67/72

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 5/16/2023

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Anderson, Kraig, L.	23-003
E-Mail Address:	**Phone Number:**
kraiga@gmail.com	858-357-5100

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Hicks, Stephen, A.		1884 England

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☑ 1939 & Prior
- ☑ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service): CA

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature:

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service	From: 1931	To: 1945
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: 2-2907295960 84

Attendant Signature:

CMRS Search Request Number(s):

Remarks:

JUN 9 PM 2:18

SCREENING NOTES

- ☑ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

Employee Name: HICKS, Stephen A. **DOB:** 1884 POB England

DOS: 1931-1947 SvcRec have POB as Minnesota

Records checked:

Agency: Commerce 6028	Area: Bay 10, Lower Catwalk	positive	negative
Agency: Commerce 6029	Area: Bay 10, Lower Catwalk	positive	negative
Agency: Old Commerce	Area: Bay 10, Lower Catwalk	positive	negative

AND

Agency: Treasury 2189	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury 2188	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Old Treasury	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

Agency: Treasury SRCs series 1	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 2	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 3	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Coast Guard SRCs	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

CMRS: possible CG service	Area: _____	positive	negative
ARCIS: _____	Area: _____	positive	negative

Notes: _____

STANDARD FORM NO. 6
(Approved by the President March 28, 1924)

PERSONAL HISTORY

(Statement to be prepared by appointee in his own handwriting)

DEPARTMENT OF COMMERCE
JUN 27 1931
APPOINTMENT DIVISION

Bureau, division, or office EIGHTEENTH LIGHTHOUSE DISTRICT, CALIFORNIA.

1. Name in full Stephen Albert Hicks

2. Legal (voting) residence Calif 10th Los Angeles San Pedro.
(State and Congressional District) (County) (City or town)

3. Where born? Minnesota Minneapolis When born? Sept 19 1884
(State or foreign country) (City or town) (Month—Day—Year)

4. If foreign, state whether naturalized or alien

5. Indicate sex, marital condition, and race by check, thus: √

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored

6. A complete record of your past civil service for the United States Government:

BRANCH OF SERVICE AND PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
			Month	Day	Year	Month	Day	Year
None	CARDED							

7. Military and naval record. If any, check (√) to indicate branch and other information and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps √	Coast Guard	War Veteran √	Pensioner √	Veterans' Bureau beneficiary

Enlisted Oct 1. 1901 Discharged Oct 3. 1905
Organization Marine Corps

Enlisted Discharged
Organization

8.

EDUCATION (Circle number of years)	Common school	High school	College	Degrees, if any
	1 2 3 4 5 6 7 (8)	1 2 3 4	1 2 3 4	

9. State special qualifications Licensed Diesel Engineer Marine

10. Name, relationship, and address of person to be notified in case of emergency:

Lulu M. Hicks (Name) Wife (Relationship)

3700. S Pacific ave San Pedro Calif
(Post office address)

I certify that the foregoing answers are correct to the best of my knowledge and belief.

S. A. Hicks.
(Name as usually written and which will be used as official signature)

June 20. 1931 (Date)

Present address 3700. S. Pacific ave
San Pedro Calif.

10—1659 GOVERNMENT PRINTING OFFICE

(Approved by the President, May 22, 1928)

APPOINTMENT CLERK DIVISION
1931 JUN 27 AM 11 17

OATH OF OFFICE

Prescribed by Section 1757, Revised Statutes of the United States

DEPARTMENT OF COMMERCE
(Department or Establishment)

EIGHTEENTH LIGHTHOUSE DISTRICT, CALIFORNIA
(Bureau or Office)

I, STEPHEN A. HICKS
(Name in full, printed or typed), do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So HELP ME GOD.

U. S. REPORT DATA ENTERED

Stephen A. Hicks
(Signature of Appointee)

Subscribed and sworn to before me this 19 day of June, A. D. 1931.

at San Pedro, California
(City or place) (State)

[SEAL] SAN PEDRO, CALIF. JUN 19 1931 M. M.

C. P. Wright
C. P. Wright, Postmaster
San Pedro, California

CARDED

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

Position to which appointed SECOND ASSISTANT KEEPER, LOS ANGELES HARBOR LIGHT STATION
$1500. per annum, Range: $1500-$1860

Date of entrance on duty June 19, 1931.

GOVERNMENT PRINTING OFFICE 10—1689

a/

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 16, 1931.

Mr. Stephen A. Hicks,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of One Thousand Five Hundred dollars per annum

effective June 16, 1931, or entrance on duty.

Nature of appointment: Probationary.

Civil Service authority: Manager, Twelfth Civil Service District.

Classification allocation:

CARDED

By direction of the Secretary:

Respectfully,

JUN 18 1931

EDW. J. GARDNER

18
E

Chief of Appointment Division.

Appropriation (unit): Field.

Vice: Joseph Stark.

Legal Residence: California.

APPOINTMENT DIVISION
ENTERED ON JOURNAL
JUN 20 1931
SHEET NO. 3063
DEPARTMENT OF COMMERCE

GOVERNMENT PRINTING OFFICE
11-8657

Form 73
Ed. April, 1929

DUPLICATE

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 18th DISTRICT.

EMA LIGHTHOUSES 1931 JUN 15 AM 9:50
1931 JUN 15 PM 3 20
Twelfth P JUN 10/31 CHIEF CLERK San Francisco, Cal.

San Francisco, California, June 3, 1931., 19
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:
(Through the District Civil Service Manager)

Action recommended, Probationary appointment — Legal residence, California

Name, Stephen A. Hicks — Proposed salary, ~~$1500~~ Min.

Position, Keeper (Second Assistant) — Proposed range, $1500-$1660

Location, Los Angeles Harbor Light Station — Appropriation, Salaries of Keepers

Effective, June 16, 1931. — {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

DEPARTMENT OF COMMERCE JUN 15 1931 APPOINTMENT DIVISION

Former position, -- — Former salary,

Location, -- — Former range,

Rank on eligible list, 1 — Rating, Assistant Lighthouse Keeper — Percentage, 92.4 DPf, Other eligibles considered:
William Owens - C
Carl Stevenson - C

Previous incumbent, Joseph Stark (Lt.#790) 1500 — Services terminated, April 16, 1931.

Reason, Death

Members of family in Government service, No

Date of birth, Sept. 19, 1884

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, JUN 10 1931, 19

For & in the absence of the Superintendent.

C. R. Sayer
[redacted] Secretary, 12th Civil Service District.
DISTRICT MANAGER

F. J. Otter
Assistant Superintendent.

C 6-11-31

BUREAU OF LIGHTHOUSES
WASHINGTON

June 15, 1931

Submitted to the Secretary of Commerce, approved, attention being invited to previous nomination submitted in this case (of June 10) which did not bear the indorsement of the District Civil Service Manager.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUN 17 1931 DEPARTMENT OF COMMERCE

Action O. K. See recommendation dated June 10, 1931

Chief Clerk

C. P. Harman
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form 73
Ed. April 1929

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

EMA
1931 JUN 8 AM 11 57

CHIEF CLERK

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 18th DISTRICT.

San Francisco, California, June 3, 1931.
(City) (Date)

1931 JUN 10 PM 3 05

DEPARTMENT OF COMMERCE
JUN 11 1931
APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:
(Through the District Civil Service Manager)

Action recommended, Probationary appointment to fill vac.

Legal residence, California

Name, Stephen A. Hicks

Proposed salary, $1500 A.

Position, Keeper (Second Assistant)

Proposed range, $1500-$1860

Location, Los Angeles Harbor Light Station

Appropriation, Salaries of Keepers

Effective, June 16,1931. {[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

DEPARTMENT OF COMMERCE
JUN 16 1931
APPOINTMENT DIVISION

Former position, --

Former salary,

Location, --

Former range,

Rank on eligible list, 1 Rating, Assistant Lighthouse Keeper Percentage, 92.4 DPf, Other eligibles considered:

William Owens - C
Carl Stevensen - C

Previous incumbent, Joseph Stark (Lt.#790) 1500 Services terminated, April 16,1931.

Reason, Death

Members of family in Government service, No

TELEGRAPHIC REPLY IS DESIRED

Date of birth, Sept. 19, 1884

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

For & in the absence of the Superintendent.

C 6-11-31

?

Secretary, Civil Service District.

ASSISTANT SUPERINTENDENT.

BUREAU OF LIGHTHOUSES
WASHINGTON

June 10, 1931

Submitted to the Secretary of Commerce, approved, attention being invited to the inclosed radiogram from the 18th District Office stating that the District Secretary approves the selection of Mr. Hicks.

Action O. K.

Chief Clerk

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

(COPY)

RADIOGRAM

65 WVY F 22 COM

SANFRANCISCO CALIFORNIA 210P JUNE 9 1931

LIGHTHOUSE COMMNR

WASHINGTON DC

RETEL DATE DISTRICT SECY APPROVES PROBATIONARY APPOINTMENT STEPHEN A HICKS KEEPER LOSANGELES HARBOR DUPLICATE COPY BEING MAILED THROUGH DISTRICT SECY THIS DATE

OTTER

604 P

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE SUPERINTENDENT
APR -11 1932
SAN FRANCISCO

EIGHTEENTH DISTRICT

Los Angeles Harbor.
(Station, Depot, or Vessel)

April 8, 1932

Superintendent of Lighthouses.
San. Francisco, Calif.

Supt.
Asst. Supt.
Assoc. Eng. 1
Assoc. Eng. 2
Chf. Clk.
Accounts
Personnel
Purch. & Cont.
Files
Trans. & Prop.
Hydrog.
Airways
Messenger

Through the Keeper.

Sir:-

In reply to your letter of April 6. 1932. I wish to state that I will accept the position of First assistant Keeper Point Arguello Light Station if offered me.

Respectfully.

S. A. Hicks.
2nd asst. Keeper,
Los Angeles Harbor,
Light Station.

Forwarded 4/8/32
I. D. Conklin.

Form 73 EMA

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 18TH DISTRICT.

DEPARTMENT OF COMMERCE APR 19 1932 APPOINTMENT DIVISION

1932 APR 18 PM 3:

San Francisco, California, April 12, 1932
(City) (Date)

DEPARTMENT OF COMMERCE APR 20 1932 APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and change in compensation. Legal residence, California

Name, Stephen A. Hicks — to fill vac.

Position, Keeper (First Assistant)

Location, Point Arguello Light Station

Proposed salary, $1260.00 Annum

Proposed range, $1260-$1620

Appropriation, Salaries of Keepers

Effective, May 1, 1932.

[1] ~~the actual date of entrance on duty, or~~ or as soon thereafter as he enters on duty.

Former position, Keeper ((~~First~~ Second Assistant))

Location, Los Angeles Harbor Light Station

Former salary, $1500.00 A.

Former range, $1500-$1860

Rank on eligible list, -- Rating, Percentage, , Other eligibles considered:

Previous incumbent and his pay, H.W.Bosworth, $1260 (LT.#762) Services terminated, April 30, 1932, or as soon thereafter as he is promoted

Reason, Promotion

Pending

Members of family in Government service, None

Date of birth, Sept.19, 1884

Remarks: This appointment cannot be deferred without endangering life and property. Important radiobeacon and fog signal station and full complement consists of only three keepers. Letter from Mr. Hicks stating that he is willing to accept the above transfer is attached.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19----

4-19-32

H. W. Rhodes.
SUPERINTENDENT OF LIGHTHOUSES.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

APR 18 1932

Submitted to the Secretary of Commerce, approved.

Action O.K.

Chief Clerk

APPOINTMENT DIVISION NECESSARY ACTION TAKEN APR 22 1932 DEPARTMENT OF COMMERCE

C. P. Harman
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

TREASURY DEPARTMENT
UNITED STATES COAST GUARD

Form 2390-A

APPLICANT OR EMPLOYEE MUST FILL THE FOLLOWING

Name (in full) Hicks Stephen albert Sex Male

Present address Fort Baker Calif. Date of birth Sept 19. 1884

To be employed in _____ Bureau _____ Division _____ Section _____

Bonita Pt. Light Station, U.S. Coast Guard San Francisco

JAN 3 1940 SAN FRANCISCO

Give below all places of residence during the past FIVE years

From— (Month and year)	To— (Month and year)	Number and Street	City and State
May 1932	Oct 1935	Pt. Arguello Light Sta.	Calif.
Oct 1935	———	Bonita Pt. " "	"

Give, in your own handwriting, the information requested below

Have you ever been arrested for any reason whatsoever? No.
If so, give details in space provided below. (Yes or no)

Date of Arrest	Age	Charge	Court and Location	Judge	Disposition

NO ADDITIONAL RECORD FOUND AT F. B. I.

Have you ever been fingerprinted? No Where? _____

When? _____ If for the Civil Service, what position? _____

I hereby swear (or affirm) that the above statements are complete and accurate in every detail.

U. S. COAST GUARD

Stephen A. Hicks
Customary (or payroll) signature

Subscribed and sworn to before me this _____ day of DEC 26 1939 19__.

Notary Public
CLERK, U. S. CIVIL SERVICE COMMISSION
AUTHORIZED TO ADMINISTER OATHS

My commission expires _____

ADDRESS COMMANDANT, U. S. COAST GUARD
AND REFER TO NO.
CP-75

HEADQUARTERS

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

WASHINGTON

25 October, 1939.

Chief, Division of Appointments,
Treasury Department,
Washington, D. C.

Sir:

In reference to your indorsement of September 13, on Civil Service Commission letter of September 5 (File SR:ARK:AHR), with regard to the citizenship of Lighthouse Keeper Stephen A. Hicks:

This office has to advise that Mr. Hicks' was placed on leave without pay beginning September 1, 1939, pending the outcome of his endeavor to establish his citizenship. His pay checks for June, July and August, 1939, are also being withheld.

By direction of the Commandant,

Very truly yours,

R. J. Gross,
Assistant to the Chief Personnel Officer.

E-K

OCT 26 1939

TREASURY DEPARTMENT, DIVISION OF APPOINTMENTS.
Respectfully referred, by direction of the Secretary, to the U.S.Civil Service Commission, for its ~~approval~~ consideration
(Signed) J. E. Harper
Chief, Division of Appointments.

COMMISSIONERS
HARRY B. MITCHELL, PRESIDENT
LUCILLE FOSTER MCMILLIN
SAMUEL H. ORDWAY, JR.
LAWSON A. MOYER,
EXECUTIVE DIRECTOR AND CHIEF EXAMINER

UNITED STATES CIVIL SERVICE COMMISSION
WASHINGTON, D. C.

ADDRESS ONLY
"CIVIL SERVICE COMMISSION"
IN YOUR REPLY REFER TO
FILE SR:ARK:AHR
AND DATE OF THIS LETTER

September 5, 1939

The Honorable
The Secretary of the Treasury

Attention: Bureau of Lighthouses

Sir:

The Commission is endeavoring to establish the correct date of birth of Stephen A. Hicks, keeper, 18th Lighthouse District, San Francisco, California, because of discrepant statements which he made regarding the date of his nativity in his applications for various examinations held through the office of the Twelfth U. S. Civil Service District.

On August 18, 1939, Mr. Hicks appeared in the Twelfth District Office and signed a statement, which reads as follows:

> "I am now sure that I was not born in Minneapolis as I stated in my application, but in Folkestone, England. I recently communicated with my sister regarding the matter and she informs me that this is correct and that the family immigrated to this country in 1885.
>
> "I am taking steps to obtain citizenship papers, thru my wife, who is a citizen of the United States. I understand that my father may have been naturalized, but I have written to the Immigration Service in Minneapolis, and up to the present time they cannot locate a record of his naturalization. However, the Immigration Service is making a further search. If I hear anything more from them I will submit it for consideration.
>
> "In view of the fact that there is no question but what I was born in England, it does not appear necessary to take further steps outlined in the letter of August 16th addressed to the Superintendent of the 18th Lighthouse District. I have reason to believe that I will be able to obtain proof of the correct date of my birth by communicating with the proper authorities in England as soon as I am financially able to do so."

In view of the fact that Mr. Hicks states that he has taken steps to obtain citizenship papers, the Commission is reporting the matter to your Department for any action which it may care to take under the statutes forbidding the payment of salaries to aliens or to persons who have not complied with the citizenship procedure as established by law.

There is inclosed a copy of the letter which the Commission addressed to Mr. Hicks as of this date, regarding his attempts to secure birth records.

By direction of the Commission:

Very respectfully,

L. A. Moyer
Executive Director
and Chief Examiner

SEP 25 1939

TREASURY DEPARTMENT,
Respectfully referred, by direction of the Secretary, to the Commandant, U. S. Coast Guard, for his consideration.

(Signed) J. E. Harper
Chief, Division of Appointments.

Inc. 63007

Copy SR:ARK:AHR

September 5, 1939

Mr. Stephen A. Hicks,
Fort Baker, California.

Dear Mr. Hicks:

Reference is made to the efforts you are making to establish the correct date of your birth as the result of discrepant statements made by you in your applications for an Assistant Lighthouse Keeper examination in 1931, and for a reopened examination for First Assistant Diesel Engineman (Marine), in 1939.

The Commission has had extensive correspondence with the Manager of the Twelfth U. S. Civil Service District in your case, and he has recently transmitted the statement which you signed on August 18, 1939, which reads in part as follows:

> "In view of the fact that there is no question but what I was born in England, it does not appear necessary to take further steps outlined in the letter of August 16th addressed to the Superintendent of the 18th lighthouse District. I have reason to believe that I will be able to obtain proof of the correct date of my birth by communicating with the proper authorities in England as soon as I am financially able to do so."

Since you believe that you were born in England, the Commission suggests that you address a letter immediately to the Registrar of Births, Somerset House, London, England, supplying that office with the names of your parents and the place and date of your birth. It is not believed that the cost of the search of the birth records in England will be prohibitive, and as the Commission desires to close your case as soon as possible, it is requested that you initiate action immediately."

By direction of the Commission:

Very respectfully,

Wm. C. Hull
Executive Assiatant

July 1, 1939. Lighthouse Districts No. Eighteenth

consolidated with San Francisco Coast Guard District,

Headquarters San Francisco, California

See U. S. Coast Guard General Order No. 37, dated June 20, 1939.

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - FEB 9 1940

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

Stephen A. Hicks (Name) — Paliz (Legal Residence)

STATUS

DATE OF BIRTH 9-19-1884

DESIGNATION	SERVICE AND GRADE	SALARY	ACTION	BUREAU	STATION—DISTRICT 18 Dist.
Keeper	—	1500	Prob.	L.H.	Los Angeles Harbor L.S.
"	—	1260	Transfer	"	Pt. Arguello
"	—	1200	"	"	Bonita Pt. L.S.
"	—	1260	INCREASE IN COMPENSATION	"	"

Form A-38

DEPARTMENT OF COMMERCE
DIVISION OF PERSONNEL
WASHINGTON

June 16, 1939.

M
r. Stephen A. Hicks
Through the
Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective

June 16, 1939.

A new appointment will not be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

JUL 13 1939

CARDED

OLIVER C. SHORT
Director of Personnel.

DIVISION OF PERSONNEL
ENTERED ON JOURNAL
JUN 24 1939
SHEET NO. 39-142
DEPARTMENT OF COMMERCE

From:
$1200
To:
$1260
Service and grade:

Appropriation (unit):
Field

18
C

FOR BASIS OF THIS ACTION SEE
LETTER DATED 6/15/39
IN FILE F 248-8

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

EMA

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
OCT 29 1935
APPOINTMENT DIVISION

1935 OCT 28 AM 11:27
1935 OCT 29 AM 10:17

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

October 28, 1935.

Commissioner of Lighthouses.

1. Referring to Department letter of September 28th advising Mr. S. A. Hicks that his compensation had been changed from $1260.00 per annum to $1200.00 per annum effective upon entrance on duty, the Bureau is advised that Mr. Stephen A. Hicks entered upon duty as Second Assistant Keeper, Bonita Point Light Station, at $1200.00 per annum effective at the commencement of October 18th, by reason of transfer from the position of First Assistant Keeper, Point Arguello Light Station, with compensation at the rate of $1260.00 per annum.

Hw. V. Rhodes.

Superintendent of Lighthouses.

ENTERED ON COMPLETION OF PERSONNEL JOURNAL
Date 10/31/35

OCT 29 1935

Forwarded to Secretary of Commerce for his information.

For the Commissioner,

Chief, Personnel Division

CARDED

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

September 28, 1935.

Mr. Stephen A. Hicks,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective upon entrance on duty (change of station and duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER OCT 14 1935

Chief of Appointment Division.

From: $1260 per annum.

To: $1200 per annum.

Service and grade:

Appropriation (unit): Field.

APPOINTMENT DIVISION ENTERED OCT 15 1935 SHEET DEPARTMENT OF COMMERCE

4875

18
B

CARDED

GOVERNMENT PRINTING OFFICE 11—9051

Form 73

NOMINATION

EMA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, ... DISTRICT: .....

San Francisco, California, September 14, 1935, 19...
(City) (Date)

DEPARTMENT OF COMMERCE SEP 23 1935 APPOINTMENT DIVISION

1935 SEP 23 AM 11:00

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and change in compensation

Name, Stephen A. Hicks

Position, Keeper, Second Assistant

Location, Bonita Point Light Station

Effective, October 1,1935.

Legal residence, California

Proposed salary, $1200.00 A

Proposed range, $1200-1560

Appropriation, Salaries of Keepers

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper (First Assistant)

Location, Point Arguello Light Station

Former salary, $1260.00 A.

Former range, $1260-1620

Rank on eligible list, -- Rating, Percentage, , Other eligibles considered:

(LT.#795)

Previous incumbent and his pay, M.Maxwell,$1260.A. Services terminated,Sept.30,1935,or as soon thereafter as he is promoted

Reason, Promotion to First Assistant Keeper

Members of family in Government service, NONE

Remarks: Letter from Mr. Hicks dated Feb.16,1932,which has not been canceled, is enclosed in which he states that he desires transfer to Bonita Point Light Station as either First or 2nd Assistant Keeper.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19.....

H. W. Rhodes.

Secretary, Civil Service District.

SUPERINTENDENT OF LIGHTHOUSES.

BUREAU OF LIGHTHOUSES
WASHINGTON

SEP 23 1935

Submitted to the Secretary of Commerce, approved.

THIS IS A CIVIL SERVICE POSITION

Action U. S. C. S.

Acting Adm. Asst. to Secy

NECESSARY ACTION TAKEN 9/13/35 DEPARTMENT OF COMMERCE

C. R. Darman
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

LIGHTHOUSES
RECEIVED
SEP 6 1933
AM 11 : 39

Los Angeles Harbor,
Feb. 26, 1933.

Superintendent of Lighthouses,
San Francisco, Calif.

Through the Keeper

Sir:

I respectfully submit the following list of stations to which I would accept transfer.

My family consists of my wife and one boy 7-1/2 years old.

Alcatraz Island,	1st or 2nd Asst.
Angel Island	1st Asst.
Ballast Point	1st Asst.
Bonita Point	1st or 2nd Asst.
Goat Island	1st Asst.
Lime Point	1st Asst.
Point Arena	1st or 2nd Asst.
Point Loma	1st or 2nd Asst.
Point Vicente	1st or 2nd Asst.

Respectfully,
/s/ S. A. Hicks

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

EMA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
LIGHTHOUSES

1932 MAY - 9 - AM 11:26

1932 MAY - 11 - AM 11 P 38

DEPARTMENT OF COMMERCE
MAY 11 1932
APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

CHIEF CLERK

May 5, 1932.

Commissioner of Lighthouses.

1. Referring to Department letter of April 20th advising Mr. Stephen A. Hicks that his compensation had been changed effective on entrance on duty.

