'26 MAR 24 PM12:16:02

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 03/20/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Jarvis, Andrew, J.		1869 VA

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1950 VA

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (MD/VA)		
From: 1903	To: 1933	
(Agency & Location) Soundex = J612		
From:	To:	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-000717 9242

Attendant Signature:

CMRS Search Request Number(s): Submitted to An. search 3/24/26 sfor

Remarks: ⊗ See case notes 3/27/26 JH

'26 APR 13 AM 9:10:42

SCREENING NOTES

☒ Reviewed and Nothing Removed JH ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

Form W-2b
U. S. Treasury Department
Internal Revenue Service

WITHHOLDING STATEMENT—1950
Wages Paid and Income Tax Withheld

COPY COPY

EMPLOYEE TO WHOM PAID (Print name, full address, and Social Security Number)

ANDREW J. JARVIS, KEEPER, RETIRED, DECEASED
405 OAK GROVE ROAD
NORFOLK 5, VIRGINIA

Total wages (before pay-roll deductions) paid in 1950	Federal income tax withheld, if any
$ 1,461.46	$ NONE

EMPLOYER BY WHOM PAID (Name, address, and Social Security Identification Number)

H. W. MEANS, CPCLK, USCG
AUTHORIZED CERTIFYING OFFICER
U. S. COAST GUARD HEADQUARTERS
WASHINGTON 25, D. C.

U. S. GOVERNMENT PRINTING OFFICE

OFFICE

Form W-2b
U. S. Treasury Department
Internal Revenue Service

WITHHOLDING STATEMENT—1949
Wages Paid and Income Tax Withheld

COPY

EMPLOYEE TO WHOM PAID (Print name, full address, and Social Security Number)

ANDREW J JARVIS, KPR
405 OAK GROVE ROAD
NORFOLK VA

Total wages (before pay-roll deductions) paid in 1949	Federal income tax withheld, if any
$ 1284.72	$ None

EMPLOYER BY WHOM PAID (Name, address, and Social Security Identification Number)

E. F. LOWRIE, LTJG, USCG
AUTHORIZED CERTIFYING OFFICER
U. S. COAST GUARD HEADQUARTERS
WASHINGTON 25, D. C.

16—56151-1 ☆ U. S. GOVERNMENT PRINTING OFFICE

Form W-2b
(Revised July 1948)
U. S. Treasury Department
Internal Revenue Service

WITHHOLDING STATEMENT—1948
Wages Paid and Income Tax Withheld

COPY

EMPLOYEE TO WHOM PAID (Print name, full address, and Social Security Number)

ANDREW J JARVIS, KPR
% E H JARVIS 405 OAK GROVE RD
NORFOLK 5 VA

Total wages (before pay-roll deductions) paid in 1948	Federal income tax withheld, if any
$ 1,224.72	$ 6.40

EMPLOYER BY WHOM PAID (Name, address, and Social Security Identification Number)

M. C. REDFORD, PAY CLERK, USCG
AUTHORIZED CERTIFYING OFFICER
U S COAST GUARD HEADQUARTERS
WASHINGTON 25, D. C.

c6—16—53435-2 U. S GOVERNMENT PRINTING OFFICE

16—41134-1 U. S. GOVERNMENT PRINTING OFFICE

Form W-2b
U. S. Treasury Department
Internal Revenue Service

WITHHOLDING STATEMENT—1947
Wages Paid and Income Tax Withheld

COPY

EMPLOYEE TO WHOM PAID (Print name, full address, and Soc. Sec. No.)

ANDREW J JARVIS KPR
% E H JARVIS 405 OAK GROVE RD
NORFOLK 5 VA

Total wages (before pay-roll deductions) paid in 1947	Federal income tax withheld, if any
$ 1224.72	$ 19.20

EMPLOYER BY WHOM PAID (Name, address, and S. S. identification No.)

M. C. REDFORD, PAY CLERK, USCG
AUTHORIZED CERTIFYING OFFICER
U S COAST GUARD HEADQUARTERS
WASHINGTON 25, D. C.

o6—16—48955-1 U. S. GOVERNMENT PRINTING OFFICE

Form W-2b
(Revised June 1945)
U. S. Treasury Department
Internal Revenue Service

WITHHOLDING RECEIPT—1945
For Income Tax Withheld on Wages

COPY

EMPLOYEE TO WHOM PAID (Print name, address, and Social Security No.)

ANDREW J JARVIS, KPB RET
435 OAK GROVE RD
NORFOLK 5 VA

Total wages (before pay-roll deductions) paid in 1945	Federal income tax withheld
$ 1,224.72	$ 36.40

EMPLOYER BY WHOM PAID (Name, address, and S. S. identification No.)

ALLOTMENT DISBURSING OFFICER
U S COAST GUARD
WASHINGTON 25 D C

16—49295-2 ★ U. S. GOVERNMENT PRINTING OFFICE

Form W-2b
U. S. Treasury Department
Internal Revenue Service

WITHHOLDING STATEMENT—1946
Wages Paid and Income Tax Withheld

COPY

EMPLOYEE TO WHOM PAID (Print name, address, and Social Security No.)

ANDREW J JARVIS KPR RET
405 OAK GROVE ROAD
NORFOLK 5 VA

Total wages (before pay-roll deductions) paid in 1946	Federal income tax withheld, if any
$ 1,224.72	$ 19.20

EMPLOYER BY WHOM PAID (Name, address, and S. S. identification No.)

R.D FRITZ LIEUT. U.S.C.G.
AUTHORIZED CERTIFYING OFFICER

16—42395-3 U. S. GOVERNMENT PRINTING OFFICE

Form W-2b
U. S. Treasury Department
Internal Revenue Service

WITHHOLDING RECEIPT—1944
For Income Tax Withheld on Wages

COPY

EMPLOYER BY WHOM PAID (Name and address)

ALLOTMENT DISBURSING OFFICER
U. S. COAST GUARD
WASHINGTON 25, D. C.

Total Wages paid during the calendar year 1944	Federal Income Tax withheld
$ 1224.72	$ 20.40

EMPLOYEE TO WHOM PAID (Print full name, address, Social Security No.)

ANDREW J JARVIS, KPR RET
405 OAK GROVE ROAD
NORFOLK 5 VA

16—41134-1 U. S. GOVERNMENT PRINTING OFFICE

Form W-2
U. S. TREASURY DEPARTMENT
INTERNAL REVENUE SERVICE

STATEMENT OF INCOME TAX WITHHELD ON WAGES

By Employer

(EMPLOYEE'S RECEIPT)

Calendar Year 1943

INSTRUCTIONS TO EMPLOYER

Prepare this form in duplicate for each employee from whom a tax has been withheld. Furnish original to employee. Forward duplicate with Return of Income Tax Withheld on Wages, Form W–1, for the fourth quarter of the year (or with the employer's final return, if filed at an earlier date). (See Circular WT.)

INSTRUCTIONS TO EMPLOYEE

This is your receipt for Income Tax (including Victory Tax) withheld. You should keep it for use in preparing your Income and Victory Tax return for 1943, and as evidence of tax withheld.

EMPLOYEE TO WHOM PAID: ANDREW J. JARVIS, KPR RET
405 OAK GROVE ROAD
NORFOLK 5 VA

(Print full name of employee, home address, and social security number, if any. If employee is a married woman, name of husband should also be furnished)

EMPLOYER BY WHOM PAID: U. S. COAST GUARD
WASHINGTON, D.C.

(Name and address of employer)

STATEMENT OF INCOME TAX WITHHELD ON WAGES

Wages paid during the calendar year 1943 ..... $ 1224.72

Amount of income tax withheld ..... $ 27.60

16—34840-1

[OVER]

COMPLETE AND RETURN IMMEDIATELY RETIRED PAY 6-7

Form W-4
(Revised April 1948)
U.S. Treasury Department
Internal Revenue Service

EMPLOYEE'S WITHHOLDING EXEMPTION CERTIFICATE

(Collection of Income Tax at Source on Wages)

Print full name ANDREW J. JARVIS, KEEPER, RETIRED Social Security No. _____

Print home address _____

FILE THIS FORM WITH YOUR EMPLOYER. Otherwise, he is required by law to withhold tax from your wages without exemption.

HOW TO CLAIM YOUR WITHHOLDING EXEMPTIONS

I. If you are SINGLE, write the figure "1" . . . . . _____

II. If you are MARRIED, one exemption is allowed for the husband and one exemption for the wife.

(a) If you claim *both* of these exemptions, write the figure "2"
(b) If you claim *one* of these exemptions, write the figure "1" } 2
(c) If you claim *neither* of these exemptions, write "0"

III. Additional exemptions for age and blindness:

(a) If you *or* your wife will be 65 years of age or older at the end of the year, and you claim this exemption, write the figure "1"; if *both* will be 65 or older, and you claim both of these exemptions, write the figure "2" 2

(b) If you *or* your wife are blind, and you claim this exemption, write the figure "1"; if *both* are blind, and you claim both of these exemptions, write the figure "2" . . . . . _____

IV. If during the year you will provide more than one-half of the support of persons closely related to you, write the number of such dependents. (See instruction 3 on other side.) . . . . . _____

V. Add the number of exemptions which you have claimed above and write the total 4

I CERTIFY that the number of withholding exemptions claimed on this certificate does not exceed the number to which I am entitled.

Dated 5/1, 1948 c9-16—54717-1 (Signature) Andrew J. Jarvis Keeper Retd.

Form W-4 (Rev. 1944)
U. S. Treasury Department
Internal Revenue Service

EMPLOYEE'S WITHHOLDING EXEMPTION CERTIFICATE

(Collection of Income Tax at Source on Wages)

Print full name ANDREW JULIAN JARVIS Jr. Social Security No. NONE - RETIRED LIGHTHOUSE KEEPER

Print home address SYRINGA, VA

FILE THIS FORM WITH YOUR EMPLOYER. Otherwise, he is required by law to withhold tax from your wages without exemption.

HOW TO CLAIM YOUR WITHHOLDING EXEMPTIONS

I. If you are SINGLE, write the figure "1" here . . . . . ——

II. If you are MARRIED, one exemption is allowed for the husband and one exemption for the wife.

(*a*) If you claim *both* of these exemptions, write the figure "2" here 2

(*b*) If you claim *one* of these exemptions, write the figure "1" here . . . . . ——

(*c*) If you claim *neither* of these exemptions, write "0" here . . . . . ——

III. If during the year you will provide more than one-half of the support of persons closely related to you, write the number of such dependents here. (See Instruction 3 on other side.) . . . . . ——

IV. Add the number of exemptions which you have claimed above and write the total here . . . . . 2 ✓

I certify that the number of withholding exemptions claimed on this certificate does not exceed the number to which I am entitled.

Dated 11/16, 194 4 (Signature) Andrew J. Jarvis

FORM W-4
U. S. TREASURY DEPARTMENT
INTERNAL REVENUE SERVICE

EMPLOYEE'S WITHHOLDING EXEMPTION CERTIFICATE

(Collection of Income Tax at Source on Wages)

5

Name Andrew J. Jarvis, KEEPER, RET.
(Print full name)

Address Syringa Va
(Print home address)

Social Security No. ____

I. Check the box in the line below which applies to *you* on the date this form is filled in:

- Married person living with husband or wife but claiming **none** of the personal exemption ..... (1) ☐
- Married person living with husband or wife but claiming **half** of the personal exemption ..... (2) ☐
- Single person (not head of a family) or married person not living with husband or wife (not head of a family) ..... (3) ☐
- Married person living with husband or wife and claiming **all** of the personal exemption (spouse claiming none of the exemption) ..... (4) ☒
- Head of a family (a single person or married person not living with husband or wife who exercises family control and supports closely connected dependent relative(s) in one household) ..... (5) ☐

II. Number of dependents **receiving chief support from you** who are either under 18 years of age or incapable of self support because mentally or physically defective ..... ____

I declare that the entries made herein are a true and complete statement as of the date indicated, pursuant to the Internal Revenue Code and the regulations issued under authority thereof.

Date July 6th 1943, 194____ 16—34596-1 (Signature) Andrew J. Jarvis

PLATE CHANGE

_____,19___

NEW PLATE (X)

CHANGE AS INDICATED: ( )

Name: JARVIS, Andrew J. Kpr.

Rank or Service Number:

Gross Pay: $132.06

Tax Withholding:

Insurance:

$132.06

Net Pay:

Address: 405 Oak Grove Road
Norfolk, Va.

B 3601

436 2892

Form 39A

ak

CERTIFICATE OF SETTLEMENT

GENERAL ACCOUNTING OFFICE

D. O. Vou. No.

PAID BY

PAUL D. BANNING
CDO TREASU..Y DEPT.
COAST GUARD, WASH., D. C.

PAID

APR 26 1951

CERTIFICATE No.

1923435

SYMBOL NO. 386

Paying Officer will please show this CERTIFICATE NUMBER on the check used in payment hereof, and insert the check number in space provided below.

Claim No. 3-562676 WASHINGTON, April 16, 1951 (Date)

E. Wilton Jarvis, as son of Andrew J. Jarvis, deceased,
605 Oak Grove Road,
Norfolk 5, Virginia.

I CERTIFY there is due from the United States to the above-named claimant(s), payable from the appropriation(s) indicated, the sum of—

EIGHT AND 80/100 Dollars ($ 8.80)

on account of retirement pay due Andrew J. Jarvis, deceased, Retired Roll-Lighthouse, (470) United States Coast Guard, Washington, D. C., for the period December 1 to 2, 1950. (Treas. U. S. Coast Guard: FA-1, File 75) (PHS P6-2/16-13)

20X1241 Retired Pay, Coast Guard, 1951

To: Chief Disbursing Officer,
(Assistant Disbursing Officer,
Coast Guard Headquarters).

MEMORANDUM

Copy for Administrative Office

☆ U.S.GOVERNMENT PRINTING OFFICE 1946 719116

Form 39A

ak

CERTIFICATE OF SETTLEMENT

GENERAL ACCOUNTING OFFICE

D. O. Vou. No._____

PAID BY

Claim No. A-562676 WASHINGTON, April 16, 1951 (Date)

CERTIFICATE No. 1928485

Paying Officer will please show this CERTIFICATE NUMBER on the check used in payment hereof, and insert the check number in space provided below,

E. Hilton Jarvis, as son of Andrew J. Jarvis, deceased,
405 Oak Grove Road,
Norfolk 5, Virginia.

I CERTIFY there is due from the United States to the above-named claimant(s), payable from the appropriation(s) indicated, the sum of—

EIGHT AND 80/100 Dollars ($ 8.80)

on account of retirement pay due Andrew J. Jarvis, deceased, Retired Roll-Lighthouse, (470) United States Coast Guard, Washington, D. C., for the period December 1 to 2, 1950. (Treas. U. S. Coast Guard: FA-1, File 75) (PHM P6-2/L16-13)

20112h1 Retired Pay, Coast Guard, 1951

To Chief Disbursing Officer,
(Assistant Disbursing Officer,
Coast Guard Headquarters).

MEMORANDUM

Copy for Administrative Office

☆ U.S. GOVERNMENT PRINTING OFFICE 1946 719

APR 12 1951

Misc- Z 562676-RJM

Mr. E. Hilton Jarvis,
405 Oak Grove Road,
Norfolk 5, Virginia.

Dear Sir:

There is enclosed herewith the following described check(s) drawn to the order of Andrew J. Jarvis, who is now deceased:

Check No.	Date	Amount	Drawn by	Symbol
140,410	11/30/50	$132.06	Paul D. Banning	346

An authorization has been placed on the check(s) for payment in the usual manner to you through regular banking channels, upon endorsement as follows:

"E. Hilton Jarvis, as son of Andrew J. Jarvis, deceased."

Very truly yours,

LINDSAY C. WARREN

Comptroller General
of the United States.

By: HAROLD B. MORGAN

Enclosure(s)
mt

cc: Treasury Department,
U.S. Coast Guard,
Headquarters,
Washington 25, D.C.
(Coast Guard - Retired Pay)
470
PMM P6-2/L16-1

C-312a (5-24-50)

TREASURY DEPARTMENT
U. S. COAST GUARD
CGHQ-3125b (2-50)

PAY ROLL CHANGE SLIP

✓ 2=-1

Slip No. 56
Block No. 02

NAME AND RANK Andrew J. Jarvis, Kpr. RETIRED PAY

ADDRESS 405 Oak Grove Road
Norfolk, Virginia

PAY ROLL PERIOD 1-31 December, 1950

SERVICE NO. 470

	NET PAY	TAX-----	GOVT. INS.	NSL INS.	ALLOT	SUNDRY	GROSS PAY
1. PREVIOUS NORMAL PAY	132.06						132.06 -6
2. NEW NORMAL PAY	000.00						000.00
3. PAY THIS PERIOD	000.00						000.00

pullen clo only.

REMARKS Died: 12-2-50

H. W. MEANS, CPCLK, USCG

Authorized Certifying Officer

GPO 83-030306

LEH 8/2

MACH. ROOM COPY

TREASURY DEPARTMENT
U. S. COAST GUARD
CGHQ-9964 (Rev. 5-50)

REPORT OF DEATH

OF PERSONS OTHER THAN THOSE CARRIED AS MISSING

To: Chief, Office of Finance and Supply

DATE 21 December 19 50

NAME	SERVICE NO.	GRADE OR RATING
JARVIS, Andrew Julian		Keeper (LHS) Retired
DATE OF RECEIPT OF EVIDENCE OF DEATH	ESTABLISHED DATE OF DEATH	
20 December 1950	2 December 1950	

Information concerning death of the above-listed person has been received reporting established date of death as herein set forth.

N. W. SPROW, Commander, USCG

Chief, Military Morale Division

B6810

FA-1
12 December 1950
75

General Accounting Office
Claims Division
Washington 25, D. C.

Re: Andrew J. Jarvis, Keeper, Retired (470)
Deceased

With reference to claim for final pay due the decedent mentioned above, there is forwarded herewith U. S. Treasurer's Check No. 140,410 dated 30 November 1950 in the amount of $132.06 (retired pay), which represents retired pay due the estate of the decedent.

Please acknowledge receipt of the above inclosure by the return of a copy of this letter.

By direction of the Commandant.

Very truly yours,

H. W. MEANS, CPCLK, USCG
Acting Chief, Pay and Audit Section

Incl: U. S. Treas.' Check
No. 140,410

LEHynes:mch
12/12/50

6-7

FA-1
12 December 1950
75

General Accounting Office
Claims Division
Washington 25, D. C.

Re: Andrew J. Jarvis, Keeper, Retired (470)
Deceased

Gentlemen:

The following information relative to the pay account of the retired civilian employee named above is furnished for use in the settlement of claim for final pay held due in his case:

Date of death:	2 December 1950
Gross pay to date of death:	$8.80
Federal Tax withheld and disposed of:	None
Other deductions:	None
Net amount due on death:	$8.80

Last paid for the period 1-30 November, 1950 on D. C. Vou. No. 436-1288, settled in the November 1950 accounts of Paul D. Banning, CDO, Symbol No. 346.

Appropriation to which chargeable: 2011241, Retired Pay, Coast Guard, 1951.

Application for payment of amount due the decedent (Standard Form 1055) is being furnished next of kin.

By direction of the Commandant.

Very truly yours,

H. W. MEANS, CPCLK, USCG
Acting Chief, Pay and Audit Section

LEHynes:mch
12/12/50 6-7

NCG 2661A
Form approved by
Comptroller General U. S.
(April 13, 1934)

DATA SUPPORTING CLAIM FOR PAY AND ALLOWANCES OF PERSONNEL

(MEMORANDUM)

U. S. COAST GUARD

(To be retained by payee, and when payment is made by check, to be used as mailing copy)

Headquarters

Appropriation: 2011241, Retired Pay, Coast Guard, 1951

Unit: Retired Roll-Lighthouse

THE UNITED STATES, *Dr.*,

To Andrew J. Jarvis, Keeper, Deceased Retired
(Name)

, U. S. Coast Guard
(Designation)

(Address)

Total years of service:

Pay period, duty, or grade:

Monthly rate of pay: $132.06
(Base and longevity)

For pay and allowances—
From 12/1 50, 19, to 12/2 50, 19
(Inclusive)

CREDITS:		NOTATIONS
Subsistence allowance $		
Rental or quarters allowance		
Pay	8.80	
Balance forwarded from (Name of unit, noting month of roll or voucher)		
Sundry credits and adjustments		
TOTAL CREDITS $	8.80	

CHARGES:		
Allotment $		
Clothing		
Forfeited		
Sundry charges and adjustments		
TOTAL CHARGES $	None	

		NOTATIONS
Total Credits $	8.80	
Less—Total Charges, $		
Amt. retained		
TOTAL $		
Net amount to be paid on this voucher $	8.80	

REMARKS: Died: 2 December, 1950. Last paid for the period 1-30 November, 1950 on D. O. Vou. No. 436-1288 settled in the November, 1950 accounts of Paul D. Banning, CPO Symbol No. 346. U.S. Treas. Check No. 140,410 dated 30 November, 1950 in the amount of $132.06 was returned and forwarded to GAO for final disposition. This check represents retired pay due the decedent for the month of November, 1950.

