'26 MAR 24 PM12:15:54

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 03/20/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Holland, William, H.		1859 MD

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1949 DE

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location) Lighthouse Service (VA)

From:	To:
1917	1934

(Agency & Location) Soundex = H453

From:	To:

(Agency & Location)

From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-00717908 1

Attendant Signature:

CMRS Search Request Number(s): Submitted to Arc. Search 3/24/26 SRB

Remarks:

'26 APR 3 AM10:34:28

SCREENING NOTES

- ☒ Reviewed and Nothing Removed KW
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

William H. Holland (Name) — Md. (Legal Residence)

STATUS

11—8940

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
Keeper	Prob.	480	L.H. - Nansemond River 5th Dist. Va	Aug 16, 1918
"	Incr.	720	"	Nov. 1, 1918
"	Trans	"	" Langley Sd. L.S. Va	Nov. 12, 1918
"	Prom	780	" "	Sept 1, 1920
"	Temp Prom rate 4 mos.	960	" "	Jan 1, 1921
"	Restored to former	780	" "	April 1, 1921
"	Incr	840	" "	Aug 16, 1923
"	Read of Pay	1080	" "	July 1, 1924
"	"	1380	" "	Feb. 1, 1925
"	Prom	1440	" "	April 1, 1926
"	INCREASE IN COMPENSATION	1500	" "	JAN 1 1927
"	COMPENSATION Act. May 28, 1928	1620	" "	JUL 1 1928
"	INCREASE IN COMPENSATION	1680	" "	JAN 1 1931
" (Prin)	739 Prom. To Prin Kpr.	1680	" "	Aug. 1, 1933.
	Retired	May 1, 1935 (age)	$696.84 pa	

HOLLAND

WM. H.

HOLLAND

HOLLAND

WM. H.

HOLLAND

Out

returned 4/30/35

JEH.MAB.

AUG 16 19

Sir:

Referring to report of assistance rendered by you on July 20, 1919, to a yacht, with a man, woman and child aboard, which had grounded near Tangier Sound Light Station, and to your efforts in saving the boat from total loss, the Department is pleased to commend you for the service thus rendered, which will be noted on the records as part of your official history.

Respectfully,

E. F. SWEET

Acting Secretary of Commerce.

Mr. Wm. S. Holland,
Assistant Keeper, Tangier Sound Light Station, Va.
(Through Commissioner of Lighthouses)

Bureau of Lighthouses, Washington

To Superintendent of Lighthouses, Baltimore, Md.

for files of his office. By direction of the Commissioner. See your report of August 8, 1919.

Acting Chief Clerk.

LIGHTHOUSES---Bureau's files

Exact copy as signed by E. F. SWEET

Mailed AUG 18 1919 by

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.
HDK-IGA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

10/9/25 and to Bklet

LIGHTHOUSES
1925 OCT 5 AM 9 24

October 3, 1925.

Extra
Radio
Insp. Corps.
Mar. Engr.
Personnel
Financial
Law and Pros.
Adm. Asst.
Insp. Engr.
Engr.

Mr. William H. Holland,
Tangier Sound Light Station,
Crisfield, Maryland.

Subject: Letter of Caution.

1. Tangier Sound Light Station was inspected by the Superintendent on September 29th and found in the least satisfactory condition for a number of years. It was also noted that you had on that date been absent over eight days on shore liberty although the weather on the day before was nearly perfect for your return had you been sufficiently anxious to get back. From previous inspection of this station I am satisfied that your absence of habits of diligence and cleanliness and your devotion to duty as a lighthouse keeper are below satisfactory mark and you are hereby cautioned that in the future you will be expected to devote greater care and interest to your duties of lighthouse keeper and less anxiety about getting all of your shore liberty.

2. On account of the foundation of Tangier Sound Light Station there is rather more work to be done in keeping the outside work of the station in satisfactory condition but there is not too much work for two keepers to keep this station in strictly first class condition if both men devote proper time and interest and intelligent work to keeping the same in a neat and clean and orderly condition. A copy of this letter is being forwarded to the keeper of Tangier Sound Light Station to require of you under all conditions the full and proper performance of your duties.

(Signed)

Superintendent of Lighthouses

Copy to Keeper, Tangier Sound Light Station.

You will be held responsible for requiring of the assistant keeper the full and proper performance of his duties or reporting failure on his part to carry out all of your instructions to the best of his ability. The failure on his part to perform his duty satisfactorily inevitably reflects to your discredit.

(Signed)

Superintendent of Lighthouses

Copy to Commissioner of Lighthouses, Washington, D. C.
Bureau of Lighthouses, Washington

EK
Incl.

October 9, 1925.

Subject: 5th Supt's. letter of caution dated Oct. 3,1925, addressed to William H. Holland, Tangier Sound Light Station.

Submitted to Secretary of Commerce for his information. Further report will be submitted at the end of six months in regard to this employee.

J. S. CONWAY
Acting Commissioner of Lighthouses.

Form 84 b

(COPY)

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

LIGHTHOUSES 1926 JUN 15 AM 8 45

1926 JUN 9

June 8, 1926

SUPERINTENDENT OF LIGHTHOUSES, Baltimore, Md.

No reply has been received to communication (Bureau reminder) from this office dated May 8, 1926 on the subject of caution, William H. Holland. See your letter of October 3. Attention in this connection is invited to Bureau circular letter No. 500 of February 28, 1925.

(Signed) E. C. GILLETTE

Acting Commissioner of Lighthouses.

VRH

June 14, 1926

1. Returned to Commissioner of Lighthouses, Washington, D. C., with the information that inspection of Tangier Sound L.H., Va., will be made within the next thirty days and report as to Assistant Keeper Holland will be made at that time.

W. D. King

Superintendent of Lighthouses

To be prepared in duplicate. Indicate in blank space inclosed in parentheses whether letter, indorsement, etc.

GOVERNMENT PRINTING OFFICE 11—8153

Form 84 D

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

SUPT. OF LIGHTHOUSES JUN 9 1926 BALTIMORE, MD.

June 8, 1926

LIGHTHOUSES 1926 JUL 14 AM 8 34

SUPERINTENDENT OF LIGHTHOUSES, Baltimore, Md.

No reply has been received to communication (Bureau reminder) from this office dated May 8, 1926 on the subject of caution William H. Holland. See your letter of October 3. Attention in this connection is invited to Bureau circular letter No. 500 of February 28, 1925.

Hydro
Radio
Engr. Corps.
Elec. Engr.
Personnel
Financial
Law and Pros.
Adm Asst.
Dep. Comm.
Genl.

Ass't. Supt. Holland was cautioned by Supt. Engr. O.M. Rec. & copy Supt. & Ref. T's 1/15

E. C. GILLETTE

Acting Commissioner of Lighthouses.

VRH

June 14, 1926

1. Returned to Commissioner of Lighthouses, Washington, D. C., with the information that inspection of Tangier Sound L.H., Va., will be made within the next thirty days and report as to Assistant Keeper Holland will be made at that time.

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
1 Drafts
2 Drafts
Hydrog.
Ordering
Personnel
Files Clk.
Messenger
File

Superintendent of Lighthouses.

HDK:VRH

July 13, 1926

1. Returned to the Commissioner of Lighthouses with advices that Tangier Sound Light Station was inspected by the Superintendent on July 10 and a very great improvement in the condition of this station was noted. The interior of the station has been completely renovated and is now in excellent condition and a great deal of work has been done on the exterior, which is unfinished at present, pending the delivery of annual supplies, paint, etc.

2. As a result of this inspection and an interview with Mr. Holland and the present keeper, Mr. Thomas, I am now satisfied that Mr. Holland's services are satisfactory. Indeed, it appears from the amount and character of work accomplished since the new keeper, Mr. Thomas has been in charge, that the

To be prepared in duplicate. Indicate in blank space inclosed in parentheses whether letter, indorsement, etc.

GOVERNMENT PRINTING OFFICE 11—8153

previous unsatisfactory conditions found at this station were due, not so much to the assistant keeper as to the former keeper, who has since died and whose declining health is now believed to have been responsible for unsatisfactory conditions at this station rather than the services of Mr. Holland, the assistant keeper. I accordingly recommend that Mr. Holland's record be cleared of the effect of cautionary letter as I am not now satisfied that the same was deserved.

LIGHTHOUSES
1926 JUL 14 AM 8

Superintendent of Lighthouses

Bureau of Lighthouses, Washington
JUL 21 1926

Returned approved.

J. S. CONWAY
Acting Commissioner of Lighthouses.

Bureau of Lighthouses, Washington
JUL 21 1926

Submitted to Secretary of Commerce for his information Attention is invited to Bureau indorsement of October 9, 1925 on 5th Superintendent's letter of caution to William H. Holland, dated October 3, 1925.

