'26 FEB 23 AM 8:57:57

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 02/13/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Fenner, Thomas, E.		1855 VA

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1928 VA

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (VA) 5th	From: 1885	To: 1924
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-000705 2035

CMRS Search Request Number(s):

Attendant Signature: TWO FOLDERS

Remarks: Submitted to Arch Search 2/27/26 BH
Soundex: F560

26 MAR 13 AM 10:08:14

SCREENING NOTES

☐ Reviewed and Nothing Removed

☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

FENNER, THOMAS E.

FENNER, THOMAS E.

Dec. 16 1924.

Form 73

NOMINATION

Pers.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT JAN 20 1914 HOUSES

REOM.

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., (City.) Jan. 19, (Date.) 1914

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, ~~Appointment~~ *Promotion

Name, **Thomas E. Fenner** Legal residence, **Va.**

Position, **Keeper** Salary, **$600.00 per annum**

Location, **Jordan Point Range Lights, Va.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **Feb. 23, 1914** {[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper Former salary, **$540.00 per annum**

Location, **Jordan Point L. S., Va.**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Thomas E. Fenner Services terminated, **At the close of to Feb. 22, 1914.**

Reason, **This recommendation**

Relatives in Government Service,

Remarks: **This recommendation is made in accordance with Bureau's direction of April 21, 1913 on Form 70 authorizing the establishment of Jordan Point Range Front Light, Va.**

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Rutland

*changed from Bureau *Civil Service District.* Inspector.

E.S.H

HRW-McC.

BUREAU OF LIGHTHOUSES
WASHINGTON

January 24, 1914.

Submitted to the Secretary of Commerce, approved.

This increase will be effective as soon as Jordan Point Range light is established.

C

Acting Commissioner.

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 28, 1914.

Mr. Thomas E. Fenner,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Six Hundred dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By increase in compensation from $540 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Acting Chief of Appointment Division.

M
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position (by increase in compensation).

Legal Residence: Virginia.

11—3092

JAN 29 1914

EOD Feb 22, 1914.

Department of Commerce and Labor

LIGHT HOUSE BOARD
JUN 8 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Lighthouse Service 2. Where employed Jordan Point Light-Station, Va.
3. Name Thomas E. Fenner 4. Where born Virginia.
5. Age 54 6. Position Keeper
7. Compensation $540. per an 8. When appointed (a) September 17, 1885
9. How appointed (b) Prior to Classification
10. Appointed from — State Virginia; Congressional District 4th; County Prince George
11. Status under Civil Service Rules (c) Classified Competitive
12. Is the employee an honorably discharged soldier or sailor? No
13. Other Government service None
14. Duties (describe fully) Is responsible for lighting and extinguishing the light and for public property at station and its preservation. Runs fog bell.
15. Efficiency — Quantity of work (d) 8 tenths; Quality of work (e) Average; Interest manifested in work (f) Yes
16. Is this employee fully earning the salary he is now receiving? Yes
17. Remarks (g) Jan. 29, '10 Dept. closes case

Robt. D. Russell
Head of Bureau or Office.

CAPTAIN, U. S. N.
NAVAL SECRETARY Commander, U. S. N., Inspector, 6th Light House Dist

June 5, 1909:

11—3005

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

MAY 13 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Thomas E. Fenner 2. Age 56 (Last birthday.)

3. Bureau Lighthouse Service 4. Position Keeper.

5. Compensation $540.per an 6. Where employed Jordan Point Light, Va.

7. When appointed (*a*) Sept. 17, 1885 8. How appointed (*b*) Prior to classification.

9. Status under Civil Service Rules (*c*) Classified competitive.

10. Is the employee an honorably discharged soldier or sailor? No.

11. Does the employee receive a pension? No. If so, state the amount

12. Other Government service None.

13. Duties (describe fully) Is responsible for lighting and extinguishing the light and for public property at station and its preservation.

14. Has the employee special qualifications? No. If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.	
Quantity of work	90	2	180	00
Quality of work	85	3	255	00
Interest manifested in work (see also Question 17)	85	3	255	00
Attendance	100	2	200	00
Total		10	890	00
Average percentage			89	00

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Is not a purely routine employee and manifests interest in his work and in the service.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent.

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No. If so, what percentage of salary is unearned?

20. Remarks: (e)

The official who is primarily responsible for the statements herein submitted will sign here—

W. H. Stayton

Commander, U. S. N. Inspector 8th Dist.

The official who approves the statements thus submitted will sign here—

Chief of Bureau or Office.

Dept. of Commerce
Lighthouse Service

APPLICATION FOR RETIREMENT

Name Thomas E. Fenner Date of Birth Feb. 8, 1855 Rating Keeper

Service Record Showing Character and Continuity of Service:-

Rating	From	To	Period of Service Yrs.	Mos.	Days	Remarks
Asst. Keeper	Sep. 17,1885	Dec. 4,1887	2	2	18	
Keeper	Dec. 5,1887	Dec. 15,1924	37	0	11	
			39	2		

U.S. BUR. OF LIGHTHOUSES OCT 25 1924 M.D.

1924 OCT 25 PM 1 13 LIGHTHOUSES

Pay during five service years preceding proposed date of retirement not including ration allowance nor any additional bonus.

