'26 OCT 2 AM 9:13:51

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 10/05/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Kelch, James, N.		

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (CT/NJ/NY) 3rd District	From: 1916	To: 1917
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-00828961

Attendant Signature:

CMRS Search Request Number(s):

Remarks: '26 OCT 21 PM12:03

SCREENING NOTES

☐ Reviewed and Nothing Removed JMH ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

James N. Kelch

LEGAL RESIDENCE
N. J.

INACTIVE

Jas. N. Kelch

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
2nd Asst. Kpr., Race Rock L.S., N.Y.	$456.	L.H.	Aug. 2, 1911
Resigned clerk		Sept 18, 1911	
2nd Asst Kpr. New London Ledge Conn	$456.	L.H.	Jan 5, 1917.
Resigned clerk		Jan 6, 1917.	

INACTIVE

Form 73

PWP

ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

BUREAU OF LIGHT-HOUSES AUG 12 1911 DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N.Y.,

August 10, 1911 , 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

OFFICE OF THE CHIEF CLERK RECEIVED AUG 14 1911 DEPT OF COMMERCE AND LABOR

APPOINTMENT DIVISION RECEIVED AUG 14 1911 DEPT OF COMMERCE AND LABOR

Action proposed, probationary appointment.

Name, James N. Kelch Legal residence, New Jersey

Position, 2nd Asst. Keeper Salary, $456 per annum

Location, Race Rock Light-Station, N.Y.

Effective August 2. 1911 mm the actual date of entrance on duty.

Kelch's request for AUG 12 1911

position D.

Department of Commerce and Labor

MEMO. for Mr. Burlingame.

Allen not considered for this position acct. failure to reply to letter sent him re: vacancy Asst. Keepership Penfield Reef Lt. Station.

eper Percentage, 75.4

13

...ncumbent, Augustus D.Bennett Services terminated, July 12,1911

Reason, promoted.

D

Remarks:

Mr. Kelch was selected for this position prior to consolidation of six eligible lists into one.

C. D. Sigsbee

Commander, U.S.N., Inspector.

8-14-11 + 10 papers

OFFICE OF THE CHIEF CLERK FORWARDED TO APPOINTMENTS AUG 14 1911 DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

BUREAU OF LIGHTHOUSES

ONE INCLOSURE. WASHINGTON

AUG 12 1911

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

Sent Washington to C.S. Comm.

APPOINTMENT DIVISION APPOINTMENT WRITTEN AUG 1 [illegible] 1911 DEPT OF COMMERCE AND LABOR

C. H. Keep

Acting Commissioner

JCB

Form 73

PWP

ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

BUREAU OF LIGHT-HOUSES
AUG 12 1911
DEPT OF COMMERCE AND LABOR.

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT.

Tompkinsville, N.Y.,
August 10, 1911 , 191

THE COMMISSIONER OF LIGHTHOUSES:

OFFICE OF THE CHIEF CLERK
RECEIVED
AUG 14 1911
DEPT OF COMMERCE AND LABOR.
APPOINTMENT DIVISION
RECEIVED
AUG 14 1911
DEPT OF COMMERCE AND LABOR.

The following recommendation is submitted:

Action proposed, probationary appointment.

Name, James N. Kelch Legal residence, New Jersey

Position, 2nd Asst. Keeper Salary, $456 per annum

Location, Race Rock Light-Station, N.Y.

Effective August 2, 1911 the actual date of entrance on duty.

Former position, Former salary,

Location, no. 1 of those available for this position D.

Rank in list of eligibles, 7 - Class I Rating, Asst.Keeper Percentage, 75.4

Other eligibles considered, Joseph D. Burke

Letters of declination inclosed, Joseph D. Burke

Previous incumbent, Augustus D. Bennett Services terminated, July 13 12, 1911

Reason, promoted.

D

Remarks:

Mr. Kelch was selected for this position prior to consolidation of six eligible lists into one.

8-14-11

C. D. Sigsbee

Commander, U.S.N., Inspector.

OFFICE OF THE CHIEF CLERK
FORWARDED TO
AUG 14 1911
APPOINTMENTS
DEPT OF COMMERCE AND LABOR.

Department of Commerce and Labor

BUREAU OF LIGHTHOUSES

WASHINGTON

ONE INCLOSURE.

AUG 12 1911

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

Sent declination to C.S. Comm.

APPOINTMENT DIVISION
APPOINTMENT WRITTEN
AUG 1[illegible] 1911
DEPT OF COMMERCE AND LABOR

C. A. Conover

Acting Commissioner

JDB

PROBATIONARY APPOINTMENT—PRIOR DATE

Department of Commerce and Labor
OFFICE OF THE CHIEF CLERK
Washington

August 15, 1911.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper of Race Rock Light Station, N. Y.,

in the Lighthouse Service,

at a salary of Four Hundred and Fifty dollars

per annum, for a probationary period of six months, effective

beginning August 2, 1911, on and after which date you have

continuously served in the above-mentioned position.

Retention in the service after the expiration of your probationary period shall be equivalent to absolute appointment.

(Vice Augustus D. Bennett.)

(Civil-service certificate No. _____)

CARDED

CHANGE REPORTED
AUG - - 1911
U.S. COMMISSION.

APPOINTMENT DIVISION
REPORTED
AUG 15 1911
TO CHIEF CLERK

By direction of the Secretary:

Respectfully,

Gordon Cumming

Acting Chief Clerk.

Mr. James T. Welch,

Through the Commissioner of Lighthouses.

Appropriation:

Le

D

11-3093

Form 111

OFFICE OF THE CHIEF CLERK RECEIVED OCT 3 1911 DEPT OF COMMERCE

BUREAU OF LIGHT-HOUSES SEP 25 1911 DEPT OF COMMERCE AND LABOR

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

I, James N. Kelch,

do solemnly [a] swear (See below.) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: SO HELP ME GOD.

James N Kelch
(Appointee signs here.)

[b] Sworn to (See below.) and subscribed before me, this 22nd day of August, A. D. 191 1

(Affix official seal here.)

[c] (Name:) Percy L. Hoeveler

(Official title:) Notary Public

Official Title.	~~Pay~~	Name of Station, vessel, or place of employment	~~State or Country in which born.~~	~~State or Territory from which last appointed.~~
2d Asst. Keeper	$458 00 Annual	Race Rock Lt. Station, N.Y.		

(The above should be filled in by the district officer.)

CARDEN.

Office of the Inspector Third Light-House District,

Tompkinsville, N.Y., Sept. 23, 1911

(Address.) (Date.)

The above-named appointee entered upon duty on August 2, 1911 (Date.)

(Signed:) C S Sperry

Commander, U. S. Navy,
Inspector, 3rd Lt. House Dist.

[a] Insert here "swear" or "affirm," as the case may be.

[b] Insert here "Sworn to" or "Affirmed," as the case may be.

[c] This oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

NOTE CAREFULLY.

The oath may be taken any time prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

A letter of transmittal (use Form 95) should accompany oath, stating the **exact** date of the entrance on duty of the appointee and the above blank also filled out and properly signed by the district officer.

Failure to fill out this oath properly will result in its return for correction.

11—944

DIVISION OF APPOINTMENTS RECEIVED OCT 3 1911 DEPT OF COMMERCE AND LABOR

Ent'd OCT 2 1911

HSB
FOUR inclosures.

James N. Kelch -
dismissal.

Department of Commerce and Labor

BUREAU OF LIGHTHOUSES

Washington

September 27, 1911.

OFFICE OF THE CHIEF CLERK
RECEIVED
SEP 29 1911
DEPT OF COMMERCE AND LABOR.

APPOINTMENT DIVISION
RECEIVED
SEP 29 1911
DEPT OF COMMERCE AND LABOR.

The Honorable

The Secretary of Commerce and Labor.

Sir:

I have the honor to inclose a letter of the 25th instant, with its three inclosures, from the Inspector of the Third Lighthouse District, recommending the dismissal of James N. Kelch from the position of second assistant keeper of Race Rock Light-Station, N.Y., effective at the close of September 18, 1911, for having tendered his resignation effective that date without due advance notice.

The Bureau does not consider Kelch's explanation of his failure to submit his resignation without due notice sufficient to justify his action; he entered upon duty in the position in question on August 2, 1911, and it is the opinion of the Bureau that he had sufficient time to acquaint himself with the rules and regulations of the Service regarding submitting resignations, etc. The Inspector's recommendation that Kelch's resignation be not accepted, and that he be dismissed from the Service effective at the close of September 18, 1911, is concurred in by the Bureau.

Respectfully,

C Abercrombie
Acting Commissioner.

9-29-11

OFFICE OF THE CHIEF CLERK
FORWARDED TO
SEP 29 1911
APPOINTMENTS
DEPT OF COMMERCE AND LABOR.

ADDRESS ALL COMMUNICATIONS TO
"LIGHT-HOUSE INSPECTOR, THIRD DISTRICT,
TOMPKINSVILLE, N. Y."

BUREAU OF LIGHT-HOUSES
SEP 26 1911
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE SERVICE

PWP

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.

September 25,1911.

The Commissioner of Lighthouses,

Washington,D.C.

Sir:-

1. There is forwarded herewith copy of charges preferred against James N. Kelch, second assistant Keeper of Race Rock Light-Station, N. Y., and his reply thereto, in connection with the tendering of his resignation without due notice.

2. It is recommended that James N. Kelch be dismissed from the position of second assistant keeper of Race Rock Light-Station, N. Y., effective at the close of September 18, 1911, his last date of service; or, if the Department cannot see its way clear to take such action, that his resignation be accepted at the close of September 18, 1911.

Respectfully,

Commander, U.S.N.,
Inspector.

LIGHT-HOUSE INSPECTOR · X · 3rd DIST. · TOMPKINSVILLE · N.Y.
SEP 18 1911
RECEIVED

Keeper, C
Peony-changes

BUREAU OF LIGHT-HOUSES
SEP 26 1911
DEPT. OF COMMERCE AND LABOR

221

Inspector third District

Sir

I Resign as 2 assistance Keeper of Race Rock Light to take Effect monday Sept 18. 1911

James W Kelch

Irwin L Larkin
Keeper

ADDRESS ALL COMMUNICATIONS TO
"LIGHT-HOUSE INSPECTOR, THIRD DISTRICT,
TOMPKINSVILLE, N. Y."

Department of Commerce and Labor

LIGHT-HOUSE SERVICE

BUREAU OF LIGHT-HOUSES
SEP 26 1911
DEPT. OF COMMERCE AND LABOR

PWP

By registered mail
receipt requested

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.

September 19,1911.

James N. Kelch,
2d Assistant Keeper,
Race Rock Lt. Station.