2. The Bureau is advised that Mr. Hicks entered on duty as First Assistant Keeper, Point Arguello Light Station, with compensation at $1260.00 per annum effective commencing May 1, 1932.

H. W. Rhodes.

CARDED

C. S. REPORT DATA ENTERED

Bureau of Lighthouses, Washington

MAY 10 1932

Submitted to Secretary of Commerce for his information

For the Commissioner:

R. J. Groom

Chief, Personnel Division.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

April 20, 1932.

Mr. Stephen A. Hicks,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective May 1, 1932, or entrance on duty (change of station and duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

APR 25 1932

EDW. J. GARDNER.
Chief of Appointment Division.

From: $1500 per annum.

To: $1260 per annum.

Service and grade: Field.

Appropriation (unit):

CARDED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
APR 23 1932
SHEET NO. 4081
DEPARTMENT OF COMMERCE

18
E

Form 73
Ed. April, 1929

NOMINATION

EMA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1931 JUN 8 AM 11 57

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 18th DISTRICT.

San Francisco, California, June 3, 1931.
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:
(Through the District Civil Service Manager)

Action recommended, Probationary appointment

Name, Stephen A. Hicks

Position, Keeper (Second Assistant)

Location, Los Angeles Harbor Light Station

Effective, June 16,1931.

Legal residence, California

Proposed salary, $1500 A.

Proposed range, $1500-$1860

Appropriation, Salaries of Keepers

[1] ~~the actual date of entrance on duty~~, or
as soon thereafter as he enters on duty.

Former position, --

Location, --

Former salary,

Former range,

Rank on eligible list, 1 Rating, Assistant Lighthouse Keeper Percentage, 92.4 DPf, Other eligibles considered:

William Owens - C
Carl Stevensen - C

Previous incumbent, Joseph Stark(Lt.#790) Services terminated, April 16,1931.

Reason, Death

TELEGRAPHIC REPLY IS DESIRED

Members of family in Government service, No

Date of birth, Sept. 19, 1884

Remarks:

For & in the absence of the Superintendent.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19----

F. J. OTTER

ASSISTANT SUPERINTENDENT.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES June 10, 1931
WASHINGTON

Submitted to the Secretary of Commerce, approved, attention being invited to the inclosed radiogram from the 18th District Office stating that the District Secretary approves the selection of Mr. Hicks.

Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

S. C. Form No. 11

Signal Corps, United States Army

Received at War Department Message Center, Room 3441, Munitions Building, Washington, D. C.

1931 JUN 10

RADIOGRAM

3—9313

U. S. GOVERNMENT PRINTING OFFICE: 1930

65 WVY F 22 COM

SANFRANCISCO CALIFORNIA 210P JUNE 9 1931

LIGHTHOUSE COMMR

WASHINGTON DC

RETEL DATE DISTRICT SECY APPROVES PROBATIONARY APPOINTMENT STEPHEN A HICKS KEEPER LOSANGELES HARBOR DUPLICATE COPY BEING MAILED THROUGH DISTRICT SECY THIS DATE

OTTER

604P

copy to Dept

COMMISSIONER OF LIGHTHOUSES

H-L-M

WASHINGTON DC JUNE 9 1931

DISPATCH PLEASE SEND
VIA SIGNAL CORPS - WAR

USLHE
SAN FRANCISCO, CALIF.

ADVISE IF DISTRICT SECRETARY APPROVES PROBATIONARY APPOINTMENT STEPHEN A HICKS KEEPER LOS ANGELES HARBOR IT NOT BEING INDICATED ON YOUR NOMINATION

PUTNAM

Confirmation

Form 73
Ed. April, 1929

DUPLICATE

1931 JUN 15 AM 9-50

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 18th DISTRICT.

San Francisco, California, June 3, 1931., 19
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:
(Through the District Civil Service Manager)

Action recommended, Probationary appointment

Name, Stephen A. Hicks

Position, Keeper(Second Assistant)

Location, Los Angeles Harbor Light Station

Effective, June 16,1931.

Legal residence, California

Proposed salary, $1500 A.

Proposed range, $1500-$1860

Appropriation, Salaries of Keepers

~~the actual date of entrance on duty~~, or
as soon thereafter as he enters on duty.

Former position, --

Location, --

Former salary,

Former range,

Rank on eligible list, 1 Rating, Assistant Lighthouse Keeper Percentage, 92.4 DPf, Other eligibles considered:
William Owens - C
Carl Stevenson - C

Previous incumbent, Joseph Stark (Lt.#790) Services terminated, April 16,1931.

Reason, Death

Members of family in Government service, No

Date of birth, Sept. 19,1884

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, JUN 10 1931, 19

For & in the absence of the Superintendent.

F. J. OTTER

Assistant Superintendent.

[redacted] Secretary, 12th Civil Service District.
DISTRICT MANAGER

BUREAU OF LIGHTHOUSES
WASHINGTON

June 15, 1931

Submitted to the Secretary of Commerce, approved, attention being invited to previous nomination submitted in this case(of June 10) which did not bear the indorsement of the District Civil Service Manager.

Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

COMMISSIONER OF LIGHTHOUSES

H-L-M

WASHINGTON DC JUN 16 1931

DISPATCH, PLEASE SEND
VIA SIGNAL CORPS - WAR

USLHE
SAN FRANCISCO, CALIF.

PROBATIONARY APPOINTMENT STEPHEN A HICKS APPROVED

PUTNAM

Confirmation

2d Asst. Kpr. Los Angeles Harbor.

To Dept. 6-10-31

RCC

WPH

D

STANDARD FORM NO. 6
(Approved by the President March 23, 1924)

PERSONAL HISTORY

(Statement to be prepared by appointee in his own handwriting)

Bureau, division, or office EIGHTEENTH LIGHTHOUSE DISTRICT, CALIFORNIA

1. Name in full Stephen Albert Hicks

2. Legal (voting) residence Calif. 10th (State and Congressional District) Los Angeles (County) San Pedro. (City or town)

3. Where born? Minnesota (State or foreign country) Minneapolis (City or town) When born? Sept. 19. 1884 (Month—Day—Year)

4. If foreign, state whether naturalized or alien

5. Indicate sex, marital condition, and race by check, thus: √

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male ✓	Female	Single	Married ✓	Divorced	Widowed	White ✓	Colored	

6. A complete record of your past civil service for the United States Government:

BRANCH OF SERVICE AND PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
			Month	Day	Year	Month	Day	Year
None								

7. Military and naval record. If any, check (√) to indicate branch and other information and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps ✓	Coast Guard	War Veteran ✓	Pensioner ✓	Veterans' Bureau beneficiary

Enlisted Oct. 1. 1901 Discharged Oct 3. 1905 | Enlisted ..... Discharged .....

Organization Marine Corps | Organization

8. EDUCATION (Circle number of years)

Common school								High school				College				Degrees, if any
1	2	3	4	5	6	7	(8)	1	2	3	4	1	2	3	4	

9. State special qualifications Licensed Diesel Engineer Marine

10. Name, relationship, and address of person to be notified in case of emergency:

Lulu M. Hicks (Name) Wife (Relationship)

3700. S. Pacific ave San Pedro Calif. (Post office address)

I certify that the foregoing answers are correct to the best of my knowledge and belief.

S. A. Hicks
(Name as usually written and which will be used as official signature)

June 20. 1931 (Date)

Present address 3700. S. Pacific ave San Pedro Calif.

10—1659 GOVERNMENT PRINTING OFFICE

Form 73 EMA

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 13TH DISTRICT.

1932 APR - 16 - AM

San Francisco (City), California, April 12, 1932 (Date) 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and change in compensation legal residence, **California**

Name, **Stephen A. Hicks** Proposed salary, **$1260.00 Annum**

Position, **Keeper (First Assistant)** Proposed range, **$1260-$1620**

Location, **Point Arguello Light Station** Appropriation, **Salaries of Keepers**

Effective, **May 1, 1932.** [1] ~~the actual date of entrance on duty, or~~ **or** as soon thereafter as he enters on duty.

Former position, Keeper (~~First~~ second Assistant) Former salary, **$1500.00 A.**

Location, **Los Angeles Harbor Light Station** Former range, **$1500-$1860**

Rank on eligible list, -- Rating, Percentage, , Other eligibles considered:

(Lt. #762)

Previous incumbent and his pay, H.W.Bosworth, $1260 Services terminated, **April 30, 1932, or as soon thereafter as he is promoted**

Reason, **Promotion**

Members of family in Government service, None

Date of birth, Sept.19, 1884

Remarks: This appointment cannot be deferred without endangering life and property. Important radiobeacon and fog signal station and full complement consists of only three keepers. Letter from Mr. Hicks stating that he is willing to accept the above transfer is attached.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

H. W. RHODES

Secretary, Civil Service District. **SUPERINTENDENT OF LIGHTHOUSES.**

BUREAU OF LIGHTHOUSES
WASHINGTON

APR 18 1932

Submitted to the Secretary of Commerce, approved.

W. P. HARMAN

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

EMA

April 6, 1932.

Mr. S. A. Hicks,
Second Assistant Keeper,
Los Angeles Harbor Light Station.

(Through the Keeper)

1. You are directed to advise this office without delay whether you will accept transfer, if offered you, to the position of First Assistant Keeper, Point Arguello Light Station, with compensation at $1260.00 per annum.

H. W. RHODES

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

April 20, 1932.

Mr. Stephen A. Hicks,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective May 1, 1932, or entrance on duty (change of station and duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER.

Chief of Appointment Division.

From: $1500 per annum.

To: $1260 per annum.

Service and grade: Field.

Appropriation (unit):

18
E

GOVERNMENT PRINTING OFFICE 11—9051

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

EMA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

1932 MAY - 9 - AM 11:26

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

May 5, 1932.

Commissioner of Lighthouses.

1. Referring to Department letter of April 20th advising Mr. Stephen A. Hicks that his compensation had been changed effective on entrance on duty.

2. The Bureau is advised that Mr. Hicks entered on duty as First Assistant Keeper, Point Arguello Light Station, with compensation at $1260.00 per annum effective commencing May 1, 1932.

H. W. RHODES

Bureau of Lighthouses, Washington
MAY 10 1932

Submitted to Secretary of Commerce for his information
For the Commissioner:

Chief, Personnel Division.

Form 73

NOMINATION

EMA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 1935 SEP 20 AM 11:39 18th DISTRICT.

San Francisco (City), California, September 14, 1935 (Date), 19___

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and change in compensation

Name, Stephen A. Hicks

Position, Keeper, Second Assistant

Location, Bonita Point Light Station

Effective, October 1, 1935.

Legal residence, California

Proposed salary, $1200.00 A

Proposed range, $1200-1560

Appropriation, Salaries of Keepers Qrs. $240

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper (First Assistant)

Location, Point Arguello Light Station

Former salary, $1260.00 A.

Former range, $1260-1620 Qrs. $240

Rank on eligible list, --- Rating, Percentage, , Other eligibles considered:

(#795)

Previous incumbent and his pay, M. Maxwell, $1260. A. Services terminated, Sept. 30, 1935, or as soon thereafter as he is promoted

Reason, Promotion to First Assistant Keeper

Dept pay 10/1

Members of family in Government service, NONE

Remarks: Letter from Mr. Hicks dated Feb. 16, 1932, which has not been canceled, is enclosed in which he states that he desires transfer to Bonita Point Light Station as either First or 2nd Assistant Keeper.

Selection regular, subject to the action of the

U. S. Civil Service Commission, , 19____

H. W. RHODES

Secretary, Civil Service District.

SUPERINTENDENT OF LIGHTHOUSES.

BUREAU OF LIGHTHOUSES
WASHINGTON

SEP 23 1935

Submitted to the Secretary of Commerce, approved.

W. P. HARRI...

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

September 28, 1935.

M
r. Stephen A. Hicks,
Through the
Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective upon entrance on duty (change of station and duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER

Chief of Appointment Division.

From:
$1260 per annum.

To:
$1200 per annum.

Service and grade:

Appropriation (unit):
Field.

18
B

OCT 15 1935

GOVERNMENT PRINTING OFFICE 11—9051

ACTION COPY

NAVAL MESSAGE

RECEIVED AT NAVY DEPARTMENT 1935

NPG 2338.... RADIO SANFRANCISCO CALIF CK74 GOVT USLHS ELEVENTH 1500

35 OCT - 11 - PM 9:28

1935 OCT 11 20 34

GOVT USLHS LIGHTHOUSE COMMISSIONER WASHINGTON DC

10/11/35 wired

U.S. GOVERNMENT PRINTING OFFICE 4—7143

REQUEST ADVICE BY RADIO ACTION TAKEN ON NOMINATION SEPT FOURTEENTH FOR TRANSFER STEPHEN A HICKS FROM FIRST ASSISTANT KEEPER POINT ARGUELLO EIGHT STATION TWELVE HUNDRED SIXTY ANNUM TO SECOND ASSISTANT KEEPER POINT BONITA LIGHT STATION TWELVE HUNDRED ANNUM VICE M MAXWELL PROMOTED DEPARTMENT LETTERS FOR MAXWELLS PROMOTION AND BERNHARDS TRANSFER FROM POINT REYES VICE HICKS HAVE BEEN RECEIVED STOP REREAD OCTOBER SEVENTH OPEELS RESIGNATION EFFECTIVE OCTOBER THIRD

JENKINS

Per dd

130

2012 NL 11 OCT MX.

commissioner of lighthouses

H-M

MACKAY RADIO

washington dc oct 12 1935

SUPERINTENDENT LIGHTHOUSES SAN FRANCISCO CALIF

REREAD TRANSFER STEPHEN A HICKS APPROVED

KING

confirmation

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

EMA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OCT 28 AM 11 27

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

October 28, 1935.

Commissioner of Lighthouses.

1. Referring to Department letter of September 28th advising Mr. S. A. Hicks that his compensation had been changed from $1260.00 per annum to $1200.00 per annum effective upon entrance on duty, the Bureau is advised that Mr. Stephen A. Hicks entered upon duty as Second Assistant Keeper, Bonita Point Light Station, at $1200.00 per annum effective at the commencement of October 18th, by reason of transfer from the position of First Assistant Keeper, Point Arguello Light Station, with compensation at the rate of $1260.00 per annum.

H. W. RHODES

Superintendent of Lighthouses.

OCT 29 1935

Submitted to Secretary of Commerce for [illegible]

For the Commissioner,

Chief, Personnel Division

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

WW:NB
Enc.

LIGHTHOUSE
JUN 17 11 48 AM

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

June 13, 1939

7/5 2nd to 15 2

Commissioner of Lighthouses

1. There is enclosed copy of a letter of the District Manager, 12th Civil Service District, dated June 7, 1939, to Stephen A. Hicks, 2nd Assistant Keeper, Bonita Point Light Station, questioning the place of his birth. Upon receipt of the copy of the Manager's letter to Hicks, this office requested the latter to submit full report regarding his birthplace and citizenship. A copy of Hicks' letter in reply, dated June 11, is enclosed.

2. It is requested that this office be advised as to whether Hicks' salary checks for June and for future months should be delivered to him or held in the district office, in view of the fact that there is a question as to his citizenship.

For and in the absence of the Superintendent

O. G. JENKINS
Assistant Superintendent

Probably no liability and may be under recent decision for all pay since June 30/38
apH 6/9

Suggest advising to hold up pay pending establishment of citizenship PSH 6/9

OK + refer D recent decision
apH 6/9

COPY
ECD

DEPARTMENT OF COMMERCE
Lighthouse Service

LIGHT
JUN 17 19

Bonita Point Light Station
June 11, 1939

(Through the Keeper)

Superintendent of Lighthouses,
San Francisco, Calif.

Sir:

In reply to your letter of June 9, 1939 I can only say that I was very much taken back and surprised at the results of the Civil Service investigation as to my birth place.

As to a statement I can repeat almost word for word the statement I made to the Civil Service Commission which was,

(That the sworn statement I made on entering my application for Civil Service examination was worded as near as I can remember "To the best of my knowledge" and to the best of my knowledge I was born in Minneapolis, Minn. I was always made to believe I was born there and all my earliest childhood memories are of Minneapolis. I can clearly remember my first day of school in that city. My mother died when I was very young and my father died while I was in China and I have no knowledge of where the family record is.

If your office has other information that would help establish my birthplace I would appreciate receipt of such information as I am most anxious to establish my birth plact) This statement was dated June 5, 1939.

If have requested one of my sisters in California to send me the address of my sister in Minneapolis, whom I am sure has my Father's effects, and I hope his naturalization certificate to send to me and if necessary affidavits of two disinterested citizens.

I served (4) four years in the U. S. Marines, for which I have an honorable discharge, and have always since becoming of age exercised the right of citizenship by voting.

I will take this matter up with the naturalization service as soon as possible, but hope in the meantime a search of my father's effects in Minneapolis will disclose his citizenship papers for I still have every reason to believe I am a citizen of this United States.

Respectfully,

/s/ Stephen A. Hicks

2nd Asst. Keeper.

Keeper
/s/ George F. Watters

18th's letter June 13, 1939, re citizenship Stephen A. Hicks, 2d asst.keeper.

- - - - - -

E-K

Bureau of Lighthouses, Washington, D. C.,
July 5, 1939.

Returned to Superintendent of Lighthouses, San Francisco, Calif., through the District Commander, U. S. Coast Guard, with advice that all payments of salary should be withheld pending establishment of citizenship. See synopsis of Comptroller General's decision May 18, 1939, quoted below:

> "The terms of the alien compensation prohibition provisions in section 5 of the act of May 23, 1938, 52 Stat. 435, require the application of its inhibitions to any Government officer or employee who is unable to qualify for the citizenship requirements of the statute, and payments made in contravention of its plain provisions, even though under an employee's mistaken belief and certification as to his citizenship, may not be retained but are required to be refunded."

The wording of section 5 of the act of May 23, 1938, 52 Stat. 435 is almost identical with that of section 3 of the act of April 27, 1938 covering this Department.

By direction:

W. P. Harman

"Tenth. That any person not an alien enemy, who resided uninterruptedly within the United States during the period of five years next preceding July first, nineteen hundred and fourteen, and was on that date otherwise qualified to become a citizen of the United States, except that he had not made the declaration of intention required by law and who during or prior to that time, because of misinformation regarding his citizenship status erroneously exercised the rights and performed the duties of a citizen of the United States in good faith, may file the petition for naturalization prescribed by law without making the preliminary declaration of intention required of other aliens, and upon satisfactory proof to the court that he has so acted may be admitted as a citizen of the United States upon complying in all respects with the other requirements of the naturalization law.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

EMA

LIGHTHOUSES
JUL 5 8 52 AM '39

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

June 26, 1939.

Commissioner of Lighthouses.

1. Referring to District letter forwarding a copy of a letter of the Manager, 12th Civil Service District, dated June 7, 1939, to Stephen A. Hicks, 2nd Assistant Keeper, Bonita Point Light Station, questioning the place of his birth and a copy of Mr. Hicks' reply thereto regarding his birthplace and citizenship, the Bureau is advised that further investigation has failed to show whether or not Mr. Hicks is a citizen. It seems that he came to this country from England with his parents in 1885. One of his sisters is sure that the father took out naturalization papers while living in Minneapolis, Minnesota, however the Bureau of Immigration and Naturalization at Minneapolis has stated that no record can be found that his father ever had final papers.

2. Mr. Hicks has an Honorable Discharge from the U. S. Marine Corps for enlistment from October 1, 1901, to October 3, 1905, which service has been verified in this Office. Mr Hicks has always exercised the rights of an American citizen and has a statement from the Registrar of Voters of Solano County showing that he was registered there in 1912.

3. Mr. Hicks married a native born American citizen on June 9, 1923, and the Bureau of Naturalization in this City states that because of this fact he can obtain final Naturalization papers within the next few months. They have helped him fill out his request for naturalization and Mr. Hicks is filing this request on this date, June 26th, 1939.

4. In view of the above facts and that Mr. Hicks is an entirely innocent party, believing at all times that he was born in this country, and in view of the fact that the Naturalization Office in this City advises that the records at Minneapolis at the time his father must have applied for citizenship are incomplete, it is requested that authority be granted to pay Mr. Hicks his salary regularly until such time as he can fully establish his citizenship by obtaining his own naturalization papers.

Very truly yours,

H. W. RHODES
Superintendent of Lighthouses.

EK

Does that 32 dist case of — (heffron of Labor throw any light on what to do in this case) PJ

CP-75

13 July, 1939.

1st Indorsement.

From: Commandant.

To: Commander, San Francisco District.

Subject: Citizenship, Keeper Stephen A. Hicksen

Reference: (a) Superintendent of Lighthouses' letter June 26, 1939.

INCLOSURE. 1.

The attention of your office is invited to Bureau of Lighthouses indorsement in this matter to your office under date of 5 July, 1939, quoting a synopsis of a decision of the Comptroller General in respect to this question. It is accordingly impracticable for this office to approve the recommendation in paragraph 4 of your letter; and under the circumstances it appears necessary for your office to withhold pay to Mr. Hicks pending the establishment of his citizenship. Attention is also invited to the fact that the opinion of the Comptroller General above referred to also requires a refund of payments erroneously made to persons not meeting the requirements in this matter in respect to citizenship. The attention of your office is further invited to Bureau of Lighthouses circular letter dated June 21, 1938 with regard to the provisions of the law in the matter of citizenship, with suggestion that consideration be given to the necessity or desirability of placing Mr. Hicks in a leave without pay status pending final disposition of these questions with regard to him.

By direction,

C. H. Jones
Chief Personnel Officer

MAILED
JUL 14 1939
MAIL DESK

RG-KK RG

TREASURY DEPARTMENT

U. S. COAST GUARD

ADDRESS ALL COMMUNICATIONS TO SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

Commander, San Francisco District
U.S. COAST GUARD
(For Lighthouse Office)

Lighthouse Service

CUSTOMHOUSE
SAN FRANCISCO, CALIF.

28 July, 1939.

Second Indorsement

75
SAN FRANCISCO DISTRICT

From: Commander, San Francisco District
To : Commandant, U. S. Coast Guard
(For Commissioner of Lighthouses)

Subject: Citizenship, Keeper Stephen A. Hicks

References: (a) Superintendent of Lighthouses' letter 26 June, 1939.
(b) Commandant's indorsement on Reference (a) 13 July, 1939.

Inclosures: References (a) and (b)

1. The Commandant is advised that Mr. Hicks is still attempting to establish the citizenship of his father. He is now corresponding with the Bureau of Immigration and Naturalization, Washington, D.C. It is understood that that Bureau is searching its records in an endeavor to ascertain if Mr. Hicks' father was a naturalized citizen and became naturalized while Mr. Hicks was still a minor child.

2. Mr. Hicks' paycheck for the month of June has been withheld by this Office and all subsequent paychecks will be held until his citizenship is established.

3. On July 31,1939, Mr. Hicks has earned and accrued annual leave not taken by him amounting to 40 days. He was placed on annual leave commencing July 22nd until such time as information can be obtained from the Naturalization Office at Washington and definite instructions are received regarding his case from the Commandant.

4. Mr. Hicks has a wife and three little children and has been unable to save any money from his small salary. He has advised this Office that he has no funds with which to pay back the salary received by him since July 1, 1938. He is requesting his Congressman and Senator to advise him if some action cannot be taken by them through Congress that will exempt him from paying back, in the future, salary received by him from July 1, 1938, to June 30,1939.

5. As advised in Reference (a), Mr. Hicks has filed a request for naturalization which it is understood will entitle him to full citizenship within ninety days after filing, June 28,1939. He filed these papers in Marin County and the sext session of the Court commences September 14th and will adjourn before the ninety days have elapsed. The following session

of the Court will be in December of this year and it is understood that Mr. Hicks can then obtain citizenship.

