MAINE, MORRIS

MAINE, MORRIS

Owl
Resigned Jan. 31, 1924

Form 73

WTR.

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OCT 23 1914
NOV 10 1914
HOUSES

11-11-14 Wrote 7th.
11-11-14 Ltr 7 (J. Peterson)

OFFICE OF LIGHTHOUSE INSPECTOR, Seventh DISTRICT,

Key West, Fla., October 5, 1914.
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment.

Name, **Morris Maine.**

Legal residence, **Rhode Island.**

Position, **Assistant Keeper.** + Lurming Pt. Light

Salary, ~~$555.-A~~ **$480 pa.

Location, **Cedar Keys Lightstation, Fla.**

Appropriation, **Salaries, Keepers of Lighthouses.**

Effective ~~October 28, 1914.~~ ** **November 11, 1914,**

{ ~~the actual date of entrance on duty, or~~ as soon thereafter as he enters on duty.

Former position, -

Former salary, -

Location, -

Rank on eligible list, 2. Rating, Asst. Kpr. Percentage, **80.0**, Other eligibles considered: **A. E. Brooks, C; Benson Sawyer, C; H. A. Carey, D.**

Previous incumbent, Sterling C. Gardner. Services terminated, **October 6, 1914.**

Reason, **Transferred to Dry Tortugas Lightstation, Fla.**

Relatives in Government Service, None.

Remarks:

There are quarters provided at this station for family of nominee.

Selection regular, subject to the action of the U. S. Civil Service Commission. NOV 7 1914, 191

In the absence and by direction of the Inspector.

A Ahlgren
acty Secretary, 5 Civil Service District.

Chief Clerk, 7th L. H. District.

** **Changed in Bureau.**

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 10 1914

Submitted to the Secretary of Commerce, approved.

Attention is invited to the time which elapsed between the receipt of this nomination by the local district secretary and its receipt by the Bureau.

H B B

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

PROBATIONARY APPOINTMENT

Department of Commerce and Labor

APPOINTMENT DIVISION

Washington

LIGHT HOUSES NOV 13 1914

November 11, 1914.

Mr. Morris Maine,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars

per annum, effective on the date on which you enter upon

duty in the above-mentioned position.

(By selection from certificate No. ----, and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

Nov. 18, 1914

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY

C Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Sterling C. Gardner.

Legal Residence: Rhode Island.

NOV 13 1914

11—1394

JEL

December 1, 1914.

SUBJECT: Personel question sheet, Morris Maine.

Returned to Lighthouse Inspector, Key West, Fla., that the answers to questions Nos. 11, 12, 13, 15, 18 and 19, Part I, may be filled in and the sheet returned to the Bureau as soon as practicable.

Instruct Maine to say "no" or "none" if that is the answer he desires to make in each case.

Acting Commissioner

Form 73

AB-WTR.

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Seventh DISTRICT.

LIGHTHOUSE FEB 15 1915

Key West, Fla., (City.) February 9 (Date.), 1915.

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer.

Name, **Morris Maine.**

Position, ~~2d~~ *Assistant Keeper.

Location, ~~Cedar Keys Light Station, Fla.~~ *Cedar Keys Light Station and Turning Point Light, Fla.

Effective **February 20, 1915.** { ~~the actual date of entrance on duty, or~~ as soon thereafter as he enters on duty.

Legal residence, **Rhode Island.**

Salary, **Four hundred and eighty dollars per annum.**

Appropriation, **Salaries, Keepers of Lighthouses.**

This should have gone & kept as submitted 20 Coast Pilot Alligator Reef 25. thous 2/25/15

Mr Cuer should have part

Former position, Assistant Keeper.

Former salary, **Four hundred and eighty dollars per annum.**

Location, **Cedar Keys Light Station, Fla.**

Rank on eligible list, - Rating, - Percentage, - , Other eligibles considered: -

Previous incumbent, Thos. A. Saunders. Services terminated, **Upon arrival of relief.**

Reason, **Held temporary appointment pending appointment of regular nominee.**

Relatives in Government Service, None.

Remarks:

The date of termination of services of Thos. A. Saunders cannot be stated, it depending entirely on the arrival of Mr. Maine from Cedar Keys Light Station, Fla.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

In the absence and by direction of the Inspector.

A L Brook

Chief Clerk, 7th L. H. District.

*Changed in Bureau *Civil Service District.*

McC.
One inclosure.

BUREAU OF LIGHTHOUSES
WASHINGTON

February 16, 1915.

Submitted to the Secretary of Commerce, approved.

Inclosed is letter from the office of the 7th Inspector dated February 10, 1915, on this subject. The Inspector has been directed to report at theprpper time the date of discontinuance of the Cedar Keys Light, Fla., and the position of assistant keeper of that light and Turning Point Light, Fla., and also the effective date of the change in the designation of the position of keeper of Cedar Keys Light Station and Turning Point Light, Fla.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
FEB 20 1915
HOUSES

February 18, 1915.

M. Morris Maine,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from assistant keeper at $480 per annum.)

EOD March 3rd, 1915.

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY

R
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Thomas A. Saunders.

Legal Residence: Rhode Island.

11—3692

FEB 20 1915

Form 73a

GGC.

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT HOUSES JUL 16 1917

OFFICE OF LIGHTHOUSE INSPECTOR, Seventh DISTRICT.

Key West, Florida. July 13, 1917.

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and upon duty at his new station on July 20, 1917.

Name, Morris Maine

Position, Second Assistant Keeper.

From Alligator Reef Lightstation.

To Sombrero Key Lightstation.

Previous incumbent, James B. Pinder.

Services terminated, July 20, 1917.

Reason, Transferred, promoted.

W. M. Brumbaugh

Lighthouse Inspector.

, 191

The above-referred-to transfer became effective beginning with .....

.....

11—4598

BUREAU OF LIGHTHOUSES

WASHINGTON

JUL 18 1917

Submitted to the Secretary of Commerce for his information.

HTBTS

Acting Commissioner.

HB-MM

Caution.

August 29, 1917.

Morris Main,
First Assistant Keeper, Sombrero Key Light Station, Fla.
(Through Lighthouse Inspector, Key West, Fla.)

The Bureau has before it copies of recent reports of inspections of Alligator Reef Light Station, Fla., from which you have been recently transferred, and it appears that at the time of the June inspection of that station it was not in as clean and orderly a condition as it should have been and that there was considerable cleaning, scaling and painting that the keepers should have done. While the Bureau does not hold you primarily responsible for the unsatisfactory condition of the station, it is believed that should you have shown more diligence in your work, the up-keep of the station would have been found in a better condition. You are cautioned to use every means practicable to assist in keeping the station properly.

The fact that you have been cautioned will be noted on the records as part of your official history.

Acting Commissioner.

H785
X
1003

November 6, 1917.

Sir:

The Department is in receipt of your resignation, dated October 29, 1917, as second assistant keeper of Sombrero Key Light Station, Florida, at $480 per annum, in the Service, and has accep[t] Acting Commissioner of Lighthouses, to take effect at the close of October 31, 1917.