Sir:-

1. You are hereby charged with tendering your resignation, received at this office September 18, 1911, to take effect September 18, 1911, without giving due notice to this office, in order that another person might be selected to take your place, much to the embarassment of the Service.

2. You are directed to submit any statement you may desire to make, through official channels, within three days from the receipt of this letter. Any statement made must be couched in temperate language, free from countercharges and confined to the point at issue.

3. If you desire to make no statement, you will so state in writing.

Respectfully,

Sd Joseph T. Yates

Superintendent, L.H.S.,
In the absence and by direction
of the Inspector.

LIGHT-HOUSE INSPECTOR 3d DIST. SEP 26 11 RECEIVED TOMPKINSVILLE, N.Y.

BUREAU OF LIGHT-HOUSES SEP 26 1911 DEPARTMENT OF COMMERCE AND LABOR

Navesink N J
September 22 — 1911

Light House Inspector Third District
Tompkinsville N Y

Sir

Reference your letter of the 19th inst directing me to submit a statement regarding my recent resignation as 2d asst Keeper Race Rock Light Staton I briefly submit the fallowing

Being in the service but a short period and not thoroughly familar with the ruler and regulation when I tendered my resignation it war not my intention to quit the service entirely but only that particular station while in charge of its present Keeper whom it war impossible for me to conscientiously labor under and live with a man of his habits

Haveing but very little money myself the rations nearly exhanted and mire forthcomeing and the Keeper refusing to furnish his share of the money allowance towardes replenishing the same I considered my only source to present station war the action which I took as I only had

abut enough money to defray my
espenses home

I have since learned that I should
have not left the station untill after
my resignation had been duly accepted
But at the same time this produce
would have placed hardships upon
me.

If the above mentioned states
of affairs had been the first occurance
I would have easly over = looked
them but they were allmost continuous

I wish to continue in the
service of the Department seem fit
to place me in some other
station

Very Respectfully

James V. Welch

Navesink
Mon Co
New Jersey

Department of Commerce and Labor

APPOINTMENT DIVISION

Washington

October 12, 1911.

MEMORANDUM FOR THE ACTING SECRETARY in re Proposed Dismissal of James N. Kelch, Second Assistant Keeper of Race Rock Light Station, New York.

****

The Third Inspector charged Mr. Kelch as follows:

"You are hereby charged with tendering your resignation, received at this office September 18, 1911, to take effect September 18, 1911, without giving due notice to this office, in order that another person might be selected to take your place, much to the embarrassment of the Service."

In response to the Inspector's charge Mr. Kelch stated that on account of his short period of service (appointed on August 2, 1911), he was not familiar with the rules and regulations, and that in resigning he did not mean to sever his connection from the service entirely but only to disconnect himself from the Race Rock Light Station while it was in charge of the keeper, Mr. Irvin C. Larkin, with whom he was not in accord in the matter of the proper proportion of the mess fund to be paid by each.

Mr. Kelch's reasons do not appear good in view of the facts that his written statement indicates the possession of intelligence sufficient to know that a light station should not be left short-handed unless through dire necessity, and that such necessity does not appear to have existed.

Nevertheless, as the first assistant keeper of the station was recently permitted to resign after being charged with tendering his resignation without giving due notice, it is believed that consistency requires that Mr. Kelch's resignation should also be accepted.

Geo. W. Pendley
Chief of Appointment Division.

Approved, unless the Bureau intends to enforce dismissals regularly hereafter.
E E

D-P

October 14, 1911.

Sir:

Having tendered your resignation as second assistant keeper of Race Rock Light Station, New York, with pay at the rate of $[illegible] per annum, the Department has accepted the same, effective at the close of September 18, 1911.

By direction of the Secretary:

Respectfully,

Alfred Cumming

Acting Chief Clerk.

Mr. James F. Walsh,

Through the Commissioner of Lighthouses.

CARDED.

CHANGE REPORTED OCT -- 1911 U. S. COMMISSION.

APPOINTMENT DIVISION. REPORTED OCT 16 1911 TO DISBURSING CLERK DEPT OF COMMERCE AND LABOR.

P

D

LIGHT-HOUSE INSPECTOR 3RD DIST. SEP 15 1911 RECEIVED TOMPKINSVILLE, N.Y.
LIGHT-HOUSE INSPECTOR AUG 28 1911 RECEIVED TOMPKINSVILLE, N.Y.
BUREAU OF LIGHT-HOUSES SEP 25 1911 DEPT OF COMMERCE AND LABOR
APPOINTMENT DIVISION RECEIVED SEP 26 1911 DEPT OF COMMERCE AND LABOR

PERSONAL QUESTION SHEET

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 15, 1909.

To the Chiefs of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

OFFICE OF THE CHIEF CLERK FORWARDED TO APPOINTMENTS SEP 26 1911 DEPT OF COMMERCE AND LABOR

Charles Nagel
Secretary.

DIVISION OF APPOINTMENTS RECEIVED SEP 29 1911 G DEPT OF COMMERCE AND LABOR

Cert / file

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.)

✓ Mr James Nicholas Kelch

2. How do you intend to write your name on the pay roll? (*This should agree with signature to your oath of office.*)

✓ James N Kelch

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

✓ Navesink (City or town.) N J (State or Territory.) Monmouth (County.) 3rd (Congressional district.)

✓ 4. What is your race? (Answer "white," "colored," or "Mongolian.") white

✓ 5. Where were you born? new york city N.Y.

✓ 6. When were you born? march (Month.) 20 (Day.) 1859 (Year.)

✓ 7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") no

11—1434

8. Give name and address of person whom you would like to have notified in case of accident.

mrs James A Welch (Name.) — Berry Street (Number and street.)

Navesink (City or town.) — N J (State or Territory.)

9. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
none				

10. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

U.S. Civil Service. Exam. Oct 5 ~~July 31~~, 1910.

11. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

no

12. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
no					

13. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

no

14. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
~~Seaplay Ship Battle~~ Battle Ship Indiana	July 26 1898	nov 1 1898	peace declared was honorably Discharged

15. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
~~Ship~~ Seaplay Ship Battle Ship Indiana and Battle Ship BN	aug 15 1881	may 28 1884	~~one honorable~~ discharge Honorable Discharge

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 12, 13, 14, and 15.)

Coachman and gardener

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

✓ public school new york city

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter").

✓ as gardiner

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

✓ passed Examination for Lt house Keeper July 31 1911

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

yes

✓ 21. State the date upon which the above blanks were filled. aug 22, 1911

Witness:

In case signature is by mark.

(Signature) James A Scelch

P. O. Address: Race Rock Lt. Sta
City or town.
fishers Island
Number and street.
new York
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded Sept 23, 1911

(Signature) C. S. Stanton

(Official title) Commander, U. S. Navy, Inspector, 3rd Lt. House Dist.

11—1434

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed

L. H. Service. (Bureau or Service.) Race Rock Light Station N.Y. (Place (city, town, station, or vessel.)) Third District.

2. To what position has he been appointed? 2nd Asst Keeper

3. State the date of appointment. August 15, 1911

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

August 2, 1911

5. State the date of the oath. August 22, 1911

6. State the date the employee entered on duty. August 2, 1911

7. What is his salary? $456.00 per ann.

8. From what appropriation is he paid? Salaries, Keepers of Lightbouses.

9. Is the position excepted, competitive, or unclassified under the civil service rules? competitive

10. If classified, state the date of classification. May 6, 1896

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

Local Civil Service Examination Oct 5, 1911

12. Is the employee required to give bond? No.

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

Reviewed, approved, and forwarded to the Department.

(Signature) C. F. Shaw

(Official title) Commander, U. S. Navy, Inspector, 3rd Lt. House Dist.

Date: ———, 19

11—1134

HB-NDW
SET-Incl.

(COPY)

James E. Kelch,
appointment.

October 19, 1916.

Secretary of Commerce:

The Bureau invites attention to the inclosed letter of September 18, 1916, to this office from Congressman Thomas J. Scully, with reference to the appointment of Mr. James N. Kelch, and to the other papers on the same subject submitted herewith.

On September 27, 1911, the Bureau transmitted to the Department the resignation of James N. Kelch from the position of second assistant keeper of Race Rock Light Station, New York, concurring in the Inspector's recommendation that Kelch's resignation be not accepted, and that he be dismissed from the service, effective at the close of September 18, 1911, for submitting his resignation without due notice, but the Department on October 11, 1911, accepted Mr. Kelch's resignation in the usual form. The return of the inclosed papers is requested when their purpose shall have been served.

The Bureau concurs in the views of the Third Inspector as expressed in his letter of October 4, 1916, and recommends that it be authorized to advise Congressman Scully accordingly.

INDEXED

October 20, 1916.
Noted, and returned to the Commissioner of Lighthouses, approved.

(Signed) G T Putnam

(SIGNED) A. L. THURMAN
Acting Secretary.

L
C

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

CHIEF CLERK DEC 26 1916

COPY

TELEGRAM

APPOINTMENT DIVISION NECESSARY ACTION TAKEN DEC 27 1916 DEPARTMENT OF COMMERCE

APPOINTMENTS DEC 26 1916

St. George, S. I., N. Y.
1210pm Dec. 26, 1916.

Lighthouse Commissioner, Washington.

Request authority assign James N. Kelch to duty second assistant keeper New London Ledge December twenty seven vice Mulvey, resigned. No relative in Service. District secretary approved Mulveys resignation forwarded later.

(SIGNED) YATES.

H B Bureau of Lighthouses December 26, 1916.

Submitted to the Secretary of Commerce recommending that authority be granted to assign James N. Kelch to duty as second assistant keeper in the Lighthouse Service, at $456 per annum, for duty at New London Ledge Light Station, Connecticut, a formal appointment to be issued upon receipt of nomination bearing the indorsement of the local civil service secretary. The resignation of William J. Mulvey will be transmitted to the Department as soon as received from the Inspector. The assignment of Kelch is recommended effective December 27, 1916, and in place of William J. Mulvey.

D. Z. Dec 13/16 auth assignment of Mulvey

J Conway
Acting Commissioner

12-26-16

December 27, 1916.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 26th instant, the Department hereby grants authority for the assignment of James N. Kelch to duty as second assistant keeper of New London Ledge Light Station, Connecticut, at $456 per annum, vice William J. Mulvey, who, it is reported, has resigned. A formal appointment will be issued to Mr. Kelch upon receipt of nomination, approved by the local civil-service district secretary, and subsequent to the Department's action upon the resignation of Mr. Mulvey.

SIGNED) E. F. SWEET

Assistant Secretary.

CARDED.

