63/72

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 5/16/2023

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Anderson, Kraig, L.	23-003
E-Mail Address:	**Phone Number:**
kraiga@gmail.com	858-357-5100

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Heard, Arnold, G.		1895 AL

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☑ 1939 & Prior
- ☑ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):
CA

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: K Heard

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service	From: 1936	To: 1942
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers:
- ☐ Yes
- ☐ No

CMRS Service Request Number: 2-2807295967

Attendant Signature:

CMRS Search Request Number(s):

Remarks:

JUN 9 PM 1:25

SCREENING NOTES

- ☑ Reviewed and Nothing Removed KH
- ☐ Items Removed and User Informed

Hold Requested:
- ☐ Yes
- ☐ No

Total Requests:

Screened Items:

- ☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

Employee Name: HEARD Arnold G **DOB:** 1895 POB: AL
DOS: 1936-1942

Records checked:

Agency: Commerce 6028	Area: Bay 10, Lower Catwalk	positive	(negative)
Agency: Commerce 6029	Area: Bay 10, Lower Catwalk	positive	(negative)
Agency: Old Commerce	Area: Bay 10, Lower Catwalk	positive	(negative)

AND

Agency: Treasury 2189	Area: Bay 13, Lower Catwalk	(positive)	negative
Agency: Treasury 2188	Area: Bay 13, Lower Catwalk	(positive)	negative
Agency: Old Treasury	Area: Bay 13, Lower Catwalk	positive	(negative)

If Negative:

Agency: Treasury SRCs series 1	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 2	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 3	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Coast Guard SRCs	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

CMRS: possible CG service	Area: _____	positive	negative
ARCIS: _____	Area: _____	positive	negative

Notes: _____

TREASURY DEPARTMENT
United States Coast Guard

June 12, 1940.

REPORT OF EFFECTIVE DATE OF CHANGE IN POSITION
OR PAY STATUS OF CIVILIAN EMPLOYEE

Director of Personnel,
Treasury Department,
Washington, D. C.

1940 JUN 13 AM 11 22

Name **Arnold G. Heard**

Nature of Action **Transfer**

Effective date of change **May 17, 1940**

	FROM	TO
Position	**Keeper**	**Keeper**
Pay	**$1200 p.a.**	**$1560 p.a.***
Salary Range	**$1200-1560**	**$1560-1920**
Valuation of Quarters	**$240 p.a.**	**$240 p.a.**
Station	**Point Cabrillo Lt. Sta., Calif. San Francisco, California**	**Farallon Lt. Sta., Calif. San Francisco, California**

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) **4-16-40**.

***No change in compensation or grade will be made during this fiscal year owing to the prohibition in Section 10b of the Reorganization Act of 1939.**

By direction of the Commandant,

R. J. GROSS,
Chief, Civilian Personnel.

DEPT. STOCK FORM 2249

UNITED STATES TREASURY DEPARTMENT

WASHINGTON, D. C.

PAGE: 23049

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date: 12 April, 1940

Name: Heard, Arnold G.

From: U. S. Coast Guard
(BUREAU OR OFFICE)

Nature of Recommendation

Transfer

	FROM	TO
Position	Keeper	Keeper
Grade	Field (Range $1200-1560)	Field (Range $1560-1920)*
Salary	$1200 p.a. plus $240 p.a. Qtrs.	$1560 p.a., plus $240 p.a.Qtrs.*
Bureau	U. S. Coast Guard	U. S. Coast Guard
Office	San Francisco, California	San Francisco, California
Unit		
Division		
Section		
Sub-Section		
Headquarters	San Francisco, California	San Francisco, California
Post of Duty	Point Cabrillo Lt.Sta.,Calif.	Farallon Lt. Sta., Calif.
Appropriation	Sal., Kprs. of Lhs.,Coast Guard	Sal., Kprs. of Lhs.,Coast Guard
Allotment		

EFFECTIVE: E.O.D. FIELD [X] DEPRTMTL. [ ] FIELD [X] DEPRTMTL. [ ]

Remarks: *No change will be made in this employee's total or gross compensation or grade during the present fiscal year owing to the prohibition in Section 10b of the Reorganization Act of 1939 on changes in compensation. For record purposes, however, recommendation is submitted pursuant to Comp. Gen. B-5212 of August 22, 1939, to the Federal Security Agency.

BUREAU OR DIVISION NO.: Lt. #709

DATE OF BIRTH: 2-13-1895

LEGAL RESIDENCE: California

VETERAN'S PREFERENCE: Yes

NATURE OF POSITION NEW: *

ADDITIONAL IDENTICAL:

VICE VACANCY:

VICE: Oliver R. Berg

CIVIL SERVICE AUTHORITY:

DATE OF EFFECT: MAY 17 1940

SUBJECT TO RETIREMENT ACT: Lighthouse Act 6-20-18

Justification:

Consideration given all other eligible employees.
Certified as to Sufficiency of Appropriated Funds.

C. H. JONES,
Captain, U. S. Coast Guard,
Chief Personnel Officer.

Bureau or Division Head

(FOR USE OF DIRECTOR OF PERSONNEL, TREASURY DEPARTMENT)

DATE APPROVED BY THE SECRETARY

DATE

July 1, 1939. Lighthouse Districts No. Eighteenth

consolidated with San Francisco Coast Guard District,

Headquarters San Francisco, California

See U. S. Coast Guard General Order No. 37, dated June 20, 1939.

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - FEB 9 1940

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

Arnold G. Heard (Name) — Cotey (Legal Residence)

STATUS

DESIGNATION	SERVICE AND GRADE	SALARY	ACTION	BUREAU	STATION—DISTRICT 18th Dist
Keeper	—	1140	Prob.	L. H.	Pt Arena L.S.
"	—	1200	Prom.	"	"
"	—	1200	Trans. (739)	"	Pt. Cabrillo

Form 73 a

REPORT OF TRANSFER OF APPOINT

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

EMA

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 18th DISTRICT,

DEPARTMENT OF COMMERCE JUL 22 1937 DIVISION OF PERSONNEL

DEPARTMENT OF COMMERCE

San Francisco, California, May 29, 1937.

COMMISSIONER OF LIGHTHOUSES:

1937 JUL 22 AM 11 33

It is proposed to transfer the following-named employee as indicated, on or about July 1, 1937.
(See instructions on reverse side)

Name, Arnold G. Heard

CHIEF CLERK

Position, Keeper (Second Assistant)

From Point Arena Light Station

To Point Cabrillo Light Station

Salary and range, $1200. A. $1200-1560

Salary and range, $1200. A. $1200-1560

Previous incumbent and pay, Euclid H. Aston, $1200.00 A. (LT # 787)

Services terminated, June 30,1937,or as soon thereafter as he is transferred.

Reason, Transfer to Punta Gorda Light Station

H. W. RHODES

SUPERINTENDENT OF LIGHTHOUSES.

San Francisco,Calif., July 14th, 1937

The above-referred-to transfer became effective beginning with July 1,1937.
(Enter effective date in this space if transfer has been actually completed)

NOTE:
Euclid H.Aston resigned
2nd Asst.Keeper position,Pt.Cabrillo
Lt.Sta. ,effective close June 30,1937.

H. W. Rhodes

SUPERINTENDENT OF LIGHTHOUSES.

BUREAU OF LIGHTHOUSES
WASHINGTON

July 21, 1937

Submitted to the Secretary of Commerce for his information.

CARDED

For the Commissioner:

W. P. Harman

W. P. Harman,
Administrative Assistant
~~Chief of Personnel Division~~

11—11251 U.S. GOVERNMENT PRINTING OFFICE: 1934

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

LIGHTHOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

AUG 31 11 37 AM '36

EMA

1936 SEP 3 AM 10 28

CHIEF CLERK

DEPARTMENT OF COMMERCE
SEP - 3 1936
APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

August 26, 1936.

Commissioner of Lighthouses.

1. Referring to Department Notice of August 11th advising Mr. Arnold G. Heard that his salary had been changed from $1140.00 to $1200.00 per annum effective upon entrance on duty, the Bureau is advised that Mr. Heard was promoted from the position of Third Assistant Keeper, Point Arena Light Station, to the position of Second Assistant Keeper, Point Arena Light Station, with compensation at the rate of $1200.00 per annum, effective commencing August 11, 1936.

H. W. Rhodes.

Superintendent of Lighthouses.

SEP - 2 1936

Submitted to Secretary of Commerce for his information

For the Commissioner,

Chief, Personnel Division

ENTERED ON COMPLETION OF PERSONNEL JOURNAL
Date 8/31/36

CARDED

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

August 11, 1936.

Mr. Arnold G. Heard,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective upon entrance on duty.(change of duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. M. GARDNER AUG 19 1936

Chief of Appointment Division.

From: $1140 per annum

To: $1200 per annum

Service and grade:

Appropriation (unit): Field.

CARDED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
AUG 28 1936
SHEET NO. 515
DEPARTMENT OF COMMERCE

18
DB

GOVERNMENT PRINTING OFFICE 11—9051

Form 73

28

NOMINATION

EMA DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
AUG - 5 1936
APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE
1936 AUG 5 AM 10:12
LIGHTHOUSES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 18th DISTRICT,

San Francisco, California, July 30, 1936., 19...
(City) (Date)

AUG 4 11 35 AM '36

COMMISSIONER OF LIGHTHOUSES: CHIEF CLERK

Action recommended, Promotion

Legal residence, California

Name, Arnold G. Heard

Proposed salary, $1200.00 A.
Plus quarters valued at $240.00 A.

Position, Keeper (Second Assistant)

Proposed range, $1200-1560

Location, Point Arena Light Station

Appropriation, Salaries of Keepers

Effective, August 1,1936.

[1] ~~the actual date of entrance on duty, or~~
as soon thereafter as he enters on duty.

Former position, Keeper (Third Assistant)

Former salary, $1140.00 A.
Plus quarters valued at $240.00 A.

Location, Point Arena Light Station

Former range, $1140-1500

Rank on eligible list, -- Rating, Percentage, , Other eligibles considered:

Previous incumbent and his pay L.J. Hamilton (Lt.#784) $1200

Services terminated, 7-31-31 or as soon thereafter as he is promoted

Reason, Promotion to First Assistant Keeper, Point Arena Lt.Sta.

Members of family in Government service, None

Date of birth, 2-13-1895

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19.....

H.W. Rhodes

Secretary, Civil Service District.

SUPERINTENDENT OF LIGHTHOUSES

BUREAU OF LIGHTHOUSES
WASHINGTON

AUG - 4 1936

8/11/36
8/16/36

Submitted to the Secretary of Commerce, approved.

Action O. K.

Chief Clerk

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

DEPARTMENT OF COMMERCE
AUG 20 1935
APPOINTMENT DIVISION

Department or Establishment U. S. L. H. S. Date 7-29-35

1. Name in full (Mr., ~~Miss, or Mrs.~~) Heard (Surname) Arnold (Given name) Graham (Middle name)
2. Present address 142 (Number) Edinburgh (Street) San Francisco (City) Calif. (State)
3. Legal (voting) residence Calif (State and Congressional District) 4th San Francisco (County) San Francisco (City or town)
4. Where born Alabama (State or foreign country) Langdale (City or town) When born Feb. 13 1895 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male ✓	Female	Single	Married ✓	Divorced	Widowed	White ✓	Colored

7. Number and ages of dependents domiciled with you 5, - wife 39, 4 children ages, 4, 9, 12 & 14 yrs
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
U.S.L.H.S.	San Francisco	Skilled Laborer	$5.00 to $7.20 per day	Jan	15	30	8	5	35

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below: No

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
	Position Department or office	
	Position Department or office	
	Position Department or office	

CARDED

10. Do you now hold any State or municipal office? If so, state below:

(Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary
	✓						

Enlisted July 3 1916 Discharged Nov. 6 1919
Rank Pvt Rank Sgt
Organization 30 U.S. Inf Organization Co 8, 39th USInf

Enlisted Nov 7 1919 Discharged Nov 7 1920
Rank Pvt Rank Pvt
Organization USMTC, SPU#346 Organization USMTC, SPU#346

Do you receive an annuity under the Civil Service Retirement Act? No

(over) 10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) Store clerk + Electrician

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
Ford Motor Co., New Orleans, La.	Store clerk	Appx 4 & 5 yrs
Electrical Workers Union, N.O. La.	Electrician	" 6 yrs.

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 (7) 8	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs. A. J. Heard

Relationship wife Post office address 142 Edinburgh St. San Francisco, Calif.

I certify that the foregoing answers are correct to the best of my knowledge and belief.

A. J. Heard

(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE: 1938 10—1930

Standard Form No. 8
(Approved by the President, May 22, 1925)

Dept

DEPARTMENT OF COMMERCE
AUG 20 1935
DEPARTMENT OF COMMERCE
DIVISION

LIGHTHOUSES
1935 AUG 17 AM 11:14

1935 AUG 20 AM 9:48
CHIEF CLERK

OATH OF OFFICE

Prescribed by Section 1757. Revised Statutes of the United States.

DEPARTMENT OF COMMERCE
(Department or Establishment)

EIGHTEENTH LIGHTHOUSE DISTRICT, CALIFORNIA
(Bureau or Office)

I, ARNOLD G. HEARD, do
(Name in full, printed or typed)

solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So HELP ME GOD.

Arnold G. Heard
(Signature of Appointee)

Subscribed and sworn to before me this 5th day of August, A. D. 1935

at SAN FRANCISCO, CALIFORNIA
(City or place) (State)

ENTERED ON COMPLETION OF PERSONNEL JOURNAL
[SEAL] Date 8/31/36

J. M. Wilson

CHIEF CLERK, 18th LIGHTHOUSE DISTRICT

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

CARDED

Position to which appointed KEEPER (Third Assistant) $1140 A. Range: $1140-1500

Date of entrance on duty August 6, 1935.

U. S. GOVERNMENT PRINTING OFFICE: 1930 10—1689

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

May 21, 1935.

M. Arnold G. Heard,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Eleven Hundred and Forty dollars per annum

effective upon entrance on duty.

Nature of appointment: Probationary.

Civil Service authority: Manager, Twelfth Civil Service District.

Classification allocation:

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION
ENTERED ON DUTY
JUN 22 1935
SHEET NO. 4775
DEPARTMENT OF COMMERCE

CARDED

W. A. DELONG

Acting Chief of Appointment Division.

JUN 17 1935

18
B

Appropriation (unit): Field.

Vice: Ralph H. Jordan.

Legal residence: California.

U. S. GOVERNMENT PRINTING OFFICE: 1935

11—8657

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 12th DISTRICT.

SAN FRANCISCO, CALIFORNIA., April 25th, 1935
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:
(Through the District Civil Service Manager)

Action recommended, Probationary appointment — **Legal residence,** California

Name, Arnold G. Heard

Position, Keeper (Third Assistant) — **Proposed salary,** $1140.00 Annum plus quarters valued at $240.00 Annum

Location, Point Arena Light Station — **Proposed range,** $1140-1500

Effective, June 1, 1935. — **Appropriation,** Salaries of Keepers

~~the actual date of entrance on duty, or~~ as soon thereafter as he enters on duty.

Former position, -- — **Former salary,**

Location, -- — **Former range,**

Rank on eligible list, 2 — Assistant Lighthouse Keeper — **Rating,** Keeper — **Percentage,** 86.10 Pf. — **Other eligibles considered:**
Earl F. Teter - C
James E. Baker - C

Previous incumbent and his pay, Ralph H. Jordan (Lt.#782) / $1320.00 A. + $240 quarters — Services terminated, May 31,1935, or as soon thereafter as he is made 1st Asst. Keeper

Reason, Transferred to First Asst.Keeper, Point Arena Light Station.

Members of family in Government service, None

Date of birth, 2-13-1895

Remarks:

APPOINTMENT DIVISION
NECESSARY ACTION TAKEN
JUN 15 1935
DEPARTMENT OF COMMERCE

Pos. 3773 Journal 157 auth 5-27-35

Selection regular, subject to the action of the U. S. Civil Service Commission, MAY 7 35 19

Harry T. Kranz
Manager ~~Twelfth~~ Civil Service District.

H. W. Rhodes
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

May 14, 1935

Submitted to the Secretary of Commerce, approved. **Request for Presidential authority was submitted May 6.**

THIS IS A CIVIL SERVICE POSITION

Action O. K.
Kerlin
Adm. Asst. to Secy.

For Mr. Gimbel's O.K.
Secretary for Milton Hoffman
A. P. Harman
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

DEPT. STOCK FORM 2249
REV. 12-45

UNITED STATES TREASURY DEPARTMENT

WASHINGTON, D. C.

CIVIL SERVICE COMMISSION REPORT NO.

4

PERSONNEL ACTION:

Date Prepared July 25, 1946

A-630

Name: Heard, Arnold G. (Mr.)

From: U. S. Coast Guard

Bureau No.:

Effective: Close June 30, 1946 Retirement (Disability) (Paid for 62 days, 2 hours annual leave from July 1 through 2 hours on September 27, 1946)

	FROM 6232	TO
Position	Packer	
Grade	None	
Salary	$10.56 per diem	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	San Francisco, Calif.	
Post of Duty	Yerba Buena Base, Calif.	
Appropriation	General Expenses, C. G.	
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

The annual rate of retired pay is $1097.64.

Justification:

Total Service: 20 years, 9 months, 21 days.

Computation: ($2110.00 x 20.8083 ÷ 40) = $1097.64.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 2-13-1895

LEGAL RESIDENCE: California

SEX: M

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION: Preference

SUBJECT TO RETIREMENT ACT? Lighthouse Act 3-4-25

DATE OF OATH

TREASURY DEPARTMENT—
REPORT TO U. S. CIVIL SERVICE COMMISSION

DATE APPROVED BY THE SECRETARY

DEPT. STOCK FORM 2249
REV. 1-41

UNITED STATES TREASURY DEPARTMENT

WASHINGTON, D. C.

CIVIL SERVICE COMMISSION REPORT NO.

PERSONNEL ACTION: H-630 Date Prepared 24 December, 1941

Name: Heard, Arnold G.

From: U. S. Coast Guard Bureau No.: 5357

Change in status - designation - post of duty and roll. Increase in pay.

	FROM	TO
Position	Keeper	Helper General
Grade	Field (Range $1560-1920)	None
Salary	$1560 p.a. plus $240 p.a.Qtrs.	$6.96 per diem
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U; S. Coast Guard
Headquarters	San Francisco, Calif.	San Francisco, Calif.
Post of Duty	Farallon Lt. Sta., Calif.	Yerba Buena Depot, Calif.
Appropriation	Civilian Employees, C. G.	General Expenses, C. G.
Allotment		

EFFECTIVE E.O.D. 2-16-41 FIELD ☒ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

Remarks:

Your promotion is authorized with the understanding that your status as Helper General is restricted to the Navy Department.

Justification:

This is a regular position in the authorized complement of the depot and it is necessary that it be filled in order that the work of the Service may be carried on.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Authority U. S. Civil Service Comm.'s letter file CX:JF:NB dated 2-15-41.

APPROPRIATION
Regular

DATE OF BIRTH
2-13-1895

LEGAL RESIDENCE
Calif.

SEX: M RACE: W

NATURE OF POSITION
NEW | ADDTL. IDENT.

VICE VACANCY | VICE *In lieu of:
*Don C. Tobias, laborer. (resigned).

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?
Yes

SUBJECT TO RETIREMENT ACT?
Lighthouse Act 6-20-18

DATE OF OATH

CHARLES POSEY

DATE APPROVED BY THE SECRETARY
DEC 24 1941

TREASURY DEPARTMENT—
REPORT TO U. S. CIVIL SERVICE COMMISSION

REV. 12-41

UNITED STATES ~~TREASURY~~ DEPARTMENT
WASHINGTON, D. C.
CIVIL SERVICE COMMISSION REPORT NO.

4

PERSONNEL ACTION: #630 Date Prepared March 8, 1944

Name: Heard, Arnold G., Mr.

From: U. S. Coast Guard Bureau No.: 6232

Promotion

Effective: March 16, 1944

	FROM	TO
Position		Packer
Grade		None
Salary	$8.16 per diem	$8.64 per diem
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		San Francisco, Calif.
Post of Duty		Yerba Buena Base, Calif.
Appropriation		General Expenses, C. G.
Allotment		
	FIELD ☐ DEPRTMTL. ☐	FIELD ☒ DEPRTMTL. ☐

Remarks:

Justification:

The increase is warranted by Mr. Heard's length of service and efficiency.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 2-13-95

LEGAL RESIDENCE: Calif.

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? Yes

SUBJECT TO RETIREMENT ACT? Lighthouse Act

DATE OF OATH 6-20-18

Navy

~~TREASURY~~ DEPARTMENT—
REPORT TO U. S. CIVIL SERVICE COMMISSION

DATE APPROVED BY THE SECRETARY

14630

SELECTION NO.

☐ DECLARATION
☐ MEDICAL CERTIFICATE
☐ FINGERPRINTS

LEGAL RESIDENCE (STATE) (COUNTY)

APPORTIONMENT NO.

NAME: HEARD (SURNAME) ARNOLD (FIRST NAME) G (MIDDLE NAME)

DATE OF BIRTH: 02 (MONTH) 13 (DAY) 95 (YEAR)

SEX—RACE | CIV. SERV. STATUS | PREF. | MIL. SERV.

Announcement No.

Date District

PLACE OF BIRTH

(EXAMINATION)

(RATING) (DATE ENT. REG.) (CERTIFICATE NO.)

EDUCATION
C. S. 1 2 3 4 5 6 7 8
H. S. 1 2 3 4
Col. 1 2 3 4
Business School
(DEGREES)
(SPECIAL QUALIFICATIONS)

CIVIL SERVICE STATUS
CLASSIFIED
1 ☐ Classified
UNCLASSIFIED
4 ☐ Sched. B
5 ☐ By statute
6 ☐ Presidential
7 ☐ Ex. order

SEX AND RACE

MALE		FEMALE
1 ☐	Caucasian	☐ 6
2 ☐	Negroid	☐ 7
3 ☐	Indian	☐ 8

PREFERENCE STATUS
1 ☐ None
2 ☐ 5-Point
3 ☐ Disability

MILITARY SERVICE
1 ☐ Army
2 ☐ Navy
3 ☐ Marine Corps
4 ☐ Coast Guard

Nature of Action Code

APPOINTMENTS
06 Temp. pending rein.
07 A. Exc. (Ex. order)
08 Prob. appt. reempl. list (T. A.)
09 Prob. appt. (T. A.)
10 Act of Congress
11 A. Exc. (law)
12 A. Exc. (nominal)
13 A. Exc. (Sched. A)
14 A. Exc. (Sched. B)
15 A. Pres.
16 A. Trans.
17 A. Unel.
18 Double designation
19 Employment auth.
20 Ex. order (Individual)
21 Prob. appt.
22 Reemployment
23 Reinstatement
24 Returned to duty
25 Temp. appointment
26 Classification
27 Trans. class. to exc.
28 Trans. exc. to class.
29 Perm. appointment

CHANGES IN SERVICE
30 Act of Congress
31 Amendment
32 Cancelation
33 Change of name
34 Change status
35 Continuance approved
36 Double desig. eliminated
37 Promotion
38 Readjustment
39 Reallocation
40 Reduction
41 Suspension
42 Change of appropriation
43 Detailed

SEPARATIONS
50 Act of Congress
51 Died
52 Disch. with prejudice
53 Disch. w. o. prejudice
54 Furloughed
55 Laid off
56 Leave w. o. pay
57 Res. with prejudice
58 Res. w. o. prejudice
59 Retired
60 S. Transfer
61 Termination

Allocation Code
1 CAF
2 CM
3 CU
4 P
5 SP
6 EO

Salary Basis Code
Salary rates for 3, 4, 5, and 8 are expressed in cents and mills (.000); for 2, 6, 7, and 9, in cents (.00); for 1 and 0, in dollars only.
1 Per annum
2 Per month
3 Per day
4 Per hour
5 Piece-work
6 Per week
7 Fee basis
8 Per day W. A. E.
9 Part time
0 Per annum W. A. E.

No.

Heard, (SURNAME) Arnold (FIRST NAME) G (SECOND NAME)

SELECTION NO.

X DECLARATION
X MEDICAL CERTIFICATE
X FINGERPRINTS

RETIREMENT AGE			PREFERENCE STATUS (CHECK)				
62	65	70	NONE	PREF. 5-POINT X	DISABILITY	WIFE	WIDOW

M.	F.	CIVIL SERVICE STATUS (CHECK)				
		CLASSIFIED	UNCLASSIFIED			
			SCHED. A	SCHED B.	BY STATUTE	PRESIDENTIAL

Examination Assistant Lighthouse Keeper
Ent.Reg. 4-22-31
Pref 86.10 (RATING)

LEGAL RESIDENCE (STATE) (COUNTY)

APPORTIONMENT NO.

Alabama (PLACE OF BIRTH) 2-13-95 (DATE)

RACE: WH | C. | INDIAN | OTHER

Education: C. S. 1 2 3 4 5 6 7 8 H. S. 1 2 3 4 Col. 1 2 3 4 Degrees

Special Qualifications

MILITARY SERVICE (CHECK)

ARMY X	NAVY	MARINE CORPS	COAST GUARD

Enlisted 7-3-16 Discharged 11-7-20

EFFECTIVE DATE	ACTION	POSITION—GRADE	SALARY	DEPT. AND BUREAU OR SERVICE	OFFICIAL STATION
4-25-35	Sel.	Keeper 3rd Assist.	$1140.	Dept. of Comm-L.H.Serv.	Point Arena Light Station. Calif.
8-6-35	P.A.	" Counted	"	"	18th LH Dist. (4775)
8-11-36	Pro.	"	$1200		(5157)
	37	10840-85	1	10-05	04-1531
			See Form 2800		
				Mgr. 13th Dist. Ls.	

Form 2838—May 1931 (C. S. C.)

RY		AGENCY		OFFICIAL STATION		JOURNAL SHEET NUMBER
	BASIS	DEPT.	BUR.	STATE	CITY	
0	1	3	55	04	1531	

16—6351

SELECTION NO. 14630

☐ DECLARATION
☐ MEDICAL CERTIFICATE
☐ FINGERPRINTS

LEGAL RESIDENCE (STATE) (COUNTY)

APPORTIONMENT NO.

NAME: HEARD (SURNAME) ARNOLD (FIRST NAME) G (MIDDLE NAME)

DATE OF BIRTH: 02 (MONTH) 13 (DAY) 95 (YEAR)

SEX—RACE | CIV. SERV. STATUS | PREF. | MIL. SERV.

Announcement No.
Date
District
(EXAMINATION)
(RATING) (DATE ENT. REG.) (CERTIFICATE NO.)

PLACE OF BIRTH

EDUCATION
C. S. 1 2 3 4 5 6 7 8
H. S. 1 2 3 4
Col. 1 2 3 4
Business School
(DEGREES)
(SPECIAL QUALIFICATIONS)

CIVIL SERVICE STATUS
CLASSIFIED
1 ☐ Classified
UNCLASSIFIED
4 ☐ Sched. B
5 ☐ By statute
6 ☐ Presidential
7 ☐ Ex. order

SEX AND RACE

MALE		FEMALE
1 ☐	Caucasian	☐ 6
2 ☐	Negroid	☐ 7
3 ☐	Indian	☐ 8
4 ☐	Mongolian	☐ 9

PREFERENCE STATUS
1 ☐ None
2 ☐ 5-Point
3 ☐ Disability
4 ☐ Wife

MILITARY SERVICE
1 ☐ Army
2 ☐ Navy
3 ☐ Marine Corps
4 ☐ Coast Guard

Nature of Action Code

APPOINTMENTS
06 Temp. pending rein.
07 A. Exc. (Ex. order)
08 Prob. appt. reempl. list (T. A.)
09 Prob. appt. (T. A.)
10 Act of Congress
11 A. Exc. (law)
12 A. Exc. (nominal)
13 A. Exc. (Sched. A)
14 A. Exc. (Sched. B)
15 A. Pres.
16 A. Trans.
17 A. Unc.
18 Double designation
19 Employment auth.
20 Ex. order (Individual)
21 Prob. appt.
22 Reemployment
23 Reinstatement
24 Returned to duty
25 Temp. appointment
26 Classification
27 Trans. class. to exc.
28 Trans. exc. to class.
29 Perm. appointment

CHANGES IN SERVICE
30 Act of Congress
31 Amendment
32 Cancelation
33 Change of name
34 Change status
35 Continuance approved
36 Double desig. eliminated
37 Promotion
38 Readjustment
39 Reallocation
40 Reduction
41 Suspension
42 Change of appropriation
43 Detailed

SEPARATIONS
50 Act of Congress
51 Died
52 Disch. with prejudice
53 Disch. w. o. prejudice
54 Furloughed
55 Laid off
56 Leave w. o. pay
57 Res. with prejudice
58 Res. w. o. prejudice
59 Retired
60 S. Transfer
61 Termination

Allocation Code
1 CAF
2 CM
3 CU
4 P
5 SP
6 EO

Salary Basis Code
Salary rates for 3, 4, 5, and 8 are expressed in cents and mills (.000); for 2, 6, 7, and 9, in cents (.00); for 1 and 0, in dollars only.
1 Per annum
2 Per month
3 Per day
4 Per hour
5 Piece-work
6 Per week
7 Fee basis
8 Per day W. A. E.
9 Part time
0 Per annum W. A. E.

EFFECTIVE DATE	ACTION	POSITION—GRADE	SALARY	DEPT. AND BUREAU OR SERVICE	OFFICIAL STATION
15-30	Prob Appt	Skilled Laborer	$5 D	18th L.H.Dist.	18th L.H. Dist.
1-31	Pro -	- do -	5.50 D	do	- do
1-31	Pro	do	6. D	do	do
	37	21230-00	3.	11-05	04-1531

Indexed

Form 2538—May 1931 (C. S. C.)

16—6351

SELECTION NO. 04121

DECLARATION
MEDICAL CERTIFICATE
FINGERPRINTS

RETIREMENT AGE			PREFERENCE STATUS (CHECK)				
62	65	70 X	NONE	PREF. 5 POINT	DISABILITY	WIFE	WIDOW

CIVIL SERVICE STATUS (CHECK)

M. X	F.	CLASSIFIED X	SCHED. A	SCHED. B	UNCLASSIFIED BY STATUTE	PRESIDENTIAL

Heard (SURNAME) Arnold (FIRST NAME) Graham (SECOND NAME)

Nomination Storekeeper
E. R. 9-18-29

75.8 Pf (RATING)

Langdale, Alabama (PLACE OF BIRTH)

2-13-95 (DATE)

LEGAL RESIDENCE: Calif. (STATE) San Francisco (COUNTY)

APPORTIONMENT NO.

RACE

W X	C.	INDIAN	OTHER

Education: C. S. 1 2 3 4 5 6 X 8 H. S. 1 2 3 4 Col. 1 2 3 4 Degrees

Special Qualifications: Clerk, Stock or Storekeeper, Electrician

MILITARY SERVICE (CHECK)

ARMY X	NAVY	MARINE CORPS	COAST GUARD

Enlisted 7-3-16 Discharged 11-7-20

RY		AGENCY		OFFICIAL STATION	
	BASIS	DEPT.	BUR.	STATE	CITY
0	1	3	55	04	153

POSITION—GRADE
NOTION

Form 3464
June 1940

H 630

UNITED STATES CIVIL SERVICE COMMISSION
WASHINGTON, D. C.

JUL 1-1941

PERSONNEL INFORMATION SHEET

Read Instruction Sheet, Form 3465, before filling out this form. All current information on Form 3464 should be reported as of June 15, 1940

20 90

(Print or type)

JUNE 15 1940
(Date)

1. **Name:** HEARD (Last) ARNOLD (First) GRAHAM (Middle)

Mailing address: 425 CUSTOM HOUSE (Number and street) SAN FRANCISCO (City) CALIFORNIA (State)

93 **Place of employment:** TREASURY DEPARTMENT (Department or Agency) U.S. COAST GUARD (Bureau)

SAN FRANCISCO DISTRICT (Division) – FARALLON ISLAND LIGHT STATION (Section) – S.F. (City) CALIF. (State)

2. **Present salary:**

$ 1560.00 plus $240 per annum for quarters per

Indicate basis

- ☑ Year.
- ☐ Day.
- ☐ Month.
- ☐ Hour.
- ☐ Week.
- ☐ Other.

If "Other," specify

3. **Date of birth:** FEBRUARY (Month) 13 (Day) 1895 (Year)

4. Give a statement of your **education or training** in the blanks below. (See also Question 23.)

(a) Elementary school (circle number of years completed): 1 2 3 4 5 6 (7) 8.

Name and location of school	When attended (Month and year) From—	To—	Indicate years completed (Write "Grad" if you graduated)	Title of degree received	Semester hours credit received
(b) Junior high school:					
(c) Trade school:					
(d) High school:					
(e) Other school:					
(f) College or university:					
(g) Graduate school:					

5. **College major and minor subjects:**
List in the blanks below your major and minor subjects, giving the number of semester hours in each field. Indicate graduate and undergraduate work separately.

	Field of work	Semester hours	(Do not use)
Majors			Major
Minors			Minor

A-156305

16—15543

6. What **foreign languages** do you speak fluently, or read readily?

Speak NONE

Read NONE

7. If you are **licensed or registered**, check proper square:

1 ☐ Licensed to practice law.
2a ☐ Licensed to practice medicine.
2b ☐ Licensed to practice dentistry.
2c ☐ Licensed to practice veterinary science.
3 ☐ Registered pharmacist.
4 ☐ Registered or graduate nurse.
5a ☐ Licensed as architect.
5b ☐ Licensed as professional engineer.
6 ☐ Certified public accountant.
7 ☐ Marine license: Kind .....
8 ☐ Licensed as stationary or operating engineer.
9 ☐ Licensed as aeronautical pilot or mechanic.
0 ☐ Other license (specify) .....

3

8. **Place of birth:**

Place STATE OF ALABAMA, U.S.A.
(State or country only)

If naturalized citizen, give: Cert. No. ..... Date .....

Court .....

9. **Classification of position for salary purposes** (check service and grade):

	Service	Grade	
0	☑ Unclassified.	1 ☐	10 ☐
1	☐ CAF (clerical, administrative and fiscal).	2 ☐	11 ☐
		3 ☐	12 ☐
2	☐ CM (clerical-mechanical).	4 ☐	13 ☐
3	☐ CU (custodial).	5 ☐	14 ☐
4	☐ P (professional).	6 ☐	15 ☐
5	☐ SP (subprofessional).	7 ☐	16 ☐
6	☐ EO (Executive order).	8 ☐	17 ☐
7	☐ FCS (field service of Interior Department only)	9 ☐	18 ☐
x 8	☒ Special act.		19 ☐

Other service (specify) .....

10. **Status of present position** (check one):

0 ☐ Classified departmental.
1 ☒ Classified field.
2 ☐ Under labor regulations.
3 ☐ Excepted positions, schedule A.
4 ☐ Excepted positions, schedule B.
5 ☐ Excepted by statute.
6 ☐ Presidential appointment.
7 ☐ Excepted by Executive order.
8 ☐ Outside labor regulations.
9 ☐ Temporary (check if you are a temporary appointee, regardless of the type of position you hold).

x Not classified. Excepted Act 8-26-37.

