weight to revolving gear. clean lamp useing special care that every thing possible that would cause trouble is removed and the best efficiency of the light assured, at Midnight I call the Keeper who will releave me from duty. this work is performed under the direction of the priciple Keeper.

66 2/3

Note. Consecutive Periods of 24 hrs

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

William S. Etheridge
(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same subject matter and use the same language and expressions, indicate your concurrence in the employee's statement and utilize the rest of the space below by giving further and broader information regarding the position, such as the kind and degree of responsibility involved, the ultimate purpose of the work, its place in your organization, its working conditions, etc. If more space is needed, attach a separate sheet. See instructions in Form No. 16.

Station comprises a lofty tower (165 feet) surmounted by glased lantern for housing revolving 1st order lens (6 ft. in diameter) with dwellings, storehouses and other out-buildings, wharf and motor boat.

Above is a complete and correct account of work performed by assistant keepers under the direction of the principal keeper.

26. How long have the employee's duties been substantially as described above? Since August 16, 1922

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

Sept. 22, 1928 (Date) — H. D. Wise (Signature of Preparing Officer) — Supt. of Lighthouses (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ——— In my judgment the compensation of this position should be in a range from $ 1200 to $ 1500.

Sept. 22, 1928 (Date) — H. D. Wise (Signature of head of field office or station) — Supt. of Lighthouses (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ——— In my judgment the compensation of this position should be in a range from $ 1140 to $ 1440

SEP 25 1928 (Date) — H. B. BOWERMAN (Signature of head of bureau or his representative) — Acting Commissioner of Lighthouses (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

10—1856

to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time

From:
The work required of me as the 2nd Asst. Keeper at this Station Is as follows:
1. Care of light & Illuminationg apparatus, 24 Hours are alloted to each Keeper for this work. and is devided in three watches: Mid: to Sun: Sun: to Sunset. Sun: to Mid: In the daytime watch I extinguish light at Sunrise. Dust and cover lens. jack up lens to releave weight off Ball-Bearing, Empty and refill oil tank to lamp. Pump Air presure in Oil tank. making ready for relighting. Hang curtains to storm panes. carry empty oil cans down for refilling. Look after and care for all visiatuss. between 9:00 A.M. & 4:30 P.M. see that they conduct themselves orderly while passing through the building, and do not handle or otherwise interfear with any of the Illuminating apparatus. or any other property belonging to the Light House Service, Visiting hours past. I begin preperation for relighting lamp for the last watch. Refill the Oil-Can and hoist to the lantern room for use next day. remove cover of lens. Remove curtains of Storm paine. wind weight to revolving gear. clean lamp useing special care that every thing possible that would cause trouble is removed and the best efficiency of the light assured, at Midnight I call the Keeper who will releave me from duty. this work is performed under the direction of the priciple Keeper.

66 7/3

Note. Consecutive Periods of 24 hrs

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

William S. Etheridge
(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same subject matter and use the same language and expressions, indicate your concurrence in the employee's statement and utilize the rest of the space below by giving further and broader information regarding the position, such as the kind and degree of responsibility involved, the ultimate purpose of the work, its place in your organization, its working conditions, etc. If more space is needed, attach a separate sheet. See instructions in Form No. 16.

Station comprises a lofty tower (165 feet) surmounted by glased lantern for housing revolving 1st order lens (6 ft. in diameter) with dwellings, storehouses and other out-buildings, wharf and motor boat.

Above is a complete and correct account of work performed by assistant keepers under the direction of the principal keeper.

26. How long have the employee's duties been substantially as described above? Since August 16, 1928

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

Sept. 29, 1928 (Date) — H. B. [illegible] (Signature of Preparing Officer) — Supt. of Lighthouses (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ [illegible] to $ [illegible].

Sept. 29, 1928 (Date) — H. B. [illegible] (Signature of head of field office or station) — Supt. of Lighthouses (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ 1140, to $ 1440

SEP 25 1928 (Date) — H. B. BOWERMAN (Signature of head of bureau or his representative) — Acting Commissioner of Lighthouses (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1926

10—1856

to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time

From:

The work required of me as the 2nd Asst. Keeper at this Station Is as follows:

