Form A-32

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHTHOUSES
1926 JAN 20 AM 9 25

January 14, 1926.

JAN 22 1926
NEW ORLEANS.

Mr. Julius W. Martin,

Through the Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the bureau, to take effect at the close of business on January 31, 1926.

Bureau.....Lighthouse Service.

Position.....Keeper.

Allocation.....

Salary.....$1080 per annum.

Station.....Pensacola Light Station, Florida.

By direction of the Secretary:

Respectfully,

(Signed) Stephen Davis

Chief of Appointment Division.

mfc
8

SUPERINTENDENT OF LIGHTHOUSES
FEB 3 1926
NEW ORLEANS.

Pensacola Light Station

Feb 2nd, 1926.

Superintendent of Lighthouses:

New Orleans, La.

Sir:

I respectfully that Mr J. W. Martin left this station at midnight, on Jan 31st, 1926. His resignation from the Light House Service being effective on that date.

Very Respectfully.

W B Thompson, Keeper.

WJB.

January 25, 1926.

J. W. Martin, 2nd Asst.Keeper,
Pensacola Light Station,
Fort Barrancas, Florida.
(Through the Keeper)

1. Transmitted herewith is Department letter of January 14, 1926, accepting your resignation as Keeper in the Lighthouse Service, at $1080 per annum, effective at the close of business on January 31, 1926.

2. Advise this office the Post Office address to which you wish your check for January services mailed.

(Signed) E.S.Lanphier,
Superintendent of Lighthouses.

Copy for information of W. B. Thompson, Keeper, Pensacola Light Station, Fort Barrancas, Florida. You will see that Martin performs no service after the close of business on January 31, 1926, advising this office the exact time of his departure from the station.

E. S. LANPHIER
Superintendent of Lighthouses.

Form 93

WJB.

NOTICE OF RESIGNATION OR DEATH

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DISTRICT,

New Orleans, La., January 11th, 1926.

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Julius W. Martin Position, Keeper in the Lighthouse Service.

Legal residence, Florida Station, Pensacola Light Station, Florida.

Salary, $1080.00 per annum.

The acceptance of this resignation is recommended effective at the close of January 31, 1926.

This employee has not taken leave in excess of the accrued rate.

Remarks:

For and in the absence of the Superintendent.

F. A. M.

First Assistant Superintendent.

BUREAU OF LIGHTHOUSES

WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—4623

C O P Y.

Pensacola L.S.
January 9, 1926.

Superintendent of Lighthouses,
New Orleans, La.

Sir:

Please accept my resignation effective as soon after the 1st of February, 1926, as you find it convenient to pay me up in full.

Would like to be considered for any vacancies that occur east of Pensacola, for beacons or one man stations.

Respectfully,

(Signed) J.W.Martin,
2nd Assistant,
Pensacola Light Station.
Fort Barrancas, Fla.

Approved;
(Signed) W.B.Thompson,
Keeper.

WJB.

January 11, 1926.

J. W. Martin, 2nd Asst.Keeper,
Pensacola Light Station,
Fort Barrancas, Florida.
(Through the Keeper)

1. Your resignation of January 9th,1926, has been received and forwarded to the Commissioner of Lighthouses with the recommendation that it be accepted effective at the close of business on January 31, 1926. You will be duly advised of the Department's action in the matter.

2. Before leaving the station advise this office the Post Office addressato which you wish your January pay check mailed.

For and in the absence of the Superintendent.

(Signed) F. A. Muth,

First Assistant Superintendent.

Copy for information of W. B. Thompson, Keeper, Pensacola Light Station, Fort Barrancas, Florida. You will see that Martin performs no service after the close of business on January 31, 1926. Advise this office of the time of his departure from the station.

For and in the absence of the Superintendent.

F A M

FirstAssistant Superintendent.

Form A-21

INSPECTOR OF LIGHTHOUSES
JUL 13 1925
NEW ORLEANS.

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. Julius W. Martin,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $1020 per annum to $1080 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Acting Chief of Appointment Division.

11—6074

mfc
8

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHTHOUSES
1925 FEB 6 PM 3 50

January 31, 1925.

APPOINTMENT OF LIGHTHOUSES
FEB 9 1925
NEW ORLEANS.

Mr. Julius W. Martin,

Through the Commissioner of Lighthouses,

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Acting Chief of Appointment Division.

Position: Keeper

Salary: $1020

Appropriations: Salaries, Keepers of Lighthouses,
General Expenses, Lighthouse Service.

8th

JSJ

Form. A-21

SUPERINTENDENT OF LIGHTHOUSES
OCT. 5 1923
NEW ORLEANS

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

LIGHTHOUSES
1923 OCT 2 PM 4 25

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

October 1, 1923.

Mr. Julius W. Martin,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 660 per annum to $ 600 per annum, effective October 4, 1923, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

11—8074

P
G
6th

E 1 P
Oct. 18/23

Pensacola F.S. Fla

WJB.

Julius W. Martin,
eff. date of
change in pay.

November 12, 1923.

The Commissioner of Lighthouses:

1. Referring to Department Notice of Change in Salary, dated October 1, 1923, in the case of Julius W. Martin, who was transferred from the position of Asst. Keeper, $660 p.a., at Matagorda Light Station, Tex., to that of 2nd Asst. Keeper, $600 p.a., at Pensacola Light Station, Fla.

2. The Bureau is informed that the above change in pay became effective beginning October 18th, 1923.

E. S. Lamphier.
Superintendent of Lighthouses.

Booked

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
OCT 24 1923
NEW ORLEANS.

EIGHTH DISTRICT

Yakagoula Stn.
(Station, ~~Depot, or Vessel~~)

10-19, 1923

Supt. 8. J. Light Houses
New Orleans
La.

Asst Keeper Peeples reported for duty. Advise what L. D. Martin should do.

Kenroth
Keeper.

Confirmation of Telg.

WJB

New Orleans La Oct 19th 3

Heinroth Keeper
Matagorda Light Station
Port O'Connor Texas

Martins orders and railroad transportation mailed

October sixteenth

LANPHIER

Supt. of Lighthouses, New Orleans, La.

(SIGNED) LANPHIER

Superintendent of Lighthouses.

Form 1204

CLASS OF SERVICE	SYMBOL
Telegram	
Day Letter	Blue
Night Message	Nite
Night Letter	N L

If none of these three symbols appears after the check (number of words) this is a telegram. Otherwise its character is indicated by the symbol appearing after the check.

WESTERN UNION TELEGRAM

NEWCOMB CARLTON, PRESIDENT GEORGE W. E. ATKINS, FIRST VICE-PRESIDENT

CLASS OF SERVICE	SYMBOL
Telegram	
Day Letter	Blue
Night Message	Nite
Night Letter	N L

If none of these three symbols appears after the check (number of words) this is a telegram. Otherwise its character is indicated by the symbol appearing after the check.

RECEIVED AT SUGAR EX. BLDG., NO. FRONT AND BIENVILLE STS., NEW ORLEANS, LA.

SUPERINTENDENT OF LIGHTHOUSES
OCT 19 1923
NEW ORLEANS.

30 NS RY 14 COLLECT GOVT

PORT OCONNOR TEX 950A OCT 18 1923

SUPT LIGHTHOUSES

C4-284

NEWORLEANS LA

ASSISTANT KEEPER PEOPLES REPORTED FOR DUTY ADVISE WHAT J W MARTIN SHOULD DO

HEINROTH

1011A

WJB.

October 16, 1923.

Julius W. Martin, Asst. Keeper,
Matagorda Light Station,
Port O'Connor, Texas.
(Through the Keeper)

1. Guy H. Peeples, 3rd Asst. Keeper at Ship Shoal Light Station, La., has this day left Morgan City, La., for Matagorda Light Station to relieve you as Assistant Keeper. Immediately upon his arrival you will leave for Pensacola Light Station, Fort Barrancas, Fla., for duty as 2nd Asst. Keeper at that station.

2. Two Government transportation requests are enclosed to cover your railroad fare; one from Port O'Connor, Tex., to Houston, Tex., via the Gulf Coast Lines, and the other from Houston, Tex., to Pensacola, Fla., via the Gulf Coast Lines and the L. & N. R. R. at New Orleans, La. Surrender the requests to the ticket agents at Port O'Connor and Houston in exchange for tickets and return the coupons to this office.

3. Department letter advising you of change in your salary in connection with the above transfer is enclosed herewith.

(Signed) E. S. Lanphier,

Superintendent of Lighthouses.

Copy for information and guidance of Wm. H. Heinroth, Keeper, Matagorda Light Station, Port O'Connor, Texas. Advise this office when Mr. Martin leaves the station; also the time of arrival of the new assistant keeper, Mr. Peeples.

E. S. LANPHIER
Superintendent of Lighthouses

Form 73

NOMINATION

WJB.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DISTRICT,

New Orleans, La., (City.) September 26th (Date.), 1923.

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and appointment.

Name, **Julius W. Martin** Legal residence, **Florida.**

Position, **Keeper in the Lighthouse Service.** Salary, **$600 per annum.**

Location, **Pensacola Light Station, Fla.** Appropriation, **Salaries of Keepers of Lighthouses.**

Effective **October 4th, 1923,** {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper in the Lighthouse Service Former salary, **$660 per annum.**

Location, **Matagorda Light Station, Texas.**

Rank on eligible list, - - Rating, - - Percentage, - - , Other eligibles considered:

- - - - - - - - - - - - -

Previous incumbent, Lewis L. Wright Services terminated, **Sept. 30th, 1923.**

Reason, **Promoted to 1st Asst. Keeper at Pensacola L.S., Fla.**

Members of family in Government Service, None.

Date of birth, Dec. 22, 1890.

Remarks: Letter from Keeper Martin accepting the above transfer at a reduction in salary attached.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

For and in the absence of the Superintendent.

H. G. Moss

First Assistant Superintendent.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

WJB.

September 12,1923.

J. W. Martin, Asst. Keeper,
Matagorda Light Station,
Port O'Connor, Texas.
(Through the Keeper)

1. If you will accept a transfer to Pensacola Light Station, Fla., as 2nd Asst. Keeper with pay at the rate of $600 per annum, plus the usual bonus and ration allowance, sign the enclosed application and return same to this office without delay.

(Signed) E. S. Lanphier,
Superintendent of Lighthouses.

Copy for information of W. H. Heinroth, Keeper, Matagorda Light Station, Port O'Connor, Texas.

E. S. LANPHIER
Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

EIGHTH DISTRICT

Matagorda Light Station,
(Station, Depot, or Vessel)

Sept. 24, 1923.

Superintendent of Lighthouses,
New Orleans, La.

Sir:

1. I will accept a transfer to Pensacola Light Station, Florida, as 2nd Asst. Keeper, with pay at the rate of $600 per annum, plus the usual bonus and ration allowance.

Respectfully,

(Signed) J. W. Martin
Assistant Keeper.

FORWARDED:

(Signed) W. H. Heinrich
Keeper.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
AUG 27 1923
NEW ORLEANS, LA.

EIGHTH DISTRICT

Matagorda Light. Station
(Station, Depot, or Vessel)

August 23rd, 1923

Superintindent of.
Light Houses,
New Orleans.
La,

Sir, through the Keeper,

I respectfulyv ask that in event of a vacency in the position of first assistant Keeper at Pensacola Light station, Pensacola Fla,

That I be considered to fill the vacency as it is so expensivl from down in those parts that I am unable to make a trip at the proper time to look after my home and little place at Campwalton Fla,

You will no doubt receive in a few days a letter from L.L. Wright 2ond assistant at the above named station relative to me being ~~made~~ transfered there as first assistant,

with respectm

J W Master
assistant Keeper

Port Oconnor, Texas,

Wm H. Heinroth
Keeper

Form A-21

SUPERINTENDENT OF DOCUMENTS
JUN 25 1923

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

LIGHTHOUSES

1923 JUN 22 PM 1 55

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 21, 1923.

M F. Julius W. Martin,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1020 per annum to $ 660 per annum, effective July 1, 1925, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,
Acting Chief of Appointment Division.

11—8674

8
8th

Matagorda T. S.

WJB.

J. W. Martin,
eff. date of
change in salary.

August 8, 1923.

The Commissioner of Lighthouses:

1. Referring to Department Notice of Change in Salary, dated June 21, 1923, in the case of Julius W. Martin, who was transferred from the position of Keeper of Galveston Jetty Light Station, Texas, at $1020 per annum, to the position of Assistant Keeper at Matagorda Light Station, Texas, at $660 per annum:

2. The Bureau is advised that the above change in salary became effective beginning July 22, 1923.

L.

Superintendent of Lighthouses.

Booked

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
JUL 31 1923
NEW ORLEANS

EIGHTH DISTRICT

Matagorda Isl.
(Station, ~~Depot, or Vessel~~)

July 27, 1923

Dept. of Lighthouses
New Orleans
La.

Sir:

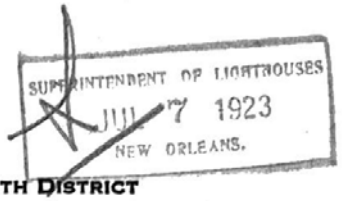
Referring to Letter of June 27-1923
Chas. H. Keller left station at 5 P.M.
on July 27/1923
J. D. Martin reported for duty 4 P.M.
on July 27-1923

Respectfully

Wm H. Reinoth
Keeper.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE



EIGHTH DISTRICT

Galveston Jetty.L.S,
(Station, Depot, or Vessel)

July 6th 1923, 192

Superintindent of
Light Houses ,
new Orleans,
La,

Sir,

My Address will be Box.327, Galveston Tex, till I leave Galveston for Matagorda Light Station,

Keeper Joseph.J.Olivier. has taken over Box 327 upon my transfer from this station

With respect ,

Jas master Kpr

Box.327,

Galveston.
Tex,

Jos J Olivier act Kpr

WJB.

June 27, 1923.

Julius W. Martin, Keeper,
Galveston Jetty Light Station,
P. O. Box 327,
Galveston, Texas.

1. Mr. J. J. Olivier, who will succeed you as Keeper of Galveston Jetty Light Station, has this day been directed to proceed to Galveston to arrive there about July 1st or as soon thereafter as possible. Upon his arrival at the station you will check up with him all Government property in your charge securing his receipt on Form 30, copies of which have already been mailed to you for that purpose.

2. Your request for 15 days leave of absence is approved and just as soon as you have checked up the property with Mr. Olivier and turned the station over to him you may proceed on your leave. Submit application on the proper form for this leave. While on leave you will be paid as Keeper of Galveston Jetty Light Station, Mr. Olivier having been so informed. Immediately upon the expiration of your leave you will be expected to report to Wm. H. Heinroth, Keeper of Matagorda Light Station, for duty as Assistant Keeper at that station. Department notice of change in salary in connection with your transfer is inclosed herewith.

3. Advise this office what your Post Office address will be while on leave.

E. S. LAMPHIER
Superintendent of Lighthouses.

Form 73

WJB.

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DISTRICT,

New Orleans, La. (City.) June 18th (Date.), 1923.

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and appointment.

Name, **Julius W. Martin** Legal residence, **Florida.**

Position, **Keeper in the Lighthouse Service.** Salary, **$660 per annum.**

Location, **Matagorda Light Station, Texas.** Appropriation, **Salaries of Keepers of Lighthouses.**

Effective **July 1st, 1923.** {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Kpr.in the Lighthouse Service. Former salary, **$1020 per annum.**

Location, **Galveston Jetty Light Station, Texas.**

Rank on eligible list, - - Rating, **- -** Percentage, **- -** , Other eligibles considered:

- - - - - - - - - - - - -

Previous incumbent, Chas. M. Teller Services to be terminated, **about June 25th, 1923.**

Reason, **Transferred to Halfmoon Reef L.S., Texas.**

Members of family in Government Service, None.

