1812 M I N E R, Mr. LEMUEL

COAST GUARD (L.H.S.)

Treasury 2188
Bay 13 LC Row 3
Sec 12 Box 816

Form 439
TREASURY DEPARTMENT
DIVISION OF APPOINTMENTS

File No. 1812

Name M I N E R, Mr. LEMUEL

BORN: November 9, 1886

Service COAST GUARD (L.H.S.)

U. S. GOVERNMENT PRINTING OFFICE 2—16322

APPLICANT OR EMPLOYEE MUST FILL THE FOLLOWING

Name (in full) Lemuel Miner Sex Male

Present address Yerba Buena Light Sta. Date of birth November 2nd 1886

Give below all places of residence during the past FIVE years

From-- (Month and year)	To-- Month and year)	Number and Street	City and State
Oct. 1924	June 1939	Point Cabrillo Light Station	Mendocino, Calif.
June 1939	Present address	Yerba Buena Light Station	San Francisco, Calif.

Give, in your own handwriting, the information requested below

Have you ever been arrested for any reason whatsoever? No.
If so, give details in space provided below. (Yes or no)

Date of Arrest	Age	Charge	Court and Location	Judge	Disposition

No Reply Received From F. B. I.
Apparently No Criminal Record.

Have you ever been fingerprinted? Yes Where? Fort Bragg, Calif.

When? December 2nd 1937 If for the Civil Service, what position? For Drivers License

I hereby swear (or affirm) that the above statements are complete and accurate in every detail.

U. S. COAST GUARD

Lemuel Miner
Customary payroll signature of employee

Subscribed and sworn to before me this _____ day of OCT 30 1939 19__.

W. C. Jorgensen
Notary Public

U. S. CIVIL SERVICE COMMISSION
AUTHORIZED TO ADMINISTER OATHS

My commission expires _____

July 1, 1939. Lighthouse Districts No. EIGHTEENTH

consolidated with SAN FRANCISCO Coast Guard District,

Headquarters SAN FRANCISCO, CALIFORNIA

See U. S. Coast Guard General Order No. 37, dated June 20, 1939.

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - FEB 9 1940

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Lemuel Miner (Name) — Calif

DATE OF BIRTH 11-9-1886

STATUS

DESIGNATION	ACTION	SALARY	BUREAU—SERVI
3rd Assist Kpr.	Prob.	$42.50 per mo.	Lighthouses
2d. " "	Prom.	45.00	"
1st. " "	"	600 p.a.	"
	RESIGNED CLOSE OF	March 15, 1914	
3rd. Asst. Kpr.	Prob	516	Lighthouses
2d. " "	Prom.	552	"
Asst. Kpr.	"	600	" Go
Keeper	Increases	660	" "
"	"	720	" "
"	Trans.	960	" Pt.
1st Asst. Kpr	Read. of pay	1200	" "
" "	Readjustment of pay Act - Dec. 6, 1924	1380	"
Keeper	COMPENSATION Act. May 28, 1928.	1500	"
"	INCREASE IN COMPENSATION	1560	" — 18-
"	Transfer	1440	" — Yer

LIGHTHOUSES

NOMINATION MAY 9

Name Lemuel Miner Date of birth Nov. 9, 1886 Legal residence

May 8, 1939.

RECEIVED
DEPARTMENT OF COMMERCE

THIS
PER
MU

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Lemuel Miner (Name) — Calif (Legal Residence)

DATE OF BIRTH 11-9-1886

STATUS

11—8940

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
3rd Assist Kpr.	Prob.	$42.50 mo	Lighthouses-Pigeon Pt. Calif	Nov. 25, 1908
2d. " "	Prom.	45.00	" " "	Nov. 20, 1909
1st. " "	"	600 p.a.	" " "	Apr. 1, 1912
	RESIGNED CLOSE OF	March 15, 1914		
3rd. Asst. Kpr.	Prob.	516	Lighthouses-Pt. Reyes. Cal.	Nov. 23, 1914
2d. " "	Prom.	552	" " "	Jan 6, 1916
Asst. Kpr.	"	600	" Goat Isl. Calif.	Mar. 29, 1916
Keeper	Increases	660	" " " "	Nov. 1, 1918
"	"	720	" " " "	Nov. 23, 1919
"	Trans.	960	" Pt. Cabrillo-Cal.	Nov. 1, 1923
Kpr Read. of pay	"	1200	" " "	July 1, 1924
" "	Readjustment of pay Act-Dec. 8, 1924	1380	" " "	Feb. 1, 1925
Keeper	COMPENSATION Act. May 28, 1928	1500	" " "	JUL 1 1928
"	INCREASE IN COMPENSATION	1560	" 18th Dist " "	MAR 1 1939
"	Transfer	1440	" - Yerba Buena	6-30-39

DIVISION OF PERSONNEL SUPERVISION AND MANAGEMENT
AUG 4 1939
RECEIVED
DEPARTMENT OF COMMERCE

May 8, 1939.

Mr. Lemuel Miner,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective upon entrance on duty (change of station).

A new appointment certificate will not be issued as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

CARDED

(Signed) Oliver C. Short MAY 19 1939
OLIVER C. SHORT
Director of Personnel.

From: $1560 per annum.

To: $1440 per annum.

Appropriation (unit): Field.

RETURN THIS COPY
to the Dep't showing in space below effective date of this change.

ENTERED ON DUTY June 30, 1939

P J Frost
(Sig.) (Title)
Chief of Personnel Division

HP
18

DIVISION OF PERSONNEL
SUPERVISION AND MANAGEMENT
ENTERED ON JOURNAL
JUL 15 1939
SHEET NO. 39-181
DEPARTMENT OF COMMERCE

WAY 88 1939

Form 73
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
Approved Sept. 1, 1938

LIGHTHOUSES
MAY 9 20 AM 1939

NOMINATION

DEPARTMENT OF COMMERCE
MAY 3 1939
DIVISION OF PERSONNEL

18th LIGHTHOUSE DISTRICT San Francisco, California, (City) April 25th (Date) 19 39

COMMISSIONER OF LIGHTHOUSES:

Action recommended Transfer and reduction in salary

DEPARTMENT OF COMMERCE
MAY 8 1939
DIVISION OF PERSONNEL

Name Lemuel Miner Date of birth Nov. 9, 1886 Legal residence California

	From—	To—
Position,	Keeper	Keeper
Pay and grade	$1560.00 $1440-1800	$1440.00 $1320-1680
	Plus family quarters valued at $240.00 A.	Plus family quarters valued at $240.00 A.
Station	Point Cabrillo Light Station	Yerba Buena Island Light Station
Appropriation	Salaries of Keepers	Salaries of Keepers

Effective ~~July 1, 1939~~ [1] the actual date of entrance on duty, ~~or as soon thereafter as he enters on duty.~~

Rank on eligible list -- Rating ____ Percentage ____ Other eligibles considered:

Vice ~~Albert N. Speelmen~~ New Position (Lt. #736) Pay $1560.00 A (1320-1680) Services terminated June 30, 1939.

Reason Retirement

REMARKS: [2] Letter from Mr. Miner stating that he desires this transfer even at the reduction in pay is enclosed.

Selection regular, ____, 19____

____ *Manager, Civil Service District.*

H. W. Rhodes
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES, WASHINGTON, May 2, 1939, 19

Submitted to the Secretary of Commerce, approved.

5/4
Action O. K.
Chief Clerk

W. P. Harman
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.
[2] In case of vessel officer, state license held.

11—2314

INSTRUCTIONS

The nominee's name (include full Christian name and middle initial or initials, if any) should be correctly spelled and the official name of the position and station accurately stated. In nominating a person already in the Lighthouse Service his last appointment should be examined for official name of position, station, salary, etc.

In case a nominee's legal residence as stated on this nomination is different from that contained in his last appointment, or is different from that stated on the eligible register if the nomination is for probationary appointment, a statement to that effect should be made under "Remarks."

The instructions in regard to transfers of employees, as set forth in Regulations, 1927, articles 415 and 429, should be carefully followed.

Under "Action recommended" indicate clearly the kind of appointment desired, as temporary, probationary, etc. If temporary, indicate under that heading or under "Remarks" the period for which appointment is desired and the necessity therefor.

If a license from the Bureau of Marine Inspection and Navigation is required for the position to which appointment is recommended, state grade, waters, and tonnage covered by the license, and whether or not the same is sufficient to cover the position.