(Additional statements by Department if deemed necessary)

(ACCOUNTING CLASSIFICATION)
500990-1254

(Payee will NOT use this space)

Differences

8.80

Account verified; correct for $

(Signature or initials) [illegible]

I certify that the foregoing account is true and correct and that payment therefor has not been received; that during the period for which rental allowance is claimed I was not assigned adequate quarters at my permanent station; that, if without dependents, I was not on field or sea duty during the period for which rental allowance is claimed; that, if with dependents, I did not occupy with them any public quarters assigned to me without charge at any station, nor did any of them occupy public quarters assigned to them or to any other officer or his dependents except for brief visits; that the increased allowances for dependents are claimed because of
(Here state whether lawful wife, unmarried child or children under 21 years, mother dependent upon officer for support, giving names and addresses of dependents, also ages of minor children)

and that, in case of dependent mother, I have contributed to her support during the current period for which allowances are claimed the sum of $, in cash or its equivalent, without any consideration in return, which contribution is her *chief support*, and each and every statement as set forth in her affidavit dated , 19 { attached hereto / filed with voucher } for (Month), 19 } is true and correct, and so remains at this time, except
(Here state fully changes occurring between date of last affidavit and signing of this voucher)

(Date), 19 (MEMORANDUM—DO NOT SIGN) (Name) (Official designation)

I certify that I have examined the foregoing account; that the statements contained therein have been compared with the records of the United States Coast Guard and found correct except as otherwise indicated; that the officer named is entitled to the amount of pay and allowances herein approved; and that during the period for which rental allowance is claimed on this voucher, the above-named officer was not assigned adequate quarters at his permanent station.

Approved for $ 8.80 December 50

Date , 19

(MEMORANDUM—DO NOT SIGN)

H. W. [illegible], C.G., Commanding, District Commander.
Authorized Certifying Of[illegible]

U. S. GOVERNMENT PRINTING OFFICE 16—29661-1

E. Hilton Jarvis
405 Oak Grove Road
Norfolk 5, Virginia

July 6, 1950

R. L. Edmands, LTJG, USCG
Chief, Pay and Audit Section
United States Coast Guard
Washington 25, D. C.

Dear Sir:

Your letter June 8, File FA-PA 75, enclosing power of attorney forms to be executed by my father, Andrew J. Jarvis, Keeper, Retired, for collecting his retired pay checks was duly received.

This form has been fully executed as you will observe from the enclosed copy which you have requested for your files. At your suggestion, the original will be filed with the bank through which the retired pay checks will be cleared in due time.

It is my understanding that under this changed method of collecting my father's retired pay, we are to mail your office on the last day of each month Certificate of Existence Form CG-9671. I assume my father's name should be signed to this form by the person whom he has appointed as his attorney to receive and endorse his checks and that the signature of that person is also required. If this is the incorrect procedure, please advise.

Yours very truly,

E. Hilton Jarvis

EHJ-GH
Enclosure

Form 6569
TREASURY DEPARTMENT
TREASURER, U. S.—ACCOUNTING DIVISION
(Revised Feb. 1947)

(Note.—The grantor's given name, additional initials, if any, and surname should be used in the execution of the power of attorney.)

POWER OF ATTORNEY BY INDIVIDUAL FOR THE COLLECTION OF CHECKS DRAWN ON THE TREASURER OF THE UNITED STATES

Know all Men by these Presents:

That the undersigned, Andrew J. Jarvis, of 405 Oak Grove Road, Norfolk, Va. (Post-office address), does hereby appoint E. H. Jarvis, of 405 Oak Grove Road, Norfolk, Va. (Post-office address) as his attorney to receive, endorse, and collect checks payable to the order of the undersigned, drawn on the Treasurer of the United States, for whatever account, and to execute in the name and on behalf of the undersigned, all bonds, indemnities, applications, or other documents, which may be required by law or regulation to secure the issuance of substitutes for such checks, and to give full discharge for same, granting to said attorney full power of substitution and revocation, hereby ratifying and confirming all that said attorney, or his substitute, shall lawfully do or cause to be done by virtue hereof.

WITNESS the signature and seal of the undersigned, this 1st day of July, 19 50

Andrew Jackson Jarvis [SEAL]
(Signature of grantor)

Personally appeared before me the above-named Andrew J. Jarvis known or proved to me to be the same person who executed the foregoing instrument, and acknowledged to me that he executed the same as his free act and deed.

WITNESS my signature, official designation, and seal.

[IMPRESS SEAL HERE]

Grace M. Hogue
(Signature of attesting officer)

Notary Public
(Official designation)

Dated at Norfolk, Va., this 1st day of July, 19 50

My commission expires January 16, 19 53

IMPORTANT.—Do not execute this instrument without first reading the instructions on the reverse side hereof. Exact compliance with these instructions will avoid complications.

16—10666-1

8 June, 1950
FA-PA 75

Mr. E. Hilton Jarvis
405 Oak Grove Road
Norfolk 5, Virginia

Dear Sir:

Reference is made to your letter dated June 5, 1950 in which you state that your father's, Andrew J. Jarvis, Keeper, Retired physical condition is such that he may not be able to endorse his retired pay checks any longer.

You are advised, that should your father's physical condition incapacitate him from signing his retired pay checks, enclosed are Forms 6569 power of attorney which should be executed by him, selecting whosoever he desires to grant power of attorney, to receive, endorse and collect Mr. Jarvis's retired pay checks.

Upon execution thereof, the original is to accompany the first check to the bank through which your father's checks are cleared, one copy to be forwarded to this office, and retain one copy for his personal use.

Form 9671 will be furnished each month which in turn is to be mailed on the last day of the month for release of retired pay check.

By direction of the Commandant.

Very truly yours,

R. L. EDMANDS, LTJG, USCG
Chief, Pay and Audit Section

Incl.
Form 6569 (3)

LEHynes 6-7
6-8-50

E. Hilton Jarvis
405 Oak Grove Road
Norfolk 5, Virginia

June 5, 1950

Commandant
United States Coast Guard Headquarters
Washington 25, D. C.

Dear Sir:

I am writing in behalf of my father, Andrew J. Jarvis, in connection with your form letter, File FA-PA, with respect to the filing of Form CG-9671.

Inasmuch as there has been no change in address since our last advice to you, we concluded upon receiving your letter it would not be necessary to file the Certificate of Existence Form CG-9671 with you.

Upon referring to your letter again, we gain the impression the filing of the form is definitely required at this time and it is enclosed herewith. Please note we desire you to continue using the same address, or 405 Oak Grove Road, Norfolk 5, Virginia.

Although we have neglected to execute and mail the Certificate of Existence before this time, we hope you will be able to forward my father's retirement check for May promptly upon receipt hereof. If there is any further requirement before this can be done, please so advise me.

My father's physical condition is such that he may not be able to endorse his checks for retired pay much longer. In anticipation of this we should arrange for him to give Power-of-Attorney for such endorsements, and I should like to inquire what procedure you recommend. I assume you have specific requirements which must be met in such matters.

Yours very truly,

E. Hilton Jarvis

EHJ-GH
Enclosure

Recd
11-19-47

E. Hilton Jarvis
405 Oak Grove Road
Norfolk 5, Virginia

November 18, 1947

U. S. Coast Guard
Disbursing Office
Washington 25, D. C.

Gentlemen:

My father, Andrew J. Jarvis, Keeper retired, whose address for the past several months has been Syringa, Virginia, is now living with me, and I shall appreciate your mailing his monthly checks in care of my address - 405 Oak Grove Road, Norfolk 5, Virginia - effective immediately and until further notice.

If for any reason this request cannot be complied with, will you not, please, advise me promptly?

Yours very truly,

E. H. Jarvis

EHJ-GH

Address changed
11/21/47
ECA

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Andrew J. Jarvis (Name) Va (Legal Residence)

STATUS

11—8040

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
Asst Keeper	Tr. from Treas.	420 pa	L H. Md Pt L H. Md.	July 1, 1903
2d "	Trans	500 "	" So. Pt. L S. Va.	Oct 16, 1903
" "	"	450	" Hog Isl Va	Sept 18, 1905
" "	Prom	456	" " "	June 30, 1913
Asst Keeper	Trans	480	" Md Pt L S Md.	July 14, 1917
~~Keeper~~	"	~~780~~	~~" Upper Ceder Pt L S Sta Va~~ cancelled	~~Nov. 1, 1918~~
Keeper	Trans amended to	960	" Upper Ceder Pt L S. Va	Dec 25, 1918
"	Trans	"	" Stingray Pt L S. Va	July 25, 1923
"	Read of Pay	1200	" "	July 1, 1924
"	"	1440	" "	Feb 1, 1925
"	Inc in Comp	1500	" "	July 1, 1925
"	INCREASE IN COMPENSATION	1560	" "	JAN 1 1927
"	COMPENSATION Act. May 28, 1928	1680	" "	JUL 1 1928
"	INCREASE IN COMPENSATION	1740	" "	JAN 1 1931

Retired Commencing July 1, 1932.
Annuity $1224.82 pa. (Disability)

3-2
file 75
Jarvis

8 June, 1950
FA-PA 75

Mr. E. Hilton Jarvis
405 Oak Grove Road
Norfolk 5, Virginia

Dear Sir:

Reference is made to your letter dated June 5, 1950 in which you state that your father's, Andrew J. Jarvis, Keeper, Retired physical condition is such that he may not be able to endorse his retired pay checks any longer.

You are advised, that should your father's physical condition incapacitate him from signing his retired pay checks, enclosed are Forms 6569 power of attorney which should be executed by him, selecting whosoever he desires to grant power of attorney, to receive, endorse and collect Mr. Jarvis's retired pay checks.

Upon execution thereof, the original is to accompany the first check to the bank through which your father's checks are cleared, one copy to be forwarded to this office, and retain one copy for his personal use.

Form 9671 will be furnished each month which in turn is to be mailed on the last day of the month for release of retired pay check.

By direction of the Commandant.

Very truly yours,

mailed 6/9/50 ad.

R. L. EDMANDS, LTJG, USCG
Chief, Pay and Audit Section

Incl.
Form 6569 (3)

LEHynes 6-7
6-8-50

LEH ad WB

File
E.M.03

PMN
17 January 1951
P6-2/L16-1

General Accounting Office
Claims Division
Washington, D. C.

3-2

Sirs:

Inclosed is the claim of Mr. E. Hilton Jarvis claiming the final pay due the estate of his father, Andrew Julian Jarvis, Keeper, former Lighthouse Service, now United States Coast Guard, Retired, who died on 2 December 1950 as the result of natural causes.

This claim in the amount of $8.80, plus the proceeds of Check No.140,410 in the amount of $132.06, has been examined and is approved for payment. The appropriation to be charged is 2011241, Retired Pay, Coast Guard, 1951.

Funeral expenses incurred in this case in the amount of $1,063.88 have not been paid as per the attached signed waiver.

By direction of the Commandant.

Very truly yours,

N. W. SPROW
Commander, U. S. Coast Guard
Chief, Military Morale Division

Incls.
1-Form No. 1055
2-Form No. 2661
3-Waiver

JAN 18 1951

RJN:eso Return to 3--4 Room 3002

NCG 2661A
Form approved by
Comptroller General U. S.
(April 13, 1934)

DATA SUPPORTING CLAIM FOR PAY AND ALLOWANCES OF PERSONNEL

(MEMORANDUM)

U. S. COAST GUARD

(To be retained by payee, and when payment is made by check, to be used as mailing copy)

Headquarters

Appropriation: 2011241, Retired Pay, Coast Guard, 1951

Unit: Retired Roll-Lighthouse

THE UNITED STATES, Dr., E. Hilton Jarvis, son of Retired

To Andrew J. Jarvis, Keeper, Deceased
(Name)

405 Oak Grove Road
(Designation), U. S. Coast Guard

Norfolk, 5, Virginia
(Address)

Total years of service:

Pay period, duty, or grade:

Monthly rate of pay: $132.06
(Base and longevity)

For pay and allowances—
From 12/1 50, 19___, to 12/2 50, 19___
(Inclusive)

CREDITS:		NOTATIONS
Subsistence allowance $		
Rental or quarters allowance		
Pay	8.80	
Balance forwarded from (Name of unit, noting month of roll or voucher)		
Sundry credits and adjustments		
TOTAL CREDITS $	8.80	
CHARGES:		
Allotment $		
Clothing		
Forfeited		
Sundry charges and adjustments		
TOTAL CHARGES $	None	

		NOTATIONS
Total Credits $	8.80	
Less—Total Charges, $		
Amt. retained		
TOTAL $		
Net amount to be paid on this voucher $	8.80	

REMARKS: Died: 2 December, 1950. Last paid for the period 1-30 November, 1950 on D. O. Vou. No. 436-1288 settled in the November, 1950 accounts of Paul D. Banning, CCO Symbol No. 346. U.S. Treas. Check No. 140,410 dated 30 November, 1950 in the amount of $132.06 was returned and forwarded to GAO for final disposition. This check represents retired pay due the decedent for the month of November, 1950.

(Additional statements by Department if deemed necessary)

(ACCOUNTING CLASSIFICATION)
99-72
500990-1234

(Payee will NOT use this space)

Differences: 8.80

Account verified; correct for $

(Signature or initials) ZEW WH

I certify that the foregoing account is true and correct and that payment therefor has not been received; that during the period for which rental allowance is claimed I was not assigned adequate quarters at my permanent station; that, if without dependents, I was not on field or sea duty during the period for which rental allowance is claimed; that, if with dependents, I did not occupy with them any public quarters assigned to me without charge at any station, nor did any of them occupy public quarters assigned to them or to any other officer or his dependents except for brief visits; that the increased allowances for dependents are claimed because of _____
(Here state whether lawful wife, unmarried child or children under 21 years, mother dependent upon officer for support, giving names and addresses of dependents, also ages of minor children)

and that, in case of dependent mother, I have contributed to her support during the current period for which allowances are claimed the sum of $_____, in cash or its equivalent, without any consideration in return, which contribution is her *chief support*, and each and every statement as set forth in her affidavit dated _____, 19____ {attached hereto / filed with voucher} for _____ (Month), 19____ is true and correct, and so remains at this time, except
(Here state fully changes occurring between date of last affidavit and signing of this voucher)

_____ (Date), 19____ (MEMORANDUM—DO NOT SIGN) _____ (Name) _____ (Official designation)

I certify that I have examined the foregoing account; that the statements contained therein have been compared with the records of the United States Coast Guard and found correct except as otherwise indicated; that the officer named is entitled to the amount of pay and allowances herein approved; and that during the period for which rental allowance is claimed on this voucher, the above-named officer was not assigned adequate quarters at his permanent station.

Approved for $ 8.80

Date 12 December, 19 50

(MEMORANDUM—DO NOT SIGN) _____
Commanding, District Commander.

H. W. MEANS, CPCLK, USCG
Authorized Certifying Officer

U.S. GOVERNMENT PRINTING OFFICE 16—29661-1

FA-1
12 December 1950
75

General Accounting Office
Claims Division
Washington 25, D. C.

Re: Andrew J. Jarvis, Keeper, Retired (470)
Deceased

Gentlemen:

The following information relative to the pay account of the retired civilian employee named above is furnished for use in the settlement of claim for final pay held due in his case:

Date of death:	2 December 1950
Gross pay to date of death:	$8.80
Federal Tax withheld and disposed of:	None
Other deductions:	None
Net amount due on death:	$8.80

Last paid for the period 1-30 November, 1950 on D. O. Vou. No. 436-1288, settled in the November 1950 accounts of Paul D. Banning, CDO, Symbol No. 346.

Appropriation to which chargeable: 2011241, Retired Pay, Coast Guard, 1951.

Application for payment of amount due the decedent (Standard Form 1055) is being furnished next of kin.

By direction of the Commandant.

Very truly yours,

H. W. MEANS, CPCLK, USCG
Acting Chief, Pay and Audit Section

LMHynes:mch
12/12/50 6-7

74-1
12 December 1950
75

General Accounting Office
Claims Division
Washington 25, D. C.

Re: Andrew J. Jarvis, Keeper, Retired (470)
Deceased

With reference to claim for final pay due the decedent mentioned above, there is forwarded herewith U. S. Treasurer's Check No. 140,410 dated 30 November 1950 in the amount of $132.06 (retired pay), which represents retired pay due the estate of the decedent.

Please acknowledge receipt of the above inclosure by the return of a copy of this letter.

By direction of the Commandant.

Very truly yours,

H. W. MEANS, CPCLK, USCG
Acting Chief, Pay and Audit Section

Incl: U. S. Treas.' Check
No. 140,410

LEHynes:mch
12/12/50 6-7

File
E.M.O.

PMM
17 January 1951
P6-2/L16-1

Mr. E. Hilton Jarvis
405 Oak Grove Road
Norfolk 5, Virginia

3-L

My dear Mrs. Jarvis:

Your claim for the final pay due the estate of your father, Andrew Julian Jarvis, Keeper, former Lighthouse Service, now United States Coast Guard, Retired, has been forwarded by this office to the General Accounting Office for settlement.

As the Coast Guard has no further jurisdiction in the settlement of this claim, it is suggested that in event of undue delay you contact the Claims Division, General Accounting Office, Washington, D. C.

By direction of the Commandant.

Very truly yours,

N. W. SPROW
Commander, U. S. Coast Guard
Chief, Military Morale Division

Incl.
Withholding Statement - 1950

JAN 18 1951

NJN:aeo Return to 2-4 Room 2002

3-2
file 75

FA-1
12 December 1950
75

General Accounting Office
Claims Division
Washington 25, D. C.

Re: Andrew J. Jarvis, Keeper, Retired (470)
Deceased

Gentlemen:

The following information relative to the pay account of the retired civilian employee named above is furnished for use in the settlement of claim for final pay held due in his case:

Date of death:	2 December 1950
Gross pay to date of death:	$8.80
Federal Tax withheld and disposed of:	None
Other deductions:	None
Net amount due on death:	$8.80

Last paid for the period 1-30 November, 1950 on D. O. Vou. No. 436-1288, settled in the November 1950 accounts of Paul D. Banning, CDO, Symbol No. 346.

Appropriation to which chargeable: 2011241, Retired Pay, Coast Guard, 1951.

Application for payment of amount due the decedent (Standard Form 1055) is being furnished next of kin.

By direction of the Commandant.

Very truly yours,

H. W. MEANS, CPCLK, USCG
Acting Chief, Pay and Audit Section

LEHynes:mch
12/12/50

6-7 JEH ws. mrs

TREASURY DEPARTMENT
U. S. COAST GUARD
CGHQ-9964 (Rev. 5-50)

dec. file 3-2-75

REPORT OF DEATH

OF PERSONS OTHER THAN THOSE CARRIED AS MISSING

To: Chief, Office of Finance and Supply

DATE 21 December 19 50

NAME	SERVICE NO.	GRADE OR RATING
JARVIS, Andrew Julian		Keeper (LHS) Retired
DATE OF RECEIPT OF EVIDENCE OF DEATH	ESTABLISHED DATE OF DEATH	
20 December 1950	2 December 1950	

Information concerning death of the above-listed person has been received reporting established date of death as herein set forth.

12/27/50

N. W. SPROW, Commander, USCG

Chief, Military Morale Division

B6810

File
E.M.O.

