'26 FEB 23 AM 8:58:27

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 02/13/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Lewellen, James, E.		1845 VA

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1924 VA

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)
Last name could also be spelled as Llewellyn

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location) Lighthouse Service (MD/VA) 5th

From:	To:
1886	1917

(Agency & Location)

From:	To:

(Agency & Location)

From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-00070491663

Attendant Signature:

CMRS Search Request Number(s): Civilian

Remarks: Archival search 2/26

25 MAR 5 AM 9:51:37

SCREENING NOTES

☒ Reviewed and Nothing Removed DKN ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

LEWELLEN JAMES E. LEWELLEN

LIGHT HOUSE BOARD
JUN 8 1909
NO.

Department of Commerce and Labor

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Lighthouse Service
2. Where employed Back River Light-Station, Va.
3. Name James E. Lewellen
4. Where born Virginia
5. Age 63
6. Position Keeper
7. Compensation $560. per an
8. When appointed (*a*) July 6, 1886 Oath May 5, 1886 Appointed dated June 29, 1886.
9. How appointed (*b*) Prior to Classification
10. Appointed from
    - State Virginia
    - Congressional District 2d
    - County Warwick
11. Status under Civil Service Rules (*c*) Classified Competitive
12. Is the employee an honorably discharged soldier or sailor? No
13. Other Government service None
14. Duties (describe fully) Is responsible for lighting and extinguishing the light and for public property at station and its preservation.
15. Efficiency
    - Quantity of work (*d*) 9 tenths
    - Quality of work (*e*) Good
    - Interest manifested in work (*f*) Yes
16. Is this employee fully earning the salary he is now receiving? Yes
17. Remarks (*g*)

CAPTAIN, U. S. N.
NAVAL SECRETARY

Commander, U. S. N., Inspector, 6th Light House Dist.

Robt. D. Russell
Head of Bureau or Office.

June 5, 1909.

11—3005

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

MAY 13 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name James E. Lewallen 2. Age 65 (Last birthday.)

3. Bureau Lighthouse Service 4. Position Keeper.

5. Compensation $560.per an 6. Where employed Back River Light, Va.

7. When appointed (*a*) July 6, 1886 8. How appointed (*b*) Prior to classification.

9. Status under Civil Service Rules (*c*) Classified competitive.

10. Is the employee an honorably discharged soldier or sailor? No.

11. Does the employee receive a pension? No. If so, state the amount

12. Other Government service None.

13. Duties (describe fully) Is responsible for lighting and extinguishing the light and for public property at station and its preservation.

14. Has the employee special qualifications? No. If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	85	2	170 00
Quality of work	85	3	255 00
Interest manifested in work (see also Question 17)	85	3	255 00
Attendance	100	2	200 00
Total		10	880 00
Average percentage			88 00

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Is not a purely routine employee and manifests interest in his work and in the service.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent. If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No. If so, what percentage of salary is unearned?

20. Remarks: (*e*)

The official who is primarily responsible for the statements herein submitted will sign here—

W. H. Stayton
Commander, U. S. N. Inspector, 5th N. L.

The official who approves the statements thus submitted will sign here—

Chief of Bureau or Office.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Hydrog.
Engr. Cons
Mar. Engr.
Personnel
Accounts
Contracts
Chf. Clk.
Draftsman
Nomns.

LIGHT
OCT 4 1915
HOUSES

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

RLH--REOM.
Inclosures.
Back River L.S., Va.
Discontinuance of position of keeper at, etc.
10-8-15 Wrote Dept.

Rec 015
Saving of approx $429 yr on sal + allow. MCC 10-5

Oct. 2, 1915

Dept rec'd OK
NE Oct

Commissioner of Lighthouses, Washington, D.C.

Referring to Bureau authority of August 3, 1915 on Form 70 from this Office dated July 21, 1915 for change of Back River Light, Va. from oil to gas installation.

It is recommended that the position of keeper of Back River Light Station, Va. at $560. per annum and the services of the incumbent, James E. Lewellen, be discontinued at the close of Oct. 31, 1915.

It is further recommended that Mr. Lewellen's services be discontinued without prejudice. He has not during this calendar year taken leave in excess of the total amount accrued to date.

The discontinuance of the services of Mr. Lewellen is recommended with the understanding that he will be given due consideration for reinstatement in proper cases.

In the event of favorable Bureau action on the above recommendations, it is further recommended that Back River Light as soon as changed from oil to gas installation be placed under the supervision of Richard F. Johnson, the present laborer in charge of Northend Point Shoal and Swashway lights, Va., with compensation of $240. per annum, an increase of $60. per annum to his present salary.

Back River Light is approximately one mile distant from the nearest beacon attended by Mr. Johnson, whose letter accepting the care of this proposed light for the stated compensation is inclosed, as is also nomination covering increase of his pay.