Remarks: Letter from Keeper Martin, dated June 13th,1923, accepting the above transfer at a reduction in salary, attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

E. J. K.

Superintendent of Lighthouses.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

Booked

WJB.

June 18, 1923.

J. W. Martin, Keeper,
Galveston Jetty Light Station,
P. O. Box 327,
Galveston, Texas.

1. You have this day been selected and nominated for transfer to the position of Assistant Keeper at Matagorda Light Station, Texas, with pay at the rate of $660 per annum plus the usual bonus and ration allowance, to be effective about July 1st, 1923.

2. Joseph J. Olivier, 2nd Asst. Keeper at Point Au Fer Reef Light Station, La., has been nominated to succeed you as Keeper of Galveston Jetty Light Station. As soon as Department approval of this transfer is received Mr. Olivier will be directed to proceed to Galveston Jetty and you will turn over to him the care of the station and all Government property in your charge, securing his receipt therefor on Form 30. Do not leave for your new station until you receive definite instructions from this office to do so.

E. S. LANPHIER

Superintendent of Lighthouses.

C O P Y.

Galveston Jetty L.S.
June 13, 1923.

Superintendent of Lighthouses,
New Orleans, La.

Sir:

With reference to communication dated June 11, 1923:

Will say I will accept the place at Matagorda Bay if selected.

With respect,

(Signed) J.W.Martin,
Keeper.

WJB.

June 11, 1923.

J. W. Martin, Keeper,
Galveston Jetty Light Station,
P. O. Box 327,
Galveston, Texas.

1. With reference to your several verbal applications for transfer to a station with family quarters:

2. You are informed that there will shortly be a vacancy in the position of Assistant Keeper at Brazos River Light Station, with pay at the rate of $660 per annum, plus the usual bonus and ration allowance. Brazos River Light Station is located about three miles from the town of Velasco, Texas. It is a two-keeper station and each keeper has a separate dwelling consisting of four rooms and a kitchen.

3. There will also be a vacancy at Matagorda Light Station. This station is located on Matagorda Island, on the west side of Pass Cavallo Entrance to Matagorda Bay, about 12 miles from Port O'Connor, Texas. A separate dwelling is provided for the Assistant Keeper, consisting of three rooms. The pay of this position is also $660 per annum, plus bonus and rations.

4. Should you desire to be considered for either of the above mentioned vacancies advise this office without delay.

E. S. LANPHIER
Superintendent of Lighthouses.

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
FEB 4 1922
NEW ORLEANS
LIGHTHOUSES

1922 FEB 2 AM 9

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

February 1, 1922.

M
r. J. W. Martin,
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 960 per annum to $ 1020 per annum, effective February 1, 1922.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

Chief of Appointment Division.

A
C
8th

WJB.

February 7th,1922.

J. W. Martin, Keeper,
Galveston Jetty Light Station,
P.O.Box 327,
Galveston, Texas.

1. Transmitted herewith is Department letter dated February 1st., 1922, advising you that your salary as Keeper in the Lighthouse Service has been changed from $960 per annum to $1020 per annum, effective February 1st, 1922.

2. This change in pay is the result of a recommendation made by this office to the Bureau in view of the increased duties of the Keepers at your station due to the recent establishment of diaphone fog signal.

For and in the absence of the Superintendent.

F. A. M.

First Assistant Superintendent.

Booked

WJB.
Galveston Jetty
Light Station, Tex.

January 26th, 1922.

The Commissioner of Lighthouses:

1. Referring to Bureau endorsement of Jan.19,1922, on copy of Department letter dated Jan. 18,1922, relative to increase in the base pay of the positions of keeper of Galveston Jetty Light Station, Texas, from $960, $780 and $720 to $1020, $840 and $780 per annum respectively:

2. The Bureau is advised that the incumbents of these positions are as follows:

		Present pay	Recommended pay.
J. W. Martin,	Keeper,	$960	$1020
L. L. Wright,	1st Asst.Kpr.,	780	840
J.H.Edwards,	2nd Asst.Kpr.,	720	780

3. It is recommended that notices of change in salary be issued to the above named employees.

L.

Superintendent of Lighthouses.

Hol/Ek

(COPY)EK

SUPERINTENDENT OF LIGHTHOUSES
JAN 25 1922
NEW ORLEANS.

DEPARTMENT OF COMMERCE
Appointment Division
Washington

January 18,1922.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of January 13, the Department has increased the base pay of the positions of keeper of Galveston Jetty Light Station, Texas, from $960, $780 and $720 to $1,020, $840 and $780 per annum, respectively, effective February 1, 1922. It is noted that recommendation for the increased rates of pay to the incumbents of these positions will be submitted at a later date.

By direction of the Secretary:

(Signed) Clifford Hastings.
Chief of Appointment Division.

Hol-Ek

JAN 19 1922

Bureau of Lighthouses, Wash., Copy to 8th Supt. Submit the names of the incumbents of the above-mentioned positions in order that notices of change in salary may be issued to them by the Department.

EP-WJB.

Galveston Jetty
Light Station, Tex.

January 4, 1922.

The Commissioner of Lighthouses:

1. Referring to the recent establishment of diaphone fog signal at Galveston Jetty Light Station, Texas, a revision of the keepers' pay at that station appears to be justified and in accordance with the Bureau's scheme for the reclassification of keepers' pay the following figures have been arrived at:

Minimum pay for keeper - - - - - - - - - - - - - - - - -	$720.00
(a) Important illuminating apparatus (3rd order I.O.V. Revolving Light) - - - - - - - - - - - - - - - -	60.00
(b) Power fog signal - - - - - - - - - - - - - - - - - - -	60.00
(c) No family quarters (this ranges from 120 to 240) - - -	180.00
(d) Isolation (It is really 120; much exposed and much isolated) - - - - - - - - - - - - - - - - - - -	60.00
TOTAL - - - -	$1080.00

2. While the above reaches a total of $1080 per annum as a minimum, an increase of only $60 per annum for each keeper is recommended, thus bringing the base pay of the keeper up to $1020 per annum instead of $1080. The present and revised pay recommended follow:

	Present pay	Recommended pay
Keeper	$960	$1020
First Assistant	780	840
Second Assistant	720	780

3. The fog signal is already in operation but for reasons of economy it is recommended that the change in pay be made effective beginning Feb.1,1922.

L.

Superintendent of Lighthouses.

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
09 NOV 16 1921
NEW ORLEANS.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

M

November 12, 1921.

R. Julius W. Martin,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $780 per annum to $960 per annum, effective December 1, 1921 or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

Advise Bu. of actual date of E.O.D. O.K.

S
O
8th district

WJB.

Julius W.Martin,
effective date of
change in salary.

December 5th, 1921.

The Commissioner of Lighthouses:

1. Referring to Department letter dated November 12th, 1921, relative to change in salary of Julius W. Martin, Keeper in the Lighthouse Service, from $780 per annum to $960 per annum, effective December 1st, 1921, or as soon thereafter as he enters on duty:

2. The Bureau is informed that the above change in salary became effective beginning Dec.1,1921.

For and in the absence of the Superintendent.

F. A. M.,

First Assistant Superintendent.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
DEC 1 1921
NEW ORLEANS.

EIGHTH DISTRICT

Galveston Jetty L S
(Station, Depot, or Vessel)

Nov 30th, 1921

Superendent of Light Houses
New Orleans La.

Sir

The property at the Galveston Light Station was turned out to me on nov 30th. as per instructions your letter of nov 17th and a copy of Form 30 is being mailed to you under Seperate Cover.

I assume charge of this Staton as Keeper on Dec. 1st.

WJP

Respectfully

J W Morton
Post Box 327
Galveston
Tex

WJB.

November 17th, 1921.

Julius W. Martin, 1st Asst.Keeper,
Galveston Jetty Light Station,
P. O. Box 327,
Galveston, Texas.
(Through the Keeper)

1. Transmitted herewith is Department letter dated November 12th, 1921, notifying you that your salary has been changed from $780 per annum to $960 per annum in connection with your promotion to the Keepership of Galveston Jetty Light Station.

2. On December 1st you will assume charge of the station as Keeper and give present Keeper Bardwell a receipt on Form 30 for all Government property at the station. You will make every endeavor to acquaint yourself with the duties of the Keepership before Keeper Bardwell leaves. Advise this office, by letter, the exact time you assume charge of the station.

(Signed) E. S. Lanphier

Superintendent of Lighthouses.

Copy for information of G.W.Bardwell, Keeper, Galveston Jetty Light Station, P.O.Box 327, Galveston, Texas. On the last day of this month you will turn the station over to Keeper Martin and proceed without delay to Sabine Pass Light Station and assume charge thereof as Keeper. Advise this office of your departure from Galveston Jetty and the time of your arrival at Sabine Pass. There is enclosed transportation request to cover your railroad fare from Galveston to Sabine. Insert the value of ticket on stub and return stub to this office.

L.

Superintendent of Lighthouses.

Form 73

WJB.

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DISTRICT,

New Orleans, La., (City.) November 7th (Date.), 19 21.

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion and appointment.

Name, **Julius W. Martin** Legal residence, **Florida.**

Position, **Keeper in the Lighthouse Service.** Salary, **$960 per annum.**

Location, **Galveston Jetty Light Station, Tex.** Appropriation, **Salaries of Keepers of Lighthouses.**

Effective **December 1st, 1921,** {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper in the Lighthouse Serv. Former salary, **$780 per annum.**

Location, **Galveston Jetty Light Station, Texas.**

Rank on eligible list, - - - Rating, - - - Percentage, - - - , Other eligibles considered:

- - - - - -

Previous incumbent, G. W. Bardwell Services to be terminated, **about Nov. 30th, 1921.**

Reason, **Transferred to Sabine Pass Light Station, Tex., as Keeper.**

Members of family in Government Service, L.L.Wright, 1st Asst.Kpr., Sabine Pass L.S., Uncle, single. W.H.Wright, ~~xxxxxx~~Kpr., Sand Island L.S., Uncle, single. H.T.Wright, 1st Asst.Kpr., Sand Island L.S., Uncle, single.
Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

E. S. L.

Secretary, Civil Service District.

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

Booked

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

April 26, 1921.

Mr. Julius W. Martin,

Through the Commissioner of Lighthouses.

1921 APR 28 AM 11 48

Superintendent of Lighthouses
MAY 19 1921
New Orleans

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII Keeper in the Lighthouse Service at a salary of Seven Hundred and Eighty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. .....) issued by the Secretary of the Tenth Civil Service District.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

S
O

Appropriation: Salaries, Keepers of Lighthouses.

Vice: R. H. Laird

Legal Residence: Florida
8th district (See reverse side.)

11-5280

Galv. Jetty L. S. Tex
Original to Martin
Office 5/25/21
WFB.

Form 211

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

I, Julius W. Martin,

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

(Signed) Julius W. Martin,
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 25th day of May, A. D. 1921.

(Affix official seal here)

[4] (*Name*) (Signed) E. Protin.

(*Official title*) Chief Clerk,

My commission expires U.S. Lighthouse Service.

OFFICIAL TITLE	RATE OF PAY	NAME OF STATION, VESSEL, OR PLACE OF EMPLOYMENT.
Present Keeper in the Light-house Service.	$780 p.a.	Galveston Jetty Light Station, Texas.
Former [5] Probationary appointment.		

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF LIGHTHOUSE INSPECTOR, 8th DISTRICT

New Orleans, La., (Address) May 31st, 1921. (Date)

The above-named appointee entered upon duty on May 27th, 1921. (Date)

For and in the absence of the Superintendent.

F. A. M.

(Signature of disbursing officer)

First Assistant Superintendent.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

Booked

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") NO If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Carpenter, painter, concrete worker and brick.

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Common public school.

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

None

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

Asst. Lighthouse Keeper examination - 3/ 5/1921.

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Date, April 25th, 19 21.

Witness (in case signature is by mark):

(Signature) (Signed) Julius W. Martin

(Present address) Camp Walton, Fla.
(Number and street.) (City or town.) (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded May 31st, 19 21.
For and in the absence of the Superintendent.

(Signature) J. A. M.

(Official title) 1st Asst. Superintendent.

6923

Booked

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

PART I.

1. Name of employee Julius W. Martin,

2. Position to which appointed Keeper in the Lighthouse Service.

3. Bureau or Service Lighthouse, District 8th

4. Place of duty Galveston Jetty Light Station, Texas.
(City, town, station, or vessel.)

5. Salary $760 per annum.

6. Appropriation from which paid Salaries of Keepers of Lighthouses.

7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).

Assistant Lighthouse Keeper - Examination 3/5/1921.

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Mr. Julius W. Martin,

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Hulius W. Martin

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

Florida	Okaloosa	Camp Walton	3rd
(State or Territory.)	(County.)	(City or town.)	(Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

5. What is your race? (Answer "white," "colored," or "Mongolian.") White.

11—6922

6. Where were you born? Horrey County, S. C.

7. When were you born? November (Month.) 9th (Day.) 1891 (Year.)

8. If foreign born, state when and where naturalization papers were taken out

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Married.

10. Give name and address of person whom you would like to have notified in case of accident.

Mrs. J. W. Martin (Name.) (Number and street.)

Camp Walton (City or town.) Florida. (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") Yes If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
W.H.Wright	Fort Morgan, Ala.	Position 1st Asst.Kpr. Department or office Sand Isl.	Uncle	Single.
H.T.Wright	do	Position Temp. Kpr. Department or office Sand Isl.	do	do
L. L. Wright	Sabine, Texas.	Position 1st Asst. Kpr. Department or office Sabine Pass	do	do

12. Have you any physical disabilities? (Answer "yes" or "no.") No If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") No If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

11—0922

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Superintendent of Lighthouses
MAY 28 1921
New Orleans

EIGHTH DISTRICT

Galveston Jetty Light Sta
(Station, Depot, or Vessel)

May 27, 1921

Superintendent of Lighthouses
New Orleans La

Sir

Wm Johns Martin reported for duty at this Station May 27th. at 9m am.

Respectfully
G H Bardwell Keeper

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Superintendent of Lighthouses
MAY 28 1921
New Orleans

EIGHTH DISTRICT

Galveston Harbor Light Sta
(Station, Depot, or Vessel)

May 27, 1921.

Superintendent of Lighthouses.
New Orleans La.

Sir.

Mr Martin reported to me for duty at 4.45 P.M on Thursday May 26th I had just returned from a trip, and he had been trying all day to locate me. I carried him out to the Galveston Jetty Light Station this morning, and landed him with his baggage at about 8.00 A.M.

Respectfully
John D Balsillie
Keeper
Galveston Harbor Light Sta
P.O. Box 15 Galveston, Tex.

Superintendent of Lights U.S.
MAY 23 1921
New Orleans

May 21. 1921

Superintendant of Light U.S.

Sirs

yours to hand 21 ist Will day I Shal land ~~hard~~ Campwatton Tuesday morning 8. oclock if not Providentualy hendred.

Expect to come to yours offiel as soon as I get to Neworleans as the 1 ist assistant at Sabine Pass Light Station wanted to call at yours offiel on his way back to his Station

I Shall be in company with heirs Mr. Lewis & Son Light

Yours Truly

Julious W. martin

Camp Walton Fla

WJB.

May 19th, 1921.

J. D. Balsillie, Keeper,
Galveston Harbor Light & Fog Signal Station,
P. O. Box 15,
Galveston, Texas.

1. Mr. Julius W. Martin has been selected from the Civil Service Eligible Register for the position of 1st Assistant Keeper at Galveston Jetty Light Station. He has this day been directed to proceed to Galveston and report to you. If Keeper Bardwell is not ashore when Mr. Martin arrives you will convey him to the station in your launch. Report, by letter, to this office the exact time of Mr. Martin's arrival. He will leave Camp Walton, Fla., as soon as possible after receipt of letter from this office of this date.

L.
Superintendent of Lighthouses.

WJB.

May 19th,1921.

Mr. Julius W. Martin,
Camp Walton, Florida.

