'26 APR 17 AM 8:48:32

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 04/17/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Kelly, William, J.		1900 MD

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1962 MD

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (MD/VA)		
From: 1918	To: 1945	
(Agency & Location)		
From:	To:	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-00073046624

Attendant Signature:

CMRS Search Request Number(s): Soundex K400
Submitted to arch search 4/17/26

Remarks:

'26 MAY 29 AM 11:13:57

SCREENING NOTES

- ☐ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed
- Hold Requested: ☐ Yes ☐ No
- Total Requests:
- Screened Items:
- ☐ Additional charge outs and signatures on reverse side
- Time Out:
- Final Return:

Sep 5-31-45

WILLIAM J. KELLY.

WILLIAM J. KELLY.

EK October 23, 1922.

Cuation.

Superintendent of Lighthouses, Baltimore, Md.

1. Referring to letter of caution, dated October 20, 1922, addressed to Wm. J. Kelly, Assistant keeper, James Island Light Station;

2. You are requested to submit further report at the expiration of six months in regard to this employee.

J. S. CONWAY

Acting Commissioner of Lighthouses.

(COPY)

In replying address Commissioner of Lighthouses and refer to date of this letter and file No.

EK

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

LIGHTHOUSES

OCT 25 1934

October 23, 1922.

1923 APR 26 AM 8

Cuation.

Superintendent of Lighthouses, Baltimore, Md.

1. Referring to letter of caution, dated October 20, 1922, addressed to Wm. J. Kelly, assistant keeper, James Island Light Station;

2. You are requested to submit further report at the expiration of six months in regard to this employee.

J. S. CONWAY

(Signed)

Acting Commissioner of Lighthouses.

Hydro.
Engr. Genl.
Mar Engr.
Personnel.
Accounts.
Contracts.
Chf Clk.
Dep. Genl.
Corr.

Put to sept
file 4/26 Rec no further Action
JD

ICA

Office of Superintendent of Lighthouses,
Baltimore, Md., April 25, 1923.

Returned to Commissioner of Lighthouses with the information that the services of Wm. J. Kelly referred to above have been entirely satisfactory for the past six months and has observed the regulations in every way in connection with annual leave.

Superintendent of Lighthouses

LGJ

Bureau of Lighthouses, Washington, D. C. April 27, 1923.

Submitted to the Secretary of Commerce with recommendation that no further action be taken in this matter.

FAP

J. S. CONWAY

Acting Commissioner of Lighthouses.

AA
DC
Commr.
Per.

LIGHTHOUSES
1925 DEC 16 AM 8

DEC 15 1925

Senator William C. Bruce's Secretary (of Maryland) phoned the Bureau this morning that Senator Bruce was interested in James Kelly, assistant keeper, Janes Island L.H, who desires to be promoted to principal keeper of the station vice George S. Holland to be retired close of December 31, or transferred to the keepership of Solomons Lump L.H. in the event the present keeper(H.C. Sterling) is transferred to James Island L.H. vice Holland. I explained to his Secretary that the Bureau was not in a position to know of Mr. Kelly's status for promotion or transfer, as he was under the direct supervision of the Superintendent of Lighthouses at Baltimore, but that promotions and transfers of keepers to the most desirable stations depend upon their efficiency and length of service, and where a keeper has served at an off-shore or isolated station they usually have preference too, but the Bureau would be glad to consider the matter and advise the Senator at an early date.

Suggest to 5th for report.

OK HM Dec 12

LGJ 12/12

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kps.
File Clk.
Stenog.
Messenger
File

Bureau of Lighthouses, Washington
DEC 12 1925
Baltimore, Md.

To Superintendent of Lighthouses,

for remark and return.

H. B. BOWERMAN
Acting Commissioner.

LIGHTHOUSES

1925 DEC 19 AM 8 54

LIGHTHOUSES DEC 17 1925 BALTIMORE, MD.

T. ALAN GOLDSBOROUGH
FIRST DISTRICT OF MARYLAND

C. M. TAYLOR, SECRETARY

COMMITTEE ON
BANKING AND CURRENCY

LIGHTHOUSES
1925 DEC 15 AM 8 52

HOUSE OF REPRESENTATIVES

WASHINGTON, D. C.

December 14, 1925

Commissioner of Lighthouses
Department of Commerce
Washington, D. C.

Dear Sir:

I understand that George S.Holland, keeper of the Janes Island light house, near Crisfield, Maryland, may be retired on a pension in January, and if so that in all probability H. C. Sterling, keeper of Solomons Lump station, would be promoted to succeed Mr. Holland.

If that should take place I would be very glad to see William J. Kelly, assistant keeper at Janes Island, appointed to succeed Mr. Sterling at Solomons Lump station.

I shall be very glad if you will give this your kind and careful consideration.

Very truly yours,

T. Alan Goldsborough

Hydro
Radio
Engr. Corps.
Mar. Engr.
Personnel
Financial
Law and Prop.
Adm Asst.
Dep. Comr.
Comr.

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kps.
File Clk.
Stenog.
Messenger
File

Bureau of Lighthouses, Washington
December 15, 1925

To Superintendent of Lighthouses, Baltimore, Md.

for remark and return. See Bureau memorandum of December 12 relative to Senator William C. Bruce's interest in this case.

H. B. BOWERMAN
Acting Commissioner.

December 15, 1925.

Hon. T. Alan Goldsborough,
House of Representatives,
Washington, D. C.

Dear Sir:

1. With reference to your letter of December 14, in behalf of Mr. William J. Kelly, assistant keeper at Janes Island Light Station, who desires to transfer to the keepership of Solomons Lump Light Station:

2. You are respectfully informed that this matter is under consideration and you will be further advised in regard thereto at an early date.

Very truly yours,

G. R. PUTNAM
Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

HDK:VRH
Indorsement

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

DEC 24 1925

1925 DEC 16 AM 8 50

December 15, 1925

Hydrg
Radio
Engr. Cofts.
Mar. Eng.
Personnel
Financial
Law and Prop.
Adm. Asst.

als

1. Returned to the Commissioner of Lighthouses with advices that Mr. Wm. J. Kelly has been employed as Assistant Keeper continuously since July 1, 1918 and is eligible for transfer or promotion if selected. It is necessary to state, however, that this office does not rate the character of Mr. Kelly's services highly and could not recommend his promotion to keeper in preference to other assistant keepers of equal length of service. At present the plans of this office for transfers and promotions resulting from the retirement of George S. Holland are not definitely determined but it is considered unlikely that Mr. Kelly will be recommended for promotion to the position of keeper.

2. This office is this morning in receipt of a letter from T. Alan Goldsborough, Member of Congress, also urging the nomination of Mr. Kelly to succeed Mr. Sterling at Solomons Lump in the event that Mr. Sterling is transferred to Janes Island.

Suggest advise Rep. Bruce that changes necessitated by retirement of Keeper Holland are under consideration & that Asst. Keeper Kelly will be given due consideration in connection with other deserving employs.

H. D. King

Superintendent of Lighthouses

P.E.J. 12/19.

Dec 19

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

HDK:VRH

DEC 24 1925
Note Comm. of Lighthouses

1925 DEC 19 AM 8 54

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

December 18, 1925

✓1. Returned to Commissioner of Lighthouses, enclosing copy of letter of December 15 from this office to Representative Goldsborough. This office has nothing further to add to its endorsement on Bureau memorandum of December 12 relative to Senator William C. Bruce's interest in this case.

Hydro.
Radio
Engr. Com.
Man. Engr.
Personnel
Financial
Law and Prop.
Adm Asst.
Opn. Comm.
Comm.

H. D. King

Superintendent of Lighthouses

Suggest Ch. when 5th makes req. for filling vac. due to Kpr. Holland's retirement.

K.J. 12/19

✓ 1480
Dec 19

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

HDK:VRH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

C O P Y

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

December 15, 1925

Hon. T. Alan Goldsborough, M.C.,
House of Representatives,
Washington, D. C.

My dear Congressman Goldsborough:

1. I thank you for your letter of December 12 in behalf of Mr. Wm. J. Kelly's appointment to succeed Mr. Sterling at Solomons Lump Light Station in the event that Mr. Sterling should be transferred to Janes Island succeeding Mr. George S. Holland to be retired at the close of December 31st. The changes necessitated by the retirement of Mr. Holland are now receiving the consideration of this office and I am pleased to assure you that the record of Mr. Wm. J. Kelly will be given full consideration in connection with recommendations to be submitted to the Department.

Very truly yours,

(Signed) H. D. KING,

Superintendent of Lighthouses

December 24, 1925.

Hon. T. Alan Goldsborough,
House of Representatives,
Washington, D. C.

Dear Sir:

1. With further reference to your letter of December 14 in behalf of Mr. William J. Kelly, Assistant Keeper, James Island Light Station, Md.:

2. You are respectfully informed that the change in personnel at James Island Light Station necessitated by the retirement of the principal keeper is under consideration, and Mr. Kelly's request in the matter will be given due consideration in connection with similar requests of other deserving employees.

Very truly yours,

Commissioner of Lighthouses.

PUTNAM

Bureau of Lighthouses, Wash., Copy to 5th Supt.

JAMES E. WATSON, IND., CHAIRMAN
ALBERT B. CUMMINS, IOWA
BERT M. FERNALD, ME.
FRANK R. GOODING, IDAHO
JAMES COUZENS, MICH.
SIMEON D. FESS, OHIO
ROBERT B. HOWELL, NEBR.
GUY D. GOFF, W. VA.
W. B. PINE, OKLA.
FREDERIC M. SACKETT, KY.
ELLISON D. SMITH, S. C.
OSCAR W. UNDERWOOD, ALA.
KEY PITTMAN, NEV.
WILLIAM CABELL BRUCE, MD.
C. C. DILL, WASH.
BURTON K. WHEELER, MONT.
EARLE B. MAYFIELD, TEX.

United States Senate

COMMITTEE ON INTERSTATE COMMERCE

JOHN F. HAYES, CLERK

LIGHTHOUSES

1925 DEC 30 AM 9 43

Hydro
Radio
Engr. Com.
Mar. Eng.
Personnel
Financial
Law and Prop
Adm Asst.
Insp. Gen.
Comm.

December 29, 1925.

Hon. G.R. Putnam,
Commissioner of Lighthouses,
Department of Commerce,
Washington, D.C.

My dear Mr. Putnam:

Your letter of the 24th instant in behalf of Mr. William J. Kelly has been received. I shall appreciate any consideration that you may be able to show Mr. Kelly and shall be glad if you will advise me when your final decision is made.

Truly yours,

Wm Cabell Bruce

2/c

RG-EK

Bureau of Lighthouses, Washington, D.C.
January 5, 1925.

Copy to Superintendent of Lighthouses, Baltimore, Md. See your indorsement of December 18 and copy of Bureau letter of December 24 to Senator Bruce. Advise the Bureau at the proper time.

H. B. BOWERMAN

Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

HDK:VRH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Indorse. LIGHTHOUSES

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

January 6, 1926

1926 JAN 7 AM 8 51

JAN 11 1926

Hydro
Radio
Engr. Corps.
Mar. Engr.
Personnel
Financial
Law and Prop.
Adm Asst.
Dep. Comr.
Comr.

Wrote Senator Bruce 1/7/26

1. Returned to the Commissioner of Lighthouses with advices that the vacancy as keeper of Janes Island Light Station will be filled by the transfer of Barney Thomas, as Mr. Sterling, keeper of Solomons Lump Light Station did not desire transfer to this position. Accordingly, the vacancy as keeper of Solomons Lump Light Station, to which Senator Bruce urged the promotion of Mr. William J. Kelly, has not developed.

H. D. King

Superintendent of Lighthouses.

January 11, 1926.

Hon. William C. Bruce,
United States Senate,
Washington, D. C.

My dear Mr. Bruce:

1. With reference to your letter of December 29, 1925 in behalf of Mr. William J. Kelly, Assistant Keeper, Janes Island Light Station, Maryland:

2. I regret to advise you that the vacancy as keeper of Solomons Lump Light Station to which Mr. Kelly desired transfer did not develop, and to the best interest of the Service it was necessary to transfer another keeper to the principal keepership of Janes Island Light Station. However, I am pleased to inform you that Mr. Kelly's request for transfer will be given due consideration in the event of a suitable vacancy.

Very truly yours,

G. R. PUTNAM

Commissioner of Lighthouses.

Bureau of Lighthouses, Wash., Copy to 5th Supt.

JAMES E. WATSON, IND., CHAIRMAN
ALBERT B. CUMMINS, IOWA
BERT M. FERNALD, ME.
FRANK R. GOODING, IDA.
JAMES COUZENS, MICH.
SIMEON D. FESS, OHIO
ROBERT B. HOWELL, NEBR.
GUY D. GOFF, W. VA.
W. B. PINE, OKLA.
FREDERIC M. SACKETT, KY.
ELLISON D. SMITH, S. C.
OSCAR W. UNDERWOOD, ALA.
KEY PITTMAN, NEV.
WILLIAM CABELL BRUCE, MD.
C. C. DILL, WASH.
BURTON K. WHEELER, MONT.
EARLE B. MAYFIELD, TEX.

United States Senate

COMMITTEE ON INTERSTATE COMMERCE

JOHN F. HAYES, CLERK

LIGHTHOUSES
1926 JAN 14 PM 12 45

January 13, 1925.

Marine
Radio
Engr. Corps,
Mar. Engr.
Personnel
Financial
Law and Prop.
Adm. Asst.
Dep. Comm.
Comm.

G. R. Putnam, Esq.,
Commissioner of Lighthouses,
Department of Commerce,
Washington, D. C.

Dear Mr. Putnam:

Please accept my thanks for your letter of the 11th instant in reference to Mr. William J. Kelly.

Truly yours,

Wm. Cabell Bruce

2/b

PERSONNEL CLASSIFICATION BOARD FORM NO. 14—FIELD QUESTIONNAIRE
(To be filled out in accordance with the instructions given in P. C. B. Forms Nos. 15 and 16)

Bureau No. Lt. 1210 *Sheet No.* 5(b)- 65

Space reserved for the use of the Board

1. Kelly (Surname) Wm. (Given name) J. (Initial)

2. Department Commerce
3. Bureau Lighthouses
4. Field service Lighthouse Service
5. (a) Field station James Island Light Station
(b) Subdivision
(c) City or town State

6. Pay roll title Light Keeper 1st Assistant Keeper
7. Customary office title
8. Present administrative allocation 1440-1740 1500.
9. Present gross rate of pay $ None
10. Deduction for allowances $
11. Net rate paid in cash $ 1500.

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☐ House ☒ Room { ☐ Furnished ☐ Unfurnished } ☐ Heat ☐ Fuel ☒ Light ☐ Laundry ☐ Uniform ☐ Subsistence or rations in kind Meals per day: ☐ 1 ☐ 2 ☐ 3

13. Describe any other allowance, privilege, or perquisite of value

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost Uniform, approximately $15.00

15. (a) Regular hours of work: From Sunset m. to Sunrise m. (b) How many hours per week excluding unusual or irregular overtime work?
Summer 66 Winter 66 (c) If not a full time and all-the-year-round position, state number of hours per day ;
number of days per { week / month / year } (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty Subject to emergency call throughout 24 hours.

16. (a) Rate of pay for overtime None (b) Amount of overtime pay in last 12 months

17. (a) Does the employee in any way direct or supervise other employees? No (b) If so, in what way? (See Form 16 before answering)
(c) How many?

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes (b) If so, in what way? (See Form 16 before answering.)
By Principal Keeper with whom he would live by week or month and would
be instructed by example and supervised by direct personal contact with the
Principal Keeper and by period inspections of station by district superintendent
or his representative.

20. What is the name, official position, and sheet number of the employee's immediate superior? L. E. Norman, Prin. K. (b)54

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	3	4	5	6	X	8	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	(Kind)

Other education (describe):

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent?
Farming about three yeare
Waterman about two years.

10—1856

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time

Light lamp and place in lense at sun set to send forth radient light during night discontinue light at sun rise and prepare for ablution lighting purpose.

Polish lense and keep brass and other apparatus in excellent condition.

Burn and scrape old paint from stairs so fresh paint will go into wood and make neat appearance.

Paint roof and keep water tanks and roof runners and gutters and sanitary condetions.

Clean in General the Interior of stairs clean and keep sanitary in sanitary condition.

Bell Machenery is to be kept in perfect running condition to be used in fog or restricted visibleness.

Chip Crane work and keep rust from accumulating and paint as often as necessary.

To keep both pail and motor boat in perfect condition so that neither lack gas paint nor necessary parts in case of emergency.

To clean lights Lenses or gas lights to charge and if not charging properly to place in new gas tank Visit once per mo, twice if Necessary, visit oil houses once per week and keep light constantly burning. Remain two hours steady crew in motor boat to visit keepers. Watches store from sun set to mid night another man to place from mid night until sun rise leaving one man off every night. To three miles to nearest land to get provisions and mail.

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

Wm. J. Kelley, 1st asst Keeper
(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same

Answer to Question 25, P.C.B.Form No.14

2nd Asst.

The duties of this employee are to share the watches with principal keeper in care of light and fog signal and the labor of keeping same in state of perfect cleanliness and efficiency, and in cleaning, painting and minor repairs of the entire station, which is a 2-story frame house on interbraced iron piles on a submarine foundation, surmounted by a glazed lantern in which is mounted a fresnel lens for display of light, which may be either a kerosene wick lamp or incandescent oil vapor light. The fog signal is a bell operated by clockwork machinery. Communication with shore is by motor launch. Each of three keepers is allowed 8 days ashore per month and during absence of principal keeper, the assistant is in full charge of station.

The attendance upon minor lights grouped under this station is an important duty and requires skill and considerable risk in operating motor launch oftentimes under stormy conditions, and knowledge of the care and operation of acetylene gas apparatus.

Sept 18th, 1928 (Date) — Walter E. Bowers (Signature of head of field office or station) — Keeper (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ——. In my judgment the compensation of this position should be in a range from $ 1440, to $ 1740

SEP 29 1928

H. B. BOWERMAN Acting Commissioner of Lighthouses

——, 1928 (Date) — (Signature of head of bureau or his representative) — (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time

Sight lamp and place in lence at sun set to send forth radient light during night discontinue light at sun rise and prepare for ablution lighting purpose.

Polish lence and keep brass and other apparatus in excellent condition.

Burn and scrape old paint from sta. so fresh paint will go into wood and make neat appearance.

Paint roof and keep water tanks and roof runners and cistern and sanitary condetions.

Clean in general the interior of sta clean and keep panty in sanitary condetions.

Bell machenery to be kept in perfect running condetions to be used in fog or storm seasons.

Chip crank work and keep rust from accumulating and paint as often as necessary.

To keep both post and motor boat in perfect condetion so that neither lack for paint nor necessary parts in case of emergency.

To visit night beacons or gas light to be charge and if not charging properly to place in new gas tank. Visit once per mo. twice if necessary. Visit all beacons once per week and keep light constantly burning. Requires ten hours steady row in motor boat to visit beacons.

Watches stone from sun set to mid night another man take place from mid night until sun rise

To three miles to nearest land to get provisions and mail, leave one man off every night.

I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

Wm J. Kelley 1st asst Keeper
(Signature of Employee)

PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same

25, P.C.B.Form No.14

watches with principal keeper 2nd & 3rd
same in state of perfect
repairs of the
on a

26. How long have the employee's duties been substantially as described above? July 1, 1918

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

Sept. 21, 1928
(Date)

Supt. of Lighthouses
(Signature of Preparing Officer) (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ____. In my judgment the compensation of this position should be in a range from $1440. to $1740.

Sept 13 28, 1928
(Date)

H. D. Kipp
(Signature of head of field office or station)

Supt. of Lighthouses
(Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ____. In my judgment the compensation of this position should be in a range from $1440, to $1740

SEP 28 1928

H. B. BOWERMAN

Acting Commissioner of Lighthouses

____, 1928
(Date)

(Signature of head of bureau or his representative)

(Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

10—1856

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 5th DISTRICT,

Baltimore, Md. (City) April 9, (Date) 1931

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and Promotion

Name, William J. Kelly

Position, Asst. Keeper

Location, Hooper Straits Light Station, Md.

Effective, May 1st. 1931

Legal residence, Maryland

Proposed salary, $1620.p.a.

Proposed range, $1500-1860.

Appropriation, Sal. L.H. Keepers

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, 1st Asst. Keeper

Location, Janes Island Light Station, Md.

Former salary, $1560.

Former range, $1440-1800.

Rank on eligible list, ---- Rating, ---- Percentage, ---- , Other eligibles considered:

Previous incumbent, H. C. Ensor (LT. #911)

Reason, Transferred and promoted.

Services terminated, April 9, 1931

Members of family in Government service, None

Date of birth, January 29, 1900.

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19-----

L. M. Hopkins

Secretary, Civil Service District.

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

APR 10 1931

Submitted to the Secretary of Commerce, approved.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

T. ALAN GOLDSBOROUGH
FIRST DISTRICT OF MARYLAND

COMMITTEE ON
BANKING AND CURRENCY

HOUSE OF REPRESENTATIVES

LIGHTHOUSES

WASHINGTON, D. C.

1933 MAR - 15 - AM 11 : 15

3/29 5 cs and k
To

5

March 14, 1933

Hon. George R. Putnam
Commissioner, Bureau of Lighthouses
Department of Commerce
Washington, D. C.

My dear Mr. Putnam:

W.J. Kelly, Assistant Keeper, Hoopers Strait Light, Dames Quarter, Maryland, has written me that he wishes to be appointed Keeper of Sharkfin Shoal Light House, to fill the vacancy which will occur when Waltre C. Carew retires from the Service.

If you can make this appointment, I will very much appreciate it.

Very sincerely yours,

T. Alan Goldsborough

RG:EMF Bureau of Lighthouses, Washington, D. C., March 28, 1933.

Referred to Superintendent of Lighthouses, Baltimore, Md., for report and return.
For the Commissioner:

W. P. HARMAN,
Administrative Assistant.

P

March 28, 1933.

Hon. T. Alan Goldsborough,
House of Representatives,
Washington, D. C.

Dear Mr. Goldsborough:

1. In reference to your letter of March 14 in the interest of W. J. Kelly, Assistant Keeper, Hooper Straits Light Station, who desires to be transferred to the position of Keeper at Sharkfin Shoal Light Station:

2. You are respectfully informed that this matter is under consideration and that you will be further advised in regard thereto at an early date.

Very truly yours,

Commissioner of Lighthouses.

E-M-F

T. ALAN GOLDSBOROUGH
FIRST DISTRICT OF MARYLAND

COMMITTEE ON
BANKING AND CURRENCY

LIGHTHOUSES

1933 JUL 18 AM 9:42

HOUSE OF REPRESENTATIVES

WASHINGTON, D. C.

July 17, 1933

ack. 7/20/33 - Copy sent
ans. 7/26/33 - Copy sent

Hon. George R. Putnam
Commissioner of Lighthouses
Department of Commerce
Washington, D. C.

My dear Mr. Putnam:

Reference is made to your letter of March 28, in regard to Mr. W.J. Kelly, Assistant Keeper, Hooper Straits Light Station, who desires to be transferred to the position of Keeper at Sharkfin Shoal Light Station.

Will you kindly let me know the status of this application?

Very sincerely yours,

T. Alan Goldsborough

P

REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.
ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

AHL.
Encl.

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

1933 JUL 25 AM 8:54

July 20, 1933.

SUPT. OF LIGHTHOUSES
JUL 24 1933
OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

5th.

Honorable T. Alan Goldsborough,
House of Representatives,
Washington, D. C.

July 24, 1933.

Dear Mr. Goldsborough:

2nd Endorsement.

1. In reference to your letter of July 17 relating further to Mr. W. J. Kelly, Assistant Keeper, in the district of the Superintendent of Lighthouses, Baltimore, Md.

Subject: Keeper, Sharkfin Shoal Light Station.

Reference: Hon T. Alan

2. I regret exceedingly to advise that after acknowledging your previous letter in this matter dated March 14 the action was not duly consummated. Mr. Kelly's status in this matter, however, is being investigated and you will be more definitely advised at an early date.

that ment
d by the
transfer of Keeper of Greenbury Point Shoal Light Station, whose position was abolished when his station was discontinued.

Yours very truly,

G. R. PUTNAM

Commissioner of Lighthouses.

Superintendent of Lighthouses.

RG:MMS

- - - - - - - - - - - - - - - -

Copy to 5th Supt. Referred to Superintendent of Lighthouses, Baltimore, Md. for prompt report and return there being inclosed a copy of Representative Goldsborough's letter of March 14 above referred to which apparently was inadvertently filed without being reffed to your office. In view of the delay your prompt report is requested.

Asst. Clerk
Asst. Engr.
Asst. Engr.
Junior Engr.
Accounts
Ordering
Personnel
Dept Kpg.
Prep. Clk.
Stenog.
Messenger
File

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

AHL.
Encl.

1933 JUL-25- AM 8:54

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

July 24, 1933.

Write Coast Guard
7/26/33
Copy-5th

2nd Endorsement.

Subject: Application of Asst. Keeper W.J. Kelly for promotion to Keeper, Sharkfin Shoal Light Station.
Reference: Bureau endorsement on letter of July 20th to Hon T. Alan Goldsborough.

1. Returned to Commissioner of Lighthouses with statement that the vacancy at Sharkfin Shoal Light Station was filled by the transfer of Keeper of Greenbury Point Shoal Light Station, whose position was abolished when his station was discontinued.

where did this fit in?
APH
7/25

L. M. Hopkins
Superintendent of Lighthouses.

ok
pole letter
APH
7/25

close of June
Rec'd action taken
accordingly
7/29/33 FJC
APH

July 26, 1933.

Honorable T. Alan Goldsborough,
House of Representatives,
Washington, D. C.

Dear Mr. Goldsborough:

1. In further reference to your letter of July 17 in the interest of Mr. W. J. Kelly, a Lighthouse Keeper in the District of the Superintendent of Lighthouses, Baltimore, Md.:

2. You are respectfully informed that the position at Sharkfin Shoal Lightstation was provided for by the transfer of another keeper, whose position was among those discontinued as a result of the economy program necessitated by the drastic curtailment of expenditures. In the event of a future vacancy, however, Mr. Kelly will be duly considered with other keepers for transfer in accordance with the regulations of the Service, which provide for special consideration to keepers of long and meritorious service when vacancies at the more desirable stations occur.

Very truly yours,

Commissioner of Lighthouses.

RG:MMS

Copy to 5th Supt.

Form 73

NOMINATION

LL

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES JAN 28 8 31 AM '37

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Norfolk, Virginia (City), January 26 (Date) 19 37

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, William J. Kelly

Position, Keeper

Location, Hooper Straits Light Station, Md.

Effective, Feb. 15, 1937

Legal residence, Maryland.

Proposed salary, $1680 p.a., plus $60 p.a. for quarters.

Proposed range, $1680-2040, plus $60 p.a. for quarters.

Appropriation, Sal. Kprs. of L. H.

{~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, 1st Asst. Keeper

Location, Hooper Straits Light Station, Md.

Former salary, $1620 p.a., plus $60 p.a. for quarters.

Former range, $1500-1860, plus $60 p.a. for quarters.

Rank on eligible list, — Rating, — Percentage, — , Other eligibles considered: —

Previous incumbent and his pay, Edwin C. Tyler (Lt. #910)

Services terminated, Jan. 31, 1937, or later to be (Rn)

Reason, Retired

Members of family in Government service, None

Date of birth, Jan. 29, 1900

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19.....For and in the absence of the Supt.:

T. S. Johnson

Secretary, Civil Service District. Asst. Superintendent of Lighthouses.

16

BUREAU OF LIGHTHOUSES
WASHINGTON

JAN 29 1937

Submitted to the Secretary of Commerce, approved.

By

W. P. HARMAN

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

DEPARTMENT OF COMMERCE

DIVISION OF PERSONNEL

WASHINGTON

February 4, 1937

Mr. William J. Kelly,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed upon entrance on duty. (Change in as indicated below, effective duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

5
K

EDW. J. GARDNER

Chief, Division of Personnel.

From: $1620

To: $1680

Service and grade:

Appropriation (unit): Field

FEB 16 1937

LL

DEPARTMENT OF COMMERCE

Lighthouse Service.

District Fifth

Date March 4, 1937

LIGHTHOUSES MAR 5 8 30 AM '37

CHANGE IN STATUS OF EMPLOYEE

Name William J. Kelly

Nature of Action Change of Duties

Effective Date March 1, 1937

	FROM	TO
Position	Assistant Keeper	Keeper
Pay	$1620 per annum	$1680 per annum
Station	Hooper Straits L. S., Md.	Hooper Straits L. S., Md.

Remarks: This change is reported in accordance with Department letter dated February 4, 1937.

For and in the absence of the Supt.:

T. B. Dawson

Asst. Superintendent of Lighthouses

Bureau of Lighthouses
Washington

March 8, 1937.

Submitted to the Secretary of Commerce for information.

For the Commissioner:

Chief of Personnel Division.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

NCM:LMF

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
Nov 19 8 54 AM '38

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
NORFOLK, VA.

November 18, 1938

W. J. Kelly, Keeper,
Hooper Straits Light Station,
Dames Quarter, Maryland.

Reference is made to your letter of November 14, 1938 and your explanation relative the various defects in the operation of your station was noted.

For your information, there is on file, if you have a properly maintained file, a letter of December 2, 1937 explaining that the form "Notice of Keeper's Leave" must be submitted each time a keeper or assistant leaves the station, regardless of the length of his anticipated leave of absence. These forms should have been made out in writing if the mimeographed forms were not on hand, and you should have attempted to secure forms by contacting the office until such forms were obtained. Therefore, your explanation is not accepted, and you are considered negligent in the fact that you did not comply with letter from this Office dated December 2, 1937 relative the submission of such forms.

Furthermore, it is noted that on your inspection book under date of April 6 you were ordered to inspect all the lights in your group at least once a week and were to go aboard four lights each week and minutely and carefully inspect all the apparatus. This instruction has not been complied with.

It is also noted on inspection of April 6, 1937 the fog bell, which is the auxiliary fog signal at your station, was entirely disabled. On inspection of November 3, 1938 this fog bell was again entirely disabled, evidencing neglect of duty on your part.

You are cautioned that a repetition of these offenses will result in severe disciplinary action being taken by this Office. You are also informed that your official post office has been changed to Fishing Creek, Maryland, and you will proceed to that place each trip you make an inspection of the lights to procure your official mail, and it will not be necessary for you to make trips for mail more

often than once a week.

Copy of this letter will be placed in your inspection book for the information of the next inspecting officer. Additional copies will be furnished the Bureau of Lighthouses and for your personal file in this Office.

N. C. Manyon,
Superintendent of Lighthouses.

Copy to Commissioner of Lighthouses.

- - - - -

E-K

Bureau of Lighthouses, Washington, D. C.,
November 23, 1938.

Submitted to Secretary of Commerce for information.

For the Commissioner:

R.J.Gross
Chief,Personnel Division.

William James Kelly

STANDARD FORM No. 6
(Approved by the President 6/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment Department Date Sept 18. 1939

1. Name in full (Mr., Miss, or Mrs.) William (Surname) Kelly (Given name) James (Middle name)
2. Present address Dames Quarter (Number) (Street) Maryland (City) (State)
3. Legal (voting) residence Maryland 1st Dist 1st Somerset Dames Quarter (State and Congressional District) (County) (City or town)
4. Where born Maryland (State or foreign country) Dames Quarter (City or town) When born Jan 29-1900 (Month Day Year)
5. If foreign-born, state whether naturalized or alien —
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male	Female	Single	Married	Divorced	Widowed	White	Colored	
√			√			√		

7. Number and ages of dependents domiciled with you 7-5 9 yrs 27-15-13-12-9-4
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
Light House	old plantation Tylat. Va.	1st asst Keeper	$98.95 per month	July	1	1918			1920
" "	James Island	" "	$130.	July		1920	May	1st	1931
" "	Hooper Straits	" "	$135.	May	1	1931	—	—	
" "	" "	Keeper	140	May	1	1937			

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
No	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

No
(Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

No
(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary
√							

Enlisted ____ Discharged ____
Rank ____ Rank ____
Organization ____ Organization ____

Enlisted ____ Discharged ____
Rank ____ Rank ____
Organization ____ Organization ____

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) ———

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
Edison Stone Ammunition Edison Stone Pa	Inspect gun shells	4 months
Remington Arms Co Edison Stone Pa	Inspect Rifle	17 months
Curtis Bay Shipyard Baltimore Md.	Night watch man	3 months

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 (4) 5 6 7 8	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs William James Kelly

Relationship Wife Post office address Dames Quarter Maryland

I certify that the foregoing answers are correct to the best of my knowledge and belief.

