26 AUG 27 AM10:18:29

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 08/28/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Herring, Lewis, W.		1896 NY

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (CT/NJ/NY) 3rd District		
From: 1918	To: 1919	
(Agency & Location)		
From:	To:	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-00812630

Attendant Signature:

CMRS Search Request Number(s):

Remarks:

26 SEP 15 AM10:51

SCREENING NOTES

☐ Reviewed and Nothing Removed JMH ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

Mr. Lewis W. Herring.

INACTIVE

LEGAL RESIDENCE
N.Y.

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
~~Temp. (not exc 2 mos)~~ Keeper So. W. Ledge L.S. Crete Conn	840	S. H.	Jan 14, 1919.
		Last day served Feb 5, 1919	
" Staten Is. L.S. N.Y.	600	S.H.	Feb 6, 1919.
		RESIGNED CLOSE OF Dec 23, 1919.	

INACTIVE

Mr. Lewis W. Herring

11—1248

Form 73

NOMINATION

JHG

CHIEF CLERK 5

1919 JAN 20 PM 4 36

LIGHTHOUSES JAN 18

JAN 18 1919

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT.

Tompkinsville, N. Y. Jan. 15, 1919, 191
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:
(Thr. Sec'y 2nd C. S. Dist.)

Action recommended, Temporary appointment for a period not to exceed 3 months.

Name, **Lewis W. Herring** Legal residence, New York

Position, Keeper (Temporary) Salary, $840 per annum

Location, Southwest Ledge Light Station and New Haven Middle Bkw. East End Light, Conn. Appropriation, Salaries, Keepers of Lighthouses

Effective January 14, 1919 {the actual date of entrance on duty, ~~or~~ ~~the date of his entrance on duty~~.

Former position, Former salary,

Location,

APPOINTMENTS

Rank on eligible list, 1 Rating, Keeper Percentage, 83.6 Other eligibles considered:
None

1919 JAN 21 AM 9 00

Previous incumbent, John F. Myrtle Services terminated, Dec. 31, 1918

Reason, Appointed Additional Keeper.

Members of family in Government Service, None.

Assignment to duty on Jan. 14, 1919 was necessary for the reason that it was not practicable to permit this position to remain vacant until appointment certificate could be obtained.

Remarks: In accordance with Rule VIII, Sec. 4, C. S. Rules.
Pending the disposition of charges against David Griffiths (keeper) and promotion of John F. Myrtle (assistant keeper).

Selection regular, subject to the action of the U. S. Civil Service Commission, JAN 17 1919, 191
under Sec 4 - C. S. RULE VIII

APPOINTMENT DIVISION NECESSARY NOTICE TAKEN JAN 21 1919 DEPARTMENT OF COMMERCE

H. M. Parker
Assistant Secretary, Second Civil Service District.

J. T. Yates

BUREAU OF LIGHTHOUSES
WASHINGTON

JAN 20 1919

Submitted to the Secretary of Commerce, approved.

1-21-19 Notified

1919 JAN 20 PM 4 14

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 14, 1919.

Mr. Lewis W. Herring,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Eight Hundred and Forty dollars per annum, effective January 14, 1919.

Your appointment will continue for a period not to exceed three months.

CARDED

APPOINTMENT DIVISION JAN 21 1919 RECEIVED DEPT. OF COMMERCE

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hamlin

M TEMPORARY Chief of Appointment Division.
G

Appropriation: Salaries, Keepers of Lighthouses.

Vice: John F. Myrtle.

Legal Residence: New York.

3rd District.

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

APPOINTMENTS MAR 7 1919

LIGHT HOUSES MAR 6 1919

CHIEF CLERK

1919 MAR 7 AM 10 05

I, Lewis W. Herring

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Lewis W. Herring
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] Sixth day of February, A. D. 1919

(Affix official seal here)

[4] (Name) Leroy R. Myers

(Official title) Notary Public

My commission expires Feb 1, 1923.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper (Temp.)	$840. p.a.	Southwest Ledge Lt.Sta. & New Haven Middle Ekw.East End Light, Conn.
Former [5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 3rd District

Tompkinsville, N. Y. (Address), Mar 8/19 (Date)

The above-named appointee entered upon duty on Jan. 14, 1919 (Date)

CARDED

J. Hayes AA
(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

Original Date

U. S. REPORT DATA ENTERED

MEMORANDUM SHOWING LAST DAY SERVED BY TEMPORARY EMPLOYEE

(To be filled in immediately after the last day temporary employee serves, signed by the head of the bureau, and forwarded to the Secretary of Commerce and Labor.)

LIGHT HOUSES FEB 12 1919

FEB 12 1919 APPOINTMENT DIVISION CHIEF CLERK

1919 FEB 13 PM

1919 FEB 13 PM 1 22

Name of employee Lewis W. Herring

Designation Keeper *Compensation* $840 p.a.

Place of employment Southwest Ledge Light Station and New Haven Middle Breakwater East End Light, Conn.

APPOINTMENT DIVISION FEB 13 1919 JOURNAL OF COMMERCE

Last day served Feb.5,1919

CARDED

For and in the absence of the Supt.,

1st Asst.Supt.,3d L.H.Dist.
(Official title.)

Date Feb.11,1919

Tompkinsville,N.Y.
(Bureau or service.)

11—2876

Form 73

FEB 14 1919 9 06 AM

NOMINATION

JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

Tompkinsville, N. Y., Feb. 11, 1919
(City.) (Date.)

RECD U.S. CIVIL SERVICE DIST., 191
RECD FEB 2 19

THE COMMISSIONER OF LIGHTHOUSES:
(Thr. Sec'y 2nd C. S. Dist.)

