REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 26 OCT 2 AM 9:14:38
10/05/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
McNiff, Hugh, A.		1873 Ireland

MILITARY SERVICE

Branch of Service:
☐ Air Force ☐ Army Air Corps ☐ Army Air Force
☐ Army ☐ Marine Corps ☐ Navy
☐ Coast Guard ☐ Unknown

Type of Rank:
☐ Enlisted
☐ Officer
☐ Unknown

Service Period (Check all that apply):
☐ 1939 & Prior
☐ 1940 - 1950
☐ 1950 & After

Date & Place of Death: 1950

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (CT/NJ/NY) 3rd District	From: 1920	To: 1923
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-0083012 70

Attendant Signature:

CMRS Search Request Number(s):

Remarks:

26 OCT 16 AM 10:23

SCREENING NOTES

☐ Reviewed and Nothing Removed

☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

Time Out:

Final Return:

☐ Additional charge outs and signatures on reverse side

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

NA FORM 13173 – NPRC (06-13)

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

April 30, 1923.

Mr. Hugh McNiff,

Through the Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the Bureau, to take effect at the close of business on May 15, 1923.

Bureau.....Lighthouse Service.

Station.....Little Gull Island Light Station, New York.

Position.....Keeper.

Salary.....$720 per annum.

By direction of the Secretary:

Respectfully,

APR 30 23

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED APR 30 1923 ON JOURNAL DEPARTMENT OF COMMERCE

U. S. REPORT DATA ENTERED

CARDED

3rd.
G
G

1st

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N.Y.
1923 APR 28 AM 8
APR 27 1923
RECEIVED
THIRD DISTRICT

Received Pln

Little Gull Lt Sta,
(Station, Depot, or Vessel)

April 26—, 1923.

From: Hugh McNiff 1st Asst Kpr,
To: Superintendant,
Through the Keeper
Subject: Resignation - request for.

1. I hereby tender my resignation as 1st asst Keeper in the U S Lighthouse service, and request that it be accepted by the Department to take place from the 16th day of May 1923

Hugh McNiff

Laurence St Longdon
Keeper.

Form 93

NOTICE OF RESIGNATION OR DEATH

FWO-JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE APR 28 1923 APPOINTMENT DIVISION.

LIGHTHOUSES

1923 APR 28 AM 8 35

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Staten Island, N. Y., April 27, 1923, 191

THE COMMISSIONER OF LIGHTHOUSES:

1923 APR 28 PM 3 43

Herewith is transmitted the resignation of the following-named employee:

Name, Hugh McNiff — Position, Keeper

Legal residence, New York — Station, Little Gull Island Lt.Sta., N.Y.

Salary, $720.00 per annum

The acceptance of this resignation is recommended effective at the close of May 15,1923

This employee has not taken leave in excess of the accrued rate.

Remarks:

APPOINTMENT DIVISION NECESSARY ACTION TAKEN APR 30 1923 DEPARTMENT OF COMMERCE

J. T. Tyree

BUREAU OF LIGHTHOUSES
WASHINGTON APR 28 1923

Inclosure

Submitted to the Secretary of Commerce, approved.

11—4623

4-30-23

J. S. CONWAY

Acting Commissioner of Lighthouses.

Cross reference.

October 6, 1922, The Bureau of Lighthouses advises the Department of the date of effect of the following change.

Name	Nature of Change	date of effect
Hugh McNiff	Promotion	October 10, 1922.

See file Andrew Zuius.

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

September 27, 1922.

Mr. Hugh McNiff,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 660 per annum to $ 720 per annum, effective October 1, 1922, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED SEP 27 1922 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

A
34

U. S. REPORT DATA ENTERED

Form 73

FWO-JHG

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT

Staten Island, N. Y., (City.) Sept. 22, 1922 (Date.)

1922 SEP 23 AM 8 46

1922 SEP 23 PM 3 47

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, Hugh McNiff — Legal residence, New York

Position, Keeper — Salary, $720.00 p.a.

Location, Little Gull Island Lt.Sta., N.Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective October 1, 1922 — ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

DEPARTMENT OF COMMERCE SEP 25 1922 APPOINTMENT DIVISION.

Former position, Keeper — Former salary, $660. p.a.

Location, Little Gull Island Lt.Sta., N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Delbert W. Waterman — Services terminated, Sept. 30, 1922

Reason, Resigned

Members of family in Government Service,

Remarks:

APPOINTMENT DIVISION RECORD OF ACTION TAKEN SEP 27 1922 DEPARTMENT OF COMMERCE

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

9/25/22

Secretary, Civil Service District.

J. T. Yates

BUREAU OF LIGHTHOUSES
WASHINGTON

SEP 23 1922

Submitted to the Secretary of Commerce, approved.

J. S. CONWAY
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

SUPERINTENDENT OF LIGHTHOUSES MAY 28 1921 RECEIVED HOPKINSVILLE, KY.

June 2 1921

1921 JUN 31 PM 4 43

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

PART I.