6. It is requested that this Office be advised if Mr. Hicks should be immediately placed on leave without pay until such time as he establishes his citizenship, either through the naturalization of his father or in his own right, or if he may be placed on annual leave until such time as he has used all earned and accrued leave and then placed on leave without pay. His paychecks are being withheld pending receipt of definite instructions as to his leave status and disposition of the checks. Definite instructions are requested.

7. Mr. Hicks is being permitted to occupy the quarters pending receipt of directions from Headquarters concerning his leave status. It is also desired to know if, in case he is placed on annual leave, he may continue to occupy the quarters until the expiration of his earned and accrued annual leave. It is assumed that in case he is placed on leave without pay, he will be required to vacate the quarters.

By direction,

O. L. JENKINS

Acting Superintendent of Lighthouses.

- - - -

RG-EK 1st indorsement CP-75

8 August, 1939

From: Commandant.
To: Commander, San Francisco District.

In reference to instructions requested in paragraph 6 above, attention is invited to Bureau of Lighthouses indorsement dated 5 July, 1939, quoting a synopsis of the Comptroller General's decision of May 18, 1939, to the effect that salary payments made in contravention of the terms of the alien compensation prohibition provisions are required to be refunded. From this it appears plain that no further payments should be made to this employee unless and until he succeeds in establishing his citizenship.

By direction,

MAILED

AUG 9 - 1939

C. H. JONES,
Chief Personnel Officer

MAIL DESK

RG

COMMISSIONERS
HARRY B. MITCHELL, PRESIDENT
LUCILLE FOSTER McMILLIN
SAMUEL H. ORDWAY, JR.
LAWSON A. MOYER,
EXECUTIVE DIRECTOR AND CHIEF EXAMINER

EMR

UNITED STATES CIVIL SERVICE COMMISSION
WASHINGTON, D. C.

ADDRESS ONLY
"CIVIL SERVICE COMMISSION"
IN YOUR REPLY REFER TO
FILE SR:ARK:AH
AND DATE OF THIS LETTER

September 5, 1939

U. S. COAST GUARD (5
REC'D OCT 21 1939 E
ANS'D

10/25 Tel

The Honorable
The Secretary of the Treasury

Attention: Bureau of Lighthouses

Sir:

The Commission is endeavoring to establish the correct date of birth of Stephen A. Hicks, keeper, 18th Lighthouse District, San Francisco, California, because of discrepant statements which he made regarding the date of his nativity in his applications for various examinations held through the office of the Twelfth U. S. Civil Service District.

On August 18, 1939, Mr. Hicks appeared in the Twelfth District Office and signed a statement, which reads as follows:

> "I am now sure that I was not born in Minneapolis as I stated in my application, but in Folkestone, England. I recently communicated with my sister regarding the matter and she informs me that this is correct and that the family immigrated to this country in 1885.
>
> "I am taking steps to obtain citizenship papers, thru my wife, who is a citizen of the United States. I understand that my father may have been naturalized, but I have written to the Immigration Service in Minneapolis, and up to the present time they cannot locate a record of his naturalization. However, the Immigration Service is making a further search. If I hear anything more from them I will submit it for consideration.
>
> "In view of the fact that there is no question but what I was born in England, it does not appear necessary to take further steps outlined in the letter of August 16th addressed to the Superintendent of the 18th Lighthouse District. I have reason to believe that I will be able to obtain proof of the correct date of my birth by communicating with the proper authorities in England as soon as I am financially able to do so."

OCT 25 1939

SAN FRANCISCO DISTRICT
OCT 14 1939
U.S. COAST GUARD

U. S. COAST GUARD (5)
REC'D OCT 21 1939 By
ANS'D

In view of the fact that Mr. Hicks states that he has taken steps to obtain citizenship papers, the Commission is reporting the matter to your Department for any action which it may care to take under the statutes forbidding the payment of salaries to aliens or to persons who have not complied with the citizenship procedure as established by law.

There is inclosed a copy of the letter which the Commission addressed to Mr. Hicks as of this date, regarding his attempts to secure birth records.

By direction of the Commission:

Very respectfully,

L. A. Moyer
Executive Director
and Chief Examiner

SEP 13 1939

TREASURY DEPARTMENT,
Respectfully referred, by direction of the Secretary, to the Commandant, U. S. Coast Guard, for his consideration.

Chief, Division of Appointments.

Inc. 63007

HEADQUARTERS 2nd Indorsement Washington, D. C.
9 October, 1939.
CP-75

From: Commandant
To: Commander, San Francisco District

1. The Civil Service Commission's above letter in this matter is referred to your office for information and such action as may be indicate it being understood that salary payments in the case of Keeper Stephen A. have been suspended in connection with the question as to his citizenship, attention being invited to Headquarter's indorsement of August 8, 1939 in matter.

By direction,

CHAS. W. DEAN,
Acting Chief Personnel Officer.

75

75
San Francisco District.

3rd Indorsement

San Francisco, California,
17 October, 1939.

10/25 note Treasury

From: Commander, San Francisco District.
To: Commandant.

U. S. COAST GUARD (5)
REC'D OCT 21 1939 By
ANS'D

Subject: Stephen A. Hicks, citizenship.

1. Mr. Hicks was placed on leave without pay as Keeper, Bonita Point Light Station, commencing September 1, 1939, pending the establishment of his citizenship. His pay checks have been withheld for June, July and August, 1939.

2. Mr. Hicks has taken steps to obtain citizenship papers and expects to obtain them within the next two months. He is also endeavoring to establish his citizenship through the naturalization of his father. His father has been dead for many years and his stepmother has also passed away and the father's papers which she may have had cannot be located. It is also understood that many years ago careful records of citizenship were not maintained in Minneapolis, the father's place of residence.

3. Since leaving Bonita Point Light Station, Mr. Hicks and his family have been living with his brother whose address is: Route 4, Box 260, Olympia, Washington.

By direction,

O. L. Jenkins

O. L. JENKINS,
Acting Superintendent of Lighthouses.

Miss Vanderagenen, Branch 305, Civil Service Comm. phoned about this case stating that the employee had taken the matter up with the President and asked just what had been done as to his pay, whether on L.W.O.P. etc. Gave her the info. contained in par. 1 above.
10/24/39

CP-75

25 October, 1939.

Chief, Division of Appointments,
Treasury Department,
Washington, D. C.

Sir:

In reference to your indorsement of September 13, on Civil Service Commission letter of September 5 (File SR:ARK:AHR), with regard to the citizenship of Lighthouse Keeper Stephen A. Hicks:

This office has to advise that Mr. Hicks' was placed on leave without pay beginning September 1, 1939, pending the outcome of his endeavor to establish his citizenship. His pay checks for June, July and August, 1939, are also being withheld.

By direction of the Commandant,

Very truly yours,

E-K

R. J. Gross,
Assistant to the Chief Personnel Officer.

MAILED
OCT 26 1939
MAIL DESK

COPY-hjm

United States Civil Service Commission
Washington, D. C.

September 5, 1939 File SR:ARK:AHR

The Honorable
The Secretary of the Treasury

Attention: Bureau of Lighthouses

Sir:

The Commission is endeavoring to establish the correct date of birth of Stephen A. Hicks, keeper, 18th Lighthouse District, San Francisco, California, because of discrepant statements which he made regarding the date of his nativity in his applications for various examinations held through the offices of the Twelfth U. S. Civil Service District.

On August 18, 1939, Mr. Hicks appeared in the Twelfth District Office and signed a statement, which reads as follows:

"I am now sure that I was not born in Minneapolis as I stated in my application, but in Folkestone, England. I recently communicated with my sister regarding the matter and she informs me that this is correct and that the family immigrated to this country in 1885.

"I am taking steps to obtain citizenship papers, thru my wife, who is a citizen of the United States. I understand that my father may have b been naturalized, but I have written to the Immigration Service in Minneapolis, and up to the present time they cannot locate a record of his naturalization. However, the Immigration Service is making a further search. If I hear anything more from them I will submit it for consideration.

"In view of the fact that there is no question but that I was born in England, it does not appear necessary to take further steps outlined in the letter of August 16th addressed to the Superintendent of the 18th Lighthouse District. I have reason to believe that I will be able to obtain proof of the correct date of my birth by communicating with the proper authorities in England as soon as I am financially able to do so."

In view of the fact that Mr. Hicks states that he has taken steps to obtain citizenship papers, the Commission is reporting the matter to your Department for any action which it may care to take under the statutes forbidding the payment of salaries to aliens or to persons who have not complied with the citizenship procedure as established by law.

There is inclosed a copy of the letter which the Commission addressed to Mr. Hicks as of this date, regarding his attempts to secure birth records.

By direction of the Commission:

Very respectfully,

L. A. Moyer
Executive Director
and Chief Examiner

TREASURY DEPARTMENT,
Respectfully referred, by direction of the Secretary, to the Commandant, U. S. Coast Guard, for his consideration.

/s/ J. E. Harper,
Chief, Division of Appointments.

Ind. 63007

HEADQUARTERS 2nd Indorsement Washington, D. C.
9 October, 1939.
CP-75

From: Commandant
To: Commander, San Francisco District

1. The Civil Service Commission's above letter in this matter is referred to your office for information and such action as may be indicated, it being understood that salary payments in the case of Keeper Stephen A. Hicks have been suspended in connection with the question as to his citizenship, attention being invited to Headquarter's indorsement of August 8, 1939 in the matter.

By direction,

CHAS. W. DEAN,
Acting Chief Personnel Officer.

RECEIVED
OCT 10 1939
MAIL DESK

SR:ARK:AHR

September 5, 1939

Mr. Stephen A. Hicks
Fort Baker, California

Dear Mr. Hicks:

Reference is made to the efforts you are making to establish the correct date of your birth as the result of discrepant statements made by you in your applications for an Assistant Lighthouse Keeper examination in 1931, and for a reopened examination for First Assistant Diesel Engineman (Marine), in 1939.

The Commission has had extensive correspondence with the Manager of the Twelfth U. S. Civil Service District in your case, and he has recently transmitted the statement which you signed on August 18, 1939, which reads in part as follows:

> "In view of the fact that there is no question but what I was born in England, it does not appear necessary to take further steps outlined in the letter of August 16th addressed to the Superintendent of the 18th Lighthouse District. I have reason to believe that I will be able to obtain proof of the correct date of my birth by communicating with the proper authorities in England as soon as I am financially able to do so."

Since you believe that you were born in England, the Commission suggests that you address a letter immediately to the Registrar of Births, Somerset House, London, England, supplying that office with the names of your parents and the place and date of your birth. It is not believed that the cost of the search of the birth records in England will be prohibitive, and as the Commission desires to close your case as soon as possible, it is requested that you initiate action immediately.

By direction of the Commission:

Very respectfully,

Wm. C. Hull
Executive Assistant

Form A-38

DEPARTMENT OF COMMERCE
DIVISION OF PERSONNEL
WASHINGTON

June 16, 1939.

Mr. Stephen A. Hicks

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective June 16, 1939.

A new appointment will not be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

OLIVER C. SHORT
Director of Personnel.

From: $1200

To: $1260

Service and grade:

Appropriation (unit): Field

18
C

JUL 15 193

U. S. COAST GUARD (1)
REC'D NOV 27 1939 By

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

AIR MAIL

San Francisco, California,
34 November, 1939.

12/4 wrote 57

From: Commander, San Francisco District.
To: Commandant,

Subject: Citizenship, Keeper Stephen A. Hicks.

Reference: (a) Superintendent of Lighthouses' letter 25 June, 1939, with Indorsements of 13 and 28 July, 1939, and 8 August, 1939. (Headquarters CP-75).

1. Mr. Hicks advises that he expects to obtain his citizenship on December 7, 1939, at the Court in San Rafael, California, and has asked if he may return to duty as Second Assistant Keeper, Bonita Point Light Station, upon obtaining his citizenship.

2. Since Mr. Hicks is obtaining his citizenship in his own right through having married an American citizen and seems to be unable to obtain proof of his citizenship through the naturalization of his father, if allowed to return to duty after having obtained his citizenship, will he be compelled to pay back his salary received as Second Assistant Keeper, Bonita Point Light Station, from July 1, 1938, to and including August 31, 1939? Pay checks of Mr. Hicks from June 1, 1939, to and including August 31, 1939, were withheld awaiting his proof of citizenship. If he must pay back the money, will he be allowed to make small payments from his salary on return to duty until payment in full is made?

3. Mr. Hicks' pay was increased on June 16, 1939, from $1200.00 per annum to $1260.00 per annum. It is assumed that if he is allowed to return to duty, his pay will be at the rate of $1260.00 per annum.

4. It is requested that definite information be furnished this District by air mail in order that Mr. Hicks may be assigned to duty as soon as possible after December 7th.

By direction,

O. L. Jenkins

Acting Superintendent of Lighthouses.

CP-75

4 December, 1939.

From: Commandant.
To: Commander, San Francisco District.

Subject: Verification of citizenship of Keeper Stephen A. Hicks.

Reference: (a) Letter November 24 from your office.

In connection with this matter attention is invited to former Bureau of Lighthouses circular letter dated 21 June, 1938, particularly the inclosure therein, namely, Commerce Department circular letter dated 18 June, 1938, in which the provisions of this law are quoted. Attention is invited to the fact that under the terms of the law employees on 1 July, 1938, were required to be citizens of the United States, or required to have been in the Service on 27 April, 1938, and to have filed on or before that date a declaration of intention to become a citizen.

In the present case of Mr. Hicks, therefore, the question appears to be whether or not the facts with regard to him are in accordance with those requirements, and it is requested that endeavor be made to obtain this information in connection with the certificate of citizenship now being issued to him by the court at San Rafael, Calif., as stated in paragraph 1 of your letter. In connection with your report on this, it is requested that your office present in detail the history of Mr. Hicks' case in connection with his efforts to establish his citizenship, including information as to whether or not he has now been granted citizenship, and the date thereof.

By direction,

MAILED
DEC 7 1939

C. H. JONES,
Chief Personnel Office

P-K

75

AIR MAIL

7 December, 1939.

From: Commander, San Francisco District.
To: Commandant.

Subject: Citizenship, Keeper Stephen A. Hicks.

Reference: (a) District letter 24 November, 1939.

1. Stephen A. Hicks has presented to this Office Certificate of Naturalization No. 4629575 admitting him to citizenship, issued by a term of the Superior Court of the State of California, County of Marin, held at San Rafael, California, on December 7, 1939.

2. It is requested that this Office be advised by dispatch if Mr. Hicks may be assigned to duty to his former position of Second Assistant Keeper, Bonita Point Light Station, at $1260.00 per annum.

By direction,

R. S. PATCH.

- - - - - -

1st indorsement CP-75
9 December, 1939.

From: Commandant.
To: Commander, San Francisco District.

Attention in connection with above is invited to Headquarters letter of December 4, 1939.

MAILED
DEC 12 1939
MAIL DESK

By direction,

C.H.JONES,
Chief Personnel Officer.

RS

COAST GUARD HEADQUARTERS

Date 13 December, 1939

Memorandum for Chief Personnel Officer.

With reference to the San Francisco District's attached letter of December 11, relating to the matter of citizenship of Keeper Stephen A. Hicks, it is noted that a certificate of citizenship was granted Mr. Hicks by the Court at San Rafael, Calif., on December 7, 1939, so that there is no question at the present time but what Hicks is a citizen. From the details given by the district office it appears possible that Hicks has always been a citizen through the fact that his father was naturalized. As indicated by the district office, the complete facts appear impossible of determination owing to the fact that Hicks' parents are dead and the circumstances on which their establishment depends occured many years ago. The facts in this case appear somewhat similar to those involving the citizenship of George K. Martin, the master of lightship No. 86, in the Boston District. With regard to Mr. Martin the Boston District stated in its letter dated September 13, 1939 as follows: "From the above it will be seen that Mr. Martin was not a citizen of the United States on 1 July, 1938, nor had he filed a declaration of intention to become a citizen on or before 27 April, 1938, for the reason that he considered himself already a citizen, but in view of the fact that it is considered he acted in good faith regarding this matter it is recommended that no further action be taken since he now has a certificate of naturalization." On the basis of this recommendation of the District and of the facts of the case, no further action was taken and it is suggested that Hicks' case be disposed of in the same manner and the district advised accordingly in order that this employee may return to work as indicated in the last paragraph of the district's present letter.

Agreed.
CHJ

RS

CP-75

15 December, 1939.

From: Commandant.
To: Commander, San Francisco District.

Subject: Citizenship, Keeper Stephen A. Hicks.

Reference: (a) Letter dated December 11 from the San Francisco Office.

It is noted from reference (a) that there is no question at the present time but what Mr. Hicks is a citizen of the United States. It is noted also that it is possible that he has always been a citizen through having derived citizenship from the naturalization of his father, but that owing to the death of both his father and mother and the remoteness of the circumstances it has been impossible so far to establish all the facts completely. Under the circumstances it is considered proper for your office to consider the matter closed and to proceed as though there had been no question in the matter unless and until some development should necessitate its further reconsideration.

By direction,

C. H. JONES,
Chief Personnel Officer.

RG-E-K

This action similar to that of George K.Martin,master of a lightship in 2d district.

MAILED
DEC 18 1939
MAIL DESK

RG

75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

AIR MAIL

San Francisco, California,
11 December, 1939.

U. S. COAST GUARD (6)
REC'D DEC 13 1939 By
ANS'D

12/15 and

From: Commander, San Francisco District.
To: Commandant.

Subject: Citizenship, Keeper Stephen A. Hicks.

References: (a) Superintendent of Lighthouses' letter 26 June, 1939.
(b) Headquarters' indorsement on Reference (a) of July 13,1939.
(c) San Francisco District indorsement 28 July,1939,on Reference (b).
(d) Headquarters' indorsement 8 August on Reference (c).
(e) Headquarters' indorsement 9 October, 1939, on Civil Service Commission letter September 5, 1939.
(f) San Francisco District indorsement on Reference (e).
(g) San Francisco District letter 24 November, 1939.
(h) Headquarters' letter 4 December, 1939.
(i) San Francisco District letter 7 December, 1939.

1. Since June 19,1931, the date of Mr. Hicks appointment from a civil service register for Assistant Lighthouse Keeper as an Assistant Lighthouse Keeper in this District, it was considered that Mr. Hicks was born in Minneapolis, Minnesota. It was not until June 7, 1939, through a letter written by the District Civil Service Manager to Mr. Hicks regarding his date of birth, a copy sent to this Office, that it was learned that his birthplace was England.

2. Mr. Hicks claims, and his statement is believed, that he did not know that he was not born in Minneapolis until receipt of the above-mentioned letter of the District Civil Service Manager. He has made repeated efforts since June 7, 1939, to establish his citizenship through his father's naturalization but his father has been dead for many years and his stepmother has also passed away and the father's papers which she may have had cannot be located. Mr. Hicks has recently received information that his father was a vot_er in Minneapolis but careful records of citizenship were not maintained at the time of his father's residence in that city and voters only had to have their first papers. His brother and sisters have not been able to help him other than to state that they believe the father was a citizen.

3. On the 27th of April, 1938, Mr. Hicks did not know that he was not a citizen and therefore could not have filed a declaration of intention. Had he known on or before that date that he was not a citizen, he could have obtained his citizenship papers within ninety days after filing request for naturalization or at the next session of the Court held after the ninety days had elapsed.

4. In addition to establishing his citizenship through the naturali-

zation of his father, Mr. Hicks was advised to obtain naturalization papers in his own right and on June 26, 1939, he filed his request for naturalization. He obtained his citizenship on December 7, 1939, at a term of the Superior Court held at San Rafael, California, Naturalization Certificate No. 4629575. The reason Mr. Hicks was able to obtain his Naturalization papers so soon after filing his request was through having married an American citizen on June 9,1923.

5. Mr. Hicks' pay checks for the months of June, July and August, 1939, have been withheld and he was placed on leave without pay,pending the establishment of his citizenship,commencing September 1, 1939.

6. Mr. Hicks has a wife and three small children to support and is without employment and is now living at an auto camp near this City awaiting information as to whether he can return to duty at Bonita Point Light Station, having now received his naturalization papers. It is highly improbable that he will ever be able to definitely establish derivative citizenship through the naturalization of his father.

7. As requested in Reference (i), information is desired as to whether Mr. Hicks may return to duty at Bonita Point Light Station. Advice by dispatch is requested.

By direction,

O.L. Jenkins

Acting Superintendent of Lighthouses.

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TREASURY DEPARTMENT

UNITED STATES COAST GUARD

SAN FRANCISCO, CALIF.

OFFICE OF COMMANDER
SAN FRANCISCO DIVISION
CUSTOMHOUSE

29 December, 1939.

U. S. COAST GUARD (5)
REC'D JAN 6 - 1940 By
ANS'D

From: Commander, San Francisco District.
To : Commandant.

Subject: Leave without pay, Stephen Albert Hicks.

1. Referring to Section 458 of the Regulations for the Lighthouse Service, 1927, requesting reports of leaves of absence without pay taken by Lighthouse employees for periods exceeding one month.

2. Headquarters is advised that Mr. Stephen Albert Hicks, Second Assistant Keeper, Bonita Point Light Station, was granted leave without pay pending proof of citizenship from September 1st to December 22, 1939, inclusive. He returned to duty on December 23,1939.

By direction,

R.S. Patch

R.S. PATCH.

file

75

U. S. COAST GUARD

RECD MAR 18 1940

75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

SAN FRANCISCO, CALIF.

OFFICE OF COMMANDER
SAN FRANCISCO DISTRICT

13 March, 1940.

From: Commander, San Francisco District.
To : Commandant.

Subject: Correct date of birth, Stephen A. Hicks, Second ~~Assistant Keeper~~, Bonita Point Light Station, California.

1. Stephen A. Hicks, Second Assistant Keeper, Bonita Point Light Station, was requested to obtain proof of his date of birth by the ~~District Civil~~ Service Manager in connection with conflicting statements made by him in applications filed by him with the District Civil Service Office.

2. Mr. Hicks obtained a Certified copy of his Birth Certificate as it appears in the records for the Registration District of Elham, Sub-District of Folkestone, in the County of Kent, England. The correct date of birth has been accepted by the District Civil Service Manager as September 19, 1884. This birth date agrees with that shown on Form 2806 furnished for Mr. Hicks by this Office to Headquarters.

By direction,

In view of this there is no further action necessary in this letter can be filed

Thos 3/20/40

R.S. PATCH.

STANDARD FORM NO. [illegible]
(Approved by the President [illegible]/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment San Francisco District, U.S. Coast Guard Lighthouse **Date** Dec. 19, 1939

1. Name in full (Mr., ~~Miss or Mrs.~~) Hicks. (Surname) Stephen (Given name) Albert (Middle name)
2. Present address Bonita Point Light Sta. (Number, Street) Fort Baker, (City) Calif. (State)
3. Legal (voting) residence Calif. 1st (State and Congressional District) Marin (County) Waldo Point (City or town)
4. Where born England (State or foreign country) Folkestone (City or town) When born Sept. 19. 1884 (Month Day Year)
5. If foreign-born, state whether naturalized or alien Naturalized
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored

7. Number and ages of dependents domiciled with you Wife + three children 4, 7, 15 years
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
5th Lighthouse District Calif.	Varoius	Assitant	$1500 to	June	19	1931			
Now San Francisco Light Dict. U.S.C.G.	Stations	Keeper	$1200 A	Have been on leave without pay since Sept. 1 1939, pending					
	Present Station			Prof. of citizenship.					
	Bonita Pt,			Naturalization papers now obtained					

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
No	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

No (Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

No (Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps √	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted Oct 1. 1901 Discharged Oct 3 1905

Rank Pvt. Rank Pvt.