J. S. CONWAY
Acting Commissioner of Lighthouses.

PERSONNEL CLASSIFICATION BOARD FORM NO. 14—FIELD QUESTIONNAIRE
(To be filled out in accordance with the instructions given in P. C. B. Forms Nos. 15 and 16)

Bureau No. Lt. 1245 Sheet No. 5(b)- 125

Space reserved for the use of the Board

1. Holland (Surname) Willing (Given name) H. (Initial)

2. Department Commerce
3. Bureau Lighthouses
4. Field service Lighthouse Service
5. (a) Field station Tangier Sound Light Station
(b) Subdivision
(c) City or town State

6. Pay roll title Light Keeper
7. Customary office title 1st assistant Keeper
8. Present administrative allocation $1500-1800 1620.
9. Present gross rate of pay $ None
10. Deduction for allowances $ 1620.
11. Net rate paid in cash $

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☐ House ☒ Room { ☒ Furnished ☐ Unfurnished } ☐ Heat ☐ Fuel ☐ Light ☐ Laundry ☐ Uniform ☐ Subsistence or rations in kind Meals per day: ☐ 1 ☐ 2 ☐ 3

13. Describe any other allowance, privilege, or perquisite of value

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost Uniform, approximately $15.00 Bond

15. (a) Regular hours of work: From 6a m. to 6p m. (b) How many hours per week excluding unusual or irregular overtime work?
Summer Winter (c) If not a full time and all-the-year-round position, state number of hours per day;
number of days per { week / month / year } (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty Subject to call for emergency duty throughout 24 hours

16. (a) Rate of pay for overtime None (b) Amount of overtime pay in last 12 months

17. (a) Does the employee in any way direct or supervise other employees? (b) If so, in what way? (See Form 16 before answering)

(c) How many?

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes (b) If so, in what way? (See Form 16 before answering.)
By Principal Keeper with whom he lives. He is instructed by example and supervised by direct personal contact with the Principal Keeper and by period inspections of station by district Superintendent or his representative.

20. What is the name, official position, and sheet number of the employee's immediate superior? Walter E. Thomas, Spr., 5(b)12K

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	3	4	X	6	7	8	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	(Kind)

Other education (describe):

22. What length and [illegible] of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent?
Before entering the Lighthouse Service I was Captain of a Schooner I was freighting from Bath to Washington Philadelphia Norfolk & I entered the Lighthouse Service August 16, 1918.

Compared & certified by William H. Holland

10—1856

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time

Regular Work.
I stand one 6 hour day watch & one 6 hour night watch
I clean the Lamp Polish the Lens Light the Lamp
at Sunset watch it Ring the Bell During fog
Clean the rooms & log the weather during
the 24hrs. Absences I go to the Assistance of
Vessells in Distress I go to the A. G. & Lights
when my turn comes the Following Places
& Distances Pungteague 30 miles Hockneck—
Shoal 2 miles Onancock 8 miles Gulford flats 30
Hatteras Island 15 Tangier harbor 10 Total 95 miles
Special Work: During the 24hrs I have bin here
Burning & Scraping of old paint & Chipping of
rust ½.

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

William H. Rolland
(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same

Answer to Question 25. P.C.B.Form No.14

The duties of this employee are to share the watches with principal keeper & 2nd Asst in care of light and fog signal and the labor of keeping same in state of perfect cleanliness and efficiency, and in cleaning, painting and minor repairs of the entire station, which is a 2-story frame house on interbraced iron piles on a submarine foundation, surmounted by a glazed lantern in which is mounted a fresnel lens for display of light, which may be either a kerosene wick lamp or incandescent oil vapor light. The fog signal is a bell operated by clockwork machinery. Communication with shore is by motor launch. Each of the keepers is allowed 5 days ashore per month and during absence of principal keeper, the 1st assistant is in full charge of station.

The attendance upon minor lights grouped under this station is an important duty and requires skill and considerable risk in operating motor launch oftentimes under stormy conditions, and knowledge of the care and operation of acetylene gas apparatus.

from $1500. to $1800.

Sept. 22, 1928 (Date)

H. D. K. (Signature of head of field office or station)

Supt. of Lighthouses (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ____. In my judgment the compensation of this position should be in a range from $ 1500, to $ 1800

SEP 25 1928, 1928 (Date)

H. B. BOWERMAN (Signature of head of bureau or his representative)

Acting Commissioner of Lighthouses (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

10—1856

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time

Regular Work.
I stand one 6 hour day watch & one 6 hour night watch
I clean the Lamp Polish the Lens Light the Lamp
at Sunset watch it Ring the Bell During fog
Clean the rooms & log the weather during
the 24 hrs. Absences I go to the Assistance of
Vessells in Distress I go to the A. G. B. Lights
when my turn comes the Following Places
& Distances Pumpkin Neque 30 miles Hock Neck—
Shoal 2 miles Onancock 8 miles Gulford Flats 30
Hatteras Island 15 Tanger Harbor 10 Total 95 miles
Special Work During the 24 hrs I have him here
Burning & Scraping of old paint & Chipping of
rust &.

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

William H. Rollando
(Signature of Employee)

PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same

Answer to Question 23, P.C.B.Form No.14

duties of this employee are to share the watches with principal keeper K2 Mast
e of light and fog signal and the labor of keeping same in state of perfect
anliness and efficiency, and in cleaning, painting and minor repairs of the
ation, which is a 2-story frame house on interbraced iron piles on a
undation, surmounted by a glazed lantern in which is mounted a fresnel
s light, which may be either a kerosene wick lamp or incandescent
for signal is a bell operated by clockwork machinery. Com-
ter launch. Each of keepers is allowed 5 days
of principal keeper, the assistant is in full
[illegible] station is an important
operating motor launch oftentimes
operation of acetylene gas

26. How long have the employee's duties been substantially as described above? Aug. 15, 1928

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

Sept. 21, 1928 (Date) — H. D. K. (Signature of Preparing Officer) — Supt. of Lighthouses (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ____. In my judgment the compensation of this position should be in a range from $1500. to $1800.

Sept. 21, 1928 (Date) — H. D. K. (Signature of head of field office or station) — Supt. of Lighthouses (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ____. In my judgment the compensation of this position should be in a range from $1500, to $1800

SEP 25 1928, 1928 (Date) — H. B. BOWERMAN (Signature of head of bureau or his representative) — Acting Commissioner of Lighthouses (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

10—1856

Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

July 15 , 1933

COMMISSIONER OF LIGHTHOUSES:

The following-named employee was transferred as indicated, and entered upon duty at his new station on July 1, 1933.

Name, William H. Holland

Position, Keeper (Principal)

From Tangier Sound Light Station, Va. 1st asst

To Same

Salary and range, $1680.p.a. - $1500-1860.

Salary and range, $1680.p.a. - $1680-2040.

Previous incumbent and pay, B. L. Harris - $2040.p.a.

Services terminated, June 30, 1933

Reason, Transferred and demoted.

This cancelled see 73a of 7/16/33, changing the wire and effective date to aug. 1

Temple Ripley

L. M. HOSKINS

Superintendent of Lighthouses.

, 19

The above-referred-to transfer became effective beginning with 7-1-33

BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 17 1933

Submitted to the Secretary of Commerce for his information.

For
~~By direction of~~ the Commissioner:

11—4598 U. S. GOVERNMENT PRINTING OFFICE: 1931

Chief of Personnel Division.

July 8, 1933

Superintendent of Lighthouses, Baltimore, Md.

Your nominations of July 5 and 6 for the transfer of William H. Holland from first assistant to Keeper, and Earl B. King from second assistant to first assistant at Tangier Sound Lightstation without change in pay are herewith returned. Inasmuch as these transfers are to be made without change in pay or designation, they may be effected and reported on Form 73a in duplicate, prior authority not being required.

For the Commissioner:

Chief of Personnel Division

H-M

Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE copy

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

July 26 , 19 33

COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on August 1, 1933.

Name, William H. Holland Position, Keeper

From Tangier Sound Lightstation, Va. To same

Salary and range, $1680 (1500-1860) Salary and range, $1680 (1680-2040)

Previous incumbent and pay, Temple Ripley - $1800 p.a.

Services terminated, July 31, 1933 Reason, Retired - account disability.

This form supersedes and cancels Form 73a, dated July 15, 1933, in which the previous incumbent was shown as B. L. Harris.

L. M. HOPKINS

Superintendent of Lighthouses.

The above-referred-to transfer became effective beginning with 8-1-33 , 19

BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 27 1933

Submitted to the Secretary of Commerce for his information.

For the Commissioner:

Chief of Personnel Division.

11—4598 U. S. GOVERNMENT PRINTING OFFICE: 1931

Form 9

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

Date April 12, 1935

Superintendent of Lighthouses,

5th District

Norfolk, Va.
(City)

I hereby apply for retirement from active duty in the Lighthouse Service effective May 1, 1935, on the basis of service shown hereon.

William L. Hollands
(Name)

Light House Keeper
(Designation)

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES

City Norfolk, Va. *Date* April 13, 1935

Submitted to Commissioner of Lighthouses, Washington, D. C., recommending retirement at $696.84 per annum, effective at the close of April 30, 1935.

It is certified that the record of service and pay shown on Page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

L. M. HOPKINS
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES, *Washington, D. C.,* April 16, 1935

Submitted to the Secretary of Commerce, recommending approval, in accordance with the Act of June 20, 1918, providing for retirement in the Lighthouse Service.

W. P. HARMAN
Acting *Commissioner of Lighthouses.*

FOR USE OF DEPARTMENT 11—10551

Copy to 5th Supt.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

...ended) to ...ended quarters allowance. Comptroller General decision B-70029 dated 10-25-37

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

DESIGNATION	BEGINNING			ENDING			NUMBER DAYS IN PAY STATUS (P. D. OR P. H. PERSONNEL)	RATE OF PAY	PAY RECEIVED
	Month	Day	Year	Month	Day	Year			
Pay	apr	19	1930	apr	18	1935	5 yrs	total	8358.00 ✓
quarters	Mar	1	1933	apr	18	1935	1y, 1m, 18d	(60.00 pm)	88.00 ✓
									8446.00 ✓

Total compensation for last five years of active service ..... 8446.00 ✓

Average compensation for last five years of active service ..... 1689.20 ✓

Annual rate of retired pay ($ 1689.20 ✓ × years 16.675 ✓ (Not exceeding 30) ÷ 40) = 704.18 ✓ RR JJH

U. S. GOVERNMENT PRINTING OFFICE 16—35893-1

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

DESIGNATION	BEGINNING			ENDING			RATE OF PAY	PAY RECEIVED
	MONTH	DAY	YEAR	MONTH	DAY	YEAR		
Assistant Keeper	Apr.	19	1930	Dec.	31	1930	$1620.	$1134.00 ✓
" "	Jan.	1	1931	July	31	1933	1680.	$4340.00 ✓
Keeper	Aug.	1	1933	Apr.	18	1935	1680.	$2384.00 ✓
(Danger Pay)								

Total compensation for last five years of active service $8358.00

Average compensation for last five years of active service $1671.60

Annual rate of retired pay ($ 1671.60 × years 16.675 (Not exceeding 30) ÷ 40) = $696.84 ✓ OK Hmc 1/15

U. S. GOVERNMENT PRINTING OFFICE: 1931 11—10551

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

Name HOLLAND, Wm. Henry Date of birth Apr. 19, 1865.