Sir:

1. Referring to letter from this office of April 22nd, advising you that you had been selected and nominated for the position of 1st Assistant Keeper at Galveston Jetty Light Station, Texas, with pay at the rate of $780 per annum, plus a monthly bonus of $20 and a daily ration allowance of 45¢:

2. You may now proceed to Galveston, Texas. Upon your arrival there you will report to Mr. J.D.Balsillie, Keeper of Galveston Harbor Light & Fog Signal Station, 1403 Broadway, corner of Avenue J, who has been directed to convey you to Galveston Jetty Light Station in his launch if the Keeper of Galveston Jetty Light Station is not ashore. When you reach the station you will report to G. W. Bardwell, Keeper, who will instruct you concerning your duties, etc.

3. Write this office a letter just before you leave Camp Walton stating exactly when you will leave.

(Signed) E. S. Lamphier,
Superintendent of Lighthouses.

Copy furnished G. W. Bardwell, Keeper, Galveston Jetty Light Station, P.O.Box 326, Galveston, Texas, for his information. At the proper time you will advise this office, by letter, the date of Mr. Martin's arrival at the station.

Superintendent of Lighthouses.

WJB.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1921 MAY 16 AM 8 56

OFFICE OF INSPECTOR, Eighth DISTRICT.
New Orleans, La., May 13th, 1921.

Superintendent of Lighthouses
MAY 20 1921
New Orleans

COMMISSIONER OF LIGHTHOUSES,
Washington, D. C.

No reply has been received from the Bureau to communication (Form 73) from this office dated April 22nd, 1921, on the subject of Nomination of Julius W. Martin for probationary appointment as First Assistant Keeper at Galveston Jetty Light Station, Texas, with pay at the rate of $780 per annum.

E. S. Lamphier.
Superintendent of Lighthouses.

JEH-EK
Inclosure

Bureau of Lighthouses, Washington, D. C.
May 16, 1921.

Returned to Superintendent of Lighthouses, New Orleans, La., attention being invited to notice of appointment dated April 26, 1921, copy of which (in duplicate) is inclosed.

J. S. CONWAY
Acting Commissioner of Lighthouses.

To be forwarded in duplicate. Indicate in blank space inclosed in parentheses character of the communication, that is, whether letter, indorsement, Form 80, Form 97, etc. 11—6363

belief? yes

(Signature.) Julius W Martin

JURAT, OR OATH.

[The following oath may be taken at any place in the United States most convenient to applicant, before any NOTARY PUBLIC, or other officer authorized to administer oaths for general purposes, and *before whom the applicant must appear in person.* THE OFFICER'S SIGNATURE MUST BE AUTHENTICATED BY OFFICIAL (IMPRESSION) SEAL. If the oath be taken before a justice of the peace or other officer who has not such seal, his official character must be certified by the clerk of court, secretary of state, or other proper officer, under official seal.]

Subscribed and sworn to before me by the above-named applicant this 25th day of April, 1921, at Loamps Walton, county of Okaloosa and State [or Territory or District] of Florida.

(Signature of officer.) R H Buck

[OFFICIAL IMPRESSION SEAL.]

(Official title.) Notary Public

☞ THE OFFICIAL SEAL MUST NOT BE OMITTED ON "JURAT."

Notary Public, State of Florida at Large
My commission expires January 10, 1924

(COPY)

Superintendent of Lighthouses
MAY 20 1921
New Orleans

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

April 26, 1921.

Mr. Julius W. Martin,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil service rule VII, Keeper in the Lighthouse Service at a salary of Seven Hundred and Eighty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No.) issued by the Secretary of the Tenth Civil Service District.

By direction of the Secretary:

Respectfully,

(Signed). Clifford Hastings.
Chief of Appointment Division.

S
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: R.H.Laird

Legal Residence: Florida

8th district.

(See reverse side.)

11—6080

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF INSPECTOR, Eighth DISTRICT.
New Orleans, La., May 13th, 1921.

COMMISSIONER OF LIGHTHOUSES,
Washington, D. C.

No reply has been received from the Bureau to communication (Form 73) from this office dated April 22nd, 1921, on the subject of Nomination of Julius W. Martin for probationary appointment as First Assistant Keeper at Galveston Jetty Light Station, Texas, with pay at the rate of $780 per annum.

L.
Superintendent of Lighthouses.

To be forwarded in duplicate. Indicate in blank space inclosed in parentheses character of the communication, that is, whether letter, indorsement, Form 80, Form 97, etc.

11—6363

Supt. Eighth Dist. U.S. Lighthouses
MAY 13 1921
New Orleans

Superintendent of Lighthouses
APR 26 1921
New Orleans

OMMISSION.

Personal

city.), Florida (State.)

April, 1921

TEE.

ITION IS DIRECTED TO THE PROVISIONS
ion is a criminal offense, and will be prosecuted

ANSWERS.

Light House tender

Fla in Jan vs Feb 1921

Asst Light house Keeper

U. S. Government Service? Answer "yes" or

necessary use back of this sheet.

or office in which	Relationship.	Married or single.
Assist light house	uncle by	single married
Assistant light house		
Assistant light house		

execution of your application for examination?

Campwatton Fla

articular.

Julious W. Martin
(Signature.)

Campwatton Fla
May 12. 1921

Inspector of Light house service
8th District

Sir

I rec the personal question sheet april 28. which I had not fenished an I finished an get on same mail. I have not heard any thing since I was talking to John W. Brooks an he advised me to Write you a letter concerning the matter. as it might be that the mail had gone rong or been delayed some place. So as I am ready now I to come for the Station I await your orders yours Truly Julious W. Martin

Campwatton Fla
Rock Box no 15

The officer before whom the above certificate is made is requested to sign the following:

If the answer to question 4 includes two or more names, and is not IDENTICAL in every respect with answer to similar question in the application, this form must be submitted for approval before appointment is made.

The above certificate was executed before me, in his own handwriting, by the identical person who has reported for assignment to duty.

Was photograph of appointee furnished you? ..... If so, is it a correct likeness of the person who executed this form? .....

This is to be signed by an officer of the department or bureau to which the appointee belongs, not by a notary public, and does not need to be sworn to.

.....
(Signature.)

.....
(Official title.)

6—2099

(The Paper should be returned to Chief Clerk of bureau when completed.)

UNITED STATES CIVIL SERVICE COMMISSION.

Light House service
(Branch of service or department.)

Superintendent of Lighthouses
APR 26 1921
New Orleans

, Florida
(Name of city.) (State.)

25th April, 1921

DECLARATION OF APPOINTEE.

This form must be executed by the appointee before he enters on duty. ATTENTION IS DIRECTED TO THE PROVISIONS OF LAW AS QUOTED ON ATTACHED FORM. False personation in an examination is a criminal offense, and will be prosecuted accordingly. Appointee will retain attached form.

QUESTIONS.	ANSWERS.
1. What examination did you take?	to become Light House tender
2. Give place and date of examination.	Campenatton Fla in Jan 25 Feb 1921
3. To what position have you been offered appointment or actually appointed?	1st assistant Light house Keeper

4. Are any members of your family or relatives (either blood or by marriage) in the U. S. Government Service? Answer "yes" or "no" Yes If so, fill in the following blanks. If additional space is necessary use back of this sheet.

Name.	Post-office address. (Give street No., if any.)	Position and department or office in which employed.	Relationship.	Married or single.
H Tourright	Fort morgan Ala	Position Second assist Department or office Light house	uncle by marriage	single
W H Wright	— —	Position First assist Department or office Light house	— —	— —
L H Wright	Galveston Texas	Position Second assist Department or office Light House	— —	— —

5. Have any of the above-named persons entered the Government service since the execution of your application for examination? no If so, give the name of each such person.....

6. What is your present address (including street and number, city, and State)? Campenatton Fla

7. How long have you resided at your present address? 7 year

I hereby certify that the answers to the foregoing questions are true in every particular.

Julius W. Martin
(Signature.)

The officer before whom the above certificate is made is requested to sign the following:

If the answer to question 4 includes two or more names, and is not IDENTICAL in every respect with answer to similar question in the application, this form must be submitted for approval before appointment is made.

The above certificate was executed before me, in his own handwriting, by the identical person who has reported for assignment to duty.

Was photograph of appointee furnished you? ..... If so, is it a correct likeness of the person who executed this form? .....

This is to be signed by an officer of the department or bureau to which the appointee belongs, not by a notary public, and does not need to be sworn to.

.....
(Signature.)

.....
(Official title.)

6—2099

(The Paper should be returned to Chief Clerk of bureau when completed.)

2. e answers to the q

Form No. 1769.
Aug., 1909.

Superintendent of Lighthouses
APR 26 1921
New Orleans

United States Civil Service Commission,

WASHINGTON, D. C.

AFFIDAVIT OF PERSON HAVING ONE OR MORE MEMBERS OF FAMILY IN THE SERVICE.

TO BE EXECUTED AND RETURNED TO THE COMMISSION.

1. What is your name? Julious W martin

2. Are you married or single? Married

3. Are you an applicant for or have you taken an examination? yes If so, give name of examination, Civil Service to become Lighthouse Keepers date, Jan or Feb; place, Campwalton Fla

Have you applied for reinstatement? no

4. At what address are you now living? No. Campwalton street, city or town, State or Territory Florida

5. How long have you resided at your present address? 7 years

6. Are any members of your family or relatives (either blood or by marriage) in the U. S. Government service? Answer "yes" or "no" yes If so, give the names and addresses and other information asked for in the blanks below with respect to ALL such relatives:

Name.	Post-office address (city, street, number).	Position and department or office in which employed.	Relationship.	Married or single.
William H wright	Fort morgan Ala	Position 1 asistant Department or office Light H&S	uncle by marriage	Mergl
Henry J wright	—	Position second assist Department or office Light H.S.	—	
Lewis L Wright	Sabine Texas	Position 2 assistant Department or office Light H&S		
		Position Department or office		
		Position Department or office		

7. Have you ever lived with any of the above-mentioned relatives? no If so, give name or names and dates between which you lived with them.

8. Since residing at the above address, have you received any pecuniary contributions, support, or assistance from any member or members of your family not living in the same household with you? If so, state particulars. non

9. State whether or not under any circumstances you will live with any member of your family who is in the Government service so long as you may be in the service. Should it become necessary I would otherwise I would not

10. Are your parents living? If so, give their present address. mother Mrs. E. A. Rumarten Conway S C Rout 2 Box 30

11. Do you contribute to the support of any of the other members of your family? If so, state particulars. my Grand Father so long as he stays at my place I feed and have his washing making and mending done

12. answers to the foregoing questions full and complete and true to the and

Form 1769.
Aug., 1909.

AFFIDAVIT

OF

PERSON HAVING ONE OR MORE MEMBERS OF FAMILY IN THE SERVICE.

NOTE.—The applicant will carefully fill ALL blanks below.

Name position First assistant ~~Lighthouse~~ keeper
[Give exact title of position or examination.]

Branch of Service Light House keeper

Place of examination, Compensation Fla
[Name of city.] [State.]

Date of examination, Jan 25 Feb, 1921

N. B.—Applicant will write plainly first name in full, middle initial or initials (if any), and surname in full, and post-office address in the blanks below.

Name of applicant, Julious W martin

Number and street,

City, Town, Post-office, Compensation

State or Territory, Florida

Age on last birthday, 29 years.

Legal residence: State of Floreda

County of Okaloosa

6572b5m8-09 1-2

belief? Yes

(Signature.) Julious W martin

JURAT, OR OATH.

[The following oath may be taken at any place in the United States most convenient to applicant, before any NOTARY PUBLIC, or other officer authorized to administer oaths for general purposes, and *before whom the applicant must appear in person.* THE OFFICER'S SIGNATURE MUST BE AUTHENTICATED BY OFFICIAL (IMPRESSION) SEAL. If the oath be taken before a justice of the peace or other officer who has not such seal, his official character must be certified by the clerk of court, secretary of state, or other proper officer, under official seal.]

Subscribed and sworn to before me by the above-named applicant this 25th day of February, 1921, at Valparaiso Okaloosa, county of Okaloosa and State [or Territory or District] of Florida.

(Signature of officer.) [illegible]

[OFFICIAL IMPRESSION SEAL.]

(Official title.) Notary Public, State of Florida at Large

My commission expires January 10, 1924

* THE OFFICIAL SEAL MUST NOT BE OMITTED ON "JURAT."

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DISTRICT,

New Orleans, La., April 22nd, 19 21.
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment.

Name, **Julius W. Martin,** Legal residence, **Florida.**

Position, **Keeper in the Lighthouse Service** Salary, **$780 per annum.**

Location, **Galveston Jetty Light Station, Texas.** Appropriation, **Salaries of Keepers of Lighthouses.**

Effective **May 9th, 1921,** ~~the actual date of entrance on duty~~ or as soon thereafter as he enters on duty.

Former position, - - - - - - - - - - - - - - - - Former salary, - - - - - - - - - -

Location, -

Rank on eligible list, 3rd Rating, Asst. Keeper. Percentage, 86 , Other eligibles considered:

Don G.Hinson, Fla., John Grcich, C. George Buras, C. Jerry M. Jordan, C.

Previous incumbent, E.H.Laird Services terminated, March 31st,1921.

Reason, **Resigned.**

Members of family in Government Service, L.L.Wright, 1st Asst.Keeper, Sabine Pass L.S., Uncle, single. W.H.Wright, 1st Asst.Keeper, Sand Island L.S., Uncle, single. H.T.Wright, 2nd Asst. Keeper, Sand Island L.S., Uncle, single.

Remarks: Julius W. Martin has never been employed under any branch of the Department of Commerce. Quarters are not provided at the above station for the families of Keepers. There are no employees in the service who desire transfer to this station. Mr. Martin was born Nov. 9, 1891.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

E.S.K.

Secretary, Civil Service District. Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

Booked HHB

WJB.

April 27th, 1921.

Mr. Julius W. Martin,
Camp Walton, Florida.

Sir:

1. Returned herewith is Personal Question Sheet executed by you in connection with the position of First Assistant Keeper at Galveston Jetty Light Station, Texas.

2. You will insert the date, sign your name, and give your present address at the bottom of the form, where indicated, and return same to this office with as little delay as possible.

For and in the absence of the Superintendent.

Respectfully,

Chief Clerk.

EP-WJB.

April 22nd, 1921.

Mr. Julius W. Martin,
Camp Walton, Florida.

Sir:

1. In accordance with your acceptance dated April 11th, of the tender of this office of April 8th, offering you the position of 1st Assistant Keeper at Galveston Jetty Light Station, Texas;

2. You are hereby informed that you have this day been selected and nominated for the position, salary of which is $780 per annum, plus monthly bonus of $20 and a daily ration allowance of 45¢. You will be later advised when to proceed from your home to the station and you must not proceed until you receive advice to do so.

3. With reference to the statement contained in your acceptance relative to having a chance to transfer to a station where you can get a place for your family, you are informed in this regard that it is not expected that this office will be able to transfer you to a station with quarters for an indefinite length of time. Such transfers are only made as vacancies occur and are offered to Keepers longest in the Service.

4. If you decide to decline this appointment, for which you have been nominated, advise this office as soon as possible.

5. If you accept this appoint/ment fill out and return to this office with as little delay as possible the following forms, enclosed herewith; Personal Question Sheet. Form No.1769, Affadavit of person having one or more members of family in the Service. Form 124, "Declaration of Appointee".

6. Traveling expenses from your home to the Light Station will not be paid by the Government.

K.

Superintendent of Lighthouses.

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
WJB.

LETTER TO ELIGIBLES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DIST.

Mr. Julius W. Martin,
Camp Walton, Florida.

New Orleans, La., April 8th, 1921.

SIR: You are hereby informed that you are being considered for the position of 1st Asst. Keeper at Galveston Jetty Light Station, Texas.
(State position, location, and whether station is ashore or afloat.)