1. Care of light & Illuminationg apparatus, 24 Hours are alloted to each Keeper for this work. and is devided in three watches: Mid: to Sun: Sun: to Sunset. Sun: to Mid: In the daytime watch I extinguish light at Sunrise. Dust and cover lens. jack up lens to releave weight off Ball-Bearing, Empty and refill oil tank to lamp. Pump Air presure in Oil tank. making ready for relighting. Hang curtains to storm panes. carry empty oil cans down for refilling. Look after and care for all visiteres. between 9:00 A.M. & 4:30 P.M. see that they conduct themselves orderly while passing through the building, and do not handle or otherwise interfear with any of the Illuminating apparatus. or any other property belonging to the Light House Service, Visiting hours past. I begin preperation for relighting lamp for the last watch. Refill the Oil-Can and hoist to the lantern room for use next day. remove cover of lens. Remove curtains of Storm panes. wind weight to revolving gear. clean lamp useing special care that every thing possible that would cause trouble is removed and the best efficiency of the light assured, at Midnight I call the Keeper who will releave me from duty. this work is performed under the direction of the priciple Keeper.

66 2/3

Note. Corrected. Periods of 24 hrs

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

William S. Etheridge
(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same subject matter and use the same language and expressions, indicate your concurrence in the employee's statement and utilize the rest of the space below by giving further and broader information regarding the position, such as the kind and degree of responsibility involved, the ultimate purpose of the work, its place in your organization, its working conditions, etc. If more space is needed, attach a separate sheet. See instructions in Form No. 16.

Station comprises a lofty tower (165 feet) surmounted by glased lantern for housing revolving 1st order lens (6 ft. in diameter) with dwellings, storehouses and other out-buildings, wharf and motor boat.

Above is a complete and correct account of work performed by assistant keepers under the direction of the principal keeper.

26. How long have the employee's duties been substantially as described above? Since August 16, 1922

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

Sept. 29, 1928 (Date) H. B. [illegible] (Signature of Preparing Officer) Supt. of Lighthouses (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ [illegible] to $ [illegible].

Sept. 29, 1928 (Date) H. B. [illegible] (Signature of head of field office or station) Supt. of Lighthouses (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ 1140, to $ 1440

SEP 25 1928 (Date) H. B. BOWERMAN (Signature of head of bureau or his representative) Acting Commissioner of Lighthouses (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1926 10—1856

LGJ-EK

Reprimand.

August 29, 1922.

William S. Etheridge, Second Assistant Keeper,
Cape Henry Light Station, Va.
(Through Superintendent of Lighthouses, Baltimore, Md.)

1. Referring to report of the Superintendent of the Fifth Lighthouse District in regard to charges preferred against you for not showing the proper deference and respect due the principal keeper and for making unauthorized changes in the illuminating apparatus at the station, etc.:

2. You are hereby reprimanded for violation of Instructions to Employees, 1915, par. 8, Personal character and par. 11, Obedience to orders, in having made unauthorized changes in the illuminating apparatus, and in having made a personal attack upon the principal keeper. The Bureau, on account of your previous good record, will not take any other action at this time other then your transfer to Hog Island Light Station, but should similar practices occur in the future, more drastic action will be taken.

3. The fact that you have been reprimanded will be noted on the records as part of your official history.

Commissioner of Lighthouses.

Bureau of Lighthouses, Wash., Copy to 5th Dist.

EK

Bureau of Lighthouses, Washington
AUG 29 1922

Submitted to Secretary of Commerce for his information.

H. B. BOWERMAN
Acting Commissioner of Lighthouses.

1922 AUG 25 AM 7 54

6. It is proper to note in this connection, however, that the records of this station do not show that Mr. Riggs has ever had difficulty of this nature with other assistants and the probability is that in the case of Etheridge, Riggs failed to properly understand the mans personality and apply the proper handling to him.

7. In the matter of the recent outbreak resulting in attack upon Riggs by Etheridge, there is no doubt in my mind but that Etheridge was highly incensed by Mr. Rigg's attitude and that he sincerely regrets the outburst of temper on his part. If the whole matter were of recent origin I would recommend that Etheridge be allowed to continue at Cape Henry as he earnestly desires, on account of his only child being in high school nearby. I am also of the opinion that Riggs is not entirely without blame in the matter of his suspicious attitude toward Etheridge and in the matter of giving undue ear to hearsay and thoughtless passing remarks. However, as ~~itxxxix~~ the trouble has its origin several years back and the antagonism is deep seated, especially on the part of Riggs, I think the good of the Service requires that these two men no longer serve at the same station. On account of Rigg's long service and approaching eligibility for retirement, it does not seem practicable to transfer him at this time. It is accordingly deemed for the best interest ~~xxxx~~ of the Service to let the recommendation for Etheridge's transfer to Hog Island made prior to this personal investigation ~~to~~ stand.

King

Superintendent of Lighthouses.

Copy for the information of the Commissioner of Lighthouses.