(1) A-561.310 B-497.010

11. **Individual status with respect to civil service:**

Have you ever held, or do you now hold

(a) a probational or permanent civil-service appointment as a result of a civil-service examination (competitive or noncompetitive)? YES (Yes or no)

(b) an appointment under the civil-service labor regulations? No (Yes or no)

If you now hold a probational appointment, indicate date on which your probation will be completed.. ..... (Date)

Give length of entire Federal service: 10 (Years) 7 (Months)

12. **Marital status, dependents:**

(Do not fill in)

0 ☐ Single.
1 ☑ Married.
2 ☐ Separated.
3 ☐ Divorced.
4 ☐ Widowed.

Marital status (Check one)

5 6 7 8 9

4 Dependents (Number completely dependent on you, other than husband or wife).

13. **Race and sex:**

	Male	Female
1	☑ White	☐ 6
2	☐ Negro	☐ 7
3	☐ Indian	☐ 8
4	☐ Yellow	☐ 9
5	☐ Malayan	☐ 0

(Check in left column if male, right column if female.)

14. **Military preference** (check one):

(Do not fill in)

1 ☐ None. 6
2 ☑ Veteran preference (5-point). 7
3 ☐ Disability preference (10-point). 8
4 ☐ Wife of disabled veteran (10-point). 9
5 ☐ Widow of veteran (10-point). 0

If a veteran, indicate branch of service: U.S. ARMY

15. Are you now a **member of the National Guard**, or a **member of the Reserves** of the Navy, Army, Marine Corps, Coast Guard, or Public Health Service? NO (Yes or no)

Rank: .....

Service: .....

Branch .....

16. **Legal or voting residence:**

CALIFORNIA (State only) None (Congressional district)

Located on Farallon Island, last voted in First District.

16—15543

Form 3464b
(June 1940)

UNITED STATES CIVIL SERVICE COMMISSION
WASHINGTON, D. C.

CONTINUATION SHEET FOR FORMS 3464 AND 3464a

17. Experience record (before filling out this section be sure to read Item 17 on Instruction Sheet):
In the following blanks, give a complete record of all your significant Government and private employment, starting with present position, listing positions you have held in reverse chronological order. Give basis of pay for each job, as: Hour, day, week, month, or year. Attach list of any publications or inventions of which you are author or inventor at bottom of page. Omit jobs of less than 3 months' duration. List duties and functions in such form that your special qualifications are clear.

Name: I. B. E. W. (Electricians Union Hall)
Address: Union Hall
City and State: New Orleans La + San Francisco Calif
Kind of establishment or shop: Inside wireman
Dates From— 1922 To— 1929
(Do not use this space)

Title of job: Apprentice + journeyman
Your duties and specialty: Helper and after examination by Ex. board was passed + worked as inside wireman
$ 60¢ to $1.10 per hour
Machines or equipment used:

Name: Ford Motor Co
Address:
City and State: Memphis Tenn + New Orleans La
Kind of establishment or shop: Assembly Plant
Dates From— 1919 To— 1922
(Do not use this space)

Title of job: Checker-stock clerk-foreman
Your duties and specialty: receive-ship-check + supervise approx 35 men handling gasoline engine + auto body parts—
$ began at 15¢ per day— ~~per~~ to $4.50 per week
Machines or equipment used:

Name:
Address:
City and State:
Kind of establishment or shop:
Dates From— To—
(Do not use this space)

Title of job:
Your duties and specialty:
$ per
Machines or equipment used:

Name:
Address:
City and State:
Kind of establishment or shop:
Dates From— To—
(Do not use this space)

Title of job:
Your duties and specialty:
$ per
Machines or equipment used:

4-150305

17. **Experience record (before filling out this section be sure to read Item 17 on Instruction Sheet).**
In the following blanks, give a complete record of all your significant Government and private employment, starting with present position, listing positions you have held in reverse chronological order. Give basis of pay for each job, as: Hour, day, week, month, or year. Attach list of any publications or inventions of which you are author or inventor at bottom of page. Omit jobs of less than 3 months' duration. List duties and functions in such form that your special qualifications are clear.

1

Name: U.S. Coast Guard
Address: Custom House (Farallon Sls)
City and State: San Francisco, Calif.
Kind of establishment or shop: Military Unit
Dates From— To— : May 1940 —
(Do not use this space) 561310

Title of job: Keeper-Lighthouse
Your duties and specialty: Kpr. in charge of Lighthouse duties are - maintenance of same to keep in operation - supervise duties of 3 asst Kprs - standing fog watches, etc.
Machines or equipment used: gasoline engines - Radio-Beacon - air hoist - electric motors
$ 1560.00 per year

Name: U.S. Lighthouse Service
Address: as above (Point Cabrillo)
City and State: as above
Kind of establishment or shop: U.S. gov.
Dates From— To— : July 1937 — May 1940
(Do not use this space)

Title of job: Asst Lighthouse Kpr
Your duties and specialty: Asst Kpr - standing fog watches - painting + general duties pertaining to upkeep of lighthouse as directed by Keeper
Machines or equipment used: gasoline engines + electric motors
$ 1200.00 per year

Name: U.S. Lighthouse Service
Address: as above (Point Arena)
City and State: as above
Kind of establishment or shop: U.S. gov.
Dates From— To— : August 1935 — July 1937
(Do not use this space)

Title of job: Asst. Lighthouse Kpr
Your duties and specialty: as above this Station also used Radio-Beacon
Machines or equipment used: gasoline engines - radio beacon - elec. motors
1160.00 and $ 1200.00 per year

Name: U.S. Lighthouse Service
Address: as above (425 Custom House)
City and State: as above
Kind of establishment or shop: U.S. gov.
Dates From— To— : Jan. 1930 — Aug 1935
(Do not use this space)

Title of job: Skilled Laborer
Your duties and specialty: messenger - stationary forms stock keeper - mimeograph + addressograph work - shipping + receiving clerk duties
Machines or equipment used: typewriter - mimeograph - addressograph
$ 5.00 to 7.50 per day

(If additional space is necessary, use "Continuation sheet" (C. S. C. Form 3464b) and attach here) 16—15543

18. What **Federal civil service examinations** have you **passed?**

Title of examination	Year given
STORE KEEPER	1929
Ass't. Lighthouse Kpr	

19. Height and Weight:

Height 5 (Feet) 11¾ (Inches) Weight 155 (Pounds)

20. Physical condition:
Specify any physical defect, disease or disability. If none, write "None."

(Specify) None

21. Technical avocations (check):

0 ☑ Marksmanship.
1 ☐ Motion pictures and photography.
2 ☐ Short-wave radio operation.
3 ☐ Aviation.
4 ☐ Art work (specify).
5 ☐ Organizing and public speaking.
6 ☐ Musical arts (specify).
7 ☐ Handicraft (specify).
8 ☐ Mountaineering and exploring.
9 ☐ Other (specify). Drill Master - Military

22. Check below **ability** in the following:

Fair	Good		Fair	Good	
☑	☐	Adding machine.	☐	☐	Photostat.
☐	☑	Addressograph.	☐	☐	Shorthand.
☑	☐	Blueprint.	☐	☐	Sorter, punch-card.
☐	☐	Bookkeeping machine.	☐	☐	Stenotype.
☐	☐	Calculating machine.	☑	☐	Switchboard, telephone.
☐	☐	Comptometer.			
☐	☐	Dictaphone transcriber.	☐	☐	Tabulator.
☐	☐	Graphotype.	☐	☐	Teletype.
☐	☐	Key-punch or verifier.	☐	☐	Typewriter.
☐	☑	Mimeograph.	☐	☐	Varitype.
☐	☐	Multilith.	☐	☐	Telegraph.

Other ____ (Specify)

23. List below any **specialized training or courses** you have taken other than those covered in item 5, which have a bearing on your qualifications, and indicate time spent on each.

Name of school and course taken	Weeks	Hours per week

24. If you have any preference for types of positions other than that you now hold, indicate in order of preference
1. _____ Indicate lowest acceptable salary $_____
2. _____ Indicate lowest acceptable salary $_____

If you desire a transfer to some other locality, state where _____

I CERTIFY that the foregoing answers are correct to the best of my knowledge and belief.

A. G. Hrandt
(Name which is used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 16—15543

DEPT. STOCK FORM 2249
REV. 12-41

NAVY

UNITED STATES TREASURY DEPARTMENT

WASHINGTON, D. C.

CIVIL SERVICE COMMISSION REPORT NO.

PERSONNEL ACTION:

Date Prepared 6 July, 1942.

H-630

Name: Heard, Arnold G.

From: U. S. Coast Guard

Bureau No.: 5357

Wage Adjustment

Effective: 6 July, 1942

	FROM	TO
Position	Helper General	Helper General
Grade		
Salary	$6.96 per diem	$7.60 per diem
Bureau or Div. Organizational Subdivisions		U. S. Coast Guard
Headquarters Post of Duty		San Francisco, Cal.
Appropriation		Yerba Buena Depot, Cal.
Allotment		General Expenses, C. G.

FIELD ☐ DEPRTMTL ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

Justification:

This action is to bring the employee's pay in line with the amended Navy Schedule of Wages.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Reg.

DATE OF BIRTH: 2-13-1895

LEGAL RESIDENCE: Calif.

SEX:

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT?

DATE OF OATH

CHARLES PICKET

DATE APPROVED BY THE SECRETARY

TREASURY DEPARTMENT—
REPORT TO U. S. CIVIL SERVICE COMMISSION

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT

WASHINGTON, D. C.

CIVIL SERVICE COMMISSION REPORT

PERSONNEL ACTION: Date Prepared 1 April, 1943

Name: Heard, Arnold G. H-630

From: U. S. Coast Guard Bureau No.: 6232

Change in status and designation - increase in pay

Effective: 1 April, 1943

	FROM	TO
Position	Helper General	Packer
Grade	None	None
Salary	$7.60 per diem	$8.16 per diem
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	U. S. Coast Guard
Organizational Subdivisions		
Headquarters	San Francisco, Calif.	San Francisco, Calif.
Post of Duty	Yerba Buena Base, Calif.	Yerba Buena Base, Calif.
Appropriation	General Expenses, C. G.	General Expenses, C. G.
Allotment		
	FIELD ☒ DEPRTMTL. ☐	FIELD ☒ DEPRTMTL. ☐

Remarks:

Justification:

Mr. Heard passed an examination for storekeeper at San Francisco about August, 1929, and Lighthouse keeper in 1931.

He was a keeper from 1935 to 1942 when his status was changed to helper. He is fully qualified for the proposed assignment.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 2-13-1895

LEGAL RESIDENCE: Calif.

SEX: M

NATURE OF POSITION

NEW: *HL 4-1-42 In lieu of

ADDTL. IDENT.

VICE VACANCY

VICE

*Warehouseman position.

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? Yes

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

CHARLES PIZET

DATE APPROVED BY THE SECRETARY: 4-1-43

TREASURY DEPARTMENT—
REPORT TO U. S. CIVIL SERVICE COMMISSION

DEPT. STOCK FORM 2249
REV. 12-41

NAVY

UNITED STATES ~~TREASURY~~ DEPARTMENT
WASHINGTON, D. C.
CIVIL SERVICE COMMISSION REPORT NO.

PERSONNEL ACTION: Date Prepared **February 19, 1945**

Name: **Heard, Arnold G. Mr.** A630

From: **U. S. Coast Guard** Bureau No.:

Pay Increase (Administrative)

Effective: **March 1, 1945**

	FROM 6232	TO 6232
Position		**Packer**
Grade		**None**
Salary	**$8.64 per diem**	**$9.12 per diem**
C. S. C. No.		
Bureau or Div.		**None**
Organizational Subdivisions		
Headquarters		**San Francisco, Calif.**
Post of Duty		**Yerba Buena Base, Calif.**
Appropriation		**General Expenses, C.G.**
Allotment		
	FIELD [X] DEPRTMTL. [ ]	FIELD [X] DEPRTMTL. [ ]

Remarks:

Justification:

The increase is warranted by length of service and efficiency. His current rating is Very Good.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: **Regular**

DATE OF BIRTH: **2-13-1895**

LEGAL RESIDENCE: **Calif.**

SEX: **Male**

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? **Yes**

SUBJECT TO RETIREMENT ACT? **Lighthouse Act 6-20-18**

DATE OF OATH

NAVY ~~TREASURY~~ DEPARTMENT—
REPORT TO U. S. CIVIL SERVICE COMMISSION

DATE APPROVED [redacted]

LAST NAME	FIRST NAME	MIDDLE INITIAL	IDENTIFICATION NO.	TYPE OF APPOINTMENT	DATE OF APPOINTMENT	BASIS OF COMPENSATION	TOUR OF DUTY	CALENDAR YEAR
Heard,	Arnold	G.						

Standard Form 70—OCT. 1944—C. S. C. **LEAVE RECORD** GPO 16—42020-1 FORM APPROVED—BUDGET BUREAU No. 50-RO-20

MO.	REP. PERIOD	ANNUAL TAKEN HOURS	ANNUAL TAKEN TOTAL	ANNUAL ACCR.	SICK TAKEN HOURS	SICK TAKEN TOTAL	SICK ACCR.
JAN							
				16			10
FEB							
				32			20
MAR							
	15			52		4.24	30
APR	✓	8					
	17	8					
			16	68			40
MAY							
	27						
	31			84		32	50
JUN							
		56	56			104	
				104			60

MO.	REP. PERIOD	ANNUAL TAKEN HOURS	ANNUAL TAKEN TOTAL	ANNUAL ACCR.	SICK TAKEN HOURS	SICK TAKEN TOTAL	SICK ACCR.
JUL							
				120			70
AUG							
				136			80
SEP							
				156			90
OCT							
				172			100
NOV							
				188			110
DEC							
				208			120

ABSENCE WITHOUT PAY (W—LWOP AWL—ABSENCE WITHOUT LEAVE SUS—SUSPENSION) DATE	TYPE	HOURS	TOTAL

REMARKS (CHANGES IN TOUR OF DUTY, ETC.)

YEARLY SUMMARY

ITEM	ANNUAL	SICK
BALANCE FORWARD	466	500
YEAR ACCRUAL	104	60
TOTAL	570	560
TOTAL TAKEN	72	560
BALANCE	498	-00

LAST NAME	FIRST NAME	MIDDLE INITIAL	IDENTIFICATION NO.	TYPE OF APPOINTMENT	DATE OF APPOINTMENT	BASIS OF COMPENSATION	TOUR OF DUTY	CALENDAR YEAR

466
570
72
498
560

TYPIST PLEASE NOTE—THIS SCALE CORRESPONDS TO TYPEWRITER (PICA) SCALE—SET PAPER GUIDES SO THAT CARD SCALE WILL REGISTER WITH MACHINE SCALE WHEN CARD IS TURNED INTO WRITING POSITION. START INDEX THREE (3) POINTS FROM LEFT EDGE OF CARD. USE OTHER POINTS OF SCALE FOR OTHER DIVISIONS OF VISIBLE TITLE. SET TABULATORS TO INSURE PERFECT ALINEMENT OF EACH DIVISION OF INFORMATION. FOLD BACK OR REMOVE STUB AFTER TYPING. USE NEW TYPEWRITER RIBBON.

2806 V

10

STOCK FORM 2249
-45

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 10

TO: Heard

Date Prepared 4-15-46

Name: Heard, Arnold G. (Mr.)

From: U. S. Coast Guard

Retirement (Disability)

Bureau No.: (Paid for 62 days, 2 hours annual leave from July 1 thru 2 hours on September 27, 1946)

Effective: Close Aug 30, 1946

	FROM	TO
Position	Master	
Grade	None	
Salary	$10.36 per diem	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	San Francisco, Calif.	
Post of Duty	Yerba Buena Base, Calif.	
Appropriation	General Expenses, C.G.	
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks: In accordance with the Comptroller General's Decision B-70289 dated 10-23-47, which reversed Decision A-31584 of 5-28-30, your retirement pay has been recomputed on the basis of the average gross pay (which includes the valuation of quarters for the period occupied) received during the last five years of your active duty. The computation on this basis changes the rate of your retirement pay from $1097.44 to $1113.24, and this notice is issued in order that you may have accurate information as to the rate of retirement pay which you are authorized to receive.

Justification:

Total Service: 30 years, 9 months, 21 days.

Computation: ($2140 x 30.9583 ÷ 40) = $1113.24

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 8-13-1895

LEGAL RESIDENCE: California

SEX: Male

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION: Preference

SUBJECT TO RETIREMENT ACT? Eligible Act 3-4-25

DATE OF OATH

DATE APPROVED BY THE SECRETARY: 4-15-46

ACCOUNTS AND COLLECTIONS, EXAMINING

SAN FRANCISCO CALIFORNIA SEP 22 1942 U.S. COAST GUARD

REPORT OF TERMINATION OF ~~TOTAL OR~~ PARTIAL DISABILITY.

(Cross out one.)

[To be forwarded to the UNITED STATES EMPLOYEES' COMPENSATION COMMISSION, WASHINGTON, D. C., through official channels, as soon as disability from injury terminates. This form to be submitted for each injury resulting in any disability, whether or not employee makes claim for compensation.]

1. Department Navy (War, Navy, etc.) 2. Bureau or office Coast Guard (Engineer, Navigation, etc.)
3. Place of employment Coast Guard Depot, Yerba Buena Island, San Francisco, California. (Arsenal, Navy Yard, etc.) (City or town.) (State.)
4. Full name of injured employee Arnold G. Heard
5. Time of injury 1 August (Date.), 19 42 Saturday (Day of week.) 11:30 a. m. (Hour, a. m. or p. m.)
6. Time employee stopped work 3 August (Date.), 19 42 Monday (Day of week.) 4:30 p. m. (Hour, a. m. or p. m.)
7. Time employee's pay stopped No stoppage (Date.), 19 ____ (Day of week.) ____ m. (Hour, a. m. or p. m.)
8. First day employee was able to resume work 31 Aug (Date.), 19 42 Monday (Day of week.) 8:00 a. m. (Hour, a. m. or p. m.)
9. Did employee return to the same work and at same rate of pay after termination of disability? Yes
If so, when? 31 August, 1942. If not, state character of work performed upon return to duty and rate paid employee for such work ____
10. Actual time disabled (including Sundays and holidays) twentyseven days.
11. Number of days for which employee would have received pay had he not been disabled 19 days.
12. If employee was receiving subsistence as part of his wages, was such subsistence furnished during entire period of disability? ____ If not, give dates on which subsistence was not furnished ____
13. Has employee been paid for any portion of above absence on account of—
(a) Annual leave? ____ (Give exact dates.)
(b) Sick leave? Commencing 4 August, through and including 28 August, 1942. (Give exact dates.)
(c) Any other reason ____
14. Nature of injury Bruised hip and back.
15. Remarks ____

[The following information is to be furnished *only* in case of death resulting from an injury sustained while in the performance of duty. If death results immediately, or if no Report of Injury has previously been submitted, such report, on Form C. A. 2 should be forwarded herewith.]

REPORT OF DEATH

16. Full name of deceased employee ____
17. Time of death ____ (Date.), 19 ____ (Day of week.) ____ m. (Hour, a. m. or p. m.)
18. Time employee's pay stopped ____ (Date.), 19 ____ (Day of week.) ____ m. (Hour, a. m. or p. m.)
19. Place of death ____ (Name of hospital, establishment, etc.) (City or town, and State.)
20. Immediate cause of death ____
21. Widow of deceased employee ____ (Give full name.) (Address.)
22. Children of deceased employee under 18 years of age, or those over 18 who are incapable of self-support:

Name.	*Age.*

23. Names, relationship, and addresses of all other persons known to be dependent in any degree, upon decedent at time of death:

Name.	*Relationship.*	*Address.*

Signed this 21st day of September, 19 42.
at Coast Guard Depot, San Francisco, California.

G Lundquist
(Official superior.)

Depot Keeper.
(Title.)

C. A. 3
Revised to June 3, 1925

(*All forwarding indorsements to be made on reverse side of this sheet.*)

9—629

GOVERNMENT PRINTING OFFICE

12th Naval District
Office, District Coast Guard Officer
San Francisco, California, 22 Sept.,1942

Forwarded to: U.S.Employee's Compensation Commission

COMMANDER,USCG

H.C.PERKINS
By direction

AUG 5 1942

OFFICIAL SUPERIOR'S REPORT OF INJURY

BY

[To be submitted to UNITED STATES EMPLOYEES' COMPENSATION COMMISSION, Washington, D. C., as soon as practicable after any injury to a civil employee of the United States sustained while in the performance of duty which causes any disability for work beyond the day or shift on which the injury occurred or results in any charge against the Commission for medical expense. This form should be accompanied by C. A. 1.]

Place of employment

1. Department NAVY (War, Navy, etc.) 2. Bureau or office U. S. COAST GUARD (Engineer, Navigation, etc.)
3. Place of employment Coast Guard Depot (Arsenal, navy yard, etc.), Yerba Buena Island (City), San Francisco (State), Calif.
4. Reporting office Yerba Buena Depot (Location of reporting office or division headquarters)
5. Name of superintendent or foreman in charge when injury occurred H. BURLINGAME, Acting.

The injured employee

6. Name of injured employee Arnold O. Heard (Give first name in full) 7. Age 47 8. Sex Male 9. Race White
10. Home address 142 Edinburgh St. (Street and number), San Francisco (City or town), California (State)
11. Occupation and division General Helper (Give both, as laborer, hull division; helper, machine shop, etc.) 12. Was employee doing his regular work? Yes If not, what work?
13. Total length of service with the Government as a civilian?
14. How long at present work in this establishment?
15. Dates of other injuries
16. Rate of pay on date of injury, $ 7.60 per diem { and subsistence valued at $ per / and quarters valued at $ per
17. Employee begins work at 8:00 a. m. (Hour, a. m. or p. m.) 18. Regular day's work ends 4:30 p. m. (Hour, a. m. or p. m.)
19. Hours worked per day 8 20. Days paid per week 5

The injury

21. Place where injury occurred Near Building 3 - in the open space. (Give exact location, as name or number of building and division, etc.)
22. Date of injury 1 August, 1942; day of week Saturday; hour of day 11:30 a. m. (a. m. or p. m.)
23. Date employee stopped work No stoppage, 19; day of week ; hour of day m. (a. m. or p. m.)
24. Date employee's pay stopped , 19; day of week ; hour of day m. (a. m. or p. m.)
25. Has employee returned to work? (Give date and hour)
26. Will employee receive pay for any portion of above absence on account of:
(a) Annual leave (Give exact dates)
(b) Sick leave (Give exact dates)
(c) Any other reason (Give exact dates)
27. Describe in full how injury occurred While assisting in removing a 20' dinghy from Building No. 3, the boat canted, catching his left leg against an iron buoy, bruising it.
28. State part of body injured and nature and extent of injury Left leg between knee and hip bruised.
29. Did injury cause loss of any member or part of member? No If so, describe exactly
30. Was employee injured while in performance of duty? Yes If not, or in doubt, give detailed statement
31. Was injury caused by:
(a) Willful misconduct of the employee? No (b) Intention of employee to bring about injury or death of himself or another? No (c) Employee's intoxication? No
(If any answers to these questions are made in the affirmative, the reporting officer should attach an additional statement giving the reason for his conclusion)
32. Was written notice of injury given within 48 hours? Yes If not, did immediate superior have actual knowledge of injury?
(Answer to question 3, Form C. A. 2, must be complete if notice was not given within 48 hours)
33. Names and addresses of witnesses to injury
K. Lervik, 1440 67th St., Berkeley, California.
282 Guerro St., San Francisco, Calif.
(If disability will continue for more than one day, have statements of witnesses made on reverse side of this form)
34. Was injury caused by a third party other than a Government employee or agency? If so, has employee been instructed in procedure under Commission's regulations?
(A detailed statement should be forwarded with this report)

Medical attendance

35. Name and address of physician who first attended case
36. How soon after injury? About noon of the same day.
37. To what hospital sent? None Location
38. Name and address of physician now attending case None

Signed this 3rd day of August, 1942. H Burlingame
(Signature of reporting officer)
at Yerba Buena Coast Guard Depot. Acting Depot Keeper.
(Title)

C. A. 2
Revised to June 15, 1929

16—6027

(OVER)

STATEMENT OF WITNESSES

[The statement of witness should tell just what the witness saw personally, or, if he did not see the injury occur, just what he knows about it and when and by whom the information was given him.]

We had just gotten a small 20 ... hauling it on a small boat carriage, pushing and hauling by hand, but, in passing an iron buoy the boat tipped over catching Mr. Heard's left leg between the boat and the iron buoy.

Signed this 3rd day of August, 19 42

Karl Lewis
(Signature of witness)

I was helping to haul a small motor boat on a hand truck, when it tipped over and caught Mr. Heard's left leg between the boat and an iron buoy.

Signed this 3rd day of August, 1942.

Harry L Stephens
(Signature of witness)

STATEMENT OF GOVERNMENT MEDICAL OFFICER OR PHYSICIAN WHO FIRST EXAMINED CASE

I CERTIFY that Arnold C. Heard (Name of employee) was given first-aid treatment, or examined, on 1 August, 19 42 at ... m., and ... (Was or was not) disabled for work. Probable length of disability will be ... In my opinion disability was (Was or was not) due to injury on 1 August, 19 42.

Nature of injury as found on examination Bruise of muscles of left thigh.

Hospitalized No Will return for further treatment Yes.

Discharged ... Other disposition ...

Remarks ...

Signed this 4 day of August, 19 42 A.L. WESSELS,
(Signature of medical officer)

at U.S.Receiving Ship,S/F., Calif.. Lieutenant (MC), USNR.
(Title)

OFFICE, DISTRICT COAST GUARD OFFICER,
SAN FRANCISCO, CALIF., 8 August, 1942.
Forwarded to U.S.Employees' Compensation
Commission.
Lieut. Commander, USCG
H. C. PERKINS

U. S. GOVERNMENT PRINTING OFFICE 16—6027

5 1942
U. S. COAST GUARD

EMPLOYEE'S NOTICE OF INJURY AND ORIGINAL CLAIM FOR COMPENSATION AND MEDICAL TREATMENT

(To be submitted to the official superior by every employee injured in the performance of his duty, or some one on his behalf, within forty-eight hours after the injury. This notice shall be given by delivering it personally to the official superior or by depositing it in the mail properly stamped and addressed to the official superior. It should be retained by the official superior unless the injury causes disability for work beyond the day or shift in which the injury occurred, or results in any charge against the Commission for medical expense, when it should be forwarded to the United States Employees' Compensation Commission with report of injury, Form C. A. 2.)

San Francisco (City or town), California (State)

142 Edinburgh Street (Street and number)

1 August (Date of this notice), 1942

I HEREBY CERTIFY that I was injured in the performance of my duties on 1 August (Date), 1942

Saturday (Day of week), 11:30 a. m. (Hour, a. m. or p. m.)

1. The injury occurred at U. S. Coast Guard Depot, Building No. 3, near Yerba Buena Island. (Give name of establishment where employed)

in the following manner: I was helping with the moving of a small boat from Building No. 3, and the boat was in the open near a buoy. The boat canted over catching my leg between it and the large iron buoy.

2. Cause of injury Swinging of the boat.

3. Nature of injury Bruise on left leg, and pain in back.

4. Names of witnesses to injury:

K. Lervik, 1440 67th St., Berkeley, Calif.

H.C. Stephens, 282 Guerro St., San Francisco, California.

5. If this notice was not given within 48 hours after the injury, explain failure to give notice and state the name of the person to whom first notice was given and date:

This injury was not caused by my willful misconduct, intention to bring about the injury or death of myself or of another, nor by my intoxication, and I hereby make claim for compensation and medical treatment to which I may be entitled by reason of the injury sustained by me.

(Name) A. J. Strand

Before compensation is paid, written claim on Form C. A. 4 must be submitted to the Commission

U. S. GOVERNMENT PRINTING OFFICE 9—584

OFFICE, DISTRICT COAST GUARD OFFICER,
SAN FRANCISCO, CALIFORNIA, 7 August, 1942.

Forwarded to U. S. Employees' Compensation Commission.

H. C. PERKINS
By direction.

(pcp)

CG-75

16 September, 1946

To: The Commandant, CG

Subj: Retirement of Arnold G. Heard, Packer, Yerba Buena Base, Calif.

1. In compliance with request contained in HQ letter dated 3 September, 1946 (CG-75), this is to advise that the subject employee was paid his final payment on DO Voucher No. 1424, JAB Hay, Jr., ADO, Symbol 18-420. Final payment was for lump sum July 1, 1946 through 2 hours on September 27, 1946, in the amount of $563.87.

2. Mr. Heard's total taxable income for the current calendar year, including the lump sum payment was $2,027.28; tax withheld $191.01.

E. E. HAHN, JR.,
By direction

amE

District Coast Guard Officer
SEP 9 1946
12th Naval District

UNITED STATES COAST GUARD

ADDRESS REPLY TO
THE COMMANDANT (PCP-6)
REFER TO FILE: CG-75

WASHINGTON 25, D. C.

3 September, 1946

To: Commander, 12th Coast Guard District

Subj: Retirement of Arnold G. Heard, Packer, Yerba Buena Base, California

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable by letter, in duplicate, as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year including the amount of lump-sum payment for annual leave.

H. L. MORGAN
By direction

Incl
Form 2249, Department Notice of Retirement

19643

A 1477

District Coast Guard Office
JUL 23 1946
FIRE ROOM

UNITED STATES COAST GUARD

ADDRESS REPLY TO
THE COMMANDANT (PCP-6) WASHINGTON 25, D. C.
REFER TO FILE: CG-75

16 July, 1946

To: Commander, 12th Coast Guard District

Subj: Proposed disability retirement of Arnold G. Heard, Packer

The application of Mr. Heard for disability retirement has been examined and he has been found to be disabled for further useful and efficient service. The official notice of his retirement will be issued in due time.

H. L. MORGAN
By direction

17701

Commander
xxxxxxxxxxxxxxxxxxxxxxxxx
xxxxx (pcp)
CG 75

25 June, 1946

To: Commanding Officer, Yerba Buena Depot

Subj: Arnold G. Heard; retirement for disability

This is to advise you that the subject employee has been recommended for retirement for disability as of the close of 30 June, 1946, and should not be carried on the payrolls after that date.

E. E. HAHN, JR.
By direction

ra amb

Extra Copy

Name ARNOLD G. HEARD Date of birth February 13, 1895

Designation Packer, Yerba Buena Depot

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army	July	3	1916	Nov.	7	1919	Verified 3-4-5
~~Navy~~	Nov.	8	1919	Nov.	7	1920	Verified 1-0-0
~~Marine Corps~~							
Civilian employment	Jan.	15	1930	~~March~~ June	~~31~~ 30	1946	16-5-16
~~16th LH Dist. & USCG, 12ND~~							20-9-21
Total service							20 years 9 mos. 21 days. ~~20 years 6 months 21 days~~

Does applicant receive or has he applied for a pension from the Government under any law? ~~No.~~ If so, give number of pension certificate or of claim: ---

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? ~~No~~ If so, give number of claim: ---

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? ~~No~~

If so, state the compensation received: ---

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
1942 — 1 da. 6.96	April	1	1941	Feb.	15	1942	~~10 mo. 15 das~~	$1560 p.a.	$1367.50
1943 1 da. 7.60	Feb.	16	1942	July	5	1942	100 das.	$ 6.96 p.d.	$ 696.00
	July	6	1942	March	31	1943	193 das.	$ 7.60 p.d.	$1466.80
	April	1	1943	March	15	1944	250 das.	$ 8.16 p.d.	$2040.00
	March	16	1944	Feb.	28	1945	250 das.	$ 8.64 p.d.	$2160.00
1944 — 1 da. 8.64	March	1	1945	~~March~~ April	~~31~~ 21	1946	~~282 das.~~ 297 "	$ 9.12 p.d. 9.12	~~$2571.84~~
$23.20	apr.	22	1946	June	30	1946	50 "	10.56	$ 10,302.14

Total compensation for last five years of active service ~~$ 10,302.14~~ $2708.64

Average compensation for last five years of active service ~~$ 2,060.428~~

Annual rate of retired pay ($ ~~2,060.428~~ × years ~~20.5583~~ 40) = ~~$ 1,058.9721~~

(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—20161

Form 2521
TREASURY DEPARTMENT
U. S. COAST GUARD

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

Commander, ~~12~~ District,

Date ~~21 DECEMBER, 1945~~ 17 June 46

(City)

I hereby apply for retirement from active duty effective ~~31 March, 1946~~ 30 June on the basis of service shown hereon.

ADDRESS ON RETIREMENT

169 Buena Vista Terrace
San Francisco, California

Arnold F. Strand
(Name)

Packer
(Designation)

OFFICE OF THE DCGO

City San Francisco *Date* ~~22 January, 1946~~ 17 June

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $ ~~1,056.9722~~ 1,138.6031 per annum, effective at the close of ~~31 March, 1946~~ 30 June 1946

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

Lump sum payment for ~~58~~ 63 days 2 hours annual leave will be paid upon receipt of Department approval (~~April 1~~ July 1 to 2 hours on ~~21 June~~ 27 Sept, 1946)

~~CHAS. W. DEAN~~
By direction

District Commander

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

Name _____ Date of birth _____

Designation _____

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps							
Civilian employment							
Total service							

Does applicant receive or has he applied for a pension from the Government under any law? no If so, give number of pension certificate or of claim _____

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? no If so, give number of claim _____

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? no If so, state the compensation received —

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year		p. a.	
Keeper	Apr	1	1941	Feb	15	1942	10mo 15da	$156 a year per diem	$1367.50
Gen'l Helper	Feb	16	1942	July	5	1942	100	6.96	696.
" "	July	6	1942	Mar.	31	1943	193	7.60	1466.80
Packer	April	1	1943	Mar	15	1944	250	8.16	2040.00
"	Mar.	16	1944	Feb	28	1945	250	8.64	2160.
"	Mar	1	1945	Apr.	21	1946	297	9.12	2708.64
"	Apr.	22	1946	June	30	1946	50	10.56	528.
									$10,966.94
Deduct 1 da in	1942	$6.96							
1 da in	1943	7.60						-	23.20
1 da in	1945	8.64							$10,943.74
		$23.20							

Total compensation for last five years of active service $10,943.74

Average compensation for last five years of active service $2,188.748

Annual rate of retired pay ($2.188.748 × years 20.8083 ÷ 40) = $1,138.6031

(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—35893-1

N. C. G.-2523

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT, CIVILIAN PERSONNEL

(Act of March 4, 1925)

NAME OF CLAIMANT ARNOLD G. HEARD DESIGNATION Packer, Yerba Buena Depot

Height 5 ft. 11-3/4 in. Weight 150 lbs. pounds. Complexion dark

Color of eyes hazel Color of hair grey-black

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: Subject is a poorly developed, poorly nourished adult male appearing acutely ill.

