Mrs. Emily A. Fish

STATE FROM WHICH APPOINTED
Cal.

STATUS

DESIGNATION	SALARY	OFFICE, BUREAU, OR DIVISION	DATE APPOINTED
K. Pt. Pinos Lt. Sta., Cal.	$ 800 pa.	Light-House	Position from Treasury 7-1-03
Resigned - date to be reported		Clsn April 9, 1914	

P. O. Box 2423. Telephone 633.

Office of U. S. Light-House Inspector,

TWELFTH DISTRICT,
77, APPRAISER'S BUILDING,
San Francisco, Cal., June 20, 1893

Inclosures.

Subject Pt Pinos Light Station

Hon John H. Wise
Col. Customs + Supt Lights
San Francisco Cal

Sir:

With this I forward a notification of a vacancy of Keeper at Pt. Pinos Lgt Station caused by the resignation of the present occupant. Heretofore this place has been filled by a man but I am desirous of making a change and having a woman for Keeper. Yesterday I telegraphed to the Light House Board my desire and in return was directed to "Consult with the Collector, etc". If entirely compatible with your views I would

respectfully request that Mrs. Emily A. Fish whose application is before you, be appointed, to take effect July 1st proximo -

It has been the experience of this office that women are the neatest and best Keepers for the smaller lights when there is but a single Keeper, and as this station has considerably "run down" under the present Keeper, I am confident that the service will be much improved by the desired change.

I am Sir
Very respectfully
H E Nichols
Comd U.S. Navy
Inspector

Enclosures:
Resignation of
Mr. Luce & letter
from Lt. Jasper
to Coll.

(FORM NO. 72.)

To be sent to the Light-House Board.

Office of Collector of Customs

At San Francisco

June 28, 1893.

To the Secretary of the Treasury,
Washington, D. C.

Sir:

I have the honor to nominate Mrs. Emily A. Fish

for appointment as Acting Keeper

Keeper of the Light-House at Point Pinos

, to take effect from date of entering on duty, in

place of Allen L. Luce

who * has resigned

Approved
7 July 93
R. D. Evans
Naval Secretary

Respectfully yours,

John H. Wise

Collector of Customs and Superintendent of Lights.

EXTRACTS FROM LIGHT-HOUSE BOARD REGULATIONS.

Superintendents of lights are to select keepers and assistants with particular reference to their fitness for and capacity to perform the duties required of them. Members of the keepers' family should only be nominated in rare and exceptional cases, where the interest of the service requires it.

Keepers and assistants must be over eighteen years of age when appointed. They must be able to read and write, and in every respect be competent to discharge the duties of keeper. Assistants are required to observe the orders of the keepers in all matters connected with the duties of the establishment; and any disobedience of such orders will be held as a sufficient cause for recommending their discharge.

Men of intemperate habits, and those who are otherwise mentally or physically incapable of performing the duties of light-keepers, must not be nominated for appointment.

Keepers, when appointed, will receive instructions from the superintendent or inspector, as to the time of entering upon their duties, and will be paid at the rates stipulated in their appointments, from the date at which they actually enter upon their duties, and not before.

* Here must be stated the manner in which the vacancy arises which this nomination is intended to fill. Thus: Resigned; deceased; or removed.

NOTE.—This form to be filled in and signed by the nominee.

San Francisco Cal

June 20th, 1893.

Please answer the following questions, and sign your name in *full*.

Where were you born? Ypsilanti Michigan

Are you a citizen of the United States? Yes

What is your age? Sixty four (45)

Are you married? A widow

Were you ever in the U. S. Army or Navy—either regular or volunteer—or in the Marine Corps? If so, state the company, regiment, or vessel. Pensioner of an Officer of the Volunteer and Regular Army

In what capacity? Husband was Surgeon & Medical Inspr

Where, and how long did you serve? He served ten years

Were you honorably discharged? He was honorably discharged

When and where? At Benicia Arsenal

What qualifications do you possess for the position you desire?

Ability to perform the duty

By whom are you recommended?

Frank J. French.
T. Le. Thompson

Where is your present *legal* residence? Giving Town, County, State, and number of Congressional District.

