50/72

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 5/16/2023

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Anderson, Kraig, L.	23-003
E-Mail Address:	**Phone Number:**
kraiga@gmail.com	858-357-5100

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Graefe, Richard		1878 Germany

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☑ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):
CA

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature:
Kraig Anderson

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service		
From: 1915	To: 1920	
(Agency & Location)		
From:	To:	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers:
- ☐ Yes
- ☐ No

CMRS Service Request Number:
2-280 71948005

CMRS Search Request Number(s):

Attendant Signature:

Remarks:

SCREENING NOTES

- ☑ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed

Hold Requested:
- ☐ Yes
- ☐ No

Total Requests:

Screened Items: 6 MH11 D

- ☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

Employee Name: Graefe, Richard **DOB:** 1878 POB GERMANY
DOS: 1915-1920

Records checked:

Agency: Commerce 6028	Area: Bay 10, Lower Catwalk	positive	negative
Agency: Commerce 6029	Area: Bay 10, Lower Catwalk	positive	negative
Agency: Old Commerce	Area: Bay 10, Lower Catwalk	positive	negative

AND

Agency: Treasury 2189	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury 2188	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Old Treasury	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

Agency: Treasury SRCs series 1	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 2	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 3	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Coast Guard SRCs	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

CMRS: possible CG service	Area: _____	positive	negative
ARCIS: _____	Area: _____	positive	negative

Notes: _____

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT JUN 13 1914 HOUSES

HWR-CHT

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT,

THE COMMISSIONER OF LIGHTHOUSES: San Francisco, Cal., June 6, 1914, 191
(City.) (Date.)

Action recommended, Transfer & promotion of

Name, **Richard Graefe** Legal residence, **California**

Position, **Second Assistant Keeper** Salary, **$540 per annum**

Location, **Fort Point Lightstation, California.** Appropriation, **Salaries of Keepers of Lighthouses.**

Effective **June 8, 1914** {~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Former position, **Fourth Assistant Keeper** Former salary, **$504 per annum**

Location, **St. George Reef Lightstation, California.**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, **Samuel Sutton** Services terminated, **June 5, 1914.**

Reason, **Promotion.**

Relatives in Government Service, **None**

Remarks: **Transfer requested by telegraph - June 5, 1914.**

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Rhodes.
Inspector

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

~~JUN 1 8 1914~~

Submitted to the Secretary of Commerce, approved.

File. See DL of June 6-14 appointing Graefe 2aK at 540.

Carbon destroyed

~~Acting Commissioner~~

[1] Strike out the clause which does not apply.

11—2314

folder

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
JUN 8 1914
HOUSES

June 6, 1914.

Mr. Richard Craefe,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Forty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from fourth assistant keeper at $504 per annum.)

E&D June 10, 1914.

By direction of the Secretary:

Respectfully,

GEO. W. LEADLEY,

M
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Samuel Sutton.

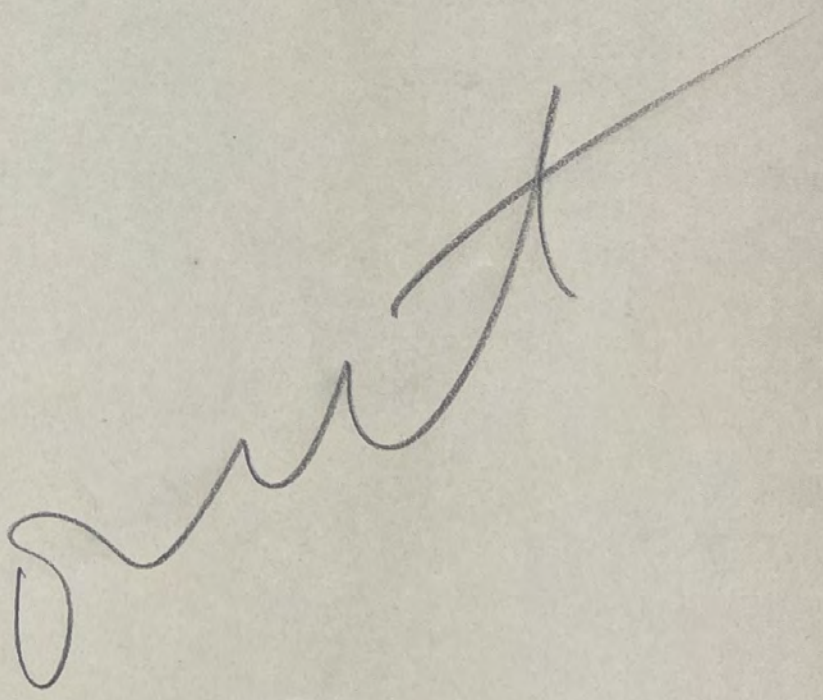
Legal Residence: California.

