'26 JUL 22 PM 4:18

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 07/31/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Howard, Robert, L.		1888 MA

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1945 NY

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)	From:	To:
Lighthouse Service (CT/NJ/NY) 3rd District	1920	1945
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-00078357 89

Attendant Signature:

CMRS Search Request Number(s):

Remarks: '26 JUL 31 AM10:02

SCREENING NOTES

- ☑ Reviewed and Nothing Removed CMM
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

REPRINT

U. S. CIVIL SERVICE COMMISSION

LEAVE THIS SPACE BLANK

NAME HOWARD Robert L.
(Typewritten) (Last name) (First name) (Initial or initials)

Position to which appointed Keeper

Department and Bureau Treasury - U.S.Coast Guard

Location Rondout Light Station, N. Y.

Class.

Ref.

RIGHT HAND

1. Thumb	2. Index Finger	3. Middle Finger	4. Ring Finger	5. Little Finger
				

LEFT HAND

6. Thumb	7. Index Finger	8. Middle Finger	9. Ring Finger	10. Little Finger
				

Classified ..... Assembled .....

Searched ..... Verified .....

Index Card ..... Answered .....

Note Amputations
Right ring & little fingers burned. Joints crooked

Four Fingers Taken Simultaneously

Left Hand



L. Thumb R. Thumb



Four Fingers Taken Simultaneously

Right Hand



Form 2300—January 1941. Applicant must fill blanks on back regarding places of residence and must give other information requested 16—5823 GPO

Present address Roundout Light Station
(R. D. or street address)
Kingston New York
(City or post office) (State)

Sex Male

Date of birth June 17, 1888

2. Title Post Office Clerk
3. Address 587 Delaware Ave Kingston N.Y.
4. Date June 14 1941

Title of examination

(If noncompetitive or investigation for suitability (or both) note in the left-hand margin.)

Average attained Civil Service Dist. No.

Applicant must give below all places of residence during the past FIVE years

From— (Month and year)	To— (Month and year)	Number and Street	City and State
11/1/35	6/14/41	Roundout Light Station	Kingston, N.Y.

APPLICANT MUST GIVE, IN HIS OWN HANDWRITING, THE INFORMATION REQUESTED BELOW

Have you ever been arrested for any reason whatsoever? No (Yes or no) If so, give details in space provided below, *listing all the cases without any exception.*

Date of Arrest	Age	Charge	Court and Location	Judge	Disposition

Noncompetitive
Character investigation

Have you ever been fingerprinted? Yes

Where? Kingston Post Office When? October 5, 1939.

If for the Civil Service, what position? Lighthouse Keeper

RETURNED

16—5823

LEAVE THIS SPACE BLANK

NAME HOWARD ROBERT L.
(Typewritten) (Give one given name, initial or initials, and surname)

Position to which appointed KEEPER

Department and Bureau TREASURY - U.S. COAST GUARD

Location RONDOUT LIGHT STATION, N.Y.

Class.

Ref.

RIGHT HAND

1. Thumb	2. Index Finger	3. Middle Finger	4. Ring Finger	5. Little Finger
				

LEFT HAND

6. Thumb	7. Index Finger	8. Middle Finger	9. Ring Finger	10. Little Finger
				

Classified ---------- Assembled ----------

Searched ---------- Verified ----------

Index Card ---------- Answered ----------

Note Amputations

Four Fingers Taken Simultaneously

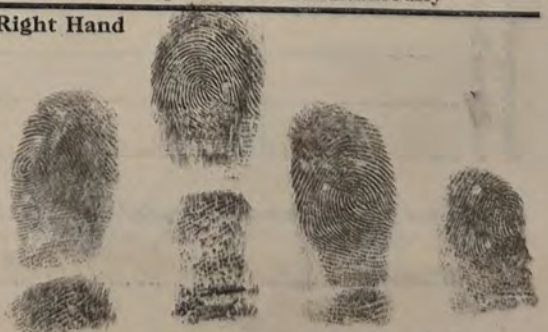
Left Hand



L. Thumb	R. Thumb
	

Four Fingers Taken Simultaneously

Right Hand



Form 2390—February 1940. Applicant must fill blanks on back regarding places of residence and must give other information requested 10—5823 GPO

(Give one given name, initial or initials, and surname)

Present address Roudout Bright Sta
(R. D. or street address)
Roudout, New York
(City or post office) (State)

Sex Male

Date of birth June 17, 1888

2. Title Asst Officer Coast Guard
3. Address 582 Delaware Ave Kingston NY
4. Date May 12, 1941

Title of examination

(If noncompetitive or investigation for suitability (or both) note in the left-hand margin.)

Average attained Civil Service Dist. No.

Applicant must give below all places of residence during the past FIVE years

From— (Month and year)	To— (Month and year)	Number and Street	City and State
11/1/35	5/12/41	Roudout Bright Station	Roudout N.Y.

APPLICANT MUST GIVE, IN HIS OWN HANDWRITING, THE INFORMATION REQUESTED BELOW

Have you ever been arrested for any reason whatsoever? no (Yes or no) If so, give details in space provided below, *listing all the cases without any exception.*

Date of Arrest	Age	Charge	Court and Location	Judge	Disposition

RETURNED

Noncompetitive
Character investigation

Have you ever been fingerprinted? yes

Where? Kingston Post Office When? October 5, 1939.

If for the Civil Service, what position? Lighthouse Keeper

16—5823

Department and Bureau Treasury - U.S. Coast Guard

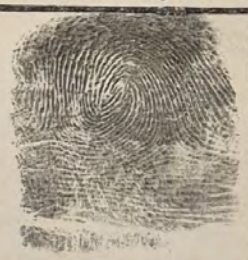
Location Rondout Light Station, N. Y.

Ref.

RIGHT HAND

1. Thumb	2. Index Finger	3. Middle Finger	4. Ring Finger	5. Little Finger
				

LEFT HAND

6. Thumb	7. Index Finger	8. Middle Finger	9. Ring Finger	10. Little Finger
				

Classified _____ Assembled _____

Searched _____ Verified _____

Index Card _____ Answered _____

Note Amputations

Four Fingers Taken Simultaneously

Left Hand



L. Thumb



R. Thumb



Four Fingers Taken Simultaneously

Right Hand



Form 2390—January 1941. Applicant must fill blanks on back regarding places of residence and must give other information requested 16—5823 GPO

Signature Robert L Howard
(Give one given name, initial or initials, and surname)

Present address Roundout Light Sta
(R. D. or street address)
Roundout. New York
(City or post office) (State)

Sex Male

Date of birth June 17, 1888

Prints taken by

1. Name William J. Gallagher
2. Title Post Office Clerk
3. Address 582 Delaware Ave Kingston NY
4. Date May 12, 1941

Title of examination

(If noncompetitive or investigation for suitability (or both) note in the left-hand margin.)

Average attained Civil Service Dist. No.

Applicant must give below all places of residence during the past FIVE years

From— (Month and year)	To— (Month and year)	Number and Street	City and State
11/1/35	5/12/41	Roundout Light Station	Roundout N.Y.

APPLICANT MUST GIVE, IN HIS OWN HANDWRITING, THE INFORMATION REQUESTED BELOW

Have you ever been arrested for any reason whatsoever? No (Yes or no) If so, give details in space provided below, *listing all the cases without any exception.*

Date of Arrest	Age	Charge	Court and Location	Judge	Disposition

Noncompetitive
Character investigation

Have you ever been fingerprinted? yes

Where? Kingston Post Office When? October 5, 1939

If for the Civil Service, what position? Light house Keeper

16—5823

(Typewritten) (Give surname, one given name, and initial of middle name, if any.)

Position to which appointed Keeper

Department and Bureau Treasury, Coast Guard

Location Rondout Light Station
Rondout, N. Y.

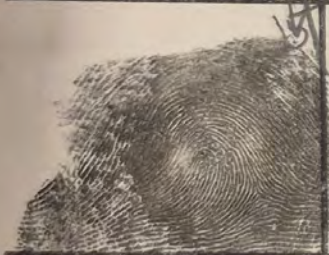
Class. (M) 29 R 0 [illegible]

Ref. OBS

RIGHT HAND

1. Thumb	2. Index Finger	3. Middle Finger	4. Ring Finger	5. Little Finger
				

LEFT HAND

6. Thumb	7. Index Finger	8. Middle Finger	9. Ring Finger	10. Little Finger
				

Classified _____ Assembled _____

Searched _____ Verified _____

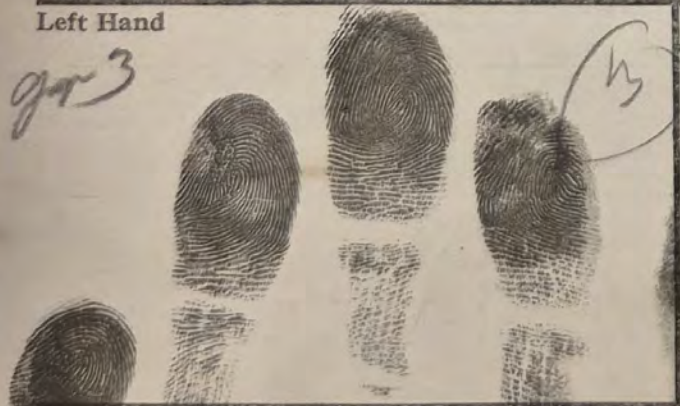
Index Card _____ Answered _____

Note Amputations

NY

Four Fingers Taken Simultaneously

Left Hand



L. Thumb



R. Thumb



Four Fingers Taken Simultaneously

Right Hand



Form 2390—August 1938 Applicant must fill blanks on back regarding places of residence and must give other information requested GPO 16—5833

APPLICANT MUST FILL [illegible] FOLLOWING

Signature Robert Lee Howard
(Give one given name, initial or initials, if any, and surname)

Sex Male

Present address Roundout Light Sta

Date of birth June 17, 1888.

OCT 5 1939 RECEIVED

Prints taken by—
1. Name William N Schwab
2. Title Local Civil Service
3. Address Kingston N.Y.
4. Date Oct 5, 1939

Title of examination
(If noncompetitive or investigation for suitability (or both) note in the left-hand margin.)

Average attained Civil Service Dist. No.

Applicant must give below all places of residence during the past FIVE years

From— (Month and year)	To— (Month and year)	Number and Street	City and State
July 5, 1933	Oct 31, 1935	Lloyd Harbor Light Sta	Halesite N.Y.
Oct. 31, 1935	To Date	Roundout Light Station	Kingston N.Y.

APPLICANT MUST GIVE, IN HIS OWN HANDWRITING, THE INFORMATION REQUESTED BELOW

Have you ever been arrested for any reason whatsoever? NO (Yes or no) If so, give details in space provided below

Date of Arrest	Age	Charge	Court and Location	Judge	Disposition

ANSWER TO DIRECTOR OF PERSONNEL, TREASURY DEPARTMENT

RETURNED

Noncompetitive
Character investigation

Have you ever been fingerprinted? yes

Where? Fort Slocum N.Y. When? February 7, 1909 August 4, 1913.

RETURNED APPLICANT RECORDED SEP 28 1940 IDENTIFICATION

If for the Civil Service, what position?

16—5823

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PERSONNEL RECOMMENDATION

PAGE: 3311

TO DIRECTOR OF PERSONNEL

Date January 8, 1941.

Name: Howard, Robert L.

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No: 1647

Nature of Recommendation

Promotion

	FROM	TO
Position		Keeper
Grade	Field (Range $1320-1680)	Field (Range $1320-1680)
Salary	$1320 p.a.plus $240 p.a.Qtrs.	$1380 p.a. plus $240 p.a.Qtrs.
Bureau or Div. Organizational Subdivisions		U. S. Coast Guard
Headquarters		New York, New York
Post of Duty		Rondout Lt. Sta., N.Y.
Appropriation		Civilian Employees, C.G.
Allotment		
Field or Deptl.		Field

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Reg.

DATE OF BIRTH: 6-17-1888

LEGAL RESIDENCE: Mass.

SEX: M RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

EFFECTIVE *Remarks:* January 16, 1941.

Justification:

No increase in pay since January 1, 1931.

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds

S. P. MEHLMAN,
Lt. Commander, U. S. Coast Guard,
Acting Assistant Personnel Officer.
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL. TREASURY DEPARTMENT)

DATE APPROVED BY THE SECRETARY: 1-16-41

AM

INTERLEAVED-PATD. - RAINBOW MANIFOLD

APPLICANT OR EMPLOYEE MUST FILL THE FOLLOWING



Name (in full) Robert Lee Howard Sex Male

Present address Roudout Light Station Date of birth June 17, 1888.

Give below all places of residence during the past FIVE years

From-- (Month and year)	To-- Month and year)	Number and Street	City and State
July 5, 1933	Oct. 30, 1935	Lloyd Harbor Light Sta	Halesite, N.Y.
Oct. 31, 1935	to Date	Roudout Light Station	Kingston N.Y.

Give, in your own handwriting, the information requested below

Have you ever been arrested for any reason whatsoever? No (Yes or no)

If so, give details in space provided below.

Date of Arrest	Age	Charge	Court and Location	Judge	Disposition

No Reply Received From F. B. I.
Apparently No Criminal Record.

Have you ever been fingerprinted? Yes Where? Fort Slocum. N.Y.

When? February 7, 1909 If for the Civil Service, what position?
August 4, 1913.

I hereby swear (or affirm) that the above statements are complete and accurate in every detail.

Robert L Howard
Customary payroll signature of employee

Subscribed and sworn to before me this 5th day of October 1939

William N Schunk
Notary Public

Local Seg
Kingston N.Y.

My commission expires _____

July 1, 1939. Lighthouse Districts No. Third and Fourth

consolidated with New York Coast Guard District,

Headquarters New York, N. Y.

See U. S. Coast Guard General Order No. 37, dated June 20, 1939.

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - FEB 9 1940

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Robert L. Howard (Name) — Mass (Legal Residence)

STATUS

11—8940

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
Keeper	Prob.	600	L H-North Hook Bcn. S.S. etc	March 5, 1920
"	Trans.	660	" Sandy Hook Rear L.S. etc	Dec 11, 1923
"	Read of Pay	900	" "	July 1, 1924
"	"	1140	" "	Feb. 1, 1925
"	Incr in Comp.	1200	" "	July 1, 1925
"	Trans	1380	" Faltner 2d L.S.	Nov. 13. 1926.
"	COMPENSATION Act. May 28, 1928.	1500	"	JUL 1 1928
Keeper	Trans.	1500	L.H. 3d L. H. Dist Trans Romer Shoals	8-10-28
"	"	1260	" Sandy Hook L.S.	11-19-28
"	INCREASE IN COMPENSATION	1320	" "	JAN 1 1931
"	Trans. 73a	1320	" Lloyd Harbor L.S.	July 1, 1933.
"	(To Perm Pos) " 73a	1320	" " " "	July 20, 1933.
"	Trans (73A)	1320	" Rondout L.S.	Nov. 1, 1935

Form 78

FHF:PL

REPORT OF DAMAGE TO PROPERTY OR INJURY TO PERSONS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
JAN 22 1937
DIVISION OF PERSONNEL

To Supt.

In file

4063-8

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES
Staten Island, N.Y. Jan. 18, 1937 3rd District,

LIGHTHOUSES
JAN 19 8 40 AM '37

Name of vessel, station, or other aid to navigation involved:

Rondout Light Station, Kingston, New York

Date of accident: August 28, 1936

Nature and cause of accident: While carrying and shoveling coal when delivered at this station, employee strained back.

DEPARTMENT OF COMMERCE
1937 JAN 19 PM 2 0
CHIEF

Estimated cost of damage (to property of the Department: $
(to private property: $

--

What steps have been taken to recover cost of damage to Department property?

--

Where accidents result in injury to or death of any employees, or others, furnish following information for each person injured:

NAME	OFFICIAL TITLE, IF GOVERNMENT EMPLOYEE.	NATURE OF INJURY.	Has WORK TIME BEEN LOST BY EMPLOYEE
Robert L. Howard	Keeper, Rondout Lt. Sta.	strained back	no

Remarks or recommendations: Report will be forwarded to U.S. Employees' Compensation Commission shortly.

F. T. Hazel
Superintendent of Lighthouses.

(Date) January 19, 1937

Submitted, in duplicate, to the Secretary of Commerce for his information.

For the Commissioner:
R. J. Gross
Chief, Personnel Division
~~Deputy Commissioner~~

Noted:
Chief Clerk.

Form 73a

REPORT OF TRANSFER OF APPOINTE

FWO-JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N. Y., Oct.16,1935 , 19

COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on November 1,1935.

Name, Robert L. Howard — Position, Keeper

From Lloyd Harbor Lt.Sta.,N.Y. — To Rondout Lt.Sta.,N.Y.

Salary and range, $1320. ($1320-1680) — Salary and range, $1320 ($1320-1680)

Previous incumbent and pay, Ernest Bloom (Lt.#1647) ($1500 p.a.)

Services terminated, Oct. 31,1935 — Reason, Retired.

Letter from Mr.Howard requesting this transfer attached hereto.

For and in the absence of the Superintendent.

CARDED

W. J. LAWTON,
Chief Clerk

Nov.2,1935 , 19

The above-referred-to transfer became effective beginning with November 1,1935

J. T. YATES
Superintendent

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce for his information.

Acting Commissioner of Lighthouses.

11—4598 U. S. GOVERNMENT PRINTING OFFICE: 1930

For the Commissioner,
Chief, Personnel Division

DEPARTMENT OF COMMERCE
NOV - 5 1935
APPOINTMENT DIVISION

1935 NOV - 5 AM 10:11

CHIEF CLERK

NOV - 4 1935

COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
APR 18 1934
RECEIVED
TOMPKINSVILLE, N.Y.

THIRD DISTRICT

Lloyd Harbor Light Sta.
(Station, Depot, or Vessel)

April 17, 1934.

To- Superintendent
Subject- Transfer.

I respectfully request that I be considered for a transfer, in the event of a vacancy to the following named stations:

Chapel Hill Light Station as Keeper
Coney Island " " " "
Dutch Island " " " "
Eatons Neck " " " "
Ft. Wadsworth " " " "
Hereford Inlet " " " "
Hudson City " " " "
Navesink " " " " 01/st Asst.
New Dorp " " " "
North Brothr Island " " " "
Rondout " " " "
Sandy Hook " " " " 01/st Asst.
Saugerties " " " "
Saybrook Lynde Pt. " " " "
Sea Girt " " " "

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
APR 18 1934
RECEIVED
TOMPKINSVILLE N.Y.

THIRD DISTRICT

Lloyd Harbor Light Sta
(Station, Depot, or Vessel)

April 17, 1934

Stratford Point Light Station as Keeper.
Throgs Neck " " " "

Robert L. Howard
Keeper.

Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FWO-JHG LIGHTHOUSES

1933 JUL -22- AM 9:05

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3d DISTRICT,

Dept

DEPARTMENT OF COMMERCE APPOINTMENT DIVISION JUL 25 1933

Staten Is., N. Y. July 8, 1933 19

COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about July 11, 1933.

Name, Robert L. Howard

Position, Keeper (regular position)

From Keeper (temp.pos. #3582) Lloyd Harbor Lightstation, N.Y.

To Lloyd Harbor Lightstation, N.Y.

Salary and range, $1320 (~~$1260-1620~~) ($1320-1680)

Salary and range, $1320 ($1320-1680)

Previous incumbent and pay, Joseph H. Dubois (Lt.#1599) $1320 p.a.

Services terminated,

Reason, transferred to Latimer Reef Lightstation.

The temporary position authorized for the occupancy of Howard during the absence on furlough of Dubois will lapse upon the transfer of Howard to the permanent position on the date indicated below.

DEPARTMENT OF COMMERCE 1933 JUL -24- PM 3:06 CHIEF CLERK

CARDED

Staten Island, N.Y., July 21, 1933 19

The above-referred-to transfer became effective beginning with July 20, 1933
(Show actual date of transfer in space provided)

J. T. YATES
Superintendent of Lighthouses

BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 24 1933

Submitted to the Secretary of Commerce for his information.

For the Commissioner:

K J Grosz
Chief of Personnel Division.

11—4598 U. S. GOVERNMENT PRINTING OFFICE: 1931

July 10, 1933.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of June 29, 1933, the Department has authorized a temporary additional position of keeper in the salary range of $1320-1680, at Lloyd Harbor Light Station, New York, for a period not to exceed one year, effective July 1, 1933, and the assignment thereto of Robert L. Howard at $1520 per annum.

By direction of the Secretary:

EDW. J. GARDNER. JUL 11 1933

Chief of Appointment Division.

A;rs

CARDED

Form 73a

REPORT OF TRANSFER OF APPOINTEE

FWO:HR

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES 1933 JUN-24- AM 9:12

DEPARTMENT OF COMMERCE JUN 29 1933 APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N. Y., June 23rd, 1933

DEPARTMENT OF COMMERCE JUL -7 1933 APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on July 1, 1933 (Actual Date)

Name, Robert L. Howard Position, Keeper

From Sandy Hook Light Station, N.J. To Lloyd Harbor Light Station, N.Y.

Salary and range, $1320 ($1260-1620) Salary and range, $1320 ($1320-1680)

* New position (Lt.#3582)

Previous incumbent and pay, ~~Joseph H. Dubois, ($1320)~~

Services terminated, ~~June 30, 1933~~ Reason, ~~Furloughed~~

The position of 2nd Assistant Keeper at Sandy Hook Light Station is to be discontinued at the close of June 30, 1933.

It is recommended that the expenses of travel from one station to the other be authorized, the transfer not being effected for the convenience of the employee. Also transportation of personal household effects, in accordance with the Regulations, Par. 298.

