REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 9/8/2025

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Jones, John		

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (SC) 6th Dist		
From: 1921	To: 1922	
(Agency & Location)		
From:	To:	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

Researcher Signature: Andrew Burns

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-0026278899

Attendant Signature:

CMRS Search Request Number(s):

Remarks: '25 SEP 22 AM10:46:17

SCREENING NOTES

☐ Reviewed and Nothing Removed SMH

☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

75

SAMPLE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N. Y., March 13,1930, 19
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Increase in pay.

Name, John Jones

Position, Keeper

Location, West Bank Lt.Sta.,N.Y.

Effective, April 1,1930

Legal residence, New York

Proposed salary, $1620 p.a.

Proposed range, $1440-$1740 p.a.

Appropriation, Salaries, Keepers of Lighthouses

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper

Location, West Bank Lt.Sta.,N.Y.

Former salary, $1560 p.a.

Former range, $1440-$1740 p.a.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent,

Services terminated,

Reason,

Members of family in Government service,

Date of birth,

Remarks: On Feb. 26,1930 Mr.Jones took the required exam examination to determine whether or not he was sufficiently familiar with the operation of power fog signals to entitle him to receive additional compensation at the rate of $60 per annum while serving at a station having fog signal operated by oil engines. Mr. Jones received a rating of 85% based on the written examination and actual performance of work at the station. He is accordingly entitled to receive the additional compensation of $60 p.a., and it is therefore recommended that his pay be increased as above.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

C. L. FORD

GROCERIES AND SHIP STORES

SUPT.
LIGHTHOU
CHARLESTON
OCT 26 192
1st. Asst. Su
Chief Cle
Asst. Supt.
Voucher
Personnal
Inspector
Proposals
Depot
File

Georgetown, S. C. 10/20 19 27

Mr H L Beck Supt
7th Dept
Charleston SC.

Dear Sir:

Referring to your favored favor July 28-1920 in reply to ours of July 12-1920- regarding Keeper "Jones"-

We have sent statements to Mr Jones at Frogmore SC - as suggested by you - but without results.

We are today writing him again, and if you will be kind enough to also drop him a line on the subject - I will appreciate it.

Yours very truly

C L Ford

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

PF/mlb

SIXTH DISTRICT

October 26th, 1922.

Mr. C. L. Ford,
Georgetown, S. C.

Sir:-

Referring to your letter of October 20th, 1922, and previous correspondence relative to an account due you by John Jones, I have to inform you that John Jones resigned from the Lighthouse Service, effective at the close of September 15th, 1922. This office therefore, could not take any further action in this matter.

The last address furnished this office by John Jones was Southport, N. C. For your information it is stated that this office cannot undertake to collect accounts for employees of the service as payment for salaries Mastto be madendirect to the employees. The Regulations of the Service require the employee to pay his just and honest debts and the matter would be taken up further with Jones if he were still in the Service.

For and in the Absence of the Superintendent of Lighthouses,

P. Farrow,
Chief Clerk

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT LIGHTHOUSES CHARLESTON, S. C.
SEP 15 1922
Asst. Asst. Supt.
Chief Clerk
Asst. Supt.
Personnel
Depot

SIXTH DISTRICT

Hunting Island Light Station S. C.
(Depot, Vessel, or Station)

September 13, 1922

Superintendent of Lighthouses 6th District
Charleston S.C.

Sir

This is to inform you that Mr John Jones. 2nd Asst Keeper left this station at 1 PM to day being called home at one by telegram, he will not return to this station as his resignation takes effect at the close of business September 15, 1922. Please mail this pay check to him.

302 South 2nd St
Wilmington
N.C

Respectfully submited

James Smith
Keeper

Jones called at this office in person on Sept 15th and obtained his check. Additional leave of absence granted to cover 14th & 15th. H.L.B. Asst. Clerk.

SIXTH DISTRICT
Hunting Island Light Station S. C.
(Depot, Vessel, or Station)

September 9, 1922

Superintendent of Lighthouses, 6th District.
Charleston S. C.
Sir

This is to inform you that since Mr. John Jones 2nd Asst Keeper returned to this station on Sept 7, 1922. he has cleaned up his quarters in a satisfactory manner.

Respectfully submitted
James Smith
Keeper

Memo - 9/12/22
Jones was not on leave but was absent when inspection was made - 12/9. Smith was told that Jones must clean quarters satisfactorily before check would be sent to him.

Mr. W.T.Pinner,
The Novelty Store,
Southport, N.C.

Sir:

Referring to your letter of September 1,1922, relative to indebtedness of Mr.John Jones, 2d Assistant Keeper, Hunting Island Light Station, S.C.

You are advised that Mr.Jones' resignation from the Lighthouse Service has been accepted, effective at the close of September 15,1922. This office can therefore be of no assistance to you in collecting this debt as all jurisdiction ends when an employe leaves the service.

H.L.Beck,
Supt.of Lighthouses.

September 5,1922.

M. C. PINNER

The Novelty Store

DRY GOODS and GROCERIES

UNCHES AND SOFT DRINKS

CIGARS AND CIGARETTES

Southport, N. C.

Jones' resignation has been accepted at this office can be of assistance to you.

September 1—22

Mr. H. L. Beck Superintendent-
Charleston S. C.

Sir. Mr Johns in my opinion Has wrote you a false statement- I would of got his letter or the would of bin Return to Him- he Mate of wrote me as many as he Owns in July- august & September but that was in 1921 he wrote me & Bonard to Pay the next Pay day but He Has not wrote me or Paid one Penny on His a/c Sence September 8 1921 Mrs Johns Paid 10.00 that date left a balance 18.32 and the colored Stenos bill Will Show you.

Yours Truly
Wm. Pinner

AUG 23 AM 10 22
LIGHTHOUSES
CHARLESTON, S.C.

1922.

AUG 24 1922
DISTRICT
1st. Asst. Supt.
Chief Clerk
Asst. Supt.
Voucher
Personnel
Property
Proposals
Depot
File

JONES, JOHN

A
B
6th

M. C. PINNER

Novelty Store

DRY GOODS and GROCERIES

...HES AND
SOFT DRINKS

CIGARS AND
CIGARETTES

W. P. Johns

Southport, N. C.

Dr to

September 8 1921 account 2832

" 8 by Mrs Johns Cr by Cash 1000

$ 1832

" 8 plums budwy 40 Corn beef 35 75

" 10 Cash 3.00

" 11 beans 20 bread 11 Soap 10 Sausage 60 1.01

" 15 Sugar 30 Milk 20 oil Cloth 75 125

" 16 Cash to wash woman 100

" 17 Cash to Mrs Johns 200

27.33

AUG 23 AM 10 22
SUPT
LIGHTHOUSES
CHARLESTON, S.C.

1922.

AUG 24 1922
DISTRICT

1st. Asst. Supt.
Chief Clerk
Asst. Supt.
Voucher
Personnel
Property
Proposals
Depot
File

A
B
6th

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 23, 1922.

AUG 23 AM 10 22
SUPT. LIGHTHOUSES
CHARLESTON, S.C.

AUG 24 1922
1st. Asst. Supt.
Chief Clerk
Asst. Supt.
Voucher
Personnel
Property
Proposals
Depot
File

M. John Jones.

Sir:

Through the Commissioner of Lighthouses.

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the Bureau, to take effect at the close of business on September 15, 1922.

Bureau.....Lighthouse Service.

Station.....Hunting Island, South Carolina.

Position.....Keeper.

Salary.....$660 per annum.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

Entered on Card

Ernst.

A
B
6th

NOTICE OF RESIGNATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 6th DISTRICT,

COMMISSIONER OF LIGHTHOUSES: Charleston,S.C., August 19, 1922.

Herewith is transmitted the resignation of the following-named employee:

Name, John Jones

Position, Second Assistant Keeper.

Legal residence, North Carolina.

Station, Hunting Island,S.C.

Salary, $660 base per annum.