Designation Lighthouse Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps							
Civilian employment Asst. Kpr.	Aug.	16	1918	Dec.	31	1920	2 - 4 - 15
Keeper	Jan.	1	1921	Mar.	31	1921	0 - 3 - 0
Asst. Keeper	Apr.	1	1921	July	31	1933	12 - 4 - 0
Keeper	Aug.	1	1933	Apr.	~~30~~ 18	1935	1 - 8 - 18
							15 - 19 - 33
							1 - 20 - 30
							16 - 8 - 3

Total service ~~(actual time) 16 years, 8 months, 15 days. For retirement purposes -~~ 16 years, 8 months, 5 days.

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim:

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim:

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No

If so, state the compensation received:

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year		
Assistant Keeper	Apr.	19	1930	Dec.	31	1930	$1620.	$1134.00
" "	Jan.	1	1931	July	31	1933	1680.	$4340.00
Keeper	Aug.	1	1933	Apr.	18	1935	1680.	$2384.00

(Danger Service)

Total compensation for last five years of active service $8358.00

Average compensation for last five years of active service $1671.60

Annual rate of retired pay ($1671.60 × years 16.675 ÷ 40) = $696.84

(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE: 1921 11—10551

1935 MAY 10 PM 2 29
LIGHTHOUSES

May 1, 1935.

Mr. William H. Holland,

Through the Commissioner of Lighthouses.

Sir:

In accordance with the provisions of Section 6 of the Act approved June 20, 1918, and upon recommendation of the Commissioner of Lighthouses, the Department has retired you from active duty in the Lighthouse Service (Fifth District), with retired pay at the $696.84 per annum, effective beginning May 1, 1935.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER

Chief of Appointment Division.

A

5

MAY 11 1935

Form 39A (1) M Rec'm, Accts. 6-9 788

CERTIFICATE OF SETTLEMENT (2) 3-2 File as

GENERAL ACCOUNTING OFFICE

D. O. Vou. No. 436 26685

PAID BY

Paul D. Banning
CDO, Treas. Dept.
CG, Wash, DC
Pd Jun 14 1949
Symbol No. 1372

Claim No. 2899692

WASHINGTON, May 27, 1949 (Date)

HOLLAND, William H.

Dollie Virginia Waller, daughter, as payer of the funeral expenses of William H. Holland, deceased,
101 Chestnut Street,
Delmar, Delaware.

CERTIFICATE No.

1749579

Paying Officer will please show this CERTIFICATE NUMBER on the check used in payment hereof, and insert the check number in space provided below.

I CERTIFY there is due from the United States to the above-named claimant(s), payable from the appropriation(s) indicated, the sum of—

TWENTY-NINE AND 34/100 Dollars ($ 29.34)

on account of

retirement pay for the period April 1 to 15, 1949, due the estate of William H. Holland, in connection with services rendered as an employee of the United States Lighthouse Service. (Treasury, U. S. Coast Guard, file PRM 75)

2091241 Retired Pay, Coast Guard, 1949

(21-125 1200)

To: Chief Disbursing Officer,
(Assistant Disbursing Officer,
Coast Guard Headquarters).

29481

MEMORANDUM

Copy for Administrative Office

☆ U.S. GOVERNMENT PRINTING OFFICE 1946 719116 □

Authorized Certifying Officer

(April 15, 1934)

(MEMORANDUM)

6 — 6

(To be retained by payee, and when payment is made by check, to be used as mailing copy)

U. S. COAST GUARD

Headquarters

Appropriation: 2091241, Retired Pay, Coast Guard, 1949

Unit Retired Roll-Lighthouse

THE UNITED STATES, *Dr.* Dollie Virginia Weller, daughter of Retired

To William H. Holland, Keeper, Deceased
(Name)

101 Chestnut Street
(Designation), *U. S. Coast Guard*

Delmar, Delaware
(Address)

Total years of service ____

Pay period, duty, or grade ____

Monthly rate of pay $58.68
(Base and longevity)

For pay and allowances—

From 4/1, 1949, *to* 4/15, 1949
(Inclusive)

CREDITS:		NOTATIONS
Subsistence allowance $		
Rental or quarters allowance		
Pay	29.34	
Balance forwarded from (Name of unit, noting month of roll or voucher)		
Sundry credits and adjustments		
TOTAL CREDITS $	29.34	

CHARGES:		
Allotment $		
Clothing		
Forfeited		
Sundry charges and adjustments		
TOTAL CHARGES $	None	

		NOTATIONS
Total Credits $	29.34	
Less—Total Charges, $		
Amt. retained		
TOTAL $		
Net amount to be paid on this voucher $	29.34	

REMARKS: Died: 15 April, 1949. Last paid for the period 1-31 March, 1949 on D. C. Vou. No. 436-20562, settled in the March, 1949 accounts of Paul D. Banning, CDO, Symbol No. 1372. U.S. Treas. Check No. #274,631 dated 30 April, 1949 [illegible] will be cancelled in the May, 1949 accounts of Paul D. Banning, CDO, Symbol No. 1372.

(Additional statements by Department if deemed necessary)

(ACCOUNTING CLASSIFICATION)

21-125
1200

(Payee will NOT use this space)

Differences ____

Account verified; correct for $ 29.34

(Signature or initials) LCH/cm

I certify that the foregoing account is true and correct and that payment therefor has not been received; that during the period for which rental allowance is claimed I was not assigned adequate quarters at my permanent station; that, if without dependents, I was not on field or sea duty during the period for which rental allowance is claimed; that, if with dependents, I did not occupy with them any public quarters assigned to me without charge at any station, nor did any of them occupy public quarters assigned to them or to any other officer or his dependents except for brief visits; that the increased allowances for dependents are claimed because of ____
(Here state whether lawful wife, unmarried child or children under 21 years, mother dependent upon officer for support, giving names and addresses of dependents, also ages of minor children)

and that, in case of dependent mother, I have contributed to her support during the current period for which allowances are claimed the sum of $____, in cash or its equivalent, without any consideration in return, which contribution is her *chief support*, and each and every statement as set forth in her affidavit dated ____, 19____ {attached hereto / filed with voucher} for ____ (Month), 19____ is true and correct, and so remains at this time, except

(Here state fully changes occurring between date of last affidavit and signing of this voucher)

____ (Date), 19____ (MEMORANDUM—DO NOT SIGN) ____ (Name), ____ (Official designation)

I certify that I have examined the foregoing account; that the statements contained therein have been compared with the records of the United States Coast Guard and found correct except as otherwise indicated; that the officer named is entitled to the amount of pay and allowances herein approved; and that during the period for which rental allowance is claimed on this voucher, the above-named officer was not assigned adequate quarters at his permanent station.

Approved for $ 29.34

Date 28 April, 19 49

(MEMORANDUM—DO NOT SIGN) ____
Commanding, District Commander.

U.S. GOVERNMENT PRINTING OFFICE 16—29661-2

M. C. REDFORD, PAY CLERK, USCG
Authorized Certifying Officer

29 April 1949
FA-PA 75

General Accounting Office
Claims Division
Washington 25, D. C.

Re: William H. Holland, Keeper, Retired,
FLHS,
Deceased

Gentlemen:

The following information relative to the pay account of the retired civilian employee named above is furnished for use in the settlement of claim for final pay held due in his case:

Date of death:	15 April 1949
Gross pay to date of death:	$29.34
Federal Tax withheld and disposed of:	None
Other deductions:	None
Net amount due on death:	$29.34

Last paid for the period 1-31 March 1949 on D. O. Voucher No. 436-20562 settled in the March 1949 accounts of Paul D. Banning, CDO, Symbol No. 1372.

Appropriation to which chargeable: 2091241 Retired Pay, Coast Guard, 1949.

Application for payment of amount due the decedent (Standard Form 1055) is being furnished next of kin.

By direction of the Commandant.

Very truly yours,

A. F. MACKAY
Lieutenant, USCG
Chief, Pay and Audit Section

LEHynes:mch
4/28/49 6-7

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - MAR 18 1940

File G.H.Q.
10 May, 1949
PMM 75

3 - 2

General Accounting Office
Claims Division
Washington, D. C.

Sirs:

Inclosed is the claim of Mrs. Dollie Virginia Waller claiming the final pay due the estate of her father, William H. Holland, Keeper, former Lighthouse Service, now United States Coast Guard, Retired, who died on 15 April, 1949 as the result of natural causes.

This claim in the amount of $29.34 has been examined and is approved for payment. The appropriation to be charged is 2091241, Retired Pay, Coast Guard, 1949.

Funeral expenses incurred in this case in the amount of $417.00 have been paid as per the attached receipted funeral bill.