TOTAL COMPENSATION: $1184.25 per annum, (which includes; Salary, $780.00 per annum; bonus, $240.00 per annum; and subsistence, 45 cents per day.)
LONGEVITY PAY: In addition to the above keepers receive $60.00 per annum, after 5 years of continuous service, as longevity pay.
QUARTERS AND FUEL: No quarters are furnished at this station for the families of keepers.
FURNITURE: None.
PROMOTION: Appointees will be considered for promotion to higher positions as vacancies occur.
Shore Liberty: Not exceeding 30 days per annum may be granted to employees at this station.

This inquiry should **not be considered as an offer** of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

E. S. Lamphier.
Superintendent of Lighthouses.

Galveston Jetty is an isolated station, 7½ miles off Galveston, equipped with Incandescent Oil Vapor Light. There are no quarters for families of keepers. Traveling expenses from your home to the station will not be paid by the Govt.

The following questions should be filled in by applicant: to where "co get place for family

Are you willing to accept this position if it is offered you? Yes with chance to trans

If selected, I can report for duty in 30 days from to-day.

Do you wish your name restored to the register at this time? yes

Are you willing to accept the next appointment offered? Just according to where it is

Do you wish your name restored to the register at some future time? If so, give date.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." yes If yes, state how many 3; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
I L Wright	Galveston Tex	Position Second assistant Department or office Light keeper	uncle	single
W H. Wright	Fort Morgan Ala	Position 1st assistant Department or office Light keeper	Uncle	— — —
H J Wright	— — — —	Second asst	uncle	— — —

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

(Signature) Julius W Martin

Date April 11

(Post-office address) Camp Walton Fla.

11—749

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
WJB.

LETTER TO ELIGIBLES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DIST.,

Mr. Julius W. Martin,
Camp Walton, Florida.

New Orleans, La., April 8th, 19 21.

SIR: You are hereby informed that you are being considered for the position of 1st Asst.Keeper at Galveston Jetty Light Station, Texas.
(State position, location, and whether station is ashore or afloat.)

TOTAL COMPENSATION: $ 1184.25 per annum, (which includes: Salary, $780.00 per annum; bonus, $ 240.00 per annum; and subsistence, 45 cents per day.)
LONGEVITY PAY: In addition to the above keepers receive $ 60.00 per annum, after 5 years of continuous service, as longevity pay.
QUARTERS AND FUEL: No quarters are furnished at this station for the families of keepers.
FURNITURE: None.
PROMOTION: Appointees will be considered for promotion to higher positions as vacancies occur.
Shore Liberty: Not exceeding 30 days per annum may be granted to employees at this station.

This inquiry should **not be considered as an offer** of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

E.S.L.

Superintendent of Lighthouses.

Galveston Jetty is an isolated station, 7½ miles off Galveston, equipped with Incandescent Oil Vapor Light. There are no quarters for families of Keepers. Traveling expenses from your home to the station will not be paid by the Govt.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?.....

If selected, I can report for duty in.....days from to-day.

Do you wish your name restored to the register at this time?.....

Are you willing to accept the next appointment offered?.....

Do you wish your name restored to the register at some future time? If so, give date.

.....

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No."..... If yes, state how many .....; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
		Position..... Department or office.....		
		Position..... Department or office.....		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

.....

.....

(Signature).....

Date.....

(Post-office address).....

11—749

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

WJB:

LETTER TO ELIGIBLES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DIST.,

Mr. Don G. Hinson,
Camp Walton, Florida.

New Orleans, La., April 7th, 19 21.

SIR: You are hereby informed that you are being considered for the position of 1st Asst.Keeper at Galveston Jetty Light Station,Texas.
(State position, location, and whether station is ashore or afloat.)

TOTAL COMPENSATION: $1104.25 per annum, (which includes; Salary, $ 780.00 per annum; bonus, $ 240.00 per annum; and subsistence, 45 cents per day.)
LONGEVITY PAY: In addition to the above keepers receive $ 60.00 per annum, after 5 years of continuous service, as longevity pay.
QUARTERS AND FUEL: No quarters are furnished at this station for the families of the keepers.
FURNITURE: None.
PROMOTION: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 30 days per annum may be granted to employees at this station.

This inquiry should **not be considered as an offer** of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

For and in the absence of the Superintendent
CHIEF CLERK.
~~Superintendent of Lighthouses.~~

Galveston Jetty is an isolated station, 7½ miles off Galveston, equipped with Incandescent Oil Vapor Light. There are no quarters for families of keepers. Traveling expenses from your home to the station will not be paid by the Govt.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?.....

If selected, I can report for duty in.....days from to-day.

Do you wish your name restored to the register at this time?.....

Are you willing to accept the next appointment offered?.....

Do you wish your name restored to the register at some future time? If so, give date.

.....

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No."..... If yes, state how many .....; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
		Position..... Department or office.....		
		Position..... Department or office.....		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

.....

.....

(Signature).....

Date.....

(Post-office address).....

11—740

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
WHB.

LETTER TO ELIGIBLES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DIST.,

Mr. John Grcich,
Empire P. O., La.

New Orleans, La., April 8th, 1921.

SIR: You are hereby informed that you are being considered for the position of 1st Asst.Keeper at Galveston Jetty Light Station, Texas.
(State position, location, and whether station is ashore or afloat.)

TOTAL COMPENSATION: $1184.25 per annum, (which includes; Salary, $780.00 per annum; bonus, $240.00 per annum; and subsistence, 45 cents per day.)
LONGEVITY PAY: In addition to the above keepers receive $60.00 per annum, after 5 years of continuous service, as longevity pay.
QUARTERS AND FUEL: No quarters are furnished at this station for the families of the Keepers.
FURNITURE: None
PROMOTION: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 30 days per annum may be granted to employees at this station.

This inquiry should **not be considered as an offer** of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

E. S. Lanphier
Superintendent of Lighthouses.

Galveston Jetty is an isolated station, 7½ miles off Galveston, equipped with Incandescent Oil Vapor Light. There are no quarters for families of keepers. Traveling expenses from your home to the station will not be paid by the Govt.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? No

If selected, I can report for duty in _____ days from to-day.

Do you wish your name restored to the register at this time? _____

Are you willing to accept the next appointment offered? Yes

Do you wish your name restored to the register at some future time? If so, give date.

_____

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." No If yes, state how many _____; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
		Position Department or office		
		Position Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

I cannot accept this position on account of being so far from my family.

(Signature) John Grcich

Date April 16th

(Post-office address) Empire P.O. La.

11—749

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
WHB.

LETTER TO ELIGIBLES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DIST.,

Mr. John Grcich,
Empire P. O., La.

New Orleans, La., April 8th, 1921.

SIR: You are hereby informed that you are being considered for the position of 1st Asst.Keeper at Galveston Jetty Light Station, Texas.
(State position, location, and whether station is ashore or afloat.)

TOTAL COMPENSATION: $1184.25 per annum, (which includes; Salary, $780.00 per annum; bonus, $240.00 per annum; and subsistence, ~~60.00~~ 45 cents per day.)
LONGEVITY PAY: In addition to the above keepers receive $_____ per annum, after 5 years of continuous service, as longevity pay.
QUARTERS AND FUEL: No quarters are furnished at this station for the families of the Keepers.
FURNITURE: None
PROMOTION: Appointees will be considered for promotion to higher positions as vacancies occur.
Shore Liberty: Not exceeding 30 days per annum may be granted to employees at this station.

This inquiry should **not be considered as an offer** of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

E.S.L.

Superintendent of Lighthouses.

Galveston Jetty is an isolated station, 7½ miles off Galveston, equipped with incandescent Oil Vapor Light. There are no quarters for families of keepers. Traveling expenses from your home to the station will not be paid by the Govt.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?.....

If selected, I can report for duty in.....days from to-day.

Do you wish your name restored to the register at this time?.....

Are you willing to accept the next appointment offered?.....

Do you wish your name restored to the register at some future time? If so, give date.

.....

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No."..... If yes, state how many .....; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
		Position..... Department or office.....		
		Position..... Department or office.....		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

.....

.....

(Signature).....

Date.....

(Post-office address).....

11—749

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
WJB.

LETTER TO ELIGIBLES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DIST.,

Mr. Wm. T. Thurmond,
2812 Fisher St.,
Jacksonville, Fla.

New Orleans, La., April 8th, 1921.

SIR: You are hereby informed that you are being considered for the position of 1st Asst.Keeper at Galveston Jetty Light Station, Texas.
(State position, location, and whether station is ashore or afloat.)

TOTAL COMPENSATION: $ 1184.25 per annum, (which includes: Salary, $ 720.00 per annum; bonus, $ 240.00 per annum; and subsistence, 40 cents per day.)
LONGEVITY PAY: In addition to the above keepers receive $ 60.00 per annum, after 6 years of continuous service, as longevity pay.
QUARTERS AND FUEL: No quarters are furnished at this station for the families of the keepers.
FURNITURE: None.
PROMOTION: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 30 days per annum may be granted to employees at this station.

This inquiry should **not be considered as an offer** of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

E.J.K

Superintendent of Lighthouses.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?.....

If selected, I can report for duty in.....days from to-day.

Do you wish your name restored to the register at this time?.....

Are you willing to accept the next appointment offered?.....

Do you wish your name restored to the register at some future time? If so, give date.

.....

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No."..... If yes, state how many .....; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
	.....	Position.....		
		Department or office.....		
	.....	Position.....		
		Department or office.....		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

.....

.....

(Signature).....

Date.....

(Post-office address).....

11—749

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

WJB.

LETTER TO ELIGIBLES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DIST.,

Mr. Earl K. Wakefield,
Apalachicola, Florida.

New Orleans, La., April 8th 1921.

SIR: You are hereby informed that you are being considered for the position of 1st Asst.Keeper at Galveston Jetty Light Station, Texas.
(State position, location, and whether station is ashore or afloat.)

TOTAL COMPENSATION: $1184.25 per annum, (which includes: Salary, $780.00 per annum; bonus, $240.00 per annum; and subsistence 45 cents per day.)
LONGEVITY PAY: In addition to the above keepers receive $60.00 per annum, after 5 years of continuous service, as longevity pay.
QUARTERS AND FUEL: No quarters are furnished at this station for the families of the Keepers.
FURNITURE: None.
PROMOTION: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 30 days per annum may be granted to employees at this station.

This inquiry should **not be considered as an offer** of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

E.S.K.
Superintendent of Lighthouses.

Galveston Jetty is an isolated station, 7½ miles off Galveston, equipped with Incandescent Oil Vapor Light. There are no quarters for families of Keepers. Traveling expenses from your home to the station will not be paid by the Govt.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?.....

If selected, I can report for duty in.....days from to-day.

Do you wish your name restored to the register at this time?.....

Are you willing to accept the next appointment offered?.....

Do you wish your name restored to the register at some future time? If so, give date.

.....

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No."..... If yes, state how many .....; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
	.....	Position.....		
		Department or office.....		
	.....	Position.....		
		Department or office.....		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

.....

.....

(Signature).....

Date..... (Post-office address).....

11—749

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

WJB:

LETTER TO ELIGIBLES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DIST.,

Mr. Earl K. Wakefield,
Apalachicola, Florida.

New Orleans, La., April 8th, 1921.

SIR: You are hereby informed that you are being considered for the position of 1st Asst. Keeper at Galveston Jetty Light Station, Texas.
(State position, location, and whether station is ashore or afloat.)

TOTAL COMPENSATION: $1184.25 per annum. (which includes: Salary, $ 780.00 per annum; bonus, $240.00 per annum; and subsistence, 45 cents per day.)
LONGEVITY PAY: In addition to the above keepers receive $60.00 per annum, after 5 years of continuous service, as longevity pay.
QUARTERS AND FUEL: No quarters are furnished at this station for the families of the Keepers.
FURNITURE: None.
PROMOTION: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 30 days per annum may be granted to employees at this station.

This inquiry should **not be considered as an offer** of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

E. S. Laughlin.
Superintendent of Lighthouses.

Galveston Jetty is an isolated station, 7½ miles off Galveston, equipped with Incandescent Oil Vapor Light. There are no quarters for families of Keepers. Traveling expenses from your home to the station will not be paid by the Govt.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? no

If selected, I can report for duty in ..... days from to-day.

Do you wish your name restored to the register at this time? yes

Are you willing to accept the next appointment offered? yes if later than June 1st

Do you wish your name restored to the register at some future time? If so, give date.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." no If yes, state how many .....; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
		Position..... Department or office.....		
		Position..... Department or office.....		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

Have contract with Masters Mullen construction co Chattahoochee Fla expiring June 1st

(Signature) Earl K Wakefield

Date April 14

(Post-office address) Apalachicola Fla

11—749

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
WJB.

LETTER TO ELIGIBLES

APR 12 [illegible]

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DIST.,

Mr. Jas. R. Linton,
Clarksville, Florida.

New Orleans, La., April 8th, 1921.

SIR: You are hereby informed that you are being considered for the position of 1st Asst. Keeper at Galveston jetty Light Station, Texas.
(State position, location, and whether station is ashore or afloat.)

TOTAL COMPENSATION: $1184.25 per annum. (which includes: Salary, $780.00 per annum; bonus, $240.00 per annum; and subsistence, 45 cents per day.)
LONGEVITY PAY: In addition to the above keepers receive $60.00 per annum, after 5 years of continuous service, as longevity pay.
QUARTERS AND FUEL: No quarters are furnished at this station for the families of the keepers.
FURNITURE: None
PROMOTION: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 30 days per annum may be granted to employees at this station.

This inquiry should **not be considered as an offer** of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

E. S. Lankhies.
Superintendent of Lighthouses.

Galveston Jetty is an isolated station, 7½ miles off Galveston, equipped with Incandescent Oil Vapor Light. There are no quarters for families of Keepers. Traveling expenses from your home to the station will not be paid by the Govt.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? yes

If selected, I can report for duty in at any time days from to-day.

Do you wish your name restored to the register at this time? yes

Are you willing to accept the next appointment offered? yes

Do you wish your name restored to the register at some future time? If so, give date.

as soon as you would need of my service

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." no If yes, state how many ____; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
		Position Department or office		
		Position Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

(Signature) James R. Linton

Date April 11th 1920

(Post-office address) Clarksville, Flo

11—769

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
WJB.

LETTER TO ELIGIBLES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DIST.,

Mr. Jas. R. Linton,
Clarksville, Florida.

New Orleans, La., April 8th, 1921.

SIR: You are hereby informed that you are being considered for the position of 1st Asst. Keeper at Galveston Jetty Light Station, Texas.
(State position, location, and whether station is ashore or afloat.)

TOTAL COMPENSATION: $1184.25 per annum. (which includes: Salary, $780.00 per annum; bonus, $240.00 per annum; and subsistence, 45 cents per day.)
LONGEVITY PAY: In addition to the above keepers receive $60.00 per annum, after 5 years of continuous service, as longevity pay.
QUARTERS AND FUEL: No quarters are furnished at this station for the families of the keepers.
FURNITURE: None
PROMOTION: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 30 days per annum may be granted to employees at this station.

This inquiry should **not be considered as an offer** of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

E.S.L.
Superintendent of Lighthouses.

Galveston Jetty is an isolated station, 7½ miles off Galveston, equipped with Incandescent Oil Vapor Light. There are no quarters for families of Keepers. Traveling expenses from your home to the station will not be paid by the Govt.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?.....

If selected, I can report for duty in.....days from to-day.

Do you wish your name restored to the register at this time?.....

Are you willing to accept the next appointment offered?.....

Do you wish your name restored to the register at some future time? If so, give date.

.....

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No."..... If yes, state how many .....; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
	.....	Position..... Department or office.....		
	.....	Position..... Department or office.....		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

.....

.....

(Signature).....

Date.....

(Post-office address).....

11—749

Form 301
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

WJB.

LETTER TO ELIGIBLES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DIST.,

MAR 18 1921
New Orleans

Mr. Francis J. McDonald,
53 Magnolia Street,
Mobile, Alabama.