11—3692

Mac JUN 8 - 1914

GRAEFE, RICHARD

GRAEFE, RICHARD



Form 73

NOMINATION

LIGHT DEC 3 1913 HOUSES

Per

HWR-CHT

11/4/13 - telegraphed Dec 2

SPECIAL

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT,

San Francisco, Cal., November 25, 1913, 191
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment of

Name, Richard Graefe — Legal residence, California

Position, Fourth Assistant Keeper — Salary, $504 per annum

Location, St.George Reef Lightstation,Cal. — Appropriation, Salaries of Keepers of Lighthouses.

Effective December 4, 1913 — {[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, ---- — Former salary, ----

Location, ----

Rank on eligible list, 2 Rating, Asst. Keeper Percentage, 84.2, Other eligibles considered:

Roy O.Mills (FR) and David J.Flynn (D) Fred J Porteous (C)

Previous incumbent, Max Friedrich — Services terminated, December 3,1913.

Reason, Expiration temporary appointment

Relatives in Government Service, None

Remarks: No quarters furnished by Government for family of nominee.
Request notification by wire when appointment is made.

Selection regular, subject to the action of the
U. S. Civil Service Commission. NOV 28 1913, 191

C. A. Weyand — Rhodes.

Secretary Twelfth Civil Service District. — Inspector

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 3 - 1913

Submitted to the Secretary of Commerce, approved.

C. V.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

PROBATIONARY APPOINTMENT

Department of Commerce and Labor

APPOINTMENT DIVISION

Washington

1/12/14
Form letter sent Dept
Dept

December 4, 1913.

Mr. Richard Graefe,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Fourth Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Four dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

(By selection from certificate No. - - - - -, and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)



By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

M

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Max Friedrich.

Legal Residence: California.

DEC 6 _ 1913

11—1394

Ed D Jan 8, 1914

Department of Commerce and Labor

LIGHTHOUSE SERVICE

HWR-CHT

LIGHT
JAN 24 1914
HOUSES

Dep. Commr.
Hydrog.
Engr. Cons.
Mar. Engr.
E. C. G.
Examiner.
Personnel.
Accounts.
Contracts.
Chf. Clk.
Commr.

OFFICE OF INSPECTOR, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CAL.

Richard Graefe:
oath of office.

January 19, 1914.

Commissioner of Lighthouses,

1. The Bureau is informed, in reply to its letter of the 12th instant, that the oath of office of Richard Graefe, fourth assistant keeper at St. George Reef Lightstation, Cal., was mailed to the Bureau on January 13th, immediately upon its receipt from the station.

Rhodes.

Inspector

Department of Commerce and Labor

LIGHTHOUSE SERVICE

HWR-CHT

LIGHT
JAN 24 1914
HOUSES

Dep. Commr,
Hydrog.
Engr. Cons.
Mar. Engr.
E. C. G.
Examiner.
Personnel.
Accounts.
Contracts.
Chf. Clk.
Commr.

OFFICE OF INSPECTOR, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CAL.

Richard Graefe:
oath of office.

January 19, 1914.