Action recommended, Probationary appointment.

Name, Lewis W. Herring

Position, Keeper

Location, Staten Island Lt. Sta., N.Y.

Effective February 6, 1919

Legal residence, New York

Salary, $600 per annum

Appropriation, Salaries, Keepers of Lighthouses

APPOINTMENTS
1919 FEB 15 PM 2 0

LIGHT
FEB 14 1919
HOUSES

(The actual date of entrance on duty, xx
xxxx

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

February 17, 1919.

Mr. Lewis W. Herring,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, ~~Keeper~~ in the Lighthouse Service at a salary of Six Hundred dollars per annum, effective on the date on which you entered upon duty in the above-mentioned position. (February 6, 1919)

By selection from certificate of eligibles (No.) issued by the ~~Secretary of the Second Civil Service District.~~

By direction of the Secretary:

Respectfully,

D
G

(Signed) Clifford Hastings
Chief of Appointment Division.

CARDED

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Vernon M. Ball.

Legal Residence: New York.

(See reverse side.)

APPOINTMENT DIVISION
FEB 1 5 1919
11—6080

MAR 10 1919

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

APPOINTMENT MAR 10 1919

LIGHT HOUSES MAR 10 1919

5

I, Lewis W. Herring

CHIEF CLERK

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

1919 MAR 10 PM 12 01

Lewis W. Herring

81-4-13 (B) 1000

STATE OF NEW YORK } ss.:
COUNTY OF RICHMOND, }

I, C. L. BOSTWICK, Clerk of the County of Richmond, and also Clerk of the Supreme Court for the said County, the same being a Court of Record, DO HEREBY CERTIFY, That

Daniel H. Hunckel

has filed in the Clerk's office of the County of Richmond, a certified copy of his appointment as COMMISSIONER OF DEEDS for The City of New York, with his autograph signature, and was, at the time of taking the proof or acknowledgment of the annexed Instrument, duly authorized to take the same. And further, that I am well acquainted with the handwriting of such Commissioner, and verily believe that the signature to the said Certificate of Proof or Acknowledgment is genuine. I further certify that said instrument is executed and acknowledged according to the law of the State of New York.

IN TESTIMONY WHEREOF, I have hereunto set my hand, and affixed the Seal of the said Court and County, the 7th day of March 1919

C. L. Bostwick CLERK.

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT

Tompkinsville, N.Y. (Address), Mar 8 1919 (Date)

The above-named appointee entered upon duty on Feb. 6, 1919 (Date)

C. S. REPORT DATA ENTERED

CARDED

(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

MAR 10 1919 9 55 AM

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

5

LIGHT HOUSES MAR 10 1919

APPOINTMENT MAR 10 1919

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

Appointment

I, Lewis W. Herring

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

CHIEF CLERK

1919 MAR 10 PM 12 01

Lewis W. Herring
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] seventh day of March, A. D. 1919

(Affix official seal here)

[4] (Name) Daniel A. Hanckel

(Official title) Com. of Deeds for N.Y. City

My commission expires May 1919

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$600 p.a.	Staten Island Light Station, N.Y.
Former [5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 3rd District

Tompkinsville, N.Y. (Address), Mar 8, 1919 (Date)

The above-named appointee entered upon duty on Feb. 6, 1919 (Date)

C. S. REPORT DATA ENTERED

CARDED

J. [illegible] (Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its re[illegible] correction.

11—944

MAY 19 1919

1919 MAY 19 PM 2:51

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

APPOINTMENTS MAY 20 1919

LIGHT-HOUSE INSPECTION 2d DIST. JAN 29 1919 RECEIVED TOMPKINSVILLE, N.Y.

LIGHT-HOUSE INSPECTION 2d DIST. FEB 8 1919 RECEIVED TOMPKINSVILLE, N.Y.

(To be furnished for each person appointed in the service of the Department immediately upon entrance on duty. The statement should be signed by the appointee or employee. If unable to write, he may sign by mark in the presence of one witness.)

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)

Mr. Lewis Haldo Herring

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.) L. H. Herring

3. Bureau or Service, place, and district in which employed:

Lighthouse Service (Bureau or Service.) South West Ledge Ft. Sta — (Place (city, town, station, or vessel).) 2nd (District.)

LIGHT MAY 19 1919 HOUSES

4. Position to which appointed Keeper

5. Compensation $840 per annum

6. Appropriation from which paid Salaries — Keepers of Lighthouses

7. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination, ——, 191—;" or "Without examination;" or "By reinstatement;" or "By transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Local Civ. Service Examination Jany 8/19

8. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

New York (City or town.) N.Y. (State or Territory.) N.Y. (County.) 23rd (Congressional district.)

9. When the legal residence given in answer to question 8 differs from that given in the certificate of appointment, the discrepancy should be explained.

CARDED

10. What is your race? (Answer "white," "colored," or "Mongolian.") White

11. Where were you born? New York N.Y.

12. When were you born? October (Month.) eleventh (Day.) 1896 (Year.)

13. If foreign born, state when and where naturalization papers were taken out

14. What is your marital condition? Single

15. Give name and address of person whom you would like to have notified in case of accident.

Mrs. H. A. H. Herring (Name) 520 W. 156 St. (Number and street.)

New York (City or town.) New York (State or Territory.)