New Orleans, La., April 8th, 1921.

SIR: You are hereby informed that you are being considered for the position of 1st Asst. Keeper at Galveston Jetty Light Station, Texas.
(State position, location, and whether station is ashore or afloat.)

TOTAL COMPENSATION: $ 1184.25 per annum, (which includes: Salary, $ 780.00 per annum; bonus, $ 240.00 per annum; and subsistence, 45 cents per day.)
LONGEVITY PAY: In addition to the above keepers receive $60.00 per annum, after 5 years of continuous service, as longevity pay.
QUARTERS AND FUEL: No quarters are furnished at this station for the families of the Keepers.
FURNITURE: None
PROMOTION: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 30 days per annum may be granted to employees at this station.

This inquiry should **not be considered as an offer** of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

E. J. Lauphier.
Superintendent of Lighthouses.

Galveston Jetty is an isolated station, 7½ miles off Galveston, equipped with Incandescent Oil Vapor Light. There are no quarters for families of Keepers. Traveling expenses from your home to the station will not be paid by the Govt.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? No

If selected, I can report for duty in ..... days from to-day.

Do you wish your name restored to the register at this time? yes

Are you willing to accept the next appointment offered? yes

Do you wish your name restored to the register at some future time? If so, give date.

16 Jan 22

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." yes If yes, state how many 1; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
Ed McDonald	53 Magnolia Mobile Ala.	Position Engineering Department or office	Brother	single
		Position Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

I am not able to pay any expenses at present time.

(Signature) Joseph J. McDonald

Date April 16, 1921

(Post-office address) 53 Magnolia st

11—749

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

WJB:

LETTER TO ELIGIBLES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DIST.,

Mr. Francis J. McDonald,
53 Magnolia Street,
Mobile, Alabama.

New Orleans, La., April 8th, 1921.

SIR: You are hereby informed that you are being considered for the position of 1st Asst. Keeper at Galveston Jetty Light Station, Texas.
(State position, location, and whether station is ashore or afloat.)

TOTAL COMPENSATION: $ 1184.25 per annum. (which includes: Salary, $ 780.00 per annum; bonus, $ 240.00 per annum; and subsistence, 45 cents per day.)

LONGEVITY PAY: In addition to the above keepers receive $ 60.00 per annum, after 5 years of continuous service, as longevity pay.

QUARTERS AND FUEL: No quarters are furnished at this station for the families of the Keepers.

FURNITURE: None

PROMOTION: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 30 days per annum may be granted to employees at this station.

This inquiry should **not be considered as an offer** of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

E. S. K.
Superintendent of Lighthouses.

Galveston Jetty is an isolated station, 7½ miles off Galveston, equipped with Incandescent Oil Vapor Light. There are no quarters for families of Keepers. Traveling expenses from your home to the station will not be paid by the Govt.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?.....

If selected, I can report for duty in.....days from to-day.

Do you wish your name restored to the register at this time?.....

Are you willing to accept the next appointment offered?.....

Do you wish your name restored to the register at some future time? If so, give date.

.....

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No."..... If yes, state how many .....; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
		Position..... Department or office.....		
		Position..... Department or office.....		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

.....

.....

(Signature).....

Date.....

(Post-office address).....

11—749

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

WJB.

LETTER TO ELIGIBLES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DIST.,

APR 11 1921
New Orleans

Mr. Guy H. Peeples,
Sabine, Texas.

New Orleans, La., April 8th, 1921.

SIR: You are hereby informed that you are being considered for the position of 1st Asst. Keeper at Galveston Jetty Light Station, Texas.
(State position, location, and whether station is ashore or afloat.)

TOTAL COMPENSATION: $1184.25 per annum, (which includes; Salary, $780.00 per annum; bonus, $240.00 per annum; and subsistence, 45 cents per day.)
LONGEVITY PAY: In addition to the above keepers receive $60.00 per annum, after 5 years of continuous service, as longevity pay.
QUARTERS AND FUEL: No quarters are furnished at this station for the families of the Keepers.
FURNITURE: None
PROMOTION: Appointees will be considered for promotion to higher positions as vacancies occur.
Shore Liberty: Not exceeding 30 days per annum may be granted to employees at this station.

This inquiry should **not be considered as an offer** of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

E. S. Lamphier,
Superintendent of Lighthouses.

Galveston Jetty is an isolated station, 7½ miles off Galveston, equipped with Incandescent Oil Vapor Light. There are no quarters for families of Keepers. Traveling expenses from your home to the station will not be paid by the Govt.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? Yes

If selected, I can report for duty in 4 days from to-day. or as soon as I hear from you.

Do you wish your name restored to the register at this time?

Are you willing to accept the next appointment offered?

Do you wish your name restored to the register at some future time? If so, give date.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." ..... If yes, state how many .....; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
		Position Department or office		
		Position Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

(Signature) Guy H. Peeples

Date April 9 1921

(Post-office address) Sabine Texas

11—749

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LETTER TO ELIGIBLES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DIST.,

Mr. Guy H. Peeples,
Sabine, Texas.

New Orleans, La., April 8th, 1921.

SIR: You are hereby informed that you are being considered for the position of 1st Asst. Keeper at Galveston Jetty Light Station, Texas.
(State position, location, and whether station is ashore or afloat.)

TOTAL COMPENSATION: $ 1184.25 per annum, (which includes; Salary, $ 720.00 per annum; bonus, $ 240.00 per annum; and subsistence, 45 cents per day.)
LONGEVITY PAY: In addition to the above keepers receive $ 60.00 per annum, after 6 years of continuous service, as longevity pay.
QUARTERS AND FUEL: No quarters are furnished at this station for the families of the Keepers.
FURNITURE: None
PROMOTION: Appointees will be considered for promotion to higher positions as vacancies occur.
Shore Liberty: Not exceeding 30 days per annum may be granted to employees at this station.

This inquiry should **not be considered as an offer** of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

E. S. L.
Superintendent of Lighthouses.

Galveston Jetty is an isolated station, 7½ miles off Galveston, equipped with Incandescent Oil Vapor Light. There are no quarters for families of Keepers. Traveling expenses from your home to the station will not be paid by the Govt.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?.....

If selected, I can report for duty in.....days from to-day.

Do you wish your name restored to the register at this time?.....

Are you willing to accept the next appointment offered?.....

Do you wish your name restored to the register at some future time? If so, give date.

.....

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No."..... If yes, state how many .....; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
	.....	Position.....		
		Department or office.....		
	.....	Position.....		
		Department or office.....		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

.....

.....

(Signature).....

Date..... (Post-office address).....

11—749

"Thrive by Thrift, Buy War Saving Stamps."

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

Licensed Point Aux Fer Reef

LIGHT APR 22 1918 HOUSES

April 20, 1918.

LIGHTHOUSE INSPECTOR MA 4 918 New Orleans, La.

Commissioner of Lighthouses:

For the reasons stated in the Eighth Inspector's letter of the 15th instant, and in accordance with the Bureau's recommendation of the 19th instant, the Department has canceled its order of March 21, 1918, whereby Julious W. Martin would have been probationally appointed to the position of additional second assistant keeper of Point Aux Fer Reef Light Station, Louisiana, at $456 per annum.

By direction of the Secretary:

Clifford Harding
Chief of Appointment Division.

Bureau of Lighthouses, Washington
MAY 1 1918

To Lighthouse Inspector, New Orleans, La.
for his information, guidance, and files of office.
Advise local civil service district secretary.

Acting Commissioner

N
C

Canceled Mer.

MOC

May 7, 1918.

Secretary, Tenth Civil-Service District,
Room 210, Customhouse Bldg.,
New Orleans, La.

Sir:

Referring to nomination forwarded through your office on March 13, 1918:

I have to advise that under date of April 20, 1918, the Department canceled its order of March 21, 1918, whereby Julious W. Martin would have been probationally appointed to the position of Additional Second Assistant Keeper of Point Au Fer Reef Light Station, Louisiana.

Respectfully,

Inspector.

JAM-MCC
1 set inclosures.

Julious W. Martin,
cancellation of
appointment.

April 15, 1918.

The Commissioner of Lighthouses:

Returned herewith, for cancellation, is Department letter dated March 21, 1918, appointing Julious W. Martin Additional Second Assistant Keeper in the Lighthouse Service at a salary of $456 per annum, for duty at Point Au Fer Reef Light Station, Louisiana.

Under date of April 4, 1918, Mr. Martin advised this office that he would be unable to accept appointment at this time owing to the illness of himself and his wife.

In the absence and by direction of the Inspector:

Superintendent.

Booked

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
NEW ORLEANS, LA

JAM-MCC
5 inclosures.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE



March 25, 1918.

Mr. Julious W. Martin, Addl. 2d Asst. Keeper,
Point Au Fer Reef Light Station,
Morgan City, Louisiana.
(Through the Keeper.)

Transmitted herewith is Department letter dated March 21, 1918, appointing you Additional Second Assistant Keeper in the Lighthouse Service at a salary of $456 per annum (plus 10% during the fiscal year to end June 30, 1918), effective on the date you enter upon duty in above-mentioned position.

Subscribe to inclosed "Oath of Office" before a notary public or other person authorized to administer oaths and return same promptly, as no compensation will be paid you undil the oath is received in proper form.

"Personal Question Sheet" should be executed in duplicate, all questions being answered even if only "Yes" or "No" is necessary.

"Declaration of Appointee," Form 124, should be filled out and signed by you in the presence of the Keeper of Point Au Fer Reef Light Station; then dated and signed by him and forwarded to this office.

Give the above your careful attention.

Inspector.

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

I, Julious W. Martin,

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

☞

(Appointee signs here)

[2] (See below) and subscribed before me, this [3] day of

, A. D. 191

(Affix official seal here)

[4] (*Name*)

(*Official title*)

My commission expires

OFFICIAL TITLE	RATE OF PAY	NAME OF STATION, VESSEL, OR PLACE OF EMPLOYMENT.
Present: Addl. 2d Asst.Kpr. in the L.H. Service	$456 p.a.	Point Au Per Reef Light Station, La.
Former [5]: Probationary appointment.		

(The above should be filled in by the district officer before sending to appointee)

MCC

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT

New Orleans, La.
(Address)

(Date)

The above-named appointee entered upon duty on
(Date)

Do not sign here
(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

(To be furnished for each person appointed in the service of the Department immediately upon entrance on duty. The statement should be signed by the appointee or employee. If unable to write, he may sign by mark in the presence of one witness.)

1. What is your full name? (State whether Mr., Miss, or Mrs. and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)

.....

2. How do you intend to write your name on the pay roll? **(This should agree with signature to your oath of office.)** .....

3. Bureau or Service, place, and district in which employed:

Lighthouse (Bureau or Service.) ..... Point Au Fer Reef L.S., La. (Place (city, town, station, or vessel).) ..... Eighth (District.)

4. Position to which appointed..Additional Second Assistant Keeper.....

5. Compensation .....$456 per annum.....

6. Appropriation from which paid...Salaries, Keepers of Lighthouses.....

7. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination ——, 191—;" or "Without examination;" or "By reinstatement;" or "By transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

From Assistant Lighthouse Keeper Examination--October 9, 1917.

8. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

..... (City or town.) ..... (State or Territory.) ..... (County.) ..... (Congressional district.)

9. When the legal residence given in answer to question 8 differs from that given in the certificate of appointment, the discrepancy should be explained.

.....

10. What is your race? (Answer "white," "colored," or "Mongolian.") .....

11. Where were you born? .....

12. When were you born? ..... (Month.) ..... (Day.) ..... (Year.)

13. If foreign born, state when and where naturalization papers were taken out .....

.....

14. What is your marital condition? .....

15. Give name and address of person whom you would like to have notified in case of accident.

..... (Name.) ..... (Number and street.)

..... (City or town.) ..... (State or Territory.)

16. Are there any members of your family, besides yourself, in the civil service of the United States? .....

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
.....	.....	Position	.....	.....
	.....	Department or office		
.....	.....	Position	.....	.....
	.....	Department or office		
.....	.....	Position	.....	.....
	.....	Department or office		

17. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

.....

.....

18. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....

19. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

.....

20. Were you in the military or naval service of the United States during any war? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
.....	.....	.....	.....
.....	.....	.....	.....

21. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
.....	.....	.....	.....
.....	.....	.....	.....

22. Are you the widow or orphan of an honorably discharged soldier or sailor? ..... (If answer is "Yes," give the information called for by the blanks below.)

Relationship (widow or orphan).....

Name under which soldier or sailor rendered service .....

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
.....	.....	.....	.....
.....	.....	.....	.....

23. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 18, 19, 20, and 21.)

.....

.....

24. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

.....

.....

.....

25. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

.....

.....

26. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

.....

.....

27. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

.....

Date, ..., 191

Witness (in case signature is by mark):

(Signature) .....

..... P. O. Address: .....
City or town.

.....
Number and street.

.....
State or Territory.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Do not complete this

Reviewed, approved, and forwarded ....., 191

(Signature) .....

(Official title) .....

11—1434

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

(To be furnished for each person appointed in the service of the Department immediately upon entrance on duty. The statement should be signed by the appointee or employee. If unable to write, he may sign by mark in the presence of one witness.)

1. What is your full name? (State whether Mr., Miss, or Mrs. and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)

.....

2. How do you intend to write your name on the pay roll? **(This should agree with signature to your oath of office.)** .....

3. Bureau or Service, place, and district in which employed:

Lighthouse	Point Au Fer Reef L.S., La.	Eighth
Bureau or Service.	Place (city, town, station, or vessel).	District.

4. Position to which appointed **Additional Second Assistant Keeper.**

5. Compensation **$456 per annum.**

6. Appropriation from which paid **Salaries, Keepers of Lighthouses.**

7. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination ——, 191—;" or "Without examination;" or "By reinstatement;" or "By transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

From Assistant Lighthouse Keeper Examination--October 9, 1917.

8. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

.....	.....	.....	.....
City or town.	State or Territory.	County.	Congressional district.

9. When the legal residence given in answer to question 8 differs from that given in the certificate of appointment, the discrepancy should be explained.

.....

10. What is your race? (Answer "white," "colored," or "Mongolian.") .....

11. Where were you born? .....

12. When were you born? ....
Month. Day. Year.

13. If foreign born, state when and where naturalization papers were taken out .....

.....

14. What is your marital condition? .....

15. Give name and address of person whom you would like to have notified in case of accident.

.....	.....
Name.	Number and street.
.....	.....
City or town.	State or Territory.

16. Are there any members of your family, besides yourself, in the civil service of the United States? .....

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
.....	.....	Position	.....	.....
	.....	Department or office		
.....	.....	Position	.....	.....
	.....	Department or office		
.....	.....	Position	.....	.....
	.....	Department or office		

17. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

.....

.....

18. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....

19. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

.....

20. Were you in the military or naval service of the United States during any war? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
.....	.....	.....	.....
.....	.....	.....	.....

21. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
.....	.....	.....	.....
.....	.....	.....	.....

22. Are you the widow or orphan of an honorably discharged soldier or sailor? ..... (If answer is "Yes," give the information called for by the blanks below.)

Relationship (widow or orphan).....

Name under which soldier or sailor rendered service .....

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
.....	.....	.....	.....
.....	.....	.....	.....

23. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 18, 19, 20, and 21.)

.....

.....

24. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

.....

.....

.....

25. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

.....

.....

26. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

.....

.....

27. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

.....

Date, ..., 191

Witness (in case signature is by mark):

.....

(Signature) .....

P. O. Address: .....
City or town.

.....
Number and street.

.....
State or Territory.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Do not sign here

Reviewed, approved, and forwarded ....., 191

(Signature) .....

(Official title) .....

JAM-MCC

April 9, 1918.

Joseph M. Waits, Keeper,
Point Au Fer Reef Light Station,
Morgan City, Louisiana.

