2026 FEB 4 12.65

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 01/30/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Gardner, Charles, H.		1860 GA

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1936 FL

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (FL)		
From: 1890	To: 1928	
(Agency & Location)		
From:	To:	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-0007008439

Attendant Signature:

CMRS Search Request Number(s):

Remarks: submitted to arch search Sander G1635 2/19/26

2FEB20 AM 9:13:02

SCREENING NOTES

- ☒ Reviewed and Nothing Removed AW
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

(COPY)EK

April 12, 1926

Staten Island, N. Y.

5044-40 March 30, 1926.

To Superintendent of Lighthouses
for his information, guidance, and files of office.

J. S. CONWAY
Acting Commissioner.

SUPERINTENDENT OF LIGHTHOUSES
APR 15 1926
RECEIVED
N.Y.

IN RE reinstatement of Charles H. Gardner to the position of keeper of the Turning Point Light Station, Florida.

- - - - -

The Bureau of Lighthouses recommends the reinstatement of Charles H. Gardner to the position of keeper at Turning Point Light Station, Florida. Mr. Gardner was retired from the position of keeper at Turning Point Light Station on April 22, 1925, under the provisions of the Lighthouse Service Retirement Act of June 20, 1918 (40 Stat. 608), as amended.

The Lighthouse Service Retirement Act provides:

"That hereafter all officers and employees engaged in the field service or on vessels of the Lighthouse Service, except persons continuously employed in the district offices or shops, who shall have reached the age of sixty-five years, after having been thirty years in the active service of the Government, may at their option be retired from further performance of duty;* * *." (40 Stat. 608)

The record in this case shows that Mr. Gardner availed himself of the privilege accorded him by the Lighthouse Service Retirement Act and was retired at the age of sixty-five years on April 22, last. So far as reinstatement is concerned, therefore, Mr. Gardner occupies the same position as one who resigns from the Government service without prejudice. Had it not been for Mr. Gardner's request for retirement on reaching the age of sixty-five years, he would undoubtedly have been retained in the service at least five more years or until he had reached the age of seventy, and even then, under the amendment of March 4, 1921, the Secretary could have extended his period of service.

There is nothing in the Lighthouse Service Retirement Act or its amendments which prohibits the reinstatement of one who voluntarily retires under the Act, nor have I been able to find anything in the Civil Service Act or Rules which prohibits the reinstatement of such a person.

No one would seriously question the right of one who has resigned to be reinstated within the time limits set by the Civil Service Rules, nor do I think it could be seriously contended that one who voluntarily retires under the Lighthouse Service Retirement Act at the age of sixty-five could not be reinstated if his physical fitness is such as would enable him to perform the work to which it is proposed to assign him.

I am therefore of the opinion that Mr. Gardner may be reinstated after compliance with the formal steps required for reinstatement by the Civil Service Commission.

Respectfully submitted,

(Signed) James J. O'Hara
Assistant Solictor

The Secretary of Commerce.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Charles H. Gardner (Name) — Fla (Legal Residence)

STATUS

11—8040

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
A.K.	Prob.	555 pa	L.H. - Cedar Keys L.S. Fla	May 9, 1904
Keeper	Promo	675 "	" "	July 1, 1907
"	Change	675 "	" "	April 1, 1910
"	TEMPORARY incr	696	" "	July 1, 1912
"	Promo	720	" "	July 1, 1913
"	Change	720	" Tarpon Pt L.S. Fla	Feb. 16, 1915
"	Incr.	840	" "	Nov. 1, 1918
"	Rate of Pay	1080	" "	July 1, 1924
"	"	1260	" "	Feb. 1, 1925
	Retired close April 22, 1925 - $661.12			
Keeper	Reinst	1260	L.H. 7th Tarpon Pt. L.S. Fla.	Apr. 12, 1926
"	COMPENSATION Act. May 28, 1928.	1320	" " "	JUL 1 1928
	Retired close of June 30, 1930 annuity $943.77 p.a. Died Oct. 29, 1936			

Form 93

NOTICE OF RESIGNATION OR DEATH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE SUPERINTENDENT OF LIGHTHOUSES, 7th DISTRICT.

LIGHTHOUSES
Nov 2 8 AM '36
1936 NOV 5
CHIEF CLERK

DEPARTMENT OF COMMERCE
NOV 5 1936
DIVISION OF PERSONNEL

Key West, Florida. October 29, 1936 . 19

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the ~~resignation~~ report of death retired of the following-named employee:

Name, Charles H. Gardner Position, Retired Keeper

Legal residence, Florida Station, - - - -

Retired Pay - - ~~Salary~~ $943.77 per annum

~~The acceptance of this resignation is recommended effective at the close of~~

~~This employee has~~ ~~taken leave in excess of the accrued rate.~~

Remarks: This former employee died 6:00 a.m. this date in Cedar Keys, Fla. 10-29-36
He was employed 38 years in this district, was a faithful employee and a credit to the Service. This office is without definite information as to nearest kin of Mr. Gardner. Effort is being made to obtain this information and as soon as it is available the Bureau will be promptly advised.

For and in the absence of the Superintendent

[redacted]
Assistant Superintendent

APPOINTMENT DIVISION
ENTERED ON JOURNAL
NOV 14 1936
SHEET NO. 5 √31
DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV - 4 1936

11—4623

Submitted to the Secretary of Commerce,

Submitted to Secretary of Commerce for his information.

For the Commissioner,

Chief Personnel Division

CARDED

(Form No. 71.)

CERTIFICATE OF EXAMINATION OF ACTING LIGHT-HOUSE KEEPER.

I hereby certify that, in accordance with instructions received from the Light-House Board, I have examined Mr Charles H Gardner, *now Acting* 2nd Assistant *Keeper at* Alligator Reef *Light-Station, and that I consider* him *competent to perform the duties of the position. I therefore recommend that* he *receive a full appointment in place of the acting appointment* he *now holds.*

490

Geo. R. Durand C.

Inspector 7th *L.-H. Dist.,*

Pensacola, Nov. 18, 1890.

To the ~~Chairman of the~~ L.-H. Board,

Washington, D. C.

Approved, and respectfully forwarded to the Honorable the Secretary of the Treasury, 21 Nov. 90

Ouis file

Geo Cassin

Naval Secretary

(Ed. 12-20-'86—1,000.)

(FORM NO. 72.)

TO BE SENT TO THE LIGHT-HOUSE BOARD.

Office of Collector of Customs

At Key West Fla

Sept 23d, 1890

To the Secretary of the Treasury,

Washington, D. C.

Sir:

I have the honor to nominate* Mr Charles H. Garner

for appointment as Acting 2d Asst.

Keeper of the Light-Station at Alligator Light

to take effect from date of entering on duty, in

place of Frank Moore dis 4 90

who† Resigned

This nominee was born in State of Georgia, is 32

years old, and he has‡ Never served in the U. S.§ Army or Navy

If appointed he should be credited to the State of Florida

Respectfully yours,

Approved
30 Sept., 1890.
Chas Saffin
Naval Secretary.

John F. Hoyt
Collector of Customs and Superintendent of Lights.

* The full christian name of the nominee should be given, and it should be subscribed to the oath.

† Here must be stated the manner in which the vacancy arises which this nomination is intended to fill. Thus: Resigned; deceased; or removed.

‡ Here fill in *never* if the nominee has not served in the Army or Navy.

§ State whether Army or Navy.

[Ed. 12-12-'89—3,000.]

5994
0139
272
MAIL DIVISION, Treasury Department, RECEIVED, OCT 1 1890
LIGHT HOUSE BOARD, SEP 29 1890 RECEIVED.

NOMINATION.

Oct 2 1890

82

DATE: Sept 23 1890

—o—

SUPERINTENDENT OF LIGHTS AT

Key West Fla

NOMINATING Chas H. Gardner

TO BE Act 2d Asst KEEPER OF

Alligator

LIGHT- Station

IN PLACE OF Frank Munro

Resigned

6135
F 6
APPOINTMENT RECEIVED OCT 1 1890 DIVISION.

1 Encl

EXTRACTS FROM LIGHT-HOUSE BOARD REGULATIONS.

Superintendents of lights are to select keepers and assistants with particular reference to their fitness for and capacity to perform the duties required of them. Members of the keepers' family should only be nominated in rare and exceptional cases, where the interest of the service requires it.

Keepers and assistants must be over eighteen years of age when appointed. They must be able to read and write, and in every respect be competent to discharge the duties of keeper. Assistants are required to observe the orders of the keepers in all matters connected with the duties of the establishment; and any disobedience of such orders will be held as a sufficient cause for recommending their discharge.

Men of intemperate habits, and those who are otherwise mentally or physically incapable of performing the duties of light-keepers, must not be nominated for appointment.

Keepers, when appointed, will receive instructions from the superintendent or inspector, as to the time of entering upon their duties, and will be paid at the rates stipulated in their appointments, from the date at which they actually enter upon their duties, and not before.

May 17, 1930.

Mr. Charles H. Gardner,

Through the Commissioner of Lighthouses.

Sir:

The Department, upon recommendation of the Commissioner of Lighthouses and in accordance with the provisions of Section 6 of the Act approved June 20, 1918, has retired you from active service in the Lighthouse Service (Seventh District), with retired pay at the rate of $943.77 per annum, to take effect at the close of business on June 30, 1930.

By direction of the Secretary:

Respectfully,

MAY 24 1930

WM. J. GARDNER

Chief of Appointment Division.

CARDED

APPOINTMENT DIVISION ENTERED MAY 31 1930 2697 ON JOURNAL DEPARTMENT OF COMMERCE

E

LIGHTHOUSES
1930 MAY 14 AM 9 28

SUPT. OF LTHS. MAY 12 1930 KEY WEST, FLA.