The acceptance of this resignation is recommended effective at the close of September 15, 1922.

This employee has not taken leave in excess of the accrued rate.

Remarks:

For and in the absence of the Superintendent of Lighthouses,

Gregg,

First Assistant Superintendent.

BUREAU OF LIGHTHOUSES

WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—4623

B

EMK

--Copy--

"

Department of Commerce
Lighthouse Service

Sixth District
Hunting Island Light Station, S.C.
August 16, 1922.

Superintendent of Lighthouses,
Charleston, S.C.
(Through the Keeper)

Sir:

I hereby submit my resignation to take effect September 16, 1922.

John Jones,
2nd Assistant Keeper.

Forwarded by James Smith
Keeper.

"

Mr. W. T. Pinner,
The Novelty Store,
Southport, N.C.

August 14, 1922.

Sir:

Referring to your letter of August 9, 1922, claiming that Mr.John Jones, 2d Assistant Keeper of Hunting Island Light Station, still owes you a bill amounting to $26.84.

This office is this day in receipt of a letter from Mr.Jones in which he states that he has written you three letters about this bill and has failed to receive any reply from you; also that he sent you $15 by mail on account but has heard nothing from you about this payment. He also states that he will see you before he leaves Wilmington for his station.

Should you not be able to arrange this matter satisfactorily with Mr. Jones within a short time, advise this office.

If Mr.Jones has written you and sent you a payment on account of his indebtedness it would seem only proper that you should have replied to his letters and acknowledged receipt of the payment.

Respectfully,

H.L.Beck,

Superintendent of Lighthouses.

Copy to 2d Asst.Kpr.Jones (Hunting Island Light Station), 708 South 2d St.,Wilmington, N.C., for his information.

You will please give this matter your attention and arrange to settle the bill satisfactorily in order that this office will not be further annoyed with this matter.

H.L.Beck,

Supt. of Lighthouses.

SUPT LIGHTHOUSES CHARLESTON
AUG 14 192
1st. Asst.
Chief Clerk
Asst. Sec'y
Voucher
Personnel
Property
Proposals
Depot
File

August 10, 1922.

. N. C., has again written to
nt of $26.84 for goods which he
1921. This office wrote you
r date of July 31, 1922.
1922 a letter regarding a bill
which he claims you owe him.
ere instructed to advise this
se bills. To date no reply has
letters and you are again ad-
promptly answered.

H. L. Beck,
ntendent of Lighthouses.

3. You are also advised that official letters from this office should be answered promptly.

H. L. Beck,
Superintendent of Lighthouses.

Copy to Keeper, Hunting Island Lt. Station.
H. L. BECK.
Superintendent of Lighthouses

...Novelty Store
DRY GOODS and GROCERIES
CIGARS AND CIGARETTES

August 10, 1922.

Mr. John Jones,
2nd Asst. Keeper, Hunting Island Lt. Station,
708 South 2nd St.,
Wilmington, N. C.

Southport, N. C.

1. Mr. W. T. Pinner of The Novelty Store, Southport, N. C., has again written to this office regarding the non-payment of bill in amount of $26.84 for goods which he claims you procured from him in August and September, 1921. This office wrote you about this matter under date of July 1 and again under date of July 31, 1922. There was also written to you under date of July 28, 1922 a letter regarding a bill of C. L. Ford, Georgetown, S. C., in amount of $1.00, which he claims you owe him. The bill was forwarded to you with the letter. You were instructed to advise this office what action you had taken in the matter of these bills. To date no reply has been received from you to any of the above described letters and you are again advised that official letters from this office must be promptly answered.

H. L. Beck,
Superintendent of Lighthouses.

Station at Hunting Island owing me
a bill of $26.84 twenty Six Dollars & Eighty four
I thank you for your reply June 29
stating the Matter would be taken
up with Mr John & regret to say Mr
John has not shown any courte-
sies Mails a day two ways to visit our
town - I would thank you for Your
further assistance. Will Mail you
Sworn itemized account if wished
Respectfully
W. T. Pinner

3. You are also advised that official letters from this office should be answered promptly.

H. L. Beck,
Superintendent of Lighthouses.

Copy to Keeper, Hunting Island Lt. Station.

H. L. BECK.
Superintendent of Lighthouses

M. C. PINNER
LIGHTHOUSES
CHARLESTON, S. C.
AUG 10 1922
1st. Asst. Supt.
Chief Clerk
Asst. Supt.
Voucher
Personnel
Property
Drydock

...Novelty Store

...RY GOODS and GROCERIES

...ES AND
... DRINKS

CIGARS AND
CIGARETTES

Southport, N. C.

August 9 1922

Superintendent of Light Houses
Charleston S. C

Hon.d Sir

June 1922 I wrot you
regards to one John Johns in the
Lighthouse Servoes beliued to be
station at Hunting Island owing me
a bill of $8 seventy Six Dollars Eighty four
I thank you for your reply June 29
stating the Matter would be taken
up with Mr John I regret to Say Mr
Johns has not shone any Curtic-
ties Mails a day two ways to visit our
town I would thank you for Your
further assistance will Mail you
Sworn Itemized account if wanted
Respectfully. W. T. Pinner

...y 31, 1922.

...rwarded to you at

...this office as

...27, 1922.

...land in the
...this store
...the amount
...his bill
...is made by
...ill send you
...sistance you

...cing your aid
...notes I may

...Pinner'.

...see the manager
...g the amount you
...debt in order that
...The regulations of
...y his honest and

...letter of July 31,
...n you have taken
...this matter while

3. You are also advised that official letters from this office should be answered promptly.

H. L. Beck,
Superintendent of Lighthouses.

Copy to Keeper, Hunting Island Lt. Station.
H. L. BECK.
Superintendent of Lighthouses

Mr. John Jones.
2nd Asst. Kpr., Hunting Island Lt.Sta.,
708 South 2nd St.,
Wilmington, N. C.

July 31, 1922.

1. Under date of July 1, 1922, the following letter was forwarded to you at above address:

"The Novelty Store, Southport, N.C., has written to this office as follows:

Lighthouse Department,
Charleston, S. C.

Southport, N. C., June 27, 1922.

Gentlemen:

One Johnie Johns, stationed at Hunting Island in the L.H. Service, ordered, received & carried away from this store dry goods, groceries, cash and kitchen furniture to the amount of $26.84, twenty-six 84/100. I have sent this man his bill several times and he only promises. This account was made by Mr. & Mrs. Johnie Johns August & September 1921. Will send you itemized bill if required. Thanking you for any assistance you will give me in collecting this bill.

I am not writing this as a report only asking your aid as it seems he Mr. Johns will not hon- any bills or notes I may send.

Respectfully,

W. T. Pirmer".

As you are now near Southport, you are requested to see the manager of the Novelty Store and make arrangements towards paying the amount you owe them, if it be a just debt. Take steps to pay the debt in order that this office will not be further annoyed in this case. The regulations of the Lighthouse Service require that an employee shall pay his honest and just debts."

2. To date no reply has been received to the above quoted letter of July 31, 1922, and you are requested to advise this office what action you have taken in this matter. If you have not already done so attend to this matter while you are in Wilmington.

3. You are also advised that official letters from this office should be answered promptly.

H. L. Beck,
Superintendent of Lighthouses.

Copy to Keeper, Hunting Island Lt. Station.

H. L. BECK.
Superintendent of Lighthouses

-CAR

July 28, 1922.

Mr. John Jones,
2nd Asst.Keeper,
Hunting Island Light Station,
Frogmore, S.C.

(Through the Keeper).

1. Enclosed herewith is bill of C. L. Ford, Georgetown,S.C., amounting to $1.00. Mr. Ford forwarded bill to this office with statement that you left Georgetown without paying this bill. The regulations of the Lighthouse Service require employes to pay their just debts. Please furnish this office explanation in regard to this matter.

H. L. BECK

Superintendent of Lighthouses.

As he says without payment of this $1 and we have no way of treating him.

