'26 SEP 14 AM 9:19

REFERENCE SERVICE SLIP

Archival Research Room Record Request
National Archives at St. Louis

Date: 09/11/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Holm, Stephen		1882 Finland

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (CT/NJ/NY) 3rd District		
From: 1920	To: 1924	
(Agency & Location)		
From:	To:	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-0008196979

Attendant Signature:

CMRS Search Request Number(s):

Remarks: H 450

'26 SEP 30 PM12:08

SCREENING NOTES

☑ Reviewed and Nothing Removed

☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

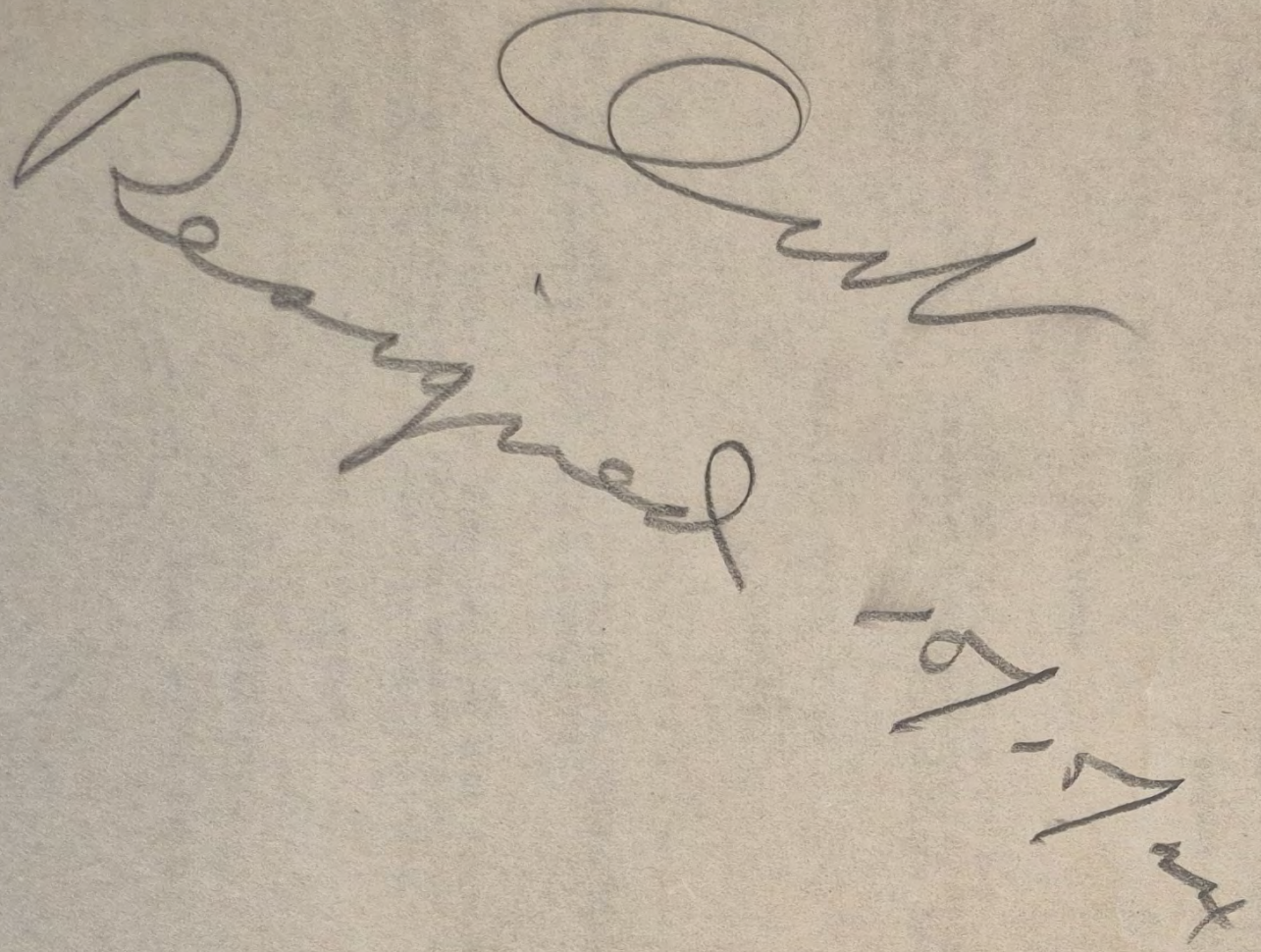
Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

STEPHEN HOLM.



STEPHEN HOLM.

COPY:MBM.

LIGHTHOUSES

Hydrog.
Instr. Comte.
Mail Room.
Personnel
Accounts
Contracts
Chf. Clk.
Pay Roll
Records

DEPARTMENT OF COMMERCE.

1921 AUG 4 PM 3 54

LIGHTHOUSE SERVICE.

8/4/21 Committee copy to Capt Holm with letter Ltr Aug 4 OK Ltr to Someone Capt. Dodd

Third District.

STEPPING STONES LT.STA.

August 1st, 1921.

To Superintendent of Lighthouses.

SUBJECT: Aid to person in distress.

1. On the July 28th, 1921 at 3pm. I rescued two men whose canoe has been capsized between Stepping Stones Light Station and City Island, N.Y. I landed those two men and canoe in City Island, N.Y.

(SGD.) STEPHEN HOLM.

Keeper.

- -

Office of the Superintendent of Lighthouses, Third District.
WJL:MBM. Tompkinsville, N.Y. August 3rd, 1921.

1. Copy forwarded to Commissioner with recommendation that Stephen Holm Keeper of Stepping Stones Light Station be commended for the service rendered in this instance.

For and in the absence of the Supt.

F. W. ECKERTS.

1st. Ass't. Supt.

Hol-EK

LIGHTHOUSES

AUG 6 1921 AM 10 12

Sir:

Referring to report of assistance rendered by you on July 28, 1921, in rescuing from drowning two men whose canoe had capsized in the vicinity of Stepping Stones Light Station, and in landing them and their canoe at City Island, New York, the Department is pleased to commend you for the services rendered, which will be noted on the records as part of your official history.

Respectfully,

C. H. HUSTON.

Secretary of Commerce.

Stephen Holm, Keeper,
Stepping Stones Light Station, N. Y.
(Through Commissioner of Lighthouses).

LIGHTHOUSES---Bureau's files

Exact copy as signed by C. H. HUSTON

Mailed AUG 8 - 1921 by

Bureau of Lighthouses, Wash., Copy to 3d Supt.

COPY-JHR

LIGHTHOUSES

DEPARTMENT OF COMMERCE

Lighthouse Service

1923 JUL 25 AM 8 58

Third District

Stepping Stones
July 20th, 1923.

JUL 25 1923 Commended by to Sec'y

To: Superintendent of Lighthouses 3rd District.

SUBJECT: Saving of Life and Property.

On the July 18th, 1923 at 12:30 P.M. I rescued 2 men from the disabled sail boat Mistral which went on the rocks East of the Stepping Stones Light Station and which was sinking rapidly, and 1:00 P.M. on the above day I got her off the rocks and towed to beach in Long Island.

(Sgd) Stephen Holm. Keeper.

Rivers
Engr. Corps
Mar. Engrs
Personnel
Accounts
Contracts
Chf Clk
Dep. Comr.
Comr.

Noted 28th

Dept commended JR Jul 25

- -

Office of the Superintendent of Lighthouses, 3rd Lighthouse District.
WJL:JHR Staten Island, N.Y. July 24, 1923.

Copy forwarded to the Commissioner with the recommendation that Stephen Holm, Keeper of Stepping Stones Light Station be commended for services rendered in this instance.

J. T. YATES

LIGHTHOUSES

LGJ

1923 JUL 26 AM 10 50

July 25, 1923.

Sir:

Referring to report of assistance rendered by you on July 18, 1923, in rescuing the occupants of the disabled sail boat Mistral, which went on the rocks east of the light station, the Department warmly commends you for the assistance rendered on this occasion which will be noted on the records as part of your official history.

Respectfully,

S. B. DAVIS

Acting Secretary of Commerce.

Stephen Holm, Keeper,
Stepping Stones Light Station, N. Y.
(Through Commissioner of Lighthouses).

R9

LIGHTHOUSES---Bureau's files.

S. B. DAVIS

Exact copy as signed by_____

Mailed JUL 26 1923 by_____

Bureau of Lighthouses, Wash., Copy to 318 Supt.

Washington D C APR 11 1925

Lighthouse Superintendent Saint George New York

Probationary appointment Holm approved

Putnam

CONFIRMATION to 3rd: - - - - - - - -

Commissioner of Lighthouses

Commissioner of Lighthouses.

Appr. Ltr. Sent 4/11/25

APR 11 1925 Approved

Accept, TPG

Ope. 3:30 pm 4/11/25

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSES
1925 NOV 27 AM 9 05

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

WJL-JHG

Commissioner of Lighthouses

August 24,1925

SUBJECT: Promotion of Stephen Holm from 2AK to 1AK of Fire Is.Lt.Sta.

REFERENCE: Form 73 of this date.

1. Referring to Form 73 forwarded to the Bureau to-day recommending the promotion of Stephen Holm from the position of 2nd Assistant Keeper of Fire Island Light Station to the position of 1st Assistant Keeper of the same station, with pay at the rate of $1260 per annum, effective September 16,1925; the Bureau is advised that the pay range of the position of 1st Assistant Keeper of Fire Island Light Station is $1080 to $1320 per annum, and of the 2nd Assistant Keeper of the same station from $1020 to $1260 per annum. The pay of the present 1st assistant keeper is $1320 per annum, and of the 2nd Assistant Keeper (Mr.Holm) $1200 per annum. The understanding of this office is that promotions should be at the minimum of the range to which promoted, but to follow this procedure in Mr.Holm's case would result in a reduction in his pay from $1200 to $1080 per annum. It is therefore recommended that his rate of pay as 1st Assistant Keeper be $1260 per annum, which corresponds to the step occupied in the range of the position from which Mr.Holm is promoted and is an increase of $60 per annum over his present pay.

Hydro
Radio
Engr. Cons.
Mar. Eng.
Personnel
Financial
Law and Prop.
Adm. Asst.
Dep. Comr.
Comr.

J. T. Yates

GPO

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FWO:JK

LIGHTHOUSES

1925 SEP 19 AM 8 43

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

4/6/26 Reminded & d

September 17, 1925.

Stephen Holm, 2nd Asst. Keeper,
Through the Keeper,
Fire Island Light Station,
Bayshore, L. I. N. Y.

Concurs with the Dept
TRJ 9/19

Aviation
Radio
Engr. Com.
Mar. Eng.
Personnel
Financial
Law and Prop.
Adm Asst.
Dist. Comm.
Comm.

SUBJECT: Absence from duty without leave.

REFERENCE: Your letter September 10 in reply to letter of September 9, 1925.

Ommm 10 Sept 14

1. Your explanation concerning the matter of your action in going on leave on August 31st with the understanding that you were to return to duty on the evening of September 1st, and failing to return to duty until September 7th has been noted and you are advised that said explanation that your absence was due to trouble in your family is not satisfactory. As you are well aware from previous experience reliability is an essential qualification of light keepers and assistant keepers, and absence from duty without leave or proper authority cannot be tolerated.

2. You are hereby reprimanded for your action in remaining absent from duty without leave as referred to above, and advised that a repetition will result in action being taken with the view of your separation from the service.

3. You will be advised later concerning the matter of salary for the period of unauthorized absence from September 2nd to September 6th, inclusive.

J. T. YATES

- -

FWO:JK

Office Superintendent of Lighthouses,
Staten Island, N.Y., September 17,1925.

Copy forwarded to Commissioner:-

1. Further report will be submitted concerning this employee after the expiration of six months.

2. Mr. Holm has been employed as 2nd Assistant Keeper at Fire Island Light Station since April 15, 1925, and was previously employed as Assistant Keeper and Keeper in this district from September 28, 1920 to October 15, 1924, when he resigned. During the period of his service he has heretofore had a good

record, and the Keeper of Fire Island Light Station now reports him to be a good mechanic and an efficient and willing worker. It is therefore considered that a reprimand is sufficient in this instance and recommendation has been made in another letter that he is considered qualified for absolute appointment.

2. It is recommended, however, that he be not paid salary for the period September 2nd to September 6th, inclusive, 1925.

J. T. YATES.

- - - -

R/G-EK

Bureau of Lighthouses, Washington, D. C.
September 22, 1925.

Submitted to Secretary of Commerce for his information and with recommendation that deduction from pay for unauthorized absence as indicated in paragraph two of the Superintendent's indorsement be approved.

J. S. CONWAY

Acting Commissioner of Lighthouses.

LIGHTHOUSES
1925 SEP 30 AM 11 46

September 26, 1925.

Commissioner of Lighthouses:

The Department has approved the Bureau's recommendation of September 22, 1925, that deductions be made from the salary of Stephen Holm, Keeper at $1260 per annum, for the period from September 2 to September 6, 1925, inclusive, during which period he was absent from duty on unauthorized leave.

By direction of the Secretary:

EDW. J. GARDNER

Acting Chief of Appointment Division.

C

OCT 1 - 1925
Bureau of Lighthouses, Wash., Copy to 3rd Supt.

e - Letter dated Oct.[illegible]

f - Letter dated Oct.20th from Mr.Holm, tendering his resignation.

2. In view of the fact that Mr.Holm left the station on the morning of Oct.6th and was due to return to the station Oct.7th, but failed to return to the station or to make any report to either the keeper of the station or this office until Oct.20th, which was after he received letter of charges dated Oct.17th, it is considered that the charge of absence from duty without leave or proper authority is proven to a sufficient degree to justify dismissal from the service, and such action is recommended, effective at the close of October 6th, 1925, his last day of service. In this instance this office fails to see any good reason why Mr.Holm could not have notified this office of his whereabouts and the cause of his absence, if he had desired to do so, during the two weeks that elapsed between the date he left the station and the date on which he made reply to charges. In this connection attention is invited to copy of our letter to Holm dated Sept.17,1925, forwarded to Bureau by endorsement of same date, relative to his absence from duty without leave.

3. The approval of this recommendation will not be in violation of Section 2 of Civil Service Rule I relative to political or religious opinions or affiliations. Mr.Holm has not been granted leave in excess of the accrued rate.

J. T. Yates

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FWO-JHG

LIGHTHOUSES
1925 OCT 27 AM 8 44

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

Oct. 26, 1925

Commissioner of Lighthouses;

SUBJECT: Stephen Holm, 1st Asst.Keeper, Fire Island Lt.Sta.

1. The following correspondence re Stephen Holm, First Assistant Keeper of Fire Island Light Station, New York, is enclosed for the Bureau's consideration:-

a - Letter, dated Oct.10th from the keeper of Fire Is. Lt.Sta.
b - Copy of letter dated Oct.18th to the Keeper of Fire Is.Lt.Sta.
c - Letter dated Oct.15th from Keeper of Fire Is.L.S.
d - Copy of letter of charges dated Oct.17th to 1st Asst. Keeper Holm.
e - Letter dated Oct.20th from Mr.Holm, answering charges.
f - Letter dated Oct.20th from Mr.Holm, tendering his resignation.

2. In view of the fact that Mr.Holm left the station on the morning of Oct.6th and was due to return to the station Oct.7th, but failed to return to the station or to make any report to either the keeper of the station or this office until Oct.20th, which was after he received letter of charges dated Oct.17th, it is considered that the charge of absence from duty without leave or proper authority is proven to a sufficient degree to justify dismissal from the service, and such action is recommended, effective at the close of October 6th, 1925, his last day of service. In this instance this office fails to see any good reason why Mr.Holm could not have notified this office of his whereabouts and the cause of his absence, if he had desired to do so, during the two weeks that elapsed between the date he left the station and the date on which he made reply to charges. In this connection attention is invited to copy of our letter to Holm dated Sept.17,1925, forwarded to Bureau by endorsement of same date, relative to his absence from duty without leave.

3. The approval of this recommendation will not be in violation of Section 2 of Civil Service Rule I relative to political or religious opinions or affiliations. Mr.Holm has not been granted leave in excess of the accrued rate.

J. T. Yates

EK

October 28, 1925.

Secretary of Commerce:

It is requested that the Bureau be loaned the folder of Stephen Holm, 1st assistant keeper at Fire Island Light Station, 3d district. His folder is desired in connection with purposed disciplinary action and will be returned to the Department promptly.

By direction of the Commissioner:

G. R. PUTNAM

Chief Clerk, Bureau of Lighthouses.

J
Incls.

Copies not retained

October 29, 1925.

SUBJECT: 3d Supt's. letter, Oct. 26, dismissal 1st assistant keeper Stephen Holm.

Submitted to Secretary of Commerce recommended for approval. Keeper Holm was first appointed in the Service on August 28, 1920, and he resigned effective at the close of October 15, 1924. He was reappointed on April 15, 1925, and was absent from his station without authority from September 2 to 6, inclusive, for which he was reprimanded by the Superintendent and the Department authorized that he be not paid for that period. Keeper Holm's official record indicates that he has been commended on two occasions by the Department for special services rendered in the saving of life and property.

G. R. PUTNAM

Commissioner of Lighthouses.

✓ RG
M617

Form 84 b

(COPY)

EK

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

April 6, 1926

LIGHTHOUSES
1926 APR 8 AM 9 07

SUPERINTENDENT OF LIGHTHOUSES, Staten Island, N. Y

No reply has been received to communication (letter) from ~~this~~ your office dated Sept. 17,1925 to / Stephen Holm and your indorsement thereon on the subject of reprimand Stephen Holm, 2d Assistant Keeper, Fire Island Light Station.

(Signed) J. S. CONWAY

Acting Commissioner of Lighthouses.

FWD-JHG

Staten Island, N. Y.,
April 7,1926

1. Returned to Commissioner.
2. Mr. Holmes was dismissed from the position of 1st Assistant Keeper of Fire Island Light Station by Department letter of November 9,1925, effective October 6,1925.

E R

Division Advised
check Status
to avoid this
of reminder
RJ 4/8

J. A. Lees Chief

To be prepared in duplicate. Indicate in blank space inclosed in parentheses whether letter, indorsement, etc.

GOVERNMENT PRINTING OFFICE 11—8153

Stephen Holm

INACTIVE

LEGAL RESIDENCE.
N. Y.

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
Keeper Steel Bank L.S.S.R.Y.	$ 780	L.H.	Aug 28, 1920.
" Pocks Ledge L.S.S.R.Y.	780	"	Nov 2, 1920
" Stepping Stones L.S.R.Y.	840	"	May 1, 1921
" Trans Cold Spring Harbor	900.	"	March 1, 1924
" Read. of Jobs	1140	"	JUL 1 1924
RESIGNED CLOSE OF Oct 15, 1924			
Asst. Keeper Fire Isl L.S.R.Y.	1020.	L.H.	April 15, 1925
" INCREASE IN COMPENSATION	" 1200	"	JUL 1 1925
"	" 1260	"	

Dismissed - Oct. 6, 1925.

INACTIVE

11—1248

Form 73

MBM.

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd. DISTRICT.

Tompkinsville, N.Y. August 30 1920, 19
(City.) (Date.)

1920 SEP 7 AM 8 57

COMMISSIONER OF LIGHTHOUSES:
(Thr. Sec'y. 2nd C.S. Dist.)

Action recommended, Probationary Appointment.

Name, Stephen Holm — Legal residence, New York.

Position, Keeper — Salary, $780.00 A.

Location, West Bank Light Station., N.Y. — Appropriation, Salaries, Keepers of Lighthouses.

Effective Aug. 28, 1920. {'the actual date of entrance on duty, or ~~as soon thereafter as he enters on duty~~.

1920 SEP 8 PM 2 17

Former position, — Former salary,

Location,

APPOINTMENTS

Rank on eligible list, 1 Rating, Keeper Percentage, 90.8 , Other eligibles considered?

None.

RECEIVED SEP 8 1920 PM 4

Previous incumbent, Alphonse Clovin — Services terminated, July 15, 1920.

Reason, Resigned.

Assignment to duty on August 28, 1920, was necessary for the reason that it was not practicable to permit this position to remain vacant until appointment certificate could be obtained.

Members of family in Government Service, None

Remarks: No employee of District desired transfer to this position. There are no quarters for families of keepers at this station. Nos. 2, 3, & 4 on eligible list will accept appointment only at certain specified stations.

Selection regular, subject to the action of the
U. S. Civil Service Commission, September 4, 1920, 19

For and in the absence of the Supt.

sad 9/9/20

Assistant Secretary, Second Civil Service District.

1st. Ass't. Supt.

BUREAU OF LIGHTHOUSES
WASHINGTON

SEP 7 1920

Submitted to the Secretary of Commerce, approved.

APPOINTMENT DIVISION
NECESSARY ACTION TAKEN
SEP 11 1920
DEPARTMENT OF COMMERCE.

1920 SEP 8 AM 9 46

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

September 9, 1920.

M. Stephen Holm,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Seven Hundred and Eighty dollars per annum, effective on the date on which you entered (August 26, 1920.) upon duty in the above-mentioned position.

By selection from certificate of eligibles (No.) issued by the Assistant Secretary of the Second Civil Service District.

By direction of the Secretary:

Respectfully,

(SIGNED) H. M. CROSS

Acting Chief of Appointment Division.

CARDED

C. S. REPORT DATE ENTERED

S

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Alphonse Clovin.

Legal Residence: New York.
3rd district

(See reverse side.)

11—5080

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

APPOINTMENTS OCT 9 1920

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSES

I, Stephen Holm, 1920 OCT 9 AM 8 34

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

CHIEF CLERK

X Stephen Holm
(Appointee signs here)

1920 OCT 9 AM 11 36

[2] Sworn (See below) and subscribed before me, this [3] 4th day of September, A. D. 19 20.

(Affix official seal here)

[4] (Name) Geo L. Eagler

(Official title) Notary Public

My commission expires Mch 31/22

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper.	$780.00 P. A	West Bank Light Station, N.Y.
Former [5]		

(The above should be filled in by the district officer before sending to appointee)

CARDED

Office of Superintendent of Lighthouses, 3 District

Tompkinsville NY, Oct 6-1920
(Address) (Date)

The above-named appointee entered upon duty on Aug 28-1920
(Date)

J. F. Wells
Supt. of Lighthouses 3rd Dist.

REPORT DATA ENTERED

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

85

DEPARTMENT OF COMMERCE

LIGHTHOUSES

APPOINTMENTS SEP 29 1920

1920 SEP 28 PM 4 33

LIGHTHOUSES

PERSONAL QUESTION SHEET

1920 SEP 29 AM 9 15

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filed in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

PART I.

CHIEF CLERK

1. Name of employee Stephen Holm

2. Position to which appointed Keeper 1920 SEP 29 PM 2

3. Bureau or Service Lighthouse, District Third 21

4. Place of duty West Bank Light Station, N.Y.
(City, town, station, or vessel.)

5. Salary $780.00 per annum

6. Appropriation from which paid Salaries, Keepers of Lighthouses

7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).

By examination for keeper, Aug. 27, 1920

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Mr. Stephen Holm

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Stephen Holm

SARDED

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

New York (State or Territory.) New York (County.) ~~New York~~ (City or town.) 11 (Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

5. What is your race? (Answer "white," "colored," or "Mongolian.") White

1—6922

6. Where were you born? Lori Finland

7. When were you born? April (Month.) 5th (Day.) 1882 (Year.)

8. If foreign born, state when and where naturalization papers were taken out 1/12/20 New York

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Single

10. Give name and address of person whom you would like to have notified in case of accident.

Mr. Henry C. Johnsen (Name.) 210-33rd Street (Number and street.)