PMM
27 December 1950

Mr. E. Hilton Jarvis
405 Oak Grove Road
Norfolk 5, Virginia

3-2

My dear Mr. Jarvis:

Receipt is acknowledged of your letters of 7 December and 9 December 1950 advising of the death of your father, Andrew Julian Jarvis, Keeper, former Lighthouse Service, now United States Coast Guard, Retired, on 2 December 1950. Please accept my sincere sympathy.

At the time of death there was due the estate of your father final retired pay. This retired pay ceases at death and there is no law providing for the continuance of payment of any part to dependents. The forms necessary to effect settlement of the final pay are herewith inclosed.

If there will be no legal representative to administer the estate of your father, the next of kin, or the person who paid, or will pay the funeral expenses should execute the inclosed Forms No. 1055, claim for the final pay, in the presence of two witnesses, taking care to answer all questions as checked. If a representative is appointed, a copy of the Court Order showing the appointment should be attached to Forms No. 1055. If the funeral expenses have been paid, a bill receipted by the undertaker should be forwarded, otherwise, the undertaker should sign the inclosed waiver form. This information is necessary to support the claim for the final retired pay.

When the inclosed forms have been completed, please return them to Coast Guard Headquarters in the inclosed pre-addressed envelope which requires no postage.

By direction of the Commandant.

Very truly yours,

DEC 28 1950

N. W. SPROW
Commander, U. S. Coast Guard
Chief, Military Morale Division

Incls.
1 - Form No. 1055 (2)
2 - Waiver form
3 - Envelope

Return to 2-4 - Room 2002

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - MAR 18 1940

PERSONNEL CLASSIFICATION BOARD FORM NO. [illegible] FIELD QUESTIONNAIRE
(To be filled out in accordance with the [illegible]ctions given in P. C. B. Forms Nos. 15 and 16)

Bureau No. [illegible]35 Sheet No. 5(b)-12

Retired 6/30/32

Space reserved for the use of the Board

N Pinkerton Sec & B Sadler

1. Jarvis (Surname) Andrew (Given name) J. (Initial)

2. Department Commerce
3. Bureau Lighthouses
4. Field service Lighthouse Service
5. (a) Field station Stingray Point Light Station
(b) Subdivision
(c) City or town State

6. Pay roll title Lt-ho Keeper
7. Customary office title Keeper
8. Present administrative allocation $1200-1680
9. Present gross rate of pay $ 1680.
10. Deduction for allowances $ None
11. Net rate paid in cash $ 1680.

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☐ House ☒ Room { ☐ Furnished ☒ Unfurnished } ☐ Heat ☒ Light ☐ Fuel ☐ Laundry ☐ Uniform ☐ Subsistence or rations in kind Meals per day: ☐ 1 ☐ 2 ☐ 3

13. Describe any other allowance, privilege, or perquisite of value

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost Uniform approximately $15.00.

15. (a) Regular hours of work: From Sun set m. to 6a m. (b) How many hours per week excluding unusual or irregular overtime work?
Summer 6p Winter 6a (c) If not a full time and all-the-year-round position, state number of hours per day ;
number of days per { week / month / year } (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty Subject to duty when necessary throughout 24 hours of day.

16. (a) Rate of pay for overtime None (b) Amount of overtime pay in last 12 months

17. (a) Does the employee in any way direct or supervise other employees? Yes (b) If so, in what way? (See Form 16 before answering) By example and direct personal instruction. Keeper and assistant usually work side by side or watch and watch on some work.
(c) How many? 2

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

John H. Marshall 5(b) 123

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes (b) If so, in what way? (See Form 16 before answering.) By periodical (usually semi-annual) or other inspection of his station by district superintendent or his representative, and by review in district office of monthly reports and annual property returns.

20. What is the name, official position, and sheet number of the employee's immediate superior? H. E. Elwy, Supt. of Lighthouses. Sheet 2

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional			
1	2	3	4	5	6	7	8	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4

Compound and Cathpiest by (Kind)

Other education (describe): Private tutor Andrew J Jarvis

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent? About 12 years in general mercantile business. Two years Keeper Service as "Secretary of Treasury"

10—1856

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
	My duties as keeper of the Station vary
10	#1 A record of each days work is recorded which consists of keeping illuminating apparatus and fog signal in order
30	#2 Scraping, Cleaning, Scrubbing, Painting Building inside and out. Scaling and painting iron foundations and roof. Painting and up keep of two boats (1 sail and 1 motor)
5	#3 When a New Man is sent me as assistant keeper my first duty is to instruct him fully in the workings of the illuminating apparatus Fog Signals and Lamps, then in the general routine of station work.
	#4 One assistant keeper is assigned to this station. He carries on the work when keeper is off on shore liberty
10	#5 Prepare and clean each morning lamps for the nights burning
	#6 an average of 6 hours daily are working hours
35	#7 Watches are run, via Sunset, Midnight, Midnight Sunrise, and divided equally during the day. When only one keeper here the watch is stood to best advantage by him
	#8 The clerical work done consists of keeping account of all property received and expended during each year. Taking annual and monthly reports. Condition of Station generally in monthly and annual reports. Requisitions for the year.

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

Andrew J. Jervis
(Signature of Employee)

This employee is principal keeper in charge of a lighthouse built on submarine foundation. The structure consists of a 2 story house about 30 feet square on a foundation inter-braced iron piles, and surmounted by a glazed lantern containing Fresnel lens for display of light which may be either kerosene wick lamp or incandescent oil vapor apparatus. The house is also equipped with fog bell operated by clockwork. Communication with shore is by motor launch kept at station. Each of two keepers is allowed 8 days ashore per month and when both are at station, they divide watches of light and fog signal. The principal keeper is in responsible charge and his first duty is to see that the light never fails to burn from sunset to sunrise nor the fog signal to sound when needed. All apparatus is required to be kept in perfect condition of cleanliness and operating efficiently and the entire structure thoroughly clean and well painted inside and outside, and minor repairs made as needed within his capacity. Owing to exposed location and salt water, proper preservation of metal work, especially iron foundations, requires constant attention. He is also required to keep all station records including journal watch book, fog-signal record and property accounts.

(Date) (Signature of head of field office or station) (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ——. In my judgment the compensation of this position should be in a range from $ 1560, to $ 1860

OCT -8 1928, 1928 J. S. CONWAY Acting Commissioner of Lighthouses
(Date) (Signature of head of bureau or his representative) (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928 10—1856

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
	My duties as keeper of the Station vary
10	#1 A record of each day's work is recorded which consists of keeping illuminating apparatus and fog signal in order
30	#2 Scraping, Cleaning, Scrubbing, Painting Building inside and out. Scaling and painting iron foundation and roof. Painting and up keep of two boats(1 sail and 1 motor)
8	#3 When a New Man is sent me as assistant keeper my first duty is to instruct him fully in the workings of the illuminating apparatus Fog Signals and Lamps, then in the general routine of station work.
	#4 One assistant keeper is assigned to this station. He carries on the work when keeper is off on shore liberty
10	#5 Prepare and clean each morning lamps for the nights burning
	#6 an average of 6 hours daily are working hours
35	#7 Watches are run, viz Sunset, Midnight, Midnight Sunrise, and divided equally during the day. When only one keeper here the watch is stood to best advantage by him
	#8 The clerical work done consists of keeping account of all property received and expended during each year. Making monthly reports. Condition of Station generally in monthly [illegible] for the year.

I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

Andrew J. Jarvis
(Signature of Employee)

This employee is principal keeper in charge of a lighthouse built on submar[illegible] foundation. The structure consists of a 2 story house about 30 feet square on [illegible] inter-braced iron piles, and surmounted by a glazed lantern [illegible] of light which may be either kerosene [illegible]

26. How long have the employee's duties been substantially as described above? Since Dec. 25, 1918

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

Sept. 26, 1928 (Date) — H. D. King (Signature of Preparing Officer) — Supt. of Lighthouses (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ____ In my judgment the compensation of this position should be in a range from $[illegible] to $____

Sept. 26, 1928 (Date) — H. D. King (Signature of head of field office or station) — Supt. of Lighthouses (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ____ In my judgment the compensation of this position should be in a range from $1560, to $1860

OCT -8 1928, 1928 (Date) — J. S. CONWAY (Signature of head of bureau or his representative) — Acting Commissioner of Lighthouses (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 16, 1932.

Mr. Andrew H. Jarvis,

Through the Commissioner of Lighthouses.

Sir:

In accordance with the provisions of the Act of March 4, 1925, entitled an act to provide for retirement for disability in the Lighthouse Service, you are, upon recommendation of the Commissioner of Lighthouses, hereby retired from that service (Fifth District) with retired pay at the rate of $1,224.82 per annum, effective beginning July 1, 1932.

By direction of the Secretary:

Respectfully,

CARDED

JOHN J. GARDNER

JUN 17 1932

Chief of Appointment Division.

APPOINTMENT DIVISION
ENTERED ON JOURNAL
JUN 18 1932
SHEET NO. 4114
DEPARTMENT OF COMMERCE

June 16, 1932.

Mr. Andrew J. Jarvis,

Through the Commissioner of Lighthouses.

Sir:

The Department is in receipt of your application for disability retirement from the position of keeper of Stingray Point Light Station.

The records show that you have served twenty-nine years in the Lighthouse Service. The Department desires to express its appreciation of your long service.

Very sincerely,

W. P. LAMONT

Secretary of Commerce

JUN 17 1932

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

Name Andrew J. Jarvis Date of birth October 5, 1869 ✓

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps							
Civilian employment							
Asst. Keeper	Mar.	25	1903	Oct. ✓	6	1903	✓
2nd Asst. Keeper	Oct.	7	1903	July	13	1917	
Asst. Keeper	July	14	1917	Dec.	24	1918	
Keeper	Dec.	25	1918	June	30	1932	✓
Total service	29 years, 3 months, 6 days. ✓						

Does applicant receive or has he applied for a pension from the Government under any law? No. If so, give number of pension certificate or of claim:

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No. If so, give number of claim:

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No.

If so, state the compensation received:

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year		
Keeper	July	1	1927	June	30	1928	$1560.	$1560. ✓
"	July	1	1928	Dec.	31	1930	1680.	4200. ✓
"	Jan.	1	1931	June	30	1932	1740.	2610. ✓
							5	8370
								1674

Total compensation for last five years of active service $8370.

Average compensation for last five years of active service $1674.

Annual rate of retired pay ($1674. × years 29.267 ÷ 40) = $1224.82
(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE: 1931 11—10551

Annuity

Form 9

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE JUN 10 1932 APPOINTMENT DIVISION

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

Date May 16, 1932. 9:50

1932 JUN -10 AM

Superintendent of Lighthouses,

Fifth District

Baltimore, Md.
(City)

DEPARTMENT OF COMMERCE CHIEF CLERK JUN 16 1932 APPOINTMENT DIVISION

I hereby apply for retirement from active duty in the Lighthouse Service effective July 1, 1932, on the basis of service shown hereon.

A. Jarvis
(Name)

ANDREW J. JARVIS

Keeper
(Designation)

Disability after 15 yrs.
(29 yrs service)

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES

City Baltimore, Md. *Date* June 3, 1932

Submitted to Commissioner of Lighthouses, Washington, D. C., recommending retirement at $1224.82 per annum, effective at the close of June 30, 1932.

It is certified that the record of service and pay shown on Page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

L. M. Hoskins
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES, *Washington, D. C.*, June 9, 1932.

Submitted to the Secretary of Commerce, recommending approval. In connection with the attached medical certificate, attention is invited to the inclosed report from the Superintendent showing that this employee is physically unfit to satisfactorily perform the duties of his position.

W. P. Harman
Acting *Commissioner of Lighthouses.*

FOR USE OF DEPARTMENT

U—10551

6-10-32

Action O.K.

Chief Clerk

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUN 16 1932 DEPARTMENT OF COMMERCE

6/16/32

In view of the Supts. statement of June 8 and in view of Mr Jarvis age and nature of disability, Dr Longacre feels that retirement should be approved. He says disability is permanent and therefore does not think a reexamination necessary

a

Form 9a

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT

(Act of March 4, 1925)

SUPT. OF LIGHTHOUSES MAY 12 1932

May 11, 1932.
(Date)

NAME OF CLAIMANT Andrew J. Jarvis DESIGNATION Keeper

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: Many pigmented moles on back & chest

Height 62 in 62 inches. Weight 120 120 pounds. Complexion Ruddy Ruddy complexion
Color of eyes blue Color of hair graying-brown

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: ~~Illness~~ During Feb., 1927 had a dead ache in left ear. Was treated by local physicians for otitismedia but was brought to the U.S. Marine Hospital, Norfolk, Va., on Feb., 28, 1927 and remained until ~~April~~ March 28th same year. (~~Diagnosis:~~ Otitismedia, suppurative, left, chronic; Mastoiditis, chronic, left). Was unconscious 24 hours. Returned to work April 6, 1927. About 37 years ago he was operated upon for right inguinal hernia, strangulated. About two years later the repair gave away and he has been wearing truss every day since. About twenty years ago the left side

Here describe fully nature of disability: Hearing watch (continued on reverse side)

Examination shows the following defects noted: Vision, distant, right 20/40, left 20/20. Hearing - watch heard against left ear only, heard four inches from right ear. Spoken voice - left 10/20, right 15/20. He has a right direct hernia the size of an egg. Left scrotal hernia size of fist. Both herniae are reducible and retainable by truss. There are many pigmented moles on back. Teeth all upper missing, lower in poor condition and some pyorrhea evident. Urinalysis test negative.

Claimant describes the duties of his position as follows:

He performs the ordinary duties of a lighthouse keeper.

This man states that he feels able to "carry on" and, in view of the fact that he evidently has been fulfilling his duties satisfactorily, with the same handicaps for some years, it is believed he can do so for at least another year. The disabilities, however, are considered of a permanent character.

Born Oct 5, 1869

Book
Asst. Supt.
Chief Clk.
Asso. [illegible]
Asst. [illegible]
Asst. [illegible]
Junior [illegible]
Hydrog.
Accounts
Ordering
Personnel
Cost Keeper
Prop. Clk.
Stenog.
Messenger
File

Is disability to perform such duty of a permanent character? Yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No Do you recommend reexamination with this in view? not necessarily

I HEREBY CERTIFY that upon examination I find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

May 10, 1932.
(Place of examination)

J.M. Brown
(Examining Surgeon)

J.M. Brown, A.A. Surgeon, USPHS.
U.S. Marine Hospital, Norfolk, Va.
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE: 193- 11—10543

(COPY)

Office of Superintendent, 5th Dist.,
Baltimore, Md. June 8, 1932.

1. Returned to Commissioner of Lighthouses with statement that this office considers Keeper Jarvis incapacitated to perform all the duties of keeper. He is unable to handle a boat and it is not considered safe to leave him alone on station in the absence of the Asst. Keeper.

2. This office took the initiative in this matter, in view of the fact that it had informal information that Jarvis was incapacitated.

(SGD) L. M. HOPKINS.

Superintendent of Lighthouses.

Form A-38

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 31, 1930

Mr. A. J. Jarvis
Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective January 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER.

Chief of Appointment Division.

From: $1680

To: $1740

Service and grade: Range $1560-1920

Appropriation (unit): Salaries, Keepers of Lighthouses.

5th District.

WHC

APPOINTMENT DIVISION
ENTERED ON JOURNAL
JAN 10 1931
SHEET NO. 2922
DEPARTMENT OF COMMERCE

CARDED

GOVERNMENT PRINTING OFFICE 11—9051

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

M F. Andrew J. Jarvis.

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1560

To: $1680

CARDED

11—0504

L

APPOINTMENT DIVISION ENTERED JUL 2 1928 ON JOURNAL DEPARTMENT OF COMMERCE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

February 23, 192[7]

OFFICE OF SUPT. 5th DISTRICT
Baltimore, md.

2-8-27

Commissioner of Lighthouses
Washington, D. C.

Subject: Transfers and promotions.

1. Below is report for month of JANUARY of transfers, promotions and demotions made in this district which do not require oaths, including transfers made by form 73a, with necessary data required by the Department in connection thereto:

NAME	POSITION	SALARY	NATURE OF CHANGE	LETTER DATE	EFFECTIVE OF CHANGE
JARVIS, A. J.	KEEPER	$1560	INCREASE	1/1/27	1/1/27

2/ /s/ King
Superintendent of Lighthouses

SEE LETTER OF FEBRUARY 8? 1927. in file of STAUBLY, L.H.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

January 1, 1927.

Mr. Andrew J. Jarvis,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective January 1, 1927.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

JAN 12 1927

CLIFFORD HASTINGS

Chief of Appointment Division.

From: $1500 per annum.

To: $1560 per annum.

Service and grade: Field.

Appropriation (unit):

APPROVED BY THE ACTING SECRETARY

FILE

C

5

APPROVED BY THE ACTING SECRETARY 1/11/27

FILE 10933

APPOINTMENT DIVISION ENTERED JAN 14 1927 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

GOVERNMENT PRINTING OFFICE 11—9051

CROSS REFERENCE

SEE FILE--464/16/D#1

NAME Jarvis, Andrew J. POSITION Keeper

BUREAU BUREAU OF LIGHTHOUSES STATION 5th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances Items	Allowances Value	Allowances Aggregate	As Classified for estimate purposes Service	Grade	Pay	Recommendations regarding differential from standard rates Is differential recommended	Amt. per annum to be Added	Amt. per annum to be Subtracted
960	240	1200	CR	164.25	1364.25	LHS	5	1380	Yes	60	

CIRCULAR #13----11/13/23

approv-$1440

GRADE RECOMMENDED 6

RANGE OF COMPENSATION RECOMMENDED FROM $1440 TO $1680

16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:

Kind of equipment Uniform; annual cost, $ Est $20.00

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)

(a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8

(b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3

(d) College: Name ; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(e) Post graduate work: Kind ; years ☐ 1 ☐ 2 ☐ 3

(f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

WATER STATION

1. Operating fifth order light and bell fog signal.
2. Keeping the station painted and clean.
3. Keeping the machinery and small boats in order.
4. Keeping station records and preparing reports.
5. Going for mail and provisions.
6. Observing aids to navigation and conditions of weather.
7. Preparing meals and keeping rooms clean.

* This employee is located at a Water Station and allowances marked X do not apply to his family who must live ashore.

EL CLASSIFICATION BOARD FORM NO. 1
filled out in accordance with detailed instruction sheet, Form No. 2)

Sheet No. 140
2—12758

DO NOT WRITE IN THIS SPACE

	a		
	b		
	c		
	d		

1. Jacobs (Surname) Andrew (Given name) J. (Initial)
2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouse
5. (a) Field Station Fifth Lighthouse District
   (b) Subdivision Upper Cedar Point L.S., Md.
   (c) City or town --- State Md.
6. Pay-roll title Light keeper
7. Customary office title Keeper

8. (a) Number of regular working hours of the position, per day avg. about 15; per week 105
   (b) If this is not a full-time position, state percentage of time employed per day ____; or per week ____
   (c) If night work, wholly or in part, state the hours: From 1/2 of time from sunset to sunrise m.
9. If this is not an all-year-round position, state approximate number of days employed each year ____
   During what months ____
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation ____
11. Present rate of pay, exclusive of bonus $ 960. per annum; bonus, $ 240. per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ 960. per "; bonus, $ " per annum.
13. If the employee receives overtime pay, state the rate None
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum $164.25 45¢ per diem commutation of rations.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniform; annual cost, $ Est $20.00
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ____; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ____; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ____; number of lessons ____; number completed ____

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

WATER STATION

1. Operating fifth order light and bell fog signal.
2. Keeping the station painted and clean.
3. Keeping the machinery and small boats in order.
4. Keeping station records and preparing reports.
5. Going for mail and provisions.
6. Observing aids to navigation and conditions of weather.
7. Preparing meals and keeping rooms clean.

* This employee is located at a Water Station and allowances marked X do not apply to his family who must live ashore.

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

Keeper is in full charge of station and is largely governed in the performance of his duties by letters from the District office and by a book of Instructions to Employees. Frequently placed on his own responsibility saving life and property under stress of weather. Stations are usually in isolated localities where the personnel must act in emergency without reference to superior officers.

