MAY 17 2023 AM09:51

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 5/16/2023

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Anderson, Kraig, L.	23-003
E-Mail Address:	**Phone Number:**
kraiga@gmail.com	858-357-5100

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Martus, George, W.		1861 Washington DC

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☑ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):
CA

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Kraig Anderson

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service	From: 1877	To: 1931
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: 2-350 589 496 65

Attendant Signature:

CMRS Search Request Number(s):

Remarks:

JUN 1 PM12:37

SCREENING NOTES

☑ Reviewed and Nothing Removed SPM ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

Employee Name: MARTUS, GEORGE W. **DOB:** 1861 DC
1877-1931 SAVANNAH, GA DOD 1940

Records checked:

Agency: Commerce 6028	Area: Bay 10, Lower Catwalk	positive	(negative)
Agency: Commerce 6029	Area: Bay 10, Lower Catwalk	positive	(negative)
Agency: Old Commerce	Area: Bay 10, Lower Catwalk	positive	(negative)

AND

Agency: Treasury 2189	Area: Bay 13, Lower Catwalk	(positive)	negative
Agency: Treasury 2188	Area: Bay 13, Lower Catwalk	positive	(negative)
Agency: Old Treasury	Area: Bay 13, Lower Catwalk	(positive)	negative

If Negative:

Agency: Treasury SRCs series 1	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 2	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 3	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Coast Guard SRCs	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

CMRS: possible CG service	Area: _____	positive	negative
ARCIS: _____	Area: _____	positive	negative

Notes: _____

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

George W. Martens (Name) — Ga. (Legal Residence)

STATUS

11—8040

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
Keeper	Position from Trans.	$ 720	Lighthouses Elba Is Ga	July 1, 1903
"	Trans	720	" Upper Flats "	Sept. 4, 1905
"	"	720	" " " Ga & S.C.	June 1, 1907
"	"	720	" Lower " "	June 1, 1908
"	Prom	780	" " "	Aug 1, 1914
"		780	" " 6th Dist	Nov 1, 1918
"	Trans	1080	" Lower Flats Rge. Ft	Aug. 1, 1923
"	Read & Pay	1320	" " "	July 1, 1924
"	INCREASE IN COMPENSATION	1380	" " "	Jan 1, 1925
"	Read & Pay	1560	" " "	Feb. 1, 1925
"	INCREASE IN COMPENSATION	1620	" " "	July 1, 1925
"	COMPENSATION Act. May 28, 1928.	1680	" " "	JUL 1 1928
"	COMPENSATION Act. July 3, 1930	1740	" " "	JUL 3 1930

Retired — Effective June 1, 1931.
$1,249.45 pa.

March 26, 1931.

Mr. George W. Martus,

Through the Commissioner of Lighthouses.

Sir:

Upon recommendation of the Commissioner of Lighthouses and in accordance with the provisions of Section 6 of the Act approved June 20, 1918, the Department has retired you from active duty in the Lighthouse Service (Sixth District) effective beginning June 1, 1931, with retired pay at the rate of $1,249.45 per annum.

By direction of the Secretary:

Respectfully,

MAR 31 1931

EDW. J. GARDNER

Chief of Appointment Division.

CARDED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
APR 4 1931
SHEET NO. 2998
DEPARTMENT OF COMMERCE

E

CHIEF CLERK
1931 MAR 21 AM 11 08

EAW

(1)

DEPARTMENT OF COMMERCE
UNITED STATES LIGHTHOUSE SERVICE
RETIREMENT UNDER ACT OF JUNE 20, 1918, as amended.
(In case of disability retirement, execute medical certificate on page 3.

Date Feb. 3, 1931

Fiscal
Property
Proposals
Personnel
Vouchers
L. H. Eng.
Chief Clerk
Asst. Supt.
SUPT. LIGHTHOUSES CHARLESTON, S.C.
FEB 4 1931

DEPARTMENT OF COMMERCE
MAR 26 1931
APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE
MAR 21 1931
APPOINTMENT DIVISION

Superintendent of Lighthouses, Sixth (District)
Charleston, S. C. (City)

I hereby apply for retirement from active duty in the Lighthouse Service effective June 1, 1931, on the basis of service shown hereon.

Compulsory 70 yrs of age
Over 50 years service

G W Martus
(Name)
(GEORGE W. MARTUS)
Keeper, U.S. Lighthouse Service.
(Designation)

Office of Superintendent of Lighthouses
(City) Charleston, S.C. (Date) March 18, 1931

Submitted to Commissioner of Lighthouses, Washington, D. C., recommending retirement at $ 1249.45 ✓ per annum, effective at the close of May 31, 1931

It is certified that the record of service and pay is correct as shown by the records of this office, and that all government service shown has been verified.

shown on page 2

H. L. Beck ✓
Superintendent of Lighthouses, 6th District.

Bureau of Lighthouses, Washington, D. C., MAR 20 1931

Submitted to the Secretary of Commerce, recommending approval.

W P Harman ✓
Acting Commissioner of Lighthouses.

APPOINTMENT DIVISION
NECESSARY ACTION TAKEN
MAR 28 1931
DEPARTMENT OF COMMERCE

(For use of Department)

Action O. K.

Chief Clerk

EAW

DEPARTMENT OF COMMERCE
UNITED STATES LIGHTHOUSE SERVICE
RETIREMENT UNDER ACT OF JUNE 20, 1918, as amended.
(In case of disability retirement, execute medical certificate on page 3.

Name George W. Martus, Date of birth May 31, 1861

Designation Keeper, U.S. Lighthouse Service.

RECORD OF ALL ACTIVE GOVERNMENT SERVICE
(Including military, naval and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity. should be listed separately).

	Beginning			Ending			Remarks		
	Month	Day	Year	Month	Day	Year			
Army									
Navy									
Marine Corps									
Civilian employment:									
DEPT. OF COMMERCE,									
U.S.Lighthouse Service,							Yrs.	Mos.	Das.
6th District.	Sept.	18	1877	Dec.	19	1884	7	3	2
	Oct.	12	1887	May	30	1931	43	7	19
Total Service	.....	.....	.....	.....	.....	.....	50	- 10 -	21

Does applicant receive or has he applied for a pension from the government under any law? No If so, give number of pension certificate or of claim --
Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim --
Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No If so, state the compensation received --

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT.
(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters or other allowance).

Designation	Beginning			Ending			Rate of pay	Pay Received
	Month	Day	Year	Month	Day	Year		
Keeper	~~May~~	~~31~~	1926	June	30	1926	$1620	$ 135.00
"	July	1	1926	June	30	1927	1620	1620.00
"	July	1	1927	June	30	1928	1620	1620.00
"	July	1	1928	June	30	1929	1680	1680.00
"	July	1	1929	June	30	1930	1680	1680.00
"	July	1	1930	July	2	1930	1680	9.33
"	July	3	1930	May	30	1931	1740	1585.33

Total compensation for last five years of active service $ 8329.66
Average compensation for last five years of active service 1665.93
Annual rate of retired pay ($1666.832 X years 30/40)= 1249.45
(Not exceeding 30)

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 3, 1930.

Mr. George W. Martus,

Through Commissioner of Lighthouses.

Sir:

You are advised that under the Brookhart Act your compensation has been changed as indicated below, effective July 3, 1930.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED AUG 9 1930 ON JOURNAL DEPARTMENT OF COMMERCE

CARDEN

From:

To: 1680.

1740.

6th Keeper.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. George W. Hartus

Through the Chief, Bureau of Lighthouses

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1620

To: $1680

APPOINTMENT DIVISION ENTERED JUL 2 1928 ON JOURNAL DEPARTMENT OF COMMERCE

11—9564

6

CARDED

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Mr. George W. Martus,

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Acting Chief of Appointment Division.

Position: Keeper.

Salary: $1560.

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

EK

6th

APPOINTMENT DIVISION ENTERED FEB 5 1925 DEPARTMENT OF COMMERCE
FEB 5 - 1925
CARDED

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. George W. Martus,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1560 per annum to $ 1620 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Chief of Appointment Division.

11—8074

mfc
6

CARDED

APPOINTMENT DIVISION ENTERED JUL 11 1925 ON JOURNAL DEPARTMENT OF COMMERCE

CROSS REFERENCE

SEE FILE--464/16/D+1

NAME Martus, Geo W. POSITION Keeper

BUREAU Lighthouses STATION 6th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances Items	Value	Aggregate	As Classified for estimate purposes Service	Grade	Pay	Recommendations regarding differential from standard rates Is differential recommended	Amt. per annum to be Added	Subtracted
180	240	1020	XCR	404.25	1424.25	L.H.S.					

CIRCULAR #13----11/13/23 approved

GRADE RECOMMENDED unclassified FROM TO

RANGE OF COMPENSATION RECOMMENDED

allowance 164.25

Total - 1184.25

maintenance cost to the employee:

Kind of equipment Uniform-approximate annual maintenance cost annual cost, $ 5.00

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)

(a) Elementary school; years ☐ 1 ☐ 2 ☒ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8

(b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3

(d) College: Name _____

(e) Post graduate work: Kind _____; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(f) Correspondence courses: Kind _____; number of lessons _____; number completed _____

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

This station is situated on an island in the Savannah River about 7 mi. from Savannah, Ga., the nearest City where provisions can be obtained, accessible only by small boat. This is a one keeper station. There are five lights under his care. The keeper is provided with a dwelling. He is responsible for the care of all Government property and execution of duties of station in accordance with regulations of the Lighthouse Service. These lights are not watched, but the keeper is required to make regular trips in attending them. In case the lights are out, the keeper visits and adjusts them. Value of this property approximately $11,000.