Brooklyn (City or town.) New York (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position / Department or office		
		Position / Department or office		
		Position / Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") No If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") No If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") Yes If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
Batt. "B" 20th F. A.	11/15/13	8/4/19	For Reenlistment

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
5th Co. U.S.D.B.G.	8/11/19	8/20/20	Expiration

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

11—0922

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No. If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Sailor and Carpenter

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Public School 6th grade

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

Carpenter

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

Keepers Exam Aug 27-1920

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Date, ..., 19.....

Witness (in case signature is by mark): .....

(Signature) Stephen Holm

(Present address) 210-33rd Street
(Number and street.)

Brooklyn (City or town.) New York (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded Sept 27 1920

(Signature) J. T. Walls

(Official title) Supt. of Lighthouses, 3rd Dist.

11—6922

Form 73

NOMINATION

LIGHTHOUSES

JHC

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1920 NOV 5 AM 8 14

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Tompkinsville, N. Y., (City.) Nov. 4, 1920 (Date.), 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and demotion.

Name, Stephen Holm

Legal residence, New York

Position, Keeper

Salary, $720 per annum

Location, Pecks Ledge Lt.Sta.& Grassy Hammock Light, Conn.

Appropriation, Salaries, Keepers of Light houses

Effective Nov. 2,1920

{ the actual date of entrance on duty, ~~as soon thereafter as he enters on duty~~.

Former position, Keeper

Former salary, $780.00 p.a.

Location, West Bank Light Station, N. Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, ~~Harry~~ C. Fox

Services terminated, Oct. 31, 1920

Reason, Promoted

Assignment to duty Nov.2,1920 was necessary for the reason that it was not practicable to permit this position to remain vacant until appointment certificate could be obtained.

Members of family in Government Service,

Letter from Mr.Holm requesting this transfer attached hereto.

Remarks:

APPOINTMENT DIVISION NECESSARY ACTION TAKEN NOV - 8 1920 DEPARTMENT OF COMMERCE

SOS 11/6/20.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

For and in the absence of the Supt.

1st Asst.Supt.

Secretary, Civil Service District.

1920 NOV 8 AM 10

APPOINTMENTS

1920 NOV 5 PM 2 54

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 5 1920

Submitted to the Secretary of Commerce, approved.

1920 NOV 6 PM 4 37

APPROVED:

Acting Secretary of Commerce.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

LIGHTHOUSES

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1920 NOV 5 AM 8 14

osc-Transfer
eff Nov 1-20
Ack'

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, TOMPKINSVILLE, N. Y.

October 27th 1920

To: Superintendent of Lighthouses

Subject: Position 2nd ass't. Keeper Pecks Ledge Light Station

Reference: your letter oct. 23rd 1920

Sir: I hereby inform your office that I will accept Transfer to the position of 2nd asst. Keeper of Pecks Ledge Lt. Station Con.

Stephen Holm
2nd asst. Keeper
West Bank Lt. Station

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 6, 1920.

Mr. Stephen Holm,
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $780 per annum to $720 per annum, effective November 2, 1920.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

CARDED

P
3rd

NOV
U. S. REPORT DATA
ENTERED

Form 73

NOMINATION

FWO-JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1921 MAY 5 AM 11 51

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT.

Tompkinsville, N. Y. (City.) May 3,1921 (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK

Action recommended, Transfer and promotion.

Name, Stephen Holm

Legal residence, New York

1921 MAY 7 PM 2 37

Position, Keeper

Salary, $840 per annum

Location, Stepping Stones Lt.Sta.,N.Y.

Appropriation, Salaries, Keepers of Lighthouses

Effective May 1,1921 {'the actual date of entrance on duty, xx
xxxx

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

Lecks Ledge
(Station, Depot, or Vessel)

April 15, 1921

From: Stephen Holm

To: Superintendent of Lighthouses Tompkinsville N.Y.

Subject: New List of Stations for which I desire transfer in the event of vacancy

Absecon
Bergen Point
Bristol Ferry
Ceader Island
Coxsackie
Dutch Island
Esopus Meadows
Fort Wadsworth
Four Mile Point
Hereford Inlet
Horton Point
Hudson City
Lime Rock
Ludlam Beach
Morgan Point
Mussel Bed Shoals
Old Field Point
Plum Island
Princess Bay
Robbins Reef
Rondout
Sabine Point
Saugerties
Sea Girt
Stepping Stones
Stony Point
Stuyvesant
Throgs Neck
Tucker Beach
Watch Hill

Charles J. Kenny
Keeper

Stephen Holm
2nd Asst. Keeper

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

M

May 9, 1921.

r. Stephen Holm,
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $720 per annum to $840 per annum, effective May 1, 1921.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

CARDED

Chief of Appointment Division.

P
C

U. S. REPORT DATA
ENTERED

RECEIVED
MAY 9 1921
DEPT. OF COMMERCE

Hol-EK

AUG 6 - 1921

APPOINTMENTS

Sir: 1921 AUG 9 AM 10 42

Referring to report of assistance rendered by you on July 28, 1921, in rescuing from drowning two men whose canoe had capsized in the vicinity of Stepping Stones Light Station, and in landing them and their canoe at City Island, New York, the Department is pleased to commend you for the services rendered, which will be noted on the records as part of your official history.

Respectfully,

C. H. HUSTON

Secretary of Commerce.

LIGHTHOUSES---Appointment Division's files

Exact copy as signed by C. H. HUSTON

Mailed AUG 8 - 1921 by

Stephen Holm, Keeper,
Stepping Stones Light Station, N. Y.
(Through Commissioner of Lighthouses).

Stephen Holm, Keeper,
Stepping Stones Light Station, N. Y.
(Through Commissioner of Lighthouses).

file

LIGHTHOUSES---Appointment Division's files

Exact copy as signed by ~~E. B. DAVIS~~ Bureau

Mailed JUL 28 1923 by

LGJ (COPY)

July 25, 1923.

DEPARTMENT OF COMMERCE
JUL
APPOINTMENT DIVISION

Sir:

Referring to report of assistance rendered by you on July 18, 1923, in rescuing the occupants of the disabled sail boat Mistral, which went on the rocks east of the light station, the Department warmly commends you for the assistance rendered on this occasion which will be noted on the records as part of your official history.

Respectfully,

(Signed)

S. B. DAVIS
Acting Secretary of Commerce.

Stephen Holm, Keeper,
Stepping Stones Light Station, N. Y.
(Through Commissioner of Lighthouses).

file

LIGHTHOUSES---Appointment Division's files
Exact copy as signed by S. B. DAVIS
Mailed JUL 26 1923 by Bureau

Form 73

NOMINATION

CHIEF CLERK

1924 MAR 5 PM 2 53

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWO-JHG LIGHTHOUSES

1924 MAR 5 AM 8 36

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N.Y., March 4, 1924, 19
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer

Name, Stephen Holm — Legal residence, New York

Position, Keeper — Salary, $900 per annum

Location, Cold Spring Harbor L.S.,N.Y. — Appropriation, Salaries,Keepers of Lighthouses

Effective April 1,1924 — {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $840 per annum

Location, Stepping Stones L.S.,N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Louis P. Brown — Services terminated, March 31,1924

Reason, Transferred

Members of family in Government Service,

Date of birth,

Remarks: Letter from Mr.Holm requesting this transfer attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

For and in the absence of the Superintendent

3/5/24

Secretary, Civil Service District.

1st Asst.Supt.

BUREAU OF LIGHTHOUSES
WASHINGTON

MAR 5 - 1924

Inclosure

Submitted to the Secretary of Commerce, approved.

J. S. CONWAY

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

SUPERINTENDENT OF LIGHTHOUSES
DEC
11
1923
RECEIVED
TOMPKINSVILLE, N.Y.

Stepping Stones
(Station, Depot, or Vessel)

December 10, 1923

To: Superintendent of Lighthouses 3rd District

SUPERINTENDENT OF LIGHTHOUSES
DEC
1923
RECEIVED

Subject: List of Stations for which I desire transfer in the event of vacancies.

Black Rock.
Cold Spring harbor. ✓
Coxsackie.
Lloyd harbor.
Stony Point.
Stuyvesant,

Stephen Holm
Keeper

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 5, 1924.

Mr. Stephen Holm,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 840 per annum to $ 900 per annum, effective April 1, 1924, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. C. GARDNER,

Acting Chief of Appointment Division.

11—8674

C
C
31

APPOINTMENT DIVISION
ENTERED
MAR 8 1924
DEPARTMENT OF COMMERCE

CARDED

H B? REPORT DATE
ENTERED

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

1924 MAY 24 AM 8 46

FWO-JHG

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

Hydro
Radio
Engr. Corps
Mar. Engr.
Personnel
Financial
Law and Prop.
Adm Asst.
Dep. Comr.
Comr.

May 23,1924

Commissioner of Lighthouses.

SUBJECT: Effective date of changes in personnel in 3rd District.
REFERENCE: Department letter of May 19,1918.

1. The Bureau is advised that the effective dates of recent changes in the personnel of the Third Lighthouse District, are as follows:-

Name	Position	Salary	Nature of Change	Letter Date	Effective Date
Louis P. Brown	Keeper	$720 p.a.	Transfer	3-5-24	4-1-24
Stephen Holm	Keeper	900 "	"	3-5-24	4-1-24
Charles A. Rogers	Keeper	840 "	"	3-5-24	4-1-24
Robert H. Ebbitts	Keeper	1080 "	Promoted	3-5-24	4-1-24
Leonard J. Clark	Keeper	900 "	"	3-15-24	4-1-24
Fred B. White	Keeper	780 "	"	3-8-24	3-14-24
Manuel J. Freitas	Keeper	1020 "	Transfer	3-20-24	3-27-24
Frank J. Raymond	Keeper	780 "	Promoted	3-20-24	4-1-24
Samuel L. Fuller	Keeper	660 "	Transfer	4-16-24	5-16-24
James P. Smith	Keeper	780 "	Promoted	5-1-24	5-5-24
John Wallwork	Keeper	840 "	"	4-16-24	4-21-24
William J. Trainor	Keeper	1020 "	Transfer	5-7-24	5-16-24
Michael F.Gilmore	Keeper	1020 "	Promoted	5-1-24	5-11-24
Percy L. Oppel	Keeper	840 "	"	5-8-24	5-11-24

J. T. Yates

(CROSS REFERENCE)

Hahn Stephen In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $ 1140, effective July 1, 1924.

For authorization see letter dated AUG 2 0 1924 File No. 1095/21.

Form 93

NOTICE OF RESIGNATION OR DEATH

FWO:JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Third DISTRICT,

Staten Island, N. Y., October 6, 1924.

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Stephen Holm Position, Keeper

Legal residence, New York Station, Cold Spring Harbor L.S., New York

Salary, $1140.00 per annum

The acceptance of this resignation is recommended effective at the close of October 15, 1924

This employee has not taken leave in excess of the accrued rate.

Remarks:

J. T. Yates
Superintendent.

10/7/24
Enclosure

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—4623

Acting Commissioner of Lighthouses.

Form 93

NOTICE OF RESIGNATION OR DEATH

FWO:JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Third DISTRICT,

Staten Island, N. Y., October 6, 1924.

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Stephen Holm — Position, Keeper

Legal residence, New York — Station, Cold Spring Harbor L.S., New York

Salary, $1140.00 per annum

The acceptance of this resignation is recommended effective at the close of October 15, 1924

This employee has not taken leave in excess of the accrued rate.

Remarks:

Superintendent.

10/7/24

Enclosure

BUREAU OF LIGHTHOUSES
WASHINGTON

OCT 7 - 1924

Submitted to the Secretary of Commerce, approved.

11—4623

Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

Cold Spring Harbor
(Station, ~~Depot, or Vessel~~)

October 2, 1924

SUPERINTENDENT OF LIGHTHOUSES
OCT 3 1924
RECEIVED
TOMPKINSVILLE, N.Y.

1924 OCT LIGHTHOUSES
AM 8 59

To: Superintendent of Lighthouses 3rd District

Subject: Resignation.

I hereby resign my position,
as Keeper of Cold Spring Harbor
Light Station. My resignation to take
effect october 15th 1924

My reasons are. Ill health.

Stephen Holm Keeper

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

October 7, 1924.

Mr. Stephen Holm,
Through the
Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the bureau, to take effect at the close of business on October 15, 1924.

Bureau.....Lighthouses.

Station.....Cold Spring Harbor Light Station, N. Y.

Position.....Keeper.

Salary.....$1140 per annum.

By direction of the Secretary:

Respectfully,

OCT 8 1924
EDW. J. GARDNER,
Acting Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED OCT 9 1924 ON JOURNAL DEPARTMENT OF COMMERCE.

CANCELED.

IC
3rd

Form 73

NOMINATION

FWO-JHG LIGHTHOUSES

TELEGRAPHIC REPLY IS DESIRED

APR 10 AM 8 59

CHIEF CLERK 1925 APR 5 AM 9 48

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N.Y., April 8, 1925
(City.) (Date.)

DEPARTMENT OF COMMERCE APR 11 1925 APPOINTMENT DIVISION

SECOND U. S. CIVIL SERVICE DISTRICT REC'D APR 9 1925

COMMISSIONER OF LIGHTHOUSES:
(Thr. Sec'y 2nd C. S. Dist.)

Action recommended, Probationary appointment.

NECESSARY ACTION TAKEN APR 14 DEPARTMENT OF COMMERCE

Name, Stephen Holm Legal residence, New York

Position, Keeper Salary, $1020 p.a. * Incomplete

Location, Fire Island Lt. Sta., N.Y. Appropriation, (Salaries, Keepers of Lighthouses)

Effective April 13, 1925 ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Former salary,

Location,

Rank on eligible list, 1 Rating, Keeper Percentage, 92.8, Other eligibles considered:
Charles H. Eldridge---C. Frank H. Peloquin---C.

Previous incumbent, Harvey H. Kenyon Services terminated, April 7, 1925

Reason, Services discontinued.

Members of family in Government Service, None.

Date of birth, April 5, 1882. *This amount includes commutation of rations at 45¢ per day payable from the appropriation General Expenses, Lighthouse Service.

Remarks:
No employee of District desired transfer to this position. There are quarters for families of keepers at this station.

Selection regular, subject to the action of the
U. S. Civil Service Commission, APR 9 - 1925, 19

4/11/25

E. A. Parker
Secretary, Second Civil Service District.

J. F. Steele

BUREAU OF LIGHTHOUSES
WASHINGTON

APR 10 1925

Submitted to the Secretary of Commerce, approved.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11--2314

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

April 11, 1925.

M
r. Stephen Holm,
Through
the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse service at a salary of One Thousand and Twenty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. .....) issued by the Secretary, Second Civil Service District.

APPOINTMENT DIVISION ENTERED APR 14 1925 DEPARTMENT OF COMMERCE JOURNAL

APR 15 1925

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

S
5

Appropriation: Such appropriation to which under the provisions of Section 3678 R.S., the duties performed may be properly chargeable.

Vice: Harvey H. Kenyon.

Legal Residence: New York.

(See reverse side.)

Form A-14

11—6080

CARDED

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSES 1925 APR 28 DEPARTMENT OF COMMERCE MAY 1 AM 8 40 APPOINTMENT DIVISION. CHIEF CLERK

I, Stephen Holm 1925 APR 28 PM 12 05

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Stephen J Holm
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 21 day of April, A. D. 1925

(Affix official seal here)

[4] (Name) John W. Kelly

(Official title) Notary Public

My commission expires Mch 1926

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$1020. p.a.	Fire Island Lt.Sta., N.Y.
Former [5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Superintendent of Lighthouses, 3rd District

Staten Island, N. Y. (Address), April 27, 1925 (Date)

CARDED

The above-named appointee entered upon duty on April 15, 1925 (Date)

J. F. Wiles
Supt. of Lighthouses, 3rd Dist
(Signature followed by title)

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

STANDARD FORM No. 6
(Approved by the President March 28, 1924)

PERSONAL HISTORY

(Statement to be prepared by appointee in his own handwriting)

LIGHTHOUSES
DEPARTMENT OF COMMERCE
1925 APR 28 AM 8 40
MAY 1
APPOINTMENT DIVISION.

Bureau, division, or office Lighthouse Service

1. Name in full Stephen Holm

2. Legal (voting) residence N.Y. 28 (State and Congressional District) N.Y. (County) N.Y. (City or town)

3. Where born? Finland (State or foreign country) Pori (City or town) When born? April 5, 1882 (Date)

4. If foreign, state whether naturalized or alien naturalized

5. Indicate sex, marital condition, and race by check, thus: √

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored

6. A complete record of your past civil service for the United States Government:

BRANCH OF SERVICE AND PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
			Month	Day	Year	Month	Day	Year
Lighthouse Service West Bank Pecks Ledge Stepping Stones Cold Spring Harbor	Keeper	~~$1140~~ 780 720 840 900 1140	9~~8~~	28	1920	10	15	1924

7. Military and naval record. If any, check (√) to indicate branch and other information and give dates of enlistment and discharge:

None	Army √	Navy	Marine Corps	Coast Guard	War Veteran √	Pensioner	Veterans' Bureau beneficiary

Enlisted 11/15/1913 Discharged 8/4/1919
Organization 20th Field Artillery

Enlisted 8/11/1919 Discharged 8/20/1920
Organization 5th Co. U.S.D.B. Guard

8. EDUCATION (Circle number of years)

Common school	High school	College	Degrees, if any
1 2 3 4 5 (6) 7 8	1 2 3 4	1 2 3 4	

9. State special qualifications Keeper in Lighthouse Service

10. Name, relationship, and address of person to be notified in case of emergency:

Miina Holm (Name) Wife (Relationship)

31 Coenties Slip new york (Post office address) N.Y.

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Stephen Holm
(Name as usually written and which will be used as official signature)

April 18, 1925 (Date)

Present address Fire Island Lt. Station
via Bayshore N.Y.

10—1659

Fire Dept Record

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. Stephen Holm.

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1020 per annum to $1200 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Acting Chief of Appointment Division.

11—8074

APPOINTMENT DIVISION ENTERED JUL 23 1925 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

H
3d

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

WJL-JHG LIGHTHOUSES

CHIEF CLERK
1925 AUG 26 AM 10 18

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT.

1925 NOV 27 AM 9 05

Staten Island, N.Y., Aug. 24, 1925 19
(City.) (Date.)

DEPARTMENT OF COMMERCE AUG 27 1925 APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, Stephen Holm

Position, Keeper

Location, Fire Island Lt.Sta.,N.Y.

Effective Sept.16,1925

Legal residence, New York

Salary, $1260 p.a. (pay range $1080 to $1320 p.a.)

Appropriation, Salaries, Keepers of Lighthouses

[1] ~~the actual date of entrance on duty;~~ or as soon thereafter as he enters on duty. (Quarterly)

Former position, Keeper

Location, Fire Island Lt.Sta.,N.Y.

Former salary, $1200 p.a.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

APPOINTMENT DIVISION NO CUSS ART ACTION TAKEN AUG 27 1925 DEPARTMENT OF COMMERCE

Previous incumbent, Hugo R. Carlson Services terminated, Sept.15,1925

Reason, Transferred (Salary $1320 p.a.)

Members of family in Government Service,

Date of birth,

Remarks: Mr.Holm entered the service on April 25,1925 as 2nd Asst. Keeper of Fire Island Lt.Sta., and his promotion is recommended as he is the only employee in his grade at that station, and the vacancy to which promotion is proposed could not be foreseen at the time he was appointed. No other employee of District desired transfer to this position.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

8-27-25.

Secretary, Civil Service District. J. F. Hydes

BUREAU OF LIGHTHOUSES
WASHINGTON

K AUG 25 1925

Submitted to the Secretary of Commerce, approved.

H. B. Bowerman

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

Mr. Stephen Holm, August 27, 1925.

Sir:

Through the Commissioner of Lighthouses.

You are advised that your salary as keeper in the Lighthouse Service has been changed from $1200 per annum to $1260 per annum, effective September 16, 1925, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

E
E

EDW. J. GARDNER AUG 31 1925

11—8074
5

Acting Chief of Appointment Division.

CARDED!

APPOINTMENT DIVISION
ENTERED
AUG 31 1925
ON JOURNAL
DEPARTMENT OF COMMERCE

FWO-JHG

DEPARTMENT OF COMMERCE

CHIEF CLERK

1925 SEP 21 5

REPORT ON PROBATIONARY APPOINTEE

(This report to be made at expiration of fifth month of service.)

SEP 17 45

3rd Lighthouse District

LIGHTHOUSES

1925 SEP 19 AM 8 43

Staten Island, N.Y.
(Bureau)

Sept. 17, 1925
(Date)

The Secretary of Commerce. (The Chief of Appointment Division):

The probationary period of the person named below expires at the close of business on October 14, 1925, 192 .

The conduct and capacity of this employee has been ---- satisfactory* and (he) ~~(she)~~ is ---- considered qualified for absolute appointment.

Name Stephen Holm

Position Keeper

Salary $1200 per annum

Appropriation Salaries, Keepers of Lighthouses

Station Fire Island Light Station, N.Y.

Date of entrance on duty April 15, 1925

Remarks:

J. F. Yates
(Signature of immediate superior.)

Supt. 3rd Lighthouse Dist.

SEP 19 1925

SUBMITTED:

Acting Commissioner of Lighthouses
(Head of Bureau or Office.)

(*If unsatisfactory, recommendation embodying reasons for discontinuance in accordance with the provisions of paragraph (c) of section 1 of civil service rule VII, should immediately be forwarded to the Department.)

- 0 -

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWO:JK

LIGHTHOUSES
1925 SEP 19 AM 8 43

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

September 17, 1925.

Stephen Holm, 2nd Asst. Keeper,
Through the Keeper,
Fire Island Light Station,
Bayshore, L. I. N. Y.

SUBJECT: Absence from duty without leave.

REFERENCE: Your letter September 10 in reply to letter of September 9, 1925.

1. Your explanation concerning the matter of your action in going on leave on August 31st with the understanding that you were to return to duty on the evening of September 1st, and failing to return to duty until September 7th has been noted and you are advised that said explanation that your absence was due to trouble in your family is not satisfactory. As you are well aware from previous experience reliability is an essential qualification of light keepers and assistant keepers, and absence from duty without leave or proper authority cannot be tolerated.

2. You are hereby reprimanded for your action in remaining absent from duty without leave as referred to above, and advised that a repetition will result in action being taken with the view of your separation from the service.

3. You will be advised later concerning the matter of salary for the period of unauthorized absence from September 2nd to September 6th, inclusive.

J. F. YATES

- -

FWO:JK

Office Superintendent of Lighthouses,
Staten Island, N.Y., September 17,1925.

Copy forwarded to Commissioner:-

1. Further report will be submitted concerning this employee after the expiration of six months.

2. Mr. Holm has been employed as 2nd Assistant Keeper at Fire Island Light Station since April 15, 1925, and was previously employed as Assistant Keeper and Keeper in this district from September 28, 1920 to October 15, 1924, when he resigned. During the period of his service he has heretofore had a good

August

CHIEF CLERK
1925 SEP 23 PM 3 41

record, and the Keeper of Fire Island Light Station now reports him to be a good mechanic and an efficient and willing worker. It is therefore considered that a reprimand is sufficient in this instance and recommendation has been made in another letter that he is considered qualified for absolute appointment.

2. It is recommended, however, that he be not paid salary for the period September 2nd to September 6th, inclusive, 1925.

DEPARTMENT OF COMMERCE SEP 24 1925 APPOINTMENT DIVISION

J. F. Jones

- - - -

R/G-EK

Bureau of Lighthouses, Washington, D. C.
September 22, 1925.

APPOINTMENT DIVISION SEP 23 DEPARTMENT OF COMMERCE

Submitted to Secretary of Commerce for his information and with recommendation that deduction from pay for unauthorized absence as indicated in paragraph two of the Superintendent's indorsement be approved.

Acting Commissioner of Lighthouses.

