'26 MAR 10 AM11:52:54

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 03/06/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Goodwin, Elmer, M.		1901 NC

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1975 NC

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (VA)	From: 1920	To: 1947
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-0007121341

CMRS Search Request Number(s):

Attendant Signature:

Remarks: 6350

'26 MAR 20 AM10:01:39

SCREENING NOTES

- ☐ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

U. S. COAST GUARD
REC'D APR 2 1941

TREASURY DEPARTMENT
United States Coast Guard

Date 1 April, 1941

REPORT OF EFFECTIVE DATE OF CHANGE IN POSITION
OR PAY STATUS OF CIVILIAN EMPLOYEE

From: Commander, Norfolk District.
To: Commandant.

1941 APR 15 AM 11 57

Name Elmer M. Goodwin

Nature of Action Chg. in status & Post of duty- decrease in grade and sal.

Effective date of change 1 April, 1941.

	FROM	TO
Position	1st Asst. Keeper	1st Asst. Keeper
Pay	$1560 p.a.	$1500 p.a.
Salary Range	$1560-1920	$1500-1860
Valuation of Quarters	$60 p.a.	$60 p.a.
Station	Smith Point Lt. Sta., Va.	Wolf Trap Lt. Sta., Va.

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 3/5/41.

Signature C. J. SULLIVAN,
By direction.

(This space for use of Headquarters)

HEADQUARTERS - U. S. COAST GUARD - WASHINGTON

Submitted to the Director of Personnel for information. APR 14 1941

By direction of the Commandant.

Very truly yours,

R. J. GROSS,
Chief, Civilian Personnel

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 10377

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date March 4, 1941

Name: Goodwin, Elmer M.

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No: 941

Nature of Recommendation

Change in status and post of duty - decrease in grade and salary

	FROM	TO
Position	Keeper	Keeper
Grade	Field (Range $1560-1920)	Field (Range $1500-1860)
Salary	$1560 p.a. plus $60 p.a. Qtrs.	$1500 p.a. plus $60 p.a. Qtrs.
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U. S. Coast Guard
Headquarters	Norfolk, Va.	Norfolk, Va.
Post of Duty	Smith Point Lt. Sta., Va.	Wolf Trap Lt. Sta., Va.
Appropriation	Civilian Employees, C.G.	Civilian Employees, C.G.
Allotment Field or Deptl.	Field	Field

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Reg.

DATE OF BIRTH: 5-2-1901

LEGAL RESIDENCE: Va.

SEX	RACE
M	W

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE
	*

EFFECTIVE E.O.D. APR 1 1941

Remarks:

*Carroll F. Thomas (Demotion)

Justification:

This is a regular position in the authorized complement of the station, and it is necessary that it be filled in order that the essential work of the Service may be carried on.

Letter from Mr. Goodwin requesting this reduction is inclosed.

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds

N. R. STILES,
Commander, U.S.Coast Guard,
Assistant Personnel Officer.
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL. TREASURY DEPARTMENT)

DATE APPROVED BY THE SECRETARY

INTERLEAVED-PATD.

E. M. Goodwin

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Smith Pt Lt Sta.
COAST GUARD STATION

Sunnybank Va.
18 January, 1941.

From : E.M.Goodwin, First Assistant Keeper,
To : Commander Norfolk District,via Keeper.

Subject : Transfer.
Reference :(a) Norfolk District Letter dated 14 January,1941.

1. I respectfully request to be considered for transfer to Wolf Trap Light Station, as mentioned in reference (a). It is understood that a reduction in pay in the amount of $5.00 per month will occur upon the event I am transferred to this Station, as mentioned in reference (a).

E. M. Goodwin

E.M.Goodwin

July 1, 1939. Lighthouse Districts No. FIFTH

consolidated with NORFOLK Coast Guard District,

Headquarters NORFOLK, VA.

See U. S. Coast Guard General Order No. 37, dated June 20, 1939.

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - FEB 9 1940

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

Goodwin, Elmer M. (Name) ——— Va. (Legal Residence)

DATE OF BIRTH 5-2-1901

STATUS

DESIGNATION	SERVICE AND GRADE	SALARY	ACTION	BUREAU	DIST.	STATION	DATE OF EFFECT
Keeper	–	1500	Change from Oiler at 7.50 p.m. in Nonappt. Service	L. H.	5	Smith Point	2-1-39
"	–	1560	Promotion	"	5	"	6-30-39

Form A-38

DEPARTMENT OF COMMERCE
DIVISION OF PERSONNEL
WASHINGTON

DIVISION OF PERSONNEL SUPERVISION AND MANAGEMENT
JUL 26 1939
RECEIVED
DEPARTMENT OF COMMERCE

June 22, 1939.

Mr. Elmer M. Goodwin,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective upon entrance on duty.

A new appointment will not be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

CARDED

DIVISION OF PERSONNEL
INTERIM JOURNAL
JUN 24 1939
SUBJECT NO. 39-164
DEPARTMENT OF COMMERCE

OLIVER C. SHORT
Director of Personnel.

From: $1500 per annum.

To $1560 per annum.

Service and grade:

Appropriation (unit): Field.

HP

5

RETURN THIS COPY to the Dep't showing in space below effective date of this chang

ENTERED ON DUTY June 30, 1939

(Sig.) (Title)
Chief of Personnel Division

JUN 27 1939

Form 73
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
Approved Sept. 1, 1938
LMF

NOMINATION

GHTHOUSES
JUN 10 8 55 AM '39

DEPARTMENT OF COMMERCE
JUN 14 1939
DIVISION OF PERSONNEL

5th LIGHTHOUSE DISTRICT Norfolk, Virginia (City) June 9, 1939 (Date)

COMMISSIONER OF LIGHTHOUSES:

Action recommended Promotion

Name Elmer M. Goodwin Date of birth May 2, 1901 Legal residence Va.

DEPARTMENT OF COMMERCE
JUN 21 1939
DIVISION OF PERSONNEL

	From—	To—
Position,	~~2d Asst.~~ Keeper	~~1st Asst.~~ Keeper
Pay and grade	$1500 p.a. ($1500-1860) (~~Inst~~ Plus $60 quarters)	$1560 p.a. ($1560-1920) (Plus $60 quarters)
Station	Smith Point Light Station, Va.	Smith Point Light Station, Va.
Appropriation	Sal. Keepers of L. H.	Sal. Keepers of L. H.

Effective July 1, 1939 [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Rank on eligible list -- Rating -- Percentage -- Other eligibles considered: --

Vice W. A. Gray (#731) Pay $1560 p.a. (1560-1920) Services terminated June 30, 1939

Reason Promotion

REMARKS: [2]

Selection regular, ..., 19.....

Manager, Civil Service District.

N. C. Manyon,
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES, WASHINGTON, , 19

JUN 13 1939

Submitted to the Secretary of Commerce, approved.

6/15
Action O. K.
Thomas R Stewart
Acting Chief Clerk
ocs

W P Harman
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.
[2] In case of vessel officer, state license held.

11—2314

STANDARD FORM No. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

DEPARTMENT OF COMMERCE
MAR 9 1939
DIVISION OF PERSONNEL

Department or Establishment U.S. Lighthouse Service Date Feb 28 - 1939

1. Name in full (Mr., ~~Miss, or Mrs.~~) Goodwin (Surname) Elmer (Given name) Morris (Middle name)
2. Present address 1808 (Number) Richmond ave. (Street) Portsmouth (City) Va (State)
3. Legal (voting) residence Va (State and Congressional District) ~~Third~~ Second Norfolk (County) Portsmouth Va (City or town)
4. Where born North Carolina (State or foreign country) Roe (City or town) When born May 2nd 1901 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male	Female	Single	Married	Divorced	Widowed	White	Colored	
✓			✓			✓		

7. Number and ages of dependents domiciled with you Wife 31 years. Daughter 3 years old
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
Lighthouse Service	Baltimore MD	first class fireman	$900.	10	12	1920			
Lighthouse Service	Baltimore MD	second class fireman	$780.00	2	4	1921			
Lighthouse Service	Baltimore MD	first class fireman	$900	3	1	1921	7	31	1921
Lighthouse Service	Baltimore MD	second class fireman	$780.00	11	19	1922			
Lighthouse Service	Baltimore MD	oiler	$930.00	1	1	1923			
Lighthouse Service	Baltimore MD	first class fireman	$900.	6	17	1923	12	15	1923
Branch of Service	place of Employment	Position	Salary	month	Day	year	month	Day	year
Lighthouse Service	Baltimore MD	first class fireman	$900.	6	15	1924	10	15	1924
Lighthouse Service	Baltimore MD	first class fireman	$900.	6	11	1925			
Lighthouse Service	Baltimore MD	oiler	$930.00	10	24	1925	4	11	1926
Lighthouse Service	Baltimore MD	first class fireman	$800.00	9	16	1929			
Lighthouse Service	Baltimore MD	oiler	$930.00	1	2	1930	6	30	1933
Lighthouse Service	Norfolk Va	oiler	$930.00	7	1	1933	2	25	1939

CARDED
Form 2806 requested

Henry H. Goodwin	Position 1st Engineer Department or office Lighthouse service	Brother
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

no

(Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

no

(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary
√							

Enlisted ..... Discharged .....

Rank ..... Rank .....

Organization ..... Organization .....

Enlisted ..... Discharged .....

Rank ..... Rank .....

Organization ..... Organization .....

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) None

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
Levi Goodwin Roe, N C.	Fishing operating small boat	8-10-21 To 11-1-22.
Levi Goodwin. Roe, N C	Fishing operating small boat	1-5-24 To 6-7-24
Levi Goodwin Roe, N C.	Fishing operating small boat	11-1-24 To 6-1-26.
Levi Goodwin Roe, N C.	Fishing operating small boat	5-1-26 To 9-1-29

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 7 (8)	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Lucy Goodwin

Relationship Wife Post office address 1808 Richmond Ave, Portsmouth Va

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Elmer M. Goodwin

(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE: 1930 10—1930

Standard Form No. 8
(Approved by the President, May 22, 1925)

LMF

DEPARTMENT OF COMMERCE
MAR 9 1939
DIVISION OF PERSONNEL

To Dept

LIGHTHOUSES
MAR 2 8 42 AM '39

OATH OF OFFICE

Prescribed by Section 1757, Revised Statutes of the United States

COMMERCE
(Department or Establishment)

Lighthouse
(Bureau or Office)

I, Elmer Morrise Goodwin, do
(Name in full, printed or typed)
solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So HELP ME GOD.

CARDED

Elmer Morrise Goodwin
(Signature of Appointee)

Subscribed and sworn to before me this 1st day of March, A. D. 1939

at Norfolk, Va., ,
(City or place) (State)

[SEAL]

H. L. Peabel

Chief Clerk, 5th L. H. District.

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

Position to which appointed 2d Asst. Keeper

Date of entrance on duty March 1, 1939.

GOVERNMENT PRINTING OFFICE 10—1689

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS.

DEPARTMENT OF COMMERCE
DIVISION OF PERSONNEL
WASHINGTON

January 23, 1939.

Mr. Elmer M. Goodwin,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed (subject to taking the oath of office*)

Keeper

in the Lighthouse Service

at a salary of Fifteen Hundred dollars per annum

effective upon entrance on duty.

CARDED

Nature of appointment: Change from Oiler at $77.50 a month, in the non-appointed service.

Civil Service authority: Certificate No. Z-2026.

Service and grade:

DIVISION OF PERSONNEL
ENTERED ON JOURNAL
MAR 25 1939
SHEET NO. 39-42
DEPARTMENT OF COMMERCE

By direction of the Secretary:

Respectfully,

(EDW. J. GARDNER) FEB 20 1939

Chief, Division of Personnel.

C

S

Appropriation unit: Field.

Vice: Lewis R. Carman.

Legal residence: Virginia.

Form 2005
March 1937

CERTIFICATE AUTHORIZING CHANGE IN STATUS

No. Z-2026
SRS:RIL

UNITED STATES CIVIL SERVICE COMMISSION

Washington, D. C., February 11, 1939

DEPARTMENT OF COMMERCE
FEB 13 1939
DIVISION OF PERSONNEL

To the Secretary of Commerce
Washington, D. C.

Sir:

Referring to your request of January 27, 1939 the CHANGE IN STATUS of Elmer M. Goodwin (Name) FROM Oiler, $77.50 per month (Position, grade, and salary) in the classified service of the Lighthouse Service, Field TO Keeper, $1500 per annum (Position, grade, and salary) in the classified service of the Lighthouse Service, Field is hereby authorized, he having been rated eligible on Form 375. Effective January 23, 1939.

Very respectfully,

L. A. Moyer

L. A. Moyer
Executive Director and Chief Examiner.

Examination
Average

NOTE.—The certificate as issued is subject to the provisions of the act making appropriations for the department, bureau, or establishment.

16—4929 U. S. GOVERNMENT PRINTING OFFICE

January 27, 1939.

The Civil Service Commission:

Authority is requested for the change in status of Elmer M. Goodwin from Oiler at $77.50 a month in the nonappointed service of the Lighthouse Service, to Keeper at $1500 per annum in the Lighthouse Service, effective January 23, 1939, or entrance on duty.

Form 375 and statement of service record are herewith. Mr. Goodwin was given a classified status on August 19, 1938 (File SRS:FC, 10-256).

By direction of the Secretary:

Respectfully,

ELMER J. GARDNER

JAN 28 1939

Chief, Division of Personnel.

Enclosures.
C:S

LIGHTHOUSES

Form 73
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
Approved Sept. 1, 1938
LMF

JAN 1939

JAN 13 8 44 AM '39

DEPARTMENT OF COMMERCE JAN 17 1939 DIVISION OF PERSONNEL

DEPARTMENT OF COMMERCE JAN 23 1939 DIVISION OF PERSONNEL

NOMINATION

5th LIGHTHOUSE DISTRICT — Norfolk, Virginia (City) — January 12, 1939 (Date)

COMMISSIONER OF LIGHTHOUSES:

Action recommended: Change in designation and promotion.

Name: Elmer M. Goodwin — Date of birth: May 2, 1901 — Legal residence: Virginia

	From—	To—
Position,	Oiler	2d Asst. Keeper
Pay and grade	$77.50 p.m. ($72.50-77.50) (930 p.a.) (870 - 930 p.a.)	$1500 p.a. plus $60 for quarters. $1500-1860 " " " "
Station	Tender Wistaria	Smith Point Lt. Sta., Va.
Appropriation	Salaries, L. H. Vessels	Salaries, Keepers of Lighthouses

Effective: February 1, 1939 — [1] the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Rank on eligible list: -- Rating: -- Percentage: -- Other eligibles considered: --

Vice: L. R. Carman (LT #932) (1500-1860) Pay: $1500 p.a. Services terminated: On or about Jan. 31, 1939

Reason: Transferred and Promoted.

REMARKS: [2] It is especially desirable from the standpoint of the Service to have this position filled by transfer of Mr. Goodwin, by reason of the fact that otherwise we would be compelled to resort to an old eligible register containing about ten names, none of whom would be desirable in the position in question. Mr. Goodwin is well qualified.

Selection regular, ..., 19.....

.....
Manager, Civil Service District.

N. C. Manyon,
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES, WASHINGTON, January 14, 1939, 19

Submitted to the Secretary of Commerce, approved, Form 375 and Statement of Service Record in duplicate accompanying. Mr. Goodwin was given a classified civil service status as of March 29, 1938, in accordance with Executive Order No. 7852.

Action O. K. 1/17

Chief Clerk

W P Harman
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.
[2] In case of vessel officer, state license held.

11—2314

Form 375
February 1937

UNITED STATES CIVIL SERVICE COMMISSION

WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(NONCOMPETITIVE)

Any false statement in an application, or alteration of a voucher or certificate, or presentation to the Commission of any such paper, is a violation of the law and punishable as such. All answers must be in ink or typewriting. If more space is required, an additional sheet securely fastened to this form may be used. Answers on such sheet should be numbered to correspond to questions.

GIVE DATES AND PERIODS OF TIME REQUIRED IN YEARS AND MONTHS AS ACCURATELY AS POSSIBLE

1. (a) Give your name Elmer Marrise Goodwin (b) Are you a citizen of the United States? Yes (Yes or No)

2. Give (a) the date of your birth May 2nd 1901 (b) the place of your birth Roe N C

3. Give in the blanks below a detailed statement of your education, including dates:

(a) Grammar school: Attended from ____, 1904, to Year, 1915 Highest grade completed 7

(b) High school: Name and location ____

Attended from ____, 1____ to ____, 1____ Highest grade completed ____ Were you graduated? ____

(c) College or university (Give both graduate and undergraduate work)		Dates of attendance (Give month and year)		Semester-hours credit received	Major subject		Degree conferred	Date of degree
Name	Location	From	To		Name	Sem. hrs. in major		

(d) Specify here any specialized courses which you have completed in high school, college, or elsewhere, and indicate the credits received for each course

(e) Have you ever been admitted to the bar? no Of what State? ____ When? ____

4. Furnish in the blanks below a complete, comprehensive statement, showing every employment you have had since you first began to work, including your present employment, and accounting for all periods of unemployment. List employments chronologically, beginning with the earliest.

	Place of employment	Dates of employment (Month and year)	NAME AND ADDRESS OF EMPLOYER (Give street address and city and State. If unemployed, give own address at that time)	Yearly salary or net earnings	NAME OF POSITION AND DESCRIPTION OF DUTIES
1	City Baltimore State Md	From 10-12, 1920 To 2-3, 1921	U.S. Lighthouse Service	$900. Year	First class fireman
2	City Baltimore State Md	From 2-4, 1921 To 2-28, 1921	U.S. Lighthouse Service	$780.00 Year	Second class fireman
3	City Baltimore State Md	From 3-1, 1921 To 7-31, 1921	U.S. Lighthouse Service	$900. Year	First class fireman
4	City Roe State N C	From 8-10, 1921 To 11-1, 1922	Levi Goodwin Roe N C	Shears	Fishing operating small boat
5	City Baltimore State Md	From 11-19, 1922 To 12-31, 1922	U.S. Lighthouse Service	$780.00 Year	Second class fireman
6	City Baltimore State Md	From 1-1, 1923 To 4-30, 1923	U.S. Lighthouse Service	$93900 Year	oiler
7	City Baltimore State Md	From 5-17, 1923 To 12-16, 1923	U.S. Lighthouse Service	$900. Year	First class fireman
8	City Roe State N C	From 1-5, 1924 To 6-7, 1924	Levi Goodwin Roe N C	Shears	Fishing operating small boat
9	City Baltimore State Md	From 6-15, 1924 To 10-15, 1924	U.S. Lighthouse Service	$900. Year	First class fireman

IF MORE SPACE IS REQUIRED, CONTINUE YOUR ENTRIES ON A SEPARATE SHEET ARRANGED AS ABOVE 16—497

Form 375
February 1937

UNITED STATES CIVIL SERVICE COMMISSION

WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(NONCOMPETITIVE)

Rating _____

Application No. _____

The applicant will carefully fill ALL blank spaces

Position sought asst Lighthouse Keeper
(Give exact title of position or examination)

in the 5th L. H. Dist
(Office in which the position exists)

Present position (if now employed) _____ (Title)
Oiler
(Department and bureau or office)

N. B.—Applicant will write plainly full name (if a woman, stating whether Miss or Mrs.) and post-office address in the blanks below. The address here given will be treated as the applicant's post-office address until notification of change is made to the Commission in writing.

Name of Applicant Elmer Morrise Goodwin

Number and Street 1808 Richmond ave

Post Office Portsmouth Va

County Norfolk

State or Territory Va

Applicant will not fill the following blanks

Kind of examination _____

Place _____

Date _____

Application _____ *approved* _____, 19____

By whom _____ *approved* _____

U. S. GOVERNMENT PRINTING OFFICE 16—497

5. If you have any practical knowledge of a mechanical trade, name the trade or trades, and state the time you have worked at each, and when, where, and under whom, giving places and dates. (If you have served an apprenticeship, so state.)

6. If not now employed, state how long you have been unemployed

7. If ever in the United States military or naval service, give dates of enlistment and discharge

8. (a) Have you ever filed an application with this Commission or its representative for any branch of the United States Government service?

	Name each position for which examined, or for which application was filed	In what city were you, or are you to be, examined?	Give the date of each examination (Month and year)	Did you pass? (Answer "Yes" or "No")
(b) If so, give information indicated regarding each examination.				

I, the undersigned, do solemnly swear (or affirm) that the statements made by me in answer to each and all of the foregoing questions are full and true to the best of my knowledge and belief. SO HELP ME GOD.

If female, prefix "Miss" or "Mrs."

(*Signature of Applicant*) Elmer Morrise Goodwin
(Sign your first name in full, your middle initial or initials, if you have any, and your surname in full)

THIS APPLICATION WILL NOT BE ACCEPTED IF THE JURAT OR OATH IS OMITTED

JURAT OR OATH

[The following oath must be taken before a NOTARY PUBLIC, or other officer authorized to administer oaths for general purposes, *before whom the applicant must appear in person.*]

Subscribed and duly sworn to before me according to law by the above-named applicant, this 30 day of April, 19 39, at city [or town] of Portsmouth, County of Norfolk, and State [or Territory or District] of Va

(*Signature of officer*) E. Stanley Tuttle

(*Official title*) Notary Public

My Commission Expires Oct. 13, 1939

Form 375
February 1937

UNITED STATES CIVIL SERVICE COMMISSION
WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.
(NONCOMPETITIVE)

Rating _____

Application No. _____

The applicant will carefully fill ALL blank spaces

Position sought Asst Draftsman Keeler

(Give exact title of position or examination)

in the 5th Dist

(Office in which the position exists)

Present position (if now employed) _____ (Title)

(Department and bureau or office)

N. B.—Applicant will write plainly full name (if a woman, stating whether Miss or Mrs.) and post-office address in the blanks below. The address here given will be treated as the applicant's post-office address until notification of change is made to the Commission in writing.

Name of Applicant Elmer Marrice Goodwin

Number and Street [redacted] Richmond Ave

Post Office Portsmouth Va

County Norfolk

State or Territory Va

Applicant will not fill the following blanks

Kind of examination _____

Place _____

Date _____

Application _____ approved _____, 19____

By whom _____ approved _____

U. S. GOVERNMENT PRINTING OFFICE 16—497

5. If you have any practical knowledge of a mechanical trade, name the trade or trades, and state the time you have worked at each, and when, where, and under whom, giving places and dates. (If you have served an apprenticeship, so state.)

6. If not now employed, state how long you have been unemployed

7. If ever in the United States military or naval service, give dates of enlistment and discharge

8. (a) Have you ever filed an application with this Commission or its representative for any branch of the United States Government service?

	Name each position for which examined, or for which application was filed	In what city were you, or are you to be, examined?	Give the date of each examination (Month and year)	Did you pass? (Answer "Yes" or "No")
(b) If so, give information indicated regarding each examination.				

I, the undersigned, do solemnly swear (or affirm) that the statements made by me in answer to each and all of the foregoing questions are full and true to the best of my knowledge and belief. SO HELP ME GOD.

If female, prefix "Miss" or "Mrs."

(*Signature of Applicant*) Elmer Marrice Goodwin

(Sign your first name in full, your middle initial or initials, if you have any, and your surname in full)

THIS APPLICATION WILL NOT BE ACCEPTED IF THE JURAT OR OATH IS OMITTED

JURAT OR OATH

[The following oath must be taken before a NOTARY PUBLIC, or other officer authorized to administer oaths for general purposes, *before whom the applicant must appear in person.*]

Subscribed and duly sworn to before me according to law by the above-named applicant, this 10th day of January, 1939, at city [or town] of Portsmouth, county of Norfolk, and State [or Territory or District] of Virginia.

(*Signature of officer*) E. L. Herbert Jr.

(*Official title*) Notary Public

My Commission Expires Oct. 13, 1939

CITY	FROM			
Roe	11-1-1924	Levi Goodwin		
STATE	TO			
NC	6-1-1925	Roe NC	Shears	Fishing operating smack Coast
CITY	FROM			
Baltimore	6-11-1926		$900.	
STATE	TO			
Md	10-23-1925	U.S. Lighthouse Service	Year	First class fireman
CITY	FROM			
Baltimore	10-24-1925		$930,00	
STATE	TO			
Md	4-11-1926	U.S Lighthouse Service	Year	Oiler
CITY	FROM			
Roe	5-1-1926	Levi Goodwin		
STATE	TO			
NC	9-1-1929	Roe NC	Shears	Fishing operating smack Coast
CITY	FROM			
Baltimore	9-16-1929		$800,00	
STATE	TO			
Md	1-1-1930	U.S. Lighthouse Service	Year	First class fireman
CITY	FROM			
Baltimore	1-2-1930		$930,00	
STATE	TO			
Md	6-30-1933	U.S. Lighthouse Service	Year	Oiler
CITY	FROM			
Norfolk	7-1-1933		$930,00	
STATE	TO			
Va	1-10-1939	U.S. Lighthouse Service	Year	Oiler

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

LMF

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
NORFOLK, VA.

January 12, 1939

SERVICE RECORD

Elmer M. Goodwin

From	To	Position	Vessel	Monthly Pay
10/12/20	12/9/20	2d Class Fireman	Maple	$75.00
12/10/20	2/3/21	1st Class Fireman	Maple	90.00
2/4/21	2/28/21	2d Class Fireman	Maple	75.00
3/1/21	6/30/21	1st Class Fireman	Maple	90.00
7/1/21	7/31/21	1st Class Fireman	Maple	80.00
11/19/22	12/31/22	2d Class Fireman	Maple	51.25
1/1/23	4/30/23	Oiler	Maple	65.00
5/17/23	5/25/23	1st Class Fireman	Maple	57.50
5/26/23	11/30/23	1st Class Fireman	Maple	67.50
12/1/23	12/15/23	1st Class Fireman	Maple	72.50
6/15/24	10/15/24	1st Class Fireman	Maple	67.50
6/11/25	10/23/25	1st Class Fireman	Maple	67.50
10/24/25	12/31/25	Oiler	Maple	72.50
1/1/26	4/11/26	Oiler	Maple	77.50
9/16/29	1/1/30	Fireman	Maple	67.50
1/2/30	3/31/30	Oiler	Maple	72.50
4/1/30	6/30/33	Oiler	Maple	77.50
7/1/33	Present Time	Oiler	Wistaria	77.50

Certified Correct:

W. L. Rebbel

W. L. Rebbel,
Chief Clerk.

August 31, 1938.

Commissioner of Lighthouses:

In accordance with the Department's recent recommendation, the Civil Service Commission has approved the classification under section 6 of civil-service rule II of the following-named employees in the Fifth District:

Name	Position	Salary	Date of Authority
Briggs, Gherman C.	Oiler	$72.50 a month	8/18/38
Brooks, Clarence W.	Boatswain	$80.00 a month	8/18/38
Brown, William H.	Oiler	$77.50 a month	8/18/38
Mills, Flavel J.	Oiler	$72.50 a month	8/19/38
Goodwin, Elmer M.	Oiler	$77.50 a month	8/19/38
Granger, John P.	Oiler	$77.50 a month	8/22/38
Rankin, William H.	Oiler	$77.50 a month	8/19/38

By direction of the Secretary:

W. J. GARDNER

Chief, Division of Personnel.

G

Form 3329
April 1938

UNITED STATES CIVIL SERVICE COMMISSION

WASHINGTON, D. C. August 19, 1938

CERTIFICATE AUTHORIZING CLASSIFICATION SRS:FG

File No. 10-256

DEPARTMENT OF COMMERCE
AUG 27 1938
DIVISION OF PERSONNEL

The Honorable
The Secretary of Commerce
Washington, D. C.

Sir:

In response to your request of July 30, 1938 (Date) the classification under section 6 of civil-service rule II of the employee named below is hereby approved, subject to satisfactory report on finger-print chart:

Elmer M. Goodwin (Name)	Department of Commerce (Department)
Oiler (Position, grade, and salary)	Lighthouse Service (Bureau or office)
$77.50 per month	Field (City in which employed)

Remarks: 5th Dist

Mr. Goodwin has been rated eligible on Form 375.

By direction of the Commission:

Very respectfully,

L. A. MOYER,
Executive Director and Chief Examiner.

U. S. GOVERNMENT PRINTING OFFICE 16—7250

DEPARTMENT OF COMMERCE
DIVISION OF PERSONNEL
WASHINGTON

July 30, 1938.

The Civil Service Commission:

The following-named employee of the Lighthouse Service, appointed under the provisions of Schedule A, Subdivision XI, paragraph 5 whose position has been brought into the classified service by Executive Order No. 7852, dated March 29, 1938, is unqualifiedly recommended for classification under Section 6 of Civil Service Rule II.

Name: Goodwin, Elmer M.

Desgination: Oiler.

Allocation:

Salary: $77.50 a month.

Date of appointment: January 2, 1930.

Legal Residence: Virginia.

Civil Service examinations (if any):

Remarks:

By direction of the Secretary:

Respectfully,

AUG - 4 1938

EDW. J. GARDNER

Chief, Division of Personnel.

Inclosures
xForm 375
xForm 1769
xForm 2390
xForm 2413
xRecord of Service
G

Form 375
May 1934

UNITED STATES CIVIL SERVICE COMMISSION

WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(NONCOMPETITIVE)

Any false statement in an application, or alteration of a voucher or certificate, or presentation to the Commission of any such paper, is a violation of the law and punishable as such. All answers must be in ink or typewriting. If more space is required, an additional sheet securely fastened to this form may be used. Answers on such sheet should be numbered to correspond to questions.

GIVE DATES AND PERIODS OF TIME REQUIRED IN YEARS AND MONTHS AS ACCURATELY AS POSSIBLE

1. (a) Give your name Elmer Morrise Goodwin (b) Are you a citizen of the United States? Yes (Yes or No)

2. Give (a) the date of your birth May 24 1901 (b) the place of your birth Roe, N. C

3. Give in the blanks below a detailed statement of your education, including dates:

(a) Grammar school: Attended from from, 1907, to Year, 1915 Highest grade completed 7

(b) High school: Name and location

Attended from ____, 1____, to ____, 1____ Highest grade completed ~~~ Were you graduated? ~~~

(c) College or university (Give both graduate and undergraduate work)		Dates of attendance (Give month and year)		Semester-hours credit received	Major subject		Degree conferred	Date of degree
Name	Location	From	To		Name	Sem. hrs. in major		

(d) Specify here any specialized courses which you have completed in high school, college, or elsewhere, and indicate the credits received for each course

4. Furnish in the blanks below a complete, comprehensive statement, showing every employment you have had since you first began to work, including your present employment, and accounting for all periods of unemployment.

	Place of employment	Dates of employment (Month and year)	NAME AND ADDRESS OF EMPLOYER (Give street address and city and State. If unemployed, give own address at that time)	Yearly salary or net earnings	NAME OF POSITION AND DESCRIPTION OF DUTIES
1	City Baltimore State Md	From 10-12, 1920 To 2-3, 1921	U.S. Lighthouse Service	$900. Year	First class fireman
2	City Baltimore State Md	From 2-4, 1921 To 2-28, 1921	U.S. Lighthouse Service	$18.00 Year	Second class fireman
3	City Baltimore State Md	From 3-1, 1921 To 7-31, 1921	U.S. Lighthouse Service	$900. Year	First class fireman
4	City Roe State N C	From 8-10, 1921 To 11-1, 1922	Levi Goodwin Roe N C	Shares Share	Fishing operating small boat
5	City Baltimore State Md	From 11-19, 1922 To 12-31, 1922	U.S. Lighthouse Service	$78.00 Year	Second class fireman
6	City Baltimore State Md	From 1-1, 1923 To 4-30, 1923	U.S. Lighthouse Service	$93.00 Year	Oiler
7	City Baltimore State Md	From 6-17, 1923 To 12-15, 1923	U.S. Lighthouse Service	$900. Year	First class fireman
8	City Roe State N C	From 1-5, 1924 To 6-7, 1924	Levi Goodwin Roe, N.C	Shares Share	Fishing. operating small boat
9	City Baltimore State Md	From 6-15, 1924 To 10-15, 1924	U.S. Lighthouse Service	$900. Year	First class fireman

IF MORE SPACE IS REQUIRED, CONTINUE YOUR ENTRIES ON A SEPARATE SHEET ARRANGED AS ABOVE 16—497

5. If you have any practical knowledge of a mechanical trade, name the trade or trades, and state the time you have worked at each, and when, where, and under whom, giving places and dates. (If you have served an apprenticeship, so state.)

6. If not now employed, state how long you have been unemployed U. S. Lighthouse Service

7. If ever in the United States military or naval service, give dates of enlistment and discharge

8. (a) Have you ever filed an application with this Commission or its representative for any branch of the United States Government service?

	Name each position for which examined, or for which application was filed	In what city were you, or are you to be, examined?	Give the date of each examination (Month and year)	Did you pass? (Answer "Yes" or "No")
(b) If so, give information indicated regarding each examination.	Portsmouth Navy Yard	Portsmouth		
	Sheet Metal Helper &	Va.	August 1937	
	one Pipe Fitter Helper		August 1937	
		Never heard from either one of them		

I, the undersigned, do solemnly swear (or affirm) that the statements made by me in answer to each and all of the foregoing questions are full and true to the best of my knowledge and belief. SO HELP ME GOD.

If female, prefix "Miss" or "Mrs."

(*Signature of Applicant*) Elmer Morrise Goodwin
(Sign your first name in full, your middle initial or initials, if you have any, and your surname in full)

THIS APPLICATION WILL NOT BE ACCEPTED IF THE JURAT OR OATH IS OMITTED

JURAT OR OATH

[The following oath must be taken before a NOTARY PUBLIC, or other officer authorized to administer oaths for general purposes, *before whom the applicant must appear in person.*]

Subscribed and duly sworn to before me according to law by the above-named applicant, this 21 day of April, 1938, at city [or town] of Portsmouth, county of Norfolk, and State [or Territory or District] of Virginia

(*Signature of officer*) E. L. Herbert

(*Official title*) Notary Public

My Commission Expires Oct. 13, 1939

Form 375
May 1934

UNITED STATES CIVIL SERVICE COMMISSION
WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(NONCOMPETITIVE)

Rating _____

Application No. _____

The applicant will carefully fill ALL blank spaces

Position sought Oiler

(Give exact title of position or examination)

in the 5th L.H. Dist.

(Office in which the position exists)

Present position (if now employed) Oiler 5th L.H. Dist.

(Title) (Department and bureau or office)

N. B.—Applicant will write plainly full name (if a woman, stating whether Miss or Mrs.) and post-office address in the blanks below. The address here given will be treated as the applicant's post-office address until notification of change is made to the Commission in writing.

Name of Applicant Elmer Maurice Goodwin

Number and Street 128 Richmond Ave.

Post Office Portsmouth

County Norfolk

State or Territory Va.

Applicant will not fill the following blanks

Kind of examination _____

Place _____

Date _____

Application _____ approved _____, 19____

By whom _____ approved _____

U. S. GOVERNMENT PRINTING OFFICE: 1934 16—497

5. If you have any practical knowledge of a mechanical trade, name the trade or trades, and state the time you have worked at each, and when, where, and under whom, giving places and dates. (If you have served an apprenticeship, so state.)

6. If not now employed, state how long you have been unemployed U. S. Lighthouse Service

7. If ever in the United States military or naval service, give dates of enlistment and discharge

8. (a) Have you ever filed an application with this Commission or its representative for any branch of the United States Government service?

	Name each position for which examined, or for which application was filed	In what city were you, or are you to be, examined?	Give the date of each examination (Month and year)	Did you pass? (Answer "Yes" or "No")
(b) If so, give information indicated regarding each examination.	Norfolk Navy Yard	Portsmouth		
	sheet metal helper &	Va.	August 1937	
	one pipe fitter helper		August 1937	
		never heard from either one		

I, the undersigned, do solemnly swear (or affirm) that the statements made by me in answer to each and all of the foregoing questions are full and true to the best of my knowledge and belief. SO HELP ME GOD.

If female, prefix "Miss" or "Mrs."

(*Signature of Applicant*) Elmer Maurice Goodwin

(Sign your first name in full, your middle initial or initials, if you have any, and your surname in full)

THIS APPLICATION WILL NOT BE ACCEPTED IF THE JURAT OR OATH IS OMITTED

JURAT OR OATH

[The following oath must be taken before a NOTARY PUBLIC, or other officer authorized to administer oaths for general purposes, *before whom the applicant must appear in person.*]

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(*Signature of officer*) E. L. Herbert

(*Official title*) Notary Public

My Commission Expires Oct. 13, 1939

Form 375
May 1934

UNITED STATES CIVIL SERVICE COMMISSION
WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(NONCOMPETITIVE)

Rating _____

Application No. _____

The applicant will carefully fill ALL blank spaces

Position sought Oiler
(Give exact title of position or examination)

in the 5th L. H. Dist
(Office in which the position exists)

Present position (if now employed) 5th L. H. Dist.
(Title)
Oiler -
(Department and bureau or office)

N. B.—Applicant will write plainly full name (if a woman, stating whether Miss or Mrs.) and post-office address in the blanks below. The address here given will be treated as the applicant's post-office address until notification of change is made to the Commission in writing.

Name of Applicant Elmer Morris Goodwin

Number and Street 828 Richmond Ave.

Post Office Portsmouth

County Norfolk

State or Territory Va.

Applicant will not fill the following blanks

Kind of examination _____

Place _____

Date _____

Application _____ approved _____, 19____

By whom _____ approved _____

U. S. GOVERNMENT PRINTING OFFICE: 1934 16—497

5. If you have any practical knowledge of a mechanical trade, name the trade or trades, and state the time you have worked at each, and when, where, and under whom, giving places and dates. (If you have served an apprenticeship, so state.)

6. If not now employed, state how long you have been unemployed. U. S. L. House Service

7. If ever in the United States military or naval service, give dates of enlistment and discharge

Roe N C	FROM 11-1-1924 TO 6-1-1925	Levi Goodwin Roe. N.C	~~Share~~ Sharer	Fishing operating small boat
Baltimore Md	FROM 6-11-1925 TO 10-23-1925	U.S. Lighthouse Service	$900. year	First class fireman
Baltimore Md	FROM 10-24-1925 TO 4-11-1926	U.S. Lighthouse Service	$930.00 year	Oiler
Roe N C	FROM 5-1-1926 TO 9-1-1929	Levi Goodwin Roe. N.C	~~Share~~ Sharer	Fishing operating small boat
Baltimore Md	FROM 9-16-1929 TO 1-1-1930	U.S. Lighthouse Service	$809.00 year	First class fireman
Baltimore Md	FROM 1-2-1930 TO 6-30-1933	U.S. Lighthouse Service	$930.00 year	Oiler
Norfolk Va	FROM 7-1-1933 TO Still Employed 4-21-1938	U.S. Lighthouse Service	$930.00 Year	Oiler

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

LL:PL

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
NORFOLK, VA.

May 11, 1938.

SERVICE RECORD

Elmer M. Goodwin

From	To	Position	Vessel	Monthly Pay
10/12/20	12/9/20	2d Class Fireman	Maple	$75.00
12/10/20	2/3/21	1st Class Fireman	Maple	90.00
2/4/21	2/28/21	2nd Class Fireman	Maple	75.00
3/1/21	6/30/21	1st Class Fireman	Maple	90.00
7/1/21	7/31/21	1st Class Fireman	Maple	90.00
11/19/22	12/31/22	2nd Class Fireman	Maple	51.25
1/1/23	4/30/23	Oiler	Maple	65.00
5/17/23	5/25/23	1st Class Fireman	Maple	67.50
5/26/23	11/30/23	1st Class Fireman	Maple	67.50
12/1/23	12/15/23	1st Class Fireman	Maple	72.50
6/15/24	10/15/24	1st Class Fireman	Maple	67.50
6/11/25	10/23/25	1st Class Fireman	Maple	67.50
10/24/25	12/31/25	Oiler	Maple	72.50
1/1/26	4/11/26	Oiler	Maple	77.50
9/16/29	1/1/30	Fireman	Maple	67.50
1/2/30	3/31/30	Oiler	Maple	72.50
4/1/30	6/30/33	Oiler	Maple	77.50
7/1/33	Present Time	Oiler	Wistaria	77.50

Certified Correct:

W. L. Rebbel,
Chief Clerk, 5th Lighthouse District.

4063-5

HVS

Form 78

REPORT OF DAMAGE TO PROPERTY OR INJURY TO PERSONS.

1935 MAR - 8 -
DEPARTMENT OF COMMERCE
MAR 11 1935
PM 3:05
APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE
Lighthouse Service.

CHIEF CLERK

Office of Superintendent of Lighthouses, 5th Dist.,
Norfolk, Virginia, March 6, , 1935

Name of vessel, station or other aid to navigation involved: Tender WISTARIA

Date of accident: February 11, 1935

Nature and cause of accident: While reaching in crank pit, or base of engine, to clear oil line, the engine turned and caught right arm, mashing it, between engine bed plate and crank.

Estimated cost of damage (to property of the Department: $
(to private property: $

What steps have been taken to recover cost of damage to Department property?

Where accidents result in injury to or death of any employees, or other, furnish following information for each person injured:

Name	Official title, if government employee	Nature of injury	Has work time been lost by employee
✓ Elmer M. Goodwin	Oiler	Lacerated arm	20 days

Remarks or recommendations:

Necessary forms have been forwarded to U.S.Employees Compensation Commission.

Superintendent of Lighthouses.
(Date) March 7, 1935.

Submitted, in duplicate, to the Secretary of Commerce for his information.

For the Commissioner:
R.J.Gross
Chief, Personnel Division.
~~Deputy Commissioner.~~

Noted:

Chief Clerk.

File in accident file (36) ER

FILED

GOODWIN. ELMER M

U. S. GOVERNMENT PRINTING OFFICE 16—15468-1

UNITED STATES COAST GUARD

CHARGED TO	DATE	CHARGED TO	DATE	CHARGED TO	DATE	CHARGED TO	DATE	CHARGED TO	DATE
~~SMMUS~~ ~~12/7~~									
[illegible] 9-16-44									
[illegible]									
[illegible]									
[illegible]									
[illegible]									
[illegible]									
[illegible] 11-15-44									
[illegible] 12-4									
[illegible] 12-13									
[illegible]									
[illegible]									
Stewart 11-25									

Form 207

APPLICATION FOR MEDICAL EXAMINATION AND TREATMENT OF SICK AND DISABLED LIGHTHOUSE KEEPERS

UNITED STATES COAST GUARD
FIFTH NAVAL DISTRICT

Norfolk 1, Virginia
(Place)

10 March, 1952
(Date)

To The Medical Officer in Charge

U. S. Public Health Service

Norfolk 1, Virginia

Sir:

The bearer, Mr. Elmer M. Goodwin, Lighthouse Keeper (Retired)
(Name and title of applicant for medical relief)

is a beneficiary of the U. S. Public Health Service:

A lightkeeper ~~of~~ formerly ~~Assistant Lightkeeper~~ on duty at Tue Marshes Light Station
(Name of station)

You are requested to examine the applicant and to furnish him with such medical relief as may be required. The signature and description of the applicant appear below.

Signature of employee to be examined ELMER M. GOODWIN

Nativity NB Age 50 years. Height 6 feet - inches.

Color of eyes Blue Color of hair Lt. Brown

Distinguishing marks 2" scar on right biceps

*Date of original appointment in the Lighthouse Service 10-12-20

†Date of certificate by the Public Health Service that person named passed physical examination _____, 19___.

N. LESTER BRAUN, Chief, Civilian Personnel Sect.,
(Title of officer signing request)
5th Coast Guard District, Norfolk, Virginia

*Fill in only if person to be examined is a lightkeeper or assistant lightkeeper.
†Fill in only in case of lightkeeper or assistant lightkeeper when the date of original appointment in the Lighthouse Service is subsequent to August 27, 1916.

orm 207

APPLICATION FOR MEDICAL EXAMINATION AND TREATMENT OF SICK AND DISABLED LIGHTHOUSE KEEPERS

FIFTH COAST GUARD DISTRICT

Norfolk 1, Virginia
(Place)

12 September, 1949
(Date)

To The Medical Officer in Charge

U. S. Public Health Service

Norfolk 1, Virginia

Sir:

The bearer, Mr.Elmer M. Goodwin, Lighthouse Keeper (Retired)
(Name and title of applicant for medical relief)

is a beneficiary of the U. S. Public Health Service:

Formerly [redacted] on duty at Tue Marshes Light Station
(Name of station)

You are requested to examine the applicant and to furnish him with such medical relief as may be required. The signature and description of the applicant appear below.

Signature of employee to be examined ELMER M. GOODWIN

Nativity NB Age 48 years. Height 6 feet - inches.

Color of eyes Blue Color of hair Lt. Brown

Distinguishing marks 2" scar on right biceps

* Date of original appointment in the Lighthouse Service 10-12-20

+Date of certificate by the Public Health Service that person named passed physical examination _____, 19____.

