NOV 07 2024 PM01:06

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 11/11/2024

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Flynn, Kylie	
E-Mail Address:	**Phone Number:**
knfgbb@umsl.edu	217-440-1332

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Jacobsen, Roy		1898 OR

MILITARY SERVICE

Branch of Service:
☐ Air Force ☐ Army Air Corps ☐ Army Air Force
☐ Army ☐ Marine Corps ☐ Navy
☐ Coast Guard ☐ Unknown

Type of Rank:
☐ Enlisted
☐ Officer
☐ Unknown

Service Period (Check all that apply):
☐ 1939 & Prior
☐ 1940 - 1950
☐ 1950 & After

Date & Place of Death: 1972 WA

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature:

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (WA)	From: 1916	To: 1945
(Agency & Location) J 212	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: 2-302436579 50

Attendant Signature:

CMRS Search Request Number(s): Submitted to Arr. search 11/14/24 SBR

Remarks:

'24 NOV 19 PM12:07:08

SCREENING NOTES

☒ Reviewed and Nothing Removed KN ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

2-30243657950

1 of 1

LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

4/15

Employee Name: JACOBSEN, ROY **DOB:** 1898 OR

SOUNDEX: J212 Service from 1916-1945

Records checked:

Agency: Commerce 6028	Area: Bay 10, Lower Catwalk	positive	negative
Agency: Commerce 6029	Area: Bay 10, Lower Catwalk	positive	negative
Agency: Old Commerce	Area: Bay 10, Lower Catwalk	positive	negative

AND

Agency: Treasury 2189	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury 2188	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Old Treasury	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

Agency: Treasury SRCs series 1	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 2	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 3	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Coast Guard SRCs	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

CMRS:	Area:	positive	negative
ARCIS:	Area:	positive	negative

Notes: **DOS: 1935 TO 1936; DOD: 1/1/1953, NC; LIGHTHOUSE SERVICE, AK**

Form 439
TREASURY DEPARTMENT
DIVISION OF APPOINTMENTS

File No. 1319

Name J A C O B S E N, Mr. ROY

BORN: April 15, 1898

Service COAST GUARD (L.H.S.)

U. S. GOVERNMENT PRINTING OFFICE 2—16322

DEPT. STOCK FORM 2249
REV. 1-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PERSONNEL RECOMMENDATION

PAGE: 44190

TO DIRECTOR OF PERSONNEL

Date June 26, 1941

Name: Jacobsen, Roy

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation

Change in status - civilian to military.

	FROM	TO
Position	Keeper	Boatswain's Mate, 1c.
Grade	Field (Range $1500-1860)	No change in pay and allow-
Salary	$1560 p.a. plus $240 p.a.Qtrs.	ance. Sec. 7, Act of August 5, 1939, applies.
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U. S. Coast Guard
Headquarters	Seattle, Washington	Seattle, Washington
Post of Duty	Grays Harbor Lt. Sta., Wash.	Grays, Harbor Lt. Sta.,Wash.
Appropriation	Civilian Employees, C. G.	Pay and Allowances, C. G.
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

EFFECTIVE June 26, 1941.

Remarks:

The change indicated is pursuant to the Act of August 5, 1939.

Justification:

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds

N. R. STILES,
Commander, U. S. Coast Guard
Assistant Personnel Officer.
(BUREAU OR DIVISION HEAD)

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Reg.

DATE OF BIRTH: 4-15-98

LEGAL RESIDENCE: Washington

SEX: M RACE: W

NATURE OF POSITION: NEW ADDTL. IDENT.

VICE VACANCY VICE

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

(FOR USE OF DIRECTOR OF PERSONNEL. TREASURY DEPARTMENT)

DATE APPROVED BY THE SECRETARY: 6-24-41

INTERLEAVED—PATD

July 1, 1939. Lighthouse Districts No. Seventeenth

consolidated with Seattle Coast Guard District,

Headquarters Seattle, Washington

See U. S. Coast Guard General Order No. 37, dated June 20, 1939.

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - FEB 9 1940

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Roy Jacobsen (Name) — Wash (Legal Residence)

DATE OF BIRTH 4-15-1898 . STATUS

11—8940

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION (17th Dist.)	DATE OF EFFECT
Keeper	Prob.	1200	L.H. Destruction Id.	6-12-1928
"	COMPENSATION Act. May 28, 1928.	1320	" "	JUL 1 1928
"	Trans.	1500	L.H. - Desdemona Sands L.S.	April 15, 1930
"	Trans.	1320	" 17th Dist. (at Large)	June 12, 1930
Keeper	Transfer.	1200	" - 17th District Grays Harbor L.S.	Nov. 1, 1930
"	Prom.	1260	L.H. - " " "	Nov. 19, 1932
"	"	1440	" " " "	Oct 1, 1935
"	INCREASE IN COMPENSATION	1500	" " " "	7-16-38
"	INCREASE IN COMPENSATION	1560	" - " " "	MAR 1 1939

Form A-38

DEPARTMENT OF COMMERCE
DIVISION OF PERSONNEL
WASHINGTON

March 1, 1939.

Mr. Roy Jacobsen,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective March 1, 1939.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. L. GARDNER

Chief, Division of Personnel.

MAR 10 1939

DIVISION OF PERSONNEL
ENTERED ON JOURNAL
MAR 25 1939
SHEET NO. 39-38
DEPARTMENT OF COMMERCE

From: $1500

To: $1560

Service and grade:

Appropriation (unit): Field.

R

17

CARDED

FOR BASIS OF THIS ACTION SEE
LETTER DATED 1/18/39
IN FILE F 248.8

GOVERNMENT PRINTING OFFICE 11—9051

Form A-38

DEPARTMENT OF COMMERCE
DIVISION OF PERSONNEL
WASHINGTON

To Dept

DEPARTMENT OF COMMERCE
AUG 12 1938
DIVISION OF PERSONNEL

July 9, 1938.

Mr. Roy Jacobsen

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective upon entrance on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

CARDED

ADW. A. GARDNER

Chief, Division of Personnel.

From: $1440

To: $1500

Service and grade:

Appropriation (unit): Field

DIVISION OF PERSONNEL
ENTERED ON JOURNAL
J
17 AUG 6 1938
SHEET NO 38-297
DEPARTMENT OF COMMERCE

RETURN THIS COPY
to the Dept showing in space below effective date of this change.

ENTERED ON DUTY July 16, 1938

R L Brown
(Sig.) (Title)
Chief of Personnel Division

GOVERNMENT PRINTING OFFICE 11—9051

CAK:CT

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE JUN 30 1938 DIVISION OF PERSONNEL

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 17th DISTRICT.

Portland, Oregon (City), June 25 (Date), 1938

COMMISSIONER OF LIGHTHOUSES:

Action Recommended, Increase in pay.

Name, Roy Jacobsen — To min. newly authorized range

Position, Keeper

Location, Grays Harbor Light Station

Effective, July 1, 1938

[1] ~~the actual date of entrance on duty, or~~ as soon thereafter as he enters on duty.

Former position, Same

Location, Same

Legal residence, Washington.

Proposed salary, $1500 p.a. (plus qrts. valued $240 p.a.)

Proposed range, $1500 to $1800 p.a.(plus qrts.valued $240 p.a.)

Appropriation, Salaries, Keepers of Lighthouses

Former salary, $1440 p.a.(plus qrts. valued $240 p.a.)

