1109 | H A R P O L E, Mr. LEE

COAST GUARD (L.H.S.)

Old Treasury
Bay 13 LC Row 12
Sec 24 Box 326

Form 439
TREASURY DEPARTMENT
Division of Appointments

Died 1940

File No. 1109

Name H A R P O L E, Mr. LEE

BORN: October 11, 1881.

Service COAST GUARD (L. H. S.)

U. S. GOVERNMENT PRINTING OFFICE 2—16322

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 649

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date December 30, 1940.

Name: Harpole, Lee

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No: 855

Nature of Recommendation

Death

	FROM	TO
Position	Keeper	
Grade	Field (Range $1800-2160)	
Salary	$1920 p.a. plus $60 p.a. Qtrs.	
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Ketchikan, Alaska	
Post of Duty	Cape Sarichef Lt. Sta., Alaska	
Appropriation	Civilian Employees, C. G.	
Allotment		
Field or Dept'l.	Field	

EFFECTIVE December 7, 1940.
Remarks:

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Reg.

DATE OF BIRTH: 10-11-1881

LEGAL RESIDENCE: Alaska

SEX: M | RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

Justification:

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds

N. R. STILES,
Commander, U. S. Coast Guard,
Assistant Personnel Officer.
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL. TREASURY DEPARTMENT)

DATE APPROVED BY THE SECRETARY

1-2-41

INTERLEAVED-PATD.-REMINGTON RAND

APPLICANT OR EMPLOYEE MUST FILL THE FOLLOWING

Name (in full) Lee Harpole- Sex Male

Present address Ketchikan Alaska Date of birth Oct- 11-1881

Give below all places of residence during the past FIVE years

From-- (Month and year)	To-- Month and year)	Number and Street	City and State
		Cape Lanichef	Lightstation Alaska-

Give, in your own handwriting, the information requested below

Have you ever been arrested for any reason whatsoever? No

If so, give details in space provided below. (~~Yes or~~ no)

Date of Arrest	Age	Charge	Court and Location	Judge	Disposition

No Reply Received From F. B. I.
Apparently No Criminal Record.

Have you ever been fingerprinted? No Where?

When? If for the Civil Service, what position?

I hereby swear (or affirm) that the above statements are complete and accurate in every detail.

Lee Harpole-

Customary payroll signature of employee

U. S. COAST GUARD

Subscribed and sworn to before me this 20 day of March 19 40

Harry Levy

~~Notary Public~~ HARRY LEVY
Chief Clerk

My commission expires

July 1, 1939. Lighthouse District No. SIXTEENTH

consolidated with JUNEAU Coast Guard District,

Headquarters JUNEAU, ALASKA

See U. S. Coast Guard General Order No. 37, dated June 20, 1939.

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - FEB 9 1940

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

Lee Harpole (Name) — Alaska (Legal Residence)

STATUS

DESIGNATION	ACTION	SALARY	BUREAU–SERVICE–STATION	DATE OF EFFECT
Keeper	TEMPORARY rte 8 mos	900	L H.- Cape St Elias LS Asa	July 18, 1919
"	Prom	960	" "	Sept 16, 1919
"	Ext rte 3 mos	"	" "	Oct 18, 1919
"	Lump Cert	"	" "	Jan 16, 1920
"	"	1020	" "	Feb. 11, 1920
"	Prob.	"	" "	July 16, 1920
"	Trans	"	" Cape Hinchinbrook LS Asa.	June 13, 1921
"	"	1080	" 16th Ct Large	May 4, 1923
"	"	1020	" Cape Sarichef LS Asa	July 1, 1923
"	Read of Pay	1260	" "	July 1, 1924
"	Incr. long	1320	" "	July 18, 1924
"	Read of Pay	1380	" "	Feb. 1, 1925-
"	"	1620	" "	"
"	INCREASE IN COMPENSATION	1680	" "	July 2, 1925-
"	Prom	1740	" "	
"	Trans.	"	" Cape Hinchinbrook	Aug 1, 1925-
"	Trans.	1680	" Cape Sarichef LS.	7-11-27
Keeper	Temp. Prom.	1740	L. H. Cape Sarichef LS	6-16-28
"	COMPENSATION Act. May 28, 1928.	1860	" " " "	JUL 1 1928
Keeper	Trans (73a)	1860	L. H - Cape Hinchinbrook	Sept. 1, 1929
"	INCREASE IN COMPENSATION	1920	" " "	JAN 1 1931
"	Temp N.P. Trans. 13 mos.	1920	" Cape Sarichef	June 30, 1932
"	To Perm. Pos. Trans. 73a	1920	" Cape Sarichef LS.	July 11, 1933.

Abolished 6/30/32 NG

PERSONNEL CLASSIFICATION BOARD FORM NO. [redacted] FIELD QUESTIONNAIRE
(To be filled out in accordance with the instructions given in P. C. B. Forms Nos. 15 and [redacted])

Bureau No. Lt [redacted]26 Sheet No. 16(b)-14

Space reserved for the use of the Board
Far Westward Station
Permanent Position

1. HAROLD (Surname) Lee (Given name) (Initial)
2. Department Commerce
3. Bureau Lighthouses
4. Field service Lighthouse Service
5. (a) Field station Cape Serichef Light Station
(b) Subdivision 16TH LIGHTHOUSE DISTRICT
(c) City or town Kotzebue State Alaska

Nov. 5/14/24

6. Pay roll title Light Keeper
7. Customary office title Additional Keeper
8. Present administrative allocation $1500-$2100
9. Present gross rate of pay $ 2,100. A.
10. Deduction for allowances $ 360. A.
11. Net rate paid in cash $ 1,800. A.

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☐ House ☐ Room { ☒ Furnished ☐ Unfurnished } ☐ Heat ☒ Fuel ☐ Light ☐ Uniform ☐ Laundry ☐ Subsistence or rations in kind
Meals per day: ☐ 1 ☐ 2 ☐ 3

13. Describe any other allowance, privilege, or perquisite of value None

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost None

15. (a) Regular hours of work: From [redacted] with other keepers. m. to [redacted] m. (b) How many hours per week excluding unusual or irregular overtime work?
Summer [redacted] Winter [redacted] (c) If not a full time and all-the-year-round position, state number of hours per day ;
number of days per { week / month / year } (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty Any emergency hours which fog or storm conditions may require.

16. (a) Rate of pay for overtime (b) Amount of overtime pay in last 12 months —

17. (a) Does the employee in any way direct or supervise other employees? Yes (b) If so, in what way? (See Form 16 before answering) Assigns regular work and instructs others in details of work according to plans laid down by a superior and by regulations.
(c) How many? 2

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

Harry A. Dickson, 1st Asst. Keeper, Sheet No. 16 (b)-15
Viljo V. Heahti, 2nd Asst. Keeper, Sheet No. 16 (b)16

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes (b) If so, in what way? (See Form 16 before answering.) Follows prescribed plans, programs and general instructions but executes details virtually on own responsibility with only occasional reference to a superior for advice and instruction.

20. What is the name, official position, and sheet number of the employee's immediate superior? C. C. Tibbril, Superintendent of Lighthouses, 16th District (Sheet No. 16 (b)-1)

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	3	4	5	6	7	8	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	(Kind)

Other education (describe):

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent? Fisherman 10 years. Master of vessel, Pacific Ocean

23. TO THE EMPLOYEE: Describe in det[illegible] work you do. Put each distinct duty, task, or process in [illegible]te paragraph. Explain first those that require most of your time. Explain occasional [illegible]ast. In the column at the left opposite each paragraph en[illegible] approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEME[illegible] WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
	Is in charge of Cape Sarichef Lightstation, a primary seacoast station with air diaphone fog signal and entirely responsible for care, maintenance and operation of station. Stands regular watches of 8 hours each 24 hours with two assistant keepers and with them sees that the light is exhibited in accordance with regulations and the fog-signal sounded when required by weather conditions. Sees that cleanliness and good order are maintained at all times. Is responsible for and assists in care of station buildings, grounds, light and fog signal machinery, apparatus and other property at the station, making necessary repairs so far as practicable, and painting structures whenever necessary.
	Impossible to state what percentage is devoted to each task as this varies according to weather conditions and time of year.

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

Above statement made by preparing officer, it being impossible to secure statement and signature thereto from employe within reasonable time on account of [illegible]

(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same subject matter and use the same language and expressions, indicate your concurrence in the employee's statement and utilize the rest of the space below by giving further and broader information regarding the position, such as the kind and degree of responsibility involved, the ultimate purpose of the work, its place in your organization, its working conditions, etc. If more space is needed, attach a separate sheet. See instructions in Form No. 16.

Above statement prepared by me.

26. How long have the employee's duties been substantially as described above? [illegible]

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

SEP 22 1928, 1928 (Date) — T. Wood (Signature of Preparing Officer) — Chief Clerk (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ 800 to $ 2400

SEP 22 1928, 1928 (Date) — W. C. DIBRELL (Signature of head of field office or station) — Superintendent (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ 1800, to $ 2400

OCT 1 1928, 1928 (Date) — H. B. ROWERMAN (Signature of head of bureau or his representative) — Acting Commissioner of Lighthouses. (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

copy

DEPARTMENT OF COMMERCE
Lighthouse Service

LAK:P.W

Office of Superintendent, 16th Dist.
Ketchikan, Alaska

INDEXED

September 30, 1937

DEPARTMENT OF COMMERCE
OCT 14 1937
DIVISION OF PERSONNEL

Commissioner of Lighthouses
Washington, D.C.

1. Under the authority of the acts approved August 24, 1912, section 8, (37 Stat. 487) and March 3, 1915, section 7(38 Stat. 928), Lee Harpole, Keeper, Cape Sarichef Light Station, 16th Lighthouse District is hereby designated, empowered and authorized, when requested, to administer oaths required by law or otherwise to accounts for travel or other expenses against the United States, and to administer oaths of office to employees of the Lighthouse Service, with like force and effect as officers having a seal. For such services no charge shall be made.

/s/ Harry Levy

Chief Clerk
Office of Superintendent

Approved and Forwarded;

/s/ W.C.Dibrell
Superintendent

erw

Bureau of Lighthouses, Washington, D.C.
October 12, 1937

Returned approved.

For the Commissioner:
W. P. HARMAN
Administrative Assistant

erw Bureau of Lighthouses, WashingtonD.C., October 12, 1937

COPY respectfully forwarded to General Accounting Office, Washington, D.C., for its information.

For the Commissioner:

W.P.HARMAN
Administrative Assistant

COPY to Division of Personnel, Commerce

Form 73a

LAF:BA

LIGHTHOUSES 1933 JUL -24- AM 11:26

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT.