9-26-25

APPROVED:

Walter Drake

ACTING SECRETARY OF COMMERCE

September 26, 1925.

Commissioner of Lighthouses:

The Department has approved the Bureau's recommendation of September 22, 1925, that deductions be made from the salary of Stephen Holm, Keeper at $1260 per annum, for the period from September 2 to September 6, 1925, inclusive, during which period he was absent from duty on unauthorized leave.

By direction of the Secretary:

EDW. J. GARDNER. SEP 29 1925

Acting Chief of Appointment Division.

C

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

EK

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

October 28, 1925.

Secretary of Commerce:

It is requested that the Bureau be loaned the folder of Stephen Holm, 1st assistant keeper at Fire Island Light Station, 3d district. His folder is desired in connection with purposed disciplinary action and will be returned to the Department promptly.

By direction of the Commissioner:

W P Harman

Chief Clerk, Bureau of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1925 OCT 27 AM 8 44

THIRD DISTRICT

Fire Isl Light.
(Station, ~~Depot, or Vessel~~)

Oct. 10, 1925

10-17
20
22
26

1st

To:- Supt. of Lighthouse
From:- N. B. Devine Keeper
Subject:- Absence of 2nd Ass. Keeper.

Dear Sir:-

J. Holm 1st Ass. Keeper left station Tue ~~Sept~~ Oct. 6.8 a.m. A. M. has not returned as yet Oct. 10. (~~noon~~ 6.0 p.m.). Have not received any news or information, as to cause of absence from him etc.

Very respectfully
Norman B. Devine
Keeper U. S. L. H.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWO-JHG

COPY

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

LIGHTHOUSES
1925 OCT 27 AM 8 45

Oct.13,1925

Norman B. Devine, Keeper,
Fire Island Light Station,
Fire Island, New York

SUBJECT: Absence of 1st Asst.Keeper Holm.
REFERENCE: Your letter Oct.10,1925.

1. It is noted from your letter of Oct.10,1925 that 1st Asst.Keeper, Stephen B. Holm left the station on Tuesday, Oct. 6, 1925 at 8 A.M., and that he had not yet returned on Oct.10th. No information is given as to what leave was granted Holm in this instance, and you are requested to advise this office by return mail as to when he was due to return to the station.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1925 OCT 27 AM 8 46

THIRD DISTRICT

Fire Isl. Light
(Station, ~~Depot, or Vessel~~)

Oct 15, 1925

To:- Supt. of Lighthouses
From:- Norman B. Devine Keeper
Subject:- Absence of 1st Ass't Keeper.

Dear Sir:-

L. Holm 1st Ass't. Keeper left station Oct 6. 8 A.M. was to return Oct 7. as I was supposed to go on leave Oct 8. for seven days. He returned Oct. 13. 1 P.M. with badly injured face left next morning with personal effects etc. He has been drinking for quite a while now don't think he will be able to do any work for a while. From my experience do not think he can live very long drinking this poison which works fast on men of his age.

He turned keys, books etc. over to me and is not coming back to station. Have done everything possible to straighten Holm out but cannot go ashore until relieved.

Very respectfully
Norman B. Devine
Keeper Ulhs.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FWO-JHG

REGISTERED MAIL
RECEIPT REQUESTED

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

October 17, 1925

Stephen Holm, 1st Asst. Keeper,
Through the Keeper,
Fire Island Light Station,
Fire Island, New York

LIGHTHOUSES
1925 OCT 27 AM 8 46

SUBJECT: Charges.

1. You are hereby charged with absence from duty without leave or proper authority in that you left the station on leave on October 6th and was due to return on October 7th, but failed to return to the station until October 13th, and also again left the station on October 14th and are still absent up to the present time.

2. You are directed to submit any statement you may desire to make, through official channels, within three days from the receipt of this letter. Any statements made must be couched in temperate language, free from countercharges, and confined to the point at issue.

3. If you desire to make no statement, you will so state in writing.

4. A copy of this letter has been forwarded to your home address at 58 East 123rd Street, New York, N. Y.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

31 Coenties Slip
New York N.Y.
October 20 1925

E

Left station Oct 6
no report until the Oct 20
after receipt of charges
Otis

LIGHTHOUSES
1925 OCT 27 AM 8 46

SUPERINTENDENT OF LIGHTHOUSES
OCT 24 1925
RECEIVED

To: Superintendent of Lighthouses 3rd District
Through the Keeper Fire Island Light Sta.

Subject: Charges.
Reference to your letter oct. 17, 1925

I hereby make following statement about my absence from duty

On the october 6, at 10 P.M. on my way home in new york City I was attacket by 3 unknown men and Beaten up so bad that in 5 days I was not able get out the Bed, and at present time I am not able to perform any duty

Stephen Holm 1st asst. Keeper
31 Coenties Slip new york
N.Y.

Home address
Through the Keeper
Norman B. Levins

31 Coenties Slip
New York N.Y.
October 20, 1925

LIGHTHOUSES
1925 OCT 27 AM 8 46

To: Superintendent of Lighthouses 3rd District
Through the Keeper Fire Island Light Sta.
Subject: Resignation

I hereby Resign my posetion as 1st assistant Keeper Fire Island Light Station. to take effect on the october 20, 1925

My Reasons are: enable to Perform my dudies, ass acount of injuries received from my assailants

Stephen Holm 1st asst. Keeper

Through the Keeper
Norman D. Devine

Present Home address
31 Coenties Slip
new york
N.Y.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FWO-JHG

LIGHTHOUSES
1925 OCT 27 AM 8 44

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

Commissioner of Lighthouses; Oct. 26,1925

SUBJECT: Stephen Holm, 1st Asst.Keeper, Fire Island Lt.Sta.

1. The following correspondence re Stephen Holm, First Assistant Keeper of Fire Island Light Station, New York, is enclosed for the Bureau's consideration:-

a - Letter, dated Oct.10th from the keeper of Fire Is. Lt.Sta.
b - Copy of letter dated Oct.13th to the Keeper of Fire Is.Lt.Sta.
c - Letter dated Oct.15th from Keeper of Fire Is.L.S.
d - Copy of letter of charges dated Oct.17th to 1st Asst. Keeper Holm.
e - Letter dated Oct.20th from Mr.Holm, answering charges.
f - Letter dated Oct.20th from Mr.Holm, tendering his resignation.

2. In view of the fact that Mr.Holm left the station on the morning of Oct.6th and was due to return to the station Oct.7th, but failed to return to the station or to make any report to either the keeper of the station or this office until Oct.20th, which was after he received letter of charges dated Oct.17th, it is considered that the charge of absence from duty without leave or proper authority is proven to a sufficient degree to justify dismissal from the service, and such action is recommended, effective at the close of October 6th, 1925, his last day of service. In this instance this office fails to see any good reason why Mr.Holm could not have notified this office of his whereabouts and the cause of his absence, if he had desired to do so, during the two weeks that elapsed between the date he left the station and the date on which he made reply to charges. In this connection attention is invited to copy of our letter to Holm dated Sept.17,1925, forwarded to Bureau by endorsement of same date, relative to his absence from duty without leave.

3. The approval of this recommendation will not be in violation of Section 2 of Civil Service Rule I relative to political or religious opinions or affiliations. Mr.Holm has not been granted leave in excess of the accrued rate.

J. F. Yates
Dist

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

J
Incls.

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

CHIEF CLERK
1925 OCT 30 PM 4 11

October 29, 1925.

SUBJECT: 3d Supt's. letter, Oct. 26, dismissal 1st assistant keeper Stephen Holm.

Submitted to Secretary of Commerce recommended for approval. Keeper Holm was first appointed in the Service on August 28, 1920, and he resigned effective at the close of October 15, 1924. He was reappointed on April 15, 1925, and was absent from his station without authority from September 2 to 6, inclusive, for which he was reprimanded by the Superintendent and the Department authorized that he be not paid for that period. Keeper Holm's official record indicates that he has been commended on two occasions by the Department for special services rendered in the saving of life and property.

10-31-25. Question of alleged injury considered by Bureau before approval at the conclusion recommended says Gross. Resp.

Commissioner of Lighthouses.

APPROVED:

ACTING SECRETARY OF COMMERCE.

APPOINTMENT DIVISION
NECESSARY
ACTION TAKEN
NOV 9 1925
DEPARTMENT OF COMMERCE

November 9, 1925.

Mr. Stephen Holm,
Through the Commissioner of Lighthouses.

Sir:

Charges of absence from duty without proper authority having been preferred against you and established in a degree sufficient to warrant such action, the Department, upon recommendation of the Commissioner of Lighthouses, has dismissed you from the position of Keeper at $1260 per annum, in the Lighthouse Service, Third District, effective at the close of October 6, 1925.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

NOV 11 1925



C

CARDED

(SIGNED) CLIFFORD HASTINGS

CROSS REFERENCE.

Lighthouse letter dated Sept. 25, 1925 reports the effective dates of recent changes in the Lighthouse service in the following cases;

Geo. H. Clark	$1620	9-16-25
Percy L. Oppel	$1380	"
Hugo R. Carlson	$1260	"
Stephen Holm	$1260	"

See file of Geo. A. Scheer

CROSS REFERENCE

SEE FILE--464/16/D#1

NAME Holm, Stephen POSITION Keeper.

BUREAU BUREAU OF LIGHTHOUSES STATION 3rd Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances Items	Value	Aggregate	As Classified for estimate purposes Service	Grade	Pay	Recommendations regarding differential from standard rates Is differential recommended	Amt. per annum to be Added	Subtracted
840	240	1080	CR	164.25	1244.25	LHS	5	1260	Yes	120	

CIRCULAR #13----11/13/23

approv - $1260

GRADE RECOMMENDED 5

RANGE OF COMPENSATION RECOMMENDED FROM $1260 TO $1500

16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:

Kind of equipment None.; annual cost, $

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)

(a) Elementary school; years ☐1 ☐2 ☐3 ☐4 ☐5 ☐6 ☐7 ☐8

(b) High school; years ☐1 ☐2 ☐3 ☐4

(c) Business school; years ☐½ ☐1 ☐1½ ☐2 ☐2½ ☐3

(d) College: Name ; years ☐1 ☐2 ☐3 ☐4

(e) Post graduate work: Kind ; years ☐1 ☐2 ☐3

(f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

Operate illuminating apparatus and fog bell machine; keep apparatus clean and in efficient working order; care for buildings, keep them clean and in order, including painting and minor repairs. 100

18a. Not specified; ~~assistant keeper~~ average 8 or less hours per day; Sundays, operation of light and fog bell machine only.

CLASSIFICATION BOARD FORM NO. 1
(Fill out in accordance with detailed instruction sheet, Form No. 2)

Sheet No. 157

2—12758

DO NOT WRITE IN THIS SPACE			
	a		
	b		
	c		
	d		

1. Holm (Surname) Stephen (Given name) (Initial)
2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouse Service
5. (a) Field Station Steps 2d Lighthouse Dist.
   (b) Subdivision Stepping Stones Lt. Sta.
   (c) City or town City Island State N.Y.
6. Pay-roll title Keeper
7. Customary office title Keeper

8. (a) Number of regular working hours of the position, per day See 18a; per week 7 days
   (b) If this is not a full-time position, state percentage of time employed per day ---; or per week ---
   (c) If night work, wholly or in part, state the hours: From --- m. to --- m.
9. If this is not an all-year-round position, state approximate number of days employed each year ---
   During what months ---
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation ---

11. Present rate of pay, exclusive of bonus $ 840.00 per annum; bonus, $ 240.00 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ --- per ---; bonus, $ --- per annum.
13. If the employee receives overtime pay, state the rate ---
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses.
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☐ Quarters; ☒ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☐ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum Value assessed $181.25 per annum
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment None.; annual cost, $ ---
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ---; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ---; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ---; number of lessons ---; number completed ---

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
Operate illuminating apparatus and fog bell machine; keep apparatus clean and in efficient working order; care for buildings, keep them clean and in order, including painting and minor repairs.	100

18a. Not specified; average 8 or less hours per day; Sundays, operation of light and fog bell machine only.

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

The station is a considerable distance from District Headquarters and this employee works to a considerable extent upon his own responsibility. He performs his duties in accordance with regulations and special instructions received when the station is periodically inspected by the Superintendent or an Assistent Superintendent.

20. Do the duties involve direction or supervision of the work of other employees? No.
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

21. How long have the employee's duties been substantially as described above? 2 years

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

JUN 20 1923, 1923. J. T. Yates Superintendent.
(Date) (Signature of Preparing Officer) (Title)

23. I have read the foregoing and I agree to it except as follows:

Impracticable to obtain signature on account of delay that would be involved.

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy	X		
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)		X	
Speed (quickness)		X	
Physical Qualities (strength and endurance)			

Educational Training	Essential	Desirable But Not Essential
College		
High School	X	
Common School		

Technical Education: If essential, kind and extent

Experience: If essential, kind and extent Lighthouse apparatus, touring, gasoline engines, oil engines, painting.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1440 to $ 1560

JUN 20 1923, 1923. J. T. Yates Superintendent.
(Date) (Signature of head of field office or station) (Title)

GOVERNMENT PRINTING OFFICE 2—12758

LIGHT-HOUSE INSPECTOR
2d DIST.
SEP 23 2 1920
RECEIVED
TOMPKINSVILLE, N.Y.

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

PART I.

1. Name of employee: Stephen Holm
2. Position to which appointed: Keeper
3. Bureau or Service: Lighthouse, District: Third
4. Place of duty: West Bank Light Station, N.Y. (City, town, station, or vessel.)
5. Salary: $780.00 per annum
6. Appropriation from which paid: Salaries, Keepers of Lighthouses
7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).
   By examination for keeper, Aug. 27, 1920

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)
   Mr. Stephen Holm
2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)
   Stephen Holm
3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

(State or Territory.)	(County.)	(City or town.)	(Congressional district.)
New York	New York	~~New York~~ Brooklyn	11

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

5. What is your race? (Answer "white," "colored," or "Mongolian,") White

11—6923

6. Where were you born? Pori Finland

7. When were you born? April (Month.) 5th (Day.) 1882 (Year.)

8. If foreign born, state when and where naturalization papers were taken out 1/12/20 New York

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Single

10. Give name and address of person whom you would like to have notified in case of accident.

Mr. Henry C. Johnsen (Name.) 210-33rd Street (Number and street.)

Brooklyn (City or town.) New York (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") No If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") No If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") Yes If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
Batt. "B" 20th F. A.	11/15/13	8/4/19	For Reenlistment.

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
5th Co. U.S.D.B.G.	8/11/19	8/20/20	Expiration

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

I acknowledge receipt of a copy of Department Circular No. 253 (second edition), of September 22, 1914, relating to political activity of officeholders, and fully understand its purport.

Stephen Holm
(Name.)

2nd asst. Keeper
(Position.)

Lighthouse Service
(Bureau, Office, or Service.)

Date, Sept. 22. 1920

11—3914

(This acknowledgment should be forwarded to, and filed in, the bureau or office to which appointee is assigned.)

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

Carpenter

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

Keepers Examination - Aug 27-1920

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Date, ..., 19.....

Witness (in case signature is by mark):

.....

(Signature) Stephen Holm

(Present address) 210-33rd Street
(Number and street.)

Brooklyn
(City or town.)

New York
(State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded Sept 27-1920

(Signature) J. T. YATES.

(Official title) Supt. of Lighthouses, 3rd Dist.

11—6922

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Sailor and Carpenter

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Public School 6th grade

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

Carpenter

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

Keepers Examination - Aug 27-1920

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Date, ..., 19.....

Witness (in case signature is by mark):

(Signature) Stephen Holm

(Present address) 210-33rd Street
(Number and street.)

Brooklyn (City or town.) New York (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded Sept 27-1920

(Signature) J. T. YATES.

(Official title) Supt. of Lighthouses, 3rd Dist.

11—6922

STANDARD FORM NO. 6
(Approved by the President March 28, 1924)

PERSONAL HISTORY

(Statement to be prepared by appointee in his own handwriting)

Bureau, division, or office: Lighthouse Service

1. Name in full: Stephen Holm

2. Legal (voting) residence: N.Y. 28 (State and Congressional District) N.Y. (County) N.Y. (City or town)

3. Where born? Finland (State or foreign country) Pori (City or town) When born? April 5. 1882 (Date)

4. If foreign, state whether naturalized or alien: Naturalized

5. Indicate sex, marital condition, and race by check, thus: √

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored

6. A complete record of your past civil service for the United States Government:

BRANCH OF SERVICE AND PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED Month	Day	Year	DATE SEPARATED Month	Day	Year
Lighthouse Service West Bank Ruby Ledge Stepping Stones Cold Spring Harbor	Keeper	~~$1140~~ 780 720 840 900 1140	~~9~~ 8	28	1920	10	15	1924

7. Military and naval record. If any, check (√) to indicate branch and other information and give dates of enlistment and discharge:

None	Army √	Navy	Marine Corps	Coast Guard	War Veteran √	Pensioner	Veterans' Bureau beneficiary

Enlisted 11/15/1913 Discharged 8/4/1919
Organization 26th Field artillery

Enlisted 8/11/1919 Discharged 8/20/1920
Organization 5th Co. U.S.D.B. Guard

8. EDUCATION (Circle number of years)

Common school								High school				College				Degrees, if any
1	2	3	4	5	(6)	7	8	1	2	3	4	1	2	3	4	

9. State special qualifications: Keeper in Lighthouse Service

10. Name, relationship, and address of person to be notified in case of emergency:

Miina Holm (Name) Wife (Relationship)

31 Coenties Slip (Post office address) New York N.Y.

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Stephen Holm
(Name as usually written and which will be used as official signature)

April 18, 1925 (Date)

10—1659

Present address: Fire Island Lt. Station
via Bayshore N.Y.

Stephen Holm, 2nd Asst. Keeper

Fire Island Lt. Sta.

Fire Island, N.Y.

(Date) April 20, 1925

(Sign and forward this receipt by return mail to the Superintendent of Lighthouses, Third District, Staten Island, N.Y.)

(Date) April 21 - - -1925

Received from the Superintendent of Lighthouses, Third District, one copy of INSTRUCTIONS TO EMPLOYEES OF THE UNITED STATES LIGHTHOUSE SERVICE 1915, which will be carried on the accounts of the station as Government Property.

(Name) Stephen Holm.

I acknowledge receipt of a copy of Department Circular No. 253 (second edition), of September 22, 1914, relating to political activity of officeholders, and fully understand its purport.

Stephen Holm
(Name.)

2nd asst. Keeper
(Position.)

Lighthouse Service
(Bureau, Office, or Service.)

Date, April 26, 1925

11—3914

(This acknowledgment should be forwarded to, and filed in, the bureau or office to which appointee is assigned.)

SUPERINTENDENT OF LIGHTHOUSES
MAY 2
1925
RECEIVED
NEW YORK, N.Y.

7-23

634

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

75

SUPERINTENDENT OF LIGHTHOUSES
AUG 2 1921
RECEIVED
TOMPKINSVILLE, N.Y.

Paper
cc 20 Bn for commendation
OK Ellis 8/2.

THIRD DISTRICT

Stepping Stones
(Station, Depot, or Vessel)

August 1, 1921

To: Superintendent of Lighthouses
Subject: aid to persan in distress

On the july 28th 1921 at 3 P.m. I rescued 2 men whose canoe has been capsized between Stepping Stones Light Station and City Island N.Y.

I landed those 2 men and canoe in city Island N.Y.

Stephen Holm
Keeper

COPY:MBM.

DEPARTMENT OF COMMERCE.

LIGHTHOUSE SERVICE.

Third District.

STEPPING STONES LT.STA.

August 1st, 1921.

To Superintendent of Lighthouses.

SUBJECT: Aid to person in distress.

1. On the July 28th, 1921 at 3pm. I rescued two men whose canoe has been capsized between Stepping Stones Light Station and City Island, N.Y. I landed those two men and canoe in City Island, N.Y.

(SGD.) STEPHEN HOLM.

Keeper.

- -

Office of the Superintendent of Lighthouses, Third District.
JL:MBM. Tompkinsville, N.Y. August 3rd, 1921.

1. Copy forwarded to Commissioner with recommendation that Stephen Holm Keeper of Stepping Stones Light Station be commended for the service rendered in this instance.

For and in the absence of the Supt.

P. S. OCKERBLAD.

1st. Asst. Supt.

AUG 6 - 1921

Sir:

Referring to report of assistance rendered by you on July 28, 1921, in rescuing from drowning two men whose canoe had capsized in the vicinity of Stepping Stones Light Station, and in landing them and their canoe at City Island, New York, the Department is pleased to commend you for the services rendered, which will be noted on the records as part of your official history.

Respectfully,

(Signed) C. A. Huston

Secretary of Commerce.

Stephen Holm, Keeper,
Stepping Stones Light Station, N. Y.
(Through Commissioner of Lighthouses).

Bureau of Lighthouses, Wash., Copy to 3d Supt.

LIGHTHOUSES

1925 NOV 11 PM 3 31

75

November 9, 1925.

Mr. Stephen Holm,
Through the Commissioner of Lighthouses.

Sir:

Charges of absence from duty without proper authority having been preferred against you and established in a degree sufficient to warrant such action, the Department, upon recommendation of the Commissioner of Lighthouses, has dismissed you from the position of Keeper at $1260 per annum, in the Lighthouse Service, Third District, effective at the close of October 6, 1925.

By direction of the Secretary:

Respectfully,

Chief of Appointment Division.

C

Paid 11/13/25
Vou. No. 17732
Check No. 79957
$21.00

NOV 14 1925

Bureau of Lighthouses, Wash., Copy to.....Supt.

Chief Clerk

Oct. 30,1925

Voucher Clerk

Stephen Holm, 1st Asst.Keeper of Fire Island Lt.Sta. is to be dismissed from the service. Hold up any salary due him for October until letter of dismissal has been received.

1st Asst. Supt.

FWO-JHG

Commissioner of Lighthouses; Oct. 26,1925

SUBJECT: Stephen Holm, 1st Asst.Keeper, Fire Island Lt.Sta.

1. The following correspondence re Stephen Holm, First Assistant Keeper of Fire Island Light Station, New York, is enclosed for the Bureau's consideration:-

a - Letter, dated Oct.10th from the keeper of Fire Is. Lt.Sta.
b - Copy of letter dated Oct.13th to the Keeper of Fire Is.Lt.Sta.
c - Letter dated Oct.15th from Keeper of Fire Is.L.S.
d - Copy of letter of charges dated Oct.17th to 1st Asst. Keeper Holm.
e - Letter dated Oct.20th from Mr.Holm, answering charges.
f - Letter dated Oct.20th from Mr.Holm, tendering his resignation.

2. In view of the fact that Mr.Holm left the station on the morning of Oct.6th and was due to return to the station Oct.7th, but failed to return to the station or to make any report to either the keeper of the station or this office until Oct.20th, which was after he received letter of charges dated Oct.17th, it is considered that the charge of absence from duty without leave or proper authority is proven to a sufficient degree to justify dismissal from the service, and such action is recommended, effective at the close of October 6th, 1925, his last day of service. In this instance this office fails to see any good reason why Mr.Holm could not have notified this office of his whereabouts and the cause of his absence, if he had desired to do so, during the two weeks that elapsed between the date he left the station and the date on which he made reply to charges. In this connection attention is invited to copy of our letter to Holm dated Sept.17,1925, forwarded to Bureau by endorsement of same date, relative to his absence from duty without leave.

3. The approval of this recommendation will not be in violation of Section 2 of Civil Service Rule I relative to political or religious opinions or affiliations. Mr.Holm has not been granted leave in excess of the accrued rate.

OCT 27 1925

COPY

31 Coenties Slip
New York, N. Y.
October 20,1925

To Superintendent of Lighthouses, 3rd Dist.
Through the Keeper, Fire Island Lt.Sta.

