REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date:

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Kraig L Anderson	23-003
E-Mail Address:	**Phone Number:**
kraiga@gmail.com	858-357-5100

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Lokken, ODIN Bernard		8/3/1862 Norway

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 4/29/1935

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

CIVILIAN SERVICE

(Agency & Location)

From: To:

(Agency & Location)

From: To:

(Agency & Location)

From: To:

Other Identifying Information (Maiden Name, Job Title, etc.)

Researcher Signature: Kraig Anderson

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number:

Attendant Signature:

CMRS Search Request Number(s):

Remarks:

JAN 10 PM 3:42

SCREENING NOTES

- ☒ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

Employee Name: LOKKEN, ODIN BERNARD **DOB:** 1862 NOR
1916-1932 UNALASKA, AK DOD 1932

Records checked:

Agency: Commerce 6028	Area: Bay 10, Lower Catwalk	positive	(negative)
Agency: Commerce 6029	Area: Bay 10, Lower Catwalk	positive	(negative)
Agency: Old Commerce	Area: Bay 10, Lower Catwalk	(positive)	negative

AND

Agency: Treasury 2189	Area: Bay 13, Lower Catwalk	positive	(negative)
Agency: Treasury 2188	Area: Bay 13, Lower Catwalk	positive	(negative)
Agency: Old Treasury	Area: Bay 13, Lower Catwalk	positive	(negative)

If Negative:

Agency: Treasury SRCs series 1	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 2	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 3	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Coast Guard SRCs	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

CMRS: possible CG service	Area: _____	positive	negative
ARCIS: _____	Area: _____	positive	negative

Notes: _____

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Odin Bernard Lokken (Name) — Alaska (Legal Residence)

STATUS

11—8940

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
2d Asst Keeper	Prob.	600	L.H. - Tree Point L.S. Alas	Dec 20, 1915
1st " "	Trans	900	" Cape St Elias L.S. "	Aug 3, 1916
Asstt Keeper	"	1080	" Cape Saricheff " "	July 1, 1918
"	Increases	1200	" " " "	Nov. 1, 1918
"	Trans	"	" Scotch Cap. " "	July 10, 1920
"	Prom.	1260	" " " "	Dec 20, 1920
"	Read of Pay	1500	" " " "	July 1, 1924
"	"	1560	" " " "	Feb 1, 1925
"	"	1800	" " " "	
"	Inc in Comp	1860	" " " "	July 2, 1925
"	COMPENSATION Act. May 28, 1928.	1920	" " " "	JUL 1 1928
"	COMPENSATION Act. July 3, 1930	1980	" " "	JUL 3 1930

Retired - Eff. Sept 1, 1932,
$803.44 Pa. (Age)
Died April 29, 1935

Form 93

LAF

DEPARTMENT OF COMMERCE

1936 AUG 29 AM 11:20

CHIEF CLERK

NOTICE OF ~~RESIGNATION OR~~ DEATH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
AUG 10 8 39 AM '36

DEPARTMENT OF LIGHTHOUSE SERVICE
AUG 31 1936
ACCOUNTANT
DIVISION

OFFICE SUPERINTENDENT OF LIGHTHOUSES. 16th DISTRICT.

Ketchikan, Alaska. Aug. 4, 1936 , 19

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted notice of death of the following named employee:

Name, Odin B. Lokken Position, Retired Keeper in the Lighthouse Service.

Legal residence, Alaska. Station, 16th Lighthouse District.

Salary, 803.44 per annum.

The acceptance of this resignation { with / without } prejudice is recommended effective at the close of

This employee has not taken leave in excess of the accrued rate.

REMARKS: (In case of death, if person had 25 years or more of service, give name, degree of relationship, and address of next of kin.)

Deceased April 29, 1935.

See letter 25 years service

CARDED

Journal

5177

For and in the absence of the Superintendent.

Chief Clerk.

Superintendent of Lighthouses.

11—4623

BUREAU OF LIGHTHOUSES
WASHINGTON

August 29, 1936

Submitted to the Secretary of Commerce, for information. The district office advises that through inadvertence report of this matter was not submitted at the time of Mr. Lokken's death.

For the Commissioner:

Chief of Personnel Division.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 2, 1932.

Mr. Odin Bernard Lokken,

Through the Commissioner of Lighthouses.

Sir:

In accordance with the provisions of Section 6 of the Act approved June 20, 1918, and upon recommendation of the Commissioner of Lighthouses, the Department has retired you from active duty in the Lighthouse Service (Sixteenth District) with retired pay at the rate of $803.44, effective beginning September 1, 1932.

