REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 26 OCT 2 AM 9:14:34
10/05/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Maynard, Jesse, E.		

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (CT/NJ/NY) 3rd District		
From: 1921	To: 1922	
(Agency & Location)		
From:	To:	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-000 830 1253

Attendant Signature:

CMRS Search Request Number(s):

Remarks: '26 OCT 16 AM 11:20

SCREENING NOTES

☐ Reviewed and Nothing Removed SMH ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 20, 1922.

Mr. Jesse E. Maynard,

Through the Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the Bureau, to take effect at the close of business on March 6, 1922, but not without prejudice, in view of the fact that you left your station without due notice in advance, thereby causing embarrassment to the service.

CANCELED

Lighthouse Service.

Station..... Latimer Reef Light Station, New York.

Position..... Keeper.

Salary..... $780 per annum.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

P
G
3rd

U. S. REPORT DATA ENTERED

APPOINTMENT DIVISION ENTERED
MAR 20 1922
ON JOURNAL
DEPARTMENT OF COMMERCE

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

LIGHTHOUSES
1922 MAR 17 AM 11 46
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N.Y.
RECEIVED

Latimer Reef Light Station
(Station, Depot, or Vessel)

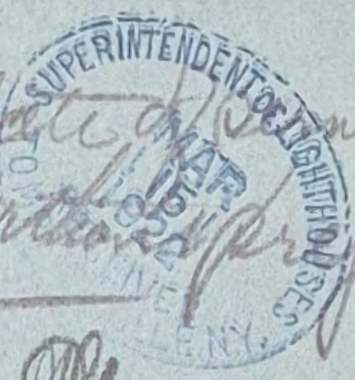
March 15, 1922

Superintendent of Lighthouses

First asst Keeper, Jesse E. Maynard left station March 6 - 1922 unauthorized at 12 noon Keeper on leave he didnt say he was getting through untill 2st ass. Keeper returned from stonington conn. after the Keeper got his train home & left bot #24 in stonington, full of water when I returned

Cherley E. Smith Keeper

In ... :
O. March. 14 1902
Hartford
Conn
write Resignation date of service.
Accepting but not without Regret.
Oct 2/15



Mr. Yates

Mr. Yates I have resigned
as my Wife Was in Meriden
and the keeper Smith of
Fatimers Reef told me I could
not take my liberty the
7th he told me all along I
could take my liberty
so I told My Wife I would
be there she was without
money to go any Where so
I could not leave her there
Without any thing to do
With so I had to go

and look out for her.
I am awful sorry that
it happened the way it
did as I have my uniform
and liked the service
Very much. Would go on
another station if there
is a vacancy but could
not get along With smith

Please send When sending
my check send to

20 Methodist St
New London
Conn.

and Oblidge
Jesse E Raymond.
Was. 1st Asst Keeper F.R.L.H.

LIGHTHOUSES

1922 MAR 17 AM 11 46

Form 93

NOTICE OF RESIGNATION OR DEATH

FWO-JHG

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

5

Staten Island, N. Y., March 16, 1922, 19

1922 MAR 18 PM 4 42

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Jesse E. Maynard Position, Keeper

Legal residence, Connecticut Station, Latimer Reef Light Station, N.Y.

Salary, $780.00 per annum

but not without prejudice

DEPARTMENT OF COMMERCE MAR 20 1922 APPOINTMENT DIVISION.

The acceptance of this resignation is recommended effective at the close of March 6, 1922.

This employee has not taken leave in excess of the accrued rate.

Remarks: As will be noted by letter dated March 14, 1922 from Mr. Maynard, and by letter dated March 15, 1922 from Chesley E. Smith, keeper of Latimer Reef Lt. Sta., Mr. Maynard left the station on March 6th without authority, and by letter of above-mentioned date tendered his resignation thereby causing embarrassment to the Lighthouse Service.

APPOINTMENT DIVISION MAR 20 1922 DEPARTMENT OF COMMERCE

3/20/22

J. O'Yates

Ack.

BUREAU OF LIGHTHOUSES

WASHINGTON

EK

Inclosures

MAR 17 1922

Submitted to the Secretary of Commerce, approved.

11—4023.

G. R. Putnam

Commissioner of Lighthouses.

Cross reference.

October 25, 1921, The Bureau of Lighthouses advises the Department of the dateof effect of the following change.