William J. Kelly

(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

Copy of this form not sent to the Department.

MILLARD E. TYDINGS, MD., CHAIRMAN
KEY PITTMAN, NEV.
CARL HAYDEN, ARIZ.
WILLIAM H. KING, UTAH
BENNETT CHAMP CLARK, MO.
ROBERT R. REYNOLDS, N. C.
HOMER T. BONE, WASH.
KENNETH MC KELLAR, TENN.
BURTON K. WHEELER, MONT.
PETER G. GERRY, R. I.
ERNEST LUNDEEN, MINN.
JOHN E. MILLER, ARK.
GERALD P. NYE, N. DAK.
ARTHUR H. VANDENBERG, MICH.
ERNEST W. GIBSON, VT.
HENRY CABOT LODGE, JR., MASS.
JOHN A. DANAHER, CONN.
MISS CORINNE BARGER, CLERK

United States Senate

COMMITTEE ON
TERRITORIES AND INSULAR AFFAIRS

April 12, 1940

U.S. COAST GUARD
REC'D COMDT'S OFFICE
APR 13 1940

Rear Admiral Russell R. Waesche
Commandant, The Coast Guard
14th and Maine Avenue, S.W.
Washington, D. C.

Dear Admiral Waesche:

I understand that Mr. W. J. Kelly of Dames Quarter, Maryland, who is the keeper of the Hooper Straits Lighthouse station, would like to be appointed as Warrant Officer in the Coast Guard service.

He has a good record in his present position, and I shall appreciate it very much if you will be so kind as to advise me just what procedure he should follow in order to have his application considered. I am glad to speak a good work in his behalf.

With best wishes, I am

Sincerely yours,

Millard E. Tydings

2-11

Mr. Kelly - 39 years old - 21 yrs ser.
present pay 1680
Pay of warrant (+allows) 2533

W. J. Kelly

FILE
C. P. O.

PB-75

COPY

15 April, 1940

TELEGRAM

Honorable Millard E. Tydings,
United States Senate,
Washington, D. C.,

My dear Senator:

I have your letter of April 12th, written in the interest of Mr. W. J. Kelly, keeper of Hooper Straits Lighthouse station, who is desirous of being inducted into the Coast Guard as a warrant officer.

The induction of keepers of light stations has been deferred until a further study of the complex situations and unusual problems with respect to their induction has been made. In the meantime it would be helpful if Mr. Kelly would write an official letter to Headquarters, stating fully his qualifications for the grade he seeks, which will receive careful consideration by a board of commissioned officers which will convene for that purpose.

With kind regards,

Sincerely,

R. R. WAESCHE,
Rear Admiral, U. S. Coast Guard,
Commandant.

RECEIVED
APR 1940

R.E.

W. J. Kelly - Keeper

COPY

TELEGRAM

(Signed) N. C. Manyon
From Commander, Norfolk District
Bureau U. S. Coast Guard
Chg. Appropriation General Expenses.

To:
Kendrick H. Dickerson, Buxton, N. C.
W. J. Kelly, Dames Quarter, Md.
C. G. Marsh, Oxford, Md.
W. McDorman, Dames Quarter, Md. and L. E. Bozman, 118 Maple St., Chrisfield, Md.

REPORT LAZARETTO DEPOT BALTIMORE WITH SUPPLIES FOR ONE MONTH BEFORE 9 A.M. FEBRUARY SECOND. SECURE RECEIPTS IN DUPLICATE FOR FUNDS EXPENDED FOR TRANSPORTATION. ACKNOWLEDGE.

COMMANDER NORFOLK DISTRICT

VIA W.U. 3:15 P.M.

1st Indorsement.

Voucher for period 2 February, 1940 certified on 5 April, 1940 for payment by G. F. Allen, Chief Disbursing Officer, symbol 101-100, in amount of $ 7.50

1 Voucher for Keeper William J. Kelly.

W. H. WEBB.
Chief, Audit and Payroll Section
Division of Finance, U. S. Headquarters.

Bds

Voucher sent Preaudit and allowed in full.

JOSIAH W. BAILEY, N. C., CHAIRMAN
MORRIS SHEPPARD, TEX.
HATTIE W. CARAWAY, ARK.
BENNETT CHAMP CLARK, MO.
JOHN H. OVERTON, LA.
THEODORE G. BILBO, MISS.
VIC DONAHEY, OHIO
FRANCIS T. MALONEY, CONN.
GEORGE L. RADCLIFFE, MD.
CLAUDE PEPPER, FLA.
JOSH LEE, OKLA.
LISTER HILL, ALA.
JAMES M. MEAD, N. Y.
JAMES M. SLATTERY, ILL.

CHARLES L. MC NARY, OREG.
HIRAM W. JOHNSON, CALIF.
ARTHUR H. VANDENBERG, MICH.
WALLACE H. WHITE, JR., MAINE
ERNEST W. GIBSON, VT.
W. WARREN BARBOUR, N. J.

A. HAND JAMES, CLERK
ROGER WILLIAMSON, ASST. CLERK

United States Senate

COMMITTEE ON COMMERCE

April 22, 1940

APR 23 1940

Rear Admiral Russell R. Waesche
Commandant, The Coast Guard
Liberty Loan Building
14th Street and Main Avenue, S. W.
Washington, D. C.

Dear Admiral Waesche:

I received a letter several days ago from Mr. W. J. Kelly who is at present employed as Keeper at Hooper Straits Light Station, Domes Quarter, Maryland, in reference to his desire to be appointed warrent officer in the United States Coast Guard. I do not know the requirements of the appointment Mr. Kelly is seeking but it is a pleasure for me to write you this note in his behalf and I would appreciate any consideration that you could give to him.

Sincerely yours,

George L. Radcliffe

George L. Radcliffe

R/1

FILE
C.P.C.

FB-75

24 April, 1940

Honorable George L. Radcliffe,
United States Senate,
Washington, D. C.,

My dear Senator:

I have your letter of April 22, 1940, written in the interest of Mr. W. J. Kelly, keeper of Hooper Straits Light Station, who is desirous of being inducted into the Coast Guard as a warrant officer.

The induction of keepers of light stations has been deferred until a further study of the complex situations and unusual problems with respect to their induction has been made. In the meantime, it will be helpful if Mr. Kelly would write a letter to Headquarters, stating fully his qualifications for the grade he seeks, which will receive careful consideration by the board of commissioned officers which has been convened at Washington to consider such cases.

Sincerely,

R. R. WAESCHE,
Rear Admiral, U. S. Coast Guard,
Commandant.

MAILED
APR 25 1940
MAIL DESK

R.E.

ADDRESS ALL COMMUNICATIONS TO
~~THE DIRECTOR OF THE BUREAU~~
~~COMMANDANT~~

TREASURY DEPARTMENT
~~DEPARTMENT OF COMMERCE~~
~~LIGHTHOUSE SERVICE~~

~~Commander, Norfolk District,~~ U. S. Coast Guard
~~U. S. Coast Guard,~~
~~Norfolk, Virginia.~~

James Hunter, Md
Address
~~FIFTH DISTRICT~~
Hooper Straits Lt Station
(Station, Depot, or Vessel)

May 3, 1940
Date

COAST GUARD
REC'D COMDT'S OFFICE
MAY 4 - 1940

R R Waesche
Rear Admiral U S Coast Guard Commandant
Washington D C

Dear Sir:

I have a letter from my Senator How Millard E. Tydings U S Senate Washington D C Advising me to write to you in regards to me being inducted into the Coast Guard as Warrant officer. I have twenty two years in the Light House Service My charatar, record and experience will show that. I am cable of the position I seek.

I hope this meets with approval of the board of Commissioned officers

With kind regards Sincerely

N. J Tilly
Keyper Hooper Straits Light Station

FILE
C. P. C. PB-75

6 May, 1940

Mr. W.J. Kelly, Keeper,
Hooper Straits Light Station,
Domes Quarter, Maryland.

Dear Mr. Kelly:

I have your letter of May 3rd, requesting induction into the Coast Guard as a warrant officer.

As Senator Tydings has probably informed you, the study of the circumstances attending induction of civilian personnel at shore units has produced a number of complex situations and unusual problems which must first be solved before induction of this branch can actively proceed. However, I am glad to have your letter, which will be given consideration at such time as keepers of light stations are placed in the military establishment.

Sincerely,

R. R. WAESCHE,
Rear Admiral, U.S. Coast Guard,
Commandant.

MAILED
MAY 8 - 1940

TO: THE HONORABLE, THE SECRETARY OF THE NAVY.

The following changes in compensation, involving 328 keepers and a total salary increase of $1968.0 are recommended to become effective 1 April, 1942.

The promotions herein are in accordance with the established practice of many years past and will not result in a deficit. Such personnel are not covered by Public Law No. 200, approved 1 August, 1941. These promotions are chargeable to the appropriation "17-2021208 Civilian Employees, Coast Guard (Navy), 1942."

T. O. Robertson

T. O. ROBERTSON, Chief,
Civilian Personnel Section.

Name	Range	Present Salary	Proposed Salary	E.R.	Amt.	Date and Last Promotion	Location
			BOSTON				
Carr, Earl E.	$1440-1800	$1560	$1620	Ex	$60	7-1-38	Block I.
Hallett, Osborne E.	1200-1560	1200	1260	VG		9-4-37 EOD	Boston L.St.
Talbot, Ernest V.	1260-1620	1380	1440	VG	60	6-16-39	Browns Hd.
Seavey, George W.	1440-1800	1500	1560	G	60	6-16-39	Cape Ann
Dawes, William F.	1140-1500	1260	1320	G	60	6-16-39	C.Elizabeth
Coleman, Eugene L.	1380-1740	1500	1560	Ex	60	6-16-39	C.Neddick
Dubois, Joseph H.	1380-1740	1440	1500	G	60	6-16-39	Cape Poge
Powell, Nelson H.	1320-1680	1380	1440	VG	60	3-1-39	Conimicut
Morrison, Myrick R.	1260-1620	1260	1320	VG	120	12-16-30	Curtis I.
Orne, Simeon A.	1380-1740	1440	1500	Ex	60	6-16-39	Guttyhunk
Mathie, Ernest H.	1560-1920	1560	1620	G	60	7-28-37	Egg Rock
Grieder, Frank A.	1380-1740	1440	1500	G	60	6-16-39	Gay Head
Hill, Arthur G.	1380-1740	1380	1440	G	60	3-1-38	Goose Rock
Kilton, Harold L.	1560-1920	1560	1620	VG	240	3-1-38	Goose Rock
Davis, Phillip A.	1260-1620	1260	1320	VG	60	4-3-37	Gr. Duck I.
Freeman, James H.	1500-1860	1500	1560	G	60	6-30-39	Gr. Duck I.
Mann, Darrell L.	1320-1680	1320	1380	G	60	3-1-39	Gr. Duck I.
Cheney, Hoyt W.	1560-1920	1560	1620	G	60	7-1-40	Halfway Rock
Osgood, Albert F.	1500-1860	1500	1560	G	180	7-1-40	Halfway Rock
Strout, Arthur S.	1740-2100	1800	1860	VG	60	6-16-39	Halfway Rock
Cheney, Jasper L.	1260-1620	1320	1380	G	60	6-16-39	Libby I.
Day, Henley C.	1200-1560	1200	1260	G		6-13-30 EOD	Manna I.
Haskins, Archford V.	1440-1800	1440	1500	VG	120	9-1-37	Nantucket
Vidler, Fred S.	1320-1680	1320	1380	VG	60	11-16-38	Nauset B.
Dobbins, Harry B.	1380-1740	1680	1740	Ex	60	3-1-39	Newburyport
Scharff, John M.	1320-1680	1440	1500	Ex	60	3-1-39	Nobska Pt.
Foss, Morris J.	1260-1620	1260	1320	VG	60	6-30-39	Petit Manan
York, Javan D.	1440-1800	1440	1500	Ex	180	1-5-38	Race Pt.
Stockbridge, Benjamin	1320-1680	1380	1440	Ex	60	6-16-39	Ram I.
Clark, Wm. A., Jr.	1620-1980	1620	1680	VG	60	7-1-40	Ram I.Ledge

(Continued on page 2)

Name	Range	Present Salary	Proposed Salary	E.R.	Date and Amt. Last Promotion		Location
			PHILADELPHIA				
Magee, Orrie B.	$1500-1860	$1500	$1560	G	9-20-37	630	Brandywine
Warrington, Edw.F.	1740-2100	1740	1800	Ex	7-1-40	60	Brandywine
Wilson, Harry T.	1560-1920	1560	1620	G	7-1-40	60	Brandywine
Dennis, Greensbury	1740-2100	1740	1800	VG	7-1-40	120	Fourteen Ft. Bank
Walker, George T.	1560-1920	1560	1620	G	7-1-40	60	Fourteen Ft. Bank
Spencer, Harry E.	1320-1680	1560	1620	Ex	6-16-39	60	Listons Range Front
Davidson, Robert B.	1380-1740	1440	1500	VG	3-1-39	60	Mahon River
Smith, Lee R.	1560-1920	1560	1620	VG	10-1-37	60	Miah Maull Shoal
Mitchell, Felix H.	1320-1680	1620	1680	VG	2-2-38	60	OldReedy I.
Richter, George	1500-1860	1500	1560	G	9-1-40	60	ShipJohnSh.

			NORFOLK				
White, Hiram T.	1560-1920	1560	1620	G	5-1-40	180	Bloody Pt.Bar
Newton, James A.	1380-1740	1380	1440	G	1-1-34	300	C.Lookout
Somers, James T.	1620-1980	1620	1680	VG	2-1-39	60	Choptank R.
Sturgis, Zadock W.	1200-1560	1200	1260	G	3-13-39	120	Cove Pt.
Newcomb, James M.	1380-1740	1500	1560	G	3-13-37	EOD	Cove Pt.
Edwards, John R.	1620-1980	1680	1740	G	7-16-38	60	Deep Water Sh.
Cropper, Thomas J.	1440-1800	1560	1620	Ex	3-1-39	60	Deep Water Sh.
McDorman, Walter F.	1620-1980	1680	1740	G	6-16-39	60	Gr.Shoals
Parks, John W.	1500-1860	1500	1560	G	10-1-38	60	Gr.Wicomico
Austin, Julian H.	1620-1980	1680	1740	VG	2-1-37	60	Holland I.Bar
Dickerson, Kendrick H.	1500-1860	1500	1560	G	3-5-36	EOD	Hooper I.
Kelly, William J.	1680-2040	1680	1740	G	3-1-37	60	Hooper St.
Messick, Harold M.	1500-1860	1500	1560	G	3-11-37	EOD	Hooper St.
Dawson, Samuel C.	1560-1920	1560	1620	Ex	5-16-39	180	Love Pt.
Matthews, Henry L.	1680-2040	1680	1740	G	6-30-39	60	Lower Cedar
Barnes, Franklin S.	1500-1860	1560	1620	VG	3-1-39	60	Lower Cedar
Hanberry, Henry R.	1620-1980	1620	1680	G	5-1-38	60	Maryland Pt.
Oliver, Joseph T.	1440-1800	1440	1500	VG	7-10-38	180	Mathias Pt.
Gaskill, Lloyd V.	1680-2040	1740	1800	VG	6-16-39	60	N.Landing R.
Rollinson, George S.	1620-1980	1740	1800	G	1-1-31	60	Old Plantation Flats
Johnson, George G.	1260-1620	1380	1440	Ex	3-1-39	60	OldPt.Comfort
Lewis, Frank R.	1560-1920	1740	1800	VG	6-16-39	60	Pages Rock
Midgett, John E.	1680-2040	1680	1740	G	4-5-36	120	Pamlico Pt.
Fulcher, Robert W.	1560-1920	1680	1740	G	6-30-39	60	Pt.Lookout

(Cont. Page 4)

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE:

TO:

Date Prepared 1 October, 1943

Name: Kelly, William J.

From: U. S. Coast Guard

Bureau No.: 918

Promotion

Effective: 1 October, 1943

	FROM 7400	TO 7400
Position		Keeper
Grade		
Salary	Range $1680-2040 $1740 p.a. plus $60 trs.	Range $1680-2040 $1800 p.a. plus $60 trs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters Post of Duty		Norfolk, Virginia Cooper Straits Lt.Sta., Va. Civilian employees, U.S.
Appropriation		
Allotment		

FIELD ☐ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

Justification:

Mr. Kelly was last promoted 1 April, 1942, in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Good - 6.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 1-29-1900

LEGAL RESIDENCE: Md.

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT?

DATE OF OATH

Charles Rozet

BUREAU OR DIVISION PERSONNEL FILES

DATE APPROVED BY THE SECRETARY

OCT 19 1943

DEPT. STOCK FORM 2249
REV. 12-41

NAVY
UNITED STATES ~~TREASURY~~ DEPARTMENT
WASHINGTON, D. C.

PAGE: 1

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date July 27, 1944

Name: Kelly, William J., Mr.

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation

Transfer and Promotion

Effective: ~~E.O.D.~~ 8-16-44

	FROM 910	TO 927
Position	Keeper	Keeper
Grade	Range $1680-2040	Range $1740-2100
Salary	$1800 p.a.plus $60 Qtrs.p.a.	$1800 p.a.plus $60 Qtrs.p.a.
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	U. S. Coast Guard
Organizational Subdivisions		
Headquarters	Norfolk, Va.	Norfolk, Va.
Post of Duty	Hooper Straits Lt. Sta., Md.	Sharkfin Shoal Lt. Sta., Md.
Appropriation	Civilian Employees, C. G.	Civilian Employees, C. G.
Allotment		
	FIELD [X] DEPRTMTL. [ ]	FIELD [X] DEPRTMTL. [ ]

Remarks:

Justification: This is a regular position in the authorized complement of the District.

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

E. L. KANGAS, Admin. Asst.
Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL, ~~TREASURY~~ DEPARTMENT)
NAVY

DATE APPROVED ~~XXXXXXXXX~~

JUL 29 19[illegible]

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 1-29-1900

LEGAL RESIDENCE: Maryland

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE *

*John D. Elliott (Ret. 7-31-44)
NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

75 (pcp)

NGG 2660

JUL 19 1944

U. S. COAST GUARD

NOMINATION

From: DCGO, 5ND (Nominating officer) Norfolk, Va. (Place) 17 July (Date), 1944

To: Commandant, U. S. Coast Guard.

Action recommended Transfer and promotion

Name KELLY, William J. (Last name, first name, and initial) Date of birth 29 January, 1900

Legal residence Maryland

	From—	To—
Position	Keeper #910	Keeper #927
Pay and grade	$1800 p.a., Range $1680-2040	$1800 p.a., Range $1740-2100
Valuation of quarters	$60 p.a.	$60 p.a.
Station	Hooper Straits Lt. Sta., ~~Dames Quarter~~ Maryland,	Sharkfin Shoal Lt. Sta., ~~Chance~~, Md.
Appropriation	Civilian Employees, C.G.	Civilian Employees, C.G.

Effective 1 August, 1944 EOD {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Rank on eligible list - Rating - Percentage - Other eligibles considered:

Vice John D. Elliott Pay $1980 p.a. plus $60 p.a. qtrs. / Services terminated close of 7-31-44

Reason To fill vacancy created by retirement of Mr. Elliott.

REMARKS: Funds are available for the above purpose. No traveling expense will be involved in this transfer. Nomination will be submitted for filling of the vacancy created by this transfer.

Selection regular, ..., 19.....

Manager, Civil Service District.

C. C. PADEN

By direction (Title)

JUL 20 1944

[1] Strike out the clause which does not apply.

16—21953-1

AUG 24 1944

UNITED STATES COAST GUARD
Fifth Naval District
Post Office Box 540
NORFOLK, VIRGINIA

File - 75 (pcp)

23 August, 1944

To: Commandant, Coast Guard Headquarters

Subj: Report of effective date of change in position or pay status of civilian employee

Name KELLY, William J.

Nature of Action Transfer and Promotion

Effective date of change 16 August, 1944

	FROM	TO
Position	Keeper #910	Keeper #927
Pay	$1800 pa	$1800 pa
Salary Range	$1680-2040	$1740-2100
Valuation of Quarters	$60 pa	$60 pa
Station	Hooper Straits Lt. Sta., Dames Quarter, Md.	Sharkfin Shoal Lt. Sta., Chance, Md.

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 7-27-44.

C. C. PADEN
By direction

(This space for use of Headquarters)

UNITED STATES COAST GUARD
Fifth Naval District
Post Office Box 540
NORFOLK, VIRGINIA

File - 75 (pcp)

23 August, 1944

To: Commandant, Coast Guard Headquarters

Subj: Report of effective date of change in position or pay status of civilian employee

Name KELLY, William J.

Nature of Action Transfer and Promotion

Effective date of change 16 August, 1944

	FROM	TO
Position	Keeper #910	Keeper #927
Pay	$1800 pa	$1800 pa
Salary Range	$1680-2040	$1740-2100
Valuation of Quarters	$60 pa	$60 pa
Station	Hooper Straits Lt. Sta., Dames Quarter, Md.	Sharkfin Shoal Lt. Sta., Chance, Md.

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 7-27-44.

C. C. PADEN
By direction

(This space for use of Headquarters)

DEPT. STOCK FORM 2249
REV. 12-41

Navy

UNITED STATES ~~TREASURY~~ DEPARTMENT
WASHINGTON, D. C.

PAGE:

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date April 1, 1945

Name: Kelly, William J., Mr.

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation Pay Increase (Periodic)

Effective: April 1, 1945

	FROM 927	TO 927
Position		Keeper
Grade		
Salary	Range $1740-2100 $1800 p.a.plus $60 p.a.Qtrs.	Range $1740-2100 $1860 p.a.plus $60 p.a.Qtrs.
C. S. C. No.		
Bureau or Div.		U.S. Coast Guard
Organizational Subdivisions		
Headquarters		Norfolk, Va.
Post of Duty		Sharkfin Shoal Lt.Sta., Md.
Appropriation		Civilian Employees, C.G.
Allotment		

FIELD ☐ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

Remarks: You are hereby granted a one-step increase in rate of compensation.

Justification: Mr. Kelly's last increase in rate of compensation was on October 1, 1943, in the amount of $60.

The position occupied by this employee is not temporary. His service and conduct are satisfactory. His current efficiency rating is Good.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 1-29-1900

LEGAL RESIDENCE: Maryland

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

E. L. KANGAS, Admin. Asst,
Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL, ~~TREASURY~~ DEPARTMENT)

Navy

DATE APPROVED ~~XXXXXXXXXX~~ APR 2 1945

PATENTED

tha

DEPT. STOCK FORM 2249
REV. 12-41

NAVY
UNITED STATES ~~TREASURY~~ DEPARTMENT
WASHINGTON, D. C.

PAGE:

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date June 16, 1945

Name: Kelly, William J. (Mr.)

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation

Retirement (Disability)
(Paid for 86 days and 2 hours annual leave from June 1 through 2 hours on September 21, 1945)

Effective: Close May 31, 1945

	FROM 927	TO
Position	Keeper	
Grade	Range $1740-2100	
Salary	$1860 p.a.plus $60 p.a. Qtrs.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Norfolk, Va.	
Post of Duty	Sharkfin Shoal Lt.Sta., Md.	
Appropriation	Civilian Employees, C. G.	
Allotment		

FIELD [X] DEPRTMTL. [ ] FIELD [ ] DEPRTMTL. [ ]

Remarks:

The annual rate of retired pay is $1170.87.

Justification:

Total Service: 26 years, 11 months, 0 days.

Computation: ($1740. x 26.9166 -- 40) = $1170.87.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 1-29-1900

LEGAL RESIDENCE: Maryland

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 3-4-25

DATE OF OATH

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

H. L. Morgan
H. L. MORGAN, Assistant Chief,
Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL, ~~TREASURY~~ DEPARTMENT)
NAVY

DATE APPROVED: ~~XXXXXXXXX~~

PATENTED

JUN 19 1945

Name William J. Kelly Date of birth 29 January, 1900

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps							
Civilian employment							
Lighthouse, Navy, & Coast Guard	July	1	1918	May	31	1945	
Total service	26 years, 11 months, 0 days						

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim:

Amended to include quarters as result Comptroller's Decision B-70029 dated 10-23-47

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)			Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year	Y	M	D		
	June	1	1940	June	30	1940		1		$1740.00	145.00
	July	1	1940	June	30	1941		1		1740.00	1740.00
	July	1	1941	Mar.	31	1942		9		1740.00	1305.00
	Apr.	1	1942	June	30	1942		3		1800.00	450.00
	July	1	1942	June	30	1943		1		1800.00	1800.00
	July	1	1943	Sept.	30	1943		3		1800.00	450.00
	Oct.	1	1943	June	30	1944		9		1860.00	1395.00
	July	1	1944	Mar.	31	1945		9		1860.00	1395.00
	Apr.	1	1945	May	31	1945		2		1920.00	320.00

Total compensation for last five years of active service 9,000.00

Average compensation for last five years of active service 1,800.00

Annual rate of retired pay ($ 1,800.00 × years 26.9166 (Not exceeding 30) ÷ 40) = 1211.24

U. S. GOVERNMENT PRINTING OFFICE 16—35893-1

Name William J. Kelly Date of birth 29 January 1900

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							

IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (F. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
	June	1	1940	June	30	1940		$1680 p.a.	$ 140.
	July	1	1940	June	30	1941		1680 p.a.	1680.
	July	1	1941	Mar.	31	1942		1680 p.a.	1260.
	July	1	1941	Mar.	31	1942		1740 p.a.	435.
	Apr.	1	1942	June	30	1943		1740 p.a.	1740.
	July	1	1942	June	30	1943		1740 p.a.	435.
	July	1	1943	Sept.	30	1943		1740 p.a.	435.
	July	1	1943	June	30	1944		1800 p.a.	1350.
	Oct.	1	1944	Mar.	31	1945		1800 p.a.	1350.
	July	1	1944	May	31	1945		1860 p.a.	310.
	Apr.	1	1945						

Total compensation for last five years of active service $8700.

Average compensation for last five years of active service $1740.

Annual rate of retired pay ($ 1740. × years 26.9166 (Not exceeding 30) 40) = $1170.87

U. S. GOVERNMENT PRINTING OFFICE 16—20161

lump sum payment for 86 days 2 hrs. as ltr from 1 June through 2 Ret on 21 Sept 1945!

Form 2521
TREASURY DEPARTMENT
U. S. COAST GUARD

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

Date 17 March, 1945

~~[redacted]~~, 5th Naval District,

Norfolk, Va.
(City)

I hereby apply for retirement from active duty effective close of 31 May, 1945 on the basis of service shown hereon.

William J. Kelly
Dames Quarter, Md.

William J. Kelly
(Name)

Keeper
(Designation)

---

75 (pcp)

Office of the District Coast Guard Officer
~~Office of the District Commander~~
Fifth Naval District

City Norfolk, Va. *Date* 15 May, 1945

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $ 1170.87 per annum, effective at the close of 31 May, 1945

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

J. R. STEWART
By direction ~~[redacted]~~

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

3-2

OFFICE OF THE CHIEF MEDICAL OFFICER

COAST GUARD HEADQUARTERS

19 May, 1945

MEMORANDUM FOR- Chief Personnel Officer

Subj: KELLY, William J., Keeper; retirement, recommendation

The medical evidence contained in Form 2523 (Certificate of Medical Examination. Disability Retirement, Civilian Personnel), dated 11 April, 1945, has been reviewed and found satisfactory. It is recommended that subject-named man be retired by reason of physical disability.

Carl Michel

CARL MICHEL
Ass't. Surgeon General

Form 2523
TREASURY DEPARTMENT
U. S. Coast Guard

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT, CIVILIAN PERSONNEL

(Act of March 4, 1925)

MAY 12 1945

NAME OF CLAIMANT KELLY, William J. DESIGNATION Keeper

Height 6 ft 1 in Weight 209 pounds. Complexion Clear

Color of eyes Blue Color of hair Brown

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination:

Description of duties of position (to be filled in by district commander):

Usual duties of a Keeper of a marine light station, including maintenance and involving painting, climbing, operation of motorboat, etc.

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability:

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/ L. E. 20/

With correction in spectacles: R. E. 20/ L. E. 20/

Accommodation: Reads Jaeger No. .75 at 13 inches, without correction.

Reads Jaeger No. at 13 inches, with correction. no glass

Central color vision (binocular) normal (Name method used) Holmgren

Inspection

Pupils normal Pupillary reaction sent & C&A

Hearing: Whispered voice (unaccentuated) heard with R. E. at 20 ft., L. E. at 20 ft.

Appearance of right drum normal, left drum normal

Is there any disease of the middle or internal ear or mastoid? no If so, specify

[OVER]

16—17606

Condition of nose and sinuses Deviated septum and turbinates

Condition of mouth and throat, including tonsils and teeth Tonsils removed. Inadequate

7 upper, 8 lower

Bones, joints, muscles, including atrophies Slight restriction of motion of back with spasm of muscles.
(Express limitation of motion, if any, in degrees and joint involved)

Respiratory system Scattered expiratory wheezes throughout.

Cardiovascular system: EKG consistent with coronary sclerosis.

(*a*) Heart Not enlarged to percussion

(1) Murmurs None (2) Arrhythmias Sinus arrhythmia

(*b*) Pulse rate: (1) Sitting 98 (2) After exercise 160 (3) 2 minutes after exercise 116

(*c*) Blood pressure: (1) Sitting—Syst. 134 Diast. 92 (2) After ex.—Syst. 168 Diast. 104

(*d*) Condition of blood vessels Peripheral vessels sclerotic

Evidence of thyroid or other endocrine disturbance None

Abdomen and gastro-intestinal system, including hernia Moderately obese

Genito-urinary system:

Urinalysis—Sp. gr. 1.030 Reaction Acid Albumin 0 Sugar 0

Sediment microscopic (required when albumin or sugar is found) Occ. RBC & epithelia; 2 to 3 pus cells P.H.P.F.

Reflexes, motor disturbances, etc.:

(*a*) Station Normal (*e*) Gait Fairly normal

(*b*) Tremor Normal (*f*) Coordination Normal

(*c*) Patellar reflexes Normal (*g*) Peripheral circulation Fair

(*d*) Other motor disturbances

Alcohol None Drugs Vitamins and Salicylates Syphilis Negative Kline and Eagle Epilepsy No

Other neurological findings --

General impression Patient is not fit for duty.

Here describe fully nature of disability: Degenerative joint disease, multiple osteo-arthritis. X-rays of hands, feet and spine positive. Arteriosclerosis of coronary artery. Arteriosclerosis, general. Bronchial asthma.

Is disability to perform duty of a permanent character? Yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No Do you recommend reexamination with this in view? No

I HEREBY CERTIFY that upon examination I find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

U.S. Marine Hospital, Balto., 11, Md
(Place of examination)

Luther L. Terry
(Examining surgeon)

Luther L. Terry, Surgeon

April 11th, 1945.
(Date)

U.S. Public Health Service
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE 16—17606

UNITED STATES COAST GUARD

POST OFFICE BOX 540
NORFOLK 1, VA.