(1)

DEPARTMENT OF COMMERCE MAY 17 1930 APPOINTMENT

DEPARTMENT OF COMMERCE
UNITED STATES LIGHTHOUSE SERVICE
RETIREMENT UNDER ACT OF JUNE 20, 1918, as amended.
(In case of disability retirement, execute medical certificate on page 3.)

Date May 7, 1930

DEPARTMENT OF COMMERCE MAY 20 1930 APPOINTMENT DIVISION

1930 MAY 17 AM 11 42 CHIEF CLERK

Superintendent of Lighthouses,
Seventh (District)
Key West, Fla. (City)

I hereby apply for retirement from active duty in the Lighthouse Service effective July 1, 1930, on the basis of service shown hereon.

Note: Previously retired & reinstated. See Solicitor's opinion in file. Now serving under continuance. Approx 37 yrs service.

X Charles Homer Gardner
(Name)
Carried as Charles H. Gardner
Keeper
(Designation)

Office of Superintendent of Lighthouses
(City) Key West, Fla. (Date) May 12, 1930.

Submitted to Commissioner of Lighthouses, Washington, D. C., recommending retirement at $ 943.77 per annum, effective at the close of June 30, 1930.

It is certified that the record of service and pay is correct as shown by the records of this office, and that all government service shown has been verified.

For and in the absence of the Superintendent.

H B Hawkins
Assistant Superintendent, 7th District.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN MAY 23 1930 DEPARTMENT OF COMMERCE

Bureau of Lighthouses, Washington, D. C., MAY 16 1930

Submitted to the Secretary of Commerce, recommending approval.

Action O. K.
Thos A Stewart
Acting Chief Clerk

W P Harman
Acting Commissioner of Lighthouses.

(For use of Department)

DEPARTMENT OF COMMERCE
UNITED STATES LIGHTHOUSE SERVICE
RETIREMENT UNDER ACT OF JUNE 20, 1918, as amended.
(In case of disability retirement, execute medical certificate on page 3.

Name Charles Homer Gardner Date of birth April 22, 1860

Designation Lighthouse Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE
(Including military, naval and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity, should be listed separately).

	Beginning			Ending			
	Month	Day	Year	Month	Day	Year	Remarks
Army	None						
Navy	None						
Marine Corps	None						
Civilian employment:							
Keeper	Sept.	1	1890	Nov.	30	1902 ✓	
Quartermaster	Feby.	2	1903	Oct.	31	1903	honorable
Keeper	June	19	1904	Apr.	22	1925 ✓	
Keeper	Apr.	12	1926	June	30	1930 ✓	

	Years	Months	Days
Total length of Service	37	11	23

Does applicant receive or has he applied for a pension from the government under any law? No. If so, give number of pension certificate or of claim - - -
Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim - - - -
Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No If so, state the compensation received - -

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT.
(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters or other allowance).

	Beginning			Ending			Rate	Pay
Designation	Month	Day	Year	Month	Day	Year	of Pay	Received
Keeper	July	11	1924	Apr.	22	1925 ✓	1095.75	855.28 ✓
Break in time								
Keeper	Apr.	12	1926	June	30	1928 ✓	1260.00	2796.50 ✓
Keeper	July 1	1	1928	June	30	1930 ✓	1320.00	2640.00 ✓

Total compensation for last five years of active service $ 6291.78 6291.78
Average compensation for last five years of active service $ 1258.36
Annual rate of retired pay ($1258.36 X years 30/40) = $ 943.77 ✓ Ja
(Not exceeding 30)

Retired Comptroller Ja

April 7, 1930.

Mr. Charles H. Gardner,

Through the Commissioner of Lighthouses.

Sir:

The Department, upon recommendation of the Commissioner of Lighthouses, and in accordance with authority contained in the Sundry Civil Appropriation Act approved March 4, 1921 (41 Stat., 1417), has approved your retention as keeper at $1320 per annum for a further period commencing April 22, 1930, and terminating June 30, 1930, certification having been made that by reason of your efficiency and willingness to remain in the Lighthouse Service your continuance therein will be advantageous to the public service.

By direction of the Secretary:

APR 8 1930

Respectfully,

F. A. DELONG

Acting Chief of Appointment Division.

Indorsed

CARD-D

E
7

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
KEY WEST, FLA.

REFER TO FILE No.

LHP-CRE.
Two inclosures.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

CHIEF CLERK

1930 APR 2 PM 3 45

OFFICE OF SUPERINTENDENT, 7TH DISTRICT
KEY WEST, FLA.

March 25, 1930.

LIGHTHOUSES 1930 MAR 27 AM 9 36

DEPARTMENT OF COMMERCE APR 3 1930 APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE APR 7 1930 APPOINTMENT DIVISION

Retirement - Chas. H. Gardner.

Commissioner of Lighthouses:

1. The Bureau is advised that Chas. H. Gardner, Keeper, has requested that he be retired effective at the close of June 30, 1930, as per his letters of March 19 inclosed.

2. This employee will have reached the age of 70 years on April 22, 1930.

3. Mr. Gardner's present physical condition and his long, efficient and faithful service of over 37 years warrants his retention, and it is recommended that extension for the period to June 30, 1930, be authorized.

Continuance to close June 30/30
2 70 yrs of age Apr. 22/30.

W. W. Emerson
Superintendent of Lighthouses.

RG:EMF Bureau of Lighthouses, Washington, D. C., April 3, 1930.

Submitted to the Secretary of Commerce, recommending the continuance of Mr. Gardner to the close of June 30, 1930, it being certified that by reason of his efficiency and willingness to remain in the Lighthouse Service, the continuance of Chas. H. Gardner as lighthouse keeper for this period would be advantageous to the public service. In view of the period of the extension, it is not considered that the promotion of any other employees will be unduly deferred. With respect to the period of retention being for less than two years, attention is invited to Department letter of September 8, 1923, approving the retention of Edward L. Woodruff for a period not to exceed three months.

4-3-30

Action O. K.

Chief Clerk

APPOINTMENT DIVISION NECESSARY ACTION TAKEN APR 7 1930 DEPARTMENT OF COMMERCE

C. P. Karman
Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
KEY WEST, FLA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1930 MAR 27 AM 9:36

SUPT. OF LT. HSS.
MAR 23 1930
KEY WEST, FLA.

SEVENTH DISTRICT

Cedar Keys, Florida
(Station, Depot, or Vessel)

March 19th, 1930

Supt. of Lighthouses
Key West, Florida

Sir:

In answer to your letter of March 15th calling my attention to the age limit of retirement in the Lighthouse Service. First I would say that I am thankful to our God & Creator for health & strength up to this seventieth year, also the Light House officials at Key West & Washington for all past favors shown me during my forty years of service.

I have decided to ask for retirement June 30th, 1930 - making physical close of last years work.

Enclose you will find my application for retirement.

Respectfully,
C. N. Gardner
Keeper.

C.C.
HWH

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
KEY WEST, FLA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1930 MAR 27 AM 9:36

CUST. OF LT. HS. KEY WEST FLA.
MAR 28 1930

SEVENTH DISTRICT

Cedar Keys, Florida
(Station, Depot, or Vessel)

March 19, 1930

Supt. of Lighthouses
Keys West, Florida

Application for Retirement:

Sir:

I respectfully submit this my application for retirement, effective June 30th, 1930.

Respectfully,

C. H. Gardner
Keeper

cc

CROSS REFERENCE

SEE FILE--464/16/D#1

NAME Gardiner, Chas. H. POSITION Keeper

BUREAU Lighthouses STATION 7th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt. per annum to be Added	Subtracted
840	240	1080	CR	164.25	164.25	L HS.					

CIRCULAR #13----11/13/23

GRADE RECOMMENDED Unclassified

RANGE OF COMPENSATION RECOMMENDED FROM TO

allowance $164.25

Total $1244.25

Kind of equipment Uniform and motor boat, gas and oil, etc.; annual cost, $[illegible]

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)

(a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 (Common school)

(b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3

(d) College: Name ....; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(e) Post graduate work: Kind ....; years ☐ 1 ☐ 2 ☐ 3

(f) Correspondence courses: Kind ....; number of lessons ....; number completed ....

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

(1) Cleaning, refilling, and maintaining lights on 6 scattered sites. This employee has no regular hours, as his duties are such that no regular hours could be fixed. A fair average for the year would be 6 to 7 hours a day..... 85

(2) Cleaning, painting, and making minor repairs to minor light structures. 05

(3) Cleaning up grounds, and cleaning and painting and making minor repairs to buildings belonging to unused lighthouse..... 08

(4) Preparing routine and special reports, receiving and checking supplies, etc..... 02

No. 1

PERSONNEL CLASSIFICATION BOARD FORM NO. 1
(To be filled out in accordance with detailed instruction sheet, Form No. 2)

Sheet No. 41
2—12758

DO NOT WRITE IN THIS SPACE

	a		
	b		
	c		
	d		

1. [redacted] (Surname) [redacted] (Given name) [redacted] (Initial)
2. Department Commerce
3. Bureau Lighthouse
4. Field Service Lighthouse
5. (a) Field Station 7th Lighthouse District
   (b) Subdivision Burning Point Light, Fla.
   (c) City or town Key West State Florida
6. Pay-roll title Keeper
7. Customary office title Keeper

8. (a) Number of regular working hours of the position, per day See #15; per week 7 days
   (b) If this is not a full-time position, state percentage of time employed per day [redacted]; or per week [redacted]
   (c) If night work, wholly or in part, state the hours: From [redacted] m. to [redacted] m.
9. If this is not an all-year-round position, state approximate number of days employed each year [redacted]
   During what months [redacted]
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation [redacted]
11. Present rate of pay, exclusive of bonus $ $840.00 per annum; bonus, $ 240.00 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ $840.00 per annum; bonus, $ 240.00 per annum.
13. If the employee receives overtime pay, state the rate [redacted]
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses.
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☐ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☐ Fuel; ☐ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum
    Forty-five cents per day, 365 days, $164.25 - Rations.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniform and motor boat, gas and oil, etc.; annual cost, $ Uniform...$10.00 Boat.....100.00 Oil, Gas, etc. 50.00
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 (Common school)
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name [redacted]; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind [redacted]; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind [redacted]; number of lessons [redacted]; number completed [redacted]

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
(1) Cleaning, refilling, and maintaining lights on 6 scattered sites. This employee has no regular hours, as his duties are such that no regular hours could be fixed. A fair average for the year would be 6 to 7 hours a day.....	85
(2) Cleaning, painting, and making minor repairs to minor light structures.	05
(3) Cleaning up grounds, and cleaning and painting and making minor repairs to buildings belonging to unused lighthouse.....	08
(4) Preparing routine and special reports, receiving and checking supplies, etc.....	02

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

No immediate supervision possible or necessary. If a light is extinguished the fact is promptly reported by mariners. The stations are inspected periodically by the Superintendent or his representative for condition, cleanliness, fitness of keepers, etc.