From	To	Yrs.	Mos.	Days	Rate p.a.	Amount paid
Dec. 16, 1919	June 30, 1924	4	6	15	$780. p.a.	$3542.50
July 1, 1924	Dec. 15, 1924	0	5	15	1020. p.a.	467.50
		5	0	0		5)$4010.00
		Average pay for last 5 years.....				$ 802.00

Hydro
Radio
Engr. Cons.
Mar. Eng.
Personnel
Financial
Law and Prop.
Adm Asst.
Dep. Comr.
Comr.

Average for last five service years: $ 802.00 x 30 /40 = $ 601.50

Superintendent of Lighthouses, Baltimre, Md.

I desire to make formal application for retirement from active duty in the Lighthouse Service from December 16, 1924 as per service shown above.

Dated October 22 1924. Name Thomas E. Fenner Rating Keeper

Supt.
1 A Supt
Chief Cl
2 A Supt
3 A Supt
4 A Supt
Mech
1 Drafts
2 Dra
Hydro.
Accounts
Ordering
Personnel
Cost Kpr
Mle Clk.
Stenog.
Messenger
Opl

IGA

Office of Superintendent of Lighthouses,
Baltimore, Md., October 25 1924.

Forwarded to Commissioner of Lighthouses recommending retirement at $ 601.50 per annum beginning December 16 1924. The above record of service and pay is certified correct as shown by files of this office.

For and in the absence of the Superintendent.

H. B. Shepherd
1st Asst. Superintendent of Lighthouses

Bureau of Lighthouses
Washington, D.C.

OCT 27 1924

Submitted to the Secretary of Commerce, recommending approval.

Acting Commissioner of Lighthouses.

employee records

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

~~5—1626~~ ~~456~~
~~4—1635~~ ~~468~~
~~7—1638~~ ~~466~~

LIGHTHOUSES
1925 MAR 7 AM 8 44

ICA

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

March 6, 1925

3/rf To Supt

Commissioner of Lighthouses,
Washington, D. C.

Subject: Retired pay.

1. In compliance with your letter of February 21, 1925, to the Superintendents of the various districts on subject of adjustment of retired pay of keepers recommendation is made that Thomas E. Fenner and Charles E. Kirwan have their retired pay adjusted in accordance with attached sheets.

H. D. King

Superintendent of Lighthouses

Thomas E. Fenner

employees

Hydro
Radio
Engr. Com.
Mar. Eng.
Personnel
Financial
Law and Prop.
Adm Asst.
Dep. Comr.
Comr.

GPO

Dept. of Commerce
Lighthouse Service

APPLICATION FOR RETIREMENT

Name [redacted] Date of Birth Feb. 8, 1855 Rating Keeper

Service Record Showing Character and Continuity of Service:- Thomas [redacted] Fenner

Rating	From	To	Period of Service Yrs	Mos	Das	Remarks
Asst. Keeper	Sept.17,1885	Dec. 4,1887	2	2	18	
Keeper	Dec. 5,1887	Dec.15,1924	37	0	11	
			39	2	29	

3/28 To Dept

LIGHTHOUSES
1925 MAR 7 AM 8 44

Pay during five service years preceding proposed date of retirement not including ration allowance nor any additional bonus.

From	To	Yrs.	Mos.	Days	Rate per a.	Amount paid
Dec. 16, 1919	June 30, 1924	4	6	15	$780.00	$3542.50
July 1, 1924	Dec. 15, 1924	0	5	15	1200.00	474.40
					(Inc. Sub) 5)	$4016.90
					Average for last 5 years...	$803.38

Average for last five service years: $ x /40 = $

Superintendent of Lighthouses, Baltimore, Md. 803.38 30 602.53

I desire to make formal application for retirement from active duty in the Lighthouse Service from _____ 192_, as per service shown above.

Dated _____ 192_. Name _____ Rating _____

Office of Superintendent of Lighthouses,
Baltimore, Md., _____ 192_.

Forwarded to Commissioner of Lighthouses recommending retirement at $_____ per annum beginning _____ 192_. The above recommendation dated March 6, 1925 and pay is certified correct as shown by files of this office. 602.53

Dec. 16 4

H. D. King

Superintendent of Lighthouses

Bureau of Lighthouses
Washington, D.C.

Submitted to the Secretary of Commerce, recommending approval.

Form 93

VRH

NOTICE OF RESIGNATION OR DEATH

LIGHTHOUSES 1928 AUG 6 AM 9 19

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

August 3, , 19 28

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Thomas E. Fenner Position, Retired keeper

Legal residence, Virginia Station,

Salary, $502.53 per annum

The acceptance of this resignation is recommended effective at the close of ——

This employee has —— taken leave in excess of the accrued rate.

Remarks:

Mr. Fenner died July 30, 1928.

For and in the absence of the Superintendent.

L. M. Hopkins.

Assistant Superintendent

BUREAU OF LIGHTHOUSES

WASHINGTON

E-K

August 6, 1928

Submitted to the Secretary of Commerce, for his information.

11—4623

Acting Commissioner of Lighthouses.

Thomas E. Fenner

INACTIVE

Fla. Co. Fenner

WHERE BORN	WHENCE APPOINTED		
	STATE	COUNTY	CONGRESSIONAL DISTRICT
	Va.		