You are requested to return to this office as soon as practicable Department letter dated March 21, 1918, appointing Julious W. Martin as Additional Second Assistant Keeper at Point Au Fer Reef Light Station, La., which was forwarded through you on March 25, 1918. Mr. Martin has declined to accept appointment at this time.

Telegraphic instructions were given to First Assistant Keeper Hinson on April 8th to return to the station with Mr. William Waits, temporary Laborer. You will retain Mr. Waits until another Second Assistant is appointed. Advise this office the exact date Mr. Waits resumed his duties as Laborer at the station.

Inspector.

Form 56

TELEGRAM

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

IDENTIFICATION CARD NO. _____

JAN*MCC

RECEIVER'S No.	TIME FILED	CHECK
		PAID, GOVERNMENT RATE

OFFICIAL BUSINESS

New Orleans La April 8, 1918
(Place and date)

SEND TO Don C Hinson Assistant Keeper
Point Au Fer Reef Light Station
Morgan City Louisiana

Martin will not report Return to station with Laborer

DORRY

CHARGE BUREAU OF LIGHTHOUSES, WASHINGTON, D. C.

APPROPRIATION FOR "GENERAL EXPENSES, LIGHTHOUSE SERVICE."

ATTEST: [SIGNED] DORRY
(Name)

Inspector, 8th Lighthouse District.
(Title)

11—4649

EXEMPT FROM TAX

JAM-MCC

March 25, 1918.

Mr. Julious W. Martin, Addl. 2d Asst. Keeper,
Point Au Fer Reef Light Station,
Morgan City, Louisiana.
(Through the Keeper.)

Transmitted herewith is Department letter dated March 21, 1918, appointing you Additional Second Assistant Keeper in the Lighthouse Service at a salary of $456 per annum (plus 10% during the fiscal year to end June 30, 1918), effective on the date you enter upon duty in above-mentioned position.

Subscribe to inclosed "Oath of Office" before a notary public or other person authorized to administer oaths and return same promptly, as no compensation will be paid you until the oath is received in proper form.

"Personal Question Sheet" should be executed in duplicate, all questions being answered even if only "Yes" or "No" is necessary.

"Declaration of Appointee," Form 124, should be filled out and signed by you in the presence of the Keeper of Point Au Fer Reef Light Station; then dated and signed by him and forwarded to this office.

Give the above your careful attention.

(Signed) DORRY,

Inspector.

Copy furnished Joseph M. Waits, Keeper, Point Au Fer Reef Light Station, Morgan City, La., for his information, guidance, and the station files.

Inspector.

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

I, Julious W. Martin,

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

(Appointee signs here)

[2] _____ (See below) and subscribed before me, this [3] _____ day of _____, A. D. 191

(Affix official seal here)

[4] (*Name*) _____

(*Official title*) _____

My commission expires _____

	Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present	Addl. 2d Asst.Kpr. in the L.H. Service	$456 p.a.	Point Au Fer Reef Light Station, La.
Former [5]	Probationary appointment.		

(The above should be filled in by the district officer before sending to appointee)

MCC

Office of Lighthouse Inspector, Eighth District

New Orleans, La.

(Address) (Date)

The above-named appointee entered upon duty on _____ (Date)

(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

JAM-MCC

March 25, 1918.

Mr. Julious W. Martin,
Camp Walton,
Florida.

Sir:

You are informed that you have been appointed Additional Second Assistant Keeper of Point Au Fer Reef Light Station, Louisiana, at a salary of $456 per annum (plus 10% during the fiscal year to end June 30, 1918) and an allowance of thirty cents (30¢) per day in cash instead of rations, effective upon the date you enter upon duty in above-mentioned position.

You are directed to proceed to Morgan City, Louisiana, and report to the Keeper of above light station, Mr. Joseph M. Waits, on the morning of April 1, 1918, or as soon thereafter as practicable.

Acknowledge receipt of this letter by return mail, stating the exact date you will leave your home enroute to Morgan City, La.

Respectfully,
In the absence and by direction of the Inspector
(Signed) LANPHIER
Superintendent.

Copy furnished Joseph M. Waits, Keeper, Point Au Fer Reef Light Station, Morgan City, Louisiana, for his information and the station files. Promptly advise this office the exact date Mr. Martin reports to you at Morgan City.

As directed in letter from this office dated March 14, 1918, you will discontinue the services of Mr. Wm. Waits, temporary Laborer, at the close of March 31st and remain in Morgan City until the arrival of Mr. Martin.

In the absence and by direction of the Inspector
Superintendent.

JAM-MCC

March 14, 1918.

Mr. Joseph M. Waits, Keeper,
Point Au Fer Reef Light Station,
Morgan City, Louisiana.

You are informed that Mr. Julious W. Martin, of Camp Walton, Florida, has been selected for appointment to the position of Additional Second Assistant Keeper at Point Au Fer Reef Light Station.

It is expected that Mr. Martin will report to you at Morgan City on or about April 1, 1918. You are therefore directed (unless further advised to the contrary) to discontinue the services of Mr. William Waits, temporary laborer, at the close of March 31, 1918, and remain in Morgan City until the arrival of Mr. Martin.

Advise this office promptly the exact date you discontinue the temporary services of Mr. William Waits, and the exact date Mr. Martin reports to you at Morgan City.

In the absence and by direction of the Inspector:

L

Superintendent.

Form 73
JAM-MCC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT,

New Orleans, La., March 13, 1918.
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, **Probationary appointment.**

Name, **Julious W. Martin.** Legal residence, **Florida.**

Position, **Additional Second Assistant Keeper (temporary) in the Lighthouse Service.** Salary, **$456 per annum.**

Location, **Point Au Fer Reef Light Station, La.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **April 1, 1918,** {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, - - - Former salary, - - -

Location, - - -

Rank on eligible list, First. Rating, **Assistant Keeper** Percentage, **81** , Other eligibles considered:

John C. Kraemer, C. (No other eligibles available.)

Previous incumbent, Henry Oliver. Services terminated, **January 27, 1918.**

Reason, **Resigned.**

Members of family in Government Service, None.

Remarks: Pending return to duty of Walter W. Legge, 2d Asst. Keeper, granted leave without pay for a period not to exceed one year effective commencing July 27, 1917. Julious W. Martin has never been employed under any branch of the Department of Commerce. Quarters are not provided at Point Au Fer Reef Light Station for the family of the Second Assistant Keeper.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 191

Through C. B. Darcy mcc

SIGNED DORRY

Secretary, Civil Service District. **Inspector.**

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

---

[1] Strike out the clause which does not apply.

11--2314

Booked MCC

JAM-MCC

March 13, 1918.

Mr. Julious W. Martin,
Camp Walton,
Florida.

Sir:

Receipt is acknowledged of your return of Form 201 declining the position of Third Assistant Keeper at Sabine Bank Light Station.

In compliance with requests contained in your letters of February 1 and 9, 1918, you have been selected for appointment to the position of Additional Second Assistant Keeper at Point Au Fer Reef Light Station, Louisiana, at a salary of $456 per annum (plus 10% during the fiscal year to end June 30, 1918) and an allowance of thirty cents (30¢) a day for rations.

You will note that this position is an additional one, pending the return to duty of the regular Second Assistant Keeper who was called into active service with the U. S. Naval Reserve Force last August. However, when the regular assistant returns to duty, you will be given consideration for appointment at another station.

Further instructions as to when it is desired to have you report for duty will be given you upon receipt of the Department's letter of appointment at this office.

Acknowledge receipt of this letter by return mail, stating that you understand its contents and will be prepared to leave your home for the light station upon receipt of definite advices from this office.

Respectfully,

Inspector.



Camp Wallon Fla.
2/1/18

U.S. Light House Inspector
New Orleans La.

Dear Sir:—

I have been informed that there was a vacancy in the Position of the 1st assistant keeper at Point a fair Light Station & if so would appreciate it very much if you would give me the appointment as I feel sure I can give satisfaction

Yours Respectfully
Julias W. Martin

Julious W. Martin

LEGAL RESIDENCE.
Florida

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
Addl. 2nd Asst Lgn. Lieut and Lr Key Ls. Fla	$456	LIGHTHOUSES	
Appt. Cancelled			
Keeper (Prob) Galveston Jetty L.S. Tex	780	L.H.	May 27, 1921
" (Trans) Sand Is L.S. Ala. Cancelled	"		Sept. 30, 1921
Keeper Galveston Jetty L.S. Tex	960	"	Dec. 1, 1921
" (Incr) " " " "	1020	"	Feb 1. 1922
" Trans Matagorda L.S. Tex	660	"	July 22, 1923
" Trans Pensacola L.S. Fla	600	"	Oct 18, 1923
" Read. of pay "	840	"	JUL 1 1924
" Readjustment of Pay Act - Dec. 6, 1924 "	1020	"	FEB 1 1925
" INCREASE IN COMPENSATION "	1080	"	JUL 1 1925
RESIGNED CLOSE OF Jan. 31, 1926.			

Form 73
JAM-MCC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT MAR 16 1918 HOUSE

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT,

RECEIVED
New Orleans, La., March 13, 1918.
(City.) (Date.)

1918 MAR 21 AM 9 53

THE COMMISSIONER OF LIGHTHOUSES:

OFFICE OF CHIEF CLERK

Action recommended, Probationary appointment.

Name, **Julious W. Martin.** Legal residence, **Florida.**

Position, **Additional Second Assistant Keeper (temporary) in the Lighthouse Service.** Salary, **$456 per annum.**

Location, **Point Au Fer Reef Light Station, La.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **April 1, 1918,** {~~the date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, - - - Former salary, - - -

Location, - - -

APPOINTMENTS

Rank on eligible list, First. Rating, **Assistant Keeper** Percentage, **81**, Other eligibles considered:

1918 MAR 21 AM 10 27

John C. Kraemer, C. (No other eligibles available.)

Previous incumbent, Henry Oliver. Services terminated, **January 27, 1918.**

Reason, **Resigned.**

Members of family in Government Service, None.

Remarks: Pending return to duty of Walter W. Legge, 2d Asst. Keeper, granted leave without pay for a period not to exceed one year effective commencing July 27, 1917. Julious W. Martin has never been employed under any branch of the Department of Commerce. Quarters are not provided at Point Au Fer Reef Light Station for the family of the Second Assistant Keeper.

Selection regular, subject to the action of the U. S. Civil Service Commission, March 13, 1918

E. H. Thomas
Secretary, 10 Civil Service District.

Inspector.

3-21-18 No Papers R

BUREAU OF LIGHTHOUSES
WASHINGTON

March 20, 1918.

Submitted to the Secretary of Commerce, approved.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN MAR 21 1918 DEPARTMENT OF COMMERCE

1918 MAR 20 PM 3 42

S. Hurley
Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 21, 1918.

Mr. Julious W. Martin,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Additional Second Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Fifty-six dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. _____) issued by the local Civil Service Board for the Eighth Lighthouse District.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

Salaries, Keepers of Lighthouses.

Appropriation:

Henry Oliver.

Vice:

Florida.

Legal Residence:

(See reverse side.)

CANCELLED

CARDED CANCELLED

APPOINTMENT DIVISION ENTERED MAR 21 1918 ON JOURNAL DEPT. OF COMMERCE

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT APR 18 1918 HOUSES

OFFICE OF INSPECTOR, 8TH DISTRICT
NEW ORLEANS, LA.
April 15, 1918.

JAM-MCC
1 set inclosures.

Julious W. Martin,
cancellation of
appointment.

APPOINTMENTS

1918 APR 20 AM 10 48

CHIEF CLERK

1918 APR 20 AM 10 18

The Commissioner of Lighthouses:

Returned herewith, for cancellation, is Department letter dated March 21, 1918, appointing Julious W. Martin Additional Second Assistant Keeper in the Lighthouse Service at a salary of $456 per annum, for duty at Point Au Fer Reef Light Station, Louisiana.

Under date of April 4, 1918, Mr. Martin advised this office that he would be unable to accept appointment at this time owing to the illness of himself and his wife.

In the absence and by direction of the Inspector:

Lanphier.

Superintendent.

H-20-15

APPOINTMENT DIVISION
NECESSARY ACTION TAKEN
APR 20 1918
DEPARTMENT OF COMMERCE

AKT
3 inclosures.

Bureau of Lighthouses,
April 19, 1918.

Submitted to Secretary of Commerce for his information, there being inclosed, in triplicate, Department letter of March 21, 1918, for cancelation on its face.

1918 APR 19 PM 4 11

Acting Commissioner.

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 21, 1918.

Mr. Julious W. Martin,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Additional Second Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Fifty-six dollars per annum, effective on the date on which you enter - - - upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. - - - -) issued by the local Civil Service Board for the Eighth Lighthouse District.

By direction of the Secretary:

Respectfully,

Clifford Harding
Chief of Appointment Division.

N
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Henry Oliver.

Legal Residence: Florida.

(See reverse side.)

11—5989

CANCELED

CANCELED

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT MAR 22 1918 HOUSES

March 21, 1918.

LIGHTHOUSE INSPECTOR MAR 25 1918 New Orleans, La.

Mr. Julious W. Martin,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Additional Second Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Fifty-six dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

LIGHT APR 18 1918 HOUSES

By selection from certificate of eligibles (No. .....) issued by the local Civil Service Board for the Eighth Lighthouse District.

CANCELED

By direction of the Secretary:

Respectfully,

N
C

(Signed) Clifford Hastings
Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Henry Oliver.

Legal Residence: Florida.

CANCELED

(See reverse side.)

CERTIFICATE OF PROBATIONARY APPOINTMENT

LIGHT
MAR 22 1918
HOUSES

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 21, 1918.

Mr. Julious W. Martin,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Additional Second Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Fifty-six dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. ____) issued by the local Civil Service Board for the Eighth Lighthouse District.

By direction of the Secretary:

Respectfully,

N
C

(Signed) Clifford Hastings.
Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Henry Oliver.

Legal Residence: Florida.

(See reverse side.)

CANCELED

CANCELED

April 20, 1918.

Commissioner of Lighthouses:

For the reasons stated in the Eighth Inspector's letter of the 15th instant, and in accordance with the Bureau's recommendation of the 19th instant, the Department has canceled its order of March 21, 1918, whereby Julious W. Martin would have been probationally appointed to the position of additional second assistant keeper of Point Aux Fer Reef Light Station, Louisiana, at $456 per annum.

By direction of the Secretary:

Chief of Appointment Division.

CARDED.

APPOINTMENT DIVISION ENTERED APR 20 1918 ON JOURNAL DEPARTMENT OF COMMERCE

N
C

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DISTRICT,

New Orleans, La., (City.) April 22nd, (Date.) 19 21.

1921 APR 25 AM 11 52

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment.

Name, **Julius W. Martin,** Legal residence, **Florida.**

Position, **Keeper in the Lighthouse Service** Salary, $780 per annum.

Location, **Galveston Jetty Light Station, Texas.** Appropriation, Salaries of Keepers of Lighthouses.

Effective May 9th, 1921, {the date of his entrance on duty, or as soon thereafter as he enters on duty.

1921 APR 26 AM 9 53

Former position, - - - - - - - - - - - - - - - - Former salary, - - - - - - - - - - -

Location, -

APPOINTMENT

Rank on eligible list, 3rd Rating, Asst. Keeper. Percentage, 86, Other eligibles considered:

Don G. Hinson, FR., John Grcich, C. George Buras, C. Jerry M. Jordan, C.

1921 APR 26 AM 10 38

Previous incumbent, R.H. Laird ad 4/20 Services terminated, March 31st, 1921.

Reason, **Resigned.**

APPOINTMENT DIVISION
NECESSARY ACTION TAKEN
APR 25 1921

Members of family in Government Service, L.L. Wright, 1st Asst. Keeper, Sabine Pass L.S., Uncle, single. W.H. Wright, 1st Asst. Keeper, Sand Island L.S., Uncle, single. H.T. Wright, 2nd Asst. Keeper, Sand Island L.S., Uncle, single.