Description of duties of position (to be filled in by district commander): Receives, unpacks, and checks shipments with invoices, transfers stock to storage shelves and bins, maintains and cares for stock. Selects stock from storehouses to fill requisitions, packs shipments and prepares shipping lists of supplies and materials for use at the Depot and Machine Shop and at light, fog signal, lifeboat, and air-sea rescue stations. Shipments are received from and made via Coast Guard vessels and trucks and commercial transportation lines. Personally loads and unloads trucks with incoming and outgoing shipments, which consists of lifting barrels of oil and gas weighing approximately 500 lbs. and of lifting heavy crates and boxes weighing up to 500 lbs.

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: I feel a pain over my heart whenever I move and am very weak and short of breath

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/ L. E. 20/

With correction in spectacles: R. E. 20/ L. E. 20/

Accommodation: Reads Jaeger No. at 13 inches, without correction.

Reads Jaeger No. at 13 inches, with correction.

Central color vision (binocular) (Name method used)

Inspection

Pupils Pupillary reaction

Hearing: Whispered voice (unaccentuated) heard with R. E. at ft., L. E. at ft.

Appearance of right drum , left drum

Is there any disease of the middle or internal ear or mastoid? If so, specify

[OVER]

16—17606-1

Condition of nose and sinuses .....

Condition of mouth and throat, including tonsils and teeth .....

.....

Bones, joints, muscles, including atrophies .....
(Express limitation of motion, if any, in degrees and joint involved)

Respiratory system .....

Cardiovascular system:

(*a*) Heart There is a friction rub over the fifth left interspace anteriorly

(1) Murmurs ..... (2) Arrhythmias .....

(*b*) Pulse rate: (1) Sitting 84 (2) After exercise ..... (3) 2 minutes after exercise .....

(*c*) Blood pressure: (1) Sitting—Syst. 90 Diast. 60 (2) After ex.—Syst. ..... Diast. .....

(*d*) Condition of blood vessels .....

Evidence of thyroid or other endocrine disturbance .....

Abdomen and gastro-intestinal system, including hernia .....

Genito-urinary system:

Urinalysis—Sp. gr. ..... Reaction ..... Albumin ..... Sugar .....

Sediment microscopic (required when albumin or sugar is found) .....

Reflexes, motor disturbances, etc.:

(*a*) Station ..... (*e*) Gait .....

(*b*) Tremor ..... (*f*) Coordination .....

(*c*) Patellar reflexes ..... (*g*) Peripheral circulation .....

(*d*) Other motor disturbances .....

Alcohol ..... Drugs ..... Syphilis ..... Epilepsy .....

Other neurological findings .....

General impression Acute Myocardial infarction with pericardial effusion

Here describe fully nature of disability: Subject is suffering from an acute myocardial infarction. The disability will be permanant. Only the briefest possible physical was done due to the serious condition of the subject, who was confined to absolute bed rest.

.....

.....

Is disability to perform duty of a permanent character? yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? no ..... Do you recommend reexamination with this in view? No

I ..... HEREBY CERTIFY that upon examination I find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service.

169 Buena Vista Terrace
(Place of examination)

Reagan H. South, S. A. Surg. (R) USPHS
(Examining surgeon)

11 June 46
(Date)

.....
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE 16—17606

N. C. G.-2523

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT, CIVILIAN PERSONNEL

(Act of March 4, 1925)

NAME OF CLAIMANT ARNOLD G. HEARD DESIGNATION Packer, Yerba Buena Depot

Height 5 ft. 11-3/4 in. Weight 150 lbs. pounds. Complexion dark

Color of eyes hazel Color of hair grey-black

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: Subject is a poorly developed, poorly nourished adult male appearing acutely ill.

Description of duties of position (to be filled in by district commander): Receives, unpacks, and checks shipments with invoices, transfers stock to storage shelves and bins, maintains and cares for stock. Selects stock from storehouses to fill requisitions, packs shipments and prepares shipping lists of supplies and materials for use at the Depot and Machine Shop and at light, fog signal, lifeboat, and air-sea rescue stations. Shipments are received from and made via Coast Guard vessels and trucks and commercial transportation lines. Personally loads and unloads trucks with incoming and outgoing shipments, which consists of lifting barrels of oil and gas weighing approximately 500 lbs. and of lifting heavy crates and boxes weighing up to 500 lbs.

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: I feel a pain over my heart whenever I move and am very weak and short of breath

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/ L. E. 20/

With correction in spectacles: R. E. 20/ L. E. 20/

Accommodation: Reads Jaeger No. at 13 inches, without correction.

Reads Jaeger No. at 13 inches, with correction.

Central color vision (binocular) (Name method used)

Inspection

Pupils Pupillary reaction

Hearing: Whispered voice (unaccentuated) heard with R. E. at ft., L. E. at ft.

Appearance of right drum , left drum

Is there any disease of the middle or internal ear or mastoid? If so, specify

[OVER]

16—17006-1

Condition of nose and sinuses .....

Condition of mouth and throat, including tonsils and teeth .....

.....

Bones, joints, muscles, including atrophies .....
(Express limitation of motion, if any, in degrees and joint involved)

Respiratory system .....

Cardiovascular system:

(*a*) Heart ...There is a friction rub over the fifth left interspace anteriorly.....

(1) Murmurs ..... (2) Arrhythmias .....

(*b*) Pulse rate: (1) Sitting 84..... (2) After exercise ..... (3) 2 minutes after exercise .....

(*c*) Blood pressure: (1) Sitting—Syst. 90..... Diast. 60..... (2) After ex.—Syst. ..... Diast. .....

(*d*) Condition of blood vessels .....

Evidence of thyroid or other endocrine disturbance .....

Abdomen and gastro-intestinal system, including hernia .....

Genito-urinary system:

Urinalysis—Sp. gr. ..... Reaction ..... Albumin ..... Sugar .....

Sediment microscopic (required when albumin or sugar is found) .....

Reflexes, motor disturbances, etc.:

(*a*) Station ..... (*e*) Gait.....

(*b*) Tremor..... (*f*) Coordination.....

(*c*) Patellar reflexes ..... (*g*) Peripheral circulation .....

(*d*) Other motor disturbances .....

Alcohol ..... Drugs ..... Syphilis ..... Epilepsy .....

Other neurological findings .....

General impression ...Acute Myocardial infarction with pericardial effusion.....

Here describe fully nature of disability: ...Subject is suffering from an acute myocardial infarction. The disability will be permanant. Only the briefest possible physical was done due to the serious condition of the subject, who was confined to absolute bed rest.....

.....

.....

Is disability to perform duty of a permanent character? ...yes.....

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? ...no..... Do you recommend reexamination with this in view? ...No.....

I..... HEREBY CERTIFY that upon examination ...I..... find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service.

169 Buena Vista Terrace.....
(Place of examination)

Reagan H. South, S. A. Surg. (R) USPHS.....
(Examining surgeon)

11 June 46.....
(Date)

.....
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE 16—17606

UNITED STATES COAST GUARD

SAN FRANCISCO 26, CALIFORNIA

DISTRICT COAST GUARD OFFICER
TWELFTH NAVAL DISTRICT
17 DECEMBER, 1945

Please fill in the following data and return immediately to Civilian Personnel Officer, Room 1157, Appraisers Building, San Francisco, California.

NAME HEARD, Arnold G.

HOME ADRESS 169 Buena Vista Terrace, San Fran.

HOME TELEPHONE NUMBER MArket 9284

(If none, where you may be reached).

The above information is necessary for Income Tax purposes.

Name Arnold G. Heard Date of birth Feb. 13, 1895

Designation Packer, Yerba Buena Depot

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army	July	3	1916	Nov.	~~6~~ 7	1919	verified 3-4-5
~~Navy~~ XXXX	Nov.	~~8~~	1919	Nov.	7	1920	verified 1-0-0
~~Marine Corps~~ XXXXXX							
Civilian employment	Jan	15	1930	Mar	31	1946	16-2-16
							20-6-21
Total service	20 yrs.	6 mos	21 days				

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim: ----------

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim: ----------

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No

If so, state the compensation received: ----------

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
	Apr	1	1941	Feb	15	1942	10 mo 15 days	$156.00	1,367.50 ✓
	Feb	16	1942	July	5	1942	100 days	6.96	696.00 ✓
	July	6	1942	Mar	31	1943	193 "	7.60	1,466.80 ✓
	Apr	1	1943	Mar	15	1944	250 "	8.16	2,040.00 ✓
	Mar	16	1944	Feb	28	1945	250 "	8.64	2,160.00 ✓
	Mar	1	1945	Mar	31	1946	282 "	9.12	2,571.84 ✓
									$10,302.14

Total compensation for last five years of active service $10,302.14

Average compensation for last five years of active service 2,060.428

Annual rate of retired pay ($2,060.428 × years ~~20.5583~~ ÷ 40) = $1,058.9721

(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—20161

Form 2521
TREASURY DEPARTMENT
U. S. COAST GUARD

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

Date 21 Dec 1945

~~Commander~~, DCGO 12 Naval District,
San Francisco, Calif.
(City)

I hereby apply for retirement from active duty effective disability Base 31 March 1946 on the basis of service shown hereon.

address on retirement
169 Buena Vista Terrace
San Francisco
Calif.

(Name)
Packer
(Designation)

OFFICE OF THE ~~DISTRICT COMMANDER~~ DCGO

City San Francisco Date 22 Jan. 1946

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $ 1,058.97 21 per annum, effective at the close of 31 March 1946

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

Lump sum payment for 58 days 2 hrs annual leave will be paid upon receipt of Deptmt. Approval (Apr 1 to 2 hrs of 21 June, 1946)

Chas. W. Dean
By direction
District Commander.

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

N. C. G.-2523

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT, CIVILIAN PERSONNEL

(Act of March 4, 1925)

NAME OF CLAIMANT ARNOLD G. HEARD DESIGNATION Packer, Yerba Buena Depot

Height 5 ft. 11-3/4 in Weight 150 lbs. pounds. Complexion dark

Color of eyes hazel Color of hair grey-black

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: bilateral hernia scar

Description of duties of position (to be filled in by district commander): Receives, unpacks, and checks shipments with invoices, transfers stock to storage shelves and bins, maintains and cares for stock. Selects stock from storehouses to fill requisitions, packs shipments and prepares shipping lists of supplies and materials for use at the Depot and Machine Shop and at light, fog signal, lifeboat, and air searescue stations. Shipments are received from and made via Coast Guard vessels and trucks and commercial transportation lines. Personally loads and unloads trucks with incoming and outgoing shipments, which consists of lifting barrels of oil and gas weighing approximately 500 lbs. and of lifting heavy crates and boxes weighing up to 500 lbs.; over this amount mechanical equipment is used.

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: Fractured right elbow and hip 1927. Began to have pain and reduced motion right elbow 1942. Now has constant pain elbow and can't use arm. Also has some pain in right hip. Worse in cold weather.

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/20 L. E. 20/20

With correction in spectacles: R. E. 20/ L. E. 20/

Accommodation: Reads Jaeger No. at 13 inches, without correction.

Reads Jaeger No. at 13 inches, with correction.

Central color vision (binocular) normal (Name method used) plate

Inspection normal

Pupils normal Pupillary reaction normal

Hearing: Whispered voice (unaccentuated) heard with R. E. at 20 ft., L. E. at 20 ft.

Appearance of right drum normal, left drum normal

Is there any disease of the middle or internal ear or mastoid? no If so, specify

[OVER]

16—17606-1

Condition of nose and sinuses normal

Condition of mouth and throat, including tonsils and teeth edentulous

Bones, joints, muscles, including atrophies right elbow, extension 160° flexion 30°
(Express limitation of motion, if any, in degrees and joint involved)

Respiratory system

Cardiovascular system:

(*a*) Heart normal

(1) Murmurs no (2) Arrhythmias no

(*b*) Pulse rate: (1) Sitting 29 (2) After exercise 32 (3) 2 minutes after exercise 25

(*c*) Blood pressure: (1) Sitting—Syst. 140 Diast. 100 (2) After ex.—Syst. 160 Diast. 100

(*d*) Condition of blood vessels normal

Evidence of thyroid or other endocrine disturbance no

Abdomen and gastro-intestinal system, including hernia bilateral

Genito-urinary system:

Urinalysis—Sp. gr. 1.016 Reaction alk Albumin none Sugar none

Sediment microscopic (required when albumin or sugar is found)

Reflexes, motor disturbances, etc.:

(*a*) Station normal (*e*) Gait normal

(*b*) Tremor no (*f*) Coordination normal

(*c*) Patellar reflexes normal (*g*) Peripheral circulation normal

(*d*) Other motor disturbances none

Alcohol no Drugs no Syphilis 1935 3 yrs. treatment Epilepsy no

Other neurological findings none

General impression old fracture of right elbow

Here describe fully nature of disability: Has pain and loss of power, use of, right elbow. Complaint of numbness in various parts of right arm. Actually there is little disability

Is disability to perform duty of a permanent character? yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? possible Do you recommend reexamination with this in view? yes

..... HEREBY CERTIFY that upon examination ..... find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

(Place of examination)

T. B. SMITH PA SURGEON(R)USPHS
(Examining surgeon)

Date of this report: DEC 22 1946
(Date)

U.S. Marine Hospital
San Francisco 18, Calif.
(Title and address of examining officer)

U. S. GOVERNMENT PRINTING OFFICE 16—17606

Personnel Folder

DCGO
xxxxxxxxxxxxxxxxxxxxxxx 12ND

San Francisco, California

30 October, 1945

San Francisco, Calif.

Arnold G. Heard

--

formerly at Point Arena Light Sta.
Pt. Cabrillo L. S. & Farallon L. S.

American 50 6 -

brown brown-gray

15 January, 1930

January 15, 1930

Captain, USCG

CHAS. W. DEAN
By direction

(COPY AME)

UNITED STATES COAST GUARD
WASHINGTON 25, D.C.

Address Reply to
The Commandant (PCP-4)
Refer to File CG-75

9 June, 1945

To: ECGO, 12ND

Subj: William E. Freckman and Arnold G. Heard, Packers at the Yerba Buena Depot

1. Headquarters has completed a study of the Field Position Descriptions submitted by the District for subject employees and has concluded that the position occupied by Arnold G. Heard is per diem in nature and should properly be rated as packer. The fact that Mr. Heard's position is properly per diem has been substantiated informally by the Navy Department.

2. Mr. Freckman's position, however, appears to be properly per annum in nature. Comparison of his position with positions in other Coast Guard Districts indicates that allocation in grade CAF-6 is appropriate. With the proper allocation of his position in grade CAF-6 and if he works 8 hours overtime per week his salary could be established at the 3rd salary level within the range ($2500) which would pay him approximately $3041.68 on overtime basis. This would mean a reduction of approximately $50.00 per year for him. If Mr. Freckman works no overtime his salary would be established at the initial salary step ($2300) which would mean a reduction of $80.00 per year for him. In the event Freckman's position is changed to a per annum one in a CAF classification, it will be necessary to have him complete a Form 62 and obtain the prior action of your local Civil Service Regional Director.

Rec Freckman file

3. The Position Description submitted for Mr. Heard will therefore be filed without action and the Field Position Description for Mr. Freckman will be held pending receipt of your comments, prior to forwarding it to the Navy Department for final classification.

N. R. STILES (Signed)
N. R. STILES
By direction

27034

(pcp)

75

5 April, 1945.

To: Commandant, U. S. Coast Guard (PCP-4)

Subj: Field Position Description No. 12-20 for Arnold G. Heard

Reference is made to Headquarters' letter of 9 March re subject employee. Field Position Description No. 12-20 has been changed as suggested by Headquarters and, in addition, there is attached an additional sheet furnishing, so far as practicable, the data outlined in the special question list for storekeeper and stores officer positions.

R. C. WEIGHTMAN
By direction

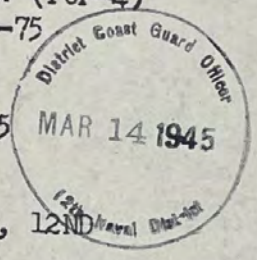
Incl.
FPD No.12-20, in triplicate.

UNITED STATES COAST GUARD

WASHINGTON 25, D. C.



ADDRESS REPLY TO
THE COMMANDANT (PCP-4)
REFER TO FILE: CG-75



9 March, 1945

To: DCGO, 12ND

Subj: Field Position Description No. 12-20 for Arnold G. Heard

1. Subject Field Position Description has been carefully reviewed by Headquarters and the following additional information is necessary in connection with Headquarters' study of this type of position. It is requested that subject position description be revised, combining Paragraph (i) with Paragraph (e). It is also requested that approximate percentages be estimated for each of these paragraphs under Item 9 and that this position description be revised to include a statement as to whether Mr. Heard is in complete charge of the Yerba Buena Depot Warehouse. In addition, Mr. Heard should attach additional sheets to the position description answering the specific questions on the attached Special Question List for Storekeeper and Stores Officer positions.

2. The information Mr. Heard has included under Item 10 should be retained in the position description because it is valuable, however, answers to the specific questions on the attached Special Question List are considered necessary in connection with the present study of this type of position.

Carl E. Herrick

CARL E. HERRICK
By direction

Incl.
1. Special Question List
2. Field Position Description No. 12-20

1056

NSO 110b
(Rev. 3-22-43)

UNITED STATES NAVY DEPARTMENT

NOTICE OF EFFICIENCY RATING

Semi-Annual Rating VG-2 as of 31 December, 1943

Probation, or Trial Period Rating --

As of --

For service beginning July 1, 1943

HEARD, Arnold G. (Name) -- (Service-Grade) Packer (Title)

29 February, 1944 (Date of notification)

E. W. HOLTZ
Comdr., USCG *Chairman, Efficiency Rating Committee.*

REPORT OF CONDUCT

Unless otherwise stated below, your conduct during this rating period was considered satisfactory.

INTERPRETATION OF EFFICIENCY RATING

Excellent (E) means that performance in every important phase of the work has been outstanding and that performance has been at least fully satisfactory (adequate) in all the other phases.

Very Good (VG) means that performance in a majority of important phases of the work has been outstanding and that performance has been at least fully satisfactory (adequate) in all the other phases.

Good (G) means—

(*a*) that performance has been at least fully satisfactory (adequate) in all the phases of the work, although not outstanding in a majority of the important phases; or

(*b*) that performance in all the important phases has been at least fully satisfactory (adequate) and performance that has not met job requirements has been fully compensated by outstanding performance in other phases of the work; or

(*c*) that performance in a majority of important phases has been at least fully satisfactory (adequate) and that performance that has not met job requirements in important phases has been over-compensated by outstanding performance in other important phases.

Fair (F) means that performance in a majority of important phases of the work has been at least fully satisfactory (adequate) and that performance that has not met job requirements has not been fully compensated by outstanding performance in other phases.

Unsatisfactory (U) means that performance in a majority of important phases of the work has not met job requirements.

As used above, "adequate" means that the service rendered in a particular phase of the work is what would be expected of a fully competent, qualified, acceptable employee in the same kind and level of work after a reasonable period of training. The word "outstanding" means that the service rendered in a particular phase of the work is distinctly better than what would be expected from such an employee.

If a number appears after the adjective efficiency rating, it represents a further refinement of the adjective rating, as follows: Excellent 1; Very Good 2 or 3; Good 4, 5, or 6; Fair 7 or 8; Unsatisfactory 9.

16—33632-1

amb

N.C.G. No. 2599
U. S. Coast Guard
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

HEARD	ARNOLD	G.	CIVILIAN	KEEPER
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

FARALLON LIGHT STATION
12TH NAVAL DISTRICT, U.S.C.G. (Unit) SAN FRANCISCO, CALIFORNIA, (Place) 23 MARCH, 1942. (Date)

---

1 January, 1942 - Revocation of within-grade increase in pay from $1560.00 per annum, plus quarters valued at $240.00 per annum, to $1620.00 per annum, plus quarters valued at $240.00 per annum, effective January 1,1942. Revocation in accordance with Comptroller General's Decision B-23094, 12 March,1942, to effect that Lighthouse Keepers could not be given periodic within-grade increases under Public Law 200, 77th Congress.

Since receiving increase on 1 January, 1942, Arnold G. Heard was transferred to position of helper, general, Yerba Buena Depot commencing 16 February,1942. He will refund overpayments of $7.50 by check.

AUTHORITY: Headquarters' Dispatch 212025 March, 1942.

LIEUT. COMMANDER, USCG
H. C. PERKINS (Commanding)

DISTRICT COAST GUARD OFFICER
By direction. (Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE

NAVY FORM NO. 2668
TREASURY DEPARTMENT
U. S. COAST GUARD

S. No. 15

Pay No.

REPORT OF CHANGE IN PAY STATUS

HEARD	ARNOLD	G.	CIVILIAN	KEEPER
(Surname)	(First Name)	(Middle Initial)	(Service No.)	(Rank or Rating)

FARALLON LIGHT STATION
12th NAVAL DIST., U.S.C.G. San Francisco, California. 23 March, 1942.
(Unit) (Place) (Date)

From: COMMANDING OFFICER.
To: PAY OFFICER.

You are hereby authorized to adjust the pay accounts of the above named for the following reason:

1 January, 1942 - Revocation within-grade increase in pay from $1560.00 per annum plus quarters valued at $240.00 per annum to $1620.00 per annum plus quarters valued at $240.00 per annum. Comptroller General's Decision B-23094 of 12 March, 1942, is to effect that Lighthouse Keepers could not be given periodic within-grade increases under Public Law 200, 77th Congress.

Since receiving increase on 1 January, 1942, Mr. Heard was transferred to position of Helper, General, Yerba Buena Depot, commencing 16 February, 1942. Mr. Heard will refund overpayments in January and February of $7.50 in his salary as a Lighthouse Keeper by check drawn to credit of Treasurer, United States.

AUTHORITY: Headquarters' Dispatch 212028 March, 1942.

LIEUT. COMMANDER, USCG
H.C.PERKINS (Commanding)

DISTRICT COAST GUARD OFFICER
By direction. (Title)

---

1. Receipt of this authorization is hereby acknowledged. The accounts of the above named have been adjusted.

24 March, 1942
(Date)

W.R.ECHOLS, Pay Clerk,
Asst. (Pay Officer)

21 FEBRUARY, 1942 #1568

CG V NV NR 30

T Z QUAH 211618 QUAC GR 39

YOUR LETTER 11 FEBRUARY ARNOLD G HEARDS ASSIGNMENT TO DUTY AS HELPER GENERAL AUTHORIZED BY DEPT NOTICE APPROVED 24 DECEMBER AND MAY BE MADE EFFECTIVE ON THAT DATE OR LATER AS DESIRED X RECORD TO SHOW CHANGE IN STATUS

1707/ 21

CLR M 30 R BU

FROM:- HEADQUARTERS

TO:- SCGO 12TH NAVDIST

3 copies for Emma

ADDRESS THE COMMANDANT, U. S. COAST GUARD
AND REFER TO NO. CP-75

HEADQUARTERS

SAN FRANCISCO DISTRICT
FEB 25 1942
U. S. COAST GUARD

UNITED STATES COAST GUARD

WASHINGTON 20 February, 1942

From: Commandant.
To: Senior Coast Guard Officer, Twelfth Naval District, San Francisco.

Subject: Arnold G. Heard; change in status from keeper to helper general.

Reference:
(a) Your letter 11 February, 1942 (75).
(b) Department Form 2249 approved 24 December, 1941.
(c) Headquarters letter 1 January, 1942, re within-grade salary increases (CP-75).

1. A considerable number of personnel actions were taken over the period 1 October, 1941 to January, 1942, before funds were available to make within-grade increases pursuant to the Act of August 1, 1941. No attempt has been made to amend all of the Department's notices that were issued during that period to employees of the Coast Guard whose rates of pay were changed retroactively by within-grade increases as of 1 October, 1941 or 1 January, 1942.

2. Subsequent to the issuance of reference (c), a ruling was made by the Comptroller General to the effect that keepers could not be promoted under the terms of the Act of August 1, 1941, since their pay was not fixed in accordance with the compensation schedules of the Classification Act of 1923 as amended. The Comptroller's ruling indicated that since the keepers' classification system as continued in effect by the Act of August 26, 1937, did not provide for automatic promotions in grade or salary ranges, that such could not be made administratively. There is a likelihood that increases given certain keepers effective 1 January, 1942, may have to be revoked, but no action will be taken by your office in this connection unless further advised, for the reason that the Comptroller General has been asked to reconsider his ruling, particularly the part pertaining to the authority of the Service to make administrative promotions in the established salary ranges, in view of the fact that such increases in pay were made over a period of years both prior and subsequent to the Act of August 26, 1937.

FOR DEFENSE
BUY
UNITED
STATES
SAVINGS
BONDS
AND STAMPS

FEB 25 1942
U. S. COAST GUARD

CP-75
20 February, 1942.
Senior Coast Guard Officer
San Francisco.

3. Form 2249 covering Mr. Heard's change in status was not received in Headquarters with reference (a) although you indicated it was inclosed. For the reason indicated in paragraph 2, his notice of change in status will not be amended.

N. R. STILES
By direction.

NAVY

Form No. 2599
TREASURY DEPARTMENT
U. S. COAST GUARD
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

HEARD	ARNOLD	G.	CIVILIAN	HELPER (GENERAL)
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

YERBA BUENA DEPOT
12th NAVAL DISTRICT, U.S.C.G. (Unit) | SAN FRANCISCO, CALIFORNIA, (Place) | 16 FEBRUARY, 1942. (Date)

---

16 February, 1942 - Change in status - designation - post of duty and roll

FROM	TO
Keeper, Farallon Light Station $1620.00 p.a., plus $240.00 p.a. Qtrs Civilian Employees, C.G.	Helper (General), Yerba Buena Depot $6.96 per diem General Expenses, C.G.

AUTHORITY: Secretary of the Navy, December 24, 1941.

COMMANDER, USCG
R. S. PATCH (Commanding)

SENIOR COAST GUARD OFFICER
By direction (Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE O

75

Erna

AIR MAIL

11 February, 1942.

From: Senior Coast Guard Officer, 12th Naval District.
To : Commandant, Coast Guard.

Subject: Heard, Arnold C., helper, general; change in status and designation of.

Reference: (a) Headquarters' letter 3 January, 1942 (CP-75).
(b) Form 2249 approved 24 December, 1941.
(c) Headquarters' letter 1 January, 1942 - Within-grade salary increases for certain civilian employees - Keepers. (CP-75).

Inclosure: (A) Reference (b).

1. Reference (b) reads "Change in status - designation - post of duty and roll. Increase in pay. From Keeper, $1560. p.a., plus $240.00 p.a. for Quarters, Farallon Light Station, to Helper, General, $6.96 per diem, Yerba Buena Depot, effective on entrance on duty", which would have been correct could Mr. Heard have been placed on duty at the Yerba Buena Depot commencing January 1, 1942. Since it is difficult to obtain qualified enlisted personnel to send to Light Stations, it was necessary to retain Mr. Heard as Keeper of the Farallon Light Station until February 10th, when an enlisted man was sent to that Station and Mr. Heard brought ashore. The Station complement is a keeper and three assistants and the Station still lacks one assistant. Boat trips to the Farallon Light Station are now uncertain and are not made at regular intervals as heretofore.

2. Reference (c) received January 30, 1942, increased Mr. Heard's salary one step in his range under Public Law No. 200 and the fact that Reference (b) does not now increase his gross pay was overlooked until this date. Mr. Heard's present grpss pay as a Lighthouse Keeper is $1620.00 per annum, cash pay, plus $240.00 per annum for quarters, or $1860.00 per annum. His pay as a General Helper at $6.96 per diem, using 261 days per annum as a basis for computation, would be $1816.56 and would therefore not be an increase in his gross pay.

3. Since $6.96 per diem is the maximum rate as a Helper, General and is an increase in his cash pay and Mr. Heard is willing to accept this pay and desires to be assigned to duty at the Yerba Buena Depot without delay, it is recommended that Inclosure (A) be amended. Mr. Heard has been placed on accumulated compensatory and annual leave until February 16th, on which date he will be assigned to duty at the Depot - on detail, if necessary.

4. Advice by dispatch is requested.

R. S. PATCH
By direction.

Form 2655
TREASURY DEPARTMENT
U. S. Coast Guard
Revised July 1935

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

#342

DATE 7 FEBRUARY, 1942.

FROM
SENIOR COAST GUARD OFFICER
12TH NAVDIST

TO (FOR ACTION)
KEEPER FARALLON LIGHT STATION

UNLESS DESIGNATED OTHERWISE TRANSMIT THIS DISPATCH AS NITE.

TO (FOR INFORMATION)

	CODE
	CIPHER
	ACKNOWLEDGE
	PRIORITY
	ROUTINE
	ACKNOWLEDGE
	PRIORITY
	ROUTINE

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

NV V CG NR 15 T Z QUA C Ø72156 NNQL GR 34

TEXT

WHEN MACHINISTS MATE BARNETT REPORTS TO FARALLON LIGHT STATION FOR DUTY AS ASSISTANT KEEPER YOU ARE DIRECTED TO COME ASHORE AND REPORT THIS OFFICE FOR ASSIGNMENT FOR DUTY TO YERBA BUENA DEPOT FOLLOWING DAY X

TOD NV NR 15 T 4 21 39/ SR

RAP

OFFICIAL BUSINESS

INITIALS OF "RELEASING" OFFICER

2—7429 U.S. GOVERNMENT PRINTING OFFICE

NAVY

Form No. 2599
TREASURY DEPARTMENT
U. S. COAST GUARD
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

HEARD	ARNOLD	G.	CIVILIAN	KEEPER
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

FARALLON LIGHT STATION
12th NAVAL DISTRICT, U.S.C.G. (Unit) San Francisco, California, (Place) 30 January, 1942. (Date)

---

1 January, 1942 - Within Grade Salary Increase in accordance with Public Law No. 200 from $1560.00 per annum to $1620.00 per annum

AUTHORITY: Headquarters' Letter 1 January, 1942 (CP-75)

COMMANDER, USCG
H. S. PATCH (Commanding)

SENIOR COAST GUARD OFFICER
By direction (Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE

SAN FRANCISCO DISTRICT
JAN 10 1942
U. S. COAST GUARD

ADDRESS THE COMMANDANT, U. S. COAST GUARD
AND REFER TO NO. CP-75.

UNITED STATES COAST GUARD

HEADQUARTERS

WASHINGTON 3 January, 1942.

From: Commandant.
To: Senior Coast Guard Officer, 12th Naval District.

Subject: Heard, Arnold G., helper, general; change in status and designation of.

Reference: (a) Nomination dated 28 November, 1941.
(b) Your letter dated 28 November, 1941 (75).
(c) Form 2249 approved 24 December, 1941.

Inclosure: (A) Reference (c).

1. In view of the fact that the designation "skilled laborer" is not carried in the Navy Department Schedule of Wages, and since it appears that this employee will assist in the general work at the Yerba Buena Depot, the designation "helper general" has been resorted to and the pay fixed so as not to require any reduction from that received as keeper.

W. R. STILES,
By direction.



NAVY

~~TREASURY~~ DEPARTMENT

UNITED STATES COAST GUARD

San Francisco, California,
27 December, 1941.

From: Arnold G. Heard, Keeper, Farallon Light Station.
To : Senior Coast Guard Officer, 12th Naval District.

Subject: Report of operation

1. In accordance with instructions from the District Office, the following report on operations at the Farallon Light Station is submitted:

2. The relations between the Chief Radioman in charge of the Navy Radio Station and myself have been friendly and both of us have cooperated with each other at all times.

3. The fact that there is dual authority on the Island has necessitated some conversation in order that I might act, so as to comply with orders from the District Office. Two incidents are given as an illustration of this latter point:

The Chief Radioman in charge recently advised me that he had instructions to destroy all signs on the Island. I received no such instructions. I mentioned to him that possibly it might not be necessary to destroy the "Landing Forbidden" sign at the North Landing. He replied that it was to be removed and I, appreciative of the War emergency, raised no further objection and assisted in removing the sign.

I have received instructions from the District Office regarding procedure in the case of blackouts. On the night of 12 December, 1941, I was off watch and asleep. The Chief Radioman phoned instructions to one of the Lighthouse Assistants to "blackout" and instructions apparently were immediately complied with as they should be under the present war conditions regardless of which person is in charge. On the morning of 13 December, 1941, I received a dispatch asking for information re result and effect of the blackout. In order to obtain proper information regarding the blackout, I asked the Chief Radioman as to time out and restoring of lights. He became somewhat excited for the moment when I asked for the information stating that he was in charge. He did not seem to appreciate that I had an order to obey, i.e. report effectiveness and time of the blackout.

4. On my visit to the District Office I reported the occurrence and was advised to comply with future orders and then submit a report in detail

FOR DEFENSE
BUY UNITED STATES SAVINGS BONDS AND STAMPS

Not as strongly!

RSP

27 December, 1941.

From: Arnold G. Heard, Keeper Farallon Light Station
To : Senior Coast Guard Officer, 12th Naval District

Subject: Report of operation

to the District Office. It is fully appreciated that no delay or controversy over operations should arise during the present War and all orders of the Chief Radioman have been and will be complied with promptly. However, when I, or the Assistant Keeper in charge during my absence, receive instructions direct from the District Office pertaining to blackouts, reporting of planes, ships and emergency action, the existing dual authority on the Island would seem to require appropriate action.

Arnold G. Heard

ARNOLD G. HEARD.

24 DEC 1941

2355

REF: 231945 REQUEST TELEGRAPHIC ADVICE ACTION TAKEN NOMINATION DATED NOVEMBER 28 RECOMMENDING ARNOLD G HEARD BOR TRANSBER FROM KEEPER FARALLON LIGHT STATION TO SKILLED LABORER YERBA BUENA DEPOT X DESIRE MAKE THIS TRANSFER EFFECTIVE EARLIEBT PRACTICABLE DATE AFTER JANUARY FIRST
R.S.P.

NMC

CG V NV NR 38 Z QUAH 242231 QUAC GR 35

YR 231945 HDQTRS PROPOSING TRANSFER ARNOLD G HEARD AS HELPER GENERAL ON PER DIEM BASIS OF SIX DOLLARS NINETY SIX CENTS X IF CONDITIONS WARRANT HE MAY BE DETAILED YERBA BUENA DEPOT PENDING DEPARTMENT APPROVAL

2317/24 DEC

FROM: CG HDQTRS

TO : SCGO 12TH NAVDIST

M

NAVY

28 November, 1941.

From: Senior Coast Guard Officer
To : Commandant, U. S. Coast Guard

Via : Manager, 12th U. S. Civil Service District.

Subject: Arnold G. Heard - Change in Status.

Reference: (a) Nomination Form 73, 28 November, 1941, for Arnold G. Heard
(b) Form 375, in triplicate, prepared by Mr. Heard.

1. Inclosure (A) recommends the transfer of Arnold G. Heard, Keeper, Farallon Light Station, with pay at $1560.00 per annum, plus quarters valued at $240.00 per annum, to the position of Skilled Laborer, Yerba Buena Depot, at $1800.00 per annum, the same gross pay.