1. Name of employee: Hugh McNiff

2. Position to which appointed: 2nd Asst.Keeper

3. Bureau or Service: Lighthouse Service, District: 3rd

4. Place of duty: Little Gull Island Light Station, N.Y.
(City, town, station, or vessel.)

5. Salary: $660.00 per annum

6. Appropriation from which paid: Salaries, Keepers of Lighthouses

7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).

By examination for keepers, April 1,1921

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

GARDED

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Mr Hugh McNiff

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Hugh McNiff

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

N.Y. (State or Territory.) Richmond (County.) Rosebank (City or town.) 11th (Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

5. What is your race? (Answer "white," "colored," or "Mongolian.") White

11—6923

U. S. REPORT DATA ENTERED

6. Where were you born? Ireland

7. When were you born? March (Month.) 17 (Day.) 1873 (Year.)

8. If foreign born, state when and where naturalization papers were taken out 3-14-14 Rich. Co, N.Y.

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Married

10. Give name and address of person whom you would like to have notified in case of accident.

John McNiff (Name.) # 134 Colony St (Number and street.)

Bridgeport (City or town.) Conn. (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") No If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") No If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") ..... If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
Q. M. C.	2-26-15	6-26-19	Cir. 20 W.D. 1919

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
C.A.C.-M.C.-Q.M.C.	1894	Jan. 1920	Retirement

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

11—6922

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Electrician

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Irish National School
from 1880 to 1890,

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

Electrician

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

Exam. for Electrician Mare Island Cal. 12-12-19,
Keeper- Apr 1-1921

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") yes If not, state the name and address of the person who wrote them for you.

Date, May 25, 1921

Witness (in case signature is by mark):

(Signature) Hugh McNiff

(Present address) Little Gull Is. Lt Hta
(Number and street.)

Fort Michie, N. Y.
(City or town.) (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded May 31, 1921

(Signature) J. Wells

(Official title) Supt. of Lighthouses, 3rd Dist.

11—6922

P.S.

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES MAY 28 1921 RECEIVED TOMPKINSVILLE, N.Y.

DEPARTMENT MAY 31 1921 1921 JUN

I, Hugh McNiff

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Hugh McNiff

(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 27 day of May, A. D. 19 21

(Affix official seal here)

1921 JUN 1 PM 3 24

[4] (Name) Harry Fruchman

(Official title) Notary Public

My commission expires Feb 1 1925

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$660. per annum	Little Gull Is. Lt. Sta., N.Y.
Former [5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Superintendent of Lighthouses, 3rd District

CARDED

Tompkinsville, N. Y. (Address), May 31-1921 (Date)

The above-named appointee entered upon duty on April 10, 1921 (Date)

J. Wiles

(Signature) (Official title)

Supt. of Lighthouses, 3rd Dist.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

U. S. REPORT ENTERED

11—944

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

April 20, 1921.

Mr. Hugh McNiff,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Six Hundred and Sixty dollars per annum, effective on the date on which you entered (April 10, 1921) upon duty in the above-mentioned position.

By selection from certificate of eligibles (No.) issued by the Assistant Secretary, Second Civil Service District.

CARDED

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

S
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Stephen E. Sherwood.

Legal Residence: New York
3rd district

(See reverse side.)

APPOINTMENT DIVISION ENTERED APR 30 1921 DEPARTMENT OF COMMERCE

11—5080

C. S. REPORT DATA
ENTERED

Form 73

JHG

4/29

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Tompkinsville, N. Y. (City.) April 13, 1921 (Date.) 19

1921 APR 19 AM 8 46

LIGHTHOUSES

COMMISSIONER OF LIGHTHOUSES:

(Thr. Sec'y 2nd C. S. District)

Action recommended, ~~Probationary~~ appointment.

APPOINTMENT

1921 APR 20 AM 10 45

RECEIVED U. S. CIVIL SERVICE COMMISSION DISTRICT APR 14 1921

Name, Hugh McNiff — Legal residence, New York

Position, Keeper — Salary, $660 per annum

Location, Little Gull Is.Lt.Sta., N.Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective April 10,1921 — {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, — Former salary,

Location,

APPOINTMENT DIVISION NECESSARY ACTION TAKEN APR 20 1921 DEPARTMENT OF COMMERCE

1921 APR 20 AM 10 45

Rank on eligible list, Rating, Keeper Percentage, 83.6, Other eligibles considered:

John Simpson C. William P. Wiseman A.

Previous incumbent, Stephen E.Sherwood Services terminated, March 31,1921

Reason, Resigned

Members of family in Government Service, None

Assignment to duty April 10,1921 was necessary for the reason that it was not practicable to permit this position to remain vacant until appointment certificate could be obtained.

Remarks: No employee of District desired transfer to this position. Quarters are provided for familiesof keepers at this station.

Selection regular, subject to the action of the U. S. Civil Service Commission, April 18, 1921

For and in the absence of the Supt.

1st Asst.Supt.

Assistant Secretary, Second Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

APR 19 1921

Submitted to the Secretary of Commerce, approved.