20. Do the duties involve direction or supervision of the work of other employees? _____
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

This employee ranks first at this station and he regularly has one employee under him.

21. How long have the employee's duties been substantially as described above? Dec. 25, 1918

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

May 25, 1923. (Date) — W. D. Terry (Signature of Preparing Officer) — Supt. of Lighthouses (Title)

23. I have read the foregoing and I agree to it except as follows:

_____
(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)	X		

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		X
Common School	X	

Technical Education: If essential, kind and extent ---

Experience: If essential, kind and extent ---

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1140. to $ 1600. exclusive of allowances mentioned in question 19.

May 25, 1923. (Date) — W. D. Terry (Signature of head of field office or station) — Supt. of Lighthouses. (Title)

GOVERNMENT PRINTING OFFICE 2—12758

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON June 25, 1925.

Mr. Andrew J. Jarvis,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1440 per annum to $ 1500 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER
Chief of Appointment Division.

11—8074

E
5th

CARDED

APPOINTMENT DIVISION ENTERED JUL 16 1925 ON JOURNAL DEPARTMENT OF COMMERCE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Mr. Andrew J. Jarvis,

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.
Acting Chief of Appointment Division.

Position: Keeper.

Salary: $1440.

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

MK

APPOINTMENT DIVISION FILES
FEB 5 1925
DEPARTMENT OF COMMERCE

FEB 5 - 1925

5th

CARDED

(CROSS REFERENCE)

Jarvis Andrew J. In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $ 1500, effective July 1, 1924.

For authorization see letter dated JUL 23 1924 File No. 1095/21.

CROSS REFERENCE.

August 11, 1923. The Bureau of Lighthouses advises the Department ~~that~~ of the date of effect of the following change.

Name	Position	Salary	Nature of change	Effective date.
Andrew J. Jarvis	Keeper	960	73a	July 25, 1923

See file Andrew B. Sadler

Form 73a

ICA

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1923 JUL 2 AM 10 01

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. Fifth DISTRICT.

Baltimore, Md., June 30, 1923. , 19

THE COMMISSIONER OF LIGHTHOUSES:

1923 JUL 2 PM 4 08

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on July 25, 1923.

Name, Andrew J. Jarvis Position, Keeper

From Upper Cedar Point L. S., Va. To Stingray Point L. S., Va.

Previous incumbent, John F. Hudgins

Services terminated, Close of July 24, 1923 Reason, Retired

APPOINTMENT DIVISION ENTERED JUL 3 1923 ON JOURNAL DEPARTMENT OF COMMERCE

H. D. King

Superintendent of Lighthouses.

, 19

The above-referred-to transfer became effective beginning with .....

7-3-23

11—4598

BUREAU OF LIGHTHOUSES

WASHINGTON

JUL 2 - 1923

Submitted to the Secretary of Commerce for his information.

J. S. CONWAY

Acting Commissioner of Lighthouses.

CARDED

Form 73a

ICA

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSES

1923 AUG 10 AM 8 53

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. Fifth DISTRICT.

Baltimore, Md., June 30, 1923. , 19

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on July 25, 1923.

CHIEF CLERK

1923 AUG 11 PM 12 33

Name, Andrew J. Jarvis Position, Keeper

From Upper Cedar Point L. S., Va. To Stingray Point L. S., Va.

Previous incumbent, John F. Hudgins

Services terminated, Close of July 24, 1923 Reason, Retired

DEPARTMENT OF COMMERCE AUG 13 1923 APPOINTMENT

Superintendent of Lighthouses

ICA Baltimore, Md., August 9, 1923 , 19

The above-referred-to transfer became effective beginning with July 25, 1923.

H. D. King

Superintendent of Lighthouses

11—4598

BUREAU OF LIGHTHOUSES

WASHINGTON

AUG 11 1923

Submitted to the Secretary of Commerce for his information.

CARDED

H. B. BOWERMAN

Acting Commissioner of Lighthouses.

ALC-EMK

LIGHT
MAY 13 1920
HOUSES

MAY 13 1920

APPOINTMENT

Sir:

Referring to report of assistance rendered by you on April 26, 1920, to the concrete steamer COL. J.R. HAWLEY, S. M. C., which ran ashore in the vicinity of Upper Cedar Point Light Station, the Department is pleased to command you for the assistance thus rendered, which will be noted on the records as part of your official history.

Respectfully,

J. W. ALEXANDER

Secretary of Commerce.

L. J. Jarvis, Keeper,
Upper Cedar Point Light Station, Md.
(Through Commissioner of Lighthouses)

LIGHTHOUSES---Appointment Division's files

J. W. ALEXANDER

Exact copy as signed by----------

Mailed MAY 13 1920 ---------by----------

CARDED

Note on "remarks" - S.R. Card

JEH-EK

(COPY)

APR 21 1922

DEPARTMENT OF COMMERCE
APR 24 1922
APPOINTMENT

Sir:

Referring to report of assistance rendered by you on April 12, 1922, to two oystermen whose boat had become disabled, the Department is pleased to commend you for the services rendered, which will be noted on the records as part of your official history.

Respectfully,

(Signed) HERBERT HOOVER
Secretary of Commerce.

A. J. Jarvis, Keeper,
Upper Cedar Point Light Station, Md.
(Through Commissioner of Lighthouses).

LIGHTHOUSES---Appointment Division's files
Exact copy as signed by
Mailed by

(COPY)

ALS

LIGHT HOUSES APR 29 1920

APR 28 1920

1920 APR 29 PM 3 44

Sir:

Referring to report of assistance rendered by you on April 8, 1920, in saving property belonging to the Government launch "I - 9" which ran aground in the vicinity of Upper Cedar Point Light Station, Md., the Department is pleased to commend you for the service rendered, which will be noted on the records as part of your official history.

Respectfully,

(Signed)

Acting Secretary of Commerce.

Mr. A. J. Jarvis,
Keeper, Upper Cedar Point Light Station, Md.
(Through Commissioner of Lighthouses).

E. F. SWEET

1920 APR 29 PM 4 2

LIGHTHOUSES---Appointment Division's files

Exact copy as signed by E. F. SWEET

Mailed APR 29 1920 by

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK 5

LIGHT
DEC 27 1918
HOUSES

1919 JAN 4 PM 3 58

DEC 27 1918 8 50 AM

OFFICE OF SUPERINTENDENT 5TH DISTRICT

OFFICE OF INSPECTOR, 5TH DISTRICT

BALTIMORE, MD.

MEM

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

APPOINTMENTS

1919 JAN 4 PM 4 21

December 26, 1918

Returned to the Commissioner of Lighthouses for amendment to read "from $ 780. to $ 960. per annum". In this connection, it is also requested that Form 73 dated November 6, nomination of Andrew J. Jarvis, be amended to read "Salary $ 960. including longevity pay" and "Former Salary $ 780. including longevity pay", as Mr. Jarvis has been in the Service since 1903 and is, therefore, entitled to the $ 60. longevity pay.

This is due to error in preparation of Form 73 here.

King

Supt. of Lighthouses

CARDED

Bureau of Lighthouses, Washington
JAN 4 - 1919

12-17

Submitted to Secretary of Commerce recommended for approval.

1919 JAN 4 PM 3 53

Commissioner.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

MEM

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

Hydrog.
Engr. Gone
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

15

LIGHT DE 24 1918 HOUSES

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

DEC 23 10 38 AM 18 PM
CHIEF CLERK

December 23, 1918.

Returned to the Bureau for cancellation, reference being made to my endorsement of December 13, 1918 forwarding notice of increase, notice of appointment, and carbon of enclosed Notice of Change in Salary of Andrew Jervis. 54

1919 JAN 4 PM 2

Amended $960

King
Supt. of Lighthouses

Bureau of Lighthouses, Washington.
CARDED
JAN 4 - 1919

1-6-19

Submitted to Secretary of Commerce recommended for approval.

RECEIVED JAN 6 1919 DEPARTMENT OF COMMERCE

1919 JAN 4 PM 3 20

1919 JAN 4 PM 1 54

H.G. Bowerman
Commissioner.
Acting

(Cross Reference)

February 27, 1920, the following named employee of Lighthouses

E.C.D. on the date indicated Dec 25/18 by Promotion

Name A J Jarvis

See original letter in the file of ~~Miller Lieutenant~~

James C. Canady

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

A ----------

Amended Notice

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 20, 1918.

Mr. Andrew J. Jarvis,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $780 per annum to $900 per annum, effective December 1, 1918, or as soon thereafter as you enter upon duty at the increased rate of pay.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

CARDED

(Signed) Clifford Hastings

Chief of Appointment Division.

D
C

APPOINTMENT DIVISION ENTERED DEC 27 1918 DEPT. OF COMMERCE

Closed Ke 963 (including longevity)

DEC 2 1918

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

ADDRESS ALL COMMUNICATIONS TO SUPERINTENDENT OF LIGHTHOUSES BALTIMORE, MD.

HBK-MEM

CHIEF CLERK

5

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1918 DEC 18 PM 2 23

LIGHT HOUSES DEC 14 1918

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

APPOINTMENTS

December 13, 1918

1. Returned to the Commissioner of Lighthouses, enclosing carbon copy of Notice of Change in Salary dated November 14 for cancellation. The original of this paper is in possession of Mr. Jarvis. Its return has been requested and it will be later forwarded to the Bureau.

2. There are also returned, notice of increase dated November 13, effective December 1 or thereafter for amendment of pay, together with notice of appointment dated November 13, 1918, effective November 1, 1918, for amendment.

Andrew J. Jarvis
Keeper 900
(Upper Cedar Pt. Md.)

King
Supt. of Lighthouses

Bureau of Lighthouses, Washington.
DEC 17 1918

Submitted to Secretary of Commerce recommended for approval.

1918 DEC 18 PM 2 04

Acting Commissioner.

12-18-18

mcc

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

ADDRESS ALL COMMUNICATIONS TO SUPERINTENDENT OF LIGHTHOUSES BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES NOV 29 1918

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE MD

MEM

November 26, 1918

SUPT. OF LIGHTHOUSES BALTIMORE, MD. DEC 10 1918

LIGHT HOUSES DEC 14 1918

Commissioner of Lighthouses,
Washington, D.C.

Subject: Appointment, Andrew J. Jarvis, Nov. 13/18

You are advised that Notice of Change in Pay sent to Andrew J. Jarvis of Maryland Point Light Station, through this office, which was dated November 14, and letter of appointment dated November 13, returned herewith, do not agree as to the amount which he is to receive as Assistant Keeper at that Station. Notice of Change in Pay stated that he is to receive $ 780. per annum, including $ 60. longevity pay, effective November 1, 1918. The appointment is for $ 720. per annum and does not include $60 longevity pay. It is requested that this appointment be changed to read "at a salary of $ 780. per annum effective November 1, 1918 including $60. longevity pay". Mr. Jarvis has been continuously in the Service since 1903 and is, therefore, entitled to the $ 60. longevity pay.

H. D. King
Supt. of Lighthouses

McC-MCW
Incl.

Bureau of Lighthouses,
December 6, 1918.

Returned to 5th Superintendent with instructions to return notice of increase in pay dated November 14, for cancelation; also return notice of increase dated November 13, effective December 1, for amendment of pay, together with the enclosed notice of appointment, dated November 13, 1918, effective November 1, 1918, for amendment.

Acting Commissioner.

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Stenog.
Messenger
File

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 14, 1918.

Mr. Andrew J. Jarvis,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 480 per annum to $ 780 per annum, effective November 1, 1918. (The above rate of pay includes longevity pay of $60.)

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

Clifford Harding

Chief of Appointment Division.

R
Ho✓

CANCELLED

Maryland St.

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 14, 1918.

r. Andrew J. Jarvis,
M

Sir: Through the Commissioner of Lighthouses.

You are advised that your salary as keeper in the Lighthouse Service has been changed from ~~$900~~ 780 per annum, effective ~~Nov. 1, 1918.~~ (The above rate of pay includes longevity pay of $60.)

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(Signed) Chief, Appointment Division.

See appt. notice eff Nov. 1, 1918
This is to be cancelled

CANCELED

CANCELED CARD D

R
Ho

OR BASIS OF THIS ACTION SEE
LETTER DATED 10-17-18
IN FILE OF 1095-5

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 14, 1918.

LIGHT NOV 15 1918 HOUSES
NOV 15 1918 9 58 AM
SUPT. OF LIGHTHOUSES NOV 18 1918 BALTIMORE, MD.
LIGHT DEC 14 1918 HOUSES

r. Andrew J. Jarvis,
M

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper ~~in~~ the Lighthouse Service has been changed from $ per annum to $ per annum, effective November 1, 1918. (The above rate of pay includes longevity pay of $50.)

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.
Chief of Appointment Division.

R
Ho

5

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

appt dw

5

SUPT. OF LIGHTHOUSES JAN 3 1919 BALTIMORE, MD.

APPOINTMENTS JAN 15 1919

APPOINTMENTS JAN 23 1919

LIGHT JAN 13 1919 HOUSES

I, Andrew J. Jarvis

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

JAN 13 1919

1919 JAN 15 PM 12 15

Andrew J. Jarvis
(Appointee signs here)

LIGHT JAN 22 1919 HOUSES

[2] Sworn (See below) and subscribed before me, this [3] 2nd day of January, A. D. 1919

[4] (Name) George T. Dyson CHIEF CLERK

(Official title) Chief Clerk

1919 JAN 22 PM 4 33

My commission expires

VIRGINIA ADHESIVE STAMP UPON WHICH THE CLERK OR NOTARY IS TO BE IMPRESSED SIC SEMPER TYRANNIS

	Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
	r	$ 780. p.a.	Maryland Point L.S., Va.
Former [5]	Asst. Keeper	480. p.a.	" " " " "

JAN 22 1919 2 44 PM

(The above should be filled in by the district officer before sending to appointee)

Office of ~~Lighthouse Inspector~~ Supt., 5th District

Baltimore, Md. (Address), December 26, 1918 (Date)

The above-named appointee entered upon duty on November 1, 1918 (Date)

Supt. 1 A Supt. Chief Cl. 1 A Supt. 1 A Supt. 4 A Supt. Mech. 1 Draftf. 2 Drafts Hydrog. Accounts Ordering Personnel Cost Kpr. File Clk. Steno. Messenger File

(Signature, followed by title) Supt. of Lighthouses

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT—FIXED RATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

Amended

November 13, 1918.

Mr. Andrew J. Jarvis,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Seven Hundred and Eighty dollars per annum effective November 1, 1918.

CARDED

(The above-mentioned rate of compensation includes $60 longevity pay.)

(By transfer and promotion from assistant keeper at $480 per annum.)

APPOINTMENT DIVISION ENTERED DEC 2, 1918 DEPARTMENT OF COMMERCE

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

D
G

Chief of Appointment Division

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position. (By increase in compensation.)

Legal Residence: Virginia.

DEC 2 1918

GENERAL APPOINTMENT—FIXED RATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT NOV 16 1918 HOUSES
NOV 16 1918

SUPT. OF LIGHTHOUSES NOV 18 1918 BALTIMORE, MD.
SUPT. OF LIGHTHOUSES DEC 10 1918 BALTIMORE, MD.
LIGHT DEC 14 1918 HOUSES

November 13, 1918.

Mr. Andrew J. Jarvis,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper

in the Lighthouse Service

at a salary of Seven Hundred and Twenty dollars per annum

effective November 1, 1918.

By transfer and promotion from assistant keeper at $480 per annum.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

R
Ho

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position. (By increase in compensation.)

Legal Residence: Virginia.

GENERAL APPOINTMENT—FIXED RATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
DEC 14 1918
HOUSES

November 13, 1918.

Mr. Andrew J. Jarvis,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper

in the Lighthouse Service

at a salary of Seven Hundred and ~~Twenty~~ Eighty dollars per annum,

effective November 1, 1918.

(The above mentioned rate of compensation includes $60. longevity pay.)

(By transfer and promotion from assistant keeper at $480 per annum.)

By direction of the Secretary:

Respectfully,

Clifford Harding
Chief of Appointment Division.

R
Ho/

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position. (By increase in compensation.)

Legal Residence: Virginia.

11—139.

GENERAL APPOINTMENT—FIXED [illegible]TE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 13, 1918.

Mr. Andrew J. Jarvis,
Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, * Keeper in the Lighthouse Service at a salary of * Seven Hundred and Twenty Eight dollars per annum, effective November 1, 1918.

By transfer and promotion from assistant keeper at $480 per annum.

* (above rate includes longevity pay of $60.)

* amended

CANCELED

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

R
Ho

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position. (By increase in compensation.)

Legal Residence: Virginia.

APPOINTMENT DIVISION ENTERED NOV 14 1918 JR JOURNAL DEPT OF COMMERCE

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 13, 1918.

Mr. Andrew J. Jarvis,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from ~~$ 720~~ 780 per annum to $ 900 per annum, effective **December 1, 1918, or as soon thereafter as you enter upon duty at the increased rate of pay.**

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

Clifford Harding

Chief of Appointment Division.

R
Ho

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 13, 1918.

Mr. Andrew J. Jarvis,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 720 per annum to $ 900 per annum, effective December 1, 1918, or as soon thereafter as you enter upon duty at the increased rate of pay.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings
Chief of Appointment Division.

CHANGED

APPOINTMENT DIVISION ENTERED NOV 14 1918 BY JOURNAL DEPT. OF COMMERCE

R
Ho

OR BASIS OF THIS ACTION BE
LETTER DATED
IN FILE OF

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT NOV 16 1918 HOUSES
NOV 16 1918 8 43 AM
SUPT. OF LIGHTHOUSES BALTIMORE, MD. NOV 18 1918

November 13, 1918.

Mr. Andrew J. Jarvis, Upper Cedar Pt.

Through the Commissioner of Lighthouses.

LIGHT DEC 14 1918 HOUSES

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $720 per annum to $900 per annum, effective December 1, 1918. or as soon thereafter as you enter upon duty at the increased rate of pay.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

R
Ho

5x

Form 73

IR

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES NOV 7 1918

OFFICE OF LIGHTHOUSE ~~INSPECTOR~~ Supt. 5th DISTRICT.

NOV 7 1918 9 11 AM

Baltimore, Md., (City.) Nov. 6th (Date.) 1918

SUPT. CLERK

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and Promotion.

Name, Andrew J. Jarvis — Legal residence, Va.

1918 NOV 11 AM 9 4

Position, Keeper — Salary, $900 p.a. 960 (Inc. longevity)

Location, Upper Cedar Point Light Station, Md., Appropriation, Salaries, Keepers Lighthouses

Effective December 1, 1918 { ~~the actual date of entrance on duty, or as soon thereafter as he enters on duty.~~ as soon thereafter as he enters on duty.

APPOINTMENTS

Former position, Assistant Keeper — Former salary, $720 p.a. recommended.

1918 NOV 11 AM 10 17

780 (Inc. Longevity)

Location, Maryland Point Light Station, Md.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Thos. E. Speake — Services terminated, to with close of Nov. 30, 1918

Reason, Recommended retirement.

Members of family in Government Service, None

Remarks: Mr. Jarvis has been in the Lighthouse Service of this District since March 25, 1903 in the capacity of Asst. Keeper. He is worthy of this promotion on the basis of length of service and relative efficiency.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

For and in the absence of the Supt.

Deeion

Asst. Supt.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

APPOINTMENT DIVISION NECESSARY ACTION TAKEN NOV 1[illegible] 1918 DEPARTMENT OF COMMERCE

NOV 8 1918

Submitted to the Secretary of Commerce, approved.

1918 NOV 9 PM 3 50

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

McO-TB

APPOINTMENTS 5

1918 JUN 13 PM 4 20

JUN 13 1918

Sir:

Referring to the assistance rendered by you on May 25, 1918, to an occupant of an aeroplane, en route from Norfolk to Washington, which had become disabled, the Department takes pleasure in commending you for the service thus rendered, which will be noted on the records as part of your official history.

Respectfully,

WILLIAM C. REDFIELD
Secretary.

Mr. A. J. Jarvis,
Asst. Keeper, Maryland Point Light Station, Md.
(Through Commissioner of Lighthouses)

LIGHTHOUSES---Appointment Division's files

Exact copy as signed by WILLIAM C. REDFIELD

Mailed JUN 18 1918 by

USE TYPEWRITER. SEE INSTRUCTIONS ON BACK.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4789-2

LIGHT HOUSES
OCT 30 1916

TAKE NO ENTRIES IN THIS COLUMN.

