'26 OCT 23 AM 7:54

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 10/23/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Flanagan, John, J.		

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (CT/NY/RI) 3rd District	From: 1915	To: 1916
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:	Additional Researchers: ☐ Yes ☐ No
CMRS Service Request Number: C-AW8414098	Attendant Signature:
CMRS Search Request Number(s):	Remarks: '26 NOV 3 PM12:42

SCREENING NOTES

☑ Reviewed and Nothing Removed AW	☐ Items Removed and User Informed	
Hold Requested: ☐ Yes ☐ No	Total Requests:	Screened Items:
☐ Additional charge outs and signatures on reverse side		

Time Out:	Final Return:

Form 73 JHG 1412

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N.Y. (City.) June 7, 1915 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:
(Through Sec'y, 2nd C.S.District)

Action recommended, Probationary appointment.

Name, John J. Flanagan. Legal residence, Rhode Island

Position, 2nd Assistant Keeper Salary, $456 per annum

Location, West Bank Light Station, N.Y. Appropriation, Salaries, Keepers of Lighthouses

Effective June 16,1915 ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Former salary,

Location,

Rank on eligible list, 2 Rating, Keeper Percentage, 81.6 Other eligibles considered:

George Doige A. John N. Bennett FR. Joseph Sandow C.

Previous incumbent, Thomas Thomson Services terminated, June 15,1915

Reason, Promoted

Relatives in Government Service, None.

Remarks: No employee of District desired transfer to this position. No quarters for families of keepers at this station. Nos.1 to 5,7,8,10,11 & 12 on eligible list will not accept appointment to stations where there are no family quarters provided. Nos. 6,9 and 13 are not eligible for appointment to this station.

Selection regular, subject to the action of the U. S. Civil Service Commission. JUN 9 1915, 191

In the absence and by direction of Inspector.

HASKELL

Secretary. SECOND Civil Service District.

Superintendent

BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 10 1915

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

SECOND U.S. CIVIL SERVICE DISTRICT
RECD JUN 8 191

[1] Strike out the clause which does not apply.

11—2314

PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

Mr. John J. Flanagan,
Through the Commissioner of Lighthouses.

June 11, 1915.

Sir:

You have been appointed, subject to taking the oath of office, Second Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Fifty-six dollars per annum; effective on the date on which you enter upon duty in the above-mentioned position.

(By selection from certificate No. ----, and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

EOD June 21, 1915

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

RC Acting

Appropriation: Salaries, Keepers of Lighthouses.
Vice: Thomas Thomson.
Legal Residence: Rhode Island.

11—1394

JUN 15 1915

Form 73

JHG

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES OCT 16 1915

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N.Y. (City.) October 15, 1915 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion.

Name, **John J. Flanagan** Legal residence, **Rhode Island**

Position, **1st assistant keeper** Salary, **$480 per annum**

Location, **West Bank Light Station, N.Y.** Appropriation, **Salaries, Keepers of Lighthouses**

Effective **October 20, 1915** {[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, 2nd Assistant Keeper Former salary, **$456 per annum**

Location, **West Bank Light Station, N.Y.**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Thomas Thomson Services terminated, **September 25, 1915**

Reason, **Resigned**

Relatives in Government Service,

Remarks: **Mr. Flanagan entered the service as 2nd Assistant Keeper at West Bank Lt. Sta. on June 21, 1915. His promotion is recommended as he is the only employee in his grade at that station and the vacancy to which promotion is proposed could not be foreseen at the time Mr. Flanagan was appointed. No other employee of District desired transfer to this position.**

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

YATES

Secretary, Civil Service District

BUREAU OF LIGHTHOUSES
WASHINGTON

OCT 18 1915

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
OCT 21 1915
HOUSES

October 20, 1915.

Mr. John J. Flanagan,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By promotion from second assistant keeper at $456 per annum.)

October 25, 1915
E&D

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

RC

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Thomas Thomson.

Legal Residence: Rhode Island.

11—3692

OCT 22 1915

LIGHT
NOV 29 19[illegible]
HOUSES

November 27, 1915.

Sir:

The Department is in receipt of your resignation, dated November 22, 1915, as first assistant keeper of West Bank Light Station, New York, at $480 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of December 4, 1915.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

Mr. John J. Flanagan,
Through the Commissioner of Lighthouses.

3

C

NOV 30 1915

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES AUG 22 1916

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

Tompkinsville, N.Y. (City.) August 21,1916 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Reinstatement

Name, **John J. Flanagan** Legal residence, **Rhode Island**

Position, **Additional Keeper** Salary, **$456.00 p.a.**

Location, **At large** Appropriation, **Salaries, Keepers of Lighthouses**

Effective **August 25,1916** {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, **1st assistant keeper** Former salary, **$480 per annum**

Location, **West Bank Light Station, N.Y.**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, **Victor Larson** Services terminated, **August 19,1916**

Reason, **Promoted**

Members of family in Government Service, **None**

Remarks: **No employee of District desired transfer to this position. Acceptance of position by Mr. Flanagan is attached hereto.**

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

In the absence and by direction of Inspector.

HASKELL
Superintendent

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved. AUG 22 1916

Acting Commissioner

1 Strike out the clause which does not apply.

11—2314

X

NERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
AUG 26 1916
HOUSES

Mr. John J. Flanagan, August 25, 1916.

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Additional Keeper

in the Lighthouse Service

at a salary of Four Hundred and Fifty-six dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By reinstatement in accordance with authority contained in Civil Service Certificate No. 9865.)

Sept 1, 1916.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

R
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Victor Larson.

Legal Residence: Rhode Island.

11—3692

AUG

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT.

LIGHT HOUSES SEP 11 1916

Tompkinsville, N.Y., (City.) September 9, (Date.) 1916

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Change in rating and designation.

Name, **John J. Flanagan** Legal residence, **Rhode Island**

Position, **Assistant Keeper** Salary, **$516.00 per annum**

Location, **Whale Rock Light Station, R.I.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **September 16, 1916** {[1] ~~the actual date of entrance on duty;~~ or as soon thereafter as he enters on duty.

Former position, Additional Keeper Former salary, **$456.00 per annum**

Location, **At large, 3rd District.**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, William Hissey Services terminated, **August 30, 1916**

Reason, **Resigned.**

Members of family in Government Service,

Remarks: **Mr.Flanagan entered the service on September 1, 1916 as Additional Keeper at large, and since that date has been detailed to Stratford Shoal Light Station. The vacancy to which appointment is recommended could not be foreseen at the time he was appointed. No other employee of District desired transfer to this position.**

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

J. T. YATES.

Secretary, *Civil Service District.*

BUREAU OF LIGHTHOUSES
WASHINGTON

SEP 11 1916

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
SEP 13 1916
HOUSES

September 12, 1916.

Mr. John J. Flanagan,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Sixteen dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from additional keeper at $456 per annum.)

Ed D Sept 16, 1916.

By direction of the Secretary:

Respectfully,

(SIGNED) W. S. GILCHRIST

R
C

Acting Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice William Hissey.

