LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

Employee Name: Maxwell, Michael **DOB:** 1877

Records checked:

Agency: Commerce 6028 Area: Bay 10, Lower Catwalk **positive** negative

Agency: Commerce 6029 Area: Bay 10, Lower Catwalk positive **negative**

Agency: Old Commerce Area: Bay 10, Lower Catwalk positive **negative**

AND

C/o to CGHQ 9.25.58

Agency: Treasury 2189 Area: Bay 13, Lower Catwalk positive negative

Agency: Treasury 2188 Area: Bay 13, Lower Catwalk positive **negative**

Agency: Old Treasury Area: Bay 13, Lower Catwalk positive **negative**

If Negative:

Agency: Treasury SRCs series 1 Area: Bay 13, Lower Catwalk positive negative

Agency: Treasury SRCs series 2 Area: Bay 13, Lower Catwalk positive negative

Agency: Treasury SRCs series 3 Area: Bay 13, Lower Catwalk positive negative

Agency: Coast Guard SRCs Area: Bay 13, Lower Catwalk positive negative

If Negative:

CMRS: possible CG service Area: _____ positive negative

ARCIS: _____ Area: _____ positive negative

Notes: _____

EK (1)

STANDARD FORM 127
APRIL 1952
PRESCRIBED BY GENERAL SERVICES ADMINISTRATION
REG. 3-IV-302.

REQUEST FOR OFFICIAL PERSONNEL FOLDER
(SEPARATED EMPLOYEE)

1. DATE OF REQUEST: 22 September 1958

Submit in duplicate to the Federal Records Center, St. Louis, Mo.

SECTION I—TO BE COMPLETED BY REQUESTING OFFICE

General Services Administration
Records Management Service, Region 6
Federal Records Center
1724 Locust Street
St. Louis 3, Mo.

RECEIVED
SEP 24 9 54 AM '58
FEDERAL RECORDS CENTER

2. NAME (*Last, first, middle*): Maxwell, Michael M-240

3. NAME UNDER WHICH FORMERLY EMPLOYED FEDERALLY (*If other than item 2*):

4. DATE OF BIRTH: 9-24-1877

5. FORMER FEDERAL EMPLOYING OFFICE (*Agency, bureau or equivalent, address, and dates of employment*)

Lighthouse Service and U. S. Coast Guard
San Francisco, California
Retired 9-30-45

10-15

(*If formerly employed by agencies in addition to above, list under item 7*)

6. PERSONNEL FOLDER ACTION (*Check appropriate box*)

- [ ] a. CURRENTLY EMPLOYED. REQUEST TRANSMISSION OF FOLDER COVERING PREVIOUS FEDERAL EMPLOYMENT FOR PERMANENT RETENTION
- [X] b. REQUEST TRANSMISSION OF FOLDER FOR TEMPORARY USE
- [ ] c. CONSOLIDATE ATTACHED PAPERS WITH OFFICIAL PERSONNEL FOLDER PREVIOUSLY FORWARDED

7. REMARKS

SECTION II—FOR USE BY FEDERAL RECORDS CENTER, ST. LOUIS, MO.

8.

- [ ] a. CONSOLIDATE ATTACHED PAPERS WITH FOLDER PREVIOUSLY FORWARDED
- [x] b. FOLDER ENCLOSED 9/26/58
- [ ] c. FOLDER NOT LOCATED
- [ ] d. FLAGGED, FOLDER TO BE FORWARDED WHEN LOCATED
- [ ] e. FOLDER PREVIOUSLY REQUESTED IS ENCLOSED
- [ ] f. FOLDER FORWARDED ON A LOAN BASIS IN LIEU OF INFORMATION REQUESTED. IF EMPLOYEE IS REHIRED, FOLDER SHOULD BE RETAINED BY YOUR AGENCY

9. REMARKS

NOTE.—Original will be used as charge-out by Federal Records Center. Duplicate will be returned as transmittal sheet when appropriate.

TO:
ADDRESS: Chief, Civilian Personnel Division
U. S. Coast Guard
1300 E Street N. W.
ATTN: Washington 25, D. C.

Requesting agency will type name and address of office submitting request in address box. To be used to mail folder or reply.

U. S. GOVERNMENT PRINTING OFFICE 16—66697-1

STANDARD FORM 127
APRIL 1952
PRESCRIBED BY GENERAL SERVICES ADMINISTRATION REG. 3-IV-302.

REQUEST FOR OFFICIAL PERSONNEL FOLDER
(SEPARATED EMPLOYEE)

1. DATE OF REQUEST: 22 September 1958

Submit in duplicate to the Federal Records Center, St. Louis, Mo.

SECTION I—TO BE COMPLETED BY REQUESTING OFFICE

General Services Administration
Records Management Service, Region 6
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1724 Locust Street
St. Louis 3, Mo.

2. NAME (*Last, first, middle*)	3. NAME UNDER WHICH FORMERLY EMPLOYED FEDERALLY (*If other than item 2*)	4. DATE OF BIRTH
Maxwell, Michael		9-24-1877

5. FORMER FEDERAL EMPLOYING OFFICE (*Agency, bureau or equivalent, address, and dates of employment*)

Lighthouse Service and U. S. Coast Guard
San Francisco, California
Retired 9-30-45

(*If formerly employed by agencies in addition to above, list under item 7*)

6. PERSONNEL FOLDER ACTION (*Check appropriate box*)

- [ ] a. CURRENTLY EMPLOYED. REQUEST TRANSMISSION OF FOLDER COVERING PREVIOUS FEDERAL EMPLOYMENT FOR PERMANENT RETENTION
- [X] b. REQUEST TRANSMISSION OF FOLDER FOR TEMPORARY USE
- [ ] c. CONSOLIDATE ATTACHED PAPERS WITH OFFICIAL PERSONNEL FOLDER PREVIOUSLY FORWARDED

7. REMARKS

SECTION II—FOR USE BY FEDERAL RECORDS CENTER, ST. LOUIS, MO.

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- [ ] a. CONSOLIDATE ATTACHED PAPERS WITH FOLDER PREVIOUSLY FORWARDED
- [✓] b. FOLDER ENCLOSED
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- [ ] e. FOLDER PREVIOUSLY REQUESTED IS ENCLOSED
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9. REMARKS

526 Pages

NOTE.—Original will be used as charge-out by Federal Records Center. Duplicate will be returned as transmittal sheet when appropriate.

TO:
ADDRESS: Chief, Civilian Personnel Division
U. S. Coast Guard
1300 E Street N. W.
Washington 25, D. C.
ATTN:

Requesting agency will type name and address of office submitting request in address box. To be used to mail folder or reply.

U. S. GOVERNMENT PRINTING OFFICE 16—66697-1

Form 439
TREASURY DEPARTMENT
DIVISION OF APPOINTMENTS

File No. 1693

Name M A X W E L L, Mr. MICHAEL

BORN: September 24, 1877

Service COAST GUARD (L.H.S.)

U. S. GOVERNMENT PRINTING OFFICE 2—16322

ADDRESS COMMANDANT, U. S. COAST GUARD
AND REFER TO No. CG-CP-75

HEADQUARTERS

UNITED STATES COAST GUARD

WASHINGTON

27 November, 1942

old files

Miss Kathrane T. Adams,
Room 57½, Treasury Building,
Washington, D. C.

Madam:

The Treasury Department's file in the case of Michael Maxwell, Keeper at Bonita Point Light Station, San Francisco, California is needed in connection with verifying the service of Mr. Maxwell for retirement purposes, and it will be appreciated if you will loan it to the Civilian Personnel Section of the Coast Guard.

Very truly yours,

T. O. Robertson

T. O. ROBERTSON, Chief,
Civilian Personnel Section.

11/30/42

Rent

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PERSONNEL RECOMMENDATION

PAGE: 3757

TO DIRECTOR OF PERSONNEL

Date January 10, 1941.

Name: Maxwell, Michael

From: U.S.Coast Guard (BUREAU OR DIVISION) Bureau No: 783

Nature of Recommendation Promotion

	FROM	TO
Position		Keeper
Grade	Field (Range $1260-1620)	Field (Range $1260-1620)
Salary	$1320 p.a. plus $240 p.a.Qtrs.	$1380 p.a. plus $240 p.a.Qtrs.
Bureau or Div.		U.S.Coast Guard
Organizational Subdivisions		
Headquarters		San Francisco, Calif.
Post of Duty		Bonita Pt.Lt.Sta.,Calif.
Appropriation		Civilian Employees, C.G.
Allotment		
Field or Deptl.		Field

EFFECTIVE January 16, 1941.

Remarks:

Justification:

No increase in pay since October 1, 1935.

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds

N. R. STILES,
Commander, U.S.Coast Guard,
Assistant Personnel Officer.
(BUREAU OR DIVISION HEAD)

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Reg.

DATE OF BIRTH: 9-24-1877

LEGAL RESIDENCE: Calif.

SEX: M RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

(FOR USE OF DIRECTOR OF PERSONNEL. TREASURY DEPARTMENT)

DATE APPROVED BY THE SECRETARY: 1-16-41

INTERLEAVED-PATD.

APPLICANT OR EMPLOYEE MUST FILL THE FOLLOWING

Name (in full) Michael Maxwell Sex Male

Present address Bonita Point Light Sta Date of birth Sept 24 1877

Give below all places of residence during the past FIVE years

From-- (Month and year)	To-- Month and year)	Number and Street	City and State
July 1918	to present		Bonita Point Light Sta Fort Berry Calif

Give, in your own handwriting, the information requested below

Have you ever been arrested for any reason whatsoever? (Yes or no) no

If so, give details in space provided below.

Date of Arrest	Age	Charge	Court and Location	Judge	Disposition

No Reply Received From F. B. I. Apparently No Criminal Record

Have you ever been fingerprinted? no Where? no

When? no If for the Civil Service, what position? no

I hereby swear (or affirm) that the above statements are complete and accurate in every detail.

U. S. COAST GUARD

Michael Maxwell
Customary payroll signature of employee

Subscribed and sworn to before me this 26 day of October 1939.

A. F. E. Da Silva
Notary Public
NOTARY PUBLIC IN AND FOR THE COUNTY OF MARIN, STATE OF CALIFORNIA

My commission expires January 15, 1941

July 1, 1939. Lighthouse Districts No. Eighteenth

consolidated with San Francisco Coast Guard District,

Headquarters San Francisco, California

See U. S. Coast Guard General Order No. 37, dated June 20, 1939.

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - FEB 9 1940

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Michael Maxwell (Name) — California (Legal Residence)

STATUS

11—8940

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
Add'l Keeper	Prob. appt.	540	L.H. 18th Dist at Large	Oct 22, 1915
3d Asst Keeper	Transfer	516	" Point Reyes Lt. Sta. Cal.	Apr 21, 1916
2d " "	Promotion	552	" " " "	Aug 29, 1916
Keeper	Transfer	576	" Bonita Pt. L.S. Cal.	July 1, 1918
"	Increase	600	" " " " "	Nov. 1, 1918
"	"	660	" " " " "	June 1, 1920
"	"	720	" " " " "	Oct. 22, 1920
"	Readj. of Pay	960	" " " " "	July 1, 1924
"	Readj. of Pay act. 6/24/24	1140	" " " " "	Feb 1, 1925
"	COMPENSATION Act. May 28, 1928.	1260	" " " " "	JUL 1 1928
"	Prom.	1320	" " " " "	Oct 1, 1935

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

EMA

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

September 16, 1938.

Michael Maxwell,
First Assistant Keeper,
Bonita Point Light Station,
Eighteenth Lighthouse District.

Mr. Maxwell was born in Germany on September 24, 1877. He was issued Certificate No. 5582 by the State Court at San Francisco, California, on August 6, 1904.

Certified seen.

H. W. Rhodes.

Superintendent of Lighthouses.

See misc. file 1345/2

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

EMA

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1935 OCT 27 PM 3
DEPARTMENT OF COMMERCE

DEPARTMENT OF COMMERCE
OCT 28 1935
APPOINTMENT DIVISION

1935 OCT 28 AM 10:01

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

CHIEF CLERK

OCTOBER 18, 1935.

Commissioner of Lighthouses.

1. Referring to Department letter of September 27th advising Mr. Michael Maxwell that his salary had been changed from $1260.00 per annum to $1320.00 per annum effective upon entrance on duty, the Bureau is advised that Mr. Maxwell entered on duty as First Assistant Keeper at $1320.00 per annum at Bonita Point Light Station effective October 1,1935, by reason of promotion from Second Assistant Keeper at the same station.

H. W. Rhodes.

Superintendent of Lighthouses.

OCT 26 1935
Submitted to Secretary of Commerce for his information.
For the Commissioner,
Chief, Personnel Division

ENTERED ON COMPLETION OF INVESTIGATION
Date 10/31/35

CARDED

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

September 27, 1935.

Mr. Michael Maxwell,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective upon entrance on duty (change of duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

H. A. DELONG OCT -2 1935

Acting Chief of Appointment Division.

From: $1260 per annum.

To: $1320 per annum.

Service and grade:

Appropriation (unit): Field.

CARDED

18
B

APPOINTMENT DIVISION
OCT 2 1935
SHEET
DEPARTMENT OF COMMERCE

GOVERNMENT PRINTING OFFICE 11—9051

Form 73

EMA

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 18th DISTRICT.

DEPARTMENT OF COMMERCE SEP 23 1935 APPOINTMENT DIVISION

San Francisco, California, September 14th, 1935.
(City) (Date)

DEPARTMENT OF COMMERCE SEP 27 1935 APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion — Legal residence, California

Name, Maxwell, Michael — Proposed salary, $1320.00 A.

Position, Keeper (First Assistant) — Proposed range, $1260-1620

Location, Bonita Point Light Station — Appropriation, Salaries of Keepers

Effective, October 1,1935 — [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper (Second Assistant) — Former salary, $1260.00 A.

Location, Bonita Point Light Station — Former range, $1200-1560

Rank on eligible list, -- Rating, Percentage, , Other eligibles considered:

$1320. A. (Lt.# 783)

Previous incumbent and his pay, Martin, H.M. — Services terminated, Sept.30,1935, or as soon thereafter as he is transferred

Reason, Transfer to position with U.S.Engineers, War Department.

Members of family in Government service, None

Date of birth, 9-24-77

Remarks: This Keeper has had almost 20 years Service having entered the Service as an Assistant Keeper on October 22,1915. He has therefore been recommended for promotion to First Assistant Keeper, Bonita Point Light Station, in the same step/is now occupying as Second Assistant Keeper.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19------

H. W. Rhodes

Secretary, Civil Service District. SUPERINTENDENT OF LIGHTHOUSES.

BUREAU OF LIGHTHOUSES
WASHINGTON

SEP 23 1935

Submitted to the Secretary of Commerce, approved.

THIS IS A CIVIL SERVICE POSITION

Action O. K.

Adm. Asst. to Secy

NECESSARY ACTION TAKEN OCT 1 1935 DEPARTMENT OF COMMERCE

C. P. Berman
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

M r. Michael Maxwell,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

CARDED

From: $1140

To: $1260

11—9564

C
18

APPOINTMENT DIVISION
JUL 2 - 1928
DEPARTMENT OF COMMERCE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Mr. Michael Maxwell,

Through the Commissioner of Lighthouses,

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

APPOINTMENT DIVISION ENTERED FEB 10 1925 ON JOURNAL DEPARTMENT OF COMMERCE

Respectfully,
EDW. J. GARDNER.
Acting Chief of Appointment Division.

Position: Keeper

Salary: $1140

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

18

JJJ

CARDED
FEB 10 1925

CROSS REFERENCE

SEE FILE--464/16/ D#1

NAME Maxwell, Michael POSITION **Keeper**

BUREAU **LIGHTHOUSES** STATION **18th District**

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt. per annum to be Added	Amt. per annum to be Subtracted
720	240	960	XCR	404.25	1364.25	LHS	3	1140	Yes	60-a	

CIRCULAR #13----11/13/23 Approved $1140

GRADE RECOMMENDED 4

RANGE OF COMPENSATION RECOMMENDED FROM $1080 TO $1320

approximate annual maintenance cost to the employee: **Furnishes own transportation.**

Kind of equipment **Uniform**; annual cost, **$5.00 per annum**

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)

(a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8

(b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3

(d) College: Name ; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(e) Post graduate work: Kind ; years ☐ 1 ☐ 2 ☐ 3

(f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
1. Stands light and fog signal watches day and night, including Sundays and holidays. Starting and operating fog signal plant in foggy weather. - - -	**67%**
2. Works with other keepers in general maintenance and repair of station grounds, buildings, landing, machinery, etc. - - - - - - - - - - - - -	**33%**

CLASSIFICATION BOARD FORM NO. 1
(Filled out in accordance with detailed instruction sheet, Form No. 2)

Sheet No. 82

2—12758

1. (Surname) Maxwell (Given name) Michael (Initial) [illegible]

2. Department Commerce
3. Bureau Lighthouse
4. Field Service Lighthouse
5. (a) Field Station 18th Lighthouse District
   (b) Subdivision Bonita Point Light Station
   (c) City or town Fort Barry (P.O.) State Calif.
6. Pay-roll title Lighthouse Keeper
7. Customary office title Second Assistant Keeper

DO NOT WRITE IN THIS SPACE

	a		
	b		
	c		
	d		

8. (a) Number of regular working hours of the position, per day 8 to 10; per week 56 to 70
   (b) If this is not a full-time position, state percentage of time employed per day ____; or per week ____
   (c) If night work, wholly or in part, state the hours: From Average 4 hrs. Time of to night changes with watches.
9. If this is not an all-year-round position, state approximate number of days employed each year ____
   During what months ____
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation None
11. Present rate of pay, exclusive of bonus $ 720.00 per annum; bonus, 240.00 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ 720.00 per annum; bonus, 240.00 per annum.
13. If the employee receives overtime pay, state the rate None allowed
14. Title of appropriation or fund from which basic compensation is paid Salaries of Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☒ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum $164.25 in cash as commutation of rations.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee: Furnishes own transportation.
    Kind of equipment Uniform; annual cost, $ 5.00 per annum
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ____
    (e) Post graduate work: Kind ____; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (f) Correspondence courses: Kind ____; number of lessons ____; number completed ____
18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
1. Stands light and fog signal watches day and night, including Sundays and holidays. Starting and operating fog signal plant in foggy weather. - - -	67%
2. Works with other keepers in general maintenance and repair of station grounds, buildings, landing, machinery, etc. - - - - - - - - - - - - -	33%

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

Works under immediate supervision of keeper or first assistant.

20. Do the duties involve direction or supervision of the work of other employees? No.
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

21. How long have the employee's duties been substantially as described above? Since June 1, 1923.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

June 1st, 1923. H. W. RHODES (Signature of Preparing Officer) Superintendent. (Title)

23. I have read the foregoing and I agree to it except as follows:

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy	X		
Initiative (originality and resourcefulness)		X	
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)	X		

Educational Training	Essential	Desirable But Not Essential
College		
High School		X
Common School	X	

Technical Education: If essential, kind and extent

Experience: If essential, kind and extent Miscellaneous mechanical and boating experience.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $900.00 to $1020.00

June 1st, 1923. (Date) H. W. RHODES (Signature of head of field office or station) Superintendent. (Title)

GOVERNMENT PRINTING OFFICE 2—12758

(CROSS REFERENCE)

Maxwell, Michell In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $ 960, effective July 1, 1924.

For authorization see letter dated JUL 1 6 1924 File No. 1095/21.

Form 73

AMG

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 18th DISTRICT,

1920 SEP 20 AM 8 46

San Francisco, Calif., Sept. 14, 1920
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Increase in pay (longevity)

Name, **Michael Maxwell** Legal residence, California

Position, Keeper (2nd Asst.) Salary, $720.00 p.a. (Includes $60.00 longevity)

Location, Bonita Point Light Station Appropriation, Salaries of Keepers

Effective October 22, 1920 {'the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper (2nd Asst.) Former salary, $660. p.a.

Location, Bonita Point Light Station

APPOINTMENTS 1920 SEP 20 PM

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Self Services terminated, -

Reason, -

APPOINTMENT DIVISION NECESSARY ACTION TAKEN SEP 23 1920 DEPARTMENT OF COMMERCE.

Members of family in Government Service, None

Remarks: Mr. Michael Maxwell has had five years continuous service from Oct. 22, 1915

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

H. W. Rhodes.
Superintendent of Lighthouses

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

SEP 20 1920

Submitted to the Secretary of Commerce, approved.

9-20-20

1920 SEP 20 AM 11 34

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

M

r. Michael Maxwell,
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 660 per annum to $ 720 per annum, effective October 2, 1920 (including $60 per annum longevity pay).

No new appointment is issued as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

CARDED

(SIGNED) H. M. CROSS

Chief of Appointment Division.

Acting

U. S. REPORT DATA ENTERED

APPOINTMENT DIVISION ENTERED SEP 23 1920 ON JOURNAL DEPT. OF COMMERCE

S

16th district

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 1, 1920.