Former range, $1440 to $1800 p.a.(plus qrts.valued $240 p.a.)

Rank on eligible list, **Rating,** **Percentage,** , **Other eligibles considered:**

(LH#379)

Previous incumbent and his pay, Himself / **Services terminated,**

Reason,

Members of immediate family in Government service, Commended 8-29-35.

Are they living under the same roof?

Date of birth,

Remarks: This recommendation is submitted in accordance with Bureau letter of June 6,1938 authorizing increase of one step of $60.00 per annum in the range of each position at Grays Harbor Light Station.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19----

C. F. Ganong
Acting Superintendent of Lighthouses

Manager, Civil Service District. *Superintendent of Lighthouses.*

WP

BUREAU OF LIGHTHOUSES
WASHINGTON

June 29, 1938

Submitted to the Secretary of Commerce, approved, attention being invited to Department indorsement of June 1 approving the increase in the salary ranges at this station.

7/5
Action O. K.
Chief Clerk

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

D-82 DSB

DEPARTMENT OF COMMERCE
Lighthouse Service

Office of Superintendent
District SEVENTEENTH

Date October 21, 1935

DEPARTMENT OF COMMERCE
NOV - 5 1935
APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE 1935 NOV - 4 - PM 1:49 CHIEF CLERK

CHANGE IN STATUS OF EMPLOYEE

Name: Roy Jacobsen

Nature of action Promotion

Effective Date October 1, 1935.

	FROM	TO
Position	1st Assistant Keeper	Keeper
Pay	$1260 A (1260-1620)	$1440 A (1440-1800)
Station	Grays Harbor Light Station, Wn.	Grays Harbor Light Station, Wn.

Remarks:
This change is reported in accordance with Department letter dated September 25, 1935.

E. C. Merrill
~~R. R. TINKHAM~~
Acting Superintendent of Lighthouses

Bureau of Lighthouses
Washington

ENTERED ON COMPLETION OF PERSONNEL JOURNAL
Date 10/31/35

NOV - 2 1935

Submitted to Secretary of Commerce for his information.

For the Commissioner,

Chief, Personnel Division

CARDED

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

September 25, 1935.

M r. Roy Jacobsen,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective upon entrance on duty (change of duties.)

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EMIL J. GARDNER

SEP 26 1935

Chief of Appointment Division.

From: $1260 per annum.

To: $1440 per annum.

Service and grade: Field.

Appropriation (unit):

APPOINTMENT DIVISION
OCT 5
4859

C
17

CARDED

GOVERNMENT PRINTING OFFICE 11—9051

CAK:KEJ

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
SEP 20 1935
APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 1935 SEP 20 AM 8:56 DISTRICT.

Portland, Oregon (City), August 23 (Date), 1935

DEPARTMENT OF COMMERCE
SEP 25 1935
APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, Roy Jacobsen

Position, Keeper

Location, Grays Harbor Light Station

Effective, September 1, 1935

Legal residence, Washington

Proposed salary, 1440 per annum

Proposed range, 1440 - 1800 per annum

Appropriation, Salaries Keepers of Lighthouses

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper (1st Assistant)

Location, Grays Harbor Light Station

Former salary, 1260 per annum

Former range, 1260 - 1620 per annum

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

(LT.#379)

Previous incumbent and his pay, Arvel A. Settles/ #1440 Services to be terminated, on or about the close of August 31, 1935.

Reason, to be transferred to Keeper, Lime Kiln Light Station

Members of family in Government service, None Date of Birth, April 15, 1898.

Remarks: See Form 73a of this date reporting the proposed transfer of Settles.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19----

R. R. TINKHAM
Superintendent of Lighthouses

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

SEP 19 1935

Submitted to the Secretary of Commerce, approved.

THIS IS A CIVIL SERVICE POSITION

Action O. K.

Adm Asst. to Sec

Acting

W. P. Hamman
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

(COPY)
DEPARTMENT OF COMMERCE
Lighthouse Service

DEPARTMENT OF COMMERCE
SEP -5 1935
INFORMATION DIVISION

TO Dept.

Office of Supt.17th Dist.,
Portland,Oreg.
August 29, 1935.

DEPARTMENT OF COMMERCE
1935 SEP - 5 - AM 10:21
CHIEF CLERK

Mr. Elmer R. Davis,
General Delivery,
Westport,Wn.

Dear Sir:

Receipt is acknowledged of your letter of August 26, reporting the loss of your daughter and friend in Grays Harbor, and the assistance rendered by Mr. Roy Jacobsen, Assistant Keeper, Grays Harbor Light Station. I sincerely sympathize with you in your bereavement and am gratified with your ganerous testimonial to Mr. Jacobsen's services.

Mr. Jacobsen is at the present time under consideration for promotion to a keeper in this district and it is gratifying to have your voluntary praise of Mr. Jacobsen's character and ability. Mr. Jacobsen's previous record has been excellent.

CARDED

Yours very truly,

(Signed) R.R.Tinkham
Supt. of Lighthouses.

Commissioner of Lighthouses, together with copy of letter received from Mr. Davis for the information and files of the Bureau. Mr. Jacobsen was recently recommended for promotion to Keeper, Grays Harbor Light Station.

(Signed) R. R. Tinkham
Supt. of Lighthouses

- - - -

Bureau of Lighthouses, Washington, D. C.
September 4, 1935.

Submitted to Secretary of Commerce for information.
For the Commissioner.

Chief, Personnel Division.

copy

Westport, Wash.
August 26, 1935.

1935 SEP 5 AM 11 31

Superintendent of Lighthouses,
Portland, Ore.

Dear Sir:

We have been on our vacation at Westport every August for over ten years. This year, our 13 year old daughter drowned here and our friend Richard Moore together. The Coast Guard here was very unsatisfactory in helping find the bodies, but we want you to know there was only one man, Mr. Roy Jacobsen was the only man on the beach earnestly combing the lagoons the next morning for the bodies and still does at every low tide. We have got well acquainted with him by now and as a tax payer and a true American citizen we want this boy advanced. He is a wonderful boy loyal to his job and fellow citizens.

I know his retired father of the Coast Guard and know he was a wonderful captain. Please for humanity sake advance this man, you will never regret it.

It makes me feel good and relieved under these circumstances to have someone like Roy to take such an interest trying to find the bodies. Do not know what we would have done without him.

Hoping to hear from you soon and please give the boy an advancement.

Yours truly,

/s/ Elmer R. Davis
General Delivery.

...f:DSB

c o p y

ALL COMMUNICATIONS TO
...NTENDENT OF LIGHTHOUSES
PORTLAND, OREG.

IN REPLYING REFER TO
DATE OF THIS LETTER AND
FILE No. P

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SEP 5 AM 11 31

OFFICE OF SUPERINTENDENT, 17TH DISTRICT
PORTLAND, OREG.
August 29, 1935.

Roy Jacobsen, 1st Assistant Keeper,
(Through the Keeper)
Grays Harbor Light Station
Westport, Wn.

The Superintendent is gratified to learn from Mr. Elmer Davis that your attitude and efforts following the loss of his daughter and friend recently were such as to create a most favorable impression. Mr. Davis has written the Superintendent expressing his deep appreciation of your efforts in his behalf.