Legal Residence: Rhode Island.

11—3692

SEP 14 1916

LIGHT
NOV 9 1916
HOUSES

November 8, 1916.

Sir:

The Department is in receipt of your resignation, dated November 3, 1916, as assistant keeper of Whale Rock Light Station, Rhode Island, at $516 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of November 11, 1916.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

Mr. John J. Flanagan,
Through the Commissioner of Lighthouses.

DEC 16 1916

NOV 10 1916

L
C

LIGHT-HOUSE INSPECTOR 32 DIST. JUN 25 1913 RECEIVED TOMPKINSVILLE N.Y.

LIGHT-HOUSE INSPECTOR 32 DIST. JUN 25 1913 RECEIVED TOMPKINSVILLE N.Y.

PERSONAL QUESTION SHEET

(When forwarding this form no letter of transmittal is required)

DEPARTMENT OF COMMERCE

OFFICE OF THE SECRETARY

WASHINGTON

March 5, 1913.

To the Chiefs of Bureaus of the Department of Commerce:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

William C. Redfield

Secretary.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Include middle name or names. Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe. If name itself is merely a letter, it should be so stated.) Mr. John Joseph Flanagan

2. How do you intend to write your name on the pay roll? (*This should agree with signature to your oath of office.*) John J. Flanagan

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district. See question 13, Part II.)

Wakefield (City or town.) | R.I. (State or Territory.) | Washington (County.) | 2nd (Congressional district.)

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? (See question 14, Part II.) Providence, R.I.

6. When were you born? June (Month.) 18 (Day.) 1886 (Year.)

11—1434

7. Give name and address of person whom you would like to have notified in case of accident.

Mrs John J. Flanagan (Name.) Rockaway St. (Number and street.)

Evansville Ind. (City or town.) R.F.D. (State or Territory.)

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
No				

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Oct 5
Filled vacancy - Inspector 3rd Light-House District Sept. 1914

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
No					

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

15. Are you the widow or orphan of an honorably discharged soldier or sailor? (If so, give the information called for by the blanks below.)

Relationship (widow or orphan) No

Name under which soldier or sailor rendered service

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

To the SECRETARY OF COMMERCE:

SIR: I acknowledge receipt of a copy of Department Circular No. 253 of December 5, 1913, relating to political activity of officeholders, and fully understand its purport.

John J. Flanagan

LIGHT-HOUSE INSPECTOR 3RD DIST. JUN 22 1915 RECEIVED EVANSVILLE, IND.

To the SECRETARY OF COMMERCE:

SIR: I acknowledge receipt of a copy of Department Circular No. 253, of December 5, 1913, relating to political activity of officeholders, and fully understand its purport.

John J. Flanagan
(Name.)
2nd Asst. Keeper
(Position.)
Light House Service
(Bureau, Office, or Service.)

Date, June 17th 1915

11—3914

LIGHT-HOUSE INSPECTOR 3D DIST. JUN 21 1915 RECEIVED WILLETS POINT, N.Y.

"Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

None

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

another

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

21. State the date upon which the above blanks were filled. June 17th, 1915

(Signature) John J. Flanagan

Witness:

P. O. Address: Ithaca N.Y.
City or town.
Rochman St.
Number and street.
N.Y.
State or Territory.

In case signature is by mark.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded June 26, 1915

(Signature)

(Official title)

11—1434

16. What was your occupation prior to entering the United States civil service? (It is not necessary that this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

Fruits and Oysters Business

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

8 Grades Grammer School

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

None

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

another

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

21. State the date upon which the above blanks were filled. June 17th, 1915

(Signature) John J Flanagan

Witness:

In case signature is by mark.

P. O. Address: Ithaca N.Y.
City or town.

Rodman St
Number and street.

N. C.
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded June 26, 1915

(Signature)

(Official title)

11—1434

PART II.

(Part II should be executed by the executive officer of the Bureau of the Department to which the employee is assigned, or by some authorized official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed:
L K Service (Bureau or Service.) West Bank Okla (Place (city, town, station, or vessel.)) 3 (District.)

2. To what position has he been appointed? 2d asst Kpr

3. State the date of appointment. June 11/15

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)
Date E O D

5. State the date of the oath. June 18 1915

6. State the date the employee entered on duty. June 21/15

7. What is his salary? ~~4 6~~ 4 ~~Captains~~

8. From what appropriation is he paid? Salaries Keepers

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

10. If classified, state the date of classification. May 6 1916

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)
Local Civ Ser Exam Oct 5, 1914

12. Is the employee required to give bond? No

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.
✓

14. If foreign born, state when and where naturalization papers were taken out.
✓

Reviewed, approved, and forwarded to the Department.

(Signature) _____

(Official title) _____

Date: _____, 19

11—1431

RMD

Mr. John J. Flanagan,
Narragansett Pier, R. I.

September 28, 1917

Sir:-

This office has been advised that you have expressed a desire to be reinstated in the Lighthouse Service. Advise this office by return mail whether or not you would accept the position of 2nd Assistant Keeper at Stratford Shoal Light Station. This station is located off shore. The salary is $456.00 per annum with a subsistence allowance of 30¢ per day, and a fuel allowance of 10 tons of coal and 1 cord of wood for 3 keepers. In addition said salary is subject to an increase of 10% for the period up to June 30, 1918, in accordance with a law approved June 12, 1917.

Respectfully,

J. T. YATES

Inspector.

DEPARTMENT OF COMMERCE

John J. Flanagan

June 11,1915 - Appointed 2nd Asst.Keeper West Bank $456 pa
Oct.20,1915 " 1st Asst.Kpr.West Bank $480 pa.
Dec.4,1915 - Resigned.
Aug.25,1916 - Apptd.Ad.Keeper at large. $456.00 pa.
Sep.12,1916 - Apptd.Asst Kpr. Whale Rock $516.00 pa.
Nov.11,1916 - Resigned Asst.Kpr.Whale Rock.

No. 204
Ed. 1-13-15—1,000,000

Narragansett Pier
Sept. 29th 1917

Gar

Inspector. Sir:

I am sorry to have to inform you that I am unable to accept the position on Pakonnet Light Sta. as I am and Assistant janitor in the Post-office Here and the janitor resigned to-day with giving any notice at all, so you could not be doing right by leaving them on a short notice, leaving them with out a man at all. so I guess that is against not getting Jack in the Light House

LIGHT-HOUSE INSPECTOR
3D DIST.
OCT
2
1917
RECEIVED
TOMPKINSVILLE

service unless you could let me
give at least 15 days notice to the
Post-Office Dept. and I am sure
that you would have to have
a mail for Sakonnet Light Sta.
before that time is up, so that is
my reason for not accepting.

Respectfully
John J. Flanagan

RMD

Mr. John J. Flanagan, September 27, 1917

Narragansett Pier, R. I.