Will you kindly place the $1 in line for payment for us ✓ for which we thank you

Yours
Respt.
Wm Jones also
attached to yr
Jones letter
with 1 $.

C L Ford

may send.

nager of The
owe them, if
s office will
thouse Serv-

C. L. FORD

GROCERIES AND SHIP STORES

CAR

Georgetown, S. C. July 12, 19 July 28, 1922.

Mr. C. L. Ford,
Georgetown, S. C.

Sir:

I have to acknowledge receipt of your letter July 12th, enclosing bill against Mr. John Jones, temporary keeper at Georgetown Light Station. Assistant Keeper Jones address is Hunting Island Light Station, Frogmore, S.C. I have forwarded your bill to Assistant Keeper Jones and you will no doubt hear from him at an early date. If you do not hear from Assistant Keeper Jones in regard to this matter within a reasonable time advise this office.

Respectfully,

Superintendent of Lighthouses.

JONES, JOHN

nager of The
owe them, if
s office will
thouse Serv-

may send.

As he says without payment of this a/c and we have no way of locating him.

Will you kindly place the a/c in line for payment for us & for which we thank you

Yours truly
C L Ford

Accept. Yours
Keeper Jones also
advise. will to yr
Jones bill
with 1725.

L. FORD

ROCERIES AND SHIP STORES

SUPT. LIGHTHOUSES CHARLESTON, S.C. JUL 28 1922 1st Asst. Supt. Chief Clerk Asst. Supt. Voucher Personnel Property Proposals Depot

Georgetown, S.C. July 17 19...

Supr - L H Dept
Charleston SC

Dear Sir

Enclosed is a/c of our
Mr Jones who acted as ...
on North Island - during Sept of
last year -

As he says without payment
of this a/c and we have no
way of locating him -

Will you kindly place the
a/c in line for payment for
us & for which we thank you

Yours truly
C L Ford

Accept. Sup
Jones also
Send bill to
Jones who
with 17.35.

as follows:-

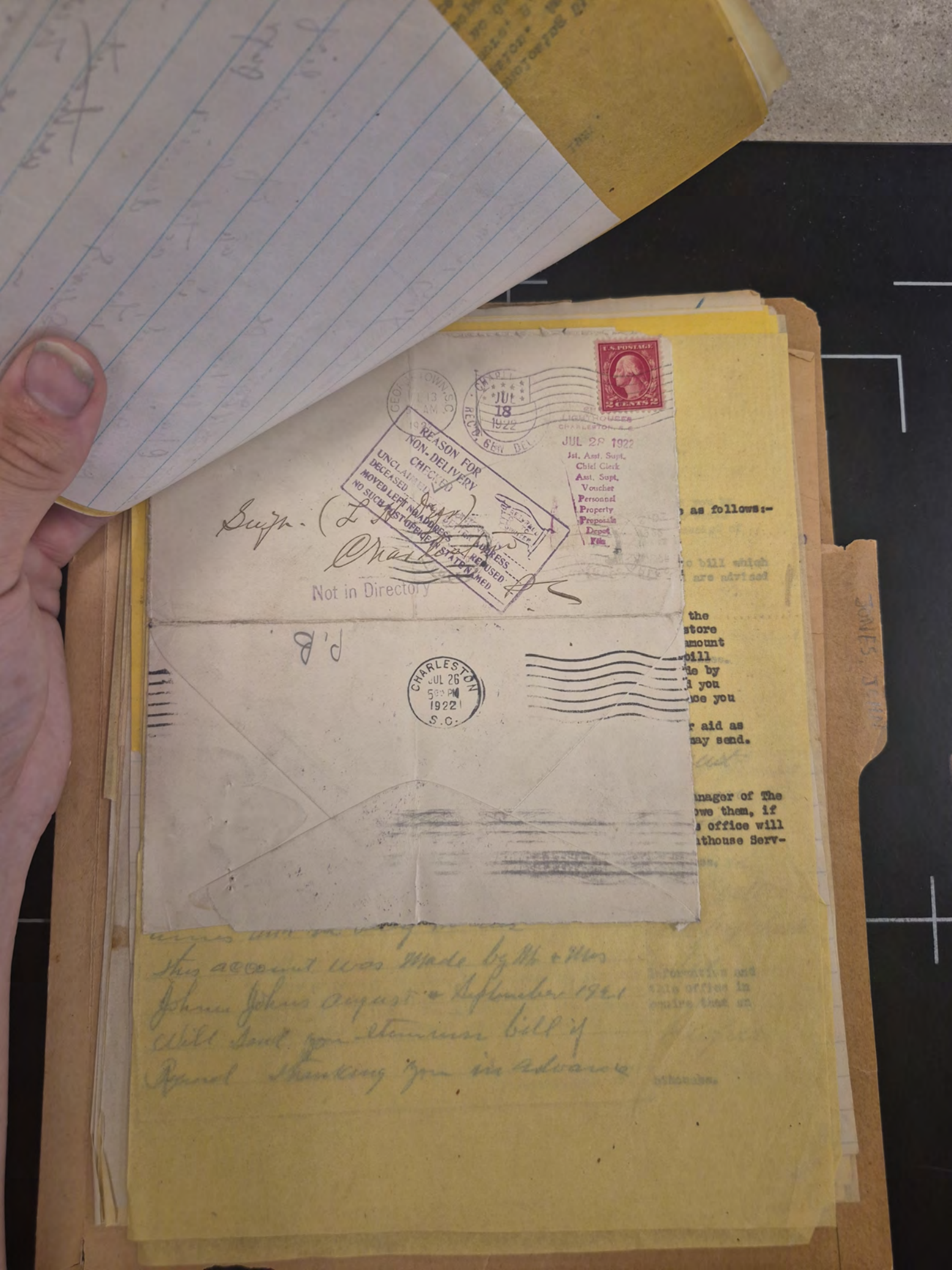
bill which
are advised

the
store
amount
bill
de by
d you
ne you

r aid as
may send.

nager of The
owe them, if
s office will
thouse Serv-

JONES, JOHN


U.S. POSTAGE
2 CENTS
JUL 18 1922
REC'D 6 REN DEL
JUL 28 1922
1st. Asst. Supt.
Chief Clerk
Asst. Supt.
Voucher
Personnel
Property
Proposals
Depot
File
REASON FOR NON-DELIVERY CHECKED
UNCLAIMED
DECEASED
MOVED LEFT NO ADDRESS
NO SUCH POST OFFICE
ADDRESS REFUSED
STATE NAMED
Not in Directory
8'd
CHARLESTON
JUL 26
1922
S.C.
as follows:-
the
store
amount
bill
by
you
you
aid as
may send.
manager of The
owe them, if
office will
thouse Serv-
This account was made by Mr + Mrs
Johnnie Johns August + September 1921
Will send you statement bill if
Agent Thanking You in advance

Mr.John Jones.2d Asst.Kpr.Hunting Isld.Lt.Sta.,
708 South 2d St., Wilmington, N.C.

July 1,1922.

The Novelty Store, Southport, N.C., has written to this office as follows:-

"Southport, N.C., June 27,1922.

"Lighthouse Department,
Charleston, S.C.

Gentlemen

One Johnie Johns, stationed at Hunting Island in the L.H.Service, ordered, received & carried away from this store dry goods, groceries, cash and kitchen furniture to the amount of $26.84, twenty-six 84/100. I have sent this man his bill several times and he only promises. This account was made by Mr.& Mrs.Johnie Johns August & September 1921. Will send you itemized bill if required. Thanking you for any assistance you will give me in collecting this bill.

I am not writing this as a report only asking your aid as it seems he Mr.Johns will not Hon- any bills or notes I may send.

Respectfully

W. T. Pinner. "

As you are now near Southport, you are requested to see the manager of The Novelty Store and make arrangements towards paying the amount you owe them, if it be a just debt. Make steps to pay the debt in order that this office will not be further annoyed in this case. The regulations of the Lighthouse Service require that an employe shall pay his honest and just debts.