20. Do the duties involve direction or supervision of the work of other employees? No.
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

21. How long have the employee's duties been substantially as described above? 15 years, 9 months.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

MAY 21, 1923. (Date)

Wm. W. Dennett (Signature of Preparing Officer)

Superintendent of Lighthouses (Title)

23. I have read the foregoing and I agree to it except as follows:

(THACCEPTHE)

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy	X		
Initiative (originality and resourcefulness)		X	
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)		X	

Educational Training		
	Essential	Desirable But Not Essential
College		
High School		
Common School	X	

Technical Education: If essential, kind and extent

Experience: If essential, kind and extent must be competent to handle motor boats in all kinds of weather.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1200.00 to $ 1200.00

MAY 21, 1923. (Date)

Wm. W. Dennett (Signature of head of field office or station)

Superintendent of Lighthouses (Title)

GOVERNMENT PRINTING OFFICE 2—12758

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

M r. Charles H. Gardner

Through the Chief, Bureau of Lighthouses

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1260

To: $1320

ACCEPTED

11—0564

7

APPOINTMENT DIVISION
JUL 2 - 1928

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

CHIEF CLERK
1926 MAY 6 AM 10
LIGHTHOUSES
1926 MAY 6 AM 8 51
DEPARTMENT OF COMMERCE
MAY 6 1926
APPOINTMENT DIVISION

I, Charles H. Gardner,

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

(a) Charles H Gardner
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] (b) April 2 day of 1926

30th April, A. D. 1926

(Affix official seal here)

[4] (Name) (c) B J Walrath

(Official title) Notary Public, State of Florida at Large
My Commission Expires March 14, 1929

My commission expires

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$1260 p.a.	Turning Point etc. Lights, 7th. District.
Former [5] None		

(The above should be filled in by the district officer before sending to appointee)

Office of Superintendent of Lighthouses, 7th District

Key West, Florida, May 3, 1926.
(Address) (Date)

The above-named appointee entered upon duty on April 12, 1926.
(Date)

CARDED

W. W. Winnett
(Signature, followed by title)
Superintendent of Lighthouses

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

U. S. REPORT DATA
ENTERED

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

April 12, 1926.

Mr. Charles H. Gardner,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Twelve Hundred and Sixty dollars per annum

effective upon entrance on duty.

Nature of appointment: Reinstatement.

Civil Service authority: Certificate No. 15390.

Classification allocation:

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION ENTERED APR 17 1926 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

B

Chief of Appointment Division.

APR 17 1926

Appropriation: Such appropriation to which under the provisions of Section 3678, R. S., the duties performed may be properly chargeable.

Vice: Robert J. Fine.

Legal Residence: Florida.

11-8657

Form 1788—Dec., 1924

No. 15390

15390 DEPARTMENT OF COMMERCE APR 12 1926 APPOINTMENT DIVISION ECH

CERTIFICATE AUTHORIZING REINSTATEMENT

UNITED STATES CIVIL SERVICE COMMISSION

Washington, D. C., April 12, 1926.

To the Secretary of Commerce,

Sir:

Certification is hereby made that the following reinstatement is authorized by the Commission under Civil Service Rule IX:

Charles H. Gardner of _____
(Residence)

STATUS AUTHORIZED	FORMER STATUS
Department of Commerce (Department)	Same (Department)
Lighthouse Service (Bureau or office)	Same (Bureau or office)
Keeper (Position, grade, and salary)	Assistant Keeper (Position, grade, and salary)
$1260 per annum	$1260 per annum
Turning Point Light Station, Florida (City in which to be employed)	Field (City in which formerly employed)
March 17, 1926. (Date of request)	April 22, 1925, retired. (Date and manner of separation)

(Received 4/6/26)

Eligible under Civil Service Regulations if permissible under Lighthouse Retirement Act.

Very respectfully,

T. P. Chapman
Assistant Secretary.

NOTE.—The certificate as issued is subject to the provisions of the act making appropriations for the department, bureau, or establishment.

6—3058 GPO

APPOINTMENT DIVISION

March 20, 1926.

Memorandum for the Acting Secretary

With reference to the accompanying recommendation from the Commissioner of Lighthouses for the reinstatement of Charles H. Gardner to the position of Keeper, $1260 per annum, at Turning Point, etc., Lights, Florida:

As will be noted from the statement made by the Commissioner in his endorsement of March 16, 1926, Mr. Gardner was voluntarily retired under the Lighthouse Retirement Law (41 Stat., 608) at the close of April 22, 1925, with an annuity of $661.12.

With reference to the reinstatement of former employees who were retired under the General Retirement Law (41 Stat., 619) the Civil Service Commission has held that---

> " * * * when the administrative action required under the Retirement Act is taken and the person has been retired, he cannot be reinstated under the civil-service rules, as the Retirement Act must be held to supersede the privilege of reinstatement granted by the rules. The whole tenor of the Act is that when the administrative action has been taken and a person has been retired, all salary, pay, or compensation ceases and cannot be resumed, since no provision therefor is made in the Retirement Act.
>
> " * * * ."

Since the Lighthouse Retirement Law makes no provision for the restoration to duty of retired employees, except those retired for disability under the amendment of March 4, 1925, (43 Stat., 1261) this office is of the opinion that the principles laid down by the Civil Service Commission with reference to the restoration to duty of employees retired (except for disability) under the General Retirement Law should apply with equal force to employees retired under the Lighthouse Retirement Law.

Your instructions are respectfully requested.

(SIGNED) CLIFFORD [illegible]

Chief of Appointment Division.

Enclosure.
G:mfc

MAR 24 1926

Form 381
Sept., 1924

REQUEST FOR REINSTATEMENT

DEPARTMENT OF COMMERCE.
(Department, Bureau, or Office)

Washington, D. C., March 17, 1926.

To the U. S. Civil Service Commission:

Request is made for certificate for the reinstatement of

Charles H. Gardner, date of birth April 22, 1860.

who resides at

STATUS TO BE AUTHORIZED:	FORMER STATUS:
Department of Commerce. (Department)	Department of Commerce. (Department)
Lighthouse Service. (Bureau or office)	Lighthouse Service. (Bureau or office)
Keeper at $1260 per annum. (Position, grade, and salary)	Keeper at $1260 per annum. (Position, grade, and salary)
Turning Point Light Station, Florida. (City in which to be employed)	Turning Point Light Station, Florida. (City in which formerly employed)
None. (Members of family in civil service)*	Retired, April 22, 1925. (Date and manner of separation) (Voluntary retirement under Act of June 20, 1918)

MILITARY OR NAVAL RECORD

By direction of the Secretary:

Signature: (SIGNED) CLIFFORD HASTINGS

Official title: Chief of Appointment Division.

APR 6 192

B
Inclosure.

*State names, degree of relationship, and where employed

NOTE.—Supplemental Form 381 should accompany any request for approval of a reinstatement after the year limit has expired, or of a person separated from some other department or establishment. (In the latter case the department should procure necessary information from the other department.) The form should also be furnished in the case of a veteran proposed for reinstatement after the five-year period.

GOVERNMENT PRINTING OFFICE 6—2107

OFFICE OF THE SOLICITOR

DEPARTMENT OF COMMERCE

WASHINGTON

5044-40

March 30, 1926.

DEPARTMENT OF COMMERCE
APR. 1 1926
APPOINTMENT DIVISION

IN RE reinstatement of Charles H. Gardner to the position of keeper of the Turning Point Light Station, Florida.

The Bureau of Lighthouses recommends the reinstatement of Charles H. Gardner to the position of keeper at Turning Point Light Station, Florida. Mr. Gardner was retired from the position of keeper at Turning Point Light Station on April 22, 1925, under the provisions of the Lighthouse Service Retirement Act of June 20, 1918 (40 Stat. 608), as amended.

The Lighthouse Service Retirement Act provides:

> "That hereafter all officers and employees engaged in the field service or on vessels of the Lighthouse Service, except persons continuously employed in the district offices or shops, who shall have reached the age of sixty-five years, after having been thirty years in the active service of the Government, may at their option be retired from further performance of duty; * * *." (40 Stat. 608)

INDEXED

The record in this case shows that Mr. Gardner availed himself of the privilege accorded him by the Lighthouse Service Retirement Act and was retired at the age of sixty-five years on April 22, last. So far as reinstatement is concerned, therefore, Mr. Gardner occupies the same position as one who resigns from the Government service without prejudice. Had it not been for Mr. Gardner's request for retirement on reaching the age of sixty-five years, he would undoubtedly have been retained in the service at least five more years or until he had reached

INDEXED

GPO

the age of seventy, and even then, under the amendment of March 4, 1921, the Secretary could have extended his period of service.

There is nothing in the Lighthouse Service Retirement Act or its amendments which prohibits the reinstatement of one who voluntarily retires under the Act, nor have I been able to find anything in the Civil Service Act or Rules which prohibits the reinstatement of such a person.

