'26 AUG 19 PM 2:38

**REFERENCE SERVICE SLIP**
Archival Research Room Record Request
National Archives at St. Louis

Date: 08/21/2026

## REQUESTER INFORMATION

| Name (Please Print – Last, First, Middle) | Researcher ID Card Number |
|---|---|
| Burns, Andrew | 4563213 |
| **E-Mail Address:** | **Phone Number:** |
| afbfg4@umsl.edu | 636-415-7353 |

## INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

| Name used in Service (Please Print – Last, First, Middle) | Service Number/SSN | Date & Place of Birth |
|---|---|---|
| Gaarder, Ole, C. | | |

## MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

## CIVILIAN SERVICE

| (Agency & Location) | | |
|---|---|---|
| Lighthouse Service (DE/NJ) 4th District | From: 1922 | To: 1923 |
| (Agency & Location) | From: | To: |
| (Agency & Location) | From: | To: |

Other Identifying Information (Maiden Name, Job Title, etc.)

*This Space Intentionally Left Blank*

## STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-00080339 76

CMRS Search Request Number(s):

Attendant Signature:

Remarks: Archival search 8/25

'26 SEP 8 AM 10:26

## SCREENING NOTES

☒ Reviewed and Nothing Removed

☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

Ole C. Gaarder.

| LEGAL RESIDENCE |
| --- |
| ~~Pa.~~ Delaware. |

## STATUS

| DESIGNATION | SALARY | BUREAU OR OFFICE | DATE OF EFFECT OF ACTION AUTHORIZED |
| --- | --- | --- | --- |
| Keeper (Asst) Elbow of Cross Ledge Lt. Sta. | 720 | L.H. | Nov. 6, 1922. |
| SERVICE DISCONTINUED | | April 30, 1923 (Resigned) | |

Ole C. Gaarder

Form 73

GCW/H Pers.

**NOMINATION**

# DEPARTMENT OF COMMERCE
## LIGHTHOUSE SERVICE

1922 NOV 2 PM 4 26

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fourth DISTRICT,

Philadelphia, Pennsylvania, October 30, 1922.
(City.) (Date.)

1922 NOV 2 AM 8

COMMISSIONER OF LIGHTHOUSES:

**Action recommended, Probationary appointment.**

OCT 31 1922 RECEIVED

DEPARTMENT OF COMMERCE NOV 3 1922 APPOINTMENT DIVISION.

Name, **Ole C. Gaarder.** Legal residence, **Pennsylvania.**

Position, **Second Assistant Keeper.** Salary, **$720.00 per annum.**

Location, **Elbow of Cross Ledge Light Station, Delaware Bay, New Jersey.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **November 6, 1922.** ~~the date he reports for duty~~, or as soon thereafter as he enters on duty.

**Former position, x x x** Former salary, **x x x**

Location, **x x x**

**Rank on eligible list, 2** Rating **Kpr. & Asst.Kpr** Percentage, **92.0** , Other eligibles considered: **Cyrus Mitchell, (C); L. A. West, (D); John Cottingham, (C).**

**Previous incumbent, Frank E. Timmons.** Services terminated, **on or about Oct.31,1922.**

Reason, **Nominated for promotion and appointment to the position of first assistant keeper of Elbow of Cross Ledge Light Station, New Jersey, effective about Nov.1,1922.**

**Members of family in Government Service, None.**

**Remarks: Quarters not furnished by Government for family. Mr. Gaarder was born January 15, 1873.**

Selection regular, ~~subject to the action of the U.S. Civil Service Commission,~~ in accordance with Civil Service Rule VII, Section 1. Nov. 1, 1922.

11/3/22.

Stewart Wilson

*Secretary,* THIRD *Civil Service District.*

*Superintendent, 4th Lighthouse District*

BUREAU OF LIGHTHOUSES
WASHINGTON

EK

NOV 2 - 1922

Submitted to the Secretary of Commerce, approved.