/s/ R. R. Tinkham
Superintendent of Lighthouses

CROSS REFERENCE

Roy Jacobsen

Entered on duty at Grays Harbor Light Station on Nov. 19, 1932. See letter of Dec. 9, 1932 in file for Robert R. Bay.

Form A-88

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

November 19, 1932.

Mr. Roy Jacobsen,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective upon entrance on duty (change of duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER NOV 25 1932

Chief of Appointment Division.

From: $1200 per annum.

To: $1260 per annum.

Service and grade: Field.

Appropriation (unit):

17
E

CARDED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
DEC 3 - 1932
SHEET NO. 4177
DEPARTMENT OF COMMERCE

GOVERNMENT PRINTING OFFICE 11—9051

Form 73

GG

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE NOV 8 1932 APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 17th DISTRICT.

Portland, Oregon, October 13, 1932
(City) (Date)

DEPARTMENT OF COMMERCE NOV 8 1932 APPOINTMENT DIVISION

1932 NOV. 8. AM 9

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion To fill vacancy pending

Name, Roy Jacobsen

Position, Keeper (1st Asst.), LHS. End. 6/12/28

Location, Grays Harbor Light Station, Wn.

Effective, November 1, 1932

Former position, Keeper (2d Asst.), LHS.

Location, Grays Harbor Light Station, Wn.

Rank on eligible list, – Rating, – Percentage, – , Other eligibles considered:

Legal residence, Washington

Proposed salary, $1260.00 P. A.

Proposed range, $1260/1620

Appropriation, Salaries, Keepers of Lighthouses, 1933

[1] the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former salary, $1200.00 P. A.

Former range, $1200-~~1620~~ 1560

(Lt.#380)

Previous incumbent and his pay, John L. Zenor / $1260.00 per annum

Reason, Recommended for transfer to Yaquina Head Light Station.

Services terminated, Oct. 31, 1932, or as soon thereafter as practicable.

Members of family in Government service, None.

Date of birth, April 15, 1898

Remarks: See Form 73 of this date recommending transfer of John L. Zenor to Yaquina Head Light Station. See 17th District letter of Oct. 13.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19----

R. R. TINKHAM
Superintendent of Lighthouses.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

November 7, 1932

Submitted to the Secretary of Commerce, approved, justification being inclosed.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN NOV 25 1932 DEPARTMENT OF COMMERCE

Action O. K.

Adm. Asst. to Secy

Pos. #360 approved 11/19

W. P. Harman
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

CROSS REFERENCE

Roy Jacobsen Nov. 24, 1930

Transfer to Gray's Harbor effective

Nov. 1, 1930 see file of Rudolph C. Toman

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

October 27, 1930.

Mr. Roy Jacobsen,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective November 1, 1930, or entrance on duty (change of station and duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

OCT 30 1930

F. A. DELONG

Acting Chief of Appointment Division.

From: $1320 per annum.

To: $1200 per annum.

Service and grade: Field.

Appropriation (unit):

CARD

APPOINTMENT DIVISION ENTERED NOV 1 1930 ON JOURNAL 2827 DEPARTMENT OF COMMERCE

17
E

GOVERNMENT PRINTING OFFICE 11—9061

Form 73

NOMINATION

CAK:ABL

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES 1930 OCT 22 PM 12:02

DEPARTMENT OF COMMERCE OCT 24 1930 APPOINTMENT DIVISION

CHIEF CLERK 5

1930 OCT 23 PM 2 47

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 17th DISTRICT.

Portland, Oregon (City) October 18, 1930 (Date), 19

COMMISSIONER OF LIGHTHOUSES:

DEPARTMENT OF COMMERCE OCT 27 1930 APPOINTMENT DIVISION

Action recommended, Transfer ~~& Demotion~~ Legal residence, Washington

Name, Roy Jacobsen Proposed salary, $1200 per annum Min

Position, Keeper, (Second Assistant) Proposed range, $1200-~~1500~~ 1560 per annum (quarters at $24 per annum) (Bu)

Location, Grays Harbor Light Station Appropriation, [illegible]

Effective, November 1, 1930 {[1]~~the actual date of entrance on duty, or~~ as soon thereafter as he enters on duty.

Former position, Additional Keeper Former salary, $1320 per annum

Location, 17th Lighthouse District, general Former range, $1320-~~1620~~ 1680 per annum (no quarters - Bu.)

Rank on eligible list, - Rating, - Percentage, - , Other eligibles considered: -

Previous incumbent, Charles D. Whitney ($1260) (LT. #391) to be Services terminated, on or about November 1, 1930

Reason, promoted keeper (1st Assistant) same station - Recommn not yet recd.

Members of family in Government service, None

Date of birth, April 15, 1898

Remarks: See Form 73 of this date recommending promotion of Whitney. Transfer of Jacobsen at his own request.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

C. 10-24-30

For and in the absence of the Superintendent
E. C. MERRILL
Asst. Supt., 17th Lighthouse District

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

OCT 22 1930

Submitted to the Secretary of Commerce, approved.

Action [illegible]

Chief Clerk

APPOINTMENT DIVISION NECESSARY ACTION TAKEN OCT 27 1930 DEPARTMENT OF COMMERCE

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

RRT:DSB

EIGHTHO... 1930 OCT 7 AM 8

CHIEF CLERK 1930 OCT 10 PM 2 56

To Dept

P

Roy Jacobsen, Additional Keeper,
Patos Island Light Station.

October 2, 1930.

DEPARTMENT OF COMMERCE OCT 10 1930 APPOINTMENT DIVISION

1. It has just come to the Superintendent's attention that on the morning of August 4, 1930, during your watch while on duty at Grays Harbor Light Station, the radiobeacon was not operated during its regular period beginning 4:00 a.m. It is noted that in accordance with standing instructions you certified on the back of the gauge record chart that you were asleep during this period.

17 Dist

2. Being asleep while on watch is a most serious neglect of duty and one which might easily result in disaster to vessels depending on the light station. You are cautioned to govern your conduct in the future to avoid the possibility of falling asleep during the hours of your watch periods, and this implies that you will arrange to secure proper sleep and rest during the periods you are off duty preceding watch periods.

3. This neglect of duty has been noted on your record, and a repetition will result in more severe disciplinary action.

CARDED

ORIGINAL SIGNED BY SUPERINTENDENT

R. R. Tinkham
Superintendent of Lighthouses

Copy for Keeper, Grays Harbor Light Station, for the files of the station.
Copy to Bureau, in accordance with Art. 440, Regulations, 1927.

Bureau of Lighthouses, Washington
OCT 9 - 1930

Submitted to Secretary of Commerce for his information

C. P. Harman
Acting Commissioner of Lighthouses

1930 JUL 28 AM 9 45

CAK:ABL
ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PORTLAND, OREG.

IN REPLYING REFER TO
DATE OF THIS LETTER AND
FILE No. 1116

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
AUG 7 1930
APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT, 17TH DISTRICT
PORTLAND, OREG.

July 23, 1930

CHIEF CLERK
1930 AUG 6 PM 2 58

Commissioner of Lighthouses,
Washington, D.C.

