REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 10/22/2024

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Anderson, Kraig	
E-Mail Address:	**Phone Number:**
kraiga@gmail.com	858-357-5100

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Hawkins, Norman, P.		1883 MI

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1937 MI

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Kraig Anderson

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (MI)		
From: 1904	To: 1937	
(Agency & Location)		
From:	To:	
(Agency & Location) 5 folders		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: 2-30153104728

Attendant Signature:

CMRS Search Request Number(s):

Remarks: Submitted to Arch Search 10/23/24 KAH Soundex: H252

24 Oct 24 PM 1:54:30

SCREENING NOTES

- ☑ Reviewed and Nothing Removed KAH
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

Employee Name: HAWKINS, NORMAN P. **DOB:** 1/1/1883, MI

SOUNDEX: H252

Records checked:

Agency: Commerce 6028	Area: Bay 10, Lower Catwalk	positive	(negative)
Agency: Commerce 6029	Area: Bay 10, Lower Catwalk	positive	(negative)
Agency: Old Commerce	Area: Bay 10, Lower Catwalk	(positive)	negative

AND

Agency: Treasury 2189	Area: Bay 13, Lower Catwalk	(positive)	negative
Agency: Treasury 2188	Area: Bay 13, Lower Catwalk	positive	(negative)
Agency: Old Treasury	Area: Bay 13, Lower Catwalk	(positive)	negative

If Negative:

Agency: Treasury SRCs series 1	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 2	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 3	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Coast Guard SRCs	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

CMRS:	Area:	positive	negative
ARCIS:	Area:	positive	negative

Notes: DOS: 1904-1937; DOD: 1/1/1937, MI; LIGHTHOUSE SERVICE, MI

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Norman P. Hawkins (Name) — Mich (Legal Residence)

STATUS

(Prob) 2d asst. Kpr. $425 L.H. Outer Island July 9, 1904 11-8940
Resigned March 31, 1905

DESIGNATION	ACTION	SALARY	BUREAU SERVICE STATION	DATE OF EFFECT
A K	Prob.	400 pa.	L H- Sand Isl, Wis	May 4, 1906
2d "	Trans	425	" Crisp Point, Mich	April 22, 1907
"	Change	37.50	" " "	July 1, 1908
1st "	Trans	40 pmo	" Detour L S. "	Aug 1, 1909
1st "	Change	480 pa.	" "	Aug 1, 1912
Keeper	Trans	600 "	" Little Rapids Cut Dts de Mich	April 1, 1913
"	"	624 "	" Crisp point L S Mich	Oct 20, 1913
"	Prom	636	" "	Jan 1, 1916
1st A K	Trans	504	" Detour L S. Mich	April 14, 1917
Keeper	Incr.	780	" "	Nov. 1, 1918
"	Trans	"	" Pipe Is L S. Mich	Aug 12, 1919
"	Incr.	900	" "	Nov 1, 1920
"	Read of Pay	1140	" "	July 1, 1924
"	"	1380	" "	Feb 1, 1925
"	INCREASE IN COMPENSATION	1440	" "	July 1, 1925
"	COMPENSATION Act. May 28, 1928	1506	" "	JUL 1 1928
"	COMPENSATION Act. July 3, 1930	1560	" "	JUL 3 1930
		Died 4-16-37		

B

Form 93

NOTICE OF ~~RESIGNATION OR~~ DEATH

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 11th DISTRICT.

Detroit, Michigan, April 17, 1937.

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted ~~the resignation~~ report of death of the following-named employee:

Name, Norman P. Hawkins — Position, Keeper

Legal residence, Michigan — Station, Pipe Island Light Station, Michigan.

Salary, $1560 per annum

~~The acceptance of this resignation is recommended effective at the close of~~

This employee has not taken leave in excess of the accrued rate.

Remarks: Mr. Hawkins died April 16, 1937. It is reportedthat Mr. Hawkins died of a self inflicted gun wound.

K 23 4/23/37

Over 30 yrs. service

Mrs. Minnie Hawkins (wife) Detour, Mich.

CARDED

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES

WASHINGTON

April 21, 1937

Submitted to the Secretary of Commerce, for information.

11—1623

For the Commissioner:

W. P. Harman,
Administrative Assistant

May 12, 1937

Mrs. Minnie Hawkins,
Detour, Michigan.

Dear Mrs. Hawkins:

The officials of the Department have learned with deep regrets of the passing of your husband, Mr. Norman P. Hawkins. His long and honorable service of more than thirty years should be a source of comfort to you. The service was better by his having been identified with it and we deeply regret his loss to the service and convey to you our sympathy.

Very sincerely,

DANIEL C. ROPER

MAY 13 1937

Secretary of Commerce.

B:k

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
3760 JEFFERSON AVENUE, EAST
DETROIT, MICH.

FPD:AIB
Enc.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APR 26
DIVISION OF PERSONNEL

1937 APR 24 AM 10
APR 22 8 42 AM

OFFICE OF SUPERINTENDENT 11TH DISTRICT
DETROIT, MICH.
April 20, 1937.

Commissioner of Lighthouses,
Washington, D. C.

Referring to Form 93, submitted April 17, 1937, reporting the death of Norman Hawkins, Keeper of Pipe Island Light Station, Michigan:

Enclosed for the information of the Bureau is copy of a letter dated April 17, 1937, from Electrician Roy A. Wahl, regarding Mr. Hawkins death, also copy of newspaper clipping from the Evening News, Sault Ste. Marie, Michigan. It is requested that the clipping be returned for the files of this office.

F. P. Dieman

BUREAU OF LIGHTHOUSES
WASHINGTON

April 22, 1937

Submitted to the Secretary of Commerce for information, Form 93 reporting the death of Mr. Hawkins having been submitted by Bureau indorsement of April 21.

For the Commissioner:

W P Harman
W. P. Harman,
Administrative Assistant

hlm/see
Encl.

(COPY)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Eleventh District
Sault Ste. Marie, Lh Depot
Sault Ste. Marie, Mich

April 17, 1937.

Superintendent of Lighthouses,
3760 East Jefferson Avenue,
Detroit, Michigan.

1. The writer last saw Norman Hawkins on April 15, at 6:00 p.m., at his home. A discussion was held at that time between R. B. Millar and Mr. Hawkins and the writer relative to the possibility of getting to Pipe Island under present ice conditions.

2. The deceased's actions and conversation evidenced mental unsoundness, much worry and extreme nervousness. The writer, realizing his unfit condition for duty, tried to quiet him by suggesting that he (the writer) would personally see Mr. Dillon, the Superintendent, in a week or so and at that time would try to get an extended leave of absence for him that he might get away from responsibilities and the people whom he thought were persecuting him. This idea seemed at the time to appeal very much to Mr. Hawkins, as his wife spoke of it later when we called on the family Friday, saying that Norman had mentioned the matter to her and seemed to be looking forward to it.

3. Every one in the village questioned by the writer spoke in highest terms of Norman, and none apparently bore him the ill will that his distorted mind imagined.

4. Upon learning of Mr. Hawkins act, the writer after notifing the Detroit and Soo offices took the first available means of transportation to the Detour Reef Light Station to notify Keeper Sweet, returning to Detour with Mr. Sweet.

5. R. B. Millar, Sweet and myself called upon the deceased's family at 5:00 p.m. Friday, offering our sympathy for the tragedy. At this time the keys to the boat and station were secured, but no request made for the keeper's records or books.

R. A. Wahl,
Electrician.

(COPY)

BROODS OVER SON'S DEATH
DETOUR MAN TAKES OWN LIFE

Norman Hawkins, 54-year-Old Lightkeeper, Commits Suicide; Thanks Family

DeTour, April 16--Norman Hawkins, 54-year-old Point DeTour lightkeeper, died at 4:30 this morning from shotgun wounds which Coroner John E. Quinnell of Pickford said were self-inflicted.

Hawkins, according to witnesses, left an unsigned note to his family in which he "thanked them for the quietness of his home." No reasons were given for the suicide, but friends believe that he had brooded over the losing of a son three years ago in a hunting accident.

Hawkins, who had just started the season's watch at Point DeTour light, a light he had attended for nearly 20 years, retired to his home at 10 o'clock last night. He sat on the edge of the bed, placed a shotgun at the side of his face and pulled the trigger. The shot entered his jaw and blew off part of the head. He lived five hours and a half after the shooting.

Dr. John A. Cameron and Coroner John E. Quinnell, both of Pickford, responded to the call,and attended him before he died.

Surviving are his wife and six children.

Norman, Jr., the son,was accidentally shot by chums while deer hunting near DeTour.

Hawkins had 30 years service with the lighthouse department and was eligible for retirement this summer. He started lighthouse work here, later moving to a light farther up the St. Marys river, and returning here about 16 years ago. He had been at Point DeTour since.

The Evening News, Sault Ste. Marie, Mich. April 16, 1937.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 3, 1930.

Mr. Norman P. Hawkins,

Through Commissioner of Lighthouses.

Sir:

You are advised that under the Brookhart Act your compensation has been changed as indicated below, effective July 3, 1930.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED AUG 9 1930 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

From: 1500.

To: 1560.

11th Keeper.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. Norman P. Hawkins,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1440

To: 1600

11—0564

11

CARDED

CROSS REFERENCE

SEE FILE--464/16/ D #1

NAME Hawkins, Norman P. POSITION Keeper

BUREAU BUREAU OF LIGHTHOUSES STATION 11th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt. per annum to be Added	Amt. per annum to be Subtracted
900	240	1140	XCR	404.25	1544.25	LHS	4	1320	Approved		

CIRCULAR #13----11/13/23

$320

GRADE RECOMMENDED 5

RANGE OF COMPENSATION RECOMMENDED FROM $1200 TO $1440

4) Gives per day commutation of rations, (Quarters for self and family)

16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:

Kind of equipment Uniform; annual cost, $ 40.00

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)

(a) Elementary school; years ☐1 ☐2 ☐3 ☐4 ☐5 ☐6 ☐7 ☒8

(b) High school; years ☐1 ☐2 ☐3 ☐4

(c) Business school; years ☐½ ☐1 ☐1½ ☐2 ☐2½ ☐3

(d) College: Name ; years ☐1 ☐2 ☐3 ☐4

(e) Post graduate work: Kind ; years ☐1 ☐2 ☐3

(f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
In sole charge of one acetylene light on an island also observes and attends three other acetylene lights on islands and three gas buoys in the vicinity. Residence on island. Duties as follows:	
1. Standing watch to observe functioning of lights in the vicinity, --	25
2. Care of lights,- -	25
3. Painting, minor repairs, and miscellaneous work around buildings, boats, and grounds, -	32
4. Preparation of periodical reports and correspondence, - - - - - - - -	5
5. Supply trips to nearest town for provisions, mail, etc., - - - - - - -	8
6. Inspection and occasional attendance of buoys in the vicinity of station, -	5

CLASSIFICATION BOARD FORM NO. 1
(Fill out in accordance with detailed instruction sheet, Form No. 2)

Sheet No. 90
2—12758

DO NOT WRITE IN THIS SPACE

	a		
	b		
	c		
	d		

Hawkins, Norman P.
(Surname) (Given name) (Initial)

2. Department Commerce,
3. Bureau Lighthouses,
4. Field Service Lighthouse
5. (a) Field Station Eleventh Lighthouse District,
   (b) Subdivision Pipe Isl and Light Station, Mich.
   (c) City or town Detour, State Mich.
6. Pay-roll title Keeper,
7. Customary office title Keeper.

8. (a) Number of regular working hours of the position, per day 105; per week 105
   (b) If this is not a full-time position, state percentage of time employed per day ____; or per week ____
   (c) If night work, wholly or in part, state the hours: From 4 to 6 hours. m. to ____ m.
9. If this is not an all-year-round position, state approximate number of days employed each year ____
   During what months ____
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation ____
11. Present rate of pay, exclusive of bonus $900 per annum; bonus, $240 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $900 per ____; bonus, $240 per annum.
13. If the employee receives overtime pay, state the rate ____
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses.
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☐ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☒ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum
    45 cents per day commutation of rations, *(Quarters for self and family)
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniform; annual cost, $ 40.00
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ____; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ____; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ____; number of lessons ____; number completed ____

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
In sole charge of one acetylene light on an island also observes and attends three other acetylene lights on islands and three gas buoys in the vicinity. Residence on island. Duties as follows:	
1. Standing watch to observe functioning of lights in the vicinity, --	25
2. Care of lights, -	25
3. Painting, minor repairs, and miscellaneous work around buildings, boats, and grounds, -	32
4. Preparation of periodical reports and correspondence, - - - - - - - -	5
5. Supply trips to nearest town for provisions, mail, etc., - - - - - - -	8
6. Inspection and occasional attendance of buoys in the vicinity of station, -	5

19. Does employee work under immed[illegible] supervision, or to a large extent upon his own resp[illegible]sibility? (Describe fully.)

Keeper works on his own responsibility and is required to observe requirements of printed Regulations and Instructions, under general supervision of the Superintendent, and to carry out any special instructions issued from time to time by the Superintendent.

20. Do the duties involve direction or supervision of the work of other employees? ..... No
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

21. How long have the employee's duties been substantially as described above? ..... 3 years, 11 months.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

..... , 1923.
(Date)

For and in the absence of the Superintendent
Chas A Park Superintendent of Lighthouses.
(Signature of Preparing Officer) (Title)

First Assistant Superintendent.

23. I have read the foregoing and I agree to it except as follows:

.....
(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment	X		
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)	X		

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		
Common School	X	

Technical Education: If essential, kind and extent .....

Experience: If essential, kind and extent ..... Experienced boatman; familiarity with machinery also desirable.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1000 to $ 1200

JUL 23 1923 , 1923.
(Date)

For and in the absence of the Superintendent
Chas A Park Superintendent of Lighthouses.
(Signature of head of field office or station) (Title)

First Assistant Superintendent.

GOVERNMENT PRINTING OFFICE 2—12768

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Mr. Norman P. Hawkins,
Through the
Commissioner of Lighthouses,

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION ENTERED FEB 7 1925 DEPARTMENT OF COMMERCE

EDW. J. GARDNER.
Acting Chief of Appointment Division.

Position:
Keeper
Salary:
$1380
Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

FEB 7 1925

11th

JSJ

CARDED

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. Norman P. Hawkins,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1380 per annum to $ 1440 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

JUL 8 - 1925

EDW. J. GARDNER.
Acting Chief of Appointment Division.

11—8074

mfc
11

CARDED

(CROSS REFERENCE)

Hawkins, Norman R. In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $1140, effective July 1, 1924.

For authorization see letter dated JUL 30 1924 File No. 1095/21.

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

October 30, 1920.

Mr. Norman P. Hawkins,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from ~~$720~~ 780 per annum to ~~$840~~ 900 per annum, effective November 1, 1920. (Including $60 per annum longevity pay).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

CARDED

APPOINTMENT DIVISION ENTERED NOV 1 - 1920 Dept. of Commerce

U. S. REPORT DATA ENTERED

S
C
11th district

Form 73

AWP:AB

NOMINATION

LIGHTHOUSES

1920 OCT 16 AM 8 42

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 11th DISTRICT,

Detroit, Mich., (City.) October 13, 1920. (Date.) 19

COMMISSIONER OF LIGHTHOUSES:

APPOINTMENTS

1920 OCT 30 AM 11 52

CHIEF CLERK

Action recommended, Increase in pay of:

Name, Norman P. Hawkins, Legal residence, Michigan

Position, Keeper, Salary, ($840. per annum 900 + 60 long)

1920 OCT 30 AM 9 11

Location, Pipe Island Light Station, Mich. Appropriation, Sal. Kprs. of L.H.

Effective November 1, 1920. {~~the actual date of entrance on duty, or~~ ~~as soon thereafter as he enters on duty.~~ 785

APPOINTMENT DIVISION NECESSARY ACTION TAKEN NOV 1 - 1920 DEPARTMENT OF COMMERCE

Former position, same Former salary, ($720. per annum + 60 long)

Location, Same

Rank on eligible list, - Rating, - Percentage, - , Other eligibles considered:

Previous incumbent, -- Services terminated,

Reason, -

Members of family in Government Service, -

Remarks: Nomination submitted to accompany letter to Bureau of this date recommending increase in pay of position.

For and in the absence of the Superintendent.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

Park

Secretary, Civil Service District. 1st Asst. Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON OCT 29 1920

Submitted to the Secretary of Commerce, approved. See Bureau indorsement of this date.

1920 OCT 29 PM 3 51

H. B. Bowerman

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 11th DISTRICT.

Detroit, Michigan, August 13, 1919.

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee was transferred as indicated, and entered upon duty at his new station on August 12, 1919.

Name, Norman P. Hawkins Position, Keeper

From (1st Asst.) Detour Light Station, Mich. To (Keeper,) Pipe Island Light Sta., Mich.

Previous incumbent, William Pottinger

Services terminated, August 11, 1919 Reason, Resignation.

Edw. E. Woodruff
Superintendent of Lighthouses.

, 191

The above-referred-to transfer became effective beginning with .....

11—4598

BUREAU OF LIGHTHOUSES

WASHINGTON

Submitted to the Secretary of Commerce for his information.

E. C. Gillette
Acting Commissioner.

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

CHIEF CLERK LIGHT HOUSES DEC 14 1918

1918 DEC 14 PM 12

DEC 14 1918 8 44 AM

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

I, Norman P. Hawkins

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Norman P. Hawkins.
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 7th day of December, A. D. 1918

(Affix official seal here)

[4] (Name) John F. Voelz

(Official title) Notary Public

My Com. Exp. Oct 17-1920

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Keeper	$780 p.a.	Detour Light Station, Mich.
Former[5] 1st Asst. Kpr.	504 p.a.	" " " "

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 11th District

Detroit, Michigan (Address), December 12, 1918. (Date)

The above-named appointee entered upon duty on November 1, 1918. (Date)

CARDED

(Signature, followed by title)

Superintendent of Lighthouses.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 15, 1918.

Mr. Norman P. Hawkins,
Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Seven Hundred and Eighty dollars per annum, effective November 1, 1918.

By promotion from first assistant keeper at $504 per annum.

(The above rate of pay includes longevity pay of $60.)

CARDED

By direction of the Secretary:

Respectfully,

ON BASIS OF THIS ACTION
LETTER DATED 10-28-18
IN FILE OF 1095-11

NOV 19 1918
(Signed) Clifford Hastings.
Chief of Appointment Division.

R
Ho

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position. (By increase in compensation.)

Legal Residence: Michigan.

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

A 1

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4789-2

LIGHT
MAKE NO ENTRIES IN THIS COLUMN.
SEP 2 1916
HOUSES

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Hawkins, Norman P.

2. Department:

Commerce

3. Bureau, office, or service:

Lighthouse Service 11th Dist

4. Designation of position:

Keeper

5. Occupation (if not clearly shown by answer to question 4):

See 4

6. Annual earnings:

630.00

7. Kind of appropriation:

LS

8. Present rate of pay:

$ 636.00 PA

9. Initial rate of pay:

$ 420.00

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

~~Substitute~~ Years: 11 ~~Months:~~

~~Regular~~ ~~Years:~~ Months: 11½

11. State, Territory, or foreign country of birth (do not give town):

Michigan

12. Race:

W

13. Sex:

Male

14. Date of birth—

Month: February

Year: 1883

15. Kinds of schools attended, years attended, and degrees taken:

E5

16. Marital condition:

M

17. War veteran?

No

18. Appointed from—

Congressional district and State: 11 Michigan

County: Chippewa

19. Civil service status:

C

20. Method by which classified status was obtained:

CE

21. Place of employment—

City: Vermilion

State: Michigan

DO NOT FOLD THIS CARD.

11—5869

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

LIGHT
APR 20 1917
HOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK
APR 27 1917

I, Norman P. Hawkins,

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: SO HELP ME GOD.

☞ Norman P. Hawkins
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 17th day of April, A. D. 1917

(Affix official seal here)

[4] (Name) Augus Kantin

(Official title) Deputy County Clerk

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present 1st Asst. Kpr.	$504.00 p.a.	Detour Light Sta., Mich.
Former[5] Keeper,	$636.00 "	Crisp Point Light Sta., Mich.

CARDED

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF LIGHTHOUSE INSPECTOR, 11th DISTRICT

Detroit, Michigan, (Address), April 18, 1917. (Date)

The above-named appointee entered upon duty on April 14, 1917. (Date)

Edw. L. Woodruff
(Signature, followed by title)
Inspector, 11th L. H. Dist.

BBT 4/26

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 15, 1917.

Mr. Norman P. Hawkins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Four dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from keeper at $636 per annum.)

CARDED

APPOINTMENT DIVISION ENTERED MAR 15 1917 DEPT. OF COMMERCE

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

L
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Archie Hetu.

Legal Residence: Michigan.

11—3692

Det Town Neck
Mar. 7th 17

Lighthouse Inspector
Detroit Mich

ELEVENTH
LIGHTHOUSE INSPECTOR
SUPT. BUREAU CH. CLERK
MAR 10 1917
STATUS ANSWER INSP. INVESTIGATE RECOMMEND
LIGHT
MAR 13 1917
HOUSES

Sir:

Yes I will accept position of 1st Asst at Detroit Light Station if selected. as I have three small children and we cannot stay at Crisp Pt station during the winter months. and I figure I would be further ahead as 1st asst here. Please send further communication to Crisp Pt. I leave here on the 14th and will be there on the 17th

Respectfully Yours
Norman P Hawkins
keeper
Crisp Pt Lt St.

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT MAR 13 1917 HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, Eleventh DISTRICT.

Detroit, Michigan, March 10, 191 7.
(City.) (Date.)

CHIEF CLERK MAR 14 1917 5

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer of.

Name, Norman P. Hawkins, Legal residence, Michigan.

Position, First Assistant Keeper, Salary, $504.00 per annum.

Location, Detour Light Sta., Mich. Appropriation, Salaries, Keepers of Lighthouses.

Effective April 1, 1917, {~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

APPOINTMENT MAR 14 1917

Former position, Keeper, Former salary, $636.00 per annum.

Location, Crisp Point Light Sta., Mich.