When it is proposed to fill a new position, indicate the fact by inserting, after the word "Vice," the words "New position," and give the date of Department letter. Always ascertain that proper report or recommendation for the disposition of the services of the previous incumbent has been made before submitting recommendation for the appointment of a successor.

In recommending the reinstatement, or original appointment, of a person whose papers show that he has already served under some branch of the Department of Commerce, include a brief note of that fact on the nomination.

Recommendation for permanent or temporary appointment or extension of appointment to positions for which eligible registers are maintained by the Civil Service Commission at Washington, D. C., or for appointment to excepted positions, or for transfer (including transfer from other Government agencies), promotion, reduction, or reinstatement, shall not be forwarded through the civil service district secretary; but all other nominations, including selections from eligible registers maintained by the civil service district secretary or by the local civil service board for the Lighthouse Service, whether for permanent or temporary appointment or extension shall be forwarded through the district secretary.

When a person recommended for probationary appointment, or reinstatement, states that he has two or more members of his family in the Government service, he should be directed to properly fill out civil service Form No. 1769, which should be forwarded with the nomination.

When a person recommended for reinstatement has been out of the service over one year, Form S. S. 93–A, should be submitted in duplicate.

In recommending the appointment of a keeper, state under "Remarks" whether or not quarters are furnished by the Government for his family.

After "Other eligibles considered" superintendents will state the names of the eligibles who "declined" or "failed to reply," and those "who were merely considered without other action," and will indicate the same after each name by the use of the key terms "D," "FR," and "C," respectively.

Opposite "Rank on eligible list" superintendents will state whether the person recommended stands first, second, or third, as the case may be, of the eligibles available for appointment to the position in question.

In submitting nominations for temporary appointment, state under "Remarks" whether or not the work is job employment, and, if job employment, make certificate that upon completion of the work the services of a person in the position will no longer be required. State also as definitely as possible the period for which the services of the person will be needed.

11—2314 U. S. GOVERNMENT PRINTING OFFICE

1939 MAY 2 PM 3 09
DEPARTMENT OF COMMERCE
CHIEF CLERK

LIGHTHOUSE SUPERINTENDENT
APR 25 1939
SAN FRANCISCO

San Francisco, California,
April 25, 1939.

Superintendent of Lighthouses,
San Framcisco, Calif.

Sir:

I will accept transfer from the position of Keeper, Point Cabrillo Light Station, to the position of Keeper, Yerba Buena Island Light Station, even at the reduction in pay from $1560.00 per annum to $1440.00 per annum.

Respectfully,

L. Samuel Miner.

Keeper, Point Cabrillo Light Station.

Form A-38

DEPARTMENT OF COMMERCE
DIVISION OF PERSONNEL
WASHINGTON

March 1, 1939.

Mr. Lemuel Miner,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective March 1, 1939.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

MAR 10 1939

EDW. J. GARDNER

Chief, Division of Personnel.

DIVISION OF PERSONNEL
ENTERED ON JOURNAL
MAR 25 1939
SHEET NO. 39-38
DEPARTMENT OF COMMERCE

From: $1500

To: $1560

CARDED

Service and grade:

Appropriation (unit): Field.

R

18

FOR BASIS OF THIS ACTION SEE
LETTER DATED 1/18/39
IN FILE F 248.8

GOVERNMENT PRINTING OFFICE 11—9051

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

July 1, 1928.

Mr. Leonard Blake,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

CANCELED

From: $2500

To: $2600

JUL 2 - 1928

(illegible)

Marion Leonard In accordance with authority of the Director of the Budget dated June 27, 1934, the salary is pre- adjusted to $4,600, effective July 1, 1934.

For authorization see letter dated JUL 14 1934 File No. 1093/31.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1923.

M
r. [illegible] Elmer,
Through the

Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1923.

By direction of the Secretary:

Respectfully,

Chief of Appointment Division,
acting

Position:
Salary:
Appropriation: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

AE
MM

CARDED

CHANGE NOTICE

SEB FILE—4/24/12/[redacted]

NAME [redacted] POSITION [redacted]

BUREAU [redacted] STATION [redacted]

CHANGE EFFECTIVE—8/16/11

BASIC PAY	Quarters	Total	Allowances			As Classified for purposes entail from standard rates				
			Quarters	Allowance for subsistence	Post differential	Service	Grade	Step	If differential recommended	Amount shown in col. (5) is differential
$7200	[redacted]	$7200	[redacted]	$1440	$1440	[redacted]	3	$5	720	

CHANGE EFFECTIVE—11/16/12

Approved [redacted] 1140

GRADE ATTAINED 4

RATE OF COMPENSATION ENTITLED FROM $1020 TO $1140

Sheet No. 2

DO NOT WRITE IN THIS SPACE

1. Blow Lamb —
2. Department Commerce
3. Bureau Lighthouse
4. Field Service Lighthouse
5. (a) Field Station 19th Lighthouse District
(b) Subdivision Goat Island Light Station
(c) City or town San Francisco (P.O.) State Calif
6. Pay-roll title Lighthouse Keeper
7. Customary office title Assistant Keeper

8. (a) Number of regular working hours of the position, per day 12 to 14; per week 84 to 98
(b) If this is not a full-time position, state percentage of
(c) If night work, wholly or in part, state the hours From to
Example 7 hrs. Time of night shifts with watches.
9. If this is not an all-year-round position, state approximate number of days employed each year
During what months
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the
Nil
11. Present rate of pay, exclusive of bonus $ 720.00 per annum; $ 240.00 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1925, $ 720.00 per annum; $ 240.00 per annum.
13. If the employee receives overtime pay, state the rate None allowed
14. Title of appropriation or fund from which basic compensation is paid Salaries of Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: [X] Quarters; [X] Fuel; [X] Light; [ ] Rent; [ ] Subsistence or rations in kind; [ ] Uniforms; [ ] Laundry; [ ] Medical attendance; [ ] Other. If such allowances are furnished for only part of the year, state which items and the amounts per annum
$456.00 in cash in commutation of rations.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee
Kind of equipment Uniform; annual cost, $ 5.00 per annum
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
(a) Elementary school, years [ ]1 [ ]2 [ ]3 [ ]4 [ ]5 [ ]6 [ ]7 [X]8
(b) High school, years [ ]1 [ ]2 [ ]3 [ ]4
(c) Business school, years [ ]1 [ ]2 [ ]3 [ ]4 [ ]5 [ ]6
(d) College. Name ; years [ ]1 [ ]2 [ ]3 [ ]4
(e) Post graduate work. Kind ; years [ ]1 [ ]2 [ ]3
(f) Correspondence courses. Kind ; number of lessons ; number completed
18. Description of work. (Describe the various duties performed, placing the description of each in the order of importance as regards time required. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—to the nearest 5 per cent—given to each task.)

Steam Engineering 200 25

1. In charge of station in absence of keeper. Stands light and fog signal watches day and night, including Sundays and holidays. Starting and operating fog signal plant in foggy weather. 65%

2. Works with keeper in general maintenance and repair of station grounds, buildings, heating, machinery, etc. 35%

18. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Prescribe fully.)

Works under immediate supervision of keeper. In absence of principal keeper, works to a certain extent upon his own responsibility, being guided by regulations and District Office orders.

19. Is the duties involve direction or supervision of the work of other employees? No.
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

21. How long have the employee's duties been substantially as described above? Since March 30, 1914.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

June 1st, 1915. H. W. RHODES Superintendent.
(Date) (Signature of Supervising Officer) (Title)

23. I have read the foregoing and I agree to it except as follows:

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper space below the qualifications and personal traits considered important for the satisfactory performance of the duties in this position.

	Does not possess	Possesses	Not important
Judgment			
Accuracy	X		
Initiative, originality and resourcefulness	X		
Quickness and alertness in emergencies	X		
Speed (quickness)	X		
Physical qualities (strength, endurance, etc.)	X		
	X		

EDUCATIONAL TRAINING		
	Essential	Desirable but Not Essential
College		
High School		X
Common School	X	

Vocational Experience. If essential, kind and amount:

Supervisory: If essential, kind and amount: Should possess ordinary and basic supervision.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 900.00 to $ 1020.00

June 1st, 1915. H. W. RHODES Superintendent.
(Signature of head of field office or station) (Title)

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

October 31, 1923.

Mr. James Kiser,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 720 per annum to $ 840 per annum, effective November 1, 1923, including $ per annum longevity pay.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

acting Chief of Appointment Division.