By direction of the Commandant.

Very truly yours,

N. W. SPROW
Commander, U. S. Coast Guard
Asst. Chief, Military Morale Division

Incls.
1 - Form No. 1055
2 - Form No. 2661
3 - Funeral bill

MAY 11 1949

ecc mjm.

MJM:ecc Return to 2--4 Room 2116

File
E.M.O.

10 May, 1949
PMM 75

3 - 2

Mrs. Dollie Virginia Waller
101 Chestnut Street
Delmar, Delaware

My dear Mrs. Waller:

Your claim for the final pay due the estate of your father, William H. Holland, Keeper, former Lighthouse Service, now United States Coast Guard, Retired, has been approved for payment by this office and forwarded to the General Accounting Office for settlement.

As the Coast Guard has no further jurisdiction in the settlement of this claim, it is suggested that in event of undue delay you contact the Claims Division, General Accounting Office, Washington, D. C.

By direction of the Commandant.

Very truly yours,

N. W. SPROW
Commander, U. S. Coast Guard
Asst. Chief, Military Morale Division

Incl.
Withholding Receipt - 1949

MAY 11 1949

ell
MJM:eco Return to 2--4 Room 2116
mjm.

3 May, 1949
PMM-75

3-2
File MD

Mrs. Dollie Walker
101 Chestnut Street
Delmar, Delaware

My dear Mrs. Walker:

Receipt is acknowledged of your letter advising Headquarters of the death of your father, William H. Holland, Keeper, former Lighthouse Service, now United States Coast Guard, Retired, on 15 April, 1949. Please accept my sincere sympathy.

At the time of death there was due the estate of your father final retired pay. This retired pay ceases at death and there is no law providing for the continuance of payment of any part to dependents. The forms necessary to effect settlement of the final pay are herewith inclosed.

If there will be no legal representative to administer the estate of your father, the next of kin or the person who paid, or will pay the funeral expenses should execute the inclosed Forms No. 1055, claim for the final pay, in the presence of two witnesses, taking care to answer all questions as checked. If a representative is appointed, a copy of the Court Order showing the appointment should be attached to Forms No. 1055. If the funeral expenses have been paid, a bill receipted by the undertaker should be forwarded, otherwise, the undertaker should sign the inclosed waiver form. This information is necessary to support the claim for the final retired pay.

In the event you have in your possession any uncashed retired pay checks, these should be returned to Coast Guard Headquarters for settlement with your claim for the retired pay due on date of death.

When the inclosed forms have been completed, please return them to Coast Guard Headquarters in the inclosed pre-addressed envelope which requires no postage.

By direction of the Commandant.

MAY 3 1949

Very truly yours,

Incls.
1- Form No. 1055
2- Waiver
3- Envelope

N. W. SPROW
Commander, U.S. Coast Guard
Ass't. Chief, Military Morale Division

MJM:md return to room 2116 sta 2-4

MJM.

3-2
file 75
2 CH

29 April 1949
FA-PA 75

General Accounting Office
Claims Division
Washington 25, D. C.

Re: William H. Holland, Keeper, Retired,
FLHS,
Deceased

Gentlemen:

The following information relative to the pay account of the retired civilian employee named above is furnished for use in the settlement of claim for final pay held due in his case:

Date of death:	15 April 1949
Gross pay to date of death:	$29.34
Federal Tax withheld and disposed of:	None
Other deductions:	None
Net amount due on death:	$29.34

Last paid for the period 1-31 March 1949 on D. O. Voucher No. 436-20562 settled in the March 1949 accounts of Paul D. Banning, CDO, Symbol No. 1372.

Appropriation to which chargeable: 2091241 Retired Pay, Coast Guard, 1949.

Application for payment of amount due the decedent (Standard Form 1055) is being furnished next of kin.

By direction of the Commandant.

Very truly yours,

A. F. MACKAY
Lieutenant, USCG
Chief, Pay and Audit Section

LEHynes:mch
4/28/49 6-7
RCS 2CH ctf. MS

(FA-PA) 3—2 6 July, 1948
CG-75

File 92

General Accounting Office
Claims Division
Washington 25, D. C.

Gentlemen:

Reference your file Misc-2899692.

Inclosed is a letter of Mr. William H. Holland, a retired member of the former Lighthouse Service, in which he claims the difference due in retired pay based on gross salary, which includes the amount deducted as a charge for occupancy of Government quarters, over that paid him based on net salary, for the period May 1, 1935 to June 30, 1946. In this connection reference is made to the Comptroller General's decision of October 23, 1947 (B-70029).

Also inclosed is Treasury Department Form 2249, describing this retirement. This form shows correct computation of retired pay to be $704.18 per annum, whereas, for the period May 1, 1935 to June 30, 1946, Mr. Holland was paid at the rate of $696.84 per annum - an underpayment of $7.34 per year, or $0.61 per month. Computation of the amount due and appropriations chargeable are as follows:

13-65414- Retired Pay, Lighthouse Service, 1935	$ 1.22
13-66414- Retired Pay, Lighthouse Service, 1936	7.34
13-70905- Retired Pay, Lighthouse Service, 1937	7.34
2081255 - Retired Pay, Lighthouse Service, 1938	7.34
2091255 - Retired Pay, Lighthouse Service, 1939	7.34
2001255 - Retired Pay, Former Lighthouse Service, Coast Guard, 1940	7.34
2011255 - Retired Pay, Former Lighthouse Service, Coast Guard, 1941	7.34
2021255 - Retired Pay, Former Lighthouse Service, Coast Guard, 1942	7.34
2031255 - Retired Pay, Former Lighthouse Service, Coast Guard, 1943	7.34
2041255 - Retired Pay, Former Lighthouse Service, Coast Guard, 1944	7.34
2051255 - Retired Pay, Former Lighthouse Service, Coast Guard, 1945	7.34
2061255 - Retired Pay, Former Lighthouse Service, Coast Guard, 1946	7.34
Total - -	$81.96

For tax withholding purposes, the records of this office show that Mr. Holland claims two exemptions.

Mr. Holland's mailing address is 101 Chestnut Street, Delmar, Del., and his claim is forwarded for settlement. No part of this claim has been or will be paid by this office.

By direction of the Commandant.

Very truly yours,

7 JUL 1948

A. F. MACKAY, Lieut. USCG
Chief, Pay and Audit Section

Incls
1. Claimant's letter of 1/14/48
2. Treas. Form 2249

CC: Claimant
Budget Division, Sta. 6-3

JG:edl 6-7

GENERAL ACCOUNTING OFFICE

WASHINGTON 25

CLAIMS DIVISION

IN REPLY PLEASE QUOTE

Misc-2899692-HCS

March 3, 1948

The Commandant,
United States Coast Guard,
Washington 25, D. C.

Sir: Re:(FA-PA) CG 75

Transmitted herewith for administrative examination and report is the claim of William H. Holland, 101 Chestnut Street, Delmar, Delaware, for the difference alleged to be due for retired pay based on gross salary, over that paid based on net salary, as an employee of the United States Lighthouse Service, for the period May 1, 1935 through June 30, 1947.

The administrative report should include copies of the appointments during the last 5 years of service rendered on which the retirement pay was based, indicating the effective date of retirement and whether subsistence or quarters were in addition to or deducted from his gross pay. The amount of subsistence or quarters involved should be furnished.

The report should clearly show the amount of retirement pay currently being received and the basis on which it was computed. In the event a supplemental amount is due, the amount which should be paid and the basis on which it should be computed should be furnished, indicating the period over which an adjustment is due.

If any amount is found due for the period claimed, a short form pay roll should also be furnished indicating thereon the appropriation, symbol, and account number chargeable.

The enclosure should be returned with your report.

Respectfully,

P. E. Sours

Chief of Section.

Enclosure.

DEPT. STOCK FORM 2249
REV. 12-45

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 4

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL Date 6-22-48

Name: Holland, William H. (Mr.)

From: U. S. Coast Guard Bureau No.:
(BUREAU OR DIVISION)

Nature of Recommendation

AMENDMENT

Effective: Close 4-30-35 Retirement (Age)

	FROM	TO
Position	Keeper	
Grade	Range $1680-$2040) Plus	
Salary	$1680 per annum) $60 pa Qtrs.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Norfolk, Va.	
Post of Duty	Tangier Sound Lt.Sta., Va.	
Appropriation	Sal. Kprs. of Lhs, CG	
Allotment		

FIELD [X] DEPRTMTL. [ ] FIELD [ ] DEPRTMTL. [ ]

Remarks: In accordance with the Comptroller General's Decision B-70029 dated 10-23-47, which reversed Decision A-31584 of 5-28-30, your retirement pay has been recomputed on the basis of the average gross pay (which includes the valuation of quarters for the period occupied) received during the last five years of your active duty. The computation on this basis changes the rate of your retirement pay from $696.84 to $704.18, and this notice is issued in order that you may have accurate information as to the rate of retirement pay which you are authorized to receive.

Justification:

Total Service: 16 years, 8 months, 3 days

Computation: ($1689.20 x 16.6750 ÷ 40) = $704.18

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

G. R. Lansdale
G. R. LANSDALE, Asst. Chief,
Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION
Regular

DATE OF BIRTH
4-19-1865

LEGAL RESIDENCE
Md.

SEX
Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION
No Preference

SUBJECT TO RETIREMENT ACT?
Lighthouse Act 6-20-18

DATE OF OATH

jea

OFFICIAL PERSONNEL FILE

DATE APPROVED BY THE SECRETARY
JUN 24 1948

[ ] PATENTED

May 1, 1935.