Rank on eligible list, --- Rating, --- Percentage, --- , Other eligibles considered:

DEPARTMENT OF COMMERCE MAR 15 1917 RECEIVED LIGHTHOUSE SERVICE

Previous incumbent, Archie Hetu. Services terminated, February 28, 1917,

Reason, Resignation.

Members of family in Government Service, Brother-in-law.

Remarks: This transfer recommended at the request of Mr. Hawkins, as per letter herewith.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Edward L. Woodruff
Inspector, 11th L. H. Dist.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

MAR 14 1917

Acting Commissioner.

[1] Strike out the clause which does not apply.

11—2314

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

LIGHT JAN 21 1916 HOUSES

APPOINTMENTS JAN 26 1916

CHIEF CLERK JAN 26 1916

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

I, Norman P. Hawkins,

do solemnly[1] Swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

☞ Norman P Hawkins
(Appointee signs here)

Sworn to and subscribed before me, this[3] 15th day of January, A. D. 1916

(Affix official seal here)

[4](Name) Thomas H Walsh

(Official title) Notary Public
Comm Exp 7/24/1918

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Keeper,	$636. p.a.	Crisp Point Light Sta., Mich.
Former[5] "	624. "	" " " " "

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 11th District

Detroit, Michigan, (Address) January 19, 1916. (Date)

The above-named appointee entered upon duty on January 1, 1916. (Date)

CARDED!

Edw L. Woodruff
Inspector 11th L. H. District (Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Entd

GENERAL APPOINTMENT-FIXED RATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 4, 1916.

Mr. Norman P. Hawkins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Six Hundred and Thirty-six dollars per annum, effective January 1, 1916.

(By increase in compensation from $624 per annum.)

CAKDLL.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

R
D

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Michigan.

APPOINTMENT DIVISION ENTERED JAN 4 - 1916 DEPT. OF COMMERCE

COMMERCE REPORTED JAN 1916 C. & COMMISSION.

11—1393

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES DEC 27 1915

JAN 4 1916

OFFICE OF LIGHTHOUSE INSPECTOR, 11th DISTRICT.

Detroit, Mich., Dec. 23, 1915
(City.) (Date.)

CHIEF CLERK DEC 29 1915

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Increase in pay of:

Name, Norman P. Hawkins — Legal residence, Michigan

Position, Keeper — Salary, $636 per annum.

Location, Crisp Point Lt. Sta., Mich. — Appropriation, Sal. Kprs. of L.H.

Effective Jan. 1, 1916 — {[1] ~~the actual date of entrance on duty; or~~ ~~as soon thereafter as he enters on duty.~~

APPOINTMENTS DEC 29 1915

Former position, Keeper — Former salary, $624 per annum.

Location, As above

Rank on eligible list, — Rating, -- Percentage, -- , Other eligibles considered: —

Previous incumbent, (New position.) Services terminated,

Reason,

Relatives in Government Service, ---

Remarks:

DEC 16 1915

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

In the absence and by direction of the Inspector;

Park

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 28 1915

Submitted to the Secretary of Commerce, approved.

S Conway

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
DETROIT, MICH.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
JAN 7 1915
HOUSES

FBS-AK

Caution.
Norman P. Hawkins,
Kpr.Crisp Pt.L.S.

OFFICE OF INSPECTOR, 11TH DISTRICT
POST OFFICE BUILDING,
DETROIT, MICH.

CHIEF CLERK
JAN 11 1915

January 5, 1915.

KEEPER, CRISP POINT LIGHT STATION.

Mr. Joseph J. Taunt, second assistant keeper at Crisp Point Light Station, has forwarded to this office your letter to him of recent date, in which you use abusive and threatening language regarding his judgment in leaving the station without overburdening himself with freight and carrying same six miles through the woods to its destination.

2. It is a surprise to this office that a keeper of your length of service would lower his dignity to the extent of threatening a subordinate, who had apparently disobeyed no orders or committed any offense, and you are cautioned that in your future dealings with your assistants, courtesy and affability should be practiced, and any disregard of orders or lack of interest in the Service should be reported to this office, and not made the subject of letters couched in abusive and threatening language.

Edward A. Woodruff.

Bureau of Lighthouses, Washington

JAN 8 1915

Submitted to Secretary of Commerce for his information.

Acting Commissioner.

Form 111

AK

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

BUREAU OF LIGHTHOUSES OCT 27 1913 DEPT OF COMMERCE

OCT 24 REC'D

Department of Commerce and Labor

LIGHTHOUSE SERVICE

CHIEF CLERK OCT 31 1913

I, Norman P. Hawkins,

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

APPOINTMENTS NOV 1 1913

Norman P Hawkins

(Appointee signs here)

JAMES A. CARPENTER NOTARY PUBLIC WAYNE COUNTY, MICH.

[2] Sworn to (See below) and subscribed before me, this[3] 21st day of October, A. D. 1913.

(Affix official seal here)

[4](Name) James A. Carpenter

(Official title) Notary Public

My commission Expires May 24th 1917

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Keeper	$624.00 P.A.	Crisp Point Light Station, Mich.

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 11th District

Detroit, Mich., (Address) October 24, 1913. (Date)

CARDED.

The above-named appointee entered upon duty on October 20, 1913. (Date)

at Little Rapid Cut Lights

(By transfer from keeper at $600 per annum.)

Edward Woodruff

(Signature, followed by title)

Inspector.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

October 13, 1913.

Mr. Norman P. Hawkins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Six Hundred and Twenty-four dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from keeper at $600 per annum.)

APPOINTMENT DIVISION. REPORTED OCT 14 1913 TO DISBURSING CLERK DEPT OF COMMERCE

CARDED.

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY

Chief of Appointment Division.

M
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Peter Coughlin.

CHANGE REPORTED OCT 1913 COMMISSION.

Legal Residence: Michigan.

11—3692

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

BUREAU OF LIGHTHOUSES OCT 11 1913 DEP'T OF COMMERCE

OFFICE OF LIGHTHOUSE INSPECTOR, 11th DISTRICT.

Detroit, Mich., October 9, 1913.
(City.) (Date.)

APPOINTMENT DIVISION APPOINTMENT NOT TO BE WRITTEN OCT 13 1913 DEP'T OF COMMERCE

CHIEF CLERK OCT 13 1913

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer of

Name, Norman P. Hawkins 9/10. Legal residence, Michigan.

Position, Keeper Salary, $624.00 per annum.

Location, Crisp Point Light Station, Mich Appropriation, Salaries, Keepers of Lighthouses.

Effective October 20, 1913, {~~the date of his entrance on duty, or~~ as soon thereafter as he enters on duty.

APPOINTMENTS OCT 13 1913

Former position, Keeper Former salary, $600.00 per annum.

Location, ~~Light Station~~ Little Rapids Cut Lights Nos.23 to 26, North Entrance No.27 and Bayfield Rock Range Lights, Mich.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Peter Coughlin Services terminated, October 11, 1913.

Reason, Transfer. ~~red effective c.o.d.~~

Relatives in Government Service, None.

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Edw. L. Woodruff

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

10/31/13 MH

OCT 11 1913

Submitted to the Secretary of Commerce, approved.

S. Conway
Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

October 7, 1913.

Commissioner of Lighthouses:

For the reasons set forth in the Eleventh Inspector's letter of the 16th ultimo, and in accordance with the Bureau's recommendation of the 30th ultimo, the Department hereby authorizes the following changes, effective on dates to be fixed by the Bureau and reported to the Department:

Discontinuance of the position of laborer in charge of Winter Point Range Lights, Michigan, at $430 per annum, when actually employed, and authorization, in lieu thereof, of the position of custodian of Winter Quarter Range Lights Reservation, Michigan, at $1.00 per annum.

Mr. John Griffin, the present incumbent of the position of laborer in charge of Winter Point Range Lights, Michigan, has been given a new appointment as custodian of Winter Quarter Range Lights Reservation, Michigan, as recommended by the Bureau.

CARDED

Change in the designation and rate of pay of the position of laborer in charge of Encampment Crib, Dark Hole Range and Point of Woods Range Lights, Michigan, at $600 per annum, to that of laborer in charge of Dark Hole Range and Point of Woods Range Lights, Michigan, at $480 per annum, when actually employed.

CARDED

Mr. George Lawrence, the present incumbent of the above-mentioned position, has been given a new appointment as laborer in charge at $480 per annum, effective on the date he enters on duty at the decreased rate of pay.

Discontinuance of the position of laborer in charge of Middle Bay Lake Range Lights Nos. 17 and 18, Frechette Point Range Lights Nos. 21 and 22, and Six Mile Point Range Lights Nos. 19 and 20, Bay Lake Channel, Saint Marys River, Michigan, at $540 per annum, when actually employed.

CARDED

The services of Richard L. Mitchell, the present incumbent of the above-mentioned position, have been discontinued, without prejudice, as recommended by the Bureau.

Discontinuance of the position of assistant keeper of Little Rapids Cut Lights Nos. 23 to 26, North Entrance No. 27 Light Station, and Bayfield Rock Range Lights, Michigan, at $480 per annum.

The services of William H. Rice, the present incumbent of the above-mentioned position, have been discontinued, without prejudice, in accordance with the Bureau's recommendation.

Change in the designation of the position of keeper of Little Rapids Cut Lights Nos. 23 to 26, North Entrance No. 27 Light Station, and Bayfield Rock Range Lights, Michigan, to that of keeper of North Entrance No. 27 Light Station, Michigan, without change in compensation, it being noted that the duties which will be required of the present incumbent of this position justify the continuance of the present rate of pay.

CARDED

CARDED

(S.D.) Albert Lee Freeman

Acting Secretary.

C-M

Ltr. R. P. Hawkins -

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

HRW-HMV.
One inclosure
Saint Marys River
Lights, Michigan.

September 30, 1913.

copy

Secretary of Commerce:

There is inclosed, for the information of the Department, a letter dated September 16, 1913, from the Eleventh Inspector, in regard to certain improvements now in progress, in connection with changing certain lights in the Saint Marys River, now in the care of employees of this Service, to non-attended lights.

In view of the change in illuminant of the Winter Point Range Lights, Michigan, it is recommended that the position of laborer in charge of those lights, at $420 per annum, when actually employed, be discontinued at the close of a date to be later determined and reported to the Department. It is also recommended that the position of custodian, at $1.00 per annum, be authorized for the Winter Quarter Range Lights Reservation, Michigan, and that John Griffin, the present laborer in charge of those lights, at $420 per annum, when actually employed, be transferred to the new position. The new position will be effective upon the date Griffin enters on duty as custodian.

It is further recommended, in view of the proposed change of Encampment Crib Light to a non-attended light, that the designation and rate of pay of laborer in charge of Encampment Crib, Dark Hole Range and Point of Woods Range Lights, Michigan, at $600 per annum, be changed to laborer in charge of Dark Hole Range and Point of Woods Range Lights, Michigan, at $480 per annum, when actually employed, effective upon the date of entrance on duty of the person

Original in file of John Griffin

appointed thereto. It is also recommended that George Lawrence, the present laborer in charge, at $600 per annum, be given a new appointment as laborer in charge, at $480 per annum, effective upon the date of his entrance on duty.

In view of the proposed change of Middle Hay Lake Range Lights Nos. 17 and 18, Frechette Point Range Lights Nos. 21 and 22, and Six Mile Point Range Lights Nos. 19 and 20, Hay Lake Channel, Saint Marys River, Michigan, to non-attended lights, it is recommended that the position of laborer in charge of those lights, at $840 per annum, when actually employed, be abolished, effective at the close of a date later to be determined and reported to the Department; and that the services of Richard L. Mitchell, the present incumbent of that position, be discontinued without prejudice, effective at a date later to be determined and reported to the Department. There is no vacancy at this time to which Mr. Mitchell could be transferred, but he will be given due consideration in the future for reinstatement.

It is further recommended, in view of the proposed change of Little Rapids Cut Lights Nos. 23 to 26, and Bayfield Rock Range Lights, from attended to non-attended lights, that the position of assistant keeper of Little Rapids Cut Lights Nos. 23 to 26, North Entrance No. 27 Light Station, and Bayfield Rock Range Lights, Michigan, at $480 per annum, be abolished, effective on a date

later to be determined and reported to the Department; and that the services of William H. Rice, the present incumbent of that position, be discontinued without prejudice, effective at the close of that date. Mr. Rice will be given due consideration for reinstatement when a suitable vacancy occurs. It is further recommended that the designation of the position of keeper of the seven lights first mentioned in this paragraph, at $600 per annum, be changed to keeper of North Entrance No. 27 Light Station, Michigan, and that the pay of the position be allowed to remain at $600 per annum, until further report and recommendation is received from the Inspector in regard thereto, it being considered that a salary of $600 per annum is justified by the duties which will be required of him after the changes in question take place. The salary recommended is not in excess of that paid for the same or similar services during the fiscal year 1913. The Inspector will be directed to make proper recommendation in regard to this position of keeper (now occupied by Norman P. Hawkins) at the proper time.

Appropriation, "Salaries of Keepers of Lighthouses."

The pay recommended for the position of laborer in charge of Fort Gratiot Range and Point of Woods Range Lights, Michigan, $480 per annum, is justified by the duties to be performed and is not in excess of the rate paid for the same or similar service during the fiscal year 1913.

(Signed)

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

BUREAU OF LIGHTHOUSES APR 14 1913 DEP'T OF COMMERCE

I, Norman P. Hawkins

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

CHIEF CLERK RECEIVED APR 15 1913 DEP'T OF COMMERCE

Norman P Hawkins

(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this[3] 8th day of April, A. D. 1913

(Affix official seal here)

[4](Name) Thomas H Dalzell

(Official title) Notary Public

Comm Exp 1/27/1914

DIVISION OF APPOINTMENTS RECEIVED APR 15 1913 TREASURY DEPARTMENT

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Keeper	$600.00 p.a.	Little Rapids Cut Lights Nos.23 to 26 North Entrance No.27 Light Station, and Bayfield Rock Range Lights, Mich.

(The above should be filled in by the district officer before sending to appointee)

CARDED.

Office of Lighthouse Inspector, 11th District

Detroit, Mich. (Address), April 12, 1913. (Date)

The above-named appointee entered upon duty on April 1, 1913. (Date)

By transfer from first assistant keeper at $480 per annum.

Edw L Woodruff

(Signature, followed by title)

Inspector.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT

Department of Commerce ~~and Labor~~
APPOINTMENT DIVISION
Washington

March 31, 1913.

Mr. Norman P. Hawkins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Six Hundred dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from first assistant keeper at $480 per annum.)

CARDED

APPOINTMENT DIVISION. REPORTED MAR 31 1913 DISBURSING CLERK DEPT OF COMMERCE

By direction of the Secretary.

Respectfully,

(SIGNED) GEO. W. LEADLEY,
Chief of Appointment Division.

F
C

CHANGE REPORTED APR 1913 U. S. COMMISSION.

Appropriation: Salaries, Keepers of Lighthouses.
Vice: George B. Peterson.
Legal Residence: Michigan.

11—3692

ADDRESS ALL COMMUNICATIONS TO
LIGHTH[illegible]SPECTOR
DETROIT, MICH.

Department of Commerce and Labor
LIGHTHOUSE SERVICE

To Dept. Bu concurs in rec of Insp 3/26

Dep Comr.
Hydrog.
Engr. Cons.
Mar. Engr.
E. C. G.
Examiner.
Personnel.
Accounts.
Contracts.
Chf Clk.
Comm.

OFFICE OF INSPECTOR, 11TH DISTRICT
POST OFFICE BUILDING
DETROIT, MICH.

FBS-AK

Norman P. Hawkins,
Promotion of.

BUREAU OF LIGHTHOUSES
MAR 26 1913
DEP'T OF COMMERCE

March 24, 1913.

CHIEF CLERK
RECEIVED
MAR 26 1913
DEPT OF COMMERCE

Returned to the Bureau with statement that Mr. Norman P. Hawkins' original entry into the Service was under an appointment dated July 9, 1904. He resigned in 1905, and was again appointed April 23, 1906. Ef. Mar 4, 1906 Nov 30

His efficiency rating of 1911, is based on duty at a station with far more important equipment and requiring a much higher type of knowledge and intelligence relative to lighthouse apparatus than that at the stations where Mr. William H. Rice has been on duty for the past seven years. Detour Light-Station, where Mr. Hawkins has been for the past three and one-half years, is equipped with a 3½ order lens, 55 m.m. incandescent oil vapor illuminating apparatus, a steam fog-signal and a submarine bell. Middle Neebish Cut and Little Rapids Cut Light-Stations, where Mr. Rice has been employed, are lights of the lowest order, i.e., 5th order oil, lens and post lanterns, both oil.

The efficiency rating of Mr. Hawkins, marked at inspections during the season of 1912, is 96.7 per cent.

FORWARDED
MAR 28
APPTS
DEPT OF COM

3-29-13

Woodruff.

APPOINTMENTS RECEIVED
MAR 28 1913
COMMERCE
3.14

Bureau of Lighthouses, Washington
March 27-1913

Submitted to Secretary of Commerce for his information, and concurring in remarks of the Eleventh Inspector.

Acting Commissioner.

March 29, 1913.
Transfer and promotion of Hawkins approved:

E. F. Sweet
Assistant Secretary.

APPOINTMENT DIVISION
APPOINTMENT WRITTEN
MAR 31 1913
DEPT OF COMMERCE

F-C

DEPARTMENT OF COMMERCE ~~AND LABOR~~
WASHINGTON

DEPARTMENT OF COMMERCE
★ LIGHTHOUSE INSPECTOR ELEVENTH DISTRICT ★
SUPT. BUREAU CH. CLERK
MAR 24 1913
STATUS INVESTIGATE
NOTE RECOMMEND
FILE INFORMATION
APPROVAL INSPECTO

March 20, 1913.

BUREAU OF LIGHTHOUSES MAR 20 1913 DEP'T OF COMMERCE

CHIEF CLERK RECEIVED MAR 28 1913 DEP'T OF COMM

BUREAU OF LIGHTHOUSES MAR 26 1913 DEP'T OF COMMERCE

Commissioner of Lighthouses:

The Department is in receipt of the Eleventh Inspector's recommendation of the 15th instant for the transfer and promotion of Mr. Norman P. Hawkins from the position of first assistant keeper of Detour Light Station, Michigan, at $480 per annum, to that of keeper of Little Rapids Cut Lights Nos. 23 to 26, etc., Michigan, at $600 per annum, the same having been forwarded approved by the Bureau on the 17th instant.

In this connection the Department invites attention to the fact that Mr. William H. Rice, the assistant keeper of Little Rapids Cut Lights Nos. 23 to 26, etc., Michigan, has been in the service since 1905 and that in 1911 he was given a perfect efficiency rating, whereas Mr. Hawkins has been in the service only since 1906 and in 1911 he was given a rating of 91 per cent. In view of the former's length of service and his higher efficiency rating, the Department will be pleased to be advised of the reasons for recommending Mr. Hawkins in preference to Mr. Rice.

Bureau of Lighthouses, Washington
MAR 21 1913

E. F. Sweet
Acting Secretary.

To Lighthouse Inspector, Detroit, Mich.
for report and return with reasons.

L-F-C

Gillett
Acting Commissioner.

March 20, 1913.

Commissioner of Lighthouses:

The Department is in receipt of the Eleventh Inspector's recommendation of the 15th instant for the transfer and promotion of Mr. Norman P. Hawkins from the position of first assistant keeper of Detour Light Station, Michigan, at $480 per annum, to that of keeper of Little Rapids Cut Lights Nos. 23 to 26, etc., Michigan, at $600 per annum, the same having been forwarded approved by the Bureau on the 17th instant.

In this connection the Department invites attention to the fact that Mr. William H. Rice, the assistant keeper of Little Rapids Cut Lights Nos. 23 to 26, etc., Michigan, has been in the service since 1905 and that in 1911 he was given a perfect efficiency rating, whereas Mr. Hawkins has been in the service only since 1906 and in 1911 he was given a rating of 91 per cent. In view of the former's length of service and his higher efficiency rating, the Department will be pleased to be advised of the reasons for recommending Mr. Hawkins in preference to Mr. Rice.

(Signed) E. F. Sweet.

Acting Secretary.

E-F-C

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 11TH DISTRICT,

Detroit, Mich., March 15, 1913.

BUREAU OF LIGHT-HOUSES MAR 17 1913 DEPT OF COMMERCE
CHIEF CLERK RECEIVED MAR 18 1913 DEPT OF COMMERCE
CHIEF CLERK FORWARDED TO APPTS. MAR 18 1913 DEPT OF COMMERCE
APPOINTMENTS RECEIVED MAR 18 1913 COMMERCE

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Promotion of

Name, Norman P. Hawkins 9.1 %. Legal residence, Michigan.

Position, Keeper Salary, $600.00 per annum.

Title of appropriation, Salaries of Keepers of Lighthouses.

Location, St. Marys Rapids Cut Lights Nos.23 to 26, North Entrance No.27 Light Station, and Bayfield Rock Range Lights, Mich.

Effective March 24, 1913. {[1]the actual date of entrance on duty, or as soon thereafter as he enters on duty.

215

Former position, 1st Assistant Keeper Former salary, $480.00 per annum.

Location, Detour Light Station, Mich.

Rank in list of eligibles, Rating, Percentage,

APPTS. DIVISION APPOINTMENT WRITTEN MAR 31 1913 DEPT OF COMMERCE

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, George B.Peterson Services terminated, February 11, 1913.

Reason, Died.

Remarks: William H. Rice, 100%, is dest.kpr. at this station.

W. Woodruff

3/18/13 Ltr 3-24-13

Department of Commerce ~~and Labor~~

BUREAU OF LIGHTHOUSES

WASHINGTON

MAR 17 1913

Respectfully submitted to the Secretary of Commerce ~~and Labor~~, approved.

S. Carway

Acting Commissioner

WROTE BUREAU 3-19-13.

[1]Strike out the clause which does not apply.

11—2314

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

BUREAU OF LIGHT-HOUSES AUG 12 1912 DEPT. OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF DISBURSING CLERK RECEIVED AUG 15 1912 DEPT. OF COMMERCE AND LABOR

Carded in the Disbursing Office.

I, NORMAN P. HAWKINS

do solemnly[1] swear (See below.) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: SO HELP ME GOD.

Norman P Hawkins
(Appointee signs here.)