SUBJECT: Charges.
REFERENCE to your letter Oct.17,1925.

I hereby make following statement about my absence from duty.

On the Oct.6 at 10 P.M. on my way home in New York City I was attacked by three unknown men and beaten up so bad that in 5 days I was not able to get out the bed, and at present time I am not able to perform any duty.

(Sgd.) Stephen Holm, 1st Asst.Keeper,
31 Coenties Slip, New York,N.Y.

Through the Keeper,
Norman B. Devine

check mailed
11/12/25

C O P Y

31 Coenties Slip
New York, N. Y.
Oct.20,1925

To Superintendent of Lighthouses, 3rd District
Through the Keeper, Fire Island Lt.Sta.
SUBJECT: Resignation.

I hereby resign my position as 1st Asst.Keeper Fire Island Light Station, to take effect on the October 20,1925.

My reasons are, unable to perform my duties on account of injuries received from my assailants.

(Sgd.) Stephen Holm

1st Asst.Keeper

(Through the Keeper

Norman B. Devine

FWC-JHG

REGISTERED MAIL
RECEIPT REQUESTED

Stephen Holm, 1st Asst.Keeper,
Through the Keeper,
Fire Island Light Station,
Fire Island, New York

October 17,1925

SUBJECT: Charges.

1. You are hereby charged with absence from duty without leave or proper authority in that you left the station on leave on October 6th and was due to return on October 7th, but failed to return to the station until October 13th, and also again left the station on October 14th and are still absent up to the present time.

2. You are directed to submit any statement you may desire to make, through official channels, within three days from the receipt of this letter. Any statements made must be couched in temperate language, free from countercharges, and confined to the point at issue.

3. If you desire to make no statement, you will so state in writing.

4. A copy of this letter has been forwarded to your home address at 53 East 123rd Street, New York, N. Y.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

10-17-25:
Charges -
Stephen Holm
1 ak-7 ire
2s Lt Sta

(POSTMARK OF)

Receipt for Registered Article No. 45925

Registered at the Post Office indicated in Postmark.

Fee paid 15 cents *Class postage* 10

Accepting employee will place his *initials* in spaces applicable below, to indicate indorsement, etc.

Delivery restricted to addressee { in person ____ or order ____ }
Return receipt demanded ✓
Spl. Del'y ____

STATEN ISLAND, N.Y. OCT 17 1925 REGISTERED

POSTMASTER, per ____ (MAILING OFFICE)

Complete record of registered mail is kept at the post office, but the sender should write the name of the addressee on back hereof as an identification. Preserve and submit this receipt in case of inquiry, or application for indemnity.

Registry Fee and Indemnity.—Domestic letters and sealed parcels indemnified for $50 or less, 10 cents; for over $50 and not in excess of $100, 20 cents; domestic second-class, not indemnified, 10 cents; domestic third-class, indemnified up to $25, 10 cents; articles addressed to foreign countries, regardless of class or indemnity, 10 cents. Claims must be filed with postmasters within one year from date of mailing.

o 5—6852

Form 3806

(POSTMARK OF)

Receipt for Registered Article No. 45926

Registered at the Post Office indicated in Postmark.

Fee paid 15 cents *Class postage* 10

Accepting employee will place his *initials* in spaces applicable below, to indicate indorsement, etc.

Delivery restricted to addressee { in person ____ or order ____ }
Return receipt demanded ✓
Spl. Del'y ____

STATEN ISLAND, N.Y. OCT 17 1925 REGISTERED

Post Office Department
OFFICIAL BUSINESS
REGISTERED ARTICLE
No. #5925
INSURED PARCEL
No. ____

PENALTY FOR PRIVATE USE TO AVOID PAYMENT OF POSTAGE, $300

POSTMARK OF DELIVERING OFFICE

SUPERINTENDENT OF LIGHTHOUSES OCT 22 1925 TOMPKINSVILLE N.Y.

BAY SHORE OCT 21 7 PM 1925 N.Y.

AND DATE OF DELIVERY

Post Office Department
OFFICIAL BUSINESS
REGISTERED ARTICLE
No. #5926
INSURED PARCEL
No. ____

PENALTY FOR PRIVATE USE TO AVOID PAYMENT OF POSTAGE, $300

POSTMARK OF DELIVERING OFFICE

SUPERINTENDENT OF LIGHTHOUSES OCT 21 1925 TOMPKINSVILLE N.Y.

AND DATE OF DELIVERY

Return to Superintendent of Lighthouses (NAME OF SENDER)
Street and Number, or Post Office Box, Tompkinsville, N.Y.
Post Office at ____
State ____

Rev. 3-24 o 5—6116

COPY

Fire Island Lt.

Oct.15,1925

To Supt.of Lighthouses

From Norman B. Devine, Keeper,

SUBJECT: Absence of 1st Asst.Keeper.

Dear Sir:-

S. Holm 1st Asst.Keeper, left station Oct. 6, 8 A.M., was to return Oct.7 as I was supposed to go on leave Oct.8th for seven days. He returned Oct.13th 1.00 P.M. with badly injured face left next morning with personal effects etc. He has been drinking for quite a while now, dont think he will be able to do any work for a while. From my experience do not think he can live very long drinking this poison which works fast on men of his age.

He turned keys, books, etc. over to me and is not coming back to station. Have done everything possible to straighten Holm out but cannot go ashore with him etc.

Very respectfully,

Norman B. Devine,

Keeper

FWO-JHG

Norman B. Devine, Keeper,
Fire Island Light Station,
Fire Island, New York

Oct. 13,1925

SUBJECT: Absence of 1st Asst.Keeper Holm.
REFERENCE: Your letter Oct.10,1925.

1. It is noted from your letter of Oct.10,1925 that 1st Asst. Keeper Stephen B. Holm left the station on Tuesday, October 6,1925, at 8 A.M., and that he had not yet returned on Oct.10th. No information is given as to what leave was granted Holm in this instance, and you are requested to advise this office by return mail as to when he was due to return to the station.

J. T. Yates,

Superintendent

By: W. J. Lawton,
Chief Clerk

1925

S Holm

COPY

Fire Island Light

October 10,1925

To Supt. of Lighthouses.

From N. B. Devine, Keeper,

SUBJECT: Absence of 2nd Asst.Keeper

Dear Sir:

S. Holm, 1st Asst.Keeper left station Tuesday Oct.6, 8 A.M., has not returned as yet, Oct.10, 6 P.M. Have not received any news or information as to cause of absence from him etc.

Very respectfully,

Norman B. Devine

Keeper, U. S. L. H. S.

75

FWO-JHG

75
17

Stephen Holm, 1st Asst.Keeper, October 3,1925
Through the Keeper,
Fire Island Light Station,
Fire Island, New York

SUBJECT: Absence from duty without leave.
REFERENCE: Letter from this office Sept.17,1925.

1. Referring to letter from this office dated September 17th, 1925 relative to the matter of your absence from duty without leave from September 2nd to 6th,1925; you are advised that the Department has authorised that deductions be made from your salary for the period from September 2nd to 6th, inclusive, and no salary will therefore be paid you for that period.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

Fire Isld Light
(Station, Depot, or Vessel)

Sept 24

75

Chief Clerk

Voucher Clerk

Sept. 29, 1925

Do not pay Stephen Holm, 1st Asst. Keeper of Fire Island Light Station salary for September 2nd to 6th, inclusive, until matter of absence from duty on those dates, without leave, has been settled.

1st Asst. Supt.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

Fire Isl Light
(Station, ~~Depot, or Vessel~~)

Sept 24, 1925

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

September 26, 1925.

Commissioner of Lighthouses:

The Department has approved the Bureau's recommendation of September 22, 1925, that deductions be made from the salary of Stephen Holm, Keeper at $1260 per annum, for the period from September 2 to September 6, 1925, inclusive, during which period he was absent from duty on unauthorized leave.

By direction of the Secretary:

Acting Chief of Appointment Division.

OCT 1 - 1925

Bureau of Lighthouses, Wash., Copy to 3rd Supt.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE



THIRD DISTRICT

Fire Isl Light
(Station, ~~Depot, or Vessel~~)

Sept 24, 1925

To:- Supt. of Lighthouses
Subject:- Payment of hospital bill.

Dear Sir:-

My letter Aug 19, 1925
The 2nd Ass. Keeper S. Holm payed said
bill as it was ordered by you

Very respectfully
Norman P. Devine
Keeper.

WJL:JK

September 23, 1925.

Keeper,
Fire Island Light Station,
Bayshore, L. I., N. Y.

SUBJECT: Payment of hospital services - Second Asst. Keeper Holm.

REFERENCE: Your letter August 19, 1925.

Please advise this office as to whether or not Holm has as yet paid the Hospital for the services in question.

J. T. YATES.

FWO:JK

VC Ltr. 10/6/25

September 17, 1925.

Stephen Holm, 2nd Asst. Keeper,
Through the Keeper,
Fire Island Light Station,
Bayshore, L. I. N. Y.

SUBJECT: Absence from duty without leave.

REFERENCE: Your letter September 10 in reply to letter of September 9, 1925.

1. Your explanation concerning the matter of your action in going on leave on August 31st with the understanding that you were to return to duty on the evening of September 1st, and failing to return to duty until September 7th has been noted and you are advised that said explanation that your absence was due to trouble in your family is not satisfactory. As you are well aware from previous experience reliability is an essential qualification of light keepers and assistant keepers, and absence from duty without leave or proper authority cannot be tolerated.

2. You are hereby reprimanded for your action in remaining absent from duty without leave as referred to above, and advised that a repetition will result in action being taken with the view of your separation from the service.

3. You will be advised later concerning the matter of salary for the period of unauthorized absence from September 2nd to September 6th, inclusive.

J. T. YATES

- -

FWO:JK

Office Superintendent of Lighthouses,
Staten Island, N.Y., September 17,1925.

Copy forwarded to Commissioner:-

1. Further report will be submitted concerning this employee after the expiration of six months.

2. Mr. Holm has been employed as 2nd Assistant Keeper at Fire Island Light Station since April 15, 1925, and was previously employed as Assistant Keeper and Keeper in this district from September 28, 1920 to October 15, 1924, when he resigned. During the period of his service he has heretofore had a good

record, and the Keeper of Fire Island Light Station now reports him to be a good mechanic and an efficient and willing worker. It is therefore considered that a reprimand is sufficient in this instance and recommendation has been made in another letter that he is considered qualified for absolute appointment.

2. It is recommended, however, that he be not paid salary for the period September 2nd to September 6th, inclusive, 1925.

J. T. YATES.

9-16-25

Memo for 1st

Re conditions at Fire Island Lt Sta

While inspecting station on Sept 15./25 I asked the keeper for particulars of second assistant Holm's condition on the two occasions when he over stayed his leave.

Keeper Devine replied that on the first occasion Holme returned with broken ribs and on the second occasion he was afflicted with a bad case of piles.

Keeper Devines principal grievance was that Holm's neglect to return when his leave was up frustrated the plans for 7 days leave for which he had prepared and which he was obliged to abandon on account of Holm being unable to perform his duties for several days following his return.

Keeper Devine further stated that he considers Holm to be a good man to have on the station as he is a good mechaine an efficint and willing worker and of a harmonious disposition and in regard to his recommendation as to Holm's probationary period he wishes that to stand.

Regarding the cause of Holm's delay in returning Keeper Devine says that Mrs Holm is concerned in a boarding house which she formerly run and which she sold out to parties who were unable to meet the payments when due causing Mrs Holm to resume the management of the houses until she finds a customer for same.

and it was matters connected with the property that caused Holm to over stay his leave.

Incidentally while I was talking with Holm in his quarters I asked after Mrs Holm and was informed that she was in New York trying to dispose of some property on completion of this business she would join him at Fire Island.

O. C. Luther

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
SEP 14 1925
RECEIVED
STATEN ISLAND, N.Y.

75

THIRD DISTRICT

Fire Isl Light
(Station, Depot, or Vessel)

Sept 11, 1925

To:- Supt. of Lighthouses
From:- Norman B. Devine Keeper
Subject:- My letter Sept 8. last para.

Dear Sir:-

Explanation as to the meaning "not in such a good condition for duty", knowing the condition of said man on his return in July He looked about the same this time. He was unable to light up for two nights after his present return, and was only able to attend the light with assistance until Sunrise. Since his return has only stood one complete watch Sept 10. satisfactory. He had trouble with bowels "Piles" I guess, gave him medicine for same Hoping this covers everything I remain

Very respectful
Norman B. Devine
Keeper.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
SEP 14 1925
RECEIVED
TOMPKINSVILLE, N.Y.

75

THIRD DISTRICT

Fire Isl. Light
(Station, Depot, or Vessel)

Sept 10, 1925

To:- Supt of Lighthouses
From:- Norman B. Devine Keeper
Subject:- Absences of 2nd Ass. Keeper S. Holm.

Dear Sir:-

My letter sent to you Sept 3. last para. stated that three times said person did not return was incorrect. He returned not upon the time agreed upon twice. My letter of Sept 3 explaining one case, the other was in July. He was supposed to return July 17. did not. As he said he would be back I took my regular night off (ashore) thus there was only 1st Ass. on watch that night, which is not regulation.

Due to the fact of 1st Ass. leaving shortly, and myself unable, to take leave, as you gave me permission having made plans etc, I am at present in not the best of health I remain

Very respectfully
Norman B. Devine

FWO:JK

September 10, 1925.

Norman B. Devine, Keeper,
Fire Island Light Station,
Bayshore, L. I. N. Y.

SUBJECT: Second Assistant Keeper Holm.

REFERENCE: Your letter September 8.

It is noted that Second Assistant Keeper Holm returned to duty on September 7. You are requested to submit explanation in reference to your statement "not in such a good condition for duty." When you have occasion to submit report or comment in reference to the services or conduct of assistant keepers you are directed to see to it that the full facts are plainly and specifically stated and not commented on in the form of insinuations.

J. T. YATES,

Superintendent.

By: W. J. LAWTON,
Chief Clerk.

FWO:JK

September 9, 1925.

Keeper,
Fire Island Light Station,
Bayshore, L. I. N. Y.

SUBJECT: Absence of Second Assistant Keeper Holm.

REFERENCE: Your letter September 3, 1925.

It is noted in the last paragraph of your letter that you state the case in question was the third time that Holm did not return at the time agreed upon. You are directed to furnish this office definite information as to the other two similar occasions when he did not return at the proper time.

For and in the absence of the Superintendent,

F. W. OCKENFELS,

1st Asst. Superintendent.

75

FWO:JK

REGISTERED MAIL
RECEIPT REQUESTED.

September 9, 1925.

Stephen Holm, 2nd Asst. Keeper,
Through the Keeper,
Fire Island Light Station,
Bayshore, L. I. N. Y.

SUBJECT: Charges.

1. You are hereby charged with absence from duty without leave, in that you left Fire Island Light Station at 6:30 A.M., August 31, 1925, with the understanding that you were to return to the station Tuesday evening, September 1, 1925, whereas you had not yet returned to duty up to midnight, September 3, 1925.

2: You are directed to submit to this office any statement you may desire to make through official channels within three days from receipt of this letter. Any statement made must be couched in temperate language, free from countercharges and confined to the point at issue. If you desire to make no statements you will so state in writing.

For and in the absence of the Superintendent,

F. W. OCKERELS.

Asst. Superintendent.

Post Office Department
OFFICIAL BUSINESS
REGISTERED ARTICLE
No. 44919.
INSURED PARCEL
No.

PENALTY FOR PRIVATE USE TO AVOID PAYMENT OF POSTAGE, $300

BAYSHORE SEP 10 5 PM 1925 N.Y.

POSTMARK OF DELIVERING OFFICE

AND DATE OF DELIVERY

Return to Superintendent of Lighthouses,
Tompkinsville, N.Y.
Street and Number, or Post Office Box,
Post Office at STATEN ISLAND, N.Y.
State

Rev. 3-24 c5—6116

FWO:JK

REGISTERED MAIL
RECEIPT REQUESTED.

September 9, 1925.

Stephen Holm, 2nd Asst. Keeper,
Through the Keeper,
Fire Island Light Station,
Bayshore, L. I. N. Y.

SUBJECT: Charges.

1. You are hereby charged with absence from duty without leave, in that you left Fire Island Light Station at 6:30 A.M., August 31, 1925, with the understanding that you were to return to the station Tuesday evening, September 1, 1925, whereas you had not yet returned to duty up to midnight, September 3, 1925.

2: You are directed to submit to this office any statement you may desire to make through official channels within three days from receipt of this letter. Any statement made must be couched in temperate language, free from countercharges and confined to the point at issue. If you desire to make no statements you will so state in writing.

For and in the absence of the Superintendent.

S. W. OCKENFELS.

1st Asst. Superintendent.

(POSTMARK OF)

For Registered Article No. 44919

Mailed at the Post Office indicated in Postmark

15 cents Class postage

Postal employee will place his *initials* in space below, to indicate indorsement, etc.

In person / or order — Return receipt demanded / Spl. Del'y

STATEN ISLAND, N.Y. SEP 9 1925 REGISTERED

(MAILING OFFICE)

POSTMASTER, per

A record of registered mail is kept at the post office, but the sender should write the name and address on back hereof as an identification. Preserve and submit this receipt in case of application for indemnity.

Fees and Indemnity.—Domestic letters and sealed parcels indemnified for $50 or less, $100, 20 cents; domestic second-class ... indemnified, ... countries, ... the year ... 1922 ... over $50 and not in excess of $25, 10 cents; articles addressed to ... domestic third-class, indemnified up to $25, 10 cents. Claims must be filed with postmaster ... class or indemnity, 10 cents.

RETURN RECEIPT

...cle, the original

...Light

Keeper

Fire Island Light

Bayshore, L.I.

...OF LIGHT HOUSES
SEP 10 1925
RECEIVED
...TOMPKINS...

65—6116

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

75

SUPERINTENDENT OF LIGHTHOUSES
SEP 9 1925
RECEIVED
TOMPKINSVILLE, N.Y.

THIRD DISTRICT

Fire Isl Lt.
(Station, ~~Depot, or Vessel~~)

Sept 8, 1925

To:- Supt of Lighthouses
From:- Norman B. Devoe Kr.
Subject:- 2nd Ass. Keeper return

Dear Sir:-

The 2nd Ass. K.S. Holm returned yesterday Sept 7. 6 P.M. not in such a good condition for duty.

Respectfully
Norman B. Devoe
Keeper

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1926

9-78
29

SUPERINTENDENT OF LIGHTHOUSES
SEP 7
1925
RECEIVED
TOMPKINSVILLE, N.Y.

1851

25-17

THIRD DISTRICT

Fire Isl Light 10-8
(Station, ~~Depot, or Vessel~~)

Sept 3, 1925

To:- Supt of Lighthouses
From:- Norman B. Devrie Keeper
Subject:- Absence of 2nd Ass Keeper S Steyder Holm.

Dear Sir:-

S Holm left station Monday Aug 31-6:30 A.M. saying he would be back Tue Eve. has at this date Sept 3 (Midnight) failed to return

This is the third time he has not returned on time that was agreed upon etc. It is impossible to operate this station in a first-class manner under these conditions, awaiting your orders I remain,

Very respectfully
Norman B. Devrie
Keeper.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

WJL:JK

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES N.Y.
SEP 5 1925 RECEIVED
TOMPKINSVILLE

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

September 2, 1925.

Keeper,
Fire Island Light Station,
Bayshore, L. I., N. Y.

SUBJECT: Hospital services rendered Stephen Holm, 2nd Assistant Keeper.

REFERENCE: Letter from this office August 13, 1925, copy attached.

You are requested to submit the explanation called for in the attached letter without further delay.

J. A. Gallo
in
Fire-Isl. L. H.
Sept 3, 1925

To:- Supt of Lighthouses
From:- N. B. Dennis Keeper
Dear Sir:-

I sent to you a letter answering ~~the~~ fully your letter of Aug 13 refering to Hospital Bill of 2nd Ass Keeper Holm etc. Same must be in office or was lost.

Respectfully
Norman B. Dennis
Keeper

held for results of action and then if paid

WJL:JK

September 2, 1925.

Keeper,
Fire Island Light Station,
Bayshore, L. I., N. Y.

SUBJECT: Hospital services rendered Stephen Holm, 2nd Assistant Keeper.

REFERENCE: Letter from this office August 13, 1925, copy attached.

You are requested to submit the explanation called for in the attached letter without further delay.

J. T. YATES.

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

WJL-JHG

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT.

Staten Island, N.Y., Aug. 24, 1925 19
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, Stephen Holm

Position, Keeper

Location, Fire Island Lt.Sta., N.Y.

Effective Sept.16,1925

Legal residence, New York

Salary, $1260 p.a. (Pay range $1080 to $1320 p.a.

Appropriation, Salaries, Keepers of Lighthouses

{ ~~the actual date of entrance on duty,~~ or
{ as soon thereafter as he enters on duty.

Former position, Keeper

Location, Fire Island Lt.Sta., N.Y.

Former salary, $1200 p.a.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Hugo R. Carlson Services terminated, Sept.15,1925

Reason, Transferred (Salary $1320 p.a.)

Members of family in Government Service,

Date of birth,

Remarks: Mr.Holm entered the service on April 25,1925 as 2nd Asst. Keeper of Fire Island Lt.Sta., and his promotion is recommended as he is the only employee in his grade at that station, and the vacancy to which promotion is proposed could not be foreseen at the time he was appointed. No other employee of District desired transfer to this position.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

J. T. Yates

Secretary, *Civil Service District.*

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

WJL-JHG

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

Commissioner of Lighthouses. August 24,1925

SUBJECT: Promotion of Stephen Holm from 2AK to 1AK of Fire Is.Lt.Sta.

REFERENCE: Form 73 of this date.

1. Referring to Form 73 forwarded to the Bureau to-day recommending the promotion of Stephen Holm from the position of 2nd Assistant Keeper of Fire Island Light Station to the position of 1st Assistant Keeper of the same station, with pay at the rate of $1260 per annum, effective September 16,1925; the Bureau is advised that the pay range of the position of 1st Assistant Keeper of Fire Island Light Station is $1080 to $1320 per annum, and of the 2nd Assistant Keeper of the same station from $1020 to $1260 per annum. The pay of the present 1st assistant keeper is $1320 per annum, and of the 2nd Assistant Keeper (Mr.Holm) $1200 per annum. The understanding of this office is that promotions should be at the minimum of the range to which promoted, but to follow this procedure in Mr.Holm's case would result in a reduction in his pay from $1200 to $1080 per annum. It is therefore recommended that his rate of pay as 1st Assistant Keeper be $1260 per annum, which corresponds to the step occupied in the range of the position from which Mr.Holm is promoted and is an increase of $60 per annum over his present pay.

Acting Chief of Appointment Division.

J. T. Yates

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

LIGHTHOUSES
1925 AUG 1 AM 10 12

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 27, 1925.

Mr. Stephen Holm,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1200 per annum to $ 1260 per annum, effective September 15, 1925, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Acting Chief of Appointment Division.

11—8074

WJL-JHG

Sept. 3, 1925

Stephen Holm, 2nd Asst. Keeper,
Through the Keeper,
Fire Island Light Station,
Fire Island, N. Y.

SUBJECT: Promotion.

1. Transmitted herewith is Department letter dated Aug. 27, 1925 promoting you to the position of 1st Assistant Keeper of Fire Island Light Station, and in accordance therewith you are hereby directed to enter on duty in that position of September 16, 1925.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

WJL-JHG

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N.Y., Aug. 24, 1925 19
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, Stephen Holm

Legal residence, New York

Position, Keeper

Salary, $1260 p.a. (pay range $1080 to $1320 p.a.

Location, Fire Island Lt.Sta.,N.Y.

Appropriation, Salaries, Keepers of Lighthouses

Effective Sept.16,1925 {~~the actual date of entrance on duty;~~ or as soon thereafter as he enters on duty.