Superintendent of Lighthouses.

EAW

June 29, 1922.

The Novelty Store,
Southport, N. C.

ATTENTION: Mr. W. T. Pinner,

Sir:

Receipt is acknowledged of your letter of June 27, 1922 relative to bill which you have against Mr. John Jones, Hunting Island Lt. Station, S.C. You are advised that the matter has been taken up with Mr. Jones this date.

Respectfully,

H. L. Beck,
Superintendent of Lighthouses.

Received + (Send a way from this
Store dry Goods Groces Cash
and Kitchen Furniture to the a
mount of $684 Twenty Six & 84/100
I Have Send this Man his bill Seval
times and he only Pomes
this account was Made by Mr + Mrs
Johns Johns augast + September 1921
Will Send you Ten more bill if
Reqired Thanking you in advance

M. C. PILLNER
SUPT
LIGHTHOUSES
CHARLESTON, S. C.
JUN 29 1922
1st. Asst. Supt.
Chief Clerk
Asst. Supt.
Voucher
Personnel
Records
Depot
File

The Novelty Store

DRY GOODS and GROCERIES

LUNCHES AND SOFT DRINKS

CIGARS AND CIGARETTES

Ack. receipt of bill & Jones' letter 6/29/22.

Southport, N. C.

June 27 1922

Light House Department
Charleston S. C.

Gentlemen

One Johnnie Johns Station at Hunting Island in the L. H. Service Ordered Received & Carried away from this Store dry Goods Groceries Cash and Kitchen Furniture to the amount of $6.84 Twenty Six & 84 cents

I Have Sent this Man his bill Several times and he only Pronies this account was Made by Mr & Mrs Johnnie Johns August & September 1921

Will Send you Statement bill if Rejected thanking you in advance

M. C. PINNER

Novelty Store

RY GOODS and GROCERIES

ES AND
FT DRINKS

CIGARS AND
CIGARETTES

Southport, N. C.

for any assistant you will favor
me in Collecting this Bill
I am not writing this as
a Report only asking you aide
as it seems he Mr Johns will
not Hon- any bills or nots a
Way And

Respectfully

W. T. Pinner

14, 1921.

nount owed you by
I have to state
bill on receipt of

uses.

Office of Superintendent of Lighthouses,
Charleston, S.C., June 29, 1922.

Mr. John Jones, 2d Asst. Keeper,
Hunting Island Lt. Station, S.C.

Through the Keeper,

1. The above copy of letter is forwarded you for your information and you are instructed to submit an explanation promptly to this office in regard to this matter. The regulations of the service require that an employee shall pay his honest and just debts.

H.L. Beck,
Superintendent of Lighthouses.

...r. Gaillard, Asst. Keeper,
...ough The Keeper.
Georgetown Light Station,

December 14, 1921.

1. Referring to your letter of December 5, 1921, relative to amount owed you by 2nd Assistant Keeper John Jones of Hunting Island Light Station, I have to state that Mr. Jones has advised this office that he will settle this bill on receipt of his December pay check.

H. L. Beck,
Superintendent of Lighthouses.

...and cash money he loned me. I also state that said bill is correct and just. I have never received any letter from Mr Gaillard in regards to this matter. I regret very much that I over looked the payment of this bill. I will settle said bill on receipt of my December pay check

Respectfully submited
Signed John Jones
2 nd Asst Keeper

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
CHARLESTON, S. C.
DEC 14 1921
Asst. Supt.
Chief Clerk
Asst. Supt.
Voucher
Personnel
Property
Proposals
Depot
File

SIXTH DISTRICT
315
Hunting Island Light Station, S. C.
(Depot, Vessel, or Station)

December 12, 1921

Inform Gaillard H.E.B.

Superintendent of Lighthouses, 6th District
Charleston, S.C.
(Through the Keeper)
Sir

Refering to your letter of Dec 7, 1921 in regards to a Bill of $15.00 that Mr J. J. Gaillard claims that I owe him for board and cash money he loned me. I will state that said bill is correct and just. I have never received any letter from Mr Gaillard in regards to this matter. I regret very much that I over looked the payment of this bill. I will settle said bill on receipt of my December pay check

Respectfully submited
Signed John Jones
2nd Asst Keeper

Office of Superintendent of Lighthouses,
Charleston, S. C., December 7, 1921.

...per, Hunting Island Lt. Station, S.C.

...above copy of letter is forwarded you for your information and you are instructed to submit an explanation promptly to this office in regard to this matter. The regulations of the service require that an employee shall pay his honest and just debts.

H. L. Beck,
Superintendent of Lighthouses.

Superintendent of Lighthouses
Charleston S.C.

Sir

when is 2d Asst Kpr. additional
Keeper Relieved Mr Grisso Keeperduring his
absence sept 1st to 8th he was furnished
meals by me and advanced Mr Jones
Jones money to pay fare to charleston
amount $ 6.30 since John Jones left
this station I have not heard from
him in Regards to Paying Board
and cash money I loaned him
which amount to $ 13— I request
That Mr John Jones be informed
from the office as to Payment of
this Bill I have written to Mr John Jones
and cannot get any answer from
him

Respectfully
T T Gaillard asst Keeper

Joseph Grisso
Keeper

COMMERCE
HOUSE SERVICE

SIXTH DISTRICT

(Depot, Vessel, or Station)

December 5-21, 1921

Superintendent of Light-houses
Charleston S C

Sir.

When mr John Jones additional Keeper Relieved mr Grisido Keeperduring his absence sept 1st to 17th he was furnished meals by me and advanced mr John Jones money to pay fare to charleston amount $ 6.30 since John Jones left this station I have not heard from him in Regards to Paying Board and cash money I loaned him which amount to $ 13— I request That mr John Jones be informed from the office as to Payment of this Bill I have written to mr John Jones and cannot get any answer from him

Respectfully
T T Gaillard asst Keeper

Joseph Grisillo
Keeper

Mrs. John J. Jones,
108 South Second St.,
Wilmington, N. C.

Oct. 6, 1921.

Dear Madam:

Your mother has requested me by letter to advise you as to the present whereabouts of your husband.

Mr. Jones has been transferred to Hunting Island Light Station. His post office address is Frogmore, S.C.

Respectfully,

H. L. Beck,

Superintendent of Lighthouses.

and she reasons
from him in two weeks
which is a very unusual
occurance. In his last
letter he was expecting
her to go to him first
part of this month and
then he was in Charleston

8
0
6th district

(Hunting Island Lt.Sta--2d Asst.Kpr.) vice E.F.Moesmer.

Entered on card 10/4/21

Lington, N.C.
Oct, 5th /21

OCT 6 1921
1st. Asst. Supt.
Chief Clerk
Asst. Supt.
Voucher
Personnel
Property
Proposals
Depot

Beck

Sir

would you
kindly give me some
information concerning
one in your employment
and in whom I have
a special interest.
Mr John J Jones. Sir
wife is my daughter.
and she hasn't heard
from him in two weeks
which is a very unusual
occurance. In his last
letter he was expecting
her to go to him the
first of this month and
then he was in Charleston

SUPT. LIGHTHOUSES CHARLESTON, S.C. OCT 3 1921 1st. Asst. Supt. Chief Clerk Asst. Supt. Voucher Personnel Property Proposals Depot File

October 4, 1921.

duty.
1 Sep.29,1921.

October 1, 1921, as Second Assist-
C., at a base salary of $660.00
sition of Keeper (Additional)
tun.

per in the Lighthouse
to $60 per annum,
as you enter on duty.

u as a result of this

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ppointment Division.

D.....Oct. 1, 1921.
n.advised..." 4. "

8
6
6th district

(Hunting Island Lt.Sta-2d Asst.Kpr.) vice E.W.Hoeamer.