By direction of the Secretary:

Respectfully,

(SIGNED) W. S. GILCHRIST

Acting Chief of Appointment Division.

Mr. Morris Maine,
Through the Commissioner of Lighthouses.

C
N.

7 Insp.

McC.

June 20, 1919.

Subject: 7th Supt's nomination (form 73) Morris Maine, keeper, Carysfort Reef L. S.

Returned to Superintendent of Lighthouses, Key West, Fla., with statement that nominee's honorable discharge certificate, or a certified copy thereof, should be forwarded, or the Superintendent should certify that such a paper has been presented to him, in accordance with the requirements of the Civil Service Commission's form 2240, accompanying Bureau circular letter No. 81 of February 10, 1919. Be guided accordingly in future similar cases.

Acting Commissioner

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
KEY WEST, FLA.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
KEY WEST, FLA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SEVENTH DISTRICT

U.S. INSPECTOR AUG 4 1919 KEY WEST, FLA.

Canyfort Light
(Station, Depot, or Vessel)

July 31, 1919

LIGHT AUG 11 1919 HOUSES

Supt of Lighthouses, Key West, Fla;

Sir:

Please advise me if it is the practice of the Lighthouse Service to allow the men who were in the American Expeditionary Forces double time for the length of service served in France to be reckoned in on retirement.

If this service is granted will I not be entitled to extra compensation for five years service in the Lighthouse employment.

Respectfully

Morris Morris

1st Asst Canyfort Light.

Forwarded

W. H. Causey

Keeper

AUG 11 1919 9 44 A.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
KEY WEST, FLA.

AB-LHP.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
AUG 11 1919
HOUSES

8/2 7/19 and.

Inspr.
Insp. Clerk.
Mar. Engr.
Storekeeper
Accounts.
Contracts
Chf. Clk.
Dep. Comr.
Comnr.

OFFICE OF INSPECTOR, 7TH DISTRICT
KEY WEST, FLA.

August 7, 1919.

SUBJECT: Letter from Morris Maine, Keeper, Carysfort Reef L. S., dated July 31, 1919, re retirement.

1. Forwarded to Commissioner of Lighthouses, Washington, D. C.

2. It is requested that the information requested be supplied.

Wm. W. Emerson

Superintendent of Lighthouses.

JEH.

Morris Maine,
retirement.

August 27, 1919.

Superintendent of Lighthouses, Key West, Fla.

1. Referring to your indorsement of August 7, forwarding letter from Morris Maine, keeper of Carysfort Reef Light Station, making inquiry relative to retirement.

2. You are advised that the law authorizing retirement for lighthouse employees does not provide for double time on account of service in the army. So advise Mr. Maine.

DEC 10 1919 9 [illegible] AM

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

LIGHT HOUSES DEC 10 1919

Chief.
Engr. Corps.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Comptr.
Comptr.

December 9, 1919.

Rec. send copy to 7th for information guid. & files, B.L.a. & retain orig. in Bu. Lev 12/10/19. Dec 10

Commissioner of Lighthouses:

The Department is in receipt of the Seventh Superintendent's communication of the 29th ultimo, forwarded by the Bureau on the 2nd instant, recommending that Morris Maine, Keeper of Sombrero Key Lightstation, Florida, be allowed the longevity increase of $60. per annum.

Mr. Maine entered the Lighthouse Service in the position of Assistant Keeper of Cedar Keys Lightstation, Florida, on November 18, 1914. He resigned the position of Second Assistant Keeper of Sombrero Key Lightstation on October 31, 1917, to enter the military service, and was reinstated as Keeper of Carysfort Reef Lightstation, Florida, on July 1, 1919. It will be noted that his entire period as a Keeper in the Lighthouse Service amounts to less than three and one-half years.

The Bureau's recommendation of January 22, 1919, in the case of Leonard H. Staubly, was to the effect that where a keeper has left the service to join the military service and is later reinstated at the expiration of such service, that they shall be allowed longevity pay upon the basis of length of continuous service in the Lighthouse Service immediately preceding entrance in the Army or Navy and following reinstatement in the Lighthouse Service.

It appears, therefore, that Mr. Maine is not entitled to longevity pay at this time.

Sam G. Rogers
Acting Secretary of Commerce.

VC-M

Bureau of Lighthouses, Washington
DEC 11 1919

To Superintendent of Lighthouses, 7th Dist., St. Louis.

for his information, guidance, and files of office. Be guided accordingly.

Acting Commissioner.

JAN 9

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
KEY WEST, FLA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JAN 1

AB-VAA. Fall Coundin

Hydrog.
Engr. Com.
Mar. Engr.
Accounts.
Constructn.
Chf. Clk.

OFFICE OF SUPERINTENDENT, 7TH DISTRICT
KEY WEST, FLA.

January 6, 1920.

How about this?
DC Jones

Morris Maine
Notice of Change
in Salary - Returned for Correction.
1/7/20 - Note Dept

Commissioner of Lighthouses, Washington, D. C.

1. There is returned the Notice of Change in Salary of Morris Maine for correction.

2. Mr. Maine was nominated for transfer from Sombrero Key Light Station at a salary of $720. which it was presumed would be his salary including longevity pay.

3. According to a ruling of the Acting Secretary of Commerce, dated December 9, 1919 Mr. Maine was not entitled to longevity pay and his change of salary should be from $840. to $660. per annum.

4. This office very much regrets that this young man should loose $5.00 per month under the circumstances. Mr. Maine was drafted, declined to take advantage of exemption that may have been granted him and stated that he preferred to fight his country's battles instead of being exempted, with the result that those who accepted exemption and remained in comparative safety are now receiving what he has lost by going.

W. W. Bennett
Superintendent of Lighthouses.

Noted rec
& Dept
1/10/20

Maine entered L. H. S. Nov. 18, 1914, & resigned at close of Oct. 31, 1917, to enter army; he was reinstated on July 1, 1919. On Nov. 29, 1919, the 7th rec. that Maine be allowed $60 per annum for longevity which rec. was not approved by Dept. (See Dept. letter of Dec. 9, 1919.) In allowing longevity for 5 continuous years of service the fact that a man entered the military service does not in effect constitute a break in such service (see par 5 Regs X), but the 7th in rec. longevity counted the time in army which should not be, as a person must have served 5 yrs. in L. H. S. to be entitled of increase allowed. Therefore, the amended by Dept. JSH 1/12/20.

This seems a very meritorious case; the rule works hardship TDC 1/12

JER-OBJ

2 Inclosures

February 9,1920.

SUBJECT: 7th Supt's. letter, Jan. 6,1920, Morris Maine, notice of change in salary.