It is further recommended that Northend Point Sheal, Swashway, and Back River, lights, Va. be collectively officially known as Back River Lights, Va., effective from the beginning of Nov. 1, 1915; and that their present respective official designations be retained for the purposes of the Light List.

In the absence and by direction of the Inspector,

Supt., L.S.

McC-AEH.

October 12, 1915.

Subject: 5th Inspr's letter, Oct. 2, 1915, keeper, Back River Light Station, Va., discontinuance, etc.

Submitted to Secretary of Commerce with the information that it is proposed to change the intensity and characteristic of the Back River Light by the use of gas instead of oil. This change, when made, will render unnecessary the continuance of the services of the present keeper of Back River Light Station, Va. It is proposed to place this light in the care of the present laborer in charge of Northend Point Shoal and Swashway Lights, Va., at an increase ~~of~~ in his present compensation of $5 a month. The change in the illuminant of the Back River Light Station will not only render unnecessary the expenditure of a large amount of money for repairs necessary to make the reservation a safe habitation for a resident keeper, but will also result in the saving of approximately $429 a year in salary and allowance of the keeper.

It is therefore recommended that the position of keeper ~~at~~ of Back River Light Station, Va., at $560 per annum and the services of the incumbent thereof, James E. Lewellen, be discontinued, effective at the close of October 31, 1915. It is also recommended that the designation of the position of laborer in charge of Northend Point Shoal and Swashway Lights, Va., at $180 per annum, be changed to laborer in charge of Back River Lights, Va., at $240 per annum, effective November 1, 1915, or as soon thereafter as the person to be appointed thereto enters on duty. The pay recommended is justified by the duties to be performed and is not in excess of that paid for the same or similar services during the preceding fiscal year. Attention is invited to nomination submitted today for the increase of the pay of Richard F. Johnson, present laborer in charge of Northend Point Shoal and Swashway Lights, Va.

Appropriation: Salaries, Keepers of Lighthouses.

2076

Hydrog.
Engr. Cons
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

October 13, 1915.

Commissioner of Lighthouses:

For the reasons set forth in letter of the 2d instant from the Fifth Inspector's office, and in accordance with the Bureau's recommendation of the 12th instant, the Department has discontinued the position of keeper of Back River Light Station, Virginia, at $560 per annum, and the services of James E. Lewellen, the incumbent, effective at the close of October 31, 1915.

Carded

In accordance with the Bureau's further recommendation, the Department has changed the designation and rate of pay of the position of laborer in charge of Northend Point Shoal and Swashway Lights, Virginia, to laborer in charge of Back River Lights, Virginia, at $240 per annum, effective November 1, 1915, or as soon thereafter as the person to be appointed thereto enters on duty at the increased rate of pay.

Carded

By direction of the Secretary:

(SIGNED) GEO. C. HAVENNER

Bureau of Lighthouses, Washington,

OCT 15 1915

To Lighthouse Inspector, Baltimore, Md.,
for his information, guidance, and files of office.

Acting Commissioner.

C

LIGHT
OCT 14 1915
HOUSES

October 13, 1915.

Sir:

In view of the discontinuance of the position which you occupy, and in accordance with the recommendation of the Commissioner of Lighthouses, your services as keeper of Back River Light Station, Virginia, at $560 per annum, have been discontinued, without prejudice, effective at the close of October 31, 1915.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

Mr. James E. Lewellen,
Through the Commissioner of Lighthouses.

OCT 14 1915

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SPECIAL LIGHT NOV 26 1915 HOUSE

HDK--REOM

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

11-30-15 Tel 5th

Baltimore, Md., Nov. 24, 1915
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Reinstatement

Name, **James E. Lewellen** Legal residence, **Virginia**

Position, **Assistant Keeper** Salary, **$480. per an.**

Location, **Newport News Middle Ground L.S., Va.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **Dec. 1, 1915** {the date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper Former salary, **$560. per an.**

Location, **Back River L.S., Va.**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, John D. Brady Services terminated, **at the close of Nov. 30, 1915.**

Reason, **Transfer to position of assistant keeper, Harbor Island Bar L. S., N.C. approved effective Dec. 1, 1915.**

Members of family in Government Service, None

Remarks: This recommendation in accordance with Regulation XI, "Civil-Service Regulations for the Lighthouse Service." Mr. Lewellen was separated from the position of keeper, Back River L.S., Va., without prejudice, at the close of Oct. 31, 1915. He has rendered long and faithful service and is considered worthy of reinstatement. His letter dated Nov. 7, 1915 accepting reinstatement herewith.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Secretary, Civil Service District.

Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 26 1915

SPECIAL

Submitted to the Secretary of Commerce, approved. **See Department letter of October 13, 1915, discontinuing the services of Lewellen.**

Acting Commissioner.