2. Mr. Heard was selected as a skilled laborer from the Storekeeper Register for duty at Yerba Buena Island and detailed to the District Office from January 15,1930, to August 5, 1935, his pay when resigning being $7.20 a day. He was appointed an Assistant Lighthouse Keeper in this District from the Assistant Lighthouse Keeper Register on August 6, 1935, and has served as assistant Lighthouse Keeper and Lighthouse Keeper since that date to the present time. He is a skilled electrician and because of his varied experience since entrance on duty, his services will be valuable at the Yerba Buena Depot where it is desired to assign him to assist the Depot Keeper in outside work. His duties will be to assist in the general supervision of outside work; maintenance of the Depot; checking incoming and outgoing acetylene tanks and full and empty contractor's drums; the checking of issues and receipts of Depot and Field tools, supervision of needed tool repairs; charge of maintaining Depot automobiles and trucks; to assist in receiving and issuing and unpacking and packing incoming and outgoing supplies and materials and surveyed materials, and part-time operation of the Depot truck.

3. The position of unskilled laborer, Yerba Buena Depot vacated by Don C. Tobias on November 14,1940, will be considered as being abolished as a result of this transfer. There has been complaint heretofore to the Civil Service Manager of misassigning laborers to classified duties.

R. S. PATCH
By direction.

3

75

OFFICE OF COMMANDER
SAN FRANCISCO DISTRICT

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

SAN FRANCISCO, CALIF.

Farallon Islands.

7 November, 1941.

From: Arnold G. Heard, Keeper, Farallon Light Station.
To : Commander, San Francisco District.

Subject: Transfer to position at Yerba Buena Depot.

Reference: (a) District Office letter 30 October, 1941.

1. The writer is willing to accept transfer stated in paragraph 2 of reference (a).

Arnold G. Heard
ARNOLD G. HEARD.

25 OCT 1941 2906

G
M NV NR 36

Z NNQL 251740 QUAC GR 9

RE YOUR LETTER 20 OCTOBER WILL ACCEPT POINT ARENA

1753/25 RA
CLR R 35 36 GT

FROM:- FARALLON ISLAND L S
TO :- COM SF DIST

Ena.

SAN FRANCISCO DISTRICT
OCT 28 1941
U. S. COAST GUARD

San Francisco, California,
20 October, 1941.

From: Commander, San Francisco District.
To : Arnold G. Heard, Keeper, Farallon Light Station.

Subject: Transfer to Point Arena Light Station.

1. Referring to your letter of 18 July, 1941, re transfer to Point Arena Light Station, you are advised that consideration is being given to transferring you to that Station. Recommendation will be made for your transfer without change in pay but in case Headquarters will not approve of your transfer at $1560.00 per annum, you are directed to advise if you will accept this transfer at a reduction in salary from $1560.00 per annum to $1440.00 per annum.

R.S. PATCH
Chief of Staff.

Farallon Island.
25 October 1941.

From: Arnold G. Heard, Keeper.
To: Commander, S.F. Dist.

Sub: Transfer to Point Arena Light Station.

1. Confirming radio of this date, I will accept as stated above the position of Keeper in charge at Point Arena Light Station.

A.G. Heard

Form 2655
TREASURY DEPARTMENT
U. S. Coast Guard
Revised July 1935

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

DATE 13 OCTOBER, 1941. #1393

FROM
COMMANDER, SAN FRANCISCO DISTRICT

CODE
CIPHER

TO (FOR ACTION)
KEEPER FARALLON LIGHT STATION

ACKNOWLEDGE
PRIORITY

UNLESS DESIGNATED OTHERWISE TRANSMIT THIS DISPATCH AS NITE.

ROUTINE

TO (FOR INFORMATION)

ACKNOWLEDGE
PRIORITY
ROUTINE

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

NV V CG NR9 T Z QUAC 131755 NNQL GR11

TEXT

YOUR HOME ADVISES NOT REPEAT NOT IMPERATIVE YOU COME ASHORE FRIDAY

TOD:- NV NR9 T Z 1755 BI/ BA

RAP

OFFICIAL BUSINESS

INITIALS OF "RELEASING" OFFICER

2—7429 U. S. GOVERNMENT PRINTING OFFICE



TREASURY DEPARTMENT

UNITED STATES COAST GUARD
Farallon Island
18 July 1941

From: A. G. Heard, Keeper,

To: Commander, S. F. District.

Sub: Transfer, mutual or otherwise.

Request this be considered an application for a transfer from this Station to a shore station.

Rumor has reached the writer Mr. O. R. Berg, Keeper, Point Arena Light Station would be glad to consider a mutual transfer to this Station. If this report be true the writer will consider the mutual transfer at the same rating as Keeper as he nowws holds.

The writer has been on this Station for fourteen months and seperated from his family and would appreciate the Commander considering this transfer.

Respt.

A. G. Heard
Keeper.

Mr. Heard verbally advised in August, 1941, that if he desires a mutual transfer with another keeper, he must contact the other keeper himself, also that transfer could probably not be made at the same rate of pay he now receives as Keeper of the Farallon Islands but would be the pay of the Keeper position at Point Arena.

Form 2655
TREASURY DEPARTMENT
U. S. Coast Guard
Revised July 1935

U. S. COAST GUARD

OFFICIAL DISPATCH

259

TRANSMIT

DATE 2 JULY, 1941.

FROM
COMMANDER, SAN FRANCISCO DISTRICT

CODE
CIPHER

TO (FOR ACTION)
KEEPER, FARALLON LIGHT STATION

ACKNOWLEDGE
PRIORITY

UNLESS DESIGNATED OTHERWISE TRANSMIT THIS DISPATCH AS NITE.

ROUTINE

TO (FOR INFORMATION)

ACKNOWLEDGE
PRIORITY
ROUTINE

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

NV V CG NUM 44 T Z QUAC 022320 NPI GR 28

TEXT

KEEPER FARALLON LIGHT STATION X

RE YOUR 280230 MASTER OF TENDER WILL NOT SUFFICE ONLY NOTARY PUBLIC WILL DO REPORT THIS OFFICE FOR FURTHER ADVICE WHILE ON LEAVE.

TOD NV YS- 2326 2ND.
BA.

R&P

OFFICIAL BUSINESS

INITIALS OF "RELEASING" OFFICER

2—7429 U. S. GOVERNMENT PRINTING OFFICE

San Francisco, California,
14 November, 1940.

MEMO TO CHIEF OF STAFF.

1. Second Assistant Keeper Jens O. Wagner of San Luis Obispo Light Station has resigned effective at the close of November 14th.

2. Because of friction between Keeper Heard and Stelling, Sea.lc., at the Farallon Light Station, it is considered desirable to transfer Stelling. It is requested that Stelling be transferred to the San Luis Obispo Light Station, vice Wagner, and that a man be assigned to the Farallon Light Station in his place.

3. It is again recommended that older men, preferably from the Lifeboat Stations, be assigned to Light Station duty. The practice of assigning young men, especially seamen in their first enlistment, is putting into the Light Stations men who are not suited for, or sufficiently reliable for, duty of that nature. It should be kept in mind in selecting men for Light Station duty that a man assigned to a Light Station must be reliable as a watch officer, as he has to stand watches and operate the light and fog signal machinery and radiobeacon <u>without supervision</u>. Seamen, 1st or 2nd class, are in general not sufficiently reliable for this duty, and also are rarely mechanical-minded enough to learn to handle efficiently the machinery at the Stations.

4. San Luis Obispo machinery is much simpler than at the Farallones, as the Station has commercial electric power and there is as yet no radiobeacon, and I would like to give him another chance.

SAN FRANCISCO DISTRICT
NOV 12 1940
U. S. COAST GUARD

8 November 1940

From: James C Moore.
To : Commander, San Francisco District.
Subject: John M. Stilling Seaman 1/C, acting as assistant Keeper Farallon light station.
Sir:-

From the time Stilling reported for duty as assistent Keeper Farallon light station, until My departure august 28 1940, I never saw any indication of insubordination, or inability to perform his duties on the part of Stilling, or to refuse to obey orders.
Keeper Heard was continually nagging and critiping Stilling and made conditions very unpleasant for him. Stilling would sometimes ask me for information concerning operation of Machinery. Keeper Heard seen to resent me giving this information to Stilling, and told me quote, Dont be a father to him, if he cant learn himself, ill get rid of him, I dont want any Coast Guard men here enyway. unquote.
Stilling did ever thing possiable on his part to Cooperate and get along with Keeper Heard, But this was impossible.

Respectfully,
James C. Moore.

San Francisco, California,
5 November, 1940.

From: Commander, San Francisco District.
To : Norman E. Johnson, 1st Assistant Keeper, Farallon Light Station.

Subject: John M. Stelling, Seaman 1c, Acting as Assistant Keeper, Farallon Light Station.

1. You are directed to advise this Office regarding the relations existing between Arnold G. Heard, Keeper of the Farallon Light Station, and John M. Stelling, Seaman 1c, acting as Assistant Keeper at your Station.

2. State whether there is any indication of insubordination or refusal to obey orders, or inability to perform or shirk work on the part of seaman Stelling. Also give any other information within your knowledge bearing on any inharmony existing between Keeper Heard and Seaman Stelling.

By direction,

R.S. PATCH.

5 November, 1940.

From: Commander, San Francisco District.
To : James C. Moore, Electrician, 1c., USNR, Navy Air Base, Alameda, California.
(Furloughed 2nd Assistant Keeper, Farallon Light Station)

Subject: John M. Stelling, Seaman 1c, Acting as Assistant Keeper, Farallon Light Station.

1. You are requested to advise this Office regarding the relations existing between Arnold G. Heard, Keeper of the Farallon Light Station and John M. Stelling, Seaman 1c, acting as Assistant Keeper at the Farallon Light Station for the period from the time Stelling reported for duty at the Farallon Light Station on July 12, 1940, until your departure on August 28, 1940, to resume active duty in the Navy. State whether there was any indication of insubordination or refusal to obey orders or inability to perform or shirk work on the part of seaman Stelling, or if the relations between Arnold G. Heard and John M. Stelling were at all times harmonious during the above period so far as you have knowledge.

By direction,

R. S. PATCH, Commander, U.S.C.G.

From: STELLING, JOHN M. (208-634) Sea. 1c.

To: R.S.PATCH, Commander USCG., San Francisco District

Subject: Reply to charges made by head keeper, Farallon Light Station

Subject -- Personal Grudge:

Mr. Heard has said in front of witnesses that he disliked any Coast Guard men coming to the Farallon Islands. He has expressed his dislike for having military men under him many times. He has constantly complained and nagged at me to such an extent that visitors and outside workmen have noticed and remarked about it. He has absolutely forbade me to use any electrical equipment with the exception of a radio and lights. My electric meter was at one time second only to that of the First Assistant because my wife was ill and we used an electric hot pad. As a result our meter read higher than usual. I examined some of the old records and noticed that the meters were considerably higher. Therefore, I see no reason for a complaint other than that of personal grudge.

Subject -- Complaints:

Previous to September 17, 1940, Mr. Heard and I had words over his treatment of me and several things he had done which I believe were uncalled for. For instance, shortly after my arrival at the Farallons, he came up to my quarters and asked me to go up the hill to the lighthouse, raise the shades in the tower, andand throw the switch to start the light revolving, as he had important busines down at the navy to attend to. I did as he requested, but found out later that his important business was getting up a card game.

During the time that a new Diesel engine was being installed, I kept a record of the time spent on watch and working. Mr.Heard promised to reimburse us for this, but so far he has not done so. He also stated that we would not do any unnecessary work, but he had me work over two hours cleaning out our surfboat so that it could be painted. Since this was done after twelve Noon, it does not appear to me to be emergency work. As a result of the above disagreements, Mr. Heard threatened to file charges against me, so that I should get, as he termed it, "A black mark on my discharge papers", and be transferred to another place. I told him I intended to tell my story in the office if his treatment of me did not improve and that I did not feel obliged to remain silent. Then he asked me if I would work and try to get aling. I replied that I had been trying to do so all the time. Mr. Heard then suggested that we both drop the charges against each other, and say nothing about the discussion to anyone in the future. I agreed to this. However, when Commander S.B.Johnson came out to the Islands for inspection, Mr. Heard told him all the things he had against me and refers to this conversation in his letter of complaint which I was requested to read when I arrived at the office to get my leave papers. Though Mr. Heard had said that he was going to write a letter to the boss about me, he did not tell me when he sent it in. Therefore I did not know there were any charges against me until I had called at the office.

Since Mr. Heard was so dissatisfied with me and with my work, I asked him why he did not ask to have me transferred. He said he would not do this as I had expressed a desire to remain there.

I told him I had no desire to stay there if he were not satisfied. When, at a later date, another discussion arose on this same subject, I told him I would fight any attempt he made to have me removed, as I believed I had gone half-way in my attempts to keep things running smoothly between us. Mr. Heard told me that if I tried to fight any charges he made against me, I would get the worst of the deal. The day before I left on my leave Mr. Heard told me to go in the office and get transferred, or else! He also said he would try in every way to have me removed, and that I had better have a good story ready to tell. He said that I am a slacker, untrustworthy, and totally unreliable, and that I am slow in learning and uninterested in my job. This is absolutely untrue. I was told by the former Second Assistant Keeper, Mr. J.C.Moore, who was called back to the U.S. Navy and is now stationed at the Alameda Air Base, that I learned how to operate the equipment more quickly than did Mr. Heard. Mr. Moore was constantly at odds with Mr. Heard, and in their discussions Mr. Moore usually came out on top. These discussions were over the maintenance of the station and equipment. Mr. Moore proved by these discussions that he knew his job thoroughly.

Subject -- Personal Opinion:

It is my opinion that Mr. Heard is no leader of men and is unqualified in many ways to hold the position of head keeper. I think an investigation of his ability as head keeper is warranted. He has been suspicious and untrusting in his actions toward me, and is constantly doing his best to worry my wife and myself.

I realize I have made mistakes, but I have tried to do my best at all times.

I believe that Mr. Moore will be glad to verify any of the above statements I have made.

Respectfully,

John M. Stelling

John M. Stelling, Sea. 1c.

Comdr. Patch

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE SUPERINTENDENT SEP 28 1940 SAN FRANCISCO

EIGHTEENTH DISTRICT

Farallon Island
(Station, Depot, or Vessel)

Sept. 27, 1940.

From: Kpr. in charge.
To: Supt. of Lighthouses.
Sub: Transfer of 3rd Asst. Kpr.

The writer recommends Mr. J. Stelling be replaced by some one who can fill the position of 3rd Asst. Keeper for reasons named below.

Mr. Stelling arrived at this Station July 12th as Acting 3rd Asst, his own statements are, in the opinion of the writer, evidence that he is unqualified for this position, i.e. his utterly lack of experience around machinery and equipment as used on this Station. His lack of knowledge and ability to learn, the fact that he apparently isn't interested enough, too slow to comprehend, his intention (statement by him) of "quitting at the end of this cruise" seems sufficient reason for this request.

Request the Supt. to refer to Commander S. B. Johnson regarding the above - re conversation between the Commdr and the writer on Sept. 17th 1940.

Respt.
A. F. Heard.

Form 2655
TREASURY DEPARTMENT
U. S. Coast Guard
Revised July 1935

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

DATE 10 July, 1940.

FROM
COMMANDER, SAN FRANCISCO DISTRICT

	CODE
	CIPHER
	ACKNOWLEDGE
	PRIORITY
XX	ROUTINE
	ACKNOWLEDGE
	PRIORITY
	ROUTINE

TO (FOR ACTION)
KEEPER, FARALLON LIGHT STATION

UNLESS DESIGNATED OTHERWISE TRANSMIT THIS DISPATCH AS NITE.

TO (FOR INFORMATION)

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

TEXT

JOHN M STELLING IS BEING SENT YOUR STATION VIA TENDER TRIP OF FRIDAY JULY TWELFTH TO ACT AS THIRD ASSISTANT KEEPER X ADVISABLE FOR YOU TO REMAIN ON STATION FOR PERIOD OF AT LEAST ONE WEEK IN ORDER TO INSTRUCT STELLING IN HIS DUTIES AFTER WHICH AREQUEST FOR LEAVE IF SUBMITTED BY YOU WILL BE APPROVED.

CONFIRMATION

OFFICIAL BUSINESS

INITIALS OF "RELEASING" OFFICER

2—7429 U. S. GOVERNMENT PRINTING OFFICE

DEPARTMENT OF ~~COMMERCE~~ THE TREASURY

LIGHTHOUSE ~~SERVICE~~ U.S. COAST GUARD

COMMANDER, SAN FRANCISCO DISTRICT

OFFICE OF ~~SUPERINTENDENT, 13TH DISTRICT~~

SAN FRANCISCO, CALIF. JUNE 14, 1940.

The bearer of this letter, ARNOLD G. HEARD

whose signature appears below, is KEEPER, FARALLON LIGHT STATION,

_____, in this District, and under authority of Section 4 of the Act of Congress approved May 22, 1926, is entitled to purchase commissary and quartermaster supplies from the Army, Navy or Marine Corps at the prices charged officers and enlisted men of the Army, Navy or Marine Corps.

Under the regulations of the Department of ~~COMMERCE~~ THE TREASURY, all employees of the Lighthouse Service are required to pay in cash at the time of the purchase for any supplies purchased under this authority.

O. L. Jenkins

ACTING SUPERINTENDENT OF LIGHTHOUSES.
BY DIRECTION

_____
(NAME)

~~KEEPER, FARALLON LIGHT STATION.~~
(DESIGNATION)

6 May, 1940.

From: Commander, San Francisco District.
To : Mr. A. G. Heard, 2nd Assistant Keeper, Point Gabrillo Light Station.

Subject: Charges against Keeper T. A. Atkinson.

Reference: (a) Your letter 13 April, 1940.

1. In view of your recommended transfer to the Farallon Light Station, it was decided to withhold action on your complaints regarding the Keeper's treatment of you, until Headquarters' action on the recommendation was known. The transfer has now been approved, and you are being directed to report to the Farallon Light Station on Friday, 17 May. Leave of absence from 7 May to 16 May is being granted.

2. It is to be understood that the Keeper was perfectly within his rights to recommend the disapproval of extended leave for an assistant for the reason stated. The approval or disapproval of leave for keepers is a function of the Office. Except at times of emergency, employees are required to arrange their private affairs so that there will be a minimum of interference with their official duties, and leave will, in general, be granted at such times and for such periods as will not interfere with the proper operation of the Station.

3. It is apparent from your letter that there were outbursts of anger and uncalled for remarks on the part of both yourself and the Keeper, and a lack on your part of a proper understanding of the responsibilities pertaining to the position of Principal Keeper on a station. It is the duty of all personnel on the station to refrain from remarks of a personal nature, causing or tending to cause ill feeling, and it is the duty of Assistant Keepers to make all requests or suggestions to the Keeper in a properly respectful manner; which, in turn, call for courtesy to and consideration of his official subordinates.

4. Because of your impending transfer and the statements of the Keeper regarding the work on the station, your request for leave was held in abeyance; as stated above, you will be granted leave until the date set for your report to the Farallon Light Station.

5. Subsequent to the date of your letter, the Keeper has complained of your manner toward him and of your criticisms and threats against him. You are hereby directed to refrain from any action tending to interfere with proper conduct of official matters, to refrain from criticism and threats of any kind while on the station, and to show the proper respect to the Keeper at all times. In view of the short time remaining before

you leave the station, there will be no official investigation of his charges providing there are no further complaints of such improper actions on your part.

6. The Keeper is being instructed to permit you to use the telephone for proper handling of both official and personal business.

By direction,

O. L. JENKINS

O.L. JENKINS,
Acting Superintendent.

Copy to T. A. Atkinson,
Keeper, Point Cabrillo Light Station,
for his information.

75

7 May, 1940.

From: Commander, San Francisco District.
To : Keeper, Point Cabrillo Light Station.

Subject: Second Assistant Keeper Heard; complaint regarding action

Reference: (a) Keeper's letter 29 April, 1940.

1. In view of the approaching transfer of Second Assistant Keeper Heard to the Farallon Light Station, it is decided to omit any action in regard to your complaint against Mr. Heard. He will be granted leave from 7 May to 16 May inclusive, and will report at the Farallon Light Station on 17 May.

2. It is regretted that it has become necessary for you to report Mr. Heard for improper conduct toward his official superior, but as an investigation into the matter requires, under Coast Guard rules, an investigation by a Disciplinary Board of Commissioned Officers, it is not considered advisable to require such action at this time.

3. Mr. Heard is being directed to withhold any criticism concerning the operation of the station by you, and to show you the proper respect while he remains on the station.

By direction,

O. L. JENKINS

O.L. JENKINS,
Acting Superintendent.

Copy for information of
Mr. A. G. Heard, with instructions to refrain from uncalled for criticism, and to obey all proper orders from the Keeper in a respectful manner.

F818 (6-37)

PACIFIC TELEGRAM

THE PACIFIC TELEPHONE & TELEGRAPH CO. BELL SYSTEM AMERICAN TELEPHONE & TELEGRAPH CO.

LIGHTHOUSE SUPERINTENDENT MAY 7 1940 SAN FRANCISCO

THE PACIFIC TELEPHONE & TELEGRAPH CO. BELL SYSTEM AMERICAN TELEPHONE & TELEGRAPH CO.

CLASS OF SERVICE

Full Rate		Day Letter	SYMBOL DAY L	Night Letter	SYMBOL N L

IF NEITHER OF THE TWO SYMBOLS SHOWN ABOVE APPEARS AFTER THE CHECK (NUMBER OF WORDS) THIS IS A FULL RATE TELEGRAM. OTHERWISE ITS CHARACTER IS INDICATED BY THE SYMBOL APPEARING AFTER THE CHECK.

1 UK SW 28 NL MENDOCINO CALIF MAY 6 1940

SUPT OF LIGHTHOUSES THRU KPR

RM 425 CUSTOM HOUSE SANFRANCISCO CALIF

RESPECTFULLY REQUEST BY WIRE, IN ORDER TOM COMPLETE PLANS, WHAT DATE

I MAY EXPECT L H TRUCK TO TRANSPORT MY HOUSEHOLD GOODS TO SANFRANCISCO.

WILL REPORT AS ORDERED

A G HEARD

210 AM

MAY 7

file Ema W

aisd by radio

TELEPHONED
To Stepan
Time 709 N Date 5/7
By 870 yw 0626

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Enc
file



EIGHTEENTH DISTRICT

Point Cabrillo Light Station
(Station, Depot, or Vessel)

29 April, 1940

From Keeper Point Cabrillo

To Superintendent of Lighthouses. San Francisco

Subject A. G. Heard. 2nd Asst Keeper.

Mr Heards contueious threats of causing the Keeper at this Station trouble from the Superintendents office has continued since he has made charges agenst the Keeper to the Superintendents office as they had before charges was made.

I have with All due respect Ask Mr Heard to with hold his threats And he will not pay Any attention to the request.

since Mr Heards critizesiem and threats towards the Keeper is Not in Accord With the best interest to the Serivse I respectfully request that the Superintendent request Mr Heard to with hold his threats and critizesiem At least until the Superintendent sees fit to streighten oeet the charges that is now pending Agenst the Keeper.

Very Respectfully

J.A. Atkinson

Keeper.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

LIGHTHOUSE SUPERINTENDENT
APR 16 1940
SAN FRANCISCO

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

EIGHTEENTH DISTRICT

Point Cabrillo
(Station, Depot, or Vessel)

April 13, 1940.

Supt. of Lighthouses,
San Francisco, Calif.
Thru the Keeper,
Sir:

Realizing the petty quarrels and differences, which at times occur on Light Stations amongst the personnel, are a nuisance to the Supt. it is with regret I make this complaint. To submit in detail would require numerous sheets of paper and hundreds of words, as a result of my complaint I entreat the Supt. to investigate the same, of which I will try to outline below in as few words possible to substantiate my complaint.
Yesterday, April 12th, I requested a 30 day giving the Keeper same reason as stated in my letter with request for leave. After (after what I considered a friendly talk between the Kpr. and I) a mild argument (in which we both agreed and admitted each of us had our own views regarding such a leave) the Kpr. told me he would disapprove of the same. At midnite I left the request for leave on desk in the watch room for forwarding to the Supt. This morning when the Kpr. came into the Shop he immediately pounced, with a display of temper and anger I have rarely seen, upon

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

EIGHTEENTH DISTRICT

(Station, Depot, or Vessel)

---, 19

me in the presence of the First Asst. First, about the telephone, a subject too long to write about here in a limited amount of words, which later ended in the Kpr. "forbidding me to use the telephone until I secured permission from the Supt." Second he told me he would do all in his power to have my leave disapproved. I mentioned the fact I did not think that was right as I had the leave coming, had given him a legitimate excuse and added after July 1st I (same as he and others) would lose the same. The remark of mine finally led to a sneering remark by the Kpr. "No, you are right, you are Mr. A. J. Heard and you think you can use your friends in the office to gain your way"! This remark, I believe, was uncalled for and I certainly have never appealed to anyone in the Supt's. office, whom I consider my friends, for such reasons. The Kpr. then, in a very rough tone, "I want you to paint the fuel tanks and do it right, as I am tired of your sloppy work" As I have always tried to do my work or perform my duties to the best of my ability, I also think this order in a moment of intense anger was unnecessary. Previously I have never been spoken to about my work being sloppy or otherwise.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

EIGHTEENTH DISTRICT

_____
(Station, Depot, or Vessel)

_____, 19

Upon a previous occasion (shortly after March 4th, 1940) I was subjected to what I consider a humiliation even worse than above. Upon receiving a letter from the Supt. (see letter of March 4th, 1940) regarding a truck to transport my household effects from this Station the Kpr. in an outburst of anger told me, to quote the Kpr, "I am now convinced (that what I heard before I arrived here) you do write the friends of yours in the Office and tell whatever happens on the Station and try to undermine the Kprs". The Kpr added "if the Office desired to do their business with me personally and not thru the Kpr it was O.K. by him, that I could write as I wanted to, it would not worry him". I was surprised and tried in an agreable manner to convince him the rumor was untrue. This is also a long story which ended in the Kpr. telling me "best thing I could do would be to swallow the same and keep my mouth shut". I did (to quote Kpr.) "swallow" the same and kept my mouth closed in order to avoid such as this letter may cause. Today I consider the climax and refer the same to the Supt. to use his own discretion as it seems there is no other way out for me. To end this, I request permission to use the Station telephone (phone) I desire) located in the

(4)

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

EIGHTEENTH DISTRICT

_____
(Station, Depot, or Vessel)

_____, 19

Kpr's. quarters. I also again request the Supt. to approve my leave which I can use to advantage, as stated and it will also give me 30 days AWAY from this Station. Finally in case the Bureau does not approve of my transfer (now pending) I request the Supt. to consider me available for transfer to some Station on or near San Francisco Bay, if no such Station is open use the Supt's. own judgement as I would prefer not to work under the present Kpr.

Respt.
A.G. Strand,
2nd Asst Kpr.

J.A. Atkinson.
Keeper.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE SUPERINTENDENT
APR 15 1940
SAN FRANCISCO

EIGHTEENTH DISTRICT

Point Cabrillo Light Station.
(Station, Depot, or Vessel)

13 April, 1940

From Keeper Point Cabrillo
To Superintendent of Lighthouses. San Francisco.
Subject Annual Leave.

The request for 30 days Leave to began April 18 by mr A.E. Heard 2nd Asst Keeper. if Granted will be to a disadvantage to the Service due to the fact that the rainy season has prevented Outside work being done until recently. All the Station force will be needed for the next few weeks.

The above facts has been brought to mr. Heard's Attention before making out Leave Papers And his reply is that he is not interested in this Station when his Personal interest is concerned.

By the first of June this Station will be in such condition that there will be no Objection on my Part. of the men taking Leave. I have stated this fact to mr. Heard.

Very Respectfully
J.A. Atkinson.
Keeper.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

EIGHTEENTH DISTRICT

Point Cabrillo
(Station, Depot, or Vessel)

April 12, 1940.

Supt. of Lighthouses,
San Francisco, Calif.

Thru Keeper,

Sir: Request the enclosed leave be granted as I can use the same to advantage while in San Francisco, painting, reconditioning, etc. my residence where my family now and will continue to reside.

Respt.

A.S. Heard
2nd Asst.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

MAR 1940
SAN FRANCISCO

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

EIGHTEENTH DISTRICT

Point Cabrillo
(Station, Depot, or Vessel)

March 8, 1940

Supt. of Lighthouses,
San Francisco, Calif,
Thru the Keeper,
Sir:

Request this leave be granted in order to permit me to attend important business in San Francisco. In case I am ordered away from this Station, i.e. transfered, I can be reached in the City and will only require a few hours notice to complete packing in order to move.

Respt.

A.G. Strand
2nd Asst.

T.A. Atkinson.
Keeper.

16 February, 1940.

From: Acting Superintendent of Lighthouses.
To : A. G. Heard, 2nd Asst. Keeper, Point Cabrillo Light Station.
(Via the Keeper)

Subject: Your transfer to Farallon Light Station.

Reference: Your letter Feb. 12,1940.

1. You are advised that while you were recommended for transfer to the position of Keeper, Farallon Light Station, on February 7th, effective on or about March 1,1940, you cannot be transferred to the position until Department approval has been received. This approval was requested by telegraph and while recommendations from this Office in the past have never been disapproved, no assurance can be given you at this time that your transfer will be approved until Department approval has actually been received.

2. A checkup is being made on the Government-owned household equipment now on the Farallon Light Station and you will be advised at a later date of the equipment on hand. It is believed that you will have to take your own bedding but definite information will be given you at a later date.

3. In view of the information contained in paragraph 1, you may desire to defer your leave until Department approval of your transfer is received. You will be promptly advised upon receipt of advice from Washington and given a reasonable time to make the transfer.

O. L. JENKINS

San Francisco, California,
30 January, 1940.

From: Acting Superintendent of Lighthouses.
To : Arnold G. Heard, 2nd Asst.Keeper,Pt.Cabrillo Light Station.

Subject: Transfer to position of Keeper, Farallon Light Station.

1. You are directed to advise this Office if you will accept transfer to the position of Keeper, Farallon Light Station, if offered you. If you are willing to accept transfer and this Office selects you for the position of Keeper, Farallon Light Station, you will be recommended without further letter of inquiry from this Office.

2. If you are transferred to Keeper, Farallon Light Station, it must be at the same rate of pay you are now receiving but you will be recommended for the pay of Keeper effective commencing July 1,1940. This Office cannot at this time guarantee that you will receive the present pay for Keeper at the Farallon Light Station on July 1st but it is believed that the recommendation of this Office will be approved. Pay for Keeper is $1560.00 per annum in the range $1560-1920.

O. L. JENKINS

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Hired with Misassignment of Laborers

WW:mA

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

May 9, 1939.

Manager, Twelfth U.S.Civil Service District,
119 Federal Office Building,
San Francisco, California.

Dear Sir:

1. Reference is made to your letter of April 5, 1939, and letter from this Office dated April 21, 1939, in reply.

2. Under date of May 1, 1939, the Commissioner of Lighthouses advised this Office that it would approve the transfer of Assistant Lighthouse Keeper Arnold C. Heard to a newly created position of Warehouseman at the Yerba Buena Lighthouse Depot, the approval being granted with the understanding that it would also be approved by the District Civil Service Manager.

3. Mr. Heard was appointed on January 15,1930, as skilled laborer in this District from Twelfth U.S.Civil Service District Certificate No. 24301 issued on January 9, 1930. On August 5, 1935, Heard resigned from the position of skilled laborer and was appointed on August 6, 1935, to the position of Third Assistant Keeper at Point Arena Light Station, having been selected from the civil service register for assistant lighthouse keeper. Since that date he has been continuously employed and is now employed as Second Assistant Keeper at Point Cabrillo Light Station. He has all the qualifications necessary for the position of Warehouseman and his duties for the major part of his time would be in the receiving, unpacking, checking, storing, packing and shipping of supplies. He will be required to do ordinary typing for a small percentage of his time.

4. It is proposed to reassign the duties of the Depot personnel so that the Assistant Depot Keeper (an educational position) will be required to do the major portion of the typewriting at the Depot.

5. It is desired to transfer Heard on June 1, 1939, to the position of Warehouseman. With the new classified position established at the Depot, it is requested that authority for the temporary detail of skilled laborer Don C. Tobias to the performance of classified work for not exceeding 25% of his time be granted.

Very truly yours,

Superintendent of Lighthouses.

WW:EMA

May 9, 1939.

Manager, Twelfth U.S.Civil Service District,
119 Federal Office Building,
San Francisco, California.

Dear Sir:

1. Reference is made to your letter of April 5, 1939, and letter from this Office dated April 21, 1939, in reply.

2. Under date of May 1, 1939, the Commissioner of Lighthouses advised this Office that it would approve the transfer of Assistant Lighthouse Keeper Arnold C. Heard to a newly created position of Warehouseman at the Yerba Buena Lighthouse Depot, the approval being granted with the understanding that it would also be approved by the District Civil Service Manager.

3. Mr. Heard was appointed on January 15,1930, as skilled laborer in this District from Twelfth U.S.Civil Service District Certificate No. 24301 issued on January 9, 1930. On August 5, 1935, Heard resigned from the position of skilled laborer and was appointed on August 6, 1935, to the position of Third Assistant Keeper at Point Arena Light Station, having been selected from the civil service register for assistant lighthouse keeper. Since that date he has been continuously employed and is now employed as Second Assistant Keeper at Point Cabrillo Light Station. He has all the qualifications necessary for the position of Warehouseman and his duties for the major part of his time would be in the receiving, unpacking, checking, storing, packing and shipping of supplies. He will be required to do ordinary typing for a small percentage of his time.

4. It is proposed to reassign the duties of the Depot personnel so that the Assistant Depot Keeper (an educational position) will be required to do the major portion of the typewriting at the Depot.

5. It is desired to transfer Heard on June 1, 1939, to the position of Warehouseman. With the new classified position established at the Depot, it is requested that authority for the temporary detail of skilled laborer Don C. Tobias to the performance of classified work for not exceeding 25% of his time be granted.

Very truly yours,

H. W. RHODES

Superintendent of Lighthouses.

WW:EMA

May 9, 1939.

Manager, Twelfth U. S. Civil Service District,
119 Federal Office Building,
San Francisco, California.

Dear Sir:

1. There is forwarded herewith a letter of May 9th submitted in answer to your letter of April 5, 1939, relative to the proposed incidental misassignment of unskilled laborers at the Yerba Buena Lighthouse Depot and to the Civil Service Commission's letter of March 27, 1939, to you in which the Commission indicated its unwillingness to approve the incidental assignment of Don C. Tobias to classified duties for not exceeding 25% of his time unless or until a permanent classified position was authorized at the Depot.

2. In District reply of May 9th it will be noted that you have been advised of the authorization of the position of Warehouseman and of the proposed desired transfer to the position on June 1, 1939, of Arnold G. Heard who is at present employed as an Assistant Lighthouse Keeper in this District.

3. In letter of May 1, 1939, to this Office the Commissioner of Lighthouses stated that it approved the transfer of Mr. Heard to the positionnof Warehouseman at the Yerba Buena Depot provided the "transfer is also approved by the District Civil Service Manager". Will you kindly advise this Office if the transfer of Arnold G. Heard from the position of Assistant Lighthouse Keeper to the position of Warehouseman meets with the approval of the District Manager.