Remarks: Julius W. Martin has never been employed under any branch of the Department of Commerce. Quarters are not provided at the above station for the families of Keepers. There are no employees in the service who desire transfer to this station. Mr. Martin was born Nov. 9, 1891.

Selection regular, subject to the action of the U. S. Civil Service Commission, APR 23 1921, 19

4/26/21

Secretary, TENTH *Civil Service District.*

E. S. Lankler
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON APR 25 1921

Submitted to the Secretary of Commerce, approved.

1921 APR 25 PM 4 34

H. B. BOWERMAN
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

April 26, 1921.

Mr. Julius W. Martin,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 11 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Seven Hundred and Eighty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. .....) issued by the Secretary of the Tenth Civil Service District.

CARDED

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

S
O

Appropriation: Salaries, Keepers of Lighthouses.

Vice: R. H. Laird

Legal Residence: Florida
8th district (See reverse side.)

APPOINTMENT DIVISION ENTERED APR 26 1921 DEPARTMENT OF COMMERCE 11—5060

U. S. REPORT DATA ENTERED

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

APPOINTMENT June 3 1921

1921 JUN 3 AM 9

1921 JUN 2 PM

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

I, Julius W. Martin,

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Julius W Martin
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 25th day of May, A. D. 1921.

(Affix official seal here)

[4] (*Name*) S Hohn

(*Official title*) Chief Clerk,

My commission expires U.S. Lighthouse Service.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper in the Light-house Service.	$780 p.a.	Galveston Jetty Light Station, Texas.
Former [5] Probationary appointment.		

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF LIGHTHOUSE INSPECTOR, 8th DISTRICT

New Orleans, La., (Address) May 31st, 1921. (Date)

The above-named appointee entered upon duty on May 27th, 1921. (Date)

For and in the absence of the Superintendent.

F. A. Muth
(Signature, followed by title)

CARDED First Assistant Superintendent.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

U. S. REPORT DATA ENTERED 11-044

APPOINTMENTS June 3 1921

APR 20 New Orleans
1921 JUN 3

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

PART I.

1. Name of employee Julius W. Martin,

2. Position to which appointed Keeper in the Lighthouse Service.

3. Bureau or Service Lighthouse, District 8th

4. Place of duty Galveston Jetty Light Station, Texas.
(City, town, station, or vessel.)

5. Salary $780 per annum.

6. Appropriation from which paid Salaries of Keepers of Lighthouses.

7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).

Assistant Lighthouse Keeper - Examination 3/5/1921.

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Mr Julius W Martin

CARDED

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Julius W Martin

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

Florida (State or Territory.) Okaloosa (County.) Campbellton (City or town.) 3rd (Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

5. What is your race? (Answer "white," "colored," or "Mongolian.") White

11—6922

U. S. REPORT DATA ENTERED

6. Where were you born? Horrey county S C

7. When were you born? nov (Month.) 9 (Day.) 1891 (Year.)

8. If foreign born, state when and where naturalization papers were taken out —

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") married

10. Give name and address of person whom you would like to have notified in case of accident.

Mrs. J.W. Martin (Name.)

campwatton (City or town.) (Number and street.) Florida (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") yes If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
W H Wright	Fort morgan	Position 1st assest Light	mcdy	single married
	ala	Department or office Lakes Rivers		
H J Wright	— —	Position 2 2st asst	— —	— —
	— —	Department or office Light House		
L L wright	Sabine	Position 2.2st "	— —	— —
	Texas	Department or office — — —		

12. Have you any physical disabilities? (Answer "yes" or "no.") NO If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") NO If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") NO If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") NO If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

11—6922

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") NO If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

11—6922

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") NO If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Carpenter Painter Concrete workes
or Brick

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Common Public School

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

mon

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

mon Except Light house Examination
3/5/1921.

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") yes If not, state the name and address of the person who wrote them for you.

Date, April 25, 1921

Witness (in case signature is by mark):

(Signature) Julious W Marty

(Present address) Compensation
(Number and street.)

Fla
(City or town.) (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded May 31st, 1921.

For and in the absence of the Superintendent.

(Signature) A. A Mutch

(Official title) 1st Asst. Superintendent.

11—6922

Form 73a

WJB.

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE Supt. 8th DISTRICT

New Orleans, La., September 6th 191 21.

LIGHTHOUSE 1921 SEP 8 PM 3 51

1921 SEP 9 PM 12 46

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on September 20th, 1921.

APPOINTMENTS 1921 SEP 9 PM 2 10

Name, Julius W. Martin

Position, Keeper in the Lighthouse Service.

From Galveston Jetty Light Station, Tex.

To Sand Island Light Station, Ala.

Previous incumbent, J. R. Linton, to be

Services terminated, September 19th, 1921,

Reason, Transferred to Galveston Jetty Light Station, Tex., to succeed J.W.Martin.

E. S. Lanphier.

Superintendent of Lighthouses.

, 191

The above-referred-to transfer became effective beginning with .....

.....

9/9/21 CARDED

11—4598

BUREAU OF LIGHTHOUSES

WASHINGTON

SEP 9 1921

Submitted to the Secretary of Commerce for his information.

APPOINTMENT DIVISION ENTERED SEP 9 1921 ON JOURNAL DEPARTMENT OF COMMERCE

J. S. CONWAY

Acting Commissioner.

1921 SEP 28 AM 11 56

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

WJB.

Forms 73a,
J.W.Martin and
J.R.Linton.

OFFICE OF SUPERINTENDENT, 8TH DISTRICT
NEW ORLEANS, LA.
September 26th, 1921.

1921 SEP 30 PM 3 02

THE COMMISSIONER OF LIGHTHOUSES:

1. Referring to Forms 73a, dated September 6th, 1921, in the cases of J.W.Martin and J.R.Linton, keepers in the Lighthouse Service, covering exchange of positions involving Galveston Jetty and Sand Island Light Stations:

2. Since the above forms were forwarded to the Bureau this office decided not to make the transfer in question and it is therefore requested that Forms 73a be cancelled.

APPOINTMENTS
1921 SEP 30 PM 4 0

For and in the absence of the Superintendent.

Chief Clerk.

CARDED

Lighthouse Service, Washington.
SEP 29 1921
Submitted to Secretary of Commerce recommended for approval.
J. S. CONWAY
Acting Commissioner.

APPOINTMENT DIVISION
ENTERED
OCT 1 - 1921
ON JOURNAL
DEPARTMENT OF COMMERCE

Form 73

WJB.

NOMINATION

1921 NOV 9 AM 11 53

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DISTRICT,

New Orleans, La., November 7th, 1921.
(City.) (State.)

CHIEF CLERK

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion and appointment.

1921 NOV 10 PM 3 48

Name, Julius W. Martin — Legal residence, Florida.

Position, Keeper in the Lighthouse Service. — Salary, $960 per annum.

Location, Galveston Jetty Light Station, Tex. — Appropriation, Salaries of Keepers of Lighthouses.

Effective December 1st, 1921, { ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

DEPARTMENT OF COMMERCE NOV 12 1921 APPOINTMENT DIVISION.

Former position, Keeper in the Lighthouse Serv. Former salary, $780 per annum.

Location, Galveston Jetty Light Station, Texas.

Rank on eligible list, - - - Rating, - - - Percentage, - - - , Other eligibles considered:

- - - - - -

APPOINTMENT DIVISION NECESSARY ACTION TAKEN NOV 12 1921 DEPARTMENT OF COMMERCE

Previous incumbent, G. W. Bardwell to be Services terminated, about Nov. 30th, 1921.

Reason, Transferred to Sabine Pass Light Station, Tex., as Keeper.

Members of family in Government Service, L.L.Wright, 1st Asst.Kpr., Sabine Pass L.S., Uncle, single. W.H.Wright, ~~Asst~~.Kpr., Sand Island L.S., Uncle, single. H.T.Wright, 1st Asst.Kpr., Sand Island L.S., Uncle, single.

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

11/12/21

Secretary, Civil Service District.

E. J. Langhlin.
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

EK

NOV 9 1921

Submitted to the Secretary of Commerce, approved.

J. S. CONWAY
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

M

November 12, 1921.

Mr. Julius W. Martin,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $780 per annum to $960 per annum, effective December 1, 1921 or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

CARDED

Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED NOV 14 1921 ON JOURNAL DEPARTMENT OF COMMERCE

S
C
8th district

U. S. REPORT DATA ENTERED

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1921 DEC 8 AM 8 30

WJB.

Julius W.Martin,
effective date of
change in salary.

OFFICE OF SUPERINTENDENT, 8TH DISTRICT
NEW ORLEANS, LA.

December 5th, 1921.

CHIEF CLERK

1921 DEC 9 PM 4 3

The Commissioner of Lighthouses:

1. Referring to Department letter dated November 12th, 1921, relative to change in salary of Julius W. Martin, Keeper in the Lighthouse Service, from $780 per annum to $960 per annum, effective December 1st, 1921, or as soon thereafter as he enters on duty:

2. The Bureau is informed that the above change in salary became effective beginning Dec.1,1921.

DEPARTMENT OF COMMERCE
DEC 1 1921
DIVISION

For and in the absence of the Superintendent.

F. A. Muth
First Assistant Superintendent.

CARDED
DEC 8 - 1921

Hof.

Submitted to Secretary of Commerce for his information.

J. S. CONWAY
Acting Commissioner

U. S. REPORT DATA
ENTERED

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1922 JAN 30 AM 10 24

WJB.
Galveston Jetty
Light Station, Tex.

OFFICE OF SUPERINTENDENT, 8TH DISTRICT
NEW ORLEANS, LA.

January 26th, 1922.

JAN 31 PM 4 00

The Commissioner of Lighthouses:

1. Referring to Bureau endorsement of Jan.19,1922, on copy of Department letter dated Jan. 18,1922, relative to increase in the base pay of the positions of keeper of Galveston Jetty Light Station, Texas, from $960, $780 and $720 to $1020, $840 and $780 per annum respectively:

DEPARTMENT OF COMMERCE
FEB 1 1922
APPOINTMENT DIVISION.

2. The Bureau is advised that the incumbents of these positions are as follows: eff Feb 1/22.

	Present pay	Recommended pay.
J. W. Martin, Keeper,	$960	$1020
L. L. Wright, (1st Asst.) Kpr.,	780	840
J.H.Edwards, (2nd Asst.) Kpr.,	720	780

3. It is recommended that notices of change in salary be issued to the above named employees.

E. S. Lanphier.
Superintendent of Lighthouses.

Bureau of Lighthouses, Washington.
JAN 31 1922

gk

Submitted to Secretary of Commerce recommending approval.

J. S. CONWAY
Acting Commissioner.

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

M February 1, 1922.

r. J. W. Martin,
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 960 per annum to $ 1020 per annum, effective February 1, 1922.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

Chief of Appointment Division.

CARDED
U. S. REPORT DATA ENTERED

A
C
8th

APPOINTMENT DIVISION ENTERED FEB 1 1922 DEPARTMENT OF COMMERCE

Form 73

WJB.

LIGHTHOUSES

1923 JUN 20 AM 11 59

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK

1923 JUN 20 PM 4 23

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DISTRICT,

New Orleans, La. (City.) June 18th (Date.) 1923.

DEPARTMENT OF COMMERCE JUN 21 1923 APPOINTMENT DIVISION.

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and appointment.

Name, Julius W. Martin — Legal residence, Florida.

Position, Keeper in the Lighthouse Service. — Salary, $660 per annum.

Location, Matagorda Light Station, Texas. — Appropriation, Salaries of Keepers of Lighthouses.

Effective July 1st, 1923. — {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Kpr. in the Lighthouse Service. — Former salary, $1020 per annum.

Location, Galveston Jetty Light Station, Texas.

Rank on eligible list, - - Rating, - - Percentage, - - , Other eligibles considered:

- - - - - - - - - - - - - -

Previous incumbent, Chas. M. Teller — Services to be terminated, about June 25th, 1923.

Reason, Transferred to Halfmoon Reef L.S., Texas.

Members of family in Government Service, None.

Remarks: Letter from Keeper Martin, dated June 13th, 1923, accepting the above transfer at a reduction in salary, attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

6-21-23.

Secretary, Civil Service District.

E. J. Langlois.
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

JUN 20 1923

J. S. CONWAY

Acting Commissioner of Lighthouses.

R9

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1923 JUN
SUPERINTENDENT OF LIGHTHOUSES
JUN 14 1923
NEW ORLEANS.
AM 11 59

EIGHTH DISTRICT

Galveston Bay L S
(Station, Depot, or Vessel)

June 13th, 1923

Superintendent of Light Houses
New Orleans
La.

Sir:- with Refrence to communication
dated June 11 = 1923
Will say. I. will Except the Placed
matagorda Bay if Selected

With Respect
J.W. Martin
Keeper

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 21, 1923.

M r. Julius W. Martin,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1020 per annum to $ 660 per annum, effective July 1, 1923, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

JUN 22 23

EDW. J. GARDNER,
Acting Chief of Appointment Division.

11—8074

C
8th

APPOINTMENT DIVISION ENTERED JUN 22 1923 ON JOURNAL DEPARTMENT OF COMMERCE

Ex. S. REPORT DATE ENTERED

ORDER

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

WJB.

J. W. Martin,
eff. date of
change in salary.

1923 AUG 11 AM 8 34
OFFICE OF SUPERINTENDENT, 8TH DISTRICT
NEW ORLEANS, LA.

August 8, 1923.

CHIEF CLERK
5
1923 AUG 11 PM 12 32

DEPARTMENT OF COMMERCE
AUG 13 1923
APPOINTMENT DIVISION

The Commissioner of Lighthouses:

1. Referring to Department Notice of Change in Salary, dated June 21, 1923, in the case of Julius W. Martin, who was transferred from the position of Keeper of Galveston Jetty Light Station, Texas, at $1020 per annum, to the position of Assistant Keeper at Matagorda Light Station, Texas, at $660 per annum:

2. The Bureau is advised that the above change in salary became effective beginning July 22, 1923.

E. S. Lanphier.
Superintendent of Lighthouses.

Bureau of Lighthouses, Washington
AUG 11 1928

Submitted to Secretary of Commerce for his information

H. B. BOWERMAN
Acting Commissioner of Lighthouses

CARDED

U. S. REPORT DATA ENTERED

Form 73

NOMINATION

LIGHTHOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

WJB.

1923 SEP 28 AM 11 36

1923 OCT 1 AM 9 23

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DISTRICT,

New Orleans, La., (City.) September 26th, (Date.) 1923.

COMMISSIONER OF LIGHTHOUSES:

DEPARTMENT OF COMMERCE OCT 3 1923 APPOINTMENT SECTION.

Action recommended, Transfer and appointment.

Name, **Julius W. Martin** Legal residence, **Florida.**

Position, **Keeper in the Lighthouse Service.** Salary, **$600 per annum.**

Location, **Pensacola Light Station, Fla.** Appropriation, **Salaries of Keepers of Lighthouses.**

Effective **October 4th, 1923,** [1] ~~the actual date of assumption of duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper in the Lighthouse Service Former salary, **$660 per annum.**

Location, **Matagorda Light Station, Texas.**

Rank on eligible list, - - Rating, **- -** Percentage, **- -** , Other eligibles considered:

- - - - - - - - - - - - -

Previous incumbent, Lewis L. Wright Services terminated, **Sept. 30th, 1923.**

Reason, **Promoted to 1st Asst. Keeper at Pensacola L.S., Fla.**

Members of family in Government Service, None.

Date of birth, Dec. 22, 1890.

Remarks: Letter from Keeper Martin accepting the above transfer at a reduction in salary attached.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

OCT -2 1923

For and in the absence of the Superintendent.

F. A. Muth

Secretary, Civil Service District. **First Assistant Superintendent.**

10/1/23.