Oakland, Alameda Co. California

What other Government appointments have you held, and why did you not continue therein?

None

Have you any relatives in any branch of the Government service? *If so, state* WHO *they are, where and in what capacity they are employed, and what relation.*

None

(SIGN NAME IN FULL.) Emily Augusta Fish

(Ed. 8-27-'90—3,000.)

Treasury Department
LIGHT HOUSE BOARD,
RECEIVED
JUL 8 1893
1648
RECEIVED.

6126
G/45

Date July 11, 1893

NOMINATION.

dr (359)

Date: June 28. 93

359

Superintendent of Lights

at San Francisco

12th. Dist.

Nominating Mrs. Emily

A. Fish

To be Principal Keeper of

Point Pinos

Light-House

In place of A. I. Luce

APPOINTMENT
RECEIVED
JUL 10 1893
DIVISION.
9469
11

APPT.

encl. 2

(Form No. 71.)

CERTIFICATE OF EXAMINATION OF ACTING LIGHT-HOUSE KEEPER.

The Light-House Board,

Washington, D. C.

I hereby certify that, in accordance with instructions received from the Light-House Board, I have examined Mrs Emily A Trish *, now Acting* ——— *Keeper at* Point Pinos Cal. *Light-Station, and that I consider* her *competent to perform the duties of the position. I therefore recommend that* She *receive a full appointment in place of the acting appointment* She *now holds.*

800

H E Nichols

Inspector 12th *L.-H. Dist.,*

Aug 19th, *1893*

Approved, and respectfully forwarded to the Honorable the Secretary of the Treasury, Aug 23, 1893

R. D. Evans

Asst Secretary

[Ed. 2-19-'90—1,000.]

PERSONAL INFORMATION SHEET

NOTE.—This sheet is to be used only in cases of persons transferred to the Department of Commerce and Labor, by operation of law, July 1, 1903.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 15, 1904.

To the Heads of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to obtain a complete record of its officers and employees, you are hereby requested to furnish the information called for in Part II of this form, relative to each appointee or employee, now in the service, who was serving in your Bureau June 30, 1903, and was transferred to the Department of Commerce and Labor July 1, 1903, pursuant to the acts of Congress approved February 14, 1903, and March 3, 1903, and to have every such person answer each of the questions in Part I of this form and sign the same. Officers in charge, subordinate to heads of Bureaus, are expected to review this sheet, after it has been executed, to see that all questions have been answered, and, after doing so, to forward it immediately to the head of the Bureau for transmission to the Department.

Geo. B. Cortelyou

Secretary.

CARDED

PART I.

(Blanks in Part I are to be filled by the appointee or employee; but if he is unable to write legibly, another person may write the answers at his dictation. In either case, the statement is to be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.)

Mrs Emily Augusta Fish

2. How do you write your name on the pay roll? Emily A. Fish

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Oakland	California	Alameda Co.	Third
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Romeo - Michigan

6. When were you born? February 22 1848

Month. Day. Year.

7. Are you pensioned by the United States Government? (Answer "Yes" or "No.") Yes

11—1433

8. Are there any members of your family, besides yourself, in the civil service of the United States Government? (If so, give below their names, relationship, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
Mrs. Juliet E. Nichols	step daughter	Commerce & Labor	Lt. House Service	Keeper

9. How long were you in the civil service of the United States Government prior to July 1, 1903? –

Ten years.

10. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "Appointed before position was classified;" or, "By reinstatement;" or, "By transfer from ————," stating Department, Bureau or Service, position, and salary, if known.)

Appointed before position was classified.

11. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

Near sighted slightly – corrected by glasses

12. Were you in the military or naval service of the United States during the Civil or Spanish-American wars? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

13. If you served in the military or naval service of the United States at any time, other than during the Civil and Spanish-American wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government indicated in your answers to questions 9, 12, and 13.)

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: "Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.")

Graduate of Packer Collegiate Institute Brooklyn New York City –

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

Qualified as Light House Keeper –

17. What, if any, civil service examinations have you passed? (State name and date of each, as near as you recollect.)

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

19. State the date upon which the above blanks were filed. June 6th, 1904

Witness:

(Signature) Emily A. Fish

In case signature is by mark.

