'26 FEB 23 AM 8:58:12

REFERENCE SERVICE SLIP

Archival Research Room Record Request
National Archives at St. Louis

Date: 02/13/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Hudgins, Charles, S.		1857 VA

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1943 VA

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (MD/VA) 5th	From: 1905	To: 1927
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-0007052249

Attendant Signature:

CMRS Search Request Number(s):

Remarks: '26 MAR 11 AM 10:48:28 Submitted to Arch Search 2/27/26 KH Soundex; H325

SCREENING NOTES

☐ Reviewed and Nothing Removed ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

Form No. 2661A
Form approved by Comptroller General U. S. April 13, 1934

DATA SUPPORTING CLAIM FOR PAY AND ALLOWANCES OF PERSONNEL

(MEMORANDUM)

(To be retained by payee, and when payment is made by check, to be used as mailing copy)

TREASURY DEPARTMENT, U. S. COAST GUARD

Appropriation: 1740510 Retired Pay, Former Lighthouse Service, Coast Guard, 1944

Unit Headquarters Retired Roll-Lighthouse

THE UNITED STATES, *Dr.*,

To Charles S. Hudgins, Keeper, Retired, Deceased. Retired
(Name)

(Designation) U. S. Coast Guard

(Address)

Total years of service _____

Pay number, rate or grade _____

Monthly rate of pay 257.71
(Base and longevity)

For pay and allowances—

From 6-1 1943 to 6-22 1943
(Inclusive)

CREDITS:		NOTATIONS
Subsistence allowance	$	
Rental or quarters allowance		
Pay		
Balance forwarded from (Name of unit, noting month of roll or voucher)	42.32	
Sundry credits and adjustments		
TOTAL CREDITS	$ 42.32	

CHARGES:		
Allotment	$	
Clothing		
Forfeited		
Sundry charges and adjustments		
TOTAL CHARGES	$ None	

		NOTATIONS
Total Credits	$ 42.32	
Less—Total Charges, & Amt. retained		
TOTAL	$ None	
Net amount to be paid on this voucher	$ 42.32	

REMARKS: Died 6-22-43. Last paid for period 1-31 July, 1943 on D. O. Vou. No. 33, settled in the August, 1943 account of C. L. Herndon, S.D.A. Navy, Symbol 55-152. Treas. U.S. check No. 905,891 dated Aug. 21, 1943, paid on D.O. Vou. No.99, settled in the August, 1943 account of C. L. Herndon, S.D.A. Navy, Symbol 55-152, canceled in the October, 1943 account of that Officer.

(Additional statements by Department if deemed necessary)

(ACCOUNTING CLASSIFICATION)
21-125
1200

(Payee will NOT use this space)

Differences _____

Account verified; correct for ..... $ 42.32

(Signature or initials) GAB

8/13/43

I certify that the foregoing account is true and correct and that payment therefor has not been received; that during the period for which rental allowance is claimed I was not assigned adequate quarters at my permanent station; that, if without dependents, I was not on field or sea duty during the period for which rental allowance is claimed; that, if with dependents, I did not occupy with them any public quarters assigned to me without charge at any station, nor did any of them occupy public quarters assigned to them or to any other officer or his dependents except for brief visits; that the increased allowances for dependents are claimed because of _____
(Here state whether lawful wife, unmarried child or children under 21 years, mother dependent upon officer for support, giving names and addresses of dependents, also ages of minor children)

and that, in case of dependent mother, I have contributed to her support during the current period for which allowances are claimed the sum of $_____, in cash or its equivalent, without any consideration in return, which contribution is her *chief support*, and each and every statement as set forth in her affidavit dated _____ 19____ {attached hereto / filed with voucher} for _____ (Month), 19____} is true and correct, and so remains at this time, except
(Here state fully changes occurring between date of last affidavit and signing of this voucher)

_____ 19____ (MEMORANDUM—DO NOT SIGN) Charles S. Hudgins, Keeper, Retired, Deceased.
(Date) (Name) (Official designation)

I certify that I have examined the foregoing account; that the statements contained therein have been compared with the records of the United States Coast Guard and found correct except as otherwise indicated; that the officer named is entitled to the amount of pay and allowances herein approved; and that during the period for which rental allowance is claimed on this voucher, the above-named officer was not assigned adequate quarters at his permanent station.

Approved for $_____

Date _____ 19____ (MEMORANDUM—DO NOT SIGN) _____
Commanding, District Commander.

U. S. GOVERNMENT PRINTING OFFICE: 1934 2—6956

Form No. 2661A
Form approved by
Comptroller General U. S.
April 15, 1934

DATA SUPPORTING CLAIM FOR PAY AND ALLOWANCES OF PERSONNEL

(MEMORANDUM)

TREASURY DEPARTMENT, U. S. COAST GUARD

(To be retained by payee, and when payment is made by check, to be used as mailing copy)

1740810 Retired Pay, Former Lighthouse Service, Coast Guard, 1944

Appropriation: .....

Unit Headquarters Retired Roll-Lighthouse

THE UNITED STATES, *Dr.*

To Charles S. Hudgins, Keeper, Retired, Deceased, Retired
(Name)

(Designation), U. S. Coast Guard

(Address)

Total years of service .....

Pay per [illegible] *or grade* .....

Monthly rate of pay 257.71
(Base and longevity)

For pay and allowances—

From 8-1 1943 to 8-22 1943
(Inclusive)

CREDITS:		NOTATIONS
Subsistence allowance ..... $		
Rental or quarters allowance		
Pay	42.32	
Balance forwarded from ..... (Name of unit, noting month of roll or voucher)		
Sundry credits and adjustments		
TOTAL CREDITS ..... $	42.32	

CHARGES:		
Allotment ..... $		
Clothing		
Forfeited		
Sundry charges and adjustments		
TOTAL CHARGES ..... $	None	

		NOTATIONS
Total Credits ..... $	42.32	
Less—Total Charges, $		
Amt. retained		
TOTAL ..... $	None	
Net amount to be paid on this voucher ..... $	42.32	

REMARKS: Died 8-22-43. Last paid for period 1-31 July, 1943 on D. O. Vou. No. 53, settled in the August, 1943 account of C. L. Herndon, S.D.A. Navy, Symbol 55-152. Treas. U.S. check No. 905,891 dated Aug. 31, 1943, paid on D.O. Vou. No. 99, settled in the August, 1943 account of C. L. Herndon, S.D.A. Navy, Symbol 55-152, canceled in the October, 1943 account of that Officer.

(Additional statements by Department if deemed necessary)

(ACCOUNTING CLASSIFICATION)
21-125
1200

(Payee will NOT use this space)
Differences .....

Account verified; correct for ..... $ 42.32

(Signature or initials) [illegible]

I certify that the foregoing account is true and correct and that payment therefor has not been received; that during the period for which rental allowance is claimed I was not assigned adequate quarters at my permanent station; that, if without dependents, I was not on field or sea duty during the period for which rental allowance is claimed; that, if with dependents, I did not occupy with them any public quarters assigned to me without charge at any station, nor did any of them occupy public quarters assigned to them or to any other officer or his dependents except for brief visits; that the increased allowances for dependents are claimed because of .....
(Here state whether lawful wife, unmarried child or children under 21 years, mother dependent upon officer for support, giving names and addresses of dependents, also ages of minor children)

and that, in case of dependent mother, I have contributed to her support during the current period for which allowances are claimed the sum of $..... in cash or its equivalent, without any consideration in return, which contribution is her *chief support*, and each and every statement as set forth in her affidavit dated ..... 19..... {attached hereto / filed with voucher} for ..... (Month), 19..... is true and correct, and so remains at this time, except
(Here state fully changes occurring between date of last affidavit and signing of this voucher)

(Date) ..... 19..... (MEMORANDUM—DO NOT SIGN) Charles S. Hudgins, Keeper, Retired, Deceased.
(Name)
(Official designation)

I certify that I have examined the foregoing account; that the statements contained therein have been compared with the records of the United States Coast Guard and found correct except as otherwise indicated; that the officer named is entitled to the amount of pay and allowances herein approved; and that during the period for which rental allowance is claimed on this voucher, the above-named officer was not assigned adequate quarters at his permanent station.

Approved for $.....

Date ....., 19.....

(MEMORANDUM—DO NOT SIGN) .....
Commanding, District Commander.

U.S. GOVERNMENT PRINTING OFFICE: 1944 3—6060

DEPARTMENT OF COMMERCE
U. S. COAST AND GEODETIC SURVEY
FORM 581

RECORD OF HANDS EMPLOYED

CHAS. S. HUDGINS

Name Hudgins, Chas. S. *Designation* Tide Observer.

MONTH 1918	DATE	PAY	PER	AMOUNT	LOCALITY	CHIEF OF PARTY
Oct.	30+31 ✓	1.00	D.	2.00	Va.,	Chester H. Poe

11—6012

HUDGINS, CHARLES S.

HUDGINS, CHARLES S.

out

file 3-12 hrm

(PRM)
CG-75

5 November, 1943

Mr. Richard Hudgins
4210 Cutshaw Avenue
Richmond, Virginia

My dear Mr. Hudgins:

Your claim for the final pay due the estate of your father, Charles Spottswood Hudgins, Keeper, former Lighthouse Service now U. S. Coast Guard, Retired, has been approved and forwarded to the General Accounting Office for settlement.

As the Coast Guard has no further jurisdiction in the payment of this claim, it is suggested that in event of undue delay in settlement you contact the Claims Division, General Accounting Office, Washington, D. C.

By direction of the Commandant.

Very truly yours,

J. R. HINNANT
Lieutenant Commander, USCG
Chief, Military Morale Div.

U. S. COAST GUARD (1)
NOV 6 1943

BSJ:hrm return to 2-4

m&m.

File 3-2 Hem

3-2

(PRM)
CG-75

5 November, 1943

General Accounting Office
Claims Division
Washington, D. C.

Sirs:

Inclosed is the claim of Mr. Richard Hudgins for the final pay due the estate of his father, Charles Spottswood Hudgins, Keeper, former Lighthouse Service now U. S. Coast Guard, Retired, who died 22 August, 1943 at his home.

A copy of the Court Order showing Mr. Richard Hudgins's appointment as executor and a receipted funeral bill signed by the undertaker, Forest Funeral Home, are inclosed.

This claim in the amount of $42.32 has been examined and is approved for payment. The appropriation to be charged is 1740910 Retired Pay, Former Lighthouse Service, Coast Guard, 1944.

By direction of the Commandant.

Very truly yours,

J. R. HIMMANT
Lieutenant Commander, USCG
Chief, Military Morale Div.

Incls.
1. Form No. 1055
2. Form No. 2661
3. Court Order
4. Receipted funeral bill

U. S. COAST GUARD (71)
NOV 6 1943

mjm 383:hrm return to 2-4

File 3-2
jo

(PMM)
CG-75

20 October, 1943

Mr. Richard Hudgins
4210 Cutshaw Street
Richmond, Virginia

My dear Mr. Hudgins:

Headquarters has been advised of the death of your father, Charles Spottswood Hudgins, Keeper, former Lighthouse Service now U. S. Coast Guard, Retired, on 22 August, 1943.