NOV - 3 1922

J. S. CONWAY

*Acting Commissioner of Lighthouses.*

[1] Strike out the clause which does not apply.

11—2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 3, 1922.

Mr. Ole C. Gaarder,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Seven Hundred and Twenty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

APPOINTMENT DIVISION REGISTERED NOV 3 - 1922 ON JOURNAL DEPARTMENT OF COMMERCE

By selection from certificate of eligibles (No. _____) issued by the Secretary, Third Civil Service District.

By direction of the Secretary:

Respectfully,

CARDED

U. S. REPORT DATA ENTERED

(SIGNED) CLIFFORD HASTINGS

C
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Frank E. Timmons.

Legal Residence: Pennsylvania.

(See reverse side.)

11—5080

4th

Form 111

CHIEF CLERK

**OATH OF OFFICE**

(Prescribed by Section 1757, Revised Statutes)

1922 NOV 29 PM 3 58

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE 1922 NOV 29 AM 11 49
DEC L 1 19
APPOINTMENT DIVISION.

I, Ole C. Gaarder,

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Ole C. Gaarder
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 27 day of November, A. D. 1922

(Affix official seal here)

[4] (Name) Wilbur D. Burton

(Official title) Notary Public

My commission expires Dec 21-1922

| Official Title | Rate of Pay | Name of Station, Vessel, or Place of Employment. |
|---|---|---|
| Present 2nd Asst. Keeper | $720 per annum | Elbow of Cross Ledge Light Station, Delaware Bay, New Jersey. |
| Former [5] | | |

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse ~~Inspector~~ Supt., Fourth District

Philadelphia, Pa., November 28, 1922.
(Address) (Date)

The above-named appointee entered upon duty on November 6, 1922.
(Date)

CARDED

U. S. REPORT DATA ENTERED

B B Dorr
(Signature, followed by official designation)
Superintendent, 4th Lighthouse District

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—044

Noted 11/28/22 J.A.

# DEPARTMENT OF COMMERCE

DEPARTMENT OF COMMERCE
DEC 1 1922
APPOINTMENT DIVISION
1922 NOV 29 PM 3 58

## PERSONAL QUESTION SHEET

**This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.**

**The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.**

## PART I.

1. Name of employee: Ole C. Gaarder

2. Position to which appointed: Second Assistant Keeper

3. Bureau or Service: Lighthouse Service, District: Fourth

4. Place of duty: Elbow of Cross Ledge Light Station, Delaware Bay, N. J.
(City, town, station, or vessel.)

5. Salary: $720.00 per annum

6. Appropriation from which paid: Salaries, Keepers of Lighthouses.

7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).

From examination for keeper and assistant keeper, of April 12, 1922.

## PART II.

**THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:**

**The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.**

CARDED

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Ole Christian Gaarder

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Ole. C. Gaarder.

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

Delaware (State or Territory.) Kent (County.) Little creek (City or town.) ~~Delaware~~ (at large) (Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

Delaware Kent Little creek ~~Delaware~~ (at large)

5. What is your race? (Answer "white," "colored," or "Mongolian.") White

11—6922

Legal residence - Phila., Pa., in certificate of appointment. Mr. Gaarder changed his residence after he entered the Lighthouse Service, Nov. 6, 1922, so as to be near his work.

6. Where were you born? Norway

7. When were you born? January (Month.) 15 (Day.) 1873 (Year.)

8. If foreign born, state when and where naturalization papers were taken out October 11th 1902 Port Townsend Wash

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Single

10. Give name and address of person whom you would like to have notified in case of accident.

Capt. Fred C Boyer (Name.) 121 Walnut Street (Number and street.)