P. O. Address: Monterey
City or town.

Number and street.

California
State or Territory.

Reviewed, approved, and forwarded AUG 10 1904, 190

(Signature) W. T. Day Comdr. USN,

(Official title) Inspector 12th Light-House Dist.

PART II.

(Blanks in Part II are to be filled by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the above questions was employed July 1, 1903.

Light-House Service. (Bureau or Service.) Point Pinos, Cal. (Place (city, town, or station).) 12th (District.)

2. What position did he hold July 1, 1903? Keeper, Point Pinos Light-Station Cal.

3. On what date was he appointed to this position? July 11. 1893.

4. How long had he served in the Bureau or Service in which he was employed July 1, 1903?

Since July 1. 1893 = 10 years.

5. What was his salary July 1, 1903? $800 per annum.

6. From what appropriation was he paid July 1, 1903? Salaries of Keepers of Light-Houses,

7. Was the position he held July 1, 1903, excepted, competitive, or unclassified under the civil service rules?

Competitive.

8. If the position was classified, state the date of classification. May 6 1896.

9. If the appointee or employee was appointed through examination, state the kind of examination. If not so appointed, state how he entered the position. (Examples: "Appointed before position was classified;" or, "By reinstatement;" or, "By transfer from ————," stating Department, Bureau or Service, position, and salary, if known.)

Appointed before position was classified.

10. Is the appointee or employee required to give bond? No.

(Signature) W. P. Day Comdr. U.S.N.

(Official title) Inspector, 12th L.H. District.

Date: AUG 10 1904, 190

11—1433

Emily A. Fish.

Department of Commerce and Labor

LIGHT HOUSE BOARD
JUN 12 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Light-House Service. 2. Where employed Point Pinos Light.
3. Name Emily A. Fish. (Mrs.) 4. Where born Michigan.
5. Age ~~60.~~ 61 6. Position Keeper, Point Pinos Light-Station, Cal.
7. Compensation $800. pa. 8. When appointed (*a*) July 1, 1893.
9. How appointed (*b*) Prior to Classification.
10. Appointed from { State California. / Congressional District III. / County Alameda. } O. R.
11. Status under Civil Service Rules (*c*) Classified Competitive.
12. Is the employee an honorably discharged soldier or sailor? No.
13. Other Government service None.
14. Duties (describe fully) In charge of 3rd order fixed light. Keep buildings and grounds in order. Receive visitors. Keep accounts and render reports.
15. Efficiency { Quantity of work (*d*) 10/10 / Quality of work (*e*) Excellent. / Interest manifested in work (*f*) Excellent. }
16. Is this employee fully earning the salary he is now receiving? Yes.
17. Remarks (*g*) Excellent in every particular.

CARD C.

CAPTAIN, U. S. N.
NAVAL SECRETARY

JUN 7 - 1909, 19

Head of Bureau or Office.
Comdr. U. S. N., Inspector 12th L. H. Dist.

11—3005

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

May 10, 1911.

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Mrs. Emily A. Fish 2. Age 63 (Last birthday.)

3. Bureau of Lighthouses 4. Position Keeper

5. Compensation $800. p.a. 6. Where employed Point Pinos Light-Station, Cal.

7. When appointed (*a*) July 1, 1893. 8. How appointed (*b*) Prior to Classification.

9. Status under Civil Service Rules (*c*) Classified Competitive.

10. Is the employee an honorably discharged soldier or sailor? No

11. Does the employee receive a pension? Yes If so, state the amount $12 p.m.

12. Other Government service None.

13. Duties (describe fully) In charge of 3rd order fixed light. Keep buildings and grounds in order. Receive visitors. Keep accounts and render reports.

14. Has the employee special qualifications? No If so, state them ------

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	90/100	2	180
Quality of work	Excellent 100	3	300
Interest manifested in work (see also Question 17)	Excellent 100	3	300
Attendance	100	2	200
Total		10	980
Average percentage			98

DIVISION OF APPOINTMENTS RECEIVED JUN 9 1911 DEPT OF COMMERCE AND LABOR

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.
4 days	0	0	0	0	0	0	0	0

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Devote time, labor and thought to improve and keep station in condition.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent.