1921 APR 20 AM 10

H. B. BOWERMAN

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11-2314

Hugh McNiff

LEGAL RESIDENCE
N. Y.

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
Keeper (Probl) Little Gull Isl Lt Sta	$660	L.H.	April 10, 1921.
" Prom " " " "	720	"	Oct. 1, 1922.
RESIGNED CLOSE OF		May 15, 1923	

11—1248

SUPERINTENDENT OF LIGHTHOUSES
MAY 28 1921
RECEIVED
TOMPKINSVILLE, N.Y.

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

PART I.

1. Name of employee: Hugh McNiff
2. Position to which appointed: 2nd Asst.Keeper
3. Bureau or Service: Lighthouse Service, District: 3rd
4. Place of duty: Little Gull Island Light Station,N.Y. (City, town, station, or vessel.)
5. Salary: $660.00 per annum
6. Appropriation from which paid: Salaries, Keepers of Lighthouses
7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).

By examination for keepers, April 1,1921

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Mr Hugh McNiff

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Hugh McNiff

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

N.Y. (State or Territory.) Richmond (County.) Rosebank (City or town.) ~~2nd~~ 11th (Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

5. What is your race? (Answer "white," "colored," or "Mongolian.") White

11—6022

6. Where were you born? Ireland

7. When were you born? March (Month.) 17 (Day.) 1873 (Year.)

8. If foreign born, state when and where naturalization papers were taken out 3-14-14 Richmond Co N.Y.

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Married

10. Give name and address of person whom you would like to have notified in case of accident.

John Mc-Niff (Name.) #134 Colony St (Number and street.)

Bridgeport (City or town.) Conn. (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") No If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") No If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") yes If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
Q.M.C.	2-26-15	6-26-19	Cir 20, QMD 1919,

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
C.A.C. M.C. Q.M.C.	1894	Jan. 1920	Retirement

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

11—6022

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No. If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Electrician

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Irish National School
from 1880 to 1890.

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

Electrician

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

Exam. for Electrician Mare Island Cal. 12-12-19,
" " Keeper - Apr 1-1921

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") yes If not, state the name and address of the person who wrote them for you.

Date, May 25, 1921

Witness (in case signature is by mark):

(Signature) Hugh McNiff

(Present address) Little Gull Is. Ft Dtn.
(Number and street.)
Fort Michin N. Y.
(City or town.) (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded May 31, 1921

(Signature) J. T. YATES.

(Official title) Supt. of Lighthouses, 3rd Dist.

11—6923

CROSS - REFERENCE SHEET

Cross-file UNIT Personnel Number 75

Letter from Lawrence H. Congdon Keeper Little Gull Island Light Sta

Date 1923

Subject Hugh McNiff 1st Asst Keeper Little Gull Island Light Sta

May 12th left station on resignation May 15th

Original filed under

Unit Operations Number 601

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
MAY 21 1923
RECEIVED

THIRD DISTRICT

Little Gull Island
(Station, Depot, or Vessel)

May 16, 1923

Supt:

I respectfully wish to report that 1st asst. Hugh McNiff left Station at 8.30 a.m. May 16, 1923, as his resignation took effect at the close of May 15, 1923.

Lawrence H Longdon
Keeper

Last day May 15th

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

April 30, 1923.

LIGHTHOUSES

1923 APR 31 AM 8 17

Mr. Hugh McNiff,

Through the Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the Bureau, to take effect at the close of business on May 15, 1923.

Bureau.....Lighthouse Service.

Station.....Little Gull Island Light Station, New York.

Position.....Keeper.

Salary.....$720 per annum.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

3rd.
C
C

(45)

FWC-JHC

Hugh McNiff, 1st Asst.Keeper,
Through the Keeper,
Little Gull Island Light Station,
Fort Michie, Gull Island, N.Y.

April 27,1923

SUBJECT: Resignation.
REFERENCE: Your letter April 26,1923.

1. Your letter dated April 26,1923 resigning your position as 1st Assistant Keeper of Little Gull Island Light Station has been received and forwarded to Washington, with recommendation that same be accepted, effective at the close of May 15,1923.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

4581

Form 93

FWC-JHG

NOTICE OF RESIGNATION OR DEATH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Staten Island, N. Y., April 27, 1923, 191

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Hugh McNiff — Position, Keeper

Legal residence, New York — Station, Little Gull Island Lt.Sta., N.Y.

Salary, $720.00 per annum

The acceptance of this resignation is recommended effective at the close of May 15, 1923

This employee has not taken leave in excess of the accrued rate.

Remarks:

J. T. Yates

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—4623

VC PS 5/21/23
Mess JPP

Form 93

NOTICE OF RESIGNATION OR DEATH

FWC-JHC

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Staten Island, N. Y., April 27, 1923, 191

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Hugh McNiff Position, Keeper

Legal residence, New York Station, Little Gull Island Lt.Sta., N.Y.

Salary, $720.00 per annum

The acceptance of this resignation is recommended effective at the close of May 15, 1923

This employee has not taken leave in excess of the accrued rate.