ADDRESS REPLY TO THE
DISTRICT COAST GUARD OFFICER
FIFTH NAVAL DISTRICT (pcp)
REFER TO FILE: 75



8 June, 1945

To: The Commandant (PCP-6)

Subj: Kelly, William J., Keeper, Sharkfin Shoal Light Station; disability retirement of

In compliance with Headquarters' letter of 4 June, 1945, CG-75, on above subject, the leave record of William J. Kelly has been rechecked and is in agreement with Headquarters' computation.

J. R. STEWART
By direction

(PCP-6) CG-75
4 June, 1945
DCGO, 5ND

5. It is requested that the leave in this case be rechecked and Headquarters advised whether your recomputation is in agreement, with necessary explanation in the event it is not.

N. R. STILES
By direction

U. S. COAST GUARD
MAILED JUN 6 1945

STEWART:cmm
Return 5-2

(PCP-6)
CG-75

4 June, 1945

To: DCGO, 5ND

Subj: Kelly, William J., Keeper, Sharkfin Shoal Light Station; disability retirement of

1. Reference is made to your letter of 29 May, 1945, in response to letter from this office dated 23 May in connection with computation of sick and annual leave in the case of the subject employee.

2. You stated that the 90 days, 5 hours sick leave to Mr. Kelly's credit on his last working date plus 30 days advance sick leave would carry him from 15 December, 1944, through 1:30 p.m. on 22 May, 1945. According to Headquarters' computation that leave would expire after 1 hour on 22 May, as shown on the attached leave record cards. Accordingly 7 days, 3 hours annual leave would be used to cover the period from expiration of sick leave through the close of 31 May, rather than 6 days, 7 hours as shown by your office.

3. In connection with your statement that in accordance with 23 Comp. Gen. 837 Mr. Kelly was given the quarterly allowance for completion of three months service, your attention is invited to Comptroller General's Decision No. B-27112 of 23 January, 1945, to the Office of Censorship, in which it was ruled that:

> "The one-half day annual leave credit authorized under section 2.1(a) of the Annual Leave Regulations for employees who have been continuously employed for an entire quarter may not be credited to an employee who was separated from the service prior to the end of the quarter and paid a lump sum under the act of December 21, 1944, for all accumulated and current accrued annual leave, even though the leave period over which the lump-sum payment was computed would expire after the end of the quarter."

See also answer to question 3, decision of March 7, 1945, B-48070, to the Office of Price Administration, copy of which is inclosed.

4. Therefore Mr. Kelly is entitled to only 93 days, 5 hours' annual leave, the amount to his credit on his last working date. According to Headquarters' computation, that leave will carry him in a pay status through 3 hours on 12 September, 1945. *

* should be 2 hrs. on 21 Sept.; appears to be a transposition in typing.
JR

UNITED STATES COAST GUARD

POST OFFICE BOX 540
NORFOLK 1, VA.

ADDRESS REPLY TO THE
DISTRICT COAST GUARD OFFICER
FIFTH NAVAL DISTRICT (pcp)
REFER TO FILE: 75

29 May, 1945

To: The Commandant (PCP-6)

Subj: Kelly, William J., Keeper, Sharkfin Shoal Light Station; application for disability retirement

1. In compliance with Headquarters' letter of 23 May, 1945, CG-75, on above subject, the leave of William J. Kelly has been recomputed and the results obtained therefrom are as follows:

Sick leave accrued at close of 12-14-44	90 days, 5 hours
Advanced sick leave	30 days, 0 hours
	120 days, 5 hours

Granted sick leave commencing 12-15-44 to 1:30 P.M., 5-22-45.

Annual leave accrued at close of 12-14-44	93 days, 5 hours
Plus quarterly allowance for completion of 3 months' service. In this connection see Decision of Comptroller General 23 Comp. 837	4 hours
	94 days, 1 hour
Granted annual leave commencing 1:30 P.M., 5-22-45 to close of 5-31-45	6 days, 7 hours
Amount due in form of lump-sum payment for period 6-1-45 to 9-22-45 (2 hours).	87 days, 2 hours

no - see C. G. dec. B-47112 of 1-23-45 to office of Censorship.

93-5
7-3
86-2

2. Inasmuch as the 87 days and 2 hours lump-sum leave payment includes 2 hours on Saturday, 22 September, 1945, it will be appreciated if Headquarters will advise whether or not he should be paid one-half day for these two hours in view of the fact four hours are presumed to constitute a day's work on Saturdays for lighthouse keepers who are on the forty-four hour week.

3. It is trusted that the above information is sufficient to meet Headquarters' requirements.

J. R. STEWART
By direction

NAVCG 9535
NAVY DEPT.
U. S. COAST GUARD

DIEBOLD 1101-3075

LEAVE RECORD
YEAR 1945

ANNUAL LEAVE CARRIED FORWARD DEC. 31, 1944 _____

UNUSED SICK LEAVE CARRIED FORWARD 79-1

ADVANCED SICK LEAVE CARRIED FORWARD _____

Day of Month	JANUARY D.	JANUARY H.	FEBRUARY D.	FEBRUARY H.	MARCH D.	MARCH H.	APRIL D.	APRIL H.	MAY D.	MAY H.	JUNE D.	JUNE H.	JULY D.	JULY H.	AUGUST D.	AUGUST H.	SEPTEMBER D.	SEPTEMBER H.	OCTOBER D.	OCTOBER H.	NOVEMBER D.	NOVEMBER H.	DECEMBER D.	DECEMBER H.
1									1		1		1		1			4						
2							1		1			4	1		1									
3							1		1				1		1									
4							1		1		1					4	1							
5							1			4	1		1				1							
6							1				1		1		1		1							
7								4	1		1			4	1		1							
8									1		1				1			4						
9							1		1			4	1		1									
10							1		1				1				1							
11							1		1		1		1			4	1							
12							1			4	1		1				1							
13							ASL	1/2	1		1		1		1		1							
14								4	1		1			4	1		1							
15									1		1				1			4						
16							1		1			4	1		1									
17							1		1				1		1		1							
18							1		1		1		1			4	1							
19							1			4	1		1				1							
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21								4	1		1			4	1			2						
22									AL	1/2	1				1									
23							1		1			4	1		1									
24							1		1				1		1									
25							1		1		1		1			4								
26							1			4	1		1											
27							1				1		1		1									
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29									1		1				1									
30							1		1			4	1		1									
31									1	3			1		1									
T ANNUAL									7															
O SICK	24		21		24	4	23		16	5														
T ANNUAL									7															
A SICK			45		69	4	92	4	109	1														
L W.O.P.											23	4	23	-	25	-	14	6						
													46	4	71	4	86	2						

E. O. D. _____

NAVCG 9535
NAVY DEPT.
U. S. COAST GUARD

DIEBOLD 1101-3075

LEAVE RECORD
YEAR 1945

ANNUAL LEAVE CARRIED FORWARD DEC. 31, 1944 _____

UNUSED SICK LEAVE CARRIED FORWARD _____

ADVANCED SICK LEAVE CARRIED FORWARD _____

DAY OF MONTH	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		DAY OF MONTH
	D.	H.	D.	H.	D.	H.	D.	H.	D.	H.	D.	H.	D.	H.	D.	H.	D.	H.	D.	H.	D.	H.	D.	H.	
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T ANNUAL																							11	4	
O SICK																									
T ANNUAL																									
A SICK																									
L W.O.P.																									

E. O. D. _____

SL

12-14-44	90 - 5
used to cl 12-31-44	11 - 4
to cred 1-1-45	79 - 1
adv. SL	30
	109 - 1

expires after 1 hr.. on May 22, 1945

AL

12-14-44	93 - 5
used 5-22/31-45	7 - 3
	86 - 2

To be pd. in lump sum

DCGO, 5ND
(PCP-6) CG-75
23 May, 1945

4. Mr. Kelly's annual leave should be recomputed to exclude leave on leave allowed him for the period 15 December, 1944, through 12 May, 1945. It is requested that HQ be advised whether or not your office will give Mr. Kelly the additional allowable advance sick leave; whether he will be carried on annual leave or leave without pay from the expiration of sick leave to the close of 31 May; and the period to be covered by the lump-sum payment for annual leave, after recomputation of such leave.

CARL E. HERRICK
By direction

U. S. COAST GUARD
MAIL SECTION (1)
MAILED MAY 25 1945

STEWART:elw

Return to 3-2

(PCP-6)
CG-75

23 May, 1945

To: DCGO, 5ND

Subj: Kelly, William J., Keeper, Sharkfin Shoal Light Station; application for disability retirement

1. Reference is made to your letter of 15 May, 1945, on the above subject. It is noted that Mr. Kelly's last day of actual service was 14 December, 1944, and that he was carried on sick leave from that date until 12 May, 1945, including 13 days, 6 hours' advanced sick leave. You recommended that, in view of his length of service and the fact that he is retiring, he be granted 14 additional days of advanced sick leave in order that he might be carried in a pay status to the close of 31 May, 1945. It is also noted that you computed his annual leave through 12 May, 1945.

2. Your attention in this connection is invited to the Comptroller General's Decision No. B-48972 of April 20, 1945, to the Attorney General, the applicable portion of which is quoted below:

> "Where, pending action on an employee's application for disability retirement, the administrative office is not certain that the employee, who is on sick leave, is to be retired, the lump-sum leave payment requirements of the act of December 21, 1944, do not preclude the granting of annual leave, at the expiration of sick leave, through the pay roll period current when notice is received that the employee is to be retired; however, adjustment should be made for leave on leave granted during terminal annual or sick leave, as required by decisions B-48070, March 7, 1945, and B-48611, April 9, 1945."

3. In view of the above quoted decision, Mr. Kelly should be allowed, in addition to any annual and sick leave carried forward on 1 January, 1944, only that annual and sick leave which he earned through 14 December, 1944, his last day in a duty status (24 days annual and 14 days, 3 hours' sick leave). Therefore, it appears that in effect he has already been granted 19 days, 7 hours' advanced sick leave (the 13 days, 6 hours shown by your office, plus 6 days, 1 hour leave on leave for the period 15 December, 1944, through 12 May, 1945) and that therefore, he can be advanced not exceeding 10 days, 1 hour at this time. However, in accordance with the decision quoted above, Mr. Kelly may be granted the necessary annual leave to carry him in a pay status to the close of 31 May.

letter written 5-23-45

UNITED STATES COAST GUARD
POST OFFICE BOX 540
NORFOLK 1, VA.

ADDRESS REPLY TO THE
DISTRICT COAST GUARD OFFICER
FIFTH NAVAL DISTRICT (pcp)
REFER TO FILE: 75

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

to Mrs. Pounsett

15 May, 1945

To: The Commandant

Subj: Kelly, William J., Sharkfin Shoal Light Station; application for disability retirement

1. There is transmitted herewith application for disability retirement submitted by William J. Kelly, Keeper of Sharkfin Shoal Light Station, Md.

2. Mr. Kelly's last day of actual service was 14 December, 1944. It will be noted that Form 2523, "Certificate of Medical Examination, Disability Retirement, Civilian Personnel", is dated 11 April, 1945. This Office desires to explain that it was necessary for this form to be returned for completion and after efforts had been made on two occasions to secure the medical certificate it was finally received in this Office on 12 May, 1945. This Office has, therefore, figured the leave of Kelly to the close of 12 May, 1945, on which date his sick leave had been exhausted and he had been granted 13 days, 6 hours advanced sick leave. In view of Mr. Kelly's length of service and the fact that he is retiring, it is recommended that he be granted 14 additional days of advanced sick leave in order that he might be carried in a pay status to the close of 31 May, 1945, and his retirement commence 1 June, 1945. Form 2521 has been prepared accordingly. At the close of 12 May, 1945, Mr. Kelly had to his credit 69 days, 4 hours of annual leave for which he will be paid in a lump sum by this Office after 31 May, 1945, for the period 1 June, 1945, through 29 August, 1945. However, he does not have any accumulated compensatory leave to his credit.

3. A nomination for transfer of a Keeper to fill the vacancy created by retirement of Mr. Kelly will be submitted by this Office shortly.

J. R. Stewart

J. R. STEWART
By direction

Incl
Application for retirement

[redacted]-75

3-2

FILE
LKZ

22 June, 1945

From: Commandant.
To: **William J. Kelly, Keeper, Retired**
Dames Quarter, Md.

Subject: Retired pay; payment of.

Reference: (a) Navy Department letter, **15 June, 1945**

Inclosures: (A) Form N.C.G. 9671-B.
(B) Standard Form 1099 - Signature Card.
(C) W-4

1. Having been transferred to the retired list of the Lighthouse Service, Coast Guard, effective, **1 June, 1945**, your pay accounts will henceforth be carried at Headquarters.

2. Checks in settlement of your retired pay will be forwarded to you after the close of each month upon the receipt of dated and signed Form 9671-B, one of which is inclosed for use at the end of the current month. Since this form is submitted as evidence of your existence and right to retired pay, it must not be signed prior to the last day of the month and should not be predated. If address is changed, the new address for mailing your pay check should be submitted on this card at the end of the month in which the change occurs.

3. Inclosure (B) must be signed in the space provided therefor and returned to the Allotment Disbursing Officer for transmittal to the General Accounting Office. The name appearing on your pay checks will be identical to that appearing in the upper left corner of this card. The card must be signed in the same manner, using first name and middle initial.

JUN 22 1945

C. L. HERNDON,
By direction.

3097

cc

UNITED STATES COAST GUARD

(pcp)

POST OFFICE BOX 540
NORFOLK 1, VA.

ADDRESS REPLY TO THE
DISTRICT COAST GUARD OFFICER
FIFTH NAVAL DISTRICT
REFER TO FILE: 75

25 June, 1945

To: The Commandant (PCP-6)

Subj: Retirement of William J. Kelly, Keeper, Sharkfin Shoal Light Station, Md.

1. Headquarters is advised in compliance with its letter of 19 June, 1945, CG-75, on above subject, that William J. Kelly was paid for his last (final) day of active duty on D O Voucher Number 7605 in the May accounts of Jacob Levin, SDA, USN, symbol number 551-370. This payment, which was in the amount of $185.00, less deductions of $3.70 for Income Tax and $5.00 for quarters, covered the period 1 - 31 May, 1945.

2. Mr. Kelly's total taxable income for the current calendar year, to and including the last day of his active duty, amounts to $885.00.

J. R. STEWART
By direction

To Mrs Hayes
6/26/45

11

3-2

FILE
LNZ.

(PCP-6)
CG-75

19 June, 1945

To: DCGO, 5ND

Subj: Retirement of William J. Kelly, Keeper, Sharkfin Shoal Lt.Sta., Md.

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable by letter, in duplicate, as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year to and including the last day for which carried for active duty pay.

Carl E. Herrick

CARL E. HERRICK
By direction

Incl
Form 2249, Department Notice of Retirement

Mailing Address: Mr. William J. Kelly
Dames Quarter, Md.

4085

UNITED STATES COAST GUARD

POST OFFICE BOX 540
NORFOLK 1, VA.

ADDRESS REPLY TO THE
DISTRICT COAST GUARD OFFICER
FIFTH NAVAL DISTRICT (pcp)
REFER TO FILE: 75



25 June, 1945

To: The Commandant (PCP-6)

Subj: Retirement of William J. Kelly, Keeper, Sharkfin Shoal Light Station, Md.

1. Headquarters is advised in compliance with its letter of 19 June, 1945, CG-75, on above subject, that William J. Kelly was paid for his last (final) day of active duty on D O Voucher Number 7605 in the May accounts of Jacob Levin, SDA, USN, symbol number 551-370. This payment, which was in the amount of $185.00, less deductions of $3.70 for Income Tax and $5.00 for quarters, covered the period 1 - 31 May, 1945.

2. Mr. Kelly's total taxable income for the current calendar year, to and including the last day of his active duty, amounts to $885.00.

J. H. STEWART
By direction

3-2-675 6-2-75 Dames Quarter, Md
Nov 6, 1946

US Coast Guard
Allotment Disbursing Officer
Washington 25 D.C.

Sirs. When I received my allotment check Nov 4, 1946 The Cgrd that usually comes in with my check for to fill out and return for my next payment check I want enclosed please forward card to me to & can fill out for my next pay check.

Thanking you very much

William J Kelly
Retired Keeper.

Answered by form letter 11/22/46

DEPT. STOCK FORM 2249
REV. 12-45

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

24 1

PAGE:

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL Date 3-10-48

Name: Kelly, William J. (Mr.)

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation AMENDMENT Retirement (Disability)

Effective: Close May 31, 1945

(Paid for 86 days and 2 hours annual leave from June 1 through 2 hours on September 21, 1945)

	FROM 927	TO
Position	Keeper	
Grade	Range $1740-2100) Plus	
Salary	$1860 per annum) $60 pa Qtrs.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Norfolk, Virginia	
Post of Duty	Sharkfin Shoal Lt. Sta., Md.	
Appropriation	Civilian Employees, C.G.	
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks: In accordance with the Comptroller General's Decision B-70029 dated 10-23-47, which reversed Decision A-31584 of 5-28-30, your retirement pay has been recomputed on the basis of the average gross pay (which includes the valuation of quarters for the period occupied) received during the last five years of your active duty. The computation on this basis changes the rate of your retirement pay from $1170.87 to $1211.24, and this notice is issued in order that you may have accurate information as to the rate of retirement pay which you are authorized to receive.

Justification:

Total Service: 26 years, 11 months, 0 days.

Computation: ($1800.00 x 26.9166 ÷ 40) = $1211.24

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

H. L. Morgan
H. L. MORGAN
Chief, Civilian Personnel Division

(BUREAU OR DIVISION HEAD)

DATE APPROVED MAR 11 1948

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 1-29-1900

LEGAL RESIDENCE: Maryland

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION: No Preference

SUBJECT TO RETIREMENT ACT? Lighthouse Act 3-4-25

DATE OF OATH

lif

OFFICIAL PERSONNEL FILE

☐ PATENTED

MAR 11 1948

(FA-PA)

3—2

15 April, 1948
CC-75

General Accounting Office
Claims Division
Washington 25, D. C.

Gentlemen:

Reference your file Misc-2876186.

Inclosed is a letter of Mr. William J. Kelly, a retired member of the former Lighthouse Service, in which he claims the difference due in retired pay based on gross salary, which includes the amount deducted as a charge for occupancy of Government quarters, over that paid him based on net salary, for the period 1 June, 1945 to 30 June, 1947. In this connection, reference is made to the Comptroller General's decision of October 23, 1947 (B-70029).

Also inclosed is Treasury Department Form 2249, describing this retirement. This form shows correct computation of retired pay to be $1,211.24 per annum, whereas, for the period 1 June, 1945 to June 30, 1947, Mr. Kelly was paid at the rate of $1,170.87 per annum - an underpayment of $40.37 per year, or $3.36 per month.

Computation of the amount due and appropriations chargeable are as follows:

2051255-Retired Pay, Former Lighthouse Service, Coast Guard, 1945 -	$ 3.36
2061255-Retired Pay, Former Lighthouse Service, Coast Guard, 1946 -	40.37
2071255-Retired Pay, Former Lighthouse Service, Coast Guard, 1947 -	40.37
Total - - - - - - -	$84.10

For tax withholding purposes, the records of this office show that Mr. Kelly claims six exemptions.

Mr. Kelly's mailing address is Box 14, Dames Quarters, Maryland, and his claim is forwarded for settlement. No part of this claim has been or will be paid by this office.

By direction of the Commandant.

Very truly yours,

16 APR 1948

A. F. MACKAY
Lieutenant, USCG
Chief, Pay and Audit Section

Incls
1. Claimant's letter of 1/2/48
2. Treas. Form 2249

CC: Claimant

JG:hms 6-7 EH

GENERAL ACCOUNTING OFFICE
WASHINGTON 25

CLAIMS DIVISION
IN REPLY PLEASE QUOTE
Misc-2876186-MLM

March 12, 1948.

Treasury Department,
United States Coast Guard,
Washington 25, D. C.

Sirs:

Transmitted herewith for administrative examination and report is the claim of William J. Kelly, Box 14, Dames Quarter, Somerset County, Maryland, for the difference between retirement pay received based on net salary and that alleged to be due based on gross salary, as a former employee of the United States Lighthouse Service, for the period prior to May 31, 1945.

In connection therewith, it is requested that this office be furnished with copies of claimant's appointment, promotions, or any other personnel action taken while he was in a pay status for the five year period immediately prior to the date he became separated from the service and placed on retirement, together with a copy of his notice of retirement, showing the date retired and last day of duty.

It is also requested that a payroll voucher be furnished showing the basis on which his retirement pay was computed and the amount he would have received if his retirement pay had been based on his gross salary, together with any other pertinent facts relative thereto. The payroll voucher should include complete citation to the appropriation or appropriations from which paid during the period for which adjustment is to be made by this office.

The enclosure should be returned with your report.

Respectfully,

P. E. Sours

Chief of Section.

Enclosure.

KELLY, William J.

U. S. GOVERNMENT PRINTING OFFICE 16—15468

DEPARTMENT OF COMMERCE
BUREAU OF MARINE INSPECTION AND NAVIGATION

CHARGED TO	DATE	CHARGED TO	DATE	CHARGED TO	DATE	CHARGED TO	DATE	CHARGED TO	DATE
Veran	9/20								
[redacted]									
Arnold	8/24								
[redacted]	7-1								
[redacted]									
[redacted]	7-30								
[redacted]									
[redacted]									
[redacted]									
[redacted]									
[redacted]									
[redacted]									
Stewart	12-12								

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file,
73
path

Reid
9-16-48
a E L

checked off list 7/16/48 cdy

Dames Quarter, Md.
July 14 1948

The Allotment Disbursing Office
U. S. Coast Guard
Washington 25, D. C.

Sir

On July 1, 1948 I made out my allotment card which I was suppose to do and sent it in and think I forgot to sign my name to card. Any way as yet I havent recieved my allotment check which I was suppose to recieve the first of Month If I still have to sign a card before I receive it please forward me one so I can sign and get my check as I need it badly

Thanking you.
William J. Kelly
Retired Keeper.

APPLICANT OR EMPLOYEE MUST FILL THE FOLLOWING

Name (in full) William James Kelly Sex Male

Present address Dames Quarter Md. Date of birth Jan 29 1900

Give below all places of residence during the past FIVE years

From-- (Month and year)	To-- Month and year)	Number and Street	City and State
5 years			Dames Quarter Md.

Give, in your own handwriting, the information requested below

Have you ever been arrested for any reason whatsoever? No (Yes or no)
If so, give details in space provided below.

Date of Arrest	Age	Charge	Court and Location	Judge	Disposition

NO ADDITIONAL RECORD FOUND AT F. B. I.

Have you ever been fingerprinted? No Where? —

When? — If for the Civil Service, what position? —

I hereby swear (or affirm) that the above statements are complete and accurate in every detail.

W J Kelly
Customary payroll signature of employee

U. S. COAST GUARD

Subscribed and sworn to before me this 10 day of October 1939

Lutie M White
Notary Public

My commission expires May 1941

July 1, 1939. Lighthouse Districts No. Fifth

consolidated with Norfolk Coast Guard District,

Headquarters Norfolk, Virginia

See U. S. Coast Guard General Order No. 37, dated June 20, 1939.

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - FEB 9 1940

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

William J. Kelly (Name) — Md. (Legal Residence)

STATUS

11—8940

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
Keeper.	Prob.	$516	Lighthouses Old Plantation Island S.C. Va.	July 1, 1918.
"	Increase	780	" "	Nov. 1, 1918.
"	Trans.	720	" James Island, Md.	July 1, 1920.
"	Prom.	780	" " " "	July 1, 1923.
"	Read. of pay	1020	" " " "	July 1, 1924.
"	Readjustment of pay Act - Dec. 6, 1924	1260	" " " "	Feb 1, 1925
Asst. Keeper	Incr.	1320	" " " "	July 1, 1926.
Keeper	Prom.	1380	" " " "	Jan. 16, 1927
"	COMPENSATION Act. May 28. 1928.	1500	" " " "	JUL 1 - 1928
"	INCREASE IN COMPENSATION	1560	" " "	JAN 1 1931
Keeper	Transfer	1620	L.H. - Hooper Straits L.S.	June 1, 1931
"	Prom. "	1680	" " " " "	2-15-37

COPY

DEPARTMENT OF COMMERCE
Lighthouse Service

NCM:LMF

OFFICE OF SUPERINTENDENT, 5th DISTRICT
Norfolk, Va.

November 18, 1938.

William

W. J. Kelly, Keeper,
Hooper Straits Light Station,
Dames Quarter, Maryland.

Reference is made to your letter of November 14, 1938 and your explanation relative the various defects in the operation of your station was noted.

For your information, there is on file, if you have a properly maintained file, a letter of December 2, 1937 explaining that the form "Notice of Keeper's Leave" must be submitted each time a keeper or assistant leaves the station, regardless of the length of his anticipated leave of absence. These forms should have been made out in writing if the mimeographed forms were not on hand, and you should have attempted to secure forms by contacting the office until such forms were obtained. Therefore, your explanation is not accepted, and you are considered negligent in the fact that you did not comply with letter from this Office dated December 2, 1937, relative the submission of such forms.

Furthermore, it is noted that on your inspection book under date of April 6 you were ordered to inspect all the lights in your group at least once a week and were to go aboard four lights each week and minutely and carefully inspect all the apparatus. This instruction has not been complied with.

It is also noted on inspection of April 6, 1937 the fog bell, which is the auxiliary fog signal at your station, was entirely disabled. On inspection of November 3, 1938 this fog bell was again entirely disabled, evidencing neglect of duty on your part.

You are cautioned that a repetition of these offenses will result in severe disciplinary action being taken by this office. You are also informed that your official post office has been changed to Fishing Creek, Maryland, and you will proceed to that place each trip you make an inspection of the lights to procure your official mail, and it will not be necessary for you to make trips for mail more

CARDED

DEPARTMENT OF COMMERCE
NOV 26 1938
DIVISION OF PERSONNEL

To Light

often than once a week.

Copy of this letter will be placed in your inspection book for the information of the next inspecting officer. Additional copies will be furnished the Bureau of Lighthouses and for your personal file in this office.

N. C. Manyon,
Superintendent of Lighthouses.

11/26/38

CARDED

Copy to Commissioner of Lighthouses.

- - - - -

E-K

Bureau of Lighthouses, Washington, D. C.,
November 23, 1938.

Submitted to Secretary of Commerce for information.

For the Commissioner:

R J Gross

R.J.Gross
Chief, Personnel Division.

LL

DEPARTMENT OF COMMERCE

Lighthouse Service.

DEPARTMENT OF COMMERCE MAR 9 1937 DIVISION OF PERSONNEL

5

1937 MAR 8 PM 2 2

District Fifth

Date March 4, 1937

LIGHTHOUSES MAR 5 8 30 AM '37

CHANGE IN STATUS OF EMPLOYEE

Name William J. Kelly

Nature of Action Change of Duties

Effective Date March 1, 1937

	FROM	TO
Position	Assistant Keeper	Keeper
Pay	$1620 per annum	$1680 per annum
Station	Hooper Straits L. S., Md.	Hooper Straits L. S., Md.

Remarks: This change is reported in accordance with Department letter dated February 4, 1937.

ENTERED ON CLASSIFICATION OF PERSONNEL JOURNAL Date 3/31/37

For and in the absence of the Supt.:

Asst. Superintendent of Lighthouses

Bureau of Lighthouses
Washington

March 8, 1937.

Submitted to the Secretary of Commerce for information.

For the Commissioner:

Chief of Personnel Division.

CARDED

DEPARTMENT OF COMMERCE

DIVISION OF PERSONNEL

WASHINGTON

February 4, 1937

Mr. William J. Kelly,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed upon entrance on duty. (Change in as indicated below, effective duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

5
K

[redacted] J. GARDNER

FEB 15 1937

Chief, Division of Personnel.

From: $1620

To: $1680

Service and grade:

Appropriation (unit): Field

CARDED

FEB 20 1937
SHEET NO. 5331
DEPARTMENT OF COMMERCE

Form 73

NOMINATION

LL

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

Norfolk, Virginia, January 26, 1937
(City) (Date)

DEPARTMENT OF COMMERCE JAN 30 1937 DIVISION OF PERSONNEL

COMMISSIONER OF LIGHTHOUSES:

JAN 28 [illegible]

DEPARTMENT OF COMMERCE FEB 4 1937 DIVISION OF PERSONNEL

Action recommended, Promotion

Name, William J. Kelly

Position, Keeper

Location, Hooper Straits Light Station, Md.

Effective, Feb. 15, 1937

Legal residence, Maryland

Proposed salary, $1680 p.a., plus $60 p.a. for quarters.

Proposed range, $1680-2040, plus $60 p.a. for quarters.

Appropriation, Sal. Kprs. of L. H.

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, 1st Asst. Keeper

Location, Hooper Straits Light Station, Md.

Former salary, $1620 p.a., plus $60 p.a. for quarters.

Former range, $1500-1860, plus $60 p.a. for quarters.

Rank on eligible list, --- Rating, --- Percentage, --- , Other eligibles considered: ---

Previous incumbent and his pay, Edwin C. Tyler $1860 (LT. #910) to be

Services terminated, Jan. 31, 1937, or later. (Bu)

Reason, Retired

Members of family in Government service, None

Date of birth, Jan. 29, 1900

Remarks:

1937 JAN 29 PM 2 22 DEPARTMENT OF COMMERCE CHIEF CLERK

5

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19 .

For and in the absence of the Supt.:

T. S. Johnson

Asst. Superintendent of Lighthouses.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

JAN 29 1937

Submitted to the Secretary of Commerce, approved.

Action O. K.

Chief Clerk

C. P. Harman
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

CROSS REFERENCE

H. J. Kelly.
Effective date of trans. & Prom.
May 1, 1931. ($1,620). See letter of
June 1, 1931 in file for
Emanuel Schwartz.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

April 16, 1931.

Mr William J. Kelly,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective May 1, 1931, or upon entrance on duty (change in duties and station).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

APR 16 1931

F. A. DELONG

Acting Chief of Appointment Division.

From: $1560 per annum

To: $1620 per annum

Service and grade: Field

Appropriation (unit):

APPOINTMENT DIVISION
ENTERED ON JOURNAL
APR 18 1931
SHEET NO. 3016
DEPARTMENT OF COMMERCE

5
V

CARDED

GOVERNMENT PRINTING OFFICE 11—9051

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE 1931 APR 10 AM 10
DEPARTMENT OF COMMERCE APR [redacted] 1931 APPOINTMENT DIVISION
DEPARTMENT OF COMMERCE APR 16 1931 APPOINTMENT DIVISION
CHIEF CLERK
1931 APR 11 AM 11 35

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 5th DISTRICT,

Baltimore, Md. (City) April 9, (Date) 1931

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and Promotion — Legal residence, Maryland

Name, William J. Kelly — To fill existing vac. — Proposed salary, $1620.p.a. Same Step

Position, (Asst.) Keeper (13 yrs service) — Proposed range, $1500-1860.

Location, Hooper Straits Light Station, Md. — Appropriation, Sal. L.H. Keepers

Effective, May 1st, 1931 — [1] the ~~record date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, (1st Asst.) Keeper — Former salary, $1560.

Location, Janes Island Light Station, Md. — Former range, $1440-1800.

Rank on eligible list, --- Rating, --- Percentage, --- , Other eligibles considered:

Previous incumbent, H. C. Ensor (L.T. #911) — Services terminated, April 9, 1931

Reason, Transferred and promoted. Dane

Members of family in Government service, None

Date of birth, January 29, 1900.

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19----

L. M. Hopkins

Secretary, Civil Service District. — Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

APR 10 1931

Submitted to the Secretary of Commerce, approved.

4-13-31

[Action O.K.]

Chief Clerk

APPOINTMENT DIVISION NOTIFIED OF ACTION TAKEN APR 16 1931 DEPARTMENT OF COMMERCE

C. P. Sharman
Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

rm A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

December 31, 1930

Mr. W. J. Kelly

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective January 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. F. GARDNER,

Chief of Appointment Division.