Mr. Michael Maxwell,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $600. per annum to $660. per annum, effective June 1, 1920.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

CARDED

JUN 4 1920

DEPT. OF COMMERCE

M
C
18th

U. S. REPORT DATA
ENTERED

Form 73 AMG

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES JUN 1 1920

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 18th DISTRICT,

San Francisco, Cal. (City.) May 24th (Date.), 19 20

APPOINTMENTS 20 JUN 2 PM 2 59

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, **Michael Maxwell** Legal residence, **California**

Position, **Keeper (2nd Asst.)** Salary, **$660. p.a.**

Location, **Bonita Point Light Station** Cal Appropriation, **Salaries of Keepers**

Effective **June 1, 1920** {'the actual date of entrance on duty, ~~or as soon thereafter as he enters on duty~~.

Former position, **Keeper (3rd Asst.)** Former salary, **$600.00 p.a.**

Location, **Bonita Point Light Station** Cal.

Rank on eligible list, -- Rating, Percentage, , Other eligibles considered:

Previous incumbent, **Leopold Jordan** Services terminated, **May 31, 1920**

Reason, **Transferred**

Members of family in Government Service, **None**

Remarks:

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUN 3- 1920 DEPARTMENT OF COMMERCE.

JAB 6/2/20 Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

H. W. Rhodes

Secretary, Civil Service District. **Superintendent of Lighthouses**

BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 1 1920

Submitted to the Secretary of Commerce, approved.

H. B. Bowman

Acting Commissioner of Lighthouses.

---

[1] Strike out the clause which does not apply.

11—2314

AUG 4 1919

5

Sir:

Referring to report of the service rendered by you on June 28, 1919, in assisting in hauling off the rocks near the Bonita Point Light Station, Calif., a large motor launch, and mooring the launch at an adjacent wharf, the Department is pleased to commend you for the energy displayed on that occasion, which will be noted on the records as part of your official history.

Respectfully,

WILLIAM C. REDFIELD

Secretary of Commerce.

Mr. Michael Maxwell,
Third Assistant Keeper, Bonita Point
Light Station, Calif.
(Through Commissioner of Lighthouses)

LIGHTHOUSES---Appointment Division's files

Exact copy as signed by WILLIAM C. REDFIELD

Mailed AUG 4 1919 by

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 18, 1918.

Mr. Michael Maxwell,

Sir: Through the Commissioner of Lighthouses.

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 516 per annum to $ 600 per annum, effective November 1, 1918.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings

Chief of Appointment Division.

R
Ho

FOR BASIS OF THIS ACTION SEE LETTER DATED 10-30-18 FROM BUREAU OF 1095-18

CARDED

APPOINTMENT DIVISION
NOV 23 1918

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

5

LIGHT JAN 21 HOUSTON

JAN 21 1919

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

APPOINTMENTS JAN 21 1919

CHIEF CLERK

1919 JAN 21 PM 1 52

I, Michael Maxwell

do solemnly [1] Swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Michael Maxwell
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 24th day of December, A. D. 1918

(Affix official seal here)

[4] (Name) W. Wilson

(Official title) Chief Clerk, 18th Lt. House Dist.

My commission expires _____

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$516. p.a.	Bonita Point Light Station
Former [5] 2d Asst. Keeper	552. "	Point Reyes Light Station, Cal.

(The above should be filled in by the district officer before sending to appointee)

Superintendent

OFFICE OF LIGHTHOUSE ~~INSPECTOR~~, 18th DISTRICT

San Francisco, Cal. (Address), January 14, 1919 (Date)

The above-named appointee entered upon duty on July 1, 1918. (Date)

H. W. Rhodes

(Signature, followed by title)

Superintendent of Lighthouses.

RECORDED

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 12, 1918.

Mr. Michael Maxwell,
Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, ~~Keeper~~

in the Lighthouse Service

at a salary of ~~Five Hundred and~~ Sixteen dollars per ~~annum~~,

effective July 1, 1918.

(By transfer from second assistant keeper at $552 per annum.)

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION ENTERED JUL 12 1918 (SIGNED) W. S. GILBERT ACTING CHIEF APPOINTMENT DIV. DEPT. OF COMMERCE

C
P

Acting Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Alfred Knutsen.

Legal Residence: California.

11—1393

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

WW--IG.

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT,

San Francisco, Cal., July JUL 8 1918, 191 8

(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and demotion of

Name, Michael Maxwell — Legal residence, California

Position, Keeper — Salary, $516. A. (Pay $3 ak).

Location, Bonita Point Light Station, Cal. — Appropriation, Salaries, Keepers of Lighthouses.

Effective July 1, 1918 {'the actual date of entrance on duty, or ~~as soon thereafter as he enters on duty~~.

Former position, 2nd Asst. Keeper — Former salary, $552. A.

Location, Point Reyes Light Station, Cal.

Rank on eligible list, --- Rating, --- Percentage, --- , Other eligibles considered:

Previous incumbent, Alfred Knutsen — Services terminated, June 11, 1918.

Reason, Resigned.

Members of family in Government Service, None

Remarks: Assigned as 3d Asst. Keeper.
Emergency case in accordance with Circular No. 313, necessitating assignment to duty before receipt of prior Department authority.
Mr. Maxwell's written request for transfer and demotion is inclosed.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 191

H. W. Rhodes.

Secretary, Civil Service District — Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON JUL 10 1918

Submitted to the Secretary of Commerce, approved.

APPOINTMENT DIVISION — NECESSARY ACTION TAKEN — JUL 12 1918 — DEPARTMENT OF COMMERCE

1918 JUL 11 AM 11 47

A. B. Bowerman

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
SAN FRANCISCO, CAL.

Department of Commerce and Labor

LIGHTHOUSE SERVICE





EIGHTEENTH DISTRICT

Point Reyes Light Sta
(Station, Depot, or Vessel)

June 27, 1918

Lighthouse Inspector
San Francisco Cal.
Sir:

Referring to your letter of June 25th, in regard to my proposed transfer to Bonita Point, I wish to say that I will accept the position as 3rd Assistant Keeper at Bonita Point with reduction in pay

very respectfully
M. Maxwell
2nd Assistant Keeper

signed. P. Nilsson.
Keeper.

USE TYPEWRITER [illegible] INSTRUCTIONS ON BACK.

MAKE NO ENTRIES IN THIS COLUMN.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS
8—4789-1

LIGHT
OCT 30 1916
HOUSES

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Maxwell, Michael

2. Department:

Commerce

3. Bureau, office, or service:

18th Lighthouse District

4. Designation of position:

Third Assistant Keeper

5. Occupation (if not clearly shown by answer to question 4):

See 4

6. Annual earnings:

$533.25

7. Kind of appropriation:

LS

8. Present rate of pay:

$ 516. PA

9. Initial rate of pay:

$ 540. A

10. Total length of service (give the total of **ALL U. S. GOVT. SERVICE** with the exceptions stated on the back of this card)—

Years: 5

Months: 8

11. State, Territory, or foreign country of birth (do not give town):

Germany

12. Race:

W

13. Sex:

Male

14. Date of birth—

Month: September

Year: 1877

15. Kinds of schools attended, years attended, and degrees taken:

E8

16. Marital condition:

M

17. War veteran?

No

18. Appointed from—

Congressional district and State: 4 California

County: San Francisco

19. Civil service status:

C

20. Method by which classified status was obtained:

CE

21. Place of employment—

City: Pt. Reyes L.S.
(Pt. Reyes)

State: California

DO NOT FOLD THIS CARD.

11—6869

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE INSPECTOR AUG 28 1916 SAN FRANCISCO CAL.
APPOINTMENTS SEP 21 1916
LIGHT SEP 12 1916 HOUSES
CHIEF CLERK SEP 21 1916

I, Michael Maxwell

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Michael Maxwell
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 25 day of aug., A. D. 191 6

(Affix official seal here)

[4] (Name) David R. Musser

(Official title) notary Public

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present 2nd Asst.Keeper	$552 per annum	Point Reyes Lightstation, Cal.
Former 3rd Asst.Keeper	$516 per annum	Point Reyes Lightstation, Cal.

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 18th District

San Francisco, Cal., (Address), September 7, 1916 (Date)

The above-named appointee entered upon duty on August 29, 1916 (Date)

CARDED.

H. W. Rhodes - Inspector
(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

SEP 20 1916

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 21, 1916.

Mr. Michael Maxwell,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Fifty-two dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By promotion from third assistant keeper at $516 per annum.)

CARDED

CHANGE REPORTED
SEP 1916
C. S. COMMISSION

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD [illegible]

Chief of Appointment Division.

R
C

APPOINTMENT DIVISION ENTERED AUG 21 1916 ON JOURNAL DEPT. OF COMMERCE

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Alfred Knutsen.

Legal Residence: California.

11—3602

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Light AUG 19 1916 HOUSES

HWR-CHT

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT,

San Francisco, Cal., August 14, 1916, 191
(City.) (Date.)

CHIEF CLERK AUG 21 1916

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion of

Name, Michael Maxwell — Legal residence, California

Position, Second Assistant Keeper — Salary, $552 per annum

Location, Point Reyes Lightstation, California — Appropriation, Salaries of Keepers of Lighthouses.

APPOINTMENTS

Effective August 21, 1916 — ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

APPOINTMENT DIVISION APPOINTMENT WRITTEN AUG 21 1916 DEPT OF COMMERCE

Former position, Third Assistant Keeper — Former salary, $516 per annum

Location, Point Reyes Lightstation, California.

Rank on eligible list, ----- Rating, ----- Percentage, ----- , Other eligibles considered:

Previous incumbent, Alfred Knutsen — Services terminated, about August 20, 1916

Reason, Transfer & demotion recom.

Members of family in Government Service, None

Remarks: Request notification by wire when appointment is made.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

AR E 8/21/16

H. W. Rhodes
Inspector

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

August 21, 1916.

J. Conway
Acting Commissioner.

[1] Strike out the clause which does not apply.

11—2314

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

LIGHT APR 29 1916 HOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK MAY 2 1916

I, Michael Maxwell

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Michael Maxwell
(Appointee signs here)

APPOINTMENTS MAY 2 1916

[2] Sworn to (See below) and subscribed before me, this[3] 12th day of April, A. D. 1916.

(Affix official seal here)

[4] (Name) C. H. Thompson.

(Official title) Clerk, 18th Lighthouse Dist.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present 3rd Asst. Keeper	$516 per annum	Point Reyes Lightstation, Cal.
Former Additional Keeper	$540 per annum	Farallon Lightstation, Cal.

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 18th District

San Francisco, Cal., (Address), April 24, 1916 (Date)

CAKWELL.

The above-named appointee entered upon duty on April 21, 1916 (Date)

H. W. Rhodes - Inspector
(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Entd

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

April 12, 1916.

Mr. Michael Maxwell,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Third Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Sixteen dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from additional keeper at $540 per annum.)

CHANGE REPORTED APR 1916 C. & COMMISSION.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

R C

CARDED.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Alfred Knutsen.

Legal Residence: California.

APPOINTMENT DIVISION ENTERED APR 12 1916 DEPARTMENT OF COMMERCE

11—3602

LIGHT
APR 11 1916
HOUSES

Copy of radiogram received at San Francisco, March 22, 1916, at 1.15 p.m. via Goat Island Radio Station.

Farallon Lightstation, Cal. March 22, 1916.

Lighthouse Inspector:

Will accept appointment Point Reyes station 3d assistant account child being ill medical attention convenient.

(Signed) Maxwell

Attest:

H. W. Rhodes.

Inspector 18th Lighthouse District

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

HWR-CHT

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT,

San Francisco, Cal., April 6, 1916, 191
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer & demotion of

Name, Michael Maxwell — Legal residence, California

Position, Third Assistant Keeper — Salary, $516 per annum

Location, Point Reyes Lightstation, Cal. — Appropriation, Salaries of Keepers of Lighthouses

Effective April 14, 1916 — {1 ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Additional Keeper — Former salary, $540 per annum

Location, Farallon Lightstation, California.

Rank on eligible list, ----- Rating, ----- Percentage, ----- , Other eligibles considered:

Previous incumbent, Alfred Knutsen — Services terminated, March 28, 1916.

Reason, Promotion

Members of family in Government Service, None

Remarks: This transfer, involving a reduction in pay, is agreeable to the nominee (copy of acceptance inclosed) and in accordance with the directions governing "Instruction Stations".
Request notification by wire when appointment is made.
Selection regular, subject to the action of the
U. S. Civil Service Commission. , 191

H. W. Rhodes.
Inspector.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Inclosure

Submitted to the Secretary of Commerce, approved.

APR 21 1916

Conway
Acting Commissioner

4-11-16

1 Strike out the clause which does not apply.

11—2314

LIGHT
NOV 15 1915
HOUSES

PERSONAL QUESTION SHEET

(When forwarding this form no letter of transmittal is required)

DEPARTMENT OF COMMERCE

OFFICE OF THE SECRETARY

WASHINGTON

March 5, 1913.

CHIEF CLERK
NOV 16 1915
APPOINTMENTS
NOV 16 1915

To the Chiefs of Bureaus of the Department of Commerce:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

S.C.

William C. Redfield

Secretary.

CARDED

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Include middle name or names. Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe. If name itself is merely a letter, it should be so stated.)

Mr. Michael Maxwell

2. How do you intend to write your name on the pay roll? (***This should agree with signature to your oath of office.***)

Michael Maxwell

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district. See question ~~13~~, Part II.)

San Francisco	San Francisco	Cal	No 4
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? (See question 14, Part II.) Germany

6. When were you born? September 24 1874

Month. Day. Year.

7. Give name and address of person whom you would like to have notified in case of accident.

Mrs. M. Maxwell (Name.) 224 9th (Number and street.)

San Francisco (City or town.) Cal. (State or Territory.)

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
		None		

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

Lighthouse examination S. F. Sept 28 1915

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

None

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
		None			

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

None

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
		No	

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
		No	

15. Are you the widow or orphan of an honorably discharged soldier or sailor? (If so, give the information called for by the blanks below.)

Relationship (widow or orphan)

Name under which soldier or sailor rendered service

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
		None	

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

Temporar Surfsman Life Saving Station
U.S Coast Guard.

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public School.

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Sailor and Boat Man Handy with tools

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

Light house Examination ~~Name~~ Sept 20 1915

20. Were the answers to the foregoing questions written by you? (If ~~not, state the name and address of the person~~ who wrote them for you.)

Yes

21. State the date upon which the above blanks were filled. Oct 14, 1915

Witness:

In case signature is by mark.

(Signature) Michael Maxwell

P. O. Address: San Francisco
City or town.
227 9th Street
Number and street.
California
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded November 10, 1915, 19

(Signature) H. W. Rhodes.

(Official title) Inspector 18th Lighthouse Dist.

11—1434

PART II.

(Part II should be executed by the executive officer of the Bureau of the Department to which the employee is assigned, or by some authorized official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed:

Bureau of Lighthouses (Bureau or Service.) | Farallon Lightstation, Cal. (Place (city, town, station, or vessel.)) | 18th (District.)

2. To what position has he been appointed? Additional Keeper,**Lighthouse Service.

3. State the date of appointment. October 27, 1915

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

Date of entrance on duty

5. State the date of the oath. October 14, 1915

6. State the date the employee entered on duty. October 22, 1915

7. What is his salary? $540 per annum

8. From what appropriation is he paid? Salaries, Keepers of Lighthouses

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

10. If classified, state the date of classification. May 6, 1896

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Selected from eligible register

12. Is the employee required to give bond? No

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

---

14. If foreign born, state when and where naturalization papers were taken out.

Superior Court, San Francisco, Cal., December 16, 1914.

Reviewed, approved, and forwarded to the Department.

(Signature) H. W. Rhodes.

(Official title) Inspector 18th Lighthouse District

Date: November 10, 1915, 19

11—1434

**Added in Bureau.

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT NOV 15 1915 HOUSES

CHIEF CLERK NOV 16 1915

I, Michael Maxwell

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

☞ Michael Maxwell
(Appointee signs here)

APPOINTMENTS NOV 20 1915

[2] Sworn to (See below) and subscribed before me, this[3] 14th day of October, A. D. 1915

(Affix official seal here)

[4] (Name) C. H. Thompson.

(Official title) Clerk, 18th Lighthouse Dist.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Lighthouse keeper at large	$540 per annum	Farallon Lightstation, Cal. (Instruction Station)
Former[5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 18th District

CARDED.

San Francisco, Cal. (Address), November 10, 1915 (Date)

The above-named appointee entered upon duty on October 22, 1915 (Date)

H. W. Rhodes. Inspector
(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Ent'd

STATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

October 27, 1915.

Mr. Michael Maxwell,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Additional Keeper

in the Lighthouse Service

at a salary of Five Hundred and Forty dollars per annum, effective on the date on which you enter on duty in the above-mentioned position.

(By selection from certificate No. -----, and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

APPOINTMENT DIVISION ENTERED OCT 27 1915 ON JOURNAL DEPT. OF COMMERCE

CARDED.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

R
C

Appropriation: Salaries, Keepers of Lighthouses.
Vice: New position.
Legal Residence: California.

OMAHA REPORTED NOV 1915 R. COMMISSION.

11—1394

Form 73

NOMINATION

HWR-CHT

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT.

LIGHT HOUSES OCT 25 1915

San Francisco, Cal., (City.) October 13, 1915 (Date.), 19

THE COMMISSIONER OF LIGHTHOUSES:

(Through the District Secretary)

CHIEF CLERK OCT 26 1915

Action recommended, Probationary appointment of

Name, Michael Maxwell

Legal residence, California

**Additional

Position, ~~Lighthouse~~ keeper ~~at large~~

Salary, $540 per annum

**In the Lighthouse Service.

Location, ~~Farallon Lightstation, Cal.~~

Appropriation, Salaries of Keepers of Lighthouses

APPOINTMENTS OCT 26 1915

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN OCT 25 1915 DEPT OF COMMERCE

Effective October 15, 1915

{ ~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Former position, --------

Former salary, ----------

Location, ---------

Rank on eligible list, 1 Rating, Asst. Keeper Percentage, 90.8, Other eligibles considered: John Berg (C) and Charles W. Lindley (C).

Previous incumbent, New position Services terminated,

Reason, (Authorized by Department letter of April 14, 1915)

Relatives in Government Service, None

Remarks: To be temporarily assigned to "Instruction Station" at Farallon, Cal., as per my telegram of 12th instant.

Selection regular, subject to the action of the U. S. Civil Service Commission. OCT 18 1915, 191

C. L. Snyder
Secretary, Twelfth Civil Service District

Rhodes.
Inspector

**Changed in Bureau

JEL

BUREAU OF LIGHTHOUSES
WASHINGTON

OCT 25 1915

Submitted to the Secretary of Commerce, approved.
See Department letter of October 13, 1915, authorizing the assignment of Maxwell to duty.

10-26-15

J. Conway
Acting Commissioner

Strike out the clause which does not apply.

11—2314

October 13, 1915.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 12th instant, the Department hereby authorizes the assignment of Michael Maxwell to duty as additional keeper, at $540 per annum, under direction of the Eighteenth Inspector.

A formal appointment will be issued to Mr. Maxwell upon receipt of proper nomination, approved by the district secretary.

(SIGNED) A. B. THURMAN

Acting Secretary.

Index card filed
CARDED.
10-14-15

C
R

(Copy)

DEPARTMENT OF COMMERCE

Telegram

CHIEF CLERK
OCT 13 1915

San Francisco, Cal., Oct. 12, 1915.

APPOINTMENTS
OCT 13 1915

Lighthouse Commissioner,
Washington, D. C.

Recommend appointment * Michael Maxwell lighthouse keeper at large five hundred forty annum commencing October fifteenth No relatives service District secretary approves Training Station Farallon

(Signed) Rhodes

DIVISION OF APPOINTMENTS
ANSWERED
OCT 13 1915

Bureau of Lighthouses,
October 12, 1915.

Submitted to Secretary of Commerce recommending that the Department authorize the assignment to duty of Michael Maxwell as additional keeper, at $540 per annum, in one of the (2) positions authorized by Department letter of * April 14, 1915, for the Eighteenth District at large, effective October 15, 1915, or as soon thereafter as he enters on duty.

The usual nomination will be submitted to the Department when received, at which time formal appointment may be issued.

Appropriation: Salaries, Keepers of Lighthouses.

New position
* Keepers
Adm.

L. R. Putnam

10-13-15

*646

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

HWR-CHT

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT.

San Francisco, Cal., (City.) October 13, 1915 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

(Through the District Secretary)

Action recommended, Probationary appointment of

Name, **Michael Maxwell**
****Additional**

Position, ~~Lighthouse~~ **keeper at large**
****In the Lighthouse Service.**

Location, ~~Farallon Lightstation, Cal.~~

Legal residence, **California**

Salary, **$540 per annum**

Appropriation, **Salaries of Keepers of Lighthouses**

Effective **October 15, 1915** { ~~the actual date of entrance on duty.~~ or as soon thereafter as he enters on duty.