Remarks:

rc 4/27/23
Mess

J. T. Yates

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—4623

(45)

COPY

Little Gull Lt.Sta.,

April 26,1923

From Hugh McNiff, 1st Asst.Keeper,
To Superintendent
Through the Keeper.

SUBJECT: Resignation, request for.

1. I hereby tender my resignation as 1st Asst.Keeper in the U. S. Lighthouse Service, and request that it be accepted by the Department to take place from the 16th day of May 1923.

(Sgd.) Hugh McNiff

Lawrence H. Cohgdon,

Keeper

(75)

Position of 1st Asst.Keeper of Little Gull Is.Lt.Sta.

Vacant Oct.1,1922

No applicants for transfer.

2nd Asst.Keeper is Hugh McNiff. Entered service in present position on April 10,1921. Efficiency rating 90. Record O.K.

Promote & get new 2d asst

Okd 9/22

75

FWO-JHG

4

Hugh McNiff, 2nd Asst.Keeper, Sept. 28,1922
Through the Keeper,
Little Gull Island Light Station,
Fort Michie, Gull Island, N. Y.

SUBJECT: Promotion.

1. Transmitted herewith is Department letter dated September 27,1922 promoting you to the position of 1st Assistant Keeper of Little Gull Island Light Station, and in accordance therewith you are hereby directed to enter on duty in that position on October 1,1922.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

---

(75)

LIGHTHOUSES

DEPARTMENT OF COMMERCE 1922 SEP 27 PM 3 06

APPOINTMENT DIVISION

WASHINGTON

September 27, 1922.

Mr. Hugh McNiff,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 660 per annum to $ 720 per annum, effective October 1, 1922, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

A
3d

Form 73

FWC-JHC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N. Y., Sept.22,1922, 19
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, Hugh McNiff — Legal residence, New York

Position, Keeper — Salary, $720.00 p.a.

Location, Little Gull Island Lt.Sta., N.Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective October 1,1922 — ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $660. p.a.

Location, Little Gull Island Lt.Sta., N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Dolbert W.Waterman — Services terminated, Sept.30,1922

Reason, Resigned

Members of family in Government Service,

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

J. T. Yates

Secretary, *Civil Service District.*

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

9/25/22

[1] Strike out the clause which does not apply.

11—2314

Form 73

NOMINATION

FWO-JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT.

Staten Island, N. Y., Sept.22,1922, 19
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, Hugh McNiff — Legal residence, New York

Position, Keeper — Salary, $720.00 p.a.

Location, Little Gull Island Lt.Sta.,N.Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective October 1,1922 — ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.[1]

Former position, Keeper — Former salary, $660. p.a.

Location, Little Gull Island Lt.Sta.,N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Delbert W.Waterman — Services terminated, Sept.30,1922

Reason, Resigned

Members of family in Government Service,

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

J. T. Yates

Secretary, *Civil Service District.*

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

VC

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
MAR 11 1922
RECEIVED
TOMPKINSVILLE, N.Y.

75

Per

THIRD DISTRICT

Little Gull Lt. Sta
(Station, Depot, or Vessel)

March 10, 1922.

Supt:—

Subject:—Position of Keeper or assistent Keeper at Stratford Shoal Lt. Sta.

1. Would not be willing to accept appointment to the position of Keeper of Stratford Shoal Lt. Sta. As thair is no Quarters provided for families thair.

Hugh McNiff
2nd Asst. Keeper

Attest:—
Attorney
Keeper.

Files

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
SEP 13 1921
RECEIVED
TOMPKINSVILLE, N.Y.

97 Spruce
1st asst.
OK
Cole

THIRD DISTRICT

Little Gull
(Station, Depot, or Vessel)

Sept 10, 1921.

Supt:-

This is to certify that the services of Hugh McNiff has been perfectly satisfactory in every way as to duty & work. And in my opinion, he is a suitable & competent man to receive a permanent appointment in his present position.

Yours respectively
Eugene H Merry
Keeper in Charge.

FWO:MAL.

September 9, 1921.

Eugene H. Merry, Keeper,
Little Gull Island Light Station,
Fort Michie,
Gull Island, New York.

SUBJECT: Probation of Hugh McNiff.

1. The probationary period of employment of Hugh McNiff, 2d Ass't. Keeper, of Little Gull Island Light Station, will expire on October 9, 1921. Advise this office by return mail if his services have been satisfactory, and whether or not, in your opinion, he is a suitable and competent man to receive a permanent appointment in his present position. If you do not consider him competent, state fully in what respects he is incompetent.

J.T.Yates.

FWO-JHG

75

75

June 9,1921

Hugh McNiff, 2nd Asst.Keeper,
Through the Keeper,
Little Gull Island Light Station,
Fort Michie, Gull Island,N.Y.

SUBJECT: Record of Physical Examination.
REFERENCE: Your letter June 5,1921.

1. Form 206, Record of Physical Examination, is returned herewith, a copy of same having been made for the files of this office.