Sir:-

Referring to your letter of September 25, 1917, advise this office by return mail whether or not you would accept the position of Assistant keeper at Saconnet Light Station, R. I. This station is located off shore. The salary is $516.00 per annum with a subsistence allowance of 30¢ per day, and a fuel allowance of 6 tons of coal and 1 cord of wood per year for two keepers. In addition said salary is subject to an increase of 10% for the period up to June 30, 1918, in accordance with a law approved June 12, 1917.

Respectfully,

J T Yates

Inspector.

Mr. Lincoln
Asst Inspector
Wants Salomonsen

Hanaganusett Dist
Sept 25th 1917

LIGHT-HOUSE INSPECTORS DIST.
SEP 27 1917
RECEIVED
TOMPKINSVILLE

Sir:

Your letter of the 22d
just received. And I am sorry that
I can not see my way clear to
accept the position on Stratford
Shoal. For the simple reason that
I could not owning to the high
cost of living make both ends
meet with me on Stratford Shoal
and my family at Hanaganusett
But if the position had been in
Rhode Island waters I would have
accepted it and got along some.
how as I like the Light-House
service very much and if at any
time you have a position in or
near Rhode Island that can not
be filled from your list I would
be glad to accept it by being
reinstated, Hoping this Letter

is not to long. and thanking
you very much for your efforts
I am

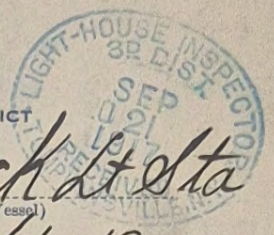
Respectfully

John J. Flanagan

ADDRESS ALL COMMUNICATIONS
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

MCD
Let me know circum. of leaving + his record
HD



THIRD DISTRICT

Whale Rock Lt Sta
(Station, Depot, or Vessel)

Sept 19, 1917

Inspector

Mr John Flanagan ex asst keeper of this light has asked me to inquire if he can be reinstated in the service again if so he would like to have the chance to do so

Tooker
Keeper

Mr Flanagans address is Narragansett Pier R. I.

MCD
write Flan. & ask if he wants to come back 9/22
HD

34447

(73)

COPY

Whale Rock Lt.Sta.,

Nov. 8,1916

Inspector;

Except my resignation to take effect on the close of November 11,1916.

Respectfully,

(Sgd.) John J. Flanagan,

Asst.Keeper

George H. Tooker,

Keeper

John J. Flanagan, Asst.Keeper,

Through the Keeper,

Whale Rock Lt.Sta.,

Narragansett Pier, R. I.

November 6,1916

Your letter dated November 3,1916 resigning your position as Assistant Keeper of Whale Rock Light Station, has been received and forwarded to Washington, with recommendation that same be accepted, effective at the close of November 11,1916.

J. T. YATES.

Inspector

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N.Y., Nov. 6, 1916 , 191

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, John J. Flanagan Position, Assistant Keeper

Legal residence, Rhode Island Station, Whale Rock Lt.Sta., N.I.

Salary, $516.00 per annum

The acceptance of this resignation is recommended effective at the close of Nov.11,1916

This employee has not taken leave in excess of the accrued rate.

Remarks:

ASPINWALL

BUTLER

J. T. YATES.

BUREAU OF LIGHTHOUSES

WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—4023

November 8, 1916.

Sir:

The Department is in receipt of your resignation, dated November 5, 1916, as assistant keeper of Whale Rock Light Station, Rhode Island, at $516 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of November 11, 1916.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

Mr. John J. Flanagan,
Through the Commissioner of Lighthouses.

L
C

Inspector Mr Flanagan left Sta at 4 30 Pm

George H. Tooker
Keeper

Last day Nov 11-1916

1995

(73)

35

JHG

John J. Flanagan, Asst.Keeper,
Through the Keeper,
Whale Rock Light Station,
Narragansett Pier, R. I.

October 3,1916

Referring to your letter dated October 1,1916 transmitting list of stations and positions to which you would accept transfer in the efent of a vacancy. You are advised that this letter, and all other correspondence addressed to this office by you, should be forwarded through the keeper, in accordance with paragraph 55 of Instructions to Employees.

J. T. YATES.
Inspector

2992

Whale Rock Lt. Sta.

Gas Buoy Block Island Thorofare

Resigned Nov 11-1916

75



Chinspector Sir.

Following is a list of stations and positions which I would accept transfer to in the event of a vacancy

Beaver Tail. Keeper or Asst.
Bullock Point. Keeper
Bristol Ferry. "
Borden Flats. "
Castle Hill. "
Conimicut Point. "
Chapel Hill. "
Coney Island. "
Dutch Island. "
Eatons Neck. "
Elm Tree "
Fort Wadsworth "
Great Captains Isl. Keeper
Gould Island. Keeper
Gull Rock. "
Lime Rock. "
New Port Harbor. "
North Hook Beacon Keeper
Plum Beach. "
Point Judith. "
Pomham Rock. "
Prudence Island. "
Rose Island. "
Sandy Hook. "
Staten Island. "
Stickford Harbor. "
Warwick Lt "
Watch Hill "

John J. Flanagan.
Asst Keeper.
Oct. 1st 1916.

1916
RECEIVED
POMPKINSVILLE, N.Y.

Inspector 1st Lt.

Following is a list of stations and positions which I would accept transfer to in the event of a vacancy.

Beaver Tail.	Keeper or asst.
Bullock Point.	Keeper.
Bristol Ferry.	"
Borden Flats.	"
Castle Hill.	"
Communicut Point.	"
Chapel Hill.	"
Coney Island.	"
Dutch Island.	"
Eatons Neck.	"
Elm Tree.	"
Fort Wadsworth.	"
Great Captains Isl.	Keeper or asst
Gould Island.	Keeper
Gull Rock.	"
Lime Rock.	"
New Port Harbor.	"
North Hook Beacon.	Keeper
Plum Beach.	"
Point Judith.	"
Pomham Rock.	"
Prudence Island.	"
Rose Island.	"
Sandy Hook.	"
Staten Island.	"
Wickford Harbor	"
Warwick Lt.	"
Watch Hill.	"

John J. Flanagan.
Asst. Keeper.
Oct. 1st 1916.

Form A.

Department of Commerce

August 24, 1916.

To Officers and Employees of the Department of Commerce:

In order to be able to furnish certain data to the Bureau of Efficiency in connection with the preparation of estimates of the probable cost of retirement of civil employees of the United States, the Department requests that you give to the best of your ability the following information and return this form to Inspector, 3rd Lt. House Dist. at the earliest practicable date. Please give this matter immediate attention.

It is important that this letter be answered promptly

E. F. Sweet
Acting Secretary.

---

1. Name: John L. Flanagan
2. Character of your work during official hours: Asst. Light House Keeper
3. Total amount of compensation received from the Government during the year ended June 30, 1916; $ 239. If in service less than one year, state number of months served, 5 Months and total amount of compensation received, $ 239 .
4. Service in any other department or civil establishment of the United States. If none, so state.