No one would seriously question the right of one who has resigned to be reinstated within the time limits set by the Civil Service Rules, nor do I think it could be seriously contended that one who voluntarily retires under the Lighthouse Service Retirement Act at the age of sixty-five could not be reinstated if his physical fitness is such as would enable him to perform the work to which it is proposed to assign him.

I am therefore of the opinion that Mr. Gardner may be reinstated after compliance with the formal steps required for reinstatement by the Civil Service Commission.

Respectfully submitted,

James J. O'Hara

Assistant Solicitor.

The Secretary of Commerce.

Gl/Eg

APPOINTMENT DIVISION

CHIEF CLERK
1926 MAR 21 AM 2 30

March 20, 1926.

Memorandum for the Acting Secretary

With reference to the accompanying recommendation from the Commissioner of Lighthouses for the reinstatement of Charles H. Gardner to the position of Keeper, $1260 per annum, at Turning Point, etc., Lights, Florida:

As will be noted from the statement made by the Commissioner in his endorsement of March 16, 1926, Mr. Gardner was voluntarily retired under the Lighthouse Retirement Law (41 Stat., 608) at the close of April 22, 1925, with an annuity of $661.12.

With reference to the reinstatement of former employees who were retired under the General Retirement Law (41 Stat., 619) the Civil Service Commission has held that---

> " * * * when the administrative action required under the Retirement Act is taken and the person has been retired, he cannot be reinstated under the civil-service rules, as the Retirement Act must be held to supersede the privilege of reinstatement granted by the rules. The whole tenor of the Act is that when the administrative action has been taken and a person has been retired, all salary, pay, or compensation ceases and cannot be resumed, since no provision therefor is made in the Retirement Act.
>
> " * * * *."

Since the Lighthouse Retirement Law makes no provision for the restoration to duty of retired employees, except those retired for disability under the amendment of March 4, 1925, (43 Stat., 1261) this office is of the opinion that the principles laid down by the Civil Service Commission with reference to the restoration to duty of employees retired (except for disability) under the General Retirement Law should apply with equal force to employees retired under the Lighthouse Retirement Law.

Your instructions are respectfully requested.

Clifford Hazen
Chief of Appointment Division.

Enclosure.
G:mfc

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Seventh DISTRICT.

LIGHTHOUSES 1926 MAR 6 AM 8 56

CHIEF CLERK 1926 MAR 17 AM 11 10

DEPARTMENT OF COMMERCE MAR 17 1926 APPOINTMENT DIVISION

Key West, Fla., (City.) February 25, 1926. (Date.) 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Reinstatement.

Name, Charles H. Gardner {Retired about request at age of 65 after over 30 yrs service} Legal residence, Florida.

Position, Keeper. See Commissioner's Recom. below. Salary, $1260 per annum. -1-Kpr. Station

Location, Turning Point, etc. Lights, Fla. Appropriation, ~~Salaries~~ of Keepers of Lighthouses.

Effective March 16, 1926 {~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Former position, None. - Retired - 661.12 pa Former salary,

Location,

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Robert J. Fine Services terminated, March 15, 1926.

Reason, Transferred and promoted. - Alligator Reef 1260

MAR 4 1926 Office of the Secretary, 6th C. S. Dists. Atlanta, Ga.

Members of family in Government Service, None.

DATE OF BRITH: April 22, 1860.

Forwarded. L. L. Moyer District Supervisor

Remarks: Last date served April 22, 1925, salary $1260. He was a very satisfactory Keeper and in view of difficulty experienced in securing satisfactory eligibles for Keepers, his reinstatement is recommended.

ACTION INITIATED 4/1/26

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

Wm. H. Meredith
Superintendent of Lighthouses.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES

WASHINGTON March 16, 1926.

Incl.

Submitted to the Secretary of Commerce, approved. This employee was retired under the Lighthouse Service Retirement Act of June 20, 1918, at the age of 65 on April 22,1925, with an annuity of $661.12 per annum. This was a voluntary retirment case and attention is invited to the possible effect of the case as a precedent. During the last year of active service this employee had no sick leave.

Approved:

E. T. Chamberlain
Commissioner of Lighthouses.

J. W. Calhoun
Acting Secretary

[1] Strike out the clause which does not apply.

11—2314

LIGHTHOUSES
1926 MAR 6 AM 8 57

FEB 24 1926

Cedar Keys, Florida,
February 23, 1926.

Commissioner of Lighthouses, Washington, D. C.
(Through Superintendent of Lighthouses, Key West, Fla.)

1. It is respectfully requested that I be reinstated as Keeper of Turning Point Light, etc. on March 15, 1926, or as soon thereafter as practicable. I served at this station for nearly 21 years and as I understand the present keeper is to be transferred it would be appreciated very much if I can be reassigned to duty. I am in good physical condition and I now find that I would much rather be at work as a keeper than on the retired list.

Respectfully,

E H. Gardner

WWD-HEC.

Office of Superintendent of Lighthouses,
Key West, Florida.

February 25, 1926.

Forwarded to the Commissioner of Lighthouses with report that the applicant was a very satisfactory keeper and in view of the difficulty experienced in securing suitable eligibles for keepers it is recommended that his application for reinstatement be given favorable consideration.

W. W. Bennett

Superintendent of Lighthouses.

March 9, 1925.

Mr. Charles H. Gardner,

Through the Commissioner of Lighthouses.

Sir:

In compliance with your request the Department, upon recommendation of the Acting Commissioner of Lighthouses, and in accordance with the provisions of section 6 of the Act approved June 20, 1918, has retired you from active duty in the Lighthouse Service (Seventh District), with retired pay at the rate of $661.12 per annum, to become effective at the close of business on April 22, 1925.

By direction of the Secretary:

Respectfully,



Acting Chief of Appointment Division.

P
7th.

CARDED

Dept. of Commerce
Lighthouse Service

APPLICATION FOR RETIREMENT

FEB 10 1925

Name Charles Homes Gardner Date of Birth April 22, 1860. Rating Keeper

Service Record Showing Character and Continuity of Service:-

Rating	From	To	Period of Service Yrs	Mos	Das	Remarks
Keeper	Sept. 1, 1890	Nov. 30, 1902	12	3	0	
Quartermaster	Feby. 2, 1903	Oct. 31, 1903	0	8	1	
Keeper	June 19, 1904	April 22, 1925	20	10	4	
			33	9	5	

Pay during five service years preceding proposed date of retirement not including ration allowance, 5% & 10% increase for year 1918, nor $120. p.a. increase for year 1919:- nor $240 increase of compensation to and including June 30, 1924.

From	To	Yrs.	Mos.	Days	Rate p.a.	Amount paid
Apr. 22, 1920.	June 30, 1924	4	2	8	$840.00	$3518.67
July 1, 1924	April 22, 1925	0	9	22	1095.75	888.79
		5	0	0		5)$4407.46
					Average pay for last 5 years	881.49

Average for last five service years: ($878.93) 881.49 x 30/40 = $661.12

Superintendent of Lighthouses, Key West, Fla.

I desire to make formal application for retirement from active duty in the Lighthouse Service from April 22, 1925, as per service shown above.

Dated Feb 12 1925. Name Charles Homes Gardner Rating Keeper.

VAA.

Office of Superintendent of Lighthouses,
Key West, Florida MAR 3 - 1925

Forwarded to Commissioner of Lighthouses recommending retirement at $661.12 per annum beginning April 23, 1925. The above record of service and pay is certified correct as shown by files of this office.

W. W. Wescott

Superintendent of Lighthouses.

1925 MAR 6 AM 9 04 LIGHTHOUSES

LIGHTHOUSES
1925 MAR 6 AM 9 04

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
KEY WEST, FLA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 7TH DISTRICT
KEY WEST, FLA.

LHP-VAA.
Set inclosures.

CHIEF CLERK
1925 MAR 9 AM 10 44

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
MAR 13

MAR 9 1925
APPOINTMENT DIVISION

March 3, 1925.

Commissioner of Lighthouses:

1. Referring to Bureau letter of February 24, 1925, returning application of C. H. Gardner for retirement.

2. Application has been changed as suggested and is returned.

3. It will be noted that period of service has been changed to read April 22, 1920 to June 30, 1924, there having been no lapse in the service of this employee.

For and in the absence of the Superintendent.

H B Haskins
Asst. Superintendent.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
NECESSARY ACTION TAKEN
MAR 16 1925

- - - - - - - - - - - - - - -

LGJ Bureau of Lighthouses, Washington, D. C. March 6, 1925.
Incl.

Submitted to Secretary of Commerce recommended for approval of the retirement of keeper Gardner as recommended by the Superintendent on the attached application.

J Conway
Acting Commissioner of Lighthouses.

APPROVED:
3/9/25
J Walter Drake
ACTING SECRETARY OF COMMERCE

GPO

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Mr. Charles H. Gardner,
Commissioner of Lighthouses.
Through the

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GAFFNEY
Acting
Chief of Appointment Division.

Position: Keeper.
Salary: $1260.

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

EK

7th

APPOINTMENT DIVISION
RECEIVED
FEB 5 1925
DEPARTMENT OF COMMERCE

CARDED FEB 5 - 1925

(CROSS REFERENCE)

Gardner, Charles H. In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $1080, effective July 1, 1924.

For authorization see letter dated JUL 14 1924 File No. 1095/21.

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 14, 1918.

r. Charles H.Gardner,

M

Sir: Through the Commissioner of Lighthouses.

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 720 per annum to $ 840 per annum, effective November 1, 1918. (The above rate of pay includes longevity pay of $60.)

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,
(Signed) Clifford Hastings

Chief of Appointment Division.

R
Ho

CARDED

FOR BASIS OF THIS ACTION SEE
LETTER DATED 10-28-18
ON FILE OF 1095-7

APPOINTMENT DIVISION (CHIEF) NOV 1 1918 DEPARTMENT OF COMMERCE

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4789-2

LIGHT — MAKE NO ENTRIES IN THIS COLUMN. SEP 25 1916 HOUSES

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Gardner, Charles Homes

2. Department:

Commerce

3. Bureau, office, or service:

Lighthouse, 7th District.