Hydro.
Engr. Cons.
Mar. Engr.
Personnel.
Accounts.
Contracts.
Chf Clk.
Chief Clerk
Constr.

abal

Nomination for transfer of Etheridge to Hog Isld. has been held in abeyance and reprimand authorized by the Dept. is under advisement. No further action required. File. F.J.S. 8/25

Encls
Draft of reprimand herewith
HHW Aug 26
HHW 8/26

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

HDK-ICA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1922 AUG 25 AM 7 5

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

August 23, 1922.

Memorandum: Cape Henry Light Station. Personnel

1. On August 22nd I interviewed Keeper Riggs, 1st assistant keeper Meekins and 2nd assistant keeper Etheridge, Cape Henry Light Station, Va., regarding the friction between Riggs and Etheridge. Mr. Etheridge claims that the clash resulting in his personal attack on Mr. Riggs was not the result of insubordination on his part and disobedience of orders but was the result of personal differences regarding some remarks passed by Mr. Etheridge concerning Meekinfs son. Mr. Etheridge states that he has been aware of ill feeling toward him on the part of Mr. Riggs for sometime and is unable to account for same; -That he regretted the incident and had so stated to Mr. Riggs and wanted an opportunity to continue in his present position; that his anger was over in five minutes after the event and that he bore Mr. Riggs no hard feeling.

2. Mr. Riggs, however, has a long list of petty grievances against Mr. Etheridge, claiming numerous cases of petty insubordination and a general attitude on the part of Mr. Etheridge of ill concealed contempt for regulations and official orders and instructions. Mr. Riggs states that instead of making an issue of these incidents when they first arose, he had endeavored to win Mr. Etheridge's loyal support by kind treatment, but had failed and would not willingly consent to Mr. Etheridge remaining longer at the station.

3. Mr. Meekins when interviewed was of the opinion that Mr. Etheridge is a competent keeper but that he is by his natural disposition inclined to think that he knows a little better than anyone else how everything should be done and to want to do things his way instead of the regular way. Mr. Meekins also thinks that Mr. Riggs is not a good disciplinarian.

4. It is very evident that Mr. Riggs is sorely aggrieved by Etheridge's conduct for the past several years.

5. I am of the opinion that there is considerable fault on both sides in this case; that Etheridge who has been at this station for ten years had it in him to make an excellent keeper had he been handled with tact and firmness by the keeper in charge. I am also satisfied that he has been guilty of numerous petty infringements of regulations such as absence from the station without prior authority of the keeper, introducing and entertaining boarders in his quarters without prior authority, disloyalty to the keeper and toward the service in remarks passed about lighthouse service and various officers and employees. I am also satisfied that many of these petty derelictions have been greatly magnified in the mind of Mr. Riggs until he is unduly suspicious of the motives of Mr. Etheridge and that he has failed in his proper duty in frank, outspoken and direct orders to Mr. Etheridge, and that many of the acts claimed by Mr. Riggs to have been in the nature of insubordination have been so in part at least because of the lack of direct and specific orders and instructions.

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

August 21, 1922.

8/17 Ltr Reprimand 29
copy to Etheridge
Supt

Commissioner of Lighthouses:

For the reasons stated in the Fifth Superintendent's communication of August 11, 1922, forwarded by the Bureau's recommendation of August 16, 1922, the Department has authorized the addressing of a letter of reprimand to W. S. Etheridge, Keeper of Cape Henry Light Station, Virginia.

By direction of the Secretary:

Clifford Strahorn

Chief of Appointment Division.

P
G

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1922 AUG 14 AM 7 50

FIFTH DISTRICT

_____
(Station, Depot, or Vessel)

_____, 19

I am not making this report with the view of securing his discharge from the Service, for I don't want this done. I am in no position to give him a job from which he can make a living for his family, and have no wish to take one from him, but this is the second time he has assaulted me, and in some way I want protection from his brutality. Mr. Meekins saw the trouble.

Very respectfully,

E. H. Riggs,
Keeper.

LIGHTHOUSES
1922 AUG 14 AM 7 50

COPY

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

Cape Henry.
(Station, Depot, or Vessel)

July 24, 1922., 19

Supt. of Lighthouses,
Baltimore, Md.