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Jarvis, Andrew J.

2. Department:

Commerce

3. Bureau, office, or service:

Lighthouse Service, 5th Dist.

4. Designation of position:

Second Assistant Keeper

5. Occupation (if not clearly shown by answer to question 4):

6. Annual earnings:

$456.

7. Kind of appropriation:

LS

8. Present rate of pay:

$ AS

9. Initial rate of pay:

$ 420. p.a.

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

Substitute— Years:	Substitute— Months:	Regular— Years:	Regular— Months:
		13	3

11. State, Territory, or foreign country of birth (do not give town):

Virginia

12. Race:

W

13. Sex:

Male

14. Date of birth—

Month: October

Year: 1869

15. Kinds of schools attended, years attended, and degrees taken:

E6, H2

16. Marital condition:

M

17. War veteran?

No

18. Appointed from—

Congressional district and State: 1 Virginia

County: Middlesex

19. Civil service status:

C

20. Method by which classified status was obtained:

CE

21. Place of employment—

City: Baltimore

State: Maryland

DO NOT FOLD THIS CARD.

11—5869

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

LIGHT HOUSES AUG 8 1917
L. H. INSPECTOR AUG 7 1917 BALTIMORE, MD.
CHIEF CLERK AUG 8 1917
APPOINTMENTS AUG 8 191

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

I, Andrew J. Jarvis

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

☞ Andrew J. Jarvis
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 12th day of July, A. D. 1917

(Affix official seal here)

[4] (Name) Jos. F. Baker

(Official title) Notary Public

My Commission Expires Feb. 20th 1921.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Assistant Keeper	$480. p.a.	Maryland Point L.S., Md.
Former 2nd " "	456. p.a.	Hog Island L.S., Va.

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 5th District

Baltimore, Md., (Address) August 7, 1917 (Date)

The above-named appointee entered upon duty on July 14,1917 (Date)

In the absence and by direction of the Inspector,

R L Hankinson
(Signature, followed by title) Supt., L.S.

ROOM
Chief Clerk
Superintendent
1 A. Supt.
2 A. Supt.
3 A. Supt.
Draftsman
Mechanician
Foreman
Accounts
Hydrographer
Ordering
Personnel
Cost Keeping
File Clerk
Messenger
Misc.

CARDED.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 5, 1917.

Mr. Andrew J. Jarvis,
Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from second assistant keeper at $456 per annum.)

By direction of the Secretary:

Respectfully,

CARDED

APPOINTMENT DIVISION ENTERED JUL 5 1917 DEPT. OF COMMERCE

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

L
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Harry O. Monsell.

Legal Residence: Virginia.

11—3692

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES JUN 29 1917

REOM

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., June 27, 1917
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK JUL 5 1917

Action recommended, Transfer

Name, Andrew J. Jarvis — Legal residence, Va.

Position, Assistant Keeper — Salary, $480. per an.

Location, Maryland Point L.S., Md. — Appropriation, Salaries, keepers of lighthouses.

Effective July 8, 1917 — {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

APPOINTMENTS JUL 5 1917

Former position, Second assistant keeper — Former salary, $456. per an.

Location, Hog Island L.S., Va.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUL 5 1917 DEPARTMENT OF COMMERCE

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Harry O. Monsell — Services terminated, upon qualification of successor.

Reason, Recommended transferred and promoted to keeper at $624. p.a., Thomas Point Shoal L.S., Md.

Members of family in Government Service, None

Remarks: See letter to Bureau, this date, of which this nomination is an inclosure.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Secretary, Civil Service District.

Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON July 3, 1917.

Submitted to the Secretary of Commerce, approved. Attention is invited to Bureau endorsement of this date on this subject, on the Inspector's letter of June 27th.

H. B. Bowerman
Acting Commissioner.

[1] Strike out the clause which does not apply.

11—2314

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce ~~and Labor~~

LIGHTHOUSE SERVICE

BUREAU OF LIGHTHOUSES JUL 15 1913 DEP'T OF COMMERCE

BUREAU OF LIGHTHOUSES JUL 18 1913 DEP'T OF COMMERCE

APPOINTMENTS AUG 2 1913

CHIEF CLERK AUG 1 1913

I, Andrew J. Jarvis,

do solemnly[1] Sworn (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

☞ Andrew J. Jarvis
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 8th day of July, A. D. 1913.

(Affix official seal here)

[4] (Name) Geo. S. Lyon

(Official title) County Clerk,

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present 2d asst. kpr.	$456.00 p.a.	Hog Island lightstation, Va.
Former[5] " " "	450.00 " "	" " " "

(The above should be filled in by the district officer before sending to appointee)

RECOM. CARDED.

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT

Baltimore, Md., (Address), July 14, 1913 (Date)

The above-named appointee entered upon duty on June 30, 1913 (Date)

E. O. Ruland.
(Signature, followed by title) Inspector
E.S.H.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Encl. 1

GENERAL APPOINTMENT—FIXED DATE

Department of Commerce ~~and Labor~~

APPOINTMENT DIVISION

Washington

June 28, 1913.

Mr. Andrew J. Jarvis,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Second Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Fifty-six dollars per annum, effective June 30, 1913.

(By increase in compensation from $450 per annum.)

CARDED. JUN 1913 CHANGE REPORTED U. S. COMMISSION.

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

Chief of Appointment Division.

C
Lw

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Virginia.

APPOINTMENT DIVISION. REPORTED JUN 28 1913 TO DISBURSING CLERK DEPT OF COMMERCE

11—1393

COPY-JL

DEPARTMENT OF COMMERCE
Lighthouse Service

Office of Inspector, 5th District
Baltimore, Md.

4 inclosures.

June 24, 1913.

COMMISSIONER OF LIGHTHOUSES:

Referring to Bureau Circular Letter No. 293 of June 16 relative to pay of the position where the pay of the incumbent has been increased but the present incumbent has not received the authorized increase, would state that there are no positions of that character in this District but there are two positions which should have the salary increased to meet the requirements of the Bureau's regulations, page 72, 2nd paragraph; that is, the second assistant keeper at Hog Island Lightstation, Va., and the second assistant keeper at Wolf Trap Light station, Va., now receiving $450.00 per annum, which to equalize and make uniform with the pay of similar positions should be $456.00 per annum.

The nominations of the present incumbents are sent herewith in duplicate for the action of the Bureau.

In this connection, would state that the laborer in charge of Wreck Point Light, N. C., receives a salary not divisible by 12 but no increase is recommended in his salary.

(Signed) RULAND.

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

Department of Commerce and Labor

LIGHTHOUSE SERVICE

APPOINTMENT DIVISION APPOINTMENT WRITTEN JUN 28 1913 DEPT OF COMMERCE

REOM.

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Maryland,

June 24, 1913

BUREAU OF LIGHTHOUSES JUN 26 1913 DEPT OF COMMERCE

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

CHIEF CLERK JUN 27 1913 5

Action proposed, Increase in pay

Name, Andrew J. Jarvis 89%

Legal residence, Virginia

Position, 2nd asst. keeper

Salary, $456.00 per annum

Title of appropriation, "Salaries, Keepers of Lighthouses"

Location, Hog Island Lightstation, Va.

Effective June 30, 1913 {[1] ~~the date of entrance on duty, or as soon thereafter as he enters on duty.~~

Former position, 2nd asst. keeper

Former salary, $450.00 per annum

Location, Hog Island Lightstation, Va.

Rank in list of eligibles,

Rating,

Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, Andrew J. Jarvis

Services terminated to June 29, 1913

Reason, Increase in pay recommended.

Remarks: This recommendation is made in accordance with Bureau Circular Letter No. 293 of June 16, 1913. Employee is deserving of the increase in pay by reason of his efficiency.

Ruland

E.S.H.

6/28/13 mlf

Department of Commerce and Labor

One inclosure.

BUREAU OF LIGHTHOUSES

June 27, 1913.

WASHINGTON

SPECIAL

Respectfully submitted to the Secretary of Commerce and Labor, approved.

Attention is invited to attached copy of letter from the Fifth Inspector which is concurred in by the Bureau.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

MAY 13 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Andrew J. Jarvis 2. Age 41 (Last birthday.)

3. Bureau Lighthouse Service. 4. Position Second Assistant Keeper.

5. Compensation $450.per an. 6. Where employed Hog Island Light, Va.

7. When appointed (*a*) Oct. 28, 1903 8. How appointed (*b*) Through Civil Service examination.

9. Status under Civil Service Rules (*c*) Classified competitive.

10. Is the employee an honorably discharged soldier or sailor? No.

11. Does the employee receive a pension? No. If so, state the amount

12. Other Government service None.

13. Duties (describe fully) Assists in care and maintenance of station.

14. Has the employee special qualifications? No. If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.	
Quantity of work	90	2	180	00
Quality of work	85	3	255	00
Interest manifested in work (see also Question 17)	85	3	255	00
Attendance	100	2	200	00
Total		10	890	00
Average percentage			89	00

DIVISION OF APPOINTMENTS RECEIVED JUN 21 1911 DEPT OF COMMERCE AND LABOR

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Is not a purely routine employee and manifests interest in his work and and in the service.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent.

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No. If so, what percentage of salary is unearned?

20. Remarks: (e)

The official who is primarily responsible for the statements herein submitted will sign here—

Commander, U. S. N. Inspector, 5th Dist.

The official who approves the statements thus submitted will sign here—

Chief of Bureau or Office.

Department of Commerce and Labor

LIGHT HOUSE BOARD
JUN 8 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Light-House Service 2. Where employed Hog Island Light-Station, Va.
3. Name Andrew J. Jarvis 4. Where born Virginia
5. Age 39 6. Position 2d Assistant Keeper
7. Compensation $450. per an. When appointed (a) March 16, 1903.
9. How appointed (b) Through Civil Service Examination.
10. Appointed from: State Virginia; Congressional District First; County Middlesex
11. Status under Civil Service Rules (c) Classified Competitive
12. Is the employee an honorably discharged soldier or sailor? No
13. Other Government service None
14. Duties (describe fully) Assists in care and maintenance of station.
15. Efficiency: Quantity of work (d) 10 tenths; Quality of work (e) Excellent; Interest manifested in work (f) Yes
16. Is this employee fully earning the salary he is now receiving? Yes
17. Remarks (g)

C

H. Colonel, Corps of Engineers, U. S. A.,
Engineer Secretary.
CAPTAIN, U. S. N.
NAVAL SECRETARY

Robt. D. Russell
Commander, U. S. N., Inspector, 6th Light House Dist
Head of Bureau or Office.

June 5, 1909.

11—3005

CARDED

PERSONAL INFORMATION SHEET

NOTE.—This sheet is to be used only in cases of persons transferred to the Department of Commerce and Labor, by operation of law, July 1, 1903.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 15, 1904.

To the Heads of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to obtain a complete record of its officers and employees, you are hereby requested to furnish the information called for in Part II of this form, relative to each appointee or employee, now in the service, who was serving in your Bureau June 30, 1903, and was transferred to the Department of Commerce and Labor July 1, 1903, pursuant to the acts of Congress approved February 14, 1903, and March 3, 1903, and to have every such person answer each of the questions in Part I of this form and sign the same. Officers in charge, subordinate to heads of Bureaus, are expected to review this sheet, after it has been executed, to see that all questions have been answered, and, after doing so, to forward it immediately to the head of the Bureau for transmission to the Department.

Geo. B. Cortelyou

Secretary.

PART I.

(Blanks in Part I are to be filled by the appointee or employee; but if he is unable to write legibly, another person may write the answers at his dictation. In either case, the statement is to be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.)

Mr. Andrew Julian Jarvis

2. How do you write your name on the pay roll? Andrew J. Jarvis

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Freestrade	Va.	Middlesex	First
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Mathews County, Virginia.

6. When were you born?

October	5th	1869
Month.	Day.	Year.

7. Are you pensioned by the United States Government? (Answer "Yes" or "No.") No

8. Are there any members of your family, besides yourself, in the civil service of the United States Government? (If so, give below their names, relationship, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
Peter H. Jarvis	Father	Commerce & Labor	L. H. Service	Keeper

9. How long were you in the civil service of the United States Government prior to July 1, 1903?

From date of entering Service (March 25th 1903)

10. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "Appointed before position was classified;" or, "By reinstatement;" or, "By transfer from ————," stating Department, Bureau or Service, position, and salary, if known.)

By properly filling out the necessary Civil Service Blanks furnished x by the Insp of the 5th L. H. Disch

11. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

None

12. Were you in the military or naval service of the United States during the Civil or Spanish-American wars? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
Was Not			

13. If you served in the military or naval service of the United States at any time, other than during the Civil and Spanish-American wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
Did not			

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government indicated in your answers to questions 9, 12, and 13.)

Followed Farming in connection with the Mercantile business Oystered a little in early Life.

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: "Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.")

Public School

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

None

17. What, if any, civil service examinations have you passed? (State name and date of each, as near as you recollect.)

By filling out Blank furnished by the Inspector of the 5th L. H. Dist. Date Nov. 1902.

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

yes.

19. State the date upon which the above blanks were filled. May 31st, 1904

Witness: (Signature) Andrew J. Jarvis

In case signature is by mark.

P. O. Address: Sunny Bank, (City or town.)

(Number and street.)

Virginia. (State or Territory.)

Reviewed, approved, and forwarded JUL 6 1904, 190

(Signature) H.W. Lea

(Official title) Commander, U.S.N., Inspector, 5th L.H. Dist.

PART II.

(Blanks in Part II are to be filled by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the above questions was employed July 1, 1903.

Lt.Ho.Establishment. (Bureau or Service.) Maryland Point Lt.Ho.Md. (Place (city, town, or station).) Fifth (District.)

2. What position did he hold July 1, 1903? Assistant keeper

3. On what date was he appointed to this position? March 25,1903

4. How long had he served in the Bureau or Service in which he was employed July 1, 1903?

Three months, six days.

5. What was his salary July 1, 1903? $420. per annum.

6. From what appropriation was he paid July 1, 1903?

Salaries of Keepers of Lighthouses,1904.

7. Was the position he held July 1, 1903, excepted, competitive, or unclassified under the civil service rules?

Competitive

11—1433

8. If the position was classified, state the date of classification. May 6, 1896.

9. If the appointee or employee was appointed through examination, state the kind of examination. If not so appointed, state how he entered the position. (Examples: "Appointed before position was classified;" or, "By reinstatement;" or, "By transfer from ————," stating Department, Bureau or Service, position, and salary, if known.)

Non-educational

10. Is the appointee or employee required to give bond? No.

(Signature) H.W. Lee

(Official title) Commander, U.S.N., Inspector, 5th L.H. Dist.

Date: JUL 6 1904, 190

11—1433

5793

Department of Commerce and Labor.

TREASURY DEPARTMENT,
LIGHT-HOUSE ESTABLISHMENT.
Form 111.—Ed. 1 20 1903 3,000.

OATH OF OFFICE.

Prescribed by Section 1757, Revised Statutes.

OFFICE OF THE CHIEF CLERK RECEIVED OCT 30 1905 DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS RECEIVED OCT 30 1905 FILE ROOM DEP'T OF COMMERCE AND LABOR

I, Andrew J. Jones do solemnly Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same, that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Andrew J. Jones

Sworn and subscribed before me, this 9th day of October A. D. 1905

Wm. T. Phillips J.P.

Light House Board,
Entered upon duty.
Date Sept. 18, 1905.
W. A. Gray
Acting Chief Clerk.

CARDED

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
2nd Asst Kpr	Hog Island	Virginia	Virginia

OFFICE OF THE CHIEF CLERK FORWARDED OCT 30 1905 TO APPOINTMENT DEPT OF COMMERCE AND LABOR

This Oath should be taken before a Justice of the Peace, Notary Public, a Judge, a Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. The oath should be taken on or after the date of the appointment.

Everett Waddey Co., Stationers and Printers, Richmond, Va.

Form No. 314.—Certificate of Official Character.

State of Virginia,
County of Northampton } to-wit:

I, R. W. Mattingham, Clerk of the Circuit Court of the County aforesaid, in the State of Virginia, do certify that William T. Phillips whose genuine signature is attached to the foregoing certificate is, and was at the time of the signing the same, a Justice of the Peace in and for the said County, duly Sworn and qualified and authorized, by virtue of his office to take acknowledgments and administer oaths; and that his attestation is in due form of law.

In testimony whereof, I have hereunto set my hand and affixed the seal of the said court this 16th day of October 1905, and in the 130th year of the Commonwealth.

CARDED

R. W. Mattingham Clerk.

LIGHT HOUSE BOARD
OCT 24 1905
5793
U. S. LIGHT-HOUSE ESTABLISHMENT.

Enclosure

OATH OF OFFICE

OF

Andrew J. Jarvis

Position: 2nd Asst Kpr

Hog Island Light Stn, Va

Dated October 9th, 1905

Sept. 10, '05. 450.

Oct. 26, '05. Noted.

FROM THE REVISED STATUTES RELATING TO OATHS OF OFFICE.

SEC. 1756. Every person elected or appointed to any office of honor or profit, either in the civil, military, or naval service, excepting the President and the persons embraced by the section following, shall, before entering upon the duties of such office, and before being entitled to any part of the salary or other emoluments thereof, take and subscribe the following oath:

* * * *

B., do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So help me God.

AN ACT amending the Revised Statutes of the United States in respect to official oaths, and for other purposes.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That section twelve hundred and eighteen of the Revised Statutes of the United States be and is hereby, amended so as to read as follows:

* * * * *

SEC. 2. That section seventeen hundred and fifty-six of the Revised Statutes be, and the same is hereby, repealed, and hereafter the oath to be taken by any person elected or appointed to any office of honor or profit either in the civil, military, or naval service, except the President of the United States, shall be as prescribed in section seventeen hundred and fifty-seven of the Revised Statutes.

Approved, May 13, 1884.

118

GENERAL APPOINTMENT—WITHOUT FIXED DATE

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

September 9, 1905.

Mr. Andrew J. Jarvis of Virginia is hereby appointed Second Assistant Keeper of the Hog Island Light-Station, Virginia, in the Light-House Service, with compensation at the rate of 450 dollars per annum, this appointment to take effect on September 10, 1905, or as soon thereafter as he enters on duty. (Vice Chas. A. Sterling.)

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

[By transfer from Second Assistant Keeper of the Smith Point Light-Station, Virginia, at $600 per annum.]

Vice Chas. A. Sterling

DIVISION OF APPOINTMENTS
REPORTED
SEP 11 1905
TO DISBURSING CLERK
DEP'T OF COMMERCE AND LABOR

Acting Secretary.

The Light-House Board.

CARDED

CHANGE REPORTED
SEP — 1906
C. S. COMMISSION.

B
D

Department of Commerce and Labor

LIGHT-HOUSE BOARD

Washington

JL
File No. 5793.

7 Sept., 1905.

OFFICE OF THE CHIEF CLERK
RECEIVED
SEP 8- 1905
DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

The Board has the honor to ask the transfer of Mr. Andrew J. Jarvis from the position of Second Assistant Keeper of Smith Point, Va., Light-Station, with pay at the rate of $500 a year, to that of Second Assistant Keeper of Hog Island, Va., Light-Station, to date from 10 Sept., '05, or as soon thereafter as he enters on duty, with pay at the rate of $450 a year, in the place of Mr. Charles A. Sterling, who has been transferred. eff. Sept. 10 '05.

This transfer is asked at the request of Mr. Jarvis.

Respectfully,

D W Lockwood

Lieut.Col.,Corps of Engineers, U. S. A.,

Engineer Secretary.

DIVISION OF APPOINTMENTS
RECEIVED
SEP - 1905
DEP

OFFICE OF THE CHIEF CLERK
FORWARDED
SEP 8- 1905
TO APPOINTMENTS
DEP'T OF COMMERCE AND LABOR

KEYED.

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
SEP 9- 1905
DEP'T OF COMMERCE AND LABOR

DEPARTMENT OF COMMERCE AND LABOR.

~~TREASURY DEPARTMENT.~~
LIGHT-HOUSE ESTABLISHMENT.
Form 111.—Ed. 5 20 1902 1,500.