Commissioner of Lighthouses,

1. The Bureau is informed, in reply to its letter of the 12th instant, that the oath of office of Richard Graefe, fourth assistant keeper at St. George Reef Lightstation, Cal., was mailed to the Bureau on January 13th, immediately upon its receipt from the station.

Rhodes.

Inspector

LIGHT
JUN 6 1914
9.31
HOUSE

DEPARTMENT OF COMMERCE

Dep. Commr,
Hydrog.
Engr. Cons.
Mar. Engr.
Examiner.
~~Personnel~~
Accounts.
Contracts.
Chf. Clk.
Commr.

SPECIAL 6-6-14 Tel TELEGRAM

S Sutton Jae 2t Pt

1 WU. GS. 22 Paid G. R. - Night.

San Francisco, California, June 5, 1914.

Lighthouse Commissioner,
Washington, D. C.

Request telegraphic authority promotion Richard Graefe fourth assistant, St. George, at 504 pa to second assistant at 540 pa Fort Point, LS Cal five hundred forty annum.

Rhodes.

June 6, 1914.

9:10 a.m.

McC.

Bureau of Lighthouses,
June 6, 1914.

Submitted to Secretary of Commerce recommending that Richard Graefe be promoted from the position of fourth assistant keeper, St. George Reef Light Station, California, at $504 per annum, to the position of second assistant keeper, Fort Point Light Station, California, at $540 per annum, vice Samuel Sutton, promoted, effective June 6, 1914, or as soon thereafter as he enters on duty.

Appropriation: Salaries, Keepers of Lighthouses.

Acting Commissioner.

McC

Washington D C June 6 1914

Lighthouse Inspector San Francisco California

Graefe appointed second assistant keeper Fort Point effective today or entrance hereafter

Putnam

Commissioner

Taken by Schuckers to W. U. office 14th & F at 4.50 pm

Today's Journal

Form 73

NOMINATION

HWR-CI

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT.

LIGHT MAR 12 1917 HOUSES

Nov. 1917, mod Instr.

San Francisco, Cal., March 7th 1917, 191
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer & promotion of

Name, **Richard Graefe** Legal residence, **California**

Position, **First Assistant Keeper** Salary, **$636 per annum**

Location, **Cape Mendocino Lightstation, Cal.** Appropriation **Salaries of Keepers of Lighthouses**

Effective **March 16, 1917** {~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Former position, **Second Assistant Keeper** Former salary, **$540 per annum**

Location, **Fort Point Lightstation, Cal.**

Rank on eligible list, - - - Rating,- - - - Percentage, - - - -, Other eligibles considered:

Previous incumbent, **Winfield S. Williams** Services terminated, **about March 15, 1917.**

Reason, **Transfer & demotion**

Members of family in Government Service, **None**

Remarks: **Request notification by wire when appointment is made.**

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

H. W. Rhodes.

Secretary, Civil Service District. **Inspector**

BUREAU OF LIGHTHOUSES
WASHINGTON

MAR 12 1917

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

183

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
MAR 14 1917
HOUSES

March 13, 1917.

Mr. Richard Graefe,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Assistant Keeper

in the Lighthouse Service

at a salary of Six Hundred and Thirty-six dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from second assistant keeper at $540 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

L
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Winfield S. Williams.

Legal Residence: California.

11—3692

MAR 14 1917

Richard Graefe

Richard Graefe

INACTIVE

LEGAL RESIDENCE.
California.

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
4th Asst. Kpr. St. George Ref L.S. Cal	$504.	L. H.	Jan. 8, 1914
2nd " " Fort Point " "	$540.	"	June 10, 1914.
1st " " Cape Mendocino L.S. Cal	$636.	"	March 22, 1917
Keeper " Increase	660	"	Nov 4 1918
" " "	720	"	Jan 8, 1919.
RESIGNED CLOSE OF		May 26 1939	
		INACTIVE	

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT DEC 3 1913 HOUSES

HWR-CHT

SPECIAL

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT,

San Francisco, Cal., November 25, 1913, 191
(City.) (Date.)