1. Submitted to the Secretary of Commerce for his information, together with notice of change in salary referred to.

2. It is recommenced that the policy of granting longevity pay to keepers, recommended in Bureau letter of January 22,1919, in the case of Leonard H. Staubly, be changed so that in cases where keepers left the Service and joined the Military Service and are later reinstated, the time in the Military Service shall be counted the same as in the Lighthouse Service for the purpose of granting longevity pay. Should this recommendation be approved, it is requested that the notice of a change in salary issued to Morris Maine be returned to the Bureau for forwarding to the 7th Superintendent. If the Department approves the above recommendation the Bureau will instruct Superintendents accordingly.

Per (O&A) has noted for consideration re reversing Regs 1918
T C
2/18/20

ALC

JER

In replying refer to
Commissioner of Lighthouses
JEH-CBJ
and refer to date of this letter
and file No.

FEB 14 1920 9 33 AM

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

2 Inclosures

February 9,1920.

SUBJECT: 7th Supt's. letter, Jan. 6,1920, Morris Maine, notice of change in salary.

1920 FEB 11 AM 9 00

LIGHT FEB 14 1920 HOUSES

1. Submitted to the Secretary of Commerce for his information, together with notice of change in salary referred to.

APPOINTMENT

2. It is recommenced that the policy of granting longevity pay to keepers, recommended in Bureau letter of January 22,1920 in the case of Leonard H. Staubly, be changed so that in cases where keepers left the Service and joined the Military Service and are later reinstated, the time in the Military Service shall be counted the same as in the Lighthouse Service for the purpose of granting longevity pay. Should this recommendation be approved, it is requested that the notice of a change in salary issued to Morris Maine be returned to the Bureau for forwarding to the 7th Superintendent. If the Department approves the above recommendation the Bureau will instruct Superintendents accordingly.

1920 FEB 11 AM 10 51

x Keeper Blackistone Sebastian

x Keeper Staubly, 7th.

1920 FEB 10 PM 4 08

1920 FEB 12 PM 3 29

13

Hydrog.
Engr. Comd.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Comsr.
Comsr.

APPROVED:
ACTING Secretary of Commerce.

Respectfully returned to the Commissioner of Lighthouses:

Clifford Harding
Chief of Appointment Division.

JEH-EBD

BUREAU OF LIGHTHOUSES, WASHINGTON, D. C.
February 16, 1920.

1. Referred to Superintendents of Lighthouses, (except 13th, 14th and 15th Districts), for their information, guidance and files, attention being invited to Bureau indorsement of January 30, 1919.

2. Be guided accordingly.

3. Inclosed is notice of change in salary addressed to Morris Maine, amendment thereof not being required in view of the above department approval.

this par. added to all 7th only

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
KEY WEST, FLA.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
KEY WEST, FLA.

AE-ESA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
OFFICE OF INSPECTOR, 7TH DISTRICT
KEY WEST, FLA.

LIGHT-HOUSE DIST. FEB 6 1919 RECEIVED TAMPKINSVILLE, N.Y.

February 3, 1919.

Morris Maine,
Service Record.

SUBJECT: Morris Maine, former Keeper in 7th. District.

Superintendent of Lighthouses, Tampkinsville, N. Y.

1. Morris Maine entered the Service as Assistant Keeper at Cedar Keys Lightstation on November 11, 1914, where he remained until the light was discontinued, when he was transferred, February 15, 1915, as 2d. Asst. Keeper to Alligator Reef Lightstation, from which station he was transferred to Sombrero Key Lightstation, where he continued until October 31, 1917, when he was drafted and waived exemption, stating that he preferred to fight for his country.

2. Morris Maine has proven himself an efficient Keeper while serving in the various positions in this district and his efficiency record shows for 1916 10/ Excellent and this office would be pleased to reinstate him in this district should he so desire.

Wm. W. Bennett

Superintendent of Lighthouses.

JEG

Corporal Morris Maine,
Hdq? Co., 318 F. A.,
American E. F.,
A.P.O.791,
France.

Jan. 29,1919

SUBJECT: Position as keeper.
REFERENCE: Your letter Jan. 6,1919.

1. You are advised that at the present time there are no vacancies in the position of keeper in this District for which you could be considered. It is suggested, however, that you advise this office when you are discharged from the Army.

J. T. YATES.
Superintendent

JHG

Superintendent of Lighthouses,
Seventh District,
Key West, Florida.

Jan. 29,1919

SUBJECT: Morris Maine, former keeper in 7th Dist.

1. Morris Maine, who states he was employed for several years at various light stations in the 7th District, has applied to this office for employment.

2. It would be appreciated if you would furnish this office with his service record, and state whether or not his services were such that his reemployment is recommended.

J. T. YATES.

ON ACTIVE SERVICE
WITH THE
AMERICAN EXPEDITIONARY FORCE

NAME

AMERICAN RED CROSS



Pothiers France Jan 6 1919

Lighthouse Inspector Tomphinsville N.Y. 3rd District.

Dear Sir:

I respectfully request permission to file an application for Lighthouse Keeper in the third Lighthouse District. At the outbreak of war I was in the seventh Lighthouse District having served three years and half. first at Cedar Keys Light until that light was changed to gas. transfered then to the first order Light Alligator Reef and later to Sombrero Light where I was to be promoted. I registered and declined exemption and was called into service Nov 11-1918. left the states Aug. 7. Well we have done our bit since arriving in France. When I go back I have the privilege of any station in the seventh. but being a native of R.I and my folks all living in R.I. I would like if possible, and there is a vacancy in the third district, to transfer from the seventh,. according to the latest rumors we will be home in the U.S.A. by March. all my records and papers are at home. whose address is W.J. Maine, Hillsgrove.. R.I. if they are needed. Sir may I expect a favorable reply. I remain

Respectfully
Cpl. Morris Maine
Hq: Co: 318 F.A.
American. E. F. France.
A.P.O. 791.

censored by.

Morris Maine

Morris Maine

LEGAL RESIDENCE.
Rhode Island

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
Asst. Keeper. Cedar Keys etc. Fla.	$480.	L. H.	Nov. 18, 1914.
2nd " " Alligator Reef F.S. Fla.	480.	L. H.	Mar. 3, 1915.
2nd " " Sombrero Key " "	480	"	July 20, 1914
Resigned close Oct. 31, 1917			
Keeper. (Reins) Carysfort Reef K.S. Flg.	$840	L. H.	July 1, 1919.
" Sombrero Key L.S. Flg.	"	"	Nov 10, 1919
" Gasparilla Isl L.S. Flg.	$720	"	Dec. 10, 1919.
RESIGNED CLOSE OF Jan 31/1924.			

Form 73

WTR.

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Seventh DISTRICT.

RECEIVED NOV 10 1914 LIGHTHOUSES

RECEIVED NOV 11 1914 CHIEF CLERK

Key West, Fla. (City.), October 5 (Date.), 1914.

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment.

Name,* Morris Maine.

Legal residence, Rhode Island.

Position, Assistant Keeper.

Salary, ~~$555.--A~~** $480 pa.

Location, Cedar Keys Lightstation, Fla. and Turning Point Lt

Appropriation, Salaries, Keepers of Lighthouses.

** November 11, 1914,

Effective ~~October 28, 1914.~~ {~~the actual date of entrance on duty, or~~ as soon thereafter as he enters on duty.