Organization U.S. Marine Corps Organization

Enlisted Discharged

Rank Rank

Organization Organization

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.)

Licensed Diesel Engineer Marine

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
Yacht J. C. Colgate Los angeles Calif.	Yacht Hattie Hays, 1st Asst Engineer	1 Year.
Union Oil Co. Wilmington Cal.	1st Ast. Engineer, S.S. Caliche	1 "
Olympia Tow. Co. Olympia Wash.	Chief Eng, Tug Sandman	7 Years.
Booth Fisheries Seattle Wash,	" " Tender Raven	2 "

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 7 (8)	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Lulu M. Hicks.

Relationship Wife Post office address Fort Baker Calif

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Stephen A. Hicks
(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

[illegible] of this form has not been furnished the Department

Name	Range	Present Salary	Proposed Salary	E.R.	Date and Amt. Last Promoted	Location
LOS ANGELES						
Fawcett, Howard S.	$1380-1740	$1380	$1440	VG	8-5-40	EOD Anacapa I.
Hellwig, Charles E.	1260-1620	1260	1320	VG	6-1-39	EOD Pt.Conception
May, Joseph	1440-1800	1440	1500	Ex	7-1-40	EOD Pt.Conception
SAN FRANCISCO						
Davis, Harry	1320-1680	1440	1500	Ex	3-1-39 60	Alcatraz I.
Schneider, Edward H.	1140-1500	1200	1260	VG	10-1-37 60	Alcatraz I.
Kreth, Frederick A.	1560-1920	1560	1620	Ex	2-18-38 180	Ano Nuevo I.
Hicks, Stephen A.	1200-1560	1260	1320	VG	6-16-39 60	Bonita Pt.
Palmer, Morton M.	1380-1740	1560	1620	VG	6-16-39 60	C.Mendocino
Lee, George C.	1200-1560	1200	1260	VG	7-1-40 60	Carquinez St.
Saunders, Fred C.	1380-1740	1440	1500	Ex	6-16-39 60	Carquinez St.
Simonson, James E.	1260-1620	1380	1440	VG	6-16-39 60	Crescent City
Miller, Willard	1440-1800	1680	1740	Ex	6-16-39 60	E.Brother I.
McGrath, John S.	1440-1800	1560	1620	VG	6-16-39 60	Humboldt Bay
Nelson, August	1440-1800	1500	1560	Ex	6-30-39 60	Oakland Hbr.
Pedersen, Theodore	1260-1620	1260	1320	VG	9-20-38	EOD Oakland Hbr.
Zimmerman, Frederick C.	1200-1560	1440	1500	Ex	6-16-39 60	Pigeon Pt.
Miller, Harry W.	1260-1620	1260	1320	Ex	8-1-40 60	Pt. Arena
Petersen, George W.	1200-1560	1200	1260	VG	12-16-38 60	Pt. Pinos
Henderson, Thomas	1380-1740	1440	1500	VG	6-16-39 60	Pt. Pinos
Johnson, Norman E.	1380-1740	1380	1440	VG	7-3-40 60	Pt. Sur
Sauer, Theodore J.	1380-1740	1440	1500	VG	6-16-39 60	Roe I.Lt.St.
Johnson, Chester M.	1560-1920	1560	1620	Ex	7-1-40 180	St.George Rf.
Woyner, John J.	1440-1800	1440	1500	VG	3-15-39 60	Southhampton
Miner, Lemuel	1320-1680	1440	1500	VG	3-1-39 60	YerbaBuenaI.
Piland, Wayne R.	1140-1500	1320	1380	VG	7-1-40 60	YerbaBuenaI.
SEATTLE						
O'Rourke, John T.	1440-1800	1500	1560	VG	3-1-39 60	Burroughs I.
Eidsvoog, Johan	1260-1620	1260	1320	G	9-26-40 240	Burroughs I.
Anderson, Albert G.	1260-1620	1380	1440	G	2-2-39 540	Cape Blanco
Johnson, Albert H.	1440-1800	1500	1560	VG	6-16-39 60	Heceta Head
Corrie, Vivian R.	1440-1800	1440	1500	VG	11-1-37 60	Marrowstone
Petersen, John	1440-1800	1500	1560	VG	3-1-39 60	Mukilteo
Menzony, Ted	1320-1680	1320	1380	VG	9-16-40 60	New Dunganess
Risdon, Orval A.	1500-1860	1500	1560	VG	7-1-40 180	New Dunganess
Gabriel, Leonard W.	1440-1800	1440	1500	Ex	7-16-38 60	North Head
Sheldon, William H.	1320-1680	1320	1380	G	3-7-39	EOD Patos Island
Frey, Arthur F.	1440-1800	1500	1560	VG	3-1-39 60	Pt. No Pt.
Langos, Robert M.	1440-1800	1440	1500	VG	6-29-39 420	Pt.Wilson
Lien, Carl	1440-1800	1680	1740	VG	6-16-39 60	Pt.Wilson
Albee, Wyman T.	1440-1800	1440	1500	G	7-1-28 120	Robinson Pt.
Pedersen, James O.	1260-1620	1380	1440	VG	6-16-39 60	Robinson Pt.
Allik, Oswald	1560-1920	1560	1620	VG	11-16-37 600	Tillamook Rock

(Continued page 9)

TO: THE HONORABLE, THE SECRETARY OF THE NAVY.

The following changes in compensation, involving 328 keepers and a total salary increase of $19680.are recommended to become effective 1 April, 1942.

The promotions herein are in accordance with the established practice of many years past and will not result in a deficit. Such personnel are not covered by Public Law No. 200, approved 1 August, 1941. These promotions are chargeable to the appropriation "17-2021208 Civilian Employees, Coast Guard (Navy), 1942."

T. O. Robertson

T. O. ROBERTSON, Chief,
Civilian Personnel Section.

Name	Range	Present Salary	Proposed Salary	E.R.	Amt.	Date and Last Promotion	Location
			BOSTON				
Carr, Earl E.	$1440-1800	$1560	$1620	Ex	$60	7-1-38	Block I.
Hallett,Osborne E.	1200-1560	1200	1260	VG	EOD	9-4-37	Boston L.St.
Talbot, Ernest V.	1260-1620	1380	1440	VG	60	6-16-39	Browns Hd.
Seavey, George W.	1440-1800	1500	1560	G	60	6-16-39	Cape Ann
Dawes, William F.	1140-1500	1260	1320	G	60	6-16-39	C.Elizabeth
Coleman, Eugene L.	1380-1740	1500	1560	Ex	60	6-16-39	C.Neddick
Dubois, Joseph H.	1380-1740	1440	1500	G	60	6-16-39	Cape Poge
Powell, Nelson H.	1320-1680	1380	1440	VG	60	3-1-39	Conimicut
Morrison, Myrick R.	1260-1620	1260	1320	VG	120	12-16-30	Curtis I.
Orne, Simeon A.	1380-1740	1440	1500	Ex	60	6-16-39	Guttyhunk
Mathie, Ernest H.	1560-1920	1560	1620	G	60	7-28-37	Egg Rock
Grieder, Frank A.	1380-1740	1440	1500	G	60	6-16-39	Gay Head
Hill, Arthur G.	1380-1740	1380	1440	G	60	3-1-38	Goose Rock
Kilton, Harold L.	1560-1920	1560	1620	VG	240	3-1-38	Goose Rock
Davis, Phillip A.	1260-1620	1260	1320	VG	60	4-3-37	Gr. Duck I.
Freeman, James H.	1500-1860	1500	1560	G	60	6-30-39	Gr. Duck I.
Mann, Darrell L.	1320-1680	1320	1380	G	60	3-1-39	Gr. Duck I.
Cheney, Hoyt W.	1560-1920	1560	1620	G	60	7-1-40	Halfway Rock
Osgood, Albert F.	1500-1860	1500	1560	G	180	7-1-40	Halfway Rock
Strout, Arthur S.	1740-2100	1800	1860	VG	60	6-16-39	Halfway Rock
Cheney, Jasper L.	1260-1620	1320	1380	G	60	6-16-39	Libby I.
Day, Henley C.	1200-1560	1200	1260	G	EOD	6-13-30	Manna I.
Haskins,Archford V.	1440-1800	1440	1500	VG	120	9-1-37	Nantucket
Vidler, Fred S.	1320-1680	1320	1380	VG	60	11-16-38	Nauset B.
Dobbins, Harry B.	1380-1740	1680	1740	Ex	60	3-1-39	Newburyport
Scharff, John M.	1320-1680	1440	1500	Ex	60	3-1-39	Nobska Pt.
Foss, Morris J.	1260-1620	1260	1320	VG	60	6-30-39	Petit Manan
York, Javan D.	1440-1800	1440	1500	Ex	180	1-5-38	Race Pt.
Stockbridge, Benjamin	1320-1680	1380	1440	Ex	60	6-16-39	Ram I.
Clark, Wm. A., Jr.	1620-1980	1620	1680	VG	60	7-1-40	Ram I.Ledge

(Continued on page 2)

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE:

TO:

Date Prepared 1 October, 1943

Name: Sims, Stephen A.

From: U. S. Coast Guard

Bureau No.: 774

Effective: 1 October, 1943 — Promotion

	FROM 7143	TO 7143
Position		Keeper
Grade	Range $1200-1560	Range $1200-1560
Salary	$1320 p.a. plus $240 bra.	$1380 p.a. plus $240 bra.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		San Francisco, Calif.
Post of Duty		Bonita Pt. Lt. Sta., Calif.
Appropriation		Civilian Employees, C.G.
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

Justification:

Mr. Sims was last promoted 1 April, 1942, in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Good - 4.

Charles Rozet

BUREAU OR DIVISION PERSONNEL FILES

DATE APPRO

NCG-2522

FOLLOW INSTRUCTIONS ON BACK

3-2

HICKS, Stephen A. | | | Bonita Point Light Station
(Name, surname first) | (Service number) | (Rank or rating) | (Unit)

*REGULAR
*SPECIAL
TEMPORARY
*RESERVE
(Enlistment status)

FINAL MEDICAL CERTIFICATE

U.S. MARINE HOSPITAL

Place San Francisco, California, Date 8 November, 19 43

To: COMMANDING OFFICER
PT. BONITA LIGHT STATION (Coast Guard Unit)
PT. BONITA, CALIFORNIA
(Address)

The above-named patient was discharged from {*~~inpatient~~ / *outpatient} treatment as shown below:

DIAGNOSIS (By nomenclature name and number)	DIAGNOSIS NUMBER	PERIOD OF TREATMENT FOR EACH CONDITION	
		FROM	TO
Astigmatism, hypermetropic, compound.	X11-6551	9-24-43	9-24-43

He {*is / *~~is not~~} fit for duty. REMARKS (Recommendations as to sick leave, further treatment, etc.):

CONDUCT REPORT:

Did the patient cooperate in his treatment? {*Yes. / *~~No.~~} Absent without permission? {*~~Yes.~~ / *No.} Guilty of insubordination? {*~~Yes.~~ / *No.}

J. C. Schumacher
J. C. Schumacher
Ass't. Surgeon (R) *U. S. Public Health Service.*

16—27156-1

NOTICE OF MEDICAL TRANSFER

_____, who has been under {*inpatient / *outpatient}
(Patient's name, service number, rank or rating, and unit)
treatment at _____ {*office / *hospital} at _____ for
_____ since _____, 19 , has been
(Diagnosis)
transferred this date _____, 19 , to the U. S. Marine Hospital at _____
for further treatment.

_____
_____ *U. S. Public Health Service.*

* Strike out words not applicable.

16—27156-1

DEPT. STOCK FORM 2249
REV. 12-41

Navy

UNITED STATES ~~TREASURY~~ DEPARTMENT
WASHINGTON, D. C.

PAGE:

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date April 1, 1945

Name: Hicks, Stephen A., Mr.

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation Pay Increase (Periodic)

Effective: April 1, 1945

	FROM 795	TO 795
Position		Keeper
Grade		
Salary	Range $1200-1560 $1380 p.a.plus $240 p.a.Qtrs.	Range $1200-1560 $1440 p.a.plus $240 p.a.Qtrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		San Francisco, Calif.
Post of Duty		Bonita Pt. Lt. Sta.,Calif.
Appropriation		Civilian Employees, C.G.
Allotment		
	FIELD ☐ DEPRTMTL. ☐	FIELD ☒ DEPRTMTL. ☐

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 9-19-84

LEGAL RESIDENCE: California

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? Yes

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

Remarks: You are hereby granted a one-step increase in rate of compensation.

Justification: Mr. Hicks' last increase in rate of compensation was on October 1, 1943, in the amount of $60.

The position occupied by this employee is not temporary. His service and conduct are satisfactory. His current efficiency rating is E.

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

E. L. KANGAS, Admin. Asst., Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL, ~~TREASURY~~ DEPARTMENT)

Navy

DATE APPROVED ~~TREASURY~~

APR 2 1945

PATENTED

DEPT. STOCK FORM 2249
REV. 12-41

NAVY
UNITED STATES ~~TREASURY~~ DEPARTMENT
WASHINGTON, D. C.

PAGE:

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date June 9, 1945

Name: Hicks, Stephen A. (Mr.)

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation

Transfer and Promotion

Effective: E.O.D. 7-1-45

	FROM 795	TO 2450
Position	Keeper	Patrolman
Grade	Range $1200-1560	CPC-6
Salary	$1440 p.a.plus $240 p.a.Qtrs.	$1860 per annum
C. S. C. No.		
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U. S. Coast Guard
Headquarters	San Francisco, Calif.	San Francisco, Calif.
Post of Duty	Bonita Point Lt.Sta., Calif.	Yerba Buena Depot, Calif.
Appropriation	Civilian Employees, C. G.	Civilian Employees, C. G.
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

Remarks

Transportation of household effects at Government expense is authorized in accordance with existing instructions.

Justification: This is a regular position in the authorized complement of the Depot.
Form 62 will be forwarded to the proper Civil Service Regional Director.

Transportation of household effects approved under authority of Secretary of the Navy dated 7-28-44

L. T. CHALKER, Acting Comdt., USCG

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

E. L. KANGAS, Admin. Asst., Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

CIVIL SERVICE OR OTHER LEGAL AUTHORITY: C.S.C. Circ. #257, Revision 3, File:X:EH:er dated 9-20-43

APPROPRIATION: Regular

DATE OF BIRTH: 9-19-1884

LEGAL RESIDENCE: California

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE
	*

NAME: *Edward Jones JCS #204

C.S.C. NO.:

ACTION NO.:

DATE: (Retired 2-28-45)

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? Yes

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

(FOR USE OF DIRECTOR OF PERSONNEL, ~~TREASURY~~ DEPARTMENT)

NAVY

JUN 20 1945

DATE APPROVED [redacted]

PATENTED

Standard Form No. 62
Approved February 26, 1941
Revised May 1943
U. S. Civil Service Commission

RECORD OR REQUEST FOR APPROVAL OF PROMOTION AND/OR REASSIGNMENT

Form approved
Budget Bureau
No. 50-R007.1

INSTRUCTIONS.—Submit copies of this form to the appropriate U. S. Civil Service Commission central, regional, or branch regional office as follows: For post audit, submit one copy with parts A and C completed; when prior approval is requested, submit this form in duplicate with Part A completed on both copies; however, Part C need be completed on only one of the two copies.

PART A.—TO BE COMPLETED BY THE DEPARTMENT OR AGENCY

TO: (Appropriate office of Civil Service Commission, including address)

Regional Director,
12th U. S. Civil Service Region,
129 Appraisers' Building,
630 Sansome Street,
San Francisco, California

☒ Record for post audit
☐ Approval is requested
} of the promotion and/or reassignment

of HICKS (Surname) STEPHEN (First) ALBERT (Middle)

SEPTEMBER 19, 1884 (Date of birth)

from Keeper (2nd Asst.) $1440.A. ($1200-1560) Plus $240. A. Qtrs. (Present position, grade, and salary)

Since June 19,1931 (Length of service, exclusive of leave without pay, in above position or equivalent grade)

District Coast Guard Office, 12th Naval Dist. (Bureau or office)

630 Sansome Street, San Francisco, Calif. (City in which located)

to Patrolman, Yerba Buena Coast Guard Depot (Proposed position, grade, and salary)

(Date when promotion or reassignment was made, if for post audit)

FROM: (Department or agency making record or request, including address to which reply is to be sent)

Chief, Civilian Personnel Division
U. S. Coast Guard
1300 E Street, N.W.,
Washington 25, D. C.

District Coast Guard Office, 12th Naval Dist. (Bureau or office)

630 Sansome Street, San Francisco, Calif. (City in which located)

Signature Earl C. Herrick

Official title Comdr. U.S.C.G.R. Chief, Civilian Personnel Division

Date June 9, 1945

In space below, give description of duties of proposed position (to be used in every case except where title adequately describes the duties, such as senior typist, junior stenographer, etc.).

PATROLMAN, YERBA BUENA COAST GUARD DEPOT

Prevents unauthorized persons from entering that portion of the Island constituting the Coast Guard Military Reservation, Yerba Buena Island, either by land or by water.

Serves a regular watch of 8 hours and singly patrols the Reservation comprising some three acres of dock area and buildings, among which are an armory, power house, machine shop, a communication repair shop containing secret military communication equipment, a supply depot, aids to navigation repair shop, garage, carpenter repair shop, blacksmith shop, oil tanks, etc. This man is solely responsible for patrolling and protecting this area, no military personnel being assigned to this duty.

Carries firearms.

Prevents fires, sabotage and theft and guards against subversive activities.

PART B.—FOR CIVIL SERVICE COMMISSION CENTRAL OR REGIONAL OFFICE ACTION

Request has been ☐ approved ☐ disapproved. Signature ..... Date .....

16—33094-2

PART C.—QUALIFICATIONS STATEMENT FOR PROMOTION AND/OR REASSIGNMENT
(To be completed by employee)

Have you ever filed applications for any Federal civil service examinations? Yes [X] No [ ] (If so, list them below.)

Titles of examinations	Examined in what cities	Month and year	Ratings
Assistant Lighthouse Keeper	San Francisco, California	Feb. 1931	86.40
Marine Engineer	San Francisco, California	Apr. 1939	86.00

EDUCATION: (a) Circle highest grade completed, elementary or high school: 1 2 3 4 5 6 7 8 9 10 11 12. Did you graduate? Yes [X] No [ ]

Name and location of school	Dates attended From—	Dates attended To—	Years completed Day	Years completed Night	Degrees conferred Title	Degrees conferred Date	Semester hours credit
(b) College or university No							
(c) Other					Studies		

(d) List any courses taken **pertinent** to the position for which you are being proposed for promotion and/or reassignment. Semester hours

EXPERIENCE.—In the space furnished below give a record of all experience **pertinent** to the position for which you are being proposed for promotion and/or reassignment. Start with the most recent position and work back to the first position you held which you consider has qualified you for the proposed position. Give your duties and responsibilities in such detail as to make your qualifications clear. Give name you used on pay roll if different from that given on this qualifications statement.

Place Point Bonita Light Station (City) (State)
From Oct. 18 (Month) 19 35 (Year), To Date (Month) 19 (Year)
Name of employer: District Coast Guard Officer
Address Appraisers' Building San Francisco, California
Kind of business or organization U.S. COAST GUARD

Exact title of your position 2nd Asst. Keeper Salary: Starting, $ 1200.00 Per A. Final, $ 1440.00
Duties and responsibilities Duties consist of standing two four hour watches daily, maintaining & operating for signal and light equipment, radio beacon, building and grounds.

Place Point Arguello Light Station (City) (State)
From May 1 (Month) 19 32 (Year), To Oct. 17 (Month) 19 35 (Year)
Name of employer: Superintendent of Lighthouse, 18th Lighthouse District,
Address San Francisco, California
Kind of business or organization Lighthouse Service - Aids to Navigation

Exact title of your position 1st Asst. Keeper Salary: Starting, $ 1260.00 Per A. Final, $ 1260.00
Duties and responsibilities Two four hour watches, maintenance and operation of fog signal & light equipment, radiobeacon buildings and grounds.

Place Los Angeles Harbor Light Sta. (City) (State)
From June 19 (Month) 19 31 (Year), To Apr. 30 (Month) 19 32 (Year)
Name of employer: Superintendent of Lighthouses, 18th Lighthouse District,
Address San Francisco, California.
Kind of business or organization Lighthouse Service - Aids to Navigation.

Exact title of your position 2nd Asst. Keeper Salary: Starting, $ 1500.00 Per A. Final, $ 1500.00
Duties and responsibilities Two four hour watches, maintenance and operation of fog signal & light equipment, radiobeacon & buildings, also operation of station launch.

Place U. S. Marine Corps (City) (State)
From Oct. 1 (Month) 19 01 (Year), To Oct. 5 (Month) 19 05 (Year)
Name of employer: U. S. NAVY
Address
Kind of business or organization

Exact title of your position Private Salary: Starting, $ Per Final, $
Duties and responsibilities Stood regular watches aboard ship, also served on sentry duty at Bremerton, Mare Island Olongapo & Cavite Navy Yards.

If more space is required, use a sheet of paper 8 x 10½ inches. Write on each sheet your name, full address, and date of birth. Use one side only and attach to this sheet.

Stephen A. Hicks.

Date 1 June, 1945 Signature Stephen A. Hicks (Sign with pen and ink)

U. S. GOVERNMENT PRINTING OFFICE 16—33094-1

Standard Form No. 62
Approved February 26, 1943
Revised May 1943
U. S. Civil Service Commission

RECORD OR REQUEST FOR APPROVAL OF PROMOTION AND/OR REASSIGNMENT

Form approved
Budget Bureau
No. 50-R007.1

INSTRUCTIONS.—Submit copies of this form to the appropriate U. S. Civil Service Commission central, regional, or branch regional office as follows: For post audit, submit one copy with parts A and C completed; when prior approval is requested, submit this form in duplicate with Part A completed on both copies; however, Part C need be completed on only one of the two copies.

PART A.—TO BE COMPLETED BY THE DEPARTMENT OR AGENCY

TO: (Appropriate office of Civil Service Commission, including address)

Regional Director,
12th U. S. Civil Service Region,
129 Appraisers' Building,
630 Sansome Street,
San Francisco, California

[X] Record for post audit
[ ] Approval is requested
} of the promotion and/or reassignment

of HICKS (Surname) STEPHEN (First) ALBERT (Middle)

SEPTEMBER 19, 1884
(Date of birth)

from Keeper (2nd Asst.) $1440.A. ($1200-1560) Plus $240. A. Qtrs.
(Present position, grade, and salary)

Since June 19,1931
(Length of service, exclusive of leave without pay, in above position or equivalent grade)

District Coast Guard Office, 12th Naval Dist.
(Bureau or office)

630 Sansome Street, San Francisco, Calif.
(City in which located)

to Patrolman, Yerba Buena Coast Guard Depot
(Proposed position, grade, and salary)

(Date when promotion or reassignment was made, if for post audit)

FROM: (Department or agency making record or request, including address to which reply is to be sent)

Chief, Civilian Personnel Division
U. S. Coast Guard
1300 E Street, N.W.,
Washington 25, D. C.

District Coast Guard Office, 12th Naval Dist.
(Bureau or office)

630 Sansome Street, San Francisco, Calif.
(City in which located)

Signature Carl C Herrick

Official title Comdr. U.S.C.G.R. Chief, Civilian Personnel Division

Date June 9, 1945

In space below, give description of duties of proposed position (to be used in every case except where title adequately describes the duties, such as senior typist, junior stenographer, etc.).

