'26 MAR 10 AM11:54:08

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 03/06/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Hayles, John, P.		

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (LA)		
From: 1919	To: 1920	
(Agency & Location)		
From:	To:	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers:
- ☐ Yes
- ☐ No

CMRS Service Request Number: C-cw7120119

Attendant Signature:

CMRS Search Request Number(s):

Remarks: two folders

'26 MAR 27 PM 1:38:29

SCREENING NOTES

- ☑ Reviewed and Nothing Removed AH
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

- ☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

MSC

MEMORANDUM SHOWING LAST DAY SERVED BY TEMPORARY EMPLOYEE

(To be filled in immediately after the last day temporary employee serves, signed by the proper official and forwarded to the Secretary of Commerce.)

Name of employee John F. Hayles

Designation Keeper in the Lighthouse Service *Compensation* $780 p.a.

Place of employment South Pass Jetty Lights & Fog-Signal Stn., La.

Last day served January 1, 1920.

Copy furnished Secretary, Tenth Civil-Service District,
330 Customhouse Bldg., New Orleans, La.

(Sgd.) LANPHIER.

E.S.L.

Superintendent of Lighthouses.

Superintendent of Lighthouses
(*Official title.*)

Date January 7, 1920.

11—2876

Lighthouse Service - 8th District
(*Bureau or service.*)

Carded

J. Hayles.

616 Bienville St.

So. Pass Jetty Kpr.

Present address

1/20

JAN 7 1920 9 57 AM

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT HOUSES JAN 7 1920

December 31, 1919.

SUPERINTENDENT OF LIGHTHOUSES NEW ORLEANS JAN 9 1920

Mr. John P. Hayles,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper

in the Lighthouse Service

at a salary of Seven Hundred and Eighty dollars per annum,

effective December 7, 1919.

Your appointment will continue for a period not to exceed thirty days from the date of establishment of a register of eligibles for probational appointment in the above-mentioned position.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

M
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers Of Lighthouses.

Vice: New position.

Legal Residence: Missouri.

8th

11—1303

So. Pass Jetty Sta. + Fog Signal Sta. La.

COPY (MCC) Recd. 3:15 p.m., Jan. 14, 1920.

Form 111
MCC

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

I, John P. Hayles.

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

(Sgd.) JOHN P. HAYLES
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 14th day of January, A. D. 1920.

(Affix official seal here)

[4] (*Name*) (Sgd.) E. PROTIN,

(*Official title*) Chief Clerk, 8th District.

My commission expires

OFFICIAL TITLE	RATE OF PAY	NAME OF STATION, VESSEL, OR PLACE OF EMPLOYMENT.
Present Keeper in the Light-house Service	$780 p.a.	South Pass Jetty Lights and Fog-Signal Station, Louisiana.
Former [5] Temporary appointment for a period not to exceed 30 days from date of establishment of a register of eligibles for probational appointment in above-mentioned position.		

(The above should be filled in by the district officer before sending to appointee)

MCC

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Eighth DISTRICT

New Orleans, La., Jamnary 14, 1920.
(Address) (Date)

The above-named appointee entered upon duty on December 7, 1919.
(Date)

E.S.L.
Superintendent of Lighthouses
(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

Carded C

MCC
3 inclosures

January 10, 1920.

John P. Hayles, Former Asst. Keeper,
South Pass Jetty Lights & Fog-Signal Station,
616 Bienville Street,
New Orleans, La.

1. Transmitted herewith is Department letter dated December 31, 1919, appointing you temporary keeper at South Pass Jetty Lights and Fog-Signal Station, Louisiana, at a salary of $780 per annum and a daily ration allowance of 45¢, effective commencing December 7, 1919. In addition to salary, you will be paid the monthly bonus of $20 upon receipt of Department approval of certificate in your case.

2. Subscribe to inclosed "Oath of Office" before a notary public or other authorized person and return same as soon as practicable. For your information, the oath may be taken in this office without charge to you.