4. Designation of position:

Keeper, L.H.S.

5. Occupation (if not clearly shown by answer to question 4):

See "4"

6. Annual earnings:

$720.

7. Kind of appropriation:

LS.

8. Present rate of pay:

$ AS.

9. Initial rate of pay:

$ 490 PA.

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

~~Substitute~~ Years:	~~Months:~~	~~Regular~~ Years:	Months:
24		3	12/30

11. State, Territory, or foreign country of birth (do not give town):

Georgia.

12. Race:

W

13. Sex:

M

14. Date of birth—

Month: April 22

Year: 1860

15. Kinds of schools attended, years attended, and degrees taken:

E5.

16. Marital condition:

M

17. War veteran?

No.

18. Appointed from—

Congressional district and State: 4 Florida

County: Monroe

19. Civil service status:

C

20. Method by which classified status was obtained:

CE

21. Place of employment—

City: Cedar Keys,

State: Fla.

DO NOT FOLD THIS CARD.

11—5869

Form 73a

HRW-JEL

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

Bureau of Lighthouses ~~OFFICE OF LIGHTHOUSE INSPECTOR,~~ Washington, D. C., ~~DISTRICT,~~ March 6, 1915.

, 191

CHIEF CLERK MAR 8 1915

Secretary of Commerce:

THE ~~COMMISSIONER OF LIGHTHOUSES:~~

The following-named employee has been transferred as indicated, and entered upon duty at his new station on February 16, 1915.

APPOINTMENTS MAR 8 1915

Name, Charles H. Gardner Position, Keeper 720

From Cedar Keys Light Station and Turning Point Light, Fla. To Turning Point Light, Fla.

Previous incumbent, Himself.

Services terminated, February 15, 1915. Reason, Designation of position changed by Department letter of July 2, 1913.

Gardner also acts as custodian of reservation and property thereon, and gives necessary attention to unwatched North Bank Light and the Port Inglis gas buoy.

S Conway

Acting Commissioner.

, 191

The above-referred-to transfer became effective beginning with .....

.....

3-8-15

CARDED.

11—4598

BUREAU OF LIGHTHOUSES

WASHINGTON

Submitted to the Secretary of Commerce for his information.

APPOINTMENT DIVISION ENTERED MAR 9 - 1915 ON JOURNAL DEPT. OF COMMERCE

Acting Commissioner.

HRW-WES.

March 6, 1915.

SUBJECT: 7th Inspr's 2 letters Feb. 23-15, 1 of Mar. 1-15, discontinuance of Cedar Keys L.S., change designation, keeper Cedar Keys L. S. & Turning Point Light, Fla.& discontinuance assistant keeper, thereof.

Submitted to the Secretary of Commerce for his information, with statement that Cedar Keys Light was discontinued at the close of February 15, 1915; that the designation of the position of keeper of Cedar Keys Light Station and Turning Point Light, Fla., was changed to keeper of Turning Point Light, Fla., beginning with February 16, 1915, and that the position of assistant keeper of the light station and light mentioned was discontinued at the close of February 15, 1915. Oath of office reporting the transfer of Morris Maine from the position of assistant keeper in question to second assistant keeper of Alligator Reef Light Station, Fla., will be submitted to the Department, under Department notice of appointment of February 18, 1915, as soon as received from the Inspector.

There is submitted to the Department today form 13a reporting the transfer of Charles H. Gardner, the keeper concerned, without change in title or pay.

OCT - 8 1914

RECEIVED OCT 12 1914

Sir:

Referring to report of assistance rendered by you on September 21, 1914, to a disabled motor boat which with three women aboard was displaying distress signals off Cedar Keys Light Station, Florida, you are commended for the assistance rendered on that occasion, which fact will be noted on the records as part of your official history.

Respectfully,

Secretary.

Mr. Charles H. Gardner, Keeper,
Cedar Keys Light Station and Turning Point Light, Fla.,
Through Commissioner of Lighthouses.

LIGHTHOUSES---Appointment Division's files
Exact copy as signed by WILLIAM C. REDFIELD
Mailed OCT 8 - 1914 by

CHIEF CLERK
SEP 18 1914

SEP 18 1914

APPOINTMENTS
SEP 19 1914

5

-0.1-
APPOINTMENTS
SEP 19 1914

Sir:

Referring to report of assistance rendered by you on August 23, 1914, to a man, apparently insane, who had drifted three miles off shore in a small row boat, you are commended for the assistance rendered on that occasion, which fact will be noted on the records as part of your official history.

Respectfully,

Secretary.

Mr. Charles H. Gardner, Keeper,
Cedar Keys Light Station and Turning Point Light, Fla.,
Through Commissioner of Lighthouses.

LIGHTHOUSES---Appointment Division's files
Exact copy as signed by WILLIAM C. REDFIELD
Mailed ~~SEP 18 1914~~ by

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

BUREAU OF LIGHTHOUSES JUL 5 1913 DEP'T OF COMMERCE

I, Charles H. Gardner

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Charles H. Gardner
(Appointee signs here)

CHIEF CLERK JUL 21 1913

[2] Sworn to (See below) and subscribed before me, this[3] 21st day of June, A. D. 1913

(Affix official seal here)

[4] (Name) Y. H. Kirkhain

(Official title) Notary Public, State of Florida. My Commission Expires July 12, 1914

APPOINTMENTS JUL 22 1913

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Keeper	$720 A.	Cedar Keys L.S., Fla.
Former[5] Keeper	$696 A.	Cedar Keys L.S., Fla.

(The above should be filled in by the district officer before sending to appointee)

CARDED.

Office of Lighthouse Inspector, SEVENTH District

Key West, Fla. (Address), July 2, 1913. (Date)

The above-named appointee entered upon duty on July 1, 1913. (Date)

(Signature, followed by title)
Inspector 7th L. H. District.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT—FIXED DATE

Department of Commerce ~~and Labor~~

APPOINTMENT DIVISION

Washington

June 10, 1913.

Mr. Charles H. Gardner,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Seven Hundred and Twenty dollars per annum, effective July 1, 1913.

Your compensation will continue at the above-mentioned rate during such time as you furnish a suitable boat for use at Cedar Keys Light Station and Turning Point Light, Florida.

(By increase in compensation from $696 per annum.)

CHANGE REPORTED JUL 1913 U. S. COMMISSION.

By direction of the Secretary:

Respectfully,

CARDED. JUN 12 1913

(SIGNED) GEO. W. LEADLEY,

C
P

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position (by increase in compensation).

Legal Residence: Florida.

11—1393

June 10, 1913.

Commissioner of Lighthouses:

For the reasons set forth in the Seventh Inspector's letter of April 30, 1913, and in accordance with the Bureau's recommendation of the 7th instant, the Department hereby increases the pay of the position of keeper of Cedar Keys Light Station and Turning Point Light, Florida, from $696 to $720 per annum, effective July 1, 1913, to continue at the latter rate during such time as the keeper furnishes a suitable boat for use at the station and light.

In accordance with the Bureau's further recommendation, the compensation of Mr. Charles H. Gardner, the incumbent of the above-named position, has been increased to $720 per annum, effective July 1, 1913.

(SIGNED) E. F. SWEET

Assistant Secretary.

F-C

JL-COPY.

DEPARTMENT OF COMMERCE
Lighthouse Service

WCD-ERP

Office of Inspector, 7th District
Key West, Fla.

Compensation of Keeper,
Cedar Keys L.S., Fla.

April 30, 1913.

The Commissioner of Lighthouses, Washington, D.C.

On May 1, 1912, recommendation was submitted from this office for an increase of $25 in the annual compensation of the Keeper of Cedar Keys Lightstation, Fla., on account of the fact that he was using his own boat for the official duties of the station and maintaining the same at his own expense. Following subsequent explanatory correspondence and upon nomination from this office, Charles H. Gardner, the keeper was appointed by the Department on June 13, 1912, at an increased compensation of $21.00 per annum, or at a total annual salary of $696, effective during such time as a suitable boat was furnished by him for official use at the station.

The keeper claims, however, that the additional $21 allowed him is inadequate to cover the actual necessary running expense of his boat in official service, allowing nothing for repairs, and he submits the following memorandum of expenses which he states was compiled from an accurate account of actual quantities consumed during the month of March of this year for official service.

Gasoline per week,	3 gals.	.63
Cylinder oil, "	1 pt.	.10
Compression grease	4 oz.	.02½
Renewals of batteries,		.12
Total for week		.87½
" " year		42.00

It would not be practicable for this office to verify the quantities given nor could an accurate statement be furnished of the annual mileage or of the number of hours of service. The ordinary use for the boat consists of two trips per week to town for mail and supplies, distance 3 nautical miles each way and two trips per week to attend the Turning Point Light, ½ mile from the landing. To this must be added extra trips to town or to the beacon necessitated by some unusual condition, and occasional special service.

Upon review of the matter I consider $42.00 per annum a fair compensation to this keeper for the use of his boat, this being $17 more than my former recommendation of May 1, 1912, and part of this increase being covered by the increase in the price of gasoline since that time. In order to comply with the requirement of the regulations that the annual compensation be divisible by twelve without a remainder, it is recommended that the salary of this keeper be fixed at $720, conditioned upon his furnishing a boat suitable for use at the station. It should be noted that if a boat were supplied by the Lighthouse Service the cost of painting and repairs to same, as well as initial cost, would have to be met from official funds, also cost of boat house, davits, falls, etc., and the payment of additional compensation to the keeper in return for the use of his own boat is advantageous to the interests of the government.

Nomination to cover the change in pay will be forwarded upon intimation that the same will be approved by the Bureau.

(Signed) Dibrell
Inspector.