Entered on card 10/4/21

JONES, JOHN

"2"

since then she hasn't received a line from him, neither has any member of his family so naturally we are uneasy about him and his wife, who has been very sick cannot get but nerves together with their suspense and anxiety daily. Would it be agreeable for you letting her know his exact where about, and how to address letters to him. Thanking you in advance I am Respectfully Mrs J. M. Kerner

October 4, 1921.

duty.
d Sep.29,1921.

October 1, 1921, as Second Assist-
.C., at a base salary of $660.00
position of Keeper (Additional)
mum.

eper in the Lighthouse
m to $60 per annum,
as you enter on duty.

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you as a result of this

ully.

Appointment Division.

ROD.....Oct. 1, 1921.
Bu.advised..." 4. "

6th district

(Hunting Island Lt.Sta-2d Asst.Kpr.) vice E.W.Moossmer.

Entered on card 10/4/21

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE October 4, 1921.

Commissioner of Lighthouses.

Subject: John Jones, date of entrance on duty.
Reference: Notice of change in salary, dated Sep.29,1921.

The above named employe entered upon duty October 1, 1921, as Second Assistant Keeper of Hunting Island Light Station, S.C., at a base salary of $660.00 per annum, having been transferred from the position of Keeper (Additional) 6th District, at a base salary of $600 per annum.

H.L.Beck,
Superintendent of Lighthouses.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

EOD.....Oct. 1, 1921.
Bu.advised..." 4, "

S
O
6th district

(Hunting Island Lt.Sta-2d Asst.Kpr.) vice E.H.Moseamer.

Entered on card 10/4/21

SALARY
HOUSE SERVICE

SUPT. LIGHTHOUSES
CHARLESTON, S C
OCT 3 1921
1st. Asst. Supt.
Chief Clerk
Asst. Supt.
Voucher
Personnel
Property
Proposals
Depot
File

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

September 29, 1921.

Mr. John Jones,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $600 per annum to $660 per annum, effective October 1, 1921 or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

EOD.....Oct. 1, 1921.
Bu.advised..." 4, "

S
C
6th district

(Hunting Island Lt.Sta-2d Asst.Kpr.) vice E.H.Moessner.

Entered on card 10/4/21

SIXTH DISTRICT
313
Hunting Island Light Station, S. C.
(Depot, Vessel, or Station)

Chief Clerk
Asst. Supt.
Voucher
Personnel
Property
Depot
Fifth

October 1, 1921

Superintendent of Lighthouses
Charleston, S.C. 6th District

Sir

This is to inform you that Mr. John Jones. arrived at this Station Sept 30, 1921 and reported for duty as 2nd Asst Keeper

Respectfully submitted
James Smith.
Keeper

E.O.D. Oct. 1, 1921
Bureau advised Oct 4, 1921

(Date.) ....., 191

Position, **Keeper** Legal residence, **North Carolina.**

Location, **Hunting Island Light Station,S.C.** Salary, **$660.00 per annum,base.**

Effective **October 1,1921.** Appropriation, **Salaries,Keepers of Lighthouses.**

~~the actual date of entrance on duty, or~~
as soon thereafter as he enters on duty.

Former position, Keeper

Location, **Sixth Lighthouse District (Additional Keeper)** Former salary, **$600.00 per annum,bas**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Edward H.Moessner

Reason, **Transferred at his own request as 2d Asst.Keeper of St.Augustine Light Sta., Fla.** Services terminated, **Close of September 1,1921,**

Members of family in Government Service, None

Remarks: Quarters are provided by the Government.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

H.L.Beck,

Superintendent of Lighthouses.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

---

1 Strike out the clause which does not apply.

11—2314

...TMENT OF COMMERCE

...INTMENT

...LIGHTHOUSE

LIGHTHOUSE SUP'T
CHARLESTON, S.C.
JUN 25 1921
1st. Asst. Supt.
Chief Clerk
Supt.
Voucher
Personnel
Property
Proposals
Depot
File

1921 JUN 22 AM 11 30

June 18, 1921.

July 2,1921.

Memo.

John Jones, Additional Keeper reported for duty July 5. Granted leave to go to his home on account of sickness of his wife on the close of July 7th. He was paid for 3 days pay, $8.35.

...g the oath of

...exceed six months

...civil service

...dollars

...you enter...

...(No. .....)

...District.

...ntment Division.

...ly 5,1921.

...ath July 5,1921.

Appropriation:

Oath & POS to Bu.....July 5,1921.

Vice: Joseph E. O'Hagan.

Legal Residence: North Carolina.

6th District

(See reverse side.)

Additional Kpr.

No. 204
Ed. 10-26-15—500,000

11—9980

NOTICE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

1921 JUN 22 AM 11 30

June 18, 1921.

BUR. OF LIGHTHOUSES CHARLESTON, S.C. JUN 25 1921

1st. Asst. Supt.
Chief Clerk
Asst. Supt.
Voucher
Personnel
Property
Proposals
Depot
File

Mr. John Jones,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, as Keeper in the Lighthouse Service at a salary of Six Hundred dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. ____) issued by the Secretary of the Fifth Civil Service District.

By direction of the Secretary:

Respectfully,

S
C

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

EOD July 5,1921.
Date oath July 5,1921.
Oath & PQS to Bu.....July 5,1921.

Vice: Joseph E. O'Hagan.

Legal Residence: North Carolina.
6th district
6th dist.

(See reverse side.)

11—5080

Additional Kpr.

Mr.John Jones, Additional Keeper. July 2,1921.

1. Enclosed is your appointment as Additional Keeper 6th Lighthouse District, effective on the date upon which you report for duty. You will report to the Keeper of the Charleston Lighthouse Depot, Charleston,S.C.

2. The Oath of Office is to be signed by you before the Chief Clerk of this office or the Captain of the tender Cypress or Master of the tender Mangrove. Declaration of Appointee is to be filled out by you and with the oath of office and personal question sheet to be returned to this office as soon as possible. On the oath sign your full name, namely, "John Jones," and answer every question on the personal question sheet.

3. Pamphlet entitled "Right to Compensation for Personal Injuries of Civil Employees of the United States under Federal Compensation Act of September 7, 1916," is enclosed for your retention and guidance. Attention is called especially to the last page, "What to do when injured."

4. Bureau circular letters Nos.253 of Oct.18,1916,and 147 of Feb.6,1920,relating to political activity are enclosed for your retention and guidance.

H.L.Beck,

Superintendent of Lighthouses.

UNITED STATES CIVIL SERVICE COMMISSION

(Branch of service or department.)

(Name of city.) (State.)

DECLARATION OF APPOINTEE.

, 191

This form must be executed by the appointee before he enters on duty. ATTENTION IS DIRECTED TO THE PROVISIONS QUOTED ON ATTACHED FORM. False personation in an examination is a felony, and will be prosecuted

Mr.W.H.Touchtone.
Keeper Charleston L.H.Depot.

July 2, 1921.

1. Mr.John Jones has been appointed Additional Keeper, 6th District. Please assign him to duty at the depot until further orders.

H.L.Beck,

Superintendent of Lighthouses.

Answers.

2. Where were you born?

3. What was the name at birth of the person who during the years of your childhood was known as your mother?

4. In what city, town, or village did you live before you were 16 years old?

5. To which persons living in the United States were you known during your childhood?

6. Are any of the persons named in answer to question 5 related to you (either by blood or by marriage) in the U. S. Government Service? Answer "yes" or "no" If any, fill in the following blanks. If additional space is necessary use back of this sheet.

Name.	Post office address. (Give street No. if any.)	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

7. Have any of the above-named persons entered the Government service since the execution of your application for examination? ---- If so, give the name of each such person ----

8. Will you inform yourself of and observe the provisions of the civil service law and rules and Executive orders concerning political activity, political coercion, political assessments, use of influence to secure promotion, etc., as quoted on the attached form? Yes

I hereby certify that the answers to the foregoing questions are true in every particular.

John Jones
(Signature)

(Give here your present post-office address, city and state, including street and number.)

The officer before whom the above certificate is made is requested to sign the following:

If the answer to question 6 includes two or more names, and is not IDENTICAL in every respect with answer to similar question in the application, this form must be submitted for approval before appointment is made.