Tasks performed as follows:

1. Performs work of lighting & care of illuminating apparatus, making regular trips in small boat to lights..... 60%

2. Performs work in connection with proper upkeep of structures, equipment, grounds etc. as follows: painting structures, dwellings, & outbuildings, minor repairs to same 35%

3. Official correspondence, records, property returns, miscellaneous reports 05%

Light keepers are at times called on by the public to render assistance to persons in distress & assist in saving lives & property from perild of sea when it is practicable to do so. Subject to transfer to navy dept. or war dept. by executive order, when national emergency exists. (Act of Aug. 29, 1916- 39 Stat. pt 2 602)

...NEL CLASSIFICATION BOARD FORM NO. 1
(To be filled out in accordance with detailed instruction sheet, Form No. 2)

F: LP

Sheet No. 51
2—12758

DO NOT WRITE IN THIS SPACE		
	a	
	b	
	c	
	d	

1. Martus (Surname) George (Given name) W1 (Initial)
2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouse Service
5. (a) Field Station Office of Superintendent, 6th Dist.
   (b) Subdivision Lower Flats Range Lights,
   (c) City or town Savannah State Ga.
6. Pay-roll title Keeper
7. Customary office title Keeper

8. (a) Number of regular working hours of the position, per day 8; per week 56
   (b) If this is not a full-time position, state percentage of time employed per day -; or per week -
   (c) If night work, wholly or in part, state the hours: From - m. to - m.
9. If this is not an all-year-round position, state approximate number of days employed each year -
   During what months -
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation -
11. Present rate of pay, exclusive of bonus $* 780 per annum; bonus, $ 240 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $* 780 per annum; bonus, $ 240 per annum.
13. If the employee receives overtime pay, state the rate -
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☒ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum
    Commutation of Subsistence paid at rate of 45¢ per day- $164.25 per annum
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniform-approximate annual maintenance cost; annual cost, $ 5.00
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☒ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

This station is situated on an island in the Savannah River about 7 mi. from Savannah, Ga., the nearest City where provisions can be obtained, accessible only by small boat. This is a one keeper station. There are five lights under his care. The keeper is provided with a dwelling. He is responsible for the care of all Government property and execution of duties of station in accordance with regulations of the Lighthouse Service. These lights are not watched, but the keeper is required to make regular trips in attending them. In case the lights are out, the keeper visits and adjusts them. Value of this property approximately $11,000.
Tasks performed as follows:
1. Performs work of lighting & care of illuminating apparatus, making regular trips in small boat to lights..... 60%
2. Performs work in connection with proper upkeep of structures, equipment, grounds etc. as follows: painting structures, dwellings, & outbuildings, minor repairs to same. 35%
3. Official correspondence, records, property returns, miscellaneous reports 05%
Light keepers are at times called on by the public to render assistance to persons in distress & assist in saving lives & property from perild of sea when it is practicable to do so. Subject to transfer to navy dept. or war dept. by executive order, when national emergency exists. (Act of Aug. 29, 1916- 39 Stat. # 602)

*Includes longevity pay - $60 per annum for 5 years continuous service.

19. Does employee work under immed[illegible] supervision, or to a large extent upon his own re[illegible]sibility? (Describe fully:)

Under supervision of periodical inspections of the district superintendent. On his responsibility to see that the duties of the light station are properly executed under general instructions as prescribed in the regulations of the Lighthouse Service. Not under close supervision of immediate superior as this light station is approximately 80 mi. from d district headquarters.

20. Do the duties involve direction or supervision of the work of other employees? ---no---
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

21. How long have the employee's duties been substantially as described above? Since Oct. 1887-35 yrs. 8 mo.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

June 5 (Date), 1923. H E Beach (Signature of Preparing Officer) Superintendent of Lighthouses (Title)

23. I have read the foregoing and I agree to it except as follows:

Impracticable to secure the employee's signature on account of his inaccessibility.

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)		X	

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		
Common School	X	X

Technical Education: If essential, kind and extent

Experience: If essential, kind and extent Skilled boatman, qualified painter. Ability to perform minor carpenter work. Thorough familiarity with light apparatus and equipment of his station.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1140 to $ 1500

June 5, (Date), 1923. H E Beach (Signature of head of field office or station) Superintendent of Lighthouses (Title)

GOVERNMENT PRINTING OFFICE 2—12758

DUPLICATE

...ATION BOARD FORM NO. 4 ... accordance with detailed ... C. B. Form No. 2, and ... Circular No. 7).

To Accompany Report of ☐ New Appointments ☒ Changes in Duties for August, 1923

Martus, George W.
(Surname.) (Given name.) (Initial.)

DO NOT WRITE IN THIS SPACE

a		
b		
c		
d		

(a) Previous incumbents George W. Martus and A.A. Burn

2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouse Service
5. (a) Field Station Office of Superintendent, 6th Dist.
(b) Subdivision Upper and Lower Flats Range Lights & Barnwell Place Lights etc.
(c) City or town Savannah, State Ga.
6. Pay-roll title Keeper
7. Customary office title Keeper

8. (a) Number of regular working hours of the position, per day 8; per week 56
(b) If this is not a full-time position, state percentage of time employed per day -; or per week -
(c) If night work, wholly or in part, state the hours: From - m. to - m.
9. If this is not an all-year-round position, state approximate number of days employed each year
During what months
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation
11. Present rate of pay, exclusive of bonus $ * 1080 per annum; bonus, $ 240 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ * 780 per annum; bonus, $ 240 per annum.
13. If the employee receives overtime pay, state the rate
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☒ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum
Commutation of Subsistence paid at rate of 45¢ per day $164.25 per annum.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
Kind of equipment Uniform-approximate annual maintenance cost; annual cost, $ 5.00
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
(a) Elementary school; years ☐ 1 ☐ 2 ☒ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8
(b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
(c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
(d) College: Name ; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
(e) Post-graduate work: Kind ; years ☐ 1 ☐ 2 ☐ 3
(f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given

This station is situated on an island in the Savannah River about 7 miles from Savannah, Ga. the nearest city where provisions can be obtained, accessible only by small boat. This is a one keeper station. There are 14 lights under his care, seven of which are shown from small structures on marine sites, reached only by small boat. These lights are not watched, but the keeper is required to make ~~regular~~ about 15 round trips per month, by small boat, of about 13 miles per round trip and extra trips in case the lights need adjustment. Value of Government property under care of this keeper is approximately $18,000. Tasks performed as follows:

1. Performs work of lighting and care of illuminating apparatus, making regular trips in small boat to lights..... 70%
2. Performs work in connection with proper upkeep of structures, equipment, dwelling, grounds etc. as follows: painting structures, dwelling and outbuildings, minor repairs to same.. 25%
3. Official correspondence, records, property returns, miscellaneous reports..... 05%

Light keepers are at times called on by the public to render assistance to persons in distress & assist in saving lives & property from perils of sea when it is practicable to do so. Subject to transfer to navy dept. or war dept. by executive order, when national emergency exists. (Act of Aug. 28, 1916- 39 Stat. 602)

*Includes longevity pay- $60 per annum 5 years continuous service.

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.) Name the employee's *immediate* or closest superior. If not a civilian, give the superior's title or rank.

Under supervision of periodical inspections of the district superintendent. On his own responsibility to see that the duties of the light station are properly executed under general instructions as prescribed in the regulations of the Light house Service. Not under close supervision or immediate superior as this light station is approximately 80 mi. from district headquarters. Name of employees immediate superior, H.L. Beck, (Sheet No. 1)

20. Do the duties involve direction or supervision of the work of other employees? NO
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

Note: Relative Question 21- Since October 1887, 35 years, 11 months, keeper has performed same kind of duties, but on August 1, 1923 his work was substantially increased on account of the consolidation of another group of lights with his, whereby this keeper was given the care of 9 additional lights. The work of the 9 additional lights referred to was described on Sheet 20, A.A. Burn, whose position was discontinued July 31, 1923

21. How long have the employee's duties been substantially as described above? Since Aug. 1st, 1923- 2 mos. &c.

22. I hereby certify that, to the best of my knowledge and belief, the answers to the foregoing questions are correct.

For and in the absence of the Superintendent of Lighthouses

Sept. 28, 192 3 — J.H. Gregg — 1st Asst. Supt. of Light houses.

(Date) (Signature of Preparing Officer) (Title)

23. I have read the foregoing and I agree to it, except as follows:

Impracticable to secure the employee's signature on account of his inaccessibility.

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)		X	

Educational Training	Essential	Desirable But Not Essential
College		
High School		X
Common School	X	

Technical Education: If essential, kind and extent

Experience: If essential, kind and extent Skilled boatman, qualified painter, Ability to perform minor carpenter work. Thorough familiarity with light apparatus and equipment of his station.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1320 to $ 1680

For and in the absence of the Superintendent of Lighthouses

Sept. 28, 192 3 — J.H. Gregg — 1st Asst. Supt. of Light-houses.

(Date) (Signature of head of field office or station) (Title)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE BUREAU OR SIMILAR OFFICIAL

26. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete, except as follows: (If necessary, attach a sheet.)

In my judgment the compensation of this position should be in a range from $ to $

(Date) (Signature of chief of bureau) (Title)

GOVERNMENT PRINTING OFFICE 2—12965

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
CHARLESTON, S. C.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1925 JAN 7 AM 8 50 LIGHTHOUSES

EAW

OFFICE OF SUPERINTENDENT, 6TH DISTRICT
CHARLESTON, S. C.

DEPARTMENT OF COMMERCE JAN 8 1925 APPOINTMENT DIVISION.

January 5, 1925.

1925 JAN 8 AM 10 19 CHIEF CLERK

Commissioner of Lighthouses,

SUBJECT: G. W. Martus, Keeper of Lower Flats Range Lights - Effective date of increase in salary.

REFERENCE: Copy of Bureau letter of Dec. 23/24 to Secretary of Commerce, File No. 980, bearing endorsement to 6th Superintendent.

1. In compliance with instructions contained in endorsement on the reference:

It is stated that Elba Island Upper Light was lighted on January 1, 1925. Increase in salary of G. W. Martus, Keeper, from $1320 to $1380 per annum, both inclusive of longevity, therefore became effective January 1, 1925.

Hydro
Radio
Engr. Corps.
Mar. Engr.
Personnel
Financial
Law and Prop.
Adm Asst.
Dep. Comr.
Comr.

H. L. Beck,
Superintendent of Lighthouses.

CARDED

Bureau of Lighthouses, Washington
JAN 7 - 1925

Submitted to Secretary of Commerce for his information

Acting Commissioner of Lighthouses

U. S. REPORT DATA ENTERED

Acting

FORM A-21

NOTICE OF CHANGE IN SALA
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

December 24, [illegible].

Mr. George W. Martus,

IC

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $1320 per annum to $ 1380 per annum, effective upon a date to be later reported to the Department (including $60 per annum longevity pay).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

DEC 30 1924

EDW. J. GARDNER,

Acting Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED DEC 30 1924 ON JOURNAL DEPARTMENT OF COMMERCE

CANCELED

IC
6th

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO 980

CHIEF CLERK
1924 DEC 23 PM 3 39
5

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

RG-EK

December 23, 1924.

DEPARTMENT OF COMMERCE DEC 29 1924 APPOINTMENT DIVISION.

DEPARTMENT OF COMMERCE DEC 24 1924 APPOINTMENT DIVISION.

Secretary of Commerce:

1. It is recommended that the pay of G. W. Martus, keeper of Lower Flats Range Lights in the 6th district, be increased from $1320 to $1380 per annum, both inclusive of 60 longevity, effective upon a date to be reported, for the reason that it is proposed to add the care of Elba Island Upper Light to this keeper's duties when it is established in the near future.

Sal Kprs.

Incr base pay of position from 1260 to 1320 pa.

J Conway

Acting Commissioner of Lighthouses.

APPROVED:

J Walter Drake

ACTING SECRETARY OF COMMERCE

12/24/24.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN DEC 30 1924 DEPARTMENT OF COMMERCE

GPO

(CROSS REFERENCE)

Martus, G. W. In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $ 1320, effective July 1, 1924.