J. T. YATES.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

SUPERINTENDENT OF LIGHTHOUSES
JUN 1921
RECEIVED
TOMPKINSVILLE, N.Y.

75

Per

Little Gull Is.
(Station, Depot, or Vessel)

June 3rd, 1921

The Supt-:

Subject-: Return of form 206 for record.
Have mailed form once before, but was returned to me without reaching your office

Respectively yours
Hugh McNiff
2nd asst Keeper

Form 206 FILE No. S

RECORD OF PHYSICAL EXAMINATION OF LIGHT KEEPER OR ASSISTANT LIGHT KEEPER

IN CONNECTION WITH MEDICAL RELIEF BY THE PUBLIC HEALTH SERVICE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JHC

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

PLACE, Tompkinsville, N.Y.

DATE, April 15, 1921, 191

To the MEDICAL OFFICER IN CHARGE,
U. S. Public Health Service,

New London, Conn.

SIR:

Please examine Hugh McNiff, 2nd Asst.Keeper, Little Gull Is.Lt.Sta.

nativity, Ireland; age, 47; height, 5 feet, 8½ inches;

weight, 180 pounds; color of hair, light brown; color of eyes, light blue

distinguishing marks, scar on left arm 1 inch long halfway between wrist and elbow.
Scar on forehead.

as to eyesight, hearing, and physical condition.

When the examination has been completed the findings should be recorded on this blank and the blank returned to the applicant.

Respectfully, FOR AND IN THE ABSENCE OF THE SUPERINTENDENT
For and in the absence of the Supt.
F. W. Ockenfels J. T. YATES.

1st Asst. Supt. 3d L.H. District *Lighthouse Inspector.*

(Signature of applicant:) A Hugh McNiff

(To be signed in the presence of the officer issuing this blank or witnessed by a designated employee of the Lighthouse Service.) Witnessed by B E. H. Merry Keeper, Little Gull Is.Lt.Sta.

U. S. PUBLIC HEALTH SERVICE

PLACE, New London, Conn.

DATE, May 2, 1921, 191

To LIGHTHOUSE INSPECTOR,

SIR: This certifies that I have this day examined the eyesight, hearing, and physical condition of Hugh McNiff, and find him physically {~~disqualified~~ / qualified*} in accordance with rules approved by the Secretary of the Treasury and the Secretary of Commerce, respecting the treatment by the Public Health Service of light keepers and assistant light keepers of the Lighthouse Service pursuant to the Act of Congress approved August 28, 1916.

He is disqualified for the reasons shown on page 3.

(Sgd.) J. M. Garvey

A. A. *Surgeon, U. S. Public Health Service.*

* If qualified, strike out the word "disqualified" and the paragraph following.

11—5999

REPORT OF PHYSICAL EXAMINATION

U. S. PUBLIC HEALTH SERVICE

PLACE, New London, Conn.

DATE, May 3rd, 1921, 191

Name of applicant, Hugh McNiff

Eyes: Color, blue; exophthalmus, no

chronic inflammation, no; other abnormality, none

Eyelids: Ptosis, no; condition of conjunctiva on eversion, normal

other conditions, normal

Eyesight:

Vision of right eye, without glasses, 20/20; with glasses,

Vision of left eye, without glasses, 20/20; with glasses,

Is applicant partially or wholly color-blind? No

If color-blind, state which color he confuses ----

Were candidate's eyes tested with lantern, woolen skeins, or both? Wool skeins

Ears:

Abnormalities, None; shape, Normal

Position, Normal; condition of drums Normal

Evidence of mastoid disease, No

Hearing: (When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard: Right ear, 14 feet; left ear, 14 feet.

Distance whispered speech can be heard: Right ear, 4 feet; left ear, 4 feet.

Lungs: Normal

Heart: Normal

Defects noted which, in the opinion of the medical examiner, will not materially interfere with the discharge of the duties of light keeper or assistant light keeper:

11—5999

Reasons for certification of disqualification: ----------

SEAL

PLACE FOR SEAL OF THE U. S. PUBLIC HEALTH SERVICE.

(Signature of applicant:) Hugh McNiff

(To be signed in the presence of the medical examiner.)

11—5999

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JHG

3-105

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.

April 15,1921

Hugh McNiff, 2nd Asst.Keeper,
Little Gull Island Lt.Sta.,
Fort Michie, Gull Island,N.Y.

Enclosed is Form 206 "Record of Physical Examination of Light-Keeper or Assistant Light Keeper", addressed to the United States Public Health Service, requesting that you be given a physical examination, for the purpose of determining whether or not you are entitled to medical relief without charge at hospitals and other stations of the Public Health Service, pursuant to the Act of Congress, approved August 28,1916. A copy of the provision contained in said Act is quoted in District Circular Letter No.187, dated May 21,1917.

Under the terms thereof it will be necessary for you to submit to said examination and be found physically qualified before you will be entitled to the benefits provided for by the Act of August 28,1916. As said benefits will be solely to your personal advantage it is to your interest to give this matter attention at the earliest opportunity.

