'26 APR 6 PM 3:52:07

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 04/03/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
McDorman, Walter, F.		1887 MD

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1961 MD

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: [signature]

CIVILIAN SERVICE

(Agency & Location)	From:	To:
Lighthouse Service (MD) 5th	1916	1948
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-0007275439

Attendant Signature:

CMRS Search Request Number(s):

Remarks: Submitted to Arch Search 4/13/26 RH

Soundex: M236

26 APR 11 AM 10:22:36

SCREENING NOTES

☒ Reviewed and Nothing Removed RH ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

STANDARD FORM 127
APRIL 1952
PRESCRIBED BY GENERAL SERVICES ADMINISTRATION REG. 3-IV-302.

REQUEST FOR OFFICIAL PERSONNEL FOLDER
(SEPARATED EMPLOYEE)

Submit in duplicate to the Federal Records Center, St. Louis, Mo.

1. DATE OF REQUEST: 8 March 1961

SECTION I—TO BE COMPLETED BY REQUESTING OFFICE

MAR 10 9 41 AM '61
FEDERAL RECORDS CENTER

General Services Administration
Records Management Service, Region 6
Federal Records Center
1724 Locust Street
St. Louis 3, Mo.

M-236

2. NAME (*Last, first, middle*)	3. NAME UNDER WHICH FORMERLY EMPLOYED FEDERALLY (*If other than item 2*)	4. DATE OF BIRTH
McDorman, Walter Franklin		3-29-1887

5. FORMER FEDERAL EMPLOYING OFFICE (*Agency, bureau or equivalent, address, and dates of employment*)

Lighthouse Service and U. S. Coast Guard
Norfolk, Virginia
Retired 7-1-48 12-16 t 6-48

(*If formerly employed by agencies in addition to above, list under item 7*)

6. PERSONNEL FOLDER ACTION (*Check appropriate box*)

- [ ] a. CURRENTLY EMPLOYED. REQUEST TRANSMISSION OF FOLDER COVERING PREVIOUS FEDERAL EMPLOYMENT FOR PERMANENT RETENTION
- [X] b. REQUEST TRANSMISSION OF FOLDER FOR TEMPORARY USE
- [ ] c. CONSOLIDATE ATTACHED PAPERS WITH OFFICIAL PERSONNEL FOLDER PREVIOUSLY FORWARDED

7. REMARKS

Two Folders Department of Commerce or Treasury and Bureau of Lighthouses

SECTION II—FOR USE BY FEDERAL RECORDS CENTER, ST. LOUIS, MO.

8.

- [ ] a. CONSOLIDATE ATTACHED PAPERS WITH FOLDER PREVIOUSLY FORWARDED
- [✓] b. FOLDER ENCLOSED 3-13-61
- [ ] c. FOLDER NOT LOCATED
- [ ] d. FLAGGED, FOLDER TO BE FORWARDED WHEN LOCATED
- [ ] e. FOLDER PREVIOUSLY REQUESTED IS ENCLOSED
- [ ] f. FOLDER FORWARDED ON A LOAN BASIS IN LIEU OF INFORMATION REQUESTED. IF EMPLOYEE IS REHIRED, FOLDER SHOULD BE RETAINED BY YOUR AGENCY

9. REMARKS

NOTE.—Original will be used as charge-out by Federal Records Center. Duplicate will be returned as transmittal sheet when appropriate.

TO: Chief, Civilian Personnel Division
ADDRESS: U. S. Coast Guard
1300 E Street N. W.
Washington 25, D. C.
ATTN:

Requesting agency will type name and address of office submitting request in address box. To be used to mail folder or reply.

U. S. GOVERNMENT PRINTING OFFICE 16—66097-1

Great Shoals

1780

72

UNITED STATES COAST GUARD

INDIVIDUAL RECORD OF ABSENCE FOR THE YEAR 1943

EMPLOYEE: McDORMAN, Walter F. OATH _____, 19__ SALARY: $_____

ACCUMULATED LEAVE

ANNUAL: 19 DAYS 2 HRS. — MIN.

SICK: 25 DAYS 2 HRS. — MIN.

Day of Month	JANUARY D.	H.	M.	FEBRUARY D.	H.	M.	MARCH D.	H.	M.	APRIL D.	H.	M.	MAY D.	H.	M.	JUNE D.	H.	M.
1					14						17							
2				1				13			12							
3					9		1				13							
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TOTAL	—	—	—	5	20	30	3	21	—	5	6	—	4	5	—	5	2	—
Aggregate	—	—	—	5	20	30	9	17	30	14	23	30	19	4	30	24	11	30

Day of Month	JULY D.	H.	M.	AUGUST D.	H.	M.	SEPTEMBER D.	H.	M.	OCTOBER D.	H.	M.	NOVEMBER D.	H.	M.	DECEMBER D.	H.	M.
1											15						14	
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26							1							10				
27								7			14			8				
28										1								
29											8							
30																		
31																		
TOTAL	1	15	—	4	8	—	4	20	—	5	22	—	5	13	—	4	12	—
Aggregate	26	2	30	30	20	30	35	16	30	41	14	30	47	3	30	51	18	30

GPO 16—31871-1

ENTER SICK LEAVE IN RED INK

19

30-20-3

Month	JANUARY			FEBRUARY			MARCH			APRIL			MAY			JUNE		
	D.	H.	M.	D.	H.	M.	D.	H.	M.	D.	H.	M.	D.	H.	M.	D.	H.	M.
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30																		
31																		
TOTAL	8	2	—	4	16	—	4	16	—	5	15	—	6	6	—	6	6	—
Aggregate	8	2	—	12	18	—	17	10	—	23	1	—	29	7	—	35	13	—

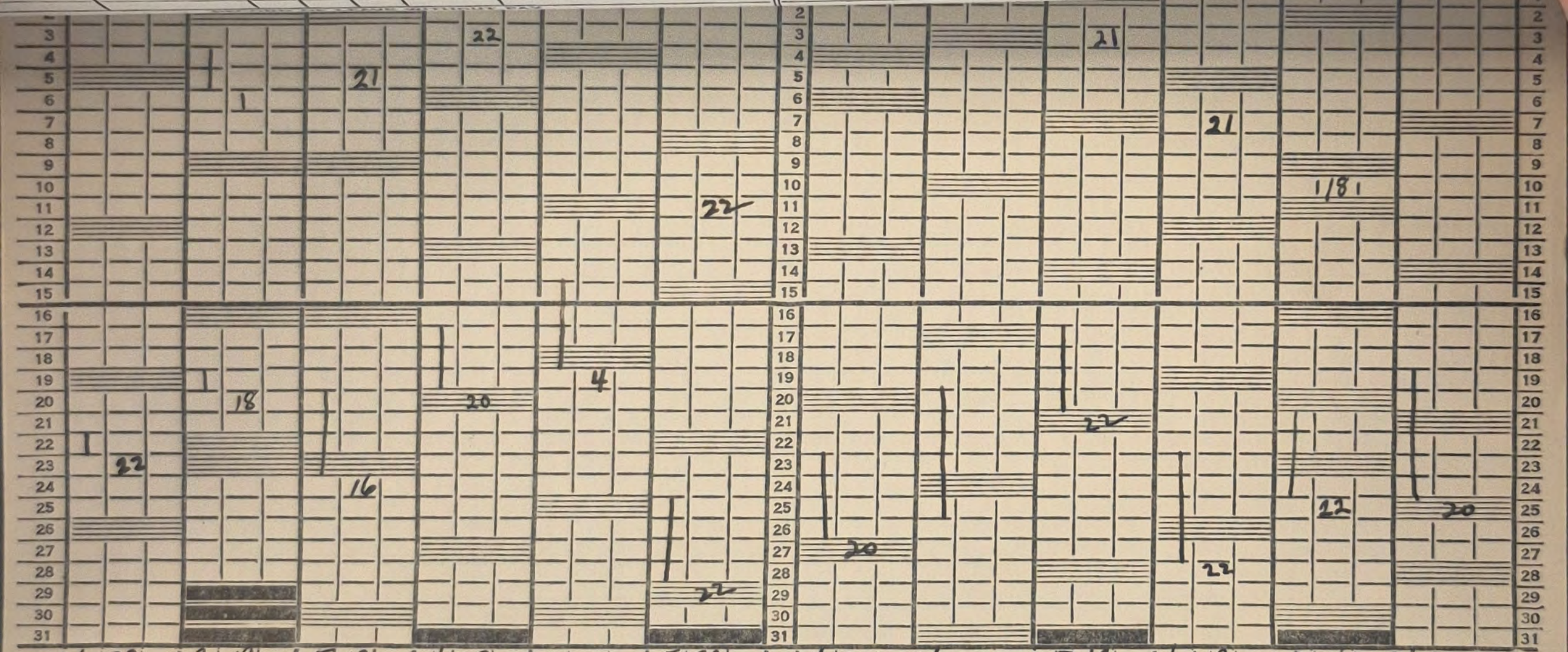
Month	JULY			AUGUST			SEPTEMBER			OCTOBER			NOVEMBER			DECEMBER		
	D.	H.	M.	D.	H.	M.	D.	H.	M.	D.	H.	M.	D.	H.	M.	D.	H.	M.
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22							1	3		1								
23							1	2		1								
24							1			1								
25							1			1	8							
26								2										
27																	10	30
28	1																	
29		17																
30					20													
31																		
TOTAL	5	7	—	5	20	—	4	18	—	5	17	—	2	20	30	11	21	20
Aggregate	40	20	—	46	16	—	51	10	—	56	3	—	58	23	30	69	22	—

GPO 16—8896-1

ENTER SICK LEAVE IN RED INK

SALARY DEDUCTIONS ON ACCOUNT OF EXCESSIVE ABSENCE

TO—	DEDUCTED D.	H.	M.	AMOUNT	FROM PAY ROLL FOR—	FROM—	TO—	DEDUCTED D.	H.	M.	AMOUNT	FROM PAY ROLL FOR—



| | | | | | | | | | | | |

STANDARD FORM 127
APRIL 1952
PRESCRIBED BY GENERAL SERVICES ADMINISTRATION
REG. 3-IV-302.

REQUEST FOR OFFICIAL PERSONNEL FOLDER
(SEPARATED EMPLOYEE)

Submit in duplicate to the Federal Records Center, St. Louis, Mo.

1. DATE OF REQUEST: 8 March 1961

SECTION I—TO BE COMPLETED BY REQUESTING OFFICE

General Services Administration
Records Management Service, Region 6
Federal Records Center
1724 Locust Street
St. Louis 3, Mo.

2. NAME (*Last, first, middle*)	3. NAME UNDER WHICH FORMERLY EMPLOYED FEDERALLY (*If other than item 2*)	4. DATE OF BIRTH
McDorman, Walter Franklin		3-29-1887

5. FORMER FEDERAL EMPLOYING OFFICE (*Agency, bureau or equivalent, address, and dates of employment*)

Lighthouse Service and U. S. Coast Guard
Norfolk, Virginia
Retired 7-1-48

(*If formerly employed by agencies in addition to above, list under item 7*)

6. PERSONNEL FOLDER ACTION (*Check appropriate box*)

- [ ] a. CURRENTLY EMPLOYED. REQUEST TRANSMISSION OF FOLDER COVERING PREVIOUS FEDERAL EMPLOYMENT FOR PERMANENT RETENTION
- [X] b. REQUEST TRANSMISSION OF FOLDER FOR TEMPORARY USE
- [ ] c. CONSOLIDATE ATTACHED PAPERS WITH OFFICIAL PERSONNEL FOLDER PREVIOUSLY FORWARDED

7. REMARKS

Two Folders Department of Commerce or Treasury and Bureau of Lighthouses

SECTION II—FOR USE BY FEDERAL RECORDS CENTER, ST. LOUIS, MO.

8.

- [ ] a. CONSOLIDATE ATTACHED PAPERS WITH FOLDER PREVIOUSLY FORWARDED
- [✓] b. FOLDER ENCLOSED 3-13-61
- [ ] c. FOLDER NOT LOCATED
- [ ] d. FLAGGED. FOLDER TO BE FORWARDED WHEN LOCATED
- [ ] e. FOLDER PREVIOUSLY REQUESTED IS ENCLOSED
- [ ] f. FOLDER FORWARDED ON A LOAN BASIS IN LIEU OF INFORMATION REQUESTED. IF EMPLOYEE IS REHIRED, FOLDER SHOULD BE RETAINED BY YOUR AGENCY

9. REMARKS

NOTE.—Original will be used as charge-out by Federal Records Center. Duplicate will be returned as transmittal sheet when appropriate.

TO:
ADDRESS: Chief, Civilian Personnel Division
U. S. Coast Guard
1300 E Street N. W.
ATTN: Washington 25, D. C.

Requesting agency will type name and address of office submitting request in address box. To be used to mail folder or reply.

U. S. GOVERNMENT PRINTING OFFICE 16—66097-1

UNITED STATES COAST GUARD

ADDRESS REPLY TO:
COMMANDANT (PC-3)
U. S. COAST GUARD
HEADQUARTERS
WASHINGTON 25, D. C.

U.S. COAST GUARD
NORFOLK DIVISION
1949 JAN 31 AM 10 05

27 January, 1949

FILE: CG-75

From: Commandant
To: Commander, 5th Coast Guard District (pc)

Subj: Abolishment of Keeper position

In view of the retirement of incumbent, Walter F. McDorman, at the close of 30 June, 1948, the resulting vacancy, Keeper position No. 05-526, in the range $2243.52-$2694.96, at Great Shoal Light Station, Maryland, has been abolished.

H. L. Morgan

H. L. MORGAN
By Direction

(pc)

75

13 August, 1948

From: Commander, 5th Coast Guard District
To: The Commandant (PC-6)

Subj: McDORMAN, Walter F., Keeper, Great Shoal Light Station; retirement of

1. In accordance with HQ letter, 25 June, 1948, file CG-75 (PC-6), HQ is advised that subject employee was paid for last (final) active duty on D. O. Voucher No. 408-467, accounts of Paul D. Banning, Symbol No. 1376. HQ is further informed that the period covered by the final payment was from 27 June, 1948 to 30 June, 1948, inclusive, and the amount thereof was $31.10.

2. HQ is further advised that the total taxable income for the subject employee for the current calendar year was $1,531.93. Lump-sum payment of $81.63 is included in this amount.

R. F. REA
By direction

RFR/hrg

(pc)

75

13 August, 1948

From: Commander, 5th Coast Guard District
To: The Commandant (PC-6)

Subj: McDORMAN, Walter F., Keeper, Great Shoal Light Station; retirement of

1. In accordance with HQ letter, 25 June, 1948, file CG-75 (PC-6), HQ is advised that subject employee was paid for last (final) active duty on D. O. Voucher No. 408-467, accounts of Paul D. Banning, Symbol No. 1376. HQ is further informed that the period covered by the final payment was from 27 June, 1948 to 30 June, 1948, inclusive, and the amount thereof was $31.10.

2. HQ is further advised that the total taxable income for the subject employee for the current calendar year was $1,531.93. Lump-sum payment of $81.63 is included in this amount.

R. F. REA
By direction

RFR/hrg

UNITED STATES COAST GUARD

WASHINGTON 25, D. C.

NEW ORLEANS DISTRICT
U. S. COAST GUARD
NEW ORLEANS, LOUISIANA



ADDRESS REPLY TO
THE COMMANDANT (PCP-6)
REFER TO FILE: CG-75

1948 JUN 30 PM 12:47

25 June, 1948

From: Commandant
To: Commander, 5th Coast Guard District (pc)

Subj: Retirement of Walter Franklin McDorman, Keeper, Great Shoal Lt. Sta., Md.

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable by letter, in duplicate, as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year including the amount of lump-sum payment for annual leave.

G. R. Lansdale

G. R. LANSDALE
By direction

Incl
Form 2249, Department Notice of Retirement

A-5421

(pc)

75

2 July, 1948

From: Commander, 5th Coast Guard District
To: The Commandant (PC)

Subj: McDORMAN, Walter F., Keeper; disability retirement of

1. Reference is made to letter from this office dated 1 July, 1948, file 75, requesting copy of Form 2249 dated 23 June, 1948, in the case of subject employee.

2. It is requested that the above letter be cancelled since the file copy of Form 2249 was received this date from the 8th Coast Guard District.

3. HQ is advised that the personnel action form effecting retirement (Optional) of Mr. James C. Lane, Lamplighter, effective 30 June, 1948, has not been received to date.

LESTER F. BRAUN
By direction

LFB/hrg

(pc)

75

2 July, 1948

From: Commander, 5th Coast Guard District
To: The Commandant (PC)

Subj: McDORMAN, Walter F., Keeper; disability retirement of

1. Reference is made to letter from this office dated 1 July, 1948, file 75, requesting copy of Form 2249 dated 23 June, 1948, in the case of subject employee.

2. It is requested that the above letter be cancelled since the file copy of Form 2249 was received this date from the 8th Coast Guard District.

3. HQ is advised that the personnel action form effecting retirement (Optional) of Mr. James C. Lane, Lamplighter, effective 30 June, 1948, has not been received to date.

LESTER F. BRAUN
By direction

LFB/hrg

(pc)

75

1 July, 1948

From: Commander, 5th Coast Guard District
To: The Commandant (PC)

Subj: McDORMAN, Walter F., Keeper; disability retirement of

1. Receipt is acknowledged of a copy of Form 2249 dated 23 June, 1948, effecting the retirement (Disability) of subject employee at close of 30 June, 1948.

2. HQ is advised that only one copy of this personnel action form was received at this office and this is the copy to be forwarded to the employee. It is requested that another copy be forwarded to this office for file.

LESTER F. BRAUN
By direction

LFB/hrg

(pc)

75

1 July, 1948

From: Commander, 5th Coast Guard District
To: The Commandant (PC)

Subj: McDORMAN, Walter F., Keeper; disability retirement of

1. Receipt is acknowledged of a copy of Form 2249 dated 23 June, 1948, effecting the retirement (Disability) of subject employee at close of 30 June, 1948.

2. HQ is advised that only one copy of this personnel action form was received at this office and this is the copy to be forwarded to the employee. It is requested that another copy be forwarded to this office for file.

LESTER F. BRAUN
By direction

LFB/hrg

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared 6-23-48

Name: McDorman, Walter F. (Mr.)

From: U. S. Coast Guard

Bureau No.:

Retirement (Disability)

(Lump-sum payment made for 6 days 7 hours annual leave from 7-1-48 through 7 hours on 7-12-48)

Effective: Close 6-30-48

	FROM	TO
	05-526	
Position	Keeper	(Lump-sum payment made at $2694.96 per annum)
Grade	Class 2 and ($2243.52-2694.96)	
Salary	$2694.96 pa incl $60 pa Qtrs.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Norfolk, Va.	
Post of Duty	Great Shoal Lt.Sta., Md.	
Appropriation	Gen, CG 1948 (Civ.Emp.)	
Allotment		

FIELD ☐ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

X

Remarks:

Annual rate of retired pay is $1672.83.

Justification:

Total Service: 31 years, 5 months, 17 days

Computation: ($2230.44 x 30.0000 ÷ 40) = $1672.83

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION

Regular

DATE OF BIRTH

LEGAL RESIDENCE

Md.

SEX

Male

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION

No Preference

SUBJECT TO RETIREMENT ACT?

Lighthouse Act

DATE OF OATH

A.D.

MACHINE TABULATION

DATE APPROVED

DEP A-STOCK FORM 2249
REV. 12-45

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 17

TO:

Date Prepared 5-14-48

Name: McDORMAN, WALTER F.

From: U. S. Coast Guard

Bureau No.:

Effective: Administrative Pay Increase 5-16-48

	5-16-48 FROM 05-526	TO 05-526
Position		Keeper
Grade	Class 2 old($2241.12-2694.96)	(Class 2 old($2241.12-2694.96)
Salary	$2530.32 pa incl $60 pa Adv.	$2694.96 pa incl $60 pa Adv.
C. S. C. No.	#2619.72 #60	#2694.96 #60
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Norfolk, Virginia
Post of Duty		Great Egg Lt. Sta., VA.
Appropriation		80X, CG 1948 (Adv.Emp.)
Allotment		

FIELD ☐ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

You are hereby granted a one-step increase in rate of compensation.

Justification:

Position: Permanent
Last Promotion: From $2241.48 to $2619.72
Conduct and Service: Satisfactory eff 5-4-47
Efficiency Rating: Very Good - Approved 4-30-47

Copy to Mr Mc Dorman
5-15-48 HHP

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 3-29-1907

LEGAL RESIDENCE: Maryland

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION: No Preference

SUBJECT TO RETIREMENT ACT? Lighthouse Act 4-20-38

DATE OF OATH

ACCOUNTS AND COLLECTIONS, EXAMINING

DATE APPROVED BY THE SECRETARY 5-14-48

(pc)

75

29 April, 1948

From: Commander, 5th Coast Guard District
To: Walter F. McDorman, Keeper, Great Shoal Light Station

Subj: Physical condition

Reference is made to your letter dated 26 April, 1948, in which you request authority for a physical examination with view toward retirement. In this connection, there are attached hereto Form 2523 in triplicate, and letter addressed to Medical Officer in Charge, U. S. Marine Hospital, Baltimore, Md., which you should present upon your arrival at the hospital.

LESTER F. BRAUN
By direction

Incls
1. Form 2523 (Trip.)
2. Letter to US Mar. Hosp., Baltimore, Md. dated 4/29/48

CC: Comdr Baltimore Section

LFB/hrg

UNITED STATES COAST GUARD

ADDRESS REPLY TO

(pc)

AND REFER TO 75

29 April, 1948

From: Commander, 5th Coast Guard District
To: Walter F. McDorman, Keeper, Great Shoal Light Station

Subj: Physical condition

Reference is made to your letter dated 26 April, 1948, in which you request authority for a physical examination with view toward retirement. In this connection, there are attached hereto Form 2523 in triplicate, and letter addressed to Medical Officer in Charge, U. S. Marine Hospital, Baltimore, Md., which you should present upon your arrival at the hospital.

LESTER F. BRAUN
By direction

Incls
1. Form 2523 (Trip.)
2. Letter to US Mar. Hosp., Baltimore, Md. dated 4/29/48

CC: Comdr Baltimore Section

Ind-1
Baltimore, Maryland 28 April, 1948

From: Commander, Baltimore Section
To: Commander, 5th CG District (pc)

Forwarded.

R. E. BARNES
By direction.

AND REFER TO

APR 28 1948
SECTION COAST GUARD OFFICE
BALTIMORE, MARYLAND

WAR BONDS AND STAMPS

Great Shoal Lt Sta

26 April 1948

Commandor Balto Section.

U. S. Coast Guard.

Sir.

I am asking to be retired on dissability from the accident I had on Oct 13, 1947 am going up to the Marine Hospital the first of the week.

yours Respt.

Waller Mc Dorman

Dames Quarter

Md.

Ind-1
Baltimore, Maryland

28 April, 1948

From: Commander, Baltimore Section
To: Commander, 5th CG District (pc)

Forwarded.

A. H. Barnes

A. H. BARNES,
By direction.

(pc)

75

29 April, 1948

Medical Officer in Charge,
U. S. Marine Hospital,
Baltimore, Maryland

Dear Sir:

The bearer, Mr. Walter F. McDorman, who is employed as Keeper, Great Shoal Light Station, Maryland, is an applicant for retirement on account of disability. He has had sufficient service to bring him within the purview of the Lighthouse Retirement Act of 4 March, 1925.

It will be appreciated if you will examine him and execute the attached Form 2523, forwarding same to this office in duplicate at the earliest practicable date.

Very truly yours,

R. F. REA
Commander, U. S. Coast Guard
Chief, Personnel Division

Incl
Form 2523 (Trip.)

LFB/hrg

29 April, 1948

Medical Officer in Charge,
U. S. Marine Hospital,
Baltimore, Maryland

Dear Sir:

The bearer, Mr. Walter F. McDorman, who is employed as Keeper, Great Shoal Light Station, Maryland, is an applicant for retirement on account of disability. He has had sufficient service to bring him within the purview of the Lighthouse Retirement Act of 4 March, 1925.

It will be appreciated if you will examine him and execute the attached Form 2523, forwarding same to this office in duplicate at the earliest practicable date.

Very truly yours,

R. F. REA
Commander, U. S. Coast Guard
Chief, Personnel Division

Incl
Form 2523 (Trip.)

LFB/hrg

Standard Form No. 51
August 1946
U. S. CIVIL SERVICE COMMISSION

Form approved.
Budget Bureau No. 50-R012.3.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL ( )

As of 31 March, 1948 based on performance during period from 4-1-47 to 3-31-48

McDORMAN, Walter F. (Name of employee) — Keeper (Title of position, service, and grade)

Treas-USCG-5th CG Dist., Norfolk, Va. - Great Shoals Light Station
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE
V if adequate
– if weak
+ if outstanding

1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning functions on elements in *italics*.

CHECK ONE:
Administrative, supervisory, or planning ..... ☐
All others ..... ☒

V (1) Maintenance of equipment, tools, instruments.
V (2) Mechanical skill.
_____ (3) Skill in the application of techniques and procedures.
_____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
_____ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
_____ (7) Accuracy of operations.
_____ (8) Accuracy of final results.
_____ (9) Accuracy of judgments or decisions.
_____ (10) Effectiveness in presenting ideas or facts.
_____ (11) Industry.
_____ (12) Rate of progress on or completion of assignments.
_____ (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no)
_____ (14) Ability to organize his work.
_____ (15) Effectiveness in meeting and dealing with others.
_____ (16) Cooperativeness.
_____ (17) Initiative.
+ (18) Resourcefulness.
+ (19) Dependability.
V (20) Physical fitness for the work.

_____ (21) *Effectiveness in planning broad programs.*
_____ (22) *Effectiveness in adapting the work program to broader or related programs.*
_____ (23) *Effectiveness in devising procedures.*
_____ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
_____ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
_____ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
_____ (27) *Effectiveness in promoting high working morale.*
_____ (28) *Effectiveness in determining space, personnel, and equipment needs.*
_____ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
_____ (30) *Ability to make decisions.*
_____ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED
(A) Has been hospitalized and on sick leave during considerable period of this report due to serious injuries suffered in line of duty.
(B)
(C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective Rating
Plus marks on all underlined elements, and check marks or better on all other elements rated	Excellent
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements	Very Good
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance	Good
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective Rating
Rating official V. G.
Reviewing official VG

Rated by Stillwell (Signature of rating official) Captain (Title) 4/7/48 (Date)

Reviewed by Norman (Signature of reviewing official) Captain (Title) 4/9/48 (Date)

Rating approved by efficiency rating committee APR 26 1948 (Date) Report to employee VG (Adjective rating)

U. S. GOVERNMENT PRINTING OFFICE 16—20177-5

HAB

COAST GUARD
NORFOLK DISTRICT
OFFICE SERVICES

1947 DEC 3 PM 2:45

RECEIVED
DEC 2 1947
CAPTAIN OF THE PORT
BALTIMORE, MARYLAND

REVERSE OF FORM 8087, TREASURY DEPARTMENT (Immediate Report of Injury or Occupational Disease)

1. Full name of employee injured or affected Walter F. McDorman
2. Regular hours of labor 40 hrs per wk.
3. Race White
4. Date of injury. (day of week and hour) Oct. 13, 1947 - 2:00 P.M.
5. Place, section, or number of room where it occurred Dames Quarter, Md
6. Kind of work the employee was engaged in Light House Keeper
7. Description of accident or occurrence was hit by a car
8. State part of body injured or affected 9. Right or left? left leg & head
10. Did injury cause any absence from work? When? yes
11. Was written notice of injury (or occupational disease) given within 48 hours? yes
12. If not, did immediate superior have actual knowledge of injury or condition? yes
13. How and when was it first brought to your attention? at once
14. Eyewitnesses to accident. (If there were no eyewitnesses, furnish names of persons who were told about the accident shortly after it occurred). Douglas. Ford. Dames Quarter, Md.
15. Have you supplied the employee with printed leaflet instructions issued by the United States Employees' Compensation Commission? When?
16. Does he understand that he is entitled to free medical, surgical, or hospital services by applying to the Medical Officer, either in person, by mail, or telephone? yes
17. If this was a minor injury causing the employee only temporary inconvenience, please indicate.
18. Remarks It was a severe injury

Walter F. McDorman
Foreman or Immediate Superior

Robert G. McCabe
G. E. McCABE, Captain, USCG
Commander, Baltimore Section

MEDICAL OFFICE REPORT

1. Employee was first examined by this office 10/13 1947 Hour 3 ~~A.M.~~ P.M.
2. Nature of injury or other diagnosis.
3. Disposition, remarks, etc.

D. B. Steele M.D.
Medical Officer.

Skull
(2) Ebrasion & Laceration of Left eye lid, face & left Concussion left hip. Fracture upper end of left Fibulae, Concussion of Brain
(3) Still under observation
It is my opinion this patient should be relieved.

REVERSE OF FORM 8087, TREASURY DEPARTMENT (Immediate Report of Injury or Occupational Disease)

1. Full name of employee injured or affected Walter F. Mc Dorman.
2. Regular hours of labor 40 hrs per wk
3. Race White
4. Date of injury. (day of week and hour) Oct. 13, 1947 - 2:00 P.M.
5. Place, section, or number of room where it occurred Dames Quarter, Md
6. Kind of work the employee was engaged in Light house Keeper
7. Description of accident or occurrence was hit by a cat.
8. State part of body injured or affected 9. Right or left? Left leg, & head
10. Did injury cause any absence from work? When? yes
11. Was written notice of injury (or occupational disease) given within 48 hours? yes
12. If not, did immediate superior have actual knowledge of injury or condition? yes
13. How and when was it first brought to your attention? at once
14. Eyewitnesses to accident. (If there were no eyewitnesses, furnish names of persons who were told about the accident shortly after it occurred). Douglas Ford. Dames Quarter Md.
15. Have you supplied the employee with printed leaflet instructions issued by the United States Employees' Compensation Commission? When?
16. Does he understand that he is entitled to free medical, surgical, or hospital services by applying to the Medical Officer, either in person, by mail, or telephone? yes
17. If this was a minor injury causing the employee only temporary inconvenience, please indicate.
18. Remarks It was a severe injury

Walter F. Mc Dorman
Foreman or Immediate Superior

Keeper
G. E. McCABE, Captain, USCG
Commander, Baltimore Section

MEDICAL OFFICE REPORT

1. Employee was first examined by this office .....19.. Hour.... A.M. P.M.
2. Nature of injury or other diagnosis.
3. Disposition, remarks, etc.

Shock
61 Ebrasion & Laceration of left eye, face & lip
Contusion left hip - Fracture left ring finger
of left & ebrital - Concussion of Brain
& still under observation
It is my opinion this patient should be
retired

D B Mackey Jr USA
Medical Officer.

REVERSE OF FORM 8087, TREASURY DEPARTMENT (Immediate Report of Injury or Occupational Disease)

1. Full name of employee injured or affected Walter F. McDonnan
2. Regular hours of labor 40 hrs. per wk.
3. Race white
4. Date of injury. (day of week and hour) Oct. 13. 1947 - 2:00 P.M.
5. Place, section, or number of room where it occurred Dames Quarter. Md.
6. Kind of work the employee was engaged in Light House Keeper.
7. Description of accident or occurrence was hit by a car
8. State part of body injured or affected 9. Right or left? left leg + head
10. Did injury cause any absence from work? When? yes
11. Was written notice of injury (or occupational disease) given within 48 hours? yes
12. If not, did immediate superior have actual knowledge of injury or condition? yes
13. How and when was it first brought to your attention? at once
14. Eyewitnesses to accident. (If there were no eyewitnesses, furnish names of persons who were told about the accident shortly after it occurred). Douglas Ford. Dames Quarter Md
15. Have you supplied the employee with printed leaflet instructions issued by the United States Employees' Compensation Commission? When?
16. Does he understand that he is entitled to free medical, surgical, or hospital services by applying to the Medical Officer, either in person, by mail, or telephone? yes
17. If this was a minor injury causing the employee only temporary inconvenience, please indicate.
18. Remarks It was a severe injury

Walter F. McDonnan
Foreman or Immediate Superior

Keeper Stills Calv
G. E. McCABE, Captain, USCG
Commander, Baltimore Section

MEDICAL OFFICE REPORT

1. Employee was first examined by this office .....19.. Hour.... A.M. P.M.
2. Nature of injury or other diagnosis.
3. Disposition, remarks, etc.

J B Mulcahy MD
Medical Officer

(2) Shock, Abrasion & Laceration of left leg, foot & left temporal Concussion of Brain.
(3) Still under observation -
It is my opinion that patient should be retired
J B Mulcahy MD

COAST GUARD
NORFOLK DISTRICT
OFFICE SERVICES

1947 NOV 29 AM 10:51

UNITED STATES COAST GUARD

CAPTAIN OF THE PORT

APPRAISERS' STORES BUILDING
BALTIMORE-2, MD.

Address Reply To The
CAPTAIN OF THE PORT
Refer to file:CG-75

28 November, 1947

From: Commander, Baltimore Section
To: Commander, 5th CG District (pc)

Subj: Injury in Line of duty

Inclosures are returned herewith in compliance with your letter 12 November, 1947 CG-75. Form 8087 will be forwarded as soon as McDorman forwards it to this office.

A. H. BARNES,
By direction

OFFICIAL SUPERIOR'S REPORT OF INJURY

RECEIVED NOV 25 1947 CAPTAIN OF THE PORT BALTIMORE, MARYLAND

[To be submitted to UNITED STATES EMPLOYEES' COMPENSATION COMMISSION, Washington, D. C., as soon as practicable after any injury to a civil employee of the United States sustained while in the performance of duty which causes any disability for work beyond the day or shift on which the injury occurred or results in any charge against the Commission for medical expense. This form should be accompanied by C. A. 1.]