APPOINTMENT DIVISION APPOINTMENT WING DEC 4 1913 DEPT OF COMMERCE

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK DEC 3 1913

APPOINTMENTS DEC 3 1913 Salaries of Keepers & of Lighthouses. 904

☆Action recommended, Probationary appointment of

Name, Richard Graefe — Legal residence, California

Position, Fourth Assistant Keeper — Salary, $504 per annum

Location, St.George Reef Lightstation,Cal. — Appropriation, Salaries of Keepers & of Lighthouses.

Effective December 4,1913 — [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, ---- — Former salary, ----

Location, ----

Rank on eligible list, 2 Rating, Asst. Keeper Percentage, 84.2 , Other eligibles considered:

Roy O.Mills (FR) and David J.Flynn (D) Fred J. Porteous (C)

Previous incumbent, Max Friedrich Services terminated, December 3,1913.

Reason, ~~Expiration~~ temporary appointment

Relatives in Government Service, None

Remarks: No quarters furnished by Government for family of nominee.
Request notification by wire when appointment is made.

Selection regular, subject to the action of the
U. S. Civil Service Commission. NOV 28 1913 , 191

C. A. Sheppard
Secretary, Twelfth Civil Service District.

Rhodes.
Inspector

---

* No papers MRF

12-4-13

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 3 - 1913

Submitted to the Secretary of Commerce, approved.

S. Conway
Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

PROBATIONARY APPOINTMENT

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

December 4, 1913.

Mr. Richard Graefe,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Fourth Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Four dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

(By selection from certificate No. ----, and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

CARDED

APPOINTMENT DIVISION. REPORTED DEC 4 1913 TO DISBURSING CLERK DEPT OF COMMERCE

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

M

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

CHANGE REPORTED JAN 1914 11—1394 U. S. COMMISSION.

Vice: Max Friedrich.

Legal Residence: California.

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

I, Richard Graefe

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

☞ Richard Graefe
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] Sixth day of December, A. D. 1913

(Affix official seal here)

[4] (Name) Hedley Beesley
NOTARY PUBLIC
(Official title) and for the County of Los Angeles, State of California.

My Commission Expires August 10, 1915

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present 4th Asst. Keeper	$504 per annum	St. George Reef Lightstation, Cal.
Former [5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 18th District

San Francisco, Cal., (Address), January 13, 1914 (Date)

The above-named appointee entered upon duty on January 8, 1914 (Date)

H. W. Rhodes Inspector
(Signature, followed by title)

CARDED

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

JL

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

CHIEF C'
JAN 14 1914
5

January 12, 1914.

APPOINTMENTS
JAN 14 1914
10.20

Lighthouse Inspector, **San Francisco, Cal.**

Referring to Department letter appointing the following-named employee, secure and forward oath of office covering this appointment as soon as practicable. See paragraph "Forwarding oaths and personal question sheets," page 117, Regulations, 1911.

Name of employee: **Richard Graefe**

Position: **Fourth Assistant Keeper**

Date of Department letter: **December 4, 1913.**

(Signed) J S Conway

Acting Commissioner.

Bureau of Lighthouses, Washington
JAN 12 1914

Submitted to Secretary of Commerce for his information.

J S Conway
Acting Commissioner.

LIGHT HOUSE INSPECTOR DIST
DEC--9 1913
SAN FRANCISCO, CAL.

PERSONAL QUESTION SHEET

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

LIGHT
JAN 19 1914
HOUSES

March 5, 1913.

To the Chiefs of Bureaus of the Department of Commerce:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

CHIEF CLERK
JAN 19 1914
5

William C. Redfield
Secretary.

APPOINTMENTS
JAN 20 1914

CARDED

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

---

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe. If name itself is merely a letter, it should be so stated.)