Department or establishment	Bureau	From (date)	To (date)
None			

Remarks

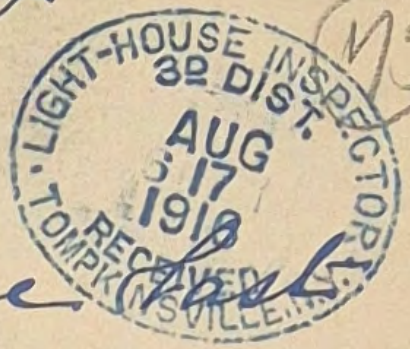
5. Rate of compensation at original entry into the Government service: $ 456.
6. Educational training:
   Elementary school, years 8
   High school, years None
   College or University, years None
   Special courses of study, None
   (e.g. law, architecture, business, political science, technical, etc.)
   Degrees taken None
7. Marital condition, (single, married, widow, widower, or divorced) Married.
8. Service in Civil or Spanish War, Philippine Insurrection, Indian Campaign, or other military engagement None. If none so state ____.
9. Congressional District (under present Congressional apportionment) to which your present appointment is charged.
   Congressional District, 2nd; State, Rhode Island County, Washington.
10. If classified, indicate by "Yes" the method by which you originally obtained your competitive classified status. Competitive examination, ____. Non-competitive examination, Yes. Individual Executive order specifying you by name, Asst Keeper Blanket Executive order covering entire class, ____. Classified by Act of Congress, ____. Reinstated under individual Executive order, Yes. Reinstated under blanket Executive order, ____. Reinstated in position classified by Executive order, ____. Reinstated in position classified by Act of Congress, ____.

LIGHT-HOUSE INSPECTOR 3d DIST. SEP 18 1916 RECEIVED POINT JUDITH, R.I.

1825

Narragansett Pier

Aug 15th 1916



Inspector: Sir.

Some time ago I was offered a position in the Light House Service which at that time I could not accept. And I asked to be put on the eligible list the first of September. And I wish to state that I can now accept a position in the service any time after this date. And I

(over)

would like to know if my name will be put back on the eligible list or will I have to take out new papers thanking you for a reply I am

Respectfully

John J. Flanagan

Flanagan's Hill

RFD

Formly on West Bank Lt. Sta.

Was 2nd Asst.Keeper and 1st Asst.Keeper of West Bank from June 21,1915 to Dec.4,1915, when he resigned. Record O.K. Efficiency 87.

JHG

(75)

Mr. John J. Flanagan,
Rodman Street,
Narragansett Pier, R. I.

August 18, 1916

Sir:-

Advise this office by return mail whether or not you would be willing to accept a position as Additional Keeper at Large in this District, with pay at the rate of $456.00 per annum. Should you be selected for this position you would be temporarily detailed at Stratford Shoal Light Station, which station is off shore in Long Island Sound. There are three keepers at this station. No quarters are provided for keepers families, but quarters could probably be rented at Port Jefferson, N.Y. The light is a 4th order oil vapor, and the fog signal a 1st class air siren.

A prompt reply is desired.

Respectfully,

J. T. YATES.
Inspector

JHC

Secretary, 2nd C.S.District,
Through Inspector 3d L.H.Dist.)
Customhouse,
New York, N.Y.

August 18,1916

Sir:-

John J. Flanagan, who is number one on page 4 of eligible list of keepers at this Depot, and whose name has been temporarily removed from the eligible list, has requested that his name be restored to the list. His name has therefore been restored this date.

Respectfully,

F. W. Ockenfels

Secretary, Board of Examiners.

Forwarded:-

J. T. YATES

Inspector

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JHG

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.

LIGHTHOUSE INSPECTOR 3D DIST. AUG 21 1916 RECEIVED TOMPKINSVILLE, N.Y.

Mr. John J. Flanagan,

Rodman Street,

Narragansett Pier, R. I.

August 18,1916

Sir:-

Advise this office by return mail whether or not you would be willing to accept a position as Additional Keeper at Large in this District, with pay at the rate of $456.00 per annum. Should you be selected for this position you would be temporarily detailed at Stratford Shoal Light Station, which station is off shore in Long Island Sound. There are three keepers at this station. No quarters are provided for keepers families, but quarters could probably be rented at Port Jefferson, N.Y. The light is a 4th order oil vapor, and the fog signal a 1st class air siren.

A prompt reply is desired.

Respectfully,

J. J. Yates

Inspector

Copy

Narragansett Pier,

Aug. 19, 1916

Inspector Sir

Will accept this position as an Additional Keeper.

Respectfully,

(Signed) John J. Flanagan

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

Tompkinsville, N.Y. (City.) August 21,1916 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Reinstatement

Name, John J. Flanagan

Legal residence, Rhode Island

Position, Additional Keeper

Salary, $456.00 p.a.

Location, At large

Appropriation, Salaries, Keepers of Lighthouses

Effective August 25,1916 { the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, 1st assistant keeper

Former salary, $480 per annum

Location, West Bank Light Station, N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Victor Larsen

Services terminated, August 19,1916

Reason, Promoted

Members of family in Government Service, None

Remarks: No employee of District desired transfer to this position. Acceptance of position by Mr.Flanagan is attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission.

, 191

In the absence and by direction of Inspector.

HASKELL

ASPINWALL

Secretary, Civil Service District.

Superintendent

BUTLER

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

JHG.

Mr. John J. Flanagan, August 21,1916

Rodman Street,

Narragansett Pier, R. I.

Sir:-

Referring to your letter dated August 19,1916 stating you were willing to accept the position of Additional Keeper at Large in this District. You are informed that you have to-day been nominated for this position, and in accordance therewith are hereby directed to hold yourself in readiness to enter on duty in same as soon as definite orders are sent you. Should you be appointed to this position your services will probably be required about August 25th,1916.

In the absence and by direction of Inspector.

Respectfully,

HASKELL

Superintendent

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
AUG 26 1916
HOUSES

August 25, 1916.

Mr. John J. Flanagan,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Additional Keeper

in the Lighthouse Service

at a salary of Four Hundred and Fifty-six dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By reinstatement in accordance with authority contained in Civil Service Certificate No. 9865.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

R
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Victor Larson.

Legal Residence: Rhode Island.

11—3692

JHG

Mr. John J. Flanagan, August 29,1916

Rodman Street,

Narragansett Pier, R. I.

Sir:-

Transmitted herewith is Department letter dated August 25,1916, appointing you to the position of Additional Keeper in the Lighthouse Service. In accordance therewith you are hereby directed to proceed to Stratford Shoal Light Station and enter on duty as Additional Keeper, on September 1,1916, or the earliest possible date thereafter. Transportation will be at your own expense. Show this letter to the keeper which will be his authority for assigning you to duty. The keeper's name and address are Louie B. Waterman, Port Jefferson, N. Y.

Respectfully,

Inspector

Tompkinsville,N.Y.
August 29,1916

Copy forwarded to keeper of Stratford Shoal Lt.Sta.,for his information.

Be on the lookout for Flanagan at Port Jefferson on Sept.1st. Report to this office promptly by mail the date on which he reports for duty as additional keeper.