LESTER F. BRAUN, Chief, Civilian Personnel Sect
(Title of officer signing request)
5th Coast Guard District, Norfolk, Va.

* Fill in only if person to be examined is a lightkeeper or assistant lightkeeper.
+Fill in only in case of lightkeeper or assistant lightkeeper when the date of original appointment in the Lighthouse Service is subsequent to August 27, 1916.

Form 207

APPLICATION FOR MEDICAL EXAMINATION AND TREATMENT OF SICK AND DISABLED LIGHTHOUSE KEEPERS

UNITED STATES COAST GUARD
FIFTH NAVAL DISTRICT

Norfolk 1, Va.
(Place)

7 July, 1949
(Date)

To The Medical Officer in Charge

U. S. Public Health Service

Norfolk, Va.

Sir:

The bearer, Mr. Elmer M. Goodwin
(Name and title of applicant for medical relief)

is a beneficiary of the U. S. Public Health Service:

A lightkeeper ~~or an assistant lightkeeper on duty~~ retired from Tue Marshes Light Statio
(Name of station)

You are requested to examine the applicant and to furnish him with such medical relief as may be required. The signature and description of the applicant appear below.

Signature of employee to be examined ELMER M. GOODWIN

Nativity NB Age 48 years. Height 6 feet - inches.

Color of eyes Blue Color of hair Light Brown

Distinguishing marks 2" scar on inside of upper right arm

*Date of original appointment in the Lighthouse Service _____

†Date of certificate by the Public Health Service that person named passed physical examination 1 March, 1939.

(Title of officer signing request)
LESTER F. BRAUN, Chief, Civilian Personnel Secti
5th Coast Guard District, Norfolk, Virginia

*Fill in only if person to be examined is a lightkeeper or assistant lightkeeper.
†Fill in only in case of lightkeeper or assistant lightkeeper when the date of original appointment in the Lighthouse Service is subsequent to August 27, 1916.

11-5092

Form 207

APPLICATION FOR MEDICAL EXAMINATION AND TREATMENT OF SICK AND DISABLED LIGHTHOUSE KEEPERS

FIFTH COAST GUARD DISTRICT

Norfolk 1, Virginia
(Place)

29 September, 1948
(Date)

To The Medical Officer in Charge

U. S. Public Health Service

Norfolk, Virginia

Sir:

The bearer, GOODWIN, Elmer M.
(Name and title of applicant for medical relief)

is a beneficiary of the U. S. Public Health Service:

A lightkeeper retired from Tue Marshes Light Station
(Name of station)

You are requested to examine the applicant and to furnish him with such medical relief as may be required. The signature and description of the applicant appear below.

Signature of employee to be examined ELMER M. GOODWIN

Nativity NB Age 47 years. Height 6 feet - inches.

Color of eyes Blue Color of hair Light Brown

Distinguishing marks Scar on inside of upper right arm

* Date of original appointment in the Lighthouse Service

† Date of certificate by the Public Health Service that person named passed physical examination 1 March, 1939.

LESTER F. BRAUN, Chief, Civilian Personnel Sect.
(Title of officer signing request)
5th Coast Guard District, Norfolk, Va.

* Fill in only if person to be examined is a lightkeeper or assistant lightkeeper.
† Fill in only in case of lightkeeper or assistant lightkeeper when the date of original appointment in the Lighthouse Service is subsequent to August 27, 1916.

LFB/hrg

11-5092

DEPT. STOCK FORM 2249
REV. 12-45

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 16 10

TO:

Date Prepared 1-15-46

Name: Goodwin, Elmer N. (Dr.)

From: U. S. Coast Guard

Bureau No.:

(Lump-sum payment made for 7 days annual leave from 1-1-46 through 1-10-46)

Effective: Close 12-31-45

	FROM 1232	TO
Position	Keeper	(Lump-sum payment made on $2166 per annum)
Grade	Range $1620-$2040	
Salary	$2166 pa incl $60 pa clrs.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Norfolk, Va.	
Post of Duty	Two Marshes Lt. Stn., Va.	
Appropriation	Civilian Employees, U. S.	
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks: In accordance with the Comptroller General's Decision B-70079 dated 10-23-47, which reversed Decision A-31584 of 5-28-30, your retirement pay has been recomputed on the basis of the average gross pay (which includes the valuation of quarters for the period occupied) received during the last five years of your active duty. The computation on this basis changes the rate of your retirement pay from $601.21 to $630.12, and this notice is issued in order that you may have accurate information as to the rate of retirement pay which you are authorized to receive.

Justification:

Total Service: 19 years, 3 months, 5 days.

Computation: ($1763.70 x 19.2638 ÷ 40) = $630.12.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 5-2-1878

LEGAL RESIDENCE: Virginia

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION: No preference

SUBJECT TO RETIREMENT ACT? Lighthouse Act 7-1-39

DATE OF OATH

DATE APPROVED BY THE SECRETARY: 1-14-46

ACCOUNTS AND COLLECTIONS, EXAMINING

Personal
1032

(pcp)

75

13 February, 1946

To: The Commandant (PCP-6)

Subj: Retirement of Elmer M. Goodwin, Keeper, Tue Marshes Light Station, Virginia

1. HQ is advised in compliance with its letter of 18 Dec., 1945, CG-75, on above subject that Elmer M. Goodwin was paid for his last (Final) active duty on Voucher No. 8555 in the January accounts of Jacob Levin, SDA, USN, Symbol No. 551-370. This payment which covered the period 30-31 Dec., 1945, was in the amount of $8.33.

2. Mr. Goodwin's total taxable income for the current calendar year including the amount of lump sum payment for annual leave amounts to $155.74.

J. R. STEWART
By direction

UNITED STATES COAST GUARD

ADDRESS REPLY TO
THE COMMANDANT (PCP-6)
REFER TO FILE: CG-75

WASHINGTON 25, D. C.

18 December, 1945

To: DCGO, 5ND

Subj: Retirement of Elmer M. Goodwin, Keeper, Tue Marshes Lt.Sta.,Va.

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable by letter, in duplicate, as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year including the amount of lump-sum payment for annual leave.

Carl E. Herrick

CARL E. HERRICK
By direction

Incl
Form 2249, Department Notice of Retirement

11881

(pcp)

75

8 November, 1945

To: The Commandant (PCP)

Subj: Goodwin, Elmer M., Keeper, Tue Marshes Light Station; application for disability retirement

1. There is forwarded herewith application for disability retirement submitted by Mr. Elmer M. Goodwin, Keeper, Tue Marshes Light Station, together with Form 2523, Certificate of Medical Examination, Disability Retirement, Civilian Personnel.

2. Mr. Goodwin's last day of actual service was 1 September, 1945. This retirement case is being recommended to be effective at the close of pay period ending 29 December, 1945. There follows a statement of Mr. Goodwin's leave:

Annual Leave		
6 days	0 hours	Accrued close of 31 Dec., 1944
17 days	0 hours	Accrued close of 1 Sept., 1945
23 days	0 hours	
13 days	4 hours	Granted to close of 1 Sept., 1945
19 days	4 hours	
1 day	4 hours	Granted to cover period 27 Dec. (4 hours) to close of 28 Dec., 1945
18 days	0 hours	Lump-sum payment to cover period 30 Dec. through 24 January, 1946

Sick Leave		
52 days	4 hours	Accrued close of 31 Dec., 1944
10 days		Accrued close of 1 Sept., 1945
62 days	4 hours	
13 days		Granted to close of 1 Sept., 1945
49 days	4 hours	
30 days		Advanced sick leave
79 days	4 hours	Granted to cover period 2 Sept. through 27 Dec., 1945 (4 hours)

At the close of 1 September, 1945, Mr. Goodwin did not have to his credit any compensatory leave.

3. With reference to Headquarters' letter of 16 October, 1945, CG-75 (PCP-3), it is understood that upon Mr. Goodwin's retirement Mr. David E. Pannell will be viced into Keeper position No. 1232 and the AI position will be discontinued.

J. R. STEWART
By direction

Incls
Forms 2521 and 2523

NLB

Form 1918
FEDERAL SECURITY AGENCY
U. S. PUBLIC HEALTH SERVICE

No. 77421

CERTIFICATE OF DISCHARGE

From U. S. ~~Marine Hospital~~ (Marine hospital ~~or relief station~~) At U. S. Marine Hospital ~~Norfolk, Virginia.~~

Sept., 19 45

THIS IS TO CERTIFY that Goodwin (Surname) Elmer (First) M. (Middle)

was treated in the ~~dispensary~~ (Hospital ~~or dispensary~~) as a ~~out-~~ (Hospital ~~or out-~~) patient

from 5 September (Date of admission), 1945 to ~~Sept~~ Oct 3 (Date of discharge), 19 45

Class of beneficiary 245 Condition on discharge Unfit for service

Reason for discharge ~~NO FURTHER HOSPITALIZATION NECESSARY~~

Certified service on last vessel _____ Name of vessel _____

DESCRIPTION
Nativity
Date of birth
Color
Complexion
Height
Eyes
Hair

REMARKS: Discharged-medical retirement from Light House Service recommended.

Ralph E. Porter, Senior Surgeon
Medical Officer in Charge

Surgeon.

(Signature of patient)

NOTE.—Retain copy for station files.

U.S. GOVERNMENT PRINTING OFFICE 16—11886

Form 2521
TREASURY DEPARTMENT
U. S. COAST GUARD

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

District Coast Guard Officer
~~Commander~~, 5th Naval District,
Norfolk, Va.
(City)

Date 5 October, 1945

I hereby apply for retirement from active duty effective close of 29 December, 1945 on the basis of service shown hereon.

Elmer M. Goodwin
1808 Richmond Avenue
Portsmouth, Virginia

Elmer M. Goodwin
(Name)
Keeper
(Designation)

---

75 (pcp)

OFFICE OF THE DISTRICT COMMANDER

City Norfolk, Va. *Date* 8 November, 1945

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $ 802.12 per annum, effective at the close of 29 December, 1945

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

J. R. STEWART
By direction ~~District Commander.~~

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

NLB

Name Goodwin, Elmer M. Date of birth 2 May, 1901

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
~~Army~~							
~~Navy~~							
~~Marine Corps~~							
Civilian employment Lighthouse,	Oct.	12	1920	July	31	1921	
Coast Guard & Navy	Nov.	19	1922	Apr.	30	1923	
	May	17	1923	Ded.	15	1923	
	June	15	1924	Oct.	15	1924	
	June	11	1925	Apr.	11	1926	
	Sept.	16	1929	Dec.	29	1945	
Total service	19 years, 3 months, 16 days						

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim: ----------

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim: ----------

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No

If so, state the compensation received: ----------

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
	Dec.	30	1940	Mar.	31	1941		$1560 pa	$ 394.33
	Apr.	1	1941	June	30	1941		1500	375.00
	July	1	1941	Mar.	31	1942		1500	1125.00
	Apr.	1	1942	June	30	1942		1560	390.00
	July	1	1942	Mar.	31	1943		1560	1170.00
	Apr.	1	1943	June	30	1943		1680	420.00
	July	1	1943	June	30	1944		1680	1680.00
	July	1	1944	Sept.	30	1944		1680	420.00
	Oct.	1	1944	June	30	1945		1740	1305.00
	~~July~~	~~1~~	~~1945~~	~~Oct.~~	~~6~~	~~1945~~		~~2040~~	~~549.22~~
	Oct.	7	1945	Dec.	29	1945	$8314.55	2106	486.00

Total compensation for last five years of active service ---------- $8314.55

Average compensation for last five years of active service ---------- $1662.91

Annual rate of retired pay ($ 1662.91 × years 19.2944 ÷ 40) = $802.12

(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—20161

Form 2523
TREASURY DEPARTMENT
U. S. COAST GUARD

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT, CIVILIAN PERSONNEL

(Act of March 4, 1925)

NAME OF CLAIMANT GOODWIN, Elmer M. DESIGNATION Lighthouse Keeper

Height 6' Weight 184 pounds. Complexion Florid

Color of eyes ..... Color of hair Partially bald.

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: A well developed, well nourished, not acutely ill, white male. Speaks with rush of words, frequently blinks eyes, shows a generally uncomposed attitude. Skin clear. Face flushed.

Description of duties of position (to be filled in by district commander): Upkeep and maintenance of a lighthouse located on a marine site which includes scaling and painting of the structure; operating motorboat between station and shore; maintenance and operation of radio equipment, illuminating apparatus, and fog signal machinery.

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: Chief Complaint: "nervousness and back bothers me". The patient has been nervous for 2 years, easily excited, responsibility increases nervousness. He has insomnia, hands shake, occasionally has palpitations. Patient has asked for a demotion due to his inability to carry on his present duties and he feels he is too poorly educated for the job. Until 1939 this patient worked largely on light house tenders. After 1939 he worked in light houses. He believes that although the latter paid more money he was probably more comfortable on the tenders, since they allowed him more freedom of movement. Around March, 1943 he was advanced to keeper and with this increase in responsibility, he began to be quite nervous and apprehensive much of the time. There was a good deal of paper work to take care of in his new position. Furthermore, he was responsible for several men under him. He felt that he did not have the ability to go on with this

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/ 60 L. E. 20/40

With correction in spectacles: R. E. 20/ 15 L. E. 20/ 20-2

Accommodation: Reads Jaeger No. 2 at 13 inches, without correction.

Reads Jaeger No. ..... at 13 inches, with correction.

Central color vision (binocular) normal (Name method used) Ishahara

Inspection No external evidence of inflammatory disease

Pupils Round, regular, equal Pupillary reaction Consensually to light and accommodation

Hearing: Whispered voice (unaccentuated) heard with R. E. at 20 ft., L. E. at 20 ft.

Appearance of right drum Normal, left drum Normal

Is there any disease of the middle or internal ear or mastoid? No If so, specify .....

[OVER]

16—17606

Condition of nose and sinuses Normal

Condition of mouth and throat, including tonsils and teeth Normal. Patient is edentulous.

Bones, joints, muscles, including atrophies Normal except x-ray shows early hypertrophic changes present in lumbar region
(Impairment or deformity, if any, in degrees and joint involved)

Respiratory system Negative

Cardiovascular system:

(a) Heart Normal

(1) Murmurs None (2) Arrhythmias None

(b) Pulse rate: (1) Sitting ~~xx~~ 78 (2) After exercise 120 (3) 2 minutes after exercise 80

(c) Blood pressure: (1) Sitting—Syst. 120 Diast. 80 (2) After ex.—Syst. 160 Diast. 90

(d) Condition of blood vessels Normal

Evidence of thyroid or other endocrine disturbance None

Abdomen and gastro-intestinal system, including hernia Normal.

Genito-urinary system:

Urinalysis—Sp. gr. 1.011 Reaction acid Albumin neg. Sugar neg.

Sediment microscopic (required when albumin or sugar is found) none

Reflexes, motor disturbances, etc.:

(a) Station Normal (e) Gait Normal

(b) Tremor Hands are tremulous (f) Coordination Normal

(c) Patellar reflexes Physiological (g) Peripheral circulation Normal

(d) Other motor disturbances None

Alcohol None Drugs None Syphilis No Epilepsy No

Other neurological findings The patient is a very tense and apprehensive individual, crying frequently. He is quite tremulous, and objectively is under severe emotional strain.

General impression Involutional melancholia 002-796

Here describe fully nature of disability: With the increase in responsibility upon advancement to Keeper in March, 1943 the patient became quite tense and anxious. Within the past yr. he has become more upset. The depression has been more marked; he has cried frequently, has had trouble sleeping, has been irritable. He has noticed that he loses his temper easily. In addition, ideas of reference have developed. He often feels people are looking at him, watching him, and at times has thought that he is being followed. As his illness became more severe, he wrote a letter asking that he be demoted. No reply was received to this request. Instead he was sent to this hospital. In addition, his potency has decreased also during the past year. In this hospital he has been quite depressed. During interview situations he has had a difficult time to keep from crying. He still sleeps poorly, worries about his job and about his family. It is not felt that this patient can return to duty of any type and his retirement is recommended.

Is disability to perform duty of a permanent character? Yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No Do you recommend reexamination with this in view? No

We HEREBY CERTIFY that upon examination we find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

U.S. Marine Hospital, Norfolk, Va. Esta R. Allen, Surgeon. Leslie H. Farber, Surgeon
(Place of examination) USPHS (Examining surgeon) USPHS (R)

September 18, 1945 (Date)

(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE 16—17606

(pcp)

CG-75

6 December, 1945

To: The Commandant (PCP-6)

Subj: Goodwin, Elmer M., Keeper; application for disability retirement

Headquarters is advised in compliance with its letter of 30 November, 1945, file CG-75, on above subject, that the leave of subject employee has been recomputed and is now in agreement with Headquarters.

J. R. STEWART
By direction

NLB/ea

UNITED STATES COAST GUARD

WASHINGTON 25, D. C.

ADDRESS REPLY TO
THE COMMANDANT (PCP-6)
REFER TO FILE: CG-75

DCG OFFICER

DEC 4 1945

5TH NAVAL DISTRICT

30 November 1945

To: DCGO 5ND

Subj: Goodwin, Elmer M., Keeper, application for disability retirement

1. The application of Mr. Goodwin for disability retirement has been examined and he has been found to be disabled for further useful and efficient service. The official notice of his retirement will be issued in due time.

2. On Form 2521 your office showed the effective date of retirement as 29 December, 1945. Since it has always been the practice to make retirements under the Lighthouse Act effective at the close of a month, Form 2521 has been amended to show Mr. Goodwin's retirement effective at the close of 31 December. Accordingly, he should be granted 2 days, 4 hours annual leave to cover the period from expiration of his sick leave through the close of 31 December, and then compensated in a lump sum for the remainder of his annual leave.

3. The computation of annual leave furnished in your letter of 8 November appears to be incorrect. You indicated that he had 6 days accumulated annual leave as of 31 December, 1944; that he earned 17 days through the close of 1 September, 1945; that he had been granted 13 days, 4 hours through the close of 1 September; and that there remained to his credit 19 days, 4 hours. According to Headquarters' computation, the amount to his credit should be 9 days, 4 hours. After deducting the 2 days, 4 hours needed to carry him in a pay status through the close of December, there would remain to his credit 7 days, for which he should be compensated in a lump sum covering the period 1 through 10 January, 1946. It is requested that you recheck the leave in this case and advise Headquarters whether or not your recomputation is in agreement, with necessary explanation in the event it is not.

Carl E. Herrick

CARL E. HERRICK
By direction

Ind-1
DCGO, 5ND
Norfolk, 1, Va.

30 August, 1945

To: Lt. Johnson, Civilian Personnel Officer

1. Forwarded.

2. Before taking action to demote Goodwin, he should be ordered to report to a P.H.S. physician for an examination.

A. B. MUSE
By direction

OAN.

UNITED STATES COAST GUARD

ADDRESS REPLY TO

16-August 1945.

AUG 16 1945

AND REFER TO

FROM. Jue Marshes LF, Sta. Perrin, Va.
TO : D.C.G.O. 5th Naval Dist. Norfolk, Va.
Attention Aids to Navigation Officer:
Subj: Elmer M. Goodwin. Request to be demoted.

1. I request to be demoted from Keeper to first asst. Keeper. The reason is that I am poorly educated and I dont feel like that I can performed my duties as Keeper, as to the paper work like it should be done. and another reason is that I am to nervous to have the responsibility, and my nerves are getting worse all the time and it will be better for my health if I am demoted from Keeper to first asst Keeper. If this request is granted I respectfully ask not to be assigned to a Light Station that has a radio beacon due to my nervous condition. If the Office sees fit to grant this request I respectfully ask for it to becme effect as soon as possible.

Signed Elmer M. Goodwin. Keeper

The attached letter of 31 Aug., 1945, was never mailed to Goodwin inasmuch as he appeared at the Office in person and read the letter and was given enclosure 1 thereof which provided authority for entrance into the hospital. Enclosure 2 was cancelled.



ADDRESS RE
DISTRICT
FIFTH NA
REFER TO FI

31 Augu

To:

Subj:

1. ...ich you request ... position of First Assistant Keeper of a light station that does not have a radio beacon. It is noted that you give as your reason for this request the lack of education and your health.

2. In view of the fact that you state you are in a nervous condition, it is the opinion of this office that it would be to your advantage to visit the U. S. Marine Hospital, Norfolk, Virginia, to ascertain the cause of your trouble. A travel order has, therefore, been prepared for your visit to the hospital, a copy of which is attached. You should comply with this order as soon as practicable. It is thought that you will probably be able to arrange station personnel during your absence so that it will not be necessary to send a relief keeper. If, however, you find this not to be feasible, advise this office accordingly before you depart to the Marine Hospital.

3. There is attached hereto Form 207 which you should present to the Medical Officer in charge upon your arrival at the hospital.

4. No action will be taken in connection with your request, for transfer until we have received the report of your physical examination.

Clyde R. Johnson

CLYDE R. JOHNSON
By direction

Incls.
1. Copy of Travel Order
2. Form 207

UNITED STATES COAST GUARD

POST OFFICE BOX 540
NORFOLK 1, VA.

ADDRESS REPLY TO THE
DISTRICT COAST GUARD OFFICER
FIFTH NAVAL DISTRICT (pcp)
REFER TO FILE: 75

31 August, 1945

To: Elmer M. Goodwin, Keeper, Tue Marshes Light Station

Subj: Request for demotion

1. Reference is made to your letter dated 16 August, 1945 [illegible]ich you request to be demoted to position of First Assistant Keeper of a light station that does not have a radio beacon. It is noted that you give as your reason for this request the lack of education and your health.

2. In view of the fact that you state you are in a nervous condition, it is the opinion of this office that it would be to your advantage to visit the U. S. Marine Hospital, Norfolk, Virginia, to ascertain the cause of your trouble. A travel order has, therefore, been prepared for your visit to the hospital, a copy of which is attached. You should comply with this order as soon as practicable. It is thought that you will probably be able to arrange station personnel during your absence so that it will not be necessary to send a relief keeper. If, however, you find this not to be feasible, advise this office accordingly before you depart to the Marine Hospital.

3. There is attached hereto Form 207 which you should present to the Medical Officer in charge upon your arrival at the hospital.

4. No action will be taken in connection with your request, for transfer until we have received the report of your physical examination.

Clyde R. Johnson
CLYDE R. JOHNSON
By direction

Incls.
1. Copy of Travel Order
2. Form 207

Form 207 75 (pcp)

APPLICATION FOR MEDICAL EXAMINATION AND TREATMENT OF SICK AND DISABLED LIGHTHOUSE KEEPERS

UNITED STATES COAST GUARD
FIFTH NAVAL DISTRICT

Norfolk, Virginia
(Place)

31 August, 1945
(Date)

To The Medical Officer in Charge

U. S. Public Health Service
U. S. Marine Hospital
Norfolk, Virginia

Sir:

The bearer, ELMER M. GOODWIN - Keeper
(Name and title of applicant for medical relief)

is a beneficiary of the U. S. Public Health Service:

A lightkeeper ~~or an assistant lightkeeper~~ on duty at Tue Marshes Lt. Sta.
(Name of station)

You are requested to examine the applicant and to furnish him with such medical relief as may be required. The signature and description of the applicant appear below.

Signature of employee to be examined, Elmer M. Goodwin

It is requested that upon Mr. Goodwin's release from the hospital the District Coast Guard Office, Norfolk, Va., be furnished a report of the findings of Mr. Goodwin's condition.

Nativity White Age 43 years. Height 6 feet - inches.

Color of eyes Blue Color of hair Brown

Distinguishing marks Scar on right arm above elbow.

*Date of original appointment in the Lighthouse Service 10-12-20

†Date of certificate by the Public Health Service that person named passed physical examination _____, 19___.

CLYDE R. JOHNSON
Lieutenant, U. S. C. G. R.
Civilian Personnel Officer
(Title of officer signing request)

*Fill in only if person to be examined is a lightkeeper or assistant lightkeeper.
†Fill in only in case of lightkeeper or assistant lightkeeper when the date of original appointment in the Lighthouse Service is subsequent to August 27, 1916.

NLB

11-5092

FORM NO. 2
DCGO, 5ND(F)

75 (pcp)

NOTE: WHEN TRAVEL ORDER HAS BEEN PREPARED PLEASE DELIVER IT TO LT. JOHNSON (CIVILIAN PERSONNEL) AS IT IS TO BE INCLOSED IN A LETTER.

REQUEST FOR PUBLICATION OF TRAVEL ORDER
(SUBMIT IN DUPLICATE-SEE INSTRUCTIONS)

31 August 1945

TO: DISTRICT PERSONNEL OFFICER, OR ASST. DCGO, 5ND (FOR TRAVEL BY DIVISION HEADS)

VIA: (1) DISTRICT BUDGET & ACCOUNTING OFFICER
(2) DISTRICT TRANSPORTATION OFFICER (IF GOVERNMENT CONVEYANCE OR PRIVATE AUTO SPECIFIED)

REQUEST TRAVEL ORDER BE ISSUED TO Elmer M. Goodwin (NAME) Civilian (SERV.NO.) Keeper (RANK OR RATE);

FOR TRAVEL FROM Tue Marshes Light Station, Perrin, Virginia TO U. S. Marine Hospital, Norfolk, Va. AND RETURN

PURPOSE Medical examination
(NATURE OF DUTY; GOV'T. ACTIVITIES TO BE VISITED; ETC.)

TO BEGIN on or about 10 Sept. 1945; DURATION approximately 1 week;

TRANSPORTATION TO BE PERFORMED BY (CHECK ONE) ( ) PRIVATE AUTO ( ) GOV'T. CONVEYANCE
( ) COMMON CARRIER ( ) GOV'T. AIRCRAFT
( ) COMMERCIAL AIRCRAFT

Authorize travel by private auto reimbursable 5¢ per mile not to exceed cost of common carrier.

( ) DO, (X) DO NOT DESIRE TRANSPORTATION REQUEST. TRAVEL TO BE PERFORMED ON A ( ) MILEAGE (X) PER DIEM, OR ( ) REIMBURSEMENT OF $0.03 PER MILE FOR USE OF PRIVATELY OWNED CONVEYANCE IN THE CASE OF ENLISTED MEN, BASIS.

IF TRAVEL IS TO BE PERFORMED BY PRIVATELY OWNED CONVEYANCE, STATE THE NECESSITY THEREFOR:

;

APPROXIMATE MILEAGE _____, MOTOR VEHICLE LICENSE NUMBER AND STATE _____;

MAKE _____, YEAR _____; MODEL _____.

ESTIMATE OF TOTAL COST INVOLVED $_____; (THIS FIGURE IS MANDATORY - SEE REVERSE SIDE FOR INSTRUCTIONS).

IND-1
DCGO, 5ND(FBA)

_____ 19_____.

CLYDE R. JOHNSON
Civilian Personnel Officer
DIVISION OR SECTION HEAD

1. NUMBER _____ IS TO BE ASSIGNED TO ANY TRAVEL ORDER PUBLISHED IN CONNECTION WITH THE FOREGOING REQUEST.

2. FUNDS ARE AVAILABLE TO COVER THE COST OF TRAVEL REQUESTED AND A TENTATIVE ENCUMBRANCE HAS BEEN MADE AGAINST THE FUNDS ALLOTTED UNDER THE FOLLOWING:

(A) APPROPRIATION 17_____0900, PAY AND ALLOWANCES, CG 19_____; SUBHEAD CODE: ( ) 05-20
( ) 05-21

(B) APPROPRIATION: _____

DISTRICT BUDGET & ACCOUNTING OFFICER

(USE THIS INDORSEMENT ONLY IF GOVERNMENT CONVEYANCE OR PRIVATE AUTO IS SPECIFIED)

IND-2
DCGO, 5ND(FT)

_____ 19_____.

( ) APPROVED.
( ) DISAPPROVED: _____

Cancelled 2nd Sept. 1945 T. L. B.

DISTRICT TRANSPORTATION OFFICER

IND-3
DCGO, 5ND(P)

_____ 19_____.

( ) TRAVEL AUTHORIZED. PUBLISH NECESSARY TRAVEL ORDER.
( ) TO: DISTRICT BUDGET & ACCOUNTING OFFICER

TRAVEL NOT AUTHORIZED FOR REASON STATED BELOW. CANCEL TENTATIVE ENCUMBRANCE AND RETURN REQUEST TO INITIATING DIVISION OR SECTION HEAD.

_____

NLB

DISTRICT PERSONNEL OFFICER, OR ASST. DCGO, 5ND

DEPT. STOCK FORM 2249
REV. 12-41

NAVY -

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

1032

TO:

Date Prepared December 11, 1945

Name: Goodwin, Elmer M.

From: U. S. Coast Guard

Bureau No.:

Effective: Retirement (Disability) close December 31, 1945 - Close December 31, 1945

(Paid for 7 days annual leave from January 1, 1946 through January 10, 1946)

	FROM 1938	TO
Position	Keeper	Lump sum payment to be
Grade	Range $2034-2430	made at $ 2166 per annum.
Salary	$2166 p.a. incl. $60 p.a.	
C. S. C. No.	Lhrs.	
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Norfolk, Virginia	
Post of Duty	The Hatches Lt. Sta., Va.	
Appropriation	Civilian Employees, U. S.	
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

The annual rate of Retired Pay is $801.21

$801.21

Justification:

Total service: 19 years, 3 months, 5 days.

Computation: $1663.66 x 19.26 ÷ 40 = $801.21

O.K.B.

copy mailed to Mr. Goodwin on 12-20-45 together with circular concerning employment after disability retirement.

SUBORDINATE ADMINISTRATIVE OFFICE J. L. B. 12-20-45

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 3-3-1901

LEGAL RESIDENCE: Virginia

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 3-4-22

DATE OF OATH

DATE APPROVED BY THE SECRETARY

1032
Personal
Elmer M. Goodwin

9 1945

UNITED STATES COAST GUARD

WASHINGTON 25, D. C.

IN REPLY TO
COMMANDANT (PCP-3)
REFER TO FILE: CG-75

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

16 October, 1945

To: DCGO, 5ND

Subj: Authorization of temporary additional identical position of Keeper at Tue Marshes Light Station, Virginia; transfer thereto of David E. Pannell

1. Reference is made to recommendation contained in your Form 2660 of 3 October, 1945, for the transfer and demotion of David E. Pannell to Tue Marshes Light Station, Virginia, in order to provide for the return to duty of Lewis R. Carman.

2. Headquarters hereby authorizes a temporary Keeper position additional identical to Elmer M. Goodwin (1232 AI), in the range $2034-2430, at $2166 per annum, including $60 per annum for quarters, payable from the appropriation Civilian Employees, at Tue Marshes Light Station. Upon Mr. Goodwin's retirement Mr. Pannel will be viced into Keeper position No. 1232 and the AI position will be discontinued.

3. Form 2249 for the transfer of Mr. Pannell will be forwarded upon approval.

CARL E. HERRICK
By direction

G.-2655

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

Personal
1032

DATE 3 OCTOBER 1945 UNIT

FROM
DCGO, 5ND

TO (FOR ACTION)
ACTING KEEPER
TUE MARSHES LIGHT STATION

TO (FOR INFORMATION)

P	PLAIN
	ENCRYPT
	URGENT
	PRIORITY
R	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE
	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

RADIOPHONE MESSAGE

TEXT

MEET ELMER M GOODWIN AT PERRIN AT 1000 ON SATURDAY SIX OCTOBER FOR TRANSPORTATION TO LIGHTHOUSE AND RETURN X

CRJ
INITIALS OF "RELEASING" OFFICER

OR'S RECORD

TIME RELEASED 1032

U. S. GOVERNMENT PRINTING OFFICE 16—20710-1

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

1032

TO: GOODWIN, ELMER M. Date Prepared September 26, 1945

Name: Goodwin, Elmer M. (Mr.)

From: U. S. Coast Guard Bureau No.:

Pay Increase (Periodic)

Effective: October 7, 1945

	FROM 1232	TO 1232
Position		Keeper
Grade	Range $2034-2430	Range $2034-2430
Salary	$2100 pa incl. $60 pa ctre	$2166 pa incl. $60 pa ctre.
C. S. C. No.		2166 60
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Norfolk, Virginia
Post of Duty		Two Marches Lt. Sta., Va.
Appropriation		Civilian Employees, U. S.
Allotment		

FIELD ☐ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks: You are granted a one-step increase in rate of compensation.

Justification:

Position: Permanent
Last Increase: October 1, 1944 - $1740-1830 Prec.
Conduct and Service: Satisfactory
Efficiency Ratings: Very Good

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 5-2-1901

LEGAL RESIDENCE: Virginia

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 5-30-18

DATE OF OATH

DATE APPROVED BY THE SECRETARY: 10-4-45

SUBORDINATE ADMINISTRATIVE OFFICE

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 10

1032

TO: Goodwin, Elmer M.

Name: Goodwin, Elmer M. (Mr.)

From: U. S. Coast Guard

Date Prepared July 1, 1945

Bureau No.:

Pay Adjustment

Effective: July 1, 1945

	FROM 1232	TO 1232
Position		Keeper
Grade	Range $1620-2040	Range $2034-2430
Salary	$1740 pa plus 660 pa Qtrs.	$2100 pa* incl. $60 pa Qtrs. 2100 60
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Norfolk, Virginia
Post of Duty		Tue Harbor Sta., Va.
Appropriation		Civilian Employees, C. G.
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

Remarks: * Your increased compensation includes valuation for quarters.

Justification:

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 5-8-1901

LEGAL RESIDENCE: Virginia

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 5-22-16

DATE OF OATH

T. L. B.

SUBORDINATE ADMINISTRATIVE OFFICE

DATE APPROVED BY THE SECRETARY

1032

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR (✓); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
(Service)	(Grade)	(Class)

As of 31 March, 1945 based on performance during period from 1 April, 1944 to 31 March, 1945

Goodwin, Elmer M. (Name of employee) — Keeper (Title of position) — Navy Dept. (Bureau)

U.S.C.G. (Division) — Tue Marshes Light Station (Section) — (Subsection or unit) — Norfolk (Field office)

ON LINES BELOW MARK EMPLOYEE

✓ if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE

Administrative, supervisory, or planning ..... ☒
All others ..... ☐

I ✓ (1) Maintenance of equipment, tools, instruments.
✓ (2) Mechanical skill.
(3) Skill in the application of techniques and procedures.
(4) Presentability of work (appropriateness of arrangement and appearance of work).
✓ (5) Attention to broad phases of assignments.
✓ (6) Attention to pertinent detail.
(7) Accuracy of operations.
(8) Accuracy of final results.
(9) Accuracy of judgments or decisions.
(10) Effectiveness in presenting ideas or facts.
(11) Industry.
(12) Rate of progress on or completion of assignments.
(13) Amount of acceptable work produced. (Is mark based on production records?) (Yes or no)
(14) Ability to organize his work.
(15) Effectiveness in meeting and dealing with others.
(16) Cooperativeness.
✓ (17) Initiative.
✓ (18) Resourcefulness.
I ✓ (19) Dependability.
✓ (20) Physical fitness for the work.

(21) Effectiveness in planning broad programs.
(22) Effectiveness in adapting the work program to broader or related programs.
(23) Effectiveness in devising procedures.
(24) Effectiveness in laying out work and establishing standards of performance for subordinates.
(25) Effectiveness in directing, reviewing, and checking the work of subordinates.
(26) Effectiveness in instructing, training, and developing subordinates in the work.
(27) Effectiveness in promoting high working morale.
(28) Effectiveness in determining space, personnel, and equipment needs.
(29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
(30) Ability to make decisions.
(31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

(A)
(B)
(C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	V.G.	
Reviewing official	V G	

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by [signature] (Signature of rating official) — Capt. USCG (Title) — 4/10/45 (Date)

Reviewed by do (Signature of reviewing official) — do (Title) — do (Date)

Rating approved by efficiency rating committee 4/21/45 (Date) Report to employee V G (Adjective rating) (Numerical rating)

HOB MR

16—26177-1

75 (pop)
Form 207

Personal
1032

APPLICATION FOR MEDICAL EXAMINATION AND TREATMENT OF SICK AND DISABLED LIGHTHOUSE KEEPERS

UNITED STATES COAST GUARD
FIFTH NAVAL DISTRICT

Norfolk, Virginia
(Place)

2 April, 1945
(Date)

To The Medical Officer in Charge

U. S. Public Health Service
U. S. Marine Hospital
Norfolk, Virginia

Sir:

The bearer, ELMER M. GOODWIN, Keeper
(Name and title of applicant for medical relief)

is a beneficiary of the U. S. Public Health Service:

A lightkeeper on duty at Tue Marshes Lt.Sta., Va.
(Name of station)

You are requested to examine the applicant and to furnish him with such medical relief as may be required. The signature and description of the applicant appear below.

Signature of employee to be examined Elmer M. Goodwin.

Nativity White Age 43 years. Height 6 feet - inches.

Color of eyes Blue Color of hair Brown

Distinguishing marks Scar on right arm above elbow.

*Date of original appointment in the Lighthouse Service 10-12-20

†Date of certificate by the Public Health Service that person named passed physical examination _____, 19___.

W. L. REBBEL
Administrative Assistant
(Title of officer signing request)

*Fill in only if person to be examined is a lightkeeper or assistant lightkeeper.
†Fill in only in case of lightkeeper or assistant lightkeeper when the date of original appointment in the Lighthouse Service is subsequent to August 27, 1916.

11-5092

NLB

N. C. G.-2655

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

DATE 13 NOVEMBER, 1944 UNIT

FROM DCGO, 5ND

TO (FOR ACTION)
ELMER M. GOODWIN
TUE MARSHES LIGHT STATION

TO (FOR INFORMATION)

	PLAIN
	ENCRYPT
	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE
	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

RADIOPHONE

TEXT

WIFE REPORTS YOUR MOTHER DIED YESTERDAY AND REQUESTS YOU COME HOME AT ONCE X

INITIALS OF "RELEASING" OFFICER

OPERATOR'S RECORD

TIME RELEASED

U. S. GOVERNMENT PRINTING OFFICE 16—20710-1

Original
1037

(pcp)

75

11 October, 1944

To: Keeper, Tue Marshes Light Station
Perrin, Virginia

Subj: Periodic Pay Increase

There is transmitted herewith Form 2249 under which you have been granted a periodic pay increase effective as of 1 October, 1944.

C. C. PADEN
By direction

Incl
Form 2249 for Elmer M. Goodwin

NLB:bsy NLB MR

75 (pcp)
Form 207

Cleared 10 3 2

APPLICATION FOR MEDICAL EXAMINATION AND TREATMENT OF SICK AND DISABLED LIGHTHOUSE KEEPERS

UNITED STATES COAST GUARD
FIFTH NAVAL DISTRICT

Norfolk, Virginia
(Place)

2 October, 1944
(Date)

To The Medical Officer in Charge

U. S. Public Health Service
U. S. Marine Hospital
Norfolk, Virginia

Sir:

The bearer, ELMER M. GOODWIN, Keeper
(Name and title of applicant for medical relief)

is a beneficiary of the U. S. Public Health Service:

A lightkeeper ~~or an assistant lightkeeper~~ on duty at Tue Marshes Lt. Station.
(Name of station)

You are requested to examine the applicant and to furnish him with such medical relief as may be required. The signature and description of the applicant appear below.

Signature of employee to be examined Elmer M. Goodwin
Elmer M. Goodwin

Nativity White Age 43 years. Height 6 feet - inches.

Color of eyes Blue Color of hair Brown

Distinguishing marks -

*Date of original appointment in the Lighthouse Service 10-12-20

†Date of certificate by the Public Health Service that person named passed physical examination _____, 19___.

C. C. PADEN
Commander, U. S. Coast Guard
Personnel Officer
(Title of officer signing request)

*Fill in only if person to be examined is a lightkeeper or assistant lightkeeper.
†Fill in only in case of lightkeeper or assistant lightkeeper when the date of original appointment in the Lighthouse Service is subsequent to August 27, 1916.

NLB

11-5092

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

1032

TO:

Date Prepared October 1, 1944

Name: Goodwin, Elmer M. (Mr.)

From: U. S. Coast Guard

Bureau No.:

Pay Increase (Periodic)

Effective: October 1, 1944

	FROM 1232	TO 1232
Position		Keeper
Grade	Range $1680-2040	Range $1680-2040
Salary	$1680 p.a.plus $60 p.a. Adjs.	$1740 p.a.plus $60 p.a. Adjs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters Post of Duty		Norfolk, Va.
Appropriation		The Narrows Lt. Sta., Va.
Allotment		Civilian Employees, C. G.

FIELD ☒ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

Remarks:

You are hereby granted a one-step increase in rate of compensation.

Justification:

Mr. Goodwin's last increase in rate of compensation was on April 1, 1943, in the amount of $120, by promotion from $1560 per annum plus $60 per annum valuation for quarters, to $1680 per annum plus $60 per annum valuation for quarters.
The position occupied by this employee is not temporary.
His service and conduct are satisfactory.
His current efficiency rating is VG.

Effective
1 Oct., 1944
S. L. B.

Entered 10/23/44

SUBORDINATE ADMINISTRATIVE OFFICE

DATE APPROVED BY THE SECRETARY: 10-21-44

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 5-2-1901

LEGAL RESIDENCE: Virginia

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-16

DATE OF OATH

75 (pcp)
Form 207

Personnel 1037

APPLICATION FOR MEDICAL EXAMINATION AND TREATMENT OF SICK AND DISABLED LIGHTHOUSE KEEPERS

UNITED STATES COAST GUARD
FIFTH NAVAL DISTRICT

Norfolk, Virginia
(Place)

30 May, 1944
(Date)

To The Medical Officer in Charge

U. S. Public Health Service

Norfolk, Virginia

Sir:

The bearer, ELMER M. GOODWIN, Keeper
(Name and title of applicant for medical relief)

is a beneficiary of the U. S. Public Health Service:

A lightkeeper on duty at Tue Marshes Lt. Sta., Va.
(Name of station)

You are requested to examine the applicant and to furnish him with such medical relief as may be required. The signature and description of the applicant appear below.

Signature of employee to be examined Elmer M. Goodwin

Nativity White Age 43 years. Height 6 feet - inches.

Color of eyes Blue Color of hair Brown

Distinguishing marks Scar on right arm above elbow.

*Date of original appointment in the Lighthouse Service 10-12-20

†Date of certificate by the Public Health Service that person named passed physical examination _____, 19___.

J. E. STIKA
Captain, U. S. Coast Guard
Assistant District Coast Guard Officer
(Title of officer signing request)

*Fill in only if person to be examined is a lightkeeper or assistant lightkeeper.
†Fill in only in case of lightkeeper or assistant lightkeeper when the date of original appointment in the Lighthouse Service is subsequent to August 27, 1916.

11-5092

NLB MR

Standard Form No. 51, Rev.
Approved Dec. 1943
C. S. C. Dept. Cir. No. 458

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

1032

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL: REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 31 March, 1944 based on performance during period from 1 April, 1943 to 31 March, 1944

GOODWIN, Elmer M. — (Name of employee)

Keeper — (Title of position, service, and grade)

Navy Dept. - USCG - DCGO, 5ND - Tue Marshes Light Station - Norfolk

(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE
√ if adequate
− if weak
+ if outstanding

1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning functions on elements in *italics*.

CHECK ONE:
Administrative, supervisory, or planning ☒
All others ☐

+ (1) Maintenance of equipment, tools, instruments.
√ (2) Mechanical skill.
(3) Skill in the application of techniques and procedures.
(4) Presentability of work (appropriateness of arrangement and appearance of work).
√ (5) Attention to broad phases of assignments.
√ (6) Attention to pertinent detail.
(7) Accuracy of operations.
(8) Accuracy of final results.
(9) Accuracy of judgments or decisions.
(10) Effectiveness in presenting ideas or facts.
(11) Industry.
(12) Rate of progress on or completion of assignments.
(13) Amount of acceptable work produced. (Is mark based on production records? ____ (Yes or no))
(14) Ability to organize his work.
(15) Effectiveness in meeting and dealing with others.
(16) Cooperativeness.
√ (17) Initiative.
√ (18) Resourcefulness.
+ (19) Dependability.
√ (20) Physical fitness for the work.

(21) *Effectiveness in planning broad programs.*
(22) *Effectiveness in adapting the work program to broader or related programs.*
(23) *Effectiveness in devising procedures.*
(24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
(25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
(26) *Effectiveness in instructing, training, and developing subordinates in the work.*
(27) *Effectiveness in promoting high working morale.*
(28) *Effectiveness in determining space, personnel, and equipment needs.*
(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
(30) *Ability to make decisions.*
(31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A) ____
(B) ____
(C) ____

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating

Rating official V. G.