CARDED

L. E. REPORT DATA

Form 70

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1925 OCT 29 PM 3 31

Office of Superintendent of Lighthouses, 12th District.

San Francisco, California, October 24th, 1925.
(Date.)

Commissioner of Lighthouses:

Action recommended, Promotion

Name, Lemuel Miner — Legal residence, California

Position, Keeper — Salary, $840, A. (Includes $60. longevity)

Location, Point Cabrillo Light Station Cal — Appropriation, Salaries of Keepers

Effective November 1,1925. — "the actual date of entrance on duty, or no such thereafter as he enters on duty."

Former position, Keeper (Assistant) — Former salary, $720, (includes longevity of $60.)

Location, Goat Island Light Station Cal

Rank on eligible list, — Rating, — Percentage, — Other eligibles considered,

Previous incumbent, Wilhelm Baumgartner — Service terminated, October 6,1925

Reason, Death

Members of family in Government Service, None

Date of birth, November 8, 1884

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

H. W. Rousea
Superintendent of Lighthouses.

Secretary, Civil Service Board.

BUREAU OF LIGHTHOUSES
WASHINGTON

OCT 30 1925

Submitted to the Secretary of Commerce, approved.

L. S. Coffin
Acting Commissioner of Lighthouses.

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

October 30, 1918.

Mr. Lemuel Oliver,
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ per annum to $ per annum, effective Nov. 30.
November 30, 1918, involving $60 per annum longevity pay.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HARTRIDGE

Chief of Appointment Division.

L
Lrm.

CARDED

U. S. REVENUE CUTTER SERVICE

Form 70 AMD

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Office of Superintendent of Lighthouses, 18th District.

San Francisco, Cal., Oct. 9th, 1919.

Commissioner of Lighthouses:

Action recommended, Increase in pay (Longevity)

Name, Lemuel Miner — Legal residence, California

Position, Keeper (Assistant) — Salary, $720.00 per annum

Location, Goat Island Light Station, Cal. — Appropriation, Salaries of Keepers

Effective November 23,1918 — the actual date of entrance on duty, or the date when the person is to enter on duty.

Former position, — Former salary,

Location,

Rank on eligible list, — Rating, — Percentage, — Other eligibles mentioned:

Previous incumbent, — Services terminated,

Reason,

Members of family in Government Service,

Remarks: Lemuel Miner has had five years continuous service, having entered the Lighthouse Service on November 23,1914

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

H. W. Rhodes.

Secretary. Civil Service District. Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

Acting Commissioner.

INSTRUCTIONS

The nominee's name (include full Christian name and middle initial or initials, if any) should be correctly spelled and the official name of the position and station accurately stated. In nominating a person already in the Lighthouse Service his last appointment should be examined for official name of position, station, salary, etc.

In case a nominee's legal residence as stated on the nomination is different from that stated in his last appointment, or is different from that stated on the eligible register if the nomination is for probationary appointment, a statement to that effect should be made under "Remarks."

The instructions in regard to transfers of employees, as set forth in Regulations, 1918, article 465, should be carefully followed.

Under "Action recommended" indicate clearly the kind of appointment desired, as temporary, probationary, etc. If temporary, indicate under that heading or under "Remarks" the period for which appointment is desired and the necessity therefor.

If a license from the Steamboat Inspection Service is required for the position to which appointment is recommended, state grade, waters, and tonnage covered by the license, and whether or not the same is sufficient to cover the position.

When it is proposed to fill a new position, indicate the fact by inserting, after the words "Previous incumbent," the words "New position," and give the date of Department letter. Always ascertain that proper report or recommendation for the disposition of the services of the previous incumbent has been made before submitting recommendation for the appointment of a successor.

In recommending the reinstatement, or original appointment, of a person whose papers show that he has already served under some branch of the Department of Commerce, include a brief note of that fact on the nomination.

Recommendation for permanent or temporary appointment or extension of appointment to positions for which eligible registers are maintained by the Civil Service Commission at Washington, D. C., or for appointment to excepted positions, or for transfer, promotion, reduction, or reinstatement, shall not be forwarded through the civil-service district secretary, but all other recommendations for permanent or temporary appointments or extension shall be forwarded through the district secretary.

When a person recommended for probationary or excepted appointment, or reinstatement, states that he has two or more members of his family in the Government service, he should be directed to properly fill out civil-service Form No. 1203, which should be forwarded with the nomination.

In recommending the probationary appointment of a keeper, state under "Remarks" whether or not quarters are furnished by the Government for his family.

After "Other eligibles considered" superintendents will state the names of the eligibles who "declined" or "failed to reply," and those "who were merely considered without other action," and will indicate the same after each name by the use of the key terms "D," "F/R," and "C," respectively.

Opposite "Rank on eligible list" superintendents will state whether the person recommended stands first, second or third, or the case may be, of the eligibles available for appointment to the position in question.

In making certification for eligibles for temporary appointment, or requesting approval for temporary appointment outside the register, state under "Remarks" whether or not the work is job employment, and, if job employment, make certificate that upon completion of the work the services of a person in the position will no longer be required. State also as definitely as possible the period for which the services of the person will be needed.

Form 102

OATH OF OFFICE

(Prescribed by section 1757, Revised Statutes)

5

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

I, Lemuel Miner

do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So help me God.

By Lemuel Miner

(Signature when sworn)

Sworn to and subscribed before me, this 7th day of December, A. D. 1918.

(Name) C. M. Thompson

Clerk 18th Lighthouse District

My commission expires

(Original, Duplicate, Triplicate, or Quadruplicate)	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Keeper	$565 per annum	Goat Island Lighstation, Cal.,
Former Asst.-Keeper	$660 do	do

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 18th District

San Francisco, Cal., Dec. 19, 1918.

(Date)

The above-named appointee entered upon duty on November 1, 1918

In the absence and by direction of the Superintendent

CARDED

H. J. Otter

1st Asst. Superintendent.

---

1 Insert here "sworn" or "affirmed," as the case may be.

2 Insert here "sworn to" or "affirmed" as the case may be.

3 This oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

4 This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster or another officer who has power to administer oaths to such. In case the officer administering the oath has no seal, the fact should be stated. Full credence is to be given to the acts of the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

5 Give the information in all cases where not filled in required.

Failure to fill out this oath properly will result in its return for correction.

DEPARTMENTAL APPOINTMENT FIXED CERTIFICATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON November 18, 1912.

Mr. Samuel Hiser,
Through the Commissioner of Lighthouses,
Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, keeper

in the Lighthouse service

at a salary of Six Hundred and Sixty dollars per annum

effective November 1, 1912.

(By promotion from assistant keeper at $600 per annum.)

CARDED

By direction of the Secretary:

Respectfully,

(signed) Clifford Hawkins

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Mrs. Pauline. (By increase in compensation)

Legal Residence: California.

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 2.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS
8—4787-1

USE NO CAPITALS IN THIS SPACE.

LIGHT
OCT 30 1916
HOUSES

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)
Miner, Lemuel

2. Department:
Commerce

3. Bureau, office, or service:
18th Lighthouse District

4. Designation of position:
Assistant Keeper

5. Occupation (if not clearly shown by answer to question 4):
See 4

6. Annual earnings:
$546.26

7. Kind of appropriation:
LS

8. Present rate of pay:
$600 PA.

9. Initial rate of pay:
$ 510 PA.

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—
Years: 6 Months: 9½

11. State, Territory, or foreign country of birth (do not give town):
Washington

12. Race:
W

13. Sex:
Male

14. Date of birth—
Month: November Year: 1886

15. Kinds of schools attended, years attended, and degrees taken:
ES

16. Marital condition:
M

17. War veteran?
No

18. Appointed from—
Congressional district and State: 1 California
County: Humboldt

19. Civil service status:
C

20. Method by which classified status was obtained:
CE

21. Place of employment—
City: Goat Id. Lt.Sta. (Goat Id., San Francisco)
State: California

DO NOT FOLD THIS CARD.

11—

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

LIGHT APR 8 1916 NOTED

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK APR 12 1916

I, Lemuel Miner

do solemnly[1] swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Lemuel Miner
(Appointee signs here)

Sworn to and subscribed before me, this[2] 28th day of March, A. D. 1916

(Affix official seal here)

[3](Name) C. H. Thompson.

(Official title) Asst. 18th Lighthouse Dist.

	Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present	Asst.Keeper	$800 per annum	Goat Island Lightstation,Cal.
Former	2nd Asst.Keeper	$552 per annum	Point Reyes Lightstation,Cal.

(The above should be filled in by the district officer before sending to appointee)

CARDED.

Office of Lighthouse Inspector, 18th District

San Francisco,Cal., April 3, 1916
(Address) (Date)

The above-named appointee entered upon duty on March 29, 1916
(Date)

In the absence and by direction
of the Inspector

A. C. Johnson
Superintendent 18th Lighthouse District

[1] Insert here "sweat" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

12—8a

Filed

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 28, 1916.

Mr. Lemuel Hiner,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Six Hundred dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from second assistant keeper at $552 per annum.)

OFFICE REPORTED APR 1916 U. S. COMMISSION

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD [illegible]

Chief of Appointment Division.

RC

CARDED.

MAR 28 1916

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Charles H. A. Brooks.

Legal Residence: California.

Form 53

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

(1)

LIGHT MAR 29 1916 HOUSES

MAR 26 1916

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT.

San Francisco, Cal., March 21, 1916, 191
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK MAR 27 1916

Action recommended, Transfer & promotion

Name, Lemuel Miner — Legal residence, California

Position, Assistant Keeper — Salary, $600 per annum

Location, Goat Island Lightstation, Cal. — Appropriation, Salaries of Keepers of Lighthouses

Effective March 28, 1916 — ~~the actual date of entrance on duty, or~~ as soon thereafter as he enters on duty

APPOINTMENTS MAR 27 1916

Former position, Second Assistant Keeper — Former salary, $552 per annum

Location, Point Reyes Lightstation, Cal.

Rank on eligible list, ---- **Rating,** ---- **Percentage,** ---- , Other eligibles considered:

Previous incumbent, Charles H.A.Brooks — Services terminated, about March 27, 1916

Reason, Transfer & promotion

Members of family in Government Service, None

Remarks: Request notification by wire when appointment is made.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

H. W. Rhodes.
Inspector

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

MAR 27 1916

Submitted to the Secretary of Commerce, approved.

S. Conway
Acting Commissioner

"Strike out the clause which does not apply.

31—2254

Form 73

NOMINATION

(7

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES MAR 27 1916

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT,

San Francisco, Cal., March 21, 1916, 191
(City.) (Date.)

DIVISION OF APPOINTMENTS APPOINTMENT SECTION MAR 28 1916 DEPT OF COMMERCE

CHIEF CLERK MAR 27 1916

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer & promotion

Name, Lemuel Miner — Legal residence, California

Position, Assistant Keeper — Salary, $600 per annum

Location, Goat Island Lightstation, Cal. — Appropriation, Salaries of Keepers of Lighthouses

Effective March 28, 1916 — ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

APPOINTMENTS MAR 27 1916

Former position, Second Assistant Keeper — Former salary, $552 per annum

Location, Point Reyes Lightstation, Cal.

Rank on eligible list, ---- Rating, ---- Percentage, ---- , Other eligibles considered:

Previous incumbent, Charles H.A.Brooke — Services terminated, about March 27, 1916

Reason, Transfer & promotion requested

Members of family in Government Service, None

Remarks: Request notification by wire when appointment is made.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

H. W. Rhodes.
Inspector

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

MAR 27 1916

Submitted to the Secretary of Commerce, approved.

S. Conway
Acting Commissioner

3-27-16

[1] Strike out the clause which does not apply.

11—3214

INSTRUCTIONS

The nominee's name (include full Christian name and middle initial or initials, if any) should be correctly spelled and the official name of the position and station accurately stated. In nominating a person already in the Lighthouse Service his last appointment should be examined for official name of position, station, salary, etc.

In case a nominee's legal residence as stated in his nomination is different from that contained in his last appointment, or is different from that stated on the eligible register if the nomination is for probationary appointment, a statement to that effect should be made under "Remarks."

The instructions in regard to transfers of employees, as set forth in Regulations, 1914, paragraph 446, should be carefully followed.

Under "Action recommended" indicate clearly the kind of appointment desired, as temporary, probationary, etc. If temporary, indicate under that heading or under "Remarks" the period for which appointment is desired and the necessity therefor.

If a license from the Steamboat Inspection Service is required for the position to which appointment is recommended, state grade, waters, and tonnage covered by the license, and whether or not the same is sufficient to cover the position.

When it is proposed to fill a new position, indicate the fact by inserting, after the words "Previous incumbent," the words "New position," and give the date of Department letter. Always ascertain that proper report or recommendation for the disposition of the services of the previous incumbent has been made before submitting recommendation for the appointment of a successor.

In recommending the reinstatement, or original appointment, of a person whose papers show that he has already served under some branch of the Department of Commerce, include a brief note of that fact on the nomination.

Recommendation for permanent or temporary appointment or extension of appointment to positions for which eligible registers are maintained by the Civil Service Commission at Washington, D. C., or for appointment to excepted positions, or for transfer, promotion, reduction, or reinstatement, shall not be forwarded through the civil-service district secretary, but all other recommendations for permanent or temporary appointment or extension shall be forwarded through the district secretary.

When a person recommended for probationary, excepted, or temporary appointment, or reinstatement, states that he has two or more members of his family in the Government service, he should be directed to properly fill out civil-service Form No. 1769, which should be forwarded with the nomination.

In recommending the probationary appointment of a keeper or assistant keeper, state under "Remarks" whether or not quarters are furnished by the Government for his family.

After "Other eligibles considered" inspectors will state the names of the eligibles who "declined" or "failed to reply," and those "who were merely considered without other action," and will indicate the same after each name by the use of the key terms "D," "FR," and "C," respectively.

Opposite "Rank on eligible list" inspectors will state whether the person recommended stands first, second, or third, as the case may be, of the eligibles available for appointment to the position in question.

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE INSPECTOR 10 1916 SAN FRANCISCO CAL.
APPOINTMENTS JAN 18 1916
LIGHT JAN 17 1916 HOUSES
CHIEF CLERK JAN 18 1916

I, Lemuel Miner

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Lemuel Miner.
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 1 St. day of Jan.

, A. D. 196

(Affix official seal here)

[4] (Name) Dante R Musccio

(Official title) notary public

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present 2nd Asst.Keeper	$552 per annum	Point Reyes Lightstation,Cal.
Former 3rd Asst.Keeper	$516 per annum	Point Reyes Lightstation,Cal.

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT

San Francisco,Cal., January 12, 1916
(Address) (Date)

CARDED.

The above-named appointee entered upon duty on January 1, 1916
(Date)

H.W. Rhodes Inspector
(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Enld

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 28, 1915.

Mr. Lemuel Miner,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Fifty-two dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By promotion from third assistant keeper at $516 per annum.)

CARDED

APPOINTMENT DIVISION ENTERED DEC 28 1915 ON JOURNAL DEPT OF COMMERCE

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

R

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Marston B. Neely.

Legal Residence: California.

COMPLIANCE REPORTED JAN 1916 C. S. COMMISSION

11—3692

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

HWR-CHT

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT.

San Francisco, Cal., (City.) December 21, 1915 (Date.) 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion of

Name, Lemuel Miner — Legal residence, California

Position, Second Assistant Keeper — Salary, $552 per annum

Location, Point Reyes Lightstation, Cal. — Appropriation, Salaries of Keepers of Lighthouses

Effective January 1, 1916 — [1 ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Third Assistant Keeper — Former salary, $516 per annum

Location, Point Reyes Lightstation, Cal.

Rank on eligible list, ----- Rating, ----- Percentage, ----- , Other eligibles considered:

Previous incumbent, Marston B. Neely — Services terminated, December 31, 1915.

Reason, Transfer & demotion requested

Relatives in Government Service, None

Remarks: Request notification by wire when promotion is made.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Rhodes.
Inspector

Secretary, [1 Civil Service District

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 28 1915

Submitted to the Secretary of Commerce, approved.

H. B. Bowerman
Acting Commissioner

[1 Strike out the clause which does not apply.

11—2314

Department of Commerce and Labor

LIGHTHOUSE SERVICE

Hydrog.
Engr. Cons
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

HWR-CHT

OFFICE OF INSPECTOR, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CAL.

1 inclosure Received

January 11 1915

Lemuel Miner:
personal question sheet.