The above certificate was executed before me, in his own handwriting, by the identical person who has reported for assignment to duty.

Was photograph of appointee furnished you? No If so, is it a correct likeness of the person who executed this form? ----

This is to be signed by an officer of the department or bureau to which the appointee belongs, not by a notary public, and does not need to be sworn to.

H.L.Beck
(Signature.)

Superintendent of Lighthouses, 6th Dist.
(Official title.)

6—5535

(The paper should be returned to the District Secretary when completed.)

...S CIVIL SERVICE COMMISSION

(Branch of service or department.)

(Name of city.), (State.)

DECLARATION OF APPOINTEE.

...m must be executed by the appointee before he enters on duty. ATTENTION IS DIRECTED TO THE PROVISIONS ... AS QUOTED ON ATTACHED FORM. False personation in an examination is a criminal offense, and will be prosecuted ...rdingly.

Questions.	Answers.
1. What was your age on your last birthday and what was the date of your birth?	~~25~~ 25 10 February
2. Where were you born?	Supply N.C.
3. What were the names of the persons who signed the vouchers to your application?	Ewe cumberpatch * Davis * W Moore
4. In what city or town, and in what building were you examined?	J Burg
5. To what position have you been appointed? State the salary. If temporary, so state.	South Port N.C.

6. Are any members of your family or relatives (either blood or by marriage) in the U. S. Government Service? Answer "yes" or "no" No If so, fill in the following blanks. If additional space is necessary use back of this sheet.

Name.	Post-office address. (Give street No. if any.)	Position and department or office in which employed.	Relationship.	Married or single.
		Position Department or office		
		Position Department or office		
		Position Department or office		

7. Have any of the above-named persons entered the Government service since the execution of your application for examination? If so, give the name of each such person

8. Will you inform yourself of and observe the provisions of the civil service law and rules and Executive orders concerning political activity, political coercion, political assessments, use of influence to secure promotion, etc., as quoted on the attached form? yes

I hereby certify that the answers to the foregoing questions are true in every particular.

(Signature) John Jones

(Give here your present post-office address, city and state, including street and number.)

The officer before whom the above certificate is made is requested to sign the following:

If the answer to question 6 includes two or more names, and is not IDENTICAL in every respect with answer to similar question in the application, this form must be submitted for approval before appointment is made.

The above certificate was executed before me, in his own handwriting, by the identical person who has reported for assignment to duty.

Was photograph of appointee furnished you? No If so, is it a correct likeness of the person who executed this form?

This is to be signed by an officer of the department or bureau to which the appointee belongs, not by a notary public, and does not need to be sworn to.

A L Cook (Signature)

Superintendent of Lighthouses, 5th Dist. (Official title.)

6—5535

(The paper should be returned to the District Secretary when completed.)

Mr.W.H.Touchtone,
Kpr.Charleston L.H.Depot.

July 5,1921.

Please assign the bearer of this,Mr.John Jones, to duty at the Depot until further orders. Report to this office by telephone when he enters on duty.

H.L.Beck,

Superintendent of Lighthouses.

Mr. Touchtone reported by telephone 8:00 July 5, 1921.

6. Appropriation from which paid Sal.Kprs.Lt.Houses.

7. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination, ———, 191—;" or "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

From C.S.Exam.May 23,1921.

8. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Supply	N.C.	Brunswick,	6th
City or town.	State or Territory.	County.	Congressional district.

9. When the legal residence given in answer to question 8 differs from that given in the certificate of appointment, the discrepancy should be explained.

10. What is your race? (Answer "white," "colored," or "Mongolian.") White

11. Where were you born? Supply,N.C.

12. When were you born? February (Month.) 10 (Day.) ~~1886~~ 1896 (Year.)

13. If foreign born, state when and where naturalization papers were taken out

14. What is your marital condition? Married

15. Give name and address of person whom you would like to have notified in case of accident.

Willie Jones	
Name.	Number and street.
Southport,	N.C.
City or town.	State or Territory.

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

(To be furnished for each person appointed in the service of the Department immediately upon entrance on duty. The statement should be signed by the appointee or employee. If unable to write, he may sign by mark in the presence of one witness.)

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)

Mr.John Jones

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.) John Jones

3. Bureau or Service, place, and district in which employed:

Lighthouse (Bureau or Service.) — 6th District. (Place (city, town, station, or vessel).) — 6th Dist. (District.)

4. Position to which appointed Keeper

5. Compensation $600 p.a.base

6. Appropriation from which paid Sal.Kprs.Lt.Houses.

7. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination, ——, 191—;" or "Without examination;" or "By reinstatement;" or "By transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

From C.S.Exam.May 23,1921.

8. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Supply (City or town.) — N.C. (State or Territory.) — Brunswick, (County.) — 6th (Congressional district.)

9. When the legal residence given in answer to question 8 differs from that given in the certificate of appointment, the discrepancy should be explained.

10. What is your race? (Answer "white," "colored," or "Mongolian.") White

11. Where were you born? Supply,N.C.

12. When were you born? February (Month.) — 10 (Day.) — ~~1896~~ 1896 (Year.)

13. If foreign born, state when and where naturalization papers were taken out

14. What is your marital condition? Married

15. Give name and address of person whom you would like to have notified in case of accident.

Willis Jones (Name.) — (Number and street.)

Southport, (City or town.) — N.C. (State or Territory.)

16. Are there any members of your family, besides yourself, in the civil service of the United States? No

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

17. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No

18. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
No					

19. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

20. Were you in the military or naval service of the United States during any war? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
U.S Coast Guard	April 20,1919.	Aptil 20,1920.	Exp.enlistment.

21. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
t Guard Service	April 20,1919, 1 year	April 20,1920.	Exp.enlistment.

22. Are you the widow or orphan of an honorably discharged soldier or sailor? No (If answer is "Yes," give the information called for by the blanks below.)

Relationship (widow or orphan)

Name under which soldier or sailor rendered service

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

23. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 18, 19, 20, and 21.)

U.S.Coast Guard 1919-1920.

24. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

None

25. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Engineer

Can run motor boats.

26. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

May 23,1921,6th Dist.Asst.Knr/

27. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

Date, July 5 1921.

Witness (in case signature is by mark):

(Signature) John Jones

P. O. Address: Charleston, S.C.
City or town.

Number and street.

State or Territory.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

EMK

Office Supt.Lighthouses,6th District.

Corrections made by this office.

July 5, 1921.

Reviewed, approved, and forwarded ....., 191

If none of these three symbols appears after the check (number of words) this is a telegram. Otherwise its character is indicated by the symbol appearing after the check.	
	N L

WESTERN UNION TELEGRAM

NEWCOMB CARLTON, PRESIDENT — GEORGE W. E. ATKINS, FIRST VICE-PRESIDENT

CLASS OF SERVICE	SYMBOL
Telegram	
Day Letter	Blue
Night Message	Nite
Night Letter	N L

If none of these three symbols appears after the check (number of words) this is a telegram. Otherwise its character is indicated by the symbol appearing after the check.

RECEIVED AT 145 EAST BAY ST., CHARLESTON, S. C.

SURT
LIGHTHOUSES
CHARLESTON, S. C.
JUL 1 1921
1st. Asst. Supt.
Chief Clerk
Asst. Supt.
Voucher
Personnel
Property
Proposals
Depot
File

1921 JUL 1 PM 2 50

B294D 7

FY SOUTHPORT NCAR 244P 1

LIGHT HOUSE SUPT

291/1

CHARLESTON SCAR

I WILL REPORT FOR DUTY JULY THIRD

JOHN JONES.

Mr.John Jones,
Southport, N.C.

June 25, 1921.

Sir:

Your appointment as Keeper (Additional) in this district has been received at this office.