At the time of death there was due the estate of your father final retired pay in the amount of $42.32. This retired pay ceases at death and there is no law providing for the continuance of payment of any part to dependents. The forms necessary to effect settlement of this final retired pay are herewith inclosed.

If there will be no legal representative to administer the estate, the next of kin or the person who paid, or will pay the funeral and burial expenses should execute the inclosed Form No. 1055, claim for final pay, in the presence of two witnesses and a notary public, taking care to answer all questions as checked by pencil mark. If a representative is appointed a copy of the Court Order showing the appointment should be attached to Form No. 1055. If the funeral expenses have been paid, a bill receipted by the undertaker who conducted the services should be forwarded. Otherwise, the undertaker should sign the inclosed waiver form. This information is necessary to support the claim for the final pay.

When the inclosed forms have been completed, please return them to Coast Guard Headquarters, Washington, D. C.

By direction of the Commandant.

Very truly yours,

U.S. COAST GUARD
OCT 22 1943

J. R. HINNANT
Lieut. Comdr., USCG
Chief, Military Morale Div.

Incl.
1. Form No. 1055
2. Waiver Form
BSJ:jo
Return to 2-4

Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT DEC 26 1914

REGM. OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT.

Baltimore, Md.,
Dec. 24, 1914

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on Jan. 1, 1915

Name, Charles S. Hudgins Position, Keeper

From Thimble Shoal L.S., Va. To Old Plantation Flats L.S., Va.

Previous incumbent, Horace C. Groom

Services terminated, to at close of Dec. 31, 1914

Reason, Transfer recommended to the position of keeper, Thimble Shoal L.S., Va.

Letter from Mr. Hudgins requesting this transfer attached.

Supt., LHS.

, 191

The above-referred-to transfer became effective beginning with .....

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 26 1914

Submitted to the Secretary of Commerce for his information.

Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

RECOM.

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT.

Baltimore, Md., Dec. 24, 1914

LIGHT HOUSES JAN 11 1915

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on Jan. 1, 1915

Name, Charles S. Hudgins

Position, Keeper

From Thimble Shoal L.S., Va.

To Old Plantation Flats L.S., Va.

Previous incumbent, Horace C. Groom

Services terminated, to at close of Dec. 31, 1914

Reason, Transfer recommended to the position of keeper, Thimble Shoal L.S., Va.

Letter from Mr. Hudgins requesting this transfer attached.

P. Hamburger

Supt., LHS.

Jan. 7, 1915

The above-referred-to transfer became effective beginning with Jan. 1, 1915

In absence and by direction of the Supt.,

F. C. Riffhead

Chief Clerk.

11—4598

BUREAU OF LIGHTHOUSES

WASHINGTON

JAN 12 1915

Submitted to the Secretary of Commerce for his information.

Acting Commissioner.

Department of Commerce and Labor

LIGHT HOUSE BOARD
JUN 8 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Lighthouse Service
2. Where employed Smith Point Light-Station, Va.
3. Name Charles S. Hudgins
4. Where born Virginia
5. Age 52
6. Position 1st Assistant Keeper
7. Compensation $550. per an
8. When appointed (a) April 1, 1905.
9. How appointed (b) Through Civil Service Examination
10. Appointed from
    - State Virginia
    - Congressional District First
    - County Mathews
11. Status under Civil Service Rules (c) Classified Competitive
12. Is the employee an honorably discharged soldier or sailor? No
13. Other Government service None
14. Duties (describe fully) Assists in care and maintenance of station.
15. Efficiency
    - Quantity of work (d) 10 tenths
    - Quality of work (e) Excellent
    - Interest manifested in work (f) Yes
16. Is this employee fully earning the salary he is now receiving? Yes
17. Remarks (g)

CAPTAIN, U. S. N.

READ THE INSTRUCTIONS ON PAGE 3

WLR

Department of Commerce and Labor

EFFICIENCY REPORT

MAY 13 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Charles S. Hudgins 2. Age 54 (Last birthday.)

3. Bureau Lighthouse Service 4. Position Keeper

5. Compensation $624 annum 6. Where employed Thimble Shoal Light-Station, Va.

7. When appointed (*a*) Apr. 1, 1905 8. How appointed (*b*) Through Civil Service Examination

9. Status under Civil Service Rules (*c*) Classified Competitive

10. Is the employee an honorably discharged soldier or sailor? No

11. Does the employee receive a pension? No If so, state the amount

12. Other Government service None

13. Duties (describe fully) Is responsible for lighting and extinguishing the light, and for public property at station and its preservation.

14. Has the employee special qualifications? No If so, state them

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Is not a purely routine employee, and manifests interest in his work and in the service.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent.

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No If so, what percentage of salary is unearned?

20. Remarks: (e)

The official who is primarily responsible for the statements herein submitted will sign here—

Commander, U. S. N. Inspector, 6th Dist.

The official who approves the statements thus submitted will sign here—

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

HDK--REOM

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT.

LIGHT HOUSES DEC 21 1915

Baltimore, Md., Dec. 20, 1915
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Increase in pay

Name, **Charles S. Hudgins** Legal residence, **Virginia**

Position, **Keeper** Salary, **$648. per an.**

Location, **Old Plantation Flats L.S., Va.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **Jan. 1, 1916** {[1] ~~the date he assumes duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper Former salary, **$624. per an.**

Location, **Old Plantation Flats L.S., Va.**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, (New position) Services terminated,

Reason,

Members of family in Government Service, None

Remarks: This recommendation in accordance with Bureau letter of Dec. 17, 1915 authorizing certain changes in the schedule of pay of keepers in this Dist. This employee considered deserving of the increase in his pay.

Selection regular, subject to the action of the
U. S. Civil Service Commission. , 191

In the absence and by direction of the Inspector,

Hampinson

Secretary, Civil Service District. **Lighthouse Inspectors Supt., L.S.**

JEL

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 21 1915

Submitted to the Secretary of Commerce, approved.
See Department letter of December 16, 1915, authorizing this increase.

C V

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

WPH
N73

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
DEC 28 1915
HOUSES

December 22, 1915.

M. Charles S. Budgins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, ~~Keeper~~ in the ~~Lighthouse Service~~ at a salary of ~~Six Hundred and Forty-eight~~ dollars per ~~annum~~, effective January 1, 1916.

(By increase in compensation from $624 per annum.)

E D
June 1, 1916.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS.

Chief of Appointment Division.

R

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Virginia.

11—1393

DEC 23 1915

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
JUN 14 1917
HOUSES

REOM.
Letter dated June 12, 1917 from
Chas. S. Hudgins, keeper, Old Plantation Flats L.S.,Va., re his sickness.
6/15/17 Wrote Dept.

#469, par. 5.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE MD

June 13, 1917

OK as 6 days are allowed in 5 dist: 4 days in other dists. HB

Forwarded to the Commissioner of Lighthouses recommending that the provision of the leave regulations which requires that at stations where two keepers are authorized neither keeper shall be absent more than 6 days without providing at his own expense a substitute satisfactory to the Inspector be waived in order that the absence from duty on account of sickness of Charles S.Hudgins, keeper, Old Plantation Flats Light Station, Virginia, from 11:10 A.M., May 25 to 9 A.M., June 4, 1917, when a substitute was not furnished, may be approved.

Return of Mr. Hudgins' letter is requested. Noted HB

H. D. King
Lighthouse Inspector.

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
~~Dep. Comm'r~~
Commr.

Rec OK to Dept HB June 14

JGR.

OK HO Nuts

HB-MM

1 incl.

June 18, 1917.

Subject: 5th Inspector's indorsement June 13, 1917, regarding absence from station of Charles S. Hudgins.

Submitted to the Secretary of Commerce for his information, and with recommendation that the Regulations, 1914, paragraph 469 (5th par.), requiring that at two-keeper stations neither keeper shall be absent more than 4 days (6 days in the 5th District as authorized by the Department ~~August~~ July 24, 1916) without providing, at his own expense, a substitute satisfactory to the Inspector, be waived in this case, for the reasons stated herein.

The return of the inclosed letter from keeper Hudgins is requested with Department action in the case.

PRACTICE OF

Dr. C. L. Nottingham

Cape Charles, Va., 5/31 1917

To Whom it May Concern:

This is to say Chas. S Hudgins

is sick with Follicular Tonsillitis

and is hereby recommended as worthy of benefits in any society of which _____ may be a member.

Confined to bed from 5/25/17 19__

to Will be able to resume work 19__

about June 4th 1917

Confined to house from _____ 19__

to _____ 19__

Unable to work from _____ 19__

to _____ 19__

C. L. Nottingham M. D.

L. H. INSPECTOR JUN 8 1917 BALTIMORE MD.

LIGHT JUN14 1917 HOUSES

...IENT OF COMMERCE

...HTHOUSE SERVICE

L. H. INSPECTOR JUN 13 191[illegible] BALTIMORE MD.

FIFTH DISTRICT

Old Plantation Flats Lt S. Va
(Station, Depot, or Vessel)

June 12th, 1917

LIGHT JUN14 1917 HOUSES

LIGHT JUN20 1917 HOUSES

...ree. Inspector

...ltimore. Md

Sir

your letter of June

... to day incident to my

... sickness

... day the 25th at 11.10 am

and returned to station June the 4th 9 am

it was impossible for me to secure a

substitute

Respectfully

Chas S Hudgins

Keeper

Inspector
Chief Clerk
Superintendent
1 A. Supt.
2 A. Supt.
3 A. Supt.
Draftsman
Mechanician
Foreman
Accounts
Hydrographer
Ordering
Personnel
Cost Keeping
File Clerk
Messenger

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

L. H.
INSPECTOR
JUN 13 1917
BALTIMORE
MD.

FIFTH DISTRICT

Old Plantation Flats Lt S Va
(Station, Depot, or Vessel)

June 12th, 1917

LIGHT
JUN 14 1917
HOUSES

LIGHT
JUN 20 1917
HOUSES

Light House Inspector
Baltimore Md

Sir

your letter of June the 8 was received to day incident to my recent period of sickness
I left station on May the 25th at 11.10 am and Returned to station June the 4th 9 am
it was impossible for me to secure a substitute

Respectfully
Chas S Hudgins
Keeper

Inspector
Chief Clerk
Superintendent
1 A. Supt.
2 A. Supt.
3 A. Supt.
Draftsman
Mechanician
Foreman
Accounts
Hydrographer
Ordering
Personnel
Cost Keeping
File Clerk
Messenger
File

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

LIGHT
JUN 20 1917
HOUSES

June 19, 1917.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 18th instant, the Department hereby waives the provision of the Lighthouse Regulations, 1914, which requires that in the Fifth District neither keeper at a two-keeper station shall be absent more than six days without providing at his own expense a substitute satisfactory to the Inspector, in order that the application of Charles S. Hudgins, keeper of Old Plantation Flats Light Station, Virginia, for leave of absence from May 25 to June 4, 1917, when a substitute was not furnished, may be approved.

The letter from Mr. Hudgins which accompanied the Bureau's communication is returned herewith, as requested.