APPOINTMENT DIVISION Dpt

DEPARTMENT OF COMMERCE JUL 28 1933 APPOINTMENT DIVISION

Ketchikan, Alaska, July 14, 1933 , 19

COMMISSIONER OF LIGHTHOUSES:

The following-named employee was transferred as indicated, and entered upon duty at his new station on July 11, 1933

Name, Lee Harpole

Position, Keeper in the Lighthouse Service

From Temporary additional keeper Cape Sarichef (Bu)

To Regular keeper at Cape Sarichef Lightstation, Alaska

Salary and range, $1920 p.a. $1800-2160

Salary and range, $1920 p.a. $1800-2160

Previous incumbent and pay, Edmund Moore (LT.#855) $1980 p.a.

Services were terminated, close July 10, 1933

Reason, Mr. Moore was transferred from Keeper at Cape Sarichef Lightstation, Alaska, to Keeper at Cape Hinchinbrook Lightstation, Alaska, on Form 73-2 dated July 13, 1933, in accordance with Bureau indorsement of May 23rd on letter from this office dated May 8, 1933.

DEPARTMENT OF COMMERCE 1933 JUL -28- PM 2:47 5 CHIEF CLERK

CARDED

Superintendent

, 19

The above-referred-to transfer became effective beginning with 7-11-33

BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 28 1933

Submitted to the Secretary of Commerce for his information.

For
~~By direction of~~ the Commissioner:

R J Groan
Chief of Personnel Division.

11—4598 U. S. GOVERNMENT PRINTING OFFICE: 1931

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
KETCHIKAN, ALASKA

LAF:BA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1932 SEP -20- PM

1931 SEP - 14 - AM 9 : 31
CHIEF CLERK

DEPARTMENT OF COMMERCE
SEP 21 1932
APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT, 16TH DISTRICT
KETCHIKAN, ALASKA

Sept. 7, 1932

Commissioner of Lighthouses
Washington, D. C.

Referring to Department letter of May 14, 1932, authorizing a temporary additional position of keeper at Cape Sarichef Lightstation, Alaska, the Bureau is advised that Lee Harpole entered on duty in this position on June 30, 1932, at $1920 per annum.

?

CARDED SEP 20 1932

Submitted to Secretary of Commerce for his information.

For the Commissioner,

Chief, Personnel Division

Superintendent

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

May 14, 1932.

Commissioner of Lighthouses:

The Department, in accordance with the Bureau's recommendation of May 10, has authorized a temporary additional position of keeper, salary range $1800-$2160, at Cape Sarichef Lightstation, Alaska, and the assignment thereto of Lee Harpole at $1920 per annum, effective May 16, 1932, or entrance on duty, and to continue for a period not to exceed 13 months.

A new appointment certificate will not be issued as a result of this change, nor will an oath of office be required.

By direction of the Secretary:

EDW. J. GARDNER.

MAY 16 1932

CARDED

Chief of Appointment Division.

E

Form 73
Ed. April, 1929

LAF:BA

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES DEPARTMENT OF COMMERCE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT.

1932 MAY - 10 - AM 11 : 27 1932 MAY 11 PM 3 Ketchikan, Alaska, May 3, 1932
(City) (Date)

DEPARTMENT OF COMMERCE MAY 11 1932 APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK

Action recommended, Transfer - Temporary additional position for period not to exceed 13 months from May 16, 1932, or date entrance on duty. Legal residence, Alaska

Same Salary

Name, ...Lee Harpole Proposed salary, $1920 p.a.

DEPARTMENT OF COMMERCE MAY 14 1932 APPOINTMENT DIVISION

Position, Keeper in the Lighthouse Service Proposed range, $1800-2160

Location, Cape Sarichef Lightstation, Alaska. Appropriation, Salaries, Keepers of Lighthouses.

Effective, May 16, 1932. [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Same Former salary, $1920 p.a.

Location, Cape Hinchinbrook LS, Alaska Former range, $1800-2160.

Rank on eligible list, -- Rating, -- Percentage, -- , Other eligibles considered: --

Previous incumbent, New position(Lt.#3385) Services terminated, --

Reason, Request was made by letter dated April 29, 1932, for a temporary additional position of keeper at Cape Sarichef Lightstation.

Members of family in Government service, None

Date of birth, October 11, 1881.

Remarks: Mr. Harpole is recommended for transfer to the above temporary additional position of keeper at Cape Sarichef Lightstation without change in pay, in order that Edmund Moore, the regular keeper may be granted accrued leave of absence in accordance with regulations.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19____

Inclosure:
Travel Order in Dup.

Secretary, Civil Service District.

5-12-32

Approved

It is recommended that the attached travel order, covering the transfer of Mr. Harpole, be recommended for approval in order that he may be reimbursed by the Government for expenses in connection with this travel.

C. H. Darling

BUREAU OF LIGHTHOUSES
WASHINGTON

May 10, 1932 Superintendent

Submitted to the Secretary of Commerce, approved, and recommending the authorization of a temporary additional position as indicated to provide for the absence on leave of regular Keeper Edmund Moore, attention being invited to the Superintendent's letter of April 29, hereto attached.

Action O. K.

Chief Clerk

APPOINTMENT DIVISION NECESSARY ACTION TAKEN MAY 14 1932 DEPARTMENT OF COMMERCE

C. P. Harman
Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

41-2014

INSTRUCTIONS

The nominee's name (include full Christian name and middle initial or initials, if any) should be correctly spelled and the official name of the position and station accurately stated. In nominating a person already in the Lighthouse Service his last appointment should be examined for official name of position, station, salary, etc.

In case a nominee's legal residence as stated on this nomination is different from that contained in his last appointment, or is different from that stated on the eligible register if the nomination is for probationary appointment, a statement to that effect should be made under "Remarks."

The instructions in regard to transfers of employees, as set forth in Regulations, 1927, articles 415 and 429, should be carefully followed.

Under "Action recommended" indicate clearly the kind of appointment desired, as temporary, probationary, etc. If temporary, indicate under that heading or under "Remarks" the period for which appointment is desired and the necessity therefor.

If a license from the Steamboat Inspection Service is required for the position to which appointment is recommended, state grade, waters, and tonnage covered by the license, and whether or not the same is sufficient to cover the position.

When it is proposed to fill a new position, indicate the fact by inserting, after the words "Previous incumbent," the words "New position," and give the date of Department letter. Always ascertain that proper report or recommendation for the disposition of the services of the previous incumbent has been made before submitting recommendation for the appointment of a successor.

In recommending the reinstatement, or original appointment, of a person whose papers show that he has already served under some branch of the Department of Commerce, include a brief note of that fact on the nomination.

Recommendation for permanent or temporary appointment or extension of appointment to positions for which eligible registers are maintained by the Civil Service Commission at Washington, D. C., or for appointment to excepted positions, or for transfer, promotion, reduction, or reinstatement, shall not be forwarded through the civil service district secretary, but all other recommendations for permanent or temporary appointment or extension shall be forwarded through the district secretary.

When a person recommended for probationary appointment, or reinstatement, states that he has two or more members of his family in the Government service, he should be directed to properly fill out civil service Form No. 1769, which should be forwarded with the nomination.

When a person recommended for reinstatement has been out of the service over one year, Form S. S. 93–A, supplemental, should be submitted in duplicate.

In recommending the appointment of a keeper, state under "Remarks" whether or not quarters are furnished by the Government for his family.

After "Other eligibles considered" superintendents will state the names of the eligibles who "declined" or "failed to reply," and those "who were merely considered without other action," and will indicate the same after each name by the use of the key terms "D," "FR," and "C," respectively.

Opposite "Rank on eligible list" superintendents will state whether the person recommended stands first, second, or third, as the case may be, of the eligibles available for appointment to the position in question.

In submitting nominations for temporary appointment, state under "Remarks" whether or not the work is job employment, and, if job employment, make certificate that upon completion of the work the services of a person in the position will no longer be required. State also as definitely as possible the period for which the services of the person will be needed.

U. S. GOVERNMENT PRINTING OFFICE: 1929 11—2314

DEPARTMENT OF COMMERCE

Description of duties of field position

Name: Lee Harpole

Bureau Lt.# 3385

Bureau: Lighthouse s

Salary: $1920 per annum

Salary Range: $1800-2160

Position: Keeper (temporary additional)

Station: Cape Sarichef Lightstation, Alaska, 16th Lighthouse District.

Description of duties:

Same as those of regular keeper Edmund Moore.

File

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
KETCHIKAN, ALASKA

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LAF:BA

LIGHTHOUSES

OFFICE OF SUPERINTENDENT, 16TH DISTRICT
KETCHIKAN, ALASKA

1932 MAY - 10 - AM 11 : 27

April 29, 1932

Commissioner of Lighthouses
Washington, D. C.

1. Authority is requested for a temporary additional position of keeper at Cape Sarichef Lightstation, Alaska, for period of not to exceed thirteen months from May 16, 1932, or date of entrance on duty of appointee, salary $1920 per annum, range $1800-2160.

2. This request is made in order that the regular keeper, Edmund Moore, may be granted accrued leave of absence due him in adcordance with regulations.

3. It is proposed to transfer Lee Harpole, Keeper Cape Hinchinbrook Lightstation, and now on temporary detail to Cape Decision Lightstation, to the above position, if approved, without change in status or pay.

4. Funds are available from allotment "Salaries keepers of Lighthouses, 1932" for this temporary position for balance of fiscal year 1932.

W. A. Dalton

Superintendent

Form A

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

December 31, 1930

Mr. L. Harpole

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective January 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER

Chief of Appointment Division.

From: $1860

To: $1920

Service and grade: Range $1800-2160

Appropriation (unit): Salaries, Keepers of Lighthouses.

16th District.

WHC

CARDED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
JAN 10 1931
SHEET NO. 2922
DEPARTMENT OF COMMERCE

GOVERNMENT PRINTING OFFICE 11—9051

Form 73
LAF:FT

LIGHTHOUSES 1930 DEC 9 PM 12:02

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT.

DEPARTMENT OF COMMERCE DEC 11 1930 APPOINTMENT CHIEF CLERK 5
1930 DEC 11 AM 11 18

Ketchikan, Alaska, (City) November 24 (Date), 1930

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion. Six days Comp. **Legal residence,** Alaska

Name, Lee Harpole — no — Proposed salary, $1860.p. a.

Position, Keeper in the Lighthouse Service Proposed range, $1800. 2100. p.a.

Location, Cape Hinchinbrook Lightstation, Alaska Appropriation, Salaries, Keepers of Lighthouses,

Effective, January 16,1930 {~~the actual date of entrance on duty;~~ or as soon thereafter as he enters on duty.

73a Coded

Former position, Same. Former salary, $1860. p.a.

Location, Same Former range, $1800 - 2100. p.a.

Rank on eligible list, - - - - - Rating, - - - Percentage, - - - , Other eligibles considered: - - -

$1980. p.a.
Previous incumbent and his pay, William A. Shoemaker (Lt.#846) **Services terminated,** close of Nov. 16,1930.

Reason, Transferred to 17th Lighthouse District, effective Nov. 17,1930 while on approved leave of absence without pay.

Members of family in Government service, None.

Date of birth, Oct. 11,1881.