By direction of the Secretary:

Respectfully,

AUG - 3 1932

WM. J. GARDNER.

Chief of Appointment Division.

CARDED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
JUL 23 1932
SHEET NO. 4136
DEPARTMENT OF COMMERCE

DSE

Form 9

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

DEPARTMENT OF COMMERCE
1932 JUL -27- AM 11:46

DEPARTMENT OF COMMERCE
JUL 27 1932
APPOINTMENT DIVISION

Date May 19th 1932.

Superintendent of Lighthouses,

CHIEF CLERK

SIXTEENTH 16th District

Ketchikan, Alaska.
(City)

DEPARTMENT OF COMMERCE
JUL 30 1932
APPOINTMENT DIVISION

I hereby apply for retirement from active duty in the Lighthouse Service effective September 1, 1932.,
on the basis of service shown hereon.

Compulsory - 70 yrs of age

Served Approx. 16½ yrs.

O. B. Lokken.
(Name)

KEEPER Keeper.
(Designation)

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES

City Ketchikan, Alaska, *Date* May 28, 1932.

Submitted to Commissioner of Lighthouses, Washington, D. C., recommending retirement at $ 803.44
per annum, effective at the close of August 31, 1932.

It is certified that the record of service and pay shown on Page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

W. A. Deneen
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES, *Washington, D. C.,* JUL 26 1932

Submitted to the Secretary of Commerce, recommending approval.

7-27-32

F. P. Dearborn
Acting *Commissioner of Lighthouses.*

FOR USE OF DEPARTMENT 11—10551

Action O. K.
Chief Clerk

APPOINTMENT DIVISION
NECESSARY
ACTION TAKEN
AUG 2 1932
DEPARTMENT OF COMMERCE

LAF:BA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

Name Odin Bernard Lökken Date of birth August 3, 1862

Designation Keeper in the Lighthouse Service

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army	None.						
Navy	"						
Marine Corps	"						
Civilian employment	Dec.	20	1915	Aug.	2	1932	Keeper in the Lighthouse Service, 16th District Alaska.
Total service	16 years, 7 months, 12 days, or 16-222/360 years.						

Does applicant receive or has he applied for a pension from the Government under any law? ——— If so, give number of pension certificate or of claim: No.

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? ——— If so, give number of claim: No.

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No.

If so, state the compensation received: No.

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year		
Keeper in the Lighthouse Service								
Fiscal year 1928	Aug.	3	1927	June	30	1928	1860	1694.67
do 1929	July	1	1928	June	30	1929	1920	1920.00
do 1930	July	1	1929	June	30	1930	1920	1920.00
do 1931)	July	1	1930	July	2	1930	1920)	1979.67
do ")	July	3	1930	June	30	1931	1980)	
do 1932	July	1	1931	June	30	1932	1980	1980.00
do 1933	July	1	1932	Aug.	2	1932	1980	176.00
							Total 5	$9670.34

1934.06

Total compensation for last five years of active service $9670.34

Average compensation for last five years of active service $1934.068

Annual rate of retired pay ($1934.068 × years (Not exceeding 30) 16-222/360 ÷ 40) = 803.44

U. S. GOVERNMENT PRINTING OFFICE: 1931 11—10551

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 3, 1930.

Mr. O. B. Lokken,

Through Commissioner of Lighthouses.

Sir:

You are advised that under the Brookhart Act your compensation has been changed as indicated below, effective July 3, 1930.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

CARDED

AUG 9
DEPARTMENT OF COMMERCE

From: 1920.

To: 1980.

16th Keeper.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. Odin Bernard Lokken,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1860

To: $1920

16

APPOINTMENT DIVISION
ENTERED
JUL 2 1928
ON JOURNAL
DEPARTMENT OF COMMERCE

11—9564

CARDED

CROSS REFERENCE

See file of August N. Detlefsen - memo from Lighthouses dated 10/9/25, giving effective dates of changes.

Original

Odin B. Lokken, E.O.D. Dec. 20, 1915; last pay inc. July 2, 1925.

16th Dist.

See also letters from Lighthouses dated 10/13/25 & 12/12/25

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
KETCHIKAN, ALASKA

TW:FET

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK
1925 NOV 3 PM 3 12

1647.

OFFICE OF SUPERINTENDENT, 16TH DISTRICT
KETCHIKAN, ALASKA

LIGHTHOUSES
1925 OCT 31 AM 9 02

October 22, 1925

Commissioner of Lighthouses,
Washington, D. C.