Mr. William H. Holland,

Through the Commissioner of Lighthouses.

Sir:

In accordance with the provisions of Section 6 of the Act approved June 20, 1918, and upon recommendation of the Commissioner of Lighthouses, the Department has retired you from active duty in the Lighthouse Service (Fifth District), with retired pay at the $696.84 per annum, effective beginning May 1, 1935.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER
MAY 10 1935

Chief of Appointment Division.

CARDED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
MAY 11 1935
SHEET NO. 4748
DEPARTMENT OF COMMERCE

Form 9

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

DEPARTMENT OF COMMERCE APR 17 1935 APPOINTMENT DIVISION

1935 APR - 15 - AM 9:36

1935 APR - 16 PM 2:50

Date April 12, 1935

Superintendent of Lighthouses,

5th District

Norfolk, Va.
(City)

DEPARTMENT OF COMMERCE APR 19 1935 APPOINTMENT DIVISION

I hereby apply for retirement from active duty in the Lighthouse Service effective May 1, 1935, on the basis of service shown hereon.

Compulsory Retirement
70 years of age
16 years 8 mos. Service

William H. Holland
(Name)

Light House Keeper
(Designation)

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES

City Norfolk, Va. *Date* April 13, 1935

Submitted to Commissioner of Lighthouses, Washington, D. C., recommending retirement at $696.84 per annum, effective at the close of April 30, 1935.

It is certified that the record of service and pay shown on Page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

L. H. Hopkins
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES, *Washington, D. C.*, April 16, 1935

Submitted to the Secretary of Commerce, recommending approval, in accordance with the Act of June 20, 1918, providing for retirement in the Lighthouse Service.

W. P. Harman
Acting *Commissioner of Lighthouses.*

FOR USE OF DEPARTMENT

11—10551

Action O. K.
E. H. Gibbs
Chief Clerk

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES APR 13 1935 NORFOLK, VA.

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

Name HOLLAND, Wm. Henry Date of birth Apr. 19, 1865.

Designation Lighthouse Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps							
Civilian employment Asst. Kpr.	Aug.	16	1918	Dec.	31	1920	
Keeper	Jan.	1	1921	Mar.	31	1921	
Asst. Keeper	Apr.	1	1921	July	31	1933	
Keeper	Aug.	1	1933	Apr.	~~30~~ 18	1935	

Total service ~~(actual time) 16 years, 8 months, 15 days. For retirement purposes -~~ 16 years, 8 months, 3 days.

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim:

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim:

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No

If so, state the compensation received:

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year		
Assistant Keeper	Apr.	19	1930	Dec.	31	1930	$1620.	$1134.00
" "	Jan.	1	1931	July	31	1933	1680.	$4340.00
Keeper	Aug.	1	1933	Apr.	18	1935	1680.	$2884.00

Total compensation for last five years of active service $8358.00

Average compensation for last five years of active service $1671.60

Annual rate of retired pay ($1671.60 × years 16.675 ÷ 40) = $696.84
(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE: 1931 11—10551

Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

July 26, 19 33

COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on August 1, 1933.

Name, William H. Holland — Position, Keeper

From Tangier Sound Light Station, Va. — To Same

Salary and range, $1680.p.a. - $1500-1860. — Salary and range, $1680.p.a. - $1680-2040.

Previous incumbent and pay, Temple Ripley - $1800.p.a. #1244

Services terminated, July 31, 1933 — Reason, Retired - account disability.

This form supersedes and cancels Form 73a, dated July 15, 1933, in which the previous incumbent was shown as B. L. Harris.

Cancels

L. M. Hopkins

Superintendent of Lighthouses.

, 19

The above-referred-to transfer became effective beginning with .....

.....

BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 27 1933

Submitted to the Secretary of Commerce for his information.

For ~~By direction of~~ the Commissioner:

R. J. Grose

Chief of Personnel Division.

11—4598 U. S. GOVERNMENT PRINTING OFFICE: 1931

Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

For Dept.

DEPARTMENT OF COMMERCE AUG - 5 1933 APPOINTMENT DIVISION

LIGHTHOUSES 1933 AUG 4 AM 8:58

July 25, 1933

COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on August 1, 1933.

Name, William H. Holland — Position, Keeper

From Tangier Sound Light Station, Va. — To Same

Salary and range, $1680.p.a. - $1500-1860. — Salary and range, $1680.p.a. - $1680-2040.

Previous incumbent and pay, Temple Ripley - $1800.p.a.

Services terminated, July 31, 1933 — Reason, Retired - account disability.

This form supersedes and cancels Form 73a, dated July 15, 1933, in which the previous incumbent was shown as B. L. Harris.

Reporting Effective Date July

L. M. Hoskins

CHIEF CLERK

Superintendent of Lighthouses.

DEPARTMENT OF COMMERCE 1933 AUG - 5 - AM 10:03

5

August 3rd, 1933

The above-referred-to transfer became effective beginning with August 1, 1933.

L. M. Hoskins

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

AUG - 4 1933

Submitted to the Secretary of Commerce for his information.

~~By direction of~~ For the Commissioner:

R. J. Gross

Chief of Personnel Division.

11—4598 U. S. GOVERNMENT PRINTING OFFICE: 1931

Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,
July 15, 19 33

LIGHTHOUSES 1933 JUL-17-AM 9:10

DEPARTMENT OF COMMERCE JUL 18 1933 APPOINTMENT DIVISION

1933 JUL 18 AM 9:22

CHIEF CLERK

COMMISSIONER OF LIGHTHOUSES:

The following-named employee was transferred as indicated, and entered upon duty at his new station on July 1, 1933.

Name, William H. Holland — Position, Keeper

From Tangier Sound Light Station, Va. — To Same

Salary and range, $1680.p.a. - $1500-1860. — Salary and range, $1680.p.a. - $1680-2040.

Previous incumbent and pay, B. L. Harris - $2040.p.a.

Services terminated, June 30, 1933 — Reason, Transferred and demoted.

Ed Foster 7-20 Jacksonville 7/27/33

L. M. Hoffines
Superintendent of Lighthouses.

, 19

The above-referred-to transfer became effective beginning with 7-1-33

BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 17 1933

Submitted to the Secretary of Commerce for his information.

For
By direction of the Commissioner:

R J Groos
Chief of Personnel Division.

11—4598 U. S. GOVERNMENT PRINTING OFFICE: 1931

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

December 31, 1930

Mr. W. H. Holland

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective January 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. F. GARDNER,

Chief of Appointment Division.

From: $1620

To: $1680

Service and grade: Range $1500-1860

Appropriation (unit): Salaries, Keepers of Lighthouses.

5th District.

WHC

CARDED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
JAN 10 1931
SHEET NO. 2922
DEPARTMENT OF COMMERCE

GOVERNMENT PRINTING OFFICE 11—9051

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

M Fe Wm. H. Holland.

Through the Chief, Bureau of Lighthouses

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1500

To: $1620

CARDED

11—0504

L

APPOINTMENT DIVISION ENTERED JUL 2 1928 ON JOURNAL DEPARTMENT OF COMMERCE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

February 23, 1927.

OFFICE OF SUPT. 5th DISTRICT
Baltimore, Md.

2-8-27

Commissioner of Lighthouses
Washington, D. C.

Subject: Transfers and promotions.

1. Below is report for month of JANUARY of transfers, promotions and demotions made in this district which do not require oaths, including transfers made by Form 73a, with necessary data required by the Department in connection thereto:

NAME	POSITION	SALARY	NATURE OF CHANGE	LETTER DATE	EFFEC DATE OF CHANGE
HOLLAND, WM. H.	ASST. KEEPER	$1500	INCREASE	1/1/27	1/1/27

/s/ King
Superintendent of Lighthouses

SEE LETTER OF FEBRUARY 8, 1927. in file of STAUBLY, L.H.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

January 1, 1927.

Mr. William H. Holland,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective January 1, 1927.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

JAN 12 1927

CLIFFORD HASTINGS

Chief of Appointment Division.

From: $1440 per annum.

To: $1500 per annum.

Service and grade: Field.

Appropriation (unit):

APPROVED BY THE ACTING SECRETARY 1/11/27

FILE 1093/1

0
5

CARD

APPOINTMENT DIVISION ENTERED JAN 14 1927 ON JOURNAL DEPARTMENT OF COMMERCE

GOVERNMENT PRINTING OFFICE 11—9051

Form 84 b

E/C

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

June 8, 1926

SUPERINTENDENT OF LIGHTHOUSES, Baltimore, Md.

No reply has been received to communication (Bureau reminder) from this office dated May 8, 1926 on the subject of caution William H. Holland. See your letter of October 3. Attention in this connection is invited to Bureau circular letter No. 500 of February 28, 1925.

(Signed) E. C. Gillette

Acting Commissioner of Lighthouses.

- - - - -

June 14, 1926

VRH

Returned to Commissioner of Lighthouses, Washington, D. C., with the information that inspection of Tangier Sound L.H., Va., will be made within the next thirty days and report as to Assistant Keeper Holland will be made at that time.

(Signed) H. D. King
Superintendent of Lighthouses.

- - - - - -

July 13, 1926

File

HDK:VRH

1. Returned to the Commissioner of Lighthouses with advices that Tangier Sound Light Station was inspected by the Superintendent on July 10 and a very great improvement in the condition of this station was noted. The interior of the station has been completely renovated and is now in excellent condition and a great deal of work has been done on the exterior, which is unfinished at present, pending the delivery of annual supplies, paint, etc.