STATUS

DESIGNATION	CLASS	SALARY	OFFICE, BUREAU, OR DIVISION	DATE APPOINTED	DATE OF OATH
Keeper Jordan Pt. Lo. H. Va.		$540 pa.	Light-House	Position from Treasury 7-1-'03	
" Jordan Point Range L.S. Va		$600. "	"	Feb. 22, 1914.	
" Increase "		780	"	Nov 4 1918.	
~~Rate of Pay~~		1020	"	JUL 1 1924	
Retired eleve Dec. 16, 1924		~~$601.50~~ $602.53.			
Died - July 30, 1928.					

INACTIVE

REMARKS:

8/9

LIGHT-HOUSE BOARD.
Form 71.

CERTIFICATE OF EXAMINATION OF ACTING LIGHT-HOUSE KEEPER.

The Light-House Board,

Washington, D. C.

Sirs:

I hereby certify that, in accordance with instructions received from the Light-House Board, I have examined Thomas E. Fennell *, now Acting* Keeper *at* Jordan Point *Light-Station,* Va. *and that I consider* him *competent to perform the duties of the position. I therefore recommend that* he *receive a full appointment in place of the acting appointment* he *now holds.*

B. Lamborn Comdr. U.S.N.

6240

Inspector 5th *L.-H. Dist.,*

March 21, 1896.

J.B.K.

Approved, and respectfully forwarded to the Honorable the Secretary of the Treasury March 30, 1896

Geo. F. Wilde

Naval Secretary

(Ed. 1-20-'92—1,000.)

CARDED

PERSONAL INFORMATION SHEET

NOTE.—This sheet is to be used only in cases of persons transferred to the Department of Commerce and Labor, by operation of law, July 1, 1903.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 15, 1904.

To the Heads of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to obtain a complete record of its officers and employees, you are hereby requested to furnish the information called for in Part II of this form, relative to each appointee or employee, now in the service, who was serving in your Bureau June 30, 1903, and was transferred to the Department of Commerce and Labor July 1, 1903, pursuant to the acts of Congress approved February 14, 1903, and March 3, 1903, and to have every such person answer each of the questions in Part I of this form and sign the same. Officers in charge, subordinate to heads of Bureaus, are expected to review this sheet, after it has been executed, to see that all questions have been answered, and, after doing so, to forward it immediately to the head of the Bureau for transmission to the Department.

Geo. B. Cortelyou

Secretary.

PART I.

(Blanks in Part I are to be filled by the appointee or employee; but if he is unable to write legibly, another person may write the answers at his dictation. In either case, the statement is to be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.) Thomas Epes Turner

2. How do you write your name on the pay roll? Thos. E. Turner

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

City or town.	State or Territory.	County.	Congressional district.
	Virginia	Prince George	Fourth

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Prince George Virginia

6. When were you born? February 8th 1855

Month.	Day.	Year.

7. Are you pensioned by the United States Government? (Answer "Yes" or "No.") No

11—1433

8. Are there any members of your family, besides yourself, in the civil service of the United States Government? (If so, give below their names, relationship, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
None				

9. How long were you in the civil service of the United States Government prior to July 1, 1903? 17 Years 9 months since Light House Keepers were included or since September 17, 1885.

10. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "Appointed before position was classified;" or, "By reinstatement;" or, "By transfer from ————," stating Department, Bureau or Service, position, and salary, if known.)

before position was classified

11. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

Eyesight little defective only use glasses to read, hearing a little defective

12. Were you in the military or naval service of the United States during the Civil or Spanish-American wars? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
neither			

13. If you served in the military or naval service of the United States at any time, other than during the Civil and Spanish-American wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
Have never served in either			

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government indicated in your answers to questions 9, 12, and 13.)

Was farming until appointed as asst. Light House Keeper.

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: "Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.")

Public school for a short time, and private School a while.

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

None

17. What, if any, civil service examinations have you passed? (State name and date of each, as near as you recollect.)

None

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

19. State the date upon which the above blanks were filled. May 31, 1904

Witness:

(Signature) Thos E Fennell

P. O. Address: Lee P. O.
City or town.

Prince George Co.
Number and street.

Virginia
State or Territory.

In case signature is by mark.

Reviewed, approved, and forwarded JUL 6 1904, 190

(Signature) H W Lee

(Official title) Commander, U.S.N., Inspector, 5th L.H. Dist.

PART II.

(Blanks in Part II are to be filled by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the above questions was employed July 1, 1903.

Lt.Ho.Establishment. (Bureau or Service.) Jordan Point Lt.Ho.Va. (Place (city, town, or station).) Fifth (District.)

2. What position did he hold July 1, 1903? Keeper

3. On what date was he appointed to this position? December 5,1887.

4. How long had he served in the Bureau or Service in which he was employed July 1, 1903?

Seventeen years,nine months, thirteen days.

5. What was his salary July 1, 1903? $540. per annum.

6. From what appropriation was he paid July 1, 1903?

Salaries of Keepers of Lighthouses,1904.

7. Was the position he held July 1, 1903, excepted, competitive, or unclassified under the civil service rules?

Competitive.

11—1433

8. If the position was classified, state the date of classification. May 6, 1896.

9. If the appointee or employee was appointed through examination, state the kind of examination. If not so appointed, state how he entered the position. (Examples: "Appointed before position was classified;" or, "By reinstatement;" or, "By transfer from ————," stating Department, Bureau or Service, position, and salary, if known.)

Appointed before position was classified.

10. Is the appointee or employee required to give bond? No.

(Signature) H. W. Lea

(Official title) Commander, U.S.N., Inspector, 5th L.H. Dist.