Inspector E.O.P 9/1/16

Meyer

Oath of Office of J. J. Hanagan
additional Keeper at large, dated
Sept 7, 1916, sent to Washington
Sept 8, 1916

DEPARTMENT OF COMMERCE

No. 204
Ed. 1-13-15—1,000,000

JHG

August 1, 1916

John J. Flanagan, Additional Keeper,
Through the Keeper,
Stratford Shoal Light Station,
Port Jefferson, N. Y.

Promptly upon the receipt of this letter you will proceed to Whale Rock Light Station and report to the keeper, for duty assisting him in the operation of the station. As soon as this office receives information as to your arrival at Whale Rock Light Station, you will be nominated for appointment to the position of assistant keeper at that station, the salary of which position is $516. per annum.

J. T. YATES.
Inspector

JHG

George H. Tooker, Keeper, September 1,1916

Whale Rock Light Station,

Narragansett Pier, R. I.

You are informed that John J. Flanagan, at present employed as Additional Keeper at Stratford Shoal Light Station, has to-day been directed to proceed to Whale Rock Light Station to assist you in the operation of the station. Advise this office promptly by mail of the date of Mr.Flanagan's arrival at Whale Rock. Upon receipt of this information he will be nominated for the position of assistant keeper at that station.

J. T. YATES,

Inspector

eod

9/8/16

Gar. Asst
Additional
Gar



Stratford Shoal,
Sept. 1, 1916.

Inspector,

Mr. John J. Flanagan reported for duty at this station at 4 oo P M. on Sept 1, 1916. as Additional Keeper.

Louie B Waterman.
Keeper.



Gar

Stratford Shoal.
Sept. 7, 1916.

Inspector:

Mr. John F Flanagan who reported at this station as additional Keeper on Sept 1st. left station today at 1 45 PM enroute for Whale Rock.

Louie B Waterman
Keeper.

Whale Rock Lt. Sta

Sept 16



gar-
ast-
gar-

Inspector

Mr Flannagan arrived at Station on the 8th of September 1916

Tooker

Keeper

E. O. D. September 16, 1916 Whale Rock.

16

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
SEP 13 1916
HOUSES

September 12, 1916.

Mr. John J. Flanagan,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Sixteen dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from additional keeper at $456 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) W. S. GILCHRIST

R
C

Acting Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice William Hissey.

Legal Residence: Rhode Island.

11-3692

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

Tompkinsville, N.Y., (City.) September 9 (Date.), 1916

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Change in rating and designation.

Name, **John J. Flanagan** Legal residence, **Rhode Island**

Position, **Assistant Keeper** Salary, **$516.00 per annum**

Location, **Whale Rock Light Station, R.I.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **September 16, 1916** {~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Former position, Additional Keeper Former salary, **$456.00 per annum**

Location, **At large, 3rd District.**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, William Hissey Services terminated, **August 30, 1916**

Reason, **Resigned.**

Members of family in Government Service,

Remarks: **Mr.Flanagan entered the service on September 1, 1916 as Additional Keeper at large, and since that date has been detailed to Stratford Shoal Light Station. The vacancy to which appointment is recommended could not be foreseen at the time he was appointed. No other employee of District desired transfer to this position.**

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

ASPINWALL
BUTLER

J. T. YATES.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

LIGHT
NOV 29 1915
HOUSES

November 27, 1915.

Sir:

The Department is in receipt of your resignation, dated November 22, 1915, as first assistant keeper of West Bank Light Station, New York, at $480 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of December 4, 1915.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

Mr. John J. Flannagan,
Through the Commissioner of Lighthouses.

C

DEPARTMENT OF COMMERCE
RECEIVED
1915
DEC

Form 93 JEG **LETTER TRANSMITTING RESIGNATION**

(75)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N.Y., Nov. 24, 1915 , 191

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, John J. Flanagan Position, 1st assistant keeper

Legal residence, Rhode Island Station, West Bank Light Station, N.Y.

Salary, $480.00 per annum

The acceptance of this resignation is recommended effective at the close of December 4, 1915.

This employee has not taken leave in excess of the accrued rate.

Remarks:

ASPINWALL

BUTLER

GAVIGAN

YATES

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—4623

ADDRESS ALL COMMUNICATIONS
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

LIGHT-HOUSE INSPECTOR 3D DIST. NOV 25 26 & 1915 RECEIVED TOMPKINSVILLE, N.Y.

West Bank Lt. Sta.
(Station, Depot, or Vessel)

Nov. 23th, 1915

Inspector.

Sir:

I received a letter from home to-day, and my wife informs me she has been informed there is to be a vacancy on the Whale Rock Light Station at Narragansett Pier R. I., I respectfully request to know if there is any possible chance for me to obtain the position either as assistant or keeper as I have a desire to continue on in the service.

Respectfully,
John J. Flanagan.
1 asst. Keeper,
Through the Keeper

Robert Burke

November 26th, 1915.

John J. Flanagan, 1st Asst. Keeper,
West Bank Light Station,
Tompkinsville Post Office, S.I., N.Y.
(THROUGH THE KEEPER.)

Referring to your letter of November 23rd, 1915, concerning the matter of vacancy at Whale Rock Light Station:

You are advised that your resignation received last week has already been forwarded to Washington for acceptance.

YATES.

(43)

JHG

John J. Flanagan, 1st Asst.Keeper, November 23,1915
Through the Keeper,
West Bank Lt.Sta.,
Tompkinsville, N.Y.

Your letter dated November 22,1915 resigning your position as 1st assistant keeper of West Bank Light Station, has been received and forwarded to Washington, with recommendation that same be accepted, effective at the close of December 4,1915.

In reply to your inquiry as to transfer, you are informed that transfers are only made in the manner stated in letter of instructions re transfers, copy of which letter was sent you when you first entered the service.

YATES,

Inspector

(75)

COPY

Third District
West Bank Lt.Sta.
November 22,1915

Inspector:

Sir:

I want to ask if you could arrange to have me transferred to some station in Rhode Island or Conn., near Rhode Island so I could be near home. I wish to state the reason why I want to be transferred is my wife is not in the best of health and I being so far away from home and she should be taken ill she may not be able to get a word to me in several days which worrys her more or less, and also the expense getting home from here is more than I can afford to deprive my family of. However I have no fault to find with this station or Mr.Buske the Keeper, so if you see no possible chance of having me transferred I regret to ask you to accept my resignation to take effect on December 4 1915 as I am offered a position near home which is not as good as the Light House service but owing to the above statement I will be forced to accept it, which I would regret to do as I like the service and would like to continue in it, if could be so arranged. Thanking you in advance for a early reply, I am,

Respectfully,
(Sgd.) John J. Flanagan,
1st Asst.Keeper

Through the Keeper
(Sgd.) Robt. Buske

3093 (75)

JHG

(75)

Robert Buske, Keeper,

West Bank Light Station,

Tompkinsville, N.Y.