* New position to be authorized

J. T. YATES,
Superintendent.

CARDED

, 19

The above-referred-to transfer became effective beginning with .....

6-29-33

CARDED

BUREAU OF LIGHTHOUSES
WASHINGTON

June 29, 1933.

Submitted to the Secretary of Commerce for his information. *It is recommended that a temporary additional position as indicated be authorized for not to exceed one year, due to the absence on furlough for a like period of the regular incumbent of this position, Joseph H. Dubois, Lt.#1599.

W P Harman
Acting Commissioner of Lighthouses.

11—4598 U. S. GOVERNMENT PRINTING OFFICE: 1930

Action O. K.

Chief Clerk

DEPARTMENT OF COMMERCE

Description of duties of field position

Name: Robert Desmond Howard

Bureau Lt.# ~~5582~~

Bureau: Lighthouse

Salary: $1320 pa.

Salary Range: $1320-1680

Position: Keeper

Station: Lloyd Harbor Lt.Sta., N.Y.
3rd Lighthouse District.

Descriptions of duties: Same as those of regular keeper at this station, Joseph H. Lt.#1599, on account of whose absence on furlough this additional position is needed.

Form A-88

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

December 30, 1930

Mr. Robert L. Howard

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective January 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER

Chief of Appointment Division.

APPOINTMENT DIVISION
ENTERED ON JOURNAL
JAN 10 1931
SHEET NO. 2922
DEPARTMENT OF COMMERCE

From: $1260

To: $1320

Service and grade: Range $1260-1620

Appropriation (unit): Salaries, Keepers of Lighthouses.

3d District.

WHC

CARDED

GOVERNMENT PRINTING OFFICE 11—9051

Robert L. Howard-Keeper.

Transfer eff 11/9/28.

see file of John Gorge

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

November 5, 1928.

Mr. Robert L. Howard,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective November 5, 1928, or as soon thereafter as you enter on duty. (Change of station).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

NOV 10 1928

Chief of Appointment Division.

From: $1500 per annum.

To: $1260 per annum.

Service and grade: Field

Appropriation (unit):

C
3

2091
NOV 17 1928
DEPARTMENT OF COMMERCE
CARDED

GOVERNMENT PRINTING OFFICE 11—0051

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N. Y. (City) Oct.31,1928 (Date) 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer

Name, Robert L. Howard

Position, Keeper

Location, Sandy Hook Lt.Sta.,Sandy Hook Point Lt. & North Hook Fog Signal Sta., N. J.

Effective, Nov. 5,1928

Legal residence, Mass.

Proposed salary, $1260 p.a.

Proposed range, $1260-$1560 p.a.

Appropriation, Salaries,Keepers of Lighthouses

~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper

Location, Romer Shoal Lt.Sta.,N.Y.

Former salary, $1500 p.a.

Former range, $1500-$1800 p.a.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, LeRoy H. Phelan

Reason, Resigned (Salary $1260 p.a.)

Services terminated, Oct.15,1928

Members of family in Government service,

Date of birth,

Remarks: Letter from Mr.Howard requesting this transfer attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

APPOINTMENT DIVISION NECESSARY ACTION TAKEN NOV 9 1928 DEPARTMENT OF COMMERCE

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 3 1928

Submitted to the Secretary of Commerce, approved.

Action O.K.

Acting Chief Clerk

H. B. Bowerman

Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1928 NOV 1 AM 8·53

THIRD DISTRICT

Romer Shoal Light Station
(Station, Depot, or Vessel)

October 23, 1928.

To:- Superintendent

Through: Keeper

Subject: Transfer

I respectfully request that I be considered for a transfer in event of a vacancy to the following named stations :

Bergen Point Light Station----------Keeper
Borden Flats " " ---------- "

Bridgeport Harbor " " ---------- "
Cedar Island " " ---------- "
Coxsackie " " ---------- "
Dutch Island " " ---------- "
Esopus Meadows " " ---------- "
Gould Island " " ---------- "
Hudson City " " ---------- "
Lloyds Harbor " " ---------- "
Long Beach Bar " " ---------- "
Mussel Bed Shoals " " ---------- "
North Dumpling " " ---------- "
Pomham Rocks " " ---------- "
Prudence Island " " ---------- "
Rondout " " ---------- "
Sabine Point " " ---------- "
Sandy Hook " " ---------- " 1st. Ast., or 2nd
Saugerties " " ---------- "

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
OCT 25 1928
LIGHTHOUSES
1928 NOV 1 AM 8 53

THIRD DISTRICT

Romer Shoal Light Station
(Station, Depot, or Vessel)

October 23, 1928

Saugerties Light Station ----------Keeper
Saybrook Breakwater Light Station ---------- "
Stamford " " ---------- "
Stepping Stones " " ---------- "
Stuyvestant " " ---------- "
Terrytown " " ---------- "
Wickford Harbor " " ---------- "

Robert L Howard
1st asst Keeper

Approved by George E Durfee Keeper

Form 73a

FWO:FM

LIGHTHOUSES 1928 SEP 10 AM 9 03

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1928 SEP 29 AM 9 CHIEF CLERK

DEPARTMENT OF COMMERCE SEP 29 1928 APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. Third DISTRICT.
Staten Island, N.Y., 19
August 2, 1928.

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on August 10, 1928.

Name, Robert L. Howard — Position, Keeper

From Falkner Island Lt.Sta. Conn. — To Romer Shoal Light Station, N.Y.

Previous incumbent, Gustav H. Axelson

Services terminated, August 5, 1928 — Reason, transferred

See letter of this date to Bureau regarding demotion of Mr. Howard from Keeper of Falkner Island Light Station, Conn., to 1st Assistant Keeper of Romer Shoal Light Station, New York.

J. T. YATES,
Superintendent.

Staten Island, N. Y., Sept. 8, 1928, 19

The above-referred-to transfer became effective beginning with September 1, 1928.
For and in the absence of the Superintendent.

Assistant Superintendent.

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

SEP 28 1928

Submitted to the Secretary of Commerce for his information.

CARDED

Acting Commissioner of Lighthouses.

October 1, 1928.

The Commissioner of Lighthouses:

Reference is made to the Bureau's letter of September 19, transmitting copy of a letter from Hon. Richard P. Freeman and other enclosures, relative to the transfer of Lighthouse Keeper Robert L. Howard. The Bureau is authorized to advise Mr. Freeman in accordance with the recommendation contained in its above mentioned communication.

By direction of the Secretary:

OCT 1928

WM. J. GARDNER

Chief of Appointment Division.

D-G

APPOINTMENT DIVISION

September 28, 1928.

Memorandum for Mr. Graves:

Re the attached communication dated September 19 from the Bureau of Lighthouses, transmitting copy of a letter from Hon. Richard P. Freeman and other inclosures, relative to the transfer of Robert L. Howard from the position of Keeper at Falkner Island Light Station to First Assistant Keeper at Romer Shoal Light Station:

This transfer was made pursuant to a report and recommendation from the Third Superintendent dated August 2, 1928, approved by the Bureau August 8.

On July 5, 1928, the Third Superintendent preferred charges against Keeper Howard for his refusal or failure to render aid to a power boat (belonging to Mr. E. D. Ely) in distress, and his failure to report the occurrence, as required by the Instructions to Employees. Mr. Howard was furnished with full information in the matter, and was given full opportunity to reply to the charges. As the result of an investigation, the Superintendent in his report above mentioned stated that in his opinion Keeper Howard was guilty of the charges and was unfit to be in charge of a light station. In this connection the Superintendent also referred to difficulties between Mr. Howard and the present and former assistant keeper, as being indicative of the Keeper's inability to handle other men. It further appears that on July 21, Keeper Howard, without authority from the Superintendent, and contrary to the Instructions to Employees, suspended the assistant keeper from duty, while on August 18, 1927, it was necessary to caution him in reference to submitting erroneous reports concerning leave.

Upon review of the matter, this office is of the opinion that the transfer of Keeper Howard was justified and accordingly recommends approval of the action proposed by the Bureau.

Mr. Gardner
O.K.
D-G
10/1

Chief of Appointment Division.

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

RG:EMF
3 incls.

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

September 19, 1928.

CHIEF CLERK
1928 SEP 21 AM 20
DEPARTMENT OF COMMERCE
SEP 21 1928
APPOINTMENT DIVISION

Secretary of Commerce:

There is inclosed copy of a letter of August 22 from Representative Richard P. Freeman, with its inclosure of August 20, relative to the recent transfer of Lighthouse Keeper Robert L. Howard. The Bureau concurs with the views of the Superintendent and recommends that the Bureau be authorized to advise Representative Freeman accordingly. A copy of the 3d Superintendent's report is also inclosed.

H. B. Bowerman

Acting Commissioner of Lighthouses.

Action O. K.

Adm. Asst. to Secy.

RG:EMF
3 incls.

September 19, 1928.

Secretary of Commerce:

There is inclosed copy of a letter of August 22 from Representative Richard P. Freeman, with its inclosure of August 20, relative to the recent transfer of Lighthouse Keeper Robert L. Howard. The Bureau concurs with the views of the Superintendent and recommends that the Bureau be authorized to advise Representative Freeman accordingly. A copy of the 3d Superintendent's report is also inclosed.

H. B. BOWERMAN

Acting Commissioner of Lighthouses.

Copy

Department of Commerce
Lighthouse Service

General Depot
Office Superintendent of Lighthouses
3d District, Staten Island, N. Y.
September 14, 1928.

Returned to Commissioner.

SUBJECT: Robert L. Howard.

REFERENCE: Bureau endorsement September 10, on letter from Congressman R. P. Freeman dated August 22nd.

1. Mr. Howard formerly Keeper at Faulkner Island Light Station was transferred to the position of 1st Assistant Keeper of Romer Shoal Light Station on September 1, 1928.

2. In this connection attention is invited to letter from this office of August 2nd, 1928, pertaining to the case of Mr. Howard.

3. So far as the complaint of Mr. Ely was concerned, Mr. Howard was furnished with full information in the matter, and was given full opportunity to make reply to the charges preferred against him. The complaint of Mr. Ely and the charges subsequently preferred against Mr. Howard for refusing to give aid to a boat in distress was not the sole cause, but was a contributing cause of the disciplinary action taken which resulted in the transfer of Mr. Howard from Faulkner Island Light Station to Romer Shoal Light Station. The complaint of Mr. Ely and the information and circumstances surrounding the case, together with the fact that Mr. Howard's services had not been satisfactory on account of having difficulties with assistant keepers, the transfer of Mr. Howard is considered to have been fully justified, and this office sees no reason for now amending the action taken in this case.

4. In letter dated August 20, 1928, addressed to the Hon. Richard P. Freeman, by Mr. Harry Durant, statement is made that "Howard is clean. Frank Putney, the prohibition director of this district, vouches for his honesty, and Putney knows the bootleggers in the lighthouse service." If, as indicated by this letter, there are bootleggers in the Lighthouse Service in this District, this office is not aware of the fact, and in view of the definite statement made, if either Mr. Putney or Mr. Durant have knowledge of employees in this Service being engaged in bootlegging operations, this Service should be furnished with full information in the matter in order that proper action may be taken toward the dismissal of the employees engaged in bootlegging.

(Sgd.) J. T. Yates.

Ent

Copy

Richard P. Freeman
2d District Connecticut

Congress of the United States
House of Representatives
Washington, D. C. August 22, 1928.

Mr. George R. Putnam, Commissioner,
Bureau of Lighthouses,
Washington, D. C.

Dear Mr. Putnam:

Enclosed please find a personal letter which I have received from a friend of mine, stating that the removal of Lighthouse Keeper from Faulkner's Island would be a great injustice. If the removal of Mr. Howard is based on the complaint of one, Ely, I would greatly appreciate it if the order of removal could be staid and the matter thoroughly investigated.

Very sincerely yours,

(Sgd.) R. P. Freeman.

Copy

Harry Durant
Sea Acre
Guilford, Conn.

Aug. 20, 1928.

The Hon. Richard P. Freeman,
New London, Conn.

Dear Dick:

A Mr. Howard, who is keeper of the light house on Faulkner's Island, has been notified of his transfer, and demotion, to an obscure station some where outside of New York, a place where he will have to be separated from his wife and children, where they do not even have a boat for him to go ashore, a sort of Devil's Island for those the Department wishes to discipline, I should judge. This action is caused by a complaint lodged by a New Haven man named Ely, who said that Howard refused to aid him when he (Ely) was in distress in a disabled motor boat near Faulkner's Island.

I do not believe Ely's story and my investigation of the incident warrants me in saying that this man Howard has been jobbed, and is the victim of a plot hatched by those who wish to get him out of this territory.

Howard is clean. Frank Putney, the prohibition director of this district, vouches for his honesty, and Putney knows the bootleggers in the lighthouse service. Howard is positively not one of these mongrels. On the contrary he will not work with them and hence the pressure to pass him along and knock him down with the absurd charge now lodged.

Howard docks his boat at my wharf. I know him pretty well, although I have never been on the Island. All the fishermen swear by Howard. They tell me that he is the first lighthouse keeper who has not robbed their lobster pots.

Howard has been twenty years in the employ of the government and I think it is a damn shame that he is to be railroaded in this fashion.

Is Howard not entitled to a hearing on this lying accusation? Please try and hold up this outrageous proceeding and let us have a hearing and thrash out the whole situation here.

If you want me to take it up with John Tilson and Fred Walcott, who is a personal friend of Hoover, and the latter is the head of this Department, I believe, I will gladly do so, but first let us have a little justice in giving Howard a fair hearing, will you?

I suggest you wire immediately for whatever delay you can get, and then I can go further if you wish.

Finally, this is motivated by a bootlegging background, and it is up to the government to dig in with investigators and uncover these rotten frameups. And I will help prove what I claim. Hastily.

(Sgd.) Harry Durant.

DEPARTMENT OF COMMERCE
AUG 8 1928
APPOINTMENT

failing to render aid to the power boat in distress referred to above, and the fact that Mr. Howard has not shown suitable ability to properly manage the affairs of a Light Station, as indicated by the difficulties he has had with Assistant Keepers at his Station, and his action in suspending the present Assistant Keeper without authority, it is recommended that Keeper Howard be transferred from the position of Keeper at Falkner Island Light Station to the position of 1st Assistant Keeper at Romer Shoal Light Station. Nomination Form 73a is enclosed.

5. The approval of this recommendation will not be in violation of Section 2 of Civil Service Rule 1 relative to political or religious opinions or affiliations.

CHIEF CLERK
3 AUG 9 AM 10 29

5

J. T. Yates
Asst

RLC:EMF Bureau of Lighthouses, Washington, D. C., August 8, 1928.

Submitted to Secretary of Commerce recommending paragraph four for approval. Form 73a covering the transfer of Keeper Howard is separately submitted. ~~Transmitted~~ Carried

8/8/28 * Done 8-9-28

H. B. Bowerman
Acting Commissioner of Lighthouses.

file as

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

FWO:FM

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSES
1928 AUG 4 AM 9 10

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

August 2, 1928.

Commissioner of Lighthouses.

SUBJECT: Robert L. Howard, Keeper Falkner Island Light Station.

1. Enclosed is a letter dated July 18, 1928, received from Mr. E. D. Ely, reporting that on July 3, when his power boat, then in the vicinity of Falkner Island Light Sation, had engine trouble and was out of commission, he applied to the Keeper of Falkner Island Light Station for assistance, and that the Keeper refused to render him any assistance. The following correspondence pertaining to the matter is enclosed:

Copy of letter of charges dated July 25 addressed to Keeper Howard.
Letter dated July 26 from Keeper Howard.
Letter dated July 26 from Keeper Howard.
Copy of letter dated July 25 addressed to Assistant Keeper Minzner.
Letter dated July 27 from Assistant Keeper Minzner.

2. While Keeper Howard denies that he refused aid to the power boat referred to, the fact remains that he rendered no aid in the matter, and in letter of explanation undertakes to belittle the importance of the occurrence, and indirectly states that the writer of the complaint misrepresented the facts. As the charges involved were against the Keeper, and as it was known to this office that there was contention between the Keeper and the Assistant Keeper at this Station, the Assistant Keeper was requested to forward to this office, direct, a report concerning the occurrence referred to, this procedure being taken with the view of obtaining a statement from the Assistant Keeper that would not be influenced by the Keeper. The report of the Assistant Keeper bears out the essential features of the complaint, and furthermore, states that the Keeper advised Mr. Ely and his party that he, the Keeper, would not take them ashore at night any way, and that they should know better than to be out on the water at night. This office is of the opinion that the complaint is founded on fact, and that Keeper Howard, by refusing and also failing to render assistance to the power boat in distress, is guilty of the charges preferred, and has demonstrated that he is unfit to be in charge of a light station. This occurrence not only reflects discredit upon Mr. Howard personally as Keeper of the Station, but also upon the Service itself, and its attitude

and willingness to render aid to boats and vessels in distress.

3. The matter of Mr. Howard's ability to properly manage the affairs of a light station as keeper have been under observation for some time. In this connection, attention is invited to endorsement from this office of September 26, 1927, pertaining to the matter of difficulties between Keeper Howard and the Assistant Keeper then at the station, in which reference was made to the domineering disposition of the Keeper. By letter of August 18, 1927, Mr. Howard was cautioned in reference to submitting erroneous reports concerning leave. At the present time there is contention between Keeper Howard and the present Assistant Keeper which is believed to be due to the dominating manner in which Keeper Howard undertakes to handle station affairs generally, and in directing the work of the Assistant Keeper. On July 21, Keeper Howard, without authority from this office, and contrary to the requirements of Instructions to Employees, suspended the Assistant Keeper from duty. If the Assistant Keeper had not forwarded a report concerning the matter, this office would not have been aware of the fact that the Keeper had suspended the Assistant Keeper, as the Keeper's letter of July 21 pertaining to the matter, while stating the subject of the letter to be "Suspension of Assistant Keeper", the letter itself made no mention of suspension but stated in effect that the Keeper had asked the Assistant Keeper to paint the dwelling on Saturday afternoon and that the Assistant Keeper had stated that he would never work Saturday afternoons. As no authority had been granted for the suspension of the Assistant Keeper, the Keeper was promptly instructed to restore the Assistant Keeper to duty. Keeper Howard had made no previous report to indicate that the Assistant Keeper's services were not satisfactory or that he was not conforming to the Regulations of the Service. While the Assistant Keeper may not be entirely blameless for the inharmonious condition that exists, it is believed that the general attitude of the Keeper and his lack of ability to handle men is the principal cause of the difficulties, and probably furnished provocation for any possible indiscretions of the Assistant Keeper. It is to be noted that Keeper Howard had difficulties with former Assistant Keeper White who was subsequently transferred to another station, and has had no trouble in getting along with the other keepers there. Keeper Howard now has difficulties with the present Assistant Keeper Arthur J. Minzner, which gives evidence of the Keeper's inability to properly handle other men. The following correspondence concerning the matter of the contention between the Keeper and Assistant Keeper are enclosed:

Letter of July 21 from Assistant Keeper Minzner.
Copy of letter of July 23 to Keeper Howard.
Letter of July 21 from Keeper Howard.
Copy of letter of July 26 to Keeper Howard.
Letter of July 25 from Keeper Howard.
Letter of July 28 from Keeper Howard.

4. In view of the occurrence of Keeper Howard refusing or

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

FWO: EM

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSES
REGISTERED MAIL
RECEIPT REQUESTED.
1928 AUG 3 AM 9 10

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

July 25, 1928.

Robert L. Howard, Keeper,
Falkner Island Light Station,
Guilford, Conn.

SUBJECT: Charges.

1. You are hereby charged with refusing to give aid to a boat in distress, in violation of paragraph 23, page 11, of Instructions to Employees, in that on July 3, 1928, Mr. E. D. Ely, whose power boat had engine trouble when a short distance from Falkner Island, applied to you for assistance in towing his boat to Pine Orchard, whereupon you refused to render assistance to the boat in distress.

2. You are also charged with neglect of duty in that up to the present time you failed to forward to this office a report concerning the occurrence referred to as required by paragraph 23 and paragraph 185 of Instructions to Employees, no report whatever having been made to indicate that you refused to render assistance to the boat referred to, or that assistance was rendered to the boat in distress by the Assistant Keeper. Enclosed for your information is copy of letter dated July 18, 1928, received from Mr. E. D. Ely.

3. You are directed to submit any statement you may desire to make, through official channels, within three days from the receipt of this letter. Any statement made must be couched in temperate language, free from countercharges, and confined to the point at issue. If you desire to make no statement, you will so state in writing.

J. T. YATES,

Superintendent.

THE BODWELL REALTY COMPANY
505 TO 508 WOOLWORTH BUILDING
NEW HAVEN, CONN.

Supt

LIGHTHOUSES

1928 AUG 3 AM 9 10

July 18, 1928

The Superintendent of the Lighthouse Department,
Staten Island, New York

Dear Sir:

On July 3rd last, while out with some friends in my power boat for a short cruise from Pine Orchard on the Connecticut shore, Long Island Sound, I went a short distance from Faulkner's Island and had engine trouble so that we were unable to move, and were compelled to anchor. I rowed to Faulkner's Island in my small dinky, and applied to the lighthouse keeper to have him tow me in his power boat to Pine Orchard, my summer home, and wish to call to your attention, the fact that the keeper refused to give me any assistance, saying that his open power boat was too far ashore and he would be unable to get her into the water until high tide which would be about 4:00 A.M. I told him that the five men, himself and assistant, two guests and myself, could put his boat into the water, but he still refused.