Date: JUL 6 1904, 190

11—1433

EFFICIENCY

Efficiency rating unsatis-

[illegible] Ouroes [illegible]

ed to make recomendation

(Gross Reference)

For basis of this action see

letter dated JUL 1 1909

in file of Misc 271/2

Thos. C. Fenner (HA)

Light-House

(CROSS REFERENCE — E F F I C I E N C Y)

At a conference it was decided that this employee should receive a letter of caution, and that his work is to be watched by the officer in charge and a report concerning his efficiency should be made to the Light-House Board from time to time. See memo dated July 28, 1909, in file of

MISC. 271/2

Thos. E. Fenner

BTD
12093

Caution. August 2, 1909.

Mr. Thomas E. Fenner, Keeper,
Jordan Point Light-Station, Va.,
Through the Inspector of
The 5th Light-House District,
Baltimore, Md.

Sir:

1. The Board states that your efficiency rating for 1909 is not satisfactory. It appears that you are not giving an equivalent amount of work for the salary paid you, and you are informed that the Board expects your work to show marked improvement in the future, failing which, more drastic measures will be taken.

2. This letter of caution is written by direction of the Department, based upon the efficiency report submitted in your case by the Light-House Inspector.

Respectfully,

H. T. MAYO.

CAPTAIN, U. S. N.
~~Lt.Col., Corps of Engineers, U.S.A.~~
NAVAL SECRETARY

~~Engineer Secretary.~~

See Bds letter 8/2 in Chief 27 1/2

Fife

Dept. asks for report which was to be made "from time to time"

(Cross Reference)
For basis of this action see
letter dated 1/11/10
in file of Misc 271/2

(CROSS REFERENCE - E F F I C I E N C Y)

As this employee has shown improvement in his work since the warning was issued to him, no further action is necessary. See Dept. letter of Jan. 29-10 in MISC. 271/2.

Department of Commerce and Labor

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Lighthouse Service 2. Where employed Jordan Point Light-Station, Va.
3. Name Thomas E. Fenner 4. Where born Virginia.
5. Age 54 6. Position Keeper
7. Compensation $540. per an 8. When appointed (a) September 17, 1885
9. How appointed (b) Prior to Classification
10. Appointed from: State Virginia; Congressional District 4th; County Prince George
11. Status under Civil Service Rules (c) Classified Competitive
12. Is the employee an honorably discharged soldier or sailor? No
13. Other Government service None
14. Duties (describe fully) Is responsible for lighting and extinguishing the light and for public property at station and its preservation. Runs fog bell.
15. Efficiency: Quantity of work (d) 8 tenths; Quality of work (e) Average; Interest manifested in work (f) Yes
16. Is this employee fully earning the salary he is now receiving? Yes
17. Remarks (g) Letter of caution

C

H. Colonel, Corps of Engineers, U. S. A.,
Engineer Secretary.
CAPTAIN, U. S. N.
NAVAL SECRETARY

Robt. L. Russell
Commander, U. S. N., Inspector, 5th Light House Dist. Head of Bureau or Office.

June 5, 1909.

11—3003

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

MAY 13 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Thomas E. Fenner 2. Age 56 (Last birthday.)

3. Bureau Lighthouse Service 4. Position Keeper.

5. Compensation $540.per an 6. Where employed Jordan Point Light, Va.

7. When appointed (*a*) Sept.17,1885 8. How appointed (*b*) Prior to classification.

9. Status under Civil Service Rules (*c*) Classified competitive.

10. Is the employee an honorably discharged soldier or sailor? No.

11. Does the employee receive a pension? No. If so, state the amount

12. Other Government service None.

13. Duties (describe fully) Is responsible for lighting and extinguishing the light and for public property at station and its preservation.

14. Has the employee special qualifications? No. If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.	
Quantity of work	90	2	180	00
Quality of work	85	3	255	00
Interest manifested in work (see also Question 17)	85	3	255	00
Attendance	100	2	200	00
Total		10	890	00
Average percentage			89	00

DIVISION OF APPOINTMENTS RECEIVED JUN 21 1911 DEPT OF COMMERCE AND LABOR

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Is not a purely routine employee and manifests interest in his work and in the service.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent.

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No. If so, what percentage of salary is unearned?

20. Remarks: (e)

The official who is primarily responsible for the statements herein submitted will sign here—

W. R. Abstayo

Commander, U. S. N. Inspector, 6th Dist.

The official who approves the statements thus submitted will sign here—

G. L. Putnam

Chief of Bureau or Office.

11—4259

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES JAN 20 1914

REOM.

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., Jan. 19, 1914
(City.) (Date.)

APPOINTMENT DIVISION JAN 28 1914 DEPT OF COMMERCE

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, ~~Appointment~~ *Promotion

Name, Thomas E. Fenner Ef 89

Legal residence, Va.

CHIEF CLERK JAN 26 1914 5

Position, Keeper

Salary, $600.00 per annum

Location, Jordan Point Range Lights, Va. Sta

Appropriation, Salaries, Keepers of Lighthouses.

Effective Feb. 23, 1914

[1] ~~the actual date of his appointment~~, or as soon thereafter as he enters on duty.

APPOINTMENTS JAN 26 1914 9.45

Former position, Keeper

Former salary, $540.00 per annum

Location, Jordan Point L. S., Va.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Thomas E. Fenner Services terminated, At the close of business Feb. 22, 1914.