4. It will be noted that in the accompanying District letter of this date relative to misassignment of unskilled laborers at the Depot, Mr. Heard's civil service experience is given and for convenience of reference it is repeated here.

5. Mr. Heard was appointed on January 15,1930, under Contract of Employment, to the position of Skilled Laborer, 18th Lighthouse District. He resigned from this position of August 5, 1935, and was probationally appointed to the position of Third Assistant Keeper, Point Arena Light Station on August 6, 1935, having been selected from the Assistant Lighthouse Keeper Register for this District. Mr. Heard was appointed Skilled Laborer on January 15,1930, from 12th U. S. Civil Service District Certificate No. 24301 issued on January 9, 1930, from the Storekeeper Register. He is now Second Assistant Keeper of Point Cabrillo Light Station.

6. An early reply will be appreciated.

Very truly yours,

H. W. RHODES

Superintendent of Lighthouses.

March 17, 1939.

Dear Mr. Heard,

Just got a letter from the Bureau to-day authorizing the position of Warehouseman at the Depot at $1500.00 per annum. The man selected for this position must work 44 hours a week, that means every day and until 12 o'clock on Saturday. They have also put the position under the General Retirement act which means that 3-1/2% would be deducted from the employee's salary and that if a Keeper is selected for the job, if he desires to enjoy the privileges of retirement, some day before he retires, he would have to put 3-1/2% percent of his salary received while he was under the Lighthouse Retirement Act. This does not have to be done all at once, and in fact if you accept the position, you could wait if you wanted to do so, until your children were able to take care of themselves.

The salary is smaller than was anticipated but the Bureau states that they will increase the employee on the recommendation of this Office at the regular pay increase periods. They have also stated that they want someone who can be promoted to a higher position. Perhaps you might get some Assistant or Depot Keeper position some day.

In view of the above, do you want the position. If you do will you please write me a rather formal letter advising me that you desire to be considered for the position. Perhaps it would be well to enclose another letter addressed to the Superintendent of Lighthouses San Francisco, California, stating that you are willing to accept transfer to the position of Warehouseman at the Yerba Buena Lighthouse Depot with pay at the rate of $1500.00 per annum, if the position is offered you. This might save time.

Think everything over very carefully before definitely deciding.

Sincerely yours,

Captain Rhodes is still away from the Office but Mr. Wilson spoke to Mr. Jenkins and he is favorably inclined to recommend you for the position. Think that you had better not talk to anyone about this until you have actually been recommended. Will let you know just as soon as anything is done.

Mr. Wilson remembers that you said that you had charge of stock and had a number of men under you and that it might be well in your letter to the Superintendent of Lighthouses to state briefly your experience that would tend to fit you for the position of Warehouseman. You might give the size of the stock you had charge of and the approximate number of men under you.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

WW:NR

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
OCT 12 8 34 AM '38

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

October 10, 1938

Commissioner of Lighthouses
Washington, D. C.

1. The Bureau is advised that Hubert W. Auton, Skilled Laborer in this District with headquarters at the Yerba Buena Island Lighthouse Depot, but detailed for duty in San Francisco, has resigned his position with pay at the rate of $7.52 per day for a five-day week, for the purpose of accepting a position as Engineer at $190.00 a month.

2. It is recommended that authority be granted to transfer Arnold G. Heard, Second Assistant Keeper at the Point Cabrillo Light Station at $1200.00 per annum, plus $240.00 per annum for quarters, to the position of Skilled Laborer, vice Mr. Auton, with pay at the rate of $7.20 a day, the pay he was receiving for a 5-day week when he resigned the position on August 5th, 1935, to accept the position of an Assistant Keeper in this District. Mr. Heard was employed as Skilled Laborer in this District from January 15, 1930, to August 5, 1935.

3. Form 93 transmitting Mr. Heard's resignation from the position of Second Assistant Keeper, Point Cabrillo Light Station, for the purpose of transfer to the position of Skilled Laborer, is enclosed. The District Manager's Office was somewhat in doubt as to the proper procedure to be followed in this case and stated that it would not be necessary to forward any of the papers in the case through that office. There is also enclosed, in triplicate, Form 375 executed by Mr. Heard should this form be necessary in effecting Mr. Heard's transfer.

4. The employee filling this position is practically one of the field construction and repair force with headquarters at Yerba Buena Lighthouse Depot on Yerba Buena Island and is detailed for duty in San Francisco for the reasons stated herein.

5. Practically all purchases for the District are made in San Francisco and the skilled laborer must be capable of making these inspections in order to conserve the time of other employees at the Depot and of the Engineers, who are already overburdened with office work. He must arrange for numerous local cartage trips and transfer mail and supplies between the Office and the Lighthouse Warehouse at Pier 7. These trips have been

considerably increased during the past year due to the fact that because of trouble with Marine Unions, it has been found necessary to dock Tenders practically all of the time at the Depot instead of at Pier 7 in San Francisco. When the Tenders were docked at Pier 7, the Quartermasters were more frequently available for the transfer of mail and supplies between Pier 7 and the District Office.

6. Practically all incoming and outgoing shipments on Government and commercial bills of lading are handled in San Francisco, as well as many Tender shipments to and from Pier 7.

7. Numerous shipments are received at the District Office or Pier 7, which have to be unboxed for inspection and repacked for shipment, particularly in the case of urgently needed radiobeacon parts, and for the purpose of obtaining cash discounts. Minor repairs are required to be made in the District Office by the skilled laborer and for this purpose a work bench with an outfit of tools is maintained. He must have the ability to work up data for the loading lists for Tenders which are obliged to stop at Pier 7 to complete their loading for supply trips. He must also be handy with tools and be available for emergency detail to Stations to assist in emergency repair work. There have been many occasions in rush periods when the skilled laborer has needed assistance in the performance of the numerous classes of duties assigned to him.

8. Even if it were practicable to handle at the Depot the work now performed by the skilled laborer, the Depot would require additional properly qualified help and there would be such a large loss of time of employees travelling to and from San Francisco that it would appear to be no more economical than under the present system. The depot keeper and the Machine Shop are already overloaded with work and if additional duties were imposed on them, this condition would be aggravated. The Depot dock would be cramped for space as a result of handling lumber, full and empty drums, building materials, etc.

9. In order that the skilled laborer may be fully occupied 100% of his time, he is assigned in the District Office, when available, to the operation of the mimeograph, the addressograph and addressograph plate cutting machine. All stationery supplies and blank forms for the District are received at the District Office and there packed and issued to stations and vessels. The last shipment consisted of several large boxes. The skilled laborer unpacks and stores away these supplies and due to the lack of storage space, must transfer large quantities of the supplies, envelopes, records, and forms to the attic. They must be packed up a flight of stairs and this class of work requires fairly heavy manual work. The skilled laborer's services are also used as far as practicable on inside office

To 18th

messenger work. He works eight hours a day instead of seven hours, obtains the bags of mail before 9:00 a.m., assists in distributing parcel post mail, and between 4:30 and 5:00 p.m. is available for receiving and making deliveries by parcel post, by dealers, or express. While a messenger for inside office duty with incidental outside trips is desirable, the messenger filling such a position would not be available for even approximately performing the more important duties of the skilled laborer which are referred to above. Furthermore, there is much more need of an additional clerk than an office messenger.

10. The skilled laborer is always busy and must keep moving to get his numerous duties performed. The laborer at Pier 7, a sub-station for the Depot, is not fully occupied, but it is necessary for him to be on duty to answer telephone calls, handle mail, and receive and deliver shipments. No other economical and satisfactory arrangement presents itself. See District letter of February 5, 1938, submitted in reply to the Bureau's letter of January 6, 1938.

11. The services of the skilled laborer are urgently needed and it is requested that the District Office be notified of approval of Heard's transfer to the position.

For and in the absence of the Superintendent.

M R Wilson

Chief Clerk.

LIGHTHOUSE SUPERINTENDENT
OCT 27 1938
SAN FRANCISCO

BUREAU OF LIGHTHOUSES
WASHINGTON October 21, 1938

Returned to Superintendent of Lighthouses, San Francisco, California. It is understood from paragraph 2 of your letter that prior to his appointment as keeper Mr. Heard was employed as skilled laborer in the same position, or a similar one, to which it is now proposed to assign him. It appears, therefore, that since he has a status as skilled laborer it is necessary only to give him a contract of employment and assign him to that duty. His employment in that position should be reported on Form 4a in the usual manner, and if any other report to the District Civil Service Manager is necessary, that should be made also. When Mr. Heard has been assigned to the position of skilled laborer, it is requested that you advise the Bureau of his date of entrance on duty in that capacity, and the Bureau will submit his resignation from the position of keeper to the Department for acceptance on the date immediately preceding his employment as skilled laborer, stating that he has resigned to accept that position.

For the Commissioner:

W. P. Harman,
Administrative Assistant

hlm/see

W.W.
015.

COMMISSIONER OF LIGHTHOUSES
COMMERCE BRANCH 680

hlm/see

ROUTINE

WW



WASHINGTON D C OCTOBER 28 1938

GOVT USLHS SUPERINTENDENT LIGHTHOUSES SAN FRANCISCO CALIFORNIA

REREAD RESIGNATION OF ARNOLD C HEARD CANCELLED

KING

CONFIRMATION

Resignation herewith returned

S. C. Form No. 7

Signal Corps, United States Army

Received at

LIGHTHOUSE SUPERINTENDENT OCT 28 1938 SAN FRANCISCO

GOVERNMENT PRINTING OFFICE 3—9501

HD22 7COM WASHN DC OCT 28 1938 436P

SUPT LIGHTHOUSES SFO CAL.

RERAD RESIGNATION OF ARNOLD G HEARD CANCELLED.

W.H.
assume Arthur's resignation
is automatically cancelled
yes. W.H.

KING 246P

EMA

October 28, 1938.

Mr. Arnold G. Heard,
Second Assistant Keeper,
Point Cabrillo Light Station.

(Through the Keeper)

1. Referring to your proposed transfer to the position of Skilled Laborer, Eighteenth Lighthouse District, vice Hubert W. Auton, you are advised that Mr. Auton has withdrawn his resignation and is to remain on duty.

2. The Bureau has advised that your resignation from the position of Second Assistant Keeper for the purpose of accepting the Skilled Laborer position has been cancelled.

H. W. RHODES

Superintendent.

Form 93 MA

NOTICE OF RESIGNATION ~~OR DEATH~~

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 18th DISTRICT,

San Francisco, Calif., October 13, 1938., 19

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Arnold G. Heard Position, Keeper (Second Assistant)

Legal residence, California Station, Point Cabrillo Light Station

Salary, $1200.00 per annum, plus family quarters valued at $240.00 A.

The acceptance of this resignation is recommended effective at the close of a date to be hereafter reported

This employee has not taken leave in excess of the accrued rate.

Remarks: See District letter of October 10th regarding the transfer of Mr. Heard to the position of Skilled Laborer, this District, vice Mr. Auton. The acceptance of this recommendation is recommended only in case Mr. Heard's transfer to Skilled Laborer is approved.

For and in the absence of the Superintendent.

O. L. JENKINS

Assistant Superintendent of Lighthouses.

Cancelled

BUREAU OF LIGHTHOUSES

WASHINGTON

Submitted to the Secretary of Commerce,

11—4623

Point Cabrillo Light Station,
October 6, 1938.

Superintendent of Lighthouses,
San Francisco, California.

Sir:

I herewith submit my resignation from the position of Second Assistant Keeper, Point Cabrillo Light Station, effective on a date later to be determined, for the purpose of accepting transfer to the position of Skilled Laborer in the Eighteenth Lighthouse District, which position was formerly held by me.

Respectfully,

/s/ ARNOLD G. HEARD
Second Assistant Keeper,
Point Cabrillo Light Station.

Forwarded.

H. R.MILLER
First Assistant Keeper,
Point Cabrillo Light Station.

~~10.~~ 11. It is appreciated that with a skilled laborer in San Francisco and a laborer at Pier 7, ~~it is open to criticism~~. The employee at Pier 7 on occasions is kept quite busy but it is estimated that probably he renders service only for half of his time but it is necessary for him to be on duty eight hours a day. No other procedure presents itself in this case and in this connection, attention is invited to District letter of February 5, 1938, submitted in reply to the Bureau's letter of January 6, 1938.

WW:

You are going to dictate a paragraph regarding the urgent need of the skilled laborer's services.

Do you wish to say anthing about his being on duty eight hours a day from 8 until 5 and therefore is here to handle emergencies a half hour before and after the office opens and closes.

WW:EMA

October 10, 1938.

Dear Captain Rhodes,

There is enclosed a copy of a letter to the Bureau recommending Heard's transfer to Auton's position of Skilled Laborer.

A copy of District letter of February 5, 1938, referred to in Paragraph 10 of the above letter is enclosed for your information. It brings out many reasons why Pier 7 should be maintained. You may wish to refresh your memory on this point.

Sincerely,

WM. WILSON

Form 205

CONTRACT OF EMPLOYMENT IN REGISTERED POSITION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

San Francisco, Calif., January 15th, 1930.
(Place and date)

Employment has been given to Arnold G. Heard

as Skilled Laborer, in connection with work in the Eighteenth Lighthouse District, at the rate of $5.00 per day ~~or month~~, beginning January 15th, 1930, under the civil service regulations for the Lighthouse Service. This contract of employment supersedes all previous certificates of appointment.

H. W. RHODES

SUPERINTENDENT OF LIGHTHOUSES

I accept the above conditions and agree to abide by the rules and regulations of the Lighthouse Service.

Arnold G Heard

C R

INSTRUCTIONS—To be prepared in duplicate, one copy to be handed to employee and the other kept on file in the District Office.

U. S. GOVERNMENT PRINTING OFFICE 11—4360

EMA

January 15, 1930.

Secretary, 12th U. S. Civil Service District,
San Francisco, California.

Dear Sir:

1. Certificate No. 24301 containing eligibles from the Storekeeper Register submitted to this office on January 9th for the purpose of filling a vacancy in the position of skilled laborer in this District is herewith returned.

2. Although the Storekeeper Register is not considered to be the proper register from which to select a skilled laborer for this District as the qualifications for a storekeeper do not meet those required for skilled laborer, selection has been made of an eligible on your certificate for the reason that this eligible happens to have had experience which tends to fit him for the position he is to fill but for which he received no credit in the storekeeper examination. For that reason, it is proposed to give him a trial but if during his probationary period it is found that his services are not satisfactory, this office will request that a register of eligibles for skilled laborer, having the special qualifications required of a skilled laborer for this District, be established.

3. Two of the eligibles on the above certificate declined when they learned the nature of the duties which they were expected to perform, stating that they were not qualified. They particularly objected to the laborer duties involved in this position.

Respectfully,

H. W. RHODES

Superintendent of Lighthouses.

TWELFTH

SUPERINTENDENT OF LIGHTHOUSES

LIGHTHOUSE

SAN FRANCISCO, CALIF., JANUARY 11th 30.

Mr. L.A.Ticer 900 Jackson St., S.F.
A.G.Heard, 290-17th St., S.F.
C.F.Betz, 468 - 3rd Ave., S.F.

probationary

skilled laborer 5.00 diem

Eighteenth Lighthouse District

- -

Superintendent of Lighthouses.

ADDRESS:
THE SECRETARY
TWELFTH U. S. CIVIL SERVICE DISTRICT
POST OFFICE BUILDING
SAN FRANCISCO, CALIF.

Enroll Letters to us.

UNITED STATES CIVIL SERVICE COMMISSION

IN YOUR REPLY REFER TO
FILE S:E
AND DATE OF THIS LETTER

TWELFTH UNITED STATES CIVIL SERVICE DISTRICT

COMPRISING CALIFORNIA, NEVADA, AND ARIZONA

OFFICE OF THE SECRETARY, SAN FRANCISCO, CALIF.



January 9, 1930.

Captain H. W. Rhodes,
Superintendent, Eighteenth
Lighthouse District,
Custom House,
San Francisco, California.

Dear Sir:

I have your letter of the 7th inst. concerning the continued assignment of Edward G. Wright, an unskilled laborer from the Goat Island Depot, for duty in your San Francisco office, and note the occasion of your delay in submitting a request for eligibles to this office.

I have carefully reviewed the job analysis submitted for the position to be filled, which you designate as "skilled laborer", and find that I have upon our eligible register for the position of Storekeeper eligibles who are apparently qualified to discharge the duties described.

I am, therefore, enclosing for your early attention my certificate No. 24301 with a view to filling the position referred to. I trust that early steps will be taken to discontinue the irregular assignment of Mr. Wright.

Very respectfully,

C. L. Snyder
District Secretary

Enclosure

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

EMA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JUN 17 1930
SAN FRANCISCO

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

January 15,1930.

Secretary, 12th U. S. Civil Service District,
San Francisco, California.

Dear Sir:

1. The bearer, Mr.Arnold G. Heard, has been appointed Skilled Laborer, Eighteenth Lighthouse District, and has been directed to report to you for fingerprinting. Report his fingerprinting on carbon copy of this letter.

Respectfully,

H. W. RHODES

Superintendent of Lighthouses.

Fingerprinted
1-16-30
Dist. Secy.

Name (Surname First) GRAHAM, EDWARD ARNOLD — USCG — (Source of Inquiry)

Address : 142 Edinburgh St., San Francisco, Calif.
Frmr.Addr. : 17 B St., San Rafael, Calif.
Birthplace : Langdale, Alabama — Birthdate 13 Feb. 1895
Citizenship: U.S. — Race(by Color): White
Refs. 1: T.O.Moungovan, Ft. Bragg, Calif.
2: Alfred,Bishop, Mendocino, Calif.
Employers 1: I.B.E.W., No. 6, San Fran., Calif.
2: Ford Motor Co., New Orleans, La.
Acci.Notify: Dolly B. Heard, wife, same address
Soc.Sec.No.: None — Occupation: General Helper
Contractor : None — Age : 47
Height : 6' — Weight : 155
Eyes : Brown — Hair : Brown
Scars&Marks: Right & left Groin
Date : MARCH 17, 1942

MAY 14 1942

NAVY

23 December, 1941.

TO WHOM IT MAY CONCERN:

The bearer of this letter, ARNOLD G. HEARD, whose signature appears below, is Keeper at the FARALLON ISLAND LIGHT STATION, This District, and under authority of Section 4 of the Act of Congress approved May 22, 1926, is entitled to purchase commissary and quartermaster supplies from the Army, Navy or Marine Corps at the prices charged officers and enlisted men of the Army, Navy or Marine Corps.

This employee should be required to pay in cash at the time of the purchase for any supplies purchased under this authority.

Any other permit which may have been issued prior to this date, 23 December, 1941, should not be honored.

COMMANDER, USCG
R. S. PATCH
Senior Coast Guard Officer
By direction.

(NAME)

KEEPER, FARALLON LIGHT STATION.
(DESIGNATION)

NAVY

Form 73
DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
U. S. COAST GUARD
Approved Sept. 1, 1938

NOMINATION

[redacted] LIGHTHOUSE DISTRICT SAN FRANCISCO, CALIFORNIA (City) 26 November (Date), 1941

TO: THE COMMANDANT.
COMMISSIONER OF LIGHTHOUSES:

Action recommended Transfer and change in status

Name Heard, Arnold G. Date of birth Feb. 13,1895 Legal residence California.

	From—	To—
Position,	Keeper	[redacted] Skilled Laborer
Pay and grade	$1560.00 A. ($1560-1920) plus quarters valued at $240.00 per annum.	$1800.00 A.
Station	Farallon Light Station	Yerba Buena Depot
Appropriation	Civilian Employees, C.G.	General Expenses, C.G. (91)

Effective 1 January, 1941 [1] the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Rank on eligible list -- Rating ____ Percentage ____ Other eligibles considered:

Vice new position Pay ____ Services terminated ____

Reason ____

REMARKS: [2] See transmitting letter. Funds are available for this position

Selection regular, ____, 19____

Manager, Civil Service District. *Superintendent of Lighthouses.*

BUREAU OF LIGHTHOUSES, WASHINGTON, , 19

Submitted to the Secretary of Commerce, approved.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.
[2] In case of vessel officer, state license held.

11—2314

NAVY

Form 73
DEPARTMENT OF COMMERCE
Lighthouse Service
Approved Sept. 1, 1938

U.S.COAST GUARD
12th NAVAL DISTRICT

NOMINATION

Lighthouse District San Francisco, California (City) 25 November (Date), 1941.

COMMANDANT, U.S.COAST GUARD
Commissioner of Lighthouses:
VIA DISTRICT CIVIL SERVICE MANAGER

Action recommended TRANSFER AND CHANGE IN STATUS

Name RHARD, Arnold C. Date of birth Feb.13,1895 Legal residence California

	From—	To—
Position,	Keeper	Skilled Laborer
Pay and grade	$1560.00 A. ($1560-1920) plus quarters valued at $240.00 per annum	$1800.00 per annum
Station	Farallon Light Station	Yerba Buena Depot
Appropriation	Civilian Employees, C.G.	General Expenses, C.G. (91)

Effective 1 January,1941. { [redacted] the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Rank on eligible list — Rating ____ Percentage ____ Other eligibles considered:

Vice new position Pay ____ Services terminated ____

Reason ____

REMARKS:[2] See transmitting letter. Funds are available for this position.

Selection regular, ____, 19____

____ Manager, Civil Service District.

Commander, USCG
U.S.PATCH [redacted] Superintendent of Lighthouses.
SENIOR COAST GUARD OFFICER (By direction)

BUREAU OF LIGHTHOUSES, WASHINGTON, , 19

Submitted to the Secretary of Commerce, approved.

____
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.
[2] In case of vessel officer, state license held.

11—2314

Form 375
January 1940

UNITED STATES CIVIL SERVICE COMMISSION

WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(This form is used to determine, noncompetitively, the qualifications of a person when official action is proposed in his case. It should be submitted only through the appointing officer, and only when official action is proposed.)

Any false statement in an application, or alteration of a voucher or certificate, or presentation to the Commission of any such paper, is a violation of the law and punishable as such. All answers must be in ink or typewriting. If more space is required, an additional sheet securely fastened to this form may be used. Answers on such sheet should be numbered to correspond to questions.

GIVE DATES AND PERIODS OF TIME REQUIRED IN YEARS AND MONTHS AS ACCURATELY AS POSSIBLE

1. (a) Give your name Arnold Graham Heard (b) Are you a citizen of the United States? Yes (Yes or No)

2. Give (a) the date of your birth Feb. 13, 1895 (b) the place of your birth Langdale, Ala.

3. Give in the blanks below a detailed statement of your education, including dates:

(a) Grammar school: Attended from Approx. 1901, to 1909 Highest grade completed 7th

(b) High school: Name and location None

Attended from ____, 1____, to ____, 1____ Highest grade completed ____ Were you graduated? ____

(c) College or university (Give both graduate and undergraduate work)		Dates of attendance (Give month and year)		Semester-hours credit received	Major subject		Degree conferred	Date of degree
Name	Location	From	To		Name	Sem. hrs. in major		

(d) Specify here any specialized courses which you have completed in high school, college, or elsewhere, and indicate the credits received for each course

None

(e) Have you ever been admitted to the bar? ____ Of what State? ____ When? ____

... statement showing every employment you have had since you first began to work, including your present

Mendocino Calif	FROM JUNE 39 TO MAY 40	U.S. Coast Guard	$1200.00 Cash	Asst. Lighthouse Kpr.
San Francisco Calif Farallon Island	FROM 17 MAY 1940 STILL EMPLOYED	as above	$1560.00 Cash	Lighthouse Keeper

Form 375
January 1940

UNITED STATES CIVIL SERVICE COMMISSION

WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(This form is used to determine, noncompetitively, the qualifications of a person when official action is proposed in his case. It should be submitted only through the appointing officer, and only when official action is proposed.)

Any false statement in an application, or alteration of a voucher or certificate, or presentation to the Commission of any such paper, is a violation of the law and punishable as such. All answers must be in ink or typewriting. If more space is required, an additional sheet securely fastened to this form may be used. Answers on such sheet should be numbered to correspond to questions.

GIVE DATES AND PERIODS OF TIME REQUIRED IN YEARS AND MONTHS AS ACCURATELY AS POSSIBLE

1. (a) Give your name Arnold Graham Heard (b) Are you a citizen of the United States? Yes (Yes or No)

2. Give (a) the date of your birth Feb. 13, 1895 (b) the place of your birth Langdale, Ala.

3. Give in the blanks below a detailed statement of your education, including dates:

(a) Grammar school: Attended from Approx. 901, to 1909 Highest grade completed 7th

(b) High school: Name and location None

Attended from ____, to ____ Highest grade completed ____ Were you graduated? ____

(c) College or university (Give both graduate and undergraduate work)		Dates of attendance (Give month and year)		Semester-hours credit received	Major subject		Degree conferred	Date of degree
Name	Location	From	To		Name	Sem. hrs. in major		

(d) Specify here any specialized courses which you have completed in high school, college, or elsewhere, and indicate the credits received for each course

None

(e) Have you ever been admitted to the bar? ____ Of what State? ____ When? ____

4. Furnish in the blanks below a complete, comprehensive statement, showing every employment you have had since you first began to work, including your present employment, and accounting for all periods of unemployment. List employments chronologically, beginning with the earliest.

	Place of employment	Dates of employment (Month and year)	NAME AND ADDRESS OF EMPLOYER (Give street address and city and State. If unemployed, give own address at that time)	Yearly salary or net earnings	NAME OF POSITION AND DESCRIPTION OF DUTIES
1	City N.O. State LA.	From Jan 13, 19__ To July 16, 19__	New Oreleans Times Dem.	Over $500.00	Mail Clerk & ExtraPress Room
2	City ____ State ____	From July 16, 19__ To Nov. 20, 19__	U.S. ARMY	$365.00	Infantry Private to Sgt.
3	City Memphis State Tenn.	From Apr. 21, 19__ To Apr. 22, 19__	FORD MOTOR CO	$1800.00	A. Checker & Stock Clerk
4	City N.O. State LA.	From Apr. 22, 19__ To Sept. 23, 19__	do	2000.00	A. Stock Clerk to Foreman
5	City NO. State LA.	From Sept. 23, 19__ To June 29, 19__	Electrician's Union Hall	$1200 to $1800.00	Apprentice electrician to Journeyman
6	City S.F. State Calif.	From June 29, 19__ To Jan. 30, 19__	As above	Approx. $1500.00	Journey Electeician
	City S.F. State Calif.	From Jan. 30, 19__ To Aug. 35, 19__	Supt of Lighthouses San Francisco, Calif.	$1440.00 $1800.00	SKILLED LABORER
	City Pt. Arena State Calif.	From Aug. 35, 19__ To July 37, 19__	As above	$1160.00	ASS. LIGHTHOUSE KEEPER
	City ndocino State Calif.	From July 37, 19__ To June 39, 19__	As above	$1200.00	do

IF MORE SPACE IS REQUIRED, CONTINUE YOUR ENTRIES ON A SEPARATE SHEET ARRANGED AS ABOVE

Form 375
January 1940

UNITED STATES CIVIL SERVICE COMMISSION

WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(NONCOMPETITIVE)

Rating .....

Application No. .....

The applicant will carefully fill ALL blank spaces

Position sought SKILLED LABORER
(Give exact title of position or examination)

YERBA BUENA DEPOT

in the U.S. COAST GUARD, 12th Naval Dist.
(Office in which the position exists)

Present position (if now employed) Keeper
(Title)
Farallon Lt. Station
(Department and bureau or office)

N. B.—Applicant will write plainly full name (if a woman, stating whether Miss or Mrs.) and post-office address in the blanks below. The address here given will be treated as the applicant's post-office address until notification of change is made to the Commission in writing.

Name of Applicant } Arnold G. Heard

Number and Street Farallon Lt. Sta.

Post Office c/o Sr. Coast Guard Officer

County 425 Custom House, San Francisco

State or Territory California.

Applicant will not fill the following blanks

Kind of examination .....

Place .....

Date .....

Application ..... *approved* ....., 19....

By whom ..... *approved* .....

5. If you have any practical knowledge of a mechanical trade, name the trade or trades, and state the time you have worked at each, and when, where, and under whom, giving places and dates. (If you have served an apprenticeship, so state.)

N.O., La. and S.F. Calif 1923 to June 1929
S.F.Calif. June 1929 to Jan. 1930
Journeyman electrician (inside wireman)

served apprentice 4 years then worked as journeyman
always worked out of Union Hall - dated and different positions impossible to give

6. If not now employed, state how long you have been unemployed .....

7. Have you ever been in the United States military or naval service? yes (Yes or no) If so, give name of organization and dates of enlistment and discharge.

Enlisted July 3, 1916 Dis. Nov. 6, 1919
Enlisted Nov. 6, 1919 Disc. Nov. 7, 1920

8. (a) Have you ever filed an application with this Commission or its representative for any branch of the United States Government service? .....

	Name each position for which examined, or for which application was filed	In what city were you, or are you to be, examined?	Give the date of each examination (Month and year)	Did you pass? (Answer "Yes" or "No")
(b) If so, give information indicated regarding each examination.	Storekeeper	S.F. Calif.	About Aug. 1929	Yes
	Asst. Lighthouse Kpr	ditto	4-22-31	Yes

9. Are you a member of any political party or organization which advocates the overthrow of our constitutional form of government in the United States? ..... (Yes or no)

If so, name the organization .....

I, the undersigned, do solemnly swear (or affirm) that the statements made by me in answer to each and all of the foregoing questions are full and true to the best of my knowledge and belief. SO HELP ME GOD.

If female, prefix "Miss" or "Mrs."

(Signature of applicant) A G Heard
(Sign one given name, middle initial or initials, if you have any, and your surname)

THIS APPLICATION WILL NOT BE ACCEPTED IF THE JURAT OR OATH IS OMITTED

JURAT OR OATH

[The following oath must be taken before a NOTARY PUBLIC, or other officer authorized to administer oaths for general purposes. *before whom the applicant must appear in person.*]

Subscribed and duly sworn to before me according to law by the above-named applicant, this 12 day of November, 1934, at city [or town] of San Francisco county of San Francisco, and State [or Territory or District] of California

(Signature of officer) John L. Lafoire

(Official title) ~~Notary Public in and for the City and County~~ Notary Public in and for the City and County of San Francisco, State of California.

My Commission Expires Dec. 21, 1941.

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment S.F. DIST., U.S. COAST GUARD, LIGHT HOUSE **Date** OCT. 1 1939

1. Name in full (Mr., ~~Miss, or Mrs.~~) HEARD (Surname) ARNOLD (Given name) GRAHAM (Middle name)
2. Present address (Number) (Street) MENDOCINO (City) CALIFORNIA (State)
3. Legal (voting) residence 1ST CONG. DIST. (State and Congressional District) MENDOCINO (County) CALIFORNIA (City or town)
4. Where born ALABAMA (State or foreign country) LANGDALE (City or town) When born FEB. 13 1895 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male ✓	Female	Single	Married ✓	Divorced	Widowed	White ✓	Colored

7. Number and ages of dependents domiciled with you 5-WIFE; 43; SON 8 DAUGHTER 16; SON 14 DAUGHTER 17
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
U.S.L.H.S.	San Francisco	Skilled Laborer	ARREAR 1700 PER	JAN	15	30	July	31	33
"	PT. ARENA	3RD ASST. to 2ND ASST	1140 TO 1200	AUG	15	35	JUNE	30	37
"	PT. CABRILLO	2ND ASST	1200 PER	JULY	1	37			

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below: NO

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below: NO

(Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

NO

(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army ✓	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted JULY 3 1916 Discharged NOV. 7 1919
Rank PVT. Rank SGT.
Organization 30TH US INF Organization 39TH US INF

Enlisted NOV. 8 1919 Discharged NOV. 7 1920
Rank Rank PVT.
Organization S.P.O. #346, M.T.C., 2, M.I.C. Organization

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) Electrician (inside wireman)

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
Ford Motor Co. N.O.La.	Storekeeper + stock clerk	Apprax 5 yrs
I.B.E.W. (Electrician Union) New Orleans, La.	Apprentice + Journeyman inside wireman	apprax 7 yrs

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 (7) 8	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs. A. G. Hraid

Relationship wife Post office address Mendocino, Calif.

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Arnold G. Hraid

(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

LIGHTHOUSE SUPERINTENDENT
OCT 3 1939
SAN FRANCISCO

Form 375
May 1934

LIGHTHOUSE SUPERINTENDENT
NOV 1 1938
SAN FRANCISCO

UNITED STATES CIVIL SERVICE COMMISSION

WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(NONCOMPETITIVE)

Any false statement in an application, or alteration of a voucher or certificate, or presentation to the Commission of any such paper, is a violation of the law and punishable as such. All answers must be in ink or typewriting. If more space is required, an additional sheet securely fastened to this form may be used. Answers on such sheet should be numbered to correspond to questions.

GIVE DATES AND PERIODS OF TIME REQUIRED IN YEARS AND MONTHS AS ACCURATELY AS POSSIBLE

1. (a) Give your name ARNOLD GRAHAM HEARD (b) Are you a citizen of the United States? Yes (Yes or No)

2. Give (a) the date of your birth FEB. 13 1895 (b) the place of your birth LANGDALE, ALA

3. Give in the blanks below a detailed statement of your education, including dates:

(a) Grammar school: Attended from APPROX, 1901, to _____, 1909 Highest grade completed 7th

(b) High school: Name and location NONE

Attended from _____, 1____, to _____, 1____ Highest grade completed _____ Were you graduated? _____

(c) College or university (Give both graduate and undergraduate work)		Dates of attendance (Give month and year)		Semester-hours credit received	Major subject		Degree conferred	Date of degree
Name	Location	From	To		Name	Sem. hrs. in major		
None								

(d) Specify here any specialized courses which you have completed in high school, college, or elsewhere, and indicate the credits received for each course

None

4. Furnish in the blanks below a complete, comprehensive statement, showing every employment you have had since you first began to work, including your present employment, and accounting for all periods of unemployment.

	Place of employment	Dates of employment (Month and year)	NAME AND ADDRESS OF EMPLOYER (Give street address and city and State. If unemployed, give own address at that time)	Yearly salary or net earnings	NAME OF POSITION AND DESCRIPTION OF DUTIES
1	City N.O. State La.	From Jan. 1913 To July 1916	New Orleans Times Democrat	aver. $500 mo	mail clerk & extra press room
2	City ~~Memphis~~ State ~~Tenn~~	From July 1916 To Nov 1920	U.S. Army	$365 mo	Infantry - prvt to Sgt
3	City Memphis State Tenn	From Apr. 21 To Apr. 22	Ford Motor Co	$1800 yr	Checker & stock clerk
4	City N.O. State La.	From Apr. 1922 To Sept. 1923	" " "	$2000 yr	stock clerk to foreman
5	City N.O. State La.	From Sept. 1923 To June 29	Electricians union Hall	$1200 yr to $1800 yr	apprentice elec to journeyman
6	City S.F. State Calif.	From June 1929 To Jan 1930	as above	aver $1500 yr	Journeyman elec
7	City S.F. State Calif.	From Jan 1930 To Aug 1935	Supt. of Lighthouses	$1440 yr to $1800 yr	Skilled Laborer
8	City Mt. Arma State Calif.	From Aug 35 To July 37	as above	$1160 yr	Asst Light Keeper
9	City Mendocino State Calif.	From July 1937 To Oct 1938	as above	$1200 yr	" " "

IF MORE SPACE IS REQUIRED, CONTINUE YOUR ENTRIES ON A SEPARATE SHEET ARRANGED AS ABOVE 16—497

Form 378
May 1934

UNITED STATES CIVIL SERVICE COMMISSION

WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(NONCOMPETITIVE)

Rating .....