Former position, **--------**

Former salary, **----------**

Location, **----------**

Rank on eligible list, **1** Rating, **Asst. Keeper** Percentage, **90.8**, Other eligibles considered: **John Berg (C) and Charles W. Lindley (C).** (Other eligibles not to be charged with a certification)

Previous incumbent, **New position** Services terminated,

Reason, **(Authorized by Department letter of April 14, 1915)**

Relatives in Government Service, **None**

Remarks: **To be temporarily assigned to "Instruction Station" at Farallon, Cal., as per my telegram of 12th instant.**

Selection regular, subject to the action of the U. S. Civil Service Commission. OCT 18 1915, 191

C. A. Sayder — Rhodes.

Secretary, Twelfth Civil Service District — Inspector

****Changed in Bureau**

JEL

BUREAU OF LIGHTHOUSES
WASHINGTON

OCT 25 1915

Submitted to the Secretary of Commerce, approved.

See Department letter of October 13, 1915, authorizing the assignment of Maxwell to duty.

Acting Commissioner

TSC MCS

1 Strike out the clause which does not apply.

11—2314

LIGHT
OCT 13 1915
HOUSES

Hydros
Engr. Cons
Mar. Engr
Personnel
Accounts
Contracts
Chf. Clk.
Dep. Commr
Commr.

October 13, 1915.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 12th instant, the Department hereby authorizes the assignment of Michael Maxwell to duty as additional keeper, at $540 per annum, under direction of the Eighteenth Inspector.

A formal appointment will be issued to Mr. Maxwell upon receipt of proper nomination, approved by the district secretary.

(SIGNED) A. L. THURMAN

Acting Secretary.

Bureau of Lighthouses, Washington.

JEL

OCT 14 1915

To Lighthouse Inspector, San Francisco, Cal.,
for his information, guidance, and files of office.

See Bureau telegram of October 13, 1915.
Submit nomination in the case of Maxwell if not already done.

Acting Commissioner.

C
R

TSC
MCS

PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
OCT 28 1915
HOUSES

October 27, 1915.

Mr. Michael Maxwell,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Additional Keeper

in the Lighthouse Service

at a salary of Five Hundred and Forty dollars per annum, effective on the date on which you entered upon duty in the above-mentioned position.

(By selection from certificate No. -----, and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

R
C

Appropriation: Salaries, Keepers of Lighthouses.
Vice: New position.
Legal Residence: California.

11—1394

OCT 28 1915

Form 73

NOMINATION

LIGHT 1 APR 11 1916 HOUSES

HWR-CHT
4-12-1916
telet Insp.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT,

San Francisco, Cal., (City.) April 6, 1916 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

SPECIAL

Action recommended, Transfer & demotion of

Name, **Michael Maxwell** Legal residence, **California**

Position, **Third Assistant Keeper** Salary, **$516 per annum**

Location, **Point Reyes Lightstation, Cal.** Appropriation, **Salaries of Keepers of Lighthouses**

Effective **April 14, 1916** { ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Additional Keeper Former salary, **$540 per annum**

Location, **Farallon Lightstation, California.**

Rank on eligible list, ----- Rating, **-----** Percentage, **-----** , Other eligibles considered:

Previous incumbent, Alfred Knutsen Services terminated, **March 28, 1916.**

Reason, **Promotion**

Members of family in Government Service, None

Remarks: This transfer, involving a reduction in pay, is agreeable to the nominee (copy of acceptance inclosed) and in accordance with the directions governing "Instruction Stations".
Request notification by wire when appointment is made.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

H. W. Rhodes.
Inspector.

Secretary, Civil Service District.

Inclosure

BUREAU OF LIGHTHOUSES
WASHINGTON
APR 11 1916

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2214

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
APR 13 1916
HOUSES

April 12, 1916.

Mr. Michael Maxwell,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Third Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Sixteen dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from additional keeper at $540 per annum.)

Ed'd April 21, 1916.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

RC

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Alfred Knutsen.

Legal Residence: California.

11—3692

APR 13 1916

JBL

Washington D C April 12 1916

Lighthouse Inspector San Francisco California

Maxwell appointed third assistant keeper Point Reyes effective as recommended Yours April six

CONWAY

Acting Commissioner

On today's Journal
4-12-1916

Asst Secty of Agl 12/16
2.00

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT AUG 19 1916 HOUSES

HWR-CHT

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT,

San Francisco, Cal., August 14, 1916, 191
(City.) (Date.)

Aug 21, recd Insp

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion of

Name, Michael Maxwell — Legal residence, California

Position, Second Assistant Keeper — Salary, $552 per annum

Location, Point Reyes Lightstation, California — Appropriation, Salaries of Keepers of Lighthouses.

Effective August 21, 1916 — ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Third Assistant Keeper — Former salary, $516 per annum

Location, Point Reyes Lightstation, California.

Rank on eligible list, ----- Rating, ----- Percentage, ----- , Other eligibles considered:

Previous incumbent, Alfred Knutsen — Services terminated, about August 20, 1916

Reason, Transfer & demotion

Members of family in Government Service, None

Remarks: Request notification by wire when appointment is made.

Rec'd 1:10 P.M. Aug. 19. 1916

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

H. W. Rhodes.

Secretary, Civil Service District. — Inspector

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

August 21, 1916.

Acting Commissioner.

[1] Strike out the clause which does not apply.

11—2314

1113

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
AUG 25 1916
HOUSES

August 21, 1916.

Mr. Michael Maxwell,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Fifty-two dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By promotion from third assistant keeper at $516 per annum.)

Aug 29, 1916

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

R
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Alfred Knutsen.

Legal Residence: California.

11—3692

AUG 25

McC.

AUG 4 1919

LIGHT AUG 5 1919 HOUSES

Sir:

Referring to report of the service rendered by you on June 28, 1919, in assisting in hauling off the rocks near the Bonita Point Light Station, Calif., a large motor launch, and mooring the launch at an adjacent wharf, the Department is pleased to commend you for the energy displayed on that occasion, which will be noted on the records as part of your official history.

Respectfully,

WILLIAM C. REDFIELD

Secretary of Commerce.

Mr. Michael Maxwell,
Third Assistant Keeper, Bonita Point
Light Station, Calif.
(Through Commissioner of Lighthouses)

LIGHTHOUSES---Bureau's files.

WILLIAM C. REDFIELD

Exact copy as signed by-----

Mailed AUG 4 1919 by-----

Form 73

EMA

NOMINATION

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSES

SEP 18th 35 AM 11.39

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, ____ DISTRICT,

San Francisco, California, September 14th, 1935.
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, Maxwell, Michael

Position, Keeper (First Assistant)

Location, Bonita Point Light Station

Effective, October 1,1935

[1] the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Legal residence, California

Proposed salary, $1320.00 A.

Proposed range, $1260-1620

Appropriation, Salaries of Keepers Q240

Former position, Keeper (Second Assistant)

Location, Bonita Point Light Station

Former salary, $1260.00 A.

Former range, $1200-1560 Q240

Rank on eligible list, — Rating, Percentage, , Other eligibles considered:

$1320. A. (Lt. #783)

Previous incumbent and his pay, Martin, H.M.

Services terminated, Sept.30,1935,or as soon thereafter as he is transferred

Reason, Transfer to position with U.S.Engineers, War Department.

Members of family in Government service, None

Date of birth, 9-24-77

Remarks: This Keeper has had almost 20 years Service having entered the Service as an Assistant Keeper on October 22,1915. He has therefore been recommended for promotion to First Assistant Keeper,Bonita Point Light Station, in the same step/is now occupying as Second Assistant Keeper.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19____

H. W. RHODES

Secretary, Civil Service District. SUPERINTENDENT OF LIGHTHOUSES.

BUREAU OF LIGHTHOUSES

WASHINGTON

SEP 23 1935

Submitted to the Secretary of Commerce, approved.

W. P. HARMAN

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

September 27, 1935.

Mr. Michael Maxwell,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective upon entrance on duty (change of duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

F. A. DELONG

Acting Chief of Appointment Division.

From: $1260 per annum.

To: $1320 per annum.

Service and grade:

Appropriation (unit): Field.

18
B

OCT - 3 1935

GOVERNMENT PRINTING OFFICE 11—9051

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

EMA

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

Oct. 18,1935.

Commissioner of lighthouses.

1. Referring to Department letter of September 27th advising Mr. Michael Maxwell that his compensation had been changed from $1260.00 to $1320.00 per annum effective on entrance on duty, the Bureau is advised that Mr. Maxwell was promoted from Second to First Assistant Keeper at Bonita Point Light Station effective commencing October 1,1935.

H. W. RHODES

Superintendent of Lighthouses.

OCT 25 1935

Transmitted to Secretary of Commerce for his information.

For the Commissioner,

Chief, Personnel Division

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

EMA

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

September 16, 1938.

Michael Maxwell,
First Assistant Keeper,
Bonita Point Light Station,
Eighteenth Lighthouse District.

Mr. Maxwell was born in Germany on September 24, 1877. He was issued Certificate No. 5582 by the State Court at San Francisco, California, on August 6, 1904.

Certified seen.

H. W. RHODES

Superintendent of Lighthouses.

Supplement to "Personal History Statement"

In April 1915 the Life Saving Service became the U.S. Coast Guard. One period of my service extended from February 1914 to October 1915 and consequently I was in the U.S. Coast Guard from April 1915 to October 1915; however I was not enlisted during the period I was in the U.S Coast Guard

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment U.S. Coast Guard Light House **Date** Oct. 5. 1939.

1. Name in full (Mr., ~~Miss, or Mrs.~~) Maxwell (Surname) Michael (Given name) none (Middle name)
2. Present address Bonita Point Light House (Number) (Street) Fort Barry (City) Calif (State)
3. Legal (voting) residence 1st Calif (State and Congressional District) Marin (County) Waldo Point (City or town)
4. Where born Germany (State or foreign country) Altona (City or town) When born Sept. 24 1877. (Month Day Year)
5. If foreign-born, state whether naturalized or alien Naturalized
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
√ Male	Female	Single	√ Married	Divorced	Widowed	√ White	Colored	

7. Number and ages of dependents domiciled with you Wife age 50.
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
U.S. Life Saving Station	South Side Point Arena	Life Saving		June		1903	Jan.		1903
				Jan.		1904	Feb.		1905
	Bonita Point	Pvt Engr		Mar.		1905	Aug.		1906
	Point Bonita	Pvt Engr + Coast Guard		March		1907	April		1908
	Bonita Point			Feb		1914	Oct.		1915
Light House Service	Farallone Is.	Additional	540.	Oct.	22	1915	Apr.	4	1916.
	Point Bonita	3rd & 2nd asst.	540.	Apr.	4	1916.	July	3.	1918
18th District	Bonita Point	3rd. 2nd & 1st asst	1320-00	July	3	1918	to Date		1939.

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
Lester I. Maxwell	Position / Department or office Laborer U.S. Engineers	Son.
	Position / Department or office	
	Position / Department or office	

10. Do you now hold any State or municipal office? If so, state below:

(Title) (Location) no (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

(Wife, widow, or orphan) no (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps	√ Coast Guard *	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

[OVER]

*See Question 8

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) German

LIGHTHOUSE SUPERINTENDENT OCT 13 1939 SAN FRANCISCO

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
Broadway Line San Francisco	Sailor	2 years.
Dutton Goldshalk Dredging Co. S.F.	Handyman	2 years.
Hansan Mining Co Marysville	Machinist Helper	1 year

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 7 (8)	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs Mary L Maxwell

Relationship Wife Post office address Fort Barry Calif

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Michael Maxwell
(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

copy of this form has not been furnished the Department

LIGHTHOUSE SUPERINTENDENT OCT 2 19[illegible]

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared January 10, 1941

Name: Maxwell, Michael

From: U.S.Coast Guard

Bureau No: 783

Promotion

	FROM	TO
Position		Keeper
Grade	Field (Range $1260-1620)	Field (Range $1260-1620)
Salary	$1320 p.a. plus $240 p.a.Qtrs.	$1380 p.a. plus $240 p.a.Qtrs.
Bureau or Div. Organizational Subdivisions		U.S.Coast Guard
Headquarters Post of Duty		San Francisco, Calif.
Appropriation		Benita Pt.Lt.Sta.,Calif.
Allotment		Civilian Employees, C.G.
Field or Deptl.		Field

EFFECTIVE *Remarks:* January 16, 1941.

Justification:

No increase in pay since October 1, 1935.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Reg.

DATE OF BIRTH: 9-24-1877

LEGAL RESIDENCE: Calif.

SEX: M | RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

SUBJECT TO RETIREMENT ACT? Lighthouse Act 4-20-10

DATE OF OATH

BUREAU OR DIVISION PERSONNEL FILES

FEB 7 1941

1-1641

DEPT. STOCK FORM 2249
REV. 12-41

NAVY

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared 1 October, 1942

Name: Maxwell, Michael

From: U. S. Coast Guard

Bureau No.: 783

Effective: 1 October, 1942

Transaction

	FROM	TO
Position		Keeper
Grade	Field (Range $1260-1620)	Field (Range $1260-1620)
Salary	$1380 p.a. plus $240 p.a. Cvrs.	$1440 p.a. plus $240 p.a. Cvrs.
Bureau or Div. Organizational Subdivisions		
Headquarters Post of Duty		San Francisco, Calif. Point Pt. Lt. Stn., Calif.
Appropriation		Civilian Employees, C. G.
Allotment		

FIELD ☒ DEPRTMTL ☐ FIELD ☒ DEPRTMTL ☐

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

Justification:

Mr. Maxwell was last promoted January 16, 1941 in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Very Good.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 9-24-77

LEGAL RESIDENCE: Calif.

SEX:

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-10

DATE OF OATH

CHARLES POZET

DATE APPROVED BY THE SECRETARY

OCT 10 1942

BUREAU OR DIVISION PERSONNEL FILES

3-2

CG-CP

8 December, 1942.

From: Commandant.
To: District Coast Guard Officer, Twelfth Naval District, San Francisco.

Subject: Michael Maxwell, keeper.

Reference: (a) Your letter of 30 November, 1942 (75).
(b) Mr. Maxwell's letter of 24 November, 1942.

1. As requested in reference (b) no action will be taken at this time toward Mr. Maxwell's retirement.

N. R. STILES,
By direction.

DEC 10 1942

Mercer - Room 3012 3-2

73

UNITED STATES COAST GUARD

Arena Cove LB Station
12th Naval District.

Point Arena, California
28 October, 1942.

From: Commanding Officer, Point Arena Station.
To : District Coast Guard Officer, 12th Naval District.

Subject: Michael Maxwell; record of service.

Reference: (a) DCGO Letter 26 October, 1942.

1. In accordance with instructions received in reference (a), You are advised that all Log books and files at this unit were searched, and there are no Log books at this unit prior to 1934, and no other records of subject man.

2. All Log books at this unit, prior to 1934 were shipped to the Fort Point Lifeboat Station for further shipment to Headquarters.

Benedict R. Mess.

Benedict R. Mess.

11 NOVEMBER, 1942.

POINT BONITA LIFEBOAT STATION, CALIFORNIA, REPORTED VERBALLY BY TELEPHONE THAT THEIR LOG BOOKS WERE IN WASHINGTON AND KEEPER MAXWELL'S SERVICE COULD BE VERIFIED THEREFROM.

UNITED STATES COAST GUARD

POINT REYES LB STATION. Point Reyes, California.

TWELFTH NAVAL DISTRICT. 28 October, 1942.

From: Commanding Officer, Point Reyes Station.
To : District Coast Guard Officer, 12th Naval District.

Subject: Michael Maxwell; record of service.

1. All personnel records previous to 1935 are in the archives in Washington, D. C., No further record of this man can be found at this unit.

K. M. Foster
K. M. FOSTER

1942 DEC 4 AM 10 36

3-2

75

UNITED STATES COAST GUARD

425 CUSTOMHOUSE
SAN FRANCISCO, CALIF.

OFFICE OF
DISTRICT COAST GUARD OFFICER

30 November, 1942

From: District Coast Guard Officer, 12th Naval District
To : Commandant, Coast Guard

Subject: Michael Maxwell, First Assistant Keeper,
Bonita Point Light Station

References: (a) Form 2521 - request for retirement of Michael Maxwell
(b) Subject employee's letter 24 November, 1942
forwarded by Commanding Officer's indorsement
26 November, 1942.

1. It is recommended that Reference (a) be cancelled and that Mr. Maxwell's request to remain in the service be approved.

H C Hogrefe LIEUT.COMMANDER,USCG
H.C.HOGREFE
By direction

1942
1877
63 Age
Voluntary



CG-CP-75

27 November, 1942

Miss Kathrane T. Adams,
Room 57½, Treasury Building,
Washington, D. C.

Madam:

The Treasury Department's file in the case of Michael Maxwell, Keeper at Bonita Point Light Station, San Francisco, California is needed in connection with verifying the service of Mr. Maxwell for retirement purposes, and it will be appreciated if you will loan it to the Civilian Personnel Section of the Coast Guard.

Very truly yours,

T. O. ROBERTSON, Chief,
Civilian Personnel Section.

Mercer ~~Morgan~~ - Room 3012 3-2

S. COAST GUARD
Rec'vd NOV 23 1942
OFFICE

Bonita Point Light Station, California,
24 November, 1942.

From: Michael Maxwell, First Assistant Keeper,
Bonita Point Light Station.
To : District Coast Guard Officer, Twelfth Naval District.

Via : Commanding Officer, Point Bonita Lifeboat Station.

Subject: Request for Retirement - cancellation.

Reference: (a) My request for retirement dated 11 November, 1942.

It is requested that Reference (a) be cancelled and that I be allowed to remain in my present civilian position of Keeper (First Assistant), Bonita Point Light Station, at least for the duration of the War.

Michael Maxwell

* *

75 - C.G.Station FIRST ENDORSEMENT Sausalito, California
26 November, 1942

From: Officer in Charge, Coast Guard Station Sausalito, Calif.
To : District Coast Guard Officer, Twelfth Naval District.

1. Forwarded, recommending approval of request contained in basic communication.

Nickolai Antipoff

Nickolai Antipoff

1942 NOV 23 AM 9 02

3-2

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UNITED STATES COAST GUARD
425 CUSTOMHOUSE
SAN FRANCISCO, CALIF.

OFFICE OF
DISTRICT COAST GUARD OFFICER

20 November, 1942

From: District Coast Guard Officer, 12th Naval District
To : Commandant, Coast Guard

Subject: Michael Maxwell - Retirement

References: (a) Headquarters' letter 12 November, 1942 (CP-75)
(b) District letter 11 November, 1942, (75) forwarding request for retirement of Michael Maxwell, 1st Asst. Keeper, Bonita Point Lt. Sta.

1 1. Paragraph 1 of Reference (b) advises that the employment of Michael Maxwell at various Lifeboat Stations in this District was temporary, and that he has no discharges. However, Mr. Maxwell's service may be verified by log books of the stations at which he served and which were forwarded to Headquarters prior to 1935.

COMMANDER, USCG
H.C.PERKINS
By direction



CP-75

12 November, 1942.

From: Commandant.
To: **District Coast Guard Officer, Twelfth Naval District, San Francisco.**

Reference: **(a) Headquarters' letter dated 19 October, 1942 (CG-CP-75).**

It is requested that the information or forms indicated in the items checked below be furnished Headquarters promptly, with the return of the attached papers, if any.

NAME AND DESIGNATION

Michael Maxwell; retirement.

(1) Give date of entrance on duty, of transfer, or of resignation.
(2) Furnish personal history sheet in duplicate.
(3) Furnish certified statement of unappointed service in duplicate.
(4) Furnish oath of office in duplicate.
(5) Furnish Civil Service Form 375 in triplicate,
(6) Furnish standard Form 13 in quadruplicate (abstract of official record).
(7) Furnish documentary evidence of date of birth as prescribed in Civil Service Form 2473, attached.
(8) Furnish one copy of certified Form 2806.
(9) Forward promptly address to which retirement pay checks are to be mailed.

(10) Have the enclosed form signed and returned.
(11) Furnish Form 3464a, Personnel Information Sheet.
(12) Furnish Form 2390, 1769, 2413, and 14.
(13) In the event retirement deductions were not made from the pay include the aggregate basic salary by fiscal years.
(14) Advise whether all accrued and accumulated annual leave granted before effective date of separation of employee.
(15) Include aggregate basic salary in the event retirement deductions were not made.

XXXXXX **It is requested that the discharge of Mr. Maxwell be submitted promptly in order that action can be taken on his application for retirement.**

359

NOV 13 1942

T. O. ROBERTSON,
By direction.

Mercer - Room 3012 3-2

NAVY

Form 2521
TREASURY DEPARTMENT
U. S. COAST GUARD

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

District Coast Guard Officer
Commander, 12th Naval District,

Date 11 NOVEMBER, 1942.

San Francisco, California,
(City)

I hereby apply for retirement from active duty effective at the close of 31 January, 1943 on the basis of service shown hereon.

Future home not selected.
Is dependent upon verification
of Coast Guard service and
acceptance of retirement.

Michael Maxwell
MICHAEL MAXWELL (Name)

KEEPER (1st Assistant) Bonita Point Light Station.
(Designation)

District Coast Guard Officer,
OFFICE OF THE DISTRICT COMMANDER

City San Francisco, Calif. *Date* 12 October, 1942

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $1011.37 per annum, effective at the close of January 31, 1943.