Bureau of Lighthouses,
May 14, 1913.

Returned to Seventh Inspector for recommendation as to whether or not $708 per annum would be a proper salary for this position. This would constitute an increase of $33 per annum over his original salary of $675 per annum, and your report is requested as to whether or not this would be a moderate increase in accordance with Bureau letter of April 12, 1913. If you agree with the above, submit form 73 for the consideration of the Bureau.

It is considered that an allowance of $33 per annum for gasoline, etc., used on official business, would be reasonable, as the average number of miles traveled would be about 15 a week.

(Signed) Putnam.

Key West, Fla., May 20, 1913.

Returned to the Bureau.

This matter was given careful consideration before it was referred to the Bureau and I see no reason for changing my recommendation. This recommendation was based upon the belief that it actually costs the keeper $42 per year to run his boat. The Regulations requiring that the yearly salary be exactly divisible by twelve, $720 was chosen for the yearly compensation instead of $708 on the principal that the government and not the employee makes the regulations and the former and not the latter should therefore bear the expense of compliance therewith.

(Signed) Dibrell
Inspector.

HRW-JL

Department of Commerce and Labor

BUREAU OF LIGHTHOUSES

Washington

CHIEF CLERK
JUN 9 1913

5

APPOINTMENTS
JUN 10 1913
941

May 7, 1913.

SUBJECT: Compensation of keeper, Cedar Keys Light Station, Fla.

DIVISION OF APPOINTMENTS
AUTHORIZED
JUN 10 1913
DEPT OF COMMERCE

APPOINTMENT DIVISION
APPOINTMENT WRITTEN
JUN 10 1913
DEPT OF COMMERCE

Submitted to the Secretary of Commerce for his information and with recommendation that the pay of the position of keeper of Cedar Keys Light Station and Turning Point Light, Fla., at $696 per annum, be increased to $720 per annum, to continue at that rate during such time as the keeper furnishes a suitable boat for use at the station and light, effective July 1, 1913, and that Charles H. Gardner, the present incumbent, be promoted to the latter rate of pay effective on that date.

Salaries, keepers of L. Hs.

S. T. Putnam

6/10/13

Department of Commerce ~~and Labor~~

APPOINTMENT DIVISION

Washington

June 10, 1903

The action proposed in the attached communication, if approved, will create one additional position.

Keeper

Salary, $720 per annum

Geo. W. Fadely

Chief of Appointment Division.

By increase from $696 per annum.

To continue while he furnishes his own boat for use at Station.

Cedar Keys L.S. Rud Turning Point Light. Fla.

DEPARTMENT OF COMMERCE AND LABOR
LIGHTHOUSE SERVICE

Office of Inspector, 7th District
Key West, Fla.

January 7, 1913.

The Keeper,

Inspection of your station during the quarter ended Dec. 31, 1912, having shown the same to be in an exceptionally clean, orderly and efficient condition, the Seventh Inspector takes pleasure in issuing in recognition thereof, and in accordance with the regulations, this letter of commendation for general efficiency during the quarter named.

Dibrell
Inspector

CROSS REFERENCE

Letters of commendation for general efficiency as above issued to light keepers for quarter ended December 31, 1912, as follows:

Carysfort Reef L. S.	Miguel Pabal, Keeper
American Shoal	Wm. H. Curry, "
Sand Key	Chas. G. Johnson, "
N.W. Passage	John Peterson, "
Sanibel Island	Henry Shannahan, "
Cedar Keys	Chas. H. Gardner, "

(Copies sent to the assistant keepers of above stations.)

Office of Inspector, 7th L. H. District.
Key West, Fla., Jan. 7, 1913.

Respectfully forwarded to the Lighthouse Commissioner, Washington, D. C., in accordance with Bureau Circulars Nos. 87 and 188.

Dibrell
Inspector.

Bureau of Lighthouses, Washington, Jan. 14, 1913.

Submitted to Secretary of Commerce and Labor for his information.

J. S. Conway,
Acting Commissioner.

Form 111

DISBURSING CLERK
RECEIVED
JUL 15 1912
DEPT. OF COMMERCE AND LABOR

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

BUREAU OF LIGHTHOUSES
JUL 6 1912

I, Charles H. Gardner,

do solemnly[1] swear (See below.) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Chas H. Gardner
(Appointee signs here.)

[2] Sworn to (See below.) and subscribed before me, this[3] first day of July, A. D. 1912

(Affix Official seal here.)

[4](Name) W. H. Kuchhaus

(Official title) Notary Public, State of Florida
My Commission Expires July 12, 1914

Official Title.	Rate of Pay.	Name of Station, Vessel, or Place of Employment.
Keeper	$696. A.	Cedar Keys L.S. and Turning Point Light, Fla.

Formerly Kpr. Cedar Keys etc. L.S., $675 A.

CANDLE

(The above should be filled in by the district officer before sending to appointee.)

Office of Lighthouse Inspector, 7TH District

KEY WEST, FLA. (Address.), July 3, 1912. (Date.)

The above-named appointee entered upon duty on July 1, 1912. (Date.)

DIVISION OF APPOINTMENTS
RECEIVED
JUL 19 1912
DEPT OF COMMERCE AND LABOR

Dimmick
(Signature, followed by title.)

INSPECTOR 7TH L. H. DISTRICT

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Failure to fill out this oath properly will result in its return for correction.

GENERAL APPOINTMENT

Department of Commerce and Labor

APPOINTMENT DIVISION

Washington

June 13, 1912.

Mr. Charles H. Gardner,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Six Hundred and Ninety-six dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

Your compensation will continue at the above-mentioned rate during such time as you furnish a suitable boat for use at Cedar Keys Light Station and Turning Point Light, Florida.

(By increase in compensation from $675 per annum.)

By direction of the Secretary:

Respectfully,

CARDED.

APPOINTMENT DIVISION. REPORTED JUN 13 1912 TO DISBURSING CLERK DEPT OF COMMERCE AND LABOR.

DEPT OF COMMERCE AND LABOR TO DISBURSING CLERK JUN 13 1912 APPOINTMENT DIVISION. REPORTED

(SIGNED) GEO. W. LEADLEY.

F
D

Chief of Appointment Division.

CHANGE REPORTED

JUL 1912

C. S. COMMISSION.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position (By increase in compensation.)

Legal Residence: Florida.

11—3692

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

BUREAU OF LIGHT-HOUSES
MAY 31 1912
DEPT OF COMMERCE AND LABOR

May 31, 1912.

BUREAU OF LIGHT-HOUSES
JUN 7 1912
DEPT OF COMMERCE AND LABOR

Commissioner of Lighthouses:

Receipt is acknowledged of the Seventh Inspector's communication of the 23rd instant, recommending an increase in the compensation of Mr. Charles H. Gardner from $675 to $696 per annum.

The Bureau concurs in the Inspector's recommendation, and states that the same reasons obtain for this increase in compensation as in the case of Mr. Henry Shannahan. In this connection the Department invites attention to the fact that Mr. Shannahan's compensation was increased but $16 per annum, while Mr. Gardner's is to be increased $21 per annum. As there is no apparent reason why Mr. Gardner should be compensated at a higher rate for the use of his boat, the Department will be pleased to be advised in the premises.

Acting Secretary.

Department of Commerce and Labor
Bureau of Light-Houses
Washington May 31, 1912.

Respectfully referred to the Inspector of the 7th Light-House District for his information, proper action, and return with a report.

Commissioner.

F
D

ADDRESS ALL COMMUNICATIONS TO
"LIGHTHOUSE INSPECTOR, SEVENTH DIST
KEY WEST, FLA."

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF INSPECTOR, 7TH DISTRICT
KEY WEST, FLA.

BUREAU OF LIGHT-HOUSES JUN 1912 DEPT OF COMMERCE AND LABOR

CHIEF CLERK RECEIVED JUN 12 1912 COMMERCE AND LABOR

APPOINTMENT DIVISION RECEIVED JUN 12 1912 DEPT OF COMMERCE AND LABOR

CHIEF CLERK FORWARDED TO JUN 12 1912 APPTS. COMMERCE AND LABOR

SUBJECT: Increase salary for Charles H.Gardner - (Dept.letter May 31,1912 - Bu.end.5/31/12 - request reasons why this increase is greater than that of Henry Shannahan.

June 4, 1912.

Returned to the Commissioner:

The reasons for recommending a greater increase in salary for Charles H.Gardner, are:

Mr. Gardner has a larger launch than Mr. Shannahan, and, in addition to attending to Turning Point Light, has to go to the town of Cedar Keys for his mail and supplies, while Mr. Shannahan only uses his launch to attend the Puntarasa Range Lights, he being able to obtain his mail and supplies on the island of Sanibel.

In the absence, and by direction of the Inspector.

Dennett,

Supt.

Department of Commerce and Labor
Bureau of Light-Houses
Washington, June 10-1912

Respectfully submitted to the Honorable the Secretary of Commerce and Labor for his information.

A Lenover
Acting Commissioner.

APPOINTMENT DIVISION APPOINTMENT WRITTEN JUN 13 1912 DEPT OF COMMERCE AND LABOR

June 12, 1912.

Approved:

Acting Secretary.

F
D

May 31, 1912.

Commissioner of Lighthouses:

Receipt is acknowledged of the Seventh Inspector's communication of the 23rd instant, recommending an increase in the compensation of Mr. Charles H. Gardner from $675 to $696 per annum.

The Bureau concurs in the Inspector's recommendation, and states that the same reasons obtain for this increase in compensation as in the case of Mr. Henry Shannahan. In this connection the Department invites attention to the fact that Mr. Shannahan's compensation was increased but $16 per annum, while Mr. Gardner's is to be increased $21 per annum. As there is no apparent reason why Mr. Gardner should be compensated at a higher rate for the use of his boat, the Department will be pleased to be advised in the premises.

(Signed) BENJ. S. CABLE

Acting Secretary.