Former position, -

Former salary, -

Location, -

Rank on eligible list, 2. Rating, Asst. Kpr. Percentage, 80.0, Other eligibles considered: 11.21
A. E. Brooks, C; Benson Sawyer, C; H. A. Carey, D.

Previous incumbent, Sterling C. Gardner. Services terminated, October 6, 1914.

Reason, Transferred to Dry Tortugas Lightstation, Fla.

Relatives in Government Service, None.

Remarks:

There are quarters provided at this station for family of nominee.

Selection regular, subject to the action of the
U. S. Civil Service Commission. NOV 7 , 191

A Hilgren
acting Secretary, 5 Civil Service District.

In the absence and by direction of the Inspector.
A Brash
Chief Clerk, 7th L. H. District.

** Changed in Bureau. this position was discontinued by O.L. 7/2/13, date to be reported.

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 10 1914

Submitted to the Secretary of Commerce, approved.
Attention is invited to the time which elapsed between the receipt of this nomination by the local district secretary and its receipt by the Bureau.

11/11/14 MBF *no papers with

N. B. Bowerman
Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

PROBATIONARY APPOINTMENT

Department of Commerce ~~and Labor~~

APPOINTMENT DIVISION

Washington

November 11, 1914.

Mr. Morris Maine,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars

per annum, effective on the date on which you enter upon

duty in the above-mentioned position.

(By selection from certificate No. ----, and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

APPOINTMENT DIVISION ENTERED NOV 11 1914 ☆ DEPT. OF COMMERCE JOURNAL

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Sterling C. Gardner.

Legal Residence: Rhode Island.

NOV 11 1914 COMMISSION

11-4394

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT
NOV 28 1914
HOUSES

CHIEF CLERK
DEC 8 1914
5

I, Morris Maine,

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

☞ Morris Maine
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 22nd day of November, A. D. 1914

(Affix official seal here)

[4] (Name) W. H. Meacham

(Official title) Notary Public

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Assistant Keeper.	$480. A.	Cedar Keys Light Station, Fla.
Former [5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 7th District

Key West, Fla. (Address), November 25, 1914. (Date)

The above-named appointee entered upon duty on November 18, 1914. (Date)

CARD

Wm. W. Demeritt

Inspector. (Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Entd

Lur.

LIGHT
NOV 28 1914
HOUSES
LIGHTHOUSE INSPECTOR
SEVENTH DISTRICT
DEC -7 1914
KEY WEST, FLORIDA.
LIGHT
DEC17 1914
HOUSES
CHIEF CLERK
DEC 18 1914
942

PERSONAL QUESTION SHEET

(When forwarding this form no letter of transmittal is required)

DEPARTMENT OF COMMERCE

OFFICE OF THE SECRETARY

WASHINGTON

March 5, 1913.

To the Chiefs of Bureaus of the Department of Commerce:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

William C. Redfield

Secretary.

CARDED.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Include middle name or names. Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe. If name itself is merely a letter, it should be so stated.)

Mrs Morris Maine

2. How do you intend to write your name on the pay roll? (***This should agree with signature to your oath of office.***) Morris Maine

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district. See question 13, Part II.)

Hills grove	R.I.	Kent	2
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? (See question 14, Part II.) Norwich Conn

6. When were you born?

Aug	27	1886
Month.	Day.	Year.

11—1434

7. Give name and address of person whom you would like to have notified in case of accident.

Wm J Maine
Name.

Number and street.

Hillsgrove
City or town.

R.I.
State or Territory.

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
None				

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

August 13th 1914. Assistant Keeper Examination.

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
None	—	—	—	—	—

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
U.S.S. Raleigh	Dec 6th 1901	Aug 26th 1907	Enlistment expired
U.S.S. Ohio Apprenticeship, Newport, R.I.			Honorable

15. Are you the widow or orphan of an honorably discharged soldier or sailor? (If so, give the information called for by the blanks below.)

Relationship (widow or orphan) No

Name under which soldier or sailor rendered service

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

Farming - Course in Providence Cutts School.
General work around manufacturing plant.

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public School

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Qualified as Chauffeur

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

August 13, 1914 - Asst. Keeper.

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

By myself

21. State the date upon which the above blanks were filled. November 20th, 1914

Witness:

In case signature is by mark.

(Signature) Morris Mann

P. O. Address: Cedar Keys
City or town.
Cedar Keys Light Station
Number and street.
Florida
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded November 25 1914.

(Signature) W. W. Emmett

(Official title) Inspector, 7th L. H. District.

11—1434

PART II.

(Part II should be executed by the executive officer of the Bureau of the Department to which the employee is assigned, or by some authorized official who can give the information desired. If unable to answer any question, indicate that fact.)

---

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed:

Lighthouse Service (Bureau or Service.) — Cedar Keys Light Station (Place (city, town, station, or vessel.)) — Seventh (District.)

2. To what position has he been appointed? Assistant Keeper.

3. State the date of appointment. November 11, 1914.

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

On date on which he enters on duty.

5. State the date of the oath. November 23, 1914.

6. State the date the employee entered on duty. November 18, 1914.

7. What is his salary? Four hundred and eighty dollars per annum.

8. From what appropriation is he paid? Salaries, Keepers of Lighthouses.

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive.

10. If classified, state the date of classification. May 6, 1896.

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Assistant Keeper Examination.

12. Is the employee required to give bond? No.

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

14. If foreign born, state when and where naturalization papers were taken out.

Reviewed, approved, and forwarded to the Department.

(Signature) Wm. W. Somerville

(Official title) Inspector, 7th L. H. District.

Date: November 25, 1914.

11—1431

ads

Form 73

AR-WTR.

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Seventh DISTRICT,

Key West, Fla., (City.) February 9 (Date.), 1915.

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer.

Name, Morris Maine. Legal residence, Rhode Island.

Position, 2d *Assistant Keeper. Allegiance Reg'd U.S. Flag. Salary, Four hundred and eighty dollars per annum.

Location, ~~*Cedar Keys Light Station and Turning Point Light, Fla.~~ Appropriation, Salaries, Keepers of Lighthouses.

(See letter attached)

Effective February 20, 1915. { ~~the actual date of entrance on duty, or~~ as soon thereafter as he enters on duty.

Former position, Assistant Keeper. Former salary, Four hundred and eighty dollars per annum.

Location, Cedar Keys Light Station, and Turning Point Light, Fla.

Rank on eligible list, - Rating, - Percentage, - , Other eligibles considered: -

Previous incumbent, Thos. A. Saunders. Services terminated, Upon arrival of relief.

Reason, Held temporary appointment pending appointment of regular nominee.

Relatives in Government Service, None.

Remarks:

The date of termination of services of Thos. A. Saunders cannot be stated, it depending entirely on the arrival of Mr. Maine from Cedar Keys Light Station, Fla.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191 In the absence and by direction of the Inspector.

Secretary. Civil Service District. Chief Clerk, 7th L. H. District.