(SIGNED) E. F. SWEET

Assistant Secretary.

Bureau of Lighthouses, Washington.
JUN 20 1917

To Lighthouse Inspector, Baltimore Md
for his information, guidance, and files of office.

EF

C
Acting Commissioner.

Enclosure 387.
C-L

X
MCS

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Hydrog.
Engr. Cons
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Gen. Corr.
Corr.

LIGHT HOUSES FEB 8 1918

REOM.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.
Feb. 7, 1918

Commissioner of Lighthouses, Washington, D.C.

Subject: Transfer, Charles S. Hudgins.

Reference: Indorsement of this office dated Jan. 30, 1918 re absence from duty, M.D.Swain, kpr., Newport News Middle Ground L.S., Va.

Anticipating favorable action by the Bureau in the matter above referred to, I have this day directed Charles S. Hudgins, keeper, Old Plantation Flats Light Station, Va., one of the principal stations of this District recently practically destroyed by ice, to proceed to Newport News Middle Ground Light Station, Va. and relieve Malachi D. Swain, keeper of that light, in order that he may be able to start on his leave on Feb. 15.

I deemed such action for the best interests of the Service under existing circumstances and necessary to secure the efficient conduct of Newport News Middle Ground L.S.

This transfer, which will probably not be for a greater period than one month, is reported in accordance with Regulation VII, Par. 2, Civil-Service Regulations for the Lighthouse Service.

My original intention was to transfer Mr. Jos. F. Mercer, keeper, North River L.S., N.C. to Newport News Middle Ground Light Station to relieve Mr. Swain but as Old Plantation Flats was a nearer station, decided to transfer Mr. Hudgins instead.

H. D. King
Lighthouse Inspector

Bureau of Lighthouses, Washington
FEB 11 1918

Returned approved.

Bureau of Lighthouses, Washington
FEB 11 1918

Commissioner.

Submitted to Secretary of Commerce for his information.

Acting Commissioner.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

VRH
1 Incl.

Received
LIGHTHOUSES
1927 MAR 22 AM 9 10

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

March 21, 1927

Commissioner of Lighthouses,
Washington, D. C.

Subject: Retirement retention, Charles S. Hudgins.
Reference: Bureau Circular March 8; also endorsement on letter from this office March 7, 1927.

Atlantic
Radio
Engr. Gens.
Mar. Engr.
Personnel
Financial
Law and Prop.
Adm Asst.
Gen. Insp.
General

1. In accordance with attached letter, recommendation is submitted herewith to retain Charles S. Hudgins, Keeper, White Shoal Light Station, Va., until the close of June 30, 1927. Mr. Hudgins will be seventy years old the 29th of April. He is requesting that his retirement be deferred purely on account of Deficiency Appropriation, which accounts for the fact that the usual amount of advance notice cannot be given. His health is good and his retention will be advantageous to the Lighthouse Service.

H. D. King

Superintendent of Lighthouses

- - - - - - - - - -

J Bureau of Lighthouses, Washington, D. C. March 23, 1927.
Incl.

Submitted to Secretary of Commerce recommended for approval. It is certified that by reason of keeper Hudgins efficiency and willingness to remain in the Lighthouse Service his continuance until the close of June 30, 1927 would be advantageous to the public service and in accordance with the authority contained in the Sundry Civil Appropriation Act of March 4, 1921 (41 Stat., 1417).

J. S. CONWAY
Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

COPY

FIFTH DISTRICT

White Shoal Light Station,
(Station, Depot, or Vessel)

March 17, 192 7

LIGHTHOUSES
1927 MAR 22 AM 9 10

Superintendent of Lighthouses,
Baltimore, Md.

Sir:

Your letter of March the 8th in reference to retirement under the conditions, I will request to be retained on active duty until the close of June the 30th or longer, if desired.

Respectfully,

(Signed) Charles S. Hudgins,
Keeper

LIGHTHOUSES
27 MAR 30 AM 10 41

March 29, 1927.

Commissioner of Lighthouses:

In compliance with the Fifth Superintendent's recommendation of March 21, 1927, forwarded by the Bureau's endorsement of March 23, 1927, and in accordance with authority contained in the Sundry Civil Appropriation Act approved March 4, 1921, the Department has approved the retention of Charles S. Hudgins, Keeper at $1560 per annum in the Fifth Lighthouse District, for a period not to exceed June 30, 1927, certification having been made that by reason of his efficiency and willingness to remain in the Lighthouse Service, his continuance will be advantageous to the public service.

By direction of the Secretary:

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

C

MAR 30 1927
Bureau of Lighthouses, Wash., Copy to 5th Dist. Be guided accordingly.
J. S. CONWAY
Acting Commissioner of Lighthouses.

Dept. of Commerce
Lighthouse Service

APPLICATION FOR RETIREMENT

2795

SUPT. OF LIGHTHOUSES MAY 14 1927 BALTIMORE, MD.

Name Charles S. Hudgins Date of Birth April 29, 1857 Rating Keeper

Service Record Showing Character and Continuity of Service:-

Rating	From	To	Period of Service Years	Months	Days	Remarks
Asst. Keeper	Apr.1,1905	Apr.3,1907	2	0	3	
2nd Asst.	Apr.4,1907	Aug.15,1907	0	4	12	
1st Asst.	Aug.16,1907	June 15,1910	2	10	0	
Keeper	June 16,1910	June 30,1927	17	0	15	
			22	3	0	

LIGHTHOUSES 1927 MAY 17 AM 8 54

Pay during five service years preceding proposed date of retirement not including ration allowance nor any additional bonus.

From	To	Yrs.	Mos.	Days	Rate p.a.	Amount paid
July 1, 1922	June 30,1924	2	0	0	$960.00	$1920.00
July 1, 1924	June 30,1925	1	0	0	1440.00 (Incl. ration allowance)	1275.75
July 1, 1925	Dec. 31,1926	1	6	0	1500.00	2250.00
Jan. 1, 1927	June 30,1927	0	6	0	1560.00	780.00
						5) $6225.75
						$1245.15

Per diem to Dept (was stopped @ age 70) RJ 5/17

Average for last five service years: $ 1245.15 x 22.25 /40 = $692.61

Superintendent of Lighthouses, Baltimore, Md.

I desire to make formal application for retirement from active duty in the Lighthouse Service from July 1, 1927, as per service shown above.

Dated May 6th 1927. Name Chas. S. Hudgins Rating Keeper

Supt
Asst. Supt
Chief Clk.
Asso. Engr. (1)
Asso. Engr. (2)
Asst. Engr.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kps.
Prop. Clk.
Stenog.
Messenger
File

Office of Superintendent of Lighthouses,
Baltimore, Md., May 16, 1927.

Forwarded to Commissioner of Lighthouses recommending retirement at $ _____ per annum beginning July 1 1927. The above record of service and pay is certified correct as shown by files of this office.

H. D. King

Superintendent of Lighthouses.

Bureau of Lighthouses
Washington, D.C.

MAY 18 1927

Submitted to the Secretary of Commerce, recommending approval.

Acting Commissioner of Lighthouses.

Fib

Charles S. Hudgins, Keeper, Ret.
Mathews Co.
Hudgins, Va.

DIED: 22 August, 1943

Retired Pay: $57.71
Tax witholding: .60

file

3-2
file
mjm

CG-75 (PMM)

29 September, 1943

Mr. Charles S. Williams
Hudgins, Virginia

Sir:

The District Coast Guard Officer, Norfolk, Virginia has forwarded to Coast Guard Headquarters a newspaper clipping relative to the death of your brother-in-law, Charles Spottswood Hudgins, Keeper, former Lighthouse Service, now U. S. Coast Guard, retired.

In order that we may forward the necessary forms to claim sums found due at the time of his death, will you please advise Headquarters the date of his death and the next of kin.

By direction of the Commandant.

Very truly yours,

J. R. HINNANT
Lieutenant Commander, USCG
Chief, Military Morale Div.

U. S. COAST GUARD (illegible)
SEP 30 1943

BSJ:mjm return to 2-4

mjm

Form 39 A

File - 3-14

43563

CERTIFICATE OF SETTLEMENT

GENERAL ACCOUNTING OFFICE

P. O. Vou. No. .....

PAID BY
O. F. McCLOW
S. D. A.
(Navy)
Symbol No. 55-040

Claim No. 1253493 WASHINGTON, January 14, 1944 (Date)

CERTIFICATE No.
0781003
Paying Officer will please show this CERTIFICATE NUMBER on the check used in payment hereof, and insert the check number in space provided below.

Richard T. Hudgins, as executor of the will of
Charles S. Hudgins, deceased,
4210 Cutshaw Avenue,
Richmond, Virginia.

no record

I CERTIFY there is due from the United States to the above-named claimant(s), payable from the appropriation(s) indicated, the sum of—

FORTY-TWO AND 32/100 Dollars ($ 42.32)

on account of

pay due decedent at date of death, August 22, 1943 as keeper, former Lighthouse Service, now United States Coast Guard, Retired.

1740910 Retired Pay, Former Lighthouse Service, Coast Guard, 1944

To: Disbursing Officer,
Coast Guard Headquarters.

MEMORANDUM

151009

JAN 20 1944

$42.32

Copy for Administrative Office

16—23452 U. S. GOVERNMENT PRINTING OFFICE

Chief, Military Morale Division

EAH
Neb

SCHEDULE OF CERTIFICATES OF SETTLEMENT
PAYABLE FROM CURRENT APPROPRIATIONS

Navy (Department or establishment) | Coast Guard (Bureau or office) | JAN 20 1944 (Date paid)

By Disbursing Officer, Coast Guard Headquarters, Washington, D. C.

Period January 1944 (Month or quarter ended) Symbol No.

Bureau Schedule No. 152090 Date January 15, 1944

DISBURSING OFFICER'S VOUCHER NO	CERTIFICATE NO.	PAYEE	APPROPRIATION	AMOUNT
43563 bam	0781003	Richard T. Hudgins, etc.	1740910	42.32

The Certificates of Settlement listed hereon, payable from current appropriations, are transmitted herewith for payment to the payees named therein.

16—96-1 U. S. GOVERNMENT PRINTING OFFICE

Chief, Military Morale Division

Form 39 A

File - 3-14

CERTIFICATE OF SETTLEMENT

GENERAL ACCOUNTING OFFICE

Claim No. ~~1253493~~ WASHINGTON, ~~January 14, 1944~~ (Date)

S. O. Vou. No. 43563

SCHEDULE OF CERTIFICATES OF SETTLEMENT PAYABLE FROM CURRENT APPROPRIATIONS

~~Navy~~ (Department or establishment)

Coast Guard (Bureau or office)

PAID BY
O. F. McCLOW
S. D. A.
(Navy)
Symbol No. 55-040

CERTIFICATE No.
0781003
Paying Officer will please show this CERTIFICATE NUMBER on the check used in payment hereof, and insert the check number in space provided below.