16. Are there any members of your family, besides yourself, in the civil service of the United States? No

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

17. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

Sclitheosis of Aorta

18. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
		None			

19. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

20. Were you in the military or naval service of the United States during any war? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
~~U. S. Naval Academy~~	~~June 16, 1916~~	~~June 7, 1916~~	~~Unsatisfactory in Studies~~
U. S. Naval Academy	June 22, 1916	Mar. 13 1918	Unsatisfactory in Conduct For Hazing
Hq. Co. 9th F. A.	Mar. 20, 1918	Nov. 26, 1918	to Accept Commission in F. A. R. C.

21. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
U. S. Naval Academy	June 16, 1916	June 7, 1916	Unsatisfactory in Spanish

22. Are you the widow or orphan of an honorably discharged soldier or sailor? No (If answer is "Yes," give the information called for by the blanks below.)

Relationship (widow or orphan) ____

Name under which soldier or sailor rendered service ____

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

question shall state briefly the lines of work followed by you before receiving your p... your service indicated in answer to questions 18, 19, 20, and 21.)

Always employed in Military and Naval Service as shown in (20) & (21)

24. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public School - High School - U. S. Naval Academy - Field Artillery - Central Officers Training School - 2nd Lt. F.A.R.C.

25. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Educational & Military

26. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

None but stated

27. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.) Written by me.

Date, Feb. 6, 1919

Witness (in case signature is by mark):

(Signature) L. H. Herring

P. O. Address: 520 W. 156 St.,
City or town.
New York,
Number and street.
N. Y.
State or Territory.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded May 17, 1919

(Signature) J. T. Wills

(Official title) Lt

NOV 25 1919 10 17 AM

Form 93 JHG

NOTICE OF RESIGNATION OR DEATH

LIGHT HOUSES NOV 25 1919

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

CHIEF CLERK

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT.

Tompkinsville, N. Y., Nov. 24, 1919

1919 NOV 28 AM 9 18

APPOINTMENTS

THE COMMISSIONER OF LIGHTHOUSES:

1919 NOV 28 AM 10 24

Herewith is transmitted the resignation of the following-named employee:

Name, Lewis W. Herring Position, Keeper

Legal residence, New York Station, Staten Island Lt.Sta., N.Y.

Salary, $600.00 per annum

The acceptance of this resignation is recommended effective at the close of Dec. 23, 1919

This employee has not taken leave in excess of the accrued rate.

Remarks:

APPOINTMENT DIV. NOV 29 1919 DEPARTMENT OF COMMERCE

sal 11/28/19.

J. A. Yates

AKT

BUREAU OF LIGHTHOUSES

WASHINGTON

NOV 25 1919

Submitted to the Secretary of Commerce, approved. 11—4623

1919 NOV 26 PM 12 04

Conway

Acting Commissioner

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

LIGHT HOUSE SERVICE
NOV 25 1919
RECEIVED
TOMPKINSVILLE, N.Y.

Supt 3rd dist
Inspr
Por

Staten Island Lt. Sta.
(Station, Depot, or Vessel)

S.I. N.Y. Nov. 23, 1919

From: Lewis H. Herring, Asst. Keeper.
To : Supt. of Lighthouses 3rd District
Subject: Resignation

1. I hereby tender my resignation as Assistant Keeper, Staten Island Light Station.

2. This resignation is to take effect thirty days from date on December 23, 1919.

Lewis H. Herring.

Approved and forwarded.

Vernon M. Ball. Keeper.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 29, 1919.

Mr. Lewis W. Herring,

Through the Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the Bureau, to take effect at the close of business on December 23, 1919.

Bureau..... Lighthouse Service, 3rd District.

Station..... Staten Island Light Station, N. Y.

Position..... Keeper.

Salary..... $600 per annum.

By direction of the Secretary:

Respectfully,

CARDED

CLIFFORD HASTINGS

Chief of Appointment Division.

M
C

APPOINTMENT DIVISION ENTERED NOV 29 1919 PAY JOURNAL DEPT. OF COMMERCE

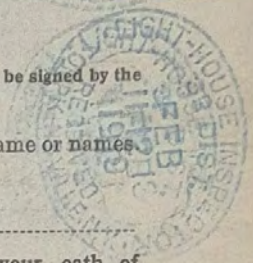
NOV 29 1919

C. S. REPORT DATA ENTERED

DEPARTMENT OF COMMERCE



PERSONAL QUESTION SHEET



(To be furnished for each person appointed in the service of the Department immediately upon entrance on duty. The statement should be signed by the appointee or employee. If unable to write, he may sign by mark in the presence of one witness.)

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)

Mr. Lewis Waldo Herring

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.) L. W. Herring

3. Bureau or Service, place, and district in which employed:

Lighthouse Service | S. W. Ledge Sta - | 3rd
Bureau or Service. | Place (city, town, station, or vessel). | District.

4. Position to which appointed Keeper

5. Compensation $ 840 per year

6. Appropriation from which paid Salaries Keepers of Lighthouses

7. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination, ——, 191—;" or "Without examination;" or "By reinstatement;" or "By transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Local Civil Service Examination January 8th 9

8. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

New York | New York | N.Y. | 23rd
City or town. | State or Territory. | County. | Congressional district.

9. When the legal residence given in answer to question 8 differs from that given in the certificate of appointment, the discrepancy should be explained.

10. What is your race? (Answer "white," "colored," or "Mongolian.") White

11. Where were you born? New York N. Y.

12. When were you born? October | Eleventh | 1896
Month. | Day. | Year.

13. If foreign born, state when and where naturalization papers were taken out

14. What is your marital condition? Single

15. Give name and address of person whom you would like to have notified in case of accident.

Mrs. H. A. H. Herring | 520 W. 156 St.
Name. | Number and street.

New York | New York.
City or town. | State or Territory.