The lighthouse keeper's assistant offerred to tow us with his power boat which was then accepted. This was about 10:30 to 11:00 PM. Knowing that our families would be worrying about our whereabouts, we were very anxious to get in communication with them, as we had expected to return about 6:00 o'clock that evening. If the assistant lighthouse keeper was late in returning for his duty, I trust he was not censored for giving my guests and myself the very great assistance he gave in the circumstances.

Very truly yours,

E D Ely

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

1928 AUG 3 AM 9 10

THIRD DISTRICT

To- Superintendent,
Subject; Charges.

Falkner Island Light Sta
(Station, Depot, or Vessel)

July, 26th, 1928

Two men called at this station just around dark on July 3, 1928 stating that their boat was disabled, and if I would tow them ashore. It was impossible for me to take my boat out as the tide was almost dead low, leaving the basin dry. I positively did not refuse to aid him, but stated that as soon as the tide was high enough to float my boat I would tow him into Guilford Conn. He stated it was not necessary as the boat was safe, but he was very anxious to get in communication with their families, as they would be worried. Would gladly have used my boat, but as there were 4 men and not 5 men here as he stated, it would have been some task to roll that heavy boat out of the basin over these rocks. This boat is my personal property and if I had pulled it out would have done considerable damage to the propeller and shaft

II.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

Fallers Island Light Sta
(Station, Depot, or Vessel)

July 26, 1928

Then I ask the asst Keeper if he would take them ashore in the government boat with his outboard motor. I put my boots on and rolled the boat out with the help of the asst Keeper, and when they left they thank me very much for all my trouble. I also offered my services the following day to tow their boat ashore, but they said it was not necessary as they could easily get some one the next day.

The asst Keeper returned to the station 2 P.M. This is noted in the leave of absence book, and also in the journal.

As these men were not in any distress or danger, and as there was nothing done outside of taking them ashore, I did not think this necessary to be reported until I sent in my monthly report. After calling my attention to paragraph 185 I find I have been at fault for not reporting this immediately. Would like to know why

III

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

Fallkner Island Lights
(Station, Depot, or Vessel)

July 26, 1928

Mr Eely did not report this matter before
He left station very profuse in his thanks
and said he wanted to call on me and
pay me a visit in the day time. Why
has he misrepresented the facts, and have
such a change of opinion at this late date

Robert L Howard.
Keeper.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
JUL 29 1926

THIRD DISTRICT

1W

To- Superintendent,

Falkner Island Light Sta
(Station, Depot, or Vessel)

Subject, Charges.

July 26, 1926

Your letter dated July 25th was received and answered July 26th while I was in town. Since returning to the station I wish to give you a copy of the different entries made in my books concerning this subject. The leave of absence books states A. J. Muigner left station July 8th 9 30/PM returned July 9, 20/9 AM purpose of absence - 3 men in trouble took them ashore. This is in Mr Muigner writing The watch book shows that asst Keeper was on watch that week during the hours of 2 AM to 8 AM. Also shows that that asst Keeper did not go on watch till 5 AM, reason for change of watch asst took 3 men ashore This was to give him some rest and sleep. Watch book also shows I was on watch 8 AM. Journal states the following for July 8th + 9th asst took 3 men ashore 9 30/PM returned 2 AM stated after leaving them 11 PM had motor trouble so could not return sooner. These entries made at the date stated do not

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

Falkner Island Lighthouse
(Station, Depot, or Vessel)

July 26, 1928

compare with Mr Elys version of the matter whatsoever. In my letter written this afternoon I give full and truthful account of this matter. He is at fault not only concerning the true facts of this case, but also to the actual dates and hours concerned. Asst Keeper told me that he stopped -at their power boat, situated about 2½ miles North of this Island, and got the 3rd man off of it, but there was only 2 men that called at this station and not 3 as Mr Ely states. Asst Keeper said that one of these men give him his name and address and told him to look him up if he ever had any trouble. At no time were these men or their boat in any danger what soever. I did not refuse to aid them, but told them it was necessary to wait about 2 hours for the tide to rise. If I had refused as Mr Ely states it would have been the duty of the asst Keeper to report me.

III

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

Falkner Island Lights
(Station, Depot, or Vessel)

July 26, 1928

I regret I did not report this matter but I did not know what to do as the service rendered was a petty one but made the above entries in my journals thinking this sufficient. In giving my best to the Lighthouse service if at any time I err it is not through neglect of duty, but simply because I think what I do is right.

Robert L. Howard.
Keeper.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

FWO:FM

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

July 25, 1928.

Arthur J. Minzner, Asst. Keeper,
Falkner Island Light Station,
Guilford, Conn.

SUBJECT: Power boat in distress on July 3.

1. Enclosed for your information is copy of letter dated July 18, 1928, received from Mr. E. D. Ely of New Haven, Conn., stating that the Keeper of Falkner Island Light Station refused to render assistance to his power boat when in distress on July 3, 1928, and also stating that necessary assistance was rendered by the Assistant Keeper.

2. You are requested to forward to this office direct, (not through the Keeper) a report giving full and complete information pertaining to the occurrence referred to. Your report will include such information as may be within your knowledge as to the alleged refusal of the Keeper to render assistance in this instance, and also what assistance was rendered by you to the boat in distress.

J. T. YATES,

Superintendent.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
JUL 28 22
1928
RECEIVED

THIRD DISTRICT

Falkner's Island
(Station, Depot, or Vessel)

July 27, 1928

Superintendent of Lighthouses 3rd Dist.

Reference to your letter of July 25,
Subject: Aid given to Mr E. N Ely and guests.

On the night refered to in Mr Ely's letter, I walked down to the dock about 8 o'clock standard time, when I saw a row boat being rowed to the Island from a boat anchored about 2 miles out Mr Howard came down from the house and stood waiting on the dock. The men came up on the dock, and asked if there was any way to communicate with shore as there engine was broken down. Mr Howard said "No" Then they asked if we could take them to shore, and as I was only assistant keeper, I had nothing to say. Mr Howard said, no his boat was dry and the tide was too low to get the boat out. He said he would'nt take them ashore at night anyway and that they ought to know better than to be out on the water that time of night. He repeated this several times. The men suggested they would pull the boat out into the water for him, if he would help them out, but he

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

SUPERINTENDENT OF LIGHTHOUSES
JUL 29 1925

(Station, Depot, or Vessel)

....., 192

still refused. One of the gentlemen, an elderly man was very much upset, and walked up and down the dock. They said their families would be hysterical with out news from them, as a friend of theirs, just a year ago on the 4th was drowned while off on a trip. They asked Mr Howard if he knew anything about a motor boat. He said, No, and then asked me if I knew anything about fixing an engine. I said if there was any possible way of fixing it I thought I could do it, but if it was impossible to fix it, I was willing to take them to shore with the gov't boat. Mr Howard said nothing in answer to my suggestion, and kept the men, nervous and upset for an hour and a half. Finally his wife went over to him, and they whispered for five minutes and he said, "if you want to Mr Mingo you can help them out. The men certainly were relieved, they helped me get the boat out into the water, and we went out to there boat. I worked on their engine for about an hour and found the coil was short circuited, so they left their boat anchored there and I took them to shore in my boat, to

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

1

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
JUL
1923

THIRD DISTRICT

3

(Station, Depot, or Vessel)

....., 192

Sachem's Head. Mr Howard told me not to take them to Sachem's Head, to take them to Guilford, but I took them where they wanted to go.

I returned to the Island at 1.50 P.M.

Respectfully,
Arthur Mingner.

7-31

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1928 AUG 3 AM 9 10

THIRD DISTRICT

Falkner's Isle
(Station, ~~Depot, or~~ Vessel)

July 21, 1928

Superintendent of Lighthouse 3rd Dist

Subject Suspension

I wish to say, Mr Howard, keeper at this station has suspended me today for no just reasons. This morning while I painted the house, from 9 o'clock until 12[15] he went around the island with some friends of his, I went up to my quarters for lunch, at 1.30 Mr Howard, demanded of me, get in to your painting clothes and come down here and get to work, I said, "I was just going down to fix the roof of my chicken coop." Then he said, "Well, your suspended and don't go into the engine room, or into the Tower" I thought as I was not to go into the engine room or tower, I might just as well go ashore. I asked if I should sign the watch and 'leave of absence' books before leaving, he said, "No, your suspended," so I didn't sign the books.

I've tried to do my share of the work since I've been here and more than my share too. Mr. Howard is under the doctor's care and complains

whenever he has heavy work to do so very often I do my share of work and his too. I wouldn't mind doing it if Mr Howard was at all pleasant about telling me to do things, but he isn't, instead of speaking in a courteous way as one man to another, he demands in a domineering way as though I am his servant. He is continuously nagging. I'd like to remain in the service and try to get along, but it seems to be impossible with Mr. Howard.

I've read paragraph 90 of Rules & Regulations for Employees U. S. L. H. S. 1927 and as I understand it Mr Howard has not the right to suspend me. I'd like an answer immediately as I don't know what you expect of me. I should also like to have you set a date for an interview at this station where all this can be explained face to face. I will return to the station at once and wait for your answer.

Respectfully,

Arthur J. Minizuca.

P. S. Mr Howard would not sign this letter.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FWO:FM

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.
July 23, 1928.

Robert L. Howard, Keeper,
Falkner Island Light Station,
Guilford, Conn.

SUBJECT: Assistant Keeper Minzner.

Enclosed is copy of a letter dated July 21, 1928, today received from Assistant Keeper Minzner stating that you suspended him from duty on July 21. If, as stated in this letter of July 21, you suspended the Assistant Keeper from duty, you will promptly restore him to duty on receiving this letter, also forward to this office by return mail full explanation of your action in suspending the Assistant Keeper, which is in violation of the provisions of the Instructions to Employees. You will also fully explain your failure and refusal to forward to this office the letter of July 21 from the Assistant Keeper, as plainly required by section "g", paragraph 69, of Instructions to Employees.

J. T. YATES,

Superintendent.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE



THIRD DISTRICT

PM

To- Superintendent. Falkner Island Light Sta
(Station, Depot, or Vessel)

Subject. Suspension of asst Keeper. July 21st, 1928

I asked Mr Mintzner asst Keeper to paint dwelling Saturday afternoon as I was doing myself. It is quite a difficulty painting the outside of the dwelling due to the weather, and I generally take advantage when we do have good weather. It isn't as if he had to work every afternoon so did not see any objection in asking him to work this afternoon as I've always to work regardless of the day. It is impossible to do all this work myself and do not see any reason for him to be excused as he thinks he should be. It appears to me that ever since he reported for duty that all he needed to do was to fish, and take life easy I was told that he had been pretty well coached by the former asst letting him know what he could do and

II

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
JUL 22 1927

THIRD DISTRICT

Falkner Island Light Sta
(Station, Depot, or Vessel)

July 21st, 1927

-and what he couldn't. He also said he was sent here on purpose because he heard so much about me. Have always tried to do what was right, but refuse to let -an asst Keeper dictate to me while I am Keeper of this station, as he tried to the very first day he arrived. Whenever I've asked him to do any work, he resents it very much. Would like to know just what to do as I do not see any justice in putting up with this state of affairs. We have the dwelling nearly completed outside of a few hours work, and if he had any interest or pride in the appearance of the station outside of -disobeying instructions, he surely would never have refused. He stated he would never work Saturday -afternoons.

Robert L Howard.
Keeper.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

FWO:FM

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

July 26, 1928.

Robert L. Howard, Keeper,
Falkner Island Light Station,
Guilford, Conn.

SUBJECT: Assistant Keeper Minzner.

REFERENCE: Your letter July 21, 1928.

1. Your letter of July 21, although consisting of two pages, contains only general remarks, apparently intended as criticisms of the Assistant Keeper, with the exception of the first two lines and the last two lines which state: "I asked Mr. Mintzner Asst. Keeper to paint dwelling Saturday afternoon" and "He stated he would never work Saturday afternoons." In letter of July 21 from the Assistant Keeper he states that he painted on the house from 9:00 a.m. to 12:15 p.m. on July 21, and that during that period you visited with friends; also that at 1:30 p.m. on that date you demanded him to get into his painting clothes and get to work. In view of the requirement of the Regulations that an equal share of work shall fall to the Keeper and to the Assistant Keeper, and as your letter, although voluminous, supplies no information as to how long the keeper, and how long the Assistant Keeper was each employed on painting the dwelling on July 21, you are requested to furnish such information by return mail.

2. You are advised that general remarks, criticisms, and trivial accusations serve no good purpose and are not desired. If the Assistant Keeper is not performing the required duties of his position or is not complying with the Regulations of the Service, report should be submitted to this office stating definite facts and giving specific instances with time and dates of occurrences; upon receipt of such a report it will be possible to take such action as the circumstances and facts may warrant.

J. T. YATES,

Superintendent.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

To. Superintendent, Fallsner Island Light Sta
(Station, Depot, or Vessel)
Subject. Suspension of asst Keeper. July 25, 1928

In reply to your letter dated July 23, I wish to state that I sent a letter to the office dated July 21st by the Captain of the tender Tulip stating full circumstances of the case. Would like to know why this letter was not acknowledged.

We started work painting dwelling about 9.45 AM Saturday. A party of visitors called at station at 11.00 AM and wished to be shown around station. I showed them around and it was about 45 minutes before they left. In the meantime Mr Mizner stopped working. I painted till 12.30 PM had my dinner and painted till 1.30 PM then I asked him to put on his painting clothes in a courteous manner telling him to paint. His exact answer was "not this afternoon I wont work Saturday afternoon" walking away in a very insolent manner never giving me any reason at all. I put to Employees of the U. S. L. S. states that insubordination is a

cause for suspension and fully believed I was justified in suspending him. If I have exceeded my authority I regret it exceedingly and will see that it does not occur again But would like to be instructed about what to do when a case of this sort occurs. He requested official paper, and envelope as he wished to write a letter. I told him it was necessary for me to sign it, so he left the station immediately without writing this letter. He returned Sunday a. m with letter written saying he wanted it signed immediately just giving me a chance to glimpse the contents so I returned it to him in a envelope. I did not refuse to forward this letter or sign it and if he had given it to me I would have forwarded it properly and promptly but he wished it returned to him at once. He was accompanied by Samuel Fuller Keeper of Saybrook Breakwater and former Keeper of this station apparently looking

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

3

Fallen Leaf Island Light St
(Station, Depot, or Vessel)

July 25, 1928

for trouble which I ignored.

According to Mr Meisner I spent 3 hours and 15 minutes with this party. This can positively be proven untrue by the party that called. I also noticed he very noticeably omitted the cause for all this trouble, just stating what I said. He stated that he did not have to do what I told him to, he heard all about me before he came here, and he knew just what to do as he was sent here here on purpose. Am I supposed to put up with this sort of treatment? He does not wish to be told to do any work, and will not do it when he sees anything needs to be done so would like to know in what manner I can let him know what I want done without offending him.

He has failed to comply with paragraph 5 in Inst. to Employees.

Robert L Howard
Keeper.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE



THIRD DISTRICT

To Superintendent,
Subject- Asst Keeper.
Reference- Your letter dated July 26, 1928.

Falkner Island Light Sta
(Station, Depot, or Vessel)

July 28th, 1927

Keeper and Asst Keeper started painting dwelling 9 45/AM July 21st 1928. Keeper stops 11 AM to show visitors Island. Keeper returned to painting 11 50/AM. Asst was not painting at this time and do not know exact time he stopped. Keeper stopped painting 12 30/PM resumed painting 1 10/PM. Asst Keeper refuses to paint at 1 30/PM will not work Saturday afternoons, Keeper suspends asst July 21, 1928 1 30/PM Restored to duty July, 25, 1928, at 12 45/PM upon receipt of your letter dated July 28, 1928.

Robert L Howard.
Keeper.

Form 73a.

FWO:FM

REPORT OF TRANSFER OF APPOINTEE

LIGHTHOUSES
1928 AUG 3 AM 9 09

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK
AUG 9 10 29

5

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. Third DISTRICT.
Staten Island, N.Y.
August 2, 1928. ,19

DEPARTMENT OF COMMERCE
AUG 9 1928
APPOINTMENT DIVISION

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on August 10, 1928.

Name, Robert L. Howard — Position, Keeper

From Falkner Island Lt.Sta. Conn. — To Romer Shoal Light Station, N.Y.

Previous incumbent, Gustav H. Axelson

Services terminated, August 5, 1928 — Reason, transferred

See letter of this date to Bureau regarding demotion of Mr. Howard from Keeper of Falkner Island Light Station, Conn., to 1st Assistant Keeper of Romer Shoal Light Station, New York.

CARDED

J. T. Wells
Superintendent.

, 19

The above-referred-to transfer became effective beginning with .....

.....

11—4598

RLC:EMF

BUREAU OF LIGHTHOUSES
WASHINGTON August 8, 1928.

Submitted to the Secretary of Commerce for his information. Attention is invited to Bureau indorsement of this date on the Superintendent's letter of August 2 relative to this transfer.

H. B. Bowerman
Acting Commissioner of Lighthouses.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

M
r. Robert L. Howard,
Through the Chief, Bureau of
Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

CARDED

From:
$1380

To:
$1500

APPOINTMENT ENCLOSURE 11—9564
JUL 2 1928
DEPT. OF COMMERCE

C

Copy

CHIEF CLERK
1928 FEB 17 AM 11 47
DEPARTMENT OF COMMERCE
FEB 17 1928
APPOINTMENT DIVISION

Department of Commerce
Lighthouse Service
General Depot
Office Superintendent of Lighthouses
3d District, Staten Island, N. Y.
February 15, 1928.

Commissioner of Lighthouses.

Subject: Robert L. Howard, Keeper of Faulkner Island Light Sta.

Reference: Letter of Caution Dated August 18, 1928.

The Bureau is advised that there have been no further difficulties with Keeper Howard since he was cautioned by letter of August 18, 1927, and it is therefore recommended that no further action be taken in the matter.

For and in the absence of the Superintendent.

(Sgd.) F. W. Ockenfels.

Bureau of Lighthouses, Washington
February 16, 1928.

Returned approved as recommended

J. S. CONWAY

Acting Commissioner of Lighthouses.

2-17-2nd

Bureau of Lighthouses, Washington
February 16, 1928.

Submitted to Secretary of Commerce for his information

J. S. CONWAY

Acting Commissioner of Lighthouses

file

Copy

Department of Commerce
Lighthouse Service

General Depot
Office Superintendent of Lighthouses
3d District, Staten Island, N. Y.
August 18, 1927.

DEPARTMENT OF COMMERCE
AUG 22 1927
CHIEF CLERK
DIVISION
1927 AUG 22 AM 11 43

Robert L. Howard, Keeper,
Falkner Island Light Station,
Guilford, Conn.

SUBJECT: Leave of absence.

REFERENCE: Your letter August 15, 1927, and previous correspondence.

You are advised that the item referred to on your monthly report, Form 65, for the month of April, 1927, reads as follows:

> "Robert L. Howard, Keeper, left station: 25th, 10 a. m.; returned to station: 27th, 9:45 a.m.; purpose or necessity of absence: to visit Kingston, N. Y."

This entry on your monthly report is as it was originally made and this item on your report has not been tampered with or altered by the assistant keeper or any other person since you prepared your report. According to information contained in your letter of August 15 and August 6, 1927, the entry referred to on your monthly report for April is obviously erroneous, and this office sees no occasion or justification of the inference contained in your letter of August 15 that the entry on your monthly report may have been changed by the assistant keeper to whom you state the report was given for mailing. This occurrence indicates either carelessness in the preparation of the report or a false entry of information called for. In this instance no further action will be taken in the matter at this time but you are hereby cautioned to exercise care in the future to see that absence records and reports are accurately prepared so that there may be no discrepancies.

(Sgd.) J. T. Yates, Superintendent.

- - -

FWO:FM Office of Superintendent of Lighthouses, Staten Island, N. Y., 3rd District. August 18, 1927.
Copy forwarded Commissioner. Further report will be made in six months.
(Sgd.) J. T. Yates.

Bureau of Lighthouses, Washington
AUG 20 1927

Submitted to Secretary of Commerce for his information
By direction of the Commissioner:

C W P Harman
Chief Clerk.

(EFFECTIVE DATE) Dec. 1, 1926.

Letter of Nov. 19, 1926, from Office of Superintendent of Lighthouses, 3d District, Staten Island, N. Y.,(signed Yates) advises as follows:

				Letter Date	Effective Date.
Robert L. Howard,	Keeper	$1380 p.a.	Transfer & Promotion	11-6-26.	11-13-26.

For Original see file of Samuel L. Fuller, (letter dated Nov. 19, 1926.)

CROSS REFERENCE.

CROSS REFERENCE

SEE FILE--464/16/D#1

NAME Howard, Robert L. POSITION Keeper

BUREAU BUREAU OF LIGHTHOUSES STATION 3rd Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt. per annum to be Added	Subtracted
600	240	840	XCR	404.25	1244.25	LHS	2	1020			

CIRCULAR #13----11/13/23

approv-8-1020

GRADE RECOMMENDED 4

RANGE OF COMPENSATION RECOMMENDED FROM 8 960 TO 8 1200

Kind of equipment ..... None. .....

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)

(a) Elementary school; years ☐1 ☐2 ☐3 ☐4 ☐5 ☐6 ☐7 ☐8

(b) High school; years ☐1 ☐2 ☐3 ☐4

(c) Business school; years ☐½ ☐1 ☐1½ ☐2 ☐2½ ☐3

(d) College: Name ..... ; years ☐1 ☐2 ☐3 ☐4

(e) Post graduate work: Kind ..... ; years ☐1 ☐2 ☐3

(f) Correspondence courses: Kind ..... ; number of lessons ..... ; number completed .....