NAME	SALARY	EFFECTIVE DATE
Jesse E. Maynard	$780 pa.	10/24/21

See file Paul G. Petersen

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE October 19, 1921.
APPOINTMENT DIVISION
WASHINGTON

Mr. Jesse E. Maynard,

Sir:

Through the Commissioner of Lighthouses.

720 780

October 20, 1921, or as soon thereafter as you enter on duty.

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ per annum to $ per annum, effective

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

Chief of Appointment Division.

CARDED

P
3rd

APPOINTMENT DIVISION ENTERED OCT 19 1921 ON JOURNAL DEPARTMENT OF COMMERCE

U. S. REPORT DATA ENTERED

Form 73

NOMINATION

LIGHTHOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1921 OCT 15 AM 11 54

JHG

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT.

Tompkinsville, N. Y. Oct. 14, 1921, 19
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion.

Name, Jesse E. Maynard — Legal residence, Connecticut

Position, Keeper — Salary, $780 per annum

Location, Latimer Reef Lt.Sta., N. Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective Oct. 20,1921 — {~~The actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $720 p.a.

Location, Latimer Reef Lt.Sta.,N.Y.

DEPARTMENT OF COMMERCE
OCT 19 1921
APPOINTMENT DIVISION

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Chesley E. Smith — Services terminated, Oct.19,1921

Reason, Promoted

Members of family in Government Service,

Remarks: Mr.Maynard entered the service on July 12,1921 as 2nd assistant keeper at Latimer Reef Lt.Sta., and his promotion is recommended as he is the only employee in his grade at that station, and the vacancy to which promotion is proposed could not be foreseen at the time he was appointed.
No other employee of District desired transfer to this position.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

DEPARTMENT OF COMMERCE OCT 19 1921 ACTION TAKEN

10/19/21

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved. OCT 17 1921

J. S. CONWAY
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

P.8.

LIGHTHOUSE SERVICE
SUPERINTENDENT OF LIGHTHOUSES
1921 AUG 25 AM 11 56
RECEIVED
PORT JEFFERSON, L.I., N.Y.

APPOINTMENTS
8-26-21

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

1921 AUG 25 PM 4 09

PART I.

1. Name of employee: Jesse E. Maynard
2. Position to which appointed: Keeper
3. Bureau or Service: Lighthouse Service, District: Third
4. Place of duty: Latimer Reef Light Station, N.Y. (City, town, station, or vessel.)
5. Salary: $720.00 per annum
6. Appropriation from which paid: Salaries, Keepers of Lighthouses
7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).

By examination for keepers, April 1,1921.

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

CARDED

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Jesse E Maynard

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

~~Connecticut~~ Connecticut Street New London Conn 2nd

(State or Territory.) (County.) (City or town.) (Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

5. What is your race? (Answer "white," "colored," or "Mongolian.") White

11—6923

U. S. REPORT DATA ENTERED

6. Where were you born? New London Conn.

7. When were you born? August 12 1882
(Month.) (Day.) (Year.)

8. If foreign born, state when and where naturalization papers were taken out American

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") single

10. Give name and address of person whom you would like to have notified in case of accident.
Gurley R. Raymond 20 Methodist St
(Name.) (Number and street.)
New London Conn.
(City or town.) (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position / Department or office		
		Position / Department or office		
		Position / Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") No If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

11—8922

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.
Self	

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Wood Worker

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Public school.

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

Carpenter

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

Keepers - Apr - 1 - 1921

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Date, August 21, 1921

Witness (in case signature is by mark):

(Signature) Jesse E Raymond.

(Present address) 20 Methodist st
(Number and street)

New London Conn
(City or town.) (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded Aug. 24, 1921.

(Signature) J Yates

(Official title) Supt. of Lighthouses, 3rd Dist.

11—6023

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

APPOINTMENTS

LIGHTHOUSES
1921 AUG 19 AM 11 56

I, Jesse E. Maynard

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

CHIEF CLERK
1921 AUG 19 PM 3 20

Jesse E. Maynard.
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 17th day of August, A. D. 1921

(Affix official seal here)

[4] (Name) Grant Beck

(Official title) Notary Public

My commission expires 1923.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$720 p.a.	Latimer Reef Lt. Sta., N.Y.
Former [5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Superintendent of Lighthouses, 3rd District

CARDED

Tompkinsville, N. Y. (Address), Aug 18-1921 (Date)

The above-named appointee entered upon duty on July 12, 1921 (Date)

J. Yates
(Signature followed by title) Supt. of Lighthouses, 3rd Dist.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

U. S. REPORT DATA ENTERED

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 10, 1921.