Place of employment

1. Department Coast Guard (War, Navy, etc.) 2. Bureau or office ____ (Engineer, Navigation, etc.)
3. Place of employment Great Shoal light Stg. (Arsenal, navy yard, etc.) (City) , (State)
4. Reporting office Norfolk, Va. (Location of reporting office or division headquarters)
5. Name of superintendent or foreman in charge when injury occurred ____

The injured employee

6. Name of injured employee Walter F. Mc Dorman (Give first name in full) 7. Age 60 8. Sex Male 9. Race White
10. Home address Dames Quarter, Som. Co. (Street and number) (City or town) , Md. (State)
11. Occupation and division Keeper (Give both, as laborer, hull division; helper, machine shop, etc.) 12. Was employee doing his regular work? yes If not, what work? ____
13. Total length of service with the Government as a civilian? 30 years & 10 months
14. How long at present work in this establishment? ____
15. Dates of other injuries ____
16. Rate of pay on date of injury, $ 1619.72 per yr and subsistence valued at $ ____ per ____ and quarters valued at $ ____ per ____
17. Employee begins work at 08.00 m. (Hour, a. m. or p. m.) 18. Regular day's work ends 1630. 4130 m. (Hour, a. m. or p. m.)
19. Hours worked per day ____ 20. Days paid per week 5

The injury

21. Place where injury occurred Dames Quarter Som. Co Md. (Give exact location, as name or number of building and division, etc.)
22. Date of injury Oct. 13, 19 47, day of week ____; hour of day ____ m. (a. m. or p. m.)
23. Date employee stopped work ____, 19____; day of week ____; hour of day ____ m. (a. m. or p. m.)
24. Date employee's pay stopped ____, 19____; day of week ____; hour of day ____ m. (a. m. or p. m.)
25. Has employee returned to work? no (Give date and hour)
26. Will employee receive pay for any portion of above absence on account of:
(a) Annual leave ____ (Give exact dates)
(b) Sick leave ____ (Give exact dates)
(c) Any other reason ____ (Give exact dates)
27. Describe in full how injury occurred
Was struck by a car,
28. State part of body injured and nature and extent of injury ____
29. Did injury cause loss of any member or part of member? no If so, describe exactly ____
30. Was employee injured while in performance of duty? yes If not, or in doubt, give detailed statement ____
31. Was injury caused by:
(a) Willful misconduct of the employee? no (b) Intention of employee to bring about injury or death of himself or another? ____ (c) Employee's intoxication? ____
(If any answers to these questions are made in the affirmative, the reporting officer should attach an additional statement giving the reason for his conclusion)
32. Was written notice of injury given within 48 hours? ____ If not, did immediate superior have actual knowledge of injury? Yes
(Answer to question 5, Form C. A. 1, must be complete if notice was not given within 48 hours)
33. Names and addresses of witnesses to injury
Douglas Ford, Dames Quarter Md,
Addie Ford, Dames Quarter, Md.
(If disability will continue for more than one day, have statements of witnesses made on reverse side of this form)
34. Was injury caused by a third party other than a Government employee or agency? ____ If so, has employee been instructed in procedure under Commission's regulations? ____
(A detailed statement should be forwarded with this report)

Medical attendance

35. Name and address of physician who first attended case Dr W Haley
36. How soon after injury? at once
37. To what hospital sent? Peninsula Hospital Location Salisbury Md
38. Name and address of physician now attending case Dr. Whaley, Princess Anne Md

Signed this 22 day of Nov, 1947 Walter F. Mc Dorman (Signature of reporting officer)
at ____ Keeper (Title)
G. E. McCABE, Captain, USCG
Captain.

C. A. 2
Revised to June 15, 1929 16—6027 (OVER)

STATEMENT OF WITNESSES

[The statement of witness should tell just what the witness saw personally, or, if he did not see the injury occur, just what he knows about it and when and by whom the information was given him.]

Mc Dorman and I were walking over to the Post Office when we were about to cross the street I looked over my left shoulder and noticed this car approaching. I yelled at him. Thinking it was a truck which was coming out a parking space he hurried to cross the street and was hit by the car. We were supposed to ride in the truck mentioned above to the Post Office. But we were in a hurry to get some official letters in that day's mail. Robert Webster who was driving the car and hit Mc Dorman on the left side of the street, while on the wrong side. His right headlight was smashed. Webster did not have any brakes he else forgot to used them even after he hit Mc Dorman. Addie Funk was at the scene after the accident occured.

Signed this 25 day of November, 19 47

Norman Funk
(Signature of witness)

Signed this ..... day of ....., 19.....

(Signature of witness)

STATEMENT OF GOVERNMENT MEDICAL OFFICER OR PHYSICIAN WHO FIRST EXAMINED CASE

I CERTIFY that Walter Mc Dorman (Name of employee) was given first-aid treatment, or examined, on October 13, 1947, at 3 P. m., and was (Was or was not) disabled for work. Probable length of disability will be undetermined. In my opinion disability was (Was or was not) due to injury on October 13, 1947

Nature of injury as found on examination Lacerations of forehead over left eye, fracture of left fibula Concussion of brain.

Hospitalized Yes 10/13/47 Will return for further treatment Yes

Discharged Still under treatment Other disposition .....

Remarks .....

Signed this 22nd day of November, 1947

at Princess Anne, Md. Ellen B. Hayman
(Signature of medical officer)

(Title)

U. S. GOVERNMENT PRINTING OFFICE 16—6027

OFFICIAL SUPERIOR'S REPORT OF INJURY

[To be submitted to UNITED STATES EMPLOYEES' COMPENSATION COMMISSION, Washington, D. C., as soon as practicable after any injury to a civil employee of the United States sustained while in the performance of duty which causes any disability for work beyond the day or shift on which the injury occurred or results in any charge against the Commission for medical expense. This form should be accompanied by C. A. 1.]

Place of employment

1. Department Coast Guard (War, Navy, etc.) 2. Bureau or office ____ (Engineer, Navigation, etc.)
3. Place of employment Great Shoal Light Sta (Arsenal, navy yard, etc.) (City) ____ (State)
4. Reporting office Norfolk Va (Location of reporting office or division headquarters)
5. Name of superintendent or foreman in charge when injury occurred ____

The injured employee

6. Name of injured employee Walter F. Mc Dorman (Give first name in full) 7. Age 60 8. Sex Male 9. Race White
10. Home address Dames Quarter (Street and number) Som. Co. (City or town) Md (State)
11. Occupation and division Keeper (Give both, as laborer, hull division; helper, machine shop, etc.) 12. Was employee doing his regular work? yes If not, what work? ____
13. Total length of service with the Government as a civilian? 30 yrs 10 months
14. How long at present work in this establishment? ____
15. Dates of other injuries ____
16. Rate of pay on date of injury, $ 2619.72 per yr { and subsistence valued at $ ____ per ____ ; and quarters valued at $ ____ per ____
17. Employee begins work at ____ (Hour, a. m. or p. m.) m. 18. Regular day's work ends ____ (Hour, a. m. or p. m.) m.
19. Hours worked per day ____ 20. Days paid per week ____

The injury

21. Place where injury occurred Dames Quarter Som Co Md. (Give exact location, as name or number of building and division, etc.)
22. Date of injury Oct. 13, 19 47 day of week ____; hour of day ____ (a. m. or p. m.) m.
23. Date employee stopped work ____, 19____; day of week ____; hour of day ____ (a. m. or p. m.) m.
24. Date employee's pay stopped ____, 19____; day of week ____; hour of day ____ (a. m. or p. m.) m.
25. Has employee returned to work? no (Give date and hour)
26. Will employee receive pay for any portion of above absence on account of:
(a) Annual leave ____ (Give exact dates)
(b) Sick leave ____ (Give exact dates)
(c) Any other reason ____ (Give exact dates)
27. Describe in full how injury occurred Was struck by a car
28. State part of body injured and nature and extent of injury ____
29. Did injury cause loss of any member or part of member? no If so, describe exactly ____
30. Was employee injured while in performance of duty? yes If not, or in doubt, give detailed statement ____
31. Was injury caused by:
(a) Willful misconduct of the employee? no (b) Intention of employee to bring about injury or death of himself or another? ____ (c) Employee's intoxication? ____
(If any answers to these questions are made in the affirmative, the reporting officer should attach an additional statement giving the reason for his conclusion)
32. Was written notice of injury given within 48 hours? ____ If not, did immediate superior have actual knowledge of injury? yes
(Answer to question 5, Form C. A. 1, must be complete if notice was not given within 48 hours)
33. Names and addresses of witnesses to injury
Douglas Ford, Dames Quarter, Md
Addie Ford, Dames Quarter Md.
(If disability will continue for more than one day, have statements of witnesses made on reverse side of this form)
34. Was injury caused by a third party other than a Government employee or agency? ____ If so, has employee been instructed in procedure under Commission's regulations? ____
(A detailed statement should be forwarded with this report)

Medical attendance

35. Name and address of physician who first attended case Dr Whaley
36. How soon after injury? at once
37. To what hospital sent? Peninsula Hospital Location Salisbury, Md
38. Name and address of physician now attending case Dr Whaley, Princess Anne, Md

Signed this 22 day of Nov, 19 47 Walter F. Mc Dorman (Signature of reporting officer)
at ____ (Title) Keeper in Charge
G. E. McCABE, Captain, USCG

C. A. 2
Revised to June 15, 1920 16—6027

(OVER)

STATEMENT OF WITNESSES

[The statement of witness should tell just what the witness saw personally, or, if he did not see the injury occur, just what he knows about it and when and by whom the information was given him.]

Mr Klamon and I were making over to Post Office when we were about to cross the street I looked over my left shoulder and noticed this car approaching. I yelled to him, I thinking it was a truck which was coming out of the Parking Space he hurried to cross the street and was hit by the car. We were supposed to ride in the P.O. at the time mentioned above but we were in a hurry to get some Official letters in that day mail. Robert Webster, Chauffeur of the car and hit McKlamon on the left side of the street, which was the wrong side. His right headlight was smashed. Webster did not have any Drinks nor did he forget to use turn signal after he hit Mr Klamon I also Fred was at the scene after the accident occurred

Signed this 25 day of November, 1947

Douglas Ford
(Signature of witness)

Signed this ..... day of ....., 19.....

(Signature of witness)

STATEMENT OF GOVERNMENT MEDICAL OFFICER OR PHYSICIAN WHO FIRST EXAMINED CASE

I CERTIFY that Walter McKlamon (Name of employee) was given first-aid treatment, or examined, on October 13, 1947, at 3 p.m., and was (Was or was not) disabled for work. Probable length of disability will be undetermined In my opinion disability was (Was or was not) due to injury on October 13, 1947

Nature of injury as found on examination Lacerations of Forehead over left eye Fracture of left fibula, Concussion of brain.

Hospitalized Yes 10/13/47 Will return for further treatment yes

Discharged Still under treatment Other disposition .....

Remarks .....

Signed this 22nd day of November, 1947

at Princess Anne, Md

Asst. Surgeon
(Signature of medical officer)

(Title)

U. S. GOVERNMENT PRINTING OFFICE 16—6027

OFFICIAL SUPERIOR'S REPORT OF INJURY

[To be submitted to UNITED STATES EMPLOYEES' COMPENSATION COMMISSION, Washington, D. C., as soon as practicable after any injury to a civil employee of the United States sustained while in the performance of duty which causes any disability for work beyond the day or shift on which the injury occurred or results in any charge against the Commission for medical expense. This form should be accompanied by C. A. 1.]

Place of employment

1. Department Coast Guard (War, Navy, etc.) 2. Bureau or office ____ (Engineer, Navigation, etc.)
3. Place of employment Great Shoal Light, Fla (Arsenal, navy yard, etc.) (City) (State)
4. Reporting office Yorktown, Va (Location of reporting office or division headquarters)
5. Name of superintendent or foreman in charge when injury occurred ____

The injured employee

6. Name of injured employee Walter F. Mc Dorman (Give first name in full) 7. Age 60 8. Sex Male 9. Race White
10. Home address Dames Quarter Som. Co, (Street and number) (City or town) Md (State)
11. Occupation and division Keeper (Give both, as laborer, hull division; helper, machine shop, etc.) 12. Was employee doing his regular work? yes If not, what work? ____
13. Total length of service with the Government as a civilian? 30 years & 10 months
14. How long at present work in this establishment? ____
15. Dates of other injuries ____
16. Rate of pay on date of injury, $2619.72 per yr { and subsistence valued at $____ per ____ / and quarters valued at $____ per ____
17. Employee begins work at ____ (Hour, a. m. or p. m.) m. 18. Regular day's work ends ____ (Hour, a. m. or p. m.) m.
19. Hours worked per day ____ 20. Days paid per week ____

The injury

21. Place where injury occurred Dames Quarter, Som. Co Md (Give exact location, as name or number of building and division, etc.)
22. Date of injury Oct 13, 1947; day of week ____; hour of day ____ (a. m. or p. m.) m.
23. Date employee stopped work ____, 19____; day of week ____; hour of day ____ (a. m. or p. m.) m.
24. Date employee's pay stopped ____, 19____; day of week ____; hour of day ____ (a. m. or p. m.) m.
25. Has employee returned to work? no (Give date and hour)
26. Will employee receive pay for any portion of above absence on account of:
(a) Annual leave ____ (Give exact dates)
(b) Sick leave ____ (Give exact dates)
(c) Any other reason ____ (Give exact dates)
27. Describe in full how injury occurred Was struck by car
28. State part of body injured and nature and extent of injury ____
29. Did injury cause loss of any member or part of member? no If so, describe exactly ____
30. Was employee injured while in performance of duty? yes If not, or in doubt, give detailed statement ____
31. Was injury caused by:
(a) Willful misconduct of the employee? no (b) Intention of employee to bring about injury or death of himself or another? ____ (c) Employee's intoxication? ____
(If any answers to these questions are made in the affirmative, the reporting officer should attach an additional statement giving the reason for his conclusion)
32. Was written notice of injury given within 48 hours? ____ If not, did immediate superior have actual knowledge of injury? Yes
(Answer to question 5, Form C. A. 1, must be complete if notice was not given within 48 hours)
33. Names and addresses of witnesses to injury
Douglas Ford Dames Quarter, Md
Addie Ford Dames Quarter, Md
(If disability will continue for more than one day, have statements of witnesses made on reverse side of this form)
34. Was injury caused by a third party other than a Government employee or agency? ____ If so, has employee been instructed in procedure under Commission's regulations? ____
(A detailed statement should be forwarded with this report)

Medical attendance

35. Name and address of physician who first attended case Dr Wholey
36. How soon after injury? at once
37. To what hospital sent? Peninsula Hospital Location Salisbury Md Princess Anne Md
38. Name and address of physician now attending case Dr. Wholey, Princess Anne Md

Signed this 27 day of Nov, 1947
at ____

Walter F. Mc Dorman (Signature of reporting officer)
Keeper (Title)
G. E. McCABE, Captain, USCG

C. A. 2
Revised to June 15, 1929
16—6027

(OVER)

STATEMENT OF WITNESSES

[The statement of witness should tell just what the witness saw personally, or, if he did not see the injury occur, just what he knows about it and when and by whom the information was given him.]

McClarman and I were working over to the Post Office when we were about to cross the street I looked over my left shoulder and noticed this car approaching. I yelled at him. I thinking it was a truck which was coming out of the Parking Space he hurried to cross the street and was hit by the car. We were supposed to ride to the P. O. in the truck provided alone, but we were in a hurry to get some Christmas letters in the Dept. mail. Robert Webster was driving the car and hit McClarman on the left side of the street. which was the wrong side. His Bright headlights were smoked. Webster did not have any brakes as he forgot to repair them until he hit McClarman. Eddie Ford was at the scene after the accident

Signed this 25 day of November, 19 47

Clayton Ford
(Signature of witness)

Signed this ..... day of ....., 19.....

(Signature of witness)

STATEMENT OF GOVERNMENT MEDICAL OFFICER OR PHYSICIAN WHO FIRST EXAMINED CASE

I CERTIFY that Walter McClarman (Name of employee) was given first-aid treatment, or examined, on October 13, 1947, at 3.7 p.m., and was (Was or was not) disabled for work. Probable length of disability will be unsafe to say now In my opinion disability was (Was or was not) due to injury on October 13, 1947

Nature of injury as found on examination Laceration of forehead over left eye. Fracture left Tibia - Concussion of Brain.

Hospitalized Yes 10/13/47 Will return for further treatment Yes

Discharged Still under observation Other disposition

Remarks

Signed this 25th day of November, 1947

at Princess Anne, Md.

Hess. B. Wheatley M.D.
(Signature of medical officer)

(Title)

U. S. GOVERNMENT PRINTING OFFICE 16—6027

RECEIVED
NOV 26 1947
CAPTAIN OF THE PORT
BALTIMORE, MARYLAND

EMPLOYEE'S NOTICE OF INJURY AND ORIGINAL CLAIM FOR COMPENSATION AND MEDICAL TREATMENT

(To be submitted to the official superior by every employee injured in the performance of his duty, or some one on his behalf, within forty-eight hours after the injury. This notice shall be given by delivering it personally to the official superior or by depositing it in the mail properly stamped and addressed to the official superior. It should be retained by the official superior unless the injury causes disability for work beyond the day or shift in which the injury occurred, or results in any charge against the Commission for medical expense, when it should be forwarded to the United States Employees' Compensation Commission with report of injury, Form C. A. 2.)

Dames Quarter (City or town), Md (State)

(Street and number)

Nov. 22 (Date of this notice), 19 47

I HEREBY CERTIFY that I was injured in the performance of my duties on Oct. 13 (Date), 19 47

Mon. (Day of week), 2'00 P.M (Hour, a. m. or p. m.) m.

1. The injury occurred at Dames Quarter. Som Co. Md. (Give name of establishment where employed)

in the following manner: Was struck by a car while carrying official mail to Post. office

2. Cause of injury

3. Nature of injury Cuts & bruises & Concussion of brain

4. Names of witnesses to injury:

Douglas Ford Dames Quarter Md.

Addie Ford Dames Quarter. Md.

5. If this notice was not given within 48 hours after the injury, explain failure to give notice and state the name of the person to whom first notice was given and date:

Notice was given to Claude Dorman Postmaster

This injury was not caused by my willful misconduct, intention to bring about the injury or death of myself or of another, nor by my intoxication, and I hereby make claim for compensation and medical treatment to which I may be entitled by reason of the injury sustained by me.

(Name) Walter F. McDorman

Before compensation is paid, written claim on Form C. A. 4 must be submitted to the Commission

EMPLOYEE'S NOTICE OF INJURY AND ORIGINAL CLAIM FOR COMPENSATION AND MEDICAL TREATMENT

(To be submitted to the official superior by every employee injured in the performance of his duty, or some one on his behalf, within forty-eight hours after the injury. This notice shall be given by delivering it personally to the official superior or by depositing it in the mail properly stamped and addressed to the official superior. It should be retained by the official superior unless the injury causes disability for work beyond the day or shift in which the injury occurred, or results in any charge against the Commission for medical expense, when it should be forwarded to the United States Employees' Compensation Commission with report of injury, Form C. A. 2.)

Dames Quarter, Md
(City or town) (State)

(Street and number)

Nov 22, 1943
(Date of this notice)

I HEREBY CERTIFY that I was injured in the performance of my duties on Oct. 13, 1943
(Date)

Mon., 2:00 P.M., m.
(Day of week) (Hour, a. m. or p. m.)

1. The injury occurred at Dames Quarter Lum Co, Md
(Give name of establishment where employed)

in the following manner: Was struck by a car while carrying offical mail to Post office.

2. Cause of injury

3. Nature of injury Cuts & bruises & Concussion of brain

4. Names of witnesses to injury:

Douglas. Food, Dames Quarter Md.
Addie. Food. Dames Quarter, Md.

5. If this notice was not given within 48 hours after the injury, explain failure to give notice and state the name of the person to whom first notice was given and date:

Notice was given to Claude Downey Boatsman

This injury was not caused by my willful misconduct, intention to bring about the injury or death of myself or of another, nor by my intoxication, and I hereby make claim for compensation and medical treatment to which I may be entitled by reason of the injury sustained by me.

(Name) Walter F. Mc Dorman

Before compensation is paid, written claim on Form C. A. 4 must be submitted to the Commission

C. A. 1
Revised Apr. 27, 1929

16—20285

EMPLOYEE'S NOTICE OF INJURY AND ORIGINAL CLAIM FOR COMPENSATION AND MEDICAL TREATMENT

(To be submitted to the official superior by every employee injured in the performance of his duty, or some one on his behalf, within forty-eight hours after the injury. This notice shall be given by delivering it personally to the official superior or by depositing it in the mail properly stamped and addressed to the official superior. It should be retained by the official superior unless the injury causes disability for work beyond the day or shift in which the injury occurred, or results in any charge against the Commission for medical expense, when it should be forwarded to the United States Employees' Compensation Commission with report of injury, Form C. A. 2.)

Dames Quarter, Md
(City or town) (State)

(Street and number)

Nov. 27, 1947
(Date of this notice)

I HEREBY CERTIFY that I was injured in the performance of my duties on Dec. 13, 1947
(Date)

Mon., 2:00 P.M. m.
(Day of week) (Hour, a. m. or p. m.)

1. The injury occurred at Dames Quarter, Som. Co. Md
(Give name of establishment where employed)

in the following manner: Was struck by a car while carrying official mail to Post office.

2. Cause of injury

3. Nature of injury cuts & bruises & concussion brain

4. Names of witnesses to injury:

Douglas Ford Dames Quarter, Md.

Addie Ford Dames Quarter, Md.

5. If this notice was not given within 48 hours after the injury, explain failure to give notice and state the name of the person to whom first notice was given and date:

Notice was given to Claude Downey Boats-man

This injury was not caused by my willful misconduct, intention to bring about the injury or death of myself or of another, nor by my intoxication, and I hereby make claim for compensation and medical treatment to which I may be entitled by reason of the injury sustained by me.

(Name) Walter J. Mc Dowman

Before compensation is paid, written claim on Form C. A. 4 must be submitted to the Commission

C. A. 1
Revised Apr. 27, 1929

16—20285

(pc)
75

14 November, 1947

From: Commander, 5th Coast Guard District
To: Walter F. McDorman, Danes Quarter, Maryland

Via: Commander, Baltimore Section

Subj: Injury

1. Reference is made to letter dated 12 November, 1947, from your wife concerning your recent injury.

2. In this connection, it is requested that you submit to this office Form CA-1 at the earliest practicable date. Also, Form CA-2 should be submitted promptly and Form CA-3, together with the reverse of Form 8087, should be submitted upon your return to duty. Each of these forms should be submitted in triplicate. Forms CA-2, CA-3, and 8087 should be signed by the Commander, Baltimore Section.

LESTER F. BRAUN
By direction

Incls
Referse of Form 8087 and CA Forms 1, 2, and 3

NLD

(pc)
75.

14 November, 1947

From: Commander, 5th Coast Guard District
To: Walter F. McDorman, Dames Quarter, Maryland

Via: Commander, Baltimore Section

Subj: Injury

1. Reference is made to letter dated 12 November, 1947, from your wife concerning your recent injury.

2. In this connection, it is requested that you submit to this office Form CA-1 at the earliest practicable date. Also, Form CA-2 should be submitted promptly and Form CA-3, together with the reverse of Form 8087, should be submitted upon your return to duty. Each of these forms should be submitted in triplicate. Forms CA-2, CA-3, and 8087 should be signed by the Commander, Baltimore Section.

LESTER F. BRAUN
By direction

Incls
Reverse of Form 8087 and CA Forms 1, 2, and 3

NLD

UNITED STATES COAST GUARD

ADDRESS REPLY TO

AND REFER TO



11/12/1947

Commandor.
5th Coast Guard District.
Norfolk, Va

I am writeing for my Husband Waller F. Mc Dorman explaining how he met with an accident, he left the Sta. Oct 12, 1947 at 2 P.M. to bring Freeman Schulty ashore to report to Balto. on Mon. he stayed over to mail the offical mail with the intention going back after the mail came, he was walking along the state road on his way to the Post affice when he got hit, they had to rush him to the Hospital at Salisbury as they Coudent get him to Balto.

Yours Respt
Mrs Waller Mc Dorman
Dames Quarter Md.

1947 NOV 17 AM
5TH DISTRICT SERVICES

UNITED STATES COAST GUARD

ADDRESS REPLY TO

AND REFER TO

RECEIVED
NOV 14 1947
CAPTAIN OF THE PORT
BALTIMORE, MARYLAND

FOR VICTORY
BUY UNITED STATES WAR BONDS & STAMPS

12/12/1947

Commandor, Balto. Section

U. S. Coast Guard.

I am writing for my Husband Waller T. Mc Dorman explaining how he meet with an accident, he left the Sta. Oct 12, 1947 at 2 P. M. to bring Freeman Schultz ashore, to report to Balto. on mon. he Stayed over to mail the offical mail with the intentions going back after the mail came, he was walking along the state road on his way to the Post office when he got hit, they had to rush him to the Hospital at Salisbury as they couldent get him to Balto.

Yours Respt.

Mrs Waller Mc Dorman

Dames Quarter Md.

Ind-1
Baltimore, Maryland

14 November, 1947

From: Commander, Baltimore Section
To: Commander, 5th CG District (pc)

Forwarded, for information.

A. H. Barnes

A. H. BARNES, By direction.

14TH OCTOBER 19

KT DMF 14
WN 241
WNJ 32
R R R
MFJC V WNJP NR 4 R
A CESS PELT 141605Z TANY W NMN16 GR32 BT

FM: COMDR BALTO SECTION 141605Z

TO: COMDR 5TH CG DISTRICT

INFO: GREAT SHOALS LIGHTSTATION

REFER GREAT SHOALS DISPATCH 141355 CONTACTED DOCTOR LONG
SALISBURY GENERAL HOSPITAL X
MCDORMAN SUFFERING SEVERE HEAD INJURIES AND CONCUSSION
XRAY SHOWS NO FRACTURE CONDITION SLIGHTLY IMPROVED
INADVISABLE TO MOVE TO MARINE HOSPITAL BT 141605Z

- - - -

REF 1045

RCTION: PERSONNEL

INFO: LEGAL
MEDICAL

1610/14 OCT WB 141355

V MFJC R THRU 15 HR 1636

1052

PCP

14TH OCTOBER 19[redacted]

KT DMF 14
WN 241
WNJ 32
R R R
MFJC V WNJP NR 4 R
A CESS PELT 1416Ø5Z TANY W NMN16 GR32 BT

FM: COMDR BALTO SECTION 1416Ø5Z

TO: COMDR 5TH CG DISTRICT

INFO: GREAT SHOALS LIGHTSTATION

REFER GREAT SHOALS DISPATCH 141355 CONTACTED DOCTOR LONG
SALISBURY GENERAL HOSPITAL X
MCDORMAN SUFFERING SEVERE HEAD INJURIES AND CONCUSSION
XRAY SHOWS NO FRACTURE CONDITION SLIGHTLY IMPROVED
INADVISABLE TO MOVE TO MARINE HOSPITAL BT 1416Ø5Z

- - - -

REF 1Ø45

RCTION: PERSONNEL

INFO: LEGAL
MEDICAL

1610/14 OCT WB 141355

V MRJC R THRU 15 HR 1636

1Ø52

14TH OCTOBER 1947

MFJC V MFJRO NR 16
A NMN16 1413552 CESS PELT W TANY GR 35 BT

FM: GREAT SHOAL LS 1413552

TO: COMDR BALTO SECTION

INFO: COMDR 5TH CG DISTRICT

INFORMATION RECEIVED FROM MRS MCDORMAN THAT HER HUSBAND WALTER MCDORMAN WAS HIT BY A CAR MONDAY OCTOBER 13 KEEPER WALTER MCDORMAN NOW IS IN SALISBURY MARYLAND GENERAL HOSPITAL CONDITION OF KEEPER NOT KNOWN AT PRESENT TIME BT 1413552

INFO: PERSONNEL
LEGAL

TOD 1530/14 OCT DC
INT T?
N
V MFJC R 16 JT

1045

1948 JUN 23 PM 3:03
COAST GUARD
NORFOLK DISTRICT
OFFICE SERVICES

UNITED STATES COAST GUARD

1948 JUN 23 PM 3:03

ADDRESS REPLY TO:
COMMANDANT
U. S. COAST GUARD
HEADQUARTERS
WASHINGTON 25, D. C.

21 June, 1948
FILE: (PC-6) CG-75

From: Commandant
To: Commander, 5th Coast Guard District (pc)

Subj: Walter Franklin McDorman, Keeper; disability retirement of

The application of Mr. McDorman for disability retirement has been examined and he has been found to be disabled for further useful and efficient service. The official notice of his retirement will be issued in due time.

G. R. Lansdale

G. R. LANSDALE
By direction

75 (pc)

2 June, 1948

From: Commander, 5th Coast Guard District
To: The Commandant (PC)

Subj: McDORMAN, Walter F., Keeper; application for disability retirement

1. There is transmitted herewith Form 2521, application of Mr. Walter F. McDorman, Keeper at Great Shoal Light Station, Maryland, for retirement on account of disability, which is supported by Form 2523, also being forwarded herewith.

2. Mr. McDorman's last day of actual service was 4 hours on 12 October, 1947. A statement of his leave account follows:

S I C K L E A V E

314 hours	Balance to credit 1/1/48
60 hours	Accrued 1/1/48 through 6/30/48
374 hours	
374 hours	Granted 1/1/48 through 6 hours 3/9/48
0 hours	

A N N U A L L E A V E

593 hours	Balance to credit 1/1/48
104 hours	Accrued 1/1/48 through 6/30/48
697 hours	
642 hours	Granted from 2 hours 3/9/48 thru 6/30/48
55 hours	
55 hours	Lump-sum payment to be made for 6 days, 7 hours, covering period 7/1/48 through 7 hours 7/12/48
0 hours	

LESTER F. BRAUN
By direction

Incls
1. Form 2521
2. Form 2523

LFB/hrg

FEDERAL SECURITY AGENCY
U. S. PUBLIC HEALTH SERVICE
BALTIMORE 11, MARYLAND

(pc)

75

2 June, 1948

From: Commander, 5th Coast Guard District
To: The Commandant (PC)

Subj: McDORMAN, Walter F., Keeper; application for disability retirement

1. There is transmitted herewith Form 2521, application of Mr. Walter F. McDorman, Keeper at Great Shoal Light Station, Maryland, for retirement on account of disability, which is supported by Form 2523, also being forwarded herewith.

2. Mr. McDorman's last day of actual service was 4 hours on 12 October, 1947. A statement of his leave account follows:

SICK LEAVE

314 hours	Balance to credit 1/1/48
60 hours	Accrued 1/1/48 through 6/30/48
374 hours	
374 hours	Granted 1/1/48 through 6 hours 3/9/48
0 hours	

ANNUAL LEAVE

593 hours	Balance to credit 1/1/48
104 hours	Accrued 1/1/48 through 6/30/48
697 hours	
642 hours	Granted from 2 hours 3/9/48 thru 6/30/48
55 hours	
55 hours	Lump-sum payment to be made for 6 days, 7 hours, covering period 7/1/48 through 7 hours 7/12/48
0 hours	

LESTER F. BRAUN
By direction

Incls
1. Form 2521
2. Form 2523

LFB/hrg

FEDERAL SECURITY AGENCY
U. S. PUBLIC HEALTH SERVICE
BALTIMORE 11, MARYLAND

U. S. MARINE HOSPITAL
WYMAN PARK DRIVE AND 31ST STREET

May 18, 1948

United States Coast Guard
Post Office Box 540
Norfolk 1, Va.

Attn: R. F. Rea, Commander, U. S. Coast Guard

Dear Sir:

In accordance with your letter of April 29, 1948, there is inclosed herewith executed copy, in duplicate, of Certificate of Medical Examination, Disability Retirement, Civilian Personnel, on Walter F. McDorman, Keeper, Great Shoal Light Station, Maryland.

By direction of the Medical Officer in Charge.

Very truly yours,

Luther L. Terry
Senior Surgeon
Chief, Medical Service

Attachment: (1 in dup.)

23

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT, CIVILIAN PERSONNEL

(Act of March 4, 1925)

NAME OF CLAIMANT McDORMAN, Walter F. DESIGNATION Keeper, Great Shoals Light Station

Height 5'8" Weight 145 pounds. Complexion Fair

Color of eyes Blue Color of hair Gray

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: Fairly well nourished elderly white male - appears older than stated age. Has marked kyphosis.

Description of duties of position (to be filled in by district commander): Responsible for cleaning station boat and making normal repairs thereto such as adjusting engine. Responsible for recharging (removing empty acetylene tanks and replacing with full tanks; removing used batteries and replacing with fully charged ones and recharging low batteries) all electric and acetylene lights, scraping and painting structures under jurisdiction and making normal repairs thereto.

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: He states that since being struck by an auto on 10/13/47, following which he was "unconscious" for 2 days, he has been weak, nervous, dizzy, short of breath, had frequent frontal headaches, poor appetite, and unable to perform his duties as Light House Keeper.

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/ 100-1 L. E. 20/

With correction in spectacles: R. E. 20/ (Reading glasses only) L. E. 20/

Accommodation: Reads Jaeger No. Presbyopia at 13 inches, without correction.

Reads Jaeger No. 1-75 at 13 inches, with correction.

Central color vision (binocular) Normal (Name method used) William Lantern test-failed A.O. Plates

Inspection Negative

Pupils Normal Pupillary reaction Normal

Hearing: Whispered voice (unaccentuated) heard with R. E. at 1/15 ft., L. E. at 1/15 ft.

Appearance of right drum normal, left drum normal

Is there any disease of the middle or internal ear or mastoid? No. If so, specify

[OVER]

16—17606-1

Condition of nose and sinuses ..... negative .....

Condition of mouth and throat, including tonsils and teeth ..... Edentulous, otherwise negative .....

.....

Bones, joints, muscles, including atrophies Marked dorsal kyphosis, with almost complete ankyl
Brawny edema of left ankle
(Express limitation of motion, if any, in degrees and joint involved)

Respiratory system ..... Essentially normal .....

Cardiovascular system:

(*a*) Heart Not enlarged, regular, sounds of good quality .....

(1) Murmurs ..... None ..... (2) Arrhythmias ..... None .....