Reviewing official ____

Rated by [signature] (Signature of rating official) — CAPTAIN, USCG (Title) — 24 April 1944 (Date)

Reviewed by ____ (Signature of reviewing official) — ____ (Title) — ____ (Date)

Rating approved by efficiency rating committee 4/26/44 (Date) — Report to employee VG (Adjective rating)

16—26177-2

[signature] MR H&B

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR (X); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
(Service)	(Grade)	(Class)

As of 31 March, 1943 based on performance during period from 1 April, 1942 to 31 March, 1943

Elmer M. Goodwin	1st Asst. Keeper	U. S. Coast Guard
(Name of employee)	(Title of position)	(Bureau)

5th Naval District	Wolf Trap Light Station		Norfolk, Virginia
(Division)	(Section)	(Subsection or unit)	(Field office)

ON LINES BELOW MARK EMPLOYEE

√ if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE

Administrative, supervisory, or planning X

All others ..... ☐

- ___ (1) Maintenance of equipment, tools, instruments.
- + (2) Mechanical skill.
- ___ (3) Skill in the application of techniques and procedures.
- ___ (4) Presentability of work (appropriateness of arrangement and appearance of work).
- ___ (5) Attention to broad phases of assignments.
- √ (6) Attention to pertinent detail.
- ___ (7) Accuracy of operations.
- ___ (8) Accuracy of final results.
- ___ (9) Accuracy of judgments or decisions.
- √ (10) Effectiveness in presenting ideas or facts.
- √ (11) Industry.
- √ (12) Rate of progress on or completion of assignments.
- ___ (13) Amount of acceptable work produced. (Is mark based on production records? ____) (Yes or no)
- √ (14) Ability to organize his work.
- + (15) Effectiveness in meeting and dealing with others.
- + (16) Cooperativeness.
- ___ (17) Initiative.
- ___ (18) Resourcefulness.
- + (19) Dependability.
- + (20) Physical fitness for the work.

- ___ (21) *Effectiveness in planning broad programs.*
- ___ (22) *Effectiveness in adapting the work program to broader or related programs.*
- ___ (23) *Effectiveness in devising procedures.*
- ___ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
- ___ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
- ___ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
- ___ (27) *Effectiveness in promoting high working morale.*
- ___ (28) *Effectiveness in determining space, personnel, and equipment needs.*
- ___ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
- ___ (30) *Ability to make decisions.*
- ___ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

- ___ (A)
- ___ (B)
- ___ (C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	*Numerical rating*
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	*Numerical rating*
Rating official	V.G.	3
Reviewing official	V.G.	3

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by [signature] (Signature of rating official) Captain (Title) 31 March 43 (Date)

Reviewed by R. L. LUCAS, Captain, USCG (Signature of reviewing official) Chief of Staff, DCGO, 5ND (Title) 7 April, 1943 (Date)

Rating approved by efficiency rating committee ____ (Date) Report to employee ____ (Adjective rating) ____ (Numerical rating)

16—26177-1

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR (✓); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
(Service)	(Grade)	(Class)

As of 31 Mar., 1942 based on performance during period from 1 Apr., 1941 to 31 Mar., 1942

Elmer M. Goodwin	1st Asst. Keeper	U. S. Coast Guard
(Name of employee)	(Title of position)	(Bureau)

5th Naval District	Wolf Trap Light Station		Norfolk, Va.
(Division)	(Section)	(Subsection or unit)	(Field office)

ON LINES BELOW MARK EMPLOYEE

V if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:

Administrative, supervisory, or planning ☐
All others ☒

+ (1) Maintenance of equipment, tools, instruments.
+ (2) Mechanical skill.
V (3) Skill in the application of techniques and procedures.
V (4) Presentability of work (appropriateness of arrangement and appearance of work).
V (5) Attention to broad phases of assignments.
V (6) Attention to pertinent detail.
V (7) Accuracy of operations.
V (8) Accuracy of final results.
V (9) Accuracy of judgments or decisions.
V (10) Effectiveness in presenting ideas or facts.
V (11) Industry.
V (12) Rate of progress on or completion of assignments.
V (13) Amount of acceptable work produced. (Is mark based on production records? Yes) (Yes or no)
V (14) Ability to organize his work.
+ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
V (17) Initiative.
V (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

V (21) *Effectiveness in planning broad programs.*
V (22) *Effectiveness in adapting the work program to broader or related programs.*
V (23) *Effectiveness in devising procedures.*
V (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
V (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
V (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
V (27) *Effectiveness in promoting high working morale.*
V (28) *Effectiveness in determining space, personnel, and equipment needs.*
V (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
V (30) *Ability to make decisions.*
V (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A)
(B)
(C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	*Numerical rating*
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	*Numerical rating*
Rating official	V. G.	3
Reviewing official	V. G.	3

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by [signature] (Signature of rating official) [signature] (Title) 31 March 42 (Date)

Reviewed by W. J. KEESTER [signature] (Signature of reviewing official) Captain, U.S.C.G. (Title) 12 May, 1942. (Date)

Rating approved by efficiency rating committee (Date) Report to employee (Adjective rating) (Numerical rating)

16—26177-1

Form 3200—(April 1935)
U. S. Civil Service Commission

Classification Symbols		
Service	Grade	Class

SERVICE RATING FORM

(Read instructions on back of this form)

Check one:
Supervisory ☐
Nonsupervisory ☑

Name Elmer M. Goodwin Department Treasury

Coast Guard (Bureau) Norfolk District (Division) Wolf Trap Lt. Sta,. Va. (Section) (Subsection)

On lines below mark employee:
✓ if neither strong nor weak point.
– if weak point.
+ if strong point.

1. Underline the elements which are especially important in the position.
2. Mark nonsupervisory employees on all elements except those in *italics*.
3. Mark supervisory employees on all elements.

In boxes below rate employee:
1 or 2 if Excellent.
3 or 4 if Very Good.
5 or 6 if Good.
7 or 8 if Fair.
9 or 10 if Unsatisfactory.

I. QUALITY OF PERFORMANCE

Rating Officer: 6 | Reviewing Officer:

✓ (a) Acceptability of work; thoroughness.
✓ (b) General dependability; accuracy.
✓ (c) Neatness and orderliness of work.
✓ (d) Skill with which the important procedures, instruments, or machines are employed in performing his duties.
_____ (e) *Effectiveness in getting good work done by his unit.*

II. PRODUCTIVENESS

Base rating primarily on element (a), if known; otherwise on (b) and (c).

Rating Officer: 7

✓ (a) Amount of work accomplished.
✓ (b) Application of time, interest, and energy to duties; industry.
✓ (c) Promptness in completing assignments; speed.
_____ (d) _____ (State any other elements of this class considered)
_____ (e) *Effectiveness in securing adequate output from his unit.*

III. QUALIFICATIONS SHOWN ON JOB

Rating Officer: 6

✓ (a) Knowledge of duties and related information.
✓ (b) Ability to learn and to profit from experience.
✓ (c) Judgment, sense of proportion, common sense.
✓ (d) Initiative and resourcefulness.
✓ (e) Cooperativeness; ability to work with and for others.
_____ (f) _____ (State any other elements of this class considered)
_____ (g) *Effectiveness in developing and training employees.*
_____ (Custodial only) Ability to perform such physical work as the job requires.

Sum of ratings . . . 19

Rated by N. C. Manyon (Rating officer) 24 Sept. '41 (Date)

Reviewed by W. J. Keester (Reviewing officer) 25 Sept. '41 (Date)

Report to employee Good

On the whole, do you consider the deportment and attitude of this employee toward his work to be satisfactory? . . Yes
(Answer "Yes", "No", or "Fairly so")

Sum of Ratings	Report to Employee	Significance
3 – 7	Excellent.	Promotable within grade if below top salary.
8 – 13	Very Good.	Promotable within grade if below top salary.
14 – 19	Good.	No salary change if receiving middle salary or above; if below middle, promotable not beyond middle salary.*
20 – 24	Fair.	Reduce one step if above middle salary.*
25 – 30	Unsatisfactory.	Dismiss from present position.

16—8831

* For Cu-2 and Cu-3, the fourth salary rate will be considered the middle salary.

75 (pcp)

Form 207
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

(SEE INSTRUCTIONS AND REGULATIONS ON BACK)

APPLICATION FOR MEDICAL EXAMINATION AND TREATMENT OF SICK OR DISABLED EMPLOYEES IN THE LIGHTHOUSE SERVICE

Office of the District Coast Guard Officer, ~~Office of the Superintendent of Lighthouses~~, 5th Naval District.

Norfolk, Virginia
(Place)

27 December, 1943

TO THE MEDICAL OFFICER IN CHARGE,

U. S. PUBLIC HEALTH SERVICE,

Norfolk, Virginia

SIR:

The bearer, ELMER M. GOODWIN, Keeper
(Name and title of applicant for medical relief)
is a beneficiary of the U. S. Public Health Service:

1. An officer or member of the crew of a vessel belonging to the Lighthouse Service (including lightship), i. e., the _____
(Name of vessel)

or—

2. A lightkeeper ~~or assistant lightkeeper~~ on duty at Tue Marshes Light Station, Va.
(Name of station)

You are requested to examine this applicant and to furnish him with such medical relief as may be required. The signature and description of the applicant appear below.

Signature of employee to be examined Elmer M. Goodwin

Nativity White Age 42 years. Height 6 feet - inches.

Color of eyes Blue Color of hair Brown

Distinguishing marks Scar on right arm above elbow.

*Date of original appointment in the Lighthouse Service _____

†Date of certificate by the Public Health Service that person named passed physical examination, _____, 19____

C. C. PADEN
Commander, USCG, Personnel Officer
(Title of officer signing request)

*Fill in only if person to be examined is a lightkeeper or assistant lightkeeper.

†Fill in only in case of lightkeeper or assistant lightkeeper when the date of original appointment in the Lighthouse Service is subsequent to August 27, 1916.

(OVER)

11—5992

NLB N.L.B.

Personnel 1032

File - 75 (pcp)

UNITED STATES COAST GUARD
Fifth Naval District
Post Office Box 540
NORFOLK, VIRGINIA

4 December, 1943

To: Commandant, Coast Guard Headquarters

Subj: Report of effective date of change in position or pay status of civilian employee

Name GOODWIN, Elmer M.

Nature of Action Change in Post of Duty

Effective date of change 1 December, 1943

	FROM	TO
Position	Keeper	Keeper
Pay	$1680 per annum	$1680 per annum
Salary Range	$1680-2040	$1680-2040
Valuation of Quarters	$60 per annum	$60 per annum
Station	Great Wicomico Light Station	Tue Marshes Light Station

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 11-6-43.

C. C. PADEN
By direction

- -

(This space for use of Headquarters)

NLB

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

D. C. G. OFFICER
DEC 4 1943
5TH NAVAL DISTRICT

2 December 1943

FROM: Keeper Pvt Marshes Lt, Sta. Perrin, Va.

TO. District C.G. officer. 5th Naval Dist, Norfolk Va.

Subject: Keeper. Reported for duty.

I reported aboard this unit. 1 Dec, 1943 for duty as Keeper.

Elmer M. Goodwin



(pcp)

75

22 November, 1943

To: Keeper, Great Wicomico River Light Station

Subj: Transfer of Keeper and promotion of Assistant Keeper

1. There is transmitted herewith Form 2249 under which you are to be transferred to position of Keeper at Tue Marshes Light Station, with pay at the rate of $1680 per annum plus $60 per annum for quarters. You are directed to report for duty at the new station on 1 December, 1943. It is requested that this office be advised by letter as to the actual date you report for duty at Tue Marshes.

2. There is transmitted herewith for delivery to Mr. Parks Form 2249 under which he is to become the Keeper of Great Wicomico River Light Station to fill the vacancy which was created by your transfer. He, of course, will assume his duties as Keeper on 1 December, 1943.

C. C. PADEN
By direction

Incls
1. Form 2249 for Elmer M. Goodwin
2. Form 2249 for John W. Parks

NLB

75 (pcp)

NCG 2660

U. S. COAST GUARD

NOMINATION

From: DCGO, 5ND (Nominating officer) Norfolk, Va. (Place) 29 October (Date), 1943

To: Commandant, U. S. Coast Guard.

Action recommended Transfer

Name GOODWIN, Elmer M. (Last name, first name, and initial) Date of birth 2 May, 1901

Legal residence Virginia

	From—	To—
Position	Keeper	Keeper
Pay and grade	$1680 p.a., Range $1680-2040	$1680 p.a., Range $1680-2040
Valuation of quarters	$60 per annum	$60 per annum
Station	Great Wicomico River Lt. Sta., Va.	Tue Marshes Lt. Sta., Va.
Appropriation	Civilian Employees, C. G.	Civilian Employees, C. G.

Effective 10 November, 1943 {~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Rank on eligible list - Rating - Percentage - Other eligibles considered:

plus $60 p.a. qtrs.

Vice John M. Marchant Pay $1800 p.a. / Services terminated close of 31 Oct., 1943

Reason Disability retirement

REMARKS: Funds are available for the above purpose.

Selection regular, ____, 19____

Manager, Civil Service District.

C. C. PADEN
By direction
(Title)

[1] Strike out the clause which does not apply.

16—21953-1

NLB

N. C. G.-2654

U. S. COAST GUARD

OFFICIAL DISPATCH

U.S.C.G. NORFOLK

UNIT DATE

INCOMING HEADING

OCT 29 PM 4 52

QUAN V NMN NR26 A NNQY 29153@ QUAN GR11 BT

TEXT

I WILL ACCEPT TRANSFER TO TUE MARSHES LIGHT STATION SIGNED ELMER GOODWIN BT 29153@

TOE 1635 WO NMN QTC2
INT WA TO TUEF OK
NR 26 R NS QUAN

SEE FILE # 54@2 -- ADVISE IMMEDIATELY IF YOU DESIRE TRANSFER KEEPER TUE MMA888SX NO CHANGE IN YOUR PRESENT PAY

COPIES PERSONNEL, LH.

Mr. Pettet

OPERATOR'S RECORD TIME:

INITIALS OF "ACTION" OFFICER

FROM

GREAT WICOMICO RIVER VA LT STA.

TO (FOR ACTION)

DCG05ND

	URGENT
	PRIORITY
R	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

TO (FOR INFORMATION)

	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

"ACTION" OFFICER INITIAL AND RETURN ORIGINAL TO RADIOROOM, RETAINING COPY

16—20203-1

5440

N. C. G.-2655

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

DATE 29 OCTOBER, 1943 UNIT

FROM
DCGO, 5ND

TO (FOR ACTION)

ELMER M. GOODWIN, KEEPER
GREAT WICOMICO RIVER LIGHT STATION

TO (FOR INFORMATION)

	PLAIN
	ENCRYPT
	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE
	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

RADIO TELEPHONE

TEXT

ADVISE IMMEDIATELY IF YOU DESIRE TRANSFER KEEPER TUE MARSHES X NO CHANGE IN YOUR PRESENT PAY X

INITIALS OF "RELEASING" OFFICER

OPERATOR'S RECORD

TIME RELEASED

U. S. GOVERNMENT PRINTING OFFICE 16—20710-1

Pursuant to Authority 1032

CROSS REFERENCE SHEET

(oan)
601
626

16 November, 1943.
Date

To Keeper, Tue Marshes Light Station, Perrin, Va.

SUBJECT: Maintenance of lights - York River Entrance.

Reference:

REMARKS: This will constitue official notice that you are to take over the care and maintenance of the recently - established York River Entrance Lights "A" and "B", described as follows:

ORIGINAL FILED UNDER

UNIT TUE MARSHES NUMBER 626

Copy
filed

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

1032

TO:

Date Prepared November 6, 1943

Name: Cockrin, Elmer M.

From: U. S. Coast Guard

Bureau No.: 1232

Change in Post of Duty

Effective: E.O.D.

	FROM 7406	TO 7449
Position	Keeper	Keeper
Grade	Range $1620-2040	Range $1620-2040
Salary	$1680 p.a. plus $60 p.a. Clrs.	$1680 p.a. plus $60 pa. Clrs. 1680 60
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	U. S. Coast Guard
Organizational Subdivisions		
Headquarters	Norfolk, Va.	Norfolk, Va.
Post of Duty	Great Wicomico Lt. Sta., Va.	Tue Marshes Lt. Sta., Va.
Appropriation	Civilian Employees, C. G.	Civilian Employees, C. G.
Allotment		
	FIELD ☒ DEPRTMTL. ☐	FIELD ☒ DEPRTMTL. ☐

Remarks:

Justification:

Entered on duty
1 December 1943.

D. L. P.

Entered 12/27/43 Hyp.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 5-2-1901

LEGAL RESIDENCE: Virginia

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE
	*

NAME: *John W. Marchant (Ret. 10-31-43)

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

DATE APPROVED BY THE SECRETARY: 11-19-43

SUBORDINATE ADMINISTRATIVE OFFICE

Personal
103

(pcp)

75

16 June, 1943

To: Elmer M. Goodwin, Keeper, Great Wicomico River Light Station

Subj: Request for transfer

In answer to your letter of 11 June addressed to Captain Manyon concerning your desire to be transferred to the U. S. Coast Guard Depot, Portsmouth, Virginia, you are informed that there is no suitable vacancy existing at the present time but in the event of such a vacancy your application will be given consideration.

C. C. PADEN
By direction

WLR:nlb

Eleeton. Va.
June 11, 1943

Captain Manyon
U.S. Coast Guard.

Sir: Should there be a vacancy in the Buoy Depot for any job that pays about what I am making now and that you think I am capable of filling I would appreciate it very much if you would consider me for the job. I have been in the service over 17 years and away from my family and home most of that time and I would surely appreciate any thing you can do to get me a job where I can be at home more.

Thanking you, I am Yours truly

Elmer M. Goodwin
Fleeton, Va.
Great Wicomico Light Sta.

To Personnel

Due to lack of experienced personnel for Light Station, recommend no action

Mangr.
15 June 43

DISTRICT COAST GUARD OFFICER

FIFTH NAVAL DISTRICT

(Date)

Routing Slip *(Do Not Detach)*

From	To (Routing Order)		Information	Comment	Action	Initials	Remarks
		Dist. C.G. Officer					
		Asst. to DCGO					
		Public Relations					
		Operations Chief					
		Aids to Nav.					
		Beach Patrol					
		Communications					
		COTP, Norfolk					
		COTP, Baltimore					
		COTP, Morehead City					
		Mer. Marine Insp.					
		Vessel Operations					
		Intelligence					
		Office Services					
		Mail					
		Personnel - Chief	✓			MMP	
		Medical					
		Military Morale					
		Spar Officer					
		Pers'l. Procurement					
		Records & Assign.					
		Training					
		Civilian Personnel	✓		✓	DLB	
		Law					
		Finance					
		Budget & Acct.					
		Clothing					
		Mess					
		Pay & Disbursing					
		Supply					
		Transportation					
		Engineer - Chief					
		Civil Eng.					
		Comm. Eng.					
		Marine Eng.					
		Ordnance					
		Coast Guard Reserve					
		Coast Guard Auxiliary					
		Crit'l Mat'l & Priorities					
		File					

Check if: Secret ( )
Confidential ( )
Restricted ( )

75

Original
1032

UNITED STATES COAST GUARD

Norfolk, Virginia

DATE 1 April, 1943

REPORT OF EFFECTIVE DATE OF CHANGE IN POSITION
OR PAY STATUS OF CIVILIAN EMPLOYEE

From: District Coast Guard Officer, 5th Naval District.
To: Commandant, Coast Guard Headquarters.

Name GOODWIN, Elmer M.

Nature of Action Change in status and post of duty - increase in range and salary

Effective date of change 1 April, 1943

	FROM	TO
Position	First Assistant Keeper	Keeper
Pay	$1560 per annum	$1680 per annum
Salary Range	$1500-$1860	$1680-$2040
Valuation of Quarters	$60 per annum	$60 per annum
Station	Wolf Trap Light Station, Virginia	Great Wicomico Light Sta., Va.

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 3-6-43.

Signature C. C. PADEN,
By direction.

(This space for use of Headquarters)

NLB

Form 2660
TREASURY DEPARTMENT
U. S. COAST GUARD

U. S. COAST GUARD

NOMINATION

From: 5th Naval District - U.S. Coast Guard - Norfolk, Va. - 15 December, 1942
(Nominating officer) (Place) (Date)

To: Commandant, U. S. Coast Guard.

Action recommended Transfer and Promotion

Name GOODWIN, Elmer H. Date of birth 2 May, 1901
(Last name, first name, and initial)

Legal residence Virginia

	From—	To—
Position	1st Asst. Keeper	Keeper
Pay and grade	$1560 p.a. ($1500-1860)	$1680 p.a. ($1680-2040)
Valuation of quarters	$60.00 p.a.	$60.00 p.a.
Station	Wolf Trap Light Station	Great Wicomico Light Station
Appropriation	Civilian Employees, C.G.	Civilian Employees, C.G.

Effective 1 April, 1943 [1] the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Rank on eligible list -- Rating -- Percentage -- Other eligibles considered:

Vice MATTHEWS, H.L. Pay $1740 p.a./ plus $60 p.a. for quarters. Services terminated Close of 31 March, 1943.

Reason To retire.

REMARKS: No expense will be involved for travel or transportation of household effects.

Selection regular, ____, 19____

Manager, Civil Service District.

GLENN C. FONGER,
Ensign, U.S.C.G.
(Title)

[1] Strike out the clause which does not apply.

16—21953

jcm/file

15 December, 1942

From: District Coast Guard Officer, Fifth Naval District.
To: First Assistant Keeper E. M. Goodwin.

Via: Keeper, Wolf Trap Light Station, Grimstead, Virginia.

Subject: Transfer.

1. You have today been nominated for transfer and promotion to position of Keeper, Great Wicomico River Light Station with pay at the rate of $1680. per annum. This promotion will not be effective until the expiration of all sick and annual leave which has accrued to the credit of H. L. Matthews, Keeper of Great Wicomico River Light Station, who has been recommended for disability retirement. However, you are directed to report to Great Wicomico River Light Station on detail on or about 16 January, 1943, in which status you will remain until your permanent employment is made effective.

2. The Government cannot defray your traveling expenses nor cost of moving household effects.

GLENN C. FONGER,
By direction.

WLR/NLB

12 March, 1943

From: District Coast Guard Officer, Fifth Naval District.
To: Keeper, Great Wicomico Light Station, Fleeton, Virginia.

Subject: Transfer.

Inclosure: (A) Form 2249.

1. There is transmitted herewith Form 2249 underwhich you have been transferred from position of First Assistant Keeper, Wolf Trap Light Station, to position of Keeper, Great Wicomico Light Station, effective 1 April, 1943.

C. C. PADEN,
By direction.

NLB

DEPT. STOCK FORM 2249
REV. 12-41

NAVY
[redacted]

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

103 2

TO:

Date Prepared 6 March, 1943

Name: Sexton, Elmer H.

From: U. S. Coast Guard

Bureau No.: 1203

Change in status and post of duty - increase in range and salary

Effective: E.O.D.

	FROM 7456	TO 7406
Position	Keeper	Keeper
Grade	Range $1500-1860	Range $1620-2040
Salary	$1560 p.a. plus $60 p.a.qtrs.	$1650 p.a. plus $60 p.a.qtrs.
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	U. S. Coast Guard
Organizational Subdivisions		
Headquarters	Norfolk, Va.	Norfolk, Va.
Post of Duty	Wolf Trap Lt.Sta., Va.	Great Wicomico Lt.Sta., Va.
Appropriation	Civilian Employees, U. S.	Civilian Employees, U. S.
Allotment		

FIELD ☐ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

Justification:

Effective
1 April, 1943.
D.L.B.

Sent 4/30/43

CHARLES PIOZZI

SUBORDINATE ADMINISTRATIVE OFFICE

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 5-2-1901

LEGAL RESIDENCE: Virginia

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT
VICE VACANCY	VICE
	[redacted] (Retired)

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT? Lighthouse Ser 6-30-15

DATE OF OATH

DATE APPROVED BY THE SECRETARY

75 Personal 1832

TREASURY DEPARTMENT

UNITED STATES COAST GUARD RESERVE

17 February 1943

Fleeton Ga.

FROM Elmer M. Goodwin Keeper. Great Wicomico Lt. Sta

TO District C. G. officer, fifth naval District

SUBJECT Reporting for duty.

1. I reported for duty on this Unit February 16, 1943 as Keeper.

2. My home address is 1808 Richmond Avenue, Portsmouth, Virginia. This information given to Emily.

E. L. B.

103

Form 207
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

(SEE INSTRUCTIONS AND REGULATIONS ON BACK)

APPLICATION FOR MEDICAL EXAMINATION AND TREATMENT OF SICK OR DISABLED EMPLOYEES IN THE LIGHTHOUSE SERVICE

Office of the District Coast Guard Officer,
~~Office of the Superintendent of Lighthouses,~~ 5th Naval District.

Norfolk, Virginia
(Place)

14 January, 1943

TO THE MEDICAL OFFICER IN CHARGE,

U. S. PUBLIC HEALTH SERVICE,

Norfolk, Virginia

SIR:

The bearer, Elmer M. Goodwin, First Assistant Keeper
(Name and title of applicant for medical relief)
is a beneficiary of the U. S. Public Health Service:

1. An officer or member of the crew of a vessel belonging to the Lighthouse Service (including lightship), i. e., the _____
(Name of vessel)

or—

2. A lightkeeper or an assistant lightkeeper on duty at Wolf Trap Light Station
(Name of station)

You are requested to examine this applicant and to furnish him with such medical relief as may be required. The signature and description of the applicant appear below.

Signature of employee to be examined Elmer M Goodwin

Nativity White Age 41 years. Height 6 feet - inches.

Color of eyes Blue Color of hair Brown

Distinguishing marks None

*Date of original appointment in the Lighthouse Service _____

†Date of certificate by the Public Health Service that person named passed physical examination, _____, 19____

GLENN C. FONGER, Ensign
U. S. Coast Guard, 5th Naval District
(Title of officer signing request)

*Fill in only if person to be examined is a lightkeeper or assistant lightkeeper.

†Fill in only in case of lightkeeper or assistant lightkeeper when the date of original appointment in the Lighthouse Service is subsequent to August 27, 1916.

(OVER)

11—5992

NLB R

1032

Form 207
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

(SEE INSTRUCTIONS AND REGULATIONS ON BACK)

APPLICATION FOR MEDICAL EXAMINATION AND TREATMENT OF SICK OR DISABLED EMPLOYEES IN THE LIGHTHOUSE SERVICE

Office of the District Coast Guard Officer,
~~Office of the Superintendent of Lighthouses~~, 5th Naval District.

Norfolk, Virginia
(Place)

12 January, 19 43

TO THE MEDICAL OFFICER IN CHARGE,

U. S. PUBLIC HEALTH SERVICE,

~~Norfolk, Virginia~~

SIR:

The bearer, Elmer M. Goodwin,, First Assistant Keeper
(Name and title of applicant for medical relief)
is a beneficiary of the U. S. Public Health Service:

1. An officer or member of the crew of a vessel belonging to the Lighthouse Service (including lightship), i. e., the _____
(Name of vessel)

or—

2. A lightkeeper or an assistant lightkeeper on duty at Wolf Trap Light Station
(Name of station)

You are requested to examine this applicant and to furnish him with such medical relief as may be required. The signature and description of the applicant appear below.

Signature of employee to be examined Elmer M. Goodwin

Nativity White Age 41 years. Height 6 feet - inches.

Color of eyes Blue Color of hair Brown

Distinguishing marks None

*Date of original appointment in the Lighthouse Service _____

†Date of certificate by the Public Health Service that person named passed physical examination, _____, 19____

W. L. REBBEL,
(Title of officer signing request)
Chief Clerk.

*Fill in only if person to be examined is a lightkeeper or assistant lightkeeper.

†Fill in only in case of lightkeeper or assistant lightkeeper when the date of original appointment in the Lighthouse Service is subsequent to August 27, 1916.

(OVER)

11—5993

1032

Original

OFFICIAL CORRESPONDENCE SHOULD BE ADDRESSED TO THE COMMISSION

UNITED STATES EMPLOYEES' COMPENSATION COMMISSION

285 MADISON AVENUE
NEW YORK CITY

WM. McCAULEY
SECRETARY

COMMISSIONERS
JEWELL W. SWOFFORD
CHAIRMAN
JOHN J. KEEGAN
ALBERT H. LADNER, JR.

U. S. C. G. OFFICER
DEC 16 1942
5TH NAVAL DISTRICT

December 15, 1942

In reply refer to File No. 904330

Personal

The District Coast Guard Officer
Fifth Naval District
Norfolk, Virginia

Dear Sir:

Receipt is acknowledged of your notation on the Commission's Form CA-100 dated November 25, 1942, in the case of Elmer M. Goodwin who sustained an injury on October 2, 1942 while employed as a first assistant lighthouse keeper, Wolf Trap Light Station, Fifth Naval District, Grimstead, Virginia.

The copies of forms which accompanied your return of the Form CA-100 to this Commission are enclosed. The Commission has a complete set of original Forms CA-1, CA-2 and CA-3 in this case. You are advised that only one copy of each form (the original) is required by this Commission in the consideration of any case, additional copies of such forms merely constituting a burden to the files. In the future, please see that the original copy of forms are transmitted to the Commission.

Very truly yours,

S. D. Logsdon

S. D. Logsdon
Chief of Section

IKB:JH

DEC 16 1942

9-7330

EMPLOYEE'S NOTICE OF INJURY AND ORIGINAL CLAIM FOR COMPENSATION AND MEDICAL TREATMENT

(To be submitted to the official superior by every employee injured in the performance of his duty, or some one on his behalf, within forty-eight hours after the injury. This notice shall be given by delivering it personally to the official superior or by depositing it in the mail properly stamped and addressed to the official superior. It should be retained by the official superior unless the injury causes disability for work beyond the day or shift in which the injury occurred, or results in any charge against the Commission for medical expense, when it should be forwarded to the United States Employees' Compensation Commission with report of injury, Form C. A. 2.)

Wolf Trap Light Station, Va.,
(City or town) (State)

Grimstead, Va.
(Street and number)

2 October, 1942
(Date of this notice)

I HEREBY CERTIFY that I was injured in the performance of my duties on 2 October, 1942
(Date)

Friday, 1 P. m.
(Day of week) (Hour, a. m. or p. m.)

1. The injury occurred at Wolf Trap Light Station, Va.
(Give name of establishment where employed)

in the following manner: While going down the cellar steps I slipped on a floor mat and turned my foot.

2. Cause of injury See above.

3. Nature of injury Sprained ankle (right)

OCT 26 1942 ECC

4. Names of witnesses to injury:

Early Midgett BMlc

5. If this notice was not given within 48 hours after the injury, explain failure to give notice and state the name of the person to whom first notice was given and date:

This injury was not caused by my willful misconduct, intention to bring about the injury or death of myself or of another, nor by my intoxication, and I hereby make claim for compensation and medical treatment to which I may be entitled by reason of the injury sustained by me.

(Name) Elmer M. Goodwin

Before compensation is paid, written claim on Form C. A. 4 must be submitted to the Commission

C. A. 1
Revised Apr. 27, 1929

U. S. GOVERNMENT PRINTING OFFICE : 1941 — O - 284494

OFFICIAL SUPERIOR'S REPORT OF INJURY

[To be submitted to UNITED STATES EMPLOYEES' COMPENSATION COMMISSION, Washington, D. C., as soon as practicable after any injury to a civil employee of the United States sustained while in the performance of duty which causes any disability for work beyond the day or shift on which the injury occurred or results in any charge against the Commission for medical expense. This form should be accompanied by C. A. 1.]

Place of employment

1. Department Fifth Naval District (War, Navy, etc.) 2. Bureau or office U.S.Coast Guard. (Engineer, Navigation, etc.)
3. Place of employment Wolf Trap Light Sta., (Arsenal, navy yard, etc.) Grimstead, (City) Virginia. (State)
4. Reporting office Norfolk, Virginia. (Location of reporting office or division headquarters)
5. Name of superintendent or foreman in charge when injury occurred Elmer M.Goodwin

The injured employee

6. Name of injured employee Elmer M.Goodwin (Give first name in full) 7. Age 41 8. Sex Male 9. Race White
10. Home address 1808 Richmond Avenue (Street and number), Portsmouth (City or town), Virginia (State)
11. Occupation and division First Asst Light House Keeper (Give both, as laborer, hull division; helper, machine shop, etc.) 12. Was employee doing his regular work? yes If not, what work? --
13. Total length of service with the Government as a civilian? 16 years
14. How long at present work in this establishment? 16 years
15. Dates of other injuries
16. Rate of pay on date of injury, $ 130.00 per Month { and subsistence valued at $ ..... per ..... / and quarters valued at $ 60 per annum
17. Employee begins work at (On 24-hour call) (Hour, a. m. or p. m.) m. 18. Regular day's work ends 4:30 (Hour, a. m. or p. m.) Pm.
19. Hours worked per day 8 do 20. Days paid per week Seven

The injury

21. Place where injury occurred Wolf Trap Light Station (Give exact location, as name or number of building and division, etc.)
22. Date of injury October 2, 1942; day of week Friday; hour of day 1. (a. m. or p. m.) Pm.
23. Date employee stopped work October 2, 1942; day of week Friday; hour of day 1. (a. m. or p. m.) Pm.
24. Date employee's pay stopped Not stopped, 19....; day of week ....; hour of day .... (a. m. or p. m.) m.
25. Has employee returned to work? yes October 16,1942 (Give date and hour) 1.Pm
26. Will employee receive pay for any portion of above absence on account of:
(a) Annual leave (Give exact dates)
(b) Sick leave yes From October 3,1942 To October 16,1942 (Give exact dates)
(c) Any other reason (Give exact dates)
27. Describe in full how injury occurred I was going down cellar steps and steped on floor mat and it sliped turned my right foot over and sprain my ankle
28. State part of body injured and nature and extent of injury Sprain.right ankle
29. Did injury cause loss of any member or part of member? No If so, describe exactly
30. Was employee injured while in performance of duty? yes If not, or in doubt, give detailed statement
31. Was injury caused by:
(a) Willful misconduct of the employee? No (b) Intention of employee to bring about injury or death of himself or another? No (c) Employee's intoxication? No
(If any answers to these questions are made in the affirmative, the reporting officer should attach an additional statement giving the reason for his conclusion)
32. Was written notice of injury given within 48 hours? yes If not, did immediate superior have actual knowledge of injury?
(Answer to question 5, Form C. A. 1, must be complete if notice was not given within 48 hours)
33. Names and addresses of witnesses to injury
Earlie Midgett. Grimstead,Virginia.
(If disability will continue for more than one day, have statements of witnesses made on reverse side of this form)
34. Was injury caused by a third party other than a Government employee or agency? No If so, has employee been instructed in procedure under Commission's regulations?
(A detailed statement should be forwarded with this report)

Medical attendance

35. Name and address of physician who first attended case Dr.Boles. Mathews,Virginia.
36. How soon after injury? 22 Hours
37. To what hospital sent? U.S.Marine Hospital Location Norfolk, Virginia.
38. Name and address of physician now attending case None

Signed this 19 day of October, 1942
at Grimstead, Virginia.

Elmer M. Goodwin (Signature of reporting officer)
First Asst Light House Keeper (Title)

NOV 25 1942 ECC
OCT 26 1942 ECC
NOV 5 1942
NOV 30 1942

C. A. 2
Revised to June 15, 1920
16—6027
(OVER)

STATEMENT OF WITNESSES

DEC 5 1942

[The statement of witness should tell just what the witness saw personally, or, if he did not see the injury occur, just what he knows about it and when and by whom the information was given him.]

I was standing at foot of cellar steps when Elmer M.Goodwin come down steps floor mat sliped out from under him and caused him to slip and sprain his right ankle.

DEC 4 1942

Signed this 19 day of October, 19 42.

Earlie Midgett.
(Signature of witness)

Signed this ..... day of ....., 19.....

(Signature of witness)

STATEMENT OF GOVERNMENT MEDICAL OFFICER OR PHYSICIAN WHO FIRST EXAMINED CASE

I CERTIFY that ELMER GOODWIN was given first-aid treatment, or examined,
(Name of employee)
on October 3, 19 42, at 8:45 P m., and was disabled for work. Probable length of
(Was or was not)
disability will be Fit for duty October 16, 1942 In my opinion disability was due to injury
(Was or was not)
on October 2, 19 42

Nature of injury as found on examination Sprain, right ankle

Hospitalized From 10-3-42 to 10-6-42 Will return for further treatment

Discharged When discharged on 10-6-42 ten days sick leave was recommended prior to return to duty. Other disposition

Remarks

Signed this 13th day of October, 19 42

at Norfolk, Virginia

(Signature of medical officer)

L. K. King, P.A.Surgeon,
U. S. Marine Hospital, Norfolk, Va.
(Title)

U. S. GOVERNMENT PRINTING OFFICE 16—6027

vht

OFFICIAL SUPERIOR'S REPORT OF INJURY

964330

[To be submitted to UNITED STATES EMPLOYEES' COMPENSATION COMMISSION, Washington, D. C., as soon as practicable after any injury to a civil employee of the United States sustained while in the performance of duty which causes any disability for work beyond the day or shift on which the injury occurred or results in any charge against the Commission for medical expense. This form should be accompanied by C. A. 1.]

Place of employment

1. Department Fifth Naval District (War, Navy, etc.) 2. Bureau or office U.S.Coast Guard. (Engineer, Navigation, etc.)
3. Place of employment Wolf Trap Light Sta., (Arsenal, navy yard, etc.) Grimstead, (City) Virginia (State)
4. Reporting office Norfolk, Virginia. (Location of reporting office or division headquarters)
5. Name of superintendent or foreman in charge when injury occurred Elmer M.Goodwin

The injured employee

6. Name of injured employee Elmer M.Goodwin (Give first name in full) 7. Age 41 8. Sex Male 9. Race White
10. Home address 1808 Richmond,Avenue, (Street and number) Portsmouth (City or town) Virginia (State)
11. Occupation and division First Asst Light House Keeper (Give both, as laborer, hull division; helper, machine shop, etc.) 12. Was employee doing his regular work? yes If not, what work? --
13. Total length of service with the Government as a civilian? 16 years
14. How long at present work in this establishment? 16 years
15. Dates of other injuries
16. Rate of pay on date of injury, $ 130.00 per Month { and subsistence valued at $ ..... per ..... / and quarters valued at $60 per annum
17. Employee begins work at (On 24-hour call) (Hour, a. m. or p. m.) 18. Regular day's work ends 0 (Hour, a. m. or p. m.) Pm.
19. Hours worked per day 8 do 20. Days paid per week Seven

The injury

21. Place where injury occurred Wolf Trap Light Station (Give exact location, as name or number of building and division, etc.)
22. Date of injury October 2, 1942, 19...; day of week Friday; hour of day 1. P. m. (a. m. or p. m.)
23. Date employee stopped work October 2, 1942; day of week Friday; hour of day 1. Pm. (a. m. or p. m.)
24. Date employee's pay stopped Not stopped, 19...; day of week ...; hour of day ... m. (a. m. or p. m.)
25. Has employee returned to work? yes October 16,1942. 1.PM (Give date and hour)
26. Will employee receive pay for any portion of above absence on account of:
(a) Annual leave (Give exact dates)
(b) Sick leave yes From October 3,1942 To October 16,1942 (Give exact dates)
(c) Any other reason (Give exact dates)
27. Describe in full how injury occurred I was going down cellar steps and steped on floor mat and it sliped turned my right foot over and sprain my ankle.
28. State part of body injured and nature and extent of injury Sprain,right ankle
29. Did injury cause loss of any member or part of member? No If so, describe exactly
30. Was employee injured while in performance of duty? yes If not, or in doubt, give detailed statement

NOV 27 1942 FCC OCT 26 1942 FCC

31. Was injury caused by:
(a) Willful misconduct of the employee? No (b) Intention of employee to bring about injury or death of himself or another? No (c) Employee's intoxication? No
(If any answers to these questions are made in the affirmative, the reporting officer should attach an additional statement giving the reason for his conclusion)
32. Was written notice of injury given within 48 hours? yes If not, did immediate superior have actual knowledge of injury? (Answer to question 5, Form C. A. 1, must be complete if notice was not given within 48 hours)
33. Names and addresses of witnesses to injury
Earlie Midgett. Grimstead,Virginia.
(If disability will continue for more than one day, have statements of witnesses made on reverse side of this form)
34. Was injury caused by a third party other than a Government employee or agency? No If so, has employee been instructed in procedure under Commission's regulations? (A detailed statement should be forwarded with this report)

NOV 5 1942

Medical attendance

35. Name and address of physician who first attended case Dr.Boles. Mathews,Virginia.
36. How soon after injury? 22 Hours
37. To what hospital sent? U.S.Marine Hospital Location Norfolk, Virginia.
38. Name and address of physician now attending case None

NOV 30 1942

Signed this 19 day of October, 1942
at Grimstead, Virginia.

Elmer M. Goodwin (Signature of reporting officer)
First Asst Light House Keeper (Title)

(OVER)

B DEC 5 1942

STATEMENT OF WITNESSES

[The statement of witness should tell just what the witness saw personally, or, if he did not see the injury occur, just what he knows about it and when and by whom the information was given him.]

I was standing at foot of cellar steps when Elmer M.Goodwin come down steps floor mat sliped out from under him and caused him to slip and sprain his right ankle.

IH DEC 4 1942

Signed this 19 day of October, 19 42

Earlie Midgett.
(Signature of witness)

Signed this ____ day of ____, 19____

(Signature of witness)

STATEMENT OF GOVERNMENT MEDICAL OFFICER OR PHYSICIAN WHO FIRST EXAMINED CASE

I CERTIFY that ELMER GOODWIN (Name of employee) was given first-aid treatment, or examined, on October 3, 19 42, at 8.45 P. m., and was (Was or was not) disabled for work. Probable length of disability will be Fit for duty October 16,1942. In my opinion disability was (Was or was not) due to injury on October 2, 19 42

Nature of injury as found on examination Sprain, right ankle

Hospitalized From 10-3-42 to 10-6-42 Will return for further treatment

Discharged when discharged on 10-6-42 ten days sick leave was recommended prior to Other disposition

Remarks return to duty.

Signed this 13th day of October, 19 42

at Norfolk, Virginia

(Signature of medical officer)

M. K. King, P.A.Surgeon,
U. S. Marine Hospital, Norfolk, Va.
(Title)

U. S. GOVERNMENT PRINTING OFFICE 16—6027

vht

REPORT OF TERMINATION OF TOTAL OR PARTIAL DISABILITY

(Cross out one.)

[To be forwarded to the UNITED STATES EMPLOYEES' COMPENSATION COMMISSION, WASHINGTON, D. C., through official channels, as soon as disability from injury terminates. This form to be submitted for each injury resulting in any disability, whether or not employee makes claim for compensation.]

1. Department Fifth Naval Dist. (War, Navy, etc.) 2. Bureau or office U.S.Coast Guard (Engineer, Navigation, etc.)
3. Place of employment Wolf Trap Light Station (Arsenal, Navy Yard, etc.) Grimstead, (City or town.) Virginia. (State.)
4. Full name of injured employee Elmer M.Goodwin
5. Time of injury October 2,1942 (Date.), 19 Friday (Day of week.) 1. (Hour, a. m. or p. m.) Pm.
6. Time employee stopped work October 2. (Date.), 1942 Friday (Day of week.) 1. (Hour, a. m. or p. m.) Pm.
7. Time employee's pay stopped (Date.), 19 (Day of week.) (Hour, a. m. or p. m.) m.
8. First day employee was able to resume work October 16, (Date.) 1942 Friday (Day of week.) 1. (Hour, a. m. or p. m.) Pm.
9. Did employee return to the same work and at same rate of pay after termination of disability? yes
If so, when? October 16, 1942. If not, state character of work performed upon return to duty and rate paid employee for such work
10. Actual time disabled (including Sundays and holidays) 14 days days.
11. Number of days for which employee would have received pay had he not been disabled days.
12. If employee was receiving subsistence as part of his wages, was such subsistence furnished during entire period of disability? If not, give dates on which subsistence was not furnished
13. Has employee been paid for any portion of above absence on account of—
(a) Annual leave? yes From October 3,1942 To October 16,1942 (Give exact dates.)
(b) Sick leave? yes From October 3,1942 To October 16, 1942 (Give exact dates.)
(c) Any other reason
14. Nature of injury Sprain.right ankle.
15. Remarks

[The following information is to be furnished *only* in case of death resulting from an injury sustained while in the performance of duty. If death results immediately, or if no Report of Injury has previously been submitted, such report, on Form C. A. 2, should be forwarded herewith.]