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be. -------

19. Is this employee superannuated? No. If so, what percentage of salary is unearned? ------

20. Remarks: (e) Commended by Light-House Board February 28, 1901.

The official who is primarily responsible for the statements herein submitted will sign here—

W. G. Moffett

Comdr. U.S.N. Inspector 18th L.H. Dist.

The official who approves the statements thus submitted will sign here—

W. G. Moffett

Comdr. U.S.N. Inspector 18th L.H. Dist.

G. B. Putnam

Chief of Bureau or Office.

Form 93

LETTER TRANSMITTING RESIGNATION

LIGHT MAR 3 1914 HOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

HWR-CHT

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT,

CHIEF CLERK MAR 14 1914

San Francisco, Cal., February 26, 1914

APPOINTMENT DIVISION MAR 16 1914 DEPT OF COMMERCE

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, (Mrs) Emily A. Fish 748 Position, Keeper

Legal residence, California Station, Point Pinos Lightstation, California.

Salary, $800 per annum

APPOINTMENTS MAR 14 1914

The acceptance of this resignation is recommended effective at the ~~close of~~ expiration of her accrued leave, after being relieved by another keeper.

This employee has not taken leave in excess of the accrued rate.

LIGHT MAR 16 1914 HOUSES

Remarks:

This keeper has received the Inspector's efficiency stars for the fiscal years 1912 & 1913, and would receive it for the year 1914 if able to continue on duty until the end of the year. In view of these facts it is recommended that the Commissioner's efficiency star be awarded Mrs Fish, and that a letter of commendation and appreciation of her long and faithful service be sent by the Commissioner.

Rhodes.

Inspector

One inclosure.

BUREAU OF LIGHTHOUSES
WASHINGTON

March 13, 1914.

Submitted to the Secretary of Commerce, approved.

11—4623

The Bureau incloses a proposed letter of commendation to Mrs. Fish for signature by the Secretary which it is recommended be sent in lieu of the action recommended by the Inspector under the above "Remarks". It is recommended that the resignation be accepted effective at the close of a date later to be determined and reported to the Department.

Done 3-14-14

3-14-14

Acting Commissioner.

Inspector

LIGHT HOUSE INSPECTOR DIST.
FEB 16 1914
SAN FRANCISCO, CAL.

LIGHT
MAR 3 1914

Point Pinos Light Station
Pacific Grove Cal Feb. 28th 1914

MAR 16 1914
HOUSE

The Light House Inspector,
San Francisco, Cal.

Sir;

Owing to disability incident to the service, I have the honor to forward my resignation as Keeper of Point Pinos Light Station to take effect February 28th 1914, or at such time thereafter as may be convenient to the department.

It is with regret the Keeper leaves the service after nearly twenty one years duty, and desires to express appreciation of the honorable consideration received, of many letters of commendation, and the award of the much prized Inspectors Efficiency Stars.

Very respectfully
E. A. Fish
Keeper.

MAR 14 1914

APPOINTMENTS
MAR 16 1914
10.24

Madam:

In view of your long and faithful service of more than twenty years as keeper of Point Pinos Light Station, California, during which time that station has been kept in a manner uniformly efficient and creditable to yourself and the Lighthouse Service, the Department takes pleasure in addressing you a letter of commendation therefor and regrets that you have decided to resign from the service of this Department.

Respectfully,

Acting Secretary.

Mrs. Emily A. Fish,
Keeper, Point Pinos Light Station, Cal.,
through, Commissioner of Lighthouses.

Appointment Division

LIGHTHOUSES--~~Secretary's~~ files.

E. F. Sweet

Exact copy as signed by ----------

Mailed MAR 1 4 1914 by ----------

March 18, 1914.