Remarks: Mr. Harpole who has occupied the temporary additional position of keeper during absence of Mr. Shoemaker, is recommended for promotion to the position of keeper.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19-----

W. A. Harrell
Superintendent.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

December 10, 1930

Submitted to the Secretary of Commerce, approved, with recommendation that this nomination be accepted as Form 73a, no change in pay or designation being involved. The Superintendent is being advised with respect to this.

O. P. Harman
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form 73a

TW:RH

LIGHTHOUSES

1929 SEP 13 AM 11 56

REPORT OF TRANSFER OF APPOINTE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE SEP 16 1929 APPOINTMENT DIVISION

1929 SEP 16 AM 10

CHIEF CLERK

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT,

Ketchikan, Alaska. May 14, 1929.

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station ~~on~~ about July 20, 1929.

Name, Lee Harpole — Position, Keeper in the Lighthouse Service

From Cape Sarichef Lightstation, Alaska. — To Cape Hinchinbrook Lightstation, Alaska.

Salary and range, $1860 per annum (Range $1800 - $2100) — Salary and range, $1860 per annum. $Range $1800 - $2100)

Previous incumbent, New position - Department authority dated July 6, 1916, providing for additional positions at westward stations in Alaska to enable keepers to take accrued leave.

Services terminated, — Reason,

Mr. Harpole is ~~recommended for transfer~~ will be transferred to this additional position for the purpose of relieving William A. Shoemaker, the regular keeper, in order that the latter may take the accrued leave due him in accordance with special regulations applying to this station and district.

W. A. Heined

Superintendent.

CARDED

Sept. 5, 1929

The above-referred-to transfer became effective beginning with September 1, 1929.

W. A. Heined

Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

SEP 14 1929

Submitted to the Secretary of Commerce for his information.

C. P. Harman

Acting Commissioner of Lighthouses.

11—4598 GOVERNMENT PRINTING OFFICE

Form 73a

TW:RH

REPORT OF TRANSFER OF APPOINTM

CHIEF CLERK
1929 MAY 25 PM 3 57

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
MAY 27 1929
APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT,

Ketchikan, Alaska. May 14 , 1929.

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station ~~on~~ about July 20, 1929.

Name, Lee Harpole — Position, Keeper in the Lighthouse Service

From Cape Sarichef Lightstation, Alaska. To Cape Hinchinbrook Lightstation, Alaska.

Salary and range, $1860 per annum (Range $1800 - $2100) — Salary and range, $1860 per annum. (Range $1800 - $2100)

Previous incumbent, New position - Department authority dated July 6, 1916, providing for additional positions at westward stations in Alaska to enable keepers to take accrued leave. Lt.#1901

Services terminated, Reason,

Mr. Harpole will be transferred to this additional position for the purpose of relieving William A. Shoemaker, the regular keeper, in order that the latter may take the accrued leave due him in accordance with special regulations applying to this station and district.

W. A. Shoemaker

Superintendent.

CARDED

, 19

The above-referred-to transfer became effective beginning with _____

_____

BUREAU OF LIGHTHOUSES
WASHINGTON

Incl. May 24, 1929.

Submitted to the Secretary of Commerce for his information. It is recommended that a position as indicated be authorized. Field Classification Form is inclosed in duplicate in connection with the duties of the proposed position.

Acting Commissioner of Lighthouses.

11—4598 GOVERNMENT PRINTING OFFICE

DEPARTMENT OF COMMERCE

Description of duties of field positions.

Bureau No.: Lt.#1901

Name: Lee Harpole

Bureau: Lighthouses

Salary: $1860 per annum Salary range: $1800-$2100

Position: Light Keeper

Station: Cape Hinchinbrook Light Station, Alaska,
Sixteenth Lighthouse District.

Description of duties:

Same as those of position occupied by Edmund Moore, Lt.855, Light Keeper at Cape Sarichef Light Station, Alaska.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
KETCHIKAN, ALASKA

TW:VR

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1928 AUG 15 AM 9 02

OFFICE OF SUPERINTENDENT, 16TH DISTRICT
KETCHIKAN, ALASKA

Aug. 6, 1928.

CHIEF CLERK
1928 SEP 11 AM 10 36

Commissioner of Lighthouses,
Washington, D. C.

Referring to Department letter of June 12, 1928, changing salary of Lee Harpole from $1680 per annum to $1740 per annum on account of promotion from 1st Asst. Keeper to Keeper of Cape Sarichef Lightstation, the Bureau is advised that the effective date of this promotion was July 1, 1928, on which date the salary of the position was changed under the Welch Act to $1860 per annum.

OK

For and in the absence of the Supt.

C. N. Elliot

C. N. ELLIOT,
Asst. Superintendent.

CARDED

Bureau of Lighthouses, Washington
SEP 10 1928
Submitted to Secretary of Commerce for his information

C. S. REPORT DATA
ENTERED

J. S. CONWAY
Acting Commissioner of Lighthouses.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

M r. Lee Harpole,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

APPOINTMENT DIVISION
JUL 2 192[illegible]
ON JOURNAL
DEPARTMENT OF COMMERCE

11—9564

From: $1740

To: $1860

16

CARDED

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 12, 1928.

Mr. Lee Harpole,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1680 per annum to $ 1740 per annum, effective June 16, 1928, or as soon thereafter as you enter on duty (by change of duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

CARDED

JUN 19 1928

Respectfully,

EDW. J. GARDNER,

Acting Chief of Appointment Division.

11—8074

GOVERNMENT PRINTING OFFICE

APPOINTMENT DIVISION ENTERED 1929 JUN 23 1928 JOURNAL DEPARTMENT OF COMMERCE

TC
16

Form 73

TW:ES

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT.

Ketchikan, Alaska, May 31, 1928
(City) (Date)

LIGHTHOUSES 1928 JUN 9 PM 12 15

CHIEF CLERK 5 SPECIAL 1928 JUN 12 AM 10 38 Telegraphic Reply Requested.

APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion. To NP To allow accum leave reg. incumbent.

Name, Lee Harpole Prin Kpr.

Position, Keeper in the Lighthouse Service

Location, Cape Sarichef Lightstation, Alaska

Effective, June 16, 1928

Legal residence, Alaska.

Proposed salary, $1740 per annum.

Proposed range, $1680 - $2040.

Appropriation, Salaries, Keepers of Lighthouses.

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty. Such etc.

Former position, Same

Location, Same

Former salary, $1680 per annum.

Former range, $1500 - $1860.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, New position. Services terminated,

Reason, See Department authority dated July 6, 1916, providing for additional keepers to relieve men going on extended leave. at Lighthouse Stations.

Members of family in Government service, None.

Date of birth, Oct. 11, 1881.

Remarks: Mr. Harpole is recommended for promotion to this additional position to relieve the present keeper, Edmund Moore, in order that the latter may take accumulated leave due him in accordance with special regulations applying to this station and district.

Selection regular, subject to the action of the U. S. Civil Service Commission, 19

As Mr. Harpole is now receiving, as 1st Asst. Keeper, $1680 per annum, which is the minimum of the keepers range to which he is recommended for promotion, it is considered that he is entitled to an increase on account of the additional duties and responsibilities as principal keeper, and he is therefore recommended for an increase of one step in the new range.

Secretary, Civil Service District.

Superintendent

BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 11 1928

Submitted to the Secretary of Commerce, approved.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUN 18 1928 DEPARTMENT OF COMMERCE

Action O. K.

Chief Clerk

H. B. Bowerman

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

PERSONNEL CLASSIFICATION BOARD FORM NO. L
(To be filled out in accordance with detailed instruction sheet, Form No. 2)

TW:LF

Sheet No. 8

2—12768

DO NOT WRITE IN THIS SPACE			
	a		
	b		
	c		
	d		

1. Harpole, Lee —
(Surname) (Given name) (Initial)
2. Department Commerce.
3. Bureau Lighthouses.
4. Field Service 16th District.
5. (a) Field Station At large.
(b) Subdivision —
(c) City or town Ketchikan, Terr. State Alaska.
6. Pay-roll title Keeper.
7. Customary office title Additional Keeper.

8. (a) Number of regular working hours of the position, per day 8; per week 56
(Stands regular watches with other Keepers at station.)
(b) If this is not a full-time position, state percentage of time employed per day —; or per week —
(c) If night work, wholly or in part, state the hours: From — m. to — m.
9. If this is not an all-year-round position, state approximate number of days employed each year —
During what months —
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation —
11. Present rate of pay, exclusive of bonus $1030. per annum; bonus, $240. per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $1020. per " ; bonus, $240. per annum.
* In lower grade
13. If the employee receives overtime pay, state the rate —
14. Title of appropriation or fund from which basic compensation is paid Salaries of Keepers of Lighthouses.
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☒ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☐ Fuel; ☒ Light; ☒ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum
Subsistence at 3 meals per day, as stated above, is paid in cash at rate of .45¢ per day.
Fuel, light and heat not furnished when at Ketchikan depot
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
Kind of equipment None.; annual cost, $
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
(a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8
(b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
(c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
(d) College: Name —; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
(e) Post graduate work: Kind —; years ☐ 1 ☐ 2 ☐ 3
(f) Correspondence courses: Kind —; number of lessons —; number completed —

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

Is employed as a relief keeper in the district, being detailed temporarily to any station in the 16th district where required on account of keepers being on leave of absence or where vacancies exist. When so detailed to a station is in charge of same and entirely responsible for proper care, maintenance and operation of station. Stands regular watches in turn with the assistant keepers and with their assistance sees that light is exhibited in accordance with regulations and fog-signal sounded when required by weather conditions. Sees that cleanliness and good order are maintained at all times. Is responsible for the care ofstation buildings, grounds, light and fog-signal apparatus and machinery and other property at station, making repairs when necessary so far as practicable. Is practically continuously employed at various light stations in district. In the rare intervals when not so employed is assigned to duty at the Ketchikan Lighthouse Depot, assisting the Depot Keeper in issuing supplies and material to stations and vessels. Impossible to state what percentage of time is devoted to each task as this varies according to weather conditions and time of year.

Salvage 5%

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

Under general direction of superintendent of district, works to a large extent upon own responsibility, as his assignments are to isolated stations with which communication xxx is difficult.

20. Do the duties involve direction or supervision of the work of other employees? Yes.
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

The assistant keepers at any station to which he may be assigned.

21. How long have the employee's duties been substantially as described above? Just promoted from 1st Asst. Keeper.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

May 24, 1923. (Date)

W E Dalrymple Superintendent. (Signature of Preparing Officer) (Title)

23. I have read the foregoing and I agree to it except as follows:

-- (Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)		X	
Trustworthiness (dependability)		X	
Speed (quickness)		X	
Physical Qualities (strength and endurance)	X		

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		
Common School	X	

Technical Education: If essential, kind and extent Not essential.

Experience: If essential, kind and extent Should have considerable previous experience as Asst. Keeper involving lighthouse apparatus and machinery & experience in handling row, sail & motor boats.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1320. to $ 1680.