(*b*) Pulse rate: (1) Sitting ..... 80 ..... (2) After exercise ..... Not tested ..... (3) 2 minutes after exercise .....

(*c*) Blood pressure: (1) Sitting—Syst. ..... 165 ..... Diast. ..... 100 ..... (2) After ex.—Syst. ..... Not tested ..... Diast. .....

(*d*) Condition of blood vessels ..... Sclerotic .....

Evidence of thyroid or other endocrine disturbance ..... None .....

Abdomen and gastro-intestinal system, including hernia ..... None .....

Genito-urinary system: ..... Prostate enlarged

Urinalysis—Sp. gr. ..... 1.030 ..... Reaction ..... Acid ..... Albumin ..... 0 ..... Sugar ..... - .....

Sediment microscopic (required when albumin or sugar is found) ..... 10-20 W.B.C./per H.P.F. .....

Reflexes, motor disturbances, etc.:

(*a*) Station ..... Normal ..... (*e*) Gait ..... Slow, stiff-especially left leg .....

(*b*) Tremor ..... Both hands, greater on right ..... (*f*) Coordination ..... Fair .....

(*c*) Patellar reflexes ..... Hyperactive, bilaterally (*g*) Peripheral circulation ..... Appears adequate .....

(*d*) Other motor disturbances ..... None .....

Alcohol ..... No ..... Drugs ..... No ..... Syphilis ..... No ..... Epilepsy ..... No .....

Other neurological findings ..... Decreased vibratory sensation over ankles .....

General impression ..... Arteriosclerotic changes complicated by concussion .....

Here describe fully nature of disability: 1) Generalized arteriosclerosis
2) Arteriosclerotic heart disease
3) Post-concussion syndrome
4) Osteoarthritis of spine with kyphosis
5) Circulatory changes (stasis), left leg, post-traumatic

Is disability to perform duty of a permanent character? ..... Yes .....

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? ..... No ..... Do you recommend reexamination with this in view? ..... No .....

..... I ..... HEREBY CERTIFY that upon examination ..... I ..... find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

U. S. Marine Hospital, Balto., Md. .....
(Place of examination)

May 18, 1948 .....
(Date)

Robert E. Miller .....
R. E. Miller (Examining surgeon)
Surgeon, Medical Service .....
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE 16—17606

31 May, 1948

Commander, 5th Coast Guard District

Sir:

My mailing address is Dames Quarter Md.

Your Resp't.

Walter Mc Dorman

AMENDED
523)

28 May, 1948

0 June, 1948

cDorman
(Name)
F. McDORMAN
keeper
(Designation)

~~COAST GUARD OFFICER,~~
~~NAVAL DISTRICT~~
, 5th Coast Guard District
Date 2 June, 1948

ment at $ 1,672.83 per

as shown by the records of this

By direction

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Navy, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161-1

(Form 2521
Jan. 1942)

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on N. C. G. 2523)

Date 28 May, 1948

~~Senior Coast Guard Officer, Naval District~~
Commander, 5th Coast Guard District,
Norfolk, Virginia
(City)

I hereby apply for retirement from active duty effective close of 30 June, 1948 on the basis of service shown hereon.

Mr. Walter F. McDorman,
Dames Quarter, Maryland

X Walter F. McDorman
(Name)
WALTER F. McDORMAN
Keeper
(Designation)

~~OFFICE OF THE SENIOR COAST GUARD OFFICER,~~
~~NAVAL DISTRICT~~
Office of the Commander, 5th Coast Guard District
City Norfolk, Virginia *Date* 2 June, 1948

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $ 1,672.83 per annum, effective at the close of 30 June, 1948

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

R. F. REA,
By direction
~~Senior Coast Guard Officer~~

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Navy, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161-1

Name McDORMAN, Walter Franklin Date of birth 29 March, [illegible]

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian c[illegible] separately)

	Beginning			Ending			Rema	
	Month	Day	Year	Month	Day	Year	Y	M
Army								
Navy								
Marine Corps								
Civilian employment	Jan.	5	1917	June	30	1948	31	5
—								
Total service							31 Yrs, 5 Mo., 26 Da.	

X Does applicant receive or has he applied for a pension from the Government under any law? NO If so, give number of pension certificate or of claim:

X Does applicant receive or has he applied for compensation under the War Risk Insurance Act? NO If so, give number of claim:

X Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? NO If so, state the compensation received:

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay (Per ann.)	Pay Received
	Month	Day	Year	Month	Day	Year			
Keeper	July	1	1943	Sept.	30	1943		$1800.00	$ 450.00
do	Oct.	1	1943	June	30	1944		1860.00	1395.00
do	July	1	1944	June	30	1945		1860.00	1860.00
do	July	1	1945	June	30	1946		2232.00	2232.00
do	July	1	1946	May	3	1947		2544.48	2152.92
do	May	4	1947	June	30	1947		2619.72	413.08
do	July	1	1947	May	15	1948		2619.72	2307.17
do	May	16	1948	June	30	1948		2694.96	342.05

Total compensation for last five years of active service $11,152.22

Average compensation for last five years of active service $2,230.44

Annual rate of retired pay ($ 2,230.44 × years 30 ÷ 40) = $1,672.83
(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—20161

Name Walter Franklin McNorman Date of birth 29 March, 1887

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks		
	Month	Day	Year	Month	Day	Year	Y	M	D
Army									
Navy									
Marine Corps									
Civilian employment	JAN.	5	1917	JUNE	30	1948	31	5	26
Total service							31 yrs	5 mo	26 da

Does applicant receive or has he applied for a pension from the Government under any law? ..... If so, give number of pension certificate or of claim: .....

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? ..... If so, give number of claim: .....

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? .....

If so, state the compensation received: .....

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
Keeper	July	1	1943	SEPT.	30	1943		$1800.00 Rx	450.00
"	Oct.	1	1943	JUNE	30	1944		1860.00	1395.00
"	July	1	1944	JUNE	30	1945		1860.00	1860.00
"	July	1	1945	JUNE	30	1946		2232.00	2232.00
"	July	1	1946	MAY	3	1947		2544.48	2152.92
"	MAY	4	1947	JUNE	30	1947		2619.72	413.08
"	July	1	1947	MAY	15	1948		2619.72	2307.48 17
"	MAY	16	1948	JUNE	30	1948		2694.96	342.05

Total compensation for last five years of active service $11,152.23 22

Average compensation for last five years of active service $2,230.45 44

Annual rate of retired pay ($ 2,230.45 × years 30 (Not exceeding 30) ÷ 40) = $1,672.84 83

U. S. GOVERNMENT PRINTING OFFICE 16—20161

(pc)

75

26 May, 1948

From: Commander, 5th Coast Guard District
To: Walter F. McDorman, Keeper

Subj: Retirement for disability

1. This office plans to recommend your retirement on account of disability, effective at the close of 30 June, 1948. After Headquarters' approval of your retirement has been received in this office, you will be paid a lump-sum payment for 6 days, 7 hours annual leave remaining to your credit on 30 June, 1948. All sick leave to your credit has been used.

2. There is transmitted herewith Form 2521 in duplicate, which must be signed by you on the front of the form where indicated by pencil check. Also, the three questions on the reverse of the form (indicated by pencil check) must be answered in your own handwriting.

3. Both copies of the form must be completed and returned to this office as promptly as possible.

4. It is requested that you advise this office as to the address you desire your retirement checks to be mailed.

LESTER F. BRAUN
By direction

Incl
Form 2521 (2)

Standard Form 68
March 1944
U. S. CIVIL SERVICE COMMISSION
Dept. Cir. No. 474

Form approved.
Budget Bureau No. 50-R016.
Approval expires March 30, 1945.

NOTICE OF OFFICIAL
EFFICIENCY RATING

REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 31 March, 1948 based on performance during period from 4-1-47 to 3-31-48

McDORMAN, Walter F. (Name of employee)

Keeper (Title of position, service, and grade)

Treas-USCG-5th CG Dist., Norfolk, Va. - Great Shoals Light Station
(Organization—Indicate bureau, division, section, unit, field station)

Efficiency rating: Very Good

APR 29 1948
(Date of notification)

(Signature)
R. F. REA, Commander, USCG
Chief, Personnel Division
(Title)

Interpretation of Efficiency Rating

Excellent (E) means that performance in every important phase of the work was outstanding and there was no weakness in performance in any respect.
Very Good (VG) means that performance in at least half of the important phases of the work was outstanding and there was no weakness in performance in any respect.
Good (G) means that performance met requirements from an over-all point of view.
Fair (F) means that performance did not quite measure up to requirements from an over-all point of view.
Unsatisfactory (U) means that performance in a majority of important phases of the work did not meet job requirement..

Inspection and Appeals

If you have any question regarding your efficiency rating, it is suggested that you discuss the matter with your immediate supervisor. Your efficiency rating sheet (Standard Form 51, Revised), or a copy of it, will be made available to you for inspection, if you request it of your supervisor or the personnel officer. Such a request is not considered as an appeal. You are also entitled to see the final ratings (not the rating forms) of all employees in your office or station. Information on appeals may be secured from your supervisor or personnel office. There are time limits governing the filing of appeals.

Significance of Efficiency Ratings

The salary advancement act provides for successive salary advancements based on several factors, one of which is efficiency ratings. Ratings of "Good" permit periodic salary advancement by successive steps up to and including the middle rate for the grade (the fourth step in six rate grades), and ratings of "Very Good" and "Excellent" permit periodic salary advancement by successive steps above the middle rate of the grade.
The rate of compensation of an employee whose efficiency rating is "Fair" must be reduced one salary step if his rate of compensation is above the middle rate. If the rate of compensation is equal to or below such middle salary rate, it is not subject to reduction on that account.
An employee whose efficiency rating is "Unsatisfactory" is not permitted to remain in his position. He must be assigned to a position more nearly commensurate with his ability, either (1) in the same line of work, in which case the position must be in a lower classification grade and his rate of compensation must not be in excess of the middle rate for such grade, or (2) in some other line of work for which he is qualified, in which case he is considered as having received a new appointment to the extent that his rate of compensation must be at the minimum rate for such grade and he must begin a new probationary period; or if no suitable vacancy is available he must be separated from the service for inefficiency. A probationary employee, assigned to a position of lower classification grade, begins a new probationary period in the new position.

U. S. GOVERNMENT PRINTING OFFICE 16—38834-1

Standard Form No. 51
August 1946
U. S. CIVIL SERVICE COMMISSION

Form approved.
Budget Bureau No. 50-R012.3.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL ( )

As of 3-31-47 based on performance during period from 4-1-46 to 3-31-47

McDorman, Walter F. (Name of employee)

Keeper (Title of position, service, and grade)

Treas., 5th CG Dist., Norfolk, Va. - Great Shoals Lt. Sta., Md. (Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE
V if adequate
– if weak
+ if outstanding

1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning functions on elements in *italics*.

CHECK ONE:
Administrative, supervisory, or planning X
All others ..... ☐

V (1) Maintenance of equipment, tools, instruments.
V (2) Mechanical skill.
____ (3) Skill in the application of techniques and procedures.
____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
____ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
____ (7) Accuracy of operations.
____ (8) Accuracy of final results.
____ (9) Accuracy of judgments or decisions.
____ (10) Effectiveness in presenting ideas or facts.
____ (11) Industry.
____ (12) Rate of progress on or completion of assignments.
____ (13) Amount of acceptable work produced. (Is mark based on production records? ____) (Yes or no)
____ (14) Ability to organize his work.
____ (15) Effectiveness in meeting and dealing with others.
____ (16) Cooperativeness.
____ (17) Initiative.
+ (18) Resourcefulness.
+ (19) Dependability.
V (20) Physical fitness for the work.

____ (21) *Effectiveness in planning broad programs.*
____ (22) *Effectiveness in adapting the work program to broader or related programs.*
____ (23) *Effectiveness in devising procedures.*
____ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
____ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
____ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
____ (27) *Effectiveness in promoting high working morale.*
____ (28) *Effectiveness in determining space, personnel, and equipment needs.*
____ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
____ (30) *Ability to make decisions.*
____ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

____ (A) ____
____ (B) ____
____ (C) ____

STANDARD
Deviations must be explained on reverse side of this form

	Adjective Rating
Plus marks on all underlined elements, and check marks or better on all other elements rated	Excellent
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements	Very Good
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance	Good
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective Rating

Rating official VG

Reviewing official ____

Rated by C. F. Bowerman (Signature of rating official) Adm. Asst (Title) 14 April 1947 (Date)

Reviewed by Thomas F. (Signature of reviewing official) Capt USCG (Title) 17 Apr 47 (Date)

Rating approved by efficiency rating committee 4-30-47 (Date) Report to employee ____ (Adjective rating)

U. S. GOVERNMENT PRINTING OFFICE 16—26177-5

DEPT. STOCK FORM 2249
REV. 12-45

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 1

R

TO: McDORMAN, WALTER F. Date Prepared 5-2-47

Name: McDorman, Walter F. (Mr.)

From: U. S. Coast Guard Bureau No.:

Administrative Pay Increase

Effective: 7-1-47

	FROM 1301	TO 1301
Position		Keeper
Grade	Class 2a $ d ($2743.52-2694.96)	Class 2a $ d ($2743.52-2694.96)
Salary	$2746.48 pa incl $60 pa Uns.	$2619.72 pa incl $60 pa Uns.
C. S. C. No.	25744.48	2619.72
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters Post of Duty		Norfolk, Virginia
Appropriation		Great Shoal Lt. Sta., Md.
Allotment		Civilian Employees, C.G.
	FIELD ☒ DEPRTMTL. ☐	FIELD ☒ DEPRTMTL. ☐

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 3-29-1887

LEGAL RESIDENCE: Md.

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION: No Preference

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-10

DATE OF OATH

Remarks:

You are hereby granted a one-step increase in rate of compensation.

Justification:

Position: Permanent
Last Promotion: Prom. 1154 to 1232 7-1-45
Conduct and Service: Satisfactory
Efficiency Ratings: Very Good approved 4-30-47

Copy to Mr. McDorman
5-12-47
W. L. D.
A. D.

ACCOUNTS AND COLLECTIONS. EXAMINING

DATE APPROVED BY THE SECRETARY

Standard Form 68
March 1944
U. S. CIVIL SERVICE COMMISSION
Dept. Cir. No. 474

Form approved.
Budget Bureau No. 50—R016.2.
Approval expires March 31, 1947.

NOTICE OF OFFICIAL EFFICIENCY RATING

REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 3-31-47 based on performance during period from 4-1-46 to 3-31-47

McDorman, Walter F. (Name of employee)

Keeper (Title of position, service, and grade)

Treas., 5th CG Dist., Norfolk, Va. - Great Shoals Lt. Sta., Md. (Organization—Indicate bureau, division, section, unit, field station)

Efficiency rating: Very Good

R. F. REA (Signature)
Comdr., USCG
Chief, Personnel Division (Title)

2 May, 1947 (Date of notification)

X

Interpretation of Efficiency Rating

Excellent (E) means that performance in every important phase of the work was outstanding and there was no weakness in performance in any respect.
Very Good (VG) means that performance in at least half of the important phases of the work was outstanding and there was no weakness in performance in any respect.
Good (G) means that performance met requirements from an over-all point of view.
Fair (F) means that performance did not quite measure up to requirements from an over-all point of view.
Unsatisfactory (U) means that performance in a majority of important phases of the work did not meet job requirements.

Inspection and Appeals

If you have any question regarding your efficiency rating, it is suggested that you discuss the matter with your immediate supervisor. Your efficiency rating sheet (Standard Form 51, Revised), or a copy of it, will be made available to you for inspection, if you request it of your supervisor or the personnel officer. Such a request is not considered as an appeal. You are also entitled to see the final ratings (not the rating forms) of all employees in your office or station. Information on appeals may be secured from your supervisor or personnel office. There are time limits governing the filing of appeals.

Significance of Efficiency Ratings

The salary advancement act provides for successive salary advancements based on several factors, one of which is efficiency ratings. Ratings of "Good" permit periodic salary advancement by successive steps up to and including the middle rate for the grade (the fourth step in six rate grades), and ratings of "Very Good" and "Excellent" permit periodic salary advancement by successive steps above the middle rate of the grade.
The rate of compensation of an employee whose efficiency rating is "Fair" must be reduced one salary step if his rate of compensation is above the middle rate. If the rate of compensation is equal to or below such middle salary rate, it is not subject to reduction on that account.
An employee whose efficiency rating is "Unsatisfactory" is not permitted to remain in his position. He must be assigned to a position more nearly commensurate with his ability, either (1) in the same line of work, in which case the position must be in a lower classification grade and his rate of compensation must not be in excess of the middle rate for such grade, or (2) in some other line of work for which he is qualified, in which case he is considered as having received a new appointment to the extent that his rate of compensation must be at the minimum rate for such grade and he must begin a new probationary period; or if no suitable vacancy is available he must be separated from the service for inefficiency. A probationary employee, assigned to a position of lower classification grade, begins a new probationary period in the new position.

U. S. GOVERNMENT PRINTING OFFICE 16—38834-3

Standard Form No. 51, Rev.
Approved Dec. 1943
C. S. C. Dept. Cir. No. 458

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 31 March, 1946 based on performance during period from 1 April, 1945 to 31 March, 1946

McDORMAN, Walter F. (Name of employee)

Keeper (Title of position, service, and grade)

TREAS-USCG-Norfolk District-Great Shoals Light Station
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE
V if adequate
– if weak
+ if outstanding

1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning functions on elements in *italics*.

CHECK ONE:
Administrative, supervisory, or planning ..... ☒
All others ..... ☐

V (1) Maintenance of equipment, tools, instruments.
V (2) Mechanical skill.
V (3) Skill in the application of techniques and procedures.
V (4) Presentability of work (appropriateness of arrangement and appearance of work).
V (5) Attention to broad phases of assignments.
V (6) Attention to pertinent detail.
V (7) Accuracy of operations.
V (8) Accuracy of final results.
V (9) Accuracy of judgments or decisions.
V (10) Effectiveness in presenting ideas or facts.
V (11) Industry.
V (12) Rate of progress on or completion of assignments.
V (13) Amount of acceptable work produced. (Is mark based on production records?) (Yes or no)
V (14) Ability to organize his work.
V (15) Effectiveness in meeting and dealing with others.
V (16) Cooperativeness.
V (17) Initiative.
V (18) Resourcefulness.
V (19) Dependability.
V (20) Physical fitness for the work.

(21) Effectiveness in planning broad programs.
(22) Effectiveness in adapting the work program to broader or related programs.
(23) Effectiveness in devising procedures.
(24) Effectiveness in laying out work and establishing standards of performance for subordinates.
(25) Effectiveness in directing, reviewing, and checking the work of subordinates.
(26) Effectiveness in instructing, training, and developing subordinates in the work.
(27) Effectiveness in promoting high working morale.
(28) Effectiveness in determining space, personnel, and equipment needs.
(29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
(30) Ability to make decisions.
(31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

(A)
(B)
(C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating
Rating official F
Reviewing official F

Rated by [signature] (Signature of rating official) G Condo (Title) 1 April 1946 (Date)

Reviewed by [signature] (Signature of reviewing official) Captain USCG (Title) 3 April 1946 (Date)

Rating approved by efficiency rating committee 5-7-46 (Date) Report to employee F (Adjective rating)

U. S. GOVERNMENT PRINTING OFFICE 16—26177-2

1780

AFFIDAVIT

STRIKING AGAINST THE FEDERAL GOVERNMENT

COAST GUARD
NORFOLK DISTRICT
OFFICE SERVICES

Treasury Department

U. S. Coast Guard

1946 OCT 25 PM 1:35

Great Shoals Light Station, Dames Quarter, Maryland
(Place of Employment)

I, **Walter F. McDorman** do hereby swear (or affirm) that I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not while a Government employee become a member of such an organization.

Walter F. McDorman
(Signature of Employee or Appointee)

Subscribed and sworn to before me this 24th day of October, 1946 at Princess Anne State of Maryland.

Alva M. Bozman
(Signature of person authorized to administer oath)

Notary Public
(Title)

STATUTORY PENALTY CLAUSE: "Any person who engages in a strike against the Government of the United States, or who is a member of an organization of Government employees that asserts the right to strike against the Government of the United States *** and accepts employment the salary or wages for which are paid from any appropriation contained in this Act shall be guilty of a felony and, upon conviction, shall be fined not more than $1,000 or imprisoned for not more than one year, or both: Provided further, that the above penalty clause shall be in addition to, and not in substitution for any other provision of existing law."

1780

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR (✓); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
(Service)	(Grade)	(Class)

As of 31 March, 1945 based on performance during period from 1 April, 1944 to 31 March, 1945

McDorman, Walter F. (Name of employee) — Keeper (Title of position) — Navy Dept. (Bureau)

U.S.C.G. (Division) — Great Shoals Light Station (Section) — (Subsection or unit) — Norfolk (Field office)

ON LINES BELOW MARK EMPLOYEE

V if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE

Administrative, supervisory, or planning ..... ☒
All others ..... ☐

✓ (1) Maintenance of equipment, tools, instruments.
(2) Mechanical skill.
(3) Skill in the application of techniques and procedures.
(4) Presentability of work (appropriateness of arrangement and appearance of work).
✓ (5) Attention to broad phases of assignments.
✓ (6) Attention to pertinent detail.
(7) Accuracy of operations.
(8) Accuracy of final results.
(9) Accuracy of judgments or decisions.
(10) Effectiveness in presenting ideas or facts.
(11) Industry.
(12) Rate of progress on or completion of assignments.
(13) Amount of acceptable work produced. (Is mark based on production records?) (Yes or no)
(14) Ability to organize his work.
(15) Effectiveness in meeting and dealing with others.
(16) Cooperativeness.
✓ (17) Initiative.
✓ (18) Resourcefulness.
✓ (19) Dependability.
✓ (20) Physical fitness for the work.

(21) *Effectiveness in planning broad programs.*
(22) *Effectiveness in adapting the work program to broader or related programs.*
(23) *Effectiveness in devising procedures.*
(24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
(25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
(26) *Effectiveness in instructing, training, and developing subordinates in the work.*
(27) *Effectiveness in promoting high working morale.*
(28) *Effectiveness in determining space, personnel, and equipment needs.*
(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
(30) *Ability to make decisions.*
(31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A)
(B)
(C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	Good	
Reviewing official	Good	

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by McDorman (Signature of rating official) — Captain USCG (Title) — 4/10/45 (Date)

Reviewed by do (Signature of reviewing official) — do (Title) — do (Date)

Rating approved by efficiency rating committee 4/21/45 (Date) Report to employee 9 (Adjective rating) (Numerical rating)

16—26177-1

Personnel file of Mr. McDorman 1780

CROSS REFERENCE SHEET

75 (pcp)

22 June, 1945
DATE

TO The Commandant (PCP-3)

SUBJECT: Periodic Promotions

REFERENCE:

REMARKS: There is attached hereto Standard Form No. 52, List of Efficiency Ratings, inasmuch as it was necessary to give Mrs. Dorothy T. Proctor a special rating in view of the fact she was in a different grade when given a regular rating as of 31 March, 1945.

The name of Walter F. McDorman, Keeper, has been added on Form NAVCG-9814 as it is the understanding of this Office that should the Proposed law be enacted it will no longer be necessary for an employee to be deprived of periodic promotions beyond the middle of the grade because of an efficiency rating of "Good".

J. R. STEWART
By direction

Incls 1. Form NAVCG-9814
2. Form 52
ORIGINAL FILED UNDER

UNIT N/D NUMBER 75

Copy filed

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 10

1780

TO: McDORMAN, WALTER F. Date Prepared July 1, 1945

Name: McDorman, Walter F. (Mr.)

From: U. S. Coast Guard Bureau No.:

Pay Adjustment and Pay Increase (Periodic)

Effective: July 1, 1945

	FROM 1201	TO 1201
Position		Keeper
Grade	Range $1620-1980	Range $1860-2304
Salary	$1800 pa plus $60 pa Clo.	$2232 pa incl. $60 pa Clo.
C. S. C. No.		2232 60
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Norfolk, Virginia
Post of Duty		Great Shoal Lt.Sta., Md.
Appropriation		Civilian Employees, U. S.
Allotment		
	FIELD ☒ DEPRTMTL. ☐	FIELD ☒ DEPRTMTL. ☐

Remarks: *Your increased compensation includes valuation for quarters.

Justification:

Positions: Permanent
Last Promotion: October 1, 1943, $1800-1860
Conduct and Service: Satisfactory
Efficiency Rating: Good

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 3-21-1887

LEGAL RESIDENCE: Md.

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-16

DATE OF OATH

r.l.b.

SUBORDINATE ADMINISTRATIVE OFFICE

DATE APPROVED BY THE SECRETARY
7-21-45

Personnel
1780

(pcp)

75

23 October, 1943

To: Keeper, Great Shoals Light Station

Subj: Increase in salary

There is transmitted herewith Form 2249 under which you have been given an administrative increase in salary effective 1 October, 1943.

C. C. PADEN
By direction

Incl
Form 2249 for Walter F. McDorman

NLB

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 10

178 D

TO: Date Prepared 1 October, 1943

Name: Bohrman, Walter F.

From: U. S. Coast Guard Bureau No.: 1201

Transfer

Effective: 1 October, 1943

	FROM 7393	TO 7393
Position	Range $1620-1980	Keeper
Grade	$1740 p.a. plus $60 bvs.	Range $1620-1980
Salary		$1800 p.a. plus $60 bvs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Norfolk, Virginia
Post of Duty		Great Shoals L.H.Sta., Md.
Appropriation		Civilian Employees, U.S.
Allotment		

FIELD ☐ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

Effective
1 October, 1943.
W. L. B.

Entered 10/22/43 AS

Justification:

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION

DATE OF BIRTH

LEGAL RESIDENCE

SEX

NATURE OF POSITION

NEW	ADDTL. IDENT
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT?

DATE OF OATH

DATE APPROVED BY THE SECRETARY

SUBORDINATE ADMINISTRATIVE OFFICE

Journals
178 D

(pcp)

75

8 June, 1943

To: Walter F. McDorman, Keeper, Great Shoal Light Station

Subj: Monthly report of absences for May, 1943

1. In the first item of monthly report of absences for May, 1943, you state that you left the station on 7 May at 1:00 P.M. and returned on 10 May at 7:00 P.M. The next item reveals that you left on 10 May at 9:00 A.M. and returned on 12 May at 8:00 A.M.

2. As there appears to be an error in this report, it is requested that you submit to this office at the earliest possible date a corrected copy of the report in question.

B. P. CONE
By direction

FILE: A corrected report was sent in on 11 June, 1943. N.L.B.

NLB

Personal 1780

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

COAST GUARD STATION

Mch. 3-1943

From Keeper of Great Shoal Sta.
To Senior Coast Guard Office.

Sir.

9 nference to your letter of Mch. the 2nd, 9 had orders when 9 left Crisfield to call the office at Norfolk. And my wife called thes. moring, that I and the Asst. Keeper Anthony Fenicchia reported at Great Shoal Light Stn Feb. the 21st.

yours Respt.

Walter mc Dorman Keeper

File

N. C. G.-2654

Pearl 1780

U. S. COAST GUARD

OFFICIAL DISPATCH

UNIT DATE DEC 26 PM 6:18

INCOMING HEADING

PA117 23 1 EXTRA XC TDSB PRINCESSANNE MD 26 1242P

(WESTERN UNION)

TEXT

SENIOR COAST GUARD OFFICE-
5TH NAVAL DIST NORFOLKVIR-

WAS SUPPOSED REPORT ABOARD DEC 22ND DUE TO DRIFT ICE AND FOG
BEEN UNABLE REPORT WILL GO AS SOON AS FOG LIFTS-

WALTER MCDORMAN KEEPER GREAT SHOAL
LIGHT STATION.

Home

COPY: PERSONNEL
LH

OPERATOR'S RECORD TIME:
FROM INITIALS OF "ACTION" OFFICER

TO (FOR ACTION)

TO (FOR INFORMATION)

	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE
	URGENT

"ACTION" OFFICER INITIAL AND RETURN ORIGINAL TO RADIOROOM, RETAINING COPY

4902

U. S. GOVERNMENT PRINTING OFFICE 16—20203-1

75

Form No. 2599
TREASURY DEPARTMENT
U. S. COAST GUARD
(Revised 1937)

Personnel 1780

REPORT OF CHANGE IN PERSONNEL

McDorman,	Walter	F.	--	Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

5th Naval District - U. S. Coast Guard -	Norfolk, Virginia -	29 April, 1942.
(Unit)	(Place)	(Date)

Administrative promotion effective 1 April, 1942:

	FROM	TO
Position:	Keeper	Keeper
Range:	$1620-1980	$1620-1980
Salary:	$1680 per annum	$1740 per annum
Station:	Great Shoals Light Station, Md.	Great Shoals Light Station, Md.

AUTHORITY: Headquarters' letter 1 April 1942 (CP-75.

C. J. SULLIVAN,
(Commanding)

By direction.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE 0 10935

CP-75

UNITED STATES COAST GUARD

WASHINGTON

1 April, 1942.

From: Commandant.
To: District Coast Guard Officer, Fifth Naval District.

Subject: Administrative promotions for certain lighthouse keepers.

1. The Secretary of the Navy, under date of 1 April, 1942, has approved within-grade administrative promotions of the lighthouse keepers listed below under your jurisdiction, effective 1 April, 1942. These promotions are not made under the provisions of Public Law No. 200, approved 1 August, 1941.

2. It will not be necessary to give these employees an official notification of this promotion, but this data should be typed on their Form 2806.

3. In the event that any of the employees named herein have received salary increases subsequent to 1 April, 1942, they are not entitled to and should not receive this promotion. They are, however, entitled to receive this additional compensation from 1 April, 1942 up to and including the day before they received a promotion.

Name	Range	Present Salary	Increase	Location
White, Hiram T.	$1560-1920	$1560	$60	Bloody Pt. Bar
Newton, James A.	1380-1740	1380	60	Cape Lookout
Somers, James T.	1620-1980	1620	60	Choptank River
Sturgis, Zadock W.	1200-1560	1200	60	Cove Point
Newcomb, James M.	1380-1740	1500	60	Cove Point
Edwards, John R.	1620-1980	1680	60	Deep Water Shoal
Cropper, Thomas J.	1440-1800	1560	60	Deep Water Shoal
McDorman, Walter F.	1620-1980	1680	60	Great Shoals
Parks, John W.	1500-1860	1500	60	Great Wicomico
Austin, Julian H.	1620-1980	1680	60	Holland I. Bar
Dickerson, Kendrick H.	1500-1860	1500	60	Hooper Island
Kelly, William J.	1680-2040	1680	60	Hooper Straits
Messick, Harold M.	1500-1860	1500	60	Hooper Straits
Dawson, Samuel C.	1560-1920	1560	60	Love Point
Matthews, Henry L.	1680-2040	1680	60	Lower Cedar
Barnes, Franklin S.	1500-1860	1560	60	Lower Cedar
Hanberry, Henry R.	1620-1980	1620	60	Maryland Point
Oliver, Joseph T.	1440-1800	1440	60	Mathias Point
Rollinson, George S.	1620-1980	1740	60	Old Plantation Flat
Johnson, George G.	1260-1620	1380	60	Old Point Comfort
Lewis, Frank R.	1560-1920	1740	60	Pages Rock
Midgett, John E.	1680-2040	1680	60	Pamlico Point
Fulcher, Robert W.	1560-1920	1680	60	Point Lookout

District Coast Guard Officer,
Fifth Naval District,
CP-75,
1 April, 1942.

Name	Range	Present Salary	Increase	Location
Metivier, Herman F.	$1380-1740	$1380	$60	Point Lookout
Jennette, Unaka B.	1680-2040	1800	60	Roanoke Marshes
Quidley, Dallas E.	1500-1860	1500	60	Roanoke Marshes
Carman, Lewis R.	1800-2160	1800	60	Sandy Point
Rawls, Wilson D.	1620-1980	1620	60	Sandy Point
Peters, Raymond C.	1560-1920	1560	60	Sharkfin Shoals
Wallace, Thomas L.	1680-2040	1680	60	Sharps Island
Farrow, Clyde M.	1500-1860	1500	60	Solomons Lump
Thomas, Barney	1680-2040	1740	60	Tangier Sound
King, Earl B.	1500-1860	1560	60	Tangier Sound
Cattee, Gatha F.	1440-1800	1440	60	Tangier Sound
Clark, William J.	1500-1860	1500	60	Thimble Shoal
Wilkinson, George G.	1440-1800	1440	60	Thimble Shoal
Harris, Earl C.	1500-1860	1620	60	Thomas Pt. Shoal
Mills, Flavel J.	1440-1800	1440	60	Tue Marshes
Salter, Fannie M.	1260-1620	1440	60	Turkey Point
Harper, Edgar J.	1560-1920	1560	60	Turkey Point
Barnes, Thomas H.	1380-1740	1500	60	Upper Cedar Point
Tillett, Stephen B.	1680-2040	1680	60	Wade Point
Midgett, Dosson D.	1440-1800	1440	60	Wade Point
Preston, Benjamin D.	1560-1920	1740	60	Windmill Point
Lewis, Nelson H.	1680-2040	1680	60	Wolf Trap
Goodwin, Elmer M.	1500-1860	1500	60	Wolf Trap

N. R. STILES,
By direction.

Form 2654
...Y DEPARTMENT
...Coast Guard
November, 1931

Walter Dorman 1780

U. S. COAST GUARD

OFFICIAL DISPATCH

UNIT [illegible] DATE 1942 Jan. 15 PM 5:40

INCOMING HEADING

BG V LC NR 13 Z QUBR 151720 QUAN GR 49

TEXT

KEEPER AND ASSISTANT REMOVED FROM GREAT SHOAL LIGHT STATION X BOTH HAVE DEPARTED FROM BALTIMORE DEPOT TODAY ON SIX DAY LEAVE X CAN BE CONTACTEDAT FOLLOWING ADDRESSES COLON MCDORMAN DAMES QUARTER MARYLAND X PARKS CHAMP POST OFFICE MARYLAND X PHONE PRINCESS ANNE MARYLAND 9F2 FOR BOTH

9F2 / TOD BG 1740 LM LC ZMA5
NR13 R SS BG

Mc Dorman
Parks

INITIALS OF "ACTION" OFFICER

	ACKNOWLEDGE
	PRIORITY
R	ROUTINE
	NITE
	ACKNOWLEDGE
	PRIORITY
	ROUTINE
	NITE

...NAL TO RADIOROOM, RETAINING COPY

...1933 60—7370

Mc Dorman, Walter Franklin
(Name in full - Surname first)

Unit Great Shoals Lt. Sta. District Norfolk

Born March 29, 1887 (Date) At Dames Quarter, Md.