From: $1500

To: $1560

Service and grade: Range $1440-1800

Appropriation (unit): Salaries, Keepers of Lighthouses.

5th District.

WHC

CARDED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
JAN 10 1931
SHEET NO. 2922
DEPARTMENT OF COMMERCE

GOVERNMENT PRINTING OFFICE 11—9051

PERSONNEL CLASSIFICATION BOARD FORM No. [illegible]—FIELD QUESTIONNAIRE
(To be filled out in accordance with the instructions given in P. C. B. Forms Nos. 1 [illegible] 6)

Bureau No. [illegible] 1210 ✓ Sheet No. 6(b)-DP-65

Space reserved for the use of the Board

Paulo Gordy J.

1. Kelly (Surname) [illegible] (Given name) J. (Initial)

2. Department Commerce
3. Bureau Lighthouses
4. Field service Lighthouse Service
5. (a) Field station James Island Light Station
(b) Subdivision
(c) City or town State

6. Pay roll title Light Keeper 1st Assistant Keeper
7. Customary office title
8. Present administrative allocation $1440-1740 1500.
9. Present gross rate of pay $ none
10. Deduction for allowances $
11. Net rate paid in cash $ 1500.

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☐ House ☒ Room { ☐ Furnished ☒ Unfurnished } ☐ Heat ☒ Fuel ☐ Light ☐ Uniform ☐ Laundry ☐ Subsistence or rations in kind Meals per day: ☐ 1 ☐ 2 ☐ 3

13. Describe any other allowance, privilege, or perquisite of value

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost
Uniform, approximately $15.00

15. (a) Regular hours of work: From [illegible] m. to m. (b) How many hours per week excluding unusual or irregular overtime work?
Summer 66 Winter 66 (c) If not a full time and all-the-year-round position, state number of hours per day;
number of days per { week / month / year } (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty Subject to emergency call throughout 24 hours.

16. (a) Rate of pay for overtime None (b) Amount of overtime pay in last 12 months

17. (a) Does the employee in any way direct or supervise other employees? No (b) If so, in what way? (See Form 16 before answering)
(c) How many?

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

Abolished DL. 6/11/36

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes (b) If so, in what way? (See Form 16 before answering.)
By Principal Keeper with whom he works side by side or watch and watch. He is instructed by example and supervised by direct personal contact with the Principal Keeper and by period inspections of station by district Superintendent or his representative.

20. What is the name, official position, and sheet number of the employee's immediate superior? L. E. Beeman, Kpr. 6(b)64

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	3	4	5	6	X	8	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	(Kind)

Other education (describe):

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent?
Farming about three years;
Waiting about two years.

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time

Light lamps and place in lense at sun set to send forth radient light during night, discontinue light at sun rise and prepair for another lighting purpose.

Polish and keep brite and other brass apparatus in excellent condition.

Burn and scrape old paint from star so fresh paint will go into wood and make neat appearance.

Paint roof and keep water tanks and roof gutters in clean and sanitary conditions.

Clean in General the interior of star, clean and keep pantry in sanetary condition.

Bell machanry to be kept in perfect running condition to be used in fog or severe snow storms.

Chip rust work to keep rust from accumulating and paint often as necessary.

To keep both pair and motor boat in perfect condition see that Motor has fuel for paint not necessary needs in Cases of Emergency.

To clean light beacons or gas lights clean gas lights to change and if not charged properly to place in the gas tanks per week and keep supply of necessary, clean and beacon once in month. boat to clean beacons. Requires ten hours to mid night another man taking place at mid night to run rise lamps one man off every night. Three miles by boat to [illegible] beacons and Mail

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

Wm J Kelley 1st asst Keeper
(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same

Answer to Question 25. P.C.B.Form No.14

2nd Asst

The duties of this employee are to share the watches with principal keeper in care of light and fog signal and the labor of keeping same in state of perfect cleanliness and efficiency, and in cleaning, painting and minor repairs of the entire station, which is a 2-story frame house on interbraced iron piles on a submarine foundation, surmounted by a glazed lantern in which is mounted a fresnel lens for display of light, which may be either a kerosene wick lamp or incandescent oil vapor light. The fog signal is a bell operated by clockwork machinery. Communication with shore is by motor launch. Each of the keepers is allowed 8 days ashore per month and during absence of principal keeper, the assistant is in full charge of station.

The attendance upon minor lights grouped under this station is an important duty and requires skill and considerable risk in operating motor launch oftentimes under stormy conditions, and knowledge of the care and operation of acetylene gas apparatus.

Sept 13, 1928 (Date) — Leather E Bowman (Signature of head of field office or station) — [illegible] (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked —. In my judgment the compensation of this position should be in a range from $ 1440, to $ 1740

SEP 25 1928, 1928 (Date) — H. B. BOWERMAN (Signature of head of bureau or his representative) — Acting Commissioner of Lighthouses (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

10—1856

23. TO THE EMPLOYEE: Describe in det[illegible] work you do. Put each distinct duty, task, or process in [illegible]te paragraph. Explain first those that require most of your time. Explain occasional [illegible]st. In the column at the left opposite each paragraph en[illegible] approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEME[illegible] WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time

Light lamp and place in lense at sun rise to send forth radient light every night, discontinue light at sun rise and prepair for another lighting purpose.

Polish and keep lense and other brass appratus in excelent condition.

Burn and scrape old paint from plat so fresh paint will go into wood and make neat appearance.

Paint roof and keep water tanks and roof runners in clean and sanitary conditions.

Clean in General the interior of plat, clean and keep pantry in sanetary condition.

Keep machanry to be kept in perfect running condition to be used in fog or severe snow storms.

Chip from works to keep rust from accumulating and paint often as necessary.

To keep bath rail and motor boat in perfect condition see that mother lock for paint not necessary much in cases of emergancy.

To visit eight beacons or gass lights visit gass lights to change and if not charged properly to place in new gass tanks visit once per mo. twice if necessary. visit and beacon once per week and keep in motor boat in carefully burning. Requires ten hours to visit beacons. Watches start from sun set to mid night another man taking place at mid night to sun rise keeping one man off every night. Three miles by [illegible] to visit beacons and mail

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

Wm. J. Kelley 1st asst. keeper
(Signature of Employee)

PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same

[illegible] 25, P.C.B.Form No.14

[illegible] the watches with principal keeper [illegible] 2nd [illegible]
[illegible] same in state of perfect
[illegible] repairs of the
[illegible] on a
[illegible] transom

26. How long have the employee's duties been substantially as described above? July 1, 1918

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

Sept. 21, 1928 (Date) — H. D. King (Signature of Preparing Officer) — Supt. of Lighthouses (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $1440. to $1740.

Sept 13, 1928 (Date) — H. D. King / Louella E. Bowman (Signature of head of field office or station) — Supt. of Lighthouses (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked — In my judgment the compensation of this position should be in a range from $1440, to $1740

SEP 25 1928, 1928 (Date) — H. B. BOWERMAN (Signature of head of bureau or his representative) — Acting Commissioner of Lighthouses (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928 10—1856

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. William J. Kelly,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1380

To: $1500

11—9564

5

CARDED

APPOINTMENT DIVISION
ENTERED
JUL 2 1928
ON JOURNAL
DEPARTMENT OF COMMERCE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

February 23, 1927.

OFFICE OF SUPT. 5th DISTRICT,
Baltimore, Md.

2-5-27.

COMMISSIONER OF LIGHTHOUSES,
WASHINGTON, D. C.

SUBJECT: Transfers and promotions.

1. Below is the report for month of JANUARY of transfers, promotions and demotions made in this district which do not require oaths, including transfers made by Form 73a, with necessary data required by the Department in connection thereto:

NAME	POSITION	SALARY	NATURE OF CHANGE	LETTER DATE	EFFEC DATE OF CHANGE
KELLY, WM. J.	1st. ASST. KEEPER	$1380	PROMOTION	12/28/26	1/16/27

/s/ King
Superintendent of Lighthouses.

SEE LETTER OF FEBRUARY 8, 1927. in file of STAUBLY, L. H.

CROSS REFERENCE

SE[illegible]E--464/16/D #1

NAME Kelly, Stm. J. POSITION Keeper

BUREAU BUREAU OF LIGHTHOUSES STATION 5th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt.per annum to be Added	Subtracted
720	240	960	CR	164.25	1124.25	LHS	2	1200	yes	60	

CIRCULAR #13----11/13/23

approv. $1260

GRADE RECOMMENDED 5

RANGE OF COMPENSATION RECOMMENDED FROM $1260 TO $1500

PERSONNEL CLASSIFICATION BOARD FORM NO. 1
(To be filled out in accordance with detailed instruction sheet, Form No. 2)

Sheet No. 67
2—12758

DO NOT WRITE IN THIS SPACE

	a		
	b		
	c		
	d		

1. Kelly (Surname) William (Given name) J. (Initial)
2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouse
5. (a) Field Station Fifth Lighthouse District
   (b) Subdivision James Island L.S.Md.
   (c) City or town --- State Md.
6. Pay-roll title Light keeper
7. Customary office title Asst. keeper

8. (a) Number of regular working hours of the position, per day Avg. about 15; per week 1 05
   (b) If this is not a full-time position, state percentage of time employed per day ____; or per week ____
   (c) If night work, wholly or in part, state the hours: From 1/2 of time from sunset to sunrise m.
9. If this is not an all-year-round position, state approximate number of days employed each year ____
   During what months ____
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation ____
11. Present rate of pay, exclusive of bonus $ 720. per annum; bonus, $ 240. per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ 720. per "; bonus, $ " per annum.
13. If the employee receives overtime pay, state the rate None
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
* 15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☐ Fuel; ☒ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum $164.25
    45¢ per diem commutation of rations
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniform; annual cost, $20.00
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☒ 5 ☐ 6 ☐ 7 ☐ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ____; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ____; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ____; number of lessons ____; number completed ____

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

*

WATER STATION

1. Operating fourth order light and bell fog signal.
2. Keeping the station painted and clean.
3. Keeping the machinery and small boats in order.
4. Keeping station records and preparing reports.
5. Going for mail and provisions.
6. Observing aids to navigation and conditions of weather.
7. Preparing meals and keeping rooms clean.

* This employee is located at a Water Station and allowances marked X do not apply to his family who must live ashore.

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

Asst. Keeper is under immediate supervision of keeper except when keeper is absent from station, when assistant keeper takes charge of station and assumes responsibilities of keeper. Stations are usually in isolated localities where the personnel must act in emergency without reference to superior officers.

20. Do the duties involve direction or supervision of the work of other employees? .....
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

This employee ranks second at this station and he regularly has no employee under him.

21. How long have the employee's duties been substantially as described above? July 1, 1920

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

May 25 (Date), 1923. G. D. Long (Signature of Preparing Officer) Supt. of Lighthouses (Title)

23. I have read the foregoing and I agree to it except as follows:

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)	X		

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		X
Common School	X	

Technical Education: If essential, kind and extent .....

Experience: If essential, kind and extent .....

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1020. to $ 1260. exclusive of allowances mentioned in Question 15.

May 25 (Date), 1923. G. D. Long (Signature of head of field office or station) Supt. of Lighthouses. (Title)

GOVERNMENT PRINTING OFFICE 2—12758

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 28, 1926.

Mr. William J. Kelly,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $1320 per annum to $1380 per annum, effective January 16, 1927, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully, JAN 4 1927

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

CARDED

11—8074 GOVERNMENT PRINTING OFFICE

APPOINTMENT DIVISION ENTERED JAN 4 - 1927 ON JOURNAL DEPARTMENT OF COMMERCE

P.
5.

Form 73

VRH

LIGHTHOUSES

1926 DEC 27 AM 9 39

CHIEF CLERK 1926 DEC 28 PM 1 25

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT

DEPARTMENT OF COMMERCE DEC 28 1926 APPOINTMENT DIVISION

DEC 30 1926 APPOINTMENT DIVISION

Baltimore, Md., (City) December 23, (Date) 19 26

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion — Legal residence, Maryland

Name, Wm. J. Kelly — Proposed salary, $1380. p.a. above min: loses step in old range.

Position, (1st Assistant) Keeper — Proposed range, $1320-1680

Location, Janes Island Light Sta., Md. — Appropriation, Sal. L.H. Keepers Quick ebb.

Effective, January 16, 1927 — [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, (2nd Assistant) Keeper — Former salary, $1320. p.a.

Location, Janes Island Light Station — Former range, $1260-1620

Rank on eligible list, --- Rating, --- Percentage, --- , Other eligibles considered: --

Vice--James W. Simpson-1320- Trans. Lower Cedar Pt.

Previous incumbent, ~~Himself~~ — Services terminated, January 15, 1927

Reason, --

Members of family in Government service, Father in L.H.Service

Date of birth, January 29, 1900

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19------

W. D. King

Secretary, Civil Service District. — Superintendent of Lighthouses

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BUREAU OF LIGHTHOUSES
WASHINGTON

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JAN 3 1927 DEPARTMENT OF COMMERCE

DEC 27 1926

P 12-28-26

Submitted to the Secretary of Commerce, approved.

APPROVED: D. W. Gilbert

ACTING ASSISTANT SECRETARY.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

(COPY) 1926 OCT 25 AM 10 10

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

SUPT. OF LIGHTHOUSES OCT 26 1926 BALTIMORE, MD.

EK

October 23, 1926.

1926 OCT 26 AM 9 02

DEPARTMENT OF COMMERCE OCT 28 1926 APPOINTMENT DIVISION

Hydro
Radio
Engr. Corps
Mar. Engr.
Personnel
Financial
Law and Prop.
Adm. Asst.
Opns.
Constr.

Superintendent of Lighthouses, Baltimore, Md.

The records indicate that the effective date of change in salary from $1260 to $1320 in the case of Keeper William J. Kelly, and from $1560 to $1620 in the case of Keeper Barney Thomas has not been reported, and it is requested that this be done promptly. The date of Department notices is May 28, 1926 and May 21, 1926, respectively.

(Signed) H. B. BOWERMAN

Acting Commissioner of Lighthouses.

VRH

October 25, 1926

1. Returned to Commissioner of Lighthouses, Washington, D. C. , with statement that July 1, 1926 is effective date of change in salary from $1260. to $1320. in the case of William J. Kelly, and from $1560. to $1620. in the case of Keeper Barney Thomas.

Both Keepers at Janes Is. Station - 5th Dist

2 eff dates

Superintendent of Lighthouses

CARDED

Bureau of Lighthouses, Department of Commerce
OCT 27 1926

Submitted to Secretary of Commerce for his information.

U. S. REPORT DATA ENTERED

Acting Commissioner of Lighthouses.

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

May 28, 1926.

Mr. William J. Kelly,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1260 per annum to $ 1320 per annum, effective July 1, 1926, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HARRISON

Chief of Appointment Division.

11—8074 GOVERNMENT PRINTING OFFICE

MAY 30 1926

CARDED

APPOINTMENT DIVISION ENTERED MAY 29 1926 ON JOURNAL DEPARTMENT OF COMMERCE

Form 73
VRH

LIGHTHOUSES
1926 MAY 12 AM 9 01

CHIEF CLERK
5
1926 MAY 21 PM 3 30

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

DEPARTMENT OF COMMERCE MAY 21 1926 APPOINTMENT DIVISION

Baltimore, Md., May 11, 1926
(City.) (Date.)

DEPARTMENT OF ... MAY 27 1926 ... DIVISION

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Increase

Name, William J. Kelly — Legal residence, Maryland

Position, (Assistant) Keeper — Salary, $1320. p.a. Proposed - $1320.-$1560. Range

Location, Janes Island L.H., Md. — Appropriation, Sal. Kprs. of L.H.

Effective July 1, 1926 — {1 ~~the corrected date of entrance on duty~~, or as soon thereafter as he enters on duty. Proposed - Range

Former position, (Assistant) Keeper — Former salary, $1260. p.a. $1260.-$1500.

Location, Janes Island L.H., Md.

Rank on eligible list, ---- Rating, --- Percentage, ---- , Other eligibles considered: ---

Given charge Somers Cove L.S. - Add'l duties etc. Increased Sal. Ranges this sta. already approved. See "Remarks"

DEPARTMENT OF COMMERCE ... ACTION TAKEN ... DEPARTMENT OF COMMERCE

Previous incumbent, Himself — Services terminated, June 30, 1926

Reason, ---

Members of family in Government Service, father keeper in Lighthouse Service

Date of birth, Jan.29, 1900.

Remarks: The keepers of Janes Island Light will be given charge of Somers Cove, Broad Creek South Entra., Broad Creek North Entrance, Big Thoroughfare Entr., Smith Island, Porpoise Point and Great Point Light about July 1 and it is for this additional labor that it is recommended their salary be increased. See letter to Bureau dated May 11; also Form 80 of May 3, approved May 6.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

H. D. King

Secretary, Civil Service District. — Superintendent of Lighthouses

---

BUREAU OF LIGHTHOUSES
WASHINGTON

May 15, 1926.

RG-EK

5/21-26

Submitted to the Secretary of Commerce, approved. Attention is invited to separate Bureau recommendation of this date regarding adjustment of the ranges at this station.

APPROVED:
ACTING ASSISTANT SECRETARY.

Acting Commissioner of Lighthouses.

1 Strike out the clause which does not apply.

11—2314

February 1, 1926.

The Commissioner of Lighthouses:

Referring to the communications from the Fifth Superintendent dated January 21, and January 23, 1926, relative to absence in excess of the leave authorized in the cases of certain employees under his supervision, the Department has approved the action indicated in the following statement:

Name and Position	Excess Absence Days	Hours	Action Approved
Alexander Anderson, Master Penwick Island, L. S. #52	6	2½	Waiver of regulation
John L. Dennis, Keeper, Cromberry Point Light Station	14	19½	Waiver
Aubrey B. Hudgins, Asst. Keeper, Sandy Point Light Station	10		Charge against 1926 leave
Arthur H. Hudson, Master L. S. # 60	8		Waiver
W. J. Kelly, Asst. Keeper, James Island Light Station	11 2/3/		Deduction of Pay.
Arthur H. Hoskins, 1st Asst. Keeper Thimble Shoal L. Sta.	1 2/3		Deduction of Pay.
John H. Midgett, 2d Asst. Keeper Brant Island Light Sta.	2½		Waiver.
F. S. Midgett, Asst. Keeper, Roanoke River L. Sta.	4		Waiver
Thomas D. Quidley, Keeper Rouse River L. Sta	3		Waiver
Edgar T. Somers, Keeper Somers Cove L. Sta.	2½		Waiver
Edwin S. Tyler, Keeper Keeper Island L. Sta.	2	15	Waiver
Wm. Wilson, Asst. Eng. Pewwick Isl L'ship	13		Waiver
Caleb W. Evans, Keeper, Craighill Channel Fr. L.H.	17½		10½ days charge against 1926 leave & 7 days deduction of pay.

CROSS REFERENCE

SEE LETTER DATED FEB. 1, 1926, IN FILE MISC. XXX 1/26

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON January 31, 1925.

Mr. Wm. J. Kelly,

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

Acting Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED FEB 5 1925 ON JOURNAL DEPARTMENT OF COMMERCE

Position: Keeper.

Salary: $1260.

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

EK

FEB 5 - 1925

CARDED

CROSS REFERENCE.

August 11, 1923. The Bureau of Lighthouses advises the Department that of the date of effect of the following change.

Name	Position	Salary	Nature of change	Effective date.
William J. Kelly	Keeper	780	Promotion	July 1, 1923

See file Andrew B. Sadler

(CROSS REFERENCE)

Kelly - Kenj ____ In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $ 1050, effective July 1, 1924.

For authorization see letter dated JUL 2 3 1924 File No. 1095/21.

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 9, 1923.

Mr. William J. Kelly,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 720 per annum to $ 780 per annum, effective July 1, 1923, (including ($60 per annum longevity pay).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

[illegible] CLIFFORD HASTINGS

Chief of Appointment Division.

11—8074

JUN 11 50

APPOINTMENT DIVISION ENTERED JUN 11 1923 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

U. S. REPORT LIST ENTERED

5th
G
G

Form 73

ICA LIGHTHOUSES

1923 JUN 8 AM 8 41

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK

5

1923 JUN 8 PM 5 0

DEPARTMENT OF COMMERCE
JUN 8 1923
APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Baltimre. Md., (City.) June 7, 1923 (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Increase due to longevity.

Name, William J. Kelly — Legal residence, Md. 780 viel 60 long

Position, Keeper — Salary, ($720. p. a. plus $60. longv.)

Location, Janes Island L. S. Md — Appropriation, Salaries, Keepers of Lighthouses

Effective July 1, 1923. — {'the actual date of entrance on duty, or / ~~as soon thereafter as he enters on duty.~~

Former position, Keeper — Former salary, $720. p. a. base

Location, Janes Island L.S. Md

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Himself — Services terminated, June 30, 1923.

Reason, Has had continuous service since July 1, 1918.

Members of family in Government Service,

Date of birth, January 29, 1900

Remarks:

APPOINTMENT ACTION JUN 11 1923 DEPARTMENT OF COMMERCE

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

For and in the absence of the Superintendent.

6-9-23.

Secretary, Civil Service District.

F. C. Simpson
Assistant Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 8 - 1923

Submitted to the Secretary of Commerce, approved.

J. S. CONWAY
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

May 2, 1923.

Commissioner of Lighthouses:

In view of the Fifth Superintendent's report of April 25, to the effect that the services of William J. Kelly have been entirely satisfactory for the past six months, the Department has approved the Bureau's recommendation of April 27, that no further action be taken in the matter of the letter of caution addressed him by the Superintendent on October 20, 1922.

By direction of the Secretary:

Wm. J. GARLAND MAY 2-

Chief of Appointment Division.

P
G

In replying address
Commissioner of Lighthouses

and refer to date of this letter
and file No.
EK

(COPY)

CHIEF CLERK

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

1923 APR 27 PM 3 20

Caution.

October 23, 1922.

DEPARTMENT OF COMMERCE
APR 28 1923
APPOINTMENT DIVISION

Superintendent of Lighthouses, Baltimore, Md.

1. Referring to letter of caution, dated October 20, 1922, addressed to Wm. J. Kelly, assistant keeper, Janes Island Light Station:

2. You are requested to submit further report at the expiration of six months in regard to this employee.

(Signed) J. S. CONWAY
Acting Commissioner of Lighthouses.

MAY - 2 1923

ICA

Office of Superintendent of Lighthouses,
Baltimore, Md., April 25, 1923.

Returned to Commissioner of Lighthouses with the information that the services of Wm. J. Kelly referred to above have been entirely satisfactory for the past six months and has observed the regulations in every way in connection with annual leave.

(Signed) King
Superintendent of Lighthouses.

- - - - - - - - -

LGJ Bureau of Lighthouses, Washington, D. C. April 27, 1923.

Submitted to the Secretary of Commerce with recommendation that no further action be taken in this matter.

J. S. CONWAY
Acting Commissioner of Lighthouses.

5/1/23

APPROVED:

ACTING SECRETARY OF COMMERCE.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

HHK-1CA

1922 OCT 21 AM 8 51

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

October 20, 1922.

CHIEF CLERK
5
1922 OCT 24 PM 4 46

DEPT OF COMMERCE
OCT 25 1922
APPOINTMENT DIVISION

Wm. J. Kelly, Asst. Keeper,
James Island Light Station,
Crisfield, Maryland.
Thru the Keeper.

Subject: Letter of caution.

1. Report of inspection of James Island Light Station made on October 18th shows that you had left the station on October 9th and had not returned by 1 p. m. October 16th. Moreover, no report has been received in this office of your absence in excess of the 8 days authorized. This is not the first occasion when this office has had reason to believe that you are not living up to the requirements of the Regulations as to leave of absence and you are hereby cautioned that upon the next occasion of this character or any other evidence that you have again violated the Regulations in this respect you will be recommended to the Bureau for summary dismissal from the Lighthouse Service.

2. The Regulations as to leave of absence are generous and there is no occasion for your failure to live up to them and any failure to do so will not be tolerated.

3. Copy of this letter is being forwarded to the Commissioner of Lighthouses for his information.

Hydro.
Engr. Const.
Mar Engr.
~~Eq. Constr.~~
Accounts.
Contracts.
Chf Clk.
Dep. Chief
Clerk

H. D. King
Superintendent of Lighthouses.

Copy to Commissioner of Lighthouses.

Rec'd Dept Oct 25 @ 2 pm 6 pm Oct 27

EK

Bureau of Lighthouses, Washington, D. C.
Oct. 23, 1922.

Submitted to the Secretary of Commerce for his information. The Fifth Superintendent has been instructed to submit further report in this case at the expiration of six months.

J. S. CONWAY
Acting Commissioner of Lighthouses.

Noted.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF OF LIGHT HOUSES AUG 10 1920

1920 AUG 11 PM 4 51

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

MEM

Hydrog.
Engr. Cons
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Comm

August 9, 1920.

Commissioner of Lighthouses,
Washington, D.C.

Below is July report of transfers and promotions made in this district which do not require oaths, with the necessary data required by the Department in connection thereto.

APPOINTMENTS

1920 AUG 12 AM 10 18

NAME	POSITION	SALARY	NATURE OF CHANGE	LETTER DATE	EFFECTIVE DATE OF CHANGE
Kelly, Wm. J.	Keeper James Isl	$720.	Transfer	June 24,1920	July 1, 1920
Tolson, Martin B,	" Pamlico Pt.	720.	"	Form 73-A	July 8,1920
Mann, Alex. M.	" Cove Pt.	660.	"	June 28,1920	July 10,1920
Johnson, Geo. C.	" Old Plantation	840.	"	June 24,1920	July 10,1920
Thomas, Walter W.	" Cobb Pt.	960.	Temp.Promotion	June 16,'20	July 10,1920
Kuhn, Robert	" "	780.	Transfer	July 12,1920	July 15,1920
Tate, Wm. J.	" North Landing	1080.	Inc.in pay	July 6,1920	July 14,1920
Austin, Homer T.	" Newport News	960.	Promotion	July 12,1920	July 16,1920
Etheridge, Wm. H.	" Bodie Isl.	720.	Promotion	July 19,1920	July 24,1920
Bozman, Wm H.W	" Love Pt.	720.	Transfer	July 12,1920	July 24,1920

For and in the absence of the Superintendent.

CARDED

U. S. REPORT ENTERED DATA

Asst. Supt.

Bureau of Lighthouses, Washington
AUG 10 1920

1920 AUG 10 PM 3 58

Submitted to Secretary of Commerce for his information.

EC Gillette
Acting Commissioner

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 24, 1920.

Mr. William J. Kelly,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $780. per annum to $720. per annum, effective July 1, 1920 or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

APPOINTMENT DIVISION
JUL 7 1920
CARDED

C. G. REPORT DATE ENTERED

S
O
5th district

Form 73

NOMINATION

MEM

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE ~~INSPECTOR~~ Supt. 5th DISTRICT

Baltimore, Md. (City.) June 21, 1920 (Date.) 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer

Name, William J. Kelly

Position, Keeper

Location, Janes Island, L.S., Md.

Effective July 1, 1920

Former position, Keeper

Location, Old Plantation Flats L.S., Va.

Legal residence, Md.

Salary, $ 720. p.a.

Appropriation, Salaries, Keepers of Lighthouses

{ ~~the actual date of entrance on duty~~, or
as soon thereafter as he enters on duty.

Former salary, $ 780. p.a.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, R.A.Peele Services terminated, Close of June 30, 1920.

Reason, Resigned.

Members of family in Government Service, Father - Kpr., L.H.S.

Remarks: Transfer recommended at nominee's request by letter.

JAS 6/24/20

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

H. D. King

Secretary, Civil Service District.

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

Conway

Acting Commissioner of Lighthouses.

1 Strike out the clause which does not apply.

11—2314

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON November 13, 1918.

Mr. William J. Kelly,
M

Sir: Through the Commissioner of Lighthouses.

You are advised that your salary as keeper of the Lighthouse Service has been changed from $ per annum to $ 780 per annum, effective November 1, 1918.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.
Chief of Appointment Division.

OR BASIS OF THIS ACTION SE
LETTER DATED 10-17-18
FOR 1095-5

CARDED

R
Ho

APPOINTMENT DIVISION
NOV 15 1918

DEPARTMENT OF COMMERCE

5

L. H. INSPECTOR JUL 11 1918 BALTIMORE MD.

PERSONAL QUESTION SHEET

APPOINTMENTS

1918 JUL 15 PM 2 12

(To be furnished for each person appointed in the service of the Department immediately upon entrance on duty. The statement should be signed by the appointee or employee. If unable to write, he may sign by mark in the presence of one witness.)

1. What is your full name? (State whether Mr., Miss, or Mrs. and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)

Mr. William J. Kelly

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.) William J. [redacted] Kelly

3. Bureau or Service, place, and district in which employed:

Lighthouse Service — Old Plantation Flats L.S., Va. 5th.

Bureau or Service. Place (city, town, station, or vessel). District.

4. Position to which appointed: Keeper. Lighthouse Service

5. Compensation $516.00

6. Appropriation from which paid: Salaries, Lighthouse Keepers

7. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination ——, 191—;" or "Without examination;" or "By reinstatement;" or "By transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Thro' application

8. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

City or town. State or Territory. Somerset Md County. 4th Congressional district.

9. When the legal residence given in answer to question 8 differs from that given in the certificate of appointment, the discrepancy should be explained.

10. What is your race? (Answer "white," "colored," or "Mongolian.") White

11. Where were you born? Somerset Co Md

12. When were you born? Jan Month. 29 Day. 1900 Year.

13. If foreign born, state when and where naturalization papers were taken out

14. What is your marital condition? Single

15. Give name and address of person whom you would like to have notified in case of accident.

Mrs. W. J. Kelley Name. Number and street.

Somerset Co City or town. Md State or Territory.

11—1434

CARDED

16. Are there any members of your family, besides yourself, in the civil service of the United States? yes

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
W. S. Kelley	Dames quarter Md	Position Light House Kpr Department or office	Father	married
		Position Department or office		
		Position Department or office		

17. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

no

18. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
		no			

19. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

no

20. Were you in the military or naval service of the United States during any war? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
	no		

21. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
		No	

22. Are you the widow or orphan of an honorably discharged soldier or sailor? No (If answer is "Yes," give the information called for by the blanks below.)

Relationship (widow or orphan)

Name under which soldier or sailor rendered service

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

11—1434

LIGHT

LIGHT
JUL 12 1918
HOUSES

23. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 18, 19, 20, and 21.)

Watchman

24. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

CHIEF CLERK
1918 JUL 15 PM 12 48

Primary Schools

25. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

None

26. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

for Light Service

27. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

Date, July 9th, 1918

Witness (in case signature is by mark):

(Signature) William J. Kelly

P. O. Address: Cape Charles, Va.
City or town.

Number and street.

State or Territory.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded July 11, 1918, 191

1918 JUL 15 AM 11 52

(Signature) W. D. King

(Official title) Supt. of Lighthouses

11—1434

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

5

CHIEF CLERK

L. H. INSPECTOR JUL 11 1918 BALTIMORE MD.

LIGHT JUL 12 1918 HOUSES

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1918 JUL 12 PM 1 APPOINTMENTS

I, William J. Kelly 1918 JUL 12 PM 1 57

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

☞ William J. Kelly
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 9th day of July, A. D. 1918.

(Affix official seal here)

[4] (Name) L. W. Stevenson.

(Official title) Notary Public

COMMISSION EXPIRES MAY 3, 1919.

By the Laws of Va., no Tax is required upon the Seal in this instrument.

My commission expires MAY 3, 1919.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$516.p.a.(base)	Old Plantation Flats Light Station, Va.
Former [5] None	--------	--------

(The above should be filled in by the district officer before sending to appointee)

CARDED

Office of Lighthouse Inspector, 5th District

Baltimore, Md. (Address), July 11, 1918. (Date)

Inspector
Supt.
Chief Clk.
1 A Supt.
2 A Supt.
3 A Supt.
Draftsman
Foreman
Mech.
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Messenger
File

The above-named appointee entered upon duty on July 1, 1918. (Date)

1918 JUL 12 AM

W. D. King

(Signature, followed by title)

Supt. of Lighthouses

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 28, 1918.