Commissioner of Lighthouses:

Receipt is acknowledged of the Eighteenth Inspector's nomination of the 4th instant, forwarded by the Bureau on the 13th instant, for the transf r of John H. Jeffrey from the position of keeper of Crescent City Light Station, California, to that of keeper of Point Pinos Light Station, California, without change in pay. The Department notes the Inspector's explanation to the effect that Mr. Jeffrey is considered eligible for transfer to Point Pinos Light Station without reduction in pay under authority contained in the Department's letter of June 18, 1910.

In this connection the Department has to state that in conformity with the Equalization of Pay Report of 1908 the regular rate of pay of the position of keeper of Point Pinos Light Station is $756 per annum. Although Mrs. Fish, the present incumbent of the position, receives $800 per annum, that salary will obtain only during her term of service.

With regard to the Department's letter of June 18, 1910, referred to by the Inspector, attention is invited to the fact that the Bureau was "authorized to recommend the transfer of keepers with records for long and meritorious service at isolated stations without reduction in the rates of pay which had obtained at the

stations". So far as the Department is aware, Crescent City Light Station is not an undesirable or isolated station within the meaning of the letter of June 13, 1910.

Before taking any action on the Inspector's nomination for Mr. Joffroy's transfer, the Department will be pleased to receive further report and recommendation in the matter.

(SIGNED) E. F. SWEET

Acting Secretary.

C-M

March 16, 1914.

Madam:

Having tendered your resignation as keeper of Point Pinos Light Station, California, at $800 per annum, the Department has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, effective at the close of a date to be fixed by the Bureau and reported to the Department.

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

Chief of Appointment Division.

CARDED.

Mrs. Emily A. Fish,
Through the Commissioner of Lighthouses.

APPOINTMENT DIVISION ENTERED MAR 17 1914 ON JOURNAL DEPT OF COMMERCE

Shown
4-2-1914
4-11-14
4-22-14

CHANGE REPORTED

APR 1914

C. S. COMMISSION.

C
M

LIGHT HOUSE INSPECTOR DIST.
APR 3 - 1914
SAN FRANCISCO, CAL.

LIGHT
APR 8 1914
HOUSES

LIGHT
APR 15 1914
HOUSES

CHIEF CLERK
APR 15 1914

APPOINTMENTS
APR 15 1914

Point Pinos Light-Station
Pacific Grove California March 11th 1914

The Secretary of Commerce
Washington D. C,
Sir:

I have the honor to acknowledge with thanks, letter of commendation of March 4th 1914,

Very respectfully
Wm Chas A. Fisk
Keeper

The Department of Commerce
Through the Inspector 18th Light-House District

Forwarded apr. 3, 1914.
H. W. Rhodes.
Inspector 18th district.

Bureau of Lighthouses
April 11, 1914.
Forwarded:
Acting Commissioner.

LIGHT
APR 18 1914
HOUSES

Department of Commerce and Labor

LIGHTHOUSE SERVICE

HWR-CHT

OFFICE OF INSPECTOR, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CAL.

CH
APR 22 19[illegible]
5

Mrs Emily A. Fish:
date of resignation.

April 13,1914.

APPOINTMENTS
APR 22 1914
2.55

Commissioner of Lighthouses,

1. Referring to Department letter of March 16,1914 accepting the resignation of Mrs Emily A. Fish, keeper of Point Pinos Lightstation, California, at the close of a date to be fixed by the Bureau and reported to the Department

2. Mrs Fish was relieved from duty at the close of April 9,1914.

Rhodes.

Inspector

CARDED.

4-22-14

APPOINTMENT DIVISION
ENTERED
APR 22 1914
ON JOURNAL
DEPT OF COMMERCE

Bureau of Lighthouses, Washington

APR 2[illegible] 1914

Submitted to Secretary of Commerce for his information.

Acting Commissioner.

FISH, EMILY A.

FISH, EMILY A.

Refile in old Treasury

Bu 75861

TREASURY DEPARTMENT,
LIGHT-HOUSE BOARD.
Form No. 0.—Ed. 1 25 1901 5,000.

SUBJECT INDEX.

FISH, MRS. EMILY A.

1901.