Under authority of the acts approved August 24, 1912, section 1 (37 Stat., 487), and March 3, 1925, section 7 (33 Stat., 928), O. B. Lokken, a keeper in the Lighthouse Service, is hereby designated, empowered, and authorized, when requested, to administer oaths required by law or otherwise to accounts for travel or other expenses against the United States, and to administer oaths of office to employees of the Lighthouse Service, with like force and effect as officers having a seal. For such services no charge shall be made.

Chief Clerk
Office of Superintendent.

RG-EK

(COPY)

Bureau of Lighthouses, Washington, D. C.,
November 2, 1925.

Returned to Superintendent of Lighthouses, Ketchikan, Alaska, approved. The matter has been reported to the General Accounting Office for its information.

J. S. CONWAY

(Signed)
Acting Commissioner of Lighthouses.

- - - - - -

RG-EK

Bureau of Lighthouses, Washington, D. C.
November 2, 1925.

Submitted to Secretary of Commerce for his information.

Acting Commissioner of Lighthouses.

C
P
O

CROSS REFERENCE.

Lighthouse letter dated September 14, 1938 reports the effective dates of the last changes in the following areas:

August H. Detlefsen
Leo Margolis
H. Rabinowitz
Oscar Liebig
Gibi Lebson

See file of Michael Cornellan

C Cornellan

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

M
F. O. B. Lokken,
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1800 per annum to $ 1860 per annum, effective July 2, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.
Chief of Appointment Division.

11—8074

CARDED

mfc
16

APPOINTMENT DIVISION ENTERED JUL 10 1925 ON JOURNAL DEPARTMENT OF COMMERCE

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

May 21, 1925.

Mr. Odin B. Lokken,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1560 per annum to $ 1800 per annum, effective July 1, 1925, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

MAY 27 1925

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

11—6074

APPOINTMENT DIVISION ENTERED MAY 28 1925 ON JOURNAL DEPARTMENT OF COMMERCE

mfc

16

CARDED

Form 78

TW- FET

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK

1925 MAY 20 PM 4 24

LIGHTHOUSES

1925 MAY 15 AM 11 59

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT,

Ketchikan, Alaska, May 5, 1925
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Increase in pay.

Name, Odin B. Lokken — Legal residence, Alaska

Position, Keeper in the Lighthouse Service. — Salary, $1600. per annum (Range, $1680 - 1920)

Location, Scotch Cap Lightstation, Alaska — Appropriation, Salaries of Keepers of Lighthouses.

Effective July 1, 1925 — [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Same — Former salary, $1560 per annum

Location, Same

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

APPOINTMENT DIVISION NECESSARY ACTION TAKEN MAY 21 1925 DEPARTMENT OF COMMERCE

to be

Previous incumbent, Himself — Services terminated, June 30, 1925.

Reason, Increase in pay.

Members of family in Government Service, None.

Date of birth, August 3, 1862.

Remarks: This increase in pay is recommended in accordance with Bureau indorsement of March 7,1925, on letter from this office dated Feb. 10,1925, relative to adjustment of pay of lighthouse keepers at the four westward stations in Alaska, and authorizing an increase of $240 per annum over present rates to cover cost of subsistence.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

5/21

Secretary, Civil Service District.

W. E. Shea

Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

RG-EK

May 20, 1925.

Submitted to the Secretary of Commerce, approved. The proposed adjustment is in lieu of present subsistence (65¢ a day in kind), to be discontinued July 1, 1925.

J. Lawrence

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

CROSS REFERENCE

SEE FILE--464/16/

NAME Lebkuecher, Edwin R. POSITION Keeper

BUREAU OF LIGHTHOUSES STATION 16th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt. per annum to be Added	Subtracted
$1260	240	$1500	QR	164.25	164.25	L.H.S.	9	1680	Yes	180.-	

CIRCULAR #13----11/13/23

approved $1680

GRADE RECOMMENDED 8

RANGE OF COMPENSATION RECOMMENDED FROM $1650 TO $1920

16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:

Kind of equipment None.; annual cost, $

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)

(a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8

(b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3

(d) College: Name ; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(e) Post graduate work: Kind ; years ☐ 1 ☐ 2 ☐ 3

(f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

Is in charge of Scotch Cap Lightstation and entirely responsible for care, maintenance and operation of station. Stands regular watches of 8 hrs. e each 24 hrs. with two assistants and with them sees that light is exhibited in accordance with regulations and the fog-signal sounded when required by weather conditions. Sees that cleanliness and good order are maintained at all times. Is responsible for care of station buildings, grounds, light and fog-signal apparatus, machinery, and other property at station, making repairs when necessary so far as practicable. Impossible to state what percentage of time is devoted to each task as this varies according to weather conditions and time of year.