Mr. William J. Kelly,
Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Five Hundred and Sixteen dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. ____) issued by the local Civil Service Board for Fifth Lighthouse District.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

CARDED

C
F

Appropriation: Salaries, Keepers of Lighthouses.

Vice: George C. Johnson.

Legal Residence: Maryland.

(See reverse side.)

APPOINTMENT DIVISION ENTERED JUN 28 1918 ON JOURNAL DEPARTMENT OF COMMERCE

11—6000

Form 73

3966

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT.

5

LIGHT JUN 27 1918 HOUSES

Baltimore, Md. June 25, 1918, 191
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:
(Through Secretary, 4th Civil Service District)

Action recommended, Probationary Appointment.

CHIEF CLERK

Name, William J. Kelly — Legal residence, Maryland.

1918 JUN 27 PM 3 08

Position, Keeper — Salary, $516.00 p.a. (base) (Pay of act)

Location, Old Plantation Flats Light Station, Va. — Appropriation, Salaries, Keepers

Effective July 1, 1918 — {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

AUDITOR FOR THE

Former position, None — Former salary,

1918 JUN 27 PM 3 55

Location,

Rank on eligible list, 3 — Rating, Asst. Keeper — Percentage, 82.2, Other eligibles considered:

E.H. Bradford-FR
E.J. Adams-FR
C.R.Spain- C
Jessie Messick -C

Previous incumbent, George C. Johnson — Services terminated, July 1, 1918.

Reason, Transferred to Craney Island Light Station at his request.

Members of family in Government Service, Father - Assistant Keeper, Greenbury L.S.,Md.

Remarks: Quarters are not furnished to an Assistant Keeper at Old Plantation Flats Light Station.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUN 28 1918 DEPARTMENT OF COMMERCE

Secretary, Civil Service District.

W. D. King
Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 27 1918

Submitted to the Secretary of Commerce, approved.

1918 JUN 27 AM 11 47

Acting Commissioner

[1] Strike out the clause which does not apply.

1918 JUN 27 AM 11 47

DEPT. STOCK FORM 2241
REV. 12-41

NAVY

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

1408

TO: Kelley, Wm. J.

Date Prepared June 16, 1945

Name: Kelly, William J. (Mr.)

From: U. S. Coast Guard

Bureau No.:

Effective: Close May 31, 1945 — MAY 31, 1945 — Retirement (Disability) (Paid for 66 days and 2 hours annual leave from June 1 through 2 hours on September 21, 1945) 927

	FROM	TO
Position	Keeper	
Grade	Range $1740-2100	
Salary	$1860 p.a. plus $60 p.a. Cbrs.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Norfolk, Va.	
Post of Duty	Church Point Lt. Sta., Md.	
Appropriation	Civilian Employees, C. G.	
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

The annual rate of retired pay is $1170.87.

1170.87

Justification:

Total Service: 26 years, 11 months, 0 days.

Computation: ($1740. x 26.9166 -- 40) = $1170.87.

Effective close of 31 May, 1945. D. L. B.

7D 6/26/45

SUBORDINATE ADMINISTRATIVE OFFICE

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 1-29-1900

LEGAL RESIDENCE: Maryland

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 3-4-25

DATE OF OATH

PAY APPROVED [redacted]

(pcp)

75

25 June, 1945

To: The Commandant (PCP-6)

Subj: Retirement of William J. Kelly, Keeper, Sharkfin Shoal Light Station, Md.

1. Headquarters is advised in compliance with its letter of 19 June, 1945, CG-75, on above subject, that William J. Kelly was paid for his last (final) day of active duty on D O Voucher Number 7605 in the May accounts of Jacob Levin, SDA, USN, symbol number 551-370. This payment, which was in the amount of $185.00, less deductions of $3.70 for Income Tax and $5.00 for quarters, covered the period 1 - 31 May, 1945.

2. Mr. Kelly's total taxable income for the current calendar year, to and including the last day of his active duty, amounts to $885.00.

J. R. STEWART
By direction

NLB:bsy

UNITED STATES COAST GUARD

ADDRESS REPLY TO
THE COMMANDANT (PCP-6)
REFER TO FILE: CG-75

WASHINGTON

19 June, 1945

To: DCGO, 5ND

Subj: Retirement of William J. Kelly, Keeper, Sharkfin Shoal Lt.Sta., Md.

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable by letter, in duplicate, as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year to and including the last day for which carried for active duty pay.

Carl E. Herrick

CARL E. HERRICK
By direction

Incl
Form 2249, Department Notice of Retirement

4085

(pcp)

75

25 June, 1945

William J. Kelly
Dames Quarter, Maryland

Dear Sir:

There is transmitted herewith Form 2249 under which you were retired on account of disability from position of Keeper of Sharkfin Shoal Light Station, Maryland, effective at the close of 31 May, 1945.

On the June payroll you will be paid in a lump sum for 86 days and 2 hours of annual leave for the period 1 June through 2 hours on 21 September, 1945.

Your retirement checks will be sent you from our Headquarters and in the event it is necessary for you to contact that Office, correspondence should be addressed to - The Commandant, U. S. Coast Guard Headquarters, 1300 E Street, N.W., Washington 25, D. C.

There is attached hereto a circular which will be of interest to you should your health permit you to again seek employment.

Very truly yours,

CLYDE R. JOHNSON, Lt., USCGR
Civilian Personnel Officer

Incls
1. Form 2249
2. Circular

NLB:bsy

UNITED STATES COAST GUARD
WASHINGTON

FOR THE INFORMATION OF CIVILIAN EMPLOYEES WHO RETIRE UNDER THE TERMS OF THE LIGHTHOUSE RETIREMENT LAW OF JUNE 20, 1918, AS AMENDED, INCLUDING THOSE WHO RETIRE ON ACCOUNT OF DISABILITY

1. You have been furnished separately notice of approval of your retirement from a civilian position in the Coast Guard under the terms of the Lighthouse Service Retirement Law of June 20, 1918, as amended.

2. This is to advise you that you can not accept employment and receive pay for active duty in any other department or agency of the Federal Government and continue at the same time to receive your retirement pay under the Act above referred to. Therefore, in the event you at any time desire to accept employment in another department or agency of the Federal Government you should notify this office of your intention, since it will be necessary that your retirement pay from the Coast Guard be discontinued as of the close of the date immediately preceding that on which you enter on duty in the other Federal department or agency.

U. S. COAST GUARD

75 (pcp)

8 June, 1945

To: The Commandant (PCP-6)

Subj: Kelly, William J., Keeper, Sharkfin Shoal Light Station; disability retirement of

In compliance with Headquarters' letter of 4 June, 1945, CG-75, on above subject, the leave record of William J. Kelly has been rechecked and is in agreement with Headquarters' computation.

J. R. STEWART
By direction

CRS

NLB

Personal

UNITED STATES COAST GUARD

WASHINGTON 25, D. C.



ADDRESS REPLY TO
THE COMMANDANT (PCP-6)
REFER TO FILE: CG-75

4 June, 1945

To: DCGO, 5ND

Subj: Kelly, William J., Keeper, Sharkfin Shoal Light Station; disability retirement of

1. Reference is made to your letter of 29 May, 1945, in response to letter from this office dated 23 May in connection with computation of sick and annual leave in the case of the subject employee.

2. You stated that the 90 days, 5 hours sick leave to Mr. Kelly's credit on his last working date plus 30 days advance sick leave would carry him from 15 December, 1944, through 1:30 p.m. on 22 May, 1945. According to Headquarters' computation that leave would expire after 1 hour on 22 May, as shown on the attached leave record cards. Accordingly 7 days, 3 hours annual leave would be used to cover the period from expiration of sick leave through the close of 31 May, rather than 6 days, 7 hours as shown by your office.

3. In connection with your statement that in accordance with 23 Comp. Gen. 837 Mr. Kelly was given the quarterly allowance for completion of three months service, your attention is invited to Comptroller General's Decision No. B-27112 of 23 January, 1945, to the Office of Censorship, in which it was ruled that:

> "The one-half day annual leave credit authorized under section 2.1(a) of the Annual Leave Regulations for employees who have been continuously employed for an entire quarter may not be credited to an employee who was separated from the service prior to the end of the quarter and paid a lump sum under the act of December 21, 1944, for all accumulated and current accrued annual leave, even though the leave period over which the lump-sum payment was computed would expire after the end of the quarter."

See also answer to question 9, decision of March 7, 1945, B-48070, to the Office of Price Administration, copy of which is inclosed.

4. Therefore Mr. Kelly is entitled to only 93 days, 5 hours' annual leave, the amount to his credit on his last working date. According to Headquarters' computation, that leave will carry him in a pay status through 3 hours on 12 September, 1945.

MAY 26 1945

DCGO, 5ND
(PCP-6) CG-75
23 May, 1945

4. Mr. Kelly's annual leave should be recomputed to exclude leave on leave allowed him for the period 15 December, 1944, through 12 May, 1945. It is requested that HQ be advised whether or not your office will give Mr. Kelly the additional allowable advance sick leave; whether he will be carried on annual leave or leave without pay from the expiration of sick leave to the close of 31 May; and the period to be covered by the lump-sum payment for annual leave, after recomputation of such leave.

Carl E. Herrick

CARL E. HERRICK
By direction

(pcp)

75

29 May, 1945

To: The Commandant (PCP-6)

Subj: Kelly, William J., Keeper, Sharkfin Shoal Light Station; application for disability retirement

1. In compliance with Headquarters' letter of 23 May, 1945, CG-75, on above subject, the leave of William J. Kelly has been recomputed and the results obtained therefrom are as follows:

Sick leave accrued at close of 12-14-44	90 days, 5 hours
Advanced sick leave	30 days, 0 hours
	120 days, 5 hours
Granted sick leave commencing 12-15-44 to 1:30 P.M., 5-22-45.	
Annual leave accrued at close of 12-14-44	93 days, 5 hours
Plus quarterly allowance for completion of 3 months' service. In this connection see Decision of Comptroller General 23 Comp. 837	4 hours
	94 days, 1 hour
Granted annual leave commencing 1:30 P.M., 5-22-45 to close of 5-31-45	6 days, 7 hours
Amount due in form of lump-sum payment for period 6-1-45 to 9-22-45 (2 hours).	87 days, 2 hours

2. Inasmuch as the 87 days and 2 hours lump-sum leave payment includes 2 hours on Saturday, 22 September, 1945, it will be appreciated if Headquarters will advise whether or not he should be paid one-half day for these two hours in view of the fact four hours are presumed to constitute a day's work on Saturdays for lighthouse keepers who are on the forty-four hour week.

3. It is trusted that the above information is sufficient to meet Headquarters' requirements.

J. R. STEWART
By direction

WR:NLB

UNITED STATES COAST GUARD

WASHINGTON 25, D. C.

ADDRESS REPLY TO
THE COMMANDANT (PCP-6)
REFER TO FILE: CG-75

23 May, 1945

To: DCGO, 5ND

Subj: Kelly, William J., Keeper, Sharkfin Shoal Light Station; application for disability retirement

1. Reference is made to your letter of 15 May, 1945, on the above subject. It is noted that Mr. Kelly's last day of actual service was 14 December, 1944, and that he was carried on sick leave from that date until 12 May, 1945, including 13 days, 6 hours' advanced sick leave. You recommended that, in view of his length of service and the fact that he is retiring, he be granted 14 additional days of advanced sick leave in order that he might be carried in a pay status to the close of 31 May, 1945. It is also noted that you computed his annual leave through 12 May, 1945.

2. Your attention in this connection is invited to the Comptroller General's Decision No. B-48972 of April 20, 1945, to the Attorney General, the applicable portion of which is quoted below:

> "Where, pending action on an employee's application for disability retirement, the administrative office is not certain that the employee, who is on sick leave, is to be retired, the lump-sum leave payment requirements of the act of December 21, 1944, do not preclude the granting of annual leave, at the expiration of sick leave, through the pay roll period current when notice is received that the employee is to be retired; however, adjustment should be made for leave on leave granted during terminal annual or sick leave, as required by decisions B-48070, March 7, 1945, and B-48611, April 9, 1945."

3. In view of the above quoted decision, Mr. Kelly should be allowed, in addition to any annual and sick leave carried forward on 1 January, 1944, only that annual and sick leave which he earned through 14 December, 1944, his last day in a duty status (24 days' annual and 14 days, 3 hours' sick leave). Therefore, it appears that in effect he has already been granted 19 days, 7 hours' advanced sick leave (the 13 days, 6 hours shown by your office, plus 6 days, 1 hour leave on leave for the period 15 December, 1944, through 12 May, 1945) and that, therefore, he can be advanced not exceeding 10 days, 1 hour at this time. However, in accordance with the decision quoted above, Mr. Kelly may be granted the necessary annual leave to carry him in a pay status to the close of 31 May.

(PCP-6) CG-75
4 June, 1945
DCGO, 5ND

JUN 8 1945
5TH NAVAL DISTRICT

5. It is requested that the leave in this case be rechecked and Headquarters advised whether your recomputation is in agreement, with necessary explanation in the event it is not.

N. R. STYLES
By direction

NAVCG 9535
NAVY DEPT.
U. S. COAST GUARD

DIEBOLD 1101-3075

LEAVE RECORD
YEAR 1945

ANNUAL LEAVE CARRIED FORWARD DEC. 31, 1944 _____

UNUSED SICK LEAVE CARRIED FORWARD _____

ADVANCED SICK LEAVE CARRIED FORWARD _____

DAY OF MONTH	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
	D.	H.	D.	H.	D.	H.	D.	H.	D.	H.	D.	H.	D.	H.	D.	H.	D.	H.	D.	H.	D.	H.	D.	H.
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E. O. D. _____

NAVCG 9535
NAVY DEPT.
U. S. COAST GUARD

DIEBOLD 1101-3075

LEAVE RECORD
YEAR 1945

ANNUAL LEAVE CARRIED FORWARD DEC. 31, 1944 _____

UNUSED SICK LEAVE CARRIED FORWARD 78-4

ADVANCED SICK LEAVE CARRIED FORWARD _____

DAY OF MONTH	JANUARY D.	JANUARY H.	FEBRUARY D.	FEBRUARY H.	MARCH D.	MARCH H.	APRIL D.	APRIL H.	MAY D.	MAY H.	JUNE D.	JUNE H.	JULY D.	JULY H.	AUGUST D.	AUGUST H.	SEPTEMBER D.	SEPTEMBER H.	OCTOBER D.	OCTOBER H.	NOVEMBER D.	NOVEMBER H.	DECEMBER D.	DECEMBER H.	DAY OF MONTH
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O SICK						4		4		1				1		1		2							
T ANNUAL			45	4	69	4	92	4	109	1	23	4	23		25		7	3							
A SICK											30	1	53	1	78	1	86	2							
L W.O.P.									A	3															

E. O. D. _____

(pcp)

75

15 May, 1945

To: The Commandant

Subj: Kelly, William J., Sharkfin Shoal Light Station; application for disability retirement

1. There is transmitted herewith application for disability retirement submitted by William J. Kelly, Keeper of Sharkfin Shoal Light Station, Md.

2. Mr. Kelly's last day of actual service was 14 December, 1944. It will be noted that Form 2523, "Certificate of Medical Examination, Disability Retirement, Civilian Personnel", is dated 11 April, 1945. This Office desires to explain that it was necessary for this form to be returned for completion and after efforts had been made on two occasions to secure the medical certificate it was finally received in this Office on 12 May, 1945. This Office has, therefore, figured the leave of Kelly to the close of 12 May, 1945, on which date his sick leave had been exhausted and he had been granted 13 days, 6 hours advanced sick leave. In view of Mr. Kelly's length of service and the fact that he is retiring, it is recommended that he be granted 14 additional days of advanced sick leave in order that he might be carried in a pay status to the close of 31 May, 1945, and his retirement commence 1 June, 1945. Form 2521 has been prepared accordingly. At the close of 12 May, 1945, Mr. Kelly had to his credit 69 days, 4 hours of annual leave for which he will be paid in a lump sum by this Office after 31 May, 1945, for the period 1 June, 1945, through 29 August, 1945. However, he does not have any accumulated compensatory leave to his credit.

3. A nomination for transfer of a Keeper to fill the vacancy created by retirement of Mr. Kelly will be submitted by this Office shortly.

J. R. STEWART
By direction

Incl
Application for retirement

NLB:bsy

Form 2521
TREASURY DEPARTMENT
U. S. COAST GUARD

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

Date 17 March, 1945

~~Commander~~, 5th Naval District,

Norfolk, Va.
(City)

I hereby apply for retirement from active duty effective close of 31 May, 1945 on the basis of service shown hereon.

William J. Kelly
Dames Quarter, Md.

William J. Kelly
(Name)

Keeper
(Designation)

---

75 (pop)

Office of the District Coast Guard Officer
~~Office of the District Commander~~
Fifth Naval District

City Norfolk, Va. *Date* 15 May, 1945

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $ 1170.87 per annum, effective at the close of 31 May, 1945

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

J. R. STEWART
By direction ~~District Commander~~

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

WLR:bsy

Name William J. Kelly Date of birth 29 January, 1900

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps							
Civilian employment							
Lighthouse, Navy, & Coast Guard	July	1	1918	May	31	1945	
Total service	26 years, 11 months, 0 days						

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim:

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim:

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No

If so, state the compensation received:

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
	June	1	1940	June	30	1940		$1680 p.a.	$ 140.
	July	1	1940	June	30	1941		1680 p.a.	1680.
	July	1	1941	Mar.	31	1942		1680 p.a.	1260.
	Apr.	1	1942	June	30	1942		1740 p.a.	435.
	July	1	1942	June	30	1943		1740 p.a.	1740.
	July	1	1943	Sept.	30	1943		1740 p.a.	435.
	Oct.	1	1943	June	30	1944		1800 p.a.	1350.
	July	1	1944	Mar.	31	1945		1800 p.a.	1350.
	Apr.	1	1945	May	31	1945		1860 p.a.	310.

Total compensation for last five years of active service $8700.

Average compensation for last five years of active service $1740.

Annual rate of retired pay ($ 1740. × years 26.9166 (Not exceeding 30) ÷ 40) = $1170.87

U. S. GOVERNMENT PRINTING OFFICE 16—20161

Form 2523
TREASURY DEPARTMENT
U. S. COAST GUARD

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT, CIVILIAN PERSONNEL

(Act of March 4, 1925)

MAY 12 1945

NAME OF CLAIMANT KELLY, William J. DESIGNATION Keeper

8TH NAVAL DISTRICT

Height 6 Ft 1 in Weight 209 pounds. Complexion clear

Color of eyes Blue Color of hair Brown

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination:

Description of duties of position (to be filled in by district commander):
Usual duties of a Keeper of a marine light station, including maintenance and involving painting, climbing, operation of motorboat, etc.

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability:

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/20 L. E. 20/25

With correction in spectacles: R. E. 20/ L. E. 20/

Accommodation: Reads Jaeger No. 75 at 13 inches, without correction.

Reads Jaeger No. at 13 inches, with correction. No glasses

Central color vision (binocular) normal (Name method used) Ishihara

Inspection

Pupils normal Pupillary reaction React to L+A

Hearing: Whispered voice (unaccentuated) heard with R. E. at 20 ft., L. E. at 20 ft.

Appearance of right drum normal, left drum normal

Is there any disease of the middle or internal ear or mastoid? No If so, specify

[OVER]

16—17606

Condition of nose and sinuses Both turb. red, no exsit, no discharge

Condition of mouth and throat, including tonsils and teeth Tonsils small & imbedded

Many dec. - 7 upper, 8 lower

Bones, joints, muscles, including atrophies Slight restriction of motion of back with spasm of muscles.
(Express limitation of motion, if any, in degrees and joint involved)

Respiratory system Scattered expiratory wheezes throughout.

Cardiovascular system: EKG consistent with coronary sclerosis.

(a) Heart Not enlarged to percussion

(1) Murmurs None (2) Arrhythmias Sinus arrhythmia

(b) Pulse rate: (1) Sitting 98 (2) After exercise 160 (3) 2 minutes after exercise 116

(c) Blood pressure: (1) Sitting—Syst. 134 Diast. 92 (2) After ex.—Syst. 168 Diast. 104

(d) Condition of blood vessels Peripheral vessels sclerotic

Evidence of thyroid or other endocrine disturbance None

Abdomen and gastro-intestinal system, including hernia Moderately obese

Genito-urinary system:

Urinalysis—Sp. gr. 1.030 Reaction Acid Albumin 0 Sugar 0

Sediment microscopic (required when albumin or sugar is found) Occ. RBC & epithelia; 2 to 3 pus cells P.H.P.F.

Reflexes, motor disturbances, etc.:

(a) Station Normal (e) Gait Fairly normal

(b) Tremor Normal (f) Coordination Normal

(c) Patellar reflexes Normal (g) Peripheral circulation Fair

(d) Other motor disturbances

Alcohol None Drugs Vitamins and Salicylates Syphilis Negative Kline and Eagle Epilepsy No

Other neurological findings --

General impression Patient is not fit for duty.

Here describe fully nature of disability: Degenerative joint disease, multiple osteo-arthritis. X-rays of hands, feet and spine positive. Arteriosclerosis of coronary artery. Arteriosclerosis, general. Bronchial asthma.

Is disability to perform duty of a permanent character? Yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No Do you recommend reexamination with this in view? No

I HEREBY CERTIFY that upon examination I find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

U.S. Marine Hospital, Balto., 11, Md
(Place of examination)

April 11th, 1945.
(Date)

Luther L. Terry
(Examining surgeon)
Luther L. Terry, Surgeon
U.S. Public Health Service
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE 16—17606

WESTERN UNION

STANDARD FORM No. 14 A
APPROVED BY THE PRESIDENT
MARCH 10, 1926

TELEGRAM

OFFICIAL BUSINESS—GOVERNMENT RATES

NAVY DEPARTMENT
WASHINGTON

CHARGE COAST GUARD, APPROPRIATION FOR

(The appropriation from which payable must be stated on above line)

U. S. GOVERNMENT PRINTING OFFICE 16—34608-1

NORFOLK, VIRGINIA
MAY 3, 1945

DR. HENRY M LANKFORD
69 PRINCE HENRY STREET
PRINCESS ANNE, MARYLAND

REFER OUR LETTER THIRTEEN APRIL CONCERNING RETIREMENT FORM WILLIAM J KELLY

LIGHTHOUSE KEEPER X NON RECEIPT OF THIS FORM DELAYING RETIREMENT KELLY X

PLEASE GIVE MATTER IMMEDIATE ATTENTION X

DISTRICT COAST GUARD OFFICER

(pcp)

75

13 April, 1945

Dr. Henry M. Lankford
69 Prince William Street
Princess Anne, Maryland

Sir:

The Public Health Service, U. S. Marine Hospital, Baltimore, Maryland, prepared Form No. 2523 in which it is recommended that William J. Kelly, Keeper of Sharkfin Shoal Light Station, be retired.

The hospital, however, neglected to fill in part of this form which is more or less routine and involves description of Kelly. In order to avoid the necessity of having Kelly again travel to Baltimore, it is requested that you complete the form for the Public Health Service on page 1 thereof.

Very truly yours,

J. R. STEWART
Commander, U. S. Coast Guard
Personnel Officer

Incl
Form No. 2523

CC
William J. Kelly - Upon receipt of this letter you will report to Dr. Lankford in connection with above.

WLR:nlb

FEDERAL SECURITY AGENCY
U. S. PUBLIC HEALTH SERVICE

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

IN REPLYING, ADDRESS THE

U.S.Marine Hospital
Baltimore 11, Maryland.

April 11, 1945.

J. R. Stewart, Commander, USCG
Personnel Officer
Post Office Box 540
Norfolk 1, Virginia.

Sir: Re: William J. Kelly,
File No: 75

There is transmitted herewith duly executed Certificate of Medical Examination, Disability Retirement, Civilian Personnel (Form 2523) regarding the above named patient.

By direction of the Medical Officer in Charge.

Respectfully,

Luther L. Terry

Luther L. Terry, Surgeon
Chief - Medical Service

DISTRICT COAST GUARD OFFICER
FIFTH NAVAL DISTRICT

4/12/45
(Date)

ROUTING SLIP - *DO NOT DETACH*

From	To (Routing Order)		Information	Comment	Action	Initials	Remarks
		Dist. C. G. Officer					
		Asst. to DCGO					
		Public Relations					
		Operations Chief (Ass't DCGO)					
		Aids to Nav.					
		Beach Patrol					
		Communications					
		COTP. Norfolk					
		COTP. Baltimore					
		COTP. Washington, D. C.					
		Marine Insp.					
		Vessel Operations					
		Intelligence					
		Office Services					
		C. G. Post Office					
✓		Personnel - Chief				JBC	Won't the front part of this slip have to be filled out before anything can be done
	1	Medical			✓		
		Military Morale					
		Spar Personnel					
		Pers'l Procurement					
		Recruiting					
		Records & Assign.					
		Training					
		Coast Guard Auxiliary					
		Temp. Reserve					
	2	Civilian Personnel			✓		
		Law					
		Finance					
		Budget & Acct.					
		Clothing					
		Mess					
		Pay & Disbursing					
		Supply					
		Transportation					
		Engineer - Chief					
		Civil Eng.					
		Tel. Eng.					
		Rad. Eng.					
		Elec. Eng.					
		Marine Eng.					
		Ordnance					
		Crit'l Mat'l & Priorities					
		File					

Check if: Secret ( )
Confidential ( )
Restricted ( )

(pcp)

75

6 April, 1945

Medical Officer in Charge
U. S. Marine Hospital
Baltimore, Maryland

Sir:

Under date of 16 March, 1945, this Office wrote you as per copy of letter attached.

It will be appreciated if you will give this matter your early attention inasmuch as Mr. Kelly's sick leave will soon have expired, and if his retirement is not arranged before the conclusion thereof it will result in a monetary loss to him which he can ill afford.

Very truly yours,

J. R. STEWART
Commander, U.S.C.G.
Personnel Officer

Incl
Copy of DCGO letter of 16 March, 1945

WLR:nlb

MAR 20 1945

FIFTH NAVAL DISTRICT

Dames Quarter, Md.
March 17, 1945-

District Coast Guard Officer
Fifth Naval District
Norfolk Virginia

File 75-

Sir.

Inclosed you will find Medical papers recieved yesterday from Marine Hospital Baltimore Md. Which was sent to Sharps Island Light Station through mistake I received five copies and am sending you four and if you want the fifth copy I'll send it to you

I do not recieve any other pension from the Government and have not applied for as received compensation under the War Risk Insurance act.

Please send my pay check and retirement check to Dames Quarter Md. Box 14

Signed
W. J. Kelly
Keeper Shark Fin Shoal
Station

NMS—Form M
(1940)

REPORT OF MEDICAL SURVEY

Place U. S. Marine Hospital, Baltimore, Maryland Date 1 March, 1945
(Name of hospital, ship, or station where survey is held)

From: *Board of Medical Survey.*

To: *Commanding Officer.* Shark Fin Shoal Light Station, Shanks, Maryland
For Transmission to the Bureau of Medicine and Surgery

Name KELLY, William James Rank or rate Lighthouse Keeper
(In full, surname first)

Born: Place Dames Quarter, Maryland Date 29 January, 1900
(Name of place and State or county)

Enlisted or appointed: Date 1 July, 1918 Place Cape Charles, Virginia

Total service: ~~None~~ 26 yrs. 8 mo. Marine Corps none Army none

PRESENT HISTORY OF CASE

Admitted from Shark Fin Shoal Light Sta, Shanks, Maryland Date 10 January, 1945

Diagnosis Bronchial asthma (others below) Key letter 350-390 Specialty letter
(From navy nomenclature, under which carried on sick list)

Disability is not (Is or is not) the result of his own misconduct and was (Was or was not) incurred in line of duty

Existed prior to enlistment no (Yes or No) If "Yes," was condition aggravated by service? (Yes or No)

Present condition unfit for Service Probable future duration permanent

Recommendation medical discharge.

FACTS ARE AS FOLLOWS: Diagnoses: Degenerative joint disease, multiple, due to knknown cause; osteoarthritis 240-912
Arteriosclerosis of coronary srtery. 41X-942
Arteriosclerosis general. 460-942

This 44 year old, white, male, Lighthouse Keeper, was admitted to this hospital on 10 January, 1945, complaining of asthma. The patient has noted wheezing and coughing in the fall and winter months since 1936, from which he has obtained little relief by palliative treatments. For a similar lengh of time, he has noted pain and restricted motion in elbows, knees and feet. For approximately a year the patient has noted attacks of dizziness, which are usually moderate in degree.

The general physical examination revealed a well developed, well nourished, white male not appearing acutely ill. The eyes revealed slight arcus senilis. The fundi revealed moderate arteriosclerotic changes. The lungs revealed scattered expiratory wheezes throughout. The heart was negative to clinical examination No abdominal masses palpable, no fistula noted. The peripheral vessels were sclerotic.

Laboratory data were as follows: Blood serology was negative. Blood count was normal. Urinalyses revealed occasional blood cells. Blood uric acid was normal. X-rays of the heart and lungs were essentially negative. X-rays of feet and hands show evidence of chronic arthritis. There are multiple osteophytes present. The electro-cardiograms, which have been repeated on several occasions, revealed efidence of coronary sclerosis. Two sets of dermal testings were done but no positive etiological factors concerning his asthma were found.

In summary, this patient has a number of degenerative diseases, including bronchial asthma and coronary arteriosclerosis, as presented in the above

Luther L. Terry

LUTHER L. TERRY, U. S. PHS Navy.
Surgeon *Senior Member of Board.*

, U. S. Navy.
Member.

Carl T. Johnson

CARL T. JOHNSON, U. S. PHS Navy.
P. A. Surgeon (R) *Member.*

NMS—Form M
(1940)

REPORT OF MEDICAL SURVEY

Place _____ Date _____
(Name of hospital, ship, or station where survey is held)

From: *Board of Medical Survey.*

To: *Commanding Officer.*

For Transmission to the Bureau of Medicine and Surgery

Name KELLY, William James _____ Rank or rate _____
(In full, surname first)

Born: Place _____ Date _____
(Name of place and State or county)

Enlisted or appointed: Date _____ Place _____

Total service: Navy _____ Marine Corps _____ Army _____

PRESENT HISTORY OF CASE

Admitted from _____ Date _____

Diagnosis _____ Key letter _____ Specialty letter _____
(From navy nomenclature, under which carried on sick list)

Disability _____ the result of his own misconduct and _____ incurred in line of duty
(Is or is not) (Was or was not)

Existed prior to enlistment _____ If "Yes," was condition aggravated by service? _____
(Yes or No) (Yes or No)

Present condition _____ Probable future duration _____

Recommendation _____

FACTS ARE AS FOLLOWS:

diagnoses. The combination of these diseases render him unable to continue his present duties in our opinion. Hence it is recommended that he receive a medical discharge from the Lighthouse Service.

The patient has been informed of the Board's findings and does not desire to submit a statement. The patient will not be a menace to himself or to the public, and he may be released to his own custody.