1. Referring to Appointment Division Notices of change of stations and compensation, dated June 6, 1930, the Bureau is advised that the following named employees entered on duty on June 12, 1930:

Name	Designation	Light Station
Roy Jacobsen,	Additional Keeper,	
Ed. Laschinger, 2d	2nd Assistant Keeper,	Destruction Island
Jens O. Pedersen,	1st Assistant Keeper,	Cape Meares
Teofil Milkowski,	2nd Assistant Keeper,	Cape Blanco
Arthur Solverson,	2nd Assistant Keeper,	Cape Flattery
Charles D. Whitney,	2nd Assistant Keeper,	Grays Harbor
George H. Wheeler,	1st Assistant Keeper,	Tillamook Rock
John B. Bray,	Assistant Keeper,	Desdemona Sands

For and in the absence of the Superintendent

C.A.Knight, Chief Clerk

CARDED

Bureau of Lighthouses, Washington

AUG 5 1930

Submitted to Secretary of Commerce for his information

H. D. Bowerman
Acting Commissioner of Lighthouses

RETURNED
AUG 8 '30

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

June 6, 1930.

Mr. Roy Jacobsen,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective June 12, 1930, or entrance on duty (change of station).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

JUN 13 1930

EDW. J. GARDNER

Chief of Appointment Division.

From: $1500 per annum.

To: $1320 per annum.

Service and grade:

Appropriation (unit): Field.

CARDED

APPOINTMENT DIVISION ENTERED JUN 21 1930 8735 ON JOURNAL DEPARTMENT OF COMMERCE

17
11

GOVERNMENT PRINTING OFFICE 11—9061

CAK:ABL
Form 73

LIGHTHOUSES
1930 JUN 4 PM 12 12

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK
1930 JUN 6 PM 3

DEPARTMENT OF COMMERCE JUN 6 1930 APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 17th DISTRICT.

Portland, Oregon (City) May 28, 1930 (Date), 19

COMMISSIONER OF LIGHTHOUSES:

DEPARTMENT OF COMMERCE JUN 11 1930 APPOINTMENT DIVISION

Action recommended, Transfer and decrease in pay (Request)

Name, Roy Jacobsen

Position, Additional Keeper *

Location, 17th Lighthouse District

Effective, June 15, 1930

Legal residence, Washington

Proposed salary, $1320 P.A.

Proposed range $1320-$1620 P A

Appropriation, Salaries, Keepers

~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Assistant Keeper

Location, Desdemona Sands Light Station

Former salary, $1500 P A

Former range, $1500-1800 P A

Rank on eligible list, -

Rating, -

Percentage, -

, Other eligibles considered: -

1200 yr. - Temp.
Lawrence Mahlen - (LT. #427) - Bu.

Previous incumbent, ~~Position Vacant~~

Services terminated, -

Reason, -

* This vacancy has existed approx. 10 years. A sheet was submitted in 1928 for this vacancy giving range as above. (Heremith)

Members of family in Government service, -

Date of birth, April 15, 1898

Remarks: Section 2 of Civil Service Rule 1, relative to political or religious opinions or affiliations, will not be violated by the action recommended. This transfer is being made at his own request.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

6-6-30

R. R. Tinkham
Superintendent of Lighthouses

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUN 5 - 1930 JUN 12 1930 DEPARTMENT OF COMMERCE

Submitted to the Secretary of Commerce, approved.

Action O.K.
Chief Clerk

C. P. Harman
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

April 10, 1930.

Mr. Roy Jacobsen,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective April 15, 1930, or entrance on duty (change of station).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

APR 15 1930

F. A. DELONG

Acting Chief of Appointment Division.

From: $1320 per annum.

To: $1500 per annum

Service and grade:

Appropriation (unit): Field.

CARDED

M

17

APPOINTMENT DIVISION ENTERED APR 26 1930 2651 ON JOURNAL DEPARTMENT OF COMMERCE

GOVERNMENT PRINTING OFFICE 11—9061

Form 73 F CAK:ABL

LIGHTHOUSES 1930 APR 8 AM 11 55

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE APR 10 1930 APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 17th DISTRICT,

Portland (City) Oregon April 2 (Date), 1930

COMMISSIONER OF LIGHTHOUSES:

DEPARTMENT OF COMMERCE APR 14 1930 APPOINTMENT DIVISION

Action recommended, Transfer and increase of pay — Legal residence, Washington

Name, Roy Jacobsen — Proposed salary, $1500 per annum

Position, Keeper (Assistant) — Proposed range, $1500-$1800 per annum

Location, Desdemona Sands Light Station — Appropriation, Salaries, Keepers

Effective, April 15, 1930 — [1] ~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Former position, Keeper, (3rd Assistant) — Former salary, $1320 per annum

Location, Destruction Island Light Station — Former range, $1320-$1620 per annum

Rank on eligible list, - **Rating,** - **Percentage,** - , Other eligibles considered:-

Previous incumbent, Gilbert H. Fulkerson - 1500 (LT. #372) — Services to be terminated, on or about April 15, 1930

Reason, Transferred Point No Point Light Station - Pending

Members of family in Government service, None

Date of birth, April 15, 1898

Remarks: See Forms 73 of this date recommending transfers of G. H. Fulkerson and F. M. Christner.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19----

For and in the absence of the Superintendent
E. C. MERRILL
Asst. Supt., 17th Lighthouse District

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

Chief Clerk

APPOINTMENT DIVISION APR 8 - 1930 NECESSARY ACTION TAKEN APR 15 1930 DEPARTMENT OF COMMERCE

Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

1-2314

PERSONNEL CLASSIFICATION BOARD FORM [redacted] FIELD QUESTIONNAIRE
(To be filled out in accordance with t[redacted]uctions given in P. C. B. Forms Nos. 15 [redacted] 16)

Bureau No. [redacted] 376 Sheet No. 17(b)-34

Space reserved for the use of the Board

1. Jacobsen, Roy — (Surname) (Given name) (Initial)
Vac 7/1/32 Amdenstock, RE

2. Department: Commerce
3. Bureau: Lighthouse
4. Field service: Lighthouse Service
5. (a) Field station: Destruction Island Light Station
(b) Subdivision: 17th Lighthouse District.
(c) City or town: Astoria, (near) State: Oregon

6. Pay roll title: Light Keeper
7. Customary office title: Third Assistant Keeper
8. Present administrative allocation: $1560.00 p.a.
9. Present gross rate of pay: $240.00 p.m.
10. Deduction for allowances: $1320.00 p.a.
11. Net rate paid in cash: $

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☒ House ☐ Room
☐ Furnished ☐ Heat ☒ Fuel ☐ Uniform Meals per day: ☐ 1 ☐ 2 ☐ 3
☒ Unfurnished ☒ Light ☐ Laundry ☐ Subsistence or rations in kind

13. Describe any other allowance, privilege, or perquisite of value: Free medical treatment Pub. Health Serv. estimated annual value, $100 retirement under Lt. Service retirement law.

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost: Uniforms $40.00
Is required during day for upkeep of station.

15. (a) Regular hours of work: From [redacted] m. to [redacted] m. (b) How many hours per week excluding unusual or irregular overtime work? 56
Summer 56 Winter 56 (c) If not a full time and all-the-year-round position, state number of hours per day [redacted];
number of days per {week / month / year} [redacted] (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty: Alternates with other Keepers at night.

16. (a) Rate of pay for overtime: No overtime (b) Amount of overtime pay in last 12 months: None.

17. (a) Does the employee in any way direct or supervise other employees? No. (b) If so, in what way? (See Form 16 before answering) [redacted]
(c) How many? [redacted]

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

[redacted]

7/1/33
Trans to Temp add'l pos.