May 24, 1923. (Date)

W E Dalrymple Superintendent. (Signature of head of field office or station) (Title)

GOVERNMENT PRINTING OFFICE 2—12758

TW:PET

DUPLICATE

July

PERSONNEL CLASSIFICATION BOARD FORM NO. 4.
(To be filled out in accordance with detailed instructions in P. C. B. Form No. 2, and Circular No. 7).

To Accompany Report of {☐ New Appointments ☒ Changes in Duties for From May 24 to July 31, 1923

1. Harpole, Lee William ---
(Surname.) (Given name.) (Initial.)

DO NOT WRITE IN THIS SPACE

a		
b		
c		
d		

(a) Previous incumbent Alexius, George
2. Department Commerce
3. Bureau Lighthouses
4. Field Service 16th District
5. (a) Field Station Cape Sarichef
(b) Subdivision -----
(c) City or town via Seward & Unalaska State Terr. Alaska
6. Pay-roll title Keeper
7. Customary office title Keeper

8. (a) Number of regular working hours of the position, per day 8 (Stands regular watches with two other keepers at station) per week 56
(b) If this is not a full-time position, state percentage of time employed per day ---; or per week ---
(c) If night work, wholly or in part, state the hours: From --- m. to --- m.
9. If this is not an all-year-round position, state approximate number of days employed each year ---
During what months ----
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation ----
11. Present rate of pay, exclusive of bonus $1200. per annum; bonus, $240. per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $1020. per annum; bonus, $240. per annum.
13. If the employee receives overtime pay, state the rate ------
14. Title of appropriation or fund from which basic compensation is paid Salaries of Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☒ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☒ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum ------
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
Kind of equipment None; annual cost, $
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
(a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8
(b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
(c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
(d) College: Name ; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
(e) Post-graduate work: Kind ; years ☐ 1 ☐ 2 ☐ 3
(f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.) 2—12965

Percentage of total time given to each task

Is in charge of Cape Sarichef Lightstation and entirely responsible for care, maintenance of station. Stands regular watches of 8 hrs. each 24 hrs. with two assistants and with them sees that light is exhibited in accordance with regulations and the fog-signal sounded when required by weather conditions. Sees that cleanliness and good order are maintained at all times. Is responsible for care of station buildings, grounds, light and fog-signal apparatus, machinery, and other property at station, making repairs when necessary so far as practicable. Impossible to state what percentage of time is devoted to each task as this varies according to weather conditions and time of year.

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.) Name the employee's *immediate* or close[illegible]perior. If not a civilian, give the superior's titl[illegible]rank.

Under general direction of superintendent of district, works to a large extent on own responsibility as this is an isolated station with which communication is difficult.

20. Do the duties involve direction or supervision of the work of other employees? Yes.
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

Supervises work of two assistant keepers, directing them as to operation of light and fog-signal, as to when and how repairs shall be made, and other work of station, such as painting, dwellings, tower, etc.

21. How long have the employee's duties been substantially as described above? Two weeks

22. I hereby certify that, to the best of my knowledge and belief, the answers to the foregoing questions are correct.

August 31, 192 3 (Date) — W. [illegible] (Signature of Preparing Officer) — Superintendent (Title)

23. I have read the foregoing and I agree to it, except as follows:

- - - - - - - -
(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)		X	
Trustworthiness (dependability)		X	
Speed (quickness)		X	
Physical Qualities (strength and endurance)	X		

Educational Training	Essential	Desirable But Not Essential
College		
High School		
Common School	X	

Technical Education: If essential, kind and extent Not essential.

Experience: If essential, kind and extent Shall have had considerable previous experience as Asst. Keeper involving lighthouse apparatus & machinery, & experience in handling row, sail & motor boats.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1440 to $ 1800

August 31, 192 3 (Date) — W. [illegible] (Signature of head of field office or station) — Superintendent (Title)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE BUREAU OR SIMILAR OFFICIAL

26. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete, except as follows: (If necessary, attach a sheet.)

In my judgment the compensation of this position should be in a range from $ to $

, 192 (Date) — (Signature of chief of bureau) — (Title)

GOVERNMENT PRINTING OFFICE 2—12965

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
KETCHIKAN, ALASKA

FET

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1927 JUL 27 AM 9 00

OFFICE OF SUPERINTENDENT, 16TH DISTRICT
KETCHIKAN, ALASKA

July 18, 1927.

DEPARTMENT OF COMMERCE
JUL 28 1927
APPOINTMENT DIVISION

1927 JUL 28 PM 3 10

Commissioner of Lighthouses,
Washington, D. C.

Referring to Department letter dated May 24, 1927, changing the salary of Mr. Lee Harpole from $1740 to $1680 per annum (demotion from keeper, Cape Hinchinbrook to 1st assistant keeper, Cape Sarichef Lightstation), the Bureau is advised that the effective date of this change was July 11, 1927.

For and in the absence of the Supt.

W. Elliot

1st Asst. Superintendent.

CARDED

Bureau of Lighthouses, Washington
JUL 27 1927

Submitted to Secretary of Commerce for his information

By direction of the Commissioner:

W R Harman

Chief Clerk, Bureau of Lighthouses.

C. S. REPORT DATA ENTERED

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

May 24, 1927.

Mr. Leo Harpole,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1740 per annum to $ 1680 per annum, effective June 16, 1927, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

MAY 26 1927

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

11—8074 GOVERNMENT PRINTING OFFICE

APPOINTMENT DIVISION ENTERED MAY 26 1927 ON JOURNAL DEPARTMENT OF COMMERCE

C
16

CARDED

Form 73

NOMINATION

TW:ES LIGHTHOUSES

1927 MAY 19 PM 3 50

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT.

DEPARTMENT OF COMMERCE MAY 26 1927 APPOINTMENT DIVISION

CHIEF CLERK DEPARTMENT OF COMMERCE MAY 24 1927 APPOINTMENT DIVISION

5

25 PM 4 03

Ketchikan, (City) Alaska, May 11, (Date) 1927

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and demotion.

Name, Lee Harpole

Position, Keeper in the Lighthouse Service

Location, Cape Sarichef Lightstation, Alaska

Effective, June 16, 1927

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Legal residence, Alaska

Proposed salary, $1680 per annum (above min. 2 steps above former step.)

Proposed range, ($1500 - $1860)

Appropriation, Salaries of Keepers of Lighthouses. Such

Former position, Same

Location, Cape Hinchinbrook Lightstation, Alaska

Former salary, $1740

Former range, ($1680 - $2040)

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Nicholas Kashavaroff. e a

to be

Services terminated, about June 15, 1927.

APPOINTMENT DIVISION MAY 26 1927

Reason, Transferred to Scotch Cap Lightstation, Alaska. Reopening

Members of family in Government service, None.

Date of birth, Oct. 11, 1881.

Remarks: Mr. Harpole was temporarily promoted to Keeper of Cape Hinchinbrook Lightstation on Sept. 1, 1925, for the purpose of relieving the regular keeper, who had been granted accumulated leave. He is now recommended for demotion to his previous position of 1st Asst. Keeper at Cape Sarichef Lightstation at the same step in the salary range.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19----- 2, Civil Service Rule Section 1, relative to religious opinions or affiliations will not be violated by the action recommended.

Secretary, Civil Service District.

Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

MAY 23 1927

Submitted to the Secretary of Commerce, approved.

5-24-27

APPROVED:

ACTING SECRETARY OF COMMERCE

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

CROSS REFERENCE

See file of August N. Detlefsen - memo from Lighthouses dated 10/9/25, giving effective dates of changes.

Original

*Lee Harpole, E.O.D. July 18, 1919; last pay inc. July 2, 1925.

16th District.

* See letter of this dated reporting effective date of Mr. Harpole's entrance on duty as Keeper of Cape Hinchinbrook Light Station at $1740 per annum under Department Notice of Change of Salary dated July 6, 1925.

See also letters from Lighthouses dated 10/18/25 and 12/12/25.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
KETCHIKAN, ALASKA
TW:FET

Hydro
Radio
Engr. Comm.
Mar. Engr.
Personnel
Financial
Law and Prop.
Adm Asst.
Dep. Comm.
Comm.

CHIEF CLERK
1925 NOV 3 AM 10 40

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1647

LIGHTHOUSES
1925 OCT 31 AM 8 53

OFFICE OF SUPERINTENDENT, 16TH DISTRICT
KETCHIKAN, ALASKA
October 22, 1925.

Commissioner of Lighthouses,
Washington, D. C.

Under authority of the acts approved August 24, 1912, section 1 (37 Stat., 487), and March 3, 1915, section 7 (33 Stat., 928), Lee Harpole, a keeper in the Lighthouse Service, is hereby designated, empowered, and authorized, when requested, to administer oaths required by law or otherwise to accounts for travel or other expenses against the United States, and to administer oaths of office to employees of the Lighthouse Service, with like force and effect as officers having a seal. For such services no charge shall be made.

Chief Clerk
Office of Superintendent.

RG-EK

Bureau of Lighthouses, Washington, D. C.
November 2, 1925.

Returned to Superintendent of Lighthouses, Ketchikan, Alaska, approved. The matter has been reported to the General Accounting Office for its information.

J. S. CONWAY

Acting Commissioner of Lighthouses.

- - - - -

RG-EK

Bureau of Lighthouses, Washington, D. C.
November 2, 1925.

Submitted to Secretary of Commerce for his information.

Acting Commissioner of Lighthouses.

C P O

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
KETCHIKAN, ALASKA

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

TW:ES

LIGHTHOUSES 1925 OCT 9 AM 9 03

OFFICE OF SUPERINTENDENT, 16TH DISTRICT
KETCHIKAN, ALASKA

CHIEF CLERK 1925 OCT 12 AM 11 42

Sept. 29, 1925.

Commissioner of Lighthouses,
Washington, D. C.

1. Referring to Department Notice of Change of Salary dated July 6, 1925, increasing Mr. Lee Harpole's pay from $1680 per annum to $1740 per annum, the Bureau is advised that Mr. Harpole actually entered on duty under this notice of change of salary on September 1st, 1925. See also in this connection Form 73a from this office dated August 29, 1925, reporting transfer of Mr. Harpole as first assistant keeper from Cape Sarichef Lightstation to Keeper of Cape Hinchinbrook Lightstation, effective August 1st, 1925.

Superintendent.

Bureau of Lighthouses, Washington
OCT 9 - 1925

Submitted to Secretary of Commerce for his information.

Acting Commissioner

CARDED

C. S. REPORT DATA
ENTERED

GPO

CROSS REFERENCE.

Lighthouse letter dated September 16, 1925 reports the effective dates of the last changes in the following cases:

August N. Detlefson
Lee Harpole
N. Kashaveroff
Oscar Lindberg
Odin Lokken

See file of Michael Cornellan

Form 73a
TW:FET

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. 16th DISTRICT.

CHIEF CLERK
LIGHTHOUSES
1925 SEP 8 PM 3 20
1925 SEP 8 AM 9 17

Ketchikan, Alaska, Aug. 29, 1925

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee was transferred as indicated, and entered upon duty at his new station on August 1, 1925.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
SEP 9 1925

Name, Lee Harpole Position, 1st Asst. Keeper,

From Cape Sarichef Lightstation, Alaska To Cape Hinchinbrook Lightstation, Alaska

Previous incumbent, New position - Department authority dated July 6,1916, providing for additional keepers to relieve men going on extended leave.