Application No. .....

The applicant will carefully fill ALL blank spaces

Position sought SKILLED LABORER
(Give exact title of position or examination)

in the 18TH LIGHT HOUSE DIST.
(Office in which the position exists)

Present position (if now employed) 2ND ASST. KPR. (Title)
POINT CABRILLO LIGHT STATION
(Department and bureau or office)

N. B.—Applicant will write plainly full name (if a woman, stating whether Miss or Mrs.) and post-office address in the blanks below. The address here given will be treated as the applicant's post-office address until notification of change is made to the Commission in writing.

Name of Applicant ARNOLD G. HEFRD

Number and Street —

Post Office MENDOCINO

County Mame

State or Territory CALIF.

Applicant will not fill the following blanks

Kind of examination .....

Place .....

Date .....

Application ..... approved ....., 19.....

By whom ..... approved .....

U. S. GOVERNMENT PRINTING OFFICE: 1934 16—407

5. If you have any practical knowledge of a mechanical trade, name the trade or trades, and state the time you have worked at each, and when, where, and under whom, giving places and dates. (If you have served an apprenticeship, so state.)

N. O. La. & S. F. Coast Sept. 1923 & June 1929
S.F. June 1929 & Jan 1930
journeyman electrician (inside wireman)
never apprentice 4 years then worked as journeyman always intends at first union hour - duties and different positions employed to give

6. If not now employed, state how long you have been unemployed .....

7. If ever in the United States military or naval service, give dates of enlistment and discharge .....

Enlisted July 3 1916 - Dis. Nov. 6 1919
" Nov. 6 1919 - " " 7 1920

8. (a) Have you ever filed an application with this Commission or its representative for any branch of the United States Government service? Yes

Name each position for which examined, or for which application was filed	In what city were you, or are you to be, examined?	Give the date of each examination (Month and year)	Did you pass? (Answer "Yes" or "No.")
Stenographer	San Francisco, Calif.	Aug 1919	Yes
Asst Light Keeper	" " "	4-22-31	Yes

(b) If so, give information bearing thereon as to any additional examination.

STANDARD FORM NO. 6
(Approved by the President March 28, 1924)

PERSONAL HISTORY

(Statement to be prepared by appointee in his own handwriting)

Bureau, division, or office EIGHTEENTH LIGHTHOUSE DISTRICT, CALIFORNIA.

1. Name in full Arnold Graham Hvard

2. Legal (voting) residence 290-17th Ave, 4th (State and Congressional District) California S.F. (County) San Francisco (City or town)

3. Where born? Ala (State or foreign country) Langdale (City or town) When born? Feb 13 1895 (Date)

4. If foreign, state whether naturalized or alien

5. Indicate sex, marital condition, and race by check, thus: √

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male ✓	Female	Single	Married ✓	Divorced	Widowed	White ✓	Colored	

6. A complete record of your past civil service for the United States Government:

BRANCH OF SERVICE AND PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
			Month	Day	Year	Month	Day	Year
None.								

7. Military and naval record. If any, check (√) to indicate branch and other information and give dates of enlistment and discharge:

None	Army ✓	Navy	Marine Corps	Coast Guard	War Veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted July 3 1916 Discharged Nov 6 1919 Enlisted Nov 7 1919 Discharged Nov 7 1920

Organization Co I 30th US Inf + Co I 39th Inf Organization U.S. M.T.C. - S.P.U. #346

8. EDUCATION (Circle number of years)

Common school								High school				College				Degrees, if any
1	2	3	4	5	6	(7)	8	1	2	3	4	1	2	3	4	

9. State special qualifications Clerk, stock or store keeper + electrician

10. Name, relationship, and address of person to be notified in case of emergency:

Mrs. OB Hvard (Name) Wife (Relationship)

290-17th Ave S.F. Calif. (Post office address)

I certify that the foregoing answers are correct to the best of my knowledge and belief.

A G Hvard
(Name as usually written and which will be used as official signature)

Jan 15 1930 (Date) Present address 290-17th Ave, S.F. Calif.

10—1659 GOVERNMENT PRINTING OFFICE

Form 2413
Dec., 1926

UNITED STATES CIVIL SERVICE COMMISSION

CERTIFICATE OF MEDICAL EXAMINATION UNDER EXECUTIVE ORDER, JUNE 18, 1923

(APPLICANT MUST FILL IN DOTTED LINES BELOW TO HEAVY LINE)

Arnold Graham Heard
(Name)

290 - 17th Avenue, San Francisco, Calif.
(Post office address)

Male (Sex) — Feb. 13, 1895 (Date of birth)

What examination did you take? Storekeeper

In what Department and Bureau are you to be employed? Commerce-Lighthouse

In what City or Town are you to be employed? San Francisco, Calif.

Rolled print, right forefinger

(Use fingerprint indelible pad)

(PHYSICIAN SHOULD FILL IN THE FOLLOWING)

71-1/2 inches. (Height, without shoes) * pounds. (Weight, in clothing) 150 pounds. (Weight, without clothing)

Males, without clothing; females, clothed but without wrap or hat.

Items checked (√) were examined and found normal. Deviations from normal are noted. (*See instructions on back of sheet*)

1. Eyes: For distance; with glasses if worn: Right 20/20 Left 20/20 Without glasses: Right 20/20 Left 20/20
   Evidence of disease or injury: Right None Left None
   Color vision Normal Method of testing color vision U.S.P.H.S.PLATE
2. Ears: (Consider denominators indicated here as normal. Record as numerators the actual distance heard.) Ordinary conversation — Right ear— Yes 20 ft. Left ear— Yes 20 ft.
3. Nose: --
4. Mouth: Teeth poor, many out, others infected
5. Throat: --
6. Thyroid (especially in women): --
7. Heart: -- { If organic heart disease is present, is it fully compensated?
8. Lungs: Right -- Left -- { If history of tuberculosis, has it been arrested for one year?
9. Inguinal rings (men only): Right -- Left -- { Is truss worn?
   (Any hernia should be noted, inguinal, ventral, femoral, etc.)
10. Varicose veins: --
    (If "Yes" state location and degree)
11. Flat foot: --
    (If "Yes," state extent of impairment of function)
12. Deformities, atrophies, and other abnormalities, diseases, or defects not included above: --
13. Scars of serious injury or disease: Scars where femoral glands were removed
14. Nervous system: --
15. Urinalysis (see over): Venereal disease:
16. Has applicant ever received pension, compensation, or training because of disability received while in military or naval service? No If "Yes," describe disability and state whether present now:
17. Considering your findings in this examination, as well as the history and the **duties** of the position of Storekeeper (Fill in kind of position sought) what is the ability of the applicant to perform the duties? 90%

Appraisers Bldg., San Francisco
(Place of examination)

1-25-30
(Date of examination)

The examining physician must be in the Federal service

Leon D. Parker
(Name of examining physician)

Asst. Surg. U.S.P.H.S.
(Title, and branch of medical service)

*For males, to be taken only upon special written request of the official ordering examination.

This report is to be returned to the official of the U. S. Civil Service Commission requesting the examination.

6—6748

Form 1844 D
Feb. 1929

(REPORT OF THE DISTRICT SECRETARY ON CERTIFICATION)

CERTIFICATE NO. 24301

S:GN:CAD

UNITED STATES CIVIL SERVICE COMMISSION

U. S. CIVIL SERVICE DISTRICT

Twelfth

OFFICE OF THE DISTRICT SECRETARY

Supt. 18th Lighthouse Dist.,
Custom House,
San Francisco, Calif.

San Francisco, January 9, 1930.

Sir:

In response to your request of Jan. 7, 1930 for male eligibles to fill one vacancy in the position of Skilled Laborer ~~t~~, at $5 per diem for duty at San Francisco, certification from the Storekeeper register is made under Civil Service Rules for probational appointment as follows:

*ACTION	SALARY OFFERED	NAME	PLACE OF REGISTRATION	RATING	POST OFFICE ADDRESS
					900 Jackson St.Apt 7
D	$5. D	TICER, LOUIS A.	Calif.	86.10 Pf.	San Francisco,
A.	do	HEARD, ARNOLD G.	Calif.	75.80 Pf.	290-17th Ave., San Francisco,
D	do	BETZ, CHARLES F.	Calif.	70.20 Pf.	468 - 3rd Ave., San Francisco,

NOTE.—The officer to whom this certificate is issued will indicate on all three copies in the first column opposite each name the action taken by him, using the proper key term, as shown at the foot of certificate. One copy of this form is to be retained by the officer to whom issued, as a combined carbon copy of certificate and report thereon to the District Secretary. Blank spaces may be used for any necessary remarks or explanations. For further instructions see other copy.

San Francisco, Calif., Jan. 15th, 1930

THE DISTRICT SECRETARY,

Respectfully returned, together with examination papers and prescribed forms, inviting attention to action taken on names certified, as shown in first column above.

Papers returned. Medical certificate & Declaration of Appointee of Heard enclosed. Mr. Heard has been given Contract of Employment commencing Jan.15th and will be reported on Registered and Temporary Employees Report for January.

*KEY TERMS:
A—Selected for appointment.
D—Declined, declination inclosed.
FR—Failed to respond to notice.
C—Considered but not selected.

Signature H. W. RHODES

Official title Superintendent of Lighthouses.

U. S. GOVERNMENT PRINTING OFFICE: 1929 6—7170b

Standard Form No. 8
(Approved by the President, May 22, 1925)

OATH OF OFFICE

Prescribed by Section 1757, Revised Statutes of the United States

DEPARTMENT OF COMMERCE
(Department or Establishment)

EIGHTEENTH LIGHTHOUSE DISTRICT, CALIFORNIA
(Bureau or Office)

I, ARNOLD G. HEARD, do
(Name in full, printed or typed)
solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So HELP ME GOD.

Arnold G. Heard
(Signature of Appointee)

Subscribed and sworn to before me this 15th day of January, A. D. 1930

at San Francisco, California
(City or place) (State)

[SEAL]

J. W. Wilson

Chief Clerk, 18th Lighthouse District.

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

Position to which appointed Skilled Laborer, 18th Lighthouse District, $5.00 a day

Date of entrance on duty January 15th, 1930.

GOVERNMENT PRINTING OFFICE 10—1689

Form 1992.
July, 1912.

This is a letter of inquiry and NOT a tender of appointment.

Eligibles whose names have been certified may be communicated with by means of this form, to ascertain willingness to accept appointment. The nominating officer will forward written *declinations to the district secretary, with report of action on certificate,* but may retain acceptances.

INQUIRY OF ELIGIBLE REGARDING CERTIFICATION

TWELFTH United States Civil Service District,

Office of the SUPERINTENDENT OF LIGHTHOUSES

LIGHTHOUSE *Service.*

SAN FRANCISCO, CALIF., JANUARY 11th, 1930.

Mr. Arnold G. Heard,
2901 - 17th Ave.,
San Francisco, Calif.

Sir (~~or Madam~~):

Your name has been certified for probationary appointment* to the
(Probational or temporary.)

position of skilled laborer at a salary of $ 5.00 per diem

as eligible for service at Eighteenth Lighthouse District

~~(for a period of - - - - - - - - - - - - - unless sooner terminated*).~~

If you are willing to accept appointment, if tendered, please so advise the undersigned immediately, by means of Notice No. 1, on the reverse of this form. If you live in this city, and if you are willing to accept appointment, it is desirable that you call at the above office and bring this notice with you.

If you are not willing to accept the appointment, if tendered, please so advise the undersigned immediately, by means of Notice No. 2, on the reverse of this form.

Under the regulations of the Civil Service Commission, an eligible who declines a probational appointment will not again be certified, unless he shall request, in writing, the benefit of the remaining certifications which the rules allow, stating reasons, which must be satisfactory to the Commission, for declining the appointment

Respectfully,

(Signature) H. W. RHODES

(Official title) Superintendent of Lighthouses.

* To OFFICIAL USING ABOVE FORM: If appointment is to be probational, so indicate and cross out parenthetical part of first sentence; if appointment is to be temporary, so indicate and show the probable period in the blank space provided therefor.

6—3391

(OVER.)

42 Ward & Batt

Important to the Eligible.—Your reply to the request on reverse of this form should be by means of either Notice No. 1 or No. 2, below, and be *immediately* returned to the official from whom received. If you do not care to accept the appointment referred to, your answer in Notice No. 2 should specifically state reasons for declining, and further, whether you wish your name restored to the register.

If you fail to respond to the request, your eligibility will be suspended

NOTICE No. 1.—ACCEPTANCE.

San Francisco, California, January 13, 1930., 19
(Place.) (Date.)

The Superintendent of Lighthouses

San Francisco, California

Sir:

I am willing to accept the appointment referred to on reverse of this form, and if I should be selected will report for duty on or after this date, 19

(Signature of eligible.)

Telephone Skyline 9920

290 - 17th Avenue, San Francisco, Calif.
(Street and number, or R. D. route.)

NOTICE No. 2.—DECLINATION.

_____, _____, 19
(Place.) (Date.)

The _____

_____

Sir:

I am unable to accept the appointment referred to on reverse of this form, if selected, and hereby decline same for the following reasons:

_____

_____

I wish my name restored for certifications, on and after _____, 19 and will accept at the salary and in the locality here indicated:

$_____, _____
(Salary.) (Locality.)

_____
(Signature of eligible.)

_____
(Street and number, or R. D. route.)

Written declinations will be forwarded by nominating officers to the district secretary, with report of action taken on certificates.

Form 205
(Ed. 11-15-28)

CONTRACT OF EMPLOYMENT IN REGISTERED POSITION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

San Francisco, Calif., July 1, 1931, 192
(Place and date)

Employment has been given to ARNOLD G. HEARD

as SKILLED LABORER, in connection with work

in the EIGHTEENTH Lighthouse District, at the rate of $6.00 per day

~~month~~, beginning July 1, 1931, 192 , under the civil service regulations

for the Lighthouse Service. This contract of employment supersedes all previous certificates of appointment.

H. W. RHODES

SUPERINTENDENT OF LIGHTHOUSES

I accept the above conditions and agree to abide by the rules and regulations of the Lighthouse Service.

Arnold G. Heard

SKILLED LABORER, 18th LIGHTHOUSE DISTRICT

INSTRUCTIONS—To be prepared in duplicate, one copy to be handed to employee and the other kept on file in the District Office.

U. S. GOVERNMENT PRINTING OFFICE 11—4360

Form 205

CONTRACT OF EMPLOYMENT IN REGISTERED POSITION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

San Francisco, California, January 1, ~~19~~1931.
(Place and date)

Employment has been given to Arnold G. Heard

as Skilled Laborer, in connection with work

in the Eighteenth Lighthouse District, at the rate of $ 5.50 per day

~~or month~~, beginning January 1, 1931, ~~19~~ , under regulations approved by the

Secretary of Commerce, dated May 10, 1911. This contract of employment supersedes all previous

certificates of appointment.

H W Rhodes
SUPERINTENDENT OF LIGHTHOUSES.

I accept the above conditions and agree to abide by the rules and regulations of the Lighthouse Service.

A G Heard
Skilled Laborer, 18th Lighthouse District.

INSTRUCTIONS.—To be prepared in duplicate, one copy to be handed to employee and the other kept on file in the District Office.

12—1360

Form 375
Sept., 1932

UNITED STATES CIVIL SERVICE COMMISSION

WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(NONCOMPETITIVE)

Any false statement in an application, or alteration of a voucher or certificate, or presentation to the Commission of any such paper, is a violation of the law and punishable as such. All answers must be in ink or typewriting. If more space is required, an additional sheet securely fastened to this form may be used. Answers on such sheet should be numbered to correspond to questions.

GIVE DATES AND PERIODS OF TIME REQUIRED IN YEARS AND MONTHS AS ACCURATELY AS POSSIBLE

1. (a) Give your name Arnold Graham Heard (b) Are you a citizen of the United States? Yes (Yes or No)

2. Give (a) the date of your birth Feb. 13, 1895 (b) the place of your birth Langdale, Ala.

3. Give in the blanks below a detailed statement of your education, including dates:

(a) Grammar school: Attended from Approx., 1901 to ..., 1909 Highest grade completed 7th

(b) High school: Name and location None

Attended from —, ..., to ..., ... Highest grade completed ... Were you graduated? ...

(c) College or university (Give both graduate and undergraduate work)		Dates of attendance (Give month and year)		Semester-hours credit received	Major subject		Degree conferred	Date of degree
Name	Location	From	To		Name	Sem. hrs. in major		
NONE								

(d) Specify here any specialized courses which you have completed in high school, college, or elsewhere, and indicate the credits received for each course

NONE

4. Furnish in the blanks below a complete, comprehensive statement, showing every employment you have had since you first began to work, including your present employment, and accounting for all periods of unemployment.

	Place of employment	Dates of employment (Month and year)	NAME AND ADDRESS OF EMPLOYER (Give street address and city and State. If unemployed, give own address at that time)	Yearly salary or net earnings	NATURE OF YOUR DUTIES
1	City N.O. State LA.	From Jan. 1913 To July 1916	New Orleans TimesDem.	Over $500.00	Mail Clerk & Extra Press Room
2	City ... State ...	From July 1916 To Nov. 1920	U.S.ARMY	$365.00	Infantry Private to Sgt.
3	City Memphis State Tenn'l	From Apr. 1921 To Apr. 1922	FORD MOTOR CO.	$1800.00	A. Checker & Stock Clerk
4	City N.O. State LA.	From Apr. 1922 To Sept. 1923	do	2000.00	A. Stock Clerk to Foreman
5	City N.O. State LA.	From Sept. 1923 To June 1929	Electrician's Union Hall	$1200 to $1800.00	Apprentice electrician to Journeyman
6	City S.F. State Calif.	From June 1929 To Jan. 1930	As above	Approx. $1500.00	Journey Electrician
7	City S.F. State Calif.	From Jan. 1930 To Aug. 1935	Supt. of Lighthouses San Francisco, Calif.	$1440.00 $1800.00	SKILLED LABORER
8	City Pt. Arena State Calif.	From Aug. 1935 To July 1937	As above	$1160.00	Ass't. Lighthouse Keeper Pt Arena Lt Sta
9	City Mendocino State Calif.	From July 1937 To Oct. 1938	As above	$1200.00	do Pt Cabrillo Lt Sta

IF MORE SPACE IS REQUIRED, CONTINUE YOUR ENTRIES ON A SEPARATE SHEET ARRANGED AS ABOVE 16—407

June 1939 Keeper — 5-17-40 still employed

1560.00 Cash Keeper — Farallon Lt Sta

Form 375
Sept., 1932

UNITED STATES CIVIL SERVICE COMMISSION
WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(NONCOMPETITIVE)

Rating .....

Application No. .....

The applicant will carefully fill ALL blank spaces

Position sought SKILLEDLABORER
(Give exact title of position or examination)

in the 18th Lighthouse District
(Office in which the position exists)

Present position (if now employed) 2nd Asst. Kpr (Title)
Pt.Cabrillo Lt.Sta (Department and bureau or office)

N. B.—Applicant will write plainly full name (if a woman, stating whether Miss or Mrs.) and post-office address in the blanks below. The address here given will be treated as the applicant's post-office address until notification of change is made to the Commission in writing.

Name of Applicant Arnold G. Heard

Number and Street .....

Post Office Mendocino

County Same

State or Territory Calif.

Applicant will not fill the following blanks

Kind of examination .....

Place .....

Date .....

Application ..... *approved* ....., 19....

By whom ..... *approved* .....

U. S. GOVERNMENT PRINTING OFFICE: 1932 16—497

5. If you have any practical knowledge of a mechanical trade, name the trade or trades, and state the time you have worked at each, and when, where, and under whom, giving places and dates. (If you have served an apprenticeship, so state.)

N.O. La. and S.F.Calif. Sept. 1923 to June 1929
S.F.Calif. June 1929 to Jan.1930
Journeyman electrician (inside wireman)
served apprentice 4 years then worked as journeyman
always worked out of Union Hall - dates and different positions ~~impossible to give~~

6. If not now employed, state how long you have been unemployed .....

7. If ever in the United States military or naval service, give dates of enlistment and discharge.....

Enlisted July 3,1916 Dis. Nov. 6,1919
Enlisted Nov.6,1919 Dis. Nov. 7,1920

8. (a) Have you ever filed an application with this Commission or its representative for any branch of the United States Government service? Yes

(b) If so, give information indicated regarding each examination.

Name each position for which examined, or for which application was filed	In what city were you, or are you to be, examined?	Give the date of each examination (Month and year)	Did you pass? (Answer "Yes" or "No")
Storekeeper	S.F.Calif.	About Aug.1929	Yes
Asst.Lighthouse Kpr	do	4-22-31	Yes

I, the undersigned, do solemnly swear (or affirm) that the statements made by me in answer to each and all of the foregoing questions are full and true to the best of my knowledge and belief. SO HELP ME GOD.

ARNOLD G. HEARD

If female, prefix "Miss" or "Mrs."

(Signature of Applicant) .....
(Sign your first name in full, your middle initial or initials, if you have any, and your surname in full)

THIS APPLICATION WILL NOT BE ACCEPTED IF THE JURAT OR OATH IS OMITTED

JURAT OR OATH

[The following oath must be taken before a NOTARY PUBLIC, or other officer authorized to administer oaths for general purposes, *before whom the applicant must appear in person.*]

Suscribed and duly sworn to before me according to law by the above-named applicant, this 3rd day of October, 19 39, at city [or town] of Fort Bragg county of Mendocino, and State [or Territory or District] of California

(Signature of officer) Angelo J. PENITENT

(Official title) NOTARY PUBLIC

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment EIGHTEENTH LIGHTHOUSE DISTRICT, CALIFORNIA **Date** 7-29-35

1. Name in full (Mr., ~~Miss, or Mrs.~~) Heard (Surname) Arnold (Given name) Graham (Middle name)
2. Present address 142 (Number) Edinburgh (Street) San Francisco (City) Calif. (State)
3. Legal (voting) residence California (State and Congressional District) Fourth (County) San Francisco (City or town) San Francisco
4. Where born Alabama (State or foreign country) Langdale (City or town) When born Feb. 13, 1895 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male X	Female	Single	Married X	Divorced	Widowed	White X	Colored	

7. Number and ages of dependents domiciled with you 5, Wife 39, 4 children, ages 4, 9, 12 & 14 yrs.
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
USLHS	SAN FRANCISCO	Skilled Laborer	$5.00 to $7.20 per day	Jan.	15	1930	Aug.	5	1935

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below: No

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below: No

(Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army X	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted	July 3, 1916	Discharged	Nov. 6, 1919
Rank	Pvt.	Rank	Sgt.
Organization	30th U.S. Inf.	Organization	Co. I, 39th U.S. Inf.
Enlisted	Nov. 8, 1919	Discharged	Nov. 7, 1920
Rank	Pvt.	Rank	Pvt.
Organization	USMTC SPU #346	Organization	USMTC, SPU #346

10—1930

[OVER]

Do you receive an annuity under the Civil Service Retirement Act?

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) Stock Clerk and Electrician

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
Ford Motor Co.New Orleans,La.	Stock Clerk	Approx.4 to 5 yrs.
Electrical Workers,Union,N.O.,La.	Electrician	" 6 yrs.

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 7 8	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs. A. G. Heard

Relationship Wive Post office address 142 Edinburgh St.,San Francisco,Calif.

I certify that the foregoing answers are correct to the best of my knowledge and belief.

A.G.Heard

(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE: 1936 10—1930

Form 73 EMA

NOMINATION

DUPLICATE COPIES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 12th DISTRICT.

SAN FRANCISCO, CALIFORNIA, April 25th, 1935
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:

(Through the District Civil Service Manager)

Action recommended, Probationary appointment

Legal residence, California

Name, Arnold G. Heard

Proposed salary, $1140.00 Annum
plus quarters valued at $240.00 Annum

Position, Keeper (Third Assistant)

Proposed range, $1140-1500

Location, Point Arena Light Station

Appropriation, Salaries of Keepers

Effective, June 1, 1935.

{ ~~the actual date of entrance on duty~~, or
as soon thereafter as he enters on duty.

Former position, --

Former salary,

Location, --

Former range,

Rank on eligible list, 2

Rating, Assistant Lighthouse Keeper

Percentage, 86.10 Pf.

Other eligibles considered:
Earl F. Teter - C
James E. Baker - C

#3773

Previous incumbent and his pay, Ralph H. Jordan (Lt.#782) / $1320.00 A.

Services terminated, May 31,1935, or as soon thereafter as he is made 1st Asst. Keeper

Reason, Transferred to First Asst.Keeper, Point Arena Light Station.

Members of family in Government service, None

Date of birth, 2-13-1895

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, MAY 7 35, 19____

Harry I. Franz

Manager ~~Eleventh~~ 12th Civil Service District.

H. W. RHODES

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

May 14, 1935

Submitted to the Secretary of Commerce, approved. Request for Presidential authority was submitted May 6.

6 WPH

W. P. HARMAN

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Commissioner of lighthouses
commerce, branch 680

H-M

PRIORITY

DESPATCH PLEASE SEND
VIA SIGNAL CORPS WAR

WASHINGTON DC MAY 3 1935

GOVT LIGHTHOUSE SUPERINTENDENT SAN FRANCISCO CALIF

NOMINATION ARNOLD G HEARD POINT ARENA RECEIVED FROM DISTRICT MANAGER
UNSIGNED SUBMIT ANOTHER THROUGH HIM

PUTNAM

confirmation

PTrick 5/6/35

Probationary for
3d asst. kpr.

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

May 21, 1935.

M. Arnold C. Heard,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Eleven Hundred and Forty dollars per annum

effective upon entrance on duty.

Nature of appointment: Probationary.

Civil Service authority: Manager, Twelfth Civil Service District.

Classification allocation:

By direction of the Secretary:

Respectfully,

F. A. DALTON

Acting Chief of Appointment Division.

18
B

Appropriation (unit): Field.

Name: Ralph H. Jordan.

Legal residence: California.

GOVERNMENT PRINTING OFFICE: 1931

11—8657

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment U.S.L.H.S. **Date** 7-29-35

1. Name in full (Mr., ~~Miss, or Mrs.~~) Heard (Surname) Arnold (Given name) Grahame (Middle name)
2. Present address 142 (Number) Edinburgh (Street) 22 San Francisco (City) Calif. (State)
3. Legal (voting) residence Calif (State and Congressional District) San Francisco (County) San Francisco (City or town)
4. Where born Alabama (State or foreign country) Langdale (City or town) When born Feb. 13 1895 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male ✓	Female	Single	Married ✓	Divorced	Widowed	White ✓	Colored	

7. Number and ages of dependents domiciled with you 5, wife 39, 4 children ages, 4, 9, 12 & 14 yrs.
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
USLHS	San Francisco	Skilled Laborer	$5.00 per day 1720	Jan	15	30	8	5	35

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below: No

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

(Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army ✓	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted July 3 1916 Discharged Nov 6 1919
Rank Pvt. Rank Sgt.
Organization 30 U.S. Inf. Organization Co. I, 39th U.S. Inf.

Enlisted Nov 7 1919 Discharged Nov 7 1920
Rank Pvt Rank Pvt
Organization USMTC, SPU 346 Organization USMTC, SPU #346

[OVER] 10—1930

Do you receive an annuity under the Civil Service Retirement Act? No

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) Stock clerk + Electrician

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
Ford Motor Co New Orleans, La	stock clerk	apprx 4 to 5 yrs
Electrical Workers Union Hall, N.O. La.	Electrician	" 6 yrs

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 (7) 8	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs. A. G. Heard

Relationship wife Post office address 142 Edinburgh St., San Francisco, Calif.

I certify that the foregoing answers are correct to the best of my knowledge and belief.

A. G. Heard

(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE: 1930 10—1930

ead 8/6/35

Form 73

NOMINATION

EMA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT.

San Francisco (City), California, July 30, 1936. (Date), 19___

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, Arnold G. Heard

Position, Keeper (Second Assistant)

Location, Point Arena Light Station

Effective, August 1,1936.

[1] the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Legal residence, California

Proposed salary, $1200.00 A.
Plus quarters valued at $240.00 A.

Proposed range, $1200-1560

Appropriation, Salaries of Keepers

Former position, Keeper (Third Assistant)

Location, Point Arena Light Station

Former salary, $1140.00 A.
Plus quarters valued at $240.00 A.

Former range, $1140-1500

Rank on eligible list, -- Rating, Percentage, , Other eligibles considered:

Previous incumbent and his pay L.J. Hamilton (LT. # 784) Services terminated, 7-31-31 or as soon thereafter as he is promoted

Reason, Promotion to First Assistant Keeper, Point Arena Lt.Sta.

Members of family in Government service, None

Date of birth, 2-13-1895

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19____

H. W. RHODES

Secretary, Civil Service District. SUPERINTENDENT OF LIGHTHOUSES

BUREAU OF LIGHTHOUSES
WASHINGTON

AUG - 4 1936

Submitted to the Secretary of Commerce, approved.

W. P. HARMAN

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

August 11, 1936.

Mr. Arnold G. Heard,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective upon entrance on duty.(change of duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER

Chief of Appointment Division.

From: $1140 per annum

To: $1200 per annum

Service and grade:

Appropriation (unit): Field.

18
DB

AUG 13 5 08 PM '36
LIGHTHOUSES

GOVERNMENT PRINTING OFFICE 11—9051

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
AUG 31 11 37 AM '36

EMA

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

August 26, 1936.

Commissioner of Lighthouses.

1. Referring to Department Notice of August 11th advising Mr. Arnold G. Heard that his salary had been changed from $1140.00 to $1200.00 per annum effective upon entrance on duty, the Bureau is advised that Mr. Heard was promoted from the position of Third Assistant Keeper, Point Arena Light Station, to the position of Second Assistant Keeper, Point Arena Light Station, with compensation at the rate of $1200.00 per annum, effective commencing August 11, 1936.

H. W. RHODES
Superintendent of Lighthouses.

SEP - 2 1936
Submitted to Secretary of Commerce for his information
For the Commissioner,
Chief, Personnel Division

Form 73 a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

EMA

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 18th DISTRICT,

San Francisco, California, May 29, 1937.

LIGHTHOUSES JUN 2 11 28 AM '37

COMMISSIONER OF LIGHTHOUSES:

It is proposed to transfer the following-named employee as indicated, on or about July 1, 1937.
(See instructions on reverse side)

Name, Arnold G. Heard — Position, Keeper (Second Assistant)

From Point Arena Light Station — To Point Cabrillo Light Station

Salary and range, $1200. A. $1200-1560 — Salary and range, $1200. A. $1200-1560

Previous incumbent and pay, Euclid H. Aston, $1200.00 A. (LT # 787)

Services terminated, June 30,1937,or as soon thereafter as he is transferred. Reason, Transfer to Punta Gorda Light Station

H. W. Rhodes.

SUPERINTENDENT OF LIGHTHOUSES.

, 19

The above-referred-to transfer became effective beginning with July 1, 1937
(Enter effective date in this space if transfer has been actually completed)

BUREAU OF LIGHTHOUSES
WASHINGTON

July 21, 1937

Submitted to the Secretary of Commerce for his information.

For the Commissioner:

W. P. Harman,
Administrative Assistant
Chief of Personnel Division.

11—11251 U. S. GOVERNMENT PRINTING OFFICE: 1934

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES,
SAN FRANCISCO, CALIF.

WW:NR

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
OCT 12 8 34 AM '38

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

October 10, 1938

The proposed transfer appears OK from Local Standpoint PG 10/12

Commissioner of Lighthouses
Washington, D. C.

1. The Bureau is advised that Hubert W. Auton, Skilled Laborer in this District with headquarters at the Yerba Buena Island Lighthouse Depot, but detailed for duty in San Francisco, has resigned his position with pay at the rate of $7.52 per day for a five-day week, for the purpose of accepting a position as Engineer at $190.00 a month.

2. It is recommended that authority be granted to transfer Arnold G. Heard, Second Assistant Keeper at the Point Cabrillo Light Station at $1200.00 per annum, plus $240.00 per annum for quarters, to the position of Skilled Laborer, vice Mr. Auton, with pay at the rate of $7.20 a day, the pay he was receiving for a 5-day week when he resigned the position on August 5th, 1935, to accept the position of an Assistant Keeper in this District. Mr. Heard was employed as Skilled Laborer in this District from January 15, 1930, to August 5, 1935.

3. Form 93 transmitting Mr. Heard's resignation from the position of Second Assistant Keeper, Point Cabrillo Light Station, for the purpose of transfer to the position of Skilled Laborer, is enclosed. The District Manager's Office was somewhat in doubt as to the proper procedure to be followed in this case and stated that it would not be necessary to forward any of the papers in the case through that office. There is also enclosed, in triplicate, Form 375 executed by Mr. Heard should this form be necessary in effecting Mr. Heard's transfer.

4. The employee filling this position is practically one of the field construction and repair force with headquarters at Yerba Buena Lighthouse Depot on Yerba Buena Island and is detailed for duty in San Francisco for the reasons stated herein.

5. Practically all purchases for the District are made in San Francisco and the skilled laborer must be capable of making these inspections in order to conserve the time of other employees at the Depot and of the Engineers, who are already overburdened with office work. He must arrange for numerous local cartage trips and transfer mail and supplies between the Office and the Lighthouse Warehouse at Pier 7. These trips have been

considerably increased during the past year due to the fact that because of trouble with Marine Unions, it has been found necessary to dock Tenders practically all of the time at the Depot instead of at Pier 7 in San Francisco. When the Tenders were docked at Pier 7, the Quartermasters were more frequently available for the transfer of mail and supplies between Pier 7 and the District Office.

6. Practically all incoming and outgoing shipments on Government and commercial bills of lading are handled in San Francisco, as well as many Tender shipments to and from Pier 7.

7. Numerous shipments are received at the District Office or Pier 7, which have to be unboxed for inspection and repacked for shipment, particularly in the case of urgently needed radiobeacon parts, and for the purpose of obtaining cash discounts. Minor repairs are required to be made in the District Office by the skilled laborer and for this purpose a work bench with an outfit of tools is maintained. He must have the ability to work up data for the loading lists for Tenders which are obliged to stop at Pier 7 to complete their loading for supply trips. He must also be handy with tools and be available for emergency detail to Stations to assist in emergency repair work. There have been many occasions in rush periods when the skilled laborer has needed assistance in the performance of the numerous classes of duties assigned to him.

8. Even if it were practicable to handle at the Depot the work now performed by the skilled laborer, the Depot would require additional properly qualified help and there would be such a large loss of time of employees travelling to and from San Francisco that it would appear to be no more economical than under the present system. The depot keeper and the Machine Shop are already overloaded with work and if additional duties were imposed on them, this condition would be aggravated. The Depot dock would be cramped for space as a result of handling lumber, full and empty drums, building materials, etc.