~~Richard T. Hudgins, as executor of the will of~~
Charles S. Hudgins, deceased,
4210 Cutshaw Avenue,
Richmond, Virginia.

no record

I CERTIFY there is due from the United States to the above-named claimant(s), payable from the appropriation(s) indicated, the sum of—

FORTY-TWO AND 32/100 Dollars ($ 42.32)

on account of

pay due decedent at date of death, August 22, 1943 as keeper, former Lighthouse Service, now United States Coast Guard, Retired.

1740910 Retired Pay, Former Lighthouse Service, Coast Guard, 1944

To: Disbursing Officer,
Coast Guard Headquarters.

15:009

MEMORANDUM

JAN 20 1944

Copy for Administrative

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

Charles L. Hudgins (Name) — Va (Legal Residence)

STATUS

11—8040

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
AK	Prob.	420 pa	L H - Maryland Pt Md.	April 1, 1905 -
"	Prom.	435 -	" Deep Water Shoals Va	Sept 1, 1906
2d AK	Trans	500	" Smith Pt.	April 4, 1907
1st "	Prom	550	" "	Aug 16, 1907
Keeper	Trans.	624	" Thimble Shoal S S Va	June 16, 1910
"	"	"	" Old Plantation Flats S S Va.	Jan. 1, 1915
"	Prom	648	" "	Jan 1, 1916
"	Inc.	1020	" "	Nov. 1, 1918
"	Trans	960	" White Shoal S S Va	March 16, 1919
"	Read of Pay	1200	" "	July 1, 1924
"	"	1440	" "	Feb. 1, 1925 -
"	Inc. in Comp.	1500	" "	July 1, 1925 -
"	INCREASE IN COMPENSATION	1560	" "	JAN 1 1927
		(Extended see 6/30/27. Beyond Retirement Age)		
		Retired - Close June 30, 1927		
		$692.61 Pa.		

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - MAR 18 1940

May 18, 1927.

Mr. Charles S. Hudgins,
Through the Commissioner of Lighthouses.

Sir:

The Department, upon recommendation of the Acting Commissioner of Lighthouses and in accordance with the provisions of Section 6 of the Act approved June 20, 1918, has retired you from active duty in the Lighthouse Service (Fifth District), with retired pay at the rate of $692.61 per annum, to take effect at the close of business on June 30, 1927.

By direction of the Secretary:

Respectfully,

MAY 24 1927

RECEIVED, CHIEF OF BUREAU

Chief of Appointment Division.

5th

APPOINTMENT DIVISION ENTERED MAY 24 1927 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

Dept. of Commerce
Lighthouse Service

LIGHTHOUSES 5 AM 8 54 1927 MAY 17

APPLICATION FOR RETIREMENT

SUPT. OF LIGHTHOUSES MAY 14 1927 BALTIMORE, MD.

DEPARTMENT OF COMMERCE MAY 20 1927 APPOINTMENT DIVISION

Name Charles S. Hudgins Date of Birth April 29, 185[illegible] Rating Keeper

Service Record Showing Character and Continuity of Service:-

Rating	From	To	Period of Service Years	Months	Days	Remarks
Asst. Keeper	Apr.1,1905	Apr.3,1907	2	0	3	
2nd Asst.	Apr.4,1907	Aug.15,1907	0	4	12	
1st Asst.	Aug.16,1907	June 15,1910	2	10	0	
Keeper	June 16,1910	June 30,1927	17	0	15	
			22	3	0	

CHIEF CLERK

MAY 18 PM 3

Pay during five service years preceding proposed date of retirement not including ration allowance nor any additional bonus.

From	To	Yrs.	Mos.	Days	Rate p.a.	Amount paid
July 1, 1922	June 30,1924	2	0	0	$960.00	$1920.00
July 1, 1924	June 30,1925	1	0	0	1440.00 (Incl.1275.75 ration allowance)	
July 1, 1925	Dec. 31,1926	1	6	0	1500.00	2250.00
Jan. 1, 1927	June 30,1927	0	6	0	1560.00	780.00
					5)	$6225.75
						$1245.15

Retirement Compulsory at 70 yrs.
appt. was extended via June 30/27

RECEIVED MAY 4 1927 U.S. LIGHTHOUSE SERVICE

Average for last five service years: $1245.15 x 22.25 /40 = $ 692.61

Superintendent of Lighthouses, Baltimore, Md.

I desire to make formal application for retirement from active duty in the Lighthouse Service from July 1, 1927, as per service shown above.

Dated May 6th 1927. Name Chas. S. Hudgins Rating Keeper

Asst. Supt.
Chief Clk.
Asso. Engr. (1)
Asso. Engr. (2)
Asst. Engr.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
Prop. Clk.
Stores
Messenger
File

Office of Superintendent of Lighthouses,
Baltimore, Md., May 16, 1927.

Forwarded to Commissioner of Lighthouses recommending retirement at $ _____ per annum beginning July 1 1927. The above record of service and pay is certified correct as shown by files of this office.

H. D. King
Superintendent of Lighthouses.

APPROVED:
W. P. MacCracken Jr
ACTING SECRETARY OF COMMERCE

Bureau of Lighthouses
Washington, D.C.

MAY 18 1927

Submitted to the Secretary of Commerce, recommending approval.

H. G. Dalton
Acting Commissioner of Lighthouses.

March 29, 1927.

Commissioner of Lighthouses:

In compliance with the Fifth Superintendent's recommendation of March 21, 1927, forwarded by the Bureau's endorsement of March 23, 1927, and in accordance with authority contained in the Sundry Civil Appropriation Act approved March 4, 1921, the Department has approved the retention of Charles S. Hudgins, Keeper at $1560 per annum in the Fifth Lighthouse District, for a period not to exceed June 30, 1927, certification having been made that by reason of his efficiency and willingness to remain in the Lighthouse Service, his continuance will be advantageous to the public service.

By direction of the Secretary:

SIGNED CLIFFORD HARTIN

Chief of Appointment Division.

CARDED

MAR 29 1927

C

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

DEPARTMENT OF COMMERCE MAR 24 1927 APPOINTMENT DIVISION

LIGHTHOUSES 1927 MAR 22 AM 9 10

CHIEF CLERK 1927 MAR 23 PM 2 16

VRH
1 Incl.

March 21, 1927

DEPARTMENT OF COMMERCE MAR 26 1927 APPOINTMENT DIVISION

Commissioner of Lighthouses,
Washington, D. C.

Subject: Retirement retention, Charles S. Hudgins.
Reference: Bureau Circular March 8; also endorsement on letter from this office March 7, 1927.

1. In accordance with attached letter, recommendation is submitted herewith to retain Charles S. Hudgins, Keeper, White Shoal Light Station, Va., until the close of June 30, 1927. Mr. Hudgins will be seventy years old the 29th of April. He is requesting that his retirement be deferred purely on account of Deficiency Appropriation, which accounts for the fact that the usual amount of advance notice cannot be given. His health is good and his retention will be advantageous to the Lighthouse Service.

Note:- Does not ask "nte 2 yrs"

Superintendent of Lighthouses

MAR 29 1927 DEPARTMENT OF COMMERCE

J Bureau of Lighthouses, Washington, D. C. March 23, 1927.
Incl.

Submitted to Secretary of Commerce recommended for approval. It is certified that by reason of keeper Hudgins efficiency and willingness to remain in the Lighthouse Service his continuance until the close of June 30, 1927 would be advantageous to the public service and in accordance with the authority contained in the Sundry Civil Appropriation Act of March 4, 1921 (41 Stat., 1417).

Acting Commissioner of Lighthouses.

APPROVED:

ACTING ASSISTANT SECRETARY.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

COPY

FIFTH DISTRICT

White Shoal Light Station,
(Station, Depot, or Vessel)

March 17, 192 7

LIGHTHOUSES
1927 MAR 22 AM 9 10

Superintendent of Lighthouses,
Baltimore, Md.

Sir:

Your letter of March the 8th in reference to retirement under the conditions, I will request to be retained on active duty until the close of June the 30th or longer, if desired.

Respectfully,

(Signed) Charles S. Hudgins,
Keeper

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

February 23, 1927.

OFFICE OF SUPT. 5th DISTRICT.
Baltimore, Md.

2-8-27

COMMISSIONER OF LIGHTHOUSES,
WASHINGTON, D. C.

SUBJECT: TRANSFERS AND PROMOTIONS.

1. Below is report for month of January of transfers, promotions and demotions made in this district which do not require oaths, including transfers made by Form 73a, with necessary data required by the Department in connection thereto:

NAME	POSITION	SALARY	NATURE OF CHANGE	LETTER DATE	EFFEC. DATE OF CHANGE
HUDGINS, CHAS. S.	KEEPER	$1560	INCREASE	1/1/27	1/1/27

/S/ King
Supperintendent of Lighthouses.

SEE LETTER OF FEBRUARY 8, 1927. in file of STAUBLY, L. H.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

January 1, 1927.

Mr. Charles S. Hudgins,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective January 1, 1927.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

JAN 12 1927

CLIFFORD HASTINGS

Chief of Appointment Division.

From: $1500 per annum.

To: $1560 per annum.

Service and grade: Field.

Appropriation (unit):

C
5

APPROVED BY THE ACTING SECRETARY 1/11/27

FILE 10-93/1

APPOINTMENT DIVISION ENTERED JAN 14 1927 ON JOURNAL DEPARTMENT OF COMMERCE

CANCELED

GOVERNMENT PRINTING OFFICE 11—9051

CROSS REFERENCE

SEE FILE--464/16/~~D#~~ 1

NAME Hudgins, Chas. S. POSITION Keeper

BUREAU ~~BUREAU OF~~ LIGHTHOUSES STATION 5th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances Items	Allowances Value	Allowances Aggregate	As Classified for estimate purposes Service	Grade	Pay	Recommendations regarding differential from standard rates: Is differential recommended	Amt. per annum to be Added	Subtracted
960	240	1200	CR	164.25	1364.25	LHS	5	1380	yes	60	

CIRCULAR #13----11/13/23

approv - $1440

GRADE RECOMMENDED 6

RANGE OF COMPENSATION RECOMMENDED FROM $1440 TO $1680

16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:

Kind of equipment Uniform; annual cost, $Est. $20.

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)

(a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8

(b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3

(d) College: Name ; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(e) Post graduate work: Kind ; years ☐ 1 ☐ 2 ☐ 3

(f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

WATER STATION

1. Operating 6th order light and bell fog signal.
2. Keeping the station painted and clean.
3. Keeping the machinery and small boats in order.
4. Keeping station records and preparing reports.
5. Going for mail and provisions.
6. Observing aids to navigation and conditions of weather.
7. Preparing meals and keeping rooms clean.

*This employee is located at a Water Station and allowances marked X do not apply to his family who must live ashore.