Civil Service Classification ——— Present Position Keeper

Date of Appointment Jan. 5, 1917 Citizenship Amer Race white

Annual Compensation $1680 (Pay) 60 (Allowances) 1740 (Total) Per Diem No (Yes or No)

Total creditable service - to and including 31 March 1940 for retirement under:

Lighthouse Service Retirement Act 23 (Yrs) 2 (Mos) 26 (Days)
Civil Service Retirement Act ——— (Yrs) ——— (Mos) ——— (Das)

Previous Military Service: (Give branch of service and dates between which service was performed: none

1780

Personnel

CP-75

U. S. COAST GUARD
MAR 26 1940
NORFOLK DISTRICT

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Norfolk, Virginia

18 March, 1940.

From: Commander, Norfolk District.
To: All Keepers and Asst. Keepers.

1. You are directed to fill in below the place of your birth and return this letter to District Office by return mail.

Place of Birth ~~Dames Quarter Md~~ Dames Quarter Md
name Walter F. Mc Dorman

Supt
Asst Supt
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Storekeeper
Messenger

N. C. MANYON,
By direction.

1180

FOR Walter McDorman

ADDRESS Dames Quarter

Cleared

U.S. COAST GUARD
JAN 16 1940
NORFOLK DISTRICT

Re Commander, Norfolk District
United States Coast Guard
Norfolk, Virginia

Dear Sir:

This is to inform you that Keeper McDorman is now convalescent from his present illness and will be able to return to active duty on or about January 25, 1940 - I shall be glad to furnish any other details required in regard to his illness -

Very truly yours

Victor Szanton M. D.

REG. NO. 950

DATE 1-15-40

Deal Island
ADDRESS

Mr. Walter McDorman

ss. Dames Quarter

℞

Commander Norfolk District
U. S. Coast Guard Service
Norfolk, Virginia

U.S. COAST GUARD
JAN - 9 1940
NORFOLK DISTRICT

Dear Sir:

This is to inform you that Mr. Walter McDorman, Keeper of Great Sholes light, has been ill and under my care for the past 7 days. He has been confined to bed with bronchitis and a mild case of bronchopneumonia.

Victor Spanton M.D.
M. D.

REG. NO. 950

DATE 1-7-40

Deal Island.
ADDRESS

CP-75

1780

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U.S. COAST GUARD
FEB 27 1940
NORFOLK DISTRICT
FIFTH DISTRICT

Norfolk, Virginia
27 February, 1940

Great Shoal Light Station
(Station, Depot, or Vessel)

February 20th 1940, 193

From: Commander, Norfolk District.
To: Walter McDorman, Keeper,
Great Shoal Light Station,
Dames Quarter, Md.

1. Reference is made to your letter of 20 February, and you are advised that it is anticipated that you will be relieved of your duty at Hooper Island Light Station on or about 28 February.

2. In reference to the last paragraph of your letter, you are advised that you cannot take leave in excess of six days per month for the balance of this year, as on this date you have taken one day, 6½ hours excess annual leave, and in addition all of your 1940 sick leave has been used. Therefore, any leave taken this year in excess of your 6 days per month will be leave without pay.

3. Reference is again made to your last paragraph in which you say you have not been well for some time. You will recall that you were examined by the Public Health Doctor at Baltimore on January 29, 1940. The result of that examination is as follows, which is quoted from the Public Health Doctor's letter of January 31, 1940: "The general physical examination of this individual did not reveal any major physical defects except the arthritic condition of the lumbo-sacral region and of this condition he made but little complaint. The nervousness that he complained of was not apparent at time of examination. The infirmities of this man do not greatly exceed the expectancy of his age. In the opinion of the examining Medical Officer, Mr. McDorman's physical condition, as determined at this time, should not prevent him from continuing to perform efficient and useful service as a Lighthouse Keeper - that is, if he so desires." In view of the thorough examination given you by the Public Health Service, full record of which is in this Office, there would appear to be no reason why you cannot perform full Lighthouse duties in that you are apparently not incapacitated to a degree which would make such duties injurious to your health, and you can anticipate that this Office will expect you to perform the full lighthouse duties without long sick absences, and you are further informed, as stated previously in this letter, that any leave taken in excess of the 6 days per month to which you are entitled will most definitely be charged against you as leave without pay for which, of course, you will receive no compensation.

N. C. MANYON,
By direction.

. COMMUNICATIONS TO
DENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U. S. COAST GUARD
FEB 27 1940
NORFOLK DISTRICT
FIFTH DISTRICT

Hooper Island Light Station
(Station, Depot, or Vessel)

February 20th 1940, 193...

Commander Norfolk District
U.S.Coast Guard,
Norfolk,Va.

Dear Sir:-

Supt.
Asst Supt
Chief Clk
Asso Engr
Asst Engr. (1)
Asst. Engr (2)
Junio- Engr
Hydrog
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stores
Messenger
File

It is requested that I be advised,if possible,the approximate length of time I will be required to remain aboard Hooper Island Light Station,where I have been since February 4th.

I would also like to call attention to the fact that my health has been poor for some time,

Respectfully,

Walter F. McDorman

Keeper

Let me have leave record -
" " " report from Hospital.

FEB 1 1940
NORFOLK DISTRICT

January 31, 1940.

Commander, Norfolk District,
United States Coast Guard,
Norfolk, Virginia.

Sir:

In reference to your letter of January 12, 1940 relative to Physical Examination for Retirement of Light House Keeper, Walter F. McDorman, Dames Quarter, Maryland, you are respectfully advised that Keeper McDorman was examined in this office on January 29,1940.

Mr McDorman's chief complaint was "nerves". He stated that during the past three years he has been quite nervous - also that he has had occasional attacks of rheumatism. He states he lost several months from work last year and that he had been off duty since January 1st this year.

The Physical Examination reveals a man of 52 years of age. His weight is at the lower limits of normal for his height (weight 133 lbs. - height 69 -1/8 inches). His posture is somewhat stooped. Vision in the right eye without glasses is 20/250, and the left eye 20/200. He had no correcting glasses with him at the time of examination. He was edentulous and had no dentures of any sort. Hearing was staisfactory. The heart and respiratory tracts were negative and an x-ray examination of the lungs, heart and aorta were entirely negative. The number of red corpuscles were somewhat below normal with a haemoglobin of 13.4. The number of white corpuscles were elevated but the exact cause not determined, altho this elevation was not believed to be of any importance at this time. An x-ray examination of the lumbo-sacral region showed considerable arthritic changes with partial fusion of the sacro-iliac joints. There were slight varicose veins on both legs. Urinalysis shows a slight trace of albumin but was otherwise negative. A Kline and Eagle blood reaction were both negative. There was no evidence present of vicious habits.

The general physical examination of this individual did

not reveal any major physical defects except the arthritic condition of the lumbo-sacral region and of this condition he made but little complaint. The nervousness that he complained of was not apparent at time of examination. The infirmities of this man do not greatly exceed the expectancy of his age. In the opinion of the examining Medical Officer Mr. McDorman's physical condition, as determined at this time, should not prevent him from continuing to perform efficient and useful service as a Light House Keeper - that is, if he so desires.

Respectfully,

H.R.Carroll,A.A.S. USPHS.

HRC/nkp

Personal

1780

TREASURY DEPARTMENT

UNITED STATES
PUBLIC HEALTH SERVICE
CUSTOMHOUSE
BALTIMORE, MD.

U. S. COAST GUARD
FEB 1 1940
NORFOLK DISTRICT

January 31, 1940.

Commander, Norfolk District,
United States Coast Guard,
Norfolk, Virginia.

Sir:

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Respectfully,

H.R.Carroll,A.A.S. USPHS.

HRC/nkp

1ST GUARD
FEB 1 1940
NORFOLK DISTRICT

January 31, 1940.

Commander, Norfolk District,
United States Coast Guard,
Norfolk, Virginia.

Sir:

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Respectfully,

H.R.Carroll,A.A.S. USPHS.

HRC/nkp

Norfolk, Virginia

12 January, 1940

Medical Officer in Charge,
U. S. Marine Hospital,
Baltimore, Md.

Dear Sir:

Walter F. McDorman, Keeper, of Great Shoal Light Station, Md., has been directed to report to you for examination looking to retirement on account of disability. He has had sufficient service to bring him within the purview of the Act of March 4, 1925.

It will be appreciated if you will examine Mr. McDorman and execute the attached form 9a, forwarding same to this Office in duplicate.

Very truly yours,

N. C. MANYON,
Commander, U. S. Coast Guard,
By direction.

Norfolk, Virginia

12 January, 1940

From: Commander, Norfolk District.
To: Walter F. McDorman, Keeper,
Dames Quarter, Maryland.

1. You are directed to proceed at the earliest practicable date to the U. S. Marine Hospital, Baltimore, Maryland, for examination looking to retiremen t on account of disability.

2. Transportation request is herewith.

N. C. MANYON,
By direction.

1780

Jan 7th 1940

U. S. COAST GUARD
FEB - 8 1940
NORFOLK DISTRICT

Commander of Norfolk District

Sir:

I am ans. this in behalf of my Husband Waller H. Mc Dorman as he is at Holands Island bar Light Station,

Yours Respt

Mrs. Waller Mc Dorman

Barnes Quarter.

Md.

Supt.
Asst Supt
Chief Clk.
Asso Engr
Asst Engr. (1)
Asst. Engr. (2)
Junio- Engr
Hydrog.
Accounts
Purchasing
Personnel
Cost Keeper.
Prop. Clk.
Stenog.
Messenger
File

1780

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U.S. COAST GUARD
FEB - 1 1940
NORFOLK DISTRICT
FIFTH DISTRICT

22711

Thomas Guards Md.
(Station, Depot, or Vessel)

Jan 31, 1940.

Comander. Norfolk. District.
Norfolk. Va.

Sir.

I arived home from marine Hospital Baltimore Md. Jan 30/40. & Will report at Light Sta as soon as Ice conditions will let me.

Supt.
Asst. Supt.
Chief Clk
Asso Engr.
Asst Engr. (1st
Asst. Engr. (2d
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Keeper
Prop. Clerk
Stenog
Messenger

Respectfully.
W. F. Wm Dorman.
Keeper,

Previous

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U. S. COAST GUARD
JAN 13 1940
NORFOLK DISTRICT

FIFTH DISTRICT
Great Shoal light Station
(Station, Depot, or Vessel)
Jan-1, 1940

Commander of Norfolk District
Sir!

I am writing in behalf of my Husband Walter Mc Dorman I notified the office Monday. stating his condition also a letter from the Dr. he has had a slight case of tropical pneumonia and he isn't able to report on duty yet will do so as soon as the Dr. will allow him.

Yours Respt.
Mrs Walter Mc Dorman

Dept.
Asst Supt
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engrs
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clks
Stenog
Messenger
Etc

COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT

Great Shoal, Lt. St.
(Station, Depot, or Vessel)

Jan 7, 1940

U. S. Coast Guard
Office of the Commander
Norfolk District, Norfolk Va.

U.S. COAST GUARD
JAN 9 1940
NORFOLK DISTRICT

Dear Sir:

I am writing in behalf of my husband Walter Mc Dorman. He come home to deliver mail and was very sick. Inclose you will find Dr's report. The Whole Sound here is frozen over as far as you can see.

Yours Respt.
Mrs Walter Mc Dorman.

Gen. Asst. Supt. Chief Clk. Asso. Engr. Asst. Engr. (1) Asst. Engr. (2) Junio. Engr. Hydrog. Accounts Purchase of Personnel Cost Kpr. Prop. Clk. Storeg. Messenger File

Please return to L.76.
Refd. 1/10

Form A-38

DEPARTMENT OF COMMERCE
DIVISION OF PERSONNEL
WASHINGTON

June 16, 1939.

Mr. Walter McDorman

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective June 16, 1939.

A new appointment will not be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

OLIVER C. SHORT
Director of Personnel.

From: $1620

To: $1680

Service and grade:

Appropriation (unit): Field

5
C

1180

CROSS REFERENCE SHEET

Date 1/19/39 19 .

Letter To:

KEEPERS- Walter McDorman

Subject: PERSONAL NEATNESS, CONDUCT and EFFICIENCY

Personnel Rating- below 80%

Filed: EFFICEINCY PENNANTS AND STARS- Folder No. 425

Referred To:

Copy To:

Also See:

12-20-38 - jls

178

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT
Great Shoals
(Station, Depot, or Vessel)

January 9, 1939

LMF

January 9, 1939

Walter McDorman, Keeper,
Great Shoals Light Station,
Dames Quarter, Maryland.

Gentlemen:

I have your letter of January 3 requesting information concerning your receiving "Assistant Keeper" wages for your services as Keeper. The following explanation is offered:

Your service record shows that as Assistant Keeper of Great Shoals you were receiving $1620 per annum in the range $1440-1800. The rule governing pay of lighthouse keepers on transfer states: "If the proposed range is higher than the present range, transfer shall be made without change in pay, or to the minimum of the proposed range, if the present pay is below that." Accordingly, when you went into the Keeper's range of $1620-1980, you went without change in pay.

Very respectfully,

N. C. Manyon,
Superintendent of Lighthouses.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES JAN 4 1939 NORFOLK, VA.

FIFTH DISTRICT

Great Shoal Md.

(Station, Depot, or Vessel)

January 3, 1939.

Supt of Lighthouses

Norfolk Va.

Gentlemen.

May I call your attention to the fact that I have been made "Keeper" of Great Shoal Lt. Sta. since March 1, 1937 receiving asst. "Keeper" wages for my services Will appriciate any information given this matter

Yours Respt.

Walter McDermon

Keeper

Supt.
Asst. Supt.
Chief Clk
Assc Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stenog
Messenger
File

1780

Personal

CROSS REFERENCE SHEET

Date 11/14 1938

Letter To: Walter McDorman

Subject: Letter 12/2/37 - failure to comply

Filed: Great Shoals

Referred To:

Copy to:

Also See:

9-1-38 -L-

178

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
AUG
27
1938
NORFOLK, VA.

FIFTH DISTRICT

Great Shoal Lt. Sta Md
(Station, Depot, or Vessel)

Aug 26, 1938

Superintendent 5th Lt.
Norfolk, Va.

Dear Sir:-

I reported for duty Aug. 22nd and am feeling much better. Inclose you will find my Hospital discharge.

Yours Truly
Walter McDonnan Keeper.

Keeper
Asst. Keeper
Chief Clk. ✓
Asst. Keeper
Asst. Keeper (T)
Asst. Keeper (R)
Junior Keeper
Keeper
Assistant
Crossing
Permanent ✓
Asst. Keeper
Prop. Clk.
Keeper
Messenger
Fireman

No. 27041

CERTIFICATE OF DISCHARGE

U. S. Marine Hospital At Baltimore, Maryland
(Marine hospital or relief station)

August 13, 1938, 19

THIS IS TO CERTIFY that MC DORMAN, Walter
(Surname) (First) (Middle)

was treated in the hospital as a hospital patient
(Hospital or dispensary) (Hospital or out-)

from August 8, 1938, 19 to August 13, 1938, 19
(Date of admission) (Date of discharge)

Class of beneficiary LHS Condition on discharge Improved

Reason for discharge No further hospitalization necessary

Certified service on last vessel 2-3-35 to 7-22-38 Name of vessel Great Shoals Light Station Maryland

DESCRIPTION

Nativity Dames Quarter, Md.
Date of birth March 29, 1887
Color W
Complexion
Height 5'11"
Eyes Blue
Hair Grey

REMARKS:

J. B. H. Anderson
Senior Surgeon
In Charge

Walter Mc Dorman
Surgeon.

(Signature of patient)

NOTE.—Retain copy for station files.

U.S. GOVERNMENT PRINTING OFFICE 2—2035

N. C. Manyon,
Superintendent of Lighthouses.

TREASURY DEPARTMENT

UNITED STATES
PUBLIC HEALTH SERVICE

LL

IN REPLYING, ADDRESS THE

U.S. Marine Hospital
Baltimore, Maryland.

August 16, 1938.

August 22, 1938

Superintendent of Lighthouses
Department of Commerce

Walter McDorman, Keeper,
Great Shoals Light Station,
Dames Quarter, Maryland.

In reply to your inquiry of August 17th, I have to advise that Mr. McDorman was granted at this hospital from August

1. Please advise this Office promptly whether or not you have reported to the station for duty. Advices have been received that you were discharged from the Marine Hospital on August 13 and that you were fit for duty at that time.

2. Forward to this Office your Hospital Discharge.

N. C. Manyon,
Superintendent of Lighthouses.

Respectfully,

T. S. H. Anderson
Medical Officer in Charge.

MM

CC furnished personal physician
Dr. D. M. Shovitz, Deals Island, Md.

TREASURY DEPARTMENT

UNITED STATES
PUBLIC HEALTH SERVICE

SUPT. OF LIGHTHOUSES
AUG 20 1938
NORFOLK, VA.

LYING, ADDRESS THE

U.S. Marine Hospital
Baltimore, Maryland.

August 18, 1938.

Admin McDorman
Hospital says he can
work and is
especially
glad he
will.

Superintendent of Lighthouses
Department of Commerce
Norfolk, Va.

Sir:

In reply to your inquiry of August 17th, I have to advise that Walter McDorman was treated at this hospital from August 8th to 13th, for chronic gastritis, and pyorrhea alveolaris, generalized.

Patient complained of periodic attacks of epigastric discomfort for past year. He was given a thorough examination, including gastric analysis; G.I. series and x-ray of chest ; and routine blood and urinalysis. Positive findings were: slight enlargement of heart upon physical examination and pyorrhea alveolaris, generalized. Blood count- R.B.C. 3,800,000; W.B.C. 7,300 and H.G. 13.8 gms.

Teeth were extracted and patient was treated symptomatically, with improvement. Was discharged on August 13th and was supplied with necessary medicine to be used during attacks of discomfort. It was believed patient was able to return to work.

Respectfully,

T. B. H. Anderson

T. B. H. Anderson
Medical Officer in Charge.

MM

CC furnished personal physician
Dr. D. M. Shevitz, Deals Island, Md.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LL

AUG 17 1938
Fifth District

Great Shoals Station
(Station, Depot, or Vessel)

August 17, 1938

Supt of Light Houses.

Medical Officer in Charge,
U. S. Marine Hospital,
Baltimore, Maryland.

Dear Sir:

It will be very much appreciated if you will advise this Office as to the physical condition of Walter McDorman, Keeper, Great Shoals Light Station, Md., who was discharged from your hospital August 13.

Also please advise whether or not he was fit for duty upon his discharge.

Respectfully,

N. C. Manyon,
Superintendent of Lighthouses.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
AUG
17
1938
NORFOLK, VA.

FIFTH DISTRICT

Great Shoal L.H. Station Md
(Station, Depot, or Vessel)

Aug 15, 1938

Supt of Light Houses.
Norfolk Va.

Sir

I was discharged from the Marine Hospital Saturday I am feeling better but weak an will report on duty as soon as I feel a little stronger.

Yours Respt

Walter Mc Dorman Keeper
Dames Quarter.
Md.

Supt
Asst Supt
Chief Clk.
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engrs
Hydrog.
Accounts
Purchas ag
Personnel
Cost Kpg.
Prop. Clk.
Stenog.
Messenger
Ltd

Colored Hospital and
see what's wrong —
Due to his having so much
sick leave, he should go
back on soon as possible or
he on a leave without pay
Station

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LL
Enc.

FIFTH DISTRICT
Great Shoal Wel
(Station, Depot, or Vessel)
August 15, 1938

Acting Keeper,
Great Shoals Light Station,
Dames Quarter, Maryland.

Concerning the matter of substitute at your station, you are directed to let him go when his thirty days are up. You may then remain alone on the station for eight days. If by that time Keeper McDorman has not returned to duty, you may hire the substitute again for a period not exceeding thirty days. Keep this Office advised concerning this matter.

N. C. Maryon,
Superintendent of Lighthouses.

P. S. Time sheet and service card are herewith in event you hire the substitute for a second peridd.

Acting Keeper

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

Great Shoal Inel
(Station, Depot, or Vessel)

August 12th, 1938

Supt of Leighthouses,-

Sir:- I was ask to advise the office at the expiration of three weeks, Keeper Mc Dowman has not reported for duty at this date.

Respect.

G. F. Parks
Acting Keeper

Does sta. have sub.?
M

Dist.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stenog
Messenger
File

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
AUG
9
1938
NORFOLK, VA.

FIFTH DISTRICT

Great Shoal Md

(Station, Depot, or Vessel)

Aug. 8th, 1938

Supt of Light Houses:-

Dear Sir:-

I had a letter from Keeper Mc Dorman saying that he would be in the Hospital for Several Days.

Respect.

G. B. Parks

1 ast Keeper.

Asst. Supv.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Inspects
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stenog.
Messenger
Files

Balto Md
Aug 5, 1938

Lighthouses -
Norfork Va,

Sir, This letter is to notify you That - I did as you informed me to do, I went to Cambridge and The Dr There informed me to come to Balto - I am here and will undergo Treatment here I will be at The Marine Hospital for several days.

SUPT. OF LIGHTHOUSES AUG 8 1938 NORFOLK, VA.

TMENT

CE

August 1, 1938.

ery complete report
en desire on your
t administrator desires.

fully.

anyon,
of Lighthouses.

It would see to be desirable to send the man to the Marine Hospital nearest to his home

Great Shoals
Station
Md.

August 1, 1938.

orman, Keeper, Great

938.

very complete report
teen desire on your
nt administrator desires.

tfully,

Manyon,
of Lighthouses.

USPHS Relief Station
Cambridge Md.
July 29-1938

TREASURY DEPARTMENT

UNITED STATES
PUBLIC HEALTH SERVICE

OFFICE NCM:MCB

August 1, 1938.

A. A. Surgeon,
U. S. Public Health Service,
Cambridge, Maryland.

Sir: Subject: Examination of Walter McDorman, Keeper, Great Shoals Light Station.
Reference: Your report of July 29, 1938.

This office desires to thank you for your very complete report in the case of Walter McDorman. It evidences a keen desire on your part to render the kind of service every government administrator desires.

Respectfully,

N. C. Manyon,
Superintendent of Lighthouses.

USPHS Relief Station
Cambridge Md.
July 29-1938

TREASURY DEPARTMENT

UNITED STATES
PUBLIC HEALTH SERVICE

OFFICE OF

RECEIVED
JUL 30 1938
SURGEON GEN'L'S OFFICE

Dr. W. C. Mangum
Supdt of Lighthouses
Norfolk Va

Sir:- I have endeavored, in the absence of a proper blank, specifying definitely just what you want, to give you the important physical findings in the case of Walter Wm Norman. Such facts as I think are essential to you in arriving at a disposition of his case. If this report is not what you want, I will gladly supply further information if it is possible for me to do so.

Respectfully
Guy Stark
Asst Surgeon
USPHS

Supt.
Asst Supt
Chief Clk.
Asso Engr
Asst. Engr.
Asst. Engr.
Junior Engr
Hydrog.
Accounts
Purchas
Personnel
Cost Kpg.
Prop. Clk.
Stenog.
Messenger
File

It would see to be desirable to send this man to the Marine Hospital nearest to his home

USPHS Relief Station
Cambridge Md.
July 25-1938

TREASURY DEPARTMENT

UNITED STATES
PUBLIC HEALTH SERVICE

OFFICE OF

SUPT. OF LIGHTHOUSES
JUL
30
1938
NORFOLK, VA.

C. E. Mangor
Supdt. of Lighthouses
Norfolk Va

Sir: Mr. McDorman reported today for examination. As there no official report blank for examination of light-house service, and as you failed to send me one with your letter. I am forced to send my report in this form.

Walter McDorman.

A thin, angular, undernourished man. with all muscles thin & flabby. Somewhat round shouldered & stooping. Bony structure of head normal.

Eyes- Pupils respond equally to light & accomodation. No squint.

Vision - within normal bounds.
Color perception normal (Stilling test)

Ears - canals normal. Drum membrane normal & intact. Hearing normal to usual distance.

Mouth - all teeth snags - all more or less decayed & need extraction.

Neck Thin - no enlarged cervical glands - Thyroid not enlarged to gross inspection. Nose findings noted below

Chest. Thin & bony - Supra & infra clavicular spaces marked. Lung expansion equal. No Rales

Heart. normal in size & position. No Valvular murmurs. marked tachycardia - no irregularity -

Pulse. Rapid 120 to 130 - at rest. Hands extended with fingers extended developes marked tremor.

Blood pressure Sys - 146 - dias - 90 -

SUPT. OF LIGHTHOUSES
JUL 30 1938
NORFOLK, VA.

TREASURY DEPARTMENT

UNITED STATES
PUBLIC HEALTH SERVICE

OFFICE OF

abdomen. Thin. muscles thin. no masses and pain developed by palpation.

Chest - no

Urine - no evidence of disease found to present.

Urine - Amber, acid, Spec. Gr. 1017 - no albumen, no sugar. Indican ring marked.

Complains of constipation. Constant observation impossible for me to say. From presence of Indican ring. and - doubt his statement.

Knee jerks somewhat exaggerated on both sides.

Impressions - A remarkably nervous, self centered, apprehensive man. Seems impossible for him to get his mind away from his fears + doubts. Probably the lonely life he leads with such ample time for introspection may account for some of this. Still with his marked Tachycardia, pronounced tremor, I think there is at least a partial physical basis for his condition. Aspect-type disposition and chronic constipation suggests colonic spasticity.

I deem him unfit for duty at present. + would recommend hospitalization with sufficient - rest + observation at some U.S. Marine hospital -

Respectfully

Guy Steele
Asst. Surgeon
U.S.P.H.S.

LL
LL
Mac.

July 25, 1938

Medical Officer in Charge,
U. S. Public Health Service,
No. 1. Church Street,
Cambridge, Md.

Dear Sir:

This Office has today directed Walter McDorman, Keeper, Great Shoals Light Station, Md., to report to you at an early date for an examination.

It will be very much appreciated if you will examine this man thoroughly and submit to this Office a confidential report on his condition.

Respectfully,

N. C. Manyon,
Superintendent of Lighthouses.

P. S. Form 207 is to be si gned by you where indicated.

LL
Enc.

(SEE INSTRUCTIONS AND REGULATIONS ON BACK)

...ATION FOR MEDICAL EXAMINATION AND TREATMENT OF SICK OR DISABLED EMPLOYEES IN THE LIGHTHOUSE SERVICE

Office of the Superintendent of Lighthouses, Fifth District, July 25, 1938
(Place)

Mr. Walter McDorman,
Dames Quarter, Maryland.

Norfolk, Virginia, July 25, 1938, 19

To the Medical Officer in Charge,

U. S. Public Health Service

Sir:

The bearer, ... is a beneficiary of the Public Health Service under the provisions of the Act of May 18, 1916, as amended, and is:

1. An officer or member of the crew of a vessel belonging to the Lighthouse Service (including light-...

or

2. A ...

You are requested to examine this applicant and to furnish him with such medical relief as may be required. The signature and description of the applicant appear below.

Signature of employee to be examined ...

Age ... Height ... feet ... inches

Color of hair ...

Color of eyes ...

Place of birth ...

Date of appointment in the Lighthouse Service January 5, 1917

Certificate of Surgeon of the Public Health Service that person named passed physical examination, ... 19...

N. C. Manyon,
Superintendent of Lighthouses.

1. I am in receipt of you r letter of July 22, stating that you had left the station on that date and are under the doctor's care.

2. There is forwarded herewith Form 207. You are directed to report to the Medical Officer in Charge, Public Health Service Relief Station, No. 1 Church Street, Cambridge, Maryland, as early as practicable for examination.

3. It is noted that you have used all your 1938 sick leave allowance and eight days of your 1939 allowance.

4. You will proceed to Cambridge at your earliest opportunity.

N. C. Manyon,
Superintendent of Lighthouses.

P. S. Form 207 is to be si gned by you where indicated.

(This is only a request to examine and treat a light keeper or assistant light keeper. When a light keeper or assistant light keeper is employed in the Lighthouse Service on date of first appointment in the Lighthouse Service is recorded in August 27, 1918)

COMMERCE
SERVICE

(SEE INSTRUCTIONS AND REGULATIONS ON BACK)

LICATION FOR MEDICAL EXAMINATION AND TREATMENT OF SICK OR DISABLED EMPLOYEES IN THE LIGHTHOUSE SERVICE

Office of the Superintendent of Lighthouses, Fifth District.

Norfolk, Virginia
(Place)

July 25, 1938, 19

To the Medical Officer in Charge,

U. S. Public Health Service,
No. 1 Church Street,
Cambridge, Maryland.

Sir:

The bearer, WALTER MCDORMAN,
(Name and title of applicant for medical relief)

is a beneficiary of the U. S. Public Health Service:

1. An officer or member of the crew of a vessel belonging to the Lighthouse Service (including lightship), i. e., the _____
(Name of vessel)

or—

2. A light keeper ~~or an assistant light keeper~~ on duty at Great Shoals Light Station, Md.
(Name of station)

You are requested to examine this applicant and to furnish him with such medical relief as may be required. The signature and description of the applicant appear below.

Signature of employee to be examined _____

_____

Nativity American Age 51 years. Height _____ feet _____ inches.

Color of eyes _____ Color of hair _____

Distinguishing marks _____

*Date of original appointment in the Lighthouse Service January 5, 1917

†Date of certificate by the Public Health Service that person named passed physical examination, _____, 19

N. C. Manyon,
(Title of officer signing request)
Superintendent of Lighthouses.

*Fill in only if person to be examined is a light keeper or assistant light keeper.
†Fill in only in case of light keeper or assistant light keeper when the date of original appointment in the Lighthouse Service is subsequent to August 27, 1916.

(OVER)

11—5992

LL
Enc.

July 25, 1938

Acting Keeper,
Great Shoal Light Station,
Dames Quarter , Maryland.

1. Forwarded herewith is time sheet and service card to be forwarded in connection with hiring of temporary substitute keeper during the absence of Keeper McDorman. Under no circumstances must this employment exceed thirty days. If Mr. McDorman does not return to the station for duty, advise this Office at the expiration of three weeks and other arrangements will be made.

N. C. Manyon,
Superintendent of Lighthouses.

...CE

FIFTH DISTRICT

Great Shoal Md
(Station, Depot, or Vessel)

July 11, 1938

...me ashore sick the
...Dr. care, I sent Wm.
...n my place

...nar Keeper
...ter

How much sick leave has Wm. now had? 23 days adv.
How long in service? 21½ yrs.

Give memorandum to Supt.

DEPT. OF LIGHTHOUSES
JUL 25 1938

Concern:-

This is to certify that Mr. Dorman of Dames Quarter, Md. is under my care and confined to his home with illness. It is impossible for him to perform his lighthouse duties at this time.

Tentative Diagnosis:-
1. Spastic Colitis
2. Hyperthyroidism

D. M. Hewitt M.D.
Deals Island, Md.
July 22, 1938.

DEPT. OF LIGHTHOUSES
JUL 25 1938

Supt.
Chief Clk
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchas'g
Personnel
Seal Kpg.
Prop. Clk.
Stenog.
Messenger
Lab.

Supt.
Chief Clk
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchas'g
Personnel
Seal Kpg.
Prop. Clk.
Stenog.
Messenger
Lab.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

DEPT. OF LIGHTHOUSES
JUL 25 1938
WASHINGTON, D.C.

FIFTH DISTRICT

Great Shoal Md
(Station, Depot, or Vessel)

July 22, 1938

Supt. of Light Houses
Norfolk Va.

Sir.

Asst. Keeper Set me ashore sick the 22nd, I am under the Dr. care, I sent Wm. W. Shores as substitute in my place

Yours Respt.
Walter Mc Dowmar Keeper
Dames Quarter
Md.

Asst. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Inspr. Engr.
Hydrog.
Accounts
Purchas-ag
Personnel
Real Eng.
Engr. Cle.
Draftsman
Mail

Give 6 mos to date M. Sub.

How much sick leave has Wm Shores had? 29 days adv.
How long in service? 21½ yrs.

1780

DR. D. M. SHEVITZ
DEALS ISLAND
MARYLAND

SUPT. OF LIGHTHOUSES
APR
14
1938
NORFOLK, VA.

This is to certify that Walter M. Dorman of Dames Quarter, Md is ill and unable to attend his lighthouse duties at present.

Diagnosis:- Gastroenteritis.

D. M. Shevitz M.D.
Deals Island, Md.
April 12, 1938.

Bum
Asst. Supt.
Chief Clk
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Insln. Engr.
Hydrog.
Account
Purchasing
Accounts
Cost Kpg
Prop. Clk
Storekpr
Messenger
File

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

178

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT
Great Shoal Lt. St.
(Station, Depot, or Vessel)
April 12 th, 1938

SUPT. OF LIGHTHOUSES
R
14
1938
NORFOLK, VA.

Supt of Light Houses.
Norfolk Va.
Sir.—

I left the Light House the 12 th Sick I have put Wm. W. Shores. in my place will report as soon as I am able.

Yours Respt.
W mc Dorman
Keeper.

Supt.
Asst Supt.
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Senior Eng
Hydrog
Accounts
Purchas
Personn
Corr Rm
Pr
Stores
Messenger
File

Time Sheets & serv. cards sent sta. 4/14/38. F.S.