C

Form 93

JHG

LETTER TRANSMITTING RESIGNATION

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT JAN 9 191, HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N. Y., Jan.8,1917

CHIEF CLERK JAN 10 1917 5

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name,* James N. Kelch Position, 2nd assistant keeper

Legal residence, New Jersey Station, New London Ledge Light Station, Conn.

Salary, $456.00 per annum

APPOINTMENT DIVISION JAN 10 1917

The acceptance of this resignation is recommended effective at the close of January 6,1917

This employee has not taken leave in excess of the accrued rate.

Remarks:

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JAN 13 1917 DEPARTMENT OF COMMERCE

In the absence and by direction of Inspector.

Superintendent

* D. of Dec 27. 1916 with his assignment

BUREAU OF LIGHTHOUSES

WASHINGTON

January 9, 1917.

Submitted to the Secretary of Commerce, approved. A copy of the resignation of Kelch will be furnished the Disbursing Clerk for use at Congressional hearings.

1-10-17

Acting Commissioner.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

LIGHT-HOUSE INSPECTOR 2d DIST. JAN 8 1917 RECEIVED TOMPKINSVILLE, N.Y.

LIGHT JAN 9 1917 HOUSES

New London Ledge
(Station, Depot, or Vessel)

Jan 6, 1917

Jan 8th
Captain
inspector

I Resign from New London Ledge Light St the salary is not Large Enough

James A Selah
2 asst

Hansen
Keeper.

Effective to day. Jan 6- 1917.

Form 73

NOMINATION

JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

Tompkinsville, N.Y. (City.) January 8, 1917 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:
(Through Sec'y 2nd C.S.District)
Action recommended, Probationary appointment.

Name, James N. Kelch — Legal residence, New Jersey

Position, 2nd Assistant Keeper — Salary, $456 per annum

Location, New London Ledge Light Station, Conn. — Appropriation, Salaries, Keepers of Lighthouses

Effective January 5, 1917 — {'the actual date of entrance on duty, ~~as soon thereafter as he enters on duty.~~

Former position, — Former salary,

Location,

Rank on eligible list, 1 — Rating, Keeper — Percentage, 83% , Other eligibles considered: None.

Previous incumbent, ~~John~~ William J. Mulvey — Services terminated, December 20, 1916

Reason, Resigned

Assignment to duty on Jan. 5, 1917 was necessary for the reason that it was not practicable to permit this position to remain vacant until appointment certificate could be obtained.

Members of family in Government Service, None.

Remarks: No employee of District desired transfer to this position. There are no quarters for families of keepers at this station. Nos. 1 to 4 on eligible list will only accept appointment to certain specified stations. Nos. 5 & 6 on eligible list will not accept appointment to stations where there are no family quarters provided.

Selection regular, subject to the action of the U. S. Civil Service Commission. JAN 9 1917 , 191

In the absence & by direction of Inspector.

Secretary, Civil Service District.

Superintendent

McC.

BUREAU OF LIGHTHOUSES
WASHINGTON

January 12, 1916.

Submitted to the Secretary of Commerce, approved.

Attention is invited to Department letter of December 27, 1916 authorizing the assignment of Kelch to duty.

Acting Commissioner.

1-13-17

[1] Strike out the clause which does not apply.

11—2814

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 13, 1917.

Mr. James N. Kelch,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Second Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Fifty-six dollars per annum, effective on the date on which you entered upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. - - -) issued by the local Civil Service Board for the Third Lighthouse District.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

L
C

CHANCE REPORTED JAN 1917 U.S. COMMISSION

CARDED.

APPOINTMENT DIVISION ENTERED JAN 13 1917 DEPT. JOURNAL OF COMMERCE

Appropriation: Salaries, Keepers of Lighthouses.

Vice: William J. Mulvey.

Legal Residence: New Jersey.

(See reverse side.)

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT JAN 24 1917 HOUSES

CHIEF CLERK FEB 1 1917

I, James N. Kelch

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

James N. Kelch

(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this[3] 22nd day of January, A. D. 1917

(Affix official seal here)

[4] (Name) [illegible]

(Official title) Notary Public of Nassau County

OFFICIAL TITLE	RATE OF PAY	NAME OF STATION, VESSEL, OR PLACE OF EMPLOYMENT
Present 2nd Asst. Keeper	$456.00 p.a.	New London Ledge Light Station, Conn.
Former[5]		

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT

Tompkinsville, N.Y. (Address) Jany 22 1917 (Date)

The above-named appointee entered upon duty on January 5, 1917 (Date)

CARDED.

J. T. Yates

(Signature, followed by title) Inspector

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

JAN 30 1917

January 13, 1917.

Sir:

The Department is in receipt of your resignation, dated January 6, 1917, as second assistant keeper of New London Ledge Light Station, Connecticut, at $456 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of January 6, 1917.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

Mr. James H. Kelch,
Through the Commissioner of Lighthouses.

APPOINTMENT DIVISION ENTERED JAN 13 1917 DEPT OF COMMERCE
CARDED.
CHANGE REPORTED JAN 1917 U.S. COMMISSION.

L
C

out

KELCH, JAMES N.

James N. Kelch

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

PWP

BUREAU OF LIGHT-HOUSES AUG 12 1911 DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N.Y.,
August 10, 1911 , 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, probationary appointment.

Name, James N. Kelch Legal residence, New Jersey

Position, 2nd Asst. Keeper Salary, $456 per annum

Location, Race Rock Light-Station, N.Y.

Effective August 2, 1911 mm on the actual date of entrance on duty.

Former position, Former salary,

Location,

Rank in list of eligibles, 7 - Class I Rating Asst.Keeper Percentage, 75.4

Other eligibles considered, Joseph D. Burke

Letters of declination inclosed, Joseph D. Burke

Previous incumbent, Augustus D.Bennett Services terminated, July 12,1911

Reason, promoted.

Remarks:

Mr. Kelch was selected for this position prior to consolidation of six eligible lists into one.

C. D. STEARNS.

Commander, U.S.N., Inspector.

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON AUG 12 1911

ONE INCLOSURE.

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

Acting Commissioner

PROBATIONARY APPOINTMENT—PRIOR DATE

Department of Commerce and Labor
OFFICE OF THE CHIEF CLERK
Washington

August 15, 1911.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper of Race Rock Light Station, N. Y.,

in the Lighthouse Service,

at a salary of Four Hundred and Fifty-six dollars

per annum, for a probationary period of six months, effective

beginning August 2, 1911, on and after which date you have

continuously served in the above-mentioned position.

Retention in the service after the expiration of your probationary period shall be equivalent to absolute appointment.

(Vice Augustus D. Bennett.)
(Civil-service certificate No. .....)

By direction of the Secretary:

Respectfully,

(Signed) A. GORDON-CUMMING
Acting Chief Clerk.

Mr. James H. Kelch,

Through the Commissioner of Lighthouses.

Appropriation:

Le
D

11—3603

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

McC.

Jas. N. Kelch,
application.

September 21, 1916.

Hon. Thomas J. Scully,
House of Representatives,
Washington, D. C.

My dear Sir:

Referring to your communication dated September 18, 1916, relative to Mr. James N. Kelch, who desires appointment as keeper in the Lighthouse Service.

I beg to state that the matter is being investigated, and that you will be further advised in regard thereto at an early date.

Very truly yours,

Commissioner.

HSB
FOUR inclosures.

James N. Kelch -
dismissal.

September 27, 1911.

The Honorable

The Secretary of Commerce and Labor.

Sir:

I have the honor to inclose a letter of the 25th instant, with its three inclosures, from the Inspector of the Third Lighthouse District, recommending the dismissal of James N. Kelch from the position of second assistant keeper of Race Rock Light-Station, N.Y., effective at the close of September 18, 1911, for having tendered his resignation effective that date without due advance notice.

The Bureau does not consider Kelch's explanation of his failure to submit his resignation without due notice sufficient to justify his action; he entered upon duty in the position in question on August 2, 1911, and it is the opinion of the Bureau that he had sufficient time to acquaint himself with the rules and regulations of the Service regarding submitting resignations, etc. The Inspector's recommendation that Kelch's resignation be not accepted, and that he be dismissed from the Service effective at the close of September 18, 1911, is concurred in by the Bureau.

Respectfully,

Acting Commissioner.

WTB
SDR

October 14, 1911.

Sir:

Having tendered your resignation as second assistant keeper of Race Rock Light Station, New York, with pay at the rate of $456 per annum, the Department has accepted the same, effective at the close of September 18, 1911.

By direction of the Secretary:

Respectfully,

(Signed) A. GORDON-CUMMING
Acting Chief Clerk.

Mr. James N. Kelch,
Through the Commissioner of Lighthouses.

F
D

HB-NDW

James N. Kelch,
reappointment.

October 3, 1916.

Wants Dept
10/19/16

Lighthouse Inspector, Tompkinsville, New York.

Referring to your indorsement of September 25, 1916, returning letter dated September 18, 1916, from Congressman Thomas J. Scully, with reference to a letter accompanying same to him from James N. Kelch regarding reappointment as lighthouse keeper.

The Bureau notes that Mr. Kelch's name has been removed from the eligible register on account of the fact that he had received three considerations without selection, but invites the Inspector's attention to the fact that the Civil Service Regulations for the Lighthouse Service, 1913, paragraph 11, page 13, regarding reinstatement, provide, in part, that any veteran of the war with Spain, who was honorably discharged, may be reinstated without regard to the limitation of one year for eligibility for reinstatement. Mr. Kelch alleges he is a veteran of the war with Spain, and if this is so, he may be reinstated at any time in the Lighthouse Service without the necessity for passing another civil service examination for probationary appointment.

It appears from the records of the Bureau that Mr. Kelch resigned from the position of second assistant keeper of Race Rock Light Station, New York, which was accepted by the Department effective at the close of September 18, 1911, and that his resignation was tendered without due advance notice. This fact, however,

is not regarded by the Bureau as in itself sufficient grounds upon which to prevent his reinstatement in the Lighthouse Service, and the Bureau therefore desires that you advise this office whether or not there are other reasons, as to which you have not informed the Bureau, which would not justify Mr. Kelch's reinstatement in the Lighthouse Service.

Pending the receipt of your report in this matter, no further action will be taken by the Bureau.

Acting Commissioner

LIGHT
SEP 21 1916
HOUSES
LIGHT
SEP 27 1916
HOUSES
Enclosure

NAVESINK, NEW JERSEY,
September 14, 1916.

Hon. Thomas J. Scully,
Washington, D.C.

LIGHT
OCT 20 1916
HOUSES

Dear sir:

I am desirous of obtaining an appointment as Keeper or Assistant Keeper in the Light House Service and request that you intercede in my behalf for an early assignment to said position, if you can do so without jeopardizing in the least your own official status.