F
D

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

Department of Commerce and Labor

LIGHTHOUSE SERVICE

BUREAU OF LIGHTHOUSES
MAY 27 1912

OFFICE OF LIGHTHOUSE INSPECTOR, SEVENTH DISTRICT,

KEY WEST, FLA. May 23, 1912. 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, promotion.

CHIEF CLERK FORWARDED TO MAY 31 1912 APPTS. COMMERCE AND LABOR

Name, Charles H. Gardner. 86 % Legal residence, Florida.

Position, Keeper. Salary, $696 A.

Location, Cedar Keys L.S. and Turning Point Light, Fla.

Effective June 1, 1912, or as soon thereafter as he enters on duty; ~~on the actual date of entrance on duty.~~

APPOINTMENT DIVISION RECEIVED MAY 31 1912 DEPT OF COMMERCE AND LABOR

Former position, Keeper Former salary, $675 A.

Location, 94 Cedar Keys L.S. and Turning Point Light, Fla.

Rank in list of eligibles, ----- Rating, Percentage,

Other eligibles considered, -----

Letters of declination inclosed, -----

New Position (by increase in compensation)

Previous incumbent, ----- Services terminated,

Reason, -----

Remarks: A suitable boat for obtaining mail and supplies from Cedar Keys is needed at this station. As the Keeper owns such a boat and is willing to use same for the purpose, and as the assigning of a boat to this station would necessitate the building and maintaining of a boathouse as In the absence, and by direction of the Insp; (Over.)

Wm W. Demeritt Supt.

Appropriation-
Salaries of Keepers of Lighthouses.

Inspector 7th L. H. District

CHIEF CLERK RECEIVED MAY 31 1912 COMMERCE AND LABOR

HRW-McC.

Department of Commerce and Labor

BUREAU OF LIGHTHOUSES

WASHINGTON

Wash'n Bureau 5-31-12

5/31/12 MCC

MAY 28 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

Attention of the Department is invited in this connection to Bureau letter 11—2314 of the 24th instant in the case of Henry Shannahan, keeper of Sanibel Island Lightstation, etc., Fla. The promotion in this case is asked, as in the case referred to, to cover the expense of fuel consumed by Gardner's boat in the performance of official work, said increase to continue during such time as a suitable boat is furnished by the keeper.

A. Gonover

Acting Commissioner.

Department of Commerce and Labor

APPOINTMENT DIVISION

Washington

May 31, 1912

The action proposed in the attached communication, if approved, will create one additional position. Keeper

Salary, $ 696 per annum

Chief of Appointment Division.

(By increase from $675 p.a.)

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

MAY 10 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Gardner, Charles H., 2. Age 51 yrs. (Last birthday.)

3. Bureau Lighthouse. 4. Position Keeper.

5. Compensation $675. p.a. 6. Where employed Cedar Keys L.S., & Turning Point Light, Fla.

7. When appointed (a) May 9, 1904. 8. How appointed (b) Through Civil-Service Examination.

9. Status under Civil Service Rules (c) Classified Competitive.

10. Is the employee an honorably discharged soldier or sailor? No.

11. Does the employee receive a pension? No. If so, state the amount ----

12. Other Government service Asst. Keeper and Keeper, L.H. Service, Sept. 1890, to Nov., 1902. Quartermaster, L.H. Service, Feb. 2 to Oct. 31, 1903.

13. Duties (describe fully) In charge of station, attends to accounts, correspondence and reports, tends lights (main, and 1 beacon light - post-lantern - about 5/8 of a mile from main light), and keeps station in order.

14. Has the employee special qualifications? None. If so, state them ----

15. Efficiency (d):

	Averages.	Relative weights.	Products of averages multiplied by weights.	
Quantity of work	90	2	1	80
Quality of work	85	3	2	55
Interest manifested in work (see also Question 17)	85	3	2	55
Attendance				
Total		8	6	90
Average percentage				86

DIVISION OF APPOINTMENTS RECEIVED MAY 31 1911 DEPT OF COMMERCE AND LABOR

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Manifests interest in the Service as a whole, to the extent of of work overtime, and voluntary efforts by suggestion.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) His salary is a fair equivalent for the service rendered.

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be. ------

19. Is this employee superannuated? No. If so, what percentage of salary is unearned? ------

20. Remarks: (e) No.

The official who is primarily responsible for the statements herein submitted will sign here—

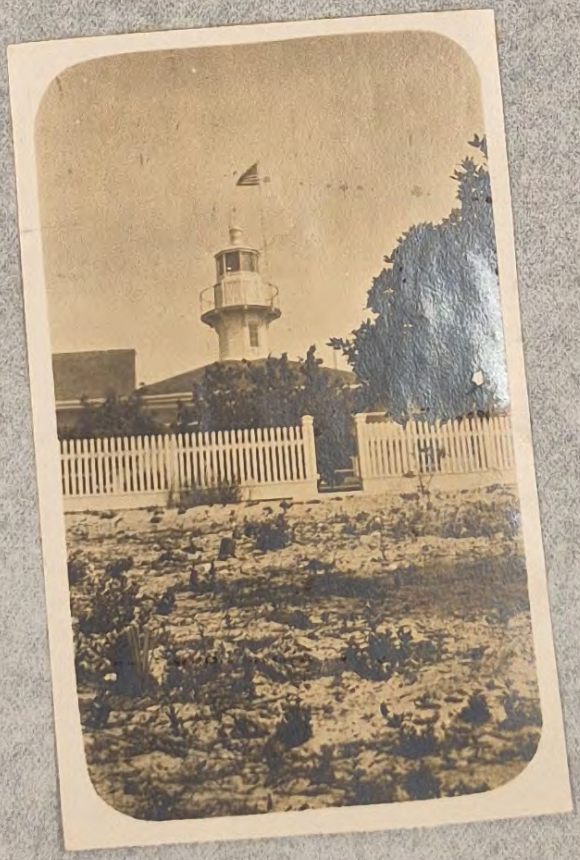
A B Johnson
Supt., 7th L.H. District.

The official who approves the statements thus submitted will sign here—

C P Eaton
Commander, U.S.N., Retd.
Inspector 7th L.H. Dist.

G. L. Putnam
Chief of Bureau or Office.

11—4259



Ceder Keys L. Sta., Fla.
Chas. H Gardner

Enclosure.

Form 111

LIGHT HOUSE BOARD
MAY 3 1910
NO. 2033

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

I, Charles H. Gardner

do solemnly [a] Swear (See below.) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: SO HELP ME GOD.

Chas H. Gardner
(Appointee signs here.)

[b] Sworn to (See below.) and subscribed before me, this 27 day of April, A. D. ~~190~~ 1910

(Affix official seal here.)

[c] (Name:) P. F. Kirchain

(Official title:) Notary Public, State of Florida. My Commission expires July 12 1911.

Official Title.	Pay.	Name of Station.	State or Country in which born.	State or Territory from which last appointed.
Keeper.	$675.	Cedar Keys L. S. Tunning Light St.	Georgia.	Florida.

(The above should be filled in by the district officer.)

Office of the INSPECTOR 7TH Light-House District,
KEY WEST, FLA. (Address.), April 30, 1910. (Date.)

The above-named appointee entered upon duty on April 1, 1910. (Date.)

CARDED

(Signed:) [signature] COMDR. U.S.N.
INSPECTOR 7TH L.H. DISTRICT

[a] Insert here "swear" or "affirm," as the case may be.
[b] Insert here "Sworn to" or "Affirmed," as the case may be.
[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

NOTE CAREFULLY.

The oath may be taken any time prior to the payment of compensation, but no compensation should be paid until the oath is executed in proper form.

A letter of transmittal (use Form 95) should accompany Oath, stating the **exact** date of the entrance on duty of the appointee and the above blank also filled out and properly signed by the district officer.

Failure to fill out this Oath properly will result in its return for correction.

Ent'd MAY 7 - 1910

DIVISION OF APPOINTMENTS RECEIVED MAY 10 1910

GENERAL APPOINTMENT—PRIOR D[illegible]

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

2033

April 9, 1910.

Mr. Charles H. Gardner, of Florida, is hereby appointed Keeper of Cedar Keyes Light-Station and Turning Point Light, Florida, in the Light-House Service, at a salary of Six Hundred and Seventy-five dollars per annum, this appointment to be effective beginning April 1, 1910, he having entered upon duty on that date and since continuously served in the above-mentioned position. (vice himself.)

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(By change from Keeper of Cedar Keyes Light-Station, Florida, at $675 per annum.)

CARDED.

Acting Secretary.

Date of oath: ....., 190

The Light-House Board.

Le
D

APPOINTMENT DIVISION
REPORTED
APR 11 1910
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

11—1774

CHANGE REPORTED
APR [illegible] 1910
C. S. COMMISSION.

Department of Commerce and Labor
LIGHT-HOUSE BOARD
Washington

HSB
2033.

April 7, 1910.

OFFICE OF THE CHIEF CLERK
RECEIVED
APR 9 1910
DEPT OF COMMERCE AND LABOR

Charles H. Gardner;
change in appointment.

DIVISION OF APPOINTMENTS
RECEIVED
APR 9 1910
DEPT OF COMMERCE AND LABOR

The Honorable

The Secretary of Commerce and Labor.

Sir:

1. The Board has the honor to recommend that the position of keeper of Cedar Keys Light-Station, Florida, at $675 per annum, be discontinued effective at the close of March 31, 1910, and that in lieu thereof the position of keeper of Cedar Keys Light-Station and Turning Point Light, Florida, at the same rate of pay, be authorized, effective April 1, 1910.

2. The Board further recommends a change in the appointment of Mr. Charles H. Gardner, of Florida, from keeper of Cedar Keys Light-Station, Florida, at $675 per annum, to keeper of Cedar Keys Light-Station and Turning Point Light, Florida, at the same rate of pay, effective April 1, 1910, the date of his entrance on duty.