Sir:-

On Friday of last week when doing general cleaning I was at work inside of lens when 2nd Asst. Etheridge entered lens and remarking that lamp stand had never been in a position to make nudling easy put a wrench on the leg supporting the stand to turn it round and put a strain on it. Seeing he was likely to break something I told him to let it alone, that position of nozzle was in front of entrance to lens, and I did not see how change could benefit it. However, he had already broken it loose so that stand was shaky in the leg. Thinking he had loosened the screw in lower end of leg, I took stand down and with screw driver tried to tighten screw but found it already tight. Since that, stand has continued shaky in the leg but screw was all right. I had first watch Saturday night, Etheridge retiring me at midnight. Next morning (Sunday) he came off watch and told me the screw head was broken off. I asked him he did it and he denied doing it at all. I went up and found head weak of oil reservoir. This left lamp stand without support except in bare lower end of leg with nothing to hold it in position. Evidently determined to defy me and have his own way about it, he had put wrench in again and broken the screw, tho' he denies this.

It could have been broken by no one else because he alone was there. This morning I took force up to make some temporary arrangements to keep light running until I could send broken screw to office and get another. He has made much embarrassment and trouble for me in the past by changing things at the station without authority as he did this lamp stand. I, therefore, told him that he must not attempt to make any more such changes till authorized to do so, calling his attention to the bad results of other efforts of his. He became very angry, cussed and assaulte me from which assault I am now carrying five (5) wounds on my face, none very serious however. I could cover many pages with his shortcomings, but see no use of more.

COPY

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.
HDK-ICA

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1922 AUG 14 AM 7 50

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

July 25, 1922.

William S. Etheridge,
Cape Henry Light Station,
Cape Henry, Virginia,
(Thru the Keeper)

Subject: Charges.

1. You are hereby charged with violation of Article 520 Regulations for the Lighthouse Service, and Article 11, Instructions to Employees, Lighthouse Service, in having made unauthorized changes in the illuminating apparatus and further in having made personal attack upon the present keeper when called to account for changes made against the wishes of the principal keeper. The improper language used and the physical attack made upon the person of the principal keeper apparently constituted the grossest insubordination and you are given ten days from the receipt of this letter to submit your reply thereto with any statement of reasons why a summary discipline should not be administered.

Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

COPY

FIFTH DISTRICT

Cape Henry Light Station
(Station, Depot, or Vessel)

July 25, 1922., 192

Superintendent of Lighthouses,
Baltimore, Maryland.

Sir:

Replying to your letter of the 25th, subject, charges. As there are other matters incident to these charges which are necessary to a complete adjustment of the official relation of the present principal keeper and myself, I beg that you will investigate the charges in person at this station.

Awaiting your pleasure, I am yours obediently,

(S) W. S. Etheridge

2nd Asst. Keeper, Cape Henry L. S.

Any method of investigation which he wishes is satisfactory to me.

Very respectfully,

(S) E. H. Riggs, Keeper.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

HDK-ICA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

COPY

LIGHTHOUSES

1922 AUG 14 AM 7 50

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

July31, 1922.

W. S. Etheridge,
Cape Henry L. S.,
Cape Henry, Va.
Thru the Keeper.

Subject: Charges.
Reference: Your letter, July 25, 1922.

1. You are requested to reply as directed by letter to charges preferred against you.

2. If there are other matters which you wish to bring up in the way of counter charges, it is permissible for you to do so, but they should be made the subject of a separate communication. In your reply to the charges made against you you will confine yourself to the matters specifically charged and bring in no extraneous subjects.

3. After the receipt of your reply in writing, if it should be deemed necessary or advisable by this office a further investigation may be made in person at the station.

(S) H. D. KING

Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

COPY

LIGHTHOUSES
1922 AUG 14 AM 7 50

FIFTH DISTRICT

Cape Henry Light Station,
(Station, Depot, or Vessel)

August 2, 1922.
, 192

Supt. of Lighthouses,
Baltimore, Maryland.

Sir:

The first paragraph of enclosed statement by 2nd assistant Etheridge is simply not true. I objected to change in position of lamp stand and told him to take wrench off the leg. After he did this I took hold of stand and finding he had loosened it I took it down and tried to tighten screw but could not move it. This did not remedy the shaky condition of the stand nor has the new screw sent me done so. It is still shaky so that tightening vaporizer nut and connection union nut is difficult.

As he pleads guilty to the other charges I have no comment to make except in reference to his statement that it cannot be reasonably supposed I would make such an attack without good reason. I wish to say that it cannot be reasonably supposed that he would have defied the rules of the Service and shown contempt for the authority of the keeper as he has done hundreds of times in the past, often doing damage thereby. No other assistant has ever attempted to do such a thing.

Very respedtfully,

(S) E. H. Riggs

Keeper.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

COPY

LIGHTHOUSES
1922 AUG 14 AM 7 50

FIFTH DISTRICT

Cape Henry Light Station,
(Station, Depot, or Vessel)

August 2, 1922., 19

Supt. of Lighthouses,
Baltimore, Maryland.