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
DEC 2 1915
HOUSES

November 30, 1915.

Mr. James E. Lewellen,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By reinstatement in accordance with authority contained in Civil Service Certificate No. 8876.)

ED D Dec 2, 1915. gr

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

R
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: John D. Brady.

Legal Residence: Virginia.

11—3892

DEC 2 1915

AEH.

Washington D C November 30 1915

Lighthouse Inspector Baltimore Maryland

Lewellen reinstated assistant keeper Newport News Middle Ground effective December one or thereafter

Putnam

Commissioner

On today's journal

Sent telegram Nov. 30/15

12:00

NRB

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT DEC 28 1915 HOUSES

HDK--REON

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT.

Baltimore, Md., (City.) Dec. 22, (Date.) 1915

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Increase in pay.

Name, James E. Lewellen — Legal residence, Va.

Position, Assistant Keeper — Salary, ✓ $516. per an.

Location, Newport News Middle Ground L.S., Va. — Appropriation, Salaries, Keepers of Lighthouses.

Effective Jan. 1, 1916 — {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Assistant Keeper — Former salary, $480. per an.

Location, Newport News Middle Ground L.S., Va.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, (New position) Services terminated,

Reason,

Members of family in Government Service, None

Remarks: This recommendation in accordance with Bureau letter of Dec. 17, 1915 authorizing certain changes in the schedule of pay of keepers in this District. This employee considered deserving of the increase in his pay.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

King

Secretary, Civil Service District. Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON
DEC 23 1915

Submitted to the Secretary of Commerce, approved.

C

Acting Commissioner

WPN 1113

1 Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT—FIXED DATE

LIGHT
DEC 29 19..
HOUSES

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 27, 1915.

Mr. James E. Lewellen,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, ~~Assistant Keeper~~

in the ~~Lighthouse Service~~

at a salary of ~~Five Hundred and Sixteen~~ dollars per ~~annum~~,

effective January 1, 1916.

(By increase in compensation from $480 per annum.)

EOD Jan 1, 1916.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

R
M

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Virginia.

11—1393

DEC 29 1915

LIGHT
MAR 10 1917
HOUSES

March 9, 1917.

Sir:

The Department is in receipt of your resignation, dated March 5, 1917, as assistant keeper of Newport News Middle Ground Light Station, Virginia, at $516 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of March 12, 1917.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

Mr. James E. Lewellen,
Through the Commissioner of Lighthouses.

MAR 12 1917

L
C

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

HDK--REOM.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
Hydrog.
Engr. Comm.
Mar. Engr.
Accounts.
Contracts
Chf. Clk.
Supt. Mains.
Scamr.

LIGHT HOUSES
MAY 13 1918

OFFICE OF INSPECTOR 5TH DISTRICT
MAY 13 1918 9 51 AM
BALTIMORE, MD.

May 11, 1918

Watchmen not a part of registration system. Not proper employ perm watchmen out of G. E. All watchmen at depots on per annum basis, appointed, and paid from Salo. Best to follow rule. This part did not temp incr.

Forwarded to the Commissioner of Lighthouses with recommendation that this watchman be transferred from his present appointive position paid from the appropriation, Salaries, Lighthouse Service, to the registered roll at Portsmouth Lighthouse Depot, payable from General Expenses, and that his pay be made consistent with that of other employees at the Portsmouth Depot and equivalent to the rate established by the Labor Board of the Norfolk Navy Yard for similar positions.

give him at rate $10 per mo. from Mch 16- June 30.

H. D. King
Lighthouse Inspector.

J.E. Llewellyn

OK

(he will probably receive $10 a month after July 1 under new legislation)

Mcc 5/16

Cercar w 5th if pos

JCMcElroy

McC-HFC

Bureau of Lighthouses,
March 20, 1918.

Submitted to Secretary of Commerce, recommending amendment of Department approval of March 13 of Bureau recommendation of March 12, 1918, temporary increases in pay, so that the pay of the watchman at Portsmouth Lighthouse Depot will be temporarily increased at the rate of $10 per month, to be effective March 16 and to terminate at the close of June 30, 1918.

Appropriation: Salaries, Lighthouse Service.
The rate of pay recommended is not in excess of that paid for the same or similar services during the preceding fiscal year.

APPROVED:
(Signed) Sam L. Rogers
Acting Secretary

(Signed) J. A. Conway
Acting Commissioner

Respectfully returned to the
Commissioner of Lighthouses:
(Signed) Clifford Hastings,
Chief of Appointment Division.

AKT

Bureau of Lighthouses,
May 25, 1918

Referred to Lighthouse Inspector, Baltimore, Md. for his information, guidance and files of office. Be guided accordingly.

Acting Commissioner

TCC
dicty.
mcc