2. As a result of this inspection and an interview with Mr. Holland and the present keeper, Mr. Thomas, I am now satisfied that Mr. Holland's services are satisfactory. Indeed, it appears from the amount and character of work accomplished since the new keeper, Mr. Thomas has been in charge, that the previous unsatisfactory conditions found at this station were due, not so much to the assistant keeper as to the former keeper, who has since died and whose

---

To be prepared in duplicate. Indicate in blank space inclosed in parentheses whether letter, indorsement, etc.

GOVERNMENT PRINTING OFFICE 11—8153

CHIEF CLERK
1926 JUL 21 PM 3 0

declining health is now believed to have been responsible for unsatisfactory conditions at this station rather than the services of Mr. Holland, the assistant keeper. I accordingly recommend that Mr. Holland's record be cleared of the effect of cautionary letter as I am not now satisfied that the same was deserved.

(Signed) King

Superintendent of Lighthouses.

TREASURY DEPARTMENT
JUL 23 1926

Bureau of Lighthouses, Washington

JUL 21 1926

Returned approved

(Signed) J. S. CONWAY

Acting Commissioner of Lighthouses.

- - - - - -

EK

Bureau of Lighthouses, Washington, D. C.,
July 21, 1926.

Submitted to Secretary of Commerce for his information. Attention is invited to Bureau indorsement of October 9, 1925 on 5th Superintendent's letter of caution to William H. Holland, dated October 3, 1925.

Acting Commissioner of Lighthouses.

COPY

May 5, 1926.

Commissioner of Lighthouses,
Washington, D. C.

Subject: Transfers and promotions.

1. Below is report for month of April of transfers, promotions and demotions made in this district which do not require oaths, including transfers made ~~from~~ by Form 73a, with necessary data required by the Department in connection thereto.

Name	Position	Salary	Nature of Change	Letter Date	Effec.date of change
Chas. 1. Lewis	1st Officer	1980.LL p.a.	Long.incr.	3/10/26	4/1/26
Walter W. Thomas	Keeper	1620 p.a.	Promotion	2/9/26	4/1/26
William H. Holland	Keeper	1440 p.a.	Promotion	2/9/26	4/1/26

For Original letter see File of Joseph G. Wise

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

February 9, 1926.

Mr. William H. Holland,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1380 per annum to $ 1440 per annum, effective April 1, 1926.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTING

Chief of Appointment Division.

11—8074 GOVERNMENT PRINTING OFFICE

APPOINTMENT DIVISION ENTERED FEB 15 1926 ON JOURNAL DEPARTMENT OF COMMERCE

C

5th

CARDED

CROSS REFERENCE

SEE FILE--464/16/D#1

NAME Holland, Wm. H. POSITION Keeper

BUREAU BUREAU OF LIGHTHOUSES STATION 5th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt. per annum to be Added	Subtracted
840	240	1080	CR	164.25	1244.25	LHS	2	1260	yes	180	

CIRCULAR #13----11/13/23

approv $1380

GRADE RECOMMENDED 6

RANGE OF COMPENSATION RECOMMENDED FROM $1380 TO $1620

16. [illegible] special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:

Kind of equipment Uniform; annual cost, $ Est. $20.00

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)

(a) Elementary school; years ☐1 ☐2 ☐3 ☐4 ☒5 ☐6 ☐7 ☐8

(b) High school; years ☐1 ☐2 ☐3 ☐4

(c) Business school; years ☐½ ☐1 ☐1½ ☐2 ☐2½ ☐3

(d) College: Name ; years ☐1 ☐2 ☐3 ☐4

(e) Post graduate work: Kind ; years ☐1 ☐2 ☐3

(f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

WATER STATION

1. Operating fourth order light and bell fog signal,
2. Keeping the station painted and clean,
3. Keeping the machinery and small boats in order,
4. Keeping station records and preparing reports,
5. Going for mail and provisions,
6. Observing aids to navigation and conditions of weather,
7. Preparing meals and keeping rooms clean,

*This employee is located at a Water Station and allowances marked X do not apply to his family who must live ashore.

CLASSIFICATION BOARD FORM NO. 1
(Filled out in accordance with detailed instruction sheet, Form No. 2)

Sheet No. 130
2—12758

DO NOT WRITE IN THIS SPACE

a			
b			
c			
d			

1. Holland (Surname) William (Given name) H. (Initial)
2. Department Commerce
3. Bureau Lighthouse
4. Field Service Lighthouse
5. (a) Field Station Fifth Lighthouse Dist.
   (b) Subdivision Tangier Sound Lt. Sta., Va.
   (c) City or town ____ State Va.
6. Pay-roll title Light Keeper,
7. Customary office title Ass't. Keeper.

8. (a) Number of regular working hours of the position, per day Avg. about 15; per week 105
   (b) If this is not a full-time position, state percentage of time employed per day ____; or per week ____
   (c) If night work, wholly or in part, state the hours: From 1/2 of time fm sunset to sunrise. m. to ____ m.
9. If this is not an all-year-round position, state approximate number of days employed each year ____
   During what months ____
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation ____
11. Present rate of pay, exclusive of bonus $ 780. per annum; bonus, $ 240. per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ 780. per annum; bonus, $ 240. per annum.
13. If the employee receives overtime pay, state the rate None.
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: X☐ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry X☐ Fuel; X☐ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum $164.25 45 cents per diem commutation of rations.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniform; annual cost, $ Est. $20.00
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐1 ☐2 ☐3 ☐4 X5 ☐6 ☐7 ☐8
    (b) High school; years ☐1 ☐2 ☐3 ☐4
    (c) Business school; years ☐½ ☐1 ☐1½ ☐2 ☐2½ ☐3
    (d) College: Name ____; years ☐1 ☐2 ☐3 ☐4
    (e) Post graduate work: Kind ____; years ☐1 ☐2 ☐3
    (f) Correspondence courses: Kind ____; number of lessons ____; number completed ____

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

WATER STATION

1. Operating fourth order light and bell fog signal,
2. Keeping the station painted and clean,
3. Keeping the machinery and small boats in order,
4. Keeping station records and preparing reports,
5. Going for mail and provisions,
6. Observing aids to navigation and conditions of weather,
7. Preparing meals and keeping rooms clean,

*This employee is located at a Water Station and allowances marked X do not apply to his family who must live ashore.

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

Ass't. Keeper is under immediate supervision of keeper except when keeper is absent from station, when assistant keeper takes charge of station and assumes responsibilities of keeper. Stations are usually in isolated localities where the personnel must act in emergency without reference to superior officers.

20. Do the duties involve direction or supervision of the work of other employees? ____
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

This employee ranks second at this station and he regularly has no employees under him.

21. How long have the employee's duties been substantially as described above? Since Nov. 21, 1918.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

May 25, 1923. (Date) — (Signature of Preparing Officer) — Supt. of Lighthouses (Title)

23. I have read the foregoing and I agree to it except as follows:

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)	X		

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		X
Common School	X	

Technical Education: If essential, kind and extent ----------

Experience: If essential, kind and extent ----------

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $1020. to $1260. exclusive of allowances mentioned in question 15.

May 25, 1923. (Date) — (Signature of head of field office or station) — Supt. of Lighthouses. (Title)

GOVERNMENT PRINTING OFFICE 2—12758

Form 73
VRH

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK
5
1926 FEB 8 PM 4 37

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Baltimore, Md., (City.) February 3, (Date.) 1926

DEPARTMENT OF COMMERCE FEB 9 1926 APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, Holland, William H.

Position, (Assistant) Keeper

Location, Tangier Sound L.H., Va.

Effective April 1, 1926

Recommended Dec. 3, 1925

Legal residence, Crisfield, Md.

Salary, $1440.p.a. * Range $1440. to $1680.

Appropriation, ~~Sal. Kprs. Lighthouses~~ Rivers

{ 'the actual date of entrance on duty, ~~or~~
{ ~~as soon thereafter as he enters on duty.~~

Former position, (Assistant) Keeper

Location, Tangier Sound L.H., Va.

Former salary, $1380. p.a. Range $1380. - $1620

* See Recom. for incr. Range Herewith.

Rank on eligible list, --- Rating, ---- Percentage, ---- , Other eligibles considered: --

Previous incumbent, Himself Services terminated, March 31, 1926

Reason,

Members of family in Government Service, Brother, Lighthouse Service.

Date of birth, April 19, 1865

APPOINTMENT DIVISION RECEIVED FEB 13 1926 ACTION TAKEN

Remarks: Effective Apr. 1 the keepers of Tangier Sound LH. will be given charge of Onancock Cr. Lt., Pungoteague Cr. Lt., Hack Neck Shl. Lt., Tangier Isl. Entrance Light and Tangier Isl. Channel Lt., all acetylene along with Watts Island Lt. which they now have. Position of Lamplighter, Onancock Cr. Lt. will be discontinued March 31, 1926. It is for this additional labor that recommendation is made to increase ~~keepers~~ asst. keepers salary. See Form 80 and letter from this office February 3, 1926.

Selection regular, subject to the action of the U. S. Civil Service Commission,

J. D. Long

Secretary, Civil Service District. Superintendent of Lighthouses

---

BUREAU OF LIGHTHOUSES
WASHINGTON

February 8, 1926

2-9-26

Submitted to the Secretary of Commerce, approved. Attention is invited to separate indorsement of this date on Form 73 in the case of keeper Walter W. Thomas relative to increasing the range of pay of the keepers at this station.

H. B. Bowerman
Acting Commissioner of Lighthouses

APPROVED:

ACTING ASSISTANT SECRETARY.

---

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.
HK-IGA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1925 OCT 5 AM 9 25

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

October 5, 1925.

Mr. William H. Holland,
Tangier Sound Light Station,
Crisfield, Maryland.