PATROLMAN, YERBA BUENA COAST GUARD DEPOT

Prevents unauthorized persons from entering that portion of the Island constituting the Coast Guard Military Reservation, Yerba Buena Island, either by land or by water.

Serves a regular watch of 8 hours and singly patrols the Reservation comprising some three acres of dock area and buildings, among which are an armory, power house, machine shop, a communication repair shop containing secret military communication equipment, a supply depot, aids to navigation repair shop, garage, carpenter repair shop, blacksmith shop, oil tanks, etc. This man is solely responsible for patrolling and protecting this area, no military personnel being assigned to this duty.

Carries firearms.

Prevents fires, sabotage and theft and guards against subversive activities.

PART B.—FOR CIVIL SERVICE COMMISSION CENTRAL OR REGIONAL OFFICE ACTION

Request has been [ ] approved [ ] disapproved. Signature ..... Date .....

16—33094-2

PART C.—QUALIFICATIONS STATEMENT FOR PROMOTION AND/OR REASSIGNMENT
(To be completed by employee)

Have you **ever filed** applications for any Federal civil service examinations? Yes ☒ No ☐ (If so, list them below.)

Titles of examinations	Examined in what cities	Month and year	Ratings
Assistant Lighthouse Keeper	San Francisco, California	Feb. 1931	96.40
Marine Engineer	San Francisco, California	Apr. 1939	96.00

EDUCATION: (a) Circle highest grade completed, elementary or high school: 1 2 3 4 5 6 7 8 9 10 11 12. Did you graduate? Yes ☒ No ☐

Name and location of school	Dates attended From—	Dates attended To—	Years completed Day	Years completed Night	Degrees conferred Title	Degrees conferred Date	Semester hours credit
(b) College or university — No							
(c) Other					Studies		

(d) List any courses taken **pertinent** to the position for which you are being proposed for promotion and/or reassignment. — Semester hours

EXPERIENCE.—In the space furnished below give a record of all experience **pertinent** to the position for which you are being proposed for promotion and/or reassignment. Start with the most recent position and work back to the first position you held which you consider has qualified you for the proposed position. Give your duties and responsibilities in such detail as to make your qualifications clear. Give name you used on pay roll if different from that given on this qualifications statement.

Place Point Bonita Light Station (City) (State)
From Oct. 18 (Month) 19 35 (Year) To Date (Month) 19 (Year)
Name of employer: District Coast Guard Officer
Address Appraisers' Building, San Francisco, California
Kind of business or organization U.S. COAST GUARD

Exact title of your position 2nd Asst. Keeper — Salary: Starting, $ 1200.00 Per A. Final, $ 1440.00
Duties and responsibilities Duties consist of standing two four hour watches daily, maintaining & operating for signal and light equipment, radio beacon, building and grounds.

Place Point Arguello Light Station (City) (State)
From May 1 (Month) 19 32 (Year) To Oct. 17 (Month) 19 35 (Year)
Name of employer: Superintendent of Lighthouse, 18th Lighthouse District, San Francisco, California
Kind of business or organization Lighthouse Service - Aids to Navigation

Exact title of your position 1st Asst. Keeper — Salary: Starting, $ 1260.00 Per A. Final, $ 1260.00
Duties and responsibilities Two four hour watches, maintenance and operation of fog signal & light equipment, radiobeacon buildings and grounds.

Place Los Angeles Harbor Light Sta. (City) (State)
From June 19 (Month) 31 (Year) To Apr. 30 (Month) 32 (Year)
Name of employer: Superintendent of Lighthouses, 18th Lighthouse District, San Francisco, California.
Kind of business or organization Lighthouse Service - Aids to Navigation.

Exact title of your position 2nd Asst. Keeper — Salary: Starting, $ 1500.00 Per A. Final, $ 1500.00
Duties and responsibilities Two four hour watches, maintenance and operation of fog signal & light equipment, radiobeacon & buildings, also operation of station launch.

Place U. S. Marine Corps (City) (State)
From Oct. 1 (Month) 01 (Year) To Oct. 3 (Month) 05 (Year)
Name of employer: U. S. NAVY
Address
Kind of business or organization

Exact title of your position Private — Salary: Starting, $ Per Final, $
Duties and responsibilities Stood regular watches aboard ship, also served on sentry duty at Bremerton, Mare Island Olongapo & Cavite Navy Yards.

If more space is required, use a sheet of paper 8 x 10½ inches. Write on each sheet your name, full address, and date of birth. Use one side only and attach to this sheet.

Date 1 June, 1945 Signature Stephen A. Hicks
Stephen A. Hicks
(Sign with pen and ink)

U. S. GOVERNMENT PRINTING OFFICE 16—33094-

NAVCG 2660

to Miss Langer

JUN 4 1945

U. S. COAST GUARD

NOMINATION

From: District Coast Guard Officer, San Francisco, California, 31 May, 1945
(Nominating officer) (Place) (Date)

To: Commandant, U. S. Coast Guard.

Action recommended TRANSFER AND PROMOTION

Name HICKS, Stephen A. Date of birth Sept. 19, 1884
(Last name, first name, and initial)

Legal residence CALIFORNIA

	From—	To—
Position	Keeper (~~2nd Assistant~~) 795	PATROLMAN 2450
Pay and grade	$1440.00 ($1200-1560)	$1860.00 A. CPC-6
Valuation of quarters	$240.00.00 A.	Quarters not furnished
Station	Bonita Point Light Station	Yerba Buena CG Depot
Appropriation	Civilian Employees, CG	Civilian Employees, C.G.

Effective 16 June, 1945 or EOD [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Rank on eligible list -- Rating ____ Percentage ____ Other eligibles considered:

Patrolman, cpc-6 Sheet #204

988 Vice EDWARD JONES Pay $1860.00 A. Services terminated 2-28-45

Reason Retirement for age

REMARKS: Job Classification Sheet not furnished as the duties are identical with those under JCS 204 of Edward Jones, Patrolman. Form 62, in triplicate, inclosed. Funds already allotted are adequate. Stephen A. Hicks is under the Lighthouse Retirement Act and it is assumed that this transfer will not change his status and that no retirement deductions will be made from his pay as Patrolman. Since this transfer is for the convenience of the Government and not at the request of the employee, it is requested that transportation of household effects be authorized. Travel is not involved.

Selection regular, ____, 19____

Manager, Civil Service District.

CAPTAIN, USCG
R. C. WEIGHTMAN (Title)
By direction

[1] Strike out the clause which does not apply.

JUN 8 1945

16—21953-2

NAVCG 2660

U. S. COAST GUARD

NOMINATION

From: District Coast Guard Officer, San Francisco, California, 31 May, 1945
(Nominating officer) (Place) (Date)

To: Commandant, U. S. Coast Guard.

Action recommended TRANSFER AND PROMOTION

Name HICKS, Stephen A. Date of birth Sept. 19, 1884
(Last name, first name, and initial)

Legal residence CALIFORNIA

	From—	To—
Position	Keeper (2nd Assistant) 795	PATROLMAN 2450
Pay and grade	$1440.00 ($1200-1560)	$1860.00 A. CPC-6
Valuation of quarters	$240.00.00 A.	Quarters not furnished
Station	Bonita Point Light Station	Yerba Buena CG Depot
Appropriation	Civilian Employees, CG	Civilian Employees, C.G.

Effective 16 June, 1945 or EOD [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Rank on eligible list — Rating _____ Percentage _____ Other eligibles considered:

Vice EDWARD JONES Pay $1860.00 A. Services terminated 2-28-45

Reason Retirement for age

REMARKS: Job Classification Sheet not furnished as the duties are identical with those under JCS 204 of Edward Jones, Patrolman. Form 62, in triplicate, inclosed. Funds already allotted are adequate. Stephen A. Hicks is under the Lighthouse Retirement Act and it is assumed that this transfer will not change his status and that no retirement deductions will be made from his pay as Patrolman. Since this transfer is for the convenience of the Government and not at the request of the employee, it is requested that transportation of household effects be authorized. Travel is not involved.

Selection regular, _____, 19____

CAPTAIN, USCG

Manager, Civil Service District.

R. C. WEIGHTMAN (Title)
By direction

[1] Strike out the clause which does not apply.

16—21953-2

NCG 9626
UNITED STATES COAST GUARD

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

3017

DATE 26 JUNE 1945

FROM

COMMANDANT

	SECRET
	CONFIDENTIAL
	RESTRICTED
	URGENT
	PRIORITY
	ROUTINE
X	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

TO (FOR ACTION)

DCGO 12ND

TO (FOR INFORMATION)

	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

261752

TEXT

DISPATCH DATE EOD STEPHEN A HICKS POSITION 2450 YERBA BUENA X IF EFFECTIVE DATE AFTER 1 JULY ADVISE X NECESSARY CONNECTION PAY ADJUSTMENT 1 JULY UNDER PROPOSED BILL

261752 31 EV/AB

TOD— Brown: Return to 3-2

OFFICE OF ORIGIN: (PCP-3)

INITIALS OF RELEASING OFFICER: NRS

TIME RELEASED:

OPERATOR'S RECORD

U. S. GOVERNMENT PRINTING OFFICE : 1943 16—23739-1

FORM NAVCG-9619-A

U. S. COAST GUARD

HEADING

FROM

ACTION INFORM

D D D

SNJC V WNJC NR 31 D

TEXT

D A QUAH 261752 QUAC GR 28 BT

DISPATCH DATE EOD STEPHEN A HICKS POSITION 2450 YERBA BUENA X

IF EFFECTIVE DATE ATXXX AFTER 1 JULY ADVISE X NECESSARY

CONNECTION PAY ADJUTXXX ADJUSTMENT 1 JULY UNDER PROPOSED BILL

BT 261752

1752 EV 26JUNE

2

OPERATOR'S RECORD AND DATE

OFFICIAL INITIALS

$

JUL 10 1945

NAVY
~~XXXXXXXX~~ DEPARTMENT
United States Coast Guard

DATE 5 July, 1945.

REPORT OF EFFECTIVE DATE OF CHANGE IN POSITION
OR PAY STATUS OF CIVILIAN EMPLOYEE

From: DISTRICT COAST GUARD OFFICER
~~COMMANDER~~, TWELFTH NAVAL District.
Commandant.

2160
1968
1944

Name HICKS, STEPHEN A.

Nature of Action TRANSFER AND PROMOTION

Effective date of change 1 July, 1945.

	FROM	TO
Position	KEEPER, (1st Assistant)	Patrolman, CPC-6
Pay	$1440.00 Annum 1440 240 1680	$1860.00 per annum
Salary Range	$1200-1560	$1860-$2220
Valuation of Quarters	$240.00 Annum	None furnished
Station	Bonita Point Light Station	Yerba Buena Coast Guard Depot

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 6-9-45.

Signature R C Weightman CAPTAIN, USCG
R. C. WEIGHTMAN
By direction.

(This space for use of Headquarters)

M

ACTION

DCGO 12ND S FRAN CALFI

COMDT CG

INFORM

TEXT

HQ 261752 STEPHEN A HICKS WILL ENTER ON DUTY YERBA BUENA IN POSITION 2450 COMMENCING 1 JULY

REF
DISPATCH DATE EOD STEPHEN A HICKS POSITION 2450 YERBA BUENA X IF EFFECTIVE DATE AFTER 1 JULY ADVISE X NECESSARY CONNECTION PAY ADJUSTMENT 1 JULY UNDER PROPOSED BILL

	Adm. Management		Inspection
	Aero. Engineering		Intelligence
	Aids to Navigation		Legal
	Allowances		Material Budget
	Asst Commandant		Mer Mar Inspection
	Aviation		Mer Mar Personne
	Budget & Reports		Military Morale
	Civil Engineering		Nav Engineering
	Civilian Personnel		Operations
	Commandant		Personnel
	Communications		Port Security
	Comptroller		Public Relations
	Contract Services	NRS	Supply
	Engineering		Training
	Finance		Transportation

2335 RR 26 JUNE/MD PCP-3

OPERATOR'S RECORD AND DATE

OFFICIAL INITIALS

$

NAVY
~~TREASURY~~ DEPARTMENT
United States Coast Guard

DATE 5 July, 1945.

REPORT OF EFFECTIVE DATE OF CHANGE IN POSITION
OR PAY STATUS OF CIVILIAN EMPLOYEE

From: DISTRICT COAST GUARD OFFICER
~~Commander~~, TWELFTH NAVAL District.
Commandant.

Name HICKS, STEPHEN A.

Nature of Action TRANSFER AND PROMOTION

Effective date of change 1 July, 1945.

	FROM 795	TO 2450
Position	KEEPER,(1st Assistant)	Patrolman, CPC-6
Pay	$1440.00 Annum	$1860.00 per annum
Salary Range	$1200-1560	$1860-$2220
Valuation of Quarters	$240.00 Annum	None furnished
Station	Bonita Point Light Station	Yerba Buena Coast Guard Depot

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 6-9-45.

Signature CAPTAIN, USCG
R.C. WEIGHTMAN
By direction.

(This space for use of Headquarters)

2-1 3

UNITED STATES COAST GUARD

WASHINGTON

Memorandum for **Comdr. Carroll**
Personnel Budget Officer

The following effective dates have been reported:

Martin, Eli A. (transfer) **Keeper**	**to position No. 552** **Wyandotte Lt.Sta.,Mich.** **effective 6-27-1945**
Hicks, Stephen A. **Patrolman**	**To position No. 2450** **Yerba Buena Depot,** **effective July 1, 1945**
Asher, Alex. S. **Keeper**	**To position No. 8916** **Fort Washington Lt.Sta.,** **effective July 1, 1945**
Dobbins, Harry B. **Keeper**	**To position No. 8925** **Nash Island Lt.Sta.,Me.** **effective July 1, 1945**
Beebe, Howard	**To position No. 8926** **Great Salt Pond Breakwater** **Lt.Sta.,R.I. effective** **July 1, 1945.**

3 - 2 file -5-

REPORT OF CHANGE IN PERSONNEL

UNITED STATES COAST GUARD

NAVCG-2599 (REV. 6-

SURNAME, FIRST NAME, INITIAL	SERVICE NO.	PRESENT RANK OR RATING
HICKS, Stephen A.	- - - - -	CIVILIAN

MAJOR UNIT NAME	MINOR UNIT NAME	LOCATION
CG GROUP, PRESIDIO	Pt. Bonita LtSta.,Fort Barry, California	San Francisco, Calif.

UNIT ITEM NO. OR VESSEL'S ASSIGNED DISTRICT	DATE
12-079	3 July, 1945

TIME
DATE

REPORTED FROM:
FOR

DUTY CODE NO. AUTH:

TIME 0001
DATE 1 July, 1945
(29 D)

TRANSFERRED TO: Yerba Buena Coast Guard Depot, San Francisco, Calif.
FOR assignment to duty as Patrolman, with pay at the rate of $1860.00 per annum.

AUTH: DCGO,12ND(pcp) ltr. dtd. 6-25-45 (CG-75)

CHANGED IN {RANK / RATING} FROM _____ TO _____ EFFECTIVE _____

DUTY CODE NO. AUTH:

OTHER CHANGES (SPECIFY)

DUTY CODE NO. AUTH:

C. M. THOMAS, Lieut., USCG.
(Commanding)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

Enlisted Personnel				
Rate	Pay Grade	District	Foreign Domestic	Duty
II	XIV	XVII	XX	XXI

Officer Personnel			
District	Sea Shore	Foreign Domestic	Duty
XI	XIV	XV	XVIII

Records	
Posting	Coding

Machine Accounting
Punched _____
Verified _____

U. S. GOVERNMENT PRINTING OFFICE 16—40355-1

DEPT. STOCK FORM 2249
REV. 12-43

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 149293

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date 12 July, 1946

Name: HICKS, Stephen A. (Mr.)

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation

Periodic Pay Increase

Effective: 14 July, 1946

	FROM 2450	TO 2450
Position		Patrolman
Grade	CPC-6	CPC-6
Salary	$2469.24 per annum	$2544.48 per annum
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		San Francisco, Calif.
Post of Duty		Yerba Buena Depot, Calif.
Appropriation		Civilian Employees, C.G.
Allotment		
	FIELD [X] DEPRTMTL. [ ]	FIELD [X] DEPRTMTL. [ ]

Remarks:

You are hereby granted a one-step increase in rate of compensation.

Justification:

Position: Permanent
Last Increase: Promotion, 7-1-45, ~~$1968-$2166~~
Conduct and Service: Satisfactory
Efficiency Rating: Excellent

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

AUG 22 1946

E. L. KANGAS, Admin. Asst., Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

OFFICIAL PERSONNEL FILE

SEP 11 1946

DATE APPROVED BY THE SECRETARY.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Section 2b Act 8-1-41, as amended.

APPROPRIATION
Regular

DATE OF BIRTH
9-19-1884

LEGAL RESIDENCE
California

SEX
Male

NATURE OF POSITION
NEW | ADDTL. IDENT.

VICE VACANCY | VICE

NAME:
C.S.C. NO.:
ACTION NO.:
DATE:

VETERAN'S PREFERENCE INFORMATION
Preference

SUBJECT TO RETIREMENT ACT?
Lighthouse Act 6-20-18

DATE OF OATH

R.W.

[ ] PATENTED

UNITED STATES COAST GUARD

SAN FRANCISCO 26, CALIF.



ADDRESS REPLY TO
DISTRICT COAST GUARD OFFICER
TWELFTH NAVAL DISTRICT (pcp)
REFER TO FILE: 75

29 January, 1947

From: Commander, 12th CG District
To : Commandant

Subj: Form 2249 - Stephen A. Hicks

1. Returned for correction is subject form. Stephen A. Hicks was a former Lighthouse Keeper and comes under the Lighthouse Retirement Act.

E. E. HAHN, JR.,
By direction

Incl.
Form 2249

DEPT. STOCK FORM 2249
REV. 12-45

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL Date 10-7-47

Name: Hicks, Stephen A. (Mr.)

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation: Retirement (Disability) (Lump-sum payment made for 62 days, 6 hours annual leave from 10-1-47 thru 6 hours on 12-31-47)

Effective: Close 9-30-47

	FROM 6147	TO
Position	Sandblaster	
Grade	None	
Salary	$10.16 per diem	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	San Francisco, Calif.	
Post of Duty	Yerba Buena Depot, Calif.	
Appropriation	S&E, CG 1948 (Gen.Ex.)	
Allotment		
	FIELD ☒ DEPRTMTL. ☐	FIELD ☐ DEPRTMTL. ☐

Remarks:

Annual rate of retired pay is $1003.06.

Justification:

Total Service: 21 years, 9 months, 9 days.

Computation: ($1842.59 x 21.7750 ÷ 40) = $1003.06

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

G. R. Lansdale
G. R. LANSDALE, Acting Chief
Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

DATE APPROVED: OCT 8 1947

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 9-19-1884

LEGAL RESIDENCE: Calif.

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION: Preference

SUBJECT TO RETIREMENT ACT? Lighthouse Act 3-4-25

DATE OF OATH

mS

OFFICIAL PERSONNEL FILE

☐ PATENTED

UNITED STATES COAST GUARD

SAN FRANCISCO 26, CALIF.



ADDRESS REPLY TO
DISTRICT COAST GUARD OFFICER
TWELFTH NAVAL DISTRICT
REFER TO FILE: 75 (pc)

24 October, 1947

From: Commander, 12th CG District
To : Commandant

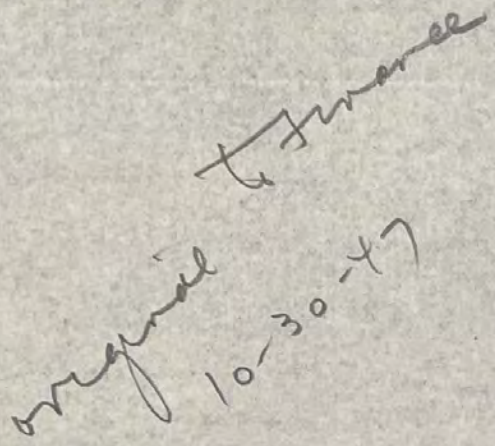
Subj: Retirement of Stephen A. Hicks, Sandblaster, Yerba Buena Depot, Calif.

1. Referring to HQ letter of 15 October, 1947 (CG-75), this is to advise that former subject employee was paid last final payment on D.O. Voucher No. 2790, paid October 23, 1947, in the account of Paul D. Banning, Symbol No. 18-487.

2. Period covered by final payment was from October 1, 1947 through 6 hours on December 31, 1947, in the amount of $668.02, less $101.00 tax, net $567.02.

3. Mr. Hicks' taxable income for the current calendar year, including lump sum payment for annual leave was $2,771.14.

E. E. HAHN, JR.,
By direction



(PC-6)
CG-75

22 August, 1947

From: Commandant
To: Commander, 12th Coast Guard District (pc)

Subj: Stephen A. Hicks, Sandblaster; disability retirement of

The application of Mr. Hicks for disability retirement has been examined and he has been found to be disabled for further useful and efficient service. The official notice of his retirement will be issued in due time.

H. L. MORGAN
By direction

U. S. COAST GUARD
MAIL SECTION
MAILED AUG 22 1947

RUBIN
Return 3-2

BR JJH

(PC-6)
CG-75

19 August, 1947

Veterans' Claims Service
Veterans Administration
Washington, D.C.

Gentlemen:

Mr. Stephen A. Hicks, born September 19, 1884, claims service in the U.S.Marine Corps from October 1, 1901 to October 3, 1905, and to be receiving a pension (C-2591171) from the Veterans Administration.

Inasmuch as the pension may be based on some portion of his military service which would be excluded from his total service computation of his retirement under the Lighthouse Service Act of June 20, 1918, as amended, it will be appreciated if you will furnish the inclusive dates of the service on which his pension is based, and show how much will remain creditable for retirement in a civilian capacity.

Since Mr. Hicks' retirement is being held up pending receipt of the above information, your prompt reply will be appreciated.

By direction of the Commandant:

Very truly yours,

H. L. MORGAN
Chief, Civilian Personnel Division

U. S. COAST GUARD
MAIL SECTION
RECEIVED AUG 20 1947

U. S. COAST GUARD
MAIL SECTION
AUG 20 1947

RUBIN
Return to 3-2

(PC-6)
CG-75

21 August, 1947

Labor Board
United States Navy Yard
Mare Island, California

Dear Sirs:

Reference is made to the inclosed copy of your letter dated 20 July 1939, addressed to Mr. Stephen A. Hicks, verifying Navy Yard service. In your letter it is indicated that Mr. Hicks was discharged on three occasions (11 April 1908, 5 April 1910 and 24 December 1912) with the reasons given as "Dropped, 6-Musters."

Mr. Hicks is eligible for retirement under the Lighthouse Retirement Act. That Act provides for exclusion of each work day in which an employee is in a non-pay status. This places a responsibility on the Coast Guard to remove any uncertainty relative to pay status for each day of work. In view of this requirement the Coast Guard desires to know whether the "Dropped, 6-Musters" on the three different occasions means that he was in a non-pay status for 18 days.

Since Mr. Hicks' retirement is being held up pending receipt of the above information, your prompt reply will be appreciated.

By direction of the Commandant:

Very truly yours,

H. L. MORGAN
Chief, Civilian Personnel Division

Incl

U. S. COAST
MAIL, 1947
MAILED

RUBIN
Return to 3-2 JJH

RR

DEPT. STOCK FORM 2249
REV. 12-45

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 36 1

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL Date 4-12-48

Name: Hicks, Stephen A. (Mr.)