Mr. Jesse E. Maynard,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Seven Hundred and Twenty dollars per annum, effective on the date on which you entered (July 12, 1921) upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. _____) issued by the Assistant Secretary, Second Civil Service District.

APPOINTMENT DIVISION RECEIVED AUG 10 1921 ON JOURNAL DEPARTMENT OF COMMERCE

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

CARDED
U. S. REPORT DATE ENTERED

P
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Henry J. Richard.

Legal Residence: Connecticut.

3rd (See reverse side.)

11—6980

Form 53

446

NOMINATION

FWO-JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

1921 AUG 8 AM 9

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT

Tompkinsville, N. Y. (City.) July 14, 1921 (Date.) 1901

THE COMMISSIONER OF LIGHTHOUSES:
(Thr. Sec'y 2nd C. S. Dist.)

Action recommended, Probationary appointment.

RECEIVED JUL 15 1921 SECOND DISTRICT U.S. LIGHTHOUSE SERVICE

Name, Jesse E. Maynard — Legal residence, Connecticut

Position, Keeper — Salary, $720.00 p.a.

Location, Latimer Reef Lt.Sta., N.Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective July 12,1921 — {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, — Former salary,

Location,

1921 AUG 9 PM 4 07

Rank on eligible list, 2 Rating, Keeper Percentage, 80.0, Other eligibles considered:

Cleon W. Titus FR Oswald M.Christensen A James A. Burkment

Previous incumbent, Henry J. Richard — Services terminated, June 7,1921

1921 AUG 10 AM 10 15

Reason, Dismissed

Members of family in Government Service, None.

Assignment to duty July 12,1921 was necessary for the reason it was not practicable to permit this position to remain vacant until appointment certificate could be obtained.

Remarks: No employee of District desired transfer to this position. There are no quarters for families of keepers at this station. Nos.3-5-6-8-15-16-17 & 18 on eligible list will accept appointment only at light stations where family quarters are provided. Nos.1,2,4,7,9,10,12,13,19 & 21 will accept appointment only at certain specified stations.

Selection regular, subject to the action of the U. S. Civil Service Commission, August 6, 1921

For and in the absence of the Supt.

8/10/21

Assistant Secretary, Second Civil Service District.

1st Asst. Supt.

BUREAU OF LIGHTHOUSES
WASHINGTON

AUG 8 - 1921

Submitted to the Secretary of Commerce, approved.

AUG 10 1921

E. C. GILLETTE

Acting Commissioner of Lighthouses.

1 Strike out the clause which does not apply.

11—2314

Jesse E. Maynard.

LEGAL RESIDENCE.
Connecticut.

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
Keeper (Prob) Light Vessel Rep. S. D. N.Y.	720	L.H.	July 12, 1921.
" " " "	780	"	Oct. 24, 1921
RESIGNED CLOSE OF Mo. Svc. March 6, 1922			

11—1248

DEPARTMENT OF COMMERCE



PERSONAL QUESTION SHEET

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

PART I.

1. Name of employee Jesse E. Maynard

2. Position to which appointed Keeper

3. Bureau or Service Lighthouse Service, District Third

4. Place of duty Latimer Reef Light Station, N.Y.
(City, town, station, or vessel.)

5. Salary $720.00 per annum

6. Appropriation from which paid Salaries, Keepers of Lighthouses

7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).

By examination for keepers, April 1, 1921.

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Mr. Jesse E Maynard.

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

20 Methodist st New London Conn.

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

Conn (State or Territory.) New London (County.) New London (City or town.) 2nd (Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

5. What is your race? (Answer "white," "colored," or "Mongolian.") White

11—6922

6. Where were you born? New London Conn.

7. When were you born? 12 August 12. 1882
(Month.) (Day.) (Year.)

8. If foreign born, state when and where naturalization papers were taken out

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") single

10. Give name and address of person whom you would like to have notified in case of accident.

J. Julius A. Maynard. 20 Methodist street New London Conn
(Name.) (Number and street.) (City or town.) (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position / Department or office		
		Position / Department or office		
		Position / Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") No If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

I acknowledge receipt of a copy of Department Circular No. 253 (second edition), of September 22, 1914, relating to political activity of officeholders, and fully understand its purport.

Jesse E Raymond
(Name.)

2nd Asst Keeper
(Position.)

Lighthouse Service.
(Bureau, Office, or Service.)

Date, Aug. 21. 1921.