OATH OF OFFICE.

Prescribed by Section 1757, Revised Statutes.

I, Andrew J. Jarvis do solemnly Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Andrew J. Jarvis

E.O.D. Oct. 16, 1903

Sworn and subscribed before me, this 24 day of October A. D. 1903

J. R. Lumpkin
Justice of the Peace

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Second Asst.	Smith Point	Virginia	Virginia

This Oath should be taken before a Justice of the Peace, Notary Public, a Judge, a Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

October 7, 1903.

Mr. Andrew J. Jarvis, of ,

is hereby appointed 2nd Asst. Keeper, Smith Point Light-Station, Va.,

in the Lighthouse Service,

at a salary of Five Hundred dollars per annum,

this appointment to take effect October 7, 1903, or as

soon thereafter as oath of office is taken.

(By transfer from the position of Assistant Keeper at Maryland Point Light-Station, Md., at a salary of $420 per annum.)

Change reported to
Civil Service Commission.

Secretary.

Date of oath: , 190

CARDED.
JAN 13 1904

SECRETARY'S OFFICE
RECEIVED
AUG 10 1903
DEPARTMENT OF
COMMERCE AND LABOR

Department of Commerce and Labor
LIGHT-HOUSE BOARD
Washington

APPOINTMENT CLERK
RECEIVED
AUG 11 1903
DEPARTMENT OF
COMMERCE AND LABOR

8 Aug. 1903.

File No. 5793.

The Honorable,

The Secretary of Commerce and Labor.

Sir:-

The Board has the honor to ask the transfer of Mr. Andrew J. Jarvis from the position of Assistant Keeper at Maryland Point, Md., Light-Station, with pay at the rate of $420. a year, to that of Second Assistant Keeper at Smith Point, Va., Light-Station, with pay at the rate of $500. a year, in the place of Mr. Frank Wilkins, resigned.

Respectfully,

W. W. Kirkwood

Lieut. Col., Corps of Engineers, U. S. A.,
Engineer Secretary.

Approved, August 10, 1903:

Geo. M. Cortelyou

Secretary.

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

September 29, 1903.

Mr. Andrew J. Marvis, of ,

having satisfactorily served a probationary period of six months,

is hereby absolutely appointed Assistant Keeper of Maryland Point Light-Station, Maryland,

in the Light-House Service,

at a salary of Four Hundred and Twenty dollars per annum,

this appointment to take effect September 16, 1903, or

as soon thereafter as oath of office is taken.

CARDED.

Secretary.

Change reported to Civil Service Commission April, 190 .

Date of oath:

Q813

APPOINTMENT CLERK
RECEIVED
SEP 29 1903
DEPARTMENT OF
COMMERCE AND LABOR

TREASURY DEPARTMENT.
LIGHT-HOUSE ESTABLISHMENT.
Form 138 c.—Ed. 6 27 1902 1,000.

LETTER ASKING FULL APPOINTMENT OF KEEPER.

COMMUNICATIONS SHOULD BE ADDRESSED TO THE LIGHT-HOUSE BOARD. IN WRITING UPON THE SUBJECT OF THIS LETTER QUOTE THE FOLLOWING FILE NUMBER:

FILE NO. 5793.
BED

DEPARTMENT OF COMMERCE AND LABOR.

Treasury Department,

OFFICE OF THE LIGHT-HOUSE BOARD,

287

Washington, 26 Sept.,1903.

The Honorable

The Secretary of Commerce and Labor.

Sir:

The Board has the honor to ask the full appointment of Mr. Andrew J. Jarvis, ——— as Assistant ——— Keeper of Maryland Point, Md., ——— Light-Station, to date from 16 Sept.,1903, ——— with pay at the rate of $ 420. a year.

The probationary appointment of Mr. Jarvis, ——— will expire on 15 Sept.,1903, ——— and his full appointment is recommended by the Inspector of the 5th Light-House District.

Respectfully,

C. F. Hoskins
Captain, U. S. N.,
Naval Secretary.

appt made
OCT 7 1903

Department of Commerce and Labor
Sept. 29 1903

APPROVED:

SECRETARY.

WAL

TREASURY DEPARTMENT,
LIGHT-HOUSE ESTABLISHMENT.
Form 111.—Ed. 5 20 1902 1,500.

OATH OF OFFICE.

Prescribed by Section 1757, Revised Statutes.

I, Andrew J. Jarvis do solemnly Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Andrew J. Jarvis

Sworn and subscribed before me, this 16th day of March A. D. 1903

E.O.L. Mch. 16, 1903.
$

A. W. Sliff
a justice of the peace

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Asst Keeper	Maryland Point	Virginia	Virginia

This Oath should be taken before a Justice of the Peace, Notary Public, a Judge, a Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

DIVISION OF APPOINTMENTS,
Form 68-3.—Ed. 9 27 1900 2,000.

J. A. D.

Treasury Department,

OFFICE OF THE SECRETARY,

Washington, D. C., March 10, 1903.

The Chairman of the
Light-House Board,
Washington, D.C.

Sir:

In order that the Department may comply with the requirements of Section 3, Rule VIII, Civil Service Rules, you will report to this office in writing near the end of the probationary term, viz: September 10, 1903, *of* Mr. Andrew J. Jarvis, *appointed* Assistant Keeper, Maryland Point Light-Station, Maryland, *on* March 10, 1903, *to serve under your direction, whether* his *conduct and capacity have been satisfactory during said term, and whether you recommend* his *absolute appointment.*

If his *conduct and capacity have not been satisfactory, you will state specifically the reasons why they have not been.*

Respectfully,

(Signed) L. M. SHAW

Secretary.

T

DIVISION OF APPOINTMENTS.
Form No. 237.—Ed. 9 23 1902 1,000.

J. A. D.

Treasury Department,

OFFICE OF THE SECRETARY.

Washington, D. C., March 10, 1903.

Mr. Andrew J. Jarvis,

Care of the Chairman

of the Light-House Board.

Sir:

Having been certified as eligible by the United States Civil Service Commission, you are hereby appointed Assistant KEEPER of the Maryland Point Light Station, Maryland, with compensation at the rate of four hundred and twenty dollars ($420.00) per annum for a *probationary period of six months,* from date of entering on duty, subject to taking the required oath of office.

Respectfully,

(Signed) L. M. SHAW

Secretary.

ATJ.

TREASURY DEPARTMENT,

OFFICE OF THE LIGHT-HOUSE BOARD,

COMMUNICATIONS SHOULD BE ADDRESSED TO THE LIGHT-HOUSE BOARD. IN WRITING UPON THE SUBJECT OF THIS LETTER QUOTE THE FOLLOWING FILE NUMBER:

FILE NO. 5793.

Washington, 5 March, 1903.

The Honorable,

The Secretary of the Treasury.

Sir:-

The Board has the honor to ask the probationary appointment of Mr. Andrew J. Jarvis as Assistant Keeper at Maryland Point Md., Light-Station, with pay at the rate of $420. a year, in the place of Mr. Amasa Fulcher, whose transfer has been asked. Mr. Jarvis has passed the required Civil Service Examination and obtained a rating of 90.2 per cent in Class Five.

Respectfully,

C. F. Hutchins

Captain, U. S. N.,

Naval Secretary.

JARVIS, ANDREW J.

JARVIS, ANDREW J.

Out

Retired Effective
7-1-32

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

Department of Commerce and Labor
LIGHTHOUSE SERVICE

901-E.
OM.

2 inclosures. Received.

Hog Island Lightstation, Va.

Dep. Comm'r,
Hydrog.
Engr. Cons.
Mar. Engr.
E. C. G.
Examiner.
Personnel.
Accounts.
Contracts.
Chf. Clk.
Cashier.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

File memo

Sept. 30, 1912

BUREAU OF LIGHT-HOUSES
OCT 1 1912
DEPT OF COMMERCE AND LABOR

COMMISSIONER OF LIGHTHOUSES,

Herewith two copies of reply of this Office to second assistant keeper A. J. Jarvis of Hog Island Lightstation, Va., in accordance with request in Bureau indorsement of Sept. 27, 1912

Rutland.

File Mac

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

Department of Commerce and Labor

LIGHTHOUSE SERVICE

ESH M.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

Sept. 30, 1912

Mr. Andrew J. Jarvis, Second Asst. Keeper,
Hog Island Light.

BUREAU OF LIGHT-HOUSES
OCT 1 1912
O.

Enclosures.

In reply to your letter of September 2, 1912, asking for permission to have a lady governess in your home, you are informed that this permission cannot be granted, as it is understood that the school facilities on Hog Island are ample for the education of your children.

R Ellicott

File Mac

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE,

Department of Commerce and Labor
LIGHTHOUSE SERVICE

ESH M.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

Sept. 30, 1912

Mr. Andrew J. Jarvis, Second Asst. Keeper,
Hog Island Light.

BUREAU OF LIGHT-HOUSES
OCT 1 1912
DEP'T OF COMMERCE AND LABOR

Enclosures.

In reply to your letter of September 2, 1912, asking for permission to have a lady governess in your home, you are informed that this permission cannot be granted, as it is understood that the school facilities on Hog Island are ample for the education of your children.

Rutland.

File

Copy.

McC

Andrew J. Jarvis,
injuries.

March 24, 1913.

Secretary of Commerce.

On October 11, 1912, Andrew J. Jarvis, second assistant keeper, Hog Island Light Station, Virginia, was injured in the course of his employment, which incapacitated him for duty until October 31, 1912, on which date he resumed his duties at the light station. Mr. Jarvis provided a substitute, George Edward Doughty, to act in his place during said period, for which he paid him at the rate of $1.00 per day, or an aggregate of $19.00.

Under the amendment of July 27, 1912, to the act of May 30, 1908, Mr. Jarvis is entitled to receive compensation during the time he was incapacitated for duty by reason of his injuries, and has submitted his claim for compensation, which has been forwarded to the Bureau of Labor/Statistics. In order that Mr. Jarvis may be reimbursed in the amount he paid the substitute, Doughty, the Bureau recommends the employment of George Edward Doughty as laborer of Hog Island Light Station, Virginia, for the period from October 11, 1912, to October 30, 1912, at the rate of $1.00 per day, or $19.00 for the entire period.

If this recommendation be approved, it is proposed to accomplish the payment to Jarvis by supporting his voucher by the receipt which he obtained from Doughty.

Appropriation, Salaries, Keepers of Lighthouses.

(Signed)

ESH--OM.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

Department of Commerce and Labor

LIGHTHOUSE SERVICE

REC'D FEB 25 1913

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

Three inclosures.
Andrew J. Jarvis, 2nd Asst. Keeper, Hog Island Light.
Reimbursement claim of

Dep. Comptr.
Hydrog.
Engr. Cons.
Mar. Engr.
E. C. G.
Examiner.
~~Personnel~~
Accounts.
Contracts.
Chf. Clk.
Commr.

Feb. 11, 1913

BUREAU OF LIGHT-HOUSES
FEB 14 1913
DEP'T OF COMMERCE AND LABOR

2nd indorsement:

Returned to the Bureau of Lighthouses, inclosing a letter of Feb. 3, 1913 from the 2nd asst. keeper of Hog Island lightstation relative to this matter; also, report of termination of Mr. Jarvis's disability.

BUREAU OF LIGHT-HOUSES
MAR 20 1913
DEP'T OF COMMERCE

Rulands.
Inspector

ONE inclosure. Bureau of Lighthouses,
February 21, 1913.

Returned to Fifth Inspector, with instructions to have properly executed the inclosed form C. A.—4b, Claim for compensation on account of injury, in the case of Jarvis, and return same to this office.

Advise the Bureau as to the correct name of the substitute employed by Jarvis during his incapacitation, the exact period of his service as substitute, and as to the correctness of the amount stated by Jarvis. Upon receipt of this information, the Bureau will recommend to the Department the employment of the substitute as laborer of Hog Island Light Station, Virginia, in order that Jarvis might be reimbursed.

Consideration will also be given to the payment of expenses incurred by Jarvis for medicines and medical and surgical attendance upon vouchers properly certified by the proper persons and your own certificate that such amounts are just and reasonable and that the expenditures were incurred by reason of injuries received in the line of duty, in accordance with last paragraph, page 103, Regulations 1911.

Conway
Acting Commissioner.

3/24/13 - Wrote Keeper
" copy Bur letter with endorsement to Insp

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

Department of Commerce and Labor

LIGHTHOUSE SERVICE

Dep. Commr.
Hydrog.
Engr. Cons.
Mar. Engr.
E. C. G.
Examiner.
Personnel.
Accounts.
Contracts.
Chf. Clk.
Commr.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

ESH/WB

BUREAU OF LIGHT-HOUSES
MAR 20 1913
DEP'T OF COMMERCE

March 19, 1913.

Returned to the Bureau of Lighthouses with statement, that the correct name of the substitute employed by the 2d Assistant Keeper at Hog Island light, Va. during his incapacitation is George Edward Doughty of Broadwater, Northampton County, Va. and Mr. Doughty has no relatives in the Government service and he was employed from October 11th to October 31, 1912.
1912.

Receipts for amount paid by Mr. A.J.Jarvis, 2d Assistant Keeper at Hog Island light, Va. for medical attendance and for services of substitute are enclosed herewith, together with Form C.A.-4b completed according to directions.

R L Landon
E.S.H.

From 5th Insp. rel to payment for surgical attendance and returned receipts
March. 27/13

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

Department of Commerce and Labor

LIGHTHOUSE SERVICE

REC'D FEB 5 1913
L. H. INSPR., 5TH DIST.

FIFTH DISTRICT

Hog Island Ship Channel Va.
(Station, Depot, or Vessel.)

Febry 3rd, 1913

U. S. Light-House Inspr.
Balto., Md.,

Copied OM

Sir:—

BUREAU OF LIGHT-HOUSES
MAR 20 1913
DEP'T OF COMMERCE

Replying to your letter of the 1st inst, as to how many days I was unfit for duty owing to the face I had and as it my intention to make claim for compensation I beg to say, why I did not do so was my not knowing that it was customary. Below I give you the actual money paid out during my illness. Should this not be the correct way to make it out. Kindly advise me as to the proper method and I shall gladly fix accordingly. I trust same will meet your approval as no man needs any compensation that may be justly allowed, more than myself.

Very Respectly
Andrew J. Jarvis

To Paid Geo. E. Doughty for 19 days Sat. @ $1.00 2nd Asst Kpr. Hog Island Ship Channel Va.
" Dr Stinger for 2 visits @ 1000 2000
$39 00

Hurt on Oct 11th 1912. Returned to duty on the 31st of October 1912

I Certify that the Above Statement is Correct
W. D. Hudgins Keeper of Station.

2-21-13 Wrote 5th and Rowd Report of 9 hrs. of Disability to Dept

C-WM

1 inclosure.

Payment for surgical attendance to A.J.Jarvis, 2nd Asst. Keeper, Hog Island Light Station.

March 27, 1913.

Lighthouse Inspector, Baltimore, Md.

Referring to your letter dated March 19, 1913, relative to the payment for surgical attendance rendered Mr. A. J. Jarvis, 2nd Assistant Keeper, Hog Island Light Station,

The receipt of the surgeon attending Mr. Jarvis is herewith returned to be used as a subvoucher attached to a voucher in favor of Mr. Jarvis for reimbursement for the payment covered thereby, which you are authorized to make in accordance with the provisions of Regulations 1911, page 103. Your certificate that the surgeon's services were made necessary by reason of an injury received while in the performance of the public service, and that the charge therefor is just and reasonable should be embraced in the voucher. The matter of the payment of a substitute during the incapacity of Mr. Jarvis will be made the subject of a separate letter.

Acting Commissioner.

JL

July 16, 1913.

SUBJECT: Oath of office, Andrew J. Jarvis.

Returned to the Fifth Inspector for correction of the date of entrance on duty and inviting attention to the fact that the appointment of Mr. Jarvis is made effective June 30, 1913, a fixed date, whereas the oath states that he entered on duty on July 1, 1913.

Acting Commissioner.

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

Department of Commerce and Labor

LIGHTHOUSE SERVICE

RECM. OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Maryland,
June 24, , 1913

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

BUREAU OF LIGHTHOUSES JUN 26 1913 DEP'T OF COMMERCE

Action proposed, **Increase in pay**

Name, **Andrew J. Jarvis** Legal residence, **Virginia**

Position, **2nd asst. keeper** Salary, **$456.00 per annum**

Title of appropriation, **"Salaries, Keepers of Lighthouses"**

Location, **Hog Island Lightstation, Va.**

Effective **June 30, 1913** {[1]~~the actual date of entrance on duty~~ or as soon thereafter as he enters on duty.

Former position, **2nd asst. keeper** Former salary, **$450.00 per annum**

Location, **Hog Island Lightstation, Va.**

Rank in list of eligibles, Rating, Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, Andrew J. Jarvis Services terminated to **June 29, 1913**

Reason, **Increase in pay recommended.**

Remarks: **This recommendation is made in accordance with Bureau Circular Letter No. 293 of June 16, 1913. Employee is deserving of the increase in pay by reason of his efficiency.**

Rutland.
ESH.

Department of Commerce and Labor

One inclosure. BUREAU OF LIGHTHOUSES June 27, 1913.

WASHINGTON. SPECIAL

Respectfully submitted to the Secretary of Commerce and Labor, approved.

Attention is invited to attached copy of letter from the Fifth Inspector which is concurred in by the Bureau.

C ✓

Acting Commissio

[1]Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT—FIXED DATE

Department of Commerce ~~and Labor~~

APPOINTMENT DIVISION

Washington

June 28, 1913.

Mr. Andrew J. Jarvis,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, ~~Second Assistant Keeper~~ in the ~~Lighthouse Service~~ at a salary of ~~Four Hundred and Fifty-six~~ dollars per ~~annum~~, effective June 30, 1913.

(By increase in compensation from $450 per annum.)

60 D. June 30, 1913.

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

Chief of Appointment Division.

C
Lw

DEPT. OF COMMERCE JUL 1 1913 BUREAU OF LIGHTHOUSES

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Virginia.

JUL 1 1913

11—1393

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

BUREAU OF LIGHTHOUSES
AUG 21 1913
DEP'T OF COMMERCE

ESH-GI

8/23/13 – 10 copies mailed unfmly – TSC

Dep. Comr.
Hydrog.
Engr. Cons.
Mar. Engr.
E. C. G.
Examiner.
Personnel.
Accounts.
Contracts.
Chf. Clk.
Commr.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

August 20, 1913.

COMMISSIONER OF LIGHTHOUSES:

Referring to the letter from the Chief Clerk of the Bureau of Labor Statistics dated August 15, 1913, referred to this office by the Bureau asking for report on Form C.A.-15a relative to Andrew J. Jarvis, 2nd assistant keeper, Hog Island Light Station, Va., who was injured October 11, 1912, it is asked that this office be furnished with copies on which to make this report, as it appears that no copies have ever been furnished.

R. L. Lund
E.S.H.

10 Inclosures.

Bureau of Lighthouses, Washington
AUG 22 1913

Returned ~~approved~~. Enclosing 9 copies of C.A.-15a, requested above.

Acting Commissioner.

Department of Commerce and Labor

LIGHT HOUSE BOARD
JUN 8 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Light-House Service
2. Where employed Hog Island Light-Station, Va.
3. Name Andrew J. Jarvis
4. Where born Virginia
5. Age 39
6. Position 2d Assistant Keeper
7. Compensation $450. per an.
8. When appointed (a) March 16, 1903.
9. How appointed (b) Through Civil Service Examination.
10. Appointed from — State Virginia; Congressional District First; County Middlesex
11. Status under Civil Service Rules (c) Classified Competitive
12. Is the employee an honorably discharged soldier or sailor? No
13. Other Government service None
14. Duties (describe fully) Assists in care and maintenance of station.
15. Efficiency — Quantity of work (d) 10 tenths; Quality of work (e) Excellent; Interest manifested in work (f) Yes
16. Is this employee fully earning the salary he is now receiving? Yes
17. Remarks (g)

CAPTAIN, U. S. N.
NAVAL SECRETARY

Robt. D. Russell
Commander, U. S. N., Inspector, 5th Light House Dist
Head of Bureau or Office.