REPORT OF DEATH

16. Full name of deceased employee
17. Time of death (Date.), 19 (Day of week.) (Hour, a. m. or p. m.) m.
18. Time employee's pay stopped (Date.), 19 (Day of week.) (Hour, a. m. or p. m.) m.
19. Place of death (Name of hospital, establishment, etc.) (City or town, and State.)
20. Immediate cause of death

NOV 1942 ECC OCT 26 1942 ECC

21. Widow of deceased employee (Give full name.) (Address.)
22. Children of deceased employee under 18 years of age, or those over 18 who are incapable of self-support:
Name. Age.
23. Names, relationship, and addresses of all other persons known to be dependent, in any degree, upon decedent at time of death:
Name. Relationship. Address.

NOV 5 1942

Signed this 19 day of October, 1942
at Grimstead,Virginia.

D. H. Lewis (Official superior.)
Keeper (Title.)

NOV 30 1942

C. A. 3
Revised to June 3, 1925

(All forwarding indorsements to be made on reverse side of this sheet.)

9—629

GOVERNMENT PRINTING OFFICE

9.043

REPORT OF TERMINATION OF TOTAL OR PARTIAL DISABILITY

(Cross out one.)

[To be forwarded to the UNITED STATES EMPLOYEES' COMPENSATION COMMISSION, WASHINGTON, D. C., through official channels, as soon as disability from injury terminates. This form to be submitted for each injury resulting in any disability, whether or not employee makes claim for compensation.]

1. Department Fifth Naval Dist. (War, Navy, etc.) 2. Bureau or office U.S.Coast Guard (Engineer, Navigation, etc.)
3. Place of employment Wolf Trap Light Station (Arsenal, Navy Yard, etc.) Grimstead, (City or town.) Virginia. (State.)
4. Full name of injured employee Elmer M.Goodwin
5. Time of injury October 2,1942 (Date.), 19 Friday (Day of week.) 1. (Hour, a. m. or p. m.) Pm.
6. Time employee stopped work October 2, (Date.), 19 42 Friday (Day of week.) 1. (Hour, a. m. or p. m.) Pm.
7. Time employee's pay stopped (Date.), 19 (Day of week.) (Hour, a. m. or p. m.) m.
8. First day employee was able to resume work October 16, 1942 (Date.) Friday (Day of week.) 1. (Hour, a. m. or p. m.) Pm.
9. Did employee return to the same work and at same rate of pay after termination of disability? yes
If so, when? October 16, 1942 If not, state character of work performed upon return to duty and rate paid employee for such work
10. Actual time disabled (including Sundays and holidays) 14 days days.
11. Number of days for which employee would have received pay had he not been disabled days.
12. If employee was receiving subsistence as part of his wages, was such subsistence furnished during entire period of disability? If not, give dates on which subsistence was not furnished
13. Has employee been paid for any portion of above absence on account of—
(a) Annual leave? (Give exact dates.)
(b) Sick leave? yes From October 3,1942 To October 16,1942 (Give exact dates.)
(c) Any other reason
14. Nature of injury Sprain.right ankle.
15. Remarks

[The following information is to be furnished *only* in case of death resulting from an injury sustained while in the performance of duty. If death results immediately, or if no Report of Injury has previously been submitted, such report, on Form C. A. 2, should be forwarded herewith.]

REPORT OF DEATH

16. Full name of deceased employee
17. Time of death (Date.), 19 (Day of week.) (Hour, a. m. or p. m.) m.
18. Time employee's pay stopped (Date.), 19 (Day of week.) (Hour, a. m. or p. m.) m.
19. Place of death (Name of hospital, establishment, etc.) (City or town, and State.)
20. Immediate cause of death
21. Widow of deceased employee (Give full name.) (Address.)
22. Children of deceased employee under 18 years of age, or those over 18 who are incapable of self-support:
Name. Age.

NOV 27 1942 ECG OCT 26 1942 ECG

23. Names, relationship, and addresses of all other persons known to be dependent, in any degree, upon decedent at time of death:

Name.	Relationship.	Address.

NOV 5 1942

Signed this 19 day of October, 19 42
at Grimstead,Virginia.

D. H. Lewis (Official superior.)
Keeper (Title.)

NOV 20

C. A. 3
Revised to June 3, 1925

(All forwarding indorsements to be made on reverse side of this sheet.)

9—629

GOVERNMENT PRINTING OFFICE

Personal
1032

Elmer H. Godwin,
First Asst. Lighthouse Keeper,
Wolf Trap Light Station,
Grimstead, Va.

Office of District Coast Guard Officer,
5th Naval District, Norfolk, Virginia,
23 October, 1942.

1. Forwarded to U.S. Employees' Compensation Commission, 285 Madison Avenue, New York, N.Y., together with Form CA- 2. Form CA- 3 is also attached.

GLENN C. FONGER,
Ensign, U. S. Coast Guard,
Fifth Naval District.

COPY

EMPLOYEE'S NOTICE OF INJURY AND ORIGINAL CLAIM FOR COMPENSATION AND MEDICAL TREATMENT

(To be submitted to the official superior by every employee injured in the performance of his duty, or some one on his behalf, within forty-eight hours after the injury. This notice shall be given by delivering it personally to the official superior or by depositing it in the mail properly stamped and addressed to the official superior. It should be retained by the official superior unless the injury causes disability for work beyond the day or shift in which the injury occurred, or results in any charge against the Commission for medical expense, when it should be forwarded to the United States Employees' Compensation Commission with report of injury, Form C. A. 2.)

Wolf Trap Light Station, Va.
(City or town), (State)

Grimstead, Va.
(Street and number)

2 October, 1942
(Date of this notice)

I HEREBY CERTIFY that I was injured in the performance of my duties on 2 October, 1942
(Date)

Friday, 1 P. m.
(Day of week), (Hour, a. m. or p. m.)

1. The injury occurred at Wolf Trap Light Station, Va.
(Give name of establishment where employed)
in the following manner: While going down the cellar steps I slipped on a floor mat and turned my foot.

2. Cause of injury See above.

3. Nature of injury Sprained ankle (right)

4. Names of witnesses to injury:

Early Midgett BM1c

5. If this notice was not given within 48 hours after the injury, explain failure to give notice and state the name of the person to whom first notice was given and date:

This injury was not caused by my willful misconduct, intention to bring about the injury or death of myself or of another, nor by my intoxication, and I hereby make claim for compensation and medical treatment to which I may be entitled by reason of the injury sustained by me.

(Name) (SIGNED) Elmer M. Goodwin

Before compensation is paid, written claim on Form C. A. 4 must be submitted to the Commission

C. A. 1
Revised Apr. 27, 1929

U. S. GOVERNMENT PRINTING OFFICE : 1941 — O - 284494

gcm

Form C. A. 16

REQUEST FOR TREATMENT OF INJURY UNDER THE UNITED STATES EMPLOYEES' COMPENSATION ACT

Employees of the United States are entitled to medical, surgical, and hospital treatment under the provisions of the Compensation Act only for injuries sustained in the performance of duty.

Norfolk, 3 October (Date), 19 42

To U. S. Marine Hospital (Name of U. S. Hospital, U. S. Medical Officer, or Designated Physician), Norfolk, Virginia (Location)

THE BEARER, Elmer H. Goodwin (Name of injured employee) Age 41 Sex M Color W
(enroute to hospital)

is a civil employee of the United States, employed as First Assistant Keeper (Name of employee's occupation)

at Wolf Trap Light Station (Name of office or establishment where employed), Chesapeake Bay, Virginia (Location)

He was injured in the performance of duty on 3 October (Date), 19 42

Nature of injury Injured foot

Treatment is requested for the results of said injury pursuant to the provisions of Section 9 of the United States Employees' Compensation Act.

GLENN C. FONGER,
(Signature of Official Superior)
By direction.

(Title or official position)

(Address)

When this request is addressed to a designated physician or hospital, the reason why the request for treatment is not made to a United States medical officer or a United States hospital is to be noted here

(See other side for provisions of the Compensation Act as regards treatment) 9—605

WLR/meh

N. C. G.-2655

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

Branch 1037

DATE 14 October, 1942 UNIT

FROM

DISTRICT C G OFFICER 5TH NAVAL DISTRICT

TO (FOR ACTION)

WOLF TRAP LIGHT STATION

	PLAIN
	ENCRYPT
	URGENT
	PRIORITY
X	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

TO (FOR INFORMATION)

	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

TEXT

ASSISTANT KEEPER ELMER M GOODWIN WILL RETURN TO STATION FRIDAY 16 OCTOBER X

HAVE SOMEONE MEET HIM AT GRIMSTEAD X

INITIALS OF "RELEASING" OFFICER

OPERATOR'S RECORD

TIME RELEASED

U. S. GOVERNMENT PRINTING OFFICE 16—20710-1

Form 1918
FEDERAL SECURITY AGENCY
U. S. PUBLIC HEALTH SERVICE

No. .....

CERTIFICATE OF DISCHARGE

Wolf Trap

From U. S. Marine Hospital At Norfolk Va
(Marine hospital or relief station)

10 - 6 - 1942

THIS IS TO CERTIFY that Goodwin Elmer
(Surname) (First) (Middle)

was treated in the Hospital as a Hospital patient
(Hospital or dispensary) (Hospital or out-)

from 10 - 3 1942 to 10-16-42. 1942
(Date of admission) (Date of discharge)

Class of beneficiary U.H.S Condition on discharge Improved

Reason for discharge R.F.H.R.

Certified service on last vessel ..... Name of vessel .....

DESCRIPTION

Nativity N. Carolina
Date of birth 5-2-1901
Color W
Complexion .....
Height .....
Eyes .....
Hair .....

REMARKS: Ten days sick leave advised

R.F.H. Surgeon.

(Signature of patient)

NOTE.—Retain copy for station files.

U.S. GOVERNMENT PRINTING OFFICE 16—11886

Station: Wolf Trap Light Station, Va.

Wolf Trap Light Station, Va.

AUTHORITY: Headquarters' letter 1 April, 1942.

C. J. SULLIVAN,
(Commanding)

By direction.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE

Lwt 12

75 1037

Personnel

N.C.G. No. 2599
U. S. Coast Guard
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

Goodwin,	Elmer	M.	--	Keeper (1st Asst.)
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

5th Naval District - U. S. Coast Guard -	Norfolk, Virginia -	30 April, 1942.
(Unit)	(Place)	(Date)

Administrative promotion effective 1 April, 1942:

	FROM	TO
Position:	Keeper (1st Asst.)	Keeper (1st Asst.)
Range:	$1500-1860	$1500-1860
Salary:	$1500 per annum	$1560 per annum
Station:	Wolf Trap Light Station, Va.	Wolf Trap Light Station, Va.

AUTHORITY: Headquarters' letter 1 April, 1942.

C. J. SULLIVAN,
(Commanding)

By direction.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE 0

Lmt MP

District Coast Guard Officer,
Fifth Naval District,
CP-75,
1 April, 1942.

Name	Range	Present Salary	Increase	Location
Metivier, Herman F.	$1380-1740	$1380	$60	Point Lookout
Jennette, Unaka B.	1680-2040	1800	60	Roanoke Marshes
Quidley, Dallas E.	1500-1860	1500	60	Roanoke Marshes
Carman, Lewis R.	1800-2160	1800	60	Sandy Point
Rawls, Wilson D.	1620-1980	1620	60	Sandy Point
Peters, Raymond C.	1560-1920	1560	60	Sharkfin Shoals
Wallace, Thomas L.	1680-2040	1680	60	Sharps Island
Farrow, Clyde M.	1500-1860	1500	60	Solomons Lump
Thomas, Barney	1680-2040	1740	60	Tangier Sound
King, Earl B.	1500-1860	1560	60	Tangier Sound
Cattee, Gatha F.	1440-1800	1440	60	Tangier Sound
Clark, William J.	1500-1860	1500	60	Thimble Shoal
Wilkinson, George G.	1440-1800	1440	60	Thimble Shoal
Harris, Earl C.	1500-1860	1620	60	Thomas Pt. Shoal
~~Mills, Flavel J.~~ mil 3/26/42	~~1440-1800~~	~~1440~~	~~60~~	~~Tue Marshes~~
Salter, Fannie M.	1260-1620	1440	60	Turkey Point
Harper, Edgar J.	1560-1920	1560	60	Turkey Point
Barnes, Thomas H.	1380-1740	1500	60	Upper Cedar Point
Tillett, Stephen B.	1680-2040	1680	60	Wade Point
Midgett, Dosson D.	1440-1800	1440	60	Wade Point
Preston, Benjamin D.	1560-1920	1740	60	Windmill Point
Lewis, Nelson H.	1680-2040	1680	60	Wolf Trap
Goodwin, Elmer M.	1500-1860	1500	60	Wolf Trap

N. R. STILES,
By direction.

CP-75

Personnel

UNITED STATES COAST GUARD

U. S. COAST GUARD
APR 29 1942
NORFOLK DISTRICT

WASHINGTON

1 April, 1942.

From: Commandant.
To: District Coast Guard Officer, Fifth Naval District.

Subject: Administrative promotions for certain lighthouse keepers.

1. The Secretary of the Navy, under date of 1 April, 1942, has approved within-grade administrative promotions of the lighthouse keepers listed below under your jurisdiction, effective 1 April, 1942. These promotions are not made under the provisions of Public Law No. 200, approved 1 August, 1941.

2. It will not be necessary to give these employees an official notification of this promotion, but this data should be typed on their Form 2806.

3. In the event that any of the employees named herein have received salary increases subsequent to 1 April, 1942, they are not entitled to and should not receive this promotion. They are, however, entitled to receive this additional compensation from 1 April, 1942 up to and including the day before they received a promotion.

Name	Range	Present Salary	Increase	Location
White, Hiram T.	$1560-1920	$1560	$60	Bloody Pt. Bar
Newton, James A.	1380-1740	1380	60	Cape Lookout
Somers, James T.	1620-1980	1620	60	Choptank River
Sturgis, Zadock W.	1200-1560	1200	60	Cove Point
Newcomb, James M.	1380-1740	1500	60	Cove Point
Edwards, John R.	1620-1980	1680	60	Deep Water Shoal
Cropper, Thomas J.	1440-1800	1560	60	Deep Water Shoal
McDorman, Walter F.	1620-1980	1680	60	Great Shoals
Parks, John W.	1500-1860	1500	60	Great Wicomico
Austin, Julian H.	1620-1980	1680	60	Holland I. Bar
Dickerson, Kendrick H.	1500-1860	1500	60	Hooper Island
Kelly, William J.	1680-2040	1680	60	Hooper Straits
Messick, Harold M.	1500-1860	1500	60	Hooper Straits
Dawson, Samuel C.	1560-1920	1560	60	Love Point
Matthews, Henry L.	1680-2040	1680	60	Lower Cedar
Barnes, Franklin S.	1500-1860	1560	60	Lower Cedar
Hanberry, Henry R.	1620-1980	1620	60	Maryland Point
Oliver, Joseph T.	1440-1800	1440	60	Mathias Point
Rollinson, George S.	1620-1980	1740	60	Old Plantation Flat
Johnson, George G.	1260-1620	1380	60	Old Point Comfort
Lewis, Frank R.	1560-1920	1740	60	Pages Rock
Midgett, John E.	1680-2040	1680	60	Pamlico Point
Fulcher, Robert W.	1560-1920	1680	60	Point Lookout

Personal

1037

75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

NORFOLK, VIRGINIA.

7 April, 1942.

U.S. COAST GUARD
APR 8 - 1942
NORFOLK DISTRICT

From: District Coast Guard Officer, 5th Naval District.
To: E. M. Goodwin, 1st Asst. Keeper,
Wolf Trap Light Station,
Grimstead, Virginia.

Via: Keeper.

Subject: Annual leave.

1. In reply to your inquiry as to whether or not you are to be charged for delay in returning to the station on account of weather conditions, you are advised that this time is chargeable to annual leave.

Elmer M. Goodwin
D. A. Lewis Keeper

C. J. SULLIVAN,
By direction.

Lm7 MP

75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Wolf Trap

COAST GUARD STATION

U. S. COAST GUARD
APR 3 - 1942
NORFOLK DISTRICT

31 March, 1942

From: Elmer M.Goodwin First Asst Keeper .
Thru Keeper.
To : Senior Coast Guard Offiwer Fifth Naval District.

Subject: Annual Leave.

1. On 28 March 1942 I returned to Grimstead Va from annual leave but was unable to return to station until 30 March 1942 due to weather condition.Will this time I was detained at Grimstead,Va.be charged as annual leave please advise.

Elmer M. Goodwin
O. A. Lewis Keeper

75 1052

Personnel

Office of Sr.C.G.Officer,
5th Naval District.

Norfolk, Virginia.

31 December, 1941.

District Manager,
Fourth Civil Service District,
Washington, D. C.

Dear Sir:

Reference is made to the case of Elmer M. Goodwin, First Assistant Keeper, Wolf Trap Light Station, whose transfer and change in designation to Blacksmith's Helper at the Portsmouth Coast Guard Depot was approved recently.

You are advised that this appointment has been cancelled due to reasons set forth in enclosed copy of letter from this office to Coast Guard Headquarters dated 17 December, 1941.

Very truly yours,

C. J. SULLIVAN,
Lt. Commander, U. S. Coast Guard,
Fifth Naval District.

Enc 7 MP

HEADQUARTERS

ADDRESS THE COMMANDANT, U. S. COAST GUARD
AND REFER TO No. CP-75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

WASHINGTON

U. S. COAST GUARD
DEC 31 1941
NORFOLK DISTRICT

26 December, 1941.

From: Commandant.
To : Senior Coast Guard Officer, 5th Naval District.

Subject: Elmer M. Goodwin, Keeper; cancellation of transfer.

Reference: (a) Your letter 1 December, 1941 (75).
(b) Headquarters' letter 2 December, 1941 (CP-75).
(c) Form 2249, approved 1 November, 1941.
(d) Your letter 17 December, 1941 (75).

1. In view of the information contained in reference (d), Headquarters is cancelling Mr. Goodwin's transfer and change in status, as approved by reference (c). You should notify the Manager of the 4th Civil Service District of this action, giving the reason for the cancellation.

N. R. STILES,
By direction.

75

Return to LMT

17 December, 1941.

From: Senior Coast Guard Officer, Fifth Naval District.
To: Commandant, Coast Guard Headquarters.

Subject: Elmer M. Goodwin; transfer.

Reference: (a) Headquarters' letter 2 December, 1941 (CP-75).
(b) Form 2249 approved 1 November, 1941.

1. The reason for requesting cancellation of reference (b) is that since this recommendation was submitted by this office, the conditions under which radiobeacons are operating have become very much more severe, and it is necessary to have especially skilled personnel at stations which operate radiobeacons, to enable such stations to be discontinued and restored rapidly and without failure.

2. Therefore, it is now proposed that Goodwin be retained at his present station and duty, as it is felt that it would be infinitely more difficult to secure a skilled man for this position than it would be to secure a Blacksmith's Helper at the Portsmouth Depot.

LUCIEN J. KER,
By direction.

NCM
LMT

ADDRESS THE COMMANDANT, U. S. COAST GUARD
AND REFER TO NO. CP-75

U. S. COAST GUARD
DEC 4 - 1941
NORFOLK DISTRICT

UNITED STATES COAST GUARD

HEADQUARTERS

WASHINGTON

2 December, 1941.

From: Commandant.
To : Senior Coast Guard Officer, 5th Naval District.

Subject: Elmer M. Goodwin; transfer.

Reference:
(a) Your nomination dated 5 September, 1941.
(b) Statement from subject employee dated 16 September, 1941.
(c) Form 2249 approved 1 November, 1941.
(d) Your letter 1 December, 1941 (75).

1. Reference (d) requests cancellation of reference (c) which authorized the transfer of subject employee from the position of Keeper at Wolf Trap Light Station, Virginia, to that of Blacksmith's Helper at Norfolk, Virginia. Since your office recommended this change on 5 September, and Mr. Goodwin on 16 September, stated he was willing to accept the reduction in salary involved, Headquarters will require a statement as to your reasons for requesting cancellation of this action.

	INF	ACT
DISTCOM		
CHSTAFF		
MATLDIV		
ACCTS		
CAPT.PT		
COMMUNS		
COM-CTR		
CGRSVRE		
CHCLERK		
DISBURS		
EDUCATL		
ENGCIVL		
ENGMARN		
INTELL		
OPERANS		
ORDNCE		
PERSONL		
PAY		
PURCHAS		
SUPPLY		
FILE		

N. R. STILES,
By direction.

Commander Mangan:
Captain Ker asks that you furnish information for reply to above.
MR



Norfolk, Virginia.

1 December, 1941.

From: Sr. Coast Guard Officer, Fifth Naval District.
To: Commandant, Coast Guard Headquarters.

Subject: Elmer M. Goodwin; transfer.

Reference: (a) Form 2249 approved 1 November, 1941.

Inclosure: (A) Reference (a) in duplicate.

1. It is requested that inclosure (A), approving the transfer of subject employee from position of First Assistant Keeper, Wolf Trap Light Station, to Blacksmith's helper at Portsmouth Depot, be canceled.

C. J. SULLIVAN,
By direction.

Form No. 2655
TREASURY DEPARTMENT
U. S. Coast Guard
Revised February 1941

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

DATE 21 November, 1941. UNIT

FROM SR. C. G. OFFICER, FIFTH NAVAL DISTRICT

TO (FOR ACTION)

KEEPER WOLF TRAP LIGHT STATION

TO (FOR INFORMATION)

	PLAIN
	ENCRYPT
	URGENT
	PRIORITY
X	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE
	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

MAIL TO

TELEPHONE TO

MESSENGER TO

Outgoing Heading

TEXT

DISREGARD LETTER 19 NOVEMBER ORDERING GOODWIN REPORT PORTSMOUTH DEPOT 1 DECEMBER X APPOINTMENT CANCELED X RETURN LETTER AND INCLOSURE TO THIS OFFICE X

INITIALS OF "RELEASING" OFFICER

OPERATOR'S RECORD

TIME RELEASED

16—20710

////////////////////////////////

Norfolk, Virginia.

19 November, 1941.

From: Sr. Coast Guard Officer, Fifth Naval District.
To: Elmer M. Goodwin, 1st Asst. Keeper,

Via: Keeper, Wolf Trap Light Station,
Grimstead, Virginia.

Subject: Transfer.

1. There is forwarded herewith Form 2249 under which you will be transferred to Portsmouth Depot in position of Blacksmith 's Helper, with pay at the rate of $5.20 per diem.

2. You are directed to report for duty at Portsmouth Depot on 1 December, 1941.

C. J. SULLIVAN,
By direction.

COPY TO KEEPER PORTSMOUTH DEPOT.

Form 73 TREASURY DEPARTMENT
U. S. Coast Guard

NOMINATION

Norfolk District Norfolk, Va. 5 September 1941

COMMANDANT:

Action recommended Transfer and change in designation

N ame Elmer H. Goodwin Da te of birth 2 May, 1901 Legal Res. Va.

	From --	To --
Position	1st Asst. Keeper	Blacksmith's Helper
Pay and grade	$1500 p.a. plus $60 for qtrs. ~~($1500-1860)~~	$5.20 ~~$4.24~~ per diem
Station	Wolf Trap Light Station, Va.	Portsmouth Depot, Va.
Appropriation	Civilian Employees, C. G.	General Expenses, C. G.

Effective 16 September, 1941 or as soon thereafter as he enters on duty.

Rank on eligible list — Rating — Percentage — Other eligibles: —

Vice James H. DeLara Pay $5.20 p.d. Services terminated 31 July, 1941.

Reason Resigned.

Remarks: Early action on Mr. Goodwin's appointment will be appreciated.
Form 375 in triplicate is forwarded herewith.

Selection regular, _____, 19____

Manager, 4th Civil Service District

C. J. SULLIVAN,
By direction.

Lmx

Norfolk, Virginia.

11 October, 1941.

From: Commander, Norfolk District.
To: Commandant.

Subject: Elmer M. Goodwin, keeper; proposed change to blacksmith's helper.

Reference: (a) Nomination dated 5 September, 1941, and inclosure.
(b) Headquarters' letter 29 September, 1941 (CP-75).

Inclosure: (A) Statement from Mr. Goodwin dated 10 October, 1941.

1. In compliance with reference (b), there is forwarded herewith Mr. Goodwin's statement that during his various positions in the former Lighthouse Service he has had at least a total of one year's experience on various kinds of blacksmith work.

2. It is the opinion of this office that Mr. Goodwin would be fully able to perform any blacksmithing or forge work which he may be called upon to perform.

T. E. MIDGETT,
By direction.

75

NORFOLK, VA.

10 October, 1941

From: Assistant Keeper, Elmer M. Goodwin,
Wolf Trap Light Station (On leave.)
To: Commander, Norfolk District.

Subject: Transfer to Portsmouth Depot.

Reference: (a) District letter 8 October, 1941 (75).

1. In answer to above reference I would state that during thirteen years of my service in the former Lighthouse Service, I worked as oiler and fireman of lighthouse tenders. As you know, occupants of those positions did various kinds of repair work on vessels and at lighthouses much of which was machinery and equipment repairs which involved some blacksmithing work.

2. I can safely estimate that at least a total of one year of that time was on various kinds of blacksmith work.

ELMER M. GOODWIN,
Assistant Keeper, Wolf Trap
Light Station.

WLR/meh

75

C.G.
I-117.

NORFOLK, VA.

8 October, 1941

From: Commander, Norfolk District.
To: Elmer M. Goodwin, Assistant Keeper,
Wolf Trap Light Station,
Thru the Keeper.

Subject: Transfer to Portsmouth Depot.

1. In connection with your proposed transfer to Portsmouth Depot as Blacksmith's Helper, the Civil Service authorities request a statement as to whether or not you have had at least four months experience in blacksmithing or forge work or a statement showing that your general employment has contained a percentage of work along the blacksmithing line. If any of the jobs you have held required work of this kind estimate the percentage.

2. If you have not had the requisite time, it is possible we might detail you in your present status to the blacksmith shop for a period until we can furnish a statement of your satisfactory service in that shop.

T. E. MIDGETT,
By direction.

WLR/meh

NORFOLK, VA.

8 October, 1941

From: Commander, Norfolk District.
To: Elmer M. Goodwin, Assistant Keeper,
Wolf Trap Light Station,
Thru the Keeper.

Subject: Transfer to Portsmouth Depot.

1. In connection with your proposed transfer to Portsmouth Depot as Blacksmith's Helper, the Civil Service authorities request a statement as to whether or not you have had at least four months experience in blacksmithing or forge work or a statement showing that your general employment has contained a percentage of work along the blacksmithing line. If any of the jobs you have held required work of this kind estimate the percentage.

2. If you have not had the requisite time, it is possible we might detail you in your present status to the blacksmith shop for a period until we can furnish a statement of your satisfactory service in that shop.

T. E. MIDGETT,
By direction.

HEADQUARTERS

U. S. COAST GUARD
OCT - 2 1941
NORFOLK DISTRICT

ADDRESS THE COMMANDANT, U. S. COAST GUARD
AND REFER TO No. CP-75.

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

WASHINGTON 29 September, 1941.

From: Commandant.
To: Commander, Norfolk District.

Subject: Elmer M. Goodwin, keeper; proposed change to blacksmith's helper.

Reference: (a) Your Form 73 dated 5 September, 1941, and inclosure.

1. In connection with the proposed change of Mr. Goodwin from keeper to blacksmith's helper, the office of the Manager of the Fourth Civil Service District advises that it is necessary to have a statement from Mr. Goodwin showing that he has had at least four months' experience in blacksmithing or forge work, or a statement showing that his general employment has contained a percentage of work along the blacksmithing line. Approximately 15% of his time would answer this requirement. In this case, a statement should be furnished by your office also that in the judgment of his supervisor, he would be able to do any work of this nature which he was called upon to perform.

2. In the event Mr. Goodwin has not had experience such as that indicated or has had an insufficient length of service to meet the requirement, he may be detailed to the duties of blacksmith's helper for a time following which action will be taken in his case provided his trial period proves satisfactory.

S. P. MEHLMAN,
By direction.

Norfolk, Virginia

18 September, 1941.

From: Commander, Norfolk District.
To: Commandant.

Subject: Elmer M. Goodwin, transfer.

Reference: (a) Headquarters' dispatch 152334.
(b) Nomination 5 September, recommending transfer Elmer M. Goodwin from Wolf Trap Light Station, Va., to Portsmouth Depot, Va.

Inclosure: (A) Letter of Elmer M. Goodwin, 16 September, 1941.

1. In compliance with reference (a), inclosure (A) is forwarded herewith in which subject employee states he is agreeable to reduction in pay involved in connection with change in his status to Blacksmith's Helper from Assistant Keeper.

2. It is requested that reference (b) be amended to show transfer of this employee at the maximum rate of pay for Blacksmith's Helper.

C. J. SULLIVAN,
By direction.

WOLF TRAP

C. G. STATION.

16 September, 1941.

From: 1st Asst. Keeper, Wolf Trap.
To: Commander, Norfolk District.

Via: Keeper, Wolf Trap Light Station.

Subject: Reduction in pay.

Reference: Your dispatch 161850.

1. I do agree to reduction in pay in connection with transfer to Portsmouth Depot.

/s/ Elmer M. Goodwin.

/s/ N. H. Lewis, Keeper.

Form 2654
TREASURY DEPARTMENT
U. S. Coast Guard
July 1935

U. S. COAST GUARD

OFFICIAL DISPATCH

UNIT DATE

INCOMING HEADING

Z NNGC 162200 QUAN GR 23

TEXT

REFERENCE YOUR 161880 X I DO AGREE TO REDUCTION IN PAY IN CONNECTION WITH TRANSFER TO PORTSMOUTH DEPOT WRITTEN SATETMENT WILL BE MAILED AS SOON AS POSSIBLE SIGNED ELMER M GOODWIN

REF: HAVE ELMER M GOODWIN SUBMIT AT ONCE WRITTEEN STATEMENT SHOWING HE IS AGREEABLE TO REDUCTION IN PAY IN CONNECTION WITH TRANSFER TO PORTSMOUT DEPOT.

	INF	ACT

Form No. 2655
TREASURY DEPARTMENT
U. S. COAST GUARD
Revised February 1941

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

DATE 9/16/41 UNIT

FROM COMNORDIST

TO (FOR ACTION)
WOLF TRAP LIGHT STATION

TO (FOR INFORMATION)

	PLAIN
	ENCRYPT
	URGENT
	PRIORITY
X	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

TEXT

HAVE ELMER M GOODWIN SUBMIT AT ONCE WRITTEN STATEMENT SHOWING HE IS AGREEABLE TO REDUCTION IN PAY IN CONNECTION WITH TRANSFER TO PORTSMOUTH DEPOT X

INITIALS OF "RELEASING" OFFICER

OPERATOR'S RECORD

TIME RELEASED

16—20710

Form 2654
TREASURY DEPARTMENT
U. S. Coast Guard
July 1935

U. S. COAST GUARD

OFFICIAL DISPATCH

UNIT DATE

INCOMING HEADING

BG V HM NR 3 Z QUAH 152334 QUAN GR 35

SEP 16 AM 1 19

TEXT

SUBMIT WRITTEN STATEMENT OF ELMER M GOODWIN SHOWING HE IS AGREEABLE TO REDUCTION INVOLVED CONNECTION CHANGE TO BLACKSMITHS HELPER X ACCOUNT LONG SERVICE TRANSFER WILL BE CONSIDERED AT MAXIMUM RATE FOR LATTER POSITION IF DESIRED

TOD 0120 X NM

NR 3 R ED BG

OPERATOR'S RECORD

TOR — COPY-PERSONNEL

(IF RELAYED, SERVICE ON REVERSE) INITIALS OF "ACTION" OFFICER

FROM

HQTRS

TO (FOR ACTION)

COMNORDIST

	ACKNOWLEDGE
	PRIORITY
R	ROUTINE
	NITE

TO (FOR INFORMATION)

	ACKNOWLEDGE
	PRIORITY
	ROUTINE
	NITE

"ACTION" OFFICER INITIAL AND RETURN ORIGINAL TO RADIOROOM, RETAINING COPY

2250

U. S. GOVERNMENT PRINTING OFFICE 2—7370

DEPT. STOCK FORM 2249
REV. 1-41

1032

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

This letter, while evidencing an official action as of the date thereof, is not to be accepted as a credential for operating. Any person approached by the holder is entitled, on demand, to view his regular departmental credential in the form of a badge or current identification card.

Personnel

26 December, 1941.

To: Goodwin, Elmer H.

From: U. S. Coast Guard 4056

This is to notify you of the following personnel action:

Cancellation of:

Change in status, designation, post of duty and roll - decrease in pay.

PERSONNEL NOTIFICATION

	FROM	TO
Position	Keeper	Blacksmith's helper
Grade	Field (Range $1500-1560)	None
Salary	$1500 p.a. plus $60 p.a. Qtrs.	$5.20 per diem
Bureau or Div. Organizational Subdivision	U. S. Coast Guard	U. S. Coast Guard
Headquarters	Norfolk, Virginia	Norfolk, Virginia
Post of Duty	Wolf Trap Lt. Sta., Virginia	Portsmouth Base, Virginia
Appropriation	Civilian Employees, C. G.	General Expenses, C. G.
Allotment		

5-2-1901

Virginia

N V

FIELD ☒ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

EFFECTIVE E.O.D.

Remarks:

*James H. DeLara (resigned)

[redacted]

No

ghthouse Act
-20-15

This notification is subject to the provisions on the reverse hereof, when applicable.

By direction of the Secretary of the TxxxxxxxNAVY

Yours very truly,

CHARLES PIOZZI

H. L. MORGAN, Chief,
(HEAD OF BUREAU OR DIVISION)
Personnel Actions Subsection

DATE APPROVED BY THE SECRETARY
DEC 26 1941

DEPT. STOCK FORM 2249
REV. 1-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared 26 December, 1941.

Name: Goodwin, Elmer M.

From: U. S. Coast Guard

Bureau No.: 4056

Cancellation of:

Change in status, designation, part of duty and roll - decrease in pay.

	FROM	TO
Position Grade Salary	Keeper Field (Range $1500-1860) $1500 p.a. plus $60 p.a. Qtrs.	Blacksmith's helper None $5.20 per diem
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U. S. Coast Guard
Headquarters Post of Duty Appropriation Allotment	Norfolk, Virginia Wolf Trap Lt. Stn., Virginia Civilian Employees, C. G.	Norfolk, Virginia Portsmouth Base, Virginia General Expenses, C. G.
	FIELD ☐ DEPRTMTL. ☐	FIELD ☐ DEPRTMTL. ☐

EFFECTIVE E.O.D.

Remarks:

Justification:

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 5-2-1901

LEGAL RESIDENCE: Virginia

SEX: M | RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE: *James H. DeLara (resigned)

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-16

DATE OF OATH

CHARLES PIOZZI

SUBORDINATE ADMINISTRATIVE OFFICE

DATE APPROVED BY THE SECRETARY
DEC 26 1941

Personal 75
1032

4 Sept., 1941.

From: Commander, Norfolk District.
To: Keeper, Wolf Trap Light Station,
Grimstead, Virginia.

Subject: 1st Asst. Keeper E. M. Goodwin.

1. Mr. Goodwin was in this office today and stated that he was to have returned to the station on 10 September. He asked for an extension of two days, in order to attend to some personal business, which was granted. He is due to return to the station on Friday, 12 September.

C. J. SULLIVAN,
By direction.

Lmt

Personnel 75 1032

Form No. 2599
TREASURY DEPARTMENT
U. S. COAST GUARD
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

Goodwin,	Elmer	M.	--	1st Asst. Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

NORFOLK DISTRICT	Norfolk, Va.	1 April, 1941.
(Unit)	(Place)	(Date)

Transferred and reduced, effective 1 April, 1941:

	FROM	TO
Position:	1st Asst. Keeper	1st Asst. Keeper
Salary:	$1560 p.a. plus $60 quarters	$1500 p.a. plus $60 quarters.
Range:	$1560-1920	$1500-1860
Station:	Smith Point Lt. Sta., Va.	Wolf Trap Lt. Sta., Va.

AUTHORITY: Form 2249 approved 3/5/41.

C. J. SULLIVAN,
(Commanding)

By direction.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE 0 10935

Fmt 2

Personnel 1032

TREASURY DEPARTMENT
United States Coast Guard

Date 1 April, 1941

REPORT OF EFFECTIVE DATE OF CHANGE IN POSITION
OR PAY STATUS OF CIVILIAN EMPLOYEE

From: Commander, Norfolk District.
To: Commandant.

Name Elmer M. Goodwin

Nature of Action Chg. in status & Post of duty- decrease in grade and sal.

Effective date of change 1 April, 1941.

	FROM	TO
Position	1st Asst. Keeper	1st Asst. Keeper
Pay	$1560 p.a.	$1500 p.a.
Salary Range	$1560-1920	$1500-1860
Valuation of Quarters	$60 p.a.	$60 p.a.
Station	Smith Point Lt. Sta., Va.	Wolf Trap Lt. Sta., Va.

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 3/5/41.

Signature G. J. SULLIVAN,
By direction.

- -

(This space for use of Headquarters)

Lm 7 MP

75 1032

Personal

19 March, 1941.

From: Commander, Norfolk District.
To: Elmer M. Goodwin, 1st Asst. Keeper,
Smith Point Light Station,
Sunnybank, Virginia.

Via: Keeper.

Subject: Transfer.

Inclosure: (A) Personnel Notification.

1. There is forwarded herewith personnel notification under which you will be transferred to Wolf Trap Light Station, Va., as 1st Assistant Keeper, with pay at the rate of $1500 per annum.

2. You are directed to report to your new station on 1 April, 1941, for duty.

C. J. SULLIVAN,
By direction.

Lm7 MR

75 TREASURY DEPARTMENT
U. S. Coast Guard

NOMINATION

NORFOLK District Norfolk, Va. 14 February 19 41

COMMANDANT:

Action recommended Transfer and Reduction

Name Elmer M. Goodwin Date of birth 5/2/01 Legal Res. Va.

	From --	To--
Position	1st Asst. Keeper	1st Asst. Keeper
Pay and grade	$1560 p.a. ($1560-1920) Plus $60 for qtrs.	$1500 p.a. ($1500-1860) Plus $60 for qtrs.
Station	Smith Point Lt. Sta., Va.	Wolf Trap Lt. Sta., Va.
Appropriation	Civilian Employees, C. G.	Civilian Employees, C. G.

Effective ~~1~~ 1 March, 1941 or as soon thereafter as he enters on duty.

Rank on eligible list --- Rating --- Percentage --- Other eligibles:

Vice C. F. Thomas Pay $1500 p.a. Services terminated 2/28/41.

Reason Demotion.

Remarks: Action recommended is at the request of the employee. Travel incident to transfer is not recommended, nor is transportation of household effects. Letter from Mr. Goodwin, agreeing to reduction in pay, is herewith.

Selection regular, _____, 19___

Manager, 4th Civil Service District

C. J. SULLIVAN,
By direction.

Fmt MR

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Smith Point Lt. Sta.

COAST GUARD STATION

Sunnybank, Va.
18 January, 1941.

From : E. M. Goodwin, First Assistant Keeper,
To : Commander Norfolk District, via Keeper.

Subject : Transfer
Reference : Norfolk District letter dated 14 January, 1941.

1. I respectfully request to be considered for transfer to Wolf Trap Light Station, as mentioned in reference (a). It is understood that a reduction in pay in the amount of $5.00 per month will occur upon the event I am transferred to this Station, as mentioned in reference (a).

/s/ E. M. Goodwin.

175

To NR

14 January, 1941

From: Commander, Norfolk District.
To: E.M. Goodwin, 1st Assistant Keeper,
SMITH POINT LIGHT STATION (Thru the Keeper).

Subject: Transfer.

1. In the event of a vacancy in position of First Assistant Keeper at Wolf Trap Light Station, do you desire consideration therefor? Your transfer would involve a reduction in pay of $5.00 per month.

C. J. SULLIVAN,
By direction.

WLR/gm file - NR

1032

-51
75

Goodyear Personnel

8 March

CROSS - REFERENCE SHEET

Cross-file UNIT _____ Number _____

Letter from Hdq. to all Districts and Certifying Officers-

Date 8 March, 1940

Subject Former Lighthouse Service Personnel; pay accounts.

Enlisted former L/H - Subsistence not to be taken into acct?

Original filed under

Unit Pay rolls- adjustments etc. Number 521

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared March 4, 1941

Name: Goodwin, Elmer M.

From: U. S. Coast Guard

Bureau No: 941

Change in status and post of duty - decrease in grade and salary

	FROM	TO
Position	Keeper	Keeper
Grade	Field (Range $1560-1920)	Field (Range $1500-1860)
Salary	$1560 p.a. plus $60 p.a. Qtrs.	$1500 p.a. plus $60 p.a. Qtrs.
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U. S. Coast Guard
Headquarters	Norfolk, Va.	Norfolk, Va.
Post of Duty	Smith Point Lt. Sta., Va.	Wolf Trap Lt. Sta., Va.
Appropriation	Civilian Employees, C.G.	Civilian Employees, C.G.
Allotment		
Field or Deptl.	Field	Field

EFFECTIVE E.O.D.

Remarks:

EOD 4/1/41 fm 7

Justification:

CIVIL SERVICE OR OTHER LEGAL AUTHORITY	
APPROPRIATION	Reg.
DATE OF BIRTH	5-2-1901
LEGAL RESIDENCE	Va.
SEX	M
RACE	W
NATURE OF POSITION	
NEW	
ADDTL. IDENT.	
VICE VACANCY	
VICE	*

*Carroll F. Thomas (Demotion)

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-10

DATE OF OATH

Noted 4/24/41

3-3-41

SUBORDINATE ADMINISTRATIVE OFFICE

Goodwin, Elmer Morris
(Name in full - Surname first)

Unit Smith Point Lt. Sta. District Norfolk

Born May 2, 1901 (Date) At Roe, N.C.

Civil Service Classification _____ Present Position 1st Asst Keeper

Date of Appointment March 29, 1938 Citizenship Amer. Race White

Annual Compensation $1560 $60. $1620 Per Diem No
Pay Allowances Total Yes or No

Total creditable service - to and including 31 March 1940 for retirement under:

Lighthouse Service Retirement Act 13 (Yrs) 6 (Mos) 8 (Days)
Civil Service Retirement Act _____ (Yrs) _____ (Mos) _____ (Das)

Previous Military Service: (Give branch of service and dates between which service was performed: none

Pierpont

1033

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Smith Pt.Lt.Sta.

COAST GUARD STATION

MAR 11 1941

NORFOLK DISTRICT

Sunnybank, Va.,
6 March, 1941.

From : Goodwin, Elmer M., Assistant Keeper, Smith Pt. Lightstation,
To : Commander, Norfolk District,

Subject : Transfer, request for.

1. I respectfully request that I be transferred from this unit to Sandy Point Lightstation to fill the vacancy of second assistant keeper, if and when a vacancy occurs at that Station.

2. In the event I am successful in obtaining the above mentioned transfer, I will defray all expenses incurred and no expense will be borne by the Government.

Elmer M. Goodwin

Tell him will be given cons. & list him accordingly.
MR

File

1032

Personal

GUARD

FEB - 3 1941

NORFOLK DISTRICT

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

COAST GUARD STATION

Sunnybank, Va.,
31 January, 1941.

From: Goodwin, Elmer M.,first ass't keeper,
To : Commander, Norfolk District, thru Keeper.

Subject: Leave of absence.

1. On January 30.1941, upon expiration of my leave of absence, I returned to the Station to return to duty and was unable to land at the Station due to strong wind and rough sea. I was unable to hook the boat on to the boatfalls,and having no place to secure the station boat in safety I returned to Sunnybank to await favorable weather.

2. On January 31,1941,with weather more favorable to effect a landing at the Station, I did return to duty on that day at 9:00 A.M.

Elmer M. Goodwin

Personal

1032

U.S.C.G.C. LINDEN

24 June, 1940

Norfolk, Va.

From: H.H.Goodwin, Engr. Cutter LINDEN.
To: Commander, Norfolk District.
Thru: Officer in Charge.

On 21 June, 1940 I received notice that I was nominated for transfer to position of Engineer Winterquarter Shoal Lightship at a Pay Rate of 2280. Per Annum.

I respectfully state that I do not desire to be Appointed to this position as it will be a reduction in salary, and the main reason, I am sure I could not retain good health on a vessel of this type. I am confident the service would benefit by not appointing me to this position. I ask the service for consideration on the following.

Reference to my letter of 27 April, 1940, to Commander, U.S. Coast Guard Washington, D.C., Thru: Commander, Norfolk District. Or allow me to remain where and as I am.

If it is the desire of the service to demote me I ask for a transfer to any of the following. Helper machine shop, Portsmouth, Depot. Any position at the depot. Lighthouse, Beacon, or Depot Keeper, Or aid for a transfer to the Norfolk Navy Yard, or other Government Departments.

If this cannot be done, rather than to be appointed to a Lightship, my plea is to be sent before the U.S.Public Health Service for retirement.