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes. (b) If so, in what way? (See Form 16 before answering.)
Follows orders of the Keeper, or 1st Asst. Keeper, in the absence of the Keeper, but executes details of his work virtually on his own responsibility.

20. What is the name, official position, and sheet number of the employee's immediate superior? Frank W. Dorrance, 2nd Asst. Keeper. Sheet No. 17(b)-33

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	3	4	5	6	7	X	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	(Kind)

Other education (describe): —

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent? Lighthouse service in 13th Lighthouse District

most of your time, explain in detail how you spend your time, and indicate what proportion of your time you devote to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS on P. C. B. Form No. 15.

Percentage of working time

Light Watch.

Light watch is from sun-set till mid-night and from mid-night till sun-rise. On going on watch, note the correct time of sun-set by time table in watch room. Then proceed to the top side where there is an oil tank and air tank located on the left side of the stairway fastened to the side of the tower. Turn on air from air tank into oil feed tank then open the main feed line valve from feed tank to the feed line that runs to the light. Then proceed to the clock room and sign the chart that is to be inserted in the recording chart one half hour before sun-set. On removing chart from clock wind up same and see that pens have suffisient ink to run the twentyfour hours. Turn on switches and test out the bell that is fastened in connection with the governor of the clock work and see that it rings properly. Insert the new chart to the proper time then sign chart just removed and file away. Then proceed to the light, turn on oil and see that oil runs through freely. After testing oil feed lines shut off same and place alcohol torch in position to heat up tube which takes about fifteen minutes. Then turn on oil enough to allow a little to pass through so as to see that the tube is clear then light torch and heat for about fifteen minutes. While tube is heating, go to the clock room and prepare to wind up weight by adjusting lock which secures weight untill the

70 Hr. Per Month.

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

Roy Jacobsen
(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same subject matter and use the same language and expressions, indicate your concurrence in the employee's statement and utilize the rest of the space below by giving further and broader information regarding the position, such as the kind and degree of responsibility involved, the ultimate purpose of the work, its place in your organization, its working conditions, etc. If more space is needed, attach a separate sheet. See instructions in Form No. 16.

He assists in the care and operation of the light, fog signal, landing derrick, tramway, two oil houses, three outside steel oil tanks, concrete water tank, pumping plant, two frame dwellings, barn, walks and grounds.
The light is incandescent oil vapor in a 1st-order revolving lense actuated by clock-work mechanism.
The fog signal is an air siren with usual mechanism, including duplicate installations of oil engines and air compressors.
The standing of watch and operation and care of fog signal requires 60% of Keeper's working time. Remainder of time is spent in painting, scaling and general repair work

26. How long have the employee's duties been substantially as described above? About 3 months.

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

Sept. 15, 1928 — Carl F. Gamble — Asst. Lighthouse Engineer
(Date) (Signature of Preparing Officer) (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $1440.00 to $1740.00.

Sept. 21, 1928 — ROBERT WARRACK — Superintendent of Lighthouses
(Date) (Signature of head of field office or station) (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ 1320, to $ 1620

SEP 25 1928, 1928 — H. R. BOWERMAN — Acting Commissioner of Lighthouses
(Date) (Signature of head of bureau or his representative) (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

lens is ready to start revolving. Then wind up weight and go back to the light and crack open feed valve so as to allow oil to pass through slow at first in order not to cool tube off. Then as the vapor forms at the bottom of the mantle, hold lighted match and ignite same. Then open feed valve slowly until no flame appears around the mantle. Adjust air valve by turning up as far as it will go then turn back to where the mantle appears the brightest and let set. Remove alcohol torch and swing bunsen in proper position then fill alcohol torch for next watch. At sun-set remove curtain from lens and hang in proper place. Then remove lock on weight and throw in clutch and start lens by hand until it is engaged into clutch. After lens adjusts itself to the speed allowed by the weight, time same with stop watch to determine proper characteristic of light. If lens is running too fast or too slow, same can be adjusted by opening door of governor and allow air to strike blades and if this is not satisfactory add or take off weights as the case may be. Time with stop watch with each adjustment until lens is running at proper speed. Then turn on switches to emergency bell which will ring in case lens stops . Pump up pressure in air tank by hand air pump to required amount of pressure and see that air leaks or oil leaks appear around tank connections. Stand remainder of watch in signal house where weather conditions can easily be noted for fog. About every hour a trip is made to the top of the tower to note the condition of the light. At mid-night, rewind weight and pump up air in air tank. Write up the log for the watch then change recording chart in signal house. Recording chart in signal house is changed every night at mid-night. Then call relief watch.

Coming on watch at mid-night.

Obtain information regarding light and weather conditions from man of the previous watch. Make the rounds each hour the same as during the evening watch to see that everything is okey. In case of stormy weather man on watch looks out for all property on the reservation. At sun-rise take lens out of gear and extinguish light by turning off feed valve at light. Place curtain over lens and pull down shades around plate glass. Shut off feed valve at tank and air valves on air tank. Open filling cap and fill same with kerosene filter tank to proper level. Note number of gills required to fill and make notations of same in notebook provided for that purpose. Then replace filling cap and pump air to proper pressure. Then check over and see that everything is in immediate readiness for the watch at sun-set. Then sign log for the watch.

70 Hr per month

Fog Watch.

In addition to light watch, which is during the night only, man on watch is standing by for fog watch. Fog watch may be any time during day or night. Look into the wind for rising fog. If fog is noted five miles off shore, fog engine is immediately started. There are two fog engines. When starting fog engine, use the one that was not run last. Heat torch and apply to igniter ball and heat for a period of fifteen to twenty minutes. Oil all bearings and see that all force feed lubricaters are full. Close drain cocks, open up feed valve to engine, turn on circulating water to cylinder head and air compressor and note that air pump in water cistern are working properly. Turn engine so tram mark on fly wheel is in correct position to allow oil in lubricater to oil piston pins before starting. It is oiled automatically after engine is running. Then turn engine to starting position and open up main air valve from air tank to horn. Open up main discharge valve from air compressor to air tank. Open up air to air starter. Prime engine by primer and turn over engine by air starter. When engine is

90 Hr per month

running properly, put in clutch that drives cam shaft that trips the horn valve. After igniter ball becomes white hot, turn on water to mix with oil feed. Regulate same by noting when igniter ball becomes a dull red. Allow pressure in air tank to drop to required air pressure that horn is set to. Open governor on air compressor, close release valve on air compressor, shut off torch, shut off air to air starter and note that force feed oil lubricator and oil lines to bearings are free of dirt. Feel occasionally all bearings until they adjust themselves to their running heat. Oil all bearings by hand that are not oiled otherwise. At proper intervals, all hand oiled bearings are oiled in order to maintain maximum efficiency of the engine. Check governor to see that it is set to keep air checked at proper pressure. When fog has lifted, always look into the wind to make sure that it is going to be clear long enough to warrant shutting down engine. In shutting down, release clutch to drive shaft that operates horn valve. Shut off governor and allow pressure to rise in air tank to its capacity. When this pressure is reached open release valve on air compressor and shut off feed on all lubricaters and circulating water valves. Fill all lubricaters and prepare engine for immediate starting. Wipe same free of all oil and keep engine in clean shape while running. Drain about two gallons of water from cylinder head and open oil drain cock to crank base. Make notations of time engine was started and shut down in note book for that purpose. Mark down all oil used and taken from oil house for signal engines.