Luther L. Terry

LUTHER L. TERRY, PHS U. S. Navy.
Surgeon *Senior Member of Board.*

_____, U. S. Navy.
Member.

Carl T. Johnson

CARL T. JOHNSON, PHS U. S. Navy.
P. A. Surgeon (R) *Member.*

NMS—Form M
(1940)

REPORT OF MEDICAL SURVEY

Place U. S. Marine Hospital, Baltimore, Maryland Date 1 March, 1945
(Name of hospital, ship, or station where survey is held)

From: *Board of Medical Survey.*

To: *Commanding Officer.* Shark Fin Shoal Light Station, Shanks, Maryland
For Transmission to the Bureau of Medicine and Surgery

Name KELLY, William James Rank or rate Lighthouse Keeper
(In full, surname first)

Born: Place Dames Quarter, Maryland Date 28 January, 1900
(Name of place and State or county)

Enlisted or appointed: Date 1 July, 1918 Place Cape Charles, Virginia

Total service: Navy 26 yrs. 8 mo. Marine Corps none Army none

PRESENT HISTORY OF CASE

Admitted from Shark Fin Shoal Lt.s., Shanks, Maryland Date 10 January, 1945

Diagnosis Bronchial asthma (others below) Key letter 550-590 Specialty letter
(From navy nomenclature, under which carried on sick list)

Disability is not the result of his own misconduct and was incurred in line of duty
(Is or is not) (Was or was not)

Existed prior to enlistment no If "Yes," was condition aggravated by service?
(Yes or No) (Yes or No)

Present condition unfit for Service Probable future duration permanent

Recommendation medical discharge.

FACTS ARE AS FOLLOWS: Diagnoses: Degenerative joint disease, multiple, due to unknown cause; osteoarthritis 240-912
Arteriosclerosis of coronary artery. 41X-942
Arteriosclerosis general. 460-942

This 44 year old, white, male, Lighthouse Keeper, was admitted to this hospital on 10 January, 1945, complaining of asthma. The patient has noted wheezing and coughing in the fall and winter months since 1936, from which he has obtained little relief by palliative treatments. For a similar length of time, he has noted pain and restricted motion in elbows, knees and feet. For approximately a year the patient has noted attacks of dizziness, which are usually moderate in degree.

The general physical examination revealed a well developed, well nourished, white male not appearing acutely ill. The eyes revealed slight senilis. The fundi revealed moderate arteriosclerotic changes. The lungs revealed scattered expiratory wheezes throughout. The heart was negative to clinical examination. No abdominal masses palpable, no fistula noted. The peripheral vessels were sclerotic.

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In summary, this patient has a number of degenerative diseases, including bronchial asthma and coronary arteriosclerosis, as presented in the above

KELLY, William James

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The patient has been informed of the Board's findings and does not desire to submit a statement. The patient will not be a menace to himself or to the public, and he may be released to his own custody.

LUTHER L. TERRY PHS
Surgeon

CARL T. JOHNSON PHS
P. A. Surgeon (R)

NMS—Form M
(1940)

REPORT OF MEDICAL SURVEY

Place U. S. Marine Hospital, Baltimore, Maryland Date 1 March, 1945
(Name of hospital, ship, or station where survey is held)

From: *Board of Medical Survey.*

To: *Commanding Officer.* Shark Fin Shoal Light Station, Shanks, Maryland
For Transmission to the Bureau of Medicine and Surgery

Name KELLY, William James Rank or rate Lighthouse Keeper
(In full, surname first)

Born: Place Dames Quarter, Maryland Date 29 January, 1900
(Name of place and State or county)

Enlisted or appointed: Date 1 July, 1918 Place Cape Charles, Virginia

Total service: Navy 26 yrs. 8 mo. Marine Corps none Army none

PRESENT HISTORY OF CASE

Admitted from Shark Fin Shoal Light, Shanks, Maryland Date 10 January, 1945

Diagnosis Bronchial asthma (others below) Key letter 380-390 Specialty letter
(From navy nomenclature, under which carried on sick list)

Disability is not the result of his own misconduct and was incurred in line of duty
(Is or is not) (Was or was not)

Existed prior to enlistment no If "Yes," was condition aggravated by service?
(Yes or No) (Yes or No)

Present condition unfit for Service Probable future duration permanent

Recommendation medical discharge.

FACTS ARE AS FOLLOWS: Diagnoses: Degenerative joint disease, multiple, due to unknown cause; osteoarthritis 240-918
Arteriosclerosis of coronary artery. 41X-942
Arteriosclerosis general. 460-942

This 44 year old, white, male, lighthouse keeper, was admitted to this hospital on 10 January, 1945, complaining of asthma. The patient has noted wheezing and coughing in the fall and winter months since 1936, from which he has obtained little relief by palliative treatments. For a similar length of time, he has noted pain and restricted motion in elbows, knees and feet. For approximately a year the patient has noted attacks of dizziness, which are usually moderate in degree.

The general physical examination revealed a well developed, well nourished, white male not appearing acutely ill. The eyes revealed slight arcus senilis. The fundi revealed moderate arteriosclerotic changes. The lungs revealed scattered expiratory wheezes throughout. The heart was negative to clinical examination. No abdominal masses palpable, no fistula noted. The peripheral vessels were sclerotic.

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KELLY, William James

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LUTHER L. TERRY PHS
Surgeon

CARL T. JOHNSON PHS
P. A. Surgeon (R)

NMS—Form M
(1940)

REPORT OF MEDICAL SURVEY

Place U. S. Marine Hospital, Baltimore, Maryland Date 1 March, 1945
(Name of hospital, ship, or station where survey is held)

From: *Board of Medical Survey.*

To: *Commanding Officer.* Shark Fin Shoal Light Station, Shanks, Maryland
For Transmission to the Bureau of Medicine and Surgery

Name KELLY, William James Rank or rate Lighthouse Keeper
(In full, surname first)

Born: Place Dames Quarter, Maryland Date 29 January, 1900
(Name of place and State or county)

Enlisted or appointed: Date 1 July, 1918 Place Cape Charles, Virginia

Total service: ~~Navy~~ 26 yrs. 8 mo. Marine Corps none Army none

PRESENT HISTORY OF CASE

Admitted from Shark Fin Shoal LiSts, Shanks, Maryland Date 10 January, 1945

Diagnosis Bronchial asthma (others below) Key letter 350-390 Specialty letter
(From navy nomenclature, under which carried on sick list)

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KELLY, William James

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LUTHER L. TERRY PHS
Surgeon ****

CARL T. JOHNS[illegible] PHS
P. A. Surgeo[illegible] ****

(pcp)

75

16 March, 1945

Medical Officer in Charge
U. S. Marine Hospital
Baltimore, Maryland

Sir:

William J. Kelly, Keeper of Sharkfin Shoal Light Station, was recently a patient at your institution. Mr. Kelly advises that it was the opinion of Dr. Carol Johnson that his condition warranted retirement under the disability feature of the Lighthouse Retirement Law. He also advises that it was his understanding the Marine Hospital had forwarded a recommendation for his retirement to our Headquarters in Washington.

Before his case might be considered it is necessary that we receive from the examining physician a report of his medical survey on Form 2523, copies of which are forwarded herewith. If our information is correct it will be appreciated if you will have the attached form completed and returned to this Office in duplicate, upon receipt of which we will proceed in the required manner.

Very truly yours,

J. B. DENNY, JR.
Lieutenant, U. S. C. G. R.
Assistant Personnel Officer

Incl
Form 2523

WLR:nlb

(pcp)

75

16 March, 1945

To: William J. Kelly, Keeper
Sharkfin Shoal Light Station
Dames Quarter, Maryland

Subj: Application for retirement

1. Reference is made to your letter of 10 March, 1945, in which you state that you are unfit for active duty and that you have been recommended for retirement on account of disability..

2. In order that this Office might prepare the necessary papers in connection with your retirement, there are forwarded herewith two copies of Form 2521 with the request that you sign both copies where indicated by an "X" mark and return same to this Office at the earliest practicable date. Also, advise this Office whether or not you receive a pension from the Government and if you have ever applied for and received compensation under the War Risk Insurance Act. In addition, advise this Office as to the address you wish your retirement checks sent.

3. Your prompt attention should be given this matter.

J. B. DENNY, JR.
By direction

Incl
Form 2521

NLB

MAR 13 1945
5TH NAVAL DISTRICT

Dames Quarter, Md
March 10, 1945

District Coast Guard Officer
Fifth Naval District
Norfolk Virginia

File no 75

Sir

Subject Physical Condition

The Marine hospitdl in Baltimore treated me from Jan 10, 1945 until March 2, 1945 for Asthma, Cardio Vascular disease and Guthrotus and it has become Cronic They can't do any more for me Dr Carol Johnson discharged me not fit for duty and my medical papers have gone to Washington D.C. Coast Guard Headquarters for retirement If any more imformation is necessary you can Write Dr Carol Johnson at Marine hospital Baltimore Md and Dr Harry M. Lankford Princess Anne, Md. Public Health Dr

Signed

H. J. Kelly, Keeper
Shark Fin Shoal Light

(pcp)

75

6 March, 1945

To: W. J. Kelly, Keeper
Sharkfin Shoal Light Station
Dames Quarter, Maryland

Subj: Physical condition

This Office is in receipt of the papers submitted with your letter of 3 March, 1945. We do not clearly understand your letter. For instance, you state that your medical papers are being forwarded to Washington.

MTB:ujp

(pcp)

75

6 March, 1945

To: W. J. Kelly, Keeper
Sharkfin Shoal Light Station
Dames Quarter, Maryland

Subj: Physical condition

This Office is in receipt of the papers submitted with your letter of 3 March, 1945. We do not clearly understand your letter. For instance, you state that your medical papers are being forwarded to Washington. For what purpose? If it is to be inferred that the Public Health Service believes you should be retired this Office is required to prepare papers for the Public Health Service to execute and return for further action. If, however, retirement is not proposed but your return to duty is anticipated, advise approximately when the doctor expects you to be able to return.

J. B. DENNY, JR.
By direction

Dames Quarter, Md
March 3, 1945

MAR 6 1945

District Coast Guard Officer
Fifth Naval District
Norfolk Virginia

Sir Subject

Sir writing letting you know I'm at home at Dames Quarter, Md I've been discharged from the Marine hospital am sending you a copy of the blank they gave me at hospital to keep myself. My medical papers are being forwared to Washington D.C. It's necessary for me to get a letter or papers from my Public Health Dr in Princess Anne, Dr Lankford just as soon as I'm able I'll see him

Signed
H J Kelly
Keeper Shark Fish Shoal

United States Marine Hospital
Baltimore, Md

Address reply to
Medical officer in Charge
Refer to file

March 2, 1945
Date

To.
Kelly William James — Service no — Rate
Name

Subject Discharge from Inpatient treatment

1 This is to certify that you have been admitted to inpatient treatment at this hospital on Jan 10, 1945 Date of admission and you are discharged from further inpatient treatment, this date

2 You are not fit for duty

Remarks Recommendation Due to sick leave (when necessary), further treatment, or light duty

Medical Board of Survey Written
P.A (R) Dr Johnson
Surgeon U.S.L.H.S.

IND.1
C/O Representative
U.S. Marine Hospital

March 2. 1945
Date

H. M. LANKFORD, M. D.

69 PRINCE WILLIAM ST., PRINCESS ANNE, MARYLAND

Reg. No. 987 *Date*.....

45 PATIENT'S NAME.....

ADDRESS.....

℞ W. J. Kelly, Keeper
Shark Fin Shoal
light has been under
my care since
Dec 18. 1944.

Hugh H. Lankford
Jan 5. 1945

T. J. SMITH & CO.
DRUGGISTS
PRINCESS ANNE, MD.

..... M. D.

Shark Fin Shoal Station
Danes Quarter, Md
January 6, 1945

JAN 8 19

District Coast Guard Officer
Fifth Naval District
Norfolk Virginia
Subject.

Inclosed you will find slip from
Dr Lankford where I've been under his
Care since I left Marine Hospital
December 18, 1944 He has now ordered
me back to Marine Hospital at Baltimore
Md Am leaveing for Marine Hospital
Baltimore, Md Jan 7, 1945.

Signed H. J. Kelly Keeper

N. C. G.-2654

U. S. COAST GUARD

OFFICIAL DISPATCH

UNIT DATE

5 JAN 6 PM 7 0

INCOMING HEADING

WESTERN UNION COLLECT GOVT PRINCESS ANNE MD 6 JAN 21ØPM
DISTRICT COAST GUARD OFFICER
5TH ND NORFOLK VA

TEXT

W J KELLY IS NOT ACCESSABLE AT PRESENT WILL WIRE ANSWER TO YOUR REQUEST AS SOON AS INFORMATION CAN BE OBTAINED

	Act	Inf	Initial
DCGO			
Asst DCGO			
Personnel		✓	
Communications			
Engineering			
Comm. Engineering			
Aids to Nav.			
Finance			
Supply			
Pay & Disb.			
Recruiting			
Intelligence			
Legal			
M. M. I.			
Medical	✓		
Transportation			
C. O. T. P.			
Marine Eng.			
MF/DF Off			

X

XX

OPERATOR'S RECORD

TIME:

INITIALS OF "ACTION" OFFICER

FROM

TO (FOR ACTION)

TO (FOR INFORMATION)

	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE
	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

"ACTION" OFFICER INITIAL AND RETURN ORIGINAL TO RADIOROOM, RETAINING COPY

1326

U. S. GOVERNMENT PRINTING OFFICE 16—20203-1

WESTERN UNION

STANDARD FORM No. 14a
APPROVED BY THE PRESIDENT
MARCH 10, 1926

TELEGRAM

OFFICIAL BUSINESS—GOVERNMENT RATES

TREASURY DEPARTMENT
U. S. COAST GUARD

Charge Appropriation: Communication Lines, Coast Guard, 193

2—14156 U. S. GOVERNMENT PRINTING OFFICE

NORFOLK, VIRGINIA
5 JANUARY, 1945

DR. H. M. LANKFORD
69 PRINCE WILLIAM STREET
PRINCESS ANNE, MARYLAND

REQUEST INFORMATION RELATIVE W J KELLY KEEPER SHARKFIN SHOAL LIGHT STATION X REQUEST DIAGNOSIS AND ADVISE RELATIVE PROBABLE LENGTH INABILITY TO PERFORM STATION DUTIES IF SUCH EXISTS X WIRE COLLECT X

DISTRICT COAST GUARD OFFICER

N. C. G.-2654

U. S. COAST GUARD

OFFICIAL DISPATCH

UNIT DATE

U.S. COAST GUARD NORFOLK, VA. 5 JAN 5 PM 7 40

INCOMING HEADING

WESTERN UNION COLLECT GOVT--PRINCESS ANNE MD 5 JAN 225PM
DISTRICT COAST GUARD OFFICER
5ND NORFOLK VA

TEXT

W J KELLY HAS HEART CONDITION NOT KNOWN WHETHER OR NOT WILL BE ABLE TO RETURN TO DUTY ADVISE RETIREMENT

DR HENRY M LANKFORD

	Act	Info	Initial
DCGO			
Asst DCGO			
Personnel		✓	
Communications			
Engineering			
Comm. Engineering			
Aids to Nav.			
Finance			
Supply			
Pay & Disb.			
Recruiting			
Intelligence			
Legal			
M. M. I.			
Medical	✓		
Transportation			
C. O. T. P.			
Marine Eng.			
MF/DF Off			

TIME:

INITIALS OF "ACTION" OFFICER

OPERATOR'S RECORD

FROM

TO (FOR ACTION)

	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

TO (FOR INFORMATION)

	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

"ACTION" OFFICER INITIAL AND RETURN ORIGINAL TO RADIOROOM. RETAINING COPY

1121

U. S. GOVERNMENT PRINTING OFFICE 16—20203-1

N. C. G.-2851

U. S. COAST GUARD

OFFICIAL DISPATCH

UNIT DATE

INCOMING HEADING

MFJ V MFJRO NR 43

A NNVK @4223@ QUAN GR 23 BT JAN 4 PM 10 46

TEXT

REF TO YOUR @42@37 KEEPER W G KELLEY HAS NOT RETURNED FOR DUTY X ALL THE INFORMATION WE HAVE HE IS HOME SICK

BT @4223@

TOD MFJ 2246 BT JRO .
R NR 43 DA MFJC

SEE FILE# 883
~~&&~~ ADVISE WHETHER KEEPER W J KELLY HAS RETURNED TO DUTY OR ANY INFORMATION RELATIVE ANTICIPATED DATE RETURN TO DUTY.....

	Act	Inf	Initial
DCGO			
Asst DCGO			
Personnel	✓		
Communications			
Engineering			
Comm. Engineering			
Aids to Nav.		✓	
[illegible]nance			
Supply			
Pay & [illegible]			
Recruiting			
[illegible]ligence			
[illegible]			
[illegible]			
[illegible]			
[illegible]			
O. T. P.			
[illegible]ine [illegible]ng.			
[illegible]			

TIME:

OPERATOR'S RECORD INITIALS OF "ACTION" OFFICER

FROM

SHARKFIN SHOALS LTSTA.

TO (FOR ACTION) DCGO 5ND		URGENT
		PRIORITY
	R	ROUTINE
		DEFERRED
		MAILGRAM
		ACKNOWLEDGE
TO (FOR INFORMATION)		URGENT
		PRIORITY
		ROUTINE
		DEFERRED
		MAILGRAM
		ACKNOWLEDGE

"ACTION" OFFICER INITIAL AND RETURN ORIGINAL TO RADIOROOM, RETAINING COPY

U. S. GOVERNMENT PRINTING OFFICE 16—20203-1

913

N. C. G.-2655

U. S. COAST GUARD

TRANSMIT

OFFICIAL DISPATCH

DATE 4 JANUARY, 1945 UNIT

FROM DCGO, 5ND

TO (FOR ACTION)

KEEPER
SHARKFIN SHOAL LIGHT STATION

TO (FOR INFORMATION)

P	PLAIN
	ENCRYPT
	URGENT
	PRIORITY
R	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE
	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

RADIOPHONE

TEXT

ADVISE WHETHER KEEPER W J KELLY HAS RETURNED TO DUTY OR ANY INFORMATION RELATIVE ANTICIPATED DATE RETURN TO DUTY X

N.E.B.

INITIALS OF "RELEASING" OFFICER

OPERATOR'S RECORD

TIME RELEASED

U. S. GOVERNMENT PRINTING OFFICE 16—20710-1

N. C. G.-2654

U. S. COAST GUARD

OFFICIAL DISPATCH

UNIT

DATE U.S. COAST GUARD NORFOLK DIVISION

INCOMING HEADING

MFJ V MFJRO NR 17

A NNVK 01165@ QUAN GR 17 BT 45 JAN 1 PM 4 53

TEXT

THIS UNIT REQUESTS MAN TO REPLACE KEEPER WILLIAM J KELLY WHO IS OUT ON INDEFINITE SICK LEAVE BT 01165@

TOD 1653 MFJ MP 01 JAN. 45
V MFJ R NR 17 CH

	Act	Inf	Initial
DCGO			
Asst DCGO		✓	
Personnel	✓		
Communications			
Engineering			
Comm. Engineering			
Aids to Nav.		✓	
Finance			
Supply			
Pay & Disb.			
Recruiting			
Intelligence			
[illegible]			
[illegible]			
[illegible]			
[illegible]			
[illegible]			
[illegible]			

TIME:

INITIALS OF "ACTION" OFFICER

OPERATOR'S RECORD

FROM

SHARKFIN SHOAL LTSTA.

TO (FOR ACTION)

DCGO 5ND

	URGENT
	PRIORITY
R	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

TO (FOR INFORMATION)

	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

"ACTION" OFFICER INITIAL AND RETURN ORIGINAL TO RADIOROOM, RETAINING COPY

U. S. GOVERNMENT PRINTING OFFICE 16—20203-1

110

Dames Quarter, Md
Dec 21, 1944

DEC 23 1944

District Coast Guard officer
Fifth Naval District
Norfolk Virginia

Subject Leave of Absence

I left light Station Dec 15, 1944 at 9 AM on six day leave and visit Marine hospital in Balto on I reported to Marine hospital in Balto on Dec 16 & 18, 1944 Dro sent me home under care of Dr Lankford Govt Dr Princess Anne Md And if no better in couple weeks return back to Marine hospital and they would keep me there I will report bdck to station for duty soon as Dro give me permission

Signed
H J Kelly
Keeper Shark Fin Shoal Station

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPT. OF LIGHTHOUSES
JAN 6 1927
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 28, 1926.

LIGHTHOUSES
1927 JAN 5 AM 9 43

Mr. William J. Kelly,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $1520 per annum to $1360 per annum, effective January 16, 1927, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

11—8074 GOVERNMENT PRINTING OFFICE

P.
5.

from 2nd asst
to 1st asst - Jones Isl.

cocwd
VPH

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
JUN 1 1926
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

May 28, 1926.

Mr. William J. Kelly,

Through the Commissioner of Lighthouses.

LIGHTHOUSES
1926 MAY 29 PM 12 01

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1260 per annum to $ 1320 per annum, effective July 1, 1926, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD [illegible]

Chief of Appointment Division.

11—8074 GOVERNMENT PRINTING OFFICE

Gen.
1 A
Chief
7 A
6 A
2 C
1 D
3 C
Mirror
Accounts
Drafting
Chief Ins.
File clk.
Stenog.
Messenger
File

James Kel.
eod July 1/26

F
5- EO card
DPH

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON January 31, 1925.

SUPT. OF LIGHTS FEB 6 1925

LIGHTHOUSES

1925 FEB 5 PM 3 37

Mr. Wm. J. Kelly, James D.

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. [illegible]

Acting Chief of Appointment Division.

Supt.
1 A Supt
Chief Cl
1 A Supt
1 A Supt
1 A Supt
Medi...
1 Dr...
1 D...
Hydro...
Accounts
Ordering
Personnel
Cost Kpg.
File Cl...
Stenog.
Messenger

Position: Keeper.

Salary: $1260. Ok

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

EK Ok

5th

1400

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR (✓); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
(Service)	(Grade)	(Class)

As of 31 March, 1945 based on performance during period from 1 April, 1944 to 31 March, 1945

Kelly, William J. (Name of employee) — Keeper (Title of position) — Navy Dept. (Bureau)

U.S.C.G. (Division) — Sharkfin Shoal Light Station (Section) — (Subsection or unit) — Norfolk (Field office)

ON LINES BELOW MARK EMPLOYEE

✓ if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE

Administrative, supervisory, or planning ☒
All others ☐

✓ (1) Maintenance of equipment, tools, instruments.
✓ (2) Mechanical skill.
_____ (3) Skill in the application of techniques and procedures.
_____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
✓ (5) Attention to broad phases of assignments.
✓ (6) Attention to pertinent detail.
_____ (7) Accuracy of operations.
_____ (8) Accuracy of final results.
_____ (9) Accuracy of judgments or decisions.
_____ (10) Effectiveness in presenting ideas or facts.
_____ (11) Industry.
_____ (12) Rate of progress on or completion of assignments.
_____ (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no)
_____ (14) Ability to organize his work.
_____ (15) Effectiveness in meeting and dealing with others.
_____ (16) Cooperativeness.
_____ (17) Initiative.
✓ (18) Resourcefulness.
✓ (19) Dependability.
— (20) Physical fitness for the work.

_____ (21) *Effectiveness in planning broad programs.*
_____ (22) *Effectiveness in adapting the work program to broader or related programs.*
_____ (23) *Effectiveness in devising procedures.*
_____ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
_____ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
_____ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
_____ (27) *Effectiveness in promoting high working morale.*
_____ (28) *Effectiveness in determining space, personnel, and equipment needs.*
_____ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
_____ (30) *Ability to make decisions.*
_____ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

_____ (A) _____
_____ (B) _____
_____ (C) _____

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	Good	
Reviewing official	Good	

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by [signature] (Signature of rating official) — Capt. USCG (Title) — 4/10/45 (Date)

Reviewed by do (Signature of reviewing official) — do (Title) — do (Date)

Rating approved by efficiency rating committee 4/21/45 (Date) Report to employee 9 (Adjective rating) (Numerical rating)

16—26177-1

Personnel
1400

(pcp)

75

7 April, 1945

To: William J. Kelly, Keeper
Sharkfin Shoal Light Station
Chance, Maryland

Subj: Periodic pay increase

There is transmitted herewith Form 2249 under which you have been given a periodic pay increase effective 1 April, 1945.

J. R. STEWART
By direction

Incl
Form 2249

NLB:bsy

DEPT. STOCK FORM 2249
REV. 10-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

1400

TO: Kelly, Wm. J.

Name: Kelly, William J., Jr.

From: U. S. Coast Guard

Date Prepared April 1, 1945

Bureau No.:

Pay Increase (Periodic)

Effective: April 1, 1945

	FROM 927	TO 927
Position		Keeper
Grade	Range $1740-2100	Range $1740-2100
Salary	$1800 p.a. plus $60 p.a. Cbra.	$1860 p.a. plus $60 p.a. Cbra.
C. S. C. No.	1800	1860
Bureau or Div.		
Organizational Subdivisions		U.S. Coast Guard
Headquarters Post of Duty		Norfolk, Va.
Appropriation		Sherkfin Shoal Lt.Sta., Md.
Allotment		Civilian Employees, C.G.

FIELD ☐ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks: You are hereby granted a one-step increase in rate of compensation.

Justification: Mr. Kelly's last increase in rate of compensation was on October 1, 1943, in the amount of $60.

The position occupied by this employee is not temporary. His services and conduct are satisfactory. His current efficiency rating is Good.

Effective April 1, 1945. D.L.B.

W 4-30-45

SUBORDINATE ADMINISTRATIVE OFFICE

DATE APPROVED BY THE SECRETARY

4 • 4 • 45

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 1-29-1900

LEGAL RESIDENCE: Maryland

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

Personal

1400

(pcp)

75

28 March, 1945

MEMORANDUM TO PERSONNEL: (Via B.I.A.)

In explanation of the belated request for Travel Orders (2) attached you are informed that Keeper W. J. Kelly was directed by the P.H.S. physician at Princess Anne, Maryland ~~who told Kelly~~ to seek treatment at the Marine Hospital, Baltimore, Maryland, and we had no advance knowledge of this fact. Kelly has no knowledge of our requirements, concerning travel as lighthouse keepers seldom travel on official business. He did travel to Baltimore as claimed in an expense account submitted to Emerson which cannot be paid until a Travel Order is prepared. Please send the orders either to me or to Emerson.

W. L. REBBEL

Att.
Travel Orders (2)

WLR/ls

FORM NO. 2
DCGO, 5ND(F)

REQUEST FOR PUBLICATION OF TRAVEL ORDER
(SUBMIT IN DUPLICATE-SEE INSTRUCTIONS)

28 March 19 45

TO: DISTRICT PERSONNEL OFFICER, OR ASST. DCGO, 5ND (FOR TRAVEL BY DIVISION HEADS)

VIA: (1) DISTRICT BUDGET & ACCOUNTING OFFICER
(2) DISTRICT TRANSPORTATION OFFICER (IF GOVERNMENT CONVEYANCE OR PRIVATE AUTO SPECIFIED)

REQUEST TRAVEL ORDER BE ISSUED TO Wm. J. Kelly, Keeper, Sharkfin Shoal Light Station, Maryland;
(NAME) (SERV.NO.) (RANK OR RATE)

FOR TRAVEL FROM Dames Quarter, Maryland TO Baltimore, Maryland;

PURPOSE Medical treatment at Marine Hospital;
(NATURE OF DUTY; GOV'T. ACTIVITIES TO BE VISITED; ETC.)

TO BEGIN 16 December 19 44; DURATION 3 or 4 days;

TRANSPORTATION TO BE PERFORMED BY (CHECK ONE) ( ) PRIVATE AUTO ( ) GOV'T. CONVEYANCE
(X) COMMON CARRIER ( ) GOV'T. AIRCRAFT
( ) COMMERCIAL AIRCRAFT

( ) ~~DO~~, ( ) DO NOT DESIRE TRANSPORTATION REQUEST. TRAVEL TO BE PERFORMED ON A ( ) MILEAGE
( ) PER DIEM, OR ( ) REIMBURSEMENT OF $0.03 PER MILE FOR USE OF PRIVATELY OWNED CONVEYANCE IN THE CASE OF ENLISTED MEN, BASIS.

IF TRAVEL IS TO BE PERFORMED BY PRIVATELY OWNED CONVEYANCE, STATE THE NECESSITY THEREFOR:

Estimated cost $12.00. (He rates per diem allowance while traveling but not while in hospital.);

APPROXIMATE MILEAGE _____, MOTOR VEHICLE LICENSE NUMBER AND STATE _____;

MAKE _____, YEAR _____; MODEL _____.

ESTIMATE OF TOTAL COST INVOLVED$ _____; (THIS FIGURE IS MANDATORY - SEE REVERSE SIDE FOR INSTRUCTIONS).

IND-1
DCGO,5ND(FBA)

-----19-----.

W. L. REBBEL
DIVISION OR SECTION HEAD

---

1. NUMBER _____ IS TO BE ASSIGNED TO ANY TRAVEL ORDER PUBLISHED IN CONNECTION WITH THE FOREGOING REQUEST.

2. FUNDS ARE AVAILABLE TO COVER THE COST OF TRAVEL REQUESTED AND A TENTATIVE ENCUMBRANCE HAS BEEN MADE AGAINST THE FUNDS ALLOTTED UNDER THE FOLLOWING:

(A) APPROPRIATION 17_____0900, PAY AND ALLOWANCES, CG 19_____; SUBHEAD CODE: ( ) 05-20
( ) 05-21

(B) APPROPRIATION: _____

_____
DISTRICT BUDGET & ACCOUNTING OFFICER

(USE THIS INDORSEMENT ONLY IF GOVERNMENT CONVEYANCE OR PRIVATE AUTO IS SPECIFIED)

IND-2
DCGO,5ND(FT)

-----19-----.

( ) APPROVED.
( ) DISAPPROVED: _____

_____
DISTRICT TRANSPORTATION OFFICER

IND-3
DCGO, 5ND(P)

-----19-----.

( ) TRAVEL AUTHORIZED. PUBLISH NECESSARY TRAVEL ORDER.
( ) TO: DISTRICT BUDGET & ACCOUNTING OFFICER

TRAVEL NOT AUTHORIZED FOR REASON STATED BELOW. CANCEL TENTATIVE ENCUMBRANCE AND RETURN REQUEST TO INITIATING DIVISION OR SECTION HEAD.

_____

_____
DISTRICT PERSONNEL OFFICER, OR ASST.DCGO,5ND

DEPT. STOCK FORM 2249
REV. 12-45

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 24 10

TO: KELLY, WILLIAM J.

Date Prepared 3-10-48

Name: Kelly, William J. (Jr.)

From: U. S. Coast Guard

Bureau No.: (Paid for 26 days and 8 hours annual leave from June 1 through 2 hours on September 21, 1945)

Effective: Close of Sept 21, 1945

	FROM	TO
Position	Keeper	
Grade	Large ($1740-2100) Plus	
Salary	$1860 per annum) $60 pa Cbrs.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Norfolk, Virginia	
Post of Duty	Charlotte Shoal Lt. Sta., Md.	
Appropriation	Civilian Employees, U.S.	
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks: In accordance with the Comptroller General's decision A-70889 dated 10-23-47, which reversed decision A-21304 of 3-26-30, your retirement pay has been recomputed on the basis of the average gross pay (which includes the valuation of quarters for the period occupied) received during the last five years of your active duty. The computation on this basis changes the rate of your retirement pay from $1170.87 to $1211.24, and this notice is issued in order that you may have accurate information as to the rate of retirement pay which you are authorized to receive.

$1170.87 to $1211.24

Justification:

Total Service: 26 years, 11 months, 0 days.

Computation: ($1860.00 x 26.9166 ÷ 40) = $1211.24

+

Orig to Mr Kelly 3-16-48

HH

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 1-27-1900

LEGAL RESIDENCE: Maryland

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION: No Preference

SUBJECT TO RETIREMENT ACT? Withdrawn 1st 3-4-25

DATE OF OATH

DATE APPROVED BY THE SECRETARY: 3-10-48

ACCOUNTS AND COLLECTIONS, EXAMINING

Personnel
1400

UNITED STATES COAST GUARD

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

ADDRESS REPLY TO

AND REFER TO

Shark Fin Shoal Station
Chance Po Md
Oct 17, 1944

District Coast Guard Officer
Fifth Naval District
U S Coast Guard
Norfolk Virginia

OCT 21 1944
5TH NAVAL DISTRICT

Sir

Left Station Oct 9, 1944 to bring official mail And was taken with Sciatic pains I returned back to Station October 17, 1944 I am suppose to return back to the Maine hospital in December for another check up. And if I'm forced to come out of the service What would my pension be? Would you please let me know I went in the service July 1, 1918 and my Salary now is $164.95 with $6.25 taken out for bond and Victor tax taken out

Thanking you very much
H. J. Kelly Helper.