G.Nord, Boatswain.
Officer in Charge.

H.H.Goodwin, Engr. LINDEN.

1032 Personal

25 April, 1940.

MEMORANDUM TO CAPTAIN CRAPSTER:

Subject: Reference as to rating, H. H. Goodwin, Engineer, Cutter Linden.

1. This letter is submitted to you for consideration.

2. The facts in the case have been submitted to Headquarters and its reply is in the files.

N. C. MANYON.

UNITED STATES COAST GUARD
NORFOLK, VIRGINIA

U.S. COAST GUARD
APR 25 1940
NORFOLK DISTRICT

23 April, 1940

From: Engineer Tender LINDEN.

To: Commander, Norfolk District.

Thru: Commanding Officer.

Subject: Reference as to Rating.

On 6 April 1940, I ask for reconsideration for a rating comparable to others.

On 20 April, 1940, I received a reply that I could not be given favorable consideration at this time.

I respectfully ask if you will advise me as to when I can be given favoravle consideration for the rating.

Naturally this would interest me as I have put all these years of my life in the service, and held ratings as I have without any reprimand.

G. Nord
G. Nord, Master LINDEN.

Henry H. Goodwin
Henry H. Goodwin, Engr. LINDEN.

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (7)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stenog.
Messenger
File

Ex plained to him. Reasons that I could give him no assurance as to when he would be given favorable consideration. Also advised him that he would have to accept this decision as finality or resigning the present status.

Herr

Form 2604
TREASURY DEPARTMENT
U. S. COAST GUARD
July 1935

1055

U.S. COAST GUARD
NORFOLK DIVISION

U. S. COAST GUARD

1940 MAR 30 PM 10 56

OFFICIAL DISPATCH

UNIT

DATE COMMUNICATION CENTER

INCOMING HEADING

VIA WESTERN UNION COLLECT-SUNNYBANK VIR.5 PM

TEXT

UNABLE RETURN TO STATION WHEN DUE ACCOUNT OF WEATHER.

GOODWIN

OPERATOR'S RECORD

TOR —

(IF RELAYED, SERVICE ON REVERSE)

INITIALS OF "ACTION" OFFICER

FROM

SUNNYBANK VIR- SIGNED GOODWIN

TO (FOR ACTION)

ACKNOWLEDGE
PRIORITY
ROUTINE
NITE

TO (FOR INFORMATION)

ACKNOWLEDGE
PRIORITY
ROUTINE
NITE

"ACTION" OFFICER INITIAL AND RETURN ORIGINAL TO RADIOROOM, RETAINING COPY

U. S. GOVERNMENT PRINTING OFFICE 2—7370

CP-75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

U.S. COAST GUARD
MAR 23 1940

Norfolk, Virginia

18 March, 1940.

From: Commander, Norfolk District.
To: All Keepers and Asst. Keepers.

1. You are directed to fill in below the place of your birth and return this letter to District Office by return mail.

Place of Birth Roe, North Carolina

Name Elmer M. Goodwin

N. C. MANYON,
By direction.

Supt.
Asst Supt
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr (2)
Inside Engr.
Hydrog
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clks
Stenog
Messenger

Personnel

TREASURY DEPARTMENT
U. S. P. H. S.—Form 1918
March, 1925

No. 46193

CERTIFICATE OF DISCHARGE

From U. S. ~~Marine Hospital~~ (Marine hospital or relief station) At U. S. Marine Hospital Norfolk, ~~Virginia~~

2-20, 19 40

THIS IS TO CERTIFY that Goodwin (Surname) Elmer (First) (Middle)

was treated in the ____ (Hospital or ~~dispensary~~) as a ____ patient

from 1-24, 1940 (Date of admission) to 2-20, 19 40 (Date of discharge)

Class of beneficiary U.S.M.S. Condition on discharge ____

Reason for discharge NO FURTHER HOSPITALIZATION NECESSARY

Certified service on last vessel ____ Name of vessel Light Service, Norfolk, Va.

DESCRIPTION	
Nativity	NC.
Date of birth	5-2-01
Color	White
Complexion	
Height	
Eyes	
Hair	

REMARKS: 10 days sick leave advised

Off Feb 1 X

W. S. Bean, Senior Surgeon,
~~Medical Officer in Charge~~
Surgeon.

(Signature of patient)

NOTE.—Retain copy for station files.

U.S. GOVERNMENT PRINTING OFFICE 2—2035

Original

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
Form 56

RADIOGRAM

GPO 011—9370

U. S. L. H. S. _____ Dist.

DEPT. OF LIGHTHOUSES
FEB 13 1940
NORFOLK, VA.

NRC
Rec eived via Cape Henry

13 February 1940 4:30 p.m.

Insp. ✓
Asst Insps.
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchas ng ✓
Personnel ✓
Cost Kpgr
Prop. Clk
Stenog.
Messenger
File

From Smith Point:

Assistant Keeper Goodwin left station 12:30 p.m. 30 January via tender Narcissus for medical treatment.

Keeper.

Left Rockville about 10 days ago. Is now in Marine Hospital Norfolk. 2/14/40. Fmt

10 2

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U. S. COAST GUARD
DEC - 8 1939
NORFOLK DISTRICT

FIFTH DISTRICT

(Station, Depot, or Vessel)

, 193...

Kindly refer to my letter to
Mr. Rebbel, dated 7 December,
regarding this request for leave.

Ebner M. Goodwin

Supt
Asst. Supt
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engrs
Hydrog.
Accounts
Purchasing
Personnel
Cost Keeper
Prop. Clk.
Stenog.
Messenger
File

1032

Form 79

U. S. COAST GUARD
JAN 20 1940
NORFOLK DISTRICT

U. S. COAST GUARD
DEC - 8 1939
NORFOLK DISTRICT

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

APPLICATION FOR LEAVE OF ABSENCE

Smith Point, 12/7, 1939
(Station) (Vessel)

SUPERINTENDENT OF LIGHTHOUSES, Norfolk DISTRICT:

(a) I respectfully request that I be granted 14 days of liberty or leave, from January 2nd to January 16, inclusive, 1940 I have had 73 days 10 Hours days liberty or leave to date during this calendar year.

(b) I respectfully request that my absence of _____ days, from _____ to _____, inclusive, 19____, during which period I certify, on honor, that I was incapacitated for duty by reason of illness, be charged to sick leave.

(See reverse side for physician's certificate and sick-leave affidavit)

Name and address of the substitute light keeper I propose to furnish:

Substitute not Required, _____
(Name) (P. O. address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the officer in charge:

1808 Richmond Ave., Portsmouth, Va.
(Street or R. D. route) (City) (State)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Ehmer M. Goodwin
(Applicant's signature)

W. A. Gray.
(Officer in charge)

1st Asst Keeper
(Title)

Supt.
Asst Supt
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchas'g
Personnel
Cost Kpg.
Prop. Clk
Storeg.
Messenger
File

AUTHORITY

OFFICE OF ~~SUPERINTENDENT~~ Commander, Norfolk DISTRICT, 8 Dec. 1939

The above application for leave is approved for 14 days, from 2 January to 15 January, inclusive, 1940

Substitute need not be furnished during this absence at rate of $_____
(Insert "must" or "need not")

(Submit time check.)

M. G. Jory
M. G. Jory, Asst. Supt. of L. H.
By direction.

ACTUAL ABSENCE

Absence begun: At 1130A M. 12/29, 1939
(State nearest hour)

Returned to duty: At 10 A M. 1/18, 1940
(State nearest hour)

Ehmer M. Goodwin
(Applicant)

Certified correct and forwarded.

W. A. Gray.
(Immediate superior)

FINAL APPROVED RECORD

Period of absence: ~~2 0~~ 19 days. Hours 22 1/2

Charged: Annual ~~2 0~~ 19 days.

Sick _____ days.

L. W. O. P _____ days.

U. S. GOVERNMENT PRINTING OFFICE 11—882

Form 79

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

U. S. COAST GUARD
DEC - 8 1939
NORFOLK DISTRICT

APPLICATION FOR LEAVE OF ABSENCE

Smith Point, 12/7, 1939
(Station) (Vessel)

SUPERINTENDENT OF LIGHTHOUSES, Norfolk DISTRICT:

(a) I respectfully request that I be granted 14 days of liberty or leave, from January 2nd to January 15, inclusive, 1940 I have had 73 days 10 Hours days liberty or leave to date during this calendar year.

(b) I respectfully request that my absence of _____ days, from _____ to _____, inclusive, 19____, during which period I certify, on honor, that I was incapacitated for duty by reason of illness, be charged to sick leave.

(See reverse side for physician's certificate and sick-leave affidavit)

Name and address of the substitute light keeper I propose to furnish:

Substitute Not Required, _____
(Name) (P. O. address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the officer in charge:

1808 Richmond ave, Portsmouth, Va.
(Street or R. D. route) (City) (State)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

W A Gray
(Officer in charge)

Elmer M. Goodwin
(Applicant's signature)

1st asst Keeper
(Title)

AUTHORITY

OFFICE OF ~~SUPERINTENDENT~~ Commander, Norfolk DISTRICT, 8 Dec., 139

The above application for leave is approved for 14 days, from 2 January to 15 January, inclusive, 1940

Substitute need not be furnished during this absence at rate of $_____
(Insert "must" or "need not")

(Submit time check.)

M. G. Jory
M. G. Jory, Asst. Supt. of L. H.
By direction.

ACTUAL ABSENCE

Absence begun: At _____ M. _____, 19____
(State nearest hour)

Returned to duty: At _____ M. _____, 19____
(State nearest hour)

_____
(Applicant)

Certified correct and forwarded.

_____
(Immediate superior)

FINAL APPROVED RECORD

Period of absence: _____ days.

Charged: Annual _____ days.

Sick _____ days.

L. W. O. P. _____ days.

U. S. GOVERNMENT PRINTING OFFICE 11—682

Form 79

1037

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U. S. COAST GUARD
OCT 24 1939
NORFOLK DISTRICT

APPLICATION FOR LEAVE OF ABSENCE

Smith Point (Station) (Vessel), Sept. 18, 19__

SUPERINTENDENT OF LIGHTHOUSES, 5 DISTRICT:

(a) I respectfully request that I be granted 14 days of liberty or leave, from Oct. 2 to Oct. 16, inclusive, 1939. I have had 46 days liberty or leave to date during this calendar year.

(b) I respectfully request that my absence of _____ days, from _____ to _____, inclusive, 19__, during which period I certify, on honor, that I was incapacitated for duty by reason of illness, be charged to sick leave.

(See reverse side for physician's certificate and sick-leave affidavit)

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stenog.
Messenger
File

Name and address of the substitute light keeper I propose to furnish:

Sub. not required (Name), _____ (P. O. address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the officer in charge:

1808 Richmond Ave. (Street or R. D. route), Portsmouth (City), Va. (State)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

/s/ Elmer M. Goodwin
(Applicant's signature)

W. A. Gray
(Officer in charge)

1st Asst. Keeper.
(Title)

LMF

AUTHORITY

OFFICE OF ~~SUPERINTENDENT~~ Commander, Norfolk DISTRICT, Sept. 22, 19 39

The above application for leave is approved for 14 days, from Oct. 2 to Oct. 16, inclusive, 1939.

Substitute need not (Insert "must" or "need not") be furnished during this absence at rate of $_____

(Submit time check.)

By direction.
N. C. Manyon,
Superintendent of Lighthouses,

ACTUAL ABSENCE

Absence begun: At 10 A.M. 10/6, 1939 (State nearest hour)

Returned to duty: At 4:30 P.M. 10/20, 1939 (State nearest hour)

Elmer M. Goodwin
(Applicant)

Certified correct and forwarded.

W A Gray
(Immediate superior)

FINAL APPROVED RECORD

Period of absence: 14 days.

Charged: Annual 14 days.

Sick _____ days.

L. W. O. P. _____ days.

3 Hours

U. S. GOVERNMENT PRINTING OFFICE 11—882

Form 79

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

U. S. COAST GUARD
SEP 22 1939
NORFOLK DISTRICT

APPLICATION FOR LEAVE OF ABSENCE

Smith Point, Sept 18, 1939
(Station) (Vessel)

SUPERINTENDENT OF LIGHTHOUSES, 5 DISTRICT:

(a) I respectfully request that I be granted 14 days of liberty or leave, from October 2nd to October 16th, inclusive, 1939 I have had 46 days days liberty or leave to date during this calendar year.

(b) I respectfully request that my absence of _____ days, from _____

to _____, inclusive, 19____, during which period I certify, on honor, that I was incapacitated for duty by reason of illness, be charged to sick leave.

(See reverse side for physician's certificate and sick-leave affidavit)

Name and address of the substitute light keeper I propose to furnish:

Substitute not required, _____
(Name) (P. O. address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the officer in charge:

1808 Richmond Ave, Portsmouth Va.
(Street or R. D. route) (City) (State)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Elmer M. Goodwin
(Applicant's signature)

_____
(Officer in charge)

1st asst Keeper
(Title)

LMF

AUTHORITY

OFFICE OF ~~SUPERINTENDENT~~ Commander, Norfolk DISTRICT, Sept. 22, 19 39

The above application for leave is approved for 14 days, from Oct. 2

to Oct. 16, inclusive, 19 39

Substitute need not (Insert "must" or "need not") be furnished during this absence at rate of $_____

(Submit time check.)

By direction.
N. C. Manyon,
Superintendent of Lighthouses.

ACTUAL ABSENCE

Absence begun: At _____ M. _____, 19____
(State nearest hour)

Returned to duty: At _____ M. _____, 19____
(State nearest hour)

_____
(Applicant)

Certified correct and forwarded.

_____
(Immediate superior)

FINAL APPROVED RECORD

Period of absence: _____ days.

Charged: Annual _____ days.

Sick _____ days.

L. W. O. P _____ days.

U. S. GOVERNMENT PRINTING OFFICE 11—882

Form 2654
TREASURY DEPARTMENT
U. S. Coast Guard
July 1935

U. S. COAST GUARD

OFFICIAL DISPATCH

SUPT. OF LIGHTHOUSES NORFOLK, VA. SEP 11 1939

1032

UNIT

DATE 9 SEPT., 1939

INCOMING HEADING

FOLLOWING RECEIVED WESTERN UNION COLLECT..

TEXT

SUNNYBANK VIR 9 -5PM.

COMMANDER NORFOLK DISTRICT
U S COAST GUARD FEDERAL BLDG NORFOLK VIR -

UNABLE RETURN TO STATION WHEN DUE STOP ENGINE TROUBLE

E. M. GOODWIN.

Supt
Asst Supt.
Chief Clk.
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junio- Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stores
Messenger
Files

COPY: LIGHTHOUSE PERSONNEL.

OPERATOR'S RECORD

TOR —

(IF RELAYED, SERVICE ON REVERSE) INITIALS OF "ACTION" OFFICER

FROM

TO (FOR ACTION)

ACKNOWLEDGE
PRIORITY
ROUTINE
NITE

TO (FOR INFORMATION)

ACKNOWLEDGE
PRIORITY
ROUTINE
NITE

"ACTION" OFFICER INITIAL AND RETURN ORIGINAL TO RADIOROOM, RETAINING COPY

U.S. GOVERNMENT PRINTING OFFICE 2—7370

680

1032

LMF

1 August, 1939

From: Commander, Norfolk District.

To: Commandant.

Subject: Promotion of Elmer M. Goodwin to Keeper, Smith Point Light Station, and transfer of Herman F. Metivier to Assistant Keeper, Point Lookout Light Station.

Under date of July 7 this Office reported effective date of above changes as July 1, 1939. The effective date of both these changes has, however, since been changed to June 30, 1939. It will be appreciated if our report of July 7 is amended accordingly.

N. C. Manyon,
Superintendent of Lighthouses,
By direction.

Gordon

CROSS REFERENCE SHEET

Date 12 July, 1939

Letter To:

Com. Hdq.

Subject: Entrance; duty; Fulcher Metrics Wm Gray / Gordon

Filed: "Fulcher" Personal folder

Referred To:

Copy To:

Also See:

1032

DF

TREASURY DEPARTMENT

~~DEPARTMENT OF COMMERCE~~

~~Lighthouse Service~~

U.S.COAST GUARD

District Norfolk, Va.

Date July 7, 1939

CHANGE IN STATUS OF EMPLOYEE

Name Elmer M. Goodwin

Nature of Action Change of duties

Effective Date ~~July 1, 1939~~ June 30, 1939 (Bu. advised of chg. eod by letter 8/1/39.) Instr.

	FROM	TO
Position	2d Assistant Keeper	1st Asst. Keeper
Pay	$1500 p.a.	$1560 p.a.
Station	Smith Point Light Station, Va.	Smith Point Light Station, Va.

Remarks: This change is reported in accordance with Department letter dated June 22, 1939.

By direction:

N. C. Manyon,
Superintendent of Lighthouses. ~~U.S.C.G.~~ R

Bureau of Lighthouses
Washington

1032

LMF
Enc.

June 28, 1939

E. M. Goodwin, 2d Asst. Keeper,
Smith Point Light Station,
Sunnybank, Virginia.

Thru the Keeper.

There is forwarded herewith your appointment to position of 1st Assistant Keeper, Smith Point Light Station, with pay at the rate of $1560 per annum, effective July 1, 1939.

For and in the absence of the Supt.:

W. L. Rebbel,
Chief Clerk.

LMF

June 9, 1939

E. M. Goodwin, 2d Asst. Keeper,
Smith Point Light Station,
Sunny Bank, Virginia.

Thru the Keeper.

You are today being nominated by this Office for promotion to position of 1st Assistant Keeper, Smith Point Light Station, with pay at the rate of $1560 per annum, this promotion to become effective upon the receipt of your appointment certificate from Washington.

For the Supt.:

W. L. Rebbel,
Chief Clerk.

Form A-38

DEPARTMENT OF COMMERCE
DIVISION OF PERSONNEL
WASHINGTON

June 22, 1939.

NAVIGATION OF LIGHTHOUSES
JUN 27 1939
NORFOLK, VA.

Mr. Elmer M. Goodwin,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective upon entrance on duty.

A new appointment will not be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

Oliver C. Short
OLIVER C. SHORT
Director of Personnel.

From: $1500 per annum.

To: $1560 per annum.

Service and grade:

Appropriation (unit): Field.

HP
5

2nd Asst Keeper 1500. promo to
1st " " 1560 Eff 6/30
Vice Wm A Gray

6/30/39

JUN 53 5 32 PM '39
LIGHTHOUSES

Form A-38

DEPARTMENT OF COMMERCE

Division of Personnel

WASHINGTON

June 22, 1939.

Mr. Elmer M. Goodwin,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective upon entrance on duty.

A new appointment will not be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

/s/ Oliver C. Short
Director of Personnel.

6/30/39

From: $1500 per annum.

To: $1560 per annum.

Service and grade:

Appropriation (unit): Field.

1032

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
JUN 13 1939
NORFOLK, VA.

FIFTH DISTRICT

Smith Point Light Sta
(Station, Depot, or Vessel)

June 10, 1939

Supt- Lighthouses
Norfolk. Va.

Sir-.

On the 30th of May 1939 I left the Station because I was sick and I was due back the 7 of June and I left Portsmouth June the 6th for the Station as I thought. but they Sold me a ticket for Reidville. N.C. instead of Reedville Va. and they made a mistake and put me on the wrong buss, and that made me one day late arriving back to the Station.
Enclose you will find a letter from the ticket agent. at Portsmouth, Va.

Respectfully
Elmer M. Goodwin

R.W. Fuecher
Keeper Smith Pt Lt Sta

FORM 19 50M 11-37 HP-8734 PRINTED U.S.A.

GREYHOUND Lines INTER-OFFICE CORRESPONDENCE

SUPT. OF LIGHTHOUSES JUN 13 1939

FROM Agent ADDRESS Portsmouth Va

TO Supt. of Lighthouses ADDRESS

SUBJECT Error in ticket DATE June 7-39

Due to a misunderstanding, Mr. Elmer M. Goodwin is a day late arriving arriving in Reedville. Va. He purchased a ticket on June 6, for the above destination but by error boarded bus to Reidsville, N.C. causing delay of one day on his arrival in Reedville, Va. This error was no fault of Mr. Goodwin and his arrival would have been 6:40 PM on the 6th.

GREYHOUND LINES JUN 7 '39 PORTSMOUTH, VA.

1032

Form 73
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
Approved Sept. 1, 1938

LHF

NOMINATION

5th LIGHTHOUSE DISTRICT Norfolk, Virginia (City) June 9, (Date), 1939

COMMISSIONER OF LIGHTHOUSES:

Action recommended Promotion

Name Elmer M. Goodwin Date of birth May 8, 1901 Legal residence Va.

	From—	To—
Position,	2d Asst. Keeper	1st Asst. Keeper
Pay and grade	$1500 p.a. ($1500-1860) (Rank Plus $60 quarters)	$1560 p.a. ($1560-1920) (Plus $60 quarters)
Station	Smith Point Light Station, Va.	Smith Point Light Station, Va.
Appropriation	Sal. Keepers of L. H.	Sal. Keepers of L. H.

Effective July 1, 1939 {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Rank on eligible list -- Rating -- Percentage -- Other eligibles considered: --

Vice W. A. Grey Pay $1560 p.a. Services terminated June 30, 1939

Reason Promotion

REMARKS:[2]

Selection regular, , 19

H. C. Manyon,

Manager, Civil Service District. *Superintendent of Lighthouses.*

BUREAU OF LIGHTHOUSES, WASHINGTON, , 19

Submitted to the Secretary of Commerce, approved.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.
[2] In case of vessel officer, state license held.

11—2314

CLASS OF SERVICE

This is a full-rate Telegram or Cablegram unless its deferred character is indicated by a suitable symbol above or preceding the address.

WESTERN UNION

1201

SYMBOLS

DL = Day Letter
NL = Night Letter
LC = Deferred Cable
NLT = Cable Night Letter
Ship Radiogram

R. B. WHITE, PRESIDENT
NEWCOMB CARLTON, CHAIRMAN OF THE BOARD
J. C. WILLEVER, FIRST VICE-PRESIDENT

1939 APR 30 PM 3 30

The filing time shown in the date line on telegrams and day letters is STANDARD TIME at point of origin. Time of receipt is STANDARD TIME at point of destination

Received at Norfolk, Vir. ALWAYS OPEN

RDA82 RPB8 9 COLLECT 30 AND 25=REEDVILLE VIR 30 257P

SUPT OF LIGHTHOUSES=

FEDERAL BLDG NORFOLK VIR=

UNABLE RETURN STATION WHEN DUE ACCOUNT BAD WEATHER=

E M GOODWIN.

SUPT. OF LIGHTHOUSES MAY 1 1939 NORFOLK, VA.

Supt.
Asst Supt
Chief Clk
Area Engr
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Boat Kpg.
Prop. Clk.
Stenog
Messenger
File

THE COMPANY WILL APPRECIATE SUGGESTIONS FROM ITS PATRONS CONCERNING ITS SERVICE

1032

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT

Smith Point
(Station, Depot, or Vessel)

March 2nd, 1939.

SUPT. OF LIGHTHOUSES MAR 4 1939 NORFOLK, VA.

Supt. of Lighthouses
Norfolk Va

Sir:

I respectfully report that Mr E.M. Goodman reported for duty March 1st 5 PM 1939

Respectfully

R.W. Fletcher

Supt.
Asst Supt
Chief Clk
Asso Engr.
Assi Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prep. Clk.
Stenog
Messenger
Eng

1032

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES MAR 4 1939 NORFOLK, VA.

FIFTH DISTRICT

Smith Point
(Station, Depot, or Vessel)

March 2nd, 1939.

Supt. of Lighthouses
Norfolk Va

Sir:

I respectfully report that Mr E.M. Goodman reported for duty March 1st 5 PM 1939

Respectfully

R. W. Fuchs

Supt.
Asst Supt.
Chief Clk.
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Storekeeper
Messenger
Eng

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

SUPT. OF LIGHTHOUSES NORFOLK, VA. FEB 21 1939

DEPARTMENT OF COMMERCE
DIVISION OF PERSONNEL
WASHINGTON

January 23, 1939.

Mr. Elmer M. Goodwin,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed (subject to taking the oath of office*)

Keeper

in the Lighthouse Service

at a salary of Fifteen Hundred dollars per annum

effective upon entrance on duty.

Nature of appointment: Change from Oiler at $77.50 a month, in the non-appointed service.

Civil Service authority: Certificate No. Z-2026.

Service and grade:

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER

Chief, Division of Personnel.

Appropriation unit: Field.

Vice: Lewis R. Carman.

Legal residence: Virginia.

*Oaths of office are required only for original appointments, inter-departmental transfers, and reinstatements.

U. S. GOVERNMENT PRINTING OFFICE 11—12150

Standard Form No. 8
(Approved by the President, May 22, 1935)

LMF

OATH OF OFFICE

Prescribed by Section 1757, Revised Statutes of the United States

COMMERCE
(Department or Establishment)

Lighthouse
(Bureau or Office)

I, Elmer Morrise Goodwin, do
(Name in full, printed or typed)
solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So HELP ME GOD.

Elmer Morrise Goodwin
(Signature of Appointee)

Subscribed and sworn to before me this 1st day of March, A. D. 1939

at Norfolk, Va., _____
(City or place) (State)

[SEAL]

W. L. Seibel

Chief Clerk, 5th L. H. District.

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

Position to which appointed 2d Asst. Keeper

Date of entrance on duty March 1, 1939.

GOVERNMENT PRINTING OFFICE 10—1689

1032

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment U.S. Lighthouse Service Date Feb 25, 1939

1. Name in full (Mr., ~~Miss, or Mrs.~~) Goodwin (Surname) Elmer (Given name) Morris (Middle name)
2. Present address 1808 Richmond ave, (Number) (Street) Portsmouth (City) Va. (State)
3. Legal (voting) residence Va Second (State and Congressional District) Norfolk (County) Portsmouth Va. (City or town)
4. Where born North Carolina (State or foreign country) Roe (City or town) When born May 2nd 1901 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male	Female	Single	Married	Divorced	Widowed	White	Colored	
✓			✓			✓		

7. Number and ages of dependents domiciled with you Wife 31 years, Daughter 3 years old
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
Lighthouse Service	Baltimore MD	first class fireman	$900.	10	12	1920			
Lighthouse Service	Baltimore MD	Second class fireman	$780.00	2	4	1921			
Lighthouse Service	Baltimore MD	First class fireman	$900.	3	1	1921	7	31	1921
Lighthouse Service	Baltimore MD	Second class fireman	$780.00	11	19	1922			
Lighthouse Service	Baltimore MD	oiler	$930.00	1	1	1923			
Lighthouse Service	Baltimore MD	first class fireman	$900.	5	17	1923	12	15	1923
Branch of Service	Place of Employment	Position	Salary	month	Day	year	month	Day	year
Lighthouse Service	Baltimore MD	First class fireman	$900.	6	15	1924	10	15	1924
Lighthouse Service	Baltimore MD	First class fireman	$900.	6	11	1925			
Lighthouse Service	Baltimore MD	oiler	$930.00	10	24	1925	4	11	1926
Lighthouse Service	Baltimore MD	First class fireman	$800.00	9	16	1929			
Lighthouse Service	Baltimore MD	oiler	$930.00	1	2	1930	6	30	1933
Lighthouse Service	Norfolk Va	oiler	$930.00	7	1	1933	2	26	1939

1032

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment U. S. Lighthouse S

1. Name in full (Mr., ~~Miss, or Mrs.~~) Goodwin
(Surname)
2. Present address 1808 Richmond ave,
(Number) (Street)
3. Legal (voting) residence Va Second
(State and Congressional D
4. Where born North Carolina.
(State or foreign country)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, t

SEX		MARITAL COND		
Male	Female	Single	Married	D

Henry H. Goodwin	Department or office Lighthouse Service	Brother
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

no
(Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

no
(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None ✓	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ____ Discharged ____ | Enlisted ____ Discharged ____
Rank ____ Rank ____ | Rank ____ Rank ____
Organization ____ Organization ____ | Organization ____ Organization ____

OVER

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) None

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
Lewis Goodwin. Roe, N C.	Fishing operating small boat	8-10-21 To 11-1-24
Lewis Goodwin - Roe, N C.	Fishing operating small boat	1-5-24 To 6-7-24
Lewis Goodwin. Roe, N C.	Fishing operating small boat	11-1-24 To 6-1-26
Lewis Goodwin. Roe, N C.	Fishing operating small boat	5-1-26 To 9-1-29

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 7 (8)	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Lucy Goodwin

Relationship Wife Post office address 1608 Richmond Ave, Portsmouth Va.

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Elmer M. Goodwin
(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE: 1930 10—1930

1032

Form 73
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
Approved Sept. 1, 1938

NOMINATION

5th LIGHTHOUSE DISTRICT Norfolk, Virginia (City) January 12, (Date), 1939

COMMISSIONER OF LIGHTHOUSES:

Action recommended Change in designation and promotion.

Name Elmer M. Goodwin Date of birth May 2, 1901 Legal residence Virginia

	From—	To—
Position,	Oiler	2d Asst. Keeper
Pay and grade	$77.50 p.m. ($72.50-77.50)	$1500 p.a. plus $60 for quarters. $1500-1860 " " " "
Station	Tender Vistaria	Smith Point Lt. Sta., Va.
Appropriation	Salaries, L. H. Vessels	Salaries, Keepers of Lighthouses

Effective February 1, 1939 [1] ~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Rank on eligible list -- Rating -- Percentage -- Other eligibles considered: --

Vice L. R. Carman Pay $1500 p.a. Services terminated On or about Jan. 31, 1939

Reason Transferred and Promoted.

REMARKS: [2] It is especially desirable from the standpoint of the Service to have this position filled by transfer of Mr. Goodwin, by reason of the fact that otherwise we would be compelled to resort to an old eligible register containing about ten names, none of whom would be desirable in the position in question. Mr. Goodwin is well qualified.

Selection regular, ..., 19.....

Manager, Civil Service District.

N. C. Manyon,
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES, WASHINGTON, , 19

Submitted to the Secretary of Commerce, approved.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.
[2] In case of vessel officer, state license held.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

LMF

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
NORFOLK, VA.

January 12, 1939

SERVICE RECORD

Elmer M. Goodwin

From	To	Position	Vessel	Monthly Pay
10/12/20	12/9/20	2d Class Fireman	Maple	$75.00
12/10/20	2/3/21	1st Class Fireman	Maple	90.00
2/4/21	2/28/21	2d Class Fireman	Maple	75.00
3/1/21	6/30/21	1st Class Fireman	Maple	90.00
7/1/21	7/31/21	1st Class Fireman	Maple	80.00
11/19/22	12/31/22	2d Class Fireman	Maple	51.25
1/1/23	4/30/23	Oiler	Maple	65.00
5/17/23	5/25/23	1st Class Fireman	Maple	57.50
5/26/23	11/30/23	1st Class Fireman	Maple	67.50
12/1/23	12/15/23	1st Class Fireman	Maple	72.50
6/15/24	10/15/24	1st Class Fireman	Maple	67.50
6/11/25	10/23/25	1st Class Fireman	Maple	67.50
10/24/25	12/31/25	Oiler	Maple	72.50
1/1/26	4/11/26	Oiler	Maple	77.50
9/16/29	1/1/30	Fireman	Maple	67.50
1/2/30	3/31/30	Oiler	Maple	72.50
4/1/30	6/30/33	Oiler	Maple	77.50
7/1/33	Present Time	Oiler	Wistaria	77.50

Certified Correct:

W. L. Rebbel

W. L. Rebbel,
Chief Clerk.

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment U. S. Lighthouse Service Date October 5th 1938

1. Name in full (Mr., ~~Miss, or Mrs.~~) Goodwin (Surname) Elmer (Given name) Morrise (Middle name)
2. Present address 1808 (Number) Richmond Ave. (Street) Portsmouth, (City) Va. (State)
3. Legal (voting) residence Virginia-Second (State and Congressional District) Norfolk (County) Portsmouth (City or town)
4. Where born North Carolina (State or foreign country) Roe (City or town) When born May 2nd 1901 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male	Female	Single	Married	Divorced	Widowed	White	Colored	

Branch of Service	Place of Employment	Position	Salary	Date appointed: Month	Day	Year	Date separated: Month	Day	Year
U.S.L.H. Service	Baltimore Md	first class fireman	$900. year	5	17	1923	12	15	1923
U.S.L.H. Service	Baltimore Md	first class fireman	$900. year	6	15	1924	10	15	1924
U.S.L.H. Service	Baltimore Md	first class fireman	$900. year	6	11	1926	10	23	1925
U.S.L.H. Service	Baltimore Md	Oiler	$930.00 year	10	24	1925	4	11	1926
U.S.L.H. Service	Baltimore Md	first class fireman	$800.00 year	9	16	1929	1	1	1930
U.S.L.H. Service	Baltimore Md	Oiler	$930.00 year	1	2	1930	6	30	1933
U.S.L.H. Service	Norfolk Va	Oiler	$930.00 year	7	1	1933	Still Employed		

Army | Navy | Marine Corps | Coast Guard | War veteran | Pensioner | Veterans Bureau beneficiary

Not Any

Enlisted	Discharged	Enlisted	Discharged
Rank	Rank	Rank	Rank
Organization	Organization	Organization	Organization

[OVER]

10—1930

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment U. S. Lighthouse Service Date October 5th 1938

1. Name in full (Mr., ~~Miss, or Mrs.~~) Goodwin (Surname) Elmer (Given name) Morrise (Middle name)
2. Present address 1808 (Number) Richmond Ave. (Street) Portsmouth, (City) Va. (State)
3. Legal (voting) residence Virginia Second (State and Congressional District) Norfolk Portsmouth (County) (City or town)
4. Where born North Carolina (State or foreign country) Roe (City or town) When born May 2nd 1901 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male	Female	Single	Married	Divorced	Widowed	White	Colored	
	√		√			√		

Number and ages of dependents domiciled with you Two — 31 yrs — Two yrs

. complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
L.H. Service	Baltimore Md	first class fireman	$900. year	10	12	1920	2	3	1921
L.H. Service	Baltimore Md	second class fireman	$780.00 year	2	4	1921	2	28	1921
L.H. Service	Baltimore Md	first class fireman	$900. year	3	1	1921	7	31	1921
L.H. Service	Baltimore Md	second class fireman	$780.00 year	11	19	1921	12	31	1922
L.H. Service	Baltimore Md	Oiler	$930.00 year	1	1	1923	4	30	1923
Balance of past service Continued on Attached Sheet									

. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
Not Any	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

No (Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

No (Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary
Not Any							

Enlisted ____ Discharged ____
Rank ____ Rank ____
Organization ____ Organization ____

Enlisted ____ Discharged ____
Rank ____ Rank ____
Organization ____ Organization ____

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) None other than stated below

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE	
		FROM	TO
Levi Goodwin - Roe, N.C.	Fishing operating small boat	8-10-1921	11-1-1922
Levi Goodwin - Roe, N.C.	Fishing operating small boat	1-5-1924	6-7-1924
Levi Goodwin - Roe, N.C.	Fishing operating small boat	11-1-1924	6-1-1925
Levi Goodwin - Roe, N.C.	Fishing operating small boat	5-1-1926	9-1-1929

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 (7) 8	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs Lucy Goodwin

Relationship Wife Post office address 1808 Richmond Ave, Portsmouth Va.

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Elmer M. Goodwin
(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE: 1930 10—1930

This form *must* be executed by the appointee before he enters on duty. It must then be forwarded promptly to the CIVIL SERVICE OFFICE which certified the appointee's name

Form 124 b—Field
May 1938

Appointing Officer:
Please check below respecting this appointment.
_____ Temporary
_____ Permanent
_____ Reinstatement

UNITED STATES CIVIL SERVICE COMMISSION

U. S. L. H. Service
(Branch of service or department)

Norfolk, Va.
(Name of city) (State)

DECLARATION OF APPOINTEE

ATTENTION IS DIRECTED TO THE PROVISIONS OF LAW AS QUOTED ON ATTACHED FORM. False personation in an examination is a criminal offense, and will be prosecuted accordingly. Appointee will retain attached form.

1. Name Elmer M. Goodwin
(Furnish one given name, initial or initials, if any, and surname)

2. (a) Place of birth Roe, N.C. (b) Date of birth May 2 1901
(Month, day, and year)

(c) Are you a citizen of the United States? Yes
(Yes or no)

(d) To what race do you belong? White
(Caucasian, Mongolian, Negroid, Indian, Malayan)

3. From what examination are you being appointed? Oiler
(Title)

4. To what position are you being appointed? Oiler

5. Are any members of your family or relatives (either blood or by marriage) in *any* part of the service of the United States (executive, judicial, legislative, military, or naval) or of the District of Columbia? Answer "Yes" or "No" Yes If so, fill in the following blanks stating, under "Relationship," whether the connection is by blood or marriage. (See sec. I of attached form.) If additional space is necessary, use back of this sheet.

Supt. Asst. Supt. Chief Clk. Asso. Engr. Asst. Engr. (1) Asst. Engr. Junior Engrs Hydrog. Accounts Persons of Hosp. Cost Acct. Prep. Clk. Steno. Messenger Lab

Name	Post-office address (Give street number, if any)	Position and department or office in which employed	Relationship	Married or single
Henry Goodwin	1718 Camden Ave Portsmouth Va	Position Asst. Engr. Department or office U.S.L.H.S.	Brother	Married
		Position Department or office		
		Position Department or office		

6. Were any of the above-named persons appointed to the Government service after you made your application for this position? No If so, give the name of each such person and state whether he is living in the same house with you

7. What is your present address (give street and number, city, and State)? 1808 Richmond Ave, Portsmouth Va. How long have you resided at this address? one year

8. Are you holding any position or office under the United States or under any State, county, or municipality? Yes
(Yes or no)
If so, state the place, position, and salary U.S.L.H. Service. Oiler. $77-50 Per month

9. (a) Have you served in any branch of the military or naval service of the United States at any time? No
(Yes or no)
If so, state service

(b) If discharged, state under what conditions
(Honorable, dishonorable, inaptitude, etc.)

THE DEPARTMENT OFFICER BEFORE WHOM THIS CERTIFICATE IS MADE MUST SIGN THE STATEMENT ON THE REVERSE OF THIS SHEET

16—5883

[OVER]

10. Have you been retired from (*a*) U. S. civil service? No (*b*) U. S. military or naval service? No

If so, state whether for age, length of service, or disability ——— Amount of retirement pay ———

Rank when retired from military or naval service ———

11. Have you been discharged for cause or have you resigned *any* position under compulsion since filing your application for this position? No

12. Have you ever been arrested or fined, or convicted of any offense? No (Yes or no) If so, give full details in the space at the foot of this sheet, showing dates, places, and nature of offenses, and the manner in which all charges have been disposed of that are not still pending.

13. Have you ever been barred from U. S. civil-service examination? No

14. Have you paid or offered or promised to pay any money or any other thing of value to any person, firm, or corporation for the use of influence to procure your appointment? No

15. Will you inform yourself of and observe the provisions of the civil-service law and rules and Executive orders concerning political activity, political coercion, political assessments, use of influence to secure promotion, etc., as quoted on the attached form? Yes

---

I hereby certify that the answers to the foregoing questions are true in every particular.

Date October 5th 1938 Elmer M. Goodwin

(Signature of appointee—Must correspond exactly with name given in answer to question 1)

The officer before whom the foregoing certificate is made is requested to sign the following:

NOTE.—If the answer to question 5 includes the names of two or more persons at the same address as this proposed appointee, and/or is not IDENTICAL in every respect with answer to similar question in the application, this form must be submitted to the appropriate Civil Service office for approval before appointment may be further considered.

The above certificate was executed before me, in his own handwriting, by the identical person who has reported for assignment to duty.

Was photograph of appointee furnished you? No If so, is it a correct likeness of the person who executed this form? Known to the undersigned.

H. L. Pabst

(Officer's signature)

Chief Clerk, 5th L. H. District

(Official title)

This is to be signed by a field officer of the department or bureau to which the appointee belongs, not by a notary public, and does not need to be sworn to.

U. S. GOVERNMENT PRINTING OFFICE 16—5803

1032

~~P7~~

WLR:PL
Enc.

Sept. 19, 1938.

Commanding Officer,
Tender Wistaria.

There are enclosed herewith contract forms in duplicate blanketing into the Civil Service Elmer M. Goodwin, Oiler, on your vessel, as of March 29, 1938. He should sign and return the duplicate of each of these forms.

N. C. Manyon,
Superintendent of Lighthouses.

Form 205

PL

CONTRACT OF EMPLOYMENT IN REGISTERED OR TEMPORARY POSITION

U.S. LIGHTHOUSES
OCT 4 1938
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Norfolk, Va., Sept. 16, 1938
(Place and date)

Employment has been given to Elmer M. Goodwin

as Oiler - Tender Wistaria, in connection with work

in the Fifth Lighthouse District, at the rate of $ 77.50 per month

beginning March 29, 1938, ~~for a period not to exceed~~

months,* under the Civil Service Regulations for the Lighthouse Service. This contract supersedes all previous contracts of employment or certificates of appointment.

This position was blanketed into the Classified Civil Service by Executive Order dated March 29, 1938.

Dep.
Asst. Sup.
Chief Cle.
Asst. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Eng.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prep. Cle.
Stenog.
Messenger
Cook

N. C. Manyon,
Superintendent of Lighthouses.

*Insert period to be employed when a limitation is required by conditions or civil service rules; strike out when no limitation required.

I accept the above conditions and agree to abide by the rules and regulations of the Lighthouse Service.

Elmer M. Goodwin
Oiler.

* Paragraph 5 of Regulation VI of the Civil Service Regulations for the Lighthouse Service provides that the employment of mechanics, skilled tradesmen, and skilled laborers shall be limited to not to exceed 6 months unless they have been selected from a civil service list of eligibles.

INSTRUCTIONS.—To be prepared in duplicate, one copy to be handed to employee and the other kept on file in the District Office. Whenever the pay of a registered employee is changed, a new contract of employment should be prepared.

U. S. GOVERNMENT PRINTING OFFICE: 1934 11—4360

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LL:PL

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
NORFOLK, VA.

May 11, 1938.

SERVICE RECORD

Elmer M. Goodwin

From	To	Position	Vessel	Monthly Pay
10/12/20	12/9/20	2d Class Fireman	Maple	$75.00
12/10/20	2/3/21	1st Class Fireman	Maple	90.00
2/4/21	2/28/21	2nd Class Fireman	Maple	75.00
3/1/21	6/30/21	1st Class Fireman	Maple	90.00
7/1/21	7/31/21	1st Class Fireman	Maple	80.00
11/19/22	12/31/22	2nd Class Fireman	Maple	81.25
1/1/23	4/30/23	Oiler	Maple	65.00
5/17/23	5/25/23	1st Class Fireman	Maple	57.50
5/26/23	11/30/23	1st Class Fireman	Maple	67.50
12/1/23	12/15/23	1st Class Fireman	Maple	72.50
6/15/24	10/15/24	1st Class Fireman	Maple	67.50
6/11/25	10/23/25	1st Class Fireman	Maple	67.50
10/24/25	12/31/25	Oiler	Maple	72.50
1/1/26	4/11/26	Oiler	Maple	77.50
9/16/29	1/1/30	Fireman	Maple	67.50
1/2/30	3/31/30	Oiler	Maple	72.50
4/1/30	6/30/33	Oiler	Maple	77.50
7/1/33	Present Time	Oiler	Wistaria	77.50

Certified Correct:

W. L. Rebbel,
Chief Clerk, 5th Lighthouse District.

1032

Sunny Bank Va
3/23/29

Supt. Lighthouses
Norfolk Va.

SUPT. OF LIGHTHOUSES
MAR 25 1929
NORFOLK, VA.

Sir, arived at Sunny bank at 3-30 P M the weather is so bad, cant get out to the Light Station. will report to Station as Soon as weather permits.

Ebner M. Goodwin
2nd Keeper
Smith Point

Supt.
Asst Supt.
Chief Clk
Asso Engr
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg
Prop. Clk
Storekp
Messenger
File

TYE MARSHES (12-1-43)
(Jan 1 thru 1943)
1032

UNITED STATES COAST GUARD

77

96 72

INDIVIDUAL RECORD OF ABSENCE FOR THE YEAR 1943

EMPLOYEE: GOODWIN, Elmer M. OATH _____, 19__ SALARY: $_____

ACCUMULATED LEAVE
ANNUAL: 13 DAYS 12 HRS. — MIN.
SICK: 56 DAYS 20 HRS. — MIN.