Mr. Richard Graefe

2. How do you intend to write your name on the pay roll? (*This should agree with signature to your oath of office.*) Richard Graefe

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Los Angeles	California	Los Angeles	Tenth Distr.
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") white

5. Where were you born? Dessau, Anhalt, Germany

6. When were you born? July (Month.) fourth (Day.) 1878 (Year.)

7. Give name and address of person whom you would like to have notified in case of accident.

Mrs. Minnie Grace (Name.) 1015 East 53rd St (Number and street.)

Los Angeles (City or town.) California (State or Territory.)

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
none				

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Assistant Lighthouse Keeper November 12. 1913.

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

none

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
no					

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

no

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
no			

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
no			

15. Are you the widow or orphan of an honorably discharged soldier or sailor? (If so, give the information called for by the blanks below.)

Name under which service was rendered no

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

1893-96 Apprentice Tinning & Plumbing. 1896-97 Journey man Tinning
1897-99 Seaman. Merchant vessels. 1899-1902 Seaman - German navy.
1903 - 1904 Seaman - U. S. Revenue Service.
1904 - 1913 Plumbing journey man & Pontracting.

Pipefitter, Navy Yard Puget Sound Wt. 1913, Pipefitter Navy Yard Mare Island July 1913.

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

yes

21. State the date upon which the above blanks were filled. December 6th, 1913

Witness:

In case signature is by mark.

(Signature) Richard Grade

P. O. Address: Los Angeles
City or town.
1015 East 53rd St
Number and street.
California
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded January 13, 1914, 19

(Signature) H. W. Rhodes.

(Official title) Inspector 18th Lighthouse District

11—1434

16. What was your occupation prior to entering the United States civil service? (It is intended that the question shall state briefly the lines of work followed by you before receiving your present appointment your service indicated in answer to questions 11, 12, 13, and 14.)

1893-96 Apprentice Tinning & Plumbing 1896-97
1897-99 Seaman merchant vessels 1899
1903 - 1904 Seo
10 [illegible]

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Plumber & Tinner

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

Plumber, Quartermaster Service April 1911. Sub-clerical, Feb. 1912.
Pipefitter, Navy Yard Puget Sound Oct 1913, Pipefitter navy Yard mare Island July 1913.

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

yes

21. State the date upon which the above blanks were filled. December 6th, 1913

(Signature) Richard Grade

Witness:

In case signature is by mark.

P. O. Address: Los Angeles
City or town.
1015 East 53rd St
Number and street.
California
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded January 13, 1914, 19

(Signature) H. W. Rhodes.

(Official title) Inspector 18th Lighthouse District

11—1434

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed:

Bureau of Lighthouses (Bureau or Service.) — St.George Reef Lightstation,Cal. (Place (city, town, station, or vessel.)) — 18th (District.)

2. To what position has he been appointed? Fourth Assistant Keeper

3. State the date of appointment. December 4, 1913.

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

Date of entrance on duty

5. State the date of the oath. December 6, 1913.

6. State the date the employee entered on duty. January 8, 1914.

7. What is his salary? $504 per annum

8. From what appropriation is he paid? Salaries of Keepers of Lighthouses

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

10. If classified, state the date of classification. May 6, 1896.

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

Selected from eligible register

12. Is the employee required to give bond? No

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

-----

14. If foreign born, state when and where naturalization papers were taken out.

August 18, 1909, Superior Court of Los Angeles County, Cal.

Reviewed, approved, and forwarded to the Department.

(Signature) H.W. Rhodes.

(Official title) Inspector 18th Lighthouse District

Date: January 13,1914, 19

11—1434

Copy

DEPARTMENT OF COMMERCE

Telegram

CHIEF CLERK JUN 6 1914 5

APPOINTMENTS JUN 6 1914 35 3

SPECIAL

San Francisco, California, June 5, 1914.

Lighthouse Commissioner,
Washington, D. C.

Request telegraphic authority promotion Richard Graefe, fourth assistant, St. George, to second assistant, Fort Point, five hundred forty annum.

(Signed) Rhodes.

APPOINTMENT DIVISION APPOINTMENT WRITTEN JUN 6 1914 DEPT OF COMMERCE

McC. Bureau of Lighthouses,
June 6, 1914.