Watches are as follows.

Mid-night till sun-rise. Sun-rise till twelve noon. Twelve noon till sun-set. Sun-set till mid-night. Aside from regualr watches, all keepers are subject to call for duty at any time.

80 Hr Per Month — Field duties.

Field duties may consist of any work that needs to be done about the station under the supervision of the keeper.

24 Hr Per Month — Field day.

Each man has to see that his own private quarters are kept in clean shape, and the day of Saturday is set aside for that purpose.

20 Hr Per Month — Admittance to Light Houses.

Visitors hours are from nine am till one hour before sun-set. In showing visitors through, see that they familarize themselves with rules and regulations regarding visitors. These rules are posted in conspicuous places about the premises. Explain and answer all questions in a polite and courteous manner. Allow now person under the influence of intoxicating liquor or drugs about the premises.

8 Hr Per Month — Annual Supplies.

The handling of supplies is under the supervision of the keeper.

Item 25 Cont'd. to station buildings and equipment. The light tower is 80 feet high, of brick with cast iron casing. This station is isolated, being situated on an island off the Washington coast.

Standard Form No. 17
Approved by the President, March 26, 1926

CHIEF CLERK
1928 NOV 21 AM 10 47
DEPARTMENT OF COMMERCE
NOV 21 1928
APPOINTMENT DIVISION

REPORT ON PROBATIONARY APPOINTEE

This report to be made at expiration of fifth month of service. In cases where the probationary period comprises one year, this report is to be made at the expiration of the tenth month of service.

If service has been unsatisfactory, recommendation for discontinuance under the provisions of paragraph (c) of section 1 of Civil Service Rule VII should be forwarded immediately to the Department. A full statement of reasons should be set forth under "Remarks."

DEPARTMENT OF COMMERCE
(Department)

17th Lighthouse District
(Bureau or office)

Portland, Oreg., November 15, 1928
(Place and date)

To Commissioner of Lighthouses, Washington D C
(Head of department or establishment)

The probationary period of the person named below expires at the close of business on December 11, , 1928.

The conduct and capacity of this employee have been satisfactory during the probationary period, and (he) ~~(she)~~ is considered qualified for absolute appointment.

Name Roy Jacobsen

Position Keeper, (3rd Assistant) Lighthouse Service

Salary $132.00 per annum

Appropriation Salaries, Keepers Lighthouses

Station Destruction Island Light Station

Date of entrance on duty June 12, 1928

Remarks:

For and in the absence of the Superintendent

E. Merrill
(Signature of immediate superior)
Assistant Superintendent

Submitted:

C. P. Kammann
Acting Commissioner of Lighthouses
(Head of bureau or office)

GOVERNMENT PRINTING OFFICE 10—1732

Standard Form No. 13
Approved by the President
2-26-26—Revised 1-10-28

ABSTRACT OF OFFICIAL RECORD OF U. S. GOVERNMENT EMPLOYEE

(For the use of the department to which the employee has been transferred)

INSTRUCTIONS

1. The act, approved February 14, 1922, prescribes that "each executive department, and each independent establishment of the Government not within the jurisdiction of any executive department, shall establish and maintain such record as will enable it to determine the amount deducted within each fiscal year from the basic salary, pay, or compensation of each employee within its jurisdiction to whom this act applies. When such employee is transferred from one office to another a certified abstract of his official record shall be transmitted to the office to which the transfer is made."

2. A complete official record in the Federal service of the employee named should be set forth on this abstract. If an employee is transferred to another department, an abstract will be prepared in duplicate, showing his appointment in the department from which transferred and all changes of grade or compensation while therein. The original, properly executed, will be transmitted to the department to which transferred, the duplicate to be retained in his personal file. Should such employee be again transferred the second department will prepare an abstract setting forth the data contained in that received by it, with the addition of his record while in the second department, such abstract to be transmitted to the department to which he is transferred, a duplicate being retained.
In the case of a reinstatement, the department in which the employee is reinstated should apply to the establishment in which the former service was rendered for an abstract of record in the case. Statements of employees must not be accepted unless verified from official records.

3. In Table II show the amount deducted for the retirement fund during each **fiscal year**, or part of **fiscal year**, the employee was in your service.

4. This certificate must be signed and countersigned (if necessary) by an official recognized by the Bureau of Pensions as authorized to sign certificate of administrative officer on application for refunds.

5. In the case service was per diem and continuous through the calendar year, so state; if intermittent, give dates of beginning and ending of actual employment, with the number of days served.

bmv

NAME: Jacobsen, Mr. Roy (or Roy Jacobson) — April 14, 1898.
(Surname first, Mr., Miss, or Mrs.) (Date of birth)

War Department,
(Department and office in which last service was had. See Paragraph 2 of Instructions)

Washington, D. C., — November 10, 1928.
(Place) (Date)

I. SERVICE RECORD

ESTABLISHMENT (a)	ACTION (b)	POSITION (Pay-roll title)	RATE OF PAY (c)	DATE EFFECTIVE
Engineer Dept. at Large, Seattle, Washington	Appointed	Laborer(unclass.)	$75 p.m.	6/29/25
do	Discharged	do	do	7/11/25
do	Temporary	Fireman	85 p.m.	7/12/25
do	Dropped	"	do	9/30/25
do	PA	Oiler	do	10/1/25
do	L.W.O.P.	"	do	11/10/25
Engineer Dept. at Large, San Francisco, California	Returned from non-pay status and trans.	Fireman	do	11/11/25
do	Pro.	"	120 p.m.	7/1/26
do	L.W.O.P.	"	do	7/11/26
do	Rem. R.	"	do	7/11/27

glt 11/14/28

10—1831

(a) Place the name of department, bureau, or office in which the service was performed.

(b) Indicate the nature of the action according to the following key abbreviations: PA, probational appointment; Exc., excepted from examination; E. O., Executive order; Rein., reinstatement; Trans., transfer; Pro., promotion; Red., reduction; Res., resignation; Rem. C., removed for cause; Rem. R., removed, reduction of force; L. W. O. P., leave without pay for periods of one month or more.

(c) Under rate of pay, do not include bonuses, allowances, overtime pay, or compensation given in addition to basic pay of positions as fixed by law or regulation.

II. STATEMENT OF DEDUCTIONS FOR RETIREMENT FUND—BY FISCAL YEARS

(See Instructions No. 3)

BEGINNING—			ENDING—			DEDUCTIONS		BEGINNING—			ENDING—			DEDUCTIONS	
Month	Day	Year	Month	Day	Year	Dollars	Cents	Month	Day	Year	Month	Day	Year	Dollars	Cents
10	1	1925	6	30	1926	19	13								
7	1	1926	7	11	1926	1	54								

Do records show employee has made application for refund of any portion of amount shown above? No.
(Yes or No)

If the records show that refund of the above deductions has been made in whole or in part, state the amount or amounts, and period or periods covered and give claim number. (If none, so state) None.

State leaves of absence in current calendar year: annual ____; sick ____; without pay ____

State any leave of absence in excess of six months in the aggregate in any calendar year: None.

The foregoing is a complete abstract of the official record on file in this office showing all Federal service to date of the employee named herein.