CLASSIFICATION BOARD FORM NO. 1
(Filled out in accordance with detailed instruction sheet, Form No. 2)

Sheet No. 144
2—12758

DO NOT WRITE IN THIS SPACE			
	a		
	b		
	c		
	d		

1. Hudgins (Surname) Charles (Given name) S (Initial)
2. Department Commerce
3. Bureau Lighthouse
4. Field Service Lighthouse
5. (a) Field Station Fifth Lighthouse District
   (b) Subdivision White Shoal ~~Lightxx~~ L.S.,
   (c) City or town _____ State Va.
6. Pay-roll title Light Keeper
7. Customary office title Keeper

8. (a) Number of regular working hours of the position, per day Avg. about 15; per week 105
   (b) If this is not a full-time position, state percentage of time employed per day _____; or per week _____
   (c) If night work, wholly or in part, state the hours: From 1/2 of time from sunset to sunrise m. to _____ m.
9. If this is not an all-year-round position, state approximate number of days employed each year _____
   During what months _____
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation _____
11. Present rate of pay, exclusive of bonus $960. per annum; bonus, $240. per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $960. per annum; bonus, $240. per annum.
13. If the employee receives overtime pay, state the rate None
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☐ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum $164.25
    45¢ per diem commutation of rations.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniform; annual cost, $Est. $20.
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name _____; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind _____; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind _____; number of lessons _____; number completed _____

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

WATER STATION

1. Operating 6th order light and bell fog signal.
2. Keeping the station painted and clean.
3. Keeping the machinery and small boats in order.
4. Keeping station records and preparing reports.
5. Going for mail and provisions.
6. Observing aids to navigation and conditions of weather.
7. Preparing meals and keeping rooms clean.

*This employee is located at a Water Station and allowances marked X do not apply to his family who must live ashore.

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

Keeper is in full charge of station and is largely governed in the performance of his duties by letters from the District office and by a book of Instructions to Employees. Frequently placed on his own responsibility saving life and property under stress of weather. Stations are usually in isolated localities where the personnel must act in emergency without reference to superior officers.

20. Do the duties involve direction or supervision of the work of other employees? _____
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

This employee ranks first at this station and he regularly has one employee under him.

21. How long have the employee's duties been substantially as described above? Since March 16, 1919.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

May 25, (Date), 1923. H. D. King (Signature of Preparing Officer) Supt. of Lighthouses (Title)

23. I have read the foregoing and I agree to it except as follows:

_____
(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)	X		

Educational Training	Essential	Desirable But Not Essential
College		
High School		X
Common School	X	

Technical Education: If essential, kind and extent ------

Experience: If essential, kind and extent -------

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1140. to $ 1500. exclusive of allowances mentioned in Question 15.

May 25, (Date), 1923. H. D. King (Signature of head of field office or station) Supt. of Lighthouses (Title)

GOVERNMENT PRINTING OFFICE 2—12758

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. Charles S. Hudgins,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1440 per annum to $ 1500 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER
Acting Chief of Appointment Division.

11—8074

H
5th

APPOINTMENT DIVISION ENTERED JUL 16 1925 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

(CROSS REFERENCE)

Mr. Charles S. Hudgins,

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

(CROSS REFERENCE)

Hudgins Charles A In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $ 1200, effective July 1, 1924.

For authorization see letter dated JUL 23 1924 File No. 1095/21.

Cross Reference.

January 18, 1921. The Bureau of Lighthouses advises the Department of the Date of effect of the following change.

Name	Position Salary	Nature of Change	Letter Date	Effective date of Change.
Chas L. Rudgins	Reduction.		Mch. 11/19	Mch. 16/19.

See File Walter S. Rudgins.

Form 73

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 11, 1919.

M
r. Charles S. Hudgins,
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1020. per annum to $ 960. per annum, effective on the date on which you enter upon duty, including $60. per annum longevity pay.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

CARDED

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

M
G
Fifth District.

MAR 11 1919

C. S. REPORT DATA ENTERED

Form 73

MAR 8 1919 8 30 AM

NOMINATION

MEM

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF ~~LIGHTHOUSE INSPECTOR~~, Fifth DISTRICT,

Baltimore, Md. (City.), March 7, 1919 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

APPOINTMENTS

1919 MAR 10 AM 9 48

Action recommended, Transfer

Name, Charles S. Hudgins

Position, Keeper

Location, White Shoal Light Station, Va.

Effective March 16, 1919

Former position, Keeper

Location, Old Plantation Flats L.S., Va.

Legal residence, Va.

Salary, $ 960. p.a. (including longevity)

Appropriation, Salaries, Keepers of Lighthouses

{ ~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

CHIEF CLERK

Former salary, 1919 MAR 8 PM 3 42 $ 1020. p.a.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Stratton B. Robins Services terminated, Close of March 15, 1919

Reason, To be transferred ~~required~~ to Old Plantation Flats

Members of family in Government Service, None

Remarks: Above nomination made at request of Keepers of Old Plantation Flats and White Shoal L.Stations for exchange of stations.

Selection regular, subject to the action of the U. S. Civil Service Commission,

, 191

Secretary, Civil Service District.

Supt. of Lighthouses.

3-10-19

APPOINTMENT DIVISION ACTION TAKEN MAR 10 1919 DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

MAR 8 - 1919

1919 MAR 8 PM 3 39

Acting Commissioner.

Form 73

MAR 18 1919 8 30 AM

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Ber

MEM

5

LIGHT HOUSES MAR 8 1919

OFFICE OF ~~LIGHTHOUSE INSPECTOR~~, Fifth DISTRICT,

Baltimore, Md. (City.) March 7, 1919 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

APPOINTMENTS

1919 MAR 10 AM 9 48

Action recommended, Transfer

Name, Charles S. Hudgins

Position, Keeper

Location, White Shoal Light Station, Va.

Effective March 16, 1919

Former position, Keeper

Location, Old Plantation Flats L.S., Va.

Legal residence, Va.

Salary, $ 960.p.a. (including longevity)

Appropriation, Salaries, Keepers of Lighthouses

{ ~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Former salary, 1919 MAR 8 PM 3 42 $ 1020. p.a.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Stratton B. Robins Services terminated, Close of March 15,1919

Reason, To be transferred ~~requested~~ to Old Plantation Flats

Members of family in Government Service, None

Remarks: Above nomination made at request of Keepers of Old Plantation Flats and White Shoal L.Stations for exchange of stations.

Selection regular, subject to the action of the U. S. Civil Service Commission,

, 191

Secretary, Civil Service District.

Supt. of Lighthouses.

3-10-19

APPOINTMENT ASSISTANT CLERK ACTING CLERK MAR 10 1919 DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

MAR 8 - 1919

1919 MAR 8 PM 3 39

Acting Commissioner.

Form 73

MAR 18 1919 8 30 AM

NOMINATION

Gr

MEM

5

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES MAR 8 1919

OFFICE OF ~~LIGHTHOUSE INSPECTOR~~, Fifth DISTRICT.

Baltimore, Md. (City.), March 7, 1919 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

APPOINTMENTS

Action recommended, Transfer

Name, Charles S. Hudgins — Legal residence, Va.

1919 MAR 10 AM 9 48

Position, Keeper — Salary, $ 960 p.a. (including longevity)

Location, White Shoal Light Station, Va. — Appropriation, Salaries, Keepers of Lighthouses

CHIEF CLERK

Effective March 16, 1919 — {'~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, 1919 MAR 8 PM 3 42 $ 1020. p.a.

Location, Old Plantation Flats L.S., Va.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Stratton B. Robins — Services terminated, Close of March 15, 1919

Reason, To be transferred ~~to~~ requested to Old Plantation Flats

Members of family in Government Service, None

Remarks: Above nomination made at request of Keepers of Old Plantation Flats and White Shoal L.Stations for exchange of stations.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

Secretary, Civil Service District.

Supt. of Lighthouses.

3-10-19

APPOINTMENT DIVISION ACTION TAKEN MAR 10 1919 DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES
WASHINGTON

MAR 8 - 1919

Submitted to the Secretary of Commerce, approved.

1919 MAR 8 PM 3 39

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON November 13, 1918.

r. Charles S. Hudgins,

M

Sir: Through the Commissioner of Lighthouses.

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 648 per annum to $ 1020 per annum, effective November 1, 1918. (The above rate of pay includes longevity pay of $60.)

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings

Chief of Appointment Division.

ON BASIS OF THIS ACTION SF
LETTER DATED 10-17-18
LINE OF 1095-5

CARDED

R
Ho

APPOINTMENT DIVISION
RECEIVED
NOV 15 1918

JMT (COPY)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

CHIEF CLERK FEB 13 1918 5

Office of Inspector, 5th District

Baltimore, Md.

Feb. 7, 1918.

APPOINTMENTS FEB 13 1918

Commissioner of Lighthouses, Washington, D. C.

Subject: Transfer, Charles S. Hudgins.

Reference: Indorsement of this office dated Jan. 30, 1918 re absence from duty, M.D.Swain, kpr., Newport News Middle Ground L.S., Va.

Anticipating favorable action by the Bureau in the matter above referred to, I have this day directed Charles S. Hudgins, keeper, Old Plantation Flats Light Station, Va., one of the principal stations of this District s recently practically destroyed by ice, to proceed to Newport News Middle Ground Light Station, Va. and relieve Malachi D. Swain, keeper of that light, in order that he may be able to start on his leave on Feb. 15.

I deemed such action for the best interests of the Service under existing circumstances and necessary to secure the efficient conduct of Newport News Middle Ground L.S.

This transfer, which will probably not be for a greater period than one month, is reported in accordance with Regulation VII, Par. 2, Civil-Service Regulations for the Lighthouse Service.

My original intention was to transfer Mr. Jos. F. Mercer, keeper, North River L.S., N.C. to Newport News Middle Ground Light Station to relieve Mr. Swain but as Old Plantation Flats was a nearer station, decided to transfer Mr. Hudgins instead.

CARDED.

APPOINTMENT DIVISION ENTERED FEB 13 1918 DEPT. OF COMMERCE

Bureau of Lighthouses, Washington
Feby 11, 1918.

(Signed) King,
Lighthouse Inspector.

Returned approved.

(Signed)
Commissioner.

Bureau of Lighthouses, Washington
FEB 11 1918

Submitted to Secretary of Commerce for his information.

FEB 13 1918 10 41 AM

Acting Commissioner.

June 19, 1917.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 18th instant, the Department hereby waives the provision of the Lighthouse Regulations, 1914, which requires that in the Fifth District neither keeper at a two-keeper station shall be absent more than six days without providing at his own expense a substitute satisfactory to the Inspector, in order that the application of Charles S. Hudgins, keeper of Old Plantation Flats Light Station, Virginia, for leave of absence from May 25 to June 4, 1917, when a substitute was not furnished, may be approved.

The letter from Mr. Hudgins which accompanied the Bureau's communication is returned herewith, as requested.

SIGNED) E. F. SWEET,

Assistant Secretary.

Enclosure 387.
C-L

HB-MM
1 incl.

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

June 18, 1917.

CHIEF CLERK
JUN 19 1917
5

APPOINTMENT DIVISION
NECESSARY
ACTION TAKEN
JUN 19 1917
DEPARTMENT OF COMMERCE

Subject: 5th Inspector's indorsement June 13, 1917, regarding absence from station of Charles S. Hudgins.