Subject: Letter of Caution.

1. Tangier Sound Light Station was inspected by the Superintendent on September 29th and found in the least satisfactory condition for a number of years. It was also noted that you had on that date been absent over eight days on shore liberty although the weather on the day before was nearly perfect for your return had you been sufficiently anxious to get back. From previous inspection of this station I am satisfied that your absence of habits of diligence and cleanliness and your devotion to duty as a lighthouse keeper are below satisfactory mark and you are hereby cautioned that in the future you will be expected to devote greater care and interest to your duties of lighthouse keeper and less anxiety about getting all of your shore liberty.

2. On account of the foundation of Tangier Sound Light Station there is rather more work to be done in keeping the outside work of the station in satisfactory condition but there is not too much work for two keepers to keep this station in strictly first class condition if both men devote proper time and interest and intelligent work to keeping the same in a neat and clean and orderly condition. A copy of this letter is being forwarded to the keeper of Tangier Sound Light Station to require of you under all conditions the full and proper performance of your duties.

(Signed) H. D. King

Superintendent of Lighthouses

Jilh

Copy to Keeper, Tangier Sound Light Station.

You will be held responsible for requiring of the assistant keeper the full and proper performance of his duties or reporting failure on his part to carry out all of your instructions to the best of his ability. The failure on his part to perform his duty satisfactorily inevitably reflects to your discredit.

(Signed) H. D. King

Superintendent of Lighthouses

Copy to Commissioner of Lighthouses, Washington, D. C.

Bureau of Lighthouses, Washington

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO

EK
Incl.

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

CHIEF CLERK
RECEIVED OCT 9
5
PM 3 57

October 9, 1925.

Subject: 5th Supt's. letter of caution dated Oct. 3,1925, addressed to William H. Holland, Tangier Sound Light Station.

Submitted to Secretary of Commerce for his information. Further report will be submitted at the end of six months in regard to this employee.

Acting Commissioner of Lighthouses.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Mr. William H. Holland,

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,
EDW. J. GARDNER

Acting Chief of Appointment Division.

Position: Keeper.

Salary: $1380.

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

By

Sth

APPOINTMENT DIVISION
FEB 5 1925
DEPARTMENT OF COMMERCE
FEB 5 - 1925
CARDED

(CROSS REFERENCE)

Holland, Dow H. In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $ 1080, effective July 1, 1924.

For authorization see letter dated JUL 23 1924 File No. 1095/21.

Cross reference.

September 11, 1923, The Bureau of Lighthouses advises the Department that James B. Cox ~~Entered duty~~ and William B. Holland entered on duty onder their promotion dated July 25, 1923, on August 16, 1923.

See file Arthur M. Meekins.

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 25, 1923.

Mr. William H. Holland,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 780 per annum to $ 840 per annum, effective August 16, 1923, (including $60 per annum longevity pay).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

11—6874

5th
B
G

APPOINTMENT DIVISION ENTERED JUL 27 1923 ON JOURNAL DEPARTMENT OF COMMERCE

U. S. REPORT DATA ENTERED

CARDED

Form 73 LIGHTHOUSES

ICA

1923 JUL. 23 AM 8 46

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK

1923 JUL 24 PM 2 51

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

Baltimore, Md., July 21, 1923., 19
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Longevity increase

Name, ~~Mr.~~ William H. Holland — Legal residence, Maryland

Position, Keeper — Salary, $840. p.a. incl. $60. longv.

Location, Tangier Sound ~~Island~~ L. S. Va — Appropriation, Salaries, Keepers of Lighthouses

Effective August 16, 1923 — {'the actual date of entrance on duty, or / ~~as soon thereafter as he enters on duty.~~

Former position, Keeper — Former salary, ~~$750.~~ p.a.

Location, Tangier Sound Light Station Va

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Himself — Services terminated, August 15, 1923

Reason,

Members of family in Government Service, Brother, L. H. Service

Date of birth, April 19, 1865

Remarks: Mr. Holland has had continuous service in the Lighthouse Service since August 16, 1918.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

7-25-23

..... Secretary, Civil Service District.

H. D. King
..... Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved. JUL 24 1923

APPROVED:
D. B. Davis
ACTING SECRETARY OF COMMERCE.

J. S. CONWAY
Acting Commissioner of Lighthouses.

RG

[1] Strike out the clause which does not apply.

11—2314

Cross reference.

June 1, 1921. The Bureau of Lighthouses advises the Department of the date of effect of the following change.

Name	Salary	Effective Date of Change
Wm H. Holland	780 pa.	April 1, 1921

See file William A. Davis.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

CARDED

P
C
Sch

MAY 24 1921
DEPT. OF COMMERCE

U. S. REPORT DATA
ENTERED

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

M

May 23, 1921.

r. William H. Holland,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $60 per annum to $780 per annum, effective April 1, 1921.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

CARDED

MAY 24 1921

P
C
Sth

U. S. REPORT DATA
ENTERED

Form 73

NOMINATION

SPECIAL

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 5th DISTRICT,

Baltimore, Md. (City.), May 17, 1921 (Date.), 19

1921 MAY 18 AM 8 38 CHIEF CLERK

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Demotion

Name, William H.Holland — Legal residence, Md.

1921 MAY 19 PM 3 18

Position, Keeper — Salary, $780. p.a.

Location, Tangier Sound L.S., Va. — Appropriation, Salaries, Keepers of Lighthouses

Effective April 1,1921 — {1 the actual date of entrance on duty, or ~~as soon thereafter as he enters on duty~~.

Former position, Keeper (Additional) — Former salary, $ 960. p.a.

Location, Tangier Sound L.S., Va.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

APPOINTMENTS

Previous incumbent, ~~XXXXXX~~ Wm. V.Brownley — Services terminated, Close of March 31, 1921.

1921 MAR 20 AM 9 47

Reason, Temporary appointment expired.

Members of family in Government Service, Brother - L.H.S.

Remarks: George M.Wible, Keeper of Tangier Sound L.S., was granted four months leave with pay beginning Dec. 1,1920. Holland was promoted temporarily during his absence, and the matter of his official return to position of Asst. Keeper upon the return of Wible to duty was overlooked until the present time, due to the fact that Wible was on leave with pay, which did not necessitate an entry on his Service Card. Proper entry is now made on Record Cards of Wible and Holland.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

5/20/21

Secretary, Civil Service District.

H. D. King

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

MAY 19 1921

Submitted to the Secretary of Commerce, approved.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN MAY 23 1921 DEPARTMENT OF COMMERCE

J. S. CONWAY

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

1921 FEB 18 AM 8 57

MEM

Asst. Supr.
Engr. Corps
Mar. Engr.
Accountn.
Contracts
Chf. Clk.
Dep. Comm.
Commr.

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

February 17, 1921

CHIEF CLERK

1921 FEB 23 AM 9 10

Commissioner of Lighthouses,
Washington, D.C.

Below is January report of transfers and promotions made in this district which do not require oaths, with the necessary data required by the Department in connection thereto.

APPOINTMENTS

NAME	POSITION	SALARY	NATURE OF CHANGE	LETTER DATE	EFFECTIVE DATE OF CHANGE
~~1921 FEB 23 AM 10 21~~					
Holland, Wm. H.	Keeper	$ 960.p.a.	Temp. Prom.	Dec. 29/20	Jan. 1/21
Tolson, Martin B.	Keeper	720." "	Demotion	Jan. 10/21	" 1/21

H. D. King
Superintendent of Lighthouses.

Bureau of Lighthouses, Washington
FEB 18 1921

1921 FEB 21 PM 3 29

Submitted to Secretary of Commerce for his information.

Acting Commissioner

CARDED

U. S. REPORT DATA ENTERED

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 29, 1920.

M r. William H. Holland,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 780 per annum to $ 960 per annum, effective January 1, 1921 or as soon thereafter as you enter on duty, and to continue for a period not to exceed four months.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

CARDED

APPOINTMENT DIVISION DEC 29 1920 DEPARTMENT OF COMMERCE

S
O
5th district

U. S. REPORT DATA ENTERED

Form 73

MEM

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES DEC 24 1920

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 5th DISTRICT.

Baltimore, Md., December 23, 1920, 19
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

1920 DEC 28 AM 8 58

Action recommended, Temporary promotion

Name, William H.Holland — Legal residence, Md.

Position, Keeper (Additional) — Salary, $ 960. p.a.

Location, Tangier Sound L.S., Va. (and Watts Isld Lt.) — Appropriation, Salaries, Keepers of Lighthouses

Effective January 1, 1921, — ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $ 780. p.a.

Location, Tangier Sound L.S., Va.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

APPOINTMENT DIVISION NECESSARY ACTION TAKEN DEC 29 1920 DEPARTMENT OF COMMERCE

APPOINTMENTS

Previous incumbent, (New Position) Services terminated,

1920 DEC 28 AM 10 15

Reason,

Members of family in Government Service, Brother - L.H.S.

Remarks: George M.Wible, Keeper of Tangier Sound L.S., has been granted four months leave beginning Dec. 1, or such part thereof as is needed by him to regain his health, and inasmuch as Mr. Holland will have the duties of Keeper during his absence it is believed fair to him and in the best interests of the Service to promote him for period of Wible's absence. Asst.Keeper will be nominated in his place as early as practicable. Selection regular, subject to the action of the

U. S. Civil Service Commission, , 19

12/28/20

Secretary, Civil Service District.

H. D. King
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 24 1920

1920 DEC 29 AM 10

APPOINTMENTS

1920 DEC 27 PM 3 48

Submitted to the Secretary of Commerce, approved.