11—3914

(This acknowledgment should be forwarded to, and filed in, the bureau or office to which appointee is assigned.)

SUPERINTENDENT OF LIGHTHOUSES
AUG 23 1921
RECEIVED
TOMPKINSVILLE, N.Y.

Publer school.

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

Carpenter

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

Keepers - Apr. 1921

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Yes.

Date, August 21, 1921

Witness (in case signature is by mark):

(Signature) Jesse E Raymond

(Present address) 20 Methodist St
(Number and street.)

New London Conn
(City or town.) (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded Aug 24, 1921

(Signature) J. F. YATES

(Official title) Supt. of Lighthouses, 3rd Dist.

11—6922

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.
No	

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Wood Worker.

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Public school.

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

Carpenter

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

Keepers - Apr. 1921

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Yes.

Date, August 21, 1921

Witness (in case signature is by mark):

(Signature) Jesse E Raymond

(Present address) 20 Methodist St
(Number and street.)

New London Conn
(City or town.) (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded Aug 24, 1921

(Signature) J. F. YATES

(Official title) Supt. of Lighthouses, 3rd Dist.

11—6923

4324

(75)

Form 93

NOTICE OF RESIGNATION OR DEATH

FWC-JHC

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

Maynard

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N. Y., March 16, 1922, 19

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Jesse E. Maynard Position, Keeper

Legal residence, Connecticut Station, Latimer Reef Light Station, N.Y.

Salary, $780.00 per annum

The acceptance of this resignation is recommended effective at the close of but not without prejudice March 6, 1922.

This employee has not taken leave in excess of the accrued rate.

Remarks: As will be noted by letter dated March 14, 1922 from Mr. Maynard, and by letter dated March 15, 1922 from Chesley E. Smith, keeper of Latimer Reef Lt. Sta., Mr. Maynard left the station on March 6th without authority, and by letter of above-mentioned date tendered his resignation thereby causing embarrassment to the Lighthouse Service.

J. T. YATES.

BUREAU OF LIGHTHOUSES

WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—4023

VC 9/3/18

Mess

750

Form 93

FWO-JHG

75

NOTICE OF RESIGNATION OR DEATH

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N. Y., March 16, 1922, 19

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Jesse E. Maynard Position, Keeper

Legal residence, Connecticut Station, Latimer Reef Light Station, N.Y.

Salary, $780.00 per annum

The acceptance of this resignation is recommended effective at the close of March 6, 1922. but not without prejudice

This employee has not taken leave in excess of the accrued rate.

Remarks: As will be noted by letter dated March 14, 1922 from Mr. Maynard, and by letter dated March 15, 1922 from Chesley E. Smith, keeper of Latimer Reef Lt. Sta., Mr. Maynard left the station on March 6th without authority, and by letter of above-mentioned date tendered his resignation thereby causing embarrassment to the Lighthouse Service.

VC 9.5.3rd/4th
Mess

J. T. YATES.

BUREAU OF LIGHTHOUSES

WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—4023

COPY

75

Latimer Reef Light Station,

March 15,1922

Superintendent of Lighthouses

First Asst.Keeper Jesse E. Maynard left station March 6, 1922, unauthorized, at 12 noon keeper on leave. He didnt say he was getting through until 2d Asst.Keeper returned from Stonington, Conn. after the keeper got his train home and left boat No.24 in Stonington full of water when I returned.

(Sgd.) Chesley E. Smith,

Keeper

COPY

75

March 14,1922

Hartford, Conn.

Mr. Yates

Mr.Yates I have resigned as my wife was in Meriden and the Keeper Smith of Latimers Reef told me I could not take my liberty the 7th. He told me all along I could take my liberty so I told my wife I would be there. She was without money to go anywhere so I could not leave her there without anything to do with so I had to go and look out for her. I am awful sorry that it happened the way it did as I have my uniform and liked the service mm very much. Would go on another station if there is a vacancy but could not get along with Smith.

Please send when sending my check send to

20 Methodist Street,

New London, Conn.

and oblige

Jesse E. Maynard

Was 1st Asst.Keeper, L.R. L.S.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 20, 1922.

LIGHTHOUSES
1922 MAR 20 PM 3 35

Mr. Jesse E. Maynard,
Through the
Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the Bureau, to take effect at the close of business on March 6, 1922, but not without prejudice, in view of the fact that you left your station without due notice in advance, thereby causing embarrassment to the service.

Lighthouse Service.