Form 73 a

LL 1780

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Norfolk, Va., January 26, 1937

COMMISSIONER OF LIGHTHOUSES:

It is proposed to transfer the following-named employee as indicated, on or about Feb. 15, 1937
(See instructions on reverse side)

Name, Walter McDorman Position, Fron Asst. Keeper to Keeper

From Great Shoals Lt. Sta., Md. To Great Shoals Lt. Sta., Md.

Salary and range, $1620 p.a. plus $60 quarters (1440-1800 " " ") Salary and range, $1620 p.a. plus $60 quarters (1620-1980 " " ")

Previous incumbent and pay, Wm. O. Simpkins, $1740 p.a., plus $60 p.a. for quarters.

Services terminated, Nov. 30, 1936 Reason, Retired

For and in the absence of the Supt.:

T. S. Johnson

Asst. Superintendent of Lighthouses.

Norfolk, Virginia, March 4, 1937

The above-referred-to transfer became effective beginning with March 1, 1937
(Enter effective date in this space if transfer has been actually completed)

For and in the absence of the Supt.:

Asst. Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES

WASHINGTON

Submitted to the Secretary of Commerce for his information.

For the Commissioner:

3/22/37

Chief of Personnel Division.

11—11251 U. S. GOVERNMENT PRINTING OFFICE: 1934

Form A-88

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

1780



December 30, 1930

M. Walter McDorman

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective January 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1560

To: $1620

Service and grade Range $1440-1800

Appropriation (unit) Salaries, Keepers of Lighthouses.

5th District.

WHC

950

GOVERNMENT PRINTING OFFICE 11—0051

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

178



July 1, 1928.

Mr. Walter McDorman,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1440

To: $1560

11—9504

5

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr. (1)
Asso. Engr. (2)
Asst. Engr.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kps.
Prop. Clk.
Stenog.
Messenger
File

Great Shoals

Great Shoal

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LL

1780

SUPT. OF LIGHTHOUSES
NOV 17 1936
BALTIMORE, MD.

FIFTH DISTRICT

Great Shoal Lt. Station Md.
(Station, Depot, or Vessel)

Nov. 16 1936

November 18, 1936

Supt of Light Houses:
Norfolk Va.

Assistant Keeper,
Great Shoal Light Station,
Dames Quarter, Maryland.

Dear Sir:

If W.C. Simpkins is retired he
Great Shoal Lt. Sta.
on account of disability. I would like to
be considered as keeper at this station
as I am the oldest in service around
here.

Yours Respt.
Walter McDonnor
Asst Keeper.

Sir:

1. I have your letter of November 16 and in reply you are advised that if Mr. Simpkins is retired, you will be given consideration as keeper at Great Shoal Light Station.

Superintendent of Lighthouses.

...UNICATIONS TO
...T OF LIGHTHOUSES
...TIMORE, MD

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
NOV 17 1936
NORFOLK, VA.

FIFTH DISTRICT

Great Shoal Lt. Sta Md.
(Station, Depot, or Vessel)

Nov. 16., 1936.

Supt of Light House:
Norfolk Va.

Dear Sir:

If W.O. Simpkins is retired from service as Keeper of Great Shoal Lt. Sta. on account of disibility. I would like to. be concidered as Keeper at this Station as I am the oldest in service around here.

Yours Respt.
Walter Mc Dowell.
Asst Keeper.

Will be considered
11/17

Supt
Asst Supt.
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stenog.
Messenger
File

Great Shoals

LL

1780

L.L.

Feb. 17, 1937

Walter McDorman, Asst. Keeper,
Great Shoals Light Station,
Danes Quarter, Maryland.

1. You are hereby notified that you have been appointed Keeper at Great Shoals Light Station. This will become effective March 1, 1937.

2. Mr. Gordy Z. Parks has been appointed Assistant Keeper at your station and has been directed to report for duty March 1.

N. C. Manyon,
Superintendent of Lighthouses.

LL

January 26, 1937

Walter McDorman, Asst. Keeper,
Great Shoals Light Station,
Dames Quarter, Maryland.

1. You are today being nominated by this Office to succeed William O. Simpkins, as Keeper of Great Shoals Light Station at your same rate of pay. You will be notified further upon receipt of your appointment in this Office.

For and in the absence of the Supt.:

Asst. Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

Great Shoals Sta.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1780

SUPT. OF LIGHTHOUSES
APR
21
1937

FIFTH DISTRICT

Great Shoal Lt Sta.
(Station, Depot, or Vessel)

April 20, 1937.

Supt. of Light Houses.
Norfolk Va.

Sir.

In reply to your letter I will be able to report on duty friday april 23rd

Yours Resp

Walter L. S. Duncan.

Keeper.

Supt.
Asst Supt ✓
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr
Hydrog.
Accounts
Purchasing ✓
Personnel ✓
Cost Kpg
Prop. Clk
Stenog
Messenger
File ✓

April 17, 1937

Walter McDorman, Keeper,
Great Shoals Light Station,
Dames Quarter, Maryland.

1. Please advise this Office by return mail whether or not you have returned to the station. Under no conditions should the substitute remain longer than thirty days.

N. C. Manyon,
Superintendent of Lighthouses.

March 30, 1937

Walter McDorman, Keeper,
Great Shoals Light Station,
Dames Quarter, Maryland.

Sir

1. I have your letter of March 25. Forwarded herewith are time sheets and service cards to be submitted in connection with hiring of substitute keeper during your absence from the station.

N. C. Manyon,
Superintendent of Lighthouses

SIM[illegible]ON, M. D.
CHANCE, MD.

SUPT. OF LIGHTHOUSES
MAR
26
1937
NORFOLK, VA.

To it may concern:
This certifies that Walter McDorman
is sick with Influenza and will not
be able to attend to his usual or any
other duties for about 10 days, more
or less,

Respectfully E. P. Simpson M. D.

DATE 3/24/37

SUPT. OF LIGHTHOUSES
MAR
26
1937
NORFOLK, VA.

TH DISTRICT

Ghocal Lt Sta
n, Depot, or Vessel)

March 25, 1937.

Sir.

I left the Light house sick and unable
to return I am sending Wm W Shores in
my place

Yours Respectfully.
Walter McDorman.
Keeper.

Supt.
Asst Sup.
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg
Prop. Clk
Stenog
Messenger
File

Time sheets + card.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES MAR 26 1937 NORFOLK, VA.

FIFTH DISTRICT

Great Shoal Lt. Sta.
(Station, Depot, or Vessel)

March 25, 1937.

Supt. of Light houses.
Norfolk Va.

Sir

I left the Light house sick and unable to return Dan sending Wm W Shores. in my place

Yours Respectfully.
Walter McDonnell.
Keeper.

Supt.
Asst Sup.
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg
Prop. Clk
Stenog
Messenger
File

Time sheets + cards

Great Shoals

HVS

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

1780

April 30, 1936.

Mr. Ernest P. Kelly,
Dames Quarter, Maryland.

Dear Sir:

1. Your letter of April 22 to the Commissioner of Lighthouses has been forwarded to this office for reply. In this connection I wish to refer you to my letter of April 24 in which I advised that Mr. McDorman would be considered among other applicants for the position of keeper in the event of a vacancy.

Respectfully,

Superintendent of Lighthouses.

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

To 5th

April 27, 1936.

Mr. Ernest P. Kelly,
Dames Quarter, Maryland.

Dear Sir:

Receipt is acknowledged of your letter of April 22, 1936, in behalf of Walter McDorman, who desires to remain at his present station. Your letter has been referred to the Superintendent of Lighthouses, Norfolk, Va., for reply as Mr. McDorman is employed under the jurisdiction of that office.

For the Commissioner:

Respectfully,

W. P. Harman
Administrative Assistant

E-K

Advise if no application from principal or assistant keepers senior to McDorman consideration will be given the matter of recommending him for promotion to keep Otherwise he will remain assistant at his present station. 4/29/36

COPY to 5th Supt. for reply direct. Mr. Kelly's letter referred to above is attached.

See reply to Kelly by this opportunity to same.

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

April 27, 1936.

Mr. Ernest P. Kelly,
Dames Quarter, Maryland.

Dear Sir:

Receipt is acknowledged of your letter of April 22, 1936, in behalf of Walter McDorman, who desires to remain at his present station. Your letter has been referred to the Superintendent of Lighthouses, Norfolk, Va., for reply as Mr. McDorman is employed under the jurisdiction of that office.

For the Commissioner:

Respectfully,

W. P. Harman
Administrative Assistant

E-K

Advise if no application from principal or assistant keepers before McDorman consideration will be given the matter of recommending him for promotion to keep otherwise he will remain assistant at his present station. 4/29/36

COPY to 5th Supt. for reply direct. Mr. Kelly's letter referred to above is attached.

See reply to Kelly by this office
& copy to same.
MR

ask Dr. to
[illegible]
[illegible]

Dames Quarter Md
April 22, 1936

LIGHTHOUSES Rec'd
1936 APR 23 AM 10 1[illegible]

Capt W. D. King
Washington D. C.

Dear Capt King. I. Ernest P. Kelly have met you in Baltimore. Your wife has stopped in my home while you were in my store with me, while you were on an inspection trip I was in your office in Baltimore later in behalf of Walter McDorman who was assistant keeper at Hooper Strait at that time. He was ordered to Hoopers Island Light Station unofficially. He did not go. But when he was officially notified from office. I went to your office immediately. & told you he would go at Once. You ordered him there as assistant to Otto Bounds keeper. Walter McDorman is assistant keeper at Great Shoal Light Station. The

Keeper N. T. McGrath is near death at Marine Hospital in Baltimore. Walter Mc Dorman (who is his assistant), is asking promotion to keeper's place. If he can't get keepers place, he asks to be kept on as assistant at that station on account of his wife's condition High blood & Kidney infection

Yours Truly

Ernest T. Kelly (Merchant)
Dames Quarter
Md

Capt H. D. King
Head of Light House dept.
Washington
D.C.

April 24, 1936.

April 22nd. In the event of a
tion, Md., Mr. McDorman would be
to fill the vacancy.

d in the absence of the Supt.

BJ

t. Supt. of Lighthouses.

April 24, 1936.

Mr. Ernest P. Kelly,
Danes Quarter, Md.

Dear Sir:

1. I have your letter of April 22nd. In the event of a vacancy at Great Shoals Light Station, Md., Mr. McDorman would be considered among other applicants to fill the vacancy.

For and in the absence of the Supt.

Asst. Supt. of Lighthouses.

Quarter-Md
4-22-36
ment of Light Houses
Hopkins
It might be well for you to promote
Mr Walter McDorman as
Keeper of the Light Station
Great Shoal in the event
of Keeper N. J. McGrath's death
(Doctors at Marine Hospital give
no hope of his recovery)
Would you please do what
you can for his promotion
If he can't make the Keepers
place We don't want to be removed
to any other place on account
of his wifes condition. High
blood & kidney infection. Thanking
you in advance Respectfully Ernest P. Kell

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1780

SUPT. OF LIGHTHOUSES
NORFOLK, VA.
SEP 13 1937

FIFTH DISTRICT

Great Shoal Lt Sta
(Station, Depot, or Vessel)

Sept 11, 1937

Supt of Light Houses
Norfolk Va.

Sir.

I am going to report Sept 15: Uh

yours Respt.
Walter McDonnan Keeper

Supt
Asst Supt
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stenog
Messenger
File

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT
Great Shoal Light Station
(Station, Depot, or Vessel)
Cong 17th
September 9, 1937

Walter McDorman, Keeper,
Great Shoals Light Station,
Dames Quarter, Md.

1. Please advise this Office at once when you expect to return to duty, as Mr. Davidson, the additional keeper, who has been serving in your absence, is to be transferred soon to another station.

For and in the absence of the Supt.:

T. S. Johnson,
Asst. Superintendent of Lighthouses.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

Great Shoal Light Station

(Station, Depot, or Vessel)

Augs. 17th, 1937

SUPT. OF LIGHTHOUSES AUG 19 1937 NORFOLK, VA.

Supt of Light Houses.-

Dear Sir-.

Mr William Davidson Reported for duty August the 17th at 11. am, discontinue the services of Mr W. W. Shores Substitute To-Day Augs 17th

Respect

"

1 Asst Kpr. Lordy J Parks

"

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

AUG 17 1937
FIFTH DISTRICT

August 13, 1937

Keeper in Charge,
Great Shoals Light Station,
Dames Quarter, Maryland.

1. This Office has been advised by Keeper McDorman that he is still unable to report for duty and is to return to the hospital the last of the month for treatment.

2. You are directed to discontinue the services of the substitute at the termination of his thirty days, which according to the records of this Office will be August 19. The regular Additional Keeper, William L. Davidson, will then be sent to your station to remain until the return of Mr. McDorman.

For and in the absence of the Supt.:

T. S. Johnson,
Asst. Superintendent of Lighthouses.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DIST. OF LIGHTHOUSES
AUG 17 1937
NORFOLK, VA

FIFTH DISTRICT

Great Shoal Lt Station
(Station, Depot, or Vessel)

Aug 15th, 1937

Supt of Light Houses.

Dear Sir:-

Subject. Substitute!

My Shore time 30 days Will be up Thursday The 19th and the Keeper Will not be able to return he has got to go back to the Hospital the last of this month for treatment Please advise me as to what I should do.

Respect.

Cordy J. Parks
Champ P.O.
Maryland

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

Great Shoal Md.
(Station, Depot, or Vessel)

Aug. 12, 1937., 192

Supt. of Lighthouses,
Norfolk.
Va.

SUPT. OF LIGHTHOUSES
AUG
13
1937
NORFOLK, VA.

Sir.

I am still unable to report for duty. I am very weak. The Dr. at the Mariners Hospital told me to take it easy & rest and come back to the Hospital the last of this month for another treatment. I will report for duty as soon as I am able to do so.

Respectfully
Keeper.
Great Shoal Lt. Sta
Dames quarter
Md.

Supt
Asst. Supt
Chief Clk.
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accountant
Purchasing
Personnel
Coast Xpg
Prop. Clk
Storekp
Messenger
File

RTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

Great Shoal Lt. Sta.
(Station, Depot, or Vessel)

July 29, 1937

r of Lighthouses
Norfolk, Va.

SUPT. OF LIGHTHOUSES
JUL
30
1937
NORFOLK, VA.

Sir:

I am not able to report for duty, and I am advice by my physician to go to Marine Hospital for treatment. Please extend my sick leave for 15 more days. Mr W^m H. Shores will still serve as substitute.

Respectfully,
Walter McDorman, Keeper.

Supt
Asst. Supt
Chief Clk
Asso Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stenog.
Messenger
File

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LL.
Enc.

SUPT. OF LIGHTHOUSES
FIFTH DISTRICT

Great Shoals Light Sta.

July 22, 1937

Supt of Lighthouses
Norfolk, Va.
Dear Sir:
I have received sick report dated July 20, 1937, inclosing
for the substitute aboard
this date July 20, 1937. Inclose ~~is~~ Doctor's
certificate.
Yours truly,
Walter McDorman Keeper.

Walter McDorman, Keeper,
Great Shoals Light Station,
Dames Quarter, Maryland.

1. I have your letter of July 20. Your request for ten days' leave is hereby granted. This absence, however, will have to be charged to annual leave, inasmuch as you have already used your sick leave allowance for the entire year. Service card and time sheet for substitute are herewith.

For and in the absence of the Supt.:

T. S. Johnson,
Asst. Superintendent of Lighthouses.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

Great Shoal Lt. Sta,
(Station, Depot, or Vessel)

July 20, 1937

Supt. of Lighthouses
Norfolk, Va.

Dear Sir:

I came home sick and I am asking for 10 day's leave. I sent W. W. Shores aboard this date July 20, 1937. Inclose is Doctor's certificate.

Yours Respt
Walter McDorman, Keeper.

Supt
Asst Supt
Chief Clk.
Asso. Engr.
Asst Engr. (1)
Asst. Engr. (2)
Jr. Engr.
Insp.
Accts
Draftsman
Personnel
Asst Kpg.
Property Clk.
Storekeeper
Messenger

Great Shoals

1700

DR. E. P. SIMPSON
CHANCE, MD.

SUPT. OF LIGHTHOUSES
JUL 30 1937
NORFOLK, VA.

7/28/37.

TO WHOM IT MAY CONCERN:

This certifies that Mr Walter McDorman, of Dames Quarter Md. is still unable to take up his usual routine of duties on Graet Shoal Light, so I am sending him to Marine Hospital Baltimore Md. for further investigation and if necessary treatment.

Very sincerely,

E. P. Simpson MD

Supt
Asst Supt
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stenog.
Messenger
File

DR. E. P. SIMPSON
CHANCE, MD.

SUPT. OF LIGHTHOUSES
JUL 21 1937
NORFOLK, VA

7/15/37.

TO WHOM IT MAY CONCERN:

This is to certify that Walter McDorman, of Dames Quarter Maryland, is in a poor state of health, and in need of a week or two of rest.

Respectfully,

E. P. Simpson M.D.

Supt.
Asst Supt
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Chief Insp.
Draftsman
Messenger

Great Shoals

ALL COMMUNICATIONS TO SUPERINTENDENT OF LIGHTHOUSES BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

780

FIFTH DISTRICT

Great Shoal Md
(Station, Depot, or Vessel)

Jan 6th 1938

LL
Enc.

January 8, 1938

Acting Keeper,
Great Shoals Light Station,
Dames Quarter, Maryland.

List of Light Houses.
Norfolk Va.

Sir.

1. This Office is in receipt of advices from Keeper, Walter McDorman that he is at home sick and that he hired W. W. Shores to substitute for him. Enclosed herewith are service card and time sheet. Under no circumstances is Mr. Shores to be employed for a period exceeding thirty days. If Mr. McDorman has not returned for duty a week before Shores' time expires, advise this Office and other arrangements will be made.

When I am better.

Yours Respt

N. C. Manyon,
Superintendent of Lighthouses.

Walter McDorman
Keeper.

Copy to Walter McDorman, Lighthouse Keeper,
Dames Quarter, Maryland.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
JAN 7 1938
NORFOLK, VA.

FIFTH DISTRICT

Great Shoal Md
(Station, Depot, or Vessel)

Jan 6th, 1938

Supt of Light Houses.
Norfolk Va.

Sir.

I left the Station Jan. 3rd sick. I sent Wm W Shores aboard in my place am asking for a leave of absence. Will report for duty When i am better.

yours Respt.
Walter mc Donnar.
Keeper.

Supt
Asst. Supt.
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchas ag
Personnel
Cost Kpg.
Prop. Clk.
Storek.
Messenger
File

This man is frequently sick

DR. D. M. SHEVITZ
DEALS ISLAND
MARYLAND

SUPT. OF LIGHTHOUSES
JAN 7 1938
FOURTH DIST.

January 5, 1938.

This is to certify that I have this day examined and prescribed for Walter McDorman of Dames Quarter, Md. who is ill with La Grippe and is unable to perform his duties at this day.

D. M. Shevitz M.D.
Deals Island, Md.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1780

SUPT. OF LIGHTHOUSES
OCT 24 1927
BALTIMORE MD

FIFTH DISTRICT

Great Shoal Md.
(Station, Depot, or Vessel)

Oct 21, 1927

Supt Light houses
Baltimore Md.

Sir
I came shore Friday. sick and I am writing asking you to grant me a twenty days leave of absence at Gov. expense

Yours Respt.
Walter M. McDaniel.
Asst Kpr Great Shoal Md.

Supt.
Asst Supt.
Chief Clk.
Asso. Engr. (1)
Asso. Engr. (2)
Asst. Engr.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cust Kps.
Prop. Clk.
Stenog.
Messenger
File

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

178

SUPT. OF LIGHTHOUSES
JUN 23 1928
BALTIMORE, MD.

FIFTH DISTRICT

Great Shoal, Md.
(Station, Depot, or Vessel)

June 22, 1928.

Supt. of Lighthouses,
Baltimore Md,

Sir

I Respectfully ask that I may be granted 20 days leave of absence at Government Expence to visit Baltimore Md.

Respectfully,
Walter Wm Dorman
Asst Keeper

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr. (1)
Asso. Engr. (2)
Asst. Engr.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kps.
Prop. Clk.
Stenog.
Messenger
File

WLR/LJR
1-Encl.

January 16, 1929.

Walter McDorman, Assistant Keeper,
Great Shoals Light Station,
Dames Quarter, Maryland.

Subject: Leave of Absence.
Reference: Your letter of January 15, 1929.

1. This office gathers from your letter of the 15th that you desire 10 days leave of absence above the 8 day monthly allowance, which is hereby approved.

2. At the expiration of your leave, the attached time sheet should be submitted for Mr. Shores whom you state is substituting at your station. He should be employed of course only for the period you are off above the usual 8 day allowance. The rate of pay for Mr. Shores will be $120. per month.

Acting Superintendent of Lighthouses.

E. P. SIMPSON, M. D.
CHANCE, MD.

To whom it may concern:
This certifies that Walter McDorman is sick with Influenza and unable to work at present.

Respectfully
E P Simpson M. D.
DATE Jan 15/29

SUPT. OF LIGHTHOUSES
JAN 16 1929
[illegible] MD

[illegible], Md.

[illegible], 1929

Sir:

Inclose you will find Dr. Certificate saying I have the flu. Will you please grant me 10 days leaf of absence at Government expense. I have sent William Shores in my place today.

Yours Respt.
Walter McC Dorman
Asst. keeper
~~Great Shoal Lt~~
Great Shoal Lt

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr. (1)
Asso. Engr. (2)
Asst. Engr.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Dist Kps.
Prop. Clk.
Stenog.
Messenger
File

approved
1/16/29

$120.00

JAN 16 1929
IMO E, MD

FIFTH DISTRICT

Dames Quarter, Md.
(Station, Depot, or Vessel)

Jan. 15, 1929

Sup. Lighthouses
Baltimore, Md.

Sir:

Inclose you will find Dr. Certificate saying I have the flu. Will you please grant me 10 days leaf of absence at Government expense. I have sent William Shores in my place today.

Yours Respt.
Walter McH Dorman
Asst. keeper of
~~Greatshoal light.~~
Great Shoal Light

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr. (1)
Asso. Engr. (2)
Asst. Engr.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Asst Kps.
Prop. Clk.
Stenog.
Messenger
File

approved
F. 1/16/29

K 120.00

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

Great Shoal

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

178

SUPT. OF LIGHTHOUSES
FEB 3 1934

FIFTH DISTRICT
Dames Quarter Md
(Station, Depot, or Vessel)
Feburary 1, 1934

Superindent of Lighthouses
Dear Sir:

Ice conditions are such that I am unable to get to Great Shoal L. S. I am watching for the first apperfunety to get there & will goon board at once when the ice moves so I can

Yours Respt.
Waller Mc Dorman
Assestant Keeper.

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Draftsman
Financial
Dept Insp.
Prop. Clk.
Storek.
Messenger
File

E. P. SIMPSON, M. D.
CHANCE, MD.

FOR

℞ To whom it may concern
This certifies that Walter McDorman, recently sick with "Flu" is not yet able to return to work, it probably will be two weeks yet before he is able
Respectfully E. P. Simpson M. D.

DATE FEB 12 1935

U. S. LIGHTHOUSES FEB 21 NORFOLK, VA.

1780

FIFTH DISTRICT

Norfolk, Va.
February 8, 1935.

Great Shoal Light Station,
Dames Quarters, Md.

1. I have your letter of the 6th reporting that you will require 15 days additional leave of absence and that you have sent a substitute to the station. I am sending service cards and time sheets for the substitute direct to the station, and would request that at the termination of your stay ashore you forward to this office a doctor's certificate covering your period of illness, at which time consideration will be given to charging the absence to sick leave.

Superintendent of Lighthouses.

Copy to - Keeper, Great Shoal Light Station,
Dames Quarters, Md.

Forwarded herewith are time sheets and service cards as noted above.

Superintendent of Lighthouses.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1780

FIFTH DISTRICT

Dames Quarter Md.

xxxxxxxxxx Norfolk, Va.
February 8, 1935.

Supt. of Lighthouses.

Sir.

Walter McDorman, Asst. Keeper,
Great Shoal Light Station,
Dames Quarters, Md.

1. I have your letter of the 6th reporting that you will require 15 days additional leave of absence and that you have sent a substitute to the station. I am sending service cards and time sheets for the substitute direct to the station, and would request that at the termination of your stay ashore you forward to this office a doctor's certificate covering your period of illness, at which time consideration will be given to charging the absence to sick leave.

Superintendent of Lighthouses.

Copy to - Keeper, Great Shoal Light Station,
Dames Quarters, Md.

Forwarded herewith are time sheets and service cards as noted above.

Superintendent of Lighthouses.

COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
FEB
8
1935
NORFOLK, VA.

FIFTH DISTRICT
Dames Quarter Md
(Station, Depot, or Vessel)

2 - 6, 1935

Supt. of Lighthouses.

Sir.

In reply to your letter. I am still sick. in a weak condition Dr. advised me not to go out for awhile so I am asking for 15 days leaf of absence at the Governments expense I have sent a substitute aboard the 5th Robie Ford.

Yours Respt.

Mr. Walter McDorman
asst. keeper of Great Shoal Station

Supt
Asst. Supt.
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stenog
Messenger
File

E. P. SIMPSON, M. D.
CHANCE, MD.

xxxxxxxx Norfolk, Va.
WLR:HVS

xxxxxxxx Norfolk, Va.
February 4, 1935.

Walter McDorman, Asst. Keeper,
Great Shoal Light Station,
Dames Quarter, Md.

1. I have your letter of January 31 advising that you are at home sick. Inasmuch as the keeper will probably be alone at the station eight days or more, it will be appreciated if you can make some arrangements to send a substitute to relieve him as soon as possible after the eight days period. If it is impossible to reach the station due to ice conditions, have this office advised accordingly.

Superintendent of Lighthouses.

E. P. SIMPSON, M. D.
CHANCE, MD.

To whom it may concern:
This certifies that Walter McDorman is sick with "Flu" and unable to attend to his usual or any other duties

Respectfully E. P. Simpson M. D.

DATE 1/28/35

SUPT. OF LIGHTHOUSES FEB 1 1935 NORFOLK, VA.

FIFTH DISTRICT

James Quarter Md
(Station, Depot, or Vessel)

1 - 31, 1935

I am home sick with the flu, and will report on duty as soon as I am able, and the weather permits, as there is nothing but ice as far as you can see, I nclosed you will find Dr certificate.

Yours Respt

Walter Mc Dorman
Asst. Keeper of Great Shoal Station
James Quarter
Md.

Supt.
Asst. Supt.
Chief Insp.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Drftsmn.
Accounts
Operating
Correspondence
Coast Xing.
Prop. Clk.
Stenog.
Messenger
Clks.

ADDRESS COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES FEB 1

FIFTH DISTRICT

Dames Quarter Md
(Station, Depot, or Vessel)

1 - 31, 1935

Supt. Lighthouses:

Dear Sir.

I am home sick with the flu, and will report on duty as soon as I am able, and the weather permits, as there is nothing but ice as far as you can see, Inclosed you will find Dr certificate.

Yours Respt

Noted 2/4/35 Walter Mc Dorman

Asst. Keeper of Great Shoal Station

Dames Quarter

Md.

Supt.
Asst. Supt.
Chief Insp.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Ty Engr.
Accountant
Draftsman
Personnel
Dept. Kpg.
Prop. Clk.
Stenog.
Messenger
Clks

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
JUN
9
1936
NORFOLK, VA.

1780

FIFTH DISTRICT
Great Shoal
(Station, Depot, or Vessel)

6-8, 1936

Supt. of Lighthouses
Norfolk Va.
Dear Sir.

In Reference to transfer to other Station in the form at the first of the year. I do not desire to be transfered to any of these stations I am satisfied at my present Station. If there is any Vacancy at my Station for Keeper I would like to be considered.

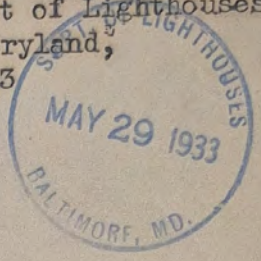
Yours Truely
Waller Mc Dorman Asst Kpr.
Great Shoal Light Sta

Supt
Asst. Supt
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stenog
Messenger
File

F:R

DEPARTMENT OF COMMERCE
Lighthouse Service

Superintendent of Lighthouses
Baltimore, Maryland,
April 25, 1933



W. McDorman, asst. Kpr.
Great Shoals L.S.
Thru the Keeper

Subject: Record of service.

You are directed to furnish this office the information called for below as to your length of Government service. This data is desired for retirement purposes. Be sure you understand what is desired before filling out the form below. If you have not enough space to answer on the front of this sheet, the remainder of the answer may be written on the back of the sheet.

L. M. Hopkins,
Superintendent of Lighthouses

Superintendent of Lighthouses, Baltimore, Md.

1. Below is furnished the information desired by your office on above subject:

Date started	Position	Sta. or Vessel	Date left	Length Service Yrs.	Mos.	Reason for leaving
Jan 1st 1916						In Service continually
Supt.						
Asst. Supt.						
Chief Clk.						
Asso. Engr.						
Asst. Engr. (1)						
Asst. Engr. (2)						
Junior Engr.						
Hydrog.						
Accounts						
Ordering						
Personnel						
Dept Kpg.						
Prop. Clk.	Total length of lighthouse service.....			17	4	
Stenog.						
Messenger						
File						

2. Following is Government service other than in the Lighthouse Service ~~as you can.~~

Date started	Position	Sta. or Vessel	Date left	Length Service Yrs.	Mos.	Reason for leaving
	Total length of other service.....					

3. Give correct date of your birth March (Month) 29th (Day) 1887 (Year)

Name Waller Mc Dorman (Write first and middle name in full) Station Great Shoal

Title Asst Keeper (State keeper, asst. keeper, mate, etc.) Dated May 27 1933

Standard Form No. 51, Rev.
Approved Dec. 1943
C. S. C. Dept. Cir. No. 458

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

1780

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 31 March, 1944 based on performance during period from 1 April, 1943 to 31 March, 1944

McDORMAN, Walter F. (Name of employee)

Keeper (Title of position, service, and grade)

Navy Dept. - USCG - DCGO, 5ND - Great Shoals Light Station - Norfolk
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE		CHECK ONE:
√ if adequate	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.	Administrative, supervisory, or planning ☒
− if weak	2. Underline the elements which are especially important in the position.	
+ if outstanding	3. Rate only on elements pertinent to the position.	All others ☐
	a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.	
	b. Rate administrative, supervisory, and planning functions on elements in *italics*.	

√ (1) Maintenance of equipment, tools, instruments.
√ (2) Mechanical skill.
(3) Skill in the application of techniques and procedures.
(4) Presentability of work (appropriateness of arrangement and appearance of work).
√ (5) Attention to broad phases of assignments.
√ (6) Attention to pertinent detail.
(7) Accuracy of operations.
(8) Accuracy of final results.
(9) Accuracy of judgments or decisions.
(10) Effectiveness in presenting ideas or facts.
(11) Industry.
(12) Rate of progress on or completion of assignments.
(13) Amount of acceptable work produced. (Is mark based on production records?) (Yes or no)
(14) Ability to organize his work.
(15) Effectiveness in meeting and dealing with others.
(16) Cooperativeness.
√ (17) Initiative.
√ (18) Resourcefulness.
√ (19) Dependability.
√ (20) Physical fitness for the work.

(21) *Effectiveness in planning broad programs.*
(22) *Effectiveness in adapting the work program to broader or related programs.*
(23) *Effectiveness in devising procedures.*
(24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
(25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
(26) *Effectiveness in instructing, training, and developing subordinates in the work.*
(27) *Effectiveness in promoting high working morale.*
(28) *Effectiveness in determining space, personnel, and equipment needs.*
(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
(30) *Ability to make decisions.*
(31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A)
(B)
(C)

STANDARD Deviations must be explained on reverse side of this form	*Adjective rating*
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating
Rating official Good
Reviewing official

Rated by [signature] (Signature of rating official) Captain, USCG (Title) 24 April, 1944 (Date)

Reviewed by (Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee 4/26/44 (Date) Report to employee G (Adjective rating)

16—26177-2

[signature] MR HBB

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 802

REPORT OF EFFICIENCY RATING

REGULAR (X); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
(Service)	(Grade)	(Class)

As of 31 March, 1943 based on performance during period from 1 April, 1942 to 31 March, 1943

Walter F. McDorman (Name of employee) — Keeper (Title of position) — U. S. Coast Guard (Bureau)

5th Naval District (Division) — Great Shoals Light Station (Section) — (Subsection or unit) — Norfolk, Virginia (Field office)

ON LINES BELOW MARK EMPLOYEE

V if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE

Administrative, supervisory, or planning X
All others ..... ☐

+ (1) Maintenance of equipment, tools, instruments.
V (2) Mechanical skill.
----- (3) Skill in the application of techniques and procedures.
----- (4) Presentability of work (appropriateness of arrangement and appearance of work).
V (5) Attention to broad phases of assignments.
----- (6) Attention to pertinent detail.
----- (7) Accuracy of operations.
V (8) Accuracy of final results.
----- (9) Accuracy of judgments or decisions.
V (10) Effectiveness in presenting ideas or facts.
V (11) Industry.
V (12) Rate of progress on or completion of assignments.
----- (13) Amount of acceptable work produced. (Is mark based on production records? ----- (Yes or no))
V (14) Ability to organize his work.
----- (15) Effectiveness in meeting and dealing with others.
V (16) Cooperativeness.
V (17) Initiative.
V (18) Resourcefulness.
V (19) Dependability.
V (20) Physical fitness for the work.

V (21) *Effectiveness in planning broad programs.*
----- (22) *Effectiveness in adapting the work program to broader or related programs.*
----- (23) *Effectiveness in devising procedures.*
V (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
V (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
V (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
----- (27) *Effectiveness in promoting high working morale.*
----- (28) *Effectiveness in determining space, personnel, and equipment needs.*
----- (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
----- (30) *Ability to make decisions.*
V (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

----- (A) .....
----- (B) .....
----- (C) .....