16. Are there any members of your family, besides yourself, in the civil service of the United States? No

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position Department or office		
		Position Department or office		
		Position Department or office		

17. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

Ichthyosis of Skin

18. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
	None				

19. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

None

20. Were you in the military or naval service of the United States during any war? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
U.S. Naval Academy	June 22 1916	June 13, 1918	Unsatisfactory Conduct [For Hazing]
9th F.A. H.Q. Co.	May 20, 1918	Nov. 26, 1918	To Accept Commission F.A.R.C.

21. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
U.S. Naval Academy	June 16, 1915	June 7 1916	Unsatisfactory Spanish

22. Are you the widow or orphan of an honorably discharged soldier or sailor? No (If answer is "Yes," give the information called for by the blanks below.)

Relationship (widow or orphan) ----------

Name under which soldier or sailor rendered service ----------

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

I acknowledge receipt of a copy of Department Circular No. 253 (second edition), of September 22, 1914, relating to political activity of officeholders, and fully understand its purport.

L. H. Herring
(Name.)

Keeper (U.S. Lodge H. Stn)
(Position.)

Lighthouse Service,
(Bureau, Office, or Service.)

Date, Jan. 29, 1919

11—3914

(This acknowledgment should be forwarded to, and filed in, the bureau or office to which appointee is assigned.)

LIGHT-HOUSE INSPECTOR 2d DIST.
JAN 29 1919
RECEIVED
TOMPKINSVILLE, N.Y.

26. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

None but stated

27. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.) Written by me.

Date, Feb. 6, 1919

Witness (in case signature is by mark):

(Signature) L. H. Herring

P. O. Address: New York
City or town.
520 W. 18th St.
Number and street.
New York
State or Territory.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded May 17, 1919

(Signature)

(Official title) ASA

23. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 18, 19, 20, and 21.)

Always employed in Military and Naval
Service as shown in (20) & (21)

24. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public School, High School, U.S. Naval Academy
Field Artillery Central Officers Training School - 2nd Lt.
F. A. R. C.

25. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Educational and Military

26. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

None but elated

27. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.) Written by me.

Date, Feb. 6, 1919

Witness (in case signature is by mark):

(Signature) L. H. Herring

P. O. Address: New York
City or town.
520 W. 180 St.
Number and street.
New York
State or Territory.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded May 17, 1919

(Signature)

(Official title) A.A.

3259

ADDRESS ALL COMMUNICATIONS TO
LIGHT-HOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

Staten Island
(Station, Depot, or Vessel)

December 24th, 1919

Superintendent of Lighthouses.
3d Dist. - Tompkinsville NY.

Sir:-

I wish to report- The departure from Station of Lewis H Herring asst Keeper. whose resignation from service became effective at the close of Dec. 23d 1919.

Respectfully
Vernon M. Ball
Keeper

Address
520 W 156 Street
New York
NY.

Duplicate

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT-HOUSE INSPECTOR
3d DIST.
DEC
27
1919
RECEIVED
TOMPKINSVILLE, N.Y.

THIRD DISTRICT

Staten Island
(Station, Depot, or Vessel),

Dec 24th, 1919

Superintendent of Lighthouses:
3d Dist Tompkinsville NY.

Sir.

I wish to report the departure from Station of Louis W. Hering Asst Keeper. whose resignation became effective at the close of Dec 23d 1919

Respectfully
Vernon M. Ball.
Keeper

DEC 1 1919 8 59 AM

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT DEC 1 1919 HOUSES

November 29, 1919.

M
r. Lewis W. Herring,
Through the
Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the Bureau, to take effect at the close of business on

December 23, 1919.

Bureau.....Lighthouse Service, 3rd District.

Station.....Staten Island Light Station, N. Y.

Position.....Keeper.

Salary.....$600 per annum.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

M
C

3d

Form 93 JHG

NOTICE OF RESIGNATION OR DEATH

(75

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N. Y., Nov. 24, 1919 , 191

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Lewis W. Herring Position, Keeper

Legal residence, New York Station, Staten Island Lt.Sta., N.Y.

Salary, $600.00 per annum

The acceptance of this resignation is recommended effective at the close of Dec. 23, 1919

This employee has not taken leave in excess of the accrued rate.

Remarks:

VC
Mess JB

J. T. YATES

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—4623

FILE COPY

JHG

(7)

Lewis W. Herring, Asst.Keeper, Nov. 24,1919
Through the Keeper,
Staten Island Light Station,
Richmond, N. Y.

SUBJECT: Resignation.
REFERENCE: Your letter Nov.23,1919.

1. Your letter dated Nov.23,1919 resigning your position as assistant keeper of Staten Island Light Station, has been received and forwarded to Washington, with recommendation that same be accepted, effective at the close of December 22,1919.

J. T. YATES.

35244

FILE COPY

COPY

L.W. Herring

Staten Island Lt.Sta. N.Y.

Nov.23,1919

From Lewis W. Herring, Asst.Keeper

To Supt.of Lighthouses,3rd Dist.

SUBJECT: Resignation.

1. I hereby tender my resignation as assistant keeper, Staten Island Light Station.

2¾ This resignation is to take effect 30 days from date, on Dec.23,1919.

Lewis W. Herring,

Approved and forwarded:

Vernon M. Ball,

Keeper

FILE COPY

142

JHG:JJD

25

July 8, 1919.

Vernon M. Ball, Keeper,
Staten Island Light Station,
Richmond, N.Y.

The probationary period of employment of Lewis W. Herring, Assistant Keeper of Staten Island Light Station will expire on August 5th, 1919. Advise this office by return mail if his services have been satisfactory and whether or not in your opinion he is a suitable and competent man to receive a permanent appointment in his present position. If you do not consider him competent, state fully in what respects he is incompetent.