You will please report for duty on July 1, 1921. You will be first assigned to duty at the Charleston Lighthouse Depot in the city of Charleston,S.C., but when you arrive in this city report at this office, Broad and East Bay Streets, if you arrive during office hours, between 9 a.m. and 5 p.m.

Your appointment and other papers will be given to you when you report for duty.

Respectfully,

H.L.Beck,
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 6TH DISTRICT
CHARLESTON, S. C.
June 10, 1921.

JUN 15 1921
1st. Asst. Supt.
Chief Clerk
Asst. Supt.
Voucher
Personnel
Property
Proposals
Depot
File

Mr. John Jones,
Southport, N.C.

Sir:

You have been nominated for appointment as Additional Keeper 6th Lighthouse District, from about July 1, 1921. Hold yourself in readiness to report for duty at the Charleston Lighthouse Depot when directed by this office to do so.

Please acknowledge receipt of this letter stating that you will be ready to report. You will have to pay your own traveling expenses to Charleston.

Respectfully,

H.L. Beck

Superintendent of Lighthouses.

0931

tion only where quarters are provided for his family.
The additional keeper will be detailed to various stations in the 6th Lighthouse District as occasion requires. Bonus allowed for f.y.1921 upon certificate of ability and qualifications made by the Division or Bureau head upon recommendation of head of office under which nominee serves.
Date of birth: Feb.10,1896.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

H.L.Beck,

Superintendent of Lighthouses.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Office of Superintendent of Lighthouses, 6th District.

Charleston, S.C., June 10, 1921.
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment.

June 10,1921.

Mr.John Jones,
Southport, N.C.

Legal residence, North Carolina.

Position, Additional Keeper

Salary, $600 per annum base.

Station, Sixth Lighthouse District

Appropriation, Salaries,Keepers of Lighthouses.

Former position,

Former salary,

Rank on eligible list, special Rating last Year Percentage, 87.2 , Other eligibles considered:
Claude F.Dripp (M), Elmod V.Hewett (C).

Previous incumbent, Joseph E.Gibbons Service terminated, Close of November 30,1920.

Reason, Resigned.

Members of family in Government Service, None.

No quarters provided by the Government except when detailed to a station.

Remarks: The eligibles on the register above of Jones, Bert Vernon, desires consideration only where quarters are provided for his family.
The additional keeper will be detailed to various stations in the 6th Lighthouse District as occasion requires. Bonus allowed for f.y.1921 upon certificate of ability and qualifications made by the Division or Bureau head upon recommendation of head of office under which nominee serves.
Date of birth: Feb.10,1896.

You have been nominated for appointment as Additional Keeper 6th Lighthouse District, from about July 1, 1921. Hold yourself in readiness to report for duty at the Charleston Lighthouse Depot when directed by this office to do so.

Please acknowledge receipt of this letter stating that you will be ready to report. You will have to pay your own traveling expenses to Charleston.

Respectfully,
H.L.Beck,

Superintendent of Lighthouses.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 191

H.L.Beck,

Superintendent of Lighthouses.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF ~~LIGHTHOUSE INSPECTOR~~ Superintendent of Lighthouses, 6th DISTRICT.

Charleston, S.C., June 10, 1921.
(City.) (Date.)

SIONER OF LIGHTHOUSES:

ion recommended, Probationary appointment.

Name, John Jones

Position, Additional Keeper

Location, Sixth Lighthouse District

Effective July 1, 1921,

Former position,

Location,

Legal residence, North Carolina.

Salary, $600 per annum base.

Appropriation, Salaries, Keepers of Lighthouses.

~~the actual date of entrance on duty~~, or
as soon thereafter as he enters on duty.

Former salary,

Rank on eligible list, second Rating, Asst Kpr Percentage, 87.2 , Other eligibles considered: Claude F.Bripp (D). Edwood V.Hewett (C).

Previous incumbent, Joseph E.O'Hagan Services terminated, Close of November 30,1920.

Reason, Resigned.

Members of family in Government Service, None.

Remarks: No quarters provided by the Government except when detailed to a station. The eligibles on the register ahead of Jones, Bert Vernon, desires consideration only where quarters are provided for his family. The additional keeper will be detailed to various stations in the 6th Lighthouse District as occasion requires. Bonus allowed for f.y.1921 upon certificate of ability and qualifications made by the Division or Bureau head upon recommendation of head of office under which nominee serves. Date of birth: Feb.10,1896.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

H.L.Beck,
Superintendent of Lighthouses.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 23, 1922.

M. John Jones,

Through the Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the Bureau, to take effect at the close of business on September 15, 1922.

Bureau.....Lighthouse Service.

Station.....Hunting Island, South Carolina.

Position.....Keeper.

Salary.....$660 per annum.

By direction of the Secretary:

Respectfully,

CARDED

APPOINT

AUG 23 1922

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

U. S. REPORT DATA ENTERED

A
E
6th

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPT. LIGHTHOUSES
CHARLESTON, S. C.
AUG 19 1922
1st. Asst. Supt.
Chief Clerk
Asst. Supt.
Vouchers
Personnel
Property
Depot
File
1922 AUG 21 AM 7 58

SIXTH DISTRICT

319

Hunting Island Light Station S. C.

(Depot, Vessel, or Station)

August 16, 1922

Superintendent of Lighthouses, 6th District
Charleston. S.C.
(Through the Keeper)

Sir

I hereby submit my resignation to take effect September 16, 1922

John Jones.
2nd Assistant Keeper

Forwarded by James Smith.
Keeper

Form 93

NOTICE OF RESIGNATION ~~OR DEATH~~

CHIEF CLERK
1922 AUG 21 PM 3 19
5
1922 AUG 21 AM 7 53

EMK

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 6th DISTRICT,

Charleston, S.C., August 19, 1922.

DEPARTMENT OF COMMERCE
AUG 22 1922
APPOINTMENT DIVISION.

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, John Jones — Position, (Second Assistant) Keeper.

Legal residence, North Carolina. — Station, Hunting Island, S.C.

Salary, $660 base per annum.

The acceptance of this resignation is recommended effective at the close of September 15, 1922.

This employee has not taken leave in excess of the accrued rate.

Remarks:

NECESSARY ACTION TAKEN
AUG 23 1922
DEPARTMENT OF COMMERCE

For and in the absence of the Superintendent of Lighthouses,

T. H. Gregg
First Assistant Superintendent.

8/22/22

L.C.J.

BUREAU OF LIGHTHOUSES
WASHINGTON
AUG 21 1922

Submitted to the Secretary of Commerce, approved.

11—4623

H. B. BOWERMAN
Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
CHARLESTON, S. C.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

EMK

Hydrog.
Engr. Corps
Mar. Engr.
Accounts.
Contracts
Chf. Clk.
Dep. Comm.
Comm.

1921 OCT 7 AM 8 51

OFFICE OF SUPERINTENDENT, 6TH DISTRICT
CHARLESTON, S. C.

October 4, 1921.

Commissioner of Lighthouses.

APPOINTMENT CHIEF CLERK

Subject: John Jones, date of entrance on duty.
Reference: Notice of change in salary, dated Sep.29,1921.

1921 OCT 8

1921 OCT 7 PM 4 37

The above named employe entered upon duty October 1, 1921, as Second Assistant Keeper of Hunting Island Light Station, S.C., at a base salary of $660.00 per annum, having been transferred from the position of Keeper (Additional) 6th District, at a base salary of $600 per annum.

H. L. Beck

Superintendent of Lighthouses.

CARDED

Bureau of Lighthouses, Washington
OCT 7 1921

EK

Submitted to Secretary of Commerce for his information.

J. S. CONWAY
Acting Commissioner

U. S. REPORT DATA ENTERED

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

M

September 29, 1921.

r. John Jones,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $600 per annum to $60 per annum, effective October 1, 1921 or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

CARDED

S
O
6th district

U. S. REPORT DATA ENTERED

APPOINTMENT DIVISION ENTERED SEP 30 1921 ON JOURNAL DEPARTMENT OF COMMERCE

Form 73

EMK

NOMINATION

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSES

Superintendent of Lighthouses.