Submitted to the Secretary of Commerce for his information, and with recommendation that the Regulations, 1914, paragraph 469 (5th par.), requiring that at two-keeper stations neither keeper shall be absent more than 4 days (6 days in the 5th District as authorized by the Department July 24, 1916) without providing, at his own expense, a substitute satisfactory to the Inspector, be waived in this case, for the reasons stated herein.

APPOINTMENTS
JUN 19 1917

The return of the inclosed letter from keeper Hudgins is requested with Department action in the case.

[signature]

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
JUN 14 1917
HOUSES

REOM.
Letter dated June 12, 1917 from
Chas. S. Hudgins, keeper, Old Plan-
tation Flats L.S.,Va., re his sickness.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE MD

June 13, 1917

Forwarded to the Commissioner of Lighthouses recommending that the provision of the leave regulations which requires that at stations where two keepers are authorized neither keeper shall be absent more than 6 days without providing at his own expense a substitute satisfactory to the Inspector be waived in order that the absence from duty on account of sickness of Charles S.Hudgins, keeper, Old Plantation Flats Light Station, Virginia, from 11:10 A.M., May 25 to 9 A.M., June 4, 1917, when a substitute was not furnished, may be approved.

Return of Mr. Hudgins' letter is requested.

Lighthouse Inspector.

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

DO NOT MAKE NO ENTRIES IN THIS COLUMN.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS
8—4789-2

LIGHT HOUSES
NOV 3 1916

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Hudgins, Charles S.

2. Department:

Commerce

3. Bureau, office, or service:

Lighthouse Service, 5th Dist.

4. Designation of position:

Keeper

5. Occupation (if not clearly shown by answer to question 4):

6. Annual earnings:

$636.

7. Kind of appropriation:

LS

8. Present rate of pay:

$ 648. PA

9. Initial rate of pay:

$ 420.p.a.

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

Substitute—		Regular—	
Years:	Months:	Years:	Months:
		11	3

11. State, Territory, or foreign country of birth (do not give town):

Virginia

12. Race:

W

13. Sex:

Male

14. Date of birth—

Month:

September

Year:

1857

15. Kinds of schools attended, years attended, and degrees taken:

E5

16. Marital condition:

M

17. War veteran?

No

18. Appointed from—

Congressional district and State:

1 Virginia

County:

Mathews

19. Civil service status:

C

20. Method by which classified status was obtained:

CE

21. Place of employment—

City:

Baltimore

State:

Maryland

DO NOT FOLD THIS CARD.

11—5869

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

L. H. INSPECTOR JAN 17 1916 BALTIMORE, MD.

APPOINTMENTS JAN 21 1916

LIGHT HOUSES JAN 18 1916

CHIEF CLERK JAN 21 1916

I, Charles S. Hudgins

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Charles S. Hudgins

(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 15 day of January, A. D. 1916

(Affix official seal here)

[4] (Name) James W Jamer

(Official title) Notary Public

COMMISSION EXPIRES MARCH 12, 1916.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Keeper	$648. per an.	Old Plantation Flats L.S., Va.
Former [5] do.	624. " "	" " " " " "

(The above should be filled in by the district officer before sending to appointee)

REOM

Office of Lighthouse Inspector, 5th District

Baltimore, Md., (Address), Jan. 17, 1916 (Date)

The above-named appointee entered upon duty on Jan. 1, 1916 (Date)

Lighthouse Inspector

(Signature, followed by title)

CARDED

Inspector
Chief Clerk ✓
Superintendent
1 A. Supt.
2 A. Supt.
3 A. Supt.
Draftsman
Mechanician
Accounts
Hydrographer
Ordering
Personnel ✓
Cost Keeping
File Clerk
When Ansd
File

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Entd

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 22, 1915.

Mr. Charles S. Hudgins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Six Hundred and Forty-eight dollars per annum, effective January 1, 1916.

(By increase in compensation from $624 per annum.)

CARDED.

APPOINTMENT DIVISION ENTERED DEC 22 1915 ON JOURNAL DEPT OF COMMERCE

By direction of the Secretary:

Respectfully,
(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

R

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Virginia.

CHANGE REPORTED JAN 1916 U. S. COMMISSION.

11—1393

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES DEC 21 1915

HDK--REOM

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., (City.) Dec. 20, (Date.) 1915

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK DEC 22 1915

APPOINTMENTS DEC 22 1915

Action recommended, Increase in pay

Name, Charles S. Hudgins — Legal residence, Virginia

Position, Keeper — Salary, $648. per an.

Location, Old Plantation Flats L.S., Va. — Appropriation, Salaries, Keepers of Lighthouses.

Effective Jan. 1, 1916 — {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $624. per an.

Location, Old Plantation Flats L.S., Va.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, (New position) — Services terminated,

Reason,

Members of family in Government Service, None

Remarks: This recommendation in accordance with Bureau letter of Dec. 17, 1915 authorizing certain changes in the schedule of pay of keepers in this Dist. This employee considered deserving of the increase in his pay.

Selection regular, subject to the action of the
U. S. Civil Service Commission. , 191

In the absence and by direction of the Inspector,

Hawkinson

Secretary, Civil Service District. Supt., L.S.

JEL

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 21 1915

Submitted to the Secretary of Commerce, approved.
See Department letter of December 16, 1915, authorizing this increase.

S Cerway
Acting Commissioner

[1] Strike out the clause which does not apply.

11—23

Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT
JAN 11 1915
HOUSES

RECM. OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT
Baltimore, Md.,
Dec. 24,

CHIEF CLERK
JAN 14 1915
5

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on Jan. 1, 1915

APPOINTMENT
JAN 1 - 1915
22

Name, Charles S. Hudgins — Position, Keeper #624.

From Thimble Shoal L.S., Va. — To Old Plantation Flats L.S., Va.

Previous incumbent, Horace C. Groom

Services terminated, to at close of Dec. 31, 1914 — Reason, Transfer recommended to the position of keeper, Thimble Shoal L.S., Va.

Letter from Mr. Hudgins requesting this transfer attached.

CARDED.

P. H. Hankinson
Supt., LHS.

APPOINTMENT DIVISION
ENTERED
JAN 14 1915
ON JOURNAL
DEPT. OF COMMERCE

Jan. 7, 1915

The above-referred-to transfer became effective beginning with Jan. 1, 1915

In absence and by direction of the Supt.,
H. C. Ruffhead
Chief Clerk.

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

JAN 12 1915

1-14-15

Submitted to the Secretary of Commerce for his information.

J. G. Ellicott
Acting Commissioner.

Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

REOM.

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT.

Baltimore, Md.,
Dec. 24, 1914

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on Jan. 1, 1915

Name, Charles S. Hudgins

Position, Keeper $624

From Thimble Shoal L.S., Va.

To Old Plantation Flats L.S., Va.

Previous incumbent, Horace C. Groom

Services terminated, to at close of Dec. 31, 1914

Reason, Transfer recommended to the position of keeper, Thimble Shoal L.S., Va.

Letter from Mr. Hudgins requesting this transfer attached.

Hankinson

Supt., LHS.

, 191

The above-referred-to transfer became effective beginning with .....

CARDED

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 26 1914

Submitted to the Secretary of Commerce for his information.

Acting Commissioner.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

L. H.
INSPECTOR
DEC 15 1914
BALTIMORE,
MD.

FIFTH DISTRICT

Thimble Shoal L.S. Va
(Station, ~~Depot, or Vessel~~)

Dec 14th, 1914

LIGHT
DEC 26 1914
HOUSES

Light House Inspector
Baltimore Md

Sir

your letter of the 12th received to day asking if I wished to change places with Mr. Groom Keeper of Old Plantation Flats L.S. Va you are informed that I do wish to change places with Mr Groom Keeper of Old Plantation Flats L. Station Va

Respectfully Chas. S. Houdgins
Keeper

Inspector
Chief Clerk
Superintendent
1 A. Supt.
2 A. Supt.
3 A. Supt.
Draftsman
Mechanician
Accounts
Hydrographer
Ordering
Personnel
Cost Keeping
File Clerk
When Aned
File

READ THE INSTRUCTIONS ON PAGE 3

WLR

Department of Commerce and Labor

EFFICIENCY REPORT

MAY 13 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Charles S. Hudgins 2. Age 54 (Last birthday.)

3. Bureau Lighthouse Service 4. Position Keeper

5. Compensation $624 annum 6. Where employed Thimble Shoal Light-Station, Va.

7. When appointed (*a*) Apr. 1, 1905 8. How appointed (*b*) Through Civil Service Examination

9. Status under Civil Service Rules (*c*) Classified Competitive

10. Is the employee an honorably discharged soldier or sailor? No

11. Does the employee receive a pension? No If so, state the amount

12. Other Government service None

13. Duties (describe fully) Is responsible for lighting and extinguishing the light, and for public property at station and its preservation.

14. Has the employee special qualifications? No If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	95	2	190
Quality of work	100	3	300
Interest manifested in work (see also Question 17)	100	3	300
Attendance	100	2	200
Total		10	990
Average percentage			99

DIVISION OF APPOINTMENTS RECEIVED JUN 21 1911 DEPT OF COMMERCE AND LABOR

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Is not a purely routine employee, and manifests interest in his work and in the service.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent.

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No If so, what percentage of salary is unearned?

20. Remarks: (*e*)

The official who is primarily responsible for the statements herein submitted will sign here—

W. R. Stayman

Commander, U. S. N. Inspector, 6th Dist.

The official who approves the statements thus submitted will sign here—

G. R. Putnam

Chief of Bureau or Office.

11—4259

TSC

Form 111

LIGHT HOUSE BOARD
JUN 20 1910
NO. 242

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

OFFICE OF THE CHIEF CLERK
RECEIVED
JUN 25 1910
DEPT OF COMMERCE AND LABOR

Enclosure.

I, Charles A. Hudgins

do solemnly [a] swear (See below.) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Chas. A. Hudgins
(Appointee signs here.)

[b] Sworn to (See below.) and subscribed before me, this 16 day of June, A. D. 1910

(Affix official seal here.)

[c] (Name:) Stewart C. Rees
(Official title:) Notary Public

Official Title.	Pay.	Name of Station.	State or Country in which born.	State or Territory from which last appointed.
Keeper	$624. per an.	Thimble Shoal L't-Station, Va.	Va.	Va.

(The above should be filled in by the district officer.)

Office of the Inspector 6th, Light-House District,

Baltimore, Md. (Address.), June 18, 1910. (Date.)

The above-named appointee entered upon duty on June 16, 1910. (Date.)

CARDED

(Signed:) J. P. L. Stigmon
Lieut. Commander, U. S. N. Inspector, 6th Dist.

[a] Insert here "swear" or "affirm," as the case may be.

[b] Insert here "Sworn to" or "Affirmed," as the case may be.

[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

DIVISION OF APPOINTMENTS
RECEIVED
JUN 25 1910
DEPT OF COMMERCE AND LABOR

NOTE CAREFULLY.

The oath may be taken any time prior to the payment of compensation, but no compensation should be paid until the oath is executed in proper form.

A letter of transmittal (use Form 95) should accompany Oath, stating the **exact** date of the entrance on duty of the appointee and the above blank also filled out and properly signed by the district officer.