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

Assisting in operating illuminating apparatus and fog signal engines; keep apparatus clean and in efficient working order; care for buildings, keep them clean and in order, including painting and minor repairs; care for grounds. 100

18a. Not specified; stand watches; work equally divided; average 8 or less hours per day; Sundays operation of light and fog signal engines only.

FORM NO. 1
...e with detailed
...orm No. 2)

Sheet No. 98

2—12758

Steward (Surname) Robert (Given name) L. (Initial)

DO NOT WRITE IN THIS SPACE

	a		
	b		
	c		
	d		

2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouse Service
5. (a) Field Station 3rd Lighthouse District
   (b) Subdivision N.Hook Ban. Etc. Lights
   (c) City or town Fort Hancock State N. J.
6. Pay-roll title Keeper
7. Customary office title 2nd Assistant Keeper

8. (a) Number of regular working hours of the position, per day see 18a; per week 7 days
   (b) If this is not a full-time position, state percentage of time employed per day ---; or per week ---
   (c) If night work, wholly or in part, state the hours: From Sunset to Midnight or Midnight to Sunrise
9. If this is not an all-year-round position, state approximate number of days employed each year ---
   During what months ---
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation ---
11. Present rate of pay, exclusive of bonus $600.00 per annum; bonus, $240.00 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $600.00 per "; bonus, $240.00 per annum.
13. If the employee receives overtime pay, state the rate ---
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses.
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☒ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☒ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum
    Subsistence $164.25 per annum
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment None.; annual cost, $
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ---; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ---; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ---; number of lessons ---; number completed ---

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
Assisting in operating illuminating apparatus and fog signal engines; keep apparatus clean and in efficient working order; care for buildings, keep them clean and in order, including painting and minor repairs; care for grounds.	100
18a. Not specified; stand watches; work equally divided; average 8 or less hours per day; Sundays operation of light and fog signal engines only.	

19. Does employee work under immedia[illegible]upervision, or to a large extent upon his own resp[illegible]bility? (Describe fully.)

Works under the supervision of the Keeper.

20. Do the duties involve direction or supervision of the work of other employees? No.
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

21. How long have the employee's duties been substantially as described above? 3 years

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

JUN 20 1923, 1923. J. T. Yates Superintendent.
(Date) (Signature of Preparing Officer) (Title)

23. I have read the foregoing and I agree to it except as follows:

Impracticable to obtain signature on account of delay that would be involved.

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)		X	

Educational Training	Essential	Desirable But Not Essential
College		
High School	X	
Common School		

Technical Education: If essential, kind and extent

Lighthouse apparatus, boating, gasolene engines, oil engines, painting.

Experience: If essential, kind and extent

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1200 to $ 1320

JUN 20 1923, 1923. J. T. Yates Superintendent.
(Date) (Signature of head of field office or station) (Title)

GOVERNMENT PRINTING OFFICE 2—12758

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

November 6, 1926.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

Mr. Robert L. Howard,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1200 per annum to $ 1380 per annum, effective November 11, 1926, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

NOV 10 1926

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

11—8074 GOVERNMENT PRINTING OFFICE

P.
3.

CARDED

APPOINTMENT DIVISION ENTERED NOV 11 1926 ON JOURNAL DEPARTMENT OF COMMERCE.

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES 1926 NOV 5 PM 9 04 TELEGRAPHIC REPLY REQUIRED

FWO-JHG

DEPARTMENT OF COMMERCE NOV 8 1926 APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT.

Staten Island, N. Y. Nov.4,1926
(City) (Date)

5

COMMISSIONER OF LIGHTHOUSES:

DEPARTMENT OF COMMERCE NOV 8 1926 APPOINTMENT DIVISION

Action recommended, Transfer and promotion

Name, Robert L. Howard (request)

Position, Keeper Prin

Location, Falkner Is.Lt.Sta.,Conn. Quarters

Effective, Nov.11,1926

Legal residence, Massachusetts

Proposed salary, $1380 p.a.

Proposed range, $1380-$1740 p.a.

Appropriation, Salaries, ~~Keepers~~ of Lighthouses Such Etc.

~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper 2nd

Location, Sandy Hook Lt.Sta.,Sandy Hook Point Lt.& North Hook F.S.Sta.,N.J. Quarters

Former salary, $1200 p.a.

Former range, $1140-$1500 p.a.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Samuel L. Fuller

Services terminated, Nov.10,1926

Reason, Transferred (Salary $1620 p.a.)

Members of family in Government service,

Date of birth,

Remarks: Letter from Mr.Howard requesting this transfer attached hereto.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19-----

Secretary, Civil Service District.

J. F. Yates Dir

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 5 - 1926

Inclosure

8/11-6-26

Submitted to the Secretary of Commerce, approval.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN NOV 10 1926 DEPARTMENT OF COMMERCE

APPROVED: J. W. Gilbreath

ACTING ASSISTANT SECRETARY

J. H. Gilmore
Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1926 NOV 5 PM 9 SUPERINTENDENT OF LIGHTHOUSES

APR 24 1926 RECEIVED

THIRD DISTRICT

Sandy Hook (near) Light Sta
(Station, Depot, or Vessel)

April 23, 1926.

APR 26 1926 RECEIVED

To - Superintendent,
Through The Keeper,
Subject - Transfer,

I respectfully request that I be considered for a transfer to the following named light station in event of a vacancy.

Absecon	Light Station,	Keeper
Beavertail	Light Station,	Keeper
Black Rock	Light Station	Keeper
Castle Hill	Light Station	Keeper
Cedar Island	Light Station	Keeper
Coney Island	Light Station	Keeper
Eatons Neck	Light Station	Keeper
Falkner Island	Light Station	Keeper
Hereford Inlet	Light Station	Keeper
Long Beach Bar	Light Station	Keeper
Old Field Point	Light Station	Keeper
Plum Island	Light Station	Keeper
Point Judith	Light Station	Keeper

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

Sandy Hook near Light Sta
(Station, Depot, or Vessel)

April 22, 1926

Pomham Rock	Light Station.	Keeper
Rondout	Light Station	Keeper
Rose Island	Light Station	Keeper
Saugerties	Light Station	Keeper
Stony Point	Light Station	Keeper
Throgs Neck	Light Station	Keeper
Watch Hill	Light Station	Keeper
Wickford Harbor	Light Station	Keeper

Howard Poe
Keeper

Robert L Howard
2nd asst Keeper

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. Robert L. Howard,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1140 per annum to $ 1200 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Acting Chief of Appointment Division.

11—8074

APPOINTMENT DIVISION ENTERED JUL 23 1925 ON JOURNAL DEPARTMENT OF COMMERCE

H
34

CARDED

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Mr. Robert L. Howard,

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,



Acting Chief of Appointment Division.

Position: Keeper.

Salary: $1140.

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

CARDED

EK

FEB 4

3d

(CROSS REFERENCE)

Howard, Robert L. In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $900, effective July 1, 1924.

For authorization see letter dated AUG 20 1924 File No. 1095/21.

(CROSS REFERENCE)

December 13, 1923.

The Bureau of Lighthouses advises the Department of the date of effect of the following Change:

Name	Position	Salary	Nature of Change	Letter Date	Effective Date
Robert L. Howard	Keeper	$660 pa.	Promotion	11/28/23	12/11/23.

See File of Michael A. Daley.

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 28, 1923.

Mr. Robert L. Howard,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 600 per annum to $ 660 per annum, effective December 1, 1923, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. CARONLEY

Acting Chief of Appointment Division.

11—6074
C
P
3d

APPOINTMENT DIVISION
DEC 1 1923
DEPARTMENT OF COMMERCE
CARDED
TO BE RETURNED BY
ENTERED

Form 73

NOMINATION

LIGHTHOUSES
FWO-JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK

1923 NOV 22 AM 8 57

1923 NOV 28 AM 10

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N.Y., Nov. 21, 1923, 19 23
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer

Name, Robert L. Howard — Legal residence, Massachusetts

Position, Keeper — Salary, $660 p.a.

Location, Sandy Hook Rear L.S., Sandy Hook Point Lt., & No. Hook F.S.Sta., N.J. — Appropriation, Salaries, Keepers of Lighthouses

Effective Dec. 1, 1923 — ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $600 p.a.

Location, No. Hook Bcn. Lt. Sta., So. Hook Bcn. (Front) Light, and Sandy Hook Fog Bell, N.J.

Rank on eligible list, Rating, Percentage, Other eligibles considered:

Previous incumbent, New position. Services terminated,

Reason,

Members of family in Government Service,

Date of birth,

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

11/28/23.

Secretary, *Civil Service District.*

J. F. Yates
Chief

LGJ

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 26 1923

Submitted to the Secretary of Commerce, approved. Attention being invited to separate Bureau recommendation of this date in this matter.

J. S. CONWAY
Acting Commissioner of Lighthouses.

RG

[1] Strike out the clause which does not apply.

11—2314

APR 22 1920 9 12 AM

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

(To be furnished for each person appointed in the service of the Department immediately upon entrance on duty. The statement should be signed by the appointee or employee. If unable to write, he may sign by mark in the presence of one witness.)

1920 APR 23 AM 9 37

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)

Mr Robert Lee Howard.

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Robert L Howard

3. Bureau or Service, place, and district in which employed:

Lighthouse Service, North Hook Beacon Light Station. Sandy Hook. N.J. 3rd

Bureau or Service. Place (city, town, station, or vessel). District.

4. Position to which appointed 2nd asst Lighthouse Keeper

5. Compensation $600.00 P.A.

6. Appropriation from which paid Lighthouse Service Dal Keepers Wages

7. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination, ———, 191—;" or "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

Civil Service examination ~~$600.00 P.A.~~ Feby 28 1920

8. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Holbrook Mass Norfork 14th

City or town. State or Territory. County. Congressional district.

9. When the legal residence given in answer to question 8 differs from that given in the certificate of appointment, the discrepancy should be explained.

Holbrook. Mass.

CARDED

10. What is your race? (Answer "white," "colored," or "Mongolian.") White

11. Where were you born? Holbrook, Mass,

12. When were you born? June 17th 1888.

Month. Day. Year.

13. If foreign born, state when and where naturalization papers were taken out ———

14. What is your marital condition? Married good

15. Give name and address of person whom you would like to have notified in case of accident.

Mrs Robert L Howard Box 4.

Name. Number and street.

Sandy Hook. New Jersey

City or town. State or Territory.

16. Are there any members of your family, besides yourself, in the civil service of the United States? No

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

17. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

corrected by glasses

18. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
		No			
		—			
		—			

19. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

20. Were you in the military or naval service of the United States during any war? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
Engineer Detach	August 4, 1913	March 4, 1920	Honorably discharge with Character (Excellent)

21. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
Co "K" Engineers	Febr. 6, 1909	Febr 5, 1912	Honorably discharge
Ordnance Dept, Transfered to Engineer Detach at West Point N.Y. August 11, 1916.			

22. Are you the widow or orphan of an honorably discharged soldier or sailor? No (If answer is "Yes," give the information called for by the blanks below.)

Relationship (widow or orphan) —

Name under which soldier or sailor rendered service —

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
—	—	—	—
—	—	—	—

23. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 18, 19, 20, 21.)

Soldier

24. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

2nd year high School

25. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Machinist helper, and Carpenter all experience gained in the Military Service

26. What, if any, civil-service examination have you passed? (Give names and dates as near as you recollect.)

I took examination for lightkeeper service on Febr. 28, 1920 and received appointment on March 3, 1920

27. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

yes

Date, March 30, 1920

Witness (in case signature is by mark):

(Signature) Robert S Howard.

P. O. Address: Sandy Hook N.J.
City or town.

C/o North Hook Beacon lighthouse
Number and street.

New Jersey
State or Territory.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded April 21 1920

FOR AND IN THE ABSENCE OF THE SUPERINTENDENT

(Signature)

1st Asst Supt L.H. 3rd Dist
(Official title)

Form 111

APR 14 1920 4 17 PM

LIGHT APR 14 1920 HOUSES

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

APPOINTMENTS APR 15 1920

CHIEF CLERK

5

I, Robert L. Howard 1920 APR 15 AM 11 50

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Robert L. Howard.

(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 30 day of March, A. D. 1920

(Affix official seal here)

[4] (Name) Geo. Landy

(Official title) Notary Public

My commission expires May 1- 1921

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$600. p.a.	North Hook Bcn. Lt. Sta., South Hook Bcn. (Ft.) Light and Sandy Hook Fog Bell, N. J.
Former [5]		

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT

Tompkinsville, N. Y. (Address), April 13, 1920 (Date)

CARDED

The above-named appointee entered upon duty on March 8, 1920 (Date)

REPORT DATE ENTERED

J. A. Yates Supt

(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 23, 1920.

Mr. Robert L. Howard,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Six Hundred dollars per annum, effective on the date on which you entered upon duty in the above-mentioned position. (March 8, 1920)

By selection from certificate of eligibles (No. ____) issued by the Assistant Secretary of the Second Civil Service District.

APPOINTMENT DIVISION RECEIVED MAR 4 1920 DEPT. OF COMMERCE

By direction of the Secretary:

Respectfully,

C.F. REPORT DATE ENTERED

CARDED

M C

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: George Latour.

Legal Residence: Massachusetts.
Third

(See reverse side.)

Form 78

MAR 20 1920 8 38 AM

JHG

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Tompkinsville, N. Y., March 10, 1920, 19
(City.) (Date.)

RECEIVED CIVIL SERVICE DIST MAR 11 1920

Light HOUSES MAR 20 1920

COMMISSIONER OF LIGHTHOUSES:
(Thr.Sec'y 2nd C. S. Dist.)

Action recommended, Probationary appointment.

Name, Robert L. Howard

Legal residence, Massachusetts

Position, Keeper

Salary, $600.00 p.a.

Location, North Hook Bcn.Lt.Sta., South Hook Bcn.(Ft.)Light & Sandy Hook Fog Bell,N.J.

Appropriation, 1920 MAR 23 AM 9 10 Salaries, Keepers of Lighthouses

Effective March 8,1920 { the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position,

Former salary,

Location,

APPOINTMENT DIVISION NECESSARY ACTION TAKEN MAR 24 1920 DEPARTMENT OF COMMERCE

APPOINTMENTS

Rank on eligible list, 3 Rating, Keeper Percentage, 81.2 Other eligibles considered:
Elwood L. Butler C. Wallace D. Bonnell C.

1920 MAR 23 AM 9 48

Previous incumbent, George Latour Services terminated, March 6,1920

Reason, Resigned

Assignment to duty on March 8,1920 was necessary for the reason that it was not practicable to permit this position to become vacant until appointment certificate could be obtained.

Members of family in Government Service, None.

Remarks: Quarters are provided for family of keeper at this station. No employee of District desired transfer to this position. No.2 on eligible list will accept appointment only at Cumberland Head Lt.Sta.

JAS 3/23/20

Selection regular, subject to the action of the U. S. Civil Service Commission, MAR 18 1920, 19

For and in the absence of the Supt.

Assistant Secretary, Second Civil Service District.

1st Asst. Supt.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

MAR 20 1920

1920 MAR 22 PM 4 10

Acting Commissioner

[1] Strike out the clause which does not apply.

STOCK FORM 2249
12-41

NAVY

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE:

TO:

Date Prepared March 10, 1945

Name: Howard, Robert L., Mr.

From: U. S. Coast Guard

Bureau No.:

Effective: Close February 23, 1945 Death (Paid for 91 days and 4 hours annual leave from February 24, 1945 through 4 hours on June 21, 1945).

	FROM 1647	TO
Position	Keeper	
Grade	Range $1320-1680	
Salary	$1500 pa plus $240 pa Qtrs.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	New York, N. Y.	
Post of Duty	Rondout Lt. Sta., N. Y.	
Appropriation	Civilian Employees, C.G.	
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

Justification: This action is to report the death of Robert L. Howard which occurred at 5:00 a.m. on February 23, 1945.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 6-17-88

LEGAL RESIDENCE: Mass.

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? Yes

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

DATE APPROVED [redacted]

SUBORDINATE ADMINISTRATIVE OFFICE

EMPLOYEE'S NOTICE OF INJURY AND ORIGINAL CLAIM FOR COMPENSATION AND MEDICAL TREATMENT

(To be submitted to the official superior by every employee injured in the performance of his duty, or some one on his behalf, within forty-eight hours after the injury. This notice shall be given by delivering it personally to the official superior or by depositing it in the mail properly stamped and addressed to the official superior. It should be retained by the official superior unless the injury causes disability for work beyond the day or shift in which the injury occurred, or results in any charge against the Commission for medical expense, when it should be forwarded to the United States Employees' Compensation Commission with report of injury, Form C. A. 2.)

Kingston (City or town), New York (State)

Rondout Light Station (Street and number)

February 8 (Date of this notice), 19 45

I HEREBY CERTIFY that I was injured in the performance of my duties on January 28 (Date), 1945

Sunday (Day of week), 10:30 p. m. (Hour, a. m. or p. m.)

1. The injury occurred at on the ice south of Rondout Light Station (Give name of establishment where employed)

in the following manner: I was escorting Lt. Heyward, Asst. Supervisor of Shipbuilding at Island Dock, Inc., W. L. Lana and John Schoonmaker representatives of Island Dock, Inc., over the ice on the Hudson River, south of our Lighthouse to United States Coast Guard Vessl "Mari-Rosa" which was continued on other side of paper ~~was standing by in the channel. Party boarded the vessel and after conferring~~ with the Master returned to the Lighthouse. On the return trip I slipped and fell on th ic

2. Cause of injury Heavy fall on the ice

3. Nature of injury Bruised back and badly shaken up (at 3:30 a.m. the following day patient suffered cerebral hemorrhage).

4. Names of witnesses to injury:

Lt. Ben H. Heyward, Waino W. Lana, and John Schoonmaker

5. If this notice was not given within 48 hours after the injury, explain failure to give notice and state the name of the person to whom first notice was given and date:

Telephone notice of the accident was reported to Comdr. Durgin, United States Coast Guard, 42 Broadway, New York, N. Y., by Mrs. Robert L. Howard

This injury was not caused by my willful misconduct, intention to bring about the injury or death of myself or of another, nor by my intoxication, and I hereby make claim for compensation and medical treatment to which I may be entitled by reason of the injury sustained by me.

(Name) Mathilda Howard

Mathilda Howard (Mrs. Robert Howard) on behalf ~~of Robert L. Howard who is unable to sign.~~

Before compensation is paid, written claim on Form C. A. 4 must be submitted to the Commission

C. A. 1
Revised Apr. 27, 1929

U. S. GOVERNMENT PRINTING OFFICE 16—20285

New York State Department of Health

DIVISION OF VITAL STATISTICS

CERTIFICATE OF DEATH

Dist. No. 55 (To be inserted by registrar)

Registered No.

THIS CERTIFICATE MUST BE FILED WITH THE LOCAL REGISTRAR WITHIN 72 HOURS AFTER DEATH

N.B.— WRITE LEGIBLY WITH DURABLE BLACK INK — THIS IS A PERMANENT RECORD. Every item of information should be carefully supplied. AGE should be stated EXACTLY. PHYSICIANS should state CAUSE OF DEATH in plain terms so that it may be properly classified. Exact statements of RESIDENCE and OCCUPATION are very important. See instructions on back of certificate.

Form VS No. 60

1 PLACE OF DEATH: STATE OF NEW YORK

County: Ulster

Town:

Village:

City: Kingston — 3 Ward

No.: Kingston Hospital — St.

(If a hospital or institution give its NAME instead of street and number)

Length of stay:

In hospital or institution: yrs. mos. 2Hrs. days

In town, village or city: 9 yrs. 6 mos. days

2 USUAL RESIDENCE OF DECEASED: (If an institution, give residence prior to

State: New York

County: Ulster

Town:

Village or City: Kingston

No.: Rondout Light House

Is residence within limits of city or incorporated village? Y

2a Citizen of foreign country (alien)? (Yes or no)

If yes, name country:

3 Full Name: Robert Lee Howard

4 (a) Social Security No.: No

4 (b) If Veteran, Name War: World War-1

5 Sex	6 COLOR OR RACE	7 Single, Married, Widowed, or Divorced (Write the word)
Male	White	Married

8 IF MARRIED, WIDOWED OR DIVORCED, Name of Husband (or) Wife: Matilda Weber — **Age if alive:** 47 years

9 DATE OF BIRTH (month, day, year): June 17-1888

10 AGE Years	Months	Days	IF LESS than 1 day, hrs. or min.
56	8	6	

11 Usual occupation: Light House Keeper

12 Industry or business: U.S.Coast Guard

13 BIRTHPLACE (City or Town) (State or Country): Holbrook, Mass.

FATHER

14 NAME: Edward Everett Howard

15 BIRTHPLACE (City or Town) (State or Country): Brookville, Mass.

MOTHER

16 MAIDEN NAME: Esther Mellinson

17 BIRTHPLACE (City or Town) (State or Country): Stoughton, Mass.

18 THE ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE

Informant's own signature: Mrs. Matilda Howard

Address: 63 East Strand

19 PLACE OF BURIAL, CREMATION OR REMOVAL: Kingston, N.Y. Montrepose Cem.

DATE OF BURIAL: Feb.26 1945

20 UNDERTAKER OR PERSON IN CHARGE (Signature): F.Daniel Halloran

ADDRESS 88 W.Chester St. Kingston, N.Y.

UNDERTAKER'S License No. 5240

21 Date received: Feb.24, 1945 — Mildred E.Schwab, Signature of Registrar or Subregistrar

MEDICAL CERTIFICATION

22 DATE OF DEATH (Month, Day and Year): Feb.23-1945

23 I HEREBY CERTIFY, That I attended deceased from Jan.29, 1945, to Feb.23

I last saw him alive on Feb.23

To the best of my knowledge, death occurred on the date stated above, at 5.45 A. m.