Commissioner of Lighthouses,

1. Inclosed herewith is the new form of personal question sheet called for by the probationary appointment of Lemuel Miner, third assistant keeper at Point Reyes Lightstation, California, as requested by Bureau indorsement of December 26, 1914, on Department letter of December 21. 1914.

Rhodes.

Inspector

CARDED

Bureau of Lighthouses, Washington

JAN 18 1915

Submitted to Secretary of Commerce for his information in this case. See Department letter of December 21, 1914, and Bureau indorsement of January 11, 1915, in the case of H. W. Bardwell.

Acting Commissioner.

LIGHTHOUSE INSPECTOR
JAN 1 2 1915
SAN FRANCISCO CAL.
LIGHT
JAN 16 1915
HOUSES

PERSONAL QUESTION SHEET
(When forwarding this form no letter of transmittal is required)

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

March 5, 1913.

APPOINTMENT
JAN 28 1915

To the Chiefs of Bureaus of the Department of Commerce:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

William C. Redfield
Secretary.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Include middle name or names. Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe. If name itself is merely a letter, it should be so stated.)
Mr. Lemuel Miner.

2. How do you intend to write your name on the pay roll? (***This should agree with signature to your oath of office.***) Lemuel Miner

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district. See question 13, Part II.)
Briceland (City or town.) California (State or Territory.) Humboldt (County.) first (Congressional district.)

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? (See question 14, Part II.) Ellensburg Washington.

6. When were you born? November (Month.) 9th (Day.) 1886. (Year.)

PART II.

(Part II should be executed by the executive officer of the Bureau of the Department to which the employee is assigned, or by some authorized official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed:

Bureau of Lighthouses (Bureau or Service.) — Point Reyes Lightstation, (Place (city, town, station, or vessel.)) — 18th (District.)

2. To what position has he been appointed? Third Assistant Keeper

3. State the date of appointment. November 27 1914

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

Date of entrance on duty

5. State the date of the oath. November 21 1914

6. State the date the employee entered on duty. November 23 1914

7. What is his salary? $516 per annum

8. From what appropriation is he paid? Salaries of Keepers of Lighthouses

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

10. If classified, state the date of classification. May 6 1896

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Selection from eligible register

12. Is the employee required to give bond? No

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

---

14. If foreign born, state when and where naturalization papers were taken out. ----------

Reviewed, approved, and forwarded to the Department.

(Signature) H. W. Rhodes.

(Official title) Inspector 18th Lighthouse District

Date: January 11 1915, 19

11—1434

December 21, 1914.

Commissioner of Lighthouses:

The Department returns herewith the personal question sheet of Lemuel Miner, third assistant keeper at $516 per annum of Point Reyes Light Station, California, with the request that he be directed to execute the new form of personal question sheet which was promulgated by the Department on March 5, 1913. In this connection, attention is invited to the Department's letter of July 7, 1913, requesting that all the old forms of personal question sheets be destroyed and that the new forms be used in lieu thereof.

It is noted from the personal question sheet executed by George W. Bardwell, second assistant keeper at $480 per annum of Galveston Harbor Light Station, Texas, that the year of his birth was 1874; whereas, in a personal question sheet executed by him on July 8, 1904, he stated that the year of his birth was 1873. Mr. Bardwell's personal question sheet is returned herewith with the request that he be directed to indicate which of the two years given is the correct one.

By direction of the Secretary:

(SIGNED) GEO. C. HAVENNER

Enclosure 4.
ML
E

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

LIGHT DEC 15 1914 HOUSES

Department of Commerce and Labor

LIGHTHOUSE SERVICE

I, Samuel Miner

do solemnly [1] Swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: SO HELP ME GOD.

☞ Samuel Miner
(Appointee signs here)

APPOINTMENT JAN 6 1915

[2] Sworn to (See below) and subscribed before me, this [3] 21st day of November, A. D. 1914

(Affix official seal here)

[4] (Name) Hattie Hamilton

(Official title) NOTARY PUBLIC In and for the City and ~~County of San Francisco, State of California~~

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present 3d Asst. Keeper	$516. p.a.	Point Reyes Light Station, Cal.
Former [5] (Probationary appointment)		

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 18th District

San Francisco, Cal., (Address), December 9, 1914 (Date)

The above-named appointee entered upon duty on November 23 1914 (Date)

In the absence and by direction of the Inspector,

A. C. Anderson Inspector
Superintendent. (Signature, followed by title)

CARDED

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Entd

PROBATIONARY APPOINTMENT

Department of Commerce ~~and Labor~~

APPOINTMENT DIVISION

Washington

November 27, 1914.

Mr. Lemuel Miner,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Third Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Sixteen dollars

per annum, effective on the date on which you enter upon duty in the above-mentioned position.

(By selection from certificate No. - - - -, and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

C Acting Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Roy L. C. Shumate.

Legal Residence: California.

11—1394

Paragraph (*c*) of section 1 of civil-service rule VII reads as follows:

(*c*) The person selected for appointment shall be duly notified by the appointing officer, and upon accepting and reporting for duty shall receive from such officer a certificate of appointment. The first six months under this appointment shall be a probationary period. If, and when, after full and fair trial, during this period, the conduct or capacity of the probationer be not satisfactory to the appointing officer, the probationer shall be so notified in writing, with a full statement of reasons, and this notice shall terminate his service. His retention in the service beyond six months confirms his absolute appointment.

11—1394

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

HWR-CHT

LIGHT NOV 23 1914 HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT,

San Francisco, Cal., November 14 1914, 191
(City.) (Date.)

CHIEF CLERK NOV 27 1914

THE COMMISSIONER OF LIGHTHOUSES:

(Through the District Secretary)

Action recommended, Probationary appointment of

APPOINTMENT DIVISION APPOINTMENT WRITTEN NOV 2 1914 DEPT OF COMMERCE

Name, **Lemuel Miner** Legal residence, **California**

Position, **Third Assistant Keeper** Salary, **$516 per annum**

12-45 APPOINTMENT NOV 27 914

Location, **Point Reyes Lightstation, Cal.** Appropriation, **Salaries of Keepers of Lighthouses**

Effective **November 22 1914** {'~~the actual date of entrance on duty~~, or / as soon thereafter as he enters on duty.

Former position, ------- Former salary, -------

Location, -------

Rank on eligible list, 3 Rating **Asst. Keeper** Percentage, **86**, Other eligibles considered:

John Berg (D) and Harold J. Wright (C) and David J. Flynn (C)

Previous incumbent, Roy L.C. Shumate Services terminated, **November 21 1914**

Reason, **Resignation**

Relatives in Government Service, None

Remarks: Resigned 1st Asst.Keeper, Pigeon Point Lightstation,Cal.,March 15, 1914. Request notification by wire when appointment is made.

Selection regular, subject to the action of the
U. S. Civil Service Commission. NOV 17 1914, 191

C. A. Snyder

Secretary, Twelfth Civil Service District.

Rhodes.

Inspector

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 23 1914

Submitted to the Secretary of Commerce, approved.
See Department letter of Nov. 17, 1914, authorizing the assignment to duty of Miner.

11-27-14

S. Conway

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

November 17, 1914.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of this date, the Department hereby authorizes the assignment of Lemuel Miner to duty as third assistant keeper of Point Reyes Light Station, California, at $516 per annum, vice Roy L. C. Shumate, whose resignation has been accepted effective at the close of November 21, 1914.

A formal appointment will be issued to Mr. Miner upon receipt of the usual form of nomination, approved by the district secretary.

(SIGNED) A. L. THURMAN

Acting Secretary.

Noted 11-18-14

C

McC

Copy

DEPARTMENT OF COMMERCE

Telegram

CHIEF CLERK NOV 17 1914

5

SPECIAL

San Francisco, Cal., Nov. 16, 1914.

DIVISION OF APPOINTMENTS ANSWERED NOV 17 1914 DEPT OF COMMERCE

Lighthouse Commissioner,
Washington, D. C.

Recommend probationary appointment Lemuel Miner, third assistant Point Reyes five hundred sixteen annum November twenty second or entrance duty. No relatives, district secretary approves.

APPOINTMENTS NOV 17 1914 11.05

(Signed) Rhodes.

McC.

Bureau of Lighthouses,
November 17, 1914.

Submitted to Secretary of Commerce recommending that authority be granted to assign Miner to duty as third assistant keeper, Point Reyes Light Station, California, at $516 per annum, effective November 22, 1914, or as soon thereafter as practicable.