Reason, This recommendation

Relatives in Government Service, New position - by increase in compensation and change in designation of Sta

Remarks: This recommendation is made in accordance with Bureau's direction of April 21, 1913 on Form 70 authorizing the establishment of Jordan Point Range Front Light, Va.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Secretary. Civil Service District.

Rulland
Inspector.
ESH.

*changed in Bureau

HRW-McC.

BUREAU OF LIGHTHOUSES
WASHINGTON

January 24, 1914.

Submitted to the Secretary of Commerce, approved.

This increase will be effective as soon as Jordan Point Range light is established.

1-27-14

Bureau
Acting Commissioner.

[1] Strike out the clause which does not apply.

11—2814

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 28, 1914.

Mr. Thomas E. Fenner,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Six Hundred dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By increase in compensation from $540 per annum.)

APPOINTING CLERK
JAN 28 1914
REPORTED
APPOINTMENT DIVISION

CARDED.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

M
C

Acting Chief of Appointment Divisi

CHANGE REPORTED
FEB 1914
U. S. COMMIS

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position (by increase in compensation).

Legal Residence: Virginia.

525 Form 111

LIGHT FEB 27 1914 HOUSES

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

CHIEF CLERK MAR 10 1914

I, Thomas E. Fenner

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

MAR 12 1914 9.05

☞ Thos E Fenner
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 3rd day of February, A. D. 1914

(Affix official seal here)

[4] (Name) Josiah J. Temple

(Official title) Notary Public.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Keeper	$600. p. a.	Jordan Point Lightsta., Va.
Former Keeper	540. " "	Jordan Point Lightsta. &c., Va.

(The above should be filled in by the district officer before sending to appointee)

REOM CARDED

Office of Lighthouse Inspector, 5th District

Baltimore, Md., (Address) Feb. 26, 1914 (Date)

The above-named appointee entered upon duty on Feb. 22, 1914 (Date)

In the absence and by direction of the Inspector,

Hawkinson
(Signature, followed by title) Supt. LHS.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4789-2

MAKE NO ENTRIES IN THIS COLUMN.

LIGHT OCT 31 1916 HOUSES

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Fenner, Thomas E.

2. Department:

Commerce

3. Bureau, office, or service:

Lighthouse Service, 5th Dist.

4. Designation of position:

Keeper

5. Occupation (if not clearly shown by answer to question 4):

6. Annual earnings:

$600.

7. Kind of appropriation:

LS

8. Present rate of pay:

$ AS

9. Initial rate of pay:

$ 420. p.a.

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

Substitute— Years:	Substitute— Months:	Regular— Years:	Regular— Months:
		30	9

11. State, Territory, or foreign country of birth (do not give town):

Virginia

12. Race:

W

13. Sex:

Male

14. Date of birth—

Month: June

Year: 1855

15. Kinds of schools attended, years attended, and degrees taken:

El½

16. Marital condition:

W

17. War veteran?

No

18. Appointed from—

Congressional district and State: 4 Virginia

County: Prince Geo.

19. Civil service status:

C

20. Method by which classified status was obtained:

BEO

21. Place of employment—

City: Baltimore

State: Maryland

DO NOT FOLD THIS CARD.

11—5869

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 14, 1918.

Mr. Thomas E. Fenner,
M

Sir: Through the Commissioner of Lighthouses.

You are advised that your salary as keeper in the Lighthouse Service has been changed from $600 to $780 per annum, by November 11, 1918. (The above rate of pay includes longevity pay of $60.)

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

CARDED

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

R
Ho

ORIGIN OF THIS ACTION SITE
DATED 10/7/18
FILE OF 109515

APPOINTMENT DIVISION
NOV 15 1918

(CROSS REFERENCE)

Fenner, Thomas E. In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $ 1050, effective July 1, 1924.

For authorization see letter dated JUL 23 1924 File No. 1095/21.

Dept. of Commerce
Lighthouse Service

APPLICATION FOR RETIREMENT

Name Thomas E. Fenner Date of Birth Feb. 8, 1855 Rating Keeper

Service Record Showing Character and Continuity of Service

Rating	From	To	Period of Service Yrs.	Mos.	Days	Remarks
Asst. Keeper	Sep. 17, 1885	Dec. 4, 1887	2	2	17	
Keeper	Dec. 5, 1887	Dec. 15, 1924	37	0	11	
			39	2	29	

DEPARTMENT OF COMMERCE LIGHTHOUSES APPOINTMENT DIVISION. 1924 OCT 27 PM 1 13

SUPT. OF LIGHTHOUSES BALTIMORE MD. OCT 25 1924

CHIEF CLERK 1924 OCT 28 AM 10 01

Pay during five service years preceding proposed date of retirement not including ration allowance nor any additional bonus.

From	To	Yrs.	Mos.	Days	Rate p.a.	Amount paid
Dec. 16, 1919	June 30, 1924	4	6	15	$780. p.a.	$3542.50
July 1, 1924	Dec. 15, 1924	0	5	15	1020. p.a.	467.50
		5	0	0		5) $4010.00
		Average pay for last 5 years.....				$ 802.00

DEPARTMENT OF COMMERCE OCT 30 1924 ACTION TAKEN

Average for last five service years: $ 802.00 x 30 /40 = $ 601.50

Superintendent of Lighthouses, Baltimre, Md.

I desire to make formal application for retirement from active duty in the Lighthouse Service from December 16, 1924, as per service shown above.