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	Good	6
Reviewing official	G	6

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by [signature] (Signature of rating official) — Captain (Title) — 31 March 43 (Date)

Reviewed by R. L. LUCAS, Captain, USCG (Signature of reviewing official) — Chief of Staff, DCGO, 5ND (Title) — 7 April, 1943 (Date)

Rating approved by efficiency rating committee ----- (Date) Report to employee ----- (Adjective rating) ----- (Numerical rating)

16—26177-1

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR (✓); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols
(Service) (Grade) (Class)

As of 31 Mar., 1942 based on performance during period from 1 Apr., 1941 to 31 Mar., 1942

Walter F. McDorman (Name of employee) | Keeper (Title of position) | U. S. Coast Guard (Bureau)

Great Shoal Lt. Sta. (Division) | 5th Naval District (Section) | (Subsection or unit) | Norfolk, Va. (Field office)

ON LINES BELOW MARK EMPLOYEE
√ if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:
Administrative, supervisory, or planning ..... ☒
All others ..... ☐

- ✓ (1) Maintenance of equipment, tools, instruments.
- ✓ (2) Mechanical skill.
- ----- (3) Skill in the application of techniques and procedures.
- ----- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- ✓ (5) Attention to broad phases of assignments.
- ----- (6) Attention to pertinent detail.
- ✓ (7) Accuracy of operations.
- ✓ (8) Accuracy of final results.
- ----- (9) Accuracy of judgments or decisions.
- ----- (10) Effectiveness in presenting ideas or facts.
- ✓ (11) Industry.
- ✓ (12) Rate of progress on or completion of assignments.
- ----- (13) Amount of acceptable work produced. (Is mark based on production records? ----- (Yes or no))
- ✓ (14) Ability to organize his work.
- ----- (15) Effectiveness in meeting and dealing with others.
- ----- (16) Cooperativeness.
- ✓ (17) Initiative.
- ----- (18) Resourcefulness.
- ✓ (19) Dependability.
- ----- (20) Physical fitness for the work.

- ✓ (21) *Effectiveness in planning broad programs.*
- ----- (22) *Effectiveness in adapting the work program to broader or related programs.*
- ----- (23) *Effectiveness in devising procedures.*
- ✓ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
- ✓ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
- ✓ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
- ----- (27) *Effectiveness in promoting high working morale.*
- ----- (28) *Effectiveness in determining space, personnel, and equipment needs.*
- ----- (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
- ----- (30) *Ability to make decisions.*
- ✓ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

----- (A) -----

----- (B) -----

----- (C) -----

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	Good	6
Reviewing official	G.	6.

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by [signature] (Signature of rating official) | [illegible] (Title) | 31 March 42 (Date)

Reviewed by W. J. KEESTER [signature] (Signature of reviewing official) | Captain, U.S.C.G. (Title) | 12 May, 1942. (Date)

Rating approved by efficiency rating committee ----- (Date) Report to employee ----- (Adjective rating) ----- (Numerical rating)

16—26177-1

Form 3200—(April 1935)
U. S. Civil Service Commission

Classification Symbols		
Service	Grade	Class

SERVICE RATING FORM

(Read instructions on back of this form)

Check one:
Supervisory ☑
Nonsupervisory ☐

Name Walter F. McDorman Department Treasury

Coast Guard (Bureau) Norfolk District (Division) Great Shoal Lt. Sta., Md. (Section) (Subsection)

On lines below mark employee:
✓ if neither strong nor weak point.
– if weak point.
+ if strong point.

1. Underline the elements which are especially important in the position.
2. Mark nonsupervisory employees on all elements except those in *italics*.
3. Mark supervisory employees on all elements.

In boxes below rate employee:
1 or 2 if Excellent.
3 or 4 if Very Good.
5 or 6 if Good.
7 or 8 if Fair.
9 or 10 if Unsatisfactory.

I. QUALITY OF PERFORMANCE

		Rating Officer	Reviewing Officer
✓	(a) Acceptability of work; thoroughness.		
✓	(b) General dependability; accuracy.		
–	(c) Neatness and orderliness of work.	6	
✓	(d) Skill with which the important procedures, instruments, or machines are employed in performing his duties.		
–	(e) *Effectiveness in getting good work done by his unit.*		

II. PRODUCTIVENESS

Base rating primarily on element (a), if known; otherwise on (b) and (c).

✓	(a) Amount of work accomplished.	
✓	(b) Application of time, interest, and energy to duties; industry.	6
✓	(c) Promptness in completing assignments; speed.	
	(d) ____ (State any other elements of this class considered)	
✓	(e) *Effectiveness in securing adequate output from his unit.*	

III. QUALIFICATIONS SHOWN ON JOB

✓	(a) Knowledge of duties and related information.	
✓	(b) Ability to learn and to profit from experience.	
✓	(c) Judgment, sense of proportion, common sense.	
✓	(d) Initiative and resourcefulness.	7
✓	(e) Cooperativeness; ability to work with and for others.	
	(f) ____ (State any other elements of this class considered)	
–	(g) *Effectiveness in developing and training employees.*	
	(Custodial only) Ability to perform such physical work as the job requires.	

Sum of ratings . . . 19

Rated by N. C. Manyon (Rating officer) 24 Sept. '41 (Date)

Reviewed by W. J. Keester (Reviewing officer) 25 Sept. '41 (Date)

Report to employee Good

On the whole, do you consider the deportment and attitude of this employee toward his work to be satisfactory? . . Yes
(Answer "Yes", "No", or "Fairly so")

Sum of Ratings	Report to Employee	Significance
3 – 7	Excellent.	Promotable within grade if below top salary.
8 – 13	Very Good.	Promotable within grade if below top salary.
14 – 19	Good.	No salary change if receiving middle salary or above; if below middle, promotable not beyond middle salary.*
20 – 24	Fair.	Reduce one step if above middle salary.*
25 – 30	Unsatisfactory.	Dismiss from present position.

16—3831

* For Cu-2 and Cu-3, the fourth salary rate will be considered the middle salary.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

BUR. OF LIGHTHOUSES
JAN 10 1927
BALTIMORE, MD.

January 1, 1927.

Mr. Walter McDorman,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective January 1, 1927.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

CLIFFORD HASTINGS

Chief of Appointment Division.

From: $1380 per annum.

To: $1440 per annum.

Service and grade: Field.

Appropriation (unit):

Asst. Kpr. - Great Shoals
exc- VRT.

Supt.
1 A. Supt.
Chief Cl.
2 A. Supt.
3 A. Supt.
4 A. Supt.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kps.
File Clk.
Stenog.
Messenger
File

C
5

GOVERNMENT PRINTING OFFICE 11—9051

FORM A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

LIGHTHOUSES
1925 FEB 19 AM 11 08
DEPT. OF LIGHTHOUSES
FEB 20 1925

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

February 16, 1925.

M
r. Walter McDorman, Great Shoals
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1320 per annum to $ 1380 per annum, effective March 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.
Chief of Appointment Division.

5th
B
Acting

Supt.
1 A Supt.
Chief Cl.
3 A Supt.
5 A Supt.
6 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Stenog.
Messenger
Jr.

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

January 31, 1925.

DEPT. OF LIGHTHOUSES
FEB 6 1925

LIGHTHOUSES

Mr. Walter McDorman, Harper Shoals

1925 FEB 5 PM 3 37

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

Acting Chief of Appointment Division.

Dept.
A. Supt.
Chief Cl.
1 A. Supt.
1 A. Supt.
1 A. Supt.
Mech.
1 Drafts.
2 Draft.
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Cl.
Stenog.
Messenger

Position: Keeper.

Salary: $1320. ok

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

EK

5th OK

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

SUPT. OF LIGHTHOUSES FEB 6 1925
1925 FEB 5 PM 3 35

Mr. William F. McDorman, Great Shoals

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. T. GILDOVER,

Acting Chief of Appointment Division.

Cust.
1 A. Supt.
Chief Cl.
2 A Supts.
3 A Supts.
Mech.
3 Keepers
2 Drafts
Engineer
Accounts
Ordering
Personnel
Corr Kpr.
File Clk.
Stenog.

Position: Keeper.

Salary: $1380. OK

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

Note
EK Temp. Kprs - July 1, to Aug 10 - Great Lh. 1320
Asst Kpr Aug 11, to Jan 31 - " " 1140

5th

UNITED STATES COAST GUARD
Post Office Box 540
Norfolk 1, Va.

Address reply to the
COMMANDER,
FIFTH COAST GUARD DISTRICT

May
11 ~~April~~, 1949.
File: dli 75

Mr. Walter F. McDorman (Retired)

Dear Sir/Madam:

You are hereby notified that the Federal Bureau of Investigation has reported favorably on you in connection with investigation conducted under the Federal Employees Loyalty Program. Form 84 has been permanently filed in your official personnel folder at Coast Guard Headquarters. A copy of this letter will be filed in your jacket in the District Office.

Very truly yours,

J. J. Hutson, Jr.

J. J. HUTSON, JR.
Commander, U.S. Coast Guard
Legal and Intelligence Officer

CC: C5CGD(pc)

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 26, 1916.

Mr. Walter McDorman,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Eighty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. - - -) issued by the local Civil Service Board for the Fifth Lighthouse District.

By direction of the Secretary:

Respectfully,

CARDED.

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Samuel R. Tabor.

Legal Residence: Maryland.

(See reverse side.)

APPOINTMENT DIVISION ENTERED DEC 26 1916 DEPT. OF COMMERCE

U. S. COMMERCIAL SERVICE

JAN 1917

CHANGE REPORTED

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

REOM.

OFFICE OF LIGHTHOUSE INSPECTOR, Received 5th DISTRICT,

Baltimore, Md., Dec. 20, 1916
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

(Through the Secretary, Fourth Civil Service District)

Action recommended, Probationary appointment

Name, **Walter McDorman** *

Legal residence, **Maryland**

Position, **Assistant Keeper**

Salary, **$480. p.a.**

Location, **Choptank River L.S., Md.**

Appropriation, **Salaries, Keepers of Lighthouses,**

Effective **January 1, 1917** {~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Former position, None in an appointive capacity, this service. Former salary,

Location,

Rank on eligible list, 6 Rating, Asst. Kpr. Percentage, 87.2, Other eligibles considered:
~~J.S.Hudgins, D.~~ C.D.Burrus, FR. G.M.Needham, C.
C.W.Sadler, FR. ~~J.A.Stowe, C.~~
Kelly Willis, FR. C.G.Thomas, C.

Previous incumbent, Samuel R. Tabor Services terminated, to at close of Dec. 31, 1916.

Reason, **Resignation**

Members of family in Government Service, Father, lighthouse keeper.

Remarks: No quarters are furnished by the Government at Choptank River L.S. for the family of an assistant keeper.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

DEC 21 1916
WASHINGTON, D. C.

L. A. Fisher
Secretary, FOURTH Civil Service District.

H. D. King
Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 23 1916

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

* No papers req.

[1] Strike out the clause which does not apply.

11—2314

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

REOM

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., June 13, 191 7
(City.) (Date.)

LIGHT HOUSE JUN 14 1917

CHIEF CLERK JUN 15 1917 5

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer

Name, Walter McDorman — Legal residence, Md.

Position, Assistant Keeper — Salary, $516. p.a.

Location, Hooper Island Light Station, Md. — Appropriation, Salaries, Keepers of Lighthouses,

Effective June 18, 1917 — [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

APPOINTMENT JUN 15 1917

Former position, Assistant Keeper — Former salary, $480. p.a.

Location, Choptank River L.S., Md.

APPOINTMENT DIVISION NECESSARY JUN 15 1917 DEPARTMENT OF COMMERCE

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, B.Frank Bradshaw — Services terminated, with close of June 15, 1917

Reason, Resignation

Members of family in Government Service, Father, W.F.McDorman, assistant keeper, Holland Island Bar L.S., Md.

Remarks: Mr. McDorman is still in his probationary period, having been appointed assistant keeper, $480. p.a., Choptank River L.S., Md., effective Jan. 5, 1917, hence this nomination in accordance with Bureau Circular Letter No. 58 of April 13, 1915. He was the only applicant for transfer to this position. His services so far as known to this office have been satisfactory, no complaint of same having been received from keeper of the station.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

J. D. King
Lighthouse Inspector.

Secretary, Civil Service District.

6-15-17

BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 14 1917

Submitted to the Secretary of Commerce, approved.

H. B. Bowerman
Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

Inspector
Chief Clerk
Superintendent
1 A. Supt.
2 A. Supt.
3 A. Supt.
Draftsman
Mechanician
Accounts
Hydrographer
Ordering
Personnel
Cost Keeping
File Clerk
When Ansd
File

Per

L. H.
INSPECTOR
JAN 2 1917
BALTIMORE, MD.

LIGHT
JAN 15 1917
HOUSES

PERSONAL QUESTION SHEET

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

MARCH 5, 1913.

CHIEF CLERK
JAN 17 1917

APPOINTMENTS
JAN 17 1917

To the CHIEFS OF BUREAUS OF THE DEPARTMENT OF COMMERCE:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

William C. Redfield
Secretary.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

CARDED.

1. What is your full name? (State whether Mr., Miss, or Mrs. and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)

Walter McDorman

2. How do you intend to write your name on the pay roll? **(This should agree with signature to your oath of office.)** Walter McDorman

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Dames quarter	Md	Somerset	First
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Dames quarter Md

6. When were you born? March 29 1887
Month. Day. Year.

7. Give name and address of person whom you would like to have notified in case of accident.

Mrs. Walter McDonnan
Name. Number and street.

Dauphin quarter Md
City or town. State or Territory.

8. Are there any members of your family, besides yourself, in the civil service of the United States? yes

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
Wm. F. McDonnan	Father		L.H.	Asst Keeper

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

was 1916

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.) No

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.) No

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below. None

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. Are you the widow or orphan of an honorably discharged soldier or sailor? No (If answer is "yes," give the information called for by the blanks below.)

Relationship (widow or orphan)

Name under which soldier or sailor rendered service

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

United Railway Co
Baltimore Md

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public School

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

None

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

Three Exam's for L. H. Passed all

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

yes

21. State the date upon which the above blanks were filled. Jan. 1 1917

Witness:

(Signature) Walter McDorman

In case signature is by mark.

P. O. Address: Dawson quarter
City or town.

Number and street.

Md
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

REOM.

Reviewed, approved, and forwarded Jan. 12, 1917

(Signature) A. D. King

(Official title) Lighthouse Inspector.

11—1434

REOM

PART II.

(Part II should be executed by the executive officer of the Bureau of the Department to which the employee is assigned or by some authorized official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed:

Lighthouse (Bureau or Service.) | Choptank River L.S., Md. (Place (city, town, station, or vessel).) | 5th (District.)

2. To what position has he been appointed? Assistant Keeper

3. State the date of appointment. Dec. 26, 1916

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

Date of entry on duty

5. State the date of the oath. Jan. 1, 1917

6. State the date the employee entered on duty. Jan. 5, 1917

7. What is his salary? $480. p.a.

8. From what appropriation is he paid? Salaries, Keepers of Lighthouses

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

10. If classified, state the date of classification. May 6, 1896

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

thru Civ. Ser. examination-"Asst.Kpr.,LHS"

12. Is the employee required to give bond? No

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

14. If foreign born, state when and where naturalization papers were taken out.

Reviewed, approved, and forwarded to the Department.

(Signature) W. D. Ling.

(Official title) Lighthouse Inspector 2d

Date: Jan. 12, 1917

11-1434

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

L. H. INSPECTOR JAN 2 1917 BALTIMORE, MD.

LIGHT JAN 15 1917 HOUSES

CHIEF CLERK FEB 2 1917

APPOINTMENTS 1917

I, Walter McDorman

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

☞ Walter McDorman
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 1st day of January, A. D. 1917

(Affix official seal here)

[4] (Name) Arthur Andrews

(Official title) Notary Public

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Assistant Keeper	$480.p.a.	Choptank River L.S., Md.
Former[5] None, appointive capacity,		this service.

(The above should be filled in by the district officer before sending to appointee)

REOM Office of Lighthouse Inspector, 5th District

Baltimore, Md., (Address), Jan. 12, 1917 (Date)

The above-named appointee entered upon duty on Jan. 5, 1917 (Date)

CARDED.

H. D. King
(Signature followed by title)
Lighthouse Inspector.

Inspector
Chief Clerk
Superintendent
1 A. Supt.
2 A. Supt.
3 A. Supt.
Drafts
Order
Personnel
Cost Keeping
File Clerk
When Ansd
File

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

JAN 31 1917

11—944

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 15, 1917.

Mr. Walter McDorman,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Sixteen dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from assistant keeper at $480 per annum.)

CARDED.

APPOINTMENT DIVISION ENTERED JUN 15 1917 ON JOURNAL OF COMMERCE

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

L
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: B. Frank Bradshaw.

Legal Residence: Maryland.

11—3692

McDorman

APPLICANT OR EMPLOYEE MUST FILL THE FOLLOWING

Name (in full) Walter Franklin McDonnear Sex male

Present address Dames Quarter Md. Date of birth March 29 1887

Give below all places of residence during the past FIVE years

From-- (Month and year)	To-- Month and year)	Number and Street	City and State
3/29/1887	10/9/1939		Dames Quarter Md

Give, in your own handwriting, the information requested below

Have you ever been arrested for any reason whatsoever? no (Yes or no)
If so, give details in space provided below.

Date of Arrest	Age	Charge	Court and Location	Judge	Disposition

No Reply Received From F. B. I.
Apparently No Criminal Record.

Have you ever been fingerprinted? no Where? Salisbury Md.

When? Oct. 9th. 1939 If for the Civil Service, what position? Light House Keeper

I hereby swear (or affirm) that the above statements are complete and accurate in every detail.

U. S. COAST GUARD

Walter F Mc Donnear
Customary payroll signature of employee

Subscribed and sworn to before me this 9th day of October 1939.

Geary C. Lawson
Notary Public

My commission expires May 1, 1941

July 1, 1939. Lighthouse Districts No. Fifth

consolidated with Norfolk Coast Guard District,

Headquarters Norfolk, Virginia.

See U. S. Coast Guard General Order No. 37, dated June 20, 1939.

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - FEB 9 1940

APPOINTMENT DIVISION

Walter McDorman
(Name)

Maryland
(Legal Residence)

DATE OF BIRTH 3-29-1887

STATUS

11—8940

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
Asst Keeper	Prob Appt.	$480	L H Choptank River L S Md	Jan 5, 1917
"	Grand	516	" Hooper Isl. L S. Md.	June 30, 1917
Keeper	"	540	" Hooper Straits etc. Md.	Aug 23, 1918
"	Incr	780	" " " "	Nov. 1, 1918
"	"	840	" " " "	Jan 5, 1922
"	Readj of Pay	1080	" " " "	July 1, 1924
"	act of Dec 6/24	1320	" " " "	Feb. 1, 1925
"	Grand	1380	" Great Shoals L S Md	Mar 1, 1925
" INCREASE IN COMPENSATION		1440	" " " "	JAN 1 1927
11	COMPENSATION Act. May 28, 1928.	1560	11 11 11 11	JUL 1 1928
11 INCREASE IN COMPENSATION		1620	" " " "	JAN 1 1931
11	Transfer	1620	" " " "	3-1-37
11 INCREASE IN COMPENSATION		1680	" " " "	JUN 16 1939

Submitted to the Secretary of Commerce for his inform DIVISION OF PERSO

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Walter McDorman (Name) — Maryland (Legal Residence)

STATUS

11—8940

DATE OF BIRTH 3-29-1887

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
Asst Keeper	Prob Appt.	$480	L H Choptank River L S Md	Jan 5, 1917
"	Transf	576	" Hooper Isl. L S. Md.	June 30, 1917
Keeper	"	540	" Hooper Straits etc. Md.	Aug 23, 1918
"	Incr	780	" " " "	Nov 1, 1918
"	"	840	" " " "	Jan 5, 1922
"	Readj of Pay	1080	" " " "	July 1, 1924
"	act of Dec 6/24	1320	" " " "	F. 1, 1925
"	Transf	1380	" Great Shoals L S Md	Mar 1, 1925
"	INCREASE IN COMPENSATION	1440	" " " "	JAN 1 1927
11	COMPENSATION Act. May 28, 1928.	1560	11 11 11 11	JUL 1 1928
"	INCREASE IN COMPENSATION	1620	" " " "	JAN 1 1931
"	Transfer	1620	" " " "	3-1-37
"	INCREASE IN COMPENSATION	1680	" " " "	JUN 16 1939

Form A-38

DEPARTMENT OF COMMERCE
DIVISION OF PERSONNEL
WASHINGTON

June 16, 1939.

Mr. Walter McDorman

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective June 16, 1939.

A new appointment will not be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

OLIVER C. SHORT
Director of Personnel.

CARDED

JUL 13 1939

BUREAU OF LIGHTHOUSES
WASHINGTON

DIVISION OF PERSONNEL
ENTERED ON JOURNAL
JUN 24 1939
SHEET NO. 39-140
DEPARTMENT OF COMMERCE

From: $1620

To: $1680

Service and grade:

Appropriation (unit): Field

5
C

FOR BASIS OF THIS ACTION SEE
LETTER DATED 6/15/39
IN FILE F 248.8

Form 73 a

LL

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE MAR 8 1937 DIVISION OF PERSONNEL

1937 MAR 6 PM 12 24

CHIEF CLERK

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

LIGHTHOUSES M 5 8 30 AM

Norfolk, Va., January 26, 1937

COMMISSIONER OF LIGHTHOUSES:

It is proposed to transfer the following-named employee as indicated, on or about Feb. 15, 1937
(See instructions on reverse side)

Name, Walter McDorman — Position, From Asst. Keeper to Keeper

From Great Shoals Lt. Sta., Md. — To Great Shoals Lt. Sta., Md.

Salary and range, $1620 p.a. plus $60 quarters (1440-1800 " " ") — Salary and range, $1620 p.a. plus $60 quarters (1620-1980 " " ")

Previous incumbent and pay, Wm. O. Simpkins, $1740 p.a., plus $60 p.a. for quarters. (LT. #1201)

Services terminated, Nov. 30, 1936 — Reason, Retired

For and in the absence of the Supt.:
T. S. Johnson.
Asst. Superintendent of Lighthouses.

Norfolk, Virginia, March 4, 1937

The above-referred-to transfer became effective beginning with March 1, 1937
(Enter effective date in this space if transfer has been actually completed)

For and in the absence of the Supt.:
Asst. Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

MAR - 6 1937

K 3B 3/8/37

Submitted to the Secretary of Commerce for his information.

CARDED

For the Commissioner:

Chief of Personnel Division.

11—11251 U.S. GOVERNMENT PRINTING OFFICE: 1934

Form A-38

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 30, 1930

Mr. Walter McDorman,
Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective January 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER,
Chief of Appointment Division.

From: $1560
To: $1620
Service and grade: Range $1440-1800
Appropriation (unit): Salaries, Keepers of Lighthouses.
5th District.
WHC

CARDED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
JAN 10 1931
SHEET NO. 2922
DEPARTMENT OF COMMERCE

GOVERNMENT PRINTING OFFICE 11—9051

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. Walter McCormmn,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1440

To: $1560

11—9564

5

JUL 2 1928
DEPARTMENT JOURNAL
DEPARTMENT OF COMMERCE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

February 23, 1927.

OFFICE OF SUPT, 5th DISTRICT,
Baltimore, Md.

2-8-27

COMMISSIONER OF LIGHTHOUSES,
WASHINGTON, D. C.

SUBJECT; Transfers and Promotions.

1. Below is report for month of JANUARY of transfers, promotions and demotions made in this district which do not require oaths, including transfers made by form 73a, with necessary data required by the Department in connection thereto:

NAME	POSITION	SALARY	NATURE OF CHANGE	LETTER EFFEC DATE	DATE OF CHANGE
McDorman, Walter.	asst K.	1440	increase	1/1/27	1/1/27

Respectfully

/s/ King
Superintendent of Lighthouses.

SEE LETTER OF FEBRUARY 8, 1927, in file of Staubly, L. H.

Form A-88

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

January 1, 1927.

Mr. Walter McDorman,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective January 1, 1927.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

JAN 12 1927

CLIFFORD HASTINGS

Chief of Appointment Division.

From: $1380 per annum.

To: $1440 per annum.

Service and grade: Field.

Appropriation (unit):

C
5

APPOINTMENT DIVISION ENTERED JAN 14 '27 ON JOURNAL DEPARTMENT OF COMMERCE

APPROVED BY THE ACTING SECRETARY 1/1/27

FILE 1093/1

GOVERNMENT PRINTING OFFICE 11—9051

CROSS REFERENCE

SEE FILE--464/16/D#

NAME McDorman, Walter POSITION Keeper

BUREAU BUREAU OF LIGHTHOUSES STATION 5th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt. per annum to be Added	Amt. per annum to be Subtracted
840	240	1080	CR	164.25	1244.25	LHS	2	1260	Yes	120	

CIRCULAR #13----11/13/23

approved $1320

GRADE RECOMMENDED 6

RANGE OF COMPENSATION RECOMMENDED FROM $1320 TO $1560

approximate annual maintenance cost to the employee:

Kind of equipment Uniform; annual cost, $ Est. $20.00

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)

(a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☒ 6 ☐ 7 ☐ 8

(b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3

(d) College: Name ; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(e) Post graduate work: Kind ; years ☐ 1 ☐ 2 ☐ 3

(f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

Outer Station

1. Operating 5th order light and bell fog signal.
2. Keeping the station painted and clean.
3. Keeping the machinery and small boats in order.
4. Keeping station records and preparing reports.
5. Going for mail and provisions.
6. Observing aids to navigation and conditions of weather.
7. Preparing meals and keeping rooms clean.

The keepers of this station also have charge of one minor light.

* This employee is located at a Outer Station and allowances marked X do not apply to his family who must live ashore.

...ION BOARD FORM NO. 1
...accordance with detailed
...n sheet, Form No. 2)

Sheet No. 65
2—12758

DO NOT WRITE IN THIS SPACE

	a		
	b		
	c		
	d		

McDerman, Walter --
(Surname) (Given name) (Initial)

2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouse Service
5. (a) Field Station Hooper Straits L.S. Md.
   (b) Subdivision 5th Lighthouse District
   (c) City or town ---- State Md.
6. Pay-roll title Light keeper
7. Customary office title Asst. keeper

8. (a) Number of regular working hours of the position, per day Avg. about 15; per week 105
   (b) If this is not a full-time position, state percentage of time employed per day ----; or per week ----
   (c) If night work, wholly or in part, state the hours: From 1/2 of time from sunset to sunrise m.
9. If this is not an all-year-round position, state approximate number of days employed each year ----
   During what months ----
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation ----
11. Present rate of pay, exclusive of bonus $ 840. per annum; bonus, $ 240. per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ 840. per " ; bonus, $ " per annum.
13. If the employee receives overtime pay, state the rate None
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum $164.25
    45¢ per diem commutation of rations.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniform; annual cost, $ Est. $20.00
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☒ 6 ☐ 7 ☐ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ----; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ----; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ----; number of lessons ----; number completed ----

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

Water Station

1. Operating 5th order light and bell fog signal.
2. Keeping the station painted and clean.
3. Keeping the machinery and small boats in order.
4. Keeping station records and preparing reports.
5. Going for mail and provisions.
6. Observing aids to navigation and conditions of weather.
7. Preparing meals and keeping rooms clean.
   The keepers of this station also have charge of one minor light.

* This employee is located at a Water Station and allowances marked X do not apply to his family who must live ashore.

19. Does employee work under immed[illegible] supervision, or to a large extent upon his own r[illegible]nsibility? (Describe fully.)

Asst. Keeper is under immediate supervision of keeper except when keeper is absent from station, when assistant keeper takes charge of station and assumes responsibilities of keeper. Stations are usually in isolated localities where the personnel must act in emergency without reference to superior officers.

20. Do the duties involve direction or supervision of the work of other employees? .....
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

This employee ranks second at this station and he regularly has no employees under him.

21. How long have the employee's duties been substantially as described above? Since Sept. 16, 1918.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

May 25 (Date), 1923. W. D. Long (Signature of Preparing Officer) Supt. of Lighthouses. (Title)

23. I have read the foregoing and I agree to it except as follows:

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)	X		

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		
Common School	X	X

Technical Education: If essential, kind and extent - - -

Experience: If essential, kind and extent - - - -

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1020. to $ 1260. exclusive of allowances mentioned in question 15.

May 25 (Date), 1923. W. D. Long (Signature of head of field office or station) Supt. of Lighthouses. (Title)

GOVERNMENT PRINTING OFFICE 2—12758

Form 73a
ICA

A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

February 16, 1925.

THE COMMISSIONER OF LIGHTHOUSES.

M
r. Walter McDorman,
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1320 per annum to $ 1380 per annum, effective March 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

FEB 19 1925

EDW. J. GARDNER,
Chief of Appointment Division.

5th
B

Acting

CARDED

APPOINTMENT DIVISION
ENTERED
FEB 17 1925
ON JOURNAL
DEPARTMENT OF COMMERCE

Form 73a
ICA

REPORT OF TRANSFER OF APPOINTEE

LIGHTHOUSES FEB 14 PM 8 52

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. Fifth DISTRICT.

Baltimore, Md., February 13, 1925 , 191

CHIEF CLERK 1925 FEB 14 PM 5

DEPARTMENT OF COMMERCE FEB 16 1925 APPOINTMENT DIVISION.

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on March 1, 1925.

Name, Walter McDorman Position, Keeper

From Hooper Straits LH, Md. $1320. To Great Shoals LH, Md. $1380

Previous incumbent, Wm. F. McDorman

Services terminated, February 10, 1924 Reason, Mr. McDorman died Feb. 10, 1925.

Jones 7.H. Jan 1925 as 73

Write notice of change in assignment by Jones

W. D. King
Superintendent of Lighthouses

, 191

The above-referred-to transfer became effective beginning with .....

.....

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

FEB 14 1925

Submitted to the Secretary of Commerce for his information.

2-16-25

J. Murray
Acting Commissioner.

CROSS REFERENCE.

Letter dated April 23 reports the effective dates for changes in the Lighthouse Service for the month of March.

Austin, CC	$1920 pa.	Increase	3/5/25
Floyd, L.B.	$1860 pa.	"	3/16/25
McDorman, Walter	$1380 pa.	"	3/1/25
Kelly, W.S.	$1320 pa.	"	"
Todd, U.S.	$1260 pa.	"	"
Johnson, T.S.	$2300 pa.	"	"
Vinson, EEH.	$3000 pa.	"	"
Wise, J.G.	$1920 pa.	"	3/6/25

See file of C.C.Austin

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

M. Walter McDorman,

Commissioner of Lighthouses.

Through the

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

Acting

Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED FEB 5 1925 ON JOURNAL DEPARTMENT OF COMMERCE

Keeper.

Position:

Salary: $1320.

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

5th

CARDED

FEB 5 - 1925

(CROSS REFERENCE)

Norman Halter In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $ 1080, effective July 1, 1924.

For authorization see letter dated JUL 23 1924 File No. 1095/21.

LGJ

(COPY)

APR 12 1923

DEPARTMENT OF COMMERCE
APR 13 1923
APPOINTMENT DIVISION.

Sir:

Referring to report of assistance rendered by you on March 21, 1923, in rescuing the occupant of a small boat, which had sprung a leak and sank in the vicinity of the station, the Department takes pleasure in commending you for the assistance rendered, which will be noted on the records as part of your official history.

Respectfully,

(Signed) S. E. DAVIS, JR.

Acting Secretary of Commerce.

Walter McDorman, Assistant Keeper,
Hooper Straits Light Station, Md.
(Through Commissioner of Lighthouses).

S. E. DAVIS JR.

LIGHTHOUSES---Appointment Division's files

Exact copy as signed by J. Burman

Typed ..... by .....

Cross reference.

February 4, 1922. The Bureau of Lighthouses advises the Departmentnof the date of effect of the following change:

Name	Position	Salary	Nature of Change	Letter date	Effect. Date of Change
McDorman, Walter	Kpr. Hooper Strts.	840	Incr.	1/21/ 22	Jan. 5, 1922/

See file Jesse M. Shockley.

NOTICE OF CHANGE IN SALA[illegible]
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 21, 1922.

M
r. Walter McDorman,
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 720 per annum to $ 840 per annum, effective January 5, 1922, (Including $60 per annum longevity pay).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

CARDED

Chief of Appointment Division.

P
C
5th

U. S. REPORT DATA ENTERED

APPOINTMENT DIVISION ENTERED JAN 23 1922 ON JOURNAL DEPARTMENT OF COMMERCE

Form 73

MEM

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

1922 JAN 20 AM 8 34

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 5th DISTRICT,

Baltimore, Md. (City.), January 19,1922 (Date.), 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Increase to include longevity pay.

Name, Walter McDorman — Legal residence, Md.

Position, Keeper — Salary, $ 840. p.a. (incl. longv.)

Location, Hooper Straits L.S.,Md. — Appropriation, Salaries, Keepers of Lighthouses

Effective January 5, 1922 — [1] the actual date of entrance on duty, ~~or as soon thereafter as he enters on duty.~~

Former position, Keeper — Former salary, $780. p.a.

Location, Hooper Straits L.S.,Md.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, himself — Services terminated, Close of Jan. 4,'22

Reason, Increase to begin Jan. 5

Members of family in Government Service, Father - Kpr.,L.H.S.

Remarks: Nominee originally entered the Service as Keeper Jan. 5,1917 ~~xx~~ and has served continuously. It is recommended that increase in pay be effective on date given above. Earlier nomination was overlooked.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

1/21/22.

Secretary, Civil Service District.

H. D. King

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

EK

Submitted to the Secretary of Commerce, approved. JAN 20 1922

J. S. CONWAY
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON November 13, 1918.

Mr. Walter McDorman,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 540 per annum to $ 780 per annum, effective November 1, 1918.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings

Chief of Appointment Division.