Station..... Latimer Reef Light Station, New York.

Position..... Keeper.

Salary..... $780 per annum.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

P
G.
3rd

ADDRESS ALL COMMUNI[illegible] TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
DEC 17 1921
RECEIVED
TOMPKINSVILLE, N.Y.

THIRD DISTRICT

1st
per

OK Dec 17/21

Latimers Reef Light Station
(Station, Depot, or Vessel)

Dec. 16, 1921

Superintendent of Lighthouses

your Dec. 12th on hand
Jesse E. Maynard as 1st asst. Keeper. his service
has been satisfactory. for a permanent appointment
on his present position, They are none better.

Chesley E. Smith
Keeper

2295

FWO-JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

Latimer Reef Light Sta
(Station, Depot, or Vessel)

Dec. 12, 1921

Nov 11-th 1921

Chesley E. Smith, Keeper,
Latimer Reef Light Station,
Stonington, Conn.

SUBJECT: Probation of Jesse E. Maynard, 1st Asst.Keeper.

1. The probationary period of employment of Jesse E. Maynard, 1st assistant keeper of Latimer Reef Light Station, will expire on January 11,1922. Advise this office by return mail if his services have been satisfactory, and whether or not, in your opinion, he is a suitable and competent man to receive a permanent appointment in his present position. If you do not consider him competent, state fully in what respects he is incompetent.

J. T. YATES.

Yours Respectively
Jesse E Raymond
1st Asst Keeper
Chesley E Smith Keeper

1836

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

75

SUPERINTENDENT LIGHTHOUSES
NOV 12 1921
RECEIVED
TOMPKINSVILLE, N.Y.

for

Maynard

Latimer Reef Light Sta
(Station, Depot, or Vessel)

Nov 11th, 1921

To Supt of Light Houses-Stat

I would like a Position on a Two man Married station or a one man Married Station Would accept either one in any Part of the 3rd district When ever there is a Vacancy.

Yours ~~Respectively~~
Jesse E Maynard-
1st Asst Keeper.

Checked E. Smith Keeper

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

75

THIRD DISTRICT

SUPERINTENDENT OF LIGHTHOUSES
NOV 12 1921
RECEIVED
TOMPKINSVILLE, N.Y.

Latimer Reef Light Sta
(Station, Depot, or Vessel)

Nov 11th, 1921

To Supt of Light House Sta

I would like a Position on a two man married station or. a one man married station Would accept either one in any Part of the 3rd District When ever there is a Vacancy

Yours Respectively
Jesse E Maynard.
1st Asst Keeper.
Chesley E Smith Keeper

FEC-JHG

Jesse E. Maynard, 1st Asst.Keeper, November 12,1921
Through the Keeper,
Latimer Reef Light Station,
Stonington, Conn.

SUBJECT: Transfer.
REFERENCE: Your letter Nov.11th,1921.

1. If you desire transfer, in the event of a vacancy, to a station where family quarters are provided, as stated in your letter of November 11th, it will be necessary for you to file in this office a list of the stations and positions to which you would accept transfer in the event of a vacancy, in accordance with instructions previously sent you. In this connection your attention is invited to District Circular No.261 which gives full information in regard to location, and whether or not family quarters are provided, for all the light stations in this District.

J. T. YATES

(75)

FWO-JHG

Jesse E. Maynard, Asst.Keeper,
Through the Keeper,
Latimer Reef Light Station,
Stonington, Conn.

Oct. 22,1921

SUBJECT: Promotion.

1. Transmitted herewith is Department letter dated October 19,1921 promoting you from the position of 2nd assistant keeper to 1st assistant keeper of Latimer Reef Light Station, and in accordance therewith you are hereby directed to enter on duty in that position on October 24,1921.

E. T. YATES.

Form 73

15-78

NOMINATION

75

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JHG

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Tompkinsville, N. Y. (City.) Oct. 14,1921 (Date.) 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion.

Name, Jesse E. Maynard

Legal residence, Connecticut

Position, Keeper

Salary, $780 per annum

Location, Latimer Reef Lt.Sta., N. Y.

Appropriation, Salaries, Keepers of Lighthouses

Effective Oct. 20,1921

{ the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper

Former salary, $720 p.a.