June 5, 1909.

11—3005

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

MAY 13 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Andrew J. Jarvis 2. Age 41 (Last birthday.)

3. Bureau Lighthouse Service. 4. Position Second Assistant Keeper.

5. Compensation $450.per an. 6. Where employed Hog Island Light, Va.

7. When appointed (*a*) Oct. 28, 1903 8. How appointed (*b*) Through Civil Service examination.

9. Status under Civil Service Rules (*c*) Classified competitive.

10. Is the employee an honorably discharged soldier or sailor? No.

11. Does the employee receive a pension? No. If so, state the amount

12. Other Government service None.

13. Duties (describe fully) Assists in care and maintenance of station.

14. Has the employee special qualifications? No. If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.	
Quantity of work	90	2	180	00
Quality of work	85	3	255	00
Interest manifested in work (see also Question 17)	85	3	255	00
Attendance	100	2	200	00
Total		10	890	00
Average percentage			89	00

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

—	1908.		1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Is not a purely routine employee and manifests interest in his work and and in the service.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent.

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No. If so, what percentage of salary is unearned?

20. Remarks: (e)

The official who is primarily responsible for the statements herein submitted will sign here—

Commander, U. S. N. Inspector, 8th Dist.

The official who approves the statements thus submitted will sign here—

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES JUN 29 1917

REOM

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., June 27, 1917
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer

Name, **Andrew J. Jarvis** Legal residence, **Va.**

Position, **Assistant Keeper** Salary, **$480. per an.**

Location, **Maryland Point L.S., Md.** Appropriation, **Salaries, keepers of lighthouses.**

Effective **July 8, 1917** {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Second assistant keeper Former salary, **$456. per an.**

Location, **Hog Island L.S., Va.**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Harry O. Monsell Services terminated, **upon qualification of successor.**

Reason, **Recommended transferred and promoted to keeper at $624. p.a., Thomas Point Shoal L.S., Md.**

Members of family in Government Service, None

Remarks: See letter to Bureau, this date, of which this nomination is an inclosure.

Selection regular, subject to the action of the
U. S. Civil Service Commission. , 191

H. D. King

Secretary, Civil Service District. **Lighthouse Inspector.**

BUREAU OF LIGHTHOUSES
WASHINGTON July 3, 1917.

Submitted to the Secretary of Commerce, approved. Attention is invited to Bureau endorsement of this date on this subject, on the Inspector's letter of June 27th.

107373

Acting Commissioner.

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
JUL 7 1917
HOUSES

July 5, 1917.

Mr. Andrew J. Jarvis,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from second assistant keeper at $456 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

L
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Harry O. Monsell.

Legal Residence: Virginia.

11—3692

5 Insp.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
JUN 29 1917
HOUSES

HDK--REOM.
Inclosures.
Hog Island L.S., Va.:
personnel.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD

June 27, 1917

Commissioner of Lighthouses, Washington, D.C.

Herewith is transmitted report from the keeper and letter from the second assistant keeper, Hog Island Light Station, Va. relative to personnel matters.

In this connection I have to state that this same condition was once before reported and investigated but the evidence found at that time was not sufficiently conclusive to warrant action.

It is recommended that copies of the within inclosures be forwarded to the Captain Commandant, U.S.Coast Guard Service for his information.

Although Mr. Jarvis is the second assistant keeper and is not the offending party, it is recommended that he be transferred away from this station for the good of the lighthouse service and nomination accordingly is inclosed.

H. D. King
Lighthouse Inspector.

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
Dep. Comsr.
Commr.

Encls Regrec to Dept
NE Jun 29

HB Bureau of Lighthouses July 3, 1917.

Submitted to the Secretary of Commerce for his information, and with recommendation for approval. The Bureau has sent a copy of each of the papers in this case to the Captain Commandant, Coast Guard, for his information.

H B Bureau of Lighthouses July 3, 1917.

Referred to the Captain Commandant, Coast Guard, ~~Treasury~~ Navy Department, for his information.

1003

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

Copy ONF

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
JUN29 1917
HOUSES

Hog Island, Va.
~~OFFICE OF INSPECTOR~~, 5TH DISTRICT
~~BALTIMORE, MD.~~
June 25, 1917.

Lighthouse Inspector, Baltimore, Md.

Sir:

Last night about 1:30 P. M., W. A. Carpenter was seen going in Second Assistant's house. I was informed of the fact ~~th~~ by First Assistant Salter. Second Asst. Jarvis was in the tower on watch. I went up, got 2nd Asst., told him of Carpenter being in his wife's room. I sent him in. 1st Asst. on one side of the house, I on the other. When Mr. Jarvis ordered his wife to open the door or he would brake in Carpenter jumped out of Mrs. Jarvis room winder with nothing on but under shirt. I was so close on him he ran & jumped the fence . I gave Mrs. Jarvis until 10 o'clock to leave this station, which she did. Now sir these two has caused trouble and discredit to this station for the past six years, this is the second time I have caught them & had evidence enough to mak a report of it. I have bin watching for them for the past six months, now I have got them. They have caused trouble enough & discredit to this station for them to be punished to the full extent of the law. Now is the chance to make an example of them for the good of the Light House Servis.

I informed the keeper of the Coast Guard Servis of Mr. Carpenter's conduct . He will take the matter up with his Department. I hope you will cooperate with the Coast Guard Servis & put them where they belong, which I think is the pen. Now sir, some thinks we are in some danger here on the Island by Carpenter's friends but I am not at all uneasy I think we ran the most risk catching them. I understand Carpenter is in right bad shape with a sprained foot and bruises on his face and ligs, no wonder the way he jumped the fence and ran but nothing is too bad for him or his.

Excuse me for being so plain but I am trying to state the case as it is.

I feel that I have your support as the action taken was for the good of this Station.

Respectfully,

(Signed) A. L. Davis,

Keeper.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT HOUSES JUN 29 1917

Copy ONF

Hog Island, Va.

~~OFFICE OF INSPECTOR~~ 5TH DISTRICT

~~BALTIMORE, MD.~~

June 26, 1917.

Lighthouse Inspector, Baltimore, Md.

Sir:

To my sorrow and regret, I have to make the following report, viz.-

Monday morning about 1:15 A. M., the Keeper called me from the tower while on watch and said to me "a man" has gone in your house. Upon investigation I found W. A. Carpenter in my wife's bedroom in his night clothes. He jumped from the window and could of been killed but thought best not to.

They have been watching me for a long time and working the "rascally" game well. I never for one moment dreamed of such. God knows the yard was cleaned up yesterday of this scandal. No trouble could of been worse to me. Especially my children. Would state further I believe as I see it now my life would of been taken on the above stated time had I been alone. Now sir I fear him, and if unprepared to meet him would be in danger. I told Capt. Richardson of the Coast Guard Station last night that there was nothing more serious and hoped he would make the case as strong as possible. May I beg you to use your every effort in this matter in giving them both their just punishment, which they deserve.

Very respcty.

(Signed) A. J. Jarvis,

2nd Asst. Keeper.

(Signed) A. L. Davis.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
JUN 29 1917
HOUSES

HDK--REOM.
Inclosures.
Hog Island L.S., Va.:
personnel.

A. J. Jarvis

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD

June 27, 1917

CHIEF CLERK
JUL 5 1917

SECRETAR
JUL 5 19

12

LIGHT
JUL 6 1917
HOUSES

Commissioner of Lighthouses, Washington, D.C.

Herewith is transmitted report from the keeper and letter from the second assistant keeper, Hog Island Light Station, Va. relative to personnel matters.

In this connection I have to state that ~~this same~~ a similar condition was once before reported and investigated but the evidence found at that time was not sufficiently conclusive to warrant action.

It is recommended that copies of the within inclosures be forwarded to the Captain Commandant, U.S.Coast Guard Service for his information.

Although Mr. Jarvis is the second assistant keeper and is not the offending party, it is recommended that he be transferred away from this station for the good of the lighthouse service and nomination accordingly is inclosed.

Irving
Lighthouse Inspector.

HB Bureau of Lighthouses July 3, 1917.

Submitted to the Secretary of Commerce for his information, and with recommendation for approval. The Bureau has sent a copy of each of the papers in this case to the Captain Commandant, Coast Guard, for his information.

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~ HB July 6
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

H. B. Bowerman
Acting Commissioner

Approved
William C. Redfield
Secretary

July 5, 17

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
JUN 29 1917
HOUSES

Copy ONF

Hog Island, Va.
~~OFFICE OF INSPECTOR~~, 5TH DISTRICT
~~BALTIMORE, MD.~~
June 25, 1917.

LIGHT
JUL 6 1917
HOUSES

Lighthouse Inspector, Baltimore, Md.

Sir:

Last night about 1:30 P. M., W. A. Carpenter was seen going in Second Assistant's house. I was informed of the fact ~~ick~~ by First Assistant Salter. Second Asst. Jarvis was in the tower on watch. I went up, got 2nd Asst., told him of Carpenter being in his wife's room. I sent him in. 1st Asst. on one side of the house, I on the other. When Mr. Jarvis ordered his wife to open the door or he would brake in Carpenter jumped out of Mrs. Jarvis room winder with nothing on but under shirt. I was so close on him he ran & jumped the fence . I gave Mrs. Jarvis until 10 o'clock to leave this station, which she did. Now sir these two has caused trouble and discredit to this station for the past six years, this is the second time I have caught them & had evidence enough to mak a report of it. I have bin watching for them for the past six months, now I have got them. They have caused trouble enough & discredit to this station for them to be punished to the full extent of the law. Now is the chance to make an example of them for the good of the Light House Servis.

I informed the keeper of the Coast Guard Servis of Mr. Carpenter's conduct . He will take the matter up with his Department. I hope you will cooperate with the Coast Guard Servis & put them where they belong, which I think is the pen. Now sir, some thinks we are in some danger here on the Island by Carpenter's friends but I am not at all uneasy I think we ran the most risk catching them. I understand Carpenter is in right bad shape with a sprained foot and bruises on his face and ligs, no wonder the way he jumped the fence and ran but nothing is too bad for him or his.

Excuse me for being so plain but I am trying to state the case as it is.

I feel that I have your support as the action taken was for the good of this Station.

Respectfully,

(Signed) A. L. Davis,

Keeper.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT
JUN 29 1917
HOUSES

Copy CNF

Hog Island, Va.

~~OFFICE OF INSPECTOR~~, 5TH DISTRICT

~~BALTIMORE, MD.~~

June 26, 1917

LIGHT
JUL 6 1917
HOUSES

Lighthouse Inspector, Baltimore, Md.

Sir:

To my sorrow and regret, I have to make the following report, viz.-

Monday morning about 1:15 A. M., the Keeper called me from the tower while on watch and said to me "a man" has gone in your house. Upon investigation I found W. A. Carpenter in my wife's bedroom in his night clothes. He jumped from the window and could of been killed but thought best not to.

They have been watching me for a long time and working the "rascally" game well. I never for one moment dreamed of such. God knows the yard was cleaned up yesterday of this scandal. No trouble could of been worse to me. Especially my children. Would state further I believe as I see it now my life would of been taken on the above stated time had I been alone. Now sir I fear him, and if unprepared to meet him would be in danger. I told Capt. Richardson of the Coast Guard Station last night that there was nothing more serious and hoped he would make the case as strong as possible. May I beg you to use your every effort in this matter in giving them both their just punishment, which they deserve.

Very respcty.

(Signed) A. J. Jarvis,

2nd Asst. Keeper.

(Signed) A. L. Davis.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

HDK--REOM.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES JUL 9 1917

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

Commissioner of Lighthouses, Washington, D.C. July 7, 1917

Subject: Personnel matters, Hog Island Light Station, Va.

Reference: Letter from this Office of June 27, 1917.

JUL 14 1917, to Coast Guard, copy to Insp

There are inclosed letters from W.A.Carpenter, Coast Guard Service, and from the keeper of Hog Island Light Station in this matter. As these letters apparently concern the administartion of the Coast Guard Service, it is recommended that they be forwarded to the Captain Commandant. Mr. Carpenter having acknowledged his guilt in this matter his separation from the service would apparently be indicated were he an employee of the lighthouse service.

Regardless as to whether or not agreement to drop this matter may have been made locally, I am obliged to state that Mr. Carpenter's actions have been such for at least two years past as to cause considerable annoyance to the lighthouse service. It is recommended that his transfer from Coast Guard Station No. 155 be requested if in the opinion of the Coast Guard Service the facts do not warrant his separation from that service.

King
Lighthouse Inspector.

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
~~Dep. Commr.~~
~~Commr.~~

cc

Carpenter, a Coast Guard, was found in home 2d asst keeper A. J. Jarvis, Hog Island Lt. Sta about midnight, exhibit J. was on duty, Carpenter departed via window when found out. Jarvis is to be transferred from station. Copy papers already sent U.S. Coast Guard for information.

Respectfully call Coast Gd attention to pers papers; send copy Insp's let of July 7 & enc. to C. G., for such action as the circumstances may warrant. HB July 12

Cenan
rec to CG
JC July 12

JC 7/12

(C O P Y)

7/5/17

Coast Guard Station, No. 155
Broadwater,
Va.

Office of,
Light House Inspector,
Baltimore,
Md.

Sir:

Some days ago Keeper A. L. Davis, of Hog Island Light sent in a report against me,

I wish to plead guilty to the charges, and ask to be forgiven,

Keeper Davis and I have settled the matter satisfactory to all partias concerned, and ask that the matter be dropped,

you will receive a letter from Mr. Davis at the same time this reaches you stating the case more fully,

trusting this will meet with your approval,

I am Very Respectfully,

(Signed) W. Allen Carpenter,
Coast Guard Station, No. 155
Broadwater,
Va.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

L. H. INSPECTOR JUL 6 1917 BALTIMORE MD.

FIFTH DISTRICT

Hog Island Va
(Station, Depot, or Vessel)

July 4, 1917

LIGHT HOUSE JUL 9 1917

Light-House Instructor
Baltimore Md

Sir

W A Corpenter came to me to day with his Keeper Richardson of the Coast-Guard Sta Pleads Guilty & asks for mercy & Refard him to join & Guess you will hear from him.

I feel that I have accomplished a great-deal for the Betterment of this Station & have Recieve lots of congralionlations in Regard to that matter

Respectfully
A L Davis
Keeper

Copy

Inspector
Chief Clerk
Superintendent
1 A. Supt.
2 A. Supt.
3 A. Supt.
Draftsman
Mechanician
Foreman
Accounts
Hydrographer
Ordering
Personnel
Cost Keeping
File Clerk
Messenger
File

HB-POJ. July 14, 1917.

3 inclosures.

W. A. Carpenter,
Coast Guard.

Captain Commandant,
U. S. Coast Guard,
Navy Department,
Washington, D. C.

Sir:

Referring to Bureau indorsement of July 3, 1917, forwarding copy of a letter dated June 27, 1917, and of its inclosures, from the Lighthouse Inspector, Baltimore, Maryland, with reference to charges of misconduct against W. Allen Carpenter, Coast Guard Station #155, Broadwater, Virginia.

There is inclosed letter of July 7th from the Inspector, together with a letter dated July 5th to him from Mr. Carpenter, with reference to this matter.

The Bureau concurs in the views of the Inspector, and transmits the accompanying papers to you for such action as the circumstances may warrant.

Respectfully,

Commissioner.

HB-POJ Bureau of Lighthouses July 14, 1917.

To Lighthouse Inspector, Baltimore, Maryland, for his information, guidance, and files of office.

Acting commissioner.

308

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

Copy--REOM.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

6/3/18

LIGHT JUN 8 1918 HOUSES

JUN 13 1918 10 47 AM

LIGHT JUN 14 1918 HOUSES

FIFTH DISTRICT

Maryland Point, Md.
(Station, Depot, or Vessel)

May 27, 1918

Dept commd Reports

6/1/18 Jarvis commended Copy Secy appt Dir 5th Frd Com ofce Bull

Lighthouse Inspector,

Balto., Md.

Sir:

I beg to report the following viz:--On Saturday the 25th inst. abt 12:30 P.M. an airplane, en route from Norfolk to Washington became disabled and had to make landing abt 1½ miles from station N.E.course. I proceeded to it at once to render any assistance that might be possible and found he needed anchor and wished to get to nearest telegraph office at once. Anchors and rope were furnished for immediate use and started with Ensign Hutchins (I believe was the name) for the Va. shore where Mr. Thos. Tolson was to take him to "Comoon" the nearest telegraph point. Before reaching said point the plane was gotten in operation and came to us for the ensign, then proceeded to Washington.

Respcty,

Sgd. A.J.Jarvis

Asst. Keeper

Correct:

C.H.Applegarth,

Kpr.

REOM. Office of the Inspector, 5th Lighthouse District, Balto.,Md., June 1, 1918

Forwarded to the Commissioner of Lighthouses for his information with recommendation that commendation issue to Mr. A. J. Jarvis, keeper, Maryland Point L.S., Md. for his action as above set forth and in accordance with Bu. Circular Letter No. 19 of Dec. 12, 1914.

King

Lighthouse Inspector.

McC-TB

LIGHT
JUN 14 1918
HOUSES

JUN 14 1918 9

JUN 13 1918

Sir:

Referring to the assistance rendered by you on May 25, 1918, to an occupant of an aeroplane, en route from Norfolk to Washington, which had become disabled, the Department takes pleasure in commending you for the service thus rendered, which will be noted on the records as part of your official history.

Respectfully,

WILLIAM C. REDFIELD

Secretary.

Mr. A. J. Jarvis,
Asst. Keeper, Maryland Point Light Station, Md.
(Through Commissioner of Lighthouses)

LIGHTHOUSES---Bureau's files.

Exact copy as signed by WILLIAM C. REDFIELD

Mailed ~~JUN 13 1918~~ by

Bureau of Lighthouses, Washington

To Lighthouse Inspector Baltimore Md.
for files of his office. By direction of the Commissioner: See your report of June 1, 1918.

Chief Clerk

Hdqrs PC

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

ADDRESS COMMUNICATIONS TO SUPERINTENDENT OF LIGHTHOUSES BALTIMORE MD

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES NOV 29 1918

MCM

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
Dep. Comsr.
Comsr.

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
OFFICE OF INSPECTOR, 5TH DISTRICT
NOV 29 1918 12 30 PM
BALTIMORE MD

Rec advise 5th to return notice of increase dated Nov 14th for cancelation; return notice of appt of Nov 13/18, effective Nov 1st, and notice of increase dated Nov 13th, effective Dec 1st for amendment of pay. Mcc 12/5

November 26, 1918

Commissioner of Lighthouses,
Washington, D.C.

Subject: Appointment, Andrew J. Jarvis, Nov. 13/18

You are advised that Notice of Change in Pay sent to Andrew J. Jarvis of Maryland Point Light Station, through this office, which was dated November 14, and letter of appointment dated November 13, returned herewith, do not agree as to the amount which he is to receive as Assistant Keeper at that Station. Notice of Change in Pay stated that he is to receive $ 780. per annum, including $ 60. longevity pay, effective November 1, 1918. The appointment is for $ 720. per annum and does not include $60 longevity pay. It is requested that this appointment be changed to read "at a salary of $ 780. per annum effective November 1, 1918 including $60. longevity pay". Mr. Jarvis has been continuously in the Service since 1903 and is, therefore, entitled to the $ 60. longevity pay.

H. D. King
Supt. of Lighthouses

McC-MCW
Incl.

Bureau of Lighthouses,
December 6, 1918.

Returned to 5th Superintendent with instructions to return notice of increase in pay dated November 14, for cancelation; also return notice of increase dated November 13, effective December 1, for amendment of pay, together with the enclosed notice of appointment, dated November 13, 1918, effective November 1, 1918, for amendment.

Acting Commissioner.

O.
Mcc

APR 20 1920 9 [illegible] AM

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
APR 20 [illegible]
HOUSES

[redacted]

Hydrog.
Engr. Const.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Comm.
Comm.

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

April 19, 1920.

Dept cmmd + note for work + Ltr Bull.

Commissioner of Lighthouses,
Washington, D.C.

Subject: Commendation, Mr. A.J. Jarvis, Kpr., Upper Cedar Pt.