For authorization see letter dated AUG 1 1924 File No. 1095/21.

Commissioner of Lighthouses: July 28, 1923.

In accordance with the fifth paragraph of the Sixth Superintendent's letter of July 24, 1923, forwarded by the Bureau's endorsement of July 26, 1923, the Department has discontinued the position of keeper of Barnwell Place Lights, etc., at $720 per annum, and has authorized in lieu thereof the position of keeper of Lower Flats Range Lights, etc., at $1020 per annum. The transfer and promotion of George W. Martus has been approved, and notice of change of salary issued.

By direction of the Secretary:

(SIGNED) CLIFFORD HASTINGS

P
G
6th

Chief of Appointment Division.

ARDED

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

Mr. George W. Martus, July 28, 1923.

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 780 per annum to $ 1080 per annum, effective August 1, 1923, or as soon thereafter as you enter on duty, (including $60 per annum longevity pay).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

11—8674

APPOINTMENT DIVISION ENTERED AUG 1 1923 ON JOURNAL DEPARTMENT OF COMMERCE

U. S. REPORT DATA ENTERED

6th

B

G

CARDED

LIGHTHOUSES

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
CHARLESTON, S. C.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1923 JUL. 25 PM 3 33

HLB:LP

SPECIAL

OFFICE OF SUPERINTENDENT, 6TH DISTRICT
CHARLESTON, S. C.

July 24, 1923

Commissioner of Lighthouses.

Subject: Discontinuance of position.

Reference: My recommendation of July 13, 1923 recommending dismissal of Keeper A.A. Burn.

1. Mr. A.A. Burn has been keeper of a group of nine minor lights in the Savannah River immediately below the city of Savannah. The following lights comprise the group:

Barnwell Place Light
Elba Isld. Flats No. 11
Proctor Place Light,
Ft. Jackson Range Front Light
" " " Rear "
Barnwell Island Flats No. 14
Oglethorpe Range Front Light
Ft. Oglethorpe Light
Fig Island Jetty Light.

His salary, including longevity is $960 per annum. His commuted rations amount to $164.25 per annum. Total $1124.25 per annum. He is not provided with quarters nor with a boat.

2. The next group of lights below those in charge of Mr. Burn is made up of the following lights namely:

Lower Flats Range Front Light
" " " Rear "
Elba Island Light
Upper Flats Range Front Light
" " " Rear "

The keeper's salary including longecity is $780 per annum. His commuted rations amount to $164.25. Total $944.25. He is provided with quarters on Elba Island, but is not at present supplied with a boat.

3. In the event of the dismissal of keeper A.A. Burn, it is recommended that all of the lights in the two groups mentioned above be combined in one group to be placed in charge of Mr. George W. Martus, who is at present the keeper of the group mentioned in paragraph 2 above. He is an efficient keeper. He states that he sees no reason why he cannot take care of all of the lights. It may be mentioned that there are lamplighters in the St.Johns River, who are not provided with quarters

and boats, who have charge of larger groups and give them efficient attention. The present cost of the two groups is as follows:

Lower & Upper Flats Lights etc.- salary and subsistence		$944.25
Barnwell Place Light etc. - " " "		1124.25
Total.....		$2068.50

The keeper of the combined group can be paid an adequate salary, provided with a launch, gasoline, lubricating oil etc. at a considerable saving to the Government and the lights will receive more effective care. It should be stated here that a number of the lights in the group now in charge of keeper A.A. Burn are visible from the keeper's dwelling on Elba Island, where Mr. George W. Martus lives. The estimated cost of the combined group of lights would be as follows:

Salary, including longevity pay -	$1080	per annum
Subsistence -	164.25	per "
Gasoline -	108.00	" "
Lubricating oil and dry cells -	24.00	" "
Launch repairs and upkeep -	50.00	" "
Total	$1426.25	" "

There will be no change in the cost of supplies for the lights. There will be a saving of $660.00 per annum under the appropriation "Salaries, Keepers of Lighthouses" and an estimated increase under the appropriation "General Expenses Lighthouse Service" of $17.75 per annum. The estimated net saving will be $642.25 per annum.

4. Sometime ago the launch formerly used by the keeper of Hilton Head Light Station was withdrawn as it was no longer needed there. A spare launch is therefore available for use of the keeper of the proposed group of lights in the Savannah River. It will be necessary for him to run about 13 miles to make a round trip of the lights. Allowing 15 trips per month the total mileage will be 185 miles. Allowing for current, frequent starts and stops, etc., the boat will make an average speed of about five miles per hour. The horsepower of the engine proposed to be furnished is 6. According to the rule, a gasoline launch of 6 H.P. should use 28 gallons per month. It is recommended that an allowance of not to exceed 30 gallons per month be authorized for the proposed new station.

5. (a) It is recommended that the position of keeper of Barnwell Place Lights etc. be discontinued.

(b) It is recommended that the position of keeper of Lower Flats Range Lights, etc. be established at a salary of $1020 per annum base pay. As the keeper recommended for appointment to the new position is entitled to longevity pay his salary would be $1080 per annum. The following is a complete list of the lights proposed to be placed in the new group:

Barnwell Place Light
Elba Isld. Flats No. 11
Proctor Place Light
Ft.Jackson Range Front Light
" " " Rear "
Barnwell Island Flats No. 14
Oglethorpe Range Front Light
Ft.Oglethorpe Light
Fig Island Jetty Light
Lower Flats Range Front Light
" " " Rear "
Elba Island Light
Upper Flats Range Front Light
" " " Rear "

H.H. Beam
Superintendent of Lighthouses

Form 73

LIGHTHOUSES
EAw

SPECIAL

1923 JUL 25 PM 3 32

NOMINATION

CHIEF CLERK

5

1923 JUL 27 PM 3 39

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 6th DISTRICT,

Charleston, S. C. (City.) July 24, 1923 (Date.)

DEPARTMENT OF COMMERCE JUL 27 1923 APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE JUL 31 1923 APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Action recommended, * Promotion and change in designation. ~~Probationary appointment.~~

Name, George W. Martus, Legal residence, Georgia,

Position, Keeper, Salary, $1080.00 per annum, ~~base.~~ (Base 1020) (Including $60 per an. longevity pay.)

Location, * Lower Flats Range Lts., etc., S.C. & Ga. ~~Elba Isld., Lower & Upper Flats Rg. Lts.,~~ ~~Barnwell Place Lt., Elba Isld. Flats #11,~~ ~~Proctor Place, Ft. Jackson Rg., Barnwell Isld. Flats #14,~~ ~~Oglethorpe Rg. Frnt., Ft. Oglethorpe & Fig~~ ~~Isld. Jetty.,~~ ~~S.C. & Ga.~~ Appropriation, Salaries, Keepers of Lighthouses. ~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Effective: Aug. 1, 1923

Former position, Keeper, Former salary, $780.00 per an., ~~base.~~ (Including $60 per an, longevity pay.)

Location, Elba Isld., Lower & Upper Flats Range Lights, S.C.

Rank on eligible list, - Rating, - Percentage, - , Other eligibles considered:

APPOINTMENT DIVISION NECESSARY ACTION TAKEN AUG - 1 1923 DEPARTMENT OF COMMERCE

Previous incumbent, New position. Services terminated, -

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUL 30 1923 DEPARTMENT OF COMMERCE

Reason, -

Members of family in Government Service, None.

Remarks: It is proposed to increase the group of lights in charge of Mr. Martus by giving him the lights now in charge of A. A. Burn, Keeper of Barnwell Place Lights, Etc. It has been recommended that A.A. Burn be dismissed from the Lighthouse Service at the close of July 31, 1923. See letter and endorsement from this office of July 13 & 19, respectively. Bonus allowed for FY 1924 upon certificate of ability & qualifications made by Division or Bureau head upon recommendation of head of office under which nominee serves.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

Secretary, Civil Service District.

H. L. Beck
H. L. Beck,
Superintendent of Lighthouses.

---

* Changed in Bureau.

BUREAU OF LIGHTHOUSES
WASHINGTON

LGJ
Inclosure.

July 26, 1923.

Submitted to the Secretary of Commerce, approved. Attention is invited to inclosed letter of July 24, 1923 from the 6th Superintendent in this matter. The Bureau concurs in the views and recommendations of the Superintendent contained in paragraph 5, and so recommends. The Superintendent will be advised with reference to paragraph 4.

APPROVED:
7-28-23
[signature]
ACTING SECRETARY OF COMMERCE

J. S. CONWAY
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 14, 1918.

r. George W. Martus,

M

Sir: Through the Commissioner of Lighthouses.

You are advised that your salary as keeper in the Lighthouse Service has been changed from $780 per annum to $780 per annum, effective November 1, 1918. (The above rate of pay includes longevity pay of $60.)

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

FOR BASIS OF THIS ACTION SEE
LETTER DATED 10/17/18
IN FILE OF 1095/6

Respectfully,
(Signed) Clifford Hastings.

Chief of Appointment Division.

CARDED

R
Ho

APPOINTMENT DIVISION
ENTERED
NOV 16 1918

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4789-2

MAKE NO ENTRIES IN THIS COLUMN.

LIGHT
SEP 28 1916
HOUSES

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

PF-JFS

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Martus, George Washington

2. Department:

Commerce

3. Bureau, office, or service:

Lighthouse Service, 6th District

4. Designation of position:

Keeper in the Lighthouse Service

5. Occupation (if not clearly shown by answer to question 4):

Keeper of Upper and Lower Flats
Ranges Light Station, S.C. & Ga.

6. Annual earnings:

$780.00

7. Kind of appropriation:

LS

8. Present rate of pay:

$ AS

9. Initial rate of pay:

$ 400.00

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

Substitute—		Regular—	
Years:	Months:	Years:	Months:
		34	9

11. State, Territory, or foreign country of birth (do not give town):

District of Columbia

12. Race:

W

13. Sex:

M

14. Date of birth—

Month: May

Year: 1861

15. Kinds of schools attended, years attended, and degrees taken:

E3

16. Marital condition:

S

17. War veteran?

No.

18. Appointed from—

Congressional district and State: 1 Georgia

County: Chatham

19. Civil service status:

C

20. Method by which classified status was obtained:

BEO

21. Place of employment—

City: Savannah

State: Georgia

DO NOT FOLD THIS CARD.

11—5869

HB
521
SET inclosures.

Empty oil cans, sale
by keeper Martus.

APPOINTMENTS
AUG 5 1915
4 15

August 3, 1915.

Secretary of Commerce.

The Bureau incloses a letter dated July 28, 1915, and accompanying papers, from the Lighthouse Inspector, Charleston, S. C., with reference to the unauthorized sale by G. W. Martus, keeper of Lower Flats light station, etc., Ga., of empty oil cans belonging to the Government for his own profit. In view of the fact that this keeper has refunded to the Government the sum received for these cans, it is recommended that no further action be taken against him at this time.