Services terminated, Reason,

This transfer is made in order that Samuel L. Atkinson, 1st Asst. Keeper at Cape Hinchinbook Lightstation, may take accrued leave due him in accordance with the regulations applying to this district and station.

NOTE: Mr. Harpole has been appointed Keeper in the Lighthouse Service at $1740 per annum (see Department Notice of Change in Salary dated July 6,1925, changing rate of pay from $1680 per annum to $1740 per annum). This will not take effect until September 1, 1925, and it is probable that he will enter on duty as Keeper of Cape Hinchinbrook Lightstation instead of at Cape Sarichef Lightstation as recommended on nomination from this office dated June 23,1925. Form 73a will be submitted later showing such transfer should it be made.

W. C. Dilworth
Superintendent. , 19

The above-referred-to transfer became effective beginning with .....

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

SEP 8 - 1925

Submitted to the Secretary of Commerce for his information.

CARDED

Acting Commissioner of Lighthouses.

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. Lee Harpole,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1620 per annum to $ 1680 per annum, effective July 2, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Acting Chief of Appointment Division.

11—8074

mfc
16

CARDED

APPOINTMENT DIVISION ENTERED JUL 10 1925 ON JOURNAL DEPARTMENT OF COMMERCE

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 6, 1925.

Mr. Lee Harpole,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1680 per annum to $ 1740 per annum, effective July 16, 1925, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

JUL 9 - 1925

EDW. J. GARDNER,
Acting Chief of Appointment Division.

11—8074

H
16th

CARDED

APPOINTMENT DIVISION ENTERED JUL 10 1925 ON JOURNAL DEPARTMENT OF COMMERCE

Form 73

NOMINATION

TW.MD

LIGHTHOUSES

1925 JUL 2 PM 3 52

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1925 JUL 3

DEPARTMENT OF COMMERCE JUL 9 1925 ASSISTANT DIVISION

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT.

Ketchikan, Alaska. June 25, 19 25
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, Lee Harpole — Legal residence, Alaska

Position, (Additional) Keeper (in the Lighthouse Service) — Salary, $1740 per annum (Range 1680-1920 per annum)

Location, Cape Sarichef Lightstation, Alaska — Appropriation, (Salaries of Keepers of Lighthouses)

Effective July 16, 1925 — {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.} such date

Former position, Same — Former salary, $1680 per annum (Ranges $1500-$1740 per annum)

Location, Same

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUL 9 1925 DEPARTMENT OF COMMERCE

Previous incumbent, Services terminated,

Reason, New position- Department authority dated July 6, 1916, providing for additional keepers to relieve men going on extended leave.

Members of family in Government Service, None

Date of birth, Oct. 11, 1881.

Remarks: Mr. Harpole is recommended for promotion to this additional position to relieve the present keeper, Soren Olsen, in order that he may take accumulated leave due him in accordance with regulations applying to this station and district. It is recommended that Mr. Harpole be appointed at the second step in the Keeper salary ranges as otherwise he would receive no more salary as keeper than as 1st. Asst. Keeper (See letter from this office of June 10, 1925, and footnote # (3) thereon.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

W. [illegible]
Superintendent

7-6-25.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON
JUL 3 - 1925

Submitted to the Secretary of Commerce, approved.

APPROVED:
[illegible]
ACTING SECRETARY OF COMMERCE

[illegible]
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

May 21, 1925.

Mr. Lee Harpole,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1380 per annum to $ 1620 per annum, effective July 1, 1925, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully, MAY 27 1925

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

11—8674

mfc
16

CARDED

APPOINTMENT DIVISION ENTERED MAY 27 1925 ON JOURNAL DEPARTMENT OF COMMERCE

Form 78
TW-FET

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES 1925 MAY 15 PM 12 00

CHIEF CLERK 1925 MAY 5 PM 4 24

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT, 20

Ketchikan, Alaska, (City.) May 5, (Date.) 1925

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Increase in pay.

Name, Lee Harpole — Legal residence, Alaska

Position, Keeper in the Lighthouse Service — Salary, $1620 per annum (Range, $1500 - 1740)

Location, Cape Sarichef Lightstation, Alaska — Appropriation, (Salaries of Keepers of Lighthouses.)

Effective July 1, 1925 — {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty. Date rate

Former position, Same — Former salary, $1380 per annum

Location, Same

Rank on eligible list, Rating, Percentage, Other eligibles considered:

APPOINTMENT DIVISION ACTING CHIEF CLERK MAY 26 1925 DEPARTMENT OF COMMERCE

Previous incumbent, Himself — to be Services terminated, June 30, 1925.

Reason, Increase in pay.

Members of family in Government Service, None.

Date of birth, Oct. 11, 1881.

Remarks: This increase in pay is recommended in accordance with Bureau indorsement of March 7, 1925, on letter from this office dated February 10, 1925, relative to adjustment of pay of Lighthouse Keepers at the four westward stations in Alaska, and authorizing an increase of $240 per annum over present rates to cover cost of subsistence.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

5-21

W. E. Delaney
Superintendent.

Secretary, Civil Service District.

RG-EK

May 20, 1925.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved. The proposed adjustment is in lieu of present subsistence (65¢ a day in kind), to be discontinued July 1, 1925.

S. Cuney

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11--2314

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Mr. Leo Harpole,

Through the Commissioner of Lighthouses,

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Acting Chief of Appointment Division.

Position: Keeper

Salary: $1380

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

CARDED

FEB 9 - 1925

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 22, 1924.

Mr. Lee Harpole,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $1260 per annum to $1320 per annum, effective July 16, 1924 (including $60 per annum longevity pay).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. [illegible]

Acting Chief of Appointment Division.

11—8074

CARDED

APPOINTMENT DIVISION ENTERED JUL 30 1924 ON JOURNAL DEPARTMENT OF COMMERCE

C
16th

Form 73

NOMINATION

LF

LIGHTHOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK
1924 JUL 22 AM 11 51

1924 JUL. 18 PM 4 51

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT,

Ketchikan, Alaska. (City.) July 11, 1924. (Date.) 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Increase in pay.

Name, Lee Harpole, Legal residence, Alaska.

Position, Keeper in the Lighthouse Service. Salary 1320. A. mich 60 long

Location, Cape Sarichef Lightstation, Alaska. Appropriation, Salaries of Keepers of Lighthouses.

Effective July 18, 1924. {the actual date of entrance on duty, or ~~as soon thereafter as he enters on duty.~~ actual date

Former position, Same. Former salary, 1260. A.

Location, Same.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Himself. Services terminated, ——

Reason, Increase in pay.

Members of family in Government Service,

Remarks: This increase in salary is recommended to allow Mr. Harpole longevity pay at the rate of $60.00 per annum he having entered the Lighthouse Service on July 18, 1919 and served continuously since that date. Mr. Harpole entered on duty as temporary appointee on July 18, 1919, and as probationary appointee on June 16, 1920.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

7/22/24

Secretary, Civil Service District.

Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 24 1924

Submitted to the Secretary of Commerce, approved.

APPROVED:
ACTING SECRETARY OF COMMERCE

E. C. Gillette
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

(CROSS REFERENCE)

Harpole Lee In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $ 1260, effective July 1, 1924.

For authorization see letter dated JUL 18 1924 File No. 1095/21.

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

May 23, 1923.

Mr. Lee Harpole,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1080 per annum to $ 1020 per annum, effective July 1, 1923, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

MAY 24

(SIGNED) CLIFFORD HASTING

Chief of Appointment Division.

11—8071 APPOINTMENT DIVISION ENTERED MAY 23 1923 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

16th
G

U. S. REPORT DATE ENTERED

Form 73

NOMINATION

CHIEF CLERK

TW LIGHTHOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1923 MAY 22 PM 4 19

1923 MAY 21 PM 9

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT,

Ketchikan, Alaska, May 14, 1923.
(City.) (Date.)

DEPARTMENT OF COMMERCE MAY 23 1923 APPOINTMENT

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and demotion.

Name, Lee Harpole

Legal residence, Alaska

Position, (Additional) Keeper in the Lighthouse Service.

Salary, $1020 per annum (~~Plus Inc. of Comp. at $240 per annum~~)

Location, Cape Sarichef Lightstation, Alaska.

Appropriation, Salaries of Keepers of Lighthouses.

Effective July 1, 1923. { ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, (Additional) Keeper in the Lighthouse Service.

Former salary, $1080 per annum.

Location, At large.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

DEPARTMENT OF COMMERCE MAY 23 1923

Previous incumbent, ~~William A. Phillips~~ Services terminated,

Reason, New position - Department authority of July 6, 1916.

Members of family in Government Service, None. Date of birth, Oct. 11, 1881.

Remarks: Mr. Harpole is recommended for transfer to this additional position to relieve the present 1st Assistant Keeper, Mr. John W. Barnes, in order that the latter may take accumulated leave due him in accordance with regulations applying to this district and station. It is expected that the transfer will be made by tender. This demotion is at Mr. Harpole's own request. Section 2 of Civil Service Rule 1, relative to political or religious opinions or affiliations, will not be violated by the action recommended.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

5/23/23.

Secretary, Civil Service District.

Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved. MAY 22 1923

J. S. CONWAY

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
KETCHIKAN, ALASKA

TW:FET

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

1923 JUL. 28 AM 8 46
OFFICE OF SUPERINTENDENT, 16TH DISTRICT
KETCHIKAN, ALASKA
July 19, 1923

CHIEF CLERK

1923 JUL 30 PM 4 31

Commissioner of Lighthouses,
Washington, D. C.

Subject: Effective dates of transfers of keepers.

DEPARTMENT OF COMMERCE
JUL 31 1923
APPOINTMENT DIVISION

1. The following report is submitted showing effective dates of recent transfers of keepers in this district:-

Lee Harpole, - Transferred, Department letter April 14, 1923, from 1st Ass't. Keeper, Cape Hinchinbrook Lightstation, Alaska, at $1020 per annum, to Additional Keeper at Large at $1080 per annum on May 1, 1923.

Transferred, Department letter May 23, 1923, from Additional Keeper at Large at $1080 per annum to 1st Ass't. Keeper, Cape Sarichef Lightstation, Alaska, on July 1, 1923.

Charles P. Mercer, - Transferred, Department letter June 16, 1923, from Keeper, Lincoln Rock Lightstation, Alaska, at $1020 per annum, to Additional Keeper at Large, effective July 1, 1923.

Frank J. Woessner, - Promoted, Department letter May 23, 1923, from Ass't. Keeper, Lincoln Rock Lightstation, Alaska, to Keeper, Lincoln Rock Lightstation, Alaska, effective July 1, 1923.