18 Feby. Annual report of inspection of Point Pinos, Cal. L. S. forwarded by 12th Insp. See 987.

28 Feby. Wrote 12th Insp. enclosing letter of commendation addressed to Mrs. Fish. See 987.

3 apr. 29 Mch. Mrs Fish acknd letter of commendation

Ack'd APR 3- 1901

Department of Commerce and Labor

LIGHT HOUSE BOARD
JUN 12 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Light-House Service. 2. Where employed Point Pinos Light.
3. Name Emily A. Fish. (Mrs.) 4. Where born Michigan.
5. Age ~~60~~ 61 6. Position Keeper, Point Pinos Light-Station, Cal.
7. Compensation $800. pa. 8. When appointed (*a*) July 1, 1893.
9. How appointed (*b*) Prior to Classification.
10. Appointed from — State California. Congressional District III. County Alameda.
11. Status under Civil Service Rules (*c*) Classified Competitive.
12. Is the employee an honorably discharged soldier or sailor? No.
13. Other Government service None.
14. Duties (describe fully) In charge of 3rd order fixed light. Keep buildings and grounds in order. Receive visitors. Keep accounts and render reports.
15. Efficiency — Quantity of work (*d*) 10/10; Quality of work (*e*) Excellent.; Interest manifested in work (*f*) Excellent.
16. Is this employee fully earning the salary he is now receiving? Yes.
17. Remarks (*g*) Excellent in every particular.

W Gilmer

Head of Bureau or Office.
Comdr. U. S. N., Inspector 12th L. H. Dist.

JUN 7 - 1909, 19

11—3005

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

May 10, 1911.

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Mrs. Emily A. Fish 2. Age 63 (Last birthday.)

3. Bureau of Lighthouses 4. Position Keeper

5. Compensation $800. p.a. 6. Where employed Point Pinos Light-Station, Cal.

7. When appointed (*a*) July 1, 1893. 8. How appointed (*b*) Prior to Classification.

9. Status under Civil Service Rules (*c*) Classified Competitive.

10. Is the employee an honorably discharged soldier or sailor? No

11. Does the employee receive a pension? Yes If so, state the amount $12 p.m.

12. Other Government service None.

13. Duties (describe fully) In charge of 3rd order fixed light. Keep buildings and grounds in order. Receive visitors. Keep accounts and render reports.

14. Has the employee special qualifications? No If so, state them ——

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	90/100	2	180
Quality of work	Excellent 100	3	300
Interest manifested in work (see also Question 17)	Excellent 100	3	300
Attendance	100	2	200
Total		10	980
Average percentage			98

11—4259

E. A. Fish. Feb. 28, 1914.

18th Inspr. teld Keeper Pinos resigns. etc.

File G. D. Jeffrey.

MAR 14 1914

LIGHT
MAR 16 1914
HOUSES

Madam:

In view of your long and faithful service of more than twenty years as keeper of Point Pinos Light Station, California, during which time that station has been kept in a manner uniformly efficient and creditable to yourself and the Lighthouse Service, the Department takes pleasure in addressing you a letter of commendation therefor and regrets that you have decided to resign from the service of this Department.

Respectfully,

Acting Secretary.

Mrs. Emily A. Fish,
Keeper, Point Pinos Light Station, Cal.,
Through, Commissioner of Lighthouses.

MAR 16 1914

To Lighthouse Inspector, San Francisco, Cal., for his information and files. The above Department letter of commendation is sent in lieu of the action recommended by you under "Remarks" on form 93, in this case, dated February 26, 1914.

Acting Commissioner

LIGHTHOUSES---Bureau's files, E. F. Sweet

Exact copy as signed by _____

Mailed MAR 14 1914 by _____

Form 93
1162

LETTER TRANSMITTING RESIGNATION

Per

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT MAR 3 1914 HOUSES

HWR-CHT

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT,

San Francisco, Cal., February 26, 1914 , 191

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, (Mrs) Emily A. Fish — Position, Keeper

Legal residence, California — Station, Point Pinos Lightstation, California.

Salary, $800 per annum

The acceptance of this resignation is recommended effective at the ~~close of~~ expiration of her accrued leave, after being relieved by another keeper.

This employee has not taken leave in excess of the accrued rate.