I passed the required civil service examination, having obtained a general average of 80%, and placed upon the eligible list. As my eligibility expires on December 31, 1916, I am anxious to secure an appointment without having to pass another examination.

I have two honorable discharges from the U.S. Navy, having served therein during the Spanish American War. My knowledge of water craft, gasoline, oil and steam engines, painting and carpenter work, peculiarily fits me for position as Keeper or Assistant Keeper in the Light House Service.

Anything that you may do for me in this line will be highly appreciated.

Thanking you in advance for this favor, I am,

Yours very respectfully,

James N. Kelch

THOMAS J. SCULLY
3D DISTRICT NEW JERSEY

COMMITTEE
RIVERS AND HARBORS

HOUSE OF REPRESENTATIVES

WASHINGTON

There should be a folder already made for this man. WBB 9/28

Wrote Dept 10/19/16

Enclosure Received

Hydrog.
Engr. Cons.
Mar. Engr.
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

September 18, 1916.

WB Sept. 21 ack + to 3d for remarks & return

The Commissioner,
Bureau of Lighthouses,
Department of Commerce,

My dear Sir:

Oct. 3, wrote 3d Insp.

I am enclosing a letter from Mr. James N. Kelch, of Navesink, N. J., just to show what a good man you are missing. Kindly let me know at your convenience if Mr. Kelch will be appointed before his civil service status expires.

Very truly,

Thomas J. Scully

Bureau of Lighthouses, Washington.
SEP 21 1916

To Lighthouse Inspector, Tompkinsville, N.Y.
for remark and return.

Bowerman
Acting Commissioner.

WBB

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
SEP 27 1916
HOUSES

FWO/EJC.

9-27-16 Wool Rep. Kelly

Copy 3d

Hydrog.
Engr. Cons.
Asst. Engr.
Proposal
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.

LIGHT
OCT 20 1916
HOUSES

September 25th, 1916.

Let not put TS C 9/30
Ltr 10/2/16
Wrote 8 Cs

Adv MC Cop 3d Dec Sep 27

Returned to Commissioner with the information that the name of James N.Kelch is not on the eligible register at this time for appointment as Lighthouse Keeper or Assistant Keeper, his name having been removed from the register in March, 1916, on account of the fact that he had received three considerations.

Mr. Kelch was heretofore employed as Second Assistant Keeper at Race Rock Light Station, from which position he resigned without notice, effective September 18th, 1911, his resignation having been accepted, but not without prejudice.

J. I. Yates

8x

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWO/EJC.

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
~~Purchasing~~
Commr.

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.

LIGHT OCT 9 1916 HOUSES

LIGHT OCT 10 1916 HOUSES

October 4th, 1916.

Commissioner:-

Referring to Bureau letter of October 3rd, relative to the reappointment of James N.Kelch.

The application filed in this office by Mr. Kelch, shows that he was in the Navy from August 15th, 1881 to May 28th, 1894. In his personal question sheet, however, he states that he was also in the Navy from July 26th, 1898 to November 8th, 1898.

While this office is aware of the Civil Service Rules, which permit reinstatement in cases of veterans of the Civil War or the War with Spain, regardless of the time they have been separated from the Service, it was understood that reinstatement was a matter of administrative discretion, and not a right of the applicant, and discretion has therefore been exercised in the past in recommending former employees for reinstatement, such recommendation being made only in cases where there were no eligibles available, or where the former employee left the Service with a good record, and was known to be an extra good man.

Mr. Kelch is over 57 years old. The fact that he resigned from the Service without giving advance notice of his intention was contrary to the regulations, and while not a most serious offence, it is not considered that a man leaving the Service under such circumstances, and who has embarassed or inconvenienced the Service should be

extended preference at any time.

It is recommended that, if in the event of a vacancy at some future time, there should be no eligibles available and no former employee better fitted or with a better record available for reinstatement, that Mr. Kelch be given considerarion.

In reply to inquiry contained in third paragraph, page two of the Bureau's letter, this office does not know of any reasons other than as stated herein, which would not justify Mr. Kelch's reinstatement.

J.T.YATES.

F-WDW
SET-Incl.

James N. Kelch,
appointment.

October 19, 1916.

Secretary of Commerce:

The Bureau invites attention to the inclosed letter of September 18, 1916, to this office from Congressman Thomas J. Scully, with reference to the appointment of Mr. James N. Kelch, and to the other papers on the same subject submitted herewith.

On September 27, 1911, the Bureau transmitted to the Department the resignation of James N. Kelch from the position of second assistant keeper of Race Rock Light Station, New York, concurring in the Inspector's recommendation that Kelch's resignation be not accepted, and that he be dismissed from the service, effective at the close of September 18, 1911, for submitting his resignation without due notice, but the Department on October 11, 1911, accepted Mr. Kelch's resignation in the usual form. The return of the inclosed papers is requested when their purpose shall have been served.

The Bureau concurs in the views of the Third Inspector as expressed in his letter of October 4, 1916, and recommends that it be authorized to advise Congressman Scully accordingly.

(Signed) G. R. Putnam

October 20, 1916.
Noted, and returned to the Commissioner of Lighthouses, approved:
(Sgd) A. L. Thurman,
Acting Secretary CH

Kong to 3d TSC 10/25

103

HB-EFL

James N. Kelch,
appointment.

October 25, 1916.

Hon. Thomas. J. Scully,
House of Representatives,
Washington, D. C.

My Dear Sir:

Referring again to your letter of September 18, 1916, with reference to the appointment of Mr. James N. Kelch in the Lighthouse Service.

I have the honor to state that careful consideration has been given to the advisability of reinstating Mr. Kelch in the Lighthouse Service but it appears that he was employed as second assistant keeper of Race Rock Light Station, N.Y., from which position he resigned September 18, 1911, without giving advance notice, in accordance with the Regulations.

It is therefore not considered that Mr. Kelch's reinstatement at the present time would be in the interests of the Lighthouse Service. However, in filling future vacancies as assistant keeper in the Third Lighthouse District, the district in which Mr. Kelch previously served, if no former employees are considered to be better fitted for the position and if there should be no eligibles on the Civil Service Register available for appointment, he will be given due consideration for appointment in accordance with Civil Service rules.

Very truly yours,

Bureau of Lighthouses, Washington.

Commissioner.

HB-EFL

To Lighthouse Inspector .....
Tompkinsville, N.Y.
or files or his office. By direction of the Commissioner.

See your letter of October 4, 1916. Enclosed is ~~Respectfully~~ Regarded

according to Dept. authority relative to this matter

T S C
Chief Clerk

WWB
EHG

LIGHT HOUSES DEC 26 1916

1.26 Kelch

DEPARTMENT OF COMMERCE

TELEGRAM

10wuhx 34 Govt.

Dec. 27, 1916, mailed 3 Insp.

St.George ,S.I.NY. 1210pm Dec. 26,1916.

Lighthouse Commissioner,

Washington 1

Request authority assign James N. Kelch to duty second assistant keeper New London Ledge December twenty seven vice Mulvey resigned no relatives in service . District secretary approved Mulveys resignation forwarded later.

Yates.

105pm

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Engr. Commr.
Commr.

H B Bureau of Lighthouses December 26, 1916.

Submitted to the Secretary of Commerce recommending that authority be granted to assign James N. Kelch to duty as second assistant keeper in the Lighthouse Service, at $456 per annum, for duty at New London Ledge Light Station, Connecticut, a formal appointment to be issued upon receipt of nomination bearing the indorsement of the local civil service secretary. The resignation of William J. Mulvey will be transmitted to the Department as soon as received from the Inspector. The assignment of Kelch is recommended effective December 27, 1916. and in place of William J. Mulvey.

C

Acting Commissioner

ak

KHB

Washington D C December 27 1915

Lighthouse Inspector Saint George New York

Yours twentysixth assignment Horse Kelah Approved as recommended

PUTNAM

Commissioner

RO

Assignment 26.

1873

LIGHT
DEC 27 1916
HOUSES

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

December 27, 1916.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 26th instant, the Department hereby grants authority for the assignment of James N. Kelch to duty as second assistant keeper of New London Ledge Light Station, Connecticut, at $456 per annum, vice William J. Mulvey, who, it is reported, has resigned. A formal appointment will be issued to Mr. Kelch upon receipt of nomination, approved by the local civil-service district secretary, and subsequent to the Department's action upon the resignation of Mr. Mulvey.

SIGNED) E. F. SWEET

Assistant Secretary.

Bureau of Lighthouses, Washington.

JAN 8 1917

To Lighthouse Inspector, Tompkinsville N.Y.
for his information, guidance, and files of office. See Bureau telegram of Dec 27, 1916.

Acting Commissioner.

CERTIFICATE OF PROBATIONARY APPOINTMENT

LIGHT
JAN 151917
HOUSES

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 13, 1917.

Mr. James N. Kelch,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Second Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Fifty-six dollars per annum, effective on the date on which you entered upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. - - -) issued by the local Civil Service Board for the Third Lighthouse District.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

Eod Jan 5

L
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: William J. Mulvey.

Legal Residence: New Jersey.

(See reverse side.)

Ent'd on C. S. Com. Report.

JAN 15 1917

Form 73

NOMINATION

JHG

LIGHT HOUSES JAN 12 1917

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

Tompkinsville, N.Y. (City.) January 8,1917 (Date.) 191

THE COMMISSIONER OF LIGHTHOUSES:
(Through Sec'y 2nd C.S.District)
Action recommended, Probationary appointment.

Name, James N. Kelch — Legal residence, New Jersey

Position, 2nd Assistant Keeper — Salary, $456 per annum

Location, New London Ledge Light Station,Conn. — Appropriation, Salaries,Keepers of Lighthouses

Effective January 5,1917 — {[1] the actual date of entrance on duty, or as soon thereafter as he enters on duty.}

Former position, — Former salary,

Location,

Rank on eligible list, 1 — Rating, Keeper — Percentage, 83% — , Other eligibles considered: None.

Previous incumbent, John William J.Mulvey — Services terminated, December 20,1916

Reason, Resigned

Members of family in Government Service, None.

Assignment to duty on Jan.5,1917 was necessary for the reason that it was not practicable to permit this position to remain vacant until appointment certificate could be obtained.

Remarks: No employee of District desired transfer to this position. There are no quarters for families of keepers at this station. Nos.1 to 4 on eligible list will only accept appointment to certain specified stations. Nos.5 & 6 on eligible list will not accept appointment to stations where there are no family quarters provided.

Selection regular, subject to the action of the U. S. Civil Service Commission. JAN 9 1917 , 191

In the absence & by direction of Inspector.

HASKELL

Secretary, Civil Service District. SECOND (R.M.)

Superintendent

McC.

BUREAU OF LIGHTHOUSES
WASHINGTON

January 12, 1916.