PERSONNEL CLASSIFICATION BOARD FORM NO. 1
(To be filled out in accordance with detailed instruction sheet, Form No. 2)

TWLF

Sheet No. 3

2—12758

1. Lokken, (Surname) Odin (Given name) B. (Initial)
2. Department Commerce.
3. Bureau Lighthouses.
4. Field Service 16th District.
5. (a) Field Station Scotch Cap Lightstation.
   (b) Subdivision --
   (c) City or town via Seward & Unalaska. State Terr. Alaska.
6. Pay-roll title Keeper.
7. Customary office title Keeper.

DO NOT WRITE IN THIS SPACE			
	a		
	b		
	c		
	d		

8. (a) Number of regular working hours of the position, per day 8; per week 56
   (b) If this is not a full-time position, state percentage of time employed per day --; or per week --
   (c) If night work, wholly or in part, state the hours: From -- m. to -- m.
   (Stands regular watches with two other keepers at station.)
9. If this is not an all-year-round position, state approximate number of days employed each year --
   During what months --
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation --
11. Present rate of pay, exclusive of bonus $1200. per annum; bonus, $240. per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $1200. per "; bonus, $240. per annum.
13. If the employee receives overtime pay, state the rate (Also receives $60. per annum longevity pay additional.)
14. Title of appropriation or fund from which basic compensation is paid Salaries of Keepers of Lighthouses.
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☒ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☒ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum --
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment None.; annual cost, $
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
Is in charge of Scotch Cap Lightstation and entirely responsible for care, maintenance and operation of station. Stands regular watches of 8 hrs. e each 24 hrs. with two ~~assistants~~ assistants and with them sees that light is exhibited in accordance with regulations and the fog-signal sounded when required by weather conditions. Sees that cleanliness and good order are maintained at all times. Is responsible for care of station buildings, grounds, light and fog-signal apparatus, machinery, and other property at station, making repairs when necessary so far as practicable. Impossible to state what percentage of time is devoted to each task as this varies according to weather conditions and time of year.	

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

Works under general direction of superintendent of district, works to a large extent on own responsibility as this is an isolated station with which communication is difficult.

20. Do the duties involve direction or supervision of the work of other employees? Yes.
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

supervises work of two assistant keepers, directing them as to operation of light and fog-signal, as to when and how repairs shall be made, and other work of station, such as painting tower, dwellings, etc.

21. How long have the employee's duties been substantially as described above? Two years nine months, ths.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

May 24, (Date), 1923. W C Superintendent. (Signature of Preparing Officer) (Title)

23. I have read the foregoing and I agree to it except as follows:

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)		X	
Trustworthiness (dependability)		X	
Speed (quickness)	X	X	
Physical Qualities (strength and endurance)	X		

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		X
Common School	X	

Technical Education: If essential, kind and extent Not essential.

Experience: If essential, kind and extent Should have considerable previous experience as Asst. Keeper, involving lighthouse apparatus & machinery, & experiance in handling row, sail & motor boats.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1440. to $ 1800.

May 24, (Date), 1923. W C Superintendent. (Signature of head of field office or station) (Title)

GOVERNMENT PRINTING OFFICE 2—12758

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

M
r. Odin B. Lokken,
Through the
Commissioner of Lighthouses,

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Acting Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED FEB 7 1925 ON JOURNAL DEPARTMENT OF COMMERCE

Position:
Keeper ✓

Salary:
$1560

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

16

JSJ

CARDED

FEB 9 - 1925

(CROSS REFERENCE)

Lokken Odin B In accordance with authority

of the Director of the Budget dated June 27, 1924, the salary is re-

adjusted to $1500, effective July 1, 1924.

For authorization see letter dated JUL 18 19[illegible] File No. 1095/21.

Cross referenced

November 4, 1921, The Bureau of Lightouses advises the Department of thw date of effect of the following change.

Name	Nature of Change	Date	District	Report of Date of Effect
Lokken, Odin Bernard	Promotion	December 26, 1920	16th	December 20, 1920

See file Carl E. Peterson

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 28, 1920.

Mr. Odin B. Lokken,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1200 per annum to $ 1260 per annum, effective December 20, 1920 (including $60 per annum longevity pay), or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully, C. S. REPORT DATA ENTERED

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

CARDED

DEC 28 1920
JOURNAL
DEPARTMENT OF COMMERCE

S
C
16th district

Form 73

NOMINATION

TW/JP

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES DEC 23 1920

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT,

Ketchikan, Alaska., December 13, 19 20
(City.) (Date.)