Location, Latimer Reef Lt.Sta.,N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Chesley E. Smith

Services terminated, Oct.19,1921

Reason, Promoted

Members of family in Government Service,

Remarks: Mr.Maynard entered the service on July 12,1921 as 2nd assistant keeper at Latimer Reef Lt.Sta., and his promotion is recommended as he is the only employee in his grade at that station, and the vacancy to which promotion is proposed could not be foreseen at the time he was appointed.
No other employee of District desired transfer to this position.

Selection regular, subject to the action of the

U. S. Civil Service Commission, , 19

VCC

J. T. YATES.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

1921 OCT 19 PM 1 35

DEPARTMENT OF COMMERCE October 19, 1921.
APPOINTMENT DIVISION
WASHINGTON

r. Jesse E. Maynard,
M

Sir:

Through the Commissioner of Lighthouses.

720 780

October 20, 1921, or as soon thereafter as you enter on duty.

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ per annum to $ per annum, effective

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

Chief of Appointment Division.

P
3rd

2 412

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

(75)

SUPERINTENDENT OF LIGHTHOUSES
AUG 24 1921
RECEIVED
TOMPKINSVILLE, N.Y.

Promoted
10-24-21
75

THIRD DISTRICT

Latimer Reef Light Sta
(Station, Depot, or Vessel)

August 22 1921

SUPERINTENDENT OF LIGHTHOUSES
AUG 23 1921
RECEIVED
TOMPKINSVILLE, N.Y.

Supt of Light Houses 3rd Dist

This is to inform you that I intend to get married soon. and Would Desire to have a one married man station no objections to any Locality

J E Maynard.
2nd Asst Keeper.

~~Bishop Keeper.~~

Morgans Point Sta. ✓
~~North~~ Dumpling sta ✓
~~New~~ London Light sta
Stonington Light sta ✓
or any other similar to these

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

(75)

THIRD DISTRICT

SUPERINTENDENT OF LIGHTHOUSES AUG 24 1921 RECEIVED TOMPKINSVILLE, N.Y.

Latimer Reef Light Sta
(Station, Depot, or Vessel)

Aug 22 1921

SUPERINTENDENT OF LIGHTHOUSES AUG 30 1921 RECEIVED TOMPKINSVILLE, N.Y.

Supt of Light Houses 3rd. Dist

Sir This is to inform you that I intend to get married soon. and would desire to have a one married man station no objections to any locality

J E Maynard.
2nd Asst Keeper.

Bishops. Keeper.

List of the stations must be given, as per circular letter attached.

Morgans Point Light sta
North Dumpling Light sta
New London Light Sta.
Stonington Light sta
or any other Light similar to these

576

CERTIFICATE OF PROBATIONARY APPOINTMENT

75

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

Jesse E. Maynard

LIGHTHOUSES

August 10, 1921.

1921 AUG 11 AM 8 22

Mr. Jesse E. Maynard,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Seven Hundred and Twenty dollars per annum, effective on the date on which you enter on (July 12, 1921) upon duty in the above-mentioned position.

By selection from certificate of eligibles (No.) issued by the Assistant Secretary, Second Civil Service District.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

P
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Henry J. Richard.

Legal Residence: Connecticut.

3rd

(See reverse side.)

11—5980

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

JHG
2-3-405

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

75

JHG

Norfolk Va
7/29/22

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.

Jesse E. Maynard, 2nd Asst.Keeper,
Through the Keeper,
Latimer Reef Lt.Sta.

July 19,1921

Enclosed is Form 206 "Record of Physical Examination of Light Keeper or Assistant Light Keeper", addressed to the United States Public Health Service, requesting that you be given a physical examination, for the purpose of determining whether or not you are entitled to medical relief without charge at hospitals and other stations of the Public Health Service, pursuant to the Act of Congress, approved August 28,1916. A copy of the provision contained in said Act is quoted in District Circular Letter No.187, dated May 21,1917.

Under the terms thereof it will be necessary for you to submit to said examination and be found physically qualified before you will be entitled to the benefits provided for by the Act of August 28,1916. As said benefits will be solely to your personal advantage it is to your interest to give this matter attention at the earliest opportunity.

After you have been given a physical examination by the medical officer designated on attached Form 206, said Form 206 will be returned to you by the medical officer. You will then send it to this office so that it may be recorded, after which it will be returned to you. The original copy of Form 206 will then be your property, and you are directed to preserve it and keep it in your possession for future reference.

J. T. YATES

Inspector.

P.S. - Assistant Keeper to sign Form 206 where marked "A" - Keeper to sign Form 206 where marked "B".