DURATION	Yrs.	Mos.

Immediate cause of death: Cerebral Hemorrhage

Due to:

Due to:

Other conditions (Include pregnancy within 3 months of death):

Major findings: Of operations:

Date:

Of autopsy:

What laboratory test was made?

PHYSICIAN Underline the cause to which death should be charged.

24 If death was due to external cause, fill in the following:

(a) Accident, suicide, or homicide (specify):

(b) Date of occurrence:

(c) Where did injury occur? (City or town) (County) (State)

(d) Did injury occur in or about home, on farm, in industrial place, in public place? (Specify type of place) While at work?

(e) Means of injury:

25 Signature: Irving J.Josephson, M.D.

Address 273 Clinton Ave. Kingston, N.Y. Date 2/24/45

Burial or Transit Permit issued by: Mildred E.Schwab — Date of issue: Feb24-1945

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

1440

RECORD OF EFFICIENCY RATING

REGULAR (X); INTERIM ( ) PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols
(Service) (Grade) (Class)

As of 31 March, 1944 based on performance during period from 1 April, 1943 to 31 March, 1944

Robert L. Howard (Name of employee) | Keeper (Title of position) | U. S. Coast Guard (Bureau)

Rondout Lt. Sta. (Division) | (Section) | (Subsection or unit) | (Field office)

ON LINES BELOW MARK EMPLOYEE
V if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:
Administrative, supervisory, or planning ____ ✓
All others ____ ✗

V (1) Maintenance of equipment, tools, instruments.
V (2) Mechanical skill.
V (3) Skill in the application of techniques and procedures.
V (4) Presentability of work (appropriateness of arrangement and appearance of work).
V (5) Attention to broad phases of assignments.
V (6) Attention to pertinent detail.
V (7) Accuracy of operations.
V (8) Accuracy of final results.
V (9) Accuracy of judgments or decisions.
V (10) Effectiveness in presenting ideas or facts.
V (11) Industry.
V (12) Rate of progress on or completion of assignments.
V (13) Amount of acceptable work produced. (Is mark based on production records? No (Yes or no))
+ (14) Ability to organize his work.
+ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
V (17) Initiative.
V (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

V (21) *Effectiveness in planning broad programs.*
V (22) *Effectiveness in adapting the work program to broader or related programs.*
V (23) *Effectiveness in devising procedures.*
V (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
V (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
V (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
V (27) *Effectiveness in promoting high working morale.*
V (28) *Effectiveness in determining space, personnel, and equipment needs.*
V (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
V (30) *Ability to make decisions.*
V (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED
(A) ____
(B) ____
(C) ____

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

Adjective rating ~~Numerical rating~~

Rating official Good ____

Reviewing official Good ____

On the whole, do you consider the conduct of this employee to be satisfactory? ____ (Yes or no) (See back of form)

Rated by J. N. RASMUSSEN (Signature of rating official) | Lt.Com., USCG (Title) | 9 March, 1944 (Date)

Reviewed by [signature] (Signature of reviewing official) | Asst.Aids to Nav.Officer (Title) | 10 May, 1944 (Date)

Rating approved by efficiency rating committee ____ (Date) Report to employee ____ (Adjective rating) ____ (Numerical rating)

16—26177-1

DEPT. STOCK FORM 2249
REV. 12-31

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 10

TO:

Date Prepared April 1, 1944

Name: Howard, Robert L., Sr.

From: U. S. Coast Guard

Bureau No.: 1647

Promotion

Effective: April 1, 1944

	FROM 7502	TO 7502
Position		Keeper
Grade	Range $1320-1680	Range $1320-1680
Salary	$1440 per a. plus $240 p.a. Hzd.	$1500 p.a. plus $240 p.a. Hzd.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters Post of Duty		New York, N. Y. Ronnout Lt. Sta., New York
Appropriation		Civilian Employees, C. G.
Allotment		

FIELD ☐ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

Justification:

Mr. Howard was last promoted October 1, 1942, in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Good - 5.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 6-17-1888

LEGAL RESIDENCE: Mass.

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? Yes

SUBJECT TO RETIREMENT ACT? Lighthouse Act

DATE OF OATH

DATE APPROVED [redacted]

SUBORDINATE ADMINISTRATIVE OFFICE

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 802

REPORT OF EFFICIENCY RATING

REGULAR (X); INTERI ( )
PROBATIONARY—1ST ( ) 20 ( )

Classification Symbols
(Service) (Grade) (Class)

As of March 31, 1943 based on performance during period from April 1, 1942 to March 31, 1943

Robert L. Howard (Name of employee) — Keeper (Title of position) — U. S. Coast Guard (Bureau)

Rondout Light Station (Division) — (Section) — (Subsection or unit) — (Field office)

ON LINES BELOW MARK EMPLOYEE
√ if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE
Administrative, supervisory, or planning X
All others ..... √

√ (1) Maintenance of equipment, tools, instruments.
√ (2) Mechanical skill.
√ (3) Skill in the application of techniques and procedures.
~~(4) Presentability of work (appropriateness of arrangement and appearance of work).~~
√ (5) Attention to broad phases of assignments.
√ (6) Attention to pertinent detail.
~~(7) Accuracy of operations.~~
√ (8) Accuracy of final results.
√ (9) Accuracy of judgments or decisions.
~~(10) Effectiveness in presenting ideas or facts.~~
√ (11) Industry.
√ (12) Rate of progress on or completion of assignments.
√ (13) Amount of acceptable work produced. (Is mark based on production records? Yes (Yes or no))
+ (14) Ability to organize his work.
+ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
√ (17) Initiative.
√ (18) Resourcefulness.
+ (19) Dependability.
√ (20) Physical fitness for the work.

~~(21) *Effectiveness in planning broad programs.*~~
~~(22) *Effectiveness in adapting the work program to broader or related programs.*~~
√ (23) *Effectiveness in devising procedures.*
√ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
√ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
√ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
√ (27) *Effectiveness in promoting high working morale.*
√ (28) *Effectiveness in determining space, personnel, and equipment needs.*
~~(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*~~
√ (30) *Ability to make decisions.*
√ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED
(A)
(B)
(C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	*Numerical rating*
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good yes	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	*Numerical rating*
Rating official	Gd	5
Reviewing official		

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by Rowell G Lamb (Signature of rating official) — Lieut. Commander (Title) — 20 March, 1943 (Date)

Reviewed by [signature] (Signature of reviewing official) — Captain (Title) — 22 March. 1943 (Date)

Rating approved by efficiency rating committee ..... (Date) Report to employee ..... (Adjective rating) ..... (Numerical rating)

16—26177-1

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

RB 10/9/42

TO:

Date Prepared 1 October, 1942

Name: Howard, Robert L.

From: U. S. Coast Guard

Bureau No.: 1647

Promotion

Effective: 1 October, 1942

	FROM	TO
Position Grade Salary	Field (Range $1320-1680) $1380 p.a. plus $240 p.a. Wtrs.	Keeper Field (Range $1320-1680) 1440 p.a. plus $240 p.a. Wtrs.
Bureau or Div. Organizational Subdivisions		
Headquarters Post of Duty Appropriation Allotment		New York, New York Sandout Lt. Sta., New York Civilian Employees, U. S.

FIELD ☒ DEPRTMTL ☐ FIELD ☒ DEPRTMTL ☐

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 6-17-[illegible]

LEGAL RESIDENCE: Mass.

SEX

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

HAS C. S. COMM... VETERAN'S PREFER...

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

Justification:

Mr. Howard was last promoted January 16, 1941 in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Good.

Form 2806
Pos Card
Payroll Card
Form 7

CHARLES PIOZET

SUBORDINATE ADMINISTRATIVE OFFICE

DATE APPROVED BY THE SECRETARY: 10-1-42

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR ( ); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
(Service)	(Grade)	(Class)

As of March 31, 1942 based on performance during period from April 1, 1941 to March 31, 1942

Robert L. Howard (Name of employee) — Keeper (Title of position) — U. S. Coast Guard (Bureau)

District Coast Guard Officer, 3d Naval District, New York, N.Y. (Division) — Rondout No. Dike Sta. (Section) — (Subsection or unit) — (Field office)

ON LINES BELOW MARK EMPLOYEE

√ if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:

Administrative, supervisory, or planning ☑
All others ☐

- √ (1) Maintenance of equipment, tools, instruments.
- √ (2) Mechanical skill.
- √ (3) Skill in the application of techniques and procedures.
- ____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
- √ (5) Attention to broad phases of assignments.
- √ (6) Attention to pertinent detail.
- ____ (7) Accuracy of operations.
- √ (8) Accuracy of final results.
- √ (9) Accuracy of judgments or decisions.
- ____ (10) Effectiveness in presenting ideas or facts.
- √ (11) Industry.
- √ (12) Rate of progress on or completion of assignments.
- √ (13) Amount of acceptable work produced. (Is mark based on production records? No) (Yes or no)
- √ (14) Ability to organize his work.
- √ (15) Effectiveness in meeting and dealing with others.
- √ (16) Cooperativeness.
- √ (17) Initiative.
- √ (18) Resourcefulness.
- + (19) Dependability.
- √ (20) Physical fitness for the work.
- ____ (21) *Effectiveness in planning broad programs.*
- ____ (22) *Effectiveness in adapting the work program to broader or related programs.*
- √ (23) *Effectiveness in devising procedures.*
- √ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
- √ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
- √ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
- √ (27) *Effectiveness in promoting high working morale.*
- √ (28) *Effectiveness in determining space, personnel, and equipment needs.*
- ____ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
- √ (30) *Ability to make decisions.*
- √ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A) ____
(B) ____
(C) ____

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	Good	5
Reviewing official	G	5

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by Robert L. Howard (Signature of rating official) — Lieut (Title) — MAY 11 1942 (Date)

Reviewed by P. E. SHAW, Lt. Comdr., USCG, Personnel Officer, District CG, 3rd Naval District (Signature of reviewing official) — (Title) — MAY 13 1942 (Date)

Rating approved by efficiency rating committee — MAY 14 1942 (Date) — Report to employee G (Adjective rating) 5 (Numerical rating)

16—26177-1

Form 3200 (April 1935)
U.S.Civil Service Comm.

Classification Symbols		
Service	Grade	Class
Field		

SERVICE RATING FOR: Check one:
Supervisory
Nonsupervisory ✓

Name Robert L. Howard Department Treasury

U. S. Coast Guard (Bureau) New York District (Division) Rondout Light Station, N.Y. (Section) (Subsection)

On lines below mark employee:
✓ if neither strong nor weak point.
− if weak point.
+ if strong point.

In boxes below rate employee:
1 or 2 if Excellent
3 or 4 if Very Good
5 or 6 if Good
7 or 8 if Fair
9 or 10 if Unsatisfactory

	Rating Officer	Reviewing Officer
I. QUALITY OF PERFORMANCE		
.+.(a) Acceptability of work; thoroughness.		
.+.(b) General dependability; accuracy.		
.✓.(c) Neatness and orderliness of work.		
.✓.(d) Skill with which the important procedures, instruments, or machines are employed in performing his duties.	4	
....(e) Effectiveness in getting good work done by his unit.		
II. PRODUCTIVENESS		
..+.(a) Amount of work accomplished.		
..✓.(b) Application of time, interest, and energy to duties; industry.	4	
.✓..(c) Promptness in completing assignments; speed.		
....(d).....		
....(e) Effectiveness in securing adequate output from his unit.		
III. QUALIFICATIONS SHOWN ON JOB		
.+..(a) Knowledge of duties and related information.		
.✓..(b) Ability to learn and to profit from experience.		
.+..(c) Judgment, sense of proportion, common sense.	5	
.✓..(d) Initiative and resourcefulness.		
..✓..(e) Cooperativeness; ability to work with and for others.		
....(g) Effectiveness in developing and training employees.		
....(Custodial only) Ability to perform such physical work as the job required.		

Sum of ratings . . . 13

Report to employee Very Good

Rated by R.M. Ross, Lt. 9-17-41 (Date)

Reviewed by 19 Sept. 1941 (Date)

On the whole, do you consider the deportment and attitude of this employee toward his work to be satisfactory: Yes

TREASURY DEPARTMENT
U.S.COAST GUARD

Office of Commander
New York District
Room 411, Customhouse
New York, N. Y.

23 June, 1941

The Treasury Appropriation Act, 1942, provides, in Section 305 that "No part of any appropriation contained in this act shall be used to pay the salary or wages of any person who advocates, or who is a member of an organization that advocates, the overthrow of the Government of the United States by force or violence, provided, that for the purposes hereof an affidavit shall be considered prima facie evidence that the person making the affidavit does not advocate, and is not a member of an organization that advocates, the overthrow of the Government of the United States by force or violence; Provided further, that any person who advocates or who is a member of an organization that advocates, the overthrow of the Government of the United States by force or violence and accepts employment the salary or wages for which are paid from any appropriation contained in this act, shall be guilty of a felony and, upon conviction, shall be fined not more than one thousand dollars or imprisoned for not more than one year or both, provided, that the above penalty clause shall be in addition to and not in substitution for any other provisions of existing law."

The Hatch Act, 2 August, 1939 provides in section 9A that "It shall be unlawful for any person employed in any capacity by any agency of the Federal Government whose compensation or any part thereof is paid from funds authorized or appropriated by any Act of Congress to have membership in any political party or organization which advocates the overthrow of our constitutional form of Government in the United States" and "Any person violating the provisions of this section shall be immediately removed from the position or office held by him, and thereafter no part of the funds appropriated by any act of Congress for such position or office shall be used to pay the compensation of such person."

"I, Robert L. Howard, do solemnly swear (or affirm) that I have read and understand the foregoing: that I do not advocate the overthrow of the Government of the United States by force or violence; that I am not a member of any political party or organization that advocates the overthrow of the Government of the United States by force or violence; and that during such time as I am an employee of the Federal Government, I will not advocate nor become a member of any political party or organization that advocates the overthrow of the Government of the United States by force or violence."

Robert L Howard
(Signature of employee)

Subscribed and sworn to before me this 28 day of June, A.D.1941

at Kingston, (City or place) New York (State)

(SEAL)

Peter J Halloran
Notary Public

NOTE: - Date of expiration of notary public's commission should be shown.
Seal of notary public must be affixed.

Term expires March 1943

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 10

VC 2/11/41
TC

TO:

Date Prepared January 8, 1941.

Name: Howard, Robert L.

From: U. S. Coast Guard

Bureau No: 1647

Promotion

	FROM	TO
Position		Keeper
Grade	Field (Range $1320-1680)	Field (Range $1320-1680)
Salary	$1320 p.a. plus $240 p.a. Qtrs.	$1380 p.a. plus $240 p.a. Qtrs.
Bureau or Div. Organizational Subdivisions		U. S. Coast Guard
Headquarters		New York, New York
Post of Duty		Rondout Lt. Sta., N.Y.
Appropriation		Civilian Employees, C.G.
Allotment		
Field or Deptl.		Field

EFFECTIVE
Remarks: January 16, 1941.

Justification:

No increase in pay since January 1, 1931.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION
Reg.

DATE OF BIRTH
6-17-1880

LEGAL RESIDENCE
Mass.

SEX: M
RACE: W

NATURE OF POSITION
NEW
ADDTL. IDENT.

VICE VACANCY
VICE

SUBJECT TO RETIREMENT ACT?
Lighthouse Act 6-20-10

DATE OF OATH

SUBORDINATE ADMINISTRATIVE OFFICE

+1164

EMPLOYEE'S NOTICE OF INJURY AND ORIGINAL CLAIM FOR COMPENSATION AND MEDICAL TREATMENT

(To be submitted to the official superior by every employee injured in the performance of his duty, or some one on his behalf, within forty-eight hours after the injury. This notice shall be given by delivering it personally to the official superior or by depositing it in the mail properly stamped and addressed to the official superior. It should be retained by the official superior unless the injury causes disability for work beyond the day or shift in which the injury occurred, or results in any charge against the Commission for medical expense, when it should be forwarded to the United States Employees' Compensation Commission with report of injury, Form C. A. 2.)

Kingston, New York, _____
(City or town) (State)

Rondout Light Station, N.Y.
(Street and number)

January 7, 1937
(Date of this notice)

I HEREBY CERTIFY that I was injured in the performance of my duties on August 28, 1936
(Date)

Friday, 3.30 p. m.
(Day of week) (Hour, a. m. or p. m.)

1. The injury occurred at Rondout Light Station, New York
(Give name of establishment where employed)

in the following manner: Carrying and shoveling coal when delivered at this station.

2. Cause of injury carrying and shoveling coal.

3. Nature of injury strained back.

4. Names of witnesses to injury:

none

5. If this notice was not given within 48 hours after the injury, explain failure to give notice and state the name of the person to whom first notice was given and date:

Did not know this notice was necessary Dr. F. Snyder October 19, 1936.

This injury was not caused by my willful misconduct, intention to bring about the injury or death of myself or of another, nor by my intoxication, and I hereby make claim for compensation and medical treatment to which I may be entitled by reason of the injury sustained by me.

Form 78
sent to Pa
1/20/37

(Name) Robert L. Howard

Before compensation is paid, written claim on Form C. A. 4 must be submitted to the Commission

U. S. GOVERNMENT PRINTING OFFICE 1929 9—584

Form A-38

75

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

December 30, 1930

Mr. Robert L. Howard

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective January 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1260

To: $1320

Service and grade: Range $1260-1620

Appropriation (unit): Salaries, Keepers of Lighthouses.

3d District.

WHC

GOVERNMENT PRINTING OFFICE 11—9051

NOTICE OF INJURY

LEAVE THIS SPACE BLANK

(To be submitted to the official superior for transmission with the report of injury, C. A. 2, to the United States Employees' Compensation Commission by every employee injured in the performance of his duty, or some one on his behalf, within forty-eight hours after the injury. This notice shall be given by delivering it personally to the official superior or by depositing it in the mail properly stamped and addressed to the official superior. It should be retained by the official superior unless the injury is one for which C. A. 2 must be submitted, when it should be forwarded with that report to the Compensation Commission.)

COPY: SW

Fort Hancock (City or town.), New Jersey (State.)

(Street and number.)

August 31st (Date of this notice.), 19 29

I HEREBY CERTIFY that ~~I~~ Robert L. Howard was injured in the performance of ~~my~~ his duties on August 27th (Date.), 19 29

Tuesday (Day of week.), About 4:00 P. (Hour, a. m. or p. m.) m.

1. The injury occurred at Sandy Hook Light Station (Give name of establishment where employed.);

in the following manner: in priming paint burner in burning off paint from dwelling

2. Cause of injury explosion of alcohol in priming paint burner

3. Nature of injury Burns on right hand, and arm and right side of his body

4. Was this injury caused by ~~your~~ his

(a) Willful misconduct? no

(b) Intention to bring about the injury or death of ~~yourself~~ himself or of another? no

(c) Intoxication? no

5. Names of witnesses to injury:

There was none. He was at work by himself.

(Name) Howard Poe

This paper is not a claim for compensation. Before compensation can be paid, written claim on Commission's Form CA 4, with doctor's certificate showing disability for work, must be submitted. Claim must be filed within one year.

C. A. 1
Revised to April 15, 1919.

GOVERNMENT PRINTING OFFICE 9—534

Form A-38

(75)

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

November 5, 1928.

LIGHTHOUSES

1928 NOV 12 AM 10 16

Mr. Robert L. Howard,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective November 5, 1928, or as soon thereafter as you enter on duty. (Change of station).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER

Chief of Appointment Division.

From: $1500 per annum.

To: $1260 per annum.

Service and grade: Field

Appropriation (unit):

C
3

GOVERNMENT PRINTING OFFICE 11—9051

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHTHOUSES
1925 FEB 4 PM 2 43

January 31, 1925.

Mr. Robert L. Howard,

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Acting Chief of Appointment Division.

Position: Keeper.

Salary: $1140.

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

EK

3d

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. Robert L. Howard,
Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1380

To: $1500

11—0564

C

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

November 6, 1926.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHTHOUSES
1926 NOV 10 PM 3 15

Mr. Robert L. Howard,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1200 per annum to $ 1380 per annum, effective November 11, 1926, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

11—8074 GOVERNMENT PRINTING OFFICE

P.
3.

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

M

June 25, 1925.

F. Robert Thoughward, Commissioner of Lighthouses.

Sir: You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1140 per annum to $ 1200 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER

Acting Chief of Appointment Division.

11—6074

I
34

Form A-21

LIGHTHOUSES

1923 DEC 1 PM 4 24

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 28, 1923.

Mr. Robert L. Howard,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $600 per annum to $660 per annum, effective December 1, 1923, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,
Acting Chief of Appointment Division.

11—8074
C
P
3d

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 23, 1920.

Mr. Robert L. Howard,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Six Hundred dollars per annum, effective on the date on which you entered upon duty in the above-mentioned position. (March 8, 1920)

By selection from certificate of eligibles (No. ____) issued by the Assistant Secretary of the Second Civil Service District.

By direction of the Secretary:

Respectfully,

M
C

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: George Latour.

Legal Residence: Massachusetts.
Third

(See reverse side.)

11—5080

(PMM)
CG-75

3-2
File
mjm

21 May, 1946

Mrs. Matilda Howard
101 Roosevelt Avenue
Kingston, New York

My dear Mrs. Howard:

Upon receipt of your letter of 14 May the General Accounting Office was contacted by telephone and they have assured me that your claim for sums due the estate of your husband, Robert Lee Howard, Keeper, USCG, is receiving their attention and will be paid at once.

By direction of the Commandant.