As the sale of this property was not authorized by the Secretary of Commerce, as required by the Regulations for the Lighthouse Service, 1914, paragraph 355, the Bureau recommends that authority be granted to receive the money recovered from Mr. Martus on account of the sale of the said oil cans, the same to be covered into the Treasury as miscellaneous receipts, and that the property records of the Lighthouse Service be adjusted accordingly.

In this connection the Bureau invites attention to its letter of thisdate on the subject of the sale of empty oil cans by James E. Swan.

[illegible] G T Peterkin

APPROVED: E. E. PRATT.

Acting Secretary.

LIGHTHOUSES---Appointment Division's files
Exact copy as signed by E. E. PRATT.
Mailed AUG 5 1915 by

File

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE LIGHT HOUSE INSPECTOR JUL 25 14 SIXTH DIST. CHARLESTON, S.C.

CHIEF CLERK AUG 15 1914

AUG 10 1914 LIGHT HOUSES

I, George W. Martus

do solemnly[1] SWEAR (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

☞ George W. Martus 3

(Appointee signs here)

[2] Sworn - to - (See below) and subscribed before me, this[3] 13th day of July, A. D. 1914

(Affix official seal here)

APPOINTMENT AUG 15 1914

[4] (Name) M. Naughton

(Official title) J.P. Elba

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Keeper	$780.00 pa.	Upper & Lower Flats Ranges, Elba Island, Lights, S. C. & Ga.
Former[5] Keeper	$720.00 pa.	Upper & Lower Flats Ranges, Elba Island, Lights, S. C. & Ga.

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 6th District

CARDED

Charleston S.C., (Address) Aug 7, 1914 (Date)

The above-named appointee entered upon duty on Aug 1, 1914 (Date)

In the absence and by direction of the Inspector

Tom H. Gregg

(Signature, followed by title)

Superintendent

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 16, 1914.

Mr. George W. Martus,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Seven Hundred and Eighty dollars per ~~annum~~,

effective on the date on which you enter upon duty in the above-mentioned position.

(By increase in compensation from $720 per annum.)

CARDED.

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION ENTERED JUL 16 1914 JOURNAL DEPT OF COMMERCE

(SIGNED) GEO. W. LEADLEY,

M Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position (by increase in compensation).

Legal Residence: Georgia.

ORIGINAL REPORTED AUG 1914 U. S. COMMISSION.

11—3892

July 16, 1914.

Commissioner of Lighthouses:

For the reasons set forth in the Sixth Inspector's letter of the 1st instant, and in accordance with the Bureau's recommendation of the 13th instant, the Department has increased the pay of the position of keeper of Lower Flats Range, Elba Island, and Upper Flats Range Lights, South Carolina, from $720 to $780 per annum, and has issued a new appointment to George W. Martus, the incumbent thereof, effective on the date he enters on duty at the increased rate of pay. It is noted that this increased rate of pay is to continue only as long as Mr. Martus furnishes and maintains a motor boat to aid in caring for the lights under his charge.

In accordance with the Bureau's further recommendation, the Department has discontinued the position of assistant keeper of the above-mentioned station, at $480 per annum, and the services of Daniel Z. Duncan, the incumbent thereof, effective at the close of a date later to be determined and reported to the Department.

By direction of the Secretary:

CARDED.

(SIGNED) GEO. C. HAVENNER

M

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT JUL 2 1914 HOUSES

AHT

OFFICE OF LIGHTHOUSE INSPECTOR, Sixth DISTRICT,

Charleston, South Carolina (City.) July 1, 1914. (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Appointment.

Name, George W. Martus

Legal residence, Georgia.

CHIEF CLERK JUL 14 1914 5

Position, Keeper

Salary, $780.00 per annum.

Location, Upper & Lower Flats Rgs., Elba Island, Lights, and upper Flats Range ~~Lights~~ S.C. & Ga.

Appropriation, Sal. Kprs. Lt. Houses.

APPOINTMENT DIVISION APPOINTMENT WRITTEN JUL 16 1914 DEPT. OF COMMERCE

Effective July 16, 1914.

[1] ~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

APPOINTMENTS JUL 14 1914 11

Former position, Keeper

Former salary, $720.00 per annum.

Location, Upper & Lower Flats Rgs., Elba Island, and Upper Flats Rg. Lights, S.C. & Ga.

Rank on eligible list, - - - Rating, - - - Percentage, - - -, Other eligibles considered:

- - - - - - - - - - - - - - - - - - - -

Previous incumbent, New position. Services terminated,

Auth. July 14. 1914

Reason,

Relatives in Government Service, Not any.

Remarks: See letter attached.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

King

Secretary, Civil Service District.

Inspector, 6th L.H. District.

McC.

BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 13 1914

Submitted to the Secretary of Commerce, approved.

See separate communication of this date in regard to this matter. 7/13/14 646

7-15-14

H. B. Bowerman

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

READ THE INSTRUCTIONS ON PAGE 3

43

Department of Commerce and Labor

EFFICIENCY REPORT

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name George W. Martus 2. Age 50 (Last birthday.)

3. Bureau Lighthouses (6th Dist.) 4. Position Keeper Lower Flats Rng., Elba Island and

5. Compensation $720. p.a. 6. Where employed Upper Flats Rng. Lights, S.C. & Ga.

7. When appointed (*a*) Oct. 7, 1887 8. How appointed (*b*) Prior to Classification

9. Status under Civil Service Rules (*c*) Classified Competitive

10. Is the employee an honorably discharged soldier or sailor? No

11. Does the employee receive a pension? No If so, state the amount

12. Other Government service None

13. Duties (describe fully) Must be familiar with the workings of the apparatus in his charge. Responsible for the care and man agement of the light and all government property in his care. Required to enforce careful attention to duty by his assistants. Be able to handle pulling boat.

14. Has the employee special qualifications? No If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	100	2	200
Quality of work	100	3	300
Interest manifested in work (see also Question 17)	100	3	300
Attendance		2	
Total		~~10~~ 8	800
Average percentage			100

DIVISION OF APPOINTMENTS RECEIVED JUN 11 1911 DEPT OF COMMERCE AND LABOR

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Deeply interested in his duties and has a model Station in a most unfavorable location

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fully earns his pay.

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No If so, what percentage of salary is unearned?

20. Remarks: (*e*) He is an excellent Keeper.

The official who is primarily responsible for the statements herein submitted will sign here—

H. Reid

Comd'r U. S. N., Light House Inspr. 6th. District.

The official who approves the statements thus submitted will sign here—

G. L. Putnam

Chief of Bureau or Office.

11—4259

Department of Commerce and Labor

LIGHT HOUSE BOARD
JUN 7 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Light-House Inspector, 6th Dist. 2. Where employed Savannah River, Ga.

3. Name George W. Martus 4. Where born Washington, D.C.

5. Age 48 6. Position Kpr. Lower Flats Range, Elba Island, and Upper Flats Range Lights, S.C. & Ga.

7. Compensation $720.00 p.a. 8. When appointed (a) October 7, 1887. See Remarks.

9. How appointed (b) Prior to classification.

10. Appointed from
- State Georgia.
- Congressional District 1st
- County Chatham.

O.R.

11. Status under Civil Service Rules (c) Classified Competitive.

12. Is the employee an honorably discharged soldier or sailor? No.

13. Other Government service None.

14. Duties (describe fully) He must be familiar with the workings of the apparatus in his charge, responsible for the care and management of his lights and of all the government property under his care, and to enforce a careful attention to duty of his assistant.

15. Efficiency
- Quantity of work (d) 10/10
- Quality of work (e) Excellent.
- Interest manifested in work (f) Yes.

CARDED

16. Is this employee fully earning the salary he is now receiving? Yes.

17. Remarks (g) This keeper keeps his lights and all property in most excellent condition, and is very zealous in the performance of his duties.

The Board has a record of his appointment, Sept. 6, 1877.

J. H. Hetherington
Comdr., U.S.N., Ret'd, Inspr. 6th L.H. District.
Head of Bureau or Office.

M
CAPTAIN, U. S. N.
NAVAL SECRETARY

June 2, 1909.

11—3005

Form 111

Enclosure

LIGHT HOUSE BOARD.
RECEIVED
JUN 18 1908

No 1468

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

OFFICE OF THE CHIEF CLERK
RECEIVED
JUN 23 1908
DEP'T OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

I, George - W Martus

do solemnly[a] swear - *that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter:* ***So help me God.***

George W Martus

Light House Board,
Entered upon duty.
Date June 1, 1908
[signature]
Chief Clerk.
HB

[b] Sworn - to - *and subscribed before me,*
this 12th *day of* June *, A. D. 190*8

[c] *Name:* M. Naughton

{ Affix official seal. }

Official title: J P O Cole

CARDED

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Light-Keeper	Lower Flats Range Elba Island Light and Upper Flats Range S. C. and Ga. Lt. Station	D. C.	Georgia

[a] Insert here "swear" or "affirm," as the case may be.

[b] Insert here "Sworn to" or "Affirmed," as the case may be.

[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

11—944

INDEXED.

OFFICE OF THE CHIEF CLERK
FORWARDED
JUN 23 1908
TO APPOINTMENTS
DEP'T OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
RECEIVED
JUN 23 1908
G
DEP'T OF COMMERCE AND LABOR

GENERAL APPOINTMENT—WITHOUT FIXED DATE

1488

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

June 1, 1908.

Mr. George W. Martus, of Georgia, is hereby appointed Keeper of Lower Plats Range, Elba Island, and Upper Plats Range Lights, South Carolina and Georgia,

in the Light-House Service,

with compensation at the rate of Seven Hundred and Twenty dollars per annum, effective beginning June 1, 1908, or as soon thereafter as he enters on duty. (New position.)

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(By change from Keeper of Upper Plats Range and Lower Plats Range Light-Station, Savannah River, Georgia and South Carolina, at $720 per annum.)

CARDED.

Acting Secretary.

11—1871

The Light-House Board.

Le
D

CHANGE REPORTED
JUN — 1908
C. S. COMMISSION.

DIVISION OF APPOINTMENTS
REPORTED
JUN 4 1908
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

HB

Department of Commerce and Labor

LIGHT-HOUSE BOARD

Washington

WLR
1468

OFFICE OF THE CHIEF CLERK
RECEIVED
JUN 1 - 1908
DEP'T OF COMMERCE AND LABOR

George W. Martus,
change in designation.

June 1, 1908.

The Honorable

The Secretary of Commerce and Labor.

Sir:-

The Board has the honor to ask that the position of keeper of Upper Flats Range and Lower Flats Range Lights, Ga. and S.C., at $720 a year, be abolished, effective at the close of May 31, 1908, and that in lieu thereof the position of keeper at Lower Flats Range, Elba Island, and Upper Flats Range Lights, S.C. and Ga., at $720 a year, be authorized, effective beginning June 1, 1908.