3. It is noted from your "Personal Question Sheet" that you served on the U.S.S.OREGON from June 2, 1906, to May 22, 1910. It is therefore requested that you forward your certificate of discharge to this office in order that a record of same may be made. Also advise the number of the ward in St. Louis in which you vote.

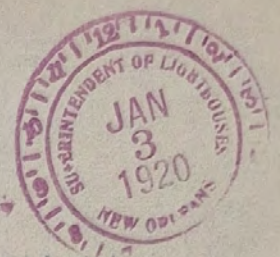
4. NO PAY WILL BE SENT YOU UNTIL THE OATH IS RECEIVED PROPERLY EXECUTED.

E.S.L.

Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE



EIGHTH DISTRICT

South Pass Jetty Light & Fog Signal Station,
(Station, Depot, or Vessel)

January 2th, 1920

Superintendent of Lighthouses,
New Orleans, La.

Dear Sir:-

The service of the bearer, Mr, John F Hayles ware discontinued at 12 midnight January 1st,

Noted Mae

Respectfully,
Richard Keen
Keeper.

Mr Hayles ows me the amount of $21,44, and stats that he will leave that amount in the office, please hold same togather with my check for December untill called for by me,

Respectfully, R.K.
Keeper.

I the undersigned hereby testify that the above is corect,

(Signed) John P. Hayles

Temporary Ass't, Keeper.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE



EIGHTH DISTRICT

South Pass Jetty Light and Fog Signal Station
(Station, Depot, or Vessel)

Dec 25, 1919

Supt. Lighthouses
New Orleans La. (Through keeper)

Dear Sir; —

I write to state that I wish to resign as assistant keeper of this station as soon as you can get someone to take my Place.

I am dissatisfied here and think it will be better for the department and the keeper for me to leave as soon as possible.

I wish to say that I am not leaving on account of the keeper as he has shown me every consideration possible since I came here.

Mr. Bost, the other assistant has written a friend of ours Mr. John Wilson of New Orleans to make application at the office for this position. He is a good steady man, can pull a boat and is a fair mechanic.

Respectfully
John P. Hayes.

RL

MCC
Inc.
BY REGISTERED MAIL

December 26, 1919.

Richard F. Steen, Keeper,
South Pass Jetty Lights & Fog-Signal Stn.,
c/o Louisiana Bar Pilots,
Port Eads, La.

1. Returned herewith is Donald G. Best's certificate of discharge from the U. S. Navy, the necessary record of same having been made in this office. Mr. Best's "Personal Question Sheet" is also returned and it is requested that he spell his middle name out under Question 1. Under Question 21 he should state the year of his enlistment and discharge from the U. S. Army or Navy.

2. It is noted from John P. Hayles' "Personal Question Sheet" that he served on the U. S. S. OREGON from June 2, 1906, to May 22, 1910. It is therefore requested that he forward his certificate of discharge to this office in order that a record of same may be made. Also have Mr. Hayles advise the number of the ward in St. Louis in which he votes.

3. For and in the absence of the Superintendent:

First Assistant Superintendent.

Form 73
MCC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Superintendent of Lighthouses, 6th District,
OFFICE OF ~~LIGHTHOUSE INSPECTOR~~,

New Orleans, La., December 26, 1919.
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Temporary appointment for a period not to exceed 30 days from date of establishment of a register of eligibles for probational appointment.

Name, John P. Hayles — Legal residence, Missouri

Position, Keeper in the Lighthouse Service — Salary, $780 per annum

Location, South Pass Jetty Lights and Fog-Signal Station, Louisiana. — Appropriation, Salaries, Keepers of Lighthouses.

Effective December 7, 1919, {the actual date of entrance on duty, or ~~as soon thereafter as he enters on duty~~.

Former position, - Former salary, - - - - - - - - - - -

Location, -

Rank on eligible list, - - - Rating, - - - - Percentage, - - - , Other eligibles considered:
No eligibles available.