After you have been given a physical examination by the medical officer designated on attached Form 206, said Form 206 will be returned to you by the medical officer. You will then send it to this office so that it may be recorded, after which it will be returned to you. The original copy of Form 206 will then be your property, and you are directed to preserve it and keep it in your possession for future reference.

The Assistant Keeper is to sign Form 206 where marked "A", and the keeper to sign where marked "B".

J. T. YATES

Superintendent

CERTIFICATE OF PROBATIONARY APPOINTMENT.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

(73) (4)

April 20, 1921.

Mr. Hugh McNiff,

Through the Commissioner of Lighthouses.

LIGHTHOUSE

1921 APR 23 PM 3 00

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Six Hundred and Sixty dollars per annum, effective on the date on which you entered (April 10, 1921) upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. _____) issued by the Assistant Secretary, Second Civil Service District.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

S
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Stephen E. Sherwood.

Legal Residence: New York
3rd district

(See reverse side.)

11—5080

ADDRESS COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RECEIVED
APR 21 1921
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N.Y.

RJC.

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, TOMPKINSVILLE, N. Y.

April 18,1921

Eugene H. Merry.....Keeper
Little Gull Is.,.....Light Station,
Fort Michie, Gull Is.,N.Y.

Furnish the information called for below in regard to Assistant Keeper.....Hugh McNiff....., and return this sheet to this office.

Be careful to see that the information given is accurate:-

Born in (Country or State).....Ireland.....
Age.....47 yrs. Abt.....
Height.....5.....feet.....8½.....inches.
Weight.....180.....pounds
Color of hair.....Light Brown
Color of eyes.....Light Blue
Distinguishing marks.....
1 inch long, half way
one on forehead.

- - - - - - - - - - - - - - - - - -

Returned to Superin
been inserted above.

Form 78

NOMINATION

JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Tompkinsville, N. Y. April 13, 1921 19
(City), (State)

COMMISSIONER OF LIGHTHOUSES:

(Tor. Sec'y 2nd C. S. District)

Action recommended, Probationary appointment.

Name, Hugh McNiff

Position, Keeper

Location, Little Gull Is.Lt.Sta.,N.Y.

Effective April 10,1921

Legal residence, New York

Salary, $660 per annum

Appropriation, Salaries, Keepers of Lighthouses

{ the actual date of entrance on duty, or
{ as soon thereafter as he enters on duty.

Former position,

Former salary,

Location,

Rank on eligible list, 1 Rating, Keeper Percentage, 83.6 , Other eligibles considered:

John Simpson C. William P. Wiseman A.

Previous incumbent, Stephen E.Sherwood Services terminated, March 31,1921

Reason, Resigned

Members of family in Government Service, None

Assignment to duty April 10,1921 was necessary for the reason that it was not practicable to permit this position to remain vacant until appointment certificate could be obtained.

Remarks: No employee of District desired transfer to this position. Quarters are provided for families of keepers at this station.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

For and in the absence of the Supt.

F. W. Ockenfels

Secretary, Civil Service District.

1st Asst.Supt.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

VC

Mess. JP

[1] Strike out the clause which does not apply.

11—2314

April 10, 1921.

Supt:—

This is to report 2nd Asst Hugh McNiff arrival at this Station for duty, at 3.30 pm Sunday April 10/21. from Roxbank. N. York.

Respectively yours,
Edgar H Kenny
Keeper.

VC P.S.

McNiff & OD April 10-1921

Entd
P.S. 4/13/21

FWO-JHG

Hugh McNiff,
138 Lyman Avenue,
Rosebank, N. Y.

April 7,1921

SUBJECT: Position of 2nd Asst.Keeper, Little Gull Is.Lt.Sta.
REFERENCE: Your letter, without date, received April 6,1921.

1. You are advised you have been selected for the position of 2nd Assistant Keeper of Little Gull Island Light Station, and in accordance therewith are hereby directed to report for duty at that station at the earliest practicable date after receipt of this letter. Transportation charges will be at your own expense. Show this letter to the keeper, which will be his authority for assigning you to duty. The Keeper's name and address are Eugene H. Merry, Fort Michie, Gull Island, New York. It is suggested you communicate with the keeper by letter and make the necessary arrangements as to your getting to the station. There is a Government boat running from New London, Conn., to Fort Michie. Advise this office by return mail of the probable date on which you will arrive at the station.

For and in the absence of the Superintendent.

F. W. Ockenfels

1st Asst.Supt.

Copy forwarded, for his information, to the keeper of Little Gull Island Lt.Sta. Report to this office promptly by letter of the date on which Mr.McNiff reports for duty as 2nd Asst.Keeper.

You are directed to furnish him with the necessary information in regard to his reaching the station.

For and in the absence of the Superintendent.

F. W. Ockenfels

1st Asst.Supt.