The usual nomination will be submitted to the Department when received at which time formal appoiment may be issued.

Roy L. C. Shumate, the present third assistant keeper of the above referred to station, has tendered his resignation, effective at the close of November 21, 1914.

Dec. Yes. g LL.

H. B. Bowerman
Acting Commissioner

11-17-14

March 11, 1914.

Sir:

Having tendered your resignation as first assistant keeper of Pigeon Point Light Station, California, at $600 per annum, the Department has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, effective at the close of March 15, 1914.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Acting Chief of Appointment Division.

CHANGE REPORTED

MAR 1914

U. S. COMMISSION.

Mr. Lemuel Miner,
Through the Commissioner of Lighthouses.

CARDED

APPOINTMENT DIVISION ENTERED MAR 11 1914 ON JOURNAL DEPT OF COMMERCE

M
C

Form 93

LETTER TRANSMITTING RESIGNATION.

LIGHT HOUSES MAR 7 1914

HWR-CHT

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT.

CHIEF CLERK MAR 11 1914

San Francisco, Cal., March 2, 1914

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Lemuel Miner Position, First Assistant Keeper

Legal residence, California Station, Pigeon Point Lightstation, California.

Salary, $600 per annum

APPOINTMENTS MAR 11 1914

DIVISION Auditor for the MAR 11 1914 DEPT OF COMMERCE

The acceptance of this resignation is recommended effective at the close of March 15, 1914.

This employee has not taken leave in excess of the accrued rate.

Remarks:

3-11-14

Rhodes.

Inspector

BUREAU OF LIGHTHOUSES

WASHINGTON

MAR 9 1914

Submitted to the Secretary of Commerce, approved.

11—4623

Acting Commissioner

Form 93

LETTER TRANSMITTING RESIGNATIO..

LIGHT HOUSES MAR 7 1914

HWR-CHT

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT,

CHIEF CLERK MAR 11 1914

San Francisco, Cal., March 2, 1914

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Lemuel Miner — Position, First Assistant Keeper

Legal residence, California — Station, Pigeon Point Lightstation, California.

Salary, $600 per annum

APPOINTMENTS MAR 11 1914 11.59

DIVISION Applications Received MAR 11 1914 DEPT OF COMMERCE

The acceptance of this resignation is recommended effective at the close of March 15, 1914.

This employee has not taken leave in excess of the accrued rate.

Remarks:

3-11-14

Rhodes.

Inspector

BUREAU OF LIGHTHOUSES

WASHINGTON

MAR 9 1914

Submitted to the Secretary of Commerce, approved.

11—4623

Acting Commissioner

C. H. T.
ack.
Rec acceptance



Pigeon Point Light Station.
Pescadero, Cal.
Feb. 27th. 1914.

To the Light House Inspector.
18th District, San Francisco Cal.

Sir;

Irespectfully request to resign from The Light House service, March 15th, 1914.

Yours Respectfully.
Samuel Miner.

Form 111

BUREAU OF LIGHT-HOUSES
APR 8 1912
DEPT. OF COMMERCE AND LABOR

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

I, Per Act Lemuel Miner

do solemnly[1] swear (See below.) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

☞ Lemuel Miner
(Appointee signs here.)

[2] Sworn to (See below.) and subscribed before me, this[3] 25th day of March, A. D. 1912

(Affix Official seal here.)

[4](Name) Minnie E. Coburn

(Official title) NOTARY PUBLIC in and for the County of San Mateo, State of California

Official Title.	Rate of Pay.	Name of Station, Vessel, or Place of Employment.
First Assistant Keeper	$600 per annum	Pigeon Point Light-Station, California

(The above should be filled in by the district officer before sending to appointee.)

CANCELED.

Office of Lighthouse Inspector, 18th District

San Francisco, Cal., (Address.) April 2, 1912. (Date.)

The above-named appointee entered upon duty on April 1, 1912. (Date.)

CHIEF CLERK FORWARDED TO APR 10 1912 APPTS. COMMERCE AND LABOR

W. A. Moffett,
(Signature, followed by title.)
Commander U.S.N., Inspector.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Failure to fill out this oath properly will result in its return for correction.

APR 9 - 1912

DIVISION OF APPOINTMENTS RECEIVED APR 10 1912 G DEPT OF COMMERCE AND LABOR

GENERAL APPOINTMENT

Department of Commerce and Labor
OFFICE OF THE CHIEF CLERK
Washington

March 13, 1912.

Mr. Lemuel Miner,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Assistant Keeper

in the Lighthouse Service

at a salary of Six Hundred dollars per annum,

effective beginning April 1, 1912, or as soon thereafter

as you enter upon duty in the above-mentioned position.

(By promotion from second assistant keeper at $45 per month.)

CARDED.

CHANGE REPORTED
APR -- 1912
C. S. COMMISSION.

APPOINTMENT DIVISION.
REPORTED
MAR 14 1912
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR.

By direction of the Secretary:

Respectfully,

Chief Clerk.

Cx
D.

Appropriation: Salaries, Keepers of Lighthouses.

Vice Henry C. Weske.

Legal Residence: California.

11--3602

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER APPOINTEE

CHTS.

OFFICE OF THE CHIEF CLERK RECEIVED MAR 12 1912 DEPT OF COMMERCE AND LABOR

BUREAU OF LIGHT-HOUSES MAR 9 1912 DEPT OF COMMERCE AND LABOR DIVISION

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT.

San Francisco, Cal., March 4, 1912. 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Promotion of

Name, Lemuel Miner 89% Legal residence, California.

Position, First Assistant Keeper Salary, $600. per annum.

Location, Pigeon Point Light-Station, California.

Effective April 1, 1912 or on the actual date of entrance on duty. thereafter.

Former position, Second Assistant Keeper Former salary, $45. per month

Location, Pigeon Point Light-Station, California.

Rank in list of eligibles, Rating, Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, Henry C. Weske Services terminated, March 31, 1912.

Reason, Resignation.

Remarks: To be paid from appro: "Salaries of Keepers of Lighthouses."

APPOINTMENT RECEIVED MAR 12 1912 DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN MAR 12 1912 C. S. COM. NOTIFIED. DEPT OF COMMERCE AND LABOR

3/1/12 M.C.B.

W. C. Moffett
Commander U.S.N., Inspector.

Department of Commerce and Labor

BUREAU OF LIGHTHOUSES

WASHINGTON

HRW March 11, 1912.

Respectfully submitted to the Secretary of Commerce and Labor, approved.
The resignation of Weske is forwarded to the Department today recommended for approval. 2314

FORWARDED BY MAR 12 1912 DEPT OF COMMERCE AND LABOR

Governor
Acting Commissioner.

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and L[illegible]

EFFICIENCY REPORT

May 10, 1911.

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Lemuel Miner 2. Age 24 (Last birthday.)

3. Bureau of Lighthouses 4. Position Second Assistant Keeper

5. Compensation $45. p.m. 6. Where employed Pigeon Point Light-Station, Cal Through Civil Service

7. When appointed (*a*) Nov.4,1909. 8. How appointed (*b*) Examination.

9. Status under Civil Service Rules (*c*) Classified Competitive.

10. Is the employee an honorably discharged soldier or sailor? No

11. Does the employee receive a pension? No If so, state the amount ----

12. Other Government service None

13. Duties (describe fully) Assist in care of 1st order light and compressed-air fog signal. Stand watch night and daytime during fog. Keep buildings and grounds in order. Assist make minor repairs.

14. Has the employee special qualifications? No If so, state them -----

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	90/100	2	180
Quality of work	Good 85	3	255
Interest manifested in work (see also Question 17)	Good 85	3	255
Attendance	100	2	200
Total		10	890
Average percentage			89

DIVISION OF APPOINTMENTS RECEIVED JUN 9 1911 DEPT OF COMMERCE AND LABOR

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.
0	0	0	9	0	0	7	0	0

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Routine employee but takes great interest in his work.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent.

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be. ----------

19. Is this employee superannuated? No If so, what percentage of salary is unearned? --------

20. Remarks: (e)

The official who is primarily responsible for the statements herein submitted will sign here—

W. A. Moffett

Condr. U.S.N. Inspector 18th L.H.Dist.

The official who approves the statements thus submitted will sign here—

W. A. Moffett

Condr. U.S.N. Inspector 18th L.H.Dist.

RETA

G. L. Putnam

Chief of Bureau or Office.