[2] Sworn (See below.) and subscribed before me, this[3] 15th day of July, A. D. 1912

(Affix Official seal here.)

[4](Name) Thomas H Watson

(Official title) Notary Public

comm exp 7/27/1914

OFFICIAL TITLE.	RATE OF PAY.	NAME OF STATION, VESSEL, OR PLACE OF EMPLOYMENT.
First Asst. Keeper	$480 p.a.	Detour L.S., Mich.

(The above should be filled in by the district officer before sending to appointee.)

CARDED BUREAU OF APPOINTMENTS RECEIVED AUG 17 1912 G DEPT OF COMMERCE AND LABOR

OFFICE OF LIGHTHOUSE INSPECTOR, 11th DISTRICT

Detroit, Mich. (Address.), Aug. 1, 1912. (Date.)

The above-named appointee entered upon duty on Aug. 1, 1912. (Date.)

Change in pay from monthly to yearly rate; former pay $40 mo.

C. M. McCormick
(Signature, followed by title.)
Commander, U.S.N., Inspector.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Failure to fill out this oath properly will result in its return for correction.

GENERAL APPOINTMENT

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

June 28, 1912.

Mr. Norman P. Hawkins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By change from $40 per month.)

Not to be reported to C. S. C.

CARDED

By direction of the Secretary:

APPOINTMENT DIVISION. REPORTED JUN 29 1912 DISBURSING CLERK DEPT. OF COMMERCE AND LABOR

Respectfully,

F
D

(SIGNED) GEO. W. LEADLEY.
Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Michigan.

11—3692

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

BUREAU OF LIGHT-HOUSES ☆ JUN 14 1912 ☆ DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Eleventh DISTRICT.

Detroit, Mich., June 10, 1912.

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

RECEIVED JUN 27 1912 DEPT OF COMMERCE AND LABOR

10141

Action proposed, Change in compensation of:

Name, Norman P. Hawkins, Legal residence, Michigan,

Position, First Asst. Keeper, Salary, $480 per annum,

Location, Detour L. S., Mich.

Effective July 1, 1912, or as soon thereafter as he enters on duty. ~~on the actual date of entrance on duty.~~

Former position, Former salary, $40 per month.

Location,

Rank in list of eligibles, Rating, Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, Services terminated,

Reason,

Remarks: Appn., Salaries of Keepers of Lighthouses.

6/21/12 MHB

In the absence and by direction of the Inspector:

C. A. Park

Department of Commerce and Labor

BUREAU OF LIGHTHOUSES

WASHINGTON

JUN 21 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

APPOINTMENT DIVISION ☆ JUN 28 1912 ☆ DEPT OF COMMERCE AND LABOR

F. H. Putnam

Acting Commissioner

READ THE INSTRUCTIONS ON PAGE 3

May 10,1911.

Department of Commerce and Labor

EFFICIENCY REPORT

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Norman P. Hawkins 2. Age 28 (Last birthday.)

3. Bureau Light-House Service 4. Position 1st Asst.Kpr., Detour Lt.St.

5. Compensation $40 p.m. 6. Where employed Eleventh District.

7. When appointed (*a*) Apr.23,1906 8. How appointed (*b*) Civil Service Examination.

9. Status under Civil Service Rules (*c*) Competitive

10. Is the employee an honorably discharged soldier or sailor? No

11. Does the employee receive a pension? No If so, state the amount

12. Other Government service Assistant Keeper, Light-House Service, July 9, 1904 to Apr. 1,1905; resigned.

13. Duties (describe fully) Assistant to Keeper of station and in charge in his absence.

14. Has the employee special qualifications? No If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	100	2	200
Quality of work	85	3	255
Interest manifested in work (see also Question 17)	85	3	255
Attendance	100	2	200
Total		10	910
Average percentage			91

RECEIVED MAY 29 1911 DIVISION OF APPOINTMENTS DEPT OF COMMERCE AND LABOR

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.
0	0	0	0	0	0	0	0	0

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Routine

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No If so, what percentage of salary is unearned?

20. Remarks: (e)

The official who is primarily responsible for the statements herein submitted will sign here—

C. M. McCormick

Commander U. S. N. Inspector 11th L. H. District

The official who approves the statements thus submitted will sign here—

C. M. McCormick

Commander U. S. N. Inspector 11th L. H. District

11—4259

C. P. Putnam

Chief of Bureau or Office. DOR

Department of Commerce and Labor

LIGHT HOUSE BOARD
JUN 10 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Light-House Service
2. Where employed Crisp Point Lt.-Sta'n,
3. Name Hawkins, Norman P.
4. Where born Michigan
5. Age 26
6. Position 2d Asst. Keeper, Crisp Point Light-Station, Mich.
7. Compensation $37.50 p.m.
8. When appointed (a) ~~June 2, 1906~~ May 4, 1906.
9. How appointed (b) Through Civil Service Examination
10. Appointed from — State Michigan; Congressional District 8th; County Chippewa

O. R.

11. Status under Civil Service Rules (c) Classified Competitive
12. Is the employee an honorably discharged soldier or sailor? No.
13. Other Government service ~~None~~ 2 A.K., Outer Island L.S., July 13, 1904 to March 30, 1905.
14. Duties (describe fully) Assisting in maintaining and keeping the light-station under the immediate direction of the principal keeper.
15. Efficiency — Quantity of work (d) 9/10; Quality of work (e) Excellent; Interest manifested in work (f) Excellent
16. Is this employee fully earning the salary he is now receiving? Yes
17. Remarks (g) Efficient

Lt. Colonel, Corps of Engineers, U. S. A.,
Engineer Secretary.

CAPTAIN, U. S. N.
NAVAL SECRETARY

L. Commander, U.S.N.,
Inspector.

Head of Bureau or Office.

5 June, '09, 19

11—3005

Form 111

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

LIGHT HOUSE BOARD
AUG 28 1909
NO. 7719

OFFICE OF THE CHIEF CLERK RECEIVED SEP 3 - 1909 DEPARTMENT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS RECEIVED SEP 3 - 1909 DEPT OF COMMERCE AND LABOR

Enclos.

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

I, Norman P. Hawkins

do solemnly[a] Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Norman P. Hawkins.

[b] Sworn to and subscribed before me, this 23d day of August, A. D. 1909

(Affix official seal here.)

[c](Name:) James T. Bennett.

(Official title:) Notary Public My Comm. exp. Aug 4, 1910

Official Title.	Name of Station.	State or Country in which born.	State or Territory from which appointed.
1st Asst. Keeper $40 per month.	Detour Light-Sta'n, Michigan.	Michigan	Michigan

Office of the Inspector, 11th Light-House District,

Detroit, Michigan, 26 August, '09
(Address.)

The above-named appointee entered upon duty on 1 August '09
(Date.)

(Signed:) Fred M. Sides Chief Clerk
In the absence and by direction of the Inspector

[a]Insert here "swear" or "affirm," as the case may be.

[b]Insert here "Sworn to" or "Affirmed," as the case may be.

[c]This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

NOTE CAREFULLY.

The oath may be executed at any time subsequent to the actual issuance of the appointment certificate, but no compensation should be paid until the oath is executed in proper form. Whenever possible the oath should be executed upon the date of actual entrance upon duty.

A letter of transmittal (use Form 95) should accompany Oath, stating the **exact** date of the entrance on duty of the appointee and the above blank also filled out and properly signed by the district officer.

Failure to fill out this Oath properly will result in its return for correction.

11—944

OFFICE OF THE CHIEF CLERK FORWARDED SEP 3 1909 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

D.

7719

July 28, 1909.

Mr. Norman P. Hawkins Michigan

First Assistant Keeper of Detour Light-Station, Michigan,

Light-House Service

Forty

month

August 1, 1909,

(vice Andrew Rice.)

CARDED.

(By transfer from Second Assistant Keeper of Crisp Point Light-Station, Michigan, at $37.50 per month.)

The Light-House Board.

REPORTED JUL 29 1909 TO DISBURSING CLERK DEPT OF COMMERCE AND LABOR

CHANGE REPORTED AUG 1909

Le
D

C.S.

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF EMPLOYEE

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

Office of the Inspector, 11th L. H. Dist.,

Detroit, Michigan,

21 July, '09
(Date)

OFFICE OF THE CHIEF CLERK RECEIVED JUL 27 1909 DEPT OF COMMERCE AND LABOR
DIVISION OF APPOINTMENTS RECEIVED JUL 27 1909 DEPT OF COMMERCE AND LABOR

The Light-House Board,

Washington, D. C.

Sirs: I have the honor to recommend the (1) Transfer and promotion
(Probationary appointment, transfer, promotion, etc.)

of (2) Mr. Norman P. Hawkins Ef 1909 9/16 E01 of (3) Michigan
(Name of person—letter for letter—as reported to Board) (State of legal residence)

from (4) Second Assistant Keeper
(Official title of present position, as Keeper, First Assistant Keeper, etc.)

at (5) Crisp Point Light-Station, Michigan,
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)

at (6) $37.50 per month to (7) First Assistant Keeper
(Salary now paid) (Official title of position, as Keeper, First Assistant Keeper, etc.)

at (8) Detour Light-Station, Michigan, at
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)

(9) $~~40.00 per month~~, effective beginning (10) 1 August, '09 (~~the date of his entrance on duty~~) (or as soon thereafter as he enters on duty)
(Salary recommended) (Strike out the clause not appropriate)

in the place of (11) Mr. Andrew Rice
(State name of last person holding position)

who s(12) services were discontinued without prejudi effective on (13) June 30, 1909
(Died, transferred, resigned, dismissed, etc.) (Last day of service)

Mr. -(14)- - - - - - - - - - - - - stands No. -(15)- - - in list of eligibles,

Class-(16)- - - - - -, with an average of -(17)- - - - - - - - per cent, and

was considered with -(18)- -

(19) letters of declination of - - - - - - - - - - - - - - - - - - - herewith.

Respectfully,

C Remey

Lt. Commander, U.S.N., Inspector. 7B5.

HRW
7719

1-27-09

Department of Commerce and Labor

LIGHT-HOUSE BOARD

July 26, 1909, 190

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN JUL 27 1909 DEPT OF COMMERCE AND LABOR

Approved, and respectfully forwarded to the Honorable the Secretary of Commerce and Labor.

OFFICE OF THE CHIEF CLERK FORWARDED JUL 27 1909 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

Thos L Casey

Lt. Col., Corps of Engineers, U. S. A.,

Engineer Secretary.

11—2314

Form 111

Enclosures.

LIGHT HOUSE BOARD
RECEIVED
SEP 30 1908

OFFICE OF THE CHIEF CLERK
RECEIVED
OCT 7- 1908
DEPT OF COMMERCE AND LABOR

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

No. 7719

I, Norman P. Hawkins,

do solemnly[a] swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: SO HELP ME GOD.

Norman P. Hawkins

[b] Sworn to and subscribed before me, this 23rd day of September, A. D. 1908

(Affix official seal here.)

[c](Name:) James A. Carpenter.

(Official title:) Notary Public.

My commission expires June 7- 1909

OFFICIAL TITLE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Second Assistant Light Keeper $37.50 per month	Crisp Point	Michigan	Michigan

OFFICE OF THE Inspector, 11th LIGHT-HOUSE DISTRICT,

Detroit, Michigan, (Address.) 26 Sept., '08 (Date.)

The above-named appointee entered upon duty on July, '08 (Date.)

DIVISION OF APPOINTMENTS
RECEIVED
OCT 8 1908
DEPT. OF COMMERCE AND LABOR

(Signed:) Jas Smith
Captain, U.S.N.
Inspector.

[a] Insert here "swear" or "affirm," as the case may be.

[b] Insert here "Sworn to" or "Affirmed," as the case may be.

[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

CARDED

NOTE CAREFULLY.

The oath may be executed at any time subsequent to the actual issuance of the appointment certificate, but no compensation should be paid until the oath is executed in proper form. Whenever possible the oath should be executed upon the date of actual entrance upon duty.

A letter of transmittal (use Form 95) should accompany Oath, stating the **exact** date of the entrance on duty of the appointee and the above blank also filled out and properly signed by the district officer.

Failure to fill out this Oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT—PRIOR DATE

7719

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

September 9, 1908.

Mr. Norman F. Hawkins, of Michigan, is hereby appointed Second Assistant Keeper of Crisp Point Light-Station, Michigan, in the Light-House Service, at a salary of Thirty-seven and 50/100 dollars per month, this appointment to be effective beginning July 1, 1908, he having entered upon duty on that date and since continuously served in the above-mentioned position. (Mr. Hawkins succeeds himself.)

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(By promotion from Second Assistant Keeper of Crisp Point Light-Station, Michigan, at $425 per annum.)

CARDED

Secretary.

Date of oath: , 190

The Light-House Board.
C
D

DIVISION OF APPOINTMENTS
REPORTED
SEP 10 1908
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

CHANGE REPORTED
SEP 1908
U. S. COMMISSION.

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF EMPLOYEE

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

RECEIVED SEP 4 1908 DEPT OF COMMERCE AND LABOR

Office of the Inspector, 11th L. H. Dist.,
Detroit, Michigan,

OFFICE OF THE CHIEF CLERK RECEIVED SEP -4 1908 DEPT OF COMMERCE AND LABOR

The Light-House Board,
Washington, D. C.

26 August, '08
(Date)

Sirs: I have the honor to recommend the (1) Promotion
(Probationary appointment, transfer, promotion, etc.)
of (2) Mr. Norman P. Hawkins of (3) Michigan
(Name of person—letter for letter—as reported to Board) (State of legal residence)
from (4) Second Assistant Keeper
(Official title of present position, as Keeper, First Assistant Keeper, etc.)
at (5) Crisp Point Light-Station, Michigan,
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)
at (6) $425.00 per annum to (7) Second Assistant Keeper
(Salary now paid) (Official title of position, as Keeper, First Assistant Keeper, etc.)
at (8) Crisp Point Light-Station, Michigan. at
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)
(9) $37.50 per month, effective beginning (10) 1 July, '08 (the date
(Salary recommended)
of his entrance on duty) (~~or as soon thereafter as he enters on duty~~)
(Strike out the clause not appropriate)
in the place of (11) Norman P. Hawkins
(State name of last person holding position)
who (12) ~~Committee on Equalization of Pay, approved~~ on (13)
(Died, transferred, resigned, dismissed, etc.) (Last day of service)
This increase is recommended in accordance with the report of the
June 25, 1908.
Mr. (14) stands No. (15) in list of eligibles,
Class (16), with an average of (17) per cent, and
was considered with (18)
(19) letters of declination of herewith.

Respectfully,

Jas Smith
Commander, U.S.N., Inspector.

a R1X 9-4-08 Eff. 8/10 Good

Department of Commerce and Labor
LIGHT-HOUSE BOARD

7719

September 3, 1908, 190

Approved, and respectfully forwarded to the Honorable the Secretary of Commerce and Labor.

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN SEP 4 1908 DEPT OF COMMERCE AND LABOR

OFFICE OF THE CHIEF CLERK FORWARDED SEP 4 1908 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

Captain, U. S. N.,
Naval Secretary.

11-6914

Form 111

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

LIGHT HOUSE INSPECTOR, RECEIVED MAY 29 1907 ELEVENTH DISTRICT.

OFFICE OF THE CHIEF CLERK RECEIVED JUN -3 1907 DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

I, Norman P Hawkins.

do solemnly[a] Sweem that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: **So help me God.**

Norman P. Hawkins.

Light House Board,
Entered upon duty.
Date 22 April '07
E B Johnson
Chief Clerk.
E.M.B.

Sworn and subscribed before me, this 25th day of May, A. D. 1907

[c]Name: James A. Carpenter.

Official title: Notary Public Chippewa Co.

My commission Expires June 7th 1909

{Affix official seal.}

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
2nd asst Lt Keeper	Crisp Point.	Michigan.	Michigan.

[a] Insert here "swear" or "affirm," as the case may be.

[b] Insert here "Sworn to" or "Affirmed," as the case may be.

[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

CARDED

OFFICE OF THE CHIEF CLERK FORWARDED JUN -3 1907 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

INDEXED

DIVISION OF APPOINTMENTS RECEIVED JUN 3 1907 G DEPT OF COMMERCE AND LABOR

GENERAL APPOINTMENT--PRIOR DATE

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

7719

April 26, 1907.

Mr. Norman P. Hawkins, of Michigan, is hereby appointed Second Assistant Keeper of Crisp Point Light-Station, Michigan, in the Light-House Service, at a salary of Four Hundred and Twenty-five dollars per annum, this appointment to be effective beginning April 22, 1907, he having entered upon duty on that date and since continuously served in the above-mentioned position. (Vice John A. Maguire)

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(By transfer from Assistant Keeper of Sand Island Light-Station, Wisconsin, at $400 per annum.)

CARDED

Herbert Knox Smith
Acting Secretary.

Date of oath: , 190

The Light-House Board.

CHANGE REPORTED
APR -- 1907
C. S. COMMISSION.

DIVISION OF APPOINTMENTS
REPORTED
APR 27 1907
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

OFFICE OF THE CHIEF CLERK
RECEIVED
APR 26 1907
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor
LIGHT-HOUSE BOARD
Washington

ATJ.
File No. 7719.

25 April, 1907.

DIVISION OF APPOINTMENTS
RECEIVED
APR 26 1907
DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:-

The Board has the honor to ask the transfer of Mr. Norman P. Hawkins of Michigan, from the position of Assistant Keeper of Sand Island, Wis., Light-Station, with pay at the rate of $400 a year, to that of Second Assistant Keeper at Crisp Point, Mich., Light-Station, with pay at the rate of $425 a year, to date from 22 April, '07, the date of his entrance on duty, in the place of (Mr. John Clarke, Jr., resigned.) John A. Maguire resigned Mar 31/07

Respectfully,

(Clarke resigned as 1 all Whitefish Pt.)

Lt. Col., Corps of Engineers, U. S. A.,
Engineer Secretary.

OFFICE OF THE CHIEF CLERK
FORWARDED
APR 26 1907
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR
INDEXED.

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
APR 26 1907
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

JL

LIGHT-HOUSE BOARD

File No. 7719.

Washington

13 Nov., 1906.

OFFICE OF THE CHIEF CLERK RECEIVED NOV 13 1906 DEPT OF COMMERCE AND LABOR

U.S. RECEIVED NOV 13 1906 DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

Referring to Department letter of 31 Oct., '06, asking the Board to obtain an efficiency report of Mr. Norman P. Hawkins, Assistant Keeper at Sand Island, Wis., Light-Station, the Board has the honor to invite attention to page 5, line 11, of the efficiency report compiled by the Inspector of the Eleventh Light-House District, on 31 July, '06, on which appears the name of Mr. Hawkins with a rating of 8/10 Good.

Respectfully,

U. Sebree

Captain, U. S. N.,

Naval Secretary.

OFFICE OF THE CHIEF CLERK FORWARDED NOV 13 1906 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

INDEXED.

Eff' 8/10 Good" under appt. of June 9, 1904.

Notes

By

(Cross Reference)

For basis of this action see ~~letter~~ report dated Oct 31 1906

in file of Misc 271.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

October 31, 1906.

Gentlemen:

The persons named in the appended list were not included in the efficiency reports recently submitted by the Board, and the Department desires to obtain, with the least possible delay, efficiency reports for such of them as are still in the service, showing the date and manner of separation in the case of those, if any, who are no longer employed:

Inspector, Second District.

Hamblen, Isaac	Keeper, Edgartown Light-Station, Massachusetts.
Hammond, Charles H.	Keeper, Chatham Light-Station, Massachusetts.
Pierce, William H.	Laborer-Keeper, Salisbury Beach Beacons, Massachusetts.

Inspector, Third District.

Rudolph, Otto	Assistant Keeper, Falkner Island Light-Station, Connecticut.
Smith, Joseph	Laborer Acting Keeper, Duck Island Breakwater, Westbrook, Connecticut.

Inspector, Fourth District.

Hewett, Freeling H.	Keeper, Hereford Inlet Light-Station, New Jersey.
Reeves, Joshua H.	Keeper, Ludlam Beach Light-Station, New Jersey.
Rider, Arthur M. T.	Keeper, Tucker Beach Light-Station, New Jersey.
Yates, Abram L.	Keeper, Sea Girt Light-Station, New Jersey.

Inspector, Fifth District.

O'Neill, Henry	Keeper, Havre de Grace Light-Station, Maryland.

Phillips, Ray	Laborer to care for the Hog Island Inlet Range Lights, Virginia.
Tyler, Charles C.	Assistant Keeper, Great Shoals Light-Station, Maryland.

Inspector, Sixth District.

Magwood, Edward B.	Assistant Keeper, Cockspur Island and Oyster Beds Range Light-Station, Georgia.
Pringle, Samuel	Laborer in office of Inspector
Robertson, John	Keeper, Little Cumberland Island Light-Station, Georgia.

Inspector, Ninth District.

Straubel, Albert F.	Assistant Keeper, Frankfort Pierhead Range Light-Station, Michigan.

Inspector, Eleventh District.

Hawkins, Norman W.	Assistant Keeper, Sand Island Light-Station, Wisconsin.

Respectfully,

Assistant Secretary.

The Light-House Board.

7419

LIGHT HOUSE INSPECTOR,
RECEIVED.
MAY 21 1906
ELEVENTH DISTRICT.

PERSONAL QUESTION SHEET

NOTE.—This sheet is to be used only in cases of persons appointed in the Department of Commerce and Labor after June 30, 1903.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 10, 1904.

To the Heads of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to obtain a complete record of its officers and employees, you are hereby requested to furnish the information called for by the questions in Part II of this form, relative to each person appointed or employed in your Bureau after June 30, 1903, now serving or hereafter appointed or employed, and to have every such person answer each of the questions in Part I of this form and sign the same. Officers in charge, subordinate to heads of Bureaus, are expected to review this sheet, after it has been executed, to see that all questions have been answered, and, after doing so, to forward it immediately to the head of the Bureau for transmission to the Department.

DIVISION OF APPOINTMENTS
RECEIVED
MAY 29 1906
FILE ROOM
DEPT OF COMMERCE AND LABOR

CARDED

Geo. B. Cortelyou

Secretary.

PART I.

(Blanks in Part I are to be filled by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case, the statement is to be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.)