Very truly yours,

L. H. MORINE
Captain, U. S. Coast Guard
Chief, Military Morale Division

BSJ:mjm return to 2-4

U.S. COAST GUARD
MAIL SECTION (1)
MAILED MAY 22 1946

mjm

CG-75 (PMM)

26 March, 1946

File
E.M.O.

General Accounting Office
Claims Division
Washington, D. C.

Sirs:

The inclosed copy of letter from Mrs. Matilda Howard, referring to amounts due the estate of her husband, Robert Lee Howard, Keeper, former Lighthouse Service, now U. S. Coast Guard, who died 23 February, 1945, is forwarded to your office with the request that the payment of this claim, No. Misc. 1672596-IB, be expedited.

By direction of the Commandant.

Very truly yours,

U.S. COAST GUARD
MAIL SECTION (2)
MAR 27 1946
MAILED

W. HELVESTINE
Commander, U. S. Coast Guard Reserve
Acting Chief, Military Morale Division

Incl.
letter - copy of

BSJ:emo
Return to 2--4

Robert Lee Howard
Keeper (D)

(1)

CG-75 (PMM)

3-2

26 March, 1946

File
E.M.O.

Mrs. Matilda Howard
101 Roosevelt Avenue
Kingston, New York

My dear Mrs. Howard:

Your letter with reference to the amounts due your husband's estate has been forwarded to the Claims Division, General Accounting Office, Washington, D. C., with the request that that office take immediate action in your case.

I am sure that your claim will be expedited and that you will receive a check within a short time. For your information the number assigned to your claim by the General Accounting Office is Misc-1672596-IB.

By direction of the Commandant.

Very truly yours,

U.S. COAST GUARD
MAIL SECTION (2)
MAILED MAR 27 1946

W. HELVESTINE
Commander, U. S. Coast Guard Reserve
Acting Chief, Military Morale Division

Return to 2--4

(PMM)
CG-75

13 December, 1945

File
E.M.O.?

General Accounting Office
Claims Division
Washington, D. C.

Sirs:

There is returned herewith the file relative to the claim of Mrs. Matilda Howard for sums due the estate of her husband, Robert Lee Howard, Keeper, former Lighthouse service, now U. S. Coast Guard.

Attached to the file is the supplemental report requested in your letter of 26 October, 1945 with explanatory letter.

By direction of the Commandant.

Very truly yours,

W. HELVESTINE
Lieut-Comdr., U. S. Coast Guard Reserve
Acting Chief, Military Morale Division

Incl.
Form 1074e and
Supporting papers (5)

U.S. COAST GUARD
MAIL SECTION (2)
RECEIVED DEC 13 1945

BSJ:emo
Return to 2--4

3-2
File
mjm
75

(PMM)
CG-75

2 November, 1945

To: DCGO, 3rd Naval District, New York

Subj: HOWARD, Robert Lee (Keeper, Lighthouse Service, Deceased).

1. There is forwarded herewith a letter from the General Accounting Office requesting additional information relative to sums due the estate of Robert L. Howard, Keeper former Lighthouse Service, deceased. It is requested that you forward this information in order that the General Accounting Office may be advised and the file relative to the claim returned to that office.

L. H. MORINE
By direction

Incl.

BSJ:mjm return to 2-4

U.S. COAST GUARD
MAIL SECTION (4)
NOV 5 1945

mjm

CG-75 (PNM)

3-2

6 April, 1945

File
E.M.O.J

General Accounting Office
Claims Division
Washington, D. C.

Sirs:

Inclosed is the claim of Mrs. Matilda Howard claiming the final pay due the estate of her husband, Robert Lee Howard, Keeper, former Lighthouse Service, now U. S. Coast Guard, who died 23 February, 1945 as the result of natural causes.

This claim in the amount of $692.20 has been examined and is approved for payment. Attached to claim is Check No. 372,629 in the amount of $692.20, together with Voucher No. 21142 and letter, substantiating this claim. Also attached to claim is the Court Order showing the appointment of Mrs. Howard as administratrix of the estate. The appropriation to be charged is 1750906 Civilian Employees, Coast Guard, 1945.

By direction of the Commandant.

Very truly yours,

C. A. ANDERSON
Commander, U. S. Coast Guard
Chief, Military Morale Division

Incls.
1 - Form No. 1055
2 - Court Order
3 - Check - $692.20
4 - Voucher Form
5 - Letter

U.S. COAST GUARD
MAIL SECTION (1)
MAILED APR 1945

BSJ:emo
Return to 2--4 CMK

(PMM)
CG-75

3-2

6 April, 1945

File
E.M.O.

Mrs. Matilda Howard
63 East Strand
Kingston, New York

My dear Mrs. Howard:

Your claim for the final pay due the estate of your husband, Robert Lee Howard, Keeper, former Lighthouse Service, now U. S. Coast Guard, has been approved for payment by this office and forwarded to the General Accounting Office for settlement.

As the Coast Guard has no further jurisdiction in the settlement of this claim, it is suggested that in event of undue delay you contact the Claims Division, General Accounting Office, Washington, D. C.

By direction of the Commandant.

Very truly yours,

C. A. ANDERSON
Commander, U. S. Coast Guard
Chief, Military Morale Division

U. S. COAST GUARD
MAIL SECTION (1)
MAILED 1945

BSJ:emo
Return to 2--4 Emo

DEPT. STOCK FORM 2249
REV. 12-41

NAVY

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE:

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date March 10, 1945

Name: Howard, Robert L., Mr.

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation Death (Paid for 91 days and 4 hours annual leave from February 24, 1945 through 4 hours on June 21, 1945).

Effective: Close February 23, 1945

	FROM 1647	
Position	Keeper	
Grade	Range $1320-1680	
Salary	$1500 pa plus $240 pa Qtrs.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	New York, N. Y.	
Post of Duty	Rondout Lt. Sta.,N. Y.	
Appropriation	Civilian Employees, C.G.	
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks

Justification: This action is to report the death of Robert L. Howard which occurred at 5:00 a.m. on February 23, 1945.

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

E. L. KANGAS, Admin. Asst.
Civilian Personnel Division

(BUREAU OR DIVISION HEAD)

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 6-17-88

LEGAL RESIDENCE: Mass.

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? Yes

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

(FOR USE OF DIRECTOR OF PERSONNEL, TREASURY DEPARTMENT)

NAVY

MAR 13 1945

DATE APPROVED BY THE SECRETARY

...COMMENDATION
...COAST GUARD
...V.2-44

AMENDED

MAR 8 1945

TO: COMMANDANT, UNITED STATES COAST GUARD

FROM (Recommending Office)	LOCATION	DATE
DCGO, 3rd Naval District	42 Broadway, N. Y. C.	March 2, 1945

NATURE OF RECOMMENDATION: Death

NAME (Last, First, Middle Initial)	LEGAL RESIDENCE	DATE OF BIRTH	VET'S. PREF.?
HOWARD, Robert L. (Mr.)	Mass.	6-17-88	Yes

	FROM	TO
POSITION & NUMBER	Keeper (1647)	
GRADE OR RANGE & PAY	$1500 p.a. ($1320-1680)	
VALUATION OF QUARTERS	$240 p.a.	
APPROPRIATION	Civilian Employees, C.G.	
STATION	New York, N. Y.	
OFFICE	Rondout Lt.Sta., N.Y.	
DIVISION		
SECTION		

PROPOSED EFFECTIVE DATE: 2-23-45

[x] THE ACTUAL DATE OF ~~XXXXXXXXX~~ death.
[ ] AS SOON THEREAFTER AS HE ENTERS ON DUTY

POSITION CLASSIFICATION OR JOB DATA

[ ] NEW POSITION

[ ] VICE _____ (Previous Incumbent) _____ (J.C.S.S-IVb Only) _____ (Date & Manner Vacated)

[ ] NEW POSITION, OR JOB, IN LIEU OF _____ (Position or Job Superseded) _____ (Incumbent) _____ (J.C.S.S-IVb Only)

[ ] ADDITIONAL IDENTICAL _____ (Name of Employee _____ (J.C.S.S of Position to Which Identical-IVb Only)

REMARKS: Mr. Howard died at 5:00 a.m. on 23 February, 1945. Last date in duty status was 29 January, 1945 (four (4) hours). Weekly tour of duty is 44 hours. Mr. Howard was in a sick leave status from 29 January (four hours) to 23 February, 1945. On date of death, Mr. Howard had 91 days, 4 hours accumulated and current accrued annual leave to his credit, commencing 24 February, 1945 and expiring 21 June, 1945. His next of kin is his wife, Mrs. Robert L. Howard, Rondout Light Station, Kingston, New York. Certified Form 2806 is attached.

Certified as required in Instruction 6:

T. J. Curtin

T.J.CURTIN, Lieut.(j.g.)USCGR
(Signature of Recommending Officer)
Civilian Personnel Officer.

MAR - 7 1945

...MMENDATION
...COAST GUARD
...2-44

AMENDED

COMMANDANT, UNITED STATES COAST GUARD

A (Recommending Office)	LOCATION	DATE
DCGO, 3rd Naval District	42 Broadway, N. Y. C.	March 2, 1945

NATURE OF RECOMMENDATION: Death

NAME (Last, First, Middle Initial)	LEGAL RESIDENCE	DATE OF BIRTH	VET'S. PREF.?
HOWARD, Robert L. (Mr.)	Mass.	6-17-88	Yes

	FROM	TO
POSITION & NUMBER	Keeper (1647)	
GRADE OR RANGE & PAY	$1500 p.a. ($1320-1680)	
VALUATION OF QUARTERS	$240 p.a.	
APPROPRIATION	Civilian Employees, C.G.	
STATION	New York, N. Y.	
OFFICE	Rondout Lt.Sta., N.Y.	
DIVISION		
SECTION		

PROPOSED EFFECTIVE DATE: 2-23-45

[X] THE ACTUAL DATE OF ~~HE ENTERS~~ death.
[ ] AS SOON THEREAFTER AS HE ENTERS ON DUTY

POSITION CLASSIFICATION OR JOB DATA

[ ] NEW POSITION

[ ] VICE _____ (Previous Incumbent) _____ (J.C.S.&-IVb Only) _____ (Date & Manner Vacated)

[ ] NEW POSITION, OR JOB, IN LIEU OF _____ (Position or Job Superseded) _____ (Incumbent) _____ (J.C.S.&-IVb Only)

[ ] ADDITIONAL IDENTICAL _____ (Name of Employee) _____ (J.C.S.& of Position to Which Identical-IVb Only)

REMARKS: Mr. Howard died at 5:00 a.m. on 23 February, 1945. Last date in duty status was 29 January, 1945 (four (4) hours). Weekly tour of duty is 44 hours. Mr. Howard was in a sick leave status from 29 January (four hours) to 23 February, 1945. On date of death, Mr. Howard had 91 days, 4 hours accumulated and current accrued annual leave to his credit, commencing 24 February, 1945 and expiring 21 June, 1945. His next of kin is his wife, Mrs. Robert L. Howard, Rondout Light Station, Kingston, New York. Certified Form 2806 is attached.

Certified as required in Instruction 6:

T.J.CURTIN, Lieut.(j.g.)USCGR
(Signature of Recommending Officer)
Civilian Personnel Officer.

ECOMMENDATION
S COAST GUARD
EV.2-44

FEB 28 1945

TO: COMMANDANT, UNITED STATES COAST GUARD

FROM (Recommending Office)	LOCATION	DATE
DCGO, 3rd Naval District	42 Broadway, N. Y. C.	27 February, 1945

NATURE OF RECOMMENDATION: Death

NAME (Last, First, Middle Initial)	LEGAL RESIDENCE	DATE OF BIRTH	VET'S. PREF.?
HOWARD, Robert L. (Mr.)	Mass.	6-17-88	Yes

	FROM	TO
POSITION & NUMBER	Keeper (1647)	
GRADE OR RANGE & PAY	$1500 p.a. (1320 - 1680)	
VALUATION OF QUARTERS	$240 p.a.	
APPROPRIATION	Civilian Employees, CG.	
STATION	New York, N. Y.	
OFFICE	Rondout Lt. Sta., N. Y.	
DIVISION		
SECTION		

PROPOSED EFFECTIVE DATE: Close 2-23-45

[X] THE ACTUAL DATE OF ~~XXXXXXXX~~ death
[ ] AS SOON THEREAFTER AS HE ENTERS ON DUTY

POSITION CLASSIFICATION OR JOB DATA

(Paid for 91 days and 4 hours accumulated leave from 2-24-45 through 6-21-45)

[ ] NEW POSITION

[ ] VICE _____ (Previous Incumbent) _____ (J.C.S.&-IVb Only) _____ (Date & Manner Vacated)

[ ] NEW POSITION, OR JOB, IN LIEU OF _____ (Position or Job Superseded) _____ (Incumbent) _____ (J.C.S.&-IVb Only)

[ ] ADDITIONAL IDENTICAL _____ (Name of Employee) _____ (J.C.S.& of Position to Which Identical-IVb Only)

REMARKS:

Mr. Howard died at 5:00 a.m. on 23 February, 1945. Last date in duty status was 28 January, 1945. Weekly tour of duty is 44 hours. Mr. Howard was in a sick leave status from 29 January to 23 February, 1945. On date of death, Mr. Howard had 91 days, 4 hours accumulated and current accrued annual leave to his credit, commencing 24 Jan. 1945 and expiring 21 June, 1945. His next of kin is his wife Mrs. Robert L. Howard, Rondout Light Station, Rondout, N. Y. Certified Form 2806 is attached.

Certified as required in Instruction 6:

T. J. CURTIN, Lieut. (jg) USCGR
(Signature of Recommending Officer)

Civilian Personnel Officer

COMMENDATION
COAST GUARD

TO: COMMANDANT, UNITED STATES COAST GUARD

FROM (Recommending Office)	LOCATION	DATE
DCGO, 3rd Naval District	42 Broadway, N. Y. C.	27 February, 1945

NATURE OF RECOMMENDATION: Death

NAME (Last, First, Middle Initial)	LEGAL RESIDENCE	DATE OF BIRTH	VET'S. PREF.?
HOWARD, Robert L. (Mr.)	Mass.	6-17-88	Yes

	FROM	TO
POSITION & NUMBER	Keeper (1647)	
GRADE OR RANGE & PAY	$1500 p.a. (1320 - 1680)	
VALUATION OF QUARTERS	$240 p.a.	
APPROPRIATION	Civilian Employees, CG.	
STATION	New York, N. Y.	
OFFICE	Rondout Lt. Sta., N. Y.	
DIVISION		
SECTION		

PROPOSED EFFECTIVE DATE: 2-23-45

- [ ] THE ACTUAL DATE OF ENTRANCE ON DUTY
- [x] ~~xxxxxxxxx~~ death
- [ ] AS SOON THEREAFTER AS HE ENTERS ON DUTY

POSITION CLASSIFICATION OR JOB DATA

- [ ] NEW POSITION
- [ ] VICE _____ (Previous Incumbent) (J.C.S.&-IVb Only) (Date & Manner Vacated)
- [ ] NEW POSITION, OR JOB, IN LIEU OF _____ (Position or Job Superseded) (Incumbent) (J.C.S.&-IVb Only)
- [ ] ADDITIONAL IDENTICAL _____ (Name of Employee) (J.C.S.& of Position to Which Identical-IVb Only)

REMARKS:

Mr. Howard died at 5:00 a.m. on 23 February, 1945. Last date in duty status was 28 January, 1945. Weekly tour of duty is 44 hours. Mr. Howard was in a sick leave status from 29 January to 23 February, 1945. On date of death, Mr. Howard had 91 days, 4 hours accumulated and current accrued annual leave to his credit, commencing 24 Jan. 1945 and expiring 21 June, 1945. His next of kin is his wife Mrs. Robert L. Howard, Rondout Light Station, Rondout, N. Y. Certified Form 2806 is attached.

Certified as required in Instruction 6:

T. J. CURTIN, Lieut. (jg) USCGR

(Signature of Recommending Officer)

Civilian Personnel Officer

NAVY

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE:

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL Date April 1, 1944

Name: Howard, Robert L., Mr.

From: U. S. Coast Guard Bureau No.: 1647
(BUREAU OR DIVISION)

Nature of Recommendation

Promotion

Effective: April 1, 1944 1644

	FROM 7502	TO ~~7502~~
Position		Keeper
Grade	Range $1320-1680	Range $1320-1680
Salary	$1440 per a. plus $240 p.a. Qtrs.	$1500 p.a. plus $240 p.a. Qtrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		New York, N. Y.
Post of Duty		Rondout Lt. Sta., New York
Appropriation		Civilian Employees, C. G.
Allotment		

FIELD [X] DEPRTMTL. [ ] FIELD [ ] DEPRTMTL. [ ]

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

Justification:

Mr. Howard was last promoted October 1, 1942, in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Good - 5.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 6-17-1888

LEGAL RESIDENCE: Mass.

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? Yes

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

E. L. KANGAS Admin. Asst.
Civilian Personnel Division.
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL, TREASURY DEPARTMENT)

DATE APPROVED: APR 3 1944

APPROVED

NAVY

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared 1 October, 1942

Name: Howard, Robert L.

From: U. S. Coast Guard

Bureau No.: 1647

Promotion

Effective: 1 October, 1942

	FROM	TO
Position		Keeper
Grade	Field (Range $1320-1680)	Field (Range $1320-1680)
Salary	$1380 p.a. plus $240 p.a. Cvrs.	$1440 p.a. plus $240 p.a. Cvrs.
Bureau or Div. Organizational Subdivisions		
Headquarters Post of Duty		New York, New York
Appropriation		Rondout Lt. Sta., New York
Allotment		Civilian Employees, U. S.

FIELD ☒ DEPRTMTL ☐ FIELD ☒ DEPRTMTL ☐

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

Justification:

Mr. Howard was last promoted January 16, 1941 in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Good.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 6-17-88

LEGAL RESIDENCE: Mass.

SEX:

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-10

DATE OF OATH

CHARLES PICCIT

DATE APPROVED BY THE SECRETARY

OCT 7 1942

BUREAU OR DIVISION PERSONNEL FILES

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE

Date Prepared 1 October, 1942

Name: Howard, Robert L.

From: U. S. Coast Guard

Bureau No.: 1647

Prevention

Effective: 1 October, 1942

	FROM	TO
Position	Field (Range $1320-1680)	Keeper Field (Range $1320-1680)
Grade		
Salary	$1380 p.a. plus $240 p.a. Cbrs.	$1440 p.a. plus $240 p.a. Cbrs.
Bureau or Div. Organizational Subdivisions		
Headquarters		New York, New York
Post of Duty		Resident Lt. Stn., New York
Appropriation		Civilian Employees, C. G.
Allotment		

FIELD ☒ DEPRTMTL ☐ FIELD ☐ DEPRTMTL ☐

Remarks: The action herein represents an administrative increase in salary effective as indicated above.

Justification:

Mr. Howard was last promoted January 16, 1941 in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Good.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 6-17-88

LEGAL RESIDENCE: Mass.

SEX:

NATURE OF POSITION

NEW	ADDTL. IDENT.
	—
VICE VACANCY	VICE

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-16

DATE OF OATH

T. C. ROBERTSON, Chief,
Civilian Personnel Section.

DATE APPROVED BY THE SECRETARY

BUREAU SUSPENSE AND FILE COPY

OCT 3 1942

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared January 8, 1941.

Name: Howard, Robert L.

From: U. S. Coast Guard

Bureau No: 1647

Promotion

	FROM	TO
Position Grade Salary	Field (Range $1320-1680) $1320 p.a.plus $240 p.a.Qtrs.	Keeper Field (Range $1320-1680) $1380 p.a. plus $240 p.a.Qtrs.
Bureau or Div. Organizational Subdivisions		U. S. Coast Guard
Headquarters Post of Duty Appropriation Allotment Field or Deptl.		New York, New York Rondout Lt. Sta., N.Y. Civilian Employees, U.S. Field

EFFECTIVE
Remarks: January 16, 1941.

Justification:

No increase in pay since January 1, 1931.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION
Reg.

DATE OF BIRTH
6-17-1886

LEGAL RESIDENCE
Mass.

SEX	RACE
M	W

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE

SUBJECT TO RETIREMENT ACT?
Lighthouse Act
6-23-10

DATE OF OATH

1-1641

BUREAU OR DIVISION PERSONNEL FILES

FEB 7 1941

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared January 8, 1941.

Name: Howard, Robert L.

From: U. S. Coast Guard

Bureau No: 1647

Promotion

	FROM	TO
Position		Keeper
Grade		Field (Range $1320-1680)
Salary	Field (Range $1320-1680) $1320 p.a. plus $240 p.a. Cvrs.	$1380 p.a. plus $240 p.a. Cvrs.
Bureau or Div. Organizational Subdivisions		U. S. Coast Guard
Headquarters Post of Duty		New York, New York Rondout Lt. Sta., N.Y.
Appropriation		Civilian Employees, C.G.
Allotment		
Field or Deptl.		Field

EFFECTIVE
Remarks: January 16, 1941.

Justification:

No increase in pay since January 1, 1931.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION
Reg.

DATE OF BIRTH
6-17-1886

LEGAL RESIDENCE
Mass.

SEX: M RACE: W

NATURE OF POSITION
NEW | ADDTL. IDENT.