Former position, Keeper

Former salary, $1200 p.a.

Location, Fire Island Lt.Sta.,N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Hugo R. Carlson Services terminated, Sept.15,1925

Reason, Transferred (Salary $1320 p.a.)

Members of family in Government Service,

Date of birth,

Remarks: Mr.Holm entered the service on April 25,1925 as 2nd Asst. Keeper of Fire Island Lt.Sta., and his promotion is recommended as he is the only employee in his grade at that station, and the vacancy to which promotion is proposed could not be foreseen at the time he was appointed. No other employee of District desired transfer to this position.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

J. T. Yates

Secretary, *Civil Service District.*

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

VC 8/31/25

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
SEP 8 1925
RECEIVED
TOMPKINSVILLE, N.Y.

THIRD DISTRICT

Fire Isld Light
(Station, ~~Depot, or Vessel~~)

Aug 19, 1925

To:- Supt. of Lighthouses
From:- Norman B. Devine Keeper
Subject:- Hospital Bill of 2nd Ass. Keeper Holm

Dear Sir:-

As the 2nd Ass. Kpr. was so ill at that time he could not be sent to U. S. Public Health & Hosp. without or at such an expence to be greater in amount than his present bill. He was so weak that it took four men to carry him did not keep anything in stomach from July 16 to 24. There was no one (his family etc.) to nurse, here to look after him either. Had to change watches to take him ashore myself did not get back until 10 P.M.

Although I was not sure in such a case though same would come under "Circular Letter #251 Para. 6. Feb 21, 1921. (W.L.S. 88). "Injuries to Employes" in line of duty etc."

Holm was injured while on shore liberty as I informed you at that time.

As I figured this case as close as possible for all concerned and the circumstances we were thus placed, I am

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE



THIRD DISTRICT

Fire Isl. Light
(Station, ~~Depot, or Vessel~~)

Aug 19, 1925

very sorry if I made a mistake in this affair so as to cause you any trouble or inconvience etc. The 2nd Ass't is making arrangements to pay this bill, hoping this terminate this case I remain,

Very respectfully,
Norman D. Devine
Keeper Helke.

WJL:JK

August 17, 1925.

Southside Hospital,
Montauk Highway,
Bay Shore, N. Y.

SUBJECT: Services rendered Stephen Holm, Second Asst. Keeper, Fire Island Light Station.

REFERENCE: Your letter August 8, 1925.

Sirs:-

Bill submitted by you has been forwarded to Stephen Holm for payment.

Respectfully,

J. T. YATES.

Superintendent.

FWO:JK

August 13, 1

Keeper,
Fire Island Light Station,
Bayshore, L. I., N. Y.

SUBJECT: Hospital Services rendered Stephen Holm, 2nd Assistant Keeper.

Enclosed herewith is copy of letter dated August 8, 1925, together with bill of July 29, received from the Southside Hospital, Bayshore, N. Y., concerning services rendered to Assistant Keeper Holm in which it is stated that Mr. Holm was admitted to the Hospital at your request and also that you directed the Hospital to send the bill to this office. As the Southside Hospital is not a designated public Health Service hospital where Government employees entitled to same may receive treatment required without cost, and as Fire Island, as well as all other light stations, have heretofore been furnished a list of public Health Service hospitals and stations where free treatment may be obtained, your explanation is requested as to your authority in directing that the Hospital bill referred to be forwarded to this office. The bill referred to is being forwarded with another letter to Assistant Keeper Holm for payment.

J. T. YATES.

(COPY) JK

FWO:JK



August 13, 1925.

Keeper,
Fire Island Light Station,
Bayshore, L. I.,

SUBJECT: Hospital Services rendered Stephen Holm, 2nd Assistant Keeper.

Enclosed herewith is copy of letter dated August 8, 1925, together with bill of July 29, received from the Southside, Hospital, Bayshore, N. Y., concerning services rendered to Assistant Keeper Holm in which it is stated that Mr. Holm was admitted to the Hospital at your request and also that you directed the Hospital to send the bill to this office. As the Southside Hospital is not a designated Public Health Service hospital where Government employees entitled to same may receive treatment required without cost, and as Fire Island, as well as all other light stations, have heretofore been furnished a list of Public Health Service hospitals and stations where free treatment may be obtained, your explanation is requested as to your authority in directing that the Hospital bill referred to be forwarded to this office. The bill referred to is being forwarded with another letter to Assistant Keeper Holm for payment.

J. T. YATES.

FWO:JK

August 13, 1925.

Stephen Holm, 2nd Asst. Keeper,
Through Keeper,
Fire Island Light Station,
Bayshore, L. I., N. Y.

SUBJECT: Hospital Treatment at Southside Hospital.

Enclosed is bill dated July 29, 1925, in the amount of $16.00, submitted by the Southside Hospital for treatment furnished you from July 24 to July 28. As the Southside Hospital is not a designated public Health Service hospital where free treatment may be obtained by keepers entitled to same, it will be necessary for you to arrange to pay the bill in person.

J. T. YATES.

TELEPHONE BAYSHORE 1272
" 1271

Southside Hospital

MONTAUK HIGHWAY
BAY SHORE, N. Y.

SUPERINTENDENT OF LIGHTHOUSES
AUG 11 1925
RECEIVED
TOMPKINSVILLE N.Y.

August 8, 1925

Superintendent of Lighthouses,
Staten Island, N. Y.

Dear Sir:

In reply to your letter of August 3, with reference to our bill for services rendered to Stephen Holm.

This patient was brought to the hospital by Mr. Norman B. Devine of the Fire Island Lighthouse and he requested that we admit him, and at the same time, directed us to send the bill to you. Of course, we presumed that he had the authority to do this.

The patient, also, informed us that the bill would be paid by you, and this being the case, we feel that it would be a difficult matter for us to collect the bill from him, as, having left the hospital, we cannot get in touch with him easily.

If you still feel that the Public Health Service will not honor this bill, may we request that you forward it to Stephen Holm, with instructions to settle the account at once.

Yours very truly,

Katherine W Collier

Superintendent

KWC:EP

WJL:JK

August 3, 1925.

Superintendent,
Southside Hospital,
Bay Shore, L. I., N. Y.

SUBJECT: Bill for services rendered to Stephen Holm.

REFERENCE: Your letter July 29, 1925.

Sir:-

Bill submitted with your letter is returned herewith as the services rendered to Stephen Holm were not authorized by this office. All bills for medical services rendered to keepers of the Lighthouse Service where treatment is furnished at regular authorized hospitals or relief stations are paid by the Public Health Service. As the Southside Hospital is not one of the authorized hospitals of the Public Health Service it is doubtful whether the Public Health Service will honor this bill and it will be necessary to collect it from Stephen Holm.

Respectfully,

J. T. YATES.

Superintendent.

TELEPHONE BAYSHORE 1272

Southside Hospital

MONTAUK HIGHWAY
BAY SHORE, N. Y.

July 29, 1925



The Superintendent of Lighthouse,
Staten Island, N. Y.

Dear Sir:

We have been requested to send the enclosed bill to you. Will you please give it your prompt attention.

Yours very truly,

Katherine W Collen

Superintendent

KWC:EP

FWO:JK

July 28, 1925.

Keeper,
Fire Island Light Station,
Bay Shore, L. I. N. Y.

SUBJECT: Injury of Assistant Keeper, Stephen Holm.

REFERENCE: Your letter of July 23d.

Advise this office, if possible, as to how long Mr. Holm expects to be incapacitated for duty; also, see that Mr. Holm makes application on the proper form for such leave of absence as his condition may require.

For and in the absence of the Superintendent,

F. W. DOHMEIER,

1st Asst. Superintendent.

Rec'd 8/4 for 9d July 18 to July 27
State sick & duty 28th 7/27

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE



THIRD DISTRICT

Fire Isl Light
(Station, ~~Depot, or Vessel~~)

July 25, 1925

Had local doctor to see Holm said he had three ribs broken, as he has no one here to nurse him, and has continually vomited every thing we gave him to eat we all, and himself thought he would be better in hospital so took him ashore last night he is now in "South Side Hospital" "Bayshore, L. I."

Very respectfully
C. B. Devoe
Keeper

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
JUL 27 1925
RECEIVED
STATEN ISLAND, N.Y.

VC 8/27/25
1st

THIRD DISTRICT

Fire Isl Light 9-2
(Station, Depot, or Vessel)
15

July 23, 1925

To:- Supt. of Lighthouses
From:- Norman B. Levine Keeper
Subject:- Illness of 2nd Asst Keeper.

Dear Sir:-

Stephen Holm 2nd Asst. Keeper having left on his regular liberty July 16 3 P.M. returned July 20 at 7:30 P.M. While away was run over starting an automobile. He stood one watch, but has been in bed since he is not able to move now so I am going to send him to doctor this afternoon.

I remain,
Very respectfully
Norman B. Levine
Keeper

Now in Hospital

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Backsoper

VC 0884/25

SUPERINTENDENT OF LIGHTHOUSES AUG 4 1925 RECEIVED COMMR'S OFFICE N.Y.

REQUEST

Fire Island (Station.) July 9, 1925

LIGHTHOUSE INSPECTOR, 3rd DISTRICT:

I respectfully request that I be granted 9 days of ~~shore liberty~~ Sick or leave, from July 18 to July 27, inclusive, 1925 I have had none days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

(Name.) (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.) (City.) (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Norman B. Levrie
Keeper in charge.

Stephen Holm
(Applicant's signature.)

2nd asst. Keeper
(Title.)

AUTHORITY

OFFICE OF INSPECTOR, 3rd DISTRICT, Aug. 4, 1925, 191

The above application for shore liberty or leave is hereby approved for nine days, from 2 P.M. July 18th to 2 P.M. July 27th, inclusive, 1925.

Substitute need not be furnished during this absence.
(Insert "need" or "need not.")

J. T. Yates

Inspector ~~XXXXXX~~ Supt. 3rd *Lighthouse District.*

FINAL REPORT

Absence begun: At 3 o'c P.M. July 18, 1925
(State nearest hour)

Returned to duty: At 2 o'c P.M. July 27, 1925
(State nearest hour)

Period of absence: Nine days.

Period charged: days.

Certified correct and forwarded.

Norman B. Levrie
Keeper in charge.

Stephen Holm
(Applicant's signature.)

2nd asst Keeper
(Title.)

11—882

FWC-JHG 75 Stephen Holm 7

Secretary, 2nd C. S. District,
Custom House,
New York, N. Y.

June 19,1925

SUBJECT: Physical examination of keepers.
REFERENCE: Letter from this office June 16,1925.

1. Forms 206, Record of Physical Examination of Keepers Robert B. Mason and Stephen Holm, forwarded to you for your files with letter from this office dated June 16,1925, which were returned to this office by you, evidently in error, are returned herewith.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

FWO-JHG

Secretary, 2nd Civil Service Dist.,
Custom House,
New York, N. Y.

June 16,1925

SUBJECT: Physical Examination of Keepers by U.S.P.H.S.

1. Enclosed herewith are copies of Form 206 "Record of Physical Examination of Light Keeper or Assistant Light Keeper", of Robert B. Mason, Assistant Keeper of Governors Island Light Station, and Stephen Holm, 2nd Assistant Keeper of Fire Island Light Station, which are forwarded for your files in lieu of Form 2413, which is in accordance with arrangements made with the United States Civil Service Commission by the Bureau of Lighthouses.

2. For your information there is enclosed copy of Bureau of Lighthouses' Circular Letter No.514, dated May 16,1925, which pertains to this matter.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

FWO-JHG

Stephen Holm, 2nd Asst.Keeper, June 16,1925
Through the Keeper,
Fire Island Light Station,
Fire Island, N. Y.

SUBJECT: Record of Physical Examination.

1. Form 206 - record of your physical examination - is returned herewith, a copy of same having been made for the files of this office.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

CROSS - REFERENCE SHEET

Cross-file UNIT Civilian Employees Number 75

Letter from Yates

Date June 16, 1925

Subject Stephen Holm - 2nd Ass't Keeper Fire Island Lt. Station.

Answering an inquiry from the Keeper of Fire Island Lt. Sta. regarding an increase in pay according to a new scale of rate of pay.

Original filed under

Unit Civilian Employees Number 75

Devins, Norman B.

3691

75

WJL.AJM

May 8th, 1925.

Stephen Holm,
2nd Asst. Keeper,
Thru Keeper
Fire Island Light Station,
Fire Island, N.Y.

SUBJECT: Pay

REFERENCE: Your inquiry dated May 7th, 1925.

Check #73244 in the amount of $45.33 received as stated in inquiry referred to above is the correct amount due, based on period employed, April 15th to 30th, 1925, inclusive, or 16 days at $1020. per annum.

J. T. Yates,
Superintendent.

By: W. J. Lawton,
Chief Clerk.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

SUPERINTENDENT OF LIGHTHOUSES
MAY 8
RECEIVED
STATEN ISLAND, N.Y.

VC - I com about the
66- Le letter attach
B 5/8/-5 OK - upon attendance copy

Fire Island
(Station, ~~Depot, or Vessel~~)

May 7th, 1925

From Stephen Holm 2nd asst. Keeper
Through the Keeper

To: Superintendent of Lighthouses 3rd Dist.

Subject: Pay.

I hereby inform your office that I report for duty at Fire Island Light Station on the april 15th 1925.
I received Pay check (#732441) for $45.33 which is not correct

Stephen Holm 2nd asst. Keeper

Through the Keeper
Norman P. Devine
Usha.

CFG

DEPARTMENT OF COMMERCE
Lighthouse Service

Office of Superintendent,
Third Lighthouse District
Staten Island, New York.

Stephen Holm, 2nd Asst.Keeper,
Through the Keeper,
Fire Island Lt.Sta.

April 25,1925

Enclosed is Form 206 "Record of Physical Examination of Light Keeper or Assistant Light Keeper," addressed to the U.S. Public Health Service, requesting that you be given a physical examination, for the purpose of determining whether or not you are entitled to medical relief without charge at hospitals and other stations of the Public Health Service, pursuant to the Act of Congress, approved August 28,1916. A copy of the provision contained in Said Act is quoted in District Circular Letter No. 187, dated May 21,1917.

Under the terms thereof it will be necessary for you to submit to said examination and be found phtsically qualified before you will be entitled to the benefits provided for by the Act of August 29,1916. As said benefits will be solely to your personal advantageit is to your interest to give this matter attention at the earliest opportunity.

After you have been given a physical examination by the medical officer designated on attached Form 206, said Form 206 will be returned to you by the medical officer. You will then send it to this office so that it may be recorded, after which it will be returned to you. The original copy of Form 206 will then be your property, and you are directed to preserve it and keep it in your posession for future reference.

The Assistant Keeper is to sign Form 206 where marked "A" and the keeper to sign where marked "B".

J. T. YATES

Superintendent.

Form 206 FILE No. S

RECORD OF PHYSICAL EXAMINATION OF LIGHT KEEPER OR ASSISTANT LIGHT KEEPER

IN CONNECTION WITH MEDICAL RELIEF BY THE PUBLIC HEALTH SERVICE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWO-JHG

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

PLACE, Staten Island, N. Y.

DATE, April 25, 1925, 19

To the MEDICAL OFFICER IN CHARGE,
U. S. Public Health Service,
Barge office, Whitehall St.,
New York, N. Y.

SIR:

Please examine Stephen Holm, 2nd Asst.Keeper, Fire Island Light Station

nativity, Finland; age, 43; height, 5 feet, 7½ inches;

weight, 168 pounds; color of hair, Brown; color of eyes, Blue

distinguishing marks, Scar on little finger of left hand.

as to eyesight, hearing, and physical condition.

When the examination has been completed the findings should be recorded on this blank and the blank returned to the applicant.

Respectfully,

Sgd.) J.T. Yates
J.T. YATES
Superintendent of Lighthouses.

A A

(Signature of applicant:) (Sgd.) Stephen B. Holm

(To be signed in the presence of the officer issuing this blank or witnessed by a designated employee of the Lighthouse Service.)

B
Witnessed by Norman B. Devine Keeper, Fire Is.Lt.Sta.

U. S. PUBLIC HEALTH SERVICE

PLACE, New York, N. Y.

DATE, June 8, 1925, 19

To SUPERINTENDENT OF LIGHTHOUSES.

SIR: This certifies that I have this day examined the eyesight, hearing, and physical condition of Stephen Holm, and find him physically {~~disqualified~~ / qualified*} in accordance with rules approved by the Secretary of the Treasury and the Secretary of Commerce, respecting the treatment by the Public Health Service of light keepers and assistant light keepers of the Lighthouse Service pursuant to the Act of Congress approved August 28, 1916.

He is disqualified for the reasons shown on page 3.

(Sgd.) D.J. Dolan

A.C. *Surgeon, U. S. Public Health Service.*

---

* If qualified, strike out the word "disqualified" and the paragraph following. 11—5999

REPORT OF PHYSICAL EXAMINATION

U. S. PUBLIC HEALTH SERVICE

PLACE, New York, N. Y.

DATE, June 8, 1925, 19

Name of applicant, Stephen Holm

Eyes: Color, blue; exophthalmus, no

chronic inflammation, no; other abnormality, none

Eyelids: Ptosis, negative; condition of conjunctiva on eversion, normal

other conditions, negative

Eyesight:

Vision of right eye, without glasses, R. 20/30; with glasses,

Vision of left eye, without glasses, L?20/30; with glasses,

Is applicant partially or wholly color-blind? no

If color-blind, state which color he confuses none

Were candidate's eyes tested with lantern, woolen skeins, or both? woolen skeins

Ears:

Abnormalities, none; shape, normal

Position, normal; condition of drums negative

Evidence of mastoid disease,

Hearing: (When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard: Right ear, 30 feet; left ear, 30 feet.

Distance whispered speech can be heard: Right ear, 15 feet; left ear, 15 feet.

Lungs: negative

Heart: negative

Defects noted which, in the opinion of the medical examiner, will not materially interfere with the discharge of the duties of light keeper or assistant light keeper:

11—5999

Reasons for certification of disqualification: .....

SEAL

U. S. P. H. S.

PLACE FOR SEAL OF THE U. S. PUBLIC HEALTH SERVICE.

(Signature of applicant:) (Sgd.) Stephen Holm

(To be signed in the presence of the medical examiner.)

11—5999

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
APR 25 1925
RECEIVED

4201

JHG 15 2c 4/17/25

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

April 20, 1925

Norman B. Devine, Keeper,
Fire Island Lt. Sta.,
Fire Island, N.Y.

1. Furnish the information called for below in regard to Assistant Keeper Stephen Holm and return this sheet to this office.

2. Be careful to see that the information given is accurate.

Born in (Country or State) Finland
Age 43
Height 5 feet 7½ inches
Weight 168 pounds
Color of hair Brown
Color of eyes Blue
Distinguishing marks Scar on little finger left hand

J. T. YATES,
Superintendent.

x - x - x - x - x - x - x - x - x - x - x - x - x - x - x - x -

1. Returned to Superintendent, the information required having been inserted above.

Norman B. Devine
Keeper.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

(13) Fire-Isl
(Station, ~~Depot, or Vessel~~)

April 15, 1925

To:- Supt. of Lighthouses
Staten Isl. N.Y.

From:- Norman B. Devine Keeper Fire-Isl. L.S.

Subject:- Arrival of Stephen Holm 2nd Ass. Keeper

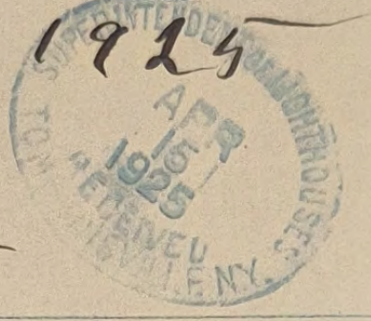
Dear Sir.

The above named man arrived this day at 4 P.M. at station for duty as 2nd Ass. Keeper. Remain,

Very respectfully,
Norman B. Devine
Keeper Valhe

EOD April 15-1925
Cert. 4/27/25

New York
april 14, 1925



To Superintendent
of Lighthouses 3rd District

Reference: to letter from
you office april 13, 1925

I will report for duty
at Fire Island Light
Station april 15, 1925

Stephen Hahn
53 E. 123 Street
New York
N. Y.

FWO-JHG

Stephen Holm,
53 East 123rd Street,
New York, N. Y.

April 13,1925

SUBJECT: Position of 2nd Asst.Keeper of Fire Island Lt.Sta.
REFERENCE: Letter from this office April 8,1925.

1. You are advised you have been appointed to the position of 2nd Assistant Keeper of Fire Island Light Station, and in accordance therewith are hereby directed to report for duty at that station on April 13,1925, or the earliest practicable date thereafter. Transportation charges will be at your own expense. Show this letter to the Keeper, which will be his authority for assigning you to duty. The name and address of the keeper is Norman B. Devine, Fire Island,N.Y. Acknowledge receipt of this letter and state on what date you will report for duty.

J. T. YATES
Superintendent

By: W. J. Lawton,
Chief Clerk

- -

1. Copy forwarded for his information to the keeper of Fire Island Light Station. Report to this office promptly by letter the date on which Holm reports for duty as 2nd Asst.Keeper.

J. T. YATES
Superintendent

By: W. J. Lawton,
Chief Clerk

Dup
Rec 3 Lo 11 Wash. 24-11-25

Rhode Island Rental Tel.
Cor

Rec'd appt. Hahn
approved - Putnam

CONFIRMATION to 3rd: - - - - - - - -

Commissioner of Lighthouses

Commissioner of Lighthouses.

DUPLICATE OF TELEGRAM TELEPHONED
Received by
Time 5.07 P.M.

POSTAL TELEGRAPH-COMMERCIAL CABLES

CLARENCE H. MACKAY, PRESIDENT

TELEGRAM

Washington D C APR 11 1925

Lighthouse Superintendent Saint George New York

SUPERINTENDENT OF LIGHTHOUSES APR 18 1925 RECEIVED

1c N.Y. XD
DC WAHINGTON, D.C.

Probationary appointment Holm approved

LIGHTHOUSE SUPT.
ST. GEORGE, S.I.

Putnam

CONFIRMATION to 3rd: - - - - - - - - -

Commissioner of Lighthouses

Commissioner of Lighthouses.

DUPLICATE OF TELEGRAM TELEPHONED
Received by
Time 507 P.M.



lo N.Y. XD BO 4 GOV'T 4 21 P.M.
DC WAHINGTON, D.C. 11th

QUARANTINE ROSE BANK, S. I.
ST. GEORGE, 71

SUPERINTENDENT OF LIGHTHOUSES
APR 13 1925
RECEIVED
TOMPKINSVILLE N.Y.

LIGHTHOUSE SUPT.
ST. GEORGE, S.I.

(ST.GEO.53)

PROBATIONARY APPOINTMENT HOLM APPROVED.

PUTNAM.

DUPLICATE OF TELEGRAM TELEPHONED
Received by
Time 5 07 P.M.

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

CERTIFICATE OF PROBATIONARY APPOINTMENT

LIGHTHOUSES
1925 APR 15 AM 10 21

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

April 11, 1925.

M
r. Stephen Holm,
Through
the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse service at a salary of One Thousand and Twenty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. .....) issued by the Secretary, Second Civil Service District.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

S
3

Appropriation: Such appropriation to which under the provisions of Section 3678 R.S., the duties performed may be properly chargeable.

Vice: Harvey H. Kenyon.

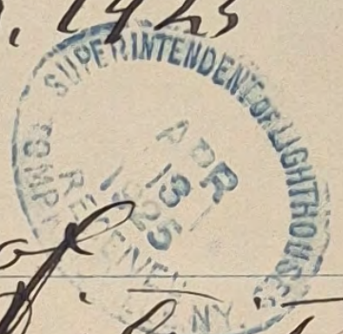
Legal Residence: New York

(See reverse side.)