§4674

§4673

Keeper @ $720
Asst @ $420
Authd $720 - 6/1-07
JD

The Board further asks a change in the designation of Mr. George W. Martus, of Ga., from keeper at Upper Flats Range and Lower Flats Range Lights, Ga. and S.C., at $720 a year, to keeper at Lower Flats Range, Elba Island, and Upper Flats Range Lights, S.C. and Ga., at $720 a year, effective beginning June 1, 1908, or as soon thereafter as he enters on duty. (New position.)

Mr. Martus has been in charge of Elba Island Light since its establishment, but has never had an appointment showing that this light was in his charge.

(Change in designation no increase)

6-7-08

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
JUN 1 1908
DEP'T OF COMMERCE AND LABOR

Respectfully,

J M Helm

Captain, U. S. N.,

Naval Secretary.

OFFICE OF THE CHIEF CLERK
FORWARDED
JUN 1 - 1908
TO APPOINTMENTS
DEP'T OF COMMERCE AND LABOR

INDEXED

WROTE BOARD
JUN 1 1908

Form 111

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

OFFICE OF THE CHIEF CLERK
RECEIVED
JUN 10 1907
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

I, George W. Martus

do solemnly[a] Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: **So help me God.**

G W Martus

[b]Sworn to — and subscribed before me, this 1st day of June, A. D. 190[illegible]

[c]Name: M Naughton

Official title: J.P. Colon

{Affix official seal.}

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Light-Keeper. (1)	Upper Flats Range Lower Flats Range Ga. v S.C. Lt. Stations	Washington D.C.	Chatham County Georgia

[a] Insert here "swear" or "affirm," as the case may be.

[b] Insert here "Sworn to" or "Affirmed," as the case may be.

[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Light House Board,
Entered upon duty.
Date 1 June 11—944 '07

CARDED
DIVISION OF APPOINTMENTS
RECEIVED
JUN 10 1907
G
DEPT OF COMMERCE AND LABOR
OFFICE OF THE CHIEF CLERK
FORWARDED
JUN 10 1907
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR
INDEXED.

A B Johnson
Chief Clerk.

S.W.B.

GENERAL APPOINTMENT—WITHOUT FIXED DATE

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

6765

May 20, 1907.

Mr. George W. Marhus, of Georgia, is hereby appointed Keeper of Upper Flats Range and Lower Flats Range Light-Station, Savannah River, Georgia and South Carolina,

in the Light-House Service,

with compensation at the rate of Seven Hundred and Twenty dollars per annum, effective beginning June 1, 1907, or as soon thereafter as he enters on duty. (New position.)

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(By transfer from Keeper of Upper Flats Range Light-Station, Savannah River, Georgia, at $720 per annum.)

DIVISION OF APPOINTMENTS
REPORTED
MAY 22 1907
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

CARDED

11—1911

Assistant Secretary.

The Light-House Board.

CHANGE REPORTED
JUN — 1907
C. S. COMMISSION.

Le
D

Department of Commerce and Labor

LIGHT-HOUSE BOARD

HRW
File No. 6765.

Washington

OFFICE OF THE CHIEF CLERK
RECEIVED
MAY 20 1907
DEPT OF COMMERCE AND LABOR

18 May, '07.

DIVISION OF APPOINTMENTS
RECEIVED
MAY 20 1907
DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

Referring to another letter of this date, relative to the Savannah River, Ga. and S. C., lights, the Board has the honor to ask the transfer of Mr. George W. Martus, of Ga., now Keeper of Upper Flats Range, Savannah River, Lights, with pay at the rate of $720 a year, to the position of Keeper of Upper Flats Range and Lower Flats Range, Savannah River, Ga. and S. C., Lights, with pay at the rate of $720 a year, to date from 1 June, '07. New position

Respectfully,

5-20-07

Lt. Col., Corps of Engineers, U. S. A.,
Engineer Secretary.

OFFICE OF THE CHIEF CLERK
FORWARDED
MAY 20 1907
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

INDEXED.

CARDED.

PERSONAL INFORMATION SHEET

NOTE.—This sheet is to be used only in cases of persons transferred to the Department of Commerce and Labor, by operation of law, July 1, 1903.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 15, 1904.

To the Heads of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to obtain a complete record of its officers and employees, you are hereby requested to furnish the information called for in Part II of this form, relative to each appointee or employee, now in the service, who was serving in your Bureau June 30, 1903, and was transferred to the Department of Commerce and Labor July 1, 1903, pursuant to the acts of Congress approved February 14, 1903, and March 3, 1903, and to have every such person answer each of the questions in Part I of this form and sign the same. Officers in charge, subordinate to heads of Bureaus, are expected to review this sheet, after it has been executed, to see that all questions have been answered, and, after doing so, to forward it immediately to the head of the Bureau for transmission to the Department.

Geo. W. Cortelyou

Secretary.

PART I.

CARDED.

(Blanks in Part I are to be filled by the appointee or employee; but if he is unable to write legibly, another person may write the answers at his dictation. In either case, the statement is to be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.)

George Washington Martus.

2. How do you write your name on the pay roll? G W Martus

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Savannah	Georgia	Chatham	First
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Washington D.C.

6. When were you born? May (Month.) 31st (Day.) 1861 (Year.)

7. Are you pensioned by the United States Government? (Answer "Yes" or "No.") No.

8. Are there any members of your family, besides yourself, in the civil service of the United States Government? (If so, give below their names, relationship, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
None				

9. How long were you in the civil service of the United States Government prior to July 1, 1903? 15 yrs. 9 mos.

Nearly Three years and Ten months

10. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "Appointed before position was classified;" or, "By reinstatement;" or, "By transfer from ————," stating Department, Bureau or Service, position, and salary, if known.)

Appointed before position was classified

11. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No

12. Were you in the military or naval service of the United States during the Civil or Spanish-American wars? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

13. If you served in the military or naval service of the United States at any time, other than during the Civil and Spanish-American wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government indicated in your answers to questions 9, 12, and 13.)

Painter

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: "Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.")

the School that I attended was the Public School at Savannah Ga

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

I have no Professional qualifications

17. What, if any, civil service examinations have you passed? (State name and date of each, as near as you recollect.)

None

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Was written by me

19. State the date upon which the above blanks were filled. June 5th, 1904

Witness:

(Signature) G W Martin

In case signature is by mark.

P. O. Address: Savannah
City or town.

Elba Island Light Station
Number and street.

Georgia
State or Territory.

Reviewed, approved, and forwarded JUL 13 1904, 190

(Signature) A C Hodgson

(Official title) Comd'r U. S. N. Light House Inspr. 6th. District.

PART II.

(Blanks in Part II are to be filled by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the above questions was employed July 1, 1903.

Light-House Service (Bureau or Service.) Elba Island (Place (city, town, or station).) Sixth (District.)

2. What position did he hold July 1, 1903? Keeper

3. On what date was he appointed to this position? December 17, 1887

4. How long had he served in the Bureau or Service in which he was employed July 1, 1903?

15 years, 8 months, 23 days

5. What was his salary July 1, 1903? $720. per annum

6. From what appropriation was he paid July 1, 1903?

Salaries of Keepers

7. Was the position he held July 1, 1903, excepted, competitive, or unclassified under the civil service rules?

Competitive

11—1133

8. If the position was classified, state the date of classification. May 6, 1896

9. If the appointee or employee was appointed through examination, state the kind of examination. If not so appointed, state how he entered the position. (Examples: "Appointed before position was classified;" or, "By reinstatement;" or, "By transfer from ———,"stating Department, Bureau or Service, position, and salary, if known.)

Appointed before position was classified.

10. Is the appointee or employee required to give bond? No.

(Signature) A C Hodgson

(Official title) Comd'r U. S. N. Light House Inspr. 6th. District.

Date: JUL 13 1904, 190

11—1433

1468

Department of Commerce and Labor
Light-House Establishment
Form 111.—Ed. 2-2-1904—1,500

DIVISION OF APPOINTMENTS
RECEIVED
OCT 21 1905
FILE ROOM
DEPT OF COMMERCE AND LABOR

OATH OF OFFICE.

(PRESCRIBED BY SECTION 1757, REVISED STATUTES.)

OFFICE OF THE CHIEF CLERK
RECEIVED
OCT 21 1905
DEPT OF COMMERCE AND LABOR

I, George W. Martin

do solemnly[a] affirm that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: **So help me God.**

George W. Martin

[b] affirm — and subscribed before me,
this 11th day of October, A. D. 1905

[c] Name: M. Naughton

Official title: J. P. Ex-Officio

{Affix official seal.}

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Keeper	Upper Flats Range, Ga.	Washington D.C.	Ga.

[a] Insert here "swear" or "affirm," as the case may be.
[b] Insert here "Sworn to" or "Affirmed," as the case may be.
[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

11—944

OFFICE OF THE CHIEF CLERK
FORWARDED
OCT 21 1905
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

CARDED

KEYED.

GENERAL APPOINTMENT PRIOR DATE

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

1468

October 3, 1905.

Mr. George W. Martus, of , is hereby appointed

Keeper of the Upper Flats Range Lights, Georgia,

in the Light-House Service,

at a salary of Seven Hundred and Twenty dollars per annum,

this appointment to be effective beginning September 4, 1905, he having entered upon duty on that date and since continuously served in the above-mentioned position.

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(By change of designation from Keeper of the Elba Island Range, Georgia)

DIVISION OF APPOINTMENTS
REPORTED
OCT 4 - 1905
TO DISBURSING CLERK
DEP'T OF COMMERCE AND LABOR

See Misc L H Oct. 3 '05 for change in name of Lights

Acting Secretary.

Date of oath:

The Light-House Board.

CHANGE REPORTED
SEP — 1905
C. S. COMMISSION.

CARDED

S
D

ASB

Department of Commerce and Labor
LIGHT-HOUSE BOARD
Washington

TT.
File No. 1468.

27 Sept. '05.

OFFICE OF THE CHIEF CLERK
RECEIVED
SEP 28 1905
DEP'T OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
RECEIVED
SEP 28 1905
DEP'T OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

The Board has the honor to ask, on account of certain changes in the lights in Savannah River, that the designation of Mr. George W. Martus, Keeper of Elba Island Range, Ga., be changed to that of Keeper of Upper Flats Range Lights, Ga., as this is the official designation of the lights now under his care, his pay to remain as at present, $720 a year. to date from 9/4. 05,

Respectfully,

U. Sebree

Captain, U.S.N.,

Naval Secretary.

copy

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
OCT 3 - 1905
DEP'T OF COMMERCE AND LABOR

OFFICE OF THE CHIEF CLERK
FORWARDED
SEP 28 1905
TO APPOINTMENTS
DEP'T OF COMMERCE AND LABOR

KEYED.