Dated October 22 1924 Name Thomas E. Fenner Rating Keeper

Supt.
1 A Supt.
Chief Cl.
3 A Supt.
3 A Supt.
6 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Stenog.
Messenger
Wi

Office of Superintendent of Lighthouses,
Baltimore, Md., October 25 1924.

ICA

Forwarded to Commissioner of Lighthouses recommending retirement at $ 601.50 per annum beginning December 16 1924. The above record of service and pay is certified correct as shown by files of this office.

For and in the absence of the Superintendent.

F. C. Hingsburg

1st Asst. Superintendent of Lighthouses

Bureau of Lighthouses
Washington, D.C.

OCT 27 1924

Submitted to the Secretary of Commerce, recommending approval.

10/28/24

ACTING SECRETARY OF COMMERCE

Acting Commissioner of Lighthouses.

October 28, 1924.

Mr. Thomas E. Fenner,

Through the Commissioner of Lighthouses.

Sir:

In compliance with your request, the Department, upon recommendation of the Acting Commissioner of Lighthouses and in accordance with the provisions of section 6 of the Act approved June 20, 1918, has retired you from active duty in the Lighthouse Service (Fifth District), with retired pay at the rate of $601.50 per annum, to become effective beginning December 16, 1924.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Acting Chief of Appointment Division.

P

APPOINTMENT DIVISION ENTERED OCT 30 1924 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

March 30, 1925

AMENDED

Mr. Thomas E. Penner,

Through the Commissioner of Lighthouses.

Sir:

In compliance with your request, the Department, upon recommendation of the Acting Commissioner of Lighthouses and in accordance with the provisions of section 6 of the Act approved June 20, 1918, has retired you from active duty in the Lighthouse Service (Fifth District), with retired pay at the rate of $602.53 per annum, to become effective beginning December 16, 1924.

By direction of the Secretary:

APR 8 - 1925

Respectfully,

EDW. J. GARDNER.

Acting Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED APR 8 1925 ON JOURNAL DEPARTMENT OF COMMERCE.

APPROVED BY THE ACTING SECRETARY 3/30/25

FILE 1090/1

Form 93

VRH

NOTICE OF ~~RESIGNATION~~ OR DEATH

LIGHTHOUSES 1928 AUG 6 AM 9 19

CHIEF CLERK

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE AUG 7 1928 APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

August 3, , 19 28

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the ~~resignation~~ Death of the following-named employee:

Name, Thomas E. Fenner Position, (Retired) keeper

Legal residence, Virginia Station,

Salary, $602.53 per annum

The acceptance of this resignation is recommended effective at the close of ——

This employee has ---- taken leave in excess of the accrued rate.

Remarks:

Mr. Fenner died July 30, 1928.

APPOINTMENT ENTERED AUG 11 1928 ON JOURNAL DEPARTMENT OF COMMERCE.

CARDED

For and in the absence of the Superintendent.

Geo Hopkins

Assistant Superintendent

8-7-28

E-K

BUREAU OF LIGHTHOUSES

WASHINGTON

August 6, 1928

Submitted to the Secretary of Commerce, for his information.

11—4623

W P Harman

Acting Commissioner of Lighthouses.

CROSS REFERENCE

SEE FILE--464/16/D#1

NAME Fenner, Thomas E. POSITION Keeper

BUREAU BUREAU OF LIGHTHOUSES STATION 5th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt.per annum to be Added	Subtracted
180	240	1020	XCR	404. 25	1424. 25	LHS	5	1200	yes	60	

CIRCULAR #13----11/13/23

approv-$1200

GRADE RECOMMENDED 5

RANGE OF COMPENSATION RECOMMENDED FROM $1200 TO $1440

PERSONNEL CLASSIFICATION BOARD FORM NO. 1
(To be filled out in accordance with detailed instruction sheet, Form No. 2)

Sheet No. 68
2—12758

DO NOT WRITE IN THIS SPACE			
	a		
	b		
	c		
	d		

1. Fenner (Surname) Thomas (Given name) E. (Initial)
2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouse
5. (a) Field Station Fifth Lighthouse District
   (b) Subdivision Jordan Point L.S., Va.
   (c) City or town ---- State Va.
6. Pay-roll title Light Keeper
7. Customary office title Keeper

8. (a) Number of regular working hours of the position, per day Avg. about 15; per week 105
   (b) If this is not a full-time position, state percentage of time employed per day ____; or per week ____
   (c) If night work, wholly or in part, state the hours: From All of time from sunset to sunrise m.
9. If this is not an all-year-round position, state approximate number of days employed each year ____
   During what months ____
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation ____
11. Present rate of pay, exclusive of bonus $ 780. per annum; bonus, $ 240. per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ 720. per "; bonus, $ " per annum.
13. If the employee receives overtime pay, state the rate None
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum $164.25
    45¢ per diem commutation of rations
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniform; annual cost, $ Est20.00
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☒ 6 ☐ 7 ☐ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ____; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ____; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ____; number of lessons ____; number completed ____

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

LAND STATION.

1. Operating sixth order light and bell fog signal.
2. Keeping the station painted and clean.
3. Caring for grounds and outbuildings.
4. Keeping the machinery in order.
5. Keeping station records and preparing reports.
6. Going for mail and provisions.
7. Observing aids to navigation and conditions of weather.
8. Preparing meals and keeping rooms clean.