Mr Norman Powell Hawkins.

2. How do you write your name on the pay roll? Norman P Hawkins.

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county and Congressional district.)

Whitefish Point. (City or town.) Michigan (State or Territory.) Chippewa (County.) 8th (Congressional district.)

4. What is your race? (Answer "white," "colored," or "Mongolian.") White.

5. Where were you born? Whitefish Point Michigan.

6. When were you born? February (Month.) 14th (Day.) 1883 (Year.)

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No.

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationship, the Departments and Bureaus or Services in which they are employed and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
Mr Alf Evensen	Brother in law	Commerce & labor	Civil Service	Asst Keeper Marquette 1874

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "Appointed before position was classified;" "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position and salary, if known.)

Commerce & labor about the 8th of Feb. 1906

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No

11. Have you ever held any position in the civil service of the United States prior to the time of your present appointment? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Commerce and labor, Civil Service. 2nd Assistant at Outer Island Bayfield Wisconsin July 13th 1904 until March 31st 1905 with compensation of $425 per annum

12. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

13. If you served in the military or naval service of the United States at any time other than during the Civil and Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No.			

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government, indicated in your answers to questions 11, 12, and 13.)

Fishing farming and working in Sawmill

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public school

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

I am familiar with machinery

17. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

Civil Service Examinations 4 Feb. '03, & 4 Feb. '04. for assistant light keeper at Outer Island and 8 F. '06 for Sand Island.

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

19. State the date upon which the above blanks were filled 7th May, 1906

Witness:

(Signature) Howard Powell Hawkins

In case signature is by mark.

P. O. Address: Bayfield
City or town.

Number and street.

Wisconsin
State or Territory.

Reviewed, approved, and forwarded MAY 21 1906, 190

(Signature) Charles E. Fox
COMMANDER U.S.N.

(Official title) Inspector 11th L. H. District

PART II.

(Blanks in Part II are to be filled by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place and district in which the person who answered the above questions is employed.

Light House Service Sand Island Light Station Eleventh
Bureau or Service. Place (city, town, or station). District.

2. To what position has he been appointed? Assistant Keeper

3. State the date of appointment. April 23, 1906.

4. State the date the appointee or employee entered on duty. May 4, 1906.

5. What is his salary? $40.00

6. From what appropriation is he paid? Salaries of Keepers of Light Houses, 1906.

7. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

8. If classified, state the date of classification. May 6, 1896.

9. In what manner did the appointee or employee enter the service? (Examples: "Appointed before position was classified;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau, or Service, position and salary, if known.)

By Civil Service examination held February 8, 1906.

10. Is the appointee or employee required to give bond? No.

(Signature) Charles E. Fox
COMMANDER U.S.N.

(Official title) Inspector 11th L. H. District

Date: MAY 21 1906, 190

11—1434

Entered

7419

Form 111

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

OFFICE OF THE CHIEF CLERK
RECEIVED
MAY 31 1906
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
RECEIVED
JUN 1 1906
FILE ROOM
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

I, Norman Powell Hawkins

do solemnly[a] swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: **So help me God.**

Norman Powell Hawkins

[b] Sworn and subscribed before me, this 8th day of May, A. D. 1906

[c] Name: W M Downs

Official title: Notary Public
Bayfield Co Wis

{Affix official seal.}

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Asst. Light Keepr	Sand Island	Mich.	Mich.

[a] Insert here "swear" or "affirm," as the case may be.

[b] Insert here "Sworn to" or "Affirmed," as the case may be.

[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Light House Board,
Entered upon duty.
Date May 4, 1906

B Johnson
Chief Clerk.

OFFICE OF THE CHIEF CLERK
FORWARDED
MAY 31 1906
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

CARDED, REVED.

BMB.

PROBATIONARY APPOINTMENT—WITHOUT FIXED DATE

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

April 27, 1906.

Mr. Norton P. Hawkins, of Michigan, having qualified under the civil-service regulations, is hereby appointed assistant keeper of the Grand Island Light-Station, Wisconsin, OK, Amendment. in the Lighthouse Service, with compensation at the rate of Four Hundred dollars per annum, for a probationary period of six months, effective beginning May 1, 1906, or as soon thereafter as he enters on duty. (vice Frederick A. Hudson)

Retention in the service after the expiration of probationary period shall be equivalent to absolute appointment.

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

Secretary.

PROBATIONARY APPOINTMENT—WITHOUT FIXED DATE

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

9374

April 23, 1906.

Mr. Norman P. Hawkins, of Michigan, having qualified under the civil-service regulations, is hereby appointed Assistant Keeper of the Sand Island Light-Station, ~~Michigan~~ Wis.,

in the Light-House Service,

with compensation at the rate of Four Hundred dollars per annum, for a probationary period of six months, effective beginning May 1, 1906, or as soon thereafter as he enters on duty. (vice Frederick A. Hudson.)

Retention in the service after the expiration of probationary period shall be equivalent to absolute appointment.

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

CARDED.

DIVISION OF APPOINTMENTS
REPORTED
APR 24 1906
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

Laurence O'Brien
Assistant Secretary.

CHANCE REPORTED
MAY — 1906
C. S. COMMISSION

11—1870

The Light-House Board.

B-D.

ATJ.

File No. 9374.

Department of Commerce and Labor

LIGHT-HOUSE BOARD

Washington

One Inclosure.

21 April, 1906.

OFFICE OF THE CHIEF CLERK
RECEIVED
APR 23 1906
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
RECEIVED
APR 23 1906
DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:-

The Board has the honor to ask the probationary appointment of Mr. Norman P. Hawkins, of Michigan, as Assistant Keeper of Sand Island, Mich., Light-Station, with pay at the rate of $400 a year, to date from 1 May, '06, or as soon thereafter as he enters on duty, in the place of Mr. Frederick A. Hudson, resigned. Clerk apr 7.06

Mr. Hawkins has passed the required Civil Service examination and received a rating of 95.5 per cent in Class Four.

The Board begs to inclose herewith a letter of declination of 10 April, '06, from Mr. Alfred F. Jackson, who was offered this position by the Inspector of the 11th Light-House District and in accordance with Mr. Jackson's request, the Board begs to ask that his name be stricken from the eligible register of Assistant Keepers in the 11th Light-House District.

Respectfully,

U Sebree

Captain, U. S. N.,

Naval Secretary.

OFFICE OF THE CHIEF CLERK
FORWARDED
APR 23 1906
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

Inclosure--2d on eligible list.

Considered with:

Alfred F. Jackson.

Paul E. Kannowski.

11th Inspector.

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
APR 23 1906
DEPT OF COMMERCE AND LABOR

(1) trans. to C. S. C.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

August 26, 1904.

Gentlemen:

The Department is in receipt of the Board's letter of August 23, 1904, File No. 7719, recommending the probationary appointment of Mr. Norman F. Hawkins as second assistant keeper at Outer Island Light-Station, Wisconsin, to date from July 9, 1904.

Before taking action upon this recommendation, the Board is requested to state whether or not Mr. Hawkins entered on duty July 9, 1904.

Respectfully,

Lawrence O Murray

Acting Secretary.

Jad

The Light-House Board.

V

D

Department of Commerce and Labor

BED
File No. 7719.

LIGHT-HOUSE BOARD
Washington

23 August, 1904.

OFFICE OF THE CHIEF CLERK
RECEIVED
AUG 23 1904
DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

The Board has the honor to ask the probationary appointment of Mr. Norman P. Hawkins as Second Assistant Keeper of the Outer Island, Wis., Light-Station, to date from 9 July, '04, with pay at the rate of $425. a year, in the place of Mr. Charles France, who declined appointment. Ok cew.

The Board begs to state that the delay in making this recommendation arises from the fact that the position having been offered to Mr. Charles France, and who accepted it, but upon receiving the appointment declined to accept it. This made it necessary to ask that Mr. France's appointment be cancelled, and that a new recommendation be made for this position.

Mr. Hawkins has passed the required Civil Service examination, and obtained a rating of 85 per cent in Class 4. His name is on a eligible list for-

warded to the Department on 10 Feb'y, '04.

Respectfully,

D W Lockwood

Lieut.Col., Corps of Engineers,U.S.A.,

Engineer Secretary.

APPROVED
~~AUG 23 1904~~ Sept 20, 1904

Lawrence O. Murray
ASSISTANT Secretary

WROTE BOARD
AUG 26 1904

Department of Commerce and Labor

BED
File No. 7719.

LIGHT-HOUSE BOARD
Washington

1 Sept., 1904.

OFFICE OF THE CHIEF CLERK
RECEIVED
SEP 2- 1904
DEP'T OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
RECEIVED
SEP - 7 1904
DEP'T OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

Referring to Department letter of 26 August, '04, relative to Board's recommendation of 23 August, '04, for the probationary appointment of Mr. Norman P. Hawkins, as Second Assistant Keeper at Outer Island, Wis., Light-Station, the Board has the honor to state that Mr. Hawkins entered upon duty on 9 July, '04.

Respectfully,

2d in list.

C. F. Hutchins
Captain, U.S.N.,
Naval Secretary.

OFFICE OF THE CHIEF CLERK
FORWARDED
SEP 2- 1904
TO APPOINTMENTS
DEP'T OF COMMERCE AND LABOR

KEYED.

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
SEP 19 1904
DEP'T OF COMMERCE AND LABOR

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

July 9, 1904.

Mr. Norman P. Hawkins, of ,

having been examined and found qualified, as shown by Certificate

No. of the Civil Service Commission, is hereby appointed

Second Assistant Keeper at the Outer Island, Wisconsin, Light-Station,

in the Light-House Service,

at a salary of Four Hundred and Twenty-Five dollars

per annum, this appointment to be for a probationary period of six

months, beginning July 9, 1904, ~~or as soon thereafter~~

~~as oath of office is taken.~~

Acting Secretary.

Date of oath: , 190

The Light-House Board.

(Appropriation: Salaries, Keepers of Light-Houses.)

S.

D

CARDED.

Entered

DIVISION OF APPOINTMENTS RECEIVED NOV 5 - 1904 DEPT OF COMMERCE AND LABOR

OFFICE OF DISBURSING CLERK RECEIVED NOV 4 1904 DEPARTMENT OF COMMERCE AND LABOR

LIGHT-HOUSE INSPECTOR, RECEIVED OCT 22 1904 ELEVENTH DISTRICT.

TREASURY DEPARTMENT,
LIGHT-HOUSE ESTABLISHMENT.
Form 111.—Ed. 1 20 1903-3,000.

OFFICE OF THE CHIEF CLERK RECEIVED NOV 3- 1904 DEPT OF COMMERCE AND LABOR

OATH OF OFFICE.

Prescribed by Section 1757, Revised Statutes.

I, Norman Powell Hawkins do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Norman Powell Hawkins

Sworn to and subscribed before me, this 20th day of October A. D. 1904

Cod. July 9, '04. B.

George Quayle, Notary Public
Bayfield County, Wisconsin
My commission Expires March 29-1908.

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Second Asst. Keeper Outer Island Light	Outer Island	Michigan	Wisconsin

This Oath should be taken before a Justice of the Peace, Notary Public, a Judge, a Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

OFFICE OF THE CHIEF CLERK FORWARDED NOV 3 - 1904 TO DISBURSING CLERK DEPT OF COMMERCE AND LABOR

KEYED.

CARDED.

Herbert Winslow
Commander U. S. N.
Inspector 11th L. H. Dist
Detroit Mich.

LIGHT HOUSE INSPECTOR,
RECEIVED
APR 8 1905
ELEVENTH DISTRICT.

— Sir —

Please accept this as my resignation from the light-house service sorry to leave it at this time of year but Outer Island is to lonesome a place for me.

Yours Respectfully

Norman P. Hawkins
2nd Asst Outer Island Lt Sta

Whitefish Point Mich.

14-25

DIVISION OF APPOINTMENTS
Resignation Accepted
APR 19 1905
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

April 19, 1905.

Gentlemen:

In accordance with the Board's endorsement of April 13, 1905, File No. 7719, the Department accepts the resignation of Mr. Norman P. Hawkins, of Wisconsin, as second assistant Keeper of the Outer Island Light-Station, Wisconsin, at a salary of $[illegible] per annum, to take effect at the close of business on March 31, 1905.

Respectfully,

CHANGE REPORTED
MAR — 1905
C. S. COMMISSION.

[signature]
Assistant Secretary

The Light-House Board.

CARDED.

DIVISION OF APPOINTMENTS
REPORTED
APR 21 1905
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

LIGHT HOUSE INSPECTOR,
RECEIVED
OCT 22 1904
ELEVENTH DISTRICT.

PERSONAL QUESTION SHEET

LIGHT HOUSE INSPECTOR,
RECEIVED
SEP 24 1904
ELEVENTH DISTRICT.

NOTE.—This sheet is to be used only in cases of persons appointed in the Department of Commerce and Labor after June 30, 1903.

DIVISION OF APPOINTMENTS
RECEIVED
NOV 1 - 1904
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 10, 1904.

To the Heads of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to obtain a complete record of its officers and employees, you are hereby requested to furnish the information called for by the questions in Part II of this form, relative to each person appointed or employed in your Bureau after June 30, 1903, now serving or hereafter appointed or employed, and to have every such person answer each of the questions in Part I of this form and sign the same. Officers in charge, subordinate to heads of Bureaus, are expected to review this sheet, after it has been executed, to see that all questions have been answered, and, after doing so, to forward it immediately to the head of the Bureau for transmission to the Department.

Geo. B. Cortelyou

Secretary.

PART I.

CARDED.

(Blanks in Part I are to be filled by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case, the statement is to be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.)

Mr. Norman Powell Hawkins.

2. How do you write your name on the pay roll? Norman P. Hawkins.

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county and Congressional district.)

Bayfield (City or town.) Wis (State or Territory.) Bayfield (County.) 11th (Congressional district.)

4. What is your race? (Answer "white," "colored," or "Mongolian.") White.

5. Where were you born? White Fish, Point, Chippewa Co Mich.

6. When were you born? Feb. (Month.) 14th (Day.) 1883. (Year.)

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No.

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationship, the Departments and Bureaus or Services in which they are employed and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
No.				

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "Appointed before position was classified;" "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position and salary, if known.)

Civil service July. 1903

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No.

11. Have you ever held any position in the civil service of the United States prior to the time of your present appointment? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

No.

12. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No.			

13. If you served in the military or naval service of the United States at any time other than during the Civil and Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government, indicated in your answers to questions 11, 12, and 13.)

Fishing.

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public school.

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

Boatman.

17. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

Civil service. July 1903.

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes.

19. State the date upon which the above blanks were filled Oct 12th, 1904.

Witness: X (Signature) Norman Powell Hawkins

In case signature is by mark.

P. O. Address: Bayfield (City or town.)

Box 297. (Number and street.)

Wis. (State or Territory.)

Reviewed, approved, and forwarded October 22, 1904

(Signature) Herbert Winslow

(Official title) COMMANDER U.S.N. INSPECTOR ELEVENTH L. H. DISTRICT.

PART II.

(Blanks in Part II are to be filled by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place and district in which the person who answered the above questions is employed.

Light House Service (Bureau or Service.) Outer Island Dis. (Place (city, town, or station).) Eleventh (District.)

2. To what position has he been appointed? Second Assistant Keeper.

3. State the date of appointment. July 9. 1904.

4. State the date the appointee or employee entered on duty. July 9. 1904.

5. What is his salary? $420.00 per annum.

6. From what appropriation is he paid? Salaries of Keepers of Light Houses 1905.

7. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive.

8. If classified, state the date of classification. May 6. 1896.

9. In what manner did the appointee or employee enter the service? (Examples: "Appointed before position was classified;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau, or Service, position and salary, if known.)

Appointed through Civil Service Examination of Feby 4. 1904

10. Is the appointee or employee required to give bond? No.

(Signature) Herbert Winslow COMMANDER U.S.N.

Date: October 22, 1904 (Official title) INSPECTOR ELEVENTH L. H. DISTRICT.

11—1434

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Norman P. Hawkins (Name) — Mich (Legal Residence)

(Prob) 2d asst. Kpr. $425 L.H. Outer Island July 9, 1904

STATUS

11—8940

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
A K	Prob	400 pa.	L H - Sand Isl, Wis	May 4, 1906
2d "	Trans	425	" Crisp Point, Mich	April 22, 1907
"	Change	37 50	" " "	July 1, 1908
1st "	Trans	40 pmo	" Detour L S. "	Aug 1, 1909
1st "	Change	480 pa.	" "	Aug 1, 1912
Keeper	Trans	600 "	" Little Rapids Cut dtd March	April 1, 1913
"	"	624 "	" Crisp point L S Mich	Oct 20, 1913
"	Prom	636	" "	Jan 1, 1916
1st A K	Trans	504	" Detour L S. Mich	April 14, 1917
Keeper	Incr.	780	" "	Nov. 1, 1918
"	Trans	"	" Pipe Is. L S. Mich	Aug 12, 1919
"	Incr.	900	" "	Nov 1, 1920
"	Read of Pay	1140	" "	July 1, 1924
"	"	1380	" "	Feb 1, 1925
"	INCREASE IN COMPENSATION	1440	" "	July 1, 1925
"	COMPENSATION Act. May 28, 1928	1500	" "	JUL 1 1928
"	COMPENSATION Act. July 3, 1930	1560	" "	JUL 3 1930
		Died 4-16-37		

HAWKINS, NORMAN P.

HAWKINS, NORMAN P.

Form 73 **ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE**



Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Eleventh DISTRICT,

Detroit, Mich. June 10, 1912.

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Change in compensation of:

Name, Norman P. Hawkins, Legal residence, Michigan,

Position, First Asst. Keeper, Salary, $480 per annum,

Location, Detour L. S., Mich.

Effective July 1, 1912, or as soon thereafter as he enters on duty. ~~on the actual date of entrance on duty.~~

Former position, Former salary, $40 per month.

Location,

Rank in list of eligibles, Rating, Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, Services terminated,

Reason,

Remarks: Appn., Salaries of Keepers of Lighthouses.

In the absence and by direction of the Inspector:

C A Park

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 21 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

~~Acting~~ Commissioner

GENERAL APPOINTMENT

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

June 28, 1912.

Mr. Norman P. Hawkins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By change from $40 per month.)

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,
Chief of Appointment Division.

F
D EoD 8/1/12 McC

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Michigan.

11—3692

8

DC
This point as to Keepers is not offhand raised by Dept. Rec. that Cir be not sent as yet
TSC 3/25

In regard to Mr. Conway's note on margin. Recommended that DC be authorized to get up a circular directing Insptr to make proper statement where employees are recommended for promotion. HKW
no circ. note ll PC 3/25

BUREAU OF LIGHT
MAR 20 1
DEP'T OF CO

t as/ret with reasons

rch 20, 1913.

leventh Inspector's

transfer and promo-

ltion of first as-

chigan, at $480 per annum, to that of keeper of Little Rapids Cut Lights Nos. 23 to 26, etc., Michigan, at $600 per annum, the same having been forwarded approved by the Bureau on the 17th instant.

In this connection the Department invites attention to the fact that Mr. William H. Rice, the assistant keeper of Little Rapids Cut Lights Nos. 23 to 26, etc., Michigan, has been in the service since 1905 and that in 1911 he was given a perfect efficiency rating, whereas Mr. Hawkins has been in the service only since 1906 and in 1911 he was given a rating of 91 per cent. In view of the former's length of service and his higher efficiency rating, the Department will be pleased to be advised of the reasons for recommending Mr. Hawkins in preference to Mr. Rice.

memo: Mr Insp. returned to-day bett. have stated unfavorably ex. Kpr in dist not carried PC 3/20

(Signed) E. F. Sweet
Acting Secretary.

Bureau of Lighthouses, Washington.
MAR 21 1913

To Lighthouse Inspector, Detroit, Mich.
for report and return, with reasons.
E-F-C

Acting Commissioner.

2

19

17. Remarks (g)

Dep Comptr.
Hydrog.
Engr. Cons.
Mar. Engr.
E.C.G.
Examiner.
Personnel.
Accounts.
Contracts.
Chf. Clk.
Commr.

March 20, 1913.

BUREAU OF LIGHTHOUSES
MAR 20 1913
DEP'T OF COMMERCE

Commissioner of Lighthouses:

The Department is in receipt of the Eleventh Inspector's recommendation of the 15th instant for the transfer and promotion of Mr. Norman P. Hawkins from the position of first assistant keeper of Detour Light Station, Michigan, at $480 per annum, to that of keeper of Little Rapids Cut Lights Nos. 23 to 26, etc., Michigan, at $600 per annum, the same having been forwarded approved by the Bureau on the 17th instant.

In this connection the Department invites attention to the fact that Mr. William H. Rice, the assistant keeper of Little Rapids Cut Lights Nos. 23 to 26, etc., Michigan, has been in the service since 1905 and that in 1911 he was given a perfect efficiency rating, whereas Mr. Hawkins has been in the service only since 1906 and in 1911 he was given a rating of 91 per cent. In view of the former's length of service and his higher efficiency rating, the Department will be pleased to be advised of the reasons for recommending Mr. Hawkins in preference to Mr. Rice.

Bureau of Lighthouses, Washington.
MAR 21 1913
Acting Secretary.

To Lighthouse Inspector, Detroit, Mich.
for report and return, with reasons.
E-P-C

Acting Commissioner.

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 11TH DISTRICT,

Detroit, Mich., March 15, 1913.

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Promotion of

Name, Norman P. Hawkins — Legal residence, Michigan.

Position, Keeper — Salary, $600.00 per annum.

Title of appropriation, Salaries of Keepers of Lighthouses.

Location, Little Rapids Cut Lights Nos.23 to 26, North Entrance No.27 Light Station, and Bayfield Rock Range Lights, Mich.

Effective March 24, 1913. {[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, 1st Assistant Keeper — Former salary, $480.00 per annum.

Location, Detour Light Station, Mich.

Rank in list of eligibles, — Rating, — Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, George B.Peterson — Services terminated, February 11, 1913.

Reason, Died.

Remarks:

Department of Commerce ~~and Labor~~
BUREAU OF LIGHTHOUSES
WASHINGTON

MAR 17 1913

Respectfully submitted to the Secretary of Commerce ~~and Labor~~, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

Department of Commerce ~~and Labor~~
APPOINTMENT DIVISION
Washington

March 31, 1913.