*Changed in Bureau

2-18-15

McC.
One inclosure.

BUREAU OF LIGHTHOUSES
WASHINGTON

February 16, 1915.

Submitted to the Secretary of Commerce, approved.

Inclosed is letter from the office of the 7th Inspector dated February 10, 1915, on this subject. The Inspector has been directed to report at the proper time the date of discontinuance of the Cedar Keys Light, Fla., and the position of assistant keeper of that light and Turning Point Light, Fla., and also the effective date of the change in the designation of the position of keeper of Cedar Keys Light Station and Turning Point Light, Fla.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
KEY WEST, FLA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
FEB 15 1915
HOUSES

WTR.

OFFICE OF INSPECTOR, 7TH DISTRICT
KEY WEST, FLA.

Morris Maine,
Nomination.

February 10, 1915.

Inclosures.

The Commissioner of Lighthouses, Washington, D. C.

There is transmitted herewith for the approval of the Bureau, nomination of Mr. Morris Maine for transfer from the position of Assistant Keeper of Cedar Keys Light Station, at an annual compensation of $480, to the position of Second Assistant Keeper of Alligator Reef Light Station, at an annual compensation of $480.

The position held by Mr. Maine at the present writing will be abolished on the discontinuance of Cedar Keys Light Station and the establishment of North Bank Light (acetylene).

Pending the entering upon duty of Mr. Maine at Alligator Reef Light Station Mr. Thos. A. Saunders has been temporarily appointed by the Department to fill the position of second assistant keeper at Alligator Reef.

In the absence and by direction of the Inspector.

Chief Clerk.

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

February 18, 1915.

M. Morris Maine,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from assistant keeper at $480 per annum.)

APPOINTMENT DIVISION ENTERED FEB 18 1915 ON JOURNAL DEPT OF COMMERCE

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADENW

Chief of Appointment Division.

CARDED.

R
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Thomas A. Saunders.

Legal Residence: Rhode Island.

CHANGE REPORTED MAR 11—3692 1915 U. S. COMMISSION.

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

LIGHT HOUSES MAR 12 1915
MAR 20 915

I, Morris Maine,

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Morris Maine
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 1st day of March, A. D. 1915.

(Affix official seal here)

(Name) Alfred S Brook

(Official title) Notary Public

My Commission Expires December 25, 1916

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Second Asst. Keeper.	$480. A.	Alligator Reef Light Station, Fla.
Former [5] Asst. Keeper.	$480. A.	Cedar Keys Light Station, Fla.

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, Seventh District

Key West, Fla. (Address), March 9th, 1915. (Date)

The above-named appointee entered upon duty on March 3rd, 1915. (Date)

W Emmett

Inspector. (Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Encld

Form 73a

GGC.

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Seventh DISTRICT.

Key West, Florida. July 13, 1917.

LIGHT HOUSES JUL 16 1917

CHIEF CLERK JUL 17 1917

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and upon duty at his new station on July 20, 1917.

480

APPOINTMENTS JUL 17 1917

Name, Morris Maine

Position, Second Assistant Keeper.

From Alligator Reef Lightstation. Fla

To Sombrero Key Lightstation. Fla

Previous incumbent, James B. Pinder.

Services terminated, July 20, 1917.

Reason, Transferred, promoted. — requested

APPOINTMENT DIVISION ENTERED JUL 18 1917 ON JOURNAL DEPT OF COMMERCE

CARDED

W. W. Bowerman

Lighthouse Inspector. 7th D.

, 191

The above-referred-to transfer became effective beginning with .....

.....

11—4598

BUREAU OF LIGHTHOUSES

WASHINGTON

JUL 16 1917

Submitted to the Secretary of Commerce for his information.

H. B. Bowerman

Acting Commissioner.

CK.

August 20, 1917.

Commissioner of Lighthouses:

The Department is in receipt of the Seventh Inspector's letter of the 10th instant, forwarded by the Bureau on the 16th instant, regarding the unsatisfactory condition of Alligator Reef Light Station, Florida, as disclosed by inspections on June 11 and July 24, 1917, and approves the recommendation that William T. Strum, keeper, be reprimanded, and that Richard C. Roberts, first assistant keeper, and Morris Main, the former second assistant keeper, be cautioned, by letter, with the understanding that further report will be submitted in four months.

(SIGNED) E. F. SWEET

Assistant Secretary.

C-L

Form 93

LETTER TRANSMITTING RESIGNATION

LIGHT NOV 5 1917 HOUSES

CHIEF CLERK NOV 6 1917

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Seventh DISTRICT,

Key West, Florida. October 31st, 1917., 191

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

APPOINTMENTS NOV 6 1917

Name, Morris Maine — Position, Second Asst. Keeper.

Legal residence, Florida. — Station, Sombrero Key Lightstation.

Salary, $480. per annum.

The acceptance of this resignation is recommended effective at the close of October 31, 1917.

This employee has not taken leave in excess of the accrued rate.

Remarks: This employee prefers to serve his country in the trenches, and does not desire exemption.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN NOV 6 1917 DEPARTMENT OF COMMERCE

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Comm'r,
Commr.

Dept Returned

W. H. Winnett

Lighthouse Inspector.

BUREAU OF LIGHTHOUSES

WASHINGTON

NOV 5 1917

Submitted to the Secretary of Commerce, approved.

11—4623

S. Cruzy

Acting Commissioner.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
KEY WEST, FLA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE



SEVENTH DISTRICT

Sombrero Key Lightstation.
(Station, Depot, or Vessel)

October 29, 1917., 191



The Lighthouse Inspector,

Key West, Florida.

Sir:-

Having been drafted and accepted for the National Army, I hereby tender my resignation as Second Assistant Keeper of Sombrero Key Lightstation to take effect October 31, 1917.

Respectfully,

Morris Maine

Second Assistant Keeper.

November 6, 1917.

Sir:

The Department is in receipt of your resignation, dated October 29, 1917, as second assistant keeper of Sombrero Key Light Station, Florida, at $480 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of October 31, 1917.

By direction of the Secretary:

Respectfully,

(SIGNED) W. S. GILCHRIST

Acting Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED NOV 6 1917 DEPT OF COMMERCE

CANCELED

Mr. Morris Maine,
Through the Commissioner of Lighthouses.

C
M.

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

LIGHT
SEP 23 1916
HOUSES

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4789-2

MAKE NO ENTRIES IN THIS COLUMN.

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Maine, Morris

2. Department:

Commerce

3. Bureau, office, or service:

Lighthouse, 7th District.

4. Designation of position:

2nd Asst.Keeper, L.H.S.

5. Occupation (if not clearly shown by answer to question 4):

See "4"

6. Annual earnings:

$480

7. Kind of appropriation:

LS

8. Present rate of pay:

$ AS

9. Initial rate of pay:

$ 555. PA.