J.T. YATES

Superintendent.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE INSPECTOR 2D DIST. JUL 11 12 1 1919 RECEIVED TOMPKINSVILLE, N.Y.

THIRD DISTRICT

Staten Island
(Station, ~~Depot, or Vessel~~)

July 10th, 1919

Superintendent of Lighthouses.
Tompkinsville, N.Y.

Sir:-

Replying to official letter of July 8th 1919 referring to Assistant Keeper Jessie W. Herring.

His services at this Station have been satisfactory. Regarding his suitability for this Station, I would call your attention to the fact that he is unmarried and at the present time a younger brother also unmarried is residing with him, In this respect and under these conditions, it is my opinion, that the Station Quarters, which should have more then ordinary care, can not receive the attention they should.

Respectfully
Vernon W. Ball
Keeper

FILE COPY

JHG:SS

July 16th, 1919.

Vernon M. Ball, Keeper,
Staten Island Light Station,
Richmond, S.I.N.Y.

SUBJECT: Assistant Keeper Lewis W. Herring.

REFERENCE: Your letter July 10th, 1919.

You are informed that regardless of whether Mr. Herring is married or unmarried it is his duty to keep his quarters neat and clean and in proper condition at all times and if said condition does not exist you will call the assistant keeper's attention to the matter with the request that he attend to same and should he fail to do so now or later on the matter should be reported to this office.

J. T. YATES

Superintendent.

FILE COPY

DIA* GJS

25
11

Lewis W. Herring,
Asst. Kpr. Staten Isld. L.S.
Richmond, Staten Island.
Through Keeper.

March 7 1919.

(78)

SUBJECT: Oath

1. Your oath for service commencing February 6, 1919 has not yet been received at this office. Have it executed without delay, and send it in so that your February pay may be sent you.

For and in the absence of the Superintendent.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JHG

3-105

Resigned 12-23-19

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.

Feb. 24, 1919

Lewis W. Herring, Asst. Keeper,
Through the Keeper,
Staten Island Light Station,
Richmond, N. Y.

Enclosed is Form 206 "Record of Physical Examination of Light-Keeper or Assistant Light Keeper", addressed to the United States Public Health Service, requesting that you be given a physical examination, for the purpose of determining whether or not you are entitled to medical relief without charge at hospitals and other stations of the Public Health Service, pursuant to the Act of Congress, approved August 28, 1916. A copy of the provision contained in said Act is quoted in District Circular Letter No. 187, dated May 21, 1917.

Under the terms thereof it will be necessary for you to submit to said examination and be found physically qualified before you will be entitled to the benefits provided for by the Act of August 28, 1916. As said benefits will be solely to your personal advantage it is to your interest to give this matter attention at the earliest opportunity.

After you have been given a physical examination by the medical officer designated on attached Form 206, said Form 206 will be returned to you by the medical officer. You will then send it to this office so that it may be recorded, after which it will be returned to you. The original copy of Form 206 will then be your property, and you are directed to preserve it and keep it in your possession for future reference.

The Assistant Keeper is to sign Form 206 where marked "A", and the keeper to sign where marked "B".

J. T. YATES

Superintendent

ADDRESS ALL COMMUNICATION
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE INSPECTOR 3D DIST. FEB 19 20 1919

JHG

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.

Feb. 15, 1919

Vernon M. Ball .....Keeper
Staten Island .....Light Station,
Richmond, N.Y. .....

Furnish the information called for below in regard to Assistant Keeper Lewis W. Herring, and return this sheet to this office.

Be careful to see that the information given is accurate.

Born in (Country or State) New York, U. S. A.
Age 22 yrs. 4 months
Height 5 feet 8 inches
Weight 155 pounds
Color of hair Black
Color of eyes Grey
Distinguishing marks Left Hand Little finger not quite straight

J. T. YATES
Superintendent

Date February 18th 1919

Returned to Superintendent, the information required having been inserted above.

Vernon M. Ball .....Keeper

Form 206 FILE No. 8

RECORD OF PHYSICAL EXAMINATION OF LIGHT KEEPER OR ASSISTANT LIGHT KEEPER

IN CONNECTION WITH MEDICAL RELIEF BY THE PUBLIC HEALTH SERVICE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

PLACE, Tompkinsville, N. Y.

DATE, Feb. 24, 1919, 191

To the MEDICAL OFFICER IN CHARGE,
U. S. Public Health Service,
Stapleton, N. Y.

SIR:

Please examine Lewis V. Herring, assistant keeper, Staten Island Lt. Sta., N.Y.

nativity, United States; age, 22; height, 5 feet, 8 inches;

weight, 156 pounds; color of hair, black; color of eyes, gray

distinguishing marks, little finger, left hand, not quite straight.

as to eyesight, hearing, and physical condition.

When the examination has been completed the findings should be recorded on this blank and the blank returned to the applicant.

Respectfully,

Supt. of Lighthouses ~~Lighthouse Inspector.~~
A

(Signature of applicant:)

(To be signed in the presence of the officer issuing this blank or witnessed by a designated employee of the Lighthouse Service.) Witnessed by Keeper, Staten Island Lt. Sta.

U. S. PUBLIC HEALTH SERVICE

PLACE,

DATE, , 191

To LIGHTHOUSE INSPECTOR,

SIR: This certifies that I have this day examined the eyesight, hearing, and physical condition of , and find him physically { disqualified / qualified* } in accordance with rules approved by the Secretary of the Treasury and the Secretary of Commerce, respecting the treatment by the Public Health Service of light keepers and assistant light keepers of the Lighthouse Service pursuant to the Act of Congress approved August 28, 1916.