Form A-14 11—5080

per

New York
April 10. 1925



To. Superintendent of
Lighthouses 3rd District

Subject Reference to letter
April 8. 1925 I will be
ready to take Position
of 2nd Asst. Keeper of
Fire Island Lt Sta.
when orders are sent
to me

Stephen Holm
53 E. 123. Street
New York
N.Y.

FWC-JHG

Stephen Holm,
53 East 123rd Street,
New York, N. Y.

April 8,1925

SUBJECT: Position of 2nd Asst.Keeper of Fire Island Lt.Sta.
REFERENCE: Your letter April 7,1925.

1. Referring to your letter dated April 7,1925 stating you were willing to accept the position of 2nd Assistant Keeper of Fire Island Light Station, New York; you are advised you have today been nominated for appointment to this position, and in accordance therewith are directed to hold yourself in readiness to report for duty as soon as definite orders are sent you. Should you be appointed to this position, your services will probably be required about April 13,1925. Please acknowledge receipt of this letter.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

Form 78

NOMINATION

FWO-JHG

TELEGRAPHIC REPLY IS DESIRED

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N. Y., April 8, 1925
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

(Thr. Sec'y 2nd C. S. Dist.)

Action recommended, probationary appointment.

Name, Stephen Holm

Legal residence, New York

Position, Keeper

Salary, $1020 p.a. *

Location, Fire Island Lt.Sta.,N.Y.

Appropriation, Salaries, Keepers of Lighthouses

Effective April 13,1925 (the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position,

Former salary,

Location,

Rank on eligible list, 1 Rating Keeper Percentage, 92.8, Other eligibles considered:

Charles H. Eldridge---C. Frank H. Peloquin---C.

Previous incumbent, Harvey H.Kenyon Services terminated, April 7,1925

Reason, Services discontinued.

Members of family in Government Service, None.

Date of birth, April 5,1882.

*This amount includes commutation of rations at 45¢ per day payable from the appropriation General Expenses, Lighthouse Service.

Remarks:

No employee of District desired transfer to this position. There are quarters for families of keepers at this station.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19.

J. T. Yates

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

VC 4/27/25

Mess

[1] Strike out the clause which does not apply.

11—2314

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

TELEGRAPHIC REPLY IS DESIRED

MMO-JHC

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N. Y., April 6, 1925
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

(Thr. Sec'y 2nd C. S. Dist.)
Action recommended, probationary appointment.

Name, Stephen Holm

Legal residence, New York

Position, Keeper

Salary, $1020 p.a. *

Location, Pire Island Lt.Sta.,N.Y.

Appropriation, Salaries, Keepers of Lighthouses

Effective April 13,1925 (the actual date of entrance on duty, or
as soon thereafter as he enters on duty.

Former position,

Former salary,

Location,

Rank on eligible list, 1 Rating Keeper Percentage, 92.8 , Other eligibles considered:

Charles H. Eldridge---C. Frank H. Peloquin---C.

Previous incumbent, Harvey H. Kenyon Services terminated, April 7,1925

Reason, Services discontinued.

Members of family in Government Service, None.

Date of birth, April 5,1882. *This amount includes commutation of rations at 45¢ per day payable from the appropriation General Expenses, Lighthouse Service.

Remarks:
No employee of District desired transfer to this position. There are quarters for families of keepers at this station.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

J. T. Yates

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

4/13/25

[1] Strike out the clause which does not apply.

11--2314

FWC-JHG

F. D. Applin, Major, S.C. (C.A.C.)
Signal Corps, U. S. Army,
Camp Alfred Vail,
Oceanport, New Jersey

April 8, 1925

SUBJECT: Voucher of Stephen Holm.
REFERENCE: Your letter April 6, 1925.

1. In reply to your letter of April 6, 1925 in regard to confidential voucher in reference to Stephen Holm who has filed an application in this office for the position of Keeper or Assistant Keeper, you are advised that the home address of Mr. Holm is 53 East 123rd Street, New York.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

RPS E-20-25—5,000

HOLM

SUPERINTENDENT OF LIGHTHOUSES
APR 7 1925
RECEIVED
N.Y.

SIGNAL CORPS, U. S. ARMY
OFFICE OF RADIO LABORATORIES
CAMP ALFRED VAIL

OCEANPORT, N. J.

April 6, 1925.

Superintendent of Lighthouses,
Staten Island - New York.

Dear Sir:

A confidential voucher in reference to Stephen Holm has been received by me. My memory concerning this man is not clear enough at the present time to allow me to give any information of value, and inasmuch as there is some uncertainty as to just who this man is, it is requested that you furnish me his street address so that I can communicate with him. No doubt, after having communicated with this man I would be able to fill out the voucher with some measure of accuracy.

Very truly yours,

F. D. Applin

F. D. APPLIN
Major, S.C. (C.A.C.)
Officer in Charge.

FDA:S

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JRC

LETTER TO ELIGIBLES

It is important that this letter be answered promptly

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DIST.

6

S. Holm.

Staten Island, N. Y., April 7, 1925 19

SIR: You are hereby informed that you are being considered for the position of 2nd Asst. Keeper
(State position, location, and whether station is ashore or afloat.)

of Fire Island Light Station, located on Fire Island, N.Y.

Total Compensation: $ 1020.00 per annum (~~which includes: Salary, $ per annum; bonus, $ per annum; and subsistence, cents per day.~~)

~~**Longevity Pay:** In addition to the above keepers receive $ per annum, after years of continuous service, as longevity pay.~~

Quarters and Fuel: Dwelling quarters are provided for the three keepers at this station.
(State whether or not quarters and fuel are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)

Furniture: Keepers must provide their own furniture except kitchen range.
(State articles of furniture to be furnished by the Government.)

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 26 days per annum may be granted to employees at this station.

This is a letter of inquiry and not an offer of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. F. YATES

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? Yes

If selected, I can report for duty in 2 days from to-day.

Do you wish your name restored to the register at this time? Yes

Are you willing to accept the next appointment offered? Yes

Do you wish your name restored to the register at some future time? If so, give date.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." ---- If yes, state how many ----; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

(Signature) Stephen J Holm

Date April 7, 1925

(Post-office address) 53 E. 123 St. New York N.Y.

U—749

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JHG

Stephen Holm

LETTER TO ELIGIBLES

It is important that this letter be answered promptly

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES 3rd DIST.,

75

Staten Island, N.Y. March 19, 1926 19

SIR: You are hereby informed that you are being considered for the position of 2nd Asst.Keeper
(State position, location, and whether station is ashore or afloat.)

of Fire Island Light Station, located on Fire Island, N.Y.

Total Compensation: $ 1020 per annum (~~which includes: Salary, $ per annum; bonus, $ per annum; and subsistence, cents per day.~~)

~~**Longevity Pay:** In addition to the above keepers receive $ per annum, after years of continuous service, as longevity pay.~~

Quarters and Fuel: Family quarters are provided for the 3 keepers at this station.
(State whether or not quarters and fuel are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)

Furniture: Keepers must provide their own furniture except kitchen range.
(State articles of furniture to be furnished by the Government.)

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 96 days per annum may be granted to employees at this station.

This is a letter of inquiry and not an offer of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?.....

If selected, I can report for duty in.....days from to-day.

Do you wish your name restored to the register at this time?.....

Are you willing to accept the next appointment offered?.....

Do you wish your name restored to the register at some future time? If so, give date.

.....

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No."..... If yes, state how many .....; and fill in the following blanks.

Similar letter to

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
C. S. Chellis — D				
H. M. Mott — D				
R. A. Shaffer — FR		Position..... Department or office.....		
W. H. Prevot — D				
E. F. Whitney — FR		Position..... Department or office.....		
W. E. Kennedy				
E. E. Briggs — D				
D. M. Babcock — D				

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

.....

.....

(Signature).....

Date..... (Post-office address).....

11—749

25
3

FWC-JHG

January 6,1925

TO WHOM IT MAY CONCERN:

This is to certify that Stephen Holm was employed in the Third Lighthouse District from September 28,1920 to October 15,1924, when he resigned, as follows:-

Sept.28,1920 to Nov.1,1920....2nd Asst.Keeper, West Bank Lt.Sta.
Nov. 2,1920 to April 30,1921.. " " " Pecks Ledge Lt.Sta.
May 1,1921 to March 31,1924...Keeper....Stepping Stones Lt.Sta.
April 1,1924 to Oct.15,1924... " ....Cold Spring Hbr.Lt.Sta.

During Mr.Holm's period of employment his services were satisfactory.

J. L. Yates

Superintendent

New York N.Y.
Jan. 5th 1925

SUPERINTENDENT OF LIGHTHOUSES
JAN
5
1925
3D DIST. RECEIVED N.Y.

To: Superintendent of
Lighthouses 3rd Destrict

Sir I hereby respectfully
request that you send
me certified Statement
about my services as Keeper
in the Lighthouse service
from august 27th 1920.
to: october 15th 1924.

my address is
Stephen Holm
31 Coenties Slip
New York
N.Y.

V6-Rs.10/19/mf

A to C - Resgn

October 28th, 1924. XXXX

Mr. P. Schrumpf:

Receipt for Transfer of Property from Stephen Holm, Keeper Cold Spring Harbor Light Station is correct.

S B Meyerson

GSH's Office.

Per

Cold Spring Harbor
Light Station
Oct. 15th 1924

SUPERINTENDENT OF LIGHTHOUSES
OCT
17
1924
RECEIVED
TOMPKINSVILLE N.Y.

I here by inform your office that I turn the station over to mr. Smith at 3 p.m. on the oct. 15. 1924

My mail addres will be
31 Caenlis slip N Y

Stephen Hahn

Former Keeper

ck mailed as above 10/18/24 Returned
undel'd 10/20/24
Remailed Dame address 10/21/24

FWC-JHG

Stephen Holm, Keeper,
Cold Spring Harbor Light Station,
Huntington, L. I., N. Y.

Oct. 11,1924

SUBJECT: Resignation.
REFERENCE: Your letter Oct. 2,1924 and letter from this office Oct.6,1924.

1. Referring to your resignation as Keeper of Cold Spring Harbor Light Station, effective at the close of October 15,1924; you are informed that Ellsworth J.Smith, 1st Asst.Keeper of Romer Shoal Light Station, has been selected for the position of keeper of Cold Spring Harbor Lt.Sta., and has to-day been directed to relieve you and take charge of the station at the close of Oct.15th, giving you receipt for the station and all Government property under your charge, in triplicate on Form 30, one copy of which is to be forwarded to this office. Three copies of Form 30 were sent you with letter of Oct. 6th. Report to this office promptly by letter the date on which you turn the station over to Mr. Smith.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

1924 OCT 10 AM 10 09 LIGHTHOUSES

October 7, 1924.

M
r. Stephen Holm,
Through the Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the bureau, to take effect at the close of business on October 15, 1924.

Bureau.....Lighthouses.

Station.....Cold Spring Harbor Light Station, N. Y.

Position.....Keeper.

Salary.....$1140 per annum.

By direction of the Secretary:

Respectfully,

WM. J. GARDNER,

Acting Chief of Appointment Division.

IC
3rd

Form 93

NOTICE OF RESIGNATION OR DEATH

FWOJHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Third DISTRICT,

Staten Island, N. Y., October 6, 1924., 19

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Stephen Holm Position, Keeper

Legal residence, New York Station, Cold Spring Harbor L.S., New York

Salary, $1140.00 per annum

The acceptance of this resignation is recommended effective at the close of October 15, 1924

This employee has not taken leave in excess of the accrued rate.

Remarks:

J. T. Yates
Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—4623

V C
Mess

FWC-JHG

Stephen Holm, Keeper,
Cold Spring Harbor Light Station,
Huntington, L. I., N. Y.

Oct. 6,1924

SUBJECT: Resignation.
REFERENCE: Your letter October 2,1924.

1. Your letter dated October 2,1924 resigning your position as keeper of Cold Spring Harbor Light Station, has been received and forwarded to Washington, with recommendation that same be accepted, effective at the close of October 15,1924.

2. Three copies of Form 30 are enclosed herewith. Fill out same to show all the Government property under your charge at Cold Spring Harbor. Hold the Forms 30 at the station until further orders are sent you re same.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

Form 93

FWO:JHG

NOTICE OF RESIGNATION OR DEATH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Third DISTRICT,

Staten Island, N. Y., October 6, 1924., 19

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Stephen Holm Position, Keeper

Legal residence, New York Station, Cold Spring Harbor L.S., New York

Salary, $1140.00 per annum

The acceptance of this resignation is recommended effective at the close of October 15, 1924

This employee has not taken leave in excess of the accrued rate.

Remarks:

J. T. Yates
Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—4623

VC Note new address
RS 10/18/24
Mess

1821

COPY

Cold Spring Harbor,

Oct. 2,1924

To Superintendent of Lighthouses, 3rd Dist.

SUBJECT: Resignation.

I hereby resign my position as keeper of Cold Spring Harbor Light Station. My resignation to take effect October 15th,1924.

My reasons are ill health.

(Sgd.) Stephen Holm, Keeper

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

735

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES APR 5 1924 RECEIVED

5175

pin

Resigned

THIRD DISTRICT

Cold Spring Harbor Lt. Sta.
(Station, Depot, or Vessel)

April 4, 1924

To: Superintendent of Lighthouses 3rd District
Subject: List of Stations, for which I desire transfer as Keeper in event of a vacancy.

- Chapel Hill
- Coney Island
- Conover Beacon
- Hereford Inlet
- Horton Point
- New Dorp Beacon
- Old Field Point
- Point Comfort Beacon
- Saugerties
- Sea girt
- Stony Point
- Stuyvesant
- Throgs Neck
- Waackaack

Stephen Holm Keeper

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

(75)

SUPERINTENDENT OF LIGHTHOUSES
APR 5 1924
RECEIVED

THIRD DISTRICT

Cold Spring Harbor Lt. Sta.,
(Station, Depot, or Vessel)

April 4, 1924

To Superintendent of Lighthouses 3rd District
Subject: List of Stations, for which I desire
transfer as Keeper, in event of a vacancy

Chapel Hill
Coney Island
Conover Beacon
Hereford Inlet
Horton Point
New Dorp Beacon
Old Field Point
Point Comfort Beacon
Saugerties
Sea Girt
Stony Point
Stuyvesant
Throgs Neck
Waackaack

Stephen Holm Keeper

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWO-JRG (75)

3790

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island (city), N.Y. March 4, 1924 (date), 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer

Name, Stephen Holm

Position, Keeper

Location, Cold Spring Harbor L.S., N.Y.

Effective April 1, 1924

Legal residence, New York

Salary, $900 per annum

Appropriation, Salaries, Keepers of Lighthouses

{[1] the actual date of entrance on duty, or
[1] as soon thereafter as he enters on duty.

Former position, Keeper

Location, Stepping Stones L.S., N.Y.

Former salary, $840 per annum

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Louis P. Brown

Reason, Transferred

Services terminated, March 31, 1924

Members of family in Government Service,

Date of birth,

Remarks: Letter from Mr. Holm requesting this transfer attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

For and in the absence of the Superintendent

F. W. Ockentels

1st Asst. Supt.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

3/6/24

[1] Strike out the clause which does not apply.

11—2314

LIGHTHOUSES, ... DISTRICT,

COMMISSIONER OF LIGHTHOUSES: Staten Island, N.Y. (City.) March 4, 1924 (Date.) 19

Action recommended, Transfer ✓

Name, Stephen Holm

Position, Keeper

Location, Cold Spring Harbor L.S., N.Y.

Effective April 1, 1924

Legal residence, New York

Salary, $900 per annum

Appropriation, Salaries, Keepers of Lighthouses

{ ~~the actual date of entrance on duty,~~ or
{ as soon thereafter as he enters on duty.

Former position, Keeper

Location, Stepping Stones L.S., N.Y.

Former salary, $840 per annum

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Louis P. Brown Services terminated, March 31, 1924

Reason, Transferred

Members of family in Government Service,

Date of birth,

Remarks: Letter from Mr. Holm requesting this transfer attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

For and in the absence of the Superintendent

F. W. Ockentels

1st Asst. Supt.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

VC 3.4.24

Mean

[1] Strike out the clause which does not apply.

11—2314

Stephen Holm, Keeper,
Stepping Stones Light Station,
City Island, N. Y.

March 4,1924

SUBJECT: Transfer to Cold Spring Harbor.
REFERENCE: Your letter Dec.10,1923.

1. Referring to your letter dated Dec.10,1923 requesting transfer, in the event of a vacancy, to the position of Keeper of Cold Spring Harbor Light Station; you are advised you have to-day been nominated for appointment to this position, and in accordance therewith are hereby directed to hold yourself in readiness to report for duty at that station as soon as definite orders are sent you. Should you be appointed to this position the effective date of your transfer will be about April 1,1924.

2. Three copies of Form 30 are enclosed herewith. Fill out same to show all the Government property under your charge at Stepping Stones. Hold the forms at station until further orders are sent you re same.

3. Acknowledge receipt of this letter.

J. T. YATES
Superintendent

By: W. J. Lawton,
Chief Clerk

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 5, 1924.

Mr. Stephen Holm,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 840 per annum to $ 900 per annum, effective April 1, 1924, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Acting Chief of Appointment Division.

11—8674

C
G
3d

FWC-JHC

THIRD DISTRICT

Stepping Stones

March 13 1924

March 11,1924

Stephen Holm, Keeper,
Stepping Stones Light Station,
City Island, N. Y.

SUBJECT: Transfer to Cold Spring Harbor Lt.Sta.
REFERENCE: Letter from this office March 4,1924.

1. Transmitted herewith is Department letter dated March 5, 1924 appointing you to the position of keeper of Cold Spring Harbor Lt.Sta., and in accordance therewith you are hereby directed to report at that station and relieve the present keeper, Louis P. Brown, on March 28,1924, giving him receipt for the station and all Government property under his charge, in triplicate on Form 30, one copy of which is to be forwarded to this office. As the Keeper you are succeeding, Mr.Brown, is being transferred to another station it is important that you relieve him on the date stated. Transportation charges will be at your own expense.

2. Charles A. Rogers, Keeper of Stratford Shoal Lt.Sta., has been appointed to the position of keeper of Stepping Stones Lt.Sta., and has today been directed to relieve you and take charge of that station, on March 27th,1924. You will therefore turn over to Mr.Rogers on that date, the station and all Government property under his charge, taking his receipt therefore in triplicate on Form 30, one copy of which is to be forwarded to this office. Three copies of Form 30 were sent you with letter of March 4,1924.

3. Advise this office promptly by letter of the date on which you turn Stepping Stones over to Mr.Rogers, and by separate letter, the date on which you take charge of Cold Spring Harbor Lt.

4. Acknowledge receipt of this letter.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

Stepping Stones
(Station, Depot, or Vessel)

March 13, 1924

To: Superintendent of Lighthouses 3rd District

Receipt of your letter March 11, 1924

Stephen Holm Keeper

THIRD DISTRICT

Cold Spring Harbor
(Station, Depot, or Vessel)

March 29, 1924

To: Superintendent of Lighthouses

I hereby inform you that I took charge of Cold Spring Harbor Light Station at 12 noon on the March 28, 1924

Stephen Halm Keeper

LSC:HL

April 2nd, 1924.

Mr. P. Schrumpf:

Transfer of Property

Receipt for ~~Annual Property Return~~ from

Stephen Holm, Keeper of Stepping Stones Lightstation

is

correct.

H. Right

Clerk - GSL's Office.

Rec

3407

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
DEC 14 1923
RECEIVED
TOMPKINSVILLE, N.Y.

Transferred 4-1-24

75

THIRD DISTRICT

Stepping Stones
(Station, Depot, or Vessel)

December 10, 1923

To: Superintendent of Lighthouses 3rd District

Subject: List of Stations for which I desire transfer in the event of vacancies

X Black Rock
X Cold Spring Harbor
X Coxsackie
X Flyd Harbor
X Stony Point
X Stuyvesant

Stephen Flaherty
Keeper

LGJ

(COPY)

1923 JUL. 26 AM 10 50

July 25, 1923.

Sir:

Referring to report of assistance rendered by you on July 18, 1923, in rescuing the occupants of the disabled sail boat Mistral, which went on the rocks east of the light station, the Department warmly commends you for the assistance rendered on this occasion which will be noted on the records as part of your official history.

Respectfully,

(Signed) S. B. DAVIS

Acting Secretary of Commerce.

Stephan Holm, Keeper,
Stepping Stones Light Station, N. Y.
(Through Commissioner of Lighthouses).

Bureau of Lighthouses, Wash., Copy to 3rd Supt.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
JUL 27 1923
RECEIVED
TOMPKINSVILLE, N.Y.

170

Dept

CC 20 Ltr Recommendation
commend
JJG

THIRD DISTRICT

Stepping Stones T-9
(Station, Depot, or Vessel)

July 26th, 1923

To: Superintendent of Lighthouses 3rd Distct.

Subject: Saving of Life and Property

On the july 18th 1923 at 12.30 P.M. I rescued 2 men from the disabled sail boat Mistral which cvend on the Racks East of the Stepping Stones Light Station and which was sinking rapidly. and 1.00 P.M. on the above day I got her of the Rocks and towed to Beach in Long Island

Stephen Holm Keeper

Office of the Superintendent of Lighthouses, 3rd Lighthouse District.
WJL:JHR Staten Island, N.Y. July 24, 1923.

Copy forwarded to the Commissioner with the recommendation that Stephen Holm, Keeper of Stepping Stones Light Station be commended for services rendered in this instance.

J. T. YATES

C. A. 2.
Revised to Oct. 10, 1917.

REPORT OF TERMINATION OF TOTAL OR PARTIAL DISABILITY

(Cross out one.)

[To be forwarded to the UNITED STATES EMPLOYEES' COMPENSATION COMMISSION, WASHINGTON, D. C., through official channels, as soon as disability from injury terminates. This form to be submitted for each injury resulting in any disability, whether or not employee makes claim for compensation.]

1. Department Commerce (War, Navy, etc.) 2. Bureau or office Lighthouses (Engineer, Navigation, etc.)
3. Place of employment Stepping Stones Light Station (Arsenal, Navy Yard, etc.) City Island (City or town.) N.Y. (State.)
4. Full name of injured employee Stephen Holm
5. Time of injury May 1st (Date.), 19 23 Tuesday (Day of week.) 5:00 P.M. (Hour, a. m. or p. m.)
6. Time employee stopped work May 1st (Date.), 19 23 " (Day of week.) 5:00 P.M. (Hour, a. m. or p. m.)
7. Time employee's pay stopped see remarks (Date.), 19 (Day of week.) m. (Hour, a. m. or p. m.)
8. First day employee was able to resume work July 1 (Date.), 19 23 Sunday (Day of week.) 7:00 A.M. (Hour, a. m. or p. m.)
9. Did employee return to the same work and at same rate of pay after termination of disability? Yes
If so, when? July 1st, 1923 If not, state character of work performed upon return to duty and rate paid employee for such work
10. Actual time disabled (including Sundays and holidays) sixty days.
11. Number of days for which employee would have received pay had he not been disabled "see remarks" days.
12. If employee was receiving subsistence as part of his wages, was such subsistence furnished during entire period of disability? Yes If not, give dates on which subsistence was not furnished
13. Has employee been paid for any portion of above absence on account of—
(a) Annual leave? } see remarks (Give exact dates.)
(b) Sick leave? (Give exact dates.)
14. Remarks Although employe was disabled during the above mentioned period, his pay was not stopped owing to the fact that with the assistance of his wife, he performed the duties required at this light station.

[The following information is to be furnished *only* in case of death resulting from an injury sustained while in the performance of duty. If death results immediately, or if no Report of Injury has previously been submitted, such report, on Form C. A. 2, should be forwarded herewith.]