Submitted to the Secretary of Commerce, approved.

Attention is invited to Department letter of December 27, 1916 authorizing the assignment of Kelch to duty.

Acting Commissioner.

[1] Strike out the clause which does not apply.

11—2314

LIGHT
JAN 15 1917
HOUSES

January 13, 1917.

Sir:

The Department is in receipt of your resignation, dated January 6, 1917, as second assistant keeper of New London Ledge Light Station, Connecticut, at $456 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of January 6, 1917.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

Mr. James M. Kelch,
Through the Commissioner of Lighthouses.

Ent'd on C. S. Com. Report.

L
C

JAN 15 1917

LIGHT-HOUSE INSPECTOR
2d DIST.
JAN
18
1917
RECEIVED

PERSONAL QUESTION SHEET

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

MARCH 5, 1913.

To the CHIEFS OF BUREAUS OF THE DEPARTMENT OF COMMERCE:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

William C. Redfield
Secretary.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

608

1. What is your full name? (State whether Mr., Miss, or Mrs. and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)
James N. Kelch.

2. How do you intend to write your name on the pay roll? **(This should agree with signature to your oath of office.)** James N. Kelch

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)
Navesink | New Jersey | Monmouth | 2nd
City or town. | State or Territory. | County. | Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White.

5. Where were you born? New York City, N.Y.

6. When were you born? March | 20th, | 1859
Month. | Day. | Year.

7. Give name and address of person whom you would like to have notified in case of accident.

Mrs Mary E Kelly — Name.
Merrick — City or town.
[illegible] — Number and street.
New Jersey — State or Territory.

8. Are there any members of your family, besides yourself, in the civil service of the United States? No

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Relationship.	Department.	Bureau or Service.	Position.

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

By reinstatement

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

Eyesight - Have glasses

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
Celtic	July 26-1898	Nov. 8-1898	Honorable discharge

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
Pensacola,	Aug. 15-1881	May 28, 1884	Honorable discharge

15. Are you the widow or orphan of an honorably discharged soldier or sailor? ——— (If answer is "yes," give the information called for by the blanks below.)

Relationship (widow or orphan) ———

Name under which soldier or sailor rendered service ———

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

Gardner

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Grammar School education.

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer" or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Grammar School education.
none

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

none

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

No. Written by C. O. Swan, Norwalk, N. J.

21. State the date upon which the above blanks were filled. ....., 191

Witness:

.....
In case signature is by mark.

(Signature) James A Welch

P. O. Address: Norwalk
City or town.
Monmouth Ave
Number and street.
N. Jersey
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded ....., 191

(Signature) .....

(Official title) .....

LIGHT-HOUSE INSPECTOR
3d DIST.
JAN
18
1917
RECEIVED
COMPTROLLER

PERSONAL QUESTION SHEET

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

MARCH 5, 1913.

To the CHIEFS OF BUREAUS OF THE DEPARTMENT OF COMMERCE:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

William C. Redfield
Secretary.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (State whether Mr., Miss, or Mrs. and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)
James N. Kelly

2. How do you intend to write your name on the pay roll? **(This should agree with signature to your oath of office.)** James N. Kelly

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)
Norwood (City or town.) New Jersey (State or Territory.) Monmouth (County.) 3rd Cong. (Congressional district.)

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? New York, City N.Y.

6. When were you born? May (Month.) 20 (Day.) 1859 (Year.)

7. Give name and address of person whom you would like to have notified in case of accident.

Mrs Mary E. Keeler
Name.

Number and street.

Newark
City or town.

New Jersey
State or Territory.

8. Are there any members of your family, besides yourself, in the civil service of the United States? No

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Relationship.	Department.	Bureau or Service.	Position.

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

By reinstatement

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

Eyesight — wear glasses

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
Celtic	July 26, 1898	Nov. 8, 1898	Honorable discharge

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
Pensacola,	Aug 15, 1881	May 28, 1884	Honorable discharge

15. Are you the widow or orphan of an honorably discharged soldier or sailor? ..... (If answer is "yes," give the information called for by the blanks below.)

Relationship (widow or orphan) .....

Name under which soldier or sailor rendered service .....

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

Gardner

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Grammar School

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

None

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

None

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

No written by William W. Swan, Navesink N.J.

21. State the date upon which the above blanks were filled. Jan. 17, 1917, 191

Witness:

(Signature) James A. Welch

In case signature is by mark.

P. O. Address: Navesink
City or town.

Monmouth Ave
Number and street.

New Jersey
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded ....., 191

(Signature) .....

11—1434

(Official title) .....

LIGHT-HOUSE INSPECTOR 3D DIST. AUG 28 1911 RECEIVED TOMPKINSVILLE, N.Y.
LIGHT-HOUSE INSPECTOR 3D DIST. SEP 15 1911 RECEIVED TOMPKINSVILLE, N.Y.

PERSONAL QUESTION SHEET

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 15, 1909.

To the Chiefs of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

Charles Nagel
Secretary.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.)

Mr James Nicholas Welch

2. How do you intend to write your name on the pay roll? (***This should agree with signature to your oath of office.***) James N Welch

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Navesink	N J	monmouth	3 rd
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") white

5. Where were you born? new York City

6. When were you born?

March	28	1859
Month.	Day.	Year.

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") no

8. Give name and address of person whom you would like to have notified in case of accident.

mrs James A Kelch (Name.) — Cing Street (Number and street.)

Navesink (City or town.) — N J (State or Territory.)

9. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
none				

10. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

U S Civil Service Exam July. 31, 1911

11. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

no

12. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
no					

13. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

no

14. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
Battle Ship Indiana	July 26 1898	Nov 8th 1898	honorable Discharge

15. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
Ship Penrold	aug 15 1881	may 28 1884	was honorble Discharged

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 12, 13, 14, and 15.)

Cochman and gardener

To the SECRETARY OF COMMERCE AND LABOR:

SIR: I acknowledge receipt of a copy of Department Circular No. 215, of August 2, 1910, relating to political activity of officeholders, and fully understand its purport.

James A Kelch
(Name.)

2d asst Keeper
(Position.)

Race Rock Lt Sta
(Bureau, Office, or Service.)

Date, August 22 1911

11—2661

Aug 5, 1910

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

passed Examination for Lt house Keeper

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

yes

21. State the date upon which the above blanks were filled. aug 22, 1911

Witness:

In case signature is by mark.

(Signature) James A Kelch

P. O. Address: Race Rock Lt Sta
City or town.

fishers island
Number and street.

new york
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded Sept 23, 1911

(Signature) C. D. Stearns, Commander, U. S. Navy, Inspector, 3rd Lt. House Dist.

(Official title)

11—1434

17. What education have you received? (Give the institution, degree, and date of graduation for schools of higher grade than high schools, give the institution, degree, and date of graduation; for high school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903; etc.)

public school new york city

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter").

as gaudiner

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

passed Examination for 1t house Keeper

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

yes

21. State the date upon which the above blanks were filled. aug 22, 1911

(Signature) James A Kelch

Witness:

In case signature is by mark.

P. O. Address: Race Rock 1t Sta
City or town.
fishers island
Number and street.
new york
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded Sept 23, 1911

(Signature) C. D. Stearns, Commander, U. S. Navy, Inspector, 3rd Lt. House Dist.

(Official title)

11—1434

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed

L. H. Service (Bureau or Service.) Race Rock Light Station N. Y. (Place (city, town, station, or vessel.)) Third (District.)

2. To what position has he been appointed? 2nd Asst Keeper

3. State the date of appointment. August 15, 1911

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

August 2, 1911

5. State the date of the oath. August 22, 1911

6. State the date the employee entered on duty. August 2, 1911

7. What is his salary? $456.00 per ann.

8. From what appropriation is he paid? Salaries, Keepers of Lighthouses.

9. Is the position excepted, competitive, or unclassified under the civil service rules? competitive

10. If classified, state the date of classification. May 6, 1896

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Local Civil Service Examination Oct 5, 1911

12. Is the employee required to give bond? No.

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

Reviewed, approved, and forwarded to the Department.

(Signature) C. D. Stearns, Commander, U. S. Navy,

(Official title) Inspector, 3rd Lt. House Dist.

Date: ——————, 19

11—1434

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

601

LIGHT-HOUSE INSPECTOR
3d DIST.
JAN 9 1917
RECEIVED
TOMPKINSVILLE, N.Y.

THIRD DISTRICT

New London Ledge
(Station, Depot, or Vessel)

Jan 6, 1917

Inspector:

Mr James H. Kelsh, 2nd asst. Keeper left the station today.

Hansen
Keeper.

JHC

~~601~~
73

George E. Hansen, Keeper,

New London Ledge Light Station,

New London, Conn.

January 3,1917

You are informed that James N. Kelch of Navesink, N. J., has been to-day directed to report for duty at the earliest possible date as 2nd assistant keeper of New London Ledge Light Station. You will be on the lookout for Mr. Kelch so as to take him to the station when he arrives at New London.

J. T. YATES.

Inspector

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

607

LIGHT-HOUSE INSPECTOR 2d DIST. JAN 8 1917 RECEIVED TOMPKINSVILLE, N.Y.

THIRD DISTRICT

New London Ledge
(Station, Depot, or Vessel)

Jan 5, 1916

Inspector:

Mr. James H. Kelch reported for duty to-day, as 2nd asst.

Hansen
Keeper.

E & O D January 5-1917

JRG

Mr. James N. Kelch, Jan. 19,1917

Navesink, N. J.

Sir:-

The oath of office forwarded to this office by you is returned herewith, together with a new form. This oath should be taken before a notary public or other officer empowered to administer such oaths, as per Note 4 at bottom of form. Postmasters have no authority to administer such oaths.

In the absence and by direction of Inspector.

Respectfully,

HASKELL
Superintendent

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT-HOUSE INSPECTOR 3D DIST. JAN 23 1917 RECEIVED TOMPKINSVILLE, N.Y.

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.

Mr. James N. Kelch,

Navesink, N. J.

Jan. 19,1917

Sir:-

The oath of office forwarded to this office by you is returned herewith, together with a new form. This oath should be taken before a notary public or other officer empowered to administer such oaths, as per Note 4 at bottom of form. Postmasters have no authority to administer such oaths.

In the absence and by direction of Inspector.

Respectfully,

Raymond Hastell

Superintendent

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

I, James N. Kelch

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

x James N. Kelch
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this[3] 17th day of January, A. D. 1917

(Affix official seal here)

[4] (Name) William W. Shaw,

(Official title) Postmaster

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present 2nd Asst. Keeper	$456. p.a.	New London Ledge Light Station, Conn.
Former[5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, Third District

Tompkinsville, N.Y. (Address), (Date)

The above-named appointee entered upon duty on January 5, 1917 (Date)

(Signature, followed by title) Inspector

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

JHG

Mr. James N. Kelch, January 16,1917

Navesink, N. J.