VICE VACANCY | VICE

SUBJECT TO RETIREMENT ACT?
Lighthouse Act

DATE OF OATH

S. P. MERLMAN,
Lt. Commander, U. S. Coast Guard,
Acting Assistant Personnel Officer.

SEC Th For

BUREAU SUSPENSE AND FILE COPY

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

SUPERINTENDENT OF LIGHTHOUSES
SEP 30 1939
RECEIVED

Department or Establishment Treasury Department Date September 28, 193

1. Name in full (Mr., ~~Miss, or Mrs.~~) Howard (Surname) Robert (Given name) Lee (Middle name)
2. Present address Rondout Light Station (Number) (Street) Kingston (City) N.Y. (State)
3. Legal (voting) residence New York 5th (State and Congressional District) Ulster (County) Kingston (City or town)
4. Where born Mass (State or foreign country) Holbrook (City or town) When born June 17 1888 (Month Day Year)
5. If foreign-born, state whether naturalized or alien —
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male √	Female	Single	Married	Divorced	Widowed	White √	Colored

7. Number and ages of dependents domiciled with you 3-Wife 41-children-6-7-years
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED Month	Day	Year	DATE SEPARATED Month	Day	Year
	3rd Dist.	Keeper	60 to 1320						
U.S. Light House	North Hook Light Station	2nd Asst Keeper	1200	March	8	1920			
" " Light Service	Delaware Breakwater Light Sta	Keeper	1320 to 1500	Mar.	9	1924			
" " Light Service	Rondout Light Sta	1st Asst Keeper	1500	Sept	1	1928			
" " Light Service	Sandy Hook Light Sta	2nd Asst Keeper	1205 to 1320	Nov.	5	1928			
" " Light Service	Lloyd Harbor Light Sta	Keeper	1320	July	1	1933			
" " Light Service	Rondout Light Sta	Keeper	1320	Oct	31	1935			

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

(Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army √	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted February 6, 1918 Discharged February 5, 1919 Enlisted August 4, 1913 Discharged March 5, 1920

Rank Private Rank Private, 1st class Rank Private Rank Private. 1st Class

Organization — Organization Co. "M" Engineers 3rd Bn Organization — Organization U.S.M.A. Dept of Engineering

[OVER] 16-1030

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) None

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
(1) (2) (3) (4) (5) (6) (7) (8)	(1) (2) (3) 4	1 2 3 4	

16. In case of emergency, notify Mrs. Robert L. Howard

Relationship Wife Post office address Kingston. New York

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Robert L Howard

(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE: 1930 10—1930

Copy not to dept

Form 73a

REPORT OF TRANSFER OF APPOINTEE

FWO-JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1935 OCT 17 AM 8 51

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N. Y., Oct.16,1935 , 19

COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on November 1,1935.

Name, Robert L. Howard — Position, Keeper

From Lloyd Harbor Lt.Sta.,N.Y. — To Rondout Lt.Sta.,N.Y.

Salary and range, $1320. ($1320-1680) — Salary and range, $1320 ($1320-1680)

Previous incumbent and pay, Ernest Bloom (Lt.#1647) ($1500 p.a.)

Services terminated, Oct. 31,1935 — Reason, Retired.

Letter from Mr.Howard requesting this transfer attached hereto.

For and in the absence of the Superintendent.

W. J. LAWTON,
Chief Clerk

, 19

The above-referred-to transfer became effective beginning with November 1,1935

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 4 1935

Submitted to the Secretary of Commerce for his information.

Submitted to Secretary of Commerce for his information.

Acting Commissioner of Lighthouses.

11—4598 U. S. GOVERNMENT PRINTING OFFICE: 1930

For the Commissioner,

Chief, Personnel Division

COPY:TM

LIGHTHOUSES

Lloyd Harbor Light Station

1935 SEP 23 AM 8:35 September 15, 1935

To - Superintendent.

Subject - Assistance rendered.

During the night of September 15th the sail boat Galley Bird No. K40183 went aground on the rocks in the vicinity of the light station during a brisk northeast wind. Assisted owner in getting boat off of rocks and into safe waters.

(sgd) Robert L. Howard
Keeper

- -

WJL:TM

Office, Supt. of Lighthouses, 3rd District,
Staten Island, N.Y., September 24, 1935.

Copy forwarded to Commissioner:

It is not considered that the assistance rendered in this instance is of sufficient importance to warrant commendation and such action is not recommended. Attached is copy of letter Sep.20 regarding the light and fog signal.

J. T. Yates
Superintendent.

Lloyd Harbor Light Station
September 20, 1935.

To Superintendent.

Subject: Grounding of sail boat Galley Bird.

REFERENCE: Your letter of Sept. 18, 1935.

The condition of the weather on the date mentioned was clear, with a brisk northeast wind blowing, and no fog, and the light operating properly.

(sgd) Robert L. Howard
Keeper.

LIGHTHOUSES

1935 JUL - 13 - AM 8 : 22

FWO:JHG

DEPARTMENT OF COMMERCE
Lighthouse Service

Office of Superintendent
3rd Lighthouse District
Staten Island, N. Y.

July 9, 1935.

KEEPERS AND ASSISTANT KEEPERS.

1. Robert L. Howard, Keeper of Lloyd Harbor Light Station, New York, was commended during the quarter ended June 30, 1935, for the exceptionally efficient condition of the station in his charge.

2. Stephen Nolan, Light Attendant of the West Point Light Station, New York, was commended for assistance rendered on May 29, 1935 in rescuing two young men whose canoe had capsized in the vicinity of the station.

J. T. YATES,
Superintendent.

Copy forwarded to Commissioner for information contained.

LIGHTHOUSES

DEPARTMENT OF COMMERCE

Lighthouse Service

1935 MAY 28 AM 8:41

GENERAL DEPOT
Office Superintendent of Lighthouses
3rd District, Staten Island, N.Y.

May 27,1935

Robert L. Howard, Keeper,
Lloyd Harbor Light Station,
Halesite, L. I., N. Y.

SUBJECT: Commendation.

1. When the station in your charge was recently inspected it was found to be in exceptionally good condition as to cleanliness, orderliness, and operation. Such conditions are commendable and reflect credit upon yourself as well as the Service.

2. The fact that you have been commended will be made a part of your record in the Lighthouse Service.

Superintendent

Copy forwarded to Commissioner for information contained.

July 10, 1933

Superintendent of Lighthouses, Staten Island, N. Y.

In reference to your letter of July 8, the Bureau has cancelled your nominations of July 6 for the transfers of George Doig and Joseph H. Dubois, as requested. The nomination of Doig dated July 8 is herewith returned, the Bureau having submitted under date of June 29 your nomination of June 23 for his transfer from Colchester Reef to 2nd assistant at Latimer Reef effective July 1.

In connection with the proposed reassignment of Joseph H. Dubois to duty from furlough by transfer from Lloyd Harbor to first assistant at Latimer Reef: On account of his occupancy of the permanent position at Lloyd Harbor when placed on furlough, it was necessary for the Bureau to recommend the authorization of a temporary additional position at that station effective July 1 to provide for the transfer thereto of Robert L. Howard, it being impracticable to make Howard vice Dubois as indicated on your Form 73a of June 23.

The Bureau has prepared and is inclosing Form 73a for the transfer of Howard from the temporary position at Lloyd Harbor to the permanent position vice Dubois, and the effective date should be reported upon the formal transfer of Dubois to Latimer Reef as proposed in your nomination of July 8.

For the Commissioner:

Incl
H-M

Chief of Personnel Division

Form 73a

REPORT OF TRANSFER OF APPOINTE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3d DISTRICT,

Staten Is., N. Y. July 8, 1933, 19

COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about July 11, 1933.

Name, Robert L. Howard

Position, Keeper (regular position)

From Keeper (temp.pos. #3582) Lloyd Harbor Lightstation, N.Y.

To Lloyd Harbor Lightstation, N.Y.

Salary and range, $1320 (~~$1320-1620~~) ($1320-1680)

Salary and range, $1320 ($1320-1680)

Previous incumbent and pay, Joseph H. Dubois (Lt.#1599) $1320 p.a.

Services terminated,

Reason, transferred to Latimer Reef Lightstation.

The temporary position authorized for the occupancy of Howard during the absence on furlough of Dubois will lapse upon the transfer of Howard to the permanent position on the date indicated below.

, 19

The above-referred-to transfer became effective beginning with 7-20-33
(Show actual date of transfer in space provided)

Superintendent of Lighthouses

BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 24 1933

Submitted to the Secretary of Commerce for his information.

For the Commissioner:

Chief of Personnel Division.

11—4598 U. S. GOVERNMENT PRINTING OFFICE: 1931

LIGHTHOUSES

1933 JUL -12- PM 2:51

July 10, 1933.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of June 29, 1933, the Department has authorized a temporary additional position of keeper in the salary range of $1320-1680, at Lloyd Harbor Light Station, New York, for a period not to exceed one year, effective July 1, 1933, and the assignment thereto of Robert L. Howard at $1320 per annum.

By direction of the Secretary:

EDW. J. GARDNER

Chief of Appointment Division.

A;rs

JUL 13 1933

Bureau of Lighthouses, Wash., Copy to 3d Supt.

Form 73a

REPORT OF TRANSFER OF APPOINTI

FWO:HR

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N. Y., June 23rd, 1933

COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on July 1, 1933 (Actual Date)

Name, Robert L. Howard Position, Keeper

From Sandy Hook Light Station, N.J. To Lloyd Harbor Light Station, N.Y.

Salary and range, $1320 ($1260-1620) Salary and range, $1320 ($1320-1680)

Previous incumbent and pay, New position (Lt.#3582) ~~Joseph H. Dubois ($1320)~~

Services terminated, ~~June 30, 1933~~ Reason, ~~Furloughed~~

The position of 2nd Assistant Keeper at Sandy Hook Light Station is to be discontinued at the close of June 30, 1933.

It is recommended that the expenses of travel from one station to the other be authorized, the transfer not being effected for the convenience of the employee. Also transportation of personal household effects, in accordance with the Regulations, Par. 298.

J. T. YATES,
Superintendent.

, 19

The above-referred-to transfer became effective beginning with .....

.....

BUREAU OF LIGHTHOUSES
WASHINGTON

June 29, 1933.

Submitted to the Secretary of Commerce for his information. It is recommended that a temporary additional position as indicated be authorized for not to exceed one year, due to the absence on furlough for a like period of the regular incumbent of this position, Joseph H. Dubois, Lt.#1599.

Acting Commissioner of Lighthouses.

11—4598 U. S. GOVERNMENT PRINTING OFFICE: 1930

DEPARTMENT OF COMMERCE

Description of duties of field position

Name: Robert L. Howard Bureau Lt.# 3582

Bureau: Lighthouse

Salary: $1320 pa. Salary Range: $1320-1680

Position: Keeper

Station: Lloyd Harbor Lt.Sta., N.Y.
3rd Lighthouse District.

Description of duties:

Same as those of regular keeper at this station, Joseph H. Dubois, Lt.#1599, on account of whose absence on furlough this additional position is needed.

Form 73a

REPORT OF TRANSFER OF APPOINT

FWO:HR
LIGHTHOUSES
1933 JUL -13- AM 8:57

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N. Y., June 23rd, 1933

COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on July 1, 1933

Name, Robert L. Howard — Position, Keeper

From Sandy Hook Light Station, N.J. — To Lloyd Harbor Light Station, N.Y.

Salary and range, $1320 ($1260-1620) — Salary and range, $1320 ($1320-1680)

Previous incumbent and pay, ~~--Joseph H. Dubois ($1320)--~~ New temporary additional position. (*)

Services terminated, ~~--June 30, 1933--~~ — Reason, ~~-Furloughed--~~

The position of 2nd Assistant Keeper at Sandy Hook Light Station is to be discontinued at the close of June 30, 1933.

It is recommended that the expenses of travel from one station to the other be authorized, the transfer not being effected for the convenience of the employee. Also transportation of personal household effects, in accordance with the Regulations, Par. 298.

(*) See Bureau letter July 10,1933.

J. T. YATES,
Superintendent.

July 12,1933, 19

The above-referred-to transfer became effective beginning with July 1,1933

For and in the absence of the Superintendent.

Asst.Supt.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce for his information.

Acting Commissioner of Lighthouses.

11—4508 U. S. GOVERNMENT PRINTING OFFICE: 1930

Commissioner of Lighthouses

EJD

Washington, D. C. NOV 12 1928

Lighthouse Superintendent, St. George, New York.

appointments witty roode promotions westgate tatay and transfer howard approved

PUTNAM

Ernest F. Witty,
Additional Keeper,
Third District.

Arland W. Roode,
Keeper Stratford Shoal,
Third.

Herman Westgate,
Keeper, Romer Shoal,
Third District.

John A. Tatay,
Keeper Stratford Shoal,
Third District.

Robert L. Howard,
Keeper, Third District.

Form 73

LIGHTHOUSES FWO-JHC 1928 NOV AM 8 53 TELEGRAPHIC REPLY IS DESIRED

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT.

Staten Island, N. Y. Oct. 31, 1928, 19
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer

Name, Robert L. Howard

Position, Keeper

Location, Sandy Hook Lt.Sta.,Sandy Hook Point Lt. & North Hook Fog Signal Sta., N. J.

Effective, Nov. 5,1928 [1 the actual date of entrance on duty, or [as soon thereafter as he enters on duty.

Legal residence, Mass.

Proposed salary, $1260 p.a.

Proposed range, $1260-$1560 p.a.

Appropriation, Salaries,Keepers of Lighthouses

Former position, Keeper

Location, Romer Shoal Lt.Sta.,N.Y.

Former salary, $1500 p.a.

Former range, $1500-$1800 p.a.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, LeRoy H. Phelan

Services terminated, Oct.15,1928

Reason, Resigned (Salary $1260 p.a.)

Members of family in Government service,

Date of birth,

Remarks: Letter from Mr.Howard requesting this transfer attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

J. T. YATES Oct. 31 1928

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 3 1928

Submitted to the Secretary of Commerce, approved.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

PERSONNEL CLASSIFICATION BOARD FORM NO. 14—FIELD QUESTIONNAIRE
(To be filled out in accordance with the instructions given in P. C. B. Forms Nos. 15 and 16)

1645

Bureau No. Lt. Sheet No. 3(b)120

Space reserved for the use of the Board

1. Howard (Surname) Robt. (Given name) L. (Initial)

2. Department Commerce
3. Bureau Lighthouse
4. Field service Lighthouse Service
5. (a) Field station Roner Shoal Light Station
(b) Subdivision Third District.
(c) City or town Staten Island. State N.Y.

6. Pay roll title Light Keeper
7. Customary office title First Asst. Keeper
8. Present administrative allocation $1500-1800
9. Present gross rate of pay $ 1500.00
10. Deduction for allowances $ none
11. Net rate paid in cash $ 1500.00

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☐ House ☐ Room { ☐ Furnished ☐ Heat ☐ Fuel ☐ Uniform Meals per day: ☐ 1 ☐ 2 ☐ 3 / ☐ Unfurnished ☐ Light ☐ Laundry ☐ Subsistence or rations in kind }

13. Describe any other allowance, privilege, or perquisite of value

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost

15. (a) Regular hours of work: From See 16a. m. to m. (b) How many hours per week excluding unusual or irregular overtime work?
Summer Winter (c) If not a full time and all-the-year-round position, state number of hours per day;
number of days per { week / month / year }
(d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty

16. (a) Rate of pay for overtime none (b) Amount of overtime pay in last 12 months none

17. (a) Does the employee in any way direct or supervise other employees? No. (b) If so, in what way? (See Form 16 before answering)
(c) How many?

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

16a. Not specified; average eight or less hours per day; Sundays operation of light and bell machine only.
Stands watches; work equally divided.

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? yes. (b) If so, in what way? (See Form 16 before answering.)
His work is supervised by the Keeper. As 1st Assistant Keeper he is in charge of and supervises work of the station in the absence of the Keeper.

20. What is the name, official position, and sheet number of the employee's immediate superior? George E. Parfee, Keeper, 3(b)119.

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	3	4	5	6	7	8	1	2	X	4	1	2	3	4	1	2	3	4	1	2	3	4	(Kind)

Other education (describe):

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent?

Robert L. Howard

Robert L. Howard

10—1856

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
16 hours	Watch operating Vapor light & fog signal
2	clipping rust from light tower
2	Red leading painting etc.
1	Polishing brass & lens etc
1	Washing paint & windows
½	Cooking & washing dishes, making beds general house work.
½	cleaning and packing Vaporizers
1	chopping kindling wood

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

Robert L Howard
(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same subject matter and use the same language and expressions, indicate your concurrence in the employee's statement and utilize the rest of the space below by giving further and broader information regarding the position, such as the kind and degree of responsibility involved, the ultimate purpose of the work, its place in your organization, its working conditions, etc. If more space is needed, attach a separate sheet. See instructions in Form No. 16.

Assisting in operating illuminating apparatus and fog bell; keep apparatus in clean and efficient working order; care for buildings, keep them clean and in order, including painting and minor repairs.

26. How long have the employee's duties been substantially as described above? since September 1, 1928.

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

OCT 12 1928, 1928 — F. E. OSTRANDER, Asst. Superintendent.
(Date) (Signature of Preparing Officer) (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ 1500.00 to $ 1800.00

OCT 12 1928, 1928 — J. F. YATES, Superintendent.
(Date) (Signature of head of field office or station) (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ 1500, to $ 1800

OCT 22 1928, 1928 — H. B. BOWERMAN, Acting Commissioner of Lighthouses.
(Date) (Signature of head of bureau or his representative) (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1929

RC:EMP
1 incl.

October 5, 1928.

Hon. R. P. Freeman,
House of Representatives,
Washington, D. C.

Dear Mr. Freeman:

1. In further reference to your letter of August 22, inclosing one from Mr. Harry Durant, relative to the transfer of Lighthouse Keeper Robert L. Howard:

2. Mr. Howard was transferred from Falkner Island Light Station to Roner Shoal Light Station on September 1, 1928, after a careful investigation of the circumstances of the of the complaint of Mr. E. D. Ely, relative to Mr. Howard's failure to assist Mr. Ely and his party when their power-boat went out of commission in the vicinity of the light station. Mr. Howard's record has also been unsatisfactory in other respects, and the action taken in this instance is believed to have been in the interest of the Service.

3. In reference to Mr. Durant's statement, relative to bootlegging by employees of the Lighthouse Service, this office would appreciate any definite information in this matter. Mr. Durant's letter is returned herewith.

Very truly yours,

Commissioner of Lighthouses.

Copy to 3d Supt.

LIGHTHOUSES
1928 OCT 2 AM 10 38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

10/5/28 Ltr Freeman & copy 3rd

October 1, 1928.

The Commissioner of Lighthouses:

Reference is made to the Bureau's letter of September 19, transmitting copy of a letter from Hon. Richard P. Freeman and other enclosures, relative to the transfer of Lighthouse Keeper ~~Richard P. Freeman~~. The Bureau is authorized to advise Mr. Freeman in accordance with the recommendation contained in its above-mentioned communication.

By direction of the Secretary:

Chief of Appointment Division.

All about Robt L Howard
Rec advise Mr
accord, copy to
D-G 3d RPF 4/3

RG:EMF
2 incls.

September 19, 1928.

Secretary of Commerce:

There is inclosed copy of a letter of August 22 from Representative Richard P. Freeman, with its inclosure of August 20, relative to the recent transfer of Lighthouse Keeper Robert L. Howard. The Bureau concurs with the views of the Superintendent and recommends that the Bureau be authorized to advise Representative Freeman accordingly. A copy of the 3d Superintendent's report is also inclosed.

H. B. BOWERMAN

Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

FWO:FM

DEPARTMENT OF COMMERCE
LIGHTHOUSES LIGHTHOUSE SERVICE

1928 SEP 18 AM 8 51

9/18/28 Let to Dept

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

Airways
Surveys
Constrn.
Commun.
Weather
Clerical
Adm. Office
Air Engr.
Chief Engr.
Hydro.
Radio
Engr. Constrn.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Commr.
Commissioner

September 14, 1928.

Rec copy to Dept that Bur concurs + advised me he advised accordingly TP 9/18

Returned to Commissioner.

SUBJECT: Robert L. Howard.

REFERENCE: Bureau endorsement September 10, on letter from Congressman R. P. Freeman dated August 22nd.

1. Mr. Howard formerly Keeper at Faulkner Island Light Station was transferred to the position of 1st Assistant Keeper of Romer Shoal Light Station on September 1, 1928.

2. In this connection attention is invited to letter from this office of August 2nd, 1928, pertaining to the case of Mr. Howard.

3. So far as the complaint of Mr. Ely was concerned, Mr. Howard was furnished with full information in the matter, and was given full opportunity to make reply to the charges preferred against him. The complaint of Mr. Ely and the charges subsequently preferred against Mr. Howard for refusing to give aid to a boat in distress was not the sole cause, but was a contributing cause of the disciplinary action taken which resulted in the transfer of Mr. Howard from Faulkner Island Light Station to Romer Shoal Light Station. The complaint of Mr. Ely and the information and circumstances surrounding the case, together with the fact that Mr. Howard's services had not been satisfactory on account of having difficulties with assistant keepers, the transfer of Mr. Howard is considered to have been fully justified, and this office sees no reason for now amending the action taken in this case.

4. In letter dated August 20, 1928, addressed to the Hon. Richard P. Freeman, by Mr. Harry Durant, statement is made that "Howard is clean. Frank Putney, the prohibition director of this district, vouches for his honesty, and Putney knows the bootleggers in the lighthouse service." If, as indicated by this letter, there are bootleggers in the Lighthouse Service in this District, this office is not aware of the fact, and in view of the definite statement made, if either Mr. Putney or Mr. Durant have knowledge of employees in this Service being engaged in bootlegging operations, this Service should be furnished with full information in the matter in order that proper action may be taken toward the dismissal of the employees engaged in bootlegging.

J. F. Yates
Chief

RG EJD

September 10, 1928.

Hon. Richard P. Freeman,
House of Representatives,
Washington, D. C.