9. In order that the skilled laborer may be fully occupied 100% of his time, he is assigned in the District Office, when available, to the operation of the mimeograph, the addressograph and addressograph plate cutting machine. All stationery supplies and blank forms for the District are received at the District Office and there packed and issued to stations and vessels. The last shipment consisted of several large boxes. The skilled laborer unpacks and stores away these supplies and due to the lack of storage space, must transfer large quantities of the supplies, envelopes, records, and forms to the attic. They must be packed up a flight of stairs and this class of work requires fairly heavy manual work. The skilled laborer's services are also used as far as practicable on inside office

messenger work. He works eight hours a day instead of seven hours, obtains the bags of mail before 9:00 a.m., assists in distributing parcel post mail, and between 4:30 and 5:00 p.m. is available for receiving and making deliveries by parcel post, by dealers, or express. While a messenger for inside office duty with incidental outside trips is desirable, the messenger filling such a position would not be available for even approximately performing the more important duties of the skilled laborer which are referred to above. Furthermore, there is much more need of an additional clerk than an office messenger.

10. The skilled laborer is always busy and must keep moving to get his numerous duties performed. The laborer at Pier 7, a sub-station for the Depot, is not fully occupied, but it is necessary for him to be on duty to answer telephone calls, handle mail, and receive and deliver shipments. No other economical and satisfactory arrangement presents itself. See District letter of February 5, 1938, submitted in reply to the Bureau's letter of January 6, 1938.

11. The services of the skilled laborer are urgently needed and it is requested that the District Office be notified of approval of Heard's transfer to the position.

For and in the absence of the Superintendent.

WM. WILSON

Chief Clerk.

- -

BUREAU OF LIGHTHOUSES
WASHINGTON October 21, 1938

Returned to Superintendent of Lighthouses, San Francisco, California. It is understood from paragraph 2 of your letter that prior to his appointment as keeper Mr. Heard was employed as skilled laborer in the same position, or a similar one, to which it is now proposed to assign him. It appears, therefore, that since he has a status as skilled laborer it is necessary only to give him a contract of employment and assign him to that duty. His employment in that position should be reported on Form 4a in the usual manner, and if any other report to the District Civil Service Manager is necessary, that should be made also. When Mr. Heard has been assigned to the position of skilled laborer, it is requested that you advise the Bureau of his date of entrance on duty in that capacity, and the Bureau will submit his resignation from the position of keeper to the Department for acceptance on the date immediately preceding his employment as skilled laborer, stating that he has resigned to accept that position.

For the Commissioner:

W. P. Harman,
Administrative Assistant

hlm/see

Form 375
May 1934

OCT 12 8 35 AM '38

UNITED STATES CIVIL SERVICE COMMISSION

WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(NONCOMPETITIVE)

Any false statement in an application, or alteration of a voucher or certificate, or presentation to the Commission of any such paper, is a violation of the law and punishable as such. All answers must be in ink or typewriting. If more space is required, an additional sheet securely fastened to this form may be used. Answers on such sheet should be numbered to correspond to questions.

GIVE DATES AND PERIODS OF TIME REQUIRED IN YEARS AND MONTHS AS ACCURATELY AS POSSIBLE

1. (a) Give your name ARNOLD GRAHAM HEARD (b) Are you a citizen of the United States? Yes (Yes or No)

2. Give (a) the date of your birth FEB. 13 1895 (b) the place of your birth LANGDALE, ALA.

3. Give in the blanks below a detailed statement of your education, including dates:

(a) Grammar school: Attended from ARPROX, 1901 to , 1909 Highest grade completed 7th

(b) High school: Name and location NONE

Attended from —, 1, to , 1 Highest grade completed — Were you graduated?

(c) College or university (Give both graduate and undergraduate work)		Dates of attendance (Give month and year)		Semester-hours credit received	Major subject		Degree conferred	Date of degree
Name	Location	From	To		Name	Sem. hrs. in major		
None								

(d) Specify here any specialized courses which you have completed in high school, college, or elsewhere, and indicate the credits received for each course

None

4. Furnish in the blanks below a complete, comprehensive statement, showing every employment you have had since you first began to work, including your present employment, and accounting for all periods of unemployment.

	Place of employment	Dates of employment (Month and year)	NAME AND ADDRESS OF EMPLOYER (Give street address and city and State. If unemployed, give own address at that time)	Yearly salary or net earnings	NAME OF POSITION AND DESCRIPTION OF DUTIES
1	City N. O. State LA.	From JAN. 1913 To JULY 1916	New Orleans Times Democrat	over $500.00	Mail clerk + extra press room —
2	City State	From JULY 1916 To NOV. 1920	U.S. ARMY	$36.00	Infantry private to Sgt.
3	City MEMPHIS State TENN	From APR. 1921 To APR. 1922	Ford Motor Co	$1800.00	Checker + stock clerk
4	City NO State LA	From APR. 1922 To SEPT. 1923	" " "	$2000.00	stock clerk to foreman
5	City N O State LA	From SEPT. 1923 To JUNE 1929	Electrician's Union Hall	$1200 to $1800.00	Apprentice elec to Journey man
6	City S. F. State CALIF.	From JUNE 1929 To JAN 1930	as above	appx $1500.00	Journey electrician
7	City S. F. State CALIF.	From Jan 1930 To AUG 1935	SUPT. OF LIGHT HOUSE SAN FRANCISCO	$1440.00 to $1800.00	Skilled Laborer
8	City MT. ARENA State CALIF	From AUG 1935 To JULY 1937	as above	$1160.00	Asst light keeper
9	City MENDOCINO State CAL	From JULY 1937 To OCT 1938	as above	$1200.00	" " "

IF MORE SPACE IS REQUIRED, CONTINUE YOUR ENTRIES ON A SEPARATE SHEET ARRANGED AS ABOVE 16—497

Form 375
May 1934

UNITED STATES CIVIL SERVICE COMMISSION
WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(NONCOMPETITIVE)

Rating _____

Application No. _____

The applicant will carefully fill ALL blank spaces

Position sought SKILLED LABORER
(Give exact title of position or examination)

in the 18TH LIGHT HOUSE DIST.
(Office in which the position exists)

Present position (if now employed) 2ND ASST. KPR. (Title) POINT ARGUELLO LIGHT STATION (Department and bureau or office)

N. B.—Applicant will write plainly full name (If a woman, stating whether Miss or Mrs.) and post-office address in the blanks below. The address here given will be treated as the applicant's post-office address until notification of change is made to the Commission in writing.

Name of Applicant ARNOLD G. HEARD

Number and Street —

Post Office MENDOCINO

County Mendo

State or Territory CALIF.

Applicant will not fill the following blanks

Kind of examination _____

Place _____

Date _____

Application _____ approved _____, 19____

By whom _____ approved _____

U. S. GOVERNMENT PRINTING OFFICE: 1934 16—497

5. If you have any practical knowledge of a mechanical trade, name the trade or trades, and state the time you have worked at each, and when, where, and under whom, giving places and dates. (If you have served an apprenticeship, so state.)

N.O.LA. + S.F. CALIF. — Sept. 1923 to JUNE 1929
S.F. JUNE 1929 to JAN. 1930
Journey electrician (inside wireman)
Served apprentice 4 years then worked as journeyman always worked out of Union Hall - dates and different position impossible to give.

6. If not now employed, state how long you have been unemployed

—

7. If ever in the United States military or naval service, give dates of enlistment and discharge

Enlisted July 3 1916 — DIS. Nov. 6 1919
" Nov 6 1919 — " " 7 1920

8. (a) Have you ever filed an application with this Commission or its representative for any branch of the United States Government service? YES

	Name each position for which examined, or for which application was filed	In what city were you, or are you to be, examined?	Give the date of each examination (Month and year)	Did you pass? (Answer "Yes" or "No")
(b) If so, give information indicated regarding each examination.	STOREKEEPER	S.F. CALIF.	About AUG 1929	Yes
	ASST. LIGHT KPR.	" "	4-22-31	Yes

I, the undersigned, do solemnly swear (or affirm) that the statements made by me in answer to each and all of the foregoing questions are full and true to the best of my knowledge and belief. SO HELP ME GOD.

If female, prefix "Miss" or "Mrs."

(*Signature of Applicant*) Arnold G. Heard
(Sign your first name in full, your middle initial or initials, if you have any, and your surname in full)

THIS APPLICATION WILL NOT BE ACCEPTED IF THE JURAT OR OATH IS OMITTED

JURAT OR OATH

[The following oath must be taken before a NOTARY PUBLIC, or other officer authorized to administer oaths for general purposes, *before whom the applicant must appear in person.*]

Subscribed and duly sworn to before me according to law by the above-named applicant, this 31st day of October, 1937, at city [~~or town~~] of Fort Bragg, county of Mendocino, and State [~~or Territory or District~~] of California

(*Signature of officer*) Arnold J. Pinkerton

(*Official title*) NOTARY PUBLIC

In and for the County of Mendocino, State of California

My Commission Expires Oct. 27, 1939

NAVAL COMMUNICATION SERVICE

NAVY DEPARTMENT

RECEIVED AT ROOM 2629
DI 2900 — EXT. 87 — 197

NITE

NPG 76Ø7 RADIO SANFRANCISCO CALIF CK 58 GOVT USLHS NITE TWENTYSIXTH
2117
GOVT USLHS COMMISSIONER OF LIGHTHOUSES WASHINGTON

938 OCT 27 1 11

U. S. GOVERNMENT PRINTING OFFICE 4—7990

10/28 Rad 184

RELET OCTOBER TENTH TRANSFER HEARD FROM ASSISTANT KEEPER POINT CABRILLO TO SKILLED LABORER VICE AUTON STOP AUTON HAS WITHDRAWN HIS RESIGNATION AND IT IS PROPOSED TO CONTINUE HIM ON DUTY REQUEST HEARDS RESIGNATION FOR PURPOSE OF TRANSFER BE CANCELLED AND THAT OFFICE BE ADVISED BY RADIO OF APPROVAL OF THE CANCELLATION

RHODES

ØØ49 BMMX27OCT

ACTION

05

5/1 note 18th ~~8th~~

April 24, 1939

As to the attached case of Assistant Keeper Heard in the 18th, in order to anticipate questions that may arise, attention is invited to the Bureau's action in the similar case, which is attached, of L. R. Harms in the 8th, who after about seven years in a position under the Lighthouse Act was recently transferred to a shop position and when the 8th raised the question of his retirement status he was advised that Harms retained his status under the Lighthouse Act, pursuant to the legal determination to this effect in precedent cases.

In the case of Keeper Heard, attention is also invited to the fact that he has had more than nine years of service under the Lighthouse Act, and there appears to be no question, as indicated in the case of Harms, that his retirement status continues under the Lighthouse Act. There is for consideration also, in the case of his transfer to a position under the general retirement act, ~~of~~ the making of retirement deductions ~~and~~ proposed, the matter of his being required to make deposits to the Civil Service Retirement and Disability fund for the more than nine years when he was in a position not requiring such contributions. Under this requirement, the deposit would amount to 3½% of his basic pay from January 1930 up to the present with interest at the rate of 4%.

Memo. 4/26/39

However, if it is considered expedient in the present case or similar ones to make deductions on account of retirement because it is expected there will be a reversal of the precedent cases through legislation, or otherwise changing the Lighthouse Act as heretofore construed, then it may be to the point to make retirement deductions in such cases on transfer, in which connection, as previously indicated, ~~this also raises~~ there is raised the question of the employee's making deposits for any previous service during which he was not subject to deductions under the general act. If the Bureau deems it desirable to make deductions in such cases it appears necessary to follow such a rule as consistently as possible and reverse the action previously taken in the 8th in the case of Harms.

In this connection perhaps there is the question of the employee's understanding prior to such transfer that they will be subject to retirement deductions not only from the date of transfer, but also for the previous time during which such deductions were not made.

PG

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

WW:EMA

LIGHTHOUSES
APR 7 8 50 AM '39

442E

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

April 5, 1939.

Copy in Hartfield

Commissioner of Lighthouses.

Bureau letter March 13,1939, relative to mis-assignment laborers, Yerba Buena Lighthouse Depot.

1. In its letter the Bureau authorized the creation of the position of Warehouseman at $1500.00 per annum on a 44-hour week basis under the Civil Service Retirement Act.

2. It is proposed to transfer Arnold G. Heard, Second Assistant Keeper, Point Cabrillo Light Station to the position of Warehouseman, Yerba Buena Island Lighthouse Depot.

3. The Bureau is advised that Mr. Heard is well qualified for the position as he was selected from the Twelfth U.S. Civil Service District Certificate No. 24301 issued on January 9th for appointment to the position of Skilled Laborer from a Storekeeper Register and there would appear to be no objection to his transfer under the Civil Service Rules. In this connection, attention is invited to District letter of October 10,1938, and Bureau endorsement thereon of October 21,1938, relative to his transfer to the position of skilled laborer.

4. With District letter of October 10th, there was enclosed a Form 375 giving a record of Heard's prior experience, and a copy of this Form is enclosed for the Bureau's information. Mr. Heard has advised this Office that when he served as Foreman of Stockroom for the Ford Motor Company, he had charge of stock valued at approximately $500,000.00.

5. It is requested that the Bureau advise this Office by radiogram if Heard's transfer meets with Bureau approval; if so, this Office will obtain a letter from Mr. Heard stating that he accepts the transfer even at the reduced rate of pay, which letter will be filed in this Office. His resignation will also be obtained from his present position of Second Assistant Keeper, Point Cabrillo Light Station, and forwarded to the Bureau.

H. W. Rhodes.

Superintendent of Lighthouses.

He has been in LHS since Jan 1930, first as Skilled Lab, from 1935 as Keeper, all the while, it appears, covered under the LHS act; so that the proposed action appears OK in this respect as indicated in DCh comment. The form 375 is attached file shows this & other matter regarding him PG 4/14

DEPARTMENT OF COMMERCE
WW:EMA LIGHTHOUSE SERVICE

LIGHTHOUSES
APR 7 3 48 PM '39

442E

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

INCLOSURE RECEIVED

April 5, 1939.

Commissioner of Lighthouses.

Bureau letter March 13, 1939, relative to mis-assignment laborers, Yerba Buena Lighthouse Depot.

1. In its letter the Bureau authorized the creation of the position of Warehouseman at $1500.00 per annum on a 44-hour week basis under the Civil Service Retirement Act.

2. It is proposed to transfer Arnold G. Heard, Second Assistant Keeper, Point Cabrillo Light Station to the position of Warehouseman, Yerba Buena Island Lighthouse Depot.

3. The Bureau is advised that Mr. Heard is well qualified for the position as he was selected from the Twelfth U.S. Civil Service District Certificate No. 24301 issued on January 9th for appointment to the position of Skilled Laborer from a Storekeeper Register and there would appear to be no objection to his transfer under the Civil Service Rules. In this connection, attention is invited to District letter of October 10, 1938, and Bureau endorsement thereon of October 21, 1938, relative to his transfer to the position of skilled laborer.

4. With District letter of October 10th, there was enclosed a Form 375 giving a record of Heard's prior experience, and a copy of this Form is enclosed for the Bureau's information. Mr. Heard has advised this Office that when he served as Foreman of Stockroom for the Ford Motor Company, he had charge of stock valued at approximately $500,000.00.

5. It is requested that the Bureau advise this Office by radiogram if Heard's transfer meets with Bureau approval; if so, this Office will obtain a letter from Mr. Heard stating that he accepts the transfer even at the reduced rate of pay, which letter will be filed in this Office. His resignation will also be obtained from his present position of Second Assistant Keeper, Point Cabrillo Light Station, and forwarded to the Bureau.

H. W. RHODES

Superintendent of Lighthouses.

442-E. April 26, 1939

Commissioner. 5/1 note 18th

In reviewing the attached draft of letter to the 18th, Mr. Gross raises the question of inconsistency of this action with that taken last month in the case of a somewhat similar transfer in the 8th District where the Superintendent was advised definitely that the employee would be under the Lighthouse Service Retirement Act.

I concur with Mr. Gross that our action in the two cases should apparently be consistent and in view of the fact that Heard has had some nine years under the Lighthouse Service Act, would see no objection in considering him under it in his new position, in view of the action already taken in Harm's case.

C. A. PARK,
Deputy Commissioner.

CAP:HRB

May 1, 1939.

Superintendent of Lighthouses, San Francisco, Calif.

In reference to letter from your office dated April 5, 1939, with regard to the proposed transfer of Keeper Arnold G. Heard to a position of warehouseman at the Yerba Buena Lighthouse Depot, this is approved with the understanding that it is also approved by the District Civil Service Manager.

It is understood that Mr. Heard has upwards of nine years in your district in positions classified under the Lighthouse Service Retirement Act, and it therefore appears that his retirement classification will so continue, in connection with this question attention being invited to the following quoted from a similar recent case:

> "with advice that the point involved in this case has recently been legally determined, and that in consequence employees whose status is changed, as quartermaster Harms' has been changed, that is, who are transferred from a position with the purview of the Lighthouse Service Retirement Act to a position within the purview of the general retitrment act, retain their status within the purview of the Lighthouse Service Retirement Act. This point received the exhaustive study of the Department and the construction of the law as above stated was confirmed by the Attorney General. Your question is answered accordingly. The Bureau is giving this matter further study, and additional legislation has received some tentative condideration, but the above is the present status of the matter and your office will be duly advised in case of any change."

For the Commissioner:

W. P. Harman
Administrative Assistant

RG-EK

75

San Francisco District, U.S. Coast Guard,
San Francisco, Calif., 1 April, 1940.

From: Commander, San Francisco District.
To : Commandant.

Subject: Transfer Arnold G. Heard from 2nd Assistant Keeper, Pt. Cabrillo Light Station, to Keeper, Farallon Light Station.

Reference: (a) Headquarters' dispatch 25 March, 1940.
(b) Headquarters' circular letter to all units, 19 March, 1940 (PB-75).

Inclosure: (1) Nomination recommending transfer Roy M. Crockett.

1. The transfer of Arnold G. Heard is in accordance with Headquarters' policy outlined in Section 4 (a) of Reference (b).

By direction,

R S Patch
R.S. PATCH.

THENTREASURY

Form 78
DEPARTMENT OF XXXXXXXX
LIGHTHOUSE SERVICE
Approved Sept. 1, 1938

AMENDED

NOMINATION

San Francisco District,
U.S.Coast Guard

LIGHTHOUSE DISTRICT San Francisco, California, 1 April, 19 40.
(City) (Date)

To: The Commandant.
COMMISSIONER OF LIGHTHOUSES:

Action recommended Transfer and Change in Duties

Name Arnold G. Heard Date of birth 2-13-1895 Legal residence California

	From—	To—
Position,	Keeper (Second Assistant)	Keeper
Pay and grade	$1200.00 A. $1200-1560 Plus family quarters valued at $240.00 A.	$1560.00 A. $1560-1920* Plus family quarters valued at $240.00 A.
Station	Point Cabrillo Light Station	Farallon Light Station

Appropriation Salaries, Keepers of Lighthouses, Coast Guard

Effective 10 April, 1940. [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Rank on eligible list — Rating Percentage Other eligibles considered:

Vice Oliver R. Berg #709 Pay $1560.00 A Services terminated 4-9-40, or as soon as he
Plus quarters valued at $240. A. (is transferred.

Reason Transfer to Keeper, Point Arena Light Station.

REMARKS: [2] *No change will be made in this employee's total or gross compensation or grade during the present fiscal year owing to the prohibition in Section 10b of the Reorganization Act of 1939 on changes in compensation. No keeper or assistant keeper has requested transfer to this position other than Mr. Heard.
See accompanying statement.

By direction,

Selection regular, , 19

R.S.PATCH Commander.

Manager, Civil Service District.

BUREAU OF LIGHTHOUSES, WASHINGTON, , 19

Submitted to the Secretary of Commerce, approved.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.
[2] In case of vessel officer, state license held.

11—2314

DEPT. STOCK FORM 248

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE:

PERSONNEL ACTION

Date Prepared: 12 April, 1940

Name: Hoard, Arnold G.

From: U. S. Coast Guard

Nature of Action: Transfer

BUREAU OR DIVISION NO.: Sec. Proj

DATE OF BIRTH: 2-19-[illegible]

LEGAL RESIDENCE:

VETERAN'S PREFERENCE:

NATURE OF POSITION NEW:

ADDITIONAL IDENTICAL:

VICE VACANCY:

VICE: Oliver M. Berg

	FROM	TO
Position	Keeper	Keeper
Grade	Field (Range $1200-1560)	Field (Range $1560-1920)*
Salary	$1200 p.a. plus $240 p.a. Bons.	$1560 p.a., plus $240 p.a. Bons.*
Bureau	U. S. Coast Guard	U. S. Coast Guard
Office	San Francisco, California	San Francisco, California
Unit		
Division		
Section		
Sub-Section	San Francisco, California	San Francisco, California
Headquarters	Point Cabrillo Lt.Sta.,Calif.	Farallon Lt. Sta., Calif.
Post of Duty	Sal., Xprs. of Lhs.,Coast Guard	Sal., Xprs. of Lhs.,Coast Guard
Appropriation		
Allotment	S.O.D. X	X

EFFECTIVE: FIELD ☐ DEPRTMTL ☐ FIELD ☐ DEPRTMTL ☐

Remarks: *No change will be made in this employee's total or gross compensation or grade during the present fiscal year owing to the prohibition in Section 10b of the Reorganization Act of 1939 on changes in compensation. For record purposes, however, recommendation is submitted pursuant to Comp. Gen. B-5212 of August 22, 1939, to the Federal Security Agency.

CIVIL SERVICE AUTHORITY:

DATE OF EFFECT:

SUBJECT TO RETIREMENT ACT: 6-20-18

Justification:

C. H. JONES,
Captain, U. S. Coast Guard,
Chief Personnel Officer.

DATE APPROVED

DATE

BUREAU SUSPENSE AND F[illegible]

HFM RG

WILMAN FANFOLD CORP.

STANDARD FORM No. 6
(Approved by the Presi[illegible]3/28/24)
Revised Dec. 5, 1[illegible]

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment 8.F. DIST., U.S. COAST GUARD, LIGHTHOUSE Date OCT. 1 1939

1. Name in full (Mr., ~~Miss or Mrs.~~) HEARD (Surname) ARNOLD (Given name) GRAHAM (Middle name)
2. Present address Point Cabrillo Light Station (Number) (Street) MENDOCINO (City) CALIFORNIA (State)
3. Legal (voting) residence 1ST CONG. DIST. (State and Congressional District) MENDOCINO (County) CALIFORNIA (City or town)
4. Where born ALABAMA (State or foreign country) LANGDALE (City or town) When born FEB. 13 1895 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male ✓	Female	Single	Married ✓	Divorced	Widowed	White ✓	Colored	

7. Number and ages of dependents domiciled with you 5 WIFE 43; SON 8; DAUGHTER 16; SON 14; DAUGHTER 17
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
U.S.L.H.S.	San Francisco	Skilled Laborer	APROX 1700.00	JAN	15	30	~~JULY~~ SEPT	~~31~~ 4	~~35~~ 35
"	PT. ARENA	3RD ASST-to 2ND ASST	1160.00 to 1200.00	AUG	5	35	JUNE	30	37
"	PT. CABRILLO	2ND ASST	1200.00	JULY	1	37			

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below: NO

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:
NO
(Title) (Location) (Date appointment expires)
11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?
NO
(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)
12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army ✓	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted JULY 3 1916 Discharged NOV. 7 1919
Rank PVT Rank SGT.
Organization 20TH U.S. INF. Organization 39TH U.S. INF.

Enlisted NOV. 8 1919 Discharged NOV. 7 1920
Rank ____ Rank PVT.
Organization ____ Organization S.P.U. #346 M.T.C., 2. M.C.

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) Electrician - (Inside wireman)

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
Ford Motor Co. N.O. La.	Store Keeper + stock clerk	Appros 5 years
I.B.E.W. (Electricians Union) New Orleans La.	Apprentice + Journeyman inside wireman	Appros 7 years

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 (7) 8	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs. A. G. Hrand

Relationship wife Post office address Mendocino, Calif.

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Arnold G. Hrand

(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

Copy of this form not sent to the Department.

CUSTOM HOUSE
SUPERINTENDENT
OCT 3 1939
SAN FRANCISCO

Form No. 2599
TREASURY DEPARTMENT
U. S. COAST GUARD
(Revised 1937)

U. S. COAST GUARD
REC'D MAY 27 1940

REPORT OF CHANGE IN PERSONNEL

HEARD	ARNOLD	G.		LIGHTHOUSE KEEPER
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

SAN FRANCISCO DISTRICT
U.S.COAST GUARD (LIGHTHOUSE) SAN FRANCISCO, CALIFORNIA, 21 MAY, 1940.
(Unit) (Place) (Date)

NOTICE OF TRANSFER

Arnold G. Heard was transferred on May 17,1940,from Keeper (Second Assistant), Point Cabrillo Light Station, $1200.00 p.a.,plus $240.00 p.a.qtrs, to Keeper, Farallon Light Station, $1560.00 p.a.,plus $240.00 p.a.qtrs.

This change is reported in accordance with Department Notice 12 April, 1940, approved 16 April, 1940.

No change will be made in this employee's total or gross compensation or grade during the present fiscal year owing to the prohibition in Section 10b of the Reorganization Act of 1939 on changes in compensation.

AUTHORITY:

By direction,

R.S.PATCH (Commanding) Commander,USCG.

COMMANDER, SAN FRANCISCO DISTRICT.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE 0 10935

TREASURY DEPARTMENT
United States Coast Guard

June 12, 1940.

REPORT OF EFFECTIVE DATE OF CHANGE IN POSITION
OR PAY STATUS OF CIVILIAN EMPLOYEE

Director of Personnel,
Treasury Department,
Washington, D. C.

Name Arnold G. Heard

Nature of Action Transfer

Effective date of change May 17, 1940

	FROM	TO
Position	Keeper	Keeper
Pay	$1200 p.a.	$1560 p.a.*
Salary Range	$1200-1560	$1560-1920
Valuation of Quarters	$240 p.a.	$240 p.a.
Station	Point Cabrillo Lt. Sta., Calif. San Francisco, California	Farallon Lt. Sta., Calif. San Francisco, California

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 4-16-40.

No change in compensation or grade will be made during this fiscal year owing to the prohibition in Section 10b of the Reorganization Act of 1939.

By direction of the Commandant,

R. J. GROSS,
Chief, Civilian Personnel.

JUN 12 1940

Form No. 2599
TREASURY DEPARTMENT
U. S. Coast Guard
(Revised 1937)

U. S. COAST GUARD (3)
REC'D JUL 10 1940 By
ANSD

REPORT OF CHANGE IN PERSONNEL

HEARD	ARNOLD	G.		KEEPER
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

FARALLON LIGHT STATION, SAN FRANCISCO DISTRICT (Unit) | SAN FRANCISCO, CALIFORNIA, (Place) | 5 JULY, 1940. (Date)

NOTICE OF CHANGE IN PAY

On 1 July, 1940, the pay of Arnold G. Heard, Keeper, Farallon Light Station, was changed from $1200.p.a. plus $240.p.a. Qtrs., to $1560.p.a., plus $240.p.a. Qtrs. Restrictions for Fiscal Year 1940 removed.

AUTHORITY: Department authority 4-16-40.

P. B. Cronk

P.B.CRONK (Commanding) LIEUT.COMMANDER,USCG.

COMMANDER, SAN FRANCISCO DISTRICT. (Title)
By direction.

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS
	CRV		

U. S. GOVERNMENT PRINTING OFFICE 0 10935

TREASURY DEPARTMENT
United States Coast Guard

DATE 5 JULY, 1940

REPORT OF EFFECTIVE DATE OF CHANGE IN POSITION
OR PAY STATUS OF CIVILIAN EMPLOYEE

From: Commander, San Francisco District.
To : Commandant.

U. S. COAST GUARD (3)
RECD JUL 10 1940 By
ANSD

Name ARNOLD G. HEARD

Nature of Action Change in Pay

Effective date of change 1 July, 1940.

	FROM	TO
Position	Keeper	Keeper
Pay	$1200.p.a.(FY 1940) plus quarters	$1560.p.a., plus quarters
Salary Range	$1560-1920	$1560-1920
Valuation of Quarters	$240. A.	$240. A.
Station	Farallon Light Station	Farallon Light Station

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 4-16-40.

Signature [signature] LIEUT. COMMANDER, USCG
P.B.CRONK,
COMMANDER, SAN FRANCISCO DISTRICT
By direction

(This space for use of Headquarters)

FORM 9619-A
TREASURY DEPT.

U. S. COAST GUARD

HEADING CG27 NC L NN NPG T Z QUAH XXX 252019 QUAC GR 33

FROM COMDT

ACTION COM FRANDISCO

INFORM [illegible] HEARD JOHNSON BERG RESUBMT

[illegible] STATEMENTS ATTACHED AS TO WHETHER OR NOT IN ACCORDANCE WITH

[illegible] RS POLICY OUTLINED IN LETTER TO ALL UNITS 19 MARCH PB

3

TOD 2019 25 MAR 1940 M

OPERATOR'S RECORD AND DATE

OFFICIAL INITIALS

$

FORM 9619
TREASURY DEPT.

U. S. COAST GUARD

HEADING: DN 65 Z QUAC · 231945 QUAH GR 38

FROM: SCGO 12TH NAVDIST

ACTION: COMDT

INFORM:

TEXT

REQUEST TELEGRAPHIC ADVICE ACTION TAKEN NOMINATION DATED NOVEMBER 28 RECOMMENDING ARNOLD G HEARD FOR TRANSFER FROM KEEPER FARALLON LIGHT STATION TO SKILLED LABORER HERBA BUENA DEPOT X DESIRE MAKE THIS TRANSFER EFFECTIVE EARLIEST PRACTICABLE DATE AFTER JANUARY FIRST

	Asst. Comdt.		Law
	Aviation Eng.		Marine Engineering
	CG Reserve		Maritime Service
	Civil Engineer		Material
	Civilian Personnel		Medical
	Commandant		Merchant Ship
	Communications		Operations
	Const. & Repair		Permanent Board
	Finance		Personnel
	Group Training		Procurement
	Inspector		Public Relations
	Intelligence		Radio Engineering

TOD 2021/23 DEC 41 WP M

WB

OPERATOR'S RECORD AND DATE

OFFICIAL INITIALS

FORM 9619
TREASURY DEPT.

U. S. COAST GUARD

HEADING

CG79WB L NPC T Z QUAH 242231 QUAC GR35

FROM

COMDT

ACTION

SCGO 12TH ND

INFORM

TEXT

YR 231945 HDQTRS PROPOSING TRANSFER ARNOLD G HEARD AS HELPER GENERAL ON PER DIEM BASIS OF SIX DOLLARS NINETY SIX CENTS X IF CONDITIONS WARRANT HE MAY BE DETAILED YERBA BUENA DEPOT PENDING DEPARTMENT APPROVA

L

-- C LST WD APPROVAL--

TOD 2232 24 DEC 41 WB M

4

OPERATOR'S RECORD AND DATE

OFFICIAL INITIALS

$

Form 9626
TREASURY DEPARTMENT
U. S. COAST GUARD
Sept. 1930

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

75

DATE 24 DECEMBER 1941

FROM COMMANDANT
COAST GUARD HEADQUARTERS

	CODE
	CIPHER
	ACKNOWLEDGE
	PRIORITY
X	ROUTINE

TO (FOR ACTION)
SENIOR COAST GUARD OFFICER 12TH NAVAL DISTRICT

UNLESS DESIGNATED OTHERWISE TRANSMIT THIS DISPATCH AS NITE.

TO (FOR INFORMATION)

	ACKNOWLEDGE
	PRIORITY
	ROUTINE

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

CG79WB 242231

TEXT

YOUR 231945 HEADQUARTERS PROPOSING TRANSFER ARNOLD G HEARD AS HELPER GENERAL ON PER DIEM BASIS OF SIX DOLLARS NINETY SIX CENTS X IF CONDITIONS WARRANT HE MAY BE DETAILED YERBA BUENA DEPOT PENDING DEPARTMENT APPROVAL

Reference: Request telegraphic advice action taken nomination dated November 28, recommending Arnold G. Heard for transfer from Keeper Farallon Light Station to Skilled Laborer Yerba Buena Depot. Desire make this transfer effective earlist practicable date after January first.

242231 NV79

OPERATOR'S RECORD. OFFICIAL BUSINESS. PERSONNEL RECS

INITIALS OF "RELEASING" OFFICER. C.H.J.

U. S. GOVERNMENT PRINTING OFFICE 2—15417

NAVY

Form 73
DEPARTMENT OF COMMERCE
Approved Sept. 1, 1938

U.S. COAST GUARD

12th NAVAL DISTRICT

NOMINATION

~~LIGHTHOUSE DISTRICT~~ San Francisco, California (City) 28 November (Date), 1941.

COMMANDANT, U.S. COAST GUARD

~~COMMISSIONER OF LIGHTHOUSES~~

VIA DISTRICT CIVIL SERVICE MANAGER.

Action recommended TRANSFER AND CHANGE IN STATUS

Name HEARD, Arnold G. Date of birth Feb. 13, 1895 Legal residence California

	From—	To—
Position,	Keeper	Helper General Skilled Laborer
Pay and grade	$1560.00 A. ($1560-1920) plus quarters valued at $240.00 per annum	$1800.00 per annum 696
Station	Farallon Light Station	Yerba Buena Depot
Appropriation	Civilian Employees, C.G.	General Expenses, C.G. (91)

Effective 1 January, 1941. E.O.D. [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Rank on eligible list — Rating ____ Percentage ____ Other eligibles considered:

for brief ~~for~~ Dons Tobias Tabner, resigned

Vice new position Pay $5.44 pd Services terminated ____

Reason ____

REMARKS: [2] See transmitting letter. Funds are available for this position.

Selection regular, ____, 19____

K S Patch

Manager, Civil Service District.

R. S. PATCH Commander, USCG

~~Superintendent of Lighthouses~~ SENIOR COAST GUARD OFFICER (By direction)

BUREAU OF LIGHTHOUSES, WASHINGTON, , 19

Submitted to the Secretary of Commerce, approved.

1560 x 40 / 1800 / 1860

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.
[2] In case of vessel officer, state license held.

11—2314

U. S. COAST GUARD (4)
RECD DEC 8 - 1941

75

NAVY

~~TREASURY~~ DEPARTMENT

UNITED STATES COAST GUARD

SAN FRANCISCO, CALIF.

OFFICE OF COMMANDER
SAN FRANCISCO DISTRICT

28 November, 1941.

From: Senior Coast Guard Officer
To : Commandant, U. S. Coast Guard

Via : Manager, 12th U. S. Civil Service District.

Subject: Arnold G. Heard - Change in Status.

Reference: (a) Nomination Form 73, 28 November,1941, for Arnold G. Heard
(b) Form 375, in triplicate, prepared by Mr. Heard.

