REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 08/07/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Mason, William, E.		

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location) Lighthouse Service (DE/NJ) 4th District

From:	To:
1931	1936

(Agency & Location)

From:	To:

(Agency & Location) M250

From:	To:

2 folders

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C.0007915644

Attendant Signature:

CMRS Search Request Number(s): Req sent 8/5/26 mv

Remarks: '26 AUG 18 AM10:24

SCREENING NOTES

☒ Reviewed and Nothing Removed ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

Mason, Wm E.

DATE	LOANED TO	DATE	LOANED TO
~~2-3-44~~	~~Miss Coletta~~		
~~2-18-44~~	~~E Wharton~~		

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 62670

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date November 20, 1940.

Name: Mason, William E.

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No: 4047

Nature of Recommendation

Change in status, post of duty, and roll - increase in salary

	FROM	TO
Position	Keeper	Light Attendant
Grade	Field (Range $1320-1680)	None
Salary	$1380 p.a. plus $240 p.a. Qtrs.	$2100 p.a.
Bureau or Div.	U. S. Coast Guard	U. S. Coast Guard
Organizational Subdivisions		
Headquarters	New York, New York	New York, New York
Post of Duty	Sandy Hook Lt. Sta., N.J.	Upper Hudson River Lts.,N.Y.
Appropriation	Civilian Employees, C.G.	General Expenses, C.G.
Allotment		
Field or Deptl.	Field	Field

EFFECTIVE *Remarks:* E.O.D. FEB 12 1941

Justification: This is a regular position in the authorized complement of the district, and it is necessary that it be filled in order that the essential work of the Service may be carried on.

Mr. Mason has been continuously employed as keeper since his entrance on duty in that status on March 16, 1931. Prior to that he served as laborer, mechanician on a patrol boat, and quartermaster, and is well qualified for the proposed assignment.

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds

N. R. STILES,
Commander, U. S. Coast Guard,
Assistant Personnel Officer.

(BUREAU OR DIVISION HEAD)

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Reg.

DATE OF BIRTH: 8-11-1905

LEGAL RESIDENCE: New York

SEX: M | RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE: *

*Richard F. Dillon (Trans.)

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

(FOR USE OF DIRECTOR OF PERSONNEL. TREASURY DEPARTMENT)

DATE APPROVED BY THE SECRETARY: 1-23-41

INTERLEAVED-PATD.-STANFORD

75

TREASURY DEPARTMENT
United States Coast Guard

1941 FEB 27 AM 10 47

Date 15 February, 1941

REPORT OF EFFECTIVE DATE OF CHANGE IN POSITION
OR PAY STATUS OF CIVILIAN EMPLOYEE

OM
142

From: Commander, New York District.
To: Commandant.

U. S. COAST GUARD
RE. D FEB 17 1941

Name William E. Mason

Na ture of Action Change in status, post of duty, and roll - increase in salary.

Effective date of change 12 February, 1941

	FROM	TO
Position	~~Asst.~~Keeper	Light Attendant
Pay	$1380 ($~~1320~~-1680)	$2100 per annum
Salary Range	$1320-1680	None
Valuation of Quarters	$240 p.a.	None
Station	Sandy Hook Light Station	Upper Hudson River Lights

Remarks: This change is reported in accordance with Department approval dated (perforated in ~~Form 2249~~) 11-23-40

Signature P. E. SHAW.
By direction.

- -

(This space for use of Headquarters)

HEADQUARTERS - U. S COAST GUARD - WASHINGTON
FEB 26 1941

Submitted to the Director of Personnel for information.

By direction of the Commandant.

Very truly yours,

R. J. GROSS,
Chief, Civilian Personnel

APPLICANT OR EMPLOYEE MUST FILL THE FOLLOWING

OCT 9 10 1939 RECEIVED

Name (in full) William Ernest Mason Sex Male

Present address Sandy Hook Light Station Fort Hancock N.J. Date of birth Aug 11th 1905

Give below all places of residence during the past FIVE years

From-- (Month and year)	To-- Month and year)	Number and Street	City and State
March 16-1931	Aug. 30 1936	Navesink Light Station	Highlands N.J.
Sept 1st 1936	present time	Sandy Hook Light Station	Fort Hancock N.J.