March 12, 1975

NCPCR-BA

Mary L. Adams
116½ E. Taylor St.
Savannah, Georgia 31401

MARTUS, GEORGE W. 5-31-1861

X The records here do not contain any information as to the length of time George W. Martus, U. S. Lighthouse Service Keeper, occupied quarters provided by the United States Government in connection with his duties on the Savannah River, nor do they contain any information regarding his sister.

Records here indicate that Mr. Martus was born in Washington, D. C.

Since Mr. Martus is a deceased Federal civilian employee the United States Civil Service Commission, Bureau of Retirement, Insurance and Occupational Health, 1900 E. St., N. W., Washington, D. C. 20415 may have some information regarding his sister, if he was required to name a beneficiary and/or next of kin in connection with his retirement or that she was the duly appointed administratrix or executrix of his estate when he died. The U. S. Coast Guard, Washington, D. C. may also have the information.

(CONTINUED)

MARTUS, GEORGE W.

MARTUS, GEORGE W.

Commended 3-30,1912.

out

Retired close
May 31/31

Department of Commerce and Labor

LIGHTHOUSE SERVICE

APR 10 1912

HAF-JS

Commendatory
letter

OFFICE OF INSPECTOR, 6TH DISTRICT
CHARLESTON, S. C.

March 30, 1912.

Mr. George W. Martus, Keeper

Lower Flats Range, etc. Lights,

Savannah, Georgia.

Sir:

You are commended for the excellent condition in which your station and the dwellings in your charge were found when inspected for the quarter ending March 31, 1912.

H. L. Field.

Inspector.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
CHARLESTON, S. C.

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF INSPECTOR, 6TH DISTRICT
CHARLESTON, S. C.

HDK-AHT

October 8, 1912.

Commendation.

George W. Martus, Keeper Upper & Lower Flats Ranges, etc.

This letter of commendation is addressed to you in recognition of the efficient condition in which the Station under your charge has been maintained during the quarter ending September 30, 1912.

BUREAU OF LIGHT-HOUSES
OCT 10 1912
DEPT OF COMMERCE AND LABOR

H. D. King,

Inspector.

Copy to:

Daniel Z. Duncan, Assistant.

HDK-HMD

DEPARTMENT OF COMMERCE
Lighthouse Service.

Office of Inspector, 6th District,
Charleston, S. C.,

May 20, 1913.

Quarterly
Commendation.

BUREAU OF LIGHTHOUSES
MAY 22 1913
DEPT OF COMMERCE

George Martus, Upper & Lower Flats Range Lights:

You are hereby commended for the generally efficient condition of your station on the occasion of inspection for quarter ending March 31, 1913.

KING
Inspector.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
CHARLESTON, S. C.

HDK-HMD

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

BUREAU OF LIGHTHOUSES
JUL 30 1913
DEPT. OF COMMERCE

OFFICE OF INSPECTOR, 6TH DISTRICT
CHARLESTON, S. C.
July 24, 1913.

Commendation.
4th Quarter, 1912-13.

Mr. George W. Martus, Keeper

Upper & Lower Flats, etc., Ranges.

You are hereby commended for the excellent condition in which the station under your charge has been kept during quarter ending June 30, 1913, as noted on occasion of last inspection.

KING

Inspector.

Office of Inspector, 6th District,
Charleston, S. C., July 24, 1913.

Forwarded the Commissioner of Lighthouses as information.

King
Inspector

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
CHARLESTON, S. C.

HDK-HMD

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

BUREAU OF LIGHTHOUSES
JUL 30 1913
DEP'T OF COMMERCE

OFFICE OF INSPECTOR, 6TH DISTRICT
CHARLESTON, S. C.
July 24, 1913.

Commendation.
4th Quarter, 1912-13.

Mr. George W. Martus, Keeper

Upper & Lower Flats, etc., Ranges.

You are hereby commended for the excellent condition in which the station under your charge has been kept during quarter ending June 30, 1913, as noted on occasion of last inspection.

KING

Inspector.

Office of Inspector, 6th District,
Charleston, S. C., July 24, 1913.

Forwarded the Commissioner of Lighthouses as information.

King
Inspector.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
DEC 9 1913
HOUSES

Office of Inspector, 6th District
Charleston, S.C., Dec. 6, 1913.

HDK-CAR
Commendation.
1st Quarter, 1913-14.

Mr. George W. Martus, Keeper Lower & Upper Flats, Savannah, Ga.

You are hereby commended for the excellent condition of your station and its appurtenances on the occasion of inspection during the period July 1 to October 31, 1913.

KING,
Inspector.

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES JUL 2 1914

AHT

OFFICE OF LIGHTHOUSE INSPECTOR, Sixth DISTRICT,

Charleston, South Carolina (City.) July 1, 1914. (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Appointment.

Name, George W. Martus

Legal residence, Georgia.

Position, Keeper

Salary, $780.00 per annum.

Location, Upper & Lower Flats Rgs., Elba Island, Lights, S.C. & Ga.

Appropriation, Sal. Kprs. Lt. Houses.

Effective July 16, 1914. [1] ~~the actual date of entrance on duty~~ or as soon thereafter as he enters on duty.

Former position, Keeper

Former salary, $720.00 per annum.

Location, Upper & Lower Flats Rgs., Elba Island, Lights, S.C. & Ga.

Rank on eligible list, - - - Rating, - - - Percentage, - - -, Other eligibles considered:

- -

Previous incumbent, New position. Services terminated,

Reason,

Relatives in Government Service, Not any.

Remarks: See letter attached.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Secretary, Civil Service District.

sgd. [illegible]

Inspector, 6th L.H. District.

McC.

BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 13 1914

Submitted to the Secretary of Commerce, approved.

See separate communication of this date in regard to this matter.

H1812

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
CHARLESTON, S. C.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
JUL 2 1914
HOUSES

OFFICE OF INSPECTOR, 6TH DISTRICT
CHARLESTON, S. C.

BUREAU OF LIGHTHOUSES
JUL 3 1914
Submitted to Secretary
DEPT. OF COMMERCE

AHT

Upper & Lower Flats Rgs.,
Elba Island. Lights.

July 1, 1914.

Commissioner of Lighthouses:-

Referring to previous correspondence relative discontinuance of position, Assistant Keeper, Upper & Lower Flats Rgs., Elba Island, Lights, S.C. & Ga.:-

Forwarded herewith is nomination of George W. Martus, Kpr. with compensation at the rate of $760.00 per annum. The rate recommended is not in excess of that paid for similar services during fiscal year 1914, considering fact that entire duties devolve upon single Keeper and by reason of agreement whereby Keeper is to furnish his own boat and gasoline necessary to tend Lower Flats Range on opposite side of river from Keeper's quarters. This arrangement will also obviate the purchase of boat, upkeep, gasoline and other allowances, and repairs incident thereto from Government funds. It is further stated that this arrangement will obtain so long as suitable boat is furnished and agreement fulfilled.

pgd. [illegible]
Inspector.

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
JUL17 1914
HOUSES

July 16, 1914.

Mr. George W. Martus,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Seven Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By increase in compensation from $720 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

Chief of Appointment Division.

M

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position (by increase in compensation).

Legal Residence: Georgia.

11—3692

JUL 17 1914

Department of Commerce and Labor

LIGHT HOUSE BOARD
JUN 7 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Light-House Inspector,6th Dist. 2. Where employed Savannah River,Ga.
3. Name George W. Martus 4. Where born Washington, D.C.
5. Age 48 6. Position Kpr. Lower Flats Range,Elba Island,and Upper Flats Range Lights, S.C. & Ga.
7. Compensation $720.00 p.a. 8. When appointed (*a*) October 7, 1887. See remarks
9. How appointed (*b*) Prior to classification.
10. Appointed from — State Georgia. / Congressional District 1st / County Chatham.
11. Status under Civil Service Rules (*c*) Classified Competitive.
12. Is the employee an honorably discharged soldier or sailor? No.
13. Other Government service None.
14. Duties (describe fully) He must be familiar with the workings of the apparatus in his charge, responsible for the care and management of his lights and of all the government property under his care, and to enforce a careful attention to duty of his assistant.
15. Efficiency — Quantity of work (*d*) 10/10 / Quality of work (*e*) Excellent. / Interest manifested in work (*f*) Yes.
16. Is this employee fully earning the salary he is now receiving? Yes.
17. Remarks (*g*) This keeper keeps his lights and all property in most excellent condition, and is very zealous in the p rformance of his duties.
The Board has a record of his appointment September 6, 1877.

J. H. Huntington
Comdr.,U.S.N.,Ret'd,Inspr.6th L.H.District.
Head of Bureau or Office.

June 2, 1909.

11—3005

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name George W. Martus 2. Age 50 (Last birthday.)

3. Bureau Lighthouses (6th Dist.) 4. Position Keeper Lower Flats Rng., Elba Island and Upper Flats Rng. Lights, S.C. & Ga.

5. Compensation $720. p.a. 6. Where employed

7. When appointed (*a*) Oct. 7, 1887 8. How appointed (*b*) Prior to Classification

9. Status under Civil Service Rules (*c*) Classified Competitive

10. Is the employee an honorably discharged soldier or sailor? No

11. Does the employee receive a pension? No If so, state the amount

12. Other Government service None

13. Duties (describe fully) Must be familiar with the workings of the apparatus in his charge. Responsible for the care and man agement of the light and all government property in his care. Required to enforce careful attention to duty by his assistants. Be able to handle pulling boat.

14. Has the employee special qualifications? No If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	100	2	200
Quality of work	100	3	300
Interest manifested in work (see also Question 17)	100	3	300
Attendance		2	
Total		10 8	800
Average percentage			100

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Deeply interested in his duties and has a model Station in a most unfavorable location

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fully earns his pay.

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No If so, what percentage of salary is unearned?

20. Remarks: (*e*) He is an excellent Keeper.

The official who is primarily responsible for the statements herein submitted will sign here—

H. A. Field

Comd'r U. S. N., Light House Inspr. 6th. District.

The official who approves the statements thus submitted will sign here—

11—4259

Chief of Bureau or Office.

Office Inspector, 6th Lighthouse District,
Charleston, South Carolina,
August 25, 1914.

Commendation,
3rd period, 1914.

George W. Martus, Keeper, Upper & Lower Flats & Elba Island Lt. Sta.
Savannah, Ga.

This letter of commendation is written you in recognition of the excellent condition of your station on the occasion of the last inspection thereof.

sgd H. D. King,

Inspector, 6th L. H. District.

Also for information of
First & Second Assistant and Assistant.

Do not destroy
send to
Pers file

521

inclosures.

pty oil cans, sale
y keeper Martus.

August 3, 1915.

Secretary of Commerce.

The Bureau incloses a letter dated July 28, 1915, and accompanying papers, from the Lighthouse Inspector, Charleston, S. C., with reference to the unauthorized sale by G. W. Martus, keeper of Lower Plats light station, etc., Ga., of empty oil cans belonging to the Government for his own profit. In view of the fact that this keeper has refunded to the Government the sum received for these cans, it is recommended that no further action be taken against him at this time.