REPORT OF DEATH

15. Full name of deceased employee
16. Time of death (Date.), 19 (Day of week.) m. (Hour, a. m. or p. m.)
17. Place of death (Name of hospital, establishment, etc.) (City or town, and State.)
18. Immediate cause of death
19. Widow of deceased employee (Give full name.) (Address.)
20. Children of deceased employee under 18 years of age, or those over 18 who are incapable of self-support:

Name.	Age.

21. Names, relationship, and addresses of all other persons known to be dependent, in any degree, upon decedent at time of death:

Name.	Relationship.	Address.

Signed this 7th day of July, 19 23
at Staten Island, N.Y.

J T Yates
(Official superior.)
Superintendent
(Title.)

9—629

(All forwarding indorsements to be made on reverse side of this sheet.)

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
JUL 2 1923
RECEIVED
THIRD DISTRICT

TC

(25)

Stepping Stones
(Station, Depot, or Vessel)

June 30 Th, 1923.

To: Superintendent of Lighthouses 3rd District

Subject: Injury sustained by me on May 1st, 1923

Reference: To your letter June 26th, 1923

I hereby inform your office that I have fully recovered from the effects of the above mentioned injury, and I receive no medical attention at the present time

Stephen Halm Keeper

FHF/BA

June 26th,1923.

Mr. Stphen Holm, Keeper,
Stepping Stone Light Station,
City Island, N. Y.

SUBJECT: Injury sustained by you on May 1st, 1923.

REFERENCE: Form CA-1 submitted by you on May 2nd, 1923.

1- You are directed to inform this office whether or not you have fully recovered from the effects of the above mentioned injury, also whether you are receiving any medical attention at the present time, in order that final disposition of this case may be effected.

J. T. YATES.

CA-34

UNITED STATES EMPLOYEES' COMPENSATION COMMISSION

WASHINGTON, D. C.

129807

June 22,1923

The Superintendent of Lighthouses,
United States Lighthouse Service,
Staten Island, N.Y.

Dear Sir:

The Commission is in receipt of C.A. 1 and 2 on account of injury sustained by Stephen Holm, keeper, on May 1,1923, Stepping Stones Light Station, Off City Island, N.Y.

Kindly submit the form indicated below, so that necessary action may be taken in this case as provided by the Compensation Act of September 7, 1916.

Very truly yours,

UNITED STATES EMPLOYEES' COMPENSATION COMMISSION.

C.A. 3 Return to work.

mmm

CA—37

UNITED STATES EMPLOYEES' COMPENSATION COMMISSION

WASHINGTON

129807

May 23,1923

SUPERINTENDENT OF LIGHTHOUSES
MAY 24 1923
RECEIVED
TOMPKINSVILLE, N.Y.

Dear Sir:

This Commission is in receipt of C.A. 1 and 2 on account of injury sustained by Stephen Holm, keeper, on May 1,1923, Stepping Stones Light Station, Off City Island, N.Y.,

If pay was lost for more than three days in this case, Form CA—4, claim for compensation, should be submitted not later than

Upon return to work if disability terminates within eighteen days, or

At the expiration of eighteen days from the date pay stops if disability continues beyond that period.

The submission of claim should not be delayed, as the Commission desires to be in a position to make investigation, require medical examination, or authorize special treatment as may be necessary.

Very truly yours,

UNITED STATES EMPLOYEES' COMPENSATION COMMISSION.

mmm

The Superintendent of Lighthouses,
United States Lighthouse Service,
Staten Island, N.Y.,

LEAVE THIS SPACE BLANK

NOTICE OF INJURY

(To be submitted to the official superior for transmission with the report of injury, C. A. 2, to the United States Employees' Compensation Commission by every employee injured in the performance of his duty, or some one on his behalf, within forty-eight hours after the injury. This notice shall be given by delivering it personally to the official superior or by depositing it in the mail properly stamped and addressed to the official superior. It should be retained by the official superior unless the injury is one for which C. A. 2 must be submitted, when it should be forwarded with that report to the Compensation Commission.)

City Island, (City or town.) N. Y. (State.)

Stepping Stones Light Station (Street and number.)

May 2nd (Date of this notice.), 19 23

I HEREBY CERTIFY that I was injured in the performance of my duties on May 1st (Date.), 19 23

Tuesday (Day of week.), 5:00 p. (Hour, a. m. or p. m.) m.

1. The injury occurred at Stepping Stones Light Station, Long Island Sound, (Give name of establishment where employed.)

in the following manner: while cranking engine on power boat, the engine back fired and cranking handle hit my right arm just above the wrist, breaking same.

2. Cause of injury back firing of engine.

3. Nature of injury right arm broken above the wrist.

4. Was this injury caused by your—

(a) Willful misconduct? No

(b) Intention to bring about the injury or death of yourself or of another? No

(c) *Intoxication?* No

5. Names of witnesses to injury:

Charles Nurmi, 25 South Street, New York, N. Y.

(Name) Stephen Holm his (X) mark

This paper is not a claim for compensation. Before compensation can be paid, written claim on Commission's Form CA 4, with doctor's certificate showing disability for work, must be submitted.

Witnessed by J. H. Farm

(Employee unable to sign his name due to his arm being in a splint.)

C. A. 1
Revised to April 15, 1919.

9—584

Form C. A. 16.

REQUEST FOR TREATMENT OF INJURY UNDER THE UNITED STATES EMPLOYEES' COMPENSATION ACT.

Employees of the United States are entitled to medical, surgical, and hospital treatment under the provisions of the Compensation Act only for injuries sustained in the performance of duty.

(75

May 2nd, 19 23
(Date.)

To Surgeon in Charge, U. S. Marine Hospital #70, 67 Hudson St., N. Y.
(Name of U. S. Hospital, U. S. Medical Officer, or Designated Physician.) (Location.)

THE BEARER, Stephen Holm
(Name of injured employee.)

is a civil employee of the United States, employed as Lighthouse Keeper
(Name of employee's occupation.)

at Stepping Stones Light Station, off City Island, N. Y.
(Name of office or establishment where employed.) (Location.)

He ~~She~~ was injured in the performance of duty on May 1st, 19 23
(Date.)

Nature of injury right arm broken above the wrist.

Treatment is requested for the results of said injury pursuant to the provisions of Section 9 of the United States Employees' Compensation Act

For and in the absence of the Superintendent.

F. W. Ockenfels
(Signature of Official Superior.)

First Assistant Superintendent
(Title or official position.)

General Lighthouse Depot
(Address.)

When this request is addressed to a designated physician or hospital, the reason why the request for treatment is not made to a United States medical officer or a United States hospital is to be noted here

(See other side for provisions of the Compensation Act as regards treatment.)

9—805

5179
Inf
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To
Thence.



May 2 1923

Stephen Holm Kaper stepping stones Light called at office with his arm in a sling said he broke it yesterday while changing engine of power boat to go ashore. Came to Quarantine station hospital without usual application. We can see and as he could not write the boat was pulled out + signed by us.

WM

He prob won't lose any time - His wife is on station with him, also a man is helping him care for station.

Ch Jr

1923

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
NOV
1922
3RD DIST.
N.Y.

5563

Newlist 12/10/23

THIRD DISTRICT

Stepping Stones
(Station, Depot, or Vessel)

Nov. 27, 1922

To: Superintendent of Lighthouses 3rd District

Subject: List of Stations for which I desire transfer in the event of vacancies

X Bergen Point
X Black Rock
X Coxsackie.
X Princess Bay
X Rondout
X Saugerties
X Stony Point
X Stuyvesant

Stephen Holm Keeper

THIRD DISTRICT

Stepping Stones
(Station, Depot, or Vessel)

Nov. 27, 1922

To: Superintendent of Lighthouses 3rd District

Subject: List of Stations for which I desire transfer in the event of vacancies

Bergen Point
Black Rock
Coxsackie
Princess Bay
Rondout
Saugerties
Stony Point
Stuyvesant

Stephen Holm Keeper

Certified correct and forwarded.

Stephen Holm
(Applicant's signature.)

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

75

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
OCT 2 1922
RECEIVED
N.Y.

REQUEST

Stepping Stones (Station) Sept. 26, 1922

LIGHTHOUSE INSPECTOR, 3rd DISTRICT:

I respectfully request that I be granted 15 days of shore liberty or leave, from 7th oct. to Oct. 21, inclusive, 1922 I have had 3 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

H. C. Johnsen (Name.), 210-33rd St. Brooklyn N.Y. (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

107 Broad St. (Street or R. D. Route.), New York (City.), N.Y. (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Stephen J Colm
Keeper in charge.

Stephen J Colm
(Applicant's signature.)

Keeper
(Title.)

abs leave

AUTHORITY

OFFICE OF INSPECTOR, 3rd DISTRICT, Sept. 27, 1922, 191

The above application for shore liberty or leave is hereby approved for fifteen days, from Oct. 7th to Oct. 21, 1922, inclusive, 1922.

Substitute must be furnished during this absence.
(Insert "must" or "need not.")

J. T. YATES
Inspector, Supt. 3rd Lighthouse District.

FINAL REPORT

Absence begun: At 10 A.M. Oct. 7, 1922 (State nearest hour.)

Returned to duty: At 8 A.M. Oct. 21, 1922 (State nearest hour.)

Period of absence: ~~15~~ 14 days.

Period charged: ~~15~~ 14 days.

Certified correct and forwarded.

Stephen J Colm
Keeper in charge.

Stephen J Colm
(Applicant's signature.)

Keeper
(Title.)

11—882

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
SEP 14 1925
RECEIVED
TOMPKINSVILLE, N.Y.

75

THIRD DISTRICT

Fire Island
(Station, Depot, or Vessel)

September 10, 1925

To: Superintendent of Lighthouses 3rd District
Thaough the Keeper
Subject: Charges.

Reference to your letter Sept. 9, 1925

I hereby inform your office that I was absent from Fire Island Light Station from 6 30 a.m. September 2, 1925 to 7. P.m. September 6, 1925

My reasan for above absence was Trouble in my family

Stephen Holm 2nd ass. Keeper

Through the Keeper
Norman B. Devine
Usher

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

Tompkinsville, N. Y. May 3, 1921
(Dist.)

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

1921 MAY 10 PM 4 15

May 9, 1921.

M r. Stephen Holm,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $720 per annum to $840 per annum, effective May 1, 1921.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

P
C

* Strike out the clause which does not apply.

11—2314

FWO-JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

Tompkinsville, N. Y. (City.) May 3, 1921 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and promotion.

Name, **Stephen Holm**

Legal residence, **New York**

Position, **Keeper**

Salary, **$840 per annum**

Location, **Stepping Stones Lt.Sta.,N.Y.**

Appropriation, **Salaries, Keepers of Lighthouses**

Effective **May 1,1921** { the actual date of entrance on duty, or ~~as soon thereafter as he enters on duty~~

Former position, Keeper

Former salary, **$720 p.a.**

Location, **Pecks Ledge Lt.Sta. and Grassy Hammock Light, Conn.**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, John E. Bergen Services terminated, **April 30,1921**

Reason, **Resigned**

Members of family in Government Service,

Remarks: Assignment to duty on May 1,1921 was necessary for the reason it was not practicable to permit this position to remain vacant until appointment certificate could be obtained. Letter from Mr.Holm requesting this transfer attached herewith.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

VC PB. Mess

J. T. YATES.

Secretary. Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

---

1 Strike out the clause which does not apply.

11—2314

FWC-JHC

Stephen Holm, 2nd Asst.Keeper,
Through the Keeper,
Pecks Ledge Light Station,
South Norwalk, Conn.

SUBJECT. Transfer to Stepping Stones Lt.Sta.

1. Referring to the list of stations filed in this office to which you would accept transfer in the event of a vacancy; you are advised you have been selected for the position of keeper of Stepping Stones Light Station, and in accordance therewith are hereby directed to report for duty at that station, without fail, at the close of April 30,1921, and relieve the present keeper, John E.Bergen, giving him receipt for the station and all Government property for which he has been responsible, in triplicate on Form 30, one copy of which is to be forwarded to this office. Transportation charges will be at your own expense. The postoffice address of Stepping Stones Light Station is City Island,N.Y. Advise this office promptly by letter of the date on which you take charge of Stepping Stones Lt.Sta.

J. T. YATES.

Copy forwarded for his information, to the keeper of Pecks Ledge Lt.Sta., Report to this office promptly by letter the date on which Holm leaves Pecks Ledge Lt.Sta.

J. T. YATES.

Position of Keeper of Stepping Stones Lt.Sta.

N.G. See record Cole

Harold K. Hobson, keeper of Stratford Shoal Lt.Sta. Entered Service July 18,1919 as Additional Keeper at same station. Efficiency rating 70%. Under charges for disobedience of orders at present.

N.G. See record Cole.

Adam A. Emeigh,Jr.,1st Asst.Keeper of Greens Ledge Lt.Sta. Entered service in same position Oct.14,1918. Efficiency 89. Was mixedup with keeper in matter of selling short lobsters.

Stephen Holm, 2nd Asst.Keeper of Pecks Ledge. Entered Service Aug.28,1920 as 2nd Asst.West Bank. Transferred to present position Nov.2,1920. No efficiency rating. Record O.K.

Trans OK Cole 4/22

Lodge
(Station, Depot, or Vessel)

April 30th, 1921

Superintendent

Subject Transfer of Stephen Hohm
Reference Your Letter April 22nd 1921

Mr Stephen Hohm left Sta.
at 9 AM Friday April 29th 1921

Charles J Kemp
Keeper

Superintendent

City Island N.Y.

April 25th 1921

Mr Stephen Hulm

Station at 4pm on that date

arrived at-

John E Bergen Keeper

Stepping Stone.

City Island

SUPERINTENDENT OF LIGHTHOUSES
MAY
1921
TOMPKINSVILLE, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

Stepping Stones
(Station, Depot, or Vessel)

May 1, 1921

To: Superintendent of Lighthouses
Tompkinsville New York

I took charge of Stepping Stones Light Station. 7 P.M. on the april 30th 1921

Stephen Holm
Keeper

E O D May 1-1921

Entd P.S.
5/5/21

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
FEB 5 1921
RECEIVED
TOMPKINSVILLE, N.Y.

THIRD DISTRICT

Packer Ledge H Gru.
(Station, Depot or Vessel)

Feb 1st, 1921

Superintendent

Subject; Probation of 2nd Asst Holmes.

I Qualify Mr Stephen Holmes as a suitabe and competent man to receive a permanent appointment in his present position

Charles J Kenney

Keeper

Charles J. Kenney, Keeper,
Pecks Ledge Light Station,
South Norwalk, Conn.

SUBJECT: Probation of 2nd Asst.Keeper Holm. Jan. 26,1921

1. The probationary period of employment of Stephen J.Holm, Second Assistant Keeper of Pecks Ledge Light Station, will expire on February 27,1921. Advise this office by return mail if his services have been satisfactory, and whether or not, in your opinion, he is a suitable and competent man to receive a permanent appointment in his present position. If you do not consider him competent, state fully in what respects he is incompetent.

For and in the absence of the Superintendent.

F. W. Ockenfels
1st Asst.Supt.

4954

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Per list dated Sept 8, 1921

B

SUPERINTENDENT OF LIGHTHOUSES
NOV 26 1920
RECEIVED
TOMPKINSVILLE, N.Y.

THIRD DISTRICT

Pecks Ledge
(Station, Depot, or Vessel)

From: Stephen Holm

Nov. 22, 1920

To: Superintendent of Lighthouses Tompkinsville N.Y.

Subject: List of Stations for wich I desire transfer in the event of a vacancy

K

x Bergen Point	x Ludlam Beach
x Bristol Ferry	x Morgen Point
x Chapel Hill	x New Dorp
x Conover Beacon	x Point Comfort
x Coxsakie	x Princes Bay
x Dutch Island	x Rondout
x Elm Tree	x Stony Point
x Esopus Meadows	x Stuyvesant
x Fort Wadsworth	x Tucker Beach
x Hereford Inlet	x Waackaack
x Hudson city	x Watch Hill

Stephen Holm
2nd ass't. Keeper
Pecks Ledge Lt. Sta.

Charles J Feeney
Keeper

From: Stephen Holm

THIRD DISTRICT
Pecks Ledge
(Station, Depot, or Vessel)
Nov. 22., 1920

NOV 1920 RECEIVED TOMPKINSVILLE, N.Y.

To: Superintendent of Lighthouses Tompkinsville, N.Y.
Subject: List of Stations for wich I desire transfer in the event of a vacancy

Bergen Point
Bristol Ferry
Chapel Hill
Conover Beacon
Coxsakie
Dutch Island
Elm Tree
Esopus Meadows
Fort Wadsworth
Hereford Inlet
Hudson City
Ludlam Beach
Morgen Point
New Dorp
Point comfort
Princes Bay
Randant
Stony Point
Stuyvesant
Tucker Beach
Waackaack
Watch Hill

Stephen Holm
2nd asst Keeper
Pecks Ledge Lt. Sta.

Charles J. Kenney
Keeper

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 6, 1920.

Mr. Stephen Holm,
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $780 per annum to $720 per annum, effective November 2, 1920.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

P
3rd

SUPERINTENDENT OF LIGHTHOUSES
NOV 9 1920
RECEIVED
TOPPENISH WASH.

1920 NOV 9 PM 12 02

Tompkinsville, N. Y., Nov. 2, 1920
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and demotion.

Name, Stephen Holm

Legal residence, New York

Position, Keeper

Salary, $720 per annum

Location, Pecks Ledge Lt.Sta.& Grassy Hammock Light, Conn.

Appropriation, Salaries, Keepers of Light houses

Effective Nov. 2,1920

{[1] the actual date of entrance on duty, OR
as soon thereafter as he enters on duty.

Former salary, $780.00 p.a.

Former position, Keeper

Location, West Bank Light Station, N. Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Services terminated, Oct. 31, 1920

Previous incumbent, Harry C. Fox

Assignment to duty Nov.2,1920 was necessary for the reason that it was not practicable to permit this position to remain vacant until appointment certificate could be obtained.

Reason, Promoted

Members of family in Government Service,

Remarks: Letter from Mr.Holm requesting this transfer attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission,

For and in the absence of the Supt.

, 19

F. W. Ockentels

Secretary, *Civil Service District.*

1st Asst.Supt.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

(Station, Depot, or Vessel)

Nov 3d, 1920

Superintendent

Subject: Transfer to Pecks Ledge Lt Sta.
Reference: Your Letter Oct 28th 1920

Mr Stephen Hohm arrived at Sta.
Nov 2nd 8 AM for duty

Charles J Kenney
Keeper.

as 2d asst Keeper
E O D Nov 2-1920

Entd
P.R.
11/13/20

Oct. 27, 1920.

Stephen Holm, 2nd Ass't. Kpr.
Through the Keeper.
West Bank Light Station,
Tompkinsville, N.Y.

SUBJECT: Transfer to Pecks Ledge Light Station.
REFERENCE: Your letter Oct. 27th, 1920.

SIR: 1. You are advised you have been selected for the position of second assistant keeper of Pecks Ledge Light Station, and in accordance therewith are hereby directed to report for duty at that station on November 1st, 1920. Transportation charges will be at your own expense. Show this letter to the keeper, which will be his authority for assigning you to duty. The keeper's name and address are Charles J. Kenny, South Norwalk, Connecticut.

For and in the absence of the Supt.

F.W. OCKENFELS

1st. Ass't. Supt.

Office of the Superintendent of Lighthouses, Third District.
FWO/MBM. Tompkinsville, N.Y. Oct. 27th, 1920.

Copy forwarded for his information to the Keeper of West Bank Light Station, N.Y., Report to this office promptly by letter the date on which Holm leaves West Bank Light Station.

For and in the absence of the Supt.

F.W. OCKENFELS.

1st. Ass't. Supt.

Office of the Superintendent of Lighthouses, Third District.
FWO/MBM. Tompkinsville, N.Y. Oct. 27th, 1920.

Copy forwarded for his information to the Keeper Pecks Ledge Light Station. Report to this office promptly by letter the date on which Holm reports for duty as Assistant Keeper of Pecks Ledge Light Station.

For and in the absence of the Supt.

F.W. OCKENFELS.

1st. Ass't. Supt.

West Bank
(Station, Depot, or Vessel)

October 22, 1920

Oct.27,1920

Superintendent of Lighthouses 3rd District
Through the Keeper Tompkinsville N.Y.

To Superintendent of Lighthouses

SUBJECT: Position, 2nd Asst.Keeper, Pecks Ledge Light Station,
REFERENCE: Your letter Oct.23,1920

Subject - Transfer.

SIR: I hereby inform your office that I will accept transfer to the position of 2nd asst.Keeper of Pecks Ledge Lt.Sta.,Conn.

Sir. I hereby inform your office that I will accept transfer to the position of Assistant Keeper Governors Island Light Station N.Y.

Stephen Holm,
2nd Asst.Keeper,
West Bank Lt.Sta.

Stephen Holm
2nd asst. Keeper
West Bank Light Station

Forwarded

Chas. L. Wyman Capt.
Keeper

October

Superintendent of Lighthouses 3rd District
Through the Keeper. Tompkinsville N.Y..

Subject: Transfer.
Reference: Your letter oct. 19. 1920

Sir: I hereby inform your office that I will accept transfer to the position of Assistant Keeper of Governors Island Light Station, N.Y.

Stephen Hahn
2nd asst. Keeper
West Bank Light Station

Forwarded:

Samuel McCourt
Keeper.

Oct. 19th, 1920.

Stephen Holm, Ass't. Keeper.
Through the Keeper.
South West Ledge Light Station,
Tompkinsville, N.Y.

SUBJECT: Resignation.
REFERENCE: Your letter Oct. 18th, 1920.

1. Before action is taken on your letter of Oct. 18th, 1920, resigning your position, as Second Assistant Keeper of South West Ledge Light Station, it is requested that you advise this office by return mail, whether or not you would be willing to accept transfer to the position of Assistant Keeper of Governor's Island Light Station, located on Governor's Island, N.Y. The total monthly pay of this position is $88.50, consisting of base pay at the rate of $55.00 per month, the usual ration allowance of 45¢ per day, and temporary increase of $20.00 per month. No quarters are provided for the keepers or the families of the two keepers at this station. The lights on Governor's Island are lens lanterns and there is a power fog signal as well as a bell operated by clock work.

2. Give this matter your immediate attention.

J.T. YATES.

October 18, 1920

To: Superintendent of Lighthouses (Through Keeper)

Subject: Resignation.

Sir: I hereby submit my resignation as 2nd assistant Keeper West Bank Lt. Station. Such resignation to take effect at october 31st 1920.

My reason: Dissatisfied with Station

Stephen Hahn
2nd asst. Keeper

Forwarded.

Samuel F. McCourt

2136

Jr 76 Answered Sept 24

Stephen Holm 2nd asst. Keeper
West Bank Lt. Sta.
Sept. 22. 1920



To: Supt. of Lighthouses 3rd District Tompkinsville, N. Y.
Through the Keeper

I desire transfer to any of the following Light Stations, as Keeper or asst. Keeper in case of vacancy

XXX Absicon	X Morgen Point
X Bergen Point	XXX Navesink
X Block Island North	X Newport Harbor
XX Block Island Southeast	X Old Field Point
X Bristol Ferry	X Princes Bay
X Coxsakie	X Rondout
X Dutch Island	X Sands Point
XX Eatons Neck	X Saybrook (Lynde Point)
X Esopus Meadows	XX Staten Island
XX Falkner Island	X Stony Point
XX Fort Wadsworth	XX Stratford Point
X Four-Mile Point	X Stuyvesant
XX Great Captain Island	X Tucker Beach
X Hereford Inlet	XX Watch Hill
X Horton Point	
X Ludlam Beach	Stephen Holm
X Lloyd Harbor	2nd asst. Keeper
XXX Montauk Point	Samuel F. McCourt Keeper

Stephen Holm, 2nd Asst. Keeper
West Bank Lt. Sta.,
Sept. 22, 1920

To: Supt. of Lighthouses 3rd District Tompkinsville, N.Y.
Through the Keeper.