CARDED

ON BASIS OF THIS ACTION SEP
LETTER DATED 10/1/18
IN FILE OF 109-5-15

F
Ho

APPOINTMENT DIVISION
ENTERED
NOV 15 1918

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

L. H. INSPECTOR SEP 27 1918 BALTIMORE MD.

APPOINTMENTS 1918 OCT 14 AM 11

LIGHT SEP 30 1918 HOUSES

SEP 30 1918 10 27 AM

I, Walter McDorman

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

☞ Walter McDorman
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 26 day of September, A. D. 1918

(Affix official seal here)

[4] (Name) Arthur Andrews

(Official title) Notary Public

My commission expires May, 1920

OFFICIAL TITLE	RATE OF PAY	NAME OF STATION, VESSEL, OR PLACE OF EMPLOYMENT.
Present Asst. Keeper	$ 540. p.a.	Hooper Straits Light Station, Md. & Honga River Lt.
Former [5] Asst. Keeper	516. p.a.	" Island Light Station, Md.

(The above should be filled in by the district officer before sending to appointee)

Supt. of Lighthouses
OFFICE OF ~~LIGHTHOUSE INSPECTOR~~, 5th DISTRICT

Baltimore, Md. (Address) September 28, 1918 (Date)

The above-named appointee entered upon duty on September 16, 1918 (Date)

For and in the absence of the Superintendent.

F. P. Dellon
(Signature, followed by title) Asst. Supt.

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Stenog.
Messenger
File

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

3/14/40

Called Lt. Conkright Personnel Commerce and requested that he look in file of Wm F. McDorman h. See if Walter McDorman's oath were in it. ~~This oath should be returned to~~ Commerce

Wm F. McDorman's oath dated 8/26/18 for trans. from Keeper, Great Shoals Lt Sta Md. to Keeper - Holland I.

Ans 3/18/40

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

September 16, 1918.

Mr. Walter McDorman,
Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Five Hundred and Forty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

By transfer from assistant keeper at $516 per annum.

APPOINTMENT DIVISION ENTERED SEP 17, 1918 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

Ho

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Ulman Owens,

Legal Residence: Maryland.

11—3692

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
Supt. of Lighthouses
OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT

MEM

LIGHT SEP 12 1918 8 HOUSES AM

Baltimore, Md. (City.) September 11, 1918 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer

Name, Walter McDorman

Position, Assistant Keeper

Location, Hooper Straits Light Station, Md. & Honga River Lt.

Effective September 16, 1918

Legal residence, Maryland

CHIEF CLERK SEP 14 AM 9 18

Salary, $ 540 p.a.

Appropriation, Salaries, Keepers of Lighthouses

{ ~~the actual date of entrance on duty, or~~ as soon thereafter as he enters on duty.

Former position, Assistant Keeper

Location, Hooper Island Light Station, Md.

Former salary, $ 516. p.a.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

APPOINTMENTS 1918 SEP 14 AM 9 47

Previous incumbent, Ulman Owens

Reason, Transfer

Services terminated, With close of Sept. 15/18

Members of family in Government Service, Father - Asst. Kpr. Light Station

Remarks:

9/14/18 ark

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

Secretary, Civil Service District.

W. D. King

Supt. of Lighthouses

BUREAU OF LIGHTHOUSES
WASHINGTON

SEP 12 1918

Submitted to the Secretary of Commerce, approved.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN SEP 16 18 DEPARTMENT OF COMMERCE

Conway

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

September 10, 1917.

Commissioner of Lighthouses:

For the reasons stated in the Fifth Inspector's letter of the 30th ultimo, forwarded by the Bureau on the 7th instant, the Department approves the recommendation that Walter McDorman, assistant keeper of Choptank River Light Station, Maryland, be charged with 8 days and 22 hours leave without pay, effective beginning June 10, 1917, during which period he failed to furnish a substitute.

SIGNED) E. F. SWEET

Acting Secretary.

CARDED.

APPOINTMENT DIVISION ENTERED SEP 11 1917 DEPT. OF COMMERCE

L

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
AUG 31 1917
HOUSES

REOM.
Inclosure.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

Commissioner of Lighthouses, Washington, D.C. Aug. 30, 1917

Subject: Absence from duty without authority, Walter McDorman.

Reference: Form 65 for June 1917, Choptank River L.S., Md.

The above monthly report of station showed the absence from duty of Walter McDorman, assistant keeper, from 7:30 A.M., June 4 to 5:30 A.M., June 19, a period of 14 days and 22 hours.

Form 76 in duplicate covering this amount of shore liberty was not submitted by Mr. McDorman nor did he furnish a substitute. The only information this office had at the time of his absence from duty was the report of the keeper on Form 65 with the remark to the effect that Mr. McDorman was taken sick while at home and was still sick when he left Choptank River L.S. for Hooper Island L.S., having been transferred to the latter station effective June 30, 1917.

Mr. McDorman was requested to explain his absence from duty without authority and his letter in reply is attached.

I do not consider his explanation entirely satisfactory and think the best interests of the service in this district indicate that the same course should be followed in his case as in the case of the present keeper of Hooper Island L.S. in a similar matter and therefore recommend that pay for 8 days and 22 hours representing shore liberty in excess of that allowed by the regulations without a substitute be deducted from his salary check for August 1917.

King

Lighthouse Inspector.

Let me have PP

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Inspector
Chief Clerk
Superintendent
1st A. Supt.
2d A. Supt.
3d A. Supt.
Draftsman
Mechanician
Foreman
Accounts
Photographer
Ordering
Personnel
Cost Keeping
File
Messenger
File

L. H. INSPECTOR AUG 28 1917 BALTIMORE MD.

LIGHT AUG 31 1917 HOUSES

FIFTH DISTRICT

Hoopersville Md
(Station, Depot, or Vessel)

Aug 27, 1917

Lighthouse Inspector Baltimore Md
Sir PP Herewith Ort 8/28/17

Replying to your letter of aug 14 1917
Which I've just Received in Refference of so long
from Choptank River lighthouse for which I will
Try to Explain I was not very well when I left the
Station to come home to get Registered after I come
Home the Doctor treated me for a few days but I
Cant give you any Doc Certificate as my Doc has
gone to the war or Training Camps ~~to~~ and I Could
not get any Substitute I done the Best I Could under
the above Circumstances hope this will Explain the
matter

Respectfully
Walter H/C Dorman asst Keeper

~~Your failure to report your absence~~
Ref to Bn. deduct pay for absence with out sub in excess of 6 days.

Bounds the same way R 8/29

McC.

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

September 7, 1917.

CHIEF CLERK SEP 8 1917

5

Subject: 5th Inspector's letter Aug. 30, 1917, Walter McDorman, asst. keeper, Choptank River L.S.

Submitted to Secretary of Commerce recommending that McDorman be charged with 8 days and 22 hours leave without pay, effective beginning June 10, 1917, which is the period he was absent without furnishing substitute. If the Bureau's recommendation be approved, the Fifth Inspector will be instructed to deduct the amount of leave without pay recommended from McDorman's pay for the month of August, 1917.

APPOINTMENT DIVISION MOTION TAKEN SEP 10 1917 DEPARTMENT OF COMMERCE

DOCUMENTS SEP 8 1917

Acting Commissioner.

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

L. H. INSPECTOR JUN 29 1917 BALTIMORE MD.

LIGHT JUL 16 1917 HOUSES

CHIEF CLERK JUL 18 1917

I, Walter McDorman

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Walter McDorman
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 27 day of June, A. D. 1917

(Affix official seal here)

[4] (Name) Arthur Andrews

(Official title) Notary Public

My commission expires

	Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present	Assistant Keeper	$516. p.a.	Hooper Island Light Station, Md.
Former [5]	do.	480. p.a.	Choptank River Light Station, Md.

(The above should be filled in by the district officer before sending to appointee)

Inspector
Chief Clerk ✓
Superintendent
1 A. Supt.
2 A. Supt.
3 A. Supt.
Draftsman
Mechanician
Foreman
Accounts
Hydrographer
Ordering
Personnel ✓
Cost Keeping
File Clerk
Messenger
File

REOM

Office of Lighthouse Inspector, 5th District

Baltimore, Md., (Address) July 14, 1917 (Date)

The above-named appointee entered upon duty on June 30, 1917 (Date)

CARDED.

H. D. King
(Signature, followed by title)
Lighthouse Inspector

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

TREASURY DEPARTMENT
U.S. COAST GUARD
CG-10093 (5-47)

Abolished
1/Ltr to
Rec 1-27-49

REQUEST FOR
AUTHORIZATION FOR ESTABLISHMENT OR ABOLISHMENT OF CIVILIAN POSITION

(PC-3)

(To be submitted in quintuple)

DATE 25 January, 1949

FROM: Chief, Civilian Personnel Division
TO: CHIEF, PLANNING AND CONTROL STAFF

It is requested that the following civilian position be (established) (abolished): 5th CGD;

BUDGET NO. 05-526

SERVICE & GRADE	DESIGNATION	OPERATING TITLE	DIVISION	SECTION	SUBSECTION
$2694.96 p.a. ($2243.52-2694.96) Incl $60 pa qtrs	Keeper			Great Shoal Lt.Sta., Md.	

JUSTIFICATION
(Include brief statement of duties to be performed and necessity for same)

The position of Keeper (#05-526), in range and at salary as above, at Great Shoal Light Station, Md., 5th CGD, should be abolished, in view of retirement of incumbent, Walter F. McDorman, at the close of 6-30-49.

E. L. MORGAN
Chief, Office of Civilian Personnel

COMMENTS

☐ Funds available if budget No._____ is abolished.

☐ Funds available.

☐ Funds not available.

Chief, Budget Division

☐ Approval recommended.

☐ Disapproval recommended.

Chief, Program Planning Division

INDORSEMENTS

IND.1
TO: Chief, Civilian Personnel Division

Forwarded; action requested (is) (~~is not~~) authorized. The position to be established will be assigned Budget No._____ with tentative allocation as recommended.

AUTHORIZATION NO. 331
1-27-49

Chief, Planning and Control Staff

IND.2

☐ Position above described, Budget No._____, is abolished effective _____ 19___.

☐ New position above described, Budget No._____, has been allocated as:

SERVICE & GRADE	DESIGNATION	CSC NO.	CLASSIFICATION SHEET NO.

Chief, Civilian Personnel Division

COPY TO: Chief, Program Planning Division
Chief, Budget Division
Originator

A-5693

(PC-3)

27 January, 1949
CG-75

From: Commandant
To: Commander, 5th Coast Guard District (pc)

Subj: Abolishment of Keeper position

In view of the retirement of incumbent, Walter F. McDorman, at the close of 30 June, 1948, the resulting vacancy, Keeper position No. 05-526, in the range $2243.52-$2694.96, at Great Shoal Light Station, Maryland, has been abolished.

H. L. MORGAN
By Direction

E.Brown:hh

Date Mailed: 1-28-49

EHC MR-L.

STANDARD FORM 84
Promulgated by Civil Service Commission August 4, 1947

REQUEST FOR REPORT ON LOYALTY DATA

THIS FORM TO BE USED FOR INCUMBENT EMPLOYEES AND EXCEPTED EMPLOYEES WHERE INVESTIGATION IS CONDUCTED BY AGENCY (Part VI—Executive Order 9835)

To: The Federal Bureau of Investigation, Washington 25, D. C.

The following information is furnished for identification purposes on the person named below. Kindly furnish a report on any derogatory loyalty information contained in your files. (The fingerprints of this person are attached.)

1. FULL NAME (initials and abridgements of full name are not acceptable)	(Surname)	(Given name)	(Middle or other names)
	Mc Dorman McDORMAN	Walter WALTER	Franklin FRANKLIN

2. ALIASES AND NICKNAMES: None

3. DATE OF THIS REQUEST: 3-25-48

4. SPECIAL NUMBERS KNOWN TO REQUESTING AGENCY (FBI number or FBI file number, passport number, Army or Navy serial number, seaman's certificate of identification, alien registration number, Social Security number, etc. Specify which): None

5. PLACE OF BIRTH	6. DATE OF BIRTH	7. TITLE OF POSITION, OCCUPATION OR PROFESSION
DAMES QUARTER, MARYLAND	MARCH 29, 1887	Light House Keeper

8. SEX: [X] MALE [ ] FEMALE

9. MARITAL STATUS: [ ] SINGLE [X] MARRIED

10. IF MARRIED, GIVE SPOUSE'S FULL NAME, AND DATE AND PLACE OF BIRTH: ANNIE McDORMAN JANUARY 17, 1887, CHAMP, MARYLAND

11. ORGANIZATIONS WITH WHICH AFFILIATED OTHER THAN RELIGIOUS OR POLITICAL ORGANIZATIONS OR THOSE WHICH SHOW RELIGIOUS OR POLITICAL AFFILIATIONS: I do not belong to any organization

12. DATES AND PLACES OF RESIDENCE FOR THE LAST 10 YEARS

Date	Street	City	State
1937		DAMES QUARTER, [illegible]	MARYLAND

13. DATES, NAMES AND ADDRESSES OF EMPLOYERS FOR THE LAST 10 YEARS

Date	Employer	Address
1937	GOVERNMENT	WASHINGTON, D.C.

14. THIS AGENCY HAS LOYALTY INFORMATION REPORT(S) FURNISHED BY THE AGENCIES INDICATED BELOW:

AGENCY WHICH MADE THE LOYALTY REPORT	DATE OF REPORT	REMARKS
none		

15. THIS SPACE RESERVED FOR RETURN REPORT TO AGENCY WHERE NO DEROGATORY INFORMATION IS DEVELOPED

[illegible] LOYALTY DATA
APR 17 1948

16. NAME AND ADDRESS OF REQUESTING AGENCY

TREASURY DEPARTMENT
6-05 WASHINGTON, 25 D.C.
Coast Guard

RECEIVED
RECORDS SEC.

SEE REVERSE FOR REPORT ON CASES WHERE DEROGATORY INFORMATION WAS DEVELOPED

☆ U. S. GOVERNMENT PRINTING OFFICE: 1947-751890

UNITED STATES COAST GUARD

POST OFFICE BOX 540
NORFOLK 1, VA.



ADDRESS REPLY TO THE
COMMANDER,
FIFTH COAST GUARD DISTRICT (pc)
REFER TO FILE: 75

File

1 July, 1948

From: Commander, 5th Coast Guard District
To: The Commandant (PC)

Subj: McDORMAN, Walter F., Keeper; disability retirement of

1. Receipt is acknowledged of a copy of Form 2249 dated 23 June, 1948, effecting the retirement (Disability) of subject employee at close of 30 June, 1948.

2. HQ is advised that only one copy of this personnel action form was received at this office and this is the copy to be forwarded to the employee. It is requested that another copy be forwarded to this office for file.

Lester F. Braun
LESTER F. BRAUN
By direction

UNITED STATES COAST GUARD

POST OFFICE BOX 540
NORFOLK 1, VA.

ADDRESS REPLY TO THE
COMMANDER,
FIFTH COAST GUARD DISTRICT (pc)
REFER TO FILE: 75

2 July, 1948

From: Commander, 5th Coast Guard District
To: The Commandant (PC)

Subj: McDORMAN, Walter F., Keeper; disability retirement of

1. Reference is made to letter from this office dated 1 July, 1948, file 75, requesting copy of Form 2249 dated 23 June, 1948, in the case of subject employee.

2. It is requested that the above letter be cancelled since the file copy of Form 2249 was received this date from the 8th Coast Guard District.

3. HQ is advised that the personnel action form effecting retirement (Optional) of Mr. James C. Lane, Lamplighter, effective 30 June, 1948, has not been received to date.

Lester F. Braun
LESTER F. BRAUN
By direction

JJH Replied to ltr of 7-1-48

3-2
file 75
Zell

(FA-PA)

1 July, 1948
CG-75

From: Commandant
To: Walter Franklin McDorman, Keeper, Retired
Dames Quarters, Maryland

Subj: Retired pay; payment of

1. Having been transferred to the retired list of the former Lighthouse Service, Coast Guard, effective 1 July, 1948, in accordance with Department letter dated 23 June, 1948, your pay accounts will henceforth be carried at Headquarters.

2. It has been held that the retired pay of personnel of the former Lighthouse Service is taxable income and subject to the withholding provisions of the Internal Revenue Code. In order that your taxable status can be correctly determined, it is requested that Form W-4, inclosure 1, be completed and returned to this office as soon as practicable.

A. F. MACKAY
By direction

Incls
1. Form W-4, Employee's Withholding Exemption Certificate
2. Form N.C.G. 9671 (letter of instructions)

LEH:eh 6-7
cc LEH cdy.

UNITED STATES COAST GUARD

WASHINGTON 25, D. C.

File



ADDRESS REPLY TO
THE COMMANDANT (PCP-6)
REFER TO FILE: CG-75

25 June, 1948

From: Commandant
To: Commander, 5th Coast Guard District (pc)

Subj: Retirement of Walter Franklin McDorman, Keeper, Great Shoal Lt. Sta., Md.

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable by letter, in duplicate, as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year including the amount of lump-sum payment for annual leave.

G. R. LANSDALE
By direction

Incl
Form 2249, Department Notice of Retirement

Mailing Address:
Dames Quarter, Maryland

No Empl letter sent

RUBIN:eh

DATE MAILED:

A-5421

DEPT. STOCK FORM 2249
REV. 12-45

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date: 6-23-48

Name: McDorman, Walter F. (Mr.)

From: U. S. Coast Guard
(BUREAU OR DIVISION)

Bureau No.:

Nature of Recommendation

Retirement (Disability)

(Lump-sum payment made for 6 days 7 hours annual leave from 7-1-48 through 7 hours on 7-12-48)

Effective: Close 6-30-48

	FROM 05-526	TO
Position	Keeper	(Lump-sum payment made at $2694.96 per annum)
Grade	Class 2 a&d($2243.52-2694.96)	
Salary	$2694.96 pa incl $60 pa Qtrs.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Norfolk, Va.	
Post of Duty	Great Shoal Lt.Sta., Md.	
Appropriation	S&E, CG 1948 (Civ.Emp.)	
Allotment		

FIELD [X] DEPRTMTL. [ ] FIELD [ ] DEPRTMTL. [ ]

Remarks:

Annual rate of retired pay is $1672.83.

Justification:

Total Service: 31 years, 5 months, 17 days

Computation: ($2230.44 x 30.0000 ÷ 40) = $1672.83

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

G. R. Lansdale
G. R. LANSDALE, Asst. Chief,
Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

DATE APPROVED BY THE SECRETARY

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 3-29-1887

LEGAL RESIDENCE: Md.

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION: No Preference

SUBJECT TO RETIREMENT ACT? Lighthouse Act 3-4-25

DATE OF OATH

jea OFFICIAL PERSONNEL FILE

[ ] PATENTED

JUN 24 1948

2d release 6-7-48

...DORMAN, Walter Franklin ..... Date of birth 29 March, 1887

...gnation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks		
	Month	Day	Year	Month	Day	Year	Y	M	D
Army									
Navy									
Marine Corps									
Civilian employment	Jan.	5	1917	June	30	1948	31	5	26
Total service							31 Yrs, 5 Mo., 26 Da.		

LWOP - 9 days. 31 yrs. 5 M 9

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim: .....

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim: .....

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No If so, state the compensation received: .....

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. Personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year	M / D	(Per ann.)	
Keeper	July	1	1943	Sept.	30	1943	3	$1800.00	$ 450.00
do	Oct.	1	1943	June	30	1944	9	1860.00	1395.00
do	July	1	1944	June	30	1945	1	1860.00	1860.00
do	July	1	1945	June	30	1946	1	2232.00	2232.00
do	July	1	1946	May	3	1947	10 3	2544.48	2152.92
do	May	4	1947	June	30	1947	1 27	2619.72	413.08
do	July	1	1947	May	15	1948	10 15	2619.72	2307.17
do	May	16	1948	June	30	1948	1 15	2694.96	342.05
							- -		

Total compensation for last five years of active service $11,152.22

Average compensation for last five years of active service $2,230.44

Annual rate of retired pay ($ 2,230.44 × years 30 ÷ 40) = $1,672.83 RLL JJH

(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—20161

Retirement (Dis) effective June 30, 1948. Paid for leave from 7-1-48 through 7 hrs. on 7-12-48. 6 days 7 hrs. au. lv. FCS JJH

N. C. G. 2521
(Rev. Jan. 1942)

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AME

(In case of disability retirement, execute medical certificate on N. C. G. 2523)

Date 28 May, 194

~~Commander, Coast Guard District,~~
~~Naval District~~
Commander, 5th Coast Guard District,
Norfolk, Virginia
(City)

I hereby apply for retirement from active duty effective close of 30 June, 1948 on the basis of service shown hereon.

Mr. Walter F. McDorman,
Dames Quarter, Maryland

Walter F. McDorman
(Name)
WALTER F. McDORMAN
Keeper
(Designation)

~~Commanding Officer, Coast Guard Station,~~
~~Naval District~~
Office of the Commander, 5th Coast Guard District
City Norfolk, Virginia *Date* 2 June, 1948

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $ 1,672.83 per annum, effective at the close of 30 June, 1948

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

R. F. Rea
R. F. REA,
By direction
~~Commanding Officer~~

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Navy, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161-1

UNITED STATES COAST GUARD

POST OFFICE BOX 540
NORFOLK 1, VA.

REPLY TO THE
COMMANDER,
FIFTH COAST GUARD DISTRICT (pc)
REFER TO FILE: 75



2 June, 1948

From: Commander, 5th Coast Guard District
To: The Commandant (PC)

Subj: McDORMAN, Walter F., Keeper; application for disability retirement

1. There is transmitted herewith Form 2521, application of Mr. Walter F. McDorman, Keeper at Great Shoal Light Station, Maryland, for retirement on account of disability, which is supported by Form 2523, also being forwarded herewith.

2. Mr. McDorman's last day of actual service was 4 hours on 12 October, 1947. A statement of his leave account follows:

S I C K L E A V E

314 hours	Balance to credit 1/1/48
60 hours	Accrued 1/1/48 through 6/30/48
374 hours	
374 hours	Granted 1/1/48 through 6 hours 3/9/48
0 hours	

A N N U A L L E A V E

593 hours	Balance to credit 1/1/48
104 hours	Accrued 1/1/48 through 6/30/48
697 hours	
642 hours	Granted from 2 hours 3/9/48 thru 6/30/48
55 hours	
55 hours	Lump-sum payment to be made for 6 days, 7 hours, covering period 7/1/48 through 7 hours 7/12/48
0 hours	

Lester F. Braun
LESTER F. BRAUN
By direction

Incls
1. Form 2521
2. Form 2523

...andum · UNITED STATES GOVERNMENT

...Civilian Personnel Division

...Chief, Medical Division

DATE: 21 June, 1948
(PC-6) CG-75

From: Commandant
To: Commander, 5th Coast Guard District (pc)

Subj: Walter Franklin McDorman, Keeper; disability retirement of ...

The application of Mr. McDorman for disability retirement has been examined and he has been found to be disabled for further useful and efficient service. The official notice of his retirement will be issued in due time.

G. R. LANSDALE
By direction

...Keeper, Great Shoals Light Station; retirement;

...Medical Examination,

...Disability Retirement, Civilian Personnel)

...ART
...Rear Admiral, USPHS

Visual acuity (uncorrected) ...

With correction in spectacles ...

Accommodation: Reads Jaeger No. ... at ... inches without correction

Reads Jaeger No. 1-2 at 16 inches with correction

Central color vision (binocular) Normal (Name method used) William Lantern test-failed A.O. Plates

Inspection Negative

Pupils Normal Pupillary reaction Normal

Hearing: Whispered voice (unaccentuated) heard with R. E. at 1/15 ft., L. E. at 1/15 ft.

Appearance of right drum normal, left drum normal

Is there any disease of the middle or internal ear or mastoid? No. If so, specify ...

RUBIN:eh

DATE MAILED:

[over]

3-

Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Civilian Personnel Division

FROM : Chief, Medical Division

DATE: 8 June, 1948

SUBJECT: MCDORMAN, Walter F., Keeper, Great Shoals Light Station; retirement; recommendation

The medical evidence contained in Form 2523 (Certificate of Medical Examination, Disability Retirement, Civilian Personnel), dated 18 May, 1948, from the Marine Hospital, Baltimore, has been reviewed and found satisfactory. It is recommended that subject-named man be retired by reason of physical disability.

Paul M Stewart

PAUL M. STEWART
Rear Admiral, USPHS

born: March 29, 1887
more than 31 years Service

ROUTING SLIP

	TO	STATION
1.	Medical Div	1-6
2.	Civ Pers	3-21
3.		
4.		
5.		
6.		

FROM: Civilian Pers Division

NATION, DISABILITY RETIREMENT, ERSONNEL

ch 4, 1925)

DESIGNATION Keeper, Great Shoals Light Station

..... pounds. Complexion Fair

lor of hair Gray

er with permanent marks and scars other than those well nourished elderly white male - appears osis.

district commander): Responsible for cleaning reto such as adjusting engine. Responsible anks and replacing with full tanks; removing arged ones and recharging low batteries) all painting structures under jurisdiction and

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: He states that since being struck by an auto on 10/13/47, following which he was "unconscious" for 2 days, he has been weak, nervous, dizzy, short of breath, had frequent frontal headaches, poor appetite, and unable to perform his duties as Light House Keeper.

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/ 100-1 L. E. 20/

With correction in spectacles: R. E. 20/ (Reading glasses only) L. E. 20/

Accommodation: Reads Jaeger No. Presbyopic at 13 inches, without correction.

Reads Jaeger No. 1-75 at 13 inches, with correction.

Central color vision (binocular) Normal (Name method used) William Lantern test-failed A.O. Plates

Inspection Negative

Pupils Normal Pupillary reaction Normal

Hearing: Whispered voice (unaccentuated) heard with R. E. at 1/15 ft., L. E. at 1/15 ft.

Appearance of right drum normal, left drum normal

Is there any disease of the middle or internal ear or mastoid? No. If so, specify

[OVER]

16—17606-1

Born: March 29, 1887
more than 31 years Service

...E OF MEDICAL EXAMINATION, DISABILITY RETIREMENT, CIVILIAN PERSONNEL

(Act of March 4, 1925)

NAME OF CLAIMANT McDORMAN, Walter F. DESIGNATION Keeper, Great Shoals Light Station

Height 5'8" Weight 145 pounds. Complexion Fair

Color of eyes Blue Color of hair Gray

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: Fairly well nourished elderly white male - appears older than stated age. Has marked kyphosis.

Description of duties of position (to be filled in by district commander): Responsible for cleaning station boat and making normal repairs thereto such as adjusting engine. Responsible for recharging (removing empty acetylene tanks and replacing with full tanks; removing used batteries and replacing with fully charged ones and recharging low batteries) all electric and acetylene lights, scraping and painting structures under jurisdiction and making normal repairs thereto.

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: He states that since being struck by an auto on 10/13/47, following which he was "unconscious" for 2 days, he has been weak, nervous, dizzy, short of breath, had frequent frontal headaches, poor appetite, and unable to perform his duties as Light House Keeper.

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/ 100-1 L. E. 20/

With correction in spectacles: R. E. 20/ (Reading glasses only) L. E. 20/

Accommodation: Reads Jaeger No. Presbyopic at 13 inches, without correction.

Reads Jaeger No. 1-75 at 13 inches, with correction.

Central color vision (binocular) Normal (Name method used) William Lantern test-failed A.O. Plates

Inspection Negative

Pupils Normal Pupillary reaction Normal

Hearing: Whispered voice (unaccentuated) heard with R. E. at 1/15 ft., L. E. at 1/15 ft.

Appearance of right drum normal, left drum normal

Is there any disease of the middle or internal ear or mastoid? No. If so, specify

[OVER]

16—17606-1

Condition of nose and sinuses ..... negative

Condition of mouth and throat, including tonsils and teeth ..... Edentulous, otherwise negative

Bones, joints, muscles, including atrophies ..... Marked dorsal kyphosis, with almost complete ankylosis Brawny edema of left ankle
(Express limitation of motion, if any, in degrees and joint involved)

Respiratory system ..... Essentially normal

Cardiovascular system:

(a) Heart ..... Not enlarged, regular, sounds of good quality

(1) Murmurs ..... None (2) Arrhythmias ..... None

(b) Pulse rate: (1) Sitting ..... 80 (2) After exercise ..... Not tested (3) 2 minutes after exercise .....

(c) Blood pressure: (1) Sitting—Syst. ..... 165 Diast. ..... 100 (2) After ex.—Syst. ..... Not tested Diast. .....

(d) Condition of blood vessels ..... Sclerotic

Evidence of thyroid or other endocrine disturbance ..... None

Abdomen and gastro-intestinal system, including hernia ..... None

Genito-urinary system: Prostate enlarged

Urinalysis—Sp. gr. ..... 1.030 Reaction ..... Acid Albumin ..... 0 Sugar ..... -

Sediment microscopic (required when albumin or sugar is found) ..... 10-20 W.B.C./per H.P.F.

Reflexes, motor disturbances, etc.:

(a) Station ..... Normal (e) Gait ..... Slow, stiff-especially left leg

(b) Tremor ..... Both hands, greater on right (f) Coordination ..... Fair

(c) Patellar reflexes ..... Hyperactive, bilaterally (g) Peripheral circulation ..... Appears adequate

(d) Other motor disturbances ..... None

Alcohol ..... No Drugs ..... No Syphilis ..... No Epilepsy ..... No

Other neurological findings ..... Decreased vibratory sensation over ankles

General impression ..... Arteriosclerotic changes complicated by concussion

Here describe fully nature of disability: 1) Generalized arteriosclerosis
2) Arteriosclerotic heart disease
3) Post-concussion syndrome
4) Osteoarthritis of spine with kyphosis
5) Circulatory changes (stasis), left leg, post-traumatic

Is disability to perform duty of a permanent character? ..... Yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No Do you recommend reexamination with this in view? ..... No

I HEREBY CERTIFY that upon examination I find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

U. S. Marine Hospital, Balto., Md.
(Place of examination)

Robert E. Miller
(Examining surgeon)

May 18, 1948
(Date)

R. E. Miller
Surgeon, Medical Service
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE 16—17606

21 June, 1948
(PC-6) CG-75

From: Commandant
To: Commander, 5th Coast Guard District (pc)

Subj: Walter Franklin McDorman, Keeper; disability retirement of

The application of Mr. McDorman for disability retirement has been examined and he has been found to be disabled for further useful and efficient service. The official notice of his retirement will be issued in due time.

G. R. LANSDALE
By direction

RUBIN:eh

DATE MAILED: 6/21/48

eh BRR JJH

DEPT. STOCK FORM 2249
REV. 12-45

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 17

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL Date 5-14-48

Name: McDorman, Walter F. (Mr.)

From: U. S. Coast Guard Bureau No.:
(BUREAU OR DIVISION)

Nature of Recommendation

Administrative Pay Increase

Effective: 5-16-48

	FROM 05-526	TO 05-526
Position		Keeper
Grade	Class 2 a&d($2243.52-2694.96)	Class 2 a&d($2243.52-2694.96)
Salary	$2619.72 pa incl $60 pa Qtrs.	$2694.96 pa incl $60 pa Qtrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Norfolk, Virginia
Post of Duty		Great Shoal Lt. Sta., Md.
Appropriation		S&E, CG 1948 (Civ.Emp.)
Allotment		
	FIELD ☒ DEPRTMTL. ☐	FIELD ☒ DEPRTMTL. ☐

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 3-29-1887

LEGAL RESIDENCE: Maryland

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION: No Preference

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

Remarks:

You are hereby granted a one-step increase in rate of compensation.

Justification:

Position: Permanent
Last Promotion: Prom. $2544.48 to $2619.72 on 5-4-47
Conduct and Service: Satisfactory
Efficiency Rating: Very Good - Approved 4-30-47

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

E. L. KANGAS, Admin. Asst.,
Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

1if

OFFICIAL PERSONNEL FILE

MAY 17 1948

DATE APPROVED BY THE SECRETARY

5-14-48

DEPT. STOCK FORM 2249
REV. 12-45

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 1 4 B

1

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL Date 5-2-47

Name: McDorman, Walter F. (Mr.)

From: U. S. Coast Guard Bureau No.:
(BUREAU OR DIVISION)

Nature of Recommendation Administrative Pay Increase

Effective: 5-4-47

05-526

	FROM 1201	TO ~~1201~~
Position		Keeper
Grade	Class 2a & d ($2243.52-2694.96)	Class 2a & d ($2243.52-2694.96)
Salary	$2544.48 pa incl $60 pa Qtrs.	$2619.72 pa incl $60 pa Qtrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Norfolk, Virginia
Post of Duty		Great Shoal Lt. Sta., Md.
Appropriation		Civilian Employees, C.G.
Allotment		
	FIELD [X] DEPRTMTL. [ ]	FIELD [X] DEPRTMTL. [ ]

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 3-29-1887

LEGAL RESIDENCE: Md.

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION: No Preference

SUBJECT TO RETIREMENT ACT?: Lighthouse Act

DATE OF OATH: 6-20-18

Remarks:

You are hereby granted a one-step increase in rate of compensation.

Justification:

Position: Permanent
Last Promotion: Prom. $2166 to $2232 7-1-45
Conduct and Service: Satisfactory
Efficiency Rating: Very Good approved 4-30-47

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

E.L. KANGAS, Admin. Asst., Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

DATE APPROVED MAY 5 1947

gjf

OFFICIAL PERSONNEL FILE

[ ] PATENTED

NCG 9626
UNITED STATES COAST GUARD

U. S. COAST GUARD
OFFICIAL DISPATCH

TRANSMIT

DATE 1 MAY 1947

FROM		SECRET
COMMANDANT		CONFIDENTIAL
		RESTRICTED
TO (FOR ACTION)		URGENT
		PRIORITY
COMMANDER 5th COAST GUARD DISTRICT (PC)	X	ROUTINE
		DEFERRED
		MAILGRAM
		ACKNOWLEDGE
TO (FOR INFORMATION)		URGENT
		PRIORITY
		ROUTINE
		DEFERRED
		MAILGRAM
		ACKNOWLEDGE

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

Ø1 17Ø4

TEXT

SUBMIT BY DISPATCH 31 MARCH 1947 EFFICIENCY RATING WALTER F MCDORMAN X SHOW DATE COMMITTEE APPROVAL

Ø1170 4 #56 JD

TOD—Jessie Rountree, Clerk

OFFICE OF ORIGIN: (PC-5)

INITIALS OF RELEASING OFFICER:

OPERATOR'S RECORD 3-1

TIME RELEASED:

H. J. MORGAN, Chief
Civilian Personnel Divisio

U. S. GOVERNMENT PRINTING OFFICE 16—23739-1

FORM NAVCG [illegible]

U. S. COAST GUARD

EA
WN72
READING
WNJC V MFJC NR 5 R

FROM ACTION INFORM

FM COMDR 5TH CG DIST NORVA 0213212

TO COMDT CG HQTRS WASH DC

TEXT

PC TO PC X REFUR 0123262 X CONDUCT WALTER F MCDORMAN SATISFACTORY X NO LWOP SINCE LAST INCREASE

REF-----

ADVISE WHETHER CONDUCT AND SERVICE CHARLES E ATWEEL JR AND WALTER F MCDORMAN SATISFACTORY FOR ADMINISTRATIVE INCREASE AND DATES L W O P SINCE LAST INCREASE

PC-3 H.L.M.