Submitted to Secretary of Commerce recommending that Richard Graefe be promoted from the position of fourth assistant keeper, St. George Reef Light Station, California, at $504 per annum, to the position of second assistant keeper, Fort Point Light Station, California, at $540 per annum, vice Samuel Sutton, promoted, effective June 6, 1914, or as soon thereafter as he enters on duty.

Appropriation: Salaries, Keepers of Lighthouses.

e.c.d

Acting Commissioner.

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 6, 1914.

Mr. Richard Graefe,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Forty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from fourth assistant keeper at $504 per annum.)

APPOINTMENT DIVISION ENTERED JUN 6 1914 ON JOURNAL DEPT OF COMMERCE

By direction of the Secretary:

Respectfully,

(Signature) Geo. W. Beadle

CARDED

M
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Samuel Sutton.

Legal Residence: California.

CHANGE REPORTED JUN 1914 U. S. COMMISSION. 11—3692

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

CHIEF CLERK JUN 24 1914

I, Richard Graefe

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

APPOINTMENTS JUN 24 1914

☞ Richard Graefe
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this[3] 10th day of June, A. D. 1914

(Affix official seal here)

[4] (Name) Robert D Munson

(Official title) Deputy County Clerk

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present 2nd Asst.Keeper	$540 per annum	Fort Point Lightstation, Cal.
Former 4th Asst.Keeper	$504 per annum	St.George Reef Lightstation, Cal.

(The above should be filled in by the district officer before sending to appointee)

CARDED.

Office of Lighthouse Inspector, 18th District

San Francisco, Cal. (Address), June 13, 1914. (Date)

The above-named appointee entered upon duty on June 10, 1914 (Date)

H. W. Rhodes. Inspector
(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Form 73

NOMINATION

HWR-CHT

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT MAR 12 1917 HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT.

San Francisco, Cal., March 7th 1917, 191
(City.) (Date.)

CHIEF CLERK MAR 13 1917 5

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer & promotion of

Name, Richard Graefe — Legal residence, California

Position, First Assistant Keeper — Salary, $636 per annum

Location, Cape Mendocino Lightstation, Cal. — Appropriation Salaries of Keepers of Lighthouses

Effective March 16, 1917 — {~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

APPOINTMENTS MAR 13 1917 10,

Former position, Second Assistant Keeper — Former salary, $540 per annum

Location, Fort Point Lightstation, Cal.

APPOINTMENT DIVISION NECESSARY NOTION TAKEN MAR 13 1917 DEPARTMENT OF COMMERCE

Rank on eligible list, - - - Rating, - - - - Percentage, - - - -, Other eligibles considered:

Previous incumbent, Winfield S. Williams Services terminated, about March 15, 1917.

Reason, Transfer & demotion requested

Members of family in Government Service, None

Remarks: Request notification by wire when appointment is made.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

H. W. Rhodes.
Inspector

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

3-13-17

Submitted to the Secretary of Commerce, approved.

MAR 12 1917

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 13, 1917.

Mr. Richard Graefe,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Assistant Keeper

in the Lighthouse Service

at a salary of Six Hundred and Thirty-six dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from second assistant keeper at $540 per annum.)

CARDED

APPOINTMENT DIVISION ENTERED MAR 13 1917 BUREAU DEPT OF COMMERCE

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

L
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Winfield S. Williams.

Legal Residence: California.

11—3692

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT
MAR 29 1917
HOUSES
CHIEF CLERK
MAR 30 1917
5

I, Richard Graefe

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

APPOINTMENTS
MAR 30 1917

Richard Graefe
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 20th day of March, A. D. 1917

(Affix official seal here)

[4] (Name) C. H. Thompson.

(Official title) Clerk 18th Lighthouse District

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present 1st Asst. Keeper	$636 per annum	Cape Mendocino Lightstation, Cal.
Former[5] 2nd Asst. Keeper	$540 per annum	Fort Point Lightstation, Cal.