APPOINTMENTS

COMMISSIONER OF LIGHTHOUSES:

1920 DEC 27 AM 11 32

Action recommended, (Promotion) Increase

Name, Odin B. Lokken

Legal residence, Alaska

Position, Keeper in the Lighthouse Service

Salary, $1260 annum

1920 DEC 27 AM 9 06

Location, Scotch Cap Lightstation, Alaska.

Appropriation, Salaries of Keepers of Lighthouses

Effective December 20, 1920

{ [1] the exact date of entrance on duty, or
as soon thereafter as he enters on duty.

Former position, same

Former salary, $ 1200 annum

Location, same

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

APPOINTMENT DIVISION NECESSARY ACTION TAKEN DEC 28 1920 DEPARTMENT OF COMMERCE.

Previous incumbent, Services terminated,

Reason,

Members of family in Government Service, None

Remarks: This increase in salary is recommended so as to allow longevity pay to Mr. Lokken at the rate of $5.00 per month, he having entered the Lighthouse Service on December 20, 1915, and served continuously since that date.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

12/27/20

Secretary, Civil Service District.

W Odiorne

Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 23 1920

Submitted to the Secretary of Commerce, approved.

1920 DEC 24 PM 1 09

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

TW/LK
Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK LIGHTHOUSES JUN 26 1920

1920 JUN 28 PM 3 33

Superintendent
OFFICE OF LIGHTHOUSE ~~INSPECTOR~~, 16th DISTRICT.

APPOINTMENTS JUN 29 1920

Ketchikan, Alaska, June 14, 1920. 191

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about July 10, 1920.

Name, Odin B. Lokken. Position, Keeper in the Lighthouse Service.

From Cape Sarichef Light Station, Alaska. To Scotch Cap Light Station, Alaska.

Previous incumbent, (Edmund Moore.) New Position

Services terminated, Reason,

Mr. Lokken is being transferred to Scotch Cap Light Station as a relief for Edmund Moore, the present keeper, so that he may take accumulated leave in accordance with regulations applying to this station.

CARDED

Superintendent of Lighthouses.

JUN 29 1920 DEPT. OF COMMERCE

JDS 6/29/20

, 191

The above-referred-to transfer ~~became~~ effective ~~beginning with~~ will become on or about July 10, 1920.

Superintendent of Lighthouses.

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 26 1920

Submitted to the Secretary of Commerce for his information.

Acting Commissioner.

1920 JUN 28 PM 3 22

V

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 30, 1918.

M
r. Odin Bernard Lokken,
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ _ per ~~annum~~ additional $ per annum, effective
1080 1200
November 1, 1918.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

[illegible] Clifford Harrison

Chief of Appointment Division.

CARDED

R
Ho

ON BASIS OF THIS ACTION BE-
LETTER DATED 11-22-18
IN FILE OF 1095-16

APPOINTMENT DIVISION (INTERIOR)
DEC 3 1918
ON JOURNAL DEPT OF COMMERCE

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

5

LIGHTHOUSE INSPECTOR SEP 3 1918 KETCHIKAN

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT SEP 14 1918 HOUSES

I, Odin B. Lokken

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Odin B Lokken SEP 14 1918 8 51 AM

(Appointee signs here)

CHIEF CLERK

[2] Sworn to (See below) and subscribed before me, this [3] 3rd day of August, A. D. 1918

1918 SEP 14 AM 11 15

(Affix official seal here)

[4] (Name) J W Leadbetter

(Official title) Captain U.S.L.H.S

My commission expires

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Additional Keeper	$1080. A.	Cape Sarichef Light Station
Former[5] 1st Asst. Keeper	900. A.	Cape St. Elias Light Station

(The above should be filled in by the district officer before sending to appointee)

CHECKED

Office of Lighthouse Inspector, 16th District

Ketchikan, Alaska (Address), September 3, 1918 (Date)

The above-named appointee entered upon duty on July 1, 1918 (Date)

(Signature, followed by title)

Superintendent of Lighthouses

E

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 5, 1918.

Mr. Odin Bernard Lokken,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Additional Keeper

in the Lighthouse Service

at a salary of One Thousand and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from first assistant keeper at $900 per annum.)

By direction of the Secretary:

Respectfully,

C
R

CARDED

(Signed) Clifford Hastings,
Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Alaska.

APPOINTMENT DIVISION ENTERED JUN 5 - 1918 ON JOURNAL DEPARTMENT OF COMMERCE

11—3692

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK

LIGHT HOUSES 1918 JUN 1

ABE-EHR.