November 16,1915

The probationary period of employment of John J. Flanagan, first assistant keeper at West Bank Light Station, will expire on December 20, 1915. Advise this office by return mail if his services have been satisfactory, and whether or not, in your opinion, he is a suitable and competent man to receive a permanent appointment in his present position.

YATES

Inspector

THIRD DISTRICT

West Pauk Pt Sta
(Station, Depot, or Vessel)

November 24th, 1915

Inspector:-

in reply of John J. Flanagan, first Assistant Keeper of this Station, and in regards of him bring a suitable and competent man to receive a permanent appointment in his present position.

I wish to state he is an excellent good Assistant Keeper to receive a permanent appointment, very neat and clean and ever prompt and efficient in the performance of his duty, and I regret very much to state to the Inspector of him having already tendered his resignation to take effect at the close Dec 4th unless he can get transfered to some Station near his home to continue in the service.

I also regret to have him leave me, Station and the service, as he is a good man and one of the best Asst Keepers I can remember of ever having had with me on three Stations.

very Respectfully

Robert Burke

Keeper

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

LIGHTHOUSE INSPECTOR 2d DIST. N.Y.
NOV 16 1915
RECEIVED
TOMPKINSVILLE, N.Y.

West Banks Lt. Sta.,
(Station, Depot, or Vessel)

November 2, 1915

Inspector, Sir:

Enclosed herewith is a list of stations which I would like to be transfered to in the event of a vacancy either as Keeper or asst. Keeper

Beavertail, Rhode Island.
Bullock Point. "
Bristol Ferry. "
Bordens Flats. "
Castle Hill. "
Connanicut Island. "
Dutch Island. "
Gould Island. "
Gull Island Rocks "
Hog Island. "
Lime Rock. "
Little Gull Island. Conn.
Mussell Bed, Rhode Island
New Port Harbor. "
New London Lt. Conn.

Prudence Island, R.I.
Plum Beach. "
Pomham Rock. "
Rose Island. "
Sakonnet. "
Sabine Point. "
Stonington Lt. Conn.
Southwest Ledge Conn.
Wickford Harbor. R.I.
Warwick Lt. "
Whale Rock "
Watch Hill "

John J. Flanagan.
1st asst. Keeper,

Robert Busker, Keeper

30558 (75)

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Files



(75)

THIRD DISTRICT

West Bank Lt. Sta.
(Station, Depot, or Vessel)

November 3, 1915

Resigned Dec. 4-1915

Inspector, Sir:

Enclosed herewith is a list of stations which I would like to be transfered to in the event of a vacancy either as Keeper or asst. Keeper

Beavertail, Rhode Island
Bullock Point, "
Bristol Ferry, "
Bordens Flats, "
Castle Hill, "
Conanicut Island, "
Ducth Island, "
Gould Island, "
Gull Rock Island, "
Hog Island, "
Lime Rock, "
Little Gull Island, Conn.
Whissell Bed, Rhode Island
New Port Habor, "
New London Lt. Conn.
Prudence Island, R.I.,
Plum Beach, "
Popham Rock, "
Rose Island, "
Sakonnet, "
Sabine Point, "
Stonington Lt. Conn.
Southwest Ledge, Conn,
Wickford Habor, R.I.,
Warwick Lt. "
Whale Rock, "
Watch Hill, "

John J. Flanagan
1st asst. Keeper,

Robert Burke, Keeper

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

(13)

LIGHT-HOUSE INSPECTOR 3d DIST. OCT 26 1915 RECEIVED N.Y.

THIRD DISTRICT

West Bank Lt. Sta.
(Station, Depot, or Vessel)

October 25th, 1915

Inspector -

I wish to report John J. Flanagan 2nd Asst Keeper of this Station, has this day entered upon his new duty as 1st Assistant Keeper.

Robert T Burke
Keeper

E.O.D. October 25-1915

JHG

John J. Flanagan, 2nd Asst.Keeper, Oct. 23,1915
Through the Keeper,
West Bank Light Sta.,
Tompkinsville, N.Y.

Transmitted herewith is Department letter dated October 20,1915 promoting you to the position of 1st assistant Keeper at West Bank Light Station, and in accordance therewith you are hereby directed to enter on duty in that position on October 25,1915.

YATES

Inspector

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
OCT 21 1915
HOUSES

October 20, 1915.

Mr. John J. Flanagan,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By promotion from second assistant keeper at $456 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

RC

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Thomas Thomson.

Legal Residence: Rhode Island.

11-3692

Form 73

NOMINATION

JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT.

Tompkinsville, N.Y. (City.) October 15, 1915 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion.

Name, **John J. Flanagan** Legal residence, **Rhode Island**

Position, **1st assistant keeper** Salary, **$480 per annum**

Location, **West Bank Light Station, N.Y.** Appropriation, **Salaries, Keepers of Lighthouses**

Effective **October 20, 1915** {'~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, 2nd Assistant Keeper Former salary, **$456 per annum**

Location, **West Bank Light Station, N.Y.**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Thomas Thomson Services terminated, **September 25, 1915**

Reason, **Resigned**

Relatives in Government Service,

Remarks: Mr. Flanagan entered the service as 2nd Assistant Keeper at West Bank Lt. Sta. on June 21, 1915. His promotion is recommended as he is the only employee in his grade at that station and the vacancy to which promotion is proposed could not be foreseen at the t... appointed. No other employee of District desired transfer to

Selection regular, su...

U. S. Civil Service Com...

ASPINWALL

BUTLER

GAVIGAN

YATES

Submitted to the S...

John J. Flanagan.
1 Ast. Kpr. West Bank,
Light Sta.

2061

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

LIGHT-HOUSE INSPECTOR 2d DIST. OCT 11 1915 RECEIVED

West Bank Lt. Sta.
(Station, Depot, or Vessel)

October 11th, 1915

Inspector,

Sir.

Would it be practiable to inquire if there are any assistant keepers now stationed in Rhode Island who have there name on the transfer list for this station? and if I could get a list of there names and stations? so as to write and find out if any one of them would exchange positions. I desire very much to be nearer my wife and children and I do not like to deprive them of the money, which it cost for a return ticket home. thanking you very much for any information in this matter. I am

Respectfully

John J. Flanagan.
2nd asst Keeper.

through the Keeper.

Robert Burke

John J.Flanagan, 2d Asst.Kpr.,
(Through the Keeper,)
West Bank Light Station,
Tompkinsville, N.Y.

October 12th, 1915.

Referring to your letter of October 11th, 1915, you are advised that it is impracticable to furnish you with a list of any Assistant Keepers in Rhode Island, who may have applied for transfer.

There is no objection to your writing to as many Assistant Keepers in that locality as you may desire, in regard to the matter of transfer.

YATES

(73)

LIGHT-HOUSE INSPECTOR
3d DIST.
AUG
20
1915
RECEIVED
TOMPKINSVILLE, N.Y.

West Bank. Lt Sta.
August 17th 1915.

Inspector
Sir.