John C. Scofield
(Signature)

Assistant and Chief Clerk.
(Official title)

Countersigned ____, 19____

(Signature)

(Official title)

Furnished to:
The Chief of the Appointment Division,
Department of Commerce,
Washington, D. C.

10—1831 U. S. GOVERNMENT PRINTING OFFICE: 1926

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

August 28, 1928.

Assistant and Chief Clerk,
War Department,
Washington, D. C.

Sir:

It is requested that an Abstract of Official Record, in duplicate, be furnished as promptly as convenient in the case of Roy Jacobsen, who claims service in the U. S. Engineers, Seattle, Washington, from October 1, 1925 to July 11,1926. Second request.

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

H

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. Roy Jacobsen,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1200

To: $1320

11—9564

C

APPOINTMENT DIVISION
JUL 8 1928
DEPARTMENT OF COMMERCE

CARDED

Standard Form No. 8
(Approved by the President, May 22, 1925)

OFFICE OF SUPERINTENDENT
Portland, JUN 13 1928
17th LIGHT-HOUSE DISTRICT

OATH OF OFFICE

Prescribed by Section 1757, Revised Statutes of the United States

COMMERCE
(Department or Establishment)

Office, Superintendent 17th Light-house District, Portland, Oreg.
(Bureau or Office)

I, Roy Jacobsen (Name in full, printed or typed), do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So HELP ME GOD.

Roy Jacobsen
(Signature of Appointee)

Subscribed and sworn to before me this 12th day of June, A. D. 1928

at Tongue Point U. S. Depot Oregon
(City or place) (State)

[SEAL]

O. Eriksen
Master P.H.S.

CARDED

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

Position to which appointed Third Assistant Keeper, Destruction Island Light Station, Wash.

Date of entrance on duty June 12 1928

U. S. REPORT DATE ENTERED

GOVERNMENT PRINTING OFFICE 10—1689

W (E)

Copy

CHIEF CLERK
1928 JUN 21 AM 10 35

DEPARTMENT OF COMMERCE
JUN 21 1928
APPOINTMENT DIVISION

File P

June 13, 1928.

Mr. Roy Jacobsen,
3rd Assistant Keeper,
Destruction Island Light Station.
(Through the Keeper)
c/o Master, Tender ROSE, Seattle, Wash.

1. In order that the records may be accurately established in regard to your age, will you please furnish this office, as soon as practicable, the exact date of your birth.

2. The date, as given in your examination paper, is April 14, 1898, while on your Declaratinn of Appointee and Personal History Sheet, you give the date as April 15, 1898.

(Sgd.) Robert Warrack
Superintendent of Lighthouses.

- - - - - - - - - - - - -

Inclo.
Copy for Commissioner of Lighthouses, Washington, D. C. Mr. Jacobsen's Declaration of Appointee and Personal History Sheet, will be forwarded as soon as the information requested above has been received from him. Oath of Office in the case of Mr. Jacobsen, inclosed herewith.

(Sgd.) R. Warrack
Superintendent of Lighthouses.

Bureau of Lighthouses, Washington
JUN 20 1928

Inclosure
Submitted to Secretary of Commerce for his information

H. B. Bowerman

Acting Commissioner of Lighthouses.

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

Assistant and Chief Clerk,
War Department,
Washington, D. C.

July 10, 1928 .

Sir:

It is requested that an Abstract of Official Record, in duplicate, be furnished as promptly as convenient in the case of Roy Jacobsen, who claims service in the U. S. Engineers, Seattle, Washington, from October 1, 1925, to July 11, 1926,

Respectfully,

EDW. J. GARDNER.

Chief of Appointment Division.

DR

LIGHTHOUSES
1928 JUL 5 AM 9 21

STANDARD FORM No. 6
(Approved by the President March 28, 1924)

PERSONAL HISTORY

(Statement to be prepared by appointee in his own handwriting)

OFFICE OF SUPERINTENDENT
Portland, CHIEF CLERK Oregon
JUN 13 1928
17th LIGHT-HOUSE DISTRICT
1928 JUL 5 AM 11 05
DEPARTMENT OF COMMERCE
JUL 5 1928
APPOINTMENT DIVISION

Bureau, division, or office 17th Lighthouse District

1. Name in full Roy Jacobsen Jr. (All names in full)
2. Legal (voting) residence Washington 3rd Grays Harbor Westport (State and Congressional District) (County) (City or town)
3. Where born? Oregon Hammond When born? April 15. 1898 (State or foreign country) (City or town) (Date)
4. If foreign, state whether naturalized or alien
5. Indicate sex, marital condition, and race by check, thus: √

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male √	Female	Single √	Married	Divorced	Widowed	White √	Colored

6. A complete record of your past civil service for the United States Government:

BRANCH OF SERVICE AND PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
			Month	Day	Year	Month	Day	Year
War Department U.S. Engineers Seattle Wash.	Oiler	85	October	1.	1925	July	11.	1926

7. Military and naval record. If any, check (√) to indicate branch and other information and give dates of enlistment and discharge:

CARDED

None	Army	Navy	Marine Corps	Coast Guard	War Veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ____ Discharged ____ Enlisted ____ Discharged ____

Organization ____ Organization ____

8. EDUCATION (Circle number of years)

Common school							High school				College				Degrees, if any
1	2	3	4	5	6	7	1	2	3	4	1	2	3	4	

9. State special qualifications Completed coarse in Auto trade School.

10. Name, relationship, and address of person to be notified in case of emergency:

Charles Jacobsen (Name) Father (Relationship)

308 Olympic Place Seattle Washington (Post office address)

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Roy Jacobsen Jr.
(Name as usually written and which will be used as official signature)

June 12 1928 (Date)

Present address 308 olympic Place Seattle Washington

10—1659 GOVERNMENT PRINTING OFFICE

Present official address: Grays Harbor ~~County~~, Light Station Westport, Wash.

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 2, 1928.

Mr. Roy Jacobsen,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of One Thousand Two Hundred dollars per annum

effective May 31, 1928, or entrance on duty.

Nature of appointment: Probationary.

Civil Service authority: Secretary, Eleventh Civil Service District.

CARDED

Classification allocation:

By direction of the Secretary:

Respectfully,

JUN - 7 1928

EDW. J. GARDNER,

C
17

Acting Chief of Appointment Division.

GOVERNMENT PRINTING OFFICE

Appropriation (unit): Field.

Vice: Frank W. Dorrance.

Legal Residence: Washington.

APPOINTMENT DIVISION
JUN 9 1928
DEPARTMENT OF COMMERCE
1919

11-8657

Form 73 DSB

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES 1928 MAY 31 AM 9 24

CHIEF CLERK 1928 JUN 1 PM 3 51

DEPARTMENT OF COMMERCE JUN 2 1928 APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE JUN 6 1928 APPOINTMENTS DIVISION

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 17th DISTRICT.

Portland, Oreg., May 24, 1928
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment — **Legal residence,** Washington

Name, Roy Jacobsen — Proposed salary, $1200.00 per annum

Position, Keeper (3d Assistant) Lighthouse Service — Proposed range, $1200 - 1560

Location, Destruction Island Light Station, Wash. — Appropriation, ~~Salaries, K. L. H.~~

Effective, May 31, 1928 — [1] ~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Former position, New appointee — Former salary, -

Location, - — Former range, -

Rank on eligible list, 3 — Rating, 89.5 Asst. Keeper — Percentage, 89.5 — Other eligibles considered:
Albert S.Fry D
John A.Jacobson D

Previous incumbent, Frank W. Dorrance — Services terminated, May 6, 1928
$1200.00 per annum Range $1200 - 1560
Reason, Promotion to 2d Asst. Keeper, Destruction Island Light Station.