OFFICE OF LIGHTHOUSE INSPECTOR, 16th DISTRICT,

1918 JUN 4 PM 12

Ketchikan, Alaska, May 22nd, 1918
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

5

Action recommended, Transfer and promotion.

Name, Odin Bernard Lokken. APPOINTMENTS

Legal residence, Alaska

Position, Additional Keeper, 1918 JUN 4 PM 12 34

Salary, $1080A

Location, Lighthouse Service-Cape Sarichef Light Station. alaska

Appropriation, Salaries of Keepers of Lighthouses.

Effective June 10,1918.

{ ~~the actual date of entrance on duty, or~~ as soon thereafter as he enters on duty.

Former position, First Assistant Keeper.

Former salary, $900 A

Location, Cape St. Elias Light Station, Alaska.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUN 5-1918 DEPARTMENT OF COMMERCE

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Services terminated,

Reason, New position not heretofore used. Dept. authority July 6,1916.

Members of family in Government Service, None

Remarks: Mr. Lokken is recommended for appointment as additional keeper to relieve the present keeper, Chas. P. Mercer, that he may take accumulated leave in accordance with regulations applying to this district and station.
It is expected that transfer will be by tender.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

Secretary, Civil Service District.

Lighthouse Tender.

C.H.B.

BUREAU OF LIGHTHOUSES
WASHINGTON JUN 3 1918

Submitted to the Secretary of Commerce, approved.

1918 JUN 4 AM 10 49

Acting Commissioner

T.C.

[1] Strike out the clause which does not apply.

11—2314

USE TYPEWRITER. SEE INSTRUCTIONS ON BACK.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS
8—4789-2

MAKE NO ENTRIES IN THIS COLUMN.

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

LIGHT
NOV 27 1916
HOUSES

1. Name: (Surname first. Given name in full. For women, write Miss or Mrs. before given name.)

Lokken, Odin Bernard

2. Department:

Commerce

3. Bureau, office, or service:

Lighthouse Service

4. Designation of position:

1st Assistant Keeper

5. Occupation (if not clearly shown by answer to question 4):

See 4.

6. Annual earnings:

300.00

7. Kind of appropriation:

L S ~~(Stat.)~~ Sal. L.H.Kprs.

8. Present rate of pay:

$ 600 PA

9. Initial rate of pay:

$ 600

10. Total length of service (give the total of **ALL U. S. GOVT. SERVICE** with the exceptions stated on the back of this card)—

Substitute— Years:	Substitute— Months:	Regular— Years:	Regular— Months:
			6

11. State, Territory, or foreign country of birth (do not give town):

Norway

12. Race:

"W"

13. Sex:

Male

14. Date of birth—

Month: August 3,

Year: 1862

15. Kinds of schools attended, years attended, and degrees taken:

EG

16. Marital condition:

"M"

17. War veteran?

"No."

18. Appointed from—

Congressional district and State: Territory of Alaska

County: - - - -

19. Civil service status:

"C"

20. Method by which classified status was obtained:

"CE"

21. Place of employment—

City: Cp. St. Elias Lt. Sta.

State: Alaska.

DO NOT FOLD THIS CARD.

11—5869

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

LIGHT SEP 9 1916 HOUSES

APPOINTMENT. SEP 16 1916

CHIEF CLERK SEP 16 1916

Department of Commerce and Labor

LIGHTHOUSE SERVICE

I, Odin B. Lokken,

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Odin B Lokken
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 31st day of August, A. D. 1916

(Affix official seal here)

[4](Name) W. K. Spaulding

(Official title) Clerk

Bu.Auth 6/24/15

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present 1st Asst.Keeper	$900. per ann	Cape St.Elias Light Station, Alaska
Former[5] 2nd Asst.Keeper	600. " "	Tree Point Light Station, Alaska

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF LIGHTHOUSE INSPECTOR, 16th DISTRICT

Ketchikan, Alaska (Address), August 31, 1916 (Date)

The above-named appointee entered upon duty on August 3d, 1916 (Date)

CARDED

(Signature, followed by title)
Lighthouse Inspector.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

WKS

SEP 15 1916

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 28, 1916.

Mr. Odin Bernard Lokken,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Assistant Keeper

in the Lighthouse Service

at a salary of Nine Hundred dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from second assistant keeper at $600 per annum.)

APPOINTMENT DIVISION ENTERED JUL 28 1916 ON JOURNAL DEPT. OF COMMERCE

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

R
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position.

Legal Residence: Alaska.