1. Inclosure (A) recommends the transfer of Arnold G. Heard, Keeper, Farallon Light Station, with pay at $1560.00 per annum, plus quarters valued at $240.00 per annum, to the position of Skilled Laborer, Yerba Buena Depot, at $1800.00 per annum, the same gross pay.

2. Mr. Heard was selected as a skilled laborer from the Storekeeper Register for duty at Yerba Buena Island and detailed to the District Office from January 15,1930, to August 5, 1935, his pay when resigning being $7.20 a day. He was appointed an Assistant Lighthouse Keeper in this District from the Assistant Lighthouse Keeper Register on August 6, 1935, and has served as assistant Lighthouse Keeper and Lighthouse Keeper since that date to the present time. He is a skilled electrician and because of his varied experience since entrance on duty, his services will be valuable at the Yerba Buena Depot where it is desired to assign him to assist the Depot Keeper in outside work. His duties will be to assist in the general supervision of outside work; maintenance of the Depot; checking incoming and outgoing acetylene tanks and full and empty contractor's drums; the checking of issues and receipts of Depot and Field tools, supervision of needed tool repairs; charge of maintaining Depot automobiles and trucks; to assist in receiving and issuing and unpacking and packing incoming and outgoing supplies and materials and surveyed materials, and part-time operation of the Depot truck.

3. The position of unskilled laborer, Yerba Buena Depot vacated by Don C. Tobias on November 14,1940, will be considered as being abolished as a result of this transfer. There has been complaint heretofore to the Civil Service Manager of misassigning laborers to classified duties.

San Francisco, Calif.
NOTED AND FORWARDED
DEC 2 - 1941
Manager
12th U.S. Civil Service District

R. S. PATCH
By direction.

CP-75

UNITED STATES COAST GUARD

WASHINGTON

1 January, 1942.

From: Commandant.
To: **Senior Coast Guard Officer, 12th Naval District, San Francisco.**

Subject: Within-grade salary increases for certain civilian employees.

References: (a) Act of Congress entitled "An Act to amend the Classification Act of 1923, as amended", of August 1, 1941 (Public Law 200 - 77th Congress, 1st Session).
(b) Regulations Pertaining to Within-grade Salary Advancements for Civilian Keepers of Lighthouses in the Coast Guard, approved 30 September, 1941 by the Secretary of the Treasury.
(c) Act approved August 26, 1937, 50 Stat. 840 (U.S.C. Supp. V, title 33, sec. 745).

1. There are listed below the civilian employees under your jurisdiction who are entitled to one within-grade increase in salary under the provisions of references (a), (b) and (c). The Bureau of the Budget has decided that only one step-up in salary shall be given during the present fiscal year.

2. These promotions, hereby approved, are retroactive to the date indicated opposite the names of the employees concerned and supplemental payrolls therefor should be prepared at the earliest practicable date. It will not be necessary to give these employees an official notification of this promotion, but this data should be typed on their Form 2806.

3. In the event that any of the employees named herein have received salary increases subsequent to the date opposite their names, they are not entitled to and should not receive this promotion. They are, however, entitled to receive this additional compensation, from the date opposite their names up to and including the day before they received a promotion, e.g., from Grade CAF-3 to Grade CAF-4.

4. In the case of employees named herein who have been separated from the Service, or inducted into the Coast Guard, subsequent to the date opposite their names, said employees are legally entitled to this promotion to the effective date of their separation or induction.

5. The within-grade advancements for lighthouse keepers, for the period beginning 1 October, 1941, have not yet been approved by the Navy Department, but if and when they are approved, you will be informed in the premises. The same applies also to appropriations other than "17-2021208, Civilian Employees, Coast Guard (Navy), 1942."

	Grade or Range	Present Salary	Increase	Effective
Heard, Arnold G.	**$1560-1920**	**$1560**	**$60**	**1 January, 1942**
Johnson, Chester M.	**1260-1920**	**1560**	**60**	**1 January, 1942**
Lee, George C.	**1200-1560**	**1200**	**60**	**1 January, 1942**
Perry, Edmond P.	**1260-1620**	**1260**	**60**	**1 January, 1942**
Piland, Wayne R.	**1140-1500**	**1320**	**60**	**1 January, 1942**

N. R. STILES,
By direction.

C.H.

75

UNITED STATES COAST GUARD

SAN FRANCISCO, CALIF.

AIR MAIL

OFFICE OF COMMANDER
SAN FRANCISCO DISTRICT

11 February, 1942.

U. S. COAST GUARD (12)
FEB 14 1942

From: Senior Coast Guard Officer, 12th Naval District.
To : Commandant, Coast Guard.

Subject: Heard, Arnold G., helper, general; change in status and designation of.

Reference: (a) Headquarters' letter 3 January, 1942 (CP-75).
(b) Form 2249 approved 24 December, 1941.
(c) Headquarters' letter 1 January, 1942 - Within-grade salary increases for certain civilian employees - Keepers. (CP-75).

Inclosure: (A) Reference (b).

1. Reference (b) reads "Change in status - designation - post of duty and roll. Increase in pay. From Keeper, $1560. p.a., plus $240.00 p.a. for Quarters, Farallon Light Station, to Helper, General, $6.96 per diem, Yerba Buena Depot, effective on entrance on duty", which would have been correct could Mr. Heard have been placed on duty at the Yerba Buena Depot commencing January 1, 1942. Since it is difficult to obtain qualified enlisted personnel to send to Light Stations, it was necessary to retain Mr. Heard as Keeper of the Farallon Light Station until February 10th, when an enlisted man was sent to that Station and Mr. Heard brought ashore. The Station complement is a keeper and three assistants and the Station still lacks one assistant. Boat trips to the Farallon Light Station are now uncertain and are not made at regular intervals as heretofore.

2. Reference (c) received January 30, 1942, increased Mr. Heard's salary one step in his range under Public Law No. 200 and the fact that Reference (b) does not now increase his gross pay was overlooked until this date. Mr. Heard's present gross pay as a Lighthouse Keeper is $1620.00 per annum, cash pay, plus $240.00 per annum for quarters, or $1860.00 per annum. His pay as a General Helper at $6.96 per diem, using 261 days per annum as a basis for computation, would be $1816.56 and would therefore not be an increase in his gross pay.

3. Since $6.96 per diem is the maximum rate as a Helper, General and is an increase in his cash pay and Mr. Heard is willing to accept this pay and desires to be assigned to duty at the Yerba Buena Depot without delay, it is recommended that Inclosure (A) be amended. Mr. Heard has been placed on accumulated compensatory and annual leave until February 16th, on which date he will be assigned to duty at the Depot - on detail, if necessary.

4. Advice by dispatch is requested.

FOR DEFENSE
BUY UNITED STATES SAVINGS BONDS AND STAMPS

R. S. PATCH
By direction.

CP-75

20 February, 1942

From: Commandant.
To: Senior Coast Guard Officer, Twelfth Naval District, San Francisco.

Subject: Arnold G. Heard; change in status from keeper to helper general.

Reference: (a) Your letter 11 February, 1942 (75).
(b) Department Form 2249 approved 24 December, 1941.
(c) Headquarters letter 1 January, 1942, re within-grade salary increases (CP-75).

1. A considerable number of personnel actions were taken over the period 1 October, 1941 to January, 1942, before funds were available to make within-grade increases pursuant to the Act of August 1, 1941. No attempt has been made to amend all of the Department's notices that were issued during that period to employees of the Coast Guard whose rates of pay were changed retroactively by within-grade increases as of 1 October, 1941 or 1 January, 1942.

2. Subsequent to the issuance of reference (c), a ruling was made by the Comptroller General to the effect that keepers could not be promoted under the terms of the Act of August 1, 1941, since their pay was not fixed in accordance with the compensation schedules of the Classification Act of 1923 as amended. The Comptroller's ruling indicated that since the keepers' classification system as continued in effect by the Act of August 26, 1937, did not provide for automatic promotions in grade or salary ranges, that such could not be made administratively. There is a likelihood that increases given certain keepers effective 1 January, 1942, may have to be revoked, but no action will be taken by your office in this connection unless further advised, for the reason that the Comptroller General has been asked to reconsider his ruling, particularly the part pertaining to the authority of the Service to make administrative promotions in the established salary ranges, in view of the fact that such increases in pay were made over a period of years both prior and subsequent to the Act of August 26, 1937.

ak

Form 9626
TREASURY DEPARTMENT
U. S. Coast Guard
Sept. 1930

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

DATE 20 FEBRUARY 1942

FROM COMMANDANT
COAST GUARD HEADQUARTERS

TO (FOR ACTION)
SENIOR COAST GUARD OFFICER TWELFTH NAVAL DISTRICT
SAN FRANCISCO

UNLESS DESIGNATED OTHERWISE TRANSMIT THIS DISPATCH AS NITE.

TO (FOR INFORMATION)

	CODE
	CIPHER
	ACKNOWLEDGE
	PRIORITY
X	ROUTINE
	ACKNOWLEDGE
	PRIORITY
	ROUTINE

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

CG 16 ~~XE X~~ WR T Z QUAH 211618 QUAC GR 39

TEXT

YOUR LETTER 11 FEBRUARY ARNOLD G HEARDS ASSIGNMENT TO DUTY AS HELPER GENERAL AUTHORIZED BY DEPARTMENT NOTICE APPROVED 24 DECEMBER AND MAY BE MADE EFFECTIVE ON THAT DATE OR LATER AS DESIRED X RECORD TO SHOW CHANGE IN STATUS

OPERATOR'S RECORD. TOD WR NAVY 1618 16

OFFICIAL BUSINESS.

PERSONNEL

INITIALS OF "RELEASING" OFFICER. HKS

U. S. GOVERNMENT PRINTING OFFICE 2—15417

(PCP-6)
CG-75

5 February, 1946

To: DCGO, 12ND

Subj: Arnold G. Heard, Packer; Disability Retirement of

1. The case of Mr. Heard was referred to the Chief Medical Officer at HQ, who has stated that the disability "is insufficient to warrant retirement."

2. It is requested that the employee be notified accordingly, and that when he has sufficiently recovered from his illness, he should report for duty on his regular assignment.

H. L. MORGAN
By direction

U.S. COAST GUARD
MAIL SECTION (4)
FILED FEB 6 - 1946

STEWART:md
Return to 3-2

STANDARD FORM NO. 64

3-2

Office Memorandum • UNITED STATES GOVERNMENT

Recd 12-1-45 PAR

TO : Chief Personnel Officer

DATE: (?)

FROM : Chief Medical Officer

SUBJECT: HEARD, Arnold G., Civilian Keeper; retirement, recommendation

Returned with the information that the medical evidence contained in Form 2523 (Certificate of Medical Examination. Disability Retirement, Civilian Personnel), dated 22 December, 1945, is insufficient to warrant retirement.

Paul M Stewart

PAUL M. STEWART
Rear Admiral, USPHS

(c) Patellar reflexes ..... normal ..... (g) Peripheral circulation ..... normal .....

(d) Other motor disturbances ..... none .....

Alcohol ..... no ..... Drugs ..... no ..... Syphilis 3 yrs. treatment 1935 Epilepsy ..... no .....

Other neurological findings ..... none .....

General impression ..... old fracture of right elbow .....

Here describe fully nature of disability: ..... Has pain and loss of power, use of, right elbow. Complaint of numbness in various parts of right arm. Actually there is little disability. .....

Is disability to perform duty of a permanent character? ..... yes .....

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? ..... possible ..... Do you recommend reexamination with this in view? ..... yes .....

..... HEREBY CERTIFY that upon examination ..... find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

..... (Place of examination)

I. B. Smith

..... (Examining surgeon)

Date of this report: DEC 22 1945

T. B. SMITH PA SURGEON(R)USPHS

U. S. Marine Hospital
San Francisco 18, Calif.
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE 16—17606

Condition of nose and sinuses normal

Condition of mouth and throat, including tonsils and teeth edentulous

Bones, joints, muscles, including atrophies right elbow, extension 160° flexion 30°
(Express limitation of motion, if any, in degrees and joint involved)

Respiratory system

Cardiovascular system:

(a) Heart normal

(1) Murmurs no (2) Arrhythmias no

(b) Pulse rate: (1) Sitting 29 (2) After exercise 32 (3) 2 minutes after exercise 25

(c) Blood pressure: (1) Sitting—Syst. 140 Diast. 100 (2) After ex.—Syst. 160 Diast. 100

(d) Condition of blood vessels normal

Evidence of thyroid or other endocrine disturbance no

Abdomen and gastro-intestinal system, including hernia bilateral

Genito-urinary system:

Urinalysis—Sp. gr. 1.016 Reaction alk Albumin none Sugar none

Sediment microscopic (required when albumin or sugar is found)

Reflexes, motor disturbances, etc.:

(a) Station normal (e) Gait normal

(b) Tremor no (f) Coordination normal

(c) Patellar reflexes normal (g) Peripheral circulation normal

(d) Other motor disturbances none

Alcohol no Drugs no Syphilis 1935 3 yrs. treatment Epilepsy no

Other neurological findings none

General impression old fracture of right elbow

Here describe fully nature of disability: Has pain and loss of power, use of, right elbow. Complaint of numbness in various parts of right arm. Actually there is little disability.

Is disability to perform duty of a permanent character? yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? possible Do you recommend reexamination with this in view? yes

..... HEREBY CERTIFY that upon examination ..... find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

(Place of examination)

Date of this report: DEC 22 1945

T. B. SMITH (Examining surgeon)

PA SURGEON(R)USPHS

U. S. Marine Hospital
San Francisco 18, Calif.
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE 16—17606

Born Feb 13, 1895
Married 20 yrs Retired.

N. C. G.-2523

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT, CIVILIAN PERSONNEL

(Act of March 4, 1925)

NAME OF CLAIMANT ARNOLD G. HEARD DESIGNATION Packer, Yerba Buena Depot

Height 5 ft. 11-3/4 in Weight 150 lbs. pounds. Complexion dark

Color of eyes hazel Color of hair grey-black

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: bilateral hernia scar

Description of duties of position (to be filled in by district commander): Receives, unpacks, and checks shipments with invoices, transfers stock to storage shelves and bins, maintains and cares for stock. Selects stock from storehouses to fill requisitions, packs shipments and prepares shipping lists of supplies and materials for use at the Depot and Machine Shop and at light, fog signal, lifeboat, and air searescue stations. Shipments are received from and made via Coast Guard vessels and trucks and commercial transportation lines. Personally loads and unloads trucks with incoming and outgoing shipments, which consists of lifting barrels of oil and gas weighing approximately 500 lbs. and of lifting heavy crates and boxes weighing up to 500 lbs.; over this amount mechanical equipment is used.

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: Fractured right elbow and hip 1927. Began to have pain and reduced motion right elbow 1942. Now has constant pain elbow and can't use arm. Also has some pain in right hip. Worse in cold weather.

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/ 20 L. E. 20/ 20

With correction in spectacles: R. E. 20/ L. E. 20/

Accommodation: Reads Jaeger No. at 13 inches, without correcti

Reads Jaeger No. at 13 inches, with correcti

Central color vision (binocular) normal (Name method used)

Inspection normal

Pupils normal Pupillary reaction

Hearing: Whispered voice (unaccentuated) heard with R. E. at 20 ft.

Appearance of right drum normal, left dr

Is there any disease of the middle or internal ear or mastoid? no spec

[OVER]

3 - 2

UNITED STATES COAST GUARD

SAN FRANCISCO 26, CALIF.

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

ADDRESS REPLY TO Commander
~~DISTRICT COAST GUARD OFFICER~~
TWELFTH ~~NAVAL~~ DISTRICT (pcp)
REFER TO FILE: CG 75

JUN 24 '46 PM

17 June, 1946

To: Commandant, CG

Subj: Arnold G. Heard, Packer; disability retirement

Enclosed in duplicate are forms 2521 and 2523 in the case of subject employee. Mr. Heard entered on sick leave 27 May, 1946, and had sufficient sick leave to his credit to carry him to 19 June. He has been charged annual leave for 7 days to carry him to the close of 30 June. Mr. Heard has 62 days and 2 hours of annual leave to his credit, which will carry him from 1 July, 1946 to 2 hours on 27 September, 1946.

E. E. HAHN, JR.
By direction

Encl. Forms

STANDARD FORM 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Office of Personnel

DATE: 27 June, 1946

FROM : Chief, Medical Division

SUBJECT: HEARD, Arnold G., Civilian Keeper; retirement, recommendation

The medical evidence contained in Form 2523 (Certificate of Medical Examination, Disability Retirement, Civilian Personnel), dated 11 June, 1946, has been reviewed and found satisfactory. It is recommended that subject-named man be retired by reason of physical disability.

Paul M Stewart.

PAUL M. STEWART
Rear Admiral, USPHS

Born - Feb 13, 1895.
more than 20 years service

N. C. G.-2523

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT, CIVILIAN PERSONNEL

(Act of March 4, 1925)

NAME OF CLAIMANT ARNOLD G. HEARD DESIGNATION Packer, Yerba Buena Depot

Height 5 ft. 11-3/4 in. Weight 150 lbs. pounds. Complexion dark

Color of eyes hazel Color of hair grey-black

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: Subject is a poorly developed, poorly nourished adult male appearing acutely ill.

Description of duties of position (to be filled in by district commander): Receives, unpacks, and checks shipments with invoices, transfers stock to storage shelves and bins, maintains and cares for stock. Selects stock from storehouses to fill requisitions, packs shipments and prepares shipping lists of supplies and materials for use at the Depot and Machine Shop and at light, fog signal, lifeboat, and air-sea rescue stations. Shipments are received from and made via Coast Guard vessels and trucks and commercial transportation lines. Personally loads and unloads trucks with incoming and outgoing shipments, which consists of lifting barrels of oil and gas weighing approximately 500 lbs. and of lifting heavy crates and boxes weighing up to 500 lbs.

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: I feel a pain over my heart whenever I move and am very weak and short of breath

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/ L. E. 20/

With correction in spectacles: R. E. 20/ L. E. 20/

Accommodation: Reads Jaeger No. at 13 inches, without correction.

Reads Jaeger No. at 13 inches, with correction.

Central color vision (binocular) (Name method used)

Inspection

Pupils Pupillary reaction

Hearing: Whispered voice (unaccentuated) heard with R. E. at ft., L. E. at ft.

Appearance of right drum , left drum

Is there any disease of the middle or internal ear or mastoid? If so, specify

[OVER]

16—17606-1

Condition of nose and sinuses .....

Condition of mouth and throat, including tonsils and teeth .....

.....

Bones, joints, muscles, including atrophies .....
(Express limitation of motion, if any, in degrees and joint involved)

Respiratory system .....

Cardiovascular system:

(*a*) Heart There is a friction rub over the fifth left interspace anteriorly

(1) Murmurs ..... (2) Arrhythmias .....

(*b*) Pulse rate: (1) Sitting 84 ..... (2) After exercise ..... (3) 2 minutes after exercise .....

(*c*) Blood pressure: (1) Sitting—Syst. 90 ..... Diast. 60 ..... (2) After ex.—Syst. ..... Diast. .....

(*d*) Condition of blood vessels .....

Evidence of thyroid or other endocrine disturbance .....

Abdomen and gastro-intestinal system, including hernia .....

Genito-urinary system:

Urinalysis—Sp. gr. ..... Reaction ..... Albumin ..... Sugar .....

Sediment microscopic (required when albumin or sugar is found) .....

Reflexes, motor disturbances, etc.:

(*a*) Station ..... (*e*) Gait .....

(*b*) Tremor ..... (*f*) Coordination .....

(*c*) Patellar reflexes ..... (*g*) Peripheral circulation .....

(*d*) Other motor disturbances .....

Alcohol ..... Drugs ..... Syphilis ..... Epilepsy .....

Other neurological findings .....

General impression Acute Myocardial infarction with pericardial effusion

Here describe fully nature of disability: Subject is suffering from an acute myocardial infarction. The disability will be permanant. Only the briefest possible physical was done due to the serious condition of the subject, who was confined to absolute bed rest.

.....

.....

Is disability to perform duty of a permanent character? yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? no Do you recommend reexamination with this in view? No

I ..... HEREBY CERTIFY that upon examination I find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

169 Buena Vista Terrace ..... Reagan H. South, S. A. Surg. (R) USPHS
(Place of examination) (Examining surgeon)

11 June 46 .....
(Date) (Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE 16—17606

STATEMENT OF PRIOR SERVICE

3-6

FROM: DEMOBILIZED PERSONNEL RECORDS BRANCH, AGO
ST LOUIS, MISSOURI

LAST NAME - FIRST NAME - MIDDLE INITIAL	CURRENT ARMY SERIAL NO	PRIOR ARMY SERIAL NO	DATE FURNISHED
HEARD, ARNOLD G.		R-756 761	16 July 1946

SERVICE CLAIMED		DATE AND PLACE OF CURRENT INDUCTION OR ENLISTMENT
FROM	TO	

The following statement of service, furnished in accordance with Par. 21, AR 600-750 and Par. 8, AR 345-125, to be entered in the Service Record for Longevity Pay, forward to present Commanding Officer if transferred to another organ.

ENLISTED SERVICE

COMPANY, REGIMENT, ARM OR SERVICE		COMPANY, REGIMENT, ARM OR SERVICE	
Company I, 39th Infantry			
FROM	TO	FROM	TO
3 July 1916	7 November 1919		
GRADE	CHARACTER AT DISCHARGE	GRADE	CHARACTER AT DISCHARGE
Sergeant	Excellent		
REASON FOR DISCHARGE		REASON FOR DISCHARGE	
To reenlist			
XX HONORABLE ☐ NOT HONORABLE ☐ DISHONORABLE		☐ HONORABLE ☐ NOT HONORABLE ☐ DISHONORABLE	
DAYS LOST UNDER AW 107 0	DAYS RETAINED IN SV 0	DAYS LOST UNDER AW 107	DAYS RETAINED IN SV
COMPANY, REGIMENT, ARM OR SERVICE		COMPANY, REGIMENT, ARM OR SERVICE	
Service Park Unit #346, Motor Trans. Corps, Camp Lewis, Washington			
FROM	TO	FROM	TO
8 November 1919	7 November 1920		
GRADE	CHARACTER AT DISCHARGE	GRADE	CHARACTER AT DISCHARGE
Private	Excellent		
REASON FOR DISCHARGE		REASON FOR DISCHARGE	
Expiration of term of service			
XX HONORABLE ☐ NOT HONORABLE ☐ DISHONORABLE		☐ HONORABLE ☐ NOT HONORABLE ☐ DISHONORABLE	
DAYS LOST UNDER AW 107 0	DAYS RETAINED IN SV 0	DAYS LOST UNDER AW 107	DAYS RETAINED IN SV

COMMISSIONED SERVICE

ARM OR SERVICE	GRADE	ARM OR SERVICE	GRADE
DATE COMMISSIONED	DATE ACCEPTED	DATE COMMISSIONED	DATE ACCEPTED
DATE ENTERED ACTIVE DUTY	DATE TERMINATED	DATE ENTERED ACTIVE DUTY	DATE TERMINATED
MANNER OF TERMINATION		MANNER OF TERMINATION	

REMARKS

At time of enlistment 3 July 1916 gave date and place of birth: 13 February 1895, Montgomery, Alabama.

Commandant.
United States Coast Guard,
Washington 25, D. C.

ATTENTION: Mr. Pitts.

Edward D Witsell

EDWARD F. WITSELL
MAJOR GENERAL
THE ADJUTANT GENERAL

STATEMENT OF PRIOR SERVICE

FROM:
DEMOBILIZED PERSONNEL RECORDS BRANCH, AGO,
ST LOUIS, MISSOURI

LAST NAME - FIRST NAME - MIDDLE INITIAL	CURRENT ARMY SERIAL NO.	PRIOR ARMY SERIAL NO.	DATE FURNISHED
HEARD, ARNOLD G.		R-756 761	16 July 1946

SERVICE CLAIMED		DATE AND PLACE OF CURRENT INDUCTION OR ENLISTMENT
FROM	TO	

The following statement of service, furnished in accordance with Par. 21, AR 600-750 and Par. 8, AR 345-125, to be entered in the Service Record for Longevity Pay, Forward to present Commanding Officer if transferred to another organ.

ENLISTED SERVICE

CO., REGT., ARM OR SERVICE		CO., REGT., ARM OR SERVICE	
Company I, 39th Infantry			
FROM: 3 July 1916	TO: 7 November 1919	FROM	TO
GRADE: Sergeant	CHARACTER AT DISCHARGE: Excellent	GRADE	CHARACTER AT DISCHARGE
REASON FOR DISCHARGE: To reenlist		REASON FOR DISCHARGE	
XX HONORABLE ☐ NOT HONORABLE ☐ DISHONORABLE		☐ HONORABLE ☐ NOT HONORABLE ☐ DISHONORABLE	
DAYS LOST UNDER AW 107: 0	DAYS RETAINED IN SVC: 0	DAYS LOST UNDER AW 107	DAYS RETAINED IN SVC.

CO., REGT., ARM OR SERVICE		CO., REGT., ARM OR SERVICE	
Service Park Unit #346, Motor Trans. Corps, Camp Lewis, Washington			
FROM: 8 November 1919	TO: 7 November 1920	FROM	TO
GRADE: Private	CHARACTER AT DISCHARGE: Excellent	GRADE	CHARACTER AT DISCHARGE
REASON FOR DISCHARGE: Expiration of term of service		REASON FOR DISCHARGE	
XX HONORABLE ☐ NOT HONORABLE ☐ DISHONORABLE		☐ HONORABLE ☐ NOT HONORABLE ☐ DISHONORABLE	
DAYS LOST UNDER AW 107: 0	DAYS RETAINED IN SVC: 0	DAYS LOST UNDER AW 107	DAYS RETAINED IN SVC.

COMMISSIONED SERVICE

ARM OR SERVICE	GRADE	ARM OR SERVICE	GRADE
DATE COMMISSIONED	DATE ACCEPTED	DATE COMMISSIONED	DATE ACCEPTED
DATE ENTERED ACTIVE DUTY	CHARACTER	DATE ENTERED ACTIVE DUTY	CHARACTER
DATE TERMINATED	MANNER OF TERMINATION	DATE TERMINATED	MANNER OF TERMINATION

REMARKS

At time of enlistment 3 July 1916 gave date and place of birth: 13 February 1895, Montgomery, Alabama.

Commandant.
United States Coast Guard,
Washington 25, D. C.

ATTENTION: Mr. Pitts.

Edward F. Witsell

EDWARD F. WITSELL
MAJOR GENERAL
ACTING THE ADJUTANT GENERAL

WD AGO FORM 0846
1 OCT 1945

25-61987-2012

CG-75 (PCP-6)

16 July, 1946

To: Commander, 12th Coast Guard District

Subj: Proposed disability retirement of Arnold G. Heard, Packer

The application of Mr. Heard for disability retirement has been examined and he has been found to be disabled for further useful and efficient service. The official notice of his retirement will be issued in due time.

H. L. MORGAN
By direction

U.S. COAST GUARD
MAIL SECTION (2)
FILED JUL 18 1946

DUQUAINE
Return to 3-2 BR Jr

UNITED STATES COAST GUARD

SAN FRANCISCO 26, CALIF.



ADDRESS REPLY TO
DISTRICT COAST GUARD OFFICER (PMR)
TWELFTH NAVAL DISTRICT
REFER TO FILE: CG-75

16 September, 1946

To: The Commandant, CG

Subj: Retirement of Arnold G. Heard, Packer, Yerba Buena Base, Calif.

1. In compliance with request contained in HQ letter dated 3 September, 1946 (CG-75), this is to advise that the subject employee was paid his final payment on DO Voucher No. 1424, JAB Hay, Jr., ADO, Sumbol 18-420. Final payment was for lump sum July 1, 1946 through 2 hours on September 27, 1946, in the amount of $563.87.

2. Mr. Heard's total taxable income for the current calendar year, including the lump sum payment was $2,027.28; tax withheld $191.01.

E. E. HAHN, JR.,
By direction

original to Mr Burroughs
9-24-46

3-2
File

(FA-AR)
CG-75

24 September, 1946

To: Arnold G. Heard, Packer, Retired
169 Buena Vista Terrace
San Francisco, California

Subj: Retired pay; payment of

1. Having been transferred to the retired list of the former Lighthouse Service, Coast Guard, effective 1 July, 1946, in accordance with Department letter, dated 15 August, 1946, your pay accounts will henceforth be carried at Headquarters.

2. It has been held that the retired pay of personnel of the former Lighthouse Service is taxable income and subject to the withholding provisions of the Internal Revenue Code. In order that your taxable status can be correctly determined, it is requested that Form W-4, inclosure 1., be completed and returned to this office as soon as practicable.

3. Checks in settlement of your retired pay will be forwarded to you after the close of each month upon the receipt of dated and signed Form 9671-B, one of which is inclosed for use at the end of the current month. Since this form is submitted as evidence of your existence and right to retired pay, it must not be signed prior to the last day of the month and should not be predated. If address is changed, the new address for mailing your pay check should be submitted on this card at the end of the month in which the change occurs.

4. Inclosure 3. must be signed in the space provided therefor and returned to the Allotment Disbursing Officer for transmittal to the General Accounting Office. The name appearing on your pay checks will be identical to that appearing in the upper left corner of this card. The card must be signed in the same manner, using first name and middle initial.

R. D. FRITZ

By direction

Incls
1. Form W-4 - Employee's Withholding Exemption Certificate.
2. Form N. C. G. 9671-B
3. Standard Form 1099 - Signature Card

13471

SEP 25 1946

GHB

UNITED STATES COAST GUARD

SAN FRANCISCO 26, CALIF.



ADDRESS REPLY TO
DISTRICT COAST GUARD OFFICER
TWELFTH NAVAL DISTRICT (pcp)
REFER TO FILE: CG-75

16 September, 1946

To: The Commandant, CG

Subj: Retirement of Arnold G. Heard, Packer, Yerba Buena Base, Calif.

1. In compliance with request contained in HQ letter dated 3 September, 1946 (CG-75), this is to advise that the subject employee was paid his final payment on DO Voucher No. 1424, JAB Hay, Jr., ADO, Sumbol 18-420. Final payment was for lump sum July 1, 1946 through 2 hours on September 27, 1946, in the amount of $563.87.

2. Mr. Heard's total taxable income for the current calendar year, including the lump sum payment was $2,027.28; tax withheld $191.01.

E. E. HAHN, JR.,
By direction

noted Retired by
ltr 9/26/46.

3-2

UNITED STATES COAST GUARD

ADDRESS REPLY TO
THE COMMANDANT (PCP-6)
REFER TO FILE: CG-75

WASHINGTON 25, D. C.

FILE
IKZ

3 September, 1946

To: Commander, 12th Coast Guard District

Subj: Retirement of Arnold C. Heard, Packer, Yerba Buena Base, California

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable by letter, in duplicate, as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year including the amount of lump-sum payment for annual leave.

H. L. MORGAN
By direction

Incl
Form 2249, Department Notice of Retirement

Mailing Address: Mr. Arnold C. Heard
169 Buena Vista Terrace
San Francisco, California

SEP 5 - 1946

Return to 3-2

A 1477

DEPT. STOCK FORM 2249
REV. 12-45

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL Date 4-15-48

Name: Heard, Arnold G. (Mr.)

From: U. S. Coast Guard Bureau No.:
(BUREAU OR DIVISION)

Nature of Recommendation AMENDMENT
Retirement (Disability)

(Paid for 62 days, 2 hours annual leave from July 1 thru 2 hours on September 27, 1946)

Effective: Close June 30, 1946

	FROM 6232	TO
Position	Packer	
Grade	None	
Salary	$10.56 per diem	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	San Francisco, Calif.	
Post of Duty	Yerba Buena Base, Calif.	
Appropriation	General Expenses, C.G.	
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks: In accordance with the Comptroller General's Decision B-70029 dated 10-23-47, which reversed Decision A-31584 of 5-28-30, your retirement pay has been recomputed on the basis of the average gross pay (which includes the valuation of quarters for the period occupied) received during the last five years of your active duty. The computation on this basis changes the rate of your retirement pay from $1097.64 to $1113.24, and this notice is issued in order that you may have accurate information as to the rate of retirement pay which you are authorized to receive.

Justification:

Total Service: 20 years, 9 months, 21 days.

Computation: ($2140 x 20.8083 ÷ 40) = $1113.24

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

H. L. Morgan
H. L. MORGAN
Chief, Civilian Personnel Division

(BUREAU OR DIVISION HEAD)

DATE APPROVED BY THE SECRETARY

APR 16 1948

OFFICIAL PERSONNEL FILE

lif

☐ PATENTED

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 2-13-1895

LEGAL RESIDENCE: California

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION: Preference

SUBJECT TO RETIREMENT ACT? Lighthouse Act 3-4-25

DATE OF OATH

File 22

(FA-PA)

3—2

27 April, 1948
CG-75

General Accounting Office
Claims Division
Washington 25, D. C.

Gentlemen:

Reference your file Misc-2874534. Inclosed is a letter of Mr. Arnold G. Heard, a retired member of the former Lighthouse Service, in which he claims the difference due in retired pay based on gross salary, which includes the amount deducted as a charge for occupancy of Government quarters, over that paid him based on net salary, for the period July 1, 1946 to June 30, 1947. In this connection, reference is made to the Comptroller General's decision of October 23, 1947 (B-70029). Also inclosed is Treasury Department Form-2249, describing this retirement. This form shows correct computation of retired pay to be $1,113.24 per annum, whereas, for the period July 1, 1946 to June 30, 1947, Mr. Heard was paid at the rate of $1,097.64 per annum - an underpayment of $15.60 per year, or $1.30 per month. Computation of the amount due and appropriation chargeable is as follows:

2071255-Retired Pay, Former Lighthouse Service, Coast Guard, 1947 - $15.60

For tax withholding purposes, the records of this office show that Mr. Heard claims three exemptions.

Mr. Heard's mailing address is 908 2nd Avenue, San Bruno, California, and his claim is forwarded for settlement. No part of this claim has been or will be paid by this office.

By direction of the Commandant.

Very truly yours,

27 APR 1948

A. F. MACKAY
Lieutenant, USCG
Chief, Pay and Audit Section

Incls
1. Claimant's letter of 1/2/48
2. Treas. Form 2249

CC: Claimant

JG:cpm 6-7 EH

GENERAL ACCOUNTING OFFICE
WASHINGTON 25

CLAIMS DIVISION
IN REPLY PLEASE QUOTE
Misc-2874534-CPJ

January 29, 1948.

Treasury Department,
Coast Guard Headquarters,
Washington 25, D. C.

Sirs:

Transmitted herewith for administrative examination and report is the claim of A. C. Heard, 908 Second Avenue, San Bruno, California, for retired pay alleged to be due from July 1, 1946 through June 1947, in view of the Comptroller General's decision of October 23, 1947 (B-70029).

If any amount is found due, there should be furnished this office a properly prepared short form pay roll, showing the rate of pay, period covered and the appropriation chargeable, together with copies of letters of appointment authorizing salary rates paid during the last five years of service prior to date of retirement.

The file should be returned with your report.

Respectfully,

P. E. Sauers
Chief of Section.

Enclosure.