Day of Month	JANUARY D.	JANUARY H.	JANUARY M.	FEBRUARY D.	FEBRUARY H.	FEBRUARY M.	MARCH D.	MARCH H.	MARCH M.	APRIL D.	APRIL H.	APRIL M.	MAY D.	MAY H.	MAY M.	JUNE D.	JUNE H.	JUNE M.
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TOTAL	1	10	—	—	—	—	6	5	—	4	14	—	5	23	—	7	23	—
	17	12	30	12	12	—	—	—	—	—	—	—	—	—	—	—	—	—
Aggregate	1	10	—	1	10	—	7	15	—	12	5	—	18	4	—	26	3	—
	17	12	30	30	—	30	30	—	30	30	—	30	30	—	30	30	—	30

Day of Month	JULY D.	JULY H.	JULY M.	AUGUST D.	AUGUST H.	AUGUST M.	SEPTEMBER D.	SEPTEMBER H.	SEPTEMBER M.	OCTOBER D.	OCTOBER H.	OCTOBER M.	NOVEMBER D.	NOVEMBER H.	NOVEMBER M.	DECEMBER D.	DECEMBER H.	DECEMBER M.
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TOTAL	5	23	—	5	23	—	5	23	—	7	2	—	10	14	—	9	—	—
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Aggregate	32	2	—	38	1	—	44	—	—	51	2	—	61	16	—	70	16	—
	30	—	30	30	—	30	30	—	30	30	—	30	30	—	30	30	—	30

detailed to Coast Guard Academic (Lt. Wood) 15-Feb

GPO 16—31871-1

ENTER SICK LEAVE IN RED INK

South Point
walkthrough

70° Comp.
+24 air

96

INDIVIDUAL RECORD OF ABSENCE FOR THE YEAR 1942

EMPLOYEE: GOODWIN, ELMER M. OATH _____, 19__ SALARY: $_____

ACCUMULATED LEAVE
ANNUAL: 4 DAYS 1 HRS. — MIN.
SICK: 55 DAYS — HRS. — MIN.

Day of Month	JANUARY D.	H.	M.	FEBRUARY D.	H.	M.	MARCH D.	H.	M.	APRIL D.	H.	M.	MAY D.	H.	M.	JUNE D.	H.	M.
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TOTAL	8	—	—	8	1	—	10	1	—	8	—	—	8	—	—	8	—	—
Aggregate	8	—	—	16	1	—	26	2	—	34	2	—	42	2	—	50	2	—

Day of Month	JULY D.	H.	M.	AUGUST D.	H.	M.	SEPTEMBER D.	H.	M.	OCTOBER D.	H.	M.	NOVEMBER D.	H.	M.	DECEMBER D.	H.	M.
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TOTAL	8	—	—	8	—	—	8	21	—	13	4	—	—	—	—	11	14	—
Aggregate	58	2	—	66	2	—	74	23	—	74 / 13	23 / 4	—	74 / 13	23 / 4	—	85 / 13	13 / 4	—

GPO 16—8896-1

ENTER SICK LEAVE IN RED INK

See Sick Leave

WOLF TRAP
~~Smith Point~~ Lt. Sta.

INDIVIDUAL RECORD OF ABSENCE FOR THE YEAR 1941

EMPLOYEE: Goodwin, Elmer M., 1st Asst. Kpr. OATH _____, 19__ SALARY: $_____

ACCUMULATED LEAVE
ANNUAL: 3 DAYS 5 HRS. — MIN.
SICK: 40 DAYS — HRS. — MIN.

Day of Month	JANUARY D.	H.	M.	FEBRUARY D.	H.	M.	MARCH D.	H.	M.	APRIL D.	H.	M.	MAY D.	H.	M.	JUNE D.	H.	M.	JULY D.	H.	M.	AUGUST D.	H.	M.	SEPTEMBER D.	H.	M.	OCTOBER D.	H.	M.	NOVEMBER D.	H.	M.	DECEMBER D.	H.	M.
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TOTAL	9	—	—	8	2	—	9	1	—	8	5	—	8	5	—	7	—	—	7	—	—	7	—	—	9	3	—	7	—	—	8	—	—	7	12	—
Aggregate	9	—	—	17	2	—	26	3	—	34	8	—	42	13	—	49	13	—	56	13	—	63	13	—	72	16	—	79	16	—	87	16	—	95	4	—

GPO 16—8896

ENTER SICK LEAVE IN RED INK

251

3-2
file 75
Add

New Bern, N.C
Nov. 7, 1950

U.S. Coast Guard
Washington D.C.

Sir.

Please send me a card for change of addres. from 1808 Richmond Ave Portsmouth, Va to 1802 Edenton Street New Bern, N.C I would like for this to be change before the next check is mailed out.

Respectfully Yours

Elmer M. Hoodwin Keeper Ref.
1802 Edenton Street
New Bern, North Carolina

changed
Add

(FA-PA) 3 — 2

30 April, 1948
CG-75

File 22
File 25-

General Accounting Office
Claims Division
Washington 25, D. C.

Gentlemen:

Reference your file Misc-2874410. Inclosed is a letter of Mr. Elmer M. Goodwin, a retired member of the former Lighthouse Service, in which he claims the difference due in retired pay based on gross salary, which includes the amount deducted as a charge for occupancy of Government quarters, over that paid him based on net salary, for the period January 1, 1946, to June 30, 1947. In this connection, reference is made to the Comptroller General's decision of October 23, 1947 (B-70029).

Also inclosed is Treasury Department Form 2249, describing this retirement. This form shows correct computation of retired pay to be $830.12 per annum, whereas, for the period January 1, 1946, to June 30, 1947, Mr. Goodwin was paid at the rate of $801.21 per annum - an underpayment of $28.91 per year, or $2.41 per month.

Computation of the amount due and appropriations chargeable are as follow:

2061255 - Retired Pay, Former Lighthouse Service, CG, 1946 - - - -	$14.45
2071255 - Retired Pay, Former Lighthouse Service, CG, 1947 - - - -	$28.91
Total - - -	$43.36

For tax withholding purposes, the records of this office show that Mr.Goodwin claims three exemptions.

Mr. Goodwin's mailing address is 1808 Richmond Avenue, Portsmouth, Virginia, and his claim is forwarded for settlement. No part of this claim has been or will be paid by this office.

By direction of the Commandant.

Very truly yours,

A. F. MACKAY
Lieutenant, USCG
Chief, Pay and Audit Section

30 APR 1948

Incls
1. Claimant's ltr of 12/22/47
2. Treasury Form 2249

CC: Claimant

JG:lmk 6-7

GENERAL ACCOUNTING OFFICE

WASHINGTON 25

IVISION

REPLY PLEASE QUOTE

-2874410-DRH

April 21, 1948

Treasury Department,
United States Coast Guard,
Washington 25, D. C.

Sirs:

Transmitted herewith for administrative examination and report is the claim of Elmer M. Goodwin, 1808 Richmond Avenue, Portsmouth, Virginia, for the difference between retirement pay received based on net salary and that alleged to be due based on gross salary, as a former employee of the United States Lighthouse Service.

In connection therewith, it is requested that this office be furnished with copies of claimant's appointment, promotions, or any other personnel action taken while he was in a pay status for the five year period immediately prior to the date he became separated from the service and placed on retirement, together with a copy of his notice of retirement, showing the date retired and last day of duty.

It is also requested that a payroll voucher be furnished showing the basis on which his retirement pay was computed and the amount he would have received if his retirement pay had been based on his gross salary, together with any other pertinent facts relative thereto. The payroll voucher should include complete citation to the appropriation or appropriations from which paid from the beginning of his retirement to the present time.

The enclosure should be returned with your report.

Respectfully,

J. E. Sours

Chief of Section

Enclosure

DEPT. STOCK FORM 2249
REV. 12-45

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL Date 4-14-48

Name: Goodwin, Elmer M. (Mr.)

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation AMENDMENT Retirement (Disability) (Lump-sum payment made for 7 days annual leave from 1-1-46 through 1-10-46)

Effective: Close 12-31-45

	FROM 1232	TO
Position	Keeper	(Lump-sum payment made on
Grade	Range $2034-$2430	$2166 per annum)
Salary	$2166 pa incl $60 pa Qtrs.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Norfolk, Va.	
Post of Duty	Tue Marshes Lt. Sta., Va.	
Appropriation	Civilian Employees, C. G.	
Allotment		

FIELD [X] DEPRTMTL. [ ] FIELD [ ] DEPRTMTL. [ ]

Remarks: In accordance with the Comptroller General's Decision B-70029 dated 10-23-47, which reversed Decision A-31584 of 5-28-30, your retirement pay has been recomputed on the basis of the average gross pay (which includes the valuation of quarters for the period occupied) received during the last five years of your active duty. The computation on this basis changes the rate of your retirement pay from $801.21 to $830.12, and this notice is issued in order that you may have accurate information as to the rate of retirement pay which you are authorized to receive.

Justification:

Total Service: 19 years, 3 months, 5 days.

Computation: ($1723.70 x 19.2638 ÷ 40) = $830.12.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 5-2-1901

LEGAL RESIDENCE: Virginia

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION: No preference

SUBJECT TO RETIREMENT ACT? Lighthouse Act 3-4-25

DATE OF OATH

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

H. L. MORGAN
Chief, Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

elb

OFFICIAL PERSONNEL FILE

DATE APPROVED APR 15 1948

[ ] PATENTED

3-2 file 75

Answered by form letter 11/22/46

Portsmouth, Va.
Nov, 7th 1946

Allotment & Disbursing Officer
Washington, D.C.

Sir:

When I received my last retirement check there wasent any card in with the check, the one I have to sign and mail back to Washington the last day of each month, please send me a card before the last day of month.

Respectfully Yours
Elmer M. Goodwin. Keeper. retired.
1808 Richmond Avenue.
Portsmouth, Virginia.

3-V

UNITED STATES COAST GUARD

POST OFFICE BOX 540
NORFOLK 1, VA.

FEB 26 1946

75



ADDRESS REPLY TO THE
DISTRICT COAST GUARD OFFICER
FIFTH NAVAL DISTRICT (pcp)
REFER TO FILE: 75

ILE
IKZ

13 February, 1946

To: The Commandant (PCP-6)

Subj: Retirement of Elmer M. Goodwin, Keeper, Tue Marshes Light Station, Virginia

1. HQ is advised in compliance with its letter of 18 Dec., 1945, CG-75, on above subject that Elmer M. Goodwin was paid for his last (Final) active duty on Voucher No. 8555 in the January accounts of Jacob Levin, SDA, USN, Symbol No. 551-370. This payment which covered the period 30-31 Dec., 1945, was in the amount of $8.33.

2. Mr. Goodwin's total taxable income for the current calendar year including the amount of lump sum payment for annual leave amounts to $155.74.

J. R. STEWART
By direction

FEB 25 1946

UNITED STATES COAST GUARD

ADDRESS REPLY TO
THE COMMANDANT (PCP-6)
REFER TO FILE: CG-75

WASHINGTON 25, D. C.

16 December, 1945

To: DCGO, 5ND

Subj: Retirement of Elmer M. Goodwin, Keeper, Tue Marshes Lt.Sta.,Va.

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable by letter, in duplicate, as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year including the amount of lump-sum payment for annual leave.

CARL E. HERRICK
By direction

Incl
Form 2249, Department Notice of Retirement

Mailing address:

1808 Richmond Avenue
Portsmouth, Va.

11881

File

(pcp)

75

13 February, 1946

To: The Commandant (PCP-6)

Subj: Retirement of Elmer M. Goodwin, Keeper, Tue Marshes Light Station, Virginia

1. HQ is advised in compliance with its letter of 18 Dec., 1945, CG-75, on above subject that Elmer M. Goodwin was paid for his last (Final) active duty on Voucher No. 8555 in the January accounts of Jacob Levin, SDA, USN, Symbol No. 551-370. This payment which covered the period 30-31 Dec., 1945, was in the amount of $8.33.

2. Mr. Goodwin's total taxable income for the current calendar year including the amount of lump sum payment for annual leave amounts to $155.74.

J. R. STEWART
By direction

original to
Mrs Hargrove
2-20-46.

3 IV

UNITED STATES COAST GUARD

FILE 1.N.Z.

ADDRESS REPLY TO THE COMMANDANT (PCP-6)
REFER TO FILE: CG-75

WASHINGTON 25, D. C.

18 December, 1945

To: DCGO, 5ND

Subj: Retirement of Elmer M. Goodwin, Keeper, Tue Marshes Lt.Sta.,Va.

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable by letter, in duplicate, as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year including the amount of lump-sum payment for annual leave.

CARL E. HERRICK
By direction

Incl
Form 2249, Department Notice of Retirement

Mailing address:

1808 Richmond Avenue
Portsmouth, Va.

11881

(FA-AR)
CG-75

21 December, 1945

To: Elmer M. Goodwin, Keeper, Retired.
1808 Richmond Avenue, Portsmouth, Va.

Subj: Retired pay; payment of

1. Having been transferred to the retired list of the former Lighthouse Service, Coast Guard, effective 1 January, 1946, in accordance with Department letter, dated 12 December, 1945, your pay accounts will henceforth be carried at Headquarters.

2. It has been held that the retired pay of personnel of the former Lighthouse Service is taxable income and subject to the withholding provisions of the Internal Revenue Code. In order that your taxable status can be correctly determined, it is requested that Form W-4, inclosure 1., be completed and returned to this office as soon as practicable.

3. Checks in settlement of your retired pay will be forwarded to you after the close of each month upon the receipt of dated and signed Form 9671-B, one of which is inclosed for use at the end of the current month. Since this form is submitted as evidence of your existence and right to retired pay, it must not be signed prior to the last day of the month and should not be predated. If address is changed, the new address for mailing your pay check should be submitted on this card at the end of the month in which the change occurs.

4. Inclosure 3. must be signed in the space provided therefor and returned to the Allotment Disbursing Officer for transmittal to the General Accounting Office. The name appearing on your pay checks will be identical to that appearing in the upper left corner of this card. The card must be signed in the same manner, using first name and middle initial.

DEC 21 1945

C. L. HERNDON.
By direction

Incls
1. Form W-4 - Employee's Withholding Exemption Certificate.
2. Form N. C. G. 9671-B
3. Standard Form 1099 - Signature Card

13471

DEPT. STOCK FORM 2249
REV. 12-41

NAVY

UNITED STATES ~~TREASURY~~ DEPARTMENT
WASHINGTON, D. C.

PAGE:

PERSONNEL RECOMMENDATION

am.

TO DIRECTOR OF PERSONNEL

Date December 12, 1945

Name: Goodwin, Elmer M. (Mr.)

From: U. S. Coast Guard
(BUREAU OR DIVISION)

Bureau No.:

Nature of Recommendation

Retirement (Disability)

(Paid for 7 days annual leave from January 1, 1946 through January 10, 1946)

Effective: Close December 31, 1945

	FROM 1232	TO
Position	Keeper	
Grade		
Salary	Range $2034-2430	Lump sum payment to be made at $ 2166 per annum.
C. S. C. No.	$2166 p.a. incl. $60 p.a. Qtrs.	
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters Post of Duty	Norfolk, Virginia Tue Marshes Lt. Sta., Va.	
Appropriation	Civilian Employees, C. G.	
Allotment		

FIELD [X] DEPRTMTL. [ ] FIELD [ ] DEPRTMTL. [ ]

Remarks:

The annual rate of Retired Pay is $801.21

Justification:

Total Service: 19 years, 3 months, 5 days.

Computation: $1663.66 x 19.2638 ÷ 40 = $801.21

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

Carl E. Herrick

CARL E. HERRICK, Comdr. USCG Res.
Chief, Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 5-2-1901

LEGAL RESIDENCE: Virginia

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 3-4-25

DATE OF OATH

(FOR USE OF DIRECTOR OF PERSONNEL, ~~TREASURY~~ DEPARTMENT)

NAVY

DEC 14 1945

DATE APPROVED BY THE SECRETARY

20 Mercad 11-15-45

e Goodwin, Elmer M. Date of birth 2 May, 1901

esignation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
~~Army~~							
~~Navy~~							
~~Marine Corps~~							
Civilian employment Lighthouse,	Oct.	12	1920 "	July	31	1921 "	- 9 - 19 "
Coast Guard & Navy	Nov.	19	1922 "	Apr.	30	1923 "	5 12 "
	May	17	1923 "	Ded.	15	1923 "	1 - 29 "
	June	15	1924 "	Oct.	15	1924 "	4 - 1 "
	June	11	1925 "	Apr.	11	1926 "	10 1 "
	Sept.	16	1929 "	Dec.	~~29~~ 31	1945 " (3-2 to 2-14,1532) LWOP.	16 3 15 ~~12 1 14~~ 19 2 1 120
Total service	~~19 years, 3 months, 16 days~~						19 - 3 - 5 "

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim: ----------

No

Amended to include quarters as result Comptroller's Decision B-70029 dated 10-23-47.

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel) Y M D	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
	Jan.	1	1941 "	Mar.	31	1941	3	$1620.00 "	405.00 "
	Apr.	1	1941 "	June	30	1941	3	1560.00 "	390.00 "
	July	1	1941	Mar.	31	1942	9	1560.00	1170.00 "
	Apr.	1	1942 "	June	30	1942	3	1620.00 "	405.00 "
	July	1	1942	Mar.	31	1943	9	1620.00	1215.00 "
	Apr.	1	1943 "	June	30	1943	3	1740.00 "	435.00 "
	July	1	1943	June	30	1944	1	1740.00	1740.00 "
	July	1	1944	Sept.	30	1944	3	1740.00	435.00 "
	Oct.	1	1944 "	June	30	1945	9	1800.00 "	1350.00 "
	July	1	1945 "	Oct.	6	1945	(19) 3 6	2100.00 "	565.39 "
	Oct.	7	1945 "	Dec.	31	1945	(14) 2 24	2166.00 "	508.13 "

Total compensation for last five years of active service 8,618.52 "

Average compensation for last five years of active service 1,723.70 "

Annual rate of retired pay ($1,723.70 " × years 19.2638 (Not exceeding 30) ÷ 40) = 830.12

U. S. GOVERNMENT PRINTING OFFICE 16—35803-1

Name Goodwin, Elmer M. Date of birth 2 May, 1901

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

...al and civilian service. Each department, branch, or independent office in which applicant served is ... separately)

...the compensation received: ...

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
	~~Jan~~ Dec.	~~1~~ 30	~~1941~~ 1940	Mar.	31	1941	- 3 -	$1560 pa.	390.00
	Apr.	1	1941	June	30	1941	- 3 -	1500	~~$ 394.33~~ 375.00
	July	1	1941	Mar.	31	1942	- 9 -	1500	1125.00
	Apr.	1	1942	June	30	1942	3	1560	390.00
	July	1	1942	Mar.	31	1943	9	1560	1170.00
	Apr.	1	1943	June	30	1943	3	1680	420.00
	July	1	1943	June	30	1944	1 - -	1680	1680.00
	July	1	1944	Sept.	30	1944	3	1680	420.00
	Oct.	1	1944	June	30	1945	9	1740	1305.00
	July	1	1945	Oct.	6	1945	3 - 1	2040	549.22
	Oct.	7	1945	Dec.	~~29~~ 31	1945	2 - 24	2106	486.00
							~~$8314.55~~ 8318.37		494.10

Total compensation for last five years of active service ~~$1662.91~~ 1663.66

Average compensation for last five years of active service ~~1662.91~~ 1663.66 ÷ ~~1638~~ 1944 = ~~$1662.91~~

Annual rate of retired pay ($ ~~1662.91~~ 1663.66 × years ~~19.2944~~ (Not exceeding 30) ÷ 40) = ~~$802.12~~ 801.21

(Disability) Retirement effective December 31, 1945. Basis for lump sum payment for annual leave period January 1 through January 10, 1946. AAN

U. S. GOVERNMENT PRINTING OFFICE 16—20161

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

Date 5 October, 1945

District Coast Guard Officer
~~Commander~~, 5th Naval District,
Norfolk, Va.
(City)

I hereby apply for retirement from active duty effective close of ~~29~~ 31 December, 1945 on the basis of service shown hereon.

Elmer M. Goodwin
1808 Richmond Avenue
Portsmouth, Virginia

Elmer M. Goodwin
(Name)
Keeper
(Designation)

---

75 (pcp)

OFFICE OF THE DISTRICT COMMANDER

City Norfolk, Va. *Date* 8 November, 1945

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $ ~~802.12~~ 801.21 per annum, effective at the close of ~~29~~ 31 December, 1945

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

for J. R. STEWART
By direction ~~District Commander.~~

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT, CIVILIAN PERSONNEL

(Act of March 4, 1925)

NAME OF CLAIMANT GOODWIN, Elmer M. DESIGNATION Lighthouse Keeper

Height 6' Weight 184 pounds. Complexion Florid

Color of eyes ..... Color of hair Partially bald.

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: A well developed, well nourished, not acutely ill, white male. Speaks with rush of words, frequently blinks eyes, shows a generally uncomposed attitude. Skin clear. Face flushed.

Description of duties of position (to be filled in by district commander): Upkeep and maintenance of a lighthouse located on a marine site which includes scaling and painting of the structure; operating motorboat between station and shore; maintenance and operation of radio equipment, illuminating apparatus, and fog signal machinery.

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: Chief Complaint: "nervousness and back bothers me". The patient has been nervous for 2 years, easily excited, responsibility increases nervousness. He has insomnia, hands shake, occasionally has palpitations. Patient has asked for a demotion due to his inability to carry on his present duties and he feels he is too poorly educated for the job. Until 1939 this patient worked largely on light house tenders. After 1939 he worked in light houses. He believes that although the latter paid more money he was probably more comfortable on the tenders, since they allowed him more freedom of movement. Around March, 1943 he was advanced to keeper and with this increase in responsibility, he began to be quite tense and apprehensive much of the time. There was a good deal of paper work to take care of in his new position. Furthermore, he was responsible for several men under him. He felt that he did not have the ability to go on with this job.

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/ 60 L. E. 20/40

With correction in spectacles: R. E. 20/ 15 L. E. 20/ 20-2

Accommodation: Reads Jaeger No. 2 at 13 inches, without correction.

Reads Jaeger No. ..... at 13 inches, with correction.

Central color vision (binocular) normal (Name method used) Ishahara

Inspection No external evidence of inflammatory disease

Pupils Round, regular, equal Pupillary reaction Consensually to light and accommodation

Hearing: Whispered voice (unaccentuated) heard with R. E. at 20 ft., L. E. at 20 ft.

Appearance of right drum Normal, left drum Normal

Is there any disease of the middle or internal ear or mastoid? No If so, specify .....

[OVER]

16—17606

Condition of nose and sinuses Normal

Condition of mouth and throat, including tonsils and teeth Normal. Patient is edentulous.

Bones, joints, muscles, including atrophies Normal except x-ray shows early hypertrophic changes present in lumbar spine. (Express limitation of motion, if any, in degrees and joint involved)

Respiratory system Negative

Cardiovascular system:

(a) Heart Normal (2) Arrhythmias None

(1) Murmurs None

(b) Pulse rate: (1) Sitting 76 (2) After exercise 120 (3) 2 minutes after exercise 80

(c) Blood pressure: (1) Sitting—Syst. 120 Diast. 80 (2) After ex.—Syst. 160 Diast. 90

(d) Condition of blood vessels Normal

Evidence of thyroid or other endocrine disturbance None

Abdomen and gastro-intestinal system, including hernia Normal.

Genito-urinary system:

Urinalysis—Sp. gr. 1.011 Reaction acid Albumin neg. Sugar neg.

Sediment microscopic (required when albumin or sugar is found) none

Reflexes, motor disturbances, etc.:

(a) Station Normal (e) Gait Normal

(b) Tremor Hands are tremulous (f) Coordination Normal

(c) Patellar reflexes Physiological (g) Peripheral circulation Normal

(d) Other motor disturbances None

Alcohol None Drugs None Syphilis No Epilepsy No

Other neurological findings The patiept is a very tende and apprehensive individual, crying frequently. He is quite tremulous, and objectively is under severe emotional strain.

General impression Involutional melancholia, 002-796

Here describe fully nature of disability: With the increase in responsibility upon advancement to Keeper in March, 1943 the patient became quite tense and anxious. Within the past yr. he has become more upset. The depression has been more marked; he has cried frequently, has had trouble sleeping, has been irritable. He has noticed that he loses his temper easily. In addition, ideas of reference have developed. He often feels people are looking at him, watching him, and at times has thought that he is being followed. As his illness became more severe, he wrote a letter asking that he be demoted. No reply was received to this request. Instead he was sent to this hospital. In addition, his potency has decreased also during the past year. In this hospital he has been quite depressed. During interview situations, he has had a difficult time to keep from crying. He still sleeps poorly, worries about his job and about his family. It is not felt that this patient can return to duty of any type and his retirement is recommended.

Is disability to perform duty of a permanent character? Yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No Do you recommend reexamination with this in view? No

We HEREBY CERTIFY that upon examination we find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

U.S. Marine Hospital, Norfolk, Va. (Place of examination)

Esta R. Allen, Surgeon. USPHS (Examining surgeon)

Leslie H. Farber, Surgeon USPHS (R). (Title and branch of medical service)

September 18, 1945 (Date)

U. S. GOVERNMENT PRINTING OFFICE 16—17606

(PCP-6)

CG-75

30 November 1945

To: DCGO 5ND

Subj: Goodwin, Elmer M., Keeper, application for disability retirement

1. The application of Mr. Goodwin for disability retirement has been examined and he has been found to be disabled for further useful and efficient service. The official notice of his retirement will be issued in due time.

2. On Form 2521 your office showed the effective date of retirement as 29 December, 1945. Since it has always been the practice to make retirements under the Lighthouse Act effective at the close of a month, Form 2521 has been amended to show Mr. Goodwin's retirement effective at the close of 31 December. Accordingly, he should be granted 2 days, 4 hours annual leave to cover the period from expiration of his sick leave through the close of 31 December, and then compensated in a lump sum for the remainder of his annual leave.

3. The computation of annual leave furnished in your letter of 8 November appears to be incorrect. You indicated that he had 6 days accumulated annual leave as of 31 December, 1944; that he earned 17 days through the close of 1 September, 1945; that he had been granted 13 days, 4 hours through the close of 1 September; and that there remainéd to his credit 19 days, 4 hours. According to Headquarters computation, the amount to his credit should be 9 days, 4 hours. After deducting the 2 days, 4 hours needed to carry him in a pay status through the close of December there would remain to his credit 7 days, for which he should be compensated in a lump sum covering the period 1 through 10 January 1946. It is requested that you recheck the leave in this case and advise Headquarters whether or not your recomputation is in agreement with necessary explanation in the event it is not.

CARL E. HERRICK
By direction

STEWART:lk
Return to 3-2

OF THE CHIEF MEDICAL OFFICER

21 November, 1945

COAST GUARD HEADQUARTERS

To Mrs Rubin

MEMORANDUM FOR- Chief Personnel Officer

Subj: GOODWIN, Elmer M., Civilian Keeper; retirement, recommendation

The medical evidence contained in Form 2523 (Certificate of Medical Examination. Disability Retirement, Civilian Personnel), dated 18 September, 1945, has been reviewed and found satisfactory. It is recommended that subject-named man be retired by reason of physical disability.

Carl Michel

CARL MICHEL
Ass't. Surgeon General

UNITED STATES COAST GUARD
POST OFFICE BOX 540
NORFOLK 1, VA.

ADDRESS REPLY TO THE
DISTRICT COAST GUARD OFFICER (pcp)
FIFTH NAVAL DISTRICT
REFER TO FILE: CG-75



to Mrs Parker

6 December, 1945

To: The Commandant (PCP-6)

Subj: Goodwin, Elmer M., Keeper; application for disability retirement

Headquarters is advised in compliance with its letter of 30 November, 1945, file CG-75, on above subject, that the leave of subject employee has been recomputed and is now in agreement with Headquarters.

J. R. Stewart

J. R. STEWART
By direction

UNITED STATES COAST GUARD
POST OFFICE BOX 510
NORFOLK 1, VA.

Return to Mrs. Stewart

(PCP-6)
CG-75

30 November 1945

To: DCGO 5ND

Subj: Goodwin, Elmer M., Keeper, application for disability retirement

1. The application of Mr. Goodwin for disability retirement has been examined and he has been found to be disabled for further useful and efficient service. The official notice of his retirement will be issued in due time.

2. On Form 2521 your office showed the effective date of retirement as 29 December, 1945. Since it has always been the practice to make retirements under the Lighthouse Act effective at the close of a month, Form 2521 has been amended to show Mr. Goodwin's retirement effective at the close of 31 December. Accordingly, he should be granted 2 days, 4 hours annual leave to cover the period from expiration of his sick leave through the close of 31 December, and then compensated in a lump sum for the remainder of his annual leave.

3. The computation of annual leave furnished in your letter of 8 November appears to be incorrect. You indicated that he had 6 days accumulated annual leave as of 31 December, 1944; that he earned 17 days through the close of 1 September, 1945; that he had been granted 13 days, 4 hours through the close of 1 September; and that there remainedd to his credit 19 days, 4 hours. According to Headquarters computation, the amount to his credit should be 9 days, 4 hours. After deducting the 2 days, 4 hours needed to carry him in a pay status through the close of December there would remain to his credit 7 days, for which he should be compensated in a lump sum covering the period 1 through 10 January 1946. It is requested that you recheck the leave in this case and advise Headquarters whether or not your recomputation is in agreement with necessary explanation in the event it is not.

CARL E. HERRICK
By direction

U.S. COAST GUARD
MAIL SECTION
MAILED DEC - 3 1945

STEWART:lk
Return to 3-2

NAVY
~~TREASURY~~ DEPARTMENT

UNITED STATES COAST GUARD

POST OFFICE BOX 540
NORFOLK 1, VA.

ADDRESS REPLY TO THE
DISTRICT COAST GUARD OFFICER
FIFTH NAVAL DISTRICT (pcp)
REFER TO FILE: 75

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

8 November, 1945

To: The Commandant (PCP)

Subj: Goodwin, Elmer M., Keeper, Tue Marshes Light Station; application for disability retirement

1. There is forwarded herewith application for disability retirement submitted by Mr. Elmer M. Goodwin, Keeper, Tue Marshes Light Station, together with Form 2523, Certificate of Medical Examination, Disability Retirement, Civilian Personnel.

2. Mr. Goodwin's last day of actual service was 1 September, 1945. This retirement case is being recommended to be effective at the close of pay period ending 29 December, 1945. There follows a statement of Mr. Goodwin's leave:

Annual Leave		
6 days	0 hours	Accrued close of 31 Dec., 1944
17 days	0 hours	Accrued close of 1 Sept., 1945
23 days	0 hours	
13 days	4 hours	Granted to close of 1 Sept., 1945
19 days	4 hours	
1 day	4 hours	Granted to cover period 27 Dec. (4 hours) to close of 28 Dec., 1945 (2 d 4h to cover 27-31 Dec.)
18 days	0 hours	Lump-sum payment to cover period 30 Dec. through ~~24 January, 1946~~

Sick Leave		
52 days	4 hours	Accrued close of 31 Dec., 1944
10 days		Accrued close of 1 Sept., 1945
62 days	4 hours	
13 days		Granted to close of 1 Sept., 1945
49 days	4 hours	
30 days		Advanced sick leave
79 days	4 hours	Granted to cover period 2 Sept. through 27 Dec., 1945 (4 hours)

At the close of 1 September, 1945, Mr. Goodwin did not have to his credit any compensatory leave.

3. With reference to Headquarters' letter of 16 October, 1945, CG-75 (PCP-3), it is understood that upon Mr. Goodwin's retirement Mr. David E. Pannell will be viced into Keeper position No. 1232 and the AI position will be discontinued.

for J. R. STEWART
By direction

Incls
Forms 2521 and 2523

DEPT. STOCK FORM 2249
REV. 12-41

NAVY
UNITED STATES ~~TREASURY~~ DEPARTMENT
WASHINGTON, D. C.

PAGE:

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date September 28, 1945

Name: Goodwin, Elmer M. (Mr.)

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation Pay Increase (Periodic)

Effective: October 7, 1945

	FROM 1232	TO 1232
Position		Keeper
Grade	Range $2034-2430	Range $2034-2430
Salary	$2100 pa incl. $60 pa Qtrs	$2166 pa incl. $60 pa Qtrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Norfolk, Virginia
Post of Duty		Tue Marshes Lt. Sta., Va.
Appropriation		Civilian Employees, C. G.
Allotment		

FIELD [x] DEPRTMTL. [ ] FIELD [x] DEPRTMTL. [ ]

Remarks: You are granted a one-step increase in rate of compensation.

Justification:

Position: Permanent
Last Increase: October 1, 1944 - $1740-$1800 Prom.
Conduct and Service: Satisfactory
Efficiency Rating: Very Good

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

E. L. KANGAS, Admin. Asst.,
Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 5-2-1901

LEGAL RESIDENCE: Virginia

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

(FOR USE OF DIRECTOR OF PERSONNEL, ~~TREASURY~~ DEPARTMENT)

NAVY

OCT 9 1945

DATE APPROVED ~~WAR DEPARTMENT~~

10-9-45

MANIFOLD @ PATENTED

RM

DEPT. STOCK FORM 2249
REV. 12-41

NAVY

UNITED STATES ~~TREASURY~~ DEPARTMENT
WASHINGTON, D. C.

PAGE:

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date July 1, 1945

Name: Goodwin, Elmer M. (Mr.)

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation Pay Adjustment

Effective: July 1, 1945

	FROM 1232	TO 1232
Position		Keeper
Grade	Range $1680-2040	Range $2034-2430
Salary	$1740 pa plus $60 pa Qtrs.	$2100 pa* incl. $60 pa Qtrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Norfolk, Virginia
Post of Duty		Tue Marshes Lt. Sta., Va.
Appropriation		Civilian Employees, C. G.
Allotment		
	FIELD [X] DEPRTMTL. [ ]	FIELD [X] DEPRTMTL. [ ]

Remarks * Your increased compensation includes valuation for quarters.

Justification:

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

Carl C. Herrick
Comdr. U.S.C.G.R.
Chief, Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 5-2-1901

LEGAL RESIDENCE: Virginia

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

(FOR USE OF DIRECTOR OF PERSONNEL, ~~TREASURY~~ DEPARTMENT)

NAVY

DATE APPROVED BY THE SECRETARY ~~OF THE TREASURY~~

JUL 13 1945

AM Sem

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES NAVY DEPARTMENT
WASHINGTON, D. C.

PAGE:

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date October 1, 1944

Name: Goodwin, Elmer M. (Mr.)

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation

Pay Increase (Periodic)

Effective: October 1, 1944

	FROM 1232	TO 1232
Position		Keeper
Grade	Range $1680-2040	Range $1680-2040
Salary	$1680 p.a.plus $60 p.a. Qtrs.	$1740 p.a.plus $60 p.a. Qtrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Norfolk, Va.
Post of Duty		Tue Marshes Lt. Sta., Va.
Appropriation		Civilian Employees, C. G.
Allotment		

FIELD [X] DEPRTMTL. [ ] FIELD [X] DEPRTMTL. [ ]

Remarks:

You are hereby granted a one-step increase in rate of compensation.

Justification:

Mr. Goodwin's last increase in rate of compensation was on April 1, 1943, in the amount of $120, by promotion from $1560 per annum plus $60 per annum valuation for quarters, to $1680 per annum plus $60 per annum valuabion for quarters.
The position occupied by this employee is not temporary.
His service and conduct are satisfactory.
His current efficiency rating is VG.

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

E. L. KANGAS, Admin. Asst.
Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 5-2-1901

LEGAL RESIDENCE: Virginia

SEX: M

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

(FOR USE OF DIRECTOR OF PERSONNEL, DEPARTMENT)
NAVY

DATE APPROVED 10-7-44

OCT 9 1944

File - 75 (pcp)

UNITED STATES COAST GUARD
Fifth Naval District
Post Office Box 540
NORFOLK, VIRGINIA

DEC 7 1943

4 December, 1943

To: Commandant, Coast Guard Headquarters

Subj: Report of effective date of change in position or pay status of civilian employee

Name GOODWIN, Elmer M.

Nature of Action Change in Post of Duty

Effective date of change 1 December, 1943

	FROM	TO
Position	Keeper	Keeper
Pay	$1680 per annum	$1680 per annum
Salary Range	$1680-2040	$1680-2040
Valuation of Quarters	$60 per annum	$60 per annum
Station	Great Wicomico Light Station	Tue Marshes Light Station

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 11-6-43.

C. C. PADEN
By direction

(This space for use of Headquarters)

UNITED STATES COAST GUARD
Fifth Naval District
Post Office Box 540
NORFOLK, VIRGINIA

File - 75 (pcp)

4 December, 1943

To: Commandant, Coast Guard Headquarters

Subj: Report of effective date of change in position or pay status of civilian employee

Name GOODWIN, Elmer M.

Nature of Action Change in Post of Duty

Effective date of change 1 December, 1943

	FROM	TO
Position	Keeper	Keeper
Pay	$1680 per annum	$1680 per annum
Salary Range	$1680-2040	$1680-2040
Valuation of Quarters	$60 per annum	$60 per annum
Station	Great Wicomico Light Station	Tue Marshes Light Station

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 11-6-43.

C. C. PADEN
By direction

(This space for use of Headquarters)

BUREAU OR DIVISION PERSONNEL FILES NOV 12 1943

DEPT. STOCK FORM 2249
REV. 12-41

NAVY

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 9

TO:

Date Prepared November 6, 1943

Name: Goodwin, Elmer M.

From: U. S. Coast Guard

Bureau No.: 1232

Change in Post of Duty

Effective: E.O.D. 12-1-43

	FROM 7466	TO 7449
Position	Keeper	Keeper
Grade	Range $1620-2040	Range $1620-2040
Salary	$1620 p.a. plus $60 p.a. Cbrs.	$1620 p.a. plus $60 p.a. Cbrs.
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	U. S. Coast Guard
Organizational Subdivisions		
Headquarters	Norfolk, Va.	Norfolk, Va.
Post of Duty	Great Wicomico Lt. Sta., Va.	Tue Marshes Lt. Sta., Va.
Appropriation	Civilian Employees, C. G.	Civilian Employees, C. G.
Allotment		
	FIELD ☒ DEPRTMTL. ☐	FIELD ☒ DEPRTMTL. ☐

Remarks:

Justification:

This is a regular position in the authorized complement of the District.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 5-2-1901

LEGAL RESIDENCE: Virginia

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE
	*

NAME: *John M. Marchant (Ret. 10-31-43)

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-16

DATE OF OATH

E. L. KARRAS, Admin. Asst.
Civilian Personnel Division

DATE APPROVED BY THE SECRETARY: NOV 12 1943

NAVY

BUREAU OR DIVISION PERSONNEL FILES

NOV 12 1943

75 (pcp)

NCG 2660

3-2

U. S. COAST GUARD

NOV 1 - 1943

NOMINATION

From: DCGO, 5ND (Nominating officer) Norfolk, Va. (Place) 29 October, 1943 (Date)

To: Commandant, U. S. Coast Guard.

Action recommended Transfer

Name GOODWIN, Elmer M. (Last name, first name, and initial) Date of birth 2 May, 1901

Legal residence Virginia

	From—	To—
Position	Keeper F 7406	Keeper F 7449
Pay and grade	$1680 p.a., Range $1680-2040	$1680 p.a., Range $1680-2040
Valuation of quarters	$60 per annum	$60 per annum
Station	Great Wicomico River Lt. Sta., Va.	Tue Marshes Lt. Sta., Va.
Appropriation	Civilian Employees, C. G.	Civilian Employees, C. G.

Effective 10 November, 1943 ~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Rank on eligible list - Rating - Percentage - Other eligibles considered:

pending medical

plus $60 p.a. qtrs.

Vice John M. Marchant #1237 Pay $1800 p.a. / Services terminated close of 31 Oct., 1943

Reason Disability retirement

REMARKS: Funds are available for the above purpose.

Selection regular, ____, 19____

C. C. PADEN
By direction
(Title)

Manager, Civil Service District.

[1] Strike out the clause which does not apply.

16—21953-1

75

UNITED STATES COAST GUARD

Norfolk, Virginia

Date 1 April, 1943

REPORT OF EFFECTIVE DATE OF CHANGE IN STATION
OR PAY STATUS OF CIVILIAN EMPLOYEE

From: District Coast Guard Officer, 5th Naval District.
To: Commandant, Coast Guard Headquarters.

Name GOODWIN, Elmer M.

Nature of Action Change in status and post of duty - increase in range and salary

Effective date of change 1 April, 1943

	FROM	TO
Position	First Assistant Keeper	Keeper
Pay	$1560 per annum	$1680 per annum
Salary Range	$1500-$1860	$1680-$2040
Valuation of Quarters	$60 per annum	$60 per annum
Station	Wolf Trap Light Station, Virginia	Great Wicomico Light Sta., Va.

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 3-6-43.

Signature C. C. PADEN,
By direction.

(This space for use of Headquarters) CG-CP-75.

Headquarters United States Coast Guard 6 April, 1943.

Submitted to the Director of Personnel, Navy Department, for information.

Very truly yours,

H. L. MORGAN, Assistant Chief,
Civilian Personnel Division.

APR 78 1943

ECO Smw

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared 6 March, 1943

Name: Goodwin, Elmer M.

From: U. S. Coast Guard

Bureau No.: 1203

Change in status and post of duty - increase in range and salary

Effective: ~~3-1-43~~ 4-1-43

	FROM 7458	TO 7466
Position	Keeper	Keeper
Grade	Range $1500-1560	Range $1620-2040
Salary	$1560 p.a. plus $60 p.a.qtrs.	$1680 p.a. plus $60 p.a.qtrs.
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	U. S. Coast Guard
Organizational Subdivisions		
Headquarters	Norfolk, Va.	Norfolk, Va.
Post of Duty	Wolf Trap Lt.Sta., Va.	Great Wicomico Lt.Sta., Va.
Appropriation	Civilian Employees, U. S.	Civilian Employees, U. S.
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

Justification: This is a regular position in the authorized complement of the Station.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 5-8-1901

LEGAL RESIDENCE: Virginia

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE
	W. L. Matthews (retired)

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

CHARLES POSEY

DATE APPROVED BY THE SECRETARY

BUREAU OR DIVISION PERSONNEL FILES

MAR 10 1943

K FORM 2249

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 13

Date Prepared: 6 March, 1943

To:

Name: Gaskin, Elmer W.

From: U. S. Coast Guard

Bureau No.: 1203

Effective: ~~3-8-43~~ 4-1-43

	FROM	TO
Position	~~Temp.~~	~~Temp.~~
Grade	Range $1500-1860	Range $1680-2040
Salary	$1560 p.a. plus $60 p.a.qtrs.	$1680 p.a. plus $60 p.a.qtrs.
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	U. S. Coast Guard
Organizational Subdivisions		
Headquarters Post of Duty	Norfolk, Va. Wolf Trap Lt.Sta., Va. Civilian Employee, U. S.	Norfolk, Va. Great Wicomico Lt.Sta., Va. Civilian Employee, U. S.
Appropriation		
Allotment		
	FIELD ☐ DEPRTMTL. ☐	FIELD ☒ DEPRTMTL. ☐

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 5-2-1901

LEGAL RESIDENCE: Virginia

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE
	W. L. Mathews (retired)

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT? 6-22-18

DATE OF OATH

Remarks:

Justification: ~~This is a regular position in the authorized complement~~ of the Station.

T. O. ROUNTREE, Assistant Chief,
Civilian Personnel Division.

~~XXXXXXXX~~
NAVY

DATE APPROVED BY THE SECRETARY

MAR 9 1943

BUREAU SUSPENSE AND FILE COPY

E.C.O. Sim

Form 2660
ASURY DEPARTMENT
U. S. COAST GUARD

U. S. COAST GUARD

NOMINATION

From: 5th Naval District - U.S. Coast Guard - Norfolk, Va. - 15 December, 1942
(Nominating officer) (Place) (Date)

To: Commandant, U. S. Coast Guard.

Action recommended Transfer and Promotion

Name GOODWIN, Elmer M. Date of birth 2 May, 1901
(Last name, first name, and initial)

Legal residence Virginia

	From—	To—
Position	1st Asst. Keeper	Keeper
Pay and grade	$1560 p.a. ($1500-1860)	$1680 p.a. ($1680-2040)
Valuation of quarters	$60.00 p.a.	$60.00 p.a.
Station	Wolf Trap Light Station	Great Wicomico Light Station
Appropriation	Civilian Employees, C.G.	Civilian Employees, C.G.

Effective 1 April, 1943 — [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Rank on eligible list -- Rating -- Percentage -- Other eligibles considered:

Vice MATTHEWS, H.L. Pay $1740 p.a. plus $60 p.a. for quarters. Services terminated Close of 31 March, 1943.

Reason To retire.

REMARKS: No expense will be involved for travel or transportation of household effects.

Selection regular, ____, 19____

Manager, Civil Service District.

GLENN C. FONGER,
Ensign, U.S.C.G.