CHANGE REPORTED SEP 1916 U.S. COMMISSION. 11—3692

Form 73

ABE

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES JUL 25 1916

OFFICE OF LIGHTHOUSE INSPECTOR, 16th DISTRICT,

Ketchikan, Alaska (City.) July 17 (Date.), 1916

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK JUL 28 1916

Action recommended, Transfer and promotion

Name, Odin Bernard Lokken — Legal residence, Alaska

Position, 1st Assistant Keeper — Salary, $900 A

Location, Cape St.Elias Light Station, Alaska — Appropriation, Salaries of Keepers of Lighthouses

Effective August 1,1916 — {~~the date of his entrance on duty~~, or as soon thereafter as he enters on duty.

APPOINTMENT DIVISION APPOINTMENT WRITTEN JUL 28 1916 DEPT OF COMMERCE

APPOINTMENTS JUL 28 1916

Former position, 2nd Asst. Keeper — Former salary, $600. A

Location, Tree Point Light Station, Alaska

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

- - - - - - - - - - - -

Previous incumbent, New position — Services terminated,

Reason, Dept. letter April 1,1916

Members of family in Government Service, None

Remarks: This transfer is not at request of Mr. Lokken but is agreeable to him and the expense of transfer is to be borne by the government

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

In the absence and by direction of the Inspector

7-28-16

Secretary, Civil Service District.

Chief Clerk

BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 26 1916

Submitted to the Secretary of Commerce, approved.

A. B. Bowerman

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

LIGHT
FEB 19 1916
HOUSES

CHIEF CLERK
FEB 21 1916
3

24
APPOINTMENTS
FEB 24 1916

PERSONAL QUESTION SHEET

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

March 5, 1913.

To the Chiefs of Bureaus of the Department of Commerce:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

William C. Redfield
Secretary.

CARDED.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe. If name itself is merely a letter, it should be so stated.)

Odin Bernard Lokken

2. How do you intend to write your name on the pay roll? (***This should agree with signature to your oath of office.***) Odin ~~Bassey~~ B. Lokken. (OBL)

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Ketchikan. (City or town.) Alaska. (State or Territory.) ____ (County.) ____ (Congressional district.)

4. What is your race? (Answer "white," "colored," or "Mongolian.") White.

5. Where were you born? Trondhjem. Norway.

6. When were you born? August. (Month.) 3d. (Day.) 1862. (Year.)

7. Give name and address of person whom you would like to have notified in case of accident.

R. Fosness — Name. | Number and street.

Ketchikan — City or town. | Alaska — State or Territory.

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
	No.			

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Appointed through Aplication — Asst Teacher examination May 7, 1915 WKS

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

Use Glasses when reading or writing.

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
		No			

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
	No.		

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
	No		WKS

15. Are you the widow or orphan of an honorably discharged soldier or sailor? (If so, give the information called for by the blanks below.)

Name under which service was rendered

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
	No		WKS

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

Sailor, Laborer.

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public school.

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Sailor.

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

None (Asst. Keeper L. H. Service May 17, 1915) WKS

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes.

21. State the date upon which the above blanks were filled. January 22nd, 1916.

Witness:

(Signature) Barney Lokken

P. O. Address: Ketchikan
City or town.

Number and street.

Alaska
State or Territory.

In case signature is by mark.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

In the absence and by direction of the Inspector.

Reviewed, approved, and forwarded February 11th 1916, 19

(Signature) [signature]

(Official title) Superintendent

11—1434 WKS

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

LIGHT HOUSES JAN 11 1916

APPOINTMENTS JAN 18 1916 2

CHIEF CLERK JAN 18 1916

I, Odin Bernard Lokken

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

☞ Odin Bernard Lokken
(Appointee signs here)

---

[2] Swear to (See below) and subscribed before me, this[3] twentieth day of December, A. D. 1915

(Affix official seal here)

[4] (Name) J. Fillmore Warden
(Official title) Notary Public in and for the Territory of Alaska
My commission expires Aug 29, 1918

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present 2nd Asst. Keeper	$600. per ann.	Tree Point Light Station, Alaska
Former[5] New Appointee		

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 16th District

CARDED.

Ketchikan, Alaska (Address), January 4, 1916 (Date)

The above-named appointee entered upon duty on December 20, 1915. (Date)

Dillee
(Signature, followed by title) Lighthouse Inspector.

---

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

WKS

Ent'd

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 22, 1915.

Mr. Odin Bernard Lokken,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Second Assistant Keeper in the Lighthouse Service at a salary of Six Hundred dollars per annum, effective on the date on which you entered upon duty in the above-mentioned position.