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT

San Francisco, Cal., (Address), March 24, 1917 (Date)

CARDED

The above-named appointee entered upon duty on March 22, 1917 (Date)

H. W. Rhodes - Inspector
(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

MAR 29 1917

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4789-1

MAKE NO ENTRIES IN THIS COLUMN.

LIGHT
OCT 23 1916
HOUSES

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Graefe, Richard

2. Department:

Commerce

3. Bureau, office, or service:

18th Lighthouse District

4. Designation of position:

Second Assistant Keeper

5. Occupation (if not clearly shown by answer to question 4):

See 4

6. Annual earnings:

$540.

7. Kind of appropriation:

LS

8. Present rate of pay:

$ AS

9. Initial rate of pay:

$ 504 PA.

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

Years: 3

Months: 5

11. State, Territory, or foreign country of birth (do not give town):

Germany

12. Race:

W

13. Sex:

Male

14. Date of birth—

Month: July

Year: 1878

15. Kinds of schools attended, years attended, and degrees taken:

E8

16. Marital condition:

M

17. War veteran?

No

18. Appointed from—

Congressional district and State: 10 California

County: Los Angeles

19. Civil service status:

C

20. Method by which classified status was obtained:

CE

21. Place of employment—

City: Fort Pt. Lt. Sta. (San Francisco)

State: California

DO NOT FOLD THIS CARD.

11—5869

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON November 18, 1918.

Mr. Richard Graefe,

Through the Commissioner of Lighthouses,

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper

in the Lighthouse Service

at a salary of Six Hundred and Sixty dollars per annum,

effective November 1, 1918.

By promotion from 1st. assistant keeper at $636 per annum

OR BASIS OF THIS ACTION IS
LETTER DATED 10-30-18
S.L. 1965-18

APPOINTMENT DIVISION ENTERED NOV 2 0 1918

CARDED

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

W
Ho

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position. (By increase in compensation.)

Legal Residence: California.

11—169.

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

RECEIVED
DEC 14 1918
Lighthouse Inspector
SAN FRANCISCO

5 9

I, Richard Graefe

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

LIGHT
DEC 26 1918
HOUSES

Richard Graefe
(Appointee signs here)

DEC 26 1918 10 34 AM
DIST. CLERK

[2] Sworn to (See below) and subscribed before me, this [3] 10th day of December, A. D. 1918

1918 DEC 27 AM 11 44

(Affix official seal here)

[4] (Name) James Hart

(Official title) Notary Public

My commission expires Nov 13 1920

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$660 per annum	Cape Mendocino Lightstation, Cal.
Former [5] 1st Asst. Keeper	$636 do	do

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 18th District

San Francisco, Cal., (Address) , (Date)

The above-named appointee entered upon duty on November 1, 1918 (Date)

IN THE ABSENCE AND BY DIRECTION OF THE SUPERINTENDENT

CARDED

L. J. Otte. 1st Asst. Supt
(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Form 73 WW:AMG

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT.

San Francisco, Cal. (City.) January 15, 1919 (Date.)

LIGHT HOUSES JAN 21 1919

APPOINTMENTS 1919 JAN 23 PM 3 15

JAN 21 1919 9 14 AM

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Increase in salary (longevity pay)

Name, Richard Graefe

Legal residence, California

CHIEF CLERK

Position, Keeper (1st Assistant)

Salary, $720.00 per annum

Location, Cape Mendocino Light Station Cal

Appropriation, Salaries of Keepers of Lighthouses

1919 JAN 23 PM 1 55

Effective January 8,1919 } the actual date of entrance on duty, ~~or as soon thereafter as he enters on duty~~.

Former position, 1st Assistant Keeper

Former salary, $660.00 per annum

Location, Cape Mendocino Light Station

Rank on eligible list, - Rating, - Percentage, - , Other eligibles considered:

Previous incumbent, Self

Services terminated, January 7,1919

Reason, Increase in salary (longevity pay) Orig appt Jan 8. 1914

Members of family in Government Service, None

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

H. W. Rhodes.

Secretary, Civil Service District.