From: U. S. Coast Guard Bureau No.:
(BUREAU OR DIVISION)

Nature of Recommendation AMENDMENT
Retirement (Disability)

(Lump-sum payment made for 62 days, 6 hours annual leave from 10-1-47, thru 6 hours on 12-31-47)

Effective: Close 9-30-47

	FROM 6147	TO
Position	Sandblaster	
Grade	None	
Salary	$10.16 per diem	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	San Francisco, Calif.	
Post of Duty	Yerba Buena Depot, Calif.	
Appropriation	S&E, CG 1948 (Gen.Ex.)	
Allotment		

FIELD [X] DEPRTMTL. [ ] FIELD [ ] DEPRTMTL. [ ]

Remarks: In accordance with the Comptroller General's Decision B-70029 dated 10-23-47, which reversed Decision A-31584, of 5-28-30, your retirement pay has been recomputed on the basis of the average gross pay (which includes the valuation of quarters for the period occupied) received during the last five years of your active duty. The computation on this basis changes the rate of your retirement pay from $1003.06 to $1074.92, and this notice is issued in order that you may have accurate information as to the rate of retirement pay which you are authorized to receive.

Justification:

Total Service: 21 years, 9 months, 9 days.

Computation: ($1974.59 x 21.7750 ÷ 40) = $1074.92

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

H. L. Morgan
H. L. MORGAN
Chief, Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

DATE APPROVED BY THE SECRETARY

OFFICIAL PERSONNEL FILE

APR 13 1948

lif

[ ] Attached

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION
Regular

DATE OF BIRTH
9-19-1884

LEGAL RESIDENCE
California

SEX
Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION
Preference

SUBJECT TO RETIREMENT ACT?
Lighthouse Act
3-4-25

DATE OF OATH

N. C. G. 2521
(Rev. May 1943)

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on N. C. G. 2523)

Date 4 August, 1947

District Coast Guard Officer, 12th ~~Naval~~ *District,*

San Francisco, Calif.
(City)

I hereby apply for retirement from active duty effective close of business Sept. 30,1947 on the basis of service shown hereon.

My address upon retirement will be:

963 Medford Ave.,
Hayward, California.

dated 20 July,1939

Stephen A. Hicks (Name)

Sandblaster (Designation)

OFFICE OF THE DISTRICT COAST GUARD OFFICER,
12th CG ~~NAVAL~~ DISTRICT

City San Francisco, Calif. *Date* 11 August,1947

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $ 1014.8338 per annum, effective at the close of September 30, 1947

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office and that all Government service shown has been verified.

Lump sum payment for 62 das. 6 hrs. annual leave will be paid upon receipt of Dept. approval (Oct. 1,1947 thru 6 hrs. on Dec.31/47)

E.E.HAHN, JR., By direction
District Coast Guard Officer, 12 CG ~~NAVAL~~ *District.*

FOR USE OF DEPARTMENT

16—35893-1

(COPY)

LABOR BOARD
United States Navy Yard
Mare Island, California

P20/LL
2869

MWH Rn

20 July 1939

Mr. Stephen A. Hicks
Fort Baker, California

Dear Sir:

In compliance with your request of 18 July 1939, your employment record at this Yard is given as follows:

Employed:	8-29-06
Discharged:	11-24-06
Employed:	1-8-07
Discharged:	4-10-07
Employed:	6-17-07
Discharged:	1-29-08
Employed:	3-7-08
Discharged:	4-11-08
Employed:	12-3-08
Discharged:	7-9-09
Employed:	2-28-10
Discharged:	4-5-10
Employed:	10-13-10
Discharged:	11-11-10
Employed:	12-18-11
Discharged:	12-27-11
Employed:	12- 9-12
Discharged:	12-24-12

The dates of your service in the U. S. Marine Corps as shown by the record, is from 5 October 1901 to 8 October 1905 inclusive. Your birthplace is shown as Minneapolis, Minnesota, but you have given several dates of birth ranging from 19 September 1880 to 1884

Enclosed herewith are several old discharge cards which were filed with your applications.

Very truly yours,

M. W. HANSON
Acting Recorder

Encl.

Condition of nose and sinuses: Chronic nasal catarrh
Nasal Septum Deflected to the right

Condition of mouth and throat, including tonsils and teeth: atrophic tonsilar tissue
Upper plate, Lower teeth in fair repair, Gums firm

Bones, joints, muscles, including atrophies: Painful left hip, limited motion, atrophic thigh muscles
(Express limitation of motion, if any, in degrees and joint involved)

Respiratory system: Barrel chest. Lungs clear to A&P, diminished breath sounds

Cardiovascular system:

(*a*) Heart: Normal size, tones of good quality

(1) Murmurs: none (2) Arrhythmias: none

(*b*) Pulse rate: (1) Sitting: 84 (2) After exercise: 124 (3) 2 minutes after exercise: 84

(*c*) Blood pressure: (1) Sitting—Syst.: 132 Diast.: 74 (2) After ex.—Syst.: 134 Diast.: 74

(*d*) Condition of blood vessels: Generalized arteriosclerosis

Evidence of thyroid or other endocrine disturbance: None

Abdomen and gastro-intestinal system, including hernia: Relaxed right inguinal ring; external hemorrhoids

Genito-urinary system:

Urinalysis—Sp. gr.: 1.008 Reaction: Acid Albumin: Negative Sugar: Negative

Sediment microscopic (required when albumin or sugar is found): 0

Reflexes, motor disturbances, etc.:

(*a*) Station: normal (*e*) Gait: normal

(*b*) Tremor: normal--none (*f*) Coordination: normal

(*c*) Patellar reflexes: Right Knee--absent (*g*) Peripheral circulation: Good

(*d*) Other motor disturbances: none

Alcohol: occasional Drugs: none Syphilis: no Epilepsy: no

Other neurological findings: Diminished sensation and vibratory sense over the right leg

General impression: Applicant disabled for further heavy duty

Here describe fully nature of disability: Marked periarticular arthritis of the left hip joint with atrophy of left thigh muscles. The left knee joint and the lumbo sacral vertebrae also show marked arthritic changes .

Kahn Serology Negative

Is disability to perform duty of a permanent character? Yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No

Do you recommend reexamination with this in view? No

I HEREBY CERTIFY that upon examination I find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

Walter C. Clowers

The examining physician must be in the Federal Service.

WALTER C. CLOWERS

U.S. Marine Hospital
San Francisco, California
(Place of examination)

Medical Officer, USPHS
(Examining surgeon)

29 JULY 1947
(Date)

(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE 16—17606

N. C. G.-2523

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT, CIVILIAN PERSONNEL

(Act of March 4, 1925)

NAME OF CLAIMANT Stephen A. Hicks DESIGNATION Sandblaster

Height 67½ Weight 145 pounds. Complexion Light

Color of eyes Light Brown Color of hair Gray

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: Inspection reveals a fairly well developed well nourished white male, past middle age, who is not acutely ill. He is alert and cooperative and answers questions intelligently.

Description of duties of position (to be filled in by district commander): Operation of sandblasting equipment in cleaning buoy bodies of rust, scale, etc., preparatory to repainting. Cleaning steel parts manufactured at Yerba Buena Depot by sandblasting, preparatory to painting or galvanizing. Operation of sand-cleaning equipment to remove foreign matter from sand. Primer coat painting of buoy bodies after cleaning and sandblasting. Maintenance (minor repairs and adjustment) of sandlbasting and sand-cleaning equipment.

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: Complains of chronic pain in left hip, thigh and knee joint for the past nine years. Condition has become gradually worse and heavy work and damp weather aggravate his condition.

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/200 L. E. 20/100

With correction in spectacles: R. E. 20/25 L. E. 20/25

Accommodation: Reads Jaeger No. 0 at 13 inches, without correction.

Reads Jaeger No. 4 at 13 inches, with correction.

Central color vision (binocular) normal (Name method used) Ishihara

Inspection Normal except for beginning arcus senilis

Pupils round and equal Pupillary reaction normal

Hearing: Whispered voice (unaccentuated) heard with R. E. at 20/15 ft., L. E. at 20/10 ft.

Appearance of right drum Old perforation, left drum Thickened, intact.

Is there any disease of the middle or internal ear or mastoid? yes If so, specify chronic, non-suppurative otitis media

[OVER]

16—17606-1

(pcp)

75

25 June, 1945.

To: Stephen A. Hicks, 2nd Asst. Keeper, Point Bonita Light Station

Via: Commanding Officer, Coast Guard Group, Presidio of San Francisco, Calif.

This Office is in receipt of Department Notice No. 2249 of June 9,1945, transferring you from the position of 2nd Assistant Keeper, Bonita Point Light Station, to the position of Patrolman, Yerba Buena Coast Guard Depot, with pay at the rate of $1860.00 per annum. You are therefore directed to proceed to Yerba Buena Depot and report to the Commanding Officer of that Depot for duty commencing 1 July, 1945, presenting this letter as your authority for entrance on duty.

R. C. WRIGHTMAN
By direction

Copy for
Commanding Officer,
Yerba Buena Coast Guard Depot

Arrangements for the entrance on duty of Mr. Hicks was made with you by telephone.

N. C. G. No. 2668
Form Approved by Comptroller General, U. S.
April 13, 1934
(Revised 1937)

S. V. No. 2
PAY No. .....

REPORT OF CHANGE IN PAY STATUS

HICKS (Surname) Stephen (First name) A (Middle initial) Civilian 795 (Service No.) Keeper Bonita Point Light St (Rank or rating)

12ND DCGO (Unit) San Francisco, California (Place) 11 July, 1945 (Date)

From: COMMANDING OFFICER.
To: PAY OFFICER.

You are hereby authorized to adjust the pay accounts of the above named for the following reason:

7-1-45: Transfer and Promotion. From Keeper, Bonita Point Light station $1440 p.a. (plus Quarters $240 p.a.). To Patrolman, Yerba Buena Depot, CPC-6 $1860 p.a.

AUTHORITY: Asst Sec of Navy 6-9-45

(Commanding) CAPTAIN USCG
R.C.WEIGHTMAN

DCGO TWELFTH NAVAL DISTRICT (Title)
By direction

---

1. Receipt of this authorization is hereby acknowledged. The accounts of the above named have been adjusted.

(Date) (Pay officer)

U. S. GOVERNMENT PRINTING OFFICE 1942—O-426485

Ind-2
Coast Guard Depot, Yerba Buena Is.
10 July, 1945.

Forwarded. Appointee entered on duty at this Unit at 1600 on 1 July, 1945.

H. W. SIMONSEN, Lieut. (jg) USCG.
Commanding Officer.

UNITED STATES COAST GUARD

SAN FRANCISCO 26, CALIF.

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

ADDRESS REPLY TO
DISTRICT COAST GUARD OFFICER
TWELFTH NAVAL DISTRICT (pcp)
REFER TO FILE: 75

25 June, 1945.

To: Stephen A. Hicks, 2nd Asst. Keeper, Point Bonita Light Station

Via: Commanding Officer, Coast Guard Group, Presidio of San Francisco, Calif.

This Office is in receipt of Department Notice No. 2249 of June 9,1945, transferring you from the position of 2nd Assistant Keeper, Bonita Point Light Station, to the position of Patrolman, Yerba Buena Coast Guard Depot, with pay at the rate of $1860.00 per annum. You are therefore directed to proceed to Yerba Buena Depot and report to the Commanding Officer of that Depot for duty commencing 1 July, 1945, presenting this letter as your authority for entrance on duty.

R. C. WEIGHTMAN
By direction

Ind-1
CG Group, Presidio
San Francisco, Calif.
1 July, 1945

To: Stephen A. Hicks, 2nd Asst. Keeper, Point Bonita Light Station

1. In compliance with basic paragraph as outlined above, you are detached from Point Bonita Light Station, and directed to report Commanding Officer, Yerba Buena Depot for duty.

2. Departed this unit at 0001, this date.

C. M. THOMAS
Commanding Officer

Standard Form 68
March 1944
U. S. CIVIL SERVICE COMMISSION
Dept. Cir. No. 474

Form approved.
Budget Bureau No. 50–R016.
Approval expires March 30, 1945.

NOTICE OF OFFICIAL EFFICIENCY RATING

REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 31 March 1945 based on performance during period from 1 April 1944 to 31 March 1945

Stephen A. Hicks
(Name of employee)

2nd Asst. Keeper
(Title of position, service, and grade)

12th ND, Coast Guard, San Francisco, California (Bonita Point)
(Organization—Indicate bureau, division, section, unit, field station)

Efficiency rating: E

10 MAY 1945
(Date of notification)

R. C. WEIGHTMAN, Captain, USCG
(Signature)
By direction
(Title)

Interpretation of Efficiency Rating

Excellent (E) means that performance in every important phase of the work was outstanding and there was no weakness in performance in any respect.
Very Good (VG) means that performance in at least half of the important phases of the work was outstanding and there was no weakness in performance in any respect.
Good (G) means that performance met requirements from an over-all point of view.
Fair (F) means that performance did not quite measure up to requirements from an over-all point of view.
Unsatisfactory (U) means that performance in a majority of important phases of the work did not meet job requirements.

Inspection and Appeals

If you have any question regarding your efficiency rating, it is suggested that you discuss the matter with your immediate supervisor. Your efficiency rating sheet (Standard Form 51, Revised), or a copy of it, will be made available to you for inspection, if you request it of your supervisor or the personnel officer. Such a request is not considered as an appeal. You are also entitled to see the final ratings (not the rating forms) of all employees in your office or station. Information on appeals may be secured from your supervisor or personnel office. There are time limits governing the filing of appeals.

Significance of Efficiency Ratings

The salary advancement act provides for successive salary advancements based on several factors, one of which is efficiency ratings. Ratings of "Good" permit periodic salary advancement by successive steps up to and including the middle rate for the grade (the fourth step in six rate grades), and ratings of "Very Good" and "Excellent" permit periodic salary advancement by successive steps above the middle rate of the grade.
The rate of compensation of an employee whose efficiency rating is "Fair" must be reduced one salary step if his rate of compensation is above the middle rate. If the rate of compensation is equal to or below such middle salary rate, it is not subject to reduction on that account.
An employee whose efficiency rating is "Unsatisfactory" is not permitted to remain in his position. He must be assigned to a position more nearly commensurate with his ability, either (1) in the same line of work, in which case the position must be in a lower classification grade and his rate of compensation must not be in excess of the middle rate for such grade, or (2) in some other line of work for which he is qualified, in which case he is considered as having received a new appointment to the extent that his rate of compensation must be at the minimum rate for such grade and he must begin a new probationary period; or if no suitable vacancy is available he must be separated from the service for inefficiency. A probationary employee, assigned to a position of lower classification grade, begins a new probationary period in the new position.

U. S. GOVERNMENT PRINTING OFFICE 16—38834-1

N. C. G. No. 2668
Form Approved by Comptroller General, U. S.
April 13, 1934
(Revised 1937)

S. V. No. 17
Pay No. .....

REPORT OF CHANGE IN PAY STATUS

HICKS	STEPHEN	A.	CIVILIAN	KEEPER (2nd Assistant)
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

BONITA POINT LIGHT STATION 12th NAVAL DISTRICT, USCG	SAN FRANCISCO, CALIFORNIA,	31 October, 1943
(Unit)	(Place)	(Date)

From: COMMANDING OFFICER.
To: PAY OFFICER.

You are hereby authorized to adjust the pay accounts of the above named for the following reason:

1 October, 1943 - Within range salary promotion from Keeper, $1320.p.a., to Keeper, (2nd Assistant), $1380.00 p.a.
(2nd Assistant)

AUTHORITY: Secretary of the Navy 10-1-43

LIEUTENANT, USCGR
T. C. BREAZEALE (Commanding)
By direction
DISTRICT COAST GUARD OFFICER
(Title)

---

1. Receipt of this authorization is hereby acknowledged. The accounts of the above named have been adjusted.

17 November 1943
(Date)

T F Stapleton, Lieut. (jg) U.S.C.G.
Asst. (Pay officer)

U. S. GOVERNMENT PRINTING OFFICE: 1943 O - 534889

Enos HLB 3

San Francisco, California

1 October, 1942

From: District Coast Guard Officer, 12th Naval District
To : Stephen A. Hicks, Second Assistant Keeper, Bonita Point Light Station

Via: (1) Commanding Officer, Sausalito Station.
(2) Keeper, Bonita Point Light Station

Subject: Permission to board and room civilian school teacher

Reference: (a) Your letter 1 October, 1942.

1. Permission is granted to board Mrs. Florence Hall at your quarters at Bonita Point Light Station. This permission is granted subject to full compliance with the rules of the Service and with the understanding that the Government will be in no way responsible for any accident or injury sustained by Mrs. Hall while living at the Station.

2. This permission is revocable at any time.

R.S.PATCH
By direction

CMM

75

Condo. Patch

No objection. X

UNITED STATES COAST GUARD

P.O. Box 35, Sausalito, California
1 October, 1942

Bonita Point Light Station

From: HICKS, Stephen A., Second Assistant Keeper.
To: District Coast Guard Officer, 12th Naval District.

Via: (1) Keeper, Bonita Point Light Station.
(2) Commanding Officer, Sausalito Station.

Subject: Permission to board and room civilian school teacher; request for.

1. It is requested that I be permitted to board and room Mrs. Florence Hall in my government quarters here at Bonita Point. Mrs. Hall is an old friend of the family and at present is teaching at Fort Barry School.

2. She has made the necessary arrangements with the Army, such as passes, etc. Her home is in Oakland, but she has no means of transportation. If the teacher cannot live on the Post it is likely that the School will be closed and my children and others will have to take a bus leaving here at 0730, and attend the already crowded schools in Sausalito, which would be very inconvenient.

Stephen A. Hicks.
Stephen A. Hicks

1st Indorsement

Bonita Point Light Station
SAUSALITO STATION
Fort Barry, California
1 October, 1942

75

From: Keeper, Bonita Point Light Station.
To: District Coast Guard Officer, 12th Naval District.

Via: Commanding Officer, Sausalito Station.

1. Forwarded.

Harmon A. Day.
Harmon A. Day

2nd Indorsement

Point Bonita Lifeboat Sta.
SAUSALITO STATION
Fort Barry, California
1 October, 1942

75

From: Commanding Officer, Sausalito Station.
To: District Coast Guard Officer, 12th Naval District.

1. Forwarded.

Nickolai Antipoff
Nickolai Antipoff,
Acting

ADDRESS:
THE MANAGER
TWELFTH U. S. CIVIL SERVICE DISTRICT
119 FEDERAL OFFICE BUILDING
SAN FRANCISCO, CALIF.

MAR 9 1940
SAN FRANCISCO

Enc a
Stir H up

UNITED STATES CIVIL SERVICE COMMISSION

TWELFTH UNITED STATES CIVIL SERVICE DISTRICT

COMPRISING CALIFORNIA, NEVADA, ARIZONA, AND HAWAII

OFFICE OF THE MANAGER, SAN FRANCISCO, CALIFORNIA

IN YOUR REPLY REFER TO
FILE MCB:bmm
AND DATE OF THIS LETTER

March 8, 1940

The Acting Superintendent of
Lighthouses
U. S. Coast Guard
Customhouse
San Francisco, California

Dear Mr. Jenkins:

Reference is made to my letter of January 30 and previous correspondence regarding the citizenship status of Stephen A. Hicks.

It appears from information recently received in this office that the central office of the Civil Service Commission does not intend to take disciplinary action in the case of this employee. However, the Commission has invited my attention to the fact that Mr. Hicks' date of birth is still in question.

Information is requested as to what action has been taken by this employee to comply with the instructions sent him by the central office of the Commission in letters dated September 5 and November 2, 1939, that he communicate with the Registrar of Births, Somerset House, London, England, requesting that he be furnished with a certified copy of the certificate of his birth. As the matter has been pending many months, it is assumed that Mr. Hicks has taken steps to obtain the required proof, and information is requested as to the result of any action he may have taken in the matter. If he has not as yet made an effort to obtain a certified copy of a certificate of birth, it is requested that he be called upon to do so immediately.

Very truly yours,

Harry T. Kranz

Harry T. Kranz
District Manager

ADDRESS:
THE MANAGER
TWELFTH U. S. CIVIL SERVICE DISTRICT
119 FEDERAL OFFICE BUILDING
SAN FRANCISCO, CALIF.



UNITED STATES CIVIL SERVICE COMMISSION

TWELFTH UNITED STATES CIVIL SERVICE DISTRICT

COMPRISING CALIFORNIA, NEVADA, ARIZONA, AND HAWAII

OFFICE OF THE MANAGER, SAN FRANCISCO, CALIFORNIA

IN YOUR REPLY REFER TO
FILE MCB:E
AND DATE OF THIS LETTER

January 30, 1940

The Acting Supt.of Lighthouses
U. S. Coast Guard
Custom House
San Francisco, California

Dear Mr. Jenkins:

Reference is made to my letter of December 20, 1939, and previous correspondence regarding the citizenship status of Stephen A. Hicks. Information has recently been received from the central office of the Commission to the effect that the case of Mr. Hicks is receiving attention and that this office will be informed at the earliest possible date as to the action taken.

In view of your expressed interest in returning Mr. Hicks to duty as soon as possible, this office will promptly inform you as soon as information is received from the Commission concerning his case.

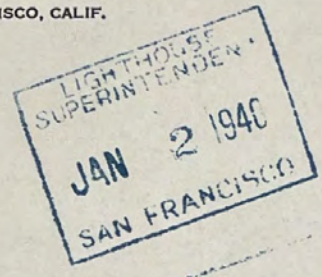
Very truly yours,

Harry T. Kranz

Harry T. Kranz
District Manager

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE



EIGHTEENTH DISTRICT

Bonita Pt.
(Station, Depot, or Vessel)

Dec. 27 -, 1939

To- Supt. of Light-Houses

From- Keeper Bonita Pt.

Subject, Restoration of Mr. S. A. Hicks to Duty

Sir.

Mr. S. A. Hicks, 2nd Asst. Keeper at this Station, (temporarily removed), reported for duty at 10 a.m. Dec. 28-39

Resp.

George F. Watters

Keeper

ADDRESS:
THE MANAGER
TWELFTH U. S. CIVIL SERVICE DISTRICT
119 FEDERAL OFFICE BUILDING
SAN FRANCISCO, CALIF.

UNITED STATES CIVIL SERVICE COMMISSION

IN YOUR REPLY REFER TO
FILE MCB:E
AND DATE OF THIS LETTER

TWELFTH UNITED STATES CIVIL SERVICE DISTRICT

COMPRISING CALIFORNIA, NEVADA, ARIZONA, AND HAWAII

OFFICE OF THE MANAGER, SAN FRANCISCO, CALIFORNIA

LIGHTHOUSE SUPERINTENDENT
DEC 21 1939
SAN FRANCISCO

December 20, 1939

The Acting Superintendent of
Lighthouses
U. S. Coast Guard
Custom House
San Francisco, California

Dear Mr. Jenkins:

Reference is made to your letter of December 18, 1939, and previous correspondence concerning the citizenship status of Stephen A. Hicks. A copy of your letter of December 18th has been forwarded to the central office of the Commission for consideration with the file.

It is requested that Mr. Hicks be called upon to submit to my office his original certificate of naturalization in order that the facts concerning his naturalization may be noted in my files. The certificate, of course, will be returned to Mr. Hicks.

Very truly yours,

Harry T. Kranz

Harry T. Kranz
District Manager

18 December, 1939.

Manager, 12th U. S. Civil Service District,
119 Federal Office Building,
San Francisco, California.

Dear Sir:

1. Reference is made to your letter of December 13th advising that your Central Office at Washington had informed your Office to the effect that the question of restoring Mr. Hicks to duty upon the receipt of his final certificate of citizenship would ordinarily be a question within the jurisdiction of the Department but in view of the false statement made by him in his application concerning the place of his birth, it would be necessary to take the matter under advisement.