Give, in your own handwriting, the information requested below

Have you ever been arrested for any reason whatsoever? No (Yes or no)

If so, give details in space provided below.

Date of Arrest	Age	Charge	Court and Location	Judge	Disposition

No Reply Received From F. B. I.
Apparently No Criminal Record.

Have you ever been fingerprinted? Yes Where? Elizabeth City, North Carolina

When? May 23rd 1927 If for the Civil Service, what position? Enlisted in Coast Guard Service

I hereby swear (~~or affirm~~) that the above statements are complete and accurate in every detail.

U. S. COAST GUARD

William E. Mason
Customary payroll signature of employee

Subscribed and sworn to before me this 7th day of October 19 39

George A. Stone
Notary Public

NOTARY PUBLIC
My Commission Expires Oct. 29, 1940

My commission expires _____

July 1, 1939. Lighthouse Districts No. Third and Fourth

consolidated with New York Coast Guard District,

Headquarters New York, N. Y.

See U. S. Coast Guard General Order No. 37, dated June 20, 1939.

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - FEB 9 1940

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

William E Mason (Name) — New York (Legal Residence)

DATE OF BIRTH 8-11-1905

STATUS

DESIGNATION	SERVICE AND GRADE	SALARY	ACTION	BUREAU	STATION—DISTRICT	DATE OF EFFECT
Keeper	—	1200	Prob	L H	3rd dist Navesink L.S.	Mar. 16, 1931
"	—	1320	Trans	"	Sandy Hook L.S.	Sept 1, 1936
"	—	1380	INCREASE IN COMPENSATION	"	"	JUN 16 1939

Form A-38

DEPARTMENT OF COMMERCE
DIVISION OF PERSONNEL
WASHINGTON

June 16, 1939.

Mr. William E. Mason
Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective June 16, 1939.

A new appointment will not be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

OLIVER C. SHORT
Director of Personnel.

JUN 13 1939

CARDED

DIVISION OF PERSONNEL
ENTERED ON JOURNAL
JUN 24 1939
SHEET NO. 39-143
DEPARTMENT OF COMMERCE

From: $1320

To: $1380

Service and grade:

Appropriation (unit): Field

3
C

FOR BASIS OF THIS ACTION SEE
LETTER DATED 6/15/39
IN FILE F 248.8

Dept.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

FWO:JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
1936 SEP 5 AM 10 14

CHIEF CLERK

DEPARTMENT OF COMMERCE
SEP - 8 1936
APPOINTMENT
GENERAL DEPOT

OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.
SEP 3 8 47 AM '36

Sept. 2, 1936

Commissioner of Lighthouses.

SUBJECT: Transfer of personnel, effective date.

REFERENCE: Bureau Circular Letter No. 454, dated May 8th, 1934.

1. The Bureau is advised that the effective date of a recent transfer of personnel in the Third Lighthouse District, is as follows:-

- -

Name:	William E. Mason
Effective Date:	September 1, 1936
Former Designation:	2nd Asst.Keeper
Former Station:	Navesink Light Station, N. J.
Former Pay:	$1200 P.A.
Present Designation:	Asst.Keeper
Present Station:	Sandy Hook Light Station, N. J.
Present Pay:	$1320 P.A.

ENTERED ON COMPLETION OF PERSONNEL JOURNAL
Date 8/31/36

Date of Department Notice: July 17, 1936

CARRIED

J. T. Yates

J. T. YATES,
Superintendent.

SEP - 4 1936
Submitted to Secretary of Commerce for his information.

For the Commissioner,
Chief, Personnel Division

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

July 17, 1926.

Mr. William E. Mason,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective upon entrance on duty (change of station and duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

[redacted] GARDNER

JUL 24 1926

Chief of Appointment Division.

From: $1200 per annum.

To: $1320 per annum.

Service and grade:

Appropriation (unit): Field.

CARDED

5130

3
B

GOVERNMENT PRINTING OFFICE 11—9051

Form 73

NOMINATION

FWO-JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT.