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

H. C. PERKINS By direction.

COMMANDER, USCG
District Commander

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

Name MICHAEL MAXWELL Date of birth September 24, 1877.

Designation Keeper (1st Assistant), Bonita Point Light Station, California.

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
~~Army~~ U.S. COAST GUARD	June	1	1903	Nov.	10	1903	Keeper is not
~~Navy~~ do	Jan.	1	1904	Feb.	15	1905	sure of dates
~~Marine Corps~~ do	Mar.	1	1905	Oct.	6	1905	and Coast
~~Civilian employment~~ do	June	1	1906	Nov.	30	1906	Guard Service
do	Mar.	1	1907	Apr.	30	1908	not verified.
do	Feb.	1	1914	Oct.	10	1915	Coast Guard service
Civilian employment:							to be verified by
Keeper, 3rd, 2nd & 1st							Headquarters.
Asst. various Light Sta.							
12th Nav. Dist. U.S.C.G.	Oct.	22	1915	Jan.	31	1943	
Total service	32 years, 9 months, 10 days more or less						

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim: ----------

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? NO If so, give number of claim: ----------

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? NO

If so, state the compensation received: ----------

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
Keeper (1 AK)	Feb.	1	1938	Jan.	15	1941		$1320.A.	$3905.00
Bonita Point	Jan.	16	1941	Sept.	30	1942		1380."	2357.50
Light Station	Oct.	1	1942	Jan.	31	1942		1440."	480.00

Total compensation for last five years of active service $6742.50

Average compensation for last five years of active service $1348.50

Annual rate of retired pay ($ 1348.50 × years 30 (Not exceeding 30) ÷ 40) = $1011.37

U. S. GOVERNMENT PRINTING OFFICE 16—20161

CG-CP-75.

19 October, 1942.

reminded 11-12-42

From: Commandant.
To: District Coast Guard Officer, 12th Naval District, San Francisco, Calif.

Subject: Michael Maxwell.

Reference: (a) Your letter of 22 April, 1942 (75).

1. The Coast Guard has been unable to verify the service claimed by Mr. Maxwell during the period 1 June, 1903 to 10 October, 1915. Therefore, it is requested that Mr. Maxwell submit his Discharges with application for retirement under the Lighthouse Service Retirement Law.

T. O. ROBERTSON.
By direction.

OCT 20 1942

Mercer + Room 3012 3-2
MRB

75

UNITED STATES COAST GUARD
425 CUSTOMHOUSE
SAN FRANCISCO, CALIF.

OFFICE OF
DISTRICT COAST GUARD OFFICER

9 October, 1942.

From: District Coast Guard Officer, 12th Naval District.
To : Commandant, Coast Guard.

Subject: Michael Maxwell, 1st Assistant Keeper, Bonita Point Light Station - Verification of service.

Reference: (a) District letter 25 September, 1941 (75).
(b) District letter 22 April, 1942 (75).
(c) District letter 10 August, 1942 (75).

Inclosure: (A) Copy of Reference (a).
(B) Copy of Reference (b).
(C) Copy of Reference (c).

1. Keeper Maxwell advises that his service as shown in Reference (a) was in the Lifesaving Service. He visited this Office on 8 October, 1942, and offered for inspection a Congressional Medal of Honor awarded him for heroic daring on November 23, 1914, wreck of Steamer "HANALEI", while he was in the Lifesaving Service at Bonita Point Lifesaving Station. He states that he has arthritis and would like to retire before the commencement of the winter season.

2. Maxwell will have had 27 years as an Assistant Lighthouse Keeper in this District on 22 October, 1942, and if three years of his Lifesaving service can be verified, it will enable him to retire.

3. Mr. Maxwell was 65 years of age on September 24, 1942.

4. It is requested that this Office be informed what if any action has been taken towards the verification of Maxwell's Lifesaving service in order that Maxwell may be advised regarding retirement within the near future.

H. C. PERKINS
By direction

FOR VICTORY
BUY UNITED STATES WAR BONDS AND STAMPS

75

UNITED STATES COAST GUARD
425 CUSTOMHOUSE
SAN FRANCISCO, CALIF.

OFFICE OF
DISTRICT COAST GUARD OFFICER

11 November, 1942

From: District Coast Guard Officer, 12th Naval District
To : Commandant, Coast Guard

Subject: MICHAEL MAXWELL, civilian Keeper (1st Assistant), Bonita Point Light Station - retirement.

References: (a) Headquarters' letter 19 October, 1942 (CG-CP-75)
(b) Form 2521, 11 November, 1942 - Request for retirement of subject employee.

Inclosures: (A) Copy of Reference (a).
(B) Copy of Reference (b).
(C) Letter from Commanding Officer Point Reyes Lifeboat Station
(D) Letter from Commanding Officer Point Arena Lifeboat Station

1. Michael Maxwell advises that his employment in the Lifesaving Service at various Lifeboat Stations in this District was temporary and that he has no discharges.

2. The Point Bonita, Point Reyes, and Point Arena Lifeboat Stations advise that their log books for the years prior to 1934 and 1935 were mailed to Headquarters at Washington and that Mr. Maxwell's service can be verified from these log books.

3. Inclosure (B) does not contain the future address of Michael Maxwell on retirement as he states that he has not chosen his future home and will not do so until advice is received from Headquarters that sufficient of his Coast Guard Service is verified to allow him to retire on 30 years' service. According to the Lighthouse Retirement Law, Mr. Maxwell cannot voluntarily retire until he has completed 30 years of Government service.

4. It is requested that Headquarters notify this Office when and if Maxwell's Coast Guard service is verified in order to allow Mr. Maxwell to choose his home on retirement.

H.C.PERKINS
COMMANDER, USCG
By direction

FOR VICTORY
BUY UNITED STATES WAR BONDS AND STAMPS

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UNITED STATES COAST GUARD

AIR MAIL

San Francisco, California,
10 August, 1942.

From: District Coast Guard Officer, 12th Naval District.
To : Commandant, Coast Guard.

Subject: MICHAEL MAXWELL, 1st Assistant Keeper, Point Bonita Light Station - Verification of service.

Reference: (a) District letter 25 September, 1941.
(b) District letter 22 April, 1942.

Inclosure: (A) Copy of Reference (a).
(B) Copy of Reference (b).

1. Since First Assistant Keeper Maxwell desires to retire at the close of 30 September, 1942, it is requested that verification of his service requested in References (a) and (b) be forwarded by Air Mail at the earliest practicable date in order that his request for retirement may be submitted.

H. C. PERKINS
By direction.

1942 AUG 12 AM 11 14

UNITED STATES COAST GUARD
SAN FRANCISCO, CALIF.

OFFICE OF COMMANDER
SAN FRANCISCO DISTRICT

22 April, 1942.

U. S. COAST GUARD (20)
REC'D APR 26 1942

From: District Coast Guard Officer, 12th Naval District.
To : Commandant, Coast Guard.

Subject: Michael Maxwell, 1st Assistant Keeper, Bonita Point Light Station - Verification of service.

Reference: (a) District letter 25 September, 1941.

1. Reference (a) furnished Michael Maxwell's service with the U. S. Coast Guard in California from June 1,1903, to October 10,1915, and requested that the service be verified since Assistant Keeper Maxwell could not verify the dates given by him.

2. Assistant Keeper Maxwell has advised that he definitely desires to retire when he has reached the age of 65 years on September 24, 1942, and it is therefore requested that verification of his service while in the Coast Guard be furnished this District in order that the service may be used to compute his retirement based on 30 years Government service.

R. S. PATCH
By direction.

Mr. Pitts has copy of letter trying to verify service.
6-22-42

61541

FOR DEFENSE BUY UNITED STATES SAVINGS BONDS AND STAMPS

Bess Beebe trying to verify service
8-1-42

75

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OFFICE OF COMMANDER
SAN FRANCISCO DISTRICT

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

SAN FRANCISCO, CALIF.

U. S. COAST GUARD (8)
REC'D SEP 29 1941

25 September, 1941.

From: Commander, San Francisco District.
To : Commandant.

Subject: Maxwell, Michael, 1st Assistant Keeper, Bonita Point Light Station - Verification of service.

1. It is requested that the following Coast Guard service claimed by Michael Maxwell be verified and this Office advised. This information is desired in connection with his possible retirement at the age of 65 years on October 1,1942.

Enlisted	6-1-03	Coast Guard South Side Station, California		
Discharged	11-10-03	do		
Enlisted	1-1-04	Coast Guard Station, Point Arena, California.		
Discharged	2-15-05	do	do	
Enlisted	3-1-05	do	Bonita Point Sta.	do
Discharged	10-6-05	do	do	do
Enlisted	6-1-06	do	Point Reyes Sta.	do
Discharged	11-30-06	do	do	do
Enlisted	3-1-07	do	Point Arena Sta.	do
Discharged	4-30-08	do	do	do
Enlisted	2-1-14	do	Bonita Point Sta.	do
Discharged	10-10-15	do	do	do

2. Mr. Maxwell cannot verify the above dates but believes them to be correct.

R. S. PATCH
Chief of Staff

75

25 September, 1941.

From: Commander, San Francisco District.
To : Commandant.

Subject: Maxwell, Michael, 1st Assistant Keeper, Bonita Point Light Station - Verification of service.

1. It is requested that the following Coast Guard service claimed by Michael Maxwell be verified and this Office advised. This information is desired in connection with his possible retirement at the age of 65 years on October 1,1942.

Enlisted	6-1-03	Coast Guard South Side Station, California	
Discharged	11-10-03	do	
Enlisted	1-1-04	Coast Guard Station, Point Arena, California.	
Discharged	2-15-05	do	do
Enlisted	3-1-05	do	Bonita Point Sta. do
Discharged	10-6-05	do	do do
Enlisted	6-1-06	do	Point Reyes Sta. do
Discharged	11-30-06	do	do do
Enlisted	3-1-07	do	Point Arena Sta. do
Discharged	4-30-08	do	do do
Enlisted	2-1-14	do	Bonita Point Sta. do
Discharged	10-10-15	do	do do

T.S.

2. Mr. Maxwell cannot verify the above dates but believes them to be correct.

R. S. PATCH
Chief of Staff

Requested M. R. of above stations 10/18/41

Engaged 9/1/05, appears to have deserted on 10/3/05 from Point Bonita Sta.

P.

12 TH 384

3-2 3-12

Name MICHAEL MAXWELL Date of birth September 24, 1877.

Designation Keeper (1st Assistant), Bonita Point Light Station, California.

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
~~Army~~ U.S. COAST GUARD	June	1	1903	Nov.	10	1903	Keeper is not
~~Navy~~ do	Jan.	1	1904	Feb.	15	1905	sure of dates
~~Marine Corps~~ do	Mar.	1	1905	Oct.	6	1905	and Coast
~~Civilian employment~~ do	June	1	1906	Nov.	30	1906	Guard Service
do	Mar.	1	1907	Apr.	30	1908	not verified.
do	Feb.	1	1914	Oct.	10	1915	Coast Guard service
Civilian employment:							to be verified by
Keeper, 3rd, 2nd & 1st							Headquarters.
Asst. various Light Sta.							
12th Nav. Dist. U.S.C.G.	Oct.	22	1915	Jan.	31	1943	
Total service	32 years, 9 months, 10 days more or less						

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim: ----------

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? NO If so, give number of claim: ----------

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? NO

If so, state the compensation received: ----------

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
Keeper (1 AK)	Feb.	1	1938	Jan.	15	1941		$1320.A.	$3905.00
Bonita Point	Jan.	16	1941	Sept.	30	1942		1380."	2357.50
Light Station	Oct.	1	1942	Jan.	31	1942		1440."	480.00

Total compensation for last five years of active service $6742.50

Average compensation for last five years of active service $1348.50

Annual rate of retired pay ($ 1348.50 × years 30 ÷ 40) = $1011.37

(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—20161

NAVY Form 2521
TREASURY DEPARTMENT
U. S. COAST GUARD

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

District Coast Guard Officer
Commander, 12th Naval District,
San Francisco, California.
(City)

Date 11 NOVEMBER, 1942.

I hereby apply for retirement from active duty effective at the close of 31 January, 1943 on the basis of service shown hereon.

Future home not selected.
Is dependent upon verification
of Coast Guard service and
acceptance of retirement.

Michael Maxwell
MICHAEL MAXWELL (Name)
KEEPER (1st Assistant) Bonita Point
(Designation) Light Station.

District Coast Guard Officer,
OFFICE OF ~~THE DISTRICT COMMANDER~~

City San Francisco, Calif. *Date* 12 October, 1942

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $ 1011.37 per annum, effective at the close of January 31, 1943.

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

H. C. PERKINS By direction.
COMMANDER, USCG
~~District Commander~~

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

Mr. Schnaitmann:- 3 - 12

Mr. Williams of Archives called at 11:20 A. M. on December 7, 1942 and stated that all his Coast Guard Records on Maxwell were charged out to Miss Beabes and that he had no Light House records on this man at all. He said that you could probably get the information that you wanted from Miss Beabes as she had already furnished [illegible]lian Personnel with a stat[illegible]

Dodson

3 - 7

I furnished all the available information in this case to you some time ago re Beabes

Rec'd 1-28-42

N.C.G. No. 1099
U. S. Coast Guard
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

MAXWELL	MICHAEL	- -	Civilian	Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

Bonita Pt. Lt. Sta. 12th Naval Dist., USCG	San Francisco, Calif.	1 October, 1942
(Unit)	(Place)	(Date)

1 October, 1942 - Within-grade promotion under the provisions of Public Law No. 200, approved 1 August, 1941. From $1380 plus $240 to $1440 plus $240.

AUTHORITY: Secretary of the Navy 10-1-42

H.C. Perkins

H.C.PERKINS (Commanding) COMMANDER, USCG

By direction DISTRICT COAST GUARD OFFICER (Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE

DEPT. STOCK FORM 2249
REV. 12-41

NAVY
UNITED STATES ~~TREASURY~~ DEPARTMENT
WASHINGTON, D. C.

PAGE:

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date July 1, 1944

Name: Maxwell, Michael Mr.

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation

Pay Increase (Periodic)

Effective: July 1, 1944

	FROM 783	TO 783
Position		Keeper
Grade	Range $1260-1620	Range $1260-1620
Salary	$1440 p.a. plus $240 p.a. Qtrs.	$1500 p.a. plus $240 p.a. Qtrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		San Francisco, Calif.
Post of Duty		Bonita Pt.Lt.Sta., Calif.
Appropriation		Civilian Employees, C.G.
Allotment		
	FIELD [X] DEPRTMTL. [ ]	FIELD [X] DEPRTMTL. [ ]

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 9-24-1877

LEGAL RESIDENCE: California

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

Remarks:

You are hereby granted a one-step increase in rate of compensation.

Justification:

Mr. Maxwell's last increase in rate of compensation was on October 1, 1942, in the amount of $60.

The position occupied by this employee is not temporary. His service and conduct are satisfactory. His current efficiency rating is E.

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

E. L. KANGAS, Admin. Asst., Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL, ~~TREASURY~~ DEPARTMENT)
NAVY

DATE APPROVED JUL 4 1944

DEPT. STOCK FORM 2248
REV. 12-41

NAVY
UNITED STATES ~~TREASURY~~ DEPARTMENT
WASHINGTON, D. C.

PAGE:

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date July 1, 1945

Name: Maxwell, Michael, Mr.

From: U. S. Coast Guard
(BUREAU OR DIVISION)

Bureau No.:

Nature of Recommendation
Pay Adjustment and Pay Increase (Periodic)

Effective: July 1, 1945

	FROM 783	TO 783
Position		Keeper
Grade		
Salary	Range $1260-1620 $1500 p.a.plus $240 p.a.Qtrs.	Range $1770-2166 $2100 p.a.*incl.$240 p.a.Qtrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		San Francisco, Calif.
Post of Duty		Bonita Pt.Lt.Sta., Calif.
Appropriation		Civilian Employees, C. G.
Allotment		
	FIELD [X] DEPRTMTL. [ ]	FIELD [X] DEPRTMTL. [ ]

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 9-24-1877

LEGAL RESIDENCE: California

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

Remarks: *Your increased compensation includes valuation for Quarters.

Justification:

Position: Permanent
Last Promotion: July 1, 1944: $1680 to $1740
Conduct & Services: ✓ Satisfactory
Efficiency: Excellent

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

Paul C. Herrick
Comdr. U.S.C.G.R.
Chief, Civilian Personnel Divisio
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL, ~~TREASURY~~ NAVY DEPARTMENT)

JUL 13 1945

DATE APPROVED ~~TREASURY~~

PATENTED

(COPY AME)

UNITED STATES COAST GUARD
Washington

Address Reply to
THE COMMANDANT (PEA)
Refer to File: CG-73

1 September, 1943

To: DCGO, 12th Naval District (pcp)

Subj: Maxwell, Michael; certification of service

In reply to your letter dated 19 June, 1943, there is inclosed a copy of the dates of enlistments and discharges of the above-named man, taken from the logs of the various stations at which he served, and compiled by Archives.

S. C. CRANDALL (Signed)

S. C. CRANDALL
By direction

Incl
Copy of logs (2)

8-18-45

checked with enlistment records + general files for copy of letter. Could not locate records. Miss Benton checking this case and will authenticate

BR

August 14, 1943

The logs from the various stations at which Michael Maxwell, First Assistant Keeper, Point Bonita Light Station, claimed service were searched, and the following dates of service were found:

Enlisted	8-7-03	CG South Bide Station, San Francisco, Cal.
Discharged	8-31-03	do
Enlisted	9-6-03	CG Station, Point Arena, Cal.
Discharged	5-5-04	do do
Enlisted	3-1-05	do do
Discharged	10-3-05	do do
Enlisted	5-24-06	do Point Reyes, Cal.
Discharged	10-31-06	do do
Enlisted	12-20-06	do Point Arena, Cal.
Discharged	4-30-07	do do
Enlisted	2-1-14	do Point Bonita, Cal.
Discharged	10-11-15	do do

/s/ W. R. WILLOUGHBY
Chief, Division of Treasury Department
Archives

Mrs Rubi

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

UNITED STATES COAST GUARD

SAN FRANCISCO 26, CALIF.

ADDRESS REPLY TO
DISTRICT COAST GUARD OFFICER
TWELFTH NAVAL DISTRICT (pcp)
REFER TO FILE: 75

17 September, 1945.

To: Commandant, U. S. Coast Guard (PCP)

Subj: MAXWELL, Michael, Keeper (1st Asst.) Bonita Point Light Station, Retirement.

Request for the retirement of subject employee effective at the close of 30 September, was forwarded to Headquarters on 1 August, 1945. Information is requested as to what action has been taken on Mr. Maxwell's request for retirement.

CHAS W. DEAN
By direction

9-20-45

Form 711-9
Processed
9-19-45

to Bell
forwarding

DEPT. STOCK FORM 2240a
REV. 12-41

NAVY

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PERSONNEL RECOMMENDATION

PAGE: 1

TO DIRECTOR OF PERSONNEL

Date September 6, 1945

Name: Maxwell, Michael, (Mr.)

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation Retirement (Optional)

Effective: Close September 30, 1945 (Paid for 86 days annual leave from October 1 through Feb. 1, 1946)

	FROM 783	TO
Position	Keeper	
Grade	Range $1770-2166	
Salary	$2100 p.a. incl.$240 p.a.Qtrs.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	San Francisco, Calif.	
Post of Duty	Bonita Pt. Lt. Sta., Calif.	
Appropriation	Civilian Employees, C.G.	
Allotment		
	FIELD [X] DEPRTMTL. [ ]	FIELD [ ] DEPRTMTL. [ ]

Remarks:

The annual rate of retired pay is $1084.12.

Justification:

Total Service: 33 years, 9 months, 5 days.

Computation: ($1445.50 x 30 ÷ 40) = $1084.12.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 9-24-1877

LEGAL RESIDENCE: Calif.

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

Carl E. Herrick

CARL E. HERRICK, Comdr., USCG Res.,
Chief, Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL, TREASURY DEPARTMENT)

NAVY

SEP 19 1945

DATE APPROVED

Name MAXWELL, Michael Date of birth September 24, 1877

Designation Keeper (1st Assistant), Bonita Point Light Station

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
~~XXXX~~ U. S. COAST GUARD	Aug.	7	1903	Aug.	31	1903	Verified (see
~~XXXX~~ do	Sept.	6	1903	May	5	1904	do attached
~~XXXXXXXX~~ do	Mar.	1	1905	Oct.	3	1905	do letter
~~XXXXXXXXXXXXXXXX~~ do	May	24	1906	Oct.	31	1906	do
do	Dec.	20	1906	Apr.	30	1907	do
do	Feb.	1	1914	Oct.	11	1915	do
Civilian employment 18th Lthse Dist. & 12th Nav.Dist. U.S.Coast Guard various Light Stations	Oct.	22	1915	Sept.	30	1945	
Total service	33 years, 9 months, 5 days						

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim:

Amended to include quarters as result Comptroller's Decision B-70029 dated 10-23-47.