William A. Phillips, - Transferred, Department letter May 9, 1923, from 1st Ass't. Keeper, Scotch Cap Lightstation, Alaska at $1020 per annum, to Keeper, Eldred Rock Lightstation, Alaska, at $1080 per annum, effective July 1, 1923.

Gustaf F. Wikstrom, - Owing to the fact that the transfer, Department letter May 23, 1923, of Louis Pace, 1st Ass't. Keeper at Eldred Rock Lightstation, Alaska, to 2nd Ass't. Keeper, Cape Sarichef Lightstation, Alaska, has been cancelled, and that he has since resigned effective at the close of Nov. 21, 1923, it will be necessary to defer promotion of Mr. Wikstrom to 1st Ass't. Keeper at Eldred Rock Lightstation, Alaska, until Nov. 22, 1923. Department letter of May 23, 1923, will therefore not take effect until that date.

CARL D. [illegible]
Superintendent.

Bureau of Lighthouses, Washington
JUL 28 1923
REPORT DATE ENTERED

Submitted to Secretary of Commerce for his information

J. S. CONWAY
Acting Commissioner of Lighthouses

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON April 14, 1923.

M r. Lee Harpole,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1020 per annum to $ 1080 per annum, effective April 26, 1923, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

APR 14 23

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

11—6674

APPOINTMENT DIVISION ENTERED APR 16 1923 ON JOURNAL DEPARTMENT OF COMMERCE

16th
G
G

CARDED

U. S. REPORT DATA ENTERED

Form 73

TW:FET

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK
1923 APR 5 PM 3 49
LIGHTHOUSES
1923 APR 12 PM 12 17

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT,

Ketchikan, Alaska, April 4th, 1923
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

DEPARTMENT OF COMMERCE
APR 13 1923
APPOINTMENT DIVISION.

Name, Lee Harpole — Legal residence, Alaska

Position, (Additional) Keeper in the Light-house Service — Salary, $1080 per annum

Location, At Large, 16th District — Appropriation, Salaries of Keepers of Lighthouses.

Effective April 26, 1923. — ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper in the Lighthouse Service. — Former salary, $1020 per annum

Location, Cape Hinchinbrook Lightstation, Alaska

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, George Stinson — Services terminated, August 21, 1922

Reason, Resignation

Members of family in Government Service, None.
Date of Birth: Aug. 11, 1881
Remarks:

RECEIVED
New York
APR 14 1923
DEPARTMENT OF LABOR

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

4/14/23

Secretary, Civil Service District.

W. C. Steiner
Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

APR 13 1923

Submitted to the Secretary of Commerce, approved.

H. B. BOWERMAN
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Cross reference.

February 23, 1922, The Department calls the Bureau of Lighthouses attention to the fact that the Department's records are incomplete regarding certian employees as indicated below:

Name	Position	Nature of Change	Date
Hapople, Lee	Keeper	Extension of temporary appointment	Oct. 28, 1919
" "	"	" " " "	Jan. 3, 1920

No oath of office has been received .

See file 1137.

LIGHTHOUSES
1921 AUG 1 AM 8 54

TW/JP

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
KETCHIKAN, ALASKA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 16TH DISTRICT
KETCHIKAN, ALASKA

July 23, 1921

CHIEF CLERK
1921 AUG 2 PM 3 12

Commissioner of Lighthouses,
WASHINGTON, D. C.

Subject: Effective dates of transfer of keepers.

APPOINTMENTS

1. The following report is made showing the effective recent dates of transfers of keepers of this district:-

1921 AUG 2 PM 2 35

Lee Harpole transferred from 1st Asst. Keeper at Cape St. Elias Lightstation, at $1020 per annum, to 1st Asst. Keeper at Cape Hinchinbrook Lightstation, effective June 13, 1921. No change in rate of pay.

Ellery A. Teeter transferred and promoted from 2nd Asst. Keeper at Tree Point Lightstation, at $840 per annum, to 1st Asst. Keeper at Eldred Rock Lightstation at $900 per annum, effective June 1, 1921, in place of John Polok, transferred to Cape St. Elias Lightstation, effective the same date.

Edmund Moore transferred from Keeper at Scotch Cap Lightstation, at $1260 per annum, to Keeper At Cape Sarichef Lightstation, effective July 1, 1921. No change in rate of pay.

For and in the absence of the Superintendent.

C. E. Thot
First Assistant Superintendent.
for

CARDED

EK

Bureau of Lighthouses, Washington
AUG 1 - 1921
Submitted to Secretary of Commerce for his information.

U. S. REPORT DATA ENTERED

E. C. GILLETTE
Acting Commissioner of Lighthouses.
Acting

ECG

LIGHTHOUSES
1921 AUG 1 AM 8 54

TW/JP

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
KETCHIKAN, ALASKA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 16TH DISTRICT
KETCHIKAN, ALASKA
July 23, 1921

CHIEF CLERK
5
1921 AUG 2 PM 3 12

Commissioner of Lighthouses,
WASHINGTON, D. C.

Subject: Effective dates of transfer of keepers.

APPOINTMENTS

1. The following report is made showing the effective recent dates of transfers of keepers of this district:-

1921 AUG 2 PM 2 35

Lee Harpole transferred from 1st Asst. Keeper at Cape St. Elias Lightstation, at $1020 per annum, to 1st Asst. Keeper at Cape Hinchinbrook Lightstation, effective June 13, 1921. No change in rate of pay.

Ellery A. Teeter transferred and promoted from 2nd Asst. Keeper at Tree Point Lightstation, at $840 per annum, to 1st Asst. Keeper at Eldred Rock Lightstation at $900 per annum, effective June 1, 1921, in place of John Polok, transferred to Cape St. Elias Lightstation, effective the same date.

Edmund Moore transferred from Keeper at Scotch Cap Lightstation, at $1260 per annum, to Keeper At Cape Sarichef Lightstation, effective July 1, 1921. No change in rate of pay.

For and in the absence of the Superintendent.

C. W. Thot
First Assistant Superintendent.
for

CARDED

Bureau of Lighthouses, Washington
AUG 1 - 1921
U. S. REPORT DATA ENTERED

EK
Submitted to Secretary of Commerce for his information.

E. C. GILLETTE
Acting Commissioner of Lighthouses.
Acting

EC4

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

TW LCH

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT,

Ketchikan, Alaska, May 5, 19 21
(City.) (Date.)

1921 MAY 17 AM 8 39

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer.

Name, Lee Harpole Legal residence, Alaska.

Position, (Additional) Keeper in the Lighthouse Service. Salary, $1020 per annum

Location, Cape Hinchinbrook Light Station, Alaska. Appropriation, Salaries, Keepers of Lighthouses.

Effective June 1, 1921 { ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

1921 MAY 18 AM 9 41

Former position, Keeper in the Lighthouse Service Former salary, $1020 per annum

Location, Cape St. Elias Light Station, Alaska.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

APPOINTMENTS

Previous incumbent, Services terminated,

1921 MAY 18 AM 11 31

Reason, New position-Department authority July 6, 1916.

Members of family in Government Service, None

Remarks: Mr. Harpole is recommended for transfer to this additional position to relieve the present 1st. Assistant Keeper, Mr. Samuel L. Atkinson, in order that he may take accumulated leave due him in accordance with regulations applying to this district and station. It is expected that transfer will be made by tender.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

CARDED

W. C. Darnell
Superintendent.

Secretary, Civil Service District.

5/18/21

BUREAU OF LIGHTHOUSES
WASHINGTON

MAY 17 1921

MAY 18 1921
ON JOURNAL
DEPARTMENT OF COMMERCE

Submitted to the Secretary of Commerce, approved.

Journal
Report change of assignment

U. S. REPORT DATA ENTERED

J. S. CONWAY
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

(CROSS REFERENCE)

February 18, 1921, Dept. request that an oath be furnished for Messrs. Harpole and Kashevaroff.

See letter in Misc. File 510/5.

Februa... that oaths

of Offi...

Name... Effective

Harpole... y 17, 1919

Harpole... t temporary

...or 3 months

... 1919, forwarded

..., No oaths ewre

...2 subsequent

... temporary

...appointments. Oath was

obtained for brobationary an

appointment dared Oct. 25, 1919

on ,ane 16,1920.

See file John. W Barnes.

Cross reference.

February 15, 1920, The Buraeu of Highthouses advises the Department that oaths of Office uere not received for the following changes.

Name	Nature of Change	Date	Date Change Effective
Harpole, Lee	Temporaty Appointment	Oct. 28, 1919	Oath dated July 17, 1919 Covering first temporary
Harpole, Lee		Jan. 3, 1920	appointment for 3 months from July 18, 1919, forwarded July 24, 1919, No oaths ewre obtained for 2 subsequent extensions of temporary appointments. Oath was obtained for brobationary appointment dared Oct. 25, 1919 on ,ane 16,1920.

Lee file John. W Barnes.

(CROSS REFERENCE)

February 18, 1921, Dept. request that an oath be furnished for Messrs. Harpole and Kashevaroff.

See letter in Misc. File 510/5.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
KETCHIKAN, ALASKA

TWD:PP

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES FEB 11 1920

OFFICE OF SUPERINTENDENT, 16TH DISTRICT
KETCHIKAN, ALASKA

January 30, 1920

CHIEF CLERK

1920 FEB 11 PM 3 36

Commissioner of Lighthouses,
Washington, D. C.

Subject: Amendment of probationary appointment.

Reference: Department letter of Oct. 25, 1919, appointing Lee Harpole keeper in the Lighthouse Service.

APPOINTMENTS 1920 FEB 11 PM 3 42

1. Returned herewith is Certificate of Probationary Appointment of Lee Harpole as Keeper in the Lighthouse Service at $960.00 per annum, effective on the date on which he enters on duty in that position.

2. Mr. Harpole is at present employed under a temporary appointment as his probationary appointment cannot become effective until the next visit of a Lighthouse tender to Cape St. Elias Light Station next summer when an oath of office can be secured. Recommendation has been made this date that he be promoted from the position of 2nd assistant keeper at $960 per annum to that of 1st assistant keeper at $1020, under his present temporary appointment. It is therefore recommended that the inclosed letter of appointment be amended as to authorize a salary of $1020 per annum instead of $960 per annum.

3. The Local Civil Service Secretary at Seattle has been notified as to the above recommended change in this appointment.

Superintendent.

SAS 2/4/20

APPOINTMENT DIVISION NECESSARY ACTION TAKEN FEB 13 1920 DEPARTMENT OF COMMERCE

Inclosure

CARDED FEB 11 1920

Bureau of Lighthouses, Washington.

Submitted to Secretary of Commerce recommending for approval. Attention is invited to form 73 submitted to the Department this date in the case of Harpole.

1920 FEB 11 PM 3 33

Acting Commissioner

U. S. REPORT DATA ENTERED

APPOINTMENT DIVISION ENTERED FEB 14 1920 PM JOURNAL DEPT OF COMMERCE

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

LIGHT JUL 19 1920 HOUSES

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1920 JUL 20 AM 9 41

I, Lee Harpole

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Lee Harpole.
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 16th day of June, A. D. 1920.