Mr. Norman P. Hawkins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Six Hundred dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from first assistant keeper at $480 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,
Chief of Appointment Division.

E.D. April 1, 1913.

F
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: George B. Peterson.

Legal Residence: Michigan.

APR 1 1913

11—3692

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

NHP-EHW.
One inclosure
Saint Marys River
Lights, Michigan.

September 30, 1913.

Inman B. Hawkins

Secretary of Commerce:

There is inclosed, for the information of the Department, a letter dated September 16, 1913, from the Eleventh Inspector, in regard to certain improvements now in progress, in connection with changing certain lights in the Saint Marys River, now in the care of employees of this Service, to non-attended lights.

In view of the change in illustment of the Winter Point Range Lights, Michigan, it is recommended that the position of laborer in charge of those lights, at $420 per annum, when actually employed, be discontinued at the close of a date to be later determined and reported to the Department. It is also recommended that the position of custodian, at $1.00 per annum, be authorized for the Winter Quarter Range Lights Reservation, Michigan, and that John Griffin, the present laborer in charge of those lights, at $420 per annum, when actually employed, be transferred to the new position. The new position will be effective upon the date Griffin enters on duty as custodian.

It is further recommended, in view of the proposed change of Emergency Crib Light to a non-attended light, that the designation and rate of pay of laborer in charge of Emergency Crib, Mark Hole Range and Point of Woods Range Lights, Michigan, at $600 per annum, be changed to laborer in charge of Mark Hole Range and Point of Woods Range Lights, Michigan, at $480 per annum, when actually employed, effective upon the date of entrance on duty of the person

appointment thereto. It is also recommended that George Lawrence, the present laborer in charge, at $600 per annum, be given a new appointment as laborer in charge, at $480 per annum, effective upon the date of his entrance on duty.

In view of the proposed change of Middle Bay Lake Range Lights Nos. 17 and 18, Frechette Point Range Lights Nos. 21 and 22, and Six Mile Point Range Lights Nos. 19 and 20, Bay Lake Channel, Saint Marys River, Michigan, to non-attended lights, it is recommended that the position of laborer in charge of these lights, at $660 per annum, when actually employed, be abolished, effective at the close of a date later to be determined and reported to the Department; and that the services of Richard L. Mitchell, the present incumbent of that position, be discontinued without prejudice, effective on a date later to be determined and reported to the Department. There is no vacancy at this time to which Mr. Mitchell could be transferred, but he will be given due consideration in the future for reinstatement.

It is further recommended, in view of the proposed change of Little Rapids Cut Lights Nos. 25 to 26, and Bayfield Rock Range Lights, from attended to non-attended lights, that the position of assistant keeper of Little Rapids Cut Lights Nos. 25 to 26, North Entrance No. 27 Light Station, and Bayfield Rock Range Lights, Michigan, at $480 per annum, be abolished, effective on a date

later to be determined and reported to the Department; and that the services of William H. Rice, the present incumbent of that position, be discontinued without prejudice, effective at the close of that date. Mr. Rice will be given due consideration for reinstatement when a suitable vacancy occurs. It is further recommended that the designation of the position of keeper of the seven lights first mentioned in this paragraph, at $600 per annum, be changed to keeper of North Entrance No. 27 Light Station, Michigan, and that the pay of the position be allowed to remain at $600 per annum, until further report and recommendation is received from the Inspector in regard thereto, it being considered that a salary of $600 per annum is justified by the duties which will be required of him after the changes in question take place. The salary recommended is not in excess of that paid for the same or similar services during the fiscal year 1913. The Inspector will be directed to make proper recommendation in regard to this position of keeper (now occupied by Norman P. Hawkins) at the proper time.

Appropriation, "Salaries of Keepers of Lighthouses."

The pay recommended for the position of laborer in charge of Back Hole Range and Point of Woods Range Lights, Michigan, $480 per annum, is justified by the duties to be performed and is not in excess of the rate paid for the same or similar service during the fiscal year 1913.

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

BUREAU OF LIGHTHOUSES ☆ OCT 11 1913 ☆ DEP'T OF COMMERCE

OFFICE OF LIGHTHOUSE INSPECTOR, 11th DISTRICT

Detroit, Mich., (City.) October 9 (Date.), 1913.

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer of

Name, Norman P. Hawkins — Legal residence, Michigan.

Position, Keeper — Salary, $624.00 per annum.

Location, Crisp Point Light Station, Mich — Appropriation, Salaries, Keepers of Lighthouses.

Effective October 20, 1913, { [1] the date he reports for duty, or / as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $600.00 per annum.

Location, Little Rapids Cut Lights Nos. 23 to 26, North Entrance No. 27 Light Station and Bayfield Rock Range Lights, Mich.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Peter Coughlin — Services terminated, October 11, 1913.

Reason, Transfer.

Relatives in Government Service, None.

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Edw. L. Woodruff U.S.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

OCT 11 1913

Submitted to the Secretary of Commerce, approved.

C

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

DEPARTMENT OF [illegible]
APPOINTMENT DIVISION
WASHINGTON

October 13, 1913.

Mr. Norman P. Hawkins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Six Hundred and Twenty-four dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from keeper at $600 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

Chief of Appointment Division.

EOD Oct 20 1913.

M
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Peter Coughlin.

Legal Residence: Michigan.

11—3692

OCT 14 1913

Department of Commerce and Labor

LIGHT HOUSE BOARD JUN 10 19[illegible] NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Light-House Service
2. Where employed Crisp Point Lt.-Sta'n,
3. Name Hawkins, Norman P.
4. Where born Michigan
5. Age 26
6. Position 2d Asst. Keeper, Crisp Point Light-Station, Mich.
7. Compensation $37.50 p.m.
8. When appointed (a) ~~Sept. 9, '09~~ May 4, 1906.
9. How appointed (b) Through Civil Service Examination
10. Appointed from
    - State Michigan
    - Congressional District 8th
    - County Chippewa
11. Status under Civil Service Rules (c) Classified Competitive
12. Is the employee an honorably discharged soldier or sailor? No.
13. Other Government service 2 A. K. Outer Island L. S. July 13, 1904 to March 30,1905.
14. Duties (describe fully) Assisting in maintaining and keeping the light-station under the immediate direction of the principal keeper.
15. Efficiency
    - Quantity of work (d) 9/10
    - Quality of work (e) Excellent
    - Interest manifested in work (f) Excellent
16. Is this employee fully earning the salary he is now receiving? Yes
17. Remarks (g) Efficient

C Remey

L. Commander, U.S.N., Inspector.
Head of Bureau or Office.

5 June, '09, 19

11—3005

READ THE INSTRUCTIONS ON PAGE 3

May 10,1911.

Department of Commerce and Labor

EFFICIENCY REPORT

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Norman P. Hawkins 2. Age 28 (Last birthday.)

3. Bureau Light-House Service 4. Position 1st Asst.Kpr., Detour Lt.St.

5. Compensation $40 p.m. 6. Where employed Eleventh District.

7. When appointed (*a*) Apr.23,1906 8. How appointed (*b*) Civil Service Examination.

9. Status under Civil Service Rules (*c*) Competitive

10. Is the employee an honorably discharged soldier or sailor? No

11. Does the employee receive a pension? No If so, state the amount

12. Other Government service Assistant Keeper, Light-House Service, July 9, 1904 to Apr. 1,1905; resigned.

13. Duties (describe fully) Assistant to Keeper of station and in charge in his absence.

14. Has the employee special qualifications? No If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	100	2	200
Quality of work	85	3	255
Interest manifested in work (see also Question 17)	85	3	255
Attendance	100	2	200
Total		10	910
Average percentage			91

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.
0	0	0	0	0	0	0	0	0

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Routine

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No If so, what percentage of salary is unearned?

20. Remarks: (e)

The official who is primarily responsible for the statements herein submitted will sign here—

C. M. McCormick

Commander U. S. N. Inspector 11th L. H. District.

The official who approves the statements thus submitted will sign here—

C. M. McCormick

Commander U. S. N. Inspector 11th L. H. District

11—4259

Chief of Bureau or Office.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
DETROIT, MICH.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
JAN 7 1915
HOUSES

FBS-AK

Caution.
Norman P. Hawkins,
Kpr.Crisp Pt.L.S.

Hydrog.
Engr. Cons
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
Dep. Commr
Commr.

OFFICE OF INSPECTOR, 11TH DISTRICT
POST OFFICE BUILDING,
DETROIT, MICH.

January 5, 1915.

KEEPER, CRISP POINT LIGHT STATION.

Mr. Joseph J. Taunt, second assistant keeper at Crisp Point Light Station, has forwarded to this office your letter to him of recent date, in which you use abusive and threatening language regarding his judgment in leaving the station without overburdening himself with freight and carrying same six miles through the woods to its destination.

2. It is a surprise to this office that a keeper of your length of service would lower his dignity to the extent of threatening a subordinate, who had apparently disobeyed no orders or committed any offense, and you are cautioned that in your future dealings with your assistants, courtesy and affability should be practiced, and any disregard of orders or lack of interest in the Service should be reported to this office, and not made the subject of letters couched in abusive and threatening language.

Edw. L. Woodruff
Inspector.

Bureau of Lighthouses, Washington
JAN 8 1915

Submitted to Secretary of Commerce for his information.

Commissioner.

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES DEC 27 1915

OFFICE OF LIGHTHOUSE INSPECTOR, 11th DISTRICT.

Detroit, Mich., Dec. 23, 1915
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Increase in pay of:

Name, Norman P. Hawkins — Legal residence, Michigan

Position, Keeper — Salary, $636 per annum.

Location, Crisp Point Lt. Sta., Mich. — Appropriation, Sal. Kprs. of L.H.

Effective Jan. 1, 1916 — [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $624 per annum.

Location, As above

Rank on eligible list, — Rating, — Percentage, — , Other eligibles considered: —

Previous incumbent, (New position.) Services terminated,

Reason,

Relatives in Government Service, ---

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

In the absence and by direction of the Inspector:

Park

Secretary, *Civil Service District.*

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 28 1915

Submitted to the Secretary of Commerce, approved.

C V

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT-FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
JAN 7 1916
HOUSES

January 4, 1916.

Mr. Norman P. Hawkins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Six Hundred and Thirty-six dollars per annum, effective January 1, 1916.

(By increase in compensation from $624 per annum.)

END
June 1, 1916.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

R
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Michigan.

11—1393

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT MAR 13 1917 HOUSE

OFFICE OF LIGHTHOUSE INSPECTOR, Eleventh DISTRICT,

Detroit, Michigan, March 10, 191 7.
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer of.

Name, Norman P. Hawkins, Legal residence, Michigan.

Position, First Assistant Keeper, Salary, $504.00 per annum.

Location, Detour Light Sta., Mich. Appropriation, Salaries, Keepers of Lighthouses.

Effective April 1, 1917, {~~the actual date of entrance on duty;~~ or as soon thereafter as he enters on duty.

Former position, Keeper, Former salary, $636.00 per annum.

Location, Crisp Point Light Sta., Mich.

Rank on eligible list, --- Rating, --- Percentage, --- , Other eligibles considered:

Previous incumbent, Archie Hetu. ✓ Services terminated, February 28, 1917, ✓

Reason, Resignation. ✓

Members of family in Government Service, Brother-in-law.

Remarks: This transfer recommended at the request of Mr. Hawkins, as per letter herewith.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Edw. K. Campbell
Inspector, 11th L. H. Dist.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

MAR 14 1917

Submitted to the Secretary of Commerce, approved.

C V
Acting Commissioner.

aH

[1] Strike out the clause which does not apply.

11—2314

1083

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
MAR 16 1917
HOUSES

March 15, 1917.

Mr. Norman P. Hawkins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Four dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from keeper at $636 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

L
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Archie Hetu.

Legal Residence: Michigan.

11—3692

MAR 16 1917

B

Form 93

NOTICE OF ~~RESIGNATION OR~~ DEATH

LIGHTHOUSES
APR 19 9 02 AM '37

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 11th DISTRICT,

Detroit, Michigan, April 17, 1937.

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted ~~the resignation~~ report of death of the following-named employee:

Name, Norman P. Hawkins — Position, Keeper

Legal residence, Michigan — Station, Pipe Island Light Station, Michigan.

Salary, $1560 per annum

~~The acceptance of this resignation is recommended effective at the close of~~

This employee has not taken leave in excess of the accrued rate.

Remarks: Mr. Hawkins died April 16, 1937. It is reportedthat Mr. Hawkins died of a self inflicted gun wound.

Suggest to Dept. memo unless circumstances details

I ask for details, but Dept submit to W.O. other comment let Dept act if wanted

HMM 4/19

WPH 4/19

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

April 21, 1937

Submitted to the Secretary of Commerce, for information.

11—4623

Cap

WPH

WPH

For the Commissioner:

W. P. Harman,
Administrative Assistant

April 21, 1937

Superintendent of Lighthouses
Detroit, Michigan

The Bureau is in receipt of your Form 93 dated April 17 reporting the death of Norman P. Hawkins, keeper at Pipe Island Light Station, on April 16. It is noted that it was reported to you that Mr. Hawkins died of a self inflicted gun wound. Please furnish the Bureau the details as to this.

For the Commissioner:

W. P. Harman,
Administrative Assistant

hlm/see

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
3760 JEFFERSON AVENUE, EAST
DETROIT, MICH.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FPD:AIB

OFFICE OF SUPERINTENDENT 11TH DISTRICT
DETROIT, MICH.

LIGHTHOUSES
APR 22 8 42 AM '37

April 20, 1937.

Commissioner of Lighthouses,
Washington, D. C.

4/26/37 wrote 11th Dept
4/27/37 Sub to Dept
Copy
apk 4/27

Referring to Form 93, submitted April 17, 1937, reporting the death of Norman Hawkins, Keeper of Pipe Island Light Station, Michigan:

Enclosed for the information of the Bureau is copy of a letter dated April 17, 1937, from Electrician Roy A. Wahl, regarding Mr. Hawkins death, also copy of newspaper clipping from the Evening News, Sault Ste. Marie, Michigan. It is requested that the clipping be returned for the files of this office.

Bur wrote Supt for
this info
in file

Noted
hlo

BUREAU OF LIGHTHOUSES
WASHINGTON

April 22, 1937

Submitted to the Secretary of Commerce for information, Form 93 reporting the death of Mr. Hawkins having been submitted by Bureau indorsement of April 21.

For the Commissioner:

apk
4/27

hlm/see
Encl.

W. P. Harman,
Administrative Assistant

ADDRESS ALL COMMUNICATIONS TO
OFFICER IN CHARGE
SAULT STE. MARIE LH DEPOT
SAULT STE. MARIE, MICH.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
APR 22 8 43 AM '37
LIGHTHOUSES
AM '37
LH DEPOT
RECEIVED
APR 17 1937
SAULT STE. MARIE

ELEVENTH DISTRICT
SAULT STE. MARIE LH DEPOT
SAULT STE. MARIE, MICH.

April 17, 1937.

Superintendent of Lighthouses,
3760 East Jefferson Avenue,
Detroit, Michigan.

1. The writer last saw Norman Hawkins on April 15, at 6:00 p. m., at his home. A discussion was held at that time between R. B. Millar and Mr. Hawkins and the writer relative to the possibility of getting to Pipe Island under present ice conditions.

2. The deceased's actions and conversation evidenced mental unsoundness, much worry and extreme nervousness. The writer, realizing his unfit condition for duty, tried to quiet him by suggesting that he (the writer) would personally see Mr. Dillon, the Superintendent, in a week or so and at that time would try to get an extended leave of absence for him that he might get away from responsibilities and the people whom he thought were persecuting him. This idea seemed at the time to appeal very much to Mr. Hawkins, as his wife spoke of it later when we called on the family Friday, saying that Norman had mentioned the matter to her and seemed to be looking forward to it.

3. Every one in the village questioned by the writer spoke in highest terms of Norman, and none apparently bore him the ill will that his distorted mind imagined.

4. Upon learning of Mr. Hawkins act, the writer after notifying the Detroit and Soo offices took the first available means of transportation to the Detour Reef Light Station to notify Keeper Sweet, returning to Detour with Mr. Sweet.

5. R. B. Millar, Sweet and myself called upon the deceased's family at 5:00 p. m. Friday, offering our sympathy for the tragedy. At this time the keys to the boat and station were secured, but no request made for the keeper's records or books.

R. A. Wahl,
Electrician.

April 26, 1937

Superintendent of Lighthouses
Detroit, Michigan

The enclosed newspaper clipping regarding the death of Norman P. Hawkins is returned as requested in your letter of April 20, 1937.

For the Commissioner:

W. P. Harman,
Administrative Assistant

see

B

May 4, 1937

Superintendent of Lighthouses
Detroit, Michigan

With further reference to the death of Norman P. Hawkins, the Department has informally requested that it be furnished the name and address of the next of kin. In the event this is his widow, it is requested that her given name be furnished.

For the Commissioner:

hlm/see

Chief of Personnel Division

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

out

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

LIGHTHOUSES
MAY 10 9 20 AM '37

May 4, 1937

Superintendent of Lighthouses
Detroit, Michigan

With further reference to the death of Norman P. Hawkins, the Department has informally requested that it be furnished the name and address of the next of kin. In the event this is his widow, it is requested that her given name be furnished.

For the Commissioner:

hlm/see

Chief of Personnel Division

B

Returned to Commissioner of Lighthouses,

The next of kin is the widowof the deceased, Mrs. Minnie Hawkins, Detour, Michigan.

For and in the absence of the Superintendent:

Chief Clerk.

Phoned
Dept (Mrs. Bunnell)
Hlm
5/10

AIB

May 24, 1938.

Dr. John A. Cameron,
Pickford, Michigan.

Sir:

Receipt is acknowledged of your letter of May 20, 1938, regarding your bill of $25.00 for professional services rendered in the case of Norman P. Hawkins.

Your attention is invited to letter from this office dated February 14, 1938, a copy of which is enclosed.

Respectfully,

F. P. Dillon,
Superintendent of Lighthouses.

By: [signature]
Chief Clerk.

9/12.

Supt.
Asst. Supt.
Chief Clerk
Mech-Elec.
Constr-Reprs.
Marine
Procurement
Financial
Personnel
Property
Stenog.
Depot
Radio Lab.
Dist. Radio
Foreman Mech.
File

D

Re-invite his attention to letter 5/14 + send copy. Send

OK

Done 5/24/38 ale

DR. JNO. A. CAMERON
PHYSICIAN AND SURGEON
PICKFORD, MICH.

U.S. LIGHTHOUSE SERVICE
RECEIVED
MAY 23 1938
DETROIT
ELEVENTH DISTRICT

Pickford. May 20 -38.

Dept of Commerce.

Lighthouse Service .

Dear Sirs;-As yet I have received no check for a cold night drive to see Norman Hawkins who shot himself at Detour on April 15 1937.

Wont you please have this taken care of,

Sincerely.

Jno. a Cameron. M.

See your letter of Jan 27. 1938.

HMC:AIB

February 14, 1938.

Dr. John A. Cameron,
Pickford, Michigan.

Sir:

Referring further to your letter of January 24, 1938, information has just been received to the effect that the voucher in your favor for $25.00 for professional services rendered in the case of Normal P. Hawkins, was referred by the Public Health Service on February 12, 1938, to the General Accounting Office, Washington, D. C., for direct settlement. Should you desire at a later date to make inquiry concerning this claim, you should communicate direct with the General Accounting Office making reference to the claim by name, amount and P.H.S. Schedule No. 06081.

For and in the absence of the Superintendent:

A. J. Beckwith,
Assistant Superintendent.

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

Supt.
Asst. Supt.
Chief Clerk
Constr-Reprs.
Mech-Elec.
Marine
Procurement
Financial
Personnel
Property
Stenog.
Depot
Radio Lab.
Dist. Radio
Foreman Mech.
File

U.S. LIGHTHOUSE SERVICE
RECEIVED
FEB 14 1938
DETROIT
ELEVENTH DISTRICT

February 12, 1938

Superintendent of Lighthouses, Detroit, Mich.

copyof

Bureau indorsement February 5, 1938, returning/your letter of January 27, 1938, to Dr. Jno. A. Cameron, Pickford, Mich., relative to status of his claim in amount of $25.00, for services rendered in case of Norman P. Hawkins, former keeper Pipe Island Light Station.

As stated in Bureau indorsement you are advised the Public Health Service has informally stated that under today's date they are forwarding to the General Accounting Office for direct settlement the following claims on the following Schedule of Disbursements numbers:

P.H.S. Schedule No. 06081- Dr. J.A. Cameron, $25.00
" " No. 06082- Dr. J. A. Reese, 4.00
" " No. 06083- Mrs.Victoria Cochran-5.00

For the Commissioner:

O. L. Brickenbarger
Chief, Financial Division

erw

February 12, 1938

U.S. LIGHTHOUSE SERVICE
RECEIVED
FEB 14 1938
DETROIT
ELEVENTH DISTRICT

Superintendent of Lighthouses, Detroit, Mich.

copy of Bureau indorsement February 5, 1938, returning your letter of January 27, 1938, to Dr. Jno. A. Cameron, Pickford, Mich., relative to status of his claim in amount of $25.00, for services rendered in case of Norman P. Hawkins, former keeper Pipe Island Light Station.

As stated in Bureau indorsement you are advised the Public Health Service has informally stated that under today's date they are forwarding to the General Accounting Office for direct settlement the following claims: on the following Schedule of Disbursements numbers:

P.H.S. Schedule No. 06081- Dr. J.A. Cameron, $25.00
" " No. 06082- Dr. J. A. Reese, 4.00
" " No. 06083- Mrs. Victoria Cochran-5.00

For the Commissioner:

O.L. [illegible]
Chief, Financial Division

erw

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
3760 JEFFERSON AVENUE, EAST
DETROIT, MICH.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

432-11

HMC:AIB

OFFICE OF SUPERINTENDENT 11TH DISTRICT
DETROIT, MICH.

January 27, 1938.