Philadelphia Pa (City or town.) State Pennsylvania (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

| Name. | Post-office address. | Position and department or office in which employed. | Relationship. | Married or single. |
|---|---|---|---|---|
| — | — | Position —<br>Department or office — | — | — |
| — | — | Position —<br>Department or office — | — | — |
| — | — | Position —<br>Department or office — | — | — |

12. Have you any physical disabilities? (Answer "yes" or "no.") No If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.) No

13. Do you hold any State or municipal office? (Answer "yes" or "no.") No If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

| Company and regiment, or vessel. | Date enlisted. | Date discharged. | Cause of discharge. |
|---|---|---|---|
| — | — | — | — |
| | | | |

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

| Company and regiment, or vessel. | Date enlisted. | Date discharged. | Cause of discharge. |
|---|---|---|---|
| — | — | — | — |
| | | | |

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") Yes If so, state in blank spaces below the information called for by the headings.

| Department. | Bureau or Service. | Position. | Salary. | Appointed. | Separated. |
|---|---|---|---|---|---|
| Treasury | Lifesaving Service | Surfman | $ 60 per month | 1910 about Mar., 1910, | 1911 to Mar., 1911, one year |
| | | | | | |

11—6922

1922 NOV 29 AM 11 49

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

| Name under which soldier or sailor rendered service. | Relationship to you. |
|---|---|
| — | — |

| Company and regiment, or vessel. | Date enlisted. | Date discharged. | Cause of discharge. |
|---|---|---|---|
| — | — | — | — |

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

1st Deck Officer of Ocean Steamers

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Public School

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

as Navigating Officer

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

Life Saving service Seamen ~~Between~~ Apply in 1910 ~~& 1911~~

Examination for Keeper & Asst. Keeper, April 12, 1922.

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Date, November 27th, 1922

Witness (in case signature is by mark): _____

(Signature) Chas. C. Gaurder.

(Present address) _____ (Number and street.)

Little Creek Delaware (City or town.) (State or Territory.)

## INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded NOV 28 1922, 19____

(Signature) R. B. Dorry

(Official title) Superintendent, 4th Lighthouse District

11—6922

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PHILADELPHIA, PA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IN REPLY REFER TO
LIGHTHOUSES
FILE NO.

CHIEF CLERK

1923 MAY 1 AM 8 35

GCW/H
Subject:- Discontinuance of
Ole C. Gaarder's services. 1923 MAY 2 PM 4 45

OFFICE OF SUPERINTENDENT, 4TH DISTRICT
PHILADELPHIA, PA.

April 30, 1923.

Commissioner of Lighthouses, Washington:

1. The Bureau is informed that Ole C. Gaarder is not recommended for absolute appointment. He was probationally appointed (second assistant) keeper of Elbow of Cross Ledge Light Station, Delaware Bay, New Jersey, at $720.00 per annum, November 6, 1922.

2. It is desired that his services be discontinued April 30, 1923, as his conduct and capacity are not satisfactory.

3. This employee has not taken leave in excess of the accrued rate.

B B Darry
Superintendent of Lighthouses.

5/3/23

Bureau of Lighthouses, Washington
MAY 2 - 1923
Submitted to Secretary of Commerce recommended for approval.

J. S. CONWAY
Acting Commissioner

APPROVED:
ACTING SECRETARY OF COMMERCE.

CARDED

May 3, 1923.

Sir:

In view of a report to the effect that your services during the probationary period have been unsatisfactory, the Department, upon recommendation of the Acting Commissioner of Lighthouses, and in accordance with the provisions of Paragraph (c) of Section 1 of the civil-service Rule VII, has discontinued your services as Keeper at $720 per annum in the Lighthouse Service, effective at the close of business on April 30, 1923.

By direction of the Secretary:

Respectfully,

EDWIN U. GARDNER.

Acting Chief of Appointment Division.

Mr. Ole C. Gearder,
Through the Commissioner of Lighthouses.

4th
C
F

RECORDED U. S. REPORT DATE ENTERED

APPOINTMENT DIVISION
MAY 4 - 1923
ON JOURNAL
DEPARTMENT OF COMMERCE