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

~~Substitute~~ Years:	~~Months:~~	~~Regular~~ ~~Years:~~	Months:
1		7-13/30	

11. State, Territory, or foreign country of birth (do not give town):

Connecticut

12. Race:

W

13. Sex:

M

14. Date of birth—

Month: August 27

Year: 1886

15. Kinds of schools attended, years attended, and degrees taken:

E9.

16. Marital condition:

S

17. War veteran?

No.

18. Appointed from—

Congressional district and State: 2 Connecticut

County: New London

19. Civil service status:

C

20. Method by which classified status was obtained:

CE

21. Place of employment—

City: Alligator Reef L.S.,

State: Fla.

DO NOT FOLD THIS CARD.

11—5869

Form 73

AB–ESA

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
Superintendent of Lighthouses,
OFFICE OF [redacted] DISTRICT.

1919 AUG 9 PM 12 53

Key West, Fla., (City.) June 16, (Date.) 1919.

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Reinstatement and appointment.

Name, **Morris Maine.** Legal residence, **Rhode Island.**

Position, **Keeper.** Salary, **$840. A.**

Location, **Carysfort Reef L. S.** Appropriation, **Salaries, Keepers of Lt-Houses.**

Effective *Aug. 1, 1919. ~~July 1~~, the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper. Former salary, **$480. A.**

Location, **Sombrero Key L. S.**

1919 AUG 9 PM 12 56

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Thos. L. Kelly. Services terminated, **June 30, 1919.**

Reason, **Transfer to Alligator Reef L. S.**

Members of family in Government Service, None.

Remarks: This nominee resigned Oct. 31, 1917, to serve his country, having declined to claim exemption on account of being in the Lighthouse Service. He has returned and it is recommended that he be reinstated and appointed to the position of First Assistant Keeper. He was at the head of the list of Second Assistants when drafted.

8/11/19.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

AUG 11 1919

Secretary, *Civil Service District.* **Superintendent of Lighthouses.**

* Changed in Bureau

Inclosures

BUREAU OF LIGHTHOUSES
WASHINGTON

AUG 9 - 1919

Submitted to the Secretary of Commerce, approved.

1919 AUG 9 PM 12 53

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

AUG 8 1919

McC.

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

June 20, 1919.

JUN 27 1919 RECEIVED

LIGHT AUG 8 1919 HOUSES

Subject: 7th Supt's nomination (form 73) Morris Maine, keeper, Carysfort Reef L. S.

Returned to Superintendent of Lighthouses, Key West, Fla., with statement that nominee's honorable discharge certificate, or a certified copy thereof, should be forwarded, or the Superintendent should certify that such a paper has been presented to him, in accordance with the requirements of the Civil Service Commission's form 2240, accompanying Bureau circular letter No. 81 of February 10, 1919. Be guided accordingly in future similar cases.

H. B. Bowerman.

Acting Commissioner

Hydrog.
Engr. Gens.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Comm.
Commr.

Office of Superintendent of Lighthouses
Key West, Fla.
August 5, 1919.

AB-VAA.

1. Returned to Commissioner of Lighthouses, Washington, D.C.

2. The honorable discharge of Morris Maine, the nominee is herewith enclosed.

3. The delay in returning this at an earlier date was caused by Mr. Maine having to send to his home in Rhode Island for the discharge.

W. W. Bennett

Superintendent of Lighthouses.

dlb.

Form 381.
May, 1910.

REQUEST FOR REINSTATEMENT.

Department of Commerce,
[Department, Commission, or Office.]

Washington, D. C., August 11, 1919.

To the U. S. Civil Service Commission:

Request is made for certificate under Rule IX for the reinstatement of Morris Maine, a legal resident of the State (or Territory) of Rhode Island, to the position Keeper, now vacant (or to become vacant on), at a salary of $840 per annum in the Lighthouse Service, for which a certification of eligibles has not been requested.* Mr. Maine was, without delinquency or misconduct on his part, separated by resignation on October 31, 1917, from the position of Keeper at a salary of $480 per annum in the Lighthouse Service.
[Removal or resignation.] [Bureau or Office.]

MEMBERS OF FAMILY IN THE SERVICE OF THE UNITED STATES:

None.
[State degree of relationship and where employed.]

Mr. Maine's honorable discharge is enclosed herewith.

MILITARY OR NAVAL RECORD.

Regiment..... Company.....

Vessel..... Date of honorable discharge June 18, 1919.

By direction of the Secretary:
Signature: (SIGNED) E. W. LIBBEY

C-AS.
Inclosure 4073.

Official title: Chief Clerk.

*If a certification has been requested, the date should be given. When a requisition has been made under section 1 of Rule VII for a certification of eligibles, and the Commission, at the request of the Department, has made public announcement of an examination to secure such eligibles, the vacancy shall not thereafter be filled by transfer, promotion, or reinstatement, without the consent of the Commission.

6—2530

7th District.

Form 1788—Jan., 1919.

No. 20999

FAG

CERTIFICATE AUTHORIZING REINSTATEMENT.

UNITED STATES CIVIL SERVICE COMMISSION,

Washington, D. C., August 14, 1919.

To the

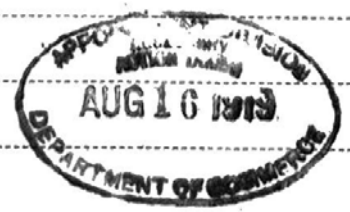
Secretary of Commerce,

Sir:

Certification is hereby made that the following reinstatement is authorized by the Commission under Civil Service Rule IX:

Morris Maine of

STATUS AUTHORIZED.	FORMER STATUS.
Commerce (Department.)	Commerce (Department.)
Lighthouse Service (Bureau or office.)	Lighthouse Service (Bureau or office.)
Keeper $840 (Position and salary.)	Keeper $480 (Position and salary.)
Field (City in which to be employed.)	Field (City in which formerly employed.)
August 11, 1919 (Date of request.)	October 31, 1917 Resignation (Date and manner of separation.)



Very respectfully,

T. P. Chapman

Assistant Secretary.

C—3053

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 16, 1919.

Mr. Morris Maine,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Eight Hundred and Forty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By reinstatement in accordance with authority contained in certificate No. 20999 issued by the United States Civil Service Commission.)

CARDED

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

U. S. REPORT DATA ENTERED

C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Thomas L. Kelly.

Legal Residence: Rhode Island.
7th dist.

APPOINTMENT DIVISION
AUG 16 1919
DEPT. OF COMMERCE

AUG 16 1919

11—2692

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

APPOINTMENTS SEP 25 1919

CHIEF CLERK

LIGHT HOUSES SEP 25 1919

1919 SEP 25 PM 3 42

I, Morris Maine

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

APPOINTMENTS

Morris Maine
(Appointee signs here)

SEP 25 PM 4 31

[2] Sworn to (See below) and subscribed before me, this [3] twenty ninth day of August, A. D. 1919.

(Affix official seal here)

[4] (*Name*) Alfred Block

(*Official title*) Chief Clerk Office Supt. Lts

My commission expires .....