1. It has been reported to this office that on April 8, about five o'clock in the evening, the Government launch "I -9" from Fort Washington, ran aground near Upper Cedar Point Light Station, Md., listing badly, which caused two barrels of gasoline to be overthrown. With the assistance of an oysterman and the occupants of launch, Mr. Jarvis succeeded in bringing the barrels of gasoline to the station and fastening them with ropes. The launch was floated the next morning at 7 A.M., and proceeded to Lower Proving Grounds.

2. Recommendation is made that Mr. Jarvis be commended for services rendered by him, as mentioned above.

H. D. King
Superintendent of Lighthouses.

4/ /20 Commended

Copy to Supt.
U.S. Bull.
F.W.D.
Appt.
Sec.

ALG

APR 28 1920

LIGHT HOUSES APR 29 1920

Sir:

Referring to report of assistance rendered by you on April 6, 1920, in saving property belonging to the Government launch "I - 9" which ran aground in the vicinity of Upper Cedar Point Light Station, Md., the Department is pleased to commend you for the service rendered, which will be noted on the records as part of your official history.

Respectfully,

E.F.SWEET

Acting Secretary of Commerce.

Mr. A. J. Jarvis,
Keeper, Upper Cedar Point Light Station, Md.
(Through Commissioner of Lighthouses).

Bureau of Lighthouses, Washington

To Superintendent of Lighthouses, Baltimore, Md.

for files of his office. By direction of the Commissioner. Acting Secretary

report of April 19, 1920.

Chief Clerk.

LIGHTHOUSES---Bureau's files. E.F.SWEET

Exact copy as signed by

Mailed APR 29 1920 by

MAY 11 1920 10 28 AM

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT HOUSES MAY 13 1920

LIGHT HOUSES MAY 11 1920

HEM

Hydrog.
Engr. Corps.
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
~~Dep. Comsr.~~
Comsr.

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

April 30, 1920.

Commissioner of Lighthouses,
Washington, D.C.

Subject: Commendation, A.J.Jarvis, Kpr., Upper Cedar Pt. L.S.

1. Below is quoted letter received from the Keeper of Upper Cedar Point Light Station, dated April 27,1920:

"Beg to report the following, viz. Last night about 7.30 p.m. the concrete steamer"Col. J.E.Sawyer,Q.M.C" bound to Washington for trial and acceptance by the Government ran ashore (full speed) about 150 yds N.W. from Station and is still fast after a trial to float her by one of "Indian Head Tugs". Furnished small boat, helped to run lines to tug. Went to Popes Creek to show them the way last night in rain about 10 P.M.

Apl. 28 - The above boat still ashore with two tugs alongside."

2. In view of assistance rendered by Mr. Jarvis, as mentioned in his letter quoted above, it is recommended that he be given letter of commendation.

H. D. King

Superintendent of Lighthouses.

MAY 13 1920 2 PM

LIGHT HOUSES

ALC-Mil

MAY 13 1920

Sir:

Referring to report of assistance rendered by you on April 25, 1920, to the concrete steamer COL. J.L. MAYNE, C. M. C., which put ashore in the vicinity of Upper Cedar Point Light Station, the Department is pleased to commend you for the assistance thus rendered, which will be noted on the records as part of your official history.

Respectfully,

Secretary of Commerce.

M. J. Davis, Keeper,
Upper Cedar Point Light Station, Md.
(Through Commissioner of Lighthouses)

Bureau of Lighthouses, Washington

To Superintendent of Lighthouses, Baltimore, Md.

For files of his office. By direction of the Commissioner. See your report of April 30, 1920.

Chief Clerk.

Mailed MAY 13 1920 by

Exact copy as signed by

LIGHTHOUSES---Bureau's Pass. ALEXANDER

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

MEM 4/21/22 recommended Jarvis + Barnes
copies to Supt.
" " Sect.
" " appt. Div.
" " For + Dom. corr.

1922 APR 18 AM 8 28

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

April 17, 1922

Commissioner of Lighthouses,
Washington, D.C.

Subject: Commendation, A.J.Jarvis, Kpr. and Thos. H. Barnes, Asst. Kpr.

1. Under date of April 12 the following report was received from Mr. A.J.Jarvis, Keeper of Upper Cedar Point Light Station, Md.

"Today at 4 P.M. Thomas H. Barnes, Assistant Keeper, and myself went to the assistance of two oystermen who were broken down. Batteries had given out. Towed them to harbor where they were able to get new ones. With only sail boat made the trip O.K. although high wind blowing."

2. It is recommended that Mr. Jarvis and Mr. Barnes be commended for services rendered by them as cited above.

H. D. King

Superintendent of Lighthouses.

Hydrog.
Engr. Corps.
Mar. Engr.
[redacted]
Accounts.
Contracts
Chf. Clk.
Dep. Comm.
Commr.

noted MC 4/21/22.

Dept commend Ltr 18

JAH-EK

LIGHTHOUSES
1922 APR 24 AM 11 34

APR 21 1922

Sir:

Referring to report of assistance rendered by you on April 12, 1922, to two oystermen whose boat had become disabled, the Department is pleased to commend you for the services rendered, which will be noted on the records as part of your official history.

Respectfully,

HERBERT HOOVER.

Secretary of Commerce.

A. J. Jarvis, Keeper,
Upper Cedar Point Light Station, Md.
(Through Commissioner of Lighthouses).

Bureau of Lighthouses, Wash., Copy to 5th Supt. Inclosed is copy of letter of commendation addressed to Thomas H. Barnes, Assistant Keeper.

Chief.
Engr. Corps
Mar. Engr.
Personnel
Accounts.
Contracts
Ch. Clk.
Dep. Comm.
Comm.

LIGHTHOUSES---Bureau's files

Exact copy as signed by HERBERT HOOVER.

Mailed _____ by _____

PERSONNEL CLASSIFICATION BOARD FORM NO. 14—FIELD QUESTIONNAIRE
(To be filled out in accordance with the instructions given in P. C. B. Forms Nos. 15 and 16)

Bureau No. Lt. 935 *Sheet No.* 5(b)-122

Space reserved for the use of the Board

1. Jarvis (Surname) Andrew (Given name) J. (Initial)

2. Department Commerce
3. Bureau Lighthouses
4. Field service Lighthouse Service
5. (a) Field station Stingray Point Light Station
(b) Subdivision
(c) City or town State

6. Pay roll title Light Keeper
7. Customary office title Keeper
8. Present administrative allocation $1560-1860 1680.
9. Present gross rate of pay $ None
10. Deduction for allowances $ 1680.
11. Net rate paid in cash $

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☐ House ☒ Room { ☐ Furnished ☒ Unfurnished } ☐ Heat ☒ Light ☐ Fuel ☐ Laundry ☐ Uniform ☐ Subsistence or rations in kind Meals per day: ☐ 1 ☐ 2 ☐ 3

13. Describe any other allowance, privilege, or perquisite of value

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost Uniform approximately $15.00.

15. (a) Regular hours of work: From Hours m. to m. (b) How many hours per week excluding unusual or irregular overtime work?
Summer 56 Winter 56 (c) If not a full time and all-the-year-round position, state number of hours per day ;
number of days per { week / month / year } (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty Subject to duty when necessary throughout 24 hours of day.

16. (a) Rate of pay for overtime None (b) Amount of overtime pay in last 12 months

17. (a) Does the employee in any way direct or supervise other employees? Yes (b) If so, in what way? (See Form 16 before answering) By example and direct personal instruction. Keeper and assistant commonly work side by side or watch and watch on same work.
(c) How many? 1

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

John H. Marchant 5(b) 125

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes (b) If so, in what way? (See Form 16 before answering.) By periodical (usually semi-annual or more frequent) inspection of his station by district superintendent or his representative, and by review in district office of monthly reports and annual property returns.

20. What is the name, official position, and sheet number of the employee's immediate superior? H. D. King, Supt. of Lighthouses, 5(b)1

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	3	4	5	6	7	X 8	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	Learned and taught by (Kind)

Other education (describe): Private School Studied Telegraphy

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent?
About 4 years in General Merchandise business. Two Years - Telephone Service as Secretary & Treasurer

10—1858

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
	My duties as keeper of the Station vary
10	#1 A record of each days work is recorded which consists of keeping illuminating apparatus and fog signal in order
30	#2 Scraping, Cleaning, Scrubbing, Painting Building inside and out. Scaleing and painting iron foundation and roof. Painting and up keep of two boats(1 sail and 1 motor)
5	#3 When a New Man is sent me as assistant keeper my first duty is to instruct him fully in the workings of the illuminating apparatus Fog Signals and Lamps, then in the general routine of station work.
	#4 One assistant keeper is assigned to this station. He carries on the work when keeper is off on shore liberty
10	#5 Prepare and clean each morning lamps for the nights burning
	#6 an average of 6 hours daily are working hours
35	# 7 Watches are run, viz Sunset, Midnight, Midnight Sunrise, and divided equally during the day. When only one keeper here the watch is stood to best advantage by him
	#8 The clerical work done consists of keeping account of all property received and expended during each year. Making annual and monthly reports, Condition of Station generally in monthly [illegible]

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

Andrew F. Jensen
(Signature of Employee)

This employee is principal keeper in charge of a lighthouse built on submarine foundation. The structure consists of a 2 story house about 30 feet square on a foundation inter-braced iron piles, and surmounted by a glazed lantern containing Fresnel lens for display of light which may be either kerosene wick lamp or incandescent oil vapor apparatus. The house is also equipped with fog bell operated by clockwork. Communication with shore is by motor launch kept at station. Each of two keepers is allowed 8 days ashore per month and when both are at station, they divide watches of light and fog signal. The principal keeper is in responsible charge and his first duty is to see that the light never fails to burn from sunset to sunrise nor the fog signal to sound when needed. All apparatus is required to be kept in perfect condition of cleanliness and operating efficiently and the entire structure thoroughly clean and well painted inside and outside, and minor repairs made as needed within his capacity. Owing to exposed location and salt water, proper preservation of metal work, especially iron foundations, requires constant attention. He is also required to keep all station records including journal watch book, fog-signal record and property accounts.

(Date) (Signature of head of field office or station)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ____. In my judgment the compensation of this position should be in a range from $ 1560, to $ 1860

OCT 8 1928, 1928
(Date)

J. S. CONWAY
(Signature of head of bureau or his representative)

Acting Commissioner of Lighthouses.
(Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928 10—1856

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
	My duties as keeper of the Station vary
10	#1 A record of each days work is recorded which consists of keeping illuminating apparatus and fog signal in order
30	#2 Scraping, Cleaning, Scrubbing, Painting Building inside and out. Scaleing and painting iron foundation and roof. Painting and up keep of two boats(1 sail and 1 motor)
5	#3 When a New Man is sent me as assistant keeper my first duty is to instruct him fully in the workings of the illuminating apparatus Fog Signals and Lamps, then in the general routine of station work.
	#4 One assistant keeper is assigned to this station. He carries on the work when keeper is off on shore liberty
10	#5 Prepare and clean each morning lamps for the nights burning
	#6 an average of 6 hours daily are working hours
35	# 7 Watches are run, viz Sunset, Midnight, Midnight Sunrise, and divided equally during the day. When only one keeper here the watch is stood to best advantage by him
	#8 The clerical work done consists of keeping account of all property received and expended during each year. Making annual and monthly reports, Condition of Station generally in monthly

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

Andrew J. Jorgensen
(Signature of Employee)

26. How long have the employee's duties been substantially as described above? Since Dec. 25, 1918

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

Sept. 26, 1928 (Date) — H. D. King (Signature of Preparing Officer) — Supt. of Lighthouses (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ 1560 to $ 1920

Sept. 26, 1928 (Date) — H. D. King (Signature of head of field office or station) — Supt. of Lighthouses (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ 1560, to $ 1860

OCT 8 1928 (Date) — J. S. CONWAY (Signature of head of bureau or his representative) — Acting Commissioner of Lighthouses. (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

**** C O P Y ****

Form 9a

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT

(Act of March 4, 1925)

May 11, 1932.
(Date)

NAME OF CLAIMANT Andrew J. Jarvis DESIGNATION Keeper

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: Many pigmented moles on back and chest.

Height 62 inches Weight 120 pounds. Complexion Ruddy

Color of eyes blue Color of hair graying-brown

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: During Feb., 1927, had a dead ache in left ear. Was treated by local physicians for otitismedia but was brought to the U.S. Marine Hospital, Norfolk, Va., on Feb. 28, 1927, and remained until March 28th same year (Diagnosis: Otitismedia, suppurative, left, chronic, Mastoiditis, chronic, left). Was unconscious 24 hours. Returned to work April 6, 1927. About 37 years ago he was operated upon for right inguinal hernia, strangulated. About two years later the repair gave way and he has been wearing truss every day since. About twenty years ago the left side gave away but was never operated. He now wears a double truss which retains the right very well but not so well on the left side. For the last four years, he has noticed some shortness of breath on exertion.

Here describe fully nature of disability: Hearing watch: Examination shows the following defects noted: Vision, distant, right 20/40, left 20/20. Hearing - watch heard against left ear only, heard four inches from right ear. Spoken voice - left 10/20, right 15/20. He has a right direct hernia the size of an egg. Left scrotal hernia size of fist. Both herniæ are reducible and retainable by truss. There are many pigmented moles on back. Teeth all upper missing, lower in poor condition and some pyorrhea evident. Urinalysis test negative.

Claimant describes the duties of his position as follows:

He performs the ordinary duties of a lighthouse keeper.

This man states that he feels able to "carry on" and, in view of the fact that he evidently been fulfilling his duties satisfactorily, with the same handicaps for some years, it is believed he can do so for at least another year. The disabilities, however, are considered of a permanent character.

Is disability to perform such duty of a permanent character? Yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No Do you recommend reexamination with this in view? Not necessarily

I HEREBY CERTIFY that upon examination I find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

May 10, 1932
(Place of examination)

/sgd./ J. M. BROWN
A.A. Surgeon, USPHS
(Examining physician)

U.S. Marine Hospital, Norfolk, Va.
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE: 1931 11—10543

Form 9

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

LIGHTHOUSES

1932 JUN - 4 - AM 9:12

Date May 16, 1932.

Superintendent of Lighthouses,

Fifth District

Baltimore, Md.
(City)

I hereby apply for retirement from active duty in the Lighthouse Service effective July 1, 1932, on the basis of service shown hereon.

A. J. Jarrell
(Name)

Keeper
(Designation)

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES

City Baltimore, Md. *Date* June 3, 1932

Submitted to Commissioner of Lighthouses, Washington, D. C., recommending retirement at $ 1224.82 per annum, effective at the close of June 30, 1932.

It is certified that the record of service and pay shown on Page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

L. M. HOPKINS
Superintendent of Lighthouses.

June 9, 1932.

BUREAU OF LIGHTHOUSES, *Washington, D. C.*,

Submitted to the Secretary of Commerce, recommending approval. In connection with the attached medical certificate, attention is invited to the inclosed report from the Superintendent showing that this employee is physically unfit to satisfactorily perform the duties of his position.

Acting
Commissioner of Lighthouses.

FOR USE OF DEPARTMENT

11—10551

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

Name Andrew J. Jarvis Date of birth October 5, 1869

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps							
Civilian employment:							
Asst. Keeper	Mar.	25	1903	Oct.	6	1903	
2nd Asst. Keeper	Oct.	7	1903	July	13	1917	
Asst. Keeper	July	14	1917	Dec.	24	1918	
Keeper	Dec.	25	1918	June	30	1932	
Total service	29 years, 3 months, 6 days.						

Does applicant receive or has he applied for a pension from the Government under any law? No. If so, give number of pension certificate or of claim:

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No. If so, give number of claim:

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No.

If so, state the compensation received:

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year		
Keeper	July	1	1927	June	30	1928	$1560.	$1560. ✓
"	July	1	1928	Dec.	31	1930	1680.	4200. ✓
"	Jan.	1	1931	June	30	1932	1740.	2610. ✓

Total compensation for last five years of active service $8370. ✓

Average compensation for last five years of active service $1674. ✓

Annual rate of retired pay ($1674. × 29.267 years (Not exceeding 30) ÷ 40) = $1224.82 ✓

U. S. GOVERNMENT PRINTING OFFICE: 1931 11—10551

Memo.

Re attached recommendation from 5th Dist. for the disability retirement of Keeper A. J. Jarvis:

6/6/32 Letter to 5th C

The examining physician in this case certifies that Jarvis has certain disabilities which he considers sufficient to render him unfit for useful and efficient service, but the purpose and value of this certificate seems to be somewhat lessened by the following statement which appears thereon:

> "This man states that he feels able to 'carry on' and in view of the fact that he evidently has been fulfilling his duties satisfactorily, with the same handicaps for some years, it is believed he can do so for at least another year."

Sugg. ask 5th for comment on that statement and by whom the retirement of this employee was initiated.

Keeper Jarvis will be eligible for voluntary retirement in 1934 and if he is able and willing to continue, it is believed his retirement at this time should not be effected, unless of course the 5th has some particular reason for desiring this, which should be explained to offset the above statement.

RMC
6/6/32

Andrew J. Jarvis —

Keeper — 5th Dist.

Disability retirement eff. July 1/32 @ $1224.82 after more than 29 yrs. GHS — Age 62.

Attached report obtained from 5th shows this employee is considered unfit to continue & will probably clear up point likely to have been raised by Dept a/c retirement by physician doctor

Rec OK & to Dept.

RCC

6/9/32

RF

C. C.
Pers.

I have signed letter re
- it may be desirable
get clearer case before sending
to Supt. But from Pp. I think
the man is clearly shown
disabled for efficient
duty as Sgt.

T

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

LIGHTHOUSES 1932 JUN-9-AM 9:10

SUPT. LIGHTHOUSES JUN 8 1932 BALTIMORE, MD.

June 6, 1932.

Superintendent of Lighthouses,
Baltimore, Md.

Your recommendation for disability retirement of Keeper, A. J. Jarvis.

1. It is noted in this case that the examining physician certifies that Jarvis has certain disabilities which he apparently considers sufficient to render him unfit for active and efficient service, but that the certificate also contains the following statement by the physician:

> "This man states that he feels able to 'carry on' and in view of the fact that he evidently has been fulfilling his duties satisfactorily, with the same handicaps for some years, it is believed he can do so for at least another year."

2. Your comment on this statement is accordingly requested, together with information as to whether the physical examination and proposed retirement of this employee were initiated by him or by your office. In connection with the case, it is also noted that Keeper Jarvis will be eligible for voluntary retirement in 1934 and that his retirement at this time is questionable unless it is shown that he is physically disabled and desires to retire, and/or your office considers him physically unfit to satisfactorily perform his duties.

For the Commissioner:

H. D. KING

Deputy Commissioner:

Form 9 to Dept with copy this indorsement 6/9/32

BLC:MMS

DMH:AHL.

Office of Superintendent, 5th Dist.,
Baltimore, Md. June 8, 1932.

1. Returned to Commissioner of Lighthouses with statement that this office considers Keeper Jarvis incapacitated to perform all the duties of keeper. He is unable to handle a boat and it is not considered safe to leave him alone on station in the absence of the Asst. Keeper.

2. This office took the initiative in this matter, in view of the fact that it had informal information that Jarvis was incapacitated.

L. M. Hopkins
Superintendent of Lighthouses.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 16, 1932.

Mr. Andrew H. Jarvis,

Through the Commissioner of Lighthouses.

Sir:

In accordance with the provisions of the Act of March 4, 1925, entitled an act to provide for retirement for disability in the Lighthouse Service, you are, upon recommendation of the Commissioner of Lighthouses, hereby retired from that service (Fifth District) with retired pay at the rate of $1,224.82 per annum, effective beginning July 1, 1932.

By direction of the Secretary:

Respectfully,

W. J. GARDNER.

Chief of Appointment Division.

Original mailed 6/23/32

E

June 16, 1932.

Mr. Andrew J. Jarvis,

Through the Commissioner of Lighthouses.

Sir:

The Department is in receipt of your application for disability retirement from the position of keeper of Stingray Point Light Station.

The records show that you have served twenty-nine years in the Lighthouse Service. The Department desires to express its appreciation of your long service.

Very sincerely,

R. P. LAMONT

Secretary of Commerce

Original mailed to S.L. 6/23/32

E