He is disqualified for the reasons shown on page 3.

Surgeon, U. S. Public Health Service.

* If qualified, strike out the word "disqualified" and the paragraph following.

11—5999

FEB 20 1919 9 55

CERTIFICATE OF PROBATIONARY APPOINTMENT

LIGHT FEB 20 1919 HOUSES

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

February 17, 1919.

Mr. Lewis W. Herring,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, ~~Keeper~~ in the Lighthouse Service at a salary of Six Hundred dollars per annum, effective on the date on which you entered upon duty in the above-mentioned position. (February 6, 1919)

By selection from certificate of eligibles (No. .....) issued by the ~~Secretary of the Second Civil Service District.~~

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings

Chief of Appointment Division.

D
G

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Vernon M. Ball.

Legal Residence: New York.

(See reverse side.)

11—5080

3d district

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

February 17, 1919.

Mr. Lewis W. Herring,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Six Hundred dollars per annum, effective on the date on which you entered upon duty in the above-mentioned position. (February 6, 1919)

By selection from certificate of eligibles (No. .....) issued by the Secretary of the Second Civil Service District.

By direction of the Secretary:

Respectfully,

Clifford Harding
Chief of Appointment Division.

D
G

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Vernon M. Ball.

Legal Residence: New York.

(See reverse side.)

11—5980

LIGHT-HOUSE INSPECTOR
3d DIST.
FEB
1919
RECEIVED
TOMPKINSVILLE, N.Y.

Staten Island St. Sta.,
Richmond, New York,
Feb. 15, 1919.

From: Lewis H. Herring, Asst. Keeper
To: Superintendent of Lighthouses
Via Keeper

Subject: Pay for January.

My pay for January, beginning January 14, 1919 and extending to January 31, 1919 has not as yet been sent me. As I have used up my personal funds I stand in need of my pay check.

Respectfully
Lewis H. Herring

1st. Indorsement: Forwarded
Feb 18th 1919.
Vernon M. Ball - Keeper

Paid

Form 7

5106

JHC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

Tompkinsville, N. Y., Feb.11, 1919 (City.) (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

(Thr.Sec'y 2nd C. G. Dist.)

Action recommended, Probationary appointment.

Name, Lewis W. Herring

Legal residence, New York

Position, Keeper

Salary, $600 per annum

Location, Staten Island Lt.Stn., N.Y.

Appropriation, Salaries, Keepers of Lighthouses

Effective February 6,1919 { the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position,

Former salary,

Location,

Rank on eligible list, 1 Rating, Keeper Percentage, 93.5 , Other eligibles considered:

None

Previous incumbent, Vernon M. Ball

Services terminated, Dec. 15,1918

Reason, Promoted

Assignment to duty on Feb.6,1919 was necessary for the reason that it was not practicable to permit this position to remain vacant until appointment certificate could be obtained.

Members of family in Government Service, None.

Remarks: Quarters are provided for families of keepers at this station. No employee of District desired transfer to this position. Nos.1 to 7 on eligible list will accept appointment only to certain specified stations.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191 .

For and in the absence of the Superintendent.

F. W. Ockenfels

Secretary, Civil Service District.

1st Asst.Supt.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—23

JHG

Vernon M. Ball, Keeper,
Staten Island Light Station,
Richmond, S. I., N. Y.

Feb. 10,1919

SUBJECT: Lewis W.Herring, asst.keeper,

1. Advise this office by return mail whether or not Lewis W.Herring, has as yet reported for duty as assistant keeper of Staten Island Light Station, and if so, the date of his arrival at the station.

For and in the absence of the Superintendent.

F. W. Ockenfels

1st Asst.Supt.

Post.

MEMORANDUM SHOWING LAST DAY SERVED BY TEMPORARY EMPLOYEE

(To be filled in immediately after the last day temporary employee serves, signed by the head of the bureau, and forwarded to the Secretary of Commerce and Labor.)

Name of employee Lewis W. Herring

Designation Keeper *Compensation* $840 p.a.

Place of employment Southwest Ledge Light Station and New Haven Middle Breakwater East End Light, Conn.

Last day served Feb. 5, 1919

VC

Miss

For and in the absence of the Supt.,

FOR SIGNATURE OF THE SUPERINTENDENT

F. W. Ockenfels

1st Asst. Supt., 3d L.H. Dist.

(*Official title.*)

Date Feb. 11, 1919

Tompkinsville, N.Y.

(*Bureau or service.*)

11—2876

FEB 12 1919
RECEIVED
TOMPKINSVILLE, N.Y.

Staten Island, St. Sta.
Richmond N.Y.
Febuary 7th 1919

Surpentendent of Light Houses.
3d District
Tompkinsville N.Y.

Sir:-

I have to report that Mr. Lewis Herring has reported for duty this date, Feb. 7th 1919. as Asst. Keeper at this Station

Very Respectfully

Vernon M. Ball
Keeper.

Herring & O.D. Feb 6-1919 the date he was relieved by Kprof So West Ledge where he had been Temp. Asst. Keeper.

JHG

90

February 1,1919

Lewis W. Herring, Asst.Keeper,
Through the Keeper,
Southwest Ledge Light Station,
New Haven, Conn.

SUBJECT: Transfer to Staten Island Lt.Sta.

1. Mr.Griffiths, keeper of Southwest Ledge Light Station has been ordered to return to the station and resume his duties as keeper. As soon as Mr.Griffiths arrives at the station, you will proceed to Staten Island Light Station, Richmond, Staten Island, New York and report to the keeper of that station for duty as assistant Keeper.