Previous incumbent, New position — Services terminated, - - - - - - - - - - - - -

Reason, Pending selection of a suitable person to fill the position of Second Assistant Keeper at above station, authorized by Department letter of November 5, 1919.

Members of family in Government Service, None.

Remarks: Due to the necessity for maintaining the full authorized complement of keepers at above station, John P. Hayles was assigned to duty on December 7, 1919. He has never been employed under any branch of the Department of Commerce. This nomination is made to fill the lowest-rated position at above station, in accordance with Department authority of June 5, 1918.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 191

Thru Albany
12-26-19
MCC

For and in the absence of the Superintendent
M.
FIRST ASSISTANT SUPERINTENDENT

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

---

[1] Strike out the clause which does not apply.

11—2314

Booked

CCiY (MCC) Recd. 10:30 a.m., Dec. 17, 1919.

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

(To be furnished for each person appointed in the service of the Department immediately upon entrance on duty. The statement should be signed by the appointee or employee. If unable to write, he may sign by mark in the presence of one witness.)

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)

Mr. John Patrick Hayles

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Mr. John Patrick Hayles

3. Bureau or Service, place, and district in which employed:

Lighthouse (Bureau or Service.) | So. Pass Jetty Lts. & Fog-Signal Stn., La. (Place (city, town, station, or vessel).) | 8th (District.)

4. Position to which appointed: Keeper in the Lighthouse Service

5. Compensation: $780 per annum

6. Appropriation from which paid: Salaries, Keepers of Lighthouses.

7. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination, ———, 191—;" or "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

Without examination--temporary appointment.

8. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

St. Louis (City or town.) | Missouri (State or Territory.) | City of St. Louis (County.) | 11th (Congressional district.)

9. When the legal residence given in answer to question 8 differs from that given in the certificate of appointment, the discrepancy should be explained.

- - - - -

10. What is your race? (Answer "white," "colored," or "Mongolian.") White

11. Where were you born? Detroit, Michigan.

12. When were you born? August (Month.) | 1st (Day.) | 1889 (Year.)

13. If foreign born, state when and where naturalization papers were taken out - - - -

14. What is your marital condition? Single

15. Give name and address of person whom you would like to have notified in case of accident.

Dr. A. G. Flower (Name.) | 3622 Lorraine Ave. (Number and street.)

Cleveland (City or town.) | Ohio (State or Territory.)

16. Are there any members of your family, besides yourself, in the civil service of the United States? No

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

17. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No

18. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
No					

19. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

20. Were you in the military or naval service of the United States during any war? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

21. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
U.S.S.OREGON	June 2, 1906	May 22, 1910	Enlistment expired

22. Are you the widow or orphan of an honorably discharged soldier or sailor? No (If answer is "Yes," give the information called for by the blanks below.)

Relationship (widow or orphan)

Name under which soldier or sailor rendered service

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

23. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 18, 19, 20, 21.)

Laborer, automobile mechanic, and gas meter repairman.

24. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public School, and two years in High School.

25. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Gas meter repairman.

26. What, if any, civil-service examination have you passed? (Give names and dates as near as you recollect.)

No.

27. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes.

Date, December 14, 1919.

Witness (in case signature is by mark):

(Signature) John Patrick Hayles

P. O. Address: Port Eads,
City or town.

c/o La. Bar Pilots
Number and street.

Louisiana.
State or Territory.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

MC

Reviewed, approved, and forwarded January 14 - - - - 1920.

(Signature) E.J.L

(Official title) Superintendent of Lighthouses

Carded
C

Mr. John P. Hayles.

INACTIVE

LEGAL RESIDENCE
Mo.