Supt.
Asst. Supt.
Chief Clerk
Constr-Reprs.
Mech-Elec.
Marine
Procurement
Financial
Personnel
Property
Stenog.
Depot
Radio Lab.
Dist. Radio
Foreman Mech.
File

LIGHTHOUSE SERVICE
RECEIVED
FEB - 8 1938
DETROIT
ELEVENTH DISTRICT

Dr. Jno. A. Cameron,
Pickford, Michigan.

Sir:

The receipt is acknowledged of your letter of January 24, 1938, stating that you have not yet received payment for your bill of $25.00 for medical attendance in the case of Norman P. Hawkins, former keeper of Pipe Island Light Station, whose death occurred on the night of April 15, 1937.

The approved voucher was sent by this office to the Commissioner of Lighthouses for transmittal to the Surgeon General of the U. S. Public Health Service, Washington, D. C. Inquiry is being made relative to the status of your account and you will be further advised.

Respectfully,

/s/F. P. DILLON
Superintendent of Lighthouses.

Copy to Commissioner of Lighthouses:
The approved voucher for $25.00 was forwarded by this office to the Bureau under date of June 29, 1937 (Bureau file 432). It is requested that this office be advised of the status of Dr. Cameron's claim or that he be informed direct by the Surgeon General's office.

call up 2/15/38 Jane

erw Bureau of Lighthouses, Washington, D.C. February 5, 1938
Returned to Superintendent of Lighthouses, Detroit, Mich., with statement that upon informaly inquiry the Bureau was advised by the Public Health Service that the claims in this case were being submitted, for direct settlement, to the General Accounting Office and any further information concerning same should be addressed to that office. They further advised that they would furnish the Bureau reference numbers within the next week or so and upon receipt of this further information Bureau will forward same to your district.

For the Commissioner:
O. L. Cruckenberger
Chief, Financial Division

DEPARTMENT OF COMMERCE
Division of Accounts
Washington, D.C.

U.S. LIGHTHOUSE SERVICE
RECEIVED
FEB-1 1938
DETROIT
ELEVENTH DISTRICT

Paid by G.F.Allen.

October 4, 1937

BUREAU OF- Lighthouses-

There has been filed in this office General Accounting Office Certificate of Settlement No.0462308 (9-17-37) settling an account of your bureau.

Amount, $ 69.33 PAID OCT 1- 1937

Appropriation debit.

1370703 Salaries, Keepers of L.H., 1937

Appropriation credit.

Creditors

Mary May Hawkins-
Widow of Norman P. Hawkins, deceased.
Unpaid salary due Norman P. Hawkins, deceased, as Keeper, Pipe Island Lightstation, Detroit, Mich., for L.H.Service, Dept. of Commerce, during the period from April 1 to 16, 1937.
Commerce Claim No. 64130.

COPY to 11th District. The cost shown above should be taken up in the district cost-keeping records, if necessary, if this has not already been done. 1/31/38

Chief, Division of Accounts.

HMC:AIB

January 27, 1938.

Dr. Jno. A. Cameron,
Pickford, Michigan.

Sir:

The receipt is acknowledged of your letter of January 24, 1938, stating that you have not yet received payment for your bill of $25.00 for medical attendance in the case of Norman P. Hawkins, former keeper of Pipe Island Light Station, whose death occurred on the night of April 15, 1937.

The approved voucher was sent by this office to the Commissioner of Lighthouses for transmittal to the Surgeon General of the U. S. Public Health Service, Washington, D. C. Inquiry is being made relative to the status of your account and you will be further advised.

Respectfully,

/s/F. P. DILLON
Superintendent of Lighthouses.

Copy to Commissioner of Lighthouses:
The approved voucher for $25.00 was forwarded by this office to the Bureau under date of June 29, 1937 (Bureau file 432). It is requested that this office be advised of the status of Dr. Cameron's claim or that he be informed direct by the Surgeon General's office.

Supt.
Asst. Supt.
Chief Clerk
Constr-Repr.
Mech-Elec.
Marine
Procurement
Financial
Personnel
Property
Stenog.
Desk
Radio Lab.
Dist. Radio
Foreman Mech.
File

DR. JNO. A. CAMERON
PHYSICIAN AND SURGEON
PICKFORD, MICH.

U.S. LIGHTHOUSE SERVICE
RECEIVED
JAN 26 1938
DETROIT
ELEVENTH DISTRICT

Rec. follow up with Surgeon Gen. Office wish D.C. (through Bureau) send.

Pickford. Jan 24 -38.

Superintendant of IIth District.

Lighthouse Service.

Detroit.

Dear Sir;- In May 1937 I received ypur letter saying you had reported my bill for a night drive to Detour 36 miles to see a man ,Norman Hawkins who had shot himself. I have heard nothing since and am wondering if I will live to see the bill paid. Some years ago I made a similar trip and after waiting for more than two years found according to the report received that some employee had used the check, I suppose thinking the money might do me harm. I am now 72 yrs old and having travelled the roads in my profession for more than 41 years I feel I would like to realize for some of these hard trips before I pass on.

Thanking you in advance for anything you may do.

Sincerely. Jno. a. Cameron.

Forwarded Your letter to Dr Curtis for Say.

No Response.

HMC:DG

September 20, 1937.

Dr. John A. Cameron,
Pickford, Michigan.

Sir:

In reply to your letter dated September 15, 1937, you are advised that your bill for services was forwarded to the Surgeon General, Public Health Service, Washington, D.C., for settlement.

Respectfully,

F. P. Dillon,
Superintendent of Lighthouses,

By: [signature]
Chief Clerk.

Supt
Asst. Supt
Constr.-Repair
Mech. - Elect
Hydro.
Radio Lab
Draftsman
Chief Clerk
Accts.
Stenog.
Order Clerk
Depot Keeper
Foreman Mach
File

Bill now sent to Surgeon Gen U.S.C.H.S.

DR. JNO. A. CAMERON
PHYSICIAN AND SURGEON
PICKFORD, MICH.

U.S. LIGHTHOUSE SERVICE
RECEIVED
SEP 17 1937
DETROIT
ELEVENTH DISTRICT

Pickford. Sept 15 -37.

Dept of Commerce.

Light House Service.

Dear Sirs;- I made a trip to Detour to see Norman Hawkins of the Lighthouse service and filled out the papers sent by your Dept. Have heard nothing as yet.

ans 9/21/37 Dept

Sincerely.

Jno. a. Cameron MD

HMC:MD

August 18, 1937

D

Mr. John E. Quinnell,
Quinnell Funeral Home,
Pickford, Michigan.

Sir:

The receipt is acknowledged of your letter of August 11, 1937, stating that you look to the Lighthouse Service for payment of Mr. Hawkins' funeral expenses.

Mrs. Hawkins called at the office today and said she intends to make claim under the U. S. Employees Compensation Act for payment of funeral expenses and such other benefits as are due the next of kin in cases of death of Government employees due to accident incurred in the performance of official duty. She states that she expects to show that Mr. Hawkins act of self-destruction was the direct result of overwork. Whether this constitutes a valid claim under the Compensation Act will be for determination by the U. S. Employees Compensation Commission. She was told to obtain a bill from you, certified that payment has not been received, and to submit it with her claim. Notwithstanding any statement that may have been made by an employee of the Lighthouse Service, there is no authority of law for payment by the Lighthouse Service of the funeral expenses of deceased employees.

For and in the absence of the Superintendent:

Respectfully,

Assistant Superintendent.

OFFICE NOTE: Mrs. Hawkins is now living at Sault Ste. Marie. She is visiting at Detroit for a few days and called to inquire why she had not received the unpaid salary due Mr. Hawkins at the time of his death. She was told that the claim had been sent to the General Accounting Office at Washington and was given a reference to the claim number in order to write direct for information.

I told her we had received a letter from the undertaker asking for payment of funeral expenses. She said she thought the Government should make payment, since the work he was expected to do was the cause of his death. I told her our records did not show that to be the case, as it has been reported in newspapers that he had been worried over the death of his son. She said that this was only local gossip and that she knew that

re N.W. Hartsfield - (2) 8-18-37

overwork was the cause of his mental condition and had seen a lawyer about it. I told her that the office could only present her claim to the proper authorities for consideration; that it would be necessary for her to gather all the facts together, including statements from herself and any witnesses she might have, and to have all statements made under oath before a notary. She could have a lawyer do this if she desired, but could do it herself as far as the proper form is concerned. This office would forward any claim submitted in writing to the U. S. Employees Compensation Commission for consideration, together with statements from our records.

H.M.C.

Supt.
Asst. Supt.
Constr.-Repr.
Mech. - Elec.
Hydro.
Radio Lab.
Draftsman
Chief Clerk
Accts.
Steno.
Order Clerk
Depot Keeper
Foreman Mach.
File

QUINNELL FUNERAL HOME
JOHN E. QUINNELL, DIRECTOR
PICKFORD, - MICHIGAN
TELEPHONE 39R12

LIGHTHOUSE SERVICE
RECEIVED
AUG 13 1937
DETROIT
ELEVENTH DISTRICT

Aug 11 1937

Aug. 11 193 7

Department of Commerce
Detroit, Michigan

Gentlemen: Refering to your letter of August 4, 1937, regarding the funeral expense of Norman P. Hawkins Light House keeper of Detour.

We are looking to you for payment. Your man Bruce Miller of De Tour told the Hawkins Family the Light House Service would pay the funeral expense.

Very truly yours
John E. Quinnell

HMC:DG

August 4, 1937.

Mr. John E. Quinnell,
Quinnell Funeral Home,
Pickford, Michigan.

Sir:

Reference is made to your letter of July 16, 1937, regarding the matter of payment of funeral expenses of Norman P. Hawkins, former keeper of Pipe Island Light Station.

Lighthouse keepers are entitled by law to the benefits of the U. S. Public Health Service and under certain conditions to medical treatment from private physicians. The Government, however, does not pay funeral expenses for employees. The bill requested from you was for evidence of any claim that might be made against the estate of the deceased, but was not for payment by the Government.

Respectfully,

F. P. Dillon,
Superintendent of Lighthouses,

By: [signature]
Chief Clerk.

Copy to Soo Depot

HMC:DG
Enc.

July 21, 1937.

Commissioner of Lighthouses,
Washington, D.C.

Reference is made to Bureau endorsement of July 7, 1937, (Bureau file 432) returning vouchers submitted with letter of June 29, 1937, for payment of medical and nursing services in the case of Norman P. Hawkins, former Keeper of Pipe Island Light Station, whose death occurred on the night of April 15, 1937.

As regards paragraphs c and d of Bureau circular letter No. 305 dated November 18, 1931, the letter which this office addressed to the Surgeon General through the Bureau under date of May 20, 1937, contained full information regarding Mr. Hawkins' duty status at the time of his death and also as to the non-availability of the relief facilities of the Public Health Service.

The vouchers have been certified by the Superintendent and are returned herewith.

Supt.
Asst. Supt.
Constr.-Repr.
Mech. - Elec.
Hydro.
Radio Lab.
Draftsman
Chief Clerk
Accts.
Steno.
Order Clerk
Dom. Vessels
Foreign Vessels
File

Dept
Aug 8/1937

QUINNELL FUNERAL HOME
JOHN E. QUINNELL, DIRECTOR
PICKFORD, MICHIGAN
TELEPHONE 39R12

LIGHTHOUSE SERVICE
RECEIVED
JUL 19 1937
DETROIT
ELEVENTH DISTRICT

No. Abe required
The undertaker's bill
to show status
expenses only.
Amended

July 16 1937

Department of Commerce
Lighthouse Service
Detroit, Michigan

Gentlemen: Some time ago you wrote me regarding the funeral expenses of Norman Powell Hawkins, deceased of De Tour.

I understand you will take care of the funeral expenses.

Very truly yours,
John E. Quinnell

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
3760 JEFFERSON AVENUE, EAST
DETROIT, MICH.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE SERVICE
RECEIVED
JUL - 9 1937
DETROIT
ELEVENTH DISTRICT

Supt.
Asst. Supt.
Constr.-Reprs.
Mech. - Elec.
Hydro.
Radio Insp.
Draftsman
Chief Clerk
Accts.
Stenog.
Order Clerk
Depot Keeper
Foreman Depot
File

OFFICE OF SUPERINTENDENT 11TH DISTRICT
DETROIT, MICH.

HMC:DG
Enc.

LIGHTHOUSES
JUL 2 8 42 AM '37

June 29, 1937.

Commissioner of Lighthouses,
Washington, D.C.

Reference is made to letter of May 20, 1937, addressed to the Surgeon General, Public Health Service, through the Bureau, relative to bills for medical attendance in the case of Norman P. Hawkins, former Keeper of Pipe Island Light Station, whose death occurred on the night of April 15, 1937.

Certified vouchers are enclosed herewith, as follows, with the request that they be forwarded to the Surgeon General's office for proper action:

John A. Cameron, M.D.	$25.00
Mrs. Victoria Cochran	5.00
J. A. Reese, M.D.	4.00

J. A. Reese

jfp-w Bureau of Lighthouses, Washington, D.C. July 7, 1937
Returned to Superintendent of Lighthouses, Detroit, Mich., with request that information as required by paragraphs c, d and e of Bureau Circular No. 305 dated November 18, 1931, be furnished.

For the Commissioner:
C. P. Harman
Administrative Assistant

inclos.

Attached
B 7/9/37

HMC:DG
Enc.

June 29, 1937.

Commissioner of Lighthouses,
Washington, D.C.

Reference is made to letter of May 20, 1937, addressed to the Surgeon General, Public Health Service, through the Bureau, relative to bills for medical attendance in the case of Norman P. Hawkins, former Keeper of Pipe Island Light Station, whose death occurred on the night of April 15, 1937.

Certified vouchers are enclosed herewith, as follows, with the request that they be forwarded to the Surgeon General's office for proper action:

John A. Cameron, M.D.	$25.00
Mrs. Victoria Cochran	5.00
J. A. Reese, M.D.	4.00

HMC:DG

June 22, 1937.

Mrs. Norman Hawkins,
920 Maple Street,
Sault Ste. Marie, Michigan.

Madam:

Replying to your letter of June 14, 1937, payment of your claim for salary due Mr. Hawkins has been delayed due to the necessity of securing a statement from the undertaker that the amount of his bill had not been paid. The bill was forwarded to Washington on June 13, 1937, and you will probably receive a check for $69.33 in due course.

In regard to securing permission to deal at the Fort Brady Commissary, it is regretted that this privilege extends only to employees in the Service or to retired employees.

Respectfully,

F. P.Dillon,
Superintendent of Lighthouses,

By: H Chief Clerk.

Copy to Soo Depot for information contained.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
3760 JEFFERSON AVENUE, EAST
DETROIT, MICH.

WL:AIB
Enc.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT 11TH DISTRICT
DETROIT, MICH.

June 1, 1937.

Commissioner of Lighthouses,
Washington, D. C.

Herewith for direct settlement is certified voucher for pay due Norman P. Hawkins, Keeper, Pipe Island Lightstation, deceased, together with Standard Form 1055.

The last voucher on which Mr. Hawkins would have been paid is 7-121,236, paid April 30, 1937 in the accounts of G. F. Allen, Regional Disbursing Office, Chicago, Illinois.

(s) F. P. DILLON

erw

Bureau of Lighthouses, Washington, D.C. June 8, 1937.
Returned to Superintendent of Lighthouses, Detroit, Mich., with request that copy of undertaker's bill in this case and statement from undertaker saying that payment of these expenses has not been received be obtained and transmitted to the Bureau.

For the Commissioner:
(S) J.F.Plocharczyk
Acting Chief, Financial Division.

- -

WL:AIB
Enc.

Office of Supt., 11th District,
Detroit, Michigan. June 14, 1937.

Returned to Commissioner of Lighthouses with undertaker's bill attached hereto.

Sault-Ste Marie Mich
June 14 — 1937

Supt:
Asst. Supt.
Constr.-Repairs
Mech. - Elec.
Hydro.
Radio Lab.
Draftsman
Chief Clerk
Accts.
Stenog.
Order Clerk
Report Keeper
Personnel Records
File

Superintendent of Light-houses

Mr. Dillion:-

ans 6/15/37 DS

RECEIVED
JUN 16 1937
DETROIT
ELEVENTH DISTRICT

Dear Sir:-

It's quite a long time since I wrote to you and was wondering if some of my mail did not reach me Since I wrote to you I moved to Sault Ste Marie and have had my mail forwarded from DeTour to this place. I expected a letter from you. with the cheque I signed for. If it hasn't been sent yet it's all right- but- I thot it might of went astray.

One of the Light-keepers say that I can deal at the Fort store for benifit of Light-Keepers. but can I? If I can I would be very glad to have a word from you for that purpose I'll be waiting to hear from you soon.

Mrs Norman Hawkins
920 Mosale St
Sault-Ste Marie Mich.

Personnel Clerk

No - Only employees in permanent or regular status

WL:AIB

June 9, 1937

Quinnell Funeral Home,
Pickford, Michigan.

Sirs:

With reference to the enclosed statement of expenses for Norman P. Hawkins, it is requested that you state thereon that payment therefor has not been received over your signature, if such is the fact. Please return the statement direct to this office for filing with the claim of Mrs. Hawkins for the amount due the estate.

Respectfully,

Superintendent of Lighthouses.

Return to Accts

WL:AIB
Enc.

June 1, 1937.

Commissioner of Lighthouses,
Washington, D. C.

Herewith for direct settlement is certified voucher for pay due Norman P. Hawkins, Keeper, Pipe Island Lightstation, deceased, together with Standard Form 1055.

The last voucher on which Mr. Hawkins would have been paid is 7-121,236, paid April 30, 1937 in the accounts of G. F. Allen, Regional Disbursing Office, Chicago, Illinois.

$69.33

34
01

WL:AIB
Enc.

May 24, 1937.

Mrs. Mary May Hawkins,
Detour, Michigan.

Madam:

Reference is made to Standard Form 1074d. herewith, which has not been signed as requested in letter of May 10, 1937.

Kindly sign at the place marked by "X" immediately preceeding the statement "Widow of Norman P. Hawkins, Keeper, Pipe Island Lightstation, Deceased". Please return the signed form promptly.

Respectfully,

F. P. DILLON,
Superintendent of Lighthouses.

By: [signature]
Chief Clerk.

6/1

Standard Form No. 1074e
FORM APPROVED BY COMPTROLLER GENERAL U. S.
September 8, 1931

PAY ROLL FOR PERSONAL SERVICES—MISCELLANEOUS

(EMPLOYEES ON PER HOUR, DAY, WEEK, MONTH, OR PIECEWORK BASIS)

Page No. _____

MEMORANDUM

AUTHORITY OR IDENTIFICATION NUMBER _____

Commerce (Department or Establishment)

Lighthouse Service (Bureau or Service)

Detroit, Michigan (Location)

_____ (Name and designation of disbursing officer)

Period from April 1 to April 16, 1937

No.	Names and Addresses (when required) and Official Designations or Occupations	Compensation			Allowance			Gross Amount Earned		Deductions			Net Amount Paid	Notations of Payments by Check (Number and Date) Drawn on Treasurer U. S., Unless Otherwise Stated, or by Loose Cash Receipt (Number) Attached to This Roll	Remarks
		Rate of compensation	Unit of employment	Total units employed	Class	Value	Total units	Not subject to Retirement Deductions	Subject to Retirement Deductions	Retirement	Quarters or rent	Subsistence or meals			
	X	130.	M	16/30				69.33					69.33		Died April 16. Last voucher No. on which could have been paid: 7-
1	_____ for Norman P. Hawkins,							69.33					69.33		
2	Keeper, Pipe Island Lightstation, deceased.														
3															
4															
5															
6															
7															
8															
9															
10															
11															
12															
13															
14															
	Totals for this page														

U. S. GOVERNMENT PRINTING OFFICE 10—2048

VOUCHER NO. .....

D. O. SYMBOL NO. .....

PAY ROLL FOR PERSONAL SERVICES—MISCELLANEOUS

(EMPLOYEES ON PER HOUR, DAY, WEEK, MONTH, OR PIECEWORK BASIS)

PAID BY

(For use of Paying Office)

DEPARTMENT OR ESTABLISHMENT .....

BUREAU OR SERVICE .....

LOCATION .....

PERIOD FROM ..... TO .....

APPROPRIATION SUMMARY

..... $.....

.....

.....

.....

.....

.....

.....

.....

.....

TOTAL ..... $.....

	AMOUNT	NOTATIONS
For services and/or allowances of officers and employees during the period specified above as stated in "Gross Amount Earned" column or columns (exclusive of allowances not charged to appropriations) ..... $		
Differences		
.....		
.....		
.....		
Account verified; correct for ..... $ (Signature or initials)		

MEMORANDUM

10—2048

ADDRESS ALL COMMUNICATIONS TO
OFFICER IN CHARGE
SAULT STE. MARIE LH DEPOT
SAULT STE. MARIE, MICH.

Supt.
Asst. Supt.
Constr.-Repair
Mech. - Elec.
Hydro.
Radio Lab.
Draftsman
Chief Clerk
Accts.
Stenog.
Order Clerk
Depot Keeper
Foreman Mech.
File

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U.S. LIGHTHOUSE SERVICE
RECEIVED
MAY 27 1937
DETROIT
CLEVELAND DISTRICT

ELEVENTH DISTRICT
SAULT STE. MARIE LH DEPOT
SAULT STE. MARIE, MICH.

May 24, 1937.

Dr. John A. Cameron,
Pickford, Michigan.

Dear Sir;

It is the understanding of this office that you rendered professional services to Norman Hawkins, Detour, Mich., on April 16.

Please forward to this office an itemized statement of your bill, showing description of services and rate of charge, that is, basis on which charges are computed. This information will be placed on the enclosed voucher and sent in for payment.

Please sign the attached voucher and the mimeographed slip where marked "x" and return to this office. Description of services will be filled in by this office from information contained in your separate statement.

Respectfully,
For the Superintendent,

E. McEveney

E. McEveney, Depot Keeper,
Sault Ste. Marie LH Depot.

ADDRESS ALL COMMUNICATIONS TO
OFFICER IN CHARGE
SAULT STE. MARIE LH DEPOT
SAULT STE. MARIE, MICH.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U.S. LIGHTHOUSE SERVICE
RECEIVED
JUN - 2 1937
DETROIT
ELEVENTH DISTRICT

ELEVENTH DISTRICT
SAULT STE. MARIE LH DEPOT
SAULT STE. MARIE, MICH.