In compliance with your request for a reply to the charges against me. To the charge under Article 520 I am not guilty. The principal keeper was present and assisted in making the change. He made no objection whatever. This was on July 21st.

To the charge under Article 11, July 24th, I plead guilty. I do not feel that all the blame for this charge can reasonably be charged to me. It cannot be reasonably supposed that I would make such an attack without a very good reason. I am truly sorry that I used physical force on the person of the keeper. I deeply regret the whole matter. I have no charges that I wish to make under any conditions. I rest the matter with you and I await your pleasure.

Respectfully,

(S) W. S. Etheridge

2nd Asst. Keeper, Cape Henry L. S.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

HDK-ICA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

Hydro.
Engr. Cons.
Mar Engr.
Personnel
Accounts.
Contracts.
Insp. Clk.
Insp. Commr.
Chief

1922 AUG 14 AM 7 50

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

August 11, 1922.

8/29/22 Reprimanded Etheridge
Copy to Dept

Commissioner of Lighthouses,
Washington, D. C.

Subject: W. S. Etheridge, 2nd Asst. Kpr., Cape Henry L. S., Va. Charges.

1. The enclosed papers relate to the culmination of somewhat long standing differences and friction between Messrs. Riggs and Etheridge at Cape Henry Light Station. I feel that the blame is not entirely on one side but that the principal fault is with Mr. Etheridge, especially in that he lost control of his temper and made personal attack on his superior. Mr. Etheridge has had service of considerable length and of generally satisfactory service for which reason I do not recommend his separation from the service but rather that he be reprimanded and transferred to the position of 2nd assistant keeper at Hog Island Light Station now vacant. I think the good of the service requires that these two men no longer serve at the same station.

2. It is requested that the nomination of Randolph P. Fulcher to Hog Island Light Station, Form 73 dated August 9, 1922, be cancelled.

3. A new nomination for Mr. Fulcher transferring him to Cape Henry in Mr. Etheridge's position is forwarded herewith and also nomination for Mr. W. S. Etheridge transferring him to Hog Island.

Capt King re this case
showed re this case
asked status. Advised
asked status. Advised approval reprimand
Capt had approved reprimand
& to W.S. Etheridge & that
Bur was prepared
now. Said he would go
ahead with transfer as
Navy Dept requested

H. D. King
Superintendent of Lighthouses.

LGJ

Bureau of Lighthouses, Washington, D. C. August 16, 1922.

Set inclosures.

Submitted to the Secretary of Commerce with recommendation that the Bureau be authorized to address a letter of reprimand, ~~prepared for Department signature~~, to W. S. Etheridge, 2nd assistant keeper at Cape Henry Light Station, Va., as recommended by the Superintendent. It is further recommended that he be transferred to Hog Island Light Station, nomination herewith, and that Randolph P. Fulcher be transferred to Cape Henry Light Station instead of to Hog Island Light Station, nomination also herewith.

WCB

Commissioner of Lighthouses.

HDK

Noted HDK Aug 22

JEH-ALC

May 11, 1920.

Superintendent of Lighthouses, Baltimore, Md.:

1. Referring to your indorsement of April 24, 1920, in regard to personnel difficulties at Cape Henry Light Station.

2. Your recommendation that this matter be dropped without further action is approved.

In replying address
Commissioner of Lighthouses
ALC
and refer to date of this letter
and file No.

APR 26 1920 10 [illegible] AM
(COPY)

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

SUPT. OF LIGHTHOUSES APR 23 1920 BALTIMORE, MD.

LIGHT APR 26 1920 HOUSES

April 20, 1920.

5/11/20 wrote 5th

Superintendent of Lighthouses, Baltimore, Md.:

No further report has been received from you regarding personnel difficulties, Cape Henry Light Station; your report of February 6, 1920.

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Stenog.
Messenger
File

(Signed) J. S. Conway
Acting Commissioner of Lighthouses.

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Central
Chf. Clk.
Dep. Comm.
Comm.

HDK-MEM

Office of Superintendent of Lighthouses
Baltimore, Md., April 24, 1920

Dept. Com. rec'd April

1. Returned to the Commissioner of Lighthouses, Washington, D.C. No further complaint having been received from the principal keeper at Cape Henry Light Station, it is recommended that this matter be dropped without further action. It appears from previous record of this case, that Mr. Riggs, the principal keeper, was the offended party, and he was informally advised that he might bring charges against the Second Assistant Keeper upon his recovery. No charges having been filed, it is assumed that the matter has been amicably adjusted, and it is believed that the best interests of the Service indicate letting the matter rest.