(Affix official seal here)

[4] (Name) J. C. Leadbetter

(Official title) Captain, U.S.Lighthouse Tender CEDAR.

My commission expires

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper in the Lighthouse Service. (Probationary)	$1020 A	Cape St. Elias Light Station, Aaa.
Former [5] Same. (Temporary)	1020 A	do do do do

CARDED

(The above should be filled in by the district officer before sending to appointee)

Office of Superintendent of Lighthouses, 16th District

Ketchikan, Aaa., July 8, 1920.
(Address) (Date)

The above-named appointee entered upon duty on July 16, 1920.
(Date)

Superintendent.
(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

October 25, 1919.

Mr. Lee Harpole,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service, at a salary of Nine Hundred and Sixty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. .....) issued by the Secretary of the Eleventh Civil Service District.

CARDED

* amended

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

RM
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Yourself.

Legal Residence: Alaska, 16th District (See reverse side.)

APPOINTMENT DIVISION ENTERED OCT 29 1919 BY JOURNAL DEPT. OF COMMERCE

11—5380

C. S. REPORT DATA ENTERED

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

October 25, 1919.

Mr. Lee Harpole,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of #1020 Nine Hundred and Sixty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. .....) issued by the Secretary of the Eleventh Civil Service District.

CARDED

* amended

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

RM
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Yourself.

Legal Residence: Alaska. (See reverse side.)
16th District

APPOINTMENT DIVISION ENTERED OCT 29 1919 DEPT. OF COMMERCE JOURNAL

11—5080

C. S. REPORT DATA ENTERED

Paragraph (*c*) of section 1 of civil-service rule VII reads as follows:

(*c*) The person selected for appointment shall be duly notified by the appointing officer, and upon accepting and reporting for duty shall receive from such officer a certificate of appointment. The first six months under this appointment shall be a probationary period; but the commission and the department concerned may, by regulation, fix the probationary period at one year for any specified positions. If, and when, after full and fair trial, during this period, the conduct or capacity of the probationer be not satisfactory to the appointing officer, the probationer shall be so notified in writing, with a full statement of reasons, and this notice shall terminate his service. His retention in the service beyond the probationary period confirms his absolute appointment.

A probationer separated from the service without delinquency or misconduct may be restored to the register of eligibles in the discretion of the commission for the remainder of his period of eligibility.

11—5980

TW/MM

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT OCT 23 1919 HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, 16th DISTRICT,

Ketchikan, Alaska (City.) October 9 (Date.) 191 9

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment.

Name, Lee Harpole

Legal residence, Alaska

Position, Keeper in the Lighthouse Service

Salary, $960 A.

Location, Cape St. Elias Lightstation, Aaa.

1919 OCT 25 AM 10 53

Appropriation, Salaries of Keepers of Lighthouses

Effective October 18, 1919. {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Same (temporary appointment)

Former salary, $960 A.

Location, Same.

Rank on eligible list, third Rating, Percentage, 84.6 , Other eligibles considered:
William F. Dalton
Michael Connellan

1919 OCT 25 PM 12 13

Previous incumbent, himself

Services to be terminated, at a date to be determined and reported later.

Reason, Expiration of temporary appointment.

Members of family in Government Service, None.

1919 OCT 25 PM 3 18

Remarks: Owing to the isolated location of Cape St. Elias Lightstation it is impracticable to secure Oath of Office from Mr. Harpole until sometime next year and it is therefore found necessary to request extension of the temporary appointment under which he is now employed until such time as an Oath can be secured and the probationary appointment recommended hereby can take effect

Selection regular, subject to the action of the U. S. Civil Service Commission, OCT 18 1919 , 191

J. V. Swanson

Secretary, 11th *Civil Service District.*

Superintendent.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN OCT 28 1919 DEPARTMENT OF COMMERCE

AKT

BUREAU OF LIGHTHOUSES
WASHINGTON

OCT 23 1919

Submitted to the Secretary of Commerce, approved.

10-25-19

Approved:

1919 OCT 24 PM 2 43

1919 OCT 25 PM 5 05

Secretary of Commerce.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314.

Cross reference.

February 15, 1921, The Bureau of Lighthouses advises the Department of the Date of effect of the following Change.

Name	Nature of Change	Date	Date Change Effective.
Harpole, Lee	Promotion	Feb . 11, 1920	Feb. 11, 1920

See File John W. Barnes.

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVIC

(Temporary)
DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

M

Through the Commissioner of Lighthouses.

February 11, 1920.

r. Lee Harper, (temporary)
You are hereby advised that your salary as keeper in the Lighthouse Service has been changed from $ per annum to $ per annum, effective

Sir:

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

960. 1020.
February 11, 1920 or as soon thereafter as you enter on duty at the increased rate of pay.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

CARDED

Sixteenth District

C. S. REPORT DATA
ENTERED

C. S. REPORT DATA
ENTERED

APPOINTMENT DIVISION ENTERED
FEB 14 1920
DEPT OF COMMERCE

S
C

Form 73

TW

FEB 11 1920 8 55 AM

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT FEB 11 1920 HOUSE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT,

Ketchikan, Alaska, (City.) January 30 (Date.), 1920.

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion under temporary appointment to continue until the close of the date preceding the execution of oath under probationary appointment.

Name, Lee Harpole. Legal residence, Alaska.

Position, Keeper in the Lighthouse Service. Salary, $1020 annum.

Location, Cape St. Elias Light Station, Alaska. Appropriation, Salaries of Keepers of Lighthouses.

Effective February 11*, 1920. {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper in the Lighthouse Service. Former salary, $960 annum.

Location, Cape St. Elias Light Station, Alaska.

1920 FEB 11 PM 3 42

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Frank W. Ritchie. Services terminated, October 15, 1919.

Reason, Promoted.

Members of family in Government Service, None.

Remarks: Mr. Harpole's probationary appointment will not take effect until an oath of office can be secured from him when the tender next visits this isolated station. The station has been short of its full complement for some time owing to lack of eligibles but it is now possible to send a man (Frank H. Story) there, and it is urgent that he report at once. Mr Harpole is performing the duties of 1st Asst. Keeper, and it is recommended that a Notice of Change in Salary be issued by the Department covering this promotion.

Selection regular, subject to the action of the

U. S. Civil Service Commission, , 19

APPOINTMENT DIVISION NECESSARY ACTION TAKEN FEB 13 1920 DEPARTMENT OF COMMERCE

Secretary, Civil Service District.

Superintendent.

* Changed in Bureau

BUREAU OF LIGHTHOUSES

WASHINGTON

FEB 11 1920

Submitted to the Secretary of Commerce, approved. Attention is invited to Bureau indorsement this date on 16th Superintendent's letter of January 30th returning notice of appointment for amendment.

1920 FEB 11 PM 3 34

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

Form 111 JP

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

I, Lee Harpole

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Lee Harpole.
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 16th day of June, A. D. 1921

(Affix official seal here)

[4] (*Name*) John W. Leadbetter

(*Official title*) Captain of U.S. Lighthouse Tender CEDAR

NOTARY PUBLIC IN AND FOR TERRITORY OF ALASKA. MY COMMISSION EXPIRES JUNE 1, 1924

My commission expires

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present: Keeper in the Lighthouse Service (Temp.)	$960. annum	Cape St. Elias Lightstation, Alaska.
Former [5]: Same	Same	Same

(The above should be filled in by the district officer before sending to appointee)

Covers extension of temporary appointment, Department letter dated January 3, 1920.

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT

Ketchikan, Alaska (Address), April 24, 1922 (Date)

The above-named appointee entered upon duty on January 16, 1920 (Date)

W. C. Ellicott
Superintendent.
(Signature, followed by title)

CARDED

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

U. S. REPORT DATA ENTERED

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 3, 1920.

Mr. Lee Harpole,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Nine Hundred and Sixty dollars per annum, effective January 16, 1920, or as soon thereafter as you enter on duty.

Your appointment will continue for such period as may be necessary pending entrance on duty under probationary appointment.

(By extension of temporary appointment.)

By direction of the Secretary:

CARDED

Respectfully,

APPOINTMENT DIVISION ENTERED JAN 3 - 1920 BY JOURNAL DEPT. OF COMMERCE

(SIGNED) CLIFFORD HASTINGS

M
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Yourself.

Legal Residence: Alaska.

16th

C. S. REPORT DATA ENTERED

11—1393

Form 73

NOMINATION

DEC 30 1919 9 23 AM

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

TW

OFFICE OF LIGHTHOUSE ~~INSPECTOR~~ Superintendent, 16th DISTRICT.

Ketchikan, Alaska, (City.) December 16 (Date.) 1919.

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Extension of temporary appointment to continue until the close of the date preceding the execution of oath under probationary appointment.

Name, Lee Harpole. Legal residence, Alaska.

1919 DEC 31 AM 9 16

Position, Keeper in the Lighthouse Service. Salary, $960 A.

Location, Cape St. Elias Light Station, Aaa. Appropriation, Salaries of Keepers of Lighthouses.

Effective January 16, 1920. {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Same. Former salary, $960 A

APPOINTMENTS

Location, Same.

Rank on eligible list, Rating, Percentage, 1919 DEC 31 AM 10 22 Other eligibles considered:

Previous incumbent, Himself. Services to be terminated, January 15, 1920.

Reason, Expiration of temporary appointment.

Members of family in Government Service, None.

Remarks: Extension of temporary appointment is necessary until an oath of office can be secured and Mr. Harpole's probationary appointment (Department letter dated Oct. 25, 1919) can thus take effect. The station is isolated and there are no means of obtaining an oath until next visit of tender in spring of 1920. Not job employment. Quarters are not furnished by the Government for families at this station and none can be rented.

Selection regular, subject to the action of the U. S. Civil Service Commission, DEC 24 1919, 191

Approved under Sec. 1, C. S. Rule VIII.

D. V. Swanson

Secretary, // Civil Service District.

C. O. Sewell

Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON
DEC 30 1919

Submitted to the Secretary of Commerce, approved.

12-31-19

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JAN 3 - 1920 DEPARTMENT OF COMMERCE

1919 DEC 30 PM 3 54

Acting Commissioner.

1 Strike out the clause which does not apply.

11—2314

JP

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

I, Lee Harpole

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Lee Harpole.
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 16 day of June, A. D. 1921

(Affix official seal here)

[4] (Name) John W. Greathouse

(Official title) Captain U.S.Lighthouse Tender CEDAR

My commission expires NOTARY PUBLIC IN AND FOR TERRITORY OF ALASKA. MY COMMISSION EXPIRES JUNE 1, 1924.

	Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present	Keeper in the Lighthouse Service (Temp)	$960.00 annum	Cape St. Elias Lightstation, Alaska.
Former [5]	Same	Same	Same

(The above should be filled in by the district officer before sending to appointee)

Office of Superintendent of Lighthouses, 16th District

Ketchikan, Alaska. (Address), April 24,1922 (Date)

The above-named appointee entered upon duty on October 18, 1919 (Date)

Covers extension of temporary appointment, Department letter dated Oct. 28, 1919

CARDED

W. C. Gilmore Superintendent.
(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

U. S. REPORT DATA ENTERED

GEN RAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

October 28, 1919.