19. Does employee work under immed[illegible]e supervision, or to a large extent upon his own r[illegible]nsibility? (Describe fully.)

Keeper is in full charge of station and is largely governed in the performance of his duties by letters from the District office and by a book of Instructions to Employees. Frequently placed on his own responsibility saving life and property under stress of weather. Stations are usually in isolated localities where the personnel must act in emergency without reference to superior officers.

20. Do the duties involve direction or supervision of the work of other employees? .....
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

This employee ranks first at this station and he regularly has no employee under him.

21. How long have the employee's duties been substantially as described above? Dec. 5, 1887.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

May 25, 1923. (Date) — (Signature of Preparing Officer) — Supt. of Lighthouses (Title)

23. I have read the foregoing and I agree to it except as follows:

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)	X		

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		X
Common School	X	

Technical Education: If essential, kind and extent .....

.....

Experience: If essential, kind and extent .....

.....

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1020. to $ 1260. exclusive of allowances mentioned in question 15.

May 25, 1923. (Date) — (Signature of head of field office or station) — Supt. of Lighthouses (Title)

GOVERNMENT PRINTING OFFICE 2—12758

FENNER, THOMAS E.

FENNER, THOMAS E.

Ord Rel Dec. 16 1924.

Form 73

NOMINATION

Pers.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES JAN 20 1914

REOM.

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., Jan. 19, 1914
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, ~~Appointment~~ *Promotion

Name, **Thomas E. Fenner** Legal residence, **Va.**

Position, **Keeper** Salary, **$600.00 per annum**

Location, **Jordan Point Range Lights, Va.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **Feb. 23, 1914** {1 ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper Former salary, **$540.00 per annum**

Location, **Jordan Point L. S., Va.**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Thomas E. Fenner Services terminated, **At the close of Feb. 22, 1914.** to

Reason, **This recommendation**

Relatives in Government Service,

Remarks: **This recommendation is made in accordance with Bureau's direction of April 21, 1913 on Form 70 authorizing the establishment of Jordan Point Range Front Light, Va.**

Selection regular, subject to the action of the
U. S. Civil Service Commission. , 191

Rutland.

*changed in Bureau *Civil Service District.* **Inspector.**

E.S.H

HRW-McC.

BUREAU OF LIGHTHOUSES
WASHINGTON

January 24, 1914.

Submitted to the Secretary of Commerce, approved.
This increase will be effective as soon as Jordan Point Range light is established.

Acting Commissioner.

1 Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 28, 1914.

Mr. Thomas E. Fenner,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Six Hundred dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By increase in compensation from $540 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Acting Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position (by increase in compensation).

Legal Residence: Virginia.

11—3692

JAN 29 1914

Department of Commerce and Labor

LIGHT HOUSE BOARD
JUN 8 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Lighthouse Service 2. Where employed Jordan Point Light-Station, Va.
3. Name Thomas E. Fenner 4. Where born Virginia.
5. Age 54 6. Position Keeper
7. Compensation $540. per an 8. When appointed (a) September 17, 1885
9. How appointed (b) Prior to Classification
10. Appointed from — State Virginia; Congressional District 4th; County Prince George
11. Status under Civil Service Rules (c) Classified Competitive
12. Is the employee an honorably discharged soldier or sailor? No
13. Other Government service None
14. Duties (describe fully) Is responsible for lighting and extinguishing the light and for public property at station and its preservation. Runs fog bell.
15. Efficiency — Quantity of work (d) 8 tenths; Quality of work (e) Average; Interest manifested in work (f) Yes
16. Is this employee fully earning the salary he is now receiving? Yes
17. Remarks (g) Jan. 29, '10 Dept. closes case

CAPTAIN, U. S. N.
NAVAL SECRETARY Commander, U. S. N., Inspector, 5th Light House Dist Robt. D. Russell
Head of Bureau or Office.

June 5, 1909:

11—3003

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

MAY 13 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Thomas E. Fenner 2. Age 56 (Last birthday.)

3. Bureau Lighthouse Service 4. Position Keeper.

5. Compensation $540.per an 6. Where employed Jordan Point Light,Va.

7. When appointed (*a*) Sept.17,1885 8. How appointed (*b*) Prior to classification.

9. Status under Civil Service Rules (*c*) Classified competitive.

10. Is the employee an honorably discharged soldier or sailor? No.

11. Does the employee receive a pension? No. If so, state the amount

12. Other Government service None.

13. Duties (describe fully) Is responsible for lighting and extinguishing the light and for public property at station and its preservation.

14. Has the employee special qualifications? No. If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.	
Quantity of work	90	2	180	00
Quality of work	85	3	255	00
Interest manifested in work (see also Question 17)	85	3	255	00
Attendance	100	2	200	00
Total		10	890	00
Average percentage			89	00

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Is not a purely routine employee and manifests interest in his work and in the service.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent. If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No. If so, what percentage of salary is unearned?

20. Remarks: (*e*)

The official who is primarily responsible for the statements herein submitted will sign here—

W. H. Stayton

Commander, U. S. N. Inspector 8th Dist.

The official who approves the statements thus submitted will sign here—

Chief of Bureau or Office.