Staten Island, N.Y. July 2, 1936
(City) (Date)

DEPARTMENT OF COMMERCE JUL 14 1936 APPOINTMENT DIVISION

JUL 3 9 03 AM '36

DEPARTMENT OF COMMERCE JUL 17 1936 APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer — Legal residence, New York

Name, William E. Mason — Proposed salary, $1320 p.a.

Position, Keeper (Asst.) — Proposed range, $1320-1680

Location, Sandy Hook Lt.Sta.,N.J. — Appropriation, Salaries, Keepers of Lighthouses

Effective, September 1,1936 — [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper (2nd Asst.) — Former salary, $1200 p.a.

Location, Navesink Lt.Sta.,N.J. — Former range, $1200-1560

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Enoch G. Hand (LT.#1657) Services terminated, Aug.31,1936

Reason, Retired (Salary $1500 p.a.) ~~Letter from Mr.Mason requesting this transfer attached hereto.~~

Members of family in Government service,

Date of birth,

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19----

Secretary, Civil Service District.

J. T. YATES
Superintendent

BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 11 1936

Submitted to the Secretary of Commerce, approved.

Action O. K.
Chief Clerk

W. P. Harman
Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

Standard Form No. 17
Approved by the President, March 26, 1926

CHIEF CLERK
1931 SEP 11 AM 10 51

FWO-JHG

REPORT ON PROBATIONARY APPOINTEE

This report to be made at expiration of fifth month of service. In cases where the probationary period comprises one year, this report is to be made at the expiration of the tenth month of service.

If service has been unsatisfactory, recommendation for discontinuance under the provisions of paragraph (c) of section 1 of Civil Service Rule VII should be forwarded immediately to the Department. A full statement of reasons should be set forth under "Remarks."

DEPARTMENT OF COMMERCE
SEP 11 1931
APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE
(Department)

Third Lighthouse District — Staten Island, N. Y., Aug. 14, 1931
(Bureau or office) (Place and date)

To Commissioner of Lighthouses;
(Head of department or establishment)

The probationary period of the person named below expires at the close of business on Sept. 15, 1931, 192 .

The conduct and capacity of this employee have been satisfactory during the probationary period, and (he) (~~she~~) is considered qualified for absolute appointment.

Name William E. Mason

Position Keeper

Salary $1200 p.a.

Appropriation Salaries, Keepers of Lighthouses

Station Navesink Lt. Sta., N.J.

Date of entrance on duty March 16, 1931

Remarks:

CARDED

SEP 10 1931

Submitted:

W P Harman
(Head of bureau or office)
Acting Commissioner of Lighthouses

J. F. Mees
(Signature of immediate superior)
Superintendent

GOVERNMENT PRINTING OFFICE 10—1732

STANDARD FORM No. 6
(Approved by the President March 28, 1924)

DEPARTMENT OF COMMERCE
MAR 19 1931
APPOINTMENT DIVISION

PERSONAL HISTORY

(Statement to be prepared by appointee in his own handwriting)

Bureau, division, or office Light House Service 3rd District

1. Name in full William Ernest Mason

2. Legal (voting) residence New York 11th Richmond Stapleton
(State and Congressional District) (County) (City or town)

3. Where born? North Carolina Manns Harbor When born? 8-11-1905
(State or foreign country) (City or town) (Date)

4. If foreign, state whether naturalized or alien

5. Indicate sex, marital condition, and race by check, thus: √

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male ✓	Female	Single	Married ✓	Divorced	Widowed	White ✓	Colored	

6. A complete record of your past civil service for the United States Government:

BRANCH OF SERVICE AND PLACE OF EMPLOYMENT	POSITION	SALARY / Month	DATE APPOINTED Month	Day	Year	DATE SEPARATED Month	Day	Year
Light House Department Staten Island N.Y.	Quater Master	72.50	Mar	22	1928	Aug	19	1928
	Mechanician	185.00	Aug	20	1928	Dec.	1st	1930
	Laborer	4.56 per day	Dec	2	1930	Mar	14	1931

7. Military and naval record. If any, check (√) to indicate branch and other information and give dates of enlistment and discharge:

None ✓	Army	Navy	Marine Corps	Coast Guard	War Veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ..... Discharged .....
Organization .....