Mr. Lee Harpole,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Nine Hundred and Sixty dollars per annum, effective October 16, 1919, or as soon thereafter as you enter on duty.

Your appointment will continue for a period not to exceed three months. (By extension of temporary appointment.)

CARDED

By direction of the Secretary:

Respectfully,

RM
C

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Yourself.

Legal Residence: Alaska.
16th District

U. S. REPORT DATA ENTERED

APPOINTMENT DIVISION ENTERED OCT 2 91919 DEPT. OF COMMERCE

11—1393

Form 73 TW/MM

OCT 23 1919 19 cc N

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES OCT 23 1919

OFFICE OF LIGHTHOUSE INSPECTOR, 16th DISTRICT.

Ketchikan, Alaska (City.), October 9 (Date.), 1919

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Extension of Temporary appointment, 3 months.

CHIEF CLERK

Name, Lee Harpole — Legal residence, Alaska.

1919 OCT 25 AM 10 53

Position, Keeper in the Lighthouse Service — Salary, $960 A.

Location, Cape St. Elias Lightstation, Alaska — Appropriation, Salaries of Keepers of Lighthouses.

Effective October 16, 1919 — {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Same — Former salary, $960 A.

Location, Same

Rank on eligible list, third Rating, William F. Dalton, Michael Connellan. — Percentage, 84.6, Other eligibles considered: SECRETARY

Previous incumbent, himself — Services to be terminated, ~~1919 OCT 25 PM~~ 1919 OCT 18

Reason, Expiration of temporary appointment.

Members of family in Government Service, None.

Remarks: Extension of this temporary appointment is necessary until an Oath of Office can be secured and the probationary appointment recommended can take effect. The station is isolated and there is no means of obtaining an oath until next visit of tender to this station in the spring of 1920.

Selection regular, subject to the action of the

U. S. Civil Service Commission, OCT 18 1919, 191

J. V. Swanson

Secretary, 11th *Civil Service District.*

Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

DEPARTMENT DIVISION NECESSARY ACTION TAKEN OCT 23 1919 OCT 28 1919 DEPARTMENT OF COMMERCE

AKT

Submitted to the Secretary of Commerce, approved.

10-25-19

Approved: 1919 OCT 25 PM 4 11 — OCT 24 PM 2 43

Secretary of Commerce.

Acting Commissioner

C

[1] Strike out the clause which does not apply.

11—2314

Cross reference.

February 15, 1921, The Buraeu of Lighthouses advises the Department of the Date of effect of the following Change.

Name	Nature of Change	Date	Date Change Effective.
Harpole, Lee	Promotion	Sept. 8, 1919	Sept. 16, 1919

See File John W. Barnes.

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

September 8, 1919.

M r. Lee Harpole,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 900. per annum to $ 960. per annum, effective on the date you enter on duty at the increased rate of pay.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

C/AS

CARDED

APPOINTMENT DIVISION ANTHRAS SEP - 9 1919 DEPT OF COMMERCE

16th District

SEP 8 - 1919

C. S. REPORT DATA
ENTERED

Form 73 ABE/MM

SEP 12 1919 9 15 AM

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT SEP 2 1919 HOUR

OFFICE OF LIGHTHOUSE INSPECTOR, 16th DISTRICT,

Ketchikan, Alaska (City.), August 30, 1919

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

1919 SEP 3 PM 3 35

Name, Lee Harpole — Legal residence, Alaska

Position, Keeper Lighthouse Service — Salary, $960 A.

Location, Cape St. Elias Lightstation, Aaa. — Appropriation, Salaries of Keepers of Lighthouses.

Effective September 16, 1919 { the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $900 A.

Location, Cape St. Elias Lightstation, Alaska.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, James Burns — will be APPOINTMENTS Services terminated, close Sept. 15, 1919.

Reason, Voluntary resignation (temporary employe) 1919 SEP 3 PM 4 0

Members of family in Government Service, None

Remarks: Mr. Harpole is being promoted in order to secure his position for a new appointee.

JAS 9/4/19.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

APPOINTMENT DIVISION NECESSARY ACTION TAKEN SEP - 8 1919 DEPARTMENT OF COMMERCE

Secretary, Civil Service District. — Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

SEP 2 1919 1919 SEP 2 PM 4 16

1919 SEP 6 AM 9 25

Approved: Stephen C. Rathbun

Secretary of Commerce.

1919 SEP 9 AM 11 APPOINTMENT DIVISION

W. D. Bowman

Acting Commissioner

C

[1] Strike out the clause which does not apply.

11—2314

AUG 4 1919 3 10 AM

APPOINTMENTS AUG 4 1919

CHIEF CLERK AUG 4 PM 3 42

LIGHT AUG 4 1919 HOUSES

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

(To be furnished for each person appointed in the service of the Department immediately upon entrance on duty. The statement should be signed by the appointee or employee. If unable to write, he may sign by mark in the presence of one witness.)

1. What is your full name? (State whether Mr., Miss, or Mrs. and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)
Mr Lee Harpole.

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)
Lee Harpole.

3. Bureau or Service, place, and district in which employed:
Light-House Service (Bureau or Service.) Cape St Elias Lt (Place (city, town, station, or vessel).) 16th (District.)

4. Position to which appointed Keeper {Temporary}

5. Compensation $900. a

6. Appropriation from which paid Salaries of Keepers of Lighthouses

7. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination ——, 191—;" or "Without examination;" or "By reinstatement;" or "By transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)
Without examination.

8. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)
Cordova (City or town.) Alaska. (State or Territory.) (County.) (Congressional district.)

9. When the legal residence given in answer to question 8 differs from that given in the certificate of appointment, the discrepancy should be explained.

CARDED

10. What is your race? (Answer "white," "colored," or "Mongolian.") White

11. Where were you born? Lane Co Oregon.

12. When were you born? October (Month.) 11 (Day.) 1881 (Year.)

13. If foreign born, state when and where naturalization papers were taken out

14. What is your marital condition? Single

15. Give name and address of person whom you would like to have notified in case of accident.
Lane J Jones (Name.) (Number and street.)
Cordova (City or town.) Alaska. (State or Territory.)

11—1434

16. Are there any members of your family, besides yourself, in the civil service of the United States? No

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
None		Position Department or office		
		Position Department or office		
		Position Department or office		

17. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

None

18. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
None					

19. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

None

20. Were you in the military or naval service of the United States during any war? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

21. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

22. Are you the widow or orphan of an honorably discharged soldier or sailor? No (If answer is "Yes," give the information called for by the blanks below.)

Relationship (widow or orphan)

Name under which soldier or sailor rendered service

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

23. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 18, 19, 20, and 21.)

Fisherman.

24. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Grammer School.

25. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

None

26. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

None

27. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes.

Date, July 17th, 1919.

Witness (in case signature is by mark):

(Signature) Lee Harpole.

P. O. Address: Cordova
City or town.

Number and street.

Alaska.
State or Territory.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded July 24, 1919.

For and in the absence of the Supt.

(Signature) J. Petersen

(Official title) 1st Asst. Supt.

11—1434

Form 111

AUG 12 1919 12 02 PM

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

CHIEF CLERK

LIGHT AUG 2 1919 HOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

APPOINTMENTS AUG 4 1919

1919 AUG 4 AM 9 30

I, Lee Harpole

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Lee Harpole.
(Appointee signs here)

[2] Sworn to - - - - - (See below) and subscribed before me, this[3] 19th day of July, A. D. 1919

(Affix official seal here)

[4] (Name) Frank H Fowler

(Official title) Notary Public

My Comm Ex April 6, 1923.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Keeper(Temp.)	$900 A	Cape St.Elias Lightstation,Aaa
Former[5] new appointee		

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 16th District

Ketchikan,Alaska (Address), July 24 (Date) 1919

The above-named appointee entered upon duty on July 18 ,1919 (Date)

For and in the absence of the Supt.

Jensen
1919 Jul 2 PM 12 30
Asst Supt
(Signature followed by title)

U. S. REPORT DATA ENTERED

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 24, 1919.

M
r. Lee Harpole,
Through
the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Nine Hundred dollars per annum

effective on the date on which you enter upon duty in the above-mentioned position.

CARDED

Your appointment will continue for a period not to exceed three months.

(The Department has authorized the payment of your actual and necessary traveling expenses from Cordova, Alaska, to the Cape St. Elias Lightstation, Alaska.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

RM
G

Chief of Appointment Division.

C. S. REPORT DATA ENTERED

Appropriation:
Salaries, Keepers of Lighthouses.
Vice:
James Burns.
Legal Residence:
Alaska.

16th District

APPOINTMENT DIVISION ENTERED JUL 29 1919 DEPT. OF COMMERCE

JUL 28 1919

m 73

AEE/MM

NOMINATION

JUL 29 1919 2 26 PM

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

5

LIGHT JUL 21 1919 RECEIVED

OFFICE OF LIGHTHOUSE INSPECTOR, 16th DISTRICT,

Ketchikan, Alaska (City.), July 9 (Date.), 1919

CHIEF CLERK

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Temporary appointment, three months.

1919 JUL 22 PM 2 SECRETARY

Name, Lee Harpole

Legal residence, Cordova, Alaska

Position, Keeper Lighthouse Service

1919 JUL 24 AM

Salary, $900 A.

Location, Cape St.Elias Lightstation, Aaa.

Appropriation, Salaries of Keepers of Lighthouses

Effective July 16, 1919

{ ~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Former position, New appointee

Former salary,

APPOINTMENT DIVISION NECESSARY ACTION TAKER JUL 29 1919 DEPARTMENT OF COMMERCE

Location,

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

There are no eligibles available.

APPOINTMENTS

Previous incumbent, James Burns

Services will be terminated, close July 2, 1919

1919 JUL 22 PM 3 20

Reason, Being promoted to additional keeper at $960 A. same station. See form 73, July 3, 1919.

Members of family in Government Service, None.

SOS 7/23/19.

Remarks: Authority is requested to pay actual and necessary travel expenses from Cordova, Alaska, to station. This is not job employment. In accordance with regulation, 405, 9th paragraph, nominee is being placed on duty at once. An emergency exists by reason of Keeper going on leave of absence due to illness. Prior to this date suitable person could not be found to accept the position. This form 73 supersedes and cancels form 73, dated July 3, 1919, J. B. Deuel, for same position. Mr. Deuel has declined to accept the position.

Selection regular, subject to the action of the U. S. Civil Service Commission, JUL 15 1919, 191

D. V. Swanson

Secretary, 11th Civil Service District.

For and in the absence of the Supt.

1st Asst. Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 21 1919

Submitted to the Secretary of Commerce, approved.

1919 JUL 22 PM 1 57

1919 JUL 25 PM 2 APPOINTMENTS

Approved: JUL 24 PM 2 07

William Redfield
Secretary.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314