Form 206 FILE No. S

RECORD OF PHYSICAL EXAMINATION OF LIGHT KEEPER OR ASSISTANT LIGHT KEEPER

IN CONNECTION WITH MEDICAL RELIEF BY THE PUBLIC HEALTH SERVICE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

PLACE, Tompkinsville, N.Y.

DATE, July 19,1921, 191

To the MEDICAL OFFICER IN CHARGE,
U. S. Public Health Service,
New London, Conn.

SIR:
Please examine Jesse E. Maynard, 2nd Asst.Keeper, Latimer Reef Lt.Sta.

nativity, United States; age, 38; height, 5 feet, 4 inches;

weight, 125 pounds; color of hair, dark brown; color of eyes, grayish blue

distinguishing marks, none

as to eyesight, hearing, and physical condition.

When the examination has been completed the findings should be recorded on this blank and the blank returned to the applicant.

Respectfully,

J. T. YATES,

Supt.3d L. H. Dist. *Lighthouse Inspector.*

A

(Signature of applicant:)

(To be signed in the presence of the officer issuing this blank or witnessed by a designated employee of the Lighthouse Service.

B

Witnessed by Keeper, Latimer Reef Lt.Sta.

U. S. PUBLIC HEALTH SERVICE

PLACE,

DATE, , 191

To LIGHTHOUSE INSPECTOR,

SIR: This certifies that I have this day examined the eyesight, hearing, and physical condition of , and find him physically { disqualified / qualified* } in accordance with rules approved by the Secretary of the Treasury and the Secretary of Commerce, respecting the treatment by the Public Health Service of light keepers and assistant light keepers of the Lighthouse Service pursuant to the Act of Congress approved August 28, 1916.

He is disqualified for the reasons shown on page 3.

Surgeon, U. S. Public Health Service.

* If qualified, strike out the word "disqualified" and the paragraph following.

11—5999

Form 78

NOMINATION

75

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWO-JHG

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

Tompkinsville, N. Y. (City.) July 14, 1921 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, (Thr. Sec'y 2nd C. S. Dist.) Probationary appointment.

Name, Jesse E. Maynard

Position, Keeper

Location, Latimer Reef Lt.Sta., N.Y.

Effective July 12, 1921

Legal residence, Connecticut

Salary, $720.00 p.a.

Appropriation, Salaries, Keepers of Lighthouses

[1] the actual date of entrance on duty, or
as soon thereafter as he enters on duty.

Former position,

Former salary,

Location,

Rank on eligible list, 2 Rating, Keeper Percentage, 80.0, Other eligibles considered:

Cleon W. Titus FR Oswald M.Christensen A James A. Burk C.

Previous incumbent, Henry J. Richard

Services terminated, June 7, 1921

Reason, Dismissed

Assignment to duty July 12, 1921 was necessary for the reason it was not practicable to permit this position to remain vacant until appointment certificate could be obtained.

Members of family in Government Service, None.

Remarks: No employee of District desired transfer to this position. There are no quarters for families of keepers at this station. Nos. 3-5-6-8-15-16-17 & 18 on eligible list will accept appointment only at light stations where family quarters are provided. Nos. 1,2,4,7,9,10,12,13,19 & 21 will accept appointment only at certain specified stations.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

For and in the absence of the Supt.

F. W. Ockenfels

1st Asst. Supt.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11--2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES JUL 18 1921 TOMPKINSVILLE, N.Y.

EJC.

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, TOMPKINSVILLE, N. Y.

July 14,1921

Julius H. Bishop .....Keeper
Latimer Reef .....Light Station
Stonington, Conn. .....

Furnish the information called for below in regard to Assistant Keeper. Jesse E. Maynard., and return this sheet to this office.

Be careful to see that the information given is accurate:-

Born in (Country or State) Connecticut. U.S.A.
Age. 28.....
Height.....5'..feet..4"..... inches.
Weight.....135.pounds
Color of hair. dark brown
Color of eyes. Grayish blue.
Distinguishing marks. none.....

J.T.YATES
Superintendent

- - - -

(15)

FWO-2 RG

Mr. Jesse E. Maynard,
20 Methodist Street,
New London, Conn.

July 6,1921

SUBJECT: Position as 2nd Asst.Keeper, Latimer Reef Lt.Sta.
REFERENCE: Your letter June 30,1921.