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel) Y	M	D	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year					
	Oct.	1	1940	Jan.	15	1941		3	15	1560.00	455.00
	Jan.	16	1941	Sept.	30	1942	1	8	15	1620.00	2767.50
	Oct.	1	1942	June	30	1944	1	9		1680.00	2940.00
	July	1	1944	June	30	1945	1			1740.00	1740.00
	July	1	1945	Sept.	30	1945		3		2100.00	524.97

Total compensation for last five years of active service 8,427.47

Average compensation for last five years of active service 1,685.49

Annual rate of retired pay ($1,685.49 × years 30 ÷ 40) = 1264.11

(Not exceeding 30)

BH

U. S. GOVERNMENT PRINTING OFFICE 16—85893-1

Form 2521
TREASURY DEPARTMENT
U. S. COAST GUARD

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

District Coast Guard Officer Date 1 August, 1945

~~Commander~~, 12th Naval *District*,

San Francisco, Calif.
(City)

I hereby apply for retirement from active duty effective close 30 September, 1945 on the basis of service shown hereon; also lump sum payment for 86 days accumulated annual leave for the period 1 October, 1945, to 1 February, 1946, inclusive.

My address on retirement will be:
126 Filbert Street,
Sausalito, California.

Michael Maxwell
(Name)

1st Asst. Keeper, Bonita Point Lt. Sta.
(Designation)

Coast Guard Officer

OFFICE OF THE DISTRICT ~~Commander~~

City San Francisco, Calif. *Date* 1 August, 1945

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $ ~~1084.00~~ 1092.00 per annum, effective at the close of 30 September, 1945, last duty date.

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

Lump sum payment for 86 days annual leave will be paid when Department approval is received.

Captain, USCG

CHAS. W. DEAN
By direction

~~District Commander~~

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

Mr. Michael Maxwell
126 Filbert Street
Sausalito, California

Dear Mr. Maxwell:

My attention has been called to the fact that you retired from the position of Keeper in the Coast Guard at the close of 30 September, 1945, after rendering more than 33 years of honorable service in the former Lighthouse Service and the Coast Guard.

I take pleasure in congratulating you upon your long and efficient service, and entertain the hope that you may long enjoy the leisure afforded by relief from active duty.

Very truly yours,

L.T. CHALKER
Rear Admiral, USCG
Acting Commandant

DUPLICATE

(PCP-6)
CG-75

8 October, 1945

Mr. Michael Maxwell
126 Filbert Street
Sausalito, California

Dear Mr. Maxwell:

My attention has been called to the fact that you retired from the position of Keeper in the Coast Guard at the close of 30 September, 1945, after rendering more than 33 years of honorable service in the former Lighthouse Service and the Coast Guard.

I take pleasure in congratulating you upon your long and efficient service, and entertain the hope that you may long enjoy the leisure afforded by relief from active duty.

Very truly yours,

L.T. CHALKER
Rear Admiral, USCG
Acting Commandant

Mailed 10/8/45

DUQUAINE
Return to 3-2

N. G. G. 9689

SALARY RECORD

DIEBOLD 1101-478

DATE	AMOUNT	GRADE OR RANGE	SALARY	STATUS	CURRENT EFF. RATING	LOCATION
1-16-41	$60	$1260-1620	$1380*	1A. Keeper	Very Good -2	S.F. Bonita Pt.
10-1-42	60	1260-1620	1440*	Keeper	Very Good	S.F. Bonita Pt.
4-1444	No promotion due to efficiancy rating				Good - 4	
7-1-44	$60	~~1260-1620~~ 1506-1902	~~$1500 *~~ 1770*	Keeper	E - 3-31-44	do
7-1-45	66	1770-2166	2100#	do		do

Put this in file

Maxwell, Michael 7-1-46 * plus $240 Qtrs. #Inc.$240 Qtrs.

3-V

FA-AR-175

FILE
I.K.Z.

10 October, 1945

From: Commandant.
To:
Michael Maxwell, Keeper, Retired
126 Filbert St., Sausalito, Calif.

Subject: Retired pay; payment of.

Reference: (a) Navy Department letter, 6 September, 1945

Inclosures: (A) Form N.C.G. 9671-B.
(B) Standard Form 1099 - Signature Card.
(C) W-4

1. Having been transferred to the retired list of the Lighthouse Service, Coast Guard, effective, 1 October, 1945, your pay accounts will henceforth be carried at Headquarters.

2. Checks in settlement of your retired pay will be forwarded to you after the close of each month upon the receipt of dated and signed Form 9671-B, one of which is inclosed for use at the end of the current month. Since this form is submitted as evidence of your existence and right to retired pay, it must not be signed prior to the last day of the month and should not be predated. If address is changed, the new address for mailing your pay check should be submitted on this card at the end of the month in which the change occurs.

3. Inclosure (B) must be signed in the space provided therefor and returned to the Allotment Disbursing Officer for transmittal to the General Accounting Office. The name appearing on your pay checks will be identical to that appearing in the upper left corner of this card. The card must be signed in the same manner, using first name ~~and middle initial~~ xxxxxxxxxxxxxxxx in full as indicated.

C. L. HERNDON,
By direction.

OCT 15 1945
PTS

3097

RS

PTS KMH

ADDRESS REPLY TO
THE COMMANDANT
REFER TO FILE: CG-75 (PCP-6)

WASHINGTON 25, D. C.

27 September, 1945

To: DCGO, 12ND

Subj: **Retirement of Michael Maxwell, Keeper, at Bonita Pt. Lt. Sta., San Francisco, California**

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable by letter, in duplicate, as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year including the amount of lump-sum payment for annual leave.

CARL E. HERRICK
By direction

Incl
Form 2249, Department Notice of Retirement

Mailing Address: Mr. Michael Maxwell
126 Filbert Street
Sausalito, California

3-02

FILE
I.N.Z.

UNITED STATES COAST GUARD

ADDRESS REPLY TO
THE COMMANDANT (PCP-6)
REFER TO FILE: CG-75

WASHINGTON 25, D. C.

27 September, 1945

To: DCGO, 12ND

Subj: Retirement of Michael Maxwell, Keeper, at Bonita Pt. Lt. Sta., San Francisco, California

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable by letter, in duplicate, as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year including the amount of lump-sum payment for annual leave.

CARL E. HERRICK
By direction

Incl
Form 2249, Department Notice of Retirement

Mailing Address: Mr. Michael Maxwell
126 Filbert Street
Sausalito, California

11881

UNITED STATES COAST GUARD

SAN FRANCISCO 26, CALIF.



ADDRESS REPLY TO
DISTRICT COAST GUARD OFFICER
TWELFTH NAVAL DISTRICT (pcp)
REFER TO FILE: 75

7 November, 1945

To: Commandant, CG

Subj: Retirement of Michael Maxwell, Keeper, Bonita Point Light Station

1. Referring to HQ letter of 27 September (CG-75) and reply thereto from this office dated 23 October, 1945 on subject employee, this is to advise that the lump sum payment made to Michael Maxwell on DO Voucher 5425 was not based on his gross salary.

2. Upon receipt from HQ of dispatch 310720 (October) stating that lump sum payment for annual leave to keepers or other employees occupying quarters upon separation will be at gross rate, DO Voucher No. 205 for $82.98 was drawn to cover adjustment for quarters. This was settled in the November account of J.A.B. Hay Jr., Special Disbursing Agent, Symbol No. 551-440. The total taxable income for the current calendar year for Michael Maxwell is $2328.73; tax withheld, $310.92.

CHAS. W. DEAN
By direction

3-✓

(FA-AR)
CG-521
15

FILE
L.K.Z.

12 December, 1945

To: Michael Maxwell, Keeper, Retired
126 Filbert Street
Sausalito, California

Subj: Tax withholding

1. This is in reference to your note attached to Form 9671B recently received in HQ.

2. Form W-4, Employees Withholding Exemption Certificate, executed by you on 20 October, 1945, indicates four (4) exemptions. The amount, as shown on tables furnished by the Bureau of Internal Revenue, for monthly wages of at least $88.00 but less than $92.00, is $1.20 monthly for a person with four exemptions. There appears to be no basis for a reduction in the withholding for the year 1945.

C. L. HERNDON
By direction

KBH:jm Return to C-2

3-V

NOV 1 1945



UNITED STATES COAST GUARD

SAN FRANCISCO 26, CALIF.

ADDRESS REPLY TO
DISTRICT COAST GUARD OFFICER
TWELFTH NAVAL DISTRICT (pcp)
REFER TO FILE: 75

2

ILE
IKZ

23 October, 1945

To: The Commandant, CG

Subj: Retirement of Michael Maxwell, Keeper, Point Bonita Light Station

1. Referring to HQ letter of 27 September, 1945 (CG-75) on the subject employee, this is to advise that Michael Maxwell was paid for his last (final) active duty on the Shore Stations, Keepers and Light Attendants Payroll for the period 23 September - 6 October, 1945. D. O. Voucher No. 5042 settled in October, 1945, accounts of H. E. Major. The amount of this payment was $47.63, less $5.70 tax, less $4.61 quarters, net $37.32.

2. Mr. Maxwell was paid for 86 days of Annual leave, 1 October, 1945 thru 1 February, 1946 on D. O. Voucher No. 5425 settled in October, 1945, accounts of H. E. Major, Special Disbursing Agent, Symbol No. 54-002. The amount of this "Lump Sum" payment was $643.86, less $134.27 tax, net $509.59.

3. The total taxable income for the current calendar year is $2,245.75, this includes $150.00 paid in January for December, 1944.

CHAS. W. DEAN
By direction

DEPT. STOCK FORM 2249
REV. 12-45

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

29 1

PAGE: 1

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date 4-12-48

Name: Maxwell, Michael (Mr.)

From: U. S. Coast Guard
(BUREAU OR DIVISION)

Bureau No.:

Nature of Recommendation AMENDMENT
Retirement (Optional)
(Lump-sum payment made for 86 days annual leave from 10-1-45 through 2-1-46)

Effective: Close 9-30-45

	FROM 783	TO
Position	Keeper	(Lump-sum payment made on
Grade	Range $1770-2166.00	$2100.00 per annum)
Salary	$2100 pa incl $240 pa Qtrs.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	San Francisco, Calif.	
Post of Duty	Bonita Point Lt. Sta., Calif.	
Appropriation	Civilian Employees, C. G.	
Allotment		

FIELD X DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks: In accordance with the Comptroller General's Decision B-70029 dated 10-23-47, which reversed Decision A-31584 of 5-28-30, your retirement pay has been recomputed on the basis of the average gross pay (which includes the valuation of quarters for the period occupied) received during the last five years of your active duty. The computation on this basis changes the rate of your retirement pay from $1084.12 to $1264.11, and this notice is issued in order that you may have accurate information as to the rate of retirement pay which you are authorized to receive.

Justification:

Total Service: 33 years, 9 months, 5 days.

Computation: ($1685.49 x 30.0000 ÷ 40) = $1264.11.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 9-24-1877

LEGAL RESIDENCE: California

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION: No preference

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

H. L. Morgan
H. L. MORGAN
Chief, Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

elh

OFFICIAL PERSONNEL FILE

DATE APPROVED APR 13 1948

☐ PATENTED

(FA-PA)

3 — 2

27 April, 1948
CG-75

General Accounting Office
Claims Division
Washington 25, D. C.

Gentlemen:

Reference your file Misc-2883631. Inclosed is a letter of Mr. Michael Maxwell, a retired member of the former Lighthouse Service, in which he claims the difference due in retired pay based on gross salary, which includes the amount deducted as a charge for occupancy of Government quarters, over that paid him based on net salary, for the period October 1, 1945, to June 30, 1947. In this connection, reference is made to the Comptroller General's decision of October 23, 1947 (B-70029).

Also inclosed is Treasury Department Form 2249, describing this retirement. This form shows correct computation of retired pay to be $1,264.11 per annum, whereas, for the period October 1, 1945, to June 30, 1947, Mr. Maxwell was paid at the rate of $1,084.12 per annum - an underpayment of $179.99 per year, or $15.00 per month.

Computation of the amount due and appropriations chargeable are as follow:

2061255 - Retired Pay, Former Lighthouse Service,	CG, 1946 - - - - -	$135.00
2071255 - Retired Pay, Former Lighthouse Service,	CG, 1947 - - - - -	$179.99
	Total - - - - - -	$314.99

For tax withholding purposes, the records of this office show that Mr.Maxwell claims four exemptions.

Mr. Maxwell's mailing address is #126 Filbert Street. Sausalito, Calif., and his claim is forwarded for settlement. No part of this claim has been or will be paid by this office.

By direction of the Commandant.

Very truly yours,

27 APR 1948

A. [illegible] MACKAY
Lieutenant, USCG
Chief, Pay and Audit Section

Incls
1. Claimant's ltr 12/27/47
2. Treasury Form 2249

CC: Claimant

JG:lmk 6-7

GENERAL ACCOUNTING OFFICE
WASHINGTON 25

CLAIMS DIVISION
IN REPLY PLEASE QUOTE
Misc-2883631-ECW

March 8, 1948

Treasury Department,
United States Coast Guard,
Washington 25, D. C.

Sirs:

Transmitted herewith for administrative examination and report is the claim of Michael Maxwell, 126 Filbert Street, Sausalito, California, for the difference between retirement pay received based on net salary and that alleged to be due based on gross salary, as a former employee of the United States Lighthouse Service.

In connection therewith, it is requested that this office be furnished with a copy of claimant's employment record, showing all salary received, for the five-year period immediately preceding the date he became separated from the service and placed on retirement, together with a copy of his notice of retirement, showing the date retired and last day of duty.

It is also requested that a payroll voucher be furnished showing the basis on which his retirement pay was computed and the amount he would have received if his retirement pay had been based on his gross salary, together with any other pertinent facts relative thereto. The payroll voucher should include complete citation to the appropriation or appropriations from which paid from the beginning of his retirement to June 30, 1947.

The enclosure should be returned with your report.

Respectfully,

P. E. Sours

Chief of Section.

Enclosure.

Sept. 17, 1950

Dear Sir

Regarding change of Address —

New Address:
527 Easterby-Street
Sausalito, California

Respectfully
Michael Maxwell

P.S.-Old Address
126 Filbert Ave.
Sausalito, California

Changed
9-21-50
rcvd.

DEPT. STOCK FORM 2249
REV. 12-45

28062

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 10

TO:

Date Prepared 5-12-46

Name: Maxwell, Michael (Mr.)

From: U. S. Coast Guard

Bureau No.:

Retirement (Optional) (Lump-sum payment made for 86 days annual leave from 10-1-45 through 2-1-46)

Effective: Close 9-30-45

	FROM 763	TO
Position	Keeper	(Lump-sum payment made on $2100.00 per annum)
Grade	Range $1770-2166.00	
Salary	$2100 pa incl $240 pa Qtrs.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	San Francisco, Calif.	
Post of Duty	Bonita Point Lt. Stn., Calif.	
Appropriation	Civilian Employees, C. G.	
Allotment		

FIELD ☐ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks: In accordance with the Comptroller General's Decision B-70027 dated 10-23-47, which reversed Decision A-31563 of 5-28-30, your retirement pay has been recomputed on the basis of the average gross pay (which includes the valuation of quarters for the period occupied) received during the last five years of your active duty. The computation on this basis changes the rate of your retirement pay from $1094.12 to $1264.11, and this notice is issued in order that you may have accurate information as to the rate of retirement pay which you are authorized to receive.

Justification:

Total Service 33 years, 9 months, 5 days.

Computation: ($1665.12 x 30.0000 ÷ 40) = $1264.11.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 9-24-1877

LEGAL RESIDENCE: California

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION: No preference

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

DATE APPROVED BY THE SECRETARY

ACCOUNTS AND COLLECTIONS, EXAMINING

Form 2521
TREASURY DEPARTMENT
U. S. COAST GUARD

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

District Coast Guard Officer

Date 1 August, 1945

~~Commander,~~ 12th Naval District,

San Francisco, Calif
(City)

I hereby apply for retirement from active duty effective close 30 September, 1945 on the basis of service shown hereon.

My address on retirement will be:
126 Filbert Street,
Sausalito, California.

Michael Monroe
(Name)
1st Asst Keeper, Bonita Pt Lt Sta
(Designation)

CG

OFFICE OF THE DISTRICT ~~COMMANDER~~

City ---------- *Date* ----------

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $ 1084.00 per annum, effective at the close of 30 Sept 1945

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

Chas W Thorn
By direction
Captain USCG
~~District Commander.~~

COAST GUARD HEADQUARTERS, *Washington, D. C.*, ----------

Submitted to the Secretary of the Treasury, recommending approval.

34.5384 wk

52 | 1836 X8
160
236
208
280
260
20
18
1140
41.6
240
208
32

48

| 34.538 wk.
9
31 | 10,842

31
1.0615384
X

Commandant.

FOR USE OF DEPARTMENT

16—20161

Name MAXWELL, Michael Date of birth September 24, 1877

Designation Keeper (1st Assistant), Bonita Point Light Station

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
~~Army~~ U.S. COAST GUARD	Aug.	7	1903	Aug.	31	1903	Verified (See
~~Navy~~ do	Sept.	6	1903	May	5	1904	do attached
~~Marine Corps~~ do	Mar.	1	1905	Oct.	3	1905	do letter
~~Civilian employment~~ do	May	24	1906	Oct.	31	1906	do
do	Dec.	20	1906	Apr.	30	1907	do
do	Feb.	1	1914	Oct.	11	1915	do
Civilian employment				Sept 30			
18th Lthse Dist. & 12th	Oct.	22	1915	Aug.	31	1945	
Nav. Dist. U.S. Coast Guard							
various Light Stations							
Total service	33 years, 9 months, 5 days						

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim: ----------

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim: ----------

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No

If so, state the compensation received: ----------

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
Keeper, 1 AK	~~Sept.~~ Oct.	1	1940	Jan.	15	1941		$1320.A	$ 385.00
Bonita Point	Jan.	16	1941	Sept.	30	1942		1380."	2357.50
Lt. Sta.	Oct.	1	1942	June	30	1944		1440."	2520.00
	July	1	1944	June	30	1945		1500."	1500.00
	July	1	1945	~~Aug. 31~~ Sept 30		1945		2100." (*Ancls Qtrs. 240.A)	464.23
Lighthouse retirement based on pay less allowances. Quarters are figured at $9.23 for each biweekly pay period and at $0.667 per day for shorter periods of time. $464.23 is pay July 1 to Sept. 30, 1945, exclusive of quarters.									$1226.73

Total compensation for last five years of active service ---------- 7,226.73

Average compensation for last five years of active service ---------- ~~$1435.70~~ $1445.34

Annual rate of retired pay ($1445.34 × years 30 ÷ 40) = ~~$1083.80~~ $1084.00

(Not exceeding 30)

1084.50

U. S. GOVERNMENT PRINTING OFFICE 16—20161

Form 2521
TREASURY DEPARTMENT
U. S. COAST GUARD

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

District Coast Guard Officer

Date 1 August, 1945

~~Commander~~, 12th Naval District,

San Francisco, Calif.
(City)

I hereby apply for retirement from active duty effective close 30 September, 1945 on the basis of service shown hereon; also lump sum payment for 86 days accumulated annual leave for the period 1 October, 1945, to 1 February, 1946, inclusive.

My address on retirement will be:
126 Filbert Street,
Sausalito, California.

(Name)

1st Asst. Keeper, Bonita Point Lt. Sta.
(Designation)

Coast Guard Officer

OFFICE OF THE DISTRICT ~~COMMANDER~~

City San Francisco, Calif. *Date* 1 August, 1945

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $1084.00 per annum, effective at the close of 30 September, 1945, last duty date.

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

Lump sum payment for 86 days annual leave will be paid when Department approval is received.

Captain, USCG

CHAS. W. DEAN
By direction

~~District Commander.~~

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

ams Enva

Name MAXWELL, Michael Date of birth September 24, 1877

Designation Keeper (1st Assistant), Bonita Point Light Station

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
U. S. COAST GUARD	Aug.	7	1903	Aug.	31	1903	Verified (see
do	Sept.	6	1903	May	5	1904	do attached
do	Mar.	1	1905	Oct.	3	1905	do letter
do	May	24	1906	Oct.	31	1906	do
do	Dec.	20	1906	Apr.	30	1907	do
do	Feb.	1	1914	Oct.	11	1915	do
Civilian employment 18th Lthse Dist. & 12th Nav.Dist. U.S.Coast Guard various Light Stations	Oct.	22	1915	Sept.	30	1945	
Total service	33 years, 9 months, 5 days						

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim: ----------

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim: ----------

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No

If so, state the compensation received: ----------

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
Keeper, 1 AK	Oct.	1	1940	Jan.	15	1941		$1320.A	$385.00
Bonita Point	Jan.	16	1941	Sept.	30	1942		1380.A	2357.50
Lt. Sta.	Oct.	1	1942	June	30	1944		1440.A	2520.00
	July	1	1944	June	30	1945		1500.A	1500.00
	July	1	1945	Sept.	30	1945		2100.A*	464.23
						*(Incl.Qtrs.$240.A)			
Lighthouse retirement based on pay less allowances. Quarters are figured at $9.23 for each biweekly pay period and at $0.667 per day for shorter periods of time. $464.23 is pay July 1 to Sept. 30, 1945, exclusive of quarters.									