5-D

Supt.
Asst. Supt.
Constr.-Repair
Mech. - Elec.
Hydro.
Radio Lab.
Draftsman
Chief Clerk
Accts.
Stenog.
Order Clerk
Depot Keeper
Foreman Mech.
Files

June 1, 1937.

Superintendent of Lighthouses,
Detroit, Michigan.

Reference is made to District Office letter of May 20 to Surgeon General, Public Health Service, Washington, D. C., with endorsement on copy to Soo Depot, regarding bills from Dr. Reese and from Mrs. Cochran covering services to Norman Hawkins, Detour, Mich.

Attached herewith are voucher forms signed by Dr. Reese and Mrs. Cochran, with yellow copies (Form 1034a) receipted by R. B. Millar who was in Detour at the time and had personal knowledge of the services rendered.

Dr. Cameron was requested in letter of May 24 for his bill, but to date he has not been heard from.

J. H. Evans

Depot Keeper

HMC:DG

June 2, 1937.

Officer in Charge,
Sault Ste. Marie Lighthouse Depot,
Sault Ste. Marie, Michigan.

Referring to endorsement on letter of May 20, 1937, to the Surgeon General, Public Health Service, Washington, D.C., relative to vouchers covering medical attendance rendered Norman P. Hawkins, you are advised that the voucher which you sent to Dr. Cameron has been received in this office properly filled in and signed. You are requested to forward vouchers covering the charges of Dr. Reese and Nurse Cochrane promptly.

F. P. Dillon,
Superintendent of Lighthouses.

P.S. Since dictating the above letter the vouchers referred to have been received.

F.P.D.

HMC:DG
Enc.

May 20, 1937.

Surgeon General,
Public Health Service,
Washington, D.C.

(Through the Commissioner of Lighthouses)

Enclosed for the information of your office is a statement dated April 20, 1937, from Dr. J. A. Reese, Detour, Michigan, regarding medical attendance rendered to Norman P. Hawkins, Keeper of Detour Reef Light Station, on the night of April 15, 1937, as a result of a gunshot wound which resulted in the latter's death a few hours later. Mr. Hawkins entered the Lighthouse Service in 1904 and was automatically entitled to the benefits of the U. S. Public Health Service without cost under the Act of August 28, 1916 (39 Stat. 538). He was on a duty status at the time of his death at his home in Detour, Michigan.

The Public Health Service Relief Station at Sault Ste. Marie, Michigan, was too far away to be of benefit as Mr. Hawkins was in a dying condition and a local physician was called for the emergency. This office immediately communicated by long distance telephone with the Officer in Charge of the Sault Ste. Marie Lighthouse Depot and informed him of the necessary procedure to secure bills for medical attention for forwarding to your office. Two bills have been received, one from Dr. Reese for $4.00 and another from Mrs. Victoria Cochran, Detour, Michigan, for nurse services amounting to $5.00. The bill of Dr. Don Cameron has not yet been received but is being followed up in order that all charges may be presented at one time. Certified vouchers will be forwarded at the earliest practicable date.

F. P. Dillon,
Superintendent of Lighthouses.

6/1/37

Copy to Officer in Charge, Soo Depot. The bills of Dr. Reese and Mrs. Cochran are enclosed. You are requested to copy each bill on a separate voucher form and to obtain the usual certified signature of payee on each voucher. At the same time ascertain what charge is being made by Dr. Cameron of Pickford, Michigan, and obtaining signed voucher after which forward all papers to this office.

Superintendent of Lighthouses.

DeTour, Mich. April 20th, 1937.

To Whom It May Concern:

About midnight April 15, 1937, I was called to the home of Norman Hawkins in this village. I found Mr. Hawkins lying on the floor of his bedroom unconscious from a bullet wound of the head.

The bullet entered just below the left cheek-bone and ranged directly upward tearing out the left eye, scattering the left anterior frontal lobe of the brain, and emerging near the suture between the frontal and left parietal bones.

Dr. John Cameron of Pickford had been called because I was not at once available and he arrived in about an hour. The coroner arrived at about the same time. Dr. Cameron and I found that nothing could be done for Hawkins and we left a trained nurse with him. He died about 3:30 A.M.

A post-mortem examination was held by Dr. Cameron and myself April 17th, as requested by the family, and was followed by an inquest. The jury rendered a verdict of suicide.

Very truly yours,

/s/ J. A. Reese, M.D.

P.S. I have been the Hawkins family physician most of the time since 1919. Have noticed a marked change in the mental attitude and bearing of Norman Hawkins since the accidental death of his son.

/s/ J. A. Reese

COPY (DG)

Supt.
Asst. Supt.
Constr.-Repair
Mech. - Elec.
Hydro.
Radio Lab.
Draftsman
Chief Clerk
Accts.
Stenog.
Order Clerk
Depot Keeper
Foreman Mech.
File

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

U.S. LIGHTHOUSE SERVICE RECEIVED APR 26 1937 DETROIT SEVENTH DISTRICT

ELEVENTH DISTRICT

...Detour Mich.....
(Depot, Vessel, or Light Station)

.....April 22 1934....., 193

Superintendent of Lighthouses
3760 Jefferson Ave. E.
Detroit Mich;

Inclosed is statement of Dr. Reese for services rendered to the deceased Pipe Island Keeper. I have not o.kd this bill as I do not know if my signature is required in a case of this kind. Inclosed also is his statement of facts concerning the case. As stated in his letter, Dr. Cameron of Pickford also was called in and I will contact him at the first oppurtunity and forward his bill to your office.

D B Millar

Ironworker

HMC:DG

May 17, 1937.

Mrs. Mamie Hawkins,
DeTour, Michigan.

Box 85.

Dear Madam:

I have your letter of May 9, 1937, and note what you say concerning Mr. Hawkins' insurance. The policy to which you refer is one issued by the Department of Commerce Beneficial Association known as "Group Insurance". I am informed that the policy held by an employee in this office does not show any restrictive conditions but provides that payment of the amount of the policy will be made to the beneficiary upon proof of the death of the insured. If you should receive notice from the Association that anything stands in the way of making payment on the policy, this office will be glad to furnish any information available from the records on file.

The form for making application to receive unpaid salary due Mr. Hawkins' at the time of his death was forwarded to you on May 10, 1937. When it is completed by you in accordance with the instructions printed on the form, please forward it to this office and the same will be promptly submitted to the General Accounting Office, Washington, D.C. for settlement.

Respectfully,

Superintendent of Lighthouses.

Supt.
Asst. Supt.
Constr.-Reprs.
Mech. - Elec.
Hydro.
Radio Lab.
Draftsman
Chief Clerk
Accts.
Stenog.
Order Clerk
Depot Keeper
Foreman Mech.
File

D

Supt.-
I have some kind of policy. Will look up suicide clause

De Tour, Michigan.
May 9, 1937.

Mr. J. P. Dillon. tonight. She papers for claiming unpaid
Superintendent of Lightho[illegible] salary were sent
to her May 10.
[illegible]

U.S. LIGHTHOUSE SERVICE
RECEIVED
MAY 12 1937
DETROIT
ELEVENTH DISTRICT

D

Ans 5/17/37 DG

Dear Mr. Dillon:

I wish to ask you a few questions. I suppose you have heard about this inquest Norman's people had. The jury all knew us, and I don't know how they decided the case was suicide.

Norman had been in poor health for about two weeks, and we got him some sleeping medicine and I think he walked in his sleep. Several people in this town has taken the same medicine and they got up in their sleep. I'm sure it is accidental.

They found a note, but that doesn't mean a thing. I was almost stone deaf for about one month last winter, and he wrote scores of notes to me then. He may have been a little absent minded when he wrote this note, or he may have wrote it in the winter when I was deaf. The book he wrote the note in was around here a long time.

I am writing you this, because I was informed that I may loose the "Shenandoah Life Insurance for $750.00 and I wouldn't like to loose it. He has been paying this premium a long time.

I wish you could help me get this insurance by witnesses or something. Mr. Ithal from the Light House department and Mr. Bruce Miller knew there was something wrong with him. He had a

nervous breakdown, and you know what that means.

This insurance would help me a lot. I have the funeral expenses, one local Doctor, a local nurse and an outside Doctors expenses to pay. Our Doctor was out of town, and they sent for a Doctor thirty six miles out of town and I think he might charge $25.00 for the trip.

Norman left $100.00 in cash and its going fast. Is there a possible chance that Norman should get a check up to the 16th of the month? I kind of epected one or does a light house keepers widows get any compensation of any kind? He have never talked about anything of this kind thats why I know it was an accident.

Mr. Dillion I'm sorry I had to write anything like this. I don't blame anyone, but if you possibly can do anything to get me this insurance I will be very very grateful to you.

Your Friend
Mrs. Mamie Hawkins
Box 85,
De Tour, Michigan.

WL:AIB
Enc.

May 10, 1937.

Mrs. Norman P. Hawkins,
Detour, Michigan.

Herewith are Standard Forms 1055 and 1074d for execution and signature and return to this office, for the pay due your husband, Mr. Norman P. Hawkins, deceased.

Standard Form 1074d is to be signed by the executor or administrator if one has been appointed or by yourself if none will be appointed. With respect to Standard Form 1055, particular care should be taken to see that it is properly filled in, especially in regard to paragraphs 5 and 6, and notarized. Both forms are then to be returned to this office for disposition.

Respectfully,

Superintendent of Lighthouses.

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

Supt.
Asst. Supt.
Constr.-Repair
Mech. - Elec.
Hydro.
Radio Lab.
Draftsmen
Chief Clerk
Accts.
Stenog.
Order Clerk
Depot Keeper
Foreman Mech.
File

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

U.S. LIGHTHOUSE SERVICE
RECEIVED
MAY - 6 1937
DETROIT
ELEVENTH DISTRICT

Forward papers re notary Clerk B'Bay Mrs. B. Sec'mn L.

May 4, 1937

Superintendent of Lighthouses
Detroit, Michigan

With further reference to the death of Norman P. Hawkins, the Department has informally requested that it be furnished the name and address of the next of kin. In the event this is his widow, it is requested that her given name be furnished.

For the Commissioner:

hlm/see

R. J. Grosvenor
Chief of Personnel Division

B

Returned to Commissioner of Lighthouses,

The next of kin is the widowof the deceased, Mrs. Minnie Hawkins, Detour, Michigan.

For and in the absence of the Superintendent:

Chief Clerk.

...LING ADDRESS
...ONER OF LIGHTHOUSES
...FER TO DATE OF THIS LETTER
AND FILE NO.

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

U.S. LIGHTHOUSE SERVICE
RECEIVED
APR 29 1937
DETROIT
ELEVENTH DISTRICT

April 26, 1937

Supt.
Asst. Supt.
Constr.-Repair
Mech.-Elec.
Hydro.
Radio Lab.
Draftsmen
Chief Clerk
Accts.
Stenog.
Order Clerk
Supply Keeper
Lighthouse Tender
File

Superintendent of Lighthouses
Detroit, Michigan

The enclosed newspaper clipping regarding the death of Norman P. Hawkins is returned as requested in your letter of April 20, 1937.

For the Commissioner:

W. P. Harman,
Administrative Assistant

see

Broods Over Son's Death, DeTour Man Takes Own Life

Norman Hawkins, 54-Year-Old Lightkeeper, Commits Suicide; Thanks Family

APR 22 8 42

DE TOUR, April 16.—Norman Hawkins, 54-year-old Point DeTour lightkepeer, died at 4:30 this morning from shotgun wounds which Coroner John E. Quinnell of Pickford said were self-inflicted.

Hawkins, according to witnesses, left an unsigned note to his family in which he "thanked them for the quietness of his home." No reasons were given for the suicide, but friends believe that he had brooded over the losing of a son three years ago in a hunting accident.

Hawkins, who had just started the season's watch at Point DeTour light, a light he has attended for nearly 20 years, retired to his home about 10 o'clock last night. He sat on the edge of the bed, placed a shotgun at the side of his face and pulled the trigger. The shot entered his jaw and blew off part of the head. He lived five hours and a half after the shooting.

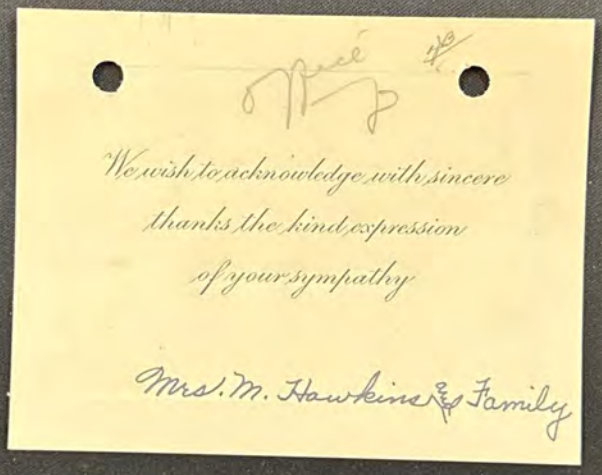
Dr. John A. Cameron and Coroner John E. Quinnell, both of Pickford, responded to the call, and attended him before he died.

Surviving are his wife and six children.

Norman, Jr., the son, was accidentally shot by chums while deer hunting near DeTour.

Hawkins had 30 years service with the lighthouse department and was eligible for retirement this summer. He started lighthouse work here, later moving to a light farther up the St. Marys river, and returning here about 16 years ao. He had been at Point DeTour since.

The Evening News, Sault Ste. Marie, Mich.
April 16, 1937.


We wish to acknowledge with sincere
thanks the kind expression
of your sympathy
Mrs. M. Hawkins & Family

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

Supt.
Asst. Supt.
Constr.-Repair
Mech. - Elec.
Hydro.
Radio Lab.
Draftsman
Chief Clerk
Accts.
Stenog.
Order Clerk
Depot Keeper
Foreman Wharf
File

RECEIVED
APR 23 1937
DETROIT
ELEVENTH DISTRICT

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

April 21, 1937

Superintendent of Lighthouses
Detroit, Michigan

The Bureau is in receipt of your Form 93 dated April 17 reporting the death of Norman P. Hawkins, keeper at Pipe Island Light Station, on April 16. It is noted that it was reported to you that Mr. Hawkins died of a self inflicted gun wound. Please furnish the Bureau the details as to this.

For the Commissioner:

W. P. Harman,
Administrative Assistant

hlm/see

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

April 21, 1937

Superintendent of Lighthouses
Detroit, Michigan

The Bureau is in receipt of your Form 93 dated April 17 reporting the death of Norman P. Hawkins, keeper at Pipe Island Light Station, on April 16. It is noted that it was reported to you that Mr. Hawkins died of a self inflicted gun wound. Please furnish the Bureau the details as to this.

For the Commissioner:

W. P. Harman,
Administrative Assistant

hlm/see

FPD:AIB
Enc.

April 20, 1937.

Commissioner of Lighthouses,
Washington, D. C.

Referring to Form 93, submitted April 17, 1937, reporting the death of Norman Hawkins, Keeper of Pipe Island Light Station, Michigan:

Enclosed for the information of the Bureau is copy of a letter dated April 17, 1937, from Electrician Roy A. Wahl, regarding Mr. Hawkins death, also copy of newspaper clipping from the Evening News, Sault Ste. Marie, Michigan. It is requested that the clipping be returned for the files of this office.

FPD

Cc Copy to Bureau

ADDRESS ALL COMMUNICATIONS TO
OFFICER IN CHARGE
SAULT STE. MARIE LH DEPOT
SAULT STE. MARIE, MICH.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U.S. LIGHTHOUSE SERVICE RECEIVED APR 19 1937 DETROIT ELEVENTH DIST.

ELEVENTH DISTRICT
SAULT STE. MARIE L.H. DEPOT
SAULT STE. MARIE, MICH.

D

Supt.
Asst. Supt.
Constr.-Repr.
Mech. - Elec.
Hydro.
Radio Lab.
Draftsmen
Chief Clerk
Accts.
Storeg.
Order Clerk
Depot Keeper
Foreman Mech.
File

L H DEPOT RECEIVED APR 17 1937 SAULT STE. MARIE

April 17, 1937.

Superintendent of Lighthouses,
3760 East Jefferson Avenue,
Detroit, Michigan.

Re Norman Hawkins drowning

1. The writer last saw Norman Hawkins on April 15, at 6:00 p. m., at his home. A discussion was held at that time between R. B. Millar and Mr. Hawkins and the writer relative to the possibility of getting to Pipe Island under present ice conditions.

2. The deceased's actions and conversation evidenced mental unsoundness, much worry and extreme nervousness. The writer, realizing his unfit condition for duty, tried to quiet him by suggesting that he (the writer) would personally see Mr. Dillon, the Superintendent, in a week or so and at that time would try to get an extended leave of absence for him that he might get away from responsibilities and the people whom he thought were persecuting him. This idea seemed at the time to appeal very much to Mr. Hawkins, as his wife spoke of it later when we called on the family Friday, saying that Norman had mentioned the matter to her and seemed to be looking forward to it.

3. Every one in the village questioned by the writer spoke in highest terms of Norman, and none apparently bore him the ill will that his distorted mind imagined.

4. Upon learning of Mr. Hawkins act, the writer after notifying the Detroit and Soo offices took the first available means of transportation to the Detour Reef Light Station to notify Keeper Sweet, returning to Detour with Mr. Sweet.

5. R. B. Millar, Sweet and myself called upon the deceased's family at 5:00 p. m. Friday, offering our sympathy for the tragedy. At this time the keys to the boat and station were secured, but no request made for the keeper's records or books.

R. A. Wahl,
Electrician.

HMC:DG

April 16, 1937.

Office Memorandum:

A telegram was received from Roy A. Wahl at Detour, Michigan, on the morning of April 16 stating that the Keeper of Pipe Island Light Station Norman P. Hawkins was dying from a self-inflicted gun wound. Mr. Wahl stated that he was notifying the Keeper of Detour Light Station for temporary relief.

A long distance telephone call was placed to Detour. The operator stated that Mr. Wahl had gone to Detour Light Station. Mr. Wear talked to the proprietor of McDonald's store at Detour who stated that Mr. Hawkins died at 4:00 A.M. April 16. The Chief Clerk talked to the Superintendent at Cleveland, Ohio, and was directed to consult Mr. McEveney the depot keeper at Sault Ste. Marie and to arrange for the employment of a temporary substitute at Pipe Island Light Station. The Chief Clerk talked with Mr. McEveney at 10:15 A.M. He had been notified by a telegram from Mr. Wahl of Mr. Hawkins' condition at the same time the office was notified. Mr. McEveney sent Bruce Millar to Pipe Island Light Station to take charge while Mr. Wahl went to Detour to notify the keeper there.

Mr. McEveney was notified that he should assign Bruce Millar to Pipe Island Light Station until relieved by a substitute to be selected from the Civil Service list. Four names of local eligibles were furnished and the depot keeper will notify this office immediately when he obtains an acceptance from one of the eligibles, who will be given an emergency appointment at the rate of $1320 per annum pending the selection of a permanent keeper for Pipe Island Light Station. Mr. Wear is giving Bruce Millar a work order for duty at Pipe Island Light Station until relieved.

Mr. McEveney was instructed to obtain full information of the circumstances surrounding Mr. Hawkins' death from information furnished by Messrs. Wahl, Bruce Millar and Keeper of Detour Light Station, or to obtain the information first-hand if necessary in order to obtain all the facts. He was told to get the doctor bills for payment by the Public Health Service but that the Government could not pay any funeral expenses.

H. M. Cross,
Chief Clerk.

Copy to Depot Keeper, Soo Depot, for his information and guidance.

gkb.

FPD:DG

April 13, 1937.

Keeper,
Pipe Island Light Station,
Detour, Michigan.

In reply to your letter dated April 9, 1937, requesting application blank for disability retirement, you are informed that this office has been advised that there are insufficient funds at the present time with the Government to pay any retirement salary for employees newly retired until July 1, 1937. You were examined for disability retirement by the Public Health Service and the report submitted to this office dated March 17, 1936, indicated that you were suffering from "Neurosis" and the Public Health Service officer stated that you would probably recover from this nervous disease if you were placed where you could live with your family. The Public Health Officer found nothing radically wrong with you except this ailment and he stated that you would be able to perform usual duties if this change were made. The office took prompt measures to make the change establishing your living quarters ashore and your pay was adjusted accordingly.

Under the circumstances until funds are available for paying retirement salaries, it is requested that the Keeper of Detour Reef Light Station make a careful study of your duties and responsibilities, and for purposes of administration you are requested to report to him for detailed instructions as to the conduct of your station work. The office is not permitted by law to install a Government telephone in your dwelling as you have requested because the building is not owned by the Government, but living as close as you do to Detour Reef Light Station and with the Pipe Island station boat under your control, there should be no difficulty in establishing communication between the Keeper of Detour Reef Light Station and yourself at any time. The Detour Reef Light Station will have telephone communication with the shore and you should ascertain how calls could be made with Detour Reef Light Station for the transmission of instructions and orders for the conduct of your work under the direction of the Keeper of Detour Reef Light Station. The office will arrange for the Keeper of Detour Reef Light Station to pay for all outside calls to you in connection with Government business and bills for this purpose may be sent to the office for payment.

A full set of instructions with detailed explanations as to the duties in connection with aids to navigation in your charge will be furnished to the Keeper of Detour Reef Light Station for his study and action. This

(continued)

Keeper, Pipe Island Light Station

Keeper will look into the matter of the mooring of your boat at a convenient place to your dwelling ashore, to the servicing of the lights in your charge and all reports from your station shall be [redacted]signed by the Keeper of Detour Reef Light Station so that he may be informed of your activities.

F. P. Dillon
Superintendent of Lighthouses.

Copies to: Keeper, Detour Reef Light Station for his information and guidance.

Officer in Charge, Soo Depot
Masters, Lighthouse Tenders TAMARACK, ASPEN, MARIGOLD AND AMARANTH

B

Form 93

NOTICE OF ~~RESIGNATION OR~~ DEATH

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 11th DISTRICT,

Detroit, Michigan, April 17, 1937.

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted ~~the resignation~~ report of death of the following-named employee:

Name, Norman P. Hawkins Position, Keeper

Legal residence, Michigan Station, Pipe Island Light Station, Michigan.