As the sale of this property was not authorized by the Secretary of Commerce, as required by the Regulations for the Lighthouse Service, 1914, paragraph 355, the Bureau recommends that authority be granted to receive the money recovered from Mr. Martus on account of the sale of the said oil cans, the same to be covered into the Treasury as miscellaneous receipts, and that the property records of the Lighthouse Service be adjusted accordingly.

In this connection the Bureau invites attention to its letter of thissdate on the subject of the sale of empty oil cans by James E. Swan.

✓

Temp

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
CHARLESTON, S. C.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

1923 AUG 27 AM 8 46

OFFICE OF SUPERINTENDENT, 6TH DISTRICT
CHARLESTON, S.C.

HLB-CAR

August 25, 1923.

Mr. G. W. Martus,
Keeper Lower & Upper Flats Range Lts. etc.,
Savannah, Ga.

SUBJECT: Oglethorpe Range Front Light.

REFERENCE: Your letter of August 23.

1. Inasmuch as the old beacon at the edge of the marsh is directly on the Oglethorpe Range your action in placing a provisional light there before receiving instructions from this office is approved.

2. The fact that you observed Oglethorpe Range Front Light to be extinguished, proceeded there with a spare lantern and established a provisional light about an hour after the other light was destroyed shows that you were alert and had a proper regard for your responsibility as a keeper. You are commended for your action.

Hydro.
Engr. Comm.
Mar Engr.
Personnel.
Accounts.
Contracts.
Chf Clk.
Dep. Comr.
Comm

H. L. Beck
SUPERINTENDENT OF LIGHTHOUSES.

HLB-CAR

Office of Superintendent, 6th District,
Charleston, S.C., August 25, 1923.

Copy to Commissioner of Lighthouses.

H. L. Beck

H. L. Beck
SUPERINTENDENT OF LIGHTHOUSES.

RG-EK

December 23, 1924.

Secretary of Commerce:

1. It is recommended that the pay of G. N. Martus, keeper of Lower Flats Range Lights in the 6th district, be increased from $1320 to $1380 per annum, both inclusive of longevity, effective upon a date to be reported, for the reason that it is proposed to add the care of Elba Island Upper Light to this keeper's duties when it is established in the near future.

J. S. CONWAY

Acting Commissioner of Lighthouses.

COPY to 6th. The effective date should be reported at the proper time. If the effective date is not reached by the time the classification of keepers pay goes into effect, you should report the reclassified pay of this keeper at $1560 per annum, as indicated in your form 80 of December 11.

HIB/IK

PERSONNEL CLASSIFICATION BOARD FORM NO. 14—FIELD QUESTIONNAIRE
(To be filled out in accordance with the instructions given in P. C. B. Forms Nos. 15 and 16)

Bureau No. 68 *Sheet No.* 6(b)-54

Space reserved for the use of the Board

1. Martus George W.
(Surname) (Given name) (Initial)

2. Department Commerce
3. Bureau Lighthouses
4. Field service Lighthouse Service
5. (a) Field station Upper & Lower Flats, etc. Lights.
(b) Subdivision 6th lighthouse District
(c) City or town Savannah State Georgia

6. Pay roll title ~~Lighthouse~~ Keeper
7. Customary office title Keeper
8. Present administrative allocation $1500-$1680
9. Present gross rate of pay $ 1920
10. Deduction for allowances $ 240
11. Net rate paid in cash $ 1680

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☐ House ☐ Room { ☐ Furnished ☒ Unfurnished } ☐ Heat ☒ Light ☒ Fuel ☐ Laundry ☐ Uniform ☐ Subsistence or rations in kind Meals per day: ☐ 1 ☐ 2 ☐ 3

13. Describe any other allowance, privilege, or perquisite of value Free medical treatment by the U.S. Public Health Service

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost Uniform - $10.00

15. (a) Regular hours of work: From Private m. to m. (b) How many hours per week excluding unusual or irregular overtime work?
Summer 48-50 Winter 48-50 (c) If not a full time and all-the-year-round position, state number of hours per day ;
number of days per { week / month / year } (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty

16. (a) Rate of pay for overtime (b) Amount of overtime pay in last 12 months

17. (a) Does the employee in any way direct or supervise other employees? No (b) If so, in what way? (See Form 16 before answering)
(c) How many?

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes (b) If so, in what way? (See Form 16 before answering.)
Follows prescribed plans, programs or general instructions, but executes details virtually on own responsibility with occasional reference to a superior for advice and instructions.

20. What is the name, official position, and sheet number of the employee's immediate superior? H. A. Dodt
Superintendent of Lighthouses, 6(a)-1

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	X	4	5	6	7	8	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	(Kind)

Other education (describe):

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent?
Keeper of river and harbor lights continuously since October 1, 1907.

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
	The station is situated on an island in the Savannah River about 7 miles below Savannah, Georgia. The keeper has charge of a group of 16 range lights (oil lens lanterns and post lanterns) and lighted beacons, distributed along the navigable channel of the river through a distance of about 8 miles. Some of the lights are on structures in the marsh but the majority are on pile dolphins in the water. All of them are reached by a launch furnished by the Lighthouse Service.
60%	A number of the lights are attended each day, the work being so arranged that each light will receive attention every third day. However in the event of a light being reported extinguished it is visited at once, weather permitting, regardless of the time of day or night. The illuminating apparatus is cleaned and polished, the wick trimmed and adjusted, the oil reservoir refilled, and the light left in perfect operating condition.
35%	Cleaning, painting and making minor repairs to light structure, dwelling, grounds and outbuilding and caring for motor boat, going to Savannah for mail and supplies.
5%	Keeping station records, preparing prescribed periodical reports, conducting official correspondence.

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same subject matter and use the same language and expressions, indicate your concurrence in the employee's statement and utilize the rest of the space below by giving further and broader information regarding the position, such as the kind and degree of responsibility involved, the ultimate purpose of the work, its place in your organization, its working conditions, etc. If more space is needed, attach a separate sheet. See instructions in Form No. 16.

On account of his inaccessibility and infrequent receipt of mail this keeper was unable to submit his reply to Item 23 within the time available.

The information has been furnished by the Preparing Officer.

He is responsible for the care of Government Property valued at approximately $15,000.

26. How long have the employee's duties been substantially as described above? Since July 26, 1923

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

September 14th, 1928 (Date) — H. L. Beck (Signature of Preparing Officer) — Superintendent of Lighthouses (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---. In my judgment the compensation of this position should be in a range from $1380 to $1680

September 14th, 1928 (Date) — H. L. Beck (Signature of head of field office or station) — Superintendent of Lighthouses. (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked —. In my judgment the compensation of this position should be in a range from $1380, to $1680

SEP 20 1928 (Date) — H. B. BOWERMAN (Signature of head of bureau or his representative) — Acting Commissioner of Lighthouses. (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

March 20, 1931

Superintendent of Lighthouses, Charleston, S. C.

In reference to your recommendation for the retirement of Keeper George W. Martus beginning June 1, 1931:

In the computation of retired pay your recommendation shows this keeper's pay during the last five years of his service from May 31, 1926, to May 30, 1931. It appears that this should be from June 1, 1926, to May 31, 1931, inclusive, and the Bureau has made amendment accordingly. No change in the rest of the computation appears involved. It is requested however that you note this in future cases.

W. P. HARMAN
Acting Commissioner of Lighthouses

RG/HLM

EAW

(1)

DEPARTMENT OF COMMERCE
UNITED STATES LIGHTHOUSE SERVICE
RETIREMENT UNDER ACT OF JUNE 20, 1918, as amended.
(In case of disability retirement, execute medical certificate on page 3.

Date Feb. 3, 1931

1931 MAR 20 AM 9 47

Superintendent of Lighthouses,
Sixth (District)
Charleston, S. C. (City)

I hereby apply for retirement from active duty in the Lighthouse Service effective June 1, 1931, on the basis of service shown hereon.

/s/ G. W. Martus
(Name)

Keeper, U.S. Lighthouse Service.
(Designation)

Office of Superintendent of Lighthouses
(City) Charleston, S.C., (Date) March 18, 1931

Submitted to Commissioner of Lighthouses, Washington, D. C., recommending retirement at $ 1249.45 per annum, effective at the close of May 31, 1931
It is certified that the record of service and pay is correct as shown by the records of this office, and that all government service shown has been verified.

shown on page 2

Superintendent of Lighthouses, 6th District.

Bureau of Lighthouses, Washington, D. C., MAR 20 1931

Submitted to the Secretary of Commerce, recommending approval.

W. P. HARMAN

Acting Commissioner of Lighthouses.

(For use of Department)

approved by dept letter 3/26/31

DEPARTMENT OF COMMERCE
UNITED STATES LIGHTHOUSE SERVICE
RETIREMENT UNDER ACT OF JUNE 20, 1918, as amended.

(2)

(In case of disability retirement, execute medical certificate on page 3.

Name George W. Martus, Date of birth May 31, 1861

Designation Keeper, U.S. Lighthouse Service.

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity. should be listed separately),

	Beginning			Ending					
	Month	Day	Year	Month	Day	Year	Remarks		
Army									
Navy									
Marine Corps									
Civilian employment:									
DEPT. OF COMMERCE,									
U.S.Lighthouse Service;									
6th District.							Yrs.	Mos.	Das.
	Sept.	18	1877	Dec.	19	1884	7	3	2
	Oct.	12	1887	May	30	1931	43	7	19
Total Service							50	10	21

Does applicant receive or has he applied for a pension from the government under any law? No If so, give number of pension certificate or of claim —

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim —

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No If so, state the compensation received —

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT.

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters or other allowance).

Designation	Beginning Month	Day	Year	Ending Month	Day	Year	Rate of pay	Pay Received
Keeper	May	31	1926	June	30	1926	$1620	$135.00 ~~139.50~~
"	July	1	1926	June	30	1927	1620	1620.00
"	July	1	1927	June	30	1928	1620	1620.00
"	July	1	1928	June	30	1929	1680	1680.00
"	July	1	1929	June	30	1930	1680	1680.00
"	July	1	1930	July	2	1930	1680	9.33
"	July	3	1930	May	30	1931	1740	1365.33

Total compensation for last five years of active service 8329.66 ~~8329.66~~

Average compensation for last five years of active service 1665.93 ~~1665.93~~

Annual rate of retired pay ($ ~~1665.93~~ X years 30/40)= 1249.45 ~~1249.45~~

(Not exceeding 30)

$1665.93

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

3/25/31 write 6th

1931 MAR 24

March 20, 1931

Superintendent of Lighthouses, Charleston, S. C.

In reference to your recommendation for the retirement of Keeper George W. Martus beginning June 1, 1931:

In the computation of retired pay your recommendation shows this keeper's pay during the last five years of his service from May 31, 1926, to May 30, 1931. It appears that this should be from June 1, 1926, to May 31, 1931, inclusive, and the Bureau has made amendment accordingly. No change in the rest of the computation appears involved. It is requested however that you note this in future cases.