Enlisted ..... Discharged .....
Organization .....

CARDED

8. EDUCATION (Circle number of years)

Common school								High school				College				Degrees, if any
1	2	3	4	5	6	(7)	8	1	2	3	4	1	2	3	4	

9. State special qualifications I am Holding a first class Pilots License of new York Harbor. also Motor Boat License

10. Name, relationship, and address of person to be notified in case of emergency:

Mrs Anna Mason (Name) Wife (Relationship)

Navesink Light Sta Highlands New Jersey. (Post office address)

I certify that the foregoing answers are correct to the best of my knowledge and belief.

William E. Mason
(Name as usually written and which will be used as official signature)

Mar 10th 1931 (Date) Present address 47 Broad St Staten Island N.Y.

10—1659 GOVERNMENT PRINTING OFFICE

Standard Form No. 8
(Approved by the President, May 22, 1925)

MAR 19 1931
APPOINTMENT
DIVISION

CHIEF CLERK
1931 MAR 19 PM 2 55

OATH OF OFFICE

Prescribed by Section 1757, Revised Statutes of the United States

DEPARTMENT OF COMMERCE (Department or Establishment)

Third Lighthouse District (Bureau or Office)

I, ✓William E. Mason (Name in full, printed or typed), do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So HELP ME GOD.

William E Mason
(Signature of Appointee)

Subscribed and sworn to before me this 10 day of March, A. D. 1931

at Staten Island, N. Y. (City or place) (State)

[SEAL] U. S. REPORT DATA ENTERED

Thomas J Faorhes
Clerk

CARDED

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

3

Position to which appointed 2nd Asst.Keeper, Navesink Lt.Sta. N.J.

Date of entrance on duty March 16, 1931

GOVERNMENT PRINTING OFFICE 10—1639

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 3, 1931.

Mr. William E. Mason,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of One Thousand Two Hundred dollars per annum

effective March 5, 1931, or upon entrance on duty.

Nature of appointment: Probationary

Civil Service authority: Manager, Second Civil Service District

Classification allocation:

By direction of the Secretary:

Respectfully,

CARDED

MAR 4 - 1931

F. A. DELONG

Chief of Appointment Division.

3
T

Nothing

GOVERNMENT PRINTING OFFICE

Appropriation (unit): Field

Vice: Harry B. Dean

Legal Residence: New York

APPOINTMENT DIVISION
ENTERED ON JOURNAL
MAR 7 1931
2975

11-8667

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1026

DEPARTMENT OF COMMERCE FEB 28 1931 APPOINTMENT DIVISION

1931 FEB 28 AM 10

CHIEF CLERK

FWO-JHG

TELEGRAPHIC REPLY IS REQUESTED 1931 FEB 27 AM 9:39

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT.

Staten Island, N.Y., Feb. 25, 1931, 19--20
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:
(Thr. 2nd C.S.Dist.)

Action recommended, Probationary appointment.

DEPARTMENT OF COMMERCE MAR 3 - 1931 APPOINTMENT DIVISION

Name, William E. Mason

Position, Keeper

Location, Navesink Lt.Sta., Shrewsbury River Lts. & Gas Buoys, & Navesink River Gas Buoys, N.J.

Effective, March 5, 1931

Legal residence, New York

Proposed salary, $1200 p.a.

Proposed range, $1200-$1560 p.a.

Appropriation, Salaries, Keepers of Lighthouses

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position,

Location,

Former salary,

Former range,

Rank on eligible list, 2 **Rating,** Keeper **Percentage,** 95.6 **, Other eligibles considered:**

John Colofin---C. Charles F. Nelson---C.

Previous incumbent, Harry B. Dean (Lt.#1607)

Reason, Promoted (Salary $1380 p.a.)

Services terminated, Jan. 18, 1931

No employee of District desired transfer to this position. Family quarters are provided at this station. Mr. Mason was employed in the 3rd L.H.Dist. as Quartermaster, Mechanician and Laborer from 3-22-28 to present date.

Members of family in Government service, None

Date of birth, Aug. 11, 1905

Remarks:

Maintenance of station requires three keepers and it is therefore essential that this position be filled at this time.