Superintendent of Lighthouses

BUREAU OF LIGHTHOUSES
WASHINGTON

1919 JAN 23 PM 1 30

Submitted to the Secretary of Commerce, approved.

1-23-19

Conway

Acting Commissioner

† Strike out the clause which does not apply.

11—2314

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

M

Through the Commissioner of Lighthouses.

January 27, 1919.

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ per annum to $ per annum, effective

Sir. Richard Granfe,

Sir: No new appointment will be issued to you as a result of this change, and an oath of office is not required.

660. 720.

By direction of the Secretary: January 1, 1919.

(Above mentioned compensation includes $60. per annum longevity pay.)

Respectfully,

(Signed) Clifford Hawkins.

Chief of Appointment Division.

CARDED

M
G

APPOINTMENT DIVISION
RECEIVED
JAN 27 1919

MAY 18 1920 19 .. AM

Form 93

NOTICE OF RESIGNATION OR DEATH

CHIEF CLERK

LIGHT MAY 18 1920 HOUSES

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1920 MAY 19 AM 11 31

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 18th DISTRICT,

San Francisco, Cal. May 12 , 19 20

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Richard Graefe Position, Keeper (1st Asst.)

Legal residence, California Station, Cape Mendocino Light Station Cal

APPOINTMENTS

Salary, $720. per annum (includes $60.00 longevity)

1920 MAY 19 PM 12

The acceptance of this resignation is recommended effective at the close of ~~at~~ a date to be hereafter reported

This employee has not taken leave in excess of the accrued rate.

Remarks:

APPOINTMENT DIVISION NECESSARY ACTION TAKEN MAY 19 1920 DEPARTMENT OF COMMERCE.

5/19/20.

H. W. Rhodes.

Superintendent of Lighthouses

BUREAU OF LIGHTHOUSES

WASHINGTON MAY 18 1920

Submitted to the Secretary of Commerce, approved.

11—4623

H. B. Bowerman

Acting Commissioner of Lighthouses.

Cape Mendocino Lightstation
May 8th, 1920.

LIGHTHOUSE SUPERINTENDENT
MAY 12 1920
SAN FRANCISCO

Superintendent of Lighthouses
San Francisco, Calif.

LIGHT
MAY 18 1920
HOUSES

Sir:

I respectfully request to be permitted, to resign the position as 1st. Asst. Keeper at Cape Mendocino Lightstation, to be effective as soon as possible.

Respectfully

Richard Traefe
1st Asst. Keeper
Cape Mendocino Lightstation.

D J Olsen
Keeper

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

May 19, 1920.

Mr. Richard Graefe,

Through the Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the Bureau, , to take effect at the close of business on a date later to be determined and reported to the Department.

Bureau..... Lighthouse Service,

Station..... Cape Mendocino Light Station, Cal.

Position..... Keeper.

Salary..... $720 per annum.

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION MAY 20 1920 DEPT. OF COMMERCE

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

CARDED

U. S. REPORT DATA

16th district
S
C

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CAL.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

AMG

LIGHT JUN 8 1920 HOUSES

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CAL.

APPOINTMENT 1920 JUN 11 PM 3 50

1920 JUN 11 PM 3 24

June 2, 1920

Commissioner of Lighthouses:

1. Referring to Department letter of May 19th, accepting the resignation of Richard Graefe as Keeper (1st Assistant) at the Cape Mendocino Light Station to take effect at a date later to be determined and reported to the Department.

2. The Bureau is informed that the services of Richard Graefe terminated at the close of May 26, 1920.

H. W. Rhodes.

Bureau of Lighthouses, Washington
JUN -8 1920

Submitted to Secretary of Commerce for his information.

N. B. Bowerman
Acting Commissioner

CARDED

JAS 6/12/20

APPOINTMENT DIVISION ENTERED JUN 12 1920 DEPARTMENT OF COMMERCE

C. S.: REPORT MADE ENTERED