3

1328/2 MAY JH 0213212 0123262

OPERATOR'S RECORD AND DATE
JD RS

OFFICIAL INITIALS
$

PAY ADJUSTMENTS FOR KEEPERS AND LIGHT ATTENDANTS
EFFECTIVE July 1, 1946, IN ACCORDANCE WITH TREASURY
DEPARTMENT APPROVAL OF June 25, 1946

NORFOLK DISTRICT

ne	No.	Station	Class	From Range	From Pay	From Qtrs.	To Range	To Pay	To Qtrs.
, John C.	#1219	Mathias Pt. Shoal, Md.	2-a&d	$2034-2430	$2232	$60	$2318.76-2770.20	$2544.48	$60
AN, Walter F.	1201	Grt. Shoals, Md.	2-a&d	1968-2364	2232	60	2243.52-2694.96	2544.48	60
, Harvey E.	920	Ragged Pt., Md.	2-a	1902-2298	2034	60	2168.28-2619.72	2318.76	60
K, Harold M.	1188	Choptank Riv., Md.	2-a&d	1968-2364	2100	60	2243.52-2694.96	2394.00	60
T, John E.	916	Pamlico Pt., N. C.	2-a&d-1	1902-2298	2232		2168.28-2619.72	2544.48	
Randolph W.	1247	Thimble Shoal, Va.	4-a	2034-2430	2100	60	2318.76-2770.20	2394.00	60
HECK, Franto	49	Lwr. Cape Fear Riv., N. C.		1968-2364	2232	240	2243.52-2694.96	2544.48	240
John R.	930AI	Smith Pt., Va.	4-b	2100-2496	2232	60	2394.00-2845.44	2544.48	60
, Joseph T.	1233	Tue Marshes, Va.	2-a&d-1	1836-2232	1968	60	2093.04-2544.48	2243.52	60
, David E.	1232	Tue Marshes, Va.	2-a&d	2034-2430	2232	60	2318.76-2770.20	2544.48	60
Bertrand H.	1252	Pages Rock, Va.	2-a	1902-2298	2100	60	2168.28-2619.72	2394.00	60
Gordy Z.	927	Sharkfin Shoal, Md.	2-b&d	2100-2496	2100	60	2394.00-2845.44	2394.00	60

UNITED STATES COAST GUARD

ADDRESS REPLY TO
THE COMMANDANT (PCP-3)
REFER TO FILE: CG-75

WASHINGTON 25, D. C.

19 July, 1945

To: DCGO, 5ND

Subj: Beatrice E. Goeshy, Laborer (Substitute Keeper); Pay Increase
Walter F. McDorman, Keeper; Pay Adjustment and Pay Increase (Periodic)

It is requested that the information or forms indicated in the items checked below be furnished Headquarters promptly, with the return of the attached papers, if any.

(1) Furnish in duplicate information as to date of entrance on duty.
(2) Furnish Form 57.
(3) Furnish Form 60.
(4) Furnish oath of office in duplicate.
(5) Furnish documentary evidence of date of birth as prescribed in Civil Service Form 2473, attached.
(6) Furnish one copy of certified Form 2806.
(7) Forward promptly address to which retirement pay checks are to be mailed.
(8) Have the inclosed form signed and returned.
(9) In the event retirement deductions were not made from the pay include the aggregate basic salary by fiscal years.
(10) Furnish standard Form 62 in triplicate.
(11) Furnish Form 63.
(12) Form 63 is returned with request that information as to date, amount and nature of last promotion as well as official current efficiency rating be secured from the previous employing agency and furnished to Headquarters promptly.

(13) The effective date was erroneously omitted from the Form 2249 dated July 1, 1945, for the Pay Increase and Pay Adjustment and Pay Increase (Periodic) for the subject employees, It is requested that you insert July 1, 1945 as the effective date.

CARL E. HERRICK
By direction

8320

Mercer:hw
Return to 3-2

DEPT. STOCK FORM 2249
REV. 12-41

NAVY

UNITED STATES ~~TREASURY~~ DEPARTMENT

WASHINGTON, D. C.

PAGE: 42

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date July 1, 1945

Name: McDorman, Walter F. (Mr.)

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation

Pay Adjustment and Pay Increase (Periodic)

Effective: July 1, 1945

	FROM 1201	TO 1201
Position		Keeper
Grade	Range $1620-1980	Range $1968-2364
Salary	$1800 pa plus~~x~~ $60 pa Qtrs.	$2232 pa* incl. $60 pa Qtrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Norfolk, Virginia
Post of Duty		Great Shoal Lt.Sta., Md.
Appropriation		Civilian Employees, C. G.
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

Remarks: *Your increased compensation includes valuation for quarters.

Justification:

Position:	Permanent
Last Promotion:	October 1, 1943, $1800-1860
Conduct and Service:	Satisfactory
Efficiency Rating:	Good

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

Carl C. Herrick
Comdr. U.S.C.G.R.
Chief, Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL, ~~TREASURY~~ DEPARTMENT)

NAVY

JUL 13 1945

DATE APPROVED BY ~~SECRETARY~~

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 3-29-1887

LEGAL RESIDENCE: Md.

SEX: M

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 9

TO:

Date Prepared 1 October, 1943

Name: McDermon, Walter P.

From: U. S. Coast Guard

Bureau No.: 1201

Promotion

Effective: 1 October, 1943

	FROM 7393	TO 7393
Position		Keeper
Grade		
Salary	Range $1620-1980 $1740 p.a. plus $60 tra.	Range $1620-1980 $1800 p.a. plus $60 tra.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters Post of Duty		Norfolk, Virginia Great Cheals Lt.Sta., Md.
Appropriation		Civilian Employees, U.S.
Allotment		
	FIELD ☐ DEPRTMTL. ☐	FIELD ☐ DEPRTMTL. ☐

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

Justification:

Mr. McDermon was last promoted 1 April, 1942, in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Good - 6.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 3-29-1887

LEGAL RESIDENCE: Md.

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT?

DATE OF OATH

Charles Rozet
dbf

BUREAU OR DIVISION PERSONNEL FILES

DATE APPROVED BY THE SECRETARY

OCT 19 1943

PAGE: 11

1 October, 1943

TO: Date Prepared

Name: Haberman, Walter P.

From: U. S. Coast Guard 1201 Bureau No.:

Promotion

Effective: 1 October, 1943

	FROM	TO
Position	Range $1620-1980	Keeper
Grade	$1740 p.a. plus $60 trs.	Range $1620-1980
Salary		$1800 p.a. plus $60 trs.
C. S. C. No.		U. S. Coast Guard
Bureau or Div.		
Organizational Subdivisions		
Headquarters		Norfolk, Virginia
Post of Duty		Great Beals Lt. Sta., Md.
Appropriation		Civilian Employees, U.S.
Allotment		

FIELD ☐ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

The action herein represents an administrative increase in salary effective on indicated above.

Justification:

Mr. Haberman was last promoted 1 April, 1942, in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Good - 6.

H. L. MORGAN, Assistant Chief,
Civilian Personnel Division.

XXXXXXXX
NAVY

BUREAU SUSPENSE AND FILE COPY OCT 18 1943

MHH-EK

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION

DATE OF BIRTH

LEGAL RESIDENCE

SEX

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT?

DATE OF OATH

DATE APPROVED BY THE SECRETARY

Name	Range	Present Salary	Proposed Salary	E.R.	Date and Amt. Promotion	Last Location
PHILADELPHIA						
Magee, Orrie B.	$1500-1860	$1500	$1560	G	9-20-37 630	Brandywine
Warrington, Edw.F.	1740-2100	1740	1800	Ex	7-1-40 60	Brandywine
Wilson, Harry T.	1560-1920	1560	1620	G	7-1-40 60	Brandywine
Dennis, Greensbury	1740-2100	1740	1800	VG	7-1-40 120	Fourteen Ft. Bank
Walker, George T.	1560-1920	1560	1620	G	7-1-40 60	Fourteen Ft. Bank
Spencer, Harry E.	1320-1680	1560	1620	Ex	6-16-39 60	Listons Range Front
Davidson, Robert B.	1380-1740	1440	1500	VG	3-1-39 60	Mahon River
Smith, Lee R.	1560-1920	1560	1620	VG	10-1-37 60	Miah Maull Shoal
Mitchell, Felix H.	1320-1680	1620	1680	VG	2-2-38 60	OldReedy I.
Richter, George	1500-1860	1500	1560	G	9-1-40 60	ShipJohnSh.
NORFOLK						
White, Hiram T.	1560-1920	1560	1620	G	5-1-40 180	Bloody Pt.Bar
Newton, James A.	1380-1740	1380	1440	G	1-1-34 300	C.Lookout
Somers, James T.	1620-1980	1620	1680	VG	2-1-39 60	Choptank R.
Sturgis, Zadock W.	1200-1560	1200	1260	G	3-13-39 120	Cove Pt.
Newcomb, James M.	1380-1740	1500	1560	G	3-13-37 EOD	Cove Pt.
Edwards, John R.	1620-1980	1680	1740	G	7-16-38 60	Deep Water Sh.
Cropper, Thomas J.	1440-1800	1560	1620	Ex	3-1-39 60	Deep Water Sh.
McDorman, Walter F.	1620-1980	1680	1740	G	6-16-39 60	Gr.Shoals
Parks, John W.	1500-1860	1500	1560	G	10-1-38 60	Gr.Wicomico
Austin, Julian H.	1620-1980	1680	1740	VG	2-1-37 60	Holland I.Bar
Dickerson, Kendrick H.	1500-1860	1500	1560	G	3-5-36 EOD	Hooper I.
Kelly, William J.	1680-2040	1680	1740	G	3-1-37 60	Hooper St.
Messick, Harold M.	1500-1860	1500	1560	G	3-11-37 EOD	Hooper St.
Dawson, Samuel C.	1560-1920	1560	1620	Ex	5-16-39 180	Love Pt.
Matthews, Henry L.	1680-2040	1680	1740	G	6-30-39 60	Lower Cedar
Barnes, Franklin S.	1500-1860	1560	1620	VG	3-1-39 60	Lower Cedar
Hanberry, Henry R.	1620-1980	1620	1680	G	5-1-38 60	Maryland Pt.
Oliver, Joseph T.	1440-1800	1440	1500	VG	7-10-38 180	Mathias Pt.
Gaskill, Lloyd V.	1680-2040	1740	1800	VG	6-16-39 60	N.Landing R.
Rollinson, George S.	1620-1980	1740	1800	G	1-1-31 60	Old Plantation Flats
Johnson, George G.	1260-1620	1380	1440	Ex	3-1-39 60	OldPt.Comfort
Lewis, Frank R.	1560-1920	1740	1800	VG	6-16-39 60	Pages Rock
Midgett, John E.	1680-2040	1680	1740	G	4-5-36 120	Pamlico Pt.
Pulcher, Robert W.	1560-1920	1680	1740	G	6-30-39 60	Pt.Lookout

(Cont. Page 4)

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1924

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment Great Shoal Light Station **Date** Sept. 12th 1907

1. Name in full (Mr., ~~Miss, or Mrs.~~) Mrs. Dorman Walter Mc Franklin
(Surname) (Given name) (Middle name)

2. Present address Dames Quarter. Somr. Co. Md.
(Number) (Street) (City) (State)

3. Legal (voting) residence Dames Quarter Somr. Co. Md.
(State and Congressional District) (County) (City or town)

4. Where born Maryland When born March 29 1887
(State or foreign country) (City or town) (Month Day Year)

5. If foreign-born, state whether naturalized or alien

6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored	

7. Number and ages of dependents domiciled with you 4

8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
Light House Service	Great Shoal Light	Keeper.	1.680.00	March	1st	1937			

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below: None.

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below: No

(Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service? No

(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge None

None	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ..... Discharged	Enlisted ..... Discharged .....
Rank ..... Rank	Rank ..... Rank .....
Organization ..... Organization	Organization ..... Organization .....

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) None

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 (6) 7 8	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs Walter Mc Dorman

Relationship Wife Post office address Dames Quarter, Som. Co. Md.

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Walter Mc Dorman

(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

COPY of this form not sent to the Department.

Form A-38

DEPARTMENT OF COMMERCE
DIVISION OF PERSONNEL
WASHINGTON

June 16, 1939.

Mr. Walter McDorman

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective June 16, 1939.

A new appointment will not be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

OLIVER C. SHORT
Director of Personnel.

From: $1620

To: $1680

Service and grade:

Appropriation (unit): Field

5
C

JUL 15 1939

Form 73 a

REPORT OF TRANSFER OF APPOINTEE

LL

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Norfolk, Va., January 26, 1937

LIGHTHOUSES
JAN 28 8 31 AM '37

COMMISSIONER OF LIGHTHOUSES:

It is proposed to transfer the following-named employee as indicated, on or about Feb. 15, 1937
(See instructions on reverse side)

Name, Walter McDorman — Position, From Asst. Keeper to Keeper

From Great Shoals Lt. Sta., Md. — To Great Shoals Lt. Sta., Md.

Salary and range, $1620 p.a. plus $60 quarters (1440-1800 " " ") — Salary and range, $1620 p.a. plus $60 quarters (1620-1980 " " ") (LT.#1201)

Previous incumbent and pay, Wm. O. Simpkins, $1740 p.a., plus $60 p.a. for quarters.

Services terminated, Nov. 30, 1936 — Reason, Retired

note state or cod

For and in the absence of the Supt.:

T. B. Olmsted

Asst. Superintendent of Lighthouses.

The above-referred-to transfer became effective beginning with March 1, 1937, 19
(Enter effective date in this space if transfer has been actually completed)

BUREAU OF LIGHTHOUSES
WASHINGTON

MAR - 6 1937

Submitted to the Secretary of Commerce for his information.

6

For the Commissioner:

Chief of Personnel Division.

11—11251 U. S. GOVERNMENT PRINTING OFFICE: 1934

April 27, 1936.

Mr. Ernest P. Kelly,
Dames Quarter, Maryland.

Dear Sir:

Receipt is acknowledged of your letter of April 22, 1936, in behalf of Walter McDorman, who desires to remain at his present station. Your letter has been referred to the Superintendent of Lighthouses, Norfolk, Va., for reply as Mr. McDorman is employed under the jurisdiction of that office.

For the Commissioner:

Respectfully,

W. P. Harman
Administrative Assistant

E-K

COPY to 5th Supt. for reply direct. Mr. Kelly's letter referred to above is attached.

1202

PERSONNEL CLASSIFICATION BOARD FORM NO. 14—FIELD QUESTIONNAIRE
(To be filled out in accordance with the instructions given in P. C. B. Forms Nos. 15 and 16)

Bureau No. 14 *Sheet No.* 5(b) - 50

Space reserved for the use of the Board

1. McDonald Walter
(Surname) (Given name) (Initial)

2. Department Commerce
3. Bureau Lighthouses
4. Field service Lighthouse Service
5. (a) Field station Great Shoals Light Station
(b) Subdivision
(c) City or town State

6. Pay roll title Light Keeper
7. Customary office title Assistant Keeper
8. Present administrative allocation $1440-1740
9. Present gross rate of pay $ 1560.
10. Deduction for allowances $ None
11. Net rate paid in cash $ 1560.

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☐ House ☒ Room { ☐ Furnished ☐ Heat ☒ Fuel ☐ Uniform Meals per day: ☐ 1 ☐ 2 ☐ 3 ; ☒ Unfurnished ☒ Light ☐ Laundry ☐ Subsistence or rations in kind }

13. Describe any other allowance, privilege, or perquisite of value

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost
Uniform, approximately $15.00

15. (a) Regular hours of work: From Sunrise m. to m. (b) How many hours per week excluding unusual or irregular overtime work?
Summer 66 Winter 66 (c) If not a full time and all-the-year-round position, state number of hours per day ; number of days per { week / month / year } (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty Subject to emergency call throughout 24 hours.

16. (a) Rate of pay for overtime None (b) Amount of overtime pay in last 12 months

17. (a) Does the employee in any way direct or supervise other employees? No (b) If so, in what way? (See Form 16 before answering)
(c) How many?

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes (b) If so, in what way? (See Form 16 before answering.)
By Principal Keeper with whom he works side by side or watch and watch. He is instructed by example and supervised by direct personal contact with the Principal Keeper and by periodic inspections of station by district Superintendent or his representative.

20. What is the name, official position, and sheet number of the employee's immediate superior? Henry T. Meredith, Jr., Principal Keeper, 5(b)49

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	3	4	X 5	6	7	8	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	(Kind)

Other education (describe):

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent?
my knowledge in handling small boats in their entirety

10—1856

Item No 23

7. I have to keep fog signal in operation in fogs.
8. Have to stand watch 12 hrs. of 24 Ever day.
9 I am assistant Keeper & share equal time in the 24 hrs. daily.

23%	3 " attention for miscellanous purposes such
100.%	as painting & post lights attention & getting mail & provisions
1)	I keep lights from sunset to sunrise for mareners
2	I attend to keep them in good condition
3	I see that lens is in proper shape Every day
4	I work on dwelling to keep in good condition such as scaleing iron & cleaning paints
5	I Visit 3 post lights in wicomico river every 6 days or oftener if necessary
6	Have to get mail from post office about 2 Miles off

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

Waller Mc Dorman
(Signature of Employee) Asst. Keeper.

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same

Answer to Question 25, P.C.B.Form No.14

The duties of this employee are to share the watches with principal keeper in care of light and fog signal and the labor of keeping same in state of perfect cleanliness and efficiency, and in cleaning, painting and minor repairs of the entire station, which is a 2-story frame house on interbraced iron piles on a submarine foundation, surmounted by a glazed lantern in which is mounted a fresnel lens for display of light, which may be either a kerosene wick lamp or incandescent oil vapor light. The fog signal is a bell operated by clockwork machinery. Communication with shore is by moter launch. Each of two keepers is allowed 5 days ashore per month and during absence of principal keeper, the assistant is in full charge of station.

The attendance upon minor lights grouped under this station is an important duty and requires skill and considerable risk in operating moter launch oftentimes under stormy conditions, and knowledge of the care and operation of acetylene gas apparatus.

from $ [illegible] to $ [illegible]

[illegible], 1928 (Date)

H. D. King
(Signature of head of field office or station)

Supt. of Lighthouses
(Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ____ In my judgment the compensation of this position should be in a range from $ 1440, to $ 1740

SEP 25 1928, 1928 (Date)

H. B. BOWERMAN
(Signature of head of bureau or his representative)

Acting Commissioner of Lighthouses.
(Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

10—1856

the work described in this paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
25%	3 hrs. attention to lights daily keeping
25%	3 " attention to cooking meals & kitchen in good order.
25%	3 hrs. attention conditioning house for inspection
25%	3 " attention for miscellanous purposes such as painting & post lights attention & getting mail & provisions
100.%	
1)	I keep lights from sunset to sunrise for Mariners
2	I attend to keep them in good condition
3	I see that lens is in proper shape Every day
4	I work on dwelling to keep in good condition such as scaleing iron & cleaning paints
5	I Visit 3 post lights in wicomico river every 6 days or oftener if necessary
6	Have to get mail from post office about 2 miles off

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

Waller Mc Dorman
(Signature of Employee) Asst. Keeper.

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same

Answer to Question 25. P.C.B.Form No.14

The duties of this employee are to share the watches with principal keeper in care of light and fog signal and the labor of keeping same in state of perfect cleanliness and efficiency, and in cleaning, painting and minor repairs of the entire station, which is a 2-story frame house on interbraced iron piles on a submarine foundation, surmounted by a glazed lantern in which is mounted a fresnel lens for display of light, which may be either a kerosene wick lamp or incandescent oil vapor light. The fog signal is a bell operated by clockwork machinery. Communication with shore is by motor launch. Each of two keepers is allowed 5 days

Item No 23

7. I have to keep fog signal in operation in fogs.
8. Have to stand watch 12 hrs. of 24 Ever day.
9 I am assistant Keeper & share equal time in the 24 hrs. daily.

23% 3 " attention for miscellanous purposes such
100.% as painting & post lights attention & getting mail & provisions

1) I keep lights from sunset to sunrise for mariners
2 I attend to keep them in good condition
3 I see that lens is in proper shape Every day
4 I work on dwelling to keep in good condition such as scaleing iron & cleaning paints
5 I Visit 3 post lights in wicomico river every 6 days or oftener if necessary
6 Have to get mail from post office about 2 Miles off

that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

Walli

EPARING OFFICER: Write your own description of

26. How long have the employee's duties been substantially as described above? July 21, 1927

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

Sept 25, 1928 (Date) H. D. King (Signature of Preparing Officer) Supt. of Lighthouses (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---- In my judgment the compensation of this position should be in a range from $ 1440 to $ 1740

Sept 25, 1928 (Date) H. D. King (Signature of head of field office or station) Supt. of Lighthouses (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---- In my judgment the compensation of this position should be in a range from $ 1440, to $ 1740

SEP 25 1928, 1928 (Date) H. B. BOWERMAN (Signature of head of bureau or his representative) Acting Commissioner of Lighthouses. (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928 10—1856

Form 73

NOMINATION

FCR-VR

LIGHTHOUSES 1925 MAR 13 AM 9 04

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Baltimore, Md., March 12, 1925
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and Promotion

Name, Walter McDorman — Legal residence, Maryland

Position, Keeper — Salary, $1380. p.a. (Incl. Commutation of rations at the rate of 45¢ p.d. payable from Appr. G.E. L.H.S.)

Location, Great Shoals L.H., Md. — Appropriation,

Effective March 1, 1925 — {1 ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, — Former salary, $1320.

Location, Hooper Straits, L.H., Md.

Rank on eligible list, --- Rating, --- Percentage, ---- , Other eligibles considered:

Previous incumbent, Wm. F. McDorman — Services terminated, Feb. 10, 1925.

Reason, Keeper died February 10, 1925.

Members of family in Government Service, None

Date of birth, March 29, 1887

Remarks: See my endorsement of March 12, 1925 on Bureau letter of March 11, 1925, on this subject.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

W. D. King

Secretary, Civil Service District. — Superintendent of Lighthouses

---

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

---

1 Strike out the clause which does not apply.

11—2314

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO

(COPY)

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON March 11, 1925.

RG-EF
Inclo.

LIGHTHOUSES
1925 MAR 13 AM 9

SUPT. OF LIGHTHOUSES
MAR 12 1925

Subject: 5th Supt's. letter Mar. 7,1925, Walter McDorman, transfer and change in pay.

Returned to Superintendent of Lighthouses, Baltimore, Md., with statement that Department Form A-21 should apparently not have been issued on the basis of your Form 73a reporting his transfer from Hooper Straits Light Station to Great Shoals Light Station, the use of Form 73a being to report transfers not involving change in compensation or designation. The error appears to have arisen because of the fact that the adjustment of February 1 gave the assistant keeper of Great Shoals $1380, whereas the assistant keeper of Hooper Straits was adjusted to $1320. Department form A-21 should accordingly be returned for cancelation.

4/3/25 wrote Supts

(Signed) J. S. CONWAY

Acting Commissioner of Lighthouses.

HDK-VRH
Incl.

Office of Supt. of Lighthouses, 5th Dist.,
March 12, 1925

✓1. Returned to the Commissioner of Lighthouses enclosing Form 73 for the transfer and promotion of Walter McDorman, effective February 16, this nomination to supercede Form 73-A dated February 13 in this case.

2. Recent discussion of the applicability of the new pay scale for keepers in the cases of transfer from station to station make it appear that Form 73-A was used by this office in this case under the erroneous understanding of previous Bureau instructions. I think there is no reason why Mr. Walter McDorman should not receive the same pay as Assistant Keeper of Great Shoal Light Station that his predecessor received, and accordingly instead of returning Department Form A-21 for cancellation, I am forwarding Form 73 to be substituted for Form 73-A, previously submitted.

Hooper Straits (1320 - 1560)
Great Shoals (1320 - 1560)
Both positions in same grange but at diff steps. Ref consider in connection with questions of policy in cases of transfer pro

TT 3/17

Hydro
Radio
Engr. Com.
Mar. Eng.
Personnel
Financial
Law and Prop.
Adm. Asst.
Dep. Comr.
Comr.

Superintendent of Lighthouses

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.
HJK-ICA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1925 MAR 9 AM 8 56

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

March 7, 1925

3/11/25 2nd to 5th.
4/3/25 Wrote Supt

Commissioner of Lighthouses,
Washington, D. C.

Subject: New salary schedule, lighthouse keepers.
Reference: Form 73a dated February 13th, Walter McDorman and
Form A-21, Notice of Change in Salary, Walter McDorman
dated February 16th.

1. For future guidance and understanding of this office information is respectfully requested as to the reason Mr. Walter McDorman's salary was increased by the Department from $1320. to $1380. per annum, incident to his transfer from Hooper Straits Light Station to Great Shoals Light Station in view of the fact that the position of assistant keeper at these two stations is in the same rangem namely, from $1320. per annum to $1560. per annum and instructions received in Bureau letter of January 28, 1925, are worded as follows:

"Par. 3. Hereafter, nominations of lightkeepers and requests for authority for new positions of keeper and assistant keeper, should be made on the basis of the classification and ranges shown on the accompanying lists. New incumbents should be nominated at the minimum of the proper range unless special reasons warrant a higher entrance rate, which should be clearly given. The total pay should also be shown on the nomination with statement(until further instructions) that this amount includes commutation of rations at 45 cents per day, payable from General Expenses, Lighthouse Service."

2. According to the understanding of this office of these instructions, Mr. Walter McDorman would have been transferred from Hooper Straits Light Station to Great Shoals Light Station without increase in salary inasmuch as the minimum of the rangge for Great Shoals Light Station was not lower than the pay which he has been receiving at Hooper Straits Light Station.

3. This office desires to take no exception whatever to the increase in pay granted but merely desires information for future guidance.

H. D. King
Superintendent of Lighthouses

Hydro
Radio
Engr. Cons.
Mar. Eng.
Personnel
Financial
Law and Prop.
Adm Asst.
Opn. Comm.
Comm.

GPO

LGJ

APR 12 1923

LIGHTHOUSES

1923 APR 13 AM

28

Sir:

Referring to report of assistance rendered by you on March 21, 1923, in rescuing the occupant of a small boat, which had sprung a leak and sank in the vicinity of the station, the Department takes pleasure in commending you for the assistance rendered, which will be noted on the records as part of your official history.

See Senator France's letter of [illegible] and Bureau reply thereto of Nov. 13,1923, re time occupied by messrs Owens, McDorman and Walter McDorman in the performance of their duties in the Lighthouse Service, in file of WILLIAM McDORMAN.

Respectfully,

S. B. DAVIS, JR.

Acting Secretary of Commerce.

Walter McDorman, Assistant Keeper,
Hooper Straits Light Station, Md.
(Through Commissioner of Lighthouses).

LIGHTHOUSES---Bureau's files. S. B. DAVIS, JR.

Exact copy as signed by _____

Mailed _____ by _____

Supt's report of Bureau of Lighthouses, Wash., Copy to 5th Supt.

4/4/23 in file

H. J. McGrath.

See Senator France's letter of Oct. 19,1922, and Bureau reply thereto of Nov. 13,1923, re time occupied by messrs. Ulman, Owens, Wm. McDorman and Walter McDorman in the performance of their duties in the Lighthouse Service, ~~in file of~~ WILLIAM McDORMAN.

LIGHT
SEP 10 1917
HOUSES

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

September 10, 1917.

Commissioner of Lighthouses:

For the reasons stated in the Fifth Inspector's letter of the 30th ultimo, forwarded by the Bureau on the 7th instant, the Department approves the recommendation that Walter McDorman, assistant keeper of Choptank River Light Station, Maryland, be charged with 8 days and 22 hours leave without pay, effective beginning June 10, 1917, during which period he failed to furnish a substitute.

[SIGNED] R. F. SWEET

Acting Secretary.

Bureau of Lighthouses, Washington.
SEP 17 1917

To Lighthouse Inspector, ... Baltimore Md
for his information, guidance, and files of office.
Be guided accordingly,

Acting Commissioner.

L

TSC
Mcf

McC.

September 7, 1917.

Subject: 5th Inspector's letter Aug. 30, 1917, Walter McDorman, asst. keeper, Choptank River L.S.

Submitted to Secretary of Commerce recommending that McDorman be charged with 8 days and 22 hours leave without pay, effective beginning June 10, 1917, which is the period he was absent without furnishing substitute. If the Bureau's recommendation be approved, the Fifth Inspector will be instructed to deduct the amount of leave without pay recommended from McDorman's pay for the month of August, 1917.

Acting Commissioner.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
AUG 31 1917
HOUSES

REOM.
Inclosure.

June 10

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

Commissioner of Lighthouses, Washington, D.C. Aug. 30, 1917

Subject: Absence from duty without authority, Walter McDorman.

Reference: Form 65 for June 1917, Choptank River L.S., Md.

The above monthly report of station showed the absence from duty of Walter McDorman, assistant keeper, from 7:30 A.M., June 4 to 5:30 A.M., June 19, a period of 14 days and 22 hours. 14 days 22 hrs
6
8 " 22 hrs overdue

Form 76 in duplicate covering this amount of shore liberty was not submitted by Mr. McDorman nor did he furnish a substitute. The only information this office had at the time of his absence from duty was the report of the keeper on Form 65 with the remark to the effect that Mr. McDorman was taken sick while at home and was still sick when he left Choptank River L.S. for Hooper Island L.S., having been transferred to the latter station effective June 30, 1917.

Mr. McDorman was requested to explain his absence from duty without authority and his letter in reply is attached.

I do not consider his explanation entirely satisfactory and think the best interests of the service in this district indicate that the same course should be followed in his case as in the case of the present keeper of Hooper Island L.S. in a similar matter and therefore recommend that pay for 8 days and 22 hours representing shore liberty in excess of that allowed by the regulations without a substitute be deducted from his salary check for August 1917. 6 days in 5th dist HB

H. D. King
Lighthouse Inspector.

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
~~Dep. Commr.~~
~~Commr.~~

for recon HM aug 31
Rec OK to Def. HB aug 31
OK HMD Sept 1
above

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 15, 1917.

Mr. Walter McDorman,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Sixteen dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from assistant keeper at $480 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

L
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: B. Frank Bradshaw.

Legal Residence: Maryland.

11—3692

5 Insp.

Form 73

NOMINATION

RECOM

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT JUN 14 1917 HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., (City.) June 13, (Date.) 1917

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer

Name, Walter McDorman — Legal residence, Md.

Position, Assistant Keeper — Salary, $516. p.a.

Location, Hooper Island Light Station, Md. — Appropriation, Salaries, Keepers of Lighthouses,

Effective June 18, 1917 — {[1] the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Assistant Keeper — Former salary, $480. p.a.

Location, Choptank River L.S., Md.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, B.Frank Bradshaw — Services terminated, with close of June 15, 1917

Reason, Resignation

Members of family in Government Service, Father, W.F.McDorman, assistant keeper, Holland Island Bar L.S., Md.

Remarks: Mr. McDorman is still in his probationary period, having been appointed assistant keeper, $480. p.a., Choptank River L.S., Md., effective Jan. 5, 1917, hence this nomination in accordance with Bureau Circular Letter No. 58 of April 13, 1915. He was the only applicant for transfer to this position. His services so far as known to this office have been satisfactory, no complaint of same having been received from keeper of the station.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

H. D. King

Secretary, Civil Service District. — Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 14 1917

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

LIGHT DEC 27 1916 HOUSES

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 26, 1916.

Mr. Walter McDorman,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Eighty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. - - -) issued by the local Civil Service Board for the Fifth Lighthouse District.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

Ent'd Jan 5

C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Samuel R. Tabor.

Legal Residence: Maryland.

(See reverse side.)

12/27

Ent'd on C. S. Com. Report.

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEC 21 1916 Received

SPECIAL LIGHT DEC 22 1916 HOUSES

REGM.

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., (City.) Dec. 20, (Date.) 1916

THE COMMISSIONER OF LIGHTHOUSES:

(Through the Secretary, Fourth Civil Service District)

Action recommended, Probationary appointment

Name, **Walter McDorman** Legal residence, **Maryland**

Position, **Assistant Keeper** Salary, **$480. p.a.**

Location, **Choptank River L.S., Md.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **January 1, 1917** { the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, None in an appointive capacity, this service. Former salary,

Location,

Rank on eligible list, 6 Rating, Asst. Kpr Percentage, 87.2 , Other eligibles considered:
~~J.S.Hudgins, D.~~ C.D.Burrus, FR. G.M.Needham, C.
C.W.Sadler, FR. ~~J.A.Stowe, C.~~
Kelly Willis, FR. C.G.Thomas, C.

Previous incumbent, Samuel R. Tabor Services terminated, to at close of Dec. 31, 1916.

Reason, **Resignation**

Members of family in Government Service, Father, lighthouse keeper.

Remarks: No quarters are furnished by the Government at Choptank River L.S. for the family of an assistant keeper.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

WASHINGTON, D. C. DEC 21 1916

L. A. Fisher

Secretary, FOURTH Civil Service District.

H. D. King.

Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 23 1916

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

1 Strike out the clause which does not apply.

11—2314