OFFICE OF ~~LIGHTHOUSE INSPECTOR~~ 6th DISTRICT.

1921 SEP 26 AM 8 49

Charleston, S.C., (City.) September 23, 1921. (Date.) 191_

CHIEF CLERK

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and promotion.

5

1921 SEP 28 PM 1 50

Name, John Jones — Legal residence, North Carolina.

Position, Keeper — Salary, $660.00 per annum, base.

Location, Hunting Island Light Station, S.C. — Appropriation, Salaries, Keepers of Lighthouses.

Effective October 1, 1921, { ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $600.00 per annum, base.

Location, Sixth Lighthouse District (Additional Keeper)

APPOINTMENTS

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

APPOINTMENT DIVISION NOTED ACTION TAKEN SEP 29 1921 DEPARTMENT OF COMMERCE

1921 SEP 29 AM 8 59

Previous incumbent, Edward H. Moessner. Services terminated, Close of September 1, 1921.

Reason, Transferred at his own request as 2d Asst. Keeper of St. Augustine Light Sta., Fla.

Members of family in Government Service, None

Remarks: Quarters are provided by the Government.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

108 9/24/21

Secretary, Civil Service District.

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES

WASHINGTON

EK

Submitted to the Secretary of Commerce, approved.

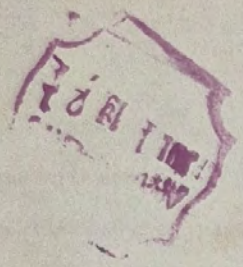
SEP 26 1921

J. S. CONWAY

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11-2314



1921 JUL 7 AM 9 30
LIGHTHOUSES
CHIEF CLERK

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

(To be furnished for each person appointed in the service of the Department immediately upon entrance on duty. The statement should be signed by the appointee or employee. If unable to write, he may sign by mark in the presence of one witness.)

1921 JUL 7 PM 4 27

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)

Mr. John Jones

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

John Jones

3. Bureau or Service, place, and district in which employed:

Light House Service (Bureau or Service); Summer 6 District (Place (city, town, station, or vessel)); 6th Dist. (District.)

4. Position to which appointed Keeper

5. Compensation 600 Per Year

6. Appropriation from which paid Sal Kprs Lt Houses

7. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination, ——, 191—;" or "Without examination;" or "By reinstatement;" or "By transfer from ——," stating Department, Bureau or Service, position, and salary, if known.) (From C.S.exam.May 23,1921).

6th Dist May 23 1921

8. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

~~Supply~~ ~~Shortland~~ (City or town.); N.C. (State or Territory.); ~~Columbus~~ Brunswick, (County.); 6 (Congressional district.)

9. When the legal residence given in answer to question 8 differs from that given in the certificate of appointment, the discrepancy should be explained.

10. What is your race? (Answer "white," "colored," or "Mongolian.") White

11. Where were you born? Supply N.C.

12. When were you born? February (Month.) 10 (Day.) 1876 (Year.)

13. If foreign born, state when and where naturalization papers were taken out

CARDED

14. What is your marital condition? Married

15. Give name and address of person whom you would like to have notified in case of accident.

Willie Jones (Name.); (Number and street.)

South Rant (City or town.); N. C. (State or Territory.)

U. S. REPORT DATA ENTERED

16. Are there any members of your family, besides yourself, in the civil service of the United States? No

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

17. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No

18. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
	No				

19. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

20. Were you in the military or naval service of the United States during any war? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
U.S. Coast Guard	April 20 1919	April 20 1920	Exp. of enlistment

21. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
Coast Guard	April 20 1919 1 year	April 20 1920	Exp. enlistment.

22. Are you the widow or orphan of an honorably discharged soldier or sailor? No (If answer is "Yes," give the information called for by the blanks below.)

Relationship (widow or orphan) None

Name under which soldier or sailor rendered service None

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

23. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of

23. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 18, 19, 20, 21.)

U.S. Coast Guard 1919 - 1920

24. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

None

25. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Engineer

Can run motor Boats

26. What, if any, civil-service examination have you passed? (Give names and dates as near as you recollect.)

None (May 23, 1921, 6th Dist., Asst.Kpr.)

May 23 1921 6th dist asst K Kr

27. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

Date, July 5, 1921

Witness (in case signature is by mark):

(Signature) John Jones

P. O. Address: Charleston S.C.
City or town.

Number and street.

State or Territory.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

EMK

Office Supt. Lighthouses, 6th District,
Corrections made by this office.
July 5, 1921.

Reviewed, approved, and forwarded ....., 191

(Signature) H. L. Beck
Superintendent of Lighthouses.

(Official title)

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

EMK

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

ASSISTANTS JUL 7 1921 LIGHTHOUSES
1921 JUL 7 AM 9 30
CHIEF CLERK
1921 JUL 7 PM 2 25

I, John Jones

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

John Jones
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 5th day of July, A. D. 1921.

(Affix official seal here)

[4] (Name) [signature]

(Official title) Chief Clerk, Office Supt. of Lighthouses, 6th District.

My commission expires ____

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper (Additional)	$600.00 p.a. base	Sixth Lighthouse District.
Former [5] ----	----	----

(The above should be filled in by the district officer before sending to appointee)

EMK

Supt. of Lighthouses,
Office of ~~Lighthouse Inspector~~ 6th District

Charleston, S.C., July 5, 1921.
(Address) (Date)

CARDED

The above-named appointee entered upon duty on July 5, 1921.
(Date)

[signature]
(Signature, followed by title)
Superintendent of Lighthouses.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

U. S. REPORT DATA

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 18, 1921.

Mr. John Jones,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Six Hundred dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No.) issued by the Secretary of the Fifth Civil Service District.

By direction of the Secretary:

Respectfully,

CARDED

APPOINTMENT DIVISION ENTERED JUN 20 1921 ON JOURNAL DEPARTMENT OF COMMERCE

S O

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Joseph E. O'Hagan.

Legal Residence: North Carolina. 6th district

(See reverse side.)

11—5080

U. S. REPORT DATA ENTERED

Form 73

EMK

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Superintendent of Lighthouses,
OFFICE OF ~~LIGHTHOUSE INSPECTOR~~ 6th DISTRICT,

Charleston, S.C., June 10, 1921.
(City.) (Date.)

LIGHTHOUSES 1921 JUN 16 AM 8

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment.

Name, John Jones — Legal residence, North Carolina.

Position, (Additional) Keeper — Salary, $600 per annum base.

Location, Sixth Lighthouse District — Appropriation, Salaries, Keepers of Lighthouses.

Effective July 1, 1921, {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUN 18 1921 DEPARTMENT OF COMMERCE

1921 JUN 17 PM 2 59

Former position, — Former salary,

Location,

Rank on eligible list, second Rating, Asst Kpr Percentage, 87.2, Other eligibles considered: Claude F.Fripp (D), Edwood V.Hewett (C).

Previous incumbent, Joseph E.O'Hagan — Services terminated, Close of November 30,1920.

Reason, Resigned.

APPOINTMENTS 1921 JUN 17 PM

Members of family in Government Service, None.

No quarters provided by the Government except when detailed to a station.

Remarks: The eligibles on the register ahead of Jones, Bert Vernon, desires consideration only where quarters are provided for his family.
The additional keeper will be detailed to various stations in the 6th Lighthouse District as occasion requires. Bonus allowed for f.y.1921 upon certificate of ability and qualifications made by the Division or Bureau head upon recommendation of head of office under which nominee serves.

Selection regular, subject to the action of the U. S. Civil Service Commission, June 13, 1921

Date of birth: Feb.10,1896.

6/18/21

R. O. Moyer
Secretary, 5th Civil Service District.

W. M. Beck
Superintendent of Lighthouses.

No Papers

BUREAU OF LIGHTHOUSES
WASHINGTON JUN 16 1921

Submitted to the Secretary of Commerce, approved.

J. S. CONWAY
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314