Total compensation for last five years of active service $7,226.73

Average compensation for last five years of active service $1445.34

Annual rate of retired pay ($ 1445.34 × years 30 ÷ 40) = $1084.00

(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—20161

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

small card

7804

PAGE: 10

TO:

Date Prepared September 6, 1945

Name: Maxwell, Michael, (Mr.)

From: U. S. Coast Guard

Bureau No.:

Retirement (Optional)

Effective: Close September 30, 1945 (Paid for 66 days annual leave from October 1 through Feb. 1, 1946)

	FROM	TO
Position	Keeper	
Grade	Range $1770-2160	
Salary	$2100 p.a. incl. $240 p.a. C.O.L.A.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	San Francisco, Calif.	
Post of Duty	Bonita Pt. Lt. Sta., Calif.	
Appropriation	Civilian Employees, C.G.	
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

The annual rate of retired pay is $1084.12.

Justification:

Total Service: 33 years, 9 months, 5 days.

Computation: ($1445.50 x 30 ÷ 40) = $1084.12.

1084.12

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 9-24-1877

LEGAL RESIDENCE: Calif.

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-16

DATE OF OATH

DATE APPROVED BY THE SECRETARY

SUBORDINATE ADMINISTRATIVE OFFICE

44531

Michael Maxwell
inactive

(pcp)

75

7 November, 1945

To: Commandant, CG

Subj: Retirement of Michael Maxwell, Keeper, Bonita Point Light Station

1. Referring to HQ letter of 27 September (CG-75) and reply thereto from this office dated 23 October, 1945 on subject employee, this is to advise that the lump sum payment made to Michael Maxwell on DO Voucher 5425 was not based on his gross salary.

2. Upon receipt from HQ of dispatch 310720 (October) stating that lump sum payment for annual leave to keepers or other employees occupying quarters upon separation will be at gross rate, DO Voucher No. 205 for $82.98 was drawn to cover adjustment for quarters. This was settled in the November account of J.A.B. Hay Jr., Special Disbursing Agent, Symbol No. 551-440. The total taxable income for the current calendar year for Michael Maxwell is $2328.73; tax withheld, $310.92.

CHAS. W. DEAN
By direction

AME:ada

FM COMDT CG WASH 310720

GR 55

LUMP SUM PAYMENT FOR ANNUAL LEAVE TO KEEPERS OR OTHER EMPLOYEES OCCUPYING QUARTERS UPON SEPARATION WILL BE AT GROSS RATE x NO NEW PERSONNEL NOTICE WILL BE ISSUED THESE CASES BUT NOTATION WILL BE INCLUDED IN FORM 2249 FOR RETIREMENT OROTHER SEPARATION ACTION TO SHOW RATE AT WHICH LUMP SUM PAYMENT IS BEING MADE

0720/31 OCT CP

(pcp)

75

23 October, 1945

To: The Commandant, CG

Subj: Retirement of Michael Maxwell, Keeper, Point Bonita Light Station.

1. Referring to HQ letter of 27 September, 1945 (CG-75) on the subject employee, this is to advise that Michael Maxwell was paid for his last (final) active duty on the Shore Stations, Keepers and Light Attendants Payroll for the period 23 September - 6 October, 1945. D. O. Voucher No. 5042 settled in October, 1945, accounts of H. E. Major. The amount of this payment was $47.63, less $5.70 tax, less $4.61 quarters, net $37.32.

2. Mr. Maxwell was paid for 86 days of Annual leave, 1 October, 1945 thru 1 February, 1946 on D. O. Voucher No. 5425 settled in October, 1945, accounts of H. E. Major, Special Disbursing Agent, Symbol No. 54-002. The amount of this "Lump Sum" payment was $643.86, less $134.27 tax, net $509.59.

3. The total taxable income for the current calendar year is $2,245.75, this includes $150.00 paid in January for December, 1944.

CHAS. W. DEAN
By direction

AME:ada

above amount does not include quarters. Voucher drawn later to cover.

1. D.O. Voucher No. 205, for $82.98 to cover adjustment for quarters, settled in November acct. of J.A.B. Hay, Jr, Special Disbursing Agent, Symbol no 551-440

2. Amended form W.2. for Total Taxable income 2.328.73 Tax withheld 31092

Duplicate

To: The Commandant, CG

Subj: Retirement of Michael Maxwell, keeper, Pt. Bonita Light Station (CG-75) on the subject employee

Referring to HQ ltr of 27 Sept. 1945 (CG-75) ~~this is to advise that~~ for his last (final) active duty.

1. Michael Maxwell was paid on the Shore Stations — Lowe ~~Keepers and Light attendants~~ Payroll for the period 24-29 23 Sept. 6 Oct ~~September~~, 1945. D.O. Voucher No. 5042, settled in October 1945, ~~Accounts~~ Treasurer of HE Major. The amount of this pay was 47.63 less 5.70 Tax, net.

2. Mr Maxwell was paid for 86 day of Anual leave, 1 Oct 1945 thru 1 Feb. 1946 on D.O. Voucher No. 5425. Settled in October 1945 Accounts of HE Major, Special Disbursing Agent, Symbol No 54-002. The amount of this "Lump Sum" payment was 643.86 less 134.27 Tax, net 509.59

3. The total taxable income for the Current Calendar year ~~was~~ is 2,245.75 this includes 150.00 paid in January for Dec 1944.

47.63, less 5.70 Tax, less 4.61 Gtrs
Net 37.32

UNITED STATES COAST GUARD

District Coast Guard Officer
OCT 3 1945
Twelfth Naval District

ADDRESS REPLY TO THE COMMANDANT (PCP-6)
REFER TO FILE: CG-75

WASHINGTON 25, D. C.

27 September, 1945

To: DCGO, 12ND

Subj: Retirement of Michael Maxwell, Keeper, at Bonita Pt. Lt. Sta., San Francisco, California

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable by letter, in duplicate, as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year including the amount of lump-sum payment for annual leave.

Carl E. Herrick

CARL E. HERRICK
By direction

Incl
Form 2249, Department Notice of Retirement

44531 11881

DEPT. STOCK FORM 2249
REV. 12-41

NAVY

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared July 1, 1945

Name: Maxwell, Michael, Mr.

From: U. S. Coast Guard

Bureau No.:

Pay Adjustment and Pay Increase (Periodic)

Effective: July 1, 1945

	FROM 783	TO 783
Position		Keeper
Grade	Range $1260-1620	Range $1770-2166
Salary	$1500 p.a.plus $240 p.a. trs.	$2100 p.a.*incl.$240 p.a. trs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		San Francisco, Calif.
Post of Duty		Benita Pt.Lt.Sta., Calif.
Appropriation		Civilian Employees, U. S.
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks: *Your increased compensation includes valuation for quarters.

Justification:

Position: Permanent
Last Promotion: July 1, 1944: $1680 to $1740
Conduct & Services: Satisfactory
Efficiency Excellent

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 9-24-1877

LEGAL RESIDENCE: California

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

2100
240
1860

NAVY

SUBORDINATE ADMINISTRATIVE OFFICE

DATE APPROVED BY THE SECRETARY

(pcp)

75

24 October, 1945

Mr. Michael Maxwell
126 Filbert Street
Sausalito, California

Dear Mr. Maxwell:

Enclosed herewith is Form 2249 covering your retirement at the close of September, 1945, after having completed more than 33 years of Coast Guard service. The District Coast Guard officer wishes to express his appreciation for your long and faithful service, which you have rendered the Coast Guard, and expresses the wish that you may enjoy for many years the retirement you have so justly earned.

Enclosed also is Check No. 92356 in the amount of $509.59 which covers a lump sum payment for 86 days of annual leave from 1 October, 1945 thru 1 February, 1946. Form W-2, withholding receipt for 1945 is also enclosed.

By direction of Rear Admiral W. K. Scammell, U.S.C.G., District Coast Guard Officer, 12 ND.

Yours very truly,

CHAS. W. DEAN
By direction

Encl. - 3

AME:ada

(pcp)

75

17 September, 1945.

To: Commandant, U. S. Coast Guard (PCP)

Subj: MAXWELL, Michael, Keeper (1st Asst.) Bonita Point Light Station, Retirement.

Request for the retirement of subject employee effective at the close of 30 September, was forwarded to Headquarters on 1 August, 1945. Information is requested as to what action has been taken on Mr. Maxwell's request for retirement.

CHAS W. DEAN
By direction

Michael Maxwell

Pay 1 July to 30 Sept. 1945

1 July to 14 July	80.76 − 9.23 = 71.53		
15 July to 28 July	71.53	143.06	
29 July to 11 Aug	71.53	143.06	
12 Aug. to 25 Aug	71.53		
26 Aug to 8 Sept	71.53	143.06	
9 Sept to 22 "	71.53		
23 Sept to 30 "	35.05	35.05	
		464.28	

2 Sundays for quarters

35.76
6.6
35.10

40.38
5.33
35.05

35.12

Maxwell

Pay 31 July thru 31 Aug

	Differential	St Time	O.T.	Groper	Tax	Qtrs	Net
30 July 11 Aug	2.37	80.76 ✓	12.12	95.25	9.70	9.23 ✓	70.70
13 Aug 25 Aug	2.37	80.76	12.12	95.25	9.70	9.23	70.70
27 " 31	1.18	40.38	—	41.56	5.75	4.00	31.81

201.90
22.46
179.44 ✓

22.46
41.31
5.28
36.28

Tax 41.56 five days = 8.31 p.d (av.) = 1.15 p.d Tax 1.15 × 5 = 5.75 Tax
Qtrs £240 p.a = .667 p.d qtrs.

80.76
9.23
71.53
2
143.06 July 1 to 28

143.06
143.06
35.76
321.78

143.06
36.38
322.50
321.78
72

.667 qtrs per diem
8
5.336 5/30 ½

40.38
1.66
35.72

35.76
66
35.10

40.38
5.33
35.05

Treasury Department DO NOT FOLD

APPLICATION FOR ANNUAL, WITHOUT PAY, OR MILITARY LEAVE

Office Bonita Point Light Station, Location Fort Barry Calif.
San Francisco Station
To Commander San Francisco District June 30, 1945

I have the honor to request leave of absence (*~~annual, without pay, military~~) for 7 days, from July 7
(Cross out leave not requested.)

to July 14, 1945. Address while on leave Fort Barry, Calif.

Michael Maxwell
Applicant.

WARNING: You are warned not to discuss any activities or movements or locations of vessels; nor to participate in a press conference or talk over the radio except after consultation with and clearance of subject matter ~~by a~~ 1st asst Keeper
(Designation.)
public relations officer of the Coast Guard or Navy.

LEAVE TAKEN PRIOR TO THIS APPLICATION	DAYS
Annual	0
Sick	0
Without Pay	0
Military	0

Annual leave allowance for yr. 26 Days.

Time Clerk.

Approved for _____ days, leave without pay.

Head of Service.

RECOMMENDED: Harmon A. Day
Immediate Superior.

FORWARDED APPROVED:
C. M. THOMAS, LIEUT. USCG. COMMANDING OFFICER
CAPTAIN, USCG

APPROVED:
R. C. WEIGHTMAN
By direction
Local Field Officer.

*Make application for sick leave on reverse of this blank.
This form to be transmitted to the head of the service in Washington only when required by Department Circular No. 202.

Departmental Stock Form 2217—Sept. 3-20. 2—6869 GOVERNMENT PRINTING OFFICE

TREASURY DEPARTMENT

M _____

has been granted leave of absence (annual, without pay, military) for _____ days, from _____, 19

Leave will expire at _____ M., _____, 19

Time Clerk.

To CHIEF, DIVISION OF _____
(This form to be filled in by applicant and accompany application and to be returned to employee's immediate superior)
Departmental Stock Form 2217—Part 2. 6-20 2—6869

Michael Maxwell

(1) 1903-8-31
1903-8-7
0-0-24 ×

(2) 1904-5-5
1903-9-6
0-8-0 ×

(3) 1905-10-3
1905-3-1
0-7-3 ×

(4) 1906-10-31
1906-5-24
0-5-07 ×

(5) 1907-4-30
1906-12-20
0-4-11 ×

(6) 1915-10-11
1914-2-1
1-8-11 ×

0-0-24
0-8-0
0-7-3
0-5-07
0-4-11
1-8-11
3-8-56 = 3-9-26

29-10-9
3-8-56
32-19-65 =
33-9-05

29-11-9
32-19-35
33-9-05

1945-9-30
1915-10-22
29-11-9 ×

#1836.00

Oct ~~Sept~~ 1, 1940 to Jan 15, 1941 = 0 yrs 3 mo. 15 da @ 1320 = # 985
Jan 16, 1941 to Sept 30, 1942 = 1 " 8 " 15 da @ 1380 = 2357.50
Oct 1, 1942 to June 30, 1944 = 1 " 9 " 00 @ 1440 = 2520.00
July 1, 1944 to June 30 1945 = 1 " 0 " 00 @ 1500 = 1500.00
July 1, 1945 to Sept 30 1945 = 0 " 3 " 00 @ 2100 = 464.23
#7276.73

1/5 of 7276.23 = 1445.34

40 | 4336.02 | 1084.01
40
336
320
160
160
30
310
280
300
280
20

354

Maxwell, Michael

1903-8-31
1903-8-7
0-0-24

1904-3-5
1903-9-6
0-8-0

1905-10-3
1905-3-1
0-7-3

1906-10-31
1906-5-24
0-5-7

1907-4-30
1906-12-20
0-4-11

1915-10-11
1914-2-1
1-8-11

1945-9-30
1915-10-22
29-11-9
3-9-26
32-20-35
1 12
33-8-35 =
33-9-05

0-0-24
0-8-0
0-7-3
0-5-7
0-4-11
1-8-11
9-8-56 =
3-9-26

Treasury Department DO NOT FOLD

APPLICATION FOR ANNUAL, WITHOUT PAY, OR MILITARY LEAVE

Office Bonita Point Light Station Location Fort Barry Calif
San Francisco Station
To Commander San Francisco District June 30, 1945

I have the honor to request leave of absence (*~~annual, without pay, military~~) for 7 days, from July 7
(Cross out leave not requested.)

to July 14, 1945

Address when on leave
Fort Barry Calif

LEAVE TAKEN PRIOR TO THIS APPLICATION	DAYS
Annual	0
Sick	0
Without Pay	0
Military	0

Annual leave allowance for yr. 26 Days.

Time Clerk.

Approved for ____ days, leave without pay.

Head of Service.

WARNING: You are warned not to discuss any activities or movements or locations of vessels; nor to participate in a press conference or talk over the radio except after consultation with and clearance of subject matter by a public relations officer of the Coast Guard or Navy.

Michael Maxwell
Applicant.

1st asst Keeper
(Designation.)

RECOMMENDED: Harmon A. Day.
Immediate Superior.

FORWARDED APPROVED: C. M. THOMAS, LIEUT. USCG. COMMANDING OFFICER

APPROVED: R. C. WEIGHTMAN By direction CAPTAIN, USCG
Local Field Officer.

*Make application for sick leave on reverse of this blank.
This form to be transmitted to the head of the service in Washington only when required by Department Circular No. 202.

Departmental Stock Form 2217—Sept. 3-20. 2—6869 GOVERNMENT PRINTING OFFICE

TREASURY DEPARTMENT

M _____

has been granted leave of absence (annual, without pay, military) for _____ days, from _____, 19

Leave will expire at _____ M., _____, 19

Time Clerk.

To CHIEF, DIVISION OF _____

(This form to be filled in by applicant and accompany application and to be returned to employee's immediate superior)
Departmental Stock Form 2217—Part 2. 2—6869

N. C. G. No. 2668
Form Approved by Comptroller General, U. S.
April 13, 1934
(Revised 1937)

S. V. No. 12
PAY No. .....

REPORT OF CHANGE IN PAY STATUS

Maxwell	Michael	-	Civilian 783	Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

12 ND San Francisco, Calif.	Bonita Point Lt Sta	27 July, 1945
(Unit)	(Place)	(Date)

From: COMMANDING OFFICER.
To: PAY OFFICER.

You are hereby authorized to adjust the pay accounts of the above named for the following reason:

7-1-45; Pay Adjustment and Pay Incr. (Periodic) From $1500 plus $240 p.a. qtrs. To $2100 incl $240 p.a. qtrs. Last Pay Incr 7-1-44 $1680 to $1740 p.a. (incl $240 qtrs)

AUTHORITY:
Asst Sec of Navy 7-1-45

R.C.WEIGHTMAN (Commanding) Captain USCG

DCGO TWELFTH NAVAL DISTRICT (Title)
By direction

1. Receipt of this authorization is hereby acknowledged. The accounts of the above named have been adjusted.

(Date) (Pay officer)

U. S. GOVERNMENT PRINTING OFFICE 1942 — O - 426485

Same

District Coast Guard Officer
SEP 7 1943
12th Naval District

UNITED STATES COAST GUARD

ADDRESS REPLY TO
THE COMMANDANT (PEA)
REFER TO FILE: CG-73

WASHINGTON

1 September, 1943

To: DCGO, 12th Naval District (pcp)

Subj: Maxwell, Michael;certification of service

In reply to your letter dated 19 June, 1943, there is inclosed a copy of the dates of enlistments and discharges of the above-named man, taken from the logs of the various stations at which he served, and compiled by Archives.

S. C. CRANDALL
By direction

Incl
Copy of logs (2)

cfp

COPY

August 14, 1943

The logs from the various stations at which Michael Maxwell, First Assistant Keeper, Point Bonita Light Station, claimed service were searched, and the following dates of service were found:

Enlisted	8-7-03	CG South Bide Station,	San Francisco, Cal.
Discharged	8-31-03	do	
Enlisted	9-6-03	CG Station,	Point Arena, Cal.
Discharged	5-5-04	do	do
Enlisted	3-1-05	do	do
Discharged	10-3-05	do	do
Enlisted	5-24-06	do	Point Reyes, Cal.
Discharged	10-31-06	do	do
Enlisted	12-20-06	do	Point Arena, Cal.
Discharged	4-30-07	do	do
Enlisted	2-1-14	do	Point Bonita, Cal.
Discharged	10-11-15	do	do

/s/ W. R. WILLOUGHBY
Chief, Division of Treasury Department
Archives

(pcp)

75

19 June, 1943

To: The Commandant (PCP)

Subj: MAXWELL, Michael - Verification of service

1. It is requested that another effort be made to verify the Coast Guard service of Michael Maxwell, First Assistant Keeper, Bonita Point Light Station. Since his service was temporary, he has no discharges, but log books from the Lifeboat Stations at which he claims service were forwarded to Headquarters prior to 1935, and his service can be verified from these books. Not more than 2 years service need be verified since he has 28 years of verified service. The following service is claimed by him:

Enlisted	6--1--03	CG South Side Station, San Francisco, Calif.
Discharged	11-10-03	do
Enlisted	1--1-04	CG Station, Point Arena, Calif.
Discharged	2-15-05	do do
Enlisted	3--1-05	do Bonita Point, Calif.
Discharged	10--6-05	do do
Enlisted	6--1-05	do Point Reyes, Calif.
Discharged	11-30-06	do do
Enlisted	3--1-07	do Point Arena, Calif.
Discharged	4-30-08	do do
Enlisted	2--1-14	do Bonita Point, Calif.
Discharged	10-10-15	do do

H. C. HOGREFE
By direction

Emma HBH

N. C. G. No. 2668
Form approved by Comptroller General, U. S.
April 13, 1934
(Revised 1937)

S. V. No. 6
PAY No.

REPORT OF CHANGE IN PAY STATUS

MAXWELL	MICHAEL	"S"	Civilian	Keeper (1st Asst.)
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

POINT BONITA LIGHT STATION 12TH NAVAL DISTRICT, USCG	SAN FRANCISCO, CALIFORNIA	18 JULY, 1944.
(Unit)	(Place)	(Date)

From: COMMANDING OFFICER.
To: PAY OFFICER.

You are hereby authorized to adjust the pay accounts of the above named for the following reason:

1 July, 1944 - Pay Increase (Periodic) from $1440.00 per annum plus quarters $240.p.a. to $1500 per annum plus quarters $240.00 per annum.

AUTHORITY: SECRETARY OF THE NAVY 7-1-44

LIEUT. USCGR
T. C. BREAZEALE (Commanding)
BY DIRECTION
DISTRICT COAST GUARD OFFICER.
(Title)

---

1. Receipt of this authorization is hereby acknowledged. The accounts of the above named have been adjusted.

28 July, 1944 (Date)

B. L. SCHMIDT, ENSIGN, U.S.C.G.(WR) (Pay officer)
Asst.

U. S. GOVERNMENT PRINTING OFFICE 16—82065-1

Enc 1 CB. Jr.

NAVY xmxmxmxmxmxm U.S.COAST GUARD

U.S.COAST GUARD

District Coast Guard Officer
xmxmxxmxmxmxm xmxmxmxmxmmm 12th Naval

San Francisco, California.