1920 DEC 29 AM 9 46

APPROVED:

E. F. Sweet
Acting Secretary of Commerce.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Cross Reference.

October 16, 1920, the following named employee of lighthouses
D.O. D. on the date indicated Sept 1 1920 by Increase

Name Wm H Holland

See original letter in the file of Geo. M. Wible.

By direction of the Secretary:

Respectfully,

(SIGNED) H. M. CROSS
Chief of Appointment Division.

FOR BASIS OF THIS ACTION SEE LETTER DATED 9/1/16 IN FILE

CARDED

5th district
S
C

SEP 17

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

September 1, 1920.

Mr. William H. Holland,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $720. per annum to $780. per annum, effective September 1, 1920.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) H. M. CROSS
Chief of Appointment Division.

FOR BASIS OF THIS ACTION SEE LETTER DATED ..... IN FILE .....
CARDED
REPORT DATA

5th district
S
C

SEP 17

JEH-MAB.

AUG 16 1919

1919 AUG 16 AM 10 36

Sir:

Referring to report of assistance rendered by you on July 20, 1919, to a yacht, with a man, woman and child aboard, which had grounded near Tangier Sound Light Station, and to your efforts in saving the boat from total loss, the Department is pleased to commend you for the service thus rendered, which will be noted on the records as part of your official history.

Respectfully,

E. F. SWEET

Acting Secretary of Commerce.

Mr. Wm. S. Holland,
Assistant Keeper, Tangier Sound Light Station, Va.
(Through Commissioner of Lighthouses)

LIGHTHOUSES---Appointment Division's files

E. F. SWEET

Exact copy as signed by

Mailed AUG 18 1919 by

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

L. H. INSPECTOR SEP 4 1918 BALTIMORE MD.

L. H. INSPECTOR SEP 11 1918 BALTIMORE

(To be furnished for each person appointed in the service of the Department immediately upon entrance on duty. The statement should be signed by the appointee or employee. If unable to write, he may sign by mark in the presence of one witness.)

1. What is your full name? (State whether Mr., Miss, or Mrs. and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.) Wm H Holland

CHIEF CLERK

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.) Wm H Holland

1918 OCT 8 PM 2 24

3. Bureau or Service, place, and district in which employed: Transmond River Dright Station, Va,
Bureau or Service. Place (city, town, station, or vessel). District.

4. Position to which appointed Assistant Keeper

5. Compensation $600.00 per year + 45¢ per day for rations

6. Appropriation from which paid Salaries, Keepers

7. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination ——, 191—;" or "Without examination;" or "By reinstatement;" or "By transfer from ——," stating Department, Bureau or Service, position, and salary, if known.) Lighthouse Keeper - with examination

CARDED

8. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)
Crisfield, Md,
City or town. State or Territory. County. Congressional district.

9. When the legal residence given in answer to question 8 differs from that given in the certificate of appointment, the discrepancy should be explained.

10. What is your race? (Answer "white," "colored," or "Mongolian.") White

11. Where were you born? Somerset Co. Md,

12. When were you born? April 19" 1865
Month. Day. Year.

13. If foreign born, state when and where naturalization papers were taken out not foreign borned

14. What is your marital condition? Widower

15. Give name and address of person whom you would like to have notified in case of accident.
Miss Dolly Holland
Name. Number and street.
131 Maple Ave, Crisfield, Md
City or town. State or Territory.

11—1434

16. Are there any members of your family, besides yourself, in the civil service of the United States? .....

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
Geo. S. Holland	Crisfield, Md.	Position Lighthouse keeper Department or office	Brother	Married
		Position Department or office		
		Position Department or office		

17. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

None

18. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.) No

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

19. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

Hold none

20. Were you in the military or naval service of the United States during any war? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
none			

21. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below. Served none

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

22. Are you the widow or orphan of an honorably discharged soldier or sailor? No (If answer is "Yes," give the information called for by the blanks below.)

Relationship (widow or orphan).....

Name under which soldier or sailor rendered service .....

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

23. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 18, 19, 20, and 21.)

Captain of a Vessel

LIGHT OCT 8 1918 9 AM

24. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public School

25. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

none

26. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

One at Crisfield, Md., in March or April of 1918

27. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Mildred Robinson

Date September 3, 1918

Witness (in case signature is by mark): ~~X~~

(Signature) Wm H Holland

P. O. Address: Portsmouth Va.
City or town.
Jo County Elks Office
Number and street.

State or Territory.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded October 7, 1918, 191

(Signature) J P Dunn

(Official title) Asst. Supt.

11—1424

Form 73a

IR.

REPORT OF TRANSFER OF APPOINTE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE ~~INSPECTOR~~ Supt. 5th DISTRICT.

NOV 9 1918 12 46 PM

LIGHT HOUSES NOV 9 1918

Baltimore, Md., November 8th, 1918.

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and ~~will enter~~ CHIEF CLERK upon duty at his new station on November 12,1918

1918 NOV 14 PM 3 32

Name, Wm. H. Holland Position, Asst. Keeper 770 mar date 11/11/18

From Nansemond River Light Station Va. To Tangier SoundLight Station, Va.

Previous incumbent, Edward J. Adams

Services terminated, with close of Oct.31,1918 Reason, Resigned. APPOINTMENTS

11/15/18 clerk

1918 NOV 14 PM 4 23

APPOINTMENT DIVISION ENTERED NOV 16 1918

H. D. King

Supt. of Lighthouses.

, 191

The above-referred-to transfer became effective beginning with .....

.....

11—4598

RECORDED

BUREAU OF LIGHTHOUSES

WASHINGTON

NOV 13 1918

Submitted to the Secretary of Commerce for his information.

1918 NOV 14 PM 2 59

Conway

Acting Commissioner.

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON November 14, 1918.

Mr. William H. Holland,

M

Sir: Through the Commissioner of Lighthouses.

You are advised that your salary as keeper of the Lighthouse Service has been changed from $ 480 per annum to $ per annum, effective November 1, 1918.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

CARDED

(Signed) Clifford Hastings.

Chief of Appointment Division.

R
Ho

FOR BASIS OF THIS ACTION SEE
LETTER DATED 10/17/18
IN FILE OF 109555

APPOINTMENT DIVISION
RECEIVED
NOV 15 1918

Form 111.

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

L. H. INSPECTOR SEP 4 1918 BALTIMORE MD.

OCT 6 1918

LIGHT HOUSES

I, William H. Holland

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

1918 OCT 8 PM 2 24

Wm H Holland

(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 3rd day of September, A. D. 1918

(Affix official seal here)

[4](Name) Mildred Robinson

(Official title) Deputy Clerk of the

~~My commission expires~~ Circuit Court of Norfolk County, Va.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$ 480. p.a.	Nansemond River Light Station, Md.
Former[5] None		

(The above should be filled in by the district officer before sending to appointee)

Supt. of Lighthouses

Office of ~~Lighthouse Inspector~~, 5th District

Baltimore, Md. (Address), October 7, 1918 (Date)

ORDERED

Inspector
Supt.
Chief Clk.
1 A Supt.
2 A Supt.
3 A Supt.
Draftsman
Foreman
Mech.
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Messenger
File

The above-named appointee entered upon duty on August 16, 1918 (Date)

F P Dillon

(Signature, followed by title) Asst. Supt

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 23, 1918.

Mr. William H. Holland,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Four Hundred and Eighty dollars per annum, effective on the date on which you entered upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. ____) issued by the Local Civil Service Board for the Fifth Lighthouse District.

By direction of the Secretary:

Respectfully,

R
Ho

(Signed) Clifford Hastings.
Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Grover C. Burroughs,

Legal Residence: Maryland.

(See reverse side.)

APPOINTMENT DIV. ENTERED AUG 24 1918 ON JOURNAL DEPARTMENT OF COMMERCE

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
Supt. of Lighthouses
OFFICE OF ~~LIGHTHOUSE INSPECTOR~~, 5th DISTRICT.

LIGHT HOUSES AUG 22 1918

MEM

Baltimore, Md. (City.) August 13, 1918 (Date.), 191

FOURTH DISTRICT AUG 17 1918 Received

1918 AUG 22 PM 4 10

THE COMMISSIONER OF LIGHTHOUSES:
(Thro' Sec'y 4th Civil Service District)

Action recommended, Probationary Appointment.

Name, William H. Holland — Legal residence, Maryland

Position, Assistant Keeper — Salary, $ 480. per annum

Location, Nansemond River Light Station, Va — Appropriation, Salaries ~~of~~ Keepers 1918.

Effective August ~~16~~ 22* , 1918 — {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, None — Former salary,

Location,

Rank on eligible list, 3 — Rating, Asst. Kpr. — Percentage, 84. , Other eligibles considered:
Denwood H. Todd - 85.4 - C
~~Chas. R. Spain - 84.8 - C~~
Davd. B. Midgett - 86.0 - C

Previous incumbent, Grover C. Burroughs — Services terminated, With close of July 31/18

Reason, Resigned

Members of family in Government Service, Brother - Geo. S. Holland - Lighthouse Keeper 5th District.

Remarks: Position vacant since July 31/18.

8/24/18 ocs

Selection regular, subject to the action of the U. S. Civil Service Commission, 8/21, 1918

L. H. Fisher — 4th
Secretary, — Civil Service District.

*changed in Bureau

F. P. Gleason
Asst. Supt.

BUREAU OF LIGHTHOUSES
WASHINGTON
AUG 22 1918

Submitted to the Secretary of Commerce, approved.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN AUG 23 1918 DEPARTMENT OF COMMERCE

1918 AUG 22 PM 3 33

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314