Selection regular, subject to the action of the U. S. Civil Service Commission, FEB 26 1931, 19---

W. H. Clemmons
Secretary, Second Civil Service District.
DISTRICT MANAGER

J. F. Yates
Supt. 3rd Lighthouse Dist.

BUREAU OF LIGHTHOUSES
WASHINGTON

February 27, 1931

Submitted to the Secretary of Commerce, approved.

Action O. K.

Chief Clerk

ACTION TAKEN MAR 4 1931 DEPARTMENT OF COMMERCE

C. P. Starman
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

William E. Mason

STATE FROM WHICH APPOINTED
Maine

INACTIVE

Wm. E. Mason

STATUS

DESIGNATION	SALARY	OFFICE, BUREAU, OR DIVISION	DATE APPOINTED
Mason, wngr 1st & Engr. Prob	$2.50 pd.	wk. Light-House	Oct. 25, 1904
Discontinued without prejudice eom May 28. 1909.			

INACTIVE

B.

Department of Commerce and Labor

File No. 7962. LIGHT-HOUSE BOARD

Washington

21 Oct., '04.

OFFICE OF THE CHIEF CLERK
RECEIVED
OCT 22 1904
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
RECEIVED
OCT 22 1904
DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

The Board has the honor to ask the probationary appointment of Mr. William E. Mason as Mason in the Light-House Service for duty under the direction of the Engineer of the First and Second Light-House Districts, with pay at the rate of $3.50 a day while actually employed.

Mr. Mason has passed the required civil service examination and obtained a rating of 94 per cent.

The employment of Mr. Mason was authorized, in accordance with the provisions of Civil Service Minute 4, for a period of three months from 25 April, '04, as a mason at $3.50 a day, and authority for his employment for an additional period of three months from 25 July, '04, was asked on 8 Sept., '04, but not yet approved.

Respectfully,

C. F. Hutchins

Captain, U. S. N.,

Naval Secretary.

APPROVED
OCT 22 1904
P. Metcalf
Secretary

Oct. 24, 1904 is last day of authorized employment.

First on list
Mason
Quinn
Upham

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
OCT 28 1904
DEPT OF COMMERCE AND LABOR

KEYED

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

7962

October 25, 1904., 190

Mr. William E. Mason, of .

having been examined and found qualified, as shown by Certificate

No. of the Civil Service Commission, is hereby appointed

Mason, under direction of the Engineer of the First and Second Light-House Districts,

in the Light-House Service,

at a salary of (while actually employed) $3.50 per diem dollars

per annum, this appointment to be for a probationary period of six

months, beginning October 25, 1904., 190 , or as soon thereafter

as oath of office is taken.

Secretary.

Date of oath: , 190

CHANCE REPORTED
OCT 1904
C.S. COMMISSION.

CARDED.

DIVISION OF APPOINTMENTS
REPORTED
OCT 29 1904
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

The Light-House Board.

Department of Commerce and Labor
LIGHT-HOUSE ESTABLISHMENT
Form 111.—Ed. 2-2-1904—1,500

7962

OATH OF OFFICE.

(PRESCRIBED BY SECTION 1757, REVISED STATUTES.)

I, William E. Mason

do solemnly[a] swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: **So help me God.**

William E. Mason

[b] Sworn and subscribed before me,
this 14th day of November, A. D. 1904

Rec'd Dec of appt
Nov. 22'04
St

[c] Name: Geo R. Fuller

Official title: Notary Public

Affix official seal.

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Mason	1st & 2d L. H. Districts	Maine	Maine

[a] Insert here "swear" or "affirm," as the case may be.
[b] Insert here "Sworn to" or "Affirmed," as the case may be.
[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

11—944

CARDED.

7962

PERSONAL QUESTION SHEET

NOTE.—This sheet is to be used only in cases of persons appointed in the Department of Commerce and Labor after June 30, 1903.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 10, 1904.

To the Heads of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to obtain a complete record of its officers and employees, you are hereby requested to furnish the information called for by the questions in Part II of this form, relative to each person appointed or employed in your Bureau after June 30, 1903, now serving or hereafter appointed or employed, and to have every such person answer each of the questions in Part I of this form and sign the same. Officers in charge, subordinate to heads of Bureaus, are expected to review this sheet, after it has been executed, to see that all questions have been answered, and, after doing so, to forward it immediately to the head of the Bureau for transmission to the Department.