Dear Mr. Freeman:

1. In reference to your letter of August 22 inclosing one from Mr. Harry Durant of Guilford, Connecticut, in the interest of Lighthouse Keeper Howard of Falkner Island Light Station:

2. You are respectfully informed that the matter is under consideration and you will be further advised at an early date.

Respectfully,

L. S. CONWAY

Acting Commissioner of Lighthouses.

Copy

Harry Durant
Sea Acre
Guilford, Conn.

Aug. 20, 1928.

The Hon. Richard P. Freeman,
New London, Conn.

Dear Dick:

A Mr. Howard, who is keeper of the light house on Faulkner's Island, has been notified of his transfer, and demotion, to an obscure station some where outside of New York, a place where he will have to be separated from his wife and children, where they do not even have a boat for him to go ashore, a sort of Devil's Island for those the Department wishes to discipline, I should judge. This action is caused by a complaint lodged by a New Haven man named Ely, who said that Howard refused to aid him when he (Ely) was in distress in a disabled motor boat near Faulkner's Island.

I do not believe Ely's story and my investigation of the incident warrants me in saying that this man Howard has been jobbed, and is the victim of a plot hatched by those who wish to get him out of this territory.

Howard is clean. Frank Putney, the prohibition director of this district, vouches for his honesty, and Putney knows the bottleggers in the Lighthouse Service. Howard is positively not one of these mongrels. On the contrary he will not work with them and hence the pressure to pass him along and knock him down with the absurd charge now lodged.

Howard docks his boat at my wharf. I know him pretty well, although I have never been on the Island. All the fishermen swear by Howard. They tell me that he is the first lighthouse keeper who has not robbed their lobster pots.

Howard has been twenty years in the employ of the government and I think it is a damn shame that he is to be railroaded in this fashion.

Is Howard not entitled toa hearing on this lying accusation? Please try and hold up this outrageous proceeding and let us have a hearing and thrash out the whole situation here.

If you want me to take it upwith John Tilson and Fred Walcott, who is a personal friend of Hoover, and the latter is the head of this Department, I believe, I will gladly do so, but furst let us have a little justice in giving Howard a fair hearing, will you?

I suggest you wire immediately for whatever delay you can get, and then I can go further if you wish.

Finally, this is motivated by a bootlegging background, and it is up to the government to dig in with investigators and uncover these rottem frameups. And I will help prove what I claim. Hastily.

(Sgd.) Harry Durant.

RICHARD P. FREEMAN
2D DISTRICT CONNECTICUT

LIGHTHOUSES
1928 AUG. 27 PM 4 20

Congress of the United States
House of Representatives
Washington, D. C. August 22nd, 1928

SUPERINTENDENT OF LIGHTHOUSES
SEP 12 1928
RECEIVED

Always
Surveys
Constrn.
Commun.
Weather
Clerical
Adm. Offcr.
Air Engr.
Chief Engr.
Hydro.
Radio
Engr. Constrn.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Commr.
Commissioner

Mr. George R. Putnam, Commissioner,
Bureau of Light Houses,
Washington, D. C.

Dear Mr. Putnam:-

Enclosed please find a personal letter which I have received from a friend of mine, stating that the removal of Light House Keeper from Faulkner's Island would be a great injustice. If the removal of Mr. Howard is based on the complaint of one, Ely, I would greatly appreciate it if the order of removal could be staid and the matter thoroughly investigated.

Very sincerely yours,

R. P. Freeman

Encl.

Encl.

September 10, 1928.
Bureau of Lighthouses, Washington

To Superintendent of Lighthouses, Staten Island, New York.
for remark and return,

H. S. CONWAY
Acting Commissioner.

Copy-CFH

DEPARTMENT OF COMMERCE
Lighthouse Service

LIGHTHOUSES
28 AUG 22 AM 9 12

Third District

Falkner Island Light Sta.

August 18, 1928.

Airways
Surveys
Constrn.
Commun.
Weather
Clerical
Adm. Office
Air Engr.
Chief Engr.
Hydro.
Radio
Engr. Constrn.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Commr.
Commissioner

To Superintendent.

Subject: Aid to Disabled boat.

Party visited Island today in motor boat June #1. Upon leaving and near the island their engine broke down. Went out and towed them to island. Could not get engine to work, so towed them to Leetes Island, Conn. Left station 4:30 P.M. and returned 9:35 P.M.

(Sgd.) Robert L. Howard
Keeper.

WJL:CFH

Office, Superintendent of Lighthouses,
Staten Island, N. Y., August 21, 1928.

Copy forwarded to Commissioner.

It is not considered that the assistance rendered in this instance is of sufficient importance to warrant commendation and such action is not recommended.

OK HH Aug 22

J. F. Hayes

Per

3d's report of Aug 2,

with Bu indorsement to

Dept, attached.

think Bu's action was

proper

[illegible] ack + to

[illegible]

3d however

TF 9/10

[illegible]

CR 9/10

[illegible]

[illegible] 8 Sep 10

Commissioner of Lighthouses.

RLC:EMF

Washington, D. C., August 16, 1928.

Lighthouse Superintendent, Saint George, New York.

Dismissal ingersoll approved transfer keeper howard involves no change pay and no notice will be issued

PUTNAM

CONFIRMATION:

S. C. Form No. 10

Signal Corps, United States Army

Received at War Department Message Center, Room 3433, Munitions Building, Washington, D. C.

LEASED WIRE

U. S. GOVERNMENT PRINTING OFFICE: 1927 3—0312

41GI OX 22 USHLE

12/13/28 wired 3d STATENISLAND NY 1130A AUG 11 1928

LIGHT-HOUSE COMM

WASHN DC.

WIRE ACTION DISMISSAL RECOMMENDED INGERSOLL ASST KEEPER LITTLE-GULLISLAND LIGHT LETTER JULY SIXTH ALSO ACTION RE TRANSFER HOWARD KEEPER SALKNER-ISLAND LIGHT RECOMMENDED SECOND

YATES

1155 A

LIGHTHOUSES

1928 AUG 17 PM 12 22

121

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

FWO:FH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1928 AUG 3 AM 9 09

Airways
Surveys
Radio
Clerk
Chief Engr.
Hydro.
Radio
Engr. Const.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Asst.
Info. & Publications

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.
August 2, 1928.

Commissioner of Lighthouses.

SUBJECT: Robert L. Howard, Keeper Falkner Island Light Station.

1. Enclosed is a letter dated July 18, 1928, received from Mr. E. D. Ely, reporting that on July 3, when his power boat, then in the vicinity of Falkner Island Light Sation, had engine trouble and was out of commission, he applied to the Keeper of Falkner Island Light Station for assistance, and that the Keeper refused to render him any assistance. The following correspondence pertaining to the matter is enclosed:

Copy of letter of charges dated July 25 addressed to Keeper Howard.
Letter dated July 26 from Keeper Howard.
Letter dated July 26 from Keeper Howard.
Copy of letter dated July 25 addressed to Assistant Keeper Minzner.
Letter dated July 27 from Assistant Keeper Minzner.

2. While Keeper Howard denies that he refused aid to the power boat referred to, the fact remains that he rendered no aid in the matter, and in letter of explanation undertakes to belittle the importance of the occurrence, and indirectly states that the writer of the complaint misrepresented the facts. As the charges involved were against the Keeper, and as it was known to this office that there was contention between the Keeper and the Assistant Keeper at this Station, the Assistant Keeper was requested to forward to this office, direct, a report concerning the occurrence referred to, this procedure being taken with the view of obtaining a statement from the Assistant Keeper that would not be influenced by the Keeper. The report of the Assistant Keeper bears out the essential features of the complaint, and furthermore, states that the Keeper advised Mr. Ely and his party that he, the Keeper, would not take them ashore at night any way, and that they should know better than to be out on the water at night. This office is of the opinion that the complaint is founded on fact, and that Keeper Howard, by refusing and also failing to render assistance to the power boat in distress, is guilty of the charges preferred, and has demonstrated that he is unfit to be in charge of a light station. This occurrence not only reflects discredit upon Mr. Howard personally as Keeper of the Station, but also upon the Service itself, and its attitude

and willingness to render aid to boats and vessels in distress.

3. The matter of Mr. Howard's ability to properly manage the affairs of a light station as keeper have been under observation for some time. In this connection, attention is invited to endorsement from this office of September 26, 1927, pertaining to the matter of difficulties between Keeper Howard and the Assistant Keeper then at the station, in which reference was made to the domineering disposition of the Keeper. By letter of August 18, 1927, Mr. Howard was cautioned in reference to submitting erroneous reports concerning leave. At the present time there is contention between Keeper Howard and the present Assistant Keeper which is believed to be due to the dominating manner in which Keeper Howard undertakes to handle station affairs generally, and in directing the work of the Assistant Keeper. On July 21, Keeper Howard, without authority from this office, and contrary to the requirements of Instructions to Employees, suspended the Assistant Keeper from duty. If the Assistant Keeper had not forwarded a report concerning the matter, this office would not have been aware of the fact that the Keeper had suspended the Assistant Keeper, as the Keeper's letter of July 21 pertaining to the matter, while stating the subject of the letter to be "Suspension of Assistant Keeper", the letter itself made no mention of suspension but stated in effect that the Keeper had asked the Assistant Keeper to paint the dwelling on Saturday afternoon and that the Assistant Keeper had stated that he would never work Saturday afternoons. As no authority had been granted for the suspension of the Assistant Keeper, the Keeper was promptly instructed to restore the Assistant Keeper to duty. Keeper Howard had made no previous report to indicate that the Assistant Keeper's services were not satisfactory or that he was not conforming to the Regulations of the Service. While the Assistant Keeper may not be entirely blameless for the inharmonious condition that exists, it is believed that the general attitude of the Keeper and his lack of ability to handle men is the principal cause of the difficulties, and probably furnished provocation for any possible indiscretions of the Assistant Keeper. It is to be noted that Keeper Howard had difficulties with former Assistant Keeper White who was subsequently transferred to another station, and has had no trouble in getting along with the other keepers there. Keeper Howard now ha difficulties with the present Assistant Keeper Arthur J. Minzner, which gives evidence of the Keeper's inability to properly handle other men. The following correspondence concerning the matter of the contention between the Keeper and Assistant Keeper are enclosed:

Letter of July 21 from Assistant Keeper Minzner.
Copy of letter of July 23 to Keeper Howard.
Letter of July 21 from Keeper Howard.
Copy of letter of July 26 to Keeper Howard.
Letter of July 25 from Keeper Howard.
Letter of July 28 from Keeper Howard.

4. In view of the occurrence of Keeper Howard refusing or

failing to render aid to the power boat in distress referred to above, and the fact that Mr. Howard has not shown suitable ability to properly manage the affairs of a Light Station, as indicated by the difficulties he has had with Assistant Keepers at his Station, and his action in suspending the present Assistant Keeper without authority, it is recommended that Keeper Howard be transferred from the position of Keeper at Falkner Island Light Station to the position of 1st Assistant Keeper at Romer Shoal Light Station. Nomination Form 73a is enclosed.

5. The approval of this recommendation will not be in violation of Section 2 of Civil Service Rule 1 relative to political or religious opinions or affiliations.

J. T. YATES.

RLC:EMF Bureau of Lighthouses, Washington, D. C., August 8, 1928.

Submitted to Secretary of Commerce recommending paragraph four for approval. Form 73a covering the transfer of Keeper Howard is separately submitted.

H. B. BOWERMAN

Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

FWO:FM

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1928 FEB 16 AM 9 14

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.
February 15, 1928.

Commissioner of Lighthouses.

SUBJECT: Robert L. Howard, Keeper of Faulkner Island Light Sta.

REFERENCE: Letter of Caution Dated August 18, 1927.

The Bureau is advised that there have been no further difficulties with Keeper Howard since he was cautioned by letter of August 18, 1927, and it is therefore recommended that no further action be taken in the matter.

For and in the absence of the Superintendent.

F. W. GOHENFELS.

Supt's caution
Rec
Supt. Rec

Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Const.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Inspector
Communications

Bureau of Lighthouses, Washington
Feb. 16, 1928.

Returned approved, as recommended

J. S. CONWAY
Acting Commissioner of Lighthouses.

Bureau of Lighthouses, Washington
February 16, 1928.

Submitted to Secretary of Commerce for his information

J. S. CONWAY
Acting Commissioner of Lighthouses

011
010 F 2016

RK

RLC
Incles.

September 28, 1927.

Memorandum for Mr. Richey,
Secretary's Office, Department of Commerce:

1. With further reference to your memorandum of August 13, inclosing letter from Mr. Galpin, relative to dissension among the keepers at Falkner Island Light Station:

2. Inclosed for your information are copies of a report from the Superintendent at Staten Island, N.Y., and report from Mr. O. C. Luther, Associate Engineer in the Third District.

3. The letter of August 12 from Mr. Galpin is returned herewith.

G. R. PUTNAM

Commissioner of Lighthouses.

Keeper Hummock

(COPY)

Form 84 b

LIGHTHOUSES
EK 07
1927 SEP 30 AM 9

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

September 23, 1927.

SUPERINTENDENT OF LIGHTHOUSES, Staten Island, N. Y.

No reply has been received to communication (letter) from this office dated August 16 on the subject of dissension among the keepers at Falkner Island Light Station. Submit prompt report.

(Signed) J. S. CONWAY

Acting Commissioner of Lighthouses.

FWO:FM Office of Superintendent of Lighthouses,
Staten Island, N. Y., 3rd District.
September 28, 1927.

Returned to Commissioner.

Attention is invited to endorsement from this office of September 26, 1927.

For and in the absence of the Superintendent.

Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Const.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Commr.
Commissioner.

To be prepared in duplicate. Indicate in blank space inclosed in parentheses whether letter, indorsement, etc.

GOVERNMENT PRINTING OFFICE 11—8153

Copy

SUPERINTENDENT OF LIGHTHOUSES
AUG 20 1927
TOMPKINSVILLE, N.Y.
RECEIVED

Mrs. Perrin C. Galpin
East River
Connecticut August 12, 1927.

Dear Larry:

This morning we went out with a party of children to Faulkiners Island, about two miles off here in Long Island Sound where there is a lighthouse. The keeper was in some distress because he said the assistant keeper tried to get him shoved out of the service and they do not get on too well. The keeper seems to believe that the assistant keeper isn't on the level on hopes to get control of that post to use the island as a little fishermen's base. The keeper's name is Robert L. Howard, formerly at Sandy Hook Light and before that in the Army, stationed at West Point. The headquarters for this district is at Tompkinsville, Staten Island. Of course I know little about the matter but the keeper Howard has a good reputation in these parts and my impression is that he is o. k. and wants to stay in the Lighthouse Service.

I don't know just what can be done but I thought that, unofficially, you might have a channel through which you could investigate if you thought well of it. Naturally the keeper doesn't know of you or me, for that matter, except that I told him I knew Mr. Hoover, his boss.

He is very pleasant down here. I hope you are not having too much trouble sitting on the lid.

Best wishes, yours,

(Sgd.) Perrin C. Galpin

Confidential

DEPARTMENT OF COMMERCE

OFFICE OF THE SECRETARY

WASHINGTON

Aug. 13, 1927

From L. R. Richey

To Mr. Putnam - Lighthouses

LIGHTHOUSES

Letter from

Perrin C. Galpin 1927 AUG 15 PM 2 38

Dated 8/16/27 Letter to Sec

For 12/19/27 Memo to Mr Richey

Mr. Galpin is a personal friend of mine and I wondered if you could have this situation looked into confidentially.

9/28/27 Memo to Mr. Richey

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OCL:EJD

LIGHTHOUSES

1927 SEP 27 AM 9 14

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

September 20, 1927.

Superintendent.

SUBJECT: Dissension among the Keepers at Falkner Island Light Station.

1. In accordance with your instructions, I have made a confidential investigation of the cause of dissension among the Keepers at Falkner Island Light Station.

2. According to the Keeper the sole cause of dissension is the Assistant Keeper's habit of over staying his shore leave and his reluctance to perform a fair share of the station work. The assistant keeper was absent at the time of my inspection of station, and was then 16 hours overdue, confirming the Keeper's statement relative to over staying leave. Further proof of this charge is shown by the fact that Assistant Keeper White was cautioned by this office on July 9th, 1927 for his action in exceeding the authorized monthly allowance of leave.

3. Keeper Howard has also been cautioned in regard to erroneous reports of his own leave.

4. As both keepers are to be reported on at the expiration of six months, no recommendation is thought to be necessary at this time.

Respectfully submitted,

O. C. LUTHER.

Associate Lighthouse Engineer.

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

RLC:EMF
1 incl.

August 16, 1227.

LIGHTHOUSES
1927 SEP 27 AM 9 14
CONFIDENTIAL

SUPT. OF LIGHTHOUSES
AUG 20 1927
THIRD DISTRICT
Aids
Keys
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Const.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Commr.
Commissioner.

Superintendent of Lighthouses, Staten Island, N. Y.

1. Inclosed is copy of a letter of August 12, 1927, from Mr. Perrin C. Galpin, East River, Conn., which was referred to the Bureau by Mr. L. R. Richey, assistant to Secretary Hoover, relative to dissension among the keepers at Falkner Island Light Station.

2. It is requested that you make a confidential investigation of this matter and submit report and recommendation to the Bureau.

G. R. PUTNAM

Acting Commissioner of Lighthouses.

FWO:FM Office of Superintendent of Lighthouses,
Staten Island, N. Y., 3rd District.
September 26, 1927.

Returned to Commissioner.

1. Enclosed is copy of report dated September 20, 1927, made by Associate Engineer Luther.

2. This office considers that the fault is not entirely with the assistant keeper for the reason that the keeper, although a very willing and zealous man and using every effort to maintain a reliable and efficient station, has somewhat of a domineering disposition especially in the matter of addressing the assistant keeper, although it is thought that it is without the intention of any malice. On the whole, this office is of the opinion that the greater part of the fault lies with the assistant keeper for reasons as stated in the attached report of Associate Engineer Luther and also as the assistant keeper does not appear to be overly fond of work.

3. This station will be kept under more than ordinary observation and such action taken as circumstances may warrant.

For and in the absence of the Superintendent.

GRP:EBF

August 19, 1927.

Memorandum for Mr. Richey,
Secretary's Office, Department of Commerce:

Your memorandum of August 13, inclosing letter from Mr. Galpin, has been received, and I am asking for a confidential report on this matter and you will be advised of the result.

Commissioner of Lighthouses.

RLC:EMP
1 incl.

August 16, 1227.

9/23/27 Reminded 3d

CONFIDENTIAL

Superintendent of Lighthouses, Staten Island, N. Y.

1. Inclosed is copy of a letter of August 12, 1927, from Mr. Perrin C. Galpin, East River, Conn., which was referred to the Bureau by Mr. L. R. Richey, assistant to Secretary Hoover, relative to dissension among the keepers at Falkner Island Light Station.

2. It is requested that you make a confidential investigation of this matter and submit report and recommendation to the Bureau.

H. G. PUTNAM

G. R. PUTNAM
Commissioner of Lighthouses.

Robert L. Howard

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

FWO:FM

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSES

1927 AUG 19 AM 9 12.

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

August 18, 1927.

Robert L. Howard, Keeper,
Falkner Island Light Station,
Guilford, Conn.

SUBJECT: Leave of absence.

REFERENCE: Your letter August 15, 1927, and previous correspondence.

You are advised that the item referred to on your monthly report, Form 65, for the month of April, 1927, reads as follows:

> "Robert L. Howard, Keeper, left station: 25th, 10 a.m.; returned to station: 27th, 9:45 a.m.; purpose or necessity of absence: to visit Kingston, N. Y."

This entry on your monthly report is as it was originally made and this item on your report has not been tampered with or altered by the assistant keeper or any other person since you prepared your report. According to information contained in your letter of August 15 and August 6, 1927, the entry referred to on your monthly report for April is obviously erroneous, and this office sees no occasion or justification of the inference contained in your letter of August 15 that the entry on your monthly report may have been changed by the assistant keeper to whom you state the report was given for mailing. This occurrence indicates either carelessness in the preparation of the report or a false entry of information called for. In this instance no further action will be taken in the matter at this time but you are hereby cautioned to exercise care in the future to see that absence records and reports are accurately prepared so that there may be no discrepancies.

J. T. YATES,
Superintendent.

Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Const.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Comm'r
Commissioner

FWO:FM Office of Superintendent of Lighthouses,
Staten Island, N. Y., 3rd District. August 18, 1927.

Copy forwarded to Commissioner.

Bureau of Lighthouses
AUG 20 1927

Further report will be made in six months.

J. T. Yates

Submitted to Secretary of Commerce for his information
By direction of the Commissioner

W. P. HARMAN,
Chief Clerk.

STANDARD FORM NO. 14a
APPROVED BY THE PRESIDENT
MARCH 10, 1926

TELEGRAM

OFFICIAL BUSINESS—GOVERNMENT RATES

FROM J. T. YATES Superintendent of Lighthouses

BUREAU LIGHTHOUSE SERVICE, DEPARTMENT OF COMMERCE

CHG. APPROPRIATION GENERAL EXPENSES, LIGHTHOUSE SERVICE

Supt. of Lighthouses, 3rd Dist.

GOVERNMENT PRINTING OFFICE

CONFIRMATION

LIGHTHOUSES

1926 NOV 9 AM 9 0|0

Staten Island N Y
November 8 1926

Lighthouse Commissioner
Washington

Robert L.

Samuel L.

Are appointments Howard and Fuller keepers of Falkner Island and Saybrook Breakwater approved

YATES

See Bureau telegram of Nov. 8,1926 approving above above appointments in file of Samuel L. Fuller.