J. T. YATES.

Tompkinsville, N. Y.,
February 1,1919

1. Copy forwarded to Vernon M. Ball, Keeper of Staten Island Light Station, for his information.
2. Report to this office promptly by mail the date on which Mr.Herring reports for duty at Staten Island Lt.Sta.

J. T. YATES.

JHC

750
6

Lewis W. Herring, Assistant Keeper,
Through the Keeper,
Southwest Ledge Light Station,
New Haven, Conn.

January 27, 1919

SUBJECT: Appointment.

1. Transmitted herewith is Department letter dated January 14,1919 appointing you keeper in the Lighthouse Service, effective January 14,1919. As verbally stated to you, this appointment is temporary, and you will be transferred later to some other station and given a permanent appointment. Have the attached papers executed at the arliest possible date and forward same to this office.

J. T. YATES.

Form 73

JHG 1

5135

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

Tompkinsville, N. Y. (City.) Jan. 15, 1919 (Date.) 191

THE COMMISSIONER OF LIGHTHOUSES:

(Thr.Sec'y 2nd C. S. Dist.)
Action recommended, Temporary appointment for a period not to exceed 3 months.

Name, Lewis W. Herring — Legal residence, New York

Position, Keeper (Temporary) — Salary, $840 per annum

Location, Southwest Ledge Light Station and New Haven Middle Bkw. East End Light, Conn. — Appropriation, Salaries, Keepers of Lighthouses

Effective January 14, 1919 — {'the actual date of entrance on duty, or / as soon thereafter as he enters on duty.}

Former position, — Former salary,

Location,

Rank on eligible list, 1 — Rating, Keeper — Percentage, 83.6, Other eligibles considered:

None

Previous incumbent, John F. Myrtle — Services terminated, Dec.31,1918

Reason, Appointed Additional Keeper.

Members of family in Government Service, None.

Assignment to duty on Jan.14,1919 was necessary for the reason that it was not practicable to permit this position to remain vacant until appointment certificate could be obtained.

Remarks:
In accordance with Rule VIII, Sec. 4, C. S. Rules.
Pending the disposition of charges against David Griffiths (keeper) and promotion of John F.Myrtle (assistant keeper).

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

VC

J. T. YATES.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE



75

1-st

Per

THIRD DISTRICT

South West Ledge Station
(Station, Depot, or Vessel)

Jan 14, 1919

Mr J. F. Yates Supt Dear Sir

Mr Lewis H. Herring arrived at 9 am. for duty this day Jan 14. 1919

Yours Respt

John F. Ingraham
Keeper

E O D Temporary Keeper (asst)
Jan. 14-1919.

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 14, 1919

LIGHT
JAN 21 1919
HOUSES

JAN 21 1919

M r. Lewis W. Herring,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Eight Hundred and Forty dollars per annum, effective January 14, 1919.

Your appointment will continue for a period not to exceed three months.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings

M
G

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: John F. Myrtle.

Legal Residence: New York.

3rd District.

JEG

Lewis W. Herring,
520 West 156th Street,
New York, N. Y.

Jan. 11,1919

SUBJECT: Position as keeper.

1. Referring to your application filed in this office for the position of keeper, and to your verbal statement that you were willing to accept the position of temporary assistant keeper at Southwest Ledge Light Station. You are advised you have been selected for this position, and in accordance therewith are hereby directed to report for duty at that station at the earliest possible date after receipt of this letter. Transportation will be at your own expense. Show this letter to the keeper, which will be his authority for assigning you to duty. The acting keeper's name and address is John F. Myrtle, New Haven, Conn.

J. T. YATES.
Superintendent

Jan.11,1919

Copy forwarded to John F.Myrtle, acting keeper, Southwest Ledge Lt. Sta., for his information.

Report to this office promptly by letter, the date on which Mr.Herring entered on duty as assistant keeper.

Direct Laborer VanIderstine to return to this Depot as soon as Herring arrives at the station.

J. T. YATES.

Lewis W. Herring

Kps. (Temp) SW Sedge.

7

14-31-17

Jan 14 to Feb 5, 1819 = 22 days.

22 days 840.a: = 51.33

7.33 increase.

10.35 commutation

69.01

commutation
23 days.
×45
11 5
92
10.3 5

7.33

JHG

250
6

(25

Lewis W. Herring,
520 West 156th Street,
New York, N. Y.

Dec. 21,1918

SUBJECT: Position, Asst.Keeper, S.W.Ledge.

1. Referring to your application filed in this office for the position of keeper or assistant keeper. It is expected it will be possible to give you definite orders in regard to reporting for duty as assistant keeper of Southwest Ledge Light Station about December 30th. In the meantime please call at this office for interview when convenient.

J. T. YATES.

Superintendent

Form 201

LETTER TO ELIGIBLES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Louis W. Herring
520 West 156th St.,
New York, N.Y.

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DIST.,

Tompkinsville, N. Y., Dec.21,1918, 191

SIR: You are hereby informed that you are being considered for the position of
(State position, location, and whether station is ashore or afloat.)

Asst.Keeper of Southwest Ledge Light Station, located off shore in Long Is.Sound

Salary $840 per annum per annum.

Quarters: are provided for keepers.
(State whether or not quarters are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)

(In addition there is a temporary increase of $10.00 per month in pay for the period up to June 30,1919)

Fuel: 7 tons of coal and 1 cord of wood per year for two keepers.
(State allowance of fuel for domestic purposes, if authorized.)

Rations: Allowance of 45 cents per day.
(State facts concerning rations for this position.)