Referring to your employment as 2nd assistant keeper of New London Ledge Light Station from January 5th to 6th inclusive.

Transmitted herewith are Oath of Office, Personal Question Sheet (in duplicate), Declaration Sheet, and Circular No.253. Before this office can reimburse you for services rendered as above mentioned, it will be necessary for you to execute the attached papers and return same to this office. It is requested that you give this matter your immediate attention.

In the absence and by direction of Inspector.

HASKELL

Superintendent

LIGHT
JAN 15 1917
HOUSES

January 13, 1917.

Sir:

The Department is in receipt of your resignation, dated January 6, 1917, as second assistant keeper of New London Ledge Light Station, Connecticut, at $456 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of January 6, 1917.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

Mr. James N. Kelch,
Through the Commissioner of Lighthouses.

L
C

CERTIFICATE OF PROBATIONARY APPOINTMENT

LIGHT
JAN 151917
HOUSES

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 13, 1917.

Mr. James N. Kelch,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Second Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Fifty-six dollars per annum, effective on the date on which you entered upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. - - -) issued by the local Civil Service Board for the Third Lighthouse District.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

L
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: William J. Mulvey.

Legal Residence: New Jersey.

(See reverse side.)

Form 93

JHG

LETTER TRANSMITTING RESIGNATION

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N. Y., Jan.8,1917 , 191

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, James N. Kelch

Position, 2nd assistant keeper

Legal residence, New Jersey

Station, New London Ledge Light Station,Conn.

Salary, $456.00 per annum

The acceptance of this resignation is recommended effective at the close of January 6,1917

This employee has not taken leave in excess of the accrued rate.

Remarks:

ASPINWALL

BUTLER

In the absence and by direction of Inspector.

HASKELL

Superintendent

BUREAU OF LIGHTHOUSES

WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—4623

COPY

New London Ledge

Jan. 6,1917

Inspector

I resign from New London Ledge Light St. The salary is not large enough.

James N. Kelch

2 Asst.

Hansen,

Keeper

Effective to-day, Jan.6,1917

JHG

Mr. James N. Kelch, January 8,1917

Navesink, N. J.

Your letter dated January 6,1917 resigning your position as second assistant keeper of New London Ledge Light Station, Conn., has been received and forwarded to Washington, with recommendation that same be accepted, effective at the close of January 6,1917.

In the absence and by direction of Inspector.

HASKELL

Superintendent

James N. Kelch, 2nd Asst., New London Ledge, E.O.D. January 5,1917,
resigned January 6,1917.

Mr. Aspinwall;

Note on service card that he submitted his resignation on January 6th to take effect immediately.

JHG

Reason, Resigned

Members of family in Government Service, None.

Remarks: not practicable ... ition to remain vacant until appointment certificate could be obtained. No employee of District desired transfer to this position. There are no quarters for families of keepers at this station. Nos.1 to 4 on eligible list will only accept appointment to certain specified stations. Nos.5 & 6 on eligible list will not accept appointment to stations where there are no family quarters provided.

Selection regular, subject to the action of the U. S. Civil Service Commission.

, 191 In the absence & by direction of Inspector.

ASPINWALL

HASKELL

BUTLER

Secretary, Civil Service District. Superintendent

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

Form 73

NOMINATION

JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

Tompkinsville, N.Y. (City.) January 9, 1917 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:
(Through Sec'y 2nd C.L.District)
Action recommended, Probationary appointment.

Name, James H. Kelch — Legal residence, New Jersey

Position, 2nd Assistant Keeper — Salary, $455 per annum

Location, New London Ledge Light Station, Conn. — Appropriation, Salaries, Keepers of Lighthouses

Effective January 5, 1917 — {'the actual date of entrance on duty, as ~~as soon thereafter as he enters on duty~~

Former position, — Former salary,

Location,

Rank on eligible list, 1 — Rating, Keeper — Percentage, 93% — , Other eligibles considered:

None.

Previous incumbent, William J.Mulvey — Services terminated, December 30, 1916

Reason, Resigned

Members of family in Government Service, None.

Assignment to duty on Jan.5,1917 was necessary for the reason that it was not practicable to permit this position to remain vacant until appointment certificate could be obtained.

Remarks: No employee of District desired transfer to this position. There are no quarters for families of keepers at this station. Nos.1 to 4 on eligible list will only accept appointment to certain specified stations. Nos.5 & 6 on eligible list will not accept appointment to stations where there are no family quarters provided.

Selection regular, subject to the action of the
U. S. Civil Service Commission. , 191

In the absence & by direction of Inspector.

ASPINWALL

BUTLER

HASKELL

Secretary, Civil Service District. — Superintendent

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

---

[1] Strike out the clause which does not apply.

11—2314

JHG

Mr. James N. Kelch, January 3,1917

Navesink, N. J.

Sir:-

Referring to letter from this office dated December 26,1916 stating you had been nominated for appointment to the position of 2nd assistant keeper of New London Ledge Light Station, Conn. You are advised that you have been selected for this position, and are hereby directed to report for duty at the earliest possible date at New London Ledge Light Station, in accordance with telegram sent you this date. Transportation charges will be at your own expense. Show this letter to the keeper, which will be his authority for assigning you to duty. The Keeper's name and address are George E. Hansen, New London, Conn.

Respectfully,
J. T. YATES.

Inspector

Form 56

TELEGRAM

Department of Commerce and Labor

IDENTIFICATION CARD NO. .....

LIGHTHOUSE SERVICE

RECEIVER'S No.	TIME FILED	CHECK
		PAID, GOVERNMENT RATE

OFFICIAL BUSINESS

Tompkinsville N Y Jan. 3, 1917, 191
(Place and date)

SEND TO James N Kelch

Navesink N J

Report for duty at New London Ledge Light earliest possible date

Y A T E S

CHARGE BUREAU OF LIGHTHOUSES, WASHINGTON, D. C.

APPROPRIATION FOR "GENERAL EXPENSES, LIGHTHOUSE SERVICE."

ATTEST: J T YATES

Inspector 3d L.H. District
(Name)

Tompkinsville, N Y
(Title)

11—4649

Form 1204

CLASS OF SERVICE	SYMBOL
Day Message	
Day Letter	Blue
Night Message	Nite
Night Letter	N L

If none of these three symbols appears after the check (number of words) this is a day message. Otherwise its character is indicated by the symbol appearing after the check.

WESTERN UNION TELEGRAM

NEWCOMB CARLTON, PRESIDENT

CLASS OF SERVICE	SYMBOL
Day Message	
Day Letter	Blue
Night Message	Nite
Night Letter	N L

If none of these three symbols appears after the check (number of words) this is a day message. Otherwise its character is indicated by the symbol appearing after the check.

RECEIVED AT

ST. GEORGE, S. I., N. Y.

43NY RO 14 GOVT

DC - WASHINGTON DC 438PM DEC 27 1916

LIGHTHOUSE INSPECTOR

STGEORGE NY

YOURS TWENTY SIXTH ASSIGNMENT HERNE KELCH APPROVED AS RECOMMENDED

PUTNAM

451P

LIGHT-HOUSE INSPECTOR 3D DIST. DEC 27 1916 RECEIVED TOMPKINSVILLE, N. Y.

S W Ledge

New Ldn Ledge

MCK

LIGHT
DEC 27 1916
HOUSES

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

LIGHT-HOUSE INSPECTOR
3D DIST.
JAN
9
1917
RECEIVED
TOMPKINSVILLE, N.Y.

December 27, 1916.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 26th instant, the Department hereby grants authority for the assignment of James N. Kelch to duty as second assistant keeper of New London Ledge Light Station, Connecticut, at $456 per annum, vice William J. Mulvey, who, it is reported, has resigned. A formal appointment will be issued to Mr. Kelch upon receipt of nomination, approved by the local civil-service district secretary, and subsequent to the Department's action upon the resignation of Mr. Mulvey.

E. F. Sweet

Assistant Secretary.

Bureau of Lighthouses, Washington.
JAN 8 1917

To Lighthouse Inspector, Tompkinsville, N.Y.
for his information, guidance, and files of office. See Bureau telegram of Dec 27, 1916.

Conway

Acting Commissioner.

√C

Form 201

JHG

James N. Kelch,
Navesink, N. J.

LETTER TO ELIGIBLES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DIST.,

It is important that letter be answered promptly

Tompkinsville, N.Y., Dec. 22, 1916

SIR: You are hereby informed that you are being considered for the position of
(State position, location, and whether station is ashore or afloat.)

2nd assistant keeper of Stratford Shoal Light Station off shore in Long Island Sound.

Salary: $456.00 per annum.

Quarters: are provided for keepers. (See attached Note A)
(State whether or not quarters are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)

Fuel: 10 tons of coal and 1 cord of wood per year for 3 keepers.
(State allowance of fuel for domestic purposes, if authorized.)

Rations: Allowance 30¢ daily. (See attached Note B)
(State facts concerning rations for this position.)

This position is also offered to other eligibles, any one of whom may be selected, although all may indicate willingness to accept this position.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?.....

Do you wish your name restored to the register at this time?.....

Are you willing to accept the next appointment offered?.....

Do you wish your name restored to the register at some future time? If so, give date.

3-14

NOTICE TO ELIGIBLES

NOTE A - Keepers must provide their own furniture except stoves, bedding, kitchen utensils and dishes. No quarters are provided for families of keepers at this station, but family quarters can probably be rented at - - - Port Jefferson, N.Y. - - -

Form 201
-JHC

LETTER TO ELIGIBLES

It is important that this letter be answered promptly

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

James N. Kelch,
Navesink, N. J.

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DIST.,

Tompkinsville, N.Y., Dec. 22, 1916

SIR: You are hereby informed that you are being considered for the position of
(State position, location, and whether station is ashore or afloat.)

2nd assistant keeper of Stratford Shoal Light Station off shore in Long Island Sound.

Salary: $456.00 per annum.

Quarters: are provided for keepers. (See attached Note A)
(State whether or not quarters are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)

Fuel: 10 tons of coal and 1 cord of wood per year for 3 keepers.
(State allowance of fuel for domestic purposes, if authorized.)

Rations: Allowance 30¢ daily. (See attached Note B)
(State facts concerning rations for this position.)

This position is also offered to other eligibles, any one of whom may be selected, although all may indicate willingness to accept this position.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?.....

Do you wish your name restored to the register at this time?.....

Are you willing to accept the next appointment offered?.....

Do you wish your name restored to the register at some future time? If so, give date.