9 BM 10

Respectfully,

Change in title

BJ 4-4-10

W. W. Lapsley
Captain, U. S. N.,
Naval Secretary.

OFFICE OF THE CHIEF CLERK
FORWARDED
APR 9 - 1910
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
APR 9 - 1910
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT HOUSE BOARD
JUN 8 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Light-House - 7th District. 2. Where employed Cedar Keys etc. L.S., Fla.
3. Name Gardner, Charles H., 4. Where born Georgia.
5. Age 49 yrs. 6. Position Keeper.
7. Compensation $675. pa. 8. When appointed (a) June 19, 1904.
9. How appointed (b) Through Civil-Service Examination.
10. Appointed from — State Florida. Congressional District 1st. County Monroe.
11. Status under Civil Service Rules (c) Classified Competitive.
12. Is the employee an honorably discharged soldier or sailor? No.
13. Other Government service Sept. 1890 to Nov. 1902 Asst. Keeper and Keeper, L.H.Service; Feb.2,1903, to Oct.31,1903, Quartermaster, tender Mangrove, L.H.Service.
14. Duties (describe fully) In charge of station, attends to accounts, correspondence and reports, tends lights (main, and 1 beacon light-post-lantern - about 5/8 of a mile from main light), and keeps station in order.
15. Efficiency — Quantity of work (d) 0.9; Quality of work (e) Good.; Interest manifested in work (f) Yes; good interest manifested.
16. Is this employee fully earning the salary he is now receiving? Yes.
17. Remarks (g) Nothing not brought out by above questions.

O.R.

CAPTAIN, U. S. N.
NAVAL SECRETARY

Head of Bureau or Office.

JUN 5 - 1909, 19

11—3005

Form 111

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

OFFICE OF THE CHIEF CLERK
RECEIVED
AUG 13 1907
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

I, Chas. H. Gardner

do solemnly[a] Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: **So help me God.**

Chas. H. Gardner

CARDED

Light House Board,
Entered upon duty.
Date 1 July '07
O. B. Johnson
Chief Clerk.

[b] Sworn to and subscribed before me, this 3d. day of August, A. D. 1907

[c] Name: R. G. Walker,

{Affix official seal.}

Official title: Notary Public

My Commission expires July 13-1909 —

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Keeper	Cedar Key L. S.	Georgia.	Florida.

[a] Insert here "swear" or "affirm," as the case may be.
[b] Insert here "Sworn to" or "Affirmed," as the case may be.
[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

INDEXED.
OFFICE OF THE CHIEF CLERK
FORWARDED
AUG 13 1907
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
RECEIVED
AUG 13 1907
G
DEPT OF COMMERCE AND LABOR

11—944

GENERAL APPOINTMENT—PRIOR DATE

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

2033

July 19, 1907.

Mr. Charles H. Gardner, of Florida, is hereby appointed Keeper of Cedar Keys Light-Station, Florida, in the Light-House Service, at a salary of Six Hundred and Seventy-five dollars per annum, this appointment to be effective beginning July 1, 1907, he having entered upon duty on that date and since continuously served in the above-mentioned position. (Vice William R. Cock)

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(By promotion from Assistant Keeper of Cedar Keys Light-Station, Florida, at $555 per annum.)

CANCELED

DIVISION OF APPOINTMENTS
REPORTED
JUL 20 1907
TO DISBURSING CLERK
DEPT OF COMMERCE AND L.

Assistant Secretary.

Date of oath: , 190

The Light-House Board.

CHANGE REPORTED
JUL 24 1907
C.S. COMMISSION.

W

OFFICE OF THE CHIEF CLERK
RECEIVED
JUL 18 1907
DEPT OF COMMERCE AND LABOR

ATJ.
File No. 2033.

Department of Commerce and Labor
LIGHT-HOUSE BOARD
Washington

DIVISION OF APPOINTMENTS
RECEIVED
JUL 19 1907
DEPT OF COMMERCE AND LABOR

17 July, 1907.

The Honorable,

The Secretary of Commerce and Labor.

Sir:-

The Board has the honor to ask the promotion of Mr. Charles H. Gardner of Florida, from the position of Assistant Keeper at Cedar Keys, Fla., Light-Station, with pay at the rate of $555 a year, to that of Keeper at the same station, with pay at the rate of $675 a year, to date from 1 July, '07, the date of his entrance on duty, in the place of Mr. William R. Cook, resigned. June 30/07

10/10 Excellent

Respectfully,

W Sebree

Rear Admiral, U. S. N.,
Naval Secretary.

7-19-07

OFFICE OF THE CHIEF CLERK
FORWARDED
JUL 18 1907
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
JUL 19 1907
DEPT OF COMMERCE AND LABOR

INDEXED.

PERSONAL QUESTION SHEET

NOTE.—This sheet is to be used only in cases of persons appointed in the Department of Commerce and Labor after June 30, 1903.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 10, 1904.

To the Heads of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to obtain a complete record of its officers and employees, you are hereby requested to furnish the information called for by the questions in Part II of this form, relative to each person appointed or employed in your Bureau after June 30, 1903, now serving or hereafter appointed or employed, and to have every such person answer each of the questions in Part I of this form and sign the same. Officers in charge, subordinate to heads of Bureaus, are expected to review this sheet, after it has been executed, to see that all questions have been answered, and, after doing so, to forward it immediately to the head of the Bureau for transmission to the Department.

Geo. B. Cortelyou

CARDED

Secretary.

PART I.

(Blanks in Part I are to be filled by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case, the statement is to be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.)

Mr. Charles Holmes Gardner

2. How do you write your name on the pay roll? Chas. H. Gardner

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county and Congressional district.)

Key West	Fla.	Monroe	First
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Barnesville, Georgia

6. When were you born?

April	22	1860
Month.	Day.	Year.

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationship, the Departments and Bureaus or Services in which they are employed and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
No				

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "Appointed before position was classified;" "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position and salary, if known.)

Appointed through Civil Service examination. Feb 24th 04.

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No disabilities what ever

11. Have you ever held any position in the civil service of the United States prior to the time of your present appointment? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Appointed Nov. 26th 1890 2nd asst Alligator L. S. $590 per year 1st asst Keeper
Light House Service. appointed July 2nd 1891 $600 per year
Alligator L S $510 per year) appointed Keeper Cedar Keys L S. Aug 1st 1892
Transferred & appointed Keeper Rebecca Shoals L S. Dec 3. 1896 at $700 per year.
Aug 1st 1902 Transferred & appointed asst Keeper Sanibel. Salary per year $600. Retired Nov 30th 1902

12. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

13. If you served in the military or naval service of the United States at any time other than during the Civil and Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government, indicated in your answers to questions 11, 12, and 13.)

Seaman quarter master on Light House Tender Mangrove
Night Watchman for Key West Electric Co.

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public School

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

Able Seaman

Department of Commerce and Labor,
TREASURY DEPARTMENT,
LIGHT-HOUSE ESTABLISHMENT.
Form 111.—Ed. 6 19 1901 1,500.

2033

OFFICE OF DISBURSING CLERK
RECEIVED
JUL 12 1904
DEPARTMENT OF
COMMERCE AND LABOR

OFFICE OF THE CHIEF CLERK
RECEIVED
JUL 12 1904
DEPT OF COMMERCE AND LABOR

OATH OF OFFICE.

PRESCRIBED BY SECTION 1757, REVISED STATUTES.

I, Chas. H. Gardner do solemnly Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Chas H. Gardner

Sworn to and subscribed before me, this 1 day of June A. D. 1904

Eod June 19, '04.

James Adams
U S Comms

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Assist. Keeper	Cedar Keys L. S.	Georgia.	Florida.

This Oath should be taken before a Justice of the Peace, Notary Public, a Judge, a Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

OFFICE OF THE CHIEF CLERK
FORWARDED
JUL 12 1904
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

KEYED.

CARDED.

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

2033

May 9, 1904.

Mr. Charles H. Gardner, of ,

having been examined and found qualified, as shown by Certificate No. of the Civil Service Commission, is hereby appointed Assistant Keeper at Cedar Keys Light-Station, Florida,

in the Light-House Service,

at a salary of Five Hundred and Fifty-five dollars per annum, this appointment to be for a probationary period of six months, beginning May 9, 1904, , 190 , or as soon thereafter as oath of office is taken. vice Lucius H. Deason, resigned. Change reported to Civil Service Commission.

Acting Secretary.

Date of oath: , 190 Change reported to Civil Service Commission.

The Light-House Board.

DIVISION OF APPOINTMENTS RECEIVED MAY 23 1904 TO LIGHT-HOUSE BOARD CLERK OFFICE OF SECRETARY

CARDED.

W
D

TT.
File No. 2033.

Department of Commerce and Labor
LIGHT-HOUSE BOARD
Washington 16 May 1904.

OFFICE OF THE CHIEF CLERK
RECEIVED
MAY 17 1904
DEPT OF COMMERCE AND LABOR

DEPT OF COMMERCE AND LABOR
RECEIVED
MAY 19 1904
DIVISION OF APPOINTMENTS

The Honorable,

The Secretary of Commerce and Labor.

Sir:

The Board has the honor to ask the probationary appointment of Mr. Charles H. Gardner as Assistant Keeper at Cedar Keys, Fla., Light-Station, with pay at the rate of $555 a year, to date from 9 May '04, in the place of Mr. Lucius H. Deason, resigned. 4/19 'of.

Mr. Gardner has passed the required Civil Service examination, and obtained a rating of 96 per cent in Class One. 1st on list.

Respectfully,

C. F. Hutchins
Captain, U.S.N.,
Naval Secretary.

Prot. card made.

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
MAY 20 1904
DEPT OF COMMERCE AND LABOR

APPROVED
MAY 17 1904
Secretary

OFFICE OF THE CHIEF CLERK
FORWARDED
MAY 18 1904
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

KEYED