Superintendent of Lighthouses.

As Supt did not bring charges & as matter not pressed by Supt. no further action necessary. Supt has rec'd approval. but file

TC 5/8

FEB 4 1920

Portsmouth L.H. Depot

Feb. 3,

LIGHT FEB 7 1920 HOUSE

Superintendent,

As a result of the telegraphic request of the Keeper for protection from the contagion of Flu, in the case of the employees of the Weather Bureau living on the Cape Henry Light Station, on this date I interviewed the following persons to ascertain the facts in the case;-

Keeper, 1st and second assistant keepers.
Col. Humphreys, commanding officer Ft. Story.
Chief Weather Bureau at Cape Henry Station.

The four young men assistants at Cape Henry Weather Bureau Stations who live in a dwelling on the lighthouse reservation suffered more or less severe attacks of the Flu and as was customary went to the post doctor for treatment. This doctor has in the past treated all Government employees free of charge but in this particular case the army regulations did not permit him to care for the boys owing to the fact that he did not have the facilities to isolate them from the soldiers. Not being aware of any impropriety or regulations to the contrary he solicited assistance from the wife of the 2nd assistant Keeper, Mrs. Etheridge, requesting her to prepare the meals for the boys and deliver them to their dwelling separate and apart from the other dwellings on the lighthouse reservation. She was given medical advise in the precautions necessary to avoid contagion. Except for the technical provisions requiring 10 days isolation in this case he advised Mrs. Etheridge that there no danger of her contracting or carrying the disease. Therefor Mrs. Etheridge thought she would have less work to have the men take their meals at her home. Right here Mr. Etheridge made a mistake in not consulting the office through the Keeper. The Keeper immediately forwarded the telegram referred to above to the office. Mrs. Etheridge had at the time served 3 meals to the boys in her home but reverted to the former method of serving them.

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Periodical
Corr Expd.
File Clk.
Stenog.
Messenger
File

The Keeper, Mr. Riggs now is sick with a complication of ailments, Flu, kidney trouble and general debility due to advanced age. He was too ill to present his version of the above case and requested that final decision be reserved until his recovery.

The young men are well and have resumed their duties. Under the circumstances I do not see how they could have been cared for any better and if this were all I would recommend the matter be dropped but in the course of the investigation the Keeper implied that he desired to prefer charges against Mr. Etheridge for previous violations of the regulations in this and other cases so that it will be necessary to defer action until his recovery.

D. O. Dillon
Asst. Supt.

FEB 7 1920 9 AM

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES FEB 7 19

HDK-MEM

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

Asst. Supt.
Insp. Constr.
Mar. Insp.
Inspector
Accounts.
Contracts
Chief Clk.
Insp. Constr.
Steamer.

1/20/20, Reminded 5th Sept.

February 6, 1920

Commissioner of Lighthouses,
Washington, D.C.

Subject: Personnel difficulties, Cape Henry reservation.
Reference: Report of Assistant Superintendent Dillon dated February 3.

1. It is recommended that in view of the emergency apparently existing, the wife of Second Assistant Keeper Etheridge be authorized to continue furnishing subsistence to the four employees of the Weather Bureau, mentioned in above reference, until the expiration of the ten days' isolation required by military regulations.

2. The matter of difficulty between the principal keeper and Assistant Keeper Etheridge will be further handled on the recovery of Keeper Riggs.

3. There are enclosed herewith previous papers from the files of this office for the Bureau's further information in this matter, with the request that they be returned to this office. The copy of Assistant Superintendent Dillon's report of February 3 may be retained by the Bureau.

H. D. King

Superintendent of Lighthouses.

JEH.
set incls.

Bureau of Lighthouses, Washington, D. C.,
Feb. 12, 1920.

1. Returned to Superintendent of Lighthouses, Baltimore, Md., approved as recommended.

2. The papers accompanying your report, with the exception of copy of report of Assistant Superintendent, dated February 3, are inclosed, as requested.

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
SEP 21916
HOUSES

August 31, 1916.

Mr. William S. Etheridge,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By promotion from third assistant keeper at $456 per annum.)

EOD Sept 16, 1916.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

RC

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Stephen B. Meekins.

Legal Residence: Virginia.

11—3892

SEP 8 1916

Form 73

REOM. Per

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT AUG 30 1916 HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT.

Baltimore, Md., Aug. 29, 1916
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, William S. Etheridge — Legal residence, Va.

Position, 2nd Assistant Keeper — Salary, $480. per an.