If selected for this position, how soon could you report for duty?- - - -

Form 56

H B

TELEGRAM

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

IDENTIFICATION CARD NO. .....

RECEIVER'S No.	TIME FILED	CHECK
		PAID, GOVERNMENT RATE

OFFICIAL BUSINESS

Washington D C December 27 1916, 191
(Place and date)

SEND TO Lighthouse Inspector Saint George New York

Yours twentysixth unapproved Horne Kolok approved as recommended

PUTNAM

LIGHTHOUSE INSPECTOR 3D DIST. DEC 29 1916 RECEIVED TOMPKINSVILLE, N.Y.

CHARGE BUREAU OF LIGHTHOUSES, WASHINGTON, D. C.

APPROPRIATION FOR "GENERAL EXPENSES, LIGHTHOUSE SERVICE."

ATTEST:

(Name)

Commissioner
(Title)

11—4649

JHG

Mr. James N. Kelch, December 26,1916

Navesink, N. J.

Sir:-

Referring to your letter of December 23,1916 stating you are willing to accept the position of 2nd assistant keeper of New London Ledge Light Station, Conn. You are advised that you have to-day been nominated for appointment to this position, and in accordance therewith are hereby directed to hold yourself in readiness to report for duty as soon as definite orders are sent you. Should you be appointed to this position all transportation charges will be at your own expense, and your services will be required about December 28,1916. The Keeper's name and address are George E. Hansen, New London, Conn.

Respectfully,

J T YATES

Inspector

Tompkinsville, N.Y., Dec. 26,1916

Copy forwarded to Keeper of New London Ledge Lt.Sta., for his information.

Send report immediately upon receipt of this letter, if you have not already done so, stating whether or not Mulvey has as yet left the station, and if so, the date on which he left. If he has left the station, be on the lookout for Kelch at New London on and after Dec. 28th. Report to this office promptly the date on which Kelch reports for duty.

J. T. YATES.

Inspector

Form 56

TELEGRAM

Department of Commerce and Labor

LIGHTHOUSE SERVICE

IDENTIFICATION CARD NO. .....

RECEIVER'S NO.	TIME FILED	CHECK
		PAID, GOVERNMENT RATE

OFFICIAL BUSINESS

Tompkinsville N Y
December 26, 1916, 191
(Place and date)

SEND TO Lighthouse Commissioner

Washington

Request authority assign James N Kelch to duty second assistant keeper New London Ledge December twenty seven vice Mulvey resigned No relatives in service District Secretary approved Mulveys resignation forwarded later.

Y A T E S

CHARGE BUREAU OF LIGHTHOUSES, WASHINGTON, D. C.

APPROPRIATION FOR "GENERAL EXPENSES, LIGHTHOUSE SERVICE."

ATTEST: J. T. Yates

Inspector 3d Lighthouse District

(Name)

Tompkinsville N Y

(Title)

11—4649

Form 201 JHG

LETTER TO ELIGIBLES

It is important that this letter be answered promptly

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

James N. Kelch,
Navesink, N. J.

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DIST.,
Tompkinsville, N.Y., Dec.22,1916. 191

SIR: You are hereby informed that you are being considered for the position of
(State position, location, and whether station is ashore or afloat.)
2nd assistant keeper of New London Ledge Light Station, off shore in New London Harbor, Conn.

Salary: $456.00 per annum.

Quarters: are provided for keepers. (See attached Note A)
(State whether or not quarters are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)

Fuel: 11 tons of coal and 1 cord of wood per year for 3 keepers.
(State allowance of fuel for domestic purposes, if authorized.)

Rations: Allowance 30¢ daily. (See attached Note B)
(State facts concerning rations for this position.)

This position is also offered to other eligibles, any one of whom may be selected, although all may indicate willingness to accept this position.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? yes

Do you wish your name restored to the register at this time? already there

Are you willing to accept the next appointment offered? yes (but prefer Lehotheisons)

Do you wish your name restored to the register at some future time? If so, give date.

3-14

NOTICE TO ELIGIBLES

NOTE A – Keepers must provide their own furniture except stoves, bedding, kitchen utensils and dishes. No quarters are provided for families of keepers at this station, but family quarters can probably be rented at New London, Conn.

NOTE B – Ration allowance of 30 cents per day will be paid by check, and the employee must provide himself with all necessary provisions. Keepers are not required to board assistant keepers.

If selected for this position, how soon could you report for duty? Immediately

(Signature) James N. Kelch

(Post-office address) Navesink, N.J.

Date, Dec. 23-16

11—749

Form 201 JHC

LETTER TO ELIGIBLES

It is important that this letter be answered promptly

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

James N. Kelch,
Navesink, N. J.

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DIST.

Tompkinsville, N.Y., Dec.22,1916. 191

SIR: You are hereby informed that you are being considered for the position of
(State position, location, and whether station is ashore or afloat.)

2nd assistant keeper of New London Ledge Light Station, off shore in New London Harbor, Conn.

Salary: **$456.00** per annum.

Quarters: **are provided for keepers. (See attached Note A)**
(State whether or not quarters are provided by the Government for the families of Keepers at this station, or if quarters can be rented by appointee in the vicinity.)

Fuel: **11 tons of coal and 1 cord of wood per year for 3 keepers.**
(State allowance of fuel for domestic purposes, if authorized.)

Rations: **Allowance 30¢ daily. (See attached Note B)**
(State facts concerning rations for this position.)

This position is also offered to other eligibles, any one of whom may be selected, although all may indicate willingness to accept this position.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?.....

Do you wish your name restored to the register at this time?.....

Are you willing to accept the next appointment offered?.....

Do you wish your name restored to the register at some future time? If so, give date.

.....

for duty?.....

3-14

NOTICE TO ELIGIBLES

NOTE A – Keepers must provide their own furniture except stoves, bedding, kitchen utensils and dishes. No quarters are provided for families of keepers at this station, but family quarters can probably be rented at New London Conn

NOTE B – Ration allowance of 30 cents per day will be paid by check, and the employee must provide himself with all necessary provisions. Keepers are not required to board assistant keepers.

If selected for this position, how soon could you report

.....

.....

(Signature) .....

(Post-office address) .....

Date, ...

11—749

)ct. 14, 1911,

Dept. accepts resignation of James N. Kelch, 2nd Asst. Keeper of Race Rock .

See Kelch, James N.

PWP

September 25, 1911.

The Commissioner of Lighthouses,

Washington, D.C.

Sir:-

1. There is forwarded herewith copy of charges preferred against James N. Kelch, second assistant keeper of Race Rock Light-Station, N. Y., and his reply thereto, showing his inaptitude for the service:

2. It is recommended that James N. Kelch be dismissed from the position of second assistant keeper of Race Rock Light-Station, N. Y., effective at the close of September 18, 1911, his last date of service; or if the Department cannot see its way clear to take such action, that his resignation be accepted, effective at the close of September 18, 1911, his last date of service.

Respectfully,

Commander, U.S.N.,
Inspector.

See Kelch

Race Rock

PWP

September 25,1911.

The Commissioner of Lighthouses,

Washington,D.C.

Sir:-

1. There is forwarded herewith copy of charges preferred against James N. Kelch, second assistant Keeper of Race Rock Light-Station, N. Y., and his reply thereto, in connection with the tendering of his resignation without due notice.

2. It is recommended that James N. Kelch be dismissed from the position of second assistant keeper of Race Rock Light-Station, N. Y., effective at the close of September 18, 1911, his last date of service; or, if the Department cannot see its way clear to take such action, that his resignation be accepted at the close of September 18, 1911.

Respectfully,

Commander, U.S.N.,
Inspector.

See Kelch.

PWP

September 25,1911.

The Commissioner of Lighthouses,

Washington,D.C.

Sir:-

1. There is forwarded herewith copy of charges preferred against James N. Kelch, second assistant Keeper of Race Rock Light-Station, N. Y., and his reply thereto, in connection with the tendering of his resignation without due notice.

2. It is recommended that James N. Kelch be dismissed from the position of second assistant keeper of Race Rock Light-Station, N. Y., effective at the close of September 18, 1911, his last date of service; or, if the Department cannot see its way clear to take such action, that his resignation be accepted at the close of September 18, 1911.

Respectfully,

Commander, U.S.N.,
Inspector.

COPY PWP
221

Inspector, third District.
Sir:-

I resign as 2 assistant keeper of "ace "ock Light to take effect Monday Sept 18 1911.

James N. Kelch,
Irvin C. Larkin
Keeper.

203

Navesink, N.J.,
September 22, 1911.

Lighthouse Inspector, Third "istrict,
Tompkinsville, N.Y.
Sir:-

"eference to your letter of the 19th inst. directing me to submit a statement regarding my recentresignation as 2d asst. keeper "ace Rock Light Station, I briefly submit the following.

Being in the service but a short period and not thoroughly familiar with the rules and regulations when I tendered my resignation it was not my intention to quit the service entirely but only that particular station while in charge of its present keeper whom it was impossible for me to conscientiously labor under, and live with a man of his habits.

Having but very little money myself, the rations nearly exhauted and none forthcoming and the keeper refusing to furnish his share of the money allowance towards replenishing the same I considered my only course to prevent starvation was the action which I took, as I only had about enough money to defray my expenses home.

I have since learned that I should have not left the station until after my resignation has been duly accepted, but at the same time this produce would have placed hardships upon me.

It the above mentioned states of affairs had been the first occurrence I would have easly overlooked them but they were almost continuous.

I wish to continue in the service if the "epartment sees fit to place me in some other station.

James N. Kelch
Navesink
Mon.C.
New Jersey.

REGISTRY RETURN RECEIPT. Form 1548.

Received from the postmaster registered article, the original number of which appears on the reverse side of this card.

Date of delivery SEP 19 1911 19—

(To be filled in by person signing receipt.)

When delivery is made to an agent of the addressee, both addressee's name and agent's signature must appear in this receipt.

Mr James N Kelch
(Signature or name of addressee.)

Maggie Kelch
(Signature of addressee's agent.)

A registered article must not be delivered to anyone but the addressee or the person in whose care it is addressed, except upon addressee's written order or a written order from the sender transmitted by the mailing postmaster and duly verified.

When the above receipt has been properly signed, it must be postmarked with the name of delivering office and actual date of delivery and mailed to its address, without envelope or postage.

TOMPKINSVILLE, N. Y.

from

TOMPKINSVILLE, N. Y.

September 19,1911.

James N. Kelch,
2d Assistant Keeper,
Race Rock Lt. Station.

Sir:-

1. You are hereby charged with tendering your resignation, received at this office September 18, 1911, to take effect September 18, 1911, without giving due notice to this office, in order that another person might be selected to take your place, much to the embarassment of the Service.