[1] Strike out the clause which does not apply.

16—21953

Name	Range	Present Salary	Proposed Salary	E.R.	Date and Amt. Last Promotion	Location
NORFOLK (cont.)						
Metivier, Herman F.	$1380-1740	$1380	$1440	VG	6-30-39 60	Pt. Lookout
Jennette, Unaka B.	1680-2040	1800	1860	G	7-1-40 60	Roanoke Mar.
Quidley, Dallas E.	1500-1860	1500	1560	G	10-1-38 60	Roanoke Mar.
Carman, Lewis R.	1800-2160	1800	1860	Ex	7-1-40 240	Sandy Point
Rawls, Wilson D.	1620-1980	1620	1680	VG	4-1-39 180	Sandy Point
Peters, Raymond C.	1560-1920	1560	1620	G	3-14-37 180	Sharkfin Sh.
Wallace, Thomas L.	1680-2040	1680	1740	G	12-7-37 300	Sharps I.
Farrow, Clyde M.	1500-1860	1500	1560	G	5-1-40 240	Solomons L.
Thomas, Barney	1680-2040	1740	1800	VG	3-1-39 60	Tangier Snd.
King, Earl B.	1500-1860	1560	1620	G	6-16-39 60	Tangier Snd.
Cattee, Gatha F.	1440-1800	1440	1500	VG	3-24-38 240	Tangier Snd.
Clark, William J.	1500-1860	1500	1560	G	2-24-36 EOD	Thimble Sh.
Wilkinson, George G.	1440-1800	1440	1500	G	3-11-37 EOD	Thimble Sh.
Harris, Earl C.	1500-1860	1620	1680	VG	6-16-39 60	Thomas Pt. Sh.
Mills, Flavel J.	1440-1800	1440	1500	VG	5-19-39 EOD	Tue Marshes
Salter, Fannie M.	1260-1620	1440	1500	VG	6-16-39 60	Turkey Pt.
Harper, Edgar J.	1560-1920	1560	1620	G	5-1-40 60	Turkey Pt.
Barnes, Thomas H.	1380-1740	1500	1560	G	7-1-28 180	Up. Cedar Pt.
Tillett, Stephen B.	1680-2040	1680	1740	G	9-10-36 180	Wade Pt.
Midgett, Dosson D.	1440-1800	1440	1500	Ex	4-1-35 60	Wade Pt.
Preston, Benjamin D.	1560-1920	1740	1800	VG	6-16-39 60	Windmill Pt.
Lewis, Nelson H.	1680-2040	1680	1740	Ex	5-16-39 120	Wolf Trap
Goodwin, Elmer M.	1500-1860	1500	1560	G	6-30-39 60	Wolf Trap
CHARLESTON						
Owens, Lemuel G.	1320-1680	1380	1440	VG	3-1-39 60	At Large, Jacksonville
Munn, Ludie R.	1440-1800	1560	1620	VG	6-16-39 60	Cape Fear
Goodwin, Christopher, Jr.	1620-1980	1620	1680	G	9-4-37 300	Chas. Hbr. & Cooper Lts.
Gullette, James H.	1440-1800	1440	1500	G	2-16-39 60	Ft. Sumter R.
Meyer, August W.	1440-1800	1440	1500	VG	7-1-40 180	Georgetown
Fahey, Edward J.	1380-1740	1500	1560	Ex	6-16-39 60	Tybee Knoll
Gaillard, Theodore T.	1380-1740	1560	1620	VG	6-16-39 60	Upper & Lower Flats Range
JACKSONVILLE						
Pervis, Jones A.	1620-1980	1620	1680	G	7-3-33 60	Alligator Rf.
Duncan, James O.	1620-1980	1620	1680	G	7-1-40 120	Amelia I.
Bierer, Wallace L.	1440-1800	1440	1500	G	7-1-40 60	Carysfort Rf.
Albury, Andrew M.	1560-1920	1800	1860	VG	6-16-39 60	Dry Tortugas
Canalejo, Antonio	1380-1740	1380	1440	VG	6-30-39 60	Dry Tortugas
Perry, Hamilton S.	1680-2040	1680	1740	G	6-1-32 180	Fowey Rocks
McKeithen, Cody W.	1380-1740	1440	1500	G	7-16-38 60	Gasparilla I.
Varnam, Wesley B.	1260-1620	1260	1320	VG	6-30-39 EOD	Ponce de Leon
Lowe, Benjamin H.	1200-1560	1260	1320	G	6-16-39 60	Sanibel I.
Palmer, Richard	1380-1740	1560	1620	VG	3-1-39 60	Sanibel I.

DEPT. STOCK FORM 2249
REV. 1-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared 26 December, 1941.

Name: Goodwin, Elmer H.

From: U. S. Coast Guard

Bureau No.: 4056

Cancellation of:
Change in status, designation, post of duty and roll - Increase in pay.

	FROM	TO
Position	Keeper	Blacksmith's helper
Grade	Field (Range $1500-1860)	None
Salary	$1500 p.a. plus $60 p.a. Cvrs.	$5.20 per diem
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U. S. Coast Guard
Headquarters	Norfolk, Virginia	Norfolk, Virginia
Post of Duty	Wolf Trap Lt. Stn., Virginia	Portsmouth Base, Virginia
Appropriation	Civilian Employees, C. G.	General Expenses, C. G.
Allotment		
	FIELD ☒ DEPRTMTL. ☐	FIELD ☒ DEPRTMTL. ☐

EFFECTIVE E.O.D.

Remarks:

Justification: This cancels personnel action approved November 1,1941. Since recommending the above change, conditions under which radiobeacons are operated have become very much more severe, and skilled personnel at such stations are imperative. It is felt that it will be much easier to obtain a blacksmith's helper than a man skilled in the operation of radiobeacons so Mr. Goodwin's continuance at the Wolf Trap Station is necessary.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 5-2-1901

LEGAL RESIDENCE: Virginia

SEX: M | RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE: *James H. Deburn (resigned)

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

DATE APPROVED BY THE SECRETARY
DEC 26 1941

BUREAU OR DIVISION PERSONNEL FILES

FORM 2248

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE:

Date Prepared 26 December, 1941.

Name: Goodwin, Elmer M.

From: U. S. Coast Guard

Bureau No.: 4056

Cancellation of:
Change in status, designation, post of duty and roll - decrease in pay.

	FROM	TO
Position	Keeper	Blacksmith's helper
Grade	Field (Range $1500-1860)	None
Salary	$1500 p.a. plus $60 p.a. Qtrs.	$5.20 per diem
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U. S. Coast Guard
Headquarters	Norfolk, Virginia	Norfolk, Virginia
Post of Duty	Wolf Trap Lt. Stn., Virginia	Portsmouth Base, Virginia
Appropriation	Civilian Employees, C. G.	General Expenses, C. G.
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

EFFECTIVE E.O.D.

Remarks:

Justification: This cancels personnel action approved November 1,1941. Since recommending the above change, conditions under which radiobeacons are operated have become very much more severe, and skilled personnel at such stations are imperative. It is felt that it will be much easier to obtain a blacksmith's helper than a man skilled in the operation of radiobeacons so Mr. Goodwin's continuance at the Wolf Trap Station is necessary.

H. R. STILES,
Commander, U. S. Coast Guard,
Assistant Personnel Officer.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 5-2-1891

LEGAL RESIDENCE: Virginia

SEX: M RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE: *James H. Dolara (resigned)

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-16

DATE OF OATH

DATE APPROVED BY THE SECRETARY

DEC 29 1941

~~CONFIDENTIAL~~
~~SECRET~~
NAVY

BUREAU SUSPENSE AND FILE COPY

rec'd other PS

Norfolk, Virginia.

1 December, 1941.

From: Sr. Coast Guard Officer, Fifth Naval District.
To: Commandant, Coast Guard Headquarters.

Subject: Elmer M. Goodwin; transfer.

Reference: (a) Form 2249 approved 1 November, 1941.

Inclosure: (A) Reference (a) in duplicate.

1. It is requested that inclosure (A), approving the transfer of subject employee from position of First Assistant Keeper, Wolf Trap Light Station, to Blacksmith's helper at Portsmouth Depot, be canceled.

C. J. SULLIVAN,
By direction.

CP-75

2 December, 1941.

From: Commandant.
To : Senior Coast Guard Officer, 5th Naval District.

Subject: Elmer M. Goodwin; transfer.

Reference: (a) Your nomination dated 5 September, 1941.
(b) Statement from subject employee dated 16 September, 1941.
(c) Form 2249 approved 1 November, 1941.
(d) Your letter 1 December, 1941 (75).

1. Reference (d) requests cancellation of reference (c) which authorized the transfer of subject employee from the position of Keeper at Wolf Trap Light Station, Virginia, to that of Blacksmith's Helper at Norfolk, Virginia. Since your office recommended this change on 5 September, and Mr. Goodwin on 16 September, stated he was willing to accept the reduction in salary involved, Headquarters will require a statement as to your reasons for requesting cancellation of this action.

N. R. STILES,
By direction.

NOV 1 1945

CK FORM 2249

NAVY

UNITED STATES TREASURY DEPARTMENT

WASHINGTON, D. C.

This letter, while evidencing an official action as of the date thereof, is not to be accepted as a credential for operating. Any person approached by the holder is entitled, on demand, to view his regular departmental credential in the form of a badge or current identification card.

1 November, 1941

To: Goodwin, Elmer M.

From: U. S. Coast Guard

U. S. COAST GUARD 4056 NOV 10 1941 NORFOLK DISTRICT

This is to notify you of the following personnel action:

Change in status, designation, post of duty and roll - decrease in pay.

	FROM	TO
Position	Keeper	Blacksmith's helper
Grade	Field (Range $1500-1560)	None
Salary	$1500 p.a. plus $60 p.a. Qtrs.	$5.20 per diem
Bureau or Div.	U. S. Coast Guard	U. S. Coast Guard
Organizational Subdivision		
Headquarters	Norfolk, Virginia	Norfolk, Virginia
Post of Duty	Wolf Trap Lt. Sta., Virginia	Portsmouth Base, Virginia
Appropriation	Civilian Employees, C. G.	General Expenses, C. G.
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

EFFECTIVE E.O.D.

Remarks:

Mgr. 4th U.S. Civil Service Dist. fill 10-29-41.

PERSONNEL NOTIFICATION

5-2-1901

Virginia

M W

*James H. DeLara (resigned)

No

hthouse Act 6-20-18

[redacted]

This notification is subject to the provisions on the reverse hereof, when applicable.

By direction of the Secretary of the ~~TREASURY~~ NAVY

Yours very truly,

H. L. MORGAN, Chief,

(HEAD OF BUREAU OR DIVISION)

Personnel Actions Subsection.

DATE APPROVED BY THE SECRETARY

NOV 1 1941

CK FORM 2249

NAVY

UNITED STATES TREASURY DEPARTMENT

WASHINGTON, D. C.

PAGE: —

10

Date Prepared 1 November, 1941

To:

Name: Goodwin, Elmer M.

From: U. S. Coast Guard

Bureau No.: 4056

Change in status, designation, post of duty and roll - decrease in pay.

	FROM	TO
Position	Keeper	Blacksmith's helper
Grade	Fi-14 (Range $1500-1860)	None
Salary	$1500 p.a. plus 160 p.a. Qtrs.	$5.20 per diem
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U. S. Coast Guard
Headquarters	Norfolk, Virginia	Norfolk, Virginia
Post of Duty	Wolf Trap Lt. Stn., Virginia	Portsmouth Base, Virginia
Appropriation	Civilian Employees, C. G.	General Expenses, C. G.
Allotment		
	FIELD ☒ DEPRTMTL. ☐	FIELD ☒ DEPRTMTL. ☐

EFFECTIVE A.C.D.

Remarks:

Justification:

CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Mgr. 4th U.S. Civil Service District, file L&D:NLV 10-25-1941.

APPROPRIATION
Regular

DATE OF BIRTH
5-2-1901

LEGAL RESIDENCE
Virginia

SEX	RACE
M	W

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE
	*

*James M. Delara (resigned)

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?
No

SUBJECT TO RETIREMENT ACT?
Lighthouse Act 6-20-16

DATE OF OATH

CHARLES PIOZET

SUBORDINATE ADMINISTRATIVE OFFICE

DATE APPROVED BY THE SECRETARY
NOV 1 1941

CP-75

26 December, 1941.

From: Commandant.
To : Senior Coast Guard Officer, 6th Naval District.

Subject: Elmer M. Goodwin, Keeper; cancellation of transfer.

Reference: (a) Your letter 1 December, 1941 (75).
(b) Headquarters' letter 2 December, 1941 (CP-75).
(c) Form 2249, approved 1 November, 1941.
(d) Your letter 17 December, 1941 (75).

1. In view of the information contained in reference (d), Headquarters is cancelling Mr. Goodwin's transfer and change in status, as approved by reference (c). You should notify the Manager of the 4th Civil Service District of this action, giving the reason for the cancellation.

N. R. STILES,
By direction.

CAR SD

DEC 29 1941

CP-75

2 December, 1941.

From: Commandant.
To : Senior Coast Guard Officer, 5th Naval District.

Subject: Elmer M. Goodwin; transfer.

Reference: (a) Your nomination dated 5 September, 1941.
(b) Statement from subject employee dated 16 September, 1941.
(c) Form 2249 approved 1 November, 1941.
(d) Your letter 1 December, 1941 (75).

1. Reference (d) requests cancellation of reference (c) which authorized the transfer of subject employee from the position of Keeper at Wolf Trap Light Station, Virginia, to that of Blacksmith's Helper at Norfolk, Virginia. Since your office recommended this change on 5 September, and Mr. Goodwin on 16 September, stated he was willing to accept the reduction in salary involved, Headquarters will require a statement as to your reasons for requesting cancellation of this action.

N. R. STILES,
By direction.

RECEIVED
DEC 3 1941

75

75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Norfolk, Virginia.

1 December, 1941.

U. S. COAST GUARD (20)
REC'D DEC 2 - 1941

From: Sr. Coast Guard Officer, Fifth Naval District.
To: Commandant, Coast Guard Headquarters.

Subject: Elmer M. Goodwin; transfer.

Reference: (a) Form 2249 approved 1 November, 1941.

Inclosure: (A) Reference (a) in duplicate.

1. It is requested that inclosure (A), approving the transfer of subject employee from position of First Assistant Keeper, Wolf Trap Light Station, to Blacksmith's helper at Portsmouth Depot, be canceled.

ask Dist for reason

C. J. SULLIVAN,
By direction.

75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

NORFOLK, VA.

OFFICE OF COMMANDER
NORFOLK DISTRICT

75

17 December, 1941.

U S COAST GUARD (10)

REC'D DEC 20 1941

From: Senior Coast Guard Officer, Fifth Naval District.
To: Commandant, Coast Guard Headquarters.

Subject: Elmer M. Goodwin; transfer.

Reference: (a) Headquarters' letter 2 December, 1941 (CP-75).
(b) Form 2249 approved 1 November, 1941.

1. The reason for requesting cancellation of reference (b) is that since this recommendation was submitted by this office, the conditions under which radiobeacons are operating have become very much more severe, and it is necessary to have especially skilled personnel at stations which operate radiobeacons, to enable such stations to be discontinued and restored rapidly and without failure.

2. Therefore, it is now proposed that Goodwin be retained at his present station and duty, as it is felt that it would be infinitely more difficult to secure a skilled man for this position than it would be to secure a Blacksmith's Helper at the Portsmouth Depot.

Lucien J. Ker
LUCIEN J. KER,
By direction.

Write Dist that Goodwins transfer rel in status is being cancelled. Dist asked to advise Mgr. 4th Civil Dist giving the reason

DEPT. STOCK FORM 2249
REV. 1-41

NAVY

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared 1 November, 1941

Name: Goodwin, Elmer M.

From: U. S. Coast Guard

Bureau No.: 4056

Change in status, designation, post of duty and roll - decrease in pay.

	FROM	TO
Position	Keeper	Blacksmith's helper
Grade	Fi-14 (Range $1500-1860)	None
Salary	$1500 p.a. plus $60 p.a. Qtrs.	$5.20 per diem
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U. S. Coast Guard
Headquarters	Norfolk, Virginia	Norfolk, Virginia
Post of Duty	Wolf Trap Lt. Sta., Virginia	Portsmouth Base, Virginia
Appropriation	Civilian Employees, C. G.	General Expenses, C. G.
Allotment		
	FIELD ☒ DEPRTMTL. ☐	FIELD ☒ DEPRTMTL. ☐

EFFECTIVE A.C.S.

Remarks:

Justification: This is a regular position in the authorized complement of the Base and it is necessary that it be filled in order that the work of the Service may be carried on.

Mr. Goodwin's letter stating he is willing to accept the decrease in pay is attached.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Mgr. 4th U.S. Civil Service District, file LWD:MLV 10-25-1941.

APPROPRIATION
Regular

DATE OF BIRTH
5-2-1901

LEGAL RESIDENCE
Virginia

SEX: M | RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE
*James H. Delara (resigned)

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?
No

SUBJECT TO RETIREMENT ACT?
Lighthouse Ast 6-20-16

DATE OF OATH

CHARLES POZIT

DATE APPROVED BY THE SECRETARY
NOV 1 1941

BUREAU OR DIVISION PERSONNEL FILES

NOV 15 1941

DEPT. STOCK FORM 2249
REV. 1-41

Navy.

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 13

TO:

Date Prepared: 1 November, 1941

Name: Goodwin, Elmer M.

From: U. S. Coast Guard

Bureau No.: 4056

Change in status, designation, post of duty and roll - decrease in pay.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY: Ltr. 4th U.S. Civil Service District, file LWD:MLV 10-25-1941.

	FROM	TO
Position	Keeper	Blacksmith's Helper
Grade	Field (Range $1500-1860)	Wage
Salary	$1500 p.a. plus $60 p.a. Clths.	$5.20 per diem
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U. S. Coast Guard
Headquarters	Norfolk, Virginia	Norfolk, Virginia
Post of Duty	Wolf Trap Lt. Sta., Virginia	Portsmouth Base, Virginia
Appropriation	Civilian Employees, C. G.	General Expenses, C. G.
Allotment		

APPROPRIATION: Regular

DATE OF BIRTH: 7-4-1901

LEGAL RESIDENCE: Virginia

SEX: M RACE: W

NATURE OF POSITION: NEW ADDTL. IDENT.

VICE VACANCY: VICE *James E. Delara (resigned)

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? 6-20-16

DATE OF OATH

E.C.D. FIELD ☐ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

EFFECTIVE

Remarks:

Justification: This is a regular position in the authorized complement [illegible] and it is necessary that it be filled in order that the work of the Service may be carried on.

Mr. Goodwin's letter stating he is willing to accept the decrease in pay is attached.

E. C. ROBERTSON, Chief,
Civilian Personnel Section.

DATE APPROVED BY THE SECRETARY: NOV - 7 1941

BUREAU SUSPENSE AND FILE COPY

ADDRESS:
THE MANAGER
FOURTH U. S. CIVIL SERVICE DISTRICT
820 SEVENTH STREET NW.
WASHINGTON, D. C.

UNITED STATES CIVIL SERVICE COMMISSION

.75

IN YOUR REPLY REFER TO
FILE LWD:MLV
AND DATE OF THIS LETTER

FOURTH UNITED STATES CIVIL SERVICE DISTRICT

COMPRISING MARYLAND, VIRGINIA, NORTH CAROLINA, WEST VIRGINIA, AND DISTRICT OF COLUMBIA

OFFICE OF THE MANAGER, WASHINGTON, D. C.

U. S. COAST GUARD (B)
RECD OCT 25 1941

October 25, 1941

The Commandant
U. S. Coast Guard
Washington, D. C.

Attention: Chief, Civilian
Personnel Section

Dear Sir:

Application Form 375 and service record submitted to Mr. C. B. Sullivan in the case of Elmer M. Goodwin indicates that he meets the examination requirements for blacksmith's helper and authority is granted for his change in designation from keeper, $1500 per annum, plus quarters valued at $60.00 per annum to blacksmith's helper, $5.20 per diem, for employment at the United States Coast Guard, Portsmouth Base.

Notation should be made on the report of changes, indicating that this change in designation has been approved by this office through noncompetitive examination. Form 375 has been retained in the Fourth District Office.

Very truly yours,

M. J. McAULIFFE
District Manager

CP-75

20 October, 1941

Manager, Fourth U. S. Civil Service District,
820 Seventh Street, N. W.,
Washington, D. C.

Attention: Mr. Sullivan

Sir:

Reference is made to the proposed change in status of Elmer M. Goodwin, keeper, to blacksmith's helper, in connection with which Form 375 was mailed you some time ago, and to your discussion of the case with Mr. Morgan of this office.

There is forwarded herewith a letter from the Norfolk District office of this Service, together with a letter dated October 10, 1941, from Mr. Goodwin, from which it will be noted that Mr. Goodwin has had considerable experience in blacksmithing work and he is considered to be fully qualified for the position.

By direction of the Commandant.

Very truly yours,

R. J. GROSS, Acting Chief,
Civilian Personnel.

OCT 20 1941

COPY

TREASURY DEPARTMENT
UNITED STATES COAST GUARD

Norfolk, Virginia.

11 October, 1941.

From: Commander, Norfolk District.
To: Commandant.

Subject: Elmer M. Goodwin, keeper; proposed change to blacksmith's helper.

Reference: (a) Nomination dated 5 September, 1941, and inclosure.
(b) Headquarters' letter 29 September, 1941 (CP-75).

Inclosure: (A) Statement from Mr. Goodwin dated 10 October, 1941.

1. In compliance with reference (b), there is forwarded herewith Mr. Goodwin's statement that during his various positions in the former Lighthouse Service he has had at least a total of one year's experience on various kinds of blacksmith work.

2. It is the opinion of this office that Mr. Goodwin would be fully able to perform any blacksmithing or forge work which he may be called upon to perform.

T. E. MIDGETT,
By direction.

75

NORFOLK, VA.

10 October, 1941

From: Assistant Keeper, Elmer M. Goodwin,
Wolf Trap Light Station (On leave.)
To: Commander, Norfolk District.

Subject: Transfer to Portsmouth Depot.

Reference: (a) District letter 8 October, 1941 (75).

1. In answer to above reference I would state that during thirteen years of my service in the former Lighthouse Service, I worked as oiler and fireman of lighthouse tenders. As you know, occupants of those positions did various kinds of repair work on vessels and at lighthouses much of which was machinery and equipment repairs which involved some blacksmithing work.

2. I can safely estimate that at least a total of one year of that time was on various kinds of blacksmith work.

ELMER M. GOODWIN,
Assistant Keeper, Wolf Trap
Light Station.

CP-75.

29 September, 1941.

From: Commandant.
To: Commander, Norfolk District.

Subject: Elmer M. Goodwin, keeper; proposed change to blacksmith's helper.

Reference: (a) Your Form 73 dated 5 September, 1941, and inclosure.

1. In connection with the proposed change of Mr. Goodwin from keeper to blacksmith's helper, the office of the Manager of the Fourth Civil Service District advises that it is necessary to have a statement from Mr. Goodwin showing that he has had at least four months' experience in blacksmithing or forge work, or a statement showing that his general employment has contained a percentage of work along the blacksmithing line. Approximately 15% of his time would answer this requirement. In this case, a statement should be furnished by your office also that in the judgment of his supervisor, he would be able to do any work of this nature which he was called upon to perform.

2. In the event Mr. Goodwin has not had experience such as that indicated or has had an insufficient length of service to meet the requirement, he may be detailed to the duties of blacksmith's helper for a time following which action will be taken in his case provided his trial period proves satisfactory.

S. P. MEHLMAN,
By direction.

MAILED
OCT 1 1941

mcs

CP-75.

26 September, 1941.

Manager,
Fourth Civil Service District,
Washington, D. C.

Sir: ATTENTION: MR. C. G. SULLIVAN

There is forwarded herewith Form 375, in duplicate, executed by Mr. Elmer M. Goodwin in connection with a proposed change in his status from keeper at $1500 per annum plus quarters valued at $60 per annum, to blacksmith's helper at $5.20 per diem, at the Portsmouth Base of this Service. There is also inclosed a certified statement of Mr. Goodwin's service record.

In view of Mr. Goodwin's service in the engine room as fireman and oiler on former Lighthouse Service vessels, this office is of the opinion that he is fully qualified to perform the duties of blacksmith's helper.

By direction of the Commandant.

Very truly yours,

T. O. ROBERTSON, Chief,
Civilian Personnel Section.

mcd

SEP 26 1941

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

OFFICE OF COMMANDER
NORFOLK DISTRICT

Norfolk, Virginia

U. S. COAST GUARD (2)
RECD SEP 20 1941

18 September, 1941.

From: Commander, Norfolk District.
To: Commandant.

Subject: Elmer M. Goodwin, transfer.

Reference: (a) Headquarters' dispatch 152334.
(b) Nomination 5 September, recommending transfer Elmer M. Goodwin from Wolf Trap Light Station, Va., to Portsmouth Depot, Va.

Inclosure: (A) Letter of Elmer M. Goodwin, 16 September, 1941.

1. In compliance with reference (a), inclosure (A) is forwarded herewith in which subject employee states he is agreeable to reduction in pay involved in connection with change in his status to Blacksmith's Helper from Assistant Keeper.

2. It is requested that reference (b) be amended to show transfer of this employee at the maximum rate of pay for Blacksmith's Helper.

C. J. Sullivan

C. J. SULLIVAN,
By direction.

75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Wolf Trap

COAST GUARD STATION

U. S. COAST GUARD
SEP 19 1941
NORFOLK DISTRICT

16 September 1941

From: 1st asst. Keeper Wolf Trap.
To: Commander Norfolk District.
Via: Keeper, Wolf Trap Light Station
Subject: Reduction in pay.

Reference: Your dispatch 161860

1. I do agree to reduction in pay in connection with transfer to Portsmouth Depot.

Elmer M. Goodwin
N. H. Lewis Keeper

Form 9626
TREASURY DEPARTMENT
U. S. Coast Guard
Sept. 1930

75

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

DATE 15 SEPTEMBER 1941

FROM COMMANDANT
COAST GUARD HEADQUARTERS

	CODE
	CIPHER
	ACKNOWLEDGE
	PRIORITY
X	ROUTINE

TO (FOR ACTION) COMMANDER NORFOLK DISTRICT

UNLESS DESIGNATED OTHERWISE TRANSMIT THIS DISPATCH AS NITE.

TO (FOR INFORMATION)

	ACKNOWLEDGE
	PRIORITY
	ROUTINE

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

CG 64 WR T Z QUAH 152334 QUAN GR 35

TEXT

SUBMIT WRITTEN STATEMENT OF ELMER M GOODWIN SHOWING HE IS AGREEABLE TO REDUCTION INVOLVED CONNECTION CHANGE TO BLACKSMITH'S HELPER X ACCOUNT LONG SERVICE TRANSFER WILL BE CONSIDERED AT MAXIMUM RATE FOR LATTER POSITION IF DESIRED.

TOD WR NAVY 2334 64

PERSONNEL
S P M

OPERATOR'S RECORD. OFFICIAL BUSINESS. INITIALS OF "RELEASING" OFFICER.

JA Thornton

U. S. GOVERNMENT PRINTING OFFICE 2—15417

Form 73 TREASURY DEPARTMENT
U. S. Coast Guard

U. S. COAST GUARD
REC'D SEP 8 1941

NOMINATION

Norfolk District Norfolk, Va. 5 September 1941

COMMANDANT:

Action recommended Transfer and change in designation

Name Elmer M. Goodwin Date of birth 2 May, 1901 Legal Res. Va.

	From --	To --
Position	1st Asst. Keeper ($1500-1860)	Blacksmith's Helper
Pay and grade	$1500 p.a. plus $60 for qtrs.	~~$4.24~~ 5.20 per diem
Station	Wolf Trap Light Station, Va.	Portsmouth Depot, Va.
Appropriation	Civilian Employees, C. G.	General Expenses, C. G.

Effective 16 September, 1941 or as soon thereafter as he enters on duty.

Rank on eligible list -- Rating -- Percentage -- Other eligibles: --

Vice James H. DeLara Pay $5.20 p.d. Services terminated 31 July, 1941.

Reason Resigned.

Remarks: Early action on Mr. Goodwin's appointment will be appreciated.

Form 375 in triplicate is forwarded herewith.

Selection regular, _____, 19____

Manager, 4th Civil Service District

C. J. SULLIVAN,
By direction.

Form 375
October 1940

UNITED STATES CIVIL SERVICE COMMISSION
WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.
(NONCOMPETITIVE)

(This form is used to determine, noncompetitively, the qualifications of a person when official action is proposed in his case. It should be submitted only through the appointing officer, and only when official action is proposed.)

Any false statement in an application, or alteration of a voucher or certificate, or presentation to the Commission of any such paper, is a violation of the law and punishable as such. All answers must be in ink or typewriting. If more space is required, an additional sheet securely fastened to this form may be used. Answers on such sheet should be numbered to correspond to questions.

GIVE DATES AND PERIODS OF TIME REQUIRED IN YEARS AND MONTHS AS ACCURATELY AS POSSIBLE

Print your name plainly in ink, or typewrite (one given name, initial or initials, and surname). If a woman, prefix "Miss" or "Mrs.," and if married, use *your own* given name, as "Mrs. *Mary L.* Doe."

Elmer M. Goodwin (Name)

1808 Richmond Avenue (R. D. or street address)

Portsmouth (City or post office) Norfolk (County) Virginia (State)

(Telephone number)

Applicant will not fill the following blanks

Rating _____ Application No. _____

Kind of examination _____

Place _____

Date _____

Application _____ approved _____, 19____

By whom _____ approved _____

1. Are you a citizen of the United States? (Answer yes or no) Yes

2. Give (*a*) the date of your birth May 2nd 1901 (*b*) the place of your birth Roe, N.C.

3. Give in the blanks below a detailed statement of your education, including dates:

(*a*) Grammar school: Attended from _____, 1908, to Year, 1915 Highest grade completed 7

(*b*) High school: Name and location _____

Attended from _____, 1____, to _____, 1____ Highest grade completed _____ Were you graduated? _____

(*c*) College or university (Give both graduate and undergraduate work)		Dates of attendance (Give month and year)		Semester-hours credit received	Major subject		Degree conferred	Date of degree
Name	Location	From	To		Name	Sem. hrs. in major		

(*d*) Specify here any specialized courses which you have completed in high school, college, or elsewhere, and indicate the credits received for each course.

(*e*) Have you ever been admitted to the bar? No Of what State? _____ When? _____

4. Furnish in the blanks below a complete, comprehensive statement, showing every employment you have had since you first began to work, including your present employment, and accounting for all periods of unemployment. List employments chronologically, beginning with the earliest. If you acquired your experience under a different name from that shown above, indicate in the spaces below the name by which you were employed.

	Place of employment	Dates of employment (Month and year)	NAME AND ADDRESS OF EMPLOYER (Give street address and city and State. If unemployed, give own address at that time)	Yearly salary or net earnings	NAME OF POSITION AND DESCRIPTION OF DUTIES
1	City Baltimore State Md.	From 10-12, 1920 To 2-3, 1921	U.S. Lighthouse Service	$900. Year	First class fireman
2	City Baltimore State Md	From 2-4, 1921 To 2-28, 1921	U.S Lighthouse Service	$780.00 Year	Second class fireman
3	City Baltimore State Md.	From 3-1, 1921 To 7-31, 1921	U.S Lighthouse Service	$900. Year	First Class fireman
4	City Roe State N.C.	From 8-10, 1921 To 11-1, 1922	Levi Goodwin Roe, N.C.	shares	Fishing. operateing small boat
5	City Baltimo State Md.	From 11-19, 1922 To 12-31, 1922	U.S Lighthouse Service	$780.00 Year	Second class fireman

IF MORE SPACE IS REQUIRED, CONTINUE YOUR ENTRIES ON A SEPARATE SHEET ARRANGED AS ABOVE 16—497

5. Have you ever been discharged or forced to resign from any position? . . . . . No (Yes or No)

If answer is "Yes," state when and where employed and give the name and address of your employer and the reason for your discharge or forced resignation in each case.

6. Within the past 12 months have you used intoxicating beverages? . . . . . No (Yes or No)

Habitually? . . . . . No (Yes or No)

To excess? . . . . . No (Yes or No)

READ CAREFULLY.—An answer to the following question concealing either trivial or serious offenses may cause rejection of application and debarment from examinations.

7. Have you ever been arrested, or summoned into Court as a defendant, or indicted, or convicted, or fined, or imprisoned, or placed on probation, or has any case against you been filed, or have you ever been ordered to deposit collateral for alleged breach or violation of any law or police regulation or ordinance whatsoever? . . . . . No (Yes or No)

If so, list all the cases without any exception whatsoever on a sheet attached, giving in each case (1) the date, (2) your age at the time, (3) the place where the alleged offense or violation occurred, (4) the name and location of the court, (5) the nature of the offense or violation, (6) the penalty, if any, imposed, or other disposition. The above question includes arrests by military or naval authorities and disciplinary action imposed by courts martial, as well as in civil cases. If appointed, your fingerprints will be taken.

8. If you have any practical knowledge of a Mechanical trade, name the trade or trades, and state the time you have worked at each, and when, where, and under whom, giving places and dates. (If you have served an apprenticeship, so state.)

9. If not now employed, state how long you have been unemployed

10. Have you ever been in the United States military or naval service? No (Yes or no) If so, give name of organization and dates of enlistment and discharge.

11. (a) Have you ever filed an application with this Commission or its representative for any branch of the United States Government service? Yes

(b) If so, give information indicated regarding each examination.	Name each position for which examined, or for which application was filed	In what city were you, or are you to be, examined?	Give the date of each examination (Month and year)	Did you pass? (Answer "Yes" or "No")
	Biker - Non Comp.	Norfolk Va.	June 1938	Yes
	L. H. Keefer	" " "	September 1938	Yes

12. In what State or Territory have you legal or voting residence?	Length of such residence therein? (Residence must be shown up to date of jurat)	In what county have you legal or voting residence?	Length of such residence in county? (Residence must be shown up to date of jurat)
Virginia	From Nov. (Month), 1930 (Year) to Sept. (Month), 1941 (Year)	Norfolk	From Nov. (Month), 1930 (Year) to Sept. (Month), 1941 (Year)

13. If during the past year you have *not* resided continuously in the State or Territory in which you claim legal or voting residence, or are not now actually living in such State or Territory, answer the following questions fully:

(a) For what periods since such residence was first established have you been absent therefrom? (Give dates)

(b) What is the name, address, and relationship of the person, if any, living at the place in the State or Territory in which you claim legal or voting residence?

Henry H. Goodwin (Brother) 1718 Camden Avenue. Portsmouth, Va.

(c) Are you now a voter in such State or Territory? (Answer "Yes" or "No") Yes

14. Are you a member of any political party or organization which advocates the overthrow of our constitutional form of government in the United States? No (Yes or No)

If so name the organization

JURAT (OR OATH).—This jurat (or oath) must be executed.

The following oath must be taken before a notary public, the secretary of a United States civil service board of examiners or other officer authorized to administer oaths, before whom the applicant must appear in person. The following are among those not authorized to administer this oath: Postmasters, Army officers, post-office inspectors, and chief clerks and assistant chief clerks in the Railway Mail Service.

The composition and work in connection with any material required to be submitted for this examination are entirely my own, except where I have given full credit for quoted matter or the collaboration of others by quotation marks and references, and in the composition of the same I have received no assistance except as indicated fully in my explanatory statement.

I, the undersigned, DO SOLEMNLY SWEAR (OR AFFIRM) that the statements made by me in answer to the foregoing questions are full and true to the best of my knowledge and belief. SO HELP ME GOD.

If female, prefix "Miss" or "Mrs.," and if married, use *your own* given name, as "Mrs. *Mary L.* Doe."

(*Signature of applicant*) Elmer M. Goodwin
(Sign WITH PEN AND INK your name—one given name, initial or initials, and surname)

Subscribed and duly sworn to before me according to law by the above-named applicant, this 5 day of September, 19 41, at city [or town] of Portsmouth county of Norfolk, and State [or Territory or District] of Virginia.

(*Signature of officer*) [redacted] Hubert (*Official title*) [redacted] Notary Public.

U. S. GOVERNMENT PRINTING OFFICE 16—497

My Commission Expires Oct. 8 1943

	FROM 1-1-23 TO 4-30-23	U.S Lighthouse Service	$930.00 year	oiler
Hatteras N.C.	FROM 5-7-23 TO 12-15-23	U.S Lighthouse Service	$900. year	First class fireman
Roe N.C.	FROM 1-6-24 TO 6-7-24	Levi Goodwin Roe, N.C.	Shares	Fishing operating small boat.
Baltimore Md	FROM 6-15-24 TO 10-15-24	U.S Lighthouse Service	$900. year	First class fireman
Roe N.C.	FROM 11-1-24 TO 6-1-25	Levi Goodwin Roe, N.C	Shares	Fishing operating small boat
Baltimore Md	FROM 6-11-25 TO 10-23-25	U.S Lighthouse Service	$900. year	First class fireman
Baltimore Md	FROM 10-24-25 TO 4-11-26	U.S. Lighthouse Service	$930.00 year	oiler
Roe N.C.	FROM 5-1-26 TO 9-1-29	Levi Goodwin Roe, N.C.	Shares	Fishing operating small boat
Baltimore Md	FROM 9-16-29 TO 1-1-30	U.S Lighthouse Service	$800.06 year	First class fireman
Baltimore Md	FROM 1-2-30 TO 6-30 33	U.S. Lighthouse Service	$930.00 year	oiler
Norfolk Va.	FROM 7-1-33 TO 2-25-39	U.S Lighthouse Service	$930.00 year	oiler
Norfolk Va.	FROM 3-1-39 TO 6-30-39	U.S. Lighthouse Service	$1500.00 Year	Second Asst Keeper
Norfolk Va.	FROM 7-1-39 TO 3-31-41	U.S. Coast Guard	$1560 Year	First asst Keeper
Norfolk Va	FROM 4-1-41 TO 9-5-41	U.S. Coast Guard	$1500.00 Year.	First asst Keeper

ELMER MORRIS GOODWIN

SERVICE RECORD

Date of Birth: May 2, 1901
Legal Residence: Virginia.

Nature of Action	Position and Grade	Pay less Allowances	Basic Pay	Effective Date	Department Official Station.
Employed	Fireman, 2nd Cl.		$ 75.00 Mo.	10-12-20	Commerce, Lighthouse Ser. Tender MAPLE.
Pro.	" 1st Cl.		90.00 Mo.	12-10-20	" "
Red.	" "		75.00 Mo.	2-04-21	" "
Pro.	" "		90.00 Mo.	3-01-21	" "
Red.	" "		80.00 Mo.	7-01-21	" "
Res. wo.prej.	" "		80.00 Mo.	7-31-21	" "
Employed	" 2nd Cl.		51.25 Mo.	11-19-22	" "
Pro.	Oiler		65.00 Mo.	1-01-23	" "
Res. w.o.prej.	"		65.00 Mo.	4-30-23	" "
Employed	Fireman, 1st Cl.		57.50 Mo.	5-17-23	" "
Pro.	"		67.50 Mo.	5-26-23	" "
Pro.	"		72.50 Mo.	12-01-23	" "
Res. wo.prej.	"		72.50 Mo.	12-15-23	" "
Employed	"		67.50 Mo.	6-15-24	" "
Res. w.o.prej.	"		67.50 Mo.	10-15-24	" "
Employed	"		67.50 Mo.	6-11-25	" "
Pro.	Oiler		72.50 Mo.	10-24-25	" "
Pro.	"		77.50 Mo.	1-01-26	" "
Res. w.o.prej.	"		77.50 Mo.	4-11-26	" "
Employed	Fireman		6 750 Mo.	9-16-29	" "
Pro.	Oiler		72.50 Mo.	1-02-30	" "
Pro.	Oiler		77.50 Mo.	4-01-30	" "
Trans.	"		77.50 Mo.	7-01-33	Tender WISTARIA
Classified by Exec. Order #7852			77.50 Mo.	3-29-38	" "
Chg. Desig. Pro.	Second Asst. Keeper	$1500 P.A.	1560 P.A.	3-01-39	Smith Point Lt.Sta.
Pro.	First Asst. Keeper	1560 P.A.	1620 P.A.	6-30-39	" "
A. Trans. (Reor. Plan II 5-09-39)		1560 P.A.	1620 P .A.	7-01-39	Treas.,Coast Guard, Norfolk District. "
Trans. Red.	Keeper, 1e.	1500 P.A.	1560 P.A.	4-01-41	Wolf Trap Lt. Sta.

SERVICE HISTORY CERTIFIED CORRECT:

T. O. ROBERTSON, Chief,
Civilian Personnel Section.

ELMER MORRIS GOODWIN

SERVICE RECORD

Date of Birth: May 2, 1901
Legal Residence: Virginia.

Nature of Action	Position and Grade	Pay less Allowances	Basic Pay	Effective Date	Department Official Station.
Employed	Fireman, 2nd Cl.		$ 75.00 Mo.	10-12-20	Commerce, Lighthouse Ser. Tender MAPLE.
Pro.	" 1st Cl.		90.00 Mo.	12-10-20	" "
Red.	" "		75.00 Mo.	2-04-21	" "
Pro.	" "		90.00 Mo.	3-01-21	" "
Red.	" "		80.00 Mo.	7-01-21	" "
Res. wo.prej.	" "		80.00 Mo.	7-31-21	" "
Employed	" 2nd Cl.		51.25 Mo.	11-19-22	" "
Pro.	Oiler		65.00 Mo.	1-01-23	" "
Res. w.o.prej.	"		65.00 Mo.	4-30-23	" "
Employed	Fireman, 1st Cl.		57.50 Mo.	5-17-23	" "
Pro.	"		67.50 Mo.	5-26-23	" "
Pro.	"		72.50 Mo.	12-01-23	" "
Res. wo.prej.	"		72.50 Mo.	12-15-23	" "
Employed	"		67.50 Mo.	6-15-24	" "
Res. w.o.prej.	"		67.50 Mo.	10-15-24	" "
Employed	"		67.50 Mo.	6-11-25	" "
Pro.	Oiler		72.50 Mo.	10-24-25	" "
Pro.	"		77.50 Mo.	1-01-26	" "
Res. w.o.prej.	"		77.50 Mo.	4-11-26	" "
Employed	Fireman		6 750 Mo.	9-16-29	" "
Pro.	Oiler		72.50 Mo.	1-02-30	" "
Pro.	Oiler		77.50 Mo.	4-01-30	" "
Trans.	"		77.50 Mo.	7-01-33	Tender WISTARIA
Classified by Exec. Order #7852			77.50 Mo.	3-29-38	" "
Chg. Desig. Pro.	Second Asst. Keeper	$1500 P.A.	1560 P.A.	3-01-39	Smith Point Lt.Sta.
Pro.	First Asst. Keeper	1560 P.A.	1620 P.A.	6-30-39	" "
A. Trans. (Reor. Plan II 5-09-39)		1560 P.A.	1620 P .A.	7-01-39	Treas.,Coast Guard, Norfolk District. "
Trans. Red.	Keeper, 1a.	1500 P.A.	1560 P.A.	4-01-41	Wolf Trap Lt. Sta.

SERVICE HISTORY CERTIFIED CORRECT:

T. O. ROBERTSON, Chief,
Civilian Personnel Section.

Form 9626
TREASURY DEPARTMENT
U. S. Coast Guard
Sept. 1930

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

64

DATE 14 JULY 1941

FROM COMMANDANT

COAST GUARD HEADQUARTERS

	CODE
	CIPHER
	ACKNOWLEDGE
	PRIORITY
X	ROUTINE

TO (FOR ACTION)

COMNORDIST

UNLESS DESIGNATED OTHERWISE TRANSMIT THIS DISPATCH AS NITE.

TO (FOR INFORMATION)

	ACKNOWLEDGE
	PRIORITY
	ROUTINE

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

CG58MO 142138

TEXT

ARRANGE FOR GRASSIE RICHARD F 104 DASH 219 BM1C AND ELMER M GOODWIN KEEPER WOLF TRAP LT STA BE PRESENT U S ATTORNEYS OFFICE NORFOLK VA AT NINE AM TUESDAY FIFTEEN JULY PREPARATORY TO TESTIFYING ON BEHALF OF THE U S IN THE CASE OF U S E D BENNING V WOOD TOWING CO TUG ATLAS

142138 CG58MO NVY PERSONNEL

'RATOR'S RECORD. OFFICIAL BUSINESS. N R S
INITIALS OF "RELEASING" OFFICER.

U. S. GOVERNMENT PRINTING OFFICE 2—15417

TREASURY DEPARTMENT
United States Coast Guard

Date 1 April, 1941

REPORT OF EFFECTIVE DATE OF CHANGE IN POSITION
OR PAY STATUS OF CIVILIAN EMPLOYEE

From: Commander, Norfolk District.
To: Commandant.