Dept. of Commerce
Lighthouse Service

APPLICATION FOR RETIREMENT

Name Thomas E. Fenner Date of Birth Feb. 8, 1855 Rating Keeper

Service Record Showing Character and Continuity of Service:-

Rating	From	To	Period of Service Yrs.	Mos.	Days	Remarks
Asst. Keeper	Sep. 17,1885	Dec. 4,1887	2	2	18	
Keeper	Dec. 5,1887	Dec. 15,1924	37	0	11	
			39	2		

U.S. BUR. OF LIGHTHOUSES RECEIVED OCT 25 1924 WASH. D.C.

1924 OCT 25 PM 1 13 LIGHTHOUSES

Pay during five service years preceding proposed date of retirement not including ration allowance nor any additional bonus.

From	To	Yrs.	Mos.	Days	Rate per a.	Amount paid
Dec. 16, 1919	June 30, 1924	4	6	15	$760. p.a.	$3542.50
July 1, 1924	Dec. 15, 1924	0	5	15	1020. p.a.	467.50
		5	0	0		5)$4010.00
		Average pay for last 5 years.....				$ 802.00

Hydro
Radio
Engr. Cons.
Mar. Eng.
Personnel
Financial
Law and Prop.
Adm Asst.
Dep. Comr.
Comr.

Average for last five service years: $ 802.00 x 30 /40 = $ 601.50

Superintendent of Lighthouses, Baltimore, Md.

I desire to make formal application for retirement from active duty in the Lighthouse Service from December 16, 1924 as per service shown above.

Dated October 22 1924 Name Thomas E. Fenner Rating Keeper

Supt.
1 A Supt
Chief Cl
2 A Supt
3 A Supt
4 A Supt
Mc
1 Drafts
2 Dra
Hydro.
Accounts
Ordering
Personnel
Cost Kpr
File Clk.
Stenog.
Messenger
Wh

Office of Superintendent of Lighthouses,
Baltimore, Md., October 25 1924.

IQA

Forwarded to Commissioner of Lighthouses recommending retirement at $ 601.50 per annum beginning December 16 1924. The above record of service and pay is certified correct as shown by files of this office.

For and in the absence of the Superintendent.

1st Asst. Superintendent of Lighthouses

Bureau of Lighthouses
Washington, D.C.

OCT 27 1924

Submitted to the Secretary of Commerce, recommending approval.

Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

employees' accts
5—1626 156
4—1638 LIGHTHOUSES 468
3—1638 660

1925 MAR 7 AM 8 44

ICA

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

March 6, 1925

3/12 To Dept

Commissioner of Lighthouses,
Washington, D. C.

Subject: Retired pay.

1. In compliance with your letter of February 21, 1925, to the Superintendents of the various districts on subject of adjustment of retired pay of keepers recommendation is made that Thomas E. Fenner and Charles E. Kirwan have their retired pay adjusted in accordance with attached sheets.

H. B. King

Superintendent of Lighthouses

Thomas E. Fenner

employees

Hydro
Radio
Engr. Cons.
Mar. Engr.
Personnel
Financial
Law and Prop.
Adm Asst.
Dep. Comr.
Comr.

GPO

Dept. of Commerce
Lighthouse Service

APPLICATION FOR RETIREMENT

Name Thomas E. Fenner Date of Birth Feb. 8, 1855 Rating Keeper

Service Record Showing Character and Continuity of Service:-

Rating	From	To	Period of Service Yrs	Mos	Das	Remarks
Asst. Keeper	Sept.17,1885	Dec. 4,1887	2	2	18	
Keeper	Dec. 5,1887	Dec.15,1924	37	0	11	
			39	2	29	

3/1-8 To Dept

LIGHTHOUSES
1925 MAR 7 AM 8 44

Pay during five service years preceding proposed date of retirement not including ration allowance nor any additional bonus.

From	To	Yrs.	Mos.	Days	Rate per a.	Amount paid
Dec. 16, 1919	June 30, 1924	4	6	15	$780.00	$3542.50
July 1, 1924	Dec. 15, 1924	0	5	15	1200.00	474.40
					(Inc. Sub) 5)	$4016.90
					Average for last 5 years....	$803.38

Average for last five service years: $ x /40 = $

Superintendent of Lighthouses, Baltimore, Md. 803.38 30 602.53

I desire to make formal application for retirement from active duty in the Lighthouse Service from _____ 192_, as per service shown above.

Dated _____ 192_, Name _____ Rating _____

Office of Superintendent of Lighthouses,
Baltimore, Md., _____ 192_.

Forwarded to Commissioner of Lighthouses recommending retirement at $_____ per annum beginning _____ 192_. The above record is correct and pay is certified correct as shown by files of this office. March 6, 1925 602.53

Dec. 16 4

H. D. King

Superintendent of Lighthouses.

Bureau of Lighthouses
Washington, D.C.

Submitted to the Secretary of Commerce, recommending approval.

Form 93

VEH

NOTICE OF RESIGNATION OR DEATH

LIGHTHOUSES 1928 AUG 6 AM 9 19

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

August 3, , 19 28

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Thomas E. Fenner Position, Retired keeper

Legal residence, Virginia Station,

Salary, $502.53 per annum

The acceptance of this resignation is recommended effective at the close of ——

This employee has —— taken leave in excess of the accrued rate.

Remarks:

Mr. Fenner died July 30, 1928.

For and in the absence of the Superintendent.

L. M. Hopkins.

Assistant Superintendent

BUREAU OF LIGHTHOUSES

WASHINGTON

E-K

August 6, 1928

Submitted to the Secretary of Commerce, for his information.

11—4623

Acting Commissioner of Lighthouses.