2. You are directed to submit any statement you may desire to make, through official channels, within three days from the receipt of this letter. Any statement made must be couched in temperate language, free from countercharges and confined to the point at issue.

3. If you desire to make no statement, you will so state in writing.

Respectfully,

Sd Joseph G. Yates

Superintendent, L.H.S.,
In the absence and by direction
of the Inspector.

...ATIONS TO
...THIRD DISTRICT,
...LE, N. Y."

...MP

...registered mail
...receipt requested

Department of Commerce and Labor

LIGHT-HOUSE SERVICE

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.

September 19,1911.

James N. Kelch,
2d Assistant Keeper,
Race Rock Lt. Station.

Sir:-

1. You are hereby charged with tendering your resignation, received at this office September 18, 1911, to take effect September 18, 1911, without giving due notice to this office, in order that another person might be selected to take your place, much to the embarassment of the Service.

2. You are directed to submit any statement you may desire to make, through official channels, within three days from the receipt of this letter. Any statement made must be couched in temperate language, free from countercharges and confined to the point at issue.

3. If you desire to make no statement, you will so state in writing.

Respectfully,

Sd Joseph T. Yates

Superintendent, L.H.S.,
In the absence and by direction
of the Inspector.

PWP

N

By registered mail
receipt required

September 19,1911.

James H. Kelch,
2d Assistant Keeper,
Race Rock Lt. Station.

Sir:-

1. You are hereby charged with tendering your resignation, received at this office September 18, 1911, to take effect September 18, 1911, without giving due notice to this office, in order that another person might be selected to take your place, much to the embarassment of the Service.

2. You are directed to submit any statement you may desire to make, through official channels, within three days from the receipt of this letter. Any statement made must be couched in temperate language, free from countercharges and confined to the point at issue.

3. If you desire to make no statement, you will so state in writing.

Respectfully,

Sd Joseph G Yates

Superintendent, L.H.S.,
In the absence and by direction
of the Inspector.

See Kelch

Inspector 2d district

Race Rock Sept 18th 1912

LIGHT HOUSE INSPECTOR
2d DIST.
SEP
1912
RECEIVED
TOMPKINSVILLE N.Y.

Sir Mr Kelch record asst left station & am this morning he did not tell me why he quit anymore than to say he was sick of the place.

Respectfully

Irwin L. Larkin

Keeper

LIGHT-HOUSE INSPECTOR
2d DIST.
AUG
28
1911
PORTSMOUTH
WINSVILLE N.Y.

Race Rock Lt. Sta.
August. 25, 1911.

Light-House Inspector,

Dear Sir:

In reply to the circular letter of the 15th inst in regard to transfer's. Here is a list of the sta., that I would like to be transfered in case of vacancy. viz: Eaton's Neck, Execution Rocks, Sands Point, North Brother Island, Fire Island, Manesink (Sly), Sandy Hook, (Rear) and Fort Wadsworth.

Will except the above Lights as 1st or 2nd Asst. Keeper.

Respectfully,

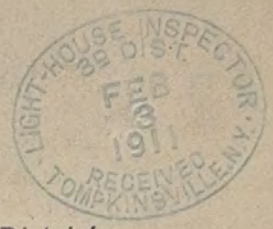
(over)

Form 201

James M Kelch
Navesink NJ

LETTER TO ELIGIBLES

Department of Commerce and Labor
LIGHT-HOUSE ESTABLISHMENT



Office of the Inspector, 3d *Light-House District,*

Tompkinsville, N.Y., January 28, 1911
(Place.) (Date.)

SIR: You are hereby informed that you are being considered for the position of

second assistant keeper in class I

at Stratford Shoal Light-Station, Long Island Sound

This station is off shore
(Here state whether station is ashore or afloat.)

The salary is $38 per month per annum.

There are no quarters at station for keepers' families. Quarters can probably be rented at Port Jefferson, N.Y.
(Here state whether or not quarters are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)

Fuel allowance 8 tons coal; 1 cord wood per yr for 3 kprs. Rations allowance 30 cents per day
(Here state allowance of fuel and rations, if any.)

This position is also offered to other eligibles, any one of whom may be selected, although all may indicate willingness to accept this position.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

R. M. Doyle

Captain, U.S.N., Inspector.
Inspector, 3rd *Light-House District.*

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you, or do you decline? will accept

Do you wish your name restored to the register at this time? yes

Are you willing to accept the next appointment offered? yes

Do you wish your name restored to the register at some future time? If so, give date.

name never dropped from Register

My reasons for declining the position tendered are as follows:

(*Signature:*) James M Kelch

(*Post-office address:*) Navesink N J

Date, Feb 1 1911

11—749

October 14, 1911.

Sir:

Having tendered your resignation as second assistant keeper of Race Rock Light Station, New York, with pay at the rate of $456 per annum, the Department has accepted the same, effective at the close of September 18, 1911.

By direction of the Secretary:

Respectfully,

(Signed) A. GORDON-CUMMING
Acting Chief Clerk.

Mr. James N. Kelch,
Through the Commissioner of Lighthouses.

P
D

PWP

September 25, 1911.

The Commissioner of Lighthouses,

Washington, D.C.

Sir:-

1. There is forwarded herewith copy of charges preferred against James N. Kelch, second assistant keeper of Race Rock Light-Station, N. Y., and his reply thereto, showing his inaptitude for the service:

2. It is recommended that James N. Kelch be dismissed from the position of second assistant keeper of Race Rock Light-Station, N. Y., effective at the close of September 18, 1911, his last date of service; or if the Department cannot see its way clear to take such action, that his resignation be accepted, effective at the close of September 18, 1911, his last date of service.

Respectfully,

Commander, U.S.N.,
Inspector.

COPY PWP
221

Inspector, third District.
Sir:-

I resign as 2 assistant keeper of "ace "ock Light to take effect Monday Sept 18 1911.

James N. Kelch,
Irvin C. Larkin
Keeper.

203

Navesink,N.J.,
September 22,1911.

Lighthouse Inspector, Third District,
Tompkinsville,N.Y.
Sir:-

"eference to your letter of the 19th inst. directing me to submit a statement regarding my recentresignation as 2d asst. keeper "ace Rock Light Station, I briefly submit the following.

Being in the service but a short period and not thoroughly familiar with the rules and regulations when I tendered my resignation it was not my intention to quit the service entirely but only that particular station while in charge of its present keeper whom it was impossible for me to conscientiously labor under, and live with a man of his habits.

Having but very littlemoney myself, the rations nearly exhauted and none forthcoming and the keeper refusing to furnish his share of the moneyallowance towards replenishing the same I considered my only course to prevent starvation was the action which I took, as I only had about enough money to defray my expenses home.

I have since learned that I should have not left the station until after my resignation has been duly accepted, but at the same time this produce would have placed hardships upon me.

It the above mentioned states of affairs had been the first occurrence I would have easly overlooked them but they were almost continuous.

I wish to continue in the service if the "epartment sees fit to place me in some other station.

James N. Kelch
Navesink
Mon.C.
New Jersey.

PSP

By registered mail
receipt requested

September 19,1911.

James H. Kelch,
2d Assistant Keeper,
Race Rock Lt. Station.

Sir:-

1. You are hereby charged with tendering your resignation, received at this office September 18, 1911, to take effect September 18, 1911, without giving due notice to this office, in order that another person might be selected to take your place, much to the embarassment of the Service.

2. You are directed to submit any statement you may desire to make, through official channels, within three days from the receipt of this letter. Any statement made must be couched in temperate language, free from countercharges and confined to the point at issue.

3. If you desire to make no statement, you will so state in writing.

Respectfully,

Ed Joseph T. Yates
Superintendent, L.H.S.,
In the absence and by direction
of the Inspector.

Department of Commerce and Labor

Mr Aspinwall —

Mr Needles —

This supercedes

Nomination Same date

which state "Allen Conover

declined"

No. 203
Ed. 1-23-11—500,000

Form 73

ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

PWP

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N.Y., August 10, 1911 , 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, probationary appointment.

Name, James N. Kolch Legal residence, New Jersey

Position, 2nd Asst. Keeper Salary, $456 per annum

Location, Race Rock Light-Station, N.Y.

Effective August 2, 1911 on the actual date of entrance on duty.

Former position, Former salary,

Location,

Rank in list of eligibles, 7 - Class I Rating, Asst. Keeper Percentage, 75.4

Other eligibles considered, Joseph D. Burke

Letters of declination inclosed, Joseph D. Burke

Previous incumbent, Augustus D. Bennett Services terminated, July 12, 1911

Reason, promoted.

Remarks:

Mr. Kolch was selected for this position prior to consolidation of six eligible lists into one.

Commander, U.S.N., Inspector.

Department of Commerce and Labor

BUREAU OF LIGHTHOUSES

WASHINGTON

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

PROBATIONARY APPOINTMENT—PRIOR DATE

Department of Commerce and Labor
OFFICE OF THE CHIEF CLERK
Washington

August 15, 1911.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper of Race Rock Light Station, N. Y.,

in the Lighthouse Service,

at a salary of Four Hundred and Fifty-six dollars

per annum, for a probationary period of six months, effective

beginning August 2, 1911, on and after which date you have

continuously served in the above-mentioned position.

Retention in the service after the expiration of your probationary period shall be equivalent to absolute appointment.

(Vice Augustus D. Bennett.)
(Civil-service certificate No. .....)

By direction of the Secretary:

Respectfully,

(Signed) A. GORDON-CUMMING

Acting Chief Clerk.

Mr. James N. Kelch,

Through the Commissioner of Lighthouses.

Appropriation:
Lo
D

11—3004

Race Rock August 2nd 1911

Inspector 3rd District

Sir

I wish to inform you that Mr James H. Kelch arived at the Station at 9.30 this am and was assigned to duty — 2nd Asst Kpr

Respectfully

Irvin B. Parkin —
Keeper.

Supt
Attended to
Copy

PWP

July 31, 1911.

James N. Kelch,

Tompkinsville, N. Y.

Sir:-

Referring to your communication stating your willingness to accept the position of second assistant keeper, Race Rock Light-Station:

You have been selected for appointment to the position referred to, and are hereby directed to proceed to Race Rock Light-Station and report to the Keeper, Mr. Irvin C. Larkin, whose post office address is ~~New London~~ Fishers Island N. Y. ~~Conn.~~ Show him this letter, which will be his authority for assigning you to duty.

Transportation to the station will be at your own expense.

Respectfully,

C.D.STEARNS

Commander, U.S.N.,
Inspector.

Copy to the Keeper of Race Rock Light-Station.
You will inform this office by letter of the date on which Mr. Kelch enters on duty.

Commander, U.S.N.,
Inspector.