28 May 44

San Francisco, California.

MICHAEL MAXWELL

xmxmxmxmxmxmm Point Bonita Light Station

First Assistant Keeper, Point Bonita Light Station
(Naturalized)
Germany 66

--

October 22, 1915

--

NSO 110b
(Rev. 3-22-43)

UNITED STATES NAVY DEPARTMENT

NOTICE OF EFFICIENCY RATING

Annual Rating E as of 31 March, 1944

Probation, or Trial Period Rating --

As of --

For service beginning

REPORT OF CONDUCT

Unless otherwise stated below, your conduct during this rating period was considered satisfactory.

Michael Maxwell (Name) | 1st Asst. Keeper (Service-Grade) | Pt. Bonita Light Station (Title)

APR 5 1944
(Date of notification)

Commander, USCGR
John P. Tibbetts
Chairman, Efficiency Rating Committee.

INTERPRETATION OF EFFICIENCY RATING

Excellent (E) means that performance in every important phase of the work has been outstanding and that performance has been at least fully satisfactory (adequate) in all the other phases.

Very Good (VG) means that performance in a majority of important phases of the work has been outstanding and that performance has been at least fully satisfactory (adequate) in all the other phases.

Good (G) means—

(*a*) that performance has been at least fully satisfactory (adequate) in all the phases of the work, although not outstanding in a majority of the important phases; or

(*b*) that performance in all the important phases has been at least fully satisfactory (adequate) and performance that has not met job requirements has been fully compensated by outstanding performance in other phases of the work; or

(*c*) that performance in a majority of important phases has been at least fully satisfactory (adequate) and that performance that has not met job requirements in important phases has been over-compensated by outstanding performance in other important phases.

Fair (F) means that performance in a majority of important phases of the work has been at least fully satisfactory (adequate) and that performance that has not met job requirements has not been fully compensated by outstanding performance in other phases.

Unsatisfactory (U) means that performance in a majority of important phases of the work has not met job requirements.

As used above, "adequate" means that the service rendered in a particular phase of the work is what would be expected of a fully competent, qualified, acceptable employee in the same kind and level of work after a reasonable period of training. The word "outstanding" means that the service rendered in a particular phase of the work is distinctly better than what would be expected from such an employee.

If a number appears after the adjective efficiency rating, it represents a further refinement of the adjective rating, as follows: Excellent 1; Very Good 2 or 3; Good 4, 5, or 6; Fair 7 or 8; Unsatisfactory 9.

16—33632-1

DEPT. STOCK FORM 2249
REV. 12-41

NAVY

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared July 1, 1944

Name: Maxwell, Michael Jr.

From: U. S. Coast Guard

Bureau No.:

Pay Increase (Periodic)

Effective: July 1, 1944

	FROM 783	TO 783
Position		Keeper
Grade	Range $1260-1620	Range $1260-1620
Salary	$1440 p.a. plus $240 p.a. Cvte.	$1500 p.a. plus $240 p.a. Cvte.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		San Francisco, Calif.
Post of Duty		Santa Ft.L.Sta., Calif.
Appropriation		Civilian Employees, C.G.
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

Remarks: You are hereby granted a one-step increase in rate of compensation.

Justification: Mr. Maxwell's last increase in rate of compensation was on October 1, 1942, in the amount of $60.

The position occupied by this employee is not temporary. His service and conduct are satisfactory. His current efficiency rating is E.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 9-24-1877

LEGAL RESIDENCE: California

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-10

DATE OF OATH

DATE APPROVED BY [illegible] SECRETARY

SUBORDINATE ADMINISTRATIVE OFFICE

Standard Form 68
March 1944
U. S. CIVIL SERVICE COMMISSION
Dept. Cir. No. 474

Form approved.
Budget Bureau No. 50-R016.
Approval expires March 30, 1945.

NOTICE OF OFFICIAL
EFFICIENCY RATING

REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 31 March 1945 based on performance during period from 1 April 1944 to 31 March 1945

Michael Maxwell
(Name of employee)

First Assistant Keeper
(Title of position, service, and grade)

12th ND, Coast Guard, San Francisco, California (Angel Island LH Station)
(Organization—Indicate bureau, division, section, unit, field station)

Efficiency rating: E

10 MAY 1945
(Date of notification)

R. C. WEIGHTMAN, CAPTAIN, USCG
By direction
(Signature)
(Title)

Interpretation of Efficiency Rating

Excellent (E) means that performance in every important phase of the work was outstanding and there was no weakness in performance in any respect.
Very Good (VG) means that performance in at least half of the important phases of the work was outstanding and there was no weakness in performance in any respect.
Good (G) means that performance met requirements from an over-all point of view.
Fair (F) means that performance did not quite measure up to requirements from an over-all point of view.
Unsatisfactory (U) means that performance in a majority of important phases of the work did not meet job requirements.

Inspection and Appeals

If you have any question regarding your efficiency rating, it is suggested that you discuss the matter with your immediate supervisor. Your efficiency rating sheet (Standard Form 51, Revised), or a copy of it, will be made available to you for inspection, if you request it of your supervisor or the personnel officer. Such a request is not considered as an appeal. You are also entitled to see the final ratings (not the rating forms) of all employees in your office or station. Information on appeals may be secured from your supervisor or personnel office. There are time limits governing the filing of appeals.

Significance of Efficiency Ratings

The salary advancement act provides for successive salary advancements based on several factors, one of which is efficiency ratings. Ratings of "Good" permit periodic salary advancement by successive steps up to and including the middle rate for the grade (the fourth step in six rate grades), and ratings of "Very Good" and "Excellent" permit periodic salary advancement by successive steps above the middle rate of the grade.
The rate of compensation of an employee whose efficiency rating is "Fair" must be reduced one salary step if his rate of compensation is above the middle rate. If the rate of compensation is equal to or below such middle salary rate, it is not subject to reduction on that account.
An employee whose efficiency rating is "Unsatisfactory" is not permitted to remain in his position. He must be assigned to a position more nearly commensurate with his ability, either (1) in the same line of work, in which case the position must be in a lower classification grade and his rate of compensation must not be in excess of the middle rate for such grade, or (2) in some other line of work for which he is qualified, in which case he is considered as having received a new appointment to the extent that his rate of compensation must be at the minimum rate for such grade and he must begin a new probationary period; or if no suitable vacancy is available he must be separated from the service for inefficiency. A probationary employee, assigned to a position of lower classification grade, begins a new probationary period in the new position.

U. S. GOVERNMENT PRINTING OFFICE 16—38834-1

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

13 10

PAGE:

TO:

Date Prepared 1 October, 1942

Name: Maxwell, Michael

From: U. S. Coast Guard

Bureau No.: 783

Effective: 1 October, 1942

	FROM	TO
Position		Keeper
Grade	Field (Range $1200-1620)	Field (Range $1260-1620)
Salary	$1380 p.a. plus $240 p.a. Bra.	$1440 p.a. plus $240 p.a. Bra.
Bureau or Div. Organizational Subdivisions		
Headquarters Post of Duty		San Francisco, Calif.
Appropriation		Point Pt. Lt. Sta., Calif.
Allotment		Civilian Employees, C. G.

FIELD ☒ DEPRTMTL ☐ FIELD ☒ DEPRTMTL ☐

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 9-24-77

LEGAL RESIDENCE: Calif.

SEX:

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

1260 2/3 0

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

Justification:

Mr. Maxwell was last promoted January 16, 1941 in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Very Good.

SUBJECT TO RETIREMENT ACT? Lighthouse Act 4-20-10

DATE OF OATH

CHARLES POZET

SUBORDINATE ADMINISTRATIVE OFFICE

DATE APPROVED BY THE SECRETARY

N.C.G. No. 2599
U. S. Coast Guard
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

MAXWELL	MICHAEL	- -	Civilian	Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

Bonita Pt. Lt. Sta. 12th Naval Dist., USCG	San Francisco, Calif.	1 October, 1942
(Unit)	(Place)	(Date)

1 October, 1942 - Within-grade promotion under the provisions of Public Law No. 200, approved 1 August, 1941. From $1380 plus $240 to $1440 plus $240.

AUTHORITY: Secretary of the Navy 10-1-42

COMMANDER, USCG
H.C.PERKINS (Commanding)

DISTRICT COAST GUARD OFFICER
By direction (Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	Statistics	Correspondence	Records

U. S. GOVERNMENT PRINTING OFFICE

N. C. G. No. 2668
Form Approved by Comptroller General, U. S.
April 13, 1934
(Revised 1937)

S. V. No. 13
Pay No. .....

REPORT OF CHANGE IN PAY STATUS

MAXWELL	MICHAEL	- -	Civilian	Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

Bonita Pt. Lt. Sta. 12th Naval Dist., USCG	San Francisco, Calif.	1 October, 1942
(Unit)	(Place)	(Date)

From: COMMANDING OFFICER.
To: PAY OFFICER.

You are hereby authorized to adjust the pay accounts of the above named for the following reason:

1 October, 1942 - Within-grade promotion under the provisions of Public Law No. 200, approved 1 August , 1941. From $1380 plus $240 to $1440 plus $240.

AUTHORITY: Secretary of the Navy 10-1-42

COMMANDER, USCG
H.C.PERKINS (Commanding)

DISTRICT COAST GUARD OFFICER
By direction (Title)

---

1. Receipt of this authorization is hereby acknowledged. The accounts of the above named have been adjusted.

19 October, 1942 (Date)

B.E.BRUNE, Pay Clerk, U.S.C.G. Asst. (Pay officer)

U. S. GOVERNMENT PRINTING OFFICE 1942 — O - 426485

75

9 October, 1942.

From: District Coast Guard Officer, 12th Naval District.
To : Commandant, Coast Guard.

Subject: Michael Maxwell, 1st Assistant Keeper, Bonita Point Light Station - Verification of service.

Reference: (a) District letter 25 September, 1941 (75).
(b) District letter 22 April, 1942 (75).
(c) District letter 10 August, 1942 (75).

Inclosure: (A) Copy of Reference (a).
(B) Copy of Reference (b).
(C) Copy of Reference (c).

1. Keeper Maxwell advises that his service as shown in Reference (a) was in the Lifesaving Service. He visited this Office on 8 October, 1942, and offered for inspection a Congressional Medal of Honor awarded him for heroic daring on November 23, 1914, wreck of Steamer "HANALEI", while he was in the Lifesaving Service at Bonita Point Lifesaving Station. He states that he has arthritis and would like to retire before the commencement of the winter season.

2. Maxwell will have had 27 years as an Assistant Lighthouse Keeper in this District on 22 October, 1942, and if three years of his Lifesaving service can be verified, it will enable him to retire.

3. Mr. Maxwell was 65 years of age on September 24, 1942.

4. It is requested that this Office be informed what if any action has been taken towards the verification of Maxwell's Lifesaving service in order that Maxwell may be advised regarding retirement within the near future.

H. C. PERKINS
By direction

AIR MAIL

San Francisco, California,
10 August, 1942.

From: District Coast Guard Officer, 12th Naval District.
To : Commandant, Coast Guard.

Subject: MICHAEL MAXWELL, 1st Assistant Keeper, Point Bonita Light Station - Verification of service.

Reference: (a) District letter 25 September, 1941.
(b) District letter 22 April, 1942.

Inclosure: (A) Copy of Reference (a).
(B) Copy of Reference (b).

1. Since First Assistant Keeper Maxwell desires to retire at the close of 30 September, 1942, it is requested that verification of his service requested in References (a) and (b) be forwarded by Air Mail at the earliest practicable date in order that his request for retirement may be submitted.

H. C. PERKINS
By direction.

Erna

604

COPY.

San Francisco, California

8 July, 1942.

From: District Coast Guard Officer, 12th Naval District.
To: Commanding Officer, Point Bonita Light Station.

Subject: Point Bonita Light Station; Assignment of Quarters.

Reference: (a) District letter 16 June, 1942, to Headquarters (604)
(b) Headquarters letter 22 June, 1942, (P-134-604)

1. Under Reference (b) the quarters at Point Bonita Light Station are assigned as follows:

Dwelling No. 1 - Single Dwelling - to be closed for the duration of the war.
Dwelling No. 2 - Double Dwelling:
Apt. A - East side - 1st Asst. Keeper
Apt. B - West " 2nd " "

2. This confirms verbal instructions already given you, and cancels assignment of quarters as covered in office letter of 25 September, 1941 (604-522).

R. S. PATCH
By direction

CopY: Keeper, Point Bonita Light Station

22 April, 1942.

From: District Coast Guard Officer, 12th Naval District.
To : Commandant, Coast Guard.

Subject: Michael Maxwell, 1st Assistant Keeper, Bonita Point Light Station - Verification of service.

Reference: (a) District letter 25 September, 1941.

1. Reference (a) furnished Michael Maxwell's service with the U. S. Coast Guard in California from June 1,1903, to October 10,1915, and requested that the service be verified since Assistant Keeper Maxwell could not verify the dates given by him.

2. Assistant Keeper Maxwell has advised that he definitely desires to retire when he has reached the age of 65 years on September 24, 1942, and it is therefore requested that verification of his service while in the Coast Guard be furnished this District in order that the service may be used to compute his retirement based on 30 years Government service.

R. S. PATCH
By direction.

73

Ema

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Point Bonita, California,
5 November, 1941.

Point Bonita Light Station

From: Michael Maxwell, First Assistant Keeper, Point Bonita Light Station.
To: Commander, San Francisco District.

Via: Commanding Officer, San Francisco Station.

Subject: Promotion to Keeper, Bonita Point Light Station.

Reference: (a) District Commander's Letter, 29 October, 1941.

1. In compliance with instructions contained in reference (a) the Commander, San Francisco District is advised that I do not desire to accept the promotion to Keeper, Point Bonita Light Station.

Michael Maxwell
Michael Maxwell

1st Indorsement SAN FRANCISCO STATION
San Francisco, Calif.
7 November, 1941.

73

From: Commanding Officer, San Francisco Station.
To: Senior Coast Guard Officer, Twelfth Naval District.

1. Forwarded.

J. N. Buckley.
J. N. BUCKLEY.

Ema —

Q/15:
E.m.a.
7

Please look up the list of K/pts + 1 A K's who have this station as one they would accept

San Francisco, California,
29 October, 1941.

From: Commander, San Francisco District.
To : Michael Maxwell, First Assistant Keeper, Bonita Point Light Station.

Via : Commanding Officer, San Francisco Station.

Subject: Promotion to Keeper, Bonita Point Light Station.

1. You are directed to advise if you will accept promotion to the position of Keeper, Bonita Point Light Station, on March 1, 1942, with pay at the rate of $1440.00 per annum.

R. S. PATCH
Chief of Staff.

THE TREASURY

Form 207 DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE U. S. COAST GUARD

(SEE INSTRUCTIONS AND REGULATIONS ON BACK)

APPLICATION FOR MEDICAL EXAMINATION AND TREATMENT OF SICK OR DISABLED EMPLOYEES IN THE LIGHTHOUSE SERVICE IN THE COAST GUARD

Office of the COMMANDER, SAN FRANCISCO DISTRICT, District.

SAN FRANCISCO, CALIFORNIA
(Place)

12 MARCH, 1941., 19

TO THE MEDICAL OFFICER IN CHARGE,

U. S. PUBLIC HEALTH SERVICE,

U.S.MARINE HOSPITAL, SAN FRANCISCO, CALIFORNIA

SIR:

The bearer, Michael Maxwell
(Name and title of applicant for medical relief)

is a beneficiary of the U. S. Public Health Service:

1. An officer or member of the crew of a vessel belonging to the Lighthouse Service (including lightship), i. e., the _____
(Name of vessel)

or—

2. ~~A lightkeeper or~~ an assistant lightkeeper on duty at Bonita Point Light Station
(Name of station)

You are requested to examine this applicant and to furnish him with such medical relief as may be required. The signature and description of the applicant appear below.

Signature of employee to be examined Michael Maxwell

First Assistant Keeper, Bonita Point Light Station

Naturalized

Nativity Germany Age 64 years. Height 5 feet 7½ inches.

Color of eyes ~~Hazel~~ blue Color of hair gray

Distinguishing marks —

*Date of original appointment in the Lighthouse Service October 22, 1915

†Date of certificate by the Public Health Service that person named passed physical examination, _____, 19____

R. T. Patch COMMANDER, USCG
(Title of officer issuing)
COMMANDER, SAN FRANCISCO DISTRICT
BY DIRECTION

*Fill in only if person to be examined is a lightkeeper or assistant lightkeeper.

†Fill in only in case of lightkeeper or assistant lightkeeper when the date of original appointment in the Lighthouse Service is subsequent to August 27, 1916.

(OVER)

11—5992

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 10

TO:

Date Prepared January 10, 1941

Name: Maxwell, Michael

From: U.S.Coast Guard

Bureau No: 783

Promotion

	FROM	TO
Position		Keeper
Grade	Field (Range $1260-1620)	Field (Range $1260-1620)
Salary	$1320 p.a. plus $240 p.a.Ctrs.	$1380 p.a. plus $240 p.a.Ctrs.
Bureau or Div.		U.S.Coast Guard
Organizational Subdivisions		
Headquarters Post of Duty		San Francisco, Calif. Benita Pt.Lt.Sta.,Calif.
Appropriation		Civilian Employees, C.G.
Allotment		
Field or Deptl.		Field

EFFECTIVE
Remarks: January 16, 1941.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Reg.

DATE OF BIRTH: 9-24-1877

LEGAL RESIDENCE: Calif.

SEX: M | RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

SUBJECT TO RETIREMENT ACT?: Lighthouse Act 4-20-16

DATE OF OATH

Justification:

No increase in pay since October 1, 1935.

SUBORDINATE ADMINISTRATIVE OFFICE

SUPERINTENDENT
JUL 22 938
SAN FRANCISCO

HEADQUARTERS COMPANY 30TH INFANTRY
PRESIDIO OF SAN FRANCISCO, CALIF.

July 19th, 1938.

Subject : Commendation.

TO : The Commanding Officer,
Presidio of San Francisco, California.

1. The investigation of the drowning of Sergeant John B. Hunter, Headquarters Company 30th Infantry July 6, 1938 brought to light the following act on the part of Mr. Michael Maxwell, 1st Assistant Light House Keeper at Point Bonita, which is considered worthy of commendation.

2. Mr Maxwell was on the light house pier when he saw Sergeant Hunter fall from the cliff into the ocean. Mr Maxwell at considerable risk to himself went over the pier to the rocks below, a distance of about forty feet and from a perilous position threw a fishing line to Sergeant Hunter. He would have succeeded in saving Sergeant Hunter had not the line parted just as he was about to be landed on the rocks. The fact that Sergeant Hunter lost his life should not detract from the prompt and courageous act of Mr Maxwell.

CECIL W. NIST
Captain 30th Infantry

1st Ind.

HEADQUARTERS PRESIDIO OF SAN FRANCISCO, California, July 21, 1938 - To: Mr. Michael Maxwell, 1st Assistant Light House Keeper, Point Bonita THRU: Superintendent, U.S. Lighthouses, Custom House Bldg., San Francisco, Calif.

It is a pleasure to forward this commendation. I desire to add my appreciation for the manner in which you conducted yourself in an attempt to save Sergeant Hunter's life.

F. B. MALLON,
Lieut. Colonel, 30th Infantry,
Commanding.

- -

HWR:AME
OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, SAN FRANCISCO, CALIF. JULY 22, 1938
To: Michael Maxwell, 1st Asst. Keeper, Point Bonita Light Station.
Through the Keeper.

H. W. RHODES

EMA

December 30, 1937.

The bearer of this letter, MICHAEL MAXWELL, whose signature appears below, is First Assistant Keeper, Bonita Point Light Station, in this District, and under authority of Section 4 of the Act of Congress approved May 22nd, 1926, is entitled to purchase commissary and quartermaster's supplies from the Army, Navy or Marine Corps at the prices charged officers and enlisted men of the Army, Navy or Marine Corps.

Under the regulations of the Department of Commerce, all employees of the Lighthouse Service are to pay in cash at the time of the purchase for any supplies purchased under this authority.

H. W. RHODES

SUPERINTENDENT OF LIGHTHOUSES.

Michael Maxwell

MICHAEL MAXWELL

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment U.S. Coast Guard Light House **Date** Oct 5. 1929.