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LETTER TO ELIGIBLES

It is important that this letter be answered promptly

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, DIST.,

Office of Superintendent of Lighthouses.
Third District.
Tompkinsville, N.Y. April 4,1921

SIR: You are hereby informed that you are being considered for the position of

2nd Assistant Keeper of Little Gull Island Light Station, located off shore on Gull Island, Long Is.Sound,N.Y.

TOTAL COMPENSATION: $ 1062.00 per annum, (which includes: Salary $ $660.00 per annum; bonus, $240.00 per annum; and subsistence 45 cents per day.)
LONGEVITY PAY: In addition to the above keepers receive $60.00 perannum, after five years of continuous service, as longevity pay.
QUARTERS AND FUEL: **Quarters are provided for the families of keepers at this station.**

FURNITURE: **Keepers must provide their own furniture except kitchen range.**

PROMOTION: Appointees will be considered for promotion to higher positions as vacancies occur.
SHORE LIBERTY: Not exceeding 96 days per annum may be granted to employees at this station.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?----------

If selected, I can report for duty in----------days from to-day.

Do you wish your name restored to the register at this time?----------

Are you willing to accept the next appointment offered?----------

Do you wish your name restored to the register at some future time? If so, give date.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No."---------- If yes, state how many ----------; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
~~Similar letter to:-~~				
Hugh McNiff	——A	Position		
Wm. Wiseman	——A	Department or office		
M. H. Cadwell				
G.H.Barker	——D	Position		
Harry C. Bell	——A	Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

(Signature)----------

Date----------

(Post-office address)----------

11—749

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LETTER TO ELIGIBLES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. DIST., 19

It is important that this letter be answered promptly

Office of Superintendent of Lighthouses.
Third District.
Tompkinsville, N.Y. April 1,1921

Mr. Hugh McNiff,
Rosebank,N.Y.

SIR: You are hereby informed that you are being considered for the position of 2nd Assistant Keeper of Little Gull Island Light Station, located off shore on Gull Island, Long Island Sound,N.Y.

SUPERINTENDENT OF LIGHTHOUSES APR 6 1921 RECEIVED TOMPKINSVILLE, N.Y.

TOTAL COMPENSATION: $ 1062.00 per annum, (which includes: Salary $ 660.00 per annum; bonus, $240.00 per annum; and subsistence 45 cents per day.)
LONGEVITY PAY; In addition to the above keepers receive $60.00 perannum, after five years of continuous service, as longevity pay.
QUARTERS AND FUEL: Quarters are provided for the families of keepers at this station.

FURNITURE: Keepers must provide their own furniture except kitchen range.

PROMOTION: Appointees will be considered for promotion to higher positions as vacancies occur.
SHORE LIBERTY: Not exceeding 96 days per annum may be granted to employees at this station.

Respectfully,

J. T. YATES.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? yes

If selected, I can report for duty in 3 days from to-day.

Do you wish your name restored to the register at this time?

Are you willing to accept the next appointment offered?

Do you wish your name restored to the register at some future time? If so, give date.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." No If yes, state how many ----------; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
		Position Department or office		
		Position Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

(Signature) Hugh McNiff

Date

(Post-office address) Roseback S.I. #138 Lyman ave

11—7400

FWO-JHG

Hugh McNiff, 2nd Asst.Keeper,
Through the Keeper,
Little Gull Island Light Station,
Fort Michie, Gull Island, N. Y.

May 24,1921

SUBJECT: Oath of Office, etc.
REFERENCE: Your letter May 20,1921.

1. You are advised that your oath of office, personal question sheet, etc. which you state were mailed to this office on May 3rd, have not been received. A new set of papers is therefore enclosed herewith, which you are directed to execute and return at the earliest possible date.

T. T. YATES.

Oath of Office +
Personal Question Sheet
above referred to
Received 5/31/21

P.S.
5/31/21

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

(73)

SUPERINTENDENT OF LIGHTHOUSES
MAY 23 1921
RECEIVED
TOMPKINSVILLE N.Y.

THIRD DISTRICT

Little Gull H. Sta.
(Station, Depot, or Vessel)

May 20, 1921,

Supt:—
Subject:—Execution of Oath of Office

I have filled out all papers properly & executed My Oath of Office and mailed same myself from New London Conn. May 3rd 1921, to office of Supt.

Respectfully yours
Hugh McNiff
2nd Asst. Keeper.

Per. E. H. Merry
Keeper.

FWO-JHC

Hugh McNiff, 2nd Asst.Keeper, May 18,1921
Through the Keeper,
Little Gull Island Light Station,
Fort Michie, Gull Island,N.Y.

SUBJECT: Execution of Oath of Office, etc.

1. You are directed to execute and return to this office by first mail, the oath of office, personal sheets, District Circular No.253 and Declaration Sheet, forwarded to you by endorsement of April 27th,1921 on Department letter of April 20th,1921 appointing you to the position of 2nd assistant keeper of Little Gull Island Lt.Sta.

For and in the absence of the Supt.

F. W. Ockenfels

1st Asst.Supt.