Inclosure

BUREAU OF LIGHTHOUSES
WASHINGTON

SEP 29 1923

Submitted to the Secretary of Commerce, approved.

J. S. CONWAY

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
SEP 26 1923
NEW ORLEANS.

EIGHTH DISTRICT

Matagorda Light Station,
(Station, Depot, or Vessel)

Sept. 24, 1923.

LIGHTHOUSES
1923 SEP 28 AM 11 36

Superintendent of Lighthouses,
New Orleans, La.

Sir:

1. I will accept a transfer to Pensacola Light Station, Florida, as 2nd Asst. Keeper, with pay at the rate of $600 per annum, plus the usual bonus and ration allowance.

Respectfully,

J. W. Martin
Assistant Keeper.

FORWARDED:

Wm. H. Lee
Keeper.

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

October 1, 1923.

Mr. Julius W. Martin,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 660 per annum to $ 600 per annum, effective October 4, 1923, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

11—6074

P
C
8th

OCT 2 1923

CARDED

LIGHTHOUSES

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1923 NOV 14 AM 11 42

WJB.

Julius W. Martin,
eff. date of
change in pay.

CHIEF 5

1923 NOV 15 AM 11 08

OFFICE OF SUPERINTENDENT, 8TH DISTRICT
NEW ORLEANS, LA.

November 12, 1923.

The Commissioner of Lighthouses:

1. Referring to Department Notice of Change in Salary, dated October 1, 1923, in the case of Julius W. Martin, who was transferred from the position of Asst. Keeper, $660 p.a., at Matagorda Light Station, Tex., to that of 2nd Asst. Keeper, $600 p.a., at Pensacola Light Station, Fla.

2. The Bureau is informed that the above change in pay became effective beginning October 18th, 1923.

E. S. Lamphier.
Superintendent of Lighthouses.

Bureau of Lighthouses, Washington
NOV 14 1923

Submitted to Secretary of Commerce for his information

J. S. CONWAY
Acting Commissioner of Lighthouses

ORDER

L. H. REPORT DATE ENTERED

(CROSS REFERENCE)

Martin, Julius W. In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $ 2400, effective July 1, 1924.

For authorization see letter dated JUL 24 1924 File No. 1095/21.

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

January 31, 1925.

Mr. Julius W. Martin,

Through the Commissioner of Lighthouses,

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER

Acting Chief of Appointment Division.

FEB 6 - 1925

Position: Keeper

Salary: $1020

Appropriations: Salaries, Keepers of Lighthouses,
General Expenses, Lighthouse Service.

8th

JSJ

CARDED

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. Julius W. Martin,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $1020 per annum to $1080 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

11—6074

APPOINTMENT DIVISION ENTERED AUG 18 1925 DEPARTMENT OF COMMERCE JOURNAL

mfc
8

CARDED

Form 93

WJB.

NOTICE OF RESIGNATION OR DEATH

CHIEF CLERK LIGHTHOUSES 1926 JAN 13 PM 4 04 1926 JAN 13 AM 11 57

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DISTRICT,

New Orleans, La., January 11th, 1926.

DEPARTMENT OF COMMERCE JAN 14 1926 APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Julius W. Martin — Position, Keeper in the Lighthouse Service.

Legal residence, Florida — Station, Pensacola Light Station, Florida.

Salary, $1080.00 per annum.

The acceptance of this resignation is recommended effective at the close of January 31, 1926.

This employee has not taken leave in excess of the accrued rate.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JAN 16 1926 DEPARTMENT OF COMMERCE

Remarks:

For and in the absence of the Superintendent.

F. A. Muth

First Assistant Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

JAN 13 1926

1-14-26

Inclosure

Submitted to the Secretary of Commerce, approved.

11—4023

approved 1/14/26 Blanchard

Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
JAN 17 1926
NEW ORLEANS.

LIGHTHOUSES
1926 JAN 13 AM 11 57

EIGHTH DISTRICT

Pensacola L S
(Station, Depot, or Vessel)

Jan 9th, 1926

Superintendent:
of Light Houses
New Orleans
La

Sir

Please accept my Resignation Effective as soon after the 31st of Feb. 1926 as you find it convenient to Pay me up in full.

Would like to Be cosidered for any vacancies that occurs East of Pensacola. Ft Barrancas as one man stations

Respectfully
J.W. martin
2nd assistant
Pensacola L S
Ft Barrancas
Fla

Approved. WB Thompson.
Keeper.

accepted Jan 31st

Form A-32

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 14, 1926.

Mr. Julius W. Martin,

Through the Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the bureau, to take effect at the close of business on January 31, 1926.

Bureau..... Lighthouse Service.

Position..... Keeper.

Allocation.....

Salary..... $1080 per annum.

Station..... Pensacola Light Station, Florida.

By direction of the Secretary:

Respectfully,

(STGD) CLIFFORD M. STING

Chief of Appointment Division.

JAN 18 1926

APPOINTMENT DIVISION ENTERED JAN 19 1926 ON JOURNAL DEPARTMENT OF COMMERCE

mfc
6

CANCELED

CROSS REFERENCE

SEE FILE--464/16/D#1

NAME Inactive, Julius St. POSITION Keeper

BUREAU BUREAU OF [illegible] STATION 8th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt. per annum to be Added	Subtracted
660	240	900	XCR	404. 25	1304. 25	LHS	3	1080	Yes	60	

CIRCULAR #13----11/13/23

approved - 1080

GRADE RECOMMENDED 4

RANGE OF COMPENSATION RECOMMENDED FROM 1080 TO 1320

PERSONNEL CLASSIFICATION BOARD FORM NO. 1
(To be filled out in accordance with detailed instruction sheet, Form No. 2)

Sheet No. 92
2—12758

DO NOT WRITE IN THIS SPACE			
	a		
	b		
	c		
	d		

1. Martin, (Surname) Julius (Given name) W. (Initial)
2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouse Service
5. (a) Field Station Galveston Jetty Light Station
   (b) Subdivision Eighth Lighthouse District
   (c) City or town ____ State Texas
6. Pay-roll title Keeper
7. Customary office title Keeper

8. (a) Number of regular working hours of the position, per day 24; per week 168
   (b) If this is not a full-time position, state percentage of time employed per day - - -; or per week - - -
   (c) If night work, wholly or in part, state the hours: From 1/3 the night m. to alternating periods m.
9. If this is not an all-year-round position, state approximate number of days employed each year - - -
   During what months - - -
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation - - -
11. Present rate of pay, exclusive of bonus $ 1020 per annum; bonus, $ 240 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ 1020 per annum; bonus, $ 240 per annum.
13. If the employee receives overtime pay, state the rate - - -
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☒ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☒ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum
    Subsistence, cash $164.25 per annum.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment - - -; annual cost, $ - - -
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ____; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ____; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ____; number of lessons ____; number completed ____

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
1. Custodian of property.	5%
2. Reports and correspondence.	10%
3. Maintenance of 3rd order flashing oil vapor light from tower, which includes cleaning of lamp, lens, lantern, etc.; stands watch four hours each night.	10%
4. Maintenance and operation of fog signal operated by compressed air.	5%
5. Boating 7 1/2 miles from station to Galveston, Tex. for mail and supplies; operates motor boat.	10%
6. Cleaning and maintenance of tower, quarters, boat and painting of structures.	60%

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

On his own responsibility subject to directions and supervision of Superintendent of Lighthouses.

20. Do the duties involve direction or supervision of the work of other employees? Yes.
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

Responsible for work of two assistant keepers.

21. How long have the employee's duties been substantially as described above? December 1, 1921.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

JUN 7 - 1923, 1923. (Date)

E. S. LANPHIER (Signature of Preparing Officer) SUPERINTENDENT OF LIGHTHOUSES (Title)

23. I have read the foregoing and I agree to it except as follows:

Signature not secured owing to inaccessibility of employee

E. S. LANPHIER (Signature of Employee)
SUPERINTENDENT OF LIGHTHOUSES.

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment	X		
Accuracy			
Initiative (originality and resourcefulness)			
Trustworthiness (dependability)	X		
Speed (quickness)			
Physical Qualities (strength and endurance)	X		

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		
Common School	X	

Technical Education: If essential, kind and extent

Experience: If essential, kind and extent
Boating - one year.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1140 to $ 1500

JUN 7 - 1923, 1923. (Date)

E. S. LANPHIER (Signature of head of field office or station) SUPERINTENDENT OF LIGHTHOUSES (Title)

GOVERNMENT PRINTING OFFICE 2—12758

WJB.

PERSONNEL CLASSIFICATION BOARD FORM NO. 4.
(To be filled out in accordance with detailed instructions in P. C. B. Form No. 2, and Circular No. 7).

DUPLICATE

To Accompany Report of [☐ New Appointments / ☒ Changes in Duties] for July, 192

1. MARTIN (Surname.) Julius (Given name.) W. (Initial.)

(a) Previous incumbent Chas. M. Teller

2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouse Service
5. (a) Field Station Matagorda Light Station
   (b) Subdivision Eighth Lighthouse District
   (c) City or town ____ State Texas
6. Pay-roll title Keeper
7. Customary office title Assistant Keeper.

DO NOT WRITE IN THIS SPACE

a		
b		
c		
d		

8. (a) Number of regular working hours of the position, per day 24; per week 168
   (b) If this is not a full-time position, state percentage of time employed per day - - -; or per week - - -
   (c) If night work, wholly or in part, state the hours: From 1/2 the night m. to alternating periods m.
9. If this is not an all-year-round position, state approximate number of days employed each year - - -
   During what months - - -
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation - - -
11. Present rate of pay, exclusive of bonus $660.00 per annum; bonus, $240.00 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $660.00 per ____; bonus, $240.00 per annum.
13. If the employee receives overtime pay, state the rate - - -
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses.
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☒ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum Subsistence - cash $164.25 per annum.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment - - -; annual cost, $ - - -
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ____; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post-graduate work: Kind ____; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ____; number of lessons ____; number completed ____

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.) 2—12965

	Percentage of total time given to each task
1. Assistant custodian of property	5%
2. Assists with reports and correspondence.	10%
3. Assists in maintenance of 3rd order flashing oil light from tower, which includes cleaning of lamp, lens, lantern, etc.; stands watch 6 hours each night.	15%
4. Assists in boating 11 miles from station to Port O'Connor, Tex., for mail and supplies; operates motor boat.	10%
5. Assists in cleaning and maintenance of tower, quarters, grounds, wharf, boathouse, boat, and painting of structures.	60%

19. Does employee work under immediate supervision, or to a large ext[illegible] his own responsibility? (Describe fully.) Name the employee's *immediate* or closes[illegible]erior. If not a civilian, give t[illegible]perior's title[illegible]rank.

Under immediate supervision of the Keeper.

20. Do the duties involve direction or supervision of the work of other employees? [illegible] No.
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

21. How long have the employee's duties been substantially as described above? July 22, 1923.

22. I hereby certify that, to the best of my knowledge and belief, the answers to the foregoing questions are correct.

AUG 28 1923, 192
(Date)

E. S. LANPHIER SUPERINTENDENT OF LIGHTHOUSES.
(Signature of Preparing Officer) (Title)

23. I have read the foregoing and I agree to it, except as follows:

Signature not secured owing to inaccessibility of employee.

E. S. LANPHIER
(Signature of Employee)

SUPERINTENDENT OF LIGHTHOUSES.

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment	X		
Accuracy			
Initiative (originality and resourcefulness)			
Trustworthiness (dependability)	X		
Speed (quickness)			
Physical Qualities (strength and endurance)	X		

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		
Common School	X	

Technical Education: If essential, kind and extent.....

Experience: If essential, kind and extent.....
Boating - one year.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 900 to $ 1140

AUG 28 1923, 192
(Date)

E. S. LANPHIER SUPERINTENDENT OF LIGHTHOUSES.
(Signature of head of field office or station) (Title)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE BUREAU OR SIMILAR OFFICIAL

26. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete, except as follows: (If necessary, attach a sheet.)

In my judgment the compensation of this position should be in a range from $..... to $.....

....., 192
(Date)

.....
(Signature of chief of bureau)

.....
(Title)

GOVERNMENT PRINTING OFFICE 2—12965

WJB.

PERSONNEL CLASSIFICATION BOARD FORM NO. 4.
(To be filled out in accordance with detailed instructions in P. C. B. Form No. 2, and Circular No. 7).

DUPLICATE

To Accompany Report of ☐ New Appointments ☒ Changes in Duties for Oct., 1923.

1. Martin (Surname.) Julius (Given name.) W. (Initial.)

(a) Previous incumbent Lewis L. Wright.

2. Department Commerce
3. Bureau Lighthouses.
4. Field Service Lighthouse Service.
5. (a) Field Station Pensacola Light Station
(b) Subdivision 8th Lighthouse District.
(c) City or town ..... State Florida
6. Pay-roll title Keeper
7. Customary office title Second Asst. Keeper.

DO NOT WRITE IN THIS SPACE

a		
b		
c		
d		

8. (a) Number of regular working hours of the position, per day 24; per week 168
(b) If this is not a full-time position, state percentage of time employed per day - - -; or per week - - -
(c) If night work, wholly or in part, state the hours: From 1/3 of night m. to alternating periods m.
9. If this is not an all-year-round position, state approximate number of days employed each year - - -
During what months
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation - - -
11. Present rate of pay, exclusive of bonus $600.00 per annum; bonus, $240.00 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $600.00 per annum; bonus, $240.00 per annum.
13. If the employee receives overtime pay, state the rate - - -
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses.
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☒ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum
Subsistence - cash $164.25 per annum.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
Kind of equipment - - -; annual cost, $ - - -
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
(a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☒ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8
(b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
(c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
(d) College: Name ....; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
(e) Post-graduate work: Kind ....; years ☐ 1 ☐ 2 ☐ 3
(f) Correspondence courses: Kind ....; number of lessons ....; number completed ....

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.) 2—12965

	Percentage of total time given to each task
1. Assistant Custodian of property.	5%
2. Assists with reports and correspondence.	10%
3. Assists in maintenance of first order, flashing, oil vapor light from tower, which includes cleaning of lamp, lens, lantern, etc. Stands watch four hours each night.	25%
4. Assists in cleaning and maintenance of tower, quarters, grounds and painting of structure.	60%

19. Does employee work under immediate supervision, or to a large exte[redacted]his own responsibility? (Describe fully.) Name the employee's *immediate* or closest[redacted]erior. If not a civilian, give [redacted]erior's title [redacted]nk.

Under immediate supervision of the Keeper.

20. Do the duties involve direction or supervision of the work of other employees? No.
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

21. How long have the employee's duties been substantially as described above? October 18, 1923.

22. I hereby certify that, to the best of my knowledge and belief, the answers to the foregoing questions are correct.

NOV 12 1923 (Date), 192 — E. S. LANPHIER (Signature of Preparing Officer) — SUPERINTENDENT OF LIGHTHOUSES. (Title)

23. I have read the foregoing and I agree to it, except as follows:

Signature not secured owing to inaccessibility of employee.

E. S. LANPHIER
(Signature of Employee)
SUPERINTENDENT OF LIGHTHOUSES.

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment	X		
Accuracy			
Initiative (originality and resourcefulness)			
Trustworthiness (dependability)	X		
Speed (quickness)			
Physical Qualities (strength and endurance)	X		

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		
Common School	X	

Technical Education: If essential, kind and extent.....

Experience: If essential, kind and extent.....
Boating — one year.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 900 to $ 1140

NOV 12 1923 (Date), 192 — F. S. LANPHIER (Signature of head of field office or station) — SUPERINTENDENT OF LIGHTHOUSES. (Title)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE BUREAU OR SIMILAR OFFICIAL

26. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete, except as follows: (If necessary, attach a sheet.)

In my judgment the compensation of this position should be in a range from $..... to $.....

..... (Date), 192 — (Signature of chief of bureau) — (Title)

GOVERNMENT PRINTING OFFICE 2—12965