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$840. A.	Carysfort Reef Lightstation
Former [5]		

CARDED

(The above should be filled in by the district officer before sending to appointee)

Superintendent of Lighthouses

Office of [illegible], Seventh District

Key West, Fla. (Address), September 22, 1919. (Date)

The above-named appointee entered upon duty on July 1st, 1919. (Date)

For and in the absence of the Superintendent

Alfred Block
(Signature, followed by title) Chief Clerk

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

U. S. REPORT DATE ENTERED

Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT NOV 14 1919 HOUSES

AB-LHP.

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. 7th DISTRICT.

Key West, Fla., November 11, 1919.

1919 NOV 15 PM 4

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee has been transferred as indicated, and entered upon duty at his new station on November 10, 1919.

Name, Morris Maine. Position, Keeper.

From Carysfort Reef Lightstation, Fla. To Sombrero Key Lightstation, Fla. 1919 NOV 15 PM 2 28

Previous incumbent, David Sands.

Services terminated, September 30, 1919. Reason, Transferred to Alligator Reef L.S.

CARDED

jas 11/17/19

Wm. H. Emerson

Superintendent of Lighthouses. ajb

Key West, Fla., November 11, 1919.

The above-referred-to transfer became effective beginning with November 10, 1919.

Wm. H. Emerson

Superintendent of Lighthouses.

ajb

11—4598

AKT

BUREAU OF LIGHTHOUSES

WASHINGTON

NOV 14 1919

APPOINTMENT DIVISION ENTERED NOV 17 1919 DEPT OF COMMERCE

Submitted to the Secretary of Commerce for his information.

1919 NOV 20 PM 2

Acting Commissioner.

AKT

NOV 29 1919 9 20 AM

Form 78

NOMINATION

LIGHT NOV 29 1919 HOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 7th DISTRICT,

Key West, Florida (City.) Nov. 26 (Date.) 1919.

COMMISSIONER OF LIGHTHOUSES:

1919 DEC 2 AM 10 13

Action recommended, Transfer

Name, **Morris Maine** Legal residence, **Rhode Island**

Position, **Keeper** Salary, **$720. A.**

Location, **Gasparilla Island Lightstation** Fla. Appropriation **Salaries, Keepers of Lighthouses.**

Effective **December 10, 1919** { the exact date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper Former salary, **$840.A.**

Location, **Sombrero Key Lightstation** Fla

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

APPOINTMENT

1919 DEC 2 AM 10 52

Previous incumbent, Erik Danielsen,Sr. Services terminated, **December 9, 1919.**

Reason, **Transferred and promoted to Carysfort Reef Lightstation.**

Members of family in Government Service, NONE

Remarks: Request of nominee for this transfer is attached.

JOB 11/4/19

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

Wm. W. Rmerson

Secretary, Civil Service District. **Superintendent of Lighthouses.**

AKT

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 1 1919

Submitted to the Secretary of Commerce, approved.

1919 DEC 1 PM 2 52

DEC 4 - 1919 DEPARTMENT OF COMMERCE

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
KEY WEST, FLA.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
KEY WEST, FLA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U.S. INSPECTOR
NOV 26 1919
KEY WEST, FLA.

SEVENTH DISTRICT

Sombrero Key Light Station
(Station, Depot, or Vessel)

Nov 21, 1919

To Superintendent of Light Houses Key West. Fla.

Sir.

I respectfully request to be transferred to Gasparilla Island Light Station whenever a vacancy occurs at that station

I am aware that the position at this station means a decrease in pay.

Respectfully yours.
Morris Maine
1st Asst Sombrero Key Light Station
Marathon. Fla.

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 4, 1919.

Mr. Morris Maine,
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 840 per annum to $ 720 per annum, effective December 10, 1919, or as soon thereafter as you enter on duty at the changed rate of pay.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

RH
C

7th District

CARDED

APPOINTMENT DIVISION ENTERED DEC 4 1919 DEPT OF COMMERCE

C. S. REPORT DATA ENTERED

LIGHT
DEC 2 1919
HOUSES

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1919 DEC 4 PM 3 35

Address all communications to Superintendent of Lighthouses, Key West, Fla.

Office of Superintendent, 7th District, Key West, Florida.

AB-LHP.

DEC 9 - 1919

November 29, 1919.

1919 DEC 4 PM 4 16

Commissioner of Lighthouses, Washington, D. C.

1. The Bureau is advised that Morris Maine, Keeper, Sombrero Key Lightstation, has completed the five year period of service.

2. It is recommended that the longevity increase of $60. per annum be authorized, effective from the completion of five years Service. Date of entry in the Service November 18, 1914.

Keeper @ (840+60) $900

W. W. Bennett

Superintendent of Lighthouses.

12/5/14.

AKT

Bureau of Lighthouses, Washington
DEC 2 1919

Submitted to Secretary of Commerce recommended for approval

1919 DEC 4 PM 3 06

G. R. Putnam

Commissioner

December 9, 1919.

Commissioner of Lighthouses:

The Department is in receipt of the Seventh Superintendent's communication of the 29th ultimo, forwarded by the Bureau on the 2nd instant, recommending that Morris Maine, Keeper of Sombrero Key Lightstation, Florida, be allowed the longevity increase of $60. per annum.

Mr. Maine entered the Lighthouse Service in the position of Assistant Keeper of Cedar Keys Lightstation, Florida, on November 18, 1914. He resigned the position of Second Assistant Keeper of Sombrero Key Lightstation on October 31, 1917, to enter the military service, and was reinstated as Keeper of Carysfort Reef Lightstation, Florida, on July 1, 1919. It will be noted that his entire period as a Keeper in the Lighthouse Service amounts to less than three and one-half years.

The Bureau's recommendation of January 22, 1919, in the case of Leonard H. Staubly, was to the effect that where a keeper has left the service to join the military service and is later reinstated at the expiration of such service, that they shall be allowed longevity pay upon the basis of length of continuous service in the Lighthouse Service immediately preceding entrance in the Army or Navy and following reinstatement in the Lighthouse Service.

It appears, therefore, that Mr. Maine is not entitled to longevity pay at this time.

(SIGNED) SAM L. ROGERS

Acting Secretary of Commerce.

C-M

(COPY)

JSH-CBJ

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

2 Inclosures

February 9,1920.

SUBJECT: 7th Supt's. letter, Jan. 6,1920, Morris Maine, notice of change in salary.

1. Submitted to the Secretary of Commerce for his information, together with notice of change in salary referred to.

2. It is recommenced that the policy of granting longevity pay to keepers, recommended in Bureau letter of January 22,1919, in the case of Leonard H. Staubly, be changed so that in cases where keepers left the Service and joined the Military Service and are later reinstated, the time in the Military Service shall be counted the same as in the Lighthouse Service for the purpose of granting longevity pay. Should this recommendation be approved, it is requested that the notice of a change in salary issued to Morris Maine be returned to the Bureau for forwarding to the 7th Superintendent. If the Department approves the above recommendation the Bureau will instruct Superintendents accordingly.