Mr. Jno. P. Hayles

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
TEMPORARY (Pend Cert) Keeper So Pass Jetty Lts & F.S. Stg Lg.	$ 780	L. H.	Dec. 7, 1919
LAST DAY OF SERVICE Jan. 1, 1920			

INACTIVE

11—1248

Form 73

MCC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT DEC 30 1919 HOUSES

Superintendent of Lighthouses,
OFFICE OF ~~[illegible]~~ 8th DISTRICT,

New Orleans, La., December 26, 1919.
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK

Action recommended, Temporary appointment for a period not to exceed 30 days from date of establishment of a register of eligibles for probational appointment.

Name, John P. Hayles — Legal residence, Missouri

1919 DEC 31 AM 9 16

Position, Keeper in the Lighthouse Service — Salary, $780 per annum

Location, South Pass Jetty Lights and Fog-Signal Station, Louisiana. — Appropriation, Salaries, Keepers of Lighthouses.

Effective December 7, 1919, [1] the actual date of entrance on duty, ~~xx~~ ~~[illegible]~~

Former position, - - - - - - - - - - - - - - - - - - Former salary, - - - - - - - - - - - -

Location, -

Rank on eligible list, - - - - Rating, - - - - Percentage, - - - -, Other eligibles considered:

No eligibles available.

APPOINTMENTS

1919 DEC 31 AM 10-23

Previous incumbent, New position — Services terminated, -

Reason, Pending selection of a suitable person to fill the position of Second Assistant Keeper at above station, authorized by Department letter of November 5, 1919.

Members of family in Government Service, None.

Remarks: Due to the necessity for maintaining the full authorized complement of keepers at above station, John P. Hayles was assigned to duty on December 7, 1919. He has never been employed under any branch of the Department of Commerce. This nomination is made to fill the lowest-rated position at above station, in accordance with Department authority of June 5, 1918.

Selection regular, subject to the action of the U. S. Civil Service Commission Dec 26, 1919

E. H. Sweeney
Secretary, 10 Civil Service District.

For and in the absence of the Superintendent
Muth.
FIRST ASSISTANT SUPERINTENDENT

TEMPORARY
Pending the establishment of a register of eligibles.

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 30 1919

Submitted to the Secretary of Commerce, approved.

12-31-19

APPOINTMENT DIVISION
NECESSARY ACTION TAKEN
JAN 3 - 1920
DEPARTMENT OF COMMERCE.

1919 DEC 30 PM 3 54

Conway
Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 31, 1919.

Mr. John P. Hayles,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper

in the Lighthouse Service

at a salary of Seven Hundred and Eighty dollars per annum,

effective December 7, 1919.

APPOINTMENT DIVISION ENTERED JAN 5, 1920 DEPARTMENT OF COMMERCE

Your appointment will continue for a period not to exceed thirty days from the date of establishment of a register of eligibles for probational appointment in the above-mentioned position.

By direction of the Secretary:

Respectfully,

CARDED

(SIGNED) CLIFFORD HOSKINGS

M
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position.

Legal Residence: Missouri.

8th

U. S. REPORT DATA ENTERED

11—1393

JAN 17 1920 8 45 AM

Form 111
MCC

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

1920 JAN 17 AM 11 5

SUPERINTENDENT OF LIGHTHOUSES JAN 14 1920 NEW ORLEANS

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

APPOINTMENTS JAN 17 1920

LIGHT JAN 17 1920 HOUSES

I, John P. Hayles,

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

CHIEF CLERK

5

1920 JAN 17 PM 1 32

John P. Hayles
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 14th day of January, A. D. 1920.

(Affix official seal here)

[4](Name) S. Drouin

(Official title) Chief Clerk, 8th Dist

My commission expires

	Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present	Keeper in the Lighthouse Service	$780 p.a.	South Pass Jetty Lights and Fog-Signal Station, Louisiana.
Former[5]	Temporary appointment for a period not to exceed 30 days from date of establishment of a register of eligibles for probational appointment in above-mentioned position.		