1. Name in full (Mr., Miss, or Mrs.) Maxwell (Surname) Michael (Given name) None (Middle name)
2. Present address Bonita Point Light House (Number) (Street) Fort Barry (City) Calif (State)
3. Legal (voting) residence 12th (State and Congressional District) Calif Marin (County) Haldo Point (City or town)
4. Where born Germany (State or foreign country) Altona (City or town) When born Sept. 24. 1877. (Month Day Year)
5. If foreign-born, state whether naturalized or alien Naturalized
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
√ Male	Female	Single	√ Married	Divorced	Widowed	√ White	Colored	

7. Number and ages of dependents domiciled with you Wife age 50.
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
U.S Life Saving Station	South side	Life Saving		June		1903	Nov.		1903.
	Point Arena			Jan.		1904	Feb.		1905
	Bonita Point			Mar.		1905	Aug.		1905
	Point Reyes	& Coast Guard		Mar		1907	Apr.		1908
	Point Arena			Feb.		1914	Oct		1915
	Bonita Point								
Light House Service	Farallon Is	Additional	540.	Oct	22	1915	April	4	1916.
	Point Reyes.	3rd & 2nd asst.	540	Apr.	4.	1916.	July	3	1916
18th District	Bonita Point	3rd. 2nd & 1st asst	1320 per	July	3	1918.	To Date		1929

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
Lester G. Maxwell	Position Laborer Department or office U.S. Engineers	Son.
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

(Title) (Location) No (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps	√ Coast Guard *	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted *	Discharged
Rank	Rank
Organization	Organization

Enlisted	Discharged
Rank	Rank
Organization	Organization

[OVER]

10—1930

* See Question 8

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) German

LIGHTHOUSE SUPERINTENDENT OCT 13 1930 SAN FRANCISCO

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
Broadway Line San Francis	Sailor	2 years
Dutton Gottschalk Trudging Co St	Handyman	2 years
Hamden Mining Co Marysville	Machinist Helper	1 year

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 7 (8)	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs. Mary L. Maxwell

Relationship Wife Post office address Fort Bragg Calif

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Michael Maxwell

(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

LIGHTHOUSE SUPERINTENDENT OCT 1930 SAN FRANCISCO

30 November, 1942

From: District Coast Guard Officer, 12th Naval District
To : Commandant, Coast Guard

Subject: Michael Maxwell, First Assistant Keeper,
Bonita Point Light Station

References: (a) Form 2521 - request for retirement of Michael Maxwell
(b) Subject employee's letter 24 November, 1942
forwarded by Commanding Officer's indorsement
26 November, 1942.

1. It is recommended that Reference (a) be cancelled and that Mr. Maxwell's request to remain in the service be approved.

_____LIEUT.COMMANDER,USCG
H.C.HOGREFE
By direction

Bonita Point Light Station, California,
24 November, 1942.

From: Michael Maxwell, First Assistant Keeper,
Bonita Point Light Station.
To : District Coast Guard Officer, Twelfth Naval District.

Via : Commanding Officer, Point Bonita Lifeboat Station.

Subject: Request for Retirement - cancellation.

Reference: (a) My request for retirement dated 11 November, 1942.

It is requested that Reference (a) be cancelled and that I be allowed to remain in my present civilian position of Keeper (First Assistant), Bonita Point Light Station, at least for the duration of the War.

Michael Maxwell

* *

75 - C.G.Station FIRST ENDORSEMENT Sausalito, California
26 November, 1942

From: Officer in Charge, Coast Guard Station Sausalito, Calif.
To : District Coast Guard Officer, Twelfth Naval District.

1. Forwarded, recommending approval of request contained in basic communication.

Nickolai Antipoff
Nickolai Antipoff

11 November, 1942

From: District Coast Guard Officer, 12th Naval District
To : Commandant, Coast Guard

Subject: MICHAEL MAXWELL, civilian Keeper (1st Assistant), Bonita Point Light Station - retirement.

References: (a) Headquarters' letter 19 October, 1942 (CG-CP-75)
(b) Form 2521, 11 November, 1942 - Request for retirement of subject employee.

Inclosures: (A) Copy of Reference (a).
(B) Copy of Reference (b).
(C) Letter from Commanding Officer Point Reyes Lifeboat Station
(D) Letter from Commanding Officer Point Arena Lifeboat Station

1. Michael Maxwell advises that his employment in the Lifesaving Service at various Lifeboat Stations in this District was temporary and that he has no discharges.

2. The Point Bonita, Point Reyes, and Point Arena Lifeboat Stations advise that their log books for the years prior to 1934 and 1935 were mailed to Headquarters at Washington and that Mr. Maxwell's service can be verified from these log books.

3. Inclosure (B) does not contain the future address of Michael Maxwell on retirement as he states that he has not chosen his future home and will not do so until advice is received from Headquarters that sufficient of his Coast Guard Service is verified to allow him to retire on 30 years' service. According to the Lighthouse Retirement Law, Mr. Maxwell cannot voluntarily retire until he has completed 30 years of Government service.

4. It is requested that Headquarters notify this Office when and if Maxwell's Coast Guard service is verified in order to allow Mr. Maxwell to choose his home on retirement.

_____COMMANDER,USCG
H.C.PERKINS
By direction

75

Sent Civilmail 11-21-42

20 November, 1942

From: District Coast Guard Officer, 12th Naval District
To : Commandant, Coast Guard

Subject: Michael Maxwell - Retirement

References: (a) Headquarters' letter 12 November, 1942 (CP-75)
(b) District letter 11 November, 1942, (75) forwarding request for retirement of Michael Maxwell, 1st Asst. Keeper, Bonita Point Lt. Sta.

1 1. Paragraph 1 of Reference (b) advises that the employment of Michael Maxwell at various Lifeboat Stations in this District was temporary, and that he has no discharges. However, Mr. Maxwell's service may be verified by log books of the stations at which he served and which were forwarded to Headquarters prior to 1935.

_____COMMANDER,USCG
H.C.PERKINS
By direction

CMM

ADDRESS THE COMMANDANT, U. S. COAST GUARD
AND REFER TO NO.
CP-75

HEADQUARTERS

UNITED STATES COAST GUARD

WASHINGTON 12 November, 1942.

District Coast Guard Office
Received
NOV 19 1942
Twelfth Naval District

From: Commandant.
To: District Coast Guard Officer, Twelfth Naval District, San Francisco.

Reference: (a) Headquarters' letter dated 19 October, 1942 (CG-CP-75).

It is requested that the information or forms indicated in the items checked below be furnished Headquarters promptly, with the return of the attached papers, if any.

NAME AND DESIGNATION

Michael Maxwell; retirement.

(1) Give date of entrance on duty, of transfer, or of resignation.
(2) Furnish personal history sheet in duplicate.
(3) Furnish certified statement of unappointed service in duplicate.
(4) Furnish oath of office in duplicate.
(5) Furnish Civil Service Form 375 in triplicate,
(6) Furnish standard Form 13 in quadruplicate (abstract of official record).
(7) Furnish documentary evidence of date of birth as prescribed in Civil Service Form 2473, attached.
(8) Furnish one copy of certified Form 2806.
(9) Forward promptly address to which retirement pay checks are to be mailed.

(10) Have the enclosed form signed and returned.
(11) Furnish Form 3464a, Personnel Information Sheet.
(12) Furnish Form 2390, 1769, 2413, and 14.
(13) In the event retirement deductions were not made from the pay include the aggregate basic salary by fiscal years.
(14) Advise whether all accrued and accumulated annual leave granted before effective date of separation of employee.
(15) Include aggregate basic salary in the event retirement deductions were not made.

XXXXXXX It is requested that the discharge of Mr. Maxwell be submitted promptly in order that action can be taken on his application for retirement.

359

T. O. Robertson.

T. O. ROBERTSON,
By direction.

Name MICHAEL MAXWELL Date of birth September 24, 1877.

Designation Keeper (1st Assistant), Bonita Point Light Station, California.

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
U.S. COAST GUARD	June	1	1903	Nov.	10	1903	Keeper is not
do	Jan.	1	1904	Feb.	15	1905	sure of dates
do	Mar.	1	1905	Oct.	6	1905	and Coast
do	June	1	1906	Nov.	30	1906	Guard Service
do	Mar.	1	1907	Apr.	30	1908	not verified.
do	Feb.	1	1914	Oct.	10	1915	Coast Guard service
Civilian employment;							to be verified by
Keeper, 3rd, 2nd & 1st							Headquarters.
Asst. varicus Light Sta.							
12th Nav. Dist. U.S.C.G.	Oct.	22	1915	Jan.	31	1943	
Total service	32 years, 9 months, 10 days more or less						

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim: ----------

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? NO If so, give number of claim: ----------

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? NO

If so, state the compensation received: ----------

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
Keeper (1 AK)	Feb.	1	1938	Jan.	15	1941		$1320.A.	$3905.00
Bonita Point	Jan.	16	1941	Sept.	30	1942		1380."	2357.50
Light Station	Oct.	1	1942	Jan.	31	1942		1440."	480.00

Total compensation for last five years of active service $6742.50

Average compensation for last five years of active service $1348.50

Annual rate of retired pay ($ 1348.50 × years 30 (Not exceeding 30) ÷ 40) = $1011.37

U. S. GOVERNMENT PRINTING OFFICE 16—20161

NAVY
Form 2521
~~TREASURY~~ DEPARTMENT
U. S. Coast Guard

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

District Coast Guard Officer
~~Commandant~~, 12th Naval District,
San Francisco, California,
(City)

Date 11 NOVEMBER, 1942.

I hereby apply for retirement from active duty effective at the close of 31 January, 1943 on the basis of service shown hereon.

Future home not selected.
Is dependent upon verification of Coast Guard service and acceptance of retirement.

Michael Maxwell
MICHAEL MAXWELL (Name)

KEEPER (1st Assistant) Bonita Point Light Station.
(Designation)

District Coast Guard Officer,
OFFICE OF ~~THE~~ DISTRICT COMMANDER

City San Francisco, Calif. *Date* 12 October, 1942

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $ 1011.37 per annum, effective at the close of January 31, 1943.

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

COMMANDER, USCG
H. C. PERKINS By direction. ~~District Commander.~~

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

COPY

CG*CP-75

UNITED STATES COAST GUARD

WASHINGTON

HEADQUARTERS 19 November, 1942

From: Commandant.
To : District Coast Guard Officer, 12th Naval District, San Francisco, Calif.

Subject: Michael Maxwell.

Reference: (a) Your letter of 22 April, 1942 (75)

1. The Coast Guard has been unable to verify the service claimed by Mr. Maxwell during the period 1 June, 1903 to 10 October, 1915. Therefore, it is requested that Mr. Maxwell submit his Discharges with application for retirement under the Lighthouse Service Retirement Law.

T.O. ROBERTSON
By direction.

75

25 September, 1941.

From: Commander, San Francisco District.
To : Commandant.

Subject: Maxwell, Michael, 1st Assistant Keeper, Bonita Point Light Station - Verification of service.

1. It is requested that the following Coast Guard service claimed by Michael Maxwell be verified and this Office advised. This information is desired in connection with his possible retirement at the age of 65 years on October 1, 1942.

Enlisted	6-1-03	Coast Guard South Side Station, California
Discharged	11-10-03	do
Enlisted	1-1-04	Coast Guard Station, Point Arena, California.
Discharged	2-15-05	do do
Enlisted	3-1-05	do Bonita Point Sta. do
Discharged	10-6-05	do do do
Enlisted	6-1-06	do Point Reyes Sta. do
Discharged	11-30-06	do do do
Enlisted	3-1-07	do Point Arena Sta. do
Discharged	4-30-08	do do do
Enlisted	2-1-14	do Bonita Point Sta. do
Discharged	10-10-15	do do do

2. Mr. Maxwell cannot verify the above dates but believes them to be correct.

R. S. PATCH
Chief of Staff

Name MICHAEL MAXWELL Date of birth September 24, 1877

Designation KEEPER (1st Assistant), Bonita Point Light Station, California

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
~~Army~~ U.S. COAST GUARD	June	1	1903	Nov.	10	1903	Keeper not sure of
~~Navy~~	Jan.	1	1904	Feb.	15	1905	dates and Coast
~~Marine Corps~~ U.S. COAST GUARD	Mar	1	1905	Oct.	6	1905	Guard service
~~Civilian employment~~ do	June	1	1906	Nov.	30	1906	not verified.
do	Mar.	1	1907	Apr.	30	1908	
do	Feb.	1	1914	Oct.	10	1915	
Civ. Employment.							
Keeper, 3rd, 2nd & 1st							10 (?) see
Asst. various Light Sta.							sheet
12th Nav. Dist. U.S.C.G.	Oct.	22	1915	Jan.	31	1943	Verified attached
Total service	32 years, 9	Months,	10	Days more	or less		-Coast Guard service to be verified by Headquarters

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim: ----------

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim: ----------

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No

If so, state the compensation received: ----------

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
Keeper(1 AK)									
Pt. Bonita LS	Feb.	1	1938	Jan.	15	1941		$1320.A.	$3905.00
do	Jan.	16	1941	Sept.	30	1942		$1380.00	2357.50
do	Oct.	1	1942	Jan.	31	1943		$1440.	480.00
									~~x50x~~

Total compensation for last five years of active service $6742.50

Average compensation for last five years of active service $1348.50

Annual rate of retired pay ($1348.50 × years 30 ÷ 40) = $1011.37

(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—20161

11 - 10
6 - 0
5 - 10

1905 - 2 - 15
1904 - 1 - 0
1 - 1 - 15

1905 - 10 - 6
1905 - 3 - 0
7 - 6

1906 - 11 - 30
6 0
6 - 0

1908 - 4 - 30
1907 - 2 - 30
1915 - 1 - 2 - 0
1915 - 10 - 10
1914 - 2 0
1 - 8 - 10

1943 - 1 - 30
1915 - 10 - 21
27 - 3 - 9

5 - 10
1 - 1 - 15
7 - 6
6 - 0
1 - 2 - 0
8 - 0
27 - 3 - 9
32 - 9 - 10

POINT REYES LB STATION. Point Reyes, California.

TWELFTH NAVAL DISTRICT. 28 October, 1942.

From: Commanding Officer, Point Reyes Station.
To : District Coast Guard Officer, 12th Naval District.

Subject: Michael Maxwell; record of service.

1. All personnel records previous to 1935 are in the archives in Washington, D. C., No further record of this man can be found at this unit.

K. M. FOSTER

ADDRESS THE COMMANDANT, U. S. COAST GUARD
AND REFER TO No. CG-CP-75

HEADQUARTERS

District Coast Guard Officer
DEC 14 1942
12th Naval District

UNITED STATES COAST GUARD

WASHINGTON 8 December, 1942.

From: Commandant.
To: District Coast Guard Officer, Twelfth Naval District, San Francisco.

Subject: Michael Maxwell, keeper.

Reference: (a) Your letter of 30 November, 1942 (75).
(b) Mr. Maxwell's letter of 24 November, 1942.

1. As requested in reference (b) no action will be taken at this time toward Mr. Maxwell's retirement.

N. R. STILES.
By direction.

75

15 December, 1942

From: District Coast Guard Officer, 12th Naval District.
To : Michael Maxwell, Keeper, Bonita Point Light Station.

Via : Commanding Officer, Point Bonita Lifeboat Station.

Subject: Request for retirement, cancellation of.

References: (a) Your letter 24 November, 1942.
(b) District letter 30 November, 1942.
(c) Headquarters letter 8 December, 1942

1. Reference (c) advises that in accordance with the request contained in reference (a), no action will be taken at this time toward your retirement.

2. Your request for retirement has, therefore, been cancelled and should you at some future time desire to retire from your present position, another request must be submitted by you.

_____Lieut.Commander,USCG
H.C.HOGREFE
By direction

xerox cmm.

Arena Cove LB Station
12th Naval District.

Point Arena, California
25 October, 1942.

From: Commanding Officer, Point Arena Station.
To : District Coast Guard Officer, 12th Naval District.

Subject: Michael Maxwell; record of service.

Reference: (a) DCGO Letter 25 October, 1942.

1. In accordance with instructions received in reference (a), You are advised that all Log books and files at this unit were searched, and there are no Log books at this unit prior to 1934, and no other records of subject man.

2. All Log books at this unit, prior to 1934 were shipped to the Fort Point Lifeboat Station for further shipment to Headquarters.

Benedict R. Moss.

Michael Maxwell

Feb 1, 1938 to Jan 31, 1943

$$\begin{array}{r} {}^{14} \\ 1943-2-1 \\ 1915-10-22 \\ \hline 27-3-9 \end{array}$$

2-1-38 to 1-15-41 @ 1320 =
1-16-41 to 9-30-42 @ 1380 =
10-1-42 to 1-31-43 @ 1440 =

2-1-38 to 1-15-41 = 2 yrs. 11 mo. 15 da @ 1320 = $3905
1-16-41 to 9-30-42 = 1 " 8 " 15 da @ 1380 = 2357.50
10-1-42 to 1-31-43 = 0 " 4 " @ 1440 = 480

6742.50

~~1943-2~~

5 | 6742.50
1248.50
.75
6742 50
9439 50
10113 75 0

(1) 1903-11-10
1903-6-1
0-5-10 used.

(2) 1905-2-15
1904-1-1
1-1-15 used

(3) 1905-10-6
1905-3-1
0-7-6 used

(4) 1906-11-30
1906-6-1
0-6-0

(5) 1908-4-30
1907-3-1
1-2

(6) 1915-10-10
1914-2-1
1-8-10

0-5-10 | 1-1-15 | 1-2-0 | 0-6-0 | 1-8-10

27-3-9
5-6-11
32-9-20

(COPY)

McC.

Sir:

Referring to report of the service rendered by you on June 28, 1919, in assisting in hauling off the rocks near the Bonita Point Light Station, Calif., a large motor launch, and mooring the launch at an adjacent wharf, the Department is pleased to commend you for the energy displayed on that occasion, which will be noted on the records as part of your official history.

Respectfully,

(Signed) William C. Redfield

Secretary of Commerce.

Mr. Michael Maxwell,
Third Assistant Keeper, Bonita Point
Light Station, Calif.
(Through Commissioner of Lighthouses)

TREASURY DEPARTMENT
U. S. P. H. S.—Form 1918
March, 1925

CERTIFICATE OF DISCHARGE

No. _____

From U. S. Marine Hospital (Marine hospital or relief station) At San Francisco, California

LIGHTHOUSE SUPERINTENDENT
SEP 28 1936
SAN FRANCISCO

_____, 19__

THIS IS TO CERTIFY that Maxwell (Surname) Michael (First) _____ (Middle)

was treated in the hospital (Hospital or dispensary) as a hospital (Hospital or out-) patient

from Sept. 1. (Date of admission), 1936 to Sept. 24 (Date of discharge), 1936

Class of beneficiary P. H. S. Condition on discharge Improved.

Reason for discharge No further hospitalization necessary.

Certified service on last vessel _____ Name of vessel _____

DESCRIPTION

Nativity German
Date of birth Sept. 24, 1877.
Color W.
Complexion Tanned.
Height 5' 7½"
Eyes Gray.
Hair Gray.

REMARKS: _____

R. H. Creel
Medical Director, U.S.P.H.S.
Surgeon.

Michael Maxwell L. B.
(Signature of patient)

NOTE.—Retain copy for station files.

GOVERNMENT PRINTING OFFICE 2—2035

NSO 110(b)

NAVY DEPARTMENT
WASHINGTON

26 May, 1943
(Date)

From: District Coast Guard Officer
San Francisco, Calif.
To: Mr. Michael Maxwell

Subject: Notification of efficiency rating.

CLASSIFICATION		
SERVICE	GRADE	TITLE
1260-1620		Keeper (1 AK)

1. Your efficiency rating and conduct report for the 12-month period ended March 31 is indicated below:

EFFICIENCY RATINGS	
ADJECTIVE	Good
NUMERICAL	4

CONDUCT REPORT
SATISFACTORY Yes (Yes or no)

RULES FOR SALARY ADVANCEMENTS.—Subject to conditions established by law and Executive order:

A. An employee whose efficiency rating is "Excellent" or "Very Good" is eligible for salary advancements to the highest rate of compensation in the grade.

B. An employee whose efficiency rating is "Good" is eligible for salary advancement up to and including the middle rate of compensation in the grade (C. S. C. Dept'l Cir. 302).

RULES FOR SALARY REDUCTIONS, DEMOTIONS, OR DISMISSALS.—The following rules are prescribed for the demotion of an employee to a lower grade position, reduction in salary, or both, or dismissal from the service as a result of an efficiency rating (C. S. C. Dept'l Cir. 302):

A. The rate of compensation of an employee whose efficiency rating is "Fair" shall be reduced one salary step if his rate of compensation is above the middle rate. If the rate of compensation is equal to or below such middle salary rate, it shall not be subject to reduction on that account.

B. An employee whose efficiency rating is "Unsatisfactory" shall not be permitted to remain in his position. If he is serving his probationary period, he shall be separated from the service under the rules prescribed for such cases. If he has completed his probationary period, he shall be assigned to a position more nearly commensurate with his ability, in a lower classification grade, and his rate of compensation shall not be in excess of the middle rate for such grade, or if no suitable vacancy is available in a lower classification grade, he shall be separated from the service for inefficiency.

C. No employee who has completed his probationary service shall be demoted to a lower grade position, reduced in salary, or dismissed from the service on the basis of an efficiency rating covering a period of less than 90 calendar days.

INSPECTION OF RATINGS BY EMPLOYEES:

A. A list of all ratings on Standard Form 52 shall be open to inspection by any employee of the department, independent establishment, or other agency under such conditions as to time and place as the head of such organization may prescribe (C. S. C. Dept'l Cir. 302).

B. Every employee has the right to see his rating form, Standard Form 51.

COMMANDER, USCG

D. H. DEXTER
By direction

U. S. GOVERNMENT PRINTING OFFICE 16—28201-1