(pcp)

75

23 October, 1944

To: W. J. Kelly, Keeper
Sharkfin Shoal Light Station
Chance, Maryland

Subj: Retirement pay; inquiry as to amount of

With reference to your letter of 17 October, 1944, you are advised that should in December, 1944, the Marine Hospital at Baltimore, Maryland, find it necessary that you retire on account of disability, your retirement pay would be approximately $1154. per annum. This figure is only an estimate, as the exact amount of your retirement pay cannot be determined until you actually retire.

C. C. PADEN
By direction

NLB:bsy

1st Personnel 1400

UNITED STATES COAST GUARD
Fifth Naval District
Post Office Box 540
NORFOLK, VIRGINIA

File - 75 (pcp)

23 August, 1944

To: Commandant, Coast Guard Headquarters

Subj: Report of effective date of change in position or pay status of civilian employee

Name KELLY, William J.

Nature of Action Transfer and Promotion

Effective date of change 16 August, 1944

	FROM	TO
Position	Keeper #910	Keeper #927
Pay	$1800 pa	$1800 pa
Salary Range	$1680-2040	$1740-2100
Valuation of Quarters	$60 pa	$60 pa
Station	Hooper Straits Lt. Sta., Dames Quarter, Md.	Sharkfin Shoal Lt. Sta., Chance, Md.

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 7-27-44.

C. C. PADEN
By direction

(This space for use of Headquarters)

File

NLB

N. C. G.-2654

U. S. COAST GUARD

OFFICIAL DISPATCH

U.S. COAST GUARD
NORFOLK DIVISION

UNIT DATE

JH V JR NR3

INCOMING HEADING

A NNVK 162350 QUAN GR 20 BT

044 AUG 17 AM 12 59

TEXT

KEEPER KELLY WILLIAM J REPORTED ABOARD OF THIS UNIT FOR DUTY AT 1000 QUEEN X 16 AUGUST X XXXXXX AS KEEPER BT 162350

TOD 0058/17 HH JR
NR 3 R PA MFJH

	Act	Inf	Initial
DCGO			
Asst DCGO			
Personnel	✓		
Communications			
Engineering			
Comm. Engineering			
Aids to Nav.		✓	
Finance			
Supply			
Pay			
Recruiting			
Intelligence			
Legal			
M. M. L.			
Medical			
Transportation			

OPERATOR'S RECORD

TIME:

INITIALS OF "ACTION" OFFICER

FROM

SHARKFIN SHOAL LIGHT STATION

TO (FOR ACTION)

DCG05ND

	URGENT
	PRIORITY
R	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

TO (FOR INFORMATION)

	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

"ACTION" OFFICER INITIAL AND RETURN ORIGINAL TO RADIOROOM, RETAINING COPY

U. S. GOVERNMENT PRINTING OFFICE 16—20203-1

3315

Norfolk District.

U pon entrance on duty in the assignment authorized in the attached Form 2249, forward the forms checked below to Headquarters,

✓ Report Effective Date.

Oath of Office, in duplicate.

Personal History Sheet, in duplicate.

Birth Certificate

Form 3464a, Personnel Inform. Sheet.

Certified Form 2806.

Kelly, William S.

75 (pcp)

NCG 2660

U. S. COAST GUARD

NOMINATION

From: DCGO, 5ND (Nominating officer) Norfolk, Va. (Place) 17 July (Date), 1944

To: Commandant, U. S. Coast Guard.

Action recommended Transfer

Name KELLY, William J. (Last name, first name, and initial) Date of birth 29 January, 1900

Legal residence Maryland

	From—	To—
Position	Keeper #910	Keeper #927
Pay and grade	$1800 p.a., Range $1680-2040	$1800 p.a., Range $1740-2100
Valuation of quarters	$60 p.a.	$60 p.a.
tation	Hooper Straits Lt. Sta., Dames Quarter, Maryland	Sharkfin Shoal Lt. Sta., Chance, Md.
ppropriation	Civilian Employees, C.G.	Civilian Employees, C.G.

ffective 1 August, 1944 {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

nk on eligible list - Rating - Percentage - Other eligibles considered:

ce John D. Elliott Pay $1980 p.a. plus $60 p.a. qtrs. / Services terminated close of 7-31-44

ason To fill vacancy created by retirement of Mr. Elliott.

MARKS: Funds are available for the above purpose. No traveling expense will be volved in this transfer. Nomination will be submitted for filling of the vacancy eated by this transfer.

tion regular, ____, 19____

Manager, Civil Service District.

C. C. PADEN
By direction (Title)

ke out the clause which does not apply.

16—21953-1

N. L. B.

(pcp)

75

24 June, 1944

To: Keeper, Hooper Straits Light Station

Subj: Transfer

You are informed that the Keeper of Sharkfin Shoal Light Station has applied for retirement. You have been nominated to succeed him at your present rate of pay. The actual transfer will not take place for several months by reason of the fact that the retiring keeper had considerable accrued leave which must expire before he can be succeeded.

C. C. PADEN
By direction

WLR:nlb

(pcp)

75

2 August, 1944

To: William J. Kelly, Keeper
Hooper Straits Light Station
Dames Quarter, Maryland

Subj: Transfer

1. There is transmitted herewith Form 2249 under which you are to be transferred from your present position to that of Keeper of Sharkfin Shoal Light Station, Chance, Maryland. You are hereby directed to report for duty at your new station on 16 August, 1944.

2. As soon as you arrive at Sharkfin Shoal advise this Office by letter as to the actual date you reported for duty.

J. E. STIKA
Assistant District Coast Guard Officer

Incl
Form 2249

CC
Acting Keeper, Sharkfin Shoal Light Station

NLB MP

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

1400

TO: Kelly, William J.

Name: Kelly, William J., Mr.

From: U. S. Coast Guard

Date Prepared July 27, 1944

Bureau No.:

Transfer and Promotion

Effective: E.O.D.

	FROM 910	TO 927
Position	Keeper	Keeper
Grade	Range $1620-2040	Range $1740-2100
Salary	$1800 p.a.plus 100 temp.p.a.	$1800 p.a.plus 50 temp.p.a.
C. S. C. No.	1810	1800
Bureau or Div.	U. S. Coast Guard	U. S. Coast Guard
Organizational Subdivisions		
Headquarters	Norfolk, Va.	Norfolk, Va.
Post of Duty	Keeper Currituck Lt. Sta., N.C.	Cherrystone Channel Lt. Sta., Va.
Appropriation	Civilian Employees, C. G.	Civilian Employees, C. G.
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

Remarks:

Justification: This is a regular position in the authorized complement of the District.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 1-19-1900

LEGAL RESIDENCE: Maryland

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE
	W

NAME: John D. Elliott (CSC. 7-31-44)

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Eligible for ret. 6-30-45

DATE OF OATH

Ltd
16 Aug., 1944.
N. L. B.

Entered 8/24/44
E. R.

SUBORDINATE ADMINISTRATIVE OFFICE

DATE APPROVED [redacted]

UNITED STATES COAST GUARD

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

Onmwd 1400

ADDRESS REPLY TO

AND REFER TO

JUN 21 1944

5TH NAVAL DISTRICT

7218 Old Harford Rd
Baltimore 14, Md
June 19, 1944

District Coast Guard Officer
Fifth Naval District
U.S Coast Guard
Norfolk Virginia

Sir,

I'm still at Balto going back & forth for treatments at Marine Hospital Just as soon as they discharge me I'll report to the Station for duty

Signed
A J Kelly Keeper.

Fwd

UNITED STATES COAST GUARD

ADDRESS REPLY TO

AND REFER TO

JUN 14 1944

5TH NAVAL DISTRICT

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

Hooper Straits Light Station
U. S. Coast Guard
Dames Quarter, Md.
June 10, 1944

-District Coast Guard Officer
Fifth Naval District
Norfolk Virginia

Sir,

Left Station June 2, 1944 on leave
Working Victory garden was taken ill
Went to my doctor and ordered me not to do
any work for two weeks at go in Sun.
Later he ordered me to Marine Hospital
Baltimore Md. for check up. Am leaving
for Hospital June 11, 1944 for check up
If not able to return to Station in
two weeks time will notify office

A. J. Kelly Keeper.

File

Standard Form No. 51, Rev.
Approved Dec. 1943
C. S. C. Dept. Cir. No. 458

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

1400

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 31 March, 1944 based on performance during period from 1 April, 1943 to 31 March, 1944

KELLY, William J. (Name of employee) — Keeper (Title of position, service, and grade)

Navy Dept. - USCG - DCGO, 5ND - Hooper Straits Light Station - Norfolk
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE
√ if adequate
− if weak
+ if outstanding

1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning functions on elements in *italics*.

CHECK ONE:
Administrative, supervisory, or planning ..... ☒
All others ..... ☐

√ (1) Maintenance of equipment, tools, instruments.
√ (2) Mechanical skill.
_____ (3) Skill in the application of techniques and procedures.
_____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
_____ (5) Attention to broad phases of assignments.
√ (6) Attention to pertinent detail.
_____ (7) Accuracy of operations.
_____ (8) Accuracy of final results.
_____ (9) Accuracy of judgments or decisions.
_____ (10) Effectiveness in presenting ideas or facts.
_____ (11) Industry.
_____ (12) Rate of progress on or completion of assignments.
_____ (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no)
_____ (14) Ability to organize his work.
_____ (15) Effectiveness in meeting and dealing with others.
_____ (16) Cooperativeness.
√ (17) Initiative.
√ (18) Resourcefulness.
√ (19) Dependability.
√ (20) Physical fitness for the work.

_____ (21) *Effectiveness in planning broad programs.*
_____ (22) *Effectiveness in adapting the work program to broader or related programs.*
_____ (23) *Effectiveness in devising procedures.*
_____ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
_____ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
_____ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
_____ (27) *Effectiveness in promoting high working morale.*
_____ (28) *Effectiveness in determining space, personnel, and equipment needs.*
_____ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
_____ (30) *Ability to make decisions.*
_____ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

_____ (A) _____
_____ (B) _____
_____ (C) _____

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating
Rating official: Good
Reviewing official: _____

Rated by W. Kelly (Signature of rating official) — CAPTAIN, USCG (Title) — 24 April 1944 (Date)

Reviewed by _____ (Signature of reviewing official) — _____ (Title) — _____ (Date)

Rating approved by efficiency rating committee 4/26/44 (Date) Report to employee G (Adjective rating)

16—26177-2

Copy MC HBB

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR (X); INTERIM ( ) PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
(Service)	(Grade)	(Class)

As of 31 March, 1943 based on performance during period from 1 Apr., 1942 to 31 March, 1943

William J. Kelly (Name of employee) — Keeper (Title of position) — U. S. Coast Guard (Bureau)

5th Naval District (Division) — Hooper Straits Light Station (Section) — Norfolk, Virginia (Subsection or unit / Field office)

ON LINES BELOW MARK EMPLOYEE

√ if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE

Administrative, supervisory, or planning ☒

All others ☐

- √ (1) Maintenance of equipment, tools, instruments.
- √ (2) Mechanical skill.
- ___ (3) Skill in the application of techniques and procedures.
- ___ (4) Presentability of work (appropriateness of arrangement and appearance of work).
- √ (5) Attention to broad phases of assignments.
- ___ (6) Attention to pertinent detail.
- √ (7) Accuracy of operations.
- √ (8) Accuracy of final results.
- ___ (9) Accuracy of judgments or decisions.
- √ (10) Effectiveness in presenting ideas or facts.
- √ (11) Industry.
- √ (12) Rate of progress on or completion of assignments.
- ___ (13) Amount of acceptable work produced. (Is mark based on production records? ___) (Yes or no)
- √ (14) Ability to organize his work.
- ___ (15) Effectiveness in meeting and dealing with others.
- √ (16) Cooperativeness.
- √ (17) Initiative.
- √ (18) Resourcefulness.
- √ (19) Dependability.
- √ (20) Physical fitness for the work.
- √ (21) *Effectiveness in planning broad programs.*
- ___ (22) *Effectiveness in adapting the work program to broader or related programs.*
- √ (23) *Effectiveness in devising procedures.*
- √ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
- √ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
- √ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
- ___ (27) *Effectiveness in promoting high working morale.*
- ___ (28) *Effectiveness in determining space, personnel, and equipment needs.*
- ___ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
- √ (30) *Ability to make decisions.*
- √ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A) ___

(B) ___

(C) ___

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	Good	6
Reviewing official	G	6

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by W. E. Mayo (Signature of rating official) — Captain (Title) — 31 March 43 (Date)

Reviewed by R. L. LUCAS (Signature of reviewing official) — R. L. LUCAS, Captain, USCG Chief of Staff, DCGO, 5ND (Title) — 7 April, 1943 (Date)

Rating approved by efficiency rating committee ___ (Date) Report to employee ___ (Adjective rating) ___ (Numerical rating)

16—26177-1

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR (✓); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
(Service)	(Grade)	(Class)

As of 31 Mar., 1942 based on performance during period from 1 Apr., 1941 to 31 Mar., 1942

William J. Kelly (Name of employee) | Keeper (Title of position) | U. S. Coast Guard (Bureau)

Hooper Straits Lt. Sta. (Division) | 5th Naval District (Section) | (Subsection or unit) | Norfolk, Va. (Field office)

ON LINES BELOW MARK EMPLOYEE
√ if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:
Administrative, supervisory, or planning ..... ☒
All others ..... ☐

✓ (1) Maintenance of equipment, tools, instruments.
✓ (2) Mechanical skill.
(3) Skill in the application of techniques and procedures.
(4) Presentability of work (appropriateness of arrangement and appearance of work).
✓ (5) Attention to broad phases of assignments.
(6) Attention to pertinent detail.
✓ (7) Accuracy of operations.
✓ (8) Accuracy of final results.
(9) Accuracy of judgments or decisions.
✓ (10) Effectiveness in presenting ideas or facts.
✓ (11) Industry.
✓ (12) Rate of progress on or completion of assignments.
(13) Amount of acceptable work produced. (Is mark based on production records? ( ) (Yes or no)
✓ (14) Ability to organize his work.
(15) Effectiveness in meeting and dealing with others.
✓ (16) Cooperativeness.
✓ (17) Initiative.
✓ (18) Resourcefulness.
✓ (19) Dependability.
✓ (20) Physical fitness for the work.

✓ (21) *Effectiveness in planning broad programs.*
(22) *Effectiveness in adapting the work program to broader or related programs.*
(23) *Effectiveness in devising procedures.*
✓ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
✓ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
✓ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
(27) *Effectiveness in promoting high working morale.*
(28) *Effectiveness in determining space, personnel, and equipment needs.*
(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
✓ (30) *Ability to make decisions.*
✓ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A) .....
(B) .....
(C) .....

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	*Numerical rating*
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	*Numerical rating*
Rating official	Good	6
Reviewing official		

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by [signature] (Signature of rating official) | Comdr (Title) | 31 March 42 (Date)

Reviewed by W. J. KEESTER, [signature] (Signature of reviewing official) | Captain, U.S.C.G. (Title) | 12 May, 1942. (Date)

Rating approved by efficiency rating committee ..... (Date) Report to employee ..... (Adjective rating) ..... (Numerical rating)

16—26177-1

Form 3200—(April 1935)
U. S. Civil Service Commission

Classification Symbols		
Service	Grade	Class

SERVICE RATING FORM

(Read instructions on back of this form)

Check one:
Supervisory ☑
Nonsupervisory ☐

Name William J. Kelly Department Treasury

Coast Guard (Bureau) Norfolk District (Division) Hooper Straits Lt. Sta., Md. (Section) (Subsection)

On lines below mark employee:
✓ if neither strong nor weak point.
– if weak point.
+ if strong point.

1. Underline the elements which are especially important in the position.
2. Mark nonsupervisory employees on all elements except those in *italics*.
3. Mark supervisory employees on all elements.

In boxes below rate employee:
1 or 2 if Excellent.
3 or 4 if Very Good.
5 or 6 if Good.
7 or 8 if Fair.
9 or 10 if Unsatisfactory.

I. QUALITY OF PERFORMANCE

Rating Officer: 6 | Reviewing Officer:

✓ (a) Acceptability of work; thoroughness.
✓ (b) General dependability; accuracy.
✓ (c) Neatness and orderliness of work.
✓ (d) Skill with which the important procedures, instruments, or machines are employed in performing his duties.
✓ (e) *Effectiveness in getting good work done by his unit.*

II. PRODUCTIVENESS

Base rating primarily on element (a), if known; otherwise on (b) and (c).

Rating Officer: 6

✓ (a) Amount of work accomplished.
✓ (b) Application of time, interest, and energy to duties; industry.
✓ (c) Promptness in completing assignments; speed.
_____ (d) _____ (State any other elements of this class considered)
✓ (e) *Effectiveness in securing adequate output from his unit.*

III. QUALIFICATIONS SHOWN ON JOB

Rating Officer: 6

✓ (a) Knowledge of duties and related information.
✓ (b) Ability to learn and to profit from experience.
✓ (c) Judgment, sense of proportion, common sense.
✓ (d) Initiative and resourcefulness.
✓ (e) Cooperativeness; ability to work with and for others.
_____ (f) _____ (State any other elements of this class considered)
✓ (g) *Effectiveness in developing and training employees.*
_____ (Custodial only) Ability to perform such physical work as the job requires.

Sum of ratings . . . 18

Rated by N. C. Manyon (Rating officer) 24 Sept. '41 (Date)

Report to employee Good

Reviewed by W. J. Keester (Reviewing officer) 25 Sept. '41 (Date)

On the whole, do you consider the deportment and attitude of this employee toward his work to be satisfactory? . . Yes
(Answer "Yes", "No", or "Fairly so")

Sum of Ratings	Report to Employee	Significance
3 – 7	Excellent.	Promotable within grade if below top salary.
8 – 13	Very Good.	Promotable within grade if below top salary.
14 – 19	Good.	No salary change if receiving middle salary or above; if below middle, promotable not beyond middle salary.*
20 – 24	Fair.	Reduce one step if above middle salary.*
25 – 30	Unsatisfactory.	Dismiss from present position.

16—3831

* For Cu-2 and Cu-3, the fourth salary rate will be considered the middle salary.

Personal

W. J. Kelly
1400

UNITED STATES COAST GUARD

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

ADDRESS REPLY TO Keeper, Hooper Straits Light Station

AND REFER TO File 75

March 31, 1944

To - District Coast Guard Officer (pra)

Subj - Keepers annual request for consideration for transfer to other Stations.

Due to my not recieving a blank this year I would like to be put down for consideration as Keeper on the following Stations provided there is an opening -

Great Shoal Light Station, Md.
Sharkfin Shoal Light Station, Md.

Respectfully
W. J. Kelly
Keeper

Rec'd. Mr. Kelly has filed with a recommend
D. L. B.
4/8/44

Personnel
1400

(pcp)

75

23 October, 1943

To: Keeper, Hooper Straits Light Station

Subj: Kelly, William J. } increase in salary
Cattee, Gatha F. }

There are transmitted herewith for delivery to subject personnel Forms 2249 under which they have been given an administrative increase in salary effective 1 October, 1943.

C. C. PADEN
By direction

Incls
1. Form 2249 for W. J. Kelly
2. Form 2249 for Gatha F. Cattee

NLB

DEPT. STOCK FORM 2249
REV. 12-41

1400

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared 1 October, 1943

Name: Kelly, William J.

From: U. S. Coast Guard

Bureau No.: 910

Prevention

Effective: 1 October, 1943

	FROM 7405	TO 7405
Position	Range $1620-2040	Keeper
Grade	$1740 p.a. plus $60 trv.	Range $1620-2040
Salary		$1800 p.a. plus $60 trv.
C. S. C. No.		1800 60
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Norfolk, Virginia
Post of Duty		Hooper Straits Lt. Sta., Md.
Appropriation		Civilian employee, C.G.
Allotment		

FIELD ☐ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

Justification: Effective 1 October, 1942

N. L. R.

Entered 10/20/43 HS

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 1-27-1900

LEGAL RESIDENCE: Md.

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT?

DATE OF OATH

DATE APPROVED BY THE SECRETARY

10-21-43

SUBORDINATE ADMINISTRATIVE OFFICE

Personnel 1400

CROSS REFERENCE SHEET

1 January, 1943
Date

FROM W. J. Kelly, Keeper Hopper Straits Light Station

SUBJECT G. Z. Parks

REF:

REMARKS:

The above reported at this unit at 12.30 p.m. for duty.

ORIGINAL FILED UNDER

UNIT Hooper Straits Light Sta. NUMBER 7

COPY FILED:

SENT:

75

1400 Journal W. J. Kelly

CROSS REFERENCE SHEET

18 November, 1942
Date

TO Hon. David J. Ward.

SUBJECT: Increase in keepers pay

REF: Your letter of 12 November, 1942.

REMARKS: W. J. KELLY, H. M. MESSICK, AND C. L. SADLER,

ORIGINAL FILED UNDER

UNIT N/D NUMBER 75

COPY FILED:

SENT:

75

Form No. 2599
TREASURY DEPARTMENT
U. S. Coast Guard
(Revised 1937)

1400

REPORT OF CHANGE IN PERSONNEL

Kelly,	William	J.	--	Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

5th Naval District - Coast Guard - Norfolk, Virginia -		29 April, 1942.
(Unit)	(Place)	(Date)

Administrative promotion effective 1 April, 1942

	FROM	TO
Position:	Keeper	Keeper
Range:	$1680-2040	$1680-2040
Salary:	$1680 per annum	$1740 per annum
Station:	Hooper Straits Light Station, Md.	Hooper Straits Light Station, Md.

AUTHORITY: Headquarters' letter 1 April, 1942 (CP-75).

C. J. SULLIVAN,
(Commanding)

By direction.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	Statistics	Correspondence	Records

U. S. GOVERNMENT PRINTING OFFICE o 10935

Smt 10

Personnel

CP-75

UNITED STATES COAST GUARD

WASHINGTON

1 April, 1942.

From: Commandant.
To: District Coast Guard Officer, Fifth Naval District.

Subject: Administrative promotions for certain lighthouse keepers.

1. The Secretary of the Navy, under date of 1 April, 1942, has approved within-grade administrative promotions of the lighthouse keepers listed below under your jurisdiction, effective 1 April, 1942. These promotions are not made under the provisions of Public Law No. 200, approved 1 August, 1941.

2. It will not be necessary to give these employees an official notification of this promotion, but this data should be typed on their Form 2806.

3. In the event that any of the employees named herein have received salary increases subsequent to 1 April, 1942, they are not entitled to and should not receive this promotion. They are, however, entitled to receive this additional compensation from 1 April, 1942 up to and including the day before they received a promotion.

Name	Range	Present Salary	Increase	Location
White, Hiram T.	$1560-1920	$1560	$60	Bloody Pt. Bar
Newton, James A.	1380-1740	1380	60	Cape Lookout
Somers, James T.	1620-1980	1620	60	Choptank River
Sturgis, Zadock W.	1200-1560	1200	60	Cove Point
Newcomb, James M.	1380-1740	1500	60	Cove Point
Edwards, John R.	1620-1980	1680	60	Deep Water Shoal
Cropper, Thomas J.	1440-1800	1560	60	Deep Water Shoal
McDorman, Walter F.	1620-1980	1680	60	Great Shoals
Parks, John W.	1500-1860	1500	60	Great Wicomico
Austin, Julian H.	1620-1980	1680	60	Holland I. Bar
Dickerson, Kendrick H.	1500-1860	1500	60	Hooper Island
Kelly, William J.	1680-2040	1680	60	Hooper Straits
Messick, Harold M.	1500-1860	1500	60	Hooper Straits
Dawson, Samuel C.	1560-1920	1560	60	Love Point
Matthews, Henry L.	1680-2040	1680	60	Lower Cedar
Barnes, Franklin S.	1500-1860	1560	60	Lower Cedar
Hanberry, Henry R.	1620-1980	1620	60	Maryland Point
Oliver, Joseph T.	1440-1800	1440	60	Mathias Point
Rollinson, George S.	1620-1980	1740	60	Old Plantation Flat
Johnson, George G.	1260-1620	1380	60	Old Point Comfort
Lewis, Frank R.	1560-1920	1740	60	Pages Rock
Midgett, John E.	1680-2040	1680	60	Pamlico Point
Fulcher, Robert W.	1560-1920	1680	60	Point Lookout

District Coast Guard Officer,
Fifth Naval District,
CP-75,
1 April, 1942.

Name	Range	Present Salary	Increase	Location
Metivier, Herman F.	$1380-1740	$1380	$60	Point Lookout
Jennette, Unaka B.	1680-2040	1800	60	Roanoke Marshes
Quidley, Dallas E.	1500-1860	1500	60	Roanoke Marshes
Carman, Lewis R.	1800-2160	1800	60	Sandy Point
Rawls, Wilson D.	1620-1980	1620	60	Sandy Point
Peters, Raymond C.	1560-1920	1560	60	Sharkfin Shoals
Wallace, Thomas L.	1680-2040	1680	60	Sharps Island
Farrow, Clyde M.	1500-1860	1500	60	Solomons Lump
Thomas, Barney	1680-2040	1740	60	Tangier Sound
King, Earl B.	1500-1860	1560	60	Tangier Sound
Cattee, Gatha F.	1440-1800	1440	60	Tangier Sound
Clark, William J.	1500-1860	1500	60	Thimble Shoal
Wilkinson, George G.	1440-1800	1440	60	Thimble Shoal
Harris, Earl C.	1500-1860	1620	60	Thomas Pt. Shoal
Mills, Flavel J.	1440-1800	1440	60	Tue Marshes
Salter, Fannie M.	1260-1620	1440	60	Turkey Point
Harper, Edgar J.	1560-1920	1560	60	Turkey Point
Barnes, Thomas H.	1380-1740	1500	60	Upper Cedar Point
Tillett, Stephen B.	1680-2040	1680	60	Wade Point
Midgett, Dosson D.	1440-1800	1440	60	Wade Point
Preston, Benjamin D.	1560-1920	1740	60	Windmill Point
Lewis, Nelson H.	1680-2040	1680	60	Wolf Trap
Goodwin, Elmer M.	1500-1860	1500	60	Wolf Trap

N. R. STILES,
By direction.

75

Received
N. J. Kelly
1400

Norfolk, Virginia.

8 December, 1941.

From: Sr. Coast Guard Officer, 5th Naval District.
To: Keeper, Hooper Straits Light Station,
Honga, Maryland.

Subject: Monthly leave report.

1. Your monthly leave report for NOVEMBER has not yet been received. Your attention is again called to the fact that this report should be mailed on the 1st of each month. You are directed to forward same at once.

C. J. SULLIVAN,
By direction.

Lmt W

Kelly, William James

(Name in full - Surname first)

Unit Hooper Straits Lt. Sta. District Norfolk

Born Jan. 29, 1900 (Date) At Dames Quarter, Md.

Civil Service Classification ——— Present Position Keeper

Date of Appointment July 1, 1918 Citizenship Amer. Race White

Annual Compensation $1680 Pay $60 Allowances $1740 Total Per Diem No Yes or No

Total creditable service - to and including 31 March 1940 for retirement under:

Lighthouse Service Retirement Act 21 (Yrs) 9 (Mos) 0 (Days)
Civil Service Retirement Act ——— (Yrs) ——— (Mos) ——— (Das)

Previous Military Service: (Give branch of service and dates between which service was performed: None

1400

TREASURY DEPARTMENT
UNITED STATES COAST GUARD

Date May 22, 1941

From: KELLY, William J. - Keeper, Hooper Straits Light Station.
To: Commandant.

Via: Commander, Norfolk District.

Subject: Induction into Coast Guard.

Reference: (a) Headquarters' letter 19 April, 1941 (P-75).

1. Receipt is acknowledged of reference (a) on _____, 1941.

2. ~~I desire to be enlisted in the Coast Guard in the rate tendered me by reference (a), and I shall make immediate application to the district commander for this purpose.~~

3. I hereby decline enlistment in the Coast Guard in the rate tendered me in reference (a).

William J. Kelly

William J. Kelly Keeper.

(Note: With reference to paragraph 2, strike out the paragraph which does not apply to your case.)

NORFOLK DISTRICT

Forwarded.

By direction.

1400

Personal

TREASURY DEPARTMENT
~~DEPARTMENT OF COMMERCE~~
~~LIGHTHOUSE SERVICE~~

ADDRESS ALL COMMUNICATIONS TO
~~SUPERINTENDENT OF LIGHTHOUSES~~
~~NORFOLK, VA.~~
Commander, Norfolk District, U. S. Coast Guard
U. S. Coast Guard,
Norfolk, Virginia.

COAST GUARD
FEB 25 1941
NORFOLK DISTRICT

Cape Charles, Md
Address
~~FIFTH DISTRICT~~
Hooper Straits Lt Station
(Station, Depot, or Vessel)
Feb 24, 1941
Date

Commander. Norfolk District
U.S. Coast Guard
Norfolk Virginia

Sir:

I was due aboard the light house Feb 20, 1941 I was ~~able~~ unable to return for which I have right hails on back of my neck and had to go. ~~to~~ the Dr. for treatment I think I will be able to return in five or six days. If not I will notify Office

Signed
H. J. Kelly
Keeper.

Sm t

1400

Personal

TREASURY DEPARTMENT
~~DEPARTMENT OF COMMERCE~~
~~LIGHTHOUSE SERVICE~~

~~ADDRESS ALL COMMUNICATIONS TO~~
~~SUPERINTENDENT OF LIGHTHOUSES~~
~~NORFOLK, VA.~~

Commander, Norfolk District, U. S. Coast Guard
U. S. Coast Guard,
Norfolk, Virginia.

U. S. COAST GUARD
OCT 12 1940
NORFOLK DISTRICT

James Quarterd
Address
~~DISTRICT~~
Cooper Shoal Lt. Sta.
(Station, Depot, or Vessel)

Oct. 10
Date
, 1940

Commander Norfolk District
U. S. Coast Guard.
Norfolk, Virginia.

Sir:

Mr Harold M Mensick reported at Station from Marine Hospital Oct. 8, 11 Am 1940 for duty

H. J. Kelly
Keeper

TREASURY DEPARTMENT

~~DEPARTMENT OF COMMERCE~~

~~LIGHTHOUSE SERVICE~~

~~ADDRESS ALL COMMUNICATIONS TO SUPERINTENDENT OF LIGHTHOUSES NORFOLK, VA.~~

Commander, Norfolk District, U. S. Coast Guard
U. S. Coast Guard,
Norfolk, Virginia.

U. S. COAST GUARD
OCT - 7 1940
NORFOLK DISTRICT

Thames Quarter Md.
Address
~~FIFTH DISTRICT~~
Hooper Straits Light Sta.
(Station, Depot, or Vessel)
Oct 5, 1940
Date

Commander, Norfolk District
U. S. Coast Guard
Norfolk, Virginia:

Sir:

Harold M Messick reported back at Station from Marine Hospital Baltimore Oct. 3 10 am 1940. Also He is leaving Station today Oct 5th 1940 for futher treatment at Marine Hospital Baltimore

W. J. Kelly
Keeper

ADDRESS ALL COMMUNICATIONS TO
~~THE SUPERINTENDENT OF THE NAVAL~~
~~ACADEMY~~
Commander, Norfolk District,
U. S. Coast Guard,
Norfolk, Virginia.

~~DEPARTMENT OF COMMERCE~~
TREASURY DEPARTMENT
~~LIGHTHOUSE SERVICE~~
U. S. Coast Guard

Owner Quarters, Md
Address
~~LIGHTHOUSE DISTRICT~~
Hooper Straits Lt. Station
(Station, Depot, or Vessel)

Sept 18, 1940
Date

U. S. COAST GUARD
SEP 20 1940
NORFOLK DISTRICT

Sir:

H. M. Messick first Assistant Keeper returned to Station Sept 16, 1940 at 10 AM left Station for Marine hospital in Baltimore Sept 18, 1940 at 8 Oclock A M. for treatment

Signed
W. J. Kelly Keeper.