11—4259

TBL

Department of Commerce and Labor

LIGHT HOUSE BOARD
JUN 12 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Light-House Service. 2. Where employed Pigeon Point Light.
3. Name Lemuel Miner. 4. Where born Washington.
5. Age 22. 6. Position 3d Asst. Keeper, Pigeon Point Light-Station, Cal.
7. Compensation $42.50 pm. 8. When appointed (a) November 25, 1908.
9. How appointed (b) Through Civil Service Examination.
10. Appointed from { State California. / Congressional District I. / County Humboldt. } O. R.
11. Status under Civil Service Rules (c) Classified Competitive.
12. Is the employee an honorably discharged soldier or sailor? No.
13. Other Government service None.

14. Duties (describe fully) Assist in care and maintenance of 1st order light and steam fog-signal. Stand watch night and daytime during fog. Assist to keep buildings and grounds in order. Assist to make minor repairs.

15. Efficiency { Quantity of work (d) 9/10 / Quality of work (e) ~~Average~~. Good / Interest manifested in work (f) ~~Average~~. Good } By D.L. 10-12-09
16. Is this employee fully earning the salary he is now receiving? Yes.
17. Remarks (g) Satisfactory.

RECEIVED

JUN 9 1909

CAPTAIN, U. S. N.
NAVAL SECRETARY

JUN 7 - 1909, 19

Head of Bureau or Office.
Comdr. U. S. N., Inspector 12th L. H. Dist.

11—3005

INSTRUCTIONS.

(*a*) Give date of appointment in branch of service in which now employed. Service elsewhere under the Government must be explained fully in answer to Question 13.

(*b*) State whether "Prior to Classification," "Without Examination," "Through Civil-Service Examination," by "Reinstatement," or "Transfer." If by reinstatement or transfer, prior service must be shown in answer to Question 13. If appointed without examination, explain fully.

(*c*) State whether "Presidential," "Unclassified," "Classified Competitive," or "Classified Excepted."

(*d*) Quantity of work must be stated in tenths on the basis that 10 tenths equal the amount of the particular class of work which can be performed by a thoroughly efficient employee.

(*e*) Express quality of work in the following terms: "Excellent," "Good," "Average," "Fair," "Poor."

(*f*) State whether or not employee manifests a disposition to familiarize himself with the work of the office in the sense of adding to the efficiency of the office as a whole.

(*g*) Under this head should be made any statement deemed advisable concerning the employee, especially in regard to efficiency.

11—3005

DIVISION OF APPOINTMENTS
RECEIVED
JUN 30 1909
DEPT OF COMMERCE AND LABOR

Form 111

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

LIGHT HOUSE BOARD
DEC 2 1909
NO. 12124

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

I, Samuel Miner

do solemnly [a] swear (See below.) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Samuel Miner
(Appointee signs here.)

[b] Sworn to (See below.) and subscribed before me, this 23rd day of November, A. D. 1909

(Affix official seal here.)

[c] (Name:) Henry V. Falconer

(Official title:) Notary Public

Official Title.	Pay.	Name of Station.	State or Country in which born.	State or Territory from which last appointed.
Second Asst. Keeper	$45. p.m.	Pigeon Point, Cal.	Washington	California.

(The above should be filled in by the district officer.)

Office of the Inspector, 12th Light-House District,
San Francisco, Cal. November 26. 1909.
(Address.) (Date.)

The above-named appointee entered upon duty on November 30. 1909.
(Date.)

(Signed:) W. Allen Comdr. U.S.N.
Inspector 12th L. H. District.

[a] Insert here "swear" or "affirm," as the case may be.

[b] Insert here "Sworn to" or "Affirmed," as the case may be.

[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

NOTE CAREFULLY.

The oath may be taken any time prior to the payment of compensation, but no compensation should be paid until the oath is executed in proper form.

A letter of transmittal (use Form 95) should accompany Oath, stating the **exact** date of the entrance on duty of the appointee and the above blank also filled out and properly signed by the district officer.

Failure to fill out this Oath properly will result in its return for correction.

Ent'd DEC 8 - 1909

L.

CARDED

GENERAL APPOINTMENT—WITHOUT FIXED DATE

Department of Commerce and Labor

12124 OFFICE OF THE SECRETARY

Washington

November 4, 1909.

Mr. Lemuel Miner, of California, is hereby appointed Second Assistant Keeper of Pigeon Point Light-Station, California, in the Light-House Service, with compensation at the rate of Forty-five dollars per month, effective beginning November 20, 1909, or as soon thereafter as he enters on duty. (vice Jose Bento.)

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(By promotion from Third Assistant Keeper at $42.50 per month.)

CARDED.

Acting Secretary.

11—1871

The Light-House Board.

CHANGE REPORTED NOV 4 - 1909 C. S. COMMISSION.

APPOINTMENT DIVISION, REPORTED NOV 5 - 1909 TO DISBURSING CLERK DEPT OF COMMERCE AND LABOR

Le
D

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF EMPLOYEE

DIVISION OF APPOINTMENTS RECEIVED NOV 4 1909 DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

Office of the Inspector, 12th L. H. Dist.,

San Francisco, California,

The Light-House Board,

October 26, 1909.
(Date)

Washington, D. C.

Sirs: I have the honor to recommend the (1) promotion
(Probationary appointment, transfer, promotion, etc.)

of (2) Lemuel Miner amended 9/10 H. OK of (3) California
(Name of person—letter for letter—as reported to Board) (State of legal residence)

from (4) Third Assistant Keeper
(Official title of present position, as Keeper, First Assistant Keeper, etc.)

at (5) Pigeon Point Light-Station, California,
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)

at (6) $ 42.50 p.m. to (7) Second Assistant Keeper
(Salary now paid) (Official title of position, as Keeper, First Assistant Keeper, etc.)

at (8) Pigeon Point Light-Station, California, at
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)

(9) $ 45. p.m., effective beginning (10) November 20, 1909, ~~(the date of his entrance on duty)~~ (or as soon thereafter as he enters on duty)
(Salary recommended) (Strike out the clause not appropriate)

in the place of (11) Jose Bento
(State name of *last* person holding position)

whose (12) temporary appointment expires on (13) November 19, 1909.
(Died, transferred, resigned, dismissed, etc.) (Last day of service)

Mr. (14) _____ stands No. (15) _____ in list of eligibles,

Class (16) _____, with an average of (17) _____ per cent, and

was considered with (18) _____

(19) letters of declination of _____ herewith.

F 11-4-'09

Respectfully,

W G Sheen

Commander, U.S.N., Inspector. 12th D.

12124

OFFICE OF THE SECRETARY FORWARDED NOV 5 1909 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE BOARD

November 3, 1909., 190

Approved, and respectfully forwarded to the Honorable the Secretary of Commerce and Labor.

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN NOV 4 1909 DEPT OF COMMERCE AND LABOR

W R Saxton

Captain, U. S. N.,
Naval Secretary.

11—2514

(CROSS REFERENCE - - E F F I C I E N C Y)

Rating amended to read 9/10, good, good. See Boards letter of October 8, 1909 and Dept. letter of October 12, 1909 in file of MISC. 271/4.

BTD
12124

Reprimand.



July 27, 1909.

Mr. Lemuel Miner, Third Assistant Keeper,
Pigeon Point Light-Station, Cal.,
Through the Inspector of
The 12th Light-House District,
San Francisco, Cal.

Sir:

1. The Board states that your efficiency rating for 1909 is unsatisfactory. It seems that you are not giving an equivalent amount of work for the salary paid you. This condition will not be tolerated by the Board, and you are therefore given 60 days from August 1, 1909 in which to demonstrate that you are such a competent employee as to warrant your retention in the Light-House Service.

2. If in that time it is found that you are still below a fair standard of efficiency, recommendation will be made to the Department that you be dismissed from the Light-House Service.

3. This letter of reprimand is written by direction of the Department, based upon the efficiency report submitted in your case by the Light-House Inspector.

Respectfully,

Lt.Col.,Corps of Engineers,U.S.A.,
Engineer Secretary.

✓

File
F

(CROSS REFERENCE - E F F I C I E N C Y)

At a conference it was decided to take the action outlined in the following cases:

WILLIAM I. ALLEN, Give him 30 days in which to improve. If he fails to improve file charges with a view to dismissal.
EDWARD DAHILL, Same as ALLEN.
FRED A. COOK, Give him 60 days in which to improve. If he fails to improve, file charges with a view to dismissal.
WILLIAM E. CRRER, Same as COOK.
PASCHAL HUNTER, Same as COOK.
CHRISTOPHER C. GINGERY, SAME as COOK.
ELIHU E. LINDLEY, Same as COOK.
ERNEST MINER, Same as COOK.
CAROLINE MORSE, Same as COOK.