Failure to fill out this Oath properly will result in its return for correction.

OFFICE OF THE CHIEF CLERK
FORWARDED
JUN 27 1910
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

L.

Ent'd JUN 24 1910

GENERAL APPOINTMENT

Department of Commerce and Labor
OFFICE OF THE CHIEF CLERK
Washington

242

June 10, 1910.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper of Thimble Shoal Light-Station, Va.,

in the Light-House Service,

at a salary of Six Hundred and Twenty-four dollars per annum,

effective beginning June 16, 1910, or as soon thereafter

as you enter upon duty in the above-mentioned position.

(vice Joseph B. Thomas.)

(By transfer from First Assistant Keeper of Smith Point Light-Station, Virginia, at $550 per annum.)

CARDED.

APPOINTMENT DIVISION
REPORTED
JUN 10 1910
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

By direction of the Secretary:

Respectfully,

A. H. Baldwin

Chief Clerk.

CHANG- REPORTED
JUN - 1910
C. S. COMMISSION.

Mr. Charles S. Hudgins.

Through the Light-House Board.

Appropriation:

Le
D

11—3692

Form 78

ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF EMPLOYEE

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

DIVISION OF APPOINTMENTS RECEIVED JUN 10 1910 DEPT OF COMMERCE AND LABOR

Office of the Inspector, 5th L. H. Dist.,
Baltimore, Md.,
June 8, 1910.
(Date)

The Light-House Board,
Washington, D. C.

Sirs: I have the honor to recommend the (1) transfer and promotion
(Probationary appointment, transfer, promotion, etc.)
of (2) Charles S. Hudgins 10 E 01C of (3) Virginia
(Name of person—letter for letter—as reported to Board) (State of legal residence)
from (4) First Assistant Keeper
(Official title of present position, as Keeper, First Assistant Keeper, etc.)
at (5) Smith Point Light-Station, Va.,
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)
at (6) $550. per an. to (7) Keeper
(Salary now paid) (Official title of position, as Keeper, First Assistant Keeper, etc.)
at (8) Thimble Shoal Light-Station, Va., at
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)
(9) $624. per an., effective beginning (10) June 16, 1910. ~~(the date of his entrance on duty)~~ (or as soon thereafter as he enters on duty)
(Salary recommended)
(Strike out the clause not appropriate)
in the place of (11) Joseph B. Thomas (deceased) May 5.10
(State name of *last* person holding position)
who (12) died on (13) May 5, 1910.
(Died, transferred, resigned, dismissed, etc.) (Last day of service)
~~Mr. (14) stands No. (15) in list of eligibles,~~
~~Class (16) , with an average of (17) per cent, and~~
~~was considered with (18)~~
~~(19) letters of declination of~~ herewith.

Respectfully,

J. P. de Steiguer

Lieut. Commander, U. S. N., Inspector, 5th Light House Dist.

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN JUN 10 1910 DEPT OF COMMERCE AND LABOR

HB-JL
242

Department of Commerce and Labor

LIGHT-HOUSE BOARD

June 9, 1910., 190

Approved, and respectfully forwarded to the Honorable the Secretary of Commerce and Labor.

OFFICE OF THE CHIEF CLERK, FORWARDED JUN 10 1910 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR.

6-10-10

W. W. Kimball

Captain, U. S. N.,
Naval Secretary.

11—2314

Department of Commerce and Labor

LIGHT HOUSE BOARD
JUN 8 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Lighthouse Service
2. Where employed Smith Point Light-Station, Va.
3. Name Charles S. Hudgins
4. Where born Virginia
5. Age 52
6. Position 1st Assistant Keeper
7. Compensation $550. per an
8. When appointed (*a*) April 1, 1905.
9. How appointed (*b*) Through Civil Service Examination
10. Appointed from — State Virginia; Congressional District First; County Mathews
11. Status under Civil Service Rules (*c*) Classified Competitive
12. Is the employee an honorably discharged soldier or sailor? No
13. Other Government service None
14. Duties (describe fully) Assists in care and maintenance of station.
15. Efficiency — Quantity of work (*d*) 10 tenths; Quality of work (*e*) Excellent; Interest manifested in work (*f*) Yes
16. Is this employee fully earning the salary he is now receiving? Yes
17. Remarks (*g*)

C

H. Colonel, Corps of Engineers, U. S. A.,
Engineer Secretary.
CAPTAIN, U. S. N.
NAVAL SECRETARY
Commander, U. S. N., Inspector, 6th Light House Dist

Robt. L. Russell
Head of Bureau or Office.

June 5, 1909.

11—3005

Form 111

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

OFFICE OF THE CHIEF CLERK
RECEIVED
SEP 25 1907
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

I, Charles S. Hudgins

do solemnly[a] Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: **So help me God.**

Charles S. Hudgins

Light House Board,
Entered upon duty.
Date 16 Aug '07
W. A. Gorgas,
Acting Chief Clerk.

[b] Sworn to and subscribed before me, this 9 day of Sept, A. D. 1907

my term of office expires Sept 7. 1908
Geo. N. Reed
Notary Public

Affix official seal.

[c] Name: Geo N Reed

Official title: Notary Public

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
1st Asst Keeper	Smiths Point	Virginia	Virginia

[a] Insert here "swear" or "affirm," as the case may be.
[b] Insert here "Sworn to" or "Affirmed," as the case may be.
[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

11—911

FORWARDED
OFFICE OF THE CHIEF CLERK
FORWARDED
SEP 25 1907
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR
DIVISION OF APPOINTMENTS
RECEIVED
SEP 26 1907

GENERAL APPOINTMENT—PRIOR DATE

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

8289

August 28, 1907.

Mr. Charles S. Hudgins, of Virginia, is hereby appointed First Assistant Keeper of Smith Point Light-Station, Virginia, in the Light-House Service, at a salary of Five Hundred and Fifty dollars per annum, this appointment to be effective beginning August 16, 1907, he having entered upon duty on that date and since continuously served in the above-mentioned position. (Vice Temple Ripley)

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(By promotion from Second Assistant Keeper of Smith Point Light-Station, Virginia, at $500 per annum.)

DIVISION OF APPOINTMENTS
REPORTED
AUG 29 1907
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

CARRIED

OFFICE OF THE CHIEF CLERK
RECEIVED
AUG 28 1907
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE BOARD

F.D.A.
File No. 8289

Washington

27 August, '07.

DIVISION OF APPOINTMENTS
RECEIVED
AUG 28 1906
DEPT. OF COMMERCE & LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

The Board has the honor to ask the promotion of Mr. Charles S. Hudgins, of Virginia, from the position of Second Assistant Keeper at Smith Point, Virginia, Light-Station, with pay at the rate of $500 a year, to that of First Assistant Keeper at the same station, with pay at the rate of $550 a year, to date from 16 August, 07, the date of his entrance on duty, in the place of Mr. Temple Ripley, transferred.

Respectfully,

Lt. Col., Corps of Engineers, U. S. A.,

Engineer Secretary.

INDEXED.

OFFICE OF THE CHIEF CLERK
FORWARDED

DIVISION OF APPOINTMENTS

8289

Form 111

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

OFFICE OF THE CHIEF CLERK
RECEIVED
MAY -6 1907
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

I, Charles S Hudgins

do solemnly[a] ..... that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: **So help me God.**

Charles S. Hudgins

[b]Sworn to ..... and subscribed before me, this 27 day of April, A. D. 1907

[c]Name: J. Palmer Jr

Official title: Notary Public

{Affix official seal.}

NOTARIAL SEAL
VIRGINIA

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
2nd Assistant keeper	Smith Point Light Station	Virginia	Virginia

[a] Insert here "swear" or "affirm," as the case may be.

[b] Insert here "Sworn to" or "Affirmed," as the case may be.

[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

Light House Board, entered upon duty.

N.B. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Date 4 April 07

W. A. Guyer
Acting Chief Clerk.

CARDED
DIVISION OF ACCOUNTS
RECEIVED
MAY 6 1907
G
DEPT OF COMMERCE AND LABOR
OFFICE OF THE CHIEF CLERK
FORWARDED
MAY - 6 1907
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR
INDEXED

GENERAL APPOINTMENT—PRIOR DATE

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

8289

April 13, 1907.

Mr. Charles S. Hudgins, of Virginia, is hereby appointed Second Assistant Keeper of Smith Point Light-Station, Virginia, in the Light-House Service, at a salary of Five Hundred dollars per annum, this appointment to be effective beginning April 4, 1907, he having entered upon duty on that date and since continuously served in the above-mentioned position. (Vice Charles A. Sterling)

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(By transfer from Assistant Keeper of Deep-Water Shoals Light-Station, Virginia, at $456 per annum.)

CARDED

Assistant Secretary.

Date of oath: , 190

The Light-House Board.

DIVISION OF APPOINTMENTS
REPORTED
APR 15 1907
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

CHANGE REPORTED
APR 15 1907
C. S. COMMISSION.

Department of Commerce and Labor

ATJ. LIGHT-HOUSE BOARD

Washington

File No. 8289. 11 April, 1907.

OFFICE OF THE CHIEF CLERK
RECEIVED
APR 12 1907
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
RECEIVED
APR 12 1907
DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:-

The Board has the honor to ask the transfer and promotion of Mr. Charles S. Hudgins of Virginia, from the position of Assistant Keeper at Deep-Water Shoals, Va., Light-Station, with pay at the rate of $435 a year, to that of Second Assistant Keeper at Smith Point, Va., Light-Station, with pay at the rate of $500 a year, to date from 4 April, '07, the date of his entrance on duty, in the place of Mr. Charles A. Sterling, transferred. Feb 15/07

Respectfully,

U Sebree

Captain, U. S. N.,
Naval Secretary.

OFFICE OF THE CHIEF CLERK
FORWARDED
APR 12 1907
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR
INDEXED.

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
APR 13 1907
DEPT OF COMMERCE AND LABOR

8289

Department of Commerce and Labor
LIGHT-HOUSE ESTABLISHMENT
Form 111.—Ed. 2-2-1904—1,500

OFFICE OF THE CHIEF CLERK
RECEIVED
OCT 10 1906
DEPT OF COMMERCE AND LABOR

OATH OF OFFICE.

(PRESCRIBED BY SECTION 1757, REVISED STATUTES.)

DIVISION OF APPOINTMENTS
RECEIVED
OCT 10 1906
FILE ROOM
DEPT OF COMMERCE AND LABOR

I, Charles S. Hudgins

do solemnly[a] Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: **So help me God.**

Charles S. Hudgins

[redacted]

[b]Sworn to and subscribed before me, this 20th day of Sept, A. D. 1906

[c]Name: Wm H Miller

Official title: Notary Public

{Affix official seal.}

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Asst Keeper	Deep Water Shoals	Mathews	Virginia

[a] Insert here "swear" or "affirm," as the case may be.
[b] Insert here "Sworn to" or "Affirmed," as the case may be.
[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*
In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Light House Board,
Executive Department.
Date Oct 1 1906.
11—944

OFFICE OF THE CHIEF CLERK
FORWARDED
OCT 10 1906
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

CARDED. INDEXED.