Name Elmer M. Goodwin

Nature of Action Chg. in status & Post of duty- decrease in grade and sal.

Effective date of change 1 April, 1941.

	FROM	TO
Position	1st Asst. Keeper	1st Asst. Keeper
Pay	$1560 p.a.	$1500 p.a.
Salary Range	$1560-1920	$1500-1860
Valuation of Quarters	$60 p.a.	$60 p.a.
Station	Smith Point Lt. Sta., Va.	Wolf Trap Lt. Sta., Va.

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 3/5/41.

Signature C. J. SULLIVAN,
By direction.

(This space for use of Headquarters)

HEADQUARTERS - U.S. COAST GUARD - WASHINGTON

Submitted to the Director of Personnel for information.

APR 14 1941

By direction of the Commandant.

Very truly yours,

R. J. GROSS,
Chief, Civilian Personnel

APR 14 1941

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared March 4, 1941

Name: Goodwin, Elmer M.

From: U. S. Coast Guard

Bureau No: 941

Change in status and post of duty - decrease in grade and salary

	FROM	TO
Position	Keeper	Keeper
Grade	Field (Range $1560-1920)	Field (Range $1500-1860)
Salary	$1560 p.a. plus $60 p.a. Qtrs.	$1500 p.a. plus $60 p.a. Qtrs.
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U. S. Coast Guard
Headquarters	Norfolk, Va.	Norfolk, Va.
Post of Duty	Smith Point Lt. Sta., Va.	Wolf Trap Lt. Sta., Va.
Appropriation	Civilian Employees, C.G.	Civilian Employees, C.G.
Allotment		
Field or Deptl.	Field	Field

EFFECTIVE N.O.D.

Remarks:

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Reg.

DATE OF BIRTH: 5-2-1901

LEGAL RESIDENCE: Va.

SEX	RACE
M	W

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE
	*

*Carroll F. Thomas (Demotion)

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

Justification:

This is a regular position in the authorized complement of the station, and it is necessary that it be filled in order that the essential work of the Service may be carried on.

Letter from Mr. Goodwin requesting this reduction is inclosed.

3-5-41

BUREAU OR DIVISION PERSONNEL FILES

MAR 14 1941

DEPT. STOCK-FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared March 4, 1941

Name: Goodwin, Elmer M.

From: U. S. Coast Guard

Bureau No: 941

Change in status and post of duty - decrease in grade and salary

	FROM	TO
Position Grade Salary	Keeper Field (Range $1560-1920) $1560 p.a. plus $60 p.a. Qtrs.	Keeper Field (Range $1500-1860) $1500 p.a. plus $60 p.a. Qtrs.
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U. S. Coast Guard
Headquarters Post of Duty Appropriation Allotment Field or Deptl.	Norfolk, Va. Smith Point Lt. Sta., Va. Civilian Employees, C.G. Field	Norfolk, Va. Wolf Trap Lt. Sta., Va. Civilian Employees, C.G. Field
EFFECTIVE *Remarks:*	E.O.D.	

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Reg.

DATE OF BIRTH: 5-2-1901

LEGAL RESIDENCE: Va.

SEX: M RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE: *

*Carroll F. Thomas (Demotion)

Justification: This is a regular position in the authorized complement of the station, and it is necessary that it be filled in order that the essential work of the Service may be carried on.

Letter from Mr. Goodwin requesting this reduction is inclosed.

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-16

DATE OF OATH

H. R. STILES,
Commander, U.S. Coast Guard,
Assistant Personnel Officer.

BUREAU SUSPENSE AND FILE COPY MAR - 4 1941

75 TREASURY DEPARTMENT
U. S. Coast Guard

U. S. COAST GUARD
FEB 1 1941

NOMINATION

NORFOLK District Norfolk, Va. 14 February 19 41

COMMANDANT: Chg/plotus & post of duty - decr in grade and salary

Action recommended Transfer and Reduction

Name Elmer M. Goodwin Date of birth 5/2/01 Legal Res. Va.

	From --	To--
Position	1st Asst. Keeper	1st Asst. Keeper
Pay and grade	$1560 p.a. ($1560-1920) Plus $60 for qtrs.	$1500 p.a. ($1500-1860) Plus $60 for qtrs.
Station	Smith Point Lt. Sta., Va.	Wolf Trap Lt. Sta., Va.
Appropriation	Civilian Employees, C. G.	Civilian Employees, C. G.

Effective EOD 1 March, 1941 or as soon thereafter as he enters on duty.

Rank on eligible list -- Rating -- Percentage -- Other eligibles:

Vice C. F. Thomas #941 Pay $1500 p.a. Services terminated 2/28/41.

Reason Demotion.

Remarks: Action recommended is at the request of the employee. Travel incident to transfer is not recommended, nor is transportation of household effects. Letter from Mr. Goodwin, agreeing to reduction in pay, is herewith.

Selection regular, _____, 19__

Manager, 4th Civil Service District

C. J. SULLIVAN,
By direction.

Std cond of

#4

inclose

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Smith Point Lt. Sta.

COAST GUARD STATION

Sunnybank, Va.
18 January, 1941.

From : E. M. Goodwin, First Assistant Keeper,
To : Commander Norfolk District, via Keeper.

Subject ; Transfer
Reference : Norfolk District letter dated 14 January, 1941.

1. I respectfully request to be considered for transfer to Wolf Trap Light Station, as mentioned in reference (a). It is understood that a reduction in pay in the amount of $5.00 per month will occur upon the event I am transferred to this Station, as mentioned in reference (a).

/s/ E. M. Goodwin.

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment U.S. Light House Service Date 9/11/39

1. Name in full (Mr., ~~Miss, or Mrs.~~) Goodwin (Surname) Elmer (Given name) Morris (Middle name)
2. Present address 1808 (Number) Richmond ave. (Street) Portsmouth (City) Virginia (State)
3. Legal (voting) residence Virginia (State and Congressional District) second dist. Norfolk (County) Portsmouth Va. (City or town)
4. Where born North Carolina (State or foreign country) Roe (City or town) When born MAY 2 1901 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male ✓	Female	Single	Married ✓	Divorced	Widowed	White ✓	Colored

7. Number and ages of dependents domiciled with you 2 - 31 years wife. 3 years. Daughter
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
Lighthouse	Baltimore Md	first class fireman	$900.00 year	10	12	1920	2	3	19 21
Lighthouse	" "	Second class fireman	$780.00 year	2	4	21	2	28	21
" "	" "	first class fireman	$900.00 year	3	1	21	7	31	21
" "	" "	Second class fireman	$780.00 year	11	19	1922	12	31	1922
" "	" "	Oiler	$930.00 year	1	1	1923	4	30	1923
" "	" "	first class fireman	$900.00 year	5	17	23	12	15	23

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
Henry H. Goodwin	Position Chief engineer Department or office Lighthouse Tender	Brother
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

no (Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

no (Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None ✓	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

[OVER]

10—1930

Personal History Statement (cont'd)

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

_____
(Station, Depot, or Vessel)

_____, 193___

Branch of Service	place of employment	Position	Salary	Date appointed			Date separated		
				MONTH	DAY	YEAR	MONTH	DAY	YEAR
Lighthouse	Baltimore Md	first class fireman	$900.00 Year	6	15	1924	10	15	1924
"	" "	" " "	$900.00 Year	6	11	1925	10	23	1926
"	" "	Oiler	$930.00 Year	10	24	25	4	11	1926
"	" "	first class fireman	$800.00 Year	9	16	1929			
"	" "	Oiler	$934.00 Year	1	2	1930			
"	Norfolk Va.	Oiler	$980.00 Year	7	1	1933			
"	" "	asst Keeper	$125.00 Month	3	1	1939			

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) _____

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
Levi Goodwin, Rolfe	fisherman	5 years. 7 months

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 (7) 8	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs Lucy Goodwin

Relationship Wife Post office address 1808 Richmond ave, Portsmouth Va.

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Ehmer M. Goodwin
(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

Copy of this form not sent to Department

U. S. COAST GUARD 1
REC'D AUG 2 1939 By
ANS.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LMF

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
NORFOLK, VA.

1 August, 1939

From: Commander, Norfolk District.

To: Commandant.

Subject: Promotion of Elmer M. Goodwin to Keeper, Smith Point Light Station, and transfer of Herman F. Metivier to Assistant Keeper, Point Lookout Light Station.

Under date of July 7 this Office reported effective date of above changes as July 1, 1939. The effective date of both these changes has, however, since been changed to June 30, 1939. It will be appreciated if our report of July 7 is amended accordingly.

N. C. Manyon,
Superintendent of Lighthouses,
By direction.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
~~NORFOLK, VA.~~

Office of
The Commander,
Norfolk District

LMF

TREASURY DEPARTMENT
~~DEPARTMENT OF COMMERCE~~
~~LIGHTHOUSE SERVICE~~
UNITED STATES COAST GUARD

~~OFFICE OF SUPERINTENDENT, 5TH DISTRICT~~
NORFOLK, VA.

July 12, 1939

From: Commander Norfolk District

To: Commandant U. S. Coast Guard,
Attention: Mr. H. D. King.

Reference: Headquarters radiogram July 11, 1939.

Date of entrance on duty of Robert W. Fulcher and Herman F. Metivier, Point Lookout Light Station, and William A. Gray and Elmer M. Goodwin, Smith Point Light Station, has previously been reported as July 1, 1939. It will be appreciated if entrance on duty date in each of these cases is changed to June 30, 1939, in accordance with radiogram referred to above.

By direction:

WR

W. L. Rebbel,
Chief Clerk.

Form 9626
TREASURY DEPARTMENT
U. S. Coast Guard
Sept. 1930

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

CP 75

DATE 11 July, 1939

FROM

COAST GUARD HEADQUARTERS

	CODE
	CIPHER
	ACKNOWLEDGE
	PRIORITY
X	ROUTINE
	ACKNOWLEDGE
	PRIORITY
	ROUTINE

TO (FOR ACTION)

SUPERINTENDENT OF LIGHTHOUSES
NORFOLK VIRGINIA
THROUGH DISTRICT COMMANDER

UNLESS DESIGNATED OTHERWISE TRANSMIT THIS DISPATCH AS NITE.

TO (FOR INFORMATION)

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

CG46 MC M NAM T Z QUAN V QUAH GR 53

TEXT

7011 SUPT LIGHTHOUSES NORFOLK

TRANSFER OF HERMAN F METIVIER AND ROBERT W FULCHER TO POINT LOOKOUT WILLIAM A GRAY AND ELMER M GOODWIN TO SMITH POINT ALL TO BE MADE EFFECTIVE NOT LATER THAN JUNE THIRTY AND SO REPORTED STOP ON PAYROLL METIVIER AND FULCHER TO BE SHOWN AS VICE NEW POSITION

1751

TORD 1751 NR46 TO NAVY MC

RG

OPERATOR'S RECORD. OFFICIAL BUSINESS. INITIALS OF "RELEASING" OFFICER.

U. S. GOVERNMENT PRINTING OFFICE 2—15417

LMF

U. S. COAST GUARD (9)
REC'D JUL 8 1939 By
ANS.

TREASURY DEPARTMENT
~~DEPARTMENT OF COMMERCE~~
~~Lighthouse Service~~
U.S.COAST GUARD

District Norfolk, Va.

Date July 7, 1939

CHANGE IN STATUS OF EMPLOYEE

Name Elmer M. Goodwin

Nature of Action Change of duties

Effective Date ~~July 1, 1939~~ June 30

	FROM	TO
Position	2d Assistant Keeper	1st Asst. Keeper
Pay	$1500 p.a.	$1560 p.a.
Station	Smith Point Light Station, Va.	Smith Point Light Station, Va.

Remarks: This change is reported in accordance with Department letter dated June 22, 1939.

By direction:
N. C. Manyon,
Superintendent of Lighthouses, U.S.C.G.

- -

Bureau of Lighthouses
Washington

Form A-38

DEPARTMENT OF COMMERCE
DIVISION OF PERSONNEL
WASHINGTON

June 22, 1939.

Mr. Elmer M. Goodwin,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective upon entrance on duty.

A new appointment will not be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

OLIVER C. SHORT
Director of Personnel.

From: $1500 per annum.

To: $1560 per annum.

Service and grade:

Appropriation (unit): Field.

HP

5

JUN 24 1939

JUN 24 19

Form 73
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
Approved Sept. 1, 1938
LMF

NOMINATION

LIGHTHOUSES
JUN 13 8 56 AM '39

5th LIGHTHOUSE DISTRICT Norfolk, Virginia (City) June 8, 1939 (Date)

COMMISSIONER OF LIGHTHOUSES:

Action recommended Promotion

Name Elmer M. Goodwin Date of birth May 2, 1901 Legal residence Va.

	From—	To—
Position,	2d Asst. Keeper	1st Asst. Keeper
Pay and grade	$1500 p.a. ($1500-1860) (~~Rank~~ Plus $60 quarters)	$1560 p.a. ($1560-1920) (Plus $60 quarters)
Station	Smith Point Light Station, Va.	Smith Point Light Station, Va.
Appropriation	Sal. Keepers of L. H.	Sal. Keepers of L. H.

Effective July 1, 1939 {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Rank on eligible list -- Rating -- Percentage -- Other eligibles considered: --

Vice W. A. Gray (#931) Pay $1560 p.a. Services terminated June 30, 1939

Reason Promotion

REMARKS:[2]

Selection regular, ____, 19____

Manager, Civil Service District.

N. C. Manyon.
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES, WASHINGTON, , 19

Submitted to the Secretary of Commerce, approved.

JUN 13 1939

W. P. HARMAN
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.
[2] In case of vessel officer, state license held.

11—2314

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment U. S. Lighthouse Service Date Feb 25-1939

1. Name in full (Mr., ~~Miss, or Mrs.~~) Goodwin (Surname) Elmer (Given name) Morris (Middle name)
2. Present address 1808 (Number) Richmond Ave (Street) Portsmouth (City) Va. (State)
3. Legal (voting) residence Va. Second ~~Third~~ (State and Congressional District) Norfolk (County) Portsmouth Va (City or town)
4. Where born North Carolina (State or foreign country) R[illegible] (City or town) When born May 2nd 1901 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male	Female	Single	Married	Divorced	Widowed	White	Colored	
✓			✓			✓		

7. Number and ages of dependents domiciled with you Wife 31 years. Daughter 3 years old
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
Lighthouse Service	Baltimore Md	First class Fireman	$900.	10	12	1920			
Lighthouse Service	Baltimore Md	Second class Fireman	$780.00	2	4	1921			
Lighthouse Service	Baltimore Md	First class Fireman	$900.	3	1	1921	7	31	1921
Lighthouse Service	Baltimore Md	Second class Fireman	$780.00	11	19	1922			
Lighthouse Service	Baltimore Md	Oiler	$930.00	1	1	1923			
Lighthouse Service	Baltimore Md	First class Fireman	$900.	5	17	1923	12	15	1923
Branch of Service	place of employment	Position	Salary	Month	day	year	month	Day	year
Lighthouse Service	Baltimore Md	first class Fireman	$900.	6	16	1924	10	16	1924
Lighthouse Service	Baltimore Md	first class Fireman	$900.	6	11	1925			
Lighthouse Service	Baltimore Md	Oiler	$930.00	10	24	1925	4	11	1926
Lighthouse Service	Baltimore Md	first class Fireman	$800.00	9	16	1929			
Lighthouse Service	Baltimore Md	Oiler	$930.00	1	2	1930	6	30	1933
Lighthouse Service	Norfolk Va	Oiler	$930.00	7	1	1933	2	25	1939

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment U. S. Lighthouse Service Date Feb 25 1939

1. Name in full (Mr., ~~Miss, or Mrs.~~) Goodwin (Surname) Elmer (Given name) Morris (Middle name)
2. Present address 1808 (Number) Richmond Ave (Street) Portsmouth (City) Va. (State)
3. Legal (voting) residence Va. Second ~~Third~~ (State and Congressional District) Norfolk (County) Portsmouth Va (City or town)
4. Where born North Carolina (State or foreign country) R F D (City or town) When born May 2nd 1901 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male	Female	Single	Married	Divorced	Widowed	White	Colored	
✓			✓			✓		

7. Number and ages of dependents domiciled with you Wife 31 years. Daughter 3 years old
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
Lighthouse Service	Baltimore Md	First class Fireman	$900.	10	12	1920			
Lighthouse Service	Baltimore Md	Second class Fireman	$780.00	9	4	1921			
Lighthouse Service	Baltimore Md	First class Fireman	$900.	3	1	1921	7	31	1921
Lighthouse Service	Baltimore Md	Second class Fireman	$780.00	11	19	1922			
Lighthouse Service	Baltimore Md	Oiler	$930.00	1	1	1923			
Lighthouse Service	Baltimore Md	First class Fireman	$900.	5	17	1923	12	15	1923

...any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
...ry H. Goodwin	Position 1st Engineer Department or office Lighthouse Service	Brother
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

No (Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

No (Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary
✓							

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) None

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
Levi Goodwin. Roe, N C	Fishing operating small boat	8-10-21. To-11-1-24
Levi Goodwin. Roe. N C.	Fishing operating small boat	1-5-24. To-6-7-24
Levi Goodwin Roe. N C.	Fishing operating small boat	11-1-24-To-6-1-25
Levi Goodwin Roe. N C.	Fishing operating small boat	5-1-26 To 9-1-29

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 7 (8)	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Lucy Goodwin

Relationship Wife Post office address 1808 Richmond Ave. Portsmouth Va

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Ebner M. Goodwin
(Name as usually written and which will be used as official signature)

Ed Jr Smith Point
mar 1, 1939 E.E.

U. S. GOVERNMENT PRINTING OFFICE: 1930 10—1930

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
DIVISION OF PERSONNEL
WASHINGTON

January 23, 1939.

Mr. Elmer M. Goodwin,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed (subject to taking the oath of office*)

Keeper

in the Lighthouse Service

at a salary of Fifteen Hundred dollars per annum

effective upon entrance on duty.

Nature of appointment: Change from Oiler at $77.50 a month, in the non-appointed service.

Civil Service authority: Certificate No. Z-2026.

Service and grade:

By direction of the Secretary:

Respectfully,

EDWIN J. GARDNER

Chief, Division of Personnel.

S

Appropriation unit: Field.

Vice: Lewis R. Carman.

Legal residence: Virginia.

FEB 20 1939

*Oaths of office are required only for original appointments, inter-departmental transfers, and reinstatements.

U. S. GOVERNMENT PRINTING OFFICE 11—12150

Form 73
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
Approved Sept. 1, 1938
LMF

NOMINATION

5th LIGHTHOUSE DISTRICT Norfolk, Virginia (City) January 12, (Date), 1939

COMMISSIONER OF LIGHTHOUSES:

Action recommended Change in designation and promotion.

Name Elmer M. Goodwin Date of birth May 2, 1901 Legal residence Virginia

	From—	To—
Position,	Oiler	2d Asst. Keeper
Pay and grade	$77.50 p.m. ($72.50-77.50)	$1500 p.a. plus $60 for quarters. $1500-1860 " " " "
Station	Tender Wisteria	Smith Point Lt. Sta., Va.
Appropriation	Salaries, L. H. Vessels	Salaries, Keepers of Lighthouses
Effective	February 1, 1939	[1] ~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Rank on eligible list -- Rating -- Percentage -- Other eligibles considered: --

Vice L. R. Carman (LT.#932) Pay $1500 p.a. Services terminated On or about Jan.31,1939

Reason Transferred and Promoted.

REMARKS: [2] It is especially desirable from the standpoint of the Service to have this position filled by transfer of Mr. Goodwin, by reason of the fact that otherwise we would be compelled to resort to an old eligible register containing about ten names, none of whom would be desirable in the position in question. Mr. Goodwin is well qualified.

Selection regular, ..., 19.....

.....
Manager, Civil Service District.

N. C. Manyon,
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES, WASHINGTON, January 14, 1939, 19

Submitted to the Secretary of Commerce, approved., Form 375 and Statement of Service Record in duplicate accompanying. Mr. Goodwin was given a classified civil service status as of March 29, 1938, in accordance with Executive Order No. 7852.

6

W. P. HARMAN

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.
[2] In case of vessel officer, state license held.

11—2314

Form 375
February 1937

UNITED STATES CIVIL SERVICE COMMISSION

WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(NONCOMPETITIVE)

Any false statement in an application, or alteration of a voucher or certificate, or presentation to the Commission of any such paper, is a violation of the law and punishable as such. All answers must be in ink or typewriting. If more space is required, an additional sheet securely fastened to this form may be used. Answers on such sheet should be numbered to correspond to questions.

GIVE DATES AND PERIODS OF TIME REQUIRED IN YEARS AND MONTHS AS ACCURATELY AS POSSIBLE

1. (a) Give your name Elmer Marrise Goodwin (b) Are you a citizen of the United States? Yes (Yes or No)

2. Give (a) the date of your birth May 2nd 1901 (b) the place of your birth Roe N C

3. Give in the blanks below a detailed statement of your education, including dates:

(a) Grammar school: Attended from ____, 1908, to Year, 1915 Highest grade completed 7

(b) High school: Name and location ____

Attended from ____, 1____, to ____, 1____ Highest grade completed ____ Were you graduated? ____

(c) College or university (Give both graduate and undergraduate work)		Dates of attendance (Give month and year)		Semester-hours credit received	Major subject		Degree conferred	Date of degree
Name	Location	From	To		Name	Sem. hrs. in major		

(d) Specify here any specialized courses which you have completed in high school, college, or elsewhere, and indicate the credits received for each course

(e) Have you ever been admitted to the bar? No Of what State? ____ When? ____

4. Furnish in the blanks below a complete, comprehensive statement, showing every employment you have had since you first began to work, including your present employment, and accounting for all periods of unemployment. List employments chronologically, beginning with the earliest.

	Place of employment	Dates of employment (Month and year)	NAME AND ADDRESS OF EMPLOYER (Give street address and city and State. If unemployed, give own address at that time)	Yearly salary or net earnings	NAME OF POSITION AND DESCRIPTION OF DUTIES
1	City Baltimore State Md	From 10-12 1920 To 2-3 1921	U.S. Lighthouse Service	$900. Year	First class fireman
2	City Baltimore State Md	From 2-4 1921 To 2-28 1921	U.S. Lighthouse Service	$780.00 Year	Second class fireman
3	City Baltimore State Md	From 3-1 1921 To 7-31 1921	U.S. Lighthouse Service	$900. Year	First class fireman
4	City Roe State N C	From 8-10 1921 To 11-1 1922	Levi Goodwin Roe N C	Shares	Fishing operating small boat
5	City Baltimore State Md	From 11-19 1922 To 12-31 1922	U.S. Lighthouse Service	$780.00 Year	Second class fireman
6	City Baltimore State Md	From 1-1 1923 To 4-30 1923	U.S. Lighthouse Service	$930.00 Year	Oiler
7	City Baltimore State Md	From 6-17 1923 To 12-15 1923	U.S. Lighthouse Service	$900 Year	First class fireman
8	City Roe State N C	From 1-6 1924 To 6-7 1924	Levi Goodwin Roe N C	Shares	Fishing operating small boat
9	City Baltimore State Md	From 6-12 1924 To 10-15 1924	U.S. Lighthouse Service	$900. Year	First class fireman

IF MORE SPACE IS REQUIRED, CONTINUE YOUR ENTRIES ON A SEPARATE SHEET ARRANGED AS ABOVE 16—497

UNITED STATES

WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(NONCOMPETITIVE)

Rating _____

Application No. _____

The applicant will carefully fill ALL blank spaces

Position sought Asst Typhlhaus Keeper

(Give exact title of position or examination)

in the 5th Dist

(Office in which the position exists)

Present position (if now employed) { _____ (Title) / Aides (Department and bureau or office)

N. B.—Applicant will write plainly full name (if a woman, stating whether Miss or Mrs.) and post-office address in the blanks below. The address here given will be treated as the applicant's post-office address until notification of change is made to the Commission in writing.

Name of Applicant } Elmer Morrise Goodwin

Number and Street 1808 Richmond Ave

Post Office Portsmouth Va

County Norfolk

State or Territory Va

Applicant will not fill the following blanks

Kind of examination _____

Place _____

Date _____

Application _____ approved _____, 19____

By whom _____ approved _____

U. S. GOVERNMENT PRINTING OFFICE 16—497

5. If you have any practical knowledge of a mechanical trade, name the trade or trades, and state the time you have worked at each, and when, where, and giving places and dates. (If you have served an apprenticeship, so state.)

6. If not now employed, state how long you have been unemployed _____

7. If ever in the United States military or naval service, give dates of enlistment and discharge _____

8. (a) Have you ever filed an application with this Commission or its representative for any branch of the United States Government service? _____

	Name each position for which examined, or for which application was filed	In what city were you, or are you to be, examined?	Give the date of each examination (Month and year)	Did you pass? (Answer "Yes" or "No")
(b) If so, give information indicated regarding each examination.				

I, the undersigned, do solemnly swear (or affirm) that the statements made by me in answer to each and all of the foregoing questions are full and true to the best of my knowledge and belief. SO HELP ME GOD.

If female, prefix "Miss" or "Mrs."

(Signature of Applicant) Elmer Morrise Goodwin

(Sign your first name in full, your middle initial or initials, if you have any, and your surname in full)

THIS APPLICATION WILL NOT BE ACCEPTED IF THE JURAT OR OATH IS OMITTED

JURAT OR OATH

[The following oath must be taken before a NOTARY PUBLIC, or other officer authorized to administer oaths for general purposes, *before whom the applicant must appear in person.*]

Subscribed and duly sworn to before me according to law by the above-named applicant, this 10th day of January, 1939, at city [or town] of Portsmouth, county of Norfolk, and State [or Territory or District] of Virginia

(Signature of officer) C K Herbert

(Official title) Notary Public

My Commission Expires Oct. 13, 1939

UNITED STATES CIVIL SERVICE COMMISSION

WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(NONCOMPETITIVE)

Rating .....

Application No. .....

The applicant will carefully fill ALL blank spaces

Position sought Asst Lighthouse Keeper

(Give exact title of position or examination)

in the 5th Dist

(Office in which the position exists)

Present position (if now employed) { .....

(Title)

Keeper

(Department and bureau or office)

N. B.—Applicant will write plainly full name (if a woman, stating whether Miss or Mrs.) and post-office address in the blanks below. The address here given will be treated as the applicant's post-office address until notification of change is made to the Commission in writing.

Name of Applicant { Elmer Morrise Goodwin

Number and Street 1808 Richmond Ave

Post Office Portsmouth Va.

County Norfolk

State or Territory Va.

Applicant will not fill the following blanks

Kind of examination .....

Place .....

Date .....

Application ..... approved ....., 19....

By whom ..... approved .....

U. S. GOVERNMENT PRINTING OFFICE 16—497

5. If you have any practical knowledge of a mechanical trade, name the trade or trades, and state the time you have worked at each, and when, where, and under whom, giving places and dates. (If you have served an apprenticeship, so state.)

6. If not now employed, state how long you have been unemployed

7. If ever in the United States military or naval service, give dates of enlistment and discharge

8. (*a*) Have you ever filed an application with this Commission or its representative for any branch of the United States Government service?

	Name each position for which examined, or for which application was filed	In what city were you, or are you to be, examined?	Give the date of each examination (Month and year)	Did you pass? (Answer "Yes" or "No")
(*b*) If so, give information indicated regarding each examination.				

I, the undersigned, do solemnly swear (or affirm) that the statements made by me in answer to each and all of the foregoing questions are full and true to the best of my knowledge and belief. SO HELP ME GOD.

If female, prefix "Miss" or "Mrs."

(*Signature of Applicant*) Elmer Morrise Goodwin

(Sign your first name in full, your middle initial or initials, if you have any, and your surname in full)

THIS APPLICATION WILL NOT BE ACCEPTED IF THE JURAT OR OATH IS OMITTED

JURAT OR OATH

[The following oath must be taken before a NOTARY PUBLIC, or other officer authorized to administer oaths for general purposes, *before whom the applicant must appear in person.*]

Subscribed and duly sworn to before me according to law by the above-named applicant, this 10th day of January, 1939, at city [or town] of Portsmouth, county of Norfolk, and State [or Territory or District] of Virginia

(*Signature of officer*) C H Herbert

(*Official title*) Notary Public

My Commission Expires Oct. 13, 1939

	FROM 11-1-1924	Levi Goodwin		
E	TO			
NC	6-1-1926	Roe NC	Shearer	Fishing operating small boats
TY	FROM			
Baltimore	6-11-1925		$900.	
STATE	TO			
Md	10-23-1925	U.S. Lighthouse Service	year	First class fireman
CITY	FROM			
Baltimore	10-24-1925		$930.00	
STATE	TO		year	
Md	4-11-1926	U.S. Lighthouse Service		oiler
CITY	FROM	Levi Goodwin		
Roe	5-1-1926			
STATE	TO			
NC	9-1-1929	Roe NC	Shearer	Fishing operating small boats
CITY	FROM			
Baltimore	9-16-1929		$800.00	
STATE	TO			
Md	1-1-1930	U.S. Lighthouse Service	year	First class fireman
CITY	FROM			
Baltimore	1-2-1930		$930.00	
STATE	TO		year	
Md	6-30-1933	U.S. Lighthouse Service		oiler
CITY	FROM			
Norfolk	7-1-1933		$930.00	
STATE	TO		year	
Va	1-10-1939	U.S. Lighthouse Service		oiler

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

LMF

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
NORFOLK, VA.

January 12, 1939

SERVICE RECORD

Elmer M. Goodwin

From	To	Position	Vessel	Monthly Pay
10/12/20	12/9/20	2d Class Fireman	Maple	$75.00
12/10/20	2/3/21	1st Class Fireman	Maple	90.00
2/4/21	2/28/21	2d Class Fireman	Maple	75.00
3/1/21	6/30/21	1st Class Fireman	Maple	90.00
7/1/21	7/31/21	1st Class Fireman	Maple	80.00
11/19/22	12/31/22	2d Class Fireman	Maple	51.25
1/1/23	4/30/23	Oiler	Maple	65.00
5/17/23	5/25/23	1st Class Fireman	Maple	57.50
5/26/23	11/30/23	1st Class Fireman	Maple	67.50
12/1/23	12/15/23	1st Class Fireman	Maple	72.50
6/15/24	10/15/24	1st Class Fireman	Maple	67.50
6/11/25	10/23/25	1st Class Fireman	Maple	67.50
10/24/25	12/31/25	Oiler	Maple	72.50
1/1/26	4/11/26	Oiler	Maple	77.50
9/16/29	1/1/30	Fireman	Maple	67.50
1/2/30	3/31/30	Oiler	Maple	72.50
4/1/30	6/30/33	Oiler	Maple	77.50
7/1/33	Present Time	Oiler	Wistaria	77.50

Certified Correct:

W. L. Rebbel

W. L. Rebbel,
Chief Clerk.

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES

September 12, 1938

Class app. in file of Herman C Bugg, oiler

Superintendent of Lighthouses, Norfolk, Virginia

Executive Order No. 7852 dated March 29, 1938, returned the positions of boatswain, quartermaster, oiler, winchman, and light attendant to the classified civil service. In accordance with subsequent Bureau and Department recommendations, the Civil Service Commission has approved the classification under section 6 of civil service rule II of the following-named personnel of the Lighthouse Service.

Name	Position	Dist.	Salary	Date of Authority
Elmer M. Goodwin	Oiler	5	$77.50 p.m	8-19-38
John P. Granger	Oiler	5	77.50	8-22-38
William H. Rankin	Oiler	5	77.50	8-19-38
Arthur M. Hudgins	Quartermaster	5	72.50	8-19-38

For the Commissioner:

R. J. GROSS
Chief of Personnel Division

hlm/see

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

LL:PL

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
NORFOLK, VA.

May 11, 1938.

SERVICE RECORD

Elmer M. Goodwin

From	To	Position	Vessel	Monthly Pay
10/12/20	12/9/20	2d Class Fireman	Maple	$75.00
12/10/20	2/3/21	1st Class Fireman	Maple	90.00
2/4/21	2/28/21	2nd Class Fireman	Maple	75.00
3/1/21	6/30/21	1st Class Fireman	Maple	90.00
7/1/21	7/31/21	1st Class Fireman	Maple	80.00
11/19/22	12/31/22	2nd Class Fireman	Maple	51.25
1/1/23	4/30/23	Oiler	Maple	65.00
5/17/23	5/25/23	1st Class Fireman	Maple	57.50
5/26/23	11/30/23	1st Class Fireman	Maple	67.50
12/1/23	12/15/23	1st Class Fireman	Maple	72.50
6/15/24	10/15/24	1st Class Fireman	Maple	67.50
6/11/25	10/23/25	1st Class Fireman	Maple	67.50
10/24/25	12/31/25	Oiler	Maple	72.50
1/1/26	4/11/26	Oiler	Maple	77.50
9/16/29	1/1/30	Fireman	Maple	67.50
1/2/30	3/31/30	Oiler	Maple	72.50
4/1/30	6/30/33	Oiler	Maple	77.50
7/1/33	Present Time	Oiler	Wistaria	77.50

Certified Correct:

W. L. Rebbel

W. L. Rebbel,
Chief Clerk, 5th Lighthouse District.

Form 375
Feb. 1936

UNITED STATES CIVIL SERVICE COMMISSION

WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(NONCOMPETITIVE)

Any false statement in an application, or alteration of a voucher or certificate, or presentation to the Commission of any such paper, is a violation of the law and punishable as such. All answers must be in ink or typewriting. If more space is required, an additional sheet securely fastened to this form may be used. Answers on such sheet should be numbered to correspond to questions.

GIVE DATES AND PERIODS OF TIME REQUIRED IN YEARS AND MONTHS AS ACCURATELY AS POSSIBLE

1. (a) Give your name Elmer Morris Gooderin (b) Are you a citizen of the United States? Yes (Yes or No)

2. Give (a) the date of your birth May 2nd 1901 (b) the place of your birth Roe N C

3. Give in the blanks below a detailed statement of your education, including dates:

(a) Grammar school: Attended from from, 190?, to year, 191?. Highest grade completed 7

(b) High school: Name and location

Attended from ____, 1____, to ____, 1____ Highest grade completed ____ Were you graduated? ____

(c) College or university (Give both graduate and undergraduate work)		Dates of attendance (Give month and year)		Semester-hours credit received	Major subject		Degree conferred	Date of degree
Name	Location	From	To		Name	Sem. hrs. in major		

(d) Specify here any specialized courses which you have completed in high school, college, or elsewhere, and indicate the credits received for each course

(e) Have you ever been admitted to the bar? ____ Of what State? ____ When? ____

4. Furnish in the blanks below a complete, comprehensive statement, showing every employment you have had since you first began to work, including your present employment, and accounting for all periods of unemployment.

	Place of employment	Dates of employment (Month and year)	NAME AND ADDRESS OF EMPLOYER (Give street address and city and State. If unemployed, give own address at that time)	Yearly salary or net earnings	NAME OF POSITION AND DESCRIPTION OF DUTIES
1	City Baltimore State Md	From 10-12, 1920 To 2-3, 1921	U.S. Lighthouse Service	$900. Year	First class fireman
2	City Baltimore State Md	From 2-14, 1921 To 2-28, 1921	U.S Lighthouse Service	$780.00 Year	Second class fireman
3	City Baltimore State Md	From 3-1, 1921 To 7-31, 1921	U.S. Lighthouse Service	$900. Year	First class fireman
4	City Roe State N C	From 8-10, 1921 To 11-1, 1921	Levi Gooderin Roe, N.C	Shares Hour	Fishing operating small boat
5	City Baltimore State Md	From 11-19, 1922 To 12-31, 1922	U.S. Lighthouse Service	$750.00 year	Second class fireman
6	City Baltimore State Md	From 1-1, 1923 To 4-30, 1923	U.S. Lighthouse Service	$930.00 year	Oiler
7	City Baltimore State Md	From 6-17, 1923 To 12-15, 1923	U.S Lighthouse Service	$900. Year	First class fireman
8	City Roe State N.C	From 1-5, 1924 To 6-7, 1924	Levi Gooderin Roe, N.C	Shares Hour	Fishing operating small boat
9	City Baltimore State Md	From 6-15, 1924 To 10-15, 1924	U.S Lighthouse Service	$900. Year	First class fireman

IF MORE SPACE IS REQUIRED, CONTINUE YOUR ENTRIES ON A SEPARATE SHEET ARRANGED AS ABOVE 16—497

UNITED STATES CIVIL SERVICE COMMISSION
WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(NONCOMPETITIVE)

Rating _____

Application No. _____

The applicant will carefully fill ALL blank spaces

Position sought Keeper
(Give exact title of position or examination)

in the 6th L.H. Dist
(Office in which the position exists)

Present position (if now employed) { 5th L.H. Dist. / Keeper
(Title) / (Department and bureau or office)

N. B.—Applicant will write plainly full name (if a woman, stating whether Miss or Mrs.) and post-office address in the blanks below. The address here given will be treated as the applicant's post-office address until notification of change is made to the Commission in writing.

Name of Applicant { Elmer Morris Goodwin

Number and Street { Portsmouth Rd.

Post Office Portsmouth

County Norfolk

State or Territory Va.

Applicant will not fill the following blanks

Kind of examination _____

Place _____

Date _____

Application _____ approved _____, 19____

By whom _____ approved _____

U. S. GOVERNMENT PRINTING OFFICE 16—497

5. If you have any practical knowledge of a mechanical trade, name the trade or trades, and state the time you have worked at each, and when, where, and under whom, giving places and dates. (If you have served an apprenticeship, so state.)

6. If not now employed, state how long you have been unemployed U.S. Lighthouse Service

7. If ever in the United States military or naval service, give dates of enlistment and discharge

8. (*a*) Have you ever filed an application with this Commission or its representative for any branch of the United States Government service?

(*b*) If so, give information indicated regarding each examination.	Name each position for which examined, or for which application was filed	In what city were you, or are you to be, examined?	Give the date of each examination (Month and year)	Did you pass? (Answer "Yes" or "No")
	Norfolk Navy Yard Sheet metal helper & pipefitter helper	Portsmouth Va.	August 1937	
			August 1937	
		Never heard from either one		

I, the undersigned, do solemnly swear (or affirm) that the statements made by me in answer to each and all of the foregoing questions are full and true to the best of my knowledge and belief. SO HELP ME GOD.

If female, prefix "Miss" or "Mrs."

(*Signature of Applicant*) Elmer Morris Goodwin
(Sign your first name in full, your middle initial or initials, if you have any, and your surname in full)

THIS APPLICATION WILL NOT BE ACCEPTED IF THE JURAT OR OATH IS OMITTED

JURAT OR OATH

[The following oath must be taken before a NOTARY PUBLIC, or other officer authorized to administer oaths for general purposes, *before whom the applicant must appear in person.*]

Subscribed and duly sworn to before me according to law by the above-named applicant, this 21st day of April, 1938, at city [or town] of Portsmouth county of Norfolk, and State [or Territory or District] of Virginia

(*Signature of officer*) E. H. Herbert

(*Official title*) Notary Public

My Commission Expires Oct. 13, 1939

Roe N C	FROM 11-1-1924 TO 6-1-1925	Levi Goodwin Roe N C	~~Stove~~ Shares	Fishing operating small boat
Baltimore Md	FROM 6-11-1925 TO 10-23-1925	U.S. Lighthouse Service	$900. year	First class fireman
Baltimore Md	FROM 10-24-1925 TO 4-11-1926	U.S. Lighthouse Service	$930.00 year	Oiler
Roe N C	FROM 6-1-1926 TO 9-1-1929	Levi Goodwin Roe N C	Shares ~~Stove~~	Fishing operating small boat
Baltimore Md	FROM 9-16-1929 TO 1-1-1930	U.S. Lighthouse Service	$800.00 year	First class fireman
Baltimore Md	FROM 1-2-1930 TO 6-30-1933	U.S. Lighthouse Service	$930.00 year	Oiler
Norfolk Va	FROM 7-1-1933 TO Stige Employed 4-21-1938	U.S. Lighthouse Service	$930.00 year	Oiler

CHARLES L. ABERNETHY
Dist. North Carolina

Misc. Bus.

Congress of the United States
House of Representatives
Washington, D. C.

October 26, 1932.

October 5th., 1932.

Hon. Charles L. Abernethy,
House of Representatives,
Washington, D. C.

Dear Mr. Abernethy:

1. In further reference to your letter of October 5 inclosing one from Mr. Elmer M. Goodwin, 1618 Prentes Ave., Portsmouth, Va., in regard to his status on the Lighthouse Tender MAPLE:

2. You are respectfully informed that the deduction in Mr. Goodwin's pay during the month of August was not on account of the furlough provisions of the Economy Act, but on account of an absence from August 2 to 14, which it was necessary to charge to leave without pay as the result of the provisions of the Economy Act. In the cases of certain other employees from whom no such deductions were made in their July pay, adjustments by means of proper deductions have been or are being made at a later date. These employees were paid the full rate during the month of July due to the fact that complete information had not then been received by the field offices of the Lighthouse Service in regard to the effect of certain provisions of the Economy Act. The result of these provisions, so far as employees on vessels of the Lighthouse Service are concerned, is that no leave with pay is permissible; however compensatory time is granted these employees for any time that these employees are actually employed on Sundays or holidays.

Very truly yours,

G. R. PUTNAM,
Commissioner of Lighthouses.

RG:EMF
Copy to 5th Supt.

Referred to Superintendent of Lighthouses, Baltimore, Md., for report and return. It appears that possibly furlough deductions were made in this case on the basis of pay plus subsistence, which is not proper in the case of Lighthouse Vessel Personnel, subsistence in their cases not being considered a part of their pay within the meaning of the Economy Act.

By the Commissioner:

E. P. Norman,
Administrative Assistant.

Congress of the United States
House of Representatives
Washington, D. C.

10/7/32 ack
10/3+4/32 ans & copy 5th

LIGHTHOUSES
OCT 8 12 2
BALTIMORE MD
LIGHTHOUSES
OCT-20-AM 1932
OCT-6-AM 9:31

October 5th., 1932.

Commissioner of Lighthouses,
Department of Commerce,
Washington, D. C.

Dear Sir:

I am enclosing herewith letter which I have received from Mr. Elmer M. Goodwin, an employee of the Lighthouse Service. You will note from this letter that $31.00 was deducted from Mr. Goodwin's pay for twelve days leave although he is employed at a salary of less than one thousand dollars per year. The Economy Act provides that the furlough shall not apply to those employees receiving less than one thousand dollars per year, and I will greatly appreciate it if you will let me know why the above amount was deducted from Mr. Goodwin's salary.

Sincerely,

Charles L. Abernethy

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
Prop. Clk.
Steneg.
Messenger
File

RG:EMF Bureau of Lighthouses, Washington, D. C., October 7, 1932.

Referred to Superintendent of Lighthouses, Baltimore, Md., for report and return. It appears that possibly furlough deductions were made in this case on the basis of salary plus subsistence, which is not proper in the case of Lighthouse Vessel Personnel, subsistence in their cases not being considered a part of their pay within the meaning of the Economy Act.

For the Commissioner:

W. P. Harman

W. P. HARMAN,
Administrative Assistant.

Encl.

1932 OCT-20- AM 9:00

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

October 19, 1932.

2nd Endorsement.

Subject: Deductions under Economy Act.
Reference: Bureau endorsement of October 7th on letter from Cong. C.L. Abernethy, N.C., dated October 5th.

1. Returned to Commissioner of Lighthouses.

2. At the close of July, information concerning the construction to be placed on the Economy Act was very vague. On the Tender MAPLE, through misunderstanding, several members of the crew were overpaid in July, which overpayments are being adjusted. During the month of August, Mr. Goodwin was absent from duty from the 2nd to the 14th, inclusive, and deduction was made for 12 days at $77.50 per month, which is in accordance with our interpretation of the decisions on the Economy Act and rules on leave without pay.

For and in the absence of the Superintendent,

P.S. Johnson

Asst. Superintendent of Lighthouses.

The deduction in this case it appears was not for furlough but for leave w.o. pay under economy act, overpayments having been made others for which adjustments are being made. Res advise

no pay with leave being allowable.

O.T. but compensating time is being allowed.

October 7, 1932.

Hon. Charles L. Abernethy,
House of Representatives,
Washington, D. C.

Dear Mr. Abernethy:

1. In reference to your letter of October 5 forwarding letter from Mr. Elmer M. Goodwin, an employee of this Service, relative to furlough deduction made from Mr. Goodwin's salary for twelve days leave:

2. You are respectfully informed that this matter is under investigation and that you will be further advised at an early date.

Very truly yours,

G. R. PUTNAM,
Commissioner of Lighthouses

E-M-F