Location, Cape Henry L.S., Va. — Appropriation, Salaries, Keepers of Lighthouses.

Effective X X ~~Aug.~~ Sept 16, 1916 — {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, 3rd Assistant Keeper — Former salary, $456. per an.

Location, Cape Henry L.S., Va.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Stephen B. Meekins — Services terminated, upon qualification of successor.

Reason, Recommended transferred to asst. kpr., $480. p.a., North River L.S., N.C.

Members of family in Government Service, Bro. in L-S S.

Remarks: This employee deemed worthy of promotion recommended.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

H. D. King.
Lighthouse Inspector.

Secretary, Civil Service District.

X Changed in Bureau. HB

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

AUG 30 1916

Acting Commissioner

1 Strike out the clause which does not apply.

11—2314

HRW-McC.

Wm. S. Etheridge,
relative, tuberculosis.

January 29, 1914.

Lighthouse Inspector, Baltimore, Md.

Referring to your indorsement of January 27, 1914, on letter dated January 26, 1914, from E. H. Riggs, keeper, Cape Henry Light Station, Va., relative to the case of tuberculosis in the family of William S. Etheridge, the third assistant keeper at that station.

The Bureau notes that the State Board of Health, Richmond, Va., pronounced it a case of tuberculosis and that the victim, the mother of the wife of the assistant keeper mentioned, has since been removed from the reservation. You are requested to consider the matter of thoroughly fumigating the residence of the third assistant keeper, and in this connection it is suggested that the U. S. Public Health officers, at Norfolk, Va., may, upon request, perform the service.

Attention is invited to copy of Department letter of May 4, 1911, sent to you on May 10, 1911, relative to reporting cases of tuberculosis, and the taking of proper steps to prevent its communication to other employees on the reservation, etc.

Acting Commissioner.

Bureau of Lighthouses, Washington
JAN 29 1914

Submitted to Secretary of Commerce for his information.

Commissioner.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

L.H. INSPECTOR
5th Dist.
RECEIVED
JAN 27 1914

BUREAU OF LIGHTHOUSES
ANSWERED
JAN 29 1914
DEPT. OF COMMERCE

JAN 28 1914
HOUSES

FIFTH DISTRICT

Cape Henry
(Station, Depot, or Vessel)

January 26, 1914

Light House Inspector
Baltimore Md.

Sir:

I am enclosing letter from Dr Sand as to diagnosis in case of Mrs Carroll, victim of knife of 3rd asst Etheridge.

Since this address was received from State Board of Health they have waived her off the reservation

Very respectfully
E S Higgins
Keeper

Dep. Comm'r,
Hydrog.
Engr. Cons.
Mar. Engr.
E. C. G.
Examiner.
Personnel.
Accounts.
Contracts.
Chf. Clk.

ESH--REOM. Office of the Inspector, 5th L-H District,
Balto., Md., Jan. 27, 1914

Forwarded to the Commissioner of Lighthouses for his consideration in connection with previous correspondence.

Ruland,
Inspector.
E.S.H.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

L. H. INSPECTOR
5th Dist.
RECEIVED
JAN 19 1914

BUREAU OF LIGHTHOUSES
ANSWERED
JAN 29 1914
DEPT. OF COMMERCE

LIGHT
JAN 21 1914
HOUSES

U.S. Steamer

FIFTH DISTRICT

Cape Henry
(Station, Depot, or Vessel.)

January 18, 1914

Light House Inspector
Baltimore Md.

Sir:-

Replying to your letter of 14th relative to Case of alleged tuberculosis on reservation I have to say that I am informed that State Board of Health advises Dr. Laud that it is a positive case, but absolutely no room for another. The Dr. has promised us a written statement as soon as he gets time to prepare

Very respectfully
E. H. Kyle
J. F. Kuper

ESH-GI

Lighthouse Inspector's Office,
Baltimore, Md., January 19, 1914.

Referred to the Commissioner of Lighthouses for his consideration in connection with papers previously sent.

E.S.H.

Dep. Comm'r.
Hydrog.
Engr. Cons.
Mar. Engr.
E. C. G.
Examiner.
Personnel.
Accounts.
Contracts.
Chf. Clk.
Commr.

force

EMERSON LAND, M. D.
A. D. TYREE, M. D.

LIG
JAN 2
HOU

VIRGINIA BEACH, VIRGINIA

Jany. 17. 19

Mr. W. S. Etheridge

Dear Sir:

The Board of Health
of Richmond reports that the
Expectoration of Mrs. S. Carroll grave
wife mother shows the presence of
Tubercular bacilli or Tuberculosis

Very truly
Emerson Land

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

ESH--REOM.