(Signed) G. R. Putnam

APPROVED:

/s/ E. F. Sweet - Feb 12 1920

Acting Secretary of Commerce.

Respectfully returned to the Commissioner of Lighthouses:

(SIGNED) CLIFFORD HASTINGS

C

Chief of Appointment Division.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
KEY WEST, FLA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
JAN 9 1920
HOUSES

AB-VAA.

OFFICE OF SUPERINTENDENT, 7TH DISTRICT
KEY WEST, FLA.

Morris Maine
Notice of Change
in Salary - Returned for Correction.

January 6, 1920.

Commissioner of Lighthouses, Washington, D. C.

1. There is returned the Notice of Change in Salary of Morris Maine for correction.

2. Mr. Maine was nominated for transfer from Sombrero Key Light Station at a salary of $720. which it was presumed would be his salary including longevity pay.

3. According to a ruling of the Acting Secretary of Commerce, dated December 9, 1919 Mr. Maine was not entitled to longevity pay and his change of salary should be from $840. to $660. per annum.

4. This office very much regrets that this young man should loose $5.00 per month under the circumstances. Mr. Maine was drafted, declined to take advantage of exemption that may have been granted him and stated that he preferred to fight his country's battles instead of being exempted, with the result that those who accepted exemption and remained in comparative safety are now receiving what he has lost by going.

W. W. Bennett
Superintendent of Lighthouses.
AB.

Bureau of Lighthouses, Washington
JAN 12 1920

Cross Reference.

January 17, 1921, the Bureau of Lighthouses reports advises the department of the date of effect of the following change.

Name	Position	Salary	Nature of Change	Letter Date	Effective date of change.
Morris Maine Keeper		$720 per an.	Reduction	12/4/19	12/10/19

See File Arthur W. Brown.

CHIEF CLERK
1924 JAN 7 AM 11 LIGHTHOUSES

Form 93

NOTICE OF RESIGNATION OR DEATH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1924 JAN 7 AM 9 31

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Seventh DISTRICT,

DEPARTMENT OF COMMERCE JAN 8

Key West, Florida, January 3, 1924.

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Morris Maine — Position, Keeper

Legal residence, Florida. — Station, Gasparilla Island L.S., Florida.

Salary, $720.00 per annum.

The acceptance of this resignation is recommended effective at the close of January 31, 1924.

This employee has not taken leave in excess of the accrued rate.

Remarks:

Wm. W. Kimball

Superintendent of Lighthouses.

1/8/24

BUREAU OF LIGHTHOUSES
WASHINGTON

JAN 7 1924

Inclosure

Submitted to the Secretary of Commerce, approved.

11—4625

J. S. CONWAY

Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
KEY WEST, FLA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPT. OF LT. HS. JAN 21 1924 KEY WEST, FLA.

SEVENTH DISTRICT

Gasparilla L.S.
(Station, Depot, or Vessel)

Jan 1st, 1924

Superintendent of Lighthouses, Key West, Fla.

Sir: (Thru the Keeper)

I have the honor to submit herewith my resignation from the Lighthouse Service to take effect Feb 1st 1924

If my record has been worthy of commendation may I have the honor of requesting a service record and a letter of recommendation

Respectfully,
Morris Marie
Asst Keper Gasparilla L.S.,
South Boca Grande
Florida.

Respectfully forwarded Jan. 1st 1924
Charles H. Williams
Keeper.

Record excellent, will comply with request.
D. 1/3/24.

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

January 8, 1924.

Mr. Morris Maine,

Through the Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the bureau, to take effect at the close of business on January 31, 1924.

Bureau..... Lighthouse Service.

Station..... Gasparilla Island Light Station, Florida.

Position..... Keeper.

Salary..... $720 per annum.

By direction of the Secretary:

Respectfully,

CARDED

EDW. J. GARDNER

Acting Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED JAN 8 1924 ON JOURNAL DEPARTMENT OF COMMERCE

C
G
7th

RE BY REPORT DATED ENTERED

CROSS REFERENCE

SEE FILE--464/16/D#1

NAME Maine, Morris POSITION Keeper

BUREAU STATION 7th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt. per annum to be Added	Subtracted
120	240	960	XCR	404.25	1364.25	LHS	3	1140			

CIRCULAR #13----11/13/23

approved 1140

GRADE RECOMMENDED 4

RANGE OF COMPENSATION RECOMMENDED FROM $1020 TO $1260

PERSONNEL CLASSIFICATION BOARD FORM NO. 1
(To be filled out in accordance with detailed instruction sheet, Form No. 2)

Sheet No. 2-10758

No1-151.

1. [illegible] (Surname) [illegible] (Given name) (Initial)

DO NOT WRITE IN THIS SPACE

	a		
	b		
	c		
	d		

2. Department Commerce.
3. Bureau Lighthouses.
4. Field Service Lighthouses.
5. (a) Field Station 7th Lighthouse District.
   (b) Subdivision
   (c) City or town Cosgrellis Island Light Station. State
6. Pay-roll title Key West, Florida.
7. Customary office title Keeper. Asst. Keeper.

8. (a) Number of regular working hours of the position, per day Nominally on duty 24 hours a day; per week 12 7 days.
   (b) If this is not a full-time position, state percentage of time employed per day ; or per week
   (c) If night work, wholly or in part, state the hours: From 6 p.m. or 12 midnight m. to 12 midnight or 6 a.m. m.
9. If this is not an all-year-round position, state approximate number of days employed each year
   During what months
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation
11. Present rate of pay, exclusive of bonus $ 720.00 per annum; bonus, $ 240.00 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ 720.00 per annum; bonus, $ 240.00 per annum.
13. If the employee receives overtime pay, state the rate
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses.
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☐ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☐ Fuel; ☒ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum
    Forty-five cents per day, 365 days = $164.25 - Initials.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniform; annual cost, $ 10.00
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 (Common school).
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
1. Cooling, cleaning, and painting light tower, dwellings, cleaning walks and grounds.	50
2. Cleaning illuminating apparatus and quarters, preparing meals, and making minor repairs.	16
3. Night watches.	50

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

His work is supervised by the keeper. The station is also inspected periodically by the Superintendent or his representative and at such times the condition of quarters, cleanliness, appearance, fitness, etc., are noted.

20. Do the duties involve direction or supervision of the work of other employees? No.
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

21. How long have the employee's duties been substantially as described above? 8 years, 6 months.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

MAY 21, 1923.
(Date)

Wm. W. Demerritt
(Signature of Preparing Officer) Superintendent of Lighthouses
(Title)

23. I have read the foregoing and I agree to it except as follows:

(Inaccessible)

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy	X		
Initiative (originality and resourcefulness)		X	
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)		X	

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		
Common School		5th grade desirable.

Technical Education: If essential, kind and extent

Experience: If essential, kind and extent Boating at least one year.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 900.00 to $ 1200.00

MAY 21, 1923.
(Date)

Wm. W. Demerritt
(Signature of head of field office or station) Superintendent of Lighthouses
(Title)

GOVERNMENT PRINTING OFFICE 2—12758