1. Referring to your letter dated June 30,1921 stating you are willing to accept the position of 2nd assistant keeper of Latimer Reef Light Station; you are advised you have been selected for this position, and in accordance therewith are hereby directed to report for duty at that station at the earliest possible date after receipt of this letter. Transportation charges will be at your own expense. Show this letter to the keeper, which will be his authority for assigning you to duty. The Keeper's name and address are Julius H. Bishop, Stonington,Conn.

2. Advise this office by return mail of the probable date on which you will report for duty.

G. T. YATES.

Superintendent

Copy forwarded for his information, to the keeper of Latimer Reef Lt. Sta. Report to this office promptly by letter the date on which Maynard reports for duty as 2nd assistant keeper.

G. T. YATES.

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LETTER TO ELIGIBLES

(75)

It is important that this letter be ar

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, DIST.., 19

SUPERINTENDENT OF LIGHTHOUSES
JUL 23 1921
RECEIVED
TOMPKINSVILLE, N.Y.

SIR: You are hereby informed that you are being considered for the position of
(State position, location, and whether station is ashore or afloat.)

Salary: per annum.

Quar
(State whether quarters are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)

Furniture:
(State articles of furniture to be furnished by the Government.)

SUPERINTENDENT OF LIGHTHOUSES
JUL 23 1921
RECEIVED
TOMPKINSVILLE, N.Y.

Rations: Commutation of rations at the rate of per day will be paid in addition to salary stated above.

Shore Liberty: Not exceeding days per annum may be granted to e is station.

This in y should **not be considered as an offer** of the position, as other eligibles are also being considered f e same position, any one of whom may be selected, although all may indicate willingness to accept this po ion.

No furni re or quarters for families are provided, except as stated above. Any additional articles of furniture re ed, and necessary provisions, must be provided by employees.

Read ca lly the Instructions to Eligibles on the other side before returning t tter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? Yes.

If selected, I can report for duty in 6 days from to-day.

Do you wish your name restored to the register at this time?

Are you willing to accept the next appointment offered? Yes

Do you wish your name restored to the register at some future time? If so, give date.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." No If yes, state how many ; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
		Position Department or office		
		Position Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

I would prefer Fatimes Reef station in preference to Stratford Shoal Lt Sta the other is nearer home Would take either one.

(Signature) Jesse E. Maynard.

Date June 30 1921 (Post-office address) 20 Methodist Street New London Conn

11—749

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LETTER TO ELIGIBLES

J E Maynard (75)

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, DIST.,

It is important that this letter be answered promptly

, 19

Office of Superintendent of Lighthouses.
Third District.
Tompkinsville, N.Y. June 29,1921

SIR: You are hereby informed that you are being considered for the position of **2nd assistant keeper of Latimer Reef Lt.Sta.,located off shore in Long Island Sound.**

TOTAL COMPENSATION: $ 1112.00 per annum, (which includes: Salary $ 720. per annum; bonus, $240.00 per annum; and subsistence 45 cents per day.)
LONGEVITY PAY: In addition to the above keepers receive $60.00 perannum, after five years of continuous service, as longevity pay.
QUARTERS AND FUEL: **Quarters are provided for the three keepers at this station, but not for families of keepers. Family quarters can probably be rented at Stonington, Conn.**
FURNITURE: **Keepers must provide their own furniture except kitchen range, bedding, kitchen utensils and dishes.**
PROMOTION: Apprentices will be considered for promotion to higher positions as vacancies occur.
SHORE LIBERTY: Not exceeding **96** days per annum may be granted to employees this station.

J. T. YATES.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?.....

If selected, I can report for duty in.....days from to-day.

Do you wish your name restored to the register at this time?.....

Are you willing to accept the next appointment offered?.....

Do you wish your name restored to the register at some future time? If so, give date.

.....

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No."..... If yes, state how many .....; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
Similar letter to				
C. W. Titus	.....	Position.....		
O M Christensen — A		Department or office.....		
J E Maynard — A	.....	Position.....		
J A Burk — A		Department or office.....		
M Larsen — D				

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

.....

.....

(Signature).....

Date..... (Post-office address).....

11—749

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

75

SUPERINTENDENT OF LIGHTHOUSES
JUL 13 1921
RECEIVED
TOMPKINSVILLE, N.Y.

THIRD DISTRICT

Latimer Reef Light Sta.
(Station, Depot, or Vessel)

July June 12, 1921

Supt. of Lighthouses 3rd Dist.

This is to report that Jesse E. Maynard reported for duty on June 12, 1921.

Bishop Keeper. July

Maynard EOD July 12-1921

Entd P.S. 7/18/21