W. P. HARMAN

Acting Commissioner of Lighthouses

RG/HLM
EAW

Office of Superintendent of Lighthouses, Charleston, S.C., March 23, 1931.

Returned to Commissioner of Lighthouses, attention being respectfully invited to statement below.

Act of Congress approved April 23, 1930 -

"That hereafter retirement authorized by law of Federal personnel of whatever class * * * shall take effect on the 1st day of the month following the month in which said retirement would otherwise be effective * * *; except that the rate of active or retired pay or allowance shall be computed as of the date retirement would have occurred if this Act had not been enacted."

"In computing the total period of service for which credit may be allowed toward retirement, as well as in computing the annuity itself, no credit shall be given for the period between the date the employee becomes eligible for automatic retirement and the date of commencement of annuity."

George W. Martus was born May 31, 1861 and will reach the age of 70 years on May 31, 1931. Previous to the enacment of Act referred to above, he would have been eligible for retirement at the close of May 30, 1931, and the date of commencement of his annuity would have been May 31, 1931, even though no pay were allowed for the 31st day of May.

Mr. Martus will complete his 69th year, and will become eligible for automatic retirement at the close of May 30, 1931. If that date is used as the end of his last five years of service it would appear that the five year period would be from May 31, 1926 to close of May 30, 1931.

Mr. Martus becomes eligible for automatic retirement at close of May 30, 1931. Date of commencement of annuity will be June 1, 1931.

H.L. Beck

H.L. Beck, Superintendent of Lighthouses.

March 25, 1931

Superintendent of Lighthouses,
Charleston, S. C.

Subject: Computation of retired pay of Keeper, George W. Martus.

Reference: Bureau letter of March 20, your indorsement thereon dated March 23.

On reconsideration of this case it now appears that the computation of pay as originally submitted by you was correct, and the Bureau has therefore arranged for the cancellation of the amendment referred to in its letter of March 20.

Be guided accordingly.

W. P. HARMAN
Acting Commissioner of Lighthouses

RLC:DCC

February 2, 1931.

Superintendent of Lighthouses, Charleston, S. C.

Retirement George W. Martus, Kpr. Upper and Lower Flats, Savannah River, Georgia; Article from Baltimore Sun, January ? 1931.

The Bureau has noted in a recent issue of the Baltimore Sun an article regarding Miss Florence Martus, for 55 years "The Waving Girl" of Savannah, who it appears resides with her brother George W. Martus, Keeper of Upper and Lower Flats Lights, due to be retired about June 1.

It is suggested that about the time of her leaving the lightstation on the retirement of her brother, you send a brief article for the Lighthouse Service Bulletin, if you see no objection.

W. P. HARMAN,
Acting Commissioner of Lighthouses.

CJL/EJD

Rec'd. in Bulletin
June 1931

King (to note)

K 1/30/31

CC 1/31/31 - Wrote 6th Supt.

write letter to 6th, referring to this newspaper article, & suggest at time of her leaving light station, he send brief article for LHS Bulletin, if he sees no objection.

To Wave Farewell In May

Miss Florence Martus, For 33 Years "The Waving Girl" Of Savannah, Is To Retire

White Cloth By Day, And Lantern By Night, Have Greeted Each Ship To Enter Or Leave Port

By W. G. SUTLIVE
SAVANNAH, GA.

SAVANNAH is preparing to give up its best-known character. The port is to lose "The Waving Girl," a personage known throughout the world because of her greetings to all ships that enter the port of Savannah and her waving "Godspeed" to all that depart from that port.

Miss Florence Martus, who lives at the entrance of the Savannah harbor in a small island home with her brother, George W. Martus, must surrender her post May 31 of this year, as at that time her brother will be forced to leave the Government service because of age. He will have reached the seventieth mile (both land and nautical) along the pathway of life—the age which the Government says he must give way to a younger man. He and his sister are preparing at the time of his withdrawal from the service to move to Savannah, where they will live upon the pension that will be paid to the lightkeeper.



MISS FLORENCE MARTUS

OVER 30 YEARS

Miss Martus and her brother have resided at the entrance to the harbor of Savannah for more than thirty years, and for practically all of that time, day and night, Miss Martus has seen to it that no ship has left the harbor without a passing "benediction" from her. A waving white cloth by day and waving lantern by night—these have been the means of her communicatting with those who go down to the sea in ships. There have been times when she was visiting in the city when perhaps she did not wave her signals in person, but she has seen to it that there was sone one to represent her and to pay the compliment of saying "good-by" or "hello" to the passing ships.

No ship has been too large and none too small to receive attention from Miss Martus, and none has been too large or small to give prompt recognition to her. Whether the vessel be coastwise passenger steamer plying between Savannah, New York, Philadelphia or Baltimore, or a freight steamer, cotton or naval stores laden, or a passenger ship soon to enter the Atlantic and turn its prow toward a little lady of the lantern or the day time signal, the honor of a salute from it's giant whistle. Not to salute "The Waving Girl" would be considered an ill-bred act on the part of any seafaring man; a captain of a ship would as soon think of sailing from the port without his cargo manifest as to think of slipping from the river's mouth into the broad Atlantic without a salute to the waving girl. She is the sweetheart of the seafaring men of the world and the most sought object by tourists and travelers who enter or depart from the port of Savannah.

ROMANTIC STORY

Miss Martus has been thus saluting the passing ships from her small home on the island since 1897. There is a story of a romance connected with this practice—the report is of a missing sweetheart who went away to sea and has not returned. Those of a romantic nature say this watcher of the

from her. A waving white cloth by day and waving lantern by night—these have been the means of her communicatting with those who go down to the sea in ships. There have been times when she was visiting in the city when perhaps she did not wave her signals in person, but she has seen to it that there was sone one to represent her and to pay the compliment of saying "good-by" or "hello" to the passing ships.

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ROMANTIC STORY

Miss Martus has been thus saluting the passing ships from her small home on the island since 1897. There is a story of a romance connected with this practice—the report is of a missing sweetheart who went away to sea and has not returned. Those of a romantic nature say this watcher of the seas hopes to greet this loved one either as he departs from port or enters it.

But Miss Martus, who is not given entirely to romance, denies that there is any such motive behind her steadfastness and her vigil. She says she pays this compliment to the passing vessels because she enjoys it—she likes to be the last memory that one has on leaving the port of Savannah, and to be the first to greet those who come from the great sea trails of the world as they enter the port of Savannah.

GIFTS AND FAVORS

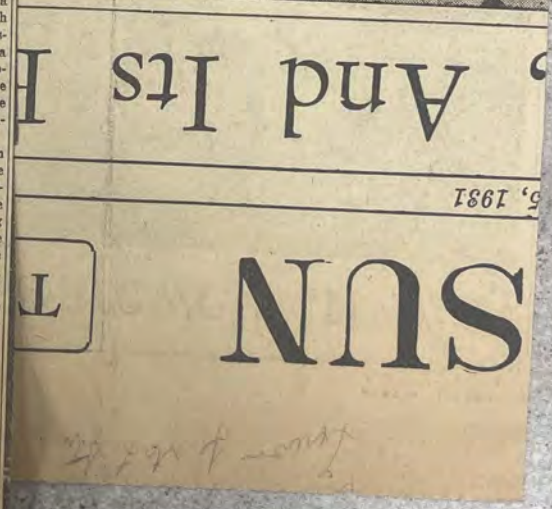
The waving girl has been the recipient of a great many [illegible] and gifts from those with whom she has come in contact through her watchfulness, cheerfulness and promptness in extending a greeting or a farewell. She has hundreds of postal cards from all quarters of the globe from those who want to let her know they have come under her waving benediction. She has silver cups and jewelry [illegible] other gifts that have come to her from the same source. She has a radio set given her by the officers of one of the steamship lines that enter the port and many other mementoes from those who wish to have a place in her heart and affections.

This is to be the last spring during which she will greet her thousands of friends. When Mr. Martus, her brother, retires from service, late in May, the couple will come to the city to live. They both hate to give up their life in the open; they dislike the idea of surrendering that tidewater home which faces the deep blue of the Atlantic to come to live in a city home or an apartment, but the rules of Uncle Sam know little romance. When the hour comes for retirement in his service those concerned must retire. And thus Savannah and its harbor will lose its best known character.

Talkies May Be Placed On British Warships

Scarcity of silent films is compelling the British Admiralty to consider placing of talkies on warships for the benefit of sailors. Because of the greater cost of talkies a "chain" of battleship theaters may be established to reduce the rental charges.





3 July, 1940

George W. Martus, Keeper, Retired

Died 23 June, 1940

District Unknown

Address: Thunderbolt, Georgia

Retired Pay: $104.12 per month

6th asst
commuted
7/1/40

F 5-75

3 July, 1940.

Mrs. Florence M. Martus,
Thunderbolt, Georgia.

Madam:

In reply to your letter of the 25th ultimo, advising of the death on 23 June, 1940, of Keeper (retired) George W. Martus, Lighthouse Service (now U.S. Coast Guard), you are informed that at the time of his death, there was due his estate the sum of $79.82, covering retired pay for the period 1 to 23 June, 1940. This retired pay ceases on the date of death and there is no provision of law for the continuance of payments thereof to any dependents. The inclosed papers are forwarded with the request that they be completed as below indicated, and returned to Coast Guard Headquarters, Washington, D. C., with a certified copy of the death certificate.

If letters of administration or letters testamentary have been or will be issued, payment of voucher covering money due the estate of the decedent will be made to the duly appointed administrator or administratrix or executor or executrix, who should execute paragraphs 1 and 5 of the inclosed Standard Form 1055, and swear to same in the presence of a notary public or other officer authorized to administer oaths generally. The voucher should be signed by the claimant and returned to Coast Guard Headquarters, Washington, D.C., with the completed Standard Form 1055, and a certified copy of the letters of administration.

Should there be no legal representative appointed to settle the estate, the next of kin should complete the inclosed forms and return them to Coast Guard Headquarters. If the funeral expenses have been paid, an itemized bill, properly receipted, should be forwarded with the claim; otherwise, the undertaker who conducted the funeral should sign the inclosed waiver, which should be returned to Coast Guard Headquarters in lieu of the receipted bill.

By direction of the Commandant.

Very truly yours,

W. H. WEBB,
Chief, Audit and Payroll Section,
Division of Finance.

JUL 5 1940

Three inclosures.

73

U. S. COAST GUARD (1)
REC'D JUL 2 1940 By
ANS'D

June 25-1940

Penession returned
Mr Geo W Martus
Died. Monday June 23?
Miss L. M. Martus
Thunderbolt
Ga

Sighthouse
Keeper Retired
mo. PAY. $104.12
noted REB
7-2-40

No check
enclosed.
AHD.