Enclosed herewith is a list in duplicat of Stations I would like to be transfered to in the event of a vacancy either as Keeper or asst. so I can be near my family. if possibly with Family Quarters.

Respectfully

John J. Flanagan
2d asst Keeper

Through the Keeper.

Robert Burke

West Bank. Lt Sta.
August 17th 1915

X Bristol Ferry = R. Cl.,
X Beaver Tail = R. Cl.,
X Bullock Point = R. Cl.,
X Connecticut Shoal = R. Cl.,
X Castle Hill = R. Cl.,
X Dutch Shoal = R. Cl.,
X Fuller Rock = R. Cl.,
X Goat Shoal = R. Cl.,
X Gould Shoal = R. Cl.,
X Hog Shoal = R. Cl.,
X Lime Rock = R. Cl.
X Point Judith = R. Cl.,
X Prudence Shoal R. Cl.,
X Plum Beach = R. Cl.,
X Pomham Rock = R. Cl.,
X Rocky Point = R. Cl.,
X Rose Shoal = R. Cl.,
X Sokonnet = R. Cl.,
X Sabine Point = R. Cl.,
X Wickford Harbor = R. Cl.,
X Warwick Light = R. Cl.,

Robert T Burke
Keeper

New list received Nov. 5-1915 JJF

Circular sent 10-26-15 JJF

John J. Flanagan
2d Asst Keeper.

Bullocks Point = R. Cl.,
Commicut Clsland = R.Cl.,
Castle Hill = R. Cl.,
Dutch Clsland = R. Cl.,
Fuller Rock = R.Cl.,
Goat Clsland = R. Cl.,
Gould Clsland = R.Cl.,
Hog Clsland = R. Cl.,
Lime Rock = R. Cl.,
Point Judith = R.Cl.,
Prudence Clsland = R.Cl.,
Plum Beach = R.Cl.,
Pomham Rock = R. Cl.,
Rocky Point = R. Cl.,
Sokonnet = R. Cl.,
Sabine Point = R. Cl.,
Wickford Harbor = R. Cl.,
Warwick Light = R. Cl.,
Rose Clsland = R. Cl.

Robert G Burke
Keeper

John J. Flanagan
2d asst Keeper.

Asst Keeper
Flanagan

Flanagan, John J.

(13)



West Bank Lt Sta.
June 22nd, 1915.

Inspector -

John J. Flanagan reported for duty as 2nd Asst Keeper of this Sta June 21st.

Robert Burke

E O D June 21-1915

(73)

JHG

John J. Flanagan, June 16,1915

Narragansett Avenue,

Narragansett Pier, R.I.

Sir:-

Transmitted herewith is Department letter dated June 11,1915 appointing you to the position of 2nd assistant keeper of West Bank Light Station, N.Y., and in accordance therewith you are hereby directed to report for duty at that station at the earliest possible date after receipt of this letter. Transportation will be at your own expense. Show this letter to the keeper, which will be his authority for assigning you to duty. The keeper has been directed to write you direct and inform you when and where a boat will meet you to land you at the station. The Keeper's name and address are Robert Buske, Tompkinsville,N.Y.

Respectfully,

YATES

Inspector

Tompkinsville,N.Y.,
June 16,1915

Copy forwarded to keeper of West Bank Lt.Sta.for his information.

Promptly upon receipt of this letter you will write Mr.Flanagan as to when and where a boat will meet him to land him at the station.

Report to this office promptly by mail the date on which he enters on duty.

YATES

JHG

15

John J. Flanagan, June 16,1915

Narragansett Avenue,

Narragansett Pier, R.I.

Sir:-

Transmitted herewith is Department letter dated June 11,1915 appointing you to the position of 2nd assistant keeper of West Bank Light Station, N.Y., and in accordance therewith you are hereby directed to report for duty at that station at the earliest possible date after receipt of this letter. Transportation will be at your own expense. Show this letter to the keeper, which will be his authority for assigning you to duty. The keeper has been directed to write you direct and inform you when and where a boat will meet you to land you at the station. The Keeper's name and address are Robert Buske, Tompkinsville,N.Y.

Respectfully,

YATES

Inspector

Tompkinsville,N.Y.,
June 16,1915

Copy forwarded to keeper of West Bank Lt.Sta.for his information.

Promptly upon receipt of this letter you will write Mr.Flanagan as to when and where a boat will meet him to land him at the station.

Report to this office promptly by mail the date on which he enters on duty.

E. O. D. June 21/1915

YATES

PROBATIONARY APPOINTMENT

(73)

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 11, 1915.

Mr. John J. Flanagan,
Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Fifty-six dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

(By selection from certificate No. ----, and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

Acting

Appropriation: Salaries, Keepers of Lighthouses.
Vice: Thomas Thomson.
Legal Residence: Rhode Island.

11—1394

(43)

JHG

June 8,1915

Secretary, 2nd Civil Service District,

Customhouse,

New York, N.Y.

Sir:-

Referring to nomination dated June 7,1915 recommending the probationary appointment of John J. Flanagan to the position of 2nd assistant keeper of West Bank Light Station, N.Y.

John M. Bennett who was one of those considered for this position, and who had failed to reply to letter sent him in regard to same, has now replied stating he is willing to accept the position. His name has therefore been retained on the eligible list.

Respectfully,

YATES

Inspector

(75)

JHG

June 7,1915

Mr. John J. Flanagan,

Narragansett Avenue,

Narragansett Pier, R. I.

Sir:-

Referring to your letter of June 4,1915 stating you were willing to accept the position of 2nd Assistant Keeper at West Bank Lt.Sta.,N.Y.

You are informed that you have been to-day nominated for appointment to this position, and in accordance therewith are hereby directed to hold yourself in readiness to report for duty as soon as definite orders are sent you. Should you be appointed to this position your services will probably be required about June 16,1915.

In the absence and by direction of Inspector.

Respectfully,

HASKELL

Superintendent

Flanagan John J.

Form 73 JHC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N.Y. (City.) June 7, 1915 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:
(Through Sec'y, 2nd C.S.District)
Action recommended, Probationary appointment.

Name, John J. Flanagan

Position, 2nd Assistant Keeper

Location, West Bank Light Station, N.Y.

Effective June 16,1915

Legal residence, Rhode Island

Salary, $456 per annum

Appropriation, Salaries, Keepers of Lighthouses

~~the actual date of entrance on duty~~, or
as soon thereafter as he enters on duty.

Former salary,

position,

tion,

on eligible list, 2 Rating, Keeper Percentage, 81.6 , Other eligibles considered:
George Doige A. John W. Bennett PE. Joseph Sandow C.

Services terminated, June 15,1915

ious incumbent, Thomas Thomson

Reason, Promoted

Relatives in Government Service, None.

Remarks: No employee of District desired transfer to this position. No quarters for families of keepers at this station. Nos.1 to 5,7,8,10,11 & 12 on eligible list will not accept appointment to stations where there are no family quarters provided. Nos. 6,9 and 13 are not eligible for appointment to this station.