2. Stephen A. Hicks, Second Assistant Keeper of the Bonita Point Light Station, obtained his Certificate of Naturalization, No. 4629575, on December 7, 1939, issued at a term of the Superior Court of the State of California, County of Marin, held at San Rafael, California.

3. It is believed that the statement regarding his birthplace made by Mr. Hicks in his application was not known by Mr. Hicks to be false at the time it was made, and that it was not until so advised by the District Manager's Office and upon further investigation that his real birthplace became known to him.

4. Mr. Hicks has received no pay since May. His pay checks for June, July and August, 1939, have been withheld awaiting his proof of citizenship and instructions from Headquarters at Washington. He was placed on a leave without pay status commencing September 1,1939, pending proof of his citizenship.

5. Mr. Hicks has a wife and three small children to support and is without work. He believed that when he obtained his naturalization papers he could return to duty as Second Assistant Keeper, Bonita Point Light Station. He has been staying at an Auto Court in Marin County but has now moved and it is believed that he is living on charity. Early action on his case would be much appreciated.

Very truly yours,

O. L. JENKINS

O.L.JENKINS,
Acting Superintendent of Lighthouses
By direction.

HEADQUARTERS

SAN FRANCISCO DISTRICT
DEC 22 1939
U. S. COAST GUARD

ADDRESS THE COMMANDANT, U. S. COAST GUARD
AND REFER TO No. CP-75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

WASHINGTON 15 December, 1939.

From: Commandant.
To: Commander, San Francisco District.

Subject: Citizenship, Keeper Stephen A. Hicks.

Reference: (a) Letter dated December 11 from the San Francisco Office.

It is noted from reference (a) that there is no question at the present time but what Mr. Hicks is a citizen of the United States. It is noted also that it is possible that he has always been a citizen through having derived citizenship from the naturalization of his father, but that owing to the death of both his father and mother and the remoteness of the circumstances it has been impossible so far to establish all the facts completely. Under the circumstances it is considered proper for your office to consider the matter closed and to proceed as though there had been no question in the matter unless and until some development should necessitate its further reconsideration.

By direction,

C. H. JONES,
Chief Personnel Officer.

SAN FRANCISCO, CALIFORNIA,
22 December, 1939.

Copy to Pay Office
for information and action on disposal of paychecks of Mr. Hicks withheld for months of June, July and August, 1939.

By direction,

O. L. Jenkins
Acting Superintendent of Lighthouses.

ADDRESS:
THE MANAGER
TWELFTH U. S. CIVIL SERVICE DISTRICT
119 FEDERAL OFFICE BUILDING
SAN FRANCISCO, CALIF.

UNITED STATES CIVIL SERVICE COMMISSION

IN YOUR REPLY REFER TO
FILE MCB:bmm
AND DATE OF THIS LETTER

LIGHTHOUSE SUPERINTENDENT
DEC 14 1939
SAN FRANCISCO

TWELFTH UNITED STATES CIVIL SERVICE DISTRICT
COMPRISING CALIFORNIA, NEVADA, ARIZONA, AND HAWAII
OFFICE OF THE MANAGER, SAN FRANCISCO, CALIFORNIA

December 13, 1939

The Acting Superintendent
Lighthouse Service
U. S. Coast Guard
Customhouse
San Francisco, California

Dear Mr. Jenkins:

Reference is made to previous correspondence concerning the citizenship status of Stephen A. Hicks.

Information has recently been received from the central office of the Commission to the effect that the question of restoring Mr. Hicks to duty upon the receipt of his final certificate of citizenship would ordinarily be a question within the jurisdiction of the Department, but in view of the false statement made by him in his application concerning the place of his birth, it will be necessary to take the matter under advisement, and this office will be further informed as soon as possible.

Prompt notice will be sent your office when information as to the action taken by the Commission in the case of Mr. Hicks is received by my office.

Very truly yours,

Harry T. Kranz

Harry T. Kranz
District Manager

AIR MAIL

San Francisco, California,
11 December, 1939.

From: Commander, San Francisco District.
To: Commandant.

Subject: Citizenship, Keeper Stephen A. Hicks.

References: (a) Superintendent of Lighthouses' letter 26 June, 1939.
(b) Headquarters' indorsement on Reference (a) of July 13,1939.
(c) San Francisco District indorsement 28 July,1939,on Reference (b).
(d) Headquarters' indorsement 5 August on Reference (c).
(e) Headquarters' indorsement 9 October, 1939, on Civil Service Commission letter September 5, 1939.
(f) San Francisco District indorsement on Reference (e).
(g) San Francisco District letter 24 November, 1939.
(h) Headquarters' letter 4 December, 1939.
(i) San Francisco District letter 7 December, 1939.

1. Since June 19,1931, the date of Mr. Hicks appointment from a civil service register for Assistant Lighthouse Keeper as an Assistant Lighthouse Keeper in this District, it was considered that Mr. Hicks was born in Minneapolis, Minnesota. It was not until June 7, 1939, through a letter written by the District Civil Service Manager to Mr. Hicks regarding his date of birth, a copy sent to this Office, that it was learned that his birthplace was England.

2. Mr. Hicks claims, and his statement is believed, that he did not know that he was not born in Minneapolis until receipt of the above-mentioned letter of the District Civil Service Manager. He has made repeated efforts since June 7, 1939, to establish his citizenship through his father's naturalization but his father has been dedd for many years and his stepmother has also passed away and the father's papers which she may have had cannot be located. Mr. Hicks has recently received information that his father was a vot_er in Minneapolis but careful records of citizenship were not maintained at the time of his father's residence in that city and voters only had to have their first papers. His brother and sisters have not been able to help him other than to state that they believe the father was a citizen.

3. On the 27th of April, 1936, Mr. Hicks did not know that he was not a citizen and therefore could not have filed a declaration of intention. Had he known on or before that date that he was not a citizen, he could have obtained his citizenship papers within ninety days after filing request for naturalization or at the next session of the Court held after the ninety days had elapsed.

4. In addition to establishing his citizenship through the naturali-

zation of his father, Mr. Hicks was advised to obtain naturalization papers in his own right and on June 26, 1939, he filed his request for naturalization. He obtained his citizenship on December 7, 1939, at a term of the Superior Court held at San Rafael, California, Naturalization Certificate No. 4629575. The reason Mr. Hicks was able to obtain his Naturalization papers so soon after filing his request was through having married an American citizen on June 9,1923.

5. Mr. Hicks' pay checks for the months of June, July and August, 1939, have been withheld and he was placed on leave without pay,pending the establishment of his citizenship,commencing September 1, 1939.

6. Mr. Hicks has a wife and three small children to support and is without employment and is now living at an auto camp near this City awaiting information as to whether he can return to duty at Bonita Point Light Station, having now received his naturalization papers. It is highly improbable that he will ever be able to definitely establish derivative citizenship through the naturalization of his father.

7. As requested in Reference (i), information is desired as to whether Mr. Hicks may return to duty at Bonita Point Light Station. Advice by dispatch is requested.

By direction,

Acting Superintendent of Lighthouses.

HEADQUARTERS

SAN FRANCISCO DISTRICT
DEC 11 1939
U. S. COAST GUARD

ADDRESS THE COMMANDANT, U. S. COAST GUARD
AND REFER TO No. CP-75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

WASHINGTON 4 December, 1939.

E M A

From: Commandant.
To: Commander, San Francisco District.

Subject: Verification of citizenship of Keeper Stephen A. Hicks.

Reference: (a) Letter November 24 from your office.

In connection with this matter attention is invited to former Bureau of Lighthouses circular letter dated 21 June, 1938, particularly the inclosure therein, namely, Commerce Department circular letter dated 18 June, 1938, in which the provisions of this law are quoted. Attention is invited to the fact that under the terms of the law employees on 1 July, 1938, were required to be citizens of the United States, or required to have been in the Service on 27 April, 1938, and to have filed on or before that date a declaration of intention to become a citizen.

In the present case of Mr. Hicks, therefore, the question appears to be whether or not the facts with regard to him are in accordance with those requirements, and it is requested that endeavor be made to obtain this information in connection with the certificate of citizenship now being issued to him by the court at San Rafael, Calif., as stated in paragraph 1 of your letter. In connection with your report on this, it is requested that your office present in detail the history of Mr. Hicks' case in connection with his efforts to establish his citizenship, including information as to whether or not he has now been granted citizenship, and the date thereof.

By direction,

C. H. JONES,
Chief Personnel Officer.

AIR MAIL

San Francisco, California,
9th November, 1939.

From: Commander, San Francisco District.
To: Commandant,

Subject: Citizenship, Keeper Stephen A. Hicks.

References: (a) Superintendent of Lighthouses' letter 25 June,1939,with Indorsements of 13 and 28 July, 1939, and 8 August, 1939. (Headquarters CP-75).

1. Mr. Hicks advises that he expects to obtain his citizenship on December 7,1939, at the Court in San Rafael, California, and has asked if he may return to duty as Second Assistant Keeper, Bonita Point Light Station, upon obtaining his citizenship.

2. Since Mr. Hicks is obtaining his citizenship in his own right through having married an American citizen and seems to be unable to obtain proof of his citizenship through the naturalization of his father, if allowed to return to duty after having obtained his citizenship, will he be compelled to pay back his salary received as Second Assistant Keeper, Bonita Point Light Station, from July 1, 1936, to and including August 31, 1939? Pay checks of Mr. Hicks from June 1,1939, to and including August 31,1939, were withheld awaiting his proof of citizenship. If he must pay back the money, will he be allowed to make small payments from his salary on return to duty until payment in full is made?

3. Mr. Hicks' pay was increased on June 16,1939, from $1200.00 per annum to $1260.00 per annum. It is assumed that if he is allowed to return to duty, his pay will be at the rate of $1260.00 per annum.

4. It is requested that definite information be furnished this District by air mail in order that Mr. Hicks may be assigned to duty as soon as possible after December 7th.

By direction,

O. L. JENKINS

Acting Superintendent of Lighthouses.

NSO 110 (b)

NAVY DEPARTMENT
WASHINGTON

26 May, 1943
(Date)

From: District Coast Guard Officer
San Francisco, Calif.
To: Mr. Stephen A. Hicks

CLASSIFICATION		
SERVICE	GRADE	TITLE
1200-1560		Keeper (2 AK)

Subject: Notification of efficiency rating.

1. Your efficiency rating and conduct report for the 12-month period ended March 31 is indicated below:

EFFICIENCY RATINGS	
ADJECTIVE	Good
NUMERICAL	4

CONDUCT REPORT	
SATISFACTORY	Yes (Yes or no)

RULES FOR SALARY ADVANCEMENTS.—Subject to conditions established by law and Executive order:

A. An employee whose efficiency rating is "Excellent" or "Very Good" is eligible for salary advancements to the highest rate of compensation in the grade.

B. An employee whose efficiency rating is "Good" is eligible for salary advancement up to and including the middle rate of compensation in the grade (C. S. C. Dept'l Cir. 302).

RULES FOR SALARY REDUCTIONS, DEMOTIONS, OR DISMISSALS.—The following rules are prescribed for the demotion of an employee to a lower grade position, reduction in salary, or both, or dismissal from the service as a result of an efficiency rating (C. S. C. Dept'l Cir. 302):

A. The rate of compensation of an employee whose efficiency rating is "Fair" shall be reduced one salary step if his rate of compensation is above the middle rate. If the rate of compensation is equal to or below such middle salary rate, it shall not be subject to reduction on that account.

B. An employee whose efficiency rating is "Unsatisfactory" shall not be permitted to remain in his position. If he is serving his probationary period, he shall be separated from the service under the rules prescribed for such cases. If he has completed his probationary period, he shall be assigned to a position more nearly commensurate with his ability, in a lower classification grade, and his rate of compensation shall not be in excess of the middle rate for such grade, or if no suitable vacancy is available in a lower classification grade, he shall be separated from the service for inefficiency.

C. No employee who has completed his probationary service shall be demoted to a lower grade position, reduced in salary, or dismissed from the service on the basis of an efficiency rating covering a period of less than 90 calendar days.

INSPECTION OF RATINGS BY EMPLOYEES:

A. A list of all ratings on Standard Form 52 shall be open to inspection by any employee of the department, independent establishment, or other agency under such conditions as to time and place as the head of such organization may prescribe (C. S. C. Dept'l Cir. 302).

B. Every employee has the right to see his rating form, Standard Form 51.

COMMANDER, USCG

D. H. DEXTER
By direction

U. S. GOVERNMENT PRINTING OFFICE 16—28291-1

TREASURY DEPARTMENT
U. S. COAST GUARD
[redacted]

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

WW:NB

San Francisco District
[redacted]
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

13 November, 1939

Memo to Pay Office:

From: Chief Clerk, Lighthouse Office.

Subject: Stephen A. Hicks, Asst. Keeper, Bonita Point Light Station.

1. Attached are four paychecks of Stephen A. Hicks, Second Assistant Keeper, Bonita Point Light Station, for salary.

No.	Date	Amount	For Salary	Voucher Nos.
629,639	7/7/39	$100.00	6/1/39 to 6/30/39	12-1076 (14045)

Paid from appropriation 69412, Salaries, Keepers of Lighthouses, 1939.

645,396	7/31/39	$ 2.50	6/16/39 to 6/30/39	12-10367 (151)

For increase in salary effective 6/16/39, paid from appropriation 2-69412, Salaries, Keepers of Lighthouses, 1939.

651,624	8/8/39	$105.00	7/1/39 to 7/31/39	12-13308 (311)
677,063	9/5/39	88.67	8/1/39 to 8/31/39	12-26226 (671)

($105.00 less $16.33 for electric current)

Paid from appropriation 20371, Salaries, Keepers of Lighthouses, Coast Guard, 1940.

2. These checks were being held awaiting proof of citizenship, which has not yet been furnished.

WM. WILSON

75
San Francisco District.

3rd Indorsement

San Francisco, California,
17 October, 1939.

From: Commander, San Francisco District.
To: Commandant.

Subject: Stephen A. Hicks, citizenship.

1. Mr. Hicks was placed on leave without pay as Keeper, Bonita Point Light Station, commencing September 1, 1939, pending the establishment of his citizenship. His pay checks have been withheld for June, July and August, 1939.

2. Mr. Hicks has taken steps to obtain citizenship papers and expects to obtain them within the next two months. He is also endeavoring to establish his citizenship through the naturalization of his father. His father has been dead for many years and his stepmother has also passed away and the father's papers which she may have had cannot be located. It is also understood that many years ago careful records of citizenship were not maintained in Minneapolis, the father's place of residence.

3. Since leaving Bonita Point Light Station, Mr. Hicks and his family have been living with his brother whose address is: Route 4, Box 260, Olympia, Washington.

By direction,

O. L. JENKINS

O. L. JENKINS,
Acting Superintendent of Lighthouses.

In view of the fact that Mr. Hicks states that he has taken steps to obtain citizenship papers, the Commission is reporting the matter to your Department for any action which it may care to take under the statutes forbidding the payment of salaries to aliens or to persons who have not complied with the citizenship procedure as established by law.

There is inclosed a copy of the letter which the Commissioner addressed to Mr. Hicks as of this date, regarding his attempts to secure birth records.

By direction of the Commission:

Very respectfully,

L. A. Moyer
Executive Director
and Chief Examiner.

Sep. 13,1939.
Treasury Department,
Respectfully referred, by direction of the Secretary, to the Commandant, U. S. Coast Guard, for his consideration.

J.E. HARPER
Chief, Division of Appointments.

- - - - Inc. 63007 - - -

COPY/EMA

United States Civil Service Commission
Washington, D.C.

File SR:ARK:AHR

September 5,1939.

The Honorable
The Secretary of the Treasury

Attention: Bureau of Lighthouses

Sir:

The Commission is endeavoring to establish the correct date of birth of Stephen A. Hicks, keeper, 18th Lighthouse District, San Francisco, California, because of discrepant statements which he made regarding the date of his nativity in his applications for various examinations held through the office of the Twelfth U. S. Civil Service District.

On August 18, 1939, Mr. Hicks appeared in the Twelfth District Office and signed a statement, which reads as follows:

> "I am now sure that I was not born in Minneapolis as I stated in my application, but in Folkestone, England. I recently communicated with my sister regarding the matter and she informs me that this is correct and that the family immigrated to this country in 1885.
>
> "I am now taking steps to obtain citizenship papers, thru my wife, who is a citizen of the United States. I understand that my father may have been naturalized, but I have written to the Immigration Service in Minneapolis, and up to the present time they cannot locate a record of his naturalization. However, the Immigration Service is making a further search. If I hear anything more from them I will submit it for consideration.
>
> "In view of the fact that there is no question but what I was born in England, it does not appear necessary to take further steps outlined in the letter of August 16th addressed to the Superintendent of the 18th Lighthouse District. I have reason to believe that I will be able to obtain proof of the correct date of my birth by communicating with the proper authorities in England as soon as I am financially able to do so."

EMA

August 15, 1939.

Mr. Stephen A. Hicks,
First Assistant Keeper,
Bonita Point Light Station.

(Through the Keeper)

1. If you have not established your citizenship by the close of August 31st, 1939, you are directed to vacate your quarters at the Station on that date. You are advised that commencing September 1, 1939, you will be placed on a leave without pay status until such time as your citizenship is established.

2. Your pay checks for June, July and August, 1939, will be held in this Office awaiting the establishment of your citizenship.

O. L. JENKINS

Acting Superintendent.

75

TREASURY DEPARTMENT

U. S. COAST GUARD

EMA

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

Commander, San Francisco District
U.S. COAST GUARD
(For Lighthouse Office)

U. S. COAST GUARD 1

REC'D AUG 1 1939 By

ANS:

Lighthouse Service

CUSTOMHOUSE
SAN FRANCISCO, CALIF.

28 July, 1939.

Second Indorsement

75
SAN FRANCISCO DISTRICT

From: Commander, San Francisco District
To : Commandant, U. S. Coast Guard
(For Commissioner of Lighthouses)

Subject: Citizenship, Keeper Stephen A. Hicks

Reference: (a) Superintendent of Lighthouses' letter 26 June, 1939.
(b) Commandant's indorsement on Reference (a) 13 July, 1939.

Inclosures: References (a) and (b)

1. The Commandant is advised that Mr. Hicks is still attempting to establish the citizenship of his father. He is now corresponding with the Bureau of Immigration and Naturalization, Washington, D.C. It is understood that that Bureau is searching its records in an endeavor to ascertain if Mr. Hicks' father was a naturalized citizen and became naturalized while Mr. Hicks was still a minor child.

2. Mr. Hicks' paycheck for the month of June has been withheld by this Office and all subsequent paychecks will be held until his citizenship is established.

3. On July 31,1939, Mr. Hicks has earned and accrued annual leave not taken by him amounting to 40 days. He was placed on annual leave commencing July 22nd until such time as information can be obtained from the Naturalization Office at Washington and definite instructions are received regarding his case from the Commandant.

4. Mr. Hicks has a wife and three little children and has been unable to save any money from his small salary. He has advised this Office that he has no funds with which to pay back the salary received by him since July 1, 1938. He is requesting his Congressman and Senator to advise him if some action cannot be taken by them through Congress that will exempt him from paying back, in the future, salary received by him from July 1, 1938, to June 30,1939.

5. As advised in Reference (a), Mr. Hicks has filed a request for naturalization which it is understood will entitle him to full citizenship within ninety days after filing, June 28,1939. He filed these papers in Marin County and the sext session of the Court commences September 14th and will adjourn before the ninety days have elapsed. The following session

SAN FRANCISCO DIVISION
AUG 14 1939
U. S. COAST GUARD

of the Court will be in December of this year and it is understood that Mr. Hicks can then obtain citizenship.

6. It is requested that this Office be advised if Mr. Hicks should be immediately placed on leave without pay until such time as he establishes his citizenship, either through the naturalization of his father or in his own right, or if he may be placed on annual leave until such time as he has used all earned and accrued leave and then placed on leave without pay. His paychecks are being withheld pending receipt of definite instructions as to his leave status and disposition of the checks. Definite instructions are requested.

7. Mr. Hicks is being permitted to occupy the quarters pending receipt of directions from Headquarters concerning his leave status. It is also desired to know if, in case he is placed on annual leave, he may continue to occupy the quarters until the expiration of his earned and accrued annual leave. It is assumed that in case he is placed on leave without pay, he will be required to vacate the quarters.

By direction,

O. L. Jenkins

Acting Superintendent of Lighthouses.

- - - -

RG-EK 1st indorsement CP-75

8 August, 1939

From: Commandant.
To: Commander, San Francisco District.

In reference to instructions requested in paragraph 6 above, attention is invited to Bureau of Lighthouses indorsement dated 5 July, 1939, quoting a synopsis of the Comptroller General's decision of May 18, 1939, to the effect that salary payments made in contravention of the terms of the alien compensation prohibition provisions are required to be refunded. From this it appears plain that no further payments should be made to this employee unless and until he succeeds in establishing his citizenship.

By direction,

C. H. JONES,
Chief Personnel Officer

To L. H. Section
Rep

FMA

SAN FRANCISCO DIVISION
18 1939
U. S. COAST GUARD

HEADQUARTERS

ADDRESS THE COMMANDANT, U. S. COAST GUARD
AND REFER TO No.

CP-75

SAN FRANCISCO DIVISION
AUG 14 1939
U. S. COAST GUARD

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

WASHINGTON 13 July, 1939.

1st Indorsement.

From: Commandant.

To: Commander, San Francisco District.

Subject: Citizenship, Keeper Stephen A. Hicks.

Reference: (a) Superintendent of Lighthouses' letter June 26, 1939.

INCLOSURE. 1.

The attention of your office is invited to Bureau of Lighthouses indorsement in this matter to your office under date of 5 July, 1939, quoting a synopsis of a decision of the Comptroller General in respect to this question. It is accordingly impracticable for this office to approve the recommendation in paragraph 4 of your letter; and under the circumstances it appears necessary for your office to withhold pay to Mr. Hicks pending the establishment of his citizenship. Attention is also invited to the fact that the opinion of the Comptroller General above referred to also requires a refund of payments erroneously made to persons not meeting the requirements in this matter in respect to citizenship. The attention of your office is further invited to Bureau of Lighthouses circular letter dated June 21, 1938 with regard to the provisions of the law in the matter of citizenship, with suggestion that consideration be given to the necessity or desirability of placing Mr. Hicks in a leave without pay status pending final disposition of these questions with regard to him.

By direction,

C. H. Jones
Chief Personnel Officer

---

75 First Indorsement San Francisco, Calif.,
SAN FRANCISCO DISTRICT 18 July, 1939

From: Commander, San Francisco District.
To : Acting Superintendent of Lighthouses.

1. Forwarded for your necessary action.

By direction,

R. S. PATCH,
Lieut.Commander,U.S.Coast Guard.

75

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

EMA

LIGHTHOUSES
U. S. COAST GUARD
REC'D JUL 1 1939
JUL 5 8 52 AM '39
ANS.

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

June 26, 1939.

Commissioner of Lighthouses.

1. Referring to District letter forwarding a copy of a letter of the Manager, 12th Civil Service District, dated June 7, 1939, to Stephen A. Hicks, 2nd Assistant Keeper, Bonita Point Light Station, questioning the place of his birth and a copy of Mr. Hicks' reply thereto regarding his birthplace and citizenship, the Bureau is advised that further investigation has failed to show whether or not Mr. Hicks is a citizen. It seems that he came to this country from England with his parents in 1885. One of his sisters is sure that the father took out naturalization papers while living in Minneapolis, Minnesota, however the Bureau of Immigration and Naturalization at Minneapolis has stated that no record can be found that his father ever had final papers.