Salary, $1560 per annum

~~The acceptance of this resignation is recommended effective at the close of~~

This employee has not taken leave in excess of the accrued rate.

Remarks: Mr. Hawkins died April 16, 1937. It is reportedthat Mr. Hawkins died of a self inflicted gun wound.

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES

WASHINGTON

Submitted to the Secretary of Commerce,

11—4623

OFFICE

FPD:B

April 17, 1937.

Mrs. Minnie Hawkins,
Box 111,
Detour, Michigan.

Madam:

The employees of this office, especially those who were acquainted with your husband, are deeply sympathetic with you in the lose of Norman P. Hawkins. It may be a comfort to you to know that he was highly regarded for his faithfulness and interest in his work. Realizing that he was in ill health special consideration was being taken to relieve him of the responsibilities of his station which seemed to be distressing him and steps were being taken to permit of his retirement after July 1, 1937. These statements are made to indicate the regard in which he was held by his coworkers. It is my privilege to offer them to you as some slight help in your affliction.

Respectfully,

FPD

Superintendent of Lighthouses.

THE COMPANY WILL APPRECIATE SUGGESTIONS FROM ITS PATRONS CONCERNING ITS SERVICE 1201-S

CLASS OF SERVICE

This is a full-rate Telegram or Cablegram unless its deferred character is indicated by a suitable symbol above or preceding the address.

WESTERN UNION

R. B. WHITE
PRESIDENT

NEWCOMB CARLTON
CHAIRMAN OF THE BOARD

J. C. WILLEVER
FIRST VICE-PRESIDENT

RECEIVED APR 16 1937 DETROIT (THIS)

SYMBOLS

DL = Day Letter
NM = Night Message
NL = Night Letter
LC = Deferred Cable
NLT = Cable Night Letter
Ship Radiogram

1937 APR 16 AM 8 16

The filing time shown in the date line on telegrams and day letters is STANDARD TIME at point of origin. Time of receipt is STANDARD TIME at point of destination.

Received at 6317 East Jefferson Ave., Telephone Randolph 5282

ZG5 15 GOVT COLLECT=DETOUR MICH 16 345A

SUPT OF LIGHTHOUSE=

HAWKINS DYING FROM SELF INFLICTED GUN WOUND I AM NOTIFYING SWEET FOR TEMPORARY RELIEF=

WAHL.

Wellwire McDaffee

THERE IS NO DEPENDABLE SUBSTITUTE FOR WESTERN UNION TIME

Supt.
Asst. Supt.
Constr.-Reprs.
Mech. - Elec.
Hydro.
Radio Lab.
Draftsman
Chief Clerk
Accts.
Stenog.
Order Clerk
Depot Keeper
Foreman Mech.
File

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE SERVICE
RECEIVED
APR 14 1937
DETROIT
ELEVENTH DISTRICT
APR 13 1937

ELEVENTH DISTRICT

Sault Ste. Marie
(Depot, Vessel, or Light Station)

April 13th 1937, 193

Superintendent of Lighthouses
3760 Jefferson Ave. E.
Detroit Mich;

It is believed something should be done in regards to the Keeper of the Pipe Island Lights. It was noted while working with him this past winter that the new installations had him worried. I had several confidential talks with him during the installation and advised him not to worry about it as I believed he would find them comparetivly simple when completed. After the Air Cell batteries were installed and the lights working satisfactory he appeared more satisfied and contented; however since all the lights started working erratic, his condition, both mentally and physically has become very exagerated and he is in no condition to have the responsibility of these lights.

He is under the impression that every one in Detour is antagonistic toward him and it is not safe for him to go up town. He refused to accompany Mr. McEveny and myself to Frying Pan Island to install the wet batteries as he said there would be trouble. We made inqueries in the village and everyone speaks very highly of the Keeper and I am sure there is no foundation for his charges, although everyone remarks about his irrational manner . He is also under the impression that I am continualy trying to prefer charges against him and accused me of this in the presence of Mr. McEveny; of course your office knows this is wholly imaginary. He also advised us that he was going to demand another investigation but it is not known on what grounds, as he does not talk rational and his conversation wanders from one subject to another.

Mr. McEveny, of the Soo office, can verify the above statements.

R. B. Millar.

Ironworker

Supt.
Asst. Supt.
Constr.-Repairs
Mech. - Elec.
Hydro.
Radio Lab.
Draftsmen
Chief Clerk
Accts.
Stenog.
Order Clerk
Depot Keeper
Foreman Machs
File

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U.S. LIGHTHOUSE SERVICE
RECEIVED
APR 15 1937
DETROIT
ELEVENTH DISTRICT

ELEVENTH DISTRICT

Pipe Island Light
(Depot, Vessel, or Light Station)

April 12, 1937

Supt of Lighthouses.
Detroit Mich.

Sir. Officer in Charge & Bruce Miller was down yesterday. I found Bertie today. and have wrote him to see if he could get you to transfer me as assistant to some shore station for a while. I think I would be all right if I didn't have to keep track of things.

N P. Hawkins
Keeper

Supt
Asst. Supt
Constr.-Repair
Mech. - Elec
Hydro.
Radio Lab.
Draftsmen
Chief Clerk
Accts.
Steneg.
Order Clerk
Depot Keeper
Foreman Mech
File

Hawkins is 54 years old. Entered the service in 1904. Male.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U.S. LIGHTHOUSE SERVICE RECEIVED APR 12 1937 ELEVENTH DISTRICT DETROIT, MICH.

ELEVENTH DISTRICT

Pipe Island Lt Tour
(Depot, Vessel, or Light Station)

April 9, 1937

write Keeper Detour re conditions Tawas City Pipe Is

ans 4/13/37 DS

Supt of Lighthouses.
Detroit Mich...

Sir: Please send aplicatun. Blank. for Disabilety retirement. I. got to do something. I am getting. all mixed up here. I dont see how I can manage. things. sometimes I cant figure out. things, that use to be simple, you cant find any good place here to Keep a. boat or shoe. and know anything about ice shoot pipe. Im had to run to the Phone to much, this winter and spring I'll have to get a phone in my home. but have been waiting to see. what the Goverment was going to do on then shoe here, and about a Phone, as it was talked of some time ago. I been with the men on the Job all winter. and I guess I a sick trying to figure out How I am going to do it and Keep track of. thing unless I stay at Pipe Is no peace to Keep things here on the shoe. Twin is still showing on Battens. no change in ice conditions.

Respectfully N. P. Hawkins
Keeper

HMC:DG
Pipe Island

Enc.

March 27, 1936.

Norman P. Hawkins, Keeper,
Pipe Island Light Station,
Box 111,
Detour, Michigan.

Referring to previous correspondence relative to your request for disability retirement, the report of physical examination received from the Public Health Service Physician indicates that you are not disabled in a degree sufficient to warrant retirement from active duty at this time.

This office has to suggest that you endeavor to make a mental adjustment and throw off any feeling that you are working under adverse conditions. It is not expected that you shall do any unusual upkeep work on the Pipe Island dwelling and grounds beyond your capacity, or time. Herewith for your information is a copy of a circular which was sent to various employees preliminary to filling your position in the event you were found to be physically disabled for active duty. No further action will be taken in the matter for the present. It is believed that the contemplated change in your duties and living arrangements should prove beneficial. Should it become apparent, however, at any time that you are incapable of performing your duties, this office should be promptly advised.

DDD

Superintendent of Lighthouses

DF.

Supt.
Asst. Supt.
Constr.-Repairs
Mech. - Elec.
Hydro.
Radio Lab.
Draftsman
Chief Clerk
Accts.
Stenog.
Order Clerk
Depot Keeper
Foreman Mach.
File

TREASURY DEPARTMENT
UNITED STATES
PUBLIC HEALTH SERVICE

OFFICE OF
Medical Officer in Charge
USPHS, Relief Station
Sault Ste. Marie, Michigan

TREASURY DEPARTMENT
PUBLIC HEALTH SERVICE
RECEIVED
MAR 23 1936
DETROIT
ELEVENTH DISTRICT

March 20, 1936

Superintendant of Lighthouses
3760 Jefferson Avenue
Detroit, Michigan

Dear Sir:

In examining Norman P. Hawkins I can find nothing radically wrong with him except a neurosis. I think that if he was to be placed where his family could live with him that he should be able to perform his usual duties. He seems to be worrying over having to keep up two homes more than the work that he is doing.

Respectfully,

C. Willison

C. Willison, A. A. Surgeon

CW:EW

Form 9a

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE SERVICE
RECEIVED
MAR 23 1936
DETROIT
ELEVENTH DISTRICT

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT

(Act of March 4, 1925)

Mar 17/36
(Date)

NAME OF CLAIMANT Norman P. Hawkins DESIGNATION Keeper, Pipe Island LH

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: None

Height 66 Weight 137 pounds. Complexion Fair
Color of eyes Gray Color of hair Gr brown

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: For the last 15 yrs has had attacks of arthritis. Also has had trouble with his Vision, and very nervous.

Here describe fully nature of disability: No indication of arthritis at present time. No deformity. Vision R 20/70 L 20/70 Corrected to 20/30 both eyes.
He is a neurasthenic and worries about his work.

Claimant describes the duties of his position as follows:

Is disability to perform such duty of a permanent character? No

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? Yes Do you recommend reexamination with this in view? Yes

I HEREBY CERTIFY that upon examination I find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

Mar 17/36.
(Place of examination)

[signature]
(Examining Surgeon)

[illegible]
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE: 1931 11—10543

B
Incl.

March 13, 1936.

Norman P. Hawkins,
Box 111,
Detour, Michigan.

As requested in your letter of March 2, 1936, there is forwarded herewith a certificate of medical examination for disability retirement, to be filled in by a Public Health Service physician. The one nearest to Detour is Dr. Willison in the Adams Building, Sault Ste. Marie, Mich., and you are directed to report to him for examination as soon as possible.

The Form 9 which is also forwarded herewith should be dated by you and signed where indicated on the first page. On page 2, fill in the answers to the three questionsrelative to pension, war risk insurance, and federal compensation. The balance of the form will be completed by this office after you return it. If the physical examination shows that disability retirement is necessary such retirement must be effective at the close of the month during which the examination is made.

Superintendent of Lighthouses.

Supt.
Asst. Supt.
Assts. Engr.
Hydro.
Radio
Draftsmen
Chief Clerk
Accts.
Cost Clerk,
Stenog.
Order Clerk
Depot Keeper
Investigations
File

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U.S. LIGHTHOUSE SERVICE
RECEIVED
MAR - 4 1936
DETROIT
ELEVENTH DISTRICT

Supt. or Asst. Supt. Etc. Have examined by P.H.S.

ELEVENTH DISTRICT

Pipe Island Pt Sta
(Depot, Vessel, or Light Station)

Lk Tous Mich 3/2, 1936

Supt of Lighthouses.
Detroit Mich:
Sir; I would like to make application for retirement from the lighthouse service. I understant there is a blank form for this purpose. I dont think I will be able to carry on much longer. as it is getting hard for me to get going sometimes mostly the trouble is sometiming. or lumbago and sometimes I cant sleep nights. I dont think I averaged 3 hours a night for the last 5 years. some times I cant go to sleep at all unless I stretch my arms out over my head and gip something. but then Ill wake up soon again. Ive had to change glasses (to read the papers) twice in the last 8 years. without glasses the print of a news paper looks to me like faint led pencil marks. sometimes the rumatism gets me. in the spring and fall. and I cant get around for 4 or 5 days at a time. but as I had acetylene lights

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

11

ELEVENTH DISTRICT

_____
(Depot, Vessel, or Light Station)

_____, 192

that I could. turn over and let go till I was able to gut around again. while I dont just know what my duties will be next summer. but what I hear, of them. I dont think. I will be able to be on the job at anytime. and think it would be better to gut than try to carry on break down and muddle things up I have put in over 30 years but of course my age is only 53. I have been as much as told by a doctor that I had Diabetes also. but I aint sure about that. I have never wanted to take a large Station because I knew I couldent sleep nights at me, cant write or figure unless it is quite. It is now 5 30 am. I couldent sleep last night and havent slept much for the last week so I got up and am writing. kindly advise me in this matter, what would my pention check amount to per month.

Respectfully W. P. Hawkins
Keeper

Form 9

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

Date March 17. 1936

Superintendent of Lighthouses,

11th District

Detroit, Michigan.
(City)

I hereby apply for retirement from active duty in the Lighthouse Service effective April 1, 1936, on the basis of service shown hereon.

Norman P. Hawkins
(Name)

Keeper, Pipe IslandLight Station,Mich.
(Designation)

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES

City ..... *Date* .....

Submitted to Commissioner of Lighthouses, Washington, D. C., recommending retirement at $..... per annum, effective at the close of .....

It is certified that the record of service and pay shown on Page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

.....
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES, *Washington, D. C.*, ...

Submitted to the Secretary of Commerce, recommending approval.

.....
Commissioner of Lighthouses.

FOR USE OF DEPARTMENT

11—10551

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

Name Norman P. Hawkins, Date of birth February 14, 1883.

Designation Keeper, Pipe Island LH, Michigan.

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps							
Civilian employment							
Total service							

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim:

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim:

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No

If so, state the compensation received:

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year		

Total compensation for last five years of active service

Average compensation for last five years of active service

Annual rate of retired pay ($ × years (Not exceeding 30) ÷ 40) =

U. S. GOVERNMENT PRINTING OFFICE: 1931 11—10551

Hawkins

		Yr.	Mo	Da
April 9 - 04	to March 31 - 1905 =		8	22
May 4 - 1906	" " 31 - 1936 =	29	10	27
		29	18	49
			1 19 12	
		30	7	19

Apr. 1 - 1931 -	June 30 - 1931	1560	1560
July 1 - 1932	June 30 - 1933	1560	1560
July 1 - 1933	June 30 - 1934	1560	1560
July 1 - 1934	June 30 - 1935	1560	1560
July 1 - 1935	Mar 31 - 1936	1560	1560

$5 \overline{)7800}$
1560

$\frac{39}{\cancel{1560}} \times \frac{30}{\cancel{40}} = 1170$ $1560 \times 30 \div 40$.

U. S. LIGHTHOUSE SERVICE
RECEIVED
NOV 10 1930
DETROIT
ELEVENTH DISTRICT

HMC:RW

DEPARTMENT OF COMMERCE
Lighthouse Service

11th District

I hereby certify that to the best of my knowledge and belief my exact date of birth is Feb 14. 1883.

(State month, day and year.)

N. P. Hawkins

(Signature)

Keeper

(Position)

Pipe Island Lt Sta.

(Station or vessel)

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

U.S. LIGHTHOUSE SERVICE
RECEIVED
AUG 18 1930
DETROIT
ELEVENTH DISTRICT

July 3, 1930.

Mr. Norman P. Hawkins,

Through Commissioner of Lighthouses.

Sir:

You are advised that under the Brookhart Act your compensation has been changed as indicated below, effective July 3, 1930.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

Prpd

From:
1500.
To:
1560.

11th Keeper.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. Norman P. Hawkins,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1440 ✓

To: $1500 ✓

11

11—9564

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. Norman P. Hawkins,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1380 per annum to $ 1440 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

11—8074

mfc
21

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

U.S. LIGHTHOUSE SERVICE
RECEIVED
FEB 1925
DISTRICT
ELEVENTH DISTRICT
LIGHTHOUSES
1925 FEB 7 PM 3 31

January 31, 1925.

Mr. Norman P. Hawkins,

Through the Commissioner of Lighthouses,

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Acting Chief of Appointment Division.

Position:
Keeper
Salary:
$1380 ✓✓
Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

11th

JSJ

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

Superintendent of Lighthouses
Eleventh District
RECEIVED
NOV 8 - 1920
Detroit, Mich.
DEPT OF COMMERCE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

1920 NOV 4 PM

October 30, 1920.

Mr. Norman P. Hawkins,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $720 per annum to $840 per annum, effective November 1, 1920. (Including $60 per annum longevity pay).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

SIGNED CLIFFORD HASTINGS

Chief of Appointment Division.

Orig. Ins 11/8/20
AB
on card

S
C
11th district

Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 11th DISTRICT.

Detroit, Michigan, August 13, 1919.

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee was transferred as indicated, and entered upon duty at his new station on August 12, 1919.

Name, Norman P. Hawkins Position, Keeper

From (1st Asst.) Detour Light Station, Mich. To (Keeper,) Pipe Island Light Sta., Mich.

Previous incumbent, William Pottinger

Services terminated, August 11, 1919 Reason, Resignation.

Superintendent of Lighthouses.

, 191

The above-referred-to transfer became effective beginning with .....

.....

11—4598

BUREAU OF LIGHTHOUSES

WASHINGTON

Submitted to the Secretary of Commerce for his information.

Acting Commissioner.

GENERAL APPOINTMENT—FIXED RATE

LIGHT
NOV 19 1918
HOUSES

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

NOV 19 1918 9 48 AM

November 15, 1918.

Mr. Norman P. Hawkins,

Through the Commissioner of Lighthouses.



Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper

in the Lighthouse Service

at a salary of Seven Hundred and Eighty dollars per annum,

effective November 1, 1918.

By promotion from first assistant keeper at $504 per annum.

(The above rate of pay includes longevity pay of $60.)

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

E
Ho

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position. (By increase in compensation.)

Legal Residence: Michigan.

11

Eleventh

Detroit, Michigan, March 10, 7.

Transfer of.

Norman P. Hawkins, Michigan.

First Assistant Keeper, $504.00 per annum.

Detour Light Sta., Mich. Salaries, Keepers of Lighthouses.

April 1, 1917, XXXXXXXXXXXXXXXXXXXXXXXX

Keeper, $636.00 per annum.

Crisp Point Light Sta., Mich.

--- --- ---

Archie Hetu. February 28, 1917,

Resignation.

Brother-in-law.

This transfer recommended at the request of Mr. Hawkins, as per letter herewith.

Inspector, 11th L. H. Dist.

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

LIGHT HOUSES MAR 16 1917

March 15, 1917.

ELEVENTH LIGHTHOUSE INSPECTOR
SUPT. BUREAU CH. CLERK
MAR 19 1917
STATUS ANSWER INSP. INVESTIGATE RECOMMEND

Mr. Norman P. Hawkins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Four dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from keeper at $636 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

L
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Archie Hetu.

Legal Residence: Michigan.

11—3692

GENERAL APPOINTMENT-FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
JAN 7 1916
HOUSES

January 4, 1916.

LIGHTHOUSE INSPECTOR
JAN 10 1916
Detroit, Mich.

Mr. Norman P. Hawkins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Six Hundred and Thirty-six dollars per annum, effective January 1, 1916.

(By increase in compensation from $624 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

R
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Michigan.

11—1393

11th

Detroit, Mich., Dec. 23 5

Increase in pay of:

Norman P. Hawkins — Michigan

Keeper — $636 per annum.

Crisp Point Lt. Sta., Mich. — Sal. Kprs. of L.H.

xxxxxxxxxxxxxxxxxxxxxxx

Jan. 1, 1916

Keeper — $624 per annum.

As above

- -- -- -

(New position.)

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

October 13, 1913.

Mr. Norman P. Hawkins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Six Hundred and Twenty-four dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from keeper at $600 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADERWY

M
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Peter Coughlin.

Legal Residence: Michigan.

11—3692

11th

Detroit, Mich. October 9 3.

Transfer of

Norman P. Hawkins

Michigan.

Keeper

$624.00 per annum.

Crisp Point light Station, Mich

October 20, 1913, xxxxxxxxxxxxxxxx xxxxxx Salaries, Keepers of lighthouses.

Keeper

$600.00 per annum.

little Rapids Cut lights Nos. 23 to 26, North Entrance No. 27 Light Station and Bayfield Rock Range lights, Mich.

Peter Coughlin

x October 11, 1913.

Transfer.

None.

Ehw

OCT 16 REC

GENERAL APPOINTMENT

Department of Commerce ~~and Labor~~
APPOINTMENT DIVISION
Washington

March 31, 1913.

Mr. Norman P. Hawkins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Six Hundred dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from first assistant keeper at $480 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY.
Chief of Appointment Division.

F
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: George B. Peterson.

Legal Residence: Michigan.

11—3692

11TH

Detroit, Mich., March 15 3.

Promotion of

Norman P. Hawkins

Keeper

Michigan.

$600.00 per annum.

Salaries of Keepers of Lighthouses.

Little Rapids Cut Lights Nos.23 to 26, North Entrance No.27 Light Station, and Bayfield Rock Range Lights, Mich.
March 24, 1913. xxxxxxxxxxxxxxxxxxxxxxx

1st Assistant Keeper

$480.00 per annum.

Detour Light Station, Mich.

George B.Peterson

February 11, 1913.

Died.

3/20. Dept asked further information — 3/24 wrote Pres. re Ehw

Eleventh

Detroit, Mich., June 10 2.

Change in compensation of:

Norman P. Hawkins, Michigan,

First Asst. Keeper, $480 per annum,

Detour L. S., Mich.
July 1, 1912, or as soon thereafter as he enters on duty.

$40 per month.

Appn., Salaries of Keepers of Lighthouses.

In the absence and by direction of the Inspector:

Department of Commerce and Labor
LIGHT-HOUSE ESTABLISHMENT
OFFICE OF INSPECTOR, 11TH DISTRICT
DETROIT, MICH.

_____, 190

Light-House Inspector

SUBJECT:

No. of Inclosures

GENERAL APPOINTMENT

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

June 28, 1912.

Mr. Norman P. Hawkins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By change from $40 per month.)

By direction of the Secretary:

Respectfully,

F
D

(SIGNED) GEO. W. LEADLEY,
Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Michigan.

11—3692

Eleventh

Detroit, Mich., June 10 2.

Change in compensation of:

Norman P. Hawkins, Michigan,

First Asst. Keeper, $480 per annum,

Detour L. S., Mich.
July 1, 1912, or as soon thereafter as he enters on duty.

$40 per month.

Appn., Salaries of Keepers of Lighthouses.

In the absence and by direction of the Inspector:

Department of Commerce and Labor
LIGHT-HOUSE ESTABLISHMENT
OFFICE OF INSPECTOR, 11TH DISTRICT
DETROIT, MICH.

, 190

Light-House Inspector

SUBJECT:

No. of Inclosures