Selection regular, subject to the action of the , 191
U. S. Civil Service Commission.

In the absence and by direction of Inspector.

HASKELL
Superintendent

ASPINWALL
BUTLER
Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—2314

the clause which does not apply.

Form 73 JHC

Flanagan, John J.

73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N.Y. (City.) June 7, 1915 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:
(Through Sec'y, 2nd C.S.District)
Action recommended, Probationary appointment.

Name, John J. Flanagan — Legal residence, Rhode Island

Position, 2nd Assistant Keeper — Salary, $456 per annum

Location, West Bank Light Station, N.Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective June 16, 1915 — [the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position ... er salary,

6 ... considered

John J. Flanagan $456.a.
2 Ast.Kpr.West Bank,
Light Sta.

U. S. Civil Service Commission.

ASPINWALL

BUTLER

Secretary, Civil Service District. Supe

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

Flanagan, John J.

Form 73 JHC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

(73)

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT.

Tompkinsville, N.Y. (City.) June 7,1915 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:
(Through Sec'y, 2nd C.S.District)
Action recommended, Probationary appointment.

Name, John J. Flanagan

Legal residence, Rhode Island

Position, 2nd Assistant Keeper

Salary, $456 per annum

Location, West Bank Light Station, N.Y.

Appropriation, Salaries, Keepers of Lighthouses

Effective June 16,1915 ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

position

r salary,

, Other eligibles considered

Sandow C.

nated, June 15,1915

a position. No quarters to 5,7,8,10,11 & 12 on ations where there are no not eligible for appoint-

J.Flanagan, 2nd Asst.Keeper,
West Bank Lt.Station,
Tompkinsville,S.I.,N.Y.

Civil Service Commission. , 191 In the absence and by direction of Inspector.

ASPINWALL

BUTLER Secretary, Civil Service District.

HASKELL
Superintendent

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

1 Strike out the clause which does not apply. 11—2314

COPYMATE II

JHG

60
2

June 7,1915

Mr. John J. Flanagan,

Narragansett Avenue,

Narragansett Pier, R. I.

Sir:-

Referring to your letter of June 4,1915 stating you were willing to accept the position of 2nd Assistant Keeper at West Bank Lt.Sta.,N.Y.

You are informed that you have been to-day nominated for appointment to this position, and in accordance therewith are hereby directed to hold yourself in readiness to report for duty as soon as definite orders are sent you. Should you be appointed to this position your services will probably be required about June 16,1915.

In the absence and by direction of Inspector.

Respectfully,

HASKELL

Superintendent

Form 73 JBS

NOMINATION

West Bank Lt

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N.Y. (City.) June 7, 1915 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

(Through Sec'y, 2nd C.S.District)

Action recommended, Probationary appointment.

Name, John J. Flanagan — Legal residence, Rhode Island

Position, 2nd Assistant Keeper — Salary, $456 per annum

Location, West Bank Light Station, N.Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective June 16, 1915 — [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, — Former salary,

Location,

Rank on eligible list, 2 — Rating, Keeper — Percentage, 81.6 — , Other eligibles considered: George Deige A. — John F. Bennett FR. — Joseph Sandor C.

Previous incumbent, Thomas Thomson — Services terminated, June 15, 1915

Reason, Promoted

Relatives in Government Service, None.

Remarks: No employes of District desired transfer to this position. No quarters for families of keepers at this station. Nos. 1 to 5, 7, 8, 10, 11 & 12 on eligible list will not accept appointment to stations where there are no family quarters provided. Nos. 6, 9 and 13 are not eligible for appointment to this station.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

In the absence and by direction of Inspector.

ASPINWALL

HASKELL

BUTLER *Secretary, Civil Service District.* — Superintendent

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

Form 201 JHG

LETTER TO ELIGIBLES

It is important that this letter be answered promptly

(35)

Ronald A. Manchester,
Little Compton, R.I.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DIST.,

Tompkinsville, N.Y., June 3, 1915, 191

SIR: You are hereby informed that you are being considered for the position of
(State position, location, and whether station is ashore or afloat)

2nd Asst.Keeper at West Bank Light Station, N.Y., off shore in N.Y.Lower Bay

Salary: $456.00 per annum.

Quarters: are provided for keepers. (See attached Note A)
(State whether or not quarters are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)

Fuel: 9 tons of coal and 1½ cords of wood per year for 3 keepers.
(State allowance of fuel for domestic purposes, if authorized.)

Rations: Allowance 30¢ daily. (See attached Note B)
(State facts concerning rations for this position.)

This position is also offered to other eligibles, any one of whom may be selected, although many ....; and fill in the following blanks.

NOTICE TO ELIGIBLES

NOTE A - Keepers must provide their own furniture except stoves, kitchen utensils and dishes. No quarters are provided for families of keepers at this station, but family quarters can probably be rented at Staten Island N.Y.

NOTE B - Ration allowance of 30 cents per day will be paid by check, and the employee must provide himself with all necessary provisions. Keepers are not required to board assistant keepers.

If selected for this position, how soon could you report for duty?.....

Similar letter to

	Post-office address.	Where employed.	Relationship.	Married or single.
R.A.Manchester T.J.McLaughlin W.P.Dwelley C.W.Hass		Position Department or office		
Geo.Doige J.J.Flanagan J.N.Bennett		Position Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

My reasons for declining the position tendered me are as follows: .....

.....

.....

.....

(Signature) .....

(Post-office address) .....

11—749

Form 201 JHG

LETTER TO ELIGIBLES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

It is important that this letter be answered promptly (23)

Ronald A. Manchester,
Little Compton, R.I.

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DIST.,

Tompkinsville, N.Y., June 3, 1915 , 191

SIR: You are hereby informed that you are being considered for the position of
(State position, location, and whether station is ashore or afloat.)

2nd Asst.Keeper at West Bank Light Station,N.Y., off shore in N.Y.Lower Bay

Salary: $456.00 per annum.

Quarters: are provided for keepers. (See attached Note A)
(State whether or not quarters are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)

Fuel: 9 tons of coal and 1½ cords of wood per year for 3 keepers.
(State allowance of fuel for domestic purposes, if authorized.)

Rations: Allowance 30¢ daily. (See attached Note B)
(State facts concerning rations for this position.)

This position is also offered to other eligibles, any one of whom may be selected, although all may indicate willingness to accept this position.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

YATES

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?.....

Do you wish your name restored to the register at this time?.....

Are you willing to accept the next appointment offered?.....

Do you wish your name restored to the register at some future time? If so, give date.

.....

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." ..... If yes, state how many .....; and fill in the following blanks.

Similar letter to

	Post-office address.	Where employed.	Relationship.	Married or single.
R.A.Manchester T.J.McLaughlin W.P.Dwelley C.W.Haas		Position ..... Department or office.....		
Geo.Doige J.J.Flanagan J.N.Bennett		Position ..... Department or office.....		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

My reasons for declining the position tendered me are as follows: .....

.....

.....

.....

(Signature) .....

(Post-office address) .....

11—749