C. C.

V. C.

March 30,1921

75

Hugh McNiff, 138 Lyman Avenue, Rosebank, N.Y. has been employed as Laborer assisting the keeper at Fort Wadsworth Light Station, from 8:00 A.M. Feb.11th to 8:00 A.M. March 28th,1921, with pay at the rate of $82.50 per month. Pay him for salary due. 45 days—

Otto

1st Asst.Supt.

4669

76

C. C. UR

V. C.

March 30, 1921

Hugh McNiff, 138 Lyman Avenue, Rosebank, N.Y. has been employed as Laborer assisting the keeper at Fort Wadsworth Light Station, from 8:00 A.M. Feb. 11th to 8:00 A.M. March 28th, 1921, with pay at the rate of $83.50 per month. Pay him for salary due.

45 days - moving 28th to assisted duty

Ordered

1st Asst. Supt.

Open-Roll - GE

Hugh McNiff Laborer

Ft Wadsworth Lt Sta

83.50 Mo. 2/12 3/28 - 45 days - 130

Paid
Vou. No. 1791
Check No. 130

Authorized
to pay 9-18-
if corrected
Date corrected
by Treet
414

Comes within 30
day on month regulation
Hour has to be paid
for 2 days Extra
in Feb

VC pay Feb 1911
to March 2nd inc

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
MAR 29 1921
RECEIVED
TOMPKINSVILLE, N.Y.

THIRD DISTRICT

Fort Wadsworth Light
(Station, Depot, or Vessel)

March 28, 1921.

"Superintendent of Lighthouses
Tompkinsville. New York."

Subject: Return to duty of Asst. Keeper Edrick M. Farnham.

Sir:

I have to report that Edrick M. Farnham resumed his duty as Asst. Keeper at this station at 8:00 A. M. March 28th 1921.

I also have to report that Mr Claude De Bey. relinquished his position as Temporarily asst. Keeper at this station at 8:00, A. M. March 28th 1921.

Respectfully.
Ernest J. Ericson

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
MAR 10 1921
RECEIVED
TOMPKINSVILLE, N.Y.

per

THIRD DISTRICT

Fort Wadsworth. Light
(Station, ~~Depot, or Vessel~~)

March 9th, 1921.

"Superintendent of Lighthouses
Stapleton. Staten Island N.Y."
Subject: Change in address.
Sir:
I have to report that Mr Hoegn Mc Kipp
Temporary Asst Keeper at this Station
have changed his address. which now are
#138. Lyman. avenue. Rosebank
Staten Island. N.Y.

Respectfully.
Ernest. J. Larsson.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE



Under
Per
JC

THIRD DISTRICT

Fort Wadsworth Light-
(Station, ~~Depot, or Vessel~~)

February 12, 1921.

"Superintendent of Lighthouses
Tompkinsville, Staten Island, N. Y."

Subject: Employment of Mr Hough Mc Fiff, as Asst. Keeper.
Reference: Depot letter Feb 11. - 1921.
Sir:

I have to report that Mr Hough Mc Fiff, have accepted the position as Asst Keeper (Temporarily)

Also that He reported and assumed his duty's at this Station at 8: A.M. Feb. 11th 1921.

Respectfully.
Ernest J. Larsson.

FWO-JHC

Feb. 11,1921

Ernest Larsson, Keeper,
Fort Wadsworth Light Station,
Rosebank, N.Y.

SUBJECT: Employment of assistant.
REFERENCE: Your letter Feb.10,1921.

1. You are authorized to employ Mr.Hough McNiff to assist you in the operation of Fort Wadsworth Light Station, at rated of pay stated in letter from this office dated February 9,1921, advising this office by letter of the date on which he enters on duty.

For and in the absence of the Superintendent.

F. W. Ockenfels

1st Asst.Supt.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
FEB 8 1921
RECEIVED
TOMPKINSVILLE, N.Y.

THIRD DISTRICT

Fort Wadsworth Light-
(Station, ~~Depot or Vessel~~)

February 10, 1921.

Per
Sec

"Superintendent of Lighthouses
Tompkinsville Staten Island N. Y."
Subject: Employment of Substitute for Asst Keeper.
Reference: Dept Letter of 9th inst.
Sir:
I have to report that I have obtained
services of Mr Hough Mc Diff.
a Retired Soldier. Hws address are
#83. Reside Boulevard Stapleton Beach
Staten Island. N. Y.

Respectfully
Ernest J. Larsson

FWO-JHG

Ernest J. Larsson, Keeper,
Fort Wadsworth Light Station,
Rosebank, N. Y.

Feb. 9,1921

SUBJECT: Employment of Laborer.
REFERENCE: Previous correspondence re illness of Asst.Keeper Farnham.

1. Advise this office by return mail whether or not you can employ a suitable man in the vicinity of Fort Wadsworth Light Station, to temporarily assist you in looking after the light and fog signal, pending the return to duty of Assistant Keeper Farnham, with pay at the rate of $83.50 per month. No allowance for subsistence will be made in addition to this rate of pay. If you know of such a man, forward his name and address.

J. T. YATES.