Dep. Comr,
Hydrog.
Engr. Cons.
Mar. Engr.
E. C. G,
Examiner.
~~Personnel~~ file
Accounts.
Contracts.
Chf. Clk.
Commr.

LIGHT
JAN 16 1914
HOUSES

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

W. S. Etheridge

Jan. 14, 1914

Referred to the Commissioner of Lighthouses for his information with the statement that when the report of the State Board of Health is received the Bureau will be informed. Call up 3020

Rutland.
Inspector.
E.S.H.

Copy-GI



Dr. E. H. Morrison,
S.S.Phone 1754-4 rings

Virginia Beach, Va., 1-5-1914.

Inspector Ruland
Light House Service
Balt

Dear Sir:-

Some of the employees of the Gov'nt service at Cape Henry have called my attention to the possibility of a case of pulmonary tuberculosis in one of the houses on the Cape Henry reservation and have complained of the sputum slops and etc. being thrown on the sand. Whos business it is to look into this matter I do not know, But for the relief of the minds of the other employes I think the matter might be looked into. You will understand the case reported could be a mistaken diagnosis as I understand they have no special physician if one at all. For further information I will refer you to Mr. Newsom of the Weather Bureau Cape Henry.

Very truly yours

(Signed) E. H. Morrison

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
JAN 16 1914
HOUSES

Copy-GI

FIFTH DISTRICT

Cape Henry
(Station, Depot, or Vessel.)

Jany 12, 1914.

Light House Inspector

Baltimore Md.

Sir

The complaint of Dr. E. H. Morrison is returned herewith accompanied by a statement of Mr. Etheridge 3rd assistant in whose family is the case complained of. After diligent inquiry I find that at direction of Dr. Emerson Land, a popular Va. Beach physician, Mr. Etheridge has used a very effective disinfectant in all sputum of the patient and taken all her slops off the reservation. The patient is very ill yet it is not a well established case of tuberculosis. Dr. Land himself is so uncertain about it that he has advised sending a sample of her sputum to state board of health for examination. This has been done and as soon they are heard from I will further advise you.

Respectfully

(Signed) E. H. Riggs

Keeper.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
JAN 16 1914
HOUSES

Copy-GI

FIFTH DISTRICT

Cape Henry
(Station, Depot, or Vessel.)

Jan. 11, 1914.

Lighthouse Inspector

Baltimore Md.

Sir Replying to the Letter of Dr. E. H. Morrison of Va. Beach, I wish to inform the Office that I have taken every precaution necessary to protect the health of my family and those residing on the reservation by the direction of Doctor Emerson Land of Va. Beach we are useing Disinfectants for any decomposed mater that comes from her room any person living on the reservation can inform themselves of what is being done if they will call at the house for that purpose.

any other information desired by the Office will be furnished.

I am very Respt

(Signed) W. S. Etheridge 3rd Asst Keeper

through keeper Cape Henry

PROBATIONARY APPOINTMENT

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

November 21, 1912.

Mr. William S. Etheridge,
Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Third Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Fifty-six dollars

per annum, effective on the date on which you enter upon

duty in the above-mentioned position.

(By selection from certificate No. ....., and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

Chief of Appointment Division.

F D

Appropriation: Salaries, Keepers of Lighthouses.
Vice: Stephen B. Meekins.
Legal Residence: Virginia.

11—1394

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE ESH

Department of Commerce and Labor
LIGHTHOUSE SERVICE

BUREAU OF LIGHT-HOUSES NOV 20 1912

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md. November 18th, 1912

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Probationary appointment

Name, William S. Etheridge — Legal residence, Virginia

Position, 3d Assistant keeper — Salary, $456. per annum

Location, Cape Henry Light station, Va.

Effective November 25, 1912 — {[1]the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, — Former salary,

Location,

Rank in list of eligibles, First — Rating, 93.80 — Percentage,

Other eligibles considered, John D. Brady and Cale B. Stowe

Letters of declination inclosed, None

Previous incumbent, Stephen B. Meekins — Services terminated, November 24, 1912

Reason, Promoted

Remarks: To be paid from appropriation for "Salaries, Keepers of Lighthouses." Mr. Etheridge has a brother in the Life Saving Service and an uncle in the same service, neither one living under the same roof or dependent on him.

R Leland.

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 19 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

Cut

ETHERIDGE, WILLIAM S.

ETHERIDGE, WILLIAM S.

Wm. S. Etheridge

died

Wm. S. Etheridge