I desire transfer to any of the following Light Stations, as Keeper or Asst. Keeper in case of vacancy

Absicon
Bergen Point
Block Island North
Block Island Southeast
Bristol Ferry
Coxsakie
Dutch Island
Eatons Neck
Esopus Meadows
Falkner Island
Fort Wadsworth
Four-Mile Point
Great Captain Island
Hereford Inlet
Horton Point
Ludlam Beach
Lloyd Harbor
Montauk Point
Morgen Point
Navesink
Newport Harbor
Old Field Point
Princes Bay
Rondout
Sands Point
Saybrook (Lynde Point)
Staten Island
Stony Point
Stratford Point
Stuyvesant
Tucker Beach
Watch Hill

Stephen Holm
2nd Asst. Keeper

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT-HOUSE DIST. SEP 12 1920 RECEIVED TOMPKINSVILLE, N.Y.

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, TOMPKINSVILLE, N. Y.

Sept.11,1920

JHG

Daniel F. McCoart
.....Keeper,
West Bank
.....Light Station,
Tompkinsville,N.Y.
.....

1. Furnish the information called for below in regard to Assistant Keeper.....Stephen Holm....., and return this sheet to this office.

2. Be careful to see that the information given is accurate.

Born in (Country or State).....Finland.....

Age.....34.....

Height.....5.....feet.....7 1/2.....inches

Weight.....158.....pounds.

Color of hair.....Blonde.....

Color of eyes.....Blue.....

Distinguishing marks.....Scar on little finger left hand.....

.....

J. T. YATES,
Superintendent

- -

Returned to Superintendent, the information required having been inserted above.

Daniel F. McCoart Keeper

ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JHG MBM.

3-105

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.
Sept. 28, 1920.

Stephen Holm, Ass't. Kpr.
Through the Keeper,
West Bank Light Station,
Tompkinsville, N.Y.

Enclosed is Form 206 "Record of Physical Examination of Light-Keeper or Assistant Light Keeper", addressed to the United States Public Health Service, requesting that you be given a physical examination, for the purpose of determining whether or not you are entitled to medical relief without charge at hospitals and other stations of the Public Health Service, pursuant to the Act of Congress, approved August 28,1916. A copy of the provision contained in said Act is quoted in District Circular Letter No.187, dated May 21,1917.

Under the terms thereof it will be necessary for you to submit to said examination and be found physically qualified before you will be entitled to the benefits provided for by the Act of August 28,1916. As said benefits will be solely to your personal advantage it is to your interest to give this matter attention at the earliest opportunity.

After you have been given a physical examination by the medical officer designated on attached Form 206, said Form 206 will be returned to you by the medical officer. You will then send it to this office so that it may be recorded, after which it will be returned to you. The original copy of Form 206 will then be your property, and you are directed to preserve it and keep it in your possession for future reference.

The Assistant Keeper is to sign Form 206 where marked "A", and the keeper to sign where marked "B".

J. T. YATES

Superintendent

RECORD OF PHYSICAL EXAMINATION OF LIGHT KEEPER OR ASSISTANT LIGHT KEEPER

IN CONNECTION WITH MEDICAL RELIEF BY THE PUBLIC HEALTH SERVICE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

PLACE, Tompkinsville, N.Y.

DATE, Sept. 28, 1920., 191

To the MEDICAL OFFICER IN CHARGE,
U. S. Public Health Service,
Stapleton, N.Y.

SIR:

Please examine Stephen Holm

nativity, Finland; age, 38; height, 5 feet, 7½ inches;

weight, 158 pounds; color of hair, Blond; color of eyes, Blue

distinguishing marks, Scar on little finger, left hand.

as to eyesight, hearing, and physical condition.

When the examination has been completed the findings should be recorded on this blank and the blank returned to the applicant.

Respectfully,

For and in the absence of the Superintendent.

F.W. OCKENFELS.

1st. Ass't. Supt. 3rd *Lighthouse Inspector* Dist.

(Signature of applicant:) A STEPHEN HOLM

(To be signed in the presence of the officer issuing this blank or witnessed by a designated employee of the Lighthouse Service.)

Witnessed by B DANIEL F. MCCOART Kpr. West Bank Lt. Sta.

U. S. PUBLIC HEALTH SERVICE

PLACE, US Marine Hospital Stapleton, NY

DATE, Oct. 27, 1920., 191

To LIGHTHOUSE INSPECTOR,

SIR: This certifies that I have this day examined the eyesight, hearing, and physical condition of Stephen Holm, and find him physically { ~~disqualified~~ / qualified* } in accordance with rules approved by the Secretary of the Treasury and the Secretary of Commerce, respecting the treatment by the Public Health Service of light keepers and assistant light keepers of the Lighthouse Service pursuant to the Act of Congress approved August 28, 1916.

He is disqualified for the reasons shown on page 3.

W. O. BROWN

PA *Surgeon, U. S. Public Health Service.*

* If qualified, strike out the word "disqualified" and the paragraph following.

11—5999

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JHG MBM.

3-105

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.
Sept. 28, 1920.

Stephen Holm, Ass't. Kpr.
Through the Keeper.
West Bank Light Station,
Tompkinsville, N.Y.

Enclosed is Form 206 "Record of Physical Examination of Light-Keeper or Assistant Light Keeper", addressed to the United States Public Health Service, requesting that you be given a physical examination, for the purpose of determining whether or not you are entitled to medical relief without charge at hospitals and other stations of the Public Health Service, pursuant to the Act of Congress, approved August 28,1916. A copy of the provision contained in said Act is quoted in District Circular Letter No.187, dated May 21,1917.

Under the terms thereof it will be necessary for you to submit to said examination and be found physically qualified before you will be entitled to the benefits provided for by the Act of August 28,1916. As said benefits will be solely to your personal advantage it is to your interest to give this matter attention at the earliest opportunity.

After you have been given a physical examination by the medical officer designated on attached Form 206, said Form 206 will be returned to you by the medical officer. You will then send it to this office so that it may be recorded, after which it will be returned to you. The original copy of Form 206 will then be your property, and you are directed to preserve it and keep it in your possession for future reference.

The Assistant Keeper is to sign Form 206 where marked "A", and the keeper to sign where marked "B".

J. T. YATES

Superintendent

Form 206 FILE No. 8

RECORD OF PHYSICAL EXAMINATION OF LIGHT KEEPER OR ASSISTANT LIGHT KEEPER

IN CONNECTION WITH MEDICAL RELIEF BY THE PUBLIC HEALTH SERVICE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

PLACE, Tompkinsville, N.Y.

DATE, Sept. 28, 1920., 191

To the MEDICAL OFFICER IN CHARGE,
U. S. Public Health Service,

Stapleton, N.Y.

SIR:

Please examine Stephen Holm

nativity, Finland; age, 38; height, 5 feet, 7½ inches;

weight, 158 pounds; color of hair, Blond; color of eyes, Blue

distinguishing marks, Scar on little finger, left hand.

as to eyesight, hearing, and physical condition.

When the examination has been completed the findings should be recorded on this blank and the blank returned to the applicant. For and in the absence of the Superintendent.

Respectfully,

F.W. OCKENFELS.

1st. Ass't. Supt. 3rd *Lighthouse ~~Inspector~~* Dist.

(Signature of applicant:) A STEPHEN HOLM

(To be signed in the presence of the officer issuing this blank or witnessed by a designated employee of the Lighthouse Service.) B Witnessed by DANIEL F. MCCOART Kpr. West Bank Lt. Sta.

U. S. PUBLIC HEALTH SERVICE

PLACE, US Marine Hospital Stapleton, NY

DATE, Oct. 27, 1920., 191

To LIGHTHOUSE INSPECTOR,

SIR: This certifies that I have this day examined the eyesight, hearing, and physical condition of Stephen Holm, and find him physically { ~~disqualified~~ / qualified* } in accordance with rules approved by the Secretary of the Treasury and the Secretary of Commerce, respecting the treatment by the Public Health Service of light keepers and assistant light keepers of the Lighthouse Service pursuant to the Act of Congress approved August 28, 1916.

He is disqualified for the reasons shown on page 3.

W. O. BROWN

PA *Surgeon, U. S. Public Health Service.*

* If qualified, strike out the word "disqualified" and the paragraph following. 11—5999

REPORT OF PHYSICAL EXAMINATION

U. S. PUBLIC HEALTH SERVICE

PLACE, US Marine Hospital, Stapleton, NY

DATE, Oct. 27, 1920., 191

Name of applicant, Stephen Holm

Eyes: Color, Gray; exophthalmus, None

chronic inflammation, None; other anbormality,

Eyelids: Ptosis, None; condition of conjunctiva on eversion, Normal.

other conditions, Normal.

Eyesight:

Vision of right eye, without glasses, 20/20; with glasses,

Vision of left eye, without glasses, 20/20; with glasses,

Is applicant partially or wholly color-blind? No

If color-blind, state which color he confuses

Were candidate's eyes tested with lantern, woolen skeins, or both? Skeins.

Ears:

Abnormalities, none.; shape, Normal.

Position, Normal.; condition of drums Normal.

Evidence of mastoid disease, None

Hearing: (When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard: Right ear, 20 ft. plus feet; left ear, 20 ft. plus feet.

Distance whispered speech can be heard: Right ear, 20 plus feet; left ear, 20 plus feet.

Lungs: Normal.

Heart: Normal.

Defects noted which, in the opinion of the medical examiner, will not materially interfere with the discharge of the duties of light keeper or assistant light keeper:

None.

Reasons for certification of disqualification: .....

SEAL.
PLACE FOR SEAL OF THE U. S. PUBLIC HEALTH SERVICE.

(Signature of applicant:) STEPHEN HOLM.

(To be signed in the presence of the medical examiner.)

11—0999

FWO/MBM.

Oct. 28, 1920.

Stephen Holm, 2nd Ass't. Kpr.
Through the Keeper.
West Bank Light Station,
Tompkinsville, N.Y.

SUBJECT: Report of physical examination.
REFERENCE: Letter from this office Sept. 28, 1920.

1. Form 206, record of your physical examination is returned herewith, copy of same having been made for the files of this office.

J. T. YATES.

Form 84 b

75

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

EK

3386/22

April 6, 1926

SUPERINTENDENT OF LIGHTHOUSES APR 7 1926 RECEIVED TOMPKINSVILLE N.Y.

SUPERINTENDENT OF LIGHTHOUSES, Staten Island, N. Y

No reply has been received to communication (letter) from this your office dated Sept. 17, 1925 to Stephen Holm and your indorsement thereon on the subject of reprimand Stephen Holm, 2d Assistant Keeper, Fire Island Light Station.

J. S. CONWAY

Acting Commissioner of Lighthouses.

FWC-JHE

Staten Island, N. Y.,
April 7, 1926

1. Returned to Commissioner.
2. Mr. Holmes was dismissed from the position of 1st Assistant Keeper of Fire Island Light Station by Department letter of November 9, 1925, effective October 6, 1925.

J. T. Yates

To be prepared in duplicate. Indicate in blank space inclosed in parentheses whether letter, indorsement, etc.

GOVERNMENT PRINTING OFFICE 11—8153

12558

75

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE LIGHTHOUSES
APPOINTMENT DIVISION
WASHINGTON

1920 SEP 15 AM 8 07

September 9, 1920.

Mr. Stephen Holm,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Seven Hundred and Eighty dollars per annum, effective on the date on which you entered (August 28, 1920.) upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. ____) issued by the Assistant Secretary of the Second Civil Service District.

By direction of the Secretary:

Respectfully,

(SIGNED) H. M. CROSS

Acting Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Alphonse Clovin.

Legal Residence: New York.
3rd district

(See reverse side.)

11—5080

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE,

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT-HOUSE INSPECTOR
3d DIST.
SEP 7 1920
RECEIVED
TOMPKINSVILLE, N.Y.

THIRD DISTRICT

West Banks
(Station, Depot, or Vessel)

Sept. 1, 1920

Superintendent
Lts.

Stephen Holm arrived at this station Saturday August the 28 at 10.30 a m.

Samuel F. McCourt
Keeper.

Holm E O D Aug 28-1920

Entd 9/8/20

Form MBm.

75

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd. DISTRICT,

Tompkinsville, N.Y. August 30, 1920., 19
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:
(Thr. Sec'y. 2nd C.S. Dist.)
Action recommended, Probationary Appointment.

Name, Stephen Holm — Legal residence, New York.

Position, Keeper — Salary, $780.00 A.

Location, West Bank Light Station., N.Y. — Appropriation, Salaries, Keepers of Lighthouses.

Effective Aug. 28, 1920. — {'the actual date of entrance on duty, or ~~as soon thereafter as he enters on duty~~.

Former position, — Former salary,

Location,

Rank on eligible list, 1 Rating, Keeper Percentage, 90.8, Other eligibles considered:

None.

Previous incumbent, Alphonse Clovin — Services terminated, July 15, 1920.

Reason, Resigned.

Assignment to duty on August 28, 1920, was necessary for the reason that it was not practicable to permit this position to remain vacant until appointment certificate could be obtained.

Members of family in Government Service, None

Remarks: No employee of District desired transfer to this position. There are no quarters for families of keepers at this station. Nos. 2, 3, & 4 on eligible list will accept appointment only at certain specified stations.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

For and in the absence of the Supt.

VCB

Mesa
Secretary, Civil Service District.

F. W. Ockenfels
1st. Ass't. Supt.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

LIGHT-HOUSE INSPECTOR 2d DIST.
AUG 30 1920
RECEIVED
TOMPKINSVILLE, N.Y.

August 27th

Supt.

Stephen Holm is to report at this Depot before 7:00 on Saturday, August 28th to be taken to West Bank by tender, for duty as 2nd Assistant Keeper.

JHG

Landed said Keeper at West Bank Lt
8-28-20.
Klang

E O D as 2d Asst Keeper. West Bank Lt Sta Aug 28-1920

FILE COPY

75

JHG

Stephen Holm,
67-69 Front Street,
C/O Sailors Association,
New York, N. Y.

August 20,1920

SUBJECT: Position as Keeper,
REFERENCE: Your letter August 19,1920.

1. Referring to your letter of August 19th,1920 and to your application filed in this office for the position of keeper.

2. Advise this office by return mail whether or not you would be willing to accept the position of second assistant keeper of West Bank Light Station, located off shore in New York Lower Bay. The total monthly pay is $98.50, consisting of base pay of $65.00 per month, a ration allowance of 45 cents per day which is paid in cash at the end of each month, and a temporary increase of $20.00 per month. Quarters are provided at this station for the three keepers, but not for families of keepers. Family quarters can probably be rented on Staten Island. State how soon you could report for duty if selected.

J. T. YATES.

Superintendent

TELEPHONE: BROAD 7777

75

per

SEAMEN'S SERVICE CENTER

21 COENTIES SLIP

NEW YORK, N.Y.



August 21, 1920

From: Stephen Holm

To: Supt. of Lighthouses Tompkinsville N.Y.

Reference: Your letter august 20, 1920

I hereby inform your office that I will accept the position of second assistant Keeper of West Bank Light Station, and will be ready to report for duty on and after august 23rd 1920

Stephen Holm

67-69 Front Street

Care Sailors Association

New York

N.Y.

"FOR SEAMEN OF ALL FLAGS"

TELEPHONE: BROAD 7777

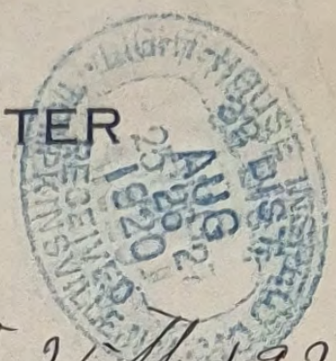
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SEAMEN'S SERVICE CENTER

21 COENTIES SLIP

NEW YORK, N. Y.

Per



August 25th. 1920

To: Superintendent of Lighthouses
Tompkinsville, N.Y.

Subject: Position 2nd ass't. Keeper
West Bank Light Station

Reference: Your letter august 24. 1920

I hereby inform your office that I will be at the Lighthouse Depot before 7:00 A.M. on Saturday august 28th. 1920 as directed and ready for duty

Stephen Holm
67-69 Front Street
% Sailors association
New York City N.Y.

"FOR SEAMEN OF ALL FLAGS"

FILE COPY

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JHG/MBM.

August 24th, 1920.

Stephen Holm,
#67 Front Street,
% Sailors Association,
New York City, N.Y.

SUBJECT: Position 2nd Ass't. Keeper, West Bank Lt. Sta.
REFERENCE: Your letter August 21st, 1920.

Sir:-

1. You are advised that you have been selected for the position of 2nd Assistant Keeper of West Bank Light Station, and in accordance therewith are hereby directed to report for duty at this Depot before 7:00 A.M. on Saturday August 28th, 1920, when you will be taken to the Light Station by Lighthouse Tender. Transportation charges will be at your own expense. Show this letter to the Keeper which will be his authority for assigning you to duty. The Keeper's name and address is Daniel F. McCoart, Tompkinsville, N.Y.

2. Kindly acknowledge receipt of this letter and state if you will be at this Depot at the time directed.

J. T. YATES.

Superintendent.

Office of the Superintendent of Lighthouses, 3rd District.
JHG/MBM. Tompkinsville, N.Y. Aug. 24, 1920.

Copy forwarded for his information to the Keeper of West Bank Light Station, Tompkinsville, N.Y. Report to this office promptly by letter the date on which Holm reports for duty as 2nd Assistant Keeper.

J. T. YATES.

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FWO-JHG

DEPARTMENT OF COMMERCE

REPORT ON PROBATIONARY APPOINTEE.
(This report to be made at expiration of fifth month of service.)

3rd Lighthouse District
Staten Island, N.Y.

Sept. 17, 1925

The Secretary of Commerce. (The Chief of Appointment Division):

The probationary period of the person named below expires at the close of business on October 14, 1925, 192 .

The conduct and capacity of this employee has been ---- satisfactory* and (he) (she) is ---- nonsidered qualified for absolute appointment.

Name Stephen Holm

Position Keeper

Salary $1200 per annum

Appropriation Salaries, Keepers of Lighthouses

Station Fire Island Light Station, N.Y.

Date of entrance on duty April 15, 1925

Remarks:

J. T. Yates
(Signature of immediate superior.)

SUBMITTED:

Supt. 3rd Lighthouse Dist.

(Head of Bureau or Office.)

(*If unsatisfactory, recommendation embodying reasons for discontinuance in accordance with the provisions of paragraph (c) of section 1 of civil service rule VII, should immediately be forwarded to the Department.)

- 0 -

SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

LIGHTHOUSE SERVICE

THIRD DISTRICT

Fire Isd Light
(Station, Depot, or Vessel)

Aug 16 1925

FWO-JHG

Aug. 14, 1925

Norman B. Devine, Keeper,
Fire Island Light Station,
Fire Island, N. Y.

SUBJECT: Probation of 2d Asst. Keeper S. Holm.

1. The probationary period of employment of Stephen Holm, 2nd Assistant Keeper of Fire Island Light Station, will expire on October 14,1925; advise this office by return mail if his services have been satisfactory, and whether or not, in your opinion, he is a suitable and competent man to receive a permanent appointment in his present position. If you do not consider him competent, state fully in what respects he is incompetent.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

To: Supt of Lighthouses
From: Norman B. Devine, Keeper
Subject:—Probation of 2nd Ass. Keeper S. Holm

Mr. Holm has been employed at this station for a short time and has proved himself a first class mechanic. He is willing and capable in every kind of light work of this service. He is honest and industrious, owing no trade of any kind.

I think he is satisfactory, and should thus receive a permanent appointment as 2nd Ass. Keeper at this station.

Very respectfully
Norman B. Devine
Keeper Fire Isd Lt Sta

SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

LIGHTHOUSE SERVICE

THIRD DISTRICT

Fire Isld Light
(Station, ~~Depot, or Vessel~~)

Aug 16, 1925

To:- Supt. of Lighthouses
From:- Norman B. Devine Keeper.
Subject:- Probation of 2nd Ass. Keeper S. Holm.

Dear Sir:-

Stephen Holm is a first-class mechanic, familiar with the diffrent kinds of of work of this service. He is honest and industrious, causing no trouble of any kind.

I think he is satisfactory, and should thus receive a permanent appointment as 2nd Ass. Keeper. Usltw.

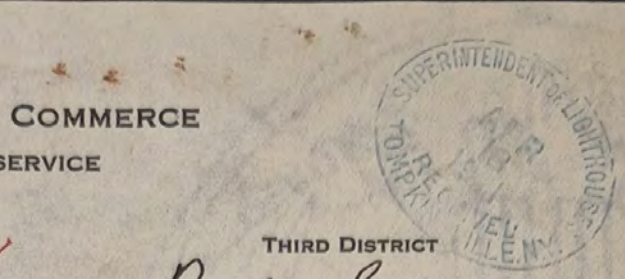
Very respectful
Norman B. Devine
Keeper Usltw.

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ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE



Transferred to Stepping Stones 5-1-1921

THIRD DISTRICT

Pecks Ledge
(Station, Depot, or Vessel)

April 15, 1921

From: Stephen Holm

To: Superintendent of Lighthouses Tompkinsville N.Y.

Subject: New List of Stations for which I desire transfer in the event of vacancy

X Absecon	X Mussel Bed Shoals
X Bergen Point	X Old Field Point
X Bristol Ferry	X Plum Island
X Ceader Island	X Princess Bay
X Coxsackie	X Robbins Reef
X Dutch Island	X Rondout
X Esopus Meadows	X Sabine Point
X Fort Wadsworth	X Saugerties
X Four Mile Point	X Sea Girt
X Hereford Inlet	X Stepping Stones
X Horton Point	X Stony Point
X Hudson City	X Stuyvesant
X Lime Rock	X Throgs Neck
X Ludlam Beach	X Tucker Beach
X Morgan Point	X Watch Hill

Charles J. Kenney
Keeper

Stephen Holm
2nd asst. Keeper

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. Stephen Holm.

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1020 per annum to $1200 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER

Acting Chief of Appointment Division.

41—8074

H
3d

WJL:MBM.

May 13, 1921.

Stephen Holm, Keeper.
Stepping Stones Light Station,
City Island, New York.

SUBJECT: ~~Light and Buoy Lists.~~

REFERENCE: Your letter May 6th, 1921.

1. Your letter of May 6th, 1921, addressed to the Bureau of Publications, Department of Commerce, has been forwarded to this office by the Bureau of Lighthouses, with instructions to call your attention to the violation of Instructions to Employees 1915, paragraph 55 subparagraph 6, relative to forwarding official correspondence through your immediate superior. You are directed to see that such violation does not occur in the future.

2. It will be impossible to furnish you with light and buoy lists as LightStations are not allowed these lists.

J.T.YATES.

May 6. 1921

1921 MAY 7 AM 8 41

City Island
N.Y.

To: Bureau of Publication
Department of Commerce

1921 MAY 7 10 05

Please send me List of Lights, Buoys and other Day-Marks of the United States.

Stephen Holm Keeper
Stepping Stones
Light Station
City Island
N.Y.

SUPERINTENDENT of LIGHTHOUSES
MAY 12 1921
RECEIVED
TOMPKINSVILLE, N.Y.

OLC Bureau of Lighthouses, Washington, D. C. May 9,1921.

Referred to Superintendent of Lighthouses, Tompkinsville, N.Y., for his information and proper action, attention being invited to Regulations, 1918, Art. 20. Advise the writer of the proper methods of forwarding correspondence through official channels.

By direction of the Commissioner: T. S. CLARK
Chief Clerk, Bureau of Lighthouses.

COPYMATE II