(The above should be filled in by the district officer before sending to appointee)

MCC

Office of Superintendent of Lighthouses, Eighth District

New Orleans, La., January 14, 1920.
(Address) (Date)

The above-named appointee entered upon duty on December 7, 1919.
(Date)

CARDED

E. S. Lanphier
Superintendent of Lighthouses.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

JAN 17 1920 8 45 AM

1920 JAN 17 AM 11 5

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

DEC 17 1919 NEW ORLEANS

LIGHT JAN 17 1920 HOUSES

APPOINTMENTS JAN 17 1920

CHIEF CLERK

(To be furnished for each person appointed in the service of the Department immediately upon entrance on duty. The statement should be signed by the appointee or employee. If unable to write, he may sign by mark in the presence of one witness.)

5

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)

Mr. John Patrick Hayles

1920 JAN 17 PM 1 32

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Mr. John Patrick Hayles.

3. Bureau or Service, place, and district in which employed:

Lighthouse	So. Pass Jetty Lts. & Fog-Signal St., La.	8th
Bureau or Service.	Place (city, town, station, or vessel).	District.

4. Position to which appointed: Keeper in the Lighthouse Service

5. Compensation: $780 per annum

6. Appropriation from which paid: Salaries, Keepers of Lighthouses.

7. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination, ———, 191—;" or "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

Without examination--temporary appointment.

8. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

St. Louis	Mo.	4th Ward City of St. Louis	11th
City or town.	State or Territory.		Congressional district.

9. When the legal residence given in answer to question 8 differs from that given in the certificate of appointment, the discrepancy should be explained.

CARDED

10. What is your race? (Answer "white," "colored," or "Mongolian.") White

11. Where were you born? Detroit Michigan

12. When were you born?

August	1st	1889
Month.	Day.	Year.

13. If foreign born, state when and where naturalization papers were taken out

14. What is your marital condition? Single

15. Give name and address of person whom you would like to have notified in case of accident.

Dr. A. G. Flower	3622 Lorraine Ave.
Name.	Number and street.
Cleveland	Ohio.
City or town.	State or Territory.

16. Are there any members of your family, besides yourself, in the civil service of the United States? No

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

17. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No.

18. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
No.					

19. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No.

20. Were you in the military or naval service of the United States during any war? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No.			

21. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
USS Oregon	June 2. 1906	May 22. 1910	Enlistment expired

22. Are you the widow or orphan of an honorably discharged soldier or sailor? No. (If answer is "Yes," give the information called for by the blanks below.)

Relationship (widow or orphan)

Name under which soldier or sailor rendered service

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

23. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 18, 19, 20, 21.)

Laborer, Automobile Mechanic, and Gas meter repairsman.

24. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public school, and two years in high school.

25. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Gas Meter Repairsman.

26. What, if any, civil-service examination have you passed? (Give names and dates as near as you recollect.)

No.

27. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes.

Date, Dec. 14th., 1919

Witness (in case signature is by mark):

(Signature) John Patrick Hayles.

P. O. Address: Port Eads
City or town.

So. La. Bar. Pilots
Number and street.

La.
State or Territory.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

MCC

Reviewed, approved, and forwarded January 14 - - - -, 1920.

(Signature) E. S. Lamphier.

(Official title) Superintendent of Lighthouses

MCC

MEMORANDUM SHOWING LAST DAY SERVED BY TEMPORARY EMPLOYEE

(To be filled in immediately after the last day temporary employee serves, signed by the proper official and forwarded to the Secretary of Commerce.)

LIGHT HOUSES JAN 9 1920

Name of employee John P. Hayles

Designation Keeper in the Lighthouse Service *Compensation* $780 p.a.

1920 JAN 10 PM 4 11

Place of employment South Pass Jetty Lights & Fog-Signal Stn., La.

Last day served January 1, 1920.

APPOINTMENT DIVISION ENTERED JAN 12 1920 DEPARTMENT OF COMMERCE

E. S. Lanphier.

Superintendent of Lighthouses
(Official title.)

CARDED
C. S. REPORT DATA
ENTERED

Date January 7, 1920.

Lighthouse Service - 8th District
(Bureau or service.)

11—2876