B. J. Sherman
Chief Clerk.

W.B.

GENERAL APPOINTMENT—WITHOUT FIXED DATE

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

8289

August 23, 1906.

Mr. Charles S. Hudgins, of Virginia, is hereby appointed Assistant Keeper at Deep-Water Shoals Light-Station, Virginia, in the Light-House Service, with compensation at the rate of Four Hundred and Thirty-five dollars per annum, effective beginning September 1, 1906, or as soon thereafter as he enters on duty, vice Arthur L. Small.

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(By transfer from Assistant Keeper at Maryland Point Light-Station, Maryland, at $420 per annum.)

Assistant Secretary.

The Light-House Board.

DIVISION OF APPOINTMENTS
REPORTED
AUG 24 1906
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

CHANGE REPORTED
SEP 1906

CARDED.

FCR.

File No. 8289.

Department of Commerce and Labor
LIGHT-HOUSE BOARD
Washington 21 Aug., '06.

OFFICE OF THE CHIEF CLERK
RECEIVED
AUG 22 1906
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
RECEIVED
AUG 22 1906
DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

The Board has the honor to ask the transfer and promotion of Mr. Charles S. Hudgins, of Virginia, from the position of Assistant Keeper at Maryland Point, Md., Light-Station, with pay at the rate of $420 a year, to that of Assistant Keeper at Deep-Water Shoals, Va., Light-Station, with pay at the rate of $435 a year, to date from 1 Sept., '06, or as soon thereafter as he enters on duty, in the place of Mr. Arthur L. Small, whose transfer has been asked. eff Sept 1 '06, E&D.

Respectfully,

Captain, U. S. N.,
Naval Secretary.

c
A&H
8-22-06

OFFICE OF THE CHIEF CLERK
FORWARDED
AUG 22 1906
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

INDEXED.

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
AUG 23 1906
DEPT OF COMMERCE AND LABOR

PERSONAL QUESTION SHEET

NOTE.—This sheet is to be used only in cases of persons appointed in the Department of Commerce and Labor after June 30, 1903.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 10, 1904.

To the Heads of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to obtain a complete record of its officers and employees, you are hereby requested to furnish the information called for by the questions in Part II of this form, relative to each person appointed or employed in your Bureau after June 30, 1903, now serving or hereafter appointed or employed, and to have every such person answer each of the questions in Part I of this form and sign the same. Officers in charge, subordinate to heads of Bureaus, are expected to review this sheet, after it has been executed, to see that all questions have been answered, and, after doing so, to forward it immediately to the head of the Bureau for transmission to the Department.

Geo. B. Cortelyou

Secretary.

PART I.

(Blanks in Part I are to be filled by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case, the statement is to be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.) Charles Spotswood Houdgins

2. How do you write your name on the pay roll? Charles S. Houdgins

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county and Congressional district.) Houdgins (City or town.) Va (State or Territory.) Mathews (County.) 1st. (Congressional district.)

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Mathews Co Va

6. When were you born? April (Month.) 29 (Day.) 1857 (Year.)

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No

11—1434

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationship, the Departments and Bureaus or Services in which they are employed and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
J G Williams	Bro in law	L H House		Keeper

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "Appointed before position was classified;" "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position and salary, if known.)

No

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No

11. Have you ever held any position in the civil service of the United States prior to the time of your present appointment? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

No

12. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

13. If you served in the military or naval service of the United States at any time other than during the Civil and Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government, indicated in your answers to questions 11, 12, and 13.)

Mariner

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Country Private & Public Schools

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

Good painter

17. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

None

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

19. State the date upon which the above blanks were filled April 25th, 1905

Witness: Boyd Williams
In case signature is by mark.

(Signature) Charles S. Houdgins

P. O. Address: Houdgins Va
City or town.

Number and street.

Virginia
State or Territory.

Reviewed, approved, and forwarded May 22, 1905.

(Signature) H.W. Tea

(Official title) Commander, U.S.N., Inspector, 5th L.H. Dist.

PART II.

(Blanks in Part II are to be filled by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place and district in which the person who answered the above questions is employed.

Lt. Ho. Establishment. (Bureau or Service.) Maryland Point Lt.Ho.Md. (Place (city, town, or station).) Fifth (District.)

2. To what position has he been appointed? Assistant keeper.

3. State the date of appointment. March 27,1905.

4. State the date the appointee or employee entered on duty. April 1, 1905.

5. What is his salary? $420. per annum.

6. From what appropriation is he paid? Salaries of Keepers of Lighthouses.

7. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive.

8. If classified, state the date of classification May 6,1896.

9. In what manner did the appointee or employee enter the service? (Examples: "Appointed before position was classified;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau, or Service, position and salary, if known.)

Non-educational.

10. Is the appointee or employee required to give bond? No.

(Signature) H.W. Tea

(Official title) Commander, U.S.N., Inspector, 5th L.H. Dist.

Date: May 22, 1905.

11—1434

Department of Commerce and Labor.

TREASURY DEPARTMENT,
LIGHT-HOUSE ESTABLISHMENT.
Form 111.—Ed. 1 20 1903 3,000.

OFFICE OF THE CHIEF CLERK
RECEIVED
MAY 27 1905
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
RECEIVED
MAY 27 1905
DEPT OF COMMERCE AND LABOR

OATH OF OFFICE.

Prescribed by Section 1757, Revised Statutes.

I, Charles S. Hudgins do solemnly Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Charles S. Hudgins

Sworn to and subscribed before me, this 25 day of April A. D. 1905

N E Willis
Justice of the Peace

Light House Board,
Entered upon duty.
Date April 1, 1905.
J B Johnson
Chief Clerk.

Everett Waddey Co., Stationers and Printers, Richmond, Va.

Form No. 314.—Certificate of Official Character.

State of Virginia,
County of Mathews } to-wit:

I, Lewis Smith, Clerk of the Circuit Court of the County aforesaid, in the State of Virginia, do certify that N. E. Willis whose genuine signature is attached to the foregoing certificate is, and was at the time of the signing the same, a Justice of the Peace in and for the said County, duly elected and qualified and authorized, by virtue of his office to take acknowledgments and administer oaths; and that his attestation is in due form of law.

In testimony whereof, I have hereunto set my hand and affixed the

Department of Commerce and Labor.

TREASURY DEPARTMENT,
LIGHT-HOUSE ESTABLISHMENT.
Form 111.—Ed. 1 20 1903 3,000.

OFFICE OF THE CHIEF CLERK
RECEIVED
MAY 27 1905
DEPT OF COMMERCE AND LABOR

OATH OF OFFICE

Prescribed by Section 1757, Revised Statutes.

DIVISION OF APPOINTMENTS
RECEIVED
MAY 27 1905
DEPT OF COMMERCE AND LABOR

I, Charles S. Hudgins

do solemnly Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Charles S. Hudgins

Sworn to and subscribed before me, this 25 day of April A. D. 1905

N E Miller
Justice of The Peace

Light House Board,
Entered upon duty.
Date April 1, 1905.
B Johnson
Chief Clerk.

S.W.S.

Everett Waddey Co., Stationers and Printers, Richmond, Va.

Form No. 314.—Certificate of Official Character.

State of Virginia,
County of Mathews } to-wit:

I, Lands Smith, Clerk of the Circuit Court of the County aforesaid, in the State of Virginia, do certify that N. E. Miller whose genuine signature is attached to the foregoing certificate is, and was at the time of the signing the same, a Justice of the Peace in and for the said County, duly elected and qualified and authorized, by virtue of his office to take acknowledgments and administer oaths; and that his attestation is in due form of law.

In testimony whereof, I have hereunto set my hand and ~~affixed~~ the ~~seal of the said court~~ this 18th day of May 1905; and in the 129th year of the Commonwealth.

Lands Smith Clerk.

Department of Commerce and Labor.

TREASURY DEPARTMENT,
LIGHT-HOUSE ESTABLISHMENT.
Form 111.—Ed. 1 20 1903 3,000.

OFFICE OF THE CHIEF CLERK
RECEIVED
MAY 27 1905
DEPT OF COMMERCE AND LABOR

OATH OF OFFICE.

Prescribed by Section 1757, Revised Statutes.

DIVISION OF APPOINTMENTS
RECEIVED
MAY 27 1905
DEPT OF COMMERCE AND LABOR

I, Charles S. Hudgins do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Charles S. Hudgins

Sworn to and subscribed before me, this 25 day of April A. D. 1905.

N E Miller
Justice of the Peace

Light House Board,
Entered upon duty.
Date April 1, 1905.
B Johnson
Chief Clerk.

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Hudgins	Mid Point	Mathews	Va

This Oath should be taken before a Justice of the Peace, Notary Public, a Judge, a Clerk of a Court, or any other officer ng authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such . *The oath should be taken on or after the date of the appointment.*

CARDED.

OFFICE OF THE CHIEF CLERK
FORWARDED
MAY 27 1905
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

KEYED.

PROBATIONARY APPOINTMENT

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

8289

March 27, 1905.

Mr. Charles S. Hudgins, of ,

having been examined and found qualified, as shown by Certificate

No. of the Civil Service Commission, is hereby appointed

Assistant Keeper of the Maryland Point Light-Station, Maryland,

in the Light-House Service,

at a salary of Four Hundred and Twenty dollars

per annum, for a probationary period of six months, to take effect

on April 1, 1905, ~~, 190 , or as soon thereafter as oath of~~ or as soon thereafter as he enters on duty at his official station, vice Joseph F. Mercer. Mr. Hudgins' retention in the service after the expiration of probationary period shall be equivalent to his absolute appointment.
~~office is taken.~~

CHANGE REPORTED
APR -- 1905
C.S. COMMISSION.

Laurence O. Murray
Assistant Secretary.

Date of oath: , 190

CARDED.

The Light-House Board.

DIVISION OF APPOINTMENTS
REPORTED
MAR 28 1905
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

ATJ.

Department of Commerce and Labor
LIGHT-HOUSE BOARD
Washington

File No. 8289.

OFFICE OF THE CHIEF CLERK
RECEIVED
MAR 23 1905
DEPT OF COMMERCE AND LABOR

22 March, 1905.

The Honorable,

The Secretary of Commerce and Labor.

Sir:-

The Board has the honor to ask the probationary appointment of Mr. Charles S. Hudgins as Assistant Keeper of Maryland Point, Md., Light-Station, with pay at the rate of $420 a year, to date from 1 April, '05, or so soon thereafter as he enters on duty, in the place of Mr. Joseph F. Mercer, whose transfer has been asked.

Mr. Hudgins has passed the required Civil Service examination and received a rating of 90.10 in Class Five.

Respectfully,

1st on list.
5th dist.

U Sebree

Captain, U. S. N.,
Naval Secretary.

DIVISION OF APPOINTMENTS
RECEIVED
MAR 24 1905
2.10
DEPT OF COMMERCE AND LABOR

OFFICE OF THE CHIEF CLERK
FORWARDED
MAR 23 1905
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR
KEYED.

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
MAR 27 1905
DEPT OF COMMERCE AND LABOR