APPOINTMENT DIVISION NECESSARY ACTION JUN 7 1928 DEPARTMENT OF COMMERCE

Members of family in Government service, None

Date of birth, April 14, 1898

Remarks: Mr. Jacobsen has passed a satisfactory physical examination. This nominee ~~He has had~~ previously served as laborer at Grays Harbor Light Station during the absence of the regular employee on leave or on account of vacancies as follows: Dec. 10 - 31, 1926, 21 days; January, February, March, April, and May, 1927, 5 months; June 1 - 19, 1927, 19 days. It is necessary for the saving of life and property to place him on duty as recommended above. Family quarters are provided at this station.

Selection regular, ~~subject to the action of the U. S. Civil Service Commission,~~ MAY 25 1928, 19---

Selection regular for Probational Appointment

C. W. Paine
Secretary, Civil Service District.

Robert Hearnack
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

MAY 31 1928

Submitted to the Secretary of Commerce, approved.

Action O. K.

Acting Chief Clerk

H. B. Bowerman
H. B. BOWERMAN
Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

COPY

TSG:DSB

LIGHTHOUSES

1928 MAY 31 AM 9 24

Inclo.

May 22, 1928

Mr. Roy Jacobson,
Westport, Wash.

Dear Sir:

1. Referring to your reply to the Superintendent's inquiry of May 7, 1928, in which you state that you will accept, if offered, appointment to the position of 3rd Assistant Keeper, Destruction Island Light Station, Wash.:

2. This office has decided to recommend you for appointment to the position in case you pass successfully a physical examination to be made by a Medical Officer of the Government, as required by regulations. You are therefore requested to deliver the inclosed form (No. 206) to the Medical Officer in Charge, U.S.Public Health Service, Relief Station No. 255, No. 720 Becker Building, Aberdeen, Wash., who will make the necessary physical examination.

3. Before delivering the form to the Medical Officer, you are requested to fill out the blank spaces, giving your height, in feet and inches, your weight in pounds, the color of your hair and of your eyes, and any other distinguishing marks, etc., as provided for on the form. You are also requested to get the Keeper or an Assistant Keeper at Grays Harbor to witness your signature to the blank, before reporting to the Medical Officer.

4. The Civil Service Act provides that whenever there are already two or more members of a family in the public service in the grades covered by that act, no other members of such family shall be eligible to appointment to any of said grades. Please state whether there are already two members of your family living at 308 Olympia Place, who are employed in the public service. Also state whether those members of your family who live at 310 Olympia Place consolidate their home or fireside with those members living at 308 Olympia Place, or whether those living at 308 and those living at 310 have distinct homes and do not share with each other the expense of running said homes.

5. It will be necessary for you to pay for any expense incurred in going to and from Aberdeen for the physical examination, but the examination will be made without expense to you. This office will take no further action in the matter until the receipt from the Medical Officer of a report giving the result of your medical examination, and also receipt from you of a report in regard to members of your family as referred to above. It can then be determined whether you will be eligible for appointment.

Respectfully,

Superintendent of Lighthouse

LIGHTHOUSES
1928 MAY 31 AM 9 24

OFFICE OF SUPERINTENDENT
MAY 24 1928
17th LIGHT-HOUSE DISTRICT
Portland, Oregon.

Westport, Washington
May 24, 1928

Superintendent of Lighthouses
Portland,
Oregon

Dear Sir:

Regarding the questions asked in paragraph 4 as to members of my family now in the civil service living at 308 - 310 Olympic Place.

I wish to state that there is no other member of the civil service now living at 308 Olympic Place. C. L. Hagen, Master of Tender Heather is living at 310 Olympic Place has a distinct home and does not share with any others of running said home; in other words he is entirely separate from 308 Olympic Place and has his own home all to himself.

Respectfully,

Roy Jacobson

Form 206 FILE No. 8

RECORD OF PHYSICAL EXAMINATION OF LIGHT KEEPER OR ASSISTANT LIGHT KEEPER

IN CONNECTION WITH MEDICAL RELIEF BY THE PUBLIC HEALTH SERVICE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 17th DISTRICT,

PLACE, Portland, Oregon

DATE, May 22, 1928

To the MEDICAL OFFICER IN CHARGE,
U. S. Public Health Service, Relief Station No. 255,
720 Becker Bldg.,
Aberdeen, Wash.

SIR:

Please examine Mr. Roy Jacobson

nativity, Hammond, Oreg.; age, 30; height, 5 feet, 7 1/2 inches;

weight, 160 pounds; color of hair, light; color of eyes, Blue

distinguishing marks,

as to eyesight, hearing, and physical condition.

When the examination has been completed the findings should be recorded on this blank and the blank returned to the applicant.

Respectfully,

Robert Marrack

Lighthouse ~~Inspector~~ Supt.

(Signature of applicant:) (Sgd) Roy Jacobson
Mr. Jacobson, sign here

(To be signed in the presence of the officer issuing this blank or witnessed by a designated employee of the Lighthouse Service.) (Sgd) J. Wilson
Keeper, Grays Harbor Light Station

U. S. PUBLIC HEALTH SERVICE

PLACE, Aberdeen, Wash.

DATE, May 23, 1928

To LIGHTHOUSE INSPECTOR,

SIR: This certifies that I have this day examined the eyesight, hearing, and physical condition of Roy Jacobson, and find him physically {~~disqualified~~ qualified} in accordance with rules approved by the Secretary of the Treasury and the Secretary of Commerce, respecting the treatment by the Public Health Service of light keepers and assistant light keepers of the Lighthouse Service pursuant to the Act of Congress approved August 28, 1916.

He is disqualified for the reasons shown on page 3.

(Sgd) J. B. Kinne

A. A. *Surgeon, U. S. Public Health Service.*

* If qualified, strike out the word "disqualified" and the paragraph following.

11—5999

REPORT OF PHYSICAL EXAMINATION

U. S. PUBLIC HEALTH SERVICE

PLACE, Aberdeen, Wn.

DATE, May 23, 1928

Name of applicant, Roy Jacobson

Eyes: Color, Blue; exophthalmus, None

chronic inflammation, None; other abnormality, None

Eyelids: Ptosis, No; condition of conjunctiva on eversion, Normal

other conditions, Normal

Eyesight:

Vision of right eye, without glasses 20/20; with glasses,

Vision of left eye, without glasses, 20/20; with glasses,

Is applicant partially or wholly color-blind? No

If color-blind, state which color he confuses None

Were candidate's eyes tested with lantern, woolen skeins, or both? Woolen skeins

Ears:

Abnormalities, None; shape, Normal

Position, Normal; condition of drums Normal

Evidence of mastoid disease, None

Hearing: (When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard: Right ear, 20 feet; left ear, 20 feet.

Distance whispered speech can be heard: Right ear, 5 feet; left ear, 5 feet.

Lungs: Normal

Heart: Normal

Defects noted which, in the opinion of the medical examiner, will not materially interfere with the discharge of the duties of light keeper or assistant light keeper:

11—6999