Geo. B. Cortelyou

CARDED *Secretary.*

PART I.

(Blanks in Part I are to be filled by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case, the statement is to be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.)

Mr. William Emerson Mason

2. How do you write your name on the pay roll? William E. Mason

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county and Congressional district.)

Fremont	Maine	Hancock	2d
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Mount Desert Maine

6. When were you born?

November	12	1859
Month.	Day.	Year.

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationship, the Departments and Bureaus or Services in which they are employed and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
None				

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "Appointed before position was classified;" "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position and salary, if known.)

Mason examination Apr. 1, 1904.

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No

11. Have you ever held any position in the civil service of the United States prior to the time of your present appointment? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

No appointment until the present one

12. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

13. If you served in the military or naval service of the United States at any time other than during the Civil and Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government, indicated in your answers to questions 11, 12, and 13.)

Following the sea, working on stone and trade of stone mason

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public school

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

Qualified as Stone Mason

17. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

Department of Commerce and Labor about Mar. 28th 1904

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

19. State the date upon which the above blanks were filled November 14th, 1904

Witness:

(Signature) William E. Mason

In case signature is by mark.

P. O. Address: South West Harbor
City or town.

Number and street.

Maine
State or Territory.

Reviewed, approved, and forwarded Nov. 16, 1904.

(Signature) W. A. Stanton

(Official title) Colonel, Corps of Engineers U. S. Army, Engineer 1st & 2d D. 76. Dists.

PART II.

(Blanks in Part II are to be filled by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place and district in which the person who answered the above questions is employed.

Light-House Service. | Boston, Mass Place (city, town, or station). | 1st & 2d District.

2. To what position has he been appointed? Mason

3. State the date of appointment. Oct. 25, 1904.

4. State the date the appointee or employee entered on duty. Oct. 25, 1904.

5. What is his salary? $3.50 per day.

6. From what appropriation is he paid? General appropriation.

7. Is the position excepted, competitive, or unclassified under the civil service rules? ~~Unclassified~~ competitive

8. If classified, state the date of classification —

9. In what manner did the appointee or employee enter the service? (Examples: "Appointed before position was classified;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau, or Service, position and salary, if known.)

Mason examination Apr. 1, 1904

10. Is the appointee or employee required to give bond? No.

(Signature) W. A. Stanton

(Official title) Colonel, Corps of Engineers, U. S. Army, Engineer 1st & 2d D. 76. Dists

Date: Nov. 16th, 1904

11—1434

713

Department of Commerce and Labor

LIGHT-HOUSE BOARD

Washington

JL
7962

William E. Mason,
discontinuance of
services.

May 27, 1909.

OFFICE OF THE CHIEF CLERK
RECEIVED
MAY 28 1909
DEPT OF COMMERCE AND LABOR.

DIVISION OF APPOINTMENTS
RECEIVED
MAY 28 1909
DEPT. OF COMMERCE & LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

The Board has the honor to ask the discontinuance, without prejudice, of the services of William E. Mason, of Maine, mason at $3.50 a day, under the direction of the Engineer of the First and Second Light-House Districts, effective at the close of May 28, 1909, as the Engineer states that Mr. Mason has not been employed for some time and it is not probable that he will be employed within the next year.

Respectfully,

O.K. 5-28-09

Lt. Col., Corps of Engineers, U. S. A.,
Engineer Secretary.

OFFICE OF THE CHIEF CLERK
FORWARDED
MAY 28 1909
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

WROTE BOARD
MAY 28 1909

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 20, 1903.

Gentlemen:

By direction of the Secretary of the Treasury, I have the honor to inform you that the Department of the Interior has this day directed the withdrawal from entry of the lands in the Klamath River Forest Reserve, California, as shown on the diagram inclosed herewith, and that the same will be withheld from entry for a period of two years from the date hereof.

Respectfully,

Acting Secretary.

FILED

REPORTED

DEPT OF COMMERCE AND LABOR

CHANGE REPORTED

MAY 1903