FILE WITH

SEE MEMO DATED JULY 13, 1909, IN FILE OF

MISC. 271/4
Also Dept. letter of July 8, 1909 in same file.

OFFICE OF THE CHIEF CLERK
RECEIVED
DEC 30 1908
DEPT OF COMMERCE AND LABOR

LIGHT HOUSE BOARD.
RECEIVED
DEC 26 1908

PERSONAL QUESTION SHEET

No. 12124

Enclosure.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

December 17, 1906.

To the Chiefs of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The officer in immediate charge should review the information given by the appointee or employee, and if correct, should forward the form to the Chief of the Bureau without delay. The information called for by the questions in Part II should then be supplied and the form forwarded to the Department.

Oscar S. Straus

Secretary.

DIVISION OF APPOINTMENTS
RECEIVED
DEC 30 1908
G
DEPT OF COMMERCE AND LABOR

CARDED.

PART I.

(Part I should be executed by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.)

Mr. Samuel Miner.

2. How do you write your name on the pay roll? (This should agree with signature to your oath of office.)

Samuel Miner.

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Petrolia	California	Humboldt	First
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") white

5. Where were you born? Ellensburg Washington

6. When were you born?

November	9	1886
Month.	Day.	Year.

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No.

OFFICE OF THE CHIEF CLERK
RECEIVED
DEC 30 1908
DEPT OF COMMERCE AND LABOR

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
L H Miner.	uncle	U.S. Postal.	Postal.	Postmaster.

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

By. Examination. September 26-1908

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

no

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

no

12. Were you in the military or naval service of the United States during the Civil or Spanish American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
no.			

13. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
no.			

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government, indicated in your answers to questions 11, 12, and 13.)

Farmer Fireman And Engineer

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public School.

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

Engineer.

17. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

Civil service examination to enter the Light House service. Sept. - 26 - 1908

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

yes

19. State the date upon which the above blanks were filled. December - 19, 1908

Witness:

(Signature) Samuel Miner.

In case signature is by mark.

P. O. Address: Pescadero
City or town.

Number and street.

California
State or Territory.

Reviewed, approved, and forwarded DEC 21 1908, 190

(Signature) R. H. Lopez. Comdr. USN,

(Official title) Inspector 12th L. H. District.

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed.

Light-House Service, (Bureau or Service.) Pigeon Point, Cal. (Place (city, town, or station).) 12th (District.)

2. To what position has he been appointed? Third Asst. Keeper Pigeon Point Lt-Station, Cal.

3. State the date of appointment. December 7. 1908.

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

November 25. 1908.

5. State the date of the oath. December 19. 1908.

6. State the date the appointee or employee entered on duty. November 25. 1908.

7. What is his salary? $442.50 per annum.

8. From what appropriation is he paid? Salaries of Keepers of Lt-Houses.

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive.

10. If classified, state the date of classification. May 6. 1896.

11. In what manner did the appointee or employee enter the service? Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Selected from Eligible List.

12. Is the appointee or employee required to give bond? No.

(Signature) R. H. Lopez Comdr. USN,

(Official title) Inspector 12th L. H. District

Date: DEC 21 1908, 190

11—1434

Form 111

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

LIGHT HOUSE BOARD. RECEIVED DEC 26 1908

RECEIVED DEC 30 1908

Department of Commerce and Labor

No. 12124 [Enclosures.]

LIGHT-HOUSE ESTABLISHMENT

I, Samuel Miner

do solemnly[a] Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Samuel Miner

[b] Sworn and subscribed before me, this Nineteenth day of December, A. D. 1908

(Affix official seal here.)

[c](Name:) Henry V. Falconer

(Official title:) Notary Public in and for San Mateo County California

OFFICIAL TITLE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Third Assistant Keeper	Pigeon Point, Cal.	Washington	California.

42.50

OFFICE OF THE Inspector 12th LIGHT-HOUSE DISTRICT,

San Francisco, Cal., December 21, 1908,
(Address.) (Date.)

The above-named appointee entered upon duty on November 25, 1908.
(Date.)

CARDED

(Signed:) R. T. Lopez Comdr. USN,
Inspector 12th L-House District.

[a] Insert here "swear" or "affirm," as the case may be.

[b] Insert here "Sworn to" or "Affirmed," as the case may be.

[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

RECEIVED DEC 30 1908 DIVISION OF APPOINTMENTS DEPT OF COMMERCE AND LABOR

NOTE CAREFULLY.

The oath may be executed at any time subsequent to the actual issuance of the appointment certificate, but no compensation should be paid until the oath is executed in proper form. Whenever possible the oath should be executed upon the date of actual entrance upon duty.

A letter of transmittal (use Form 95) should accompany Oath, stating the **exact** date of the entrance on duty of the appointee and the above blank also filled out and properly signed by the district officer.

Failure to fill out this Oath properly will result in its return for correction.

11—044

ENCLOSED

RECEIVED DEC 30 1908 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

L. Ed DEC 28 1908

PROBATIONARY APPOINTMENT—PRIOR DATE

12124

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

December 7, 1908.

Mr. Lemuel Miner, of California, having qualified under the civil-service regulations, is hereby appointed Third Assistant Keeper of Pigeon Point Light-Station, California, in the Light-House Service, with compensation at the rate of Forty-two and 50/100 dollars per month, for a probationary period of six months, effective beginning November 25, 1908, he having entered upon duty on that date and since continuously served in the above-mentioned position. (vice Thomas Hunter.)

Retention in the service after the expiration of probationary period shall be equivalent to absolute appointment.

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

CARDED

Secretary.

DIVISION OF APPOINTMENTS
REPORTED
DEC 8
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

CHANGE REPORTED
DEC — 1908
U.S. COMMISSION

11—1673

The Light-House Board.

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Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF EMPLOYEE

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

12124
ONE inclosure.

RECEIVED DEC 7 1908 DEPT OF COMMERCE AND LABOR

Office of the Inspector, 12th L. H. Dist.,
San Francisco, California,

The Light-House Board,
Washington, D. C.

November 28, 1908.
(Date)

Sirs: I have the honor to recommend the (1) probationary appointment
(Probationary appointment, transfer, promotion, etc.)
of (2) Mr. Lemuel Miner* of (3) California
(Name of person—letter for letter—as reported to Board) (State of legal residence)
from (4) .....
(Official title of present position, as Keeper, First Assistant Keeper, etc.)
at (5) .....
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)
at (6) $..... to (7) Third Assistant Keeper
(Salary now paid) (Official title of position, as Keeper, First Assistant Keeper, etc.)
at (8) Pigeon Point Light-Station, California, at
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)
(9) $ 42.50 p.m., effective beginning (10) November 25, 1908. (the date
(Salary recommended)
of his entrance on duty) ~~(or as soon thereafter as he enters on duty)~~
(Strike out the clause not appropriate)
in the place of (11) Mr. Thomas Hunter
(State name of *last* person holding position)
who (12) was not absolutely appointed at expiration of probationary period on (13) November 9, 1908.
(Died, transferred, resigned, dismissed, etc.) (Last day of service)
Mr. (14) Miner stands No. (15) 3 in list of eligibles,
Class (16) II, with an average of (17) 93.4 per cent, and
was considered with (18) Elihu E. Lindley & Robert J. Mills
(19) letters of declination of Robert J. Mills herewith.

Respectfully,

R. F. Lopez Commander, U.S.N.,
Inspector.

*No Papers E.S.K.

12-7-08

Department of Commerce and Labor

LIGHT-HOUSE BOARD

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN DEC 7 1908 DEPT OF COMMERCE AND LABOR

December 5, 1908.

Approved, and respectfully forwarded to the Honorable the Secretary of Commerce and Labor.

OFFICE OF THE CHIEF CLERK FORWARDED DEC 7 - 1908 TO APPOINTMENT DIVISION DEPT OF COMMERCE AND LABOR

Sent declination to Com. 12/7/08

H. H. Mayo
CAPTAIN, U. S. N.
NAVAL SECRETARY

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN DEC 7 1908 DEPT OF COMMERCE AND LABOR

11—2314