1400

Personal

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U. S. COAST GUARD
SEP 10 1940
NORFOLK DISTRICT

FIFTH DISTRICT
Hooper Straits Lt Station
(Station, Depot, or Vessel)
Sept. 7, 1940

Commander Norfolk District
U.S. Coast Guard
Norfolk Virginia

Sir:

H. M. Messick left Station Sept 1, 1940 On eight days leave. He is unable to return at this time under Drs care.

Signed
H. J Kelly Keeper.

Personal

1400

CP-75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

U. S. COAST GUARD
MAR 26 1940
NORFOLK DISTRICT

Norfolk, Virginia

18 March, 1940.

From: Commander, Norfolk District.
To: All Keepers and Asst. Keepers.

1. You are directed to fill in below the place of your birth and return this letter to District Office by return mail.

Supt.
Asst Supt.
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junio- Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stenog
Messenger
Jan

Place of Birth James Quarter Md

Name W. J. Kelly Keeper
Hooper Straits Lt Station

N. C. MANYON,
By direction.

Personal 1400

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U. S. COAST GUARD
FEB 26 1940
NORFOLK DISTRICT

FIFTH DISTRICT
Hooper Straits Lt Station
(Station, Depot, or Vessel)
Feb. 24, 1940

Commander Norfolk District
U. S Coast Guard
Norfolk Virginia
Sir:

In reply to your letter of January 27, 1939 stating weather or not I was married or single I am a married man with five children

Signed
H. J. Kelly
Keeper

Supt.
Asst Supt
Chief Clk
Asso Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junio- Engr.
Hydrog:
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk
Stenog
Messenger
File

1400

Norfolk, Va.

7 February, 1940.

From: Commander, Norfolk District.
To: Keeper W. J. Kelly,
Hooper Straits Light Station,
Dames Quarter, Md.

Answering your letter of 27 January, you are advised that in the event of a vacancy at Great Shoals, you will be given consideration with others.

W. L. REBBEL,
Chief Clerk,
By direction.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U. S. COAST GUARD
JAN 30 1940
NORFOLK DISTRICT

FIFTH DISTRICT
Hooper Straits Lt Station
(Station, Depot, or Vessel)
January 27, 1940

Commander Norfolk District
U S Coast Guard
Norfolk Virginia

Sir:

If there is to be any vacancy at Great Shoal as Keeper. I would verymuch like to be considered

Signed
W. J. Kelly Keeper.

Supt.
Asst. Supt.
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junio- Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clks
Stenog
Messenger
File

1400

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U. S. COAST GUARD
JAN 30 1940
NORFOLK DISTRICT

FIFTH DISTRICT

Hooper Straits Light Station
(Station, Depot, or Vessel)

January 27, 1940

Commander Norfolk District
U.S. Coast Guard
Norfolk Virginia
Sir:

I have hired a reliable man that lives at Bishops Head Md to keep a constant watch on the Station he can see the station at all times I have hired him at my own expense Just as soon as the freeze breaks up and I can get aboard I will hire a boat to set me at the station I will call Mr Messick & Mr Lunn to go out with me If its any thing important you would wish me to do write me at Dames Quarter Md. Or call at Kellys Store

Signed
W. J Kelly Keeper

Dept.
Asst. Supt.
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Records
Personnel
Coal Kpr.
Prop. Clks
Storekpr
Messenger
File

1400

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT

Hooper Straits Lt Station
(Station, Depot, or Vessel)

April 8, 1939

SUPT. OF LIGHTHOUSES
APR
11
1939
NORFOLK, VA.

Superintendent of Lighthouses
Norfolk Virginia

Sir:

I do not wish to be concidered for transfere to Love Point Light Station. It would be to expensive for me to go back and forth to my home

Signed
W. J. Kelly Keeper.

Supt.
Cik
Engr
Engr. (1)
Engr. (2)
Engr
Kpg
Cik.
Messenger

1400

CROSS REFERENCE SHEET

Date 1/19/39 19 .

Letter To:

KEEPERS- W.J.Kelly

Subject: PERSONAL NEATNESS, CONDUCT and EFFICIENCY

Personnel Rating- below 80%

Filed: EFFICEINCY PENNANTS AND STARS- Folder No. 4 2 5

Referred To:

Copy To:

Also See:

12-20-38 - jls

W J Kelly

140

CROSS REFERENCE SHEET

Date 1/10, 1937

Letter To: Kuper Hooper Straits

Subject: Assistance Rendered

Filed: G. G. Bilkiwaus folder

Referred To:

Copy To:

Also See:

1400

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT

Hoopers Straits Lt Station
(Station, Depot, or Vessel)

November 21, 1938

Superintendent of Lighthouses
Norfolk Virginia

Sir:

I left Light house Sat on my eight day leave and I got word to report back at the Station at once and the boat is at the light house. so Iris living some one to take me at the Station today.

Signed W. J Tilly Keeper.

5th L. H. District
NOV 22 1938

Supt.
Asst. Supt.
Chief Clerk
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
Prop. Clk.
Stenog.
Under-Clerk
File

1400 Personal Folder

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT
Hooper Straits Lt. Station
(Station, Depot, or Vessel)
November 19, 1938

Superintendent of Lighthouses
Norfolk Virginia

Sir:

In reply to your letter of November 19 1938 received today I'm home on eight day leave of absence ready to report to office at any time

Signed
W. J. Kelly Keeper.

5th L. H. District
NOV 21 1938

Supt.
Asst. Supt.
Chief Clerk
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
Prop. Clk.
Stenog.
Under-Clerk
Files

Record to Station

Phoned message to store for Kpr. to be notified to return when leave is up. At 11/21/38 10:20 AM

1400

Supt: you mention this brought up in 6 months. I have seen no further complaints.

NCM:LMF

Letter 5th, November

November 18, 1938

W. J. Kelly, Keeper,
Hooper Straits Light Station,
Dames Quarter, Maryland.

Reference is made to your letter of November 14, 1938 and your explanation relative the various defects in the operation of your station was noted.

For your information, there is on file, if you have a properly maintained file, a letter of December 2, 1937 explaining that the form "Notice of Keeper's Leave" must be submitted each time a keeper or assistant leaves the station, regardless of the length of his anticipated leave of absence. These forms should have been made out in writing if the mimeographed forms were not on hand, and you should have attempted to secure forms by contacting the office until such forms were obtained. Therefore, your explanation is not accepted, and you are considered negligent in the fact that you did not comply with letter from this Office dated December 2, 1937 relative the submission of such forms.

Furthermore, it is noted that on your inspection book under date of April 6 you were ordered to inspect all the lights in your group at least once a week and were to go aboard four lights each week and minutely and carefully inspect all the apparatus. This instruction has not been complied with.

It is also noted on inspection of April 6, 1937 the fog bell, which is the auxiliary fog signal at your station, was entirely disabled. On inspection of November 3, 1938 this fog bell was again entirely disabled, evidencing neglect of duty on your part.

You are cautioned that a repetition of these offenses will result in severe disciplinary action being taken by this Office. You are also informed that your official post office has been changed to Fishing Creek, Maryland, and you will proceed to that place each trip you make an inspection of the lights to procure your official mail, and it will not be necessary for you to make trips for mail more

often than once a week.

Copy of this letter will be placed in your inspection book for the information of the next inspecting officer. Additional copies will be furnished the Bureau of Lighthouses and for your personal file in this Office.

N. C. Manyon,
Superintendent of Lighthouses.

Copy to Commissioner of Lighthouses.

See letter of Mr. 18/38

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
NOV 16 1938
NORFOLK, VA.

FIFTH DISTRICT

Hooper Straits Lt Station
(Station, Depot, or Vessel)

November 14, 1938

Superintendent of Lighthouses
Norfolk Virginia

Sir:

On November the third you Inspected the Station I was off attending to official Mail and waiting for gasoline wagon to deliver my ~~wagon~~ gasoline to Station & Motor boat. It was four thirty P.M when he arrived with the gasoline Had to wait to get it gas before I went aboard It was seven PM before I got aboard the Station. In your inspection

the sheets of Keepers Absence was entirely ignored for March. I ordered time slips around the tenth of February and I never recieved any I was using absence of Keepers on Monthly reports each Month figured you had done away with time slips not receiving any.

You wanted to know why ~~~~ had not been carried out about telling lights ever week I Misunderstood you I thought meant get four each week. To Inspect four and the rest each week I don't get enough.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT
Hooper Straits Lt Station
(Station, Depot, or Vessel)
November 14, 1938

gas It will take me fifteen gallons each trip + that will call for Sixty gallons and am only allowed Sixty five that only leaves me five to attend to official mail + Set Keepers on leave of absence 9 Month.

In regards to Fog bell not running I had it been long painted her when paint dried Clock work was a little Stiff working O K now,

Owen Right

getting Numbers on Rail boat.

Signed
W. J. Kelly
Keeper

W. J. Kelly

1400

CROSS REFERENCE SHEET

Date 8/10, 1938

Letter To:

W.C.Wittm Rock Hall, Md.

Subject Assistance rendered by W.J.Kelly and 2 assistant Keepers

Hooper Straits Light Station.

Filed

Copy To

Also See Letter from Keepers- 8/6/38

Usual letter of Commendation sent.

1450

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
AUG 8 1938
5TH DIST.

FIFTH DISTRICT

Hooper Straits Lt Station
(Station, Depot, or Vessel)

August 6, 1938.

Superintendent of Lighthouses
Norfolk Virginia

Sir:

On the evening of August the 4th rendered assistance to Oil boat Speed which runs from Baltimore to Salisbury ~~Dock~~ On bar near light Station ~~Grounded~~ pulled her off bar taken about two hours and half.

Signed Keeper 1st assistant
H. second assistant
N. J. Filley Keeper.

Send usual letter
N

Letter sent
8/8/38
FF.

Keeper Hooper Straits Lt. Sta.

NCM:AHG.

August 10, 1938.

Mr. W. C. Witt,
Rock Hall, Md.

My dear Mr. Witt:

Subject: Assistance rendered by Keeper of Hooper Straits L.S.

1. This Office desires to thank you for your letter of August 8, relative assistance rendered by the Keeper of Hooper Straits Light Station.

2. Report had been received from the Keeper of Hooper Straits Light Station concerning this matter and a letter of commendation was forwarded to him by this Office.

3. This Office is pleased to learn that its personnel can be depended upon to be of assistance to the public.

Respectfully,

N. C. MANYON,
Superintendent of Lighthouses.

Letter from Keeper 8/6

Rock Hall, Md.
August 5, 1938

Department of Light House Service
Norfolk, Virginia

SUPT. LIGHTHOUSES
AUG
10
1938
NORFOLK, VA.

Supt.
Asst. Supt.
Chief Clk.
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Inspector
Civil Engr
Property Clk.
Storeg
Messenger
Files

Dear Sirs,

On August the fourth I ran hard & fast aground at Hooker Sts. in the tanker Speedway. It was impossible for me to move.

I wish to thank your department for the excellent service rendered me by the Keeper of the Hooker St Light House Department.

Yours very truly
H. E. Hitt

Copy to Kulpa Horgan Straits

Commendations, assistance rendered by Keeper Hooper Starist L/S and 2 assistants.

#1400

DEPARTMENT OF COMMERCE

DIVISION OF PERSONNEL

WASHINGTON

FEB 7 1937

February 4, 1937

Mr. William J. Kelly,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed upon entrance on duty. (Change in duties). as indicated below, effective

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

5
K

EDW. J. GARDNER

Chief, Division of Personnel.

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
Prop. Clk.
Stoung.
Messenger
File

From: $1620

To: $1680

Service and grade:

Appropriation (unit): Field

Eff. Mar. 1st

Eff 3/1/37

Form 73

NOMINATION

LL

1400

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

Norfolk, Virginia (City), January 26 (Date), 19 37

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, William J. Kelly

Position, Keeper

Location, Hooper Straits Light Station, Md.

Effective, Feb. 15, 1937 { ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Legal residence, Maryland.

Proposed salary, $1680 p.a., plus $60 p.a. for quarters.

Proposed range, $1680-2040, plus $60 p.a. for quarters.

Appropriation, Sal. Kprs. of L. H.

Former position, 1st Asst. Keeper

Location, Hooper Straits Light Station, Md.

Former salary, $1620 p.a., plus $60 p.a. for quarters.

Former range, $1500-1860, plus $60 p.a. for quarters.

Rank on eligible list, --- Rating, --- Percentage, --- , Other eligibles considered: ---

Previous incumbent and his pay, Edwin C. Tyler Services terminated, Jan. 31, 1937

Reason, Retired

Members of family in Government service, None

Date of birth, Jan. 29, 1900

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19---- For and in the absence of the Supt.:

T. S. Johnson

Secretary, Civil Service District.

Asst. Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Hooper Straits

WLR:LL

December 2, 1936

W. J. Kelly, 1st Asst. Keeper,
Hooper Straits Light Station,
Hoopersville, Maryland,
Thru the Keeper.

1. I have your letter of November 30 concerning your desire to be considered for position as Assistant Keeper at Great Shoals Light Station. Your information is not exactly in accordance with the facts. Should Mr. Tyler retire, this Office would probably consider you among others for promotion to position of Keeper at that station. In event Mr. Tyler is not retired, this Office is considering other plans in which you will be given every consideration to which your length of service entitles you.

Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
DEC
1
1936
FIFTH DISTRICT
NORFOLK, VA.

Supt
Asst. Sup
Chief Clk
Asso Engr.
Asst Engr.
Asst. Engr.
Junior Engr.
Rodman
Draftsman
Personnel
Cod. Kpr
Prop. Kpr
Steno
Messenger
File

Should be nominated ~~for~~ Ragged Pt
for Kpr. if ~~the~~ Kpr. ~~at~~ Ragged Pt
~~refuses~~ Edwin will decline.
12
1/36

Hooper Island to Lt. Station
(Station, Depot, or Vessel)

November 30, 1936

Supt of Lt Houses
Norfolk Va.

Sir:

I wrote you on Nov 13 if there was any change at Great Shoal as Keeper or Assistant Keeper I would like to be considered and as yet I haven't heard any thing from you I wish you you would kindly explain to me why it is that Mr Sandy Z Parker comes before I do. when I've been in the service nineteen years and him only nine I should think It came before him when I'm first assistant Keeper and him only second. I've tried to do my duty ever since I've been in the service you can write to all the keepers and ask that I've been with if I haven't done my duty

I would like to have a change and I don't think you are treating me right

Signed
2d J. Kelly
First Assistant Keeper.

SS ALL COMMUNICATIONS TO
ENDENT OF LIGHTHOUSES
ALTIMORE, MD.

1402

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
NOV 14 1936
NORFOLK, VA.

FIFTH DISTRICT

Hooper Straits Station
(Station, Depot, or Vessel)

November 12, 1936

t of Lthouses

Sirs

If there is to be any change at Great
l as Keeper or Assistant Keeper I would
much like to be considered My reason for
ting a change is that I have to
e. for me. as the Keeper cannot attend
e Motor engines or beacons. Am afraid
he Mr Clark from the Station to do the
ons with me and if I take ~~him~~ the Keeper he
any good to me.

W. J. Kelly 1st Assistant

G. E. Clark 2 Assistant

Hooper Straits Lt Station

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

1402

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT

Hooper Straits Lt Station
(Station, Depot, or Vessel)

July 20, 1936

Supt of Light Houses
Norfolk Va.

If there is a vacancy at Great Shoal as Assistant Keeper or Hooper Straits as Keeper. I would like to be considered.

First Assistant Keeper
Hooper Straits Lt Station
N. J. Felty

W. C. Simpkins

Asst Supt
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpr.
Prop. Clk.
Stenog
Messenger
File

LMH.

Enc.

Aug. 5, 1935

Mr. W. J. Kelly
First Assistant Keeper
Hooper Straits Light Station
Thru the Principal Keeper

1. There is enclosed herewith your letter of August 2, which should be forwarded through the principal Keeper.

Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES AUG 3 1935 NORFOLK, VA.

FIFTH DISTRICT

Hooper Straits Light Station
(Station, Depot, or Vessel)

August 2, 1935

Dear Sirs:

Would like very much to be considered when there is a vacency at Slick in light station as Keeper.

Mr W. J. Kelly
First Assistant Keeper
Hooper Straits light Station

Supt.
Asst Supt.
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stenog.
Messenger
File

Ref to be forwaded thru this principal Keeper

8/3/35

W. O. Smith Jr. Keeper.

Supt.
Asst. Supt.
Chief Clk. ✓
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stenog
Messenger
File

Norfolk, Va.
HVS

14000

Norfolk, Va.
June 20, 1935.

W. J. Kelly, Asst. Keeper,
Hooper Straits Light Station,
Dames Quarter, Md.
Thru the Keeper.

1. Under date of April 6 you submitted Form 76 requesting 15 days leave of absence which was granted by this office subject to provisions set forth in my letter of April 8th. Please return the original of this form 76 stating thereon your abdence from duty.

Superintendent of Lighthouses.

Leave not used.

DR. E. P. SIMPSON
CHANCE, MD.

REG. 4790

PHONE
EALS ISLAND
175-F2

PATIENT'S NAME.....

ADDRESS.....

℞

To whom it may concern:
This certifies that the wife of W. J. Kelly is about to be confined in childbirth and he is for that reason hereby asking for a leave of absence from duty for fifteen days.

Respectfully

E. P. Simpson MD

DOUGHERTY & HAYMAN
DRUGS
PHONE 195
PRINCESS ANNE, MD.

xxxxxxxxx
Norfolk, Va.
HVS

xxxxxxxxxxxx
Norfolk, Va.
April 8, 1935.

W. J. Kelly, Asst. Keeper,
Hooper Straits Light Station,
Dames Quarter, Md.
Thru the Keeper.

1. It is noted from your request for leave of absence that you desire to be away from the station for 15 days with the Government furnishing substitute. This is to advise that the appropriation for substitutes is getting low and we will be unable to furnish one. If you are unable to return to the station at the end of the usual eight day period, it will be necessary for you to furnish a substitute for at least three days in order that the keeper may have an opportunity to go ashore for provisions, etc. After the keeper returns, the substitute may leave and the keeper can be alone for the balance of the time you are away.

Superintendent of Lighthouses.

Hoopers Straits Light St.

1(20)

Dames Quarter Md.
Hooper St Light House
Jan 1934.

SUPT. OF LIGHTHOUSES
FEB 1 1934
BALTIMORE, MD.

Supt of Light Houses.
Balto md.

Dear Sir:-

my 15 days was up today, and my boat is in the ice and I cant get her out, as soon as the ice breaks up I will go abroad.

Supt
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Ordering
Personnel
Boat Kpg.
Frop. Clk.
Storag.
Messenger

W. J. Kelly
Hoopers

Asst Keeper
St Light House

AHL.
Encl.

January 17, 1934.

W. J. Kelly, Asst. Keeper,
Hooper Straits Light Station,
Dames Quarter, Md.

Subject: Leave with substitute at station.

1. Receipt of your letter of January 16, relative to the above subject, is acknowledged and your request for 15 days leave with substitute at Government expense is approved. However, it will not be necessary for the substitute to remain on board station for the entire 15 days. The Keeper will, therefore, be directed to discontinue the substitute's services at the expiration of 7 days.

L. M. Hopkins
Superintendent of Lighthouses.

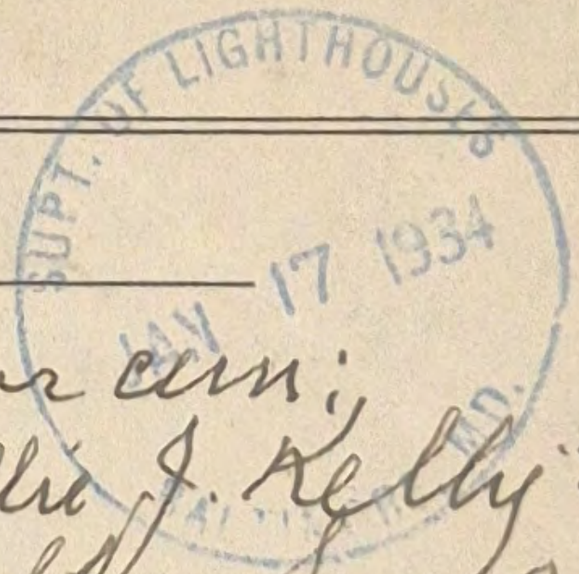
Copy to: Keeper,
Hooper Straits Light Station,
Dames Quarter, Md.

The above is for your information and guidance. Time sheet and record service card enclosed. Pay will be at the rate of $100. per mo. less 15%.

Auth 1953

E. P. SI[redacted]PSON, M. D.

CH[redacted]CE, MD.



FOR _____

℞ To whom it may concern;

This certifies that Willie J. Kelly's father is seriously ill. Therefore said Willie J. Kelly is asking for a 15 day furlough in order that he may be at hand to help in caring for him.

Respectfully

E. P. Simpson M. D.

DATE 1/15/34

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES JAN 17 1934

FIFTH DISTRICT

Hoopers Strait Light House
(Station, Depot, or Vessel)

Jan 16, 1934

Supt of Light House
Balto, Md.

Dear Sir:-

I was called from the Light House the 15th to my sick Father. I have sent James Kelly in my place. Please grant me 15 days relief at Government expence beginning the 15 of January ending the 30th.

Yours truly.
W. J. Kelly.
Dames Quarter Md.

Append for 7 days from & including the 15th

Asst. Engr. (1)
Asst. Engr. (2)
Junior Asst.
Keeper.
Accounts
Principal
Assistant
Asst. Kpr.
Prin. Clk.
Steno.
Messenger
Mate

O.K. W. A. Longbrake

F:R

DEPARTMENT OF COMMERCE
Lighthouse Service

Superintendent of Lighthouses
Baltimore, Maryland,
April 25, 1933

W. J. Kelly, Asst. Kpr,
Hooper Straits L.S.
Thru the kpr,

SUPT. OF LIGHTHOUSES
JUN 8 1933
BALTIMORE, MD.

Subject: Record of service.

You are directed to furnish this office the information called for below as to your length of Government service. This data is desired for retirement purposes. Be sure you understand what is desired before filling out the form below. If you have not enough space to answer on the front of this sheet, the remainder of the answer may be written on the back of the sheet.

L. M. Hopkins,
Superintendent of Lighthouses

Superintendent of Lighthouses, Baltimore, Md.

1. Below is furnished the information desired by your office on above subject:

Date started	Position	Sta. or Vessel	Date left	Length Yrs.	Service Mos.	Reason for leavin
July 1. 1918	asst Keeper	Station	—	14 yrs	11	—

Total length of lighthouse service.....

Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Accounts
Ordering
Messenger
File

2. Following is Government service other than in the Lighthouse Service ~~near~~

Date started	Position	Sta. or Vessel	Date left	Length Yrs.	Service Mos.	Reason for leaving
July 1. 1918	asst Keeper	Station	—	14 yrs	11	

Total length of other service.....

3. Give correct date of your birth Jan (Month) 29 (Day) 1901 (Year)

Name William James Kelly (Write first and middle name in full) Station Hoopers Strait Light Hous

Title asst Keeper (State keeper, asst.keeper, mate, etc.) Dated June 1 1933

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

Dames Quarter

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT
Hooper Straight
(Station, Depot, or Vessel)
Dames Quarter, 1933

SUPT. OF LIGHTHOUSES
FEB 2 1933
BALTIMORE, MD.

Superintendent of Light House
Baltimore
Md.

Dear Sir

In reply to your letter I just received I have never run account to Mrs Shores sence she report me for owing her eight dollars I never paid her any thing in July my brother paid her five in July on gas which he got

yours Truly
W. J. Kelly
Dames Quarter
Md.

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Ordering
✓ Personnel
Dept Engr.
Prep. Clk.
Stenog.
Messenger
File

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

Hooper Straight Light Station

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
JAN 14 1933

FIFTH DISTRICT

Hooper Straight Light
(Station, Depot, or Vessel)

Jan 10, 1933

1400

Dear Sir:-

I have been trying to get aboard the Light every day for about a week & cant do it on account of stormy weather & sickness. The reason I havent reported before I have been expecting to get off any day.

Yours truly.

W. J. Kelly.

Dames Quarter
Md.

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1st)
Asst. Engr. (2d)
Junior Engr.
Draftsman
Accounts
Ordering
Personnel
Dept Knge.
Prop. Clk.
Storekr.
Messenger
File.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHT HOUSES
JUN 22 1931
RECEIVED

FIFTH DISTRICT

Hoopers Strait Light House
(Station, Depot, or Vessel)

June 20, 1931

1K(W)

Supt of Light Houses.
Balto. Md.

Sir:-

Please grant me permission to have members of my family to visit me at Hoopers Strait light house, for ten days begin at the 25th of June?. Names Robert B. Kelly, William J. Kelly Jr.

Yours truly
First asst keeper W. J. Kelly.
Dames Quarter
md.

Sent form later 6/22
MK

Approved
Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Dist. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Drafting
Personnel
Dist Kpg.
Sp. Clk.
Messenger

Lt Inspector
Keepers W C & Simpkins

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
MAY 26 1931
BALTIMORE MD.

FIFTH DISTRICT

Hookers Strait Light House
(Station, Depot, or Vessel)

May 23, 1931

Supt of Light Houses
Balto.
Md.

Sir:-

I came ashore the 15th
I intend to return the 20th
but the weather wouldnt
permit. The reason I didnt
report before was expecting to go aboard every
day I will report soon
as weather permits.

Respt
W. L. Kelly.
Dames Quarter
Md.

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
Prop. Clk.
Stenog.
Messenger
File.

Form A-38

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

BUREAU OF LIGHTHOUSES
APR 18 31
BALTIMORE, MD.

April 16, 1931.

Mr. William J. Kelly,

Through the Commissioner of Lighthouses.

Sir:

1931 APR 17 AM 10 13

You are advised that your compensation has been changed as indicated below, effective May 1, 1931, or upon entrance on duty (change in duties and station).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

F. A. DELONG

Acting Chief of Appointment Division.

From: $1560 per annum

To: $1620 per annum

Service and grade: Field

Appropriation (unit):

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
Prop. Clk.
Stenog.
Messenger
File

5
V

GOVERNMENT PRINTING OFFICE 11—9051

Form 73

NOMINATION

1400

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 5th DISTRICT.

Baltimore, Md. (City) April 9, (Date) 1931

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and Promotion — Legal residence, Maryland

Name, William J. Kelly — Proposed salary, $1620.p.a.

Position, Asst. Keeper — Proposed range, $1500-1860.

Location, Hooper Straits Light Station, Md. — Appropriation, Sal. L.H. Keepers

Effective, May 1st, 1931 — [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, 1st Asst. Keeper — Former salary, $1560.

Location, James Island Light Station, Md. — Former range, $1440-1800.

Rank on eligible list, ---- Rating, ---- Percentage, ---- , Other eligibles considered:

Previous incumbent, H. C. Enser — Services terminated, April 9, 1931

Reason, Transferred and promoted.

Members of family in Government service, None

Date of birth, January 29, 1900.

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19-----

5/1/31

Secretary, Civil Service District.

L. M. Hopkins
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

1400



December 31, 1930

Mr. W. J. Kelly

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective January 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

WM. J. GARDNER.

Chief of Appointment Division.

From: $1500

To: $1560

Service and grade: Range $1440-1800

Appropriation (unit): Salaries, Keepers of Lighthouses.

5th District.

WHC

1560

GOVERNMENT PRINTING OFFICE 11—9051

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

1400



July 1, 1928.

Mr. William J. Kelly,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1380

To: $1500

11—9564

5

Supt.
Asst Supt.
Chief Clk.
Asso. Engr. (1)
Asso. Engr. (2)
Asst. Engr.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpr.
Prep. Clk.
Stenog.
Messenger
File

James Kelly

per Strait

1400

96

UNITED STATES COAST GUARD

INDIVIDUAL RECORD OF ABSENCE FOR THE YEAR 1943

EE: KELLY, William J. OATH _____, 19__ SALARY: $_____

ACCUMULATED LEAVE

ANNUAL: 75 DAYS — HRS. — MIN.

SICK: 90 DAYS — HRS. — MIN.

	JANUARY			FEBRUARY			MARCH			APRIL			MAY			JUNE			JULY			AUGUST			SEPTEMBER			OCTOBER			NOVEMBER			DECEMBER		
	D.	H.	M.	D.	H.	M.	D.	H.	M.	D.	H.	M.	D.	H.	M.	D.	H.	M.	D.	H.	M.	D.	H.	M.	D.	H.	M.	D.	H.	M.	D.	H.	M.	D.	H.	M.
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	14	—		15	10	—	22	19	—	26	21	—	31	13	—	39	17	30	47	20	—	55	21	—	63	19	—	73	20	30	82	—	30	92	3	30

GPO 16—31871-1

ENTER SICK LEAVE IN RED INK

Hooper Strait

96

INDIVIDUAL RECORD OF ABSENCE FOR THE YEAR 1942

EMPLOYEE: KELLY, WILLIAM J. OATH _____, 19__ SALARY: $_____

ACCUMULATED LEAVE
ANNUAL: 60 DAYS 30 HRS. — MIN.
SICK: 90 DAYS — HRS. — MIN.

Day of Month	JANUARY D.	H.	M.	FEBRUARY D.	H.	M.	MARCH D.	H.	M.	APRIL D.	H.	M.	MAY D.	H.	M.	JUNE D.	H.	M.
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TOTAL	7	—	—	—	—	—	9	3	—	9	6	—	6	1	—	6	5	—
Aggregate	7	—	—	7	—	—	16	3	—	25	9	—	31	10	—	37	15	—

Day of Month	JULY D.	H.	M.	AUGUST D.	H.	M.	SEPTEMBER D.	H.	M.	OCTOBER D.	H.	M.	NOVEMBER D.	H.	M.	DECEMBER D.	H.	M.
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TOTAL	7	10	—	4	21	—	7	3	—	5	16	—	8	13	—	8	19	—
Aggregate	45	1	—	49	22	—	57	1	—	62	17	—	71	6	—	80	1	—

ENTER SICK LEAVE IN RED INK

Hooper Straits Lt. Sta.

INDIVIDUAL RECORD OF ABSENCE FOR THE YEAR 1941

EMPLOYEE: Kelly, Wm. J., Keeper OATH _____, 19___ SALARY: $_____

ACCUMULATED LEAVE
ANNUAL: 74 DAYS 21 HRS. — MIN.
SICK: 75 DAYS — HRS. — MIN.

Day of Month	JANUARY D.	JANUARY H.	JANUARY M.	FEBRUARY D.	FEBRUARY H.	FEBRUARY M.	MARCH D.	MARCH H.	MARCH M.	APRIL D.	APRIL H.	APRIL M.	MAY D.	MAY H.	MAY M.	JUNE D.	JUNE H.	JUNE M.
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TOTAL	6	20	—	13	1	—	7	—	—	8	4	—	4	3	—	5	7	—
Aggregate	6	20	—	19	21	—	26	21	—	35	1	—	39	4	—	44	11	—

Day of Month	JULY D.	JULY H.	JULY M.	AUGUST D.	AUGUST H.	AUGUST M.	SEPTEMBER D.	SEPTEMBER H.	SEPTEMBER M.	OCTOBER D.	OCTOBER H.	OCTOBER M.	NOVEMBER D.	NOVEMBER H.	NOVEMBER M.	DECEMBER D.	DECEMBER H.	DECEMBER M.
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TOTAL	6	7	—	7	—	—	4	22	—	6	3	—	6	7	—	6	23	—
Aggregate	50	18	—	57	18	—	62	16	—	68	19	—	75	2	—	82	1	—

GPO 16—8896

ENTER SICK LEAVE IN RED INK