Remarks:

Must have been commended quarterly in order to get Service star for 1914 & be worn during F.Y. 1915.

This keeper has received the Inspector's efficiency stars for the fiscal years 1912 & 1913, and would receive it for the year 1914 if able to continue on duty until the end of the year. In view of these facts it is recommended that the Commissioner's efficiency star be awarded Mrs Fish, and that a letter of commendation and appreciation of her long and faithful service be sent by the Commissioner.

If her resignation is accepted for 3 months in lieu thereof she shall be entitled to the following fiscal yr, the Comm's efficiency star.

Apr. May & June compose last qtr. for 1914. Insp pre-supposes Mrs. Fish would be commended at close of qtr. to remain in service thru F.Y.

Inspector

BUREAU OF LIGHTHOUSES
WASHINGTON

One incolusre.

March 13, 1914.

Submitted to the Secretary of Commerce, approved.

11—4623

The Bureau incloses a proposed letter of commendation to Mrs. Fish for signature by the Secretary which it is recommended be sent in lieu of the action recommended by the Inspector under the above "Remarks". It is recommended that the resignation be accepted effective at the close of a date later to be determined and reported.

Acting Commissioner.

L

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COPY-JL

Point Pinos Light Station

Pacific Grove California
March 31, 1914.

The Secretary of Commerce

Washington, D. C.

Sir:

I have the honor to acknowledge with thanks, letter of commendation of March 14th, 1914.

Very respectfully,

(Signed)Mrs. Emily A. Fish

Keeper.

The Department of Commerce

Through the Inspector 18th Light House District.

Forwarded Apr. 3, 1914,
(Signed) H. W. Rhodes
Inspector 18th District.

Bureau of Lighthouses
April 11, 1914.
Forwarded:

Acting Commissioner.

LIGHT
MAR 19 1914
HOUSES

Department of Commerce and Labor

LIGHTHOUSE SERVICE

Dep. Comsnr.
Hydrog.
Engr. Dept.
Mar. Engr.

Office of Inspector, 14th District
Custom House
San Francisco, Cal.

March 16, 1914.

Examiner
Personnel
Accounts
Contracts
Chf. Clk.
Comsnr.

Mrs Emily A. Fish:
date of resignation.

April 13,1914.

Madam:

Having tendered your resignation as keeper of Point Pinos Light Station, California, at $800 per annum, the Department has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, effective at the close of a date to be fixed by the Bureau and reported to the Department.

By direction of the Secretary:

Respectfully, Rhodes, Inspector

(SIGNED) GEO. W. LEADLEY,

Chief of Appointment Division.

Mrs. Emily A. Fish,
Through the Commissioner of Lighthouses.

APR 2 0 1914

Acting Commissioner

C
M

MAR 19 1914

LIGHT
MAR 19 1914
HOUSES

March 16, 1914.

Madam:

Having tendered your resignation as keeper of Point Pinos Light Station, California, at $800 per annum, the Department has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, effective at the close of a date to be fixed by the Bureau and reported to the Department.

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

Chief of Appointment Division.

Mrs. Emily A. Fish,
Through the Commissioner of Lighthouses.

C
H

MAR 19 1914

Department of Commerce and Labor

LIGHTHOUSE SERVICE

LIGHT
APR 18 1914
HOUSES

HWR-CHT

Dep. Commr,
Hydrog.
Engr. Cons.
Mar. Engr.

Examiner.
Personnel.
Accounts.
Contracts.
Chf. Clk.
Commr.

OFFICE OF INSPECTOR, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CAL.

Mrs Emily A. Fish:
date of resignation.

April 13,1914.

Commissioner of Lighthouses,

1. Referring to Department letter of March 16,1914 accepting the resignation of Mrs Emily A. Fish, keeper of Point Pinos Lightstation, California, at the close of a date to be fixed by the Bureau and reported to the Department

2. Mrs Fish was relieved from duty at the close of April 9,1914.

Rhodes.

Inspector

Bureau of Lighthouses, Washington
APR 20 1914

Submitted to Secretary of Commerce for his information.

Acting Commissioner.