By selection from certificate of eligibles (No.- - - -) issued by the local Civil Service Board for the Sixteenth Lighthouse District.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

R

Appropriation: Salaries, Keepers of Lighthouses.

Vice: David O. Kinyon.

Legal Residence: Alaska.

(See reverse side.)

CARDED

APPOINTMENT DIVISION ENTERED DEC 22 1915 ON JOURNAL DEPT OF COMMERCE

CHANGE REPORTED JAN 1916 C. S. COMMISSION

December 13, 1915.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of this date, the Department authorizes the assignment of Odin Bernard Lokken to duty as second assistant keeper of Tree Point Light Station, Alaska, at $600 per annum.

Authority is also granted, as recommended, for the payment of Mr. Lokken's actual and necessary traveling expenses incurred in reporting for duty in the above-mentioned position if the interests of the service so require. In this connection, however, the Department has to state that the general rule is that an original appointee must bear expenses incurred in reporting for duty, and unless extraordinary circumstances so justify, no recommendation for the payment of such expenses by the Government can be approved.

A formal appointment will be issued to Mr. Lokken upon receipt of the usual form of nomination, approved by the local civil service district secretary.

(SIGNED) E. F. SWEET

CARDED.

Assistant Secretary.

R

JEL COPY

DEPARTMENT OF COMMERCE

TELEGRAM

CHIEF CLERK
DEC 13 1915
5

Ketchikan Alaska Dec 11 15

APPOINTMENTS
DEC 13 1915
325

ANSWERED
DEC 13 1915
Ushle

SPECIAL

Washington

Recommend probationary appointment Odin Bernard Lokken second Assistant Keeper Tree point six hundred dollars annum vice Kinyon transferred no relative service district Secretary approves

(Signed) Dibrell

Bureau of Lighthouses,
December 13, 1915.

Submitted to the Secretary of Commerce recommending that authority be granted to assign Odin Bernard Lokken to duty as second assistant keeper of Tree Point Light Station, Alaska, at $600 per annum, effective December 13, 1915, or as soon thereafter as practicable, vice David O. Kinyon, Transfer authorized - D.L. Dec 11. 1915

The usual nomination will be submitted to the Department when received, at which time formal appointment may be issued.

Actual and necessary traveling expenses incurred in reporting for duty in the above noted position are recommended to be authorized if needed.

Appropriation, Salaries, Keepers of Lighthouses, 1916.

No papers with

12-13-15

H. Conway
Acting Commissioner

Form 73

ABE-JFW

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES DEC 21 1915

OFFICE OF LIGHTHOUSE INSPECTOR, 16th DISTRICT.

Ketchikan, Alaska, Dec. 10, 1915. , 191
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment

Name,* Odin Bernard Lokken — Legal residence, Alaska

Position, 2nd Asst. Keeper — Salary, $600. A.

Location, Tree Point Lightstation, Alaska. — Appropriation, Salaries of Keepers of Lighthouse 1916

Effective Dec. 15, 1915 { ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN DEC 20 1915 BUREAU OF LIGHTHOUSES

CHIEF CLERK DEC 22 1915

APPOINTMENT DIVISION DEC 22 1915 9:30

Former position, New appointee — Former salary,

Location,

Rank on eligible list, 2 Rating, 90.2 Percentage, , Other eligibles considered:
Martin L. Rasmusson 93.2 C
George John Smith (name changed from George Guido Stein by petition made to Court and granted) 89.6 C.

Previous incumbent, David O. Kinyon — Services terminated, will be December 14, 1915

assignment authorized D.T. Dec 11. 1915

Reason, Recommended for promotion and transfer to position of Keeper at Guard Island Lightstation, Alaska.

Relatives in Government Service, None.

Remarks: In accordance with Bu.Circ.64, William Rosenberg, 90.2% , has not been considered, and is not charged with a certification, as he lives in the vicinity of the westward stations, Scotch Cap & Cape Sarichef and could not be reached at this time of the year and he desires appointment only at Scotch Cap or Cape Sarichef. Quarters ~~for family of keeper are~~ provided by the Government at this station. Transportation to station will be by tender. Mr. Lokken has been working at the Lighthouse Depot and in field construction force as laborer for over one year.

Selection regular, subject to the action of the U. S. Civil Service Commission. DEC 16 1915 , 191

H. D. Ward
Secretary, ELEVENTH Civil Service District

Dineen

JEL

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 21 1915

Submitted to the Secretary of Commerce, approved.

* See Department letter of December 13, 1915, authorizing the assignment of Lokken to duty.

12-22-15

S Conway
Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314