2. Mr. Hicks has an Honorable Discharge from the U. S. Marine Corps for enlistment from October 1, 1901, to October 3, 1905, which service has been verified in this Office. Mr Hicks has alwsys exercised the rights of an American citizen and has a statement from the Registrar of Voters of Solano County showing that he was registered there in 1912.

3. Mr. Hicks married a native born American citizen on June 9, 1923, and the Bureau of Naturalization in this City states that because of this fact he can obtain final Naturalization papers within the next few months. They have helped him fill out his request for naturalization and Mr. Hicks is filing this request on this date, June 26th, 1939.

4. In view of the above facts and that Mr. Hicks is an entirely innocent party, believing at all times that he was born in this country, and in view of the fact that the Naturalization Office in this City advises that the records at Minneapolis at the time his father must have applied for citizenship are incomplete, it is requested that authority be granted to pay Mr. Hicks his salary regularly until such time as he can fully establish his citizenship by obtaining his own naturalization papers.

Very truly yours,

H. W. Rhodes.

Superintendent of Lighthouses.

Erna There appears little doubt that Hicks is entitled to citizenship either by his father's naturalization or by reason of his military Service
Refer the case to the Bur. and ask explicitly if he may be paid his June Salary -

LIGHTHOUSE SUPERINTENDENT
JUN 12 1939
SAN FRANCISCO

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

(Through the Keeper)

Bonita Point Light Station.
June II 1939.

D/w
2 envs

Superintendent of Lighthouses.
San Francisco, Calif.

Sir;-

In reply to your letter of June 9, 1939 I can only say that I was very much taken back and supprised at the results of the Civil Service investigation as to my birth place.

As to a statment I can repeat almost word for word the statment I made to the Civil Service Commission which was,

(That the sworn statment I made on entering my application for Civil Service examination was worded as near as I can remember "To the best of my knowledge" And to the best of my konwledge I was borne in Minneapolis Minn. I was always made to belive I was born there and all my earliest childhood memories are of Minneapolis,

I can clearly remember my first day of School inthat City my mother died when I was very young and my Father died while I was in China and I have no knowledge of where the family record is.

If your office has other information that would help establish my birthplace I would appreciate receipt of such in formation as I am most anxious to establish my birth place) This Statment was dated June 5 1939.

I have requested one of my sisters in Calif. to send me the address of my sister in Minneapolis, whome I am sure has my Fathers effects,And I hope his naturatization certificate,To send to me and if nesessary affidavits of two disinterested citizens.

I served (4) four years in the U.S.Marines, for which I have an honorable discharge, And have alwayssince becoming of age exercised the right of citizenship by voteing.

I will take this matter up with the naturalization service as soon as possible,But hope in the meantime a search of my Fathers effects in Minneapolis will disclose his citizenship Papers for I still have evry reason to belive I am a citizen of this United Stats.

Respectfully,

Stephen A. Hicks,
2nd Asst.Keeper.

Keeper.

George F. Watters

COPY
ECD

DEPARTMENT OF COMMERCE
Lighthouse Service

Bonita Point Light Station
June 11, 1939

(Through the Keeper)

Superintendent of Lighthouses,
San Francisco, Calif.

Sir:

In reply to your letter of June 9, 1939 I can only say that I was very much taken back and surprised at the results of the Civil Service investigation as to my birth place.

As to a statement I can repeat almost word for word the statement I made to the Civil Service Commission which was,

(That the sworn statement I made on entering my application for Civil Service examination was worded as near as I can remember "To the best of my knowledge" and to the best of my knowledge I was born in Minneapolis, Minn. I was always made to believe I was born there and all my earliest childhood memories are of Minneapolis. I can clearly remember my first day of school in that city. My mother died when I was very young and my father died while I was in China and I have no knowledge of where the family record is.

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I will take this matter up with the naturalization service as soon as possible, but hope in the meantime a search of my father's effects in Minneapolis will disclose his citizenship papers for I still have every reason to believe I am a citizen of this United States.

Respectfully,

/s/ Stephen A. Hicks

2nd Asst. Keeper.

Keeper
/s/ George F. Watters

ADDRESS:
THE MANAGER
TWELFTH U. S. CIVIL SERVICE DISTRICT
119 FEDERAL OFFICE BUILDING
SAN FRANCISCO, CALIF.

UNITED STATES CIVIL SERVICE COMMISSION

TWELFTH UNITED STATES CIVIL SERVICE DISTRICT

COMPRISING CALIFORNIA, NEVADA, ARIZONA, AND HAWAII

OFFICE OF THE MANAGER, SAN FRANCISCO, CALIFORNIA

IN YOUR REPLY REFER TO
FILE ICB:E
AND DATE OF THIS LETTER

LIGHTHOUSE SUPERINTENDENT
JUN 8 1939
SAN FRANCISCO

June 7, 1939

Mr. Stephen A. Hicks

Fort Baker, California

Erica
Direct Hicks to advise us fully regarding this birthplace - Until this is done shall his pay checks be held. W.W.
NO - not for many
Held up June check
if matter is not straightened out -

My dear Mr. Hicks:

Reference is made to your letter of June 5, 1939, and previous correspondence regarding the correct date of your birth.

According to information received from the Director of the Census you were enumerated in the Census of 1900 as residing at 3045 Pillsbury Avenue, Minneapolis, Minn. The place of your birth was given as England and the year of your immigration to the United States was given as 1885.

On the basis of such official record it does not appear that you were born in the United States as you claimed in your application, and it will, therefore, be necessary for you to furnish proof that you are a citizen of the United States. The types of proof which may be submitted for consideration are outlined in the enclosed Form O. F. 212. Your eligibility on the First Assistant Diesel Engineman (Gasoline) register and on any other register on which you have current eligibility will be suspended until acceptable proof is received that you are a citizen of the United States. Such proof must be furnished at the earliest possible date.

A copy of this letter is being furnished the Superintendent, 18th Lighthouse District, San Francisco, as according to my records, you were appointed an Assistant Keeper in that service in 1931 and apparently are still employed in that service.

Very truly yours,

W. E. Stayton
Acting District Manager

Enclosure

LIGHTHOUSE SUPERINTENDENT
SEP 19 1935
SAN FRANCISCO

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

Pt. Arguello Light Station,
September 18, 1935.

Superintendent of Lighthouses,
San Francisco, California.

1. Referring to your letter of September 16, 1935 to Mr. S. A. Hicks, First Assistant Keeper, this station regarding transfer to Bonita Point Light Station.

2. I regret very much having to loose Mr. Hicks as my First Assistant as he is very reliable and thoroughly capable of handling every thing on the station in my absence in a manner that gives me absolutely no worry about the station when I am not here. Mr. Hicks would make a very capable Keeper and I believe the Superintendent would make no mistake in giving him consideration when an opportunity presents itself.

3. In regard to filling his vacancy at this station I presume the Superintendent has some one in mind. I could not recommend Mr. G. C. Lee, Second Assistant Keeper here for promotion to First Assistant at this station. Mr. Lee is an excellent man and a hard worker, always working for the best interest of the station and very handy with carpenter tools,but does not seem to be able to familiarize himself with the electrical and radio equipment enough to be left in charge of the station during the Keeper's absence. I believe, however, I could safely recommend him for First Assistant Keeper at a station where there is no radio equipment involved.

4. If the Superintendent has not already decided on some one, I would like to ask that Mr. C. E. Hellwig, who I believe is at present stationed at Ano Nuevo Island Light Station, be given consideration for transfer to this station as First Assistant Keeper. I know from having had Mr. Hellwig here that he is capable of handling the equipment on the station during the Keeper's absence, which is of prime importance.

Respectfully,

N. W. Bosworth

Keeper.

EMA

November 9, 1931.

Mr. I. D. Conklin
Keeper, Los Angeles Harbor Light Station.

1. The request for leave of S. A. Hicks, Second Assistant Keeper of your station has been approved for not to exceed the period November 19th to November 30th with authority to employ a substitute for the period.

2. The above approval is not to be taken as a criterion for further leave of absence by the Keepers of your station, since it has been approved only in view of the work being done at your station at the present time which makes it necessary, in the opinion of this office, to have the full quota of keepers at the station.

3. When Mr. Hicks has taken the above leave, he will have used all the annual leave to which he is entitled during the present calendar year and should be take any further annual leave, deduction for excess leave taken will be made from Mr. Hicks' January pay check.

H. W. Rhodes.

EMA

June 25, 1931.

Mr. Stephen A. Hicks,
Second Assistant Keeper,
Los Angeles Harbor Light Station.

1. Record of your medical examination is enclosed. This should be retained by you.

H.W.RHODES, SUPERINTENDENT OF LIGHTHOUSES.

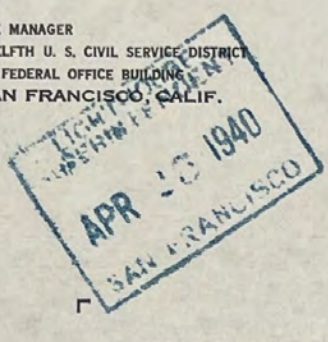
BY WM. WILSON
CHIEF CLERK

Copy for
Keeper, Los Angeles Harbor Light Station.

Copy of the above medical examination is enclosed for the files of your station.

WM. WILSON

ADDRESS:
THE MANAGER
TWELFTH U. S. CIVIL SERVICE DISTRICT
119 FEDERAL OFFICE BUILDING
SAN FRANCISCO, CALIF.



UNITED STATES CIVIL SERVICE COMMISSION

TWELFTH UNITED STATES CIVIL SERVICE DISTRICT

COMPRISING CALIFORNIA, NEVADA, ARIZONA, AND HAWAII

OFFICE OF THE MANAGER, SAN FRANCISCO, CALIFORNIA

IN YOUR REPLY REFER TO
FILE MCB:bmm
AND DATE OF THIS LETTER

April 24, 1940

Acting Superintendent of Lighthouses
U. S. Coast Guard
San Francisco, California

Dear Mr. Jenkins:

Reference is made to my letter of April 8 and to previous correspondence regarding the date of birth of Stephen A. Hicks.

Information has recently been received from the central office of the Commission to the effect that after careful consideration Mr. Hicks' case is being closed without penalty. A letter of warning was sent to Mr. Hicks by the central office of the Commission.

Very truly yours,

Harry T. Kranz
District Manager

The application submitted by Mr. Hicks for the Assistant Lighthouse Keeper examination which resulted in his appointment and all correspondence concerning the date of his birth and his citizenship status will be retained in this office to be considered as part of the permanent file of the former board of U. S. Civil Service Examiners for the Lighthouse Service. In this connection see my letter of 4/12/40 to Mr. Wilson and previous correspondence concerning the forwarding to this office of the files of the local board.

ADDRESS
THE MANAGER
TWELFTH U. S. CIVIL SERVICE DISTRICT
119 FEDERAL OFFICE BUILDING
SAN FRANCISCO, CALIF.

UNITED STATES CIVIL SERVICE COMMISSION

IN YOUR REPLY REFER TO
FILE MCB:bmm
AND DATE OF THIS LETTER

TWELFTH UNITED STATES CIVIL SERVICE DISTRICT

COMPRISING CALIFORNIA, NEVADA, ARIZONA, AND HAWAII

OFFICE OF THE MANAGER, SAN FRANCISCO, CALIFORNIA

APR 8 1940
SAN FRANCISCO

April 8, 1940

Acting Superintendent of Lighthouses
U. S. Coast Guard
San Francisco, California

Dear Mr. Jenkins:

Reference is made to your letter of March 11, 1940, file 75, and previous correspondence regarding the date of birth of Stephen A. Hicks.

As you have been informed, this office has accepted September 19, 1884, as the correct date of birth of this employee.

The central office of the Commission has recently informed me that the case is being considered under the Code of Penalties since there is a possibility that Mr. Hicks made deliberate false statements concerning his citizenship and date of birth.

The above information is being furnished in order that you will understand that the Civil Service Commission has not considered the case closed, although it appeared from previous correspondence that it was not the Commission's intention to take disciplinary action in the case of this employee.

Very truly yours,

Harry T. Kranz

Harry T. Kranz
District Manager

13 March, 1940.

From: Commander, San Francisco District.
To : Commandant.

Subject: Correct date of birth, Stephen A. Hicks, Second Assistant Keeper, Bonita Point Light Station, California.

1. Stephen A. Hicks, Second Assistant Keeper, Bonita Point Light Station, was requested to obtain proof of his date of birth by the District Civil Service Manager in connection with conflicting statements made by him in applications filed by him with the District Civil Service Office.

2. Mr. Hicks obtained a Certified copy of his Birth Certificate as it appears in the records for the Registration District of Elham, Sub-District of Folkestone, in the County of Kent, England. The correct date of birth has been accepted by the District Civil Service Manager as September 19, 1884. This birth date agrees with that shown on Form 2806 furnished for Mr. Hicks by this Office to Headquarters.

By direction,

R.S. PATCH.

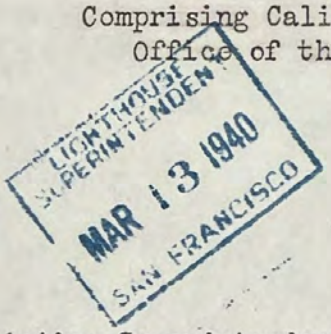
O. F. 175-d
(May 1939)

UNITED STATES CIVIL SERVICE COMMISSION

MCB:bmm

TWELFTH UNITED STATES CIVIL SERVICE DISTRICT
Comprising California, Arizona, Nevada, and Hawaii
Office of the Manager, San Francisco, Calif.

March 12, 1940



The Acting Superintendent of
Lighthouses
U. S. Coast Guard
Customhouse
San Francisco, California

Dear Sir:

Reference is made to previous correspondence regarding the date of birth of the person named below who was appointed in your service to the position indicated.

The correct date of birth has been accepted as September 19, 1884 on the basis of evidence furnished by the appointee which consisted of the following: Certified copy of an entry of birth as it appears in the records for the Registration District of Elham, Sub-District of Folkestone, in the County of Kent, England. According to the evidence the birth was registered on November 3, 1884.

It is understood that you will make suitable changes in your records and furnish appropriate notice to the head of your Department.

Very truly yours,

Harry T. Kranz

Harry T. Kranz
District Manager

Name of Appointee Stephen A. Hicks

Title of Position Second Assistant Keeper

Reference is made to your letter of January 31, 1940, and previous correspondence concerning the case of Mr. Hicks. The evidence referred to above is transmitted herewith for forwarding to Mr. Hicks. This action is being taken in compliance with the request made by him at the time he submitted such evidence at the information counter of this office.

cc - Stephen A. Hicks

Navy DEPARTMENT Form 207
LIGHTHOUSE SERVICE COAST GUARD

(SEE INSTRUCTIONS AND REGULATIONS ON BACK)

APPLICATION FOR MEDICAL EXAMINATION AND TREATMENT OF SICK OR DISABLED EMPLOYEES IN THE LIGHTHOUSE SERVICE COAST GUARD

District Coast Guard Officer
Office of the ~~Superintendent of Lighthouses~~, 12th Naval District.

San Francisco, California
(Place)

5 August, 1943

TO THE MEDICAL OFFICER IN CHARGE,

U. S. PUBLIC HEALTH SERVICE,

Marine Hospital, San Francisco, California.

SIR:

The bearer, STEPHEN A. HICKS
(Name and title of applicant for medical relief)

is a beneficiary of the U. S. Public Health Service:

1. An officer or member of the crew of a vessel belonging to the Lighthouse Service (including lightship), i. e., the _____
(Name of vessel)

or—

2. ~~a lightkeeper~~ an assistant lightkeeper on duty at Bonita Point Light Station
(Name of station)

You are requested to examine this applicant and to furnish him with such medical relief as may be required. The signature and description of the applicant appear below.

Signature of employee to be examined _____

Assistant Keeper, Bonita Point Light Station

Nativity England (Naturalized) Age 59 years. Height 5 feet 7½ inches.

Color of eyes brown Color of hair brown

Distinguishing marks --

*Date of original appointment in the Lighthouse Service June 19,1931

†Date of certificate by the Public Health Service that person named passed physical examination, June 1, 1931.

COMMANDER U. S. C. G.
S. B. JOHNSON (Title of officer signing request)
~~Assistant District Coast Guard Officer~~

*Fill in only if person to be examined is a lightkeeper or assistant lightkeeper.

†Fill in only in case of lightkeeper or assistant lightkeeper when the date of original appointment in the Lighthouse Service is subsequent to August 27, 1916.

(OVER)

11—5992

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment _____ **Date** Dec. 19-1939

1. Name in full (Mr., ~~Miss, or Mrs.~~) Hicks. (Surname) Stephen (Given name) Albert (Middle name)
2. Present address Bonita Point Light Sta. (Number) (Street) Fort Baker. (City) Calif (State)
3. Legal (voting) residence Calif 1st (State and Congressional District) Marin. (County) Waldo Point (City or town)
4. Where born England (State or foreign country) Folkstone (City or town) When born Sept. 19. 1884 (Month Day Year)
5. If foreign-born, state whether naturalized or alien Naturalized
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male ✓	Female	Single	Married ✓	Divorced	Widowed	White ✓	Colored	

7. Number and ages of dependents domiciled with you Wife + three children 4. 7. 15 years
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED Month	Day	Year	DATE SEPARATED Month	Day	Year
U.S. ~~Light House~~ Service Calif. now San Francisco R.C.U.S.C.G.	Various Light Stations present station Bonita Pt.	Assistant Lightkeeper Keeper.	$1500 to $1200 A	June. 19	1931				
			Have been on leave without pay since Sept. 1 1939 pending proof of citizenship. Naturalization papers now obtained						

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below: —

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
No	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below: ✓

No (Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service? ✓

No (Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps ✓	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted Oct 1-1901 Discharged Oct 3 1905	Enlisted _____ Discharged _____
Rank Pvt. Rank Lcpl.	Rank _____ Rank _____
Organization U.S. Marine Corps, Organization	Organization _____ Organization _____

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) Licensed Diesel Engineer Marine

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
J. C. Colpley Los. Angles Cal.	Yacht Holiday days. 1st Engineer	1 Year.
Union oil Co. Wellmington Calif.	1st Asst. " " Ft. Calichi	1 "
Olympia Tow Co. Olympia Wash.	Chief Engineer Tug Sanderson	7 Years.
Booth Fisheries Seattle Wash.	" " Linder Rover	2 "

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 7 (8)	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Lulu, Ms. Hicks

Relationship Wife Post office address Fort Baker Calif.

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Stephen A. Hicks
(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

Form 206

FILE No. 8

RECORD OF PHYSICAL EXAMINATION OF LIGHT KEEPER OR ASSISTANT LIGHT KEEPER

IN CONNECTION WITH MEDICAL RELIEF BY THE PUBLIC HEALTH SERVICE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT,

PLACE, San Francisco, California,

DATE, May 28, 1931., 191

To the MEDICAL OFFICER IN CHARGE,
U. S. Public Health Service,
111 West Seventh Street,
San Pedro, California.

SIR:

Please examine Stephen A. Hicks

nativity, American; age, 46; height, 5 feet, 7-1/2 inches;

weight, 158 pounds; color of hair, ; color of eyes,

distinguishing marks,

as to eyesight, hearing, and physical condition.

When the examination has been completed the findings should be recorded on this blank and the blank returned to the applicant.

Respectfully,

EXAMINING PHYSICIAN:
Please insert color of hair, eyes and distinguishing marks, if any.

H. W. Rhodes
Lighthouse Inspector.

(Signature of applicant:) STEPHEN A. HICKS

(To be signed in the presence of the officer issuing this blank or witnessed by a designated employee of the Lighthouse Service.)

U. S. PUBLIC HEALTH SERVICE

PLACE, SAN PEDRO, CALIFORNIA

DATE, JUNE 1, 1931., 191

To LIGHTHOUSE INSPECTOR,

SIR: This certifies that I have this day examined the eyesight, hearing, and physical condition of STEPHEN A. HICKS, and find him physically ~~DISQUALIFIED~~ qualified* in accordance with rules approved by the Secretary of the Treasury and the Secretary of Commerce, respecting the treatment by the Public Health Service of light keepers and assistant light keepers of the Lighthouse Service pursuant to the Act of Congress approved August 28, 1916.

~~Herein fully set forth the reasons shown on page 3.~~

Henry Heuck

A.A. *Surgeon, U. S. Public Health Service.*

* If qualified, strike out the word "disqualified" and the paragraph following.

11—5999

REPORT OF PHYSICAL EXAMINATION

U. S. PUBLIC HEALTH SERVICE

PLACE, SAN PEDRO, CALIFORNIA,

DATE, June 1,1931, 191

Name of applicant, STEPHEN A. HICKS

Eyes: Color, BROWN; exophthalmus, NO

chronic inflammation, NO; other anbormality, NO

Eyelids: Ptosis, NO; condition of conjunctiva on eversion, NORMAL

other conditions, NONE

Eyesight:

Vision of right eye, without glasses, 20/40; with glasses, 20/20

Vision of left eye, without glasses, 20/40: with glasses, 20/30

Is applicant partially or wholly color-blind? No

If color-blind, state which color he confuses --

Were candidate's eyes tested with lantern, woolen skeins, or both? Color Plates

Ears:

Abnormalities, None; shape, Normal

Position, Normal; condition of drums Normal

Evidence of mastoid disease, Now

Hearing: (When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard: Right ear, 30 feet; left ear, 30 feet.

Distance whispered speech can be heard: Right ear, 15 feet; left ear, 15 feet.

Lungs: NORMAL

Heart: NORMAL

Defects noted which, in the opinion of the medical examiner, will not materially interfere with the discharge of the duties of light keeper or assistant light keeper:

NONE

(STANDARD FORM No. 6
Approved by the President March 28, 1924)

PERSONAL HISTORY

(Statement to be prepared by appointee in his own handwriting)

Bureau, division, or office EIGHTEENTH LIGHTHOUSE DISTRICT, CALIFORNIA

1. Name in full STEPHEN ALBERT HICKS

2. Legal (voting) residence CALIFORNIA, TENTH (State and Congressional District) LOS ANGELES (County) SAN PEDRO (City or town)

3. Where born? Minneapolis, Minnesota (State or foreign country) (City or town) When born? Sept. 19,1884 (Month—Day—Year)

4. If foreign, state whether naturalized or alien

5. Indicate sex, marital condition, and race by check, thus: √

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male X	Female	Single	Married X	Divorced	Widowed	White X	Colored	

6. A complete record of your past civil service for the United States Government:

BRANCH OF SERVICE AND PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
			Month	Day	Year	Month	Day	Year
NONE								

7. Military and naval record. If any, check (√) to indicate branch and other information and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps X	Coast Guard	War Veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted Oct. 1,1901 Discharged Oct. 3,1905

Organization U.S.MARINE CORPS

Enlisted ____ Discharged ____

Organization ____

8.

EDUCATION (Circle number of years)	Common school	High school	College	Degrees, if any
	1 2 3 4 5 6 7 8	1 2 3 4	1 2 3 4	

9. State special qualifications LICENSED DIESEL ENGINEER, MARINE

10. Name, relationship, and address of person to be notified in case of emergency:

LULU M. HICKS (Name) WIFE (Relationship)

3700 S. Pacific Ave., San Pedro, California (Post office address)

I certify that the foregoing answers are correct to the best of my knowledge and belief.

S.A.HICKS
(Name as usually written and which will be used as official signature)

June 20,1931. (Date)

Present address 3700 S. Pacific Ave.,San Pedro,Calif.

10—1659 GOVERNMENT PRINTING OFFICE