This position is also offered to other eligibles, any one of whom may be selected, although all may indicate willingness to accept this position.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J.T.Yates

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?.....

Do you wish your name restored to the register at this time?.....

Are you willing to accept the next appointment offered?.....

Do you wish your name restored to the register at some future time? If so, give date.

.....

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." ..... If yes, state how many .....; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
	.....	Position ..... Department or office.....		
	.....	Position ..... Department or office.....		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

My reasons for declining the position tendered me are as follows: .....

.....

.....

.....

(Signature) .....

(Post-office address) .....

Date, ...

11—749

Form 201

LETTER TO ELIGIBLES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Louis W. Herring
520 West 156th St.,
New York, N.Y.

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DIST.,

Tompkinsville, N. Y., Dec. 21, 1918 191

SIR: You are hereby informed that you are being considered for the position of
(State position, location, and whether station is ashore or afloat.)

Asst. Keeper of Southwest Ledge Light Station, located off shore in Long Is. Sound

Salary: $840 per annum per annum.

Quarters: are provided for keepers.
(State whether or not quarters are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)

(In addition there is a temporary increase of $10.00 per month in pay for the period up to June 30, 1919)

Fuel: 7 tons of coal and 1 cord of wood per year for two keepers.
(State allowance of fuel for domestic purposes, if authorized.)

Rations: Allowance of 45 cents per day.
(State facts concerning rations for this position.)

This position is also offered to other eligibles, any one of whom may be selected, although all may indicate willingness to accept this position.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. Yates

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? Yes

Do you wish your name restored to the register at this time? Yes

Are you willing to accept the next appointment offered? Yes

Do you wish your name restored to the register at some future time? If so, give date.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." Yes If yes, state how many X; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
		Position Department or office		
		Position Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

My reasons for declining the position tendered me are as follows:

(Signature) Louis W. Herring

Date, Dec. 21, 1918 (Post-office address) 520 W. 156 St.

11—749

FILE COPY

JHG

Dec. 18,1918

Mr. Harry C. Shadbolt,

Lock Box 341,

Huntington, L. I., N. Y.

SUBJECT: Position as Assistant Keeper.

Sir:-

1. Referring to your application filed in this office for the position of keeper or assistant keeper.

2. Advise this office by return mail whether or not, in the event of a vacancy, you would be willing to accept the position of assistant keeper of Southwest Ledge Light Station, location off shore in Long Island Sound near New Haven, Conn. The salary is $70 per month, in addition to which there is a ration allowance of 45 cents per day, and also a temporary increase of $10 per month for the period up to June 30,1919. Quarters are provided for the keeper, but not for the family of keeper. The total salary will be $93.50 per month. Advise this office by return mail whether or not you would like to be considered for this position, in the event of a vacancy, and if so, how soon you could report for duty if selected.

Respectfully,

J. T. YATES.

Superintendent

LIGHT-HOUSE INSPECT. OFF.
2D DIST.
DEC
26 27
1918
RECEIVED
TOMPKINSVILLE N.Y.

PANFIELD
HUNTINGTON, LONG ISLAND

Dec. 25. 1918

Mr Yates.

Dear Sir.

Briefly to your letter received yesterday as I do not get my mail every day only when I go to the Post Office as I live about 4½ miles from the Village of Ft. Floyd Harbor Light. I regards to South west Ledge Light Station I would take it if I was selected in a few weeks as I have ben with these People a number of Years

as they have used me find, I would not want to break my agreement, which is: I am hired by the Year, my time will be up the first of February 1919. if I could have my name place on the Eligible list and if at that time there was any vacancy I would be very much pleas to be selected for a Ass. Keeper position Thanking You for Your kindness and hoping I will be selected as one of Your Ass. Keeper. under You later on. Also

hoping to hear from You
inregards to my name
being left on the Eligible
List.

I Remain Your
Respectfully

Harry Shadbolt.
Huntington
Lock Box 341 L. I.

COMMUNICATIONS TO
SE INSPECTOR
OMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT-HOUSE INSPECTOR 3D DIST. DEC 27 1917 RECEIVED TOMPKINSVILLE N.Y.

THIRD DISTRICT

Staten Island
(Station, Depot, or Vessel)

Dec 26th, 1917

Superintendent of Lighthouse
3rd Dist Tompkinsville N.Y.

Sir:-

Inclosed you will please find Duplicate report Concerning the departure from Station of Asst Keeper resigned, as per Verbal order received from office through former Asst Keeper.

Respectfully
Vernon W Ball
keeper

Sarah N. Ewing

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

3619

76

LIGHTHOUSE INSPECTOR 3D DIST.
FEB 18 1919
RECEIVED
TOMPKINSVILLE, N.Y.

THIRD DISTRICT

South West Ledge Lt.
(Station, Depot, or Vessel)

New Haven, Conn, 191

Mr J. T. Yates Supt Light Houses

Kindly advise me if L. W. Herring who left this station for a station on Staten Island is still at that station on pay. This man has left this station in debt to me $15.00 for food. He promised to send me a money order for this money but to date I have not heard from him.

Yours Respt

John F Myrtle

FILE COPY

WJL:SS

John F. Myrtle, Asst. Keeper,
South West Ledge Light Station,
New Haven, Conn.
(Through the Keeper)

February 19th, 1919.

SUBJECT: Address of L. W. Herring.
REFERENCE: Your letter without date received February 19th.

L. H. Herring is Assistant Keeper of Staten Island Light Station, Richmond, S.I.N.Y.
For and in the absence